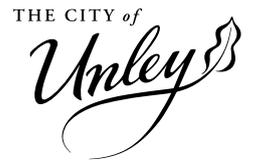


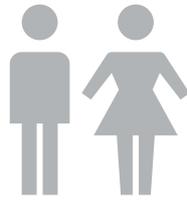
2017-2018

CITY OF UNLEY ANNUAL REPORT



**Location**

4 kilometres south
east of Adelaide CBD

**Population**

39,518

**Rateable properties**

18,741

(as at 30 June 2018)

**Area**

14.4 km²

**Staff**

182.8 (FTE)

\$48.4m

Operating Income

\$44.4m

Operating Expenditure

We are pleased to present the City of Unley's Annual Report for 2017–18. This report describes the City of Unley's performance over the 2017–18 financial year against the objectives of the 2017–18 Business Plan and Budget, 4 Year Plan, and City of Unley Community Plan 2033.

This report is designed to meet our obligations under Section 131 of the *Local Government Act 1999*.

Our website at unley.sa.gov.au provides more information about City of Unley activities, policies and plans for the future.

If you would like more information about any item in this report, please visit unley.sa.gov.au or phone 8372 5111.

The City of Unley recognises that the Kaurna people are the traditional owners and occupiers of the land that now comprises the City of Unley, and we respect their spiritual relationship with their country.

We also acknowledge the Kuarna people as the custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kuarna people today.

Finance figures within this document are estimates only and will be updated following auditor approval and endorsement of the Financial Statements by Council

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CEO's Message

This year's Annual Report clearly demonstrates the diversity of works and initiatives that have been undertaken to ensure the City of Unley is an accessible, inclusive and diverse city.

2017-18 has been an exceptionally busy period across all areas of Council and the wider community. From commencing our Design King William project, to the long-awaited Unley Oval upgrades, to the continuation of our Community Plan 2033, there are many achievements to be proud of.

Anyone living or visiting the City of Unley will notice the work that has been completed or is currently underway in regard to the beautification and accessibility of our arterial main streets. After officially launching the upgrades to Goodwood Road, we now turn our attention to developing and improving the much-loved King William Road. The community is at the heart of all the decisions we make and we will continue to consult residents, traders and the wider public to ensure the best decisions and outcomes are delivered.

I am extraordinarily proud of the work that has been done in 2017-18 to ensure our City promotes a socially inclusive, active and healthy lifestyle. Driven by the Community Plan 2033, we have made a commitment to keeping our older residents living independently in their own homes thus reducing social isolation. This also extends into creating age friendly streetscapes, which will continue to roll out in 2018-19.

Our calendar of community events has some of the most vibrant events in South Australia, and ensures a connected and diverse city in which to live. From the hugely popular Double Shot Coffee Fiesta and Unley Gourmet Gala to smaller events such as Ignite Unley Outdoor Cinema and Christmas on King William, there is something to do all year round for families, residents and visitors alike.

This year we were particularly excited to secure a \$264,000 Smart Cities and Suburbs Grant from the Federal Government to integrate smart technology at Heywood Park. Typically a lot of this technology has large up-front costs so the Federal Government's grant allows the City of Unley to enter into the smart city space in a significant way and really lead the charge for councils around the State.

We continue to work hard to create a constructive, collaborative and customer-focused culture through improvements to systems, structures and processes. Customer service remains of critical importance and in the past year, we have made significant improvements to our processes, technology and standards to provide a seamless end-to-end customer experience across all service areas.

Our much-loved community institutions such as the Unley Museum, Unley Swimming Centre and Unley Libraries continue to grow and innovate through new and improved offerings and initiatives. We listen to feedback from the community and we are committed to continual improvement in how the community uses these vital services moving forward.

Finally, I would like to highlight the work Council is doing in regard to environmental and sustainability practices. Community tree planting, City Switch and new solar systems are all ensuring we not only provide a wonderful environment for the now, but we are also a sustainable city for the many generations to come.

These are just a few of the highlights of what has been a wonderful past year and there are many more outlined in this Annual Report. These achievements are a clear endorsement of our committed and dedicated staff, Elected Members of Council and also, and most importantly, our incredibly diverse and engaged community and the thousands of businesses that call the City of Unley home.



Peter Tsokas
Chief Executive Officer

I am extraordinarily proud of the work that has been done in 2017-18 to ensure our City promotes a socially inclusive, active and healthy lifestyle.



Strategic Management Framework

The City of Unley is committed to an integrated approach to strategic planning.

Informed by South Australia's Strategic Plan "In a Great State", our *Community Plan 2033* provides the vision, strategies and framework for the future of the City of Unley.

Our Long Term Financial Plan is used to guide our financial decision-making to ensure we remain financially sustainable in the medium to long term while still achieving the objectives detailed in our *Community Plan 2033*.

Our 4 Year Plan outlines how we will deliver the vision, strategies and framework set out in our *Community Plan 2033*, and informs the Annual Business Plan and Budget process.

The Council's Strategic Management Framework ensures:

- > **Accountability to the community**
- > **Effective use of existing resources to maximise economic, social, and environmental outcomes**
- > **Accurate measuring and reporting processes**
- > **A strong knowledge base for decision-making**
- > **Clear strategic directions and corporate goals**
- > **Effective administrative and governance procedures.**



Our Vision

Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership.

Our vision is encompassed in the 4 Year Plan under four key goal areas.

Goal 1



Community Living

People value our City with its enviable lifestyle, activities, facilities and services

Objectives

- 1.1 Our Community is active, healthy and feels safe.
- 1.2 Our Community participates in community activities, learning opportunities and volunteering.
- 1.3 Our City meets the needs of all generations.
- 1.4 Our Community is proud to be part of our City.
- 1.5 Our City is connected and accessible.

Goal 2



Environmental Stewardship

We will maintain and enhance our urban environment, and strengthen our City's resilience to climate change by providing leadership to our Community

Objectives

- 2.1 Unley's urban forest is maintained and improved.
- 2.2 Excellence in waste management is achieved through avoidance, re-use and diversion.
- 2.3 The energy efficiency of the City is increased and our carbon footprint reduced.
- 2.4 Efficient, effective & sustainable water management is ensured.
- 2.5 The City's resilience to climate change is increased.

Goal 3



Economic Prosperity

Our businesses are valued because of the range of goods, services and facilities they provide, and new businesses are supported, not burdened with bureaucracy

Objectives

- 3.1 Unley is recognised as an easy place to do business.
- 3.2 Thriving main streets and other business activities operate across our City.

Goal 4



Civic Leadership

Council will listen to the community and make transparent decisions for the long term benefit of the City

Objectives

- 4.1 We have strong leadership and governance.
- 4.2 Council provides best value services to the community.
- 4.3 Our Business Systems and Solutions are effective and transparent.

Key Outcomes



Goal 1

Community Living

People value our City with its enviable lifestyle, activities, facilities and services





Active Unley

Now in its fourth year, the Active Unley program continues to grow, providing opportunities for the community to be active and lead healthy lifestyles. Council provided \$20,000 of funding in 2017-18 to continue the monthly activity program. About 30 community organisations and local businesses were involved, providing 500 free or low cost activities for more than 1,000 people. Activities included the No Lights No Lycra dance program at Goodwood Community Centre, Sunday morning yoga at Orphanage Park and the Unley walking group, organised by Unley Physiotherapy.

Aged and Disability Care Services

The City of Unley is committed to the provision of a broad range of services and programs to assist eligible residents to remain living independently in their own home. Council continued to achieve this through the promotion of social inclusion and active ageing programs and initiatives.

During the year Council's Aged and Disability Care services provided:

- 1,800 older residents with a service;
- 4,500 hours of cleaning and help around the home;
- 11,000 hours of visitors and social activities to address social isolation;
- 4,200 hours of transport by volunteers to help older people attend medical appointments;
- 900 hours of respite to give carers a well-deserved break; and
- 3,500 hours of home maintenance and gardening services to keep people safe in their homes.

The annual community aged care services satisfaction survey, completed by 265 clients, revealed:

- Overall satisfaction with the services is high, with 79 per cent of respondents satisfied with the services they are currently receiving;
- Satisfaction was highest for respite services (100 per cent), home maintenance and modification services (94 per cent) and home assist services (91 per cent); and
- Home Assist, transport and home maintenance services were the most utilised by survey respondents, with the highest usage being for domestic help, followed by gardening.

A successful Commonwealth Government Quality Review audit of Council's aged care services ensured the grant funding Council receives for supporting older people to remain independent at home is secured until June 2020. The audit also revealed Council met all 18 required standards.

Key Outcomes



Age Friendly Streetscape Project

In 2017-18, the Age Friendly Streetscape Project commenced with the objective to create a network of streets across the City of Unley that have well-designed, maintained and accessible footpaths, with plenty of seating and shade. The City of Unley has developed Age Friendly Streetscape Guidelines to be incorporated in upgrades of streets and open spaces. The guidelines feature key design considerations for a range of streetscape elements such as lighting, street furniture and signage to name a few.

The first designated Age Friendly Streetscapes are:

- Young Street between Unley and King William Roads (continuing into Trevelyan Street);
- Leader Street, Wayville;
- Lily and Ophir Streets between Goodwood and King William Roads;
- Ferguson Avenue between Glen Osmond and Fullarton Roads; and
- Goodwood Road between the tramline and Angus Street.

Each of the above streets include vinyl 'Age Friendly Streetscape' decals along the footpath to promote them as a safe, accessible and well-designed walkway.

Change Makers

Our youth development initiative “Change Makers” aims to empower young people to create positive social change. Over a 13-week period people aged 18-24 completed a five-week business model workshop series. They were given the opportunity to pitch for \$1,000 in seed money, receive resilience coaching and mentoring for eight weeks by experienced business people and entrepreneurs.

Graduates created four social enterprises including:

- **Purposeful Produce** – growing produce for community benefit;
- **Taproots** – selling native plants and replanting in areas required;
- **EdgeSTEM** – supporting young people to pursue an interest in robotics; and
- **Wine 4 Women** - wine tasting and music events to raise money in support of those impacted by domestic violence.

Community Bus Service

In 2017-18, Council launched a new and improved Door-to-Door Community Bus Service. Prior to the commencement of the service, buses received new branding and new planned routes were developed in close consultation with current bus users and people who require assistance with transport.

More than 130 individual passengers have registered for the new service with 90 passengers using the regular weekly service. Passenger numbers continue to increase with new registrations received each week.

Currently Council has been delivering between nine and 12 bus services per week, with this number likely to rise as demand increases. Through the service, passengers are picked up from their homes and taken to and from Unley Central each day. The new service has also created flexibility and provided assistance for passengers to attend one-off medical appointments or funerals.



Key Outcomes

Community Centres

Council's community centres foster and promote community involvement, inclusion, connection, learning, wellbeing and active citizenship.

In 2017-18, Council's community centres achieved outcomes including:

- 257,363 visits by members of the community;
- 148 different programs, activities and events offered;
- 10,660 low cost meals served;
- \$15,000 worth of artwork by local artists sold through the Hughes Gallery;
- Booked-out School Holiday programs; and
- A range of free or subsidised programs offered.

The annual community centres satisfaction survey, completed by 143 residents, revealed:

- 87 per cent of respondents indicated customer service and support was either good or very good;
- 90 per cent of respondents indicated price/affordability was either good or very good;
- 87 per cent of respondents indicated the range of information available was either good or very good; and
- 89 per cent of respondents indicated the facilities were either good or very good for their needs.

Community Events

This year Council's community events program recorded impressive attendances, with a total of 90,000 people attending Council-run or supported events in the City of Unley.

Double Shot Coffee Fiesta attracted a record crowd of 10,000 people. The festival was held in conjunction with the Australian Specialty Coffee Association Barista Championships, which attracted visitors and competitors from interstate.

Goodwood Alive was held to coincide with the launch of the Goodwood Road upgrade in October 2017. About 4,000 people attended the event to enjoy the new artworks and upgrades to Goodwood Road.

Ignite Unley Outdoor Cinema continued in popularity as it entered its fifth year. The event was held at Forestville Reserve with a special Christmas theme to celebrate the festive season.

The Community Event Sponsorship Program supported 23 community-run events that attracted more than 69,000 people and activated 16 of the City of Unley's public spaces and community facilities. This included the hugely popular ETSY Made Local Market and the French Market, which recorded attendances of more than 10,000 people.

In 2017-18, new events included:

- **The Travelling Table** – a pop-up restaurant featuring dinners and cooking workshops delivered by South Australia's migrant communities;
- **Christmas on King William Road** – a free Christmas event for families;
- **Wild Imagination** – a nature play based School Holiday event held in Ridge Park; and
- **Fork on the Road** – an event featuring South Australia's best food trucks.

Other events popular with locals, included Unley Greek Festival, Goodwood Greek Festival, An Evening Under the Stars, Carols in the Rotunda, Dogapalooza and the Australian Sri Lanka Association Food & Cultural Festival.



Customer Experience

In 2017-18, customer experience has continued to be of critical importance to Council. In July 2017, a three-year Customer Experience Program commenced, blending project and operational-based activities with the aim to deliver a seamless end-to-end customer experience across all Council service areas.

The Customer Experience Team also underwent transformational change in 2017-18, with a focus on first point of call resolution, promoting self-service and meeting new service standards.

This year key projects included:

- Customer satisfaction surveys;
- Self-help kiosks in offsite locations (Libraries, Community and Swim Centres);
- 'My Unley' – an online service request and payment portal;
- New service performance measures for the Customer Resolution Centre;
- A Customer Complaints Framework; and
- A quality coaching program for the Customer Experience Team to improve customer satisfaction.

Community Impact Grants

In 2017-18, Council established a new community grants scheme. The Community Impact Grants Program provided three-year funding for community initiatives that directly benefit the City of Unley community and enhance social inclusion.

The scheme's purpose was to encourage the community to identify needs and foster partnerships between businesses and communities. A strong focus was placed on innovation, partnerships, engagement, sustainability and formative evaluation.

Four organisations were successful with their respective applications:

- Unley Concert Band;
- Access 2 Arts;
- Grow, Grow, Grow Your Own and
- Social Entrepreneurship and Education Design.

These groups will establish and develop programs supporting youth, people living with a disability, job-seekers, start-up businesses and musicians.



21,105

phone calls received by
Customer Call Centre



789

My Unley
service requests



7,643

face to face transactions at
the Council service desk

Key Outcomes

Dogs and Cats Online

Council moved to the new State Government centralised system and database for managing microchipped and registered dogs and cats and registration payments. The project involved the migration of about 4,500 dog records from Council into the new Dogs and Cats Online (DACO) system.

Benefits of the new system include:

- Dogs that may have been collected from an adjacent Council area can be readily identified and returned to their owner;
- Councils will have better insight into dangerous dogs and animal incidents across the State;
- Councils will be automatically informed when a dog with a Control Order moves into their area; and
- Behaviour issues can be traced.



Forget Me Not

In 2017-18, the City of Unley commissioned the University of South Australia to undertake a scoping study to identify opportunities that would help create a dementia friendly community in the City of Unley. 'Forget Me Not' – an intergenerational dementia awareness program linking school students with people living with dementia – was developed and successfully received \$25,000 in grant funding. The project was a partnership between the City of Unley, the University of South Australia, Unley Primary School and leading aged care provider ECH.

Year 4 and 5 students from Unley Primary School undertook weekly lessons about dementia, developed and delivered by the University of South Australia. Students also visited the ECH Day Program at Henley Beach to do art and gardening workshops with ECH clients living with dementia.

Fringe in Unley

The City of Unley was proud to take the Adelaide Fringe to seniors in the community. An Andrews Sisters Tribute performance by The Three Little Sisters toured a number of residential aged care facilities throughout the City during the Adelaide Fringe.

The performance transported the audience back to the 1940s, when the Andrews Sisters were America's most popular singing trio. The Three Little Sisters had many of the residents dancing, singing and reminiscing about earlier times in their lives.

Feedback from the residential aged care facilities included:

"Thank you so much for bringing the magic of the Fringe to our doorstep. It was very special and meant a lot to our residents."

Initiatives such as this support the City of Unley's Active Ageing Strategy and demonstrate a commitment to enhancing the lives and wellbeing of members of the community. Research continues to support the role that music and the arts play in enhancing health, wellbeing and recovery.

Fund My Neighbourhood projects

Council received more than \$455,000 through the State Government's 'Fund My Neighbourhood' program during 2017-18. Four individual projects ranging from small local infrastructure improvements through to diverse neighbourhood strengthening initiatives were awarded funding. The program encouraged the community to nominate projects that were then 'voted' on by the community.

The projects included:

Mini Ninjas in the Park – a Heywood Park obstacle course for 10-14 year olds attracting 206 community votes and \$150,000 funding;

Soutar Park upgrade – an innovative family space complete with nature play and outdoor fitness facility attracting 204 votes and \$90,000 funding;

Goodwood Oval electronic upgrade – a scoreboard complete with video capability attracting 253 community votes and \$65,000 funding; and

Parkside School safe crossing – provision of safe pedestrian crossing attracting 230 community votes and \$150,000 funding.



Key Outcomes

Goodwood Oval Grandstand

In 2017-18, Council undertook extensive consultation to seek community support and feedback on two-storey concept designs for the Goodwood Oval Grandstand. As a result of the engagement process, Council endorsed the concept designs allowing them to progress to the next stage of detail design and tender.

The upgrade is funded in partnerships with the State Government, the AFL, Goodwood Saints Football Club, Goodwood Cricket Club and Council. It will meet the requirements of AFL and Cricket Australia to promote the growth of both sports, including women's participation in the region.

The Goodwood Oval redevelopment will also provide quality facilities for all users of the oval and change rooms designed specifically for the needs of women and junior participants.

Goodwood Road Streetscape Public Artworks

This year more than 15 artists and numerous community organisations contributed to shaping and producing four new public art projects commissioned as part of the Goodwood Road Streetscape Upgrade. The artworks reflect the character of the Goodwood Road Precinct and its colourful, accessible and surprising offering.

