

COUNCIL AGENDA

Council Meeting

Notice is hereby given pursuant to the provisions of the Local Government Act, 1999, that the next Meeting of Unley City Council will be held in the Council Chambers, 181 Unley Road Unley on

Monday 27 June 2022 7.00pm

for the purpose of considering the items included on the Agenda.

Chief Executive Officer

OUR VISION 2033

Our City is recognised for its vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership.

COUNCIL IS COMMITTED TO

- Ethical, open honest behaviours
- Efficient and effective practices
- Building partnerships
- Fostering an empowered, productive culture – “A Culture of Delivery”
- Encouraging innovation – “A Willingness to Experiment and Learn”

KAURNA ACKNOWLEDGEMENT

Ngadlurlu tampinhi, ngadlu Kurna yartangka inparrinhi. Ngadlurlu parnuku tuwila yartangka tampinhi.

*Ngadlurlu Kurna Miyurna yaitya yarta-mathanya Wama Tarntanyaku tampinhi. Parnuku yailtya, parnuku tapa purruna yalarra puru purruna.**

We would like to acknowledge this land that we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their country.

We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

*Kurna Translation provided by Kurna Warra Karrpanthi

PRAYER AND SERVICE ACKNOWLEDGEMENT

We pray for wisdom to provide good governance for the City of Unley in the service of our community.

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.

WELCOME

ORDER OF BUSINESS

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| 1.2 LEAVE OF ABSENCE | |
| Nil | |
| 1.3 CONFLICT OF INTEREST | |
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| 1.5 DEFERRED / ADJOURNED ITEMS | |
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Mayor to ask the Members if there are any questions without notice

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Nil

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| Waste Management Contract | |
| Unley Central Project - Variation to Development Deed and Project Update | |

NEXT MEETING

Monday 11 July 2022 - 7.00pm

Council Chambers, 181 Unley Road Unley

DEPUTATION

REPORT TITLE: DEPUTATION RE: E-SCOOTER 6 MONTH TRIAL IN THE CITY OF UNLEY

ITEM NUMBER:

DATE OF MEETING: 27 JUNE 2022

ATTACHMENTS: 1. DEPUTATION

1. Mary Kulusniewski, Goodwood

Re: the 6 month trial of E-Scooters, started on 01/03/22 in the City of Unley



DEPUTATION REQUEST FORM

Please complete this request and return to the City of Unley at least **three (3) clear days** prior to the Council meeting at which you wish to be heard.

To: The Chief Executive Officer

I/We hereby request to be heard at a Council meeting of the City of Unley

Representor Name: MARY KOLUSNIEWSKI

Telephone Number: 8272 4434

Email: _____

Address: 3 ADA ST
GOODWOOD 5034

I will be speaking:

On my behalf:

As a Spokesperson: Group: UNLEY RESIDENTS

If the group has a set of Rules by which the group is governed, please provide a copy of these.

Representor 2 Name: _____

Telephone Number: _____

Email: _____

Address: _____

Representor 3 Name: _____

Telephone Number: _____

Email: _____

Address: _____

13 - 6 JUN 2022

This Deputation relates to the following subject matter:

(Please give sufficient details of the matter to enable consideration of your request for a deputation)

The 6 month trial of E-scooters, started on 1/3/22 in the City of Unley

Please Note: If you wish to distribute information as part of your deputation, this material must be provided to Administration prior to the meeting at which your deputation occurs. Please ensure you discuss any information you wish to be distributed or options for presenting your deputation with Administration when you receive confirmation that your Deputation Request has been approved.

I have read and understood the Deputations Information Sheet and acknowledge that I must comply with the requirements.

Signed:

M.J. Kolumawski

Date:

6 / 5 / 2022

Once completed, please return to the City of Unley, either in person, or by post, facsimile or email pobox1@unley.sa.gov.au

City of Unley Use Only

Received (date and time): 6 / 6 / 22 at _____ am/pm

Acknowledged by Presiding Member

Signed: _____

Dated: 7 / 6 / 22

Acknowledged by OCEO

Signed: _____

Dated: 1 / 1

Approved: Yes No

Meeting Date: 27 / 6 / 22 at 7 am/pm

Representor Notified: Yes No

DECISION REPORT

| | |
|-------------------------|---|
| REPORT TITLE: | DRAFT WALKING AND CYCLING PLAN 2022-2027 |
| ITEM NUMBER: | 4.1 |
| DATE OF MEETING: | 27 JUNE 2022 |
| AUTHOR: | TANYA BACIC |
| JOB TITLE: | TRANSPORT LEAD |
| ATTACHMENTS: | 1. DRAFT WALKING AND CYCLING PLAN 2022-2027 |

1. **EXECUTIVE SUMMARY**

The purpose of this report is to seek Council's endorsement of the City of Unley (City) draft Walking and Cycling Plan 2022-27 (the draft Plan), for community consultation.

The draft Plan sets out Council's proposals in terms of continuing to improve walking and cycling infrastructure within the City for the coming five years. In this respect, the draft Plan identifies and prioritises Council's key initiatives that seek to build on the progress made in delivering the Walking and Cycling Plan 2016-21 and the well-established network of on-road bicycle routes and off-road shared paths across the City.

The draft Plan also aims to continue delivering on the vision of more people of all ages and abilities bike riding and walking for transport and recreation purposes, as well as the following Unley Integrated Transport Strategy (UITS) targets:

- Double the amount of active transport journeys to work by Unley residents (target of 9.4% walking and 7.4% cycling).
- Record the highest number (percentage of population) of sustainable transport journeys undertaken by our local community, when compared to the rest of metropolitan Adelaide.

The draft Plan is founded on three key focus areas namely infrastructure, promotion and education and data collection, monitoring and evaluation.

The document links with and complements the City of Unley's Community Plan 2033 and Four-Year Delivery Plan 2021-25. An emphasis of the document is on community living and the key objectives of being active, healthy, and feeling safe and our City being connected and accessible.

The proposed initiatives are set out in a five-year Infrastructure Implementation Plan which is intended to be a flexible document to accommodate new influences and opportunities as identified. The draft Plan is now presented to Council for endorsement, in order to proceed to community consultation. following which a final Plan will be presented to Council for adoption.

2. RECOMMENDATION

That:

1. The report be received.
2. The draft Walking and Cycling Plan 2022-27, as set as in Attachment 1 to the report (Item 4.1, Council Meeting 27/06/2022) be endorsed for the purpose of community consultation.
3. The CEO be authorised to make minor editorial and formatting changes as required to the draft Walking and Cycling Plan 2022-27, in order to finalise the document for the purposes of undertaking community consultation.
4. Following the conclusion of community consultation, a further report outlining the summary of the feedback on the draft Walking and Cycling Plan 2022-27 received and final Walking and Cycling Plan 2022-27 be presented to Council.

3. RELEVANT CORE STRATEGIES/POLICIES

1. Community Living
 - 1.1 Our Community is active, healthy
 - 1.5 Our City is connected and accessible.

The draft Plan is a key strategic document that outlines Council's commitment to continue to improve walking and cycling within the City and strategically aligns with Council's:

- Community Plan 2033
- Four-Year Delivery Plan 2021-25
- Walking and Cycling Plan 2016-21
- Unley Integrated Transport Strategy
- Disability Access and Inclusion Plan 2022-26
- Active Ageing Strategy
- Economic Development Growth Strategy 2021-25
- The Living City Open Space Strategy
- Transport Asset Management Plan 2020
- Living Well, The City of Unley's Plan for Health and Wellbeing 2021-25

4. BACKGROUND

The City of Unley's current Walking and Cycling Plan 2016-21 is a key strategic document that outlines the importance of supporting walking and cycling and the proposed infrastructure improvements and education initiatives to deliver on its vision *more people of all ages and abilities bike riding and walking for transport and recreation purposes*.

Over the past five years, Council has had an allocation of funds within its Annual Business Plan and Budget of approximately \$200k (adjusted annually) to deliver walking and cycling infrastructure improvements.

This has resulted in a number of significant achievements including:

- An overall increase of approximately 9% in bike riders from 2014 to 2021 (based on the City-Wide Super Tuesday Bike Counts undertaken on the first Tuesday in March between 7am and 9am).
- Delivery of 19 walking and cycling infrastructure projects across the City including the continued delivery of the Rugby-Porter Bikeway, Wood-Weller Bikeway and Mike Turtur Bikeway.
- Delivery of 7 Way2Go School Program initiatives led by the Department for Infrastructure and Transport (DIT) and supported by Council.
- Preparation of walking and cycling network maps (hard copy and on-line).

With approximately 4.5% of residents riding a bike to work and approximately 4.4% of residents walking to work (based on 2016 Census), the use of alternative modes of transport within the City already exceeds those of Greater Adelaide (1.1% and 2.2% respectively) and is the highest of all metropolitan councils in Adelaide. Council's progress over the past five years will be assessed once the 2021 Census results are published.

Further walking and cycling improvements can and should be made. This will enable Council to continue to try and increase the adoption of active transport modes and achieve its Unley Integrated Transport Strategy to:

- Double the amount of active transport journeys to work by Unley residents (target of 9.4% walking and 7.4% cycling).
- Record the highest number (percentage of population) of sustainable transport journeys undertaken by our local community, when compared to the rest of metropolitan Adelaide.

5. DISCUSSION

About the draft Plan

The draft Plan identifies and prioritises key initiatives that Council will focus on in the next five-year period to continually improve on Unley's walking and cycling network and vision. In short, the draft Plan builds upon the significant achievements made in delivering the Walking and Cycling Plan 2016-2021.

The draft Plan reviews and reports on the progress made over the past five years and consolidates lessons learnt based on community feedback and emerging best practice guidance. The draft Plan promotes a more robust planning, design, and delivery approach to new infrastructure, as well as highlighting the important role behaviour change activities play in engaging our local community.

Three focus areas form the basis of the draft Plan, namely infrastructure, promotion and education and data collection, monitoring and evaluation. Each focus area is supported by a number of actions that will guide how the City of Unley will achieve its vision and targets for walking and cycling and its priority projects over the next five years.

The draft Plan is provided as Attachment 1.

Attachment 1

Structure of the draft Plan

Although the draft Plan builds on Council's Walking and Cycling Plan 2016-2021, the structure of the document has been modified to make it easier to navigate and reflect a more contemporary approach.

The key components of the draft Plan include:

Walking and Cycling Benefits

This section of the draft Plan highlights the extensive benefits of walking and cycling to individuals, communities, and places where we live including, but not limited to, health and wellbeing, economic/financial, liveability, social, sustainability, environmental, safety and placemaking.

Walking and Cycling Networks

This section of the draft Plan outlines the City's walking and cycling network including the type of pedestrian and shared crossings that have been implemented, and the key identified bicycle routes.

The cycling network has been defined by four key route types, including:

- Designated bikeways
- Neighbourhood bicycle routes
- Secondary on-road bicycle routes
- Main on-road bicycle routes

The network plan has been updated from the prior Plan to address:

- South Road: removal of South Road main on-road bicycle route due to the lack of existing or planned future facilities.
- Churchill Avenue: extension of Churchill Avenue neighbourhood bicycle route linking to Marino Rocks Bikeway.

- Forest Avenue: addition of the Forest Avenue neighbourhood bicycle route linking to East Avenue secondary on-road bicycle route, Marino Rocks and Mike Turtur bikeways, Black Forest Primary School and the proposed new pedestrian and bicycle overpass on South Road forming part of the South Road Torrens to Darlington project.
- Homer Road: change of street from Gordon Road to Homer Road to improve the connection with the City of Mitcham's proposed Flinders-City Bikeway.
- Wood-Weller Bikeway: reclassification from low traffic bikeway to designated bikeway linking the City of Mitcham and the City of Adelaide. This reclassification supports the removal of King William Road between Simpson Parade and Northgate Street as a main on-road bicycle route.
- Young Street: reclassification and extension of Young Street from local cycling link to neighbourhood bicycle route extending between Glen Osmond Road and Mike Turtur Bikeway.
- Wattle/Park/Mitchell Street: reclassification and extension of Wattle, Park and Mitchell streets from higher traffic cycle corridor to neighbourhood bicycle route and extension up to Marino Rocks Bikeway.

Walking and Cycling Achievements 2016-21

This section of the draft Plan highlights the key achievements from the previous Plan which are summarised in the 'background' section of this report. Measuring what our achievements are is important to demonstrate to the community that continued and strategic investment in safe and connected walking and cycling infrastructure does in effect result in more people walking and bike riding. This is evident from the recently upgraded sections of the Rugby-Porter Bikeway where the number of people bike riding was observed to increase by 40-60% (Super Tuesday Count 2021).

Walking and Cycling Directions

Over the past five years, Council staff have continuously improved on the approach to the planning, design and delivery of walking and cycling infrastructure and based on these learnings have identified a number of new directions that form part of the draft Plan. These new learnings include:

- Designing for the target users (i.e. 60% interested but concerned bike riders).
- Applying best practice design principles (including cohesion, directness, safety, comfort, and attractiveness).
- Enhancing neighbourhood character (including landscaping and greening, street art, street furniture and improved lighting and wayfinding).
- Applying a staged project approach (including concept design, consultation, detailed design, construction, and project review).
- Reviewing projects on completion.

Walking and Cycling Priority Actions

The draft Plan identifies three key focus areas to underpin the advancement of the draft Plan and Council's vision and targets for active transport, including:

1. Infrastructure
2. Promotion and education
3. Data collection, monitoring and evaluation

Each focus area is supported by a number of actions.

Five-Year Infrastructure Implementation Plan

A five-year Infrastructure Implementation Plan has been prepared to support the draft Plan. The Infrastructure Implementation Plan sets out the proposed priority projects and staging over the next five years and is aimed to be a flexible document to accommodate new opportunities as they arise.

Funding will be sought from Council each financial year, through the Annual Business Plan and Budget process to deliver on the priorities as set out in the draft Plan. Where possible, projects will be aligned with asset renewal to achieve funding efficiencies and integrated design outcomes.

The Infrastructure Implementation Plan has been developed based on the assumption that Council will continue to target approximately \$200K annually (adjusted as required) for the delivery of the measures contained in the draft Plan. External funding sources will also be pursued, when possible, noting that the majority of grants received would still need to be matched by Council on a dollar-for-dollar basis as this is generally the expectation of the grant providers.

Grant funding will be pursued via any opportunities that are identified but in particular, via State Government including Torrens to Darlington (T2D) City-shaping Fund, State Bicycle Fund, Way2Go and Greenway Fund.

Unley Bicycle User Group

The Unley Bicycle User Group (Unley BUG) have been engaged during the development of the draft Plan. Their early feedback has been considered and included in the development of the document. The Unley BUG were supportive and complementary of the draft Plan and proposed measures.

Next Steps

Following Council's endorsement of the draft plan, community consultation will be undertaken (as outlined in section 8.6 of this report). Feedback received will be considered to inform the finalisation of the draft Plan which will be presented to Council for its adoption which is expected to be in August.

6. **ANALYSIS OF OPTIONS**

Option 1 –

1. The report be received.
2. The draft Walking and Cycling Plan 2022-27, as set as in Attachment 1 to the report (Item 4.1, Council Meeting 27/06/2022) be endorsed for the purpose of community consultation.
3. The CEO be authorised to make minor editorial and formatting changes as required to the draft Walking and Cycling Plan 2022-27, in order to finalise the document for the purposes of undertaking community consultation.
4. Following the conclusion of community consultation, a further report outlining the summary of the feedback on the draft Walking and Cycling Plan 2022-27 received and final Walking and Cycling Plan 2022-27 be presented to Council.

This option provides endorsement of the draft Plan for community consultation. A final Plan, including a report on the results of the community consultation, which is to be undertaken regarding the draft Plan, will be then presented for Council's endorsement.

Option 2 –

1. The report be received.
2. Subject to the incorporation of the following amendments, the draft Walking and Cycling Plan 2022-27, as set out as Attachment 1 to this report (Item 4.1, Council Meeting 27/06/2022) be endorsed for the purpose of community consultation.
 - *Amendments to be determined by Council*
 - *Etc*
3. The CEO be authorised to make editorial or formatting amendments as required to the draft Walking and Cycling Plan 2022-27 in order to finalise the document for the purposes of undertaking community consultation.
4. Following the conclusion of community consultation, a further report outlining the summary of the feedback on the draft Walking and Cycling Plan 2022-27 received and final Walking and Cycling Plan 2022-27 be presented to Council.

Council may wish to request amendments and/or additions to the draft Plan prior to going out to community consultation. These changes can be incorporated for the purposes of the community consultation phase without the need to come back to Council for further consideration.

A final version, including a report on findings of the community consultation and any modifications made, will be presented for Council's consideration.

Option 3 –

1. The report be received.
2. The draft Walking and Cycling Plan 2022-27, as set out in Attachment 1 to this report (Item 4.1, Council Meeting 27/06/2022), be further amended to incorporate:
 - *Amendments to be determined by Council*
 - *Etc*and returned to Council for review.

Council may wish to make more substantial changes to the draft Plan and for the revised document to return for endorsement prior to going out to community consultation. This option enables Council to do so.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- A cost of \$10,000 (excluding GST) was incurred in consultant costs to assist Council staff in the document design development and review of the previous Plan. The cost was met from the Transport Team's operational budget.
- The cost to implement the proposed initiatives of the draft Plan will be considered by Council each financial year over the life of the draft plan, as part of its Annual Business Plan and Budget process.

8.2 Legislative/Risk Management

- Measures to be implemented will be designed and constructed in accordance with the necessary and required standards, codes and guidelines to ensure Council meets the appropriate legislative requirements and mitigates its risks accordingly.

8.3 Staffing/Work Plans

- The development of the draft Plan was delivered as part of Council staff's workplans. The community consultation process on the draft Plan will also be managed internally by Council staff as part of current workplans.

8.4 Climate/Environmental Impact

- The draft Plan will continue to contribute to improving the rate of people walking and cycling within the City. This contributes to improved air quality, reduced noise pollution and encourages further investment in street trees and landscaping.
- The draft Plan will also contribute to reducing carbon emissions associated with transport. A study undertaken in 2017 found that the most effective action that an individual can take to reduce greenhouse gas emissions within its cities is to live car free. A more recent European study showed that by choosing to walk or ride a bike over a vehicle just once a day would reduce an average citizen's carbon emissions from transport by 67%. This demonstrates that even if not all vehicle trips can be substituted by walking or bike riding, the potential for decreasing emissions is still very high.

8.5 Social/Economic

- The continued delivery of walking and cycling infrastructure in the City of Unley will improve on the community's health and well-being, safety and security and make the City more socially inclusive. There are many social and economic benefits to getting more people to walk and cycle, which are summarised in the draft Plan.
- Studies undertaken nationally suggest that for every dollar spent on walking infrastructure, it is estimated to generate a benefit return to the economy of \$1.67 and for every dollar spent on bicycle infrastructure it is estimated to generate a return to the economy of \$2.12, with health being the greatest benefit.

8.6 Stakeholder Engagement

- Once endorsed for community consultation, the following will occur:
 - An online feedback portal through Your Say Unley website.
 - Social media campaign to encourage interaction with Your Say Unley feedback portal.
 - The draft Plan will be on display at Council's Civic Centre and Libraries.
 - Email the draft Plan to key walking and cycling stakeholders including Unley Bicycle User Group, Bike Adelaide, Heart Foundation and Walking SA, as well as recognised Community Groups, including Council's Living Young and Active Aging as well as FOCUS.
 - Meetings with officers from surrounding Councils, as well as State Government agencies.
- Once community consultation feedback has been incorporated, the final Plan along with a summary of feedback received regarding the draft Plan will be provided for endorsement by Council, expected to be in August.

9. REPORT CONSULTATION

Consultation has been undertaken with internal stakeholders, namely Asset Management and Finance, during the development of the draft Plan as well as key external stakeholder Unley BUG.

10. REPORT AUTHORISERS

| Name | Title |
|---------------|-----------------------------------|
| Ben Willsmore | Manager City Design |
| Claude Malak | General Manager, City Development |



Walking and Cycling Plan 2022-27

THE CITY of

Unley

VERSION 1

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Prepared by the City Design Team for the City of Unley

DOCUMENT HISTORY AND STATUS

| REVISION | DATE | AUTHOR | REVIEW | DETAILS |
|----------|------------|---------|-------------|--------------------------|
| V1 | 22/06/2022 | T Bacic | B Willsmore | Draft for Council Report |

Kaurna Acknowledgment

We acknowledge the City of Unley is part of the traditional lands of the Kaurna people and we respect their spiritual relationship with their country.

We acknowledge the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

Introduction

City of Unley's vision for walking and cycling:

"More people of all ages and abilities bike riding and walking for transport and recreation purposes"

In the City of Unley, 4.5% of residents ride a bike to work and 4.4% of residents walk to work (based on 2016 Census). Our uptake of active travel already exceeds that of Greater Adelaide (1.1% and 2.2% respectively) and is the highest of all metropolitan councils in Adelaide.

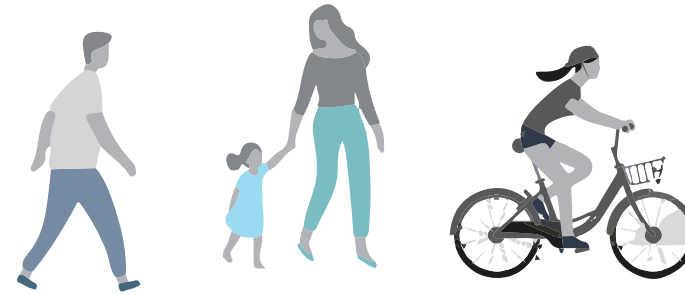
However, this is still well below the percentage of more bicycle friendly cities such as City of Yarra (which is directly adjacent the Melbourne City, similar to Unley) with 8.6% of residents riding a bike to work and 12.4% of residents walking to work. We need to continue making improvements to walking and cycling infrastructure to support the adoption of sustainable transport.

The Unley Integrated Transport Strategy also sets ambitious targets:

- ▶ **to double the amount of active transport journeys to work by Unley residents (target of 7.4% cycling and 9.4% walking), and**
- ▶ **to record the highest number (percentage of population) of sustainable transport journeys undertaken by our local community, when compared to the rest of metropolitan Adelaide.**

The 2021 Census will be used to assess our progress towards this target.

A study undertaken in 2017 found that the most effective action that an individual can take to reduce greenhouse gas emissions within its cities is to live



car free. A more recent European study showed that by choosing to walk or ride a bike over a car just once a day would reduce an average citizen's carbon emissions from transport by 67%¹. This demonstrates that even if not all car trips can be substituted by walking or bike riding, the potential for decreasing emissions is still very high.

In Australia, transport related emissions were responsible for more than 17.6 per cent of Australia's greenhouse gas emissions in 2020, representing the third largest source of emissions². As greater focus is placed on limiting the impacts on climate change, supporting residents to make the daily choice to walk or ride, in particular for short trips within the City of Unley, will become an increasingly important factor towards achieving net zero emission.

This Walking and Cycling Plan 2022-2027 provides a review on the progress made over the last five years, and consolidates lessons learnt based on community feedback received and emerging best practice guidance.

It promotes a more robust planning, design and delivery approach to new infrastructure, as well as highlighting the important role behaviour change activities can play to engage our local community over the next five years.

The Plan identifies and prioritises key initiatives that Council will focus on in the next five-year period. It builds upon an already established network of on-road bicycle routes and off-road shared paths in the Unley area, making existing routes safer, more efficient, more legible, and better connected.

The Plan also links with, and complements, the City of Unley's Community Plan 2033 and Four Year Delivery Plan 2021-2025, advancing the strategic key objectives for our community to be active, healthy and feel safe, and our City to be connected and accessible.

¹ The climate change mitigation effects of daily active travel in cities' (Brand, Dons, Bolg & Avila-Palencia), April 2021

² National Greenhouse Gas Inventory Quarterly Update: December 2020

Strategic Alignment

The Walking and Cycling Plan 2022-2027 responds to a range of current strategic directions across a suite of Council strategies and plans.

The following is a summary of key strategic Council documents that promote and advocate for walking and cycling.

City of Unley Community Plan 2033



The Community Plan is the Council's leading strategic document and identifies priorities for the City to 2033. The Plan is underpinned by a shared vision for the City, which is 'recognised for its enviable lifestyle, environment, business strength and civic leadership.' The Community Plan provides the vision, strategies, and framework for the future of the City of Unley.

Two objectives in the Plan's Community Living theme that relate to walking and cycling (1.1 and 1.5) are:

Our community is active, healthy and feels safe

Our City is connected and accessible

City of Unley Four Year Delivery Plan 2021-2025



The Four Year Delivery Plan outlines how Council will deliver the vision, strategies and framework set-out in the City of Unley Community Plan 2033.

To achieve the key objective (1.5) 'our city is connected and accessible' it identifies as a key initiative/project:

The continued implementation of the Walking and Cycling Plan.

Unley Integrated Transport Strategy



Unley's Integrated Transport Strategy aims for a transport system that is safe, accessible, sustainable, and effective. A key focus area is 'Active Transport' with the following two targets:

Double the amount of active transport journeys to work by Unley residents (target of 9.4% walking and 7.4% cycling).

Record the highest number (percentage of population) of sustainable transport journeys undertaken by our local community, when compared to the rest of metropolitan Adelaide.

City of Unley Walking and Cycling Plan 2016-2021



The Walking and Cycling Plan 2016–2020 was the City of Unley’s strategy for walking and cycling infrastructure and programs to make the City safer and more attractive for current and future users.

This Walking and Cycling Plan Update 2022-2027 is an update to this plan, and builds on the work undertaken over the last 5 years.

The Living City - Open Space Strategy



The Living City Open Space Strategy is an aspirational document that aims to maintain and enhance the quality of the City’s open space network, recognising the changing needs of a growing residential and worker population, and changing climate.

The Strategy considers the role that local streets, public spaces and shared spaces can play in the expansion of the open space network, and can add to the quality of life of our residents. The Strategy seeks to respond to Council’s forecast demands, including:

High proportion of residents are active with a projected need for walking, bike tracks, BMX and skate facilities, fitness-based activities, and spaces for dog exercise.

Economic Development Growth Strategy 2021-2025

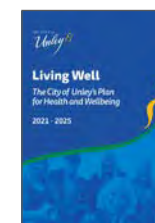


The Economic Development Growth Strategy 2021–25 sets out a whole-of-city approach to economic growth to influence a vibrant and successful local economy that reflects the quality of life, environmental principles and values of the community.

A key focus for the strategy is a holistic approach to increase the population and number of jobs within the City and to support sustainable business growth. One of the key objectives of the strategy is:

Objective 5 - Connected and activated precincts.

Living Well, The City of Unley’s Plan for Health and Wellbeing 2021-2025



Living Well is a key Council document that guides Council’s work to maintain and improve the health and wellbeing of our community.

The Plan has four key focus areas:

1. An engaged and purposeful community
2. A healthy and active community inside and out
3. A safe community
4. An inclusive and connected community.

A key objective for focus area ‘2’ is: **encourage the use of walking and cycling as regular modes of transport in the City of Unley.**

Disability Access and Inclusion Plan 2022-2026



The Disability Access and Inclusion Plan 2022–26 has been developed to ensure improved access and inclusion for citizens of all ages who are living with disability. The City of Unley will lead the way in creating a community that is accessible and inclusive for all who live, work, and visit the City of Unley.

Theme 3 'Accessible Communities' aims to increase accessibility to public and community infrastructure, transport, services, information, sport and recreation and the greater community.

All new Council streetscape infrastructure is designed using Universal Design Principles.

Transport Asset Management Plan



The Transport Asset Management Plan covers the transport assets serving Council's transportation needs by providing an effective transport network to support safe and efficient movement, and connect people and places.

Aligning new walking and cycling projects with asset renewal will deliver better value for money and lead to higher quality design outcomes.

Active Ageing Strategy



The Active Ageing Strategy guides Council's approach in all of its activities to promote active ageing by becoming an Age-friendly City and to meet the changing needs of our population throughout their lifetime.

Focus Area 2 'Transportation' has a goal:

'Our residents are able to easily move about the city to participate in the community and have access to services'.

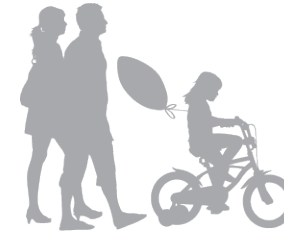



RUGBY PORTER
BIKEWAY
↑ Unley
Central
300m 1 min
← Unley Oval

Bicycle Route
Upgrade



Benefits of Walking and Cycling



Walking and cycling have extensive benefits to individuals, communities and places where we live. ³



Health and wellbeing

- ▶ Offer active and healthier lifestyle through incidental exercise
- ▶ Tackle chronic disease and obesity
- ▶ Improve mental wellbeing
- ▶ Improve our mood and happiness.

Placemaking

- ▶ Increase street vibrancy and sense of place
- ▶ Strengthen street identity by creating opportunities for social exchange
- ▶ Promote street art and culture.



Social equity

- ▶ Provide free (or almost free in the case of cycling) way of moving
- ▶ Accessible and inclusive means of movement
- ▶ Offer independence to all, from young to old
- ▶ Provide opportunities for public life (meeting, sharing, communicating)
- ▶ Build stronger communities.

Safety and security

- ▶ Increase passive surveillance i.e. more eyes on the street
- ▶ Improve street safety by encouraging slower speeds.



Economy

- ▶ Stimulate local economy
- ▶ Lead to higher number of visitations to local businesses
- ▶ Spend disposal income on the local economy from health and transport savings
- ▶ Stimulate higher levels of productivity and creative inspiration
- ▶ Strengthen resilience in cities.

Successful places

- ▶ Attract investment and reinvestment
- ▶ Promote tourism
- ▶ Attract talent and creative individuals.

³Based on 'Cities Alive: Towards a walking world', ARUP, 2016



Urban regeneration

- ▶ Increase business, land, and property values
- ▶ Decrease vacancy rates for shops, and promote active street frontages
- ▶ Increase local economic activity by actively engaging with the street.

Cost savings

- ▶ Reduce transport congestion
- ▶ Reduce road construction costs
- ▶ Reduce asset maintenance costs
- ▶ Reduce healthcare costs
- ▶ Reduce vehicle running costs
- ▶ Reduce the need for multiple vehicle ownership.

Virtuous cycles

- ▶ Decrease dependency on non-renewable resources
- ▶ Create more sustainable communities
- ▶ Promote an endless feedback loop of health, economy and environment benefits.

Environment

- ▶ Improve air quality with less pollution
- ▶ Reduce noise pollution
- ▶ Reduce the need for paved surfaces, leading to improved microclimate
- ▶ Encourage investment in landscaping, leading to ecology and biodiversity outcomes.

Transport efficiency

- ▶ Use land more efficiently (less space needed to walk or cycle than to drive)
- ▶ Create opportunities for better use of road space due to higher transport efficiency and lesser need for car parking
- ▶ Decrease car ownership
- ▶ Require less infrastructure, barriers, signals, line markings, etc.

Liveability

- ▶ Give rise to better public spaces
- ▶ Encourage recreational activities
- ▶ Encourage greater aesthetics of streets and neighbourhoods.

Leadership

- ▶ Encourage civic pride
- ▶ Encourage civic responsibility and pride in local neighbourhoods
- ▶ Create opportunities for engagement and decision-making.

Sustainability

- ▶ Promote sustainable behaviour
- ▶ Reduce global emissions
- ▶ Become less carbon dependent
- ▶ Provide reliable and independent forms of transport.

Walking Network



Footpaths and street crossings are essential infrastructure to enable people to walk from one destination to another.

Unley's historic street network is well established to support efficient and enjoyable walking activities.

Council manages more than 307 kilometres of footpaths of all types. Council regularly assesses footpath conditions to ensure they are meeting an appropriate level of service and Disability Discrimination Act (DDA) requirements.

The ongoing delivery of footpath improvements is critical to enhancing the safety and amenity of walking in Unley and creating a pedestrian-orientated environment that caters for people of all ages and abilities.

The walking network comprises of all the footpaths, kerb ramps and shared use paths in the Unley area. Designated pedestrian and/or shared crossing points have also been implemented across Unley to improve safety and connectivity, with a key focus on improving the walking network in mixed use retail and business

precincts, main streets, open space and community facilities, parks and around schools.

The types of pedestrian and shared crossings that have been applied in the Unley area include:

- ▶ Signalised Pedestrian Actuated Crossings (PAC) - where traffic is controlled by traffic signals and a pedestrian presses a button and waits for the green walk symbol before crossing
- ▶ Pedestrian protuberances and refuges
- ▶ Zebra crossing (at grade priority pedestrian crossing)
- ▶ Wombat crossing (raised priority pedestrian crossing with two alternating flashing yellow signals)
- ▶ Rail crossings (mazes)
- ▶ Children's crossings located within 25km/h school zones, including
 - ▶ Emu crossing - red and whites posts with orange 'children crossing' flags displayed and crosswalk lines, monitored at peak times
 - ▶ Koala crossing - red and white posts with two alternating flashing yellow signals and crosswalk lines.

Council is also committed to improving the walking experience through the continued introduction of street trees, creating shade, cooling and protection on inclement and extreme heat days.

As the Council's existing street infrastructure and street trees age, their replacement will consider opportunities to reposition new infrastructure or new trees, to improve accessibility along footpaths and remove of 'pinch points' as part of the Council's ongoing renewal programs.



Cycling Network



The City of Unley's bicycle network is shown on the map on the following page. The bicycle network is divided into several route types including:

- ▶ **Designated bikeways** that provide regional connections to neighbouring Councils, as well as local connections within Unley. These bikeway routes are typically designed to a higher design standard and comprise either separated bicycle facilities (for example shared use paths), or are along local streets with traffic calming measures to create a safe mixed traffic environment.
- ▶ **Neighbourhood bicycle routes** that provide connections across Unley to key destinations and precincts including designated bikeway routes. These bicycle routes are typically located on local streets with local area traffic calming measures to create a safe mixed traffic environment.

▶ **Secondary on-road bicycle routes** that are located on Unley's Major Collector Traffic Routes and provide a more direct alternative route for more confident bike riders. These bicycle routes typically comprise on-road bicycle lanes, with buffers where space permits.

▶ **Main on-road bicycle routes** that are located on the Department for Infrastructure and Transport arterial roads. These bicycle routes are typically used only by confident bike riders and often comprise part time 'commuter peak' on-road bicycle lanes, meaning that the bicycle lane is only available during the AM and PM peak hours, and at times only in the direction of the commuter peak.

The key designated bicycle routes in the Unley area are listed below. The planning and delivery of these routes have been prioritised over the last 5 to 10 years and form the backbone of Unley's bicycle network.

- ▶ **Mike Turtur Bikeway**
- ▶ **Marino Rocks Greenway**
- ▶ **Glen Osmond Trail (Charles Walk / Windsor Street)**
- ▶ **Rugby-Porter Bikeway**
- ▶ **Wood-Weller Bikeway**
- ▶ **Wilberforce Walk**
- ▶ **Greenhill Road Bikeway (proposed)**

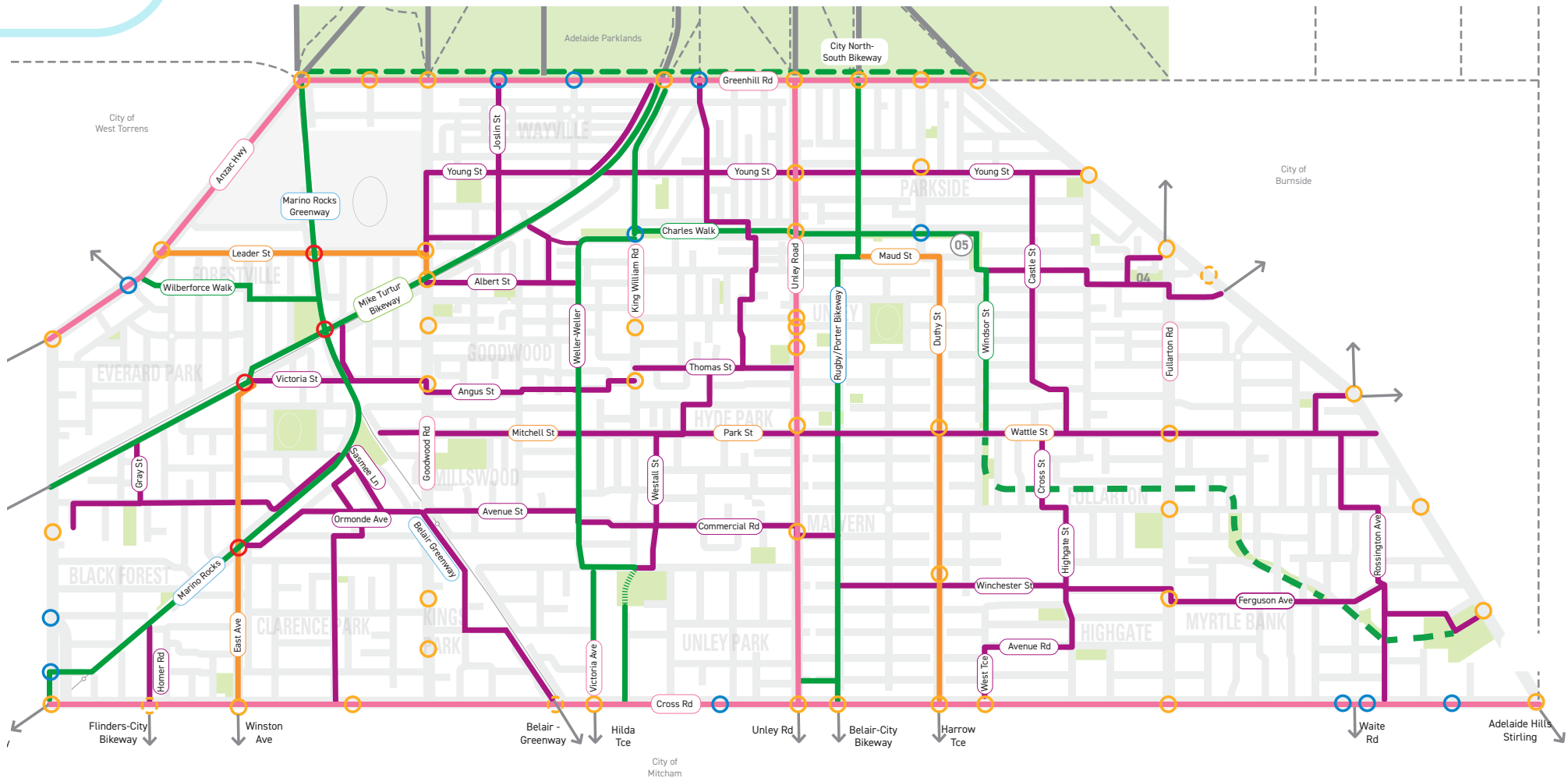
The overall walking and cycling network plan from 2016 has been updated to reflect the following strategic changes:

- ▶ **South Road:** removal of South Road main on-road bicycle route due to the lack of existing or planned future facilities.
- ▶ **Churchill Avenue:** extension of Churchill Avenue neighbourhood bicycle route linking to Marino Rocks Bikeway.
- ▶ **Forest Avenue:** addition of the Forest Avenue neighbourhood bicycle route linking to East Avenue secondary on-

road bicycle route, Marino Rocks and Mike Turtur bikeways, Black Forest Primary School, and the proposed new pedestrian and bicycle overpass on South Road forming part the South Road Torrens to Darlington project.

- ▶ **Homer Road:** change of street from Gordon Road to Homer Road to improve the connection with City of Mitcham's proposed Flinders-City Bikeway.
- ▶ **Wood-Weller Bikeway:** reclassification from low traffic bikeway to designated bikeway linking between City of Mitcham and the City of Adelaide. This reclassification supports the removal of King William Road between Simpson Parade and Northgate Street as a main on-road bicycle route.
- ▶ **Young Street:** reclassification and extension of Young Street from local cycling link to neighbourhood bicycle route extending between Glen Osmond Road and Mike Turtur Bikeway.
- ▶ **Wattle/Park/Mitchell Street:** reclassification and extension of Wattle, Park and Mitchell streets from higher traffic cycle corridor to neighbourhood bicycle route and extension up to Marino Rocks Bikeway.

Unley Walking and Cycling Network



Legend

- Designated bikeways
- Neighbourhood bicycle routes
- Main on-road bicycle routes
- Secondary on-road bicycle routes
- Median refuge
- Rail crossing
- Pedestrian crossing
- * Dashed lines means proposed bicycle routes



How many people walk and cycle?



Super Tuesday Bike Counts

Pedestrian and cyclist count data is an essential tool to justify projects and related budget needs.

In order to make evidence based decisions about where to strategically improve walking and bicycle infrastructure, data about how people get around by foot and bike, as well as data on barriers to walking and bike riding is needed.

Council's main source of pedestrian and cyclist count data is the Super Tuesday count, which is undertaken each 4 to 5 year period, with additional project specific counts undertaken throughout the year.

Council aims to improve its approach to data collection by considering opportunities to standardise the method for conducting counts, use of smart technology, and the implementation of permanent counters.

The Super Tuesday bike count is Australia's biggest visual bike count and originated in Melbourne in 2007.

The count takes place from 7am to 9am on the first Tuesday in March where volunteers count people bike riding at particular locations.

Nationally, the survey provides reliable, annual figures on bicycle commuters and their movements during morning peak-hours, how many riders there are, and which routes they use.

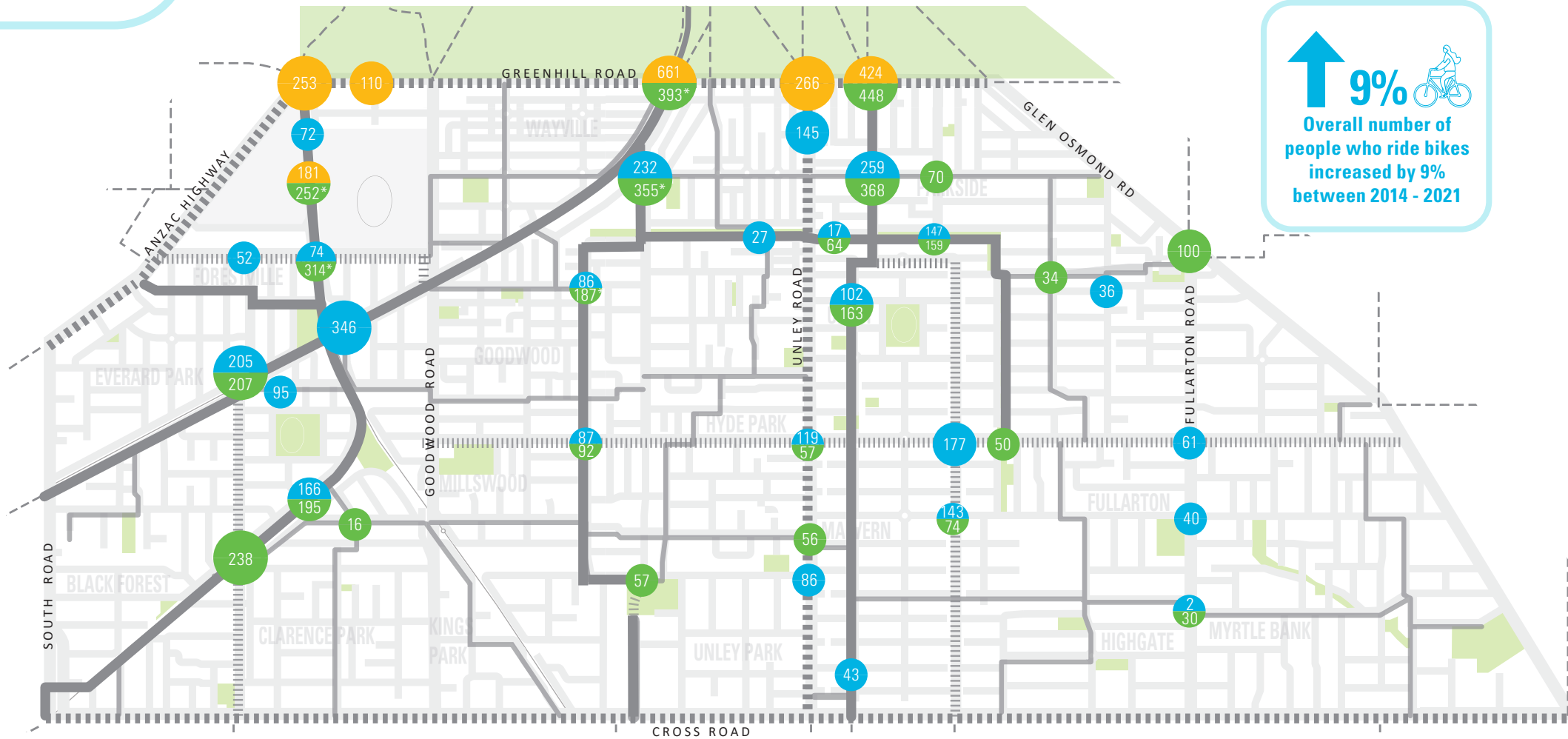
The Super Tuesday bike count helps track long-term patterns and identifies tangible results from network improvements. The count was undertaken in the Unley area in 2014 and was recounted in 2021. The results of the count are shown on the map on the following page.

Key observations from the count include:




- There has been a 9% increase in bike riders from 2014 to 2021 (based on total number of bike riders per site, as well as a direct comparison of individual sites from 2014 and 2021).
- Increases have been experienced on routes that have not been upgraded, suggesting that bike riding in general has increased, and that routes that have been upgraded have experienced larger increases.

- Sites along Rugby-Porter Bikeway increased by 40-60%, which coincided with a decrease of about 50% on both Unley Road and Duthy Street. This suggests that more confident riders will choose a safer bike route if efficiency of the route is improved.
- The volumes at the King William Road/ Greenhill Road intersection have decreased significantly, but this is a result of the improved crossing of Greenhill Road at the Marino Rocks Greenway, and at the time of count, the Mike Turtur Bikeway being closed between Musgrave Street and King William Road due to upgrade works.

Cycling Count Data 2014, 2015 and 2021



Legend

-  2014 Super Tuesday data 7-9am
-  2015 City of Adelaide data 7-9am
-  2021 Super Tuesday data 7-9am

* Affected by Mike Turtur Bikeway closure - bike riders detoured through these sites



ABS Census Data

The Australian Bureau of Statistics (ABS) Census collects data on mode choice for journeys to work. The last census was published in 2016. A census survey was undertaken in August 2021, however the results will not be published until late 2022.

The Unley Integrated Transport Strategy sets an ambitious target to double the amount of active transport journeys to work by Unley residents (target of 7.4% cycling and 9.4% walking).

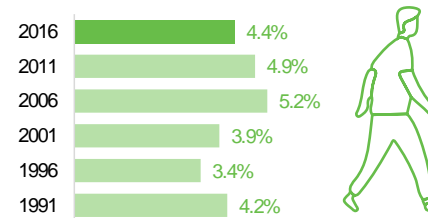
The 2021 Census will be used to assess our progress towards this target. This target should be achievable, if Council continues to deliver safe and connected walking and cycling facilities both within Council and to its neighbouring Councils, particularly noting that based on 2016 census data, of the 18,441 working residents, 22% worked in the Unley area and 35% worked in Adelaide (i.e. within 5km area).

On the day of the last published 2016 census, 805 people (or 4.4%) walked to work (as a single mode of transport) in the Council area. A slightly higher number of people, 841 people (or 4.5%), rode a bike to work (as a single mode of transport), with 34% comprising of females, which is reflective of Unley's continued investment in safe streets and improved bicycle facilities/ connections, as well as its proximity to the City of Adelaide.

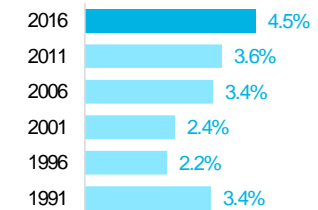
The proportions of people bike riding (4.5%) and walking (4.4%) to work in the City of Unley in 2016 were both higher than the Greater Adelaide averages of 1.1% and 2.2% respectively. The City of Unley has the highest bike riding journey to work mode share of all Adelaide Metropolitan Councils including the City of Adelaide, which is 3.7%. The City of Norwood, Payneham and St Peters (5.1%) and the City of Adelaide (26.9%) both have higher proportions of people walking to work than the City of Unley.

³Data source: ABS statistics 2021

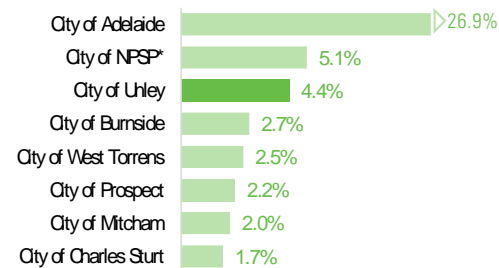
Annual trend for proportion of people who walked to work in the City of Unley



Annual trend for proportion of people who cycled to work in the City of Unley

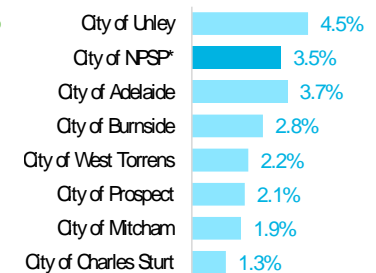


Proportions of people who walked to work in 2016 in Inner Rim Councils



*City of NSPS = City of Norwood, Payneham and St Peters

Proportions of people who cycled to work in 2016 in Inner Rim Councils



Walking and Cycling Achievements 2016 - 2021

The Walking and Cycling Plan 2016-2021 contained a 5-year Action Plan that proposed a range of infrastructure and advocacy/education walking and cycling projects.

The Action Plan proposed projects based on a delivery timescale of 1-5 years (2016-2021) and 5+ years.

Starting from the 2015/2016 financial year, Council has committed on average about \$200K each year to deliver these projects, and where possible have aligned projects with asset renewal projects.

Council also successfully bid for funds from the State Government programs including:

- ▶ **State Bicycle Fund** - generally to be used for implementation of bicycle infrastructure, bike parking and promotion and education of bicycle routes.
- ▶ **Greenway Fund** - generally to be used for delivery and/or improvement of Greenways.
- ▶ **Way2Go Fund** - a partnership program promoting safer, greener and more active travel for primary school students and their communities.

The combined funding from Council and State Government has facilitated the delivery of 19 projects (as shown on the map overleaf) between 2016 and 2021.

Approximately 50% of year 1-5 projects in the Action Plan have been completed with a further 10% in progress.

Some Year 5+ projects have been completed or commenced (such as the Mike Turtur Bikeway). The balance of projects yet to be completed inform this Walking and Cycling Plan 2022 -2027.

Project highlights include:

- ▶ Approximately 6.5km of bikeways established or improved (including Mike Turtur Bikeway and Marino Rocks Greenway).
- ▶ Ongoing transformation of Rugby-Porter Bikeway with upgrade of seven intersections that changed 'give way' priority to bike riders and other traffic moving along this north-south route.
- ▶ Construction of slow points along Wood/Weller Street to facilitate safer facilities for bike riders.
- ▶ Nine new pedestrian crossings / refuges built with a focus on sites adjacent primary schools or other highly used crossing points.

- ▶ City-wide implementation of wayfinding signs and sharrows to establish a low-traffic bicycle route network across the council.
- ▶ Preparation of bicycle route maps to promote community knowledge of city-wide cycling opportunities.

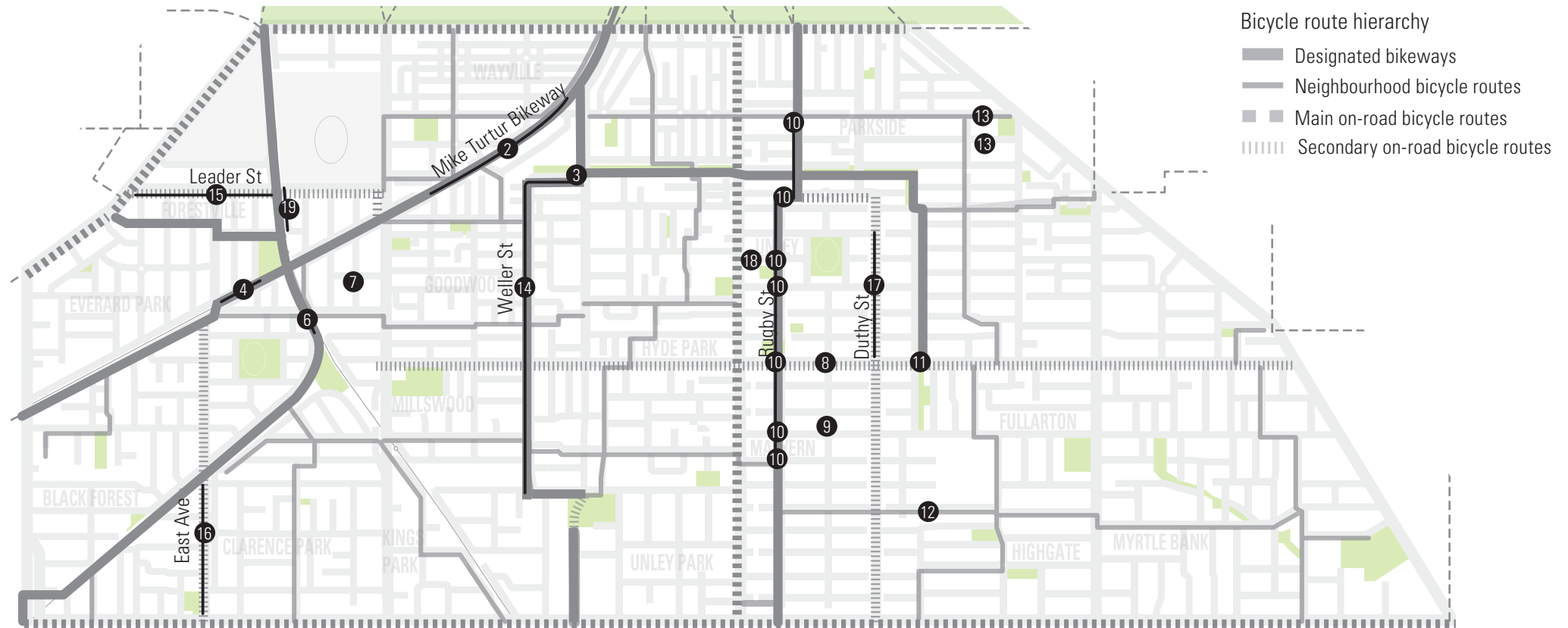
During this period, Council also partnered with the Department for Infrastructure and Transport on seven Way2Go school programs with local schools (the most recent including Highgate, Glen Osmond and St Thomas primary schools).

Work has been aimed at promoting safer, greener, and more active travel for primary school students and their communities.

Council has also purchased four electric bikes for its staff to undertake site visits, and over the last two years has clocked up over 2,500km in trips, that previously would have been by car.



Completed projects 2016-2021



Projects completed between 2016 and 2021 listed on the map

| | | | |
|---|--|----|--|
| 1 | Wayfinding signs and sharrows to establish low-traffic bicycle routes (city-wide) | 10 | Rugby-Porter Stage 1 and 2 - Upgrade of seven intersections |
| 2 | Mike Turtur Bikeway - Bike path upgrade to 3-4m width and lighting improvements (section Musgrave to King William) | 11 | Wattle St / Windsor St - Refuge Crossing |
| 3 | King William / Simpson Pde/ Glen Osmond Creek Path - Refuge to facilitate safe cyclist and pedestrian crossings of King William Road | 12 | Concordia College Emu Crossing |
| 4 | Norman Terrace shared street | 13 | Parkside Primary School Koala Crossings |
| 5 | Prepare map of bikeways network (hard copy and on-line) | 14 | Wood/Weller Street - Slow points with bicycle bypass (Simpson Pde to occur 2022) |
| 6 | Arundel Ave / Railway - Improve pedestrian access | 15 | Leader Street bike lanes |
| 7 | Goodwood Primary Emu Crossing | 16 | East Avenue - Upgrade to buffered bicycle lanes |
| 8 | Wattle St / Cambridge St - Modify roundabout to radial design | 17 | Duthy Street - Upgrade to buffered bicycle lanes |
| 9 | Fisher St / Cambridge St - Modify roundabout to radial design | 18 | Oxford Terrace - Pedestrian crossing point |
| | | 19 | Richards Terrace shared street |



ON
M

ROB'S
Cafe

Machepedi
The Massage, Nail Spa

Mochella
Cafe, Restaurant

Gastronomy
BREAD, BEER & CHEESE

P

P

WALKWAY
CROSSING

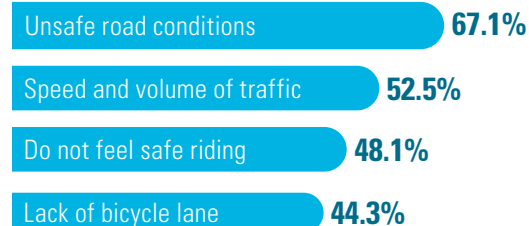
Walking and Cycling Directions

Over the last 5 years Council staff have continuously improved its approach to the planning, design and delivery of walking and bicycle infrastructure, and based on these learnings have identified a number of new directions that will form part of the Walking and Cycling Plan 2022-27.

These five key directions include:

- ▶ Designing for the target users
- ▶ Applying best practice design principles
- ▶ Enhancing neighbourhood character
- ▶ Staged project approach
- ▶ Reviewing projects on completion.

Reasons people who do ride, don't more often

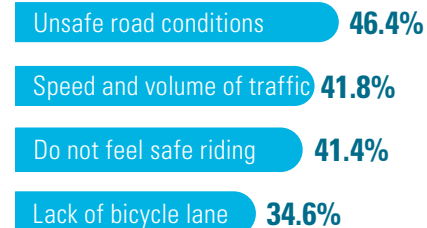


Designing for the target users

There is a generally an adopted set of four categories of bike rider or potential bike rider within an average community profile.

These were originally based on a report by the Portland Office of Transportation (USA) which categorised types of bike riders based on their perception of bike riding for transport (as opposed to recreation). These proportions vary from country to country, and to a lesser extent city to city.

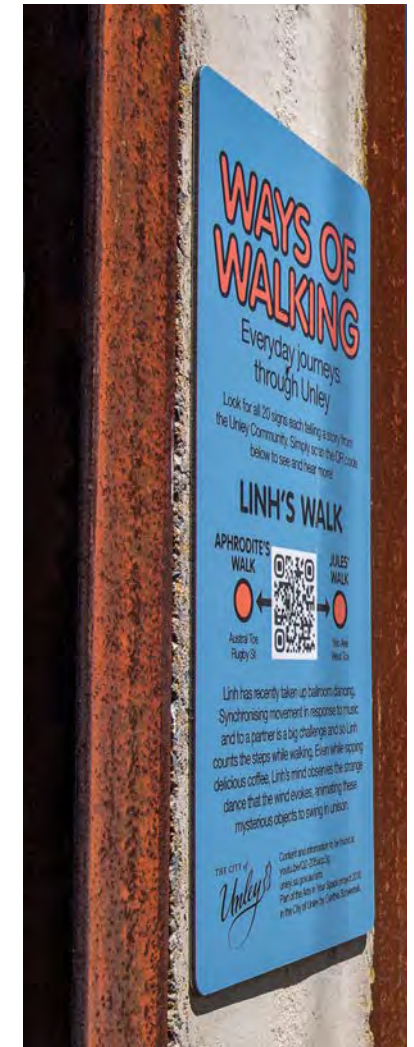
Reasons people do not ride



However, it represents a useful continuum to consider when planning for bicycle infrastructure to ensure that we focus on meeting the needs of the 60% 'Interested but concerned' bike riders, where there is the most potential for growth.

A cycling perception survey undertaken by We Ride Australia (2011) indicated that unsafe road conditions, speed / volume and driver behaviour are key factors as to why 60% of people surveyed do not ride more often for transport.

Engaging with the 60% 'Interested but concerned' bike riders, and creating safe street environments and improving driver behaviours will be the primary focus for the planning and delivery of new bicycle infrastructure to better enable a significant proportion of our community to ride more often.





Strong and Fearless (<1% of riders)

Confident in traffic on all types of streets

Improving bicycle facilities at intersections (signalised and unsignalised) and road surface.

- ▶ Unley Road
- ▶ Greenhill Road

Enthusied and Confident (7% of riders)

Confident riders, recreational and sometimes to work, shops etc.

Preference for more separated bicycle facilities and comfortable riding in on-road bike lanes.

- ▶ Duthy Street
- ▶ East Avenue

Interested but concerned (60% of riders)

Weekend riders to the Park Lands, but generally do not feel safe riding in traffic or on-road bike lanes.

Preference for off-street or separated bicycle facilities or quiet traffic calmed residential streets.

- ▶ Rugby/ Porter Street
- ▶ Mike Turtur Bikeway

No way, no how (33% of drivers)

Would not consider riding a bike under any circumstances.

Unlikely to use any bicycle facilities and prefer no bikes on the road to improve vehicular movement.

Traffic speeds and volumes are very important factors in deciding the appropriate design approach for implementing bicycle infrastructure, especially for the 60% of people who are 'Interested, but concerned'. The grid tool on this page, first established by the Walking and Cycling Plan 2016-2021, will continue to be applied in the delivery of new bicycle infrastructure.

This tool is also aligned with the Safe System approach that recommends that people bike riding should be separated from traffic when a street carries more than 3,000 vehicles per day with a speed more than 30 km/h. Although the tool does indicate less than 40 km/h for mixed traffic environments, 30km/h will be our targeted design speed.

Designing for a 30 km/h mixed traffic environment will improve the liveability of streets, improve the streets amenity and more importantly will significantly improve safety for all street users. Research shows that a fatal injury to a pedestrian or bike rider is at least five times as likely at 50km/h and twice as likely to occur at 40 km/h than at 30 km/h⁴.

Facts about the risk of death if pedestrians hit by a car

Based on World Health Organisation 'Speed Management Manual'

at 30 km/h 1 in 10 will die



at 40 km/h 4 in 10 will die



at 50 km/h 8 in 10 will die



at 60 km/h 10 in 10 will die



Guide for establishing suitability of cycling infrastructure based on traffic speed and volume

| Cyclist facility | Traffic volume (vehicles per day) | | | 85th percentile traffic speed | | |
|---------------------|-----------------------------------|-------------|--------|-------------------------------|------------|----------|
| | <3,000 | 3,000-5,000 | >5,000 | <40 km/h | 50-50 km/h | >50 km/h |
| Mixed traffic | ✓ | | | ✓ | | |
| Consider separation | | ✓ | | | ✓ | |
| Separation | | | ✓ | | | ✓ |

⁴ Safe-Street Neighbourhoods: the role of lower speed limits - 2019 Update WA & NSW (Dick van der Dool, Paul Tranter, Adrian Boss)

Applying Best Practice Design Principles

The CROW Design Manual for Bicycle Traffic, which has incrementally been developed since the 1970s in the Netherlands, sets out a series of bike friendly design principles: cohesion, directness, safety, comfort and amenity.

These principles will be used when designing our walking and bicycle network and are important if we are to capture our target 'Interested but concerned' bike rider category and get more people walking for recreation and transport.

Cohesion



- ▶ Connecting origins and destinations, bike riding from anywhere to everywhere.
- ▶ A cohesive network linking together bicycle routes that are easy and safe to navigate.
- ▶ A bicycle route may entail a separated bike path, a shared use path, a quiet street and somewhere to park your bike at the end of your journey.

Directness



- ▶ Creating short and fast routes, minimising detours and effort.
- ▶ Directness for a bike rider means less detours and reducing distance and time.

Safety



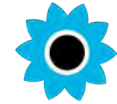
- ▶ Provide safe bicycle infrastructure that avoids differences in speeds and obstacles, and where possible segregate different movement types.
- ▶ Ensure passive visibility both day and night with adequate lighting and clear of blind spots.
- ▶ Safe road crossings at intersections and directional signage.

Comfort



- ▶ Provides a pleasant bike riding experience with minimal stops or nuisances and caters for people of all abilities.
- ▶ Provides smooth surfaces to reduce vibrations, reducing traffic and exposure to pollutants/noise.

Attractiveness



- ▶ Aesthetics of the street are green, open, well maintained and provides a quality built environment.
- ▶ Good amenity for bike riders includes elements such as landscaping, street trees, lighting, areas for rest, water fountains and street art to make the route interesting.

Enhancing neighbourhood character

Across a range of projects, the Council has found greater community support for local change when the investment isn't limited to hard infrastructure, but include elements which add to the character and amenity of local streets. Recent projects such as Norman Terrace and Richards Terrace Living Streets, Young Street driveway links, Rugby-Porter Bikeway intersection upgrades and Wood-Weller Bikeway slow points have all made positive impacts to create a greener local street, in conjunction with improved local road conditions for people walking, bike riding and driving.

The integration of design features, and where appropriate, the opportunity for the community to influence the final design outcome, help to elevate infrastructure projects that target a reduction in vehicle speed or volume, into more appealing streetscape projects that shape the local neighbourhood.

Design features could include:

- ▶ New tree planting and garden beds
- ▶ Temporary or permanent street art
- ▶ Change in road widths and kerb profile
- ▶ Improved lighting and wayfinding signage
- ▶ Additional street furniture.



Applying a staged project approach

The City of Unley over the last five years has had success delivering walking and cycling projects, such as the Rugby-Porter and Wood-Weller bikeways, when delivered in multiple stages and allowing for adequate time to consult with the community, develop a design and construct.

This staged approach (summarised in the diagram to the right) can extend a project over three to four years from start to finish, but it does assist in achieving better design and community outcomes by spreading expenditure over multiple financial years, improving residents' and/or business acceptance of a project after seeing the outcome of earlier stages, lessons learnt from prior stages can be applied and allows multiple priority projects to be implemented concurrently.

Concept design

- ▶ Pedestrian and bike rider data collection (before)
- ▶ Streetscape conditions assessment (before)
- ▶ Overall corridor master plan
- ▶ Concept design options and assessment (staged)
- ▶ Elected Member endorsement of preferred concept design option(s) for consultation

Consultation

- ▶ Community and key stakeholder consultation
- ▶ Analysis of consultation feedback
- ▶ Elected Member endorsement of preferred concept design option for detailed design
- ▶ 'Close the loop' with Community and key stakeholders

Detailed design

- ▶ 100% detailed design and documentation
- ▶ Prepare traffic impact assessment
- ▶ Prepare cost opinion
- ▶ Align staging with asset management plan renewal program of streetscape elements
- ▶ Prepare budget bid for Elected Member endorsement for construction

Construction

- ▶ Undertake tender to deliver works
- ▶ Community notification of works
- ▶ Construction of works

Project review

- ▶ Pedestrian and bike rider data collection (after)
- ▶ Undertake review of project after minimum 6 months post completion

Reviewing projects on completion

On completion of a project, it is considered important that a review is undertaken. Best practice suggests that a review should not take place until at least 6 to 12 months post project completion to provide adequate time for people to adjust to the new environment.

The aim of the review is to ensure that the project meets the design intent, and to establish a strong evidence base of what works and what doesn't work.

The project review outcomes will also improve residents' and/or businesses' acceptance of a project, and assist the delivery of projects that are staged, by using the evidence base for the consultation and delivery of future project stages and applying lessons learnt/improvements to the design.

Case study: Wood-Weller Bikeway improvements

Background

The Wood-Weller Bikeway (the route) is a key north-south bicycle route with links to the City of Mitcham to the south, Charles Walk/Glen Osmond Trail to the east and the Mike Turtur Bikeway to the north. The route sits between Goodwood Road and King William Road.

The route has been progressively improved since 2016 commencing with Wood Street and most recently with Weller Street in 2020. This case study reviews the improvements made to Weller Street.

Need for improvement

The Council wants to encourage a greater bicycle mode share. Progressive improvement can be achieved with delivery of connected and safe routes where, for example, less confident bike riders and families with young children would feel safer and more comfortable to ride.

Weller Street is a mixed traffic environment with pre-project traffic volumes and speeds that did not meet desired safety goals for the route including traffic speeds up to 47 km/h

and traffic volumes up to 2,300 vehicles per day.

Design

The new design incorporated an upgrade to the Mitchell Street intersection and connection to Wood Street, plus new traffic calming interventions along Weller Street, with the installation of seven single lane slow points set approximately 100 metres apart and new line marking and signage. Each slow point has a bypass for people bike riding.

Community consultation was undertaken with significant feedback received, including a petition opposed to the project. Potential for benefit compared to impact on local residents, on street parking loss (24 spaces) and traffic congestion were key concerns for the community.

Council, despite the mixed local community views, continued with the project as they identified the importance of the bicycle link in the context of Unley's bicycle network, and the need to provide a safer and low stress alternative to King William Road.

Review outcomes

Upgrade works were completed in 2020 and a post-construction review undertaken in 2021. Key review outcomes were:

- ▶ A 22% reduction in traffic speed to below 40km/h and 31% reduction in traffic volumes to below 1,500 vehicles per day (the general threshold points for a safe bicycle route).
- ▶ On street car parking occupancy between 20%-27%, despite the loss of 24 spaces.
- ▶ An average of more than 200 bike riders daily with up to 93% using the bicycle bypasses at the slow points.
- ▶ Observed good behaviour of drivers at slow points giving way to one another.
- ▶ Technical learnings were obtained on the siting of slow points, signage, landscaping and maintenance.

Due to the success of this project, Council will continue with the delivery of the Wood-Weller Bikeway, with the next section on Weller Street (north of Albert Street) and Simpson Parade planned to be delivered in 2022.

Walking and Cycling Priority Actions

To achieve the vision of more people bike riding and walking for transport and recreation purposes for people of all ages and abilities, and to maintain the Council's momentum for change, over the next five years Council will be focusing on three key priority areas:

A. Infrastructure

B. Promotion and education

C. Data collection, monitoring and evaluation

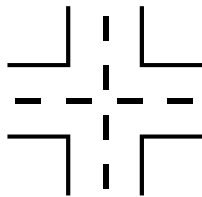
Funding will be sought each financial year through the Annual Business Plan to deliver on these priority areas and associated actions.

Where possible, projects will be aligned with asset renewal to achieve greater funding efficiencies and better design outcomes.

In addition, external funding sources will be pursued with the State and Federal Governments, as appropriate, to assist in offsetting costs to Council.



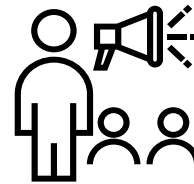
Infrastructure



- A1. Improve and extend the walking and bicycle network
- A2. Improve walking and bicycle facilities
- A3. Improve walking and bicycle infrastructure around schools and support active travel to schools
- A4. Improve walking and bicycle connections to neighbouring councils
- A5. Establish high quality street design standards



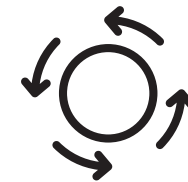
Promotion and Education



- B1. Promote and encourage walking and bike riding
- B2. Develop educational material to support walking and bike riding so that it becomes a daily activity
- B3. Improve navigation of Unley's walking and bicycle network
- B4. Support new emerging micro-mobility technologies



Data Collection, Monitoring and Evaluation



- C1. Invest in data collection
- C2. Invest in project reviews, monitoring, and continuous improvement

A Infrastructure

A1. Improve and extend the walking and bicycle network

Over the last five years the following, primarily north-south bicycle routes, have been improved:

- ▶ Rugby-Porter Bikeway
- ▶ Wood-Weller Bikeway
- ▶ East Avenue (buffered bicycle lanes)
- ▶ Duthy Street (buffered bicycle lanes)
- ▶ Mike Turtur Bikeway between Musgrave Street and King William Road.

These strategic bicycle routes make it safer and easier for people moving through the City of Unley and beyond, and are popular for commuters and recreational bike riders.

The next five-year priority projects will focus on:

- ▶ Delivery of east-west bicycle routes to help achieve a connected city-wide network.

- ▶ Improving connections to existing bicycle routes that have received recent investment.
- ▶ Improving connections and quality of environment to planned bicycle and arterial road intersection upgrade projects led by the Department for Infrastructure and Transport (DIT) and neighbouring councils.

Pedestrian improvements will be included for each project to create safe, accessible and comfortable environments. Improvements to be considered (but not limited to) are:

- ▶ Ease of pedestrian accessibility (universal access for all).
- ▶ Install safe pedestrian priority crossings at key locations and create good public transport connections.
- ▶ Install public seating, drinking fountains, and consistent wayfinding signage.
- ▶ Increase shade tree planting and landscaping (including WSUD opportunities).
- ▶ Identify opportunities for public art.

Improvements will also aim to remove obstacles and pinch points along footpaths, and widen footpaths where possible. This may include reclaiming underutilised street space, as well as alternate placement of street trees.

To support this action Council will advance the following priority infrastructure projects over the next five years (and as shown on the map overleaf):

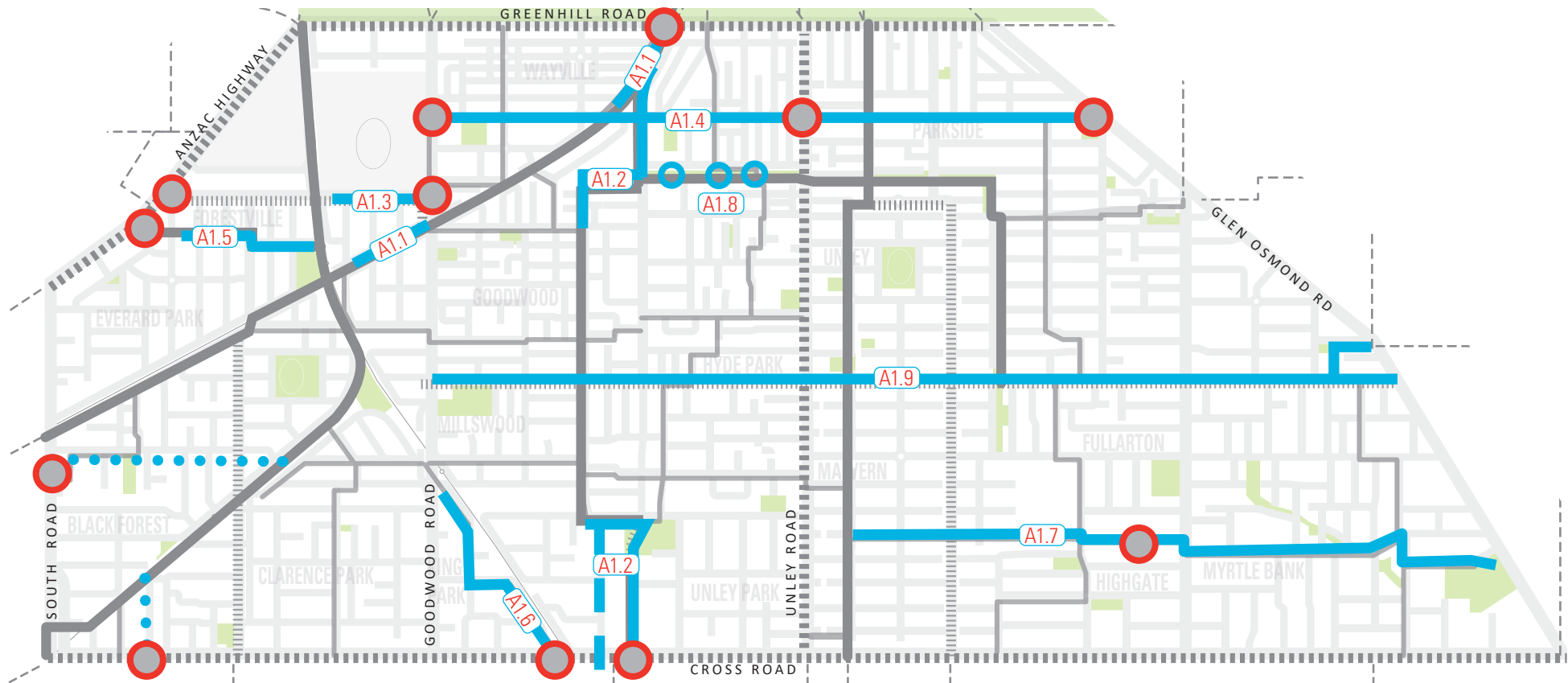
- A1.1 Mike Turtur Bikeway (King William Road and Railway Terrace South)
- A1.2 Wood-Weller Bikeway
- A1.3 Leader Street Secondary On-Road Bicycle Route
- A1.4 Young Street Neighbourhood Bicycle Route
- A1.5 Wilberforce Walk
- A1.6 Jellicoe - Ningana Avenue Neighbourhood Bicycle Route
- A1.7 Unley to Myrtle Bank Neighbourhood Bicycle Route
- A1.8 Charles Walk intersection improvements

A1.9 Wattle - Park - Mitchell Street Neighbourhood Bicycle Route

A more detailed description for these projects is included in the **Appendix**.



Priority walking and cycling projects for 2022-2027



Priority walking and bicycle route upgrade projects

- A1.1 Mike Turtur Bikeway (King William Road, Railway Terrace South)
 - A1.2 Wood-Weller Bikeway (Weller Street-Simpson Parade, King William Road, Wood Street to Cross Road connection)
 - A1.3 Leader Street Secondary On-Road Bicycle Route
 - A1.4 Young Street Neighbourhood Bicycle Route
 - A1.5 Wilberforce Walk Stage 2 and Stage 3
 - A1.6 Jellicoe Ave - Ningana Ave Neighbourhood Bicycle Route
 - A1.7 Unley to Myrtle Bank Neighbourhood Bicycle Route
 - A1.8 Charles Walk Intersection Improvements
 - A1.9 Wattle-Park-Mitchell Street neighbourhood Bicycle Route
- Identified priority arterial road crossing points and inter-regional connections for pedestrian and bicycle improvements
● ● ● ● Possible additional priority projects subject to state government partnership funding opportunities

A2.Improve walking and bicycle facilities

Improving the walking and bicycle network is a key element in increasing mode share, however, it is important to provide suitable facilities to aid comfort and enjoyment for people to help change their travel behaviour. Emerging practice in recent years has seen a greater need to provide mid-journey and end-of-trip facilities including bicycle parking, bicycle repair stations, bicycle pumps, seating/ rest areas, and drinking fountains.

To support this action Council will:

A2.1 Develop and implement an annual bicycle parking program to better support key hubs, community facilities, and businesses

Design considerations for bicycle parking comprise:

- Connect to existing and proposed bicycle routes.
- Positioned in areas of high visibility for security and awareness.
- Avoid steep ramps, kerbs, conflict points with vehicle and pedestrians.

- Enough space for movement of bicycles.
- High quality materials, standardised forms and easy installation.
- Reduced footpath clutter.

Council will undertake a review of all of its community facilities, tram and train stops, and open spaces (as depicted in the 2015 City of Unley: Open Space Strategy) to review current provision, quality and condition, and to assess improvements to existing bicycle parks and the need for new bicycle parking facilities.

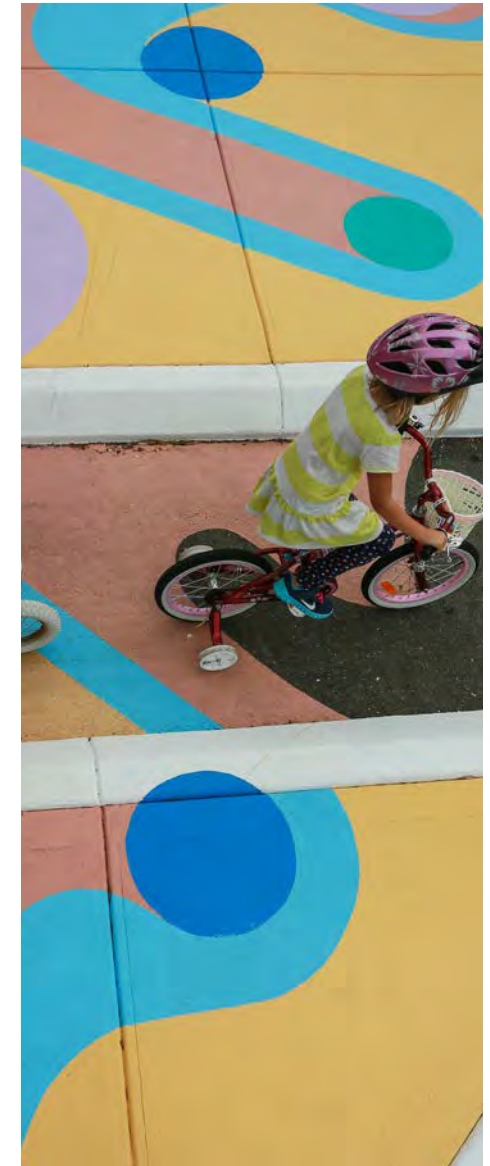
The Unley Bicycle User Group (Unley BUG) and business precinct groups will be consulted for their views on parking provision and design.

A trial will be considered in higher volume pedestrian areas (such as retail/ entertainment/business precincts and/ or main streets) with narrow footpaths to replace on-street car parking space(s) with bicycle parking. This was successful in several locations in the City of Adelaide (Pirie Street and Hyde Street) and in the City of Holdfast Bay (Colley Street). It will provide an effective demonstration to local businesses and the local community, like the Parklet Program, previously hosted on King William Road.

A2.2 Develop and implement an annual program for the installation of public seats/rest areas and water fountains

As part of the annual asset renewal/ capital works program, a review of existing public seats and water fountains will be undertaken. Opportunities to relocate or provide new public seating and drinking fountains along key walking and bicycle routes will be identified as part of this program, as well as through new projects. A focus for new public seats/rest areas and drinking fountains will be for the priority infrastructure projects A1.1 – A1.9.

Opportunities to partner with SA Water's Bring Your Own Bottle (BYOB) Smart Drinking Water Fountain program will also be identified, to provide bottle refill stations.



A2.3 Identify opportunities to install public bicycle repair stations and pumps

Up to two locations will be identified to install a public bicycle repair station and pump to allow bike riders to easily complete on-the-go repairs. The locations will be on high volume and popular bicycle routes and located for good passive surveillance. The use of robust and replaceable materials and fixtures will be a key consideration to minimise maintenance requirements and costs, as well as ensure that the facilities are always accessible for bike riders.

A2.4 Advocate for the provision of safe, accessible, and well-designed end-of trip facilities for visitors and workers in all new medium to high density developments

All new medium to high density residential, commercial, or mixed use developments should provide bicycle end-of-trip facilities for development users and visitors. It is often observed that the inclusion of these facilities is an afterthought, poorly located, and of poor quality. As part of future Planning Code Amendments, other strategic or statutory planning work and approval processes, Council staff will continue to advocate for best practice and high-quality end-of-trip facilities that incorporate secure lockers, secure and user friendly bicycle parks, and showers. The potential for charging stations for e-scooters and e-bikes will also be investigated.

A2.5 Develop a set of guidelines to be incorporated into the Events Toolkit to better support people choosing to bike ride to community events and activities

A review of all Council run events and activities will be undertaken to identify the changes needed to better support people choosing to access these destinations by bike. Unley BUG and key event organisers will be consulted for their experiences, and requirements.

A2.6 Investigate and improve lighting along key routes and other higher night time demand walking and cycling areas

Undertake a review of existing lighting conditions along existing key routes to identify current conditions, and identify where further lighting would be beneficial. Based on the review outcomes, prepare a lighting improvement program that will improve personal and road safety.

A3. Improve walking and bicycle infrastructure around schools

Physical activity is important for the growth and development of children. Only 19.4% of Australian children aged 5 and 17 years achieve the recommended 60 minutes or more of physical activity each day⁵. Research indicates that incidental physical activity such as walking and bike riding to local destinations such as schools, play an important role in children meeting the recommended levels of physical activity.

In recent decades, rates of active travel by Australian children have declined markedly. In the 1970s the majority of children walked or rode a bike to school, but currently, most children are driven to school. This is predominately due to safety concerns.

To support more children to walk and bike ride to and from school, Council has consistently worked in collaboration with DIT and interested local schools on delivering the Way2Go program, with the aim to:

- ▶ Encourage children and the community to safely walk, bike ride or scooter, and

use public transport for personal travel.

- ▶ Support students to be safe walkers, bike riders and passengers.
- ▶ Promote safe, people friendly streets near schools to support independent personal travel.
- ▶ Support school road safety education practices.

The City of Unley has 14 schools, of which eight have participated in a Way2Go program, with seven of those having had some engagement in the program over the last five years.

To support this action Council will:

A3.1 Continue to partner with DIT and local schools to deliver the Way2Go program

Council will continue to partner with DIT to deliver at least one Way2Go program per year, and assess and fund localised safety infrastructure improvements to encourage more students and parents/ care givers to walk and bike ride to/from school.

A3.2 Undertake an assessment of streets within an 800m catchment of Way2Go participating schools

When undertaking the Way2Go program with a school and assessing safety, typically a strong focus is on improving walking and bicycle facilities on the streets bounding the school only. If we want more people to walk and bike ride, we need to look beyond the streets bounding the school and assess all of the streets within a broader 800 metre catchment of the school.

An assessment will therefore include the identification of popular walking and bicycle routes taken daily to school,

and identify a range of improvements that could be undertaken to increase the safety, efficiencies, and comfort of the journey to school. Improvements could include (but are not limited to):

- ▶ Install wayfinding signage.
- ▶ Improve footpath condition and removal of 'pinch points'.
- ▶ Increase shade tree planting.
- ▶ Upgrade pram ramps at intersections.
- ▶ Manage local speeds, traffic volumes and on-street parking.

The assessment will inform works to be undertaken as part of Council's future asset renewal scope of works and/or new capital projects.



Source: Draft South Australian Walking Strategy 2022-2032

Case study: Local street improvements at Highgate School

Background

This case study reviews local street improvements delivered as part of the Way2Go program for Highgate School. This was a collaboration between the City of Unley, Highgate School and DIT. Highgate School is a zoned Reception to Year 6 primary school with an enrolment of about 745 students. The school enrolment zone crosses Fullarton Road.

Way2Go is a State Government program promoting safe, green and more active travel for primary school students.

Need for improvement

As part of the early partnership work, the Highgate School community undertook a travel survey showing that 64% of students were driven, 21% rode/scooted and 17% walked to school. Walking and bike riding levels were good, however, it was considered active travel could be further increased through pedestrian safety improvements on local streets around the school.

The school is bordered by three local streets with a posted speed limit of 40km/h, plus 25km/h School Zones (with the busier Cross Road close to the south).

Two local streets (Avenue Road and Hampstead Avenue) had average traffic speeds over 40km/h, with associated unsafe driving behaviour sometimes observed during school pick up and drop off times. Young children (in particular Reception to Grade 2) were observed crossing in an uncontrolled manner on Hampstead Avenue, with high safety risk in particular around the intersection with Euston Avenue.

Design

Council worked in collaboration with the school and DIT to identify, plan, and implement improvements.

The key improvements were the construction of kerb buildouts for a safer pedestrian crossing point on Hampstead Avenue (next to the early years entry), an upgrade to pedestrian fencing on Avenue Road, and amending the Left Turn Ban controls on Cross Road to Hampstead Avenue. Council also made changes to on-street parking controls.

Council undertook community consultation on recommended improvements. There was general support for the proposed works and changes to parking controls.

Review outcomes

The project was completed in mid-2021 and Council is waiting for an appropriate timeframe (around one year) to then undertake a formal review of the outcomes. Initial site observations indicate high use of the crossing on Hampstead Avenue with good behavioural change and cessation of young children crossing the road in an uncontrolled manner.



A4. Improve walking and bicycle connections to neighbouring councils

The Council is committed to improvements to the safety, efficiency, and amenity of the local street network to encourage more people to walk and bike ride. To realise the maximum benefit of our investment however, we need to build stronger strategic partnerships with the State Government and neighbouring Council's to ensure our bicycle routes can extend directly to surrounding neighbourhoods, Adelaide Park Lands and beyond.

The work of the State Government in the last five years to establish signalised crossing points on Greenhill Road, and on Cross Road, has provided critical infrastructure that has extended the impact of the Rugby-Porter Bikeway north and south, making it a popular regional designated bikeway route between the City of Mitcham and City of Adelaide.

To support this action Council will:

A4.1 Advocate and identify partnerships with neighbouring Council's and State Government to establish safe and efficient crossing points on major arterial corridors

To extend the designated 'regional' bikeway routes identified in the Unley area into neighbouring Council's and the Adelaide Park Lands, safe and efficient pedestrian and bicycle crossing points are required to be established on major arterial road corridors that frame the boundaries on all sides of the City of Unley, as well as the north/south arterial roads that cut through key quadrants of the City.

Without recognisable crossing points, the designated 'regional' bikeway routes lack safe and effective connections that will get more people walking and bike riding for transport and recreation purposes. Partnerships are required with State Government, in coordination with neighbouring Council's to prioritise, and invest in major infrastructure associated with new designated pedestrian / bicycle crossing points. Within the City of Unley, this also includes crossing of train and tram lines.

The following are noted as priority locations over the next five years+ for State Government and Council investment in establishing regional connections:

- ▶ King William Road, Greenhill Road and Peacock Road intersection (forms part of Mike Turtur Bikeway)
- ▶ Cross Road and Victoria Avenue or Whistler Avenue intersection (forms part of Wood-Weller Bikeway)
- ▶ Leader Street and Goodwood Road intersection (forms part of Leader Street Secondary On-Road Bicycle Route)
- ▶ Leader Street and Anzac Highway intersection (forms part of Leader Street Secondary On-Road Bicycle Route)
- ▶ Glen Osmond Road and Young Street Intersection (forms part of Young Street Neighbourhood Bicycle Route)
- ▶ Unley Road and Young Street intersection (forms part of Young Street Neighbourhood Bicycle Route)
- ▶ Goodwood Road and Young Street intersection (forms part of Young Street Neighbourhood Bicycle Route)
- ▶ Anzac Highway and Wilberforce Walk connection (forms part of Wilberforce Walk)
- ▶ Cross Road and Jellicoe Avenue intersection (forms part of Jellicoe Ave - Ningana Ave Neighbourhood Bicycle Route)
- ▶ Fullarton Road, Ferguson Avenue and Winchester Avenue intersection (forms part of Unley to Myrtle Bank Neighbourhood Bicycle Route)
- ▶ Unley Road, Park Street and Wattle Street intersection (forms part of the Wattle-Park-Mitchell Street Neighbourhood Bicycle Route)
- ▶ Greenhill Road and Joslin Street intersection (connects with Adelaide Park Lands)
- ▶ Cross Road, Homer Road and Clovelly Avenue intersection (connects Flinders-City Bikeway to Marino Rocks)
- ▶ South Road at Black Forest Primary School (forms part of Forest Avenue Neighbourhood Bicycle Route)

In addition, the Council will continue to advocate for greater prioritisation of walking and bicycle facilities within major infrastructure projects planned for the

City of Unley, including the North-South Corridor, as well as changes to Fullarton Road and key intersections along its length or other projects identified as part of the Integrated Planning Partner Program (such as Corridor Plans).

A4.2 Advocate to State Government to reduce wait times at traffic signals

The extent of time that pedestrians and bike riders are required to wait at lights to cross at designated crossing points can have a significant impact on the competitiveness of the designated walking and bicycle routes across Unley and beyond. Currently, wait times during peak periods can be extended to the detriment of the effectiveness of those choosing to walk or ride in place of commuter vehicles.

Further collaboration with State Government is required to better understand the phasing of traffic signals along key corridors to enable more responsive change, in order to achieve reduced wait times and safer crossing behaviours, without compromising peak traffic volumes.

In addition, greater consideration is required to support weekend movement patterns, which can differ from weekday (on and off peak) times in programming and responsiveness.

A5. Establish high quality street design standards

Over the last several years, the City of Unley has undertaken a variety of improvements to local streets in support of safer walking and bike riding, and improved neighbourhood amenity.

These treatments have been tested over time to assess their effectiveness, and a number of lessons have been learnt in the design, construction, and ongoing maintenance of various treatments.

Documenting these learnings into a street design standard will support the implementation of more consistent and cost-effective walking and bicycle infrastructure across Unley.

To support this action Council will:

A5.1 Develop street design standards that supports pedestrian and bicycle friendly street environments

The design standards will include:

- ▶ A suite of standard design treatments and approaches 'kit of parts' for different street types, traffic volumes and widths (including intersections).
- ▶ Best practice approaches that put people first (this includes installing separated bicycle facilities and priority pedestrian crossings that have shown great success locally, nationally, and internationally).
- ▶ Best practice approaches for traffic calming by integrating landscaping, street trees, Water Sensitive Urban Design (WSUD) etc.

Standardised treatments will help promote a cohesive character and a sense of place within the City of Unley, as well as instill community confidence that new treatments will meet functional requirements under demanding conditions.

Case study: New crossing on Oxford Terrace

Background

This case study reviews the installation of a new crossing point on Oxford Terrace adjacent to St Spyridon College and Church.

Need for improvement

Oxford Terrace is a local road that carries more than 2,400 vehicles per day and has a direct connection to Unley Road. There is a high parking demand and turnover along the street associated with people accessing the school, early learning centres, Unley Civic Centre, Town Hall, Library and local businesses and services. Some pedestrians have trouble safely crossing the road due to the high volume of traffic and parking.

A Local Area Traffic Management (LATM) plan identified a need to provide safe walking facilities for children crossing Oxford Terrace between Unley Road and Rugby Street.

In 2019, St Spyridon College and its student community sought the installation of a crossing point adjacent their school to facilitate movement across Oxford Terrace to the Village Green, Unley Civic Centre, Library and

car parking on the southern side of the street.

Design

To assist with safe pedestrian crossings of the street, the new treatment consisted of narrowing the road through the use of landscaped kerb build-outs. The width of the carriageway has been reduced from 12.0 metres to 6.5 metres and the build-outs provide improved visibility between people driving and walking.

Review outcomes

Upgrade works were completed in 2020 and a post-construction review was undertaken in 2021. This review identified that the highest number of crossings along Oxford Terrace were made at this new point (approximately 196 per day). Informal crossings were still undertaken along Oxford Terrace, although the focus of student movement was around this point.

The review also found that the new crossing and recent treatments at the Rugby Street intersection (as part of the Rugby-Porter Bikeway improvements) assisted in lowering traffic speed along this road section, providing additional benefit.

B Promotion and Education

B1 Promote and encourage walking and bike riding

A holistic approach is required to get more people walking and bike riding for transport and recreation purposes. Education, promotion, and encouragement programs will give the community the tools they need to take up walking and bike riding in greater numbers, particularly if supported by improved walking and bicycle infrastructure.

Council recognises that to deliver effective education and promotion programs, partnerships with key stakeholder groups will be required including schools, businesses, and advocacy groups, such as Unley BUG.

Council values the work of Unley BUG to encourage more people to bike ride across the Unley area, and their advocacy to improve bicycle conditions and infrastructure. Council aims to build on this relationship to engage more broadly with the community.

To support this action Council will:

B1.1 Develop a communications strategy to promote the value of walking and bike riding

Cars are a major source of greenhouse gas pollution in Australian cities. Transport is Australia's third largest source of greenhouse gas emissions per year, 17% of emissions. Transport emissions have grown more than any other sector, increasing nearly 60% since 1990⁶. More people walking and bike riding will significantly help to reduce greenhouse gas emissions in the Unley area, being net zero emission transport options.

In addition, South Australians, due to longer working hours and increasing sedentary work practices and hobbies are becoming less active, with only 47% of South Australian adults meeting the recommended activity levels of 30 minutes of moderate exercise most days⁷.

Council will develop a set of key messages to promote the benefits of walking and bike riding including social, health and environmental factors, that

can strategically and consistently be shared through a variety of print and digital initiatives, including Council's social media, articles within Unley Life and the Council website, as well as promoted on Council signage / banner and other infrastructure across the city.

The expectation would be that Council would undertake 1 to 2 campaigns per year promoting the value of walking and bike riding.

B1.2 Promote and encourage walking and bike riding to school

Through the Way2Go program Council will continue to work in partnership with schools and DIT to support the delivery of DIT led behaviour change programs, such as Way2Go Bike Ed and walking and cycling journey route planning. Way2Go Bike Ed provides bike education lessons for primary school students in years 4 to 6 with a priority target group in years 5 and 6 (10 -12 years). Through the program, students gain knowledge and understanding of bicycle road rules, and

develop confidence and understanding to safely ride. Partnerships with Unley BUG and local bicycle businesses will also be explored to provide support to the school and parents/students with cycling journey planning and /or maintenance courses.

Council will also work with schools to encourage and support other school led initiatives such as 'walk bus' or 'ride bus', as well as proposals for 'car-free' zones adjacent to school drop-off areas. A 'walk bus' or 'ride-bus' is an organised group of school kids that walk or ride together to school, who join at organised 'bus' stops and are led by an adult 'driver' at the front and an adult 'conductor' at the rear. These are great initiatives, that not only get more students walking and bike riding to and from school, but they also support the school in creating a greater sense of community and safety,

Council will also actively continue promoting National Ride2School Day and Walk to School Week, which are annual initiatives to promote active travel by school students.

B1.3 Promote and encourage walking and bike riding to work

Council will identify opportunities to engage with interested local businesses on travel behaviour initiatives that encourage a greater number of workers to walk, bike ride, catch public transport and/or e-scoot to work.

This could include the establishment of incentive and/or promotional programs that businesses could use to encourage their workers to consider more sustainable and active transport choices. Based on 2016 ABS Census data 18.1% of people who work in Unley, also live in Unley, therefore there is significant opportunity to get more people commuting to work using active transport.

Partnerships with Unley BUG, Bike SA, Bike Adelaide and/or local bicycle businesses will also be considered to deliver bicycle user support programs to interested local businesses, such as bicycle maintenance and education classes.

Council will also actively continue promoting National Ride2Work Day.

B2 Develop education material to support safe walking and bike riding

To support this action Council will:

B2.1 Develop and implement shared use path etiquette signage

Council will continue to roll out shared use path etiquette signage to encourage good behaviours by all users. Messaging will be focused on 'share with care', 'slow down' and 'keep left'. Fun and interactive approaches will be considered to get people to engage with the messaging. Examples of current signage prepared for Mike Turtur Bikeway and Glen Osmond Trail is shown below.

B2.2 Develop communications on walking, cycling and e-scooter road rules

Council will promote cycling and e-scooter road rules to support 'good' behaviours by all road users and encourage people driving, riding, walking and / or e-scooting to be more considerate of one another, and have positive interactions. If all people using the road look out for one another, and are more respectful, people are more likely to consider active transport as a preferred way to get around.

