

COUNCIL AGENDA

Council Meeting

Notice is hereby given pursuant to the provisions of the Local Government Act, 1999, that the next Meeting of Unley City Council will be held in the Council Chambers, 181 Unley Road Unley on

Monday 22 August 2022 7.00pm

for the purpose of considering the items included on the Agenda.

Chief Executive Officer

OUR VISION 2033

Our City is recognised for its vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership.

COUNCIL IS COMMITTED TO

- Ethical, open honest behaviours
- Efficient and effective practices
- Building partnerships
- Fostering an empowered, productive culture – “A Culture of Delivery”
- Encouraging innovation – “A Willingness to Experiment and Learn”

KAURNA ACKNOWLEDGEMENT

Ngadlurlu tampinhi, ngadlu Kurna yartangka inparrinhi. Ngadlurlu parnuku tuwila yartangka tampinhi.

*Ngadlurlu Kurna Miyurna yaitya yarta-mathanya Wama Tarntanyaku tampinhi. Parnuku yailtya, parnuku tapa purruna yalarra puru purruna.**

We would like to acknowledge this land that we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their country.

We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

*Kurna Translation provided by Kurna Warra Karrpanthi

PRAYER AND SERVICE ACKNOWLEDGEMENT

We pray for wisdom to provide good governance for the City of Unley in the service of our community.

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.

WELCOME

ORDER OF BUSINESS

ITEM

PAGE NO

1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Councillor J. Boisvert

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Members to advise if they have any material, actual or perceived conflict of interest in any Items in this Agenda and a Conflict of Interest Disclosure Form (attached) is to be submitted.

1.4 MINUTES

1.4.1 Minutes of the Ordinary Council Meeting held Monday,
25 July 2022

1.5 DEFERRED / ADJOURNED ITEMS

Nil

2. PETITIONS/DEPUTATIONS

Nil

3. REPORTS OF COMMITTEES

To receive and adopt or otherwise the reports and recommendations of the under mentioned Committees

3.1 Minutes of Audit Committee

7

4. REPORTS OF OFFICERS

4.1	AFLW Interim Home Ground Opportunity	13
4.2	Unley & Goodwood Ovals Lease Tenure and Licence Cost Recovery Fees	20
4.3	Ridge Park Master Plan	44
4.4	Unley Road Public Realm Design Guidelines	112
4.5	Walking and Cycling Plan 2022-2027	194
4.6	Community Event Sponsorship 2022-23	283
4.7	Conservation Grants 2022/23	305
4.8	Recruitment of Independent Members for Council Assessment Panel	313
4.9	Council Assessment Panel Annual Report 2021/22	323
4.10	2021-22 Preliminary End of Financial Year Report	334
4.11	Approval to Display Local Government Election Signs - Determination	358
4.12	Request to Fly Rainbow Flag - Celebrating Diversity Month November 2022	371
4.13	Appointment of Director and Deputy Director to the Eastern Waste Management Authority Board	379
4.14	Local Government Finance Authority Call for Nomination - Council Representative at Annual General Meeting	400
4.15	Quarterly Report - Centennial Park Cemetery Authority June 2022	404
4.16	Council Action Records	408

5. MOTIONS AND QUESTIONS

5.1 MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

5.2 MOTIONS WITHOUT NOTICE

Mayor to ask the Members if there are any motions without notice

5.3 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

- 5.3.1 Question taken on notice at Council Meeting 27/06/2022
Re: Chainsaw Hollows Wildlife 412
- 5.3.2 Question taken on notice at Council Meeting 25/07/2022
Re: Accident on the South Eastern Freeway and Possible
Damage to Council Assets 416

5.4 QUESTIONS WITHOUT NOTICE

Mayor to ask the Members if there are any questions without notice

6. MEMBER'S COMMUNICATION

6.1 MAYOR'S REPORT

- 6.1.1 Mayor's Report for Month of August 2022 417

6.2 DEPUTY MAYOR'S REPORT

- 6.2.1 Deputy Mayor's Report for Month of August 2022 419

6.3 ELECTED MEMBERS' REPORTS

- 6.3.1 Reports of Members August 2022 421

6.4 CORRESPONDENCE

Nil

7. CONFIDENTIAL ITEMS

- 7.1 Confidentiality Motion for Item 7.2 - East Waste Management
Authority Draft 2022/23 Annual Plan and Budget 424
- 7.2 East Waste Management Authority Draft 2022/23 Annual Plan
and Budget 425
- 7.3 Confidentiality Motion to remain in confidence for Item 7.2 - East
Waste Management Authority Draft 2022/23 Annual Plan and
Budget 452

SUGGESTED ITEMS FOR NEXT AGENDA

Animal Management Plan Year 1 Actions	
History Of Unley Publication - Project Scope Update	
Trader Association Quarter 4 Reports 1 April - 30 June 2022	

NEXT MEETING

Monday 26 September 2022 - 7.00pm

Council Chambers, 181 Unley Road Unley

REPORT OF COMMITTEE

REPORT TITLE:	MINUTES OF AUDIT COMMITTEE
ITEM NUMBER:	3.1
DATE OF MEETING:	22 AUGUST 2022
ATTACHMENTS:	1. MINUTES OF THE AUDIT COMMITTEE - 16 AUGUST 2022

1. **EXECUTIVE SUMMARY**

The minutes and recommendations of the Audit Committee meeting held on Tuesday 16 August 2022 are presented for Council's consideration.

2. **RECOMMENDATION**

That:

1. The minutes of the Audit Committee meeting held on Tuesday 16 August 2022, be received and the following recommendations contained therein be adopted by Council

(a) Item 2.1 - Internal Audit - Purchase Card - August 2022

MOVED Councillor M Rabbitt
SECONDED Councillor M Broniecki

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0088/22

(b) Item 2.2 - Asset Accounting Policy

MOVED Independent Member A Martin
SECONDED Independent Member N Handley

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0089/22

(c) Item 2.3 - Quarterly Risk Report - August 2022

MOVED Councillor M Broniecki
SECONDED Councillor M Rabbitt

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0090/22

(d) Item 2.4 - Revised Audit Committee Workplan - August 2022

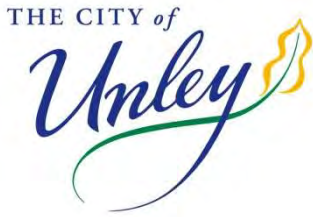
MOVED Independent Member A Martin
SECONDED Independent Member N Handley

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0091/22



**Minutes of the City of Unley
Audit Committee Meeting
Tuesday, 16 August 2022, 6.30pm
Online via Zoom
181 Unley Road Unley**

1. PRESENT

Presiding Member D Powell (Presiding Member)
Councillor M Rabbitt
Councillor M Broniecki
Independent Member N Handley
Independent Member A Martin

2. OFFICERS PRESENT

General Manager Business Support & Improvement, Ms N Tinning
Manager Finance and Procurement, Mr A Brown
Principal Risk Management Officer, Mrs L Cataldi
Team Leader – Financial Accounting, M Kris
Finance Business Partner, E Peters

3. GUEST

Brown Hill Keswick Creek Stormwater Project - Project Director, P Mantzarapis
Bentleys SA/NT – Senior Manager, D Han

4. ACKNOWLEDGEMENT

The Presiding Member welcomed Members to the meeting and opened the meeting at 6:30pm with the Acknowledgement.

5. 1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Nil

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Nil

1.4 MINUTES

ITEM 1.4.1

**MINUTES OF THE ORDINARY AUDIT COMMITTEE MEETING HELD
TUESDAY, 17 MAY 2022**

MOVED Councillor M Rabbitt

SECONDED Independent Member A Martin

That:

1. The minutes of the Ordinary Audit Committee held on Tuesday, 17 May 2022 be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

Resolution No. AC0087/22

1.5 DEFERRED / ADJORNED ITEMS

Nil

6. 2. PRESENTATION

ITEM 2.1

PRESENTATION BY BROWNHILL KESWICK CREEK

Project Director, Peta Mantzarapis

Independent Member N Handley joined the Zoom meeting at 6:35pm.

7. 3. REPORTS

ITEM 3.1

INTERNAL AUDIT - PURCHASE CARD - AUGUST 2022

MOVED Councillor M Rabbitt

SECONDED Councillor M Broniecki

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0088/22

ITEM 3.2

ASSET ACCOUNTING POLICY

MOVED Independent Member A Martin

SECONDED Independent Member N Handley

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0089/22

ITEM 3.3

QUARTERLY RISK REPORT - AUGUST 2022

MOVED Councillor M Broniecki

SECONDED Councillor M Rabbitt

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0090/22

ITEM 3.4

REVISED AUDIT COMMITTEE WORKPLAN - AUGUST 2022

MOVED Independent Member A Martin

SECONDED Independent Member N Handley

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0091/22

8. 4. OTHER BUSINESS

9. NEXT MEETING

Tuesday 18 October 2022 - 6.30pm

10. CLOSURE

The Presiding Member closed the meeting at 7:43pm.

.....
PRESIDING MEMBER

DECISION REPORT

REPORT TITLE:	AFLW INTERIM HOME GROUND OPPORTUNITY
ITEM NUMBER:	4.1
DATE OF MEETING:	22 AUGUST 2022
AUTHOR:	MARCIA MUDGE
JOB TITLE:	TEAM LEADER COMMUNITY & CULTURAL DEVELOPMENT
ATTACHMENTS:	1. REQUEST FROM ADELAIDE CROWS FOR INTERIM HOME GAMES AT UNLEY OVAL 2023 & 2024

1. **EXECUTIVE SUMMARY**

The Australian Football League Women's Competition (AFLW) schedule of matches for 2022 was recently released and three Adelaide Crows AFLW matches have been programmed to be held at Unley Oval on Saturday 10 September, Sunday 25 September, and Saturday 8 October 2022.

These three events are expected to attract approximately 3,000 spectators per match.

This initiative brings a range of benefits to the community including an elite level sporting event for families to enjoy, positive promotion of women's sport and flow on effects to local businesses from increased visitation to the City of Unley. The event showcases the City of Unley and Unley Oval as an elite sporting venue and activates the Unley Central area.

The Adelaide Football Club have subsequently written to Council, seeking an interim home ground for AFLW matches during 2023 and 2024, while they search for a site for permanent headquarters. This would result in additional AFLW matches being held at Unley Oval in 2023 and 2024.

The purpose of this report is to seek Council's endorsement of the provision of Unley Oval as the interim home ground for the Adelaide Football Club AFLW team in 2023 and 2024 and the resulting additional matches.

2. RECOMMENDATION

That:

1. The report be received.
 2. The provision of Unley Oval as the interim home ground for the Adelaide Football Club AFLW team in 2023 and 2024 and the resulting additional matches be endorsed.
 3. A letter be sent to the Adelaide Crows Football Club, the AFL, Sturt Football Club and Sturt District Cricket Club advising the Adelaide Football Club AFLW team are permitted to use Unley Oval as their interim home ground in 2023 and 2024.
-

3. RELEVANT CORE STRATEGIES/POLICIES

1. Community Living
- 1.2 Our Community participates in community activities, learning opportunities and volunteering.

4. BACKGROUND

In March 2019, the first AFLW match was hosted at Unley Oval, with approximately 8,000 spectators in attendance. The event was deemed a great success with positive feedback from participants, spectators, and local residents. Whilst the match held in 2019 attracted 8,000 spectators, this was in part due to the AFLW matches being free entry and also being a newly launched elite women's football offering.

A subsequent match was planned for 2020, however was cancelled due to COVID-19 restrictions at the time.

The AFL approached the City of Unley and Sturt Football Club in early July 2022 with a request to host three matches at Unley Oval which will take place on Saturday 10 September, Sunday 25 September, and Saturday 8 October 2022. These AFLW matches in 2022 will have a small entry fee attached (2021 fee was \$10 per adults and free for children) therefore attendance is expected to be closer to 3,000 people per match.

Separate to this, Council has received an additional request from the Adelaide Football Club (Adelaide Crows) (refer to Attachment 1) seeking to use Unley Oval as an interim home ground for AFLW matches during 2023 and 2024, while they search for a site for permanent headquarters. This would result in additional AFLW matches being held at Unley Oval in 2023 and 2024.

Attachment 1

5. **DISCUSSION**

While it is not clear how many matches this would entail, as a guide the 2022 season is comprised of 10 rounds with the Adelaide Crows women's team playing 5 matches in Adelaide based venues. Also at this stage, there is no indication Unley Oval will be required for training purposes.

Based on the model in place required to support the upcoming AFLW matches, a team of Council staff would work collaboratively with the Adelaide Crows and Sturt Football Club to ensure the success of the additional matches.

In the case of the upcoming 2022 AFLW matches, Council's involvement is as follows:

- Prepare the ground according to standards required by the AFL.
- Printing of resident letters for surrounding properties.
- Installation of signage around Unley Oval providing advance notice of the Oval's closure.
- Advance notice signage at the Civic Centre carpark (used for reserved parking for officials and players on match day).
- Coordination of onsite plumber and electrician for match days.

Sturt Football Club's involvement is as follows:

- Implementation of traffic management plan (parking controls) as per Sturt home matches.
- Delivery of resident notification letters.
- Act as host of each match and undertake all liaison with the AFL.
- Organise required fencing of site.
- Organise all waste management requirements.
- Provide security staff for Civic Centre Car Park for reserved parking for the AFLW.
- Create and provide parking permits for Civic Centre car park.
- Display advance notice information on scoreboard.

In terms of costs, the following 2022 details can be used as a guideline:

- The cost of advance notice signage at Unley Oval and the Civic Centre car park is estimated to be \$600 in total for the three matches, however it is intended that any related costs will be recouped from the Adelaide Crows.
- Council will book an on-site plumber and electrician for match days, with the costs of this to be covered by the Adelaide Crows.
- Based on the current site conditions, there are no additional costs over and above the regular planned maintenance to prepare the Unley Oval to the standards required by the AFL.

Therefore, the estimated total cost to Council to facilitate the AFLW matches is the staff time to coordinate the events, and printing of resident notification letters (within existing Council resources).

These details may vary slightly for any matches in 2023 and 2024 and this will be confirmed as part of ongoing negotiations, with both the Adelaide Crows and Sturt Football Club, who have provided their support for this proposal.

Another key consideration of hosting additional AFLW matches in 2023 and 2024 will be the impacts that this use of Unley Oval will have on the cricket season. Additional flexibility will need to be negotiated and built into the conditions of the new leases for the sporting clubs use of the oval.

The Sturt District Cricket Club have indicated that they are prepared to accommodate AFLW games being held at Unley Oval by adjusting their schedule.

6. ANALYSIS OF OPTIONS

Option 1

1. The report be received.
2. The provision of Unley Oval as the interim home ground for the Adelaide Football Club AFLW team in 2023 and 2024 and the resulting additional matches be endorsed.
3. A letter be sent to the Adelaide Crows Football Club, the AFL, Sturt Football Club and Sturt District Cricket Club advising the Adelaide Football Club AFLW team are permitted to use Unley Oval as their interim home ground in 2023 and 2024.

This option would enable the Adelaide Crows AFLW team to use Unley Oval as its interim home ground in 2023 and 2024 and would result in additional matches being held at Unley Oval.

Other than in kind support, all associated costs for these matches will be borne by the Adelaide Football Club.

This brings a range of benefits to the community including being the interim home ground of an elite level sporting team, positive promotion of women's sport and flow on effects to local businesses from increased visitation to the City of Unley with minimum impact to the Council budget.

This option would potentially impact the Sturt District Cricket Club season and this flexibility will need to be built into their lease and/or licence agreement for the use of Unley Oval (refer to Item 4.2, Council Report, 22/08/2022).

Under this option, all parties have the opportunity for advance planning and preparation for Unley Oval usage which will result in efficiencies.

Option 2 –

1. The report be received.
2. In principle support is provided for the additional Adelaide Football Club AFLW matches in 2023 and 2024 and these additional matches will be considered by Council on a case-by-case basis.
3. A letter be sent to the Adelaide Crows Football Club, the AFL, Sturt Football Club and Sturt District Cricket Club advising consideration will be provided on a case by case basis for the additional Adelaide Football Club AFLW matches in 2023 and 2024.

This option will bring increased activation and opportunity for people to enjoy the AFLW matches at Unley Oval, however each request will be considered by Council on a case-by-case basis.

This does not commit Council to hosting future AFLW matches at Unley Oval.

This option does not provide certainty to Council, the Adelaide Football Club, Sturt Football Club, and other lease holders as to Unley Oval usage and impacts advance planning.

This may result in the Adelaide Crows securing an alternative interim home ground and may mean a lesser number of matches to be held at Unley Oval.

This approach will also continue the reactive approach and arrangements needed to be made on a short notice.

A letter from the CEO will be sent to inform interested parties of this decision.

Option 3

1. The report be received.

This option would result in no further AFLW matches being held at Unley Oval in 2023 and 2024 at this time. A letter from the CEO will be sent to inform the Adelaide Football Club of this decision.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- There are minimal costs to council to implement Option 1 and these can be delivered within existing resources, with all associated costs to be borne by the Adelaide Football Club.

8.2 Legislative/Risk Management

- A risk assessment is undertaken directly by the Adelaide Football Club and provided to Council ahead of the match/season.

8.3 Staffing/Work Plans

- The coordination of the matches and oval maintenance can be accommodated within existing resources.

8.4 Climate/Environmental Impact

- Sturt Football Club will coordinate the waste management services at this event. Their practices demonstrate a high level of commitment to environmental sustainability.

8.5 Social/Economic

- The recommendation will contribute to the community enjoyment of an elite level sporting events with flow on effects of increased visitation to the City of Unley.

8.6 Stakeholder Engagement

- Resident notification letters will be distributed as part of the traffic management plan for the AFLW matches.

9. REPORT CONSULTATION

Sturt Football Club and Sturt District Cricket Club have been consulted on this proposal. Sturt District Cricket Club are prepared to adjust their schedule to facilitate AFLW games on the proviso that their fees are proportionally reduced. This is a reasonable request.

10. REPORT AUTHORISERS

Name	Title
Megan Berghuis	General Manager, City Services
Peter Tsokas	Chief Executive Officer

Adelaide Football Club Ltd
ABN 48 008 101 568 ACN 008 101 568
105 West Lakes Boulevard
West Lakes SA 5021
PO Box 10 West Lakes SA 5021

Telephone Numbers
Administration (08) 8440 6666
Member Services (08) 8440 6690
CROWmania (08) 8440 6600
Fax (08) 8347 3237



15 August 2022

Mr Peter Tsokas
Chief Executive Officer
City of Unley
PO Box 1
Unley SA 5061

Dear Peter,

On behalf of everyone at the Adelaide Football Club, I would like to sincerely thank you for your ongoing support of our premiership-winning AFLW team.

The national women's competition is entering an exciting new era with 18 clubs represented for the first time, and it is reassuring to know we have the backing of Mayor Michael Hewitson AM and City of Unley Councillors.

We are excited to be playing three home games at Wigan Oval during our upcoming season and we appreciate your Council being able to accommodate us at short notice.

As our Club continues to search for a site to house a new state-of-the-art Crows headquarters, we envisage the need for an interim home ground for our AFLW matches during the 2023 and 2024 seasons.

With this in mind, we are keen to pursue mutually beneficial opportunities and fully endorse the next phase of upgrades of Wigan Oval.

I look forward to seeing you at our Round 3 AFLW game.

Yours sincerely

Tim Silvers
CHIEF EXECUTIVE OFFICER

afc.com.au



DECISION REPORT

REPORT TITLE:	UNLEY & GOODWOOD OVALS LEASE TENURE AND LICENCE COST RECOVERY FEES
ITEM NUMBER:	4.2
DATE OF MEETING:	22 AUGUST 2022
AUTHOR:	ALAN JOHNS
JOB TITLE:	COORDINATOR PROPERTY & FACILITIES
ATTACHMENTS:	1. LETTER RECEIVED FROM STURT FOOTBALL CLUB

1. EXECUTIVE SUMMARY

This report seeks a decision from Council regarding the following matters associated with the use of the facilities at Unley and Goodwood Ovals:

- (1) Length of tenure of the licenses to be granted by Council to the sporting clubs which use the grounds (playing surfaces) and length of tenure of the leases for their use of the building facilities (clubrooms).
- (2) Fees charged by Council for the licences in the context of costs it incurs in the preparation and maintenance of the grounds.

Council's Administration has reviewed its ground maintenance costs at the ovals and the levels of service that it provides to the clubs which use the facilities. This review has identified what Council recovers by way of fees it charges its licensees in terms of offsetting the costs it incurs for the preparation and maintenance of the grounds.

Unley Oval has for many years been used by the Sturt Football Club and Sturt District Cricket Club through rolling 5-year agreements with Council. These are issued in the form of a licence for use of the ground and a lease for use of the clubrooms. Similarly, Goodwood Oval has long been home to the Goodwood Saints Football Club and Goodwood Cricket Club who also use the facilities via ongoing 5-year arrangements. The arrangements are split over the year into football season (April to September) and cricket season (October to March). The Sturt Football Club has an all-year-round lease over the clubrooms but shares the changerooms with the Sturt District Cricket Club during cricket season.

Licence fees are based on hours of use by the clubs without any great deal of consideration being given to the levels of service provided by Council and noting that all responsibilities for the preparation of the grounds between seasons and maintenance all year round sits with Council. In recent years, the level of service has significantly increased, and it is therefore timely for Council to consider licence fees in the context of the costs it incurs.

Lease fees for use of the clubrooms have been set based on Council's Property Management Policy (Policy). The fees are calculated considering the category of club (peak body, community club, etc.), value of the clubrooms as reviewed regularly, and financial contributions made by the clubs towards redevelopment of the facilities. Council is not being asked to review the lease fees, as it is assumed that this will continue to be assessed and set under the requirements of the Policy.

With respect to the length of tenure of the licences and leases, the Administration does not have the delegation under Council's Policy to enter arrangements which are greater than 5-years. If Council decides to enter into longer term arrangements with any of the clubs, it is required to undertake community consultation prior to a decision being made. In discussions with the four clubs, they have all indicated that they are prepared to sign a 5-year agreement.

In terms of the length of tenure of the licences and leases for Unley Oval, the Sturt Football Club have requested that the rolling 5-year arrangements continue, and this is supported by the Administration.

The licence fee charged to the Sturt District Cricket Club is more complex and will need to be decided by Council depending on whether it wishes to:

- Retain the status quo between football and cricket on the oval;
- Host AFLW games thereby reducing the availability of the oval for cricket from six (6) months to approximately four (4); and
- Accept Sturt Football Club's proposal (which removes cricket from the oval). This option will still allow for AFLW games to be held.

It is also an opportune time to ensure that the agreed maintenance service levels for both clubs regarding the use of the ground is documented within the licences. The Administration is of the view that costs associated with any services which are above and beyond what is agreed and documented within the licences should be borne by the clubs in entirety. The clubs have agreed to this in principle.

Regarding licence fees, currently Council incurs \$68,500 in preparing and maintaining the ground to enable the playing of football and \$41,000 for cricket. To offset this, the Sturt Football Club pays a licence fee of \$27,500 whilst the Sturt District Cricket Club does not pay any fees. The Administration recommends that if cricket continues at Unley Oval, a fee be charged equating to 10% (\$4,100) of Council's costs and that this fee is indexed annually by CPI. The Sturt District Cricket Club agrees with Council's proposal but has indicated that this amount would need to be reviewed should Council choose to decrease the cricket season by hosting AFLW games in the future. The Administration agrees with this suggestion.

Regarding lease fees for use of the clubrooms, these are set by Council's Property Management Policy and are currently \$27,486 for the Sturt Football Club and \$4,625 for the Sturt District Cricket Club. The Administration recommends that the current fees continue and that they be indexed annually by CPI. This has been agreed to by both clubs with the same condition raised by the Sturt District Cricket Club.

With respect to the tenure of licences and leases at Goodwood Oval, both clubs initially requested an agreement for 15 years (in the form of 5+5+5 years), but both are now comfortable with a 5-year agreement.

Regarding licence fees, currently Council incurs costs of \$40,000 for preparing and maintaining the ground to enable the playing of football, and \$50,000 for cricket for a total of \$90,000.

The Goodwood Saints Football Club does not currently pay a licence fee and the Administration recommends that a fee be charged equating to 10% (\$4,000) of Council's cost to be indexed annually by CPI. The Goodwood Saints Football Club has agreed to this.

The Goodwood Cricket Club pays \$4,345 as a licence fee and it is recommended that this be increased to \$5,000 equating to 10% of Council's costs for consistency. The Goodwood Cricket Club has indicated its agreement to paying this amount.

As per Unley Oval, agreed maintenance service levels for both clubs regarding the use of the ground will be documented within the licences and any costs associated with services which are above and beyond what is agreed to and documented within the licences, will be borne by the clubs in entirety. The clubs have agreed to this in principle.

Regarding lease fees for the use of the clubrooms, currently both clubs pay \$5,180 as required under Council's Property Management Policy, and this is recommended to continue.

For clarity, the recommended licence fees would be payable by the clubs at both ovals in addition to the lease fees. All licences and leases for all clubs are currently in a holding pattern pending Council's decisions, and new leases and licences are proposed to be issued in 2023.

Agreement has therefore been reached with all four clubs about the terms of lease and licence agreements and the fee structure associated with those agreements.

2. RECOMMENDATION

That:

1. The report be received.
2. *This matter is for Council to determine – options are provided at Section 6 of this report.*

3. RELEVANT CORE STRATEGIES/POLICIES

4. Civic Leadership

4.2 Council provides best value services to the community.

4. BACKGROUND

Council's Administration has been reviewing the levels of service associated with the preparation and maintenance of the grounds (playing surfaces) at Unley and Goodwood Ovals, and the fees that it charges its licensees for the use of these facilities.

The requirements and expectations of the clubs which currently use the facilities at both ovals are continually increasing as they grow, develop, and expand. In this respect, Council should review how it is currently managing the preparation and ongoing maintenance of the grounds at the ovals, and its usage arrangements with the sporting clubs.

Licences are issued for use of the grounds and leases are issued for use of the clubrooms at both ovals. Currently, all clubs are on rolling 5-year arrangements for their licences and leases.

On 20 September 2021 and 21 February 2022 the Administration held workshops for Elected Members at which the details pertaining to the clubs' usage of the facilities and all associated costs were presented. The Sturt District Cricket Club also presented at a workshop for Elected Members on 2 May 2022, following which the Administration met with representatives of the Club to clarify Council's costs and the Club's expectations.

5. DISCUSSION

5.1 Existing Situation

5.1.1 Unley Oval (Sturt Football Club)

The Sturt Football Club has an all-year-round lease for the use of the oval clubrooms but shares the change rooms with the Sturt District Cricket Club during cricket season from October to March. The Club has a licence for use of the ground for a total of 500-hours for training and junior matches during the football season which extends from April to September (inclusive). The Club has an additional licence for the use of the ground to play ten (10) senior and reserves matches during the football season. Currently, the Club's total actual hours of use are well below the annual 500 hours limit.

In terms of annual fees, the Club pays a lease fee of \$27,486 for the use of the clubrooms which enables access to the ground, but there is no direct charge by Council. The Club pays an additional licence fee of \$27,500 for senior/reserves matches which provides reimbursement of Council's costs associated with the erection and removal of match day perimeter fencing. The Club therefore pays a total annual fee of \$54,986 for the use of the whole facility.

It should be noted that the current lease fee is based on a review of the Club's classification from 'commercial' operator to 'peak body' pursuant to the requirements of Council's Property Management Policy.

The Sturt Football Club lease and licence has expired, and interim arrangements are in place until the completion of Stage 2 redevelopment works. The Club has requested that the rolling 5-year licence and lease tenures continue.

5.1.2 Unley Oval (Sturt District Cricket Club)

The Sturt District Cricket Club is based in the City of Mitcham where the senior teams (A's and B's) play their games. Unley Oval is used by the Club's lower C's and D's teams only. The facilities are not used by these teams for training but for official matches only during cricket season.

The Club has a lease arrangement over the changerooms which extends from October to March annually and this arrangement allows the Club access to the ground, but they are not charged a direct cost. When AFLW matches have been held in the past at the oval, the Club has relinquished 5-weeks at the end of its season to enable preparation works to host these matches.

The Club pays a total fee of \$4,625 for the use of the changerooms which allows access to the ground to play official matches. The Club do not pay a licence fee for the use of the ground.

As part of the documentation that was provided to Elected Members by the Sturt District Cricket Club at its presentation on 2 May 2022, the Club put forward a proposal it had sought from a contractor to prepare the wickets for the cricket season for approximately \$8,000 per annum.

Following this presentation, the Administration met with representatives of the Club to discuss this proposal and to provide clarity regarding Council's costs, as presented to Elected Members at briefings. It was clarified at that meeting that the cost put forward by the Club did not include preparation of the ground at the end of the football season, which is a significant part of Council's cost. The proposal also assumed that the Club's contractor would be using Council's equipment and machinery to undertake the necessary work. This is not a viable arrangement from a risk perspective.

At the meeting, the Club understood Council's costs and indicated its willingness to contribute up to 10% (\$4,100) of Council's costs which are estimated to be \$41,000.

The Sturt District Cricket Club current lease and licence has expired, and interim arrangements are in place till the end of 2022. The Club has requested the 5-year lease tenure to continue.

5.1.3 Goodwood Oval (Goodwood Saints Football Club)

The Goodwood Saints Football Club has a lease for the use of the building facilities which includes access to the ground for training and matches for the duration of the football season which extends between April and September annually.

The lease enables the Club to have 24/7 access and use of the building facilities during the football season but specifies the dates and times for ground use for training and matches. The Club pays an annual lease fee of \$5,180 for the use of the building facilities which enables access to the ground but does not pay a licence fee for the use of the ground.

The Goodwood Saints Football Club has an interim lease and licence until the end of 2022 and the Club initially requested a 15-year arrangement (5+5+5 years). Through discussions in the preparation of this report, they are comfortable with a 5-year arrangement.

5.1.4 Goodwood Oval (Goodwood Cricket Club)

The Goodwood Cricket Club has a lease for the use of the building facilities which allows access to the ground for training and matches for the duration of the cricket season which extends between October and March annually.

The lease enables the Club to have 24/7 access and use of the building facilities during the cricket season but specifies the dates and times for ground use for training and matches.

The Club pays an annual lease fee of \$5,180 for the use of the building facilities and also pays an annual licence fee of \$4,345 specifically for use of the ground. This additional cost is for the wicket preparation works which are undertaken by Council. The Club therefore pays a total annual fee of \$9,525 for the use of all the facilities.

The Goodwood Cricket Club has interim arrangements for its 2022/23 season and initially requested a 15-year agreement (5+5+5 years). During the preparation of this report, the Club has indicated that it will accept a 5-year agreement.

5.2 Current Ground Maintenance Costs

5.2.1 Unley Oval

Council undertakes all ground preparation works all year round for the entire football and cricket seasons (pre and post). These works include mowing, fertilising, aeration, line marking, cricket wicket rolling, and scarifying, etc.

Council staff are continually challenged with trying to prepare the surfaces from the end of cricket season to ensure that the oval is prepared for the commencement of the football season and often need to impede on the end of the cricket season to ensure that the ground is ready in time.

Council has recently been successful in obtaining a State Government grant of \$635,000 towards replacing the existing surface and irrigation at the oval. In this respect, it is timely for Council to consider how it wants the oval to be used in the future in relation to organised sports and its current users.

The Administration has considered Council's annual open space Base Service costs, which is what would be required in the hypothetical scenario that the Oval was not being used for organised sports, and then compared that with its lessees' costs.

Council's annual costs for the maintenance of the ground has also been compared with what is currently recovered by Council from the clubs. Tables 1 and 2 outline these details for the respective ovals.

Table 1: Unley Oval Annual Cost Summary for Ground Maintenance

Service	Council Cost	Licence Fee (Ground Use)
Base Service	\$15,000	NA
Football	\$68,500	\$27,500
Cricket	\$41,000	\$0
Total	\$124,500	\$27,500

Currently, Council's total annual cost for the maintenance of the ground at Unley Oval is \$124,500 of which \$109,500 is incurred to meet the specific requirements of the clubs and \$27,500 is recovered via licence fees.

5.2.2 Goodwood Oval

As is the case with Unley Oval, Council undertakes all ground maintenance and seasonal preparations for the playing of football and cricket.

Table 2: Goodwood Oval Annual Cost Summary for Ground Maintenance

Service	Council Cost	Licence Fee (Ground Use)
Base Service	\$14,000	NA
Football	\$40,000	\$0
Cricket	\$50,000	\$4,345
Total	\$104,000	\$4,345

Currently, Council's total annual cost for the maintenance of the ground at Goodwood Oval is \$104,000 of which \$90,000 is incurred to meet the specific requirements of the clubs and \$4,345 is recovered via licence fees.

In summary, the Council supports organised sports on these two ovals by contributing approximately \$168 000 (net) per annum above what is paid for by the lessees.

5.3 Comparison with other Councils

The Administration has compared Council's current arrangements with other councils' policies and procedures in relation to similar sporting clubs and facilities.

From this exercise, it is evident that other councils deal with these matters in a variety of ways and there does not appear to be a 'one size fits all' approach when it comes to the leasing and usage of community facilities such as ovals and associated facilities. However, it was felt appropriate by the Administration to undertake the comparison for Council's consideration.

Four other councils were considered, namely the Cities of Mitcham, West Torrens, Holdfast Bay, and Burnside, in order to gain an understanding of how they manage sporting ovals with their clubs.

Table 3 below summarises the findings.

Table 3: Summary of Benchmarking with Other Councils

Council	Oval Maintenance Arrangements
Mitcham	<ul style="list-style-type: none"> • Lessees with exclusive use of grounds are responsible for all their own maintenance requirements. • Council maintains non-exclusive use grounds and charge lessees a flat rate of \$2,400 p.a. • Turf wickets / specialist grounds are not maintained by Council.
West Torrens	<ul style="list-style-type: none"> • Council maintains grounds. • Thebarton Oval is open to public but not widely advertised as such. SANFL has lease over ground and is responsible for maintenance. • Richmond Oval is maintained by Council and 25% is charged back to the club through a lease. • Turf wickets are not maintained by Council.
Holdfast Bay	<ul style="list-style-type: none"> • Council maintains grounds and charges lessees \$0.30/sqm depending on type of maintenance. • Council maintains turf wickets at a cost to lessees which is higher than ground maintenance (details unknown). • Brighton Oval has had a major upgrade. Lease fees have been significantly increased and phased over 5-year leases to lessees. • Glenelg Oval has a long-standing lease with Council maintaining the oval.
Burnside	<ul style="list-style-type: none"> • Council maintains grounds to a standard level with anything above and beyond being the responsibility of lessees. • Turf wickets / specialised grounds are not maintained by Council.

In summary, whilst these councils have similar arrangements with their relevant sporting clubs, the councils do not prepare or maintain any turf wickets. That is the responsibility of the respective clubs.

5.4 Future Considerations

5.4.1 Unley Oval Usage

There are several key issues for Council to consider when making decisions about the future usage of Unley Oval.

If Council decide to host future AFLW matches at Unley Oval, (refer to Item 4.1, Council Meeting, 22/08/2022) the dates, licence and lease fees for the Sturt District Cricket Club will need to be adjusted accordingly, as the cricket season will effectively be shortened because of the oval and pitch preparation works required. As a result of rescheduling the women's football season, AFLW games are likely to be held in September and October, meaning that cricket would not be played until late November.

The Sturt District Cricket Club are aware of this proposal and are prepared to modify their schedule of matches on the understanding that the fees charged would be proportionally reduced. Should Council decide not to host any future AFLW games, the cricket season can continue in its current form.

Furthermore, if cricket continues to be played at the oval, there are currently four (4) wickets that are prepared by staff. Given the cost involved in preparing wickets as outlined above, it is proposed to reduce these to three (3) wickets after the oval surface has been upgraded. This is considered to be a reasonable balance given the grade of cricket played and the costs involved in wicket preparation. The Club have been advised of this proposal and have indicated that they do not agree with it.

As an alternative option, the Sturt Football Club have written to Council offering to pay an additional \$10,000 per annum if they are allowed access to the ground all year round. This additional access will still be within the 500 hours usage the club is entitled to. In other words, there will still be a limit of 500 hours usage per annum. This proposal will however effectively preclude cricket from being played at Unley Oval. This option would still accommodate AFLW games to be held at the oval.

In addition to the above, the SANFL Infrastructure Plan, which was recently released, provides a 10-year roadmap which addresses the planning, provision and enhancement of football facilities, including player, umpire and spectator amenities, lighting and oval surfaces. The document refers to Unley Oval (amongst others) as being a Quality State Level Venue, having a target date of 2032 for this to be achieved.

The Sturt Football Club have requested a 5-year lease and licence agreement, and this is supported by Administration. The Sturt District Cricket Club has also requested a 5-year lease and licence agreement and this needs to be considered by Council depending on its position of hosting AFLW games at Unley Oval. Irrespective of the various cricket scenarios, the new licence agreements will document the agreed maintenance service levels that Council will provide. Any costs associated with services over and above the agreed levels (e.g. additional matches or games), will be borne by the clubs in entirety. Both clubs have agreed to this in principle.

5.4.2 Lease and Licence Fees (Unley Oval)

The Sturt Football Club have made significant financial contributions to the upgrade of Unley Oval. In particular, the Club contributed approximately \$750,000 towards fencing and lighting upgrades, the provision of an electronic screen and Stage 1 grandstand works. More recently, they have contributed \$1,000,000 towards the Stage 2 grandstand upgrade.

In acknowledgement of this, the Club has requested that Council not increase their current lease and licence fee. This is reasonable given the Club's financial contribution and it is suggested that the current lease and licence fees be retained but indexed annually by CPI for the next 5 years at least.

Regarding the Sturt District Cricket Club, if cricket continues to be played as is (i.e. six months per year), it is recommended that the lease fee currently charged be retained but indexed annually by CPI. However, with regard to the licence fee, it is recommended that this be increased to the equivalent of 10% of Council's costs incurred.

If, on the other hand, the cricket season is reduced because of AFLW games, there will be a proportional reduction in the fees charged to the Cricket Club. These will be determined in consultation with the Sturt District Cricket Club.

A summary of the current and proposed lease and licence fees payable per annum for both clubs based on existing arrangements is summarised in Table 4.

Table 4: Summary Current/Proposed Fees for Unley Oval Usage

	Building (Lease Fee p.a.)		Ground (Licence Fee p.a.)		Total (Payable Fees p.a.)	
	Current	Proposed	Current	Proposed	Current	Proposed
Sturt Football Club	\$27,486	\$27,486	\$27,500	\$27,500	\$54,986	\$54,986
Sturt District Cricket Club	\$4,625	\$4,717	\$0	\$4,100	\$4,625	\$8,817

In summary, the Administration is proposing no changes to the existing lease and licence fees for the Sturt Football Club. In the case of the Sturt District Cricket Club, it is proposed to increase the lease fee from \$4,625 to \$4,717 in accordance with the requirements of Council's Policy and to apply a new licence fee of \$4,100 (being 10% of Council's cost). These figures would be adjusted for the Sturt District Cricket Club if the cricket season is reduced.

Goodwood Oval Usage

Both clubs at Goodwood Oval initially requested long term leases and licences. There are several implications for Council to note when considering this matter and these are indicated in Table 5 below.

Table 5: Summary of Options Available to Council Regarding Tenures

Option	Advantage	Disadvantage
<p>1. Retain Status Quo Council could decide to continue to issue a rolling 5-year lease to both clubs.</p>	<ul style="list-style-type: none"> • Matter would continue to be managed by the Administration under delegation which is an expedient process. • Community consultation is not required prior to Council making a decision. • Meets the clubs needs based on recent discussions and provides some certainty compared to the existing situation. 	<ul style="list-style-type: none"> • Would not meet the clubs initial request for a long-term lease.
<p>2. Medium Term Lease Council could issue medium term 10-year leases which would be a longer term than the current 5-year lease but would not be an overly long-term commitment.</p>	<ul style="list-style-type: none"> • Would better meet the expectations of the clubs. 	<ul style="list-style-type: none"> • Community consultation is required prior to Council making any decision. • Council would not be able to make changes in terms of other organised sports at the Ovals for the lease term. • Community may be averse to longer term leases, seeing this as an erosion to community use.
<p>3. Long Term Lease Council could issue long-term 15-20-year leases.</p>	<ul style="list-style-type: none"> • Same as Option 2. • In addition, Council would be better placed to undertake strategic decisions knowing the long-term usage of the facilities. 	<ul style="list-style-type: none"> • Same as Option 2. • In addition, the community is likely to consider this option unreasonable and a very long commitment.

Should Council decide to explore a 15-year arrangement (5+5+5 years) as was originally requested, community consultation will need to be undertaken and a further report presented to Council for its consideration prior to Council making a decision. Given caretaker mode in the lead up to the 2022 Local Government Elections, consultation would be undertaken next year once the incoming Council is in place. In the meantime, the current interim arrangements would be extended for another 12 months.

During the preparation of this report, discussions occurred with the President of the Goodwood Saints Football Club on the proposed term of the agreement. The Club has indicated that they are keen to finalise an agreement as soon as possible and are happy with a 5-year lease and licence agreement.

Discussions have also occurred with the Goodwood Cricket Club and while their preference is for a 15-year agreement, they are also prepared to accept a 5-year agreement. They have also indicated that they would like to have discussions with Administration about longer term arrangements in the next 12-24 months.

5.4.3 Lease and Licence Fees (Goodwood Oval)

A summary of the current and proposed lease and licence fees payable per annum for both clubs is summarised in Table 6.

Table 6: Summary Current/Proposed Fees for Goodwood Oval Usage

	Building (Lease Fee p.a.)		Ground (Licence Fee p.a.)		Total (Payable Fees p.a.)	
	Current	Proposed	Current	Proposed	Current	Proposed
Goodwood Saints Football Club	\$5,180	\$5,637	\$0	\$4,000	\$5,180	\$9,637
Goodwood Cricket Club	\$5,180	\$5,637	\$4,345	\$5,000	\$9,525	\$10,637

Regarding the Goodwood Saints Football Club, the Administration is proposing a lease fee increase from \$5,180 to \$5,637 in accordance with the requirements of Council's Property Management Policy, whilst a new licence fee of \$4,000 (being 10% of Council's cost) is also proposed. The Football Club is happy with this proposal.

Regarding the Goodwood Cricket Club, the Administration is proposing a lease fee increase from \$5,180 to \$5,637 in accordance with the requirements of Council's Property Management Policy and an increase in the licence fee from \$4,345 to \$5,000 (being 10% of Council's cost) is also proposed. The Cricket Club is also happy with this proposal.

The fees will then be indexed annually with CPI.

5.5 Cost Recovery

All four clubs have indicated their willingness to accept some increase in their licence fees to enable Council to better recover its costs.

Whilst the Administration has made recommendations in this report regarding increasing the licence fees equivalent to 10% of Council's costs, the reality of the situation is that Council has various other options to consider in making its determination regarding this matter. These options range from retaining the status quo, to full cost recovery from the clubs.

Table 7 outlines the various options available to Council in terms of its cost recovery for the maintenance of the grounds at the Ovals.

Table 7: Summary of Options Available to Council Regarding Cost Recovery

Option	Advantage	Disadvantage
<p>1. Retain Status Quo Council could decide to make no changes and retain the status quo.</p>	<ul style="list-style-type: none"> • Clubs would continue not to pay anything specific regarding their use of the grounds which they would be happy with. The exception is the Goodwood Cricket Club which currently does pay a fee for the use of the ground. • Consultation would not be required, and new leases could be issued expediently. 	<ul style="list-style-type: none"> • Council's current costs would remain unchanged. • Council would be unable to address the ongoing increase of the expectations of the clubs regarding their service levels.
<p>2. Split Costs (50-50) Council could decide to evenly split its annual cost with the clubs.</p>	<ul style="list-style-type: none"> • Council would reduce its current annual costs by 50%. 	<ul style="list-style-type: none"> • Would be considered a significant and unsustainable financial impost on the clubs and would be met with strong opposition from the clubs.
<p>3. Recover Costs (25%) Council could decide to recover 25% of its annual cost from the clubs.</p>	<ul style="list-style-type: none"> • Council would reduce its current annual costs by 25%. 	<ul style="list-style-type: none"> • Same as Option 2 although this would be to a lesser extent.
<p>4. Recover Costs (10%) Council could decide to recover 10% of its annual cost from the clubs.</p>	<ul style="list-style-type: none"> • Council would reduce its current annual costs by 10%. • Enables Council to increase its cost recovery in a reasonable manner should it wish to do so. • Is generally supported by the clubs over the other options should Council wish to increase its cost recovery. • Increase in Council cost recovery could be achieved by indexing a small increase annually over a short- or medium-term lease. 	<ul style="list-style-type: none"> • Might not be considered an adequate increase in Council cost recovery given its current expenditure. • Could be met with some objections from the clubs even if the increase is indexed over the term of the lease.
<p>5. Peppercorn Rental Council could decide to deliver the base 'open space' service (what would be required if there was no organised sports), charge the clubs a peppercorn rental (\$1/yr) and place all ground preparation and ongoing maintenance on the clubs to deliver.</p>	<ul style="list-style-type: none"> • Council would only incur approx. 9-10% of its current costs to deliver the 'open space' base service. • Council would not be obligated to deliver any of the requirements of the clubs even if these increase in the future. • The clubs' current lease fees would be reduced (except in the case of Goodwood Saints Football Club who do not currently pay a fee for use of the Oval). 	<ul style="list-style-type: none"> • The clubs would incur significant costs to prepare the grounds which may be a significant and unsustainable financial impost. • The quality of the surfaces and maintenance works could be compromised if external contractors are appointed by the clubs. • The clubs may wish to seek a reduction to public access by the community if they are made responsible for the maintenance costs feeling a sense of 'ownership' over the facilities which would not be supported by Council or the wider community.

The proposed fee structure is acceptable to all four clubs. The documentation of maintenance service levels will also assist in clarifying roles and responsibilities as well as who bears the costs for services over and above the agreed service levels.

6. SUMMARY

The review of service levels and fees associated with Unley and Goodwood Ovals has been completed in consultation with the four affected clubs and the following provides a summary of the outcomes:

Unley Oval

- The Sturt Football Club has requested a five-year extension to their usage of the facilities and grounds of Unley Oval. They have requested that the fees remain the same (to be indexed with CPI) in recognition of their financial contribution to the upgrade of Unley Oval. The Administration agrees with their request.
- The Sturt District Cricket Club has requested a 5-year extension to their usage of the facilities and grounds of Unley Oval. They are comfortable with the proposed fees and reduction in the number of wickets proposed by the Administration. They are also accepting of a reduced season if AFLW games are held at the oval provided that the fees are reduced. The Administration supports this position.
- The Adelaide Crows Football Club have written to the Council indicating their desire to have further AFLW games at the oval in the future. If Council supports this position, the cricket season will be reduced by 6-8 weeks and the cost to the Sturt District Cricket Club would be reduced by the appropriate offset amount.
- The Sturt Football Club has written to the Council indicating that they would pay an additional \$10,000 per annum to have access to the Oval all year round. This would be within the agreed 500 hours available to the Club and would accommodate future AFLW games. It would however mean that cricket would not be able to be played on the oval.

Goodwood Oval

- The Goodwood Saints Football Club initially requested a 15-year lease and licence extension but are comfortable with a 5-year extension. They agree with Council's proposed fee structure. On that basis, the Administration recommend finalising a 5-year agreement with the proposed fee structure outlined in this report.
- The Goodwood Cricket Club also initially requested a 15-year lease and licence extension but will accept a 5-year extension. They have requested that discussions commence in the next 12 months regarding a possible longer-term arrangement. The Club agree with Council's proposed fee structure. They have also requested some minor amendments to the lease arrangements, and these can be dealt with by the Administration. On that basis, the Administration recommend finalising a 5-year agreement with the proposed fee structure outlined in this report.

7. **ANALYSIS OF OPTIONS**

Option 1 –

1. The report be received.
2. With respect to Unley Oval:
 - 2.1 The Sturt Football Club be granted a lease for use of the building facilities and a licence for use of the ground, commencing in 2023 for a period of five (5) years, from 1 April to 30 September annually.
 - 2.2 In recognition of the significant contributions the Sturt Football Club has made to Stages 1 and 2 of the Unley Oval Redevelopment, an annual lease fee of \$27,486 (excluding GST), be charged to the Sturt Football Club to be indexed annually by CPI.
 - 2.3 An annual licence fee of \$27,500 (excluding GST), be charged to the Sturt Football Club to be indexed annually by CPI.
 - 2.4 A lease be granted to the Sturt District Cricket Club for use of the building facilities and a licence for use of the ground, commencing in 2023 for a period of five (5) years, from 1 October to 31 March annually.
 - 2.5 An annual lease fee of \$4,717 (excluding GST), be charged to the Sturt District Cricket Club to be indexed annually by CPI.
 - 2.6 An annual licence fee of \$4,100 (excluding GST), be charged to the Sturt District Cricket Club to be indexed annually by CPI.
 - 2.7 The Licence Agreements with the Sturt Football and Sturt District Cricket Club include agreed levels of service, regarding the preparation and maintenance of the ground and will stipulate that the cost to deliver any services above and beyond what is documented will be borne in entirety by the Clubs.
3. With respect to Goodwood Oval:
 - 3.1 The Goodwood Saints Football Club be granted a lease for use of the building facilities and a licence for use of the ground, commencing in 2023 for a period of five (5) years, from 1 April to 30 September annually.
 - 3.2 An annual lease fee of \$5,637 (excluding GST), be charged to the Goodwood Saints Football Club and to be indexed annually by CPI.
 - 3.3 An annual licence fee of \$4,000 (excluding GST), be charged to the Goodwood Saints Football Club to be indexed annually by CPI.
 - 3.4 A lease be granted to the Goodwood Cricket Club for use of the building facilities and a licence for use of the ground, commencing in 2023 for a period of five (5) years, from 1 October to 31 March annually.

- 3.5 An annual lease fee of \$5,637 (excluding GST), be charged to the Goodwood Cricket Club and to be indexed annually by CPI.
 - 3.6 An annual licence fee of \$5,000 (excluding GST), be charged to the Goodwood Cricket Club to be indexed annually by CPI.
 - 3.7 The Licence Agreements with the Goodwood Football and Goodwood Cricket Club include agreed levels of service, regarding the preparation and maintenance of the ground and will stipulate that the cost to deliver any services above and beyond what is documented will be borne in entirety by the Clubs.
4. The Chief Executive Officer be delegated authority to finalise the proposed lease and licence agreements for Unley Oval and Goodwood Oval with Sturt Football Club, Sturt District Cricket Club, Goodwood Saints Football Club and Goodwood Cricket Club.

Under this option, the status quo remains. In short, Council would be able to issue 5-year leases and licences for the clubs that use Unley Oval and Goodwood Oval and endorse the proposed fees as set out. This option allows for the continuation of cricket on Unley Oval as is the current situation and would not allow the hosting of AFLW games to be played.

Option 2 –

1. The report be received.
2. With respect to Unley Oval:
 - 2.1 The Sturt Football Club be granted a lease for use of the building facilities and a licence for use of the ground, commencing in 2023 for a period of five (5) years, from 1 April to 30 September annually.
 - 2.2 In recognition of the significant financial contributions the Sturt Football Club has made to Stages 1 and 2 of the Unley Oval Redevelopment, an annual lease fee of \$27,486 (excluding GST), be charged to the Sturt Football Club to be indexed annually by CPI.
 - 2.3 An annual licence fee of \$27,500 (excluding GST), be charged to the Sturt Football Club to be indexed annually by CPI.
 - 2.4 The Chief Executive Officer be delegated authority to negotiate terms and conditions with the Sturt District Cricket Club for use of the building facilities and a licence at Unley Oval including annual lease and licence fees to be charged commencing in 2023 for a period of five (5) years, subject to the alignment of dates with the Adelaide Football Club AFLW Team schedule.
 - 2.5 The Licence Agreements with the Sturt Football and Sturt District Cricket Club include agreed levels of service, regarding the preparation and maintenance of the ground and will stipulate that the cost to deliver any services above and beyond what is documented will be borne in entirety by the Clubs.

3. With respect to Goodwood Oval:
 - 3.1 The Goodwood Saints Football Club be granted a lease for use of the building facilities and a licence for use of the ground, commencing in 2023 for a period of five (5) years, from 1 April to 30 September annually.
 - 3.2 An annual lease fee of \$5,637 (excluding GST), be charged to the Goodwood Saints Football Club to be indexed annually by CPI.
 - 3.3 An annual licence fee of \$4,000 (excluding GST), be charged to the Goodwood Saints Football Club and to be indexed annually by CPI.
 - 3.4 A lease be granted to the Goodwood Cricket Club for use of the building facilities and a licence for use of the ground, commencing in 2023 for a period of five (5) years, from 1 October to 31 March annually.
 - 3.5 An annual lease fee for the Goodwood Cricket Club be set at \$5,637 (excluding GST), to be indexed annually by CPI.
 - 3.6 An annual licence fee of \$5,000 (excluding GST), be charged to the Goodwood Cricket Club to be indexed annually by CPI.
 - 3.7 The Licence Agreements with the Goodwood Saints Football Club and Goodwood Cricket Club include agreed levels of service, regarding the preparation and maintenance of the ground and will stipulate that the cost to deliver any services above and beyond what is documented will be borne in entirety by the Clubs.
4. The Chief Executive Officer be delegated authority to finalise the proposed lease and licence agreements for Unley Oval and Goodwood Oval with Sturt Football Club, Sturt District Cricket Club, Goodwood Saints Football Club and Goodwood Cricket Club.

Under this option, the Sturt District Cricket Club would continue to play cricket at Unley Oval but this would be for a shorter period to allow the hosting of AFLW games in September and October. As a result of a shorter cricket season, the proposed licence and lease fees would be proportionally reduced.

Option 3

1. The report be received.
2. With respect to Unley Oval:
 - 2.1 The Sturt Football Club be granted a lease for use of the building facilities and a licence for use of the ground, commencing in 2023 for a period of five (5) years, all year round.

- 2.2 In recognition of the significant financial contributions the Sturt Football Club has made to Stages 1 and 2 of the Unley Oval Redevelopment, an annual lease fee of \$27,486 (excluding GST), be charged to the Sturt Football Club to be indexed annually by CPI.
 - 2.3 An annual licence fee of \$37,500 (excluding GST), be charged to the Sturt Football Club to be indexed annually by CPI.
 - 2.4 A lease and licence not be granted to the Sturt District Cricket Club for use of the building facilities and use of the ground.
 - 2.5 The Licence Agreement with the Sturt Football Club include agreed levels of service, regarding the preparation and maintenance of the ground and will stipulate that the cost to deliver any services above and beyond what is documented will be borne in entirety by the Club.
3. With respect to Goodwood Oval:
 - 3.1 The Goodwood Saints Football Club be granted a lease for use of the building facilities and a licence for use of the ground, commencing in 2023 for a period of five (5) years, from 1 April to 30 September annually.
 - 3.2 An annual lease fee of \$5,637 (excluding GST), be charged to the Goodwood Saints Football Club to be indexed annually by CPI.
 - 3.3 An annual licence fee of \$4,000 (excluding GST), be charged to the Goodwood Saints Football Club and to be indexed annually by CPI.
 - 3.4 A lease be granted to the Goodwood Cricket Club for use of the building facilities and a licence for use of the ground, commencing in 2023 for a period of five (5) years, from 1 October to 31 March annually.
 - 3.5 An annual lease fee for the Goodwood Cricket Club be set at \$5,637 (excluding GST), to be indexed annually by CPI.
 - 3.6 An annual licence fee of \$5,000 (excluding GST), be charged to the Goodwood Cricket Club to be indexed annually by CPI.
 - 3.7 The Licence Agreements with the Goodwood Saints Football Club and Goodwood Cricket Club include agreed levels of service, regarding the preparation and maintenance of the ground and will stipulate that the cost to deliver any services above and beyond what is documented will be borne in entirety by the Clubs.
 4. The Chief Executive Officer be delegated authority to finalise the proposed lease and licence agreements for Unley Oval and Goodwood Oval with Sturt Football Club, Goodwood Saints Football Club and Goodwood Cricket Club.

Under this option, Council would accept Sturt Football Club's offer of an additional \$10,000 per annum in return for the Club having all year access to the ground. This will still be within the 500 hours that the Club is entitled to. AFLW games would be able to be accommodated under this option.

8. RECOMMENDED OPTION

This matter is for Council to determine.

9. POLICY IMPLICATIONS

In respect to the fees charged for leases and licences, Council's Property Management Policy does not provide the delegated authority for the Administration to enter into tenures which are greater than 5-years.

In this respect, should Council wish to grant the clubs which use the Goodwood Oval facilities the requested 15-year arrangement (5+5+5 years), this will need to be decided by Council once it considers the results of the community consultation to be undertaken.

9.1 Financial/Budget

- The direct costs that are incurred by Council to enable the clubs to play organised sport at both sites have been set out in the Discussion Section of this report, together with the options available to Council in terms of its considerations regarding its cost recovery. The Administration is proposing increasing the licence fees to the equivalent of 10% of Council's costs which is a reasonable option.
- All clubs have indicated a willingness to meet an increase in their costs for the leases and licences which are granted by Council. Tables 5 and 6, as set out in the Discussion section of this report, outline the current and proposed costs to be incurred by all the clubs, as recommended by the Administration.

9.2 Legislative/Risk Management

- The new leases and licences will be issued in accordance with the relevant requirements of the Local Government Act 1999 and Council's Property Management Policy. The new leases and licences will also clearly set out the roles and responsibilities of Council as owners of the facilities and the clubs as its lessees which will address known risk management issues.

9.3 Staffing/Work Plans

- The new leases and licences will be drafted by Council's lawyers and once finalised, will be administered by Council staff.

9.4 Climate/Environmental Impact

- Nil.

9.5 Social/Economic

- The new leases and licences will set out the usage of all clubs at both sites. The details of the usage will need to be communicated to the wider community in light of the popular nature of usage by residents and the general public of both sites.

9.6 Stakeholder Engagement

- On 20 September 2021 and 21 February 2022, the Administration held workshops for Elected Members at which the details pertaining to the clubs' usage of the facilities and all associated figures were presented. The Sturt District Cricket Club also presented at a workshop for Elected Members on 2 May 2022, following which the Administration met with representatives of the club to clarify Council's costs and the club's expectations.
- The Administration has met formally with all clubs on several occasions to discuss maintenance costs, lease, and license tenures and to arrive at a mutually agreed contribution to offset costs. The clubs are all also aware of the report to be considered by Council at its meeting to be held on 22 August 2022.
- Should Council choose to consider a 15-year agreement for Goodwood Oval, community consultation will need to be undertaken following the Local Government Elections.

10. REPORT CONSULTATION

Consultation has been undertaken with Council staff from the Assets, Operations and Finance Teams in the collation of this report.

11. REPORT AUTHORISERS

Name	Title
Claude Malak	General Manager, City Development
Peter Tsokas	Chief Executive Officer

STURT FOOTBALL CLUB INC.

Administration 39 Oxford Terrace Unley SA 5061
PO Box 10 Unley SA 5061

P 08 8271 4611 www.sturtfc.com.au

MAJOR SPONSOR



MORRIS FINANCE



26 April 2022

City of Unley
Attn: Peter Tsokas
PO Box 1
Unley SA 5061

Dear Peter, *Peter*

Re: Lease Unley Oval and Change Rooms

I refer to my letter to you dated 16 November 2021 relating to the Match and Training Day lease for Unley Oval and change rooms accepting the lease that expired December 2018 would continue in a period of "holding over" until 31 December 2022. It is expected that the Stage II redevelopment will be complete by this time and the terms of a new lease negotiated.

The Sturt Football Club (Club) Board have requested that I write to you to advise we will be seeking a five-year lease to be reviewed six months out with a view to Council granting another five years and so on and so on.

The Club understands seeking a 20-year lease would trigger a public consultation process, something which will tie up Council resources unnecessarily and likely evoke public unrest – rightly or wrongly. Historically we have enjoyed a five-year (rolling) arrangement and there is an expectation that will remain the same well into the future.

Furthermore, the Club's significant contribution toward a Council owned asset (\$1,000,000 to Stage II and approximately \$750,000 to Stage I, fencing, lighting, and electronic screen) be noted in the lease document for Council's future reference and

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MORRIS FINANCE



that there is no rent increase on what we currently pay in acknowledgement of that significant contribution.

We reiterate our request in the letter dated 16 November 2021 to lease the oval for a full year and not as is current, from January to September. In consideration of this the Club would be prepared to pay an additional \$10,000 above what we currently pay. We understand that Council would save approximately \$62,000 per year in cricket pitch maintenance.

The Club is not seeking to increase the five hundred hours usage of Unley Oval, expressed in the current lease. SANFL players must take a minimum of 10 weeks leave between the end of a season and start of pre-season. Any change to this requirement, would likely be that the break is increased.

The SANFL expansion of senior women and junior football programs necessitates the use of second ovals such as Urrbrae High School, Cornerstone College, and the Mt. Barker Sporting Facility. For your information this costs the Club \$25,000 per annum.

The Club will continue to collaborate with Council staff to ensure that the maintenance of Unley Oval is a priority and that impact on the local community is minimised. This will not change.

If our request is approved it provides the opportunity for the AFL to host AFLW or NAB Cup games at Unley Oval, highlighting the City of Unley to a national audience and generating economic activity for local business.

It also provides the opportunity for additional SANFLW games to be played at Unley

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MAJOR SPONSOR



MORRIS FINANCE



Oval again generating economic activity for local business but also allowing our women's team to play more than one or two games per season at their home ground, Unley Oval.

Please do not hesitate to contact me if you wish to discuss.

Yours faithfully,

A handwritten signature in blue ink, appearing to be 'JK' with a flourish.

Jason Kilic
President

DECISION REPORT

REPORT TITLE:	RIDGE PARK MASTER PLAN
ITEM NUMBER:	4.3
DATE OF MEETING:	22 AUGUST 2022
AUTHOR:	JARED WILSON
JOB TITLE:	LANDSCAPE ARCHITECT
ATTACHMENTS:	1. RIDGE PARK MASTER PLAN 2. RIDGE PARK ENGAGEMENT SUMMARY

1. **EXECUTIVE SUMMARY**

The purpose of this report is to present to Council a summary of the outcomes of community consultation undertaken regarding the draft Ridge Park Master Plan and to seek endorsement of the final Ridge Park Master Plan (Master Plan)

At its meeting held on 23 May 2022 Council resolved that:

1. *The report be received.*
2. *The Draft Ridge Park Master Plan, as set out in Attachment 1 to this report (Item 4.7, Council Meeting 23/05/2022), be endorsed for the purpose of undertaking community consultation.*
3. *The CEO be authorised to make minor editorial and formatting changes as required to the Draft Ridge Park Master Plan, in order to finalise the document for the purposes of undertaking community consultation.*
4. *Following the conclusion of community consultation, a further report outlining the summary of the feedback on the Draft Ridge Park Master Plan and the final Ridge Park Master Plan be presented to Council.*

Resolution No. C0772/22

The Administration undertook community consultation regarding the draft Master Plan between 30 May 2022 and 27 June 2022. The consultation aimed to increase community awareness and understanding of the proposed Master Plan initiatives and seek community feedback.

A total of 37 survey submissions and 14 forum contributions were received online during the consultation period. Correspondence from peak sporting bodies was also received in addition to feedback from local clubs. All feedback received has been considered in finalising the Master Plan.

Overall, the feedback received was supportive regarding the draft Master Plan and as such, no substantial changes were required. A number of improvements have been made to the document in considering the feedback received. In addition, minor editorial updates were also made to improve language and consistency across the document. The final Master Plan is now presented to Council for its adoption.

2. RECOMMENDATION

That:

1. The report be received.
 2. The Ridge Park Master Plan, as set out in Attachment 1 to this report (Item 4.3 Council Meeting 22/08/2022), be adopted.
 3. The Chief Executive Officer be authorised to make minor editorial and formatting changes as required to the Ridge Park Master Plan, in order to finalise the document.
-

3. RELEVANT CORE STRATEGIES/POLICIES

1. Community Living
 - 1.1 Our Community is active, healthy and feels safe.
 - 1.3 Our City meets the needs of all generations.
 - 1.5 Our City is connected and accessible.
- 2.0 Environmental Stewardship
 - 2.1 Unley's urban forest is maintained and improved

4. BACKGROUND

Ridge Park (Park) is located on the corner of Glen Osmond Road and Barr Smith Road in Myrtle Bank. The Park forms part of the south-eastern extent of Colonel Light's original survey of Adelaide and was originally part of the much larger Ridge Park Estate.

The Park is Unley's largest open space asset and provides a range of sport, recreation, community, water management and biodiversity functions. In 2018, Council resolved to develop a Master Plan to establish a long-term vision for the Park.

5. DISCUSSION

Following Council's endorsement of the draft Master Plan for the purpose of community consultation, the Administration undertook public consultation between 30 May 2022 and 27 June 2022. Consultation with stakeholders (i.e., Glen Woodley Estate residents) continued until 27 July 2022 to allow additional time for review and feedback.

Community Consultation Regarding Draft Master Plan

To raise community awareness of the draft Master Plan, information signage was provided within the Park, Fraser Reserve, Forestville Reserve (Skate Park), Goodwood Train Station, Wayville Tram Stop and Goodwood Tram Stop/Mike Turtur Bikeway, notifying the public of the opportunity to provide feedback. In addition, displays were provided at Unley Civic Centre, Unley Library and Goodwood Library with hard copies of the draft Master Plan and links to the Your Say engagement portal. Hard copy surveys were provided at the Civic Centre. No hard copy surveys or feedback was submitted via this method.

A total of 674 visits to the Your Say website resulted in 315 informed visitors and 43 engaged participants. The draft Ridge Park Master Plan was downloaded 177 times. The engaged participants provided 37 survey responses and 7 online forum contributions.

Local Government Consultation Regarding Draft Master Plan

Council staff undertook direct engagement with the Administration from the Cities of Mitcham, Burnside, and Adelaide Hills Council. General feedback was supportive of all the proposed initiatives, and all expressed a desire to be kept updated over time as initiatives are funded and developed.

Due to the geographical location of the Park and its district level facilities, any future improvements are of potential benefit to adjacent local government communities and hence they were consulted.

Local School Consultation Regarding Draft Master Plan

Direct email notifications and invitations to provide feedback was provided to local schools, School Sport SA coordinators and schools outside the Unley Council area with a history of regular usage and/or ad-hoc permit applications at the Park.

Stakeholder Consultation Regarding Draft Master Plan

Workshops were held with Scouts SA, Glen Osmond Scout Group and Glen Woodley Estate residents to hear directly from users regarding existing use and future opportunities outlined within the draft Master Plan.

A site meeting was held on 30 June 2022 with the manager of Glen Woodley Estate (neighbouring site) and a resident who voiced concerns regarding the landscape buffer and proposed small wheel hub. An information session was subsequently held at Glen Woodley Estate on 14 July 2022 at their request. The session was attended by approximately 50 residents and staff. Feedback received is included within the consultation report.

Direct engagement was undertaken with peak sporting bodies and letters of support were received from SACA and SANFL (contained within the summary of consultation results (refer to Attachment 1).

Attachment 1

Additional Responses

Two project related emails were forwarded to the Administration via Elected Members. One respondent had also provided feedback via Your Say and the Administration followed up with the second in response to an offer for additional historic site information.

Consultation Results

The consultation survey sought feedback from the community regarding the vision for the Park, as well as responses to the four key directions and supporting actions listed in the draft master plan.

Overall, 78% of the respondents agreed or strongly agreed with the vision for the Master Plan.

Each of the four key directions, and their supporting actions were supported by the majority of respondents. A detailed summary of the consultation results is contained in Attachment 2.

Attachment 2

Updates to the Master Plan

Overall, the feedback was supportive regarding the draft Master Plan, and as a result only a number of minor changes have been made to the Plan. The key updates are summarised in Table 2 in addition to editorial updates to improve language and strengthen references to inclusivity and consistency across the document.

Table 2: Key updates to the Master Plan in response to community feedback

Page No.	Update	Responding To
18, 21	Cricket graphics	SACA feedback
21, 29	Peak body facility standards and lighting references	SACA, SANFL
18, 27	Adjusted small wheel hub location and extent	Glen Woodley Estate resident concerns
34	Added references to exercise facilities for all ages	Active Aging Officer feedback

The final Master Plan is contained in Attachment 1.

Attachment 1

Junior Sports Hub

Junior Sports Hub initiatives were well supported, and Council will explore future external funding grant applications and partnership opportunities to deliver these actions.

Wilding and Nature Play

Wilding and Nature Play initiatives were well supported. Further consultation through design development will need to address safety and access concerns.

Small Wheel Hub

A slightly lower level (relative) of support for the Small Wheel Hub is noted and this will require further consultation during future design development phases. The location and siting of new elements will consider the proximity to residents, views of the oval and clearly designated access adjacent the path network.

Pathways

A high level of support for pathway, lighting and signage improvements provides a clear direction and desire for renewal works and will be included for consideration in future Council budget bids.

Implementation and Next Steps

Council has not allocated any funding in its 2022/23 Budget towards the implementation of any initiatives of the Master Plan. This is because the Master Plan was always intended to be completed and adopted by Council on a final basis after Council had adopted its 2022/23 Budget.

The Master Plan has the flexibility to adapt priorities to change over time as opportunities arise in Council's annual budget process, as well as funding opportunities through federal and state government grants.

A high-level cost estimate has been developed by an external consultant to understand the scale of costs in implementing the Master Plan in full. This is estimated at \$13.8 million (2022 dollars). However, it was never intended to fund all works as a single project, but rather stage the implementation over the long-term following Council's adoption of the Master Plan.

Initiatives relating to the community's high priority actions including path upgrades, lighting and signage will be provided through renewal of existing assets over subsequent financial years and as they come to the end of their useful asset life. Other improvements are new capital works, and these will be reliant on external grant funding and any funding provided by Council.

The final Master Plan sets a long-term vision for the Park and brings together key ideas and values from the community to build a realistic and achievable outcome.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Ridge Park Master Plan, as set out in Attachment 1 to this report (Item 4.3 Council Meeting 22/08/2022), be adopted.
3. The Chief Executive Officer be authorised to make minor editorial and formatting changes as required to the Ridge Park Master Plan, in order to finalise the document.

Under this option, Council would endorse the final Master Plan recognising that it takes into account feedback received during the community consultation phase. Implementation would be considered as part of Council's future Annual Business Plan and Budget consideration process as well as seeking grant funding opportunities.

Option 2 –

1. The report be received.
2. Subject to the incorporation of the following amendments the Ridge Park Master Plan, as set out in Attachment 1 to this Report (Item 4.3, Council Meeting, 22/08/2022), be endorsed:
 - *Amendments to be determined by Council*
 - *Etc*
3. The Chief Executive Officer be authorised to make minor editorial and formatting changes as required to the Ridge Park Master Plan, in order to finalise the document.

Under this option, Council may wish to make amendments to the final Master Plan. This option allows for changes to be made to the document and for it to be finalised without Council needing to see the amended version of the document. Any changes would need to be articulated as part of the resolution.

Option 3 –

1. The report be received.
2. The Ridge Park Master Plan, as set out in Attachment 1 to this Report (Item 4.3, Council Meeting, 22/08/2022), be further amended to incorporate:
 - *Amendments to be determined by Council*
 - *Etc*and returned to Council for review.

Under this option, Council may wish to make other amendments to the final Master Plan and request the Administration to prepare a revised document to be returned to Council for its consideration in early 2023, following the upcoming Local Government Elections and in accordance with the Council's Caretaker Policy. Substantive changes may require further community consultation and engagement.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- Council allocated \$30,000 in its 2021/22 Annual Business Plan and Budget to undertake the Ridge Park Master Plan development.
- An external cost consultant has provided a high-level first order estimate to implement the proposed components of the Master Plan which is approximately \$13.8 million (2022 dollars).
- There are no funds allocated by Council in the 2022/23 Budget for the implementation of any components of the Master Plan. In terms of funding the implementation of the Master Plan this will be considered in two categories, namely renewal of existing infrastructure and new capital works. Funding renewal of existing infrastructure will be considered by Council as part of its future Annual Business Plans and Budgets and in line with the provisions of its Asset Management Plans. However, funding the new capital works will only progress once grant funding has been secured noting that such funding is more than likely will need to be matched by Council on a dollar-for-dollar basis.
- Consideration will also need to be given to Council's Long Term Financial Plan (LTFP) and the implementation of the proposed measures of the Master Plan as set out above and is likely to be over a 10-year period as a minimum and subject to the ability to secure grant funding for new capital works.

8.2 Legislative/Risk Management

- Recommendations within the Ridge Park Master Plan are broadly consistent with the purpose defined in the Ridge Park Community Land Management Plan. Future updates are likely to be required for major works and new built form and will be subject to the required community consultation. Further risk review shall be undertaken during planning and design based on individual project packages with a focus on user safety, water related hazards and Crime Prevention Through Environmental Design (CPTED).

8.3 Staffing/Work Plans

- Renewal works will be managed by City Development staff. Funding submissions will be coordinated by City Design with input from relevant departments.

8.4 Climate/Environmental Impact

- Works related to the managed aquifer have the potential for an improvement in water quality resulting in a greater capacity for injection and retrieval to reduce the reliance on potable mains water.
- New plantings will consider climate change in species selection and genetic diversity to provide resistance to pests and diseases.
- Material use and specifications for future construction works will provide the opportunity for inclusion of recycled materials, low carbon options and Green Star building categories.

8.5 Social/Economic

- Improved access and inclusive design for users is a key outcome of the Master Plan. Ridge Park provides an important venue for physical fitness, active recreation, social interaction, connection with nature and opportunities for intergenerational movement and play.

8.6 Stakeholder Engagement

- A detailed and thorough community consultation process has been undertaken through the development of the Master Plan and all feedback received has helped to shape the Master Plan.

9. REPORT CONSULTATION

The development of the Master Plan has been undertaken in consultation with Council staff from within City Development, City Services, Communications, Finance and Business Support & Improvement.

10. REPORT AUTHORISERS

Name	Title
Claude Malak	General Manager City Development



RIDGE PARK MASTER PLAN REPORT



Prepared by:

City Collective
citycollective.com.au

Issue	Description	Date	Client
1	Draft Master Plan Report	11/02/2022	City of Unley
2	Draft Master Plan Report	13/05/2022	City of Unley
3	Draft Master Plan Report	7/07/2022	City of Unley
4	Master Plan Report	5/08/2022	City of Unley

Acknowledgement of Country

Ngadlurlu tampinhi, ngadlu Kurna yartangka inparrinhi. Ngadlurlu parnuku tuwila yartangka tampinhi.
Ngadlurlu Kurna Miyurna yaitya yarta mathanya Wama Tarntanyaku tampinhi. Parnuku yailtya, parnuku tapa purruna yalarra puru purruna.

We acknowledge that the land we meet on today is the traditional lands of the Kurna people and that we respect their spiritual connection with their country.

We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

Kurna Translation provided by Kurna Warra Karrpanthi.

TABLE OF CONTENTS

4	EXECUTIVE SUMMARY
5	SECTION 01: THE CASE FOR THE RIDGE PARK MASTER PLAN
6	UNDERSTANDING THE ISSUES RAISED DURING PREVIOUS COMMUNITY CONSULTATION
7	BUILDING ON THE SUCCESS OF RECENT INVESTMENTS IN SPORTS & COMMUNITY
8	WEAVING TOGETHER THE SITE'S UNIQUE HISTORY
9	SECTION 02: THE SITE & CONCEPT BRIEF
10	THE PRECINCT TODAY
11	THE SITE TODAY
12	USER GROUP ANALYSIS: WHO USES THE SITE TODAY
13	USER GROUP ANALYSIS: IDENTIFYING THE OPPORTUNITIES FOR INCREASE SITE PARTICIPATION
14	RESPONSE TO DEMAND & OPPORTUNITIES: DEFINING THE STRATEGIES TO UNDERPIN THE MASTER PLAN
15	SECTION 03: THE VISION
16	THE VISION FOR RIDGE PARK
17	SIX KEY DESIGN STRATEGIES: DRAFT MASTER PLAN
18	DRAFT MASTER PLAN
19	SECTION 04: ACHIEVING THE VISION
20	4 KEY MOVES FOR ACHIEVING THE VISION
21	KEY MOVES FOR ACHIEVING THE VISION: JUNIOR SPORTS HUB
22	KEY MOVES FOR ACHIEVING THE VISION: JUNIOR SPORTS HUB (BENCHMARKING)
24	KEY MOVES FOR ACHIEVING THE VISION: WILDING & NATURE PLAY
27	KEY MOVES FOR ACHIEVING THE VISION: SMALL 'WHEEL' HUB
29	KEY MOVES FOR ACHIEVING THE VISION: NEW PATHS & LIGHTING
30	NEW PATHS & LIGHTING: KEY MOMENTS & MATERIALS
31	USING CPTED TO CREATE A SAFE ENVIRONMENT
32	SECTION 05: IMPLEMENTATION
33	MASTER PLAN TIMELINE
34	MASTER PLAN IMPLEMENTATION STRATEGY

EXECUTIVE SUMMARY: ENHANCING COMMUNITY OPPORTUNITIES AT RIDGE PARK

The Ridge Park Master Plan provides a clear vision for the Park, which demonstrates the Council’s strategic aspirations of the Community Plan. From initial community engagement, the vision is realised in four (4) key design directions, that builds on the existing character and amenity of Unley’s largest park.

Central to the Master Plan are the four key actions for achieving the vision of the Master Plan:

- 1. Junior Sports Hub**
- 2. Wilding and Nature Play**
- 3. Small Wheel Hub**
- 4. New Paths and Lighting**

The Ridge Park Master Plan sets out a Vision for Ridge Park that is accessible, inclusive and supports a more intense use from a broader range of users and community.

The Master Plan is ambitious in terms of seeking to deliver a significant upgrade to what is an important open space within the City. In this respect, the implementation of the Master Plan will be staged, requiring a long term commitment to the various priorities.

The Master Plan and vision will provide direction for Council to seek additional partners, including peak sporting groups, Federal and State Government department to co-fund many of the majority community infrastructure improvements.



SECTION 01:

**THE CASE FOR
THE RIDGE PARK
MASTER PLAN**

UNDERSTANDING THE ISSUES RAISED DURING PREVIOUS COMMUNITY CONSULTATION

Following initial community consultation undertaken in early 2021, three themes emerged which would form the basis of the new Master Plan for Ridge Park.

These are:

1. **Junior Sport and Community Recreation**
2. **Wilding, Stormwater Control and Harvesting**
3. **Community Services, Facilities and Infrastructure**

Following a site analysis and investigation process, it is apparent that these issues are evident, and that there is a need for the Ridge Park Master Plan to **implement a strategy** to incorporate these three themes.