Local Area Traffic Management

This year's Local Area Traffic Management projects included traffic calming works across Goodwood, Wayville and Unley.

Safety improvements were made where Musgrave Street intersects with Mike Turtur Bikeway. A Children's Crossing was built adjacent to Goodwood Primary School in partnership with the Department of Planning Transport and Infrastructure.



Living Young Action Plan

In 2017-18, Council developed the Living Young Plan 2018-21. The plan reflects Council's ongoing commitment to an inclusive and accessible City that enables people of all ages and capabilities to foster intergenerational opportunities.

The updated Plan's three key objectives are to engage and enhance leadership in young people, support positive connections and learning, and enable wellbeing and resilience.

Highlights of the Living Young Plan 2018-21 include:

- Building strong connections with local schools;
- Building entrepreneurship skills in young people;
- Increasing the number of young people applying for youth sponsorships; and
- Ensuring opportunities for young people continue to be offered at Council's libraries and community centres.

Unley Swimming Centre

The Unley Swimming Centre welcomed 87,380 patrons – an increase of 10 per cent compared to the previous year. Member visitation grew by almost 1,000 and centre revenue increased by \$18,000. The centre's swim school also experienced significant growth, contributing 8,888 visitations to the season and the summer swim term operated at a capacity with 600 students enrolled.

A highlight in this year was the continuation of the water safety program partnered with the popular 'Friday for a Cause' initiative and in community partnership with Surf Life Saving South Australia (SLSSA). This program supported more than 40 refugees and young people of new and establishing communities to undertake swimming lessons free of charge.



Key Outcomes

Unley Libraries

The City of Unley Libraries have significantly contributed to community culture through their lending, reference and local history collections. Cultural activities such as local art displays and talks by visiting authors have also been received extremely well.

In 2017-18, the top five outcomes from library users included enhanced enjoyment from reading, enhanced literacy skills, facilitation of lifelong learning, support for children's education and ensuring access to the internet for all.

During the year, 17,264 children and families attended early literacy events, school holiday programs and school age activities, while 4,100 adults participated in lifelong learning events, classes and programs.



436,270+

items borrowed from
our libraries



13,400+

toys borrowed from
toy libraries



1,927

primary students reached via
Council's Library outreach program



Unley Museum

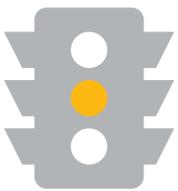
The Unley Museum recorded 2,240 visitors. The Museum Exhibition Program included SALA, Future Museum (school holiday program), Showtime (Royal Adelaide Show exhibition), Movie Memorabilia (Adelaide Fringe) and Cosmopolitan Unley – Migrants in Unley.

A diverse and dynamic program of events was offered for each exhibition with 966 participants attending various activities. A focus on communications through a new online newsletter and increased social media footprint all contributed to awareness of programs and events.

In 2017-18, the Museum was awarded grant funding through the History SA Community Museums Program to assist in the digitisation of the Museum collection, which will make the collection more accessible to the community through online portals.

Volunteer Support

370 passionate volunteers assisted Council providing more than 16,000 hours of support to Council activities – the equivalent of \$640,000. Many community services that Council provides would not be possible without the hard work and commitment of volunteers. In 2017/18, 100 new volunteers were recruited and inducted.



788

traffic requests completed



9km

Footpaths renewed



4,379

Dogs registered



727

Building inspections



2 kms

Road reseals

7 kms

Kerb and Watertable replacement



272

Routine food Safety Inspections

775

Development Approvals

22

conservation grants approved

Key Outcomes



Goal 2

Environmental Stewardship

We will maintain and enhance our urban environment, and strengthen our City's resilience to climate change by providing leadership to our Community





Community Fruit Tree Orchard

On World Environment Day (5 June 2018), 16 fruit trees were planted at Orphanage Park with the help of Year 5 and 6 students from Goodwood Primary School and assistance from the Grow, Grow, Grow Your Own community group.

The new fruit tree orchard will be maintained by Council staff, with park users welcome to enjoy the fruit when available.

City Switch

The City Switch Green Office Program is available to support office-based businesses to improve sustainability practices. Guides, case studies and tool kits have been developed specifically for businesses to embed sustainability within overall corporate practices, including leased office arrangements.

Council was awarded the City Switch New Signatory of the Year award for South Australia. The award recognises those who have improved, maintained or achieved their energy rating and have reported significant energy savings.

Solar at Clarence Park

A 20kW solar system was installed at Clarence Park Community Centre to improve Council's energy efficiency. The initiative generates 26,487 kWh/year of renewable energy at a Council-owned heritage building.

By investing in solar power systems, Council has been able to offset electricity consumption, reduce its carbon footprint, contribute to climate change mitigation and reduce financial risk against future electricity price rises.



81%

of our wildlife boxes
used by target species



598

Trees
planted

Key Outcomes

Unley Oval

In 2017-18, construction of long-awaited facilities at Unley Oval commenced. A new electronic scoreboard and video screen were installed by Sturt Football Club and the first stage of Council-led upgrades saw a new canteen building constructed to the north of the McKay Stand.

Construction also commenced on new Sturt Football Club change rooms and match facilities beneath the existing Oatey Stand incorporating a gym area, change rooms and new warm-up area.

The final stage of the Council-led work will be a modernisation of the player facilities in the McKay Stand, expected to be completed in 2018-19. Council has been the major funder of these works, but significant contributions have also been received from the SA Government, the Sturt Football Club and the Australian Football League.



Smart technology at Heywood Park

This year the City of Unley secured a \$264,000 Smart Cities and Suburbs Grant from the Federal Government to integrate smart technology at Heywood Park, improving safety and usability of the popular park and reducing operating and maintenance costs.

Smart technology that will be installed as part of the project includes an electric car charging station, community WiFi, predictive lighting, apps to help people check the availability of car parking and barbecues, and technology to notify the Council when bins need to be emptied, and to minimise and monitor water usage. The project will also see new park furniture, paving, lighting and CCTV installed.

Typically a lot of this technology has large up-front costs so the Federal Government's grant allows the City of Unley to enter into the smart city space in a significant way and really lead the charge for councils around the State.



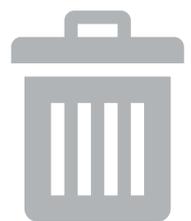
5,000

tonnes of
green organics collected



3,665

tonnes of
recyclables collected



335

tonnes of
Hard waste collected

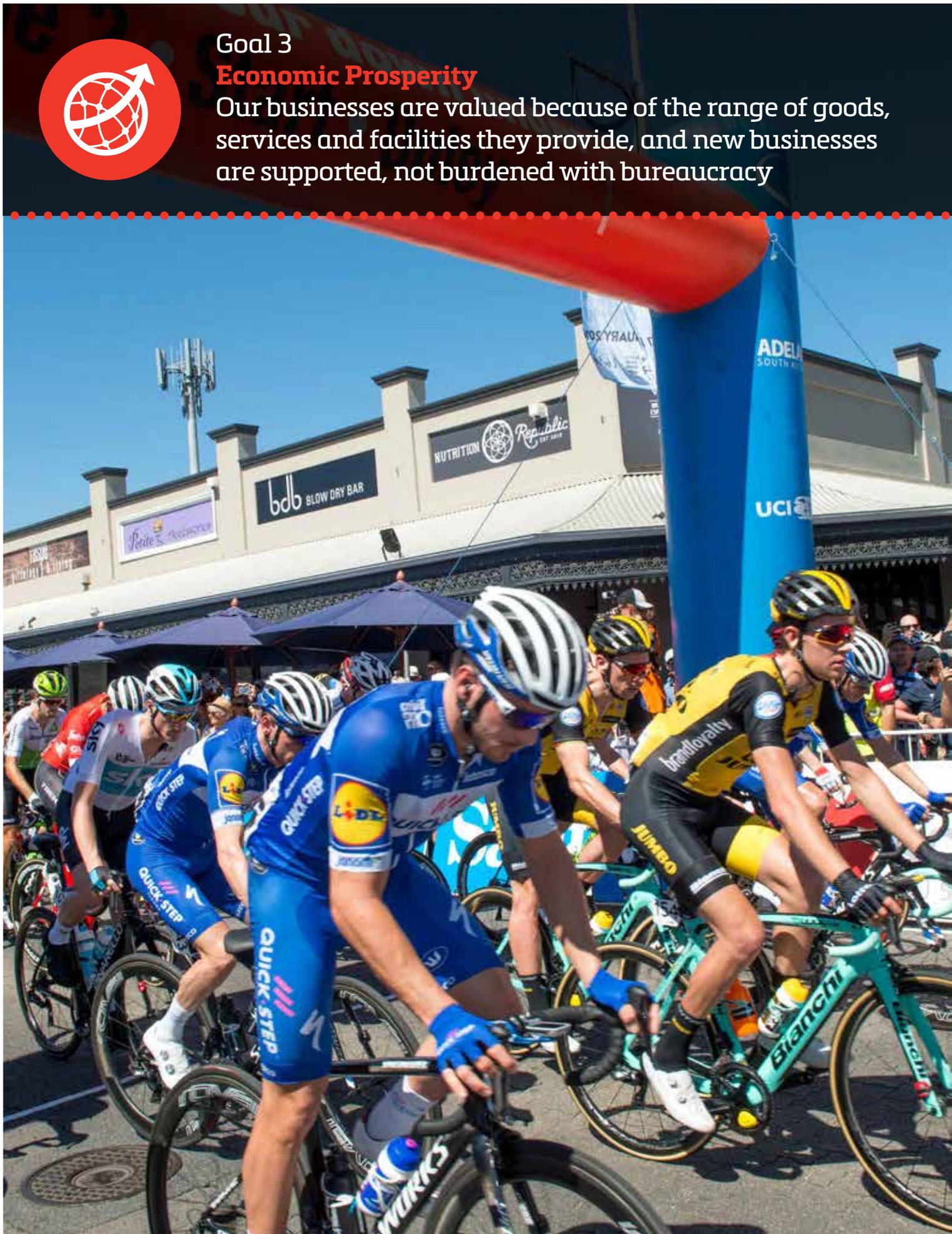
Key Outcomes



Goal 3

Economic Prosperity

Our businesses are valued because of the range of goods, services and facilities they provide, and new businesses are supported, not burdened with bureaucracy





Design King William

In 2017-18, Council officially commenced the redesign of King William Road, in response to the need to replace the existing road pavement. The co-design engagement process, Design King William, aimed to work with local residents, traders and land lords to create a shared vision for the much-loved main street precinct. The redesign of King William Road will extend about 650m from the Park Street and Mitchell Street intersection to the Arthur Street and Union Street intersection.

Part of the engagement process included the establishment of a shop front on King William Road, providing the opportunity for interested stakeholders to share their views. A project website was established at designkingwilliam.com.

Find Your Everything

This year Find Your Everything continued to build its following supporting the bricks and mortar businesses in the City of Unley. The initiative, now in its sixth year, centres on a web directory supported by a strong social media presence, digital communications and marketing strategy.

Find Your Everything encourages residents and visitors to shop local and drive trade for the local business community.

find *your* everything
.com.au



13,205

Find Your Everything
social followers

19,129

users of free mainstreet Wifi

2,800

Find Your Everything
Email Subscribers

446

businesses listed on
findyoureverything.com.au

Key Outcomes

Small Business Friendly Council Initiative

During the year Council joined the Small Business Friendly Council Initiative co-ordinated through the Office of the Small Business Commissioner. The program is specifically designed to assist the fostering of relationships with small business.

Through this program, Council has committed to:

- Liaise with small businesses on a regular basis;
- Implement activities to improve the operating environment for small business;
- Prompt payment of accounts,;
- Local procurement wherever possible (subject to competitive pricing); and
- Ensuring policies are in place to work with businesses regarding dispute resolution should they arise.

This initiative aligns with a number of Council's key Economic Development programs including the Concierge Service, Find Your Everything, Unley Business Breakfast networking events and support of trader associations.

2018 Unley Gourmet Gala and Tour Down Under

The 2018 Unley Gourmet Gala and Tour Down Under attracted more than 20,000 people to King William Road injecting more than \$750,000 in to the local economy.

The 18th Unley Gourmet Gala cemented the event's status as the longest running associated event of the Santos Tour Down Under. The event showcased a record number of local businesses and provided an evening of great food, fashion, entertainment and cycling. Flinders Private Hospital supported the event as a major partner.

Cycling fans and enthusiasts lined King William Road the following day to witness the Stage Two start of the Santos Tour Down Under bringing a further influx of shoppers and cycling enthusiasts to the precinct.



Unley Business Breakfast

The Unley Business Breakfast continued to be supported by local businesses. The networking events are a collaboration between Hyde Park Rotary, the East Side Business Enterprise Centre and Council. Council is excited to announce a new partnership for 2018-19, with Business SA joining the City of Unley and Hyde Park Rotary to present the networking events for the local business community.

In 2017-18, 455 people attended the six bi-monthly events with a variety of influential speakers including Rod Jameson, Richard Pascoe, Mike Turtur, Tash Stoodley, Edward Deane and the Hon. David Pisoni MP.

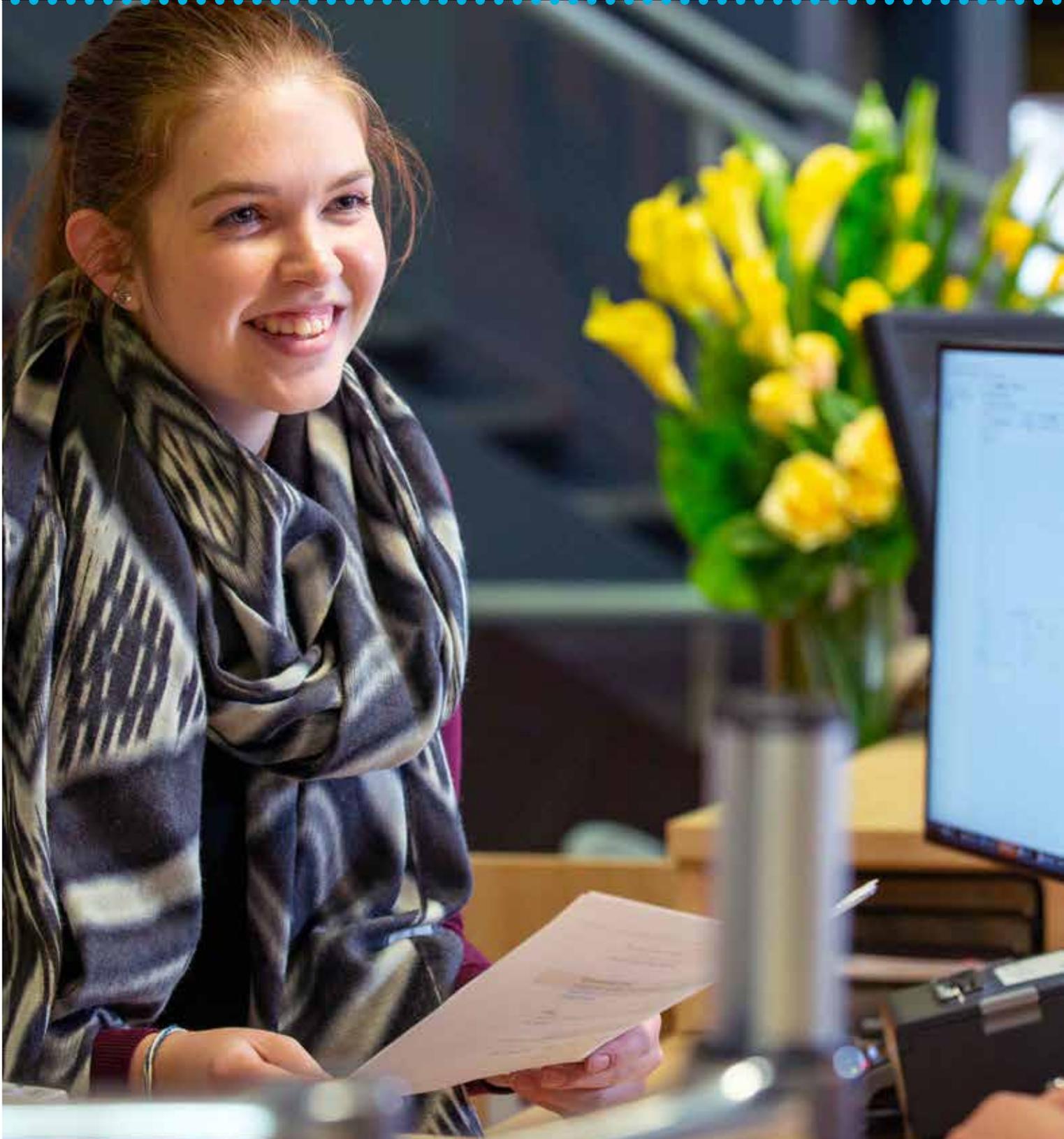
Key Outcomes



Goal 4

Civic Leadership

Council will listen to the community and make transparent decisions for the long term benefit of the City





A Workplace of Possibilities

City of Unley organisational values are aspirational by design and play a critical part in supporting Council's vision for a constructive performance and customer-focussed culture.

Every three years, Council assesses its corporate culture using a whole of organisation diagnostic survey tool. The 2017-18 organisational culture survey was undertaken in May 2018 with an unprecedented 98 per cent participation rate.

The distinguishing feature of leading organisations is their culture. It affects performance, employee engagement, customer experience and the ability to create an innovative and positive work environment.

Here at Unley we have been focused on the continual development of our culture using industry-leading diagnostic tools developed by Human Synergistics. It is not by coincidence that these tools are used by many of the world's most successful businesses.

The most recent survey results confirm the overall organisational culture continues to be a positive, supportive and constructive experience for our employees who are engaged, energetic and motivated to achieve the organisation's goals.