State Government publish a Cycling & The Law handbook, which Council will use as a base to prepare materials that promote and educate on better behaviours between all users on the road and shared use paths.



Examples of signage prepared for Mike Turtur Bikeway and Glen Osmond Trail

B3 Improve navigation of Unley's walking and bicycle network

To support this action Council will:

B3.1 Continue to provide updated walking and bicycle network maps

Council regularly updates its walking and bicycle network map to ensure it is up to date and relevant. Council will continue to update the map as required to reflect changes to the network.

B3.2 Identify opportunities to implement smart / app-based wayfinding

Good wayfinding makes it easier to walk, bike ride and use public transport, resulting in more liveable and accessible communities. More innovative and smart approaches to delivering wayfinding in Unley will be explored.

B3.3 Collaborate with neighbouring Councils to highlight regional walking and bicycle routes

Council will collaborate with neighbouring councils to cross-promote regional walking and bicycle routes for commute and recreational purposes. This could be in the form of maps, social media and events.

B4 Support emerging 'micro-mobility' technologies

The emergence of new 'micro-mobility' technologies make active travel more attractive to a wider proportion of the community. E-bikes and e-scooters can address barriers such as topography, ability, and distance. These environmentally friendly technologies can make walking and bike riding more feasible to a more diverse community group.

To support this action Council will:

B4.1 Promote the benefits of e-bikes

Council will work with Unley BUG and local bike businesses to promote the benefits of e-bikes. E-bikes have many benefits, and are a great option for people who need to travel longer distances, do not consider themselves as 'fit' or feel confident to bike ride. It is important to demonstrate how everyday activities such as shopping and accessing community facilities can be cheaper and more efficient by bicycle than using a car.

B4.2 Undertake an e-scooter trial in the Unley area

Council staff will undertake an e-scooter trial in the Unley area in 2022. The primary aims of the trial will be to:

- Provide a sustainable, alternative, and competitive mode of transport to replace short vehicle trips in Unley and to/from the Adelaide CBD.
- Provide residents and workers with the opportunity to travel more easily east-west across Unley to/from key entertainment, business, and community precincts.
- Provide improved first mile/last mile connections to/from key public transport nodes and destinations.
- Provide greater transport choices to special events.
- Collect data to better understand movement patterns within Unley.
- Support DIT in the evaluation of e-scooters in an inner-rim suburb environment.
- Support increased opportunities for economic development and business partnerships.

The duration of the trial will initially be six months, with the option to extend for a longer period if successful. E-scooter law in South Australia prohibits personal electric scooters from riding in public. Council has worked in partnership with DIT to prepare a use case submission to seek Minister exemption to undertake an e-scooter trial in Unley. Other current South Australian e-scooter trials include City of Adelaide, Norwood, Payneham and St Peters and Coast Park Trail Trial.

C Data Collection, Monitoring and Evaluation

C1 Invest in data collection

Council has progressively sought to target local pedestrian and bicycle data associated with key projects, but has limited reliable city-wide data, with the exception of the Super Tuesday count that is collected on average every 4 to 5 years.

An increase in investment in the collection of consistent pedestrian and bicycle data will help better understand travel patterns by people walking and bike riding, and identifying what changes occur with delivery of new infrastructure, as well as the impact of other promotional and education initiatives to drive behaviour change.

Counts also help Council understand growth patterns and seasonal trends.

To support this action Council will:

C1.1 Identify funding opportunities in partnership with State Government to install permanent pedestrian and bicycle counters

There are currently no permanent pedestrian and bicycle counters located in the Unley area. Council staff will identify funding opportunities in partnership with State Government to install more permanent pedestrian and bicycle counters on key designated bikeway routes.

Opportunities to incorporate permanent counters with a real-time visible display will also be explored, similar to the bikeway counter installed on the City North-South Bikeway on Frome Street in 2018 (image below). This bikeway counter shows real-time data about the number of users per day, month, and annum, and helps track targets in a positive and transparent way.

C1.2 Increase the collection of local pedestrian and bicycle counts

Council will aim to collect pedestrian and bicycle counts at up to three locations annually in a consistent manner, to support project design development and the preparation of project reviews (before and after assessment).

In addition, Council will review its existing on road data capture techniques to identify opportunities to expand the approach to include both pedestrian and bicycle movements.

C1.3 Continue to undertake the Super Tuesday bike count

Council will maintain its roles in the Super Tuesday bike count in partnership with Bicycle Network and Unley BUG, with the next whole of Council count scheduled for 2025 (four years from the last count). In addition to data capture, Council will report on changes in data and behaviours, from the comparison of every four year count.

C1.4 Undertake research into practical smart mobility solutions to better understand walking and bike riding patterns in the Council area

Smart solutions are rapidly evolving with better use of individuals own private technology (e.g. mobile phones), as well as public smart city infrastructure to build a real-time walking and bicycle network.

In some main street and regional level open space, Council has invested in smart city infrastructure to support real-time user communication, behaviour change, and to better tailor Council services / maintenance. Lessons learnt from these early initiatives should encourage greater confidence to integrate smart technologies into the planning, data exchange, and investment in bicycle infrastructure across the City.

C.1.5 Incorporate walking and cycling questions into the Community Indicators Survey.

Council will incorporate walking and cycling questions into the Community Indicators Survey to better understand 'why' and 'why not' people participate in walking and bike riding activities.

C2 Support project reviews, monitoring, and continuous improvement

To grow the walking and bicycle network, the Council will need innovation in the planning and design of its streetscapes to create an environment that encourages the 'Interested, but concerned' bike riders to feel confident to ride or walk in place of the car. A focus on continuous improvement will support innovation and the ability to test, adapt, and scale outcomes to manage risk and maximise greater community benefit.

To support this action Council will:

C2.1 Monitor and undertake a project review on completion of each project

On completion of a project, it is considered important that a review is undertaken. Best practice suggests that a review should not take place until a minimum of 6 to 12 months post project completion to provide adequate time for people to adjust to the new environment.

The aim of the review is to ensure that the project meets the design intent, and to establish a strong evidence base of what works and what doesn't work. The project review outcomes will also improve residents' and/or businesses' acceptance of a project, and assist the delivery of projects that are staged, by using the evidence base for future project stages consultations and applying lessons learnt/improvements to the design.

The review should consider:

- ▶ Quality of the built outcome.
- ▶ Behaviour change as a result of the built outcome.
- ▶ User perceptions, including adjacent residents and businesses.
- ▶ Review of wider network impact.

C2.2 Promote the completion of key projects through Council media

The project review process should provide a range of content that Council could utilise to promote local changes, as well as city-wide improvements and outcomes. Promotion should consider opportunities for further engagement with industry, government, and community engagement, to elevate the City of Unley as a leader in walking and bike riding.

The expectation would be that Council would highlight one to two key projects per year promoting change and the wider value of walking and bike riding.



Bikeway counter, Frome Street, City of Adelaide



Appendix

5 year infrastructure implementation
plan (2022 - 2027)

A1.1 Mike Turtur Bikeway

The Mike Turtur Bikeway is a shared use path along the Glenelg to City tram line and is one of the busiest bicycle routes in South Australia with over 1,000 people (pedestrians and bike riders) using it daily. The Department for Infrastructure and Transport (DIT), in partnership with Council, have been progressively improving the route in the Unley area over the last several years to improve safety and access for existing users, as well as to support and encourage new users.

The aim over the next five years is to continue upgrading sections of the Mike Turtur Bikeway, with a focus on two key projects:

- ▶ Project 1: King William Road between the bend and Greenhill Road
- ▶ Project 2: Railway Terrace South between Devon Street South and Goodwood Road.

Design intent (Project 2)

Project 1 on King William Road is currently (21/22 FY) in detailed design phase. The design intent summarised below is for Project 2 on Railway Terrace South.



Cohesion

Wayfinding improvements on the bikeway route will be considered as part of the design to improve navigation and legibility of the Mike Turtur Bikeway and its key connections (including Leader Street Secondary On-Road Bicycle Route and Marino Rocks Bikeway).



Directness

Improvements at Devon Street South and Railway Terrace South bend, including the connection to the tramline underpass, will be considered as part of the design. Council staff will continue to advocate to DIT to widen / improve the tram line underpass and improve access for people walking and bike riding across the tram line between Hampton Street North and Hampton Street South.



Safety

The design focus will be on creating a low traffic and low speed, mixed traffic environment. Although the traffic volumes and speeds currently along the street are low, due to the proximity of Goodwood Primary School, further consideration

is required to assess opportunities to improve safety at the Hampton Street South intersection and at the Devon Street bend, to better cater for primary school children walking and bike riding. A review of lighting will be undertaken as part of the design process to improve riding safety at dusk and night.



Comfort

Where possible the construction will be aligned with asset renewal works (footpath, kerbing, stormwater and road resurfacing) to improve the design

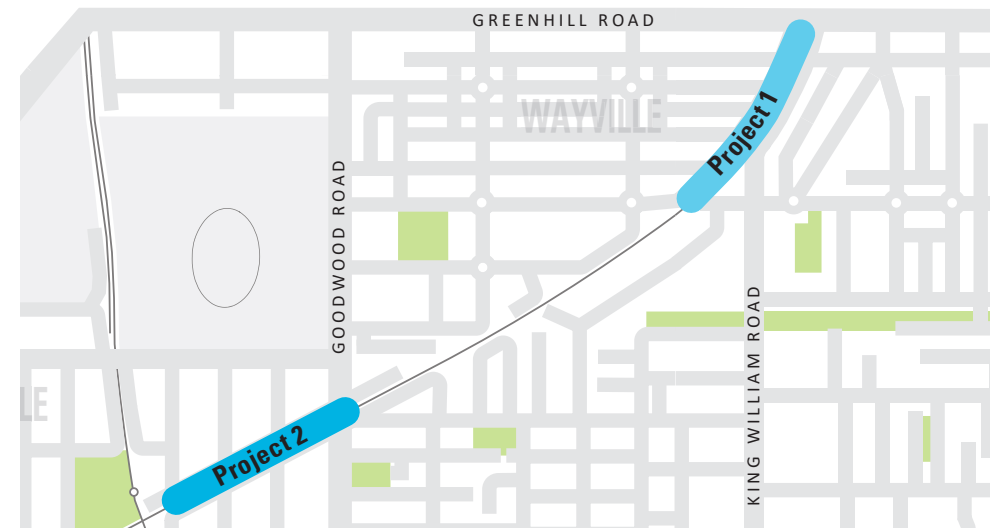
outcomes and quality of infrastructure delivered. Street trees will be considered where possible to create shade, as well as the inclusion of seating and bike racks where appropriate.



Attractiveness

Opportunities to increase greening and landscaping will also be considered as part of the design, as well as opportunities to incorporate artworks e.g. on stobie pole(s), road mural(s) etc. Material selection will be aligned with the character of the neighbourhood.

Mike Turtur Bikeway projects



Project 1: King William Road between the bend and Greenhill Road

The design options for the King William Road section between the bend and Greenhill Road was consulted on with the community in October/ November 2020 for a three week period. The preferred design option was Off-Road Shared Path (see figure to the left), which was endorsed by Council at its meeting held on the 27 April 2021.

The detailed design and documentation for this project is planned for completion in early 2022 to inform future year budgets. This project will likely be considered a City Shaping Project, funded separately from the Walking and Cycling Plan budget, noting the desire for a high quality design outcome that recognises King William Road as a gateway into Unley. Alignment with asset renewal works will be considered where possible.

Project 2: Railway Terrace South between Devon Street South and Goodwood Road

Funding was allocated in the 2021/22 Annual Business Plan & Budget to develop concept design options to improve safety, access and amenity for

people walking and bike riding along Railway Terrace South between Devon Street South and Goodwood Road.

This project aligns with the Mike Turtur Bikeway Overpass project, which is a \$25 million upgrade of the bikeway route at Goodwood Railway Station and Forestville Reserve (just north of Railway Terrace South) to improve safety and access for pedestrians and bike riders. The Mike Turtur Bikeway Overpass project is being managed by DIT and is planned for completion by 2023.

Project 1 plan and cross-section, as presented to the community during consultation in October 2020



Guide to planned implementation

| | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | 2025/2026 | 2026/2027 |
|---|--------------------------------|-----------------|---------------|----------------|-----------|-----------|
| Project 1 King William Road | Detailed design | | *Construction | | | |
| Project 2 Railway Terrace South | Concept design Consultation | Detailed design | Construction | Project review | | |

*Timing of construction will depend on funding availability, and will likely be funded separate to the Walking and Cycling Plan Implementation Budget

A1.2 Wood-Weller Bikeway

The Wood-Weller Bikeway is a strategic north-south bicycle route within the Unley area linking:

- ▶ To the north: the Mike Turtur Bikeway and Charles Walk
- ▶ To the south: the City of Mitcham.

The bikeway route provides a parallel north-south alternative to the busy King William Road, and has been progressively delivered in stages. The Wood Street section (Stage 1) was delivered in 2017 and the Weller Street section (Stage 2) between Mitchell and Albert Street was delivered in July 2020. The Weller Street (north of Albert Street) and Simpson Parade section (Stage 3) will be constructed in 2022.

Staging

The final stages of the Wood-Weller Bikeway to be delivered over the next five years, include:

- ▶ Stage 4: King William Road (Simpson Parade to Mike Turtur Bikeway)
- ▶ Stage 5: Wood Street to Cross Road connection

Design intent



Cohesion

Wayfinding improvements on the bikeway route, as well as to connecting bicycle routes (including Charles Walk, Mike Turtur Bikeway, Albert Street Neighbourhood Bicycle Route etc) has been, and will continue to be considered as part of the design to improve navigation and legibility of the Unley walking and bicycle network, and to key destinations in the area.



Directness

The bikeway is predominately comprised of linear and direct low traffic and low speed streets, with few deviations. The legibility of the route through the use of wayfinding, signage and materiality will be critical to ensure its success as a regional bikeway route.



Safety

On Wood and Weller Streets and Simpson Parade, the design focus has been on creating a mixed traffic environment with the goal to get traffic volumes to less than 1,500 vehicles per day (vpd) and traffic speeds to less than 40 km/h. For the final design stages, 4 and 5, the traffic volumes are higher along

Northgate Street (about 7,500 vpd) and King William Road (about 11,000 vpd) and therefore separation between bike riders and vehicle movements will be required if we are to cater for the 'Interested, but concerned' bike rider category. A review of lighting will also need to be undertaken as part of the design process to improve riding safety at dusk and night, particularly at locations where traffic calming measures are installed to ensure that they are visible to all street users.



Comfort

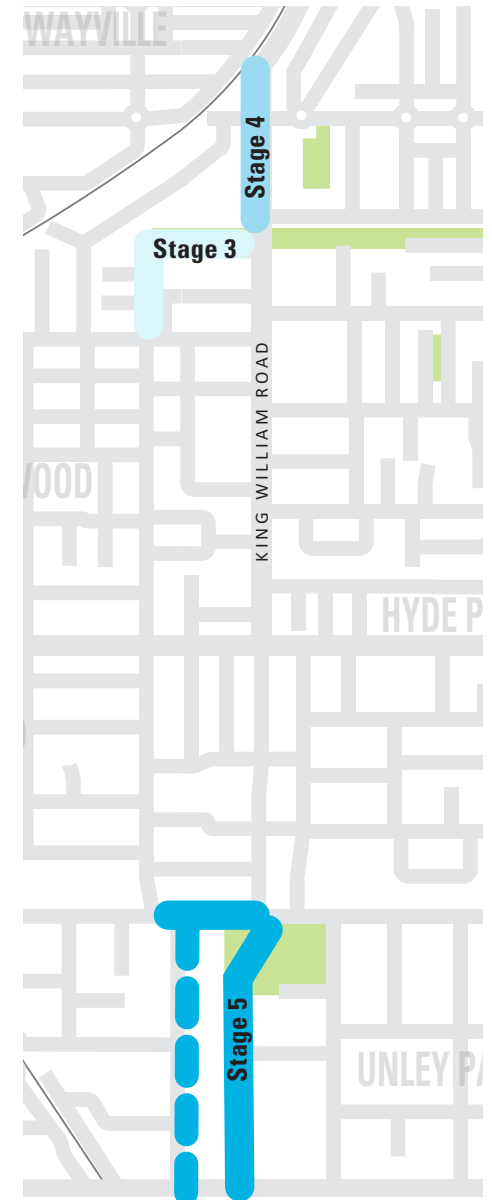
Where possible the construction of Stages 4 and 5 will be aligned with asset renewal works (footpath, kerbing, stormwater and road resurfacing) to improve the design outcomes and quality of infrastructure delivered. Street trees will be considered where possible to create shade, as well as the inclusion of seating, bike racks, and drinking fountains.



Attractiveness

Opportunities to further increase greening and landscaping will be considered as part of the design. Stage 4 on King William Road may be considered a City Shaping project, funded separately from the Walking and Cycling Plan budget should a whole of street approach be supported that aims to strengthen King William Road as a gateway into Unley.

Wood-Weller Bikeway stages delivery approach



Implementation

Over the next five years the City of Unley aims to complete the planning and design of the final stages (4 and 5), with construction of each stage subject to funding availability and planned asset renewal. The forecasted stages of work are shown to the right.

The 2021/22 financial year budget allocated funding to construct the Weller Street (north of Albert Street) and Simpson Parade section (Stage 3). State Bicycle Funding was also received to support the delivery of this project.

The 2021/22 financial year budget also allocated funding to commence the development of concept design options for the Stage 4 section on King William Road between Simpson Parade and Mike Turtur Bikeway.

Guide to planned implementation

| | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | 2025/2026 | 2026/2027 |
|---|----------------|----------------|--------------|-----------------|--------------|-----------------|
| Stage 3 Weller Street (north of Albert Street) and Simpson Parade | Construction | Project review | | | | |
| Stage 4 King William Road (Simpson Parade to Mike Turtur Bikeway) | Concept design | | | Consultation | | Detailed design |
| Stage 5 Wood Street to Cross Road connection | | Concept design | Consultation | Detailed design | Construction | Project review |

**Timing of construction will depend on funding availability, and will likely be funded separate to the Walking and Cycling Plan Implementation Budget*

Weller Street Slow Point



A1.3 Leader Street Secondary On-Road Bicycle Route

Leader Street Secondary On-Road Bicycle Route is an east-west route within the Unley area providing links to Anzac Highway, Goodwood Road, Marino Rocks Bikeway and the Mike Turtur Bikeway (via Hampton Street North and Goodwood Road). Leader Street also provides local connections to Ashford Hospital at Anzac Highway, and bounds the major mixed use 'Le Cornu' redevelopment site and the Wayville Showgrounds. The street currently experiences high levels of people movement, particularly on Showground event days, which will likely increase with the redevelopment of the Le Cornu site.

Staging

Leader Street is a secondary east /west street spanning over 1.1 km in length. The section of Leader Street between Anzac Highway and the rail corridor was recently upgraded in 2017. The focus over the next five years will be on Leader Street East (railway corridor to Goodwood Road)

Design intent



Cohesion

Wayfinding and improvements to north-south connections from intersecting bicycle routes will be considered as part of the design to improve navigation and legibility of the Unley walking and bicycle network, and to key destinations in the area.



Directness

Intersection improvements for pedestrians and bike riders across DIT roads, including Anzac Highway and Goodwood Road will be investigated and advocated for, as well as at the Marino Rocks Bikeway connection across the rail

corridor at Richards Terrace and Nairne Terrace. Any upgrades however, will be subject to DIT approval and funding. Improved connections to Mike Turtur Bikeway via Hampton Street North will also be investigated.



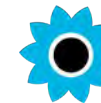
Safety

The design focus will be on creating greater separation between bike riders and traffic movements, noting the traffic volumes on Leader Street are about 6,500 vehicles per day (vpd) and the speed limit is 50 km/h. Due to the bicycle route being designated a secondary route the type of separation will be 'buffered bicycle lanes' similar to that recently installed on East Avenue and Duthy Street.



Comfort

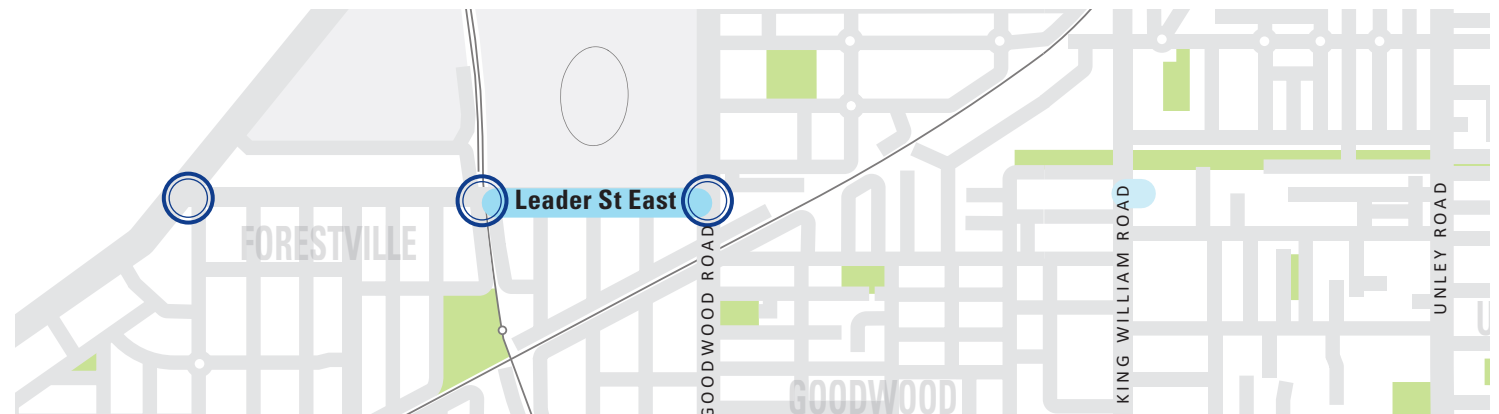
Additional street trees will be considered where possible to create shade, as well as the inclusion of seats and bike racks along the route.



Attractiveness

Opportunities to further improve the amenity of the street will be considered as part of the major 'Le Cornu' redevelopment and other future development opportunities along the street.

Leader Street Secondary On-Road Bicycle Route project



Implementation

The section of Leader Street between Anzac Highway and the railway corridor was upgraded in 2017 to include bicycle and pedestrian improvements including bicycle lanes, landscaped kerb protuberances and Disability Discrimination Act (DDA) compliant kerb ramps at intersections.

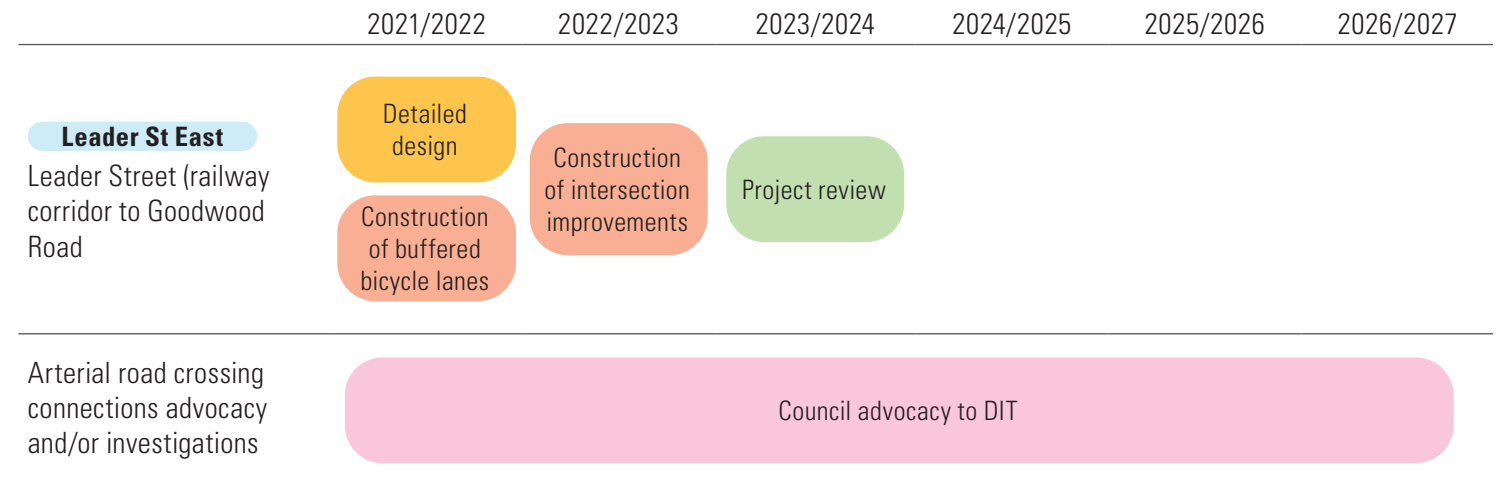
The 2021/22 financial year budget allocated funding to deliver buffered bicycle lanes along Leader Street between the railway corridor and Goodwood Road. State Bicycle Funding was also received to support the delivery of this project.

Improvements at Hampstead North and Leader Street intersection is planned for construction in 2022/23, subject to budget availability.

Over the next five years the aim is also to advocate and work with DIT to improve bicycle and pedestrian facilities at the arterial road crossing connections including Anzac Highway, Goodwood Road and the railway crossing.

The forecasted stages of work are shown to the right.

Guide to planned implementation



Example East Avenue Buffered Bicycle Lanes



A1.4 Young Street Neighbourhood Bike Route

Young Street Neighbourhood Bike Route is an east-west 'low traffic' bicycle route within the Unley area linking

- ▶ To the east: the City of Burnside and Glen Osmond Road.
- ▶ To the west: the Wayville Showgrounds, Goodwood business and retail precinct and Mike Turtur Bikeway.

Young Street also provides local connections to the Parkside Primary School, Childcare and St Raphael's School.

Staging

Young Street is a feature east /west street spanning over 2.9km in length. To manage the planning and implementation, the route is broken up into five key stages, including:

- ▶ Stage 1: George Street and Young Street intersection
- ▶ Stage 2: Young Street (George Street to Unley Road)
- ▶ Stage 3: Young Street (Glen Osmond Road to George Street)
- ▶ Stage 4: Young Street (Unley Road to Mike Turtur Bikeway)

- ▶ Stage 5: Young Street (Mike Turtur Bikeway to Goodwood Road)

Design intent



Cohesion

Wayfinding and improvements to north-south connections from intersecting bicycle routes will be considered as part of the design to improve navigation and legibility of the Unley walking and bicycle network, and to key destinations in the area.



Directness

Intersection improvements for pedestrians and bike riders across George Street and King William Road will be included as part of the design, with the

upgrade of George Street and Young Street intersection forming the first part of the planned works. Intersection improvements across DIT roads including Glen Osmond Road, Unley Road and Goodwood Road will be investigated and advocated for, as well as the connection across the tram corridor, however any upgrades will be subject to DIT approval and funding.



Safety

The design focus will be on creating a mixed traffic environment with the goal to get traffic volumes to less than 1,500 vehicles per day and traffic speeds to less than 40 km/h, similar to the Rugby-Porter and Wood-Weller bikeways. A review of lighting will be undertaken as part of the design process to improve riding safety at dusk and night.



Comfort

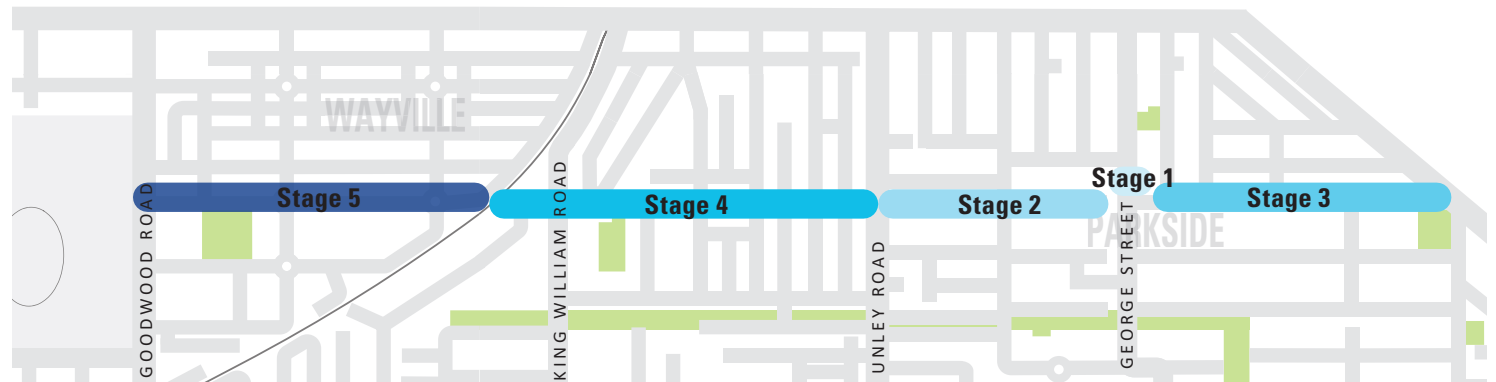
Where possible the construction will be aligned with asset renewal (footpath, kerbing, stormwater and road resurfacing) works to improve the quality of the design and accessibility for pedestrians and bike riders. Street trees will be considered where possible to create shade, as well as the inclusion of seats, bike racks and drinking fountains.



Attractiveness

Opportunities to further increase greening and landscaping will also be considered as part of the design, as well as opportunities to incorporate artworks e.g. stobie poles, traffic controller boxes etc. Material selection will be aligned with the character of the neighbourhood.

Young Street Neighbourhood Bicycle Route stages delivery approach



Implementation

Over the next five years the City of Unley aims to complete the planning and design of the route, with construction of each stage subject to funding availability and planned asset renewal. The forecasted stages of work are shown to the right.

In 2020/21 financial year budget was allocated to undertake detailed design and documentation for George Street and Young Street intersection walking and cycling improvements, which is referenced to as Stage 1 works.

In 2021/22 Greener Neighbourhoods Grant was also allocated to install up to 12 street trees on Young Street between Porter Street and Unley Road, which forms part of Stage 2 works. These works will be carried out in 2022/23.

Guide to planned implementation

| | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | 2025/2026 | 2026/2027 |
|--|-----------------|--------------|----------------|--------------|-----------------|-----------------|
| Stage 1 George Street and Young Street intersection | Detailed design | Construction | Project review | | | |
| Stage 2 Young Street (George Street to Unley Road) | Concept design | | | Consultation | Detailed design | Construction |
| Stage 3 Young Street (Glen Osmond Road to George Street) | | | | | Consultation | Detailed design |
| Stage 4 Young Street (Unley Road to MTB) | | | | | | Consultation |
| Stage 5 Young Street (Goodwood Rd to MTB) | | | | | | |
| | | | | | | |

Intersection of George Street and Young Street: Artist's impression



A1.5 Wilberforce Walk

Wilberforce Walk follows the Brownhill Creek alignment providing an important off-road walking and cycling connection. The Stage 1 upgrade between Anzac Highway and Third Avenue enclosed the former open channel to allow a new shared use path and landscaping to be established in partnership with the State Government.

Stage 2 is scheduled for construction in 2022 and will extend the landscape treatments east towards Leah Street.

Staging

The final stages of Wilberforce Walk to be delivered over the next five years, include:

- ▶ Stage 2: between Third Avenue and First Avenue
- ▶ Stage 3: between First Avenue and Leah Street.
- ▶ Stage 4: between Leah Street and Forestville Reserve

Design intent



Wayfinding and improvements to north-south connections from intersecting bicycle routes will be considered as part of the design to improve navigation and legibility of the Unley walking and bicycle network, and to key destinations in the area.



Improvements for pedestrians and bike riders crossing Third Avenue, Second Avenue, First Avenue, Leah Street and Ethel Street will be included as part of the design. Intersection improvements across Anzac Highway (DIT Road) will be investigated and advocated for, however any upgrades will be subject to DIT approval and funding.



A review of lighting will be undertaken as part of the design process to improve riding safety at dusk and night.



New canopy tree and native understorey planting is included within the design to replace weed species and provide consistent landscape treatments. Bench seating and informal seating opportunities are also included within the landscaping.



Greening and increased tree canopy forms a key component of the design to create an attractive public space for the community. Material selections are aligned with local character zones and provide consistency through out the corridor.

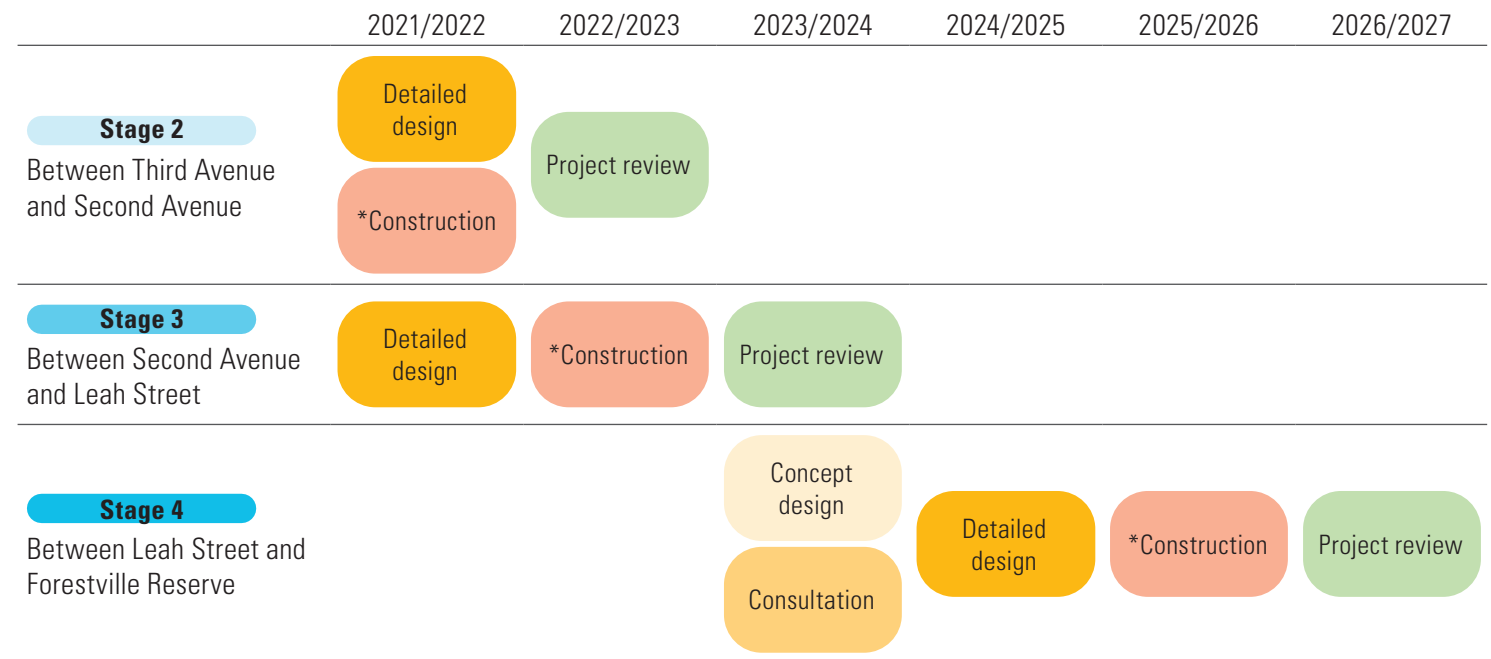
Wilberforce Walk stages delivery approach



Implementation

Over the next five years the City of Unley aims to complete the planning and design of the route, with construction of each stage subject to funding availability and planned asset renewal. The forecasted stages of work are shown to the right.

Guide to planned implementation



**Timing and extent of construction will depend on external funding availability, and will likely be funded separate to the Walking and Cycling Plan Implementation Budget*

Stage 1 Wilberforce Walk between Anzac Highway and Third Avenue



A1.6 Jellicoe - Ningana Avenue Neighbourhood Bicycle Route

Jellicoe – Ningana Avenue Neighbourhood Bicycle Route is a north-south 'low traffic' bicycle route that runs adjacent to the Belair railway corridor and forms part of the Belair Greenway. The bike route links:

- To the south: City of Mitcham, Cross Road and Unley Park Station.
- To the north: Goodwood Road, Millswood Station, Orphanage Park (via Vardon Terrace) and Millswood Bowling Club/SASMEE Park (via the Goodwood Road pedestrian overpass).

Staging

DIT has identified the need for walking and cycling improvements at Jellicoe Avenue, Llanfair Terrace and Cross Road intersection as part of a priority project to improve public transport access between bus stops 173 north and south sides and Unley Park railway station. Designs are still to be developed and timing to be confirmed. This project will be led by DIT, whilst improvements along Jellicoe and Ningana Avenues will be led by Council.

Improvements will include:

- Project 1: Jellicoe Avenue, Llanfair Terrace and Cross Road intersection (led by DIT)
- Project 2: Jellicoe and Ningana Avenue (led by Council)

Design intent



Cohesion

Wayfinding and signage improvements will be considered as part of the design to improve navigation and legibility of the Unley walking and cycling network, and to key destinations in the area.



Directness

Improvements for pedestrians and bike riders across DIT roads including Cross Road and the pedestrian overpass at Goodwood Road will be investigated and advocated for, as well as at the connections/pedestrian mazes across the rail corridor. Any upgrades however, will be subject to DIT approval and funding.



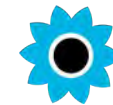
Safety

The design focus will be on creating a 'low traffic, low speed' mixed traffic environment, as well as improving connections at Cross Road and the pedestrian maze linking Ningana Avenue to Vardon Terrace. The traffic volumes and speeds currently along the streets are low (about 300-350 vehicles per day and 85th percentile speed of about 43km/h). Further traffic management measures however, will be explored with the aim to reduce speeds consistently to less than 40km/h. A review of lighting will be undertaken as part of the design process to improve riding safety at dusk and night.



Comfort

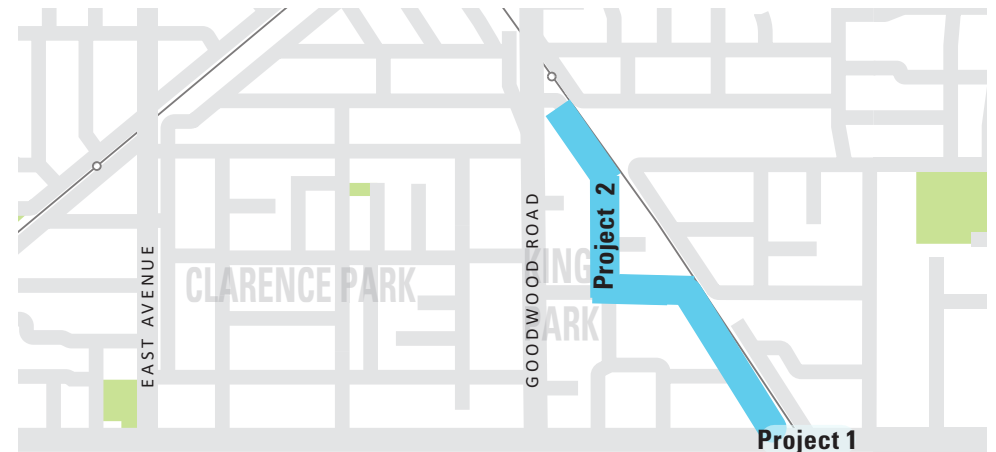
Where possible the construction will be aligned with asset renewal (footpath, kerbing, stormwater and road resurfacing) works to improve the quality of the design and accessibility for pedestrians and bike riders. Street trees will be considered where possible to create shade, as well as the inclusion of seating and bike racks, particularly at the railway station (Millswood) and Kings Park Reserve.



Attractiveness

Opportunities to further increase greening and landscaping will also be considered as part of the design.

Jellicoe - Ningana Avenue Neighbourhood Bicycle Route projects



Implementation

Over the next five years the City of Unley aims to complete the planning and design of the bicycle route, with construction subject to funding availability and planned asset renewal.

It is anticipated that walking and cycling improvements at Jellicoe Avenue, Llanfair Terrace and Cross Road intersection will be completed by DIT within the next two to three years.

The forecasted stages of work are shown to the right.

Guide to planned implementation

| | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | 2025/2026 | 2026/2027 |
|--|----------------|-----------|-----------|----------------|--------------|-----------------|
| Project 1 Jellicoe Avenue, Llanfair Terrace and Cross Road intersection (led by DIT) | Subject to DIT | | | | | |
| Project 2 Jellicoe and Ningana Avenue (led by Council) | | | | Concept design | Consultation | Detailed design |
| | | | | | | Construction |

Existing Jellicoe Avenue adjacent to Kings Reserve



A1.7 Unley to Myrtle Bank Neighbourhood Bicycle Route

The Unley to Myrtle Bank Neighbourhood Bicycle Route is an east-west 'low traffic' route within the Unley area linking:

- ▶ To the east: Ridge Park and Glen Osmond Road.
- ▶ To the west: Rugby-Porter Bikeway.

The route also provides local connections to Unley Road, Duthy Street and Fullarton Road business and retail precincts and Concordia College campuses.

Staging

The Unley to Myrtle Bank bicycle route spans over 3.4km east/west along Ferguson Avenue, Carlton Street and Winchester Avenue. To manage the planning and implementation, the route is broken up into three key stages, including:

- ▶ Stage 1: Ridge Park Master Plan (shared path connections)
- ▶ Stage 2: Carlton / Winchester Street
- ▶ Stage 3: Ferguson Avenue

Design intent



Wayfinding and signage improvements to north-south connections from intersecting bicycle routes and the Glen Osmond Creek Trail will be considered as part of the design to improve navigation and legibility of the Unley walking and bicycle network, and to key destinations.



Shared path connections between Ridge Park and Barr-Smith Avenue will be considered as part of the Ridge Park Master Plan. Intersection improvements for pedestrians and bike riders across Highgate Street and Duthy Street will be considered as part of the design. Intersection improvements at Fullarton

Road (DIT Road) will also be investigated and advocated for, however any upgrade will be subject to DIT approval and funding.



The design focus on Winchester and Carlton streets will be on creating a mixed traffic environment with the goal to get traffic volumes to less than 1,500 vehicles per day and traffic speeds to less than 40km/h. Ferguson Avenue is identified as a local crossing collector road with a 50km/h speed limit, and experiences higher traffic volumes. A greater level of separation between bike riders and vehicle movements will need to be considered on this street to appropriately cater for the 'Interested, but concerned' bike rider category. Traffic management measures on Winchester

Street will also need to be carefully considered adjacent to Concordia College campuses noting the busy drop-off and pick-up times. A review of lighting will be undertaken as part of the design process to improve riding safety at dusk and night.

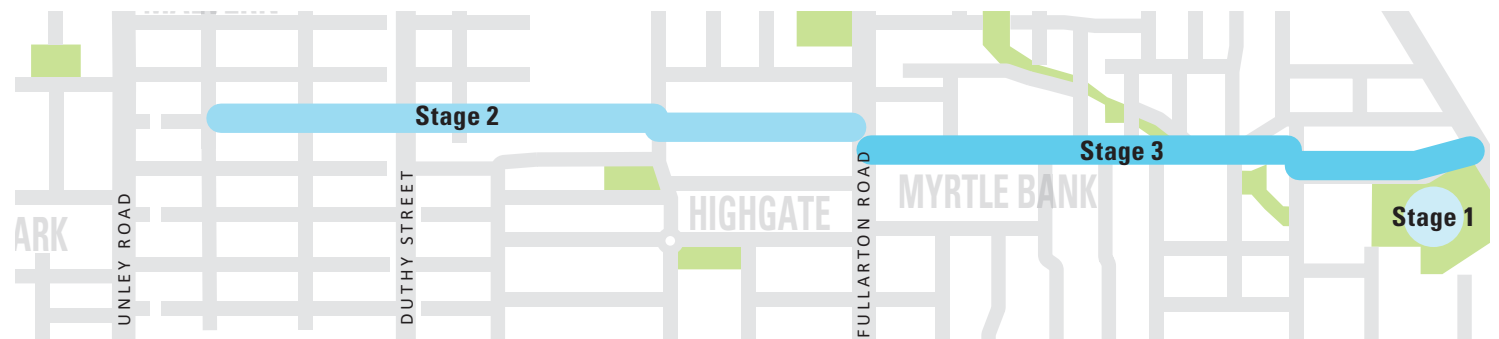


Where possible the construction will be aligned with asset renewal (footpath, kerbing, stormwater and road resurfacing) works to improve the quality of the design. Street trees will be considered where possible to create shade.



Opportunities to further increase greening and landscaping will also be considered as part of the design.

Unley to Myrtle Bank Neighbourhood Bicycle Route stages delivery approach



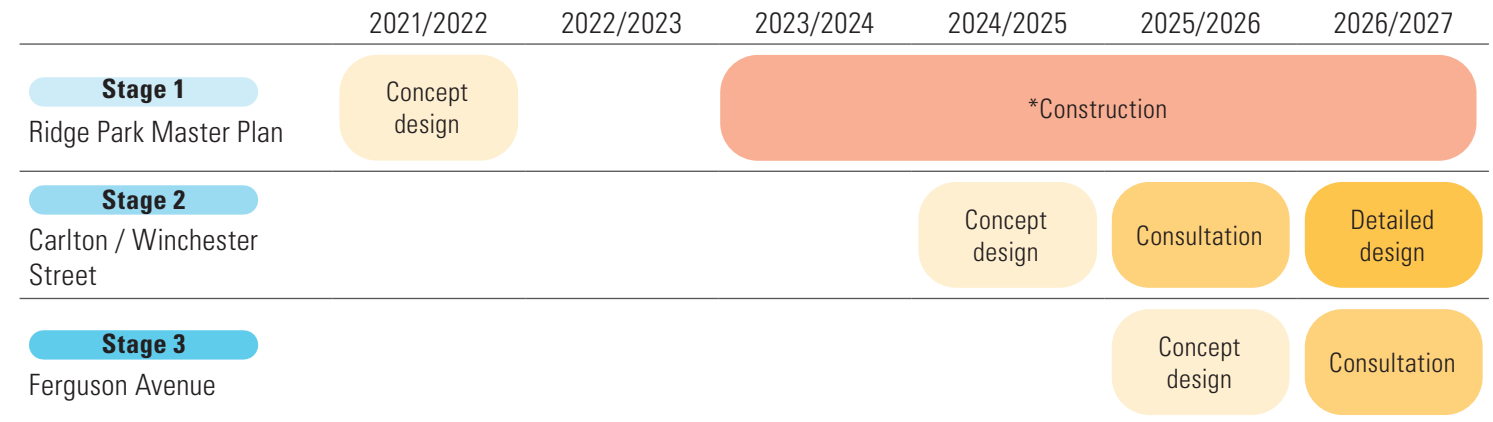
Implementation

Over the next five years the City of Unley aims to complete the planning and design of the bicycle route, with construction subject to funding availability and planned asset renewal.

The forecasted stages of work are shown to the right.

In 2020/21 financial year budget was allocated to undertake a master plan for Ridge Park, which will include consideration of a shared path network linking between Barr- Smith Avenue and the signalised pedestrian crossing on Glen Osmond Road.

Guide to planned implementation



**Timing of construction will depend on funding availability, and will likely be funded separate to the Walking and Cycling Plan Implementation Budget*

A1.8 Charles Walk Intersection Improvements

Charles Walk is a shared use path that runs from Cleland Avenue (200m east of King William Road) to Unley Road, and forms part of the Glen Osmond Creek Trail. The shared use path is well utilised daily by people walking and bike riding. There are several minor intersections requiring path users to give way to motor vehicles. The frequent stopping/starting by people walking and bike riding reduces the efficiency of the route, and due to the minor nature of the intersecting streets safety along the path is reduced, as the number of vehicles crossing are infrequent and often unexpected. Considering that more pedestrians and bike riders use this route than cars cross at most of the intersections, it is considered appropriate that consideration is given to changing priority to path users. Intersections include:

1. Charles Walk and Cleland Avenue
2. Charles Walk and Driveway Access at B and M Glass
3. Charles Walk and Little Charles Street
4. Charles Walk and Mary Place

Design intent



Wayfinding and improvements to north-south connections from intersecting bicycle routes will be considered as part of the design to improve navigation and legibility of the Unley walking and bicycle network, and to key destinations in the area.



The design focus will be to prioritise people walking and bike riding along Charles Walk where it intersects with the minor streets including Cleland Avenue, Little Charles Street and Mary Place and the driveway access at B and M Glass.



The design will need to ensure that sight lines and lighting conditions meet Australian Standards to ensure that pedestrians and bike riders are visible by approaching vehicles (and vice versa) at all times of the day. Shared use path etiquette decals will also be installed along the path to remind users to share with care, keep to the left and slow down. A review of lighting will be undertaken as part of the design process to improve riding safety at dusk and night.



The inclusion of additional seats, bike racks and/or a drinking fountain will be considered along the route.



The material selection associated with proposed improvements at intersections will be aligned with the character of the neighbourhood.

Charles Walk proposed intersection improvement locations



Implementation

Over the next five years it is aimed to complete the planning and design of each intersection improvement location (1 to 4), with construction of each stage subject to funding availability and planned asset renewal. The forecasted program of work is shown to the right.

The installation of shared use path etiquette decals will also be installed along the path to remind users to share with care, keep to the left and slow down. This is planned to take place in 2022.

Guide to planned implementation

| | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | 2025/2026 | 2026/2027 |
|---------------------------------|-----------|-----------|-----------|----------------|--------------|-----------------|
| Charles Walk | | | | | | |
| Intersection improvements (x 4) | | | | Concept design | Consultation | Detailed design |

Example West Terrace Shared Use Path priority intersection



A1.9 Wattle - Park - Mitchell Street Neighbourhood Bicycle Route

Wattle-Park-Mitchell Street Neighbourhood Bicycle Route is a strategic east-west bicycle route within the Unley area linking:

- ▶ To the east: the City of Burnside at Glen Osmond Road
- ▶ To the west: the Marino Rocks Bikeway.

The bike route connects a number of key north-south arterial / major collector roads and associated business precincts including Fullarton Road, Duthy Street, Unley Road, King William Road and Goodwood Road. The route also provides local connections to a number of schools and community facilities including Orphanage Park, Unley Primary School, Hyde Park Nursery School and ELC and Sunrise Christian School.

Staging

Wattle, Park and Mitchell streets are local collector east /west streets spanning over 4.2km in length. To manage the planning and implementation, the route is broken up into four key stages ,including:

- ▶ Stage 1: Mitchell Street
- ▶ Stage 2: Park Street

- ▶ Stage 3: Wattle Street (Unley Road to Fullarton Road)
- ▶ Stage 4: Wattle Street (Fullarton Road to Glen Osmond Road)

Design intent



Cohesion

Wayfinding and improvements to north-south connections from intersecting bicycle routes will be considered as part of the design to improve navigation and legibility of the Unley walking and bicycle network, and to key destinations in the area.



Directness

Intersection improvements for pedestrians and bike riders at all intersections (signalised and unsignalised) will

be included as part of the design. Intersection improvements across DIT roads including Glen Osmond Road, Fullarton Road, Unley Road and Goodwood Road will be investigated and advocated for, however any upgrades will be subject to DIT approval and funding.



Safety

The design focus will be on creating greater separation between bike riders and traffic movements to accommodate the 'Interested, but concerned' bike rider category - noting that the traffic volumes along the route varies between 4,500 to 5,000 vehicles per day and the speed limit is 50 km/h. To achieve an appropriate level of separation there will be an impact to on-street parking. The level of impact will depend on the preferred design option and section of route, as the street width varies along the route. A

review of lighting will also be undertaken as part of the design process to improve riding safety at dusk and night.



Comfort

Where possible the construction will be aligned with asset renewal works (footpath, kerbing, stormwater and road resurfacing) to improve the design outcomes and the quality of infrastructure delivered. Street trees will be considered where possible to create shade, as well as the inclusion of seats, bike racks and drinking fountains.



Attractiveness

Opportunities to further increase greening and landscaping will be considered as part of the design. Material selection will be aligned with the character of the neighbourhood.

Wattle - Park - Mitchell Street stages delivery approach



Implementation

Over the next five years it is aimed to complete the planning of each stage ready for consultation, detailed design and construction. The forecasted stages of work is shown to the right.

Guide to planned implementation

| | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | 2025/2026 | 2026/2027 |
|--|-----------|-----------|-----------|-----------|-----------|----------------|
| Stage 1 Mitchell Street | | | | | | Concept design |
| Stage 2 Park Street | | | | | | Concept design |
| Stage 3 Wattle Street (Unley Road to Fullarton Road) | | | | | | |
| Stage 4 Mitchell Street (Fullarton Road to Glen Osmond Road) | | | | | | |

Mitchell Street and Weller Street Intersection Improvements (July 2020)



DECISION REPORT

| | |
|-------------------------|-----------------------------------|
| REPORT TITLE: | NORTH UNLEY PARK MASTER PLAN |
| ITEM NUMBER: | 4.2 |
| DATE OF MEETING: | 27 JUNE 2022 |
| AUTHOR: | JANINE FONG |
| JOB TITLE: | URBAN PLANNING AND DESIGN OFFICER |
| ATTACHMENTS: | 1. NORTH UNLEY PARK MASTER PLAN |

1. **EXECUTIVE SUMMARY**

The purpose of this report is to present to Council a summary of the outcomes of community consultation undertaken regarding the draft North Unley Park Master Plan and to seek endorsement of the final Master Plan.

At its meeting held on 31 January 2022 Council resolved that:

1. *The report be received.*
2. *The draft North Unley Park Master Plan, as set out in Attachment 1 to this report (Item 4.2, Council Meeting 31/01/2022), be endorsed for the purpose of undertaking community consultation.*
3. *Following the conclusion of community consultation, a further report be considered by Council summarising the feedback received in relation to the draft North Unley Park Master Plan and the presentation of a final Master Plan.*

Resolution No. CO694/22

The Administration undertook community consultation regarding the draft Master Plan between 11 March and 11 April 2022. The consultation aimed to foster greater community awareness and understanding of the initiatives and to encourage feedback on the proposed Master Plan.

A total of 46 written submissions were received online during the community consultation period. All feedback received was reviewed and considered in finalising the Master Plan. The respondents were 85% in support of the design principles and 77% in support of the design directions. Respondents who were not supportive indicated concerns related to access to private land, perceived loss of open grass space and potential loss of flood protection measures. The respondents showed strong support for the proposed improvements in the Master Plan, with results ranging between 75% to 96% for individual actions.

In considering the feedback received, the Administration has made a number of minor design changes to the Master Plan while maintaining the overarching vision and principles for the Park. The amendments made include a simplified creek landscape setting, increased open grass area, a smaller playground footprint, and improvement to the access bridge and western side of the creek line.

The final North Unley Park Master Plan which is now presented to Council for endorsement aligns with the strategic directions for the Park and will guide the long-term renewal and future investment opportunities for the site.

2. RECOMMENDATION

That:

1. The report be received.
 2. The North Unley Park Master Plan, as set out in Attachment 1 to this report (Item 4.2 Council Meeting 27/06/2022), be endorsed.
 3. The CEO be authorised to make minor editorial and formatting changes as required to the North Unley Master Plan, in order to finalise the document.
-

3. RELEVANT CORE STRATEGIES/POLICIES

1. Community Living
 - 1.3 Our City meets the needs of all generations.
 - 1.5 Our City is connected and accessible
2. Environmental Stewardship
 - 2.1 Unley's urban forest is maintained and improved

4. BACKGROUND

North Unley Park (Park) is located at 237 Young Street, Unley. The Park is identified in Council's Open Space Strategy as a Neighbourhood Park and as a Minor Park in Council's Community Land Management Plan. It is an irregular shaped parcel of land and is fully enclosed with several shared land easements to adjoining properties.

In the 2021/22 Annual Business Plan and Budget, Council allocated \$25,000 to undertake a Master Plan for North Unley Park. The scope and project rationale included addressing safety concerns and access to the Park, exploring opportunities to increase the playground footprint, and improving the standard of play within the Park.

Early community engagement commenced in August 2021, to develop a shared set of aspirations to help guide the development of the Master Plan.

There was significant local interest, with over 150 people contributing throughout this initial consultation. The submissions were consolidated into the following four (4) key themes:

1. Improving the experiences with the creek and natural amenities.
2. Improving safety within the Park.
3. Improving a range of experiences for the local community.
4. Improving facilities for social gatherings, picnics barbecues and all-weather access.

A set of four (4) design principles and supporting four (4) key design directions were developed in response to the feedback from the community. These principles were used to develop the draft Master Plan which set out 15 key actions to guide the long-term renewal and investment opportunities across the Park.

5. DISCUSSION

Following Council's endorsement of the draft Master Plan for the purpose of community consultation, the Administration undertook this between 11 March and 11 April 2022.

Community Consultation on Draft Master Plan

The community consultation regarding the draft Master Plan was undertaken using both online and in-person methods. The consultation material and invitations to drop-in sessions held at the Park were sent to residents and businesses within a 400m radius of the Park, seeking feedback on the proposed Master Plan.

To create more community awareness, information posters were installed around the nearby streets and inside the Park and scheduled social media posts online. The purpose of the community consultation was to understand the extent of community support and to seek their feedback.

A total of 46 written submissions were received online and over 30 participants contributed at the drop-in sessions. In addition, meetings were held at the Park with residents. All feedback received was considered in finalising the Master Plan.

Feedback Received - Design Principles and Design Directions

Of the respondents, there was a high level of support (85%) for the four (4) design principles. Those who were not in support highlighted their concerns related to the potential increased community use, the need for more flooding protection measures, and concerns relating to additional access points through private land.

Of the respondents, 77% supported the four (4) design directions to enable change and improvements in the Park. Those respondents who were not in support, indicated that they had concerns about the privacy of private land and retention of open grass areas.

Feedback Received - Master Plan Recommendations

The respondents strongly supported the proposed improvements in the Master Plan with results identifying that:

- 96% support for an increase in green canopy, 87% support for understorey planting across the Park and particularly to increase privacy along neighbouring fences, and 89% support for a consistent coloured fence.

- 91% agreement with the replacement or refurbishing the existing toilet facility.
- 91% support a new central shelter and upgraded picnic facilities.
- 89% support improvement in areas of the Park which have overgrown vegetation, to ensure clearer sight lines and better passive surveillance.
- 87% support the replacement and centralising the playground.
- 87% support to maximise existing grass areas and relocation of basketball court and small exercise stations.
- 85% support for renewing the footpath and expanding the network.
- 83% of respondents supported the use of existing tree to create a playful garden.
- 78% support the improvement of pedestrian access from Killicoat Street through the existing laneway.
- 78% support for a landscaped protuberance at the Young Street entry.
- 78% support creating a dry creek bed and nature play features.
- 76% support the idea of landscaped terraces for places to sit and view the creek.

In addition, common feedback to further enhance the Master Plan or address community concerns included:

- Further investigation into flood management of the Parklands Creek.
- A more simplified terrace to view the creek with less risk of water overflow from the Parklands Creek.
- Increase flexibility of the Park with the retention of more open grass areas.
- Continue to cater for dog users and reference them in the Master Plan.
- Sightlines and visibility across the Parklands Creek and the ability to access the western quadrant of the Park.
- Some feedback mentioned the high traffic speeds along Young Street and requested to investigate this further.

Feedback Received - Implementation Plan

The draft Master Plan ranked the 15 key recommendations in terms of short, medium and long term implementation. The respondents indicated 89% in support of the implementation plan, with further suggestions to reduce the timeframes to short term actions, creek water management concerns, and improved privacy. Of the respondents, 11% indicated no support for the implementation plan based on their objections to proposed connections through private land.

Feedback Received - Future Connections for Investigation

In addition to the changes proposed within the Park, the draft Master Plan identified opportunities to develop shared partnerships with adjacent landowners to improve the accessibility of the Park.

The proposal to formalise access via a private laneway from Killicoat Street was discussed with the landowners who indicated a preference to retain the informal use of the current maintenance gate for people to enter and exit on an as needs basis.

In addition, the opportunity to establish a connection to the Park from King William Road was discussed with the Strata Committee of 53 King William Road (Knox Court). The small parcel of Council land, west of the creek and adjoining the Knox Court property, is currently fenced off and overgrown. The draft Master Plan considered opportunities to reopen the existing bridge crossing and clean up the setting to provide new access through Knox Court to King William Road.

The residents of Knox Court are supportive of clearing the overgrown vegetation and making it a usable space while also protecting the flood mitigation and retaining privacy/security to their adjacent property. They were not supportive of providing direct access into their private property.

The Knox Court Strata Committee are open to further discussions with Council regarding the long-term opportunities for the triangular parcel of land and existing Council easement to the west of the Park (Parcel A). The land is part of 53 Knox Court and contributes to the overall open character of the Park. Council currently undertakes minor ongoing maintenance to provide general public access and amenity. Council may wish to consider the potential purchase of the land. This option is not reflected in the Master Plan and would be subject to further Council investigation and engagement with the Strata Committee.

Amendments Made to Master Plan

Based on the feedback received during the community consultation process, the Administration has made a number of key design changes to the Master Plan while maintaining the overarching vision and principles for the Park.

The Master Plan has been updated to include:

- **Parklands Creek:** Simplified creek landscape setting with a small seating wall set back overlooking the creek. A review of the existing flood management infrastructure will be undertaken following the completion of upstream works.
- **Flexible Open Grass Space:** Increasing the amount of open grass area by simplifying and reducing the creek terraces, reducing the playground footprint, and retaining the existing footpath configuration.

- **Smaller Playground:** Established a smaller playground footprint with more flexible spaces around it. Play setting is fenced so that the park can continue to cater for dogs off-leash.
- **Access Bridge:** It is proposed to refurbish the existing bridge to reconnect the western quadrant to the main park. The revisions also create a low maintenance, informal setting, that provides respite for small group gathering. It is proposed to maintain boundary fencing and improve passive surveillance from its surrounds.

In addition, the Master Plan has been updated to reflect the safety and security concerns raised by residents of Knox Court should a public connection be established to King William Road. The final Master Plan is attached for endorsement by Council.

Attachment 1

Implementation and Next Steps

The Master Plan has the flexibility to adapt to change over time as different opportunities and priorities arise in Council's annual budget process, as well as funding opportunities through federal and state government grants.

A cost estimate has been developed to understand the financial costs of implementing the Master Plan over 10-years with short (1-3 years), medium (4-7 years) and long-term (8-10 years) priorities.

A very high first order cost estimate to deliver all recommendations of the Master Plan has been provided by an external consultant and is estimated to be approximately \$2 million. However, there are no plans to fund all works as a single project, but rather stage the implementation as recommended in the short, medium, and long-term priorities.

Some of the costs to implement the Master Plan will be met through renewal of existing assets as they come to the end of their useful lives. Other upgrades are new capital works and will be contingent on securing grants which will more than likely be on a dollar-for-dollar basis and will therefore still require Council's contribution to be able to implement.

The implementation plan and supporting cost estimate will help inform future asset renewal as part of Council's annual renewal program and guide future funding opportunities, including from various State Government grant programs.

The final Master Plan has set up the long-term vision for change at North Unley Park and brings together the key ideas and values from the community to build a realistic and achievable outcome.

6. **ANALYSIS OF OPTIONS**

Option 1:

1. The report be received
2. The North Unley Park Master Plan, as set out in Attachment 1 to this report (Item 4.2, Council Meeting 27/06/2022), be endorsed.
3. The CEO be authorised to make minor editorial and formatting changes as required to the North Unley Master Plan, in order to finalise the document.

Under this option, Council would endorse the final Master Plan recognising that it takes into account feedback received during the community consultation phase. Implementation would be considered as part of the Annual Business Plan and Budget consideration process as well as seeking grant funding opportunities.

Option 2:

1. The report be received.
2. Subject to the incorporation of the following amendments The North Unley Park Master Plan, as set out in Attachment 1 to this Report (Item 4.2, Council Meeting, 27/06/2022), be endorsed:
 - *Amendments to be determined by Council*
 - *Etc*
3. The CEO be authorised to make minor editorial and formatting changes as required to the North Unley Master Plan, in order to finalise the document.

Under this option, Council may wish to make amendments to the final Master Plan. This option allows for changes to be made to the document and for it to be finalised without Council needing to see the amended version of the document. Any changes would need to be articulated as part of the resolution.

Option 3:

1. The report be received.
2. The North Unley Park Master Plan, as set out in Attachment 1 to this Report (Item 4.2, Council Meeting, 27/06/2022), be further amended to incorporate:
 - *Amendments to be determined by Council*
 - *Etc*and returned to Council for review.

Under this option, Council may wish to make substantial amendments to the final Master Plan and request Administration to prepare a revised document to be returned to Council for its consideration.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

Community Land Management Plan

The existing Community Land Management Plan (CLMP) for North Unley Park reflects the uses and conditions of the existing Park. The key actions proposed in the Master Plan are considered consistent with the current community use and management principles of the overarching document, as well as the specific conditions set out for the North Unley Park CLMP. As a result, no change is required to the CLMP.

However, should any future improvements to the Park introduce uses which are not in alignment with the CLMP, then Council would be required to undertake additional community consultation on any proposed changes before an updated CLMP is presented to Council for endorsement.

8.1 Financial/Budget

- Council has allocated \$25,000 in the 2021/22 Budget to undertake the North Unley Park Master Plan development. These funds have met all costs associated with the project.
- An external cost consultant has provided a high level first order estimate to implement the proposed component of the Master Plan which is approximately \$2 million. However, it is anticipated that a staged implementation over a 10-year period will occur.
- The cost planning process will assist future budget consideration of Councils Annual Business Plan and Budget as well as Asset Management Plans to support the long-term vision and staged implementation of the Master Plan.
- Consideration will also need to be given to Council's Long Term Financial Plan (LTFP) and the implementation of the proposed measures of the Master Plan as this is proposed over a 10-year period.
- The Administration will consider opportunities to realise the long-term plan through external funding opportunities from Federal and State Government grant programs.

8.2 Legislative/Risk Management

- The Administration has undertaken a risk assessment of the directions proposed within the Master Plan. Further risk assessment will be undertaken as required to support the detail design and implementation of each direction.

8.3 Staffing/Work Plans

- The implementation of individual recommendations within the Master Plan is expected to be led by Council's City Design team, including further engagement associated with specific projects. Depending on the requirements of each recommendation, external consultants and assistance from other Teams throughout the organisation may be required.

8.4 Climate/Environmental Impact

- The Master Plan incorporates several initiatives in recognition of changing climate, carbon mitigation and the natural environment, including:
 - Increased tree canopy cover and understory planting to support localised cooling and shade cover for park users.
 - Additional facilities to support early evening activities, outside of the hottest part of the day.
 - A staged approach in the implementation plan helps reduce the carbon footprint and opportunities to reuse and recycle materials and select lower carbon materials in the construction.
 - Reclaiming a section of young street with trees and landscaping will improve the environmental character of Young Street and also reclaim hard surfaces.
 - The increase revegetation encourages greater habitat creation particularly along the Parklands Creek.

8.5 Social/Economic

- The Master Plan has adopted Crime Prevention Through Environmental Design (CPTED) principles and improves the opportunities for social interactions. The Master Plan seeks to address existing social concerns within the Park identified in the early community engagement.

8.6 Stakeholder Engagement

- A detailed and thorough community consultation process has been undertaken throughout the various stages of developing the Master Plan and all feedback received has helped to shape the Master Plan.

9. REPORT CONSULTATION

Input into the development of the Master Plan has been provided by staff from across the City Development, Finance and Communications Teams.

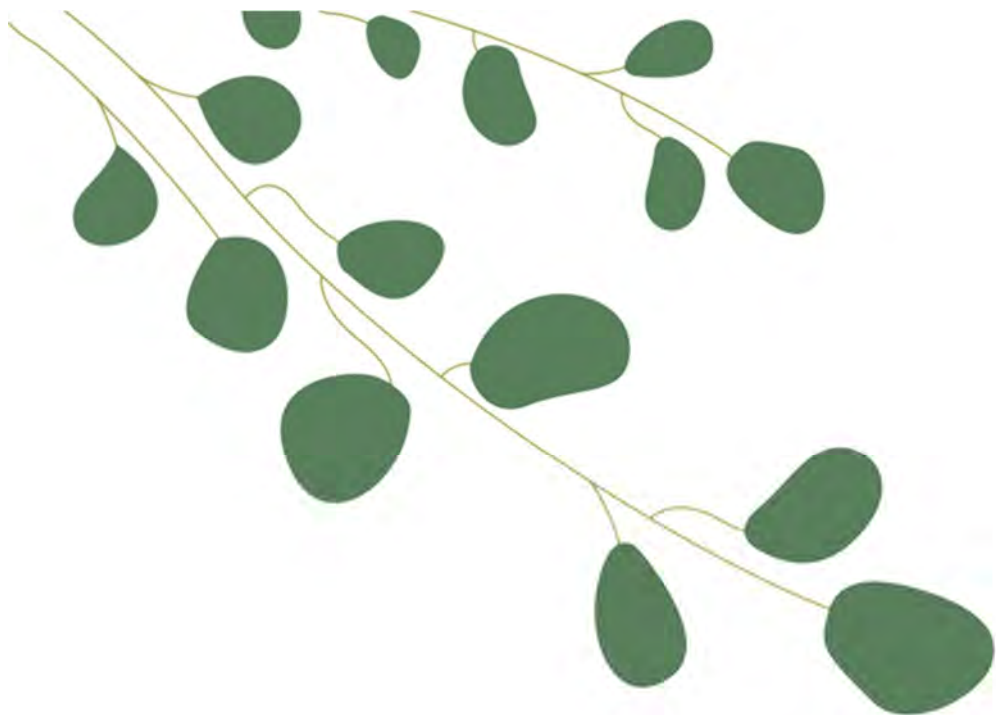
10. REPORT AUTHORISERS

| Name | Title |
|---------------|-----------------------------------|
| Ben Willsmore | Manager City Design |
| Claude Malak | General Manager, City Development |

NORTH UNLEY PARK

DRAFT MASTER PLAN





Kaurna Acknowledgement

We would like to acknowledge the City of Unley is part of the traditional lands for the Kaurna people and we respect their spiritual relationship with their country. We acknowledge the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

Prepared by the City Design Team for the City of Unley

| DOCUMENT HISTORY AND STATUS | | | | |
|-----------------------------|------------|--------|-------------|--------------------------|
| | DATE | AUTHOR | REVIEW | DETAILS |
| V1 | 14/01/2022 | J Fong | B Willsmore | Draft for Council Report |
| V2 | 24/01/2022 | J Fong | B Willsmore | Draft for Council Report |
| V3 | 01/03/2022 | J Fong | B Willsmore | Draft for Consultation |
| V4 | 03/05/2022 | J Fong | B Willsmore | Draft for Council Report |
| V5 | 08/06/2022 | JFong | B Willsmore | Draft for Council Report |

CONTENTS

- 01 Introduction
- 02 Understanding Unley and North Unley Park
- 03 Community Consultation Summary
- 04 Design Principles and Design Directions
- 05 Master Plan Key Actions
- 06 Implementation

- 07 Appendix
- 08 Site Assessment
- 09 Community Consultation Summary Phase 1
- 10 Community Consultation Summary Phase 2



INTRODUCTION

The North Unley Park Draft Master Plan sets out the long-term vision for the park for the current and future recreational needs of the community of the City of Unley.

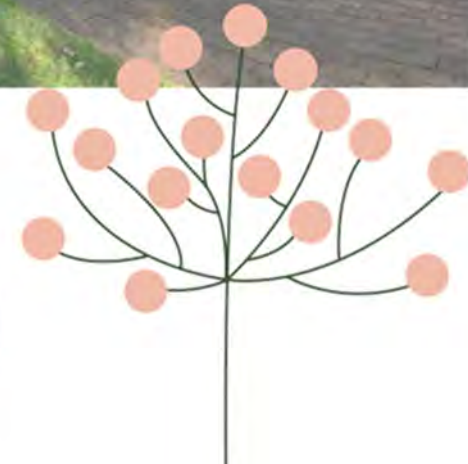
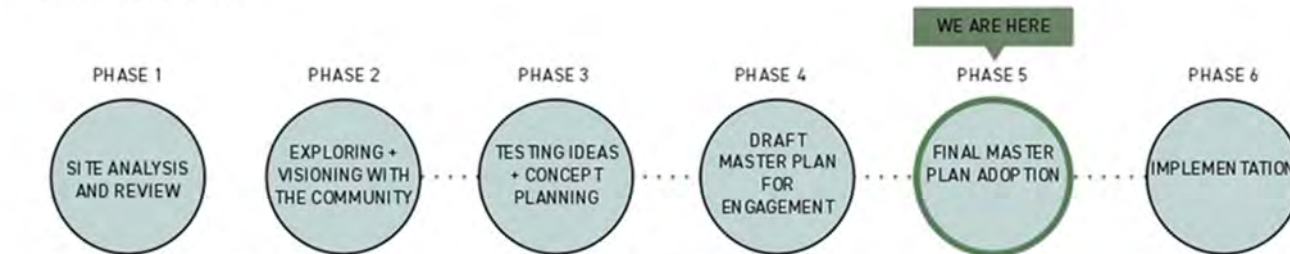
The Plan is intended to act as both a resource and an aspirational guide for the community and Council. Working collaboratively with the local community and key stakeholders to provide a socially inclusive environment and shared flexible spaces.

The City of Unley undertook engagement to understand and appreciate the range of community and experiences and to develop a shared vision for the future of North Unley Park.

The Master Plan brings together key ideas and values from the community and builds on the strengths of the park. The plan provides a holistic approach to the development of the park as funding opportunities arise and ensure staged development of the park is realistic and achievable.

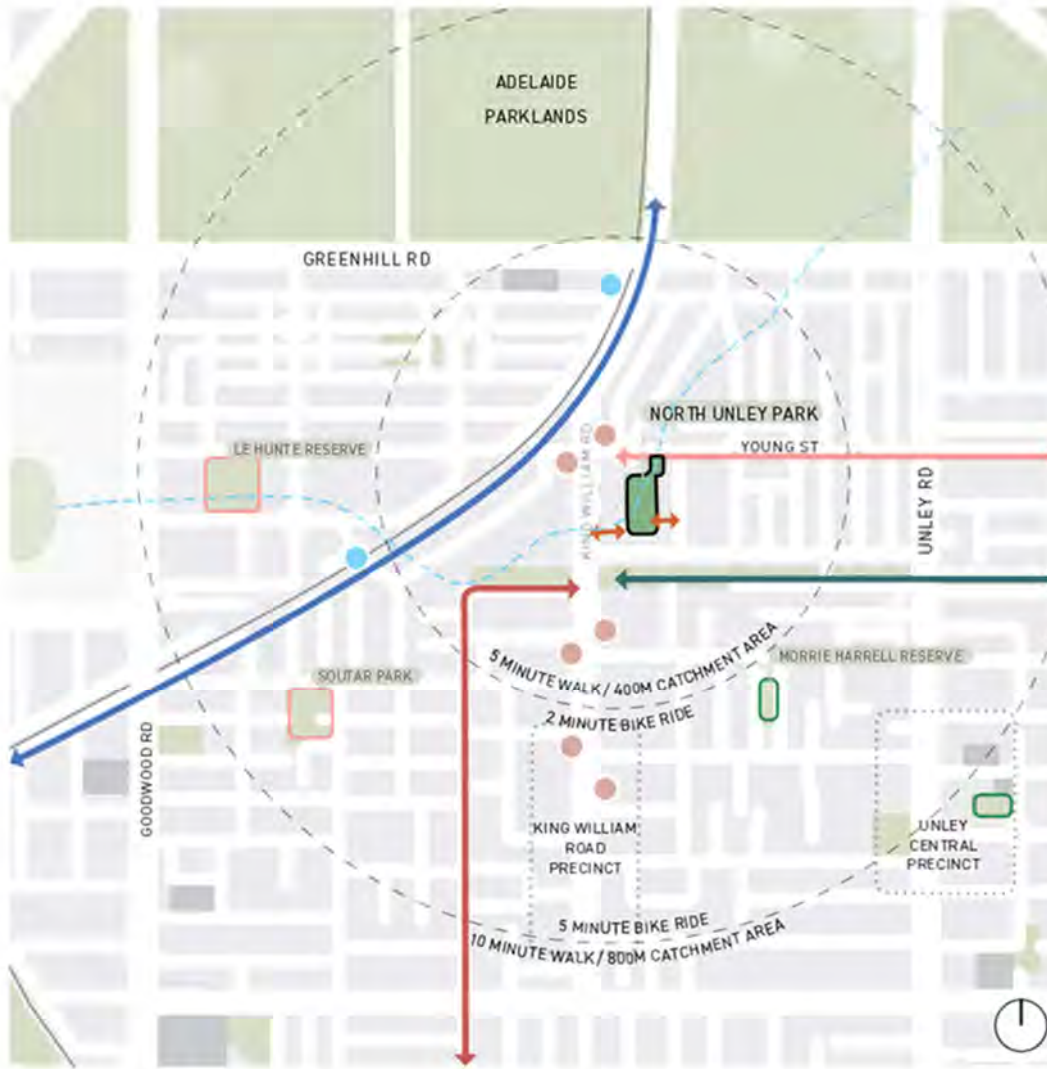


THE PROCESS TO FAR



4 DRAFT North Unley Park Master Plan

UNDERSTANDING UNLEY



NEIGHBOURHOOD CONTEXT

North Unley Park is located at 237 Young Street, Unley and is nestled in between the suburbs of Unley, Wayville and Goodwood. The park is situated within a 5 minute walk from business districts (Greenhill and King William Road), and a mix of residential housing.

North Unley Park is classified as a Neighbourhood Park and provides the only greenspace within its 400m catchment area in the City of Unley. The wider catchment area of 800m provides greater access to the South Park Lands (Regional Park) and offers two

Neighbourhood Parks (Le Hunte Reserve and Soutar Park) and one Local Park (Morrie Harrell Reserve).

The Walking and Cycling Plan identifies Young Street as an east-west neighbourhood 'low traffic' bike route within the Unley area, linking to Glen Osmond Road to the east and the Mike Turtur Bikeway to the west.

The Park Lands Creek is another important aspect of North Unley Park which captures downstream flows from the flood managements projects currently undertaken in South Park Lands.

- Young Street 'low traffic' neighbourhood bike route
- Mike Turtur Bikeway
- Glen Osmond Creek Linear Trail (walking cycling Plan and Open Space Strategy)
- Woods/Weller Bike Boulevard
- Future strategic connections
- - - Parklands Creek
- Catchment Area
- Bus Stop King William Road
- Tram stop
- Neighbourhood Park
- Local Park

UNDERSTANDING NORTH UNLEY PARK



EXISTING CONDITIONS

North Unley Park is a fully enclosed park measuring 4533sqm in size. It has one formal entry/ exit from Young Street.

The City of Unley's 'Living City Open Space Strategy' outlines the strategic importance of this park and elevates North Unley Park as a Neighbourhood Park status and the role of the Park within the wider region. It also references the need for improved access and naturalisation of the creekline.

The Council's Community Land Management Plan has identified it as a Minor Park category and the role the park plays in the City of Unley context, as well as acknowledge the physical form

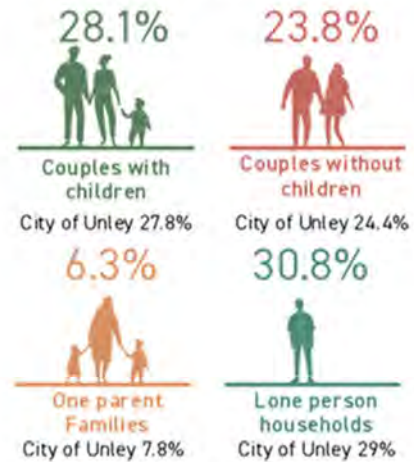
and capacity for use. The irregular shape of the park and stormwater management creates the need for several shared land easements with adjoining properties. This includes an easement for unrestricted right of way over the laneway to Killicoat Lane. Another two easements were created with 53 and 59 King William Road to help manage the stormwater of the Park Lands Creek.

The park features open grass areas for recreational uses and dog off-leash purposes, a small fenced playground, public toilets, a BBQ, and various park furniture arrangements. The Park Lands Creek runs through the site however is fully fenced

- | | |
|--|---|
| 01 Existing playground | 06 Potential access through easement on private land to King William Road |
| 02 Existing toilet block | 07 Paved footpath |
| 03 Lot 12 Laneway access to Killicoat Street (right of way easement) | 08 Main entry from Young Street |
| 04 Lot 53 Knox Court Strata with 37 properties | 09 BBQ and picnic table |
| 05 Lot 59 Strata with 3 properties | 10 Park Lands Creek |
| | 11 Footbridge |
| | 12 Half basketball court |

UNDERSTANDING NORTH UNLEY PARK

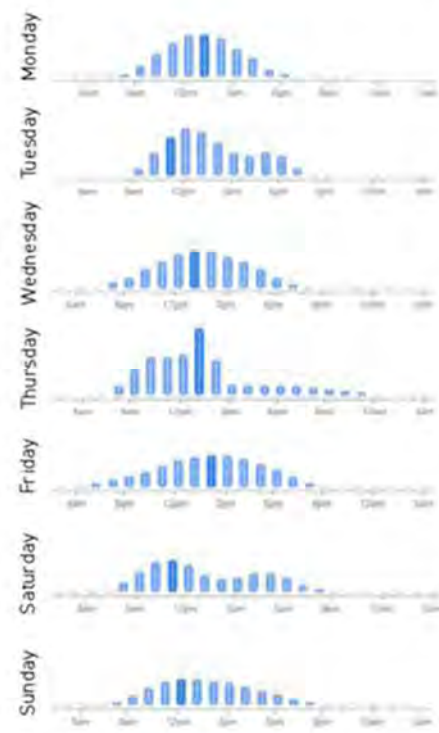
HOUSEHOLD STRUCTURE AROUND NORTH UNLEY PARK



POPULATION DENSITY (PERSONS PER HA)



GOOGLE POPULAR PARK TIMES DATA



Data Source
Google 2021

The demographic data from the 2016 census highlights the higher percentage of families with children (28.1%) have children under 15 years old (14.7%).

In comparison couples without children (23.8%) and people who live in single households (30.8%) account for more than half of the potential user profile.

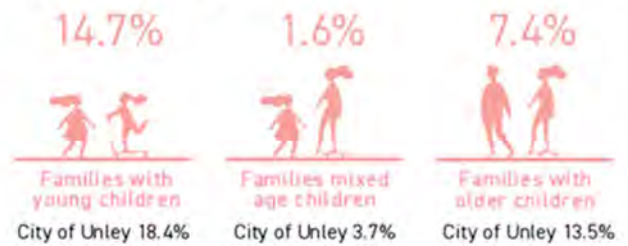
These results highlight the importance of providing socially inclusive environments and shared flexible spaces for varied ages in the community.

Google Usage Data

The data collected from Google was used to determine popular times, and visit duration. Google uses aggregated and anonymized data from users who have opted in to Google Location History. It should be noted this data is a specific sample size of users and may not be an accurate representation of all daily user.

The average length of stay according to Google is up to 25 minutes and peaks during the lunchtime period of 12 - 2pm. The proximity to nearby business precincts may contribute to this peak.

AGE OF CHILDREN



Young children:
Children aged under 15 only

Mixed age children:
One or more children under 15 and one or more children over 15 (must have 2 or more children)

Older children:
Children aged 15 and over only

COMMUNITY CONSULTATION SUMMARY

PHASE 1

PHASE 2



ABOUT THE CONSULTATION PHASE 1

The City of Unley undertook community consultation to understand and appreciate the range of views and experiences and to develop a shared vision for the future of North Unley Park.

Phase 1 began as Council-led community consultation in Aug-Sept 2021 to explore the types of experiences and views of the park. There was great local interest and participation in the engagement process with over 150 people contributing through face-to-face and online methods. This included the facilitation of 2 reference groups with 25 participants, internal stakeholder groups, 48 responses to the Online survey, over 80 attendees at the community engagement day, and 185 visits to the YourSay website.







There were some differing views about the future of the Park. A common theme throughout the engagement referenced the experience with the creek, safety, and improvements to the visual amenity and facilities.

90+
ideas and
comments

48
online
surveys

185
YourSay
Site visits

PHASE 1 COMMUNITY CONSULTATION - WHO WE ENGAGED

| | HOW WE ENGAGED | WHO WE ENGAGED |
|-----------|---|---|
| ONLINE | YourSay Unley Online Portal  <ul style="list-style-type: none"> Letter package with reference to website yoursay.unley.sa.gov.au/northunley Online survey about how they currently use the park and the opportunities Ideas pin board and interactive drop pin map September 2021 | <ul style="list-style-type: none"> 48 registered respondents 185 YourSay page visits 20+ drop pins |
| | Social Media  <ul style="list-style-type: none"> Facebook and Instagram posts were used to promote the Community Engagement Days Adelaide East Herald article 23 Sept 2021 | <ul style="list-style-type: none"> Facebook Posts reached over 700 users and engagement with over 77 users Instagram Posts reached 500+ followers and 13 likes. |
| | Information Posters  <ul style="list-style-type: none"> Five locations were selected around the site and main streets to install information posters for both the online survey and community engagement day, September 2021 | <ul style="list-style-type: none"> Pedestrians, cyclist and drivers |
| IN PERSON | Targeted Reference Group Sessions  <ul style="list-style-type: none"> Living Young Reference Group Active Aging Alliance Group Understanding different user groups and what the needs and preferences | <ul style="list-style-type: none"> 25 Participants 80 + comments and ideas |
| | Community Engagement Day  <ul style="list-style-type: none"> An Engagement Day 12th September, 12- 3pm, registration through eventbrite 3 discovery stations throughout the park to ensure a COVID safe event and gather ideas throughout the day. Council offered a chance to win a \$50 Capri Cinema Voucher as well as free ice cream and donuts | <ul style="list-style-type: none"> 80+ Participants and conversations 90+ Ideas |
| | Key Internal Stakeholders  <ul style="list-style-type: none"> City of Unley Elected Members Workshop One on one meetings were held with key internal stakeholders September 2021 | <ul style="list-style-type: none"> 16 participants |

WHAT WE HEARD PHASE 1

From the feedback we heard several key themes were important to the community . We used these to inform the development of the Master Plan.

We heard the community values the proximity and locality of North Unley Park and the peaceful nature of the place. During the engagement process most participants recognised the need for improvements within the Park.



Improving the experiences with the creek and natural amenity

- Celebrate the creek line by removing the fence to create opportunities to interact with it
- Interaction with the water
- Enhance the biodiversity of the creek
- A more accessible bridge and alternative ways to cross the creek
- Maintain the flood management requirements of the creek within the Park.



Improving safety within North Unley Park

- Increase accessibility and improve entry / exit points across the park.
- Increase passive surveillance across the park.
- Investigate options to address history of antisocial behaviour associated with the existing toilet block.



Improving the range of experiences for the local community

- Provide more adventurous play areas or nature play, to suit a greater range of ages.
- Introduce whimsical garden or shared garden experiences.
- Retain and enhance mixed-use half court and support with additional fitness equipment.
- Enhance existing pathway to support safe scooter/bike riding loop.



Improving facilities for social gatherings, picnics, barbecues and all-weather access

- Ensure equal access to all facilities and amenities.
- Provide new gathering spaces with increased seating and shelter.
- Increase the tree canopy for shade and habitat creation.
- Relocate or replace existing toilet with a smaller, secure toilet facility.



ABOUT THE CONSULTATION PHASE 2

Phase 2 consultation period was undertaken between March and April 2022 using both online and in-person methods. This consultation process was to test the ideas and create more community awareness of the proposed draft Master Plan and seek community feedback.

The Draft Master Plan set out 4 key design principles, supported by 4 design directions and 15 actions to achieve the desired change over a 10-year time frame.

The survey results captured 46 respondents and the drop-in sessions had over 30 participants and discussions.







Some common trends in the feedback and views expressed included the following:

- Strong support for increasing green canopy across the park particularly to increase privacy along the neighbouring fences and a consistent coloured fence.
- Support for replacing or refurbishing the existing toilet facility.
- Support for a new central shelter and upgraded picnic facilities.
- Support for improving areas of

the park which have overgrown vegetation to ensure clearer sight lines and passive surveillance.

- Support for a central playground space.
- Support for improving the experience with the creek, however, some views expressed further investigation into flood management of the creek.
- Some expressed views to simplifying some of the proposed components particularly the terrace garden and creating better bridge access to the underused western quadrant of the park.
- Some views highlighted the need for flexibility in the park with the retention of open grass areas and continuing to cater to dog users in the proposed improvements.
- Some suggested to formalise the Young Street entry and create more of a slow point along Young Street. However, through further traffic data analysis of Young Street a slow point was not deemed suitable.
- Some views expressed had concerns regarding safety and privacy with the proposed opportunity of access through to King William Road and the laneway to Killicoat Lane.

PHASE 2 COMMUNITY ENGAGEMENT

| | HOW WE ENGAGED | WHO WE ENGAGED |
|-----------|---|--|
| ONLINE | YourSay Unley Online Portal  <ul style="list-style-type: none"> • www.yoursay.unley.sa.gov.au/northunley • Online survey about the Draft Master Plan • March 2022 | <ul style="list-style-type: none"> • 46 registered respondents • 87 YourSay page visits |
| | Social Media  <ul style="list-style-type: none"> • Facebook and instagram posts on March 10 2022 were used to promote the drop in sessions and survey | <ul style="list-style-type: none"> • Facebook Posts reached over 180 users, 200 post impressions • Instagram Posts reached 150+ followers. |
| | Information posters and postcards  <p>Eight locations were selected around the site and main streets to install information posters for both the online survey.</p> <p>Information postcards sent to businesses and households within 500m of the park.</p> <p>March 2022</p> | <ul style="list-style-type: none"> • Pedestrians, cyclist and drivers • 500+ Local businesses and residents |
| IN PERSON | Targeted online Engagement  <ul style="list-style-type: none"> • Targeted emails to key reference groups; • Living Young Reference Group • Active Aging Alliance Group • Participants from phase 1 engagement • Presentation and conversations with Key stakeholder groups. | <ul style="list-style-type: none"> • 2 reference groups • 1 Key stakeholder group • 48 direct emails to phase 1 participants. |
| | Targeted Drop in Sessions  <ul style="list-style-type: none"> • 3 scheduled drop in sessions were proposed at the Park: • 16th March (6:00 - 6:45pm) Cancelled due to wet weather • 17th March (12:00 - 12:45pm) • 17th March (5:30 - 6:15pm) | <ul style="list-style-type: none"> • 30+ Participants and conversations • 4 phone call conversations |
| | Key Internal Stakeholders  <ul style="list-style-type: none"> • Meeting were held with key internal stakeholders • March - April 2022 | <ul style="list-style-type: none"> • 5 participants and conversations |

RECENT CHANGES TO THE DESIGN

PREVIOUS DRAFT DESIGN



What Community Said...



Some views indicated the need for more flooding protection measures.



Some members of the community prefer a simplified terrace to view the creek with less risk of water overflow from the creek.



Some views highlighted the need for flexibility in the park with the retention of more open grass areas. The draft design has 860 sqm of open grass area.



Some views expressed concerns any changes would need to continue to cater to dog users and reference them in the plan.



Sightlines and visibility across the Parklands creek and ability to access the western quadrant of the park is important.



Some views expressed strong concerns about safety and privacy with the proposed opportunity to access King William Road.

FINAL DESIGN



More Natural Park



More Active Park



More Green Park



More Accessible Park

Changes we've made....



Parklands Creek

Simplified the creek landscape setting with a seating wall overlooking the creek and maintained the level of existing flood management.



Increased grass area

We heard flexible space is valuable to users and have doubled the amount of open grass to 1729sqm from the previous design. This was achieved by simplifying the terraces and playground footprint and retaining the existing footpath configuration.



Playground

The proposed playground has a smaller footprint for more open grass area and will be fenced to continue to cater for dog users in the park.



Access bridge

Create a low maintenance informal setting with cleared overgrown vegetation. Refurbish the existing bridge to reconnect the western quadrant to the main Park and improve safety and security.



Future Connections

Understand the concerns of safety and security from the Knox Court residents over the easement land area. Any further investigation to create a connection will develop in consultation with 53 King William Road.

DESIGN PRINCIPLES

From early community engagement, the following four design principles reflect the community and key stakeholder aspirations for North Unley Park.

These principles provide a framework for making decisions about the park.

In response, the Master Plan is made up of four key design directions in the Park.

The design principles and directions are underpinned by the recognition that North Unley Park is on the traditional lands of the Karna people and the willingness to strengthen the connection to country.



More Natural Park

A more natural park which celebrates the creek passing through it



More Active Park

A more active park with a range of play activities for the local community



More Green Park

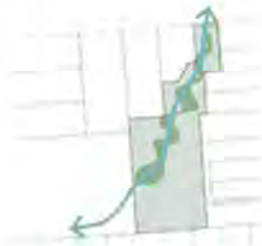
A greener park, valued for its open grassed areas, tree canopy and seasonal colour



More Accessible Park

A park that is easily accessible for people of all ages and abilities to safely relax within

DESIGN DIRECTIONS



Creek Connection

Integrate Parklands Creek as a feature of the park with riparian vegetation and opportunities for connection with nature. Ensure safety and flood management understanding of the natural system.



Big and Small Spaces

Create greater variety within the Park to support active and passive recreational uses. Provide a range of settings that support community connection and informal spaces for relaxation, contemplation and peaceful reflection.



Green Edges

Strengthen the planted edges to the park, with a diversity of species to provide a colourful and cooler backdrop for the park and the variety of spaces within.



Safety & Access

Create a more welcoming park that is easy to view, access and navigate through, and demonstrates best practice CPTED principles in its planning, design and maintenance.

NORTH UNLEY PARK MASTER PLAN



Legend

-  Grass area
-  Proposed trees
-  Existing trees
-  Seating wall
-  Flowing Garden
-  Playground and nature play
-  Paved Path
-  Picnic Table
-  Replacement fence
-  Proposed toilet facility
-  Existing retaining wall for storm water management and existing fence
-  Private land ownership
-  Site boundary
-  Proposed Dry Creekbed
-  Proposed shelter
-  Proposed Bridge
-  Interactive play artwork
-  Council land boundary
-  Proposed half basketball court
-  Proposed playground fence
-  BBQ and seating area

NORTH UNLEY PARK MASTER PLAN



More Natural Park



A more natural park which celebrates the creek passing through it

- 01 Create a dry creek bed above the existing creek channel to reference the connection to the Parklands creek. Include nature based play features within the dry creek bed.
- 02 Progressively revegetate the open creek channel of the Park Lands creek embankment with native tree canopy and understorey to support habitat creation and a more natural creekline setting.
- 03 Integrate new fencing section along the landscaped creek edge to maintain public safety. Create a small seating wall overlooking the creek for people to gather along the creekline in a landscaped setting and maintain the level of existing flood management measures.



NORTH UNLEY PARK MASTER PLAN



More Active Park



A more active park with a range of experiences and facilities for the local community

- 04 At the end of its useful life, replace the junior playground adjacent to Young Street, with a central fenced playspace beneath the existing tree canopy. The playspace should provide activities for a variety of ages.
- 05 Create an all-weather central shelter to support local gatherings, with views of the creek, playground and grassed open space. Include low-level lighting, a picnic table, seating, bins and a drinking fountain.
- 06 Maximise existing open grassed space and investigate opportunities to provide more flexible off-leash times in the park to cater for dogs.
- 07 Provide an improved setting for the existing small scale basketball/ ball games as well as introduce small exercise stations.
- 08 Collaborate with neighbouring properties to paint a consistent coloured fence along the inside edges of the Park.
- 09 Replace the existing locked bridge with a new crossing to provide access to the western side of the creek.
- 10 Clear existing overgrown vegetation and create a low maintenance informal setting that provides respite for small gatherings. Maintain boundary fencing and improve passive surveillance from its surrounds.



NORTH UNLEY PARK MASTER PLAN

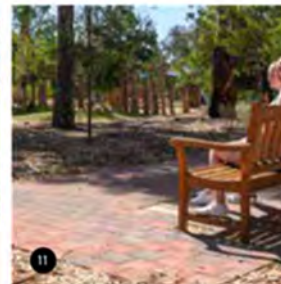


More Accessible Park



A park that is easily accessible for people of all ages and abilities to safely relax within

- 11 Renew existing pathway network and expand network across the southern part of the park to support enjoyment by small children on scooters, small bikes or skate boards. Consider new low level pathway lighting to provide more safety for users (particularly dog owners) of the park in the early evenings.
- 12 Improve passive surveillance and clear sight lines into the park by raise existing tree canopies, trim or clear overgrown vegetation, woody weeds.
- 13 Replace existing toilet block with consolidated single facility, that can be accessible to all. Investigate self cleaning, self locking and other safety features to ensure appropriate use and community value.
- 14 Create new signage along Young Street to highlight the key features of the park and establish the entrance of the park. Improve exit signage on killicoat laneway existing gate to highlight access from within the park.



NORTH UNLEY PARK MASTER PLAN



More Green Park



A greener park, valued for its open grass areas, tree canopy and seasonal colour

- 15 Maximise tree canopy cover across the park, supported with increased understorey planting of low maintenance, drought tolerant species along the edges of the Parklands Creek and fence.
- 16 Create a landscape protuberance along Young Street to mark the entry into the park, and buffer pedestrian access from vehicles moving along Young Street (loss 1-2 car parks).
- 17 Utilise existing trees and landscape features near the creek to create a playful garden featuring fairy houses, and storybook wayfinding post.



18 DRAFT North Unley Park Master Plan

INVESTIGATE OPPORTUNITIES



Parcel A: Owned by 53 King William Road (Knox Court), and defines its southern boundary, and connection between King William Road and the western boundary of North Unley Park. The current condition of the parcel is fenced from Knox Court and appears as an extension of the North Unley Park, with a number of existing trees and grassed berms.

In 1996, Council undertook the construction of a concrete culvert to improve the management of Parklands Creek. An easement for the underground culvert was created over Parcel A.

In 2013, Council began initial discussions with the Knox Court Strata Committee at Knox Court to establish a walkway connection to King William Road. Responsibility for the ongoing maintenance of Parcel A was also discussed. At the time, Council did not fund the budget to pursue the design further into detailed design.

The Knox Court Strata Committee are open to further discussions with Council regarding the long term opportunities for Parcel A and the ongoing maintenance requirements. Council may wish to give consideration to the potential purchase of the land. This option is not reflected in the Master Plan and would be subject to further Council investigation and engagement with the Strata Committee and subject to their strata decision making process.