Our analysis of Ridge Park suggests that:

- The **natural features** and wilding are an asset, which should be improved and managed, **preserving the existing biodiversity**
- The park has a **well-connected set of paths** of varying terrain, usage, condition, and legibility
- There is a **demand for permanent sport facilities** for various users on the site, facilities which would also have community benefit
- Ridge Park has the opportunity to **attract more (and new) users** to the site, if the facilities were improved and use is planned fairly
- The **community ownership** and sense of place is high



BUILDING ON THE SUCCESS OF RECENT INVESTMENTS IN COUNCIL SPORTS & COMMUNITY

The City of Unley has committed to **improvements** to both **Goodwood Oval** and **Unley Oval** through grandstand upgrades, facility upgrades, path and linkage upgrades, and to **encourage greater utilisation** of these public spaces.

Ridge Park is the **third open space** within the City of Unley Council area which hosts structured sport. Ridge Park presents an opportunity to elevate its presence of **junior sport** and **community recreation** in the Council area through identifying needs and desires through a Master Plan process. Community as well as family benefit to both new facilities and formalised sports areas would be substantial, raising community ownership and passive surveillance.

RIDGE PARK'S UNIQUENESS

Whilst providing a full-sized oval, Ridge Park positions itself firmly as a 'junior sport hub', with key users utilising the oval and tennis courts.

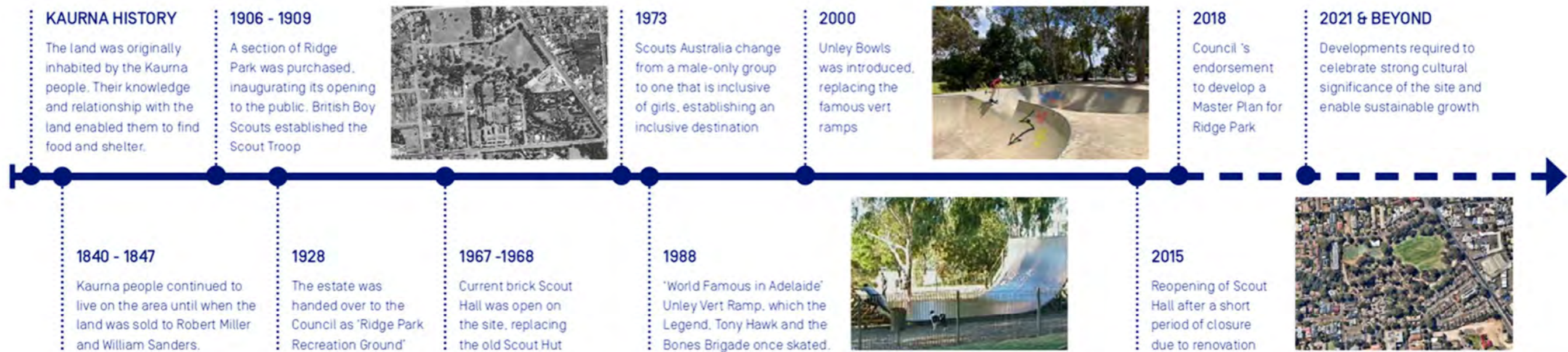
The organised sport is set amongst a large reserve, with no structured facilities for sporting users, including grandstands, structured spectator area, and changerooms.



WEAVING TOGETHER THE SITE'S UNIQUE HISTORY

“A pleasure resort for the people of the State, and of Glen Osmond” - Miss Gwen Scammell, 1906

Ridge Park embodies a history of **strong culture, community, and inclusivity**. The appreciation of Ridge Park’s history has been central to forming a Master Plan that celebrates the foundations of the past, while ultimately creating an active and integrated community destination for a wide variety of recreation and local sports clubs users.



SECTION 02:

THE SITE & CONCEPT BRIEF

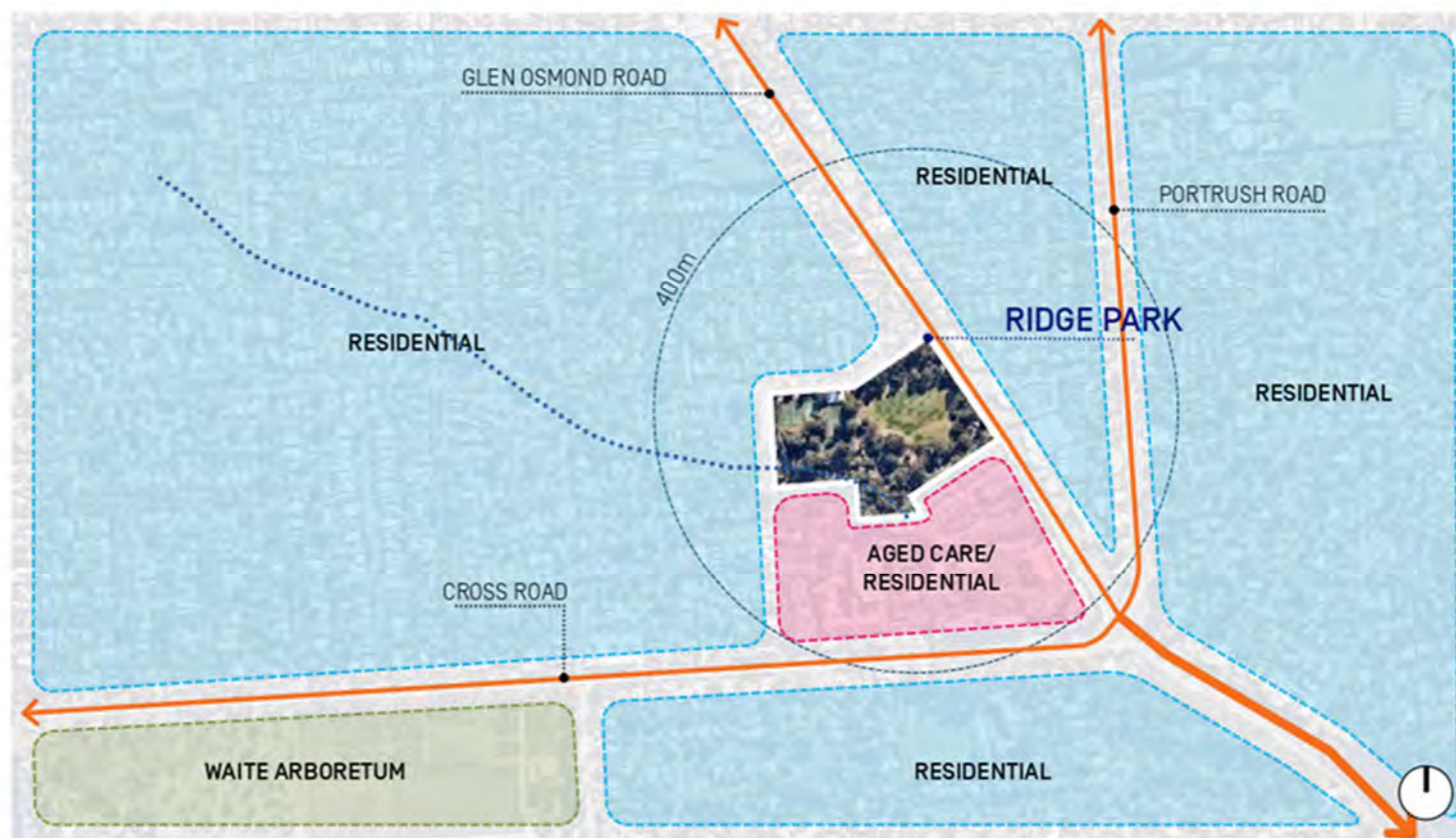
THE PRECINCT TODAY

Set amongst a **established residential community**, Ridge Park functions as a relaxing natural park setting for passive recreation as well as a popular venue for regular community activities, and is also home to junior sports including tennis, cricket and football.

With its eastern edge addressing the **heavy transport route** of Glen Osmond Road, the remaining boundaries are characterised by **residential and aged care properties**, with these leafy streets typically of a **low-density nature**.

The **Glen Osmond Creek** stormwater catchment runs through the site and the immediate locality. This creek is **open in sections**, including the entirety of Ridge Park. This creek links a series of tree-lined green belts through the Myrtle Bank suburb until it reaches Scammell Reserve, where it then enters a culvert system.

Sitting at the immediate **edge of the City of Unley Council area**, Glen Osmond Road also forms a Council boundary to City of Burnside. To the south of the site, and opposite Cross Road, is the City of Mitcham. These **two Council areas** are both **within a 400 metre radius from the centre** of the site, which would suggest that visitors of Ridge Park reside in these two other Council areas. The reserve also functions formally as a district attraction, and informally as a regional reserve.



THE SITE TODAY

Ridge Park is characterised by its **well-established trees** and native vegetation throughout the park, and along the Glen Osmond Creek.

Ridge Park is home to a large playing oval, tennis courts, outdoor fitness equipment, walking trails, an informal off-leash dog area, skate park, playgrounds and public BBQ areas.

The playing fields and courts are used in organised, semi structured and casual fashion, with the ovals use reflecting mainly junior user groups.

Walking tracks are use heavily for casual recreation, dog walking as well as jogging and exercise for all age ranges. The Scout Hall provides a range of services & the hall is available to hire for the community.

- 1 Playing Oval
- 2 Community Shelter
- 3 Public Toilets
- 4 Glen Osmond Scout Hall
- 5 Tennis Courts
- 6 Creek Embankment
- 7 Public BBQ Area
- 8 Skate Park
- 9 Existing Trees
- Existing Pedestrian Pathways
- Glen Osmond Creek line



USER GROUP ANALYSIS: WHO USES THE SITE TODAY

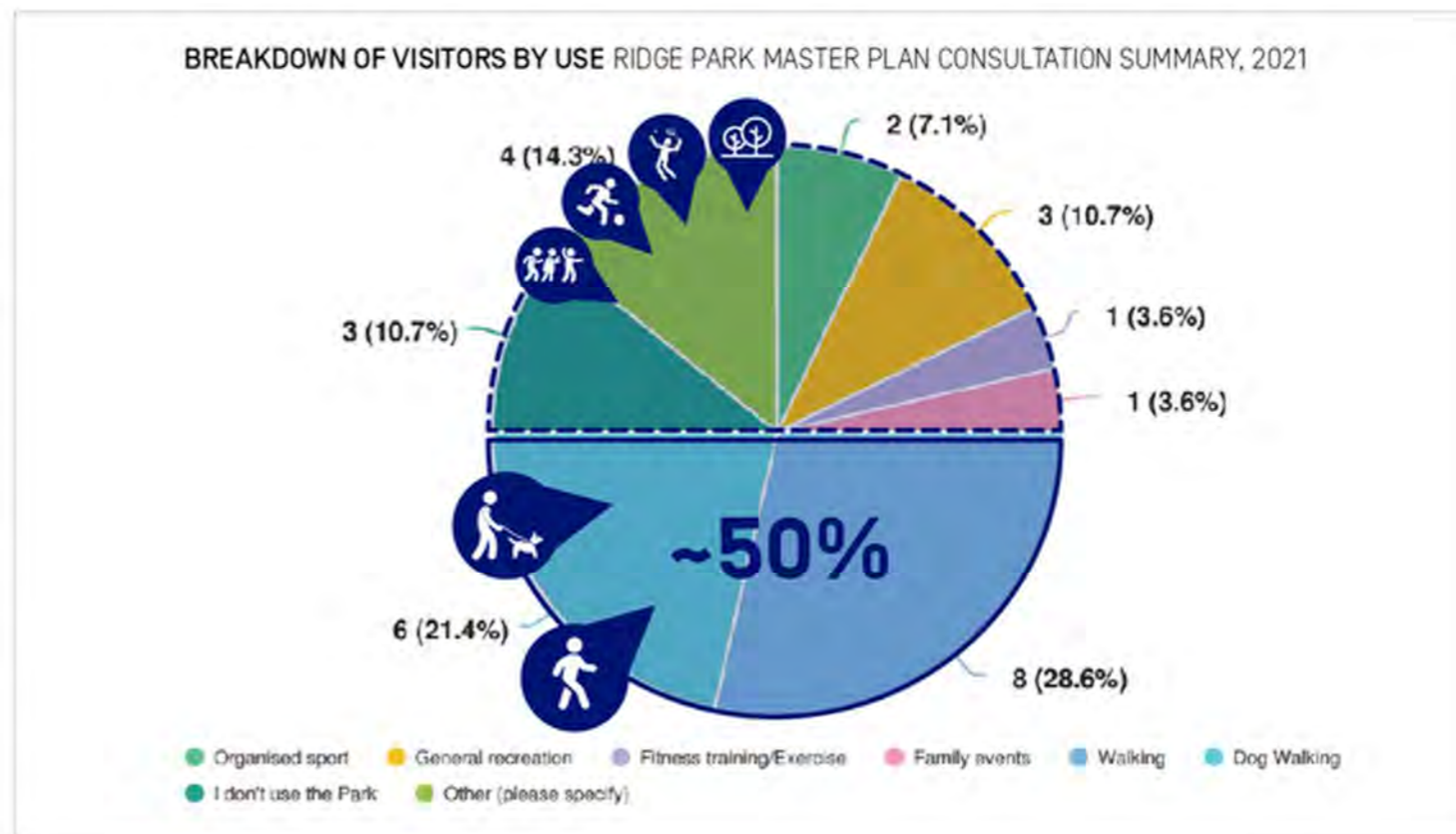
Part of the challenge in creating a master plan for Ridge Park is to balance existing demands with potential future opportunities to become a precinct that **caters for all needs** of the community. This will require a careful balance and future programming for use of spaces to share and maximise use. City of Unley's initial consultation has identified the end user groups experience and the demand on Ridge Park. The user numbers and their purposes for using the Park show a broad and diverse use profile.

USER GROUPS PROFILE

Analysis of the City of Unley's data shows that the greatest user profile are those who use the Park casually for walking, exercise and dog walking at approximately half. The profile and proliferation of users decreases and diversifies rapidly after this, with the other 50% mixed between casual leisure, organised sport and general recreation uses.

IN-DEMAND COMMUNITY FACILITIES

Ridge Park has a long history of well-utilised open spaces and in-demand community facilities. As the user group information indicates, those facilities working the hardest are those relating to the largest user groups. Safe Design principles will need to be implemented to cater for these loads, for example in the design of shared pathways for safe travel.



USER GROUP ANALYSIS: IDENTIFYING THE OPPORTUNITIES FOR INCREASE COMMUNITY PARTICIPATION

Creating a balance in delivering future amenities for Ridge Park requires exploring opportunities within the feedback from User Groups as well as demand. Opportunities come from those user groups perhaps under represented, are a growing demographic, or whose potential might be unlocked if provided with increased infrastructure.

Developing opportunities for **growing sport and leisure participation** will provide an increasingly **multi-purpose place** to allow for **future flexibility**

OPPORTUNITIES FOR USER GROUPS

The user groups identified through the information gathering process that have a high demand of the Ridge Park Area tended to be the casual user / walker group).

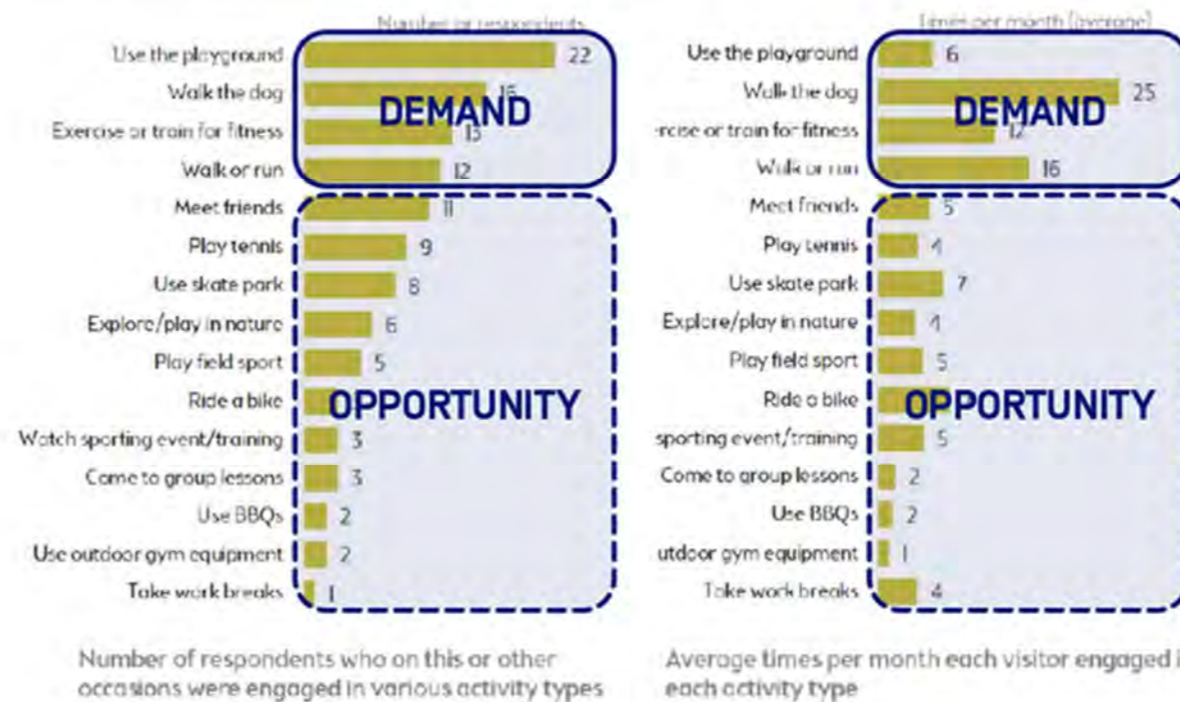
Using this data we see that paths and those features supporting them (lighting, exercise stations, seating, shelter) are those most in demand. Improving their condition, improving options of travel, legibility, wayfinding and accessibility.

OPPORTUNITY IN COMMUNITY FACILITIES

User data for Ridge Park also identified opportunities in providing new facilities for existing users.

Skating, Nature Play and Junior Sports are user areas that if provided with the right facilities, would increase user intensity.

PARK VISITOR PATTERNS BY USE AND FREQUENCY UNLEY PARKS ENGAGEMENT FEEDBACK (DRAFT), 2018



RESPONSE TO DEMAND & OPPORTUNITIES: DEFINING THE THEMES TO UNDERPIN THE MASTER PLAN

Reflecting on the Demand and Opportunity Analysis there are **four categories of needs and opportunities** that reveal themselves strongly. These are identified as the four main themes to underpin the Master Plan: **destination for junior sports, wilding and nature play, small 'wheel' hub and improving pathways**. One is in response to the greatest demand, with the other three providing great opportunities for the future of Ridge Park.

DESTINATION FOR JUNIOR SPORTS

The Ridge Park Master Plan project provides an opportunity to reconfigure Junior size AFL oval and multi-line courts to align across the site, increasing uses to include netball, basketball, junior hockey and tennis. The project will create a new community hub at the heart of the site providing permanent offering to sports clubs and spectators.

WILDING & NATURE PLAY

Ridge Park is characterised by rich, well-established wilding with access points around water infrastructure. The Ridge Park Master Plan project has the potential to build on existing wilding areas to create a nature play precinct. By safely and inclusively capitalising on the static and dynamic elements of the landscape and watercourse,

'SMALL WHEEL' HUB

Building on the existing skate bowl, the Ridge Park Master Plan project will provide an opportunity to reimagine the area as a learning space, offering varying users and skills levels appropriate facilities by providing a new scooter pump and BMX tracks.

IMPROVING PATHWAYS

The opportunity exists to stitch the site together, enhance path conditions, and create new pathways. The possibility further exists to use different material treatments to establish a hierarchy and legibility of paths, increasing usability and safety with upgrades to safe path widths, lighting and wayfinding. Materiality and scale will also feature consistency and similarity in design to integrate with its surroundings seamlessly.

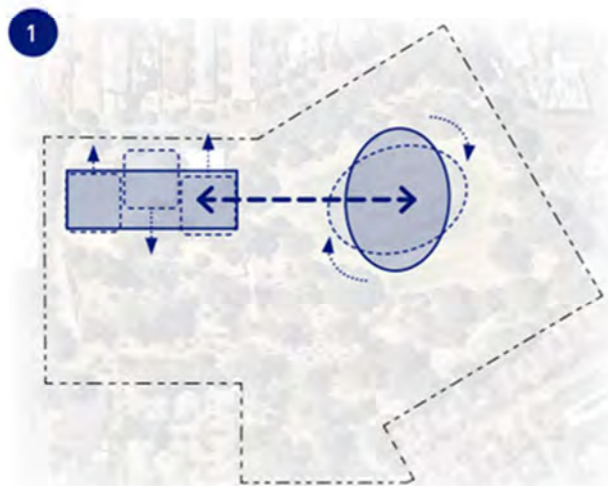


SECTION 03:
THE VISION

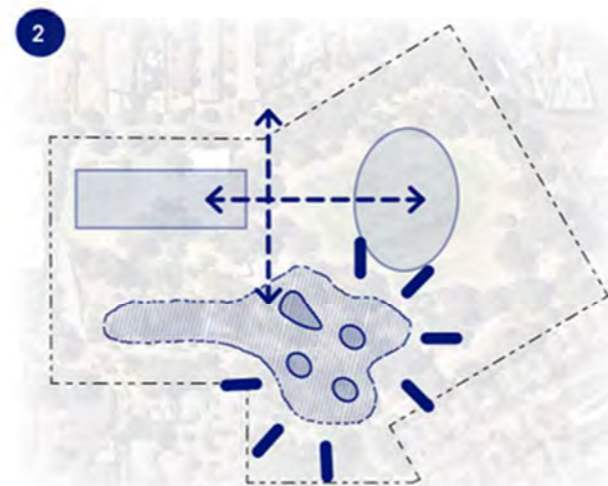
THE VISION FOR RIDGE PARK

The vision for Ridge Park Master Plan project is to create an **active, integrated** and **community-focused destination** that encompasses the themes of junior sports and community recreation, wilding and stormwater, community services and infrastructure. The Ridge Park Master Plan is underscored by **moments that celebrate the natural topography** of the site and **embrace welcoming & accessible, intergenerational spaces** for the community of today and tomorrow.

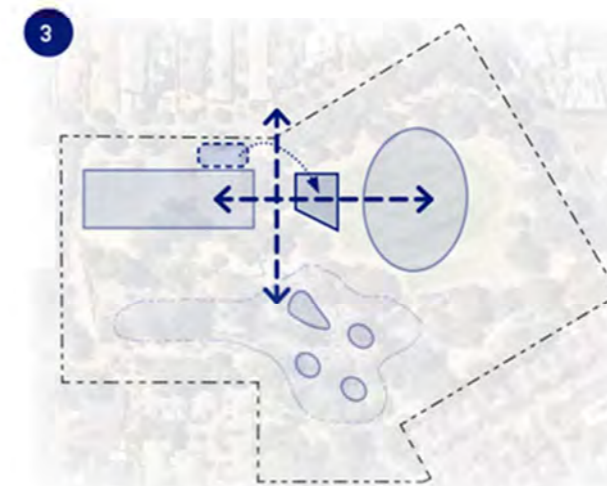
SIX KEY DESIGN PRINCIPLES: MASTER PLAN



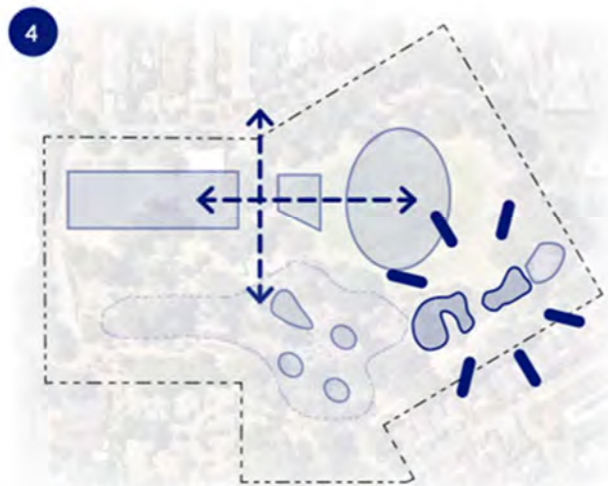
1 Reconfigure oval and multi-sport courts to align across the site, establishing a junior sports precinct



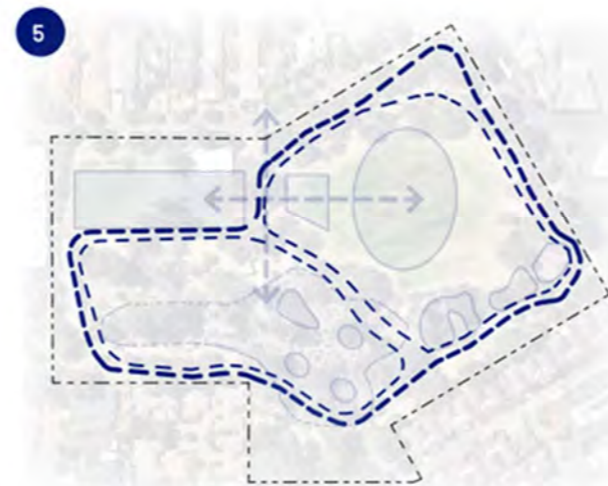
2 Enhance recreational/wilding areas with new additions, linking into water and nature play opportunities



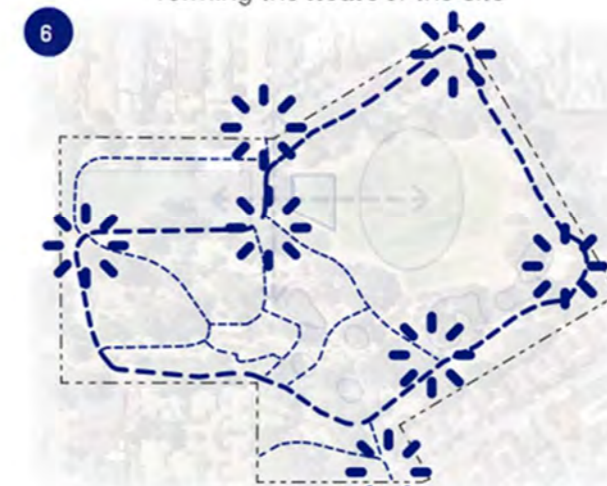
3 Incorporate the Scout Hall uses in a new Community Hub with shared amenity for community and sporting users, forming the heart of the site



4 Create a small wheel hub, building on existing skate bowls, to introduce new opportunities for users of all ages, skill level, and ability



5 Closing the loop on the site through the creation of new and additional paths, bridges and tracks



6 Enhance path conditions, safety and wayfinding to create new opportunities to celebrate the War Memorial, link nodes, and stitch the site together

MASTER PLAN



KEYS

- | | |
|---|--|
| 1. RECONFIGURED JUNIOR AFL/CRICKET OVAL (80mx60m JUNIOR OVAL PER AFL PREFERRED FACILITY GUIDELINES) | 7. ENHANCED WILDING/PLAY AREAS |
| 2. NEW MOUND SEATING | 8. NEW PATHWAY OVER WEIR |
| 3. NEW COMMUNITY HUB + SCOUT HALL | 9. ENHANCED PATHS, LIGHTING, WAYFINDING & REST NODES (THROUGHOUT SITE) |
| 4. REFURBISHED MULTI-SPORT COURTS | 10. IMPROVED LANDSCAPE BUFFER |
| 5. REFURBISHED/EXTENDED CARPARK | 11. IMPROVED PLAYGROUND/FITNESS STATION |
| 6. NEW SMALL WHEEL HUB (BMX, PUMP TRACK, AND STREET SKATING) | 12. SURFACE AND LIGHTING UPGRADES TO RIDGE PARK WAR MEMORIAL |



Draft Master Plan
1:1000 @A3

SECTION 04:

ACHIEVING THE VISION

FOUR KEY ACTIONS FOR ACHIEVING THE VISION



JUNIOR SPORTS HUB

With the growth in demand of local tennis basketball, netball, cricket and football clubs from near and further afield within the City of Unley are searching for practice and playing fields. The possibility exists to provide change and toilet facilities onsite, consolidating and updating old infrastructure. This would also provide community with much needed improved amenity



WILDING & NATURE PLAY

Existing natural areas to be managed for future growth and maintenance. The stormwater and aquifer recharge facility give rise to a terrain that can be used as an exciting nature play opportunity. While improvements are made to the aquifer recharge, small nature installations can help to increase the play opportunity at Ridge



'SMALL WHEEL' HUB

Ridge Park is home to a well recognised asset in the skate bowls near Glen Osmond Road. Skating and scooting are now a great gateway for acquiring skills of agility, balance and dexterity. Expanding the current offering to include a pump track and a BMX track would enable all age and skills to build ability.



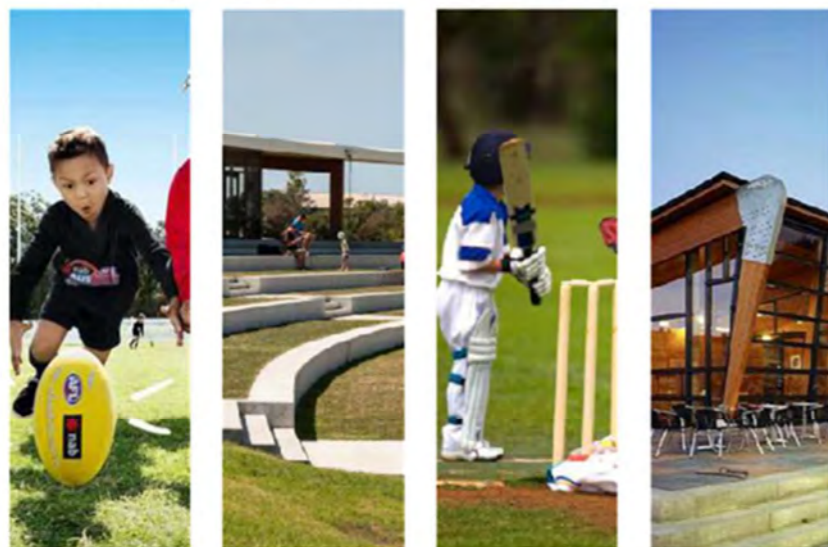
NEW PATHS & LIGHTING

The substantial use of the pathway infrastructure in Ridge Park is shown in user profiles. The existing network should be upgraded, surfaces improved, wayfinding to be improved, lighting upgraded as well as other peripheral services. Particular attention paid to safe design principles to allow multiple users to safely navigate the park.

FOUR KEY ACTIONS: JUNIOR SPORTS HUB

STEPS TO CREATE A HUB FOR JUNIOR SPORTS

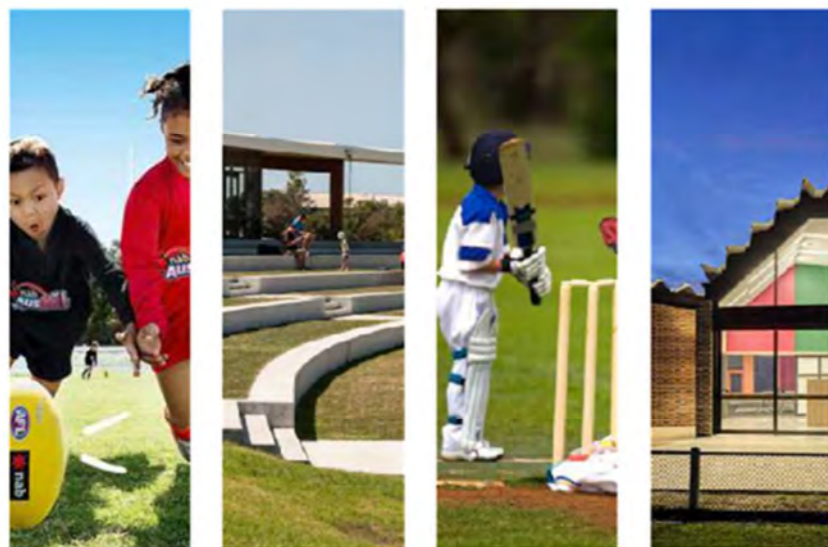
- 01 Reconfigure junior size afl oval for enhanced **orientation and connection to hub to meet relevant peak body standards (SACA, SANFL)**
- 02 New **spectator mounding** for increased spectator viewing
- 03 **Reconfigure and refurbish courts** to accommodate a **wide range of sports**, including netball, basketball, junior hockey and tennis
- 04 Create new **community hub at heart of site**, accommodate community groups, family groups, sports clubs, changerooms/toilets, and spectators
- 05 **Increased onsite car parking** capacity along Barr-Smith Avenue
- 06 Create a **robust program** for use by all including Community, sporting users in casual and structured ways



FOUR KEY ACTIONS: JUNIOR SPORTS HUB (BENCHMARKING)

STEPS TO CREATE A JUNIOR SPORTS/COMMUNITY HUB

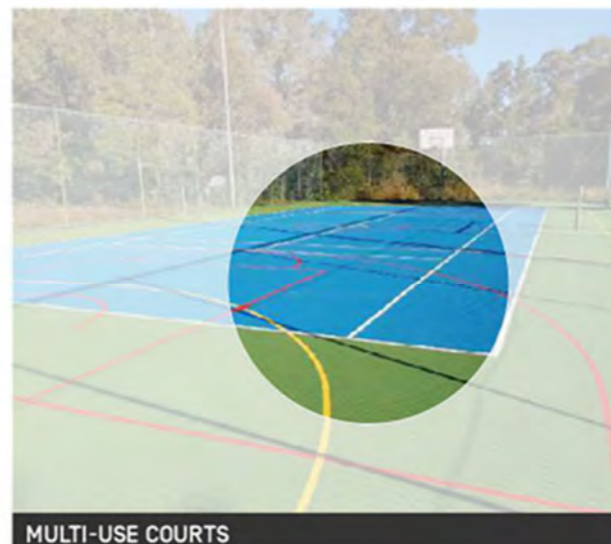
- 01 Provide **changerooms, toilets and community amenity** to cater for Junior Sport and community uses
- 02 Provide a **flexible community space** for sport and recreational users
- 03 Ensure existing **significant trees** are preserved for future generations
- 04 Provide new **perimeter paving** for increased accessibility
- 05 Provide amenity for **Families and Community**



FOUR KEY ACTIONS: JUNIOR SPORTS HUB HOW OTHERS HAVE DONE THIS BEFORE



SPECTATOR EARTH MOUNDING



MULTI-USE COURTS



ACCOMMODATING A RANGE OF SPORTS



A STRONG WELCOMING FRONTAGE



NATURAL TURF OVAL



SAFE AND SHARED ZONES PROMOTING CONNECTION

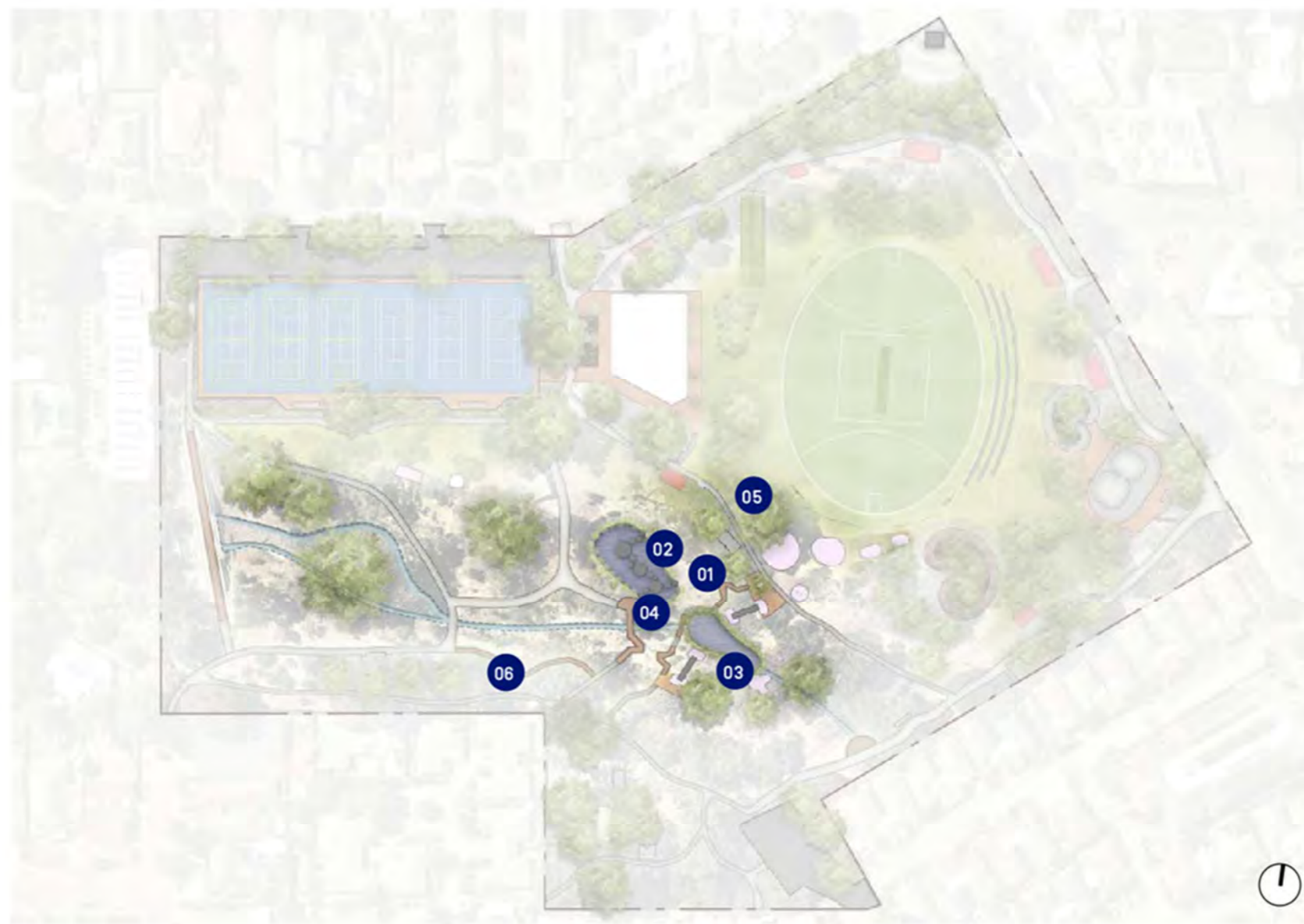


INCREASING DIVERSITY OF USE

FOUR KEY ACTIONS: WILDING & NATURE PLAY

STEPS TO CREATE A DESTINATION FOR NATURE PLAY

- 01 Extend off of existing play spaces to **formalise a nature play precinct**
- 02 Utilise existing and new water infrastructure to create new accessible, safe and inclusive **paths, bridges, exploration, and risky play** opportunities
- 03 Use **static and dynamic** elements of water course to encourage water play
- 04 Create new installations such as slides and climbing structures to **engage with the natural topography**
- 05 Explore **Kaurna engagement**, connection & story telling
- 06 **Strengthen existing Biodiversity** through managing, planning and replanting the existing wilding areas



FOUR KEY ACTIONS: WILDING & NATURE PLAY HOW OTHERS HAVE DONE THIS BEFORE





FOUR KEY ACTIONS: **WILDING & NATURE PLAY** WHAT THIS COULD LOOK LIKE AT RIDGE PARK



PROMOTE EXPLORATION

Access to the creek corridor via a network of paths and trails

UTILISE EXISTING FEATURES

Build upon the existing stormwater infrastructure and undulating topography to encourage exploration and adventure

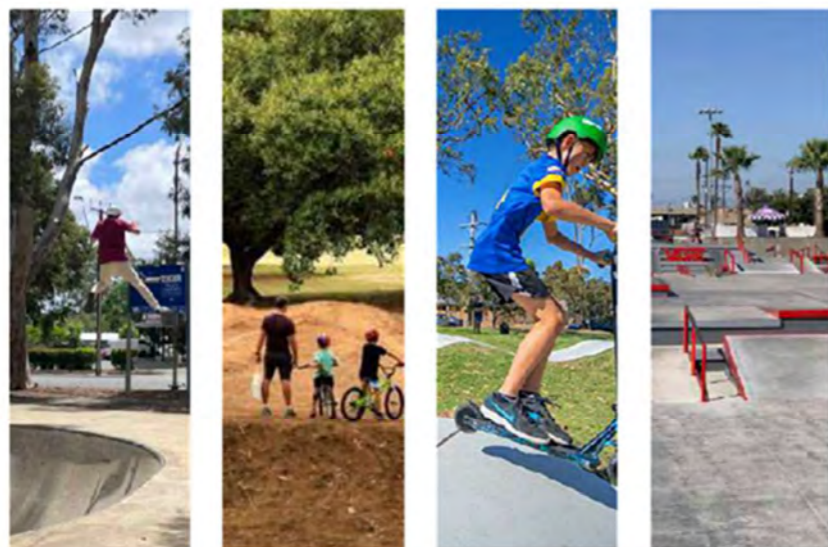
NATURE PLAY

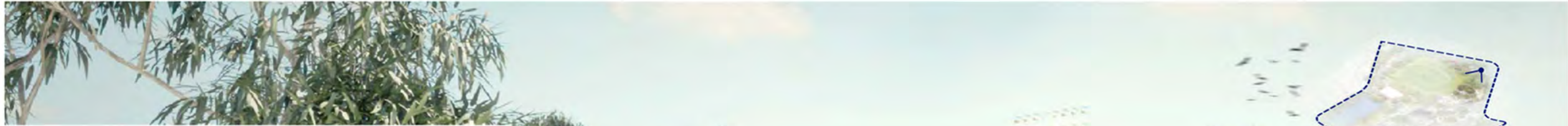
Encourage engagement with the natural environment through a variety of landscape interventions

FOUR KEY ACTIONS: 'SMALL WHEEL' HUB

STEPS TO CREATE AN INCLUSIVE 'SMALL WHEEL' HUB

- 01 **Expand existing** skate bowl precinct to create small wheel Hub
- 02 Create new **scooter pump track** for skill building
- 03 Use **trees and landscape** to inform new Pump and **BMX track**
- 04 Accommodate **range of ages and skill levels** through varied equipment and tracks
- 05 Strengthen link to bus stop and role as **gateway node**
- 06 Use safe **design principles** for managing multiple users on pathways and infrastructure.





FOUR KEY ACTIONS: **'SMALL WHEEL' HUB**

WHAT THIS COULD LOOK LIKE AT RIDGE PARK



RANGE OF AGES & SKILL LEVEL

Accommodate range of ages and skill levels through varied equipment and tracks

MAXIMISE EXISTING ASSETS

Expand existing skate bowl precinct to create small wheel Hub

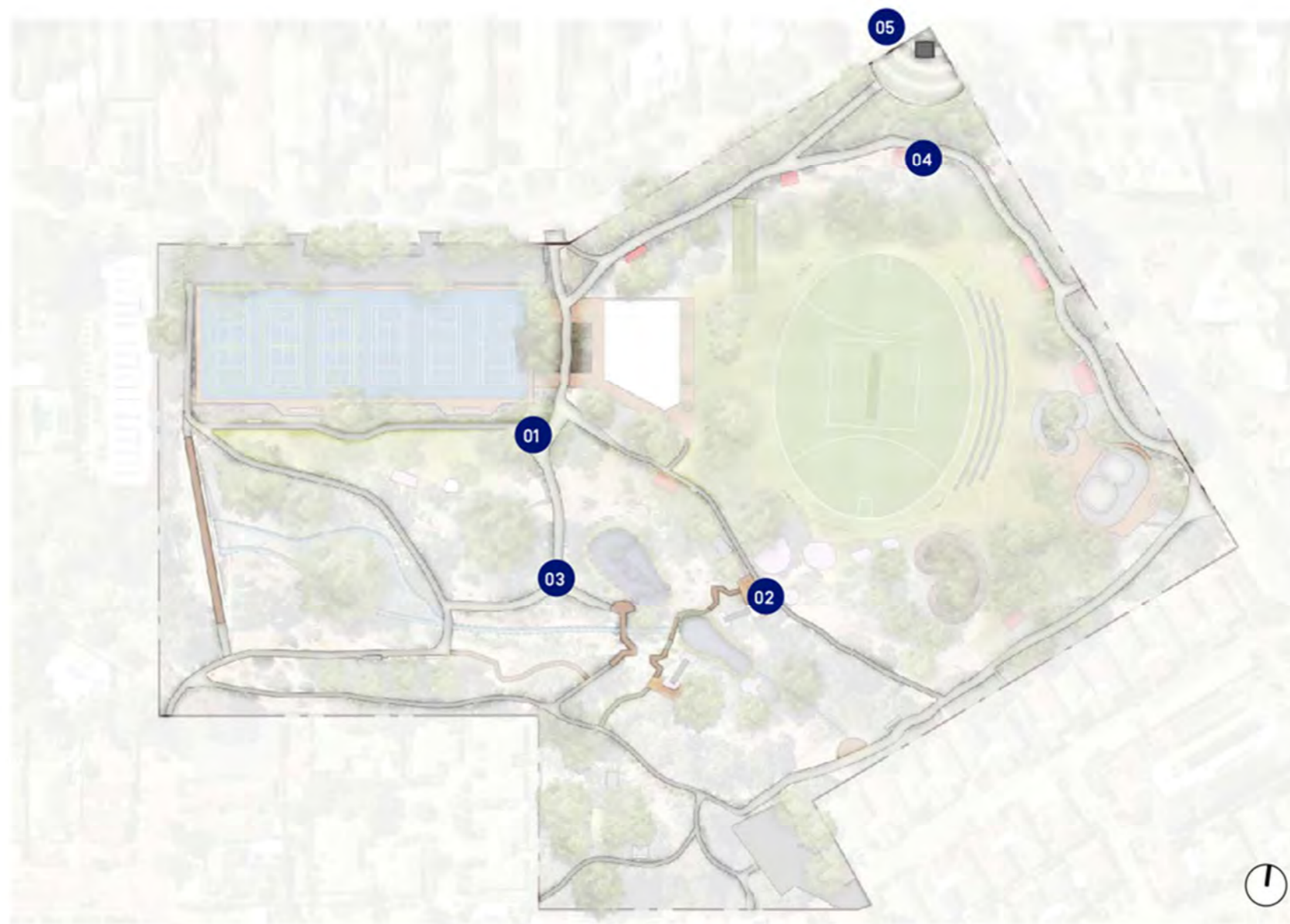
TREES AND LANDSCAPE

Use trees and landscape to inform new Pump and BMX track

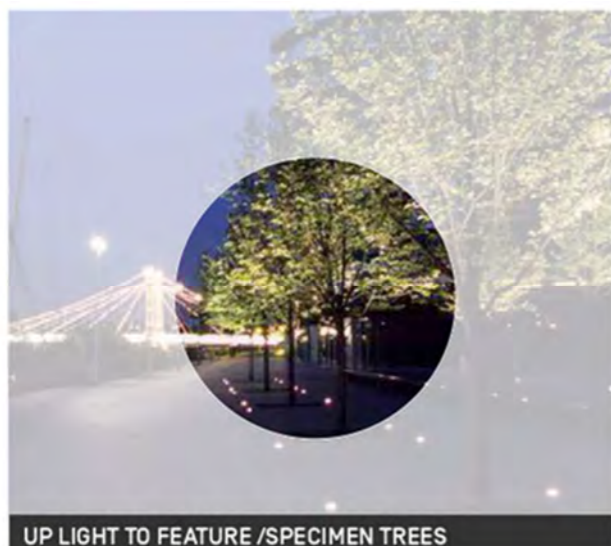
FOUR KEY ACTIONS: NEW PATHS & LIGHTING

HOW TO CREATE A SERIES OF NEW PATHS & LIGHTING

- 01 **Refurbish and add new paths**, to accommodate a wide user base and **range of activities and user groups** (exercise, dog walking, cycling, etc) Use safe design strategies to avoid conflicts with users
- 02 Using different material treatments to establish a **hierarchy of paths aiding site navigation** and increased longevity
- 03 Increasing **usability and safety** with **wayfinding, shelters and seating** throughout site, enhancing facilities for all ages
- 04 Implementation of a site-wide **lighting** strategy for consistency, safety and legibility of travel
- 05 Improve the **public visibility** and pay due deference to the **community significance** of the War Memorial



FOUR KEY ACTIONS: NEW PATHS & LIGHTING HOW OTHERS HAVE DONE THIS BEFORE



UP LIGHT TO FEATURE /SPECIMEN TREES



PATH TREATMENTS FOR A VARIETY OF USES



WAYFINDING AND INTERPRETIVE SIGNAGE



PARK SHELTER



REST NODE TREATMENTS



PINCNIC AND BIKE PARKING FACILITIES



BOLLARD LIGHTING ALONG PATHS



ACCESSIBLE PARK FURNITURE

FOUR KEY ACTIONS: USING CPTED TO CREATE A SAFE ENVIRONMENT

We acknowledge that the size and scale of Ridge Park create very distinct challenges, and we have to acknowledge in this report the importance of CPTED design principles in **safe paths, lighting, line of site, isolation** and **entrapment areas**. We believe that these principles can be achieved in Ridge Park through considered design moves.

Primary to this is pathways, wayfinding, lighting and may incorporate places for duress.



01 Primary Path
Bitumen path to the heavily trafficked primary precinct routes



02 Tertiary Paths
Compacted rubble for ancillary paths suitable for bike riding, as well as loose gravel paths for informal pathways



03 Sport and Field Lighting
Oval Lighting and Tennis Court lighting suitable for training and games



04 Bollard & Area Lighting
Bollard lighting to less trafficked primary and secondary pathways.



05 Bollard & Area Lighting
More substantial lighting for high use and dark areas of the park, and bollard lighting to less trafficked pathways



06 Wayfinding
Create a cohesive series of wayfinding moves that help tell the Ridge Park story and increase the legibility of the site.



SECTION 05:

IMPLEMENTATION

MASTER PLAN TIMELINE

The below outlines a timeline and process summary for the creation of the Ridge Park Master Plan. The project is expected to be **implemented in a multi-step process**, broadly outlined below and over page.

With the first four steps now complete, this **Master Plan** represents a significant milestone in the project timeline. Following endorsement of the Draft Master Plan by Council, the project team will work towards taking this draft to the public at a future **Community Engagement** stage.



MASTER PLAN IMPLEMENTATION STRATEGY

The **Master Plan** and key actions have the **flexibility to adapt** to change over time as different opportunities and priorities arise, reflective of community expectations, Council's budget priorities and funding partnership opportunities through grants.

PARK IMPROVEMENTS

The Draft Master Plan recognises a range of improvements that can be implemented as part of Council's annual renewal programs, as well as new smaller scale investment in the park. These improvements could include:

- Path upgrades and new path connections
- Path Lighting
- Tree planting and biodiversity
- Wayfinding Signage
- Nature Play
- Furniture replacement and new park Furniture and exercise facilities for all ages
- Aquifer recharge system improvements

COMMUNITY INFRASTRUCTURE

Many of the actions are considered to be larger infrastructure changes that will require a substantial commitment from Council which should only be progressed once grant funding is received.

Even then, this is more than likely going to have to be matched on a 'dollar-for-dollar' basis. These infrastructure projects could include:

- Community Hub
- Nature play area
- Oval realignment
- Contoured oval seating
- Court replacement
- Car parking
- Pump track
- Skate plaza
- BMX track

The Draft Master Plan is a strategic document that provides for funding opportunities that support funding partnerships with peak bodies and local stakeholders, adjacent Councils as well as State and Federal Governments.

The actions will be refined into a time schedule to consider future funding requirements, following future community feedback from all users and ages. The time schedule will serve as a guide and is not intended to be "fixed" in order to be able to respond to funding opportunities as they arise

City Collective

City Collective

+61 8 8182 1270
hello@citycollective.com.au

Adelaide
Suite 115 Epworth Building,
33 Pirie Street
Adelaide SA, 5000

Melbourne
Ground Floor
23 Kerr Street
Fitzroy VIC, 3065

citycollective.com.au





COMMUNITY
Engagement
**SUMMARY
REPORT**

Draft Ridge Park Master Plan

Jared Wilson
Landscape Architect
City Design

THE CITY of
Unley



CONTENTS

Introduction	3
Background	3
Engagement Plan	3
Engagement Methodology	4
Survey Results	5
Online Forum Results	17
Key Changes	18
Conclusion	19
Response Letters	20
Consultation Posters	23



Introduction

The purpose of this report is to provide details of community consultation and engagement regarding the draft Ridge Park Master Plan.

Background

Ridge Park is located on the corner of Glen Osmond Road and Barr Smith Road in Myrtle Bank. The Park forms part of the south-eastern extent of Colonel Light's survey of Adelaide and was originally part of the much larger Ridge Park Estate.

Ridge Park is Unley's largest open space asset and provides a range of sport, recreation, community, water management and biodiversity functions. In 2018, Council resolved to develop a Master Plan to establish a long-term vision for the park.

Community Engagement Plan

Following Council's endorsement of the draft plan for consultation, the Administration undertook community consultation between 30 May and 27 June 2022. Stakeholder consultation and feedback from residents continued until 27 July 2022.

The engagement provides for a measurement of community support for the proposed vision, key recommendations and the prioritisation of future upgrades and improvements.

The outcomes of this engagement process and improvements made to the draft plan as a result of community and stakeholder feedback are provided for Elected Members to consider prior to endorsement of the final Master Plan.



Engagement Methodology

- The engagement program was aimed at existing and potential future users of Ridge Park and included respondents to the previous engagement phase in 2021 that was used to develop the Master Plan project brief.
- The City of Unley collected the views of the community via the YourSay Engagement Platform and held workshops, online meetings and one-on-one discussions with stakeholders to hear directly from Park users.
- Registered users of the YourSay system were invited via email to respond.
- The YourSay consultation was promoted via public notice in the Adelaide East Herald newspaper and supported by a feature article published on 10 June 2022.
- Signage promoting the engagement was provided within Ridge Park, Fraser Reserve, Forestville Reserve (Skate Park), Heywood Park Goodwood Train Station, Wayville Tram Stop and Goodwood Tram Stop/Mike Turtur Bikeway.
- Displays were provided at Unley Civic Centre, Unley Library and Goodwood Library with hard copies of the Draft Master Plan and links to the Your Say engagement portal. Hard copy surveys were provided at the Civic Centre. No hard copy surveys or feedback was submitted by this method.
- A site meeting was held on 30 June 2022 with the estate manager of Glen Woodley Estate (neighbouring site) and a resident who voiced concerns regarding the landscape buffer and proposed small wheel hub. An information session was held at Glen Woodley Estate on 14 July 2022 and attended by approximately fifty (50) residents and staff. Feedback received is included within the Master Plan.

- Direct engagement was undertaken with Administration staff from the surrounding Local Government Areas of Mitcham, Burnside and Adelaide Hills.
- Direct engagement was undertaken with peak sporting bodies and letters of support were received from SACA and SANFL (attached).
- Direct email notification and invitations were provided for local schools, School Sport SA coordinators and schools outside the Unley Council area based on previous usage and/or ad-hoc permit applications.
- Workshops were held with the Glen Osmond Scout Group leaders and representatives of Scouts SA.
- Direct invitations for feedback from members of Council's Living Young Reference Group were issued 21 June 2022.
- A follow-up phone discussion was held with a respondent to discuss criticism related to the small wheel hub, a request for reinstatement of the vertical skate ramp and Council being unwilling to listen during the consultation. The respondent expressed a desire to be part of a community reference group for input to future design processes.

Findings and Results

A total of **674** visits to the YourSay website resulted in **315** informed visitors and **43** engaged participants.

The engaged participants provided **37** survey responses and **7** online forum contributions.

The Draft Ridge Park Master Plan Report was downloaded **177** times.

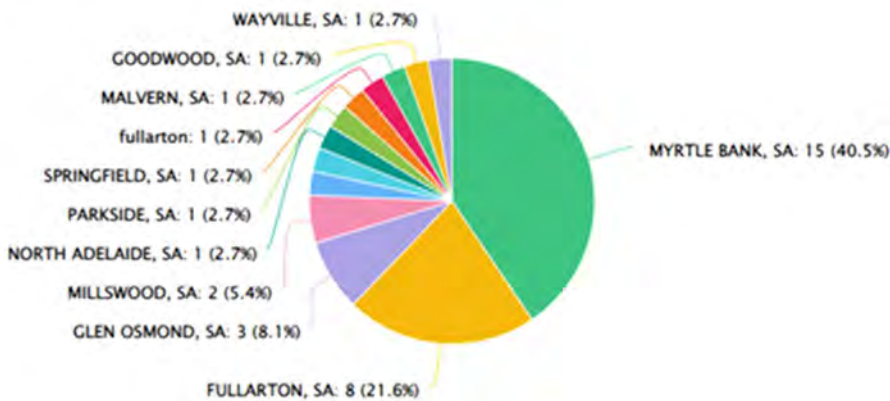


SURVEY RESULTS

Respondent Age Demographics



Respondent Location



1. What draws you to Ridge Park? (Grouped responses)



2. How well do you agree with the vision for the Ridge Park Master Plan?



- Definitely disagree
- Somewhat disagree
- Somewhat agree
- Definitely agree

78%
Agree



SURVEY RESULTS

Legend

- Definitely disagree
- Somewhat disagree
- Somewhat agree
- Definitely agree

Junior Sport Destination



Do you have any comments about the Junior Sport Destination?

"It would be great if there was an opportunity for spectators to have snacks and drinks from the community venue."

"do we need to increase the car parking what would happen if we encourage park and ride type concept?"

"Plenty of schools around with ovals. Shouldn't have to use the park to play organised sport"

"I think additional covered area is required (eg. sacrifice one of the middle courts and create pergola/shelter area) for non-players - for shade, drink fountain, seats, table. eg. group of friends, some playing tennis or basketball with others watching but still wanting to be part of the action. Concept diagrams have wrong markings for basketball. Basketball would also require strong, modern hoops/ backboards (eg. mega slam,

goalrilla or dream courts). Netball/ Basketball poles don't mix well with tennis. Regarding Raised Spectator mound ... are there really so many spectators to warrant anything more than a grassed mound?"

"The tennis courts are better at the western end away from tall + overhanging trees that drop seeds and leaves. This less of an issue with netball courts".

"Park will get over crowded. What is the demand for footy fields? No soccer fields nearby."

"not specifically but more of a general nature"

"Sounds great, please maintain basketball option and if possible increase to at least two rings"



SURVEY RESULTS

"Tennis courts would be well utilised for recreation and coaching of juniors."

"I think that the park is already well used by sporting groups. If more and larger groups regularly use this area it will not remain as a peaceful place to walk and enjoy nature."

"Redeveloping the site into a functional sporting destination will enable the site to be activated by various demographics at all times. The installation of oval lighting is integral to utilisation of the space through the winter months and providing an overflow options for local football clubs, walking football and school programs. Integration of female friendly, safe change rooms and toilets into the new Scout Hall ensures both our participants and spectators have safe amenities to meet needs and allow them to stay in the location for longer periods. Change tables would also be a benefit in this area. The preferred size of the oval is a minimum of 100x80. This will mean that we can have two U7/8 matches at the same time if required. Full oval will require goal posts and backing nets to be installed. Coaches boxes are desirable but portable boxes would also suffice in such a space like this. An option for a small electronic scoreboard is also desirable."

"Do not do it, will ruin natural park atmosphere"

"I really like the idea of improving the site. I would prefer if the updated facilities did not come at a cost of the existing greenery. I would also prefer if the bathroom and sporting facilities remained open to the public. Although aesthetically pleasing, I feel like the upgrade to Goodwood oval benefited mainly the club members with access to the grandstand being restricted and reduction in bathroom facilities."

"It needs to be convenient for children and parents to access eg bike racks, car access that is away from playing areas, that have good visibility for drivers"

"The oval should remain as is."

"Multipurpose courts to factor in location of trees and locate tennis use away from tree overhang."

"It is to be hoped that access for casual tennis is not reduced by the proposed changes. The eastern courts definitely need upgrading. It is not obvious from the plan, but each individual court needs to be fenced so that there is no interference from adjacent courts' activities. Raised spectator mounding on the eastern side of the oval appears to require considerable earthworks. Perhaps some seating near the change rooms/toilets would be a better solution."

"I very very strongly disagree with the incursion of ANY new building onto current green space. There should be room on the site of the current Scout hall and the Scouts MUST NOT lose any appropriate portion of any new building"

"This looks to be an excellent development. My main comments are: 1. Really appreciate the proposed path upgrade - esp on the northern side and upper South-eastern section. 2. The extension of the skateboard, small wheel and pump area is excellent. 3. Safety issues in the water play area may need to be considered. 4. My only concern is the potential destruction of 4 or 5 gum trees that are probably 100 - 200 years in age. These look as though they are at risk when the community centre is developed. If I am correct then this would be a very bad outcome for the largest park in the Unley Council precinct."

"Would support a new scout hall and toilet block on the existing position, but not an overall footprint increase using so much of the greenspace. Absolutely opposed to night time lighting. Car parking shown would be completely inadequate for your vision, resulting in car parking on street all around the Ridge park surrounds."

"Should not intrude substantially onto current open ground"



SURVEY RESULTS

Legend

- Definitely disagree
- Somewhat disagree
- Somewhat agree
- Definitely agree

Wilding and Nature Play



Do you have any comments about the Wilding and Nature Play?

"Great opportunity for kids to explore and interact with water and the environment"

"as above" (*previous question)

"i agree with these sentiments"

"Sounds fantastic"

"Fantastic opportunity to invest here. My children are always attracted to playing in the existing creek area, it is however not currently very safe."

"I would not like to loose the wilder and less developed areas of the site."

"Ridiculous waste of ratepayers money. It will totally change the natural open spaces"

"SANFL fully supports a place approach to the masterplan to ensure a diverse range of needs and interests are met at the site. SANFL participants and spectators would value the added activities at the site."

"Our kids (and I assume most kids) are enthralled by water. Consider "tap" (eg old-style water pump) to draw water out, and have mini channels/ tracks/ bridge/ aqueducts to allow water to flow through various pathways down a water course, and then back to get recycled."

"Sounds exciting"

"Children and adults with disabilities may have difficulty accessing areas - how is this catered for?"

"The last item is very important. an opportunity to acknowledge Kaurna activity in Unley as they were so soon disposed. More than a plaque, plants that grew in the area, food plants if possible. Designed with Kaurna consultation."



SURVEY RESULTS

"Please build this! There are a lot of families with young children in this neighbourhood"

"The creek is very fast flowing"

"Lots of families and kids enjoy what's already there so hopefully nothing will be taken away! Some more challenging activities (like eg. Ninja playground at Heywood) for older kids would be great. Water type activities cascading over rocks (like Stirling Primary site) or flatter (like marshmallow playground) could integrate with section of creek."

"The design of the play areas and equipment constructed need to be thoughtfully considered. A number of the play installations previously erected at the south-west corner of the oval are seldom used. Things like vertical posts (also shown on page 26 of the draft plan) are useless. The creek is generally dry and full of rubbish. This needs to be considered when designing improvements."

"Children and old trees with a propensity to drop limbs are not compatible. Much of the current creekline site is too steep for safe play and I am very concerned that no existing green space and none of the original Eucalyptus camaldulensis trees are directed impacted or indirectly longer term from root or other unforeseen damage. I am sorry, but 400+ year old trees have precedence over location of water play."

"As above - safety..."

"This proposal completely destroys the natural environment. Playing at the waters edge cannot be made safe without gates and fencing that meets safety requirements. None of these elements are shown on the art work. The MAR causes massive flooding during rain, and creates mud and filth everywhere."

"Should not be large scale artificial development"

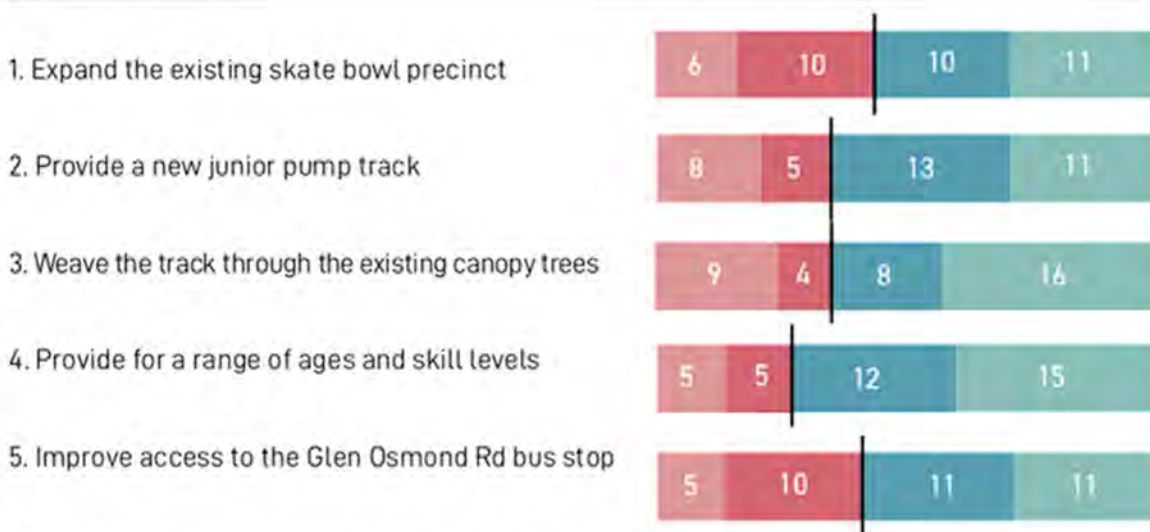


SURVEY RESULTS

Legend

- Definitely disagree
- Somewhat disagree
- Somewhat agree
- Definitely agree

Small Wheel Hub



Do you have any comments about the Small Wheel Hub?

"This is an excellent proposal and offers more space and opportunity for our youth to be outdoors and off electronic devices."

"can you keep the track as is please? in terms of size?"

"You clearly did not listen to the initial feedback! In the initial consultation at least 3 people request the vert ramp back, yet only one asked for pump track. Not only a pump track has been chosen, two are proposed this makes no sense based on the "Council undertook a range of consultation initiatives to understand the community's aspirations". Furthermore, it's contradictory to the glowing homage you pay to the old vert ramp on page 8 of the Draft Masterplan Not only that, but claiming a pump track accommodates a range of "skill levels through varied equipment and tracks" and "introduce new opportunities for users of all ages, skill level, and ability" is misguided - who did you use to consult on this? Anyone one who knows anything about small wheels knows that a pump

track is designed for kids and beginner skill levels, not adults or experts. Tony Hawk, who you quoted no doubt would find this laughable - I wonder if he should be notified of this public document? I have done extensive market research on skate park in Adelaide both on the demand and supply sides and can tell you you are off the mark. I am more than happy to help for free, but in the past, Councils have been very unwilling to listen despite their public image of "consultation". I invite you to contact me."

"This is absolutely needed and a wonderful initiative. My kindergarten and primary school aged children are crying out for something like this in the area. We scoot and ride along the streets and in ridge park (however the Ridge park path surfaces are limiting) but I would love to be able to access a purpose built smooth surface safe area away from traffic. There is nothing local unless we drive to the other side of the council area and Burnside cant get anything implemented despite their efforts. Development will draw families to the area, and



SURVEY RESULTS

discourage the skate bowls area just being a hangout for teenagers. I like the idea of a shelter or flat open grassed area adjacent for picnics and gatherings, even small birthday parties could be held there. Well done!"

"Another ridiculous waste of money. The skate ramp is not well frequented now so why spend more money digging up more ground to put more cement in the park. More maintenance costs. I would actually like to see the skate-ramp gone. Its extremely dangerous!"

"Pump track is really, really important as the upper primary school kids are already trying to build jumps and trails at Scammell reserve and along the creek line."

"The park is not suitable for BMX bikes. Lots of elderly people going for walks - dangerous if park full of young BMX riders."

"Skate bowls are synonymous with loitering and bad behaviours - how will this be policed? CCTV?"

"not at present"

"Sounds brilliant"

"I am not in favor of increasing the use of the skate bowl area. I do not think that BMX and cycle riding needs to be encouraged. I have had dangerous encounters with bike riders on the path down to the scout hall at Scammell reserve. I am not in favor of encouraging more bike riders to use Ridge Park. I think it would be very dangerous for the elderly residents of the aged care precinct who use the park for walking and recreation."

"SANFL fully supports a place approach to the masterplan to ensure a diverse range of needs and interests are met at the site. SANFL participants and spectators would value the added activities at the site."

"Sounds great and a good place for younger users. This section is not blank. What haven't I done"

"The skate Park is not regularly used when I have been at the park and I do not think a pump track or expansion of skate Park is appropriate for this site"

"I believe current access to the Glen Osmond Road bus stop is adequate. Integrating 4 year olds on scooters with 16 year old on BMX bikes on the same track may cause safety issues. But multiple tracks take up space. I the oval and the small wheel hub are both in use, is there sufficient area for dogwalkers to traverse this section of the park?"

"Bike paths and bike wheels and the disturbance and compaction to the roots of shrubs and trees is totally incompatible with the health of the trees. There are already a number of dead or dying Eucalyptus microcarpa trees in the area, which are part of an endangered ecological community."

"Great initiative. Don't understand what implications the "improved access to the GO Road bus stop" has. The bus stop seems perfectly accessible....."

"This part of the vision replaces green open space with a hot man made environment, with lots of concrete surfaces, and replaces a quiet and natural environment with bikes moving at speed, creating a risk to the elderly community who live around the park. This type of facility belongs in the massive Adelaide Parkland space, not in a small park surrounded by aged residential facilities. Perhaps the council should note how many people walk in the park with walking aids and carers."

"We have good facilities in the parklands adjacent to Greenhill Road. We do not want to compromise the natural benefits of this area"



SURVEY RESULTS

Legend

- Definitely disagree
- Somewhat disagree
- Somewhat agree
- Definitely agree

Pathways



Do you have any comments about Pathways?

- "what does site wide lighting mean please?"*
- "Upgrade path surfaces for universal access for all, and scooter/bike riding with children in mind"*
- "Another stupid idea. Take the uneven pavers away and replace the paths (if you really have too!) with cinders like it used to be. The paths all go nowhere and make the place look unattractive anyway."*
- "Paths wide enough to allow for bikes and walkers"*
- "The pathways are pretty good but could be better integrated into the trees and landscape."*
- "Children and adults with disabilities may have difficulty accessing areas - how is this catered for?"*
- "I appreciate that the plan has been presented but despair of the current state of most of the path, (washouts, cracking, depressions, raised bits) dangerous, especially for the local aged population."*

- "Definitely needs improved lighting"*
- "Can't wait to see improvements"*
- "The main path around the outside needs to be resurfaced to make it easier for people using walkers and wheelchairs. The additional path across the dam would be interesting. A lighting upgrade would make it safer for people walking after 5pm in winter. Some areas are currently very dark and feel unsafe. More shelters would be helpful when walking in winter. They would need to provide adequate protection from wind and rain."*
- "SANFL supports the above, particularly integrated pedestrian lighting. SANFL programs operating at night require safety lighting back to car parks in the area. Designated paths also support the safety around this."*
- "Sounds good. Shelter is important."*
- "The current paths are washed out and dangerous for people who do not have good balance."*



SURVEY RESULTS

"The natural pathways add to the natural feel of the park although in parts they need repair."

"The flood control dam and managed aquifer recharge have severely impacted walkway access. Not only is this caused by their location, but also the build up of mud on pathways after rain events is terrible. One questions the effectiveness of the aquifer recharge because the pond seldom has water in it. This situation needs to be addressed. More access points from Glen Osmond Road to the perimeter walkway are required because currently one has to walk through garden beds to access the track."

"New paths and upgrading of paths is just busy work and mostly unnecessary!"

"Definitely need an upgrade!! Have witnessed a chap recently come a cropper."

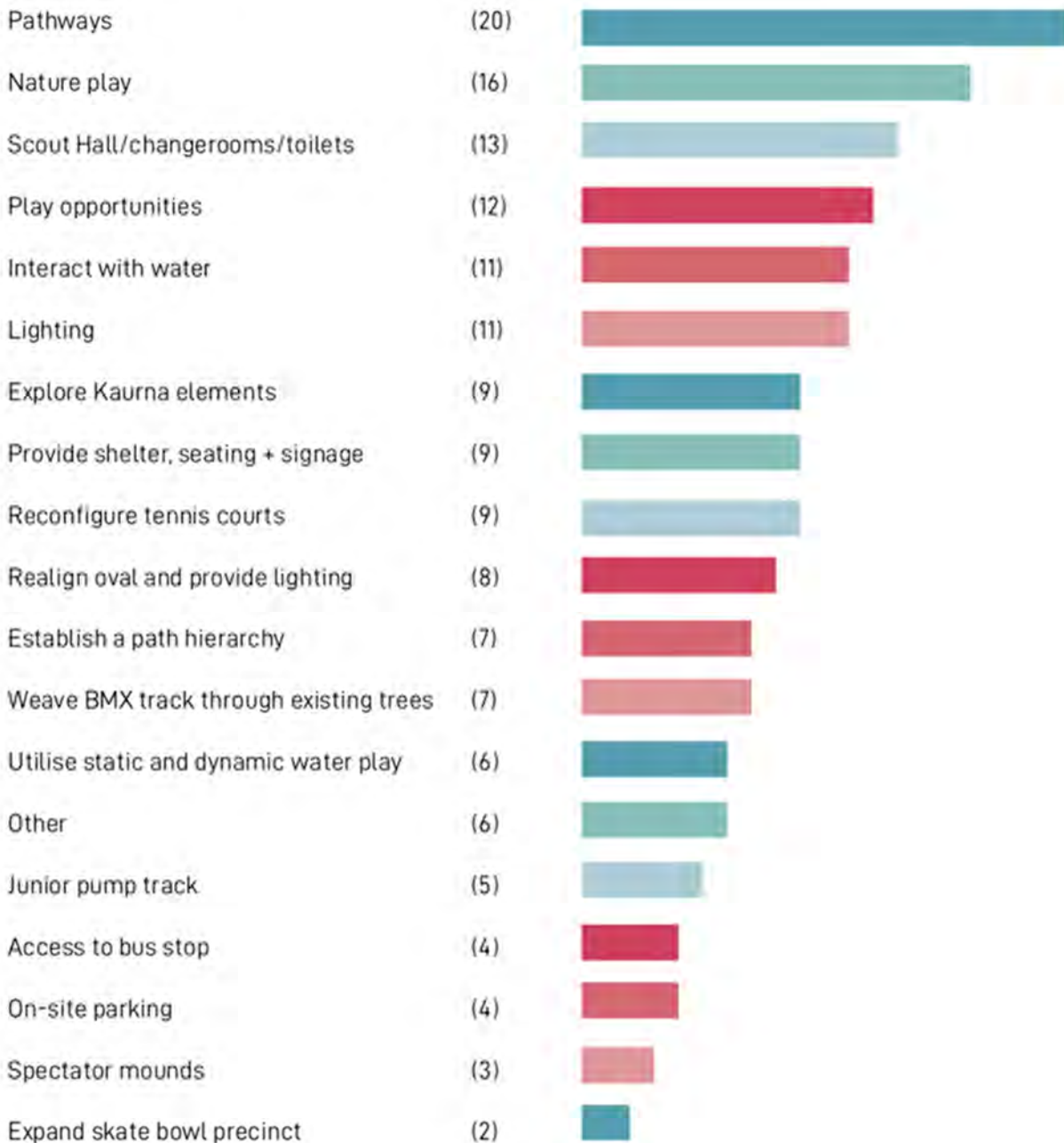
"On no account should bitumen be used for the pathway refurbishment. Go and have a look at how this has spoilt Hazelwood Park. We do not want street lighting through the park."

"Should not compromise low scale nature based facility"



SURVEY RESULTS

What are your top 5 priorities?





SURVEY RESULTS

Do you have any further comments or feedback on the draft Master Plan?

"A brilliant initiative and this project will be utilised by many organisations and people."

"i appreciate your efforts very much please continue the good work"

"Very excited to see this take shape! Ridge Park is a wonderful asset and it will be great to see more opportunities for recreation there"

"I do not support the Plan in any shape or form. It is a waste of limited Council (my) money (remember you just put the rates up by 3%???). Ridge Park is one of your rare assets, like Heywood Park, which (except in Ridge Park's case- for the Italian Monstrosity of a bridge in the middle, the Storm water Harvesting plant and Dam (which by the way should have been built on the other side of Cross Roads in the Mitcham Council's reserve because that would have been by far the best solution, cost and aesthetic wise) has the ability to be a wonderful natural area for kids and adults to play in. LEAVE IT ALONE. My wife supports my remarks so count us as 2 TOTALLY AGAINST ANY REDVELOPMENT OF RIDGE PARK."

"Make sure there are enough toilets"

"The pump track and cycling, particularly through existing trees and following the landscape would be brilliant!"

"Ensure the Scout Hall is a proper Community Hub...with Scouts as one of the users among others."

"Park is brilliant to experience nature. If there are too many facilities, the park will get overcrowded and not provide the necessary calm & relaxation."

"Lighting - eco-friendly/solar panels?? Reduce running costs. More solar panels to support a

'Green Unley' image??"

"I am surprised that one of the first pictures shows the vandalism/ graffiti in the skate bowl, surely not a good image to promote. I struggle to see the space to create substantial extra car parking without major work and possible loss of trees. The aerial, first picture of the whole park does not appear to show the footpath along Barr Smith Avenue and Glen Osmond Road, most of which is in disrepair, especially the bit near the pedestrian crossing. (Also the second community shelter is not indicated). It would have been appropriate to indicate the location of the current BBQ'S. Care should be taken with the proposed Floodlighting, with regard to the impact on the surrounding residences, both private and retirement villages; perhaps a curfew on use times! The paths certainly need lighting but not at the risk of promoting anti social behaviour. Thats enough for now!?"

"Need to retain ability to have dogs off lead please."

"I enjoy the wilder, more natural and relatively undeveloped areas of the park. You have not made any mention of nesting boxes or plantings to encourage small birds and wildlife. Please do not overdevelop the area. Please do not encourage more cycling. Please consider the needs of the older residents who live in the Southern Cross Care complex and the regular dog walkers."

"What Ridge park needs is more seating benches located in the sunshine. There are only 2 there now and are always taken on sunny days. Will be great for the nursing home residents too when they need spaces to sit and rest during their walk. Thank you for improving Ridge park. Look forward when work progresses!"



SURVEY RESULTS

"There is apparently no recognition of the soldiers memorial nor apparently, any plans to upgrade incorporate it in the park. It needs to be maintained to a high standard, commensurate with the debt we owe the young men who died fighting for the freedom we enjoy today. Look at the names. There is a symbolic relationship between the memorial and the values you endeavour to derive from the park which needs to be front and centre"

"The last question was very hard. I tried to select answers that included other items ie junior sport requires parking, and viewing. shelter Interested to hear if renaming the park or double naming the park is being considered. It is happening all around us and some has occurred in Unley."

"A lot of it is a waste of money"

"The park after heavy rain has an issue with mud over the low bridge. This becomes very slippery and dangerous. This needs urgent attention. The creek is fast flowing and it would be a shame if creative water play interferes with the natural environment. The dam area is not safe after heavy rain and is not appropriately fenced."