Procurement Redesign and Improvements

In 2017-18, the City of Unley Procurement team:

- Implemented the use of a new contract management module;
- Partnered with LGA Procurement and Council Solutions to achieve savings associated with preferred supplier contracts; and
- Implemented a contract evaluation tool and engaged a Procurement Officer to assist with the restructuring of the Procure-to-Pay and contract review processes.

Key Outcomes

Technology Upgrades

During the year a large-scale replacement of Information Technology infrastructure and software was undertaken as part of Council's commitment to providing secure, efficient and reliable technology systems.

This included replacement of desktop and mobile computers, all servers and network security equipment and implementation of cloud services.

All corporate software systems were upgraded to the latest versions enabling more streamlined work processes for staff, and new mapping systems and development application software are delivering more accurate and efficient customer service.

Unley Central

In 2017-18 Council continued its master-planning for the Unley Central Precinct in an effort to facilitate a significant redevelopment in the heart of Unley.

Council has reiterated its position to the State Government that medium density development along Unley Road is best placed in the District Centre Zone, rather than being scattered at isolated sites along the corridor.

Electronic Assessment

Traditionally the planning, building and development approval process has been undertaken via the assessment of hard copy files. This year the development area completed the Electronic Assessment Project (EAP) which involved upgrades to existing systems and a comprehensive overview of workflows to enable development applications to be processed and assessed in an electronic format.

Benefits of the project include eliminating double handling and inefficiencies, and ensuring compatibility with future technology improvements, particularly online application submission and tracking.

Communication & Community Information

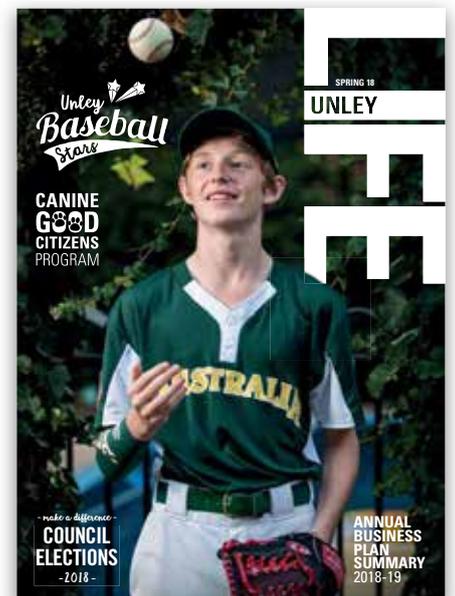
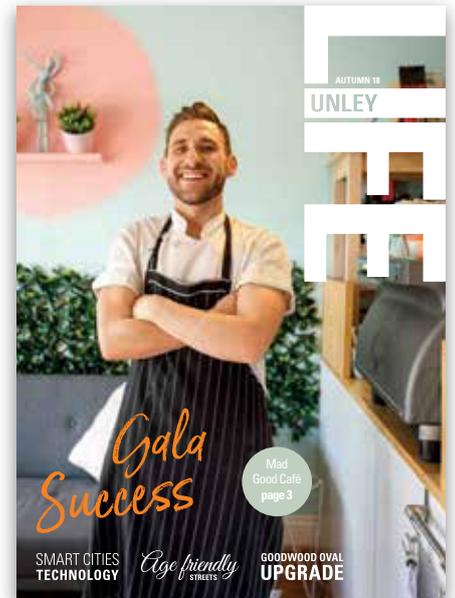
Each year, four seasonal issues of the Unley Life magazine are produced and distributed to residents and businesses within the Council area. This dynamic publication communicates community news and provides information to residents about Council's plans, programs and activities, and the benefits these have within the community.

The City of Unley website continues to be a key communication tool with an average of more than 36,000 visits to the site each month. Updates and enhancements were made throughout the year to continue to improve the online experience for our users.

Council's social platforms have all experienced steady growth indicating that they will continue to be an important means of delivering information on events and key services, and another way for residents to communicate with us. During the year, the Unley Council Facebook page grew from 3,145 likes to 4,793 likes while the Unley Council Twitter account grew from 3,590 followers to 3,726 followers.

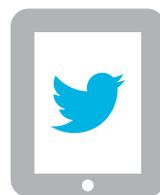
The Your Say Unley community engagement website continues to be a valuable tool for gaining feedback from stakeholders and ensures the community has input in Council's decision-making processes. Sixteen consultations have been published on Your Say Unley during the past 12 months, with 3,745 people visiting the site and 545 of those visitors completing surveys and providing feedback. Council is committed to ensuring the community is informed about Council decisions, programs, special events and services.

Media releases promoting Council projects and decisions are distributed regularly to a range of media outlets. The City of Unley has developed effective relationships with local and state-wide media and endeavours to respond to media inquiries in an open and timely manner.



4,793

Council facebook followers



3,726

Council twitter followers



Average of

36,763

website visits per month

Our Organisation

Organisational Structure (as at 30 June 2018)



**Chief
Executive Officer**
Peter Tsokas



John Devine
General Manager **City Development**

- Depot Operations
- Property Assets
- Asset Management
- City Development



Megan Berghuis
General Manager **City Services**

- Community Development & Wellbeing
- Development & Regulatory Services
- Libraries, Museum & Customer Experience
- Swim Centre



Nicola Tinning
General Manager **Business Support & Improvement**

- Finance & Procurement
- Business Systems & Solutions
- Organisational Development
- Culture & Business Capability



Tami Norman
Executive Manager **Office of the CEO**

- Governance
- Risk Management
- Communications
- Records Management
- Corporate Performance Reporting

Our Executive Team

The City of Unley's Executive Team consists of the Chief Executive Officer, Executive Manager, and three General Managers. The team is responsible for leading and developing the administration, as well as building the organisational capability and culture required to deliver the vision, strategies and framework set out in Council's *Community Plan 2033*

The members of the executive team are paid a salary package, which varies for each individual. These packages include 9.5 per cent compulsory superannuation and the provision of a motor vehicle for unrestricted private use on a salary sacrifice basis.

Our Values

The City of Unley has a clear vision for a constructive culture that is performance based and customer focused. This vision is supported by a set of organisation values that represent the way we want all employees and volunteers to behave.



Staff Overview

Staff numbers as at 30 June 2018 are shown as Full-Time Equivalent (FTE) while the gender ratio is reflective of headcount. The difference in these figures reflects the number of part time staff employed by the City of Unley, and highlights the flexible working conditions that are offered to employees. Providing flexibility to our staff allows us to attract and retain high quality people.

Division	Male*	Female*	Total*	Staffing Numbers (FTE)
Office of the CEO	2 ¹	11	13 ²	12.4 ³
Business Support & Improvement	10	13	23	20.2
City Services	24	73	97	78.7
City Development	55	12	67	65.7
Total	90⁴	110	200⁵	177⁶

* On a head count basis.

¹ 4 with ERA and BHKC resources

² 15 with ERA and BHKC resources

³ 13.8 with ERA and BHKC resources

⁴ 92 with ERA and BHKC resources

⁵ 202 with ERA and BHKC resources

⁶ 178.4 with ERA and BHKC resources

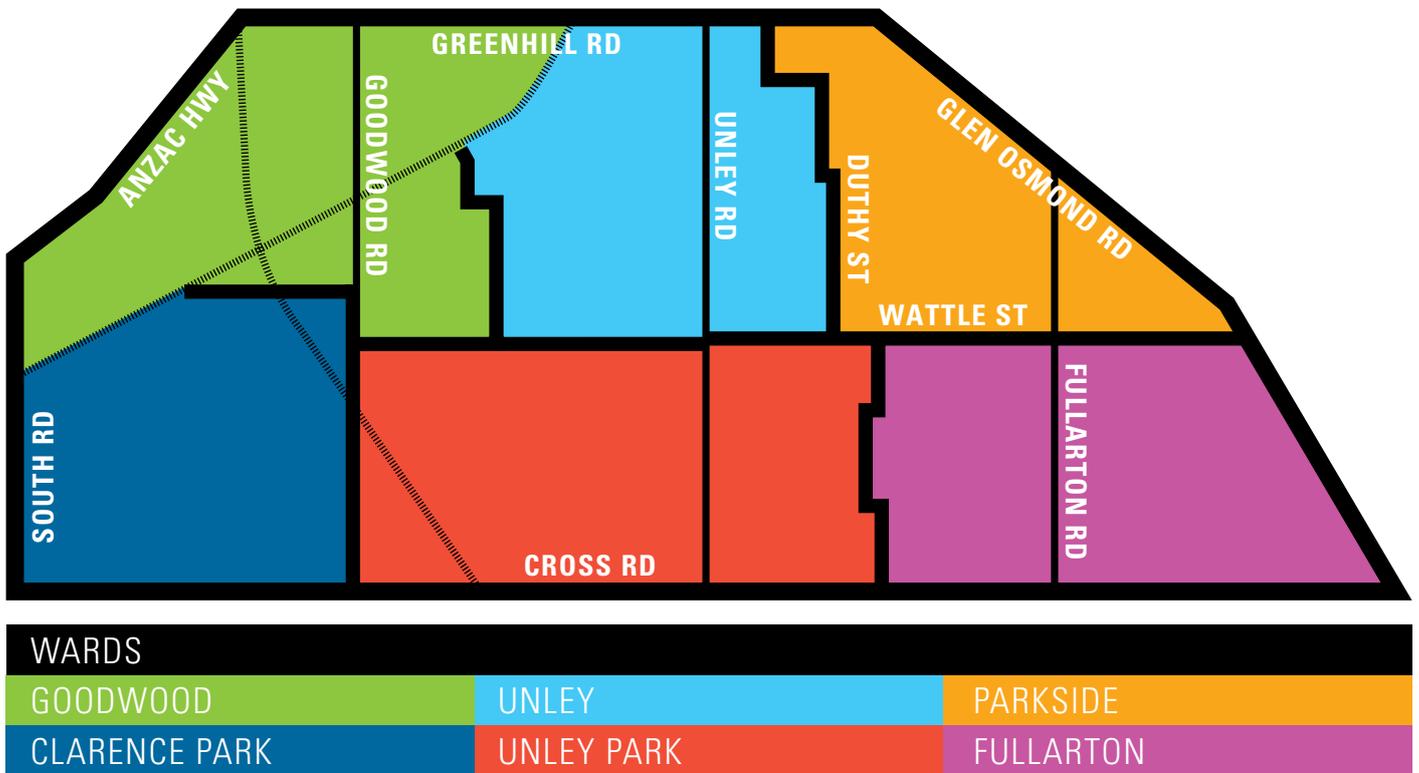
Our Council

City of Unley Ward Overview

The City of Unley is located immediately south of the City of Adelaide, and is bounded by Greenhill Road in the north, Glen Osmond Road in the east, Cross Road in the south and South Road and Anzac Highway in the west. The City is bounded by the local government areas of the City of Adelaide in the north, City of Burnside in the east, City of Mitcham in the south and the Cities of Marion and West Torrens in the west.

With a total land area of 14 square kilometres, our City is predominantly residential, with some commercial and industrial areas and includes the suburbs of Black Forest, Clarence Park, Everard Park, Forestville, Fullarton, Goodwood, Highgate, Hyde Park, Keswick (part), Kings Park, Malvern, Millswood, Myrtle Bank, Parkside, Unley, Unley Park and Wayville.

The six Council wards are Clarence Park, Fullarton, Goodwood, Parkside, Unley, and Unley Park.



City of Unley Ward Boundary Map

Electoral Representation

The representation quota is the number of electors for the Council area divided by the number of Elected Members (including the Mayor). The City of Unley's representation quota is 1:2,129 with 27,668 electors and compares with other similar councils.

Council	Electors	Representation
City of Burnside (13)	31,816	1:2,447
City of Campbelltown (11)	35,153	1:3,195
City of Holdfast Bay (13)	27,935	1:2,148
City of Norwood, Payneham & St Peters (14)	25,443	1:1,817

Source: 2017-18 Representation Quotas - Local Government Association of SA.

The legislation specifies that if a council is divided into wards, then the number of electors in each ward must fall within a ward quota so that there is fair representation on Council.

A council is required to conduct a review of its representation at least once in each relevant period as prescribed by the regulations of the Local Government Act 1999 (The Act). The Minister for Local Government from time to time will publish a timing schedule for determination of the relevant period. At this stage it is anticipated that the next Representation Review for the City of Unley will occur in 2020.

Elected Members

Councils are part of the democratic framework of Australia and the community gets the chance to elect its Council Members every four years. The most recent Council Elections were held in November 2014, with the next election scheduled for November 2018.

More information about Council elections is available on the Council website.

Mayor



Mayor Lachlan Clyne (until January 2018)

July 2017 – January 2018

CEO Performance Review Panel – Presiding Member

Unley Business and Economic Development Committee –
Ex officio

Strategic Property Committee – Ex officio

City Strategy and Development Policy Committee- Ex officio

Our Council

Elected Members

Fullarton Ward Councillors



Anthony Lapidge

July 2017 – June 2018

Unley Business and Economic Development Committee – Presiding Member

February 2018-June 2018

Strategic Property Committee

Goodwood Ward Councillors



Luke Smolucha

July 2017- June 2018

Unley Business and Economic Development Committee
Strategic Property Committee
Centennial Park Cemetery Authority Board

Clarence Park Ward Councillors



Don Palmer

July 2017 – January 2018

Deputy Mayor

July 2017 – June 2018

Unley Business and Economic Development Committee
City Strategy and Development Policy Committee

CEO Performance Review Panel

February 2018-June 2018

Strategic Property Committee– Presiding Member



Peter Hughes

July 2017- January 2018

Strategic Property Committee
CEO Performance Review Panel

July 2017- June 2018

Centennial Park Cemetery Authority Board

Acting Mayor (January 2018 – June 2018)

CEO Performance Review Panel – Presiding Member

Unley Business and Economic Development Committee – Ex officio

Strategic Property Committee – Ex officio

City Strategy and Development Policy Committee- Ex officio



Bob Schnell



Jennie Boisvert

June 2017-September 2017

Development Assessment Panel

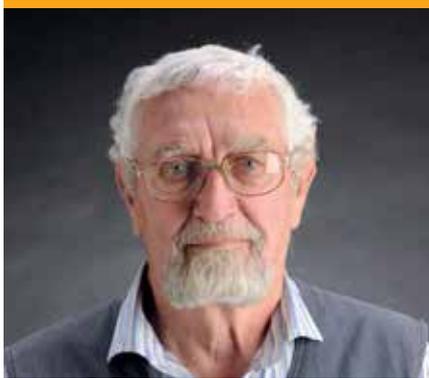
July 2017 - June 2018

CEO Performance Review Panel
City Strategy and Development Policy Committee

October 2017- June 2018

Council Assessment Panel (Deputy Member to Cr Salaman)

Parkside Ward Councillors



Mike Hudson

Unley Ward Councillors



Michael Hewitson AM

July 2017- June 2018

City Strategy and Development
Policy Committee

January 2018 – June 2018

Deputy Mayor

CEO Performance Review Panel

Unley Park Ward Councillors



Michael Rabbitt

July 2017 – June 2018

City Strategy and Development Policy
Committee – Presiding Member

Audit and Governance Committee

CEO Performance Review Panel

February 2018 - June 2018

Strategic Property Committee

Unley Business and Economic

Development Committee



John Koumi

(until January 2018)

July 2017 - January 2018

Unley Business and Economic
Development Committee

Strategic Property Committee- Presiding
Member

CEO Performance Review Panel



Rufus Salaman

July 2017 – September 2017

Development Assessment Panel

October 2017- June 2018

Council Assessment Panel
(Elected Member)

February 2018-June 2018

Strategic Property Committee



Rob Sangster

July 2017-September 2017

Development Assessment Panel

July 2017 - June 2018

Audit and Governance Committee

Our Council

Elected Member Allowances & Benefits

Section 76 of the *Local Government Act 1999* provides that Elected Members are entitled to receive an allowance that is determined by the Remuneration Tribunal of South Australia, which is adjusted annually by formula prescribed by the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Elected Member Allowances & Benefits 1 July 2017 - 30 June 2018

Mayoral Allowance	\$65,908 Plus a fully maintained vehicle for Council related business
Total amount paid to other Elected Members including Presiding Member Allowances and allowances for the members of the DAP Committee	\$192,431
Elected Member Annual Allowance	\$16,477
Deputy Mayor and Presiding Member Annual Allowance (includes Elected Member allowance)	\$20,597

Elected Member Training Seminars & Events

In accordance with the City of Unley's Elected Member Training and Development Policy, Council members were provided with the opportunity to undertake training and development activities during 2017-18 as per the table on page [37](#).