During phase 2 consultation there were some community concerns on preserving the level of privacy and security of the adjacent dwellings should a connection to King William Road be further investigated.

Further investigations with the Strata Committee could consider:

- 18 Clear overgrown vegetation, raise tree canopy and address responsibility for ongoing maintenance of the existing parcel.
- 19 Establish a safe connection into the park from King William Road, providing an improved presentation and accessibility of the park. Further design development should take into consideration the privacy and security of the adjacent properties and address the existing level change between King William Road and the lower park.

Investigations would be influenced by ownership of Parcel A, and separate to the implementation directions proposed for North Unley Park.

EXAMPLES from City of Unley 'Glen Osmond

INDICATIVE PLANTING PALETTE

The following plant species represents the desired landscape character for the native and garden areas.



- Lawn grass area
- Native garden planting
- Garden planting



Perovskia atriplicifolia Russian Sage *Verbascum gainsborough* *Sedum 'Herbstfreude'* Autumn Joy *Conostylis candidans* cotton heads *Eremophila glabra* 'Kalbarri Carpet' *Salvia nemorosa* 'Marcus'



Austrostipa mollis Soft Spear-grass *Austrostipa nodosa* Tall Spear-grass *Dianella longifolia* Pale Flax-lily *Imperata cylindrica* 'Yalba' *Poa poiformis* 'Kingsdale' *Anigozanthos hybrid* 'Everlasting Mega Gold'

Groundcover / Understory

IMPLEMENTATION

WHAT HAPPENS NEXT?

The North Unley Park Master Plan is designed to set the long term vision for the park over the next 10 years. Realising the vision will require the co-ordination of key stakeholders, Council and community to help deliver the plan over time.

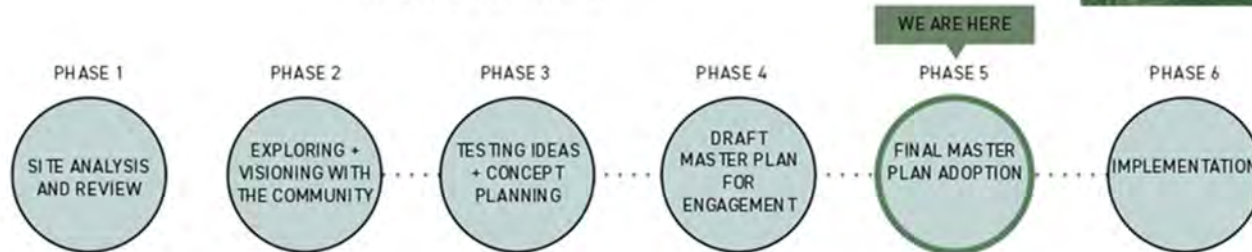
The plan will help inform future asset renewal in the park and assist with capital work budget bids to deliver upgrades and further targeted consultation and detailed design of spaces within the park.

The Master Plan provides a framework for further engagement with Kaurna to recognise and strengthen their connection to Country through the development and implementation of the individual actions.

Council will continue to investigate the partnership opportunities with adjacent properties to unlock the access and safety of the park.

The implementation table references the key actions of the Master Plan and provides an indicative low, medium and high cost to each item. Furthermore the plan prioritises the opportunities into short, medium to long term actions. These priorities have the ability to shift as grants, funding and collaboration opportunities arise.

Council will also need to reconfirm the community expectations, ensuring the implementation plan projects identified are aligned with the community needs and is realistic and achievable.



IMPLEMENTATION

| | | | | |
|-------------|-------------|---------------|----------|-----------------|
| SHORT TERM | (0-3 Years) | LOW COST | \$ | (\$0-\$50K) |
| MEDIUM TERM | (4-7 Years) | MEDIUM COST | \$\$ | (\$50-\$100K) |
| LONG TERM | (8-10) | HIGH COST | \$\$\$ | (\$100K-\$200K) |
| | | MAJOR PROJECT | \$\$\$\$ | (\$200K +) |

| REF | KEY ACTIONS | Link to principles | Indicative Cost | Stages |
|-----|---|--------------------|-----------------|--------|
| 01 | Create a dry creek bed above the existing creek channel to reference the connection to the Parklands creek. Include nature based play features within the dry creek bed. | More Natural Park | \$\$\$ | Medium |
| 02 | Progressively revegetate the open creek channel of the Park Lands creek embankment with native tree canopy and understorey to support habitat creation and a more natural creekline setting. | More Natural Park | \$\$\$ | Short |
| 03 | Integrate new fencing section along the landscaped creek edge to maintain public safety. Create a small seating wall overlooking the creek for people to gather along the creekline in a landscaped setting and maintain the level of existing flood management measures. | More Natural Park | \$ | Short |
| 04 | At the end of its useful life, replace the junior playground adjacent to Young Street, with a central fenced playspace beneath the existing tree canopy. The playspace should provide activities for a variety of ages. | More Active Park | \$\$\$\$ | Short |
| 05 | Create an all-weather central shelter to support local gatherings, with views of the creek, playground and grassed open space. Include low-level lighting, a picnic table, seating, bins and a drinking fountain. | More Active Park | \$\$\$ | Medium |
| 06 | Maximise existing open grassed space and investigate opportunities to provide more flexible off-leash times in the park to cater for dogs. | More Active Park | \$ | Medium |
| 07 | Provide an improved setting for the existing small scale basketball/ ball games as well as introduce small exercise stations. | More Active Park | \$\$ | Medium |
| 08 | Collaborate with neighbouring properties to paint a consistent coloured fence along the inside edges of the Park. | More Active Park | \$ | Medium |
| 09 | Replace the existing locked bridge with a new crossing to provide access to the western side of the creek. | More Active Park | \$\$ | Long |
| 10 | Clear existing overgrown vegetation and create a low maintenance informal setting that provides respite for small gatherings. Maintain boundary fencing and improve passive surveillance from its surrounds. | More Active Park | \$\$\$ | Long |
| 11 | Renew existing pathway network and expand network across the southern part of the park to support enjoyment by small children on scooters, small bikes or skate boards. Consider new low level pathway lighting to provide more safety for users (particularly dog owners) of the park in the early evenings. | More Accessible | \$\$\$ | Medium |
| 12 | Improve passive surveillance and clear sight lines into the park by raise existing tree canopies, trim or clear overgrown vegetation, woody weeds. | More Accessible | \$ | Short |
| 13 | Replace existing toilet block with consolidated single facility, that can be accessible to all. Investigate self cleaning, self locking and other safety features to ensure appropriate use and community value. | More Accessible | \$\$\$\$ | Medium |
| 14 | Create new signage along Young Street to highlight the key features of the park and establish the entrance of the park. Improve exit signage on killicoat laneway existing gate to highlight access from within the park. | More Accessible | \$ | Short |

IMPLEMENTATION

| | | | | |
|-------------|-------------|---------------|----------|-----------------|
| SHORT TERM | (0-3 Years) | LOW COST | \$ | (\$0-\$50K) |
| MEDIUM TERM | (4-7 Years) | MEDIUM COST | \$\$ | (\$50-\$100K) |
| LONG TERM | (8-10) | HIGH COST | \$\$\$ | (\$100K-\$200K) |
| | | MAJOR PROJECT | \$\$\$\$ | (\$200K +) |

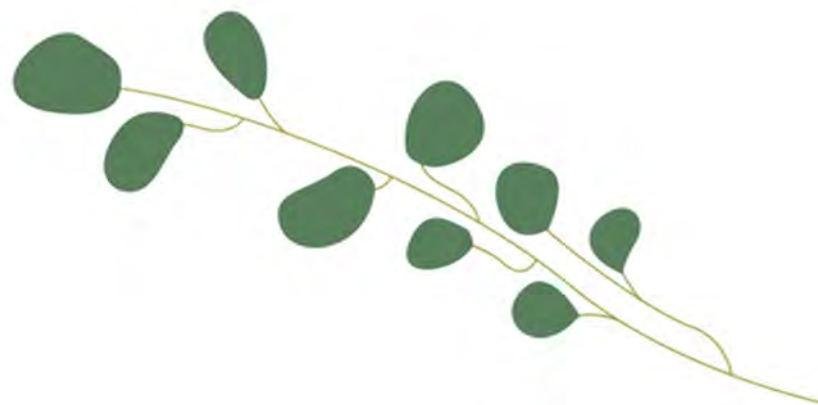
| REF | KEY ACTIONS | Link to principles | Indicative Cost | Stages |
|-----|--|--------------------|-----------------|--------|
| 15 | Maximise tree canopy cover across the park, supported with increased understorey planting of low maintenance, drought tolerant species along the edges of the Parklands Creek and fence. | More Greener | \$\$\$ | Medium |
| 16 | Create a landscape protuberance along Young Street to mark the entry into the park, and buffer pedestrian access from vehicles moving along Young Street (loss 1-2 car parks). | More Greener | \$ | Short |
| 17 | Utilise existing trees and landscape features near the creek to create a playful garden featuring fairy houses, and storybook wayfinding post. | More Greener | \$ | Short |

APPENDIX

08 Site assessment

09 Community Consultation Summary Phase 1

10 Community Consultation Summary Phase 2



SITE HISTORY



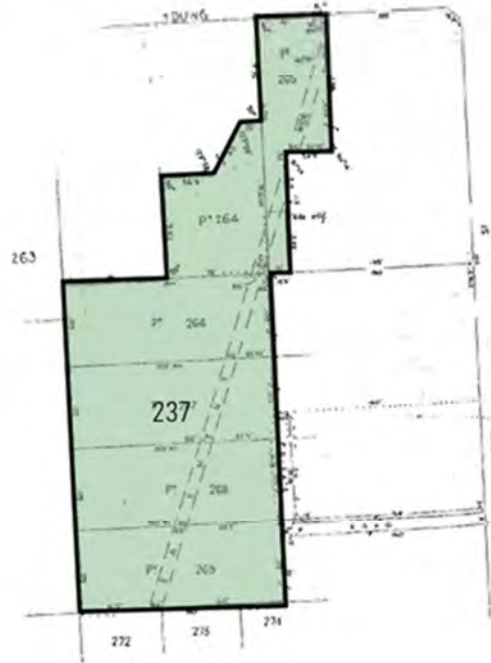
01 View of North Unley Play Park in the 1970s
02 View of North Unley Play Park entry from Young Street
03 View of North Unley Play Park in the 1970s
04 View of North Unley Play Park entry from Killicoat Street

SITE EASEMENTS



Lot 237 North Unley Park, Young Street

Certificate of title states this block was purchased by Council in July 1972.



Lot 12 Killicoat Street

Certificate of title states an easement requirement 'Subject to free and unrestricted rights of way over the land marked A'. Lot 12 Killicoat Street consist of a 1 storey dwelling and shared driveway for lot 14 and 16.



SITE EASEMENTS

Lot 53 Strata King William Road (Knox Court Strata)

The segment marked as A is subject to an Easement to the Council.

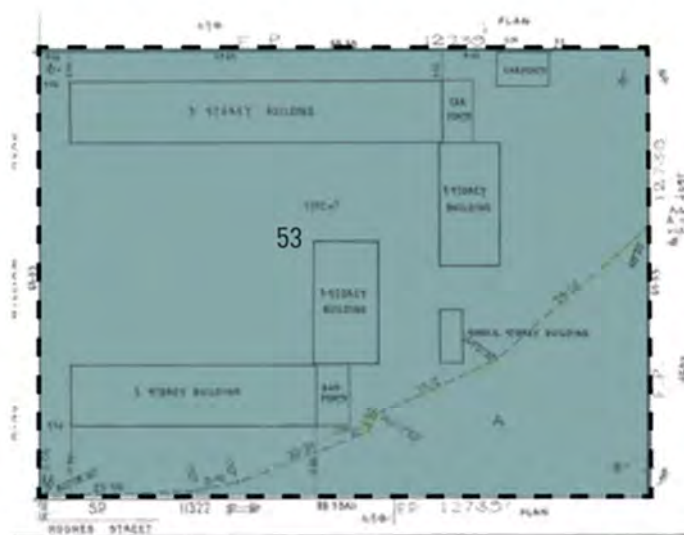
This strata is called Knox Court and contains 37 units in 3 storey buildings built in the 1970's a similar time when the playground and park was redeveloped.

The easement measures approximately 100 metres in length across the site.

In 1996, an agreement was made to accept the construction of a new

stormwater drainage channel. The residents at the time supported the acquisition of the easement for the following components;

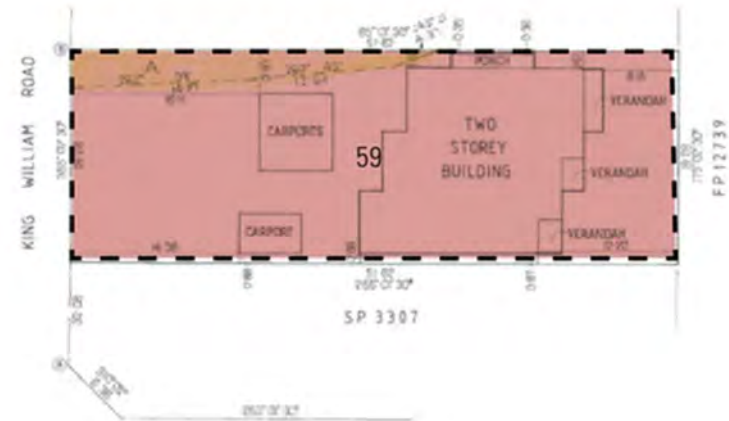
- a mesh fence with gate,
- 300mm top soil over the length of the new culvert,
- Box culvert drainage from existing storm water
- Registration of new drainage easement on common property titles
- Re-establishment of landscaping along the parklands creek



Lot 59 Strata King William Road

Portion of the common property marked as A is subject to an easement with City of Unley for drainage purposes.

In 1997, 59 King William Road built 3 properties with a two storey buildings. The easement measures approximately 30metres in length across the site.



LANDSCAPE CHARACTER



- 01 View looking north/east towards mounds along the Parklands Creek
- 02 View looking West towards King William Road
- 03 View looking south/west towards existing Parklands creek



The topography at North Unley Park fluctuates and drops steadily against the existing creekline.

Sections of the park are mounded along the Parklands Creek over the culvert and segments of the creek are fenced off from the public.

North Unley Park has an established green shady nature with predominately exotic species throughout the site. Some areas along the creekline are overgrown and can cause CPTED issues for visibility and passive surveillance within the park.

Perimeter planting beds and open grassed spaces along the creek corridor.

There is opportunity in this park to promote urban greening of a more diverse tree species and understory.

SITE IMAGES

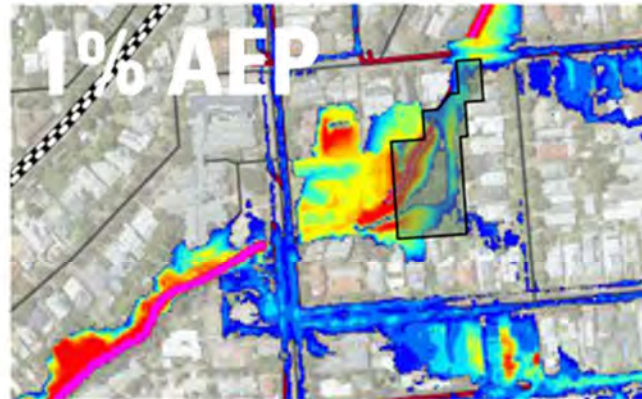


- 01 Fenced footbridge to access land over the creek
- 02 Maintenance gate entry from Killicoat Street Laneway
- 03 Mounding along Parklands Creek looking towards King William Road
- 04 Knox Court easement with City of Unley - View looking from King William Road
- 05 Toilet block located in the south/west of the park
- 06 Main entry from Young Street

STORMWATER CONTEXT



01 View of Park Lands Creek looking north
 02 View of Park Lands Creek along retaining wall of strata property 53



Diagrams for flood mapping study for annual exceedance probability (AEP) flood depth scenario

Source City of Unley Flood mapping Study 2019

The Park Lands Creek connects the greater catchment areas in the Adelaide Park Lands.

These maps demonstrate flood modeling for AEP (Annual exceedance probability) with 1% representing a 1 in 100 years chance and 10% 1 in 10 years chance

ASSET CONDITION RATING



Source City of Unley Asset Condition rating 2017



| ASSET TYPE | OPEN SPACE CONDITION ASSET RATING | QUANTITY |
|-----------------------|-----------------------------------|-----------|
| PLAYGROUND EQUIPMENT | Average ●●●○ | 1 |
| BBQ | Good ●●●○ | 1 |
| DRINKING FOUNTAIN | Poor ●○○○ | 1 |
| PICNIC TABLES | Poor ●○○○ | 3 |
| BOLLARDS | Average ●●●○ | 9 |
| BASKETBALL HALF COURT | Average ●●●○ | 1 |
| PAVED PATH | Not rated | 240 lin m |
| SEAT WITH PLAQUE | not rated | 1 |
| BIN | note rated | 1 |
| FENCED CREEKLINE | Average ●●●○ | 170 lin m |
| FOOT BRIDGE | Poor ●○○○ | 1 |
| TOILET | TBC | 1 |
| ENTRY SIGNAGE | not rated | 1 |

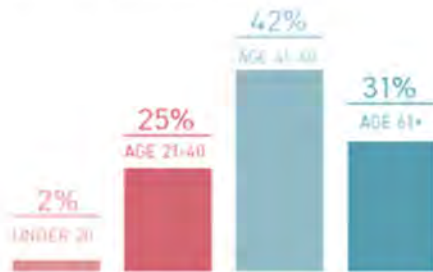
- 01 View looking south from Young Street entry
- 02 Existing BBQ and picnic table

The current asset rating for North Unley Park shows an average to poor scoring based on the 2017 data. The ratings indicate the assets are due for upgrading and investment in the coming years.

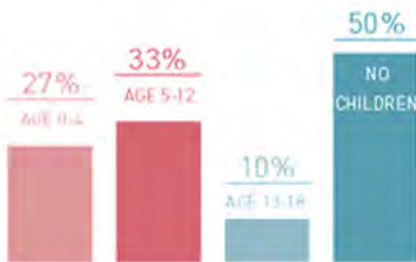
While the park currently has typical elements found in a Neighbourhood Park it does not have sheltered areas or spaces that encourage longer stays.

PHASE 1 CONSULTATION SURVEY RESULTS

Age of people surveyed

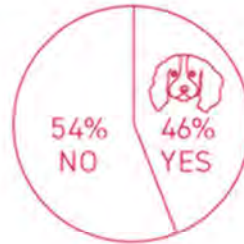


Households with Children



48
online surveys

Do you have a dog?



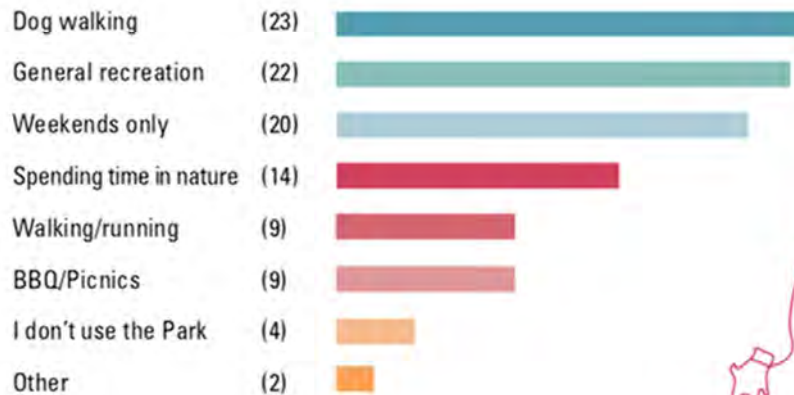
Travel to the Park by:



How often do you visit the Park?



How do you currently use the Park?



"Practice bike riding"
"With grandchildren as part of a bike ride along Charles Walk"



PHASE 1 CONSULTATION SURVEY RESULTS

If you don't use the Park, please tell us why?

| Unwelcoming | Enclosed access | Feeling unsafe | Lack of passive surveillance |
|---|--|--|--|
| "It feels like a dead-end, unwelcoming space. It's hard to just pop in. Feels like it takes a lot of effort." | "It is too enclosed, not very welcoming, has little in the way of facilities. It seems a bit pointless." | "It is not fully visible from the main roads and as such on and off I have seen some people in the park which makes me feel quite unsafe to be there on my own." | "I have rarely seen anyone use it, one reason is the detour required to access the park, additionally it has areas that are not well lit kind of hidden or out of sight from the roads. the creek is not well maintained..." |



What do you not like about the Park ?

| Outdated Playground | Antisocial behaviour | Lack of community safety | Difficult to access |
|--|---|--|---|
| "Terrible playground, always too hot in summer, too difficult to climb, then a tiny slide! ride on toys and seesaw are awful". | "The toilet block which is very unsafe, attracting the wrong types of users to the park." | "It feels small, not open spaced and not potentially safe (feels as though you could be cornered, subjected to unwanted attention and under the sight of bordering dwelling occupants)". | "It would be great if the playground could be upgraded to suit a wider range of ages. Dogs without leash make it difficult to access greenspace - accessible and safe, better lighting and safety measures" |



What you like about the Park ?

| Natural Environment | Peaceful Nature | Close proximity and locality | Quite and Private |
|--|---|---|---|
| "The natural and peaceful space. The trees. The fact it isn't structured or over planned. It is natural and quietly welcoming neighbourhood friendly and discreet... private public space for meditation and quiet enjoyment." | "Great neighbourhood park with lots of friendly local visitors, very good place for dogs to run in their own space away from children's playground and BBQ areas" | "My home opens out onto the park, through my back gate. I am in the park, several times a day... I love the park, because of the closeness to my property. I have quite an invested interest in the park, and love the serenity of it..." | "It's a quiet spot that doesn't get too busy. It's green and secluded. The path is great for young kids to ride their bikes and scooters on." |














PHASE 1 CONSULTATION SURVEY RESULTS

If you could select one priority for North Unley Park, What would it be?

| | |
|--|--|
| <p>PRIORITY 1</p> <p>A more natural park which celebrates the creek passing through it</p> | <p>PRIORITY 2</p> <p>A more active park with a range of play activities for the local community</p> |
| <p>PRIORITY 3</p> <p>A greener park, valued for its open grassed areas, tree canopy and seasonal colour</p> | <p>PRIORITY 4</p> <p>A park that is easily accessible for people of all ages and abilities to safely relax within</p> |











What additional features would you like to see provided at the Park? Please rank in order of importance from 1-10, with 1 being the most important and 10 being the least important:

- Ranking
- 1  Improve the connection to nature, creekline and visual amenity
 - 2  Improve biodiversity and habitat creation for local wildlife
 - 3  Create safe settings for people to see, do, experience and places to meet
 - 4  Provide open grass areas for picnics, kick about and recreation activities
 - 5  Design places to play and interact socially in a playground setting
 - 6  Introduce spaces for social gatherings, picnics, barbecues and all weather access
 - 7  Lighting for pedestrians and places where people gather to support safe night time access
 - 8  Create inclusive and social spaces accessible for all
 - 9  Provide better connections and entries throughout the park, particularly to King William Road
 - 10  Celebrate Kaurua connection to country

PHASE 1 CONSULTATION REFERENCE GROUP OUTCOMES

The City of Unley engaged with two stakeholder groups called the Living Young Reference Group (Youth) and Active Aging Alliance Group (Seniors). Both reference groups were asked to imagine they were these key user groups and explored the types of needs and experience different people wanted in the Park. From the feedback we heard that several key themes were both important to the youth and seniors.

| User Groups | Feedback |
|--|--|
| Youth  | <ul style="list-style-type: none"> Biodiversity improvements along the creek and catchment areas to help filter the water Better entries and safety as entry is quite hidden Playground for different ages/ multi-generational Gathering/ Lounging spaces and BBQ areas Protecting biodiversity areas |
| Senior / Grandparent  | <ul style="list-style-type: none"> Security and good lighting Safe pathways and better connections to bike networks Accessible facilities such as toilets, seating Ambulance access Natural plantings Age friendly exercise equipment |
| Person with Disability  | <ul style="list-style-type: none"> Accessible facilities (paths, toilet) Somewhere safe, secure, no hazards (eg entrance and exits) Sensory or memory garden No loud noises or bright lights Protection from weather |
| Local Worker  | <ul style="list-style-type: none"> Connection with nature Information signage such as flora and fauna and indigenous language Facilities (Seats, water fountain, toilets) Spaces to sit together or alone on lunch break Phone charging station Workout area |
| Family  | <ul style="list-style-type: none"> Shelters, gathering BBQ areas Facilities such as toilets, seating and drinking fountain Play equipment with nature play and tree for climbing |
| Young Children  | <ul style="list-style-type: none"> Things to see and keep children entertained Nature play, and inviting playground area with monkey bars, slides etc Open grass areas |
| Couples  | <ul style="list-style-type: none"> Open picnic areas, drinking fountains, toilets Romantic garden areas with open grass areas and flowers Quietness and private spaces |
| Lone Person  | <ul style="list-style-type: none"> Importance on safety and access when visiting alone Dog friendly areas Places to sit in the shade and shelter from rain Activities to do such as exercise equipment |




Key Themes

- Feeling safe within North Unley Park
- Improving the experiences with the creek and play
- Accessible park facilities
- Improving access, security and safety
- Multi-generational playspace

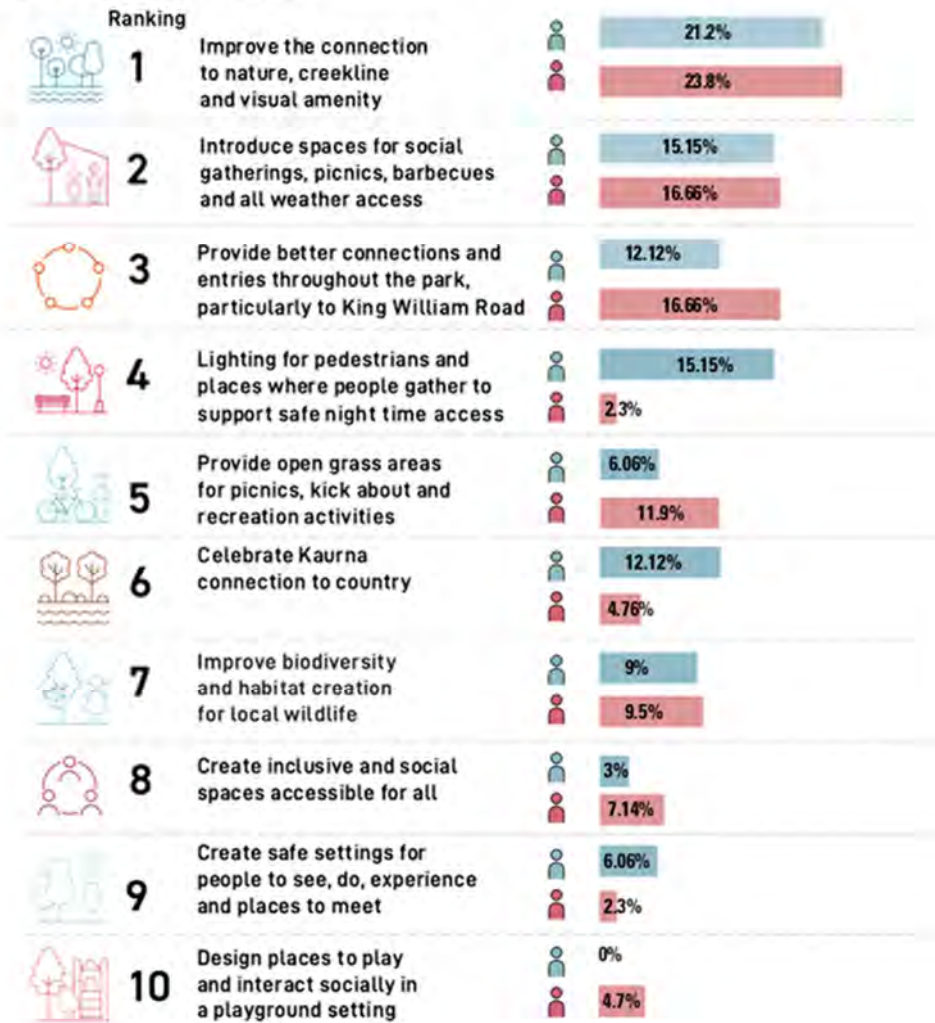


PHASE 1 CONSULTATION REFERENCE GROUP OUTCOMES

 Living Young Reference Group
11

 Active Aging Alliance
14

The reference groups were asked to use coloured dots to prioritise the principles important to the redevelopment of North Unley Park. Similar to the community Survey, the highest priority is to improve the connection to nature, creekline and visual amenity. As well as higher priority for better connections and lighting access.



PHASE 1 COMMUNITY ENGAGEMENT DAY

The community engagement day was held at North Unley Park on Sunday 12th September. Despite the wet and cold weather over 80 participants attended the event. Three ideas stations were set up throughout the park to capture feedback on community ideas including opportunities and challenges for considerations in development of the Master plan.

"We need more stuff for bigger kids, Nature play and sandpit if possible, climbing frames, Access to King William Road, Places to sit and have some food, more bins, more places to sit/ shelter as kids play around"

"We need to incorporate the creek into water play area with stepping stones and multiple bridges for kids to climb across the creek. We need security lighting, shelter areas for sun and rain as well as more seating and picnic areas."



Key Ideas

Improving the recreational experiences

- Gathering spaces with seating and shelters
- Active Recreation and open grass areas
- More adventurous play areas (treehouse/ flying fox/bike riding loop)
- Nature Play
- Relocation of the playground area
- Improved amenities and create accessible locations (lighting/bins/drinking fountain/toilets)
- Consider a mixed use halfcourt
- More communal spaces and shared community gardens
- Exercise equipment
- Differing opinions on fencing the Young Street entry for children and dogs
- Hidden/ whimsical garden experience



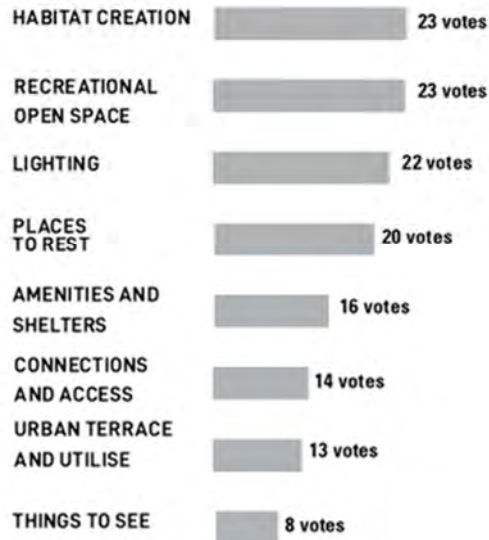
Key Ideas

Connection to Creekline and visual amenity

- More greening along the edges or consistent fences
- Activate the western side of the creek
- Less fencing of the creek
- A more accessible bridge and alternative ways to cross the creek
- Interactions with the water
- Increase planting along the creek and removal of invasive tree species (Ash and Poplar)
- Balance flood management with creek interaction
- Improved maintenance of the creek
- Cover a segment of the creek to create more usable space

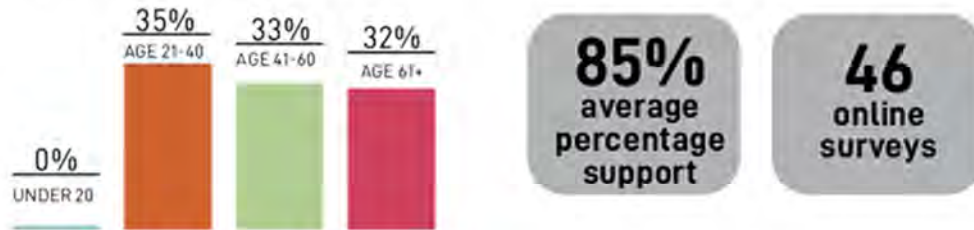
PHASE 1 COMMUNITY ENGAGEMENT DAY

Participants on the engagement day were asked to discuss and consider opportunities using a range of themed images and voted using coloured dots. A total of 266 dots were placed on the images. The top 3 images were places to interact with water, improvements to the creek line amenity and playspaces.



PHASE 2 CONSULTATION SURVEY RESULTS

Age of people surveyed



Why do you come to the Park? (Select a maximum of 3 options)



- OTHER "meetups with friends for coffee"
- OTHER "The park backs onto my back fence".
- OTHER "I live on the park. My children use"
- OTHER "Sometime with my son who likes playing in half basketball court or footy".

From the feedback we heard there were several key themes were important to the community. These themes were consolidated into four key principles which provide the overall strategic direction for the Master Plan. These principles include:

- More Natural Park**
A more natural park which celebrates the creek passing through it.
- More Active Park**
A more active park with a range of play activities for the local community.
- More Green Park**
A greener park, valued for its open grassed areas, tree canopy and seasonal colour.
- More Accessible Park**
A park that is easily accessible for people of all ages and abilities to safely relax within.



- Yes, I am supportive of the design principles 39 (85%)
- No, I'm not supportive of the design principles 7 (15%)

PHASE 2 CONSULTATION SURVEY RESULTS

If you answered 'No'. Please let us know on how can the principles be improved?

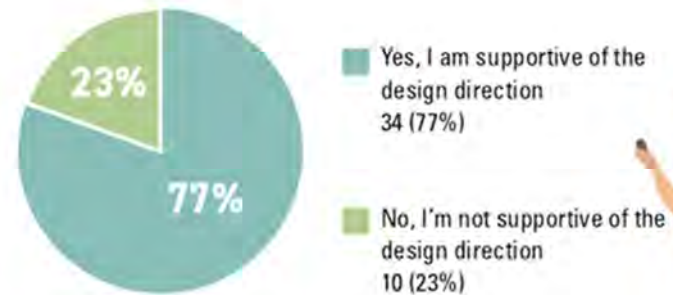
| Improve flooding | Reduce accessibility | Increase green open space |
|---|--|---|
| <p>"...with climate change it has now more probability of having events which will cause flooding I think we need to have higher walls and wider drains which can move high quality water..."</p> | <p>"... opening should not lead to also having a direct entry or easy entry to 53 King William Rd . 53 King William rd has only 1 entry and exit point for its resident for safety and we will like to keep it that way"</p> | <p>"The plan will reduce the open space for children aged 10-18 who may want to kick footies or throw balls..."</p> |

Discussion

- Respondents indicated a high level of support (85% for Yes) for the design principles.
- A low percentage of 15% indicated no support for the design principles and had concerns regarding more community use, access through private land and retaining the open green grass areas for free play. Some suggestions included improving the flooding measures with higher walls and wider catchment.

The design directions provide a framework to enable change and improvements within the park, which reflects the community's shared aspirations. The Four directions include:

| | | | |
|--|--|---|---|
|  <p>Creek Connection Integrate Parklands Creek as a central feature of the park with expanded opportunities for connection with nature and understanding of natural systems.</p> |  <p>Big and Small Create greater variety within the Park to support active and passive recreational uses. Provide a range of settings that support community connection and informal spaces for relaxation, contemplation and peaceful reflection.</p> |  <p>Green Edges Strengthen the planted edges to the park, with a diversity of species to provide a colourful and cooler backdrop for the park and the variety of spaces within.</p> |  <p>Safety & Access Create a more welcoming park that is easy to view, access and navigate through, both day and early evening and demonstrates best practice CPTED principles in its planning, design and maintenance.</p> |
|--|--|---|---|



PHASE 2 CONSULTATION SURVEY RESULTS

If you answered 'No'. Please let us know on how can the design directions be improved?

| Privacy of private land | Available green open space | Flooding measures | Acknowledgement of dogs in the plan |
|---|---|--|--|
| <p>"I do not support increased access to the park specifically via the easement at 53 King William road which is private property".</p> | <p>"...The largest of the spaces for ball games etc needs to be larger..." "As per the plan, there is an additional cycling track that will reduce the clear green area for kicking footy balls".</p> | <p>"It would be good if the creek is closed with a concrete slab and the space is used for community purpose."</p> | <p>". Most of the people answering a previous survey walked their dogs in the park, but there is no mention of retaining dog walking as one of the functions of the park. I want to see a guarantee for dog access written into the plan..."</p> |

Discussion

- 77% of respondents indicated support for the design direction.
- 23% of respondents indicated no support for the design direction and had similar concerns regarding privacy of private land and the retention of open grass areas as well as evergreen buffers along the edges.



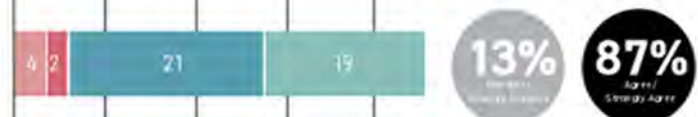
PHASE 2 CONSULTATION SURVEY RESULTS

The Draft Master Plan presents 15 actions to help improve and enhance the existing character of the valued park.

Create a dry creek bed above the creek culvert to reference the connection to the Parklands creek. Include nature play features with the dry creek bed.



Progressively replace the existing introduced (weed) species along the culvert with a native tree canopy and colourful understorey, to support a more natural creekline setting.



Create stepped landscape terraces from the creek up into the park to provide information opportunities for people to sit and view the creekline and integrate a new fence with a landscaped setting.



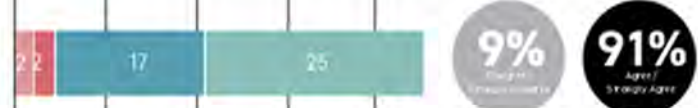
- Strongly disagree
- Disagree
- Agree
- Strongly agree



At the end of its useful life, replace the junior playground adjacent to Young Street, with a central playspace beneath the existing tree canopy. The playspace should provide activities for a variety of ages, through whimsical / storybook themes play and adventure.



Create an all-weather central shelter to support local gatherings, with views to the creek, playground and grassed open space. Include lighting, an accessible BBQ facility, picnic table, seating, bins and drinking fountain.



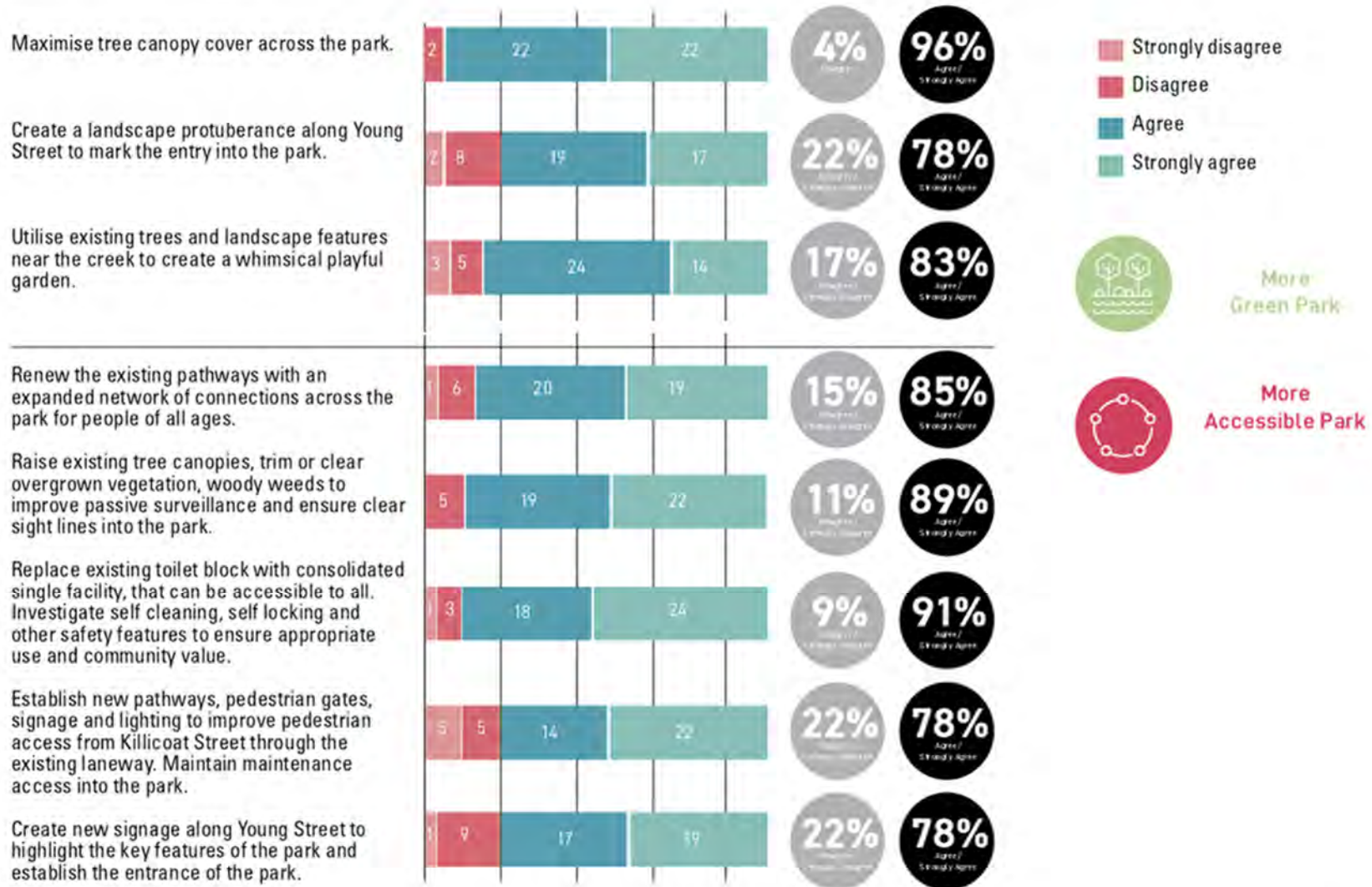
Collaborate with neighbouring properties to paint a consistent coloured fence along the edges of the Park.



Maximise existing open grassed space and provide a better setting for the existing small scale basketball/ ball games as well as introduce small exercise stations.

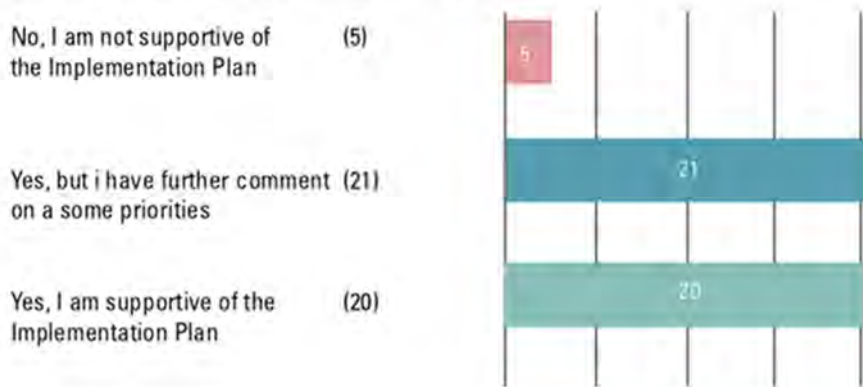


PHASE 2 CONSULTATION SURVEY RESULTS



PHASE 2 CONSULTATION SURVEY RESULTS

Are you supportive of the implementation Plan?



Discussion

- 89% of respondents indicated support for the implementation plan and some had suggestions to reduce the time frames to short term actions. Others were supportive but had concerns regarding the opportunities to create a connection through to King William Road and the use of private land.
- 11% of respondents indicated no support for the implementation plan mainly because of their objection to proposed connection opportunities through private land.
- It was highlighted the priority of the creek and the safety of the users and the surrounding dwellings.



Can you please elaborate which actions you think should be higher or lower priorities ?

"... allow dogs off lead from 4pm during winter. The park is very quiet in winter and the park does not feel safe as it gets dark in winter."

"Higher are replacing play equipment with more natural play space in centre of park, removal of woody weed species and planting with natives, improving creek line with more natural environment."

"I am supportive of the implementation of the plan but do not agree to having access to the park through the Knox Court Car Park."

"As a resident of the Knox Court Complex, is to maintain the privacy, safety and security of the Knox Court residents. Clearly defined boundaries between the North Unley Park and Knox Court need to be established, including signage indicating it is trespassing"

"...ensure the park continues to be a safe environment for exercising dogs. Being able to have dogs away from children/the BBQ area/entry and exit points, is the reason we use the park, it would be a shame to lose this feature. During winter, the creek can flow very rapidly so a strong fence line which dogs and/or children can't get through should be a high priority."

"...There are safety concerns with creating public connections to and through our private property and I am personally not in support of creating public access onto our grounds.. we are concerned that allowing the public access to our property would increase the likelihood of other unsafe activity.. hopefully with the upgrades to the park this unsafe activity / behaviour will be deterred"

"...not provide access to the public into Knox Court. This is private property. ...result in unwanted incidents occurring, along with a lack of privacy for myself and other owners and tenants if a pathway was made available from Knox Court to the park. ...Some modifications could be made to showcase these 3 entrances without intrusion on private properties"

"...Creek integration needs serious consideration including detailed monitoring and tracking of water levels throughout all times of the year once the upgrades have been completed in the South parklands as I feel there is huge risk in making the creek too accessible for young children."

PHASE 2 CONSULTATION SURVEY RESULTS

"Totally opposed to encouraging public access through Knox Court car park. Not acceptable."

"This is one of the most thorough and most clear masterplans I have ever seen - and I make masterplans as part of my job! A big well done to the team, and I look forward to the future of North Unley Play Park."

"I would like a shorter timeline"

"why does it take so long?"

"Reduce the work and have a short time frame. Otherwise local residents living by the park and using the park will be negatively impacted by noise, workers, gardeners, machinery...preferene for evergreen planting."

"Community gardening opportunities/ working bee in the park to help out?"

" It is a lovely park so I encourage many of your proposed implementations. My thoughts include: 1. the addition of eye-catching signage on the corner of King William Road & Young Street ... 2. Open up the entrance from Young Street to the park so that the park is more visible and feels safer to enter, and 3. Add signage within the park to ensure people do not harm the birds and other animals which live there..."

" (1) I support the introduction of Exercise Stations. (2) Also think a Tiny Street Library would be a great asset, allowing some to simply sit and read while others in their group might exercise, use the playground etc...."

"... We would also challenge a larger and more modern court being installed as the risk of young people hanging out in a quiet park where they can't be seen from the street, playing music from speaker etc, will be too high. Lighting in the park is a good idea depending on what time it is turned off..."

"...important green infrastructure for all of Unley and it has been neglected for too long. 10 years to complete this work is too long and should be done much more quickly...."

"The overall scheme and masterplan looks great. I do have comment on altering the creek bed, there has been a history of flooding... I am not in support of any gate or access to/from our property (Knox Court) for obvious safety reasons and because our property is private, and we do not wish to make it a public walkway..."

"Lighting in the park. The magpies & larger birds & Mopock, kookaburras use the park & people like their presence. Putting lighting at night will disrupt bird breeding and safety. Green space is not just about people and not only the reason people visit..."

"A fence along the young street entrance is essential for the safety of children who use the park. Particularly given the dry creek bed/nature play area proposed close to the young street entrance. If other children are playing in the new playground area or in other parts of the park, close supervision and ensuring child safety is impossible without the park being properly fenced at all entry/exit points."

"I am a resident at Knox court and it would be awesome if we could access the park through a gate at the rear of the property although I can appreciate implementing this may be incredibly difficult..."

"I am supportive of all of the ideas, however I do not want any toilet facility in the park. The highest priority should be the removal of the existing toilet block...."



DECISION REPORT

| | |
|-------------------------|--|
| REPORT TITLE: | CLIMATE CHANGE POLICY |
| ITEM NUMBER: | 4.3 |
| DATE OF MEETING: | 27 JUNE 2022 |
| AUTHOR: | KAT RYAN |
| JOB TITLE: | COORDINATOR ENVIRONMENTAL PROJECTS & STRATEGY |
| ATTACHMENTS: | 1. DRAFT CLIMATE CHANGE POLICY |

1. **EXECUTIVE SUMMARY**

The purpose of this report is to seek Council's adoption of the Climate Change Policy (Policy).

Council acknowledges that climate change possesses a serious risk to the people of Unley and has committed to be carbon neutral for its operations by December 2023. The Policy reflects the strategic directions of the Climate and Energy Plan and Waste Management and Resource Recovery Plan, and its establishment is an action item in both Plans.

As the two Plans were extensively consulted on recently and as such, Administration recommends that further consultation regarding the Policy is not required to be undertaken prior to being adopted by Council.

The Policy aims to provide an overarching framework, which defines the proactive roles of Council in reducing greenhouse gas emissions for its operations and minimising the impacts of climate change for both present and future generations. The content consolidates and ratifies climate change requirements in one policy document, many of which are already standard practices or well underway to being met.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. The Climate Change Policy (set out in Attachment 1 to Item 4.3, Council Meeting, 27/06/2022) be adopted.
 3. The CEO be authorised to make minor editorial and formatting changes as required to the Climate Change Policy, in order to finalise the Policy.
-

3. RELEVANT CORE STRATEGIES/POLICIES

2. Environmental Stewardship

2.5 The City's resilience to climate change is increased.

2. Environmental Stewardship

2.5 The City's resilience to climate change is increased.

The Policy also supports and formalises directions set in Council's existing Corporate Strategies and Plans including:

- Asset Management Plans
- Environmental Sustainability Strategy 2016-20
- Climate and Energy Plan
- Waste Management and Resource Recovery Plan 2021-25
- Integrated Transport Strategy
- Walking and Cycling Plan 2016-21
- Living City – Open Space Strategy
- Living Well Plan 2021-25

Climate Change and Greenhouse Emissions Reduction Act 2007

South Australian Government Climate Change Action Plan 2021 – 2025.

United Nations, 2015, Paris Agreement,

unfccc.int/process-and-meetings/the-paris-agreement/the-paris-agreement

Current Polices Relating to Climate Change

Council currently has two policies that reference climate change principals:

- An Environmental Policy with the following high-level policy statements:
 - 6.1.6. Council will continue to endeavour to encourage alternative and renewable energy use to reduce its carbon footprint.*
 - 6.1.16. Council will continue to deliver on the Resilient East adaptation plan building resilience to the challenges of climate change*
- A Procurement Policy which includes the following approach under principals in section 4.4: *..In addition, in order to minimise Council's impact on its environment, Council will undertake best endeavours to adopt purchasing practices which conserve natural resources in a way that achieves value for money on a whole of life basis by generating benefits for the organisation and the community.*

4. BACKGROUND

At the Council Meeting on 26 October 2020, Council endorsed a position on climate change that (in part):

2. *Acknowledges that climate change poses a serious risk to the people of Unley.*
4. *Requests that the City of Unley consider and address climate change risks in its own operations and service delivery, including the inclusion of Climate Impact Statements in Council reports and an annual report to Council on the effectiveness of climate action measures taken in the preceding year.*

Resolution No. C0358/20

One of the short-term actions of the Climate and Energy Plan is to *establish a Climate / Circular Economy Council Policy*. This action also aligns with the Waste Management and Resource Recovery Plan with emphasis on a reduction in consumption of resources and sustainable supply chains.

In addition, an external audit of Council's corporate governance from a climate risk perspective (2021) included the recommendation to create a specific climate change policy to help ensure Council's methods relating to climate change are consistent and robust. A full copy of the Climate Risk Governance Assessment Report is available publicly on Council's website www.unley.sa.gov.au/climate.

5. DISCUSSION

The Policy has been developed to ratify recent endorsements into policy and meet required and recommended actions. The proposed policy statements consolidate or strengthen existing actions of the Council or stem from an endorsed position or strategy of Council.

In developing the Policy, similar policies were referenced at Kingsborough Council, Whitsunday Regional Council, City of Marion, and City of Burnside, which are considered to be leading policy examples.

An initial draft of the Policy was sent to 22 internal staff members including all Managers and key staff with strong links to this space across assets, finance, community, risk, and governance for feedback in late February 2022. The document was further refined, reviewed, and is now presented for Council's adoption.

The primary objectives of the policy are:

- To build greater resilience in Council's operations to the anticipated impacts of climate change.
- To transition Council decision making to reduce greenhouse gas emissions, minimise waste and pollution and maximise the recycling of products and materials to achieve a desired circular economy.
- To record and track ongoing patterns of Council's annual carbon emission footprint.
- To work with other levels of government and key stakeholders to advance strategic climate change partnerships, programs, and advocacy.
- To promote greater resident and business awareness of the causes and effects of climate change, and actions individuals can take to mitigate and adapt to a changing climate.

A review of the Policy will be required by November 2023 as part of standard review of all Council policies within 12 months of a newly elected Council. A copy of the Policy is included as Attachment 1.

Attachment 1

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Climate Change Policy (set out in Attachment 1, Item 4.3, Council Meeting 27/06/2022) be adopted.
3. The CEO be authorised to make minor editorial and formatting changes as required to the Climate Change Policy, in order to finalise the Policy.

Option 1 provides for the adoption of the Policy, which delivers on actions identified in both the Climate and Energy and Waste Management and Resource Recovery Plans.

The Policy will recognise the critical role local governments play with other government bodies or other organisations, as well as local businesses and residents to advance the transition to a low carbon economy.

Option 2 –

1. The report be received.
2. Subject to the incorporation of the following amendments, the Climate Change Policy (set out in Attachment 1, Item 4.3, Council Meeting 27/06/2022) be adopted:
 - *Amendments to be determined by Council*
 - *Etc*
3. The CEO be authorised to make minor editorial and formatting changes as required to the Climate Change Policy, in order to finalise the Policy.

Council may wish to request amendments to the Policy. This option allows for changes to be made to the Policy and the Policy to be finalised without Council needing to see the amended version.

If this is the case, direction regarding the amendments should be articulated as part of the resolution.

Option 3 –

1. The report be received.
2. The Climate Change Policy (set out in Attachment 1, Item 4.3, Council Meeting 27/06/2022) be further amended to incorporate:
 - *Amendments to be determined by Council*
 - *Etc*and returned to Council for review.

Council may wish to request substantial amendments to the Policy. If this is the case, direction regarding the amendments should be articulated as part of the resolution. This option provides the relevant wording to enable Council to articulate any changes required, and to recommend that these be incorporated and brought back to Council for further consideration.

Option 4 –

1. The report be received.

This option will receive the report but not adopt the Policy at this time. Council is not required by current legislation to have a Climate Change Policy.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- The adoption of the Policy has no immediate cost implications for Council but achieves actions already endorsed by Council.
- The principals and policy statements in the Policy are consistent with previous commitments already made by Council and as such, there are no additional budget implications.

8.2 Legislative/Risk Management

- Climate change is listed on Council's Strategic Risk Register and the Policy will help to ensure a consistent and robust approach to this risk across the organisation.
- As mentioned in the Background Section of this report, endorsing the Policy will complete a recommendation identified through a 2021 Governance Risk Audit on climate change adaptation.
- The Policy was developed with reference and research of other Australian climate change policies, notably Kingsborough Council, Whitsunday Regional Council, City of Marion, and City of Burnside.
- Reducing greenhouse gas emissions as quickly as possible is required as climate change risks increase the more emissions are released into the atmosphere.
- Reducing emissions and increasing energy efficiencies should also reduce risks associated with increased costs driven by consumption (e.g. more power needs to cool buildings during heatwaves).

8.3 Staffing/Work Plans

- Identical to delivering the Climate and Energy Plan, the successful application of this Policy will rely on coordinated actions across multiple departments of the organisation.

- It is also worth noting that many of the requirements within the Policy are already being met across Council.
- Sustainability staff will provide advice and support delivery as required in relation to the application of the Policy. This is incorporated within existing operational work plans, greatly benefited by the additional Sustainability Project Officer role to drive continuous improvements.

8.4 Climate/Environmental Impact

- A standalone Climate Change Policy will positively contribute to Council's Environmental Stewardship objectives and solidify recent commitments.

8.5 Social/Economic

- Addressing Council's operational emissions helps it to support low carbon technologies and approaches. In some instances, this will help us to make operational financial savings.
- Addressing climate change has broader human health benefits for our community, as highlighted in Council's Living Well Plan.

8.6 Stakeholder Engagement

- There is no requirement to conduct community consultation in relation to the adoption of the Policy according to Council's *Community Engagement and Public Consultation Policy*.
- While there is no legislative obligation on Council to consult, typically on a topic of interest such as climate change some level of engagement would be recommended pursuant to the provisions of Council's *Community Engagement Toolkit*. However, in this instance, Administration does not recommend this additional step. The Council undertook extensive community consultation in April-May 2021 with both online and in-person drop-in sessions on the development of the Climate and Energy Plan, as well as the Waste Management and Resource Recovery Plan. In addition, in 2020, Council heard multiple deputations from members of the community and debated in detail its climate change statement position.
- The Policy fulfils an action commitment to create a standalone policy to reinforce its climate change approach as part of the Climate and Energy Plan, aligns with goals in the Waste Management and Resource Recovery Plan and does not introduce any new topics to debate or consult on.
- The adoption of the Policy does not fundamentally change Council's current approach or direction but compliments it.
- Once adopted, the Policy will be uploaded and publicly available on Council's website.
- A review of the Policy will be required by November 2023 as part of standard review of all Council policies within 12 months of a newly elected Council.

9. REPORT CONSULTATION

- An initial draft of the Policy was sent to 22 internal staff members including all Managers and key staff with strong links to this space across assets, finance, community, risk, and governance for feedback in late February 2022.
- Feedback was incorporated and a revised version was provided to key staff and the Executive Management Team for further comment prior to submitting to Council for adoption.

10. REPORT AUTHORISERS

| Name | Title |
|---------------|-----------------------------------|
| Ben Willsmore | Manager City Design |
| Claude Malak | General Manager, City Development |



CLIMATE CHANGE POLICY

| | |
|--|--|
| Policy Type: | Council |
| Responsible Department: | City Development |
| Responsible Officer: | Coordinator Environmental Projects & Strategy |
| Related Policies and Procedures | <ul style="list-style-type: none"> • Environmental Policy • Risk Management Policy • Procurement Policy |
| Community Plan Link | <ol style="list-style-type: none"> 1. Community Living <ol style="list-style-type: none"> 1.3 Our Community meets the needs of all generations 2. Environmental Stewardship <ol style="list-style-type: none"> 2.2 Excellence in waste management is achieved through avoidance, re-use and diversion 3. 2.3 The energy efficiency of the City is increased and our carbon footprint reduced 4. 2.5 The City's resilience to climate change is increased |
| Date Adopted | |
| Last review date | |
| Next review date | November 2023 |
| Reference/Version Number | COU000###: Version 1 |
| ECM Doc set I.D. | |

1. PREAMBLE

- 1.1. The City of Unley acknowledges that climate change possesses a serious risk to the people of Unley and the Council has committed to be carbon neutral for its operations by December 2023.
- 1.2. The Council incorporates climate mitigation and adaptation principles in its decision making to provide a safe, secure and healthy environment for both present and future generations as reflected in the Community Plan 2033.

2. SCOPE

- 2.1. Provide an overarching policy framework, which defines the proactive roles of the City of Unley in reducing greenhouse gas emissions and minimising the impacts of climate change for both present and future generations.
- 2.2. Recognise the critical role local governments play with other government bodies, or other organisations, as well as local businesses and residents to advance the transition to a low carbon economy.

3. POLICY PURPOSE/OBJECTIVES

The primary objectives of this Policy are:

- To build greater resilience in the operations of the Council to the anticipated impacts of climate change;
- To transition Council decision making to reduce greenhouse gas emissions, minimise waste and pollution, and maximise the recycling of products and materials to achieve a desired circular economy;
- To record and track ongoing patterns of Council's annual carbon emission footprint;
- To work with other levels of government and key stakeholders to advance strategic climate change partnerships, programs and advocacy; and
- To promote greater resident and business awareness of the causes and effects of climate change, and actions individuals can take to mitigate and adapt to a changing climate.

4. DEFINITIONS

| | |
|---------------------------------|---|
| Adaptation | The process of adjustment to actual or expected climate change and its effects |
| Carbon Neutral | A term used for when an organisation has accounted for and then reduced and/or offset its emissions footprint |
| Circular Economy | A circular economy reduces material use, redesigns materials to be less resource intensive, and recaptures “waste” as a resource to manufacture new materials and products. <i>(https://www.epa.gov/recyclingstrategy/what-circular-economy)</i> |
| Corporate emissions | Refers to Council internal or operational emissions |
| Community emissions | Refers to emissions from the broader community across the whole of the City of Unley Local Government Area |
| Greenhouse Gas Emissions | Atmospheric gases, such as carbon dioxide and methane, which trap and hold heat in the atmosphere, leading to global warming and climate change. |
| Mitigation | Human intervention to reduce the resources or enhance the sinks of greenhouse gases |
| Resilience | The ability to anticipate and prepare for the threats, risks and opportunities related to climate change |
| Resilient East | A partnership between State and Local Government in eastern Adelaide to improve the resilience of communities, assets and infrastructure, local economies and natural environments so we can cope with the challenges and opportunities of climate change. |

5. ROLES AND RESPONSIBILITIES

Council recognises the importance of strong leadership to inform our strategic and operational decision-making to address climate change. Within Council, this Policy will be administered and overseen by leaders such as:

- Elected Members;
- Council staff;
- Consultants, contractors and volunteers

6. POLICY STATEMENT

Policy statements have been divided into four key directions to reflect the range of goals that Council is committed to.

6.1. Adaptation & Mitigation

- 6.1.1. Undertake assessment of climate change risks in the planning and reporting of all strategic Council projects / developments.
- 6.1.2. Adapt Council operations to build greater resilience to the impacts of a changing climate.
- 6.1.3. Minimise production of waste and pollution, and maximise ability to reuse, repair or remanufacture items in the procurement of goods and services, as well as the development of design specifications for Council projects and operations.

6.2. Monitoring & Reporting

- 6.2.1. Achieve carbon neutral target for Council's Corporate Emissions (Scope 1, 2 and 3), from December 2023, including the use of accredited carbon offsets.
- 6.2.2. Target an annual reduction in carbon emissions through a consistent, informed and risk-based approach to strategic and operational decision making.
- 6.2.3. Publish an annual inventory of Council's corporate emissions and actions undertaken to assess progress towards the carbon neutral target.

6.3. Partnerships

- 6.3.1. Work collaboratively with other councils, State and Federal Governments and associations in advancing public policy to reach shared climate change mitigation goals.
- 6.3.2. Work collaboratively with other councils, State and Federal Governments and associations to support the advancement of a low carbon economy.
- 6.3.3. Continue to participate in the Resilient East Regional Climate Partnership to improve community resilience to adapt to the impacts of a changing climate.

6.4. Community Education

- 6.4.1. Raise community awareness to risks, hazards and opportunities associated with climate change.
- 6.4.2. Encourage individual behaviour change to increase community mitigation and adaptation efforts to reduce the impact of changes in our climate.

7. POLICY DELEGATIONS

Not applicable

8. LEGISLATION

- *Climate Change and Greenhouse Emissions Reduction Act 2007 (South Australia)*
- *Environment Protection Act 1993 (South Australia)*
- *Environment Protection and Biodiversity Act 1999 (Commonwealth)*
- *National Greenhouse and Energy Reporting Act 2007 (Commonwealth)*

- *Planning, Development and Infrastructure Act 2016 (South Australia)*

9. AVAILABILITY OF POLICY

The Policy is available for viewing, downloading and printing free of charge from the Council's website www.unley.sa.gov.au

A printed copy may be purchased for a fee as determined annually by Council and is available for inspection during normal office hours at:

The Civic Centre,
181 Unley Road, Unley SA 5061.

10. DOCUMENT HISTORY

| Date | Ref/Version No. | Comment |
|------------|-----------------|----------------------|
| • 27/06/22 | • V1 | • Creation of Policy |
| • | • | • |
| • | • | • |
| • | • | • |
| • | • | • |

DECISION REPORT

REPORT TITLE: PLASTIC FREE SA PROGRAM
ITEM NUMBER: 4.4
DATE OF MEETING: 27 JUNE 2022
AUTHOR: AARON WOOD
JOB TITLE: MANAGER ASSETS AND OPERATIONS
ATTACHMENTS: NIL

1. **EXECUTIVE SUMMARY**

The purpose of this report is to seek a decision from Council regarding whether it wishes to promote the Plastic Free SA Program (Program) to local retail food businesses within the City of Unley (City) to encourage participation.

The Boomerang Alliance was formed in 2003 and is the national peak community not-for-profit organisation working on waste minimisation and recycling in Australia. Its core objective is to transition to a zero-waste society by leveraging strategic opportunities to drive best practice resource efficiency and recovery. The Boomerang Alliance has introduced various programs to achieve its core objectives. This includes Plastic Free Places across Australia which in South Australia is known as Plastic Free SA.

In 2021, Council endorsed its Waste Management & Resource Recovery Plan and Economic Development Growth Strategy. Both of these documents specifically identify actions regarding Council's desire to play a role in advocating for the reduction in reliance on single-use plastics by businesses located within the City. While legislation has been introduced for South Australia that deals with certain single-use plastics, Council has indicated that it is keen to play an advocacy role in support of these legislative requirements.

On 7 March 2022, an Elected Member briefing was held at which a representative of Plastic Free SA outlined the Program's primary objective and how it can be rolled out to local retail food businesses to reduce their reliance on single-use plastics. It is important to note that Plastic Free SA does not require Council participation or involvement as engagement is directly undertaken by them with local businesses. However, in achieving its desire to advocate on this issue, Council indicated that it wishes to promote the Program and encourage local businesses to participate. Council's role would be purely one of general promotion of the Program. Council staff will also liaise with the four Main Street Trader Associations as they could play a role in encouraging their local businesses to participate in the Program.

In light of this, the Administration submitted a budget bid of \$5,000 as part of Council's 2022/23 Annual Business Plan and Budget considerations in anticipation of Council supporting promotion of this program. A formal decision is now required from Council regarding this matter. In the event that Council decides not to promote the Program, the funds will be returned as a saving.

2. RECOMMENDATION

That:

1. The report be received.
2. The promotion of the Plastic Free SA Program to encourage participation from local retail food businesses within the City of Unley is endorsed.

3. RELEVANT CORE STRATEGIES/POLICIES

2. Environmental Stewardship
2.2 Excellence in waste management is achieved through avoidance, re-use and diversion.

4. BACKGROUND

In 2021, Council endorsed its Waste Management & Resource Recovery Plan and Economic Development Growth Strategy. Both of these documents specifically identify actions regarding Council's desire to play a role in advocating for local businesses to reduce their reliance on single-use plastics within the City. Legislation has been brought in for South Australia which deals with certain single-use plastics. However, Council has indicated that it is keen to play an advocacy role in support of the legislative requirements.

Waste Management and Resource Recovery Plan Alignment

There are two Actions contained within Council's Waste Management & Resource Recovery Plan regarding Council's advocacy role in respect to single-use plastics and education and these are:

Action Item 3.2.2 Provide education and promotion regarding single-use plastics in line with the *Single-use and Other Plastic Products (Waste Avoidance) Act 2020*.

Action Item 9.2.1 Continue undertaking education campaigns with schools, businesses, and residents.

Economic Development Growth Strategy Alignment

The business sustainability actions within the Strategy, which directly relate to assisting businesses becoming single-use plastic free are:

Action Item 4.5.1: Increase awareness of and assist businesses to embrace more sustainable business practices.

Action Item 4.5.3 Assist businesses to understand their obligation and become single-use plastic free.

Promoting participating by local businesses in Unley in the Program provides Council with an opportunity to achieve its Actions as contained within its strategic plans regarding its advocacy role in this space.

5. DISCUSSION

South Australian Legislation

The *Single-Use and Other Plastics Products (Waste Avoidance) Act 2020* (Act) has been introduced in South Australia over two stages, effecting changes in terms of single-use plastics.

Stage 1 came into effect on 1 March 2021, and this consisted of a ban on the sale, supply or distribution of single-use plastic straws, cutlery and stirrers including bioplastic alternatives.

Stage 2 came into effect on 1 March 2022, and this consisted of a ban on the use of expanded polystyrene cups, plates, bowls and clamshell containers and oxo-degradable plastics.

Plastic Free SA Program

On 7 March 2022, an Elected Member briefing was held at which a representative of Plastic Free SA outlined the Program's primary objective and how it can be rolled out to local retail food businesses to reduce their reliance on single-use plastics. Elected Members were positive about the Program and indicated that they were keen for Council to be involved in promoting this initiative.

The Program is funded by Green Industries SA. The Program engages directly with businesses to identify their needs and requirements and proposes alternatives to using single-use plastics which fall outside the current legislative requirements.

As at March 2022, the Program had engaged with approximately 120 businesses across South Australia in more than 15 business precincts. The Program estimates that its members have collectively eliminated over 2.8 million single-use plastics. To join the Program, businesses submit an application which is assessed (and approved) by Green Industries SA and this is measured against the Program's capacity to add new members.

A key focus of the Program is to recommend the use of alternative single-use plastics through either reusable or compostable alternatives.

Reusable alternatives include the following:

- Encouraging BYO products and use of social media, signs, and events.
- Introducing mug and container libraries for loyal return customers.
- Implement 'Swap & Go' networks.

Compostable alternatives include the following:

- Avoiding greenwashing.
- Using certified products where possible.
- Introducing Home and commercial compost.
- Educating staff and customers.
- Capturing compostable packaging.

Under the program, representatives from Plastic Free SA work with individual local businesses and traders to understand their needs and develop initiatives which work best for the individual operator.

Council's Promotion of the Program

Council could promote the Program to encourage local businesses located within the city to become members, thereby achieving its actions/commitment as listed in the two relevant strategies.

In particular, Council could undertake the following promotion activities:

- Liaise with the Mainstreet Trader Associations to promote the Program and seek their assistance to encourage their members to join.
- Promote the Program utilising Council's print media, website, social media, and other advertising opportunities to encourage membership.
- Promote businesses involved in the Program (in particular those who become certified as Champions) on Council's social media.
- Install signage within business precincts recognising membership of businesses and advertising the Program.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The promotion of the Plastic Free SA Program to encourage participation from local retail food businesses within the City of Unley is endorsed.

Under this option, Council would decide to promote the Program and encourage businesses located within the City to participate.

This option enables Council to meet its actions/commitment as set out in its Waste Management & Resource Recovery Plan and Economic Development Growth Strategy regarding its advocacy in this space.

An amount of \$5,000 has been included in the draft 2022/23 Budget for this initiative.

Option 2 –

1. The report be received.

Under this option, Council would welcome the rollout of the Program but would decide against promoting the Program.

This option would still enable the rollout of the Program without any commitments from Council. However, Council would need to consider how else it will achieve its Action Items as outlined in its Waste Management & Resource Recovery Plan and Economic Development Growth Strategy or review if it still wishes to deliver these Actions.

In the event Council decides on this option, the \$5,000 allocated in the 2022/23 Annual Business Plan and Budget would be returned as savings.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

Council promoting the Program and encouraging business within the City to participate achieves a number of Action Items as outlined in Council's Waste Management & Resource Recovery Plan and Economic Development Growth Strategy. The relevant Action Items were outlined in the Background section of this report.

8.1 Financial/Budget

- Council has allocated \$5,000 in its 2022/23 Annual Business Plan and Budget towards promotion of the Program. If Council decides to promote the Program, this funding will be used to meet Council's costs. In the event Council decides against promoting the Program, the funds will be returned as savings.

8.2 Legislative/Risk Management

- Not applicable.

8.3 Staffing/Work Plans

- The Manager Economic Development & Strategic Projects will manage the promotion of the Program and will liaise with the four Mainstreet Trader Associations as required.

8.4 Climate/Environmental Impact

- A reduction in the reliance on single-use plastics has obvious climate and environmental benefits. While the Program is still in its 'trial' phase, preliminary information indicates that it has had a positive impact across the business sector.

8.5 Social/Economic

- This is a great opportunity for Council and the four Mainstreet Trader Associations to collaborate in encouraging local businesses to join the Program. The Associations also have a great opportunity to engage with their members regarding a very important initiative which would be of great benefit to individual businesses. It is envisaged that hospitality businesses would be targeted in the first instance.

8.6 Stakeholder Engagement

- Consultation and direct liaison with individual business operators will be undertaken by Plastic Free SA once business operators apply for membership to the Program and approval is granted.

9. REPORT CONSULTATION

The Manager Economic Development & Strategic Projects was involved in the discussions with Plastic Free SA in the lead up to the Elected Member briefing which was held in March 2022 and has been consulted regarding this report. The Finance Team were also consulted regarding the submission of the budget bid seeking funding in the draft 2022/23 Annual Business Plan and Budget.

10. REPORT AUTHORISERS

| Name | Title |
|--------------|-----------------------------------|
| Claude Malak | General Manager, City Development |

DECISION REPORT

| | |
|-------------------------|---|
| REPORT TITLE: | DISPOSAL OF ROAD - PORTION BEACONSFIELD STREET, HYDE PARK |
| ITEM NUMBER: | 4.5 |
| DATE OF MEETING: | 27 JUNE 2022 |
| AUTHOR: | ALANA FABER |
| JOB TITLE: | PROPERTY SERVICES COORDINATOR |
| ATTACHMENTS: | 1. SURVEY PLAN - PORTION BEACONSFIELD STREET, HYDE PARK 2. AERIAL PHOTO - PORTION BEACONSFIELD STREET, HYDE PARK |

1. **EXECUTIVE SUMMARY**

The purpose of this report is to seek approval from Council to close a small portion of public road (Beaconsfield Street, Hyde Park), pursuant to the requirements of the *Roads Opening and Closing Act 1991*. Following this closure, it is proposed to sell the subject parcel of land (road) to an adjoining property owner.

This small parcel of land which is approximately 33m² in size is located between 278-280 Unley Road and 2 Beaconsfield Street, Hyde Park. Administration has confirmed by information received, that the parcel of land in question is a public road owned by Council. The parcel of land does not currently function as a public road and has not done so for many years and is considered surplus to Council requirements. It is currently contained within a privately owned carpark, located at the rear of 278-280 Unley Road and (in part) used as parking spaces.

A cadastral boundary survey to identify the exact location of the parcel of land within the carpark has been undertaken. A valuation in the amount of \$21,450 (excluding GST) has also been obtained by an independent valuer.

The commercial property owners located at 278-280 Unley Road, have declined the opportunity to purchase the parcel of land. However, the owner of 2 Beaconsfield Street which is the adjacent residential property owner, has expressed an interest in purchasing the parcel of land at the valuation amount of \$21,450 (plus GST if required).

The parcel of land does not function as a public road nor is it ever likely to do so given its small area and location. In this respect, it is recommended that Council close the portion of public road as required by legislation, and subject to the conclusion of this process, sell the parcel of land to the owner of 2 Beaconsfield Street as the adjoining property owner.

2. RECOMMENDATION

That:

1. The report be received.
2. Pursuant to the requirements of the *Roads Opening and Closing Act 1991*, the subject portion of public road known as Beaconsfield Street, Hyde Park as outlined in Attachment 1 of this report, (Item 4.5, Council Meeting, 27/06/2022) be closed as a public road, with the cost of this process being met by the owner of 2 Beaconsfield Street, Hyde Park.
3. Subject to the outcomes of the required community consultation process, in relation to the closure of the subject portion of public road known as Beaconsfield Street, Hyde Park, the Mayor and Chief Executive Officer be authorised to sign and seal any documents pertaining to this matter.
4. The subject portion of public road known as Beaconsfield Street, Hyde Park, located on the eastern side of 2 Beaconsfield Street, Hyde Park be excluded from Council's classification of Community Land.
5. Pursuant to Section 193(6)(a) of the *Local Government Act 1999*, a notice regarding the closure of the subject portion of public road known as Beaconsfield Street, Hyde Park be published in the Government Gazette.
6. At the conclusion of the required process, the disposal of the subject portion of public road known as Beaconsfield Street, Hyde Park, be completed through the Lands Titles Office.
7. At the conclusion of the required process, in order to finalise the disposal of the subject portion of land known as Beaconsfield Street, Hyde Park payment in the amount of \$21,450 (plus GST if required), as per the valuation dated 3 April 2022, be sought from the owner of 2 Beaconsfield Street, Hyde Park.

3. RELEVANT CORE STRATEGIES/POLICIES

1. Community Living
 - 1.3 Our City meets the needs of all generations.

4. BACKGROUND

There is a small parcel of land approximately 33m² in area located between 278-280 Unley Road and 2 Beaconsfield Street, Hyde Park which has recently been confirmed as a portion of public road owned by Council. This was brought to the attention of the Administration by the commercial property owner of 278 Unley Road, as a representative of the other property owners of 278-280 Unley Road.

This parcel of land does not function as a public road, nor has it been used as a public road for a number of years. It is currently being used (in part) as a portion of the carpark located at the rear of 278-280 Unley Road. In order to identify exactly where this parcel of land is located within the carpark, the Administration organised for a cadastral boundary survey to be undertaken.

A copy of the survey plan which has been obtained is attached.

Attachment 1

An aerial photograph depicting the parcel of land within the carpark is also attached.

Attachment 2

A valuation in the amount of \$21,450 (excluding GST) has been obtained by an independent valuer for Council to consider closing the portion of public road pursuant to the *Roads Opening and Closing Act 1991*.

The Administration has liaised with the commercial property owners located at 278-280 Unley Road, via their representative, regarding the Council owned parcel of land. The commercial property owners have not expressed an interest to purchase the land, despite the fact that it is contained within their carpark and Council Administration advised them that they would be investigating offering this piece of Council land to the owner at 2 Beaconsfield Street, Hyde Park.

On that basis, the Administration liaised with the adjacent residential property owner of 2 Beaconsfield Street, to present to them the opportunity to purchase the parcel of land. This owner has expressed an interest in purchasing the parcel of land and has agreed to pay the valuation amount of \$21,450 (plus GST if required). The property owner has also agreed to cover the processing fees subject to Council approval.

Once the owner of 2 Beaconsfield Street, Hyde Park had agreed to purchase this piece of Council land, the owners of the shops at 278-280 Unley Road, were made aware of this decision, pending the Councils decision to this report.

5. DISCUSSION

Usage of Parcel of Land

It is the understanding of the Administration that the parcel of land has been used (in part) as a carpark by the owners of 278-280 Unley Road for at least the past 20 years. In this respect, the parcel of land has not been used or functioned as a portion of a public road for many years and the closure of the road will have no negative impact on the accessibility, thoroughfare, or usability of Council road reserve in Beaconsfield Street.

It is unlikely that this parcel of land will ever be required by Council as a public road and as such, it is considered to be surplus to Council requirements for now and any time in the future.

Noting it is intended that the subject parcel of Council land if sold to the owner at 2 Beaconsfield Street, will be amalgamated into the existing Certificate of Title for the cottage located on the property at 2 Beaconsfield Street. It is likely that this area will become an expanded garden area for 2 Beaconsfield Street.

Previous Public Road Usage and Infrastructure

It is the understanding of the Administration that the parcel of land was part of an old 'night cart lane' that was located at the rear of the Unley Road shops, from Beaconsfield Street all the way through to Park Street. The northern portions of the old 'night cart lane' are believed to have progressively been acquired by the surrounding properties over the years, with the subject parcel of land being the last piece of the original 'night cart lane' which remains as public road owned by Council.

The Administration has inspected the parcel of land and confirmed that SA Water sewer infrastructure is located within the parcel of land which consists of an inspection pit at the northern end. This infrastructure will require an easement to be created on the new Certificate of Title, to be issued once the road closure process has been completed. The owner of 2 Beaconsfield Street has agreed to the easement.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received
2. Pursuant to the requirements of the *Roads Opening and Closing Act 1991*, the subject portion of public road known as Beaconsfield Street, Hyde Park as outlined in Attachment 1 of this report, (Item 4.5, Council Meeting, 27/06/2022) be closed as a public road, with the cost of this process being met by the owner of 2 Beaconsfield Street, Hyde Park.
3. Subject to the outcomes of the required community consultation process, in relation to the closure of the subject portion of public road known as Beaconsfield Street, Hyde Park, the Mayor and Chief Executive Officer be authorised to sign and seal any documents pertaining to this matter.
4. The subject portion of public road known as Beaconsfield Street, Hyde Park, located on the eastern side of 2 Beaconsfield Street, Hyde Park be excluded from Council's classification of Community Land.

5. Pursuant to Section 193(6)(a) of the *Local Government Act 1999*, a notice regarding the closure of the subject portion of public road known as Beaconsfield Street, Hyde Park be published in the Government Gazette.
6. At the conclusion of the required process, the disposal of the subject portion of public road known as Beaconsfield Street, Hyde Park, be completed through the Lands Titles Office.
7. At the conclusion of the required process, in order to finalise the disposal of the subject portion of land known as Beaconsfield Street, Hyde Park payment in the amount of \$21,450 (plus GST if required), as per the valuation dated 3 April 2022, be sought from the owner of 2 Beaconsfield Street, Hyde Park.

Under this option, Council would agree that the parcel of land is surplus to requirements, approve its disposal as a public road and subject to the conclusion of that process as required by legislation, sell the parcel of land to the property owner of 2 Beaconsfield Street for \$21,450 (plus GST if required) and all processing costs.

The sale of the parcel of land to the property owner of 2 Beaconsfield Street is not considered to have an impact on the accessibility or usability of Council infrastructure, or the carparking area located at the rear of 278-280 Unley Road.

Option 2 –

1. The report be received
2. Council retain the subject parcel of public road known as Beaconsfield Street, Hyde Park and utilise it as its intended purpose being a piece of public road.
3. The Administration advise the owner of 2 Beaconsfield Street, Hyde Park of the decision to not proceed with disposal of the subject parcel of public road or its sale.

Under this option, Council would decide to retain the parcel of land as public road and not seek to dispose of it or sell it. Should Council decide on this option, the parcel of land will remain designated as a public road under the care, control and management of Council and will need to be managed as its intended purpose.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- All costs associated with the process to be undertaken pursuant to the requirements of the *Roads Opening and Closing Act 1991* will be borne by the property owner of 2 Beaconsfield Street.
- Council will receive an income in the amount of \$21,450 (plus GST if required) from the sale of the parcel of land, subject to the conclusion of the legislative requirements.

8.2 Legislative/Risk Management

- The *Roads Opening and Closing Act 1991* is the relevant South Australian legislation which contains provisions for the opening and closing of roads (not necessarily physically).
- Council is now aware that it owns this parcel of land as public road which is currently utilised as part of the carpark at the rear of 278-280 Unley Road. As such, a decision now needs to be made as to whether or not the parcel of land is to be retained and used as public road.

8.3 Staffing/Work Plans

- All processes and activities associated with this matter will be managed by the Administration within current workplans.

8.4 Climate/Environmental Impact

- Nil

8.5 Social/Economic

- Nil

8.6 Stakeholder Engagement

- Pursuant to the requirements of the road closing process as contained in the *Roads Opening and Closing Act 1991*, Council is required to undertake community consultation once it has made a formal decision to close the subject portion of road.
- The community consultation process will allow for a period of 28 days in which objections can be lodged with Council and the Surveyor General. If any objections are received, they will be considered and dealt with in accordance with sections 14 and 15 of the *Roads Opening and Closing Act 1991*.

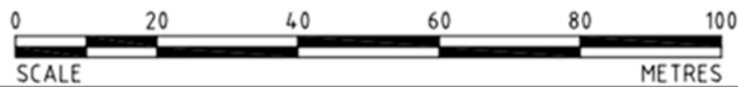
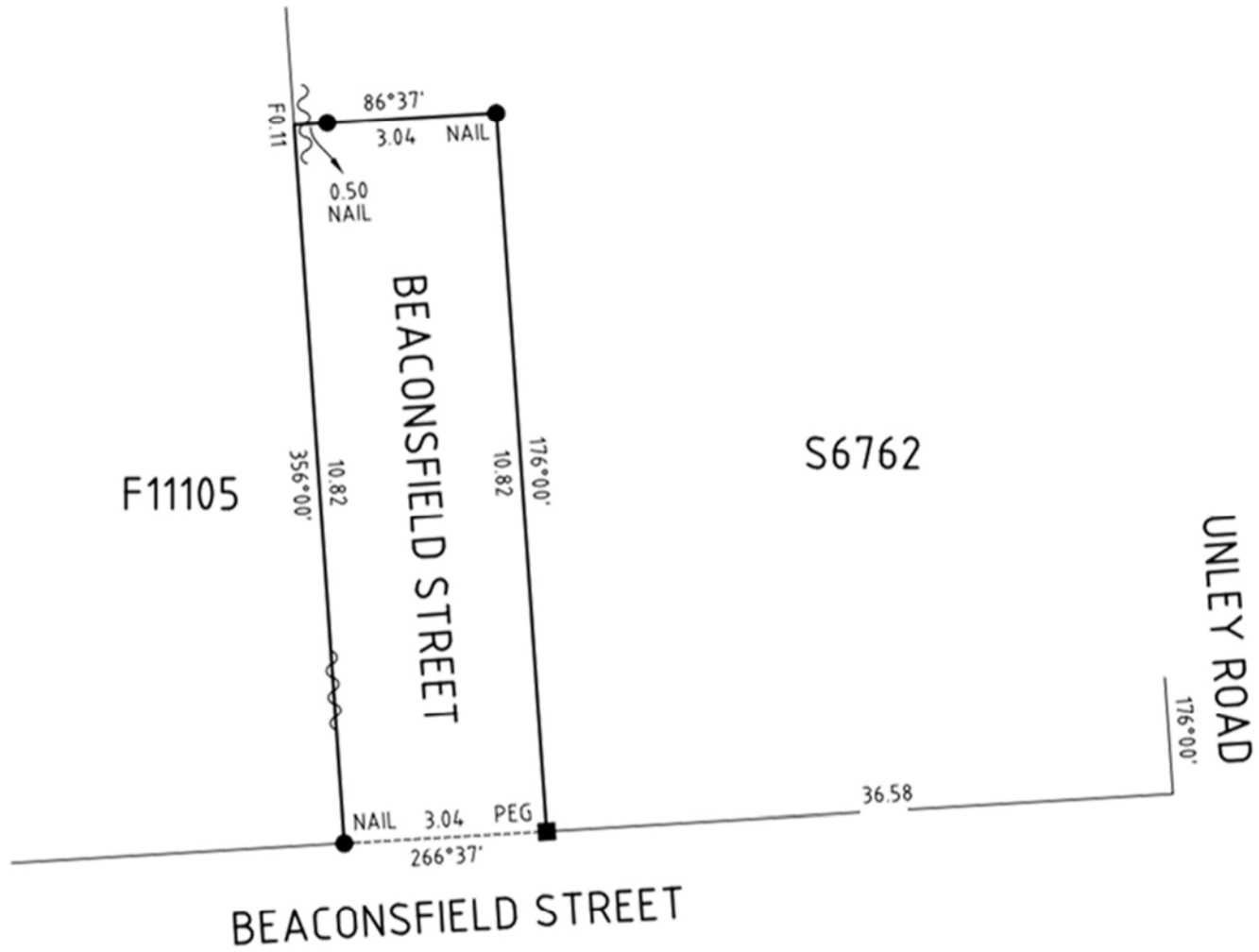
9. REPORT CONSULTATION

Consultation regarding this matter has been undertaken with staff from the Assets & Operations Team. This report has also been reviewed by the Manager Finance and Procurement.

10. **REPORT AUTHORISERS**

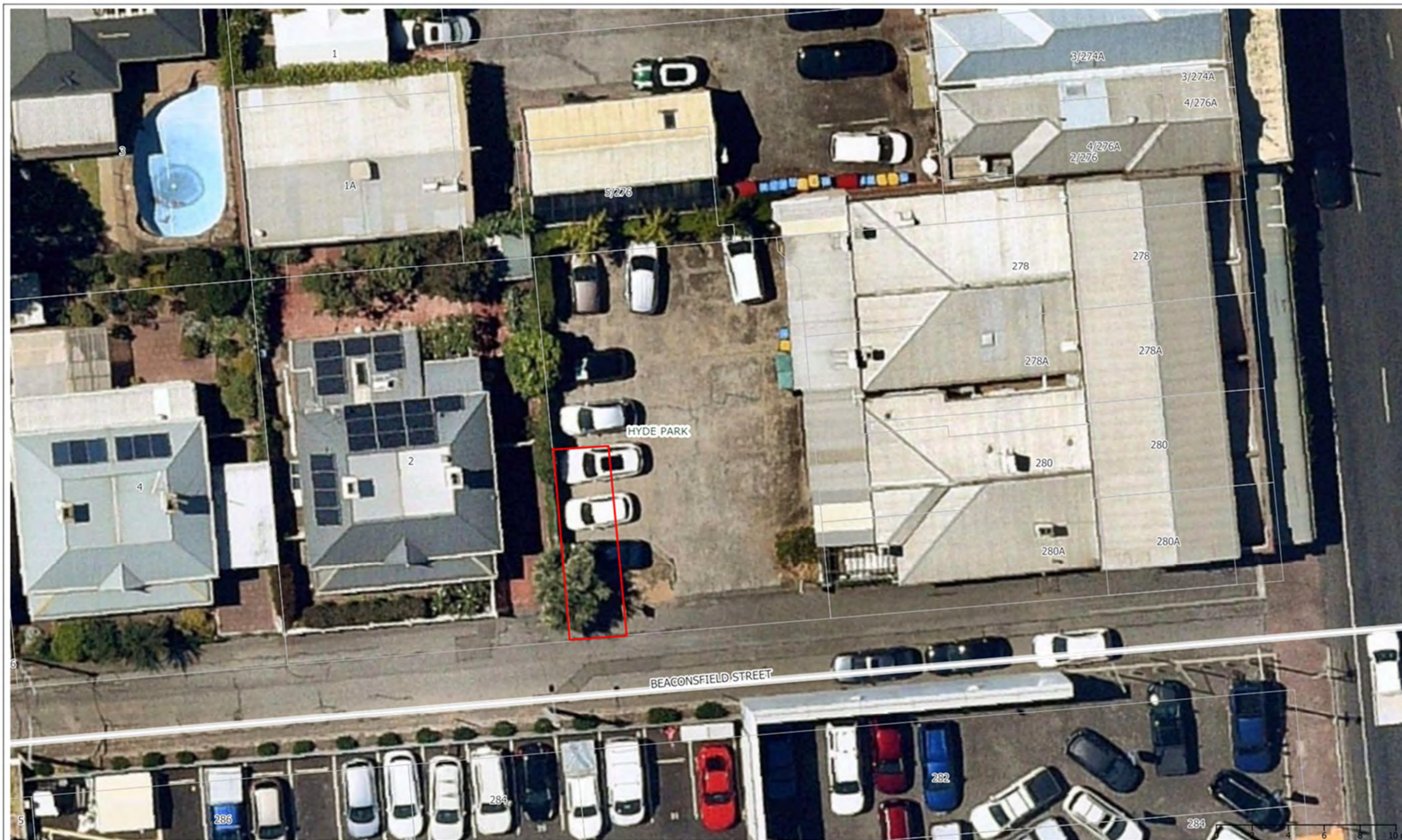
| Name | Title |
|--------------|-----------------------------------|
| Aaron Wood | Manager Assets and Operations |
| Claude Malak | General Manager, City Development |

BOUNDARY IDENTIFICATION PLAN



ORIGINAL SHEET SIZE A3

| | | | | | | | | | | |
|--|--|---|------------|-----------|------------------------------|--------------|-----------------------------|----------|--------------------------------|---|
| <p>LEGAL IDENTIFIER ALLOTMENT 193 IN F11105 HUNDRED OF ADELAIDE</p> | <p>CLIENT CITY OF UNLEY</p> | <p>PLAN NUMBER - R21101UNL-01</p> | | | | | | | | |
| <p>ADDRESS PORTION OF BEACONSFIELD STREET HYDE PARK</p> | <p>COUNCIL CITY OF UNLEY</p> | <p style="text-align: right;"><i>R Retallack</i> 20/09/21 LICENSED SURVEYOR DATE</p> | | | | | | | | |
| <p>TYPICAL BOUNDARY CORNER</p> | <p>LEGEND</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">W - WALL</td> <td style="width: 50%;">G - GUTTER</td> </tr> <tr> <td>F - FENCE</td> <td>~ ~ ~ CORRUGATED FENCE SHEET</td> </tr> <tr> <td>C - CONCRETE</td> <td>+ + + OTHER FENCE MATERIALS</td> </tr> <tr> <td>S - SHED</td> <td>/// WALL / BUILDING / CONCRETE</td> </tr> </table> <p style="text-align: center; font-size: small;">OBJECTS MAY NOT BE DRAWN TO SCALE FOR CLARITY DIMENSIONS ARE RELATIVE TO BOUNDARIES UNLESS OTHERWISE NOTED</p> | W - WALL | G - GUTTER | F - FENCE | ~ ~ ~ CORRUGATED FENCE SHEET | C - CONCRETE | + + + OTHER FENCE MATERIALS | S - SHED | /// WALL / BUILDING / CONCRETE | <p>RICHARD RETALLACK LICENSED SURVEYOR</p> <p style="font-size: small;">Member of Consulting Surveyors SA and SSSI</p> <p style="font-size: x-small;">0488 663 360 www.richardretallack.com.au PO Box 154, Daw Park SA 5041 @ info@richardretallack.com.au</p> |
| W - WALL | G - GUTTER | | | | | | | | | |
| F - FENCE | ~ ~ ~ CORRUGATED FENCE SHEET | | | | | | | | | |
| C - CONCRETE | + + + OTHER FENCE MATERIALS | | | | | | | | | |
| S - SHED | /// WALL / BUILDING / CONCRETE | | | | | | | | | |



Administration Offices
General and Business
Open Hours 8.30am to 5pm
Car park off Oxford Tce

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Phone : 8372 5111 Fax: 8271 4886
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Map Scale: 1:200



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DECISION REPORT

| | |
|-------------------------|--|
| REPORT TITLE: | 2022-23 ANNUAL BUSINESS PLAN AND BUDGET ADOPTION |
| ITEM NUMBER: | 4.6 |
| DATE OF MEETING: | 27 JUNE 2022 |
| AUTHOR: | ALEX BROWN |
| JOB TITLE: | MANAGER FINANCE AND PROCUREMENT |
| ATTACHMENTS: | 1. 2022-23 ANNUAL BUSINESS PLAN AND BUDGET |

1. **EXECUTIVE SUMMARY**

This report presents to Council the resolutions necessary to formally adopt the 2022-23 Annual Business Plan and Budget, adopt the valuations in relation to the Council area, and declare the rates applicable to the 2022-23 financial year.

The proposed 2022-23 Annual Business Plan and Budget has been prepared after an extensive process including two Council workshops, a Council Meeting, and community consultation process. It has included careful consideration of Council's annual objectives and funding priorities in the context of the 4 Year Delivery Plan, the Long Term Financial Plan, key financial targets, and the economic environment.

The proposed budget incorporates a 3.7% increase in general rates income before additional income from new developments and capital improvements of 1.1%. The total increase in income from general rates is 4.8%.

The general rate increase is 1% below Adelaide CPI for the March 2021 quarter of 4.7% but generates sufficient income to achieve an operating surplus of 5.0%. It follows an increase of 2.2% in 2021-22 and no increase in 2020-21.

In summary, the 2022-23 Annual Business Plan and Budget presented for adoption incorporates:

- An increase in total general rate income of 4.8% consisting of:
 - An increase in general rates of 3.7% on average; and
 - General rates growth from new developments and capital improvements of 1.1%;
- Projected operating surplus (before equity accounted businesses) of \$2.70M;
- Operating Projects (net) of \$1.25M;
- Renewal Capital Works (net) of \$8.44M;
- New Capital Projects (net) of \$1.70M;
- Forecasted repayment of borrowings of \$2.3M; whilst
- Maintaining all existing services.

Council has not included the forecast operating losses in equity accounted businesses of (\$463K) in the projected operating surplus of \$2.70M. These are attributable to Council's:

- 50% share in Centennial Park Cemetery Authority (estimated \$438K); and
- 21% share in the Brown Hill Keswick Creek Stormwater Project (\$25K).

Centennial Park's estimated operating loss partially relates to the impact of the new revenue standards, recognising Deferred Interment Right (IR) revenue.

These budgeted losses in equity accounted businesses will be recognised in the Budget Financial Statements, but do not impact Council's proposed rate increase.

Council's projected operating income is sufficient to meet the projected operating expenses as well as the scheduled principal repayments for the 2022-23 financial year.

Expenditure reductions, the imposition of rates and an assessment of services delivered by Council, have all been considered in setting the proposed budget for adoption.

2. RECOMMENDATION

That:

1. The report be received.
2. That the following recommendations 2.1 to 2.7 be formally resolved and adopted separately in the following order:
 - 2.1 Adoption of the 2022-23 Annual Business Plan and Budget.
 - 2.2 Adoption of Valuations.
 - 2.3 Declaration of General Rates.
 - 2.4 Minimum Amount (General Rates).
 - 2.5 Maximum Increase (General Rates).
 - 2.6 Declaration of Separate Rates.
 - 2.7 Payment of Rates.

2.1 Adoption of the 2022-23 Annual Business Plan and Budget

MOVED:

SECONDED:

- (a) That pursuant to the provisions of section 123(6) and (7) of the *Local Government Act 1999* and regulations 6 and 7 of the *Local Government (Financial Management) Regulations 2011* and having considered all prescribed matters as per Attachment 1 to Item 4.6, Council Meeting 27/06/2022 – the Council adopts, firstly, the 2022-23 Annual Business Plan and secondly, the 2022-23 Budget.

2.2 Adoption of Valuations

MOVED:

SECONDED:

That in accordance with section 167(2)(a) of the *Local Government Act 1999*, the capital values provided by the Valuer-General for rating purposes in relation to the Council area and totalled below, be adopted for the year ending 30 June 2023.

| | |
|---|------------------|
| Rateable Assessed Capital Values | \$20,144,986,805 |
| Non Rateable | \$432,673,075 |
| Total Assessed Capital Value as reconciled with the Valuer-General at 1 July 2022 | \$20,577,659,880 |

2.3 Declaration of General Rates

MOVED:

SECONDED:

That for the year ending 30 June 2023 the Council declares differential general rates, based on the capital value of the rateable land subject to the rate and varying according to the use of the land, pursuant to sections 153 (1)(b) and 156(1)(a) of the *Local Government Act, 1999* and regulation 14(1) of the *Local Government (General) Regulations 2013* and otherwise resolves as follows:

- (a) In respect to land with a land use category of **Residential**, a differential general rate in the dollar of 0.001869.
- (b) In respect to land with a land use category of **Commercial Shop, Industry Light, Industry – Other, Primary Production, Vacant Land or Other**, a differential general rate in the dollar of 0.004715.
- (c) In respect to land with a land use category of **Commercial Office or Commercial Other**, a differential general rate in the dollar of 0.005425.

