

MINUTES

Minutes of the Audit & Governance Committee

Held Monday 29 October 2018 – 7.30pm

Civic 1st Floor Meeting Room 181 Unley Road Unley

MEMBERS PRESENT

Mr J Rawson, Presiding Member
Mr E Parker, Independent Member
Mr S Tu, Independent Member
Councillor Michael Rabbitt
Councillor Rob Sangster

OFFICERS PRESENT

General Manager Business Support and Improvement, Ms N Tinning
A/General Manager City Development, Mr A Wood
Executive Manager Office of the CEO, Ms T Norman
Manager Finance and Procurement, Mrs S Taylor
Executive Assistant to General Manager Business Support & Improvement,
Mrs L Blyth

OBSERVERS

Mr Geoff Edwards, BDO Auditors Partner Audit
Ms Chelsea Aplin, BDO Auditors Assistant Manager Audit

WELCOME

The meeting commenced at 7.30pm

The Presiding Member welcomed Committee Members, Observers and Staff to the meeting.

APOLOGIES

Nil

ITEM 93

CONFLICT OF INTEREST

Nil

ITEM 94

CONFIRMATION OF MINUTES

MOVED Councillor Rob Sangster

SECONDED Mr Ed Parker

That:

1. The minutes of the Audit and Governance Committee Meeting held on Tuesday 21 August 2018, as printed and circulated, be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

ITEM 95

INTERNAL AUDIT – USE OF PURCHASE CARDS

MOVED Councillor Michael Rabbitt

SECONDED Mr Sean Tu

That it be recommended to Council, that:

1. The report be received.
2. The Audit and Governance Committee note the Action Plan contained in Attachment 1 to Item 95/18 and that progress against actions will be monitored by the Principal Risk Management Officer.

CARRIED UNANIMOUSLY

ITEM 96

2017-18 FINANCIAL STATEMENTS

SUSPENSION OF MEETING PROCEDURES

The Presiding Member proposed that the meeting would benefit from a short-term suspension of meeting procedures, for up to 10 minutes, to enable discussion on the 2017 – 2018 Financial Statements.

This was agreed with a two-thirds majority.

Meeting procedures were suspended at 8.13pm.

Further extension to suspension of meeting procedures

A further extension to meeting procedures was proposed at 8.23pm for up to 10 minutes to continue discussion on the 2017 – 2018 Financial Statements.

This was agreed with a two-thirds majority.

Further extension to suspension of meeting procedures

A further extension to meeting procedures was required at 8.33pm for up to 5 minutes to continue discussion on the 2017 – 2018 Financial Statements.

This was agreed with a two-thirds majority.

Meeting procedures resumed at 8.38pm.

MOVED Mr Sean Tu

SECONDED Mr Ed Parker

That:

1. The report be received.
2. The Audit and Governance Committee:
 - a. Having reviewed the City of Unley's 2017-18 General Purpose Financial Statements, contained in Attachment 1 and External Auditor BDO's Audit Completion Report contained in Attachment 2, considers that the 2017-18 General Purpose Financial Statements present fairly the state of affairs of Council and can be presented to Council for endorsement on 5 November 2018.
 - b. Considers that the City of Unley's 2017-18 General Purpose Financial Statements, contained in Attachment 1 to Item 96/18, can be certified by the Chief Executive Officer and the Acting Mayor.
 - c. Notes the draft Certification of Auditor Independence proposed by BDO as contained in Attachment 2 to Item 96/18, and the Certification of Auditor Independence contained in Attachment 1 to Item 96/18, is certified by the Chief Executive Officer and the Presiding Member of the Audit and Governance Committee.
 - d. Notes the Centennial Park General Purpose Financial Statements for 2017- 18, signed by Centennial Park's External Auditor, contained in Attachment 3 to Item 96/18.
 - e. Notes the Brown Hill Keswick Creek General Purpose Financial Statements for 2017-18, signed by the subsidiaries External Auditor, contained in Attachment 4 to Item 96/18.

CARRIED UNANIMOUSLY

NEXT MEETING DATE

The next meeting will take place on 22 November 2018 and is closed to the Public.

The Meeting closed at 9.03pm