"The proposed changes look to be extremely expensive. I would hope that the cost-benefit analysis has been carefully considered because Ridge Park is currently a wonderful facility and not much needs to change."

"Don't ruin a lovely park."

"Thanks for the opportunity to comment. It is a very precious resource which I use almost daily. It will be important to keep the "park" element alive with a balance between greenery and facilities. I worry that the green element will be eroded or lost."

"Ridge Park is one of the few natural places left

anywhere around the city of Adelaide. These proposals significantly reduce natural and green space and add hard surfaces. During the week, the park is mainly used by local elderly residents and young families in the summer evenings. The council should spend a relatively small amount of money revegetating the park, and not turning the quiet greenspace into a theme park. Block out Glen Osmond Road with trees and shrubs, repairing the foot paths and shelters, putting in a reliable watering system, and budgeting for proper maintenance, watering and upkeep. We do not want bikes racing around the park risking residents safety. If people want to get close to water, they can easily access the new wetlands in the South Parklands, where there is adequate parking."

"Please don't wreck this beautiful low scale area which is welcoming to everyone"



YOURSAY ONLINE FORUM RESPONSES

"I would love to see a very ramp included"

"Is a vert ramp going to be built here? Would be great to see one."

"Just wondering if the new building will be built before demolition of the old scout hall? The community that presently use this facility would greatly appreciate this.. thanks.."

"It would be amazing to have a big ramp there again. The one they had in the early two thousands was amazing. A similar one would be highly beneficial. We have skateboarding in the olympics now. There is talks about adding inline skating and or Scootering in the 2028 games. Facilities that catered to a standard where the local talent could be fostered in their own backyard would be nice. We have lost to many talented people to interstate and overseas facilities and programs. a lot of people with talent have also had to stop because the facilities and infrastructure is not available here in SA. A vert ramp or international competitive structure would give SA youth a massive head start and a fighting chance. Not to mention the flow on effects to the local skate community of all different styles and ages.

"There seems to be scant information and detail about the Glen Osmond Scout Group which have been the oldest stake holder of this park since 1909 and whom have built the current hall, its shed additions & maintained it. The proposed plan barely mentions the Scout Group. The group will need to be compensated for the loss of the current hall and requires its own space as it has a vast array of camping equipment , camping trailer, BBQs which take up a lot of room. These need to be accessed easily for camping. Please contact Scouts SA Headquarters... "

"I think a vert ramp back a ridge park would be an amazing addition to the new plan. Vert ramps are always part of every major site and many people will make good use of it. Ridge Park being easy to access from hills and city would make sense to have a complete park with very ramp. As if people need to train for Xgames vert is essential. Thanks Darren skater since 1993."



KEY MASTER PLAN CHANGES AND FEEDBACK FOLLOWING COMMUNITY RESPONSES

- Addition of cricket pitch and practice nets graphics to master plan.
- Additional words relating to Cricket Australia Facilities Standards.
- Relocation of pump track further to the north east to preserve oval views for residents.
- Strengthen biodiversity and natural environment wording.
- Allow for regular tree renewals to ensure ongoing canopy cover.
- Further explain pathway and lighting hierarchy intent to ensure appropriate materials.
- Walking and dog walking is a primary activity to be retained within any upgrades and improvements.
- Additional seating, picnic tables, shelters and drinking fountains are welcomed but attention required to ensure adequate distribution throughout the whole Park.
- Consider behavioural signage to reinforce appropriate activities and ensure education signage explains functional and cultural information of the site.
- Additional exercise equipment stations should provide low physical impact and more suited to older people.
- Consider ongoing community benefits and access to a new facility/toilets.
- Strengthen words regarding family activities and destination.
- Include reference for inclusive access throughout the whole Park and in any proposals for interaction with Glen Osmond Creek.
- Scouts SA keen to explore what a new facility might provide to assist with delivering their program, increasing memberships and greater access for the community. (Eden Hills Scout Group Karinya Reserve development in Mitcham).
- Management models and coordination of existing sub-lease arrangements to be reviewed as part of future planning and design process for the Scout Hall.
- Further details on improvements to the War Memorial to be explored following on from the successful plaque replacement in 2021.
- Design principles related to access to be developed to resolve potential issues with pedestrians/skaters/bike riders.
- Retain the capacity for casual and social use of tennis courts for the community.
- Continue to explore Kaurna connections to country and Ridge Park's role in Council's current cultural mapping project.
- Car parking changes are not a priority for local residents who walk to the Park.
- The Master Plan should also consider footpath upgrades within the surrounding street network to ensure path conditions are not a barrier preventing residents from accessing and enjoying the Park.



CONCLUSION

In summary, the engagement process demonstrated a majority of respondents supported the vision and recommendations made within the draft Ridge Park Master Plan.

Improvements to the draft have been incorporated within the final Master Plan in response to feedback received.

A lack of youth engagement is evident in the survey response demographics. Additional invitations were extended to members of Council's Living Young Reference Group, however the dates occurred during the final stages of the current group's term and recruitment for the new group was underway. A workshop with the Living Young Reference Group was held during the first stage of consultation in 2021 which informed the Master Plan project brief.

Junior Sports Hub

Junior Sports Hub initiatives were well supported and Council will explore future external funding grant applications and partnership opportunities to deliver these actions.

Wilding and Nature Play

Wilding and Nature Play initiatives were well supported. Further consultation through design development will need to address safety and access concerns.

Small Wheel Hub

A slightly lower level (relative) of support for the Small Wheel Hub is noted and will require further consultation during future design development phases. The location and siting of new elements is to consider the proximity to residents, views of the oval and clearly designated access adjacent the path network.

Pathways

A high level of support for pathway, lighting and signage improvements provides a clear direction and desire for renewal works and will be included for consideration in future Council budget bids.

10 June 2022

Mr Jarod Wilson
Landscape Architect
City of Unley

jwilson@unley.sa.gov.au

Dear Jarod

City of Unley – Ridge Park Draft Master Plan Community Consultation

Thank you for the opportunity to provide feedback on the Draft Ridge Park Master Plan on behalf of the South Australian Cricket Association (SACA). Also thank you for meeting with me and Cate to discuss the Plan.

As the peak body for cricket in South Australia, the South Australian Cricket Association (SACA) is responsible for managing, promoting and developing the game of cricket in South Australia.

The SACA commends the City of Unley on the development of the Draft Ridge Park Master Plan. The SACA appreciates that the Draft Master Plan has a clear vision for the Park and supports the four key actions for achieving the vision of the Master Plan:

1. Junior Sports Hub
2. Wilding and Nature Play
3. Small Wheel Hub
4. New Paths and Lighting

The demand for cricket in this area has increased in recent years, and particularly junior cricket. SACA endorses the upgrade of the oval, namely the reorientation of the oval to be more aligned with north and south. A 5-10% offset of the oval as you described is an acceptable variance. The SACA appreciates the reference in the Draft Master Plan to "meet relevant peak body standards (SACA, SANFL)".

You discussed the possibility of providing a turf wicket square, depending on the long-term tenure of the oval. The SACA would prefer that a hard synthetic wicket is provided as this oval will be dedicated to junior cricket. A hard synthetic wicket is more suited to junior cricket and allows for greatly flexibility in weather conditions.

You also raised the issue of providing cricket practice nets at the Park. The Draft Master Plan unfortunately does not provide such a facility. The SACA supports the provision of a cricket practice net that would be used by the community in general.

The Draft Master Plan identifies "provide changerooms, toilets and community amenity to cater for Junior Sport and community uses". The SACA supports this recommendation and requests that reference be made after this comment, similar to previous commentary, "meet relevant peak body standards (SACA, SANFL)".

The SACA endorses that provision of oval lighting to extend the operational hours of the oval. For your reference, a new Australian Standard for Sports Lighting (AS 2560.2) was released late 2021. Cricket Australia has released a [Cricket Australia Guidance Note](#) which has been designed to assist councils and clubs of what levels of lighting is required to varying levels of competition or training.

All the imagery of the oval as part of the Draft Ridge Park Master Plan does not indicate a cricket pitch. The SACA requests that a hard wicket pitch is shown on this imagery.



SACA

SOUTH AUSTRALIAN
CRICKET ASSOCIATION LTD.
ABN 44 623 135 393

ADELAIDE OVAL

PO BOX 545
NORTH ADELAIDE,
SOUTH AUSTRALIA 5006

ADMINISTRATION

P: 08 8300 3800
F: 08 8231 4346
sacareception@saca.com.au

MEMBERSHIP

P: 08 8300 3232
membership@saca.com.au

WWW.SACA.COM.AU



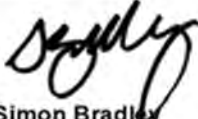
MAJOR SPONSOR OF CRICKET IN SOUTH AUSTRALIA

In terms of grant opportunities, SACA and Cricket Australia have partnered to provide clubs, associations, schools, councils and cricket facility managers with the opportunity to apply for funding for cricket facility projects. This funding is called the [Australian Cricket Infrastructure Fund](#) (ACIF). Projects must be focused on growing cricket participation and/or providing welcoming and inclusive environments of pitches, ovals, practice facilities, change rooms, pavilions and supporting infrastructure. This has been available twice yearly.

All projects submitted to the ACIF must be compliant with Cricket Australia's [Community Cricket Facility Guidelines](#). These guidelines aim to provide a consolidated resource of community cricket facility planning, development, management and maintenance information for use by community, government and national cricket industry partners and stakeholders.

Thank you again for the opportunity to provide feedback on the Draft Ridge Park Master Plan. Please contact me if you would like further information.

Kind Regards



Simon Bradley
Community Infrastructure Leader
South Australian Cricket Association
Level 2 Riverbank Stand, Adelaide Oval
War Memorial Drive, North Adelaide SA 5006
Direct: +61 8 8300 3247 | Fax: +61 8 8231 4346 | Mobile: 0438 045 747
Email: sbradley@saca.com.au | Web: www.cricketsa.com.au



SACA

SOUTH AUSTRALIAN
CRICKET ASSOCIATION LTD.
ABN 44 623 135 393

ADELAIDE OVAL
PO BOX 545
NORTH ADELAIDE,
SOUTH AUSTRALIA 5006

ADMINISTRATION
P: 08 8300 3800
F: 08 8231 4346
sacareception@saca.com.au

MEMBERSHIP
P: 08 8300 3232
membership@saca.com.au

WWW.SACA.COM.AU



MAJOR SPONSOR OF CRICKET IN SOUTH AUSTRALIA



15 June 2022

Mr. Jared Wilson
Landscape Architect
City of Unley
Via email: jwilson@unley.sa.gov.au

SANFL
ABN 59 518 757 737

Office
Level 2, Riverbank Stand,
Adelaide Oval, War Memorial Drive,
North Adelaide SA 5006

Postal Address
PO Box 606 Tynte Street,
North Adelaide SA 5006
T 08 8424 2200
W sanfl.com.au

MAJOR PARTNERS



Dear Mr. Wilson,

RE: Draft Ridge Park Masterplan

Thank you for the opportunity to provide feedback on the City of Unley Ridge Park Masterplan.

Ridge Park is currently being utilised to host SANFL Auskick programs for local children. It is an excellent location that can service a high-density population in and around the area. However, the current state of the park and its facilities do not enable increased utilisation and the park requires significant upgrades to reach its full potential. The proposed Draft Masterplan illustrates a fantastic opportunity to guide the planning and implementation of this upgrade.

Football participants from the Unley local government area have continued to increase year on year. Since 2018, there are an additional 320 local players registered to play club football. This equates to an additional 12.8 teams requiring facilities and oval space. Supporting this growth is the strong participation in Auskick with 300 local participants registered for Auskick programs this year. SANFL also hosts a successful Walking Footy program. Ridge Park would be a perfect location to host such a program during the day on weekdays for an older demographic.

SANFL are supportive of all elements of the Masterplan with particular interest in the prioritisation of:

- Realignment and resurfacing of a new junior sized oval with installation of oval lighting, goal posts and backing nets.
- Development of new amenities (showers/toilets) to service football participants and spectators.
- Open space facilities that support participants and spectators including pathways, lighting, carparking and play spaces.

SANFL strongly supports the development of ovals for formalised sport and will advocate to relevant funding partners to support this initiative.

If you have any questions in relation to this letter, please contact me at Belinda.marsh@sanfl.com.au.

Sincerely,

Belinda Marsh

Belinda Marsh
Infrastructure Manager

CONSULTATION POSTERS

Consultation Draft Ridge Park Master Plan



Council is excited to present the Draft Master Plan for Ridge Park and are inviting our community to review and provide feedback to shape the future of this important Park.

Visit [yoursay.unley.sa.gov.au /draft-ridge-park-master-plan](https://yoursay.unley.sa.gov.au/draft-ridge-park-master-plan) or scan the QR Code below.



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DECISION REPORT

REPORT TITLE:	UNLEY ROAD PUBLIC REALM DESIGN GUIDELINES
ITEM NUMBER:	4.4
DATE OF MEETING:	22 AUGUST 2022
AUTHOR:	BEN WILLSMORE
JOB TITLE:	MANAGER CITY DESIGN
ATTACHMENTS:	1. UNLEY ROAD PUBLIC REALM DESIGN GUIDELINES

1. **EXECUTIVE SUMMARY**

This report presents the Unley Road Public Realm Design Guidelines (Guidelines) for Council's endorsement.

Unley Road is an important urban corridor passing through the heart of the City of Unley, carrying over 30,000 vehicles daily. The Guidelines set out a long-term vision and approach for the revitalisation of Unley Road, supporting the changing land use and needs of higher density mixed-use developments anticipated along its length. The Unley Road carriageway is under the care, control and management of the Department for Infrastructure and Transport (DIT) and is not the focus of the Guidelines.

In 2015, Council endorsed the Unley Central Precinct Plan (Precinct). The Guidelines build on the vision for the Precinct and extend its aspirations to revitalise the length of the corridor, as well as demonstrate a range of other complementary Council strategies.

Unley Road is structured into three complementary zones (Urban Corridor, Civic Heart and Urban Neighbourhood) which is between Greenhill Road and Cross Road, aligned with the existing land use planning and development potential of the corridor. The zones support the overall structure and identity of Unley Road and focus on the public realm between kerb and shop fronts and the transition into the adjacent side streets. The Guidelines distinguish Unley Road from the established character of Goodwood Road and King William Road and provide a reference for quality design outcomes.

In recognition of the limited opportunity for change along Unley Road, the Guidelines identify three typologies that could be applied to certain local side street junctions to enhance the activation, accessibility, and capacity of the public realm in support of the overall vision.

The Guidelines set a long-term vision and a set of strategic directions for the staged renewal and enhancement of Unley Road to realise a more appealing and greener presentation for this key corridor. When implementing local change, community consultation will be undertaken where appropriate, with those directly affected, as required.

In addition to the staged renewal of the streetscape, the guidelines promote the opportunity for Council to work in partnership with developers or local businesses to reinstate a new streetscape standard at the conclusion of any major construction. The recent completion of the development at 246-248 Unley Road, and new public realm between Hart Avenue and Opey Avenue, is a demonstration of the outcomes that can be achieved in partnership with developers. The Guidelines were used to influence the public realm changes at this location.

The Guidelines do not make comment on the existing design and function of Unley Road, noting it is a State Government responsibility and that Council has requested a separate planning study. The Guidelines will assist Council in engagement with DIT and the long-term transport aspirations for the corridor. The renewal of existing infrastructure (kerbing and footpath) along Unley Road is proposed to feature heavily in the coming 5-years or so and the Guidelines will provide a clear direction for these proposed works.

2. RECOMMENDATION

That:

1. The report be received.
2. The Unley Road Public Realm Guidelines, as set out in Attachment 1 to this report (Item 4.4, Council Meeting, 22/08/2022) be endorsed.
3. The Chief Executive Officer be authorised to make minor editorial or formatting amendments as required to the Unley Road Public Realm Guidelines, in order to finalise the document.

3. RELEVANT CORE STRATEGIES/POLICIES

City of Unley Community Plan 2033

3. Economic Prosperity

3.2 Thriving main streets and other business activities operate across our City.

Economic Development Growth Strategy 2021-25

Objective 1 – Civic Leadership

1.3 Proactively promote the City of Unley as a great place to do business

Objective 2 – People and Places

2.3 Reinvigorate the Unley Central Precinct as a business, residential, civic and cultural heart of the City

Objective 5 – Connected and Activated Precincts

5.2 Maintain attractive, connected and vibrant precincts that are developed according to their unique character and function

4. BACKGROUND

Unley Road is a major arterial road and plays an important role in Adelaide's metropolitan road network, carrying over 30,000 vehicles per day. The planning and management of the road corridor is the responsibility of the Department for Infrastructure and Transport (DIT).

The City of Unley is responsible for the care, control, and management of the public realm, extending between the existing kerbing and property boundary along Unley Road, as well as all side streets which intersect with Unley Road.

The Guidelines focus on the renewal and enhancement of the pedestrian environment along Unley Road, and the opportunities for change within the side streets adjacent to the corridor. Due to the length of the corridor, the Guidelines recognise the need to consider a long-term staged approach to renew the streetscape, in comparison to Council's more recent approach to enhancement of the concentrated centres established along Goodwood and King William Road.

Unley Central Precinct

The Unley Central Precinct Plan established a vision in 2015 for an integrated, sustainable, and highly liveable and economically viable urban centre and informed the subsequent rezoning of the heart of the corridor. It aimed to establish a precinct that has well serviced retail and other commercial and community facilities, activated streets, and spaces offering a vibrant and safe environment.

The Precinct Plan established a cohesive and holistic precinct extending from Culvert Street to Clifton Street and Mornington Road to Cambridge Terrace. It made a number of recommendations for Unley Road, including changes to local traffic speeds.

The Guidelines will extend the application of the Precinct Plan vision and Guiding Principles further along the length of the corridor, appropriate to the changing land use and local settings.

5. DISCUSSION

The Guidelines inform the long-term revitalisation and enhancement of Unley Road, providing a 'kit of parts' to be implemented through the long-term planned renewal, new capital investment, and opportunities to partner with local businesses or new development sites along Unley Road.

The Guidelines co-ordinate and consolidate various strategic directions established by Council through the future planning of Unley Road, ranging from walking and cycling improvements to tree canopy expansion, economic growth, and new development. A copy of the Guidelines is contained in Attachment 1.

Attachment 1

The Guidelines respond to a detailed understanding of the existing streetscape conditions, and provide strategic direction on the following:

- **Project Directions** – the evolution of Unley Road is underpinned by a series of strategic aspirations to enable change along Unley Road, including:
 - *Improved Accessibility* – safer connections for all.
 - *Improved Activation* – increase flexibility of public realm to support better activation of the street.
 - *Improved Capacity* – increase availability of on-street parking.
 - *Improved Amenity* – strengthen corridor identity, increase tree canopy and greening.
 - *Improved Attraction* – enable renewal of public realm to better support business needs.
 - *Improved Adaptability* – inform the staged renewal and enhancement of local settings.
- **Structure of the Street** – the Corridor Structure Plan identifies the different planning / land zones along the corridor and highlights the differences in key roles of the public realm within individual zones, in support of a coordinated Corridor approach:
 - *Urban Corridor:* Create a vibrant urban environment which supports a higher density mix of residential, commercial, retail and hospitality uses.
 - *Civic Heart:* Create a higher quality pedestrian environment with strong links to community services, streetscape activation and enhanced open spaces.
 - *Urban Neighbourhood:* Maximise opportunities for increased greening and an attractive streetscape character, whilst carefully managing accessibility into adjacent residential neighbourhoods.
- **Street Typologies** – due to the limitations of the Unley Road cross section, significant change in support of the revitalisation of the corridor can only be realised within the side streets. The typologies highlight the potential for change, in support of:
 - *Increased Activation:* Create additional places for people to gather, as well as outdoor dining or other economic activities.
 - *Increased Accessibility:* Modify side street intersections to reduce crossing distance and improve pedestrian safety and accessibility between.
 - *Increased Capacity:* In a limited number of wider streets, alternate parking arrangement could increase on street parking

The typologies set out the key design parameters required to accommodate the desired change, noting that change must be compatible with local street function / conditions, services, and the support of the local community.

- **Public Realm Palette (Palette)** – a coordinated suite of materials, colours and finishes have been selected specific for Unley Road to give a distinctive and lasting identity. The Palette provides requirements for a range of urban elements, including street furniture, tree planting and greening, public art, lighting, and smart technology. The proposed materials must be reliably sourced to suit a 10-year supply requirement, with a preference for locally sourced, low carbon and sustainable products. The Palette has been compiled appropriate to the Council’s existing asset valuation.
- **Implementation** – the renewal of the existing streetscape will provide Council a staged approach to the enhancement of the public realm along Unley Road. The sequencing of these works will be informed by the asset condition of key infrastructure. The Guidelines also provide Council with the opportunity to work with different stakeholders to accelerate the streetscape renewal, through co-investment partnerships with local business, landlords, developers, and the State Government.

Key Considerations

New ‘look’ for Unley Road

The Palette has been composed to provide Unley Road with a contemporary high-quality presentation, that can be established and maintained to suit the long-term requirements of the corridor. The changes in colour, finish or size provides interest and highlights differences in the character and pedestrian scale of each of the identified zones. The tones and textures of paved areas provide a timeless platform to feature new elements of the public realm to add greater life, colour, and interest, including new street furniture, trader activation and street life, opportunities for greening or public art.

The Palette suits a range of built-form along Unley Road, between existing character buildings and contemporary high density built-form anticipated in future developments.

The Palette reflects the existing ‘Unley Road Blue’, with feature bands of blue pavers used to highlight key areas along the roadway, as well as colours incorporated into feature panels on the various seats, bins, and planters.

Challenges for Greening Unley Road

The planting of additional street trees along the Unley Road corridor is vital to improve the amenity and appeal of the urban corridor and mitigate against the urban heat island effect.

In the last 18 months, Council has actively replanted vacant tree pits along Unley Road, as well as additional tree locations identified along the western verge and in adjoining side streets.

Historically, Unley Road has had limited opportunities for planting additional street trees, in particular along the eastern side of the street due to a network of sensitive underground services beneath the existing footpath.

To increase planting opportunities along Unley Road for canopy tree planting, the document highlights the following approaches:

- In conjunction with Council infrastructure renewal, undertake a detailed review and assessment of in-ground service alignments, and partner with service providers to explore innovative tree planting methods that are affordable, practical, and protect both trees and infrastructure, including opportunities for service realignment noting the challenges this poses and the potential significant costs.
- Work with developers and businesses early in the planning process to coordinate built-form and streetscape design to enable new spaces for tree planting along Unley Road and adjacent side streets.
- Work with existing landowners and local businesses to identify opportunities to increase tree planting on private land fronting Unley Road to enhance the amenity and appeal of the streetscape, as well as integrated into car parks.

Asset Management

The long-term revitalisation of the Unley Road streetscape is intended to be achieved through staged asset renewal and supported with limited new Council investment. The Palette establishes a core range of materials appropriate to the existing asset valuation, with a secondary range of materials, colours, or finishes that can be strategically applied to enhance the overall presentation of key locations. These upscaled locations, as well as the introduction of new street furniture, greening or other streetscape features are the components that will require additional Council investment in co-ordination with asset renewal.

The Administration is currently carrying out condition audit assessments of the City's footpath, kerb, and street furniture assets for the purpose of updating Council's Asset Management Plans. The condition audit assessments will identify the short, medium, and long-term renewal requirements for these asset types and inform Council's Long Term Financial Plan for asset renewal. The annual funding towards the renewal of Unley Road streetscape assets would need to be balanced against the condition and risk of all assets across the City, and it is anticipated that the renewal of the streetscape could take up to ten years without acceleration brought about by major development works (such as Unley Central), other required infrastructure renewal or Council decision to increase investment in streetscape works as part of the Council's Annual Business Plan and Budget processes.

In conjunction with required stormwater culvert and kerb renewal works for the section of Unley Road from Greenhill Road to Whittam Street (eastern side), the next stage of the Unley Road streetscape upgrade will be undertaken in the 2022/23 financial year.

The design will utilise the Guidelines to reflect the importance of the Greenhill Road corner, existing pedestrian crossing adjacent Young Street, as well as opportunities for side street activation. Greening opportunities will be investigated within the constraints of existing subsurface infrastructure. The final design will be subject to stakeholder feedback.

The ability to leverage from Council's Asset Management Plans supports a longer term, but more financially sustainable, staged approach to change, in contrast to the major public realm works previously associated with King William Road and Goodwood Road.

Partnership Projects

The Guidelines provide a framework to establish partnerships to co-invest in the public realm to the agreed standards set out in the Guidelines and to the final approval of Council.

Council engaged with the developers of 246 and 248 Unley Road to partner with them to deliver an improved public realm as part of the reinstatement processes associated with each development site. The recently constructed streetscape is reflective of the design standards set out in the Guidelines, and has resulted in an additional 12 new trees, new planting beds, flexible outdoor settings, and new street furniture, including five new bike racks.

It has provided Council with the first demonstration of a partnership delivering change along Unley Road, and it is intended that the Guidelines include case studies where change has been undertaken to revitalise Unley Road, as well as to reflect lessons learnt.

The Guidelines will assist the Administration to investigate opportunities to partner with Federal and State Government, through various grant programs to realise change along Unley Road.

Where partnership opportunities are identified, Council would consider the renewal and enhancement of a streetscape 'block', extending from side street to side street (typically) rather than limited to the development frontage only.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Unley Road Public Realm Guidelines, as set out in Attachment 1 to this report (Item 4.4, Council Meeting, 22/08/2022) be endorsed.
3. The Chief Executive Officer be authorised to make minor editorial or formatting amendments as required to the Unley Road Public Realm Guidelines, in order to finalise the document.

This option allows for the endorsement by Council of the Guidelines as recommended by the Administration. It allows the CEO to make minor editorial changes, if required, to finalise the Guidelines.

Option 2 –

1. The report be received.
2. The Unley Road Public Realm Guidelines, as set out in Attachment 1 to this report (Item 4.4, Council Meeting, 22/08/2022), be further amended to incorporate:
 - *Amendments to be determined by Council*
 - *Etc*
3. The Chief Executive Officer be authorised to make minor editorial and formatting amendments as required to the Unley Road Public Realm Guidelines, in order to finalise the document.

Council may wish to request amendments and/or additions to the Plan.

This option allows for changes to the Guidelines to be made, and for the Guidelines to be finalised without Council needing to see the amended version of the document. Any changes will be articulated as part of the resolution.

Option 3 –

1. The report be received.
2. The Unley Road Public Realm Guidelines, as set out in Attachment 1 to this report (Item 4.4, Council Meeting, 22/08/2022), be further amended to incorporate:
 - *Amendments to be determined by Council*
 - *Etc*and returned to Council for review.

Council may wish to request amendments be made to the Guidelines and to consider these changes prior to the endorsement of the document.

If this is the case, direction regarding the amendments should be articulated as part of the resolution. This option provides the relevant wording to enable Council to articulate any changes required, and to recommend these be incorporated and brought back to Council for further consideration in the new Council term.

Option 4–

1. The report be received.

This option will receive the Guidelines but not endorse the document and not progress the initiative any further.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- The development of the Guidelines was undertaken by an external consultant with Council staff involvement within the approved project budget for 2020/21.
- The Guidelines introduce a new palette of materials (assets) for the streetscape, informed by current asset replacement costs, with a restrained allocation of higher cost elements in strategic locations or additional street furniture.
- To implement change through asset renewal, new capital investment, or partnership opportunities, each proposed stage will be managed and approved through adoption of Council's Annual Business Plan and Budget.
- The renewal of the public realm associated with Greenhill Road / Unley Road corners, as well as 246 and 248 Unley Road was accommodated within Council's renewal budget for 2021/22, with contributions from both developers as well as allocation from the Federal Government Local Roads and Community Infrastructure Grant (LRCI).
- The Administration will also consider opportunities to realise change through external funding opportunities from Federal and State Government grant programs.

8.2 Legislative/Risk Management

- The Guidelines have been prepared in accordance with the relevant Australian Standards where appropriate.
- The Guidelines are intended to direct long-term change along the streetscape. A detailed risk assessment for each subsequent streetscape design will be required prior to construction.

8.3 Staffing/Work Plans

- The development of the Guidelines reflect input from Council staff across various Departments.
- The implementation of the Guidelines, including partnerships with developers or local businesses will require ongoing input from Council staff to maximise opportunities for change, as well as greater coordination with Council-led renewal and new capital investment.

8.4 Climate/Environmental Impact

- The Guidelines promote the objectives of the Climate and Energy Plan, including low-carbon materials, local suppliers/manufacturers, opportunities for recycling and alternate construction methodology to minimise carbon emissions, as well as support opportunities for long term innovation.
- The Guidelines recognise the importance of tree planting along Unley Road and opportunities for additional planting on public and private land. The document also recognises other elements within the public realm that can support other initiatives that can cool the urban environment.

8.5 Social/Economic

- The Guidelines aim to improve the presentation of the streetscape, to enhance its identity with a new public realm that supports greater opportunities for greening and on street parking, provide more attractive settings for informal social gatherings and support for local businesses (outdoor dining).
- The Guidelines establish a set of design standards to improve the quality of the public realm along Unley Road and ensure a safe and accessible environment for people of all ages and abilities.
- The renewal of the Unley Road streetscape is recognised as an important economic development initiative to be undertaken by the Council. The establishment of a new look for the street and progressive implementation will drive community interest and support economic activation in the precinct.
- The Guidelines provide direction to partner with private developments along the corridor, to support greater integration with built form and opportunities to partner in the renewal of the existing streetscape.

8.6 Stakeholder Engagement

- The development of the Guidelines has been highlighted to the Unley Road Trader Association and key stakeholders currently undertaking developments along Unley Road.
- To raise the profile of the Guidelines, Council staff will present it to the Unley Road Traders Association and seek their support to engage with key stakeholders when the time comes to assist in advocating for change.
- The Guidelines provide a long-term approach to Unley Road, balancing the aspirations with a set of technical requirements. When implementing local change, community consultation will be undertaken where appropriate, with those directly affected, as per Council policy.
- Council will continue to engage with DIT and their consultants undertaking the Unley Road Corridor Plan to ensure co-ordination between the two strategic directions. DIT will be notified of the Guidelines to inform their planning study.

9. REPORT CONSULTATION

Consultation has been undertaken with key Council staff during the development of the Guidelines, including representatives across City Development, as well a briefing on 10 May 2021 for Elected Members and the Executive Management Team.

10. REPORT AUTHORISERS

Name	Title
Claude Malak	General Manager, City Development

UNLEY ROAD PUBLIC REALM DESIGN GUIDELINES

A LONG TERM PLAN FOR THE REVITALISATION OF UNLEY ROAD

August 2022



CONTENTS

INTRODUCTION	4
CORRIDOR DIRECTION	10
STREET TYPOLOGIES	26
PUBLIC REALM PALETTE	48
IMPLEMENTATION	68

ACKNOWLEDGEMENT

We acknowledge Unley Road is located on the traditional lands for the Kaurna people and we respect their spiritual relationship with their country.

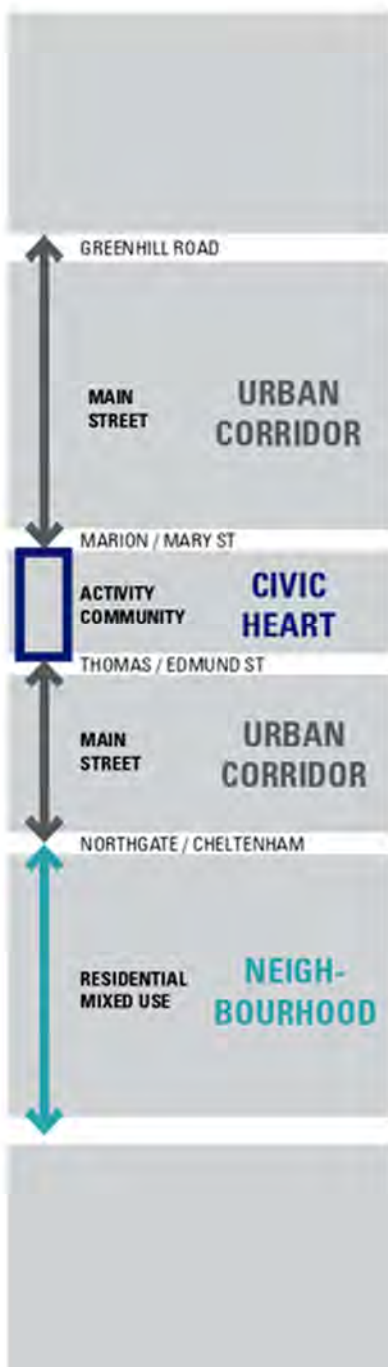
We acknowledge the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

Revision Date	Document Change	Status
28/6/2022	For Endorsement	001



181 Unley Road Unley
 South Australia 5061
 PO Box 1 Unley, South Australia 5061
 Telephone (08) 8372 5111
 Email pobox1@unley.sa.gov.au
unley.sa.gov.au

EXECUTIVE SUMMARY



Unley Road is a popular arterial link, carrying over 35,000 vehicles a day, as well as strategic urban corridor which passes through the heart of the City of Unley.

The Unley Road Public Realm Design Guidelines seek to achieve an attractive, vibrant and accessible public realm along Unley Road and its side street interfaces, that benefits those working, living and visiting the area.

The Guidelines establish a new structured understanding of Unley Road. The 3 zones reflect the different land uses and development potential along the corridor.

The Design Guidelines identify opportunities for change along the corridor and within adjacent side streets to maximise opportunities for:

- Increased greening and amenity
- Economic activation and community interaction
- Improved pedestrian and bicycle accessibility and movement
- Enhanced character, identity and appeal of Unley Road

The three zones are supported by a set of streetscape typologies to guide future development along the Unley Road corridor. They are intended to provide a summary of ideas and opportunities for change, supported by design directions to promote practical and consistent streetscape improvements.

The Guidelines provide direction for the planning, design and implementation of the public realm improvements along this key urban corridor. They are intended to provide a resource to support the staged renewal of streetscape assets, as well as better integration of new development sites and partnership opportunities.

INTRODUCTION

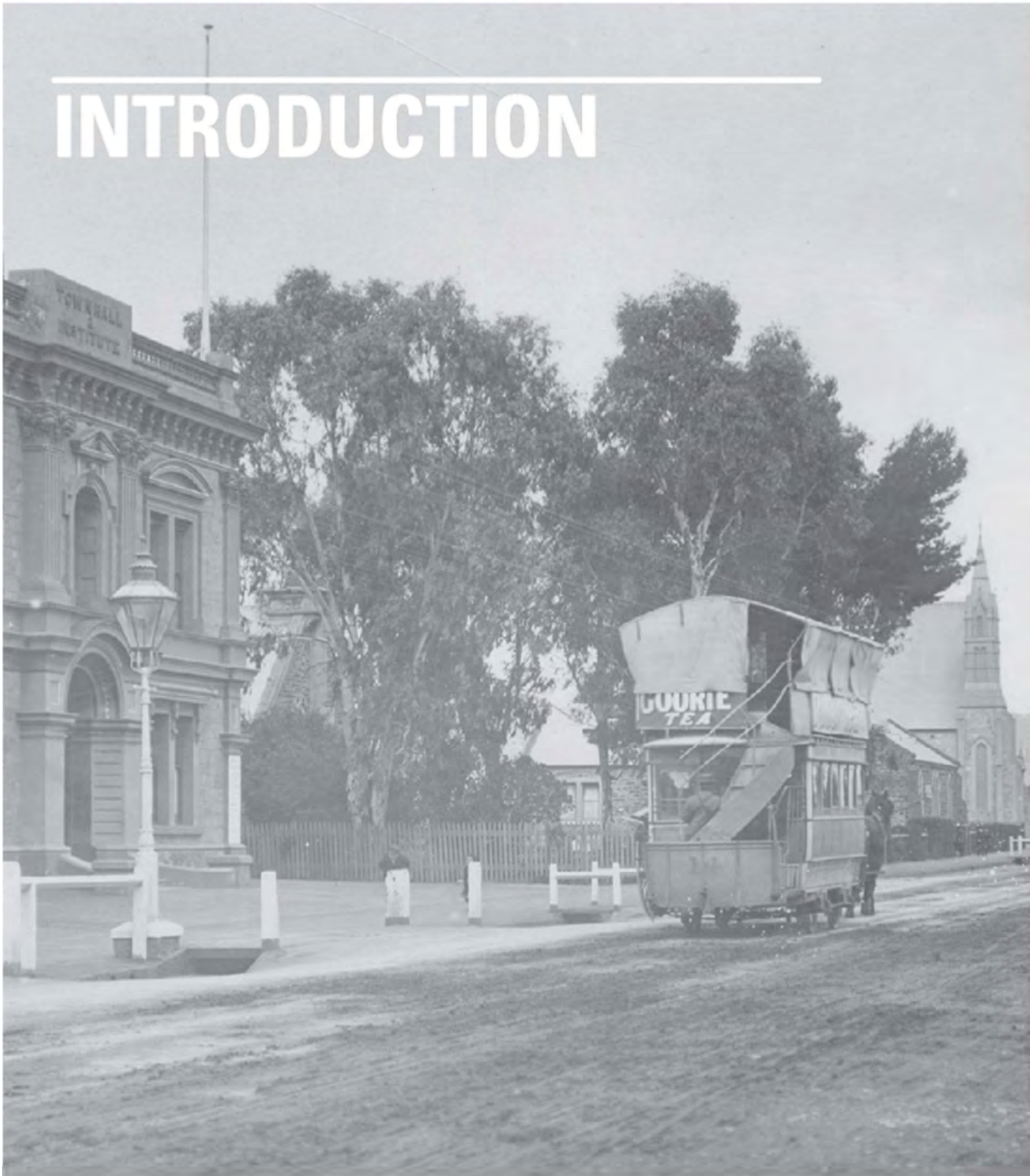


Image courtesy Unley Museum P 001248

INTRODUCTION

The Public Realm Guidelines aims to create a more attractive, vibrant and accessible public realm along Unley Road and its side street interfaces, that benefits those working, living and visiting the area.

It provides a long term commitment for the revitalisation of Unley Road, supporting its various residential, commercial and civic functions within the City of Unley.

PURPOSE OF THE DOCUMENT

The Guidelines establish a new design direction for Unley Road and its adjacent side streets, aiming to maximise opportunities for:

- Increased greening and amenity
- Economic activation and community interaction
- Improved pedestrian and bicycle accessibility and movement
- Enhanced character, identity and appeal of Unley Road

The Guidelines provide a structured understanding of Unley Road, which reflects the different land uses and development potential of the corridor.

Three complimentary streetscape zones are identified along its length, as well as a set of side street typologies to direct the long term renewal.

HOW TO USE THE DOCUMENT

The Guidelines are intended to provide direction to the key stakeholders who will contribute to the staged revitalisation of Unley Road:

Strategy, Design And Asset

The planned renewal of assets along and adjacent to Unley Road provides the catalysts for the introduction of the new materials palette and the staged realisation of the long term vision.

The asset renewal will enable a range of improved outcomes to be integrated into the streetscape to support the objectives of a number of Council's endorsed strategies, plans and programs.

Developers / Designers

The Guidelines recognises the role new development will play in changing the form and character of Unley Road, and seeks to work with developers to enable greater change.

The Guidelines are intended to encourage new development that can support greater activation of local streetscapes, maximising opportunities to enhance the amenity and appeal of Unley Road at street level.

The Guidelines aim to build better partnerships between Council and Developers to maximise the opportunities for integrated change through the construction and reinstatement process.

Landlords / Businesses / Residents

The Guidelines set a new look / identify for Unley Road, and opportunities to attract new business and better support local businesses and residents along or adjacent to Unley Road.

The Guideline provide a common set of directions for local stakeholders to engage with Council to advocate or partner towards enabling local changes.

INTRODUCTION

Street Hierarchy

Unley is recognised for hosting a number of main streets and other popular corridors across the City. Each north-south corridor has its own identity and provides a different range of services or attractions.

It is important that the long term vision for each corridor is distinctive to its local setting but complimentary to the wider city appeal, including:

Goodwood Road

Recognised for its village atmosphere, the centre of Goodwood Road, between Leader Street and Mitchell Street provides a variety of cafes, restaurants, shops and health and beauty, community and business services. The centre is defined by its distinctive streetscape, diversity of public art and slower vehicle speeds.

To the north and south, Goodwood Road is lined with a range of larger scale retail and services, as well as the Wayville Show Grounds.

King William Road

The recent transformation of King William Road, between Mitchell Street and Arthur Street has re-established it as 'Adelaide's most loved main street'. It supports a range of boutique retail, cafe and dining experiences, in a greener pedestrian streetscape, without the high volume of daily traffic experienced along other main streets.

George / Duthy Streets

The north / south route of George and Duthy Street carries daily commuter traffic into and out of the CBD. The corridor has a number of local corner shop clusters providing popular destinations and services for the surrounding neighbourhoods, as well as passing traffic.

Rugby / Porter Bikeway

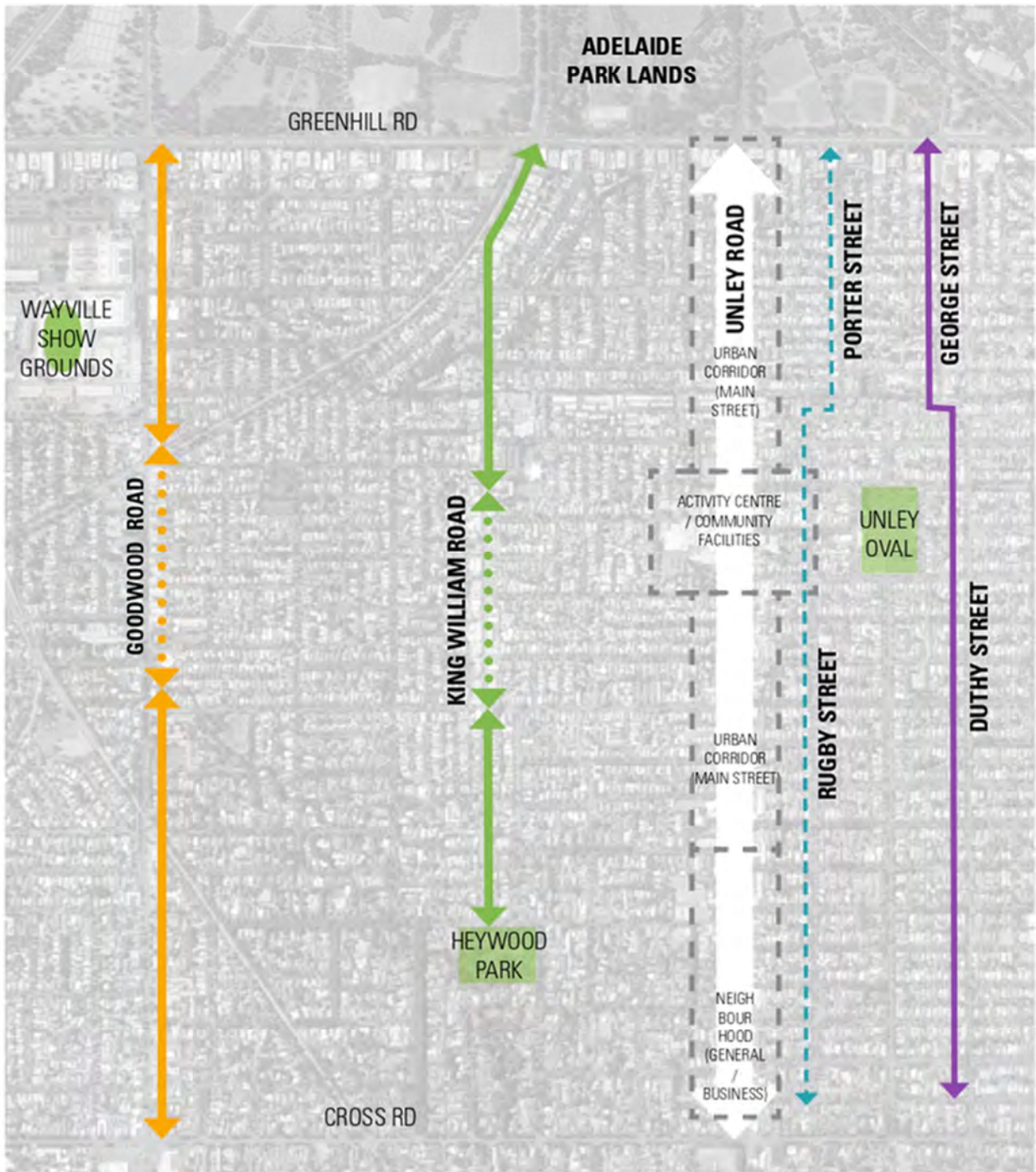
This secondary north / south route through Parkside, Unley and Malvern, provides a quieter and slower speed environment to encourage more people to ride bikes. It is a designated bikeway, carrying 200-400 rider each morning. It is

the recommended alternate to the incomplete bike lanes and higher speeds of Unley Road

Fullarton Road

Fullarton Road is transforming through government investment at key intersections, to better manage the daily arterial traffic volumes into and out of the CBD. The corridor is also changing its form as a result of increased residential uplift along its length.

The established Highgate Village provides a central hub for the needs of the surrounding communities, with smaller corner shops and other commercial facilities dotted along its length.



INTRODUCTION

Existing Conditions

Unley Road is recognised as a key arterial road passing through the City of Unley and carrying high volumes of regional traffic. The street is also recognised for its key features along its length, rather than a co-ordinated streetscape or singular identity.

The Guidelines sought to understand the existing character and conditions of the corridor, to understand what works, what could be improved and what is missing.

EXISTING CONDITIONS

- The opportunity for public life along Unley Road is restricted by the arterial traffic demands (high volume and high speed) along Unley Road and turning movements into/out of the adjacent side streets
- The constrained spaces along the Unley Road corridor limits opportunities for people to freely move along and restricts places to sit, socialize as well as support outdoor dining
- Many businesses, services and tenancies do not have access to extensive off street car parking, and pressure on extended clearways will further restrict ease of access in comparison to other urban centres and precincts
- Existing services and infrastructure above and below ground have historically restricted expansion of traditional tree planting along Unley Road (eastern side)
- Existing public realm provides public with little respite from the noise and heat arising from Unley Road, or incentive to spend time along the street
- Existing public realm is tired and non-descript in its appearance, with supporting infrastructure at capacity and side street undervalued in their contribution to the appeal of the corridor
- Existing land use and built form is considered under-developed and has not been subject to private investment and uplift experience along other designated growth corridors

BUILT CHARACTER

- The built form along Unley road provides a distinctive character of predominantly older properties typical with Unley with brick, stone, masonry with timber window frames. Many older properties have verandahs creating a sense of enclosure to the footpaths
- The historic stretches of narrow single fronted shop fronts along Unley Road provide a finer grain at street level, in contrast with the expanse of roadway.
- The stretch of Unley Road adjacent to the Unley Town Hall is the civic and cultural heart of the city. Its importance is reflected in the quality of the retail and dining offerings and the civic and administration functions provided within the distinctive heritage listed buildings and churches.
- The southern half of the street reflects a more open and detached residential form, that over time has been converted in to commercial offices and other services.
- New higher density built form is starting to establish along Unley Road, marking the next stage of the corridors evolution.
- The junction of Unley Road with Greenhill Road forms a strategic gateway between the City of Adelaide and the City of Unley. The gateway is defined by the character of the Adelaide Park Lands and the connections through to the CBD.
- The street supports a diverse and changeable mix of retail, lifestyle and commercial tenants, suiting a local neighbourhood, as well as wider regional accessibility.

INTRODUCTION

Existing Conditions

PEDESTRIAN AND CYCLE MOVEMENT

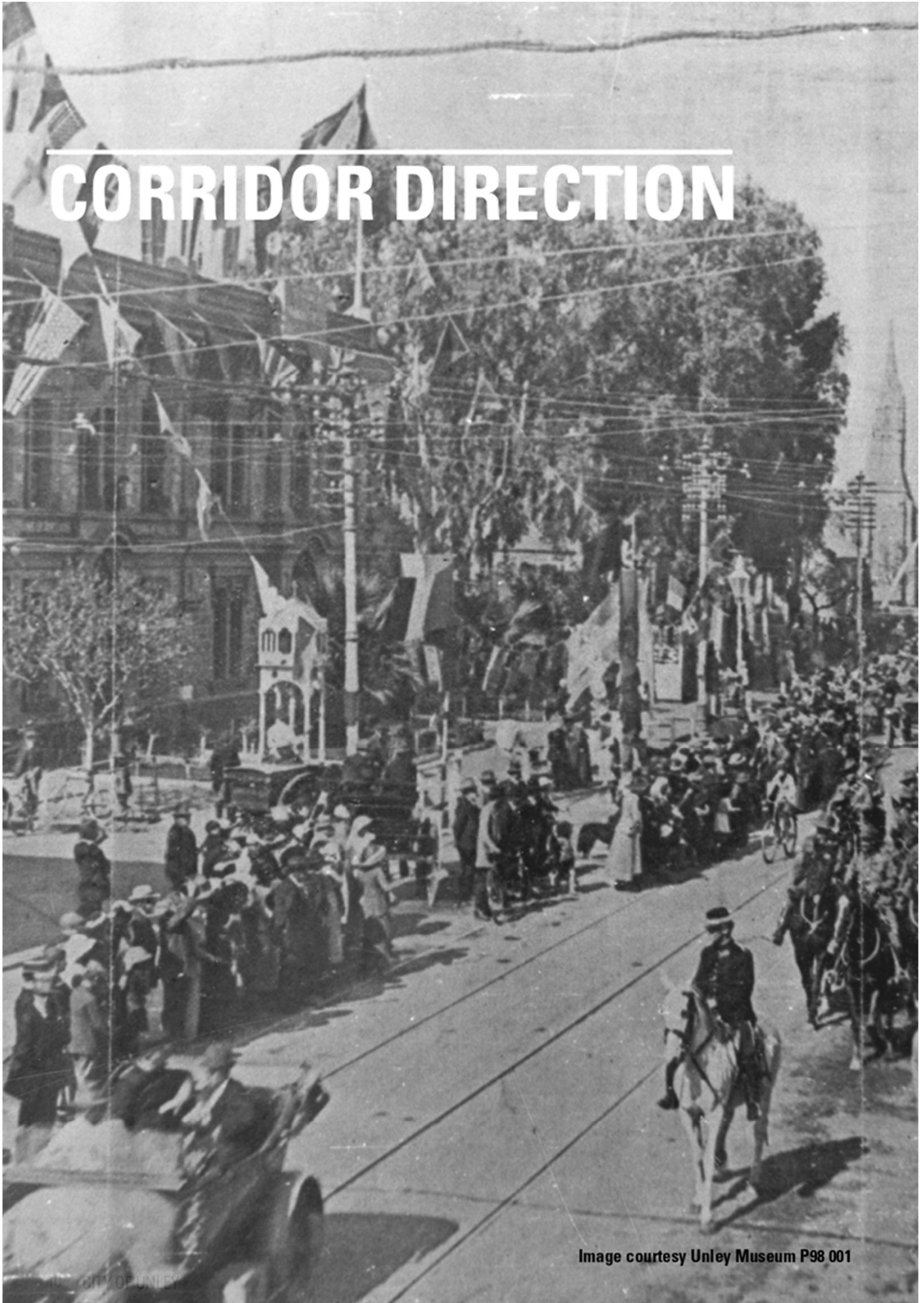
- Footpaths along the northern half of Unley Road are typically narrow and congested with verandahs, signage, light poles, street furniture and changing building levels
- Footpaths along the southern half of Unley Road are typically wider and more open, supported by increased building set backs, however pedestrian are more exposed adjacent the roadway
- Signalised pedestrian crossing opportunities to cross Unley Road are extremely limited with up to 400m between crossings.
- Rugby / Porter Bikeway which runs parallel to Unley Road is the recommended north-south bike route. On-road bike lanes are inconsistent, incomplete and without buffers along Unley Road
- Placement of corner kerb ramps are often out of alignment with the built edge due to the location of large service pits. The ability to access these ramps to safely cross is difficult for the elderly and people with disabilities, as well as gophers, prams and e-scooters.
- Unley Road is connected into Unley's city wide walking and cycling network, as well as providing easy access to a number of schools and open spaces in close proximity, including Heywood Park, the Village Green, Haslop Reserve, Unley Primary School and Walford Anglican School for Girls.
- Side street amenity and connection to Unley Road is under valued

TRANSPORT AND PARKING

- Unley Road is a major arterial road, carrying 35,000 vehicles per day as part of Adelaide road network. The majority of the vehicles are commuter or passenger vehicles, with some heavy vehicles
- Public Transport is encouraged along Unley Road, improving access to Unley Road, as well as alignment with the CBD.
- Clear zones along Unley Road have been established to support daily morning and evening commuter congestion, impacting on availability of on-street parking.
- Onstreet parking in high demand for visitors to Unley Road. At certain sections, onstreet parking can reduce the number of trafficable lane widths along Unley Road, to one each way

GREENING AND OPEN SPACE

- Existing green character of Unley Road is defined by Jacaranda street trees (western side only), glory vines established along existing verandahs, and historic planting of distinctive Washingtonia Palms adjacent to the corridor.
- The alignment of existing below ground infrastructure and limited footpath width has limited more extensive planting being undertaken
- The heart of Unley Road is distinguished by the connection to Soldiers Memorial Gardens, an important community destination for informal and formal gatherings, for reflection as well as community events.
- The increased building setbacks in the southern half of Unley Road, provides valued additional greening within the front gardens and car parks of commercial properties lining the street.



CORRIDOR DIRECTION

Strategic Alignment

The Public Realm Guidelines respond to a range of strategic directions set out within a suite of Council strategies and plans.

The following is a summary of key documents and relevance to the Guidelines.

City of Unley
Community Plan 2033
 A Community of Possibilities



COMMUNITY PLAN 2033

The Community Plan is the Council's leading strategic document and identifies priorities for the City to 2033. The Plan is underpinned by a shared vision for the City, which is 'recognised for its enviable lifestyle, environment, business strength and civic leadership.'

The Plan and Vision is supported by four key goals, including:

- COMMUNITY LIVING
- ENVIRONMENTAL STEWARDSHIP
- ECONOMIC PROSPERITY
- CIVIC LEADERSHIP

The Guidelines will respond to the strategic vision of the Community Plan and promote change along Unley Road that supports the aspirations of the four goals.

PLAN SA: PLANNING AND DESIGN CODE

The Planning and Design Code replaced the City of Unley Development Plan, to direct the long term strategic direction for development along the corridor.

The Code sets out appropriate land uses, density, built form, heights and setbacks for which new development along Unley Road will be assessed.

The Code recognises a number of different land use / planning zones for Unley Road, including:

- URBAN CORRIDOR (Boulevard)
- URBAN CORRIDOR (Main Street)
- SUBURBAN ACTIVITY CENTRE
- COMMUNITY FACILITIES
- GENERAL NEIGHBOURHOOD
- BUSINESS NEIGHBOURHOOD

The different planning zones applied along Unley Road will inform the future development potential and basic urban form which the public realm must respond to.

The Guidelines can be a tool to assist the application of the Planning and Design Code to development along Unley Road.

CORRIDOR DIRECTION

Strategic Alignment

UNLEY CENTRAL PRECINCT PLAN

The Unley Central Precinct Plan established a vision in 2015 for an integrated, sustainable and highly livable and economically viable urban centre and informed the subsequent rezoning of the heart of the corridor.

The report established a cohesive and holistic precinct extending from Culvert Street to Clifton Street and Mornington Road to Cambridge Terrace.

EXISTING CHARACTER

The Plan summarised the existing character of the precinct, and its relationship to the city and the community, as:

Village Character - Authentic village character with heritage buildings, laneways, plazas, pockets of open space, and mature trees

A Number of Shopping Clusters - A number of zones exist within the Precinct divided by the busy main street, making it difficult to cross Unley Rd in an east-west direction

Dissected Village Atmosphere - Unley Road is noisy and difficult to traverse, diluting the village atmosphere

Maze of Car Parks - Carparks dominate the Precinct and create conflicts between pedestrians and cars. Some carparks lack any design or shade from trees

Varying Street Activity - Side streets are an interesting mix of residential and community facilities which reinforce the social and cultural vitality of the community. Unley Road presents as a busy and economically active zone

Internalised Community Facilities - The Council building, Library, Oval buildings, Community Centre and larger shopping centres present blank walls to the street and do not encourage transparency, openness and a transition to outside

Lack of Night Time Activity - The Precinct lacks night life with the majority of restaurants and other night time facilities being outside the precinct

T.C.L

Unley Central Precinct Plan

2015

Taylor



THE VISION FOR THE UNLEY CENTRAL PRECINCT

The Vision for the Unley Central Precinct is to create an integrated, sustainable and highly liveable and economically viable urban centre. A precinct that has well serviced retail and other commercial & community facilities, activated streets, and spaces offering a vibrant and safe environment.

GUIDING PRINCIPLES

The following Guiding Principles of the Precinct Plan are relevant to the development of the Design Guidelines:

Create a pedestrian dominant precinct

- Establish a pedestrian friendly environment with a permeable street network that is well- connected to surrounding activities and building types
- Integrate sustainability principles into urban design
- Provide a diversity of pedestrian connections with inviting plazas, streets, laneways and walkways

Create high quality, socially engaging, human scale public realm with activated and connected edges

- Create a hierarchy of urban open places that respond to diverse needs, contexts and activities. Program spaces to respond to a variety of needs and the time of year

- Provide a 'lattice' of open space and 'pocket parks' particularly in mixed-use developments and along Unley Road
- Create vibrant high quality, medium to high density mixed use / mixed age developments
- Provide a balance of contemporary uses that establish mixed use residential, commercial and employment precincts
- Establish a subdivision-block plan layout to maximise permeability
- Provide a hierarchy of activities throughout the precinct, particularly at street level to create a legible and interesting urban environment
- Encourage 'age in place' by providing age appropriate residential development and community facilities. Create high quality and enlivened streetscapes that connect to adjacent activities and uses

Create high quality and enlivened streetscapes that connect to adjacent activities and uses

- Buildings should create 'human scaled' streetscapes with modulated and vibrant active frontages and elements such as canopies and verandas with well-designed development above
- Architectural expression should be contemporary and befitting Unley's character without mimicking historic building types
- Provide weather protection along frontages

Integrate sustainability principles into urban design

- Promote renewable energy and minimise resource use
- Address the impact of development on the existing stormwater system
- Adopt ecological processes and systems development framework with an urban, rather than suburban character

Prioritise active public transport and alternatives to cars

- Encourage the use of public transport and create well-designed urbane stops and shelters
- Encourage the investigation of a future tram system
- Provide a direct, well connected and clearly articulated cycling network

Quieten Traffic

- Narrow roads, reduce speed limits, treat roadways with surfaces and other elements that encourage a reduction of speed and remove cars where appropriate to maximise quality of the pedestrian and cycling experience
- Quieten Unley Rd to allow for greater and safer connection east-west

The Guidelines will extend the application of the Precinct Plan Vision and Guiding Principles along the length of the corridor, appropriate to local conditions.



CORRIDOR DIRECTION

Strategic Alignment

ECONOMIC DEVELOPMENT GROWTH STRATEGY 2021-25

The Strategy sets out a whole-of-city approach to grow a vibrant and successful local economy, to increase the population and jobs within the City and to support sustainable business growth.

The Strategy advocates for opportunities for Council to attract investment and form strategic partnerships to support vibrant main streets and a growing number of business precincts.

The Guidelines will better support local businesses, attract new businesses as well as build effective partnerships to enable change through future development along the corridor.



UNLEY INTEGRATED TRANSPORT STRATEGY

The City of Unley aspires to promote safe, accessible, sustainable and effective transport systems and people movement across the City. It identifies Unley Road as a Secondary Arterial Road, with a number of key side streets identified as Local Crossing Collector Roads. Greenhill Road and Cross Road are identified as Primary Arterial Roads.

The Guidelines will respond to the strategic aspirations of the Strategy, including improved pedestrian access and safety, public transport and on-street parking, as well as key side street intersections to Unley Road.

Unley Integrated Transport Strategy



WALKING AND CYCLING PLAN

The Plan focuses on initiatives to improve the active transport network across the City and to assist people of all ages and abilities to choose active transport more often.

The Guidelines will respond to the directions of the plan to improve the accessibility of Unley Road for pedestrians and cyclist, recognising the corridor as a destination for movement.



CITY OF UNLEY TREE STRATEGY

The Tree Strategy sets out a long term plan to increase tree canopy cover across the City of Unley by 20% in 2045. It considers ways to better manage and maintain existing tree stock as well as expand and establish new trees across the City.

The Guidelines will promote the retention of existing trees as well as opportunities to increased tree planting within the public and private realm to improve the amenity and performance of the corridor.



THE LIVING CITY - OPEN SPACE STRATEGY

The Open Space Strategy seeks to address the long term challenges facing the increasing demands on the open space network from a growing residential and worker population profile within the City of Unley

The Strategy advocates for quality streetscapes and the importance of places for people, as well as recognises the opportunity to develop partnerships to provide community access to 'shared' spaces on private land.

The Guidelines will promote a quality public realm that is unique for Unley Road, as well as identify opportunities to enable increased places for people, including opportunities to partner with private partnerships.



ASSET MANAGEMENT PLANS

Asset Management Plans document the financial and technical requirements to manage the four key asset classes; Buildings, Open space, Storm water, and Transport.

The Guidelines will inform the future renewal of all assets associated with Unley Road, recognising the role of staged renewal as a key catalyst for sustainable change.



DISABILITY ACCESS AND INCLUSION PLAN

The Plan has been developed to ensure improved access and inclusion for citizens of all ages who are living with disability.

The Guidelines will ensure the design and activation of the public realm will reflect Universal Design Principles to ensure inclusive public and private buildings and spaces along the corridor.



LIVING WELL - PLAN FOR HEALTH AND WELLBEING

Living Well is a key Council document that guides Council's work to maintain and improve the health and wellbeing of our community.

The Guidelines will encourage the use of walking and cycling as regular modes of transport to access Unley Road and provide safe and supportive settings for these activities along its length.





Image courtesy Unley Museum P 001248

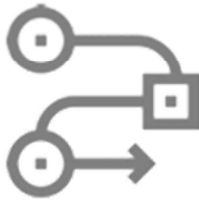
CORRIDOR DIRECTION

CORE OBJECTIVES

In response to the detailed investigation of local conditions, the identified opportunities for change, and alignment across a variety of Council strategic aspirations, the following 6 key objectives have been established to inform the design of Unley Road, as well the means in which to enable change.

These objectives provide the long term strategic directions for the corridor and its revitalisation:

- **IMPROVED ACCESSIBILITY**
- **IMPROVED ACTIVATION**
- **IMPROVED CAPACITY**
- **IMPROVED AMENITY**
- **IMPROVED ADAPTABILITY**
- **IMPROVED ATTRACTION**



IMPROVED ACCESSIBILITY

SAFER CONNECTIONS FOR ALL

The Guidelines will support a public realm for people of all ages and abilities that improves access to Unley Road and the ability to move safely along it.

IMPROVED ACTIVATION

FLEXIBLE PUBLIC REALM TO SUPPORT PUBLIC LIFE

The Guidelines will support the creation of more spaces for people to meet, pause or spend time along Unley Road.

IMPROVED CAPACITY

SERVING THE NEEDS OF THE PRECINCT

The Guidelines will support ease of access to Unley Road, valuing onstreet and offstreet parking, public transport connection and facilities to support increased bike riding.

DESIGN CONSIDERATIONS:

- Realign kerb ramps to improve accessibility and pedestrian safety (in accordance with Australian Standards)
- Increase landing spaces for pedestrians to gather before crossing the road.
- Narrow side street crossing distances
- Slow movement of turning traffic into side streets
- Increase availability of bicycle infrastructure along the road and within the side streets
- Emphasise key east/west crossing routes
- Increase bench seating along Unley Road to provide rest points at regular intervals

DESIGN CONSIDERATIONS:

- Create destinations and interventions for people to linger and spend time enjoying the hospitality and retail destinations along the corridor
- Connect civic and open spaces to the road corridor to invite people to visit and explore
- Improve the transition from the residential streets into the urban corridor
- Consider night time activation and opportunities for concessions, events or performances by providing outdoor power connections and lighting at key civic locations
- Explore opportunities for increased public art elements, including sculptures, murals and digital opportunities to embellish the public realm

DESIGN CONSIDERATIONS:

- Maximise opportunities to increase visitor parking at appropriate side streets
- Structure timed parking in side streets to service the needs of the main street in balance with surrounding residents
- Support rear lot amalgamation to expand off-street visitor and business parking
- Consider Smart Parking with detectors on street feeding to an app based system to show where available parking is located

"Icon made by Pixel perfect from www.flaticon.com"



IMPROVED AMENITY

STRENGTHEN A GREENER CORRIDOR

The Guidelines will support the long-term revitalisation of Unley Road, with a palette which responds to the changing character and development potential of the corridor.



IMPROVED ADAPTABILITY

ENHANCED LOCAL SETTINGS

The Guidelines will inform the long term asset renewal of the public realm and infrastructure associated with Unley Road and its adjacent side streets.



IMPROVED ATTRACTION

INVESTMENT TO SUPPORT PRECINCT NEEDS

The Guidelines will support opportunities for Council to work with local stakeholders to invest and enhance local settings and encourage greater street activation.

DESIGN CONSIDERATIONS:

- Infill tree planting along Unley Road, including utilisation of new planting technology to address complexity of existing below ground services
- Expand vine planting along character verandahs along Unley Road, in partnership with building owners
- Establish sustainable planting beds along Unley Road to offer additional amenity
- Enable opportunities to integrate the 'borrowed landscape' of adjacent private properties to expand tree canopy and greening along Unley Road

DESIGN CONSIDERATIONS:

- Asset renewal will refresh the corridor with a new suite of paving, materials, furniture and plantings
- Co-ordinated renewal will provide opportunities to support greater street activation, amenity and improved access along the street and into shopfront
- Activation of side streets provides opportunities for corner sites to maximise the activation of dual frontages and support greater street life
- Opportunity to partner with building owners or developers to influence early design decisions regarding the integration of the built form which may benefit the quality of the streetscape
- Maximise opportunities to integrate tree and understorey plantings within the renewal

DESIGN CONSIDERATIONS:

- Outdoor dining spaces would require contribution from the adjacent property or business owner in establishment of safe outdoor dining locations, as well as investment in activation of side street facades
- Align with Council's Outdoor Dining Guide to focus on side street activation and pedestrian amenity and comfort
- Maximise opportunities to integrate tree and understorey plantings
- Expand opportunities to amalgamate rear lot parking and vehicle access to service the precinct
- Investigate opportunities for secondary 'shared' public spaces on private land as a result of new development

"Icon made by Pixel perfect from www.flaticon.com"

CORRIDOR DIRECTION Structure Plan

The overall structure plan for Unley Road is presented as an overlay of various Council strategic directions, corridor objectives, land use / character zones, destinations and link and place assessment.

The Structure Plan sets out the different roles for the public realm along the corridor, in support of a co-ordinated corridor approach.

It is intended to set an overall direction for the corridor, with local responses to be explored through the detail of the guidelines and the requirements of individual locations over time.



PLANNING AND LAND USE

URBAN CORRIDOR (Boulevard /Main Street)

Create a vibrant urban environment which support a higher density mix of new residential, commercial, retail and hospitality uses. High quality buildings and public realm are sought which provide:

- visually interesting, highly transparent and varied shop fronts and building entries
- continuity of verandahs, awnings or canopies
- appealing pedestrian links to shops and businesses set behind the street frontage and access to car parking areas at the rear or underneath buildings
- ground floor levels match public footpath levels to provide for level access and direct interaction to the public realm
- restricted and consolidated vehicle access points, primarily from secondary road frontages, and utilising rear access lanes

SUBURBAN ACTIVITY CENTRE / COMMUNITY FACILITY

Create a distinctive civic precinct with quality settings for people and street activation. Complement the existing heritage built form with new buildings and public realm that provide:

- setbacks to provide room for pedestrian activation
- retail developments, including specialty shops and cafes with narrow frontages that promote greater pedestrian activity and variety
- above ground level, business uses such as offices, consulting rooms, gyms and other commercial land uses, as well as residential uses
- new vehicle access points from Unley Road is not desired
- consolidated, shared and screened parking from the street or public spaces

GENERAL / BUSINESS NEIGHBOURHOOD

Enhance the southern character of Unley Road with opportunities for new small-scale office and consulting room development as well as specialty goods outlets, and medium density residential development which complements the lower density scale and more open appearance of existing built form by:

- providing building set-backs from Unley Road, typical of existing development in the zone,
- maximise opportunities for substantial landscaping (including tree planting) within the setback
- locating car parking to the rear of developments, or screened with walls and landscaping

STREET TYPOLOGIES

URBAN CORRIDOR

Create a contemporary urban streetscape that supports greater street activation, pedestrian movement and improved amenity

CIVIC HEART

Create a high quality pedestrian environment which highlights the civic heart of Unley, fosters public life and strengthens connection to range of community services

URBAN NEIGHBOURHOOD

Create a new public realm which is complementary to the Urban and Civic streetscape character, but reflects the more open, less intensive and smaller scale streetscape

STREETScape ACTIVATION

Opportunity to create expanded public realm into the side streets to support adjacent land use(s). Review on street parking demand, infrastructure and stakeholder engagement to inform extent of change

STREETScape ACCESSIBILITY

Opportunity to improve pedestrian connectivity with Unley Road, along and across side streets. Review LATM requirements, infrastructure and stakeholder engagement to inform extent of change

STREETScape CAPACITY

Opportunity to improve side street parking capacity adjacent to Unley Road. Review LATM requirements, infrastructure and stakeholder engagement to inform extent of change

STREETScape ENHANCEMENTS

Enhance key spaces along Unley Road with additional design consideration to create improved places to gather, connection or to increase the identity of the street

STREETScape FEATURES

EXISTING TREES

INFILL TREE PLANTING INVESTIGATIONS

Investigate alternate tree pit design to enable installation of additional trees along Unley Road in close proximity to existing sub-surface infrastructure
Indicative placement shown only

BORROWED LANDSCAPES

Investigate opportunities to partner with land owners to establish additional tree planting on private land (car park) adjacent to Unley Road or within rear lot car parks.