2.4 Minimum Amount (General Rates)

MOVED:

SECONDED:

That for the year ending 30 June 2023 a minimum fixed amount of \$907 shall be payable by way of general rates, on each piece of rateable land within the Council area, pursuant to section 158(1)(a) of the *Local Government Act 1999*.

2.5 Maximum Increase (General Rates)

MOVED:

SECONDED:

That for the year ending 30 June 2023 pursuant to section 153(3) of the *Local Government Act 1999* the Council will not fix a maximum increase in the general rate to be charged on any rateable land that constitutes the principal place of residence of a principal ratepayer.

2.6 Declaration of Separate Rates

That for the year ending 30 June 2023 the Council declares differential separate rates, based on the capital value of the rateable land subject to the rate and varying according to the use of the land, pursuant to sections 154 and 156(1)(a) of the *Local Government Act 1999* and regulation 14(1) of the *Local Government (General) Regulations 2013* and otherwise individually resolves as follows:

MOVED:

SECONDED:

- (a) A rate in the dollar of 0.00007365 on all land within the area of the Green Adelaide Board to reimburse the Council the amount to be contributed to the Board of \$1,463,439 in accordance with section 69 of the *Landscape South Australia Act 2019*.

MOVED:

SECONDED:

- (b) A rate in the dollar of 0.0003303, capped at \$2,000 per assessment, on land with a land use of Commercial Shop, Commercial Office and Commercial Other, with addresses along the entirety of Unley Road, to raise \$117,590 for use by the **Unley Road Association Inc.** to fund marketing, street beautification and minor value-added infrastructure for the financial year ending 30 June 2023.

MOVED:

SECONDED:

- (c) A rate in the dollar of 0.001198, capped at \$2,000 per assessment, on land with a land use of Commercial Shop, Commercial Office and Commercial Other, with addresses along Goodwood Road between Leader Street / Parsons Street to the north and Mitchell Street / Arundel Avenue to the south, to raise \$57,225 for use by the **Goodwood Road Business Association** to fund marketing, street beautification and minor value-added infrastructure for the financial year ending 30 June 2023.

MOVED:

SECONDED:

- (d) A rate in the dollar of 0.002005, capped at \$2,000 per assessment, in respect of land with a land use of Commercial Shop with addresses along King William Road between Greenhill Road and Commercial Road, to raise \$150,350 for use by the **King William Road Traders' Association Inc** to fund marketing, street beautification and minor value-added infrastructure for the financial year ending 30 June 2023.

MOVED:

SECONDED:

- (e) Pursuant to section 166(1)(m)(i) and (ii) of the *Local Government Act 1999*, to avoid a liability that is inconsistent with the Annual Business Plan and/or that is unfair or unreasonable, the Council provides a discretionary rebate for the year ending 30 June 2023, **in respect of each rateable assessment along Unley, Goodwood and King William Roads** that is subject to a separate rate in the dollar (as above) for marketing, street beautification and minor value-added infrastructure, of any amount that exceeds a separate rate liability of \$2,000 in respect of a single assessment.

MOVED:

SECONDED:

- (f) A rate based upon a fixed charge of \$250 on land with a land use of Commercial Shop, Commercial Office, and Commercial Other with addresses along Fullarton Road situated between Cross Road and Fisher Street to raise \$13,750 for use by the **Fullarton Road South Traders Association Inc.** to fund marketing, street beautification and minor value-added infrastructure for the financial year ending 30 June 2023.

2.7 Payment of Rates

MOVED:

SECONDED:

That for the fiscal year ending 30 June 2023, all rates declared and imposed shall, pursuant to section 181(1) and 181(2) and subject to section 181(4)(b) of the *Local Government Act, 1999*, fall due in a single instalment on 1 September 2021 or four equal or approximately equal instalments on

1 September 2022

1 December 2022

1 March 2023 and

1 June 2023.

3. RELEVANT CORE STRATEGIES/POLICIES

4. Civic Leadership

4.1 We have strong leadership and governance.

4. BACKGROUND

In accordance with the *Local Government Act 1999*, and the *Local Government (Financial Management) Regulations 2011*, Council must have an Annual Business Plan and a Budget for each financial year.

Each Annual Business Plan should outline Council's objectives for the financial year and the activities that the Council intends to undertake to achieve those objectives. It must also provide the measures (financial and non-financial) that the Council intends to use to assess the performance of the Council against its objectives over the financial year.

The Annual Business Plan and Budget should set out its financial requirements by way of summarised operating expenditure, capital expenditure and sources of revenue. It should also set out the rates structure and policies for the year and assess the impact of the rates structure on the community.

5. DISCUSSION

Annual Business Plan and Budget Overview

The proposed 2022-23 Annual Business Plan and Budget has been developed through a process of consultation, and review with Elected Members and Council Officers through two workshops and a Council Meeting.

The first Council Workshop held on 21 March 2022 considered:

- the revised Long Term Financial Plan and draft operating position;
- funding priorities for Operating Projects and New Capital Projects proposed by Council Officers and Elected Members; and
- the proposed Capital Renewal Program.

Following feedback received in the first workshop, the Draft Annual Business Plan and Budget was presented to Council on 26 April 2022 and approved for public consultation.

A second Council Workshop was held on 30 May 2022 following the conclusion of the public consultation to:

- Consider the community feedback;
- Receive an update on the estimated valuations and rating options; and
- Consider any proposed changes to the operations budget and proposed scenarios for general rates.

The Audit Committee considered a revised draft Long Term Financial Plan and key financial targets on 15 March 2022 and provided feedback on the Draft 2022-23 Annual Business Plan and Budget on 17 May 2022.

Throughout the budget preparation process, careful consideration has been given to:

- Council's annual objectives and funding priorities in the context of the 4 Year Delivery Plan;
- The Long Term Financial Plan;
- Key financial targets; and
- The economic environment.

The budget is considered financially responsible and maintains Council's financial sustainability.

Public Consultation

Public consultation on the Draft 2022-23 Annual Business Plan and Budget occurred between Friday 29 April and Friday 20 May 2022, and included:

- Submissions received via Your Say Unley, Council's PO Box 1 email facility or in writing;
- The development of a video for social media website;
- Feedback received from four Public Information Meetings held on 5 May and 12 May 2022; and
- Feedback received from a joint meeting of the Living Young Reference Group (LYRG) and Active Ageing Alliance (AAA) on 11 May 2022.

In summary, public consultation generated:

- 6 attendees at the 4 public meetings;
- 13 survey responses through the Your Say Unley Survey; and
- 3 written submissions, three of which were from groups.

The feedback received and Council's response is summarised in the table below.

| Topic/Feedback | Response |
|---|--|
| <p>The proposed rate increase</p> <p>9 out of 11 responses supported an average increase in line with Adelaide CPI for General Rates, while two noted cost of living pressures.</p> | <p>Noted. General Rate scenarios were presented for feedback at the Council Workshop in May, with potential rate increase between 3.0% and 4.0%, noting Adelaide CPI for the March Quarter was 4.7%. Feedback received indicated an increase between 3.7-3.8% increase (before new developments and capital improvements) would be reasonable.</p> |
| <p>Separate Rate in the dollar for Unley Road</p> <p>The Unley Road Association requested an increase in the revenue generated from Separate Rate to be in line with December CPI.</p> | <p>Noted. An increase in line with the General Rate increase of 3.7% is considered reasonable.</p> |

| Topic/Feedback | Response |
|---|---|
| <p>Feedback on Service level (as asked in the survey)</p> <p>General feedback on services and the cost of delivering the services, with specific feedback on the Swimming Centre, Business Systems and Solutions, and the Office of the CEO.</p> | <p>Feedback noted and no changes required.</p> |
| <p>Operating Projects</p> <p>Support expressed for the environmental initiatives and community focused projects. Individual responses questioning the Creative Busking Stations, Strategic Project Consultants and Parking Strategy.</p> | <p>Feedback noted and no changes required.</p> |
| <p>Climate and Energy Plan and Environmental Education</p> <p>Support was expressed for Council's environmental initiative with suggestions to expand environmental education programs, fast track the electronic vehicle trial and reduction in emissions beyond purchasing offset credits.</p> | <p>Noted. Council is progressing with Year 2 of the Climate and Energy Plan. Feedback received will help shape future years priorities.</p> |
| <p>Events Calendar</p> <p>Feedback was received questioning the financial cost and benefit of the Tour Down Under Stage State and Christmas Decorations.</p> | <p>Feedback noted but no changes proposed.</p> |
| <p>Cycling and Walking Plan (CWP) and transport</p> <p>Support expressed for the continued implementation of the CWP, with specific feedback on various aspects of the CWP, cycling infrastructure and safety, and transport infrastructure.</p> | <p>Feedback noted and will be considered as part of the future CWP.</p> |

| Topic/Feedback | Response |
|---|--|
| <p>Other New Capital Projects</p> <p>Individual responses requesting additional infrastructure for dogs, additional funding for the Brown Hill Keswick Creek Stormwater Project, and supporting the Edmund Ave Cottages Precinct.</p> | <p>Feedback noted and no changes required.</p> |
| <p>Capital Renewals and Maintenance</p> <p>Feedback was received regarding capital renewal funding, road and footpath design, footpath maintenance and sweeping, and water conservation. SASMEE Park requested assistance in maintaining the grounds and particularly the lawn areas used by the public.</p> | <p>Feedback regarding asset renewals and footpath maintenance to be incorporated as part of the ongoing renewal and maintenance programs. Administration has met with SASMEE to discuss their request.</p> |
| <p>Other Feedback</p> <p>General feedback on the Annual Business Plan and Budget, including the apportionment of expenditure categories (as asked in the survey).</p> | <p>Feedback noted.</p> |

It should be noted that no changes have been made to the Draft Annual Business Plan and Budget following community feedback.

All respondents will receive an acknowledgement of their participation in the feedback process. Where an action, concern or complaint has been raised, the relevant General Manager has been advised so that they are able to provide further follow up.

2022-23 Budget Overview

The 2022-23 Budget presented for adoption incorporates:

- An increase in total general rate income of 4.8% consisting of:
 - An increase in general rates of 3.7% on average; and
 - General rates growth from new developments and capital improvements of 1.1%;
- Projected operating surplus (before equity accounted businesses) of \$2.70M;
- Operating Projects (net) of \$1.25M;
- Renewal Capital Works (net) of \$8.44M;
- New Capital Projects (net) of \$1.70M;
- Forecasted repayment of borrowings of \$2.3M; whilst
- Maintaining all existing services.

Council has not included the forecast operating losses in equity accounted businesses of (\$463K) in the projected operating surplus of \$2.70M. These are attributable to Council's:

- 50% share in Centennial Park Cemetery Authority (estimated \$438K); and
- 21% share in the Brown Hill Keswick Creek Stormwater Project (\$25K).

Centennial Park's estimated operating loss partially relates to the impact of the new revenue standards, recognising Deferred Interment Right (IR) revenue.

These budgeted losses in equity accounted businesses will be recognised in the Budgeted Financial Statements, but do not impact Council's proposed rate increase.

The projected income is sufficient to meet the projected operating expenses as well as the scheduled principal repayments for the 2022-23 financial year.

Operating Projects

The net value of the Operating Projects proposed for 2022-23 is \$1.3M. Key Projects for 2022-23 include:

- Over \$500K of Environmental Initiatives including:
 - The expansion of tree canopy on Public Land \$150K.
 - The Living with Trees program \$77K and Shaping Unley - Trees on Private Land initiative \$25K to support the planting and retention of trees on private land.
 - Grant funding to support the Greening of City Verges \$60K.
 - Delivery of Water Wells to facilitate the capture of stormwater run-off to water trees \$45K.
 - Assist Plastics Free SA in rolling out the Plastic Free Places Program \$5K.
- Delivery of an annual calendar of events \$200K including:
 - Spring Fling Festival.
 - Santos Tour Down Under Stage Start.
 - Ignite Unley - Outdoor Cinema.
 - Creative/Busking Activations.
- The 2022 Local Government Elections \$250K.
- The establishment of an Economic Advisory Committee \$20K.
- Trader Event Sponsorship Grants \$40K.
- Stage 2 in developing a City-Wide Parking Strategy \$35K.
- Continuation of Council's Active Ageing Initiatives \$20K.
- Cultural Mapping and development of a Reconciliation Action Plan \$30K as part of Council's Cultural Plan 2021-2026.
- A proposed increase in the Community Grants Program of \$21K.

New Capital Projects

The net value of the New Capital Projects proposed for 2022-23 is \$1.7M. Key Projects for 2022-23 include:

- Council's contribution to the continuation of the Brown Hill Keswick Creek project \$515K.
- Continuing the implementation of Council's Cycling and Walking Plan \$145K including:
 - Improvements to the Leader Street Secondary On-Road Bicycle Route.
 - Intersection improvements to the George and Young Street intersection.
 - Design of the fifth stage of the Wood-Weller Bikeway between Mitchell Street and Cross Road.
- Installation of additional end-of-trip facilities.
- Implementation of Year 2 of the Council's Climate and Energy Plan \$80K (inclusive of EV vehicle), including incentives for not-for-profit tenants of Council owned buildings to improve energy efficiency, the installation of solar panels for the Goodwood Community Centre and Library, and the trial of an EV vehicle.
- Drainage upgrades \$300K to Wattle Street from Seaview Avenue to Milton Avenue, and Wilson Avenue Black Forest.
- Detailed design of the Edmund Avenue Cottages Museum Upgrade (78 and 80 Edmund Avenue) following the completion of a feasibility study \$180K.

Capital Renewal Program

The net value of the Capital Renewal Program proposed for 2022-23 is \$8.4M and has been based on current asset information and asset management plans.

Key aspects of the program include:

- Transport Infrastructure \$4.1M including:
 - Road renewal \$1.25M.
 - Kerb & Water Table \$2.0M.
 - Footpaths \$500K.
- Drainage and Stormwater \$500K.
- Reserves and Open Space \$770K.
- Property (including Buildings and the Swimming Centre) \$858K.

Key Financial Indicators

| Financial Indicator | Council Adopted Target | Proposed 2022-23 Budget |
|--|---|--------------------------------|
| Operating Surplus Ratio (excluding equity accounted businesses) | 5% or greater of total operating income | 5.0% |
| Net Financial Liabilities Ratio | Less than 80% of total operating income | 30% |
| Asset Sustainability Ratio | 100% average over 10 years of recommended spend in the Asset Management Plans | 101% |

Council is forecast to achieve an operating surplus of \$2.70M, equating to an operating surplus ratio of 5.0% for the 2022-23 before equity accounted businesses. This achieves the target of 5%.

No external borrowings are required to deliver all proposed projects and maintain current service levels from existing financial resources. The net financial liabilities ratio is forecast to be 30% which is well within the target of less than 80%.

Capital Renewals are in line with the Asset Management Plans at 101% and reflect an on-going commitment to sustainably maintain the City's infrastructure.

Loan Borrowings

Borrowings are an important funding source, especially for expenditure relating to capital works and improvements. Council undertook a heavier borrowing program in the 2019-20 financial year to complete a larger than usual capital works program including the renewal and development of King William Road.

No new borrowings are required in the 2022-23 financial year, with \$2.3M of the existing borrowings forecasted to be repaid in 2022-23.

| Borrowing Summary | \$M's |
|------------------------------------|--------------|
| Forecast Opening Balance July 2022 | 12.9 |
| Repayment of principal 2022-23 | 2.3 |
| Forecast Closing Balance June 2023 | 10.8 |

Budget Framework

The income and expenditure forecasts in the Annual Business Plan and Budget for the financial year ending 30 June 2023, have been set at a level that meets statutory requirements and provides accountability to the community to achieve the Council's goals and objectives. Council's Budget Framework is detailed in Attachment 1 on pages 36-37.

Attachment 1

Rating Information

Council prepared the Draft Budget for consultation based on a General Rates increase of 3.0%. During consultation Council advised that the Australian Bureau of Statistics had since confirmed that Adelaide CPI for the March 2022 Quarter was 4.7%, and that it may need to reconsider the rates increase in May.

As part of public consultation, Council asked the community the following questions:

1. If they support an average increase in general rates in line with Adelaide CPI; and
2. If not, what services do they suggest being decreased and/ or projects be removed or postponed?

11 responses were received regarding the potential rates increase. Of those, 9 responses supported an increase in line with Adelaide CPI for General Rates, while two noted cost of living pressures.

During a Council Workshop on the 30 May 2022, Administration sought feedback from Members on potential General Rate scenarios. Feedback supported a rate rise to achieve an operating surplus ratio of 5.0%, subject to the final capital valuations from the Valuer General.

The proposed budget for adoption incorporates an increase in General Rate income of 3.7% before additional income from new developments and capital improvements of 1.07%. This increase of 3.7% has been achieved in each of the three differential rates by adjusting the rate in the dollar for each differential rate.

The Annual Business Plan and Budget provides further information regarding the average increase in the rates payable for each land use category on page 31. It also advises that growth, defined as the increase in rateable assessments by the revised *Local Government (Financial Management) Regulations 2011*, is 0.85%.

Differential General Rates

In accordance with the *Valuation of Land Act 1971*, each year, the site, and capital values for every property in South Australia are reviewed by the Office of the Valuer-General. These values are provided to statutory authorities to form the basis of property related council rates, water rates, emergency services levy and land tax (where applicable).

The change in the rate in the dollar for the three differential general rate categories (Residential, Commercial Shop, et al and Commercial Office/Other) is provided in the following table:

| Year | Residential | Commercial Shop, et.al | Commercial Office/Other |
|---------|-------------|------------------------|-------------------------|
| | Category 1 | Category 2 | Category 3 |
| 2019-20 | 0.002407 | 0.004764 | 0.005638 |
| 2020-21 | 0.002420 | 0.004845 | 0.005736 |
| 2021-22 | 0.002352 | 0.005221 | 0.005939 |
| 2022-23 | 0.001869 | 0.004715 | 0.005425 |

It is proposed to increase the minimum rate from \$875 to \$907, being 3.7%.

Differential Separate Rates

Council proposes to continue to raise a differential separate rate for the promotion of businesses and traders along major shopping strips (excluding Glen Osmond Road). Council collects the separate rate and passes the funds onto the Trader Associations for marketing, street beautification and minor value-added infrastructure.

The Unley Road Association was the only trader association that requested an increase in 2022-23. The percentage increase in income generated from this separate rate has been aligned to the General Rate increase of 3.7%. The three other locations did not seek to increase the amount to be collected compared to last year.

This funding will be distributed as follows:

| Main Street Trader Association | \$ |
|--------------------------------|---------|
| Unley Road | 117,590 |
| Goodwood Road | 57,225 |
| King William Road | 150,350 |
| Fullarton Road | 13,750 |

In 2016-17, Council also adopted a recommendation from the Unley Business and Economic Development Committee to cap the separate rate at \$2,000. This principle continues for 2022-23 by way of a rebate pursuant to section 166(1)(m)(i) and (ii) of *the Local Government Act 1999* in respect of each rateable assessment along Unley, Goodwood and King William Roads that is subject to a separate rate in the dollar (as above) for marketing, street beautification and minor value-added infrastructure. The rebate is applicable for any amount that exceeds a separate rate liability of \$2,000 in respect of a single assessment.

Regional Landscape Board (formerly the Natural Resource Management Levy

The *Landscape South Australia Act 2019* imposes the duty on councils to charge a levy, as though it were a separate rate under Chapter 10 of the *Local Government Act 1999*, on rateable land in the landscape region of Green Adelaide. Such a rate must be fixed and calculated so as to raise the same amount as the Council's share to be contributed to the Board (taking into account any rebates/remissions in Division 5, Chapter 10).

The amount to be contributed to the Green Adelaide Board for 2022-23 will be \$1.463M. This represents an increase of 2.5% over the contribution for 2022-23. Council will provide suitable information to residents explaining Council's role as an agent for the Green Adelaide Board in the collection of this levy.

6. ANALYSIS OF OPTIONS

Option 1 – Adopt the proposed 2022-23 Annual Business Plan and Budget in the format of the seven resolutions.

The 2022-23 Budget presented for adoption incorporates:

- An increase in total general rate income of 4.8% consisting of:
 - An increase in general rates of 3.7% on average; and
 - General rates growth from new developments and capital improvements of 1.1%;
- Projected operating surplus (before equity accounted businesses) of \$2.70M;
- Operating Projects (net) of \$1.25M;
- Renewal Capital Works (net) of \$8.44M;
- New Capital Projects (net) of \$1.70M;
- Forecasted repayment of borrowings of \$2.3M; whilst
- Maintaining all existing services;
- All adopted financial targets are achieved.

The Budget is considered financially responsible, preserves financial sustainability, and maintains the many services provided to the community.

Option 2 – Council delays the adoption of the proposed 2022-23 Annual Business Plan and Budget due to amendments.

1. The report be received.
2. That the following amendments be made to the 2022-23 Annual Business Plan and Budget as per Attachment 1 to Item 4.6, Council Meeting 27/06/2022:
 - 2.1
 - 2.2
 - 2.3

3. That the seven recommendations required for adoption be presented to the July Council Meeting, scheduled for 25/07/2022, incorporating the listed amendments to the 2022-23 Annual Business Plan and Budget:
 - 3.1 Adoption of the 2022-23 Annual Business Plan and Budget.
 - 3.2 Adoption of Valuations.
 - 3.3 Declaration of General Rates.
 - 3.4 Minimum Amount (General Rates).
 - 3.5 Maximum Increase (General Rates).
 - 3.6 Declaration of Separate Rates.
 - 3.7 Payment of Rates.

Council may wish to amend the Annual Business Plan and Budget prior to adoption. To ensure the integrity of the Annual Business Plan and Budget, and the other six resolutions it would be better to postpone the adoption until the following month. This will allow any recalculations and amendments to the proposed rates and budgeted financial statements to be made.

A delay in the adoption of the Annual Business Plan and Budget will result in the delay of a number of projects commencing. However, it is not envisaged that a one month delay would pose a risk to the overall planned delivery of projects.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

Adoption of the 2022-23 Annual Business Plan and Budget will ensure the delivery of services that contribute towards the achievement of the Council's agreed Community Plan 2033.

The 2022-23 Annual Business Plan and Budget is financially responsible and aims to deliver a well-managed, financially sustainable result for current and future generations of residents, businesses and other ratepayers.

8.1 Legislative/Risk Management

- *Local Government Act 1999* sections 123, 153, 154, 156, 158 and 181.
- *Local Government (Financial Management) Regulations 2011* Regulation 6 and 7.
- *Local Government (General) Regulations 2013*, Regulation 14(1).
- *Landscape South Australia Act 2019*, section 69, Division 1, Part 5. Stakeholder Engagement.
- Community Consultation on the 2022-23 Draft Annual Business Plan and Budget occurred between 29 April and 20 May 2022.

- The methodology for engagement listed below enabled Council to meet its requirements under the Act:
 - Online consultation via Your Say Unley;
 - The development of a video for social media website;
 - Four public information meetings; and
 - A joint meeting of the Living Young Reference Group (LYRG) and Active Ageing Alliance (AAA).

9. REPORT CONSULTATION

Public Consultation on the Draft 2022-23 Annual Business Plan and Budget occurred between Friday 29 April and Friday 20 May 2022 and included:

- Submissions received via *Your Say Unley*, Council’s PO Box 1 email facility or in writing;
- Two Public Information Meetings held on 11 May and 13 May 2021; and
- A joint meeting of the Living Young Reference Group (LYRG) and Active Ageing Alliance (AAA).

In addition, two Elected Member Workshops were conducted, during which budget priorities and public feedback were discussed.

10. REPORT AUTHORISERS

| Name | Title |
|----------------|---|
| Nicola Tinning | General Manager, Business Support & Improvement |

2022-23

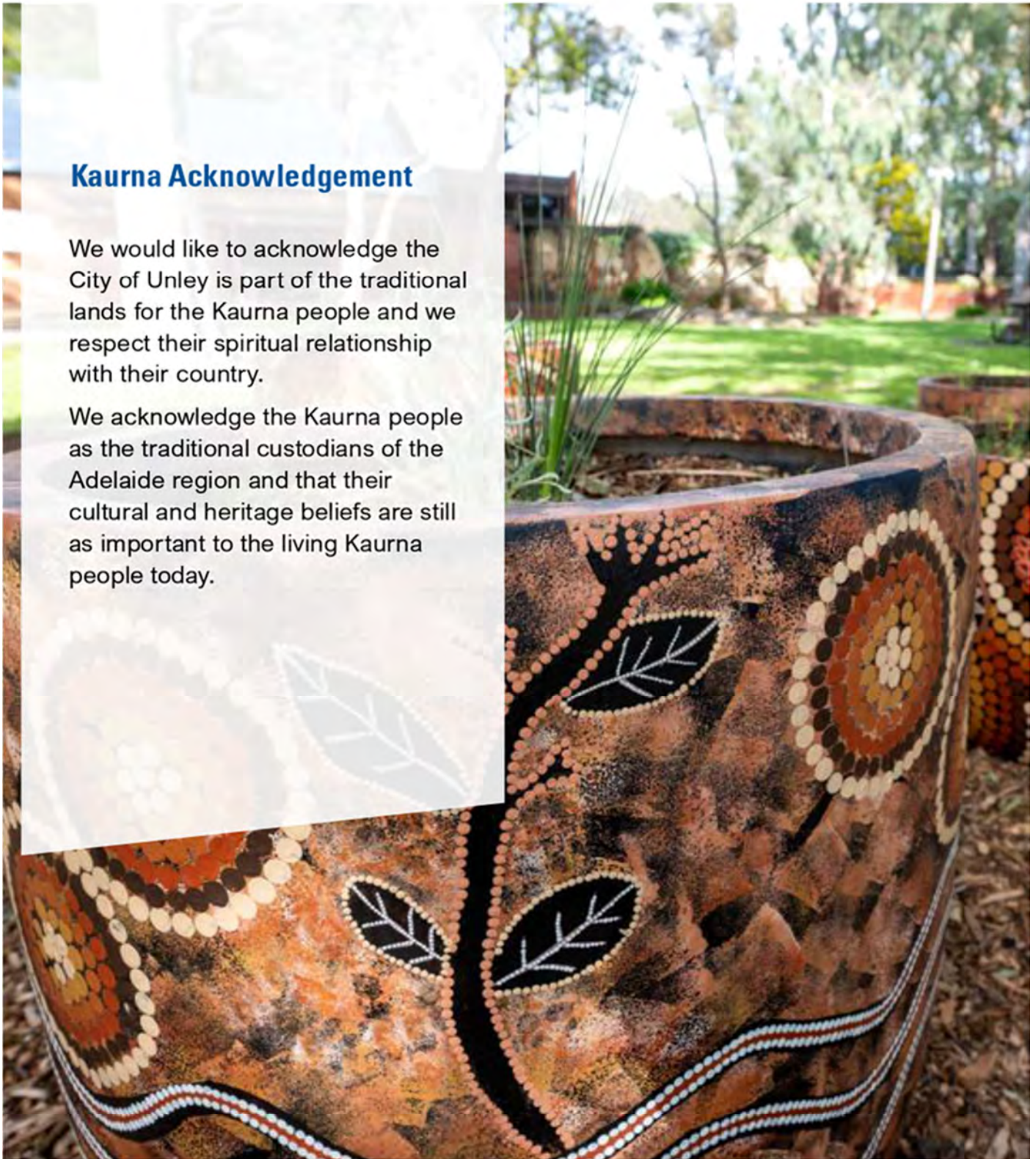
ANNUAL BUSINESS PLAN & BUDGET



Kurna Acknowledgement

We would like to acknowledge the City of Unley is part of the traditional lands for the Kurna people and we respect their spiritual relationship with their country.

We acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.



All images within this document are from the City of Unley portfolio of photos.



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COMMUNITY CONSULTATION

Community Consultation on the Draft 2022-23 Annual Business Plan and Budget occurred between 29 April and 20 May 2022

Feedback received was considered by Elected Members at a Budget Workshop prior to the Adoption of the 2022-23 Annual Business Plan and Budget.

The City of Unley would like to thank to everyone who provided feedback during the consultation period.



City of Unley | 2022-23 Annual Business Plan & Budget

ELECTED MEMBERS

The Mayor and Elected Members are elected by the local community to represent **the interests and needs of the community**. They make up the Council which sets the strategic direction for the City of Unley and the objectives and priorities for the Annual Business Plan and Budget.

The Elected Members provide community leadership and guidance. They play a very important policy-making role, requiring the identification of community needs, setting objectives to meet those needs, establishing priorities between competing demands and allocating resources.

There are 13 Elected Members on the Council of the City of Unley including the Mayor, Michael Hewitson AM.

MAYOR



Michael Hewitson AM

CLARENCE PARK Ward Councillors



Jennie Boisvert



Don Palmer

FULLARTON Ward Councillors



Jordan Dodd



Peter Hughes

GOODWOOD Ward Councillors



Nicole Sheehan



Emma Wright

PARKSIDE Ward Councillors



Kay Anastassiadis



Jennifer Bonham

UNLEY Ward Councillors



Sue Dewing



Jane Russo

UNLEY PARK Ward Councillors



Monica Broniecki



Michael Rabbitt

INTRODUCTION

Background

Under Section 123 of the Local Government Act 1999, Council is required to have a budget for each financial year. The budget must be considered as part of the Council's Annual Business Plan.

Before a council adopts its Annual Business Plan it must prepare a draft Annual Business Plan and undertake a public consultation process. Consultation on this plan occurred between 29 April and 20 May 2022.

All feedback collected during this period was distributed and considered by the Elected Members of Council at a Budget Workshop in order to finalise Council's 2022-23 Business Plan and Budget.

Purpose of the Business Plan

The purpose of the Annual Business Plan is to impart an understanding of:

- Annual objectives for the year in the context of Council's long-term objectives
- Overview of the activities and services provided by Council
- Key financial information relating to revenue and expenditure
- Proposed new initiatives and projects
- Rating context and impact of rates for 2022-23
- Council's Financial Planning Framework including Long-Term Financial Plan and Asset Management Plans



Strategic Planning Framework

Resourcing Strategy

- Assets
- Long Term Financial Plan
- Other plans and strategies

Community Plan
2017 - 2033



VISION

Four Year Plan
2021 - 2025



Annual Plans
2022 - 2023



ACTION

Annual Business Plan & Budget

Annual Operating Plan

Measuring Performance

Council measures its achievements and financial performance through the following processes:

- Regular financial reporting to Executive and Council
- Quarterly corporate performance report to Executive and Council
- Budget Reviews in accordance with legislation
- Annual review of the Long-Term Financial Plan
- Review and input from Council's Audit Committee
- Production of an Annual Report including audited financial statements
- Community Engagement

BUDGET OVERVIEW

Background

The Business Plan and Budget for 2022-23 has been prepared in accordance with the priorities of Unley’s Community Plan 2033 and the 4 Year Delivery Plan 2021-2025, with due consideration of its key financial indicators.

The key financial information for 2022-23 is summarised on the following pages.

Forecast rate income is based on the following assumptions:

| | |
|---|-------------|
| General Rate increase | 3.7% |
| Increase from new rateable properties and capital improvements to existing properties | 1.1% |
| Total increase in General Rate Revenue | 4.8% |

Council carefully considered the rates increase in context with Adelaide CPI which was 4.7% for the March Quarter.

Growth in the number of rateable assessments is 0.85%.

Further information, including the average increase for each land use category is contained on page 31.

The rates assessment (rates payable) for a specific property will be dependent upon the 2022-23 capital valuation for the property, as assessed by the Valuer General, and the movement in that valuation relative to all other properties with the same differential rate.

Key Financial Targets

Council has reviewed its Key Financial Targets after considering its draft Long Term Financial Plan and receiving advice from its Audit Committee.

The Key Financial Targets, as outlined below, have remained unchanged from the 2021-22 financial year.

| Financial Indicator | Adopted Target | 2022-23 Budget |
|---|----------------|----------------|
| Operating Surplus Ratio (excl. equity accounted businesses) | > 5.0% | 5.0%* |
| Net Financial Liabilities Ratio | < 80% | 30% |
| Asset Renewal Funding Ratio | ≥ 100% | 101% |

* Includes \$250K for the 2022 Local Government Elections.

Further information regarding the financial indicators are included on pages 40-43.



RATES OVERVIEW

Council Rates

As outlined on the previous page, General Rates revenue will increase by 4.8%, consisting of a 3.7% increase in general rates, plus an additional 1.1% from new rateable properties and capital improvements to existing properties.

Valuation Method

The Council uses the capital value method of valuing properties. This method values the land and all improvements on the land. It is the most widely used method across South Australian councils.

Differential General Rates

Council will declare three differential General Rates according to the land use category, as outlined in the table below.

Capital valuations have increased on average over the past 12 months. Accordingly, Council has reduced the differential rates in the dollar so the total income received by Council is consistent with the increase outlined above.

The proposed average increase by Land Use Category is provided on page 31.

Minimum Rate

The proposed minimum rate for 2022-23 is \$907, an increase of 3.7% from 2021-22.

There will be about 4,310 assessments paying the minimum rate in 2022-23.

Separate Rate for Main Street Trader Associations

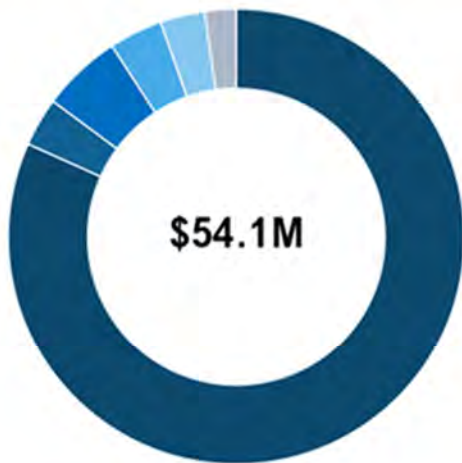
Council proposes to continue to raise a separate rate for the promotion of businesses and traders along four shopping strips (excluding Glen Osmond Road). Council collects the separate rate and contracts with the Main Street Trader Associations for the provision of marketing, street beautification and minor value-added infrastructure projects.

Further details regarding the Separate Rate for the Main Street Trader Associations are provided on page 32.

FINANCIAL SUMMARY

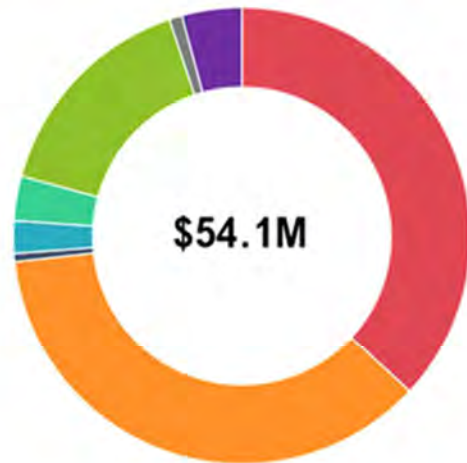
| \$'000 | 2022-23 Budget | 2021-22 Forecast |
|---|-------------------|---------------------|
| Income | | |
| General Rates Income | 44,114 | 42,234 |
| All Other Income | 9,981 | 10,158 |
| Operating Projects | (15) | 113 |
| Total Income | 54,080 | 52,505 |
| Expenditure | | |
| Employee Costs | 19,967 | 18,724 |
| Materials, Contracts & Other Expenses | 19,683 | 19,070 |
| Depreciation, Amortisation & Impairment | 10,175 | 10,000 |
| Finance Costs | 312 | 300 |
| Operating Projects | 1,240 | 1,829 |
| Total Expenditure | 51,377 | 49,923 |
| Operating Surplus/(Deficit) before equity accounted businesses | 2,703 | 2,582 |
| Equity accounted businesses | (463) | (571) |
| Operating Surplus/(Deficit) after equity accounted businesses | 2,240 | 2,011 |
| Capital Renewal less income to be received | 8,443 | 8,666 |
| New Capital less funding to be received | 1,702 | 4,507 |
| Total Capital | 10,145 | 13,173 |
| Add back non-cash items (Depreciation & Amortisation) | 10,175 | 10,000 |
| Net Lending / (Borrowing) for the Financial Year (inclusive of Equity Accounted Businesses) | 2,271 | (1,163) |
| Operating Surplus Ratio (Target 5%) (before Equity Accounted Subsidiaries) | 5.0% | 4.9% |
| Net Financial Liabilities Ratio (Target <80%) | 30% | 36% |
| Asset Renewal Funding (Target 100% average over 10 years) | 101% | 101% |

Where our funding comes from



| | | |
|---|---------|-------|
| ■ General Rates | \$44.2M | 81.8% |
| ■ Other Rates & Levies (includes Landscape Levy) | \$1.9M | 3.5% |
| ■ Grants & Subsidies & Contributions | \$3.1M | 5.7% |
| ■ User Fees | \$2.1M | 3.8% |
| ■ Statutory Fees | \$1.7M | 3.2% |
| ■ Other Income | \$1.2M | 2.2% |

How we allocate our funding



| | | |
|---|---------|-------|
| ■ Employee Costs | \$20.0M | 37.0% |
| ■ Materials, Contracts & Other | \$19.7M | 36.3% |
| ■ Finance Costs | \$0.3M | 0.6% |
| ■ Operating Projects | \$1.2M | 2.3% |
| ■ Capital Projects (Net) | \$1.7M | 3.1% |
| ■ Capital Renewal (Net) | \$8.4M | 15.6% |
| ■ Equity Accounted Businesses | \$0.5M | 0.9% |
| ■ Repayment of Borrowings (Principle repayments) | \$2.3M | 4.2% |



PROJECT PRIORITIES

Council's project priorities for 2022-23 stem from the themes outlined in Council's Community and 4 Year Delivery Plan.

Council has undertaken a methodical and considered approach to determine its priorities for the upcoming financial year. These are the steps that were taken to determine the projects:

- The Capital Renewal Program was guided by Council's Asset Management Plans
- Council proposed projects that aim to assist in achieving the Strategic Themes in Council's Community Plan and 4 Year Delivery Plan
- Elected Members submitted projects based on identified community need
- Projects were divided into three broad categories:
 - Operating Projects (including annual initiatives)
 - New Capital
 - Capital Renewal Program
- Elected Member workshops prioritised, refined and finalised the project list for 2022-23.

Our Project Expenditure



| | |
|----------------------|---------|
| ■ Operating Projects | \$1.25M |
| ■ New Capital | \$1.70M |
| ■ Asset Renewal | \$8.44M |

Further information regarding the projects is included on pages 50-63.



OPERATING PROJECTS

Operating Projects are either one-off short term projects, or annual initiatives delivering environmental, cultural or economic benefits to our community.

This 2022-23 Budget incorporates net expenditure of \$1.25M for operating projects.

These projects are funded by Council's rates income. The funding for 2022-23 is in line with the Long Term Financial Plan, noting an additional allocation of \$250K has been included for the 2022 Local Government Elections.

The full list and further details of each project are included on pages 50-55.

Key Projects

- Over \$500K of Environmental Initiatives including
 - The expansion of tree canopy on Public Land \$150K
 - The Living with Trees program \$77K and Shaping Unley - Trees on Private Land initiative \$25K to support the planting and retention of trees on private land
 - Grant funding to support the Greening of City Verges \$60K
 - Delivery of Water Wells to facilitate the capture of stormwater run-off to water trees \$45K
 - Assist Plastics Free SA in rolling out the Plastic Free Places Program \$5K
- Delivery of an annual calendar of events \$200K including the
 - Spring Fling Festival
 - Santos Tour Down Under Stage Start
 - Ignite Unley - Outdoor Cinema
 - Creative/Busking Activations
- The establishment of an Economic Advisory Committee \$20K
- Trader Event Sponsorship Grants \$40K
- Stage 2 in developing a City Wide Parking Strategy \$35K
- Continuation of Council's Active Ageing Initiatives \$20K
- Cultural Mapping and development of a Reconciliation Action Plan \$30K as part of Council's Cultural Plan 2021-2026.



City of Unley | 2022-23 Annual Business Plan & Budget

NEW CAPITAL

New Capital projects are capital works to construct new or to significantly upgrade existing infrastructure and buildings.

This 2022-23 Budget incorporates net expenditure of \$1.70M for New Capital projects.

These projects will be funded from existing financial capacity without the need for further borrowings.

The full list and further details of each project are included on pages 56-57.

Key Projects

- Council's contribution to the continuation of the Brown Hill Keswick Creek project \$515K
- Continuing the implementation of Council's Cycling and Walking Plan \$145K including:
 - Improvements to the Leaders Street Secondary On-Road Bicycle Route
 - Intersection improvements to the George and Young Street intersection
 - Design of the fifth stage of the Wood-Weller Bikeway between Mitchell Street and Cross Road
 - Installation of additional end-of-trip facilities
- Implementation of Year 2 of the Council's Climate and Energy Plan \$80K (inclusive of EV vehicle), including incentives for not-for-profit tenants of Council owned buildings to improve energy efficiency, the installation of solar panels for the Goodwood Community Centre and Library, and trial of an EV vehicle
- Drainage upgrades \$300K to Wattle Street from Seaview Avenue to Milton Avenue, and Wilson Avenue Black Forest.
- Detailed design of the Edmund Avenue Cottages Museum Upgrade (78 & 80 Edmund Avenue) \$180K to be "shovel ready" subject to the completion of a feasibility study.



CAPITAL RENEWAL

The Capital Renewal programs maintain an ongoing program of renewals for Council's \$500M of infrastructure, buildings and assets. They are based on Council's Asset Management Plans that were recently endorsed by Council in December 2020.

This 2022-23 Budget incorporates net expenditure of \$8.44M for capital renewal programs.

These projects are funded by Council's rates income, with the funding in line with the Asset Management Plans which are reviewed every four years.

The full list and further details of each project are included on pages 58-63.

Key Works

- Transport Infrastructure \$4.1M including:
 - Road renewal \$1.3M
 - Kerb & Water Table \$2.0M
 - Footpaths \$500K
- Drainage and Stormwater \$500K
- Reserves and Open Space \$770K
- Property (including Buildings and the Swimming Centre) \$858K.



SERVICES PROVIDED TO THE COMMUNITY

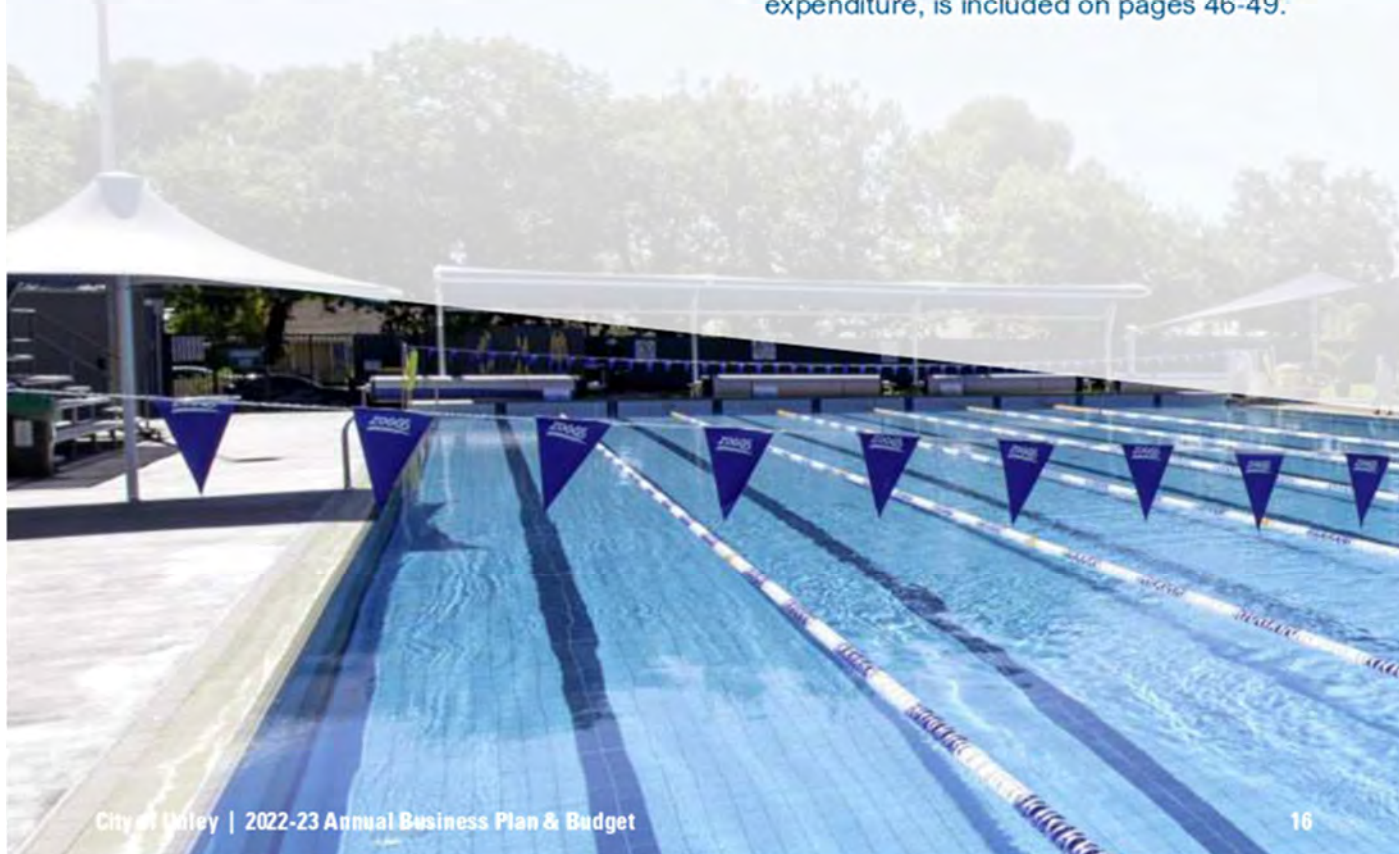
The Local Government Act 1999 (the Act) prescribes a system of local government to enable councils to govern and manage areas at a local level.

All councils have basic responsibilities under the Act and other relevant legislation. These include:

- Regulatory activities, including voters' roll maintenance and Elected Members' support
- Determining longer-term strategic management plans, including a strategic plan, long term financial plan, infrastructure and asset management plans, and policies and procedures
- Setting rates, preparing an Annual Business Plan and Budget

- Management and maintenance of basic infrastructure including roads, footpaths, parks, public open space, playgrounds, street lighting and stormwater drainage
- Street cleaning and rubbish collection
- Development planning and control, including building safety assessment
- Provision of various environmental health services
- Management and maintenance of Councils urban forest in streets and parks, and
- Management and maintenance of Council owned Community Centres and other buildings.

A detailed list of Council's Operational Activities, including respective income and expenditure, is included on pages 46-49.

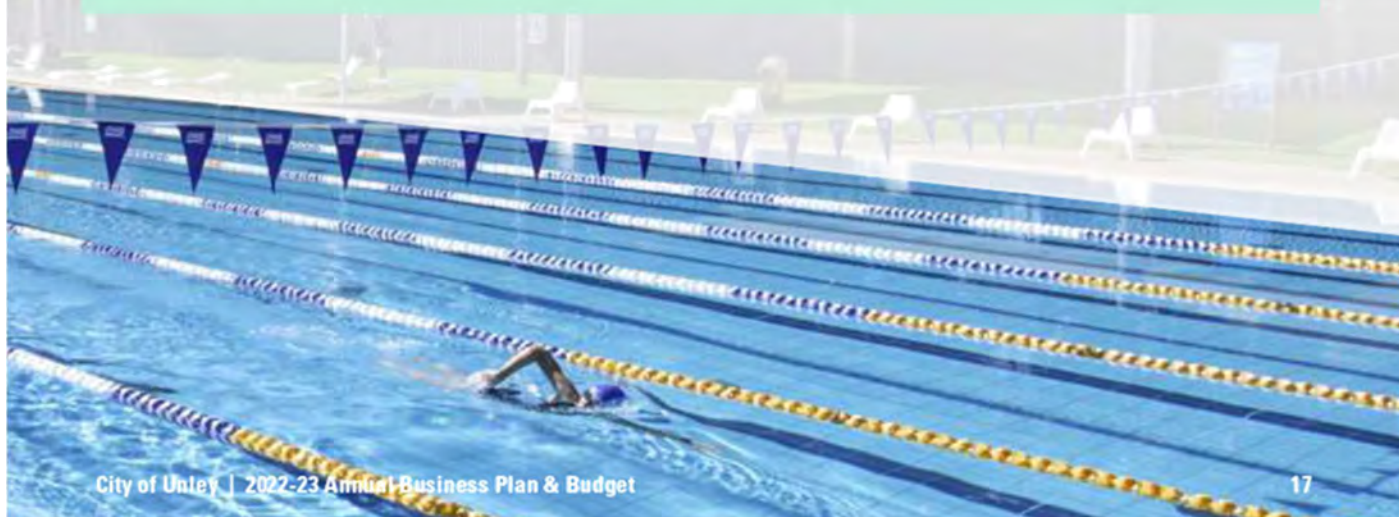


In response to community needs, Council also provides the following services and programs, over and above those listed above:

- Aged and Social Care
- Animal Management
- Arts & Cultural Development
- Community Centres
- Community Development
- Community Engagement
- Community Event Programs
- Community Services
- Community Transport
- Community Grants
- Corporate Services
- Economic Development
- Environmental Management
- Library Services
- Museum
- Open Space Management
- Parking Control
- Sport and Recreation
- Sustainable Landscapes
- Volunteers
- Urban Policy and Planning
- Youth Development

The Council also maintains a number of facilities and services on a fee for service basis, some of which are subsidised and include:

- Unley Swimming Centre
- Commonwealth Home Support Program (CHSP)
- Community Bus Service
- Halls for hire
- Ovals, courts, parks and reserves for hire.



INFLUENCES ON THE BUDGET

Significant Influences

A number of significant projects and external environmental changes have influenced the preparation of the Council's 2022-23 Business Plan and Budget. These include:

- Commitments to continue long-term major projects including the Edmund Avenue Cottages Development, Unley Oval Community Hub, and Brown Hill Keswick Creek Stormwater Management Project
- Absorbing cost pressures where possible to minimise increases in rates and fees and charges.

The increase in General Rate revenue is 1% below Adelaide CPI. Adelaide CPI was 4.7% for the 12 months to 31 March 2022.



Other Influences on the Budget

There are also other annual items that we consider when setting rates and deciding on council's program of works. These include:

- Local Government Price Index increases on relevant goods and services. In recent years this has tracked close to CPI, although the forecast increase in 2022-23 is 4.0%
- Provision for Enterprise Bargaining Agreements which, for most staff, determine conditions of employment and provide for annual salary and wages increases
- Maintaining asset management (renewal) expenditure in-line with Council's recently endorsed Asset Management Plans
- Additional maintenance costs due to increased capital works, and the construction of new assets over recent years

- Initiatives arising from Council's Climate and Energy Plan
- The Regional Landscape Levy

Council has continued its review of service sustainability to minimise the burden on ratepayers.

The proposed expenditure for Operating Projects for 2022-23 is \$1.25M, and includes an allocations of \$250K to conduct the 2022 Local Government Elections.

The proposed capital expenditure on new assets for 2022-23 is \$1.7M. The extent of these works can be met from existing financial resources without the need to borrow funds.



COMMUNITY LIVING



People value our City with its enviable lifestyle, activities, facilities and services

Objectives

- 1.1 Our Community is active, healthy and feels safe
- 1.2 Our Community participates in community activities, learning opportunities and volunteering
- 1.3 Our City meets the needs of all generations
- 1.4 Our Community is proud to be part of our City
- 1.5 Our City is connected and accessible

Key Projects

- Continued implementation of the Walking and Cycling Plan including:
 - Improvements to the Leaders Street Secondary On-Road Bicycle Route
 - Intersection improvements to the George and Young Street intersection
 - Design of the fifth stage of the Wood-Weller Bikeway between Mitchell Street and Cross Road
 - Installation of additional end-of-trip facilities
- Continuation of the Living Streets Program in Rogers Street, Goodwood
- Place activation and community development through the staging of major events including a Tour Down Under stage start, Ignite Unley - Outdoor Cinema, Spring Fling Festival, and Creative/Busking Activation Stations
- Delivery of initiatives relating to Council's Age Friendly Strategy endorsed by Council in 2015
- Drainage upgrades to Wattle Street from Seaview Avenue to Milton Avenue, and Wilson Avenue Black Forest.



ENVIRONMENTAL STEWARDSHIP



We will maintain and enhance our urban environment, and strengthen our City's resilience to climate change by providing leadership to our Community

Objectives

- 2.1 Unley's urban forest is maintained and improved
- 2.2 Excellence in waste management is achieved through avoidance, re-use and diversion
- 2.3 The energy efficiency of the City is increased and our carbon footprint reduced
- 2.4 Efficient, effective & sustainable water management is ensured
- 2.5 The City's resilience to climate change is increased

Key Projects

- Council's continued financial contribution to the Brown Hill Keswick Creek regional project works
- Implementation of Year 2 of the Council's Climate and Energy Plan, including incentives for not-for-profit tenants of Council owned buildings to improve energy efficiency, the installation of solar panels for the Goodwood Community Centre and Library, and trial of an EV vehicle
- Continuing the implementation of Council's Tree Strategy to increase canopy cover across the district through the planting of 365 additional new trees
- The City Wide Greening Verges Program with the conversion of further verges to support residents in beautifying their streets
- The continued installation of water wells to retain water flows from roadways to assist with greening and establishing new tree plantings
- Initiatives to assist residents in retaining, maintaining and increasing trees on private land.



ECONOMIC PROSPERITY



Our businesses are valued because of the range of goods, services and facilities they provide, and new businesses are supported, not burdened with bureaucracy

Objectives

- 3.1 Unley is recognised as an easy place to do business
- 3.2 Thriving main streets and other business activities operate across our City

Key Projects

- Implementing Year 2 of the Economic Development Growth Strategy
- The establishment of an Advisory Committee to provide advice and support city wide to Council on Economic Development matters and opportunities
- Event sponsorship for the four Mainstreet Trader Associations to stage events with economic objectives
- Waiving 50% of outdoor dining fees and 100% of busking fees to support the recovery and vibrancy of our main streets following COVID-19.



CIVIC LEADERSHIP



THE CITY of
Unley

UNLEY
Civic Precinct

Civic Centre

Library

Town Hall

**Council will listen to the community
and make transparent decisions for
the long term benefit of the City**

Objectives

- 4.1 We have strong leadership and governance
- 4.2 Council provides best value services to the community
- 4.3 Our business systems and solutions are effective and transparent

Key Projects

- Development of a Reconciliation Action Plan as part of Council's Cultural Plan 2021-2026
- Development of digitised systems and processes within Development and Regulatory Services to improve customer experience and operating efficiency
- Conducting the 2022 Local Government Elections and associated Elected Member induction for the new Council.



FUNDING THE BUSINESS PLAN

A photograph of a woman with blonde hair tied back, wearing a white and pink striped t-shirt, smiling warmly as she looks down at a young child. The child has blonde hair and is looking up at the woman with a curious expression. The background is slightly blurred, showing another person in a patterned top. The image is overlaid with a semi-transparent white box containing text.

Over 80% of Council's funding is generated from General Rates with the balance largely relating to fees and charges set by Council or statutory fees.

RATES CONTEXT

In setting the rates for 2022-23, Council proposes to continue with its current method of rating, which involves three differential rates with the application of a minimum rate, applied against the capital improved value of properties. Council considers this to be a fair and equitable method of rating for the City of Unley.

Rates income is used to deliver services. Rates are a form of property taxation, and property values determine how much each property contributes. This system of taxation means that the rates paid may not directly relate to the services used by each ratepayer.

Rate Statistics

Council has 19,399 assessments in 2022-23 including:

- 17,569 assessments within residential Category 1
- 910 assessments within non-residential Category 2 (including commercial shops, industrial, and vacant)
- 920 assessments within non-residential Category 3 (commercial offices and commercial – other)
- 213 non-rateable assessments.

2022-23 General Rates

General Rates income will increase by 3.7%, plus an additional 1.1% representing the estimated increase in revenue from new developments and capital improvement to existing properties.

Council carefully considered the rates increase in context with Adelaide CPI which was 4.7% for the March Quarter.

Further information, including the average increase for each land use category is contained on page 33.

The rates assessment (rates payable) for a specific property will be dependent upon the 2022-23 capital valuation for the property, as assessed by the Valuer General, and the movement in that valuation relative to all other properties with the same differential rate.

COUNCIL'S RATES

Valuation Method

The Council uses the **capital value** method of valuing properties. This method values the land and all improvements on the land. It is the most widely used method across South Australian councils.

Council considers this valuation method the most equitable method to spread the rates burden across the measure of wealth within the City. It equates to the taxation principle that people should contribute to community, social and physical infrastructure in accordance with their capacity to pay as measured by property wealth.

In determining how rates are applied, and in determining the rate in the dollar, Council uses the following options.

Minimum Rate

Council has decided that there will be a minimum rate on every rateable property. Council considers it appropriate that all rateable properties make a contribution to the cost of delivering the Council's core services and creating and maintaining the physical infrastructure that supports each property. The minimum rate for 2022-23 is \$907, an increase of 3.7% from 2021-22.

There will be about 4,310 assessments paying the minimum rate in 2022-23.

Differential General Rates

Council will declare three differential General Rates according to the land use category. The land use categories provided in the table below.

Council considers the principle of rate stability when assessing the rates distribution across 3 categories. The change in capital value across the land use categories and the rates income provided by each category will also be considered.

| | |
|-------------------|---|
| Category 1 | Residential |
| Category 2 | Commercial Shop Industrial Light Industry Other Vacant Land Other |
| Category 3 | Commercial Office Commercial Other |

Capital valuations have increased on average over the past 12 months. Accordingly, Council has reduced the differential rates in the dollar so the total income received by Council is consistent with the increase outlined on the previous page.

Separate Rate for Main Street Trader Associations

Council proposes to continue to raise a separate rate for the promotion of businesses and traders along four main shopping strips (excluding Glen Osmond Road). Council collects the separate rate and contracts with the Main Street Trader Associations for the provision of marketing, street beautification and minor value-added infrastructure projects.

The revenue generated by the separate rates for 2022-23 was considered following consultation with the Main Street Trader Associations.

Unley Road

Currently there are approximately 465 ratepayers with a land use of Commercial Shop, Commercial Office and Commercial Other that pay the separate rate.

King William Road

Currently there are approximately 130 ratepayers with a land use of Commercial Shop with addresses along King William Road between Greenhill Road and Commercial Road that pay the separate rate.

Goodwood Road

Currently there are approximately 95 ratepayers with a land use of Commercial Shop, Commercial Office and Commercial Other, with addresses along Goodwood Road between Leader Street / Parsons Street to the north and Mitchell Street / Arundel Avenue to the south that pay the separate rate.

Fullarton Road

Currently there are approximately 55 ratepayers with a land use of Commercial Shop, Commercial Office and Commercial Other, with addresses along Fullarton Road between Cross Road and Fisher Street that pay the separate rate.

Fullarton Road Traders pay a fixed amount of \$250.

| Main Street Trader Associations | Separate Rate raised in 2021-22 | Separate Rate 2022-23 | % Increase (Decrease) |
|---------------------------------|---------------------------------|-----------------------|-----------------------|
| Unley Road | \$113,395 | \$117,590 | 3.7% |
| King William Road | \$150,350 | \$150,350 | Nil |
| Goodwood Road | \$57,225 | \$57,225 | Nil |
| Fullarton Road | \$13,750 | \$13,750 | Nil |

COUNCIL'S RATES

Rate Revenue Summary

General Rate Revenue is forecast to increase from \$44.293M to \$44.306M before discretionary rebates. This represents an increase of 4.8% compared to the 2021-22 financial year. This consists of an average General Rate increase of 3.7%, and additional income from new developments and capital improvements of 1.1%.

Growth in the number of rateable assessments is 0.85%.

The average rates payable for each differential rate category, which are based on the land use categories, will increase as outlined in the table on page 33.

The rates assessment (rates payable) for a specific property will be dependent upon the 2022-23 capital valuation for the property, as assessed by the Valuer General, and the movement in that valuation relative to all other properties with the same differential rate.

Expected Impact on Ratepayers

To deliver the outcomes of the Annual Business Plan for 2022-23, the total General Rates Income required is \$44.1M inclusive after discretionary rebates. This equates to an average general rate increase of 3.7% plus 1.1% rates growth. Rate growth is defined as added value for new development including improvements to existing properties and change in value as a result of land divisions.

Council will apply the following rates in the dollar to determine the total rate levied against an individual property. Council has sought to apply the rate increase as equitably as possible across the three categories.

| Financial Year | Residential | Commercial Shop et al | Commercial Office/ Other |
|----------------|--------------|-----------------------|--------------------------|
| | Category One | Category Two | Category Three |
| 2019-20 | 0.002411 | 0.004820 | 0.005705 |
| 2020-21 | 0.002420 | 0.004845 | 0.005736 |
| 2021-22 | 0.002352 | 0.005221 | 0.005939 |
| 2021-23 | 0.001869 | 0.004715 | 0.005425 |

Estimated rate increase by land use category - General Rates

| Differential Rate Category/ Land Use Category | Average Rates Payable \$ | | Estimated Increase \$* |
|--|--------------------------|---------------------|------------------------------|
| | 2021-22 | 2022-23 Estimate | |
| Category 1 | | | |
| Residential | 1,904 | 1,986 | 82 |
| Category 2 | | | |
| Commercial - Shop | 3,206 | 3,242 | 35 |
| Industrial Light | 3,724 | 3,891 | 167 |
| Industry Other | 7,024 | 7,454 | 429 |
| Vacant Land | 4,337 | 4,857 | 519 |
| Other | 9,365 | 9,836 | 471 |
| Category 3 | | | |
| Commercial - Office | 6,382 | 6,575 | 193 |
| Commercial - Other | 5,283 | 5,464 | 181 |
| Minimum Rate Payable | 875 | 907 | 22 |

- * The average increase by land use category is dependent on the growth in new assessments, and does not factor capital improvements on existing properties. It therefore may not reflect the actual increase experienced by most rate payers.

COUNCIL'S RATES

Discretionary Rebates

The Council may grant a discretionary rebate of rates under Section 166 of the *Local Government Act 1999*.

To ensure all ratepayers contribute an amount towards basic service provision, the recommended maximum discretionary rebate is 75%.

Applicants seeking a discretionary rebate are required to submit an application form to the Council on or before 1 May prior to the rating year. When deciding an application for a Discretionary Rebate, Council considers whether the applicant:

- is not-for-profit
- provides services or activities that are aligned to Councils Community Plan and key strategies
- provides a direct benefit to the residents of the City of Unley

- allows access to the services or activities by the community and general public
- provides direct services to the community as distinct from administration or advocacy

Council's Rate Rebate Policy is available on the City of Unley website, www.unley.sa.gov.au/Council/About-the-Council/Policies.

Regional Landscape Levy

(Formerly the Natural Resources Management Levy)

The Green Adelaide Board has advised the collection amount for 2022-23 is \$1.463M.

Council does not retain this revenue, nor determine how the revenue is spent.



FEES & CHARGES

Section 188 of the Act provides the legal context:

- fees and charges are determined by resolution of Council either as a direct resolution, via by-law or via delegation
- a council is unable to fix or vary fees or charges prescribed under other Acts
- in respect of fees for the use of facilities, services or works requests a council need not fix fees or charges by reference to the cost of the council
- council is required to keep the schedule of fees and charges on public display and provide updates where fees and charges are varied during the year.

Council reviews its fees and charges each year, in conjunction with the development of the annual budget.

As in previous years, a comprehensive review has been undertaken to ensure that the fees:

- reflect (or move progressively toward) the cost of the services given
- are comparable with market rates, where appropriate
- take into account benefit derived by users of community facilities
- are consistent with Council directions articulated through existing policy or plans
- are consistent with Council's LTFP assumptions.

Generally, this has resulted in fee increases that are in line with CPI or the Local Government Price Index, insofar as this is practicable.

Council's Fees and Charges Register is available with on the City of Unley website, <https://www.unley.sa.gov.au/Council/About-the-Council/Annual-plan-budgets-reports>.



BUDGET FRAMEWORK

The Budget Framework formalises changes in respect to the approved Annual Business Plan and Budget as a result of responding to opportunities, emergencies or other unforeseen events at the time of setting the budget.

Operating Budget (excluding Projects)

The core operations of the Council are detail by Operating Programs on pages 46 to 49. Council approval will be required where total operating expenditure varies from its approved budget as presented in the Statement of Comprehensive Income on page 65.

Operating Projects

Operating Projects and programs have been developed in consultation with Council, and are detailed on pages 50-55.

Council approval will be required where a change in individual project expenditure is required unless the projects are linked to an identical outcome and delivered by the same budget program. For these projects a relocation between projects can be undertaken without the need for separate Council approval.

In addition, where a Project has been approved by Council and the Project is allocated to sub projects, the budget can be reallocated across sub projects without Council approval. However, Council approval is required to increase or reduce the overall budget previously approved.

Where a new Operating Project is to be considered or an Operating Project deferred, this will require Council approval.

New Capital Projects

A list of New Capital Works Projects has been developed in consultation with the Council and is detailed on pages 56-57.

Where changes to the individual New Capital Project expenditure budget is necessary, Council approval is required. Further, where a new project is to be considered or an existing project deferred, this will also require Council approval.

Capital Renewal

These programs and the list of priority projects have been developed by reference to Council's Asset Management Plans based on condition, levels of service and Council's ongoing commitment to operate and maintain its asset portfolio.

Where changes to the relevant Asset Category expenditure budget is necessary, Council approval is required.

The individual program summary for Capital Renewal has been provide on pages 58-63.

When grant funding is received with equivalent income and expenditure, the budget can be adjusted to account for the grant without the need for separate Council approval.

In situations where grant funding requires matching or additional funding from Council, this represents an increase in net expenditure and Council approval is required.

Accounting Reclassification

Where a project requires reclassification between the Operating and Capital Budget to reflect accounting principles the reclassification will occur when practical and the relevant details will be provided to Council at the following Budget Review.

It is noted that transfers between Operating and Capital Budget have no cash impact on the overall budget.



FINANCIAL SUSTAINABILITY

Council's Financial Sustainability is managed through its Financial Planning Framework and Long Term Financial Plan.

The following diagram illustrates the overall funding framework for the City of Unley and the use of the Annual Operating Surplus and longer-term funding sources including strategic property divestment.



LONG TERM FINANCIAL PLAN

Council uses a long term financial plan (LTFP) to guide its financial decisions to ensure it is prudent in its financial management and considers a longer-term view. The LTFP is reviewed annually and updated to reflect the most current information available.

The key components of the plan are:

- Assessment of Council's current financial position and achieving longer-term financial sustainability
- Ensuring the Financial Targets are met
- Consideration of Council's appropriate role and responsibilities
- Ensuring alignment with the Community Plan and 4 Year Delivery Plan and maintenance of high priority strategies
- Ensuring all proposed strategies are costed before adoption
- Ensuring alignment with agreed service provision and delivery standards
- Ensuring alignment with Asset Management Plans and Maintenance Standards
- Ensuring alignment with internal support strategies
- Ensuring alignment with funding and treasury principles (rating stability, Treasury Policy, fees and charges, external funding and investments) as well as intergenerational equity.

[A summary of the Long Term Financial Plan is provided on pages 68-69.](#)



FINANCIAL RATIOS

Under the requirements of Regulation 5(c) of the Local Government (Financial Management) Regulations 2011, Council's LTFP, Budget and Annual Financial Statements must include:

- an Operating Surplus ratio
- a Net Financial Liabilities ratio, and
- an Asset Renewal Funding ratio.

These ratios are to be presented in a manner consistent with the Financial Indicators required in the Model Financial Statements.

Council has adopted the following key financial targets relating to these ratios to guide the direction of the LTFP and Annual Business Plan and Budget. These targets have been reviewed by the Audit Committee as a part of the review of the draft 2022-2032 Long Term Financial Plan.

| Financial Indicator | Adopted Target |
|---|---|
| Operating Surplus Ratio (excluding equity accounted businesses) | 5% or greater of total operating income |
| Net Financial Liabilities Ratio | Less than 80% of total operating income |
| Asset Sustainability Ratio (rolling 10-year average) | 100% or greater of recommended spend in the Asset Management Plans |

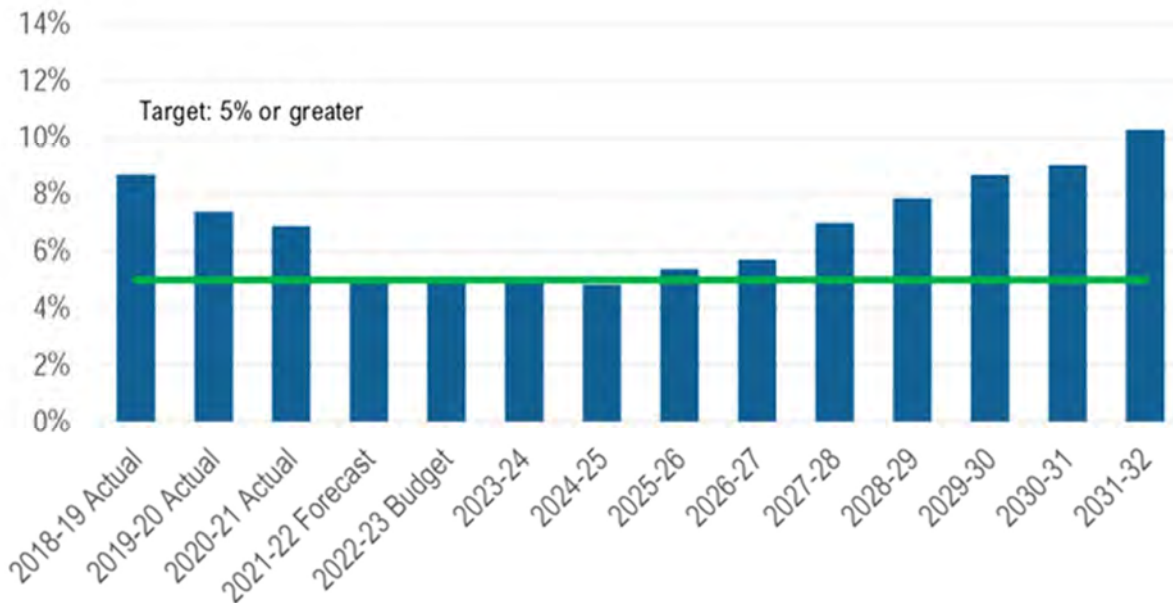


Operating Surplus Ratio

Operating surplus as a percentage of operating income.

The operating surplus ratio reflects Council's capacity to fund capital works (New Assets) and repay its borrowings.

Council is forecasting an operating surplus ratio of 5% for the 2022-23 Budget, in line with the target of 5%.



FINANCIAL RATIOS

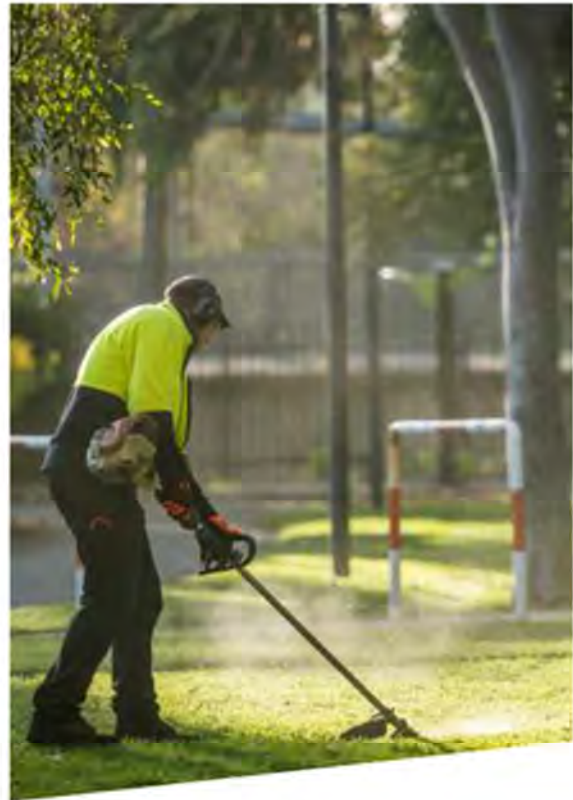
Net Financial Liabilities Ratio

Net financial liabilities as a percentage of operating surplus.

The net financial liabilities ratio measures Council's net debt relative to its operating income.

Council is forecasting a net financial liabilities ratio of 30% for the 2022-23 Budget, within the target range of 80%.

Council borrowed to undertake a significant capital works program in 2019-20 including the upgrade of King William Road. Council's borrowings are forecast to reduce by \$2.3M by the end of 2022-23 to \$10.8M.



Asset Sustainability Ratio

Capital renewal expenditure as a percentage of recommended expenditure in the Asset Management Plans.

The Asset Sustainability Ratio (also known as the Asset Renewal Funding Ratio) represents the level of capital expenditure on the renewal of assets relative to the level of such expenditure identified as warranted in a council's asset management plans.

Council is forecasting an Asset Sustainability Ratio of 101%.

This is in line with the recommended target.





INFRASTRUCTURE & ASSET MANAGEMENT PLANS

The City of Unley is responsible for the management, operation and maintenance of a diverse asset portfolio that provides services and facilities for City users. Asset Management Plans have been revised and were adopted by Council in December 2020.

The development of the Asset Management Plans demonstrate Council's ongoing commitment to operate and maintain its asset portfolio efficiently to both meet strategic and legislative requirements, and to deliver the required levels of service for the community.

Asset management is driven from a service perspective. Council has implemented an agreed level of service for property, bridge, road and footpath asset classes.

The asset system collects real time data coupled with ongoing regular condition audits, to allow more accurate predictive modelling in regard to treatments and life expectancy of each asset class.

Over the next few years the management of assets will balance the target levels of service for each specific asset with the long-term costs.

The Asset Management Plans provide the basis for the Capital Renewal Program included in Council's LTFP and is refined as part of the Annual Business Plan and Budget process. In 2022-23 the Capital Renewal Program has net expenditure of \$8.4M.



OPERATING BUDGET

| Operating Programs / Services | Income | Expenditure | Net Expenditure |
|--|---------|-------------|-----------------|
| | \$'000 | | |
| Active Ageing Coordination, administration and support for community based services and projects aimed at facilitating independence and promoting social inclusion. | (1,279) | 1,434 | 155 |
| Animal Management Promote community safety through education, awareness and compliance with the legislation relating to the Dog and Cat Management Act and Local Government Act. | (181) | 258 | 77 |
| Arts & Cultural Development Provision of Art and Cultural Development programs to support a vibrant and active community. | - | 167 | 167 |
| Business Support & Improvement Provides general management, executive support and leadership to the services provided by Business Support & Improvement Division and supports Elected Members. | - | 516 | 516 |
| Business Systems & Solutions Manages and maintains Council's Information Communication Technology infrastructure, applications, supporting systems and proactive cyber security to provide high levels of secure service that support business operations and performance. | (2) | 3,259 | 3,257 |
| City Development Management Provides general management, executive support and leadership to the services provided by City Development and to Elected Members. | - | 510 | 510 |
| City Services Management Provide general management, executive support and leadership to the services and programs provided by City Services and to Elected Members. | - | 478 | 478 |
| Community Bus Program A community transport service within the City of Unley provided by fully trained and accredited volunteer drivers, aimed at improving mobility plus connection to more City Services. | (8) | 123 | 115 |
| Community Centres Management and provision of a thriving network of Community Centres that promote social inclusion, belonging and connection. | (367) | 921 | 554 |
| Community Development Provision of social planning and community development including the coordination of Age Friendly City, Welcoming City initiatives, responding to social issues (homelessness and suicide prevention). | - | 162 | 162 |
| City of Unley 2022-23 Annual Business Plan & Budget | | | 46 |

| Operating Programs / Services continued | Income | Expenditure | Net Expenditure |
|--|----------|-------------|--------------------|
| | \$'000 | | |
| Community Development & Wellbeing Management Provide management, support and leadership of the projects, programs and services provided by the Community Development & Wellbeing Team. | - | 178 | 178 |
| Community Events Efficient and effective coordination of Council-run community and cultural events and activities, as well as the successful facilitation and attraction of external events into the City of Unley to encourage place activation, cultural celebration and vibrancy. | - | 202 | 202 |
| Community Grants Funding for community organisations, groups and individuals to implement programs and initiatives that promote community connectivity, belonging, participation and cultural diversity. | - | 131 | 131 |
| Corporate Activities The accumulation of corporate costs including leave on-costs, treasury management, levy and taxes and insurances. | (2,338) | 2,829 | 491 |
| Culture & Business Capability This service supports the continuous improvement of overall business capability focused on the provision of "best value" services to customers. Critical to improved business capability and customer experience is having the best organisational culture possible. | - | 40 | 40 |
| Customer Experience Coordinate and manage the City of Unley brand through customer service, provision of frontline customer service plus resolve customer enquiries and build goodwill within the City of Unley community. | (1) | 645 | 644 |
| Development Services Planning and building control within the City in accordance with the Development Act and Regulations and other legislative requirements. | (559) | 1,949 | 1,390 |
| Economic Development Manage the implementation, monitoring and evaluation of economic development activities and strategic initiatives within the City of Unley. | (357) | 707 | 350 |
| Environmental Initiatives Drive improved environmental sustainability through policies, strategies, programs and projects. | (115) | 259 | 144 |
| Finance & Procurement Delivers accounting, financial, procurement, risk management and treasury management services required to support Council's operations, including statutory and financial reporting obligations. | (44,334) | 1,707 | (42,627) |
| Governance Undertakes administration of legislative and corporate governance requirements. | - | 386 | 386 |

| Operating Programs / Services continued | Income | Expenditure | Net Expenditure |
|---|---------|-------------|--------------------|
| | \$'000 | | |
| Human Resources Provides support in recruitment, organisational culture, change management, employee relations, injury management, occupational health & safety and Welfare. | (70) | 1,446 | 1,376 |
| Library Services Provision of library services, programs and facilities to encourage literacy, lifelong learning and social inclusion and connection. | (353) | 2,264 | 1,911 |
| Marketing & Communications Coordinate and manage the City of Unley reputation and brand in digital and printed communications, including the website, and media relations. | - | 565 | 565 |
| Office of the CEO Organise and manage the governance of the City of Unley, including support for Elected Members and Civic Functions. | (335) | 1,492 | 1,157 |
| Operational Services Provides maintenance services to Council's infrastructure, property, open space, street and park trees, plant and equipment assets. | (1,174) | 14,751 | 13,577 |
| Parking Enforcement Promote community safety through education, awareness and compliance with the legislation relating to the Road Traffic Act and Local Government Act and Council By Laws. | (1,096) | 783 | (313) |
| Property Services Provides sustainable strategic management of Council's building and property asset portfolio. | (559) | 3,361 | 2,802 |
| Public & Environmental Health Promote community health and safety through education, awareness and compliance with the legislation relating to the Environment and Protection Act and the Local Government Act. | (47) | 426 | 379 |
| Strategic Asset Management Provides sustainable strategic management of Council's asset portfolio. | - | 666 | 666 |
| Strategic Projects Facilitates delivery of major strategic initiatives from the 4 Year Delivery Plan and Community Plan. | - | 190 | 190 |
| Transportation & Traffic Provides coordination, administration and support to provide an effective, safe and equitable management of transport spaces for all modes, ratepayers and visitors to improve local accessibility and safety. | (3) | 740 | 737 |
| Unley Museum Provision of the Unley Museum to showcase the cultural heritage and history of the area through the provision of collection, exhibitions and programs. | (6) | 173 | 167 |
| Unley Swimming Centre Provision of a premier outdoor swimming facility, encouraging community health, wellbeing and water safety. | (902) | 1,172 | 270 |

| Operating Programs / Services continued | Income | Expenditure | Net Expenditure |
|--|-----------------|---------------|-----------------|
| | \$'000 | | |
| Urban Design (incorporating Recreation and Sport) Development and management of high quality public realm and open space. Coordination, administration and support to provide an effective, safe and equitable management of movement spaces for all modes, ratepayers and visitors to improve local accessibility and safety. | - | 474 | 474 |
| Volunteer Development Provide coordination, administration and support for community based volunteer services and projects. | - | 104 | 104 |
| Waste Management Collection and disposal of general waste, kerbside recycling, green waste and a hard rubbish collection service. | (18) | 4,574 | 4,556 |
| Youth Development Engage and empower young people in the community by identifying, developing and providing activities, programs and events. | - | 103 | 103 |
| Total Operating Programs | (54,095) | 50,136 | (3,959) |
| Operating Projects (as per the following pages) | 15 | 1,240 | 1,255 |
| Total Operations (including Operating Projects) | (54,080) | 51,377 | (2,703) |



OPERATING PROJECTS & INITIATIVES

| Operating Projects & Initiatives | Net Expenditure |
|--|------------------|
| Environmental Initiatives | |
| Carbon Neutral Operations by December 2023 | 35,000 |
| Sustainability Projects Officer | 115,000 |
| City Wide Greening Verges | 60,000 |
| Living with Trees | 77,000 |
| Resilient East | 10,000 |
| Water Wells (Treenet Inlets) Program | 45,000 |
| Tree Strategy Expanding Canopy Target - Public Land | 150,000 |
| Shaping Unley - Trees on Private Land | 25,000 |
| Plastics Free SA Program | 5,000 |
| Significant Tree List Review - Additional Candidates | 10,000 |
| | 532,000 |
| Events | |
| Christmas In Unley | 25,000 |
| Australia Day 2023 | 15,000 |
| Event Attraction | 10,000 |
| Ignite Unley - Outdoor Cinema Program | 20,000 |
| 2023 Tour Down Under Stage Start | 55,000 |
| Creative/Busking Activation Stations | 20,000 |
| Spring Fling Festival | 55,000 |
| | 200,000 |
| Economic Development Initiatives | |
| Trader Event Sponsorship | 40,000 |
| Economic Advisory Committee | 20,000 |
| Strategic Projects Consultants | 30,000 |
| | 90,000 |
| Other Projects | |
| All Connections to Unley Art Prize 2023 | 20,000 |
| Culture Plan: First Nations Engagement and Acknowledgement Initiatives | 30,000 |
| Active Ageing Strategy Program (Year 6) | 20,000 |
| City-Wide Parking Strategy (Stage 2) | 35,000 |
| Clarence Park Community Centre Shed | 15,000 |
| 2022 Local Government Elections | 250,000 |
| Waiving Outdoor Dining Fees | 15,000 |
| RAHS Show Traffic Management | 27,000 |
| Community Grants Program – Additional Funding | 21,000 |
| | 433,000 |
| Total Operating Projects | 1,255,000 |

| Operating Projects & Initiatives | Net Expenditure |
|---|-----------------|
| Environmental Initiatives | |
| Carbon Neutral Operations by December 2023 | |
| This project supports Council's target to be carbon neutral for its corporate operations by December 2023, as set out in Council's Climate & Energy Plan. This project proposes to purchase carbon accounting software to track Council's carbon emissions, as well as specialist advice regarding carbon accounting requirements to ensure we are ready for Carbon Neutral operations by December 2023. | 35,000 |
| Sustainability Projects Officer | |
| The recruitment of a new full-time fixed-term 3 year contract position which will assist in the implementation and delivery of the actions of Council's key sustainability strategies including: Climate & Energy Plan, Tree Strategy, Environment & Sustainability Strategy and Waste Management & Resource Recovery Plan 2021-25. | 115,000 |
| City Wide Greening Verges | |
| To encourage the conversion of verges located within the City of Unley from dolomite to loam which are then planted and maintained by residents. The program has enabled the conversion of over 400 verges across the City of Unley in the last five years. | 60,000 |
| Living with Trees | |
| To continue a range of education, incentives and support to retain and/or plant more trees on private land as identified within Council's Tree Strategy. The project also includes undertaking further data collection of tree coverage and reporting for the City of Unley in 2022-23. | 77,000 |
| Resilient East - Eastern Regional Alliance | |
| Continuing Council's contribution and active involvement in Resilient East, a partnership between eight eastern Councils and the South Australian Government. The project will support a range of initiatives to be undertaken by Resilient East to deliver the Eastern Region Climate Change Adaptation Plan. | 10,000 |
| Water Wells (Treenet Inlets) Program | |
| The continued delivery of Council's water wells initiative for 2022-23. The installation of inlets in verges across the City to assist with their greening and establishing new tree plantings by increasing moisture in the soil through capturing and retaining flows from the roadway. | 45,000 |
| Tree Strategy Expanding Canopy Target - Public Land | |
| One of the key objectives of Council's Tree Strategy is to increase canopy cover within the City of Unley on Council owned land. This project will see 365 additional trees throughout the City in 2022-23. | 150,000 |
| Shaping Unley - Trees on Private Land | |
| Undertake a further pilot of the 'Shaping Unley' (Active Participation Framework) to better understand the issue of declining tree canopy cover on private land, and to find common ground to address this complex, city-wide issues. | 25,000 |
| Plastics Free SA Program | |
| Assist Plastics Free SA in the rollout of the Plastic Free Places Program, which aims to engage with local business precincts to reduce their reliance on single-use plastics. | 5,000 |
| Significant Tree List Review - Additional Candidates | |
| The targeted investigation and assessment of further candidate trees, in addition to the review of the Council's Significant Tree List undertaken in 2021-22. The proposal will enable a priority area of the City to be further investigated in response to detailed LiDAR investigations. It is anticipated a number of future stages of investigation across the City will be required, with assessment details compiled for the purpose of a subsequent code amendment. | 10,000 |
| Total Environmental Initiatives | 532,000 |

| Operating Projects & Initiatives | Net Expenditure |
|--|-----------------|
| Events | |
| <p>Christmas In Unley Funding to provide festive decorations and theming on the front of the library building facing Unley Road and the entry ramp to the Civic Centre building year to celebrate the Christmas season in Unley. Includes an initial purchase of reusable decorations to be built over the next few years. This initiative also includes small Christmas community event to launch the festive season and an online calendar of Christmas events in Unley for the community to enjoy.</p> | 25,000 |
| <p>Australia Day 2023 A free community event to be held in conjunction with the Citizenship and Australia Day Awards ceremony which is anticipated to attract up to 500 people.</p> | 15,000 |
| <p>Event Attraction The Event Attraction program is targeted at encouraging new events to be staged in the City of Unley by offering seed funding and increased support, with the aim for the event to become sustainable and be retained in Unley on an ongoing basis.</p> | 10,000 |
| <p>Ignite Unley - Outdoor Cinema Program A neighbourhood development initiative aimed at celebrating diverse cultures and encouraging local residents to enjoy the opportunity to get together and enjoy a night of free entertainment while connecting with others in their local community. This budget covers 2 outdoor movie events which will be held in a park and include live music, children's activities, food trucks, etc.</p> | 20,000 |
| <p>2023 Tour Down Under Stage Start Funding to host a stage start of the 2023 Santos Tour Down Under should the City of Unley receive an offer from Events SA.</p> | 55,000 |
| <p>Creative/Busking Activation Stations Initiative which allows for musicians/performers such as street performers, jugglers, and musicians to perform at various locations throughout the City of Unley.</p> | 20,000 |
| <p>Spring Fling Festival Community events that celebrate the gorgeous gardens and neighbourhoods in our city and promotes community pride. Includes competitions for gardening enthusiasts and a free community picnic offering a wide range of activities, entertainment and gardening workshops.</p> | 55,000 |
| Total Environmental Initiatives | 200,000 |
| Economic Development Initiatives | |
| <p>Trader Event Sponsorship The provision of financial support to Council's four Trader Associations to stage annual events in 2022-23. The intent of the funding is to attract visitation to the precincts and generate spending on the back of a significant event on each of the main streets.</p> | 40,000 |
| <p>Economic Advisory Committee One of the initiatives identified in Council's Economic Development Strategy is to establish an independent Advisory Committee that will provide advice and support to Council on Economic Development matters and opportunities. This funding allows the delivery of economic projects identified by the Advisory Committee.</p> | 20,000 |
| <p>Strategic Projects Consultants This proposal allows for the engagement of various consultancies that may be required that are associated with a number of strategic projects within the City of Unley. This includes but is not limited to traffic studies, property advice, architectural design, and business case modelling.</p> | 30,000 |
| Total Economic Development Initiatives | 90,000 |





| Operating Projects continued | Net Expenditure |
|---|------------------|
| Other Projects | |
| All Connections to Unley Art Prize 2023 Biennial art competition: Finalists have an exhibition at the Hughes Gallery with the announcement of the winner at an opening night event. Artworks have been subsequently reproduced on street bin signage with a limited-edition sticker version available for residential bins. | 20,000 |
| Culture Plan: First Nations Engagement and Acknowledgement Initiatives Indigenous engagement and acknowledgement is a project that has two elements: <ul style="list-style-type: none"> • Cultural mapping of the City of Unley with a Kurna/ Indigenous focus • Development of a Reconciliation Action Plan (across 2 years). | 30,000 |
| Active Ageing Strategy Program (Year 6) Initiatives that have been developed in consultation with Council's Active Ageing Alliance. The project aims to realise Council's vision of the City of Unley to be celebrated as a great place to grow older. The 2022-23 program includes facilitation of the Active Ageing Alliance, an Active Ageing Expo, Town Hall Talks and a trial project for Active Ageing using the fitness equipment in Unley's parks and reserves. | 20,000 |
| City-Wide Parking Strategy (Stage 2) Stage 2 of the project involves the development of the Strategy itself and the undertaking of community consultation on the draft document. The Strategy will provide a holistic and strategic framework to guide Council in decision making relating to the management of on-street parking, including resident and business parking permits. | 35,000 |
| Clarence Park Community Centre Shed Funding contribution request from the Clarence Park Community Centre to contribute to the salary of the Shed Coordinator. | 15,000 |
| 2022 Local Government Elections This initiative provides for the conduct of the 2022 Local Government Elections and associated Elected Member program. | 250,000 |
| Waiving Outdoor Dining Fees To remove 50% of the Outdoor Dining Fees for 2022-23. | 15,000 |
| RAHS Show Traffic Management Council's financial contribution to the cost of traffic management to stage the 2022 Royal Adelaide Show. | 27,000 |
| Community Grants Program - Additional Funding To increase the Community Grants Program to \$150,000. The Community Grants program provides funding for community organisations, groups and individuals to implement programs and initiatives that promote community connectivity, belonging, participation and cultural diversity. | 21,000 |
| Total Other Projects | 433,000 |
| Total Operating Projects and Initiatives | 1,255,000 |

NEW CAPITAL

| New Capital Projects | Net Expenditure |
|---|-----------------|
| <p>Brownhill Keswick Creek (BHKC) City of Unley Contribution The City of Unley together with the Cities of Burnside, Mitcham, West Torrens and the Corporation of the City of Adelaide have collaborated to develop a catchment based approach to mitigating flood risk and use of stormwater where feasible in the Brown Hill and Keswick Creek catchment. The City of Unley contributes 21% of the Boards capital costs as identified in its Stormwater Management Plan.</p> | 514,500 |
| <p>Climate and Energy Plan Implementation The installation of solar panels on Council owned buildings. To be delivered by offering incentives to partner with not-for-profit lessees to improve the energy efficiency of facilities.</p> | 60,000 |
| <p>Drainage Program 2022-23 - New Works Drainage upgrades at:</p> <ul style="list-style-type: none"> • Wattle Street (Stage 1) which aims to reduce the excessive flows causing washout to the verges, inundating the parking bays and causing flood damage to private properties • Wilson Avenue aims to reduce the risk of flooding to properties by constructing new underground drainage to connect to the Hartland Avenue system. | 300,000 |
| <p>Unley Road Streetscape Upgrade Streetscape element upgrades along Unley Road between Greenhill Road and Whittam Street (eastern side) to coincide with proposed upgrades to the civil infrastructure proposed as part of Council's Footpath and Kerb & Water Table Renewal Programs 2022-23.</p> | 40,000 |
| <p>Walking and Cycling Plan Implementation Continued implementation of priorities identified in Council's Walking and Cycling Plan as adopted in 2016:</p> <ul style="list-style-type: none"> • Railway Terrace South Streetscape Improvements (Devon Street to Goodwood Road) - detailed design • Wood Street to Cross Road Connection Streetscape Improvements - concept design • Hampton Street North / Leader Street Intersection Improvements - construction • George Street and Young Street Intersection Improvements - construction • Bicycle End of Trip Facilities. | 145,000 |
| <p>78-80 Edmund Ave Cottages Museum Expansion - Detailed Design and Documentation Undertake detailed design, documentation and development approval to redevelop the Council owned cottages located at 78 and 80 Edmund Avenue. This project forms stage 2 of the larger project to redevelop the Edmund Avenue Cottages, with the build of the first stage focussed on the 72, 74 and 76 Edmund Avenue. Stage 2 focuses on the expansion of the Unley Museum.</p> | 180,000 |
| <p>Development, Environmental Health and Regulatory - Mobility & Operational Management Improvements (Year 1) Develop and implement digitised systems and processes within Development and Regulatory Services to improve operating efficiencies as identified within the Development Services Review and anticipated outcomes of the Regulatory and Health Review currently being completed.</p> | 120,000 |

| New Capital Projects continued | Net Expenditure |
|--|------------------|
| <p>Light fleet renewal – Premium for an EV vehicle</p> <p>As part of its Climate and Energy Plan, the City of Unley has committed to a staged Electric Vehicle (EV) transition when replacements are due and viable alternatives are available.</p> | 20,000 |
| <p>Living Streets</p> <p>This project will:</p> <ul style="list-style-type: none"> • Review and refine the Living Street and Pocket Park Pilot projects • Consider the co-design process and built outcomes • Apply learning to the enhancement of Rogers Street in 2022-23 • Investigate Living Streets or Pocket Parks for future budget consideration. | 70,000 |
| Capitalised Project Delivery Costs | 252,198 |
| Total New Capital Projects | 1,701,698 |



CAPITAL RENEWAL

| Renewal Program | Expenditure | Income | Net Expenditure |
|--|------------------|------------------|------------------|
| Buildings | | | |
| Property Program | 800,000 | - | 800,000 |
| Swimming Facilities Program | 58,000 | - | 58,000 |
| | 858,000 | - | 858,000 |
| Open Space | | | |
| Reserves & Open Space Program | 770,000 | - | 770,000 |
| | 770,000 | - | 770,000 |
| Stormwater | | | |
| Drainage & Stormwater Program | 500,000 | - | 500,000 |
| | 500,000 | - | 500,000 |
| Transport | | | |
| Road Program | 1,300,000 | - | 1,300,000 |
| Kerb & Water Table Program | 2,000,000 | - | 2,000,000 |
| Footpath Program | 500,000 | - | 500,000 |
| Bus Shelter Replacement & DDA Compliance | 10,000 | - | 10,000 |
| Bridge Program | 170,000 | - | 170,000 |
| Street Lighting I Program | 20,000 | - | 20,000 |
| Signs Program | 20,000 | - | 20,000 |
| Traffic Facilities | 30,000 | - | 30,000 |
| | 4,050,000 | - | 4,050,000 |
| Plant, Fleet and Equipment | | | |
| Plant and Equipment | 730,200 | (85,000) | 645,200 |
| Light Fleet | 383,000 | (258,000) | 125,000 |
| | 1,113,200 | (343,000) | 770,200 |
| ICT Assets | | | |
| ICT Asset Renewal | 541,000 | - | 541,000 |
| | 541,000 | - | 541,000 |
| Sub-total | 7,832,200 | (343,000) | 7,489,200 |
| Capitalised Project Delivery Costs | 953,825 | - | 953,825 |
| Total | 8,786,025 | (343,000) | 8,443,025 |

Renewal Program

Property Program

| Facility | Component Renewal | Scope |
|------------------------------------|---------------------|--|
| Civic Buildings | | |
| Town Hall | Floors | Partial Renewal – Sand and repolish timber floors |
| | External Walls | Partial Renewal – Repair heritage external walls and paint façade |
| Civic Centre | Floors | Full Renewal - Replace ground floor carpet |
| | Fixtures & Fittings | Partial Renewal – Renew ground floor front counter Partial Renewal - Replace office glass to meeting spaces |
| | HVAC | Partial Renewal – Upgrade chiller componentry |
| | Office Equipment | Partial Renewal – Replacements |
| Works Depot | Meeting Room | Partial Renewal – Renew of meeting facilities |
| Community Buildings | | |
| Fullarton Park Community Centre | Coolroom | Partial Renewal – Renew coolroom floor to meet EH requirements |
| | Access | Full Renewal – Renew electronic access system |
| | External Walls | Partial Renewal – Repair and paint façade |
| | HVAC | Partial Renewal – Replace external ducting |
| | Fixtures & Fittings | Full Renewal Stage 2 – Renew childcare play equipment |
| | Fixtures & Fittings | Full Renewal Stage 2 – Renew childcare play equipment |
| | Access | Full Renewal – Renew electronic access system |
| Millswood Croquet Club | Plumbing | Partial Renewal – Renew grease trap renewal to meet SA water requirements |
| Sturt Bowls Club | Changerooms | Full Renewal – Renew internal changerrooms |
| Millswood Bowls Club | DDA Accessibility | Full Renewal – Renew doorway entrance to meet DDA requirements |
| Public Toilets Forestville Reserve | Plumbing | Full Renewal – Replace sanitary wares |
| | Floors | Full Renewal – Replace floor coverings |
| Public Toilets Orphanage Park | Plumbing | Full Renewal – Replace sanitary wares |
| | Floors | Full Renewal – Replace floor coverings |
| Public Toilets Soutar Park | Plumbing | Full Renewal – Replace sanitary wares |

Swimming Facilities Renewal Program

The program undertakes renewal of the swimming facility components including:

- Main pool VFD pumps (four (4) in place)
- Replace Cool room evaporator replacement
- Main Pool Filter Componentry
- Junior Pool rectification works

Renewal Program continued

Reserves and Open Space Program

Unley Park Sports Club

- Replace frontage retaining wall and edge plinth (part fund)
- Replace frontage emu wire fence
- Repave frontage footpath and internal paths

Unley Oval Irrigation and Turf Surface Upgrade

Road Renewal Program

| Road Name, Suburb | To/From | Scope |
|-------------------------------------|--|------------------------------------|
| Curzon Avenue, Millswood | Chelmsford Avenue to Fairfax Avenue | Surface |
| Dunrobin Street, Black Forest | Hartland Avenue to East Avenue | Surface and Patch Pavement |
| Hartland Avenue, Black Forest | Aroha Terrace to Forest Avenue | Surface |
| Eglington Avenue, Black Forest | Forest Avenue to Dunrobin Street | Surface |
| Gladstone Street, Fullarton | Glen Osmond to Road Fullarton Road | Surface |
| Spence Avenue, Myrtle Bank | Cross Road to end | Surface |
| Railway Terrace, Goodwood | North Goodwood Road to end | Surface |
| Essex Street North, Goodwood | Leader Street to Railway Terrace North | Surface and Patch Pavement |
| Devon Street North, Goodwood | Leader Street to Railway Terrace North | Surface and Patch |
| Richards Terrace Goodwood | Devon Street North to end | Surface and Patch Pavement |
| Hampton Street North, Goodwood | Leader Street Railway Terrace North | Surface and Patch Pavement |
| Weller Lane, Goodwood | Weller Street to end | Surface |
| Enterprise Lane, Hyde Park | Enterprise Street to end | Surface and Pavement |
| Woolridge Avenue, Millswood | Wood Street to Regent Avenue | Surface |
| Balmoral Street, Malvern | Cheltenham Street to end (South) | Surface |
| Collins Lane, Parkside | Collins Street to end | Surface |
| Various Capital Maintenance Program | | Partial Renewal - Patching Various |

Pavement Design Renewals 2023-24



Renewal Program

Kerb & Water Table Renewal Program

| Road Name, Suburb | To/From | Scope |
|-------------------------------------|--|---------------------------------------|
| Curzon Avenue, Millswood | Chelmsford Avenue to Fairfax Avenue | Full Renewal |
| Dunrobin Street, Black Forest | Hartland Avenue to East Avenue | Full Renewal |
| Hartland Avenue, Black Forest | Aroha Terrace to Forest Avenue | Full Renewal |
| Eglington Avenue, Black Forest | Forest Avenue to Dunrobin Street | Partial Renewal |
| Gladstone Street, Fullarton | Glen Osmond to Road Fullarton Road | Partial Renewal |
| Spence Avenue, Myrtle Bank | Cross Road to end | Full renewal |
| Railway Terrace, Goodwood | North Goodwood Road to end | Partial Renewal |
| Essex Street North, Goodwood | Leader Street to Railway Terrace North | Partial Renewal |
| Devon Street North, Goodwood | Leader Street to Railway Terrace North | Partial Renewal |
| Richards Terrace Goodwood | Devon Street North to end | Partial Renewal |
| Hampton Street North, Goodwood | Leader Street Railway Terrace North | Partial Renewal |
| Weller Lane, Goodwood | Weller Street to end | Full Renewal - spoon drain |
| Woolridge Avenue, Millswood | Wood Street to Regent Avenue | Full Renewal |
| Balmoral Street, Malvern | Cheltenham Street to end (South) | Full Renewal |
| Overbury Drive, Clarence Park | Dixon Street to end | Partial Renewal *significant tree |
| Collins Lane, Parkside | Collins Street to end | Spoondrain |
| Unley Road, Unley | Greenhill Road to Whittam Street | Full Renewal - Eastern Side Only |
| Various Capital Maintenance Program | | Partial Renewal - Capital Maintenance |

Footpath Renewal Program

| Road Name, Suburb | To/From | Side, Scope |
|-------------------------------|----------------------------------|--|
| Dunrobin Street, Black Forest | Hartland Avenue to East Avenue, | Both, Pickup/relay at defects linked to kerb renewal |
| Balmoral Avenue, Malvern | Cheltenham Street End (South) | Both, Pickup/relay at defects linked to kerb renewal |
| Unley Road, Unley | Greenhill Road to Whittam Street | Eastern Renewal and (potential) new tree planting - Eastern Side. Various Pedestrian Ramp Renewals to DDA Standard |

Bus Shelter Replacement and DDA Compliance Program

All existing Council owned and maintained bus shelters have now been renewed to meet DDA compliance. However, minor works associated with tactiles and other minor infrastructure will be undertaken in 2022-23

Renewal Program continued

Bridge Renewal Program

| Road Name | Scope |
|----------------|--|
| Avenue Street | <ul style="list-style-type: none"> • Deck patching and crack repairs • Abutment crack repairs |
| Malcolm Street | <ul style="list-style-type: none"> • BR11 Deck patching Wingwall Patch and repair |
| LeHunte Street | <ul style="list-style-type: none"> • Deck Repair cracks and patch • Wingwall Repair cracks and patch • Abutment Repair cracks and patch |
| Torrens Avenue | <ul style="list-style-type: none"> • Wingwall partial reconstruction |
| Malcolm Street | <ul style="list-style-type: none"> • Deck Repair corrosion to deck underside |
| Douglas Street | <ul style="list-style-type: none"> • Abutment Renew southern abutment |
| Heywood Park | <ul style="list-style-type: none"> • Base Renew channel base and wingwall repairs • Deck • Major repairs to spalling • Abutment Patching and repairs |

Street Lighting Renewal Program

Various sites will be investigated and actioned in response to customer requests throughout the year.

