



# Community Celebrations Program Guidelines

The purpose of the Community Celebrations Program is to provide ad-hoc funding for small scale events and activities in parks, reserves, verges etc in the spirit of connecting people beyond their gate. The funding can cover costs such as insurance, set up and participatory activities.

The City of Unley Cultural Plan 2021-2026 identifies the community's enthusiasm to connect at a local, local level. The Beyond the Gate project identifies a variety of ways for people to celebrate their own and collective identity, heritage and shared interests. The Community Celebrations Program is funding Council provides to support and encourage members of the community to hold small events and activities which bring together neighbours in their local area.

Expressions of Interest will be considered for funding of up to \$750 which clearly demonstrate:

- the event or activity encourages active citizenship and participation from the local community
- the event or activity has a direct benefit to members of the City of Unley community
- the event or activity is run by a community group or individual with a connection to the City of Unley and must be held in the City of Unley Council area

An Expression of Interest should be submitted to Council together with the Community Celebrations Checklist to

pobox1@unley.sa.gov.au. For further information please contact Matthew Ives 8372 5111.

## REQUIREMENTS OF FUNDING

- Expressions of Interest must be submitted with 4 weeks' notice of the event;
- Funding can only be used to deliver one event i.e . no recurring costs etc. or series of events;
- Insurance must be taken out by the organiser for any event or activity supported by Council. [www.localcommunityinsurance.com.au/insurance/event/about.aspx](http://www.localcommunityinsurance.com.au/insurance/event/about.aspx) is one place you can secure insurance. There may be other companies that might offer these type of services.
- Residents/organisations/groups can only receive funding for one event per financial year;
- Expressions of Interest will not be considered where the purpose or activity is deemed to be:
  - The funding responsibility of the State or Federal Government,
  - Primarily associated with and/ or for the benefit of a commercial organisation,
  - Primarily religious or political event/activity,
  - Already completed or purchased;
- Expressions of Interest will be accepted throughout the year and are subject to budget and available funds;
- Successful applicants will be required, within three months of the completion of the event or activity, to provide report with photos and a brief financial statement detailing how the funds were expended including receipts;
- Council's sponsorship must be acknowledged in any publications or promotion.