Elected Member Training Seminars & Events 2017-18

Name	Date	Details
Mayor Clyne	7 September 2017	SA Prayer Breakfast
Cr Hughes	25-27 October 2017 6 February 2018 10 April 2018 27 April 2018 10-11 May 2018 5 June 2018	17th International Cities, Town Centres and Communities Conference Unley Business Breakfast Unley Business Breakfast SA Press Club Election Lunch Mainstreet SA Business Unley Business Breakfast
Cr Palmer	28-29 July 2017 September 2017 22 September 2017 27 September 2017 3-4 October 2017 10 October 2017 15-16 November 2017 22 & 23 November 2017 December 2018 6 February 2018 10 April 2018 27 April 2018 5 June 2018 June 2018	LGA Mayors and Chairpersons Forum Seminar Planning Institute of Australia OAM Function KESAB Environmental Solutions Breakfast Age Friendly Cities Forum, Hobart Unley Business Breakfast LGM AGM Ageing Well Revolution Unley Business Breakfast Unley Business Breakfast Unley Business Breakfast SA Press Club Election Lunch Unley Business Breakfast Press Gallery- PR/Media Training
Cr Hewitson	10 October 2017 5 December 2017 10 April 2018 27 April 2018 5 June 2018	Unley Business Breakfast Unley Business Breakfast Unley Business Breakfast SA Press Club Election Lunch Unley Business Breakfast
Cr Boisvert	6 October 2017 25-27 October 2017	Don't Forget Me Cobber- Fundraising Lunch 17th International Cities, Town Centres and Communities Conference, Melbourne
Cr Hudson		
Cr Koumi	25-27 October 2017	17th International Cities, Town Centres and Communities Conference, Melbourne
Cr Lapidge	1 August 2017 25-27 October 2017 6 February 2018 10-11 May 2018	Unley Business Breakfast 17th International Cities, Town Centres and Communities Conference, Melbourne Unley Business Breakfast Mainstreet SA Business, Port Pirie
Cr Rabbitt	3-4 October 2017 6 October 2017 June 2018	Age Friendly Cities Forum, Hobart Don't Forget Me Cobber- Fundraising Lunch Press Gallery- PR/Media Training
Cr Sangster	September 2017 27 April 2018 5 June 2018	Planning Institute of Australia SA Press Club Election Lunch Unley Business Breakfast
Cr Schnell	25-27 October 2017	17th International Cities, Town Centres and Communities Conference, Melbourne
Cr Smolucha	6 February 2018 27 April 2018 5 June 2018	Unley Business Breakfast SA Press Club Election Lunch Unley Business Breakfast

Our Council

Decision Making Structure

The Local Government system is integral to the democratic system of government in Australia and provides vital infrastructure, social and environmental support for communities.

The City of Unley is responsible for providing strategic direction for the local area, planning and development control, setting policy, providing and maintaining infrastructure and services, and regulating activities whilst complying with and enforcing many diverse pieces of legislation.

The City of Unley operates autonomously within the framework of the *Local Government Act 1999*, and the elected body may delegate authority to the Chief Executive Officer in accordance with legislative requirements, budgets, strategic planning policy and corporate structure.

Unley Council has a number of committees that assist in the decision making process.

Council Meetings

Council Meetings are an important part of the Council's operations. The decisions made by the Elected Members at formal Council Meetings provide the direction and authority for the ongoing operation of the Council.

During the 2017-18 financial year, Council meetings were held on the fourth Monday of every month at 7pm at the Civic Centre, 181 Unley Road, Unley (entrance from Oxford Terrace), with appropriate adjustments to accommodate public holidays. When required, additional Council meetings were scheduled for the second Monday of each month to assist the decision-making process.

All Council Meetings were open to the public and were conducted in accordance with the *Local Government Act 1999* and the *Local Government (Procedures at Meetings) Regulations 2013*.

Council Committees

Under Section 41 of the *Local Government Act 1999*, the Council has the power to establish committees that will assist Council in the performance of its functions. These committees make recommendations to the Council.

For the period July 2017 to June 2018 the City of Unley had the following four Section 41 Committees:

- Audit and Governance Committee
- Unley Business and Economic Development Committee
- City Strategy and Development Policy Committee
- Strategic Property Committee

A brief summary of the functions, membership and meeting arrangements for each committee follows. The complete Terms of Reference for the Committees can be found on the Council's website.

Council Committees

Audit & Governance Committee

The City of Unley Audit and Governance Committee is appointed by Council and is tasked with reviewing the annual financial statements and Business Plan, monitoring financial indicators and targets in the Long Term Financial Plan, obtaining independent professional advice, and liaising with the Council's auditor. The Committee also has oversight of the City's risk management and audit initiatives, and is a source of advice to the Council and Chief Executive Officer. Membership comprises three independent members and two Elected Members.

Members

From July 2017 until June 2018

- Mr John Rawson (Presiding Member)
- Cr Rob Sangster
- Cr Michael Rabbitt
- Mr Ed Parker
- Mr Sean Tu

The Terms of Reference provide that the Committee will meet at least four times per year at appropriate times in the financial reporting cycle, and when the Committee may otherwise deem necessary. The committee met four times during 2017-18.

Sitting fees for independent members are as follows:

- Presiding Member \$450 per meeting attended
- Independent Members \$300 per meeting attended
- If Independent Members are required to attend a workshop, \$150 per workshop

Strategic Property Committee

The Committee is established to assist Council to investigate and make recommendations to Council on strategic opportunities for property acquisition or divestment to support Council's Community Plan.

Members

From July 2017 to June 2018

- Cr John Koumi (Presiding Member until January 2018)
- Cr Don Palmer (Presiding Member from February 2018)
- Cr Luke Smolucha
- Mayor Lachlan Clyne (Ex officio to January 2018)
- Acting Mayor Peter Hughes (Ex officio from January 2018)
- Cr Anthony Lapidge (from February 2018)
- Cr Rufus Salaman (from February 2018)
- Cr Michael Rabbitt (from February 2018)

The Presiding Member receives a sitting fee of \$154.00 per meeting attended, limited to an aggregate allowance of \$922.00 per annum.

Our Council

Council Committees

City Strategy & Development Policy Committee

The Committee is established to:

- Provide advice to the Council in relation to proposals of, and the extent to which, the Council's strategic planning and development policies accord with the State Planning Strategy 30 Year Plan for Greater Adelaide;
- Assist the Council in strategic reviews of the City of Unley Development Plan and consider specific changes initiated by the State Government;
- Provide advice to the Council (or act as its delegate under Section 101A of the *Development Act 1993*) when preparing a Strategic Directions Report or Development Plan Amendment proposal;
- Review relevant State legislative, strategy and policy changes;
- Receive reports from the Development Assessment Panel;
- Provide advice to the Council regarding strategies and policies re major changes to urban form and changing demographics.

Members

From November 2017 to June 2018

- Cr Michael Rabbitt (Presiding Member)
- Cr Jennie Boisvert
- Cr Michael Hewitson
- Cr Don Palmer
- Mayor Lachlan Clyne (Ex Officio until January 2018)
- Acting Mayor Peter Hughes (Ex Officio from January 2018)
- Mr Doug Wallace
- Mr Lloyd Roberts
- Dr Iris Iwanicki

The sitting fees are as follows:

- Independent members \$300 per meeting attended

Unley Business & Economic Development Committee

The Unley Business and Economic Development (UBED) Committee has been established to provide advice and recommendations to the Council in relation to enhancing and sustaining the economic viability of the commercial and retail precincts and the City of Unley generally.

Members

From July 2017 until June 2018

Council Representatives

- Cr Anthony Lapidge (Presiding Member)
- Cr John Koumi (until January 2018)
- Mayor Lachlan Clyne (Ex Officio member until January 2018)
- Acting Mayor Peter Hughes (Ex Officio member from January 2018)
- Cr Don Palmer
- Cr Luke Smolucha
- Cr Michael Rabbitt (from February 2018)

Independent Representatives

- Mr Houssam Abiad
- Ms Alison Snel
- Mr Doug Strain

Trader Representatives

- Mr James Morris
- Mr Matthew Hassan
- Ms Susan Straschko

The Committee met four times during the financial year.

The sitting fees are as follows:

- Independent Members \$300 per meeting attended

Development Assessment Panel

The Development Assessment Panel (DAP) considered development applications and made planning decisions in accordance with *Section 56A* of the *Development Act 1993* (the Development Act). The Development Act required the City of Unley to act as the authority in relation to applications for development consent and all matters rising under Part 4 of the Development Act and associated *Development Regulations (2008)*.

The Panel was convened under the Development Act and operated under the Terms of Reference derived from the legislation.

Members

From July 2017 until September 2017

- Mr Brenton Burman (Presiding Member)
- Cr Jennie Boisvert
- Cr Rufus Salaman
- Cr Rob Sangster
- Mr Roger Freeman
- Mrs Ann Nelson
- Ms Nicole Dent

The sitting fees were as follows:

- Presiding Member \$520 per meeting attended
- Independent Member \$416 per meeting attended
- Elected Members \$400 per meeting attended
- If independent Members are required to attend formal Council training or workshops \$150 per workshop.

Following legislative change relating to the introduction of the *Planning, Development and Infrastructure Act 2016* the DAP ceased as of September 2017 and was replaced by the Council Assessment Panel.

Council Assessment Panel

The Council Assessment Panel (CAP) was established under the *Planning, Development and Infrastructure Act 2016* (the PDI Act) and commenced as of 1 October 2017. It replaces the Development Assessment Panel in assisting Council with the assessment of development applications against the relevant provisions of Council's Development Plan.

The CAP is convened under the PDI Act and operates under the Terms of Reference derived from the legislation.

Members

From October 2017 until June 2018

- Mr Brenton Burman (Presiding Member)
- Mr Roger Freeman
- Mrs Ann Nelson
- Ms Nicole Dent
- Cr Rufus Salaman (Elected Member)
- Cr Jennie Boisvert (Deputy Member – will only act if the Elected Member is unable to attend a meeting)

The sitting fees are as follows:

- Presiding Member \$520 per meeting attended
- Independent Member \$416 per meeting attended
- Elected Members \$400 per meeting attended
- If independent Members are required to attend formal Council training or workshops \$150 per workshop.

Our Council

Meeting Times, Dates, Agendas & Minutes

Agendas and minutes for the Unley Council and Council Committee meetings and information regarding Elected Members Briefings are available on the City of Unley website.

Confidentiality

In accordance with Section 90(1) of the *Local Government Act 1999* all Council and Committee meetings were conducted in a place open to the public.

On every occasion that the provision to exclude the public within Section 90(2) of the *Local Government Act 1999* was utilised, the minutes included the proceedings for making a confidentiality order and the grounds on which the order was made.

The table below shows the number of confidentiality orders issued during the 2017/18 financial year.

Section 91(7) & (9) of the <i>Local Government Act 1999</i>	Number
Council	14
Audit & Governance	1
Unley Business & Economic Development	0
City Strategy and Development Policy Committee	0
Strategic Property Committee	5

The table below shows the confidentiality orders made during the financial year, the grounds for those orders, and on what date, if any, the order expired or was lifted.

Council/Committee	Subject	Grounds	Revoked/Expired
Strategic Property Committee Item 920 – Council 24 July 2017	Walter Street	Section 90(2)3(d) Commercial Information	Reviewed by CEO 15/9/17 – Maintain.
Strategic Property Committee Item 920 – Council 24 July 2017	King William Road	Section 90(2)3(d) Commercial Information	Reviewed by CEO 15/9/17 – Maintain.
Item 925 – Council 24 July 2017	Centennial Park Cemetery Authority Operating Budget	Section 90(2)3(d) (i)(ii) Commercial Information	Reviewed by CEO 15/9/17 – Maintain.
Item 928 – Council 24 July 2017	Strategic Property Development	Section 90(2) and (3)(b) Commercial advantage	Reviewed by CEO 15/9/17 – Maintain.

Council/Committee	Subject	Grounds	Revoked/Expired
Item 938 – Council 14 August 2017	Co-working Space Report still confidential	Section 90(2) and (3)(b) Commercial advantage	Report still in confidence. Confidentiality order removed by CEO on Minutes only 18 August 2017. Reviewed by CEO 15/9/17 – Maintain on report.
Item 967 – Council 28 August 2017	CEO Remuneration 2016/17	Section 90(2)(3)(a) Personal Affairs	Reviewed by CEO 15/9/17 – Maintain on Report.
Item 1009 Council 23 October 2017	Appointment Independent Member City Strategy	Section 90(2)(3)(a) Personal Affairs	
Strategic Property Committee	Recommendation for Item 40 SPC Walter Street Property	Section 90(2) 3(b) Commercial advantage	
Item 1012 – Council 23 October 2017			
Item 1036 – Council 27 November 2017	Unley Central Update	Section 90(2)(3)(b) Commercial advantage	
Item 1060 – Council 11 December 2017	Property Acquisition Opportunity	Section 90(2) & (3)(b)(i)(ii) Commercial advantage	Remain until 11 December 2022
Strategic Property Committee Item 1088 – Council 29 January 20	Strategic Property Acquisition Opportunities	Section 90(2) Commercial advantage	Remain until 27 January 2023
Audit & Governance Committee Item 1130 – Council 26 March 2018	Minutes of the Audit and Governance Committee	Section 90(2)	Remain until 20 March 2023
Strategic Property Committee Item 1154 – Council 23 April 2018	Minutes of the Strategic Property Committee	Section 90(2) & (3)(b)(i)(ii) Commercial advantage	
1165 Council 14 May 2018	Unley Central Precinct	Section 90(2) & (3)(b)(i) and (b)(ii) Commercial advantage	

Our Council

A cumulative total of 59 confidentiality orders made by Council or its Committees under section 91(7) remained operative from the date the new reporting requirements under *Local Government (General) Regulation 22A* commenced.

The table below shows all items remaining in confidence from November 2010 up to and including June 2018, the grounds for those orders and on what date, if any, the order expired or was lifted.

Council/Committee	Date & Subject	Grounds	Revoked/Expired
Item 9 CEO Recruitment Committee	5 September 2011 Presentation by Stillwell Management Consultants re Applicants	Section 90(2) and (3)(a)	Reviewed by CEO 1 February 2018 – Maintain.
Item 12 CEO Recruitment Committee	15 September 2011 Applicants for the position of Chief Executive Officer	Section 90(2) and (3)(a)	Reviewed by CEO 1 February 2018 – Maintain.
Adjourned item 132 CSP Item 556 Council	27 August 2012 Street Tree Removal, 26 Porter Street Parkside – Attachments 6 and 7 only remain confidential	Pursuant to Section 90(2) and (3)(h)(i) of the LGA. Legal advice and litigation	Reviewed by CEO 1 February 2018 – Maintain on Attachments 6 & 7.
Item 615 Council	26 November 2012 CPCA Provision of Services to Other Local Government Councils	Section 90(2) and (3)(d) of the LGA. Commercial advantage	Reviewed by CEO 1 February 2018 – Maintain.
Item 715 Council	March 2013 CPCA Strategic Plan 2012-2033	Section 90(2) and (3)(d) of the LGA. Commercial advantage	Reviewed by CEO 1 February 2018 – Maintain on attachments.
Item 780 Council	May 2013 CPCA Operating Budget	Section 90(2) and (3)(d) of the LGA. Commercial advantage	Reviewed by CEO 1 February 2018 – Maintain on Attachment 2 only.
Item 808 Council	24 June 2013 Council Owned Property 166 – 168 Unley Road Unley	Section 90(2) and 3(d) of the LGA. Commercial advantage	Reviewed by CEO 1 February 2018 – Maintain on report and attachments.
Item 842 Council	22 July 2013 CPCA Operating Budget 2013-2014	Section 90(2) and 3(d) of the LGA. Commercial advantage	Reviewed by CEO 1 February 2018 – Maintain on Attachment 1 only
Item 845 Council	22 July 2013 CPCA Operating Budget 2013-2014	Section 90(2) and 3(d) of the LGA. Commercial advantage	Reviewed by CEO 1 February 2018 – Maintain on Attachment 1 only
Item 1161 Council	26 May 2014 CPCA Draft Operating Budget 2014-15	Section 90(2) and (3)(d) of the LGA. Commercial Advantage	Reviewed by CEO 1 February 2018 – Maintain on Attachment 2 only
Item 1209 Council	28 July 2014 Domestic Health Issue	Section 90(3)(a). Personal Affairs	Reviewed by CEO 1 February 2018 – Maintain.
Item 1226 Council	11 August 2014 Unley Central Precinct Property Development Options	Section 90(2) and (3)(b)(i) and (ii) Commercial advantage	Reviewed by CEO 1 February 2018 – Maintain.

