

# PRELIMINARY APPLICATION FORM

## Completing this application

- ❖ All sections must be filled out, any missing sections may cause delays or inability to provide a response.
- ❖ Print clearly using BLOCK LETTERS and place a TICK in appropriate boxes

## Section 1 – Contact Person

① Please note all correspondence will be sent to this person (This section must be completed)

Name   
GIVEN NAMES, SURNAME

Phone Number

Address

Email Address

## Section 2 – Location of Proposed Development

(This section must be completed)

OR      
HOUSE NUMBER LOT NUMBER DP CT VOLUME FOLIO

STREET, SUBURB, STATE, POSTCODE

## Section 3 – Description of Development

**Description of Development** (for example single storey detached dwelling, domestic garage, warehouse with office, tree removal)

Existing site use

Are there any regulated or significant trees on the subject and / or adjacent land? Yes  No

**Note: A regulated or significant tree may be on the adjoining land that may be affected (including damage to tree roots) by the proposed development. Please see Council's [Regulated and Significant Trees](#) fact sheet for further information.**

Is there a brush fence within 3 metres of the proposed building work? Yes  No

Are there any easements on the Land? Yes  No

Have you provided a current copy of your Certificate of Title? Yes  No

## Section 4 – Declaration

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

Please be advised that the advice provided to you is based on the current Development Plan, Development Act and Regulations at the time the advice is sought. Advice provided is based on the information provided at the time of lodgment, should any circumstances change, further advice should be sought. Preliminary advice is "preliminary only". Should a formal application be lodged you may need to lodge all of the attached information again and further information may be also required.