Signs Renewal Program

Replacement and renewal of signage at various locations

Traffic Facility Renewal

Replacement and renewal of traffic management infrastructure at various locations

Plant & Equipment

Renewal of major and minor plant.

Light Fleet

Replacement of five vehicles scheduled for replacement.

ICT Renewals

Replacement of various ICT assets, including server room equipment, network hardware and user computing devices. Enhancement and replacement (where applicable) of Council corporate software applications to improve operational efficiencies. Implementation of new and expansion of existing cloud technology solutions.

BUDGETED FINANCIAL STATEMENTS

Uniform Presentation of Finances

| \$'000s | 2022-23 Budget | 2021-22 Forecast |
|---|-------------------|---------------------|
| Income | 54,080 | 52,505 |
| <i>less</i> Expenses | (51,377) | (49,923) |
| Subtotal | 2,703 | 2,582 |
| Equity Accounted Subsidiaries | (463) | (571) |
| Operating Surplus / (Deficit) before Capital Amounts (inclusive of Equity Accounted Businesses) | 2,240 | 2,011 |
| <i>less</i> Net Outlays on Existing Assets | | |
| Net Capital Expenditure on Renewal & Replacement of Existing Assets | (8,786) | (9,458) |
| <i>less</i> Depreciation, Amortisation and Impairment | 10,175 | 10,000 |
| <i>less</i> Amounts received specifically for Replacement of Existing Assets | - | 478 |
| <i>less</i> Proceeds from the Sale of Replaced Assets | 343 | 314 |
| Net Outlays on Existing Assets | 1,732 | 1,334 |
| <i>less</i> Net Outlays on New and Upgraded Assets | | |
| Net Capital Expenditure on New and Upgraded Assets | (1,702) | (10,475) |
| <i>less</i> Amounts received specifically for New and Upgraded Assets | - | 5,968 |
| <i>less</i> Proceeds from Sale of Assets | - | - |
| Net Outlays on New and Upgraded Assets | (1,702) | (4,507) |
| Net Lending / (Borrowing) for the Financial Year (inclusive of Equity Accounted Businesses) | 2,271 | (1,163) |
| Net Financial Liabilities at Beginning of Year | 18,657 | 17,494 |
| Decrease / (increase) in Other | - | - |
| Net Financial Liabilities at End of Year | 16,386 | 18,657 |

Statement of Comprehensive Income

| \$'000s | 2022-23 Budget | 2021-22 Forecast |
|---|-------------------|---------------------|
| Income | | |
| Rates | 46,051 | 43,994 |
| Statutory Charges | 1,713 | 1,575 |
| User Charges | 2,051 | 1,977 |
| Grants, Subsidies & Contributions | 3,063 | 3,671 |
| Investment Income | 13 | 12 |
| Reimbursements | 396 | 381 |
| Other Income | 809 | 782 |
| Operating Projects | (15) | 113 |
| Total Income | 54,080 | 52,505 |
| Expenditure | | |
| Employee Costs | 19,967 | 18,724 |
| Materials, Contracts & Other Expenses | 19,683 | 19,070 |
| Depreciation, Amortisation & Impairment | 10,175 | 10,000 |
| Finance Costs | 312 | 300 |
| Net loss – Equity Accounted Council Businesses | 463 | 571 |
| Operating Projects | 1,240 | 1,829 |
| Total Expenditure | 51,840 | 50,494 |
| Operating Surplus / (Deficit) inclusive of Equity Accounted Businesses | 2,240 | 2,011 |
| Asset Disposal & Fair Value Adjustments | 343 | 314 |
| Amounts received specifically for new, upgraded or replacement assets | - | 6,101 |
| Net Outlays on New and Upgraded Assets | 343 | 6,415 |
| Net Surplus / (Deficit) inclusive of Equity Accounted Businesses | 2,583 | 8,427 |
| Share of Other Comprehensive Income – Equity Accounted Council Businesses | 1,804 | 1,050 |
| Total Comprehensive Income inclusive of Equity Accounted Businesses | 4,388 | 9,477 |

BUDGETED FINANCIAL STATEMENTS

Statement of Financial Position

| \$'000s | 2022-23 Budget | 2021-22 Forecast |
|--|-------------------|---------------------|
| Assets | | |
| Current Assets | | |
| Cash & cash equivalents | 1,679 | 1,679 |
| Trade & other receivables | 2,437 | 2,437 |
| Other financial assets | 69 | 69 |
| Total Current Assets | 4,185 | 4,185 |
| Non-current Assets | | |
| Financial Assets | 7 | 7 |
| Equity accounted investments in Council businesses | 20,523 | 18,719 |
| Infrastructure, Property, Plant & Equipment | 545,608 | 545,295 |
| Total Non-current Assets | 566,137 | 564,021 |
| Total Assets | 570,323 | 568,206 |
| Liabilities | | |
| Current Liabilities | | |
| Trade & Other Payables | 5,383 | 5,383 |
| Borrowings Fixed Term | 266 | 256 |
| Provisions | 3,946 | 3,946 |
| Total Liabilities Assets | 9,595 | 9,585 |
| Non-current liabilities | | |
| Borrowings | 10,555 | 12,836 |
| Provisions | 428 | 428 |
| Total Non-current Liabilities | 10,983 | 13,264 |
| Total Liabilities | 20,578 | 22,849 |
| Net Assets | 549,746 | 545,358 |
| Equity | | |
| Accumulated Surplus | 176,135 | 171,747 |
| Asset Revaluation Reserves | 373,381 | 373,381 |
| Other Reserves | 230 | 230 |
| Total Equity | 549,746 | 545,358 |
| Net Financial Liabilities | 16,386 | 18,657 |

Statement of Cash Flow

| | 2022-23 Draft Budget | 2021-22 Forecast |
|--|-------------------------|---------------------|
| Cash Flows from Operating Activities | | |
| Receipts | | |
| Operating Receipts | 54,067 | 52,492 |
| Investment Receipts | 13 | 12 |
| Payments | | |
| Operating Payments to suppliers and employees | (40,889) | (39,623) |
| Finance Payments | (312) | (300) |
| Net Cash provided by (or used in) Operating Activities | 12,879 | 12,581 |
| Cash Flows from Investing Activities | | |
| Receipts | | |
| Amounts specifically for new or upgraded assets | - | 5,968 |
| Amounts received specifically for Replacement of Existing Assets | - | 478 |
| Proceeds from Sale of Surplus Assets | - | - |
| Sale of replaced assets | 343 | 314 |
| Repayments of loans by community groups | - | - |
| Payments | | |
| Expenditure on renewal/placement of assets | (8,786) | (9,458) |
| Expenditure on new/upgraded assets | (1,702) | (10,476) |
| Net purchase of Investment Securities | - | - |
| Capital Contributed to Equity Accounted Council Businesses | - | - |
| Distributions Received from Equity Accounted Council Businesses (Loss) | (463) | (571) |
| Net Cash provided by (or used in) Investing Activities | (10,608) | (13,745) |
| Cash Flows from Financing Activities | | |
| Receipts | | |
| Proceeds from borrowings | - | 1,163 |
| Payments | | |
| Repayments of borrowings | (2,271) | - |
| Net Cash provided by (or used in) Financing Activities | (2,271) | 1,163 |
| Net Increase/(Decrease) in cash held | - | - |
| Plus: Cash & cash equivalents at beginning of period | 1,679 | 1,679 |
| Cash & cash equivalents at end of period | 1,679 | 1,679 |

BUDGETED FINANCIAL STATEMENTS

Statement of Equity

| \$'000s | Accumulated Surplus | Asset Revaluation Reserve | Other Reserves | Total Equity |
|---|---------------------|---------------------------|----------------|--------------|
| 2022-23 Budget | | | | |
| Balance at end of previous reporting period | 171,747 | 373,381 | 230 | 545,358 |
| Net Surplus/(Deficit) for Year | 2,583 | - | - | 2,583 |
| Other Comprehensive Income | - | - | - | - |
| Gain/(loss) on revaluation of Infrastructure and Assets | - | - | - | - |
| Share of Other Comprehensive Income – Equity Accounted Council Businesses | 1,804 | - | - | 1,804 |
| Other Comprehensive Income | - | - | - | - |
| Total Comprehensive Income | 4,388 | - | - | 4,388 |
| Balance at end of period | 176,135 | 373,381 | 230 | 549,746 |
| 2021-22 Forecast | | | | |
| Balance at end of previous reporting period | 162,270 | 373,381 | 230 | 535,881 |
| Net Surplus/(Deficit) for Year | 8,427 | - | - | 8,427 |
| Other Comprehensive Income | - | - | - | - |
| Gain/(loss) on revaluation of Infrastructure and Assets | - | - | - | - |
| Share of Other Comprehensive Income – Equity Accounted Council Businesses | 1,050 | - | - | 1,050 |
| Other Comprehensive Income | 1,050 | - | - | 1,050 |
| Total Comprehensive Income | 9,477 | - | - | 9,477 |
| Balance at end of period | 171,747 | 373,381 | 230 | 545,358 |



LONGTERM FINANCIAL PLAN

| \$'000 | 2021-22 Q3 Budget Review | 2022-23 Budget | 2023-24 LTFP Year 2 |
|---|--------------------------------|-------------------|---------------------------|
| Income | | | |
| General Rates Income | 42,234 | 44,114 | 45,768 |
| All Other Income | 10,158 | 9,981 | 10,145 |
| Projects | 113 | (15) | - |
| Total Income | 52,505 | 54,080 | 55,913 |
| Expenditure | | | |
| Employee Costs | 18,724 | 19,967 | 20,834 |
| Materials, Contracts & Other Expenses | 19,070 | 19,683 | 20,586 |
| Depreciation, Amortisation & Impairment | 10,000 | 10,175 | 10,225 |
| Finance Costs | 300 | 312 | 339 |
| Loss from Equity Accounted Businesses | 571 | 463 | 275 |
| Operating Projects | 1,829 | 1,240 | 1,084 |
| Total Expenditure | 50,494 | 51,840 | 53,343 |
| Operating Surplus/(Deficit) | 2,011 | 2,240 | 2,570 |
| Principal Repayment of loans | 256 | 266 | 277 |
| Cash surplus/(deficiency) after principal repayments | 1,755 | 1,974 | 2,293 |
| Capital Renewal less income to be received | 8,666 | 8,443 | 9,116 |
| New Capital less funding to be received | 4,507 | 1,702 | 3,000 |
| (Shortfall) / Improvement in cash position | (1,418) | 2,005 | 402 |
| Fixed Term Borrowings | 831 | 565 | 288 |
| Cash Advance Debenture (CAD Borrowings) | 12,260 | 10,255 | 9,853 |
| Total Borrowings | 13,091 | 10,820 | 10,141 |
| Operating Surplus Ratio (Target 5%) (before Equity Accounted Businesses) | 4.9% | 5.0% | 5.1% |
| Net Financial Liabilities Ratio (Target <80%) | 36% | 30% | 28% |
| Asset Renewal Funding (Target 100% average over 10 years) | 101% | 100% | 100% |

| 2024-25 LTFP Year 3 | 2025-26 LTFP Year 4 | 2026-27 LTFP Year 5 | 2027-28 LTFP Year 6 | 2028-29 LTFP Year 7 | 2029-30 LTFP Year 8 | 2030-31 LTFP Year 9 | 2031-32 LTFP Year 10 |
|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|
| 47,256 | 48,792 | 50,255 | 51,763 | 53,316 | 54,915 | 56,563 | 58,260 |
| 10,032 | 10,308 | 10,566 | 10,830 | 11,101 | 11,378 | 11,698 | 12,072 |
| - | - | - | - | - | - | - | - |
| 57,288 | 59,124 | 60,981 | 62,887 | 64,834 | 66,866 | 68,983 | 70,332 |
| 21,629 | 22,335 | 22,893 | 23,466 | 24,052 | 24,654 | 25,270 | 25,902 |
| 21,152 | 21,734 | 22,277 | 22,834 | 23,405 | 23,990 | 24,590 | 25,204 |
| 10,275 | 10,325 | 10,376 | 10,429 | 10,483 | 10,538 | 10,594 | 10,652 |
| 354 | 375 | 350 | 260 | 148 | 42 | - | - |
| 123 | - | - | - | - | - | - | - |
| 1,114 | 1,145 | 1,433 | 1,203 | 1,233 | 1,263 | 1,575 | 1,327 |
| 54,647 | 55,913 | 57,330 | 58,190 | 59,321 | 60,487 | 62,029 | 63,086 |
| 2,641 | 3,211 | 3,651 | 4,696 | 5,514 | 6,380 | 6,954 | 7,246 |
| 288 | - | - | - | - | - | - | - |
| 2,353 | 3,211 | 3,651 | 4,696 | 5,514 | 6,380 | 6,954 | 7,246 |
| 9,446 | 9,963 | 10,007 | 10,190 | 10,482 | 10,949 | 11,223 | 11,504 |
| 3,000 | 3,000 | 3,075 | 3,152 | 3,231 | 3,311 | 3,394 | 3,479 |
| 182 | 573 | 946 | 1,783 | 2,284 | 2,657 | 2,931 | 2,916 |
| - | - | - | - | - | - | - | - |
| 9,671 | 9,098 | 8,152 | 6,369 | 4,085 | 1,428 | (1,503) | (4,419) |
| 9,671 | 9,098 | 8,152 | 6,369 | 4,085 | 1,428 | (1,503) | (4,419) |
| 4.8% | 5.4% | 5.7% | 7.0% | 7.9% | 8.7% | 9.0% | 10.3% |
| 27% | 25% | 22% | 19% | 15% | 10% | 6% | 2% |
| 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |

Civic Centre

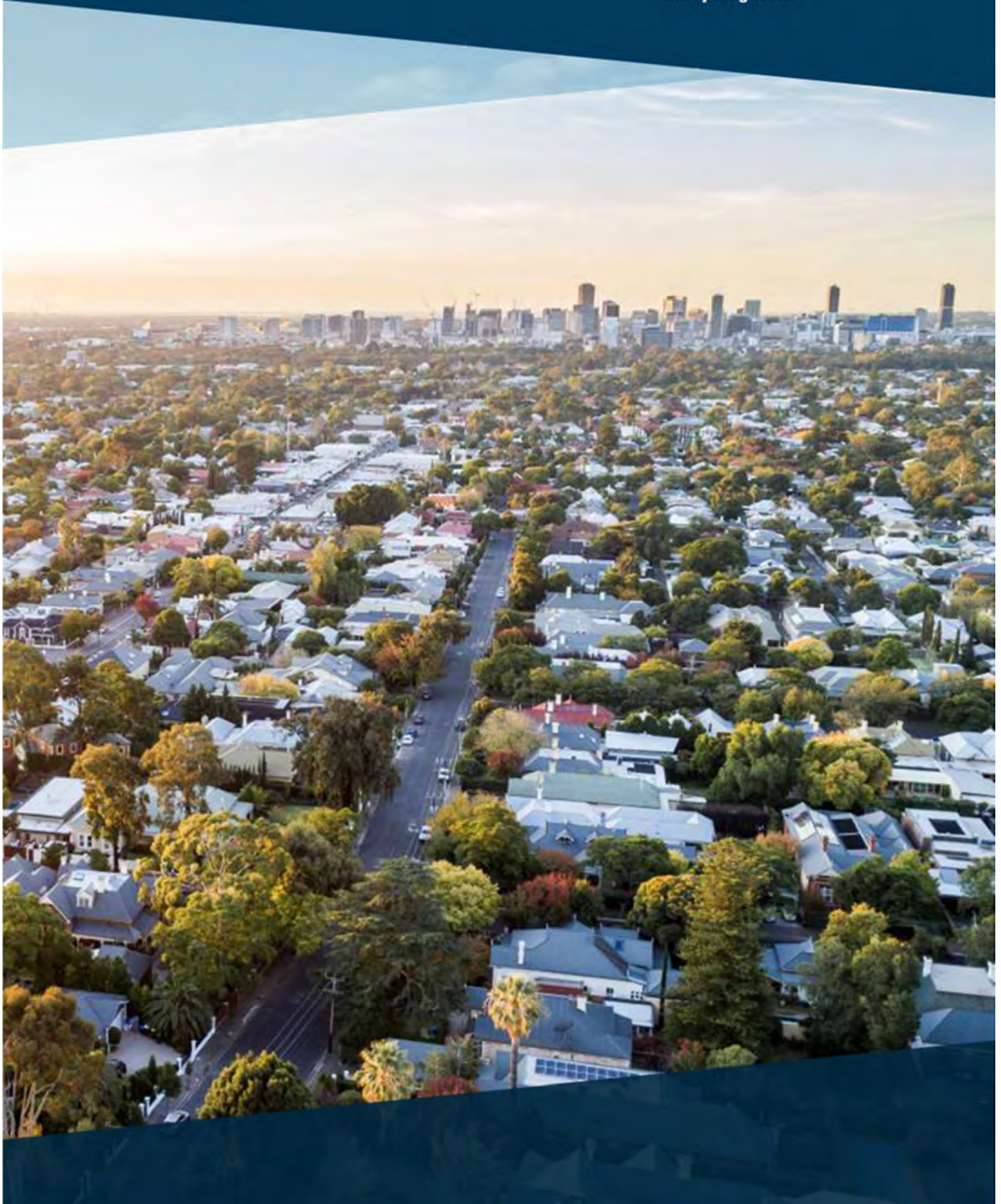
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DECISION REPORT

| | |
|-------------------------|---|
| REPORT TITLE: | PROPOSED 2022-23 FEES AND CHARGES |
| ITEM NUMBER: | 4.7 |
| DATE OF MEETING: | 27 JUNE 2022 |
| AUTHOR: | MORGAN KRIS |
| JOB TITLE: | TEAM LEADER - FINANCIAL ACCOUNTING |
| ATTACHMENTS: | 1. 2022-23 FEES AND CHARGES SCHEDULE |

1. **EXECUTIVE SUMMARY**

An annual review of Council's fees and charges has been undertaken as part of the 2022-23 Annual Business Plan and Budget process focusing on the following aspects:

- Reviewing and updating costs (where applicable) associated with the delivery of Council services.
- Charges currently imposed by Council but not formally recorded in the current schedule.
- Current and new policies of Council that may have an impact on fees and charges.
- An independent review of the application of the Goods and Services Tax to fees and charges.
- Other economic factors or impact during the 2021-22 financial year.

The fees and charges have generally been increased in line with Adelaide CPI of 4.7% for the March 2022 quarter. However, in applying an increase, fees in some instances have been rounded to an appropriate amount for ease of application which may have resulted in a change greater than CPI. There have also been some instances where fees have increased by more than Adelaide CPI due to increased costs in delivering the service from external contractors.

As proposed as part of the 2022-23 Annual Business Plan and Budget process, Outdoor Dining Fees will be waived by 50% for the 2022-23 financial year, while busking fees will be waived 100% for the 2022-23 financial. A note advising of these waivers has been included in the 2022-23 Fees and Charges Schedule.

2. RECOMMENDATION

That:

1. The report be received.
 2. The Fees and Charges Schedule for the 2022-23 financial year, as set out in Attachment 1 to this report (Item 4.7, Council Meeting 27/06/2022) be approved to take effect from 1 July 2022.
 3. Staff be authorised to include statutory fees and charges in the Fees and Charges Schedule available for public inspection, subsequent to those being published in the SA Government Gazette.
-

3. RELEVANT CORE STRATEGIES/POLICIES

4. Civic Leadership
- 4.2 Council provides best value services to the community.

4. BACKGROUND

In accordance with Section 188 of the *Local Government Act 1999*, (the Act) the Council may impose fees and charges for the following:

- For the use of any property or facility owned, controlled, or managed by the council;
- For services supplied to a person at their request;
- For carrying out work at a person's request;
- For providing information, or materials, or copies of, or extracts from council's records;
- In respect of any application to the council;
- In respect of any authorisation, license or permit granted by the council;
- In respect of any other matter for which another act provides that a fee fixed under this Act is to be payable; and
- In respect to any other prescribed matter.

Furthermore, the Act provides the legal context for setting fees and charges as follows:

- Fees and charges are determined by resolution of council;
- A council is unable to fix or vary fees or charges prescribed under other acts;
- Fees for the use of facilities, services or works requests by council are not required to be set in reference to the cost of the service to council; and
- Council is required to have the Fees and Charges Schedule available on the Council's website and provide updates where fees and charges are varied during the year.

Generally, Council is unable to fix or vary fees or charges prescribed under other acts, however, these fees and charges are included on Council's Fees and Charges Schedule to assist customers and for completeness.

All other fees and charges are set by Council. In recent years, Council has set a CEO KPI to increase revenue from non-rate based income. Fees and charges listed in the schedule are the fees Council sets.

5. DISCUSSION

Council reviews its fees and charges each year in conjunction with the development of the Annual Business Plan and Budget. As in previous years, a comprehensive review of Council's Fees and Charges has now been undertaken to ensure that the fees proposed:

- Reflect (or move progressively toward) the cost of the services given;
- Are comparable with market rates, where appropriate;
- Take into account the benefit derived by users;
- Are consistent with Council directions;
- Are consistent with Council's Long Term Financial Plan assumptions; and
- Achieve consistency across functional areas of Council.

The majority of the fee increases have been between 3% and 5%. Where a fee increase is above 5%, they have generally been due to either:

- Increased costs in delivering the services. For example, animal impounding fees have risen due to cost increases from contractors; or
- There was no increase in the previous financial year.

A number of fees and charges have not increased, including those relating to printing and copying charges, recreational programs, library fees and a few related to community social programs. This has occurred when it is considered that:

- The current fee is comparable to other similar service providers; or
- As a result of rounding, it makes sense to increase fees less often than annually.

As proposed as part of the 2022-23 Annual Business Plan and Budget process, Outdoor Dining Fees will be waived by 50% for the whole period, while busking fees will be waived 100%. A note advising of these waivers has been included in the 2022-23 Fees and Charges Schedule.

It is proposed that the new fees take effect from 1st July 2022.

A number of the statutory fees and charges determined by an Act of Parliament or by Local Government Regulations will not be gazetted until after adoption of the Council set fees and charges.

It is proposed that links to the statutory fees be added to the Fees and Charges page on the Council's website once they have been gazetted. It is anticipated that this will occur early in the new financial year. These fees include but are not limited to development lodgement, application and referral fees, Freedom of Information applications, and private parking infringement fees.

A copy of Council's proposed Fees and Charges Schedule for 2022-23 is provided as Attachment 1.

Attachment 1

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Fees and Charges Schedule for the 2022-23 financial year, as set out in Attachment 1 to this report (Item 4.7, Council Meeting 27/06/2022) be approved to take effect from 1 July 2022.
3. Staff be authorised to include statutory fees and charges in the Fees and Charges Schedule available for public inspection, subsequent to those being published in the SA Government Gazette.

This option will result in the proposed fees and charges schedule being adopted.

Option 2 –

1. The report be received.
2. The Fees and Charges Schedule referred to in Attachment 1 for 2022-23 financial year, as set out in Attachment 1 to this report (Item 4.7, Council Meeting 27/06/2022), be approved subject to the incorporation of the following amendments:
- *[insert details of amendment]*
to take effect from July 1 2022.
3. Staff be authorised to include statutory fees and charges in the Fees and Charges Schedule available for public inspection, subsequent to those being published in the SA Government Gazette.

This option allows for further amendments to the proposed fees and charges schedule. Should Council wish to make amendments, it would be recommended that the 2022-23 Annual Business Plan and Budget be deferred to July for adoption. This will enable the full impact of any amendment to be reflected in the Annual Business Plan and Budget.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- As part of the Council review of fees and charges, consideration is given to ensuring that fees proposed are consistent with Council's direction, policy, and plans.

9. REPORT CONSULTATION

All fees and charges have been proposed through the relevant functional area, reviewed by the appropriate Business Unit Manager, and approved by the relevant General Manager.

The proposed 2022-23 Fees and Charges Schedule was provided separately to Members for their review between 31 May and 6 June 2022. One response was received, supportive of the proposed fees and charges and querying the increase on animal impounding fees. The increase in those fees is due to increased costs from the Council contractors.

10. REPORT AUTHORISERS

| Name | Title |
|----------------|---|
| Alex Brown | Manager Finance and Procurement |
| Nicola Tinning | General Manager, Business Support & Improvement |

2022-23

FEES AND CHARGES SCHEDULE



THE CITY of
Unley

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| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase \$ |
|------|-------------------|----------------------------------|----------------|
|------|-------------------|----------------------------------|----------------|

CITY OF UNLEY

TOWN HALL - Including Kitchen

Council's Hire of Civic and Town Hall policy outlines discounts are available to: not for profit, schools, charities, local residents and local businesses.

Full Day and Night

| | | | |
|---|----------|----------|---------|
| Monday - Thursday (8am - Midnight) | \$675.00 | \$700.00 | \$25.00 |
| Friday, Saturday(8am- midnight) Sunday (8am-10pm) | \$845.00 | \$875.00 | \$30.00 |
| Hourly Rate - Monday to Thursday | \$45.00 | \$50.00 | \$5.00 |
| Hourly Rate - Friday - Sunday | \$65.00 | \$70.00 | \$5.00 |
| Cleaning Fee | \$140.00 | \$145.00 | \$5.00 |

UNLEY COMMUNITY CENTRE

Council's Hire of Community Centres policy outlines discounts are available to not for profit groups, schools, charities, local residents and local businesses.

CONFERENCE ROOM

| | | | |
|--------------------------------------|----------|----------|--------|
| Any Day Rate - Per Hour | \$25.00 | \$26.00 | \$1.00 |
| Any Day Rate - Half Day (up to 4hrs) | \$75.00 | \$78.00 | \$3.00 |
| Any Day Rate - Full Day (up to 8hrs) | \$150.00 | \$155.00 | \$5.00 |

MAIN HALL

| | | | |
|------------------------------------|----------|----------|---------|
| Weekend (Up to 8 Hours) | \$285.00 | \$295.00 | \$10.00 |
| Weekend Rate - Per Hour | \$50.00 | \$52.00 | \$2.00 |
| Weekday (Up to 8 Hours) | \$225.00 | \$230.00 | \$5.00 |
| Weekday Rate - Per Hour | \$35.00 | \$36.00 | \$1.00 |
| Bond Standard Function < 80 people | \$200.00 | \$200.00 | \$0.00 |
| Bond Large Function > 80 people | \$500.00 | \$500.00 | \$0.00 |

Main HALL & KITCHEN

| | | | |
|-------------------------|----------|----------|---------|
| Weekend (Up to 8 Hours) | \$315.00 | \$325.00 | \$10.00 |
| Weekend Rate per hour | \$60.00 | \$62.00 | \$2.00 |
| Weekday (up to 8 hours) | \$250.00 | \$260.00 | \$10.00 |
| Weekday Rate - per hour | \$40.00 | \$42.00 | \$2.00 |

KITCHEN / DINING ROOM

| | | | |
|---|----------|----------|--------|
| Any Day Rate - Full Day (up to 8 hours) | \$210.00 | \$215.00 | \$5.00 |
| Any Day Rate - Half Day (up to 4 hours) | \$105.00 | \$108.00 | \$3.00 |
| Any Day Rate - per hour | \$35.00 | \$36.00 | \$1.00 |

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase \$ |
|------|-------------------|----------------------------------|----------------|
|------|-------------------|----------------------------------|----------------|

NORTHERN MEETING ROOM

| | | | |
|---|---------|---------|--------|
| Any Day Rate - Per Hour | \$15.00 | \$16.00 | \$1.00 |
| Any Day Rate - Half Day (up to 4 hours) | \$35.00 | \$36.00 | \$1.00 |
| Any Day Rate - Full day (up to 8 hours) | \$70.00 | \$72.00 | \$2.00 |

BACK VERANDA

| | | | |
|---|---------|---------|--------|
| Any Day Rate - Per Hour | \$15.00 | \$16.00 | \$1.00 |
| Any Day Rate - Half Day (up to 4 hours) | \$35.00 | \$36.00 | \$1.00 |
| Any Day Rate - Full day (up to 8 hours) | \$70.00 | \$72.00 | \$2.00 |

COMPLETE FACILITY

| | | | |
|--------------------------------------|----------|----------|----------------------------|
| Weekend (Up to 8 Hours) | \$485.00 | \$500.00 | \$15.00 |
| Weekend Rate - Per Hour | \$110.00 | \$115.00 | \$5.00 |
| Weekday (Up to 8 Hours) | \$385.00 | \$395.00 | \$10.00 |
| Weekday Rate - Per Hour | \$95.00 | \$98.00 | \$3.00 |
| Meal Service - from \$3.00 - \$12.00 | | | \$3.00- \$12.00 |
| | | | Min. Fee incl. GST: \$3.00 |

PROGRAMS

| | | | |
|--|--------|--------|----------------------------|
| Craft Corner - from \$ 3.00 - \$ 10.00 | | | \$3-\$10 |
| | | | Min. Fee incl. GST: \$3.00 |
| Drawing and Sketching | \$8.00 | \$8.00 | \$0.00 |
| Painting with Acrylics - from \$3.00 - \$ 8.00 | | | \$3-\$8 |
| | | | Min. Fee incl. GST: \$3.00 |
| Programs and Events | | | \$1.00-\$50.00 |
| | | | Min. Fee incl. GST: \$1.00 |
| Watercolour painting | \$8.00 | \$8.00 | \$0.00 |
| Tai Chi | \$8.00 | \$8.00 | \$0.00 |
| Strength for Life | \$8.00 | \$8.00 | \$0.00 |

FULLARTON PARK COMMUNITY CENTRE

Council's Hire of Community Centres policy outlines discounts available to not for profit groups, schools, charities, local residents and local businesses.

General Hire Charges as below:

Hourly rate – Minimum 1hr charge - for bookings of 3hrs or fewer, bookings over 3hrs will be charged at the applicable session or day rate.

Single Session – a 4hr time period between 8.30am-6pm.

Evening Session – begins from 6pm.

Extra hours – add up to 2hrs to single or evening sessions, more than 6hrs, the hire fee reverts to a full day rate.

Full Day rate – This rate is for any hire of more than 6hrs.

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase \$ |
|------|-------------------|----------------------------------|----------------|
|------|-------------------|----------------------------------|----------------|

FULLARTON PARK COMMUNITY CENTRE [continued]

| | | | |
|------------------------------------|--------|--------|--------|
| Reusable Coffee cups - (Keep Cups) | \$8.00 | \$8.00 | \$0.00 |
|------------------------------------|--------|--------|--------|

RED ROOM

| | | | |
|------------------|----------|----------|--------|
| Full Day Weekday | \$76.00 | \$80.00 | \$4.00 |
| Full Day Weekend | \$127.00 | \$133.00 | \$6.00 |
| Hourly rate | \$15.50 | \$16.50 | \$1.00 |
| Session Weekday | \$50.00 | \$52.00 | \$2.00 |
| Session Weekend | \$71.00 | \$74.00 | \$3.00 |

HOWARD AND BOARD ROOMS - 30 sq m

| | | | |
|----------------------------|----------|----------|--------|
| Weekday - Single session | \$86.00 | \$90.00 | \$4.00 |
| Weekday - Double session | \$131.00 | \$137.00 | \$6.00 |
| Weekday - Evening session | \$86.00 | \$90.00 | \$4.00 |
| Weekend - Single session | \$96.00 | \$100.00 | \$4.00 |
| Weekend - Full day session | \$152.00 | \$160.00 | \$8.00 |
| Weekend - Evening session | \$116.00 | \$122.00 | \$6.00 |
| Hourly Rate | \$20.00 | \$21.00 | \$1.00 |

COMMUNITY ROOM - 40 sq m

| | | | |
|----------------------------|----------|----------|--------|
| Weekday - Single session | \$101.00 | \$108.00 | \$7.00 |
| Weekday - Double session | \$167.00 | \$175.00 | \$8.00 |
| Weekday - Evening session | \$101.00 | \$108.00 | \$7.00 |
| Weekend - Single session | \$116.00 | \$121.00 | \$5.00 |
| Weekend - Full day session | \$197.00 | \$206.00 | \$9.00 |
| Weekend - Evening session | \$126.00 | \$132.00 | \$6.00 |
| Hourly Rate | \$25.00 | \$26.00 | \$1.00 |

PARKVIEW ROOM - 85 sq m

| | | | |
|----------------------------|----------|----------|---------|
| Weekday - Single session | \$157.00 | \$165.00 | \$8.00 |
| Weekday - Double session | \$283.00 | \$297.00 | \$14.00 |
| Weekday - Evening session | \$157.00 | \$165.00 | \$8.00 |
| Weekend - Single session | \$212.00 | \$221.00 | \$9.00 |
| Weekend - Full day session | \$354.00 | \$370.00 | \$16.00 |
| Weekend - Evening session | \$283.00 | \$297.00 | \$14.00 |
| Hourly Rate | \$42.00 | \$43.00 | \$1.00 |

LOUNGE, KITCHEN

| | | | |
|---------------------------|----------|----------|---------|
| Weekday-Single session | \$360.00 | \$375.00 | \$15.00 |
| Weekday-Double session | \$565.00 | \$590.00 | \$25.00 |
| Weekday - Evening session | \$360.00 | \$375.00 | \$15.00 |

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase \$ |
|------|-------------------|----------------------------------|----------------|
|------|-------------------|----------------------------------|----------------|

LOUNGE, KITCHEN [continued]

| | | | |
|--------------------------|----------|----------|---------|
| Weekend-Single session | \$445.00 | \$460.00 | \$15.00 |
| Weekend-Full day session | \$755.00 | \$785.00 | \$30.00 |
| Weekend-Evening session | \$600.00 | \$625.00 | \$25.00 |
| Hourly Rate | \$66.00 | \$69.00 | \$3.00 |

BANQUET ROOM - 195 sq m

| | | | |
|----------------------------|----------|----------|---------|
| Weekday - Single session | \$340.00 | \$355.00 | \$15.00 |
| Weekday - Double session | \$535.00 | \$555.00 | \$20.00 |
| Weekday - Evening session | \$340.00 | \$355.00 | \$15.00 |
| Weekend - Single session | \$455.00 | \$470.00 | \$15.00 |
| Weekend - Full day session | \$705.00 | \$735.00 | \$30.00 |
| Weekend - Evening session | \$560.00 | \$585.00 | \$25.00 |
| Hourly Rate | \$60.00 | \$62.00 | \$2.00 |

BANQUET ROOM & KITCHEN - 195 sq m

| | | | |
|--------------------------|----------|----------|---------|
| Weekday-Single session | \$380.00 | \$395.00 | \$15.00 |
| Weekday-Double session | \$610.00 | \$635.00 | \$25.00 |
| Weekday-Evening session | \$380.00 | \$395.00 | \$15.00 |
| Weekend-Single session | \$530.00 | \$555.00 | \$25.00 |
| Weekend-Full day session | \$815.00 | \$855.00 | \$40.00 |
| Weekend-Evening session | \$649.00 | \$680.00 | \$31.00 |
| Hourly Rate | \$67.00 | \$70.00 | \$3.00 |

ENTIRE MAIN FUNCTION AREA - 390 sq m

| | | | |
|---------------------------|------------|------------|---------|
| Weekday-Single session | \$567.00 | \$595.00 | \$28.00 |
| Weekday-Double session | \$891.00 | \$930.00 | \$39.00 |
| Weekday-Evening session | \$570.00 | \$595.00 | \$25.00 |
| Weekend-Single session | \$739.00 | \$770.00 | \$31.00 |
| Weekend-Full day session | \$1,174.00 | \$1,230.00 | \$56.00 |
| Weekend - Evening session | \$936.00 | \$975.00 | \$39.00 |
| Hourly Rate | \$101.00 | \$108.00 | \$7.00 |

WHOLE BUILDING (Hireable space) 575 sq m

| | | | |
|----------------------------|------------|------------|---------|
| Full Day Session - weekend | \$1,762.00 | \$1,845.00 | \$83.00 |
|----------------------------|------------|------------|---------|

ART STUDIO

| | | | |
|----------------------------|----------|----------|--------|
| Weekday - per hour | \$13.00 | \$13.50 | \$0.50 |
| Weekday - Full day session | \$106.00 | \$110.00 | \$4.00 |
| Weekend - per hour | \$13.00 | \$13.50 | \$0.50 |
| Weekend - Full day session | \$106.00 | \$110.00 | \$4.00 |

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase s |
|------|-------------------|----------------------------------|---------------|
|------|-------------------|----------------------------------|---------------|

STUDY

| | | | |
|------------------------|---------|---------|--------|
| Per day = 8 hours | \$66.00 | \$69.00 | \$3.00 |
| Per half day = 4 hours | \$35.00 | \$36.00 | \$1.00 |
| Per hour | \$10.00 | \$10.50 | \$0.50 |

RETREAT

| | | | |
|----------------------------|---------|---------|--------|
| Wellbeing Suite - half day | \$35.00 | \$36.00 | \$1.00 |
| Retreat - Per day | \$13.00 | \$13.50 | \$0.50 |
| Wellbeing Suite - per day | \$65.00 | \$67.00 | \$2.00 |

GALLERY

| | | | |
|-----------------------------|---------|-----------------------------|--------|
| Per Week | \$71.00 | \$75.00 | \$4.00 |
| 22% Commission on all sales | | 22% commission on all sales | |

CAR PARK

| | | | |
|------------------------|----------|----------|--------|
| Hire of front car park | \$167.00 | \$175.00 | \$8.00 |
|------------------------|----------|----------|--------|

BONDS

| | | | |
|-------------------------------------|------------|------------|--------|
| Bond All Rear High Risk Hirer | \$1,500.00 | \$1,500.00 | \$0.00 |
| Bond Lounge /Dining High Risk Hirer | \$1,000.00 | \$1,000.00 | \$0.00 |
| Bond Parkview High Risk Hirer | \$500.00 | \$500.00 | \$0.00 |

PROGRAMS

| | | | |
|---|---------|---------|----------------------------|
| Programs and Events | | | \$1.00-\$50.00 |
| | | | Min. Fee incl. GST: \$1.00 |
| Quilting Group and Tuesday Stitchers per person | \$3.00 | \$3.00 | \$0.00 |
| Friday Social Group | \$3.00 | \$3.00 | \$0.00 |
| Mah Jong Group per person | \$3.00 | \$3.00 | \$0.00 |
| English Language Program - Casual | \$4.00 | \$4.00 | \$0.00 |
| English Language Program - Term | \$35.00 | \$36.00 | \$1.00 |

GOODWOOD COMMUNITY CENTRE

Room Hire fees set by Goodwood Community Services as per Lease and Management Agreement

Other

| | | | |
|-----------------------------------|----------|----------|--------|
| Car Park - hire of front Car Park | \$167.00 | \$175.00 | \$8.00 |
|-----------------------------------|----------|----------|--------|

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase s |
|------|-------------------|----------------------------------|---------------|
|------|-------------------|----------------------------------|---------------|

ANIMAL MANAGEMENT ACT - Statutory

DOG REGISTRATIONS

| | | | |
|--|---------|---------|--------|
| Non-Standard Dog | \$90.00 | \$92.00 | \$2.00 |
| Accredited Assistance Dog | | | NO FEE |
| Racing Greyhound and Working Livestock Dog | \$18.00 | \$19.00 | \$1.00 |
| Standard Dog | \$45.00 | \$46.00 | \$1.00 |
| Standard Dog – Trained | \$36.00 | \$37.00 | \$1.00 |
| Standard Dog – Concession | \$22.50 | \$23.00 | \$0.50 |
| Standard Dog – Trained - Concession | \$18.00 | \$19.00 | \$1.00 |
| Standard Dog – Temp Concession | \$22.50 | \$23.00 | \$0.50 |
| Non-Standard Dog – Trained | \$72.00 | \$74.00 | \$2.00 |
| Non-Standard Dog – Concession | \$45.00 | \$46.00 | \$1.00 |
| Non-Standard Dog – Trained - Concession | \$36.00 | \$37.00 | \$1.00 |
| Non-Standard Dog – Temp Concession | \$45.00 | \$46.00 | \$1.00 |

ANIMAL MANAGEMENT ACT - Non Statutory

| | | | |
|--|----------|----------|----------|
| Transport to Long Term Impounding | \$0.00 | \$150.00 | \$150.00 |
| Fees for seizure and detention | \$62.80 | \$64.00 | \$1.20 |
| Long Term Impounding Fee | \$162.00 | \$250.00 | \$88.00 |
| Daily Holding Fee | \$57.70 | \$85.00 | \$27.30 |
| Multi Dog Permit Application Fee | \$59.55 | \$60.00 | \$0.45 |
| Multi Dog Permit Variation Application Fee | \$30.00 | \$31.00 | \$1.00 |

REGISTRATIONS

| | | | |
|--|---------|---------|---------|
| Business Registration (per dog)(not entitled to rebates) | \$93.15 | \$95.00 | \$1.85 |
| Replacement Dog Registration Disc | \$10.15 | \$10.00 | -\$0.15 |
| Penalty for late Registration | \$10.15 | \$11.00 | \$0.85 |
| Percentage rebate for partial year registration | | | 50% |

MISCELLANEOUS

| | | | |
|-------------------------------|----------|----------|---------|
| Cat Cage Deposit | \$23.05 | \$24.00 | \$0.95 |
| Cat Cage Deposit (Concession) | \$12.15 | \$13.00 | \$0.85 |
| Late Return fee per day | \$6.05 | \$6.00 | -\$0.05 |
| Replacement (lost or damaged) | \$155.95 | \$160.00 | \$4.05 |

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase s |
|------|-------------------|----------------------------------|---------------|
|------|-------------------|----------------------------------|---------------|

FOOD ACT – Non Statutory

EVENTS / INSPECTIONS

Food Premises - 1 day event at the Showgrounds (per day)

| | | | |
|----------------|----------|----------|---------|
| Mon - Fri 3Hrs | \$186.35 | \$195.00 | \$8.65 |
| Mon - Fri 4Hrs | \$243.30 | \$254.50 | \$11.20 |
| Mon - Fri 5Hrs | \$305.40 | \$319.50 | \$14.10 |
| Mon - Fri 6Hrs | \$362.30 | \$379.00 | \$16.70 |
| Sat/ Sun 3Hrs | \$274.35 | \$287.00 | \$12.65 |
| Sat/ Sun 4Hrs | \$362.30 | \$379.00 | \$16.70 |
| Sat/ Sun 5Hrs | \$465.85 | \$487.50 | \$21.65 |
| Sat/ Sun 6Hrs | \$533.20 | \$558.00 | \$24.80 |

Food Premises - large events at the Showgrounds (per day)

| | | | |
|-----------|----------|----------|---------|
| Mon - Fri | \$548.70 | \$574.50 | \$25.80 |
| Sat/ Sun | \$771.25 | \$807.50 | \$36.25 |

Other

| | | | |
|---|------------|------------|-----------|
| Food Premises - Adelaide Show at the Showgrounds (up to 10 days) | \$4,063.45 | \$4,254.00 | \$190.55 |
| Food Premises - charitable/not for profit (ineligible for GST) | | | No Charge |
| Food Premises - Stalls at fetes, trading tables etc. | | | No Charge |
| Food Premises - nominal risk (newsagents, chemists) | \$62.10 | \$64.00 | \$1.90 |
| Food Premises - Food transport vehicle with Notification from another Council | | | No Charge |

FOOD SAFETY AUDITS

| | | | |
|--|----------|----------|--------|
| On-Site Audit (including re-audits) per hr | \$157.20 | \$164.50 | \$7.30 |
| Desktop Audit (at Auditors Office) per hr | \$79.10 | \$82.80 | \$3.70 |
| Desktop Audit (on-site) per hr | \$157.20 | \$164.50 | \$7.30 |
| Travel (more than 50km away from Council Offices) per hr | \$79.10 | \$82.80 | \$3.70 |

WASTE MANAGEMENT SERVICES

The following grouped fees are applicable from 1/7/22 to 30/6/23. The fees will be billed by the Waste Contractor and payable to them.

| | | | |
|---|----------|----------|--------|
| Additional Garbage 140L MGB - domestic/Council/groups | \$200.00 | \$209.40 | \$9.40 |
| Additional Recycling 240L MGB - domestic/Council/groups | \$100.00 | \$104.70 | \$4.70 |
| Additional Green Organics 240L MGB - domestic/Council/ groups | \$100.00 | \$104.70 | \$4.70 |
| Additional Garbage 140L MGB - Kindy/school/childcare | \$200.00 | \$209.40 | \$9.40 |
| Additional Recycling 240L MGB - Kindy/school/childcare (once off fee per bin; restricted to 1 per 100 children (max 5)) | \$83.80 | \$87.75 | \$3.95 |

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase \$ |
|------|-------------------|----------------------------------|----------------|
|------|-------------------|----------------------------------|----------------|

WASTE MANAGEMENT SERVICES [continued]

| | | | |
|--|----------|----------|--------|
| Additional Recycling 240L MGB - Kindy/school/childcare (in excess of 500 - fee per bin) | \$100.00 | \$104.70 | \$4.70 |
| Additional Green Organics 240L MGB - Kindy/school/childcare | \$100.00 | \$104.70 | \$4.70 |
| Garbage 140L MGB - business/industrial/ commercial for each multiple tenancy on a single assessment (per tenancy) | \$200.00 | \$209.40 | \$9.40 |
| Recycling 240L MGB - business/industrial/ commercial for each multiple tenancy on a single assessment (per tenancy) | \$100.00 | \$104.70 | \$4.70 |
| Green Organics 240L MGB - business/industrial/ commercial for each multiple tenancy on a single assessment (per tenancy) subject to demonstrated need. | \$100.00 | \$104.70 | \$4.70 |
| Kitchen Caddy (inc roll of 150 liners & brochure) | \$11.00 | \$15.00 | \$4.00 |
| Roll of 150 Compostable liners | \$8.50 | \$10.00 | \$1.50 |

Special Events (240L MGB hire costs)

| | | | |
|-------------------------------------|---------|---------|-------------------------|
| Event bins \$200 + \$10.00 per bin | | | \$200 + \$10.00 per bin |
| Event bins - missing/ not recovered | \$85.00 | \$86.50 | \$1.50 |

Compost / Other

| | | | |
|---|----------|----------|---------|
| Collection of Illegal Dumped Rubbish (per hr per staff member) | \$100.00 | \$104.70 | \$4.70 |
| Disposal of Illegally Dumped Rubbish (per cubic metre) | \$185.00 | \$200.00 | \$15.00 |
| Immediate collection of hard refuse(within 5 days) not including mattresses | \$76.00 | \$79.55 | \$3.55 |

Waste Services

| | | | |
|------------------------------|--------|--------|--------|
| Pack of Compostable Dog bags | \$4.50 | \$5.00 | \$0.50 |
| Dog pouch holder (1) Green | \$4.50 | \$4.60 | \$0.10 |

TRAFFIC SERVICES

PAID PARKING

| | | | |
|--|--------------------------------------|--|----------------------------|
| Paid Parking - Business Permits (per hr/per day) | \$1.00 / \$4.00 (Per hour / Per Day) | | |
| Paid Parking(per hr/per day) | | | \$1.50/\$6.00 |
| | | | Min. Fee incl. GST: \$1.50 |

VEHICLE IMPOUNDING FEE

| | | | |
|------------------------|----------|----------|--------|
| Vehicle Impounding Fee | \$173.95 | \$182.00 | \$8.05 |
| Storage fee per day | \$10.15 | \$11.00 | \$0.85 |

TEMPORARY ROAD CLOSURES

| | | | |
|--|--|--|------------------|
| Street Parties i.e. non-commercial (M-F) | | | Subject to quote |
|--|--|--|------------------|

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase s |
|------|-------------------|----------------------------------|---------------|
|------|-------------------|----------------------------------|---------------|

TEMPORARY ROAD CLOSURES [continued]

| | | | |
|---|------------|--|------------------|
| Street Parties i.e. non-commercial (Sat -Sun) | | | Subject to quote |
| Temporary hoarding on Council Roads | | Application Fee: \$65.00, Standard Fee: \$6.50 per m2 per week (or part thereof) | |
| | | Min. Fee incl. GST: \$65.00 | |
| Street Party/ on Street Event - with commercial benefit | \$2,070.55 | \$2,167.50 | \$96.95 |

Temporary Parking Controls

| | | | |
|--|---------|---------|------------------|
| Building work, filming, wide loads & works by public authorities - 1st Day | \$64.30 | \$66.00 | \$1.70 |
| Rolling Closures at request of Police | | | FREE |
| Community Facility name signs | \$65.30 | \$67.00 | \$1.70 |
| Bin on Street / Skip/ Shipping Container approval (maximum of 7 days) | \$39.35 | \$40.00 | \$0.65 |
| Street Parties i.e. non-commercial (Sat) | | | Subject to quote |

Installation and removal of temporary parking controls - Commercial (ie work zone, building work,filming etc

| | | | |
|--|----------|----------|------------------|
| Within Business Hours | \$70.40 | \$73.70 | \$3.30 |
| Within Business hrs - Non Commercial | | | Subject to quote |
| After Hours/ Saturday per hr Minimum 3 Hours | \$156.35 | \$163.70 | \$7.35 |
| After Hrs / Sunday per hr Minimum 3 hrs | \$209.10 | \$218.95 | \$9.85 |

RESIDENTIAL PARKING EXEMPTIONS/PERMITS

| | | | |
|--|----------|----------|---------|
| Resident Parking Permit for 2 years | \$40.00 | \$41.00 | \$1.00 |
| Work Zone /Tradesperson permit | \$16.20 | \$17.00 | \$0.80 |
| Joint Venture On-Street Car Park Annual Permit | \$588.05 | \$600.00 | \$11.95 |
| Replacement Parking Permit / Exemption Label | \$7.60 | \$8.00 | \$0.40 |
| Residential Parking Permit in Excess of Policy Entitlements Annual | \$64.80 | \$66.00 | \$1.20 |

STREET TRADERS

| | | | |
|---|----------|----------|---------|
| Street Traders - Mobile Street Traders - per month | \$46.60 | \$47.00 | \$0.40 |
| Street Trading Table Licence/day | \$7.75 | \$8.00 | \$0.25 |
| Display of goods on footway-roadway/yr | \$65.20 | \$66.00 | \$0.80 |
| Street. Traders-Mobile Street Trader/ Yearly fee | \$464.75 | \$475.00 | \$10.25 |
| Street. Traders - on-street public events (per day) | \$16.20 | \$17.00 | \$0.80 |

Renewed Outdoor Dining Permit - Rental per square metre of public land per week - **50% OF FEES WAIVED FOR 2022-23 FINANCIAL YEAR**

| | | | |
|---|--------|--------|--------|
| Application fee for Administration (excl Development Application - \$79.80) | \$0.00 | \$0.00 | \$0.00 |
| Defined retail precincts - with liquor | \$1.00 | \$1.00 | \$0.00 |
| Defined retail precincts - without liquor | \$0.60 | \$0.60 | \$0.00 |

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase \$ |
|------|-------------------|----------------------------------|----------------|
|------|-------------------|----------------------------------|----------------|

Renewed Outdoor Dining Permit - Rental per square metre of public land per week - **50% OF FEES WAIVED FOR 2022-23 FINANCIAL YEAR**

[continued]

| | | | |
|---|--------|--------|--------|
| Other commercial areas - with liquor | \$0.95 | \$0.95 | \$0.00 |
| Other commercial areas - without liquor | \$0.50 | \$0.50 | \$0.00 |
| Residential areas - with liquor | \$0.75 | \$0.75 | \$0.00 |
| Residential areas - without liquor | \$0.45 | \$0.45 | \$0.00 |

BUSKING - FEES WAIVED FOR 2022-23 FINANCIAL YEAR

| | | | |
|---|--------|--------|--------|
| BUSKING - fee per day (Permits for Business Purposes Policy S222 LGA) | \$7.25 | \$7.50 | \$0.25 |
|---|--------|--------|--------|

COMMONWEALTH HOME SUPPORT PROGRAM

Fees are set as per Commonwealth Fund Agreement

All services delivered are required to collect a 10-15% client contribution (minimum) and self funded retirees to pay more than those on a pension

| | | | |
|--|---------|---------|--------|
| Dumping of Waste - Full Pensioner (per service) | \$23.00 | \$24.00 | \$1.00 |
| Dumping of Waste - Self Funded Retiree (per service) | \$28.00 | \$29.00 | \$1.00 |
| Gardening Volunteer based - Full Pensioner (per service) | \$18.00 | \$19.00 | \$1.00 |
| Gardening Volunteer based - Self Funded Retiree (per service) | \$23.00 | \$24.00 | \$1.00 |
| Domestic Assistance - Full Pensioner per hr | \$18.00 | \$19.00 | \$1.00 |
| Domestic Assistance Self Funded Retiree per hr | \$23.00 | \$24.00 | \$1.00 |
| Shopping Support - Full Pensioner per hr | \$15.00 | \$16.00 | \$1.00 |
| Shopping Support - Self Funded Retiree per hr | \$20.00 | \$21.00 | \$1.00 |
| Respite - Full Pensioner per hr | \$7.00 | \$7.50 | \$0.50 |
| Respite - Self Funded Retiree per hr | \$10.00 | \$10.50 | \$0.50 |
| Spring Clean - Full Pensioner per hr | \$23.00 | \$24.00 | \$1.00 |
| Spring Clean Self Funded Retiree per hr | \$28.00 | \$29.00 | \$1.00 |
| Handyman Services Full Pensioner per hr + materials | \$18.00 | \$19.00 | \$1.00 |
| Handyman Services Self Funded Retiree per hr + materials | \$23.00 | \$24.00 | \$1.00 |
| Gutter Clean - Full Pensioner per hr | \$33.00 | \$35.00 | \$2.00 |
| Gutter Clean - Self Funded Retiree per hr | \$38.00 | \$40.00 | \$2.00 |
| Gardening - Full Pensioner per hr | \$23.00 | \$24.00 | \$1.00 |
| Gardening - Self Funded Retiree per hr | \$28.00 | \$29.00 | \$1.00 |
| Window Cleaning Full Pensioner per hr | \$23.00 | \$24.00 | \$1.00 |
| Window Cleaning Self Funded Retiree per hr | \$28.00 | \$29.00 | \$1.00 |
| Social Activities and Trips - Full Pensioner per trip (Refreshments and activity costs at own expense) | \$8.00 | \$8.50 | \$0.50 |
| Social Activities and Trips - Self Funded Retirees per trip (Refreshments and activity costs at own expense) | \$11.00 | \$11.50 | \$0.50 |
| Social Support One on One Full Pensioner per hr | \$7.00 | \$7.50 | \$0.50 |
| Social Support One on One Self Funded Retiree per hr | \$10.00 | \$10.50 | \$0.50 |
| Centre Based Group Activities - Full Pensioner per session | \$12.00 | \$13.00 | \$1.00 |
| Centre Based Group Activities - Self Funded Retiree per session | \$18.00 | \$19.00 | \$1.00 |
| Volunteer based car service - Full Pensioner per trip (each way) | \$3.00 | \$3.50 | \$0.50 |
| Volunteer based car service - Self Funded Retiree per trip (each way) | \$5.00 | \$5.50 | \$0.50 |

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase \$ |
|------|-------------------|----------------------------------|----------------|
|------|-------------------|----------------------------------|----------------|

COMMUNITY BUS

* Note that Council's Community Transport Policy outlines special conditions under which discounts may apply.

Special Purpose & Non-Profit Community Group (Charter)

| | | | |
|-----------------------|---------|---------|--------|
| Per Kilometre | \$2.00 | \$2.50 | \$0.50 |
| Minimum Charge | \$50.00 | \$55.00 | \$5.00 |
| Late Cancellation fee | \$55.00 | \$60.00 | \$5.00 |

Other

| | | | |
|--|--------|--------|--------|
| Shopping Bus Service (one way fee) | \$2.00 | \$2.50 | \$0.50 |
| Community Bus Service - out and about Tours (refreshments & activity costs at own expense) | \$7.00 | \$8.50 | \$1.50 |

COMMUNITY FACILITIES - COMMUNITY EVENT COSTS

COMMUNITY EVENT COSTS

| | | | |
|--|----------|----------|------------------|
| Installation or removal of temporary parking controls and road closures - After hours (M-F) & Saturday (2 staff members / 3 hour call out) | \$415.00 | \$435.00 | \$20.00 |
| Installation or removal of temporary parking controls and road closures - Sundays and Public Holidays (2 Staff members / 3 hour call out) | \$550.00 | \$580.00 | \$30.00 |
| Large Scale Event Refundable Bond - Payable for events expecting 1000 or more attendees and/or involves road closures or speed restrictions and/or involves activity that council deems as high risk | \$200.00 | \$200.00 | \$0.00 |
| Development of Traffic Management Plan | | | Subject to Quote |
| Mandatory advertisement - notification of road closure (Newspaper - standard size) | | | Subject to Quote |
| Response Crew Assistance eg. delivery of bollards, bunting, assistance with installation of event infrastructure - After Hours (M-F) & Saturday (one staff member / three hour call out) | \$210.00 | \$220.00 | \$10.00 |
| Response Crew Assistance eg. delivery of bollards, bunting, assistance with installation of event infrastructure - Sundays & Public Holidays - (one staff member / three hour call out) | \$265.00 | \$280.00 | \$15.00 |
| Powerbox access fee (per powerbox / per day) | \$44.00 | \$50.00 | \$6.00 |
| Additional Toilet Cleaning, hourly rate | \$50.00 | \$55.00 | \$5.00 |

TENNIS COURT (HARD COURTS)

Bookings and fees apply to ongoing bookings. One-off casual users do not need to book.

* Note that the front (4) hard court tennis courts at Millswood Tennis Centre are available to Community free of charge. Please book with the manager at the clubhouse.

* Please contact relevant clubs for access to lawn tennis courts at Sturt, Millswood and Hyde Park lawn tennis clubs

| | | | |
|--|----------|----------|--------|
| Seasonal use - max 20 hours or 2 terms | \$207.55 | \$217.30 | \$9.75 |
|--|----------|----------|--------|

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase \$ |
|------|-------------------|----------------------------------|----------------|
|------|-------------------|----------------------------------|----------------|

TENNIS COURT (HARD COURTS) [continued]

| | | | |
|--|---------|---------|--------|
| Casual Hire during daylight hours (per hr/ per court) | \$11.15 | \$11.70 | \$0.55 |
| Casual hire during daylight hours (per hr/ per court) Regular hirer / Clubs/ Schools | \$7.75 | \$8.10 | \$0.35 |
| Bond for key to access tennis court lights | \$50.00 | \$52.35 | \$2.35 |

COMMERCIAL FITNESS GROUPS

Fitness training on community land.

* Annual fee according to group size. Application needs to be made and approval given before payment of any fees.

| | | | |
|--|----------|----------|---------|
| 1-4 people (not including fitness trainer) | \$134.55 | \$140.90 | \$6.35 |
| 5-10 people (not including fitness trainer) | \$315.95 | \$330.80 | \$14.85 |
| 11-20 people (not including fitness trainer) | \$591.30 | \$619.10 | \$27.80 |

COMMERCIAL DOG TRAINING IN PARKS

| | | | |
|--|----------|----------|---------|
| Standard annual fee regardless of group size | \$590.10 | \$617.85 | \$27.75 |
|--|----------|----------|---------|

EVENTS IN OPEN SPACES

| | | | |
|--|----------|----------|--------|
| Small sized open spaces reserved for small scale events only: Forestville Reserve, North Unley Playground, Page Park, Scammell Reserve - External event organiser / per day charge | \$111.85 | \$117.10 | \$5.25 |
| Small sized open spaces reserved for small scale events only: Forestville Reserve, North Unley Playground, Page Park, Scammell Reserve - Ratepayer discount / per day charge | \$56.70 | \$59.35 | \$2.65 |
| Small sized open spaces reserved for small scale events only: Forestville Reserve, North Unley Playground, Page Park, Scammell Reserve - Local Schools and Sporting Groups / per hour charge | \$23.80 | \$24.90 | \$1.10 |
| Small sized open spaces reserved for small scale events only: Forestville Reserve, North Unley Playground, Page Park, Scammell Reserve - Local Schools with Community use agreements | | | No fee |
| Medium-sized open spaces that can facilitate small and medium scale events only: Heywood Park, Howard Florey Reserve, Soutar Park, Village Green, Goodwood Community Centre Grounds, Fullarton Park Community Centre Grounds - External event organiser / per day charge | \$170.60 | \$178.60 | \$8.00 |
| Medium-sized open spaces that can facilitate small and medium scale events only: Heywood Park, Howard Florey Reserve, Soutar Park, Village Green, Goodwood Community Centre Grounds, Fullarton Park Community Centre Grounds - Ratepayer discount / per day charge | \$88.00 | \$92.15 | \$4.15 |
| Medium-sized open spaces that can facilitate small and medium scale events only: Heywood Park, Howard Florey Reserve, Soutar Park, Village Green, Goodwood Community Centre Grounds, Fullarton Park Community Centre Grounds - Local Schools and Sporting Groups / per hour charge | \$37.45 | \$39.20 | \$1.75 |
| Medium-sized open spaces that can facilitate small and medium scale events only: Heywood Park, Howard Florey Reserve, Soutar Park, Village Green, Goodwood Community Centre Grounds, Fullarton Park Community Centre Grounds - Local Schools with Community use agreements | | | No fee |

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase s |
|------|-------------------|----------------------------------|---------------|
|------|-------------------|----------------------------------|---------------|

EVENTS IN OPEN SPACES [continued]

| | | | |
|---|----------|----------|---------|
| Large open spaces that can facilitate all types of event activity: Goodwood Oval, Orphanage Park, Ridge Park, Soldiers Memorial Gardens, Unley Oval - External event organiser / per day charge | \$279.45 | \$292.60 | \$13.15 |
| Large open spaces that can facilitate all types of event activity: Goodwood Oval, Orphanage Park, Ridge Park, Soldiers Memorial Gardens, Unley Oval - Ratepayer discount / per day charge | \$139.70 | \$146.25 | \$6.55 |
| One-off Sports booking - sport activities/training. Sports use can occur at Unley Oval, Goodwood Oval, Ridge Park, Orphanage Park, Souter Park. Permit must be issued before activities commence. (Schools & Sporting Groups) per hr | \$57.90 | \$60.65 | \$2.75 |
| Regular Sports Bookings - ongoing sport activities/training. Sports use can occur at Unley Oval, Goodwood Oval, Ridge Park, Orphanage Park, Souter Park. Permit must be issued before activities commence. Maximum 20 hrs or 2 school terms - City of Unley based clubs | \$163.50 | \$171.20 | \$7.70 |
| Regular Sports Bookings - ongoing sport activities/training. Sports use can occur at Unley Oval, Goodwood Oval, Ridge Park, Orphanage Park, Souter Park. Permit must be issued before activities commence. Maximum 20 hrs or 2 school terms - user groups based outside of Council area | \$539.65 | \$565.00 | \$25.35 |
| Large open spaces that can facilitate all types of event activity: Goodwood Oval, Orphanage Park, Ridge Park, Soldier's Memorial Gardens, Unley Oval - Schools with Community use agreements | | | No fee |

LIBRARIES - GENERAL

| | | | |
|--|--------|--------|--|
| Book Club | \$0.00 | \$0.00 | \$0.00 |
| Book sale items (Range from \$0.50 to \$10.00) | | | Range from \$0.50 to \$10.00 Min. Fee incl. GST: \$0.50 |
| Library Bag | | | Range from \$2.50 - \$5.00 Min. Fee incl. GST: \$2.50 |
| Notice Fee | \$5.00 | \$5.00 | \$0.00 |
| Processing fee for lost library material - One Card System | \$5.00 | \$5.00 | \$0.00 |
| Replacement library card | \$2.50 | \$2.50 | \$0.00 |
| Payment for lost library materials - One Card System | | | As per cost |
| Inter Library loans - (eg Interstate libraries) | | | \$18.50 - \$70.50 |
| Library programs and events | | | \$2.00 - \$40.00 |

GOODWOOD LIBRARY

MEETING ROOM

| | | | |
|--------------|---------|---------|---------|
| Per full day | \$40.00 | \$50.00 | \$10.00 |
| Per hour | \$10.00 | \$10.00 | \$0.00 |

Digital Literacy Classes

| | | | |
|--|--|--|-----------|
| Tech Help drop in - 25 minute support sessions | | | Gold Coin |
|--|--|--|-----------|

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase s |
|------|-------------------|----------------------------------|---------------|
|------|-------------------|----------------------------------|---------------|

LIBRARIES - UNLEY (CIVIC CENTRE)

| | | | |
|--------------------|--------|--------|--------|
| Ear Bud Headphones | \$3.00 | \$3.00 | \$0.00 |
|--------------------|--------|--------|--------|

LIBRARIES - TOY

| | | | |
|--|---------|---------|-------------------|
| \$5 discount membership voucher/promotion as determined by Toy Library Coordinator | \$0.00 | \$0.00 | \$0.00 |
| Cleaning fee (per item) | \$5.00 | \$5.00 | \$0.00 |
| Lost item tags - Toy Library | \$5.00 | \$5.00 | \$0.00 |
| Family (per year from date of joining) | \$50.00 | \$50.00 | \$0.00 |
| Group (per year from date of joining) | \$70.00 | \$70.00 | \$0.00 |
| Concessions (per year from date of joining) | \$40.00 | \$40.00 | \$0.00 |
| Damaged/Lost Toy | | | Replacement value |
| Temporary Member - Borrowing Fee per loan | \$10.00 | \$10.00 | \$0.00 |
| Missing Pieces | | | \$3.00 - \$10.00 |
| Processing fee for lost toy library material - One Card System | \$5.00 | \$5.00 | \$0.00 |
| Replacement Toy Library card | \$2.50 | \$2.50 | \$0.00 |

MUSEUM

| | | | |
|--|----------|----------|---|
| General Research Request | \$11.00 | \$12.00 | \$1.00 |
| Photograph of Unley Oval - SA v England 1903 (unframed) | \$40.00 | \$40.00 | \$0.00 |
| Photographic reproduction - Commercial use | \$110.00 | \$110.00 | \$0.00 |
| Special Events including school holiday program events | \$5.50 | \$5.50 | \$0.00 |
| Unley Museum – Promotional items including bags, magnets etc. | | | Range from \$4.00 - \$10.00 Min. Fee incl. GST: \$4.00 |
| Whistler's Unley : Then and Now | \$20.00 | \$20.00 | \$0.00 |
| From Cottage to Community Centre | \$6.00 | \$6.00 | \$0.00 |
| A History of Unley and Goodwood | \$6.00 | \$6.00 | \$0.00 |
| Mornington - A Gentleman's Residence | \$6.00 | \$6.00 | \$0.00 |
| Walford's Houses | \$6.00 | \$6.00 | \$0.00 |
| Braested - An English House | \$6.00 | \$6.00 | \$0.00 |
| House History Searches | \$35.00 | \$35.00 | \$0.00 |
| Photographic Scanning and Reproduction (minimum charge) | \$25.00 | \$25.00 | \$0.00 |
| Set of 4 historic images on cards with envelopes - \$1 per card - Set of 4 = \$4 | \$4.00 | \$4.00 | \$0.00 |

DAMAGE TO FOOTWAY

Bitumen

| | | |
|-------------------------------|--|------------------|
| 1 - 5 square metres | | Subject to Quote |
| 6 - 10 square metres | | Subject to Quote |
| 11 - 15 square metres | | Subject to Quote |
| Greater than 15 square metres | | Subject to Quote |

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase s |
|------|-------------------|----------------------------------|---------------|
|------|-------------------|----------------------------------|---------------|

Pavers

| | | | |
|-------------------------------|--|--|------------------|
| 1 - 5 square metres | | | Subject to Quote |
| 6 - 10 square metres | | | Subject to Quote |
| 11 - 15 square metres | | | Subject to Quote |
| Greater than 15 square metres | | | Subject to Quote |

KERB

| | | | |
|---------------------------------------|--|--|------------------|
| KERB AND WATER TABLE-Per lineal metre | | | Subject to Quote |
|---------------------------------------|--|--|------------------|

REINSTATEMENT

| | | | |
|--------------------------------------|--|--|------------------|
| UNDERGROUND ELECTRICAL REINSTATEMENT | | | Subject to Quote |
| Across footpath + | | | Subject to Quote |
| Per lineal metre parallel to kerb | | | Subject to Quote |
| NATURE STRIPS Per square metre | | | Subject to Quote |

DISPOSAL OF STORMWATER

| | | | |
|---|--|--|------------------|
| Stormwater Pipe (80mm-100mm) per lineal metre | | | Subject to Quote |
| Box Gutter per lineal metre | | | Subject to Quote |

WOODCHIPS/MULCH

| | | | |
|---------------------------------------|----------|----------|---------|
| 1 Truck Load (3 tonne/4 cubic metres) | \$341.65 | \$357.70 | \$16.05 |
| 0.5 Truck Load | \$170.80 | \$178.80 | \$8.00 |

BOLLARDS & SIGNS

| | | | |
|---|--|--|------------------|
| To hire - a sign or bollard per week or part thereof | | | Subject to quote |
| To hire - a section of "fencing" per week or part thereof | | | Subject to quote |

KING WILLIAM ROAD DRIVEWAYS/ROADWAY - PAVERS

| | | | |
|-------------------------------|--|--|------------------|
| 1-5 square metres | | | Subject to Quote |
| 6 - 10 square metres | | | Subject to Quote |
| 11 - 15 square metres | | | Subject to Quote |
| Greater than 15 square metres | | | Subject to Quote |

APPLICATIONS TO ALTER PUBLIC ROAD

| | | | |
|------------------------------------|---------|---------|--------|
| Authorisation to alter public road | \$56.95 | \$59.65 | \$2.70 |
|------------------------------------|---------|---------|--------|

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase \$ |
|------|-------------------|----------------------------------|----------------|
|------|-------------------|----------------------------------|----------------|

TREE WATER WELLS

| | | | |
|-------------------------------------|------------------|--|--|
| Installation of tree wells in verge | Subject to quote | | |
|-------------------------------------|------------------|--|--|

BANNERS

| | | | |
|--|-----------------------------|----------|---------|
| Pole Banners | \$50 per pole banner | | |
| | Min. Fee incl. GST: \$50.00 | | |
| Installation Cost/Banner | \$504.95 | \$545.35 | \$40.40 |
| Hire Cost /site/week - commercial organisation | \$400.00 | \$432.00 | \$32.00 |

UNLEY SWIMMING CENTRE

Admission Costs

| | | | |
|--|----------------|----------|--------|
| "Friday for a cause" Gold Coin Entry | \$0.00 | \$0.00 | \$0.00 |
| Adult (70-80 years) photo ID required | \$2.50 | \$2.60 | \$0.10 |
| Adult (80-90 years) photo ID required | \$1.60 | \$1.65 | \$0.05 |
| Adult (90 - 100 years) photo ID required | \$0.80 | \$0.80 | \$0.00 |
| Adult 100+ (Free) | \$0.00 | \$0.00 | \$0.00 |
| Adults | \$8.00 | \$8.30 | \$0.30 |
| Children Under 12 months | Free of Charge | | |
| Children 1 - 4 years | \$4.00 | \$4.20 | \$0.20 |
| Children (5 - 15) | \$6.50 | \$6.80 | \$0.30 |
| Carers for mobility impaired | Free of Charge | | |
| Family (2 adults + 3 children) | \$26.00 | \$27.00 | \$1.00 |
| Pensions/Unemployed/Health Card Holder | \$6.50 | \$6.80 | \$0.30 |
| Book (10 tickets) | \$65.00 | \$68.00 | \$3.00 |
| Concession Book (10 tickets) | \$55.00 | \$57.00 | \$2.00 |
| Book (30 tickets) | \$167.00 | \$174.00 | \$7.00 |
| Concession Book (30 tickets) | \$140.00 | \$145.00 | \$5.00 |
| Spectators/ Supervising Adults | \$4.00 | \$4.20 | \$0.20 |
| Adult 5 visit pass (available month of May only) | \$33.00 | \$34.50 | \$1.50 |
| Concession 5 visit pass (available month of May only) | \$27.00 | \$28.00 | \$1.00 |
| Concession 5 visit Programs pass (available month of May only) | \$41.50 | \$44.00 | \$2.50 |
| School Groups (per person) invoice rate structured activity | \$4.25 | \$4.45 | \$0.20 |
| School Groups (per person) invoice rate unstructured activity | \$4.75 | \$4.95 | \$0.20 |
| Adult Groups (per person) invoice rate structured activity | \$5.25 | \$5.50 | \$0.25 |
| Adult Groups (per person) invoice rate unstructured activity | \$5.90 | \$6.00 | \$0.10 |
| Adult 5 visit Programs pass (available month of May only) | \$59.00 | \$61.00 | \$2.00 |

Learn to Swim

| | | | |
|---------------------------------|----------|----------|---------|
| Block of 10 babies and toddlers | \$180.00 | \$188.00 | \$8.00 |
| Casual babies and toddlers | \$20.00 | \$22.00 | \$2.00 |
| Block of 10 (L1-L7) | \$200.00 | \$210.00 | \$10.00 |

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase \$ |
|------|-------------------|----------------------------------|----------------|
|------|-------------------|----------------------------------|----------------|

Learn to Swim [continued]

| | | | |
|---|----------|----------|---------|
| One on One 1/2 hr | \$50.00 | \$55.00 | \$5.00 |
| One on One 1/2 hr (per lesson) - Multiple Lessons | \$40.00 | \$42.00 | \$2.00 |
| Two on one 1/2 hr | \$65.00 | \$70.00 | \$5.00 |
| Adult (Block of ten Lessons) | \$200.00 | \$210.00 | \$10.00 |

Children Parties - 10 children

| | | | |
|---------------------------------|----------|----------|---------|
| extra child | \$20.00 | \$22.00 | \$2.00 |
| Childrens Parties - 10 children | \$200.00 | \$220.00 | \$20.00 |

Group Fitness Classes

| | | | |
|-----------------------------|----------|----------|--------|
| Casual visit | \$13.40 | \$14.00 | \$0.60 |
| Concession casual visit | \$10.30 | \$10.50 | \$0.20 |
| Season pass holder only | \$7.30 | \$7.50 | \$0.20 |
| 10 visit adult | \$118.00 | \$123.00 | \$5.00 |
| 10 visit concession | \$83.00 | \$85.00 | \$2.00 |
| 10 visit season pass holder | \$73.00 | \$75.00 | \$2.00 |

Season Pass

| | | | |
|---|------------|------------|---------|
| Pre- Season discount of 10% off season passes | \$0.00 | \$0.00 | \$0.00 |
| Adult Season Pass | \$535.00 | \$560.00 | \$25.00 |
| Concession/ Children season Pass | \$405.00 | \$420.00 | \$15.00 |
| Family Season Pass (2+3) | \$1,075.00 | \$1,120.00 | \$45.00 |

Hire Charges

| | | | |
|--|---------|---------|--------|
| Department for Education & Child development & VACSWIM Lane hire exemption | \$0.00 | \$0.00 | \$0.00 |
| Lane Hire (casual user per hour) | \$30.00 | \$32.00 | \$2.00 |
| Lane Hire (regular user per hour) | \$20.00 | \$22.00 | \$2.00 |

Carnival Hire

| | | | |
|---|----------|----------|---------|
| 10 books of 10 tickets to be provided for promotional purposes | \$0.00 | \$0.00 | \$0.00 |
| Entire Centre (including Junior pools, Centre closed to public) per hr (does not include participant entry fee) | \$260.00 | \$325.00 | \$65.00 |
| Main Pool (8 lanes of main pool, Junior pools open to public) per hour (does not include participant entry fee) | \$230.00 | \$275.00 | \$45.00 |

Atlantis AUSSI Masters Swimming Club Membership and Hire Charges

| | |
|-------------------|--|
| Lane Hire | 55% off the Regular Lane Hire Rate (per lane per hour) |
| Adult Season Pass | 20% off the Regular Rate |

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase s |
|------|-------------------|----------------------------------|---------------|
|------|-------------------|----------------------------------|---------------|

Atlantis AUSSI Masters Swimming Club Membership and Hire Charges [continued]

| | | | |
|------------------------|--------------------------|--|--|
| Concession Season Pass | 20% off the Regular Rate | | |
|------------------------|--------------------------|--|--|

Unley Amateur Swimming Club Membership and Hire Charges

| | | | |
|--------------------------|--|--|--|
| Lane Hire | 55% off the Regular Lane Hire Rate (per lane per hour) | | |
| Carnival Hire | 55% off the Regular Carnival Hire Rate | | |
| Carnival Entry Rate | 55% off the Structured Activity Entry Rate | | |
| Adult Season Pass | 20% off the Regular Rate | | |
| Concession Season Pass | 20% off the Regular Rate | | |
| Family Season Pass | 20% off the Regular Rate | | |
| Adult 30 visit Pass | 20% off the Regular Rate | | |
| Adult 10 visit Pass | 20% off the Regular Rate | | |
| Concession 30 visit Pass | 20% off the Regular Rate | | |
| Concession 10 visit Pass | 20% off the Regular Rate | | |

DEVELOPMENT SERVICES

| | | | |
|--|---------|----------|----------|
| Public Notification Advertising Fee | \$0.00 | \$250.00 | \$250.00 |
| Local Nuisance Exemption Application fee | \$98.80 | \$101.00 | \$2.20 |

The Nuisance and Litter regulations 6,1(b) prescribe that Council is to set the fee under the powers of 188 (1)(g) of the Local Government Act

COPIES DEVELOPMENT APPLICATION Documents

| | | | |
|---------------------------------|--------|--------|--------|
| Fee per A1 black & white copy | \$4.05 | \$4.10 | \$0.05 |
| Fee per A2 black and white copy | \$3.55 | \$3.60 | \$0.05 |
| Fee per A0 black and white copy | \$6.10 | \$6.20 | \$0.10 |

COPIES DEVELOPMENT PLAN

| | | | |
|--|-----------|---------|--------|
| Request Copies of documents not on notice | \$25.30 | \$26.00 | \$0.70 |
| Request to view plans not on notice* | No charge | | |
| Request to view plans when archived off site* | No charge | | |
| Certificate of Title (required for planning assessment)* | \$40.50 | \$41.00 | \$0.50 |
| Land Services Group advise increase annually* | | | |

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase \$ |
|------|-------------------|----------------------------------|----------------|
|------|-------------------|----------------------------------|----------------|

ASSETS AND INFRASTRUCTURE

ENCROACHMENT PERMIT

Application fee

| | | | |
|-----------------|---------|---------|--------|
| Application Fee | \$57.70 | \$60.40 | \$2.70 |
|-----------------|---------|---------|--------|

Permit Renewal and Cancellation

An Encroachment Permit is valid for 12 months upon approval unless a longer term is approved by an appropriate delegate, and may be cancelled or amended if:

The owner/occupier fails to comply

(If the encroachment is approved, the following fees apply in relation to the issue of a Permit for the first year)

A fee at 50% of the standard rate described in Parts 1 to 6 to encroachments applies as follows:

- Where a property is State or or local heritage listed (or on an interim/provisional list) as contained in the Unley (City) Development Plan or on the State Heritage Register, or contained as a proposed heritage place within a draft Development Plan Amendment; or
- Where the property owner demonstrates that the encroachment was constructed prior to 1945, and/or contributes to the historic character of the building (as determined by Council's Heritage Advisory Service provider).

| | | | |
|-------------|----------|----------|--------|
| Renewal Fee | \$117.45 | \$122.95 | \$5.50 |
|-------------|----------|----------|--------|

Type of Encroachment - 1

Verandah, cornice, awning, hood, sign (non freestanding), pergola, or covered way projecting from non-residential premises and being used directly for any commercial purpose or activity.

15% of the Gross Rental Value of one square metre of the Relevant Adjacent Property multiplied by the area of the verandah, pediment, cornice, awning, hood, sign, pergola, or covered way, expressed in square metres.

| | | | |
|--|----------|----------|--------|
| Minimum fee: \$184.50 per annum where applicable | \$176.20 | \$184.50 | \$8.30 |
|--|----------|----------|--------|

Type of Encroachment - 2

Any balcony projecting from non-residential premises and being used directly for any commercial purpose or activity.

20% of the Gross Rental Value of one square metre of the Relevant Adjacent Property multiplied by the area of the balcony, expressed in square metres.*[†]

| | | | |
|--|----------|----------|--------|
| Minimum fee: \$184.50 per annum where applicable | \$176.20 | \$184.50 | \$8.30 |
|--|----------|----------|--------|

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase \$ |
|------|----------------|----------------------------|-------------|
|------|----------------|----------------------------|-------------|

Type of Encroachment - 3

Verandah, pediment, cornice, awning, hood, sign, pergola, or covered way projecting from residential premises and being used directly for any commercial purpose or activity

3% of the Gross Rental Value of one square metre of the Relevant Adjacent Property multiplied by the area of the verandah, pediment, cornice, awning, hood, sign, pergola, or covered way, expressed in square metres.* +

| | | | |
|--|----------|----------|--------|
| Minimum fee: \$184.50 per annum where applicable | \$176.20 | \$184.50 | \$8.30 |
|--|----------|----------|--------|

Type of Encroachment - 4

Any balcony projecting from residential premises (except as in paragraph 5)

| | | | |
|--|----------|----------|--------|
| A one-off fee to be paid by the developer. The fee will be determined by independent valuation based on the value added to the site by the encroachment - Minimum fee : \$117.70 | \$112.40 | \$117.70 | \$5.30 |
|--|----------|----------|--------|

Type of Encroachment - 5

Any balcony projecting from premises and being used directly for any commercial purpose or activity

3% of the Gross Rental Value of one square metre of the Relevant Adjacent Property multiplied by the area of the balcony, expressed in square metres.* +

| | | | |
|--|----------|----------|--------|
| Minimum fee: \$184.50 per annum where applicable | \$176.20 | \$184.50 | \$8.30 |
|--|----------|----------|--------|

Type of Encroachment - 6

Any overpass, sky bridge, or other structure, not being a balcony, verandah, pediment, cornice, awning, hood, sign, pergola, or covered way

20% of the Gross Rental Value of one square metre of the Relevant Adjacent Property multiplied by the area of the overpass, bridge or other structure expressed in square metres.* +

| | | | |
|--|----------|----------|--------|
| Minimum fee: \$184.50 per annum where applicable | \$176.20 | \$184.50 | \$8.30 |
|--|----------|----------|--------|

Type of Encroachment - 7

Any footing or other structure including any tunnel, duct, underpass, lift or escalator pit, lift or escalator footing or lift overrun.