OPEN SPACE

Facilitate connections, access and linkages to key open spaces and recreational assets along the corridor, and their contribution to the appeal of the corridor

SIGNALISED INTERSECTION

PEDESTRIAN CROSSING

Reinforce importance of existing pedestrian crossing locations as safe places to gather along Unley Road with improved public realm, seating, greening and way-finding

IDENTIFIED CYCLE ROUTE

Value connections into citywide networks with improved public realm, including end of trip bicycle facilities, way-finding and safe crossings

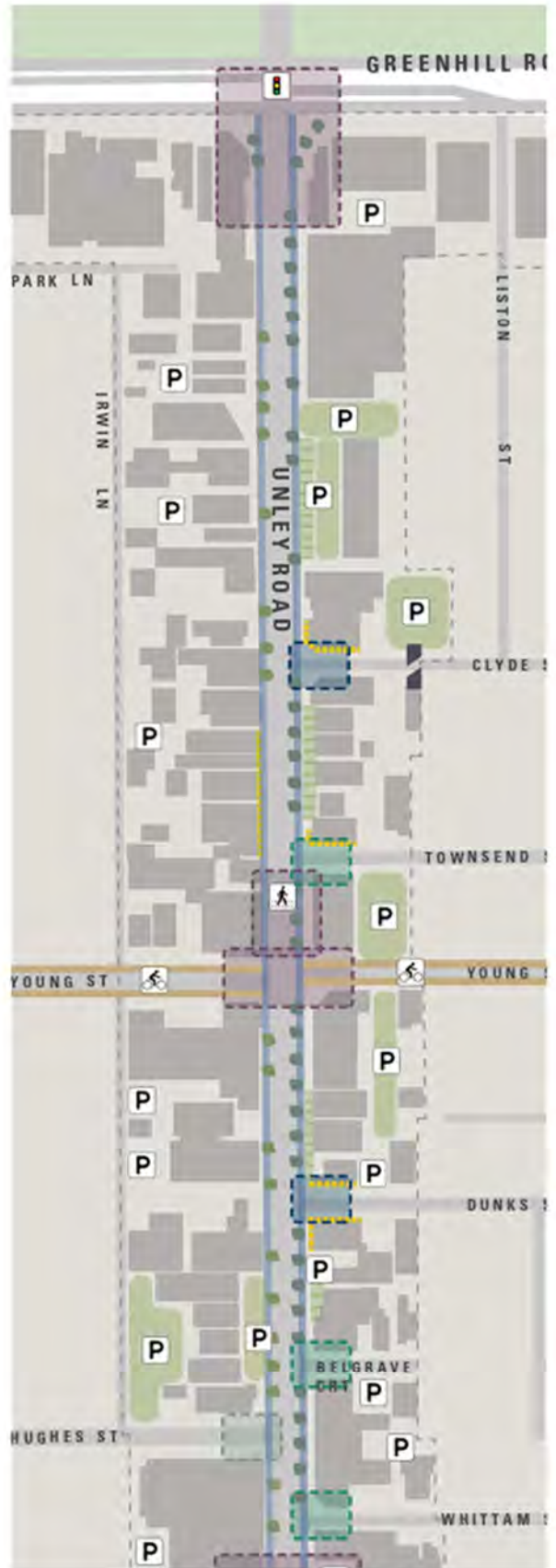
OPEN SPACE LINK

Reinforce connections to surrounding open spaces with improved public realm, way-finding and safe connections

CORRIDOR DIRECTION Structure Plan

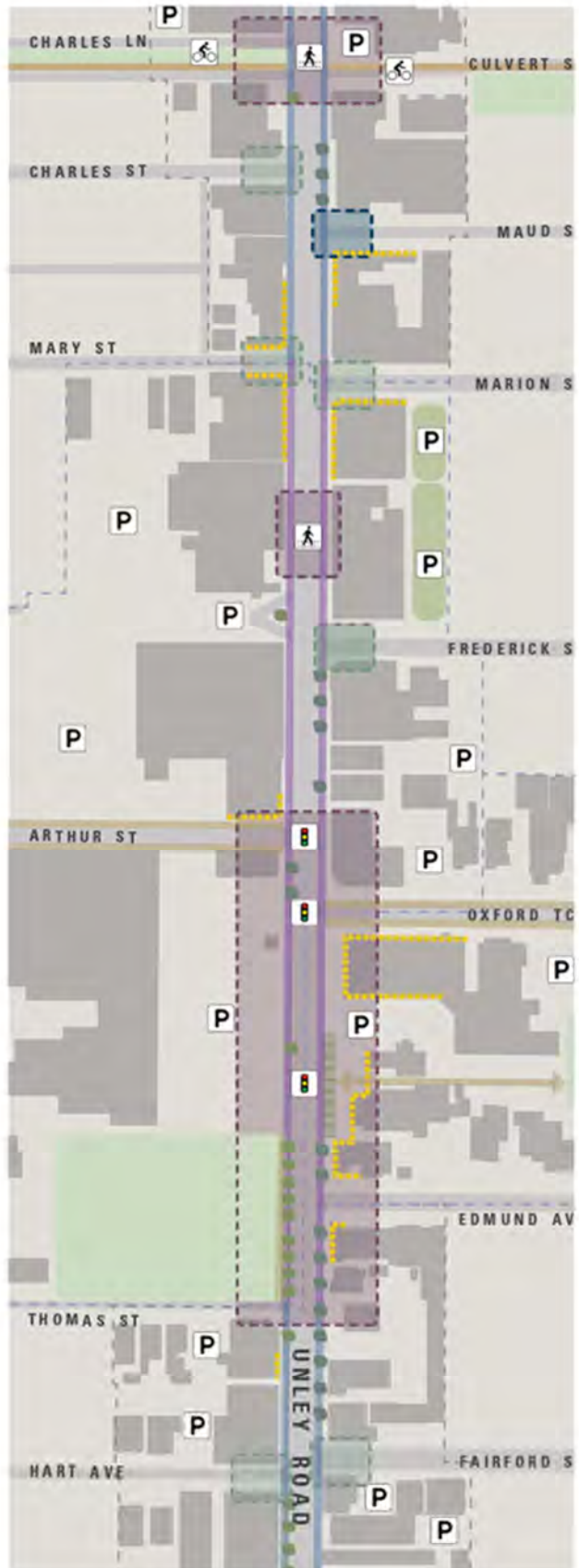
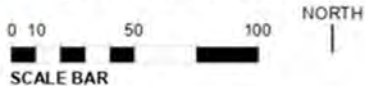
LEGEND

- Existing Built Form
- Existing Open SPace
- Feature Buidling Facade
- State Heritage Buidling
- Local Heritage Buidling
- Signalised Pedestrian Crossing
- Signalised Intersection
- Off-street Car Park
- Existing Road Closure
- Identified Bike Route
- Open Space Link
- Urban Corridor Streetscape
- Civic Heart Streetscape
- Urban Neighbourhood Streetscape
- Streetscape Enhancement
- Streetscape Activation
- Streetscape Accessibility
- Streetscape Capacity
- Existing Street Trees
- Infill Tree Planting (Invesitigation)
- Borrowed Landscape (Front Gardens)
- Borrowed Landscape (Car Parks)



LEGEND

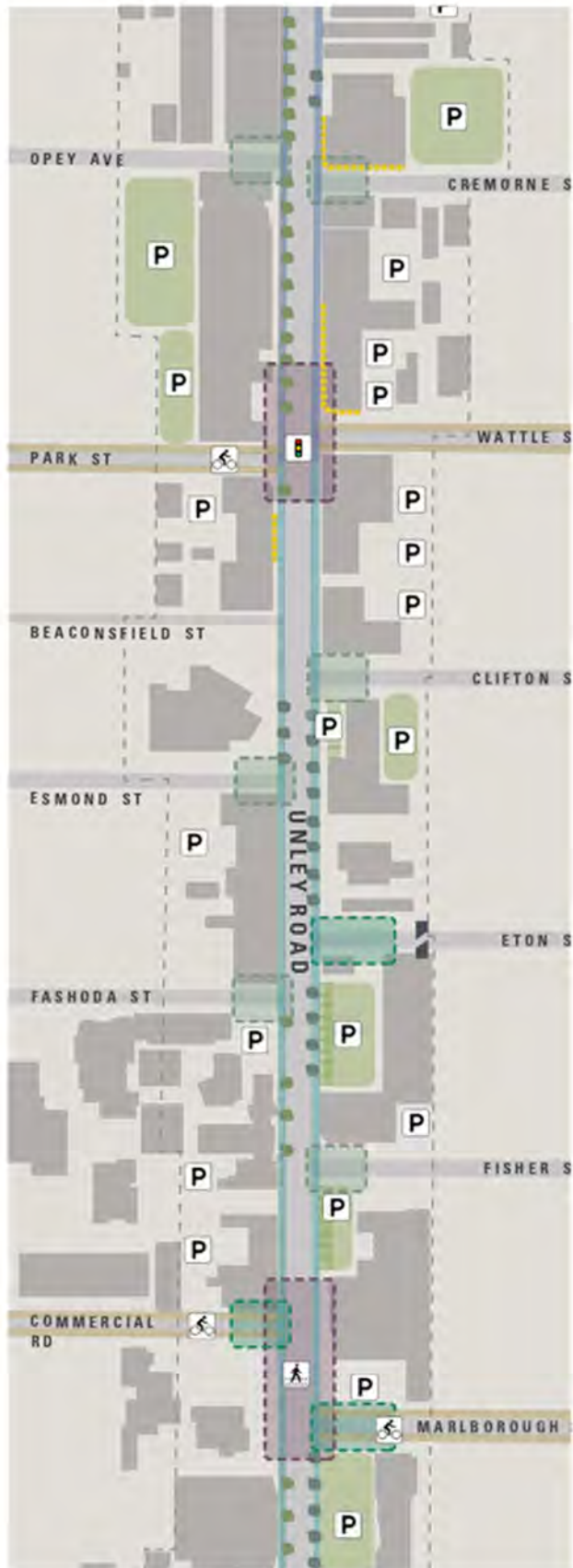
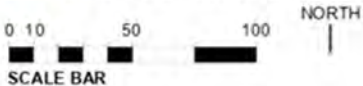
-  Existing Built Form
-  Existing Open Space
-  Feature Building Facade
-  State Heritage Building
-  Local Heritage Building
-  Signalised Pedestrian Crossing
-  Signalised Intersection
-  Off-street Car Park
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CORRIDOR DIRECTION Structure Plan

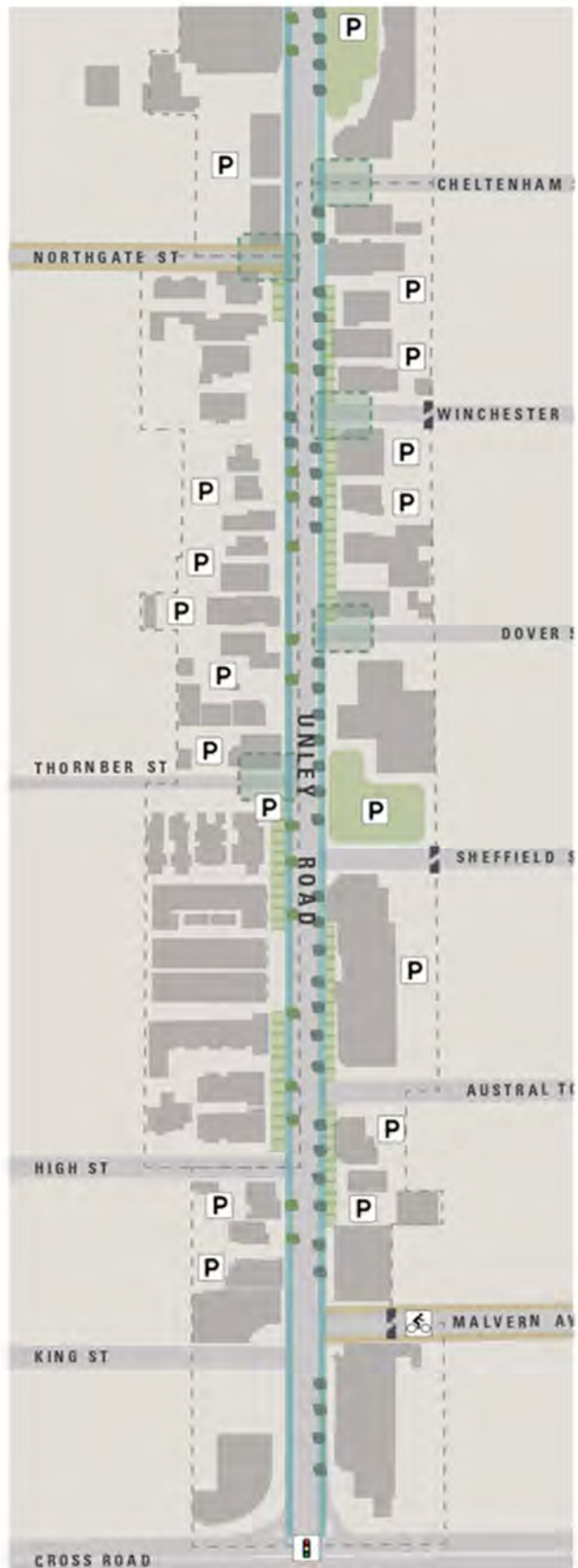
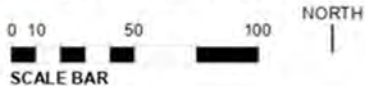
LEGEND

-  Existing Built Form
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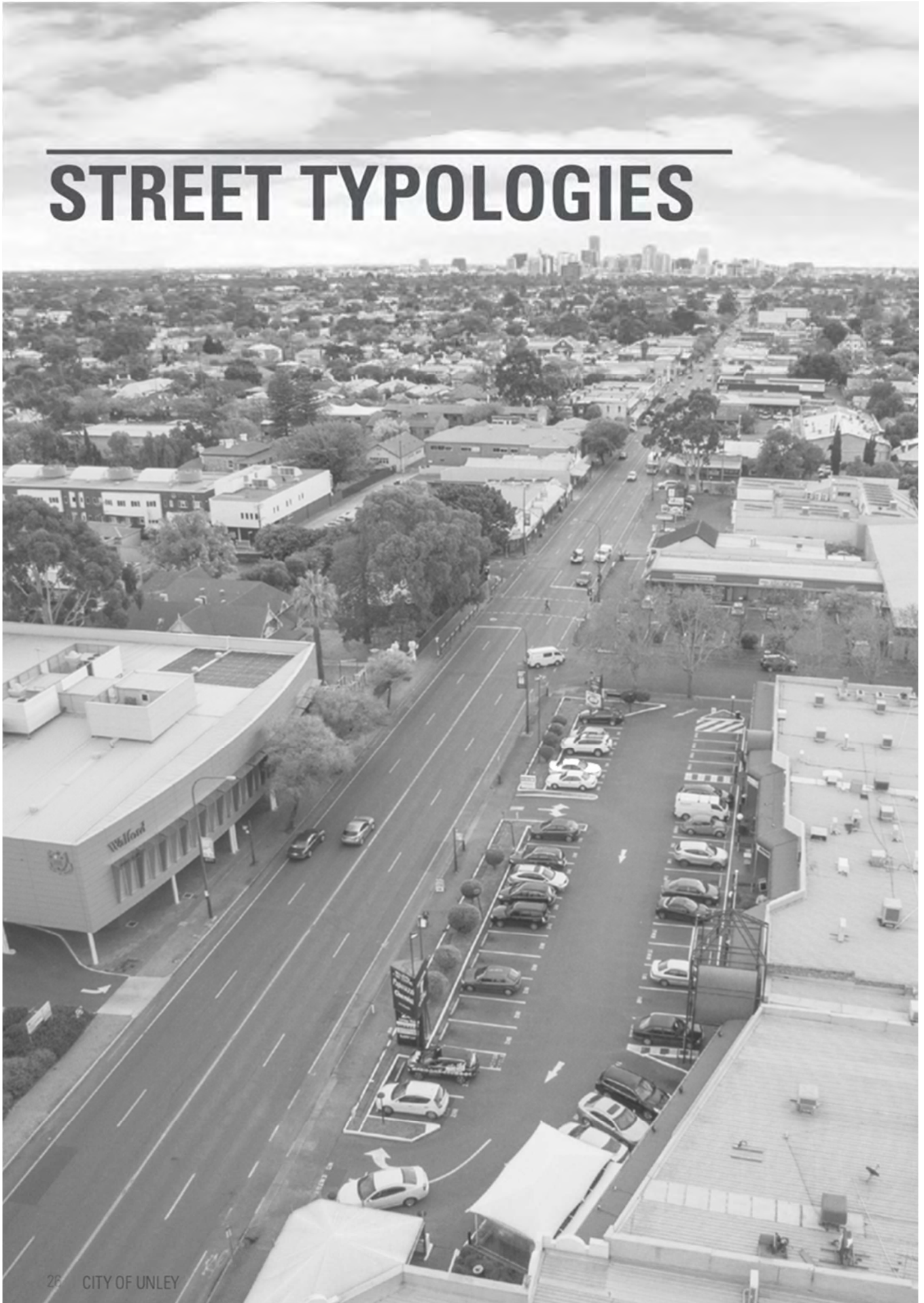


LEGEND

-  Existing Built Form
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-  Borrowed Landscape (Car Parks)



STREET TYPOLOGIES



STREET TYPOLOGIES DESIGN DIRECTION

From the understanding of the existing conditions, the strategic directions and guiding principles, the following design typologies have been developed to enable change along Unley Road.

MAIN STREET TYPOLOGIES

The design guidelines have been structured to respond to the three character zones of Urban Corridor, Civic Heart and Urban Neighbourhood and the long term land-use planning for the corridor.

Each zone reflects the expected level of activation, built form (proposed) and the surrounding character and context.

Urban Corridor

Create a contemporary urban streetscape that responds to changing mix of street activation and supports greater pedestrian movement and amenity in response to increased apartment living.

Provide a public realm that is adaptable to contemporary built form, as well as complementary to the traditional shopfronts along the street.

Civic Heart

Create a high quality pedestrian environment which fosters civic life and strengthens community connection to services and amenities.

Provide a public realm that compliments the character of the existing civic buildings, as well as encourages new built form to reinforce the heart of Unley Road.

Urban Neighbourhood

Create a new public realm which highlights feature materials of the local character of the buildings lining the street, and values the potential of the 'borrowed landscape' as a result of increased setback.

Maximise opportunities for increased greening, whilst carefully managing accessibility into adjacent residential neighbourhoods.

SIDE STREET TYPOLOGIES

Due to the constrained nature of the Unley Road footpath and its high speed / high traffic frontage, the greatest scope for change largely exists in side streets.

These environments have more space, less noise and fewer inground services that enable opportunities for reconfiguration and enhancement that provide benefits to the Unley Road corridor.

These interventions reflect the aspirations of the corridor drivers as follows:

Type 1: Increased Activation

Create additional people oriented spaces for public meeting spaces, as well as outdoor dining or other economic activities

Type 2: Increased Accessibility

Modify side street intersections to reduce crossing distance and improve pedestrian safety and accessibility between blocks and slow traffic turning into neighbourhood streets.

Type 3: Increased Capacity

In a limited number of existing wider streets, consider alternate parking arrangement to increase onstreet parking

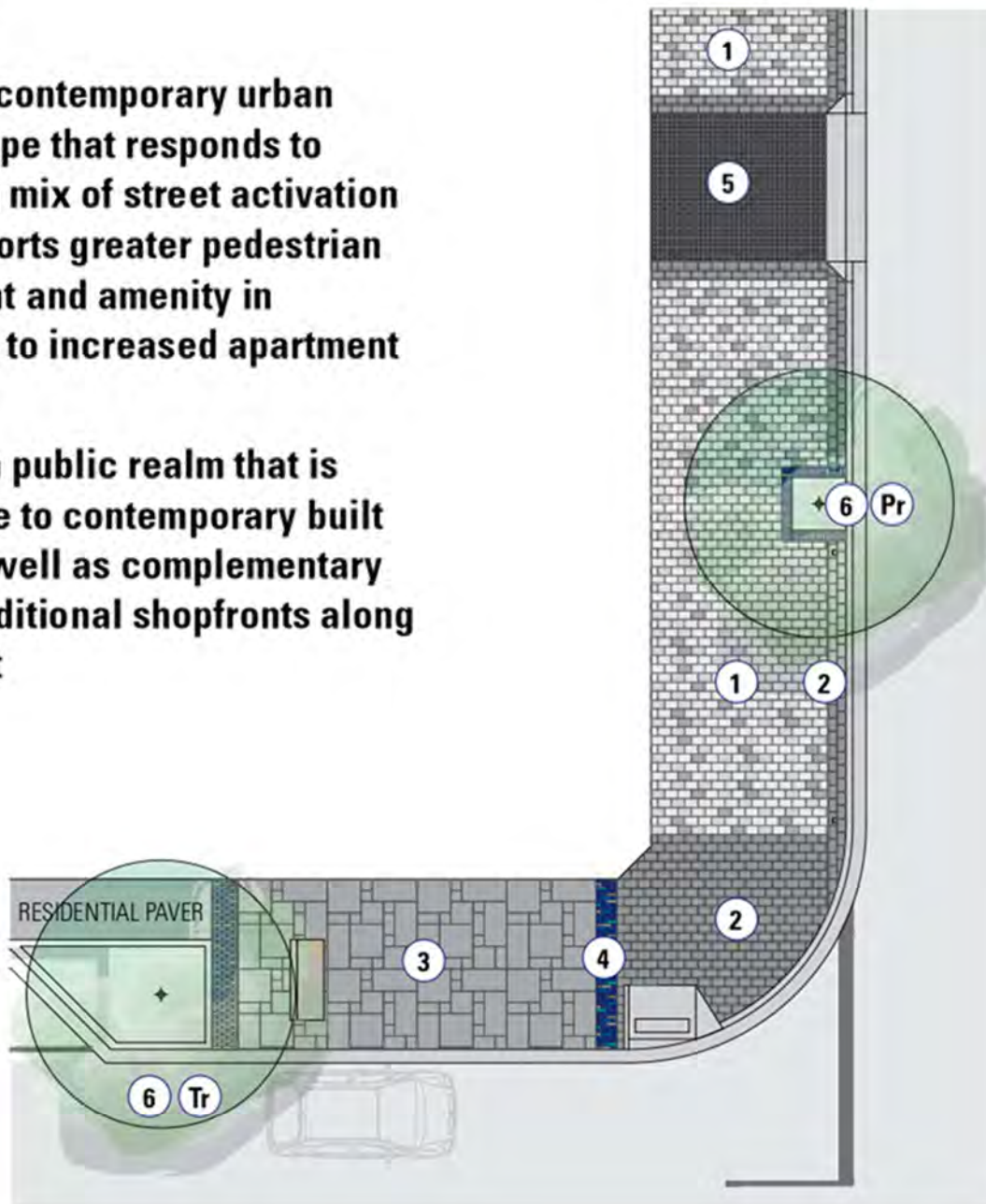
STREET TYPOLOGIES

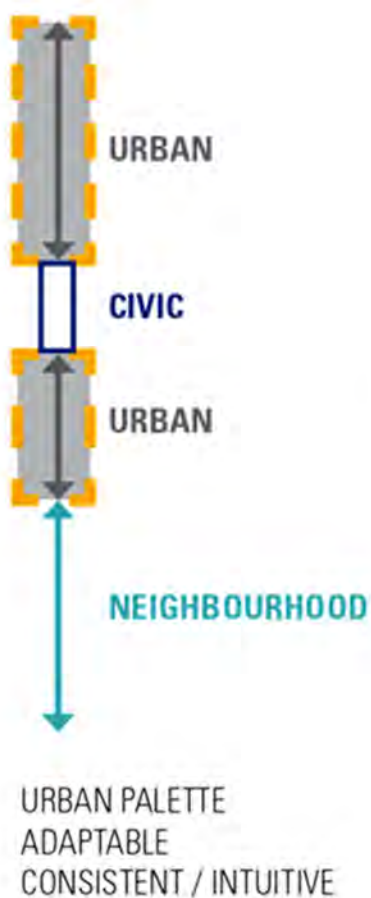
MAIN STREET: URBAN CORRIDOR

INTENT:

Create a contemporary urban streetscape that responds to changing mix of street activation and supports greater pedestrian movement and amenity in response to increased apartment living

Provide a public realm that is adaptable to contemporary built form, as well as complementary to the traditional shopfronts along the street





- 1 FOOTPATH**
Maintain a clear path of travel along the building line with signage and street furniture placed towards back of kerb. Provide visual interest with subtle changes in colour and finish.
- 2 HEADER COURSE / LANDING**
A defined edge strip and landings with contrasting colour to visually guide pedestrians along the street and highlight key junctions and crossing points.
- 3 ACTIVATED SPACE**
Where space allows, consider opportunities to expand the public realm in connecting side streets, utilising elements of the palette to integrate change, including addition street furniture
- 4 FEATURE BAND**
Banding of feature paving to provide added colour and interest along the streetscape. Feature banding to provide reinterpretation of the Unley Road Blue signature colour
- 5 DRIVEWAY CROSSOVER**
Driveway crossovers to be consolidated and minimised along Unley Road. Pavement design to accommodate vehicle access requirements
- 6 STREET TREES**
Regular spaced trees to be planted in a linear tree trench, where space is available to suit existing below ground services.

Tree and lower level planting to avoid impacting on sight lines of turning vehicles, including from rear driveways.

 - Pr** Primary species to Unley Road
Jacaranda mimosifolia
 - Tr** Threshold species to side street. Select size and form based on available space and clearance from vehicle movement.
See list

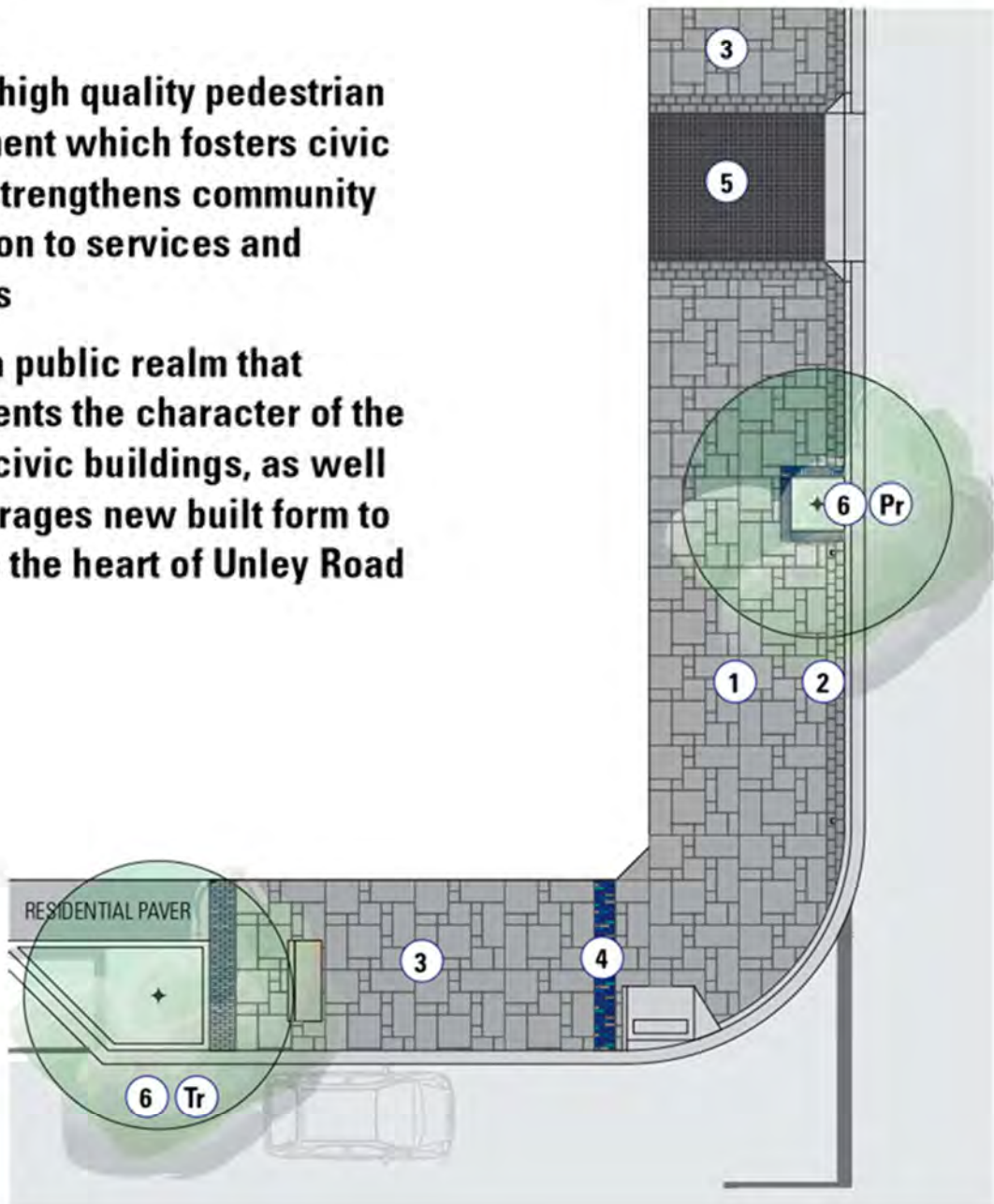
STREET TYPOLOGIES

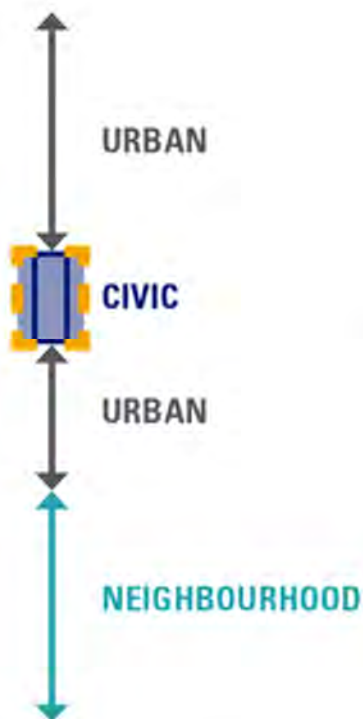
MAIN STREET: CIVIC

INTENT

Create a high quality pedestrian environment which fosters civic life and strengthens community connection to services and amenities

Provide a public realm that compliments the character of the existing civic buildings, as well as encourages new built form to reinforce the heart of Unley Road





CIVIC PALETTE
HIGHER QUALITY
LINK AND CONNECT

- 1 FOOTPATH**
Promote a clear and legible journey along footpaths connecting into laneways and civic spaces with the random ashlar paving pattern
- 2 HEADER COURSE / LANDING**
A defined edge strip and landings with contrasting colour to visually guide pedestrians along the street and highlight key junctions and crossing points.
- 3 ACTIVATED SPACE**
Where space allows, consider opportunities to expand the public realm in connecting side streets, utilising elements of the palette to integrate change, including addition street furniture
- 4 FEATURE BAND**
Banding of feature paving to provide added colour and interest along the streetscape. Feature banding to provide reinterpretation of the Unley Road Blue signature colour
- 5 DRIVEWAY CROSSOVER**
Driveway crossovers to be consolidated and minimised along Unley Road. Pavement design to accommodate vehicle access requirements
- 6 STREET TREES**
Regular spaced trees to be planted in a linear tree trench, where space is available to suit existing below ground services.

Tree and lower level planting to avoid impacting on sight lines of turning vehicles, including from rear driveways.

 - Pr** Primary species to Unley Road
Jacaranda mimosifolia
 - Tr** Threshold species to side street. Select size and form based on available space and clearance from vehicle movement.
See list

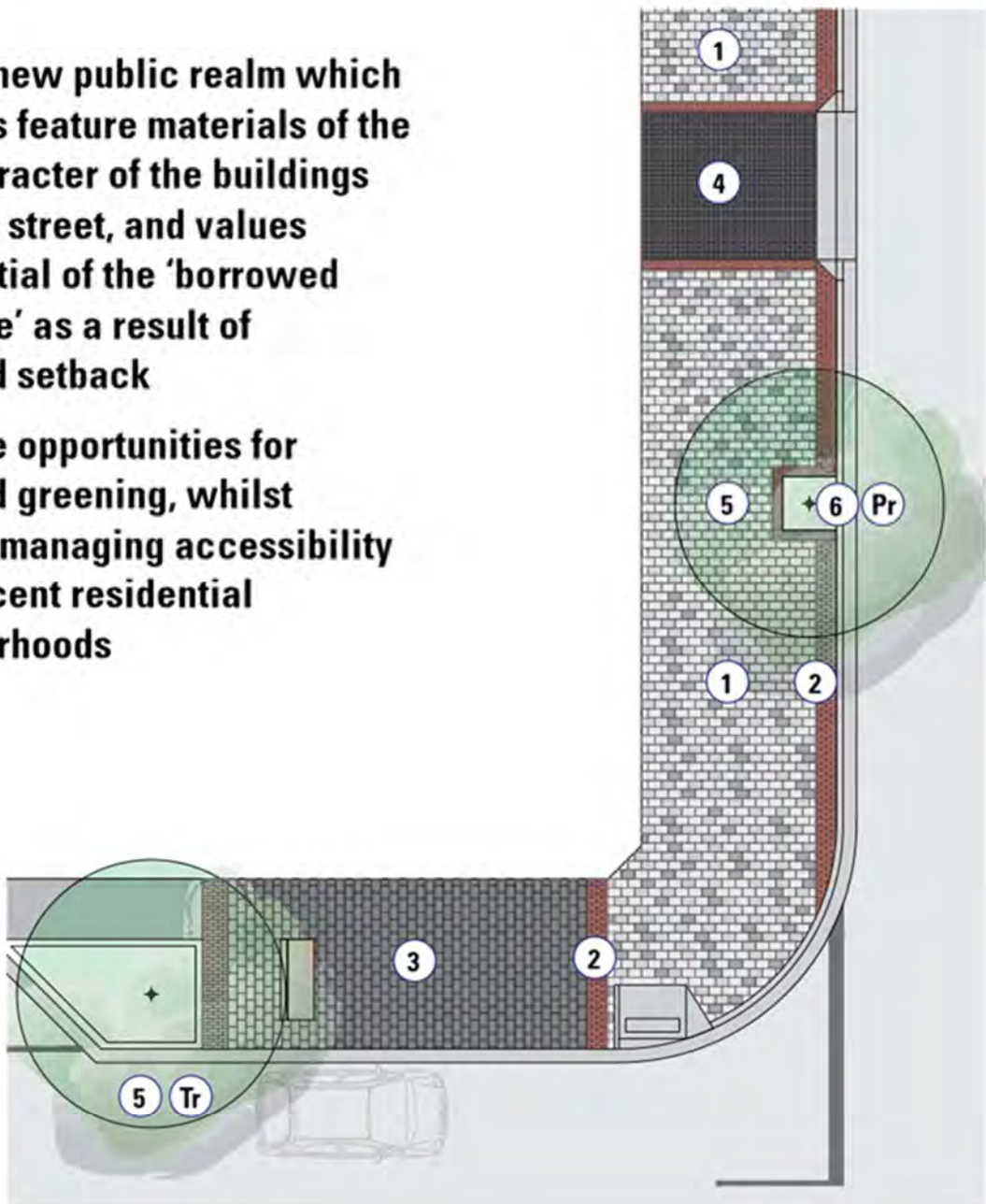
STREET TYPOLOGIES

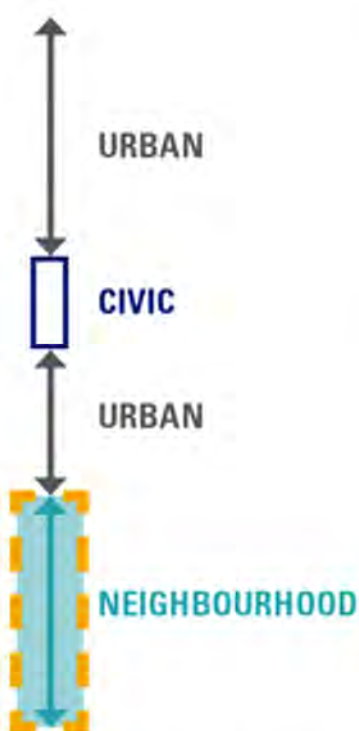
MAIN STREET: RESIDENTIAL

INTENT

Create a new public realm which highlights feature materials of the local character of the buildings lining the street, and values the potential of the 'borrowed landscape' as a result of increased setback

Maximise opportunities for increased greening, whilst carefully managing accessibility into adjacent residential neighbourhoods





RESIDENTIAL TRANSITION
WARMTH / TACTILITY
RESPECT CHARACTER HOUSING

- 1 FOOTPATH**
Promote a clear and legible journey along footpaths connecting into laneways and civic spaces with the random ashlar paving pattern
- 2 HEADER COURSE / FEATURE**
A defined edge strip with contrasting colour to visually guide pedestrians along the street and highlight key junctions and crossing points
- 3 ACTIVATED SPACE**
Where space allows, consider opportunities to expand the public realm in connecting side streets, utilising elements of the palette to integrate change, including addition street furniture
- 4 DRIVEWAY CROSSOVER**
Driveway crossovers to be consolidated and minimised along Unley Road. Pavement design to accommodate vehicle access requirements

- 5 STREET TREES**
Regular spaced trees to be planted in a continuous tree trench, to suit existing below ground services and available space.

Tree and lower level planting to avoid impacting on sight lines of turning vehicles, including from rear driveways. Plant largest tree possible based on space available and clearance from vehicular movement. Consider consistency with existing adjacent species.
- Pr** Primary species to Unley Road
Jacaranda mimosifolia
- Tr** Threshold species to side street. Select size and form based on available space and clearance from vehicle movement.
See list

STREET TYPOLOGIES

SIDE STREET TYPE 1:

ACTIVATION

**SCENARIO A - SINGLE KERB
EXPANSION**

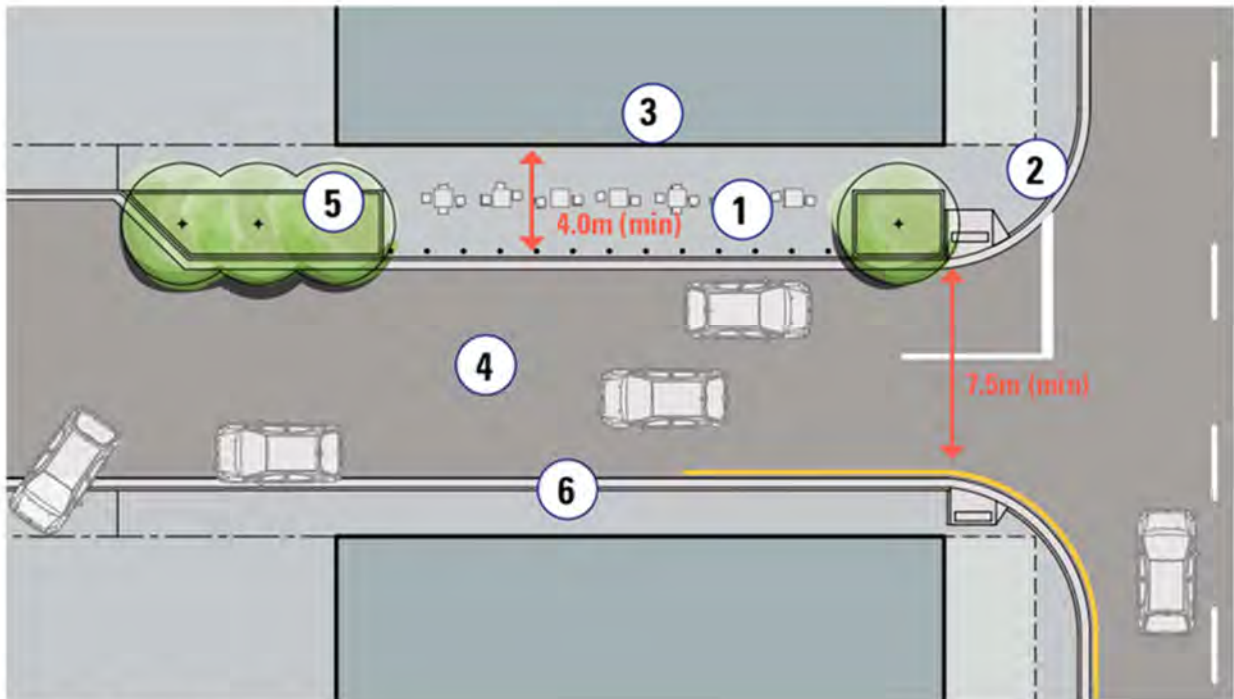
INTENT:

For existing or new businesses, a kerb expansion may provide additional space to accommodate for outdoor dining, display of goods or improved streetscape amenity

Reconstruction should have limited effect on local street conditions

PUBLIC REALM OUTCOMES:

- Improved Accessibility
- Improved Activation
- Improved Capacity
- Improved Amenity
- Improved Adaptability
- Improved Attraction



DESIGN DIRECTION

- 1 KERB EXPANSION**
 Minimum outdoor dining location of 4.0m, to accommodate for 1500mm wide bollard zone, 1000mm wide dining zone and 1500mm wide footpath

Outdoor dining suitability and spacing in accordance with City of Unley Footpath Trading Guidelines and risk assessment to be undertaken by applicant
- 2 EXPANDED CORNERS**
 Expanded street corners and access ramps to improve pedestrian accessibility and way finding.

Changes to service pits and storm water should be in accordance with service authority requirements
- 3 BUILT FORM**
 Built form changes encouraged to support activation of expanded streetscape
- 4 VEHICLE MOVEMENT**
 Length of extension to minimise loss of on-street parking, maintain driveway access and ensure safe 2-way vehicle movement

Changes to local streetscape conditions must be compatible with local street function / conditions and the strategic / network role of the street

6.5m wide intersection opening may be considered in locations with lower traffic volumes (case by case basis)
- 5 TREE PLANTING & FURNITURE**
 Kerb extension to incorporate additional tree planting and street furniture opportunities
- 6 ON-STREET PARKING**
 On-street parking arrangement to be in accordance with AS 2890 and DIT standards
 Change to public realm should not result in loss of on-street parking capacity on opposite side

STREET TYPOLOGIES

SIDE STREET TYPE 1:

ACTIVATION

SCENARIO B - DOUBLE
KERB EXPANSION

INTENT:

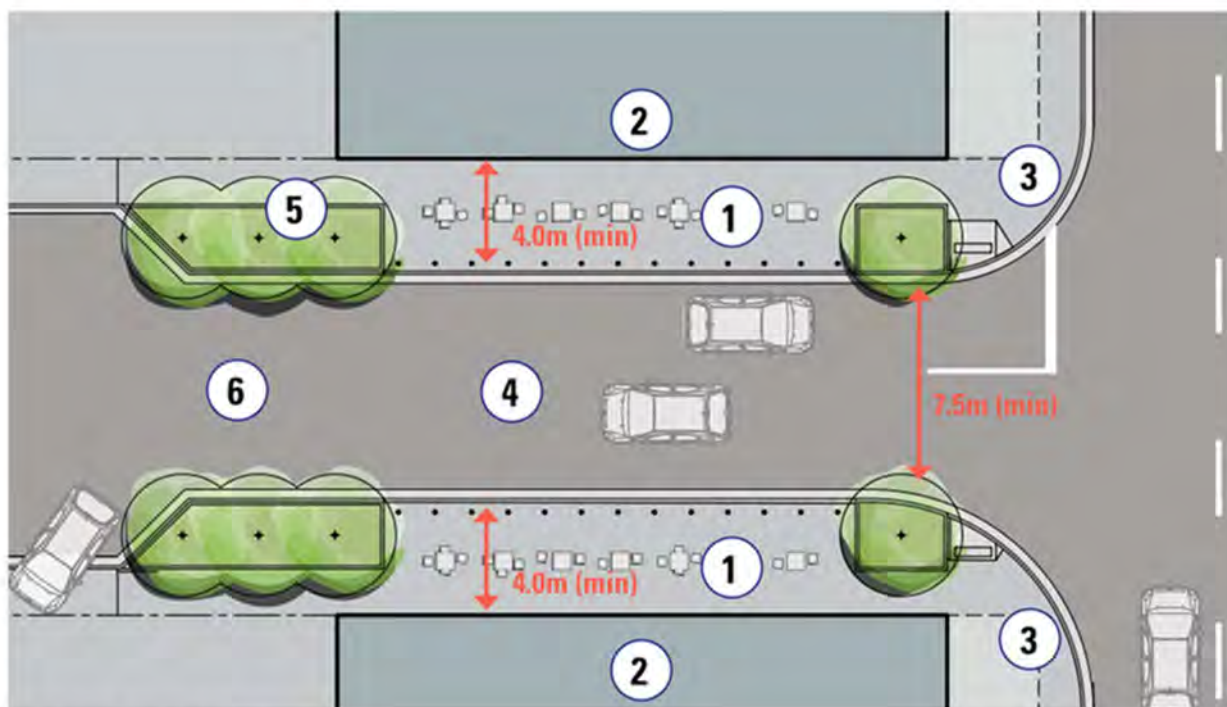
Double kerb expansions may provide additional space to accommodate for outdoor dining, display of goods or improved streetscape amenity

Reconstruction may result from co-ordination between existing or new businesses, asset renewal or change to local streetscape as a result of development changes

Local condition to be assessed to understand demand for onstreet parking and impact of proposed change

PUBLIC REALM OUTCOMES:

- Improved Accessibility
- Improved Activation
- Improved Capacity
- Improved Amenity
- Improved Adaptability
- Improved Attraction



DESIGN DIRECTION

1 KERB EXPANSION
 Minimum outdoor dining location of 4.0m, to accommodate for 1500mm wide bollard zone, 1000mm wide dining zone and 1500mm wide footpath

Outdoor dining suitability and spacing in accordance with City of Unley Footpath Trading Guidelines and risk assessment to be undertaken by applicant

2 EXPANDED CORNERS
 Expanded street corners and access ramps to improve pedestrian accessibility and way finding.

Changes to service pits and storm water should be in accordance with service authority requirements

3 BUILT FORM
 Built form changes encouraged to support activation of expanded streetscape

4 VEHICLE MOVEMENT
 Length of extension to minimise loss of on-street parking, maintain driveway access and ensure safe 2-way vehicle movement

Changes to local streetscape conditions must be compatible with local street function / conditions and the strategic / network role of the street
 6.5m wide intersection opening may be considered in locations with lower traffic volumes (case by case basis)

5 TREE PLANTING & FURNITURE
 Kerb extension to incorporate additional tree planting and street furniture opportunities

6 PLATEAU
 In strategic locations, option to raise pavement to create a flush plateau to slow vehicular movement and create a seamless pedestrian connection could be considered. Feasibility of raised crossing is subject to drainage investigations, local area traffic analysis and additional budget requirement

STREET TYPOLOGIES

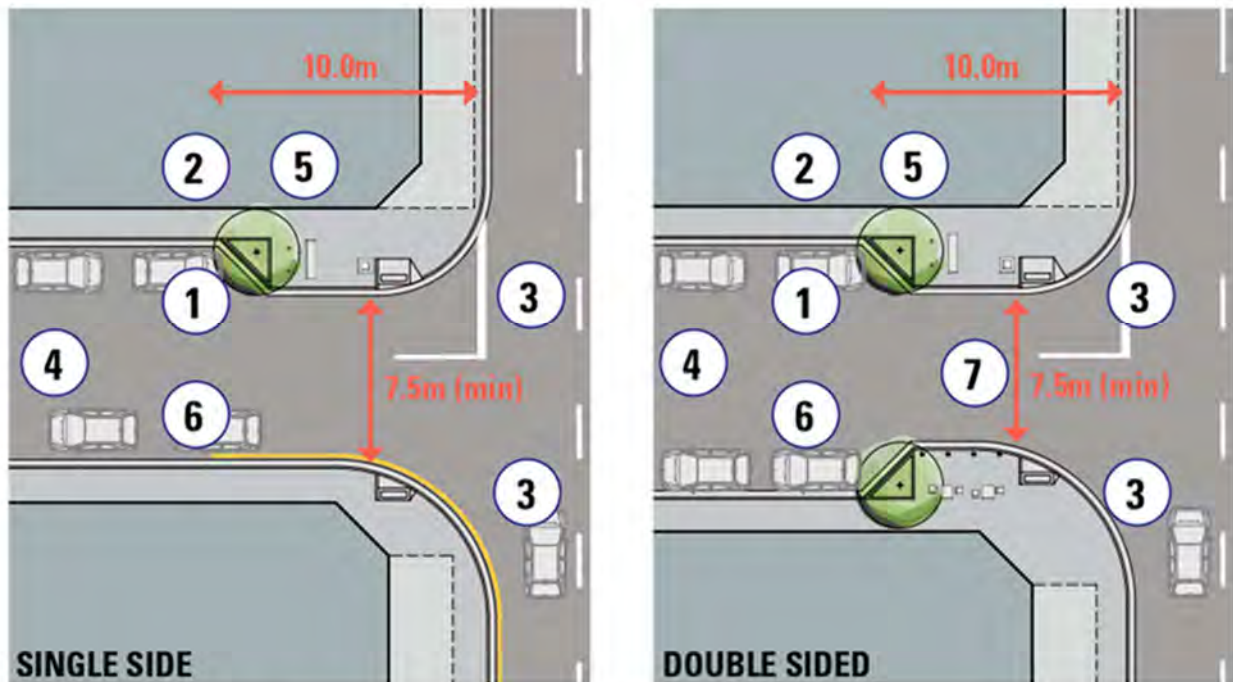
TYPE 2: ACCESSIBILITY
SCENARIO A - CORNER
PROTUBERANCES

INTENT:

In popular pedestrian settings, or high volume intersections, corner protuberances may assist in providing safer side street crossings for people walking along Unley Road, as well as provide small opportunities to improve streetscape amenity, without loss of on-street parking

PUBLIC REALM OUTCOMES:

- Improved Accessibility
- Improved Activation
- Improved Capacity
- Improved Amenity
- Improved Adaptability
- Improved Attraction



DESIGN DIRECTION

- 1 KERB EXPANSION**
 Typical width of kerb expansion to be up to the equivalent to on-street parking width

 The intent of the expansion is not for the purpose of outdoor dining
- 2 EXPANDED CORNERS**
 Expanded street corners and access ramps to improve pedestrian accessibility and way finding.

 Changes to service pits and storm water should be in accordance with service authority requirements
- 3 BUILT FORM**
 Built form changes encouraged to support activation of expanded streetscape
- 4 VEHICLE MOVEMENT**
 Length of extension to minimise loss of on-street parking, maintain driveway access and ensure safe 2-way vehicle movement

 Changes to local streetscape conditions must be compatible with local street function / conditions and the strategic / network role of the street

 6.5m wide intersection opening may be considered in locations with lower traffic volumes (case by case basis)
- 5 TREE PLANTING & FURNITURE**
 Kerb extension to incorporate additional tree planting and street furniture opportunities
- 6 ON STREET PARKING**
 On-street parking arrangement to be in accordance with AS 2890 and DIT standards

 Change to public realm should not result in loss of on street parking capacity on opposite side
- 7 CONTINUOUS FOOTPATH**
 In strategic locations, option to raise pavement to create a flush plateau to slow vehicular movement and create a seamless pedestrian connection could be considered.

 Feasibility of raised crossing is subject to drainage investigations, local area traffic analysis and additional budget requirement

STREET TYPOLOGIES

TYPE 2: ACCESSIBILITY

SCENARIO B & C - MEDIAN CROSSING

INTENT:

In wider side streets, with higher volumes of turning vehicles, central pedestrian refuges may assist in providing safe side street crossings for people walking along Unley Road, without loss of on-street parking.

Where space allows, opportunities for extended median to introduce additional trees along the side streets should be considered, subject to services and existing parking demand

PUBLIC REALM OUTCOMES:

- Improved Accessibility
- Improved Activation
- Improved Capacity
- Improved Amenity
- Improved Adaptability
- Improved Attraction

DESIGN DIRECTION

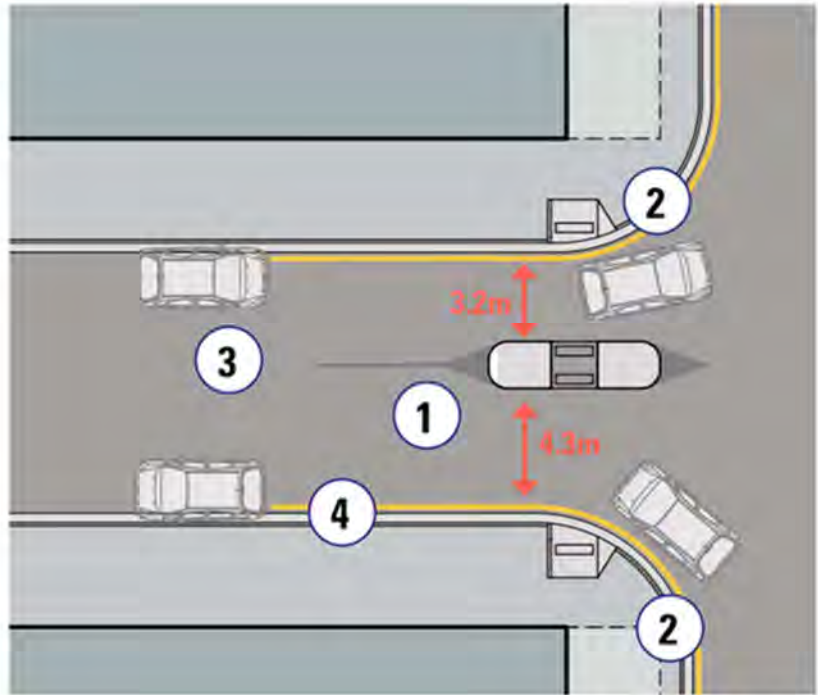
- 1 CENTRAL REFUGE**
 Maximise width of refuge within existing kerb cross section (Minimum 2.0m width)

 Median refuge to incorporate tactiles and DDA compliant path widths
- 2 KERB RAMPS**
 Corner kerb ramps to be reviewed to ensure safe and legible access
- 3 VEHICLE MOVEMENT**
 Refuge to accommodate safe turning movement for inbound (4.3m wide lane) and outbound vehicles (3.2m wide lane)

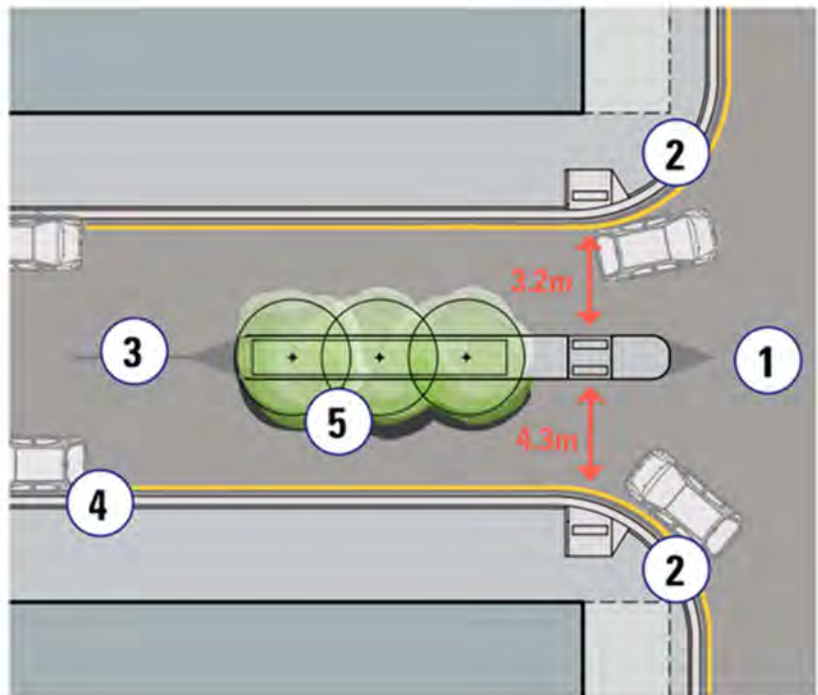
 Length of extension to minimise loss of on-street parking, maintain driveway access and ensure safe 2-way vehicle movement
- 4 ON STREET PARKING**
 Length of extension to minimise loss of on-street parking and maintain driveway access
- 5 TREE PLANTING**
 Regular spaced trees to be planted in a continuous tree trench, to suit existing below ground services

 Extended median placement must be compatible with local street function / conditions and the strategic / network role of the street

 Tree and low planting to avoid impacting on vehicle sight lines



SCENARIO B



SCENARIO C

STREET TYPOLOGIES

TYPE 2: ACCESSIBILITY

SCENARIO D - ROAD CLOSURE (PART OR FULL)

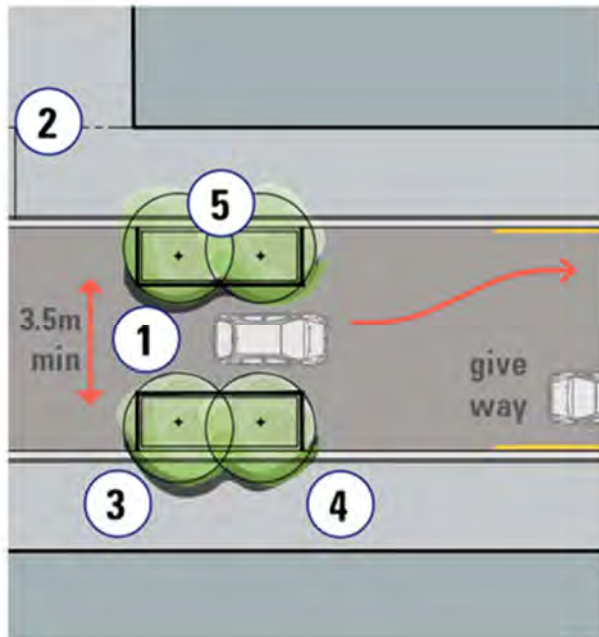
INTENT:

The long term growth of Unley Road may result in an increase in vehicles moving along local side streets. For some smaller local streets, the increased vehicle movements may require Council to investigate further changes.

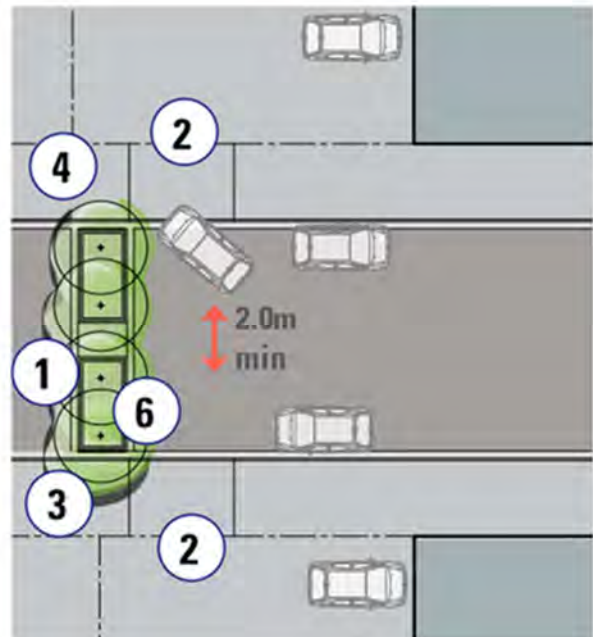
Changes to the accessibility of local side streets is not preferred and would only be undertaken where there is a demonstrated need and in consultation with the local community.

PUBLIC REALM OUTCOMES:

- Improved Accessibility
- Improved Activation
- Improved Capacity
- Improved Amenity
- Improved Adaptability
- Improved Attraction



SCENARIO D - PART CLOSURE



SCENARIO D - FULL CLOSURE

DESIGN DIRECTION

1 TRAFFIC DEVICE
Traffic control device to be installed in accordance with DIT standards and guidelines

2 REAR ACCESS
Closure to retain rear access to properties for parking and business operations.

3 VEHICLE MOVEMENT
Length of extension to minimise loss of on-street parking, maintain driveway access and ensure safe vehicle movement

Changes to local streetscape conditions must be compatible with local street function / conditions and the strategic / network role of the street

4 TREE PLANTING + GREENING
Kerb extension to incorporate additional trees and planting beds

Regular spaced trees to be planted in a continuous tree trench, to suit existing below ground services

Tree and lower level planting to avoid impacting on sight lines of turning vehicles, including from rear driveways

5 SINGLE LANE SLOW POINT
Slow point requires driver to give way to oncoming vehicles, whilst remaining open

Extent of slow point to suit local street conditions, including services, service vehicles and driveway access.

6 LOCAL ROAD CLOSURE
Road closures will prevent vehicles moving along length of the local side streets. Design of closure to retain 2 way bicycle and pedestrian movement

Extent of closure to suit local street conditions, including services, service vehicles and driveway access.

Changes to local streetscape conditions must be compatible with local street function / conditions and the strategic / network role of the street

STREET TYPOLOGIES

TYPE 3: CAPACITY

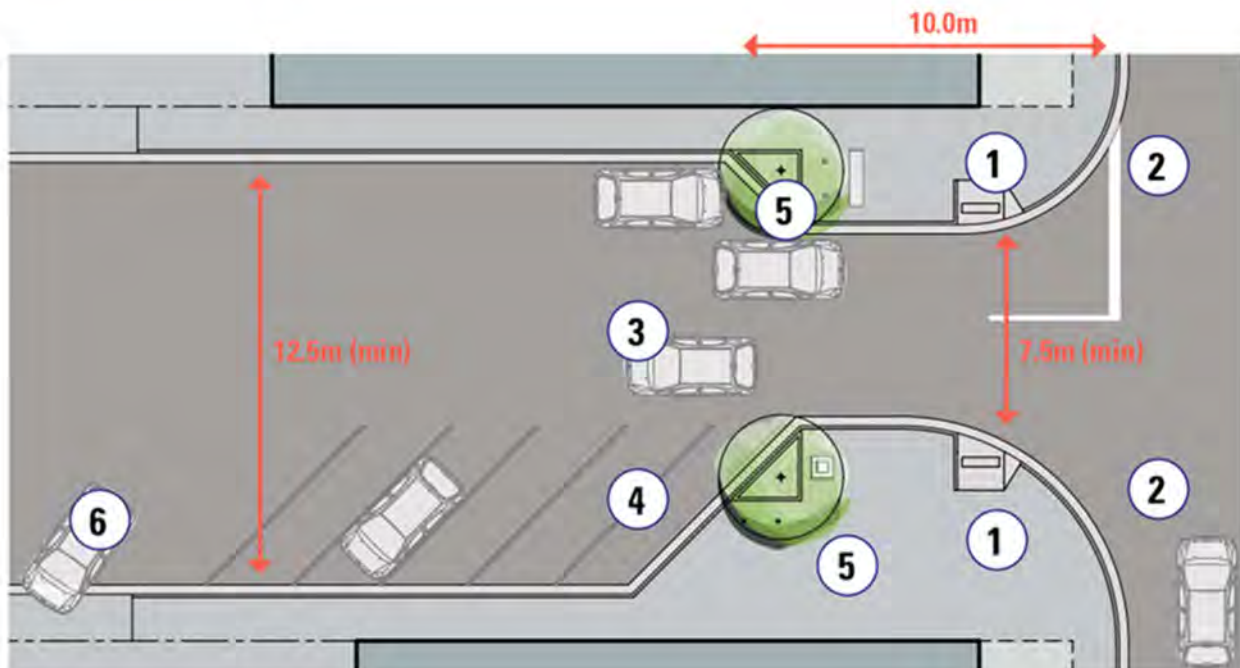
**SCENARIO A - ANGLED
PARKING**

INTENT

In a limited number of wider local streets, the re-organising of local parking conditions could increase on-street parking capacity to better support visitors to the Precinct.

PUBLIC REALM OUTCOMES:

- Improved Accessibility
- Improved Activation
- Improved Capacity
- Improved Amenity
- Improved Adaptability
- Improved Attraction



DESIGN DIRECTION

- 1 KERB EXPANSION**
 Typical length of expansion to remain within the no-parking corner exclusion zone (10m back from corner) and equivalent to the width of on-street parking bay (typical)
- 2 EXPANDED CORNERS**
 Expanded street corners and approved access ramps to improve pedestrian accessibility and connectivity

 Changes to service pits and storm water should be in accordance with service authority requirements
- 3 VEHICLE MOVEMENT**
 Capacity to accommodate angled parking must ensure safe 2-way vehicle movement and driveway access as required
- 4 ANGLED PARKING**
 Parking changes to be considered only in areas of demand, from adjacent land uses

 On-street parking arrangement to be in accordance with AS 2890 and DIT standards

 Angled Parking to only be considered on streets with less than 2,000 vehicles per day, and compatible with local street function / conditions and the strategic / network role of the street
- 5 TREE PLANTING & FURNITURE**
 Kerb extension to incorporate additional tree planting and street furniture opportunities at either end of on street parking sections
- 6 DRIVEWAY ACCESS**
 Extent of angled parking to suit existing land uses and the existing arrangement of the street, including all existing driveway crossovers

SIDE STREET DIRECTIONS

The typologies have been developed to demonstrate a new public realm intent and the opportunities for change within the side streets. They aim to highlight some of the fundamentals to be considered when enabling changing, including accessibility, servicing and traffic standards, and the space required to enable safe and accessible design interventions.

Side Streets were assessed and grouped based on the current road widths:

Roads < 6m wide - Limited opportunity for change

Roads 6-9m wide - Opportunity for change on one side of road

Roads 9-12m wide - Opportunities for change on both sides of the road or a median

Roads > 12m wide - Great flexibility for change

The realisation of change would depend on an understanding of local site conditions, such as:

- Local area traffic management plans and analysis of issues and needs
- Interactions with local stakeholders and exploring site redevelopment opportunities and wider street benefits
- Cost vs Benefit analysis to assess the value to community and businesses against required capital costs

DESIGN PARAMETERS

Any changes to the side street environments must carefully consider impact on local businesses, operations or local parking needs, minimal traffic impacts for residents, consideration of waste collection and service vehicles as well as implications for the wider traffic movements.

There is no agreed or formally-adopted statement of conditions in the Australian Standards or Austroads Guides at which Local Area Traffic Management (LATM) measures must be implemented.

The criteria that is typically considered during the investigation of a proposed road closure (partial or full) or other LATM device are:

- Rat-running: Is a high level of rat-running (unnecessary traffic) observed along the street?
- Traffic Volumes: Do the traffic volumes exceed the desirable limit for a local residential street?
- Traffic Speeds: Do traffic speeds exceed the desirable 85th percentile limit for a 40 km/h local residential street?
- Road Safety: Is there an identified history of crashes?
- Parking capacity and demand: What is the capacity and demand for parking?
- Early Community Engagement: Is there majority support by the local community along the street and surrounding streets?

ROAD CLOSURES

For conditions where a partial or full road closure is proposed, an assessment of the above criteria would typically be taken 6 months after the completion of adjacent developments, to establish new behaviours.

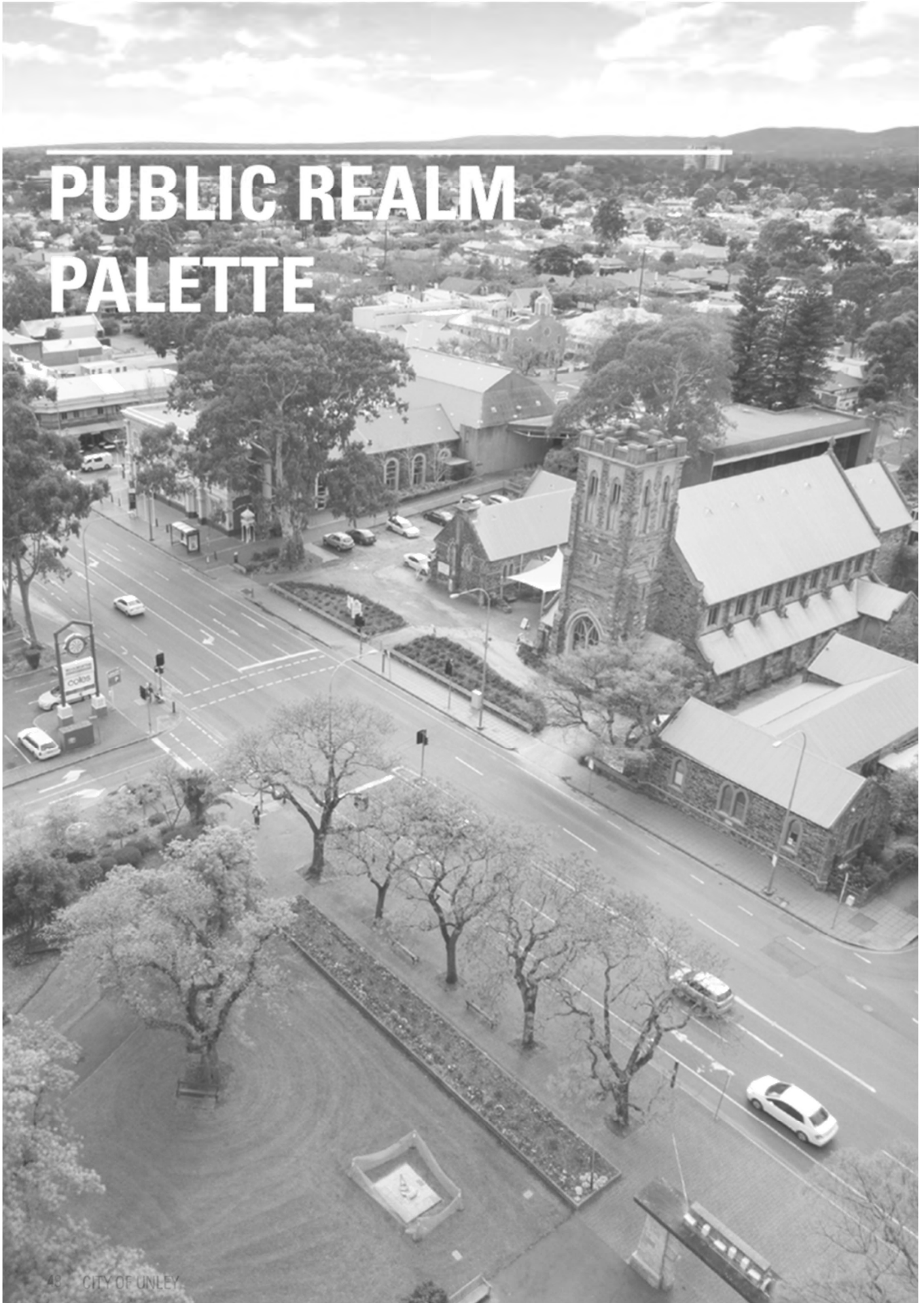
The assessment would also consider the impact a street closure (partial or full) will have on the surrounding local street network, and require extensive community engagement.

SIDE STREET AUDIT

The summary table provides a preliminary indication of extent of change (typology) that could be appropriate within each local side street, subject to further investigation into local street function / conditions, services and the strategic / network role of the street as well as local confirmation of community support, determine through community engagement.

STREET NAME	TPOLOGY 1: ACTIVATION	TPOLOGY 2: ACCESS	TPOLOGY 3: CAPACITY
ARTHUR STREET			
AUSTRAL TERRACE	SINGLE / DOUBLE	CROSSING / MEDIAN	INVESTIGATE
BEACONSFIELD STREET		CONTINUOUS FOOTPATH	
BELGRAVE COURT		CONTINUOUS FOOTPATH	
CHARLES LANE		CONTINUOUS FOOTPATH	
CHARLES STREET			
CHELtenham STREET	SINGLE / DOUBLE	CROSSING / MEDIAN	
CLIFTON STREET	SINGLE / DOUBLE	CROSSING	INVESTIGATE
CLYDE STREET	SINGLE SIDE	CLOSED (EXISTING)	
COMMERCIAL ROAD		CONTINUOUS FOOTPATH	
CREMORNE STREET	SINGLE	CROSSING	
CULVERT STREET		CONTINUOUS FOOTPATH	
DOVER STREET	SINGLE		
DUNKS STREET	SINGLE		
EDMUND AVENUE	SINGLE / DOUBLE	CROSSING / MEDIAN	INVESTIGATE (EXISTING)
ESMOND STREET	SINGLE	CROSSING	
ETON STREET	SINGLE / DOUBLE	CROSSING	INVESTIGATE
FAIRFORD STREET	SINGLE	CROSSING	
FASHODA STREET	SINGLE	CROSSING	
FISHER STREET	SINGLE	CROSSING	
FREDERICK STREET	SINGLE / DOUBLE	CROSSING	INVESTIGATE

STREET NAME	TPOLOGY 1: ACTIVATION	TPOLOGY 2: ACCESS	TPOLOGY 3: CAPACITY
HART AVENUE			
HIGH STREET			
HUGHES STREET	SINGLE / DOUBLE	CROSSING / MEDIAN	INVESTIGATE
KING STREET			
MALVERN AVENUE	SINGLE / DOUBLE	CROSSING / MEDIAN	
MARION STREET	SINGLE / DOUBLE	CROSSING / MEDIAN	INVESTIGATE
MARLBOROUGH STREET	SINGLE / DOUBLE	CROSSING	
MARY STREET			
MAUD STREET	SINGLE (EXISTING)	CROSSING	
NORTHGATE STREET		CROSSING	
OPEY AVENUE	SINGLE		
OXFORD TERRACE	SINGLE / DOUBLE	CROSSING / MEDIAN	
PARK STREET			
SHEFFIELD STREET	SINGLE / DOUBLE	CROSSING / MEDIAN	
THOMAS STREET	SOLDIERS MEMORIAL CORNER	CROSSING / SLOW POINT (EX)	
THORNER STREET	SINGLE		
TOWNSEND STREET	SINGLE		
WATTLE STREET			
WHITTAM STREET			
WINCHESTER STREET	SINGLE		
YOUNG STREET (EAST)	SINGLE / DOUBLE	CROSSING / MEDIAN	
YOUNG STREET (WEST)	SINGLE / DOUBLE	CROSSING / MEDIAN	INVESTIGATE



PUBLIC REALM PALETTE DESIGN DIRECTION

The public realm palette establishes a long term suite of urban elements that will give a new look to Unley Road, support new development, respect its local heritage, and provide opportunity for greater business and community activation

The following values have informed the palette selections:

Identity

A distinctive palette of colours, materials, textures and forms that expresses a distinctive urban character for Unley Road in balance with its rich civic heritage

Quality

A palette that reflects the regional popularity of Unley Road and the anticipated growth in development

Equity

A palette that accommodates for people of all ages, mobilities and abilities

Consistency

A restrained palette that can be applied along the street at different scales

Adaptability

A palette that is flexible to suit changing local needs

Sustainability

A palette that promotes low-carbon and sustainable practices, in the supply, construction and maintenance

Durability

A robust palette that supports ease of installation, low ongoing maintenance requirements, and is resilient to climate hazards and the impact of urban heat

The palette of furniture and materials incorporates:

- Use of local suppliers and supply chains
- Recycled or sustainably sourced materials
- Net Zero or Low carbon materials
- Ability to repair, reuse and recycle

The palette selection and engagement with suppliers and contractors in the staged renewal or redevelopment of Unley Road should drive a focus on low carbon practices, in accordance with the Council's [Climate and Energy Plan](#).

The palette includes paving materials, seating, bins, signage, bike racks, trees and understorey planting, smart technology, lighting and public art.

Building on the historic 'blue' on Unley Road, materials, furniture, lighting and signage all provide opportunities to interpret and integrate this colour into the new public realm.

PUBLIC REALM PALETTE

PAVING PALETTE

The contemporary palette provides a high quality pedestrian environment with changes in colour or paver size and pattern to respond to local function. The palette is modest in tone to provide flexibility to suit a long term diversity of built form along the corridor.

FIELD PAVER 1

Mid Grey concrete paver with three contrasting finishes will provide subtle changes in colour and texture to add visual interest along its length and a contemporary finish.

FEATURE PAVER 2

A darker paver to provide definitions of entries, landings and edges and other key junctions and crossing points along the corridor. A contrasting paver (semi honed finish) will provide additional interest and variation.

FEATURE PAVER 3

An larger paver and distinctive paving pattern to provide greater distinction to expanded public spaces along the corridor and into the side streets. The ashlar pattern will give a greater sense of space for public to gather, including opportunities for outdoor dining.

FEATURE PAVER 4

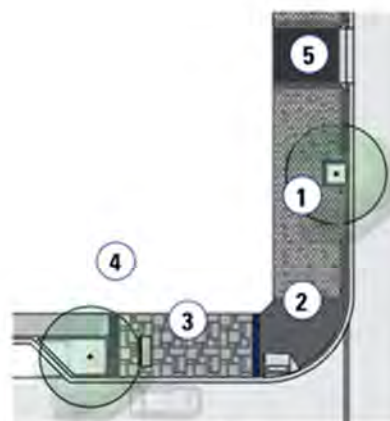
Banding of blue glazed pavers is proposed adjacent to public spaces, side street thresholds and integrated with new tree planting or urban elements to provide additional interest in the structure of the public realm. The use of blue paver tones is an interpretation of the existing Unley Road Blue furniture elements.

DRIVEWAY PAVER 5

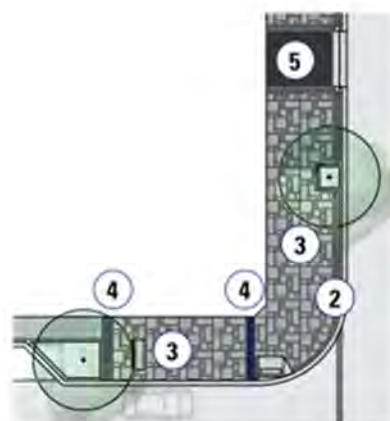
Driveway crossovers provide a robust surface for the movement of cars and trucks turning into private properties. Subject to required traffic loads and volume, pavement and paver specification should consider suitability of interlocking pavers (low volume) or exposed aggregate finish (high volume).

FEATURE PAVER 6

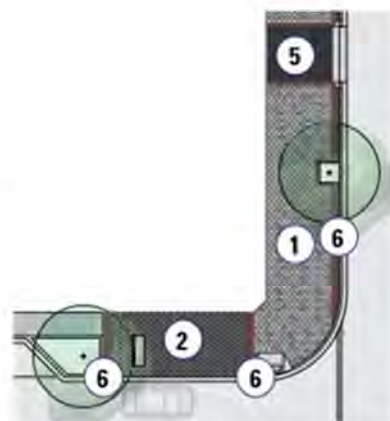
Within the Neighbourhood Zone, red clay pavers provide a feature to bring warmth to the public realm and provide a connection to the materials used in the established residential architecture.



URBAN PALETTE



CIVIC PALETTE



NEIGHBOURHOOD PALETTE



PUBLIC REALM PALETTE

STREET FURNITURE

Street furniture plays an important role in an accessible, comfortable and distinctive public realm. The design and materiality of the furniture should reflect a high quality pedestrian environment that is consistently placed throughout the corridor within each of the zones.

The co-location of furniture elements along the street and into the side streets should support places for gathering as well as decision making. Furniture placement should suit local functions and features, but remain restrained due to the limited available space within the Unley Road footpaths.

SEATING

Seating should be regularly spaced along Unley Road to provide people of all ages and abilities confidence to spend time along the street.

Seating should be placed where people are visible, in easily accessible areas and where possible in locations protected from the weather.

Seating should be specified with arm rest and backs to ensure easy use by all in the community. Variation in seating form and arrangement is encouraged where space is available to create more inclusive and social settings.

BINS

Bins should be regularly spaced along the street, at key gathering points, junctions or other higher profile locations. Access for waste vehicles to service the bins should be considered in their placement, as well as set back from kerbs.

Bins should provide for standard waste as well as recycling at key locations with the use of internal colours / signage.

An advertising panel should be included on the side of the bin housing, to support promotion of Council events and other community information.

BIKE RACKS

The use of bike racks along Unley Road is encouraged at side street intersections identified as part of Unley's

cycle network, as well as adjacent popular community and commercial destinations. Bike racks should be placed adjacent entries to new higher density developments, and commercial ground floor shopfronts.

The placement of bike racks should consider ease of access and importance of passive surveillance, as well as proximity to shade / shelter and offset from Unley Road. Placement should ensure a clear walkway along Unley Road and be appropriately setback from the kerb.

BOLLARDS

The use of bollards along Unley Road should be restrained, in response to a history of local traffic issues or required in areas of high pedestrian activity or high vehicle movements.

Bollard protection may be required to support outdoor dining applications. Risk Assessment should be undertaken by proponent to inform location and specification of bollards, for review and approval by Council.

DRINKING FOUNTAIN

The introduction of drink fountains along Unley Road is encouraged at popular community destinations and junctions identified as part of Unley's walking and cycling network.

Drink Fountains should be placed where water supply is easily accessible, and in conjunction with seating and sufficient standing area, typically as a result of the expansion of side street public realm. Drink fountains specification should consider ease of access and support dog bowl as well as bottle refill.

WAYFINDING SIGNAGE

An adaptable suit of signage options should support the different needs and contexts of the corridor, including street naming and neighbourhood way-finding, precinct signage and other local facilities (including off-street car parking).

Wayfinding signage should be co-ordinated with any smart city infrastructure, including smart parking and digital kiosks.



PUBLIC REALM PALETTE

LIGHTING

The long term future of Unley Road will increasingly support a day time and night time economy. A distinctive night time atmosphere provides a significant opportunity to define Unley Road from other main streets and arterial corridors.

With limited footpath width and open areas, lighting elements will need to be carefully considered and integrated with other street infrastructure as well as with adjacent developments.

In response to the City of Unley's Cultural Plan and Involve Unley Public Arts Strategy, a Lighting Design Framework should be developed for Unley Road, to compliment the Public Realm guidelines and Public Art Framework for Unley Road (proposed).

The Lighting Design Framework should consider:

- Key themes appropriate for the past, present and future of Unley Road, to be applied along the length as well as within the different zones along the corridor
- Light colours, staging and programming
- Lighting opportunities, including gateway features, street lighting and poles, catenary lighting and feature lighting
- Investigate integration of smart technology and energy efficient solutions

In the absence of an overall framework, lighting improvements or installations should consider the following opportunities.

GATEWAY FEATURES

Lighting installations at strategic points of arrival along the corridor could provide important markers to distinguish Unley Road and support orientation / way-finding for people moving along the length.

Opportunity exists for artists and designers to enliven key locations with unique features of scale that bring additional night life to the street, and may further express the unley 'blue' through lumination.

STREET LIGHTING AND POLES

The standard of lighting along Unley Road is the responsibility of the State Government. Previous collaboration between Council and State Government resulted in the distinctive blue painted standard light poles along the length of Unley Road.

The future renewal of existing street lighting should consider further opportunities for collaboration between Council and Government Agencies to provide a more appealing and functional lighting response to Unley Road, including LED lighting (colour, lumination and efficiency) as well as introduce multifunction poles to incorporate lighting, signage, banners, event power and other and smart technology services.

CATENARY LIGHTING

The evening activation of public and civic spaces can be enhanced with decorative, light weight catenary lighting to provide a more intimate scale and add interest.

Lighting should be considered by property owners, local businesses or developers to fix to existing facades, and a restrained use of additional poles.

Secondary bud / fairy lighting is encouraged on facades, verandahs and within trees along Unley Road.

FEATURE LIGHTING

Architectural lighting should be utilised to enhance the presentation of existing heritage buildings and character properties along Unley Road, as well as new facades to highlight the architectural quality of new developments.

The most effective lighting solutions should not wash the entire facade but highlight the unique features of each property including columns, stone facades, gables or verandahs.

Key civic trees should be celebrated with feature uplighting to highlight points of interest along the corridor.



PUBLIC REALM PALETTE

SMART TECHNOLOGY

The long term future of Unley Road will be influenced by the advancements in Smart Cities and the role technology can play in building stronger connections between Council, businesses and local communities.

The design guidelines recognises the need for flexibility in the establishment of new infrastructure to allow for new and innovative technologies, and the additional services that can be provided to support a better visitor experience.

With limited footpath width and open areas, smart city features will need to be carefully considered and integrated with other street infrastructure as well as with adjacent developments.

As the City of Unley establishes its own Smart City Strategy, further opportunities can be explored and expanded. The short term practical applications of Smart City technology should include the following assets and infrastructure:

SMART PARKING

Parking sensors will be incorporated in on-street and rear-of-shop parking to allow visitors to more easily locate available parking spaces via an app.

SMART CITY APP

Investigate development of an app to provide additional information about shopping, events and service features in the precinct, as well as public transport and car parking availability.

SMART CHARGING

Consider opportunities to provide built-in mobile charging stations integrated within seating or other public realm elements, as well as the provision of free public internet access.

DIGITAL KIOSKS / SMART SCREENS

The strategic placement of SMART kiosks at high profile, popular pedestrian meeting places is encouraged along Unley Road.

The Kiosk provide visitors to the precinct the ability to better navigate the length of the corridor, find services or traders, as well as raise awareness of community events and activities within the precinct, or part of the wider City of Unley digital network.

SMART STREET LIGHTING

Street lighting will accommodate many smart technology features including dimmable lighting, CCTV, speakers, wi-fi and future car charging points.

SMART SENSORS

Incorporated at key points along Unley Road, sensors provide the opportunity to capture 'real time' data on the environmental, transport, civic and commercial performance of the area.

The available data can help inform visitors, businesses and Council to tailor behaviours, services and support more informed decision making.

In addition, future integration of smart city technology should also be considered in the development of public art installations and feature lighting along the corridor.



PUBLIC REALM PALETTE

PUBLIC ART

PUBLIC ART FRAMEWORK

Public art can enrich the experience of visiting Unley Road, and a curated suite of art elements can provide a range of installation to express the unique identity, history and culture.

In response to the City of Unley's Cultural Plan and Involve Unley Public Arts Strategy, a public art framework should be developed for Unley Road, with or to compliment the Public Realm guidelines and Lighting Design Framework (proposed).

The Framework should consider:

- Key themes appropriate for the past, present and future of Unley Road, to be applied along the length as well as within the different zones along the corridor
- Detail direction regarding the range of public art opportunities identified in the guidelines, including furniture / follies, sculpture, street art as well as bespoke solutions integrated or suspended above the streetscape.
- Investigate digital technology and interactive opportunities to appeal to younger community members

Investigate integration of smart technology into public art, lighting and street furniture to improve functionality and learning

FURNITURE / FOLLIES

Small spaces could be activated with bespoke furniture, art pieces and follies in conjunction with other elements of the public realm palette to promote places to meet, rest, play and add a sense of unexpected surprises.

The use of colour, form, materials and occupation of space can create a sense of fun and vibrancy.

SCULPTURE

With limited footpath width or space adjacent buildings along the majority of the corridor, larger sculptural pieces are to be located within the civic precinct or key nodes where they can be viewed, walked around and appreciated.

Smaller sculptures could be located in reclaimed side streets subject to local area traffic management and risk assessments.

Sculptural pieces should vary along the length of the street, in form, intent and materiality.

Where space at ground level is limited, artworks can be suspended over footpaths, laneways, building entrances and civic spaces to celebrate the sense of height and provide a different experience for the subject. In these locations, collaboration with building owners would be required. Alternatively, new development can anticipate support for future art installations and incorporate the required loads and structural capabilities into the new buildings.

STREET ART MURALS

Many existing corner buildings leave a blank facade towards the side street. Blank walls, as well as laneways and side fences can be activated with murals and street art to engage with the local community and give identity to local settings.