Council/Committee	Date & Subject	Grounds	Revoked/Expired
Item 151 Council	25 May 2015 CEO Employment Contract	Section 90(2) and (3)(a) Personal affairs	Reviewed by CEO 1 February 2018 – Maintain.
Item 173 Council	27 June 2015 Centennial Park Cemetery Authority Proposal	Section 90(2) and (3)(b)(i) and (ii) Commercial advantage	Reviewed by CEO 1 February 2018 – Maintain.
Item 207 Council	27 July 2015 CEO Performance Review	Section 90(2) and (3)(a). Personal affairs.	Reviewed by CEO 1 February 2018 – Maintain.
Item 238 Council	24 August 2015 Strategic Land Acquisition Report and Attachments Recommendations 2 and 3 in Minutes.	Section 90(2) and (3)(b)(i) and (ii) Commercial advantage	Reviewed by CEO 1 February 2018 – Maintain.
Item 241 Council	24 August 2015 CEO Contract Report and Attachments in confidence	Section 90(2) and (3)(a). Personal affairs.	Reviewed by CEO 1 February 2018 – Maintain.
Item 275 Council	28 September 2015 Unley Central	Section 90(2) and (3)(b)(i) and (ii) Commercial advantage	Reviewed by CEO 1 February 2018 – Maintain.
Item 321 Council	23 November 2015 Centennial Park Cemetery Authority Quarterly Progress Report Attachment only in confidence	Section 90(2) and (3)(b)(i) and (ii) Commercial advantage	Reviewed by CEO 1 February 2018 – Maintain.
Item 356 Council	December 2015 Unley Central Property Development Opportunities	Section 90 (2) and 3(b) Commercial Advantage	Reviewed by CEO 1 February 2018 – Maintain.
Item 375 Council	January 2016 Property Development Opportunities Unley Central	Section 90 (2) and 3(b) Commercial Advantage	Reviewed by CEO 1 February 2018 – Maintain.
Item 459 Council	April 2016 Goodwood Community Centre Lease Attachment 3 only in confidence	Section 90(2) and 3(d) Commercial Information	Reviewed by CEO 1 February 2018 – Maintain.
Item 480 Council	May 2016 Unley Central Property Development Report only in confidence	Section 90 (2) and 3(b) Commercial Advantage	Reviewed by CEO 1 February 2018 – Maintain.
Item 6 Special Council	June 2016 CEO Remuneration Review	Section 90(2) and 3(a) Personal Affairs	Reviewed by CEO 1 February 2018 – Maintain.
Item 516 Council			
Item 33 Audit & Governance	June 2016 Centennial Park Cemetery Authority – Upkeep Fund	Section 90(2) and 3(b) Commercial Advantage	Reviewed by CEO 1 February 2018 – Maintain.
Item 510 Council			

Our Council

Council/Committee	Date & Subject	Grounds	Revoked/Expired
Item 513 Council	27 June 2016 Centennial Park Cemetery Authority – Operating Budget	Section 90(2) and 3(b) Commercial Advantage	Reviewed by CEO 1 February 2018 – Maintain.
Item 569 Council	22 August 2016 Centennial Park Cemetery Authority Progress Report	Section 90(2) and 3(b) Commercial Advantage	Reviewed by CEO 1 February 2018 – Maintain.
Item 578 Council	22 August 2016 Unley Central Property Development Project	Section 90(2) and 3(b) Commercial advantage	Reviewed by CEO 1 February 2018 – Maintain.
Item 592 Council	12 September 2016 Property Development Project Report and Attachment confidential	Section 90(2) and 3(b) Commercial advantage	Reviewed by CEO 1 February 2018 – Maintain.
Item 619 Council	26 September 2016 Centennial Park Cemetery Authority Business Case	Section 90(2) and 3(b) Commercial advantage	Reviewed by CEO 1 February 2018 – Maintain.
Item 622 Council	26 September 2016 Brown Hill Keswick Creek Update Report only confidential	Section 90(2) and 3(j) Information provided in confidence	Reviewed by CEO 1 February 2018 – Maintain.
Item 691 Council	28 November 2016 Strategic Property Development	Section 90(2) and 3(b) Commercial Advantage	Reviewed by CEO 1 February 2018 – Maintain.
Item 688 Council	28 November 2016 Tree Prosecution	Section 90(2)3(f)(h)	Reviewed by CEO 1 February 2018 – Maintain.
Item 748 Council	23 January 2017 King William Road Traders Association	Section 90(2)3(g)	Reviewed by CEO 1 February 2018 – Maintain on report and minutes
Item 44 A&G Council	23 January 2017 Centennial Park Cemetery Authority Strategic Plan and Asset Management Plan	Section 90(2)3(d) Commercial Information	Reviewed by CEO 1 February 2018 – Maintain.
Item 4 Strategic Property Committee. Council	23 January 2017 Investigation of Potential Future Property Purchases	Section 90(2)3(b) Commercial advantage	Reviewed by CEO 1 February 2018 – Maintain.
Item 9 Strategic Property Committee Item 12 Strategic Property Committee Item 796 Council	27 March 2017 Item 9 – Property Details Item 12 – Other Business	Section 90(2) and (3)(b) Commercial advantage	

Council/Committee	Date & Subject	Grounds	Revoked/Expired
Item 16 Strategic Property Committee Item 798 Council	27 March 2017 Item 16 – Property Details Unley	Section 90(2) and (3)(b) Commercial advantage	
Item 19 Strategic Property Committee Item 22 Strategic Property Committee Item 798 Council	27 March 2017 Item 19 – Possible Strategic Land Acquisition – Multiple Properties Item 22 – Motion Without Notice – Potential Properties for Further Investigation	Section 90(2) and (3)(b) Commercial advantage	
Council / Strategic Property Committee	May 2017 Unley Road Property and Goodwood Road Property	Commercial Information	
Strategic Property Committee Item 920 Council	24 July 2017 Walter Street	Section 90(2)3(d) Commercial Information	Reviewed by CEO 15/9/17 – Maintain.
Strategic Property Committee Item 920 Council	24 July 2017 King William Road	Section 90(2)3(d) Commercial Information	Reviewed by CEO 1 5/9/17 – Maintain.
Item 925 Council	24 July 2017 Centennial Park Cemetery Authority Operating Budget	Section 90(2)3(d) (i)(ii) Commercial Information	Reviewed by CEO 15/9/17 – Maintain.
Item 928 Council	24 July 2017 Strategic Property Development	Section 90(2) and (3)(b) Commercial advantage	Reviewed by CEO 15/9/17 – Maintain.
Item 938 Council	14 August 2017 Co-working Space Report still confidential	Section 90(2) and (3)(b) Commercial advantage	Report still in confidence. Confidentiality order removed by CEO on Minutes only 18 August 2017. Reviewed by CEO 1 5/9/17 – Maintain on report.
Item 967 Council	28 August 2017 CEO Remuneration 2016/17	Section 90(2)3(a) Personal Affairs	Reviewed by CEO 15/9/17 – Maintain on report.

Our Council

Council/Committee	Date & Subject	Grounds	Revoked/Expired
Item 1009 Council	23 October 2017 Appointment Independent Member City Strategy	Section 90(2)(3)(a) Personal Affairs	
Strategic Property Committee Item 1012 Council	23 October 2017 Recommendation for Item 40 SPC Walter Street Property	Section 90(2) 3(b) Commercial advantage	
Item 1036 Council	27 November 2017 Unley Central Update	Section 90(2)(3)(b) Commercial advantage	
Item 1060 Council	11 December 2017 Property Acquisition Opportunity	Section 90(2) & (3)(b)(i)(ii) Commercial advantage	Remain until 11 December 2022
Strategic Property Committee Item 1088 Council	29 January 20 Strategic Property Acquisition Opportunities	Section 90(2) Commercial advantage	Remain until 27 January 2023
Audit & Governance Committee Item 1130 Council	26 March 2018 Minutes of the Audit and Governance Committee	Section 90(2)	Remain until 20 March 2023
Strategic Property Committee Item 1154 Council	23 April 2018 Minutes of the Strategic Property Committee	Section 90(2) & (3)(b)(i)(ii) Commercial advantage	
Item 1165 Council	14 May 2018 Unley Central Precinct	Section 90(2) & (3)(b)(i) and (b)(ii) Commercial advantage	

Section 56A(12)(a)(viii) & (ix) of the <i>Development Act 1993</i>	Number
Development Assessment [on the grounds of S.56A(12)(a)(vi) - litigation]	1

Regulation 13(2) <i>Planning, Development and Infrastructure (General) Regulations 2017</i> (from 1 October 2017)	Number
Development Assessment	0

Council Reporting

Council By-laws

Council has by-laws for permits and penalties, the regulation of activities on roads, local government land, moveable signs and the keeping of dogs.

Freedom of Information

During the 2017-18 financial year the City of Unley received 45 applications for information under the Freedom of Information legislation. The fee charged per application was \$33.50.

- 43 Development Applications
- 2 General Applications

Internal Review Applications

During the 2017-18 financial year there were no requests for internal review under s270 of the *Local Government Act 1999*.

Application of Competition Principles

The City of Unley has determined that the Centennial Park Cemetery Authority is the only activity assessed as a Significant Business Activity under the National Competition Policy.

To separate this activity from ordinary operations, the City of Unley has created a regional subsidiary in partnership with the City of Mitcham.

Community Land Management Plans

Community Land Management Plans identify the purpose and objectives for each parcel of land contained within the City of Unley's Community Land Register.

These plans reflect existing policies and strategies, and operate under Section 196 of the *Local Government Act 1999*, grouping parcels of land that have similar purposes, objectives, management policies, and performance targets.

They are measured by four categories:

- Major parks
- Minor parks and streetscape areas
- Sports clubs and recreational facilities
- Other community land.

Community Land Management Plans and a register of Community Land Management Agreements can be viewed on the City of Unley website.

Competitive Tendering Arrangements

The City of Unley's Procurement Policy guides the practices and procedures for the acquiring of goods and services. It provides clear direction for procurement within the organisation to ensure consistency and control over procurement activities and to encourage best practice.

It also ensures that all procurement activities are conducted in accordance with five key principles, which are:

- Open and effective competition
- Value for money
- Ethical behaviour and fair dealing
- Social, economic and environmental sustainability, and
- Risk management.

The Policy and Framework guides the competitive tendering processes to ensure the Council obtains value for money when approaching the marketplace.

Procurements greater than \$10,000 are generally subject to a competitive process, which in 2017-18 resulted in a total of 132 tenders and quotations being sought.

Council is committed to maximising the positive impact of its activities to benefit the local economy and its community and will endeavour to, at its discretion and to the full extent permitted by law, support local businesses. Where all other considerations are equal, Council may give preference to local contractors and suppliers by:

- Actively promoting to local businesses opportunities to supply to Council
- Structuring the purchasing processes to be accessible to all businesses
- Giving preference to local business
- Ensuring, where possible, that specifications and purchasing descriptions are not structured so as to potentially exclude local suppliers and contractors.

Council Reporting

Rating Policy

Individual property rates are calculated by multiplying the property's capital valuation (as determined by the Valuer General) by a rate in the dollar that will be sufficient to achieve the amount of income required.

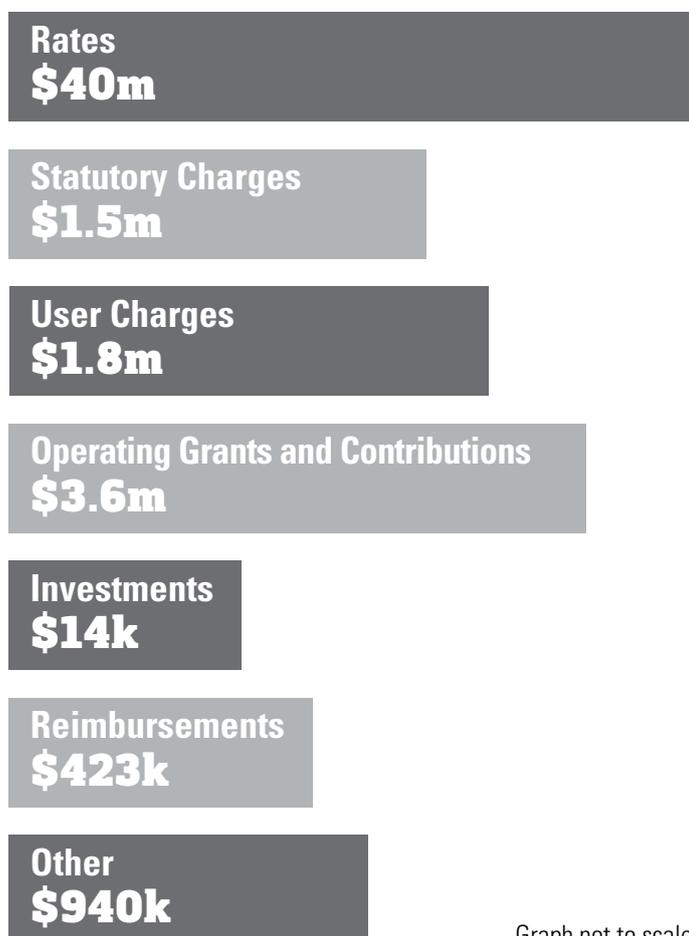
The total amount of income required to deliver the broad range of services provided by Council and achieve the outcomes in the 4 Year Plan, is derived from a number of sources. Rates provide the primary source of income, but other income sources include: statutory fees, user charges, grants and subsidies.

When the City of Unley establishes the level of income required from rates it considers the:

- 4 Year Plan
- Current economic climate
- Funding needs to deliver the agreed service levels
- Savings identified through the service review program and
- Specific issues and the impact of rates on the community

Income

During the 2017-18 financial year the City of Unley received income from:



Graph not to scale

Subsidiary - Centennial Park Cemetery Authority

Centennial Park Cemetery was established on 8 June 1936 and is located on Goodwood Road, Pasadena.

With more than 50 themed gardens and award winning chapels, the Centennial Park Cemetery Authority (CPCA) is South Australia's largest provider of cremation, burial and memorial services.

With \$22.1m of net assets the Cemetery is jointly owned by the City of Unley and the City of Mitcham, and is managed by the CPCA.

The CPCA operates as a regional subsidiary under the *Local Government Act 1999* and is jointly administered by a Board comprising of three independent members and two councillors from each constituent Council. Councillors Hughes and Smolucha represented the City of Unley on the Subsidiary for the 2017-18 financial year.

In accordance with the Charter and responsible business management practices, the CPCA allocates a financial contribution to the City of Unley and City of Mitcham each financial year. A payment of \$313k was made to each Council during 2017-18.

The CPCA's Annual Report can be found at centennialpark.org.au/our-publications.html

Subsidiary- Brownhill & Keswick Creeks Stormwater Board

The City of Adelaide, the City of Burnside, the City of Mitcham, the City of Unley, and the City of West Torrens resolved to establish a subsidiary pursuant to Section 43 of the *Local Government Act 1999*, to implement or oversee the construction of stormwater infrastructure for the purpose of implementation of the Brown Hill and Keswick Creeks Stormwater Management Plan (the Plan); oversee the maintenance and repair and/or renewal of stormwater infrastructure; oversee implementation of associated or related infrastructure works; hold stormwater infrastructure; implement other non-infrastructure measures; provide a forum for the discussion and consideration of the constituent council's obligations and responsibilities under the Plan; and enter into agreements with constituent councils for the purpose of managing the Plan.

Pursuant to clause 17 of Part 2 of Schedule 2 of the *Local Government Act 1999*, the Minister for Local Government, Geoff Brock MP, approved the establishment of the Brown Hill and Keswick Creeks Stormwater Board on 15 February 2018.

List of Registers & Codes

The following table provides a list of registers, policies, codes and other documents that legislation requires Council to make available for inspection without charge. The documents listed below are available at the Civic Centre and most are on the Council's website. When a hard copy is requested a fee may apply, or the item may be downloaded free of charge from the website.

Document	Section of Local Government Act 1999	Mandatory for public view	Website	Customer service	Hard copy
Annual Business Plan, Budget & Audited Financial Statements	123	✓	✓	✓	✓
Annual Report	131	✓	✓	✓	✓
Codes					
Code of Conduct for Council Employees	110	✓	✓	✓	✓
Code of Conduct for Council Members	63	✓	✓	✓	✓
Code of Practice for Access to Council Meetings and Documents	92	✓	✓	✓	✓
Code of Practice Meeting Procedures	Reg 6	✓	✓	✓	✓
Complaint handling procedure under Council Members Code of Conduct	S63	✓	✓	✓	✓
Council and Committee Agendas and Minutes	84 & 91(4)	✓	✓	✓	✓
Development Act					
Code of Conduct for Development Assessment Panel	S21A	✓	✓	✓	✓
Register of Interests for DAP members	56A(6) & Schedule 2	on request			
Building and Swimming Pool Inspection Policy	71A(1)		✓	✓	✓
Planning, Development and Infrastructure Act					
Code of Conduct for Council Assessment Panel	Schedule 3	✓	✓	✓	✓
Register of Interests for CAP members	Schedule 1	on request			
Building and Swimming Pool Inspection Policy	S156(5)		✓	✓	✓
Policies					
Caretaker <i>[Local Government (Elections) Act 1999]</i>	91A		✓	✓	✓
Procurement (ie. Contracts & Tenders)	49	✓	✓	✓	✓
Elected Member Allowances and Benefits policy	76(2), 76(9) & 77	✓	✓	✓	✓
Elected Member Training and Development	80A	✓	✓	✓	✓
Internal Financial Control (Various)	125				
Internal Review of Council Decisions Procedure	270	✓	✓	✓	✓

Council Reporting

Document	Section of Local Government Act 1999	Mandatory for public view	Website	Customer service	Hard copy
Policies					
Order making	259	✓	✓	✓	✓
Prudential Project Management	48(aa1)		✓	✓	✓
Public Consultation	50	✓	✓	✓	✓
Requests for services, compliments and complaints	270(a1)	✓	✓	✓	✓
Risk and Opportunity Management	134(4)(b)		✓		
Naming of Roads & Council assets	219		✓	✓	✓
Registers					
By-Laws	252	✓	✓	✓	✓
Campaign donations returns <i>Local Government (Elections) Act 1999</i>	80 & 87	on request	N/a	N/a	N/a
Community Land	207	✓	✓	✓	✓
Delegations	44	✓	✓		
Dogs (<i>Dog Cat Management Act 1995</i>)	26	✓	N/a	✓	✓
Gifts and Benefits - Council Employees	Code of Conduct 2.21	✓	✓	✓	✓
Gifts and Benefits – Elected Members	Code of Conduct 3.10	✓	✓	✓	✓
List of Fees and Charges	188(6)	✓	✓	✓	✓
Land Management Agreements	196	✓	✓	N/a	✓
Members Allowances and Benefits	79	✓	✓	✓	✓
Members' Interests	65+68	on request	N/a	N/a	N/a
Members' Interests – short form	70(a1)	✓	✓	✓	N/a
Independent Members of Section 41 Committees Interests	65 & 66 & 72	on request	N/a	N/a	N/a
Officers' Interests	116	N/a	N/a	N/a	N/a
Officer Salaries	105	✓	N/a	✓	✓
Public Roads	231	✓	✓	✓	✓
Rate Assessment	172 & 174	✓	N/a	✓	✓
Other Legislation					
Freedom of Information Act 1991 – Annual Statement	9		✓		

Appendix

General Purpose Financial Statements

for the year ended 30 June 2018

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Certification of Financial Statements

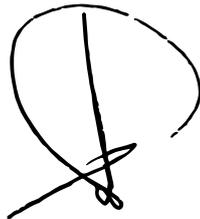
We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2018 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Peter Tsokas
Chief Executive Officer



