



**Minutes of the City of Unley
Audit Committee Meeting
Tuesday, 17 May 2022, 6.30pm
Council Chambers
181 Unley Road Unley**

PRESENT

Presiding Member D Powell (Presiding Member)
Councillor M Rabbitt
Councillor M Broniecki
Independent Member N Handley
Independent Member A Martin

OFFICERS PRESENT

Chief Executive Officer, Mr P Tsokas
General Manager Business Support & Improvement, Ms N Tinning
Manager Finance and Procurement, Mr A Brown

GUEST

Mayor M Hewitson
Deputy Mayor D Palmer

ACKNOWLEDGEMENT

The Presiding Member welcomed Members to the meeting and opened the meeting with the Acknowledgement.

1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Nil

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Nil

1.4 MINUTES

ITEM 1.4.1

MINUTES OF THE ORDINARY AUDIT COMMITTEE MEETING HELD TUESDAY, 15 MARCH 2022

MOVED Councillor M Broniecki

SECONDED Independent Member N Handley

That:

1. The minutes of the Ordinary Audit Committee held on Tuesday, 15 March 2022 be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

Resolution No. AC0079/22

1.5 DEFERRED / ADJORNED ITEMS

Nil

2. REPORTS

ITEM 2.1

DRAFT 2022-23 ANNUAL BUSINESS PLAN AND BUDGET FOR COMMUNITY CONSULTATION

MOVED Independent Member A Martin

SECONDED Independent Member N Handley

That:

1. The report be received.
2. The Draft 2022-23 Annual Business Plan and Budget, approved for Consultation purposes and as set out in Attachment 1 to this report (Item 2.1, Audit Committee Meeting 17/05/2022) be noted.
3. Comments received from the Audit Committee (below) relating to the Draft 2022-23 Annual Business Plan and Budget be presented to Council for consideration at the Budget Workshop to be held prior to the adoption of the Annual Business Plan and Budget in June.
 - The City of Unley is in a sound financial position
 - Aim to maintain an operating surplus ratio of 4.5% or better
 - Consider the application of the March Adelaide CPI 4.7% where required in key expenditure items

CARRIED UNANIMOUSLY

Resolution No. AC0080/22

Independent Member N Handly left the meeting at 7.23pm

Independent Member N Handly returned to the meeting at 7.25pm

ITEM 2.2

**EXTERNAL AUDIT - INTERIM AUDIT FINDINGS & AGREED ACTIONS
APRIL 2022**

MOVED Councillor M Broniecki

SECONDED Independent Member A Martin

That:

1. The report be received.
2. The Committee acknowledges the downward trend in the number of findings and recognise the good work of the Finance and Procurement Team.

CARRIED UNANIMOUSLY

Resolution No. AC0081/22

ITEM 2.3

INTERNAL FINANCIAL CONTROLS - SELF ASSESSMENT - 2021-2022

MOVED Independent Member N Handley

SECONDED Councillor M Rabbitt

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0082/22

ITEM 2.4

PROGRESS REPORT ON INTERNAL AUDIT ACTIONS AS AT MAY 2022

MOVED Councillor M Broniecki

SECONDED Councillor M Rabbitt

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0083/22

ITEM 2.5
STRATEGIC RISK REGISTER REVIEW - APRIL 2022
MOVED Independent Member A Martin
SECONDED Independent Member N Handley

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0084/22

ITEM 2.6
OPERATIONAL RISK REGISTER UPDATE - HIGH AND EXTREME RISKS - APRIL 2022
MOVED Councillor M Broniecki
SECONDED Councillor M Rabbitt

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0085/22

ITEM 2.7
PROPOSED INTERNAL AUDIT PLAN 2022-2023
MOVED Independent Member A Martin
SECONDED Councillor M Rabbitt

That:

1. The report be received.
2. The Internal Audit Plan as set out in Attachment 1 to this report (Item 2.7, Audit Committee Meeting, 17/05/2022) be endorsed.

CARRIED UNANIMOUSLY

Resolution No. AC0086/22

3. OTHER BUSINESS

Nil

NEXT MEETING

Tuesday 16 August 2022 - 6.30pm

CLOSURE

The Presiding Member closed the meeting at 7.53pm.

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PRESIDING MEMBER