1% above the annualised last published Consumer Price Index for Adelaide of the value of the area on or under the public street or public place occupied by the encroachment.

| | | | |
|--|----------|----------|--------|
| Minimum fee: \$184.50 per annum where applicable | \$176.20 | \$184.50 | \$8.30 |
|--|----------|----------|--------|

Type of Encroachment - 8

Signs and/or advertisements which are not in the form of an applied finish to the encroachment (i.e. painted or stencilled)

\$200.00 per square metre of total surface area.*

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase s |
|------|-------------------|----------------------------------|---------------|
|------|-------------------|----------------------------------|---------------|

Type of Encroachment - 8 [continued]

| | | | |
|--|----------|----------|---------|
| Minimum fee: \$245.95 per annum where applicable | \$234.90 | \$245.95 | \$11.05 |
|--|----------|----------|---------|

MISCELLANEOUS ITEMS

| | | | |
|-----------------------------------|--------|---------|---------|
| S270 Internal Review Applications | \$0.00 | \$20.00 | \$20.00 |
|-----------------------------------|--------|---------|---------|

Council Documents

| | | | |
|--|---------|---------|--------|
| By Laws (full set) | \$5.00 | \$5.10 | \$0.10 |
| By Laws (per page) | \$0.30 | \$0.30 | \$0.00 |
| Code of Practice for Access to Meetings and Associated Documents | \$3.00 | \$3.05 | \$0.05 |
| Code of Practice for Meeting Procedures | \$3.00 | \$3.05 | \$0.05 |
| Fees and Charges (Full Document) | \$5.00 | \$5.10 | \$0.10 |
| Fees and Charges (per page) | \$0.30 | \$0.30 | \$0.00 |
| Minutes of Council, Committee or Sub-Committee Meeting | \$0.30 | \$0.30 | \$0.00 |
| Notice of Agenda for Meetings of Council and Committees (per page) | \$0.30 | \$0.30 | \$0.00 |
| Representation Options Papers and Reports on Reviews | \$10.15 | \$10.60 | \$0.45 |
| Strategic Management Plans (full set) | \$10.15 | \$10.60 | \$0.45 |

Register

| | | | |
|--|---------|---------|--------|
| Allowances and Benefits – Elected Members (full set) | \$5.00 | \$5.10 | \$0.10 |
| Allowances and Benefits – Elected Members (per page) | \$0.30 | \$0.30 | \$0.00 |
| Campaign Donation Returns (full set) | \$5.00 | \$5.10 | \$0.10 |
| Campaign Donation Returns (per page) | \$0.30 | \$0.30 | \$0.00 |
| Community Land Register (per page) | \$0.30 | \$0.30 | \$0.00 |
| Delegations Register (per page) | \$0.30 | \$0.30 | \$0.00 |
| Financial Interests – CAP (per page) | \$0.30 | \$0.30 | \$0.00 |
| Financial Interests – Elected Members (full set) | \$5.00 | \$5.10 | \$0.10 |
| Financial Interests – Elected Members (per page) | \$0.30 | \$0.30 | \$0.00 |
| Public Roads Register (full register) | \$5.00 | \$5.10 | \$0.10 |
| Public Roads Register (per page) | \$0.30 | \$0.30 | \$0.00 |
| Remuneration, Salaries and Benefits Register (full register) | \$5.00 | \$5.10 | \$0.10 |
| Remuneration, Salaries and Benefits Register (per page) | \$0.30 | \$0.30 | \$0.00 |
| Copy Register of Members' Interests (individual return) | \$6.40 | \$6.50 | \$0.10 |
| Copy Register of Members' Interests (complete register) | \$36.50 | \$37.15 | \$0.65 |

Customer Service

| | | | |
|-----------------------------------|--------|--------|--------|
| Photocopying B&W A4 (per page) | \$0.30 | \$0.30 | \$0.00 |
| Photocopying B&W A3 (per page) | \$0.40 | \$0.40 | \$0.00 |
| Photocopying Colour A4 (per page) | \$1.40 | \$1.40 | \$0.00 |
| Photocopying Colour A3 (per page) | \$1.50 | \$1.50 | \$0.00 |

| Name | Year 21/22 Fee | Year 22/23 Fee (incl. GST) | Increase \$ |
|------|-------------------|----------------------------------|----------------|
|------|-------------------|----------------------------------|----------------|

Voters Roll

The Voters Roll is available for inspection free of charge by any member of the public (refer S15ss14 of the LGEA 1999), however, a member of the public may not purchase the roll. The costs listed below apply to standing candidates during an election period only

| | | | |
|---|---------|---------|--------|
| Voters Roll for the Area (Candidates) (after first copy) | \$3.00 | \$3.10 | \$0.10 |
| House of Assembly and Council Roll (Paper Copy) | \$86.00 | \$90.00 | \$4.00 |
| House of Assembly and Council Roll per ward (Paper Copy) (First paper copy is free) | \$19.25 | \$20.10 | \$0.85 |

PHOTOCOPYING OF COUNCIL DOCUMENTS

Council Documents

Photocopying & copies of Council documents otherwise not listed (including Legislation, By-laws, Code of Practice Procedures at Meetings, Representation Reviews, Policies, Delegations, etc.)

| | | | |
|---|---------|---------|--------|
| Rate Notice reprints - 1st reprint of current year | | | Free |
| Further copies of prior year rate notice reprints \$10 each | \$10.15 | \$10.35 | \$0.20 |
| Investigation and Archival Retrieval where information not readily available from current data (per 30 minutes) | \$43.00 | \$45.00 | \$2.00 |
| List Property Addresses & Names (Assessment Records) - cost per entry. As per S 174 (2) LG Act 1999 | \$3.65 | \$3.80 | \$0.15 |

| Fee Name | Parent Name | Page |
|--|--|------|
| Index of all Fees | | |
| 0 | | |
| 0.5 Truck Load | [WOODCHIPS/MULCH] | 19 |
| 1 | | |
| 1 - 5 square metres | [Bitumen] | 18 |
| 1 - 5 square metres | [Pavers] | 19 |
| 1 Truck Load (3 tonne/4 cubic metres) | [WOODCHIPS/MULCH] | 19 |
| 10 books of 10 tickets to be provided for promotional purposes | [Carnival Hire] | 21 |
| 10 visit adult | [Group Fitness Classes] | 21 |
| 10 visit concession | [Group Fitness Classes] | 21 |
| 10 visit season pass holder | [Group Fitness Classes] | 21 |
| 11 - 15 square metres | [Bitumen] | 18 |
| 11 - 15 square metres | [Pavers] | 19 |
| 11 - 15 square metres | [KING WILLIAM ROAD DRIVEWAYS/ROADWAY - PAVERS] | 19 |
| 11-20 people (not including fitness trainer) | [COMMERCIAL FITNESS GROUPS] | 16 |
| 1-4 people (not including fitness trainer) | [COMMERCIAL FITNESS GROUPS] | 16 |
| 1-5 square metres | [KING WILLIAM ROAD DRIVEWAYS/ROADWAY - PAVERS] | 19 |
| 2 | | |
| 22% Commission on all sales | [GALLERY] | 9 |
| 5 | | |
| 5-10 people (not including fitness trainer) | [COMMERCIAL FITNESS GROUPS] | 16 |
| 6 | | |
| 6 - 10 square metres | [Bitumen] | 18 |
| 6 - 10 square metres | [Pavers] | 19 |
| 6 - 10 square metres | [KING WILLIAM ROAD DRIVEWAYS/ROADWAY - PAVERS] | 19 |
| A | | |
| A History of Unley and Goodwood | [MUSEUM] | 18 |
| A one-off fee to be paid by the developer. The fee will be determined by independent valuation based on the value added to the site by the encroachment - Minimum fee : \$117.70 | [Type of Encroachment - 4] | 24 |
| Accredited Assistance Dog | [DOG REGISTRATIONS] | 10 |
| Across footpath + | [REINSTATEMENT] | 19 |
| Additional Garbage 140L MGB - domestic/Council/ groups | [WASTE MANAGEMENT SERVICES] | 11 |
| Additional Garbage 140L MGB - Kindy/school/ childcare | [WASTE MANAGEMENT SERVICES] | 11 |
| Additional Green Organics 240L MGB - domestic/ Council/ groups | [WASTE MANAGEMENT SERVICES] | 11 |
| Additional Green Organics 240L MGB - Kindy/ school/childcare | [WASTE MANAGEMENT SERVICES] | 12 |
| Additional Recycling 240L MGB - domestic/Council/ groups | [WASTE MANAGEMENT SERVICES] | 11 |
| Additional Recycling 240L MGB - Kindy/school/ childcare (in excess of 500 - fee per bin) | [WASTE MANAGEMENT SERVICES] | 12 |
| Additional Recycling 240L MGB - Kindy/school/ childcare (once off fee per bin; restricted to 1 per 100 children (max 5)) | [WASTE MANAGEMENT SERVICES] | 11 |
| Additional Toilet Cleaning, hourly rate | [COMMUNITY EVENT COSTS] | 15 |
| Adult (70-80 years) photo ID required | [Admission Costs] | 20 |
| Adult (80-90 years) photo ID required | [Admission Costs] | 20 |
| Adult (90 - 100 years) photo ID required | [Admission Costs] | 20 |
| Adult (Block of ten Lessons) | [Learn to Swim] | 21 |
| Adult 10 visit Pass | [Unley Amateur Swimming Club Membership and Hire Charges] | 22 |
| Adult 100+ (Free) | [Admission Costs] | 20 |

| Fee Name | Parent Name | Page |
|---|--|------|
| A [continued] | | |
| Adult 30 visit Pass | [Unley Amateur Swimming Club Membership and Hire Charges] | 22 |
| Adult 5 visit pass (available month of May only) | [Admission Costs] | 20 |
| Adult 5 visit Programs pass (available month of May only) | [Admission Costs] | 20 |
| Adult Groups (per person) invoice rate structured activity | [Admission Costs] | 20 |
| Adult Groups (per person) invoice rate unstructured activity | [Admission Costs] | 20 |
| Adult Season Pass | [Atlantis AUSSI Masters Swimming Club Membership and Hire Charges] | 21 |
| Adult Season Pass | [Unley Amateur Swimming Club Membership and Hire Charges] | 22 |
| Adult Season Pass | [Season Pass] | 21 |
| Adults | [Admission Costs] | 20 |
| After Hours/ Saturday per hr Minimum 3 Hours | [Installation and removal of temporary parking controls - Commercial (ie work zone, building work, filming etc)] | 13 |
| After Hrs / Sunday per hr Minimum 3 hrs | [Installation and removal of temporary parking controls - Commercial (ie work zone, building work, filming etc)] | 13 |
| Allowances and Benefits – Elected Members (full set) | [Register] | 25 |
| Allowances and Benefits – Elected Members (per page) | [Register] | 25 |
| Any Day Rate - Full Day (up to 8hrs) | [CONFERENCE ROOM] | 5 |
| Any Day Rate - Full day (up to 8 hours) | [BACK VERANDA] | 6 |
| Any Day Rate - Full day (up to 8 hours) | [NORTHERN MEETING ROOM] | 6 |
| Any Day Rate - Full Day (up to 8 hours) | [KITCHEN / DINING ROOM] | 5 |
| Any Day Rate - Half Day (up to 4 hours) | [BACK VERANDA] | 6 |
| Any Day Rate - Half Day (up to 4 hours) | [KITCHEN / DINING ROOM] | 5 |
| Any Day Rate - Half Day (up to 4 hours) | [NORTHERN MEETING ROOM] | 6 |
| Any Day Rate - Half Day (up to 4hrs) | [CONFERENCE ROOM] | 5 |
| Any Day Rate - per hour | [KITCHEN / DINING ROOM] | 5 |
| Any Day Rate - Per Hour | [CONFERENCE ROOM] | 5 |
| Any Day Rate - Per Hour | [BACK VERANDA] | 6 |
| Any Day Rate - Per Hour | [NORTHERN MEETING ROOM] | 6 |
| Application Fee | [Application fee] | 23 |
| Application fee for Administration (excl Development Application - \$79.80) | [Renewed Outdoor Dining Permit - Rental per square metre of public land per week] | 13 |
| Authorisation to alter public road | [APPLICATIONS TO ALTER PUBLIC ROAD] | 19 |
| B | | |
| Bin on Street / Skip/ Shipping Container approval (maximum of 7 days) | [Temporary Parking Controls] | 13 |
| Block of 10 (L1-L7) | [Learn to Swim] | 20 |
| Block of 10 babies and toddlers | [Learn to Swim] | 20 |
| Bond All Rear High Risk Hirer | [BONDS] | 9 |
| Bond for key to access tennis court lights | [TENNIS COURT (HARD COURTS)] | 16 |
| Bond Large Function > 80 people | [MAIN HALL] | 5 |
| Bond Lounge /Dining High Risk Hirer | [BONDS] | 9 |
| Bond Parkview High Risk Hirer | [BONDS] | 9 |
| Bond Standard Function < 80 people | [MAIN HALL] | 5 |
| Book (10 tickets) | [Admission Costs] | 20 |
| Book (30 tickets) | [Admission Costs] | 20 |
| Book Club | [LIBRARIES - GENERAL] | 17 |
| Book sale items (Range from \$0.50 to \$10.00) | [LIBRARIES - GENERAL] | 17 |
| Box Gutter per lineal metre | [DISPOSAL OF STORMWATER] | 19 |
| Braested - An English House | [MUSEUM] | 18 |
| Building work, filming, wide loads & works by public authorities - 1st Day | [Temporary Parking Controls] | 13 |
| Business Registration (per dog)(not entitled to rebates) | [REGISTRATIONS] | 10 |
| BUSKING - fee per day (Permits for Business Purposes Policy S222 LGA) | [BUSKING] | 14 |
| By Laws (full set) | [Council Documents] | 25 |
| By Laws (per page) | [Council Documents] | 25 |
| C | | |
| Campaign Donation Returns (full set) | [Register] | 25 |

| Fee Name | Parent Name | Page |
|--|---|------|
| C [continued] | | |
| Campaign Donation Returns (per page) | [Register] | 25 |
| Car Park - hire of front Car Park | [Other] | 9 |
| Carers for mobility impaired | [Admission Costs] | 20 |
| Carnival Entry Rate | [Unley Amateur Swimming Club Membership and Hire Charges] | 22 |
| Carnival Hire | [Unley Amateur Swimming Club Membership and Hire Charges] | 22 |
| Casual babies and toddlers | [Learn to Swim] | 20 |
| Casual Hire during daylight hours (per hr/ per court) | [TENNIS COURT (HARD COURTS)] | 16 |
| Casual hire during daylight hours (per hr/ per court) | [TENNIS COURT (HARD COURTS)] | 16 |
| Regular hirer / Clubs/ Schools | | |
| Casual visit | [Group Fitness Classes] | 21 |
| Cat Cage Deposit | [MISCELLANEOUS] | 10 |
| Cat Cage Deposit (Concession) | [MISCELLANEOUS] | 10 |
| Centre Based Group Activities - Full Pensioner per session | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Centre Based Group Activities - Self Funded Retiree per session | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Certificate of Title (required for planning assessment)* | [COPIES DEVELOPMENT PLAN] | 22 |
| Children (5 - 15) | [Admission Costs] | 20 |
| Children 1 - 4 years | [Admission Costs] | 20 |
| Children Under 12 months | [Admission Costs] | 20 |
| Childrens Parties - 10 children | [Children Parties - 10 children] | 21 |
| Cleaning Fee | [Full Day and Night] | 5 |
| Cleaning fee (per item) | [LIBRARIES - TOY] | 18 |
| Code of Practice for Access to Meetings and Associated Documents | [Council Documents] | 25 |
| Code of Practice for Meeting Procedures | [Council Documents] | 25 |
| Collection of Illegal Dumped Rubbish (per hr per staff member) | [Compost / Other] | 12 |
| Community Bus Service - out and about Tours (refreshments & activity costs at own expense) | [Other] | 15 |
| Community Facility name signs | [Temporary Parking Controls] | 13 |
| Community Land Register (per page) | [Register] | 25 |
| Concession 10 visit Pass | [Unley Amateur Swimming Club Membership and Hire Charges] | 22 |
| Concession 30 visit Pass | [Unley Amateur Swimming Club Membership and Hire Charges] | 22 |
| Concession 5 visit pass (available month of May only) | [Admission Costs] | 20 |
| Concession 5 visit Programs pass (available month of May only) | [Admission Costs] | 20 |
| Concession Book (10 tickets) | [Admission Costs] | 20 |
| Concession Book (30 tickets) | [Admission Costs] | 20 |
| Concession casual visit | [Group Fitness Classes] | 21 |
| Concession Season Pass | [Atlantis AUSSI Masters Swimming Club Membership and Hire Charges] | 22 |
| Concession Season Pass | [Unley Amateur Swimming Club Membership and Hire Charges] | 22 |
| Concession/ Children season Pass | [Season Pass] | 21 |
| Concessions (per year from date of joining) | [LIBRARIES - TOY] | 18 |
| Copy Register of Members' Interests (complete register) | [Register] | 25 |
| Copy Register of Members' Interests (individual return) | [Register] | 25 |
| Craft Corner - from \$ 3.00 - \$ 10.00 | [PROGRAMS] | 6 |
| D | | |
| Daily Holding Fee | [ANIMAL MANAGEMENT ACT - Non Statutory] | 10 |
| Damaged/Lost Toy | [LIBRARIES - TOY] | 18 |
| Defined retail precincts - with liquor | [Renewed Outdoor Dining Permit - Rental per square metre of public land per week] | 13 |
| Defined retail precincts - without liquor | [Renewed Outdoor Dining Permit - Rental per square metre of public land per week] | 13 |
| Delegations Register (per page) | [Register] | 25 |
| Department for Education & Child development & VACSWIM Lane hire exemption | [Hire Charges] | 21 |
| Desktop Audit (at Auditors Office) per hr | [FOOD SAFETY AUDITS] | 11 |
| Desktop Audit (on-site) per hr | [FOOD SAFETY AUDITS] | 11 |
| Development of Traffic Management Plan | [COMMUNITY EVENT COSTS] | 15 |
| Display of goods on footway-roadway/yr | [STREET TRADERS] | 13 |

| Fee Name | Parent Name | Page |
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| D [continued] | | |
| Disposal of Illegally Dumped Rubbish (per cubic metre) | [Compost / Other] | 12 |
| Dog pouch holder (1) Green | [Waste Services] | 12 |
| Domestic Assistance - Full Pensioner per hr | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Domestic Assistance Self Funded Retiree per hr | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Drawing and Sketching | [PROGRAMS] | 6 |
| Dumping of Waste - Full Pensioner (per service) | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Dumping of Waste - Self Funded Retiree (per service) | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| e | | |
| extra child | [Children Parties - 10 children] | 21 |
| E | | |
| Ear Bud Headphones | [LIBRARIES - UNLEY (CIVIC CENTRE)] | 18 |
| English Language Program - Casual | [PROGRAMS] | 9 |
| English Language Program - Term | [PROGRAMS] | 9 |
| Entire Centre (including Junior pools, Centre closed to public) per hr (does not include participant entry fee) | [Carnival Hire] | 21 |
| Event bins - missing/ not recovered | [Special Events (240L MGB hire costs)] | 12 |
| Event bins \$200 + \$10.00 per bin | [Special Events (240L MGB hire costs)] | 12 |
| F | | |
| Family (2 adults + 3 children) | [Admission Costs] | 20 |
| Family (per year from date of joining) | [LIBRARIES - TOY] | 18 |
| Family Season Pass | [Unley Amateur Swimming Club Membership and Hire Charges] | 22 |
| Family Season Pass (2+3) | [Season Pass] | 21 |
| Fee per A0 black and white copy | [COPIES DEVELOPMENT APPLICATION Documents] | 22 |
| Fee per A1 black & white copy | [COPIES DEVELOPMENT APPLICATION Documents] | 22 |
| Fee per A2 black and white copy | [COPIES DEVELOPMENT APPLICATION Documents] | 22 |
| Fees and Charges (Full Document) | [Council Documents] | 25 |
| Fees and Charges (per page) | [Council Documents] | 25 |
| Fees for seizure and detention | [ANIMAL MANAGEMENT ACT - Non Statutory] | 10 |
| Financial Interests – CAP (per page) | [Register] | 25 |
| Financial Interests – Elected Members (full set) | [Register] | 25 |
| Financial Interests – Elected Members (per page) | [Register] | 25 |
| Food Premises - Adelaide Show at the Showgrounds (up to 10 days) | [Other] | 11 |
| Food Premises - charitable/not for profit (ineligible for GST) | [Other] | 11 |
| Food Premises - Food transport vehicle with Notification from another Council | [Other] | 11 |
| Food Premises - nominal risk (newsagents, chemists) | [Other] | 11 |
| Food Premises - Stalls at fetes, trading tables etc. | [Other] | 11 |
| Friday Social Group | [PROGRAMS] | 9 |
| Friday, Saturday(8am- midnight) Sunday (8am-10pm) | [Full Day and Night] | 5 |
| From Cottage to Community Centre | [MUSEUM] | 18 |
| Full Day Session - weekend | [WHOLE BUILDING (Hireable space) 575 sq m] | 8 |
| Full Day Weekday | [RED ROOM] | 7 |
| Full Day Weekend | [RED ROOM] | 7 |
| Further copies of prior year rate notice reprints \$10 each | [Council Documents] | 26 |
| G | | |
| Garbage 140L MGB - business/industrial/commercial for each multiple tenancy on a single assessment (per tenancy) | [WASTE MANAGEMENT SERVICES] | 12 |
| Gardening - Full Pensioner per hr | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Gardening - Self Funded Retiree per hr | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |

| Fee Name | Parent Name | Page |
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| G [continued] | | |
| Gardening Volunteer based - Full Pensioner (per service) | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Gardening Volunteer based - Self Funded Retiree (per service) | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| General Research Request | [MUSEUM] | 18 |
| Greater than 15 square metres | [Bitumen] | 18 |
| Greater than 15 square metres | [Pavers] | 19 |
| Greater than 15 square metres | [KING WILLIAM ROAD DRIVEWAYS/ROADWAY - PAVERS] | 19 |
| Green Organics 240L MGB - business/industrial/commercial for each multiple tenancy on a single assessment (per tenancy) subject to demonstrated need. | [WASTE MANAGEMENT SERVICES] | 12 |
| Group (per year from date of joining) | [LIBRARIES - TOY] | 18 |
| Gutter Clean - Full Pensioner per hr | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Gutter Clean - Self Funded Retiree per hr | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| H | | |
| Handyman Services Full Pensioner per hr + materials | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Handyman Services Self Funded Retiree per hr + materials | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Hire Cost /site/week - commercial organisation | [BANNERS] | 20 |
| Hire of front car park | [CAR PARK] | 9 |
| Hourly rate | [RED ROOM] | 7 |
| Hourly Rate | [HOWARD AND BOARD ROOMS - 30 sq m] | 7 |
| Hourly Rate | [COMMUNITY ROOM - 40 sq m] | 7 |
| Hourly Rate | [PARKVIEW ROOM - 85 sq m] | 7 |
| Hourly Rate | [LOUNGE, KITCHEN] | 8 |
| Hourly Rate | [BANQUET ROOM - 195 sq m] | 8 |
| Hourly Rate | [BANQUET ROOM & KITCHEN - 195 sq m] | 8 |
| Hourly Rate | [ENTIRE MAIN FUNCTION AREA - 390 sq m] | 8 |
| Hourly Rate - Friday - Sunday | [Full Day and Night] | 5 |
| Hourly Rate - Monday to Thursday | [Full Day and Night] | 5 |
| House History Searches | [MUSEUM] | 18 |
| House of Assembly and Council Roll (Paper Copy) | [Voters Roll] | 26 |
| House of Assembly and Council Roll per ward (Paper Copy) (First paper copy is free) | [Voters Roll] | 26 |
| I | | |
| Immediate collection of hard refuse(within 5 days) not including mattresses | [Compost / Other] | 12 |
| Installation Cost/Banner | [BANNERS] | 20 |
| Installation of tree wells in verge | [TREE WATER WELLS] | 20 |
| Installation or removal of temporary parking controls and road closures - After hours (M-F) & Saturday (2 staff members / 3 hour call out) | [COMMUNITY EVENT COSTS] | 15 |
| Installation or removal of temporary parking controls and road closures - Sundays and Public Holidays (2 Staff members / 3 hour call out) | [COMMUNITY EVENT COSTS] | 15 |
| Inter Library loans - (eg Interstate libraries) | [LIBRARIES - GENERAL] | 17 |
| Investigation and Archival Retrieval where information not readily available from current data (per 30 minutes) | [Council Documents] | 26 |
| J | | |
| Joint Venture On-Street Car Park Annual Permit | [RESIDENTIAL PARKING EXEMPTIONS/PERMITS] | 13 |
| K | | |
| KERB AND WATER TABLE-Per lineal metre | [KERB] | 19 |
| Kitchen Caddy (inc roll of 150 liners & brochure) | [WASTE MANAGEMENT SERVICES] | 12 |

| Fee Name | Parent Name | Page |
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| L | | |
| Lane Hire | [Unley Amateur Swimming Club Membership and Hire Charges] | 22 |
| Lane Hire | [Atlantis AUSSI Masters Swimming Club Membership and Hire Charges] | 21 |
| Lane Hire (casual user per hour) | [Hire Charges] | 21 |
| Lane Hire (regular user per hour) | [Hire Charges] | 21 |
| Large open spaces that can facilitate all types of event activity: Goodwood Oval, Orphanage Park, Ridge Park, Soldiers Memorial Gardens, Unley Oval - External event organiser / per day charge | [EVENTS IN OPEN SPACES] | 17 |
| Large open spaces that can facilitate all types of event activity: Goodwood Oval, Orphanage Park, Ridge Park, Soldiers Memorial Gardens, Unley Oval - Ratepayer discount / per day charge | [EVENTS IN OPEN SPACES] | 17 |
| Large open spaces that can facilitate all types of event activity: Goodwood Oval, Orphanage Park, Ridge Park, Soldier's Memorial Gardens, Unley Oval - Schools with Community use agreements | [EVENTS IN OPEN SPACES] | 17 |
| Large Scale Event Refundable Bond - Payable for events expecting 1000 or more attendees and/or involves road closures or speed restrictions and/or involves activity that council deems as high risk | [COMMUNITY EVENT COSTS] | 15 |
| Late Cancellation fee | [Special Purpose & Non-Profit Community Group (Charter)] | 15 |
| Late Return fee per day | [MISCELLANEOUS] | 10 |
| Library Bag | [LIBRARIES - GENERAL] | 17 |
| Library programs and events | [LIBRARIES - GENERAL] | 17 |
| List Property Addresses & Names (Assessment Records) - cost per entry. As per S 174 (2) LG Act 1999 | [Council Documents] | 26 |
| Local Nuisance Exemption Application fee | [DEVELOPMENT SERVICES] | 22 |
| Long Term Impounding Fee | [ANIMAL MANAGEMENT ACT - Non Statutory] | 10 |
| Lost item tags - Toy Library | [LIBRARIES - TOY] | 18 |
| M | | |
| Mah Jong Group per person | [PROGRAMS] | 9 |
| Main Pool (8 lanes of main pool, Junior pools open to public) per hour (does not include participant entry fee) | [Carnival Hire] | 21 |
| Mandatory advertisement - notification of road closure (Newspaper - standard size) | [COMMUNITY EVENT COSTS] | 15 |
| Meal Service - from \$3.00 - \$12.00 | [COMPLETE FACILITY] | 6 |
| Medium-sized open spaces that can facilitate small and medium scale events only: Heywood Park, Howard Florey Reserve, Soutar Park, Village Green, Goodwood Community Centre Grounds, Fullarton Park Community Centre Grounds - External event organiser / per day charge | [EVENTS IN OPEN SPACES] | 16 |
| Medium-sized open spaces that can facilitate small and medium scale events only: Heywood Park, Howard Florey Reserve, Soutar Park, Village Green, Goodwood Community Centre Grounds, Fullarton Park Community Centre Grounds - Local Schools and Sporting Groups / per hour charge | [EVENTS IN OPEN SPACES] | 16 |
| Medium-sized open spaces that can facilitate small and medium scale events only: Heywood Park, Howard Florey Reserve, Soutar Park, Village Green, Goodwood Community Centre Grounds, Fullarton Park Community Centre Grounds - Local Schools with Community use agreements | [EVENTS IN OPEN SPACES] | 16 |
| Medium-sized open spaces that can facilitate small and medium scale events only: Heywood Park, Howard Florey Reserve, Soutar Park, Village Green, Goodwood Community Centre Grounds, Fullarton Park Community Centre Grounds - Ratepayer discount / per day charge | [EVENTS IN OPEN SPACES] | 16 |
| Minimum Charge | [Special Purpose & Non-Profit Community Group (Charter)] | 15 |
| Minimum fee: \$184.50 per annum where applicable | [Type of Encroachment - 1] | 23 |
| Minimum fee: \$184.50 per annum where applicable | [Type of Encroachment - 2] | 23 |
| Minimum fee: \$184.50 per annum where applicable | [Type of Encroachment - 3] | 24 |

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| Fee Name | Parent Name | Page |
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| M [continued] | | |
| Minimum fee: \$184.50 per annum where applicable | [Type of Encroachment - 5] | 24 |
| Minimum fee: \$184.50 per annum where applicable | [Type of Encroachment - 6] | 24 |
| Minimum fee: \$184.50 per annum where applicable | [Type of Encroachment - 7] | 24 |
| Minimum fee: \$245.95 per annum where applicable | [Type of Encroachment - 8] | 25 |
| Minutes of Council, Committee or Sub-Committee Meeting | [Council Documents] | 25 |
| Missing Pieces | [LIBRARIES - TOY] | 18 |
| Mon - Fri | [Food Premises - large events at the Showgrounds (per day)] | 11 |
| Mon - Fri 3Hrs | [Food Premises - 1 day event at the Showgrounds (per day)] | 11 |
| Mon - Fri 4Hrs | [Food Premises - 1 day event at the Showgrounds (per day)] | 11 |
| Mon - Fri 5Hrs | [Food Premises - 1 day event at the Showgrounds (per day)] | 11 |
| Mon - Fri 6Hrs | [Food Premises - 1 day event at the Showgrounds (per day)] | 11 |
| Monday - Thursday (8am - Midnight) | [Full Day and Night] | 5 |
| Mornington - A Gentleman's Residence | [MUSEUM] | 18 |
| Multi Dog Permit Application Fee | [ANIMAL MANAGEMENT ACT - Non Statutory] | 10 |
| Multi Dog Permit Variation Application Fee | [ANIMAL MANAGEMENT ACT - Non Statutory] | 10 |
| N | | |
| NATURE STRIPS Per square metre | [REINSTATEMENT] | 19 |
| Non-Standard Dog | [DOG REGISTRATIONS] | 10 |
| Non-Standard Dog – Concession | [DOG REGISTRATIONS] | 10 |
| Non-Standard Dog – Temp Concession | [DOG REGISTRATIONS] | 10 |
| Non-Standard Dog – Trained | [DOG REGISTRATIONS] | 10 |
| Non-Standard Dog – Trained - Concession | [DOG REGISTRATIONS] | 10 |
| Notice Fee | [LIBRARIES - GENERAL] | 17 |
| Notice of Agenda for Meetings of Council and Committees (per page) | [Council Documents] | 25 |
| O | | |
| One on One 1/2 hr | [Learn to Swim] | 21 |
| One on One 1/2 hr (per lesson) - Multiple Lessons | [Learn to Swim] | 21 |
| One-off Sports booking - sport activities/training. | [EVENTS IN OPEN SPACES] | 17 |
| Sports use can occur at Unley Oval, Goodwood Oval, Ridge Park, Orphanage Park, Souter Park. Permit must be issued before activities commence. | | |
| (Schools & Sporting Groups) per hr | | |
| On-Site Audit (including re-audits) per hr | [FOOD SAFETY AUDITS] | 11 |
| Other commercial areas - with liquor | [Renewed Outdoor Dining Permit - Rental per square metre of public land per week] | 14 |
| Other commercial areas - without liquor | [Renewed Outdoor Dining Permit - Rental per square metre of public land per week] | 14 |
| P | | |
| Pack of Compostable Dog bags | [Waste Services] | 12 |
| Paid Parking - Business Permits (per hr/per day) | [PAID PARKING] | 12 |
| Paid Parking(per hr/per day) | [PAID PARKING] | 12 |
| Painting with Acrylics - from \$3.00 - \$ 8.00 | [PROGRAMS] | 6 |
| Payment for lost library materials - One Card System | [LIBRARIES - GENERAL] | 17 |
| Penalty for late Registration | [REGISTRATIONS] | 10 |
| Pensions/Unemployed/Health Card Holder | [Admission Costs] | 20 |
| Per day = 8 hours | [STUDY] | 9 |
| Per full day | [MEETING ROOM] | 17 |
| Per half day = 4 hours | [STUDY] | 9 |
| Per hour | [STUDY] | 9 |
| Per hour | [MEETING ROOM] | 17 |
| Per Kilometre | [Special Purpose & Non-Profit Community Group (Charter)] | 15 |
| Per lineal metre parallel to kerb | [REINSTATEMENT] | 19 |
| Per Week | [GALLERY] | 9 |
| Percentage rebate for partial year registration | [REGISTRATIONS] | 10 |
| Photocopying B&W A3 (per page) | [Customer Service] | 25 |
| Photocopying B&W A4 (per page) | [Customer Service] | 25 |
| Photocopying Colour A3 (per page) | [Customer Service] | 25 |
| Photocopying Colour A4 (per page) | [Customer Service] | 25 |

| Fee Name | Parent Name | Page |
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| P [continued] | | |
| Photograph of Unley Oval - SA v England 1903 (unframed) | [MUSEUM] | 18 |
| Photographic reproduction - Commercial use | [MUSEUM] | 18 |
| Photographic Scanning and Reproduction (minimum charge) | [MUSEUM] | 18 |
| Pole Banners | [BANNERS] | 20 |
| Powerbox access fee (per powerbox / per day) | [COMMUNITY EVENT COSTS] | 15 |
| Pre- Season discount of 10% off season passes | [Season Pass] | 21 |
| Processing fee for lost library material - One Card System | [LIBRARIES - GENERAL] | 17 |
| Processing fee for lost toy library material - One Card System | [LIBRARIES - TOY] | 18 |
| Programs and Events | [PROGRAMS] | 6 |
| Programs and Events | [PROGRAMS] | 9 |
| Public Notification Advertising Fee | [DEVELOPMENT SERVICES] | 22 |
| Public Roads Register (full register) | [Register] | 25 |
| Public Roads Register (per page) | [Register] | 25 |
| Q | | |
| Quilting Group and Tuesday Stitchers per person | [PROGRAMS] | 9 |
| R | | |
| Racing Greyhound and Working Livestock Dog | [DOG REGISTRATIONS] | 10 |
| Rate Notice reprints - 1st reprint of current year | [Council Documents] | 26 |
| Recycling 240L MGB - business/industrial/commercial for each multiple tenancy on a single assessment (per tenancy) | [WASTE MANAGEMENT SERVICES] | 12 |
| Regular Sports Bookings - ongoing sport activities/training. Sports use can occur at Unley Oval, Goodwood Oval, Ridge Park, Orphanage Park, Souter Park. Permit must be issued before activities commence. Maximum 20 hrs or 2 school terms - City of Unley based clubs | [EVENTS IN OPEN SPACES] | 17 |
| Regular Sports Bookings - ongoing sport activities/training. Sports use can occur at Unley Oval, Goodwood Oval, Ridge Park, Orphanage Park, Souter Park. Permit must be issued before activities commence. Maximum 20 hrs or 2 school terms - user groups based outside of Council area | [EVENTS IN OPEN SPACES] | 17 |
| Remuneration, Salaries and Benefits Register (full register) | [Register] | 25 |
| Remuneration, Salaries and Benefits Register (per page) | [Register] | 25 |
| Renewal Fee | [Permit Renewal and Cancellation] | 23 |
| Replacement (lost or damaged) | [MISCELLANEOUS] | 10 |
| Replacement Dog Registration Disc | [REGISTRATIONS] | 10 |
| Replacement library card | [LIBRARIES - GENERAL] | 17 |
| Replacement Parking Permit / Exemption Label | [RESIDENTIAL PARKING EXEMPTIONS/PERMITS] | 13 |
| Replacement Toy Library card | [LIBRARIES - TOY] | 18 |
| Representation Options Papers and Reports on Reviews | [Council Documents] | 25 |
| Request Copies of documents not on notice | [COPIES DEVELOPMENT PLAN] | 22 |
| Request to view plans not on notice* | [COPIES DEVELOPMENT PLAN] | 22 |
| Request to view plans when archived off site* | [COPIES DEVELOPMENT PLAN] | 22 |
| Resident Parking Permit for 2 years | [RESIDENTIAL PARKING EXEMPTIONS/PERMITS] | 13 |
| Residential areas - with liquor | [Renewed Outdoor Dining Permit - Rental per square metre of public land per week] | 14 |
| Residential areas - without liquor | [Renewed Outdoor Dining Permit - Rental per square metre of public land per week] | 14 |
| Residential Parking Permit in Excess of Policy Entitlements Annual | [RESIDENTIAL PARKING EXEMPTIONS/PERMITS] | 13 |
| Respite - Full Pensioner per hr | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Respite - Self Funded Retiree per hr | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |

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| R [continued] | | |
| Response Crew Assistance eg. delivery of bollards, bunting, assistance with installation of event infrastructure - After Hours (M-F) & Saturday (one staff member / three hour call out) | [COMMUNITY EVENT COSTS] | 15 |
| Response Crew Assistance eg. delivery of bollards, bunting, assistance with installation of event infrastructure - Sundays & Public Holidays - (one staff member / three hour call out) | [COMMUNITY EVENT COSTS] | 15 |
| Retreat - Per day | [RETREAT] | 9 |
| Reusable Coffee cups - (Keep Cups) | [FULLARTON PARK COMMUNITY CENTRE] | 7 |
| Roll of 150 Compostable liners | [WASTE MANAGEMENT SERVICES] | 12 |
| Rolling Closures at request of Police | [Temporary Parking Controls] | 13 |
| S | | |
| S270 Internal Review Applications | [MISCELLANEOUS ITEMS] | 25 |
| Sat/ Sun | [Food Premises - large events at the Showgrounds (per day)] | 11 |
| Sat/ Sun 3Hrs | [Food Premises - 1 day event at the Showgrounds (per day)] | 11 |
| Sat/ Sun 4Hrs | [Food Premises - 1 day event at the Showgrounds (per day)] | 11 |
| Sat/ Sun 5Hrs | [Food Premises - 1 day event at the Showgrounds (per day)] | 11 |
| Sat/ Sun 6Hrs | [Food Premises - 1 day event at the Showgrounds (per day)] | 11 |
| School Groups (per person) invoice rate structured activity | [Admission Costs] | 20 |
| School Groups (per person) invoice rate unstructured activity | [Admission Costs] | 20 |
| Season pass holder only | [Group Fitness Classes] | 21 |
| Seasonal use - max 20 hours or 2 terms | [TENNIS COURT (HARD COURTS)] | 15 |
| Session Weekday | [RED ROOM] | 7 |
| Session Weekend | [RED ROOM] | 7 |
| Set of 4 historic images on cards with envelopes - \$1 per card - Set of 4 = \$4 | [MUSEUM] | 18 |
| Shopping Bus Service (one way fee) | [Other] | 15 |
| Shopping Support - Full Pensioner per hr | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Shopping Support - Self Funded Retiree per hr | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Small sized open spaces reserved for small scale events only; Forestville Reserve, North Unley Playground, Page Park, Scammell Reserve - External event organiser / per day charge | [EVENTS IN OPEN SPACES] | 16 |
| Small sized open spaces reserved for small scale events only; Forestville Reserve, North Unley Playground, Page Park, Scammell Reserve - Local Schools and Sporting Groups / per hour charge | [EVENTS IN OPEN SPACES] | 16 |
| Small sized open spaces reserved for small scale events only; Forestville Reserve, North Unley Playground, Page Park, Scammell Reserve - Local Schools with Community use agreements | [EVENTS IN OPEN SPACES] | 16 |
| Small sized open spaces reserved for small scale events only; Forestville Reserve, North Unley Playground, Page Park, Scammell Reserve - Ratepayer discount / per day charge | [EVENTS IN OPEN SPACES] | 16 |
| Social Activities and Trips - Full Pensioner per trip (Refreshments and activity costs at own expense) | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Social Activities and Trips - Self Funded Retirees per trip (Refreshments and activity costs at own expense) | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Social Support One on One Full Pensioner per hr | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Social Support One on One Self Funded Retiree per hr | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Special Events including school holiday program events | [MUSEUM] | 18 |
| Spectators/ Supervising Adults | [Admission Costs] | 20 |
| Spring Clean - Full Pensioner per hr | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Spring Clean Self Funded Retiree per hr | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Standard annual fee regardless of group size | [COMMERCIAL DOG TRAINING IN PARKS] | 16 |
| Standard Dog | [DOG REGISTRATIONS] | 10 |
| Standard Dog - Concession | [DOG REGISTRATIONS] | 10 |
| Standard Dog - Temp Concession | [DOG REGISTRATIONS] | 10 |

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| S [continued] | | |
| Standard Dog – Trained | [DOG REGISTRATIONS] | 10 |
| Standard Dog – Trained - Concession | [DOG REGISTRATIONS] | 10 |
| Storage fee per day | [VEHICLE IMPOUNDING FEE] | 12 |
| Stormwater Pipe (80mm-100mm) per lineal metre | [DISPOSAL OF STORMWATER] | 19 |
| Strategic Management Plans (full set) | [Council Documents] | 25 |
| Street Parties i.e. non-commercial (M-F) | [TEMPORARY ROAD CLOSURES] | 12 |
| Street Parties i.e. non-commercial (Sat -Sun) | [TEMPORARY ROAD CLOSURES] | 13 |
| Street Parties i.e. non-commercial (Sat) | [Temporary Parking Controls] | 13 |
| Street Party/ on Street Event - with commercial benefit | [TEMPORARY ROAD CLOSURES] | 13 |
| Street Traders - Mobile Street Traders - per month | [STREET TRADERS] | 13 |
| Street Trading Table Licence/day | [STREET TRADERS] | 13 |
| Street. Traders - on-street public events (per day) | [STREET TRADERS] | 13 |
| Street. Traders-Mobile Street Trader/ Yearly fee | [STREET TRADERS] | 13 |
| Strength for Life | [PROGRAMS] | 6 |
| T | | |
| Tai Chi | [PROGRAMS] | 6 |
| Tech Help drop in - 25 minute support sessions | [Digital Literacy Classes] | 17 |
| Temporary hoarding on Council Roads | [TEMPORARY ROAD CLOSURES] | 13 |
| Temporary Member - Borrowing Fee per loan | [LIBRARIES - TOY] | 18 |
| To hire - a section of "fencing" per week or part thereof | [BOLLARDS & SIGNS] | 19 |
| To hire - a sign or bollard per week or part thereof | [BOLLARDS & SIGNS] | 19 |
| Transport to Long Term Impounding | [ANIMAL MANAGEMENT ACT - Non Statutory] | 10 |
| Travel (more than 50km away from Council Offices) per hr | [FOOD SAFETY AUDITS] | 11 |
| Two on one 1/2 hr | [Learn to Swim] | 21 |
| U | | |
| UNDERGROUND ELECTRICAL REINSTATEMENT | [REINSTATEMENT] | 19 |
| Unley Museum – Promotional items including bags, magnets etc. | [MUSEUM] | 18 |
| V | | |
| Vehicle Impounding Fee | [VEHICLE IMPOUNDING FEE] | 12 |
| Volunteer based car service - Full Pensioner per trip (each way) | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Volunteer based car service - Self Funded Retiree per trip (each way) | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Voters Roll for the Area (Candidates) (after first copy) | [Voters Roll] | 26 |
| W | | |
| Walford's Houses | [MUSEUM] | 18 |
| Watercolour painting | [PROGRAMS] | 6 |
| Weekday - Double session | [PARKVIEW ROOM - 85 sq m] | 7 |
| Weekday - Evening session | [PARKVIEW ROOM - 85 sq m] | 7 |
| Weekday - Evening session | [COMMUNITY ROOM - 40 sq m] | 7 |
| Weekday - Single session | [PARKVIEW ROOM - 85 sq m] | 7 |
| Weekday - Double session | [HOWARD AND BOARD ROOMS - 30 sq m] | 7 |
| Weekday - Double session | [COMMUNITY ROOM - 40 sq m] | 7 |
| Weekday - Double session | [BANQUET ROOM - 195 sq m] | 8 |
| Weekday - Evening session | [HOWARD AND BOARD ROOMS - 30 sq m] | 7 |
| Weekday - Evening session | [LOUNGE, KITCHEN] | 7 |
| Weekday - Evening session | [BANQUET ROOM - 195 sq m] | 8 |
| Weekday – Full day session | [ART STUDIO] | 8 |
| Weekday - per hour | [ART STUDIO] | 8 |
| Weekday - Single session | [HOWARD AND BOARD ROOMS - 30 sq m] | 7 |
| Weekday - Single session | [COMMUNITY ROOM - 40 sq m] | 7 |
| Weekday - Single session | [BANQUET ROOM - 195 sq m] | 8 |
| Weekday (up to 8 hours) | [Main HALL & KITCHEN] | 5 |

| Fee Name | Parent Name | Page |
|--|--|------|
| W [continued] | | |
| Weekday (Up to 8 Hours) | [MAIN HALL] | 5 |
| Weekday (Up to 8 Hours) | [COMPLETE FACILITY] | 6 |
| Weekday Rate - per hour | [Main HALL & KITCHEN] | 5 |
| Weekday Rate - Per Hour | [MAIN HALL] | 5 |
| Weekday Rate - Per Hour | [COMPLETE FACILITY] | 6 |
| Weekday-Double session | [LOUNGE, KITCHEN] | 7 |
| Weekday-Double session | [BANQUET ROOM & KITCHEN - 195 sq m] | 8 |
| Weekday-Double session | [ENTIRE MAIN FUNCTION AREA - 390 sq m] | 8 |
| Weekday-Evening session | [BANQUET ROOM & KITCHEN - 195 sq m] | 8 |
| Weekday-Evening session | [ENTIRE MAIN FUNCTION AREA - 390 sq m] | 8 |
| Weekday-Single session | [LOUNGE, KITCHEN] | 7 |
| Weekday-Single session | [BANQUET ROOM & KITCHEN - 195 sq m] | 8 |
| Weekday-Single session | [ENTIRE MAIN FUNCTION AREA - 390 sq m] | 8 |
| Weekend - Evening session | [HOWARD AND BOARD ROOMS - 30 sq m] | 7 |
| Weekend - Evening session | [COMMUNITY ROOM - 40 sq m] | 7 |
| Weekend - Evening session | [PARKVIEW ROOM - 85 sq m] | 7 |
| Weekend - Evening session | [BANQUET ROOM - 195 sq m] | 8 |
| Weekend - Evening session | [ENTIRE MAIN FUNCTION AREA - 390 sq m] | 8 |
| Weekend - Full day session | [HOWARD AND BOARD ROOMS - 30 sq m] | 7 |
| Weekend - Full day session | [COMMUNITY ROOM - 40 sq m] | 7 |
| Weekend - Full day session | [PARKVIEW ROOM - 85 sq m] | 7 |
| Weekend - Full day session | [BANQUET ROOM - 195 sq m] | 8 |
| Weekend - Full day session | [ART STUDIO] | 8 |
| Weekend - per hour | [ART STUDIO] | 8 |
| Weekend - Single session | [HOWARD AND BOARD ROOMS - 30 sq m] | 7 |
| Weekend - Single session | [COMMUNITY ROOM - 40 sq m] | 7 |
| Weekend - Single session | [PARKVIEW ROOM - 85 sq m] | 7 |
| Weekend - Single session | [BANQUET ROOM - 195 sq m] | 8 |
| Weekend (Up to 8 Hours) | [MAIN HALL] | 5 |
| Weekend (Up to 8 Hours) | [Main HALL & KITCHEN] | 5 |
| Weekend (Up to 8 Hours) | [COMPLETE FACILITY] | 6 |
| Weekend Rate - Per Hour | [MAIN HALL] | 5 |
| Weekend Rate - Per Hour | [COMPLETE FACILITY] | 6 |
| Weekend Rate per hour | [Main HALL & KITCHEN] | 5 |
| Weekend-Evening session | [LOUNGE, KITCHEN] | 8 |
| Weekend-Evening session | [BANQUET ROOM & KITCHEN - 195 sq m] | 8 |
| Weekend-Full day session | [LOUNGE, KITCHEN] | 8 |
| Weekend-Full day session | [BANQUET ROOM & KITCHEN - 195 sq m] | 8 |
| Weekend-Full day session | [ENTIRE MAIN FUNCTION AREA - 390 sq m] | 8 |
| Weekend-Single session | [LOUNGE, KITCHEN] | 8 |
| Weekend-Single session | [BANQUET ROOM & KITCHEN - 195 sq m] | 8 |
| Weekend-Single session | [ENTIRE MAIN FUNCTION AREA - 390 sq m] | 8 |
| Wellbeing Suite - half day | [RETREAT] | 9 |
| Wellbeing Suite - per day | [RETREAT] | 9 |
| Whistler's Unley : Then and Now | [MUSEUM] | 18 |
| Window Cleaning Full Pensioner per hr | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Window Cleaning Self Funded Retiree per hr | [COMMONWEALTH HOME SUPPORT PROGRAM] | 14 |
| Within Business Hours | [Installation and removal of temporary parking controls - Commercial (ie work zone, building work, filming etc)] | 13 |
| Within Business hrs - Non Commercial | [Installation and removal of temporary parking controls - Commercial (ie work zone, building work, filming etc)] | 13 |
| Work Zone /Tradesperson permit | [RESIDENTIAL PARKING EXEMPTIONS/PERMITS] | 13 |
| Other | | |
| \$5 discount membership voucher/promotion as determined by Toy Library Coordinator | [LIBRARIES - TOY] | 18 |
| "Friday for a cause" Gold Coin Entry | [Admission Costs] | 20 |

DECISION REPORT

| | |
|-------------------------|--|
| REPORT TITLE: | COUNCIL BY-LAW REVIEW |
| ITEM NUMBER: | 4.8 |
| DATE OF MEETING: | 27 JUNE 2022 |
| AUTHOR: | NICOLE BILAC |
| JOB TITLE: | PRINCIPAL GOVERNANCE OFFICER |
| ATTACHMENTS: | <ol style="list-style-type: none">1. BY-LAWS NO. 1 TO 5 & CERTIFICATES OF VALIDITY2. RESPONSE FROM THE DOG & CAT MANAGEMENT BOARD3. RESPONSE FROM THE DEPARTMENT FOR INFRASTRUCTURE & TRANSPORT4. NATIONAL COMPETITION POLICY REPORT5. COMMUNITY ENGAGEMENT SUMMARY REPORT |

1. **EXECUTIVE SUMMARY**

The City of Unley By-laws are legislatively required to be reviewed every seven years. The current By-laws are due to expire on 1 January 2023.

A review of the current By-laws commenced earlier this year with Council engaging a legal practitioner to assist with the process.

Council endorsed the proposed By-laws for public consultation on 28 March 2022. Public consultation was undertaken between 29 April and 23 May 2022 and a total of 49 responses were received from the community.

This report provides the outcomes of the public consultation and seeks a resolution from Council making and passing the By-laws.

The report also outlines the next steps in the By-law review process.

2. **RECOMMENDATION**

That:

1. The report be received.

2. In exercise of the powers contained in section 246 of the *Local Government Act 1999*, having satisfied the consultation requirements of the Act and having had regard to the outcome of the consultation process, the National Competition Policy Report, the Certificates of Validity provided by the Council's legal practitioner and the comments from the Dog and Cat Management Board in relation to By-law number 5, the majority of Council, in the presence of at least two thirds of its Members, hereby makes and passes the following By-laws as attached and marked 'Attachment 1':
 - Permits and Penalties By-law No. 1 of 2022;
 - Roads By-law No. 2 of 2022;
 - Local Government Land By-law No. 3 of 2022;
 - Moveable Signs By-law No. 4 of 2022; and
 - Dogs By-law No. 5 of 2022.
 3. That the Chief Executive Officer be authorised to undertake all steps necessary to finalise the By-law review process and to give effect to the newly adopted By-laws.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership

4.1 We have strong leadership and governance.

4. **BACKGROUND**

Section 246 of the *Local Government Act 1999* (the Act) confers powers on Council, subject to the Act or any other Act (e.g. the *Dog and Cat Management Act 1995*), to make by-laws. Council has the general power, amongst other specific powers, to make by-laws for the good rule and government of the area, and for the convenience, comfort and safety of its community.

The City of Unley currently has five by-laws that came into operation on 1 January 2016. They are as follows:

- *Permits and Penalties By-law No.1 of 2015*
- *Roads By-law No. 2 of 2015*
- *Local Government Land By-law No. 3 of 2015*
- *Moveable Signs By-law No. 4 of 2015*
- *Dogs By-law No. 5 of 2015*

(together the current By-laws).

Section 251 of the Act states that by-laws made under the Act (unless already expired or revoked), expire on 1 January of the year following the year in which the seventh anniversary of the day on which the by-law was published in the South Australian Government Gazette (the Gazette).

Council's current By-laws were published in the Gazette on 30 July 2015 and the seventh anniversary will occur on 30 July 2022. Therefore, the current By-laws expire on 1 January 2023.

Administration commenced the review of the current By-laws earlier this year.

On 7 February 2022, a briefing was conducted with Elected Members and was facilitated by the Council's legal practitioner. The purpose of the briefing was to gain an understanding of the by-law review process and to identify any issues that should be considered as part of the review.

Council's legal practitioner then undertook an extensive review of all current By-laws and made recommended amendments that ensured they were relevant, effective, and up to date with current legislative requirements.

Council's legal practitioner prepared the 'proposed By-laws', based upon the Council's current By-laws, which includes:

- *Permits and Penalties By-law No. 1 of 2022*
- *Roads By-law No. 2 of 2022*
- *Local Government Land By-law No. 3 of 2022*
- *Moveable Signs By-law No. 4 of 2022*
- *Dogs By-law No. 5 of 2022*

The proposed by-laws were provided to the Executive Management Team (EMT), relevant Managers, and staff for internal consultation.

At the Council Meeting held on 28 March 2022, Council resolved in part:

2. *The proposed By-laws as set out in Attachment 1 to 5 to this Report (Item 4.10, Council Meeting, 28/03/2022), be endorsed for the purposes of public consultation for a minimum period of 21 days.*
3. *The proposed By-laws as set out in Attachment 1 to 5 to this Report (Item 4.10, Council Meeting, 28/03/2022), be referred to the relevant State Government bodies.*

Resolution No. C0745/22

5. **DISCUSSION**

Referral to Dog and Cat Management Board

Section 90(5) of the *Dog and Cat Management Act 1995* states that a council making a by-law under section 90 must, at least 42 days before resolving to make the by-law, refer the proposed by-law to the Dog and Cat Management Board. Council must then consider any recommendations of the Dog and Cat Management Board relating to the by-law.

The *Dogs By-law No. 5 of 2022* was referred to the Dog and Cat Management Board on 29 March 2022.

A response was received on 20 April 2022 (Attachment 2) stating:

“The Dog and Cat Management Board has delegated its power under section 90(5) of the Dog and Cat Management 1995 Act (the Act) to make recommendations on draft by-laws to the Manager, Dog and Cat Management.

Having reviewed the draft by-law, I am satisfied the draft by-law is broadly consistent with those of other councils with similar by-laws, and have no recommendations to make.”

Attachment 2

No amendments were required to the proposed *Dogs By-law No. 5 of 2022*.

Consultation with the Department for Infrastructure and Transport

On 29 March 2022, the *Local Government Land By-law No. 3 of 2022* was submitted to the Department for Infrastructure and Transport (DIT) for feedback in accordance with current industry arrangements.

DIT had recently raised new concerns regarding councils regulating the operation of any vessel on waters under a by-law. DIT’s position is that the *Harbors & Navigation Act 1993* ‘covers the field’ regarding such controls and that if councils wish to restrict the operation of boats (or other vessels) in waters, then this should occur by way of a control being established under the Harbors & Navigation Regulations. DIT does not support council by-laws addressing the operation of boats on any waters for this reason. This is a change in position that has recently arisen following liaison with DIT’s marine operations section. Previously, DIT had been comfortable with councils restricting access to boats on in-land waters; this is no longer the case.

As a result, DIT does not support the inclusion of proposed clause 9.7.2, relating to the operation of boats in waters, in the *Local Government Land By-law No. 3 of 2022* and has recommended it be removed.

Elected Members may recall the proposed clause 9.7 read as follows:

9.7 Boats & Mooring

Subject to the Harbors and Navigation Act 1993 and the Marine Safety (Domestic Commercial Vessel) National Law:

9.7.1 *launch or retrieve a boat to or from any waters except in an area to which the Council has resolved this subclause applies;*

9.7.2 *use, propel, float or operate, or cause to be used, propelled, floated or operated, a boat in any waters except in an area to which the Council has resolved this subclause applies and in accordance with any conditions that the Council may have determined by resolution apply to that clause;*

9.7.3 *hire out a boat or otherwise use a boat for commercial purposes except in an area to which the Council has resolved this subclause applies; or*

9.7.4 *moor any boat on or to Local Government land.*

Council's legal practitioner included the above clause because Council has inland waters (creeks, river catchments) running through the area and, therefore, has 'adjacent land' and 'subjacent land' (as those terms are defined under the *Harbors & Navigation Act 1993*) under its care, control and management over which the *Local Government Land By-law No. 3 of 2022* and the *Dogs By-law No. 5 of 2022* operate. The power to make by-laws that operate over 'adjacent land' and 'subjacent land' in the Council's area derives from section 18A of the *Harbors & Navigation Act 1993*.

The proposed clause 9.7.2 (as above) has been removed from the proposed *Local Government Land By-law No. 3 of 2022*, in line with the recommendation from DIT.

DIT has also recommended some minor editorial amendments which have been incorporated into the proposed By-law.

DIT's recommendations are outlined in the correspondence between DIT and Council's legal practitioner marked Attachment 3.

Attachment 3

Council's legal practitioner has advised that the amendments are not substantive changes that impact existing rights or interests of members of the public. They are minor drafting changes and, in the case of clause 9.7.2, remove rather than impose regulation. For this reason, the advice is that the changes to the *Local Government Land By-law No. 3 of 2022* can be included without the need to undertake further consultation.

Public Consultation Process

Public consultation was undertaken in accordance with Council's Community Engagement & Public Consultation Policy.

The Community was engaged through a Your Say Unley survey, *Council By-law Review 2022*, between 29 April and 23 May 2022. The survey sought to ascertain the levels of support for the proposed By-laws and whether there were any concerns or suggested amendments.

The survey was promoted through social media, an E-newsletter to the Your Say Unley database, an article in the *Advertiser*, a display on the LED screen on Oxford Terrace, a display on the smart screens located at Heywood Park and King William Road and hard copy poster displays at the Unley Civic Centre and all Council community centres and libraries.

A detailed description of the public consultation process is contained in the Community Engagement Summary Report (Attachment 5).

Attachment 5

Your Say Unley Survey

Participants were asked whether they supported each by-law and were provided with a choice of three responses: yes, no or partially. Participants were also asked if they had any comments about the proposed By-laws.

Consultation Summary

During the consultation period, a total of 49 responses were received.

A high-level summary of the outcomes of the public consultation are provided below, with a detailed summary and a copy of all responses received included in Attachment 5 (Community Engagement Summary Report).

Attachment 5

| By-law | Do you support the By-law? | | |
|---|-----------------------------------|------------------|-----------|
| | Yes | Partially | No |
| <i>Permits & Penalties By-law 2022</i> <i>*32 responses, 17 skipped</i> | 68.8% | 18.8% | 12.5% |
| <i>Roads By-law 2022</i> <i>*38 responses, 11 skipped</i> | 34.2% | 47.4% | 18.4% |
| <i>Local Government Land By-law 2022</i> <i>*31 responses, 18 skipped</i> | 67.7% | 19.4% | 12.9% |
| <i>Moveable Signs By-law 2022</i> <i>*31 responses, 18 skipped</i> | 83.9% | 12.9% | 3.2% |
| <i>Dogs By-law 2022</i> <i>*34 responses, 15 skipped</i> | 61.8% | 23.5% | 14.7% |

In order to demonstrate that Council has given reasonable consideration to all submissions received on the proposed By-laws section 249(2) of the Act, Administration have reviewed all survey responses received and have provided officer comments where appropriate. Officer comments can be found in appendix 1 of the Community Engagement Summary Report (Attachment 5).

Attachment 5

Amendments made as a result of public consultation

Roads By-law No. 2 of 2022 – Obstructions

There was a considerable amount of negative feedback provided in relation to proposed clause 7.8.2 of the *Roads By-law No. 2 of 2022* (23 comments in total). The proposed clause in its entirety read as follows:

7.8 Obstructions

7.8.1 Erect, install, place or maintain or cause to be erected, installed, placed or maintained any structure, object or material of any kind so as to obstruct a road, footway, water-channel, vegetation, or watercourse in a road or cause a hazard to users of the road.

7.8.2 Lock, affix, place or leave a bicycle, scooter or other mobility device on a road:

7.8.2.1 except on a structure or space specifically designed and set aside by the Council for that purpose or, a structure which the Council has authorised to be used for that purpose; and

7.8.2.2 in any event, in such a manner that the bicycle, scooter or device may cause an obstruction or unreasonable hazard to road users.

Residents objected to the prohibition on locking, affixing, placing or leaving a bicycle, scooter or other mobility device on any object on a road (e.g. a signpost) that was not specifically designed and set aside for that purpose (e.g. a designated bike rack).

Responses received cited the lack of suitable bicycle parking in a number of areas across the Council and the negative effect the clause would have on using bicycles as a method of transport.

Following the review of community feedback, the *Roads By-law No. 2 of 2022* has been amended to remove clause 7.8.2.

Clause 7.8.1 is a general obstruction clause and will apply in situations where a bicycle, scooter or other mobility device is left on a road (including a footpath) in a manner that is causing an obstruction or a hazard.

Council's Manager Development & Regulatory Services has advised that clause 7.8.1 will be sufficient to allow the Regulatory team to respond to any issues.

The amendment also coincides with the City of Unley's Walking and Cycling Plan that aims to get more people of all ages and abilities bike riding and walking for transport and recreation purposes.

Council's legal practitioner has advised that the amendment to the *Roads By-law No. 2 of 2022* is not a substantive change that impacts existing rights or interests of members of the public. The amendment removes regulation rather than impose new regulation. For this reason, the advice is that the amendment can be included without the need to undertake further consultation.

Roads By-law No. 2 of 2022 – Waste Containers

One participant raised concerns with clause 7.14.2.2 of the *Roads By-law No. 2 of 2022*. The proposed clause in its entirety read as follows:

7.14 Waste Containers

Place, cause or allow to be placed, waste containers on a road to facilitate the collection of waste generated on neighbouring or nearby premises by the Council (including its agents or contractors) unless the waste containers are placed on the road:

7.14.1 on the day nominated by the Council for the collection of waste from the relevant premises or after 4pm the preceding day (and not before these times);

7.14.2 in a position that:

7.14.2.1 is adjacent to the kerb (not on the carriageway) so that the front of the bin faces the road; and

7.14.2.2 is not under the overhanging branches of a tree; and

7.14.2.3 is not under any street signs; and

7.14.2.4 is as may otherwise be directed by the Council; and

7.14.3 for a period that does not extend beyond 11:59pm on the next day following the day that waste has been collected from the waste container.

The participant noted that major trees align the footpath at the front of their property and that there would not be a suitable area to place their bins for collection that would allow them to comply with this clause.

Administration has considered this issue and recognise that it may not be isolated to this one property. As a result, the *Roads By-law No. 2 of 2022* has been amended to remove 7.14.2.2.

Clause 7.14.2.4 provides that Council can direct a person to place and/or not place their bin in a specified area. This ability to direct a person can be utilised by Council in situations where a bin is being placed under the overhanging branches of a tree which may result in damage to the tree during bin collection.

Similar to the above, Council's legal practitioner has advised that the amendment is not a substantive change and removes regulation rather than impose new regulation. For this reason, the amendment can be included without undergoing further public consultation.

Following a review of the remaining feedback received from the community, it is recommended that, having considered the community's feedback, no other amendments be made to the proposed By-laws.

Next steps

1. Adoption of Proposed By-laws

Council will need to have regard to the following in making the By-laws:

- **The By-laws attached to the certificates of validity (Attachment 1).**

Section 249(4) of the Act states that Council must obtain a certificate of validity for each By-law that certifies that, in the opinion of a legal practitioner, Council has the power to make the By-laws by virtue of a statutory power specified in the certificate and the By-laws are not in conflict with the Act.

Attachment 1

- **The response from the Dog and Cat Management Board (Attachment 2).**

No recommendations were made by the Dog and Cat Management Board.

Attachment 2

- **The National Competition Policy Report (Attachment 4).**

Section 247(c) of the Act provides that Council must avoid restricting competition to any significant degree unless the Council is satisfied that there is evidence that the benefits of the restriction to the community outweigh the costs of the restriction, and that the objectives of the by-law can only be reasonably achieved by the restriction.

Accordingly, any restriction on competition contained in the proposed By-laws must be identified before Council can be in a position to make the By-laws. The National Competition Policy Report is attached for Members' review and satisfies this obligation.

Attachment 4

- **The outcome of public consultation (summarised in this report and detailed in Attachment 5).**

The proposed By-laws must be adopted at a meeting where two thirds of Members of Council are present and where the associated resolution is supported by an absolute majority of the Members of Council.

Attachment 5

As Council comprises 13 Elected Members, at least nine Members must be present, and the resolution must be supported by at least seven Members.

Legal advice provided recommends that, if the resolution is not carried unanimously, the minutes reflect the number of Members who voted in favour of the resolution to evidence that the resolution was supported by an absolute majority of the Members of Council.

2. Publication and commencement

Once adopted by Council, each of the By-laws will be signed by the Chief Executive Officer (CEO).

The By-laws will then be published in the Gazette by Council's legal practitioner. The By-laws will commence operation four months from the date that they are published in the Gazette (unless disallowed by Parliament).

A notice of the making of the By-laws will also be published in the local newspaper, Adelaide East Herald, in accordance with section 249(7) of the Act. The notice will refer to the fact that the By-laws have been made, the date of their adoption and where the By-laws are accessible.

3. Referral to Legislative Review Committee

Once Council has made the By-laws, they will be delivered to the Legislative Review Committee in conjunction with the Legislative Review Committee Reports that will be prepared by Council's legal practitioner.

The Legislative Review Committee will consider the By-laws and if it forms the opinion that any of the By-laws should be disallowed it must report the opinion and the grounds for this to both Houses of Parliament. The Legislative Review Committee will not report back to Council unless they have concerns in relation to any of the By-laws.

4. Determination of the areas to which specific provisions of the By-laws apply

Some provisions of the By-laws are worded in such a way that they only apply to Local Government land in respect of which the Council has determined they apply (or do not apply). One example is the areas that Council can resolve to declare as areas under the *Dogs By-law No. 5 of 2022* where dogs must be exercised on-leash.

The provisions that apply to areas to be determined by the Council cannot be enforced until the Council determines the areas in respect of which they apply.

The decision to determine the areas in respect of which certain By-law provisions apply (or do not apply by exception) must be made by the Council by way of resolution. These decisions can be made any time after the By-laws have been made.

Administration will conduct a review of the By-laws and determine whether any Council resolutions are required prior to commencement. A report, if required, will be presented to Council at a later date.

5. Expiation fee

As per clause 9.1.2 of the *Permits and Penalties By-law No. 1 of 2022*, Council may fix (by resolution) the expiation fee that applies for an offence relating to a breach of Council's By-laws.

The maximum expiation fee that can be set is \$312.50 (i.e. being 25% of the maximum penalty under the Act for a breach of a by-law (refer to section 246(5) of the Act)). If Council does not set an expiation fee the maximum expiation fee will apply as per clause 9.1.2 of the *Permits and Penalties By-law No. 1 of 2022*.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. In exercise of the powers contained in section 246 of the *Local Government Act 1999*, having satisfied the consultation requirements of the Act and having had regard to the outcome of the consultation process, the National Competition Policy Report, the Certificates of Validity provided by the Council's legal practitioner and the comments from the Dog and Cat Management Board in relation to By-law number 5, the majority of Council, in the presence of at least two thirds of its Members, hereby makes and passes the following By-laws as attached and marked 'Attachment 1':
 - Permits and Penalties By-law No. 1 of 2022;
 - Roads By-law No. 2 of 2022;
 - Local Government Land By-law No. 3 of 2022;
 - Moveable Signs By-law No. 4 of 2022; and
 - Dogs By-law No. 5 of 2022.
3. That the Chief Executive Officer be authorised to undertake all steps necessary to finalise the By-law review process and to give effect to the newly adopted By-laws.

This option provides for the proposed by-laws, as set out in Attachment 1, to be adopted by Council. Administration will then proceed with the next steps as outlined above to ensure the By-laws commence operation prior to 1 January 2023.

Option 2 –

1. The report be received.
 2. The following By-laws as set out in Attachment 1 to this Report (Item 4.8, Council Meeting, 27/06/2022) be amended to incorporate:
 - 2.1 Permits and Penalties By-law No. 1 of 2022
 - Amendments to be determined by Council;
 - Etc
 - 2.2 Roads By-law No. 2 of 2022
 - Amendments to be determined by Council;
 - Etc
 - 2.3 Local Government Land By-law No. 3 of 2022
 - Amendments to be determined by Council;
 - Etc
 - 2.4 Moveable Signs By-law No. 4 of 2022
 - Amendments to be determined by Council;
 - Etc
 - 2.5 Dogs By-law No. 5 of 2022
 - Amendments to be determined by Council;
 - Etc
- and returned to Council for endorsement.

This option allows Council to make amendments to the By-laws.

If Council requires any amendments to the By-laws, they must be returned to the Council's legal practitioner to be re-certified before Council can make them. Depending on the nature of the change, the By-laws may also have to undergo a further 21 days of public consultation. Changes to the National Competition Policy Report may also be required.

Depending on the nature of the changes, the By-laws may need to be presented to Council for endorsement to proceed with further public consultation. The By-laws must then be presented to Council following public consultation for adoption. If required, this will be done at the earliest opportunity. Noting that the By-laws will commence operation four months from the date that they are published in the Gazette and that the current By-laws expire on 1 January 2023; there may be a period of time where the Council has no By-laws in place. The By-laws will need to be published in the Gazette no later than 31 August 2022 to avoid this scenario.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- The amount of \$10,000 has been allocated in the 2021/22 budget for the by-law review.

8.2 Legislative/Risk Management

- Council is obligated under the Act to undertake a review of by-laws every seven years.
- Legal advice has been sought to fulfil the requirements of the Act, to mitigate risk and ensure the process is legislatively sound.
- The current by-laws expire on 1 January 2023. If timelines are not met, Council may be left without by-laws for a period of time. The by-law review process commenced as early as possible to mitigate this risk.

8.3 Staffing/Work Plans

- The work associated with the by-law review is primarily being undertaken by the Governance team with input and support from other business areas as required. The review has been undertaken within current workplans.

8.4 Social/Economic

- The City of Unley has by-laws in place to protect the convenience, comfort and safety of our community.
- Making the By-laws will allow Council to continue to address a range of community concerns relating to public health, nuisance and safety matters.

8.5 Stakeholder Engagement

- Consultation was undertaken with the Dog and Cat Management Board and DIT. Relevant amendments have been made in line with recommendations received.
- Public consultation was undertaken and a total of 49 responses were received. Feedback was considered in the finalisation of the proposed By-laws.

9. REPORT CONSULTATION

Staff and Elected Members have been engaged throughout the by-law review process. More specifically, this included consultation with:

- Transport Lead
- Manager Assets & Operations
- Manager Development & Regulatory Services
- EMT

Legal advice has been received from the legal practitioner engaged to assist Council with the by-law review process.

10. REPORT AUTHORISERS

| Name | Title |
|---------------|---------------------------|
| Kathryn Goldy | Acting Manager Governance |

SECTION 249 LOCAL GOVERNMENT ACT 1999

CERTIFICATE OF VALIDITY

I, CIMON ANGELA BURKE care of Level 6, 19 Gilles Street, Adelaide in the State of South Australia, being a legal practitioner within the meaning of the *Legal Practitioners Act 1981*, declare that I have examined the following By-law:

City of Unley

By-law No 1 – Permits and Penalties By-Law 2022

A By-law to create a permit system for Council By-laws, to fix maximum and continuing penalties for offences, and to clarify the construction of Council By-laws;

and do certify that in my opinion:

City of Unley

has the power to make the By-law by virtue of the following statutory provisions:

Local Government Act 1999: sections 246(1), 246(2), 246(3)(a), 246(3)(c), 246(3)(f) and 246(3)(g);

and the By-law is not in conflict with the *Local Government Act 1999*.

DATED the 6 day of June 2022



.....
Cimon Burke, Legal Practitioner



CITY OF UNLEY

PERMITS AND PENALTIES BY-LAW 2022

By-law No. 1 of 2022

A By-law to create a permit system for Council By-laws, to fix maximum and continuing penalties for offences, and to clarify the construction of Council By-laws.

PART 1 – PRELIMINARY

1. Title

This By-law may be cited as the *Permits and Penalties By-law 2022* and is By-law No. 1 of the City of Unley.

2. Authorising Law

This By-law is made under section 246 of the Act.

3. Purpose

The objects of this By-law are to provide for the good rule and government of the Council area, and for the convenience, comfort and safety of its inhabitants by:

- 3.1 creating a permit system for Council By-laws;
- 3.2 providing for the enforcement of breaches of Council By-laws and fixing penalties; and
- 3.3 clarifying the construction of Council By-laws.

4. Commencement, Revocation and Expiry

- 4.1 The following By-laws previously made by the Council are revoked from the day on which this By-law comes into operation¹:

*By-law No.1 – Permits and Penalties 2015.*²

- 4.2 This By-law will expire on 1 January 2030.³

Note-

- 1. Generally, a By-law comes into operation 4 months after the day on which it is gazetted (section 249(5) of the Act).
- 2. Section 253 of the Act provides that the revocation of a By-law by another By-law that contains substantially the same provisions, does not affect certain resolutions such as those applying a By-law to a part or parts of the Council area.
- 3. Pursuant to section 251 of the Act, a By-law will expire on 1 January following the seventh anniversary of the gazettal of the By-law.

5. Application

This By-law applies throughout the Council's area.

6. Interpretation

In this By-law, unless the contrary intention appears:

- 6.1 **Act** means the *Local Government Act 1999*;
- 6.2 **Council** means the City of Unley; and
- 6.3 **person** includes a natural person or a body corporate.

Note-

Section 12 of the *Legislation Interpretation Act 2021* provides that an expression used in this By-law has, unless the contrary intention appears, the same meaning as in the Act.

7. Construction of By-laws Generally

- 7.1 Every By-law of the Council is subject to any Act of Parliament and Regulations made thereunder.
- 7.2 In any By-law of the Council and unless the contrary intention appears, **permission** means permission granted by the Council (or its delegate) in writing prior to the act, event or activity to which it relates, and includes permission of general application granted by way of the Council adopting a policy for that purpose.

PART 2 – PERMITS AND PENALTIES**8. Permits**

- 8.1 Where a By-law requires that permission be obtained, any person seeking the grant of permission must submit a written application to the Council in the form (if any) and accompanied by the fee (if any) prescribed by the Council.
- 8.2 The Council (or such other person as the Council may authorise) may attach such conditions as it thinks fit to a grant of permission and may vary or revoke such conditions or impose new conditions by notice in writing to the person granted permission.
- 8.3 A person granted permission under a By-law must comply with every such condition. Failure to do so is an offence (to the extent that the failure gives rise to a contravention of a By-law).
- 8.4 The Council (or such other person authorised by the Council) may suspend or revoke a grant of permission under a By-law at any time by notice in writing to the person granted permission.

9. Offences and Penalties

- 9.1 A person who commits a breach of any By-law of the Council is guilty of an offence and may be liable to pay:
 - 9.1.1 a maximum penalty being the maximum penalty referred to in the Act that may be fixed by a By-law for any breach of a By-law; or

9.1.2 subject to any resolution of the Council to the contrary, the expiation fee fixed by the Act for alleged offences against By-laws, being a fee equivalent to 25 per cent of the maximum penalty fixed for any breach of a By-law.

9.2 A person who commits a breach of a By-law of the Council of a continuing nature is guilty of an offence and, in addition to any other penalty that may be imposed, is liable to a further penalty for every day on which the offence continues, such penalty being the maximum amount referred to in the Act that may be fixed by a By-law for a breach of a By-law of a continuing nature

Note-

The maximum penalty for a breach of a By-law as prescribed by section 246(3)(g) of the Act, is \$1,750.

Pursuant to section 246(5) of the Act expiation fees may be fixed for alleged offences against by-laws either by a by-law or by resolution of the Council. However, an expiation fee fixed by the Council cannot exceed 25 per cent of the maximum penalty for the offence to which it relates.

This By-law was duly made and passed at a meeting of the City of Unley held on 27 June 2022 by an absolute majority of the members for the time being constituting the Council, there being at least two thirds of the members present.

.....

PETER TSOKAS
Chief Executive Officer

SECTION 249 LOCAL GOVERNMENT ACT 1999

CERTIFICATE OF VALIDITY

I, CIMON ANGELA BURKE care of Level 6, 19 Gilles Street, Adelaide in the State of South Australia, being a legal practitioner within the meaning of the *Legal Practitioners Act 1981*, declare that I have examined the following By-law:

City of Unley

By-law No 2 – Roads By-Law 2022

A By-law to manage and regulate the access to and use of Local Government land (other than roads), and certain public places;

and do certify that in my opinion:

City of Unley

has the power to make the By-law by virtue of the following statutory provisions:

*Local Government Act 1999: sections 238, 246(1), 246(2), 246(3)(a), 246(3)(c), 246(3)(e), 246(3)(f) and 246(3)(h)(iii); and
Local Government (General) Regulations 2013: regulation 28.*

and the By-law is not in conflict with the *Local Government Act 1999*.

DATED the 14 day of June 2022



.....
Cimon Burke, Legal Practitioner



CITY OF UNLEY
ROADS BY-LAW 2022
By-law No. 2 of 2022

A By-law for the management, control and regulation of activities on roads in the Council's area.

PART 1– PRELIMINARY

1. Title

This By-law may be cited as the *Roads By-law 2022* and is By-law No. 2 of the City of Unley.

2. Authorising Law

This By-law is made under sections 239 and 246 of the Act and regulation 28 of the *Local Government (General) Regulations 2013*.

3. Purpose

The objectives of this By-law are to manage, control and regulate certain uses of roads in the Council area:

- 3.1 to protect the convenience, comfort and safety of road users and members of the public;
- 3.2 to prevent damage to buildings and structures on roads;
- 3.3 to prevent certain nuisances occurring on roads; and
- 3.4 for the good rule and government of the Council area.

4. Commencement, Revocation and Expiry

- 4.1 The following By-laws previously made by the Council are revoked from the day on which this By-law comes into operation:¹

*By-Law No. 2 – Roads 2015.*²

- 4.2 This By-law will expire on 1 January 2030.³

Note-

- 1. Generally, a By-law comes into operation 4 months after the day on which it is gazetted (section 249(5) of the Act).
- 2. Section 253 of the Act provides that the revocation of a By-law by another By-law that contains substantially the same provisions, does not affect certain resolutions such as those applying a By-law to a part or parts of the Council area.
- 3. Pursuant to section 251 of the Act, a By-law will expire on 1 January following the seventh anniversary of the gazettal of the By-law.

5. Application

- 5.1 This By-law operates subject to the Council's *Permits and Penalties By-law 2022*.
- 5.2 Subject to subclause 5.3, this By-law applies throughout the Council's area.
- 5.3 Subclauses 7.3.1 and 7.5.2 of this By-law apply throughout the Council area except in such parts of the Council area as the Council may by resolution direct in accordance with section 246(3)(e) of the Act.

6. Interpretation

In this By-law, unless the contrary intention appears:

- 6.1 **Act** means the *Local Government Act 1999*;
- 6.2 **animal** includes birds, insects and poultry but does not include a dog;
- 6.3 **authorised person** is a person appointed by the Council as an authorised person under section 260 of the Act;
- 6.4 **camp** includes setting up a camp or causing:
 - 6.4.1 a tent or other structure of calico, canvas, plastic or other similar material; or
 - 6.4.2 a swag or similar bedding; or
 - 6.4.3 subject to the *Road Traffic Act 1961*, a caravan, motor home or similar camping vehicle -
to remain on a road for the purpose of staying overnight, whether or not any person is in attendance or sleeps on the road;
- 6.5 **Council** means the City of Unley;
- 6.6 **effective control** means a person exercising effective control of an animal either:
 - 6.6.1 by means of a physical restraint; or
 - 6.6.2 by command, the animal being in close proximity to the person and the person being able to see the animal at all times;
- 6.7 **electoral matter** has the same meaning as in the *Electoral Act 1995* provided that such electoral matter is not capable of causing physical damage or injury to a person within its immediate vicinity;
- 6.8 **emergency worker** has the same meaning as in the *Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014*;
- 6.9 **moveable sign** has the same meaning as in the Act;
- 6.10 **road** has the same meaning as in the Act, being a public or private street, road or thoroughfare to which public access is available on a continuous or substantially continuous basis to vehicles or pedestrians or both and includes—
 - 6.10.1 a bridge, viaduct or subway; or
 - 6.10.2 an alley, laneway or walkway;

- 6.11 **vehicle** has the same meaning as in the *Road Traffic Act 1961*; and
- 6.12 **waste containers** means a container for the disposal of domestic waste, recyclables or green organics that is used to facilitate the kerbside collection of waste from premises by the Council or its agents or contractors.

Note-

Section 12 of the *Legislation Interpretation Act 2021* provides that an expression used in this By-law has, unless the contrary intention appears, the same meaning as in the Acts under which the By-law was made.

PART 2 – USE OF ROADS**7. Activities requiring permission**

A person must not engage in or undertake any of the following activities on a road without the permission of the Council.

7.1 Advertising

Display or cause to be displayed on a road or on a structure on a road, any poster, advertising or sign for the purpose of advertising goods or services or for any other purpose, other than a moveable sign that is displayed in accordance with the Council's *Moveable Signs By-law 2022*.

Note-

Moveable signs on roads are regulated by sections 226 and 227 of the Act and the Council's *Moveable Signs By-law 2022*.

7.2 Amplification

Use an amplifier or other device whether mechanical or electrical for the purpose of amplifying sound or magnifying sound including the broadcasting of announcements or advertisements.

7.3 Animals

- 7.3.1 Cause or allow an animal to stray onto, move over, or graze on a road except where the Council has resolved to set aside a track or other area for use by or in connection with an animal of that kind, and provided the animal or animals are under effective control.
- 7.3.2 Lead, herd or exercise an animal in such a manner as to cause a nuisance or endanger the safety of a person.

7.4 Attachments

Attach or cause to be attached, hang or fix anything to a Council owned tree, plant, equipment, fence, post, structure or fixture on a road.

7.5 Camping and Tents

- 7.5.1 Subject to this subclause 7.5, erect a tent or other structure of calico, canvas, plastic or other similar material as a place of habitation or carry out any camping activities including (but not limited to) washing, cooking, sleeping.
- 7.5.2 Camp in or occupy any caravan or other camping vehicle for or in connection with undertaking camping activities, including (but not limited to) washing, cooking, sleeping, except:

- 7.5.2.1 on any road to which the Council has resolved this subclause applies; and (only then);
- 7.5.2.2 in accordance with any conditions imposed by the Council and contained in any signage erected thereon.

7.6 Defacing Property

Deface, paint, spray, write, cut names, letters or make marks on any tree, rock, gate, fence, building, sign, bridge or property of the Council.

7.7 Donations

Ask for or receive or do anything to indicate a desire for a donation of money or any other thing.

7.8 Obstructions

Erect, install, place or maintain or cause to be erected, installed, placed or maintained any structure, object or material of any kind so as to obstruct a road, footway, water-channel, vegetation, or watercourse in a road or cause a hazard to users of the road.

7.9 Preaching and Canvassing

- 7.9.1 Preach, harangue, solicit or canvass for religious or charitable purposes.
- 7.9.2 Subject to subclause 11.2, convey any religious or other message to any bystander, passerby or other person.

7.10 Public Exhibitions and Displays

- 7.10.1 Sing, busk, play a recording or use a music instrument, or perform similar activities.
- 7.10.2 Conduct, cause or hold a concert, festival, show, display public gathering, circus, performance or a similar activity.
- 7.10.3 Erect a stage or structure for the purpose of conducting or holding a concert, festival, show, circus, performance or a similar activity.
- 7.10.4 Cause any public exhibition or displays.

7.11 Rubbish Bins

Deposit in any bin on a road that is provided by the Council for use by the public (but excluding any residential rubbish bin) any rubbish:

- 7.11.1 emanating from a domestic, commercial or trade source; or
- 7.11.2 that is not rubbish of the type permitted to be placed in the bin, as indicated on signs on the bin or in its vicinity.

7.12 Repairs to Vehicles

Repair, wash, paint, panel beat or perform other work of any nature on or to any vehicle, except for running repairs in the case of a vehicle breakdown.

7.13 Shared Transport Devices

7.13.1 Subject to the *Road Traffic Act 1961*:

7.13.1.1 operate a share transport device scheme; or

7.13.1.2 leave a share transport device on a road other than in accordance with any conditions determined by the Council (including as may be set out in a policy from time to time) that are published on the Council's website.

7.13.2 For the purposes of this subclause 7.13:

7.13.2.1 **share transport device** means a bike, scooter or other mobility device that is available for hire (for fee or otherwise) in the Council's area by members of the public in connection with a share transport device scheme, including through the use of a special purpose smartphone application; and

7.13.2.2 **share transport device scheme** means a scheme operated in the Council's area which involves share bikes, scooters (dockless or otherwise) or other mobility devices being made available for hire by any person for a fee or otherwise.

7.14 Waste Containers

Place, cause or allow to be placed, waste containers on a road to facilitate the collection of waste generated on adjacent or nearby premises by the Council (including its agents or contractors) unless the waste containers are placed on the road:

7.14.1 on the day nominated by the Council for the collection of waste from the relevant premises or after 4pm the preceding day (and not before these times);

7.14.2 in a position that:

7.14.2.1 is adjacent to the kerb (not on the carriageway) so that the front of the bin faces the road;

7.14.2.2 is not under any street signs;

7.14.2.3 is otherwise as may be directed by the Council; and

7.14.3 for a period that does not extend beyond 11:59pm on the next day following the day that waste has been collected from the waste container.

Note-

To avoid doubt clause 7.14.3 operates such that a waste container that is placed on a road for collection must be removed from the road before 11.59pm on the day following the date of collection.

PART 3 – ENFORCEMENT**8. Directions**

A person on a road who, in the opinion of an authorised person is committing or has committed a breach of this By-law, must immediately comply with a direction of the authorised person to leave that part of the road.

9. Orders

If a person does not comply with an order of an authorised person made pursuant to section 262 of the Act in respect of a breach of this By-law, the Council may seek to recover its costs of any action taken under section 262(3) of the Act from the person to whom the order was directed.

Note-

Section 262(1) of the Act states:

If a person (the offender) engages in conduct that is a contravention of this Act or a By-law under this Act, an authorised person may order the offender-

- a) if the conduct is still continuing – to stop the conduct; and*
- b) whether or not the conduct is still continuing – to take specified action to remedy the contravention*

Subsections (2) and (3) of section 262 also provide that it is an offence to fail to comply with an order and that if a person does not comply, the authorised person may take action reasonably required to have the order carried out.

For example, an authorised person may order a person to:

- cease busking on a road;
- remove an object or structure blocking a footpath; or
- remove advertising displayed on a structure on a road.

10. Removal of Animals and Objects

10.1 The Council (or its delegate) may, pursuant to section 234 of the Act, remove an animal or object that is on a road in breach of a By-law if the Council (or its delegate) reasonably believes that no person is in charge of the animal or object.

10.2 The Council may seek to recover from the owner of an object removed under subclause 10.1 the costs it incurs in removing that object.

PART 4 – MISCELLANEOUS**11. Exemptions**

11.1 The restrictions in this By-law do not apply to any emergency worker, Police Officer, Council Officer or employee acting in the course and within the scope of that person's normal duties, or to a contractor while performing work for the Council and while acting under the supervision or in accordance with a direction of a Council Officer.

11.2 The restriction in subclause 7.9.2 of this By-law does not apply to electoral matter authorised by a candidate and which is:

- 11.2.1 related to a Commonwealth or State election and occurs during the period commencing on the issue of the writ or writs for the election and ending at the close of polls on polling day;

11.2.2 related to an election under the Act or the *Local Government (Elections) Act 1999* and occurs during the period commencing four weeks immediately before the date that has been set (either by or under either Act) for polling day and ending at the close of voting on polling day; or

11.2.3 related to, and occurs during the course of and for the purpose of a referendum.

12. Liability of Vehicle Owners

12.1 For the purposes of this clause 12, **owner** in relation to a vehicle has the same meaning as contained in section 4 of the Act.

12.2 The owner and the driver of a vehicle driven, parked or standing in contravention of this By-law are each guilty of an offence and liable to the penalty as prescribed for that offence.

This By-law was duly made and passed at a meeting of the City of Unley held on **27 June 2022** by an absolute majority of the members for the time being constituting the Council, there being at least two thirds of the members present.

.....

PETER TSOKAS
Chief Executive Officer

SECTION 249 LOCAL GOVERNMENT ACT 1999

CERTIFICATE OF VALIDITY

I, CIMON ANGELA BURKE care of Level 6, 19 Gilles Street, Adelaide in the State of South Australia, being a legal practitioner within the meaning of the *Legal Practitioners Act 1981*, declare that I have examined the following By-law:

City of Unley

By-law No 3 – Local Government Land By-Law 2022

A By-law to manage, control and regulate certain activities on roads in the Council's area;

and do certify that in my opinion:

City of Unley

has the power to make the By-law by virtue of the following statutory provisions:

*Local Government Act 1999: sections 239, 246(1), 246(2), 246(3)(a), 246(3)(c), 246(3)(e), 246(3)(f) and 246(3)(h)(iii); and
Local Government (General) Regulations 2013: regulation 28.*

and the By-law is not in conflict with the *Local Government Act 1999*.

DATED the 6 day of June 2022



.....
Cimon Burke, Legal Practitioner



CITY OF UNLEY

LOCAL GOVERNMENT LAND BY-LAW 2022

By-law No. 3 of 2022

A By-law to manage and regulate the access to and use of Local Government land (other than roads), and certain public places.

PART 1 – PRELIMINARY

1. Title

This By-law may be cited as the *Local Government Land By-law 2022* and is By-law No. 3 of the City of Unley.

2. Authorising Law

This By-law is made under sections 238 and 246 of the Act and section 18A of the *Harbors and Navigation Act 1993*.

3. Purpose

The objectives of this By-law are to regulate the access to and use of Local Government land (other than roads), and certain public places:

- 3.1 to prevent and mitigate nuisances;
- 3.2 to prevent damage to Local Government land;
- 3.3 to protect the convenience, comfort and safety of members of the public;
- 3.4 to enhance the amenity of the Council's area; and
- 3.5 for the good rule and government of the Council's area.

4. Commencement, Revocation and Expiry

4.1 The following By-laws previously made by the Council are revoked from the day on which this By-law comes into operation:¹

By-law No. 3 – Local Government Land 2015.²

4.2 This By-law will expire on 1 January 2030.³

Note-

- 1. Generally, a By-law comes into operation 4 months after the day on which it is gazetted. (section 249(5) of the Act)
- 2. Section 253 of the Act provides that the revocation of a By-law by another By-law that contains substantially the same provisions, does not affect certain resolutions such as those applying a By-law to a part or parts of the Council area.

3. Pursuant to section 251 of the Act, a By-law will expire on 1 January following the seventh anniversary of the gazettal of the By-law.

5. Application

- 5.1 This By-law operates subject to the Council's *Permits and Penalties By-law 2022*.
- 5.2 Subject to subclauses 5.3 and 5.4, this By-law applies throughout the Council's area.
- 5.3 Subclauses 9.2, 9.20.3, 9.20.4, 9.23.2, 9.33, 10.6 and 10.11 of this By-law only apply in such part or parts of the Council area as the Council may, by resolution direct in accordance with section 246(3)(e) of the Act.
- 5.4 Subclauses 9.7.1, 9.7.2, 9.10.2, 9.20.1, and 9.29.1 of this By-law apply throughout the Council area except in such parts of the Council area as the Council may by resolution direct in accordance with section 246(3)(e) of the Act.

6. Interpretation

In this By-law, unless the contrary intention appears:

- 6.1 **Act** means the *Local Government Act 1999*;
- 6.2 **animal** includes birds and insects but does not include a dog unless otherwise stated;
- 6.3 **authorised person** is a person appointed by the Council as an authorised person under section 260 of the Act;
- 6.4 **boat** includes a raft, pontoon, houseboat, personal watercraft or other similar device;
- 6.5 **camp** includes setting up a camp, or causing a tent, swag and/or similar bedding, a caravan, motor home or other camping vehicle, to remain on the land for the purpose of staying overnight, whether or not any person is in attendance or sleeps on the land;
- 6.6 **Council** means the City of Unley;
- 6.7 **electoral matter** has the same meaning as in the *Electoral Act 1985* provided that such electoral matter is not capable of causing physical damage or injury to any person within its immediate vicinity;
- 6.8 **effective control** means a person exercising effective control of an animal either:
- 6.8.1 by means of a physical restraint; or
- 6.8.2 by command, the animal being in close proximity to the person and the person being able to see the animal at all times;
- 6.9 **emergency worker** has the same meaning as in the *Road Traffic (Road Rules-Ancillary and Miscellaneous Provisions) Regulations 2014*;
- 6.10 **funeral ceremony** means a ceremony only (i.e. a memorial service) and does not include a burial;
- 6.11 **liquor** has the same meaning as in the *Liquor Licensing Act 1997*;
- 6.12 **Local Government land** means all land owned by the Council or under the Council's care, control and management (except roads);

- 6.13 **offensive** includes threatening, abusive, insulting or annoying behaviour and offend has a complementary meaning;
- 6.14 **open container** means a container that:
- 6.14.1 after the contents of the container have been sealed at the time of manufacture:
 - 6.14.1.1 being a bottle, it has had its cap, cork or top removed (whether or not it has since been replaced);
 - 6.14.1.2 being a can, it has been opened or punctured;
 - 6.14.1.3 being a cask, it has had its tap placed in a position to allow it to be used;
 - 6.14.1.4 being any other form of container, it has been opened, broken, punctured or manipulated in such a way as to allow access to its contents; or
 - 6.14.2 is a flask, glass, mug or other container able to contain liquid;
- 6.15 **personal watercraft** has the same meaning as in the *Harbors and Navigation Act 1993*, which is a device that –
- 6.15.1 is propelled by a motor;
 - 6.15.2 has a fully enclosed hull;
 - 6.15.3 is designed not to retain water if capsized;
 - 6.15.4 is designed to be operated by a person who sits astride, stands, or kneels on the device; and
- and includes the device commonly referred to as a jet ski;
- 6.16 **tobacco product** has the same meaning as in the *Tobacco and E-Cigarette Products Act 1997*;
- 6.17 **road** has the same meaning as in the Act;
- 6.18 **vehicle** has the same meaning as in the *Road Traffic Act 1961*;
- 6.19 **waters** includes a body of water, including a pond, lake, river, creek or wetlands under the care, control and management of the Council; and
- 6.20 **wheeled recreational device** has the same meaning as in the *Road Traffic Act 1961*.

Note-

Section 12 of the *Legislation Interpretation Act 2021* provides that an expression used in a By-law has, unless the contrary intention appears, the same meaning as in the Acts under which the By-law was made.

PART 2 – ACCESS TO LOCAL GOVERNMENT LAND**7. Access**

The Council may:

- 7.1 close, or regulate or restrict access to, any part of Local Government land to the public for specified times and days; and
- 7.2 fix charges or fees payable for entry onto any part of Local Government land.

8. Closed Lands

A person must not, without permission, enter or remain on any Local Government land:

- 8.1 which has been closed, or in respect of which access by the public is regulated or restricted in accordance with subclause 7.1;
- 8.2 where entry fees or charges are payable, without paying those fees or charges; or
- 8.3 where the land has been enclosed by fences and/or walls and gates that have been closed and locked or, where a sign is displayed at the entrance of the land notifying that the land has been closed.

PART 3 – USE OF LOCAL GOVERNMENT LAND**9. Activities Requiring Permission****Note-**

Pursuant to section 238(3) of the Act, if a Council makes a By-law about access to or use of a particular piece of Local Government land (under section 238), the Council should erect a sign in a prominent position on, or in the immediate vicinity of, the land to which the By-law applies.

A person must not without the permission of the Council, do any of the following on Local Government land.

9.1 Advertising

Display, paint or erect or cause to be displayed, painted or erected, on Local Government land or a structure, building or fixture on Local Government land any sign, advertising or hoarding for the purpose of commercial advertising or any other purpose.

9.2 Alcohol

Consume, carry or be in possession or in charge of any liquor in an open container on Local Government land comprising parks or reserves to which the Council has determined this paragraph applies.

9.3 Amplification

Use an amplifier or other mechanical or electrical device for the purpose of amplifying sound or broadcasting announcements or advertisements.

9.4 Animals

- 9.4.1 Cause or allow an animal to stray onto, move over, graze or be left unattended.

9.4.2 Cause or allow an animal to enter, swim, bathe or remain in any waters located thereupon.

9.4.3 Lead, herd or exercise any animal, except where the Council has set aside a track or other area for use by or in connection with an animal of that kind and provided that the animal or animals are under effective control.

9.5 Attachments

Subject to subclause 9.1, attach or cause to be attached, hang or fix anything to a tree, plant, equipment, fence, post, structure or fixture on Local Government land.

9.6 Bees

Place a hive of bees thereupon, or allow it to remain thereon.

9.7 Boats and Mooring

Subject to the *Harbors and Navigation Act 1993* and the *Marine Safety (Domestic Commercial Vessel) National Law*:

9.7.1 launch or retrieve a boat to or from any waters except in an area to which the Council has resolved this subclause applies;

9.7.2 hire out a boat or otherwise use a boat for commercial purposes except in an area to which the Council has resolved this subclause applies; or

9.7.3 moor any boat on or to Local Government land.

9.8 Buildings

Use a building, or structure on Local Government land for a purpose other than its intended purpose.

9.9 Burials and Memorials

9.9.1 Bury, inter or spread the ashes of any human or animal (including a dog) remains.

9.9.2 Erect any memorial.

9.10 Camping and Tent

9.10.1 Subject to this subclause 9.10, erect a tent or other structure of calico, canvas, plastic or similar material as a place of habitation.

9.10.2 Camp, sleep overnight or occupy any caravan or other camping vehicle for or in connection with undertaking camping activities (including but not limited to washing, cooking, sleeping) except:

9.10.2.1 in an area which has been designated by resolution of the Council for that purpose; and (only then)

9.10.2.2 in accordance with any conditions determined by resolution of the Council and contained in any signage erected thereon.

9.11 Canvassing

Subject to subclause 14.2, convey any advertising, religious or other message to any bystander, passer-by or other.

9.12 Defacing Property

Deface, remove, paint, spray, write upon, cut names, letters or make marks on any tree, rock, gate, fence, object, monument, building, sign, bridge or property of the Council.

9.13 Donations

Ask for or receive or indicate that he or she desires a donation of money or any other thing.

9.14 Encroachment

Erect, maintain or place, or cause to be erected, maintained or placed, any fencing, post, vegetation or other structure or item so as to encroach onto the land.

9.15 Entertainment and Busking

9.15.1 Sing, busk or play a recording or use a musical instrument for the apparent purpose of entertaining others whether or not receiving money.

9.15.2 Conduct or hold a concert, festival, show, public gathering, circus, meeting, performance or any other similar activity.

9.16 Equipment

Use an item of equipment, facilities or property belonging to the Council other than in accordance with any conditions of use that are contained on a sign or notice in the vicinity of the equipment, facility or property.

9.17 Fires

Subject to the *Fire and Emergency Services Act 2005* light a fire except:

9.17.1 in a place provided by the Council for that purpose; or

9.17.2 in a portable barbeque, as long as the barbeque is used in an area that is clear of flammable material for a distance of at least four (4) metres.

9.18 Fireworks

Ignite, explode or use any fireworks.

9.19 Flora and Fauna

Subject to the *Native Vegetation Act 1991* and the *National Parks and Wildlife Act 1972*:

9.19.1 plant, damage, pick, cut, disturb, interfere with or remove any plant, tree or flower thereon;

9.19.2 cause or allow an animal (including a dog) to stand or walk on any flower bed or garden plot;

- 9.19.3 deposit, dig, damage, disturb, interfere with or remove any soil, stone, wood, clay, gravel, pebbles, timber, bark or any part of the land;
 - 9.19.4 take, interfere with, tease, harm or disturb any animal, bird or aquatic life or the eggs or young of any animal, bird or aquatic life;
 - 9.19.5 pick, collect, take, interfere with or disturb any fruit, nuts, berries or native seeds;
 - 9.19.6 disturb, interfere with or damage any burrow, nest or habitat of any animal or bird;
 - 9.19.7 use, possess or have control of any device for the purpose of killing or capturing any animal, bird or aquatic life; or
 - 9.19.8 collect or take any dead wood or timber or burn any timber or dead wood; –
- with the exception that subclauses 9.19.4 and 9.19.7 do not apply to lawful fishing activities or to catching yabbies.

9.20 Games and Sport

- 9.20.1 Participate in, promote or organise any organised competition or sport, as distinct from organised social play except on any Local Government land to which the Council has determined this subclause applies.
- 9.20.2 Play, practise or participate in any game which involves the use of a ball, missile or other object which by the use thereof may cause or be likely to cause injury or discomfort to any person being on or in the vicinity of that land or detract from or be likely to detract from another person's lawful use and enjoyment of that land.
- 9.20.3 Engage or participate in or conduct any organised group fitness activity or training on Local Government land to which the Council has resolved this subclause applies.
- 9.20.4 Play or practise any game or sport on Local Government land to which the Council has resolved this subclause applies except at the times determined by the Council and indicated on a sign on or in the vicinity of the land (if any).
- 9.20.5 Participate in any game, recreational activity or event where the Council has caused a notice to be erected indicating the game, recreational activity or event is prohibited.

9.21 Golf

Except on a properly constructed golf course or practice fairway, play or practice golf.

9.22 Interference with Land

Interfere with, alter or damage the land (including a building, structure or fixture located on the land) including:

- 9.22.1 altering the construction or arrangement of the land to permit or facilitate access from an adjacent property;
- 9.22.2 erecting or installing a structure in, on, across, under or over the land;

- 9.22.3 changing or interfering with the construction, arrangement or materials of the land;
- 9.22.4 planting a tree or other vegetation on the land, interfering with the vegetation on the land or removing vegetation from the land; or
- 9.22.5 otherwise use the land in a manner contrary to the purpose for which the land was designed to be used.

9.23 **Model Aircraft, Boats and Cars**

- 9.23.1 Fly or operate a model or drone aircraft, boat or model or remote control vehicle in a manner which may cause, or be likely to cause, injury or discomfort to a person being on or in the vicinity of the land, or detract from or be likely to detract from another person's lawful use of and enjoyment of the land.
- 9.23.2 Fly or operate a model or drone aircraft, boat or model or remote control vehicle on any Local Government land to which the Council has resolved this subclause applies.

9.24 **Overhanging Articles**

Suspend or hang an article or object from a building, verandah, pergola, post or other structure on Local Government land where it might present a nuisance or danger to a person using the land, or be unsightly (in the opinion of an authorised person).

9.25 **Playing Area**

Use or occupy a playing area:

- 9.25.1 in such a manner as to damage or be likely to damage the surface of the playing area or infrastructure (above and under ground level);
- 9.25.2 in a manner contrary to the purpose for which the playing area was intended to be used or occupied; or
- 9.25.3 contrary to directions of the Council made by resolution and indicated on a sign displayed on or in the vicinity of the playing area.

9.26 **Preaching**

Preach, harangue or solicit for religious purposes.

9.27 **Rubbish Bins**

Remove, disperse or interfere with any rubbish (including bottles, newspapers, cans, containers or packaging) that has been discarded in a bin on any Local Government land, or placed on Local Government land for collection by the Council (or its agent).

9.28 **Shared Transport Devices**

Subject to the *Road Traffic Act 1961*:

- 9.28.1 operate a share transport device scheme;

9.28.2 leave a share transport device on Local Government land other than in accordance with conditions determined by the Council (including as may be set out in a policy from time to time) that are published on the Council's website (if any).

9.28.3 For the purposes of this subclause 9.28:

9.28.3.1 **share transport device** means a bike, scooter or similar that is available for hire (for fee or otherwise) in the Council's area by members of the public in connection with a share transport device scheme, including through the use of a special purpose smartphone application; and

9.28.3.2 **share transport device scheme** means a scheme operated in the Council's area which involves share bikes, scooters (dockless or otherwise) being made available for hire by any person for a fee or otherwise.

9.29 Swimming

Subject to the *Harbors and Navigation Act 1993*, swim in, bathe or enter any waters except:

9.29.1 in an area which the Council has determined may be used for such purposes; and

9.29.2 in accordance with any conditions that the Council has determined by resolution apply to such use (if any) and which are specified on signage on or in the vicinity of the area.

9.30 Trading

9.30.1 Sell, buy, offer or display anything for sale, hire or lease any goods, merchandise, commodity, article or thing.

9.30.2 Carry on or cause to be carried on any business.

9.30.3 Set up a van or other vehicle, stall, stand, table or other structure, tray, carpet or device for the purpose (as determined by an authorised officer acting reasonably) of buying, selling, offering, displaying for sale or the hiring or leasing of any goods merchandise, commodity, article or thing.

9.31 Vehicles

9.31.1 Drive or propel a vehicle except on an area or road constructed and set aside by the Council for that purpose.

9.31.2 Promote, organise or take part in a race, test or trial of any kind in which vehicles take part, except on an area properly constructed for that purpose.

9.31.3 Repair, wash, paint, panel beat or carry out other work to a vehicle, except for running repairs in the case of a breakdown.

9.32 Weddings, Functions and Special Events

9.32.1 Hold, conduct or participate in a marriage ceremony, funeral or special event.

9.32.2 Erect a marquee, stage or structure for the purpose of holding or conducting a wedding, funeral or special event.

9.32.3 Hold or conduct any filming where the filming is for a commercial purpose.

9.33 Wheeled Recreational Devices

Subject to the *Road Traffic Act 1961*, ride a wheeled recreational device on Local Government land to which the Council has determined this subclause applies.

10. Prohibited Activities

A person must not do any of the following on Local Government land.

10.1 Ablutionary Facilities

In any ablutionary facility (being showers, washing and toilet facilities) on Local Government land:

10.1.1 urinate other than in a urinal or pan or defecate other than in a pan set apart for that purpose;

10.1.2 deposit anything in a pan, urinal or drain which is likely to cause a blockage or damage to the facility or any drain, pipe or property associated with the facility;

10.1.3 use the facility for a purpose for which it was not designed or constructed;

10.1.4 deface, or make use of a facility other than for its proper purpose or cause any unsanitary or unclean condition in any ablutionary facility;

10.1.5 subject to the *Equal Opportunity Act 1984* enter any ablutionary facility that is set aside for use of the opposite gender except:

10.1.5.1 where a child under the age of ten (10) years is accompanied by an adult parent or guardian of that gender;

10.1.5.2 to provide assistance to a person with a disability; or

10.1.5.3 in the case of a genuine emergency.

Note-

To avoid doubt, clause 10.1 does not operate to prohibit a transgender person or, a person who identifies as non-binary or 'gender diverse', from lawfully using an ablutionary facility for the gender with which that person identifies.

10.2 Animals

10.2.1 Cause or allow an animal (including a dog) to:

10.2.1.1 damage a flowerbed, garden plot, tree, lawn or like thing or place;
or

10.2.1.2 swim or bathe in any waters to the inconvenience, annoyance or danger of any other person in the vicinity.

10.2.2 Lead, herd or exercise an animal in such manner as to cause a nuisance or endanger the safety of a person.

10.3 Annoyances

10.3.1 Annoy, or unreasonably interfere with any other person's use of Local Government land by making a noise or by creating a disturbance that has not been authorised by the Council.

10.3.2 Spit, urinate or defecate other than in toilet provided thereon.

10.4 Climbing

Climb on or over any fixture, fitting, plant, object or building thereon other than in a playground or similar area that the Council has set aside for that purpose.

10.5 Equipment

Use any item of equipment, facilities or property belonging to the Council other than in the manner and for the purpose for which it was designed, constructed or intended to be used or in such manner as is likely to damage or destroy it.

10.6 Fishing

Fish in any waters to which the Council has determined this subclause applies.