Artistic responses could contemplate an issue, commemorate a person or event, as well as promote humour through artistic expression.

Murals and street art can be short term activators or become local favourites that contribute to local pride and identity. The pieces create interest along walks and become urban markers to support local way-finding.



PUBLIC REALM PALETTE

TREE PLANTING

The Design Guidelines supports the establishment of a consistent landscape character along Unley Road, and where possible a continuous canopy.

Unley Road is distinguished along its western verge for the established canopy and seasonal colour of Jacarandas in bloom. Conversely, the eastern verge is distinguished by the absence of trees along its length, as a result of limitations from the historical service alignments.

In the last 12 months, Council has actively replanted vacant tree pits along Unley Road, as well as additional tree locations identified along the western verge. However, Unley Road has limited opportunities for planting additional street trees due to a number of factors:

- **Fixed kerb positions** - Unley Road is a state controlled road with high volumes of daily traffic, requiring kerb alignments to remain in their current position.
- **Below ground services** - There are a large amount of in-ground services and sensitive infrastructure beneath footpaths limiting tree planting locations, in particular along the eastern verge
- **Limited setbacks** - Many buildings along Unley Road are constructed on the front property boundary (often with verandahs) which cover the footpath.
- **Large Vehicles** - The passing of buses, trucks and heavy vehicles along the corridor creates risks of collisions with limbs and branches damaging trees.
- **Car parking and driveways** - The locations of driveways and pavements for car parking in public and private spaces

To further increase planting locations, a detailed review and assessment of in-ground service alignments as well as redundant services should be undertaken in conjunction with the planning of future footpath renewals.

Innovation is required with service providers to explore alternate tree planting methods that are affordable, practical and protect both tree and infrastructure.

The planting of additional street trees along the Unley Road corridor is vital to:

- Maximise amenity and comfort for residents and visitors to the precinct.
- Establish and connect tree canopies to shade and cool hard surfaces and mitigate against the urban heat island effect, improve air quality and buffer winds

To ensure successful tree establishment, planting specification should consider:

- Hydro-vac excavation of proposed tree pits to avoid damage to existing below ground infrastructure
- Maximise tree pit dimension and preparation, to provide adequate soil media volume for linear root growth
- Position tree in from adjacent kerb and with clearance from existing buildings (future development) and passing or turning traffic.

Tree pit edging and root barriers should be specified to manage high traffic pedestrian areas. Mechanical protection of below ground services should be considered in consultation with service authorities in required locations.

PR - PRIMARY STREET TREES

The dominant street tree along the Unley Road Corridor is Jacaranda mimosifolia. This is an iconic large flowering tree that has successfully established along many existing stretches of Unley Road. New planting should reinforce and connect this avenue of trees.

TR - SIDE STREET TREES

A tree with compact and upright form to be planted within transitions into side streets where space is limited.

These trees have been selected for their compact height and spread but also their unique foliage or flowering to offer additional interest.



JACARANDA mimosifolia



FRAXINUS pennsylvanica 'Cimmaron'



PISTACIA chinensis



ZELKOVA serrata 'Green Vase'



CUPANIOPSIS anarcardioides



QUERCUS pallustris 'Green Pillar'



MALUS ionensis 'Plena'



MALUS 'Royal Raindrops'



LAGERSTROEMIA indica 'Tuscarora'

PUBLIC REALM PALETTE

BORROWED LANDSCAPES

Large established trees located in front and back yards of private land, as well as along streets and within parks on public land, combine to define the leafy character of Unley.

The width of the existing Unley Road footpaths, and the complexity and sensitivity of below ground services presents a significant constraint to maximising tree canopy cover on public land.

However, there are numerous opportunities to increase tree planting on private land, including integration on existing sites or through the informed redevelopment of sites.

GREENING OF PRIVATE LAND

Private land owners and local businesses share the responsibility to revitalise Unley Road, including opportunities to increase trees and understorey plantings to the frontages, front yards, car parks and garden areas.

If space permits, large canopy trees could be planted to offer increased shade and amenity to both the adjacent property and Unley Road.

From properties with increased setback along Unley Road, additional tree planting can improve the street presentation and recognition, as well as provide shading and cooling from the morning or afternoon sun.

In addition, there are a number of rear lot car parks which provide significant opportunities to increase tree planting along the corridor, improving the amenity as well as providing an important cooling elements to individual locations. Many of these car parks still retain the existing tree planting locations.

Council can provide design advice to interested property owners to incorporate new tree planting without adversely impact on the car park capacity.

SITE REDEVELOPMENTS

Council is committed to working with developers and businesses to co-ordinate built form and streetscape design to enable new spaces for tree planting along Unley Road and adjacent side streets.

Consideration of building setback, the positioning of doorways, verandahs and balconies, as well as opportunities to expand the public realm can enable additional trees to enhance the identity of Unley Road and the quality of the spaces beneath them.

Opportunities for other forms of urban greening, including green walls, green roofs or podium landscapes are encouraged.





PUBLIC REALM PALETTE

UNDERSTOREY PLANTING

In addition to increased tree planting, replacing areas of hard pavement with planting beds along Unley Road will improve the amenity and passive cooling of local settings and enhance the overall greener character of the corridor.

Planting beds and plant selection should help strengthen the interest and character of local settings, utilising diversity of contrasting foliage, vibrant flowering species and compact forms.

Where appropriate, planting beds can be designed to treat road and roof run-off, removing pollutants through passive Water Sensitive Urban Design installations.

Understorey planting should only be installed where irrigation can be readily supplied by a council water meter or adjacent private property. Species should be selected that are drought tolerant, suited to urban conditions and require limited ongoing maintenance.

PLANTERS

In many locations along Unley Road, there is insufficient space to establish sustainable stretches of in-ground planting.

In these locations, local businesses are encouraged to adopt a planter box to improve the amenity and appeal of the local streetscape.

Opportunities for planter boxes should consider:

- Existing built form, walkway clearance and direct access to shopfronts
- Local traffic conditions, including on-street parking (door opening) access
- Access to existing infrastructure / service pits

Council encourages the co-ordinated use of planter boxes, to ensure:

- Planter Box specification is co-ordinated between local businesses, Trader Association and with the support of the Council

- Robust species are selected to minimise maintenance and watering requirements
- Fixings will allow for future relocation
- Maintenance will be undertaken by traders with an expectation for reasonable upkeep to ensure plants are maintained in good health

VINE PLANTING

Unley Road is characterised by the shopfronts and verandahs which occur along the street. The planting of Glory Vines (*Vitis* species) which are trained along verandah offer shade, colour and foliage to the street.

Council encourages the planting of vines in consultation with building owners to ensure:

- Vines are planted into appropriate conditions, with paving adjusted to suit and finished around the base of vine with quarry sand (lightly compacted)
- Wire traces are installed on selected building verandah posts and across fascia to stabilise the vines and train their growth (sized to hold mature weight of vines)
- Vines are maintained, pruned and trained to ensure that the appropriate form is established and encouraged
- Sight lines and safety is maintained for vehicles and pedestrians



PUBLIC REALM PALETTE

URBAN COOLING

The Unley Road can be a hot and dry urban environment, particularly in summer months, and it is anticipated that the pedestrian comfort and community well-being will be adversely affected with the increasing frequency of heat waves and urban heat island effect (UHI) into the future.

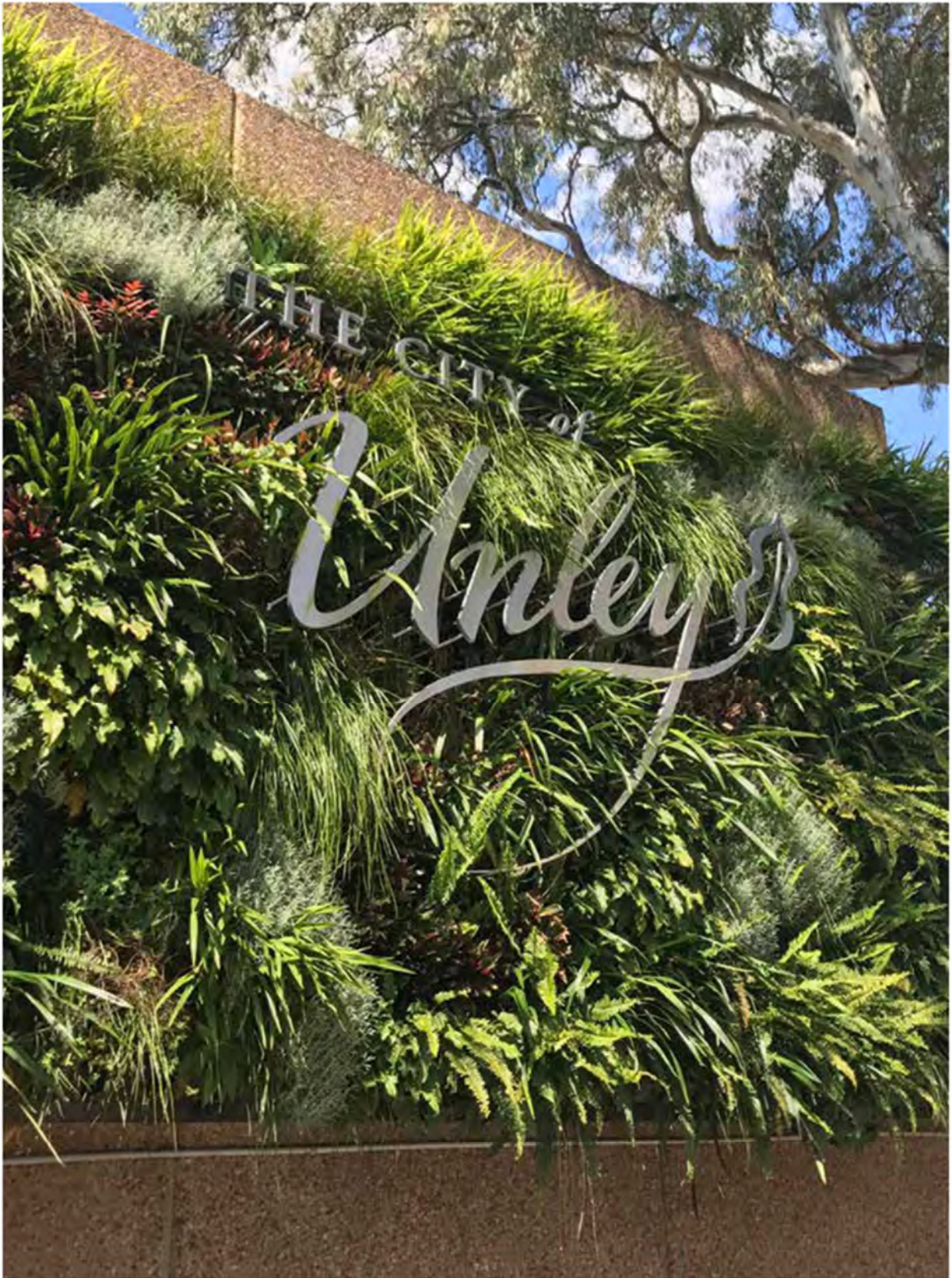
The establishment of new public realm provides opportunities to test new initiatives to support ways to cool the urban environment, in addition to new tree planting, including:

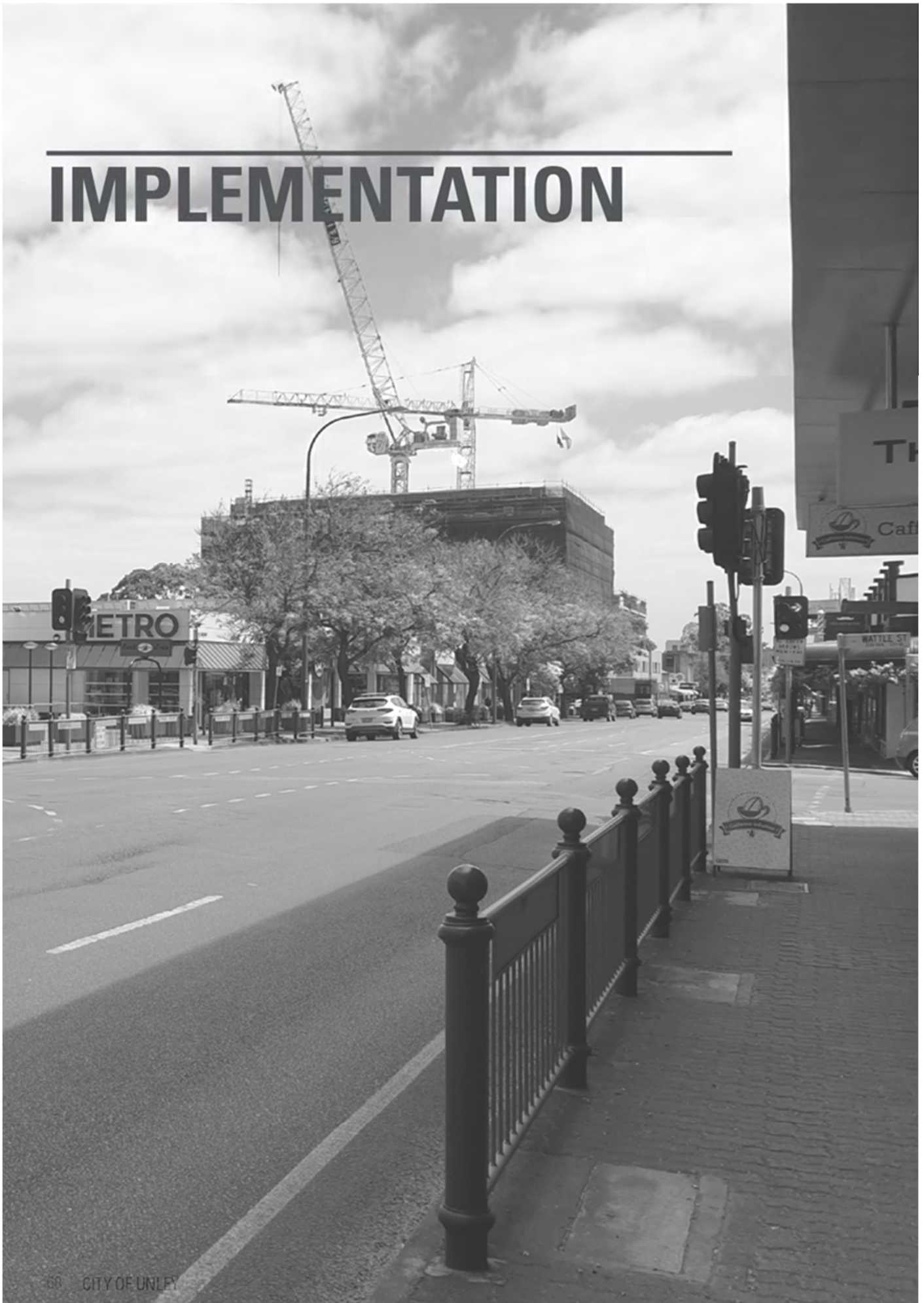
- **Cooling Paving** - incorporate lighter colours, binders, pigments or aggregate colours to increase the reflectivity of the surface and reduce the stored heat
- **Permeable Paving** - consider opportunities to encourage local drainage and evaporation across paved areas adjacent to tree planting and other areas of planting
- **Expanded planting areas** - maximise opportunities to reduce road or paved areas with trees and planting beds, to support cooling of radiant air and including Water Sensitive Urban Design (WSUD)
- **Green roof / walls** - incorporation of 'living' roofs or walls can reduce the running costs of associated buildings as well as provide a recognisable feature in the public realm. Consideration to watering requirements, maintenance and public accessibility should be considered
- **Shade Structures** - extend fixed shade canopies along buildings fronting Unley Road, to shade pedestrian walkways, including character verandahs as well as new facades. In expanded public settings, consider opportunities for stand alone design shade structures, as way-finding features and public gathering points.
- **Green Trellis Structures** - in locations where trees can not be established, consider opportunities to established sculptural arbor structures to increase greening and cooling along Unley Road and into side street settings as public gathering points. Structures should be irrigated and appropriately placed adjacent to street edge, with bollard protection to suit local traffic conditions

Each location, its orientation, impact of adjacent development and the below ground conditions will influence the extent of cooling that can be achieved to the local climate.

In implementation of urban cooling, consideration will need to be given to additional ongoing maintenance that may be required as a result of the initiatives.

Additional planting is only installed where irrigation can be readily supplied by a council water meter or adjacent private property.





IMPLEMENTATION

The Guidelines are intended to inform the long term renewal of the streetscape, through the staged asset renewal, supported with limited new capital investment.

ASSET RENEWAL

The Guidelines provide a suite of materials for use in the co-ordinated long term renewal of Council assets, to achieve a more cohesive and expansive change aligned to the overall vision for Unley Road.

The palette establishes a core range of materials appropriate to the existing asset valuation ('like-for-like') set out in the Council's Asset Management Plans, including Paving, Street furniture, Kerbing and Service infrastructure.

NEW INVESTMENT

Within the palette are a secondary range of materials, colours or finishes, that can be strategically applied to enhance the overall presentation of key locations or zones.

These upscaled locations will require additional capital investment in co-ordination with asset renewal to achieve a 'like-for-better' result.

In addition to establishment of new paving along Unley Road, new tree planting, garden beds or increased street furniture will require new funding to support the change. The extent of changes to kerb alignment within the side street may be subject to review and additional funding.

PUBLIC / PRIVATE PARTNERSHIPS

The guidelines aim to build better partnerships between Council and Developers to maximise the opportunities for change through the planning, design and reinstatement of the public realm.

The Guidelines nominate a kit of parts that make it easy for Developers to understand the public realm expectations of the Council and to support opportunities to better integrate new development along Unley Road and the activation and appeal of local streetscapes.

It recognises the opportunity to accelerate the streetscape renewal, through co-investment with local business, land lords, developers and the State Government.

The expectations underpinning the establishment of a partnership to co-invest in the public realm include:

- Council and 'Partner' identify opportunity for change, consistent with the Design Guidelines. The Council will be responsible for the design, documentation and construction of streetscape or side street enhancements that may benefit the wider neighbourhood, and will consider opportunities to integrate developer contributions as outlined above
- Council undertake community consultation, appropriate to the extent of change proposed
- The Council and 'Partner' will co-fund the detail design and documentation of all public realm works, to the agreed standards set out by Council and to the final approval of the Council
- In the case of a new development, the Developer will be responsible for the replacement of all damaged urban elements as a result of development, to the standards established within the Guidelines (paving, kerbing, service pits)
- The Council will fund a new suite of street furniture (excluding bollards) at appropriate locations. The 'Partner' will fund the installation costs
- The assessment, supply and installation of bollards (all types) will be at the cost of the Developer
- The Developer would be responsible for the design, documentation and construction of any changes to existing kerbing and verges for the primary purpose of outdoor dining or in response to proposed land-use change / development

If an opportunity identified through the Design Guidelines is not supported by the local community at the conclusion of consultation, a report may be presented to Council to determine the appropriate direction forward.

The Guidelines will also assist the Council to investigate opportunities to partner with Federal and State Government, through various grant programs to realise change along Unley Road.

IMPLEMENTATION

Demonstration Projects

DEMONSTRATION PROJECTS

It is intended that the Guidelines are updated with case studies where change has been undertaken to revitalise Unley Road, as well as updated to reflect lessons learnt.

The Guidelines are intended to be a growing record of the better planned interventions in the revitalisation of Unley Road, through renewal, capital investment or partnerships.

The Guidelines balance the conservative staged renewal of the streetscape, with the reactive and opportunistic momentum of new developments planned for in the growth of Unley Road.

These different approaches provide a range of initiatives to revitalise the street and enable positive change to improve the amenity, accessibility and activation of the corridor and connecting side streets.

246 - 248 UNLEY ROAD

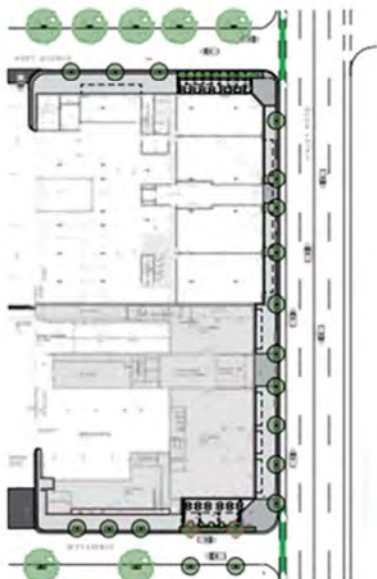
TWO FOUR SIX
HYDE PARK PLACE

ESTABLISHED 2022

The Guidelines provided assistance in the enhanced renewal of the public realm surround the two developments at 246-248 Unley Road.

At the conclusion of the major construction phase, Council worked with both developers to reinstate a new suite of paving materials, street furniture, in conjunction with new kerb construction.

The kerb renewal provide the opportunity to realign the kerb along Unley Road to create an expanded public realm and space for new tree planting along Unley Road and into the side streets.



DECISION REPORT

REPORT TITLE:	WALKING AND CYCLING PLAN 2022-2027
ITEM NUMBER:	4.5
DATE OF MEETING:	22 AUGUST 2022
AUTHOR:	TANYA BACIC
JOB TITLE:	TRANSPORT LEAD
ATTACHMENTS:	<ol style="list-style-type: none">1. WALKING AND CYCLING PLAN 2022-20272. SUMMARY OF COMMUNITY FEEDBACK3. UNLEY BUG AND WALKING SA FEEDBACK

1. **EXECUTIVE SUMMARY**

This report seeks Council's adoption of the City of Unley Walking and Cycling Plan 2022-2027 (Plan), following the undertaking of community consultation regarding the draft Plan.

The Plan sets out Council's commitment to improving walking and cycling across the City, and to continue delivering on its vision of *more people of all ages and abilities walking and bike riding for transport and recreation purposes*.

The Plan is based on three key focus areas: Infrastructure; promotion and education; and data collection, monitoring and evaluation.

Community consultation regarding the draft Plan was undertaken between 30 June and 22 July 2022. During that period, a total of 42 submissions were received comprising 37 surveys, 3 emails, 1 letter from the Unley Bicycle User Group (Unley BUG), and 1 letter from Walking SA.

Overall, the feedback received has been supportive. A number of key updates have been made to the Plan in order to strengthen the focus on walking, as well as minor editorial updates to improve language and consistency across the Plan.

The Plan has been updated following consideration of the feedback which has been received and is now presented to Council for its adoption.

2. RECOMMENDATION

That:

1. The report be received.
 2. The Walking and Cycling Plan 2022-2027 as set out in Attachment 1 to this report (Item 4.5, Council Meeting, 22/08/2022) be adopted.
 3. The Chief Executive Officer be authorised to make minor editorial and formatting changes as part of the finalisation process for the Walking and Cycling Plan 2022-2027.
-

3. RELEVANT CORE STRATEGIES/POLICIES

1. Community Living

1.1 Our Community is active, healthy and feels safe.

The draft Plan is a key strategic document that outlines Council's commitment to continue to improve walking and cycling within the City and strategically aligns with Council's:

- Community Plan 2033
- Four-Year Delivery Plan 2021-25
- Walking and Cycling Plan 2016-21
- Unley Integrated Transport Strategy
- Disability Access and Inclusion Plan 2022-26
- Active Ageing Strategy
- Living Well: The City of Unley's Plan for Health and Wellbeing 2021-25
- Economic Development Growth Strategy 2021-25
- The Living City Open Space Strategy
- Transport Asset Management Plan 2020

4. BACKGROUND

The Walking and Cycling Plan 2022-27 (Plan) was developed to set out Council's initiatives to continue to improve walking and cycling within the City for the coming five (5) years. The Plan identifies and prioritises Council's key initiatives that seek to build on the progress made in delivering the Walking and Cycling Plan 2016-2021 and the well-established network of on-road bicycle routes and off-road shared paths across the City.

The Plan aims to continue delivering on the vision of *more people of all ages and abilities walking and bike riding for transport and recreation purposes*, as well as the following Unley Integrated Transport Strategy (UITS) targets:

- Double the amount of active transport journeys to work by Unley residents (target of 9.4% walking and 7.4% cycling).
- Record the highest number (percentage of population) of sustainable transport journeys undertaken by our local community, when compared to the rest of metropolitan Adelaide.

At its meeting held on 27 June 2022, Council unanimously resolved that:

1. *The report be received.*
2. *The draft Walking and Cycling Plan 2022-27, as set as in Attachment 1 to the report (Item 4.1, Council Meeting 27/06/2022) be endorsed for the purpose of community consultation.*
3. *The CEO be authorised to make minor editorial and formatting changes as required to the draft Walking and Cycling Plan 2022-27, in order to finalise the document for the purposes of undertaking community consultation.*
4. *Following the conclusion of community consultation, a further report outlining the summary of the feedback on the draft Walking and Cycling Plan 2022-27 received and final Walking and Cycling Plan 2022-27 be presented to Council.*

Resolution No. C0789/22

5. DISCUSSION

Overview of the Plan

The Plan identifies and prioritises key initiatives that Council will focus on in the next five-year period to continually improve on the City of Unley's walking and cycling network.

The Plan reviews and reports on the progress made over the past five years and consolidates lessons learnt based on community feedback and emerging best practice guidance. The Plan promotes a more robust planning, design, and delivery approach to new infrastructure, as well as highlights the important role behaviour change activities play in engaging our local community.

Three focus areas form the basis of the Plan, namely infrastructure, promotion and education, and data collection, monitoring and evaluation. Each focus area is supported by a number of actions that will guide how the City of Unley will achieve its vision and targets for walking and cycling over the next five years.

The Plan is also supported by a five-year Infrastructure Implementation Plan. The Infrastructure Implementation Plan sets out the proposed priority projects and staging over the coming five years and is aimed to be a flexible document to accommodate new opportunities as they arise.

The Plan is contained in Attachment 1.

Attachment 1

Community Consultation

Community consultation on the draft Plan was undertaken between 30 June and 22 July 2022.

There was strong community interest in the draft Plan with 545 visits to the Your Say page, and 230 people downloading the draft Plan.

A total of 42 submissions were received, comprising 37 responses to the Your Say survey, 3 emails, and letters from the Unley Bicycle User Group (Unley BUG) and Walking SA.

As part of the Your Say survey, a number of questions were asked to better understand the demographic profile and respondent type to the survey. The following was identified:

Stakeholder category (37 sample size)

- 36 respondents are a resident, 32 walk, 26 ride a bike, 7 are a worker and 3 are a business owner in the City of Unley area. Each respondent was able to select multiple categories.

Bike Rider Category (33 sample size)

- 11 (33%) indicated that they are confident in all types of traffic.
- 9 (27%) indicated that they are a confident rider for recreation and sometimes to work.
- 7 (21%) indicated that they are an occasional rider, mostly shared paths, and usually do not feel safe on road.
- 4 (12%) indicated that they do not ride but would be interested in riding if there were more safe bicycle facilities.
- 2 (6%) indicated that they would not consider riding a bike under any circumstances.

Reason for walking and/or bike riding category (36 sample size)

- 29 respondents indicated that they ride and/or walk for either health and fitness and to access shops, parks and public transport.
- 28 respondents indicated that they walk and/or ride for recreation, followed by 17 respondents who walk and/or ride for commuting to work or school. 6 respondents indicated other. Each respondent was also able to select multiple categories.

Respondents were also asked whether *the Directions and Priority actions outlined in the draft Plan would encourage them to walk or bike ride more*. 71% (27) of the respondents indicated either 'more likely' or 'likely', 26% (10) indicated 'neutral' and 3% (1) indicated 'less likely'.

All the community feedback received has been considered with the key comments categorised into 21 key topics as summarised in Table 1 (from highest to lowest number of comments).

Table 1: Summary of key comments by topic (highest to lowest)

No.	Key Topic	No. of Comments
1	Supportive of the draft Plan	31
2	Suggested other infrastructure improvements	23
3	Timelines for implementation too long	8
4	Lower speed limits	7
5	General comments on the draft Plan	6
6	Promotion and education ideas	6
7	Increase community participation	4
8	Greater focus on walking required	3
9	E-scooter trial	3
10	End-of trip facilities (bicycle racks)	3
11	Plan should be more ambitious	2
12	Implement pop-up bike lane trials	2
13	Better support for active ageing required	2
14	Better bikeway infrastructure required	2
15	Car dooring	1
16	Simplify document	1
17	Tree removal concerns	1
18	Improve maintenance of existing facilities	1
19	Improve public transport connections	1
20	Introduce car share schemes	1
21	Poor integration of walking and cycling into new developments	1
Total		109

A summary of the key comments by topic, and Council staff responses are contained in Attachment 2.

Attachment 2

The verbatim comments are available publicly on Council's website unley.sa.gov.au/walking-and-cycling

Unley BUG and Walking SA submissions regarding the draft Plan are contained in Attachment 3.

Attachment 3

Unley BUG were generally very supportive of the draft Plan, however, did highlight some suggested improvements as summarised below:

- Increase emphasis on walking in the Plan.
- Increase awareness of walking and cycling routes in the City of Unley area through innovative and smart technology approaches.
- Add Leader Street West to the five-year priority list, noting the proposed redevelopment of the Le Cornu site.
- Improve walking and cycling network maps to show the type of infrastructure / type of facility provided along each street to assist people with determining their preferred route(s).

Walking SA were also generally very supportive of the draft Plan, and also highlighted some suggested improvements as summarised below:

- Improve how Council audits its footpath assets to better understand how many footpaths meet accessibility standards, are shaded, continuous etc and set appropriate targets to meet over the coming five-year period. This has been noted, bearing in mind that Council currently has certain requirements under its Asset Management Plans which must be met.
- Improve the approach to renewing footpaths from 'like for like' replacements to 'improving the quality of the experience'. This has been noted, bearing in mind that Council currently has certain requirements under its Asset Management Plans which must be met.
- Increase emphasis on walking in the Plan including data collection.
- Improve alignment of infrastructure spending in areas where there is lower social and economic disadvantage to encourage more sustainable and active transport modes.
- Add more targets to support further investment in improving the walking network and footpath level of service.

Updates to the Plan

Overall, the feedback was supportive regarding the draft Plan. A number of key updates were made to the Plan in response to the community feedback received, including the submissions from Unley BUG and Walking SA. The key updates are summarised in Table 2. Other minor editorial updates have been made, to improve language and consistency across the document.

Table 2: Key updates to the Plan in response to community feedback

Page No.	Document Section	Update	Responding to
1	Introduction	Updated vision to put walking first.	Greater focus on walking required.
10	Unley Walking and Cycling Network	Updated network to show Mike Turtur Bikeway along Norman Terrace instead of Aroha Terrace.	Community feedback.
11	How many people walk and cycle	Updated to highlight that currently we have limited count data on pedestrian movements.	Greater focus on walking required.
20	Applying Best Practice Design Principles	Updated the five principles to better accommodate walking.	Greater focus on walking required. Walking SA submission.
25	A1 Improve and extend the walking and bicycle network	Updated action A1.1 to highlight the pedestrian improvements achieved over the last five-year period, and that the priority routes identified for the next five years are not just bicycle routes, but also key walking routes.	Greater focus on walking required. Walking SA submission.

Page No.	Document Section	Update	Responding to
25	A1 Improve and extend the walking and bicycle network	Due to four new actions being added to this section A1.1 to A1.4, the priority project list was changed from A1.1 – A1.9 to P1 - P9.	
26	Priority walking and cycling projects for 2022-2027	Map has been updated to include: <ul style="list-style-type: none"> - Greenhill Road / Joslin Street intersection (missed). - Unley Road / Park Street / Mitchell Street intersection (missed). - Cross Road / East Avenue / Winston Street. - Possible additional priority project - Leader Street West (Anzac Highway and Railway). 	Suggested infrastructure improvements. Two intersections that were listed in A4.1 were missing from the map. Leader Street West was added acknowledging Unley BUGs comments regarding the Le Cornu site redevelopment and importance of ensuring good walking, cycling and public transport connections.
27	A1 Improve and extend the walking and bicycle network	Added new action <i>A1.2 Continue to work with the asset management team to enhance footpath renewal projects.</i>	Greater focus on walking required Walking SA submission. This new action compliments the work we are currently doing to improve the CoU's walking network.
27	A1 Improve and extend the walking and bicycle network	Added new action <i>A1.3 Advocate for lower speed limits on DIT arterial roads that experience high pedestrian activity.</i>	Lower speed limits Greater focus on walking required. This new action responds to community feedback about lack of safety and access at key activity centres along Unley Road and Goodwood Road due to the high traffic volumes and speeds.

Page No.	Document Section	Update	Responding to
27	A1 Improve and extend the walking and bicycle network	Added new action A1.4 <i>Identify opportunities to improve on-street navigation of City of Unley's walking and bicycle network</i>	Suggested infrastructure improvements. This new action responds to community feedback received about the need to improve on-street wayfinding.
37	B3.2 Identify opportunities to implement smart / app-based wayfinding	Minor updates made to acknowledge the introduction of the new action A1.4 mentioned above. An example idea provided by Unley BUG was also included (i.e. installing QR codes of bicycle racks and public seats that provides a link to Unley's walking and cycling network).	Unley BUG submission.
37	B4.2 Undertake an e-scooter trial in the Unley area	Updated action to reflect the recently endorsed extension of the trial for a further 6 months up to February 2023, and the key actions to be undertaken during this time period to improve e-scooter parking behaviours and increase education on good e-scooter riding behaviours and road rules.	
42	P1 Mike Turtur Bikeway	Added a note under the principal <i>directness</i> to confirm that the design for Railway Terrace South will ensure it connects with the proposed Mike Turtur Bikeway overpass.	Suggested infrastructure improvements.
46	P3 Leader Street Secondary On-Road Bicycle Route	Added a note under <i>staging</i> that as part of the redevelopment of the Le Cornu Site, Council staff will advocate for increased walking and cycling improvements along Leader Street West and connections to nearby tram and train stops'.	Unley BUG submission.

Walking and Cycling Ideas Map

To enable Council to continuously improve on its walking and cycling network, an interactive map is planned to be made publicly available on Council's website from September 2022. Its aim is to allow the community to add ideas and gaps on how we can improve our network. The more we know, the better we can understand the community needs and better plan for future streetscape infrastructure improvements as part of asset renewal works and planned projects. This map will complement and support the delivery of the Plan.

Next Steps

Following adoption by Council, the Plan will be finalised, with the final version being made available on Council's website. It is important to note that there are a number of opportunities which exist to address gaps regarding the east-west walking and cycling movements across the City that will be considered, and if appropriate pursued by the Administration in the coming 12 to 18 months. Any opportunities to be pursued will be presented to Council accordingly.

Funding will be sought from Council annually through the Annual Business Plan and Budget process to deliver on the priorities as set out in the Plan. Where possible, projects will be aligned with asset renewal to achieve funding efficiencies and integrated design outcomes.

The Infrastructure Implementation Plan has been developed based on the assumption that Council will continue to allocate approximately \$200K per annum (adjusted as required) for the delivery of the measures contained in the Plan. External funding sources will also be pursued, when possible, noting that the majority of grants received would still need to be matched by Council likely to be on a dollar-for-dollar basis as this is generally the expectation of the grant providers.

Grant funding will be pursued via any opportunities that are identified but in particular, via State Government including Torrens to Darlington (T2D) City-shaping Fund, State Bicycle Fund, Way2Go and Greenway Fund.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Walking and Cycling Plan 2022-27 as set out in Attachment 1 to this report (Item 4.5, Council Meeting, 22/08/2022) be adopted.
3. The Chief Executive Officer be authorised to make minor editorial and formatting changes as part of the finalisation process for the Walking and Cycling Plan 2022-27.

This option provides for the Walking and Cycling Plan to be adopted by Council.

Option 2 –

1. The report be received.
2. Subject to the following amendments, the Walking and Cycling Plan 2022-27 as set out in Attachment 1 to this report (Item 4.5, Council Meeting, 22/08/2022) be adopted.
 - *Amendments to be determined by Council*
 - *Etc*
3. The Chief Executive Officer be authorised to make minor editorial and formatting changes as part of the finalisation process for the Walking and Cycling Plan 2022-27.

Council may wish to request amendments and/or additions to the Plan.

This option allows for changes to the Plan to be made, and for the Plan to be finalised without Council needing to see the amended version of the document. Any changes will be articulated as part of the resolution.

Option 3 –

1. The report be received.
2. The Walking and Cycling Plan 2022-27, as set out in Attachment 1 to this report (Item 4.5, Council Meeting, 22/08/2022) be further amended as outlined below and returned to Council for consideration.
 - *Amendments to be determined by Council*
 - *Etc*

Council may wish to request more substantive changes be made to the Plan, with a revised version to return to Council for adoption.

This option enables the Plan to be amended as per Council specific amendments and then for the Plan to be returned to Council for review and subsequent consideration in early 2023, following the upcoming Local Government Elections and in accordance with the Council's Caretaker Policy. Substantive changes may require further community consultation and engagement.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- The cost to implement the proposed initiatives of the Plan will be considered by Council annually over the life of the Plan, as part of its Annual Business Plan and Budget process.
- The Infrastructure Implementation Plan has been developed based on the assumption that Council will aim to allocate funding in the amount of approximately \$200K annually (adjusted as required) for the delivery of the measures contained in the Plan.
- Grant funding will be pursued via any opportunities that are identified but in particular, via State Government including Torrens to Darlington (T2D) City-shaping Fund, State Bicycle Fund, Way2Go, and Greenway Fund.
- External funding sources will also be pursued, when possible, noting that the majority of grants received would still need to be matched by Council, likely on a dollar-for-dollar basis as this is generally the expectation of the grant providers.

8.2 Legislative/Risk Management

- Infrastructure measures to be implemented will be designed and constructed in accordance with the necessary and required standards, codes and guidelines to ensure Council meets the appropriate legislative requirements and mitigates its risks accordingly.

8.3 Staffing/Work Plans

- Walking and Cycling projects have been delivered on an annual basis for the last five years plus. If the Plan is supported, each financial year Walking and Cycling Implementation projects will continue to be delivered as part of Council staff workplans, subject to Council allocating the necessary and required funds to do so.

8.4 Climate/Environmental Impact

- The Plan will continue to contribute to improving the rate of people walking and cycling within the City. This contributes to improved air quality, reduced noise pollution and encourages further investment in street trees and landscaping.
- The Plan will also contribute to reducing the Community's carbon emissions associated with transport. A study undertaken in 2017 found that the most effective action that an individual can take to reduce greenhouse gas emissions within its cities is to live car free. A more recent European study showed that by choosing to walk or ride a bike over a vehicle just once a day would reduce an average citizen's carbon emissions from transport by 67%. This demonstrates that even if not all vehicle trips can be substituted by walking or bike riding, the potential for decreasing emissions is still very high.

8.5 Social/Economic

- The continued delivery of walking and cycling infrastructure in the City will improve on the community's health and well-being, safety and security and make the City more socially inclusive. There are many social and economic benefits to getting more people to walk and cycle, which are summarised in the Plan.
- Studies undertaken nationally suggest that for every dollar spent on walking infrastructure, it is estimated to generate a benefit return to the economy of \$1.67 and for every dollar spent on bicycle infrastructure it is estimated to generate a return to the economy of \$2.12, with health being the greatest benefit.

8.6 Stakeholder Engagement

- Community consultation regarding the draft Plan was undertaken for a period of 21-days between 30 June and 22 July 2022. A total of 42 responses was received, including written submissions from Unley BUG and Walking SA. The final Plan has been updated taking into consideration the feedback which has been received.
- Further Community Consultation will be undertaken for each of the projects listed within the Implementation Plan, as part of the subsequent design and development process.

9. REPORT CONSULTATION

- Consultation has been undertaken with internal stakeholders, namely Asset Management and Finance, during the development of the draft Plan.

10. REPORT AUTHORISERS

Name	Title
Ben Willsmore	Manager City Design
Claude Malak	General Manager, City Development



Walking and Cycling Plan 2022-2027

THE CITY of
Unley
VERSION 3

Contents

Introduction 1

Strategic alignment 2

Benefits of walking and cycling..... 6

Walking network 8

Cycling network..... 9

How many people walk and cycle? 11

Walking and cycling achievements 2016-2021 14

Walking and cycling directions..... 17

Walking and cycling priority actions 24

Appendix - Priority infrastructure projects..... 41



Prepared by the City Design Team for the City of Unley

DOCUMENT HISTORY AND STATUS

REVISION	DATE	AUTHOR	REVIEW	DETAILS
V1	22/06/2022	T Bacic	B Willsmore	Draft for Council Report
V2	28/06/2022	T Bacic	B Willsmore	Draft for Consultation
V3	2/08/2022	T Bacic	B Willsmore	Final for Council Report

Kaurna Acknowledgment

We acknowledge the City of Unley is part of the traditional lands of the Kaurna people and we respect their spiritual relationship with their country.

We acknowledge the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

Introduction



City of Unley's vision for walking and cycling:

“More people of all ages and abilities walking and bike riding for transport and recreation purposes”

In the City of Unley, 4.5% of residents ride a bike to work and 4.4% of residents walk to work (based on 2016 Census). Our uptake of active travel already exceeds that of Greater Adelaide (1.1% and 2.2% respectively) and is the highest of all metropolitan councils in Adelaide.

However, this is still well below the percentage of more bicycle-friendly cities such as the City of Yarra (which is directly adjacent the Melbourne City, similar to Unley) with 8.6% of residents riding a bike to work and 12.4% of residents walking to work. We need to continue making improvements to walking and cycling infrastructure to support the adoption of sustainable transport.

The Unley Integrated Transport Strategy sets ambitious targets:

- ▶ **to double the amount of active transport journeys to work by Unley residents (target of 7.4% cycling and 9.4% walking), and**
- ▶ **to record the highest number (percentage of population) of sustainable transport journeys undertaken by our local community, when compared to the rest of metropolitan Adelaide.**

The 2021 Census will be used to assess our progress towards this target, which will be available in late 2022.

A study undertaken in 2017 found that the most effective action that an individual can take to reduce greenhouse

gas emissions within its cities is to live car free. A more recent European study showed that by choosing to walk or ride a bike over a car just once a day would reduce an average citizen's carbon emissions from transport by 67%¹. This demonstrates that even if not all car trips can be substituted by walking or bike riding, the potential for decreasing emissions is still very high.

In Australia, transport-related emissions were responsible for more than 17.6 per cent of Australia's greenhouse gas emissions in 2020, representing the third largest source of emissions². As greater focus is placed on limiting the impacts of climate change, supporting residents to make the daily choice to walk or ride, in particular for short trips within the City of Unley, will become an increasingly important factor towards achieving net zero emission.

This Walking and Cycling Plan 2022-2027 provides a review of the progress made over the last five years, and consolidates lessons learnt based on community feedback received and emerging best practice guidance.

It promotes a more robust planning, design and delivery approach to new infrastructure, as well as highlighting the important role behaviour change activities can play in engaging our local community over the next five years.

The Plan identifies and prioritises key initiatives that Council will focus on in the next five-year period. It builds upon an already established network of on-road bicycle routes and off-road shared paths in the Unley area, making existing routes safer, more efficient, more legible, and better connected.

The Plan also links with, and complements, the City of Unley's Community Plan 2033 and Four Year Delivery Plan 2021-2025, advancing the strategic key objectives for our community to be active, healthy and feel safe, and our City to be connected and accessible.

¹ The climate change mitigation effects of daily active travel in cities' (Brand, Dons, Bolg & Avila-Palencia), April 2021

² National Greenhouse Gas Inventory Quarterly Update: December 2020

Strategic Alignment

The Walking and Cycling Plan 2022-2027 responds to a range of current strategic directions across a suite of Council strategies and plans.

The following is a summary of key strategic Council documents that promote and advocate for walking and cycling.

City of Unley Community Plan 2033



The Community Plan is the Council's leading strategic document and identifies priorities for the City to 2033. The Plan is underpinned by a shared vision for the City, which is 'recognised for its enviable lifestyle, environment, business strength and civic leadership.' The Community Plan provides the vision, strategies, and framework for the future of the City of Unley.

Two objectives in the Plan's Community Living theme that relate to walking and cycling (1.1 and 1.5) are:

Our community is active, healthy and feels safe

Our City is connected and accessible

City of Unley Four Year Delivery Plan 2021-2025



The Four Year Delivery Plan outlines how Council will deliver the vision, strategies and framework set-out in the City of Unley Community Plan 2033.

To achieve the key objective (1.5) 'our city is connected and accessible' it identifies as a key initiative/project:

The continued implementation of the Walking and Cycling Plan.

Unley Integrated Transport Strategy



Unley's Integrated Transport Strategy aims for a transport system that is safe, accessible, sustainable, and effective. A key focus area is 'Active Transport' with the following two targets:

Double the amount of active transport journeys to work by Unley residents (target of 9.4% walking and 7.4% cycling).

Record the highest number (percentage of population) of sustainable transport journeys undertaken by our local community, when compared to the rest of metropolitan Adelaide.

City of Unley Walking and Cycling Plan 2016-2021



The Walking and Cycling Plan 2016–2020 was the City of Unley’s strategy for walking and cycling infrastructure and programs to make the City safer and more attractive for current and future users.

This Walking and Cycling Plan Update 2022-2027 is an update to this plan, and builds on the work undertaken over the last five years.

The Living City - Open Space Strategy



The Living City Open Space Strategy is an aspirational document that aims to maintain and enhance the quality of the City’s open space network, recognising the changing needs of a growing residential and worker population, and changing climate.

The Strategy considers the role that local streets, public spaces and shared spaces can play in the expansion of the open space network, and can add to the quality of life of our residents. The Strategy seeks to respond to Council’s forecast demands, including:

A high proportion of residents are active with a projected need for walking, bike tracks, BMX and skate facilities, fitness-based activities, and spaces for dog exercise.

Economic Development Growth Strategy 2021-2025



The Economic Development Growth Strategy 2021–25 sets out a whole-of-city approach to economic growth to influence a vibrant and successful local economy that reflects the quality of life, environmental principles and values of the community.

A key focus for the strategy is a holistic approach to increase the population and number of jobs within the City and to support sustainable business growth. One of the key objectives of the strategy is:

Objective 5 - Connected and activated precincts.

Living Well, The City of Unley’s Plan for Health and Wellbeing 2021-2025



Living Well is a key Council document that guides the Council’s work to maintain and improve the health and wellbeing of our community.

The Plan has four key focus areas:

1. An engaged and purposeful community
2. A healthy and active community inside and out
3. A safe community
4. An inclusive and connected community.

A key objective for focus area ‘2’ is: **encourage the use of walking and cycling as regular modes of transport in the City of Unley.**

Disability Access and Inclusion Plan 2022-2026



The Disability Access and Inclusion Plan 2022–26 has been developed to ensure improved access and inclusion for citizens of all ages who are living with disability. The City of Unley will lead the way in creating a community that is accessible and inclusive for all who live, work, and visit the City of Unley.

Theme 3 'Accessible Communities' aims to increase accessibility to public and community infrastructure, transport, services, information, sport and recreation and the greater community.

All new Council streetscape infrastructure is designed using Universal Design Principles.

Transport Asset Management Plan



The Transport Asset Management Plan covers the transport assets serving Council's transportation needs by providing an effective transport network to support safe and efficient movement, and connect people and places.

Aligning new walking and cycling projects with asset renewal will deliver better value for money and lead to higher quality design outcomes.

Active Ageing Strategy



The Active Ageing Strategy guides the Council's approach in all of its activities to promote active ageing by becoming an Age-friendly City and to meet the changing needs of our population throughout their lifetime.

Focus Area 2 'Transportation' has a goal:

'Our residents are able to easily move about the city to participate in the community and have access to services'.





Benefits of Walking and Cycling



Walking and cycling have extensive benefits to individuals, communities and places where we live.³



Health and wellbeing

- ▶ Offer active and healthier lifestyle through incidental exercise
- ▶ Tackle chronic disease and obesity
- ▶ Improve mental wellbeing
- ▶ Improve our mood and happiness.

Placemaking

- ▶ Increase street vibrancy and sense of place
- ▶ Strengthen street identity by creating opportunities for social exchange
- ▶ Promote street art and culture.

Social equity

- ▶ Provide free (or almost free in the case of cycling) way of moving
- ▶ Accessible and inclusive means of movement
- ▶ Offer independence to all, from young to old
- ▶ Provide opportunities for public life (meeting, sharing, communicating)
- ▶ Build stronger communities.

Safety and security

- ▶ Increase passive surveillance i.e. more eyes on the street
- ▶ Improve street safety by encouraging slower speeds.

Economy

- ▶ Stimulate the local economy
- ▶ Lead to a higher number of visitations to local businesses
- ▶ Spend disposal income on the local economy from health and transport savings
- ▶ Stimulate higher levels of productivity and creative inspiration
- ▶ Strengthen resilience in cities.

Successful places

- ▶ Attract investment and reinvestment
- ▶ Promote tourism
- ▶ Attract talent and creative individuals.

³Based on "Cities Alive: Towards a walking world", ARUP, 2016



Urban regeneration

- ▶ Increase business, land, and property values
- ▶ Decrease vacancy rates for shops, and promote active street frontages
- ▶ Increase local economic activity by actively engaging with the street.

Cost savings

- ▶ Reduce transport congestion
- ▶ Reduce road construction costs
- ▶ Reduce asset maintenance costs
- ▶ Reduce healthcare costs
- ▶ Reduce vehicle running costs
- ▶ Reduce the need for multiple vehicle ownership.

Virtuous cycles

- ▶ Decrease dependency on non-renewable resources
- ▶ Create more sustainable communities
- ▶ Promote an endless feedback loop of health, economy and environmental benefits.

Environment

- ▶ Improve air quality with less pollution
- ▶ Reduce noise pollution
- ▶ Reduce the need for paved surfaces, leading to an improved microclimate
- ▶ Encourage investment in landscaping, leading to ecology and biodiversity outcomes.

Transport efficiency

- ▶ Use land more efficiently (less space needed to walk or cycle than to drive)
- ▶ Create opportunities for better use of road space due to higher transport efficiency and lesser need for car parking
- ▶ Decrease car ownership
- ▶ Require less infrastructure, barriers, signals, line markings, etc.

Liveability

- ▶ Give rise to better public spaces
- ▶ Encourage recreational activities
- ▶ Encourage greater aesthetics of streets and neighbourhoods.

Leadership

- ▶ Encourage civic pride
- ▶ Encourage civic responsibility and pride in local neighbourhoods
- ▶ Create opportunities for engagement and decision-making.

Sustainability

- ▶ Promote sustainable behaviour
- ▶ Reduce global emissions
- ▶ Become less carbon dependent
- ▶ Provide reliable and independent forms of transport.

Walking Network



Footpaths and street crossings are essential infrastructure to enable people to walk from one destination to another.

Unley's historic street network is well established to support efficient and enjoyable walking activities.

Council manages more than 307 kilometres of footpaths of all types. Council regularly assesses footpath conditions to ensure they are meeting an appropriate level of service and Disability Discrimination Act (DDA) requirements.

The ongoing delivery of footpath improvements is critical to enhancing the safety and amenity of walking in Unley and creating a pedestrian-orientated environment that caters for people of all ages and abilities.

The walking network comprises of all the footpaths, kerb ramps and shared use paths in the Unley area. Designated pedestrian and/or shared crossing points have also been implemented across Unley to improve safety and connectivity, with a key focus on improving the walking network in mixed-use retail and business

precincts, main streets, open space and community facilities, parks and around schools.

The types of pedestrian and shared crossings that have been applied in the Unley area include:

- ▶ Signalised Pedestrian Actuated Crossings (PAC) - where traffic is controlled by traffic signals and a pedestrian presses a button and waits for the green walk symbol before crossing
- ▶ Pedestrian protuberances and refuges
- ▶ Zebra crossing (at grade priority pedestrian crossing)
- ▶ Wombat crossing (raised priority pedestrian crossing with two alternating flashing yellow signals)
- ▶ Rail crossings (mazes)
- ▶ Children's crossings located within 25km/h school zones, including
 - Emu crossing - red and white posts with orange 'children crossing' flags displayed and crosswalk lines, monitored at peak times
 - Koala crossing - red and white posts with two alternating flashing yellow signals and crosswalk lines.

Council is also committed to improving the walking experience through the continued introduction of street trees, creating shade, cooling and protection on inclement and extreme heat days.

As the Council's existing street infrastructure and street trees age, their replacement will consider opportunities to reposition new infrastructure or new trees, to improve accessibility along footpaths and remove of 'pinch points' as part of the Council's ongoing renewal programs.



Cycling Network



The City of Unley's bicycle network is shown on the map on the following page. The bicycle network is divided into several route types including:

- ▶ **Designated bikeways** that provide regional connections to neighbouring Councils, as well as local connections within Unley. These bikeway routes are typically designed to a higher design standard and comprise either separated bicycle facilities (for example shared use paths), or are along local streets with traffic calming measures to create a safe mixed traffic environment.
- ▶ **Neighbourhood bicycle routes** that provide connections across Unley to key destinations and precincts including designated bikeway routes. These bicycle routes are typically located on local streets with local area traffic calming measures to create a safe mixed traffic environment.

- ▶ **Secondary on-road bicycle routes** that are located on Unley's Major Collector Traffic Routes and provide a more direct alternative route for more confident bike riders. These bicycle routes typically comprise on-road bicycle lanes, with buffers where space permits.
- ▶ **Main on-road bicycle routes** that are located on the Department for Infrastructure and Transport arterial roads. These bicycle routes are typically used only by confident bike riders and often comprise part-time 'commuter peak' on-road bicycle lanes, meaning that the bicycle lane is only available during the AM and PM peak hours, and at times only in the direction of the commuter peak.

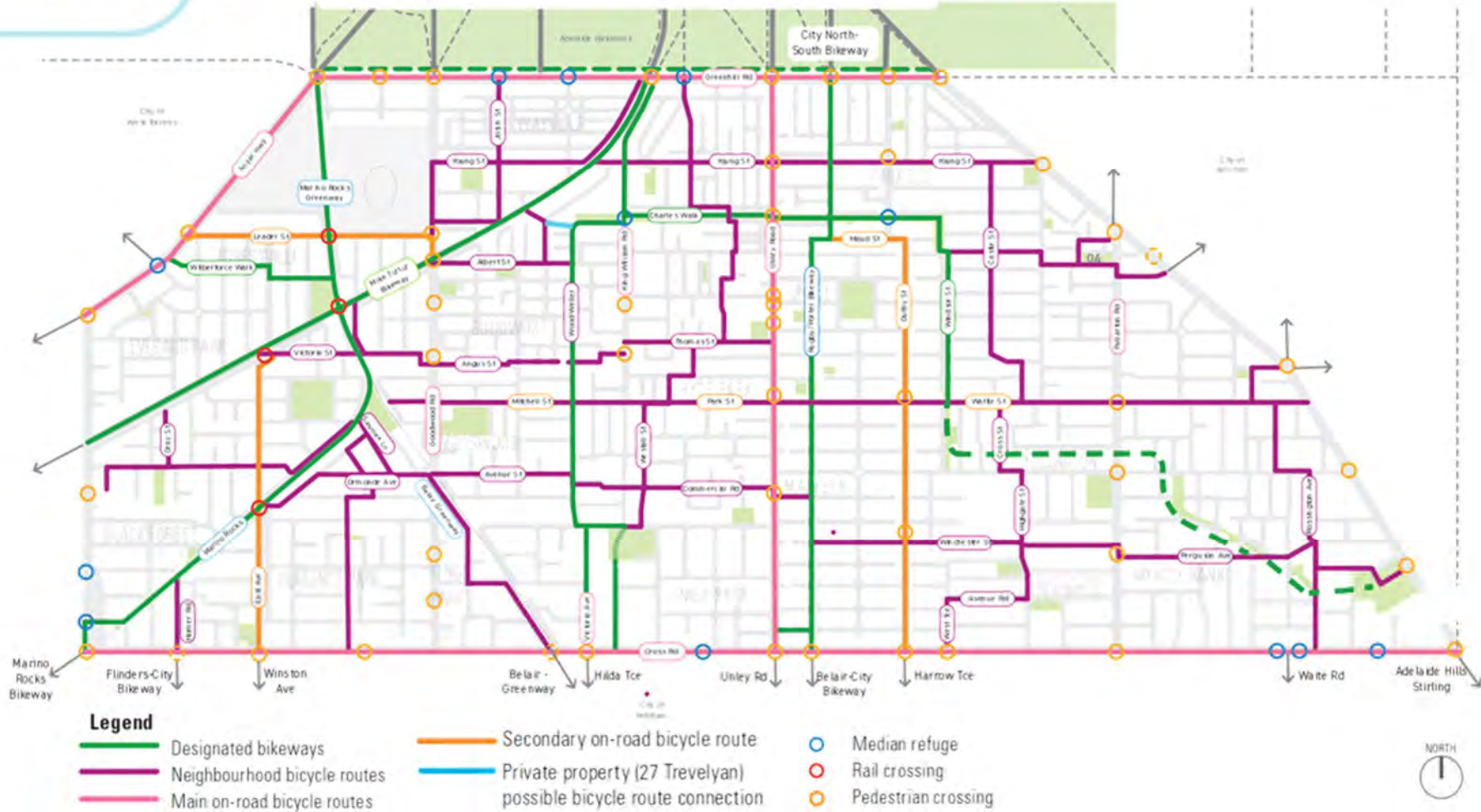
The key designated bicycle routes in the Unley area are listed below. The planning and delivery of these routes have been prioritised over the last 5 to 10 years and form the backbone of Unley's bicycle network.

- ▶ **Mike Turtur Bikeway**
 - ▶ **Marino Rocks Greenway**
 - ▶ **Glen Osmond Trail (Charles Walk / Windsor Street)**
 - ▶ **Rugby-Porter Bikeway**
 - ▶ **Wood-Weller Bikeway**
 - ▶ **Wilberforce Walk**
 - ▶ **Greenhill Road Bikeway (proposed)**
- The overall walking and cycling network plan from 2016 has been updated to reflect the following strategic changes:
- ▶ **South Road:** removal of South Road main on-road bicycle route due to the lack of existing or planned future facilities.
 - ▶ **Churchill Avenue:** extension of Churchill Avenue neighbourhood bicycle route linking to Marino Rocks Bikeway.
 - ▶ **Forest Avenue:** addition of the Forest Avenue neighbourhood bicycle route linking to East Avenue secondary on-

road bicycle route, Marino Rocks and Mike Turtur bikeways, Black Forest Primary School, and the proposed new pedestrian and bicycle overpass on South Road forming part the South Road Torrens to Darlington project.

- ▶ **Homer Road:** change of street from Gordon Road to Homer Road to improve the connection with City of Mitcham's proposed Flinders-City Bikeway.
- ▶ **Wood-Weller Bikeway:** reclassification from low traffic bikeway to designated bikeway linking between the City of Mitcham and the City of Adelaide. This reclassification supports the removal of King William Road between Simpson Parade and Northgate Street as a main on-road bicycle route.
- ▶ **Young Street:** reclassification and extension of Young Street from local cycling link to neighbourhood bicycle route extending between Glen Osmond Road and Mike Turtur Bikeway.
- ▶ **Wattle/Park/Mitchell Street:** reclassification and extension of Wattle, Park and Mitchell streets from higher traffic cycle corridor to neighbourhood bicycle route and extension up to Marino Rocks Bikeway.

Unley Walking and Cycling Network



Legend

- Designated bikeways
- Neighbourhood bicycle routes
- Main on-road bicycle routes
- Secondary on-road bicycle route
- Private property (27 Trevelyan) possible bicycle route connection
- Median refuge
- Rail crossing
- Pedestrian crossing

* Dashed lines means possible bicycle route opportunity to be further investigated

How many People Walk and Cycle?



Pedestrian and cyclist count data is an essential tool to justify projects and related budget needs.

In order to make evidence-based decisions about where to strategically improve walking and bicycle infrastructure, data about how people get around by foot and bike, as well as data on barriers to walking and bike riding is needed.

Council's main source of cyclist count data is the Super Tuesday count, which is undertaken each 4 to 5 year period, with additional project specific counts undertaken throughout the year. Council acknowledges that currently its collection of pedestrian movement data is limited.

Council aims to improve its approach to pedestrian and cyclist data collection by considering opportunities to standardise the method for conducting counts, use of smart technology, and the implementation of permanent counters.

Super Tuesday Bike Counts

The Super Tuesday bike count is Australia's biggest visual bike count and originated in Melbourne in 2007.

The count takes place from 7am to 9am on the first Tuesday in March, where volunteers count people bike riding at particular locations.

Nationally, the survey provides reliable, annual figures on bicycle commuters and their movements during morning peak-hours, how many riders there are, and which routes they use.

The Super Tuesday bike count helps track long-term patterns and identifies tangible results from network improvements. The count was undertaken in the Unley area in 2014 and was recounted in 2021. The results of the count are shown on the map on the following page.

Key observations from the count include:

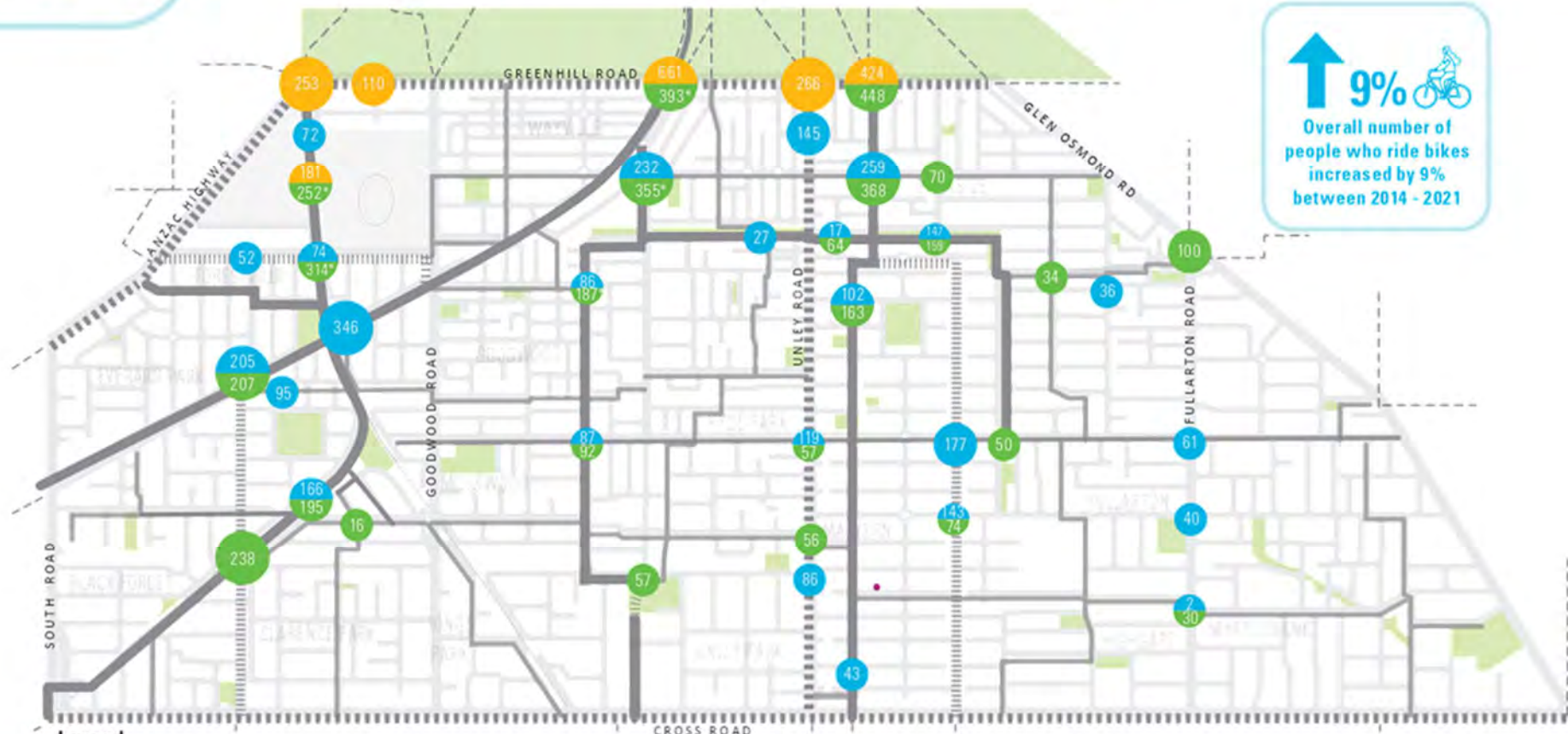
- There has been a 9% increase in bike riders from 2014 to 2021 (based on total number of bike riders per site, as well as a direct comparison of individual sites from 2014 and 2021).

- Increases have been experienced on routes that have not been upgraded, suggesting that bike riding in general has increased, and that routes that have been upgraded have experienced larger increases.

- Sites along Rugby-Porter Bikeway increased by 40-60%, which coincided with a decrease of about 50% on both Unley Road and Duthy Street. This suggests that more confident riders will choose a safer bike route if the efficiency of the route is improved.

- The volumes at the King William Road/Greenhill Road intersection have decreased significantly, but this is a result of the improved crossing of Greenhill Road at the Marino Rocks Greenway, and at the time of count, the Mike Turtur Bikeway being closed between Musgrave Street and King William Road due to upgrade works.

Cycling Count Data 2014, 2015 and 2021



Legend

- 2014 Super Tuesday data 7-9am
- 2015 City of Adelaide data 7-9am
- 2021 Super Tuesday data 7-9am

* Affected by Mike Turtur Bikeway closure - bike riders detoured through these sites



ABS Census Data

The Australian Bureau of Statistics (ABS) Census collects data on mode choice for journeys to work. The last census was published in 2016.

The Unley Integrated Transport Strategy sets an ambitious target to double the amount of active transport journeys to work by Unley residents (target of 7.4% cycling and 9.4% walking).

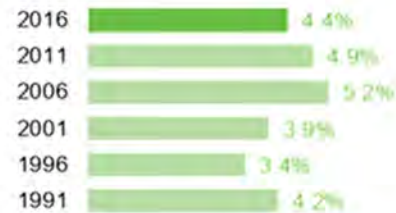
The 2021 Census will be used to assess our progress towards this target*. This target should be achievable, if Council continues to deliver safe and connected walking and cycling facilities both within Council and to its neighbouring Councils, particularly noting that based on 2016 census data, of the 18,441 working residents, 22% worked in the Unley area and 35% worked in Adelaide (i.e. within 5km area).

On the day of the last published 2016 census, 805 people (or 4.4%) walked to work (as a single mode of transport) in the Council area. A slightly higher number of people, 841 people (or 4.5%), rode a bike to work (as a single mode of transport), with 34% comprising of females, which is

reflective of Unley’s continued investment in safe streets and improved bicycle facilities/ connections, as well as its proximity to the City of Adelaide.

The proportions of people bike riding (4.5%) and walking (4.4%) to work in the City of Unley in 2016 were both higher than the Greater Adelaide averages of 1.1% and 2.2% respectively. The City of Unley has the highest bike riding journey to work mode share of all Adelaide Metropolitan Councils, including the City of Adelaide, which is 3.7%. The City of Norwood, Payneham and St Peters (5.1%) and the City of Adelaide (26.9%) both have higher proportions of people walking to work than the City of Unley.

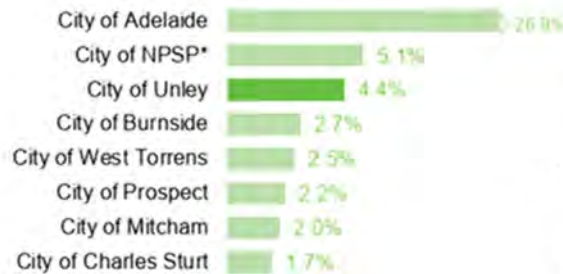
Annual trend for proportion of people who walked to work in the City of Unley



Annual trend for proportion of people who cycled to work in the City of Unley

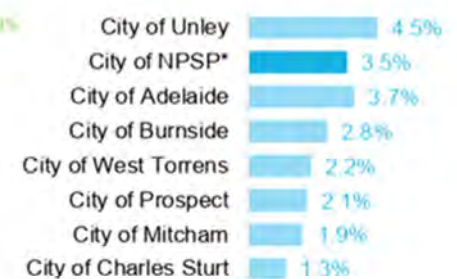


Proportions of people who walked to work in 2016 in Inner Rim Councils



*City of NSPS = City of Norwood, Payneham and St Peters

Proportions of people who cycled to work in 2016 in Inner Rim Councils



*Data source: ABS statistics 2016

*Data source will be updated to reflect the 2021 ABS statistics when available

Walking and Cycling Achievements 2016 - 2021

The Walking and Cycling Plan 2016-2021 contained a 5-year Action Plan that proposed a range of infrastructure and advocacy/ education walking and cycling projects.

The Action Plan proposed projects based on a delivery timescale of 1-5 years (2016-2021) and 5+ years.

Starting from the 2015/2016 financial year, Council has committed, on average, about \$200K each year to deliver these projects, and where possible, have aligned projects with asset renewal projects.

Council also successfully bid for funds from the State Government programs including:

- ▶ **State Bicycle Fund** - generally to be used for implementation of bicycle infrastructure, bike parking and promotion and education of bicycle routes.
- ▶ **Greenway Fund** - generally to be used for delivery and/or improvement of Greenways.
- ▶ **Way2Go Fund** - a partnership program promoting safer, greener and more active travel for primary school students and their communities.

The combined funding from Council and State Government has facilitated the delivery of 20 projects (as shown on the map overleaf) between 2016 and 2021.

Approximately 50% of year 1-5 projects in the Action Plan have been completed with a further 10% in progress.

Some Year 5+ projects have been completed or commenced (such as the Mike Turtur Bikeway). The balance of projects yet to be completed inform this Walking and Cycling Plan 2022 -2027.

Project highlights include:

- ▶ Approximately 6.5km of bikeways established or improved (including Mike Turtur Bikeway and Marino Rocks Greenway).
- ▶ Ongoing transformation of Rugby-Porter Bikeway with upgrade of seven intersections that changed 'give way' priority to bike riders and other traffic moving along this north-south route.
- ▶ Construction of slow points along Wood/Weller Street to facilitate safer facilities for bike riders.
- ▶ Nine new pedestrian crossings/ refuges built with a focus on sites adjacent primary schools or other highly used crossing points.

- ▶ City-wide implementation of wayfinding signs and on-street bicycle symbols to establish a low-traffic bicycle route network across the council.
- ▶ Preparation of bicycle route maps to promote community knowledge of city-wide cycling opportunities.

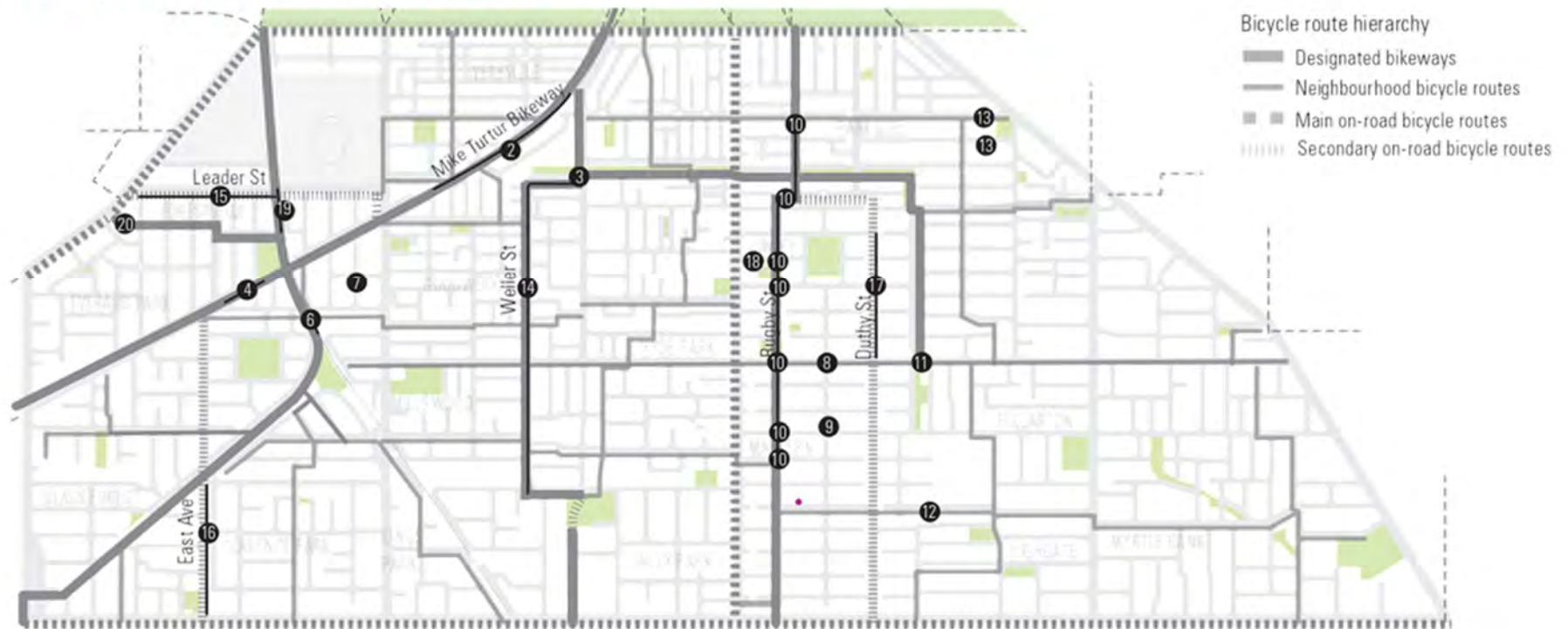
During this period, Council also partnered with the Department for Infrastructure and Transport on seven Way2Go school programs with local schools (the most recent including Highgate, Glen Osmond and St Thomas primary schools).

Work has been aimed at promoting safer, greener, and more active travel for primary school students and their communities.

Council has also purchased four electric bikes for its staff to undertake site visits, and over the last two years has clocked up over 2,500km in trips, that previously would have been by car.



Completed projects 2016-2021



Projects completed between 2016 and 2021 listed on the map

1	Wayfinding signs and on-street bicycle symbols to establish low-traffic bicycle routes (city-wide)	6	Arundel Ave / Railway - Improve pedestrian access	14	Wood/Weller Street - Slow points with bicycle bypass (Simpson Pde to occur 2022)
2	Mike Turtur Bikeway - Bike path upgrade to 3-4m width and lighting improvements (section Musgrave to King William)	7	Goodwood Primary Emu Crossing	15	Leader Street bike lanes
3	King William / Simpson Pde/ Glen Osmond Creek Path - Refuge to facilitate safe cyclist and pedestrian crossings of King William Road	8	Wattle St / Cambridge St - Modify roundabout to radial design	16	East Avenue - Upgrade to buffered bicycle lanes
4	Norman Terrace shared street	9	Fisher St / Cambridge St - Modify roundabout to radial design	17	Duthy Street - Upgrade to buffered bicycle lanes
5	Prepare map of bikeways network (hard copy and online)	10	Rugby-Porter Stage 1 and 2 - Upgrade of seven intersections	18	Oxford Terrace - Pedestrian crossing point
		11	Wattle St / Windsor St - Refuge Crossing	19	Richards Terrace shared street
		12	Concordia College Emu Crossing	20	Wilberforce Walk (Stage 1)
		13	Parkside Primary School Koala Crossings		



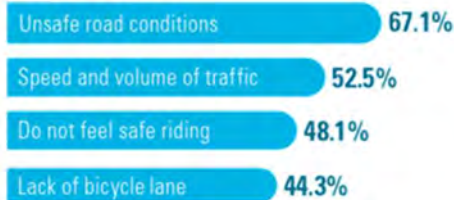
Walking and Cycling Directions

Over the last 5 years Council staff have continuously improved its approach to the planning, design and delivery of walking and bicycle infrastructure, and based on these learnings have identified new directions that will form part of the Walking and Cycling Plan 2022-27.

These five key directions include:

- ▶ Designing for the target users
- ▶ Applying best practice design principles
- ▶ Enhancing neighbourhood character
- ▶ Staged project approach
- ▶ Reviewing projects on completion.

Reasons people who do ride, don't ride more often

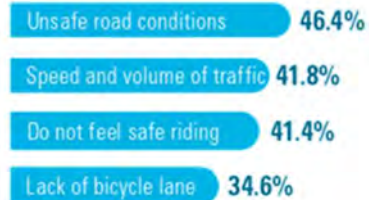


Designing for the target users

There is a generally an adopted set of four categories of bike rider or potential bike rider within an average community profile.

These were originally based on a report by the Portland Office of Transportation (USA) which categorised types of bike riders based on their perception of bike riding for transport (as opposed to recreation). These proportions vary from country to country, and to a lesser extent city to city.

Reasons people do not ride



However, it represents a useful continuum to consider when planning for bicycle infrastructure to ensure that we focus on meeting the needs of the 60% 'Interested but concerned' bike riders, where there is the most potential for growth.

A cycling perception survey undertaken by We Ride Australia (2011) indicated that unsafe road conditions, speed / volume and driver behaviour are key factors as to why 60% of people surveyed do not ride more often for transport.

Engaging with the 60% 'Interested but concerned' bike riders, and creating safe street environments and improving driver behaviours will be the primary focus for the planning and delivery of new bicycle infrastructure to better enable a significant proportion of our community to ride more often.





Strong and Fearless (<1% of riders)

Confident in traffic on all types of streets

Improving bicycle facilities at intersections (signalised and unsignalised) and road surface.

- ▶ Unley Road
- ▶ Greenhill Road

Enthusied and Confident (7% of riders)

Confident riders, recreational and sometimes to work, shops etc.

Preference for more separated bicycle facilities and comfortable riding in on-road bike lanes.

- ▶ Duthy Street
- ▶ East Avenue

Interested but concerned (60% of riders)

Weekend riders to the Park Lands, but generally do not feel safe riding in traffic or on-road bike lanes.

Preference for off-street or separated bicycle facilities or quiet traffic-calmed residential streets.

- ▶ Rugby/ Porter Street
- ▶ Mike Turtur Bikeway

No way, no how (33% of drivers)

Would not consider riding a bike under any circumstances.

Unlikely to use bicycle facilities and prefer no bikes on the road to improve vehicular movement.

Traffic speeds and volumes are very important factors in deciding the appropriate design approach for implementing bicycle infrastructure, especially for the 60% of people who are 'Interested, but concerned'. The grid tool on this page, first established by the Walking and Cycling Plan 2016-2021, will continue to be applied in the delivery of new bicycle infrastructure.

This tool is also aligned with the Safe System approach that recommends that people bike riding should be separated from traffic when a street carries more than 3,000 vehicles per day with a speed more than 30 km/h. Although the tool does indicate less than 40 km/h for mixed traffic environments, 30km/h will be our targeted design speed.

Designing for a 30 km/h mixed traffic environment will improve the liveability of streets, improve the streets amenity and more importantly will significantly improve safety for all street users. Research shows that a fatal injury to a pedestrian or bike rider is at least five times as likely at 50km/h and twice as likely to occur at 40 km/h than at 30 km/h³.