Peter Hughes
Acting Mayor

Date: 5 November 2018

Statement of Comprehensive Income

for the year ended 30 June 2018

\$ '000	Notes	2018	2017
Income			
Rates Revenues	2a	40,010	38,585
Statutory Charges	2b	1,542	1,606
User Charges	2c	1,755	1,691
Grants, Subsidies and Contributions	2g	3,631	4,212
Investment Income	2d	14	20
Reimbursements	2e	423	466
Other Income	2f	940	783
Net Gain - Equity Accounted Council Businesses	19	131	132
Total Income		48,446	47,495
Expenses			
Employee Costs	3a	16,186	16,655
Materials, Contracts & Other Expenses	3b	20,003	18,701
Depreciation, Amortisation & Impairment	3c	8,011	7,265
Finance Costs	3d	225	310
Total Expenses		44,425	42,931
Operating Surplus / (Deficit)		4,021	4,564
Asset Disposal & Fair Value Adjustments	4	62	34
Amounts Received Specifically for New or Upgraded Assets	2g	798	367
Net Surplus / (Deficit) ¹		4,881	4,965
Other Comprehensive Income			
Amounts which will not be reclassified subsequently to operating result			
Changes in Revaluation Surplus - I,PP&E	9a	(39,198)	(27,056)
Share of Other Comprehensive Income - Equity Accounted Council Businesses	19	26	4,245
Total Other Comprehensive Income		(39,172)	(22,811)
Total Comprehensive Income		(34,291)	(17,846)

¹ Transferred to Statement of Changes in Equity

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

General Purpose Financial Statements

Statement of Financial Position

as at 30 June 2018

\$ '000	Notes	2018	2017
ASSETS			
Current Assets			
Cash and Cash Equivalents	5a	3,107	29
Trade & Other Receivables	5b	1,884	2,383
Other Financial Assets	5c	12	12
Total Current Assets		5,003	2,424
Non-Current Assets			
Financial Assets	6a	9	18
Equity Accounted Investments in Council Businesses	6b	15,571	15,414
Infrastructure, Property, Plant & Equipment	7a	503,214	540,586
Total Non-Current Assets		519,214	556,018
TOTAL ASSETS		524,217	558,442
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	9,607	8,292
Borrowings	8b	3,619	4,153
Provisions	8c	2,379	2,350
Total Current Liabilities		15,605	14,795
Non-Current Liabilities			
Borrowings	8b	15,568	2,237
Provisions	8c	448	538
Other Non-Current Liabilities	8d	234	219
Total Non-Current Liabilities		2,250	2,994
TOTAL LIABILITIES		17,855	17,789
Net Assets		506,362	540,653
EQUITY			
Accumulated Surplus		145,159	140,252
Asset Revaluation Reserves	9a	361,203	400,401
Total Council Equity		506,362	540,653

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

Statement of Changes in Equity

for the year ended 30 June 2018

\$ '000	Notes	Accumulated Surplus	Asset Revaluation Reserve	Total Equity
2018				
Balance at the end of previous reporting period		140,252	400,401	540,653
Opening Balance		140,252	400,401	540,653
a. Net Surplus / (Deficit) for Year				
		4,881	-	4,881
b. Other Comprehensive Income				
- Gain (Loss) on Revaluation of I,PP&E	7a	-	(39,198)	(39,198)
- Share of OCI - Equity Accounted Council Businesses	19	26	-	26
Other Comprehensive Income		26	(39,198)	(39,172)
Total Comprehensive Income		4,907	(39,198)	(34,291)
Balance at the end of period		145,159	361,203	506,362
2017				
Balance at the end of previous reporting period		131,042	427,457	558,499
Opening Balance		131,042	427,457	558,499
a. Net Surplus / (Deficit) for Year				
		4,965	-	4,965
b. Other Comprehensive Income				
- Gain (Loss) on Revaluation of I,PP&E	7a	-	(27,056)	(27,056)
- Share of OCI - Equity Accounted Council Businesses	19	4,245	-	4,245
Other Comprehensive Income		4,245	(27,056)	(22,811)
Total Comprehensive Income		9,210	(27,056)	(17,846)
Balance at the end of period		140,252	400,401	540,653

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

Statement of Cash Flows

for the year ended 30 June 2018

\$ '000	Notes	2018	2017
Cash Flows from Operating Activities			
Receipts			
Operating Receipts		54,288	48,110
Investment Receipts		14	20
Payments			
Operating Payments to Suppliers and Employees		(40,353)	(32,755)
Finance Payments		(278)	(344)
Net Cash provided by (or used in) Operating Activities	11b	13,671	15,031
Cash Flows from Investing Activities			
Receipts			
Amounts Received Specifically for New/Upgraded Assets		798	367
Sale of Replaced Assets		922	390
Repayments of Loans by Community Groups		9	11
Payments			
Expenditure on Renewal/Replacement of Assets		(7,654)	(8,811)
Expenditure on New/Upgraded Assets		(3,463)	(5,933)
Net Cash provided by (or used in) Investing Activities		(9,388)	(13,976)
Cash Flows from Financing Activities			
Payments			
Repayments of Borrowings		(2,211)	(1,018)
Repayment of Bonds & Deposits		(2)	-
Net Cash provided by (or used in) Financing Activities		(2,213)	(1,018)
Net Increase (Decrease) in Cash Held		2,070	37
plus: Cash & Cash Equivalents at beginning of period	11	(1,913)	(1,950)
Cash & Cash Equivalents at end of period	11	157	(1,913)
plus: Investments on hand - end of year	5a	12	12
Total Cash, Cash Equivalents & Investments		169	(1,901)

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

Notes to and forming part of the Financial Statements

for the year ended
30 June 2018

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Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

Particular areas involving a high degree of judgement or complexity include the estimation of future payments and timing in relation to tip restoration. Further information in relation to the estimation of these liabilities are given in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

The City of Unley is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at 181 Unley Road, Unley.

These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2015/16	\$548,459	\$1,159,584	-\$611,125
2016/17	\$1,745,941	\$1,152,315	+\$593,626
2017/18	\$1,427,527	\$1,186,184	+/- \$241,343

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the *Local Government Act 1999*. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5 Infrastructure, Property, Plant & Equipment

5.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Buildings	\$3,000
Drainage	\$3,000
Roads, Lanes, Kerb & Watertable	\$3,000
Pathways	\$3,000
Traffic & Lighting	\$3,000
Bridges	\$3,000
Other Assets	\$3,000
Recycled Water	\$3,000
Equipment, Furniture & Fittings - Other	\$3,000
Equipment, Furniture & Fittings - Computers	\$500

5.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

5.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care

Equipment, Furniture & Fittings	1 to 10 years
Buildings	50 years
Building Fit Outs	15 years

Infrastructure:

Roads, Lanes, Kerb & Watertable	20 to 100 years
Pathways	20 to 50 years
Drainage	35 to 100 years
Traffic and Lighting	5 to 20 years
Bridges	50 to 75 years
Recycled Water	5 to 100 years
Other Assets	5 to 20 years

Note 1. Summary of Significant Accounting Policies (continued)

5.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

5.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

6.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

7 Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables". Interest free loans are carried at their nominal amounts; interest revenues foregone by the lender effectively being a reduction of interest expense in the period to which it relates.

8 Employee Benefits

8.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate	2.24% (2017, 2.14%)
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No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

8.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either

the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

9 Equity Accounted Council Businesses

Council has a 50% share in the regional subsidiary, Centennial Park Cemetery Authority. Council's share has been recognised in the Financial Statements by including its share of the net assets within the Statement of Financial Position. The Change in the Equity share, including any asset revaluation, is disclosed in the Statement of Comprehensive Income. Details are reported in Note 19.

As a result of changes made to the Charter of Centennial Park on August 2011, all distributions paid to Council are recorded as revenue in the Statement of Comprehensive Income. Distributions paid by Centennial Park to Council are regarded as payments for guaranteeing the liabilities of Centennial Park and accordingly are treated as an expense in the Statement of Comprehensive Income in the Financial Statements of Centennial Park.

Council is party to an agreement with the Cities of Burnside, Mitcham, West Torrens and the Corporation of the City of Adelaide in relation to the Brown Hill Keswick Creek Project which is accounted for under AASB 11 Joint Arrangements as a joint operation. As such, each Party is responsible for its own direct costs, and joint assets, revenue and expenses are shared on the basis set out in the agreement and Stormwater Management Plan documentation. Council's share has been recognised in the Financial Statements by including its share of joint revenue and expenditure in the Statement of Comprehensive Income and Council's share of joint assets within the Statement of Financial Position. Further details are provided in Note 19.

10 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

11 New accounting standards and UIG Interpretations

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies.

The City of Unley has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

This year Council has applied AASB 2016-2 Amendments to Australian Accounting Standards - Disclosure Initiative: Amendments to AASB 107 for the first time.

Some Australian Accounting Standards and Interpretations have been issued but are not yet effective. Those standards have not been applied in these financial statements. Council will implement them when they are effective.

The standards that are expected to have a material impact upon Council's future financial statements are:

Effective for annual reporting periods beginning on or after 1 January 2018

- **AASB 9 *Financial Instruments*** This replaces AASB 139 *Financial Instruments: Recognition and Measurement*, and addresses the classification, measurement and disclosure of financial assets and liabilities. The standard introduces a new impairment model that requires impairment provisions to be based on expected credit losses, rather than incurred credit losses. Based on assessments to date, council expects a small increase to impairment losses however the standard is not expected to have a material impact overall.
- **AASB 15 *Revenue from Contracts with Customers***, **AASB 1058 *Income of Not-for-Profit Entities*** and **AASB 2016-8 *Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities***
AASB 15 will replace AASB 118 *Revenue*, AASB 111 *Construction Contracts* and a number of Interpretations. AASB 2016-8 provides Australian requirements and guidance for notfor-profit entities in applying AASB 9

Note 1. Summary of Significant Accounting Policies (continued)

and AASB 15, and AASB 1058 will replace AASB 1004 Contributions. Together they contain a comprehensive and robust framework for the recognition, measurement and disclosure of income including revenue from contracts with customers.

Council is still reviewing the way that income is measured and recognised to identify whether there will be any material impact arising from these standards.

Effective for annual reporting periods beginning on or after 1 January 2019

- **AASB 16 Leases**

Council has some leases that are not in the Statement of Financial Position. These will need to be included when this standard comes into effect. A lease liability will initially be measured at the present value of the lease payments to be made over the lease term. A corresponding right-of-use asset will also be recognised over the lease term. If this requirement had been adopted at 30 June 2018 management estimate that net assets would have decreased by \$29,000. This estimate is based on council's current obligations and various market and other assumptions.

The standards are not expected to have a material impact upon Council's future financial statements are:

Effective for annual reporting periods beginning on or after 1 January 2017

- *AASB 2014-5 Amendments to Australian Accounting Standards arising from AASB 15*
- *AASB 2015-8 Amendments to Australian Accounting Standards - Effective Date of AASB 15*
- *AASB 2016-7 Amendments to Australian Accounting Standards - Deferral of AASB 15 for Not-for-Profit Entities*

Effective for annual reporting periods beginning on or after 1 January 2018

- *AASB 9 Financial Instruments*
- *AASB 15 Revenue from Contracts with Customers*
- *AASB 2010-7 Amendments to Australian Accounting Standards arising from AASB 9 (December 2010)*
- *AASB 2014-1 Amendments to Australian Accounting Standards (Part E)*
- *AASB 2014-7 Amendments to Australian Accounting Standards arising from AASB 9 (December 2014)*

- *AASB 2016-3 Amendments to Australian Accounting Standards - Clarifications to AASB 15*
- *AASB 2016-5 Amendments to Australian Accounting Standards - Classification and Measurement of Share-based Payment Transactions*
- *AASB 2016-6 Amendments to Australian Accounting Standards - Applying AASB 9 Financial Instruments with AASB 4 Insurance Contracts*
- *AASB 2017-3 Amendments to Australian Accounting Standards - Clarifications to AASB 4*

Effective for annual reporting periods beginning on or after 1 January 2019

- *AASB 16 Leases*
- *AASB 16 Leases (Appendix D)*
- *AASB 1058 Income of Not-for-Profit Entities*
- *AASB 1058 Income of Not-for-Profit Entities (Appendix D)*
- *AASB 2016-8 Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities*
- *AASB 2017-1 Amendments to Australian Accounting Standards - Transfers of Investment Property, Annual Improvements 2014-2016 Cycle and Other Amendments*
- *AASB 2017-4 Amendments to Australian Accounting Standards - Uncertainty over Income Tax Treatments*
- *AASB 1059 Service Concession Arrangements: Grantors*
- *AASB 1059 Service Concession Arrangements: Grantors (Appendix D)*

Effective for annual reporting periods beginning on or after 1 January 2021

- *AASB 17 Insurance Contracts*
- *AASB 17 Insurance Contracts (Appendix D)*

12 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

13 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Note 2. Income

\$ '000	Notes	2018	2017
(a). Rates Revenues			
General Rates			
General Rates		39,150	37,836
Less: Mandatory Rebates		(870)	(839)
Less: Discretionary Rebates, Remissions & Write Offs		(56)	(26)
Total General Rates		38,224	36,971
Other Rates (Including Service Charges)			
Natural Resource Management Levy		1,289	1,172
Separate & Special Rates		315	315
Total Other Rates		1,604	1,487
Other Charges			
Penalties for Late Payment		114	115
Legal & Other Costs Recovered		68	12
Total Other Charges		182	127
Total Rates Revenues		40,010	38,585
(b). Statutory Charges			
Other Licences, Fees & Fines		1,542	1,606
Total Statutory Charges		1,542	1,606
(c). User Charges			
Fees for services provided		1,755	1,691
Total User Charges		1,755	1,691
(d). Investment Income			
- Local Government Finance Authority		14	20
Total Investment Income		14	20

Notes to and forming part of the Financial Statements

Note 2. Income (continued)

\$ '000	Notes	2018	2017
(e). Reimbursements			
Other		423	466
Total Reimbursements		423	466

(f). Other Income

Contributions, Rebates and Sundry		940	783
Total Other Income		940	783

(g). Grants, Subsidies, Contributions

Amounts Received Specifically for New or Upgraded Assets		798	367
Other Grants, Subsidies and Contributions		3,631	4,212
Total Grants, Subsidies, Contributions		4,429	4,579

The functions to which these grants relate are shown in Note 12.

(i) Sources of grants

Commonwealth Government		1,969	1,985
State Government		1,660	2,131
Other		800	463
Total		4,429	4,579

(ii) Individually Significant Items

Grant Commission (FAG) Grant Recognised as Income		644	593
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On 22 June 2018 Council received payment of the first two installments of the 2018-19 Financial Assistance Grant (FAG)

As has been done in the previous years, these amounts are recognised as income upon receipt. Similarly in June 2017 first two installments of 2017-18 grant was paid and recognised as income in that year.

Note 2. Income (continued)

\$ '000	Notes	2018	2017
(h). Conditions over Grants & Contributions			
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:			
<hr/>			
Unexpended at the close of the previous reporting period		133	15
Less:			
Expended during the current period from revenues recognised in previous reporting periods			
<hr/>			
City Services		(30)	(15)
City Development		(103)	-
Subtotal		(133)	(15)
<hr/>			
Plus:			
Amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions			
<hr/>			
City Services		6	30
City Development		-	103
Subtotal		6	133
<hr/>			
Unexpended at the close of this reporting period		6	133
<hr/>			
Net increase (decrease) in assets subject to conditions in the current reporting period		(127)	118

Notes to and forming part of the Financial Statements

Note 3. Expenses

\$ '000	Notes	2018	2017
(a). Employee Costs			
Salaries and Wages		13,791	13,831
Employee Leave Expense		1,968	2,243
Superannuation - Defined Contribution Plan Contributions	18	1,417	1,395
Workers' Compensation Insurance		441	419
Less: Capitalised and Distributed Costs		(1,431)	(1,233)
Total Operating Employee Costs		16,186	16,655
Total Number of Employees (full time equivalent at end of reporting period)		178	179
(b). Materials, Contracts and Other Expenses			
(i) Prescribed Expenses			
Auditor's Remuneration			
- Current Year Audit Fees		33	32
- Other Auditors		31	-
Elected Members' Expenses		259	271
Subtotal - Prescribed Expenses		323	303
(ii) Other Materials, Contracts and Expenses			
Contracts		4,596	4,585
Waste Contract		3,321	3,147
Maintenance Contracts		2,763	2,666
Legal Expenses		303	233
Levies Paid to Government - NRM levy		1,285	1,176
Parts, Accessories & Consumables		3,307	3,175
Valuation Fees (Property for Rating Purposes)		180	172
Insurance (Workers Compensation, Public Liability, Assets)		659	588
Brownhill Keswick Creek Contributions		135	38
Levies & Taxes		246	252
Other Contributions & Donations		44	57
Printing		59	47
Sitting Fees		34	45
Trader Associations Contributions		317	313
Electricity		893	944
Advertising		213	190
Bank Fees & Charges		113	100
Community Program Expenses		601	215
Economic Development Program Expenses		24	22
Community Grants & Sponsorship		275	198
Sundry Materials, Contract & Expenses		312	235
Subtotal - Other Material, Contracts & Expenses		19,680	18,398
Total Materials, Contracts and Other Expenses		20,003	18,701

Note 3. Expenses (continued)

\$ '000	Notes	2018	2017
(c). Depreciation, Amortisation and Impairment			
(i) Depreciation and Amortisation			
Stormwater Drainage		882	825
Roads, Lanes, Kerb & Watertable		1,916	1,192
Pathways		1,308	1,299
Traffic and Lighting		308	289
Bridges		133	131
Equipment, Furniture & Fittings		1,323	1,321
Buildings		1,327	1,305
Recycled Water		241	241
Other Assets		573	662
Total Depreciation, Amortisation and Impairment		8,011	7,265
(d). Finance Costs			
Interest on Loans		225	310
Total Finance Costs		225	310

Note 4. Asset Disposal & Fair Value Adjustments

\$ '000	Notes	2018	2017
Infrastructure, Property, Plant & Equipment			
Assets Renewed or Directly Replaced			
Proceeds from Disposal		922	356
Less: Carrying Amount of Assets Sold		(860)	(322)
Gain (Loss) on Disposal		62	34
Net Gain (Loss) on Disposal or Revaluation of Assets		62	34

Notes to and forming part of the Financial Statements

Note 5. Current Assets

\$ '000	Notes	2018	2017
(a). Cash & Cash Equivalents			
Cash on Hand at Bank		4	4
Deposits at Call		3,103	25
Total Cash & Cash Equivalents		3,107	29
(b). Trade & Other Receivables			
Rates - General & Other		572	759
Accrued Revenues		15	9
Debtors - General		1,246	1,335
Prepayments		31	269
Sundry		20	11
Total Trade & Other Receivables		1,884	2,383
(c). Other Financial Assets (Investments)			
Loans to Community Organisations		12	12
Total Other Financial Assets (Investments)		12	12

Amounts included in other financial assets that are not expected to be received within 12 months of reporting date are disclosed in Note 13

Note 6. Non-Current Assets

\$ '000	Notes	2018	2017
(a). Financial Assets			
Receivables			
Loans to Community Organisations		9	18
Total Receivables		9	18
Total Financial Assets		9	18
(b). Equity Accounted Investments in Council Businesses			
Centennial Park Cemetery Authority	19	15,522	15,414
Brown Hill Keswick Creek Board	19	49	-
Total Equity Accounted Investments in Council Businesses		15,571	15,414

Within the terminology of Section 43 of the Local Government Act 1999, the Centennial Park Cemetery Trust Incorporated is a joint controlling authority of the City of Unley and the City of Mitcham each having a 50% interest in the assets, liabilities and operations of the Authority. The Authority was established in the cemetery industry and no financial contributions have been made to the Authority in the financial year. The City of Unley's investment in the Authority has been accounted for under the equity method (Note 19).

