



Minutes of the City of Unley

Audit Committee Meeting

Tuesday, 18 August 2020, 6.30

**via electronic means using Zoom and Livestreamed to
the City of Unley YouTube Channel**

PRESENT

Presiding Member D Powell (Presiding Member)
Councillor K. Anastassiadis
Councillor M. Broniecki
Independent Member N Handley
Independent Member A Martin

OFFICERS PRESENT

Chief Executive Officer, Mr P. Tsokas
Executive Manager Office of the CEO, Ms T. Norman
General Manager Business Support & Improvement, Ms N. Tinning
Principal Risk Management Officer, Mrs LC Cataldi

GUEST

Janet Miller – Chief Executive Officer – Centennial Park Cemetery Authority
Naida Andjelkovic – Manager Corporate Operations – Centennial Park Cemetery
Authority

ACKNOWLEDGEMENT

The Presiding Member welcomed Members to the meeting and opened the meeting with the Acknowledgement.

1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Nil

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Nil

1.4 MINUTES

ITEM 1.4.1

MINUTES OF THE ORDINARY AUDIT COMMITTEE MEETING HELD TUESDAY, 12 MAY 2020

MOVED Councillor M. Broniecki

SECONDED Independent Member N Handley

That:

1. The minutes of the Ordinary Audit Committee held on Tuesday, 12 May 2020 be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

Resolution No. AC0015/20

Cr Anastassiadis entered the meeting at 6.38pm

1.5 DEFERRED / ADJORNED ITEMS

Nil

2. PRESENTATION

ITEM 2.1

CENTENNIAL PARK CEMETERY AUTHORITY – BUDGET AND RISK UPDATE

MOVED Councillor M. Broniecki

SECONDED Independent Member A Martin

That:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to:
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure:
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations; and
 - non-disclosure of this item at this time will enable the Audit Committee to receive a Budget and Risk Update from the Centennial Park Cemetery Authority.

On that basis, the public's interest is best served by not disclosing the Budget and Risk Update presentation at this point in time.

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Audit Committee orders that all members of the public be excluded, with the exception of Janet Miller, CEO Centennial Park Cemetery Authority, Nadia Andjeklovic, Manager Corporate Services Centennial Park Cemetery Authority and staff of the City of Unley on duty in attendance.

CARRIED UNANIMOUSLY

***Resolution No.* AC0016/20**

The meeting moved into confidence at 6.42pm and the Livestream was paused.

The Audit Committee received the Centennial Park Cemetery Authority Budget and Risk Update.

The meeting moved out of confidence at 7.09pm and the Livestream resumed

3. REPORTS

ITEM 3.1

EXTERNAL AUDIT - AGREED ACTION STATUS REPORT

MOVED Councillor M. Broniecki

SECONDED Independent Member N Handley

That:

1. The report be received.

CARRIED UNANIMOUSLY

***Resolution No.* AC0017/20**

ITEM 3.2

INTERNAL FINANCIAL CONTROLS - SELF ASSESSMENT - 2019/2020

MOVED Councillor K. Anastassiadis

SECONDED Independent Member A Martin

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0018/20

ITEM 3.3

STRATEGIC RISK REGISTER

MOVED Independent Member N Handley

SECONDED Councillor K. Anastassiadis

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0019/20

ITEM 3.4

OPERATIONAL RISK REGISTER

MOVED Councillor M. Broniecki

SECONDED Councillor K. Anastassiadis

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0020/20

ITEM 3.5
AUDIT COMMITTEE WORKPLAN - UPDATE
MOVED Councillor M. Broniecki
SECONDED Councillor K. Anastassiadis

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0021/20

4. OTHER BUSINESS

NEXT MEETING

Tuesday 13 October 2020 - 6.30

CLOSURE

The Presiding Member closed the meeting at 8.02pm.

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PRESIDING MEMBER