

LIVING YOUNG REFERENCE GROUP



WHAT IS IT ALL ABOUT?

The purpose of the Living Young Reference Group is to create an opportunity for passionate young people to engage with Council and other local organisations about issues that are important to them.

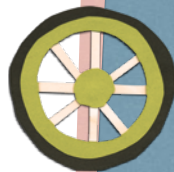
As a member of this group, you will help to identify issues and provide advice to Council on decisions and policies that will best support young people in the City of Unley.

By joining this group, you will get the opportunity to develop leadership skills and will also learn about local government and the services and programs Council provides for young people.

The Living Young Reference Group is a voluntary group that will provide advice to Council but will not have the authority to make any decisions.

WHAT WILL I NEED TO DO?

- Provide advice and suggestions to Council about how to meet the needs of young people both now and in the future;
- Find out what local young people want and need;
- Encourage volunteering by young people to help create a stronger, more connected community;
- Be willing to register as a volunteer with the City of Unley and undertake a police check;
- Attend a minimum of two meetings each year.



WHO CAN JOIN?



We are looking for passionate, community-minded young people who are aged between 12 and 25 years who live, work, study or play in the City of Unley.

Members will need to show us that they can:

- Share their views and the views of other young people they speak with;
- Participate in a fair and open-minded way;
- Participate and contribute within a team environment;
- Participate in some great opportunities for personal growth, learning and skill development;
- Consider a broad range of views that reflect the diversity of the City of Unley community;
- Help to create a good relationship between the young people in this group and Council;
- Stay up to date with the local issues that are important to young people;
- Commit to the Living Young Reference Group for at least one year.

WHEN WILL WE MEET?

Meetings of the Living Young Reference Group will be held every two months (6 meetings per year), or more often if needed by members. Under special circumstances a meeting may be cancelled or re-scheduled. Most meetings will be held at the City of Unley Civic Centre or they may also be held at offsite locations in the local area or online.

HOW WILL MEMBERS BE SELECTED?

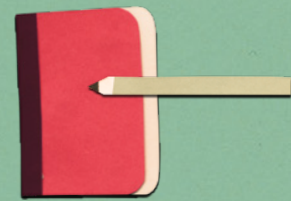
The Living Young Reference Group will include a maximum of 20 young people at any given time between the ages of 12 and 25 years of age.

A call for nominations will be advertised on Council's website and social media platforms. We will also work with local youth service providers and schools to help promote the group. A nomination form needs to be completed and we will meet with potential members prior to them being welcomed as part of the group.

Each member will be offered a place in the group for a maximum of two years. Should a member leave the group early, Council staff may choose to recruit to fill this place. Members are welcome to reapply after the initial two-year term. The Living Young Reference Group may choose to invite short-term members to join to provide specific input and expertise for a particular project.



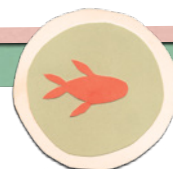
WHAT WILL COUNCIL DO?



Council staff will:

- Offer a supportive environment that encourages ideas and provides opportunities for young people, including training and skills development;
- Review the Living Young Reference Group and its terms of reference every two years;
- Provide information and education on governance issues such as conflict of interest, confidentiality and register of interests;
- Oversee the recruitment and selection process for membership;
- Provide a schedule of meetings at times convenient to the majority of members;
- Prepare and send out agendas and minutes;
- Attend meetings;
- Provide reasonable timeframes for members to participate in training, decision making and participation activities;
- Compile the annual report of the Living Young Reference Group;
- Provide advice and support to the group as required.

IMPORTANT STUFF YOU NEED TO KNOW



Members of the Living Young Reference Group will be made aware of their responsibilities with regard to the management of interests whilst participating as members of the Living Young Reference Group.

Any Conflict of Interest must be reported to the Community Development Project Officer – Youth either before a meeting or before the specific item is discussed.

At times, members may be provided with information that is not available in the public realm. It will be critical that members are seen as a group that can be trusted with confidential information.

Given the level of confidentiality that will be associated with some of the information provided to members, any discussion with non-members must be limited to information that is already available to the public. Council staff will ensure members are aware of when information is confidential.

Minutes of each Living Young Reference Group meeting will be provided to the General Manager City Services.

These Terms of Reference may be amended, varied or modified in writing after consultation and agreement by the Living Young Reference Group members.

For more information, phone our Customer Service Team on 8372 5111 and ask to speak to the Community Development Project Officer – Youth.