

Expression of Interest: Community Grants Assessment Panel Member



Are you passionate about supporting local initiatives and shaping the future of our city? The City of Unley is inviting expressions of interest from community members to join our **Community Grants Assessment Panel**.

This is a unique opportunity to contribute to Council's commitments in the **Community Plan Towards 2050**, which sets a bold vision for a **connected, progressive, and resilient city**.

We are creating a pool of independent community representatives to draw upon for future rounds of the Community Grants.

About the Community Grants Program

The City of Unley's Community Grants Program offers funding of up to **\$5,000** to support initiatives that:

- Respond to local needs.
- Enhance wellbeing and quality of life.
- Align with Council's strategic priorities.

Grants are available across four categories:

- Recreation – e.g. physical activity programs, new equipment.
- Art and Culture – e.g. collaborative arts projects, cultural awareness.
- Community – e.g. programs for disadvantaged groups, health and safety, skill development.
- Environment – e.g. community gardens, sustainability education, waste reduction

Applications are open twice a year, with the current round closing 30 September 2025. Projects must commence after 1 December 2025.

About the Panel

The Community Grants Assessment Panel plays a vital role in reviewing and assessing grant applications submitted by individuals, groups, and organisations seeking funding for community projects. Panel members help ensure that funding recommendations are fair, transparent, and aligned with our community's priorities. Applications are assessed against a clear set of criteria.

All recommendations from the panel are presented to Council for consideration and endorsement.

The panel is made up of 3 staff from the Council Administration plus a Community Member.

Role of Panel Members

As a panel member, you will:

- Review and assess grant applications against established criteria,
- Participate in panel meetings to discuss and score applications,
- Provide feedback and recommendations to support funding decisions, and
- Uphold principles of fairness, equity, and confidentiality.

Meetings will be held during office hours, typically in the afternoon, and usually last up to two hours. The September 2025 round applications will be assessed the week of 20 October (exact date to be confirmed).

Panel members will receive applications and accompanying notes from the Council Administration one week in advance of the Assessment Panel meeting.

Panel members must maintain confidentiality and declare any conflicts of interest prior to the meeting.

Panel members will be offered a one-off sitting fee of \$250.

Who We're Looking For

We welcome expressions of interest from individuals who:

- Live, work, or are actively involved in the local community,
- Have a genuine interest in community development and local initiatives,
- Can demonstrate impartiality and sound judgment, and
- Are available to participate in assessment meetings (dates to be advised).

Previous experience in grants, governance, or community work is valued but not essential.

How to Apply

Please submit a brief expression of interest outlining:

- Your connection to the community,
- Why you are interested in joining the panel,
- Any relevant experience or skills you bring to the role (e.g. community work, volunteering, governance, or funding).

Expressions of Interest can be submitted via email to grants@unley.sa.gov.au by 10pm Wednesday 8 October 2025. All enquiries and applications will remain private and confidential.

Further information about the Community Grants can be found [here](#). If you have any questions or would like to discuss the role further, please contact Matthew Ives Cultural Development Coordinator on 8372 5111 or mives@unley.sa.gov.au.

We look forward to hearing from you and working together to support great local initiatives!