10.7 Glass

Willfully break any glass, china or other brittle material.

10.8 Interference with Permitted Use

Interrupt or unreasonably interfere with any other person's use of Local Government land where the person is using the land in a manner permitted by the Council or in accordance with any permission that has been granted by the Council.

10.9 Nuisance

Behave in such an unreasonable manner as to cause discomfort, inconvenience, annoyance or offence to any other person including by using profane, indecent or obscene language.

10.10 Playing Games

Play or practise a game:

10.10.1 which is likely to cause damage to the land or anything on it; or

10.10.2 in any area where a sign indicates that the game is prohibited.

10.11 Smoking

Subject to the *Tobacco and E-Cigarette Products Act 1997*, smoke, hold or otherwise have control over an ignited tobacco product on any land to which the Council has determined this subclause applies.

10.12 Obstruction

Obstruct or cause to be obstructed:

10.12.1 any path or track;

10.12.2 any door, entrance, stairway or aisle in any building; or

10.12.3 any gate or entrance thereon.

10.13 Solicitation

Tout or solicit customers for the parking of vehicles or for any other purpose whatsoever.

10.14 Waste & Rubbish

10.14.1 Deposit or leave thereon anything obnoxious or offensive.

10.14.2 Deposit any rubbish other than in receptacles provided by the Council for that purpose.

10.14.3 Deposit in any rubbish bin on Local Government land that is provided by the Council for use by the public (but excluding any residential rubbish bin):

10.14.3.1 any trash emanated from a domestic, trade or commercial source; or

10.14.3.2 any rubbish contrary to any information on signs on the bin or in its vicinity.

PART 4 – ENFORCEMENT

11. Directions

11.1 A person on Local Government land must comply with a reasonable direction from an authorised person relating to:

11.1.1 that person's use of that land;

11.1.2 that person's conduct and behaviour on that land;

11.1.3 that person's safety on that land; or

11.1.4 the safety and enjoyment of other persons on that land.

11.2 A person who, in the opinion of an authorised person, is likely to commit or has committed, a breach of this By-law must immediately comply with a direction of an authorised person to leave that part of Local Government land.

12. Orders

If a person fails to comply with an order of an authorised person made pursuant to section 262 of the Act in respect of a breach of this By-law, the Council may seek to recover its costs of any action taken under section 262(3) of the Act from the person to whom the order was directed.

Note-

Section 262(1) of the Act states:

If a person (the offender) engages in conduct that is a contravention of this Act or a By-law under this Act, an authorised person may order the offender-

a) If the conduct is still continuing - to stop the conduct, and

b) whether or not the conduct is still continuing-to take specified action to remedy the contravention.

Subsections (2) and (3) of section 262 also provide that it is an offence to fail to comply with an order and that if a person does not comply, the authorised person may take action reasonably required to have the order carried out.

For example, an authorised person may order a person to

- cease smoking on Local Government land;
- remove an object or structure encroaching on Local Government land;
- dismantle and remove a structure erected on Local Government land without permission.

13. Removal of animals and objects

An authorised person may remove an animal or object that is on Local Government land in breach of a By-law if the authorised person reasonably believes that no person is in charge of the animal or object.

PART 5 – MISCELLANEOUS

14. Exemptions

14.1 The restrictions in this By-law do not apply to any Police Officer, emergency worker, Council officer or Council employee acting in the course and within the scope of that person's normal duties, or to a contractor while performing work for the Council and while acting under the supervision or in accordance with a direction of a Council Officer.

14.2 The restrictions in subclauses 9.11 of this By-law do not apply to electoral matter authorised by a candidate and which is:

14.2.1 related to a Commonwealth or State election and occurs during the period commencing on the issue of the writ or writs for the election and ending at the close of polls on polling day;

14.2.2 related to an election under the Act or the *Local Government (Elections) Act 1999* and occurs during the period commencing four weeks immediately before the date that has been set (either by or under either Act) for polling day and ending at the close of voting on polling day; or

14.2.3 related to, and occurs during the course of and for the purpose of a referendum.

15. Liability of vehicle owners

15.1 For the purposes of this clause 15, **owner** in relation to a vehicle has the same meaning as contained in section 4 of the Act.

15.2 The owner and the driver of a vehicle driven, parked or standing in contravention of this By-law are each guilty of an offence and liable to the penalty as prescribed for that offence.

This By-law was duly made and passed at a meeting of the City of Unley held on 27 June 2022 by an absolute majority of the members for the time being constituting the Council, there being at least two thirds of the members present.

.....
PETER TSOKAS
Chief Executive Officer

SECTION 249 LOCAL GOVERNMENT ACT 1999

CERTIFICATE OF VALIDITY

I, CIMON ANGELA BURKE care of Level 6, 19 Gilles Street, Adelaide in the State of South Australia, being a legal practitioner within the meaning of the *Legal Practitioners Act 1981*, declare that I have examined the following By-law:

City of Unley

By-law No 4 – Moveable Signs By-Law 2022

A By-law to set standards for moveable signs on roads and to provide conditions for the placement of such signs for the purpose of protecting visual amenity and public safety;

and do certify that in my opinion:

City of Unley

has the power to make the By-law by virtue of the following statutory provisions:

Local Government Act 1999: sections 226, 238, 239(1)(a), 246(1), 246(2), 246(3)(a), 246(3)(c), 246(3)(f) and 246(3)(h)(iii);

and the By-law is not in conflict with the *Local Government Act 1999*.

DATED the 6 day of June 2022



.....
Cimon Burke, Legal Practitioner



CITY OF UNLEY

MOVEABLE SIGNS BY-LAW 2022

By-law No. 4 of 2022

A By-law to set standards for moveable signs on roads and to provide conditions for the placement of such signs for the purpose of protecting visual amenity and public safety.

PART 1 – PRELIMINARY**1. Title**

This By-law may be cited as the *Moveable Signs By-law 2022* and is By-law No. 4 of the City of Unley.

2. Authorising Law

This By-law is made under sections 226, 238, 239 and 246 of the Act.

3. Purpose

The objects of this By-law are to set standards for moveable signs on roads:

- 3.1 to protect the comfort and safety of road users and members of the public;
- 3.2 to enhance the amenity of roads and surrounding parts of the Council area;
- 3.3 to prevent nuisances occurring on roads;
- 3.4 to prevent unreasonable interference with the use of a road; and
- 3.5 for the good rule and government of the Council area.

4. Commencement, Revocation and Expiry

- 4.1 The following By-laws previously made by the Council are revoked from the day on which this By-law comes into operation:¹

By-law No. 4 – Moveable Signs 2015.²

- 4.2 This By-law will expire on 1 January 2030.³

Note-

- 1. Generally, a By-law comes into operation 4 months after the day on which it is gazetted (section 249(5) of the Act).
- 2. Section 253 of the Act provides that the revocation of a By-law by another By-law that contains substantially the same provisions, does not affect certain resolutions such as those applying a By-law to a part or parts of the Council area.

3. Pursuant to section 251 of the Act, a By-law will expire on 1 January following the seventh anniversary of the gazettal of the By-law.

5. Application

- 5.1 This By-law operates subject to the Council's *Permits and Penalties By-law 2022*.
- 5.2 This By-law applies throughout the Council area and is subject to the exemptions set out in clause 12.

6. Interpretation

In this By-law, unless the contrary intention appears:

- 6.1 **Act** means the *Local Government Act 1999*;
- 6.2 **authorised person** means a person appointed as an authorised person pursuant to section 260 of the Act;
- 6.3 **banner** means a slip of cloth, plastic or other material hung up or mounted to a building or other structure by its ends or corners or carried on a pole, fence or other structure;
- 6.4 **business premises** means premises from which a business is being conducted;
- 6.5 **Council** means the City of Unley;
- 6.6 **footpath area** means:
- 6.6.1 that part of a road between the property boundary of the road and the edge of the carriageway on the same side as that boundary; and
- 6.6.2 a footway, lane or other place made or constructed for the use of pedestrians and not for the use of vehicles;
- 6.7 **Local Government land** has the same meaning as in the Act;
- 6.8 **moveable sign** has the same meaning as in the Act;
- 6.9 **road** has the same meaning as in the Act; and
- 6.10 **vehicle** has the same meaning as in the *Road Traffic Act 1961*.

Note-

Section 12 of the *Legislation Interpretation Act 2021* provides that an expression used in this By-law has, unless the contrary intention appears, the same meaning as in the Acts under which the By-law was made.

PART 2 – MOVEABLE SIGNS

7. Construction and Design

A moveable sign placed on a road must:

- 7.1 be of a kind known as an 'A' frame or sandwich board sign, an inverted 'T' sign, a flat sign or, with the permission of the Council (including as may be set out in a Council policy of general application from time to time), a sign of some other kind;
- 7.2 be designed, constructed and maintained in good quality and condition, including so as not to present a hazard to any member of the public;

- 7.3 be of strong construction and sufficiently stable or securely fixed so as to keep its position in adverse weather conditions;
- 7.4 have no sharp or jagged edges or corners;
- 7.5 not be unsightly or offensive in appearance or content;
- 7.6 be constructed of timber, metal, plastic or plastic coated cardboard, or a mixture of such materials;
- 7.7 not rotate or contain moving parts or have balloons, flags, streamers or other things attached to it;
- 7.8 not contain flashing lights or be illuminated internally;
- 7.9 not exceed 900mm in height, 600mm in width and 600mm in depth;
- 7.10 in the case of an 'A' frame or sandwich board sign:
 - 7.10.1 be hinged or joined at the top; and
 - 7.10.2 be of such construction that its sides are securely fixed or locked in position when erected; and
- 7.11 in the case of an inverted 'T' sign, not contain struts or members that run between the display area and the base of the sign.

8. Placement

A moveable sign must not be placed:

- 8.1 on any part of a road other than the footpath area;
- 8.2 within 1 metre of an entrance to any premises;
- 8.3 on the sealed or paved part of a footpath area unless the sealed or paved part is wide enough to contain the sign and still leave a clear thoroughfare for pedestrians of at least 1.2 metres width;
- 8.4 so as to interfere with the reasonable movement of persons or vehicles using the footpath or road (other than a carriageway) in the vicinity of or adjacent to where the moveable sign is positioned or endanger the safety of members of the public;
- 8.5 less than 600mm from:
 - 8.5.1 where the road has a kerb, the kerb;
 - 8.5.2 where the road has no kerb but has a shoulder, the shoulder;
 - 8.5.3 where the road has neither a kerb nor a shoulder, the edge of the carriageway;
- 8.6 on a landscaped area, other than landscaping that comprises only lawn;
- 8.7 on a designated parking area;
- 8.8 so it is tied, fixed or attached to any other structure, object or thing (including another moveable sign);

- 8.9 displayed during the hours of darkness unless it is in a lit area and is clearly visible;
- 8.10 placed in an area that is not directly in front of the business premises to which it relates or outside the projections of the side boundaries of the business premises to which it relates; or
- 8.11 in such a position or in such circumstances that, in the opinion of an authorised person, it would or would be likely to endanger the safety of any person.

9. Appearance

A moveable sign displayed on a road must, in the opinion of an authorised person:

- 9.1 be painted or otherwise detailed in a competent and professional manner;
- 9.2 be aesthetically appealing, legible and simply worded to convey a precise message;
- 9.3 be of such design and contain such colours:
 - 9.3.1 as are compatible with the architectural design of the premises adjacent to the sign;
 - 9.3.2 which relate well to the townscape and overall amenity of the locality in which it is situated;
 - 9.3.3 which do not detract from or conflict with traffic, safety or direction signs or signals; and
- 9.4 contain combinations of colours and typographical styles which blend in with and reinforce the heritage qualities of the locality and the buildings where it is situated.

10. Banners

A person must not erect or display a banner on a building or structure on a road without the Council's permission

Note-

A person must not erect or display a banner on a public road for a business purpose without a permit from the Council issued under section 222 of the Act.

11. Restrictions

- 11.1 The owner or operator of a business must not cause or allow more than one moveable sign for each business premises to be displayed on a road at any time.
- 11.2 A person must not, without the permission of the Council, display or cause to be displayed, a moveable sign on or attached to or adjacent to a vehicle that is parked on Local Government land or a road primarily for the purpose of advertising or offering for sale a product (including the vehicle) or business to which the sign relates.
- 11.3 A person must not cause or allow a moveable sign to be placed on a road unless:
 - 11.3.1 it only displays material which advertises a business being conducted on premises adjacent to the moveable sign or the goods and services available from that business; and

11.3.2 the business premises to which it relates is open to the public during such times as the sign is displayed.

11.4 Notwithstanding compliance with provisions of this by-law and if, in the opinion of the Council, a footpath area is unsafe for a moveable sign to be displayed either permanently or for a period of time, the Council may prohibit or restrict the display of a moveable sign on such conditions as the Council thinks fit.

12. Exemptions

12.1 Subclauses 9.2, 9.3, 9.4, 11.1 and 11.3 do not apply to a moveable sign which:

12.1.1 advertises a garage sale taking place from residential premises provided that no more than four moveable signs per residential premises are displayed at any one time in relation to a garage sale taking place at that residential premises; or

12.1.2 is a directional sign to an event run by a community organisation or charitable body.

12.2 Subclause 8.3, 8.10 and 11.1 of this By-law do not apply to a flat sign which only contains newspaper headlines and the name of a newspaper or magazine.

12.3 A requirement of this By-law will not apply where the Council has granted permission for a moveable sign (or class of moveable sign) to be displayed contrary to that requirement (which permission may be granted by way of the Council adopting a policy of general application for this purpose).

Note-

This By-law does not apply to moveable signs placed and maintained on a road in accordance with section 226(3) of the Act, which includes any sign:

- placed there pursuant to an authorisation under another Act;
- designed to direct people to the open inspection of any land or building that is available for purchase or lease;
- related to a State or Commonwealth election and is displayed during the period commencing on the issue of the writ or writs for the election and ending at the close of polls on polling day; or
- the sign is of a prescribed class.

PART 3 – ENFORCEMENT

13. Removal of Moveable Signs

13.1 A person must immediately comply with the order of an authorised person to remove a moveable sign that is made pursuant to section 227(1) of the Act.

Note-

Pursuant to section 227(1) of the Act, an authorised person may order the owner of a moveable sign to remove the sign from the road if:

- the design, construction or positioning of a moveable sign does not comply with a requirement of this By-law; or
- any other requirement of this By-law is not complied with; or
- the moveable sign unreasonably restricts the use of the Road or endangers the safety of other persons.

13.2 The owner of or other person entitled to recover a moveable sign removed by an authorised person pursuant to section 227(2) of the Act, may be required to pay to the Council any reasonable costs incurred by the Council in removing, storing, and/or disposing of the moveable sign before being entitled to recover the moveable sign.

13.3 The owner, or other person responsible for a moveable sign must remove or relocate the moveable sign at the request of an authorised person:

- 13.3.1 if, in the opinion of an authorised person, and notwithstanding compliance with this By-law, there is any hazard or obstruction or there is likely to be a hazard or obstruction arising out of the location of the moveable sign; or
- 13.3.2 for the purpose of special events, parades, roadworks or in any other circumstances which, in the opinion of the authorised person, require relocation or removal of the moveable sign to protect public safety or to protect or enhance the amenity of a particular locality.

14. Liability of Vehicle Owners

- 14.1 For the purposes of this clause 14, **owner** in relation to a vehicle has the same meaning as contained in section 4 of the Act.
- 14.2 The owner and the driver of a vehicle driven, parked or standing in contravention of this By-law are each guilty of an offence and liable to the penalty as prescribed for that offence.

This By-law was duly made and passed at a meeting of the City of Unley held on 27 June 2022 by an absolute majority of the members for the time being constituting the Council, there being at least two thirds of the members present.

.....
PETER TSOKAS
Chief Executive Officer

SECTION 249 LOCAL GOVERNMENT ACT 1999

CERTIFICATE OF VALIDITY

I, CIMON ANGELA BURKE care of Level 6, 19 Gilles Street, Adelaide in the State of South Australia, being a legal practitioner within the meaning of the *Legal Practitioners Act 1981*, declare that I have examined the following By-law:

City of Unley

By-law No 5 – Dogs By-Law 2022

A By-law to limit the number of dogs kept on premises and for the management and control of dogs in the Council area;

and do certify that in my opinion:

City of Unley

has the power to make the By-law by virtue of the following statutory provisions:

*Local Government Act 1999: sections 238, 246(1), 246(2), 246(3)(a), 246(3)(c), 246(3)(e) and 246(3)(f); and
Dog and Cat Management Act 1995: section 90.*

and the By-law is not in conflict with the *Local Government Act 1999*.

DATED the 6 day of June 2022



.....
Cimon Burke, Legal Practitioner



CITY OF UNLEY

DOGS BY-LAW 2022

By-law No. 5 of 2022

A By-law to limit the number of dogs kept on premises and for the management and control of dogs in the Council's area.

PART 1 – PRELIMINARY

1. Title

This By-law may be cited as the *Dogs By-law 2022* and is By-law No. 5 of the City of Unley.

2. Authorising Law

This By-law is made under section 90(5) of the *Dog and Cat Management Act 1995* and sections 238 and 246 of the Act.

3. Purpose

The objects of this By-law are to control and manage dogs in the Council area:

- 3.1 to reduce the incidence of environmental nuisance caused by dogs;
- 3.2 to promote responsible dog ownership;
- 3.3 to protect the convenience, comfort and safety of members of the public; and
- 3.4 for the good rule and government of the Council area.

4. Commencement, Revocation and Expiry

4.1 The following By-laws previously made by the Council are revoked from the day on which this By-law comes into operation:¹

*By-Law No. 5 – Dogs 2022.*²

4.2 This By-law will expire on 1 January 2030.³

Note-

- 1 Generally, a By-law comes into operation 4 months after the day on which it is gazetted (section 249(5) of the Act).
- 2 Section 253 of the Act provides that the revocation of a By-law by another By-law that contains substantially the same provisions, does not affect certain resolutions such as those applying a By-law to a part or parts of the Council area.
- 3 Pursuant to section 251 of the Act, a By-law will expire on 1 January following the seventh anniversary of the gazettal of the By-law.

5. Application

- 5.1 This By-law operates subject to the Council's *Permits and Penalties By-law 2022*.
- 5.2 Subject to subclause 5.3, this By-law applies throughout the Council's area.
- 5.3 Clauses 10.1 and 11.4 of this By-law only apply in such part or parts of the Council area as the Council may, by resolution direct in accordance with section 246(3)(e) of the Act.

6. Interpretation

In this By-law, unless the contrary intention appears:

- 6.1 **Act** means the *Local Government Act 1999*;
- 6.2 **approved kennel establishment** means a building, structure or premises approved by a relevant authority, pursuant to the *Planning, Development and Infrastructure Act 2016* for the keeping of dogs on a temporary or permanent basis;
- 6.3 **assistance dog** means a dog trained and used for the purpose of assisting a person who is wholly or partially disabled;
- 6.4 **Council** means the City of Unley;
- 6.5 **dog** (except for in clause 7.1) has the same meaning as in the *Dog and Cat Management Act 1995*;
- 6.6 **effective control** means a person exercising effective control of a dog either:
 - 6.6.1 by means of a physical restraint (as defined under the *Dog and Cat Management Act 1995*); or
 - 6.6.2 by command, the dog being in close proximity to the person and the person being able to see the dog at all times;
- 6.7 **keep** includes the provision of food or shelter;
- 6.8 **Local Government land** means land that is owned by or under the Council's care, control or management;
- 6.9 **organised community or sporting event** means a public event (including an event for which an attendance fee is payable) which the Council has permitted on local government land;
- 6.10 **park** has the same meaning as in the *Dog and Cat Management Act 1995*;
- 6.11 **premises** includes land and part thereof whether used or occupied for domestic or non-domestic purposes; and
- 6.12 For the purposes of clause 10 of the By-law, a dog is under **effective control by means of a leash** if the dog is secured to a leash, chain or cord that does not exceed 2 metres in length and the leash, chain or cord is either:
 - 6.12.1 secured to a fixed object; or
 - 6.12.2 held by a person capable of controlling the dog and preventing it from being a nuisance or a danger to other persons.

Note-

Section 12 of the *Legislation Interpretation Act 2021* provides that an expression used in this By-law has, unless the contrary intention appears, the same meaning as in the Acts under which the By-laws was made.

PART 2 – LIMITS ON DOG NUMBERS**7. Limits on Dog Numbers in Private Premises**

- 7.1 Subject to this clause 7, a person must not, without the Council's permission, keep or cause, suffer or permit to be kept, more than two (2) dogs on any premises.
- 7.2 For the purposes of subclause 7.1, **dog** means a dog that is three (3) months of age or older or, a dog that has lost its juvenile teeth.
- 7.3 Clause 7.1 does not apply to:
- 7.3.1 approved kennel establishments operating in accordance with all required approvals and consents; or
- 7.3.2 any other business involving the keeping of dogs provided that the business is registered in accordance with the *Dog and Cat Management Act 1995* and operating in accordance with all required approvals and consents.
- 7.4 The Council may require that premises which are the subject of an application for permission to keep additional dogs, must be inspected by an authorised person for the purpose of assessing the suitability of the premises for housing dogs.
- 7.5 An application for permission to keep an additional dog must be in the form determined by the Council and be accompanied by information regarding:
- 7.5.1 the type and size of the property on which it is proposed to keep the dogs;
- 7.5.2 the manner in which it is proposed that the dogs will be contained; and
- 7.5.3 any other information that the Council requires to ensure proper consideration of the application.
- 7.6 No dog is to be kept on any premises where, in the opinion of an authorised person, there is no secure or appropriate area where a dog may be effectively confined.

PART 3 – DOG CONTROLS**8. Responsibility for Dog**

A person must not allow a dog under his or her possession or control to be a nuisance or danger to any other person or to interfere with or hinder an organised community or sporting event.

9. Dog Exercise Areas

Subject to clauses 10 and 11 of this By-law, a person may enter a park in the Council's area for the purpose of exercising a dog under his or her effective control.

Note-

If a person is exercising a dog in a park as permitted under this clause and the dog is not under effective control as that term is defined by the *Dog and Cat Management Act 1995*, this gives rise to a dog wandering at large offence under section 43(1) of the *Dog and Cat Management Act 1995*, for which the owner of or person responsible for the dog may be liable.

10. Dog on Leash Areas

A person must not, without the Council's permission, allow a dog under that person's control, charge or authority (except an assistance dog that is required to remain off-lead in order to fulfil its functions) to be or remain:

- 10.1 on Local Government land or in public place to which the Council has resolved that this subclause applies; or
- 10.2 on any park or reserve during times when an organised community or sporting event (as approved by the Council) is taking place;

unless the dog is under effective control by means of a leash.

11. Dog Prohibited Areas

A person must not cause or allow a dog under that person's control, charge or authority (except an assistance dog) to be or remain:

- 11.1 within any enclosed area on Local Government land where there is children's play equipment;
- 11.2 within 3 metres of children's play equipment on Local Government land which is not enclosed;
- 11.3 within 3 metres of any exercise equipment installed on Local Government land; or
- 11.4 on any other Local Government land or public place to which the Council has resolved that this subclause applies.

12. Dog Faeces

No person is to allow a dog under that person's control, charge or authority to be in a public place or on Local Government land unless that person has in their possession a bag or other suitable container for the collection and lawful disposal of any faeces that the dog may deposit (for the purpose of complying with their obligation under section 45A(6) of the *Dog and Cat Management Act 1995*).

PART 4 – EXEMPTIONS**13. Council May Grant Exemptions**

- 13.1 The Council may, by notice in writing, on application or on its own initiative, exempt a person (or a class of persons) from the operation of a specified provision of this By-law.
- 13.2 An exemption—
 - 13.2.1 may be granted or refused at the discretion of the Council;
 - 13.2.2 may operate indefinitely or for a period specified in the instrument of exemption; and
 - 13.2.3 is subject to any conditions specified in the instrument of exemption.
- 13.3 The Council may, by notice in writing, vary, revoke or add a condition of an exemption.

- 13.4 The Council may, in its discretion, revoke an exemption for a contravention of a condition of the exemption, or for any other reason it thinks fit.

PART 5 – ENFORCEMENT

14. Orders

- 14.1 If a person engages in conduct that is in contravention of this By-law, an authorised person may order that person:
- 14.1.1 if the conduct is still continuing – to stop the conduct; and
 - 14.1.2 whether or not the conduct is still continuing – to take specified action to remedy the contravention.
- 14.2 A person must comply with an order under this clause.
- 14.3 If a person does not comply with an order, the authorised person may take action reasonably required to have the order carried out, and the Council may seek to recover its costs of any action so taken from the person to whom the order was directed.
- 14.4 However, an authorised person may not use force against a person.

Note-

- For example, an authorised person may order a person to:
- cease keeping more than the permitted number of dogs on that person's premises; or
 - remove a dog from a dog prohibited area.

This By-law was duly made and passed at a meeting of the City of Unley held on 27 June 2022 by an absolute majority of the members for the time being constituting the Council, there being at least two thirds of the members present.

.....
PETER TSOKAS
Chief Executive Officer



Government of South Australia
Dog and Cat Management Board

Level 9
81-95 Waymouth Street
Adelaide SA 5000
GPO Box 1047
Adelaide SA 5001

Ph: 08 8124 4962
ABN 48100971189

www.dogandcatboard.com.au

20 April 2022

Ms. Cimon Burke
Kelledy Jones

E: cburke@kelledyjones.com.au

Dear Cimon,

CITY OF UNLEY – DOGS BY-LAW NO. 5 OF 2022

Thank you for the email dated 29 March 2022 enclosing the relevant information for the City of Unley's draft dogs by-law.

The Dog and Cat Management Board has delegated its power under section 90(5) of the *Dog and Cat Management 1995 Act* (the Act) to make recommendations on draft by-laws to the Manager, Dog and Cat Management.

Having reviewed the draft by-law, I am satisfied the draft by-law is broadly consistent with those of other councils with similar by-laws, and have no recommendations to make.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'Gayle Grieger', written over a circular stamp or seal.

Gayle Grieger
Manager
Dog and Cat Management

From: Bailes, Sarah (DIT) <[REDACTED]>
Sent: Monday, 16 May 2022 4:26 PM
To: Cimon Burke
Cc: Hubbard, Olivia (DIT); Petrovic, Nada (DIT)
Subject: FW: City of Unley - By-law Review 2022 (KJ 210512)

OFFICIAL

Hi Cimon

Apologies for not responding to your email by 11 May. Please find our feedback on the Proposed By-law below:

- **Clause 9.28** – Shared Transport Devices: this clause should commence with “Subject to the *Road Traffic Act 1961*” (see clause 9.33 as an example).
- **Clause 9.28.3.1** – definition of ‘share transport device’: this clause should read “... in connection with a share *transport device scheme...*” (*transport* is missing from the text).

I trust this feedback is of assistance.

Kind regards

Sarah Bailes (she/her)

Senior Project Officer, Legislative Services

Legal, Commercial and Assurance Services

Department for Infrastructure and Transport

T [REDACTED] ([REDACTED]) • E [REDACTED]

Karna Country • Level 7, 50 Flinders St, Adelaide • GPO Box 1533 Adelaide SA 5001 • www.dit.sa.gov.au



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From: Bailes, Sarah (DIT)
Sent: Thursday, 31 March 2022 9:21 AM
To: Cimon Burke <[REDACTED]>
Cc: Hubbard, Olivia (DIT) <[REDACTED]>; Petrovic, Nada (DIT) <[REDACTED]>
Subject: RE: City of Unley - By-law Review 2022 (KJ 210512)

OFFICIAL

Hi Cimon

Thanks for your email. We will endeavour to provide feedback on the Proposed By-law by 11 May 2022.

Kind regards

Sarah Bailes (she/her)

Senior Project Officer, Legislative Services

Legal, Commercial and Assurance Services

Department for Infrastructure and Transport

T [REDACTED] • E [REDACTED]

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From: Petrovic, Nada (DIT) <[REDACTED]>
Sent: Tuesday, 17 May 2022 12:54 PM
To: Cimon Burke
Cc: Hubbard, Olivia (DIT); Bailes, Sarah (DIT)
Subject: FW: City of Unley - By-law Review 2022 (KJ 210512)
Attachments: By-law No. 3 - Local Government Land 2022.pdf; FW: City of Unley - By-law Review 2022 (KJ 210512)

OFFICIAL: Sensitive

Hi Cimon,

Further to Sarah's e-mail (thanks Sarah) providing feedback on clauses 9.28 and 9.28.3.1, I note that clause 9.7.2 is attempting to regulate use of vessels/movement on water.

As previously discussed in relation to the proposed By-law for Port Adelaide/Enfield, our marine and operational policy area has raised similar concerns regarding council attempting to regulate movement of vessels on water rather than just restricting to launching and retrieving, which as I understand DIT is comfortable with.

On this basis we recommend that clause 9.7.2 be deleted.

Happy to discuss.

Kind Regards,

Nada Petrovic (Mon-Thurs, Wed work from hm)
Unit Manager – Legislation
Legal Commercial and Assurance Services Directorate
People and Corporate Service Division
Department for Infrastructure and Transport
Level 7, 50 Flinders Street, Adelaide SA 5000
t [REDACTED] | e [REDACTED] | w www.dpti.sa.gov.au
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From: Cimon Burke [mailto:[REDACTED]]
Sent: Tuesday, 29 March 2022 6:53 PM
To: Petrovic, Nada (DIT) <[REDACTED]>
Cc: Bailes, Sarah (DIT) <[REDACTED]>
Subject: City of Unley - By-law Review 2022 (KJ 210512)

Dear Nada

I **attach** the following By-Law that the City of Unley proposes to make at a future meeting:

- By-Law No. 3 – Local Government Land;

The provisions of the these By-laws apply to all adjacent and subjacent land within the Council's area.

The proposed Local Government Land By-law is based on the Council's existing Local Government Land By-law.

I write to seek feedback from DIT regarding the proposed By-law so that it can be taken into account in preparing the proposed By-law for adoption. We would be grateful to receive a response by 11 May 2022.

We look forward to hearing from you.

Kind regards

Cimon Burke
Lawyer



T. [REDACTED] | M. [REDACTED]

Level 6/19 Gilles Street Adelaide SA 5000 | GPO Box 2024 SA 5001

kelladyjones.com.au

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CITY OF UNLEY

REPORT TO COUNCIL – NATIONAL COMPETITION POLICY

BACKGROUND

There are a number of statutory requirements that apply to the making of by-laws, including under section 247(c) of the *Local Government Act 1999* (the **Act**), which provides:

A by-law made by a council must –

- c. avoid restricting competition to any significant degree unless the council is satisfied that there is evidence that the benefits of the restriction to the community outweigh the costs of the restriction, and that the objectives of the by-law can only be reasonably achieved by the restriction.*

Accordingly, any restriction on competition contained in a proposed by-law must be identified before the Council is in a position to make that by-law. A restriction on competition arises where any provision of the by-law has the potential to impact upon competitive conduct in any market. In general terms, restrictions on competition fall within the following categories:

- regulation of the entry or exit of business entities or individuals in to or out of markets;
- controls on prices or production levels;
- restrictions on the quality, level or location of goods and services;
- restrictions on advertising and promotional activities;
- restrictions on price entitled input used in the production process;
- legislation which is likely to confer significant costs on business; and
- legislation which provides advantages to some business entities or individuals over others.

The purpose of this report is to address the discharging its obligation under section 247(c) of the Act.

REPORT

1. PERMITS AND PENALTIES BY-LAW 2022

Status

This by-law has been reviewed in light of national competition policy and has been identified as one that will not restrict competition.

Objectives of the By-Law

The objectives of the by-law are to:

- a) create a permit system for Council by-laws;
- b) provide for the enforcement of breaches of Council by-laws and fixing penalties; and
- c) clarify the construction of such by-laws.

2. ROADS BY-LAW 2022

Status

This by-law has been reviewed against the requirements of section 247(c) of the Act. Certain provisions of this by-law have been identified as having the potential to restrict competition.

Objectives of the By-law

The objectives of the by-law are to manage and regulate certain uses of roads in the Council's area:

- a) to protect the convenience, comfort and safety of road users and members of the public;
- b) to prevent damage to buildings and structures on roads;
- c) to prevent certain nuisances occurring on roads; and
- d) for the good rule and government of the Council's area.

Potential Restrictions on Competition

Clause 7 provides that certain activities on a road require the permission of the Council. The Council may attach conditions to any grant of permission. Further, the Council may vary the conditions attaching to a permit or revoke a permit at any time by notice in writing to the permit holder.

Where an activity that is subject to the requirement to obtain permission is an activity undertaken as an incidence of competition within a market, then the requirements to obtain the Council's permission is a restriction on competition. Restrictions on competition will arise where a person is seeking to utilise a road for a business activity.

The use of public roads for business purposes is prohibited by section 222 of the Act except where the Council permits the activity. Section 222 of the Act was considered during the

legislation review of the *Local Government Bill 1999*, during which Parliament concluded that the benefits of the provision outweigh the costs.

The proposed by-law does not restrict competition to any greater degree than section 222 of the Act. On this basis, there is no need to further analyse the proposed by-law for the purposes of section 247(c) of the Act.

3. LOCAL GOVERNMENT LAND BY-LAW 2022

Status

Certain provisions of this by-law have been identified as having the potential to restrict competition.

Objectives of the By-law

The objectives of the by-law are to regulate the access to and use of Local Government land (other than roads), and certain public places:

- a) to prevent and mitigate nuisances;
- b) to prevent damage to Local Government land;
- c) to protect the convenience, comfort and safety of members of the public;
- d) to enhance the amenity of the Council area; and
- e) for the good rule and government of the Council area.

Potential Restrictions on Competition

The following provisions of the by-law have the potential to restrict competition:

- Subclauses 5.3 and 5.4 provide that certain provisions of clauses 9 and 10 will only apply in respect of certain areas of the Council as determined by the Council;
- Clause 7 gives the Council a general power to close, regulate or restrict access to Local Government land for specified times and days and to fix fees or charges payable for entry onto Local Government land;
- Clause 9 provides that certain activities require the permission of the Council; "*permission*" means the permission of the Council given in a permit, the form of which is to be determined by the Council in accordance with the *Permits and Penalties By-law 2019*. The Council may attach conditions to a grant of permission as it thinks fit, and may vary or revoke such conditions or impose new conditions by notice in writing to the permit holder; permit holders are to comply with every such condition. The Council may revoke a permit at any time by notice in writing to the permit holder;
- Clause 10 provides that certain activities are prohibited on Local Government land in the Council's area; and
- Clause 11 requires a person's compliance with reasonable directions from an authorised person relating to that person's use of Local Government land, the person's

conduct and behaviour on the land, that person's safety on the land and the safety and enjoyment of the land by other persons.

The provisions restricting access to Local Government land, prohibiting certain activities and requiring persons to obtain a permit for other activities, have the potential to restrict competition by limiting the number of providers of goods or services using Local Government land, and/or by restricting the area a permit holder may occupy, or the manner in which they may conduct business.

The by-law contains an administrative discretion that can be exercised selectively to grant permission (with conditions) for certain activities to be carried out in certain circumstances. However, the Council can ensure that reasonable and objective criteria are used in the exercise of administrative discretion by way of appropriate policy implementation.

Alternative Means of Achieving the Same Result

There are no identified alternative means of regulating the use of and access to Local Government land as provided for in this by-law.

Do the Benefits Outweigh the Costs to the Community?

The costs to the community may include:

- a) administrative costs in applying for a permit, if necessary;
- b) any permit fees; and
- c) the cost of compliance with the by-law, for example, relocating the activity to a suitable location.

The costs to the Council will include:

- a) administrative costs in making the by-law;
- b) administrative costs in considering permit applications; and
- c) staffing costs in connection with the administration and enforcement of the by-law.

Benefits to the community will include:

- a) the proper management of Local Government land on behalf of the community;
- b) the protection of Council property, which is critical for its long-term sustainability; and
- c) a reduction in the level of inconvenience that could be caused to members of the public by unregulated conduct on Local Government land.

Based on a review of the by-law, the Administration considers that the benefits of the proper management and regulation of the use of and access to Local Government land outweigh the potential restrictions on competition posed by this by-law.

4. MOVEABLE SIGNS BY-LAW 2022

Status

The proposed by-law has been reviewed against the requirements of section 247(c) of the Act. The review has concluded that:

- a) there are restrictions on competition contained in the by-law;
- b) some of these restrictions restrict competition to a significant degree;
- c) the objectives of the by-laws containing the restrictions can only be achieved by restricting competition; and
- d) the public benefits of the restrictions outweigh the costs of those restrictions.

Objectives of the By-Law

The objectives of the by-law are to set standards for moveable signs on roads and to provide conditions for the placement of such signs. These objectives include:

- a) the prevention of nuisances;
- b) protecting the convenience, comfort and safety of road users and members of the public;
- c) protecting or enhancing the amenity of the Council's area; and
- d) ensuring that moveable signs do not unreasonably restrict the use of a road.

Potential Restrictions on Competition

Section 226(1) of the Act enables a person to place a moveable sign on a road without an authorisation or permit under Chapter 11, Part 2 of the Act if:

- a) the design and structure of the sign complies with the requirements of the Council's by-laws;
- b) the sign is placed in a position that complies with the requirements of the Council's by-laws;
- c) any other relevant requirements of the Council's by-laws are complied with; and
- d) the sign does not unreasonably:
 - i. restrict the use of the road; or
 - ii. endanger the safety of members of the public.

• **Clause 7: Design, construction and appearance**

Clauses 7 and 9 place restrictions on the construction, design and appearance of moveable signs. This potentially restricts product innovation.

• **Clauses 8 and 11: Placement and restrictions**

Clauses 8 and 11 restrict the placement of a moveable sign. This may inadvertently restrict competitive behaviour and may preclude some businesses from being able to use moveable signs for advertising.

A restriction on competition will restrict competition to a significant degree where the impact on competition is more than nominal or trivial.

The restrictions contained in the proposed by-law are highly prescriptive and are likely to have a significant effect on competition in the market for moveable signs. There may also be significant impacts for other businesses required to comply with the by-law. However, the by-law does not prevent the advertising of businesses. It merely regulates the manner in which this occurs.

In the absence of the proposed by-law, a person would need to seek an authorisation or permit under section 221 or section 222 of the Act. An authorisation or permit under these provisions would also achieve the objective. However, rather than requirements being stated in a by-law any requirements would be conditions on the authorisation or permit. This could mean that there would be a less standardised approach to moveable signs than is achieved by the proposed by-law.

Parliament has expressly indicated that the regulation of moveable signs on a road can, within the terms of section 226 of the Act be regulated by Councils. The public policy preference, therefore, is for by-laws to govern the design, structure and placement of moveable signs on roads. In the context of section 226 of the Act, the optimal means of achieving the objective is through the proposed by-law.

In any event, the by-law contains an administrative discretion such that the Council may grant permission (with conditions) for the display of a moveable sign on a road which is otherwise contrary to the controls under the by-law relating to the construction and placement of moveable signs. The Council can ensure that reasonable and objective criteria are used in the exercise of the administrative discretion by way of appropriate policy implementation.

Alternative Means of Achieving the Same Result

There are no identified alternative means of regulating the placement of moveable signs within the Council's area.

Do the Benefits of the By-Law Outweigh the Costs to the Community?

The costs to the community may include:

- a) the costs of compliance with conditions specified in the by-law; and
- b) administrative costs in obtaining a permit, if necessary.

The costs to the Council will include:

- a) the administrative costs of making the by-law; and
- b) staffing costs in connection with the administration and enforcement of the by-law.

The benefits to the community will include:

- a) the proper management of moveable signs on roads on behalf of the community to ensure and maintain road safety;
- b) the protection of Council property and other property within the Council's area;
- c) the protection and enhancement of the amenity of the Council's area;
- d) a reduction in the level of inconvenience that could be caused to members of the public if the placement of moveable signs was not regulated.

The benefits to the community are significant. Accordingly, based on a review of the by-law, the Administration considers that the benefits of the effective management of moveable signs on roads within the Council area outweigh the potential restrictions on competition posed by this by-law.

5. DOGS BY-LAW 2022

Status

The by-law has been reviewed in light of national competition policy and has been identified as one that will not restrict competition or otherwise unreasonably restrict or unduly burden business activities.

This is on the basis that the limitations on the number of dogs that may be kept on any premises as prescribed by the by-law (i.e. which has the potential to operate to restrict competition) do not apply to:

- approved kennel establishments operating in accordance with all required approvals and consents; and
- premises of a business that involves the keeping of dogs provided that the business is registered in accordance with the *Dog and Cat Management Act 1995*.

Objectives of the By-law

The objectives of this by-law are to control and manage dogs in the Council's area:

- a) to reduce the incidence of environmental nuisance caused by dogs; and
- b) to promote responsible dog ownership; and
- c) to protect the convenience, comfort and safety of members of the public; and
- d) for the good rule and government of the Council's area.



COMMUNITY
Engagement
**SUMMARY
REPORT**

**Council By-law
Review**



Council By-law Review



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1 INTRODUCTION

The purpose of this engagement was to receive feedback from the community on the proposed By-laws and to satisfy Council's legislative obligation to consult under section 249 of the *Local Government Act 1999*. This report aims to provide a summary of the consultation findings.

2 BACKGROUND

Councils in South Australia are given the general power, amongst other specific powers, to establish by-laws for the good rule and government of the area, and for the convenience, comfort and safety of its community. By-laws ensure that Council is able to respond to specific issues within the local area.

The City of Unley currently has five By-laws that are set to expire on 1 January 2023. As the By-laws are automatically set to expire on this date, new By-laws are required to be made and a by-law review process must be undertaken.

Council undertook a review of its current By-laws and sought assistance from its legal practitioner to ensure the By-laws were relevant, effective and up to date with current legislative requirements.

Council endorsed five proposed By-laws for public consultation on 28 March 2022.

3 CONSULTATION METHODOLOGY

Public consultation occurred between 29 April and 23 May 2022.

The community was engaged through a Your Say Unley survey titled *Council By-law Review 2022*. The survey sought to ascertain the levels of support for the proposed By-laws and whether there were any concerns or suggested amendments.

Community feedback was invited through:

- online survey through Your Say Unley;
- emailing a submission to pobox1@unley.sa.gov.au;
- posting a submission to the Chief Executive Officer, PO Box 1, Unley SA 5061; or
- completing a hard copy survey available from the Unley Civic Centre or any Council library or community centre.

Various marketing and communication methods were used to advise the community of the opportunity to provide feedback, including:

- social media promotion on Council's Facebook, Twitter and Instagram pages (including specific information as to why by-laws are relevant to everyday life in the City of Unley);
- a public notice in *the Advertiser* on Saturday 30 April 2022;
- article in E-newsletter sent to the Your Say Unley database (2,339 subscribers);
- display on the LED screen on Oxford Terrace;
- display on the smart screens located at Heywood Park and on King William Road;
- news article on the City of Unley website; and
- poster displays at the Unley Civic Centre and all Council community centres and libraries.

4 FINDINGS AND RESULTS

A total of 49 participants provided feedback through the online survey or via direct email. Participants were asked whether they supported each By-law and were provided with a choice of three responses:

- Yes
- No
- Partially

Data was analysed using the number of responses as a percentage of the total number of individuals answering the question. Please note that individuals could skip questions and did not necessarily complete all questions.

The following information includes extracts from the Your Say Unley engagement report showing the level of support for each proposed By-law.

This report also presents all written feedback received and is displayed as verbatim comments in Appendix 1. Each participant was assigned a unique ID number to indicate where they provided comments on more than one proposed By-law.

To demonstrate that Council has given reasonable consideration to all submissions received on the proposed By-laws (in accordance with section 249(2) of the *Local Government Act 1999*), Administration have reviewed all survey responses and have provided officer comments where appropriate. Officer Comments can also be found in Appendix 1.

Permits and Penalties By-law No. 1 of 2022

Do you support By-law No. 1 – Permits and Penalties?

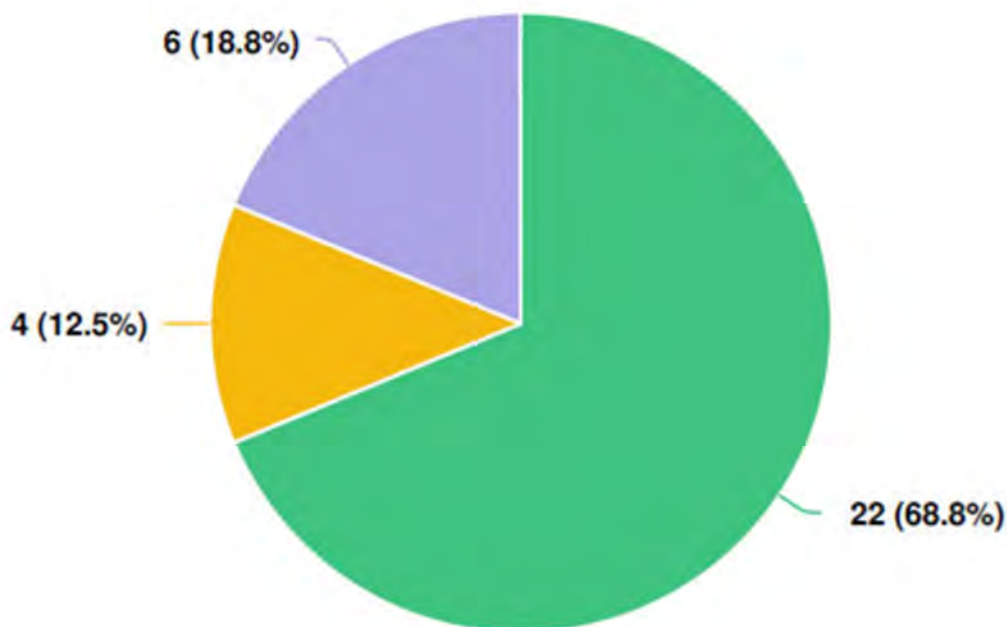
32 people provided a response.

Overall, 68.8% of people indicated that they support the By-law.

4 comments were received. Comments suggested that the community were comfortable with the By-law, however, they expect Council to adequately signpost and educate the community about the By-laws.

Officer comments in response to these concerns can be found in appendix 1 – page 9.

Extract from Your Say Unley Engagement Report:



Question options

- Yes
- No
- Partially

Optional question (32 response(s), 17 skipped)

Question type: Radio Button Question



Roads By-law No. 2 of 2022

Do you support By-law No. 2 – Roads?

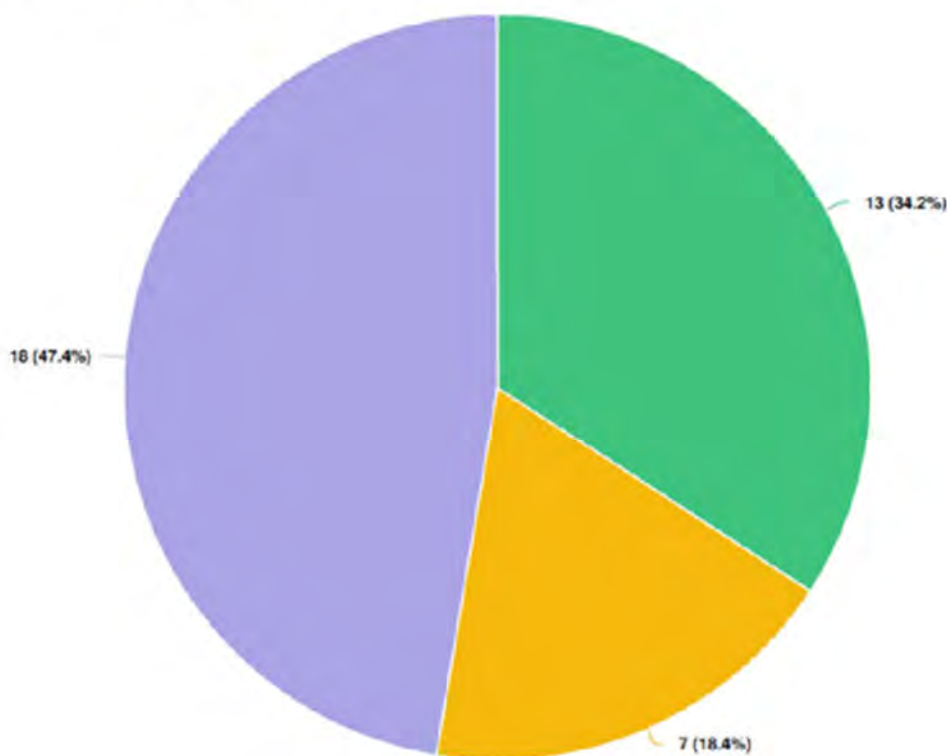
38 people provided a response.

47.4% of people indicated that they partially support the By-law and 34.2% of people indicated that they support the By-law.

31 comments were received. The majority of comments related to the proposed clause 7.8.2. Administration have considered the implications of the clause and have removed it from the By-law in response to community concerns.

Officer comments in response community feedback on this By-law can be found in appendix 1 – page 10.

Extract from Your Say Unley Engagement Report:



Question options

- Yes
- No
- Partially

Optional question (38 response(s), 11 skipped)

Question type: Radio Button Question



Local Government Land By-law No. 3 of 2022

Do you support By-law No. 3 – Local Government Land?

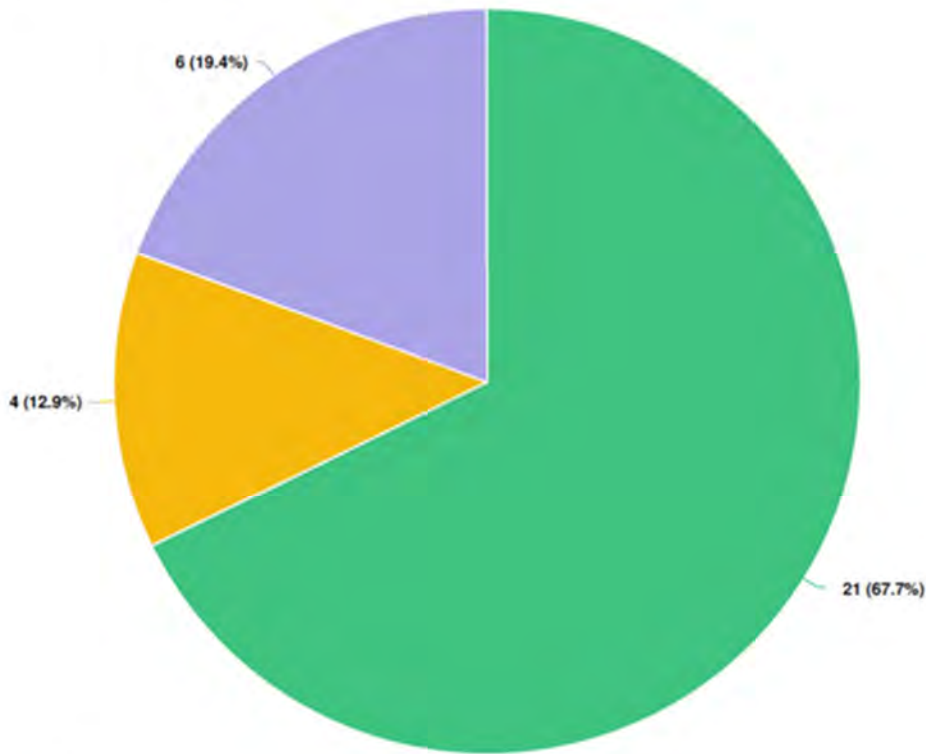
31 people provided a response.

67.7% of people indicated that they support the By-law.

8 comments were received. People raised concerns about needing to obtain permission to plant vegetation on Local Government land and the restrictions imposed on model aircrafts and drones.

Officer comments in response to these concerns can be found in appendix 1 – page 21.

Extract from Your Say Unley Engagement Report:



Question options

- Yes
- No
- Partially

Optional question (31 response(s), 18 skipped)

Question type: Radio Button Question



Moveable Signs By-law No. 4 of 2022

Do you support By-law No. 4 – Moveable Signs?

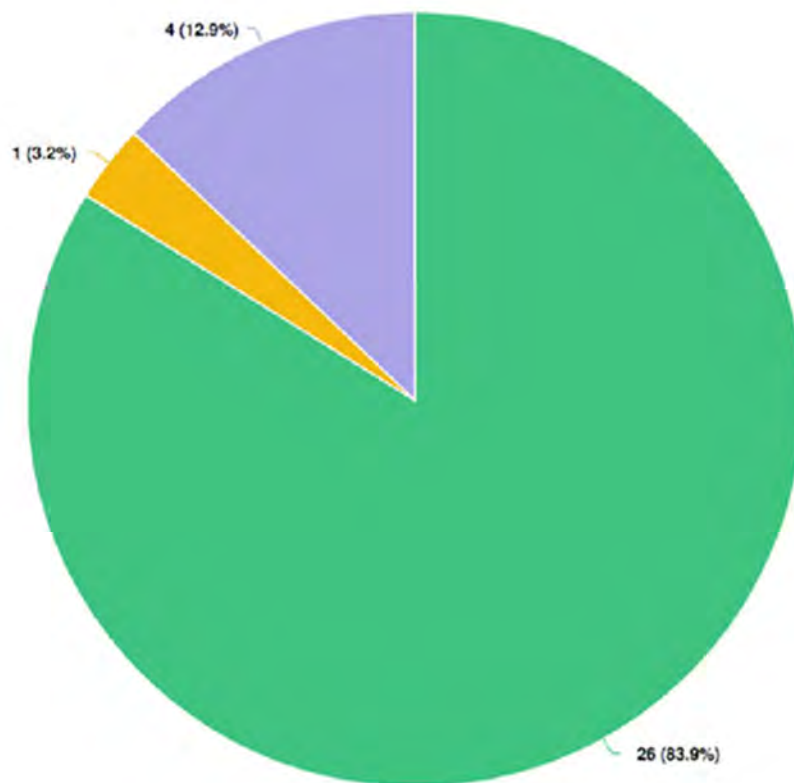
31 people provided a response.

83.9% of people indicated that they support the By-law.

4 comments were received. Comments were varied and showed no obvious trend. One participant raised concerns with moveable signs restricting access to footpaths.

Officer comments in response to these concerns can be found in appendix 1 – page 22.

Extract from Your Say Unley Engagement Report:



Question options

Yes No Partially

Optional question (31 response(s), 18 skipped)

Question type: Radio Button Question

Dogs By-law No. 5 of 2022

Do you support By-law No. 5 – Dogs?

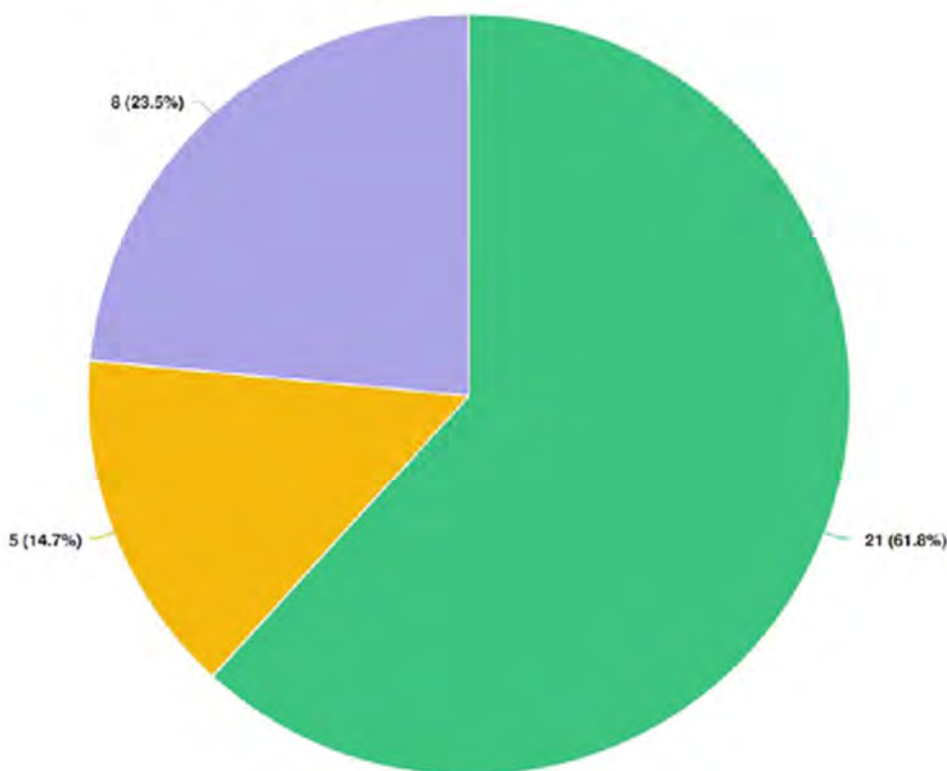
34 people provided a response.

61.8% of people indicated that they support the By-law.

14 comments were received. Feedback received covered topics such as the regulation of dog barking, the number of dogs allowed to be kept on a property (mixed feedback both supportive and unsupportive of the 2 dog limit), the regulation of cats and dog on and off leash areas.

Officer comments in response can be found in appendix 1 – page 23.

Extract from Your Say Unley Engagement Report:



Question options

- Yes
- No
- Partially

*Optional question (34 response(s), 15 skipped)
Question type: Radio Button Question*

5 APPENDIX 1 – RESPONSES & OFFICER COMMENTS

| BY-LAW NO. 1 – PERMITS & PENALTIES | | |
|------------------------------------|---|--|
| ID | SURVEY RESPONSE | OFFICER COMMENTS |
| 1 | it seems to be balanced | Nil, taken as a comment. |
| 2 | No Comments | Nil. |
| 3 | I support the By Law save that it must be a requirement for council to signpost such restrictions in parks. For example I must know (without having to look up the By-Law) that I can't drink liquor in a given park if council determines that restriction should apply to that park. | When Council makes a By-law about access to or use of a particular piece of Local Government land, a sign is erected in a prominent position on, or in the immediate vicinity of, the land to which the By-law applies to ensure the community are informed. |
| 4 | very open ended and subjective. | Nil, taken as a comment. |
| 5 | n/a | Nil. |
| 6 | Will there be situations changes will create confusion? How will permits or penalties be clearly and easily understood and accessible by the community and businesses operating in Unley. Also what impacts would there be if it affects prior created scenarios before by law is approved? | All By-laws are accessible on Council's website and available for purchase at Council's Principal Office. Council takes a practical approach to the enforcement of By-laws in accordance with our Compliance Policy. Council recognises that education is vital to ensuring that the community have the knowledge to achieve compliance and considers prevention of a breach preferable to taking action after a breach has occurred. Council's current By-laws will apply until the new By-laws commence. |

| BY-LAW NO. 2 – ROADS | | |
|----------------------|---|---|
| ID | SURVEY RESPONSE | OFFICER COMMENTS |
| 7 | I do not agree with article 7.8.2 which makes it an offence to lock your bicycle to anything but a bike rack. I have never heard of such a bylaw in any jurisdiction anywhere in Australia and wonder why it was deemed necessary here. I note that many (busy!) places have very few bike racks and those who choose to cycle are forced to lock their bikes to fences and signposts. Furthermore, most parts of Unley have NO bike racks and are difficult to park one's bike in now, even when it is not an illegal activity. I am concerned that this law will act to discourage the choice to cycle and hence be contrary to the council's aims to INCREASE cycling mode share and active travel in general. | The <i>Roads By-law No. 2 of 2022</i> has been amended to remove clause 7.8.2 in response to community concern. Clause 7.8.1 is a general obstruction clause and will apply to bicycles, scooters and other mobility devices that cause an obstruction or hazard. |
| 8 | Clause 7.8.2 is not practical. A bicycle can be used as a means of transport within the city to many places, a lot of these would not have a dedicated facility to lock the bicycle up to. The proposal would have the effect of reducing bicycle usage by an unnecessary requirement. Just a requirement to not block access is all that is necessary. | Same as above. |
| 9 | In particular with regards to 7.8.2.1. Given shortage of bicycle racks outside of shops, cafes etc this by-law effectively discourages the use of bicycle transport. Cycling is a sustainable form of transport, that needs more encouragement and facilitation, not criminalisation! | Same as above. |
| 1 | its good | Nil, taken as a comment. |

| | | |
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| 2 | <p>Clause 7.14.2.3 makes it almost impossible to comply with at our premises on Young/Clark Streets as major trees align the footpath without space. To comply with this By Law we would need to put our bins in our driveway which is not practical. For the last 25 years our bins have been placed under major trees on Clark Street and that has never been an issue for collection albeit that is contrary to By Law #2 Clause 7.14.2.3. Maybe you need to reword this Clause??</p> | <p>The <i>Roads By-law No. 2 of 2022</i> has been amended to remove clause 7.14.2.2 (reference to placing bins under the overhanging branches of a tree).</p> <p>Council Administration has recognised that this issue may not be isolated to one property. Clause 7.14.2.4 allows Council to issue a direction to a person who places their bin under the overhanging branches of a tree if it is, or might, cause damage to the tree during bin collection.</p> |
| 10 | <p>I think the wording of the bicycle parking needs to be considered such that it is only if causing an obstruction. Council needs to consider the provision of additional dedicated bike parking if this is proposed.</p> | <p>See officer comments for survey response 1.</p> |
| 3 | <p>As I read it the by law prohibits bicycle parking on footpaths; as a resident and daily cyclist this means access to Unley by bike will be severely restricted. If there are areas of the Council district - I must admit I don't see them- for which bicycle parking on footpaths is becoming problematic then that should be dealt with on a case by case basis.. just as it is for car parking.</p> | <p>See officer comments for survey response 1.</p> |
| 11 | <p>This By-law is laughable! I can't believe council wastes time , money and resources on this stupidity. Take a stroll along Cross Road and ask yourself if the amenity, noise, rubbish, pollution and general environment are acceptable. The answer is NO! Yet Unley council persists with this stupid insular approach and wastes rate payer funds whilst doing absolutely nothing to address the growing traffic density, noisy exhaust brakes, exhaust particulates. This is NOT supporting the interests of ALL ratepayers in the Unley Community. Stop wasting time and money and do your job!</p> | <p>Nil, taken as a comment.</p> |
| 12 | <p>I strongly object to the bicycle parking clause: '2.7.8.2.1 except on a structure or space specifically designed and set aside by the Council for that purpose or, a structure which the Council has authorised to be used for that purpose; and bicycles over larger, environment destroying motor vehicles.' Clause 2.7.8.2.2 is entirely sufficient to address problems with bicycles causing 'an</p> | <p>See officer comments for survey response 1.</p> |

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| | <p>obstruction or unreasonable hazard'. (Fossil fuel) powered vehicles are destroying our environment. (Significantly) increasing the use of bicycles instead of cars is a clear solution this problem. It is therefore vital all possible steps are taken to encourage bicycle use. Limiting people to only parking bicycles in the very small number of places specifically allocated is completely contrary to this vital need. Also it is well known by jurisdictions who actively encourage bicycle use that people riding bicycles translate into more visits to commercial premises. Cars are large and unwieldy in (sub)urban locations - people driving cars are less likely to stop on impulse to visit and spend money at a commercial premises- shop, cafe etc. Areas that encourage more visits by people on bicycles can also be made more inviting for people to visit - they make the area safer, quieter and as bicycles take up less space, more space can be dedicated to facilities/environmental elements such as larger pedestrian areas, street planting etc that encourage more people to visit no matter what their mode of transport If this law is enacted I would certainly visit Unley retailers/hospitality locations less often - instead opting to take my business to locations nearby in Mitcham, Marion and other adjoining areas where bicycle use is not actively alienated as this clause would do. Surveys show that more people want to ride bikes but are put off by factors such a a lack of facilities like places to park. This clause will do nothing useful and worse will discourage people from visiting Unley.</p> | |
| 13 | Bicycles locked to trees/posts should still be allowed | See officer comments for survey response 1. |
| 14 | With respect to infringements of the provisions regarding shared transport devices, it is unclear who is responsible for any infringement (the owner or person who hires the device) and how a penalty would be assessed. | <p>The clause captures users of Shared Transport Devices. Operators have a permit in place with Council that they must comply with.</p> <p>Any conditions relating to this clause must be published on Council's website.</p> <p>Penalties and expiation fees are set in the <i>Permits and Penalties By-law No. 1 of 2022</i>.</p> |
| 5 | n/a | Nil. |

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| 15 | Election advertising signs t be BANNED .. | <p>In accordance with section 226(2a) of the <i>Local Government Act 1999</i>, election advertising posters in relation to Local Government elections are prohibited on public roads (subject to regulations).</p> <p>Council cannot prohibit the display of signs related to a State or Commonwealth election.</p> |
| 16 | <p>Who will be monitoring these new provisions? I am not going to report a neighbour because they are a bit slow in bringing in their bins. It is unlikely that a Council officer will see the person going through my bins at 7.00 am, and if I see her, there does not seem to be much point in reporting it. (I think this relates to by-law 3.) Why is the time by which bins must be brought in this set of by laws (ie number 2), and the time before which bins are not to be put out in a different set of by-laws (in number 3)? How is this information going to be disseminated?</p> | <p>Council Inspectors are Authorised Officers and will investigate and enforce the By-law if required.</p> <p>Information regarding the removal of waste containers from the road will be provided with the yearly waste collection calendar to ensure the community are informed.</p> |
| 17 | <p>As a bike rider I am aware there are very few suitable parking spots to lock my bike but I try to not obstruct vehicles or pedestrians. Hire scooters also have the same issue particularly as they become more popular and don't belong to an individual so more likely to obstruct.</p> | <p>See officer comments for survey response 1.</p> |
| 18 | <p>I am a cyclist and I need to attach my bike to something in order to prevent it from being stolen. It may be a bench, tree, post, as there are not enough bike stands in the Unley area (or that matter in Adelaide) available to attach my bike. Penalising cyclists is not encouraging residents of Unley to maintain their health and get out of their cars. I think that an exemption should be made for cyclists in the bylaws.</p> | <p>See officer comments for survey response 1.</p> |

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| 19 | Obstructions - do not agree with Council imposing that bicycles can only be locked to bike racks of which are scarce, impractical design and capacity insufficient. Bicycles are not heavy road users nor do they take up car spaces. Majority of cyclists are bike park conscientious. The matter is so benign in nature that does not warrant a bylaw which completely suffocates cyclists in Unley and undoing the work Unley Council has injected into encouraging cycling with improved bike lanes, aware of cyclist signs, 40 speed zone etc | See officer comments for survey response 1. |
| 20 | It is ridiculous that bikes must only be attached to bike racks. There are very few in the council and attaching to other features such as posts where it doesn't impede others is not a problem. | See officer comments for survey response 1. |
| 21 | Should be permitted to lock bicycles to street signs etc. so long as they do not obstruct pedestrian or vehicular traffic | See officer comments for survey response 1. |
| 22 | 7.8.2.1 is unrealistic given the lack of dedicated bike structures throughout the Council area. It is an enormous disincentive for bike riders at a time when the community should be encouraging bike riding as an alternative to using a car. 7.14 While I understand that desire to restrict the amount of time that bins remain on roads, lanes and footpaths, 7.14.2 and 7.14.3 are too restrictive. There are times when it is not possible for householders to meet these timelines. There are times when householders need to put bins out earlier or bring them in than the proposed timeframe, for example, when householders are travelling for short periods or may be hospitalised or ill at home for short periods and so on. This clause does not take into account the varied reasons why bins might, from time-to-time be left on the road, lanes or footpaths for longer than is desired. | See officer comments for survey response 1. |
| 23 | I do not support the clause 7.8.2 making bike parking against anything other than bike racks. There is not sufficient bike parking in the city, and this rule will disuade people from cycling if there are laws against locking up bikes securely. This measure will also negatively affect businesses without bike parking. The city is trying to encourage cycling, and this measure seems to be at odds with that. Please update this to only prohibit bike parking that restricts or blocks paths or access. I believe that's the desired outcome for this update? | See officer comments for survey response 1. |

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| 24 | I object strongly to clause 7.8.2 of the proposed Roads Bylaw 2022. As a resident and regular cyclist in the Unley area, I consider the proposed changes to the bylaw to greatly reduce the city's accessibility to those who choose to cycle, in direct contradiction to many of the City's current strategies. I urge elected members and council administration to reconsider the proposed law. | See officer comments for survey response 1. |
| 25 | The by-law to require all bicycles to be locked only to a bike rack is totally impractical when there are so few bike racks available around the local streets and will deter cycling. If I choose to ride to a commercial/retail facility in Unley without private off-street bicycle parking, where do I leave a bicycle if there are no on-street bicycle racks? This proposed by-law also contradicts with the provisions of the by-law relating to shared transport devices where by definition the bicycles have to be left somewhere, which may not be close to bicycle parking. The by-law should only deal with not parking bicycles so as to cause an obstruction until such time as Council has made adequate bicycle parking provision throughout the Council area. | See officer comments for survey response 1. |
| 26 | I write on behalf of the [REDACTED] to provide comment on the proposed amendments to Council By-law No. 2 - Roads. [REDACTED] has been provided commentary by [REDACTED] on the proposal and wishes to express support for all comments made in their submission to Council. We recognise all the progress that the City of Unley Council and staff have made to promote cycling and sustainable transport, cementing Unley as a leader in South Australia for active travel. It is truly worth celebrating how much progress has been made to provide safe and sustainable transport options to residents and visitors of all ages and abilities. However, with reference to the by-law, [REDACTED] asserts that article 7.8.2 is a measure that makes it unnecessarily difficult for cyclists to travel and visit businesses and services due to the extant poor availability of bike racks. Notably, the availability of bike racks is largely limited to Council properties such as libraries and parks, and the quality of bike racks is variable. Other major districts where cyclists park their bikes such as Duthy St, Unley Rd, Fullarton Rd are so poorly furnished with bike parking that clause article 7.8.2 effectively prevents cyclists from accessing these areas. Frustratingly, this article overlooks the consistent physical barriers that parked motor vehicles provide | See officer comments for survey response 1. |



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| | <p>to effective waste collection, preventing use of bicycle lanes, blocking safe pedestrian crossings and ramps, blocking pedestrian views at crossing points (eg George St/Charles Walk) and blocking pathways themselves by parking on driveways. Many of these behaviours are not treated as offences or are at least not enforced by Council. In areas where cyclists are affixing their bikes to signposts (etc), there is clear need for formal facilities to be installed, not for punitive measures which discourage cycling there in the first place. ██████ encourages Unley Council to adopt the recommendations of ██████. Additionally, we encourage Council to look for effective, practical solutions such as converting select on-road car park spaces to bicycle parking. Unley has created so many opportunities for transitions to active and sustainable transport. This proposed amendment would work directly against all of the Council's hard work in achieving those transitions. I trust you will give these comments due consideration.</p> | |
| 27 | <p>I write to support ██████ criticism of bylaws precluding the affixing of bikes to other than designated bike racks. This bylaw will be met with civil disobedience unless there is a dramatic increase in cycle racks in shopping precincts</p> | <p>See officer comments for survey response 1.</p> |
| 28 | <p>Please accept this submission from the committee and members of the ██████. This submission is prepared by the ██████ on behalf of our 230+ current members to ensure the interests of people who cycle, walk and use mobility aids in, to and through our City are met. The concerns raised by our members are outlined here for your consideration. We would like to express our concern regarding the proposed Roads Bylaw 2022 as published for public consultation on the 29th of April 2022. We are particularly concerned with Clause 7.8.2: Obstructions and its associated subclauses: 7.8.1 Erect, install, place or maintain or cause to be erected, installed, placed or maintained any structure, object or material of any kind so as to obstruct a road, footway, water-channel, vegetation, or watercourse in a road or cause a hazard to users of the road. 7.8.2 Lock, affix, place or leave a bicycle, scooter or other mobility device on a road: 7.8.2.1 except on a structure or space specifically designed and set aside by the Council for that purpose or, a structure which the Council has authorised to be used for that purpose; and 7.8.2.2 in any event, in such a</p> | <p>See officer comments for survey response 1.</p> |



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| <p>manner that the bicycle, scooter or device may cause an obstruction or unreasonable hazard to road users Reducing access for cyclists in the city As proposed, we believe that clause 7.8.2 will make it virtually impossible for cyclists to park their bicycles on any public roads in Unley. The city has very few bicycle parking facilities as it currently stands. Of these few structures, many of them are not easy to identify, are poorly located or are poorly designed. For example: • Duthy Street has only 4 bike hoops along its entire length • Goodwood Road shopping precinct (eastern side) has only three narrow bicycle hoops which cannot support a bicycle if it has shopping panniers, a rear basket or child seat attached. • King William Road – it is unclear exactly how many bike racks are in this precinct partly because they are unrecognisable as bike parking facilities. It is difficult to attach a bike to the racks and the sharp edges risk damaging the bike. • Unley Road has very few bike racks, especially outside of the area adjacent to council and the shopping centre. Furthermore, the proposed bylaw does not contain any list of 'authorised' structures or spaces for bike parking. We are concerned that there is no guarantee for this list to be created in a timely manner, if at all. In the absence of a comprehensive and large-scale rollout of bike parking across the council area, the proposed bylaw would effectively render most of the city as inaccessible by bike. This lack of bike parking contrasts starkly with the many thousands of on-road car parks across the City of Unley. Motorists expect parking spaces outside shops and businesses yet end of trip facilities for cyclists are largely ignored. A member of the [REDACTED] made the following comment on Facebook which puts in very real terms the effects that the proposed bylaw would have on their daily lives: 'According to that by-law I'm unable to cycle to the pharmacy on Anzac Highway, since there are no dedicated bike racks anywhere nearby. Chaining my bike to a street sign or post isn't blocking access to anybody.' Contradicting council strategy "...the availability and usability of bicycle parking is critical to the viability of the bicycle as a mode of transport. By providing bicycle parking ... bicycle use can be encouraged and high-value urban space can be utilised more efficiently. Austroads Research Report AP-R528-16 Bicycle Parking Facilities: Updating the Austroads Guide to Traffic Management Disincentivizing cycling by severely limiting access to legal bike parking options directly contradicts several of Unley Council's strategies, from the overarching community plan right through to the</p> | |
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| <p>various implementation strategies. At the highest level, discouraging cycling goes against the objectives of the City of Unley Community Plan 2033 to create a community that is 'active, healthy and safe' (1.1) as well as 'connected and accessible' (1.5). These objectives also guide the principles of the city's Integrated Transport Strategy, whose first focus area is active transport. The strategy recognises that Unley has the highest rate of cycling (3.9%) of any local government area in the state, with an explicit target of doubling this rate to 7.4%. It is hard to see how making cycle parking more difficult is compatible with this, especially given one of the Key Programs of the focus area is to 'Actively promote the use of cycling and walking across all community age groups'. Indeed, the promotion of cycling is so important to the council that cycling has its own strategy (shared with walking) - the successful City of Unley Walking and Cycling Plan 2016-2021 whose successor is currently in development. In addition to the above, the promotion of cycling plays a role in many of the council's other published strategies. In the Active Ageing Strategy (2020), Strategy 6 (Cycling) in Focus Area 2 (Transport) has the ongoing objective of 'Opportunities for cycling throughout the city are optimised through the expansion of Council's bicycle network, support and infrastructure.' The Living Well strategy's second focus area is for 'A healthy and active community inside and out'. Finally, discouraging cycling would also go against the objective to 'Increase Wellbeing and resilience' of the Living Young 2018-2021 strategy with its images of bicycle wheels and desired outcomes such as 'developing the skills to be safe and confident while being active' (we know cycling is one of the main ways that young people who can't drive get around in our city)! Given the many examples cited above of the importance that council places in growing cycling in our area, we struggle to understand why they are now proposing a bylaw which would directly act as a disincentive to people choosing to cycle. Redundancy Finally, the [REDACTED] would like to acknowledge the real concern that some members of our community have raised around bicycles obstructing the path of pedestrians and those with mobility aids. We sympathise with this issue, especially given the narrow footpaths over much of the council area. However, if the intent of this bylaw is to prevent obstruction then we feel that clause 7.8.2 is irrelevant as it does not address the issue of obstruction. The issue of obstruction is effectively covered in clause 7.8.1. as bicycles can be included as objects</p> | |
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| | <p>affected by the clause. In summary, we object strongly to clause 7.8.2 of the proposed Roads Bylaw 2022. We believe that the bylaw as it currently stands will greatly reduce the city's accessibility to those who choose to cycle, in direct contradiction to many of the City's current strategies. We urge elected members and council administration to reconsider the proposed law so that our city can remain South Australia's unquestioned leader in walking and cycling.</p> | |
| 29 | <p>I was just wanting to ask a question to clarify the clause about bike parking in the council by-law review. Is clause 7.8.2 saying that it will no longer be permitted to attach bikes to anything other than bike racks? I live in Unley. Often there's not enough bike parking near the businesses I go to, so I attach my bike to road signs or other posts. I do this in a way that doesn't block the path, of course. Would these by-laws prevent me doing this? The summary document mentions footpaths are included under the definition of roads. So any clarification would be appreciated!</p> | <p>See officer comments for survey response 1.</p> |
| 30 | <p>I live in Goodwood. Feedback for your consideration: I'm concerned about clause 2.7.8.2 which will make it an offence to park my, or my childrens' bicycles to anything: "except on a structure or space specifically designed and set aside by the Council for that purpose or, a structure which the Council has authorised to be used for that purpose;" My reading is that this by-law effectively would make it illegal to park my and my childrens' bicycles to anything other than a designated bike rack, of which these are insufficient. In the context of a woeful lack of infrastructure for both safe cycle and bike parking, along with any other active mode of transport, this by-law carries a risk of disincentivising cycling - there is simply not enough parking for cyclists and prams in our streetscape, and not enough footpath space available for those of us who wish to adopt a carbon-free, healthy mode of travel in the LGA. I would encourage council to review the consistency between this proposed by-law with existing strategic plans and actions to promote sustainability and active transport, such as the Health and Wellbeing Plan (Public Health Act 2011). To encourage active, sustainable travel, we need MORE incentives and infrastructure, not disincentives and expiations.</p> | <p>See officer comments for survey response 1.</p> |

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| 31 | I have to say that 2.7.8.2.1 is the silliest thing I have read in ages. Save yourselves a lot of bother and just go with 2.7.8.2.2. It is mostly unenforceable anyway... | See officer comments for survey response 1. |
| 32 | I would like to give feedback on the proposed council by-law: 2.7.8.2 in regard to the parking of bicycles. I am a regular bike rider and Unley Council resident. This proposal will potentially have a detrimental effect on the council's aim of encouraging more residents to ride bikes. The main reason that people park/lock their bikes in non-bike rack areas is due to the paucity of available bike racks. The bike racks that are supplied are well used. We need more racks, not more rules. For example, the King William Rd upgrade did not significantly increase the number of bike racks. Please consider using encouragement and increased resources to meet the goals of bike riding rather than increasing policing in an already highly surveilled environment. The issue of parking or obstruction by scooters is another entirely separate issue and should not be linked to bike riding issues. thanks for your consideration | See officer comments for survey response 1. |
| 33 | You know you can't really restrict the places people park their bikes at without providing 40 million conveniently placed Austroads compliant bike racks under weatherproof shelters. It ain't gonna work. There is a principle in legal circles that councils against the introduction of unnecessary laws that cannot be adequately policed. Save yourself the bother... | See officer comments for survey response 1. |
| 34 | I am an unley resident and use my bike around unley every day. I do not know how interpret the proposed change to By Law no 2 – the definition of a road is a little ambiguous Does this mean it will not be able to chain my bike to say a tree or a no-standing sign on a foot path? Is the intention that to lock my bike up on council land and specifically any footpath I will need to find a dedicated bike rack? For clarity I am just trying to make sure I understand the scope of the proposed change. | See officer comments for survey response 1. |



| BY-LAW NO. 3 – LOCAL GOVERNMENT LAND | | |
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| ID | SURVEY RESPONSE | OFFICER COMMENTS |
| 9 | local government land is public land and should be open and free to the public | Council is given the power to make by-laws regulating Local Government land under the <i>Local Government Act 1999</i> and does so to ensure the good rule and government of the area, and for the convenience, comfort and safety of its community. |
| 1 | not sure if lga needs be involved in land issues | Nil, taken as a comment. |
| 2 | No Comments | Nil. |
| 11 | As far as I am concerned if there is no action, effort or interest regarding the ridiculous growth in traffic density, noise, pollution, adverse health effects and the continually declining amenity of the Unley suburb, then ALL OF THIS is just a waste of time, money and effort which I will ignore in its totality. | Nil, taken as a comment. |
| 4 | Do not agree with 9.19, 9.20, 9.29, 10.2, 10.10 | Nil, taken as a comment. |
| 14 | With respect to infringements of the provisions regarding shared transport devices, it is unclear who is responsible for any infringement (the owner or person who hires the device) and how a penalty would be assessed. | The clause captures users of Shared Transport Devices. Operators have a permit in place with Council that they must comply with. Any conditions relating to this clause must be published on Council's website. Penalties and expiation fees are set in the <i>Permits and Penalties By-law No. 1 of 2022</i> . |
| 5 | n/a | Nil. |

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| 16 | If by-laws can't be monitored and enforced, is there any point. See previous comment about interference with rubbish bins. | Nil, taken as a comment. |
| 35 | Disagree with the "No Planting" section. Some Unley residents have voluntarily planted and maintained vegetation on verges, parks, roundabouts for decades, thus improving the biodiversity and increasing the tree canopy, in line with Council's aims. | This clause requires permission from Council before undertaking any works on Local Government land, it does not prevent it. |
| 36 | I would hope there would be further consultation in relation to where restrictions on model aircraft and drones can be used. These are modern toys for kids and there needs to be a location or locations that these can be used so long as they do not interfere with others. | The restriction on these activities only applies when they are operated in a manner that causes unreasonable disturbance to other users of the land. In all other cases, Council has discretion to apply restrictions to specific Local Government land by resolution. |

| BY-LAW NO. 4 – MOVEABLE SIGNS | | |
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| ID | SURVEY RESPONSE | OFFICER COMMENTS |
| 1 | its ok | Nil, taken as a comment. |
| 2 | No comments | Nil. |
| 3 | It is difficult to follow exactly what is intended by the addition of cl 14 to a By-Law on moveable signs since it deals with vehicle offences. "The Summary of Changes" does not explain why this change is necessary. The best I could assume, without drilling down into the By-Law, was that it is intended to cover moveable signs mounted on a vehicle. | Clause 14 clarifies that the owner and the driver of a vehicle driven, parked or standing in contravention of the By-law are each guilty of an offence and liable to the penalty as prescribed for the offence (in accordance with the <i>Local Government Act 1999</i>). |

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| 11 | As far as I am concerned if there is no action, effort or interest regarding the ridiculous growth in traffic density, noise, pollution, adverse health effects and the continually declining amenity of the Unley suburb, then ALL OF THIS is just a waste of time, money and effort which I will ignore in its totality. | Nil, taken as a comment. |
| 5 | n/a | Nil. |
| 25 | The provision to maintain at least 1.2m of a sealed footpath is unclear and is likely to lead to signs being positioned within the footpath area. 1.2m is also too narrow for two people walking side by side and may create difficulties for gophers, wheelchairs and blind/partially sighted pedestrians. The specified width should be at least 1.5 metres and the by-law made much clearer that the signs should be on the outer edge of the footpath | Council By-laws are compliant with the accessibility requirements in the <i>Disability Discrimination Act 1992</i> . |

| BY-LAW NO. 5 – DOGS | | |
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| ID | SURVEY RESPONSE | OFFICER COMMENTS |
| 1 | woof woof no its reasonable | Nil, taken as a comment. |
| 2 | But I would like to see something specific about barking dogs. When we moved into our place there were no dogs in the area and we never heard any other than from people walking their dogs. Now, almost every house here has one or more dogs and they drive us insane with their persistent barking, particularly when owners leave them locked in their tiny yards and are away. Sunday (Mother's Day) was a prime example with two dogs across the street barking from morning to afternoon when the owners returned. Our life was hell for 4 or 5 hours. Please add a By Law to specifically address this issue? | Barking is regulated by the <i>Dog and Cat Management Act 1995</i> and Council must avoid unreasonable duplication or overlap with existing legislation. |

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| 3 | It'd be good to see mechanisms for more pressure, to be applied, via council, on dog-owners to control persistent barking without neighbours having to first confront the owner which always creates long-term animosity. | Council recommends that individuals speak to the owner of the dog to try and resolve the issue informally. Owners can often be unaware that their dog is barking while they are not there. Regulation of dog barking cannot be altered by Council By-laws as it is regulated by the <i>Dog and Cat Management Act 1995</i> . |
| 11 | I like dogs and hate traffic! As far as I am concerned if there is no action, effort or interest regarding the ridiculous growth in traffic density, noise, pollution, adverse health effects and the continually declining amenity of the Unley suburb, then ALL OF THIS is just a waste of time, money and effort which I will ignore in its totality. | Nil, taken as a comment. |
| 37 | I do not agree with the council limiting the number of pets. | The <i>Dogs By-law 2022</i> allows a person to make an application to Council seeking permission to keep an additional dog. |
| 38 | I agree that dog ownership should be limited to 2 dogs unless exceptional circumstances. I believe more opportunities /area should be available to dogs /their owners to allow them to be exercised off leash. Preference should not always be given to eg football games/practice where many of the players do not even live in the Unley council. The vast majority of dog owners are responsible. Dogs bring communities together, provide friendship & connection opportunities to lonely people and for people of all ages. | Dogs are permitted to be off leash on Local Government land unless Council resolves otherwise or there is an organised community or sporting event taking place. Council resolutions on this matter are informed by Council's Animal Management Plan. |
| 39 | I am mystified as to how you are going to enforce this: '11.3 within 3 metres of any exercise equipment installed on Local Government land.' There is no reason why you can't fence off exercise equipment, something I and others have requested for years and that would actually make people exercising safe from dogs, whereas 11.3 is just paying lip service. | Fencing is not always appropriate as it can impact the park. Council often utilises other methods of separation such as landscaping or mounding to avoid fencing off areas. Owners are also required to keep their dog under effective control. |

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| 40 | Are there any by-laws pertaining to Cats? To protect biodiversity, it would be good to have either an outright ban on outdoor cats or nighttime cat curfews | Council has considered the introduction of a Cat By-law previously in the development of Council's Animal Management Plan, however, to date this has not been desired as the management of cats is still being considered by the State Government and the Dog and Cat Management Board for a state-wide approach. |
| 4 | No 11 - 1.5m not 3m (under control) 12 - should have a policy on children doing the same | Nil, taken as a comment. |
| 41 | Under existing by-laws, I understand that dogs must be on a leash when on the footpath or road. More and more people are ignoring this. When my wife and i were walking on the footpath near Goodwood Oval recently, a man was verbally violent (and close to physical) towards us when we asked his dog that was running through us to be put on the leash. Further, the dog a a German Shepherd, once a breed banned in Australia. I cannot see this recorded explicitly in the by-law. However, it might exist in another by-law. This needs to be made explicit. This is a serious risk to safety and potentially to the council if someone is injured. Happy to have a conversation if needed. | State legislation requires that any dog on a footpath is to be on leash. |
| 5 | n/a | Nil. |
| 36 | The current exemption cost for number of dogs in other council areas seems very low in cost and does not act as a strong enough deterrent. | Nil, taken as a comment. |
| 42 | I'd like to give you my experience of living in Fullarton, the last 4 years. Since I moved in there has been a constant barking dog problem, not just from one dog, and not just from one direction, but on all four sides. I have of course submitted complaints to the ranger, who has visited the owners I believe, though in one case I had no response at all. It seems to me that the onus of proof is heavily weighted against the complainant. For instance, one barking dog survey was returned to me as "not being in the right format". I think the issue was that I had said something like "persistent barking 2pm to 4 pm" and that I needed to be specific about exactly what times the barking occurred. When I | Council currently limits the number of dogs per property to two. Residents can seek permission to keep an additional dog. Barking is regulated by the <i>Dog and Cat Management Act 1995</i> and Council must avoid unreasonable duplication or overlap with existing legislation. |



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| <p>moved into this address the small dog next door yapped persistently and the neighbour the other side of the dog owner had spoken to her several times, as did I. This dog still barks for no apparent reason but I have to say it has improved, maybe due to me chiding it frequently. I have only once in 4 years seen the owner take the dog for a walk, and up until recently at least, it was on its own all day long. I think the improvement in barking is maybe because the owner has recently retired. Behind my house the owners bought a German Shepherd during Covid lockdown. This dog now appears to be on its own all day long and barks loudly and frequently often starting at 6:30 am and up until 11 pm. Over the road is a dog that barks aggressively whenever anyone, especially with another dog walks past which can be frequently The other side of me and the house next to that are two quiet dogs that are no problem. The owners regularly walk them and maybe by nature they are welltrained and well-behaved. Several houses away, towards Fullarton Rd. (i've never been able to pinpoint the address) is a dog that barks pretty much non-stop most evenings from about 4 pm to about 6 pm. I suspect this is when the owner gets home and puts it out in the backyard. My options seem to be to go to mediation with several owners, or to take several owners to court. I've decided it's simpler to move house, even though this is going to cost me significantly in agent's fees and stamp duty on a new house plus removal costs and stress. Have you consideredL a) dog density limits within an area? I've never lived in an area with so many dog owners, and so many of them not responsive to barking issues. b) ways of shifting the burden of proof a little more towards the dog owner. e.g. keeping their own diary of how long the dog is on its own each day, how often they walk it, have they had training to reduce nuisance barking. c) making it less onerous to make a complaint - the week long diary which has to be completed in a very specific (and to me pedantic way) does not make it easy. Maybe that's the intention. d) doing more neighbour surveys - many people can't be bothered complaining maybe because they are afraid of confrontation or because they know it is likely to be a waste of time. Perhaps a door knock around the areas of complaints would be effective. And as a service to homebuyers, have you thought of making available records of dog complaints near to specific addresses on request, for a small fee. If I had known about the dog barking problems in this street I would never have moved here in 2018.</p> | |
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| <p>43</p> | <p>My feedback concerns the bylaws for dogs. I am a senior citizen and notice a rise in the number of aggressive breed dogs being acquired in Unley. I now feel afraid when walking about because occasionally dog owners allow their dogs to be off leash. 1. Please consider inserting to clause 8 the word "potential" before danger. 2. As to clause 5, meaning of "effective control", I have no confidence in that expression. It needs tightening up and only available in dog exercise areas. Elderly pedestrians and children are vulnerable to sudden movements of animals which their owners are powerless to control when they are off leash. 3. Clause 10 should specifically refer to 'footpaths'. Please consider inserting after 'Local Government Land, INCLUDING FOOTPATHS" etc And finally, I would like to see more enforcement officers about and improved signage in some places to encourage compliance with these by laws. I have seen unleashed dogs rush towards or past elderly persons, startling them and almost resulting in falls! The council might be held liable for failing to take reasonable steps to enforce some of these laws if it results in injuries to residents.</p> | <p>State legislation requires that any dog on a footpath is required to be on leash.</p> <p>Council officers regularly attend parks to make observations on behaviour. A review of signage and increased public education on responsible dog ownership is being undertaken as part of Council's Animal Management Plan.</p> |
| <p>44</p> | <p>I saw the consultation regarding new dog by-laws, but was wondering if the City of Unley had any by-laws applying to cats? Knowing that one of the largest killers of biodiversity in urban areas (frogs, lizards, birds) is cats, I would like to understand what the council's current policy is on outdoor cats and if any new controls are being considered? I bought in Wayville about a year ago and noticed the complete absence of bird life in my block due to the presence of a neighbour's cat.</p> | <p>Council has considered the introduction of a Cat By-law previously when developing the Animal Management Plan; however, to date this has not been desired as the management of cats is still being considered by the State Government and the Dog and Cat Management Board for a state-wide approach.</p> |



INFORMATION REPORT

REPORT TITLE: CEO KPIS 2021/22 UPDATE
ITEM NUMBER: 4.9
DATE OF MEETING: 27 JUNE 2022
AUTHOR: PETER TSOKAS
JOB TITLE: CHIEF EXECUTIVE OFFICER
ATTACHMENTS: 1. CEO KPIS 2021/22 UPDATE

1. **EXECUTIVE SUMMARY**

As part of the CEO performance reporting framework, an update against agreed KPIs is provided to Elected Members for information periodically, detailing the achievements for a given period.

At the close of the financial year the CEO is required to provide a final update of achievements against the agreed milestones for that year.

A final progress report for the CEO's performance against the 2021/22 KPIs is now presented to Council for consideration.

2. **RECOMMENDATION**

That:

1. The report be received.
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3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership

4.1 We have strong leadership and governance.

4. **BACKGROUND**

Each year the CEO Performance Review Panel agrees on measurable and achievable KPIs for the CEO, creating a framework to evaluate the performance of the CEO against agreed benchmarks and milestones, and equally importantly, to provide the Council and community with a macro lens on strategic goals and projects.

5. DISCUSSION

To enable Council to effectively review the CEO's performance during reporting periods, a series of key performance indicators (KPIs) are set, against which performance is assessed. The KPIs are aligned with the strategic direction of the City of Unley and deliver clear and measurable results for the period under review.

This report provides a final progress report against the CEO KPIs 2021/22 and is provided to Members for their information as Attachment 1.

Attachment 1.

6. REPORT AUTHORISERS

| Name | Title |
|--------------|-------------------------|
| Peter Tsokas | Chief Executive Officer |

CEO KPIs 2021/22

27 June 2022

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| <p>Key Performance Indicators</p> |
| <p>1. Customer Experience</p> <p>We will optimise the customer experience using people centred design and collaboration</p> |
| <p>Comments</p> <p>These initiatives continue to build on the work undertaken over the last 2-3 years which has seen an increased focus on transitioning to online transactions.</p> <p>1. Customer Experience Key Initiatives for 2021/22</p> <ul style="list-style-type: none"> • Implement the redesigned process, system changes and online tracking App for tree related customer requests (follow on from 2020/21). • Complete the implementation of the business portal to assist and promote small businesses in Unley (follow on from 2020/21). • Implement the LG Reform Portal (subject to State Government progress). • Develop website analytics and insights of our digital program to improve digital adoption rate and to inform future priorities of the ongoing customer experience continuous improvement program and framework. |
| <p>Milestones</p> <p>1. Optimisation of the Customer Experience</p> <ul style="list-style-type: none"> • Tree related customer requests will be managed, and action generated through the online tracking App. (June 2022). Completed in part • Business Portal will be implemented and functional (March 2022). Completed • LG Reform Portal ("Councils in Focus") implemented, subject to State Government progress (June 2022). Completed • Website analytics developed and report with recommendations completed for endorsement by the Executive Management Team (EMT) (March 2022). Future priorities to be identified for 2022/23 CEO KPIs. Completed in part |
| <p>Progress Update</p> <p>1. Customer Experience Key Initiatives for 2021/22</p> <ul style="list-style-type: none"> • The redesign project for tree related customer requests continues to be developed and has a target completion date of June 2022. During the discovery phase of the project, it was agreed by the project team to revise the project plan to include a new customer portal and introduce a second stage to consider other customer request types. The system architecture has been designed and technical integration issues identified and resolved. Specifically, the tree request processes have been mapped and this has led to the many request types being consolidated & simplified. The online request app is built for tree requests and the integration with our main Customer Request system has been tested. Due to upcoming changes with the upgrade of the EAM system, the launch of the app has been postponed until September 2022. Completed in part • The build of the on-line Business Portal is complete. The launch is scheduled for 27 June 2022 and will be complemented with a launch marketing and communications plan. Completed • The LG Reform Portal ("Councils in Focus") is live. Completed • A prototype dashboard has been developed for the collation of website analytics. A review of the service adoption data has identified issues with how the request for services are allocated via PO Box 1. This significantly impairs the data for analysis. A review of the use of PO Box 1 has commenced to provide recommendations for consideration. The completion of this review will form part of the 2022-23 CEO KPI's. Completed in part |

CEO KPIs 2021/22

27 June 2022

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| <p>Key Performance Indicators</p> |
| <p>2. Organisational Culture</p> <p>We will continue to develop a performance-based culture across the organisation and build the capability and capacity of our people</p> |
| <p>Comments</p> <p>These initiatives continue to progress the work in making the City of Unley an Employer of Choice. There will be a renewed focus on Organisation Culture (following the March 2021 survey), Leadership within the organisation, and Workplace Health and Safety (WHS). The following actions are proposed:</p> <p>1. Organisation Culture</p> <ul style="list-style-type: none"> • Develop organisation-wide Action Plans and reporting framework against the Organisational Cultural Inventory results to improve organisational culture and performance. • Develop a Diversity and Inclusion Plan for EMT consideration. • Deliver Domestic Violence and Indigenous Staff Awareness training across Council. <p>2. Leadership</p> <ul style="list-style-type: none"> • Revise the Leadership Capability Framework and deliver relevant development activities. • Establish leadership metrics including Performance, Development and Review completion and feedback mechanisms. <p>3. Safety</p> <ul style="list-style-type: none"> • Develop an overarching Organisational Safety Strategy. • >90% completion rate on the Local Government Risk Services WHS action plan. |
| <p>Milestones</p> <p>1. Action Planning against the Organisational Cultural Inventory results</p> <ul style="list-style-type: none"> • Action Plans developed and reported against Framework (December 2021). <i>Completed</i> • Diversity and Inclusion Plan prepared for consideration (February 2022). <i>Completed</i> • Awareness training provided (March 2022). <i>Completed</i> <p>2. Leadership Development</p> <ul style="list-style-type: none"> • Leadership Framework revised, and training/development delivered (February 2022). <i>Completed</i> <p>3. Focus on Safety</p> <ul style="list-style-type: none"> • Safety Strategy completed (March 2022). <i>Completed</i> • Targets achieved in LGRS Work Plan (June 2022). <i>Completed</i> |
| <p>Progress Update</p> <p>1. Organisation Culture</p> <ul style="list-style-type: none"> • Action Plans for each service area have been developed and progress reporting occurred in late March 2022. Further progress reporting will occur in September 2022. <i>Completed</i> • A draft Diversity, Inclusion and Belonging Plan was presented and endorsed by EMT in early April 2022. The launch of the Plan internally is now being planned. <i>Completed</i> • Domestic Violence Awareness training has been delivered by an external provider to the Leadership Group. On-site Indigenous training was delivered in the month of May 2022. <i>Completed</i> <p>2. Leadership</p> <ul style="list-style-type: none"> • A draft Leadership Framework has been presented to EMT. 360 Reviews for GM's and Managers will occur in the first half of the new financial year. <i>Completed</i> |

CEO KPIs 2021/22

27 June 2022

3. Safety

- Council achieved a 93% completion of the LGRS Workplan for 2021. Council will receive its full rebate from the scheme. *Completed*
- A new Plan was submitted to the LGRS for approval in November 2021. The Workplan runs from November to November each year. Due to staff turnover at LGRS, the Workplan has still not been approved. Delivery of the initiatives within the plan have continued to be delivered.
- A draft Safety Strategy was presented and supported by EMT in February 2022. Feedback from EMT was incorporated and the Plan is now being implemented. *Completed*
- In December 2021, following the opening of the South Australian borders, a framework and tool kit was developed to assist in the management and reporting of staff and services being impacted by COVID quarantine requirements. Whilst this initiative is not a CEO KPI, it has caused the delay of other Organisational Culture deliverables. Regular data is provided to the CEO to provide oversight to service delivery risk. This tool kit continues to be used and feedback has been very positive.