Notes to and forming part of the Financial Statements

Note 7a. Infrastructure, Property, Plant & Equipment

\$ '000	Fair Value Level	as at 30/6/2017					Asset Additions		WDV of Asset Disposals	Depreciation Expense (Note 3c)	
		At Fair Value	At Cost	Accumulated		Carrying Value	New / Upgrade	Renewals			
				Dep'n	Impairment						
Capital Work in Progress		-	4,217	-	-	4,217	-	-	-	-	
Stormwater Drainage		80,712	-	39,059	-	41,653	-	933	-	(882)	
Roads, Lanes, Kerb & Watertable		240,791	-	45,568	-	195,223	53	1,775	-	(1,916)	
Pathways		55,480	198	24,761	-	30,917	-	1,165	-	(1,308)	
Traffic and Lighting		5,574	826	1,558	-	4,842	838	125	-	(308)	
Bridges		9,388	-	5,779	-	3,609	-	16	-	(133)	
Land & Buildings		-	-	-	-	-	-	-	-	-	
Equipment, Furniture & Fittings		-	16,426	9,096	-	7,330	35	1,914	(281)	(1,323)	
Land	2	43,316	2,597	-	-	45,913	-	-	(500)	-	
Land	3	152,649	-	-	-	152,649	-	-	-	-	
Buildings	2	50,779	5,849	27,026	-	29,602	2,076	896	(79)	(409)	
Buildings	2	16,605	-	8,405	-	8,200	-	-	-	(918)	
Recycled Water		11,858	-	537	-	11,321	-	-	-	(241)	
Other Assets		10,751	-	5,640	-	5,111	461	829	-	(573)	
Total Infrastructure, Property, Plant & Equipment		677,903	30,113	167,429	-	540,586	3,463	7,653	(860)	(8,011)	
Comparatives		684,543	34,172	158,212	-	560,503	5,932	8,811	(322)	(7,265)	

Asset Movements during the Reporting Period						as at 30/6/2018				
WIP Transfers	Adjustments & Transfers	Other Movements	Revaluation Decrements to Equity (ARR) (Note 9)	Revaluation Increments to Equity (ARR) (Note 9)	At Fair Value	At Cost	Accumulated		Carrying Value	
							Dep'n	Impairment		
(906)	-	-	-	-	-	3,313	-	-	3,313	
-	-	-	-	-	80,712	933	39,941	-	41,704	
98	-	-	(49,635)	-	182,400	1,926	38,730	-	145,596	
-	-	-	-	-	56,616	228	26,069	-	30,775	
(137)	-	-	-	-	5,574	1,653	1,866	-	5,361	
-	-	-	-	-	9,388	16	5,912	-	3,492	
-	-	-	-	-	-	-	-	-	-	
(117)	-	-	-	-	-	17,222	9,664	-	7,558	
-	-	-	-	2,699	48,112	-	-	-	48,112	
-	1,254	-	-	15,188	169,091	-	-	-	169,091	
(2,028)	(1,254)	(12,959)	(7,450)	-	26,810	-	18,415	-	8,395	
-	-	12,959	-	-	47,589	-	27,349	-	20,240	
-	-	-	-	-	11,858	-	779	-	11,079	
3,090	-	-	-	-	10,795	4,336	6,213	-	8,918	
-	-	-	(57,085)	17,887	648,945	29,627	174,938	-	503,634	
-	(16)	-	(28,780)	1,724	677,903	30,113	167,429	-	540,586	

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

\$ '000

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1:

Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2:

Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3:

Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

\$ '000

Valuation of Assets (continued)**Other Information**

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Land, Buildings and Structures

- Date of valuation: 30 June 2018
- Valuer: Public Private Property
- All acquisitions made after the valuation date are recorded at cost.

The following provides a summary of the City of Unley's asset classes together with the Public Private Property opinion of the Fair Value Hierachy relevant to each asset group based on the quantum of observable inputs involved in the valuation relative to observable inputs.

Land : Excluded / Revoked from classification as community land - Level 2 inputs

Land : Community Land classification - Level 3 inputs

Buildings : Market Approach - Level 2 inputs

Buildings : Cost Approach (excluding highly specialised and/or heritage listed Buildings) - Level 2 inputs

Buildings : Cost Approach (inclusive of highly specialised and/or heritage listed Buildings) - Level 3 inputs

Valuations techniques used to measure fair value within Level 2, including a description of the significant input used.

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Land, Buildings and Structures (continued)

Land : Excluded / Revoked from classification as community land

The valuation of all Excluded / Revoked Land has been undertaken using the Market Approach, more specifically the Direct Comparison method of valuation and by reference to comparable market data.

Buildings : Market Approach

A valuation technique that uses prices and other relevant information generated by market transactions involving identical or comparable assets, liabilities, or a group of assets and liabilities.

Buildings : Cost Approach (excluding highly specialised and/or heritage listed Buildings)

The calculated value is based on Replacement Costs data sourced from the Public Private Property Replacement Costs Database and/or Rawlinsons Australia Construction Handbook 2017.

Valuation techniques used to measure fair value within Level 3, including details of the significant unobservable inputs used and the relationships between unobservable inputs and fair value.

Asset Type	Valuation Technique
Land	Market Approach using the Direct Comparison Method of valuation by reference to comparable market data and subsequently adjusted to reflect the level of risk associated with alienating the Land to make it available for disposal.
Land - Structures	Market Approach using the Direct Comparison Method of valuation by reference to comparable market data and subsequently adjusted to reflect the level of risk associated with alienating the Land to make it available for disposal.
Buildings	Cost Approach using the Replacement Costs data sourced from Public Private Property Replacement Costs Database, recent constructions by local government and/or Rawlinson's Australia Construction Handbook 2013. The unique nature of such buildings and the lack of definitive valuation inputs results in some variance to rates adopted.

Council being of the opinion that it is not possible to attribute a value that is sufficient and reliable to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Estimated future costs of reinstatement of land, capitalised in accordance with AASB 116.16(c), are reviewed annually (see Note 1) and depreciated over the estimated remaining life of the relevant asset.

Buildings & Other Structures

- Basis of valuation: Fair Value / Market Value / Written down current replacement cost
- Date of valuation: 30 June 2018.
- Valuer: Public, Private, Property PTY LTD.

\$ '000

Valuation of Assets (continued)**Infrastructure***Roads, Kerb and Gutter, Footpaths*

- Date of valuation: 01 July 2017
- Valuer: Pavement Management Services & Assetic
- Basis of Valuation : Consumption based approach to the valuation of the pavement and surface assets was developed in order to more closely reflect the life cycle of the assets.

The decrease in the valuation of the network is a result of updating the calculations used to determine depth of the road and the unit rates used.

- All acquisitions made after the valuation date are recorded at cost.
- The result of the revaluation has increased depreciation by \$724k for the 2017-18 year. Replacement values have been updated to reflect improved data on construction practices. Useful lives have been revised to reflect how the assets have behaved over time and also benchmarking with similar municipalities. Also residual values previously used on formation and pavement have now been removed.

Pathways (Footpaths, Car Parks, Bike Paths)

- Date of valuation: 1 July 2014
- Valuer: IMG
- Basis of valuation: Level 3, please refer to summary table below
- All acquisitions made after the valuation date are recorded at cost.

Drainage (Stormwater Drains & Creeks)

- Date of valuation: 30 June 2017
- Valuer: Tonkin Consulting
- Basis of valuation: Level 3, please refer to summary table below
- The result of the revaluation will be to increase depreciation by an estimated \$57k for the 2017-18 year. This is as a result of an update of unit rates used across the drainage network and work done on Kenilworth Road during 2016-17.
- All acquisitions made after the valuation date are recorded at cost.

Traffic and Lighting (Traffic Control, Street Lighting, Bus Stops)

- Date of valuation: 30 June 2015
- Valuer: Internal Council valuation
- Basis of valuation: Written down current replacement cost discounted for age and condition
- All acquisitions made after the valuation date are recorded at cost.

Bridges

- Date of valuation: 30 June 2017
- Valuer: Tonkin Consulting
- Basis of valuation: Level 3, please refer to summary table below
- The result of the revaluation will be to increase depreciation by an estimated \$2k for the 2017-18 year.

Recycled Water

- Date of valuation: 30 June 2016
- Valuer: Internal Council valuation
- Basis of valuation: Cost

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Other Assets (Open Space and Reserve Equipment)

- Date of valuation: 30 June 2017
- Valuer: Calibre
- Basis of valuation: Level 3, please refer to summary table below
- All acquisitions made after the valuation date are recorded at cost.

Valuation Techniques used to measure fair value within Level 3, including details of the significant unobservable inputs used and the relationships between unobservable inputs and fair value.

Asset Type	Valuation Technique
Infrastructure - Pathways - Other Assets	Depreciated Replacement Cost (DRC) being the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such costs to reflect the already consumed or expired future economic benefits of the assets.
Infrastructure - Bridges	Current Replacement Cost (CRC) of the infrastructure asset minus any accumulated depreciation and impairment losses. Field inspections provided certainty of the type and condition of the assets. However due to lack of information on bridge replacement costs at the time of valuation factored have been applied to industry rates to provide the replacement cost based on the professional judgement and experience of the Tonkin Consulting engineers.
Infrastructure - Drains	Current Replacement Cost (CRC) of the infrastructure asset minus any accumulated depreciation and impairment losses. The valuation of assets were based on rates provided by the 2014 Rawlinson's handbook and rates obtained from Humes.

Note 8. Liabilities

\$ '000	Notes	2018 Current	2018 Non Current	2017 Current	2017 Non Current
(a). Trade and Other Payables					
Goods & Services		4,618	-	4,909	-
Payments Received in Advance		3,060	-	46	-
Accrued Expenses - Employee Entitlements		1,352	-	1,454	-
Accrued Expenses - Finance Costs		58	-	111	-
Accrued Expenses - Other		509	-	1,760	-
Deposits, Retentions & Bonds		10	-	12	-
Total Trade and Other Payables		9,607	-	8,292	-
(b). Borrowings					
Bank Overdraft		91	-	54	-
Short Term Draw Down Facility		2,859	-	1,888	-
Loans		669	1,568	2,211	2,237
Total Borrowings		3,619	1,568	4,153	2,237
(c). Provisions					
Employee Entitlements (including oncosts)		2,379	448	2,350	538
Total Provisions		2,379	448	2,350	538
(d). Other Liabilities					
Carpark Contribution Fund		-	157	-	154
Urban Tree Fund		-	77	-	65
Total Other Liabilities		-	234	-	219

Notes to and forming part of the Financial Statements

Note 9. Reserves

\$ '000	1/7/2017	Increments (Decrements)	Transfers	Impairments	30/6/2018
(a). Asset Revaluation Reserve					
Stormwater Drainage	21,760	-	-	-	21,760
Roads, Lanes, Kerb & Watertable	126,592	(49,635)	-	-	76,957
Pathways	17,668	-	-	-	17,668
Traffic and Lighting	2,680	-	-	-	2,680
Bridges	2,453	-	-	-	2,453
Land	187,588	17,887	-	-	205,475
Buildings	33,066	(7,450)	-	-	25,616
Recycled Water	847	-	-	-	847
Other Assets	583	-	-	-	583
JV's / Associates - Other Comprehensive Income	7,164	-	-	-	7,164
Total Asset Revaluation Reserve	400,401	(39,198)	-	-	361,203
Comparatives	427,457	(27,056)	-	-	400,401

Note 10. Assets Subject to Restrictions

The nature of some of the City of Unley's assets, and in particular Centennial Park, is such that they have restricted use either because of legal restrictions, heritage or community expectation so that these assets would continue to be held for the benefit of the community.

Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2018	2017
(a). Reconciliation of Cash			
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:			
Total Cash & Equivalent Assets	5	3,107	29
Less: Short-Term Borrowings	8	(2,950)	(1,942)
Balances per Statement of Cash Flows		157	(1,913)

(b). Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus/(Deficit)		4,881	4,965
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		8,011	7,265
Equity Movements in Equity Accounted Investments (Increase)/Decrease		(131)	(132)
Grants for Capital Acquisitions (Treated as Investing Activity Receipts)		(798)	(367)
Net (Gain) Loss on Disposals		(62)	(34)
Net Increase/(Decrease) in Unpaid Employee Benefits		-	270
Expense of Capital Items		-	(16)
		11,901	11,951

Add (Less): Changes in Net Current Assets

Net (Increase)/Decrease in Receivables		499	1,789
Net Increase/(Decrease) in Trade & Other Payables		1,317	1,279
Net Increase/(Decrease) in Unpaid Employee Benefits		(61)	-
Net Increase/(Decrease) in Other Liabilities		15	11
Net Cash provided by (or used in) operations		13,671	15,031

(c). Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts		500	500
Corporate Purchase Cards		297	215
LGFA Cash Advance Debenture Facility		12,000	12,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

Notes to and forming part of the Financial Statements

Note 12a. Functions

Functions/ Activities	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).									
	Income		Expenses		Operating Surplus (Deficit)		Grants Included In Income		Total Assets Held (Current & Non-Current)	
\$ '000	Actual 2018	Actual 2017	Actual 2018	Actual 2017	Actual 2018	Actual 2017	Actual 2018	Actual 2017	Actual 2018	Actual 2017
Office of the CEO	696	709	3,348	3,579	(2,652)	(2,870)	6	3	15,571	15,414
City Development	1,962	2,277	21,664	21,146	(19,702)	(18,869)	966	1,291	479,951	519,938
Business Support & Improvement	41,062	39,723	7,848	7,322	33,214	32,401	1,046	1,186	8,345	5,154
City Services	4,595	4,786	11,565	10,884	(6,970)	(6,098)	1,613	1,731	20,350	17,882
Total Functions/ Activities	48,315	47,495	44,425	42,931	3,890	4,564	3,631	4,211	524,217	558,442

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Note 12b. Components of Functions

\$ '000

The activities relating to Council functions are as follows:

OFFICE OF THE CEO

Business & Economic Development Program, Economic Development, Economic Development & Planning, Governance & Risk, Marketing & Communications, Office of the CEO, Strategic Projects

CITY DEVELOPMENT

City Development Management, Environmental Initiatives, Operational Services, Property Services, Recreation & Sport Planning, Strategic Asset Management, Transportation & Traffic, Urban Design, Urban Policy & Planning, Waste Management

BUSINESS SUPPORT & IMPROVEMENT

Business Support & Improvement Management, Business Systems & Solutions, Corporate Activities, Culture & Business Capability, Finance & Procurement, Human Resources

CITY SERVICES

Active Aging Program, Animal Management, Arts & Cultural Development, City Services Management, Community Bus Program, Community Centres, Community Development & Wellbeing Management, Community Events, Community Grants, Customer Experience, Development Services, Library Services, Parking Enforcement, Public & Environmental Health, Unley Museum, Unley Swimming Centre, Volunteer Development, Youth Development

Note 13. Financial Instruments

\$ '000

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 1.5% and 2.15% (2017: 1.5% and 2.25%). Short term deposits have an average maturity of 30 days and an average interest rate of 1.5% (2017: 30 days and 2%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables

Rates & Associated Charges

(including legals & penalties for late payment)

Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 6.75% (2017: 6.75%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables

Fees & Other Charges**Accounting Policy:**

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Note 13. Financial Instruments (continued)

\$ '000

Recognised Financial Instruments**Receivables****Other Levels of Government****Accounting Policy:**

Carried at nominal value.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Liabilities**Creditors and Accruals****Accounting Policy:**

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Liabilities**Interest Bearing Borrowings****Accounting Policy:**

Carried at the principal amounts. Interest is charged as an expense as it accrues.

Terms & Conditions:

Secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between 3.6% and 6.7% (2017: 4% and 7.08%).

Carrying Amount:

Approximates fair value.

