



**Minutes of the City of Unley
Audit Committee Meeting
Tuesday, 08 August 2023, 6.30pm
Council Chambers
181 Unley Road Unley**

PRESENT

Presiding Member M Davies
Independent Member A Martin
Independent Member P Lee
Councillor M Broniecki
Councillor J Gaffey

OFFICERS PRESENT

Chief Executive Officer, Mr P Tsokas
General Manager Business Support & Improvement, Ms N Tinning
Manager Finance and Procurement, Mr A Brown
Principal Risk Management Officer, Mr J Phillips

GUEST

Nil

ACKNOWLEDGEMENT

The Presiding Member welcomed Members to the meeting and opened the meeting with the Acknowledgement.

1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Nil

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Nil

1.4 MINUTES

ITEM 1.4.1

MINUTES OF THE ORDINARY AUDIT COMMITTEE MEETING HELD TUESDAY, 16 MAY 2023

MOVED Councillor M Broniecki

SECONDED Councillor J Gaffey

That:

1. The minutes of the Ordinary Audit Committee held on Tuesday, 16 May 2023 be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

Resolution No. AC0112/23

1.5 DEFERRED / ADJORNED ITEMS

Nil

2. REPORTS

ITEM 2.1

UPDATE OF 2023 AUDIT COMMITTEE WORKPLAN

MOVED Independent Member P Lee

SECONDED Councillor J Gaffey

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0113/23

ITEM 2.2

QUARTERLY RISK REPORT (AUGUST 2023)

MOVED Independent Member A Martin

SECONDED Independent Member P Lee

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0114/23

ITEM 2.3

EXTERNAL AUDIT - PROGRESS OF AGREED ACTIONS FROM INTERIM REPORT AUGUST 2023

MOVED Councillor M Broniecki

SECONDED Councillor J Gaffey

That:

1. The report be received.
2. The progress of management actions arising from the Interim Audit conducted by Council's External Auditors, Galpins, be noted.

CARRIED UNANIMOUSLY

Resolution No. AC0115/23

ITEM 2.4

INTERNAL AUDIT REPORT - PROPERTY LEASES AND LICENCES (JUNE 2023)

MOVED Councillor J Gaffey

SECONDED Councillor M Broniecki

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0116/23

ITEM 2.5

INTERNAL AUDIT REPORT - REGULATORY SERVICES (JULY 2023)

MOVED Independent Member P Lee

SECONDED Independent Member A Martin

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0117/23

ITEM 2.6
PRUDENTIAL MANAGEMENT POLICY

MOVED Councillor P Lee

SECONDED Councillor J Gaffey

That:

1. The report be received.
2. The Prudential Management Policy as set out in Attachment 1 to this report (Item 2.6, Audit Committee Meeting 08/08/2023) be recommended for Council endorsement.

CARRIED UNANIMOUSLY

Resolution No. AC0118/23

3. OTHER BUSINESS

Councillor J Gaffey advised the Committee that the recommendations of the Committee as set out in item 2.2 Draft 2023-24 Annual Business Plan and Budget for Community Consultation, Audit Committee Meeting 22/5/23, were received and noted by Council at its Budget Workshop in June prior to adoption.

NEXT MEETING

Tuesday 17 October 2023 - 6.30pm

CLOSURE

The Presiding Member closed the meeting at 7.39pm

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PRESIDING MEMBER