Facts about the risk of death if pedestrians are hit by a car

Based on World Health Organisation 'Speed Management Manual'

at 30 km/h 1 in 10 will die



at 40 km/h 4 in 10 will die



at 50 km/h 8 in 10 will die



at 60 km/h 10 in 10 will die



Guide for establishing the suitability of cycling infrastructure based on traffic speed and volume

Cyclist facility	Traffic volume (vehicles per day)			85th percentile traffic speed		
	<3,000	3,000-5,000	>5,000	<40 km/h	50-50 km/h	>50 km/h
Mixed traffic	✓			✓		
Consider separation		✓			✓	
Separation			✓			✓

³ Safe-Street Neighbourhoods: the role of lower speed limits - 2019 Update WA & NSW (Dick van der Dool, Paul Tranter, Adrian Boss)

Applying Best Practice Design Principles

The CROW Design Manual for Bicycle Traffic, which has incrementally been developed since the 1970s in the Netherlands, sets out a series of bike-friendly design principles: cohesion, directness, safety, comfort and amenity.

These principles will be used when designing our walking and bicycle network and are important if we are to capture our target 'Interested but concerned' bike rider category and get more people walking for recreation and transport.

Cohesion



- ▶ Connect origins and destinations, walking and bike riding from anywhere to everywhere.
- ▶ Plan a cohesive network linking together walking and bicycle routes that are easy and safe to navigate.
- ▶ Build a walking and bicycle route may entail a separated bike path and footpath, a shared use path, and/or a quiet street.

Directness



- ▶ Create short and efficient routes, minimising detours and effort.
- ▶ Priorities directness for a pedestrian and bike rider, avoiding detours and reducing distance and time.

Safety



- ▶ Provide safe walking and bicycle infrastructure that avoids differences in speeds and obstacles, and where possible segregate different movement types.
- ▶ Ensure passive visibility both day and night with adequate lighting and clear of blind spots.
- ▶ Establish safe road crossings at intersections and directional signage.

Comfort



- ▶ Provide pleasant walking and bike riding experiences with minimal stops or nuisances and cater for people of all abilities.
- ▶ Provide smooth surfaces to reduce vibrations, reducing traffic and exposure to pollutants/noise.

Attractiveness



- ▶ Provide quality streetscapes that are green, open and well maintained.
- ▶ Improve local amenity with elements such as landscaping, street trees, lighting, areas for rest, water fountains and street art to make the route interesting.

Enhancing neighbourhood character

Across a range of projects, the Council has found greater community support for local change when the investment isn't limited to hard infrastructure, but include elements which add to the character and amenity of local streets.

Recent projects such as Norman Terrace and Richards Terrace Living Streets, Young Street driveway links, Rugby-Porter Bikeway intersection upgrades and Wood-Weller Bikeway slow points have all made positive impacts to create a greener local street, in conjunction with improved local road conditions for people walking, bike riding and driving.

The integration of design features, and where appropriate, the opportunity for the community to influence the final design outcome, help to elevate infrastructure projects that target ease of movement, connectivity, and reduction in vehicle speed or volume, into more appealing streetscape projects that shape the local neighbourhood.

Design features could include:

- ▶ New tree planting and garden beds
- ▶ Temporary or permanent street art
- ▶ Change in road widths and kerb profile
- ▶ Improved lighting and wayfinding signage
- ▶ Additional street furniture.

In addition to designated projects, the Council's annual streetscape renewal and response programs provides small scale opportunities to enhance neighbourhood connectivity by improving footpath conditions across the network.

Renewal should consider:

- ▶ Enhancements to footpath segments to achieve DDA compliance, including pram ramp / street corners
- ▶ Infill tree planting to extend shade canopy over footpaths (planting techniques to avoid future lifting of pavers by root systems)
- ▶ Opportunities for continuous footpaths.

The Council will review the asset assessment and renewal of footpaths, in conjunction with other streetscape assets, to establish improved standards of safety and comfort to inform future investment.



Applying a staged project approach

The City of Unley, over the last five years, has had success delivering walking and cycling projects, such as the Rugby-Porter and Wood-Weller bikeways, when delivered in multiple stages and allowing for adequate time to consult with the community, develop a design and construct.

This staged approach (summarised in the diagram to the right) can extend a project over three to four years from start to finish, but it does assist in achieving better design and community outcomes by spreading expenditure over multiple financial years, improving residents' and/or business acceptance of a project after seeing the outcome of earlier stages, lessons learnt from prior stages can be applied and allows multiple priority projects to be implemented concurrently.

Concept design

- ▶ Pedestrian and bike rider data collection (before)
- ▶ Streetscape conditions assessment (before)
- ▶ Overall corridor master plan
- ▶ Concept design options and assessment (staged)
- ▶ Elected Member endorsement of preferred concept design option(s) for consultation

Consultation

- ▶ Community and key stakeholder consultation
- ▶ Analysis of consultation feedback
- ▶ Elected Member endorsement of preferred concept design option for detailed design
- ▶ 'Close the loop' with Community and key stakeholders

Detailed design

- ▶ 100% detailed design and documentation
- ▶ Prepare traffic impact assessment
- ▶ Prepare cost opinion
- ▶ Align staging with asset management plan renewal program of streetscape elements
- ▶ Prepare budget bid for Elected Member endorsement for construction

Construction

- ▶ Undertake tender to deliver works
- ▶ Community notification of works
- ▶ Construction of works

Project review

- ▶ Pedestrian and bike rider data collection (after)
- ▶ Undertake review of project after minimum 6 months post completion

Reviewing projects on completion

On completion of a project, it is considered important that a review is undertaken. Best practice suggests that a review should not take place until at least 6 to 12 months post project completion to provide adequate time for people to adjust to the new environment.

The aim of the review is to ensure that the project meets the design intent, and to establish a strong evidence base of what works and what doesn't work.

The project review outcomes will also improve residents' and/or businesses' acceptance of a project, and assist the delivery of projects that are staged, by using the evidence base for the consultation and delivery of future project stages and applying lessons learnt/ improvements to the design.

Case study: Wood-Weller Bikeway improvements

Background

The Wood-Weller Bikeway (the route) is a key north-south bicycle route with links to the City of Mitcham to the south, Charles Walk/Glen Osmond Trail to the east and the Mike Turtur Bikeway to the north. The route sits between Goodwood Road and King William Road.

The route has been progressively improved since 2016, commencing with Wood Street and most recently with Weller Street in 2020. This case study reviews the improvements made to Weller Street.

Need for improvement

The Council wants to encourage a greater bicycle mode share. Progressive improvement can be achieved with delivery of connected and safe routes where, for example, less confident bike riders and families with young children would feel safer and more comfortable to ride.

Weller Street is a mixed traffic environment with pre-project traffic volumes and speeds that did not meet desired safety goals for the route including traffic speeds up to 47 km/h

and traffic volumes up to 2,300 vehicles per day.

Design

The new design incorporated an upgrade to the Mitchell Street intersection and connection to Wood Street, plus new traffic calming interventions along Weller Street, with the installation of seven single lane slow points set approximately 100 metres apart and new line marking and signage. Each slow point has a bypass for people bike riding.

Community consultation was undertaken with significant feedback received, including a petition opposed to the project. Potential for benefit compared to impact on local residents, on street parking loss (24 spaces) and traffic congestion were key concerns for the community.

Council, despite the mixed local community views, continued with the project as they identified the importance of the bicycle link in the context of Unley's bicycle network, and the need to provide a safer and low stress alternative to King William Road.

Review outcomes

Upgrade works were completed in 2020 and a post-construction review undertaken in 2021. Key review outcomes were:

- A 22% reduction in traffic speed to below 40km/h and 31% reduction in traffic volumes to below 1,500 vehicles per day (the general threshold points for a safe bicycle route).
- On street car parking occupancy between 20%-27%, despite the loss of 24 spaces.
- An average of more than 200 bike riders daily with up to 93% using the bicycle bypasses at the slow points.
- Observed good behaviour of drivers at slow points giving way to one another.
- Technical learnings were obtained on the siting of slow points, signage, landscaping and maintenance.

Due to the success of this project, Council will continue with the delivery of the Wood-Weller Bikeway, with the next section on Weller Street (north of Albert Street) and Simpson Parade planned to be delivered in 2022.

Walking and Cycling Priority Actions

To achieve the vision of more people walking and bike riding for transport and recreation purposes for people of all ages and abilities, and to maintain the Council's momentum for change, over the next five years Council will be focusing on three key priority areas:

- A. Infrastructure**
- B. Promotion and education**
- C. Data collection, monitoring and evaluation**

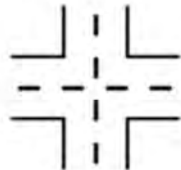
Funding will be sought each financial year through the Annual Business Plan to deliver on these priority areas and associated actions.

Where possible, projects will be aligned with asset renewal to achieve greater funding efficiencies and better design outcomes.

In addition, external funding sources will be pursued with the State and Federal Governments, as appropriate, to assist in offsetting costs to Council



Infrastructure



- A1. Improve and extend the walking and bicycle network
- A2. Improve walking and bicycle facilities
- A3. Improve walking and bicycle infrastructure around schools and support active travel to schools
- A4. Improve walking and bicycle connections to neighbouring councils
- A5. Establish high quality street design standards



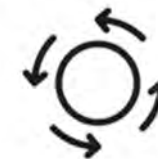
Promotion and Education



- B1. Promote and encourage walking and bike riding
- B2. Develop educational material to support walking and bike riding so that it becomes a daily activity
- B3. Improve navigation of Unley's walking and bicycle network
- B4. Support new emerging micro-mobility technologies



Data Collection, Monitoring and Evaluation



- C1. Invest in data collection
- C2. Invest in project reviews, monitoring, and continuous improvement

A Infrastructure

A1. Improve and extend the walking and bicycle network

A 1.1 Continue to improve and extend the walking and bicycle network

Over the last five years, the following, primary north-south walking and bicycle routes, have been improved:

- ▶ Rugby-Porter Bikeway
- ▶ Wood-Weller Bikeway
- ▶ East Avenue (buffered bicycle lanes)
- ▶ Duthy Street (buffered bicycle lanes)
- ▶ Mike Turtur Bikeway between Musgrave Street and King William Road.

These strategic walking and bicycle routes make it safer and easier for people moving through the City of Unley and beyond, and are popular for commuters and recreational walkers and bike riders.

Nine new pedestrian crossings/ refuges have also been built with a focus on sites adjacent to primary schools and along the key walking and bicycle routes.

The next five-year priority projects will focus on:

- ▶ Delivery of east-west walking and bicycle routes to help achieve a connected city-wide network.
- ▶ Improve connections to existing walking and bicycle routes that have received recent investment.
- ▶ Improve walking and bicycle connections, and quality of streetscape environment, to planned arterial road intersection upgrade projects led by the Department for Infrastructure and Transport (DIT) and neighbouring councils.

Pedestrian improvements to be considered for each project to create a safe, accessible and comfortable environment will include (but not limited to):

- ▶ Ease of pedestrian accessibility (universal access for all).
- ▶ Install safe pedestrian priority crossings at key locations and create good public transport connections.
- ▶ Install public seating, drinking fountains, and consistent wayfinding signage.
- ▶ Increase shade tree planting and landscaping (including WSUD opportunities).
- ▶ Identify opportunities for public art

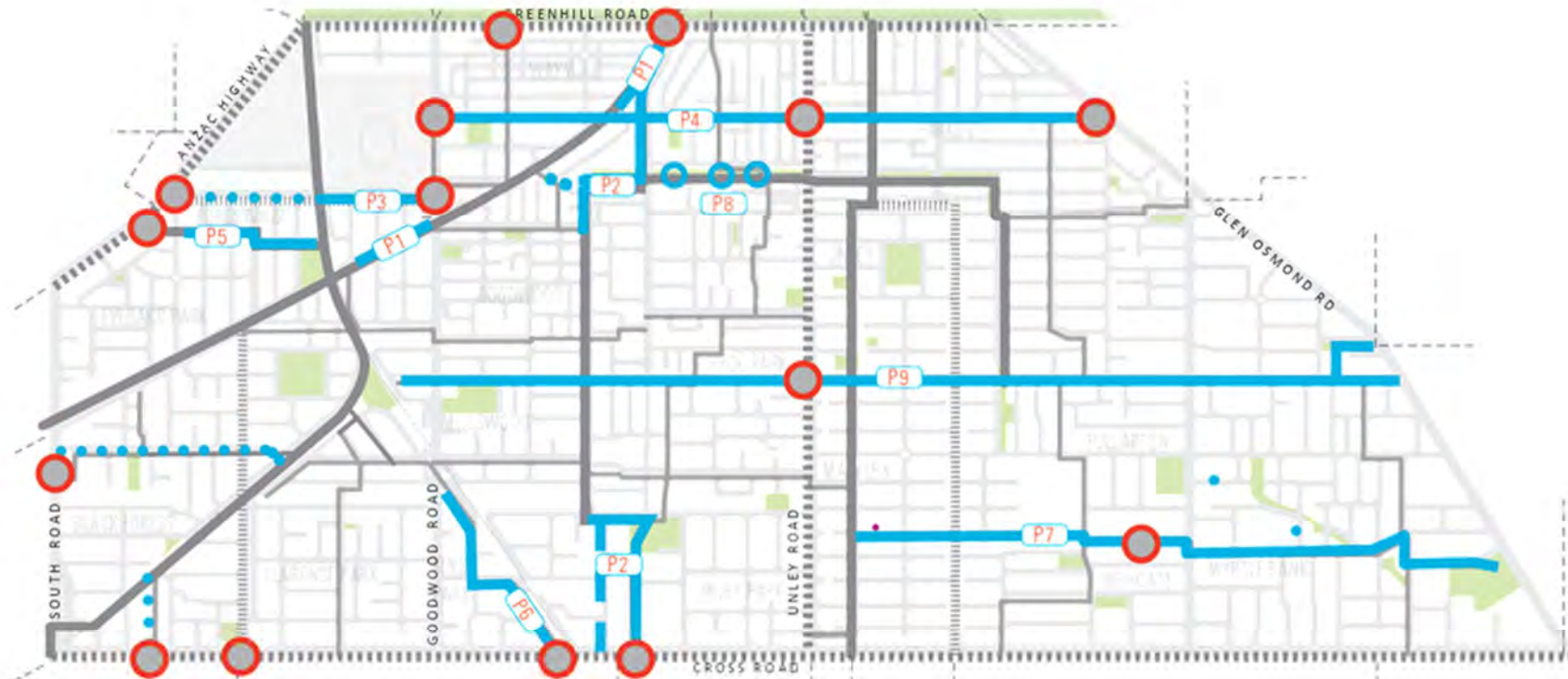
Improvements will also aim to remove obstacles and pinch points along footpaths, and widen footpaths where possible. This may include reclaiming underutilised street space, as well as alternate placement of street trees.

To support this action Council will advance the following priority infrastructure projects over the next five years (and as shown on the map overleaf):

- P1 Mike Turtur Bikeway (King William Road and Railway Terrace South)
- P2 Wood-Weller Bikeway
- P3 Leader Street Secondary On-Road Bicycle Route
- P4 Young Street Neighbourhood Bicycle Route
- P5 Wilberforce Walk
- P6 Jellicoe - Ningana Avenue Neighbourhood Bicycle Route
- P7 Unley to Myrtle Bank Neighbourhood Bicycle Route
- P8 Charles Walk intersection improvements
- P9 Wattle - Park - Mitchell Street Neighbourhood Bicycle Route

A more detailed description for these projects is included in the **Appendix**.



Priority walking and cycling projects for 2022-2027



Priority walking and bicycle route upgrade projects

- P1 Mike Turtur Bikeway (King William Road, Railway Terrace South)
- P2 Wood-Weller Bikeway (Weller Street-Simpson Parade, King William Road, Wood Street to Cross Road connection)
- P3 Leader Street Secondary On-Road Bicycle Route
- P4 Young Street Neighbourhood Bicycle Route
- P5 Wilberforce Walk Stage 2 and Stage 3
- P6 Jellicoe Avenue - Ningana Avenue Neighbourhood Bicycle Route

- P7 Unley to Myrtle Bank Neighbourhood Bicycle Route
- P8 Charles Walk Intersection Improvements
- P9 Wattle-Park-Mitchell Street neighbourhood Bicycle Route

-  Identified priority arterial road crossing points and inter-regional connections for pedestrian and bicycle improvements
-  Possible additional priority projects subject to further investigation and/or State Government partnership funding opportunities.

A1.2 Continue to work with the asset management team to enhance footpath renewal projects

Although this Plan has identified nine key walking and cycling routes to focus on over the next five years (P1 to P9). It is acknowledged that every street should be safe and accessible for people to walk along.

Council will continue to be responsive to address local footpath issues as they arise, as well as identify opportunities to upgrade footpaths and crossing points as part of planned asset renewal works undertaken each year.

Council is currently undertaking a comprehensive audit of the City of Unley's footpath network to create a long-term plan on footpaths that require upgrading, and renewal, as well as maintenance improvements to make the pedestrian network safer and more accessible for all the community. The audit also includes an assessment of each path and associated kerb ramps for compliance with current accessibility standards.

The image shown to the right is an example of a footpath upgrade on Unley Road between Opey and Hart avenues, forming part of asset renewal works. The

footpath was upgraded to meet a higher standard to improve the amenity of Unley Road and the walking experience.

A1.3 Advocate for lower speed limits on DIT arterial roads that experience high pedestrian activity

In the City of Unley area there are a number of main streets / activity zones located along high speed and high traffic arterial roads, such as Goodwood Road between Albert Street and Goodwood Road and Unley Road between Marion Street and Thomas Street.

Council will continue to advocate to DIT to lower the speed limit on these sections of roads to improve safety for pedestrians and support increased activation for local businesses and safer outdoor dining activity.

A1.4 Identify opportunities to improve on-street navigation of City of Unley's walking and bicycle network

As part of the delivery of the Walking and Cycling Plan 2016-2021 Council implemented city-wide wayfinding signs and on-street bicycle symbols to improve the navigation of its walking and cycling network.

Signs are key components in a legible public realm and can add to the character and identity of an area if applied in a consistent manner that aligns with the character of Unley streets and open spaces.

It is acknowledged that further work is required to improve our on-street signage and navigation of the City's walking and cycling network. Innovative and creative signage ideas will be explored.



A2.Improve walking and bicycle facilities

Improving the walking and bicycle network is a key element in increasing mode share, however, it is important to provide suitable facilities to aid comfort and enjoyment for people to help change their travel behaviour. Emerging practice in recent years has seen a greater need to provide mid-journey and end-of-trip facilities including bicycle parking, bicycle repair stations, bicycle pumps, seating/ rest areas, and drinking fountains.

To support this action Council will:

A2.1 Develop and implement an annual bicycle parking program to better support key hubs, community facilities, and businesses

Design considerations for bicycle parking comprise:

- Connect to existing and proposed bicycle routes.
- Positioned in areas of high visibility for security and awareness.
- Avoid steep ramps, kerbs, conflict points with vehicles and pedestrians.

- Enough space for movement of bicycles.
- High quality materials, standardised forms and easy installation.
- Reduced footpath clutter.

Council will undertake a review of all of its community facilities, tram and train stops, and open spaces (as depicted in the 2015 City of Unley: Open Space Strategy) to review current provision, quality and condition, and to assess improvements to existing bicycle parks and the need for new bicycle parking facilities.

The Unley Bicycle User Group (Unley BUG) and business precinct groups will be consulted for their views on parking provision and design.

A trial will be considered in higher volume pedestrian areas (such as retail/ entertainment/business precincts and/ or main streets) with narrow footpaths to replace on-street car parking space(s) with bicycle parking. This was successful in several locations in the City of Adelaide (Pirie Street and Hyde Street) and in the City of Holdfast Bay (Colley Street). It will provide an effective demonstration to local businesses and the local community, like the Parklet Program, previously hosted on King William Road.

A2.2 Develop and implement an annual program for the installation of public seats/rest areas and water fountains

As part of the annual asset renewal/ capital works program, a review of existing public seats and water fountains will be undertaken. Opportunities to relocate or provide new public seating and drinking fountains along key walking and bicycle routes will be identified as part of this program, as well as through new projects. A focus for new public seats/rest areas and drinking fountains will be for the priority infrastructure projects P1 – P9.

Opportunities to partner with SA Water's Bring Your Own Bottle (BYOB) Smart Drinking Water Fountain program will also be identified, to provide bottle refill stations.



A2.3 Identify opportunities to install public bicycle repair stations and pumps

Up to two locations will be identified to install a public bicycle repair station and pump to allow bike riders to easily complete on-the-go repairs. The locations will be on high volume and popular bicycle routes and located for good passive surveillance. The use of robust and replaceable materials and fixtures will be a key consideration to minimise maintenance requirements and costs, as well as ensure that the facilities are always accessible for bike riders.

A2.4 Advocate for the provision of safe, accessible, and well-designed end-of-trip facilities for visitors and workers in all new medium to high density developments

All new medium to high-density residential, commercial, or mixed-use developments should provide bicycle end-of-trip facilities for development users and visitors. It is often observed that the inclusion of these facilities is an afterthought, poorly located, and of poor quality. As part of future Planning Code Amendments, other strategic or statutory planning work and approval processes, Council staff will continue to advocate for best practice and high-quality end-of-trip facilities that incorporate secure lockers, secure and user-friendly bicycle parks, and showers. The potential for charging stations for e-scooters and e-bikes will also be investigated.

A2.5 Develop a set of guidelines to be incorporated into the Events Toolkit to better support people choosing to bike ride to community events and activities

A review of all Council run events and activities will be undertaken to identify the changes needed to better support people choosing to access these destinations by bike. Unley BUG and key event organisers will be consulted for their experiences, and requirements.

A2.6 Investigate and improve lighting along key routes and other higher night time demand walking and cycling areas

Undertake a review of existing lighting conditions along existing key routes to identify current conditions, and identify where further lighting would be beneficial. Based on the review outcomes, prepare a lighting improvement program that will improve personal and road safety.

A3. Improve walking and bicycle infrastructure around schools

Physical activity is important for the growth and development of children. Only 19.4% of Australian children aged 5 and 17 years achieve the recommended 60 minutes or more of physical activity each day⁶. Research indicates that incidental physical activity such as walking and bike riding to local destinations such as schools, play an important role in children meeting the recommended levels of physical activity.

In recent decades, rates of active travel by Australian children have declined markedly. In the 1970s the majority of children walked or rode a bike to school, but currently, most children are driven to school. This is predominately due to safety concerns.

To support more children to walk and bike ride to and from school, Council has consistently worked in collaboration with DIT and interested local schools on delivering the Way2Go program, with the aim to:

- Encourage children and the community to safely walk, bike ride or scooter, and

use public transport for personal travel.

- Support students to be safe walkers, bike riders and passengers.
- Promote safe, people-friendly streets near schools to support independent personal travel.
- Support school road safety education practices.

The City of Unley has 14 schools, of which eight have participated in a Way2Go program, with seven of those having had some engagement in the program over the last five years.

To support this action Council will:

A3.1 Continue to partner with DIT and local schools to deliver the Way2Go program

Council will continue to partner with DIT to deliver at least one Way2Go program per year, and assess and fund localised safety infrastructure improvements to encourage more students and parents/ caregivers to walk and bike ride to/from school.

A3.2 Undertake an assessment of streets within an 800m catchment of Way2Go participating schools

When undertaking the Way2Go program with a school and assessing safety, typically a strong focus is on improving walking and bicycle facilities on the streets bounding the school only. If we want more people to walk and bike ride, we need to look beyond the streets bounding the school and assess all of the streets within a broader 800 metre catchment of the school.

An assessment will therefore include the identification of popular walking and bicycle routes taken daily to school,

and identify a range of improvements that could be undertaken to increase the safety, efficiencies, and comfort of the journey to school. Improvements could include (but are not limited to):

- Install wayfinding signage.
- Improve footpath condition and removal of 'pinch points'.
- Increase shade tree planting.
- Upgrade pram ramps at intersections.
- Manage local speeds, traffic volumes and on-street parking.

The assessment will inform works to be undertaken as part of Council's future asset renewal scope of works and/or new capital projects.



Source: Draft South Australian Walking Strategy 2022-2032

Case study: Local street improvements at Highgate School

Background

This case study reviews local street improvements delivered as part of the Way2Go program for Highgate School. This was a collaboration between the City of Unley, Highgate School and DIT. Highgate School is a zoned Reception to Year 6 primary school with an enrolment of about 745 students. The school enrolment zone crosses Fullarton Road.

Way2Go is a State Government program promoting safe, green and more active travel for primary school students.

Need for improvement

As part of the early partnership work, the Highgate School community undertook a travel survey showing that 64% of students were driven, 21% rode/scooted and 17% walked to school. Walking and bike riding levels were good, however, it was considered active travel could be further increased through pedestrian safety improvements on local streets around the school.

The school is bordered by three local streets with a posted speed limit of 40km/h, plus 25km/h School Zones (with the busier Cross Road close to the south).

Two local streets (Avenue Road and Hampstead Avenue) had average traffic speeds over 40km/h, with associated unsafe driving behaviour sometimes observed during school pick up and drop off times. Young children (in particular Reception to Grade 2) were observed crossing in an uncontrolled manner on Hampstead Avenue, with high safety risk in particular around the intersection with Euston Avenue.

Design

Council worked in collaboration with the school and DIT to identify, plan, and implement improvements.

The key improvements were the construction of kerb buildouts for a safer pedestrian crossing point on Hampstead Avenue (next to the early years entry), an upgrade to pedestrian fencing on Avenue Road, and amending the Left Turn Ban controls on Cross Road to Hampstead Avenue. Council also made changes to on-street parking controls.

Council undertook community consultation on recommended improvements. There was general support for the proposed works and changes to parking controls.

Review outcomes

The project was completed in mid-2021 and Council is waiting for an appropriate timeframe (around one year) to then undertake a formal review of the outcomes. Initial site observations indicate high use of the crossing on Hampstead Avenue with good behavioural change and cessation of young children crossing the road in an uncontrolled manner.



A4. Improve walking and bicycle connections to neighbouring councils

The Council is committed to improving the safety, efficiency, and amenity of the local street network to encourage more people to walk and bike ride. To realise the maximum benefit of our investment however, we need to build stronger strategic partnerships with the State Government and neighbouring Council's to ensure our bicycle routes can extend directly to surrounding neighbourhoods, Adelaide Park Lands and beyond.

The work of the State Government in the last five years to establish signalled crossing points on Greenhill Road, and on Cross Road, has provided critical infrastructure that has extended the impact of the Rugby-Porter Bikeway north and south, making it a popular regional designated bikeway route between the City of Mitcham and the City of Adelaide.

To support this action Council will:

A4.1 Advocate and identify partnerships with neighbouring Council's and State Government to establish safe and efficient crossing points on major arterial corridors

To extend the designated 'regional' walking and bicycle routes identified in the City of Unley area into neighbouring Council's and the Adelaide Park Lands, safe and efficient pedestrian and bicycle crossing points are required to be established on major arterial road corridors that frame the boundaries on all sides of the City of Unley, as well as the north/south arterial roads that cut through key quadrants of the City.

Without recognisable crossing points, the designated 'regional' walking and bicycle routes lack safe and effective connections that will get more people walking and bike riding for transport and recreation purposes. Partnerships are required with State Government, in coordination with neighbouring Council's to prioritise, and invest in major infrastructure associated with new designated pedestrian / bicycle crossing points. Within the City of Unley, this also includes crossing of train and tram lines.

The following are noted as priority locations over the next five years+ for State Government and Council investment in establishing regional connections:

- ▶ King William Road, Greenhill Road and Peacock Road intersection (forms part of Mike Turtur Bikeway)
- ▶ Cross Road and Victoria Avenue or Whistler Avenue intersection (forms part of Wood-Weiler Bikeway)
- ▶ Leader Street and Goodwood Road intersection (forms part of Leader Street Secondary On-Road Bicycle Route)
- ▶ Leader Street and Anzac Highway intersection (forms part of Leader Street Secondary On-Road Bicycle Route)
- ▶ Glen Osmond Road and Young Street Intersection (forms part of Young Street Neighbourhood Bicycle Route)
- ▶ Unley Road and Young Street intersection (forms part of Young Street Neighbourhood Bicycle Route)
- ▶ Goodwood Road and Young Street intersection (forms part of Young Street Neighbourhood Bicycle Route)
- ▶ Anzac Highway and Wilberforce Walk connection (forms part of Wilberforce Walk)

- ▶ Cross Road and Jellicoe Avenue intersection (forms part of Jellicoe Ave - Ningana Ave Neighbourhood Bicycle Route)
- ▶ Fullarton Road, Ferguson Avenue and Winchester Avenue intersection (forms part of Unley to Myrtle Bank Neighbourhood Bicycle Route)
- ▶ Unley Road, Park Street and Wattle Street intersection (forms part of the Wattle-Park-Mitchell Street Neighbourhood Bicycle Route)
- ▶ Greenhill Road and Joslin Street intersection (connects with Adelaide Park Lands)
- ▶ Cross Road, East Avenue and Winston Avenue intersection (forming part of East Avenue Secondary On-Road Bicycle Route)
- ▶ Cross Road, Homer Road and Clovelly Avenue intersection (connects Flinders-City Bikeway to Marino Rocks)
- ▶ South Road at Black Forest Primary School (forms part of Forest Avenue Neighbourhood Bicycle Route)

In addition, the Council will continue to advocate for greater prioritisation of walking and bicycle facilities within major infrastructure projects planned for the City of Unley, including the North-South

Corridor, as well as changes to Fullarton Road and key intersections along its length or other projects identified as part of the Integrated Planning Partner Program (such as Corridor Plans).

A4.2 Advocate to State Government to reduce wait times at traffic signals

The extent of time that pedestrians and bike riders are required to wait at lights to cross at designated crossing points can have a significant impact on the competitiveness of the designated walking and bicycle routes across Unley and beyond. Currently, wait times during peak periods can be extended to the detriment of the effectiveness of those choosing to walk or ride in place of commuter vehicles.

Further collaboration with the State Government is required to better understand the phasing of traffic signals along key corridors to enable more responsive change, in order to achieve reduced wait times and safer crossing behaviours, without compromising peak traffic volumes.

In addition, greater consideration is required to support weekend movement patterns, which can differ from weekday (on and off-peak) times in programming and responsiveness.

A5. Establish high quality street design standards

Over the last several years, the City of Unley has undertaken a variety of improvements to local streets in support of safer walking and bike riding, and improved neighbourhood amenity.

These treatments have been tested over time to assess their effectiveness, and lessons have been learnt in the design, construction, and ongoing maintenance of various treatments.

Documenting these learnings into a street design standard will support the implementation of more consistent and cost-effective walking and bicycle infrastructure across Unley

To support this action Council will:

A5.1 Develop street design standards that supports pedestrian and bicycle friendly street environments

The design standards will include:

- A suite of standard design treatments and approaches 'kit of parts' for different street types, traffic volumes and widths (including intersections).
- Best practice approaches that put people first (this includes installing separated bicycle facilities and priority pedestrian crossings that have shown great success locally, nationally, and internationally).
- Best practice approaches for traffic calming by integrating landscaping, street trees, Water Sensitive Urban Design (WSUD) etc.

Standardised treatments will help promote a cohesive character and a sense of place within the City of Unley, as well as instill community confidence that new treatments will meet functional requirements under demanding conditions.

Case study: New crossing on Oxford Terrace

Background

This case study reviews the installation of a new crossing point on Oxford Terrace adjacent to St Spyridon College and Church.

Need for improvement

Oxford Terrace is a local road that carries more than 2,400 vehicles per day and has a direct connection to Unley Road. There is a high parking demand and turnover along the street associated with people accessing the school, early learning centres, Unley Civic Centre, Town Hall, Library and local businesses and services. Some pedestrians have trouble safely crossing the road due to the high volume of traffic and parking.

A Local Area Traffic Management (LATM) Plan identified a need to provide safe walking facilities for children crossing Oxford Terrace between Unley Road and Rugby Street.

In 2019, St Spyridon College and its student community sought the installation of a crossing point adjacent their school to facilitate movement across Oxford Terrace to the Village Green, Unley Civic Centre, Library and

car parking on the southern side of the street.

Design

To assist with safe pedestrian crossings of the street, the new treatment consisted of narrowing the road through the use of landscaped kerb build-outs. The width of the carriageway has been reduced from 12.0 metres to 6.5 metres and the build-outs provide improved visibility between people driving and walking.

Review outcomes

Upgrade works were completed in 2020 and a post-construction review was undertaken in 2021. This review identified that the highest number of crossings along Oxford Terrace were made at this new point (approximately 196 per day). Informal crossings were still undertaken along Oxford Terrace, although the focus of student movement was around this point.

The review also found that the new crossing and recent treatments at the Rugby Street intersection (as part of the Rugby-Porter Bikeway improvements) assisted in lowering traffic speed along this road section, providing additional benefit.

B Promotion and Education

B1 Promote and encourage walking and bike riding

A holistic approach is required to get more people walking and bike riding for transport and recreation purposes. Education, promotion, and encouragement programs will give the community the tools they need to take up walking and bike riding in greater numbers, particularly if supported by improved walking and bicycle infrastructure.

Council recognises that to deliver effective education and promotion programs, partnerships with key stakeholder groups will be required including schools, businesses, and advocacy groups, such as Unley BUG.

Council values the work of Unley BUG to encourage more people to bike ride across the Unley area, and their advocacy to improve bicycle conditions and infrastructure. Council aims to build on this relationship to engage more broadly with the community.

To support this action Council will:

B1.1 Develop a communications strategy to promote the value of walking and bike riding

Cars are a major source of greenhouse gas pollution in Australian cities. Transport is Australia's third largest source of greenhouse gas emissions per year, 17% of emissions. Transport emissions have grown more than any other sector, increasing nearly 60% since 1990⁶. More people walking and bike riding will significantly help to reduce greenhouse gas emissions in the Unley area, being net zero emission transport options.

In addition, South Australians, due to longer working hours and increasing sedentary work practices and hobbies are becoming less active, with only 47% of South Australian adults meeting the recommended activity levels of 30 minutes of moderate exercise most days⁷.

Council will develop a set of key messages to promote the benefits of walking and bike riding including social, health and environmental factors, that

can strategically and consistently be shared through a variety of print and digital initiatives, including Council's social media, articles within Unley Life and the Council website, as well as promoted on Council signage / banner and other infrastructure across the city.

The expectation would be that Council would undertake 1 to 2 campaigns per year promoting the value of walking and bike riding.

B1.2 Promote and encourage walking and bike riding to school

Through the Way2Go program Council will continue to work in partnership with schools and DIT to support the delivery of DIT led behaviour change programs, such as Way2Go Bike Ed and walking and cycling journey route planning. Way2Go Bike Ed provides bike education lessons for primary school students in years 4 to 6 with a priority target group in years 5 and 6 (10 -12 years). Through the program, students gain knowledge and understanding of bicycle road rules, and

develop confidence and understanding to safely ride. Partnerships with Unley BUG and local bicycle businesses will also be explored to provide support to the school and parents/students with cycling journey planning and /or maintenance courses.

Council will also work with schools to encourage and support other school led initiatives such as 'walk bus' or 'ride bus', as well as proposals for 'car-free' zones adjacent to school drop-off areas. A 'walk bus' or 'ride-bus' is an organised group of school kids that walk or ride together to school, who join at organised 'bus' stops and are led by an adult 'driver' at the front and an adult 'conductor' at the rear. These are great initiatives, that not only get more students walking and bike riding to and from school, but they also support the school in creating a greater sense of community and safety.

Council will also actively continue promoting National Ride2School Day and Walk to School Week, which are annual initiatives to promote active travel by school students.

B1.3 Promote and encourage walking and bike riding to work

Council will identify opportunities to engage with interested local businesses on travel behaviour initiatives that encourage a greater number of workers to walk, bike ride, catch public transport and/or e-scoot to work.

This could include the establishment of incentive and/or promotional programs that businesses could use to encourage their workers to consider more sustainable and active transport choices. Based on 2016 ABS Census data 18.1% of people who work in Unley, also live in Unley, therefore there is significant opportunity to get more people commuting to work using active transport.

Partnerships with Unley BUG, Bike SA, Bike Adelaide and/or local bicycle businesses will also be considered to deliver bicycle user support programs to interested local businesses, such as bicycle maintenance and education classes.

Council will also actively continue promoting National Ride2Work Day.

B2 Develop education material to support safe walking and bike riding

To support this action Council will:

B2.1 Develop and implement shared use path etiquette signage

Council will continue to roll out shared use path etiquette signage to encourage good behaviours by all users. Messaging will be focused on 'share with care', 'slow down' and 'keep left'. Fun and interactive approaches will be considered to get people to engage with the messaging. Examples of current signage prepared for Mike Turtur Bikeway and Glen Osmond Trail is shown below.

B2.2 Develop communications on walking, cycling and e-scooter road rules

Council will promote cycling and e-scooter road rules to support 'good' behaviours by all road users and encourage people driving, riding, walking and / or e-scooting to be more considerate of one another, and have positive interactions. If all people using the road look out for one another, and are more respectful, people are more likely to consider active transport as a preferred way to get around.

State Government publish a Cycling & The Law handbook, which Council will use as a base to prepare materials that promote and educate on better behaviours between all users on the road and shared use paths.



Examples of signage prepared for Mike Turtur Bikeway and Glen Osmond Trail

B3 Improve navigation of Unley's walking and bicycle network

To support this action Council will:

B3.1 Continue to provide updated walking and bicycle network maps

Council regularly updates its walking and bicycle network map to ensure it is up to date and relevant. Council will continue to update the map as required to reflect changes to the network.

B3.2 Identify opportunities to implement smart / app-based wayfinding

Good wayfinding makes it easier to walk, bike ride and use public transport, resulting in more liveable and accessible communities. On-street signage plays an important role, however, other innovative and smart technology approaches to delivering wayfinding in Unley will be explored. For example, adding QR codes to bicycle racks or public seats located at key locations that links to a map of Unley's walking and cycling network.

B3.3 Collaborate with neighbouring Councils to highlight regional walking and bicycle routes

Council will collaborate with neighbouring councils to cross-promote regional walking and bicycle routes for commute and recreational purposes. This could be in the form of maps, social media and events.

B4 Support emerging 'micro-mobility' technologies

The emergence of new 'micro-mobility' technologies make active travel more attractive to a wider proportion of the community. E-bikes and e-scooters can address barriers such as topography, ability, and distance. These environmentally friendly technologies can make walking and bike riding more feasible to a more diverse community group.

To support this action Council will:

B4.1 Promote the benefits of e-bikes

Council will work with Unley BUG and local bike businesses to promote the benefits of e-bikes. E-bikes have many benefits, and are a great option for people who need to travel longer distances, do not consider themselves as 'fit' or feel confident to bike ride. It is important to demonstrate how everyday activities such as shopping and accessing community facilities can be cheaper and more efficient by bicycle than using a car.

B4.2 Undertake an e-scooter trial in the Unley area

Council commenced an e-scooter trial in February 2022 in the City of Unley area. The primary aims of the trial are to:

- Provide a sustainable, alternative, and competitive mode of transport to replace short vehicle trips in Unley and to/from the Adelaide CBD.
- Provide residents and workers with the opportunity to travel more easily east-west across Unley to/from key entertainment, business, and community precincts.
- Provide improved first mile/last mile connections to/from key public transport nodes and destinations.

- Provide greater transport choices to special events.
- Collect data to better understand movement patterns within Unley.
- Support DIT in the evaluation of e-scooters in an inner-rim suburb environment.
- Support increased opportunities for economic development and business partnerships.

The duration of the trial was initially for six months, with the option to extend for a longer period if successful.

Council, at its meeting held on the 25 July 2022, endorsed an extension of the e-scooter trial up to February 2023. As part of the trial extension the key aims will be to implement and test measures to improve e-scooter parking behaviours and increase education on good e-scooter riding behaviours and road rules.

Other current South Australian e-scooter trials include City of Adelaide, Norwood, Payneham and St Peters and Coast Park Trail Trial.

E-scooter law in South Australia prohibits personal electric scooters from riding in public.

C Data Collection, Monitoring and Evaluation

C1 Invest in data collection

Council has progressively sought to target local pedestrian and bicycle data associated with key projects, but has limited reliable city-wide data, with the exception of the Super Tuesday count that is collected on average every 4 to 5 years.

An increase in investment in the collection of consistent pedestrian and bicycle data will help better understand travel patterns by people walking and bike riding, and identifying what changes occur with delivery of new infrastructure, as well as the impact of other promotional and education initiatives to drive behaviour change.

Counts also help Council understand growth patterns and seasonal trends.

To support this action Council will:

C1.1 Identify funding opportunities in partnership with State Government to install permanent pedestrian and bicycle counters

There are currently no permanent pedestrian and bicycle counters located in the Unley area. Council staff will identify funding opportunities in partnership with State Government to install more permanent pedestrian and bicycle counters on key designated bikeway routes.

Opportunities to incorporate permanent counters with a real-time visible display will also be explored, similar to the bikeway counter installed on the City North-South Bikeway on Frome Street in 2018 (image below). This bikeway counter shows real-time data about the number of users per day, month, and annum, and helps track targets in a positive and transparent way.

C1.2 Increase the collection of local pedestrian and bicycle counts

Council will aim to collect pedestrian and bicycle counts at up to three locations annually in a consistent manner, to support project design development and the preparation of project reviews (before and after assessment).

In addition, Council will review its existing on-road data capture techniques to identify opportunities to expand the approach to include both pedestrian and bicycle movements.

C1.3 Continue to undertake the Super Tuesday bike count

Council will maintain its roles in the Super Tuesday bike count in partnership with Bicycle Network and Unley BUG, with the next whole of Council count scheduled for 2025 (four years from the last count). In addition to data capture, Council will report on changes in data and behaviours, from the comparison of every four-year count.

C1.4 Undertake research into practical smart mobility solutions to better understand walking and bike riding patterns in the Council area

Smart solutions are rapidly evolving with better use of individuals own private technology (e.g. mobile phones), as well as public smart city infrastructure to build a real-time walking and bicycle network.

In some main street and regional level open space, Council has invested in smart city infrastructure to support real-time user communication, behaviour change, and to better tailor Council services / maintenance. Lessons learnt from these early initiatives should encourage greater confidence to integrate smart technologies into the planning, data exchange, and investment in bicycle infrastructure across the City.

C.1.5 Incorporate walking and cycling questions into the Community Indicators Survey.

Council will incorporate walking and cycling questions into the Community Indicators Survey to better understand why people do and don't participate in walking and bike riding activities.

C2 Support project reviews, monitoring, and continuous improvement

To grow the walking and bicycle network, the Council will need innovation in the planning and design of its streetscapes to create an environment that encourages the 'Interested, but concerned' bike riders to feel confident to ride or walk in place of the car. A focus on continuous improvement will support innovation and the ability to test, adapt, and scale outcomes to manage risk and maximise greater community benefit.

To support this action Council will:

C2.1 Monitor and undertake a project review on completion of each project

On completion of a project, it is considered important that a review is undertaken. Best practice suggests that a review should not take place until a minimum of 6 to 12 months post project completion to provide adequate time for people to adjust to the new environment.

The aim of the review is to ensure that the project meets the design intent, and to establish a strong evidence base of what works and what doesn't work. The project review outcomes will also improve residents' and/or businesses' acceptance of a project, and assist the delivery of projects that are staged, by using the evidence base for future project stages consultations and applying lessons learnt/improvements to the design.

The review should consider:

- ▶ Quality of the built outcome.
- ▶ Behaviour change as a result of the built outcome.
- ▶ User perceptions, including adjacent residents and businesses.
- ▶ Review of wider network impact.

C2.2 Promote the completion of key projects through Council media

The project review process should provide a range of content that Council could utilise to promote local changes, as well as city-wide improvements and outcomes. Promotion should consider opportunities for further engagement with industry, government, and community engagement, to elevate the City of Unley as a leader in walking and bike riding.

The expectation would be that Council would highlight one to two key projects per year promoting change and the wider value of walking and bike riding.



Bikeway counter, Frome Street, City of Adelaide



P1 Mike Turtur Bikeway

The Mike Turtur Bikeway is a shared use path along the Glenelg to City tram line and is one of the busiest walking and bicycle routes in South Australia with over 1,000 people (pedestrians and bike riders) using it daily. The Department for Infrastructure and Transport (DIT), in partnership with Council, have been progressively improving the route in the Unley area over the last several years to improve safety and access for existing users, as well as to support and encourage new users.

The aim over the next five years is to continue upgrading sections of the Mike Turtur Bikeway, with a focus on two key projects:

- ▶ Project 1: King William Road between the bend and Greenhill Road
- ▶ Project 2: Railway Terrace South between Devon Street South and Goodwood Road.

Design intent (Project 2)

Project 1 on King William Road is currently (21/22 FY) in detailed design phase. The design intent summarised below is for Project 2 on Railway Terrace South.



Cohesion

Wayfinding improvements on the bikeway route will be considered as part of the design to improve navigation and legibility of the Mike Turtur Bikeway and its key connections (including Leader Street Secondary On-Road Bicycle Route and Marino Rocks Bikeway).



Directness

Improvements at Devon Street South and Railway Terrace South bend, including the connection to the tramline underpass, will be considered as part of the design. Council staff will continue to advocate to DIT to widen / improve the tram line underpass and improve access for people walking and bike riding across the tram line between Hampton Street North and Hampton Street South. The design will ensure it connects with the proposed Mike Turtur Bikeway overpass.



Safety

The design focus will be on creating a low traffic and low speed, mixed traffic environment. Although the traffic volumes and speeds currently along the street are

low, due to the proximity of Goodwood Primary School, further consideration is required to assess opportunities to improve safety at the Hampton Street South intersection and at the Devon Street bend, to better cater for primary school children walking and bike riding. A review of lighting will be undertaken as part of the design process to improve riding safety at dusk and night.



Comfort

Where possible the construction will be aligned with asset renewal works (footpath, kerbing, stormwater and

road resurfacing) to improve the design outcomes and quality of infrastructure delivered. Street trees will be considered where possible to create shade, as well as the inclusion of seating and bike racks where appropriate.



Attractiveness

Opportunities to increase greening and landscaping will also be considered as part of the design, as well as opportunities to incorporate artworks e.g. on stobie pole(s), road mural(s) etc. Material selection will be aligned with the character of the neighbourhood.

Mike Turtur Bikeway projects



Project 1: King William Road between the bend and Greenhill Road

The design options for the King William Road section between the bend and Greenhill Road was consulted on with the community in October/ November 2020 for a three week period. The preferred design option was Off-Road Shared Path (see figure to the left), which was endorsed by Council at its meeting held on the 27 April 2021.

The detailed design and documentation for this project is planned for completion in early 2022 to inform future year budgets. This project will likely be considered a City Shaping Project, funded separately from the Walking and Cycling Plan budget, noting the desire for a high quality design outcome that recognises King William Road as a gateway into Unley. Alignment with asset renewal works will be considered where possible.

Project 2: Railway Terrace South between Devon Street South and Goodwood Road

Funding was allocated in the 2021/22 Annual Business Plan & Budget to develop concept design options to improve safety, access and amenity for

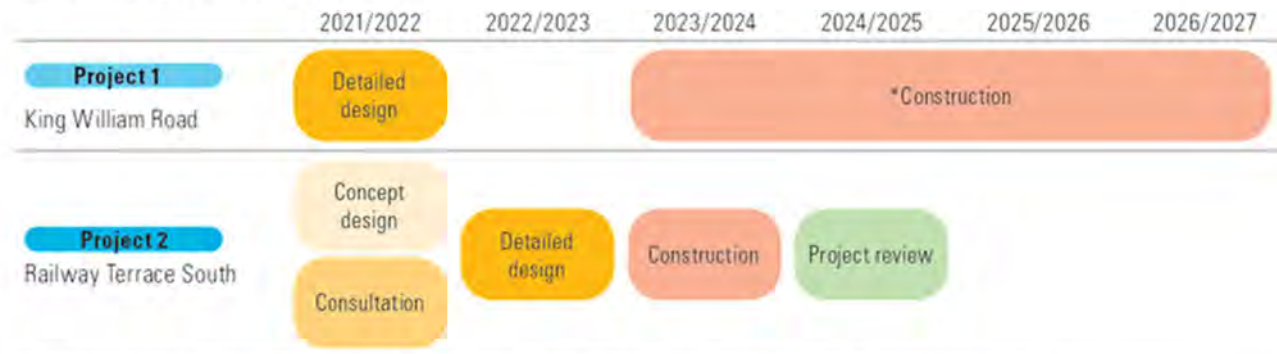
people walking and bike riding along Railway Terrace South between Devon Street South and Goodwood Road.

This project aligns with the proposed Mike Turtur Bikeway Overpass project, which is a \$25 million upgrade of the bikeway route at Goodwood Railway Station and Forestville Reserve (just north of Railway Terrace South) to improve safety and access for pedestrians and bike riders. The Mike Turtur Bikeway Overpass project is being managed by DIT.

Project 1 plan and cross-section, as presented to the community during consultation in October 2020



Guide to planned implementation



*Timing of construction will depend on funding availability, and will likely be funded separately from the Walking and Cycling Plan Implementation Budget

P2 Wood-Weller Bikeway

The Wood-Weller Bikeway is a strategic north-south walking and bicycle route within the Unley area linking:

- To the north: the Mike Turtur Bikeway and Charles Walk
- To the south: the City of Mitcham.

The bikeway route provides a parallel north-south alternative to the busy King William Road, and has been progressively delivered in stages. The Wood Street section (Stage 1) was delivered in 2017 and the Weller Street section (Stage 2) between Mitchell and Albert Street was delivered in July 2020. The Weller Street (north of Albert Street) and Simpson Parade section (Stage 3) will be constructed in 2022.

Staging

The final stages of the Wood-Weller Bikeway to be delivered over the next five years, include:

- Stage 4: King William Road (Simpson Parade to Mike Turtur Bikeway)
- Stage 5: Wood Street to Cross Road connection

Design intent



Cohesion

Wayfinding improvements on the walking and bicycle route, as well as to connecting routes (including Charles Walk, Mike Turtur Bikeway and Albert Street etc) has been, and will continue to be considered as part of the design to improve navigation and legibility of the Unley walking and bicycle network, and to key destinations in the area.



Directness

The walking and bicycle route is predominately comprised of linear and direct low traffic and low speed streets, with few deviations. The legibility of the route through the use of wayfinding, signage and materiality will be critical to ensure its success as a regional bikeway route.



Safety

On Wood and Weller Streets and Simpson Parade, the design focus has been on creating a mixed traffic environment with the goal to get traffic volumes to less than 1,500 vehicles per day (vpd) and traffic speeds to less than 40 km/h. For the final design stages, 4 and 5, the traffic volumes are higher along

Northgate Street (about 7,500 vpd) and King William Road (about 11,000 vpd) and therefore separation between bike riders and vehicle movements will be required if we are to cater for the 'Interested, but concerned' bike rider category. A review of lighting will also need to be undertaken as part of the design process to improve riding safety at dusk and night, particularly at locations where traffic calming measures are installed to ensure that they are visible to all street users.



Comfort

Where possible the construction of Stages 4 and 5 will be aligned with asset renewal works (footpath, kerbing, stormwater and road resurfacing) to improve the design outcomes and quality of infrastructure delivered. Street trees will be considered where possible to create shade, as well as the inclusion of seating, bike racks, and drinking fountains.



Attractiveness

Opportunities to further increase greening and landscaping will be considered as part of the design. Stage 4 on King William Road may be considered a City Shaping project, funded separately from the Walking and Cycling Plan budget should a whole of street approach be supported that aims to strengthen King William Road as a gateway into Unley.

Wood-Weller Bikeway stages delivery approach



Implementation

Over the next five years, the City of Unley aims to complete the planning and design of the final stages (4 and 5), with construction of each stage subject to funding availability and planned asset renewal. The forecasted stages of work are shown to the right.

The 2021/22 financial year budget allocated funding to construct the Weller Street (north of Albert Street) and Simpson Parade section (Stage 3). State Bicycle Funding was also received to support the delivery of this project.

The 2021/22 financial year budget also allocated funding to commence the development of concept design options for the Stage 4 section on King William Road between Simpson Parade and Mike Turtur Bikeway.

Guide to planned implementation

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
Stage 3 Weller Street (north of Albert Street) and Simpson Parade	Construction	Project review				
Stage 4 King William Road (Simpson Parade to Mike Turtur Bikeway)	Concept design			Consultation		Detailed design
Stage 5 Wood Street to Cross Road connection		Concept design	Consultation	Detailed design	Construction	Project review

**Timing of construction will depend on funding availability, and will likely be funded separately from the Walking and Cycling Plan Implementation Budget*

Weller Street Slow Point



P3 Leader Street Secondary On-Road Bicycle Route

Leader Street Secondary On-Road Bicycle Route is an east-west route within the Unley area providing links to Anzac Highway, Goodwood Road, Marino Rocks Bikeway and the Mike Turtur Bikeway (via Hampton Street North and Goodwood Road). Leader Street also provides local connections to Ashford Hospital at Anzac Highway, and bounds the major mixed use 'Le Cornu' redevelopment site and the Wayville Showgrounds. The street currently experiences high levels of people movement, particularly on Showground event days, which will likely increase with the redevelopment of the Le Cornu site.

Staging

Leader Street is a secondary east /west street spanning over 1.1 km in length. The section of Leader Street between Anzac Highway and the rail corridor was recently upgraded in 2017. The focus over the next five years will be on Leader Street East (railway corridor to Goodwood Road).

As part of the major retail and residential redevelopment of the Le Cornu Site,

Council staff will advocate for the value of Walkable Neighbourhoods in the site planning, as well as partnership opportunities to increase walking and cycling improvements along ANZAC Highway and Leader Street West and connections to nearby tram, train and bus stops.

Design intent



Cohesion

Wayfinding and improvements to north-south connections from intersecting bicycle routes will be considered as part of the design to improve navigation and legibility of the Unley walking and bicycle network, and to key destinations in the area.



Directness

Intersection improvements for pedestrians and bike riders across DIT roads, including Anzac Highway and Goodwood Road will be investigated and advocated for, as well as at the Marino Rocks Bikeway connection across the rail corridor at Richards Terrace and Nairne Terrace. Any upgrades however, will be subject to DIT approval and funding. Improved connections to Mike Turtur Bikeway via Hampton Street North will also be investigated.



Safety

The design focus will be on creating greater separation between bike riders and traffic movements, noting the traffic

volumes on Leader Street are about 6,500 vehicles per day (vpd) and the speed limit is 50 km/h. Due to the bicycle route being designated a secondary route the type of separation will be 'buffered bicycle lanes' similar to that recently installed on East Avenue and Dutty Street.



Comfort

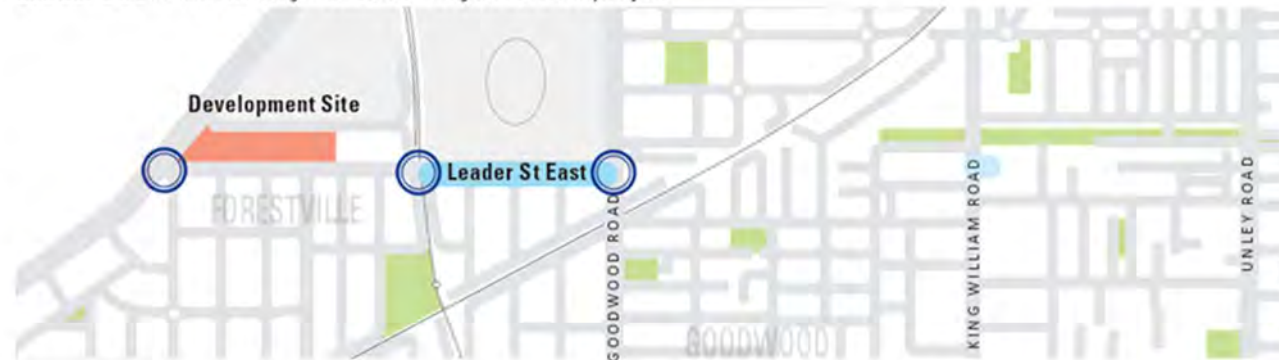
Additional street trees will be considered where possible to create shade, as well as the inclusion of seats and bike racks along the route.



Attractiveness

Opportunities to further improve the amenity of the street will be considered as part of the major 'Le Cornu' redevelopment and other future development opportunities.

Leader Street Secondary On-Road Bicycle Route project



Implementation

The section of Leader Street between Anzac Highway and the railway corridor was upgraded in 2017 to include bicycle and pedestrian improvements including bicycle lanes, landscaped kerb protuberances and Disability Discrimination Act (DDA) compliant kerb ramps at intersections.

The 2021/22 financial year budget allocated funding to deliver buffered bicycle lanes along Leader Street between the railway corridor and Goodwood Road. State Bicycle Funding was also received to support the delivery of this project.

Improvements at Hampstead North and Leader Street intersection is planned for construction in 2022/23, subject to budget availability.

Over the next five years the aim is also to advocate and work with DIT to improve bicycle and pedestrian facilities at the arterial road crossing connections including Anzac Highway, Goodwood Road and the railway crossing.

The forecasted stages of work are shown to the right.

Guide to planned implementation



Example East Avenue Buffered Bicycle Lanes



P4 Young Street Neighbourhood Bicycle Route

Young Street Neighbourhood Bicycle Route is an east-west 'low traffic' walking and bicycle route within the Unley area linking

- To the east: the City of Burnside and Glen Osmond Road.
- To the west: the Wayville Showgrounds, Goodwood business and retail precinct and Mike Turtur Bikeway.

Young Street also provides local connections to the Parkside Primary School, Childcare and St Raphael's School.

Staging

Young Street is a feature east /west street spanning over 2.9km in length. To manage the planning and implementation, the route is broken up into five key stages, including:

- Stage 1: George Street and Young Street intersection
- Stage 2: Young Street (George Street to Unley Road)
- Stage 3: Young Street (Glen Osmond Road to George Street)
- Stage 4: Young Street (Unley Road to Mike Turtur Bikeway)

- Stage 5: Young Street (Mike Turtur Bikeway to Goodwood Road)

Design intent



Cohesion

Wayfinding and improvements to north-south connections from intersecting walking and bicycle routes will be considered as part of the design to improve navigation and legibility of the Unley walking and bicycle network, and to key destinations in the area.



Directness

Intersection improvements for pedestrians and bike riders across George Street and King William Road will be included as part of the design, with the

upgrade of George Street and Young Street intersection forming the first part of the planned works. Intersection improvements across DIT roads including Glen Osmond Road, Unley Road and Goodwood Road will be investigated and advocated for, as well as the connection across the tram corridor, however any upgrades will be subject to DIT approval and funding.



Safety

The design focus will be on creating a mixed traffic environment with the goal to get traffic volumes to less than 1,500 vehicles per day and traffic speeds to less than 40 km/h, similar to the Rugby-Porter and Wood-Weller bikeways. A review of lighting will be undertaken as part of the design process to improve walking and riding safety at dusk and night.



Comfort

Where possible the construction will be aligned with asset renewal (footpath, kerbing, stormwater and road resurfacing) works to improve the quality of the design and accessibility for pedestrians and bike riders. Street trees will be considered where possible to create shade, as well as the inclusion of seats, bike racks and drinking fountains.



Attractiveness

Opportunities to further increase greening and landscaping will also be considered as part of the design, as well as opportunities to incorporate artworks e.g. stobie poles, traffic controller boxes etc. Material selection will be aligned with the character of the neighbourhood.

Young Street Neighbourhood Bicycle Route stages delivery approach



Implementation

Over the next five years, the City of Unley aims to complete the planning and design of the route, with construction of each stage subject to funding availability and planned asset renewal. The forecasted stages of work are shown to the right.

In 2020/21 financial year budget was allocated to undertake detailed design and documentation for George Street and Young Street intersection walking and cycling improvements, which is referenced to as Stage 1 works.

In 2021/22 Greener Neighbourhoods Grant was also allocated to install up to 12 street trees on Young Street between Porter Street and Unley Road, which forms part of Stage 2 works. These works will be carried out in 2022/23.

Guide to planned implementation

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
Stage 1 George Street and Young Street intersection	Detailed design	Construction	Project review			
Stage 2 Young Street (George Street to Unley Road)			Concept design	Consultation	Detailed design	Construction
Stage 3 Young Street (Glen Osmond Road to George Street)					Consultation	Detailed design
Stage 4 Young Street (Unley Road to MTB)						Consultation
Stage 5 Young Street (Goodwood Rd to MTB)						

Intersection of George Street and Young Street: Artist's impression



P5 Wilberforce Walk

Wilberforce Walk follows the Brownhill Creek alignment providing an important off-road walking and bicycle connection. The Stage 1 upgrade between Anzac Highway and Third Avenue enclosed the former open channel to allow a new shared use path and landscaping to be established in partnership with the State Government.

Stage 2 between Third Avenue and Second Avenue is currently under construction in 2022.

Staging

The final stages of Wilberforce Walk to be delivered over the next five years, include:

- Stage 2: between Third Avenue and Second Avenue
- Stage 3: between Second Avenue and Leah Street.
- Stage 4: between Leah Street and Forestville Reserve

Design intent



Cohesion

Wayfinding and improvements to north-south connections from intersecting walking and bicycle routes will be considered as part of the design to improve navigation and legibility of the Unley walking and bicycle network, and to key destinations in the area.



Directness

Improvements for pedestrians and bike riders crossing Third Avenue, Second Avenue, First Avenue, Leah Street and Ethel Street will be included as part of the design. Intersection improvements across Anzac Highway (DIT Road) will be investigated and advocated for, however any upgrades will be subject to DIT approval and funding.



Safety

A review of lighting will be undertaken as part of the design process to improve riding safety at dusk and night.



Comfort

New canopy tree and native understorey planting is included within the design to replace weed species and provide consistent landscape treatments. Bench seating and informal seating opportunities are also included within the landscaping.



Attractiveness

Greening and increased tree canopy forms a key component of the design to create an attractive public space for the community. Material selections are aligned with local character zones and provide consistency throughout the corridor.

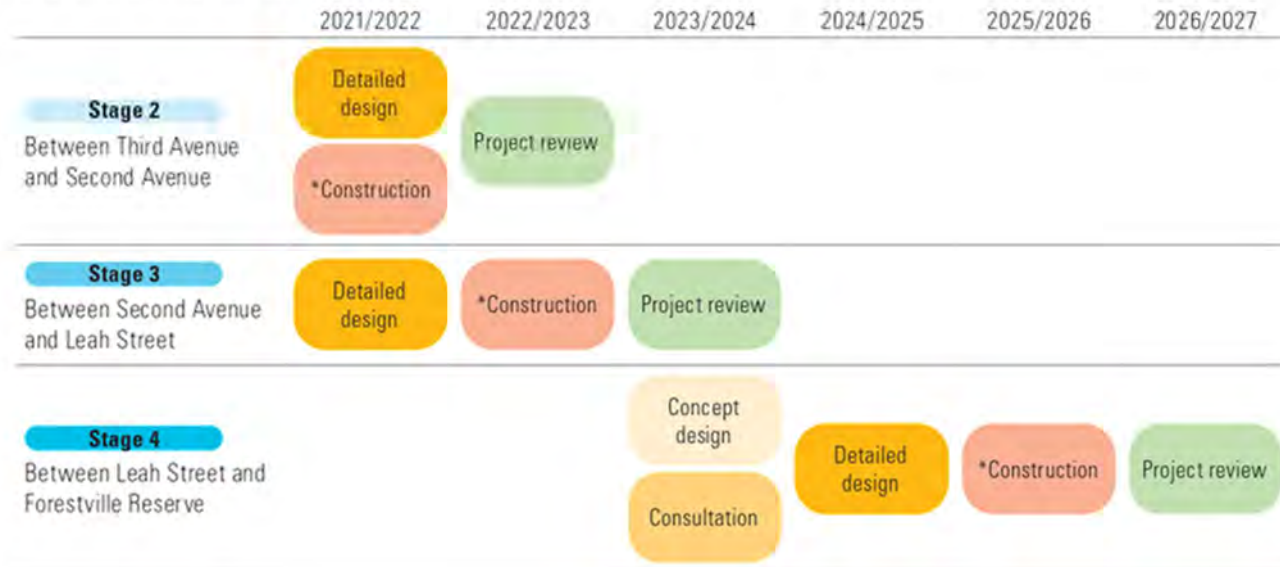
Wilberforce Walk stages delivery approach



Implementation

Over the next five years the City of Unley aims to complete the planning and design of the route, with construction of each stage subject to funding availability and planned asset renewal. The forecasted stages of work are shown to the right.

Guide to planned implementation



**Timing and extent of construction will depend on external funding availability, and will likely be funded separately from the Walking and Cycling Plan Implementation Budget*

Stage 1 Wilberforce Walk between Anzac Highway and Third Avenue



P6 Jellicoe - Ningana Avenue Neighbourhood Bicycle Route

Jellicoe – Ningana Avenue Neighbourhood Bicycle Route is a north-south ‘low traffic’ walking and bicycle route that runs adjacent to the Belair railway corridor and forms part of the Belair Greenway. The walking and bicycle route links:

- To the south: City of Mitcham, Cross Road and Unley Park Station.
- To the north: Goodwood Road, Millswood Station, Orphanage Park (via Vardon Terrace) and Millswood Bowling Club/SASMEE Park (via the Goodwood Road pedestrian overpass).

Staging

DIT has identified the need for walking and bicycle improvements at Jellicoe Avenue, Llanfair Terrace and Cross Road intersection as part of a priority project to improve public transport access between bus stops 173 north and south sides and Unley Park railway station. Designs are still to be developed and timing to be confirmed. This project will be led by DIT, while improvements along Jellicoe and

Ningana Avenues will be led by Council. Improvements will include:

- Project 1: Jellicoe Avenue, Llanfair Terrace and Cross Road intersection (led by DIT)
- Project 2: Jellicoe and Ningana Avenue (led by Council)

Design intent



Cohesion

Wayfinding and signage improvements will be considered as part of the design to improve navigation and legibility of the Unley walking and cycling network, and to key destinations in the area.



Directness

Improvements for pedestrians and bike riders across DIT roads including Cross Road and the pedestrian overpass at Goodwood Road will be investigated and advocated for, as well as at the connections/pedestrian mazes across the rail corridor. Any upgrades however, will be subject to DIT approval and funding.



Safety

The design focus will be on creating a ‘low traffic, low speed’ mixed traffic environment, as well as improving connections at Cross Road and the pedestrian maze linking Ningana Avenue to Vardon Terrace. The traffic volumes and speeds currently along the streets are low (about 300-350 vehicles per day and 85th percentile speed of about 43km/h). Further traffic management measures however, will be explored with the aim to reduce speeds consistently to less than 40km/h. A review of lighting will be undertaken as part of the design process to improve riding safety at dusk and night.



Comfort

Where possible the construction will be aligned with asset renewal (footpath, kerbing, stormwater and road resurfacing) works to improve the quality of the design and accessibility for pedestrians and bike riders. Street trees will be considered where possible to create shade, as well as the inclusion of seating and bike racks, particularly at the railway station (Millswood) and Kings Park Reserve.



Attractiveness

Opportunities to further increase greening and landscaping will also be considered as part of the design.

Jellicoe – Ningana Avenue Neighbourhood Bicycle Route projects



Implementation

Over the next five years, the City of Unley aims to complete the planning and design of the bicycle route, with construction subject to funding availability and planned asset renewal.

It is anticipated that walking and cycling improvements at Jellicoe Avenue, Llanfair Terrace and Cross Road intersection will be completed by DIT within the next two to three years.

The forecasted stages of work are shown to the right.

Guide to planned implementation

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
Project 1 Jellicoe Avenue, Llanfair Terrace and Cross Road intersection (led by DIT)	Subject to DIT					
Project 2 Jellicoe and Ningana Avenue (led by Council)			Concept design	Consultation	Detailed design	Construction

Existing Jellicoe Avenue adjacent to Kings Reserve



P7 Unley to Myrtle Bank Neighbourhood Bicycle Route

The Unley to Myrtle Bank Neighbourhood Bicycle Route is an east-west 'low traffic' walking and bicycle route within the Unley area linking:

- To the east: Ridge Park and Glen Osmond Road.
- To the west: Rugby-Porter Bikeway.

The route also provides local connections to Unley Road, Duthy Street and Fullarton Road business and retail precincts and Concordia College campuses.

Staging

The Unley to Myrtle Bank walking and bicycle route spans over 3.4km east/west along Ferguson Avenue, Carlton Street and Winchester Avenue. To manage the planning and implementation, the route is broken up into three key stages, including:

- Stage 1: Ridge Park Master Plan (shared path connections)
- Stage 2: Carlton / Winchester Street
- Stage 3: Ferguson Avenue

Design intent



Cohesion

Wayfinding and signage improvements to north-south connections from intersecting walking and bicycle routes and the Glen Osmond Creek Trail will be considered as part of the design to improve navigation and legibility of the Unley walking and bicycle network, and to key destinations.



Directness

Shared path connections between Ridge Park and Barr-Smith Avenue will be considered as part of the Ridge Park Master Plan. Intersection improvements for pedestrians and bike riders across Highgate Street and Duthy Street will be considered as part of the design. Intersection improvements at Fullarton

Road (DIT Road) will also be investigated and advocated for, however any upgrade will be subject to DIT approval and funding.



Safety

The design focus on Winchester and Carlton streets will be on creating a mixed traffic environment with the goal to get traffic volumes to less than 1,500 vehicles per day and traffic speeds to less than 40km/h. Ferguson Avenue is identified as a local crossing collector road with a 50km/h speed limit, and experiences higher traffic volumes. A greater level of separation between bike riders and vehicle movements will need to be considered on this street to appropriately cater for the 'Interested, but concerned' bike rider category. Traffic management measures on Winchester

Street will also need to be carefully considered adjacent to Concordia College campuses noting the busy drop-off and pick-up times. A review of lighting will be undertaken as part of the design process to improve riding safety at dusk and night.



Comfort

Where possible, the construction will be aligned with asset renewal (footpath, kerbing, stormwater and road resurfacing) works to improve the quality of the design. Street trees will be considered where possible to create shade.



Attractiveness

Opportunities to further increase greening and landscaping will also be considered as part of the design.

Unley to Myrtle Bank Neighbourhood Bicycle Route stages delivery approach



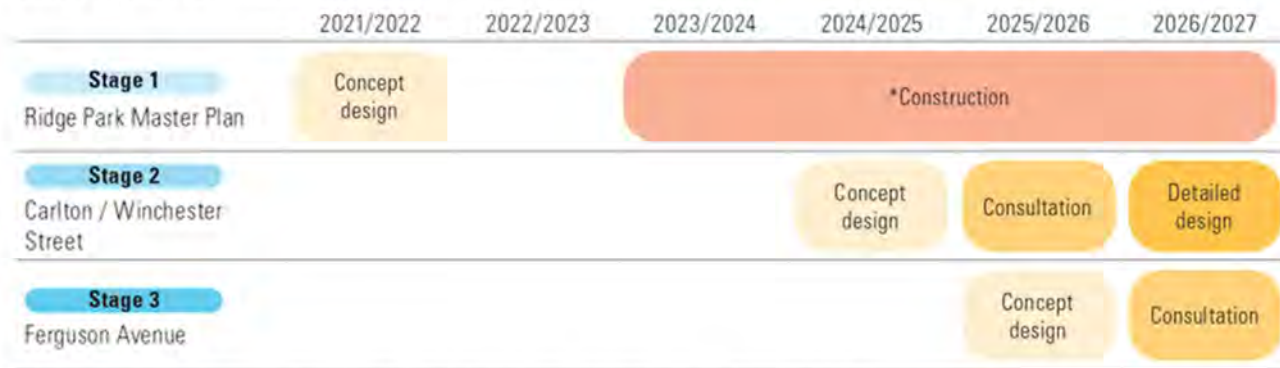
Implementation

Over the next five years, the City of Unley aims to complete the planning and design of the walking and bicycle route, with construction subject to funding availability and planned asset renewal.

The forecasted stages of work are shown to the right.

In 2020/21 financial year budget was allocated to undertake a master plan for Ridge Park, which will include consideration of a shared path network linking between Barr- Smith Avenue and the signalised pedestrian crossing on Glen Osmond Road.

Guide to planned implementation



**Timing of construction will depend on funding availability, and will likely be funded separately from the Walking and Cycling Plan Implementation Budget*

P8 Charles Walk Intersection Improvements

Charles Walk is a shared path that runs from Cleland Avenue (200m east of King William Road) to Unley Road, and forms part of the Glen Osmond Creek Trail. The shared path is well utilised daily by people walking and bike riding. There are several minor intersections requiring path users to give way to motor vehicles. The frequent stopping/starting by people walking and bike riding reduces the efficiency of the route, and due to the minor nature of the intersecting streets safety along the path is reduced, as the number of vehicles crossing are infrequent and often unexpected. Considering that more pedestrians and bike riders use this route than cars cross at most of the intersections, it is considered appropriate that consideration is given to changing priority to path users. Intersections include:

1. Charles Walk and Cleland Avenue
2. Charles Walk and Driveway Access at B and M Glass
3. Charles Walk and Little Charles Street
4. Charles Walk and Mary Place

Design intent



Cohesion

Wayfinding and improvements to north-south connections from intersecting walking and bicycle routes will be considered as part of the design to improve navigation and legibility of the Unley walking and bicycle network, and to key destinations in the area.



Directness

The design focus will be to prioritise people walking and bike riding along Charles Walk where it intersects with the minor streets including Cleland Avenue, Little Charles Street and Mary Place and the driveway access at B and M Glass.



Safety

The design will need to ensure that sight lines and lighting conditions meet Australian Standards to ensure that pedestrians and bike riders are visible by approaching vehicles (and vice versa) at all times of the day. Shared path etiquette decals will also be installed along the path to remind users to share with care, keep to the left and slow down. A review of lighting will be undertaken as part of the design process to improve riding safety at dusk and night.



Comfort

The inclusion of additional seats, bike racks and/or a drinking fountain will be considered along the route.



Attractiveness

The material selection associated with proposed improvements at intersections will be aligned with the character of the neighbourhood.

Charles Walk proposed intersection improvement locations



Implementation

Over the next five years, it is aimed to complete the planning and design of each intersection improvement location (1 to 4), with construction of each stage subject to funding availability and planned asset renewal. The forecasted program of work is shown to the right.

The installation of shared use path etiquette decals will also be installed along the path to remind users to share with care, keep to the left and slow down. This is planned to take place in 2022.

Guide to planned implementation

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
Charles Walk						
Intersection improvements (x 4)				Concept design	Consultation	Detailed design

Example West Terrace Shared Use Path priority intersection



P9 Wattle - Park - Mitchell Street Neighbourhood Bicycle Route

Wattle-Park-Mitchell Street Neighbourhood Bicycle Route is a strategic east-west walking and bicycle route within the Unley area linking:

- To the east: the City of Burnside at Glen Osmond Road
- To the west: the Marino Rocks Bikeway

The walking and bicycle route connects a number of key north-south arterial / major collector roads and associated business precincts including Fullarton Road, Duthy Street, Unley Road, King William Road and Goodwood Road. The route also provides local connections to a number of schools and community facilities including Orphanage Park, Unley Primary School, Hyde Park Nursery School and ELC and Sunrise Christian School.

Staging

Wattle, Park and Mitchell streets are local collector east /west streets spanning over 4.2km in length. To manage the planning and implementation, the route is broken up into four key stages, including:

- Stage 1: Mitchell Street
- Stage 2: Park Street

- Stage 3: Wattle Street (Unley Road to Fullarton Road)
- Stage 4: Wattle Street (Fullarton Road to Glen Osmond Road)

Design intent



Cohesion

Wayfinding and improvements to north-south connections from intersecting walking and bicycle routes will be considered as part of the design to improve navigation and legibility of the Unley walking and bicycle network, and to key destinations in the area.



Directness

Intersection improvements for pedestrians and bike riders at all intersections (signalised and unsignalised) will

be included as part of the design. Intersection improvements across DIT roads including Glen Osmond Road, Fullarton Road, Unley Road and Goodwood Road will be investigated and advocated for, however any upgrades will be subject to DIT approval and funding.



Safety

The design focus will be on creating greater separation between bike riders and traffic movements to accommodate the 'Interested, but concerned' bike rider category - noting that the traffic volumes along the route varies between 4,500 to 5,000 vehicles per day and the speed limit is 50 km/h. To achieve an appropriate level of separation there will be an impact to on-street parking. The level of impact will depend on the preferred design option and section of route, as the street width varies along the route. A

review of lighting will also be undertaken as part of the design process to improve riding safety at dusk and night.



Comfort

Where possible, the construction will be aligned with asset renewal works (footpath, kerbing, stormwater and road resurfacing) to improve the design outcomes and the quality of infrastructure delivered. Street trees will be considered where possible to create shade, as well as the inclusion of seats, bike racks and drinking fountains.



Attractiveness

Opportunities to further increase greening and landscaping will be considered as part of the design. Material selection will be aligned with the character of the neighbourhood.

Wattle - Park - Mitchell Street stages delivery approach



Implementation

Over the next five years, it is aimed to complete the planning of each stage ready for consultation, detailed design and construction. The forecasted stages of work is shown to the right.