Notes to and forming part of the Financial Statements

Note 13. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2018					
Financial Assets					
Cash & Equivalents	3,107	-	-	3,107	3,107
Receivables	1,281	9	-	1,290	1,290
Other Financial Assets	12	-	-	12	12
Total Financial Assets	4,400	9	-	4,409	4,409
Financial Liabilities					
Payables	6,547	-	-	6,547	6,547
Current Borrowings	3,714	-	-	3,714	3,619
Non-Current Borrowings	-	1,186	593	1,779	1,568
Total Financial Liabilities	10,261	1,186	593	12,040	11,734

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2017					
Financial Assets					
Cash & Equivalents	(25)	-	-	(25)	29
Receivables	1,373	-	-	1,373	1,373
Other Financial Assets	12	-	-	12	12
Total Financial Assets	1,360	-	-	1,360	1,414
Financial Liabilities					
Payables	8,246	-	-	8,246	8,246
Current Borrowings	4,099	-	-	4,099	4,153
Non-Current Borrowings	-	442	1,795	2,237	2,237
Total Financial Liabilities	12,345	442	1,795	14,582	14,636

The following interest rates were applicable to Council's Borrowings at balance date:	30 June 2018		30 June 2017	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Overdraft		91		54
Other Variable Rates	3.60%	2,859	3.75%	1,888
Fixed Interest Rates	4.45%	2,237	6.12%	4,448
		5,187		6,390

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Note 13. Financial Instruments (continued)

\$ '000

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Note 14. Commitments for Expenditure

\$ '000	Notes	2018	2017
(a). Capital Commitments			
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:			
Infrastructure		1,436	806
Other		385	436
		1,821	1,242
These expenditures are payable:			
Not later than one year		1,772	1,242
Later than one year and not later than 5 years		49	-
Later than 5 years		-	-
		1,821	1,242

Note 14. Commitments for Expenditure (continued)

\$ '000	Notes	2018	2017
(b). Other Expenditure Commitments			
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:			
Audit Services		-	31
Waste Management Services		971	3,300
Other Maintenance Contracts		1,695	552
IT Maintenance Contracts		92	19
		2,758	3,902
These expenditures are payable:			
Not later than one year		2,758	2,422
Later than one year and not later than 5 years		-	1,480
Later than 5 years		-	-
		2,758	3,902

The City of Unley was party to a Memorandum of Agreement with the Cities of Adelaide, Burnside and West Torrens in which the councils together with the City of Mitcham, established primarily for the planning and construction of flood mitigation infrastructure of a Stormwater Management Plan (SMP) for the Brown Hill and Keswick Creek catchment and providing for reuse of stormwater where feasible.

Since 2010, the five catchment councils have responded to direction from the Stormwater Management Authority (SMA) to produce an agreed SMP catering for the critical one in 100 year storm. In 2012 the Councils produced a SMP which was approved by the SMA and gazetted in March 2013. However the Plan required further investigations in relation to a flood mitigation design solution for upper Brown Hill Creek.

Subsequently, the 2016 SMP, updated from the 2012 version and incorporated a solution for the upper Brown Hill Creek (increasing the creek's flow capacity together with general rehabilitation of the creek) was submitted to the SMA in March 2016 and was approved. This was gazetted in February 2017. At the same time the State Government confirmed that it would contribute 50% of the cost, and this offer was accepted by the five catchment councils. The SMP proposes that the three spheres of government (federal, state and local) will each subscribe one third of the cost.

Project works under the 2016 SMP have an estimated cost of \$140 million and a planned 10 year construction period. The Councils and the State Government continue to seek Commonwealth assistance as proposed in the SMP. Unley's share of the local government component is set at 21%, which equates to approximately \$15 million based on a 50% local government apportionment.

The Brownhill Kewick Creeks Storm Water Board was established as a regional subsidiary pursuant to section 43 of Schedule 2 to, the Local Government Act 1999, on 27 February 2018. The Memorandum of Agreement (MOA) that catered for the relationships between the Councils contained a self-executing provision that terminated this MOA on the establishment of the Subsidiary.

Statements for the subsidiary have been prepared for the period between 27 February 2018 and 30 June 2018 to reflect the activities of the entity. Unley continues to act in an implied agency capacity for the subsidiary.

Note 15. Financial Indicators

\$ '000	Amounts	Indicator	Prior Periods	
	2018	2018	2017	2016

These Financial Indicators have been calculated in accordance with *Information paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

Operating Surplus	4,021	8%	10%	6%
Total Operating Revenue	48,446			

This ratio expresses the operating surplus as a percentage of total operating revenue.

2. Net Financial Liabilities Ratio

Net Financial Liabilities	12,843	27%	32%	29%
Total Operating Revenue	48,446			

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

Adjustments to Ratios

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.

Adjusted Operating Surplus Ratio		7%	8%	7%
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3. Asset Sustainability Ratio

Net Asset Renewals	6,732	84%	116%	81%
Infrastructure & Asset Management Plan required expenditure	8,011			

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Notes to and forming part of the Financial Statements

Note 16. Uniform Presentation of Finances

\$ '000	2018	2017
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The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis. All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

Income	48,446	47,495
<i>less</i> Expenses	(44,425)	(42,931)
Operating Surplus / (Deficit)	4,021	4,564

Net Outlays on Existing Assets

Capital Expenditure on Renewal and Replacement of Existing Assets	(7,654)	(8,811)
<i>add back</i> Depreciation, Amortisation and Impairment	8,011	7,265
<i>add back</i> Proceeds from Sale of Replaced Assets	922	390
Subtotal	1,279	(1,156)

Net Outlays on New and Upgraded Assets

Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(3,463)	(5,933)
<i>add back</i> Amounts Received Specifically for New and Upgraded Assets	798	367
<i>add back</i> Proceeds from Sale of Surplus Assets (including Investment Property & and Real Estate Developments)	-	-
Subtotal	(2,665)	(5,566)

Net Lending / (Borrowing) for Financial Year	2,635	(2,158)
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Net Financial Liabilities at Beginning of Year	(15,200)	(13,042)
Net (gain) / loss Joint Ventures & Associates	-	-
Decrease / (increase) in Other	-	-
Net Financial Liabilities at End of Year	(12,565)	(15,200)

Note 17. Operating Leases

Council does not have any Operating Leases

Note 18. Superannuation

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2017/18; 9.50% in 2016/17). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2016/17) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2017. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Note 19. Interests in Other Entities

\$ '000

Joint Operation - Brown Hill Keswick Creek Project

The City of Unley was party to a Memorandum of Agreement (MOA) with the Cities of Adelaide, Burnside and West Torrens which the councils together with the City of Mitcham were collaborating in a project to establish a regional subsidiary primarily for the planning and construction of flood mitigation infrastructure of a Storm Water Management Plan (SMP) for the Brown Hill and Keswick Creeks catchment and providing for reuse of stormwater where feasible.

The agreement also provided for a Steering Group with representatives of each Council to progress investigations, designs and works identified in the SMP, prior to establishment of the regional subsidiary. The City of Mitcham was also represented on this Steering Group.

The Project was jointly managed by the five Councils, with assets, revenue and expenses shared on the basis set out in the Agreement and SMP. Council's share of the Project's assets are included in Note 7 of the Financial Statements. The City of Unley's share of revenue and expenses of the Project are included in Note 2 and 3 of the financial Statements respectively. Each Party is responsible for its own internal costs of the Project.

Under the MOA, the City of Unley acted as "Host" to the Project, providing for the administration and coordination of the performance of the Agreement including:

- arranging the preparation of documents,
- entering into agreements with third parties as directed by the Steering Group,
- keeping records,
- project management,
- holding moneys contributed by the Councils and other parties and
- disbursement of payments as directed by the Steering Group.

Under Australian Accounting Standards, the City of Unley should only recognise transactions from activities it controls. It is considered that the City of Unley does not control the Brown Hill Keswick Creek Project. Therefore City of Unley, in its role as host does not recognise payments made on behalf of the Project nor contributions received from other Councils in its Statement of Comprehensive Statement or Statement of Financial Position.

The Brown Hill and Kewsick Creeks Stormwater Board subsidiary was established pursuant to Schedule 2 of the Local Government Act 1999, on 27 February 2018. For the period ended 26 February 2018, the Brown Hill Keswick Creek Project made disbursements of \$304k and received contributions of \$112k.

Equity Accounted Council Business - Centennial Park

Within the terminology of Section 43 of the Local Government Act 1999, the Centennial Park Cemetery Trust Incorporated is a joint controlling authority of the City of Unley and the City of Mitcham each having a 50% interest in the assets, liabilities and operations of the Authority. The Authority was established in the cemetery industry and no financial contributions have been made to the Authority in the financial year. The City of Unley's investment in the Authority has been accounted for under the equity method.

Equity Accounted Council Business - Brownhill Keswick Creek

The Brown Hill Kewsick Creeks Stormwater Board was established on the 27 February 2018 under section 43 of the Local Government Act 1999 and it has been recognised as a jointly controlled subsidiary of the City of Unley, City of Burnside, City of Mitcham, City of Adelaide and City of West Torrens each having a 20% interest in the assets, liabilities and operations of the Subsidiary. The City of Unley's investment in the subsidiary has been accounted for under the Equity method.

Note 19. Interests in Other Entities (continued)

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

\$ '000	Council's Share of Net Income		Council's Share of Net Assets	
	2018	2017	2018	2017
	Associates	131	132	15,493
Total	131	132	15,571	15,414

(i) JOINT VENTURES, ASSOCIATES AND JOINT OPERATIONS**(a) Carrying Amounts**

Name of Entity	Principal Activity	2018	2017
Brown Hill Keswick Creek Board	Stormwater Management	49	-
Centennial Park Cemetery Authority	Cemetery Industry	15,522	15,414
Total Carrying Amounts - Joint Ventures & Associates		15,571	15,414

(b) Relevant Interests

Name of Entity	Interest in Operating Result		Ownership Share of Equity		Proportion of Voting Power	
	2018	2017	2018	2017	2018	2017
Brown Hill Keswick Creek Board	20%		20%		20%	
Centennial Park Cemetery Authority	50%	50%	50%	50%	50%	50%

(c) Movement in Investment in Joint Venture or Associate

	Brown Hill Keswick Creek Board		Centennial Park Cemetery Authority	
	2018	2017	2018	2017
Opening Balance	-	-	15,414	11,037
Share in Operating Result	49	-	82	132
Share in Other Comprehensive Income	-	-	26	4,245
Council's Equity Share in the Joint Venture or Associate	49	-	15,522	15,414

Notes to and forming part of the Financial Statements

Note 19. Interests in Other Entities (continued)

\$ '000				
(d) Summarised Financial Information of the Equity Accounted Business				
	Brown Hill Keswick Creek Board		Centennial Park Cemetery Authority	
Statement of Financial Position	2018	2017	2018	2017
Cash and Cash Equivalents	-	-	9,797	10,638
Other Current Assets	-	-	1,747	1,395
Non-Current Assets	249	-	36,973	35,436
Total Assets	249	-	48,517	47,469
Current Trade and Other Payables	6	-	2,308	1,562
Current Provisions	-	-	534	465
Non-Current Provisions	-	-	14,632	14,614
Total Liabilities	6	-	17,474	16,641
Net Assets	243	-	31,043	30,827
<hr/>				
Statement of Comprehensive Income	2018	2017	2018	2017
Other Income	407	-	10,239	9,924
Interest Income	-	-	249	259
Total Income	407	-	10,488	10,183
Employee Costs	-	-	4,368	4,131
Materials, Contracts & Other Expenses	164	-	4,513	4,196
Depreciation, Amortisation and Impairment	-	-	1,490	1,553
Total Expenses	164	-	10,371	9,880
Operating Result	243	-	117	303

Contingent Liabilities of the Associate

Each Member is Jointly and Severally Liable for the Debts of the Operation

- arising from Council's Share of Associate
- arising from Joint and Several Liability of all Members

The Centennial Park Cemetery Authority has contingent liabilities with respect to the redemption of unused licences in the event that the Authority ceases to take any business. The Burial and Cremation Act 2013 mandates the refund of unexercised licences at current prices less a provision for administration, maintenance and establishment costs. The calculation is determined in the regulations. The contingent liability as at 30 June 2018 is \$11,927,978 (2017: \$11,823,040). An actual liability will only arise if a claim is made by existing licence holders in the future. Based on the Board's understanding of the experience of Cemetery operators interstate when similar legislation was introduced, it is considered that the likelihood of future claims arising which could have a significant impact on Centennial Park is remote.

Total unused interment rights account for approximately 7.10% (2017: 7.10%) of 46,658 (2017: 47,508) burial interment rights currently issued. Total unused interment rights account for approximately 7.28% (2017: 7.40%) of 38,960 (2017: 40,490) memorial interment rights currently issued. Once an interment or placement of a monument has occurred a licence cannot be redeemed.

Note 20. Non-Current Assets Held for Sale & Discontinued Operations

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations

Note 21. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge & is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 167.2 km of road reserves of average width 12 metres.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. LEGAL MATTERS

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of 2 appeals against planning decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

Note 22. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2018, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 29/10/18.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Note 23. Related Party Transactions

\$ '000	2018	2017
The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the <i>Local Government Act 1999</i> . In all, 18 persons were paid the following total compensation:		
The compensation paid to Key Management Personnel comprises:		
Short-Term Employee Benefits	890	939
Long-Term Benefits	165	155
Total	1,055	1,094

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Receipts from Key Management Personnel comprise:

Other than amounts paid as ratepayers or residents (e.g. rates, swimming pool entry fees, etc.), or for reimbursements, Council received the following amounts in total:

Total	-	-
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Other Related Party Transactions:

Other than amounts paid or received as ratepayers or residents, Council received or paid the following amounts in total:

Total	-	-
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INDEPENDENT AUDITOR'S REPORT TO THE PRINCIPAL MEMBER OF THE CITY OF UNLEY

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of the City of Unley ("the Council"), which comprises the statement of financial position as at 30 June 2018, the statement of profit and loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial report, including a summary of significant accounting policies, and the certification of the financial statements.

In our opinion the financial report of the City of Unley, presents fairly, in all material respects, the Council's financial position as at 30 June 2018 and its financial performance for the year ended on that date in accordance with Australian Accounting Standards, the *Local Government Act 1999*, and the *Local Government (Financial Council's officers) Regulations 2011*.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Council in accordance with the *Local Government Act 1999* and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Local Government Act 1999*, which has been given to the Council, would be in the same terms if given to the Council as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Report and Auditor's Report Thereon

Management is responsible for the other information. The other information obtained at the date of this auditor's report is information included in the Annual Report, but does not include the financial report and our auditor's report thereon

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report of the City of Unley, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work we have performed on the other information obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Council's responsibility for the Financial Report

The Council's officers are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, the *Local Government Act 1999* and the *Local Government (Financial Council's officers) Regulations 2011* and for such internal control as the Council's officers determine is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Council's officers are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council's officers either intend to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at: http://www.auasb.gov.au/auditors_files/ar3.pdf.

This description forms part of our auditor's report.



BDO Audit (SA) Pty Ltd



G K Edwards
Director

Adelaide, 14th December 2018



INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF THE CITY OF UNLEY

Opinion

We have undertaken a reasonable assurance engagement on the design and the operating effectiveness of controls established by City of Unley (“the Council”) in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, throughout the period 1 July 2017 to 30 June 2018 relevant to ensuring such transactions have been conducted properly and in accordance with law.

In our opinion, in all material respects:

- (a) The controls established by the Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities were suitably designed to ensure such transactions have been conducted properly and in accordance with law; and
- (b) The controls operated effectively as designed throughout the period from 1 July 2017 to 30 June 2018.

Basis for opinion

We conducted our engagement in accordance with Standard on Assurance Engagements ASAE 3150 *Assurance Engagements on Controls* issued by the Auditing and Assurance Standards Board.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Council’s responsibilities for the internal controls

The Council is responsible for:

- a) The receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities;
- b) Identifying the control objectives
- c) Identifying the risks that threaten achievement of the control objectives
- d) Designing controls to mitigate those risks, so that those risks will not prevent achievement of the identified control objectives; and
- e) Operating effectively the controls as designed throughout the period.

Our independence and quality control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and apply Auditing Standard ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking this assurance engagement.

Assurance practitioner’s responsibilities

Our responsibility is to express an opinion, in all material respects, on the suitability of the design to achieve the control objectives and the operating effectiveness of controls established



by the Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities. ASAE 3150 requires that we plan and perform our procedures to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the control objectives and the controls operated effectively throughout the period.

An assurance engagement to report on the design and operating effectiveness of controls involves performing procedures to obtain evidence about the suitability of the design of controls to achieve the control objectives and the operating effectiveness of controls throughout the period. The procedures selected depend on our judgement, including the assessment of the risks that the controls are not suitably designed or the controls did not operate effectively. Our procedures included testing the operating effectiveness of those controls that we consider necessary to achieve the control objectives identified. An assurance engagement of this type also includes evaluating the suitability of the control objectives.

Limitations of controls

Because of the inherent limitations of an assurance engagement, together with any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved and so fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on operating effectiveness of controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

A handwritten signature in blue ink that reads 'BDO'.

BDO Audit (SA) Pty Ltd

A handwritten signature in blue ink that reads 'G K Edwards'.

G K Edwards

Director

Adelaide, 14th December 2018

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of The City of Unley for the year ended 30 June 2018, the Council's Auditor, BDO has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Peter Tsokas
Chief Executive Officer



John Rawson
Presiding Member,
Audit Committee

Date: 29 October 2018



Tel: +61 8 7324 6000
Fax: +61 8 7324 6111
www.bdo.com.au

Level 7, BDO Centre
420 King William Street
Adelaide SA 5000
GPO Box 2018, Adelaide SA 5001
AUSTRALIA

CERTIFICATION OF AUDITOR INDEPENDENCE

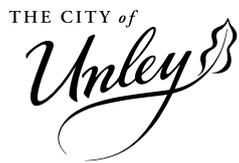
I confirm that, for the audit of the financial statements of the City of Unley for the year ended 30 June 2018, I have maintained my independence in accordance with the requirements of APES 110 - Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.

BDO Audit (SA) Pty Ltd

G K Edwards
Director

Adelaide, 30 October 2018



Civic Centre

181 Unley Road Unley
South Australia 5061

Postal PO Box 1
Unley, South Australia 5061

Telephone (08) 8372 5111

Facsimile (08) 8271 4886

Email pobox1@unley.sa.gov.au

unley.sa.gov.au