CEO KPIs 2021/22

27 June 2022

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| Key Performance Indicators |
| <p>3. Financial Sustainability</p> <p>Ensure the sustainability of the organisation through sound financial management principles and ongoing reviews of its operations to realise efficiency gains</p> |
| <p>Comments</p> <p>1. 2022-23 Annual Business Plan</p> <ul style="list-style-type: none"> Prepare 2022/23 Annual Business Plan for consultation in line with CPI (March 2022 quarter) and with agreed levels of service and a target operating surplus of 5%. The Long-Term Financial Plan incorporating the results for 2020/21, be revised. <p>2. Non-rates Income</p> <ul style="list-style-type: none"> Revenue received from non-rates income (especially from Parking) increased by 10% when compared to the FY 2020/21. |
| <p>Milestones</p> <p>1. 2022-23 Annual Business Plan and Budget (ABP)</p> <ul style="list-style-type: none"> Draft Annual Business Plan prepared for consultation (May 2022). <i>Completed</i> The Long-Term Financial Plan is adopted by Council (February 2022). <i>Completed</i> <p>2. Non-rates Income (Parking Related Income)</p> <ul style="list-style-type: none"> Establish 2020/21 Parking Income as baseline data (September 2021). <i>Completed</i> Report on 2021/22 Parking Income (June 2022). <i>Completed</i> Provide report to Council on parking revenue options based on findings of Parking Strategy (April 2022). <i>Delayed</i> |
| <p>Progress Update</p> <p>1. 2022-23 Annual Business Plan</p> <ul style="list-style-type: none"> The Draft Annual Business Plan for consultation was presented to Council at its April 2022 meeting. <i>Completed</i> The draft Long-Term Financial Plan has been updated to include the end of year results for 2020/21. The Plan was considered by the Audit Committee at its meeting in March 2022 and the recommended targets have since been adopted by Council. <i>Completed</i> <p>2. Non-rates Income</p> <ul style="list-style-type: none"> The 2020/21 budget for parking enforcement income of \$945,000 is being used as baseline data, with budgeted revenue for 2021/22 set at \$962,000. Current progress against budget is unfavourable to this target as we have been impacted by Covid restrictions, loss of the Unley Shopping Centre as private parking income, and the cancellation of the Royal Adelaide Show. <i>Completed in part</i> The report on parking revenue options has been delayed because of Council's decision to use the parking strategy as the first pilot in our Shaping Unley process. This report will now be presented in 2022/23 and as such, this KPI could be carried over into next year. <i>Delayed</i> |

CEO KPIs 2021/22

27 June 2022

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| <p>Key Performance Indicators</p> |
| <p>4. Smart City/Digital Strategy</p> <p>We will embrace new technologies, build adaptive business and operating models to drive organisational growth and decision making</p> |
| <p>Comments</p> <p>The initiatives outlined below progress Council's work on using technology to improve services and engagement with our community. One of the initiatives is to finalise an online deliberative engagement process that could be used to seek ideas from the community on strategic topics as well as testing strategic issues.</p> <p>1. Service Reviews</p> <ul style="list-style-type: none"> Investigate the service review outcomes for the Depot, Libraries and Development Services to identify any system and technology outcomes that may be implemented to increase efficiencies. <p>2. Smart Cities</p> <ul style="list-style-type: none"> Complete the development of the Smart City Plan and Framework. <p>3. Deliberative Engagement</p> <ul style="list-style-type: none"> Finalise the Deliberative Engagement Framework, establish a central database, and deliver a pilot project to test the new engagement model. |
| <p>Milestones</p> <p>1. Service Reviews</p> <ul style="list-style-type: none"> Service Reviews assessed in terms of possible system/technology improvements (March 2022). <i>Completed</i> <p>2. Smart Cities</p> <ul style="list-style-type: none"> Smart City Plan and Framework developed for Council consideration (June 2022). <i>Completed in part</i> <p>3. Deliberative Engagement</p> <ul style="list-style-type: none"> Framework and database established (December 2021) and pilot project identified (January 2022). Testing of the engagement model to commence (April 2022). <i>Completed</i> |
| <p>Progress Update</p> <p>1. Service Reviews</p> <ul style="list-style-type: none"> The Depot Operations review was completed in June 2021, and one of the key results was sustainable savings in the operational budget of approximately \$250K p/a which has been implemented from 2021/22 onwards. Several short-term recommendations regarding specific roles and responsibilities have been implemented, and long-term recommendations will be considered for implementation as required. Any recommended system/technology improvements will be assessed against the existing Asset Management System improvement plan. <i>Completed</i> There are no system/technology improvements identified in the Library Hours Review. <i>Completed</i> The Development Services review has identified various improvements, which have been collated as a 2-year project and included in the draft 2022-23 budget for community consultation. <i>Completed</i> <p>2. Smart Cities</p> <ul style="list-style-type: none"> The concepts, themes and outcomes within the draft plan were workshopped with internal stakeholders throughout May 2022. The draft is now being updated based on the feedback. Unfortunately, this project has been delayed over the past few months due to staff absences as a direct result of Covid. The draft plan will be presented to EMT in August 2022. <i>Completed in part</i> |

CEO KPIs 2021/22

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3. *Deliberative Engagement*

- The active participation framework, "Shaping Unley" was endorsed by Council for the purpose of a pilot project in December 2021. The pilot project, On Street Parking Strategy has commenced. The first step in consultation, the Ideas Stage launched in April 2022 and the forming of the reference group is well underway. *Completed*

CEO KPIs 2021/22

27 June 2022

| Key Performance Indicators |
|---|
| <p>5. Communications Strategy</p> <p>Develop a Communications Strategy, that identifies opportunities for Council to enhance its communication with stakeholders and community in a variety of forms and in a timely manner.</p> |
| <p>Comments</p> <p>Council has expressed the desire to develop a Communications Strategy that identifies ways that we can improve our communication with the community and key stakeholders.</p> <p>As part of the project, an audit/review of current methods of communication will be undertaken and an assessment of the effectiveness of print vs digital communications, Unley Life, Council forms, and social media channels will be undertaken. The review will identify opportunities to better align communication methodologies and approaches with Council's strategic directions and will inform the development of the required Strategy.</p> <p>Council's current approach to community engagement on projects and issues will not form part of this review.</p> |
| <p>Milestones</p> <p>1. Communication Audit/Review</p> <ul style="list-style-type: none"> An audit/review of current communication channels and their effectiveness will be completed (September 2021). <i>Completed</i> <p>2. Communications Strategy Brief</p> <ul style="list-style-type: none"> Develop a brief for the Communications Strategy and engage a consultant (October 2021). <i>Delayed</i> <p>3. Draft Communications Strategy</p> <ul style="list-style-type: none"> Prepare a draft Communications Strategy for Council for consultation (February 2022). <i>Delayed</i> <p>4. Communications Strategy Prepared for Endorsement</p> <ul style="list-style-type: none"> Prepare final Strategy for Council endorsement (May 2022). <i>Delayed</i> |
| <p>Progress Update</p> <p>1. Communication Audit/Review</p> <ul style="list-style-type: none"> Communications 'current state assessment' completed (October 2021). <i>Completed</i> <p>2. Communications Strategy Brief</p> <ul style="list-style-type: none"> This phase of the project has yet to be commenced because of staff resources. <i>Delayed</i> <p>3. Draft Communications Strategy</p> <ul style="list-style-type: none"> Yet to be commenced. <i>Delayed</i> <p>4. Communications Strategy Prepared for Endorsement</p> <ul style="list-style-type: none"> Yet to be commenced. <i>Delayed</i> <p>Due to staff departures, and findings contained in the 'current state assessment' relating to resourcing, deliverables 2,3 and 4 have been deferred and form part of the CEO's KPIs for 2022-23.</p> |

CEO KPIs 2021/22

27 June 2022

| Key Performance Indicators |
|---|
| <p>6. Operational</p> <p>Undertake Service Reviews and complete the implementation of various initiatives that support our Strategies, Plans and Priorities</p> |
| <p>Comments</p> <p>Council's ongoing Service Review program provides an opportunity to explore service levels and identify efficiencies, cost saving and opportunities for improvement and optimising value to the Unley community.</p> <p>1. Service Review</p> <ul style="list-style-type: none"> Undertake a Review of Regulatory Services including Environmental Health, Parking Enforcement, Animal Management and Permits to identify opportunities for greater levels of service and efficiencies that can be achieved. <p>2. Edmund Avenue Cottages Redevelopment</p> <ul style="list-style-type: none"> Following receipt of State Government Funding, and detailed designs being prepared, it is proposed to call tenders for the redevelopment of the three Council owned cottages located at 72, 74 and 76 Edmund Avenue for the purposes of creating a Business Hub. As part of the project, there will also be an upgrade to the open space amenities adjacent the properties. <p>3. Unley Oval Stage 2 Works</p> <ul style="list-style-type: none"> Development Approval and detailed designs have also been completed for Unley Oval Stage 2 Project. This project is ready to commence if the funding gap is closed. <p>4. Cultural Hub</p> <ul style="list-style-type: none"> As part of Stage 2 of the Edmund Avenue Cottages Redevelopment Project, it is proposed to undertake a feasibility assessment of establishing a Cultural Hub within the three remaining cottages (Potter's Guild, current Museum and adjacent cottage). This work will inform whether Council proceeds to a concept design stage in 2022/23. <p>5. Co-Housing</p> <ul style="list-style-type: none"> The final stage of this project is to prepare a Code Amendment for inclusion in the Planning and Design Code Library. |
| <p>Milestones</p> <p>1. Service Review</p> <ul style="list-style-type: none"> A review of Regulatory Services with documented outcomes to be completed (June 2022). <i>Completed</i> <p>2. Edmund Avenue Cottages Redevelopment</p> <ul style="list-style-type: none"> Redevelopment of the three Council owned cottages located at 72, 74 and 76 Edmund Avenue will be completed, together with an upgrade to the open space amenities adjacent the properties (June 2022). <i>Delayed.</i> <p>3. Unley Oval Stage 2 Works</p> <ul style="list-style-type: none"> Report provided to Council on options for progressing the project (September 2021). <i>Completed</i> Completion of the Unley Oval Stage 2 works associated with the Oatey Grandstand, subject to funding being met (June 2022). <i>Delayed</i> <p>4. Cultural Hub</p> <ul style="list-style-type: none"> A feasibility assessment will be completed with options (including expansion of the Unley Museum, potential Gallery and Potters Guild functions) and a report provided to Council for consideration (June 2022). <i>Delayed</i> |

5. Co-housing Code Amendment

- Code Amendment is completed and submitted to the State Planning Commission for consideration (April 2022). *Delayed*

Progress Update

1. Service Review

- The Service Review for Regulatory Services includes the key functions of parking enforcement, animal management, general compliance, permits, environmental health and regulatory administration.
- The review is now complete and includes data gathering and validation, process mapping, service level review and assessment and benchmarking, with the consultants finalising their recommendation report. *Completed*
- Preliminary recommendations will be presented to Executives in May 2022. *Completed*
- Staff consultation on the findings and recommendations is now complete with final recommendations to be presented to EMT for implementation 2022/23. *Completed*
- Additionally, the Parking Strategy that is currently under development will influence future revenue generation opportunities and enforcement approach.

2. Edmund Avenue Cottages Redevelopment

- The works contract has been awarded. *Completed*
- Works have commenced and are expected to be completed in October 2022. There has been a delay in both the planned and expected completion dates predominantly due to delays in availability of building materials. *Delayed*

3. Unley Oval Stage 2 Works

- The works contract has been awarded. *Completed*
- Works have commenced and are expected to be completed in December 2022. Delays were incurred due to availability of materials. *Delayed*

4. Cultural Hub

- The scoping feasibility assessment project plan was completed in March 2022 and will focus on opportunities to expand the Unley Museum as we explore demand and potential utilisation.
- An indicative interior floor plan has been developed to plot layout and program opportunities, and an updated High-Level Estimate has been obtained to inform the feasibility assessment, noting an increase to estimated costs due to the pricing shift in the market.
- At this stage, we are mainly focussing on the Unley Museum (78 and 80 Edmund Avenue) as stage 2, with the Adelaide Potters Club cottage (82 Edmund) will form a future stage 3.
- Formal quotations were sought from appropriate consultants; however, no quotation responses were received due to the suppliers' limited expertise in cultural planning. A second targeted request for quotation is being prepared, noting that this process has resulted in delays to the project. It is anticipated that the feasibility assessment will continue into the first quarter of 2022/23. *Delayed*
- A preliminary budget submission for 2022/23 for detailed design and documentation has been lodged for consideration as part of annual Budget and Business Plan deliberations.

5. Co-Housing

- Stage 2 of the Co-Housing initiative is underway with Planning and Land Use Services (PLUS) taking carriage of developing the Code Amendment in consultation with the participating councils (Unley, Burnside, Prospect, Campbelltown and Walkerville) and the University of South Australia.
- The Code Amendment Initiation document was approved by the Attorney General on 14 September 2021 and signed off by the SA Planning Commissioner.

CEO KPIs 2021/22

27 June 2022

- With the input of the Working Group, a draft policy overlay has been prepared, with the proposed definition currently being debated in relation to land use. PLUS is seeking legal advice on this matter. Additionally, a draft Engagement Plan is being prepared.
- Advice from PLUS in May 2022 is that this project will be delayed by the State Government, to accommodate their review of the 30 Year Plan and consider changes required to the Planning Code and system. The project is now reliant on the State Government to progress a Code Amendment.
Delayed

CEO KPIs 2021/22

27 June 2022

| Key Performance Indicators |
|--|
| <p>7. Implement Key Actions of Endorsed Strategies/Plans Implement and deliver on Council approved Strategies, Plans and Priorities</p> |
| <p>Comments</p> <p>Council have endorsed several key Plans and Strategies over the last year. These Plans have several Key Actions to be implemented in year 1 and this KPI identifies some key actions.</p> <ol style="list-style-type: none"> 1. Economic Growth <ul style="list-style-type: none"> • Deliver the Year 1 Priorities as contained in Council's newly adopted Strategy, including a review of the current Trader Association Model. 2. Waste Management and Resource Recovery Plan <ul style="list-style-type: none"> • Deliver the Year 1 priorities including awarding a new waste collection and processing contract. 3. Climate and Energy Plan <ul style="list-style-type: none"> • Deliver the Year 1 priorities, including improving and expanding our carbon management system to track Scope 3 emissions. and provide an annual report on carbon footprint and projects undertaken. 4. Tree Strategy <ul style="list-style-type: none"> • Complete the work associated with providing financial incentives to encourage tree canopy cover on private properties. 5. Strategic Sites <ul style="list-style-type: none"> • Work with key stakeholders to influence outcomes and progress redevelopment on strategic sites within the City of Unley (e.g. Unley Central, Mornington House, Le-Cornu's site, Julia Farr site). 6. Cultural Plan <ul style="list-style-type: none"> • Complete a series of discussions with appropriate Kaurna representatives and Reconciliation SA to scope priorities for future initiatives to strengthen and progress Unley's efforts in respectful Reconciliation. 7. Disability Access and Inclusion Plan <ul style="list-style-type: none"> • Develop a Disability Access and Inclusion Plan for Council consideration. |
| <p>Milestones</p> <ol style="list-style-type: none"> 1. Economic Growth Strategy Implementation <ul style="list-style-type: none"> • Review of Mainstreet Association Model completed, and report provided to Council for consideration (January 2022). <i>Delayed</i> 2. Waste Management and Resource Recovery Plan 2021-2025 Implementation <ul style="list-style-type: none"> • A briefing with Report will be provided to the Council for consideration outlining Business Use Case for potential new waste initiatives to be considered as part of new Waste contract (September 2021). <i>Completed</i> • New Waste contract entered into (April 2022). <i>Completed in Part</i> 3. Climate and Energy Plan Implementation <ul style="list-style-type: none"> • Provide an initial annual report on carbon footprint and emissions reduction activities undertaken in 2020/21 (November 2021). <i>Completed</i> • Recommend improvements and expand carbon tracking system based on learnings from the annual report (January 2022). <i>Completed</i> • <i>Develop</i> a Climate Change policy that includes circular economy principles for Council's consideration (February 2022). <i>Completed</i> • Implement sustainable procurement procedure and templates to support project management in line with policies (May 2022). <i>Completed</i> |

CEO KPIs 2021/22

27 June 2022

4. Tree Strategy

- Provide report to Council on 2021 LIDAR results (September 2021). *Completed*
- Provide information to all ratepayers about tree canopy cover on their property (December 2021). *Completed*
- Seek feedback from ratepayers about potential financial incentives i.e. rate rebates (March 2022). *Completed*

5. Strategic Sites

- Provide Quarterly update reports to Council on status of Strategic Property discussions. *Completed*

6. Year 1 Cultural Plan Actions

- A Report be provided to Council identifying future opportunities and priorities with respect to Reconciliation initiatives (June 2022). *Completed*

7. Disability Access and Inclusion Plan

- A Disability Access and Inclusion Plan is presented to Council for endorsement (March 2022). *Completed*

Progress Update**1. Economic Growth**

- Work has begun with all the Associations to develop 3-year strategic plans that are aligned to Council's Economic Development Plan, for each main street. The development of agreed plans will influence the funding and ultimately the current model. The 3-year plans are expected to be completed in the coming months and will influence the 2022-23 requests from the Associations. With the work on the strategic plans now completed, research has commenced on alternative models, and this is expected to be presented to Council in the next two months. This review will form part of the 2022/23 CEO KPIs. *Delayed*

2. Waste Management and Resource Recovery Plan

- An Elected Member briefing was held in September 2021 outlining the various cost/benefit analyses undertaken in implementing the new initiatives contained within the Plan.
- Further consideration of the cost/benefit analyses was undertaken following conclusion of the tender assessment process for a new waste management contract.
- Council has considered a confidential report at its meeting held in January 2022 and provided a direction regarding the way forward. Council's direction has been progressed and a final decision is expected by the end of July 2022. *Completed in Part*

3. Climate and Energy Plan

- The endorsement of the final Climate and Energy Plan was expected to occur in June 2021, however Council requested amendments to the Plan that delayed endorsement until September 2021.
- On 21 April 2022, Council met and exceeded its first-year reporting requirements under the Global Covenant of Mayors commitment. The City of Unley has been awarded four compliance "badges", meeting international reporting requirements for emissions inventory, adaption assessment, adaption goal, and adaption plan. To complement this completed reporting requirement, a simplified public facing report card is being developed that will also highlight recent emissions reduction activities being undertaken and commence as part of the 2021/22 financial year reporting.
- Since commencement of the new year, Council staff from the Finance, Assets and Environment areas have been meeting regularly to make improvements regarding the carbon tracking system.
- A Draft Climate Change Policy which includes circular economy has been developed and will be considered by Council at its June 2022 meeting. In June 2022 a review was completed and the recommended actions developed to improve sustainable procurement procedures and templates that support project management in line with policies. Initial works have been workshopped internally with staff and will soon be trialled. *Completed*

CEO KPIs 2021/22

27 June 2022

4. Tree Strategy

- A report was presented to the August 2021 Council meeting outlining the results of the 2021 LiDAR program across the City.
- Ratepayers were provided with information with the December 2021 rates notice regarding their property's tree canopy cover.
- An Elected Members briefing was held at the end of November 2021, outlining options regarding financial incentives and options. Following this, a report was presented to Council in January 2022. Council decided not to proceed with community consultation at this stage. *Completed*

5. Strategic Sites

- Matters regarding the Unley Central Development are continuing with one legal case settled and the other one to be heard later this year. *Ongoing*
- The site in Arthur Street / Mary Street, was sold in February 2022 and the new owners are preparing to lodge a Code Amendment for the site. *Completed*
- The State Government has requested ideas from developers regarding the former Julia Farr site in Fisher Street. The Council has written to the Minister expressing an interest in purchasing a portion of the land for the purposes of community open space. Council has also received a State Government contribution of \$345K towards the purchase of open space on the site or in the immediate vicinity. *Ongoing*
- The expression of interest process for the previous Le-Cornu site on Anzac Highway has been completed with the successful developer recently announced. A meeting with the developers and Renewal SA is to occur late June. *Completed*
- Discussions have commenced with SA Housing re: potential uses of Mornington House and a briefing will be provided to Members as discussions progress. With a change in Government, this project may be delayed. *Ongoing*

6. Cultural Plan

- Discussions with appropriate Kaurna representatives and Reconciliation SA continue, seeking guidance to scope priorities of future initiatives to strengthen and progress Unley's efforts in respectful Reconciliation.
- A progress report, including potential projects, will be presented to Council in June 2022.
- Proposed operating projects have been submitted for consideration in the 2022 Annual Business Plan and Budget, including the development of a Reconciliation Action Plan and Cultural Mapping initiative. *Completed*

7. Disability Access and Inclusion Plan

- Extensive community engagement has been undertaken to inform the development of the Disability Access and Inclusion Plan (DAIP) and included: community groups, sports clubs, our community reference groups, volunteers, local health providers, key disability service providers and agencies, together with focus groups facilitated by Purple Orange.
- The draft DAIP was endorsed by Council, for the purpose of community engagement, at the January 2022 meeting, with the final DAIP endorsed by Council in March 2022. *Completed*

DECISION REPORT

| | |
|-------------------------|---|
| REPORT TITLE: | CEO'S PROPOSED KEY PERFORMANCE INDICATORS 2022/23 |
| ITEM NUMBER: | 4.10 |
| DATE OF MEETING: | 27 JUNE 2022 |
| AUTHOR: | PETER TSOKAS |
| JOB TITLE: | CHIEF EXECUTIVE OFFICER |
| ATTACHMENTS: | 1. CEO'S PROPOSED KPIS 2022/23 |

1. **EXECUTIVE SUMMARY**

The CEO Performance Review Panel and the CEO have been engaged in a consultative process of determining a set of Key Performance Indicators (KPIs) for 2022/23, and they are presented in this report to Council.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. The proposed CEO Key Performance Indicators for 2022/23, developed by the CEO Performance Review Panel in consultation with all Elected Members and the CEO, as set out in Attachment 1 to this report (Item 4.10, Council Meeting 27/06/2022), be adopted.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership
 - 4.1 We have strong leadership and governance.

4. **DISCUSSION**

The CEO Performance Review Panel has the responsibility to work consultatively with the CEO to develop a series of relevant and measurable KPIs against which an effective performance review can be conducted.

The KPIs ideally are aligned with Council's Strategic Plan and set out a series of KPIs for the 2022/23 year which also enable the longer-term delivery of the Strategic Plan.

The CEO Performance Review Panel met with the CEO on 3 May and 26 May 2022 to discuss potential priority areas as a basis for KPI's to be developed for the 2022/23 financial year. From the discussions, an initial draft set of KPIs were developed and circulated to the Panel for review and following further refinement from the Panel, a draft set of KPIs were developed and distributed to all Elected Members for review and/or comment before finalisation. These KPIs and suggested milestones and success measures are attached to this report (Attachment 1).

Attachment 1

5. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The proposed CEO Key Performance Indicators for 2022/23 developed by the CEO Performance Review Panel in consultation with all Elected Members and the CEO, as set out in Attachment 1 to this report (Item 4.10, Council Meeting 27/06/2021), be adopted.

Adoption of the 2022/23 KPIs will ensure that the CEO has 12 months to achieve the agreed milestones. This option endorses the proposed KPI's that have been the subject of consultation with Elected Members and the CEO.

Option 2 –

1. The report be received.
2. Subject to the incorporation of the following amendments, the proposed CEO Key Performance Indicators for 2022/23 developed by the CEO Performance Review Panel in consultation with the CEO, as set out in Attachment 1 to this Report (Item 4.10, Council Meeting, 27/06/2022) be adopted.
 - *Amendments to be determined by Council*
 - *Etc*

This option provides the opportunity for amendments to be made to the proposed CEO KPIs should Council deem it necessary to do so.

6. RECOMMENDED OPTION

Option 1 is the recommended option.

7. POLICY IMPLICATIONS

Nil

8. **REPORT CONSULTATION**

- CEO Performance Review Panel
- Elected Members

9. **REPORT AUTHORISERS**

| Name | Title |
|--------------|-------------------------|
| Peter Tsokas | Chief Executive Officer |

CEO KPIs 2022/23

20 May 2022

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| Key Performance Indicators |
| <p>1. Customer Experience</p> <p>We will optimise the customer experience using people centred design and collaboration</p> |
| <p>Comments</p> <p>1. Customer Experience – Review of PO Box 1 Process</p> <ul style="list-style-type: none"> The current use of PO Box 1 is an inefficient repository for the receipt of customer requests (CR's). There are delays in the current process which can lead to frustration for the person lodging requests via PO Box 1. It is proposed to review the current process and investigate alternative options to initiate a CR into our corporate systems more quickly. The data obtained will also better inform future priorities for our customer experience improvement program. <p>2. Shaping Unley – Ideas to Maintain Unley's Tree Canopy Cover</p> <ul style="list-style-type: none"> It is proposed to use the Shaping Unley framework to engage with the Unley Community on the topic of declining tree canopy on private land, and to explore ideas as to how this trend can be reversed. Ideas generated will be broader than those limited to actions that Council can take. This project will be undertaken in 2023 following completion of the Unley Shaping project for parking. |
| <p>Milestones</p> <p>1. Customer Experience – PO Box 1</p> <ul style="list-style-type: none"> Develop a project plan for the review of PO Box 1 (September 2022). Present the improvement plan to the Executive Management Team for endorsement (November 2022). Communicate the alternative solution and implement (February 2023). <p>2. Shaping Unley</p> <ul style="list-style-type: none"> Develop a brief to engage a consultant to facilitate the process (November 2022). Prepare a report for Council to endorse the Shaping Unley initiative for consultation (February 2023). Commence the ideas phase of the process (May 2023). |

CEO KPIs 2022/23

20 May 2022

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| Key Performance Indicators |
| <p>2. Organisational Culture</p> <p>We will continue to develop a performance-based culture across the organisation and build the capability and capacity of our people</p> |
| <p>Comments</p> <p>The following initiatives form part of the ongoing work in making the City of Unley a preferred employer:</p> <p>1. Diversity Inclusion and Belonging Plan – Implement Year 1 Actions</p> <ul style="list-style-type: none"> • Develop an action plan to promote and brand the organisation as a workplace that encourages and supports diversity. • Provide LGTBQIA+ awareness training for all employees. <p>2. Leadership Development – Undertake 360 Reviews for Key Leaders in Organisation</p> <ul style="list-style-type: none"> • Complete 360 reviews of the General Managers and their respective Business Managers. <p>3. Safety – Compliance with LGRS Framework</p> <ul style="list-style-type: none"> • >90% completion rate on the Local Government Risk Services Work Health and Safety action plan. |
| <p>Milestones</p> <p>1. Diversity Inclusion and Belonging Plan</p> <ul style="list-style-type: none"> • Action and Communications plan developed for implementation (April 2023). • LGTBQIA+ awareness training provided (May 2023). <p>2. Leadership Development</p> <ul style="list-style-type: none"> • Reviews are complete for each identified individual (December 2022). • Individual improvement plans developed and agreed (February 2023). <p>3. Safety</p> <ul style="list-style-type: none"> • Targets achieved in the Local Government Risk Services Plan (June 2023). |

CEO KPIs 2022/23

20 May 2022

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| Key Performance Indicators |
| 3. Financial Sustainability Ensure the sustainability of the organisation through sound financial management principles and ongoing reviews of its operations to realise efficiency gains |
| Comments 1. Annual Business Plan and Budget for 2023/24 <ul style="list-style-type: none"> Prepare the Draft 2023/24 Annual Business Plan in line with CPI (March 2023 quarter) and with agreed levels of service and a target operating surplus of 5%. 2. Establishing an ongoing Open Space Fund <ul style="list-style-type: none"> It is proposed to develop an options paper for Council's consideration which explores setting aside a portion of the rates income derived from new property growth (e.g., major developments) for the purpose of creating an ongoing open space fund (for purchase of land). |
| Milestones 1. Draft Annual Business Plan <ul style="list-style-type: none"> Draft 2023/24 Annual Business Plan prepared for consultation (May 2023). 2. Open Space Fund (procurement of land) <ul style="list-style-type: none"> Options paper developed for Council to consider (February 2023). Prepare a final Open Space Fund policy for Council consideration based on the preference of the Briefing (May 2023). |

CEO KPIs 2022/23

20 May 2022

| Key Performance Indicators |
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| <p>4. Engagement and Communications Strategy</p> <p>Develop an Engagement and Communications Strategy, that identifies opportunities for Council to enhance its engagement and communication methodologies with stakeholders and the community in a variety of forms and in a timely manner.</p> |
| <p>Comments</p> <p>This project is a continuation and expansion of that commenced in 2021, but not completed because of resourcing challenges.</p> <p>As part of the project, a review will be undertaken of Council's current methods of community and stakeholder engagement (including projects) and communication. Feedback will be sought as to the effectiveness of our current methodologies and opportunities will be identified to better align methodologies and approaches with Council's strategic directions. Areas to be reviewed include a framework around consultation vs engagement, digital vs print, Unley Life etc</p> |
| <p>Milestones</p> <p>1. Communications Strategy Brief</p> <ul style="list-style-type: none"> • Develop a brief for the Engagement/Communications Strategy and engage a consultant (September 2022). <p>2. Review Current Methodologies</p> <ul style="list-style-type: none"> • Review effectiveness of current methodologies (December 2022). <p>3. Draft Communications Strategy for Consultation</p> <ul style="list-style-type: none"> • Prepare a draft Strategy for Council for consultation (April 2023). <p>4. Draft Communications Strategy for Endorsement</p> <ul style="list-style-type: none"> • Prepare final Strategy for Council endorsement (August 2023). |

| Key Performance Indicators |
|--|
| <p>5. Strategic Projects</p> <p>We will explore, develop, and implement strategic projects that deliver future proofing opportunities to the wider community and enhanced economic development framework to business</p> |
| <p>Comments</p> <p>1. Cultural Hub – Complete Investigations</p> <ul style="list-style-type: none"> As part of Stage 2 of the Edmund Avenue Cottages Redevelopment Project, it is proposed to undertake a feasibility assessment of establishing a Cultural Hub within the three remaining cottages (Potter’s Guild, current Museum, and adjacent cottage). This work will inform whether Council proceeds to a concept design stage and detailed design stage. <p>2. Aged Care Services - Future Directions</p> <ul style="list-style-type: none"> This project proposes to explore the future options and direction for Council’s service offering noting the pending changes related to the Aged Care Reforms and introduction of the “Support At Home” program (replacing the Commonwealth Home Support Program). <p>3. Economic Growth - Business Investment and Attraction</p> <ul style="list-style-type: none"> One of the key initiatives in Council’s Economic Growth Strategy is to attract business investment in the city. It is proposed to develop a campaign to promote investment and business attraction. As part of this, marketing material will be provided to real estate agents, Investment Attraction SA, and businesses looking to move to the region. The campaign will also form part of the City of Unley website and Business Portal and will be supported by a brief social media campaign. <p>4. Economic Growth - Review of Separate Rate and Association Model</p> <ul style="list-style-type: none"> The current model of how the Separate Rate is collected, administered, and ultimately spent, has been around for some time and recent feedback from many businesses in the Council area is that the current process isn’t necessarily the most contemporary way that a fund should be managed. There has been previous work undertaken on possible alternative options to the current one and this work involves presenting a report to Council for a decision. <p>5. City Wide Flood Mitigation Plan</p> <ul style="list-style-type: none"> While flooding issues associated with Brown Hill Creek are being addressed via the Brown Hill Keswick Creek (BHKC) Stormwater Management Plan, there are many localised flooding issues across the City that need to be addressed. This project proposes developing a five-year flood mitigation plan that collates known localised flooding locations and sets out a long-term prioritised drainage program to address these issues. <p>6. Unley Central</p> <ul style="list-style-type: none"> Whilst Council has concentrated its efforts on facilitating an integrated development on Unley Road, there are several other opportunities that could be explored to activate and rejuvenate the Unley Central Precinct. These include: <ul style="list-style-type: none"> Exploring opportunities to better utilise Mornington House Redevelopment of Mornington Flats Exploring opportunities to improve the Unley Community Centre site with a more modern facility Explore opportunities to better integrate the land between St. Augustine’s and Council’s Civic Centre. It should be noted that both Mornington properties are owned by the State Government and as such are outside the control of the Council. <p>7. City-wide Parking Strategy</p> <ul style="list-style-type: none"> Council is currently using the Shaping Unley framework to inform the development of a Parking Strategy. This stage of the project involves developing the strategy itself based on feedback and ideas generated from the current phase as well as expert technical input. Areas to be reviewed may include business parking, residential parking permits and associated fees, time limit zones etc. |

CEO KPIs 2022/23

20 May 2022

8. Waste Management

- Implement the short-term priorities as contained in the Plan following confirmation of the new contractual arrangements to deliver Council's waste management contract.

9. Tree Land Offset Scheme- Community Consultation

- Undertake Community consultation to gauge the community's views on Council implementing a tree land offset scheme via additional rates for new developments that do not meet the 15% tree canopy cover.

Milestones**1. Cultural Hub**

- A feasibility assessment will be completed with options (including expansion of the Unley Museum, potential Gallery and Potters Guild functions) and a report provided to Council for consideration (December 2022).

2. Aged Care Services Future Directions

- An options paper is presented to Council to propose the future direction for the City of Unley in providing aged care services, replacing Commonwealth Home Support Program (CHSP) services (June 2023).

3. Business Investment and Attraction Campaign

- Promotional campaign and investment attraction marketing material developed, distributed, and promoted (December 2023).

4. Review of Separate Rate and Association Model

- A decision report will be provided to Council on a preferred model (September 2022), with the findings and recommendations for a more contemporaneous approach to be completed early in 2023, for introduction in the 2023/24 financial year.

5. City-wide Flood Mitigation Plan

- Key localised flooding matter that requires resolution, identified and prioritised (September 2022).
- Long-term drainage program to address identified issues developed (December 2022).
- Draft Plan presented to Council (March 2023).
- Community consultation on draft Plan undertaken (April 2023).
- Final Plan considered by Council (June 2023).

6. Unley Central

- An options paper on the Unley Community Centre prepared for Council's consideration (February 2023).
- Concept Plans prepared for activating land between St Augustine's Church and Council's facilities (February 2023).
- Feasibility study completed on potential uses of Mornington House (December 2022).

7. City Wide Parking Strategy

- Council endorsement of draft Strategy (May 2023).
- Initiate community consultation on Draft Strategy (June 2023).

8. Waste Management

- Undertake investigations and report to Council (including cost-benefit analysis) on the short-term priority areas set by Council regarding:
 - a city-wide weekly organics waste collection (September 2022).
 - introducing new services to Multi Unit Developments (MUDs) (December 2022).
 - free hard waste collection for rental properties at time of vacating (December 2022).
 - providing organics waste bins and compostable dog bags in parks and reserves (March 2023).

9. Tree Land Offset Scheme- Community Consultation

- Present a report to Council on the outcomes of the community consultation process.
- Prepare a report/submission to the Minister of Planning with results of the community consultation.

| Key Performance Indicators |
|--|
| <p>6. Governance</p> <p>Timely and supportive delivery of an induction program for the New Council</p> |
| <p>Comments</p> <p>1. Induction for New Council</p> <ul style="list-style-type: none"> This project involves developing and implementing an induction program for the newly elected Council to assist the Elected Members to understand their roles and responsibilities to Council, with learning geared in a positive and supportive way, so that Members can feel confident in their new roles representing constituents and the community of City of Unley. The program will involve the various formalities to be observed for each New Council (e.g., swearing in Ceremony), as well as mandatory training modules covering topics such as: Introduction to Local Government, legal responsibilities of Members, Council Meeting procedures, financial management and reporting; expectations for conduct and behaviours that reflect our values; working together as a team and training on various topics that support the Council's values and plans e.g. diversity, reconciliation etc. <p>2. Council Policies and Procedures</p> <ul style="list-style-type: none"> This project involves undertaking a review of Council policies and procedures. This includes topics such as Meeting Procedures, Code of conduct investigations etc. <p>3. Corporate Reporting Framework</p> <ul style="list-style-type: none"> Council currently receives quarterly performance reports on a range of activities and services. This project proposes to review how information is reported to Council and to also introduce a mechanism for reporting progress of actions against Strategies and Plans in a manner that is easy to understand and avoids duplication and multiple reports being presented. |
| <p>Milestones</p> <p>1. Induction of New Council</p> <ul style="list-style-type: none"> Council Induction Program prioritised and delivered within a 12-month period to the new Elected Members. Several satisfaction Surveys are undertaken with the Elected Members during the induction program to identify any changes or potential inclusion of material/topics in the program. A summative satisfaction survey is undertaken after the program has been completed to gauge the impact and quality of the overall induction program. <p>2. Council Policies and Procedures</p> <ul style="list-style-type: none"> Policies and procedures have been reviewed and submitted to Council for consideration (November 2023). <p>3. Corporate Performance Framework</p> <ul style="list-style-type: none"> Review of how information is provided to Council (January 2023). New Corporate Performance reports to be finalised for introduction in 2023/24 (June 2023). |

INFORMATION REPORT

| | |
|-------------------------|--|
| REPORT TITLE: | TRADER ASSOCIATION QUARTER 3 REPORTS 1 JANUARY - 31 MARCH 2022 |
| ITEM NUMBER: | 4.11 |
| DATE OF MEETING: | 27 JUNE 2022 |
| AUTHOR: | ED SCANLON |
| JOB TITLE: | MANAGER ECONOMIC DEVELOPMENT & STRATEGIC PROJECTS |
| ATTACHMENTS: | <ol style="list-style-type: none">1. UNLEY ROAD ASSOCIATION REPORT2. GOODWOOD ROAD BUSINESS ASSOCIATION REPORT3. KING WILLIAM ROAD TRADERS ASSOCIATION REPORT4. FULLARTON ROAD SOUTH TRADERS ASSOCIATION REPORT |

1. **EXECUTIVE SUMMARY**

The City of Unley has four Mainstreet precincts (Fullarton Road, Unley Road, King William Road and Goodwood Road) (Precinct). Each Precinct has an Independent Mainstreet Association (Association) consisting of local businesses who enter into an annual funding agreement with Council.

The Association Separate Rate Agreement(s) require each Association to submit quarterly expenditure reports to Council. This report presents the expenditure reports for the period 1 January to 31 March 2022, as well as additional information on the activities that the Associations are undertaking to drive local economic activity.

2. **RECOMMENDATION**

That:

1. The report be received.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

3. Economic Prosperity

3.2 Thriving main streets and other business activities operate across our City.

4. **BACKGROUND**

Each Association is an Independent Incorporated Body and is managed by a committee comprised of their members (local businesses from the precinct). A Separate Rate is levied by Council on businesses located within each of the Precincts for the purposes of marketing and promotion.

Money collected from the Separate Rate is contracted, through a funding agreement, to the relevant Association to conduct this activity on Council's behalf. The Separate Rate collected is different for each Precinct, both in total amount raised and rate in the dollar. There is a formal Association Separate Rate Agreement (Agreement) in place between Council and each Association for the expenditure of the Separate Rate.

Each Association is required to provide a quarterly report of its expenditure and activities. This report summarises the Quarter 3 updates 2021/22.

5. **DISCUSSION**

It is a requirement that Separate Rate funding is fully expended in the financial year for which it is raised. To monitor this and provide transparency to Council, the Associations provide quarterly update reports to Council. The following information and attachments summarise the reporting requirements for Quarter 3 2021/22. Additional information is provided which highlights activities, achievements, and challenges from the reporting period.

Attachments 1-4

It should be noted that each Association receives income from other sources, including banner income as prescribed through the City of Unley Banner Policy, third party sponsorships and membership. This additional income is not subject to the Agreement terms.

Unley Road Association – key activities Quarter 3 (\$113,395 Separate Rate Funding p/a)

- Staged successful major event – an Evening under the Stars – 1400 people in attendance on Saturday 12 February 2022.
- Delivered the campaign “Only Unley Road” - Supporting Local business event/ competition.
- Social media activities continued – more than 180 posts.
- Launched Unley Road Awards, in conjunction with Rotary Club of Unley.
- Developed Three Year Strategic Plan.
- Drafted and implemented new Governance Policy and procedures for Association.

**Goodwood Road Business Association – key activities Quarter 3
(\$57,225 Separate Rate Funding p/a)**

- Planning for Round 2 of Art Grants has commenced.
- Sat'dy on Goody was held on 5 March 2022.
- A Taste of Goodwood event was held on 11 March 2022.
- Planning has commenced for the Great Goodwood Dine Out Campaign.
- Planning for re-brand project of the Goodwood Road Association has commenced and is well underway following consultation with local businesses.

**King William Road Traders Association – key activities Quarter 3
(\$150,530 Separate Rate Funding p/a)**

- Social media campaign run on Adelady Facebook and Instagram pages.
- Girl about town have been engaged to undertake a winter fashion promotion.
- Social media promotion has continued, with results being positive and analysis of impressions being high.

**Fullarton Road South Traders Association – key activities Quarter 3
(\$13,750 Separate Rate Funding p/a)**

- Undertook new photography of businesses on Fullarton Road.
- Started refreshment of the destination Highgate website.
- Developed a new social media program – Destination Highgate.
- Continued social media promotion of Fullarton Road businesses.

6. REPORT AUTHORISERS

| Name | Title |
|--------------|-------------------------|
| Peter Tsokas | Chief Executive Officer |

UNLEY ROAD ASSOCIATION
Summary of Income and Expenditure 2021/22

Income

| | |
|--|---------------|
| Separate Rate funding | \$ 113,395.00 |
| Membership (if applicable) **Please add / delete lines as needed | |
| Event Sponsorship | \$10 000 |
| | |
| Total Income | |

Note : it is a requirement of the Local Government Act that all separate rate funding must be expended for the purposes outlined in the year of collection.

| | | |
|---|--------|---------------|
| Has there been an alteration to your endorsed expenditure plan: | Yes/No | Date approved |
|---|--------|---------------|

** Note: As per the Agreement with Council for the expenditure of the Separate Rate, all variations to the approved expenditure plan must be approved by The Council

Expenditure

Strategic Projects (Highlevel program overview. Breakdown of individual projects and further further detail on 'Detail' worksheet)

NOTE: If a project is funded through income additional to the Separate Rate, please indicate the funding contribution of each project: eg \$20k Separate Rate, \$15k CoU sponsorship etc

| Brief Description | | Budget | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Progressive total | % of Prog. Total |
|---------------------|----------------------------|---------------------|-----------|--------------|--------------|-----------|-------------------|------------------|
| Strategic Project 1 | Member Services | \$ 11,000.00 | | 3,973.12 | 0 | | 3973.12 | 36% |
| Strategic Project 2 | Advertising and Promotions | \$ 43,000.00 | 937.2 | 16,155.90 | 10,655.41 | | 27748.51 | 65% |
| Strategic Project 3 | Events | \$ 23,000.00 | | 6,800.84 | 47,044.16 | | 53845 | 234% |
| Subtotal | | \$ 77,000.00 | \$ 937.20 | \$ 26,929.86 | \$ 57,699.57 | \$ - | 85,566.63 | 110% |

Administration

| Brief Description | | Budget | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Progressive total | % of Prog. Total |
|-----------------------------|--|---------------------|-----------|-----------|-----------|-----------|-------------------|------------------|
| Marketing/Admin Coordinator | Salary for Admin Coordinator and Marketing Coordinator | \$ 29,500.00 | 4275 | 9,138.23 | 6,085 | | 19498.23 | 66% |
| PO Box | Annunal fee | \$ 140.00 | | | 130.91 | | 130.91 | 93% |
| Other | Miscellaneous | \$ 400.00 | | | 0 | | | |
| Office Expenses | General postage, phone calls and office supplies | \$ 4,255.00 | 739.14 | 1,626.28 | 1,200.37 | | 3565.79 | 84% |
| Insurance | Required public liability insurance, annual fee. | \$ 2,100.00 | | | 0 | | 0 | 0% |
| Subtotal | | \$ 36,395.00 | 5014.14 | 10,764.51 | 7,416.28 | | 23194.93 | 64% |

| | | | | | | | | |
|-----------------------|----------------------------------|----------------------|-------------|-----------|-----------|--|-----------|-----|
| Total Expenses | Projects + Administration | \$ 113,395.00 | \$ 5,951.34 | 37,694.37 | 65,115.85 | | 108761.56 | 96% |
|-----------------------|----------------------------------|----------------------|-------------|-----------|-----------|--|-----------|-----|

| | | | | | | | | |
|--------------------------|--|-----------------------|--|--|--|--|---|-------|
| Operating Surplus | | -\$ 113,395.00 | | | | | 0 | 0.00% |
|--------------------------|--|-----------------------|--|--|--|--|---|-------|

Goodwood Road Business Association
Summary of Income and Expenditure 2021/22 - Quarter 3

Income

| | |
|------------------------|--------------------|
| Separate Rate funding | \$57,225.00 |
| Membership : Estimated | \$200.00 |
| CoU Sponsorship | \$10,000.00 |
| Banner Income | \$3,760.00 |
| Opening Balance | \$4,500.00 |
| Total Income | \$75,685.00 |

Note : it is a requirement of the Local Government Act that all separate rate funding must be expended for the purposes outlined in the year of collection.

| | | |
|---|----|---------------|
| Has there been an alteration to your endorsed expenditure plan: | No | Date approved |
|---|----|---------------|

** Note: As per the Agreement with Council for the expenditure of the Separate Rate, all variations to the approved expenditure plan must be approved by The Council

Expenditure

Strategic Projects (Highlevel program overview. Breakdown of individual projects and further further detail on "Detail" worksheet)

NOTE: If a project is funded through income additional to the Separate Rate, please indicate the funding contribution of each project: eg \$20k Separate Rate, \$15k CoU sponsorship etc

| Brief Description | | Budget | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Progressive total | % of Prog. Total |
|---------------------|--|---------------------|--------------------|--------------------|---------------------|-------------|--------------------|------------------|
| Strategic Project 1 | Advertising/Promotion (media, activations, streetscape) | \$ 15,893.00 | \$ 2,978.32 | \$ 1,799.42 | \$ 3,464.49 | | \$8,242.23 | 52% |
| Strategic Project 2 | Events (\$10,000 levy, \$10,000 Cou Sponsorship) | \$ 20,000.00 | \$ 2,508.00 | \$ 2,373.39 | \$ 3,402.00 | | \$8,283.39 | 41% |
| Strategic Project 3 | Member Services | \$ 1,500.00 | \$ - | \$ 292.25 | \$ 660.00 | | \$952.25 | 63% |
| Strategic Project 4 | Coordinator Fee - Marketing | \$ 16,900.00 | \$ 3,410.00 | \$ 4,390.00 | \$ 4,225.00 | | \$12,025.00 | 71% |
| Subtotal | | \$ 54,293.00 | \$ 8,896.32 | \$ 8,855.06 | \$ 11,751.49 | \$ - | \$29,502.87 | 54% |

Administration

| Brief Description | | Budget | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Progressive total | % of Prog. Total |
|-----------------------------|-------------------------|---------------------|--------------------|--------------------|--------------------|-----------|--------------------|------------------|
| Marketing/Admin Coordinator | Coordinator Fee - Admin | \$ 13,520.00 | \$ 2,728.00 | \$ 3,512.00 | \$ 3,380.00 | | \$9,620.00 | 71% |
| Office Expenses / Misc | | \$ 700.00 | \$ 63.20 | \$ 131.45 | \$ 60.00 | | \$254.65 | 36% |
| Book keeping/auditing | | \$ 2,000.00 | \$ 458.00 | \$ 742.00 | \$ 600.00 | | \$1,800.00 | 90% |
| Insurance | | \$ 1,800.00 | \$ - | \$ 1,471.00 | \$ - | | \$1,471.00 | 82% |
| Subtotal | | \$ 18,020.00 | \$ 3,249.20 | \$ 5,856.45 | \$ 4,040.00 | | \$13,145.65 | 73% |

| | | | | | | | | |
|-----------------------|----------------------------------|---------------------|--|--|--|--|--------------------|------------|
| Total Expenses | Projects + Administration | \$ 72,313.00 | | | | | \$42,648.52 | 59% |
|-----------------------|----------------------------------|---------------------|--|--|--|--|--------------------|------------|

| | | | | | | | | |
|--------------------------|---|--------------------|--|--|--|--|---------------|--------------|
| Operating Surplus | (includes opening balance, yet to be allocated, and not included in levy expenditure) | \$ 3,372.00 | | | | | \$0.00 | 0.00% |
|--------------------------|---|--------------------|--|--|--|--|---------------|--------------|

**King William Road Traders Association
Summary of Income and Expenditure 2021/22**

Income

| | |
|-----------------------|------------------|
| Separate Rate funding | \$150,530 |
| COU Event Sponsorship | \$10,000 |
| Total Income | \$160,530 |

Note : it is a requirement of the Local Government Act that all separate rate funding must be expended for the purposes outlined in the year of collection.

| | | |
|---|----|--|
| Has there been an alteration to your endorsed expenditure plan: | No | |
|---|----|--|

**** Note:** As per the Agreement with Council for the expenditure of the Separate Rate, all variations to the approved expenditure plan must be approved by The Council

Expenditure

Strategic Projects (Highlevel program overview. Breakdown of individual projects and further detail on 'Detail" worksheet)

NOTE: If a project is funded through income additional to the Separate Rate, please indicate the funding contribution of each project: eg \$20k Separate Rate, \$15k CoU sponsorship etc

| Brief Description | | Budget | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Progressive total | % of Prog. Total |
|---------------------|--|----------------------|---------------------|---------------------|---------------------|-------------|---------------------|------------------|
| Strategic Project 1 | Events and Activations (\$10,000 COU Sponsorship, \$30,000 SR) | \$ 40,000.00 | 0 | 30867.33 | 14150.00 | | 45017.33 | 113% |
| Strategic Project 2 | Advertising and PR | \$ 35,000.00 | 212.61 | 6409.39 | 6025.00 | | 12647.00 | 36% |
| Strategic Project 3 | Digital Marketing | \$ 25,000.00 | 3344.00 | 4724.00 | 3300 | | 11368.00 | 45% |
| Strategic Project 4 | Street Development | \$ 7,000.00 | 8301.81 | 0 | 0 | | 8301.81 | 119% |
| Strategic Project 5 | Trader Engagement | \$ 2,000.00 | 0 | 0 | | | 0 | 0% |
| Subtotal | | \$ 109,000.00 | \$ 11,858.42 | \$ 42,000.72 | \$ 23,475.00 | \$ - | \$ 77,334.14 | 71% |

Administration

| Brief Description | | Budget | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Progressive total | % of Prog. Total |
|----------------------|--|---------------------|---------------------|---------------------|--------------------|-------------|-------------------|------------------|
| Marketing Consultant | Consultant fees | \$ 40,000.00 | 7832.00 | 13903.50 | 5975.50 | | 27711.00 | 69% |
| Office expenses | Ongoing operating expenses such as insurance, auditing, operational programs etc | \$ 11,530.00 | 4,666.91 | 4160.59 | 2071.24 | | 10898.74 | 95% |
| Subtotal | | \$ 51,530.00 | \$ 12,498.91 | \$ 18,064.09 | \$ 8,046.74 | \$ - | 38609.74 | 75% |

| | | | | | | | | |
|-----------------------|----------------------------------|----------------------|---------------------|---------------------|---------------------|-------------|----------------------|------------|
| Total Expenses | Projects + Administration | \$ 160,530.00 | \$ 24,357.33 | \$ 60,064.81 | \$ 31,521.74 | \$ - | \$ 115,943.88 | 72% |
|-----------------------|----------------------------------|----------------------|---------------------|---------------------|---------------------|-------------|----------------------|------------|

| | | | | | | | | |
|--------------------------|--|-------------|--|--|--|--|--|--|
| Operating Surplus | | \$ - | | | | | | |
|--------------------------|--|-------------|--|--|--|--|--|--|

FULLARTON ROAD SOUTH TRADERS' ASSOCIATION INC.
Summary of Income and Expenditure 2021/22

Income

| | |
|-----------------------|---------------------|
| Separate Rate funding | \$ 13,750.00 |
| | |
| Total Income | \$ 13,750.00 |

Note : it is a requirement of the Local Government Act that all separate rate funding must be expended for the purposes outlined in the year of collection.

| | | |
|---|-----|-------------------------|
| Has there been an alteration to your endorsed expenditure plan: | YES | 12th Nov 2021 via email |
|---|-----|-------------------------|

** Note: As per the Agreement with Council for the expenditure of the Separate Rate, all variations to the approved expenditure plan must be approved by The Council

Expenditure

Strategic Projects (Highlevel program overview. Breakdown of individual projects and further further detail on 'Detail' worksheet)

NOTE: If a project is funded through income additional to the Separate Rate, please indicate the funding contribution of each project: eg \$20k Separate Rate, \$15k CoU sponsorship etc

| Brief Description | Budget | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Progressive total | % of Prog. Total |
|---|---------------------|------------------|-------------------|------------------|-------------|-------------------|------------------|
| Strategic Project 1 MARKETING CAMPAIGN | \$ 8,600.00 | \$ 429.00 | \$ 935.00 | | | \$ 1,364.00 | 16% |
| Strategic Project 2 TRADERS' NETWORKING CHRISTMAS FUNCTION | \$ 600.00 | nil | \$ 200.00 | \$ 170.80 | | \$ 370.80 | 62% |
| Strategic Project 3 PROMOTION OF SPECIAL EVENT (FUN DAY) | \$ 1,250.00 | nil | | | | \$ - | 0% |
| Subtotal | \$ 10,450.00 | \$ 429.00 | \$1,135.00 | \$ 170.80 | \$ - | | 0% |

| Brief Description | Budget | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Progressive total | % of Prog. Total |
|---|--------------------|------------|-----------|-----------|-----------|-------------------|------------------|
| Administration eg: Salary for Coordinator **Please add / delete lines as needed | | | | | | | |
| Marketing/Admin Coordinat | \$ - | | | | | \$ - | #DIV/0! |
| Office Expenses | \$ 1,200.00 | \$ 2.40 | \$ 0.80 | \$ 0.80 | | \$ 4.00 | 0% |
| Insurance | \$ 1,600.00 | nil | | | | \$ - | 0% |
| Subtotal Projects + Administration | \$ 2,800.00 | nil | | | | \$ - | 0% |

| | | | | | | | |
|-----------------------|---------------------|-----|--|--|--|------|----|
| Total Expenses | \$ 13,250.00 | nil | | | | \$ - | 0% |
|-----------------------|---------------------|-----|--|--|--|------|----|

| | | | | | | | |
|--------------------------|------------------|-----|--|--|--|------|-------|
| Operating Surplus | \$ 500.00 | nil | | | | \$ - | 0.00% |
|--------------------------|------------------|-----|--|--|--|------|-------|

INFORMATION REPORT

REPORT TITLE: RECONCILIATION PROGRESS UPDATE
ITEM NUMBER: 4.12
DATE OF MEETING: 27 JUNE 2022
AUTHOR: MATTHEW IVES
JOB TITLE: COORDINATOR CULTURAL DEVELOPMENT
ATTACHMENTS: NIL

1. **EXECUTIVE SUMMARY**

The purpose of this report is to provide an update on the work Council has undertaken with respect to Reconciliation initiatives.

The report also details the achievements related to the following CEO Key Performance Indicator (2021-22).

Cultural Plan - Complete a series of discussions with appropriate Kaurna representatives and Reconciliation SA to scope priorities for future initiatives to strengthen and progress Unley's efforts in respectful Reconciliation.

As such, this report also outlines future opportunities and priorities with respect to Reconciliation initiatives.

2. **RECOMMENDATION**

That:

1. The report be received.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

1. Community Living
1.4 Our Community is proud to be part of our City.

4. **BACKGROUND**

Council has been active in acknowledging Aboriginal and Torres Strait Islander culture for the past 20 years, and this has included the following:

- The Acknowledgment of Country is featured on Council's agenda and minutes.
- Council proudly flies the Aboriginal and Torres Strait Islander flags permanently in front of the Unley Town Hall.
- Council has been actively involved with Reconciliation Week since 2009, each event attracting more than 150 people from our community and local schools.
- Council has held talks and informal meetings with Kaurna and other Indigenous representatives and elders over the years to share in walking the path of Reconciliation and Reconcili-action.
- A review of engagement with Aboriginal and Torres Strait culture and peoples was undertaken with The Centre for Conscious Design consultant, Dana Shen in 2019.
- In conjunction with schools and the wider community, the City of Unley has come together in music, dance, film, poetry, exhibitions, presentations, workshops, weaving, smoking ceremonies, and murals to share our commitment to walk down the path of Reconciliation.
- In 2018, the City of Unley commissioned a significant Reconciliation mural by Narisha Cash and Alan Sumner at Ridge Park, titled Kumangka, which means "together".
- Also in 2018, Council's Fullarton Park Community Centre welcomed five large, Indigenous totem poles in the northern grounds of this venue, hand painted by Marra Dreaming. This project continues to develop in other areas of the Fullarton Park Community Centre grounds.
- The City of Unley has fostered a close relationship with Reconciliation SA and Act Now Theatre to deliver free cultural diversity awareness programs for our local primary and secondary schools annually since 2016.
- The All Connections to Unley Artist in Residence Scheme paired local school, St Thomas Primary, with Indigenous artist Anna Dowling. Over 50 students produced two large canvasses and individual artworks which are proudly on display in the school.
- Unley Museum showcased an exhibition, with loaned artwork from Tandanya National Aboriginal Cultural Institute.

The City of Unley's Cultural Plan 2021-2026 includes a commitment and series of actions to work further with the Indigenous and particularly Kaurna communities. The key objective is to build understanding and respect for Aboriginal and Torres Strait Islander culture.

In conjunction with this, one of the key actions of the CEO Key Performance Indicators for 2021-22 is:

Cultural Plan - Complete a series of discussions with appropriate Kurna representatives and Reconciliation SA to scope priorities for future initiatives to strengthen and progress Unley's efforts in respectful Reconciliation.

5. **DISCUSSION**

Current Activities (2021-22)

A series of discussions have been held with Kurna representatives, Reconciliation SA, and archaeologists. Activities have been developed and implemented during 2021-22, as outlined below. These initiatives have been aligned with and deliver upon the actions identified for the early years of the Cultural Plan which are:

Action 1: Engage with Aboriginal and Torres Strait Islander representatives to establish key actions moving forward.

Achievements in 2021-22

- Silver membership subscription with Reconciliation SA.
- Discussions held with representatives of Kurna community and work commenced on planning for a 'Meet and Greet' between Kurna elders, Elected Members, Administration, and the wider community in the Unley area.
- Ongoing meetings held with Reconciliation SA to broaden our knowledge and seek advice and opportunities to deepen our understanding of First Nations culture.
- Attendance by the Mayor and Administration at LGA SA Reconciliation Network meetings for Mayors, Elected Members, Senior Management, and officers across South Australia.

This initial engagement has informed the proposed project plans for the Reconciliation Action Plan and Cultural Mapping Project, outlined in the draft 2022-23 Annual Business Plan and budget.

Action 2: Strengthen our connections with Aboriginal and Torres Strait Islander representatives to develop our program of activities, events, exhibitions, public art and cross-cultural projects to raise awareness of Indigenous culture.

Achievements in 2021-22

- Increased attendance by Kurna elders at significant Council events and activities, including smoking ceremonies and Welcome to Country (including the Australia Day event, Sesquicentenary Community Picnic, All Connections to Unley Art Prize exhibition launch, Harmony Day workshops and performances).

- Reconciliation Week event led by Uncle Mickey O'Brien and featuring "Of Desert and Sea" dance group with over 140 members of the community in attendance, including five local schools.
- Traditional craft and painting workshops organised and held at Goodwood and Unley Library.
- Library activities such as Early Literacy programs actively recognising Aboriginal and Torres Strait Islander culture.
- Signage for Wilberforce Walk (ANZAC Highway/ Third Avenue) translated in Kaurna.
- Further artworks by Marra Dreaming commissioned at Fullarton Park Community Centre, including five pots reflecting flora in the area.

Action 3: Build cultural awareness and literacy within Council and throughout our City.

Achievements 2021-22:

- Translation of Kaurna acknowledgment into Kaurna language by Kaurna Warra Karrpanthi for use on website and for all official minutes and agenda.
- Acknowledgement of Country added to all corporate email signatures.
- Production of a Welcome to Country video with Uncle Mickey O'Brien, for specific use for City of Unley in person and virtual events.
- Development of an internal Diversity, Inclusion and Belonging Plan to create a diverse and sustainable workforce and guide staff in expanding their knowledge and literacy in respect to cultural diversity including Aboriginal and Torres Strait Islander culture.
- Aboriginal Cultural Awareness Training delivered by Jack Kanya Kudnuitya Buckskin from Kuma Kaaru Cultural Services to 140 Council employees
- Aboriginal Cultural Awareness training for volunteers and administration delivered by Emu Consulting with Major Moogy Sumner.
- Anti-racism performances and workshops by Act Now Theatre and Reconciliation SA with local primary and secondary schools.
- Community grant and subsidised facility hire for local Uluru Statement from the Heart group to support a series of information sessions.
- Advice from Administration to local organisations, businesses, and facility hirers regarding appropriate recognition of our First Nations peoples.

Future Directions

Discussions with Reconciliation SA and notable Kaurna elders have informed the proposed two key actions proposed to be implemented in Year 2 of the Cultural Plan (2022-23).

- 1) *Cultural mapping of the City of Unley with a Kaurna/Aboriginal focus.*
- 2) *Development of a Reconciliation Action Plan (across 2 years).*

These initiatives have been included in the 2022-23 draft Annual Business Plan and Budget and subject to budget endorsement, will comprise and deliver the following:

Cultural Mapping

Council has minimal documentation of the history and traditions of Aboriginal peoples on our shared land, both before and after European settlement. This project will work with heritage services such as archaeologists and Kurna elders to undertake research on the Indigenous significance of the land in the City of Unley. Key findings from this research will assist in updating existing Council strategies and plans and enhance cultural learning. This cultural mapping will also be used to inform the History of Unley Sesquicentenary publication, to ensure the history of pre-European settlement is included.

This research and documentation could assist in future proposals to recognise and celebrate Kurna culture and language such as co-naming of City of Unley facilities, land, and community sites in consultation with, and in acknowledgement of, the Kurna Nation.

Relevant consultants and Kurna elders have been identified to undertake this project in the next financial year 2022/23.

Reconciliation Action Plan

A Reconciliation Action Plan (RAP) is an organisational commitment to embed the principles and purpose of reconciliation and plan meaningful actions to progress reconciliation. Reconciliation Australia recommends a framework for organisations to develop RAPs based around the core pillars of Relationships, Respect and Opportunity.

There are four (4) types of Reconciliation Action Plans in the RAP Framework. Reconciliation Australia identifies these as:

1. *Reflect: Scoping capacity for Reconciliation*
2. *Innovate: Implementing Reconciliation initiatives*
3. *Stretch RAP: Embedding Reconciliation*
4. *Elevate RAP: Leadership in Reconciliation*

Working through the different types of RAPs allows organisations to continuously develop their reconciliation commitments. Subject to the endorsement of the 2022-23 Annual Business Plan and Budget, a *Reflect* RAP will be developed for the City of Unley next financial year, which aims to:

- Strengthen knowledge and understanding of Aboriginal and Torres Strait culture.
- Commit to provide opportunities for First Nations peoples including a diverse workplace.
- Establish an internal RAP working group to develop and champion the project.

- Identify and establish partnerships to promote and acknowledge Aboriginal and Torres Strait culture.
- Set key principles and protocols.
- Establish and confirm annual actions.

Once completed, it is proposed that an *Innovate* RAP is then delivered within the following two years, aimed at:

- Gaining a deeper understanding of both Kurna culture and our own ability to respect and share this knowledge.
- Identifying of opportunities and establish the best approach to advance reconciliation.
- Development of a closer relationship and partnerships with key stakeholders.
- Considering a governance framework to build a Kurna voice into Council engagement and to track and measure progress.
- Establishment of annual actions.

The development of a City of Unley RAP will be undertaken in consultation with experienced members of the Indigenous community and Reconciliation SA. The City of Unley has fostered a close relationship with Reconciliation SA, who recognise the important role that Local Government play in bringing people together. Reconciliation SA has a dedicated Local Government coordinator who is working with the Local Government Association of SA to develop the sharing of knowledge, education, activities, and opportunities for the future. Given Council's history and acknowledgement of Aboriginal and Torres Strait culture, and in negotiation with Reconciliation SA, it is proposed to develop and implement the *Reflect* RAP in 2022 and develop and implement the *Innovate* RAP in 2023 and 2024.

Uluru Statement From The Heart

In May 2017, over 250 Aboriginal and Torres Strait Islander delegates put their signatures to a statement known as the *Uluru Statement From The Heart*. The Statement calls for the establishment of a First Nations voice in the Constitution and a Makaratta Commission to supervise a process of agreement-making and truth telling about Aboriginal and Torres Strait history. The recent commitments by both State and Federal governments to the Uluru Statement From The Heart should now be noted for further consideration.

An Unley-based group of community members are currently presenting public sessions with a range of speakers to provide information on the details of the Uluru Statement From The Heart.

The Administration will monitor and seek further information on the implications and opportunities of any future developments with the Uluru Statement From The Heart.

Further Progress Reporting

Interim updates will be provided to Council as part of a broader Corporate Reporting Framework which is currently being developed.

6. REPORT AUTHORISERS

| Name | Title |
|----------------|--------------------------------|
| Mandy Smith | Manager Community Connections |
| Megan Berghuis | General Manager, City Services |

COUNCIL ACTION REPORT

REPORT TITLE: COUNCIL ACTION RECORDS
ITEM NUMBER: 4.13
DATE OF MEETING: 27 JUNE 2022
AUTHOR: LARA KENNEDY
JOB TITLE: EXECUTIVE ASSISTANT, OFFICE OF THE
CEO
ATTACHMENTS: 1. COUNCIL ACTION REPORT

1. **EXECUTIVE SUMMARY**

To provide an update to Members on information and actions arising from resolutions of Council.

2. **RECOMMENDATION**

That:

1. The report be noted.
-

| COUNCIL ACTION REPORTS - ACTIONS TO JUNE 2022 | | | | | |
|---|--------|--|---|---|---|
| Meeting Date | Item # | Subject and Council Resolution | Responsible Exec. | Status/Progress | Expected Completion Date |
| 22/11/21 | 5.1.1 | <p>NOTICE OF MOTION FROM COUNCILLOR K. ANASTASSIADIS RE: REQUEST TO UNDERTAKE A MOVEMENT STUDY OF GLEN OSMOND ROAD</p> <p>1. The City of Unley write to the City of Burnside and request that a joint meeting be held with the Minister for Infrastructure and Transport, Corey Wingard, with a view to the Department for Infrastructure and Transport (DIT) undertaking a holistic movement study of Glen Osmond Road from Fullarton Road in the south-east to Greenhill Road in the north-west that includes:</p> <ul style="list-style-type: none"> • safe and timely movement of pedestrians (including those using mobility aids) and cyclists along and across the road. • safe and timely movement of pedestrians (including those using mobility aids) and cyclists at the intersection of Glen Osmond Road, Kenilworth Road and Young Street. • motor vehicle traffic volumes and speeds on Glen Osmond Road. <p>• motor vehicle movements at the intersection of Glen Osmond Road, Kenilworth Road and Young Street including:</p> <ul style="list-style-type: none"> -- illegal turns from Kenilworth Road into Glen Osmond Road. -- queuing across pedestrian crossings and the slip lane. -- entry from the commercial premises located within the intersection. | General Manager City Development | <p>- A meeting between Mayors and CEO's occurred on 18 January 2022. It was agreed that Unley would draft a letter to the Minister and Burnside would co-sign the letter. Discussion also covered a future PLEC submission by both councils for undergrounding of street lights and streetscape improvement for all of Glen Osmond Road (in stages) commencing from Cross Road and heading progressively north.</p> <p>- Letter sent to Minister for Infrastructure & Transport 9 February 2022.</p> <p>- Meeting held between City of Unley and DIT CEO's to discuss redesign opportunities for the intersection of Glen Osmond / Kenilworth / Young.</p> <p>- DIT has indicated that they are happy to consider a redesign in light of recent funding received by Parkside Primary School, in conjunction with Council.</p> <p>- DIT has indicated that a redesign in light of recent funding received by Parkside Primary School will be undertaken in consultation with Council. A concept design has been developed and will be worked through with Council staff. DIT has advised a detailed design is to be undertaken with construction likely to commence in early 2023. Elected Members will be kept informed of this matter as progress is confirmed by DIT.</p> | <p>Completed</p> <p>Completed</p> <p>Completed</p> <p>Completed</p> |
| 31/01/22 | 4.2 | <p>DRAFT NORTH UNLEY PARK MASTER PLAN</p> <p>3. Following the conclusion of community consultation, a further report be considered by Council summarising the feedback received in relation to the draft North Unley Park Master Plan and the presentation of a final Master Plan.</p> | GM City Development | Community consultation regarding the draft master plan was undertaken between mid-March and mid-April 2022. A report will be presented to Council at its meeting to be held in June 2022, outlining a summary of the feedback received during the consultation process and the final master plan for endorsement. | Completed |
| 28/03/22 | 4.4 | <p>UNLEY ROAD, KING WILLIAM ROAD AND GOODWOOD ROAD TRADER ASSOCIATIONS PROPOSED CHANGE TO SEPARATE RATE FOR 2022/23</p> <p>2. In accordance with section 151 (5) and (6) of the Local Government Act 1999, Unley Road (Unley Road Association Inc) Separate Rate be changed to be used for the purposes of marketing, street beautification, and minor value-added infrastructure projects be endorsed for the purposes of public consultation.</p> <p>3. In accordance with section 151 (5) and (6) of the Local Government Act 1999, Goodwood Road (Goodwood Road Business Association Inc) Separate Rate be changed to be used for the purposes of marketing, street beautification, and minor value-added infrastructure projects be endorsed for the purposes of public consultation.</p> <p>4. In accordance with section 151 (5) and (6) of the Local Government Act 1999, King William Road (King William Road Traders Association Inc) Separate Rate be changed to be used for the purposes of marketing, street beautification, and minor value-added infrastructure projects be endorsed for the purposes of public consultation.</p> | Manager Economic Development & Strategic Projects | <p>Completed as part of the Annual Business Plan Process.</p> <p>Completed as part of the Annual Business Plan Process.</p> <p>Completed as part of the Annual Business Plan Process.</p> | <p>Completed</p> <p>Completed</p> <p>Completed</p> |
| 26/04/22 | 4.1 | <p>MIKE TURTUR BIKEWAY OVERPASS - CLMP AND LICENSE AGREEMENT CONSULTATION RESULTS</p> <p>2. The submissions in response to the Forestville Reserve Community Land Management Plan (CLMP) public consultation process indicating that 80.6% of respondents did not support amendments to the CLMP, be noted.</p> <p>3. The submissions in response to the Licence for Construction Access for a portion of the Mike Turtur Bikeway Overpass public consultation process indicating that 92.9% of respondents did not support the granting of the licence to the Minister for Infrastructure and Transport, be noted.</p> <p>4. In recognition of the consultation results for the Forestville Reserve Community Land Management Plan (CLMP) and the Licence for Construction Access for a portion of the Mike Turtur Bikeway Overpass, a letter be sent to the Minister for Infrastructure and Transport which:</p> <p>4.1 provides a summary of the key issues raised from the Forestville Reserve Community Land Management Plan (CLMP) and Licence for Construction Access public consultation;</p> <p>4.2 requests a meeting be convened with relevant Council, and Department of Infrastructure and Transport staff, along with the Member for Badcoe to facilitate a review of the Mike Turtur Bikeway Overpass project and includes a review of the project scope of works.</p> | GM City Development | <p>Completed</p> <p>Completed</p> <p>The Mayor has corresponded with the Minister for Transport outlining the key matters for consideration, and seeking a meeting to discuss the review and revised scope for the project.</p> | <p>Completed</p> <p>Completed</p> <p>TBC</p> |

| COUNCIL ACTION REPORTS - ACTIONS TO JUNE 2022 | | | | | | |
|---|--------|---|---------------------|---|--|--|
| Meeting Date | Item # | Subject and Council Resolution | Responsible Exec. | Status/Progress | Expected Completion Date | |
| 23/05/22 | 4.1 | <p>MEMORANDUM OF UNDERSTANDING: CITY OF UNLEY AND ALLIANCE FRANCAISE D'ADELAIDE 2022-2026</p> <p>2. A new Memorandum of Understanding (MOU) with Alliance Française d'Adelaide be prepared for a period of four years (2022-2026), including agreement that the City of Unley and Alliance Française d'Adelaide work together to:</p> <p>2.1 Create a greater awareness amongst the local communities about Alliance Française d'Adelaide including their wide range of French classes for all ages, their vibrant cultural centre, and major cultural events and activities;</p> <p>2.2 Assist Alliance Française d'Adelaide with developing French cultural events including the annual French Market;</p> <p>2.3 Support local schools, and especially the French bilingual and binational program at Highgate School and Unley High School, to promote the teaching of the French language;</p> <p>2.4 Support the City of Unley in its strategy to be a Francophile council in content (cultural activities) and communication;</p> <p>2.5 Attract French related investment into the City of Unley.</p> <p>3. The Memorandum of Understanding with Alliance Française d'Adelaide include provision of funding of \$15,000 per annum for sponsorship of the annual French Market event within the City of Unley, and the annual French Film Festival, for the duration of this Memorandum of Understanding.</p> | GM City Services | A Memorandum of Understanding has been provided to Alliance Française on 6th June 2022, Alliance Française have advised they are checking with their insurance provider and their committee on the 23 June 2022 and expect to have a signed MoU back to us after this. | July 2022 | |
| 23/05/22 | 4.3 | <p>PAGE PARK SHARED USE ARRANGEMENTS</p> <p>2. A trial for extended dog off-leash times at Page Park between 4pm-10am during Australian Central Standard times be undertaken from 30 June 2022 until 2 October 2022.</p> <p>3. The trial for extended dog off-leash times at Page Park be supported by a community engagement campaign to capture further community feedback.</p> <p>4. An assessment of costs and proposed implementation timeframes for the following enhancements at Page Park be developed:</p> <p>4.1 Fencing of exercise equipment</p> <p>4.2 Motion activated, energy efficient lighting</p> <p>4.3 The ongoing use of dog behavioural training at the Park</p> <p>4.4 Provision of additional seating</p> <p>5. The results of the extended dog off-leash trial and investigation of associated costs and implementation timeframes for proposed enhancements at Page Park be presented to Council for further consideration.</p> | GM City Services | <p>Initial survey respondents from February's consultation have been provided with an update of Council's decision for the trial.</p> <p>Signage will be erected at the commencement of the trial Your Say Unley survey (QR code on the signage) for park users to provide feedback on the trial.</p> <p>Staff will report on the effectiveness of the trial and the proposed implementation timeframes regarding the enhancements.</p> | <p>October 2022</p> <p>October 2022</p> <p>December 2022</p> | |
| 23/05/22 | 4.7 | <p>DRAFT RIDGE PARK MASTER PLAN</p> <p>2. The Draft Ridge Park Master Plan, as set out in Attachment 1 to this report (Item 4.7, Council Meeting 23/05/2022), be endorsed for the purpose of undertaking community consultation.</p> <p>3. The CEO be authorised to make minor editorial and formatting changes as required to the Draft Ridge Park Master Plan, in order to finalise the document for the purposes of undertaking community consultation.</p> <p>4. Following the conclusion of community consultation, a further report outlining the summary of the feedback on the Draft Ridge Park Master Plan and the final Ridge Park Master Plan be presented to Council.</p> | GM City Development | <p>Community consultation on the draft master plan commenced on 30 May 2022 and will conclude on 21 June 2022. All feedback to be received will be collated and a summary along with the final master plan will be presented in a report to be considered by Council at its meeting to be held in August 2022.</p> <p>Noted</p> | <p>August 2022</p> <p>Completed</p> <p>August 2022</p> | |
| 23/05/22 | 4.8 | <p>SIGNIFICANT TREE LIST REVIEW</p> <p>2. The City of Unley Significant Tree List Review – Summary Report (Attachment 1), Unley Significant Tree List – Existing List Audit (Attachment 2) and Unley Significant Tree List – Public Nominations (Attachment 3), as set out in the attachments to this report (Item 4.8, Council Meeting 23/05/2022) be received.</p> <p>3. \$10,000 of the budget allocated for the 2021-22 Significant Tree Code Amendment be redirected to undertake city-wide investigation of LiDAR to identify additional large trees, and the remaining \$16,000 of the budget returned as savings.</p> <p>4. A letter be sent to the State Planning Commission and Minister for Planning expressing support for the review of tree legislation and policy to improve the protection of existing trees and facilitate the planting of new trees with development to deliver tree canopy targets for the city and state.</p> | GM City Development | <p>Summary report has been made available on Council's website.</p> <p>The Administration will liaise with Council's specialist LiDAR consultant regarding the further investigations which now need to be undertaken.</p> <p>Correspondence sent to the State Planning Commission and Minister for Planning.</p> | <p>Completed</p> <p>Completed</p> <p>Completed</p> | |

MOTION OF WHICH NOTICE HAS BEEN GIVEN

| | |
|-------------------------|--|
| REPORT TITLE: | NOTICE OF MOTION FROM COUNCILLOR J. BONHAM RE: GLEN OSMOND ROAD / FULLARTON ROAD UPGRADE |
| ITEM NUMBER: | 5.1.1 |
| DATE OF MEETING: | 27 JUNE 2022 |
| ATTACHMENTS: | NIL |

Councillor J. Bonham has given notice of intention to move the following motion at the Council meeting to be held on 27 June 2022 .

MOTION

That:

1. A letter be sent to the Hon Tom Koutsantonis MP, Minister for Infrastructure and Transport requesting:
2. An Elected Member Briefing be held in July 2022 with representatives from the Department of Infrastructure and Transport (DIT) regarding the Glen Osmond Road/Fullarton Road intersection upgrade to provide information on:
 - (a) The project benefits including travel time savings and safety improvements, particularly noting the recent change in project scope to reinstate the right turn from Fullarton Road into Glen Osmond Road, heading towards the South-eastern Freeway.
 - (b) The impacts on the local street network, in particular on Campbell Road, Birks Street and Olive Street, resulting from the right turn bans at Fullarton Road into Glen Osmond Road, heading towards the City, and Hone Street.
 - (c) The impacts of reinstating the right turn from Fullarton Road into Glen Osmond Road, heading towards the South-eastern Freeway on adjacent land uses and vulnerable users (e.g. pedestrians).
 - (d) The proposed engagement strategy to communicate the local street impacts to the community, and approaches they plan to implement to minimise the impact.

Background

The Parkside Fullarton Traffic Group has been raising concerns about the Glen Osmond Road/Fullarton Road intersection upgrade for the past 18 months.

Members of the Group attended information sessions hosted by the Department for Infrastructure and Transport (DIT) in early 2021 and provided feedback on the issues and impacts posed by the intersection upgrade. These concerns were also outlined in written submissions to DIT as part of the community engagement process and during a community meeting hosted by Parkside Ward Councillors in September 2021. The Group made a submission to the Public Works Committee (PWC) Inquiry into Intersection Works and Compulsory Acquisition and spoke to their concerns at the PWC hearing in December 2021.

At a meeting with DIT representatives in January 2022, the Group requested information on the traffic impacts of the upgrade and its anticipated travel time and safety benefits. DIT advised that it would provide this information, but to date, the Parkside Fullarton Traffic Group has not received anything.

Recently, DIT has addressed some community concerns, having agreed to retain the right turn for Fullarton Road (south) traffic turning into Glen Osmond Road (east) heading to the SE Freeway.

However, it is unclear whether retaining the right turn will mean further widening of the intersection, which will have further impacts, especially for pedestrians, particularly so for the elderly and those using mobility aids at the intersection.

Further, DIT has not responded to concerns about pedestrian and cyclist safety expressed by the community, as well as the anticipated impacts on surrounding side streets as a result of changes to turning movements along Fullarton Road.

Given the willingness of the incoming Government to review elements of the existing design, it is appropriate that DIT be requested to provide a briefing of the project to address the outstanding community concerns.

QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

| | |
|-------------------------|---|
| REPORT TITLE: | QUESTION TAKEN ON NOTICE AT COUNCIL MEETING 23/05/2022 RE: BEE HIVE REMOVAL AT GRANTLEY AVENUE, MILLSWOOD |
| ITEM NUMBER: | 5.3.1 |
| DATE OF MEETING: | 27 JUNE 2022 |
| ATTACHMENTS: | NIL |

The following questions were asked without notice by Councillor J. Boisvert at the Council Meeting on 23 May 2022. At that time the questions were taken on notice. The answers are now provided:

QUESTIONS

1. Why were the residents of Grantley Avenue not informed (letterbox) that the bees at 11 Grantley Avenue were to be removed?
2. Do we usually do this?
3. Do staff report beehives in trees or do they rely entirely on resident observations/complaints?
4. Explain how the mistake in Grantley Avenue occurred?

ANSWERS

1. The residents at 7, 8, 9, 10, 11, 12, 13 and 14 Grantley Avenue were notified via a letterbox drop that the beehive located adjacent no. 11 Grantley Avenue was to be relocated. The contractor also spoke directly with residents at 9 and 11 regarding the works being undertaken.
 2. As part of the current process, residents whose properties are located in the vicinity of a beehive which is proposed to be relocated are notified via a letterbox drop.
 3. Council staff do report beehives if observed as it is a potential public safety hazard. However, the majority of reports are received via residents or members of the community.
 4. As outlined in response (1) above, a letterbox drop was undertaken for various residents of Grantley Avenue whose properties are located adjacent the beehive which is being relocated. In this respect, regarding informing residents of Grantley Avenue of the proposed actions, the correct procedure as per the current practices was followed.
-

MAYOR'S REPORT

REPORT TITLE: MAYOR'S REPORT FOR MONTH OF JUNE 2022
ITEM NUMBER: 6.1.1
DATE OF MEETING: 27 JUNE 2022
ATTACHMENTS: NIL

1. RECOMMENDATION

That:

1. The report be received.
-

Functions attended (18/05/22 to 21/06/22)

| Legend for attendance type at Function/Event: | |
|---|--|
| Attendee – only, no duties | Guest – specifically invited as an event guest |
| Interview – on-air radio guest | Host – hosted a meeting as Mayor |
| Mayor – attended as the Mayor of City of Unley | Presenter – involved in presenting awards |
| Representative – attended as Council representative | Speaker – attended and gave a speech as Mayor |

| Date | Function/Event Description | Type |
|----------|--|-----------|
| 18/05/22 | Volunteer Week Movie Night – Capri Theatre | Speaker |
| 19/05/22 | Meeting with Lord Mayor Sandy Verschoor – Re. Greenhill Road Corridor Joint Initiative | Mayor |
| 19/05/22 | Meet the Mayor | Host |
| 19/05/22 | Club Pilates – Unley Grand Opening | Speaker |
| 19/05/22 | Fish Tank Pitch Night | Presenter |
| 20/05/22 | FOCUS Committee Meeting | Mayor |
| 23/05/22 | Council Meeting | Host |
| 24/05/22 | Meeting with David Pisoni | Mayor |
| 26/05/22 | GAROC Climate Change Action Forum | Mayor |
| 26/05/22 | Reconciliation Week Annual Event | Speaker |
| 26/05/22 | Meet the Mayor | Host |
| 26/05/22 | Climate Change Exhibition – Unley Museum | Attendee |
| 26/05/22 | Rotary Music Awards – Goodwood Studios & Theatre | Presenter |

| Date | Function/Event Description | Type |
|-------------|--|-------------|
| 28/05/22 | HMAS Encounter Commissioning | Attendee |
| 29/05/22 | St John's Lutheran Church 80 th Anniversary Event | Attendee |
| 30/05/22 | Budget Workshop | Attendee |
| 07/06/22 | CEO Performance Review Panel | Mayor |
| 07/06/22 | Mayoral Planning Session – Engaging the New Government in Climate Action | Mayor |
| 08/06/22 | GCoM Oceania Steering Committee Meeting | Mayor |
| 09/06/22 | Meet the Mayor | Host |
| 14/06/22 | EM Briefing – Unley Central | Attendee |
| 16/06/22 | Meeting – Luke Ritchie, Principal, Annesley Junior School | Mayor |
| 18/06/22- | 2022 National General Assembly LGA | Mayor |
| 22/06/22 | “ “ | |
| | Radio Interviews | |
| 13/06/22 | Radio 891 – Tree Canopy Offset Fund | Interview |

DEPUTY MAYOR'S REPORT

REPORT TITLE: DEPUTY MAYOR'S REPORT FOR MONTH OF JUNE 2022
ITEM NUMBER: 6.2.1
DATE OF MEETING: 27 JUNE 2022
ATTACHMENTS: NIL

1. **RECOMMENDATION**

That:

1. The report be received.
-

Functions attended (18/05/22 to 21/06/22)

| Date | Function/Event Description |
|--------|---|
| 18 May | Attended Volunteer Week Movie Night |
| 19 May | Attended Fish Tank Pitch Night |
| 20 May | Attended Buddies Breakfast |
| | CEO Performance Review Panel |
| 23 May | Full Council Meeting |
| 24 May | Neighbourhood Watch Meeting |
| 25 May | CPCC Board of Management Meeting |
| 26 May | Spoke at Reconciliation Week Town Hall function |
| | Clarence Park Ward Briefing |
| | Unley Museum Climate Change Exhibition Launch |
| 27 May | Buddies Breakfast |
| 28 May | Guest at Goodwood Saints v Tea Tree Gully Mental Health function |
| 29 May | Attended SANFLW Grand Final luncheon followed by Grand Final Sturt v North Adelaide |
| 30 May | Fortnightly catch up with Mayor |
| 30 May | Presided over Budget Workshop |
| 31 May | Unley Road Business Awards and Networking Event |

| Date | Function/Event Description |
|-------------|--|
| 1 June | Met with Hon Vincent Tarzia re South Road Corridor announcement |
| 2 June | Deputised for Mayor at weekly Meet the Mayor session |
| 3 June | Deputised for Mayor at monthly ERA Mayors breakfast |
| 6 June | Interviewed by Rebecca Hunt (consultant) on CEO performance review |
| 7 June | CEO Performance Review Panel |
| | Catch up with Mayor |
| 9 June | Discussed Economic Strategy with Manager Economic Development |
| 10 June | Buddies Breakfast |
| 12 June | Deputised for Mayor at Festa Junina 2022 Festival at Fullarton Community Centre |
| 14 June | Fortnightly catch up with Mayor |
| | Joined Mayor in meeting with Hon Nadia Clancy re Tree Strategy, Clarence Park Rail Station, and other topics |
| | Presided over confidential Unley Central briefing |
| 20 June | Presided over Briefing on Shaping Unley Panel report/ |
| 21 June | Walked streets in Black Forest with a ratepayer and Council staff, to identify Green Adelaide grant funding opportunities. |

REPORTS OF MEMBERS

| | |
|-------------------------|--|
| REPORT TITLE: | REPORTS OF MEMBERS JUNE 2022 |
| ITEM NUMBER: | 6.3.1 |
| DATE OF MEETING: | 27 JUNE 2022 |
| ATTACHMENTS: | 1. COUNCILLOR M. BRONIECKI 2. COUNCILLOR K. ANASTASSIADIS |

Council to note attached reports from Members:

1. Councillor M. Broniecki
 2. Councillor K. Anastasiadis
-

MEMBER REPORT

REPORT TITLE: REPORT FROM COUNCILLOR M. BRONIECKI

Functions attended (18/05/22 to 21/06/22)

| Date | Function/Event Description |
|-------------|---|
| 19/05/2022 | Fish Tank |
| 23/05/2022 | Council Meeting |
| 24/05/2022 | Unley Community Centre Ride |
| 26/05/2022 | Museum Climate Change Exhibition Launch Event |
| 31/05/2022 | Unley Community Centre Ride |
| 1/06/2022 | Aged Care Alliance: Stephen Yarwood, The Future of Local Communities & Smart Citizens – a glimpse of 2050 |
| 2/06/2022 | Ward Briefing |
| 3/06/2022 | Meeting with external consultant |
| 7/06/2022 | Unley Community Centre Ride |
| 7/06/2022 | Strategic Property Committee |
| 14/06/2022 | Unley Community Centre Ride |
| 14/06/2022 | Museum meeting |
| 14/06/2022 | Council briefing: Confidential |
| 20/06/2022 | Council Briefing: Shaping Unley |

MEMBER REPORT

REPORT TITLE: REPORT FROM COUNCILLOR K. ANASTASSIADIS

Functions attended (18/05/22 to 21/06/22)

| Date | Function/Event Description |
|--------------------------|--|
| 19/5/2022 | Fish Tank Pitch Night - Unley Town Hall |
| 23/5/2022 | Council Meeting |
| 26/5/2022 | Reconciliation Week – Unley Town Hall |
| 26/5/2022 | Climate Change Exhibition Launch – Unley Museum |
| 29/5/2022 | Ward Matter - Constituent |
| 30/5/2022 | Elected Members’ Briefing |
| 31/5/2022 | KESAB Half Day Tour |
| 1/6/2022 | Meeting with Hames Sharley |
| 7/6/2022 | Meeting with Rebecca Hunt – CEO KPIs review |
| 7/6/2022 | Strategic Property Committee Meeting |
| 9/6/2022 | World Environment Day Presentation - Unley Town Hall |
| 14/6/2022 | Meeting re Fullarton Road and Glen Osmond Road Upgrade |
| 14/6/2022 | Elected Members’ Briefing |
| 16/6/2022 | Meeting with CEO and others |
| 16/6/2022 | Meeting with Mayor re ALGA National Assembly |
| 19/6/2022 – 21/6/2022 | ALGA National Assembly - Canberra |

CORRESPONDENCE

| | |
|-------------------------|--|
| REPORT TITLE: | CORRESPONDENCE |
| ITEM NUMBER: | 6.4.1 |
| DATE OF MEETING: | 27 JUNE 2022 |
| ATTACHMENTS: | 1. THE HON NICK CHAMPION MP 2. THE HON NICK CHAMPION MP |

The correspondence from:

- Mayor Michael Hewitson to The Hon Nick Champion MP – Re. Unley Council Request for Support re. Community Engagement for Tree Offset Fund
- Mayor Michael Hewitson to The Hon Nick Champion MP – Re. South Australian Tree Legislation and Policy Improvement

be noted.



15 June 2022

Hon Nick Champion MP
Minister for Planning
Via email nick.champion.mp@aph.gov.au

Dear Minister *Nick*

Unley Council Request for Support re. Community Engagement for Tree Offset Fund

It was a pleasure to meet you again when the Deputy Mayor and I visited with Nadia Clancy MP at Parliament House recently. At our previous meeting in early May, we raised the issue of the City of Unley's loss in tree canopy cover and discussed Council's proposed offset scheme to address this loss. I wish to thank you for your interest in Council's proposal.

At our initial meeting, you indicated that you would like to know if the Member for Unley (David Pisoni MP) was in support of Council's offset scheme before you would give it due consideration. I am pleased to advise that the Opposition has indicated support of Council's offset scheme, as illustrated in the media release over the weekend. When outlining the City of Unley's offset scheme, the media release states "This is an innovative way to encourage more tree canopy in the inner suburbs. The Liberal Party looks forward to supporting this proposal to help create a greener Adelaide." This is an important step, as it indicates a bipartisan approach to addressing this important issue.

Accordingly, Council now seeks your support so that we may undertake broad community engagement on the proposed concept of a tree offset fund. The Council will undertake this consultation within the next two months (subject to the Election Period for the Local Government Periodic Elections) if you are supportive of it.

While details of the consultation process have not been decided by Council, I want to reassure you that it will be comprehensive and include every household and business in the City of Unley, as well as key stakeholders. Once consultation has been completed, we would be pleased to meet with you to discuss the results of the consultation prior to a report being presented to Council. If there is broad support for the concept, we would like your approval to commence this scheme in the 2023/24 financial year.

Yours sincerely

Michael Hewitson AM
Mayor

CITY of VILLAGES

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MEDIA RELEASE



Hon Michelle Lensink MLC

Shadow Minister for Planning

Hon David Pisoni MP

Member for Unley

Saturday 11 June 2022

Liberals support greener suburban streets

The Opposition will put their support behind a proposal that will see city streets flourish, becoming greener in areas where there's been a gradual loss of tree canopy cover in recent decades.

The Liberals are now calling on the Malinauskas Labor Party to follow suit, especially given their axing of almost \$70 million worth of environmental initiatives - including city tree planting programs - in this year's State Budget.

The trial, which will be rolled out in the City of Unley before potentially being adopted by other councils, will require new developments in the area to have 15% tree canopy cover.

Those who develop properties that then don't meet the 15% target will be required to pay an additional 10% of their annual rates until it's achieved. These payments will go into a fund and used by the council to plant additional trees on public land or to purchase land for trees to be planted on.

The City of Unley initiative will apply to ratepayers who lodge a development application where the building footprint increases – such as two or more dwellings on one allotment or if an extension, swimming pool or garage is added.

There will be exemptions for existing units and townhouses where 15% tree canopy cover is not achievable.

The proposal expands on the Urban Tree Canopy Off-Set Scheme which was introduced by the formal Liberal Government.

Shadow Minister for Planning Michelle Lensink said the Liberals have a proud history when it comes to creating a greener CBD.

"The former Liberal Government established the 'Greener Neighbourhoods' program, to help keep our streets green and cool by planting more trees. In the first few years, this initiative added almost 10,000 trees to Adelaide's streets, parks and open spaces," said Ms Lensink.

"But in the same week Peter Malinauskas declared a climate emergency, his hypocritical government took a match to this program and burned it to the ground.

Media Contact: Elise Baker 0427 525 926

MEDIA RELEASE



"The very least they can do to try and save face is support this City of Unley initiative.

"The largest loss of trees in the Unley Council area has actually occurred on private property, largely through home extensions and minor developments.

"This is an innovative way to encourage more tree canopy in the inner suburbs."

Member for Unley David Pisoni said the proposal will help the City of Unley reach its goal of 31% tree canopy cover by 2045.

The council will need an additional 14,000 trees to be planted to reach this target, with only so many trees being able to be planted on council verges and other public areas.

"The City of Unley has the lowest public open space in greater Adelaide, so it's important that residents are encouraged to do their bit," said Mr Pisoni.

"The Liberal Party looks forward to supporting this proposal to help create a greener Adelaide.

"I now encourage the Minister for Planning Nick Champion to exercise his powers under the Act to allow this initiative to spring to life.

"The Malinauskas Labor Government has all but destroyed their reputation when it comes to the environment by slashing \$70 million worth of practical environmental initiatives.

"With the flick of a pen they can show they're prepared to do some good in the environment space, rather than the gesture politics and virtue signalling we've seen so far."

Once 15% tree canopy cover is achieved on a property, the payments cease.

The proposal also has the support of the Prospect, Walkerville, Norwood, Payneham & St Peters, Campbelltown and Burnside councils, which may implement the scheme in their own council areas following the Unley trial.

Media Contact: Elise Baker 0427 525 926



17 June 2022

Hon Nick Champion MP
Minister for Planning
Via email nick.champion.mp@aph.gov.au

Dear Minister *Nick*

Re: South Australian Tree Legislation and Policy Improvement

The City of Unley wishes to express its support for the review and improvement of current tree legislation and policy in South Australia.

There has been increasing community concern at the declining tree canopy across our suburbs, and inadequacy of the current tree protections and requirements for new planting. The issue was highlighted ahead of the State Government Election. The Council is supportive of commitments made to review and improve the protection of existing trees and support the increased provision of new trees with development, to deliver on tree canopy targets for the city and state.

The State Planning Commission is currently reviewing trees policy and legislation with outcomes expected later in 2022. This technical review can guide the State Government on effective improvements in relation to trees.

The enforcement of controls and protections is equally important. The City of Unley has suffered the unfortunate experience of pursuing at great cost a prosecution for un-approved tree removal with a totally unsatisfactory outcome. The burden of proof for prosecution is excessive and unreasonable. New civil proceedings under the PDI Act are effective for penalties of more minor breeches, but for major incidents the process and effectiveness of criminal prosecution requires serious attention.

A review was recently undertaken of the Unley Significant Tree List which highlighted improvements around tree protection and listing are urgently required. The audit of the existing Significant Tree List revealed that only 208 trees (59% of the original list of 355) remain and were considered to meet the current legislative criteria.

The Council report on the outcomes of the project and next steps can be accessed via the City of Unley website: <https://www.unley.sa.gov.au/Environmental-Sustainability/Trees#section-6>

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At its meeting 23 May 2022, the Council decided to delay proceeding with a Code Amendment to learn the outcomes of the State Government legislation and policy review, and for further investigations and consultation to be undertaken to capture additional significant tree candidates from across the City.

In future, the Council may seek to review and expand the Significant Tree List through a Planning and Design Code Amendment, which will need the support and ultimately approval of the Minister for Planning, following a comprehensive public consultation process.

The City of Unley welcomes these reviews and any invitation to contribute.

Should you have any queries or an opportunity to contribute, please liaise with Mr David Brown, Principal Policy Planner on 8372 5185 or dbrown@unley.sa.gov.au

Yours sincerely

A handwritten signature in blue ink, appearing to read "Michael H.", with a horizontal line extending to the right.

Michael Hewitson AM
Mayor

Cc: State Planning Commission saplanningcommission@sa.gov.au