Guide to planned implementation

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
Stage 1 Mitchell Street						Concept design
Stage 2 Park Street						Concept design
Stage 3 Wattle Street (Unley Road to Fullarton Road)						
Stage 4 Mitchell Street (Fullarton Road to Glen Osmond Road)						

Mitchell Street and Weller Street Intersection Improvements (July 2020)



Attachment 2

Summary of Community Feedback on the Draft Walking and Cycling Plan 2022-27 (the Plan)

No#	Topic	No# of comments	Summary of Community Comments	Staff Response
1	Supportive of the draft Plan	31	A number of comments were made in support of the Plans directions, priority actions and implementation infrastructure plan.	All comments in support of the document are acknowledged and appreciated.
2	Suggested other infrastructure improvements	23	<p>A number of comments were made in regard to other infrastructure improvements, including, but not limited to:</p> <ul style="list-style-type: none"> a) Improve on-street wayfinding signage to improve navigation and ‘driver’ awareness of key bicycle routes. b) Improve Thomas Street and Mornington Road intersection for people walking and bike riding. c) Increase the number of pedestrian crossing points along East Avenue and Leah Street. d) Work with DIT to improve Unley Road, King William Road and Goodwood Road from a pedestrian perspective. e) Restrict parking along Porter Street during the commuter peak periods to support a safer low speed, low traffic mixed use environment. f) Concern raised regarding the proposed pedestrian overpass on South Road at Black Forest Primary School as part of 	<p>Minor updates / refinements to the Plan were made in response to these comments. Where updates to the Plan have been made these are highlighted in blue.</p> <ul style="list-style-type: none"> a) A new action was added to the Plan A1.4. b) Noted and will be considered as part of future asset renewal / project works. c) LATM Plan 3 Clearance Park – Millswood addresses this (Recommendation 17). d) A new action was added to the plan A1.2. Pedestrian upgrades to the roads will be considered as part of future asset renewal / project works. e) LATM Plan 2 Parkside addresses this (Recommendation 20). f) The concerns will be relayed to the Torrens to Darlington North-South Corridor upgrade project team. g) Intersection added as an identified priority arterial road crossing point for pedestrian and bicycle improvements and action A4.1

			<p>the planned Torrens to Darlington North-South Corridor upgrade.</p> <p>g) Improve East Avenue, Winston Avenue and Cross Road intersection for people walking and bike riding.</p> <p>h) Improve Angus Street with improved bicycle and pedestrian facilities, in particular around St Thomas School.</p> <p>i) Increase greening and shade along the upgraded Mike Turtur Bikeway.</p> <p>j) Ensure the proposed Mike Turtur Bikeway Overpass project at Goodwood and planned Railway Terrace South works are integrated and aligned.</p> <p>k) Create more dead roads to restrict traffic access on the local street network.</p>	<p>updated.</p> <p>h) Opportunities to be explored as part of St Thomas Primary Way2Go.</p> <p>i) The concerns have been relayed to the Mike Turtur Bikeway project team.</p> <p>j) The concerns have been relayed to the Mike Turtur Bikeway Overpass project team. The designs for Railway Terrace South will take this into consideration.</p> <p>k) To be considered as part of future LATM Plans.</p> <p>To support the Walking and Cycling Plan 2022-27, a Walking and Cycling Ideas Interactive Map will be provided on Council’s website. The community will be able to add ideas on issues and gaps in our walking and cycling network.</p> <p>These ideas will be considered as part of future planned asset renewal works, walking and cycling projects and Local Area Traffic Management projects. The more we know, the better we can understand the community needs and better plan for future streetscape infrastructure improvements.</p>
3	Timelines for implementation too long	8	<p>A number of comments were made about the Staged Project Approach, and the associated timelines to complete a project from concept design to construction being too long. Some viewed that Council should aim to complete projects within a shorter timeframe.</p>	<p>Council over the last five years has delivered a number of successful walking and cycling projects applying a staged approach. Lessons learnt has shown that it takes time to deliver a successful project, gain community support and ensure that adequate funding is allocated to deliver each stage of works from concept</p>

				<p>design, consultation, detailed design, construction, and project review.</p> <p>The five-year Infrastructure Implementation Plan sets out the proposed priority projects and staging over the next five years and is aimed to be a flexible document to accommodate new opportunities as they arise. If additional funding and resources were to be made available, then there could be an opportunity to commence some projects sooner.</p>
4	Lower speed limits	7	<p>A number of comments were made in support of Council implementing 30 km/h speed limits on its local street network to support and encourage more people to walk and bike ride.</p> <p>A couple of comments were also made seeking Council to advocate to DIT for lower limits on Goodwood Road and Unley Road.</p>	<p>When designing low-traffic and low speed mixed use bicycle routes on local residential streets, calming measures often complement the projects with the aim to achieve a 30 km/h design speed. This is aligned with the <i>Walking and Cycling Directions – designing for the target users</i>.</p> <p>A new action has been added A1.3 to respond to the comments regarding lower speed limits on Goodwood and Unley Roads. This is also aligned to prior directions of Council.</p>
5	General comments	6	<p>A number of general comments were made on the importance of encouraging more people to walk and bike ride, particularly noting the increasing community concerns regarding climate change, increasing health concerns associated with lack of physical activity, rising costs of living, rising costs of fuel etc.</p>	<p>The recognition by the community on the importance of getting more people to walk and bike ride for transport and recreation purposes is acknowledged and appreciated.</p>
6	Promotion and	6	A number of promotion and education ideas	These ideas are good ideas and will be

	education idea		<p>were provided, including:</p> <ul style="list-style-type: none"> a) Host more pop-up booths along key walking and bicycle routes to hear directly from people using the route. This approach could be applied when undertaking consultation on a project along the impacted street(s). b) Install <i>Thank You</i> signs along key walking and bicycle routes. This could be combined with 'spot prize' giveaways for people walking and/or bike riding to thank them for using active transport to get around the Unley area. c) Work/partner with the Adelaide East Herald to develop good walking and cycling stories. d) More actively promote the benefits of walking and cycling through Council digital and print media including Facebook, website, Unley Life etc 	<p>considered as part of Action B1 <i>Promote and encourage walking and bike riding.</i></p>
7	Increase community participation	4	<p>Four comments were made for Council to get the community more actively involved in the implementation of projects either through community art, community gardens / plantings, road murals etc. It was considered that if there is more community involvement in the implementation, this may engender greater community support for the project and positive interaction with the space.</p>	<p>Council staff are actively working to engage with the community more in the delivery of streetscape projects. Recent successes include the Living Streets program including Richards Terrace and Norman Terrace. The community were actively involved in the design of these projects, including the design and implementation of road murals and art features.</p> <p>Council will continue to identify ways to get the community more involved in the delivery of streetscape projects.</p>

8	Greater focus on walking required	3	Four comments including from Unley BUG that the plan should have a greater emphasis on improvements for people walking.	<p>It is considered that the Plan is balanced in delivering outcomes for people walking and bike riding. It should also be noted that a number of pedestrian improvement initiatives take place outside of the Walking and Cycling Plan including Council LATM Plans and asset renewal projects.</p> <p><i>Action A1 Improve and extend the walking and cycling network</i> has been updated to increase emphasis on pedestrian improvements.</p>
9	E-scooter trial	3	One comment was in support for e-scooters, and two comments raised concern about e-scooters on footpaths and impacting on pedestrian safety.	Council at its meeting held on the 25 July 2022 endorsed an extension of the e-scooter trial up to 14 February 2023. As part of the trial extension the key aims will be to implement and test measures to improve e-scooter parking behaviours and increase education on good e-scooter riding behaviours and road rules.
10	End-of trip facilities	3	Three comments sought for more end-of trip facilities and bike parking in the City of Unley area.	These comments support action B1 <i>Improve walking and bicycle facilities</i> .
11	Plan should be more ambitious	2	Two comments sought a more ambitious plan including more separated bicycle lanes like London, and that all streets in the City of Unley be designed to be bicycle friendly, not just a network of streets.	The Plan identifies and prioritises key initiatives that Council will focus on in the next five-year period to continually improve on Unley's walking and cycling network and vision. The Plan is considered to be ambitious, but also practical in what Council staff can deliver with its resources. Council staff will take the opportunity, where possible, to fast-track project delivery if external funding grants from State and Federal Governments were to become available.

12	Implement pop-up bike lane trials	2	Two comments were made about Brisbane City Council trialling separated bike lanes and that it would be great to test some trials in Unley to speed up some of the projects, and improve public interest in the infrastructure.	This idea is noted and could be considered for future projects where separation is required. Past experience indicates that when a project impacts on on-street parking and/or traffic access that the integration of landscaping, trees, and improved street amenity, generally assists in gaining greater community support.
13	Support active ageing	2	Two comments were made about Unley's narrow footpaths, and how it would be good to have more information on how people with limited mobility can be better supported to access cycling and walking infrastructure, and all the benefits associated with it.	This comment is noted and will be considered further as part of our Active Ageing Strategy and Disability Access and Inclusion Plan.
14	Better bikeway infrastructure required	2	Two comments were made that Council needs to provide more dedicated bikeways that are separated from traffic.	Separated bikeways will be delivered as appropriate, and in alignment with our <i>Designing for the target users section</i> . On streets where traffic volumes are greater than 5,000 vehicles per day and > 50 km/h than separated bikeways and/or shared use paths will be considered.
15	Car dooring	1	One comment was made about car dooring, and that there should more emphasis of this in the Plan.	Council staff to date have not received a lot of complaints about car dooring concerns in the City of Unley. Council is aiming to improve its on-road bicycle lanes by adding buffers where space permits (for example, East Avenue, Duthy Street). Buffers are added to provide greater separation from parked vehicles, and from traffic.
16	Simplify document	1	One comment was made about the Plan being dense and difficult to read.	The structure of the Plan was developed to be easier to navigate and reflect a more contemporary approach. The majority of feedback on the Plan's new look and structure has been positive.

17	Tree removal concerns	1	A comment was made regarding concerns about all the trees/ greenery that has been chopped down in order to implement bicycle facilities in the City of Unley.	With all streetscape improvement projects, the aim is always to minimise the impact to trees. If trees are required to be removed, all effort is made to minimise the number of trees and replaced with (equal numbers or more) new trees and landscaping.
18	Improve maintenance of existing facilities	1	A comment was made about the importance of maintaining existing walking and bicycle facilities, as well as creating new facilities. A concern was raised that many existing walking and cycling paths have tree branches and rubbish littering them making it less than ideal.	This comment is noted and has been passed to our maintenance team. The maintenance team aim to ensure that the streets and footpaths are maintained and kept clean, however it is often difficult to know if a tree branch has fallen unless notified by the community.
19	Improve public transport connections	1	A comment was made that Council should consider putting on a frequent City Loop bus services, similar to the City Connector in the City of Adelaide to support improved east-west accessibility.	This comment is noted and was also mentioned as an idea by the Shaping Unley Parking Panel in response to Council better managing parking congestion. This idea will be further discussed as part of the City-wide Parking Strategy development.
20	Introduce car share schemes	1	A comment was made that if Council is serious about getting more people to walk and bike ride, and be less reliant on the car, than it needs to provide greater transport choices, including the introduction of a car share scheme. It was considered that this is a key contributor as to why cities, such as City of Yarra has a significantly higher Journey to Work mode share of people walking and bike riding.	This comment is noted and was also mentioned as an idea by the Shaping Unley Parking Panel in response to Council better managing parking congestion. This idea will be further discussed as part of the City-wide Parking Strategy development.
21	Poor integration of	1	A comment was made regarding concern on the significant increase in development	This comment is noted and acknowledged. Action A2.4 aims to address some of the

	walking and cycling into new developments		within the City of Unley that does not appropriately accommodate for walking, cycling and public transport connections, resulting in more traffic and pollution on our local street network.	concern by advocating for all new medium to high density developments to be designed with safe and accessible bicycle end-of trip facilities for visitors, workers, and residents.
Total		108		

Attachment 3 - Key Stakeholder Feedback



Unley Bicycle User Group
City of Unley, South Australia

City of Unley Draft Walking and Cycling Plan 2022-2027

Please accept this submission from the committee and members of the Unley BUG. This submission is prepared by the Unley BUG Committee on behalf of our 245 current members to ensure the interests of people who cycle, walk and use mobility aids in, to and through our City are met. The thoughts and concerns raised by our committee members are outlined here for your consideration.

We would like to express our **enthusiasm and support for the proposed Walking and Cycling Plan** as released for public consultation on June 30, 2022. We have all been very impressed by how comprehensive the plan is. Most of us commented how we would find an issue then it would be answered on the next page or in another section. There's little left out at all. The council team have a lot to be commended on.

Some particular highlights include (in no particular order):

- A focus on creating the 'bones' of a city-wide network that aims to provide safe access across the city, in particular in creating/strengthening east-west connections that are currently lacking.
- Clear, measurable targets for success, both for the plan overall and for individual projects.
- Consistent use of the five design principles from CROW as a yardstick by which every single project will be designed and assessed.
- Addressing the need for improved access to secure bicycle parking across the city.
- A clear, long-term and staged list of projects ready to be rolled out as funding is made available.
- The priority of establishing street design standards that support bicycle and pedestrian friendly environments has potential to be one of the most significant pieces of this plan as it will inform the shape of our streets as they come up for renewal over the coming years and decades. We are very excited about this.
 - Relatedly, the decision to target a 30km/hr design speed is **extremely positive and to be congratulated** given the safety improvements such a speed brings that are referenced in the plan. There is a growing national and international movement for 30km/hr streets, including the [#love30 campaign launched by the UN](#) at the 6th Annual Road Safety Week in 2021. We are proud that Unley continues to lead the state in road safety in this manner.

We would also like to raise the following points for your consideration in preparing the final draft of the plan:

- This is a walking and cycling plan and we would like to see more emphasis given to explaining how the walking experience will be improved. We know that the narrow, bumpy footpaths are an issue for residents in several parts of our city.

We believe that all of the necessary ingredients are already in the plan, and it is just a matter of making them a little more clear if possible. Some of the measures in the plan that will significantly improve the experience of people walking include:

- 30km/hr design speed for mixed traffic environments



Unley Bicycle User Group
City of Unley, South Australia

City of Unley Draft Walking and Cycling Plan 2022-2027

- New street design standards that support bicycle and pedestrian friendly environments, and
- A note in A.1 to explore the re-allocation of underused street space to facilitate safer walking. We would like to see this emphasised further although we appreciate the sensitive political nature that statements like this have.
- Increasing the awareness of cycling opportunities in the area. Several comments were made by our members that Unley has fantastic cycle routes already but a lot of people don't know where they are unless shown! A suggestion was made that something like a QR code on / near new bicycle parking facilities could link people to an online map of the city's cycling network.
- The inclusion of Leader St West as part of the future network. Since we first viewed the draft plan in late 2021, plans for the redevelopment of the former Le Cornu site on Anzac Highway / Leader St have been released to the public. This new development is very exciting for our area and has the potential to be an exemplar for best practice integration of active transport. It also has the potential to be a traffic and safety nightmare! Getting the infrastructure right early will be vital in making this new development a long-term success for our city.
- The map of the city's cycling network on page 10 is fantastic and should be shared more widely. However, a comment was made that this does not describe the actual condition of the bikeways 'on the ground' and that a map which shows physical infrastructure may also be helpful to less confident riders. That is, which streets have traffic calming, which have separated bikeways, which have shared use paths etc. This map does not need to form part of the plan but could be prepared in the future.

Nonwithstanding the above, the Unley BUG would like to re-iterate our support for what we believe is, on the whole, an excellent plan. We trust you will give these comments due consideration and look forward to the approval and implementation of the Plan over the next five years.

Regards,

Daniel Grilli
Spokesperson
Unley Bicycle User Group
0437 323 379
ubug.secretary@gmail.com.au



Walking SA

City of Unley: Draft Walking and Cycling Plan 2022-2027

Walk your way

Dear Mayor Michael Hewitson

We have reviewed the Draft City of Unley Walking and Cycling Plan 2022-2027 (the 'Plan') and offer the following feedback for your consideration.

Why Walk?

Having more people walk for recreation, sport, transport, and health along with creating more walkable environments, can achieve numerous co-benefits for the community including physical health, mental health, social, economic, and environmental impacts.

Everyone knows how to walk, it's one of the easiest ways in the world to be physically active and you can do it virtually anywhere with just a comfortable pair of shoes. Walking connects us with others, and with our community; it keeps us healthy and improves our mental health and wellbeing.

If we are to reduce the burden of chronic disease, resulting from factors such as an ageing population and an increase in overweight and obesity, it is essential that we create a culture in South Australia that encourages more people to walk more often.

Walking SA promotes and encourages all types of walking.

Review of the Plan

The stated vision of the Draft Walking and Cycling Plan 2022-2027 (the 'Plan') is supported and aligns strongly to Walking SA's vision for *'more people walking more often.'*

The targets outlined are ambitious and supported, particularly the doubling of walking to 9.4%. The second target could be simplified (we assume this means all trips are more sustainable).

The overall intent of the Plan aligns to Goal 1 of Walking SA's Strategic Plan, which is more walking for recreation, transport, and health.

Walking Network, p8

The approach outlined is strongly supported and is well-documented and thought through.

Recommendations

Of the 307km of walking infrastructure it would be useful to create targets that reflect:

- percentage of footpaths that are defined as DDA compliant
- percentage of footpaths with connected shade in summer

City of Unley: Draft Walking & Cycling Plan



- number of continuous footpaths
- types of footpaths that have a comfortable experience, using comfort levels of service, as opposed to asset levels of service, similar to the Transport for London Pedestrian Comfort Guidelines
- types of streets, classified in a way to provide whole of street guidance, eg Adelaide Design Manual – this assists focused investment on streets where growth is anticipated, latent or declining or all three.
- targets could then be annualised over the 5 year infrastructure plan, and progress reported annually.

Note that better integration between Council's annual asset renewal should aim to increase quality as opposed to making it 'like for like' replacements. The difference between 'applying the standard' versus 'improving the quality of the experience' would benefit from better design guidance.

Walking and Cycling Directions, p17

The analysis focuses predominantly on cycling, with little analysis on targets for increased walking. Could this be strengthened using data from walking counts (or DSpark data or Australian Urban Observatory data)? Where are people walking from/to? Where are they not walking? This needs to be expanded to focus on the 9.4% target, and the barriers to walking in a relatively flat area, in such close proximity to the city centre (and to likely walking destinations such as shops, schools, and community facilities).

Considering the trends in micro-mobility, a section on integration between all forms of transport would be beneficial, i.e. the 'last kilometre' or last mile, connecting micro-mobility, public transport and walking/cycling and how the city will need to adapt to changing mobility options. This would look at considerations such as connecting buses with retail precincts, trains to schools, and other variations of connectivity with the emerging forms of 'e-mobility'.

Priority Actions

Infrastructure

We strongly support the aims to remove pinch points and obstacles, with many of the footpaths in Unley being narrow. Could a target be considered for this, such as number of streets per year?

This section is very focused on cycling infrastructure, and whilst supported, could be strengthened in relation to pedestrian activity. For example, focus on pedestrian crossings of major roads at intersections, where people want to go in a direct and easy manner (Unley Road, Cross Road, Goodwood Road, Greenhill Road, Duthy Street, Fullarton Road etc).

A5.1 – these could be published to increase community 'buy in' and thereby assist in more investment in improving not only walking but also streets, greening and liveability aims.

All other priority actions are supported.

The Appendix is well documented and supported.

Other Feedback

1. We accept that there are many situations in which a lack of space or the cost of shifting drains means that footpath widths will remain inadequate. We know that in such circumstances people will walk on the roadway if they feel it safe to do so. The filtered permeability approach adopted by the Council over the last thirty years has provided many no-through streets that would encourage pedestrians to do so. We recommend that in such cases Council explores ways to make the roadway safer (and more



Walking SA
Ph 0457 006 620 office@walkingsa.org.au
Level 4, 25 Leigh Street, Adelaide SA 5000



pleasant) through landscaping that will slow traffic further. An example is the provision of rain gardens and trees where no parking is allowed and turning movements of residents would not be impeded.

2. Consideration of the socio-economic disadvantage for decisions on projects in the annual business plan and budget could help balance where investment in new infrastructure is targeted, and whilst outside the stated aims of the Plan, consideration by Council of measures to direct infrastructure spending to areas where lower social and economic disadvantage would benefit community buy in and engagement.

A summary of our key recommendations

Recommendation 1

The 307km of walking infrastructure it would be good to create targets that reflect:

- percentage of footpaths that are defined as DDA compliant
- percentage of footpaths with connected shade in summer
- percentage of continuous footpaths
- types of footpaths that have a comfortable experience, using comfort levels of service, as opposed to asset levels of service, similar to the TfL Pedestrian Comfort Guidelines
- types of streets, classified in a way to provide whole of street guidance, eg Adelaide Design Manual – this will assist focused investment on streets where growth is anticipated, latent or declining or all three.

Recommendation 2

Targets annualised over the 5 year infrastructure plan, and progress reported annually.

Recommendation 3

Better integration between Council's annual asset renewal should aim to increase quality as opposed to making it 'like for like' replacements. The difference between 'applying the standard' versus 'improving the quality of the experience' would benefit from better design guidance.

Recommendation 4

Consider more direction on walking (similar to barriers to cycling).

Recommendation 5

Consider directions on micro-mobility, and connecting forms of transport, to further develop the vision and achieve the targets of the strategy.

Recommendation 6

Include a target on number of streets targeted for removal of pinch points and/or obstacles.



Walking SA
Ph 0457 006 620 office@walkingsa.org.au
Level 4, 25 Leigh Street, Adelaide SA 5000



Recommendation 7

Consider publishing the design standards for community buy-in and engagement, to better promote the 'how does this benefit me' approach.

Recommendation 8

Consideration in future years of balancing infrastructure spending in areas of social and economic disadvantage.

We thank you for the opportunity to provide feedback on the Plan and congratulate Council on the positive and progressive approach to walking across the City of Unley.

Warm regards



Helen Donovan
Executive Director



Walking SA
Ph 0457 006 620 office@walkingsa.org.au
Level 4, 25 Leigh Street, Adelaide SA 5000



DECISION REPORT

REPORT TITLE:	COMMUNITY EVENT SPONSORSHIP 2022-23
ITEM NUMBER:	4.6
DATE OF MEETING:	22 AUGUST 2022
AUTHOR:	JANE ROADS
JOB TITLE:	EVENTS COORDINATOR
ATTACHMENTS:	<ol style="list-style-type: none">1. 2022-23 COMMUNITY EVENT SPONSORSHIP EXISTING AGREEMENTS2. 2022-23 COMMUNITY EVENT SPONSORSHIP PROGRAM GUIDELINES3. 2022-23 COMMUNITY EVENT SPONSORSHIP FUNDING RECOMMENDATIONS

1. **EXECUTIVE SUMMARY**

The purpose of this report is to seek Council's endorsement of the recommendations for funding under the Community Event Sponsorship Program for 2022-23.

Council's annual sponsorship program provides financial and in-kind support to community run events that directly benefit the City of Unley and are aligned to the delivery of key priorities within Council's 4 Year Delivery Plan.

The total budget allocated to sponsor community events in 2022-23 is \$79,000. Of this funding \$40,575 has already been committed via existing multi-year agreements and memorandums of understanding. The remaining \$38,425 is available for allocation in 2022-23. Applications for funding for events to be held in 2022-23 were sought between 3 May and 30 June 2022.

17 applications were received requesting a total of \$49,969 (cash and in-kind). Following an assessment of the applications, it is recommended that 12 of the applications totalling \$33,295 be either fully or partially funded, including 5 multi-year agreements and 7 one-year agreements. The remainder of funding of \$5,130 forms the Community Chest which is proposed to be allocated to events seeking sponsorship throughout the year via delegation by the General Manager City Services, with any unspent funds returned as savings.

It is anticipated that these 12 events, together with those events that Council is sponsoring through existing agreements, will activate many of our public spaces and community facilities in 2022-23.

There were 5 applications not recommended for funding as the applications did not meet the criteria, were found to be lacking in supporting information, and/or incomplete/quality of the application.

2. RECOMMENDATION

That:

1. The report be received.
2. Sponsorship packages totalling \$33,295 will be awarded through the 2022-23 Community Event Sponsorship Program as follows:
 - (a) Multi Year Agreements
 - \$6,000 to Fork on the Road Pty Ltd for a food truck festival held at Orphanage Park (3-year agreement);
 - \$2,000 to the Unley Park Baptist Church for the Unley Park Annual Street Party and Christmas Carols held at Bellevue Place, Unley Park (3-year agreement);
 - \$2,000 to Still Aware for Birthday for Babies, to celebrate and remember babies born without breath, held at Fullarton Park (2-year agreement);
 - \$5,000 to Goodwood Theatre & Studios for Victoria Lane, a pop up outdoor Fringe Venue at the Goodwood Theatre & Studios (3-year agreement)
 - \$1,600 to League of Laughs Ltd for the Adelaide Juggling Convention held at Goodwood Community Centre, Goodwood Theatre & Studios and the Goodwood Green Space (3-year agreement).
 - (b) One Year Agreements
 - \$1,000 to Millswood Lawn Tennis Club for their Centenary Celebration (1-year agreement);
 - \$1,000 to Alternative 3 Inc. for the Fern Avenue Community Garden Open Day at 18-20 Fern Avenue, Fullarton. (1-year agreement);
 - \$3,000 to the Rotary Club of Unley for the Multiple Birth Festival, a festival celebrating families with twins, triplets, venue in Unley TBC (1-year agreement);
 - \$1,220 to Kom Trust as Latin Market for the Latin Festival showcasing the culture of Latin America at Orphanage Park (1-year agreement);
 - \$1,475 to the Adelaide Male Voice Choir for a free Choral Performance for senior residents of Unley at the Fullarton Park Community Centre (1-year agreement);
 - \$6,000 to the Adelaide Showground Farmers' Market Inc. for the Pop Up Adelaide Showground Farmers Market to be held at Orphanage Park (1-year agreement);
 - \$3,000 to Splash Arts Incorporated for the 'What's Your Story' Community Concerts to be held at Clarence Park Community Centre, Unley Community Centre and Goodwood Theatre & Studios (1-year agreement).

3. The General Manager City Services be delegated authority to allocate remaining funding using the Community Event Sponsorship criteria via a Community Chest process, with any unspent funds to be returned as saving.

3. **RELEVANT CORE STRATEGIES/POLICIES**

1. Community Living

1.2 Our Community participates in community activities, learning opportunities and volunteering.

- Active Ageing Strategy

Focus Area 4: Social Participation

Our residents are encouraged and have opportunities to participate in the community throughout their lives.

- Cultural Plan

The Culture of Creativity: host and support events and festivals.

The Culture of Us: encourage and support programs which reflect and bring people together from different cultural backgrounds.

- Community Grants and Sponsorship Policy

4. **BACKGROUND**

Attraction and facilitation of community events are strategic objectives for the City of Unley, with *city vibrancy*, *activated places* and *cultural and artistic diversity* included as actions within Council's Community Plan 2033 and 4 Year Delivery Plan. Events create opportunities for community interaction, creativity, celebration and gathering, and help ensure that our public spaces and main streets are enlivened and economically prosperous.

The Community Event Sponsorship Program was endorsed by Council in June 2015 (Item 159/2015) and aims to assist individuals, community groups, organisations and not-for-profit groups to coordinate events that directly benefit the City of Unley community.

The Community Event Sponsorship Program seeks to support events that best align with the program criteria, provide a return on investment by offering free or discounted quality activities to the community, and display a high level of excellence in administration and delivery.

The three categories of sponsorship available are as follows:

LARGE-SCALE EVENT SPONSORSHIP

- For events that attract more than 1,000 people.
- Sponsorship packages of up to \$6,000 (including in-kind support) with a maximum cash component of \$5,000.
- These packages may be offered as a 1, 2 or 3-year agreement at the discretion of Council.

MEDIUM-SCALE EVENT SPONSORSHIP

- For events that attract between 200-1,000 people.
- Sponsorship packages of up to \$4,000 (including in-kind support) with a maximum cash component of \$3,000.
- These packages may be offered as a 1, 2 or 3-year agreement at the discretion of Council.

SMALL-SCALE EVENT SPONSORSHIP

- For events that attract between 50-200 people.
- Sponsorship packages of up to \$2,000 (including in-kind support) with a maximum cash component of \$1,000.
- These packages may be offered as a 1, 2 or 3-year agreement at the discretion of Council.

Applicants are also able to specify their preference for the length of the agreement (up to three years), however Council reserves the right to offer a shorter-term agreement than has been requested.

Four organisations currently have multi-year agreements for sponsorship of their events: The Greek Community Goodwood Cultural Festival, Australian Sri Lankan Association Food and Cultural Festival, Cycling SA Super Series Criterium, and Cine Club for Kids. In addition to these events, renewals for Memorandum of Understanding funding agreements for the Rotary Club of Unley Carols at the Rotunda and the Alliance Française were endorsed by Council in March 2022 (Item 4.3) and May 2022 (Item 4.1) respectively. Council also provides in-kind support at a value of \$1,200 for speed reductions for Halloween activities on Fisher Street annually, as required by SA Police.

These multi-year funding agreements combined, total 51% of the funding allocation in the 2022-23 round. Details of the existing agreements are provided in Attachment 1.

Attachment 1

Applicants may request funding comprised of cash contributions and Council supplied services (in kind support) as part of their sponsorship package. Council supplied services are the provision of services such as waste management, traffic management, road closures, waiving of facility hire fees, power access, bollards, bunting and line-marking. These are costs incurred by various departments of Council as part of supporting the delivery of events and funded through the Community Event Sponsorship budget allocation.

In addition to the annual formal round, another opportunity for event funding is a small 'Community Chest' that can be used to support events of any size. The Community Chest is comprised of funds remaining at the conclusion of the formal round of Community Events Sponsorship. Successful applicants must meet the same criteria and are approved at the discretion of the General Manager City Services. These funds are to be used to support opportunities and new events that arise on an 'ad-hoc' basis throughout the year.

Events run by Trader Associations have been considered for funding separately by Council as part of the annual budget deliberations and do not form part of the Community Event Sponsorship Program.

5. DISCUSSION

Applications for 2022-23 funding round were sought between 3 May and 30 June 2022, supported by an extensive promotion and communication campaign. A total of 17 applications were received, comprising 5 large-scale, 8 medium-scale and 4 small-scale events. All applications were assessed and ranked using the criteria outlined in the Guidelines (Attachment 2). A scoring system, consistent with the weighting of the criteria, produced a ranking for all projects and the ranking was then used to determine the level of funding recommended, i.e. full funding or partial funding.

Attachment 2

An administrative working group of three staff comprising Council's Events Coordinator, Cultural Development Coordinator and Team Leader, Community and Cultural Development met on 11 July 2022 to assess the applications and to propose funding of events as outlined in Attachment 3.

Attachment 3

The working group assessed the applications based on the Guidelines and gave precedence to events held in Council's public places that offer free, accessible activities to the community. It is recommended that 12 of the 17 applications be either fully or partially funded, totalling \$33,295 in cash and in-kind support. It is anticipated that these events, together with those covered by existing agreements, will attract many visitors to the City of Unley and will activate our public spaces this events season.

Of these, it is recommended that 5 projects be supported for multi-year funding: Fork on the Road (3 years), Unley Park Annual Street Party and Christmas Carols (3 years), Goodwood Theatre & Studios' Victoria Lane (3 years), League of Laugh Ltd's Adelaide Juggling Convention (3 years) and Still Aware's Birthday for Babies (2 years).

The funds remaining after the formal round and available for the Community Chest is \$5,130.

There are 5 applications that have not been recommended to receive funding in this round. Based on the assessment process, these applications scored lower than those recommended for funding due to the submitted applications missing essential information; only providing limited supporting documentation; an inability to demonstrate social/economic benefit to the community; lacking in detail; or they did not meet criteria.

Following endorsement, all event organisers are required to adhere to Council's sponsorship agreement, which includes submission of an acquittal report to Council within six weeks of the conclusion of their event.

A condition of these agreements is that if the event organiser cancels the sponsored event and does not reschedule the event for the same calendar year, Council is entitled to a refund of any cash contribution paid.

A copy of the Community Event Sponsorship Program applications, together with a summary of the Administration's recommendations for funding, is available for viewing prior to the August Council meeting in the Elected Members Room.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. Sponsorship packages totalling \$33,295 will be awarded through the 2022-23 Community Event Sponsorship Program as follows:
 - (a) Multi Year Agreements
 - \$6,000 to Fork on the Road Pty Ltd for a food truck festival held at Orphanage Park (3-year agreement);
 - \$2,000 to the Unley Park Baptist Church for the Unley Park Annual Street Party and Christmas Carols held at Bellevue Place, Unley Park (3-year agreement);
 - \$2,000 to Still Aware for Birthday for Babies, to celebrate and remember babies born without breath, held at Fullarton Park (2-year agreement);
 - \$5,000 to Goodwood Theatre & Studios for Victoria Lane, a pop up outdoor Fringe Venue at the Goodwood Theatre & Studios (3-year agreement)
 - \$1,600 to League of Laughs Ltd for the Adelaide Juggling Convention held at Goodwood Community Centre, Goodwood Theatre & Studios and the Goodwood Green Space (3-year agreement).
 - (b) One Year Agreements
 - \$1,000 to Millswood Lawn Tennis Club for their Centenary Celebration (1-year agreement);
 - \$1,000 to Alternative 3 Inc. for the Fern Avenue Community Garden Open Day at 18-20 Fern Avenue, Fullarton. (1-year agreement);
 - \$3,000 to the Rotary Club of Unley for the Multiple Birth Festival, a festival celebrating families with twins, triplets, venue in Unley TBC (1-year agreement);
 - \$1,220 to Kom Trust as Latin Market for the Latin Festival showcasing the culture of Latin America at Orphanage Park (1-year agreement);
 - \$1,475 to the Adelaide Male Voice Choir for a free Choral Performance for senior residents of Unley at the Fullarton Park Community Centre (1-year agreement);

- \$6,000 to the Adelaide Showground Farmers' Market Inc. for the Pop-Up Adelaide Showground Farmers Market to be held at Orphanage Park (1-year agreement);
 - \$3,000 to Splash Arts Incorporated for the 'What's Your Story' Community Concerts to be held at Clarence Park Community Centre, Unley Community Centre and Goodwood Theatre & Studios (1-year agreement).
3. The General Manager City Services be delegated authority to allocate remaining funding using the Community Event Sponsorship criteria via a Community Chest process, with any unspent funds to be returned as saving.

This option to fund 12 events provides a range of activities that will make a positive impact in the community and encourage increased interaction, celebration and gathering.

Additionally, this option delegates authority to the General Manager City Services to allocate any remaining funding via the Community Chest process (which applies the same assessment criteria used for Community Event Sponsorship applications) to event applications received outside of the sponsorship round. This approach ensures that Council is well placed to respond in a timely way to an opportunity for place activation and celebration that may arise during the year. Any unspent funds will be returned as savings.

Option 2 –

1. The report be received.
2. Sponsorship packages totalling [\$XXXXX] will be awarded through the 2022-23 Community Event Sponsorship Program as follows.

[list events to receive sponsorship here – to be determined by Council]
3. The General Manager City Services be delegated authority to allocate remaining funding of up to [\$XXXXX], using the Community Event Sponsorship criteria via a Community Chest process, with any unspent funds to be returned as savings.

Council may wish to change the sponsorship allocations to reflect alternate funding priorities. This Option facilitates that but will require Council to identify the events to receive funding within Part 2 of the resolution.

This option retains the delegation of authority to the General Manager City Services to allocate funding via the Community Chest process (which applies the same assessment criteria used for Community Event Sponsorship applications) to event applications received outside of the sponsorship round. In making any changes, Council should consider the budget, the guidelines, existing policies and probity of decision-making.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- The total amount of funding (both cash and in-kind) available for this program in the 2022-23 financial year is \$79,000, with \$40,575 already committed via existing multi-year agreements.
- The recommended schedule of funding for the 2022-23 Community Event Sponsorship Program as per Attachment 3 to this report commits a further \$33,295, with the remaining \$5,130 allocated to the 'Community Chest'
- Any unspent funds will be returned as savings.
- As the new multi-year agreements span 2-3 years, the relevant amount will be applied to 2023-24 and 2024-25, reducing the amount of available Event Sponsorship in those years.

8.2 Legislative/Risk Management

- Council's Events Coordinator will support community event organisers to ensure that events are delivered safely. As part of the established event permit process, event organisers will be required to provide a copy of their Public Liability Insurance and any other risk and safety planning documents deemed necessary for their event.
- As of May 2022, event organisers are no longer required to complete and submit COVID safe or COVID Management Plans which detail COVID marshal arrangements, density requirements and QR code check-in procedures.
- Event organisers are now advised to follow any applicable SA Health Directions in place to manage COVID-19.

8.3 Staffing/Work Plans

- Supporting the event organisers who receive event sponsorship from Council can be accommodated within existing staff resources/work plans.

8.4 Climate/Environmental Impact

- All events sponsored by the City of Unley are required to have a three-bin waste management system, require their food vendors to use compostable packaging, be plastic straw free, encourage their attendees to cycle or take public transport to their event, and to consider additional environmental elements in staging their event.

8.5 Social/Economic

- The proposed Community Event Sponsorship program offers a diverse range of free or discounted accessible events to the local City of Unley community.

- Community events activate public spaces and drive visitation to the City, boosting our local economy and providing opportunities for local businesses.

8.6 Stakeholder Engagement

- The Community Event Sponsorship Program was promoted on the Council’s website and a social media campaign was implemented via Council’s Facebook page and Instagram account.
- Information was also directly emailed to previous Community Event Sponsorship recipients, past and current event organisers, community organisations, and community groups.
- Promotional signage was installed at the Soldiers’ Memorial Garden on Unley Road.
- An advert was placed in the Adelaide East Herald and an article about the Community Event Sponsorship Program was also in the Herald.
- Informal assistance was offered to prospective applicants to assist with the preparation of submissions.

9. REPORT CONSULTATION

- Community and Cultural Development
- Finance and Procurement

10. REPORT AUTHORISERS

Name	Title
Marcia Mudge	Team Leader Community & Cultural Development
Mandy Smith	Manager Community Connections
Megan Berghuis	General Manager, City Services

Item 4.6 - Attachment 1 - 2022-23 Community Event Sponsorship Existing Agreements

2022-23 Community Event Sponsorship Existing Agreements						
Event Name	Proposed Date	Venue	Description	Existing cash sponsorship agreement	Existing in-kind sponsorship	Agreement Year
Alliance Francaise	Various	Various	Memorandum of Understanding 2022-26	\$15,000	\$0	1 of 4
Carols at the Rotunda	Dec-22	Soldiers Memorial Gardens	A fun festive event with carols, children's entertainment and Father Christmas	\$8,000	\$1,000	1 of 3
Greek Community Goodwood Cultural Festival	May-23	Goodwood Community Centre Carpark and Green Space	Cultural event featuring music, dancing and food	\$3,000	\$375	2 of 3
ASLA Food & Cultural Festival	Oct-22	Fullarton Park Community Centre	Showcase of Sri Lankan cuisine and culture	\$3,000	\$1,000	2 of 2
Super Series Criterium	Nov-22	Unley Oval Reserve & Surrounding Roads	Road cycling race	\$3,000	\$1,000	2 of 3
Cine Club for Kids and Quiz	2022 and 2023	Unley Town Hall	Free French film screening for children	\$3,000	\$1,000	2 of 2
Halloween on Fisher Street	Oct-22	Fisher Street	Annual trick or treating, no formal event organiser, speed reduction as advised by SAPOL	\$0	\$1,200	ongoing
				\$35,000	\$5,575	
TOTAL FUNDS ALLOCATED IN EXISTING CONTRACTS					\$40,575	



Overview

The Community Event Sponsorship Program aims to assist individuals, community groups, organisations and not-for-profit groups to coordinate events that directly benefit the City of Unley community.

The City of Unley is committed to ensuring that we are known for our vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership. Attraction and facilitation of community events are strategic objectives for the City of Unley with activated places and cultural and artistic diversity included within our Community Plan 2033 and our Four Year Plan. Council recognises that events create opportunity for community interaction, celebration and ensure our public spaces and mainstreets are alive and economically prosperous.

Applications for sponsorship will be considered for eligible festivals and events that can deliver against the program's assessment criteria. The City of Unley looks to support events that best align with the criteria and provide a return on investment by enhancing our annual events calendar, offer free or discounted, quality activities to the community and display a high level of excellence in administration and delivery.

Event organisers must apply under a three-tier structure for sponsorship, which allows for an equitable and balanced approach in considering applications against the assessment criteria. The tiers categorise events according to their size and scope and take into account the degree of community benefit and impact. Applications may be assigned a new category as part of the assessment process if the original category selected by the Applicant is not deemed the most appropriate. If Council endorses your application for funding, you are responsible for confirming all bookings and services required to hold your event.

Applicants will need to specify their preference for the length of the agreement (1, 2 or 3 years) which will be considered as part of the assessment process. Please note that Council reserves the right to offer a shorter term agreement than has been requested.

Sponsorship Categories

Large-scale event sponsorship

For events that attract more than 1000 people

Sponsorship packages of up to **\$6,000** (including council supplied services support) with a maximum cash component of \$5,000.

*Please note that you will be required to submit a COVID Management Plan to SA Health.

Medium-scale event sponsorship

For events that attract between 200-1000 people

Sponsorship packages of up to **\$4,000** (including council supplied services support) with a maximum cash component of \$3,000.

Small-scale event sponsorship

For events that attract between 50-200 people

Sponsorship packages of up to **\$2,000** (including council supplied services support) with a maximum cash component of \$1,000.

Council Supplied Services Support

Applicants may request council supplied services as part of their sponsorship package. This includes the provision of items such as waste management, traffic services, road closures, waiving of facility hire fees, power access, bollards, bunting and line marking.

All requests for council supplied services sponsorship must be detailed in your Application Form and will be treated as equivalent to cash in order to determine the total funding request amount.

Eligibility Criteria

All events MUST:

- › Be free or discounted for City of Unley residents
- › Be delivered prior to June 30 2023
- › Take place and activate spaces open and accessible to the public, within the City of Unley including parks, reserves, mainstreets, Council property
- › Demonstrate direct benefit to the City of Unley community
- › Be accessible for people with disability
- › Demonstrate environmentally sustainable practices
- › Be plastic straw free, use a three bin waste management system and compostable packaging
- › Be planned and managed in accordance with the City of Unley Event Planning Toolkit and adhere to the Event Permit Terms and Conditions
- › Obtain Public Liability Insurance for a minimum of \$20 million as stipulated in the Event Permit Terms and Conditions
- › Be run by a legal entity or auspiced by a legal entity
- › Not have any outstanding debts due to Council and an acquittal report must have been provided for all previous grants or sponsorships
- › Be aware of the SA Health requirements in relation to COVID-19 and provide Council with an approved copy of their COVID Safe or COVID Management Plan if their application is successful

Council will not provide sponsorship as follows:

- › Applications from individuals, City of Unley employees and their immediate families, Elected Members or non-legal entities
- › Exclusive or invitation only events
- › Events that denigrate, exclude or offend parts of the community
- › Applicants that have received any grant or other funding from the City of Unley for the same event that year
- › Applications from commercial organisations operating on an expected profit basis, unless it can be demonstrated that there is significant benefit to the City of Unley
- › Applications for reimbursement of funds already spent
- › Applications considered to duplicate an existing event or program that operates in the City of Unley
- › Any individual, business or organisation which is in legal or financial conflict with Council.

Ineligible applications will not advance to the assessment stage and applicants will be notified.

Application Process

Applicants seeking Community Event Sponsorship must submit their application within the designated timeframe. Once submitted, applications will be assessed according to:

- Eligibility criteria
- Assessment criteria; and
- Available funding

All applicants will be notified in writing of the outcome of their application. In each round the program receives more applications than it can support. Outcomes are determined on the merit of the applications against the assessment criteria and in competition with other applications. Partial funding may be offered where the Applicant has indicated that the event is able to proceed without full funding. No commitments should be made on the expectation of receiving funding.

Important Dates

1 May 2022	Sponsorship applications open
30 June 2022	Sponsorship applications close 5pm
July 2022	Applications assessed
22 August 2022	Funding recommendations presented to Council for endorsement
26 August 2022	Applicants notified of funding request outcome

Community Chest

In addition to the annual, formal round, the second opportunity for event funding is a small 'Community Chest' which can be used to support events of any size. Successful applicants will need to meet all of the same criteria and will be approved at the discretion of the General Manager City Services. These funds are to be used to support opportunities and new events that arise on an 'ad-hoc' basis throughout the year, however there is no guarantee that this will be available.

Assessment Criteria

Applications will be scored and assessed according to the following criteria.

Criteria		Weighting
Place Activation and Vibrancy	Does the event occur in one of Council's public spaces? Does the event create an opportunity for community celebration and vibrancy?	15%
Community Involvement	Does the event directly involve local community groups and organisations? Does the event involve volunteers?	15%
Economic Benefit	Will the event have a positive impact on the local economy?	10%
Accessibility	Is the event accessible to people with disability?	10%
Innovation	Is the event concept new and innovative?	10%
Visitation	Will the event attract visitors to the City of Unley?	10%
Strategic Priorities	Does the event align with the City of Unley's 4 year Delivery Plan?	10%
City Profile and Promotional Opportunities	Will the event raise the profile of the City of Unley and provide promotional opportunities?	5%
Environmental Sustainability	Does the event use environmentally sustainable practices?	5%
Timing of the Event	Does the event activate a space and create vibrancy in the off-peak event season?	5%
Financial Viability	Is the event solely reliant on City of Unley funding and are other partnerships and funding sources being explored? Could the event become financially sustainable over time?	5%

Applicants may provide up to 5 pages of supporting documentation such as site plans, run sheets, statistics on past events, feedback, concept drawings or images.

Conditions

- Successful applicants must complete an Event Permit Application Form and provide all necessary supporting documentation including a copy of their approved COVID Safe or COVID Management Plan
- Successful applicants must confirm their intention of accepting the sponsorship and conditions by completing a Sponsorship Agreement
- Successful applicants must provide Council with a tax compliant invoice for the agreed amount of funding plus GST (10%) if registered for GST along with a signed copy of the Sponsorship Agreement
- City of Unley funds must be spent within the agreed timeframe unless an extension is granted
- Any changes to the original event plan must be submitted to Council in writing for approval
- The City of Unley's decision is final with no appeals accepted
- Applicants who meet eligibility and assessment criteria are not guaranteed funding, given the nature of the competitive grants process
- Late applications will not be accepted.

City of Unley Acknowledgement

The City of Unley will have the option to have a presence at your event; whether it is as a stallholder, the opportunity to engage with the community, or display a City of Unley sponsorship acknowledgement banner. The banner will need to be collected and returned to the Council office by the Applicant within two days of the event. The banner must be returned in the same condition it was taken or a replacement fee of \$250 will be charged.

The City of Unley is to be appropriately recognised and acknowledged with the use of the City of Unley logo on all printed and electronic promotional material. The **City of Unley's Style Guide and Branding Guidelines** must be adhered to and Council's Communications team will need to approve all material during production allowing a 3 day turnaround for approval.

Promotion of Your Event

The City of Unley may be able to assist with promotion of your event to the local community through a variety of mediums including the City of Unley website, social media platforms and Unley Life magazine. It will be at the discretion of the City of Unley Communications team to determine how your event is promoted using these avenues. All requests for promotional assistance and any promotional material or images should be emailed to communications@unley.sa.gov.au at least 30 days prior to your event.

Reporting and Acquittals

Successful applicants will be required to provide to Council, within two months of the completion of the project or event, a detailed written report together with a brief financial statement detailing how the funds were expended.

Applicants who do not complete an acquittal report will be ineligible for any future funding. Attendance numbers must be submitted to the City of Unley within one week of the event completion.

Taxation Requirements

To comply with Australian Taxation legislation, when funding is paid to a group/organisation, individual or business and the applicant has not provided an Australian Business Number (ABN), the funding body is obliged to withhold 48.5% of the funding and forward this amount to the Australian Taxation Office.

Community groups/organisations applying for sponsorship who are unable to provide an ABN must complete this form. <https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/>

How To Apply

Please forward your completed application by **30 June 2022** to:

Community Event Sponsorship Program

Mail PO Box 1, Unley SA 5061

In person Civic Centre, 181 Unley Road Unley SA 5061

Email pobox1@unley.sa.gov.au

For all enquiries, please phone Council's Events Coordinator on 8372 5111.

COMMUNITY EVENT SPONSORSHIP PROGRAM 2022/2023

No.	Event	Organisation	Proposed Date	Location	Expected Attendance	Description of Event	Cash Amount Requested	In Kind Support Requested	Cash Amount Entitled	In Kind Support Entitled	Length of Agreement Requested	Percentage Allocated	Cash Amount Allocated	In Kind Allocated	Total Package Value	Length Recommended	Judges Comments	
LARGE SCALE EVENTS																		
1	Fork on the Road	Fork on the Road Pty Ltd	20-Nov-22	Orphanage Park	2000	Food truck festival with live entertainment, childrens activities and pop-up bars.	\$5,000	\$1,000	\$5,000	\$1,000	3 years	100%	\$5,000	\$1,000	\$6,000	3 years	A great established event with a large following which would be an excellent opportunity to attract back to CoU. Full funding recommended for 3 years.	
2	Multiple Birth Festival	Rotary Club of Unley	23-Apr-23	Unley Oval	1200	A gathering of families who have multiple births to come together to celebrate	\$5,000	\$1,000	\$5,000	\$1,000	3 years	50%	\$2,500	\$500	\$3,000	1 year	Great new concept however it has not been held previously and will be charging a ticket fee for the public to attend. Partial funding for a 1 year pilot recommended.	
3	Victoria Lane	Goodwood Theatre & Studios	17 Feb 23 to 19 Mar 23	Goodwood Theatre & Studios laneway	3500	A pop up outdoor Fringe venue featuring free entertainment before and after Fringe Shows featuring a diverse mix of artists.	\$5,000	\$0	\$5,000	\$1,000	3 years	100%	\$5,000	\$0	\$5,000	3 years	Excellent arts initiatives to activate an underutilised space to offer free Fringe shows. Great local community involvement. Full funding recommended for 3 years.	
4	Pop Up Adelaide Showground Farmers Market	Adelaide Shwground Farmers' Market Inc.	4 Sep 22 & 11 Sep 22	Orphanage Park	4000	Re-location of Showground Farmers Market due to Royal Adelaide Show	\$5,000	\$1,000	\$5,000	\$1,000	1 year	100%	\$5,000	\$1,000	\$6,000	1 year	A great initiative. Support to see it continue its weekly presence during the Royal Show is worthwhile. Full funding recommended for 1 year.	
MEDIUM SCALE EVENTS																		
5	Unley Park Annual Street Party and Christmas Carols	Unley Park Baptist Church	18-Dec-22	Bellevue Place, Unley Park	300	Christmas event featuring free family-friendly entertainment, activities, carol singing and concert	\$0	\$2,000	\$3,000	\$1,000	3 years	100%	\$0	\$2,000	\$2,000	3 years	A longstanding successful Christmas celebration perfect for the CoU's Christmas events calendar. Full in kind funding recommended for 3 years.	
6	Fern Avenue Community Garden Open Day	Alternative 3 Inc	30-Oct-22	18-20 Fern Ave, Fullarton	200 - 250	Community Garden Open day featuring tours, speakers, tastings, plant sales and children's activities	\$2,000	\$0	\$3,000	\$1,000	1 year	50%	\$1,000	\$0	\$1,000	1 year	A great opportunity to invite the broader community into the Community Garden. Timing fits well with the CoU's Spring Fling Festival and can be promoted as part of the broader Spring Fling event calendar. Application states that event is a fundraiser for the organisation and has previously made a profit. Partial funding for 1 year recommended to support event delivery expenses as outlined in their budget such as operational site requirements and advertising of event.	
7	Latin Festival	Kom Trust as Latin Market	06-Nov-22	Orphanage Park	400	Festival showcasing the culture of Latin America through traditional food, dance , music and crafts	\$0	\$1,220	\$3,000	\$1,000	1 year	100%	\$0	\$1,220	\$1,220	1 year	Great community event celebrating Latin American culture, supports the objectives of the cultural plan. Full funding recommended for 1 year. May need some adjustment of in-kind/cash ratio however total funding will remain the same.	
8	Birthday for Babies	Still Aware	12-Feb-23	Fullarton Park	300	An event held to celebrate and remember babies born without breath. Gourmet food and drink, twilight markets, live entertainment and a live butterfly release.	\$3,000	\$1,000	\$3,000	\$1,000	2 years	50%	\$1,500	\$500	\$2,000	2 years	A great, inclusive community event. Partial funding for 2 years recommended to support event delivery expenses such as operational site requirements, as outlined in their budget.	
9	What's Your Story' Community Concerts	Splash Arts Incorporated	1 Mar 23 to 30 May 23	Clarence Park Community Centre, Unley Community Centre, Goodwood Theatre & Studios, Plus one venue TBA	600	Community Concerts incorporating material collected during the 'What's Your Story?' community project and performed by ME 'N ME MATES	\$3,000	\$0	\$3,000	\$1,000	3 years	100%	\$2,000	\$1,000	\$3,000	1 year	Interesting concept, great way of story telling and involving the community. This is the performance outcome from a previous CoU Community Grant which supported the development of the content by local residents. Full funding for 1 year recommended to be split between cash in-kind.	
SMALL SCALE EVENTS																		
10	Millswood Lawn Tennis Club Centenary Celebration	Millswood Lawn Tennis Club	08-Oct-22	Millswood Lawn Tennis Club	100 to 200	Community Open Day to celebrate centenary anniversary. High Tea and exhibition match included.	\$2,000	\$0	\$1,000	\$1,000	1 year	100%	\$1,000	\$0	\$1,000	1 year	A great way to celebrate an important milestone and profile the club to the broader community. Full funding recommended for 1 year.	
11	AMVC Choral Performance	Adelaide Male Voice Choir	13-Nov-22	Fullarton Park Community Centre	50 to 100	A one hour free choral performance for senior residents of Unley featuring songs from Gilbert & Sullivan and various musicals	\$1,020	\$455	\$1,000	\$1,000	1 year	100%	\$1,000	\$475	\$1,475	1 year	For a small investment the Adelaide Male Voice Choir can provide a free concert to Unley's senior citizens. High volunteer involvement. Full funding recommended for 1 year.	
12	Adelaide Juggling Convention	League of Laughs Ltd	21 Apr 23 to 24 Apr 23	Goodwood Community Centre, Goodwood Theatre & Studios, Goodwood Green Space	150 - 500	Jugglers from all over Australia facilitating workshops & community events	\$1,000	\$1,000	\$1,000	\$1,000	3 years	80%	\$800	\$800	\$1,600	3 years	This event is making good connections in the community including with the Goodwood Road Business Association. The audience and program continue to expand each year. Program includes both ticketed and free events. Partial funding recommended for 3 years.	
															Total Proposed New Funding		\$33,295	
PROPOSED UNFUNDED APPLICATIONS																		
13	Goodwood Saints Football Club Family Fun Day	Goodwood Saints Football Club	02-Apr-23	Goodwood Oval	1000+	Family day for junior players and local community to enjoy football themed activities	\$1,500	\$0	\$5,000	\$1,000	3 years	0%	\$0	\$0	\$0	0	A good initiative but audience limited to the club, not the wider community. Not recommended for funding in a competitive round.	
14	Autumn National Bridge Championships	South Australian Bridge Federations Inc	4 May 23 to 8 May 23	Ridley Centre, Adelaide Showground	500 - 600	National bridge tournament comprising two day pairs events followed by three team Teams events	\$3,000	\$0	\$3,000	\$1,000	3 years	0%	\$0	\$0	\$0	0	Fee to participate and niche market. Not recommended for funding in a competitive round.	
15	Black Forest Garden 40th Anniversary Gala	Black Forest Primary	18-Sep-22	Black Forest Primary School	250	Celebrating the history of the Primary School Garden's 40th Anniversary with the wider community	\$1,500	\$0	\$3,000	\$1,000	1 year	0%	\$0	\$0	\$0	0	Limited ability to attract visitors outside of the school community. Not recommended for funding in a competitive round.	
16	Madcap Comedy International Short Film Festival	Madcap Comedy International Short Film Festival	28-Sep-22	Capri Cinema	250	The screening of eight short films.	\$1,605	\$0	\$3,000	\$1,000	1 year	0%	\$0	\$0	\$0	0	Application lacking in information about the event and little evidence of local community involvement or benefit. Not recommended for funding in a competitive round.	
17	Global Empathy Conference	Virtual School Australia	1 Oct 22 to 2 Oct 22	Fullarton Park Community Centre	200	Conference designed to share and celebrate ideas and initiate conversations related to 'How Empathy Can be Taught'	\$1,000	\$669	\$1,000	\$1,000	3 years	0%	\$0	\$0	\$0	0	Whilst the conference theme is excellent, responsibility for funding is not a priority for local government, more aimed at education sector. Not recommended for funding in a competitive round.	

TOTAL FUNDING POOL AVAILABLE	\$79,000
FUNDS ALREADY COMMITTED	\$40,575
FUNDS AVAILABLE FOR 2022/23	\$38,425
TOTAL PROPOSED FUNDING	\$33,295
REMAINING	\$5,130

DECISION REPORT

REPORT TITLE:	CONSERVATION GRANTS 2022/23
ITEM NUMBER:	4.7
DATE OF MEETING:	22 AUGUST 2022
AUTHOR:	GARY BRINKWORTH
JOB TITLE:	MANAGER DEVELOPMENT & REGULATORY
ATTACHMENTS:	1. CONSERVATION GRANTS PROPOSED ALLOCATIONS

1. **EXECUTIVE SUMMARY**

The purpose of this report is to consider and determine the allocation of funding for applications received for the City of Unley Conservation Grants, in line with Council's Conservation Grants Policy (the Policy).

This fund has been established to encourage and assist homeowners to undertake the appropriate maintenance of the City's private heritage places (and representative buildings) and significant/regulated trees. The Conservation Grants complement other development support initiatives operated by the City of Unley, including the free Heritage Advisory service.

For 2022/23, a total of 18 applications were received, with 14 having met the eligibility criteria under the Policy. The works proposed have a total eligible value of \$39,646. The 2022/23 annual budget allocation for this fund is \$50,000, with any remaining amounts to be used in a secondary round for grant applications.

2. **RECOMMENDATION**

That:

1. The report be received.
2. The following Conservation Grants be funded from the 2022/23 allocated budget to a total amount of \$39,646 as follows:
 - \$534 for tree pruning at 315 Young Street, Fullarton
 - \$1,000 for tree pruning at 4 Hammond Street, Clarence Park
 - \$5,000 for replacement of tessellated tiles and verandah posts at 7 Oxford Terrace, Unley
 - \$820 for tree pruning at 1/40 Albert Street, Goodwood
 - \$1,750 for dwelling repairs at 54 Young Street, Wayville

- \$5,000 for reconstruction of verandah walling at 18 Millswood Crescent, Millswood
 - \$5,000 for new tessellated tiles at 314 Young Street, Wayville
 - \$985 for tree pruning at 37 Thornber Street, Unley Park
 - \$4,870 for repointing and repairs at 17 Rosa Street, Goodwood
 - \$3,735 for repairs to front porch at 224 Ellesmere Terrace, Millswood
 - \$825 for tree pruning at 299 Young Street, Wayville
 - \$5,000 for repairs to dwelling at 66 Dover Street, Malvern
 - \$2,425 for repairs to front gable at 64 Marion Street, Unley
 - \$2,702 for timber repairs at 47 Charles Street, Forestville
-

3. RELEVANT CORE STRATEGIES/POLICIES

1. Community Living

1.4 Our Community is proud to be part of our City.

4. Civic Leadership

4.2 Council provides best value services to the community

The City of Unley Conservation Grants Policy is the relevant Policy. A copy of the Policy can be found on Council's website:

<https://www.unley.sa.gov.au/Council/About-the-Council/Policies>

4. BACKGROUND

Council has established the Conservation Grants Policy to guide the distribution of funds with the intent of assisting in the retention of significant and regulated trees as well as preserving heritage places. This has been supported through the allocation of an annual budget of \$50,000 towards grants that meet the established criteria.

Applications for the Conservation Grants were called for in July 2022, following the endorsement of the annual budget for 2022/23. This allowed for a period of three weeks for applications to be lodged and followed a campaign to update the community on the updated Policy, which was endorsed by Council in August 2021. This campaign included:

- Advance promotion in April 2022 on the Council website and social media regarding the timing and requirements for lodging a grant application.
- Directly contacting residents who had previously registered interest in lodging a grant application once released.
- A further online and social media campaign promoting the release of the grants in July 2022.

Applications received have subsequently been assessed by staff and are now being presented to Council for consideration.

5. **DISCUSSION**

The City of Unley's Conservation Grants encourage and assist residents to maintain heritage places, representative buildings, and significant/regulated trees. Grant applications are open to all residents, noting that there is currently no income means testing or property value assessment undertaken as part of the grant application process.

The Conservation Grants provide funding of up to 50% of the total cost of works, with a maximum amount of \$1,000 for significant and regulated trees (advice, retention, and maintenance pruning) and \$5,000 towards restoration and maintenance for State/Local Heritage Places and representative buildings.

Under the Policy, the availability of the grants was advertised for three weeks in July 2022, with a total of 18 applications received. Of these, 14 eligible applications are recommended for support. Of these, 2 relate to Heritage Places, 7 are representative buildings, and 5 relate to a significant tree. A total of \$39,646 of grant funding is recommended.

It is noted that the applications have sought funding based on the two quotes required with the submission. Where an applicant has requested 50% of the funding based on the higher quote, Council can consider the lower quote for consideration where it also proposes appropriate works. For all supported grant applications, the full 50% funding is proposed, noting that it is applied against the lower value quote.

Of the 4 applications not supported, 2 relate to excessive pruning of trees and 2 did not meet the requirements of the Policy.

6. **ANALYSIS OF OPTIONS**

Option 1 –

1. The report be received.
2. The following Conservation Grants be funded from the 2022/23 allocated budget to a total amount of \$39,646 as follows:
 - \$534 for tree pruning at 315 Young Street, Fullarton
 - \$1,000 for tree pruning at 4 Hammond Street, Clarence Park
 - \$5,000 for replacement of tessellated tiles and verandah posts at 7 Oxford Terrace, Unley
 - \$820 for tree pruning at 1/40 Albert Street, Goodwood
 - \$1,750 for dwelling repairs at 54 Young Street, Wayville
 - \$5,000 for reconstruction of verandah walling at 18 Millswood Crescent, Millswood

- \$5,000 for new tessellated tiles at 314 Young Street, Wayville
- \$985 for tree pruning at 37 Thornber Street, Unley Park
- \$4,870 for repointing and repairs at 17 Rosa Street, Goodwood
- \$3,735 for repairs to front porch at 224 Ellesmere Terrace, Millswood
- \$825 for tree pruning at 299 Young Street, Wayville
- \$5,000 for repairs to dwelling at 66 Dover Street, Malvern
- \$2,425 for repairs to front gable at 64 Marion Street, Unley
- \$2,702 for timber repairs at 47 Charles Street, Forestville

In this round, Council has received 14 eligible grant applications totalling \$39,645. Should Council endorse this option, any remaining budget allocation can be advertised at a later time to fund an additional grant round in this financial year, or it can be retained as savings.

The supported applications all met the relevant criteria under the Policy and by supporting this option, the intent of assisting in the retention of built form character and the preservation of significant trees will be achieved.

Following Council endorsement, all applicants will be notified of the outcome of the Grants process.

Option 2 –

1. The report be received.
2. The following Conservation Grants be funded from the 2022/23 allocated budget to a total amount of \$XXXXXX as follows:
 - *[to be determined by Council]*

Council may wish to change the funding allocations to reflect alternate funding priorities. In making any changes, Council should consider the budget, the Policy and probity of decision making. If Council determines that alternate funding allocations are priorities, this will need to be reflected in the wording of the resolution.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- There is an allocation of \$50,000 in the 2022/23 annual budget for Conservation Grants to implement the recommendation.

8.2 Legislative/Risk Management

- By providing financial support under the Policy, Council will minimise the risk presented in disappointing the applicants who have applied and been recommended for support in alignment with the Policy.

8.3 Staffing/Work Plans

- There will be minor impacts to staff in progressing with the allocation of funding in administering the grants. This work is already resourced in existing operations.

8.4 Climate/Environmental Impact

- *Natural Environment* – Council’s Conservation Grants seek to encourage the retention of significant and regulated trees through their ongoing maintenance.

8.5 Social/Economic

- Council’s Conservation Grants provide support in the retention of our built form character in relation to Local Heritage Places and representative buildings.

8.6 Stakeholder Engagement

- Nil

9. REPORT CONSULTATION

Council’s Heritage Advisor and Arborist have been consulted in relation to the assessment of the applications.

10. REPORT AUTHORISERS

Name	Title
Megan Berghuis	General Manager, City Services

Conservation Grants 2020/2021

Number	Address	Suburb	Description	Amount Sought	Eligible Amount	Heritage Advisers & Arborist Comments
1	34 Woodfield Avenue	Fullarton	Tree	\$825		NOT SUPPORTED - Pruning plan is excessive
2	315 Young Street	Wayville	Tree	\$534	\$ 534.00	SUPPORTED - pruning is appropriate
3	4 Hammond Street	Clarence Park	Tree	\$1,000	\$ 1,000.00	SUPPORTED - pruning is appropriate
4	7 Oxford Terrace	Unley	Representative - Replace tessalated tiles; replace verandah post 'feet'	\$5,000	\$ 5,000.00	SUPPORTED - replacement of tiles and posts in poor condition
5	1/40 Albert Street	Goodwood	Tree	\$820	\$ 820.00	SUPPORTED - pruning is appropriate
6	54 Young Street	Parkside	Representative - Conserve and repair existing plaster features to existing dwelling frontage	\$2,000	\$ 1,750.00	SUPPORTED - conserve and repair existing plaster features to existing dwelling frontage
7	12 Mornington Road	Unley	Tree	\$1,000		NOT SUPPORTED - pruning is excessive and needs further information from an arborist
8	18 Millwood Crescent	Millwood	Representative - Reconstruction of Bungalow verandah walling	\$5,000	\$ 5,000.00	SUPPORTED - reconstructed elements would enhance the streetscape appearance
9	314 Young Street	Wayville	LHP - Installation of tessalated tiles to match adjacent dwellings	\$5,000	\$ 5,000.00	SUPPORTED - tessalated tiles will match adjacent dwellings
10	37 Thornber Street	Unley Park	Tree	\$1,000	\$ 985.00	SUPPORTED - pruning is appropriate
11	17 Rosa Street	Goodwood	Representative - Bluestone repointing & repairs	\$4,900	\$ 4,870.00	SUPPORTED - works are necessary and will enhance the streetscape
12	224 Ellesmere Terrace	Millwood	Representative - Repair and conserve front porch structure incl. ceiling and concrete caps to pillars	\$4,500	\$3,735	SUPPORTED - works are necessary for building
13	299 Young Street	Wayville	Tree	\$1,000	\$ 825.00	SUPPORTED - pruning is appropriate
14	36 Hill Street	Parkside	LHP - New picket fence.	\$5,000		NOT SUPPORTED - Does not meet Policy as development approval has not been obtained as required by Clause 5.1.5
15	66 Dover Street	Malvern	Representative - Repairs and repaint external walls	\$5,000	\$ 5,000.00	SUPPORTED - repairs are required, materials may need to be tested due to construction of dwelling
16	5 Woodfield Avenue	Fullarton	façade repairs	\$1,551		NOT SUPPORTED - Does not qualify for grant funding as not representative
17	64 Marion Street	Unley	Representative - Front gable including timber repair and repainting	\$2,500	\$ 2,425.00	SUPPORTED -repairs are necessary, colours to be confirmed but should match
18	47 Charles Street	Forestville	LHP - Timber repair and repainting	\$3,591	\$ 2,702.00	SUPPORTED - proposed works are necessary to preserve heritage value
				\$50,221	\$ 39,646.00	

DECISION REPORT

REPORT TITLE:	RECRUITMENT OF INDEPENDENT MEMBERS FOR COUNCIL ASSESSMENT PANEL
ITEM NUMBER:	4.8
DATE OF MEETING:	22 AUGUST 2022
AUTHOR:	GARY BRINKWORTH
JOB TITLE:	MANAGER DEVELOPMENT & REGULATORY
ATTACHMENTS:	1. COUNCIL ASSESSMENT PANEL TERMS OF REFERENCE

1. **EXECUTIVE SUMMARY**

The appointment terms of the current independent members of the Council Assessment Panel (CAP) ends 28 February 2023. Due to the upcoming Local Government Elections and the Caretaker Period applying from 6 September 2022 through to the declaration of the Election results, there will be insufficient time after this period for Council to determine its approach to recruit independent members to CAP, consider the Terms of Reference for the next term of the CAP and undertake the recruitment and induction process in order to commence in March 2023.

The purpose of this report is to determine a process to facilitate the appointment of appropriately accredited Independent Members to the CAP so that the incoming Council may complete the selection process once duly elected.

The *Planning, Development and Infrastructure Act 2016* (the PDI Act) requires Council to establish a CAP to make decisions on certain types of developments.

All Independent Members appointed to the CAP are required to hold Level 2 Planning Accreditation under the newly established Accredited Professionals Scheme.

The Terms of Reference for the CAP will be presented to Council for review at the time of Council considering the recommendation of the new Panel members, in order to ensure legislative compliance with the PDI Act.

2. **RECOMMENDATION**

That:

1. The report be received.

2. Applications for four (4) Independent Member positions on the Council Assessment Panel, including Presiding Member, and additionally one (1) Deputy Independent Member, be sought from appropriately qualified Level 2 Planning Accredited Professionals with appointments to commence on 1 March 2023.
 3. An initial shortlist of suitably accredited applicants for interview that meet the minimum accreditation standards be prepared by the General Manager City Services, Manager Development and Regulatory and Manager Governance for consideration of the incoming Council.
 4. A report be presented to Council in December 2022 to appoint a Council Assessment Panel Selection Committee to conduct interviews of the shortlisted applicants to identify four (4) persons for recommendation to Council for appointment to Independent Member positions on the Council Assessment Panel, including Presiding Member and additionally one (1) Deputy Independent Member.
-

3. RELEVANT CORE STRATEGIES/POLICIES

4. Civic Leadership

4.1 We have strong leadership and governance.

4. BACKGROUND

The PDI Act obligates Council to establish a CAP to perform functions relating to the determination of certain forms of development. The membership of the CAP must be appointed by Council in accordance with Section 83 of the PDI Act.

The CAP is comprised of a maximum of five (5) members, with a maximum of one (1) member being an Elected Member of Council.

The Presiding Member of the CAP is appointed by Council and must be an Independent Member. Council may choose to appoint a Deputy Independent Member who can attend meetings where there is an apology for a meeting to ensure that a quorum can be achieved and ensure that the balanced assessment of applications is maintained.

With implementation of the final phase of the PDI Act in March 2021, it is now a legislative requirement for all Independent Members of the CAP to hold Level 2 Planning Accreditation under an Accredited Professionals Scheme. This Scheme requires a person to demonstrate that they have relevant skills, knowledge, and experience to the level of decision-making that they are appointed to perform. Accreditation is assessed by the Department for Trade and Investment.

It should be noted that Council is not required to appoint an Elected Member to the CAP (and can solely appoint five independent members), but if they opt to, then that person is not required to hold Level 2 Planning Accreditation.

5. DISCUSSION

The current members of the CAP were appointed for a term of two (2) years (1 March 2021 – 28 February 2023). The recruitment process for the current CAP commenced six months prior to the end of the previous term. With the forthcoming Caretaker Period commencing shortly, it is necessary to put into place arrangements that allow the first stages of recruitment to commence.

It is proposed that the Council (prior to the Caretaker Period):

- Determine the position with respect to the composition of membership for the CAP;
- Authorise staff to call for Expressions of Interest (if required); and
- Authorise the General Manager City Services, Manager Development and Regulatory and Manager Governance to short-list suitably accredited and experienced applicants.

It would then be left to the incoming Council to:

- Appoint a CAP Selection Panel to interview the short-listed applicants and make a recommendation to Council.
- Appoint an Elected Member (and deputy) to the CAP (if it opts to continue the current practice).
- Review Terms of Reference of the CAP.

It has been ascertained that the current independent members of the CAP (including the deputy independent member) will seek re-appointment to the CAP. Council could take such information into account to determine its position in respect to whether it will call for Expressions of Interest or re-appoint existing independent members for a new term.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. Applications for four (4) Independent Member positions on the Council Assessment Panel, including Presiding Member, and additionally one (1) Deputy Independent Member, be sought from appropriately qualified Level 2 Planning Accredited Professionals with appointments to commence on 1 March 2023.

3. An initial shortlist of suitably accredited applicants for interview that meet the minimum accreditation standards be prepared by the General Manager City Services, Manager Development and Regulatory and Manager Governance for consideration of the incoming Council.
4. A report be presented to Council in December 2022 to appoint a Council Assessment Panel Selection Committee to conduct interviews of the shortlisted applicants to identify four (4) persons for recommendation to Council for appointment to Independent Member positions on the Council Assessment Panel, including Presiding Member and additionally one (1) Deputy Independent Member.

There are limited options available for Council to consider in the appointment of CAP members as this process is controlled under the PDI Act.

This option provides for a CAP comprising four (4) Independent Members and one (1) Elected Member and allows Council to meet the requirements of the PDI Act in the appointment of the Independent Members to the CAP for a term determined by Council. The option additionally includes seeking one (1) Deputy Independent Member, who attends when there is an apology received from an Independent Panel member for a CAP meeting.

It is important that the functions of the CAP are maintained, as they perform decision-making in relation to complex planning matters that provide important outcomes for our community.

Under this option, at the Council meeting where the appointment of the Independent Members of the CAP is to be determined, Council will also be required to appoint the Elected Member representative, and a Deputy Elected Member representative to the CAP for the next appointment term as the current Elected Member and Deputy Elected Member representatives term concludes at the end of this Council term.

A further report will be presented to Council in December 2022 in order for a CAP Selection Panel to be appointed to make recommendations to Council for appointment as CAP independent members from the shortlisted applicants.

Option 2 –

1. The report be received.
2. The current Independent Members (as outlined below) of the Council Assessment Panel be re-appointed in their current positions for a new term commencing 1 March 2023 until 28 February 2025, subject to accreditation requirements:
 - Brenton Burman (Presiding Member)
 - Michael McKeown
 - Colleen Dunn
 - Ross Bateup
 - Carol Muzyk (Deputy Independent Member)

The CAP, as reported on separately in the Council Agenda 22/08/2022 (Item 4.9, Council Assessment Panel Annual Report 2021/22), has been undertaking its functions in a deliberative and satisfactory manner. Under this option, Council could choose to re-appoint current members without calling for Expressions of Interest. All independent members have expressed an interest in continuing on the CAP.

The Council can determine to re-appoint the Panel for a new term of up to a maximum of two years. This option is appropriate if the Council are satisfied that the operations of the CAP have been in accordance with their legislated requirements and the Code of Conduct for CAP members. Re-appointing some, and not all existing CAP independent members, is not considered appropriate as individual performance would be difficult to determine given that the CAP does not operate as individual decision makers, but rather decisions are made as a whole.

Option 3 –

1. The report be received.
2. Applications for five (5) Independent Member positions on the Council Assessment Panel, including Presiding Member, and additionally one (1) Deputy Independent Member, be sought from appropriately qualified Level 2 Planning Accredited Professionals with appointments to commence on 1 March 2023.
3. An initial shortlist of suitably accredited applicants for interview that meet the minimum accreditation standards be prepared by the General Manager City Services, Manager Development and Regulatory and Manager Governance for consideration of the incoming Council.
4. A report be presented to Council in December 2022 to appoint a Council Assessment Panel Selection Committee to conduct interviews of the shortlisted applicants to identify five (5) persons for recommendation to Council for appointment to Independent Member positions on the Council Assessment Panel, including Presiding Member and additionally one (1) Deputy Independent Member.

There is no obligation that Council must appoint an Elected Member to the CAP, and instead may choose to appoint all Independent Members.

This option provides for recruitment of five (5) Independent Members to the CAP, plus one (1) Deputy Independent Member. While this option would result in all members being appropriately qualified Accredited Professionals in accordance with the requirements of the PDI Act, it would take away the local knowledge that Elected Members provide in the determination of planning applications.

A further report will be presented to Council in December 2022 in order for a CAP Selection Panel to be appointed to make recommendations to Council for appointment as CAP independent members from the shortlisted applicants if this is the preferred option.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- There will be a minor cost associated with the recruitment of these positions that will result from the advertising of the vacancies. The operations associated with the CAP provided for in Council’s annual budget.

8.2 Legislative/Risk Management

- Council is obligated to appoint membership of the CAP in accordance with section 83 of the PDI Act. All three options provide a recommendation that will meet the requirements of section 83 of the PDI Act.
- Assessment of development applications must be completed within statutory timeframes or there is a risk that applicants can seek a “deemed consent” that grants automatic approval. Ensuring the operations of the CAP is critical to ensuring that this does not occur.

8.3 Staffing/Work Plans

- Nil

8.4 Climate/Environmental Impact/Social/Economic

- As CAP is the decision-maker relating to publicly notified development applications, it is critical that their operations are maintained to ensure timely decision making of these applications. Failure to ensure that the membership of the CAP is in place to meet the legislative requirements may have detrimental impacts on the local economy through delayed decision-making and to the reputation of the Council.

8.5 Stakeholder Engagement

- Nil

9. REPORT CONSULTATION

Nil

10. REPORT AUTHORISERS

Name	Title
Megan Berghuis	General Manager, City Services



COUNCIL ASSESSMENT PANEL

TERMS OF REFERENCE

1. Establishment and Role of the Council Assessment Panel

1.1 Establishment

Pursuant to Section 83 of the *Planning, Development and Infrastructure Act 2016* ("the PDI Act"), the Council has established a Council Assessment Panel to be known as the City of Unley Council Assessment Panel ("the CAP") for the purpose of performing the functions assigned to it under Part 4 of the *Development Act 1993* ("the Development Act").

1.2 Role and functions

The functions of the CAP are:

- 1.2.1 to act as a delegate of the Council in accordance with the requirements of the PDI Act, the Development Act and any relevant instrument of delegation;
- 1.2.2 to provide advice and reports to the Council as it thinks fit on trends, issues and other matters relating to planning or development that have become apparent or arisen through its assessment of applications under the Development Act; and
- 1.2.3 to perform other functions (other than functions involving the formulation of policy) assigned to the CAP by the PDI Act or the *Planning, Development and Infrastructure (General) Regulations 2017* ("the PDI Regulations") from time to time.

2. Membership

2.1 The CAP shall consist of five Members appointed by the Council as follows:

- 2.1.1 up to one person who is a Member of Council (Council Member);
- 2.1.2 the balance being Independent Members – i.e. persons who are neither an Elected Member nor a member of State Parliament – one of whom shall be appointed by the Council as the Presiding Member;
- 2.1.3 at least 1 Member shall be a male and at least 1 Member shall be female.

2.2 Members of the CAP shall hold their positions for a term determined by the Council.

January 2021

- 2.3 At the expiration of a term of appointment, a Member may be eligible for reappointment.
- 2.4 The Council shall appoint one person who is an elected Council member to act in the capacity of the Deputy CAP Member (Elected Member). The Deputy CAP Member (Elected Member):
 - 2.4.1 shall hold their position for a term determined by the Council; and
 - 2.4.2 will only be entitled to sit as a Member of the CAP when the member appointed under clause 2.1.1 of these Terms of Reference is not present at a meeting.
- 2.5 The Council shall appoint one person who is an Independent Member to act in the capacity of the Deputy CAP Member (Independent). The Deputy CAP Member (Independent):
 - 2.5.1 shall hold their position for a term determined by the Council; and
 - 2.5.2 will only be entitled to sit as a Member of the CAP if one of the Members appointed under clause 2.1.2 of these Terms of Reference is not present at a meeting.
- 2.6 CAP Members appointed under subclauses 2.1.2 and 2.5 of these Terms of Reference shall be accredited professionals as required by section 88 of the PDI Act.
- 2.7 The CAP shall appoint an Acting Presiding Member pursuant to section 83(1)(b)(vi) of the PDI Act whenever the Presiding Member is not present at a meeting. The Acting Presiding Member must be an Independent Member of the CAP appointed under Clause 2.1.2.

