



**Minutes of the City of Unley
Audit Committee Meeting
Tuesday, 11 May 2021, 6:30pm
Civic Bar Area
181 Unley Road Unley**

PRESENT

Presiding Member D Powell (Presiding Member)
Councillor M Rabbitt
Councillor M Broniecki
Independent Member A Martin

OFFICERS PRESENT

Chief Executive Officer, Mr P Tsokas
Manager Finance and Procurement, Mr A Brown
Team Leader Financial Accounting, M Kris
Executive Assistant, Ms L Blyth

ACKNOWLEDGEMENT

The Presiding Member welcomed Members to the meeting and opened the meeting with the Acknowledgement.

1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Independent Member N Handley

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Nil

1.4 MINUTES

ITEM 1.4.1

MINUTES OF THE ORDINARY AUDIT COMMITTEE MEETING HELD TUESDAY, 9 FEBRUARY 2021

MOVED Councillor M Broniecki

SECONDED Independent Member A Martin

That:

1. The minutes of the Ordinary Audit Committee held on Tuesday, 9 February 2021 be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

Resolution No. AC0041/21

1.5 DEFERRED / ADJORNED ITEMS

Nil

2. PRESENTATION

An update on the Brown Hill Keswick Creek project was presented by Peta Mantzarapis, Project Director at Brown Hill and Keswick Creeks

3. REPORTS

ITEM 3.1

EXTERNAL AUDIT - INTERIM AUDIT FINDINGS & AGREED ACTIONS

MOVED Councillor M Broniecki

SECONDED Independent Member A Martin

That:

1. The report be received.
2. The Audit Committee Support the Management Response for Item 2.5.1 as set out in Attachment 1 to this report (Item 3.1, Audit Committee Meeting 11/05/2021)
3. Any concerns arising from a review of credit card transactions pertaining to the CEO to be reported to the Chair of the Audit Committee as soon as practical.

CARRIED UNANIMOUSLY

Resolution No. AC0042/21

ITEM 3.2

DRAFT 2021-22 ANNUAL BUSINESS PLAN & BUDGET FOR PUBLIC CONSULTATION

MOVED Councillor M Rabbitt

SECONDED Independent Member A Martin

That:

1. The report be received.
2. The Draft 2021-22 Annual Business Plan and Budget, approved for Consultation purposes and as set out in Attachment 1 to this report (Item 3.2, Audit Committee Meeting 11/05/2021) be noted.
3. Comments received from the Audit Committee relating to the Draft 2020-21 Annual Business Plan be presented to Council for consideration at the Budget Workshop to be held prior to adoption of in June.

CARRIED UNANIMOUSLY

Resolution No. AC0043/21

ITEM 2.3

STRATEGIC RISK REGISTER

MOVED Councillor M Rabbitt

SECONDED Councillor M Broniecki

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0044/21

ITEM 2.4

OPERATIONAL RISK REGISTER UPDATE - HIGH AND EXTREME RISKS

MOVED Independent Member A Martin

SECONDED Councillor M Broniecki

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0045/21

2. OTHER BUSINESS

NEXT MEETING

Tuesday 10 August 2021 - 6:30pm

CLOSURE

The Presiding Member closed the meeting at 7.57pm.

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PRESIDING MEMBER