3. Removal of a Member from the CAP

- 3.1 Subject to the procedural requirements under this Clause, the Council may resolve to remove a Member from the CAP on the following grounds:
 - 3.1.1 breach of, or failure to comply with, conditions of appointment; or
 - 3.1.2 maladministration or misconduct; or
 - 3.1.3 neglect of duty; or
 - 3.1.4 incapacity to carry out satisfactorily the duties of his or her office; or
 - 3.1.5 failure to carry out satisfactorily the duties of his or her office; or
 - 3.1.6 failure to disclose his or her financial interests in accordance with Schedule 1 of the PDI Act (reproduced in full as an attachment to these Terms of Reference); or
 - 3.1.7 upon receipt of a recommendation or direction from the State Planning Commission that the member be removed from office pursuant to regulation 11 of the PDI Regulations.

January 2021

3.2 The Council must:

3.2.1 give written notice to a Member of its intention to consider removing the Member from office under this Clause, together with particulars at least one (1) calendar month before the meeting of the Council at which the matter will be determined;

3.2.2 give the Member an opportunity to respond.

3.3 The Member must provide any written representation in response at least fourteen (14) days before the meeting of the Council, at which the matter will be determined, which response must be taken into account in any determination by the Council.

3.4 The determination of the Council shall be communicated to the CAP Member, and in the event of an adverse determination the member shall cease to be a member immediately after the Council has communicated its determination to him/her.

4. Vacancy of Office

4.1 The office of a Member of the CAP will become vacant if the member:

4.1.1 dies;

4.1.2 completes a term of office and is not reappointed;

4.1.3 resigns by written notice to the Council;

4.1.4 becomes bankrupt or applies to take the benefit of a law for the relief of insolvent debtors; or

4.1.5 is convicted of an indictable offence punishable by imprisonment;

4.1.6 is removed from office under Clause 3 of these Terms of Reference.

5. Standards of conduct

5.1 The CAP shall act at all times in strict accordance with relevant legislation (being the PDI Act, the PDI Regulations, the Development Act and the *Development Regulations 2008* ("the Development Regulations")) including any relevant code of conduct under Schedule 3 of the PDI Act which is relevant to the CAP in the performance of its functions.

5.2 The CAP is separate from and operates wholly independently of the elected body of the Council.

6. Assessment Manager

6.1 The CAP shall also have an Assessment Manager appointed by the Chief Executive Officer of the Council.

January 2021

- 6.2 The Assessment Manager shall be an accredited professional or eligible for accreditation or a person of a prescribed class in accordance with sections 87(b) and 88 of the PDI Act.
- 6.3 The functions of the Assessment Manager include those functions determined by Section 87 of the PDI Act.

7. Reports to Council

- 7.1 The CAP shall report to the Council in August of each year in respect of the following matters:
 - 7.1.1 the use of the provisions of Regulation 13(2) of the PDI Regulations;
 - 7.1.2 disclosure by CAP Members of interests pursuant to clause 7 of the Minister's Code of Conduct issued under Schedule 3 of the PDI Act;
 - 7.1.3 resignation of a CAP Member;
 - 7.1.4 the incidence of items deferred by the CAP;
 - 7.1.5 the adjournment of consideration of development applications;
 - 7.1.6 any matter that would improve the effectiveness of, or expedite the decisions of the CAP; and
 - 7.1.7 any other matters upon which the CAP is required to report to the Council or thinks fit to report.

January 2021

INFORMATION REPORT

REPORT TITLE:	COUNCIL ASSESSMENT PANEL ANNUAL REPORT 2021/22
ITEM NUMBER:	4.9
DATE OF MEETING:	22 AUGUST 2022
AUTHOR:	GARY BRINKWORTH
JOB TITLE:	MANAGER DEVELOPMENT & REGULATORY
ATTACHMENTS:	1. COUNCIL ASSESSMENT PANEL ANNUAL REPORT 2021/22

1. **EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with the Council Assessment Panel (CAP) Annual Report 2021/22 which was endorsed by the CAP at its meeting of 21 July 2022.

The CAP Terms of Reference require a report be presented to Council each year in respect of a range of matters relevant to the activities of the CAP. The attached report addresses this obligation.

2. **RECOMMENDATION**

That:

1. The report be received.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership

4.1 We have strong leadership and governance.

4. **BACKGROUND**

The Terms of Reference for the CAP requires that it reports annually to Council in respect of the following matters:

1. The use of the provisions of Regulation 13(2) of the *Planning, Development and Infrastructure (General) Regulations 2016* (in relation to exclusion of the public from meetings);

2. Disclosure by CAP Members of interests pursuant to clause 7 of the Minister's Code of Conduct issued under Schedule 3 of the *Planning, Development and Infrastructure Act 2016* (PDI Act);
3. Resignation of a CAP Member;
4. The incidence of items deferred by the CAP;
5. The adjournment of consideration of development applications;
6. Any matter that would improve the effectiveness of, or expedite the decisions of the CAP; and
7. Any other matters upon which the CAP is required to report to the Council or thinks fit to report.

The attached report (Attachment 1) has been prepared and is submitted in accordance with these requirements.

Attachment 1

5. DISCUSSION

The reporting period of the Annual Report is the first full year of operating under the state-wide Planning and Design Code, that replaced the Development Plan of each metropolitan council as the final phase of implementation of the PDI Act. The change in legislation also require each independent member of the CAP to be a Level 2 Planning Accredited Professionals under the PDI Act. It is noted that a Council Member appointed to the CAP does not need to hold the accreditation.

Throughout 2021/22, the CAP continued to operate in a transitional phase, determining applications under both the *Development Act 1993* and the PDI Act. It finalised consideration of applications lodged under the *Development Act 1993* in June 2022. In doing so, the City of Unley was one of the first metropolitan councils to achieve this and this now facilitates assessment solely under the PDI Act.

The reduction in public notification of applications under the Planning and Design Code has resulted in the CAP considering fewer equivalent applications than previous years, given that delegations under the PDI Act are based on:

- publicly notified developments with representations that wish to be heard.
- appeals against the decision of an Assessment Manager.

The membership of the CAP (appointed by Council in January 2021 was for a two-year term for independent members ending 28 February 2023 and end of the Council term for Elected Members) remained unaltered for the reporting period. Membership of the current CAP includes expertise in the areas of planning and development, urban design, and architecture.

The following observations are made from the data contained within the CAP Annual Report 2021/22:

- Overall, 50 applications were considered by the CAP for the financial year compared to 97 the previous year. The reduced number of applications considered by the CAP is a direct result of the significantly reduced public notifications of applications under the PDI Act.
- The level of concurrence in the decisions of the CAP with officer recommendations improved from a relatively high base (74%) to a very high base of 90%. This concurrence level also excludes where the CAP sought to defer an item for further information.
- A total of 13 meetings were held for the year, including two Special Meetings. There was no meeting held in April 2022.
- Meeting attendance remained high at an average attendance rate of 4.8 members per meeting (of the maximum of five members per meeting), with only one meeting (December Special Meeting) that the deputy independent member was unable to attend.
- The Special Meetings were required due to the high number or complexity of applications to be considered in the months of September and December. Splitting them into two additional meetings reduced the duration of meetings to assist those attending the meeting while also facilitating better decision making.
- A total of four appeals were lodged, a substantial reduction from 15 in the previous year. One appeal was withdrawn, one settled by compromise, and two are pending an outcome.

The attached report indicates that the CAP has undertaken its duties in a deliberative and satisfactory manner, with high attention to the design outcomes sought by the Development Plan and, more recently, by the Planning and Design Code.

6. REPORT AUTHORISERS

Name	Title
Megan Berghuis	General Manager, City Services

UNLEY COUNCIL ASSESSMENT PANEL ANNUAL REPORT 2021 - 2022

August 2022

CONTENTS

Background

Terms of Reference

Discussion:

- Membership
- Meeting Procedures
- Delegated Authorities
- Appeals
- Application Numbers
- Meeting Data
- Policy Matters

BACKGROUND

The functions of the Council Assessment Panel (CAP) are:

1. To act as a delegate of the Council in accordance with the requirements of the *Planning, Development and Infrastructure Act 2016* (the PDI Act), the *Development Act 1993* (which was repealed during the term of the CAP) and any relevant instrument of delegation;
2. To provide advice and reports to the Council as it thinks fit on trends, issues and other matters relating to planning or development that have become apparent or arisen through its assessment of applications under the PDI Act; and
3. To perform other functions (other than functions involving the formulation of policy) assigned to the CAP by the PDI Act or the *Planning, Development and Infrastructure Regulations 2017* (the PDI Regulations) from time to time.

TERMS OF REFERENCE

The Terms of Reference for the CAP require that it reports annually to Council in respect of the following matters:

1. The use of the provisions of Regulation 13(2) of the PDI Regulations;
2. Disclosure by CAP Members of interests pursuant to clause 7 of the Minister's Code of Conduct issued under Schedule 3 of the PDI Act;
3. Resignation of a CAP Member;
4. The incidence of items deferred by the CAP;
5. The adjournment of consideration of development applications;
6. Any matter that would improve the effectiveness of, or expedite the decisions of the CAP; and
7. Any other matters upon which the CAP is required to report to the Council or thinks fit to report.

This report is submitted in accordance with these requirements.

DISCUSSION

Membership

The following members were appointed by Council for a two-year term from March 2021, with no resignations during the reporting period:

- Brenton Burman (Presiding Member)
- Michael McKeown (Independent Member)
- Colleen Dunn (Independent Member)
- Ross Bateup (Independent Member)
- Cr Emma Wright (Elected Member)
- Cr Jennifer Bonham (Deputy Elected Member)
- Carol Muzyk (Deputy Independent Member)

The Independent Members are persons accredited at Planning Level 2 under the Accredited Professional Scheme as required with the introduction of the Planning and Development Code for Phase 3 councils on 19 March 2021 for CAP membership.

Meeting Procedures

At its first meeting of the new term of the CAP in March 2021, the Panel adopted Meeting Procedures that included:

- The ability to hold meetings electronically in the event of restricted gatherings
- Reference to the Planning, Development and Infrastructure Act rather than the repealed Development Act.
- Procedures for the review of decisions by the Assessment Manager.
- Simplified provisions (eg giving notice of meeting, minutes, debate and motions, excluding the public from meetings)

Meeting procedures for the reporting period remained unchanged.

Delegated Authorities

Also, at the first meeting of the new term, the Panel adopted Delegated Authorities to take account of the introduction of the Planning and Development Code for Phase 3 (metropolitan) councils and changed legislative and administrative arrangements that included:

- The new role and responsibilities of an Assessment Manager
- An Instrument of Delegation that determined matters to be heard by the CAP, delegations to the Assessment Manager and the ability to sub-delegate to appropriate staff, as well as building matters.

A report *Analysis of Planning & Design Code Applications assessed under Delegation of the Panel* was presented to the Panel's February 2022 meeting. The report was on the nature, number, and range of applications dealt with under delegation. The Panel accepted the report's recommendation that:

- Council continues to monitor the functioning and performance of the Code and report to Plan SA and the Local Government Association on matters requiring improvement.
- The degree of delegation from the Panel to the Assessment Manager be continued in its current arrangement, with no change being necessary to the delegations at this stage.

Appeals

Table 2 provides a summary of appeals for the financial year. Figure 1 provides a historical comparison of appeals data. The number of appeals lodged in 2021/2022 was 4 in comparison to 15 in 2020/21 and 7 in 2019/20. Of the 4 appeals:

- 1 was settled by way of a compromise proposal
- 1 was withdrawn, and
- 2 are pending an outcome.

Application Numbers

Table 3 provides a summary of the number of applications considered by the CAP, concurrence with officer's recommendations, meeting attendance, site meetings and special meetings.

Application numbers in 2021/22 were lower than 2020/21. Overall, 50 applications were considered by the Panel for the financial year compared to 97 the year before. Of the 50 applications, 45 decisions (90%) by the CAP concurred with the staff recommendation (compared to 73.6% the year before). The reduced numbers being presented to CAP are a direct result of the introduction of the PDI Act which requires significantly reduced public notification of applications.

Meeting Data

Meeting attendance was high with an average of 4.8 members per meeting. Deputy members attended 4 meetings, 2 meetings were attended by the Deputy Independent Member (Ms Carol Muzyk) and 2 meetings by the Deputy Elected Member (Cr. Jennifer Bonham).

Policy Matters

One item to be reported to Council by CAP was identified during this period. The Annual Report 2020/21 was carried unanimously at the August 2021 CAP meeting to be received and confirmed at the next Council meeting.

Table 1: Matters to be reported to Council – 2021/22

2021-2022	Use of Section 56A(12) of Dev Act (confidential item)	Disclosure by Panel Members of interests pursuant to Sec 56A(7) of Dev Act (Conflict of Interest)	Resignation of a Panel Member	Incident of items deferred by the Panel	Adjournment of consideration of development applications	Other matters upon which the CAP is required to report to the Council or thinks fit to report
July	1	1	0	1	0	0
August	0	0	0	0	0	1
September	0	0	0	0	0	0
September Special	1	0	0	0	0	0
October	1	0	0	1	0	0
November	0	0	0	0	0	0
December	0	0	0	0	0	0
December Special	0	0	0	0	0	0
January	0	0	0	0	0	0
February	0	0	0	0	0	0
March	0	1	0	0	0	0
April	no meeting held	-	-	-	-	-
May	0	0	0	0	0	0
June	0	0	0	0	0	0
TOTAL	3	2	0	2	0	1

Table 2: Summary of Appeals - 2021/22

APPEALS							
YEAR	LODGED	Upheld	Dismissed	Withdrawn	Compromise	Ongoing	TOTAL
2021/22	4	0	0	1	1	2	4

Figure 1: Historical Comparison of Appeals Data

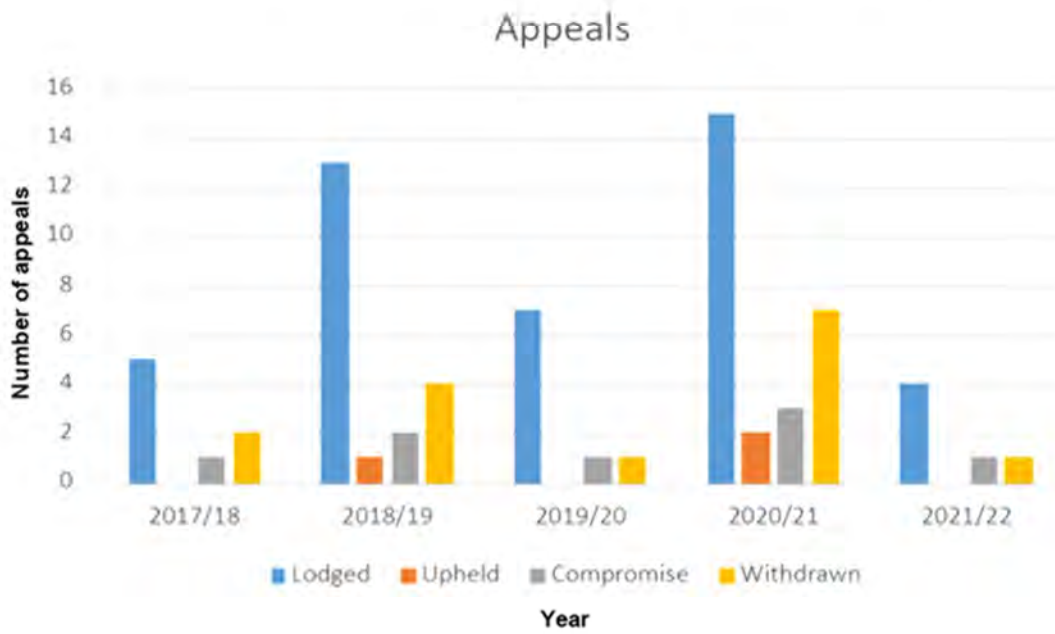


Table 3: Applications and Meeting Data

Year	Month	No. of Items	No. where CAP concurred with Officer's Recommendation	Meeting Attendance (no. of CAP members)	Site Meetings	Special Meetings	
2021	July	7	6	4	0	0	
	August	8	7	5	0	0	
	September	7	6	5	1	0	
	September Special	4	4	5	0	1	
	October	3	3	5	0	0	
	November	4	4	5	0	0	
	December	3	3	5	0	0	
	December Special	3	3	4	0	1	
	2022	January	1	1	5	0	0
		February	3	2	5	0	0
		March	4	4	5	0	0
		April	no meeting held	-	-	-	-
May		1	0	5	0	0	
June		2	2	5	0	0	
Total		50	45	63	1	2	
Average	3.8	3.4	4.8	N/A	N/A		

DECISION REPORT

REPORT TITLE:	2021-22 PRELIMINARY END OF FINANCIAL YEAR REPORT
ITEM NUMBER:	4.10
DATE OF MEETING:	22 AUGUST 2022
AUTHOR:	ALEX BROWN
JOB TITLE:	MANAGER FINANCE AND PROCUREMENT
ATTACHMENTS:	1. 2021-22 PRELIMINARY END OF FINANCIAL YEAR

1. EXECUTIVE SUMMARY

This report provides a preliminary view of Council's financial performance compared to budget for the year ended 30 June 2022 and proposes changes to the 2022-23 Budget to account for the proposed carry forward of funds for incomplete projects.

The City of Unley's preliminary budget position for 2021-22 is \$2.1M favourable to budget after allowing for proposed carry forwards of \$5.4M. A summary of the financial performance for each budget category is included in Attachment 1.

Attachment 1

The preliminary operating surplus before equity accounted businesses is \$4.8M which is \$2.2M favourable to budget. However further adjustments to Council's operating surplus will be made in the process of finalising of Council's statutory accounts for the external audit. These adjustments include:

- The incorporation of the operating results for the equity accounted businesses, Centennial Park Cemetery Authority and Brown Hill Keswick Creek Stormwater Project;
- The financial accounting treatment for capital grants and contributions;
- The net loss on disposal of existing infrastructure and plant as part of the asset capitalisation process; and
- The identification and expensing of operating expenditure in the capitalisation process for assets.

Combined, these adjustments are presently estimated to reduce the operating surplus to between \$3.5M and \$4.0M.

The net expenditure on capital projects is \$5.3M favourable to budget before proposed carry forwards. New Capital Projects are \$2.1M favourable due to the continued construction of multi-year projects, including Unley Oval Stage 2, Edmund Avenue Cottages, and Millswood Croquet Club Clubrooms. Capital Renewal is \$3.2M favourable due to delays in the completion of renewal programs. The main reasons for the delays include:

- A shortage of materials, and the limited capacity of contractors to deliver in expected timeframes;
- Significant increases in material and construction costs, requiring some projects to be re-tendered, modified or deferred; and
- Vacancies within key project delivery roles within the City Development Department earlier in the year.

The Asset Sustainability Ratio for 2021-22 will reduce to approximately 60% due to the delay in the completion of the Capital Renewal Programs.

The proposed list of carry forwards totals \$5.424M and includes:

- Net Operating Expenditure of \$6K;
- Net Operating Projects \$141K;
- Net New Capital Projects of \$2.161M; and
- Net Capital Replacement Program \$3.116M.

The requests for projects to be carried forward are reviewed in line with Council's Administrative Carry Forward Funding Policy. A detailed schedule of the proposed carry forwards is included in Attachment 1.

The estimated completion dates for the projects and programs, proposed to be carried forward, are included in the carry forward tables in Attachment 1.

Attachment 1

The delivery of the 2022-23 capital program is not expected to be impacted by the proposed carry forwards. Council will be informed of the progress of the capital works program throughout the year.

The Budgeted Uniform Presentation of Finances for the 2022-23 financial year has been revised to include the proposed carry forwards and is included in Attachment 1. The revised operating surplus is forecast to be \$2.1M after Equity Accounted Business, while the net borrowing requirement is forecast to be \$3.2M.

The revised forecast borrowings at 30 June 2023 is \$9.3M.

2. RECOMMENDATION

That:

1. The report be received.
 2. The Preliminary End of Year Results for 2021-22 be noted.
 3. Carry forward projects from 2021-22 totalling a net amount of \$5.424M (as set out in Attachment 1 to Item 4.10, Council Meeting 22/08/2022) be approved.
 4. The revised 2022-23 Budgeted Uniform Presentation of Finances reflecting a budgeted operating surplus of \$2.1M and a net borrowing requirement of \$3.2M, as summarised on page 15 of Attachment 1 to Item 4.10 (Council Meeting 22/08/2022), be adopted.
-

3. RELEVANT CORE STRATEGIES/POLICIES

4. Civic Leadership

4.1 We have strong leadership and governance.

4. BACKGROUND

The City of Unley adopts its budgets on a financial year basis, setting the objectives to be achieved and resources to be deployed during that year.

Every effort is made to ensure expenditure budgets are fully utilised or reallocated to another objective and re-submitted in a subsequent year. However, if a reason exists that has not allowed the budget to be fully utilised or relinquished, then it can be carried over in the following financial year subject to satisfying Council's Administrative Carry Forward Funding Policy.

Funding can only be carried over if:

- There exists a contractual (legal) obligation to expend the funds, or:
- There has been a delay in the project due to circumstances outside of the Project Manager's control (such as inclement weather, supplier delay or re-scoping the work) and;
- It is determined that it is in the community's best interests to continue to spend the funds; and
- It is determined that the carry over will not impact on the deliverables planned for the following financial year.

5. DISCUSSION

The purpose of this report is to provide Council with:

- a preliminary view of the actual financial performance compared to budget for the year ending June 2022; and
- to seek approval to carry forward remaining budget to the 2022-23 financial year.

Funding Result Compared to Budget

The City of Unley's preliminary result is \$2.1M favourable to budget after allowing for proposed carry forwards of \$5.4M where expenditure is still required in 2022-23. A summary of the financial performance for each budget category is provided below, with further detail included in Attachment 1.

Attachment 1

\$'000s	2021-22 Favourable/(Unfavourable)			Proposed Carry Forwards	Variance adjusted for Carry Forwards
	Actual	Budget	Variance		
Operating Income	52,538	52,391	147	-	147
Operating Expenditure	(46,293)	(48,094)	1,801	(6)	1,795
Funding Surplus/(deficit) before Projects	6,245	4,297	1,948	(6)	1,942
Operating Projects (Net)	(1,449)	(1,716)	267	(141)	127
Operating Surplus/(deficit) after Projects	4,796	2,581	2,215	(146)	2,069
New Capital (Net)	(2,362)	(4,503)	2,141	(2,161)	(20)
Capital Renewal (Net)	(5,483)	(8,665)	3,183	(3,116)	66
Total Capital	(7,845)	(13,168)	5,323	(5,277)	46
Operating surplus/(deficit) less Net Capital Expenditure	(3,049)	(10,588)	7,539	(5,424)	2,115
Depreciation and amortisation	9,980	10,000	(20)	-	(20)
Net Lending / (Borrowing) for the Financial Year before Equity Accounted Businesses	6,931	(588)	7,519	(5,424)	2,095

All budget categories in the table above are favourable to budget for the financial year. Further discussion on these items is provided below and in Attachment 1 of the report.

Attachment 1

Further Adjustments to Operating Surplus

The preliminary operating surplus before equity accounted businesses is \$4.8M which is \$2.2M favourable to budget. However further adjustments to Council's operating surplus will be made in the process of finalising Council's statutory accounts for the external audit.

These adjustments include:

- The incorporation of the operating results for the equity accounted businesses, Centennial Park Cemetery Authority and Brown Hill Keswick Creek Stormwater Project;
- The financial accounting treatment for capital grants and contributions, noting that for the purposes of this report, grants and contributions have been recognised as the associated expenditure has been incurred;
- The net loss on disposal of existing infrastructure and plant as part of the asset capitalisation process; and
- The identification and expensing of operating expenditure in the capitalisation process for assets. This includes low value assets that do not meet capitalisation thresholds, expenditure on trees and plants as part of streetscape works, and expenditure within the capital renewal programs which is deemed to be maintenance.

Combined, these adjustments are presently estimated to reduce the operating surplus to between \$3.5M and \$4.0M.

The preliminary debt position for 2021-22 is \$5.6M, however the final debt at 30 June 2022 will be confirmed as part of the end of financial year audit.

New Capital Projects

New Capital Projects are \$2.1M favourable to budget, due to the continued construction of multi-year projects including:

- Unley Oval Stage 2 \$1.0M,
- Edmund Avenue Cottages \$0.7M, and
- Millswood Croquet Club Clubrooms \$0.2M.

Capital Renewal Program

The Capital Renewal Program is \$3.2M favourable to budget.

Most asset classes have favourable variances with proposed carry forwards of \$3.2M. However, kerb and water table is \$0.3M unfavourable. This is due to unscheduled kerbing renewal on Cross Road which was undertaken to align with Department of Infrastructure and Transport roadworks. This has been offset by favourable variances in buildings and roadworks.

Delays have arisen in the completion of the capital renewal program for the following reasons:

- A shortage of materials and the limited capacity of contractors to deliver in expected timeframes;
- Significant increases in material and construction costs, requiring some projects to be re-tendered, modified or deferred; and
- Vacancies within key project delivery roles within the City Development Department earlier in the year.

The Asset Sustainability Ratio for 2021-22 will reduce to approximately 60% due to the delay in the completion of the Capital Renewal Programs.

The estimated completion dates for the projects and programs, proposed to be carried forward, are included in the carry forward tables in Attachment 1.

Attachment 1

The delivery of the 2022-23 capital program is not expected to be impacted by the proposed carry forwards. Administration's progress in completing the carry forwards, and delivering the 2022-23 program, will be reported at the end of each quarter.

Equity Accounted Business

The financial results as at 30 June 2022 for the Brown Hill Keswick Creek Stormwater Project and Centennial Park Cemetery Authority were not available at the time of preparing this report and have therefore not been consolidated into the estimates presented above. The final results will be consolidated into Council's statutory financial accounts prior to audit and final presentation to Council.

Annual Investment Performance

Year	RBA cash rate for June	LGFA Weighted Average Return	NAB Weighted Average Return	Overall Weighted Average Return	Total Investment Earnings for Year	Budget for Year
2017-18	1.50%	1.50%	2.00%	1.75%	\$25K	\$12K
2018-19	1.25%	1.48%	1.98%	1.73%	\$16K	\$12K
2019-20	0.25%	0.45%	1.21%	0.83%	\$51K	\$48K
2020-21	0.10%	0.30%	0.65%	0.48%	\$41K	\$12K
2021-22	0.85%	1.05%	0.35%	0.7%	\$45K	\$12K

As shown in the Annual Investment Performance table, revenue from investments was favourable to the budget by \$33K for the 2021-22 year.

In accordance with Council's Treasury Management Policy and section 140 of the *Local Government Act 1999*, a council must review the performance of its investments at least annually.

Council utilises its short-term drawdown facility throughout the year to supplement funding meaning that Council's investments are kept at a minimum during the year. As such, the focus of treasury management has been on minimising interest expense and maintaining appropriate working capital rather than investment return.

As a result, interest earnings largely relate to:

- Cash balances being transferred to an overnight investment account from Council's general bank account with National Australia Bank (NAB), and
- Where grants and other funds are placed directly with the Local Government Financial Authority (LGFA).

Both the NAB and LGFA investments are in accordance with Council's Treasury Management Policy.

Carry Forward Requests

Council has a number of projects or initiatives that for various reasons were not finalised by the end of the financial year. Reasons for this may include:

- Timeframes required to secure external grant funding;
- Lengthy tender processes and/or contract negotiations;
- Projects split over 2 or more years where an estimate has been made as to how much is spent in each financial year;
- Delays as a result of community consultation; and
- Material shortages and contractor capacity to perform work.

The specific reasons for the delays in completing these renewal programs are detailed in Attachment 1.

Attachment 1

The requests for projects to be carried forward are reviewed in line with Council's Administrative Carry Forward Funding Policy.

The proposed list of carry forwards totals \$5.424M and includes:

- Net Operating Expenditure of \$6K;
- Net Operating Projects \$141K;
- Net New Capital Projects of \$2.161M; and
- Net Capital Replacement Program \$3.116M.

All carry forward requests have been reviewed to ensure that funding is available.

A detailed schedule of the proposed carry forwards is included in Attachment 1 for Members consideration.

Attachment 1

The New Capital Projects with proposed net carry forwards over \$100K include:

- Unley Oval Stage 2 (net) \$1.032m
- Edmund Avenue Cottages (net) \$643K
- Millswood Croquet Club – New Clubrooms Construction (net) \$185K

The Capital Renewal Programs with net proposed carry forwards over \$100K include:

- Drain & Stormwater Capital Replacement \$775K
- Roads Capital Replacement \$650K
- IT Asset Renewal Program \$600K
- Reserves & Open Space Capital Replacement \$450K
- Footpaths Capital Replacement \$209K
- Light Fleet Renewal (net) \$208K
- Major Plant Renewal (net) \$174K.

2022-23 Uniform Presentation of Finances

The proposed carry forwards are reflected in the revised Uniform Presentation of Finances for the year ending 30 June 2022 on page 15 of Attachment 1.

Attachment 1

The revised budgeted operating surplus for 2022-23 is \$2.1M, including equity accounted businesses, with a revised net borrowing requirement of \$3.2M. The revised forecast borrowings at 30 June 2023 is \$9.3M.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Preliminary End of Year Results for 2021-22 be noted.
3. Carry forward projects from 2021-22 totalling a net amount of \$5.424M (as set out in Attachment 1 to Item 4.10, Council Meeting 22/08/2022) be approved.
4. The revised 2022-23 Budgeted Uniform Presentation of Finances reflecting a budgeted operating surplus of \$2.1M and a net borrowing requirement of \$3.2M, as summarised on page 15 of Attachment 1 to Item 4.10 (Council Meeting 22/08/2022), be adopted.

This option will ensure that the budget for incomplete projects is available to complete these projects in 2022-23.

As these projects' budgets were approved in 2021-22, the majority of these carry forward projects already have contractual commitments and/or expenditure incurred.

Option 2 –

1. The report be received.
2. Preliminary End of Year Results for 2021-22 be noted and an updated report reflecting proposed changes to carry forwards be returned to Council.

This option allows Council to adjust carry forward approvals should it wish to do so.

If carry forward projects are not approved, those projects will remain incomplete. Further, the non-approval of carry forwards may result in difficulties in financial reporting and variance analysis at a project level as projects would be highlighted as having 2022-23 expenditure and no corresponding budget.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

There are no policy implications.

9. REPORT CONSULTATION

The proposed carry forwards have been prepared following consultation with project managers/officers responsible for the delivery of the projects and have been reviewed by the Executive Management Team.

10. REPORT AUTHORISERS

Name	Title
Nicola Tinning	General Manager, Business Support & Improvement

City of Unley

2021-22 Preliminary End of Financial Year Report

Attachment 1

Contents

Overall Funding Statement	2
Financial Performance	
Operating Income	3
Operating Expenditure	4
Operating Projects	5
New Capital	7
Capital Renewal	9
Proposed Carry Forwards	
Operating (excluding Projects)	11
Operating Projects	11
New Capital	12
Capital Renewal	14
Proposed 2022-23 Uniform Presentation of Finances	15



2021-22 Preliminary End of Year

Overall Funding Statement

\$'000	2021-22			Proposed Carry Forward	Variance adjusted for proposed Carry Forwards
	Actual	Budget	Variance Favourable/ (unfavourable)		
Operating (excluding Projects)					
Income					
Rates	44,084	43,994	90	-	90
Statutory income	1,598	1,575	24	-	24
User charges	1,936	1,977	(41)	-	(41)
Grants, subsidies and contributions	3,674	3,671	3	-	3
Investment Income	45	12	33	-	33
Reimbursements	422	381	41	-	41
Other income	778	782	(4)	-	(4)
Total Operating Income	52,538	52,391	147	-	147
Operating expenditure					
Total Employment costs (incl. contract labour)	(18,159)	(19,354)	1,195	-	1,195
Materials, contracts and other expenses	(17,967)	(18,440)	473	(6)	467
Depreciation and amortisation	(9,980)	(10,000)	20	-	20
Finance costs	(187)	(300)	113	-	113
Total Operating Expenditure	(46,293)	(48,094)	1,801	(6)	1,795
Funding surplus/(deficit) before Projects	6,245	4,297	1,948	(6)	1,942
Operating projects					
Income	72	113	(41)	35	(6)
Expenditure	(1,521)	(1,829)	308	(175)	133
Net expenditure - Operating projects	(1,449)	(1,716)	267	(141)	127
Operating surplus/(deficit) after Projects	4,796	2,581	2,215	(146)	2,069
Capital					
New Assets					
Income	2,311	5,623	(3,312)	3,286	(26)
Expenditure	(4,673)	(10,126)	5,453	(5,446)	7
Net expenditure - Capital projects	(2,362)	(4,503)	2,141	(2,161)	(20)
Capital Renewal					
Income	687	792	(105)	125	20
Expenditure	(6,170)	(9,458)	3,288	(3,242)	46
Net expenditure - Capital projects	(5,483)	(8,665)	3,183	(3,116)	66
Total Capital	(7,845)	(13,168)	5,323	(5,277)	46
Operating surplus/(deficit) less Net Capital Expenditure	(3,049)	(10,588)	7,539	(5,424)	2,115
Depreciation and amortisation	9,980	10,000	(20)	-	(20)
Net Lending / (Borrowing) for the Financial Year before Equity Accounted Businesses	6,931	(588)	7,518	(5,424)	2,095

2021-22 Preliminary End of Year

Operations (excluding Projects)

Income

\$'000s	2021-22 Favourable/(Unfavourable)			
	Actual	Budget	Variance	Variance %
Income				
Rates	44,084	43,994	90	0.2%
Statutory income	1,598	1,575	24	1.5%
User charges	1,936	1,977	(41)	(2.1%)
Grants, subsidies and contributions	3,674	3,671	3	0.1%
Investment Income	45	12	33	263.9%
Reimbursements	422	381	41	10.8%
Other income	778	782	(4)	(0.5%)
Total Operating Income	52,538	52,391	147	0.3%

Commentary

Income is \$147K and 0.3% unfavourable to budget.

Key variances include:

- **User Charges \$41K unfavourable**, lower than forecast income from memberships and casual entries at the Swimming Centre \$31K, lease income \$26K, facility hire \$14K offset by favourable variance in community centres \$32K;
- **Investment Income \$33K favourable**, Local Government Financing Authority bonus \$17K and interest earned on investment account \$16K relating to deposited funds higher than anticipated;
- **Reimbursements \$41K favourable**, payments received for an LGA secondment.

2021-22 Preliminary End of Year

Operations (excluding Projects)

Expenditure

\$'000s	2021-22 Favourable/(Unfavourable)			
	Actual	Budget	Variance	Variance %
Expenditure				
Total Employment costs (incl. contract labour)	(18,159)	(19,354)	1,195	6.2%
Materials, contracts and other expenses	(17,967)	(18,440)	473	2.6%
Depreciation and amortisation	(9,980)	(10,000)	20	0.2%
Finance costs	(187)	(300)	113	37.8%
Total Expenditure	(46,293)	(48,094)	1,801	3.7%

Commentary

Expenditure is \$1.8M and 3.7% favourable to budget. Key contributing factors are as follows:

- **Employment Costs are \$1.2M favourable.** This is due to vacancies and extended timeframes in recruiting vacant position in the following areas: Development Services, Community Connections, Strategic Asset Management, Human Resources and City Design;
- **Materials, Contracts and Other Expenses are \$473K favourable.** Key variances include:
 - Utilities \$197K favourable across all properties and reserves due to renewable initiatives and LED lighting;
 - Contracts – Maintenance \$145K favourable, changes in the scheduling of work, in part due to lead times for contractors, and efficiencies in the delivery of work;
 - Other favourable variances of \$472K including contributions, software licencing, printing and stationery and postage and conferences.
 - The favourable variances were partially offset by unfavourable variances for extra cleaning \$203K associated with COVID-19, and legal fees \$160K;
- **Finance Costs \$113K favourable,** lower than forecast due to the delayed timing of expenditure and proposed carry forwards.

2021-22 Preliminary End of Year

Operating Projects

\$'000s	2021-22 Favourable/(Unfavourable)			Proposed Carry Forwards	Variance after proposed CF
	Actual	Budget	Variance		
Income					
Events - Australia Day	14	20	(6)	-	(6)
Start Up at any Age	7	7	-	-	-
Kerbside Performance (Food Waste) Grant	51	51	-	-	-
Greening Unley - Young Street	-	35	(35)	35	-
Total Income	72	113	(41)	35	(6)
Expenditure					
Unley Central Project	(967)	(900)	(67)	-	(67)
Co-housing for Ageing Well	-	(4)	4	(4)	-
Events - Australia Day	(26)	(35)	9	-	9
Event Attraction	-	(10)	10	-	10
Water Wells (Tree Inlets) Program	(13)	(40)	28	(28)	-
City Wide Greening Verges	(50)	(50)	-	-	-
Trader Event Sponsorship	(20)	(30)	10	-	10
Active Ageing	(20)	(20)	-	-	-
Tree Strategy Expand Canopy Target Public Land	(76)	(100)	24	-	24
Sesquicentenary 2021 (including History of Unley book \$75K & Discover Historic Parkside Walking Trail \$24K)	(38)	(140)	102	(99)	3
Start Up at any Age	(6)	(7)	1	-	1
Kerbside Performance (Food Waste) Grant	(42)	(66)	24	-	24
2022 Neighbour Day	(3)	(5)	2	-	2
Christmas Decorations	(15)	(15)	-	-	-
Tree risk and condition audit	(18)	(20)	2	-	2
Living with Trees	(60)	(80)	20	-	20
Community Workshops - 'Getting to Net Zero, Affordably'	(17)	(17)	-	-	-
Economic Development Growth Strategy 2021-2025	(6)	(40)	34	-	34
Economic Spend Data Software	(18)	(20)	3	-	3
Sport and Recreation Plan Update	(5)	(10)	6	-	6
City-wide Parking Strategy (Stage1)	(62)	(60)	(2)	-	(2)
By Law Review	(10)	(10)	-	-	-
Cultural Tourism in the City of Unley (Public Art Brochure)	(8)	(10)	2	-	2
Busking Musicians Activations	(6)	(10)	4	-	4
Creative Activation Stations	(7)	(10)	3	-	3
Clarence Park Community Centre - Community Shed Program	(15)	(15)	-	-	-
Resilient East	(10)	(10)	-	-	-
Planning & Design Code (Stage 2) Significant Tree List Review	(4)	(30)	26	(10)	16
Planning & Design Code (Stage 2) Hazard Flooding Overlays	-	(30)	30	-	30
Greening Unley - Young Street	-	(35)	35	(35)	-
Total Expenditure	(1,521)	(1,829)	308	(175)	133
Total Net Expenditure	(1,449)	(1,716)	267	(141)	127

Operating Projects continued

Commentary

Income

Operating Project income is \$41K unfavourable to budget, primarily due to \$35K Greening Unley Young Street. This project was initiated in the Quarter 3 Budget Review and project will be carried forward with the associated expenditure.

Expenditure

Operating Project expenditure is \$308K favourable to budget. Key favourable variances include:

- **Water Wells (Tree Inlets) Program \$28K**, tenders received significantly exceeded expected budget. Proposed carry forward \$28K to be added onto the 2022-23 Program to gain better economies of scale. Expected completion in June 2023;
- **Sesquicentenary 2021 \$102K favourable** including:
 - **History of Unley book \$75K**, contract negotiations presently underway, with publication due in late 2023;
 - **Discover Historic Parkside Walking Trail \$24K** delayed due to supplier issues, schedule completion Dec 2022;
- **Economic Development Growth Strategy 2021-2025 \$34K**: Project delayed due to new Manager commencing. The Plan is still on track to be delivered on time;
- **Significant Tree List Planning Policy Stage 2 Review \$26K**: Pursuant to a Council resolution, \$10K to be carried forward to undertake further City-wide assessments. Expected completion in June 2023. Project saving \$16K.
- **Hazard (Flood) Planning Policy Update – Stage 2 Review \$30K**, code amendment undertaken by the State Government, so expenditure not required. Project saving \$30K;
- **Greening Unley Young Street \$35K**, grant funding was received in March 2022. The matching expenditure needs to be carried forward. Expected completion in May 2023.
- **Living with Trees \$20K** due to the number of tree vouchers not redeemed. The 2022-23 program will be launched in Spring to see if greater take up occurs.

2021-22 Preliminary End of Year

New Capital

\$'000s	2021-22 Favourable/(Unfavourable)			Proposed Carry Forwards	Variance after proposed CF
	Budget	Budget	Variance		
Income					
Unley Oval Grandstand Upgrade Stage 2	1,256	3,264	(2,009)	2,009	-
Mike Turtur Bikeway	142	136	6	-	6
Edmund Avenue Cottages Business Hub Construction	307	900	(593)	593	-
Millswood Croquet Club-New Clubrooms Construction	346	390	(44)	44	-
CWP Weller Street/Simpson Parade Streetscape	34	70	(36)	-	(36)
Climate & Energy Plan Implementation	20	17	4	-	4
Leader St Bicycle Facilities	-	5	(5)	5	-
Glen Osmond Primary School Way 2 Go	5	5	-	-	-
Unley Oval Sports Precinct	-	635	(635)	635	-
Unley Road Streetscape	201	201	-	-	-
Total Income	2,311	5,623	(3,312)	3,286	(26)
Expenditure					
Brownhill Keswick Creek	(840)	(843)	3	-	3
Unley Oval Grandstand Upgrade Stage 2	(1,256)	(4,297)	3,041	(3,041)	-
Digital Services Program	(31)	(59)	28	(28)	-
LED Street Lighting	(64)	(104)	40	-	40
Wilberforce Walk	(113)	(193)	79	(79)	-
Edmund Avenue Cottages Design (No. 72, 74 & 76)	(12)	(27)	15	-	15
Unley Road Infrastructure & Public Realm Design Guidelines	(4)	(24)	20	-	20
Oxford Terrace Pedestrian Crossing (LATM 2)	(23)	(24)	1	-	1
CWP King William Road Shared Path Upgrade	(29)	(40)	11	(11)	-
CWP George Street/Young Street Intersection	(15)	(11)	(4)	-	(4)
Millswood Croquet Club - Design, Approvals & Doc.	(18)	(17)	(1)	-	(1)
Mike Turtur Bikeway	(214)	(136)	(78)	-	(78)
Edmund Avenue Cottages Business Hub Construction	(614)	(1,900)	1,286	(1,236)	50
Millswood Croquet Club-New Clubrooms Construction	(346)	(575)	229	(229)	-
Ridge Park Master Plan - Stage 2	(30)	(30)	0	-	-
McLeay Park Facility Improvements	(22)	(18)	(4)	-	(4)
North Unley Park Master Plan Development	(15)	(25)	10	-	10
Unley Swimming Centre Junior Pools Design	(2)	(66)	64	(64)	-
CWP King William Road (Simpson Parade to Mike Turtur	(19)	(20)	1	-	1
CWP Weller Street/Simpson Parade Streetscape	(68)	(140)	72	(72)	-
CWP Bicycle End-of-Trip Facilities	(4)	(5)	1	-	1
Devon St South/Railway Terrace South Bend	(15)	(30)	15	-	15
Mills Street Construction- LATM 3 Recommendation 4B	(341)	(270)	(71)	-	(71)
Climate & Energy Plan Implementation	(46)	(87)	41	(41)	-
WIFI Installation - Unley Community Centres	(29)	(28)	(1)	-	(1)
Leader St Bicycle Facilities	-	(10)	10	(10)	-
AV Upgrade of Civic Chamber	(57)	(59)	2	-	2
Glen Osmond Primary School Way 2 Go	(9)	(10)	1	-	1
Unley Oval Sports Precinct	-	(635)	635	(635)	-
Unley Road Streetscape	(194)	(201)	7	-	7
Capitalised Project Delivery Costs including Overheads	(243)	(243)	-	-	-
Total Expenditure	(4,673)	(10,126)	5,452	(5,446)	6
Total Net Expenditure	(2,362)	(4,503)	2,141	(2,161)	(20)

2021-22 Preliminary End of Year

New Capital

Commentary

The 2021-22 financial year presented many challenges in terms of completing projects. This included vacancies for several months of key staff within the City Development Division who are responsible for the delivery of various projects. In addition, there has been a construction industry wide challenge of shortage of materials, capacity for contractors to deliver in expected timeframes, and significant increases in costs as evident via tenders received. Collectively, these challenges have resulted in a higher than expected number of projects needing to be carried forward. Having said that, it is expected that all projects which have been carried forward will be completed within the 2022-23 financial year.

Income

New Capital income is \$3.3M unfavourable to budget, timing of grant funding and contributions for multi-year projects including:

- Unley Oval Grandstand Upgrade Stage 2 \$2.0M
- Edmund Avenue Cottages Business Hub Construction \$593K
- Millswood Croquet Club – New Clubrooms Construction \$44K
- Unley Oval Sports Precinct \$635K

Income is received as the associated expenditure is incurred. These projects are proposed to be carried forward to 2022-23 with their associated expenditure budget.

Expenditure

New Capital expenditure is \$5.5M favourable to budget. Key favourable variances, which are all proposed for carry forward, include:

- **Unley Oval Grandstand Upgrade – Stage 2 \$3.0M:** This is a multi-year project. Expected completion in December 2022;
- **Wilberforce Walk \$79K:** Delayed due to the initial tenders received being significantly more than budget. Expected to be completed by the end of August 2022;
- **Edmund Avenue Cottages Business Hub Construction \$1.3M:** This is a multi-year project. Expected completion in October 2022. Proposed carry forward \$1.2M;
- **Millswood Croquet Club – New Clubrooms Construction \$229K:** This is a multi-year project Expected completion in September 2022;
- **Unley Swimming Centre Junior Pools Design \$64K:** Responses to the tender process were significantly higher than expected. Administration considering next steps;

- **Walking and Cycling Plan: Weller Street/Simpson Parade Streetscape \$72K:** Delayed due to concerns raised by local residents just prior to commencement of works which Council needed to address. Project was completed in July 2022;
- **Climate & Energy Plan Implementation (Year 1 of 2) Solar Panel \$41K:** This is a multi-year project allowing local clubs to contribute to works. Many clubs were yet to confirm their contributions by end of financial year. Carry forward will be added to 2022-23 (Year 2). Expected completion in June 2023;
- **Unley Oval Sports Precinct \$635K:** This is a multi-year project to improve the oval turf. Expected completion in April 2023.

The following projects incurred expenditure overruns:

- **Mike Turtur Bikeway \$78K unfavourable to budget:** Variations in the lighting upgrade scope of works agreed with the Department of Infrastructure and Transport;
- **Mills Street Construction \$71K unfavourable:** The project consisted of many components including traffic, civil and drainage works. This unfavourable variance was offset by a similar favourable variance in the capital renewal components;
- **Unley Road Streetscape \$83K unfavourable to budget:** This amount is offset by contribution of \$90K received from private developers of 246-248 Unley Road towards the works.

2021-22 Preliminary End of Year

Capital Renewal Program

\$'000	2021-22 Favourable/(Unfavourable)			Proposed Carry Forwards	Variance after proposed CF
	Actual	Budget	Variance		
Income					
Building	16	-	16	-	16
Bus Shelters	4	-	4	-	4
Footpaths	45	45	-	-	-
Kerb & Water Table	45	45	-	-	-
Office Equipment	0	-	0	-	-
Plant and Equipment	189	314	(125)	125	-
Roadworks	388	388	(0)	-	-
Total Income	687	792	(105)	125	20
Expenditure					
Bridges	(29)	(50)	21	-	21
Building	(567)	(805)	238	(50)	188
Bus Shelters	(23)	(30)	7	-	7
Drains & Stormwater	(413)	(1,193)	779	(775)	4
Footpaths	(191)	(400)	209	(209)	-
Furniture & Equipment	-	-	-	-	-
IT Equipment	(314)	(914)	600	(600)	-
Kerb & Water Table	(1,519)	(1,166)	(354)	-	(354)
Street Lighting	(21)	(20)	(1)	-	(1)
Office Equipment	(17)	(17)	0	-	-
Plant and Equipment	(147)	(668)	521	(508)	14
Reserves	(139)	(629)	490	(450)	40
Roadworks	(1,839)	(2,560)	721	(650)	71
Signs	(5)	(18)	13	-	13
Traffic Facilities	(19)	(22)	3	-	3
Street Trees	(52)	(90)	38	-	38
Project Delivery Costs	(876)	(876)	-	-	-
Total Expenditure	(6,170)	(9,458)	3,288	(3,242)	46
Net Expenditure	(5,483)	(8,665)	3,183	(3,116)	66

Capital Renewal Program

Commentary

The 2021-22 financial year presented many challenges in terms of completing projects. This included vacancies for several months of key staff within the City Development Division who are responsible for the delivery of various projects. In addition, there has been a construction industry wide challenge of shortage of materials, capacity for contractors to deliver in expected timeframes, and significant increases in costs as evident via tenders received. Collectively, these challenges have resulted in a higher than expected number of projects needing to be carried forward. Having said that, it is expected that all projects which have been carried forward will be completed within the 2022-23 financial year.

Income

Capital Renewal income is (\$105K) unfavourable to budget. Delays in disposing retired plant and fleet through auctions (\$125K) arising from delays in the procurement and delivery of the replacement plant and fleet. This budgeted income is proposed to be carried forward to 2022-23 with the associated expenditure budget.

Expenditure

Capital Renewal expenditure is \$3.3M favourable to budget. Key variances include:

- **Stormwater \$775K (Unley Road and Hammond Street):** The Unley Road culvert replacement is to be integrated with proposed kerb and footpath works in 2022-23. Expected completion May 2023. Works have also been delayed due to easement access challenges for Hammond Street and Palmerston Road channel. Expected completion March 2023;
- **Footpaths \$209K.** Work on the corner of Unley Road and Greenhill Road was delayed to align with the kerb and footpath works on Unley Road being undertaken in 2022-23. Expected completion in May 2023;
- **IT Equipment \$600K:** Global market supply shortages and cost increases have delayed purchases of server and PC equipment. Proposed carry forward;

- **Plant and Equipment \$521K:** Delays with truck and passenger vehicle renewals due to extended delivery timeframes. Proposed carry forward of \$508K. Expected completion in April 2023;
- **Open Space \$450K:** Upgrades to Howard Florey Reserve and rubber softfall replacement at Goodwood Oval and Fraser Reserve were delayed due to challenges in the design for Howard Florey Reserve and initial pricing for softfall at Goodwood Oval and Fraser Reserve exceeded budget. Expected completion in January 2023;
- **Roadworks \$650K:** Duthy Street roadworks were prioritised to ensure grant funding received was spent in time and, as a result, the resealing for various streets were not progressed in 2021-22. Expected completion April 2023.

These are partially offset by an unfavourable variance for Kerbs & Water Tables (\$309K). Increase to the scope of works on Cross Road to allow the kerb renewal to be completed in conjunction with planned DIT works, and costs associated with moving to undertaking designs for roads and kerbs the year before planned works.

2021-22 Preliminary End of Year

Operations

Proposed Carry Forwards

Description	Proposed 2021-22 Carry Forwards		
	Income	Expenditure	Net Income less expenditure
Friends of the Unley Museum Fundraising funds to be carried forward for future expenditure allocation.	-	6,024	(6,024)
Total	-	6,024	(6,024)

Operating Projects

Proposed Carry Forwards

Description	Proposed 2021-22 Carry Forwards		
	Income	Expenditure	Net Income less expenditure
Sesquicentenary Funding being carry forward for: <ul style="list-style-type: none"> History of Unley book \$75K Discover Historic Parkside Walking Trail \$24K 	-	99,000	(99,000)
Water Wells (Tree Inlets Program) Quotes received significantly exceeded budget. Carrying forward funds to integrate budget with 2022-23 works with revised pricing to achieve better rates for the installation.	-	27,500	(27,500)
Planning & Design Code (Stage 2) Significant Tree List Review Carrying forward of funds in accordance with Council resolution dated 23 May 22 - Item 4.8 Resolution C0773/22.	-	10,000	(10,000)
Co-housing for Ageing Well Carry forward budget to 2022-23 as the Eastern Region Alliance are working with State Government (PLUS) on community consultation and Code Amendment required.	-	4,000	(4,000)
Greening Unley Young Street Carrying forward grant funding and associated expenditure. Grant funding was received in March 2022 but included provision for the delivery of the tree planting and works in the 2022-23 program.	34,887	34,887	-
Total Operating Projects	34,887	175,387	(140,500)
Total Operating and Operating Projects	34,887	181,441	(146,500)

2021-22 Preliminary End of Year

New Capital

Proposed Carry Forwards

Description	Proposed 2021-22 Carry Forwards		
	Income	Expenditure	Net Income less expenditure
<p>Unley Oval Stage 2 Multi-year project. Carry forward of external funding and expenditure budget to construct the Unley Oval Grandstand Community Hub. Completion scheduled for 2022-23. External funding consists of:</p> <ul style="list-style-type: none"> • Local Roads and Community Infrastructure Program <ul style="list-style-type: none"> ○ Phase 2 \$1.339M (partially received) ○ Phase 3 \$0.925M (partially received) • Sturt Football Club \$1.0M (partially received) 	2,008,661	3,041,045	(1,032,384)
<p>Edmund Avenue Cottages Multi-year project. Carry forward grant funding and expenditure budget to complete a major refurbishment of the cottages to create a new business hub. Completion scheduled for October 2022. Grant funding is from the Local Government Infrastructure Partnership Program (LGIPP) \$900K (partially received).</p>	592,991	1,235,983	(642,992)
<p>Millswood Croquet Club - New Clubrooms Construction Multi-year project. Carry forward club contribution and expenditure budget to finalise the construction of the new clubrooms. Completions scheduled September 2022.</p>	43,849	228,849	(185,000)
<p>Cycling and Walking Plan</p> <p>Weller Street/Simpson Parade Streetscape \$72K The planned bikeway works were delayed to allow concerns, raised by residents just prior to the commencement of works, to be addressed.</p>			
<p>King William Road Shared Path Upgrade \$11K The detailed design works is still underway. Delays have been incurred due to design complexities which required Department of Infrastructure and Transport approval for proposed design changes at King William Road and Greenhill Road intersection. Planned completion is in September 2022.</p>	-	82,849	(82,849)
<p>Wilberforce Walk Carry forward to finalise the project which was delayed due to initial tenders received being significantly more than allocated budget.</p>	-	79,207	(79,207)

2021-22 Preliminary End of Year

New Capital - continued**Proposed Carry Forwards**

Description	Proposed 2021-22 Carry Forwards		
	Income	Expenditure	Net Income less expenditure
Unley Swimming Centre Junior Pools Design Responses to the tender process were significantly higher than budget. Administration considering next steps.	-	63,945	(63,945)
Climate & Energy Plan Implementation (Year 1) - Solar Panel This is a multi-year project allowing local clubs to contribute to works. Many clubs are yet to confirm finalising their contributions. Carry forward of funds will add to the allocated funding in Year 2.	-	41,255	(41,255)
Digital Services Program Carry forward as delivery of digital projects, in particular the online Business Portal, were slightly delayed by COVID-19 impacts earlier in the year. Scheduled completion Quarter 1 2022-23.	-	28,092	(28,092)
Leader St Bicycle Facilities Multi-year project, with carry forward of grant funding and expenditure budget to align with the planned infrastructure works at the intersection of Leader Street and Hampton Street North in the 2022-23 program.	5,000	10,000	(5,000)
Unley Oval Sports Precinct Carry forward of grant funding and expenditure budget for improvements to the Oval. Grant funding is from the Minister for Recreation, Sport and Racing. Completion scheduled June 2023	635,000	635,000	-
Total	3,285,501	5,446,225	(2,160,724)

2021-22 Preliminary End of Year

Capital Renewal Program

Proposed Carry Forwards

Description	Proposed 2021-22 Carry Forwards		
	Income	Expenditure	Net Income less expenditure
Drains & Stormwater Capital Replacement Represents funds carried forward for the Unley Road culvert replacement to be integrated with proposed kerb and footpath works in 2022/23, and delays due to easement access challenges in Hammond St and Palmerston Rd channel.	-	775,000	(775,000)
Roads Capital Replacement Delays in the delivery of kerbing and asphalt due to material shortages and capacity of contractors. <ul style="list-style-type: none"> • Asphalt resurfacing delayed included Laught Avenue, David Avenue, Ross Street, Fourth Avenue, Roberts Place, Roberts Lane, and Hammond Street Works delayed due to the prioritisation of Duthy Street, and the sequencing of kerbing work prior to road renewal. • Duthy St line marking and outstanding final asphalt layer works • Wood Street Road lowering to address drainage issues 	-	650,000	(650,000)
IT Asset Renewal Program Global market supply shortages and cost increases have delayed purchases of server and PC equipment. These will now be completed in 2022-23.	-	599,614	(599,614)
Reserves & Open Space Capital Replacement Delays due to challenges in the retaining wall design for Howard Florey Reserve, and the initial pricing for softfall at Goodwood Oval and Fraser Reserve exceeded budget.	-	450,000	(450,000)
Footpaths Capital Replacement Unley Road & Greenhill Road corner (East) and (West) will be completed as part of the integrated Unley Road kerb, footpath, and drainage renewal project.	-	209,572	(209,572)
Light Fleet Renewal Light Fleet carry primarily due to extended delivery lead times.	31,400	239,516	(208,116)
Major Plant Renewal Fit-out and completion of the response and open space trucks has been delayed due to supply issues. The income of the sale of the replaced trucks will occur in 22-23	93,894	268,033	(174,139)
Clarence Park Community Centre - Childcare Area Upgrade Original pricing received significantly exceeded budget and works have been carried forward to 2022-23 to align with Stage 2 works and achieve better cost savings.	-	50,000	(50,000)
Total	125,294	3,241,735	(3,116,441)

2021-22 Preliminary End of Year

Proposed 2022-23 Uniform Presentation of Finances**Incorporating proposed carry forwards from 2021-22**

\$'000s	Adopted 2022-23 Budget	Proposed 2021-22 Carry Forward	Proposed 2022-23 Budget
Income	54,080	34	54,114
less Expenses	51,377	181	51,558
Subtotal	2,703	(147)	2,556
Equity Accounted Subsidiaries	(463)	-	(463)
Operating Surplus / (Deficit) before Capital Amounts (inclusive of Equity Accounted Businesses)	2,240	(147)	2,093
less Net Outlays on Existing Assets			
Net Capital Expenditure on Renewal & Replacement of Existing Assets	(8,786)	(3,242)	(12,028)
<i>less Depreciation, Amortisation and Impairment</i>	10,175	-	10,175
<i>less Amounts received specifically for Replacement of Existing Assets</i>	-	-	-
<i>less Proceeds from the Sale of Replaced Assets</i>	343	125	468
Net Outlays on Existing Assets	1,732	(3,116)	(1,384)
less Net Outlays on New and Upgraded Assets			
Net Capital Expenditure on New and Upgraded Assets	(1,702)	(5,446)	(7,148)
<i>less Amounts received specifically for New and Upgraded Assets</i>	-	3,286	3,286
<i>less Proceeds from Sale of Assets</i>	-	-	-
Net Outlays on New and Upgraded Assets	(1,702)	(2,161)	(3,862)
Net Lending / (Borrowing) for the Financial Year (inclusive of Equity Accounted Businesses)	2,270	(5,424)	(3,153)
Net Financial Liabilities at Beginning of Year	(18,657)		(9,804)*
Decrease / (increase) in Other	-		-
Net Financial Liabilities at End of Year	(16,386)		(12,957)

* The *Net Financial Liabilities at the Beginning of the Year* for the revised budget has been adjusted to account for favourable borrowing position at 30 June 2022.

DECISION REPORT

REPORT TITLE: APPROVAL TO DISPLAY LOCAL GOVERNMENT ELECTION SIGNS - DETERMINATION

ITEM NUMBER: 4.11

DATE OF MEETING: 22 AUGUST 2022

AUTHOR: KATHRYN GOLDY

JOB TITLE: ACTING MANAGER GOVERNANCE

ATTACHMENTS: 1. GENERAL APPROVAL TO DISPLAY LOCAL GOVERNMENT ELECTION SIGNS

1. **EXECUTIVE SUMMARY**

Following the commencement of the *Statutes Amendment (Local Government Review) Act 2021*, there is no longer an express permission within the *Local Government Act 1999* for the display of local government election signs.

This report seeks a general council approval for the display of local government elections signs.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. The *Approval to display local government election signs* as set out in Attachment 1 to this report (Item 4.11, Council Meeting 22/08/2022) is endorsed.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership
- 4.1 We have strong leadership and governance.

4. **BACKGROUND**

Changes to section 226—Moveable signs of the *Local Government Act 1999* (the Act) arising from commencement of the *Statutes Amendment (Local Government Review) Act 2021* prohibit the display of electoral advertising posters relating to elections held under the Act or the *Local Government (Elections) Act 1999* on a public road (including any structure, fixture, or vegetation on a public road). This provision commenced on 10 November 2021.

Prior to this change, the display of local government election signs was enabled via an express permission in the Act during the period commencing four weeks immediately before the date that has been set (either by the Act or the *Local Government (Elections) Act 1999*) for polling day and ending at the close of voting on polling day.

In addition, a General Approval was granted by SA Power Networks (SAPN) and the Department for Infrastructure and Transport (DIT) (the Relevant Authorities) which enabled the display of election signs relating to state, federal and local government elections on public road infrastructure owned by the Relevant Authorities. This General Approval also provided the consent required for the purposes of section 23(1) of the *Local Nuisance and Litter Control Act 2016*.

The City of Unley has a Moveable Signs By-law in place, which regulates the placement of moveable signs within the council area. As the Act expressly permitted the placement of local government election signs, the By-law had limited work to do prior to the changes to section 226.

In addition, the City of Unley has a Roads By-law in place which covers matters relevant to local government election signs, such as Advertising (display any sign other than a moveable sign which is displayed in accordance with the Council's Moveable Signs By-Law), Bill posting (post or allow or cause to be posted any bills, advertisements or other papers or items on a building or structure on a road) and Public exhibitions and displays (cause any public exhibitions or displays).

The placement of moveable signs, including local government election signs and electoral advertising posters on private property is subject to the permission of the property owner and in certain cases, with respect to signs above a certain size, relevant development approval.

5. DISCUSSION

Following changes to section 226 of the Act, there is now a prohibition on the display of electoral advertising posters on public roads and related infrastructure:

- (2a) *A person must not exhibit an electoral advertising poster relating to an election held under this Act or the Local Government (Elections) Act 1999, on a public road (including any structure, fixture or vegetation on a public road), except in circumstances prescribed by the regulations.*

Maximum penalty: \$5 000.

Regulation 25A of the *Local Government (General) Regulations 2013* prescribes:

25A—Electoral advertising posters

For the purposes of section 226(2a) of the Act, circumstances in which an electoral advertising poster—

- (a) is published by or on behalf of the Electoral Commissioner, the LGA or a council; and*
- (b) contains advertising relating to any matter referred to in section 13A(1) of the Local Government (Elections) Act 1999; and*
- (c) is not calculated to affect the result of an election, are prescribed.*

Electoral advertising poster, is defined in section 226(5) of the Act, and means a poster displaying electoral advertising made of—

- (a) corflute; or*
- (b) plastic; or*
- (c) any other material, or kind of material, prescribed by the regulations.*

There have not been any other materials prescribed by regulation at this time.

Section 226 does not prohibit local government election signs made from other materials, provided those signs do not unreasonably restrict the use of the road or endanger the safety of members of the public.

Local government election sign is not defined in the Act. For the purposes of this report and the proposed Determination, local government election sign is defined to mean a moveable election advertisement, notice, or election sign (not made of corflute or plastic, i.e. not an electoral advertising poster) which is intended to affect the result of an election or poll, and which can be moved or removed without causing any damage to the infrastructure or land upon which it is placed or to which it is attached, whether free-standing or not. All local government election signs are a type of moveable sign.

Note: A poster that promotes a candidate in a local government election may be an 'electoral advertising poster' if the poster is made from corflute or plastic. If the same poster is made from a material not prohibited under section 226(5), it will not be an 'electoral advertising poster' but will be a local government election sign.

As a consequence of the changes to section 226 of the Act, the display of local government election signs must now occur in accordance with section 226(1), which provides:

226—Moveable signs

- (1) *Subject to this section, a person may place and maintain a moveable sign on a road without an authorisation or permit under this Part if (and only if)—*
 - (a) *the design and structure of the sign complies with the council's by-laws; and*
 - (b) *the sign is placed in a position that complies with the requirements of the council's by-laws; and*
 - (c) *any other relevant requirements of the council's by-laws are complied with; and*
 - (d) *the sign does not unreasonably—*
 - (i) *restrict the use of the road; or*
 - (ii) *endanger the safety of members of the public.*

The City of Unley's Moveable Signs By-law makes no specific reference to local government election signs, i.e., local government election signs are considered "moveable signs" for the purposes of the By-law.

Candidates wishing to display local government election signs within the City of Unley must comply with section 226(1) of the Act in its entirety in order to place local government election signs (not being electoral advertising posters) on a road.

This means that candidates do not need approval from Council for placement of local government election signs (not being electoral advertising posters) on council infrastructure on a road provided that the sign complies with the requirements set out in the Moveable Sign By-Law and the signs do not unreasonably restrict the use of the road or endanger the safety of members of the public (and complies with any requirements contained in the council Road By-law). This is consistent with the arrangements that were in place prior to the changes to section 226 (and in previous local government elections).

If the placement of a local government election sign (not being an electoral advertising poster) does not comply with the requirements of the by-law, the candidate must seek permission from the council for the placement of the sign. This is a new circumstance, that did not arise in previous local government elections, due to the express permission that existed for the display of signs relating to local government elections in section 226(3)(ca). It is important to note that Council cannot grant a permission for the display of electoral advertising posters on a public road on the basis that these are prohibited at law.

Recognising that in the majority of cases it will not be possible for a candidate to display a local government election sign in accordance with Council's Moveable Signs By-law, it is proposed that Council make a determination which grants general Council approval for the display of local government election signs on council infrastructure. In the absence of a general Council approval, Council must receive, consider, and assess each application for display of local government election signs on its merits. Having a general Council approval will reduce the likelihood of Council receiving applications for the placement of local government election signs on public roads.

The Local Government Association (LGA) has prepared a 'template determination' to assist councils with the regulation of local government election signs. A copy of the determination customised to reflect the City of Unley is provided as Attachment 1 to this Report.

Attachment 1

The 'template determination' is modelled very closely on the 'General Approval' granted by SAPN and the DIT in relation to State and Federal Government Election signs. The LGA is currently waiting for confirmation from SAPN and DIT that the same conditions will apply to local government election signs. Ideally, Council's Approval to display Local Government Election Signs would be consistent with the General Approval issued by SAPN and DIT, however, the limited time available prior to the commencement of Council's caretaker period means that a Council decision is required without the General Approval being finalised.

In addition to the Council requirements, candidates will need to comply with the requirements of the SAPN/DIT General Approval, in order to display local government election signs on infrastructure on a road owned by the two Authorities.

Candidates may obtain permission from a private property owner for the display of local government election signs, which may include electoral advertising posters. Candidates will need to consider whether development approval is required for any local government election sign to be displayed on private property and make the relevant applications to Council for that purpose if necessary.

Should Council choose not to adopt the Approval to display Local Government Election Signs, candidates who wish to display local government election signs that do not meet the requirements of the Moveable Signs By-Law (and Roads By-law where relevant) must make application to Council for permission. These applications would be processed as per existing applications received for the placement of moveable signs that do not meet By-law requirements.

Summary

Given the level of complexity of this matter, to summarise, the following information is confirmed:

- **Electoral Advertising Poster** is a poster that promotes a candidate in a local government election. They are made from plastic and/or corflute. Electoral Advertising Posters are only permitted on private property with permission from the owner (noting development approval may also be required)
- No plastic or corflute signs (**Electoral Advertising Posters**) relating to the local government election are allowed on public roads including on any structure, fixture or vegetation.
- A **Local Government Election Sign** is a sign made from other materials (e.g., cardboard) and will be allowed in accordance with the SAPN/DIT General Approval on infrastructure owned by these two (2) authorities. Noting at the time of writing the report a General Approval has not yet been granted. A Local Government Election Sign is also permitted on private property with the permission from the owner.
- A **Local Government Election Sign** is defined as a Moveable Sign, advertisement, notice or election sign, (not made from corflute or plastic) which is intended to affect the result of an election or poll, which can be removed or moved without causing damage to the infrastructure or land upon which it is placed or attached.
- If Council resolves to endorse the General Approval (as attached to this report), **Local Government Election Signs** relating to the local government election that are made from other materials (not corflute or plastic) will be allowed on Council infrastructure (in accordance with Councils General Approval).
- The LGA have advised that the SAPN/DIT General Approval is likely to go ahead, meaning candidates will be permitted to display **Local Government Election Signs** (signs that are not made of corflute or plastic) in accordance with the SAPN/DIT General Approval on infrastructure owned by the two (2) authorities. Even if Council does not resolve a General Approval for Council infrastructure, the SAPN/DIT is likely to be granted.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Approval to display local government election signs, set out in Attachment 1 to this report (Item 4.11, Council Meeting 22/08/2022) is endorsed.

Option 1 allows for a general council approval regarding the display of local government election signs.

As the City of Unley's Moveable Sign By-law makes no specific reference to local government election signs, Council may make a determination that grants general council approval for the display of local government election signs (not being electoral advertising posters) on council infrastructure.

Candidates must comply with the requirements of the general approval in order to display local government election signs (not being electoral advertising posters) on infrastructure on a road owned by the relevant authorities.

Candidates will also be required to obtain permission from private property owners for the placement of local government election signs (which may include electoral advertising posters) on private property.

Option 2 –

1. The report be received.

Council can decide to not endorse a general council approval for the display of local government election signs.

In the absence of a general council approval, staff must receive, consider, and assess each application for display of local government election signs (not being electoral advertising material) on its merits. Having general council approval will reduce the likelihood of councils receiving applications for the placement of local government election signs (not being electoral advertising posters) on public roads.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- There are no known financial or budget implications associated with the endorsement either option presented to Council.

8.2 Legislative/Risk Management

- Following the changes to the Act, arising from the commencement of the *Statutes Amendment (Local Government Review) Act 2021* on 10 November 2021, it is necessary for Council to consider a general Council approval as there is no longer express permission in the Act during the period commencing four weeks immediately prior to polling day.

8.3 Staffing/Work Plans

- If general Council approval is not endorsed by Council, the Development and Regulatory Team will be required to receive, consider, and assess each application for display of local government election signs on its merits. Staff at this time are unable to quantify the impact on current work plans as the number of applications will depend on the number of candidates for a contested ward or mayoral election.

8.4 Climate/Environmental Impact

- Electoral advertising poster is defined in section 226(5) of the Act and means a poster displaying electoral advertising made of corflute or plastic or any other material or kind of material, prescribed by the regulations.
- If the same poster is made from a material not prohibited under section 226(5), it will not be an 'electoral advertising poster' but will be a local government election sign.

8.5 Social/Economic

- N/A

8.6 Stakeholder Engagement

- The LGA undertook a review of council by-laws in preparation for providing guidance to councils. While no stakeholder engagement is required with the community in relation to the general council approval, it is worth noting that the review indicated that there are at least three (3) different approaches to the treatment of local government election signs that councils across South Australia can take (depending on each council's By-laws). Therefore, councils may have differing approaches regarding the approval process of local government election signs which may cause confusion for candidates and our community.

9. REPORT CONSULTATION

Manager Development and Regulatory Services

10. REPORT AUTHORISERS

Name	Title
Peter Tsokas	Chief Executive Officer



Approval to display local government election signs

This **General Approval** is given by the City of Unley under the provisions of its by-laws for local government election signs (not being electoral advertising posters¹) to be posted, affixed to, or erected on infrastructure that is installed on a road owned by the Council, subject to compliance with the following conditions:

Local government election signs (not being an electoral advertising poster) must:

1. be no more than 1 square metre in area. A back-to-back sign facing two directions is considered to be one sign for this purpose.
2. only be displayed during the period commencing 4 weeks immediately before the date that has been set for polling day and ending at the close of voting on polling day. Should the local government election sign not be removed within two days (48 hours) of the close of voting they will be considered illegal signs and penalties may apply.
3. comply with all legislative requirements relating to the publication of 'electoral material' as defined in relevant legislation².
4. be securely fixed or posted and maintained in good repair and condition at all times.
5. be designed, made, and presented in a quality manner (the intent is that signs must not tear apart and become a danger to road users and end up as litter).
6. contain clear and legible writing or symbols. An authorised officer will determine whether a sign is clear and legible for these purposes.
7. contain on the face of the sign the name and address of the person authorising the promotional material (the publisher) and the name and prescribed information of the printer of it³.
8. be fastened securely so that they cannot become detached in high winds and endanger Council, SAPN or DIT property or equipment or pose a danger to the public.
9. be installed, maintained, and removed in a safe manner without endangering personal and community safety.

Local government election signs (not being an electoral advertising poster) must not:

1. be illuminated (internally or indirectly), move, flash, rotate, or reflect so as to be an undue distraction to drivers.
2. be self-adhesive. All individual promotional material affixed under the terms of this General Approval may only be affixed by non-invasive means that do not cause damage of any type to the structure to which the material is affixed. If a paste is to be used, it must be of a water based/wallpaper type (or similar).

¹ Section 226(5), *Local Government Act 1999*. Electoral advertising posters are prohibited from display on a public road (including any structure, fixture or vegetation on a public road), except in circumstances prescribed by the regulations.

² Part 7, *Local Government (Elections) Act 1999*.

³ Section 27(1), *Local Government (Elections) Act 1999*.



3. be affixed under any circumstances to trees, shrubs, or other plants or at any location that may cause physical damage to Council, SAPN or DIT property.
4. be placed on a carriageway, dividing strip (median), traffic island, roundabout, or within 50 metres of a signalised intersection, level crossing, roundabout or pedestrian activated crossing, or on the South-Eastern Freeway, the Southern Expressway, the Port River Expressway, the North-South Motorway (Superway) or the Northern Expressway.
5. be placed within 6 metres of an intersection or junction, or in any other location that may pose a hazard to pedestrians or road users.
6. be attached to any traffic control device, street name, traffic direction or parking sign or to the associated pole.
7. be placed so as to cover any Council, SAPN or DIT numbering, signs, or other markings.
8. be placed in a location on a pole or fence so as to aid the climbing of the pole or fence.
9. be placed so as to restrict the sight distance for road users and pedestrians crossing the road.
10. compete with or reduce the effectiveness of other signs and traffic control devices.
11. resemble a traffic control device, or reasonably be capable of being mistaken as a traffic control device (e.g., must not be affixed on the diagonal).
12. advertise any organisation other than a candidate in the local government election on foot at the time.
13. Where signs are fixed or posted on poles adjacent to footpaths or roadways such signs:
 - o must not be lower than 2 metres; and
 - o must be a maximum height of 3 metres from the ground, with nothing above the sign to affix it or anything else to the pole. Signs must have a minimum clearance of 3 metres from any overhead mains.
14. There is a total prohibition on any part of the sign being higher than 3 metres from the ground.

This General Approval **does not** extend to infrastructure that is owned by SAPN or DIT on a road. The ***SA Power Networks and Department for Infrastructure and Transport General Approval for placement or affixation of local government election signs*** sets out the requirements for placement of local government election signs on this infrastructure.

This General Approval also does not extend to any railway or tramline structures such as level or pedestrian crossings, bridges, stations, signalling equipment or fences adjacent to railway and tram lines. In this regard, information on the various rules and if appropriate, permission to enter or erect signs in these areas must be obtained from the relevant rail authority. In metropolitan Adelaide, this is (*in most instances*) either Adelaide Metro or the Australian Rail Track Corporation.



The person(s) responsible for the sign and/or any persons acting on their behalf, including by way of causing the sign to be displayed is entitled to act in accordance with the permissions granted in this General Approval subject to their acceptance of the following. They:

- accept that the display of the local government election sign must be in accordance with this General Approval and by displaying the local government election sign, agree to comply with the terms of this General Approval; and
- accept full responsibility for any personal injury, property damage or other loss in any way arising out of or consequent upon the erection, removal, or display of the local government election sign(s); and
- acknowledge that the Council, SA Power Networks or DIT have no liability or responsibility in relation to such matters whatsoever; and
- agree to indemnify the Council, SAPN and DIT against any such personal injury or property damage or other loss incurred by the Council, SAPN or DIT and against any third-party claims arising out of or consequent upon the erection, removal, or display of local government election signs.

Installation, maintenance, removal and disposal of local government election signs

1. Installing, maintaining, and removing local government election signs (not being an electoral advertising poster) **must not** be carried out between 7.00am and 10.00am or between 3.00pm and 7.00pm Monday to Friday on a peak flow traffic lane.
2. Whilst there are prescriptive rules relating to the permitted materials for electoral advertising posters, there is no prohibition on fixings made of plastic (such as a cable tie). Other material that satisfies the requirements of this General Approval may also be used (i.e., fixings made of metal or other conductive material **are not permitted**, fixings must be non-invasive and not cause damage to the structure to which the material is affixed).
3. The person responsible for the sign and its owner must maintain the sign. The person is also responsible for ensuring that safety is maintained (and the Australian Road Rules complied with) whilst the sign is being installed, maintained, or removed and no traffic disruption is to occur during the installation, maintenance, or removal process.
4. The person responsible for the local government election sign must remove all parts of the sign **and fixtures** from the poster within 48 hours from the close of voting in the relevant election.
5. An authorised person of the Council may remove and dispose of any local government election sign that does not comply with this General Approval, unreasonably restricts the use of the road or endangers the safety of members of the public, or otherwise does not comply with legislative requirements in accordance with section 227 of the *Local Government Act 1999*.
6. A breach of, or non-compliance with, any of the conditions of the General Approval will invalidate the General Approval and may result in the removal of the local government election sign.

Private land

This General Approval does not authorise the placement of local government election signs on private land or infrastructure without the permission of the private landowner.



Illegal signs

Local Government Act 1999 - penalties

Section 226(2a) of the *Local Government Act 1999* provides that it is an offence to exhibit an **electoral advertising poster** on a public road. The maximum penalty is \$5,000.

electoral advertising poster means a poster displaying electoral advertising made of—

- (a) corflute; or
- (b) plastic; or
- (c) any other material, or kind of material, prescribed by the regulations.

Definitions

Moveable sign is defined in section 4 of the *Local Government Act* and means a moveable advertisement or sign;

Local government election sign is not defined in the *Local Government Act*. For the purposes of this document, local government election sign is defined to mean a moveable election advertisement, notice, or election sign (not made of corflute or plastic, i.e. not an electoral advertising poster) which is intended to affect the result of an election or poll, and which can be moved or removed without causing any damage to the infrastructure or land upon which it is placed or to which it is attached, whether free-standing or not. All local government election signs are a type of moveable sign.

Electoral advertising poster, is defined in section 226(5) of the *Local Government Act*, and means a poster displaying electoral advertising made of—

- (a) corflute; or
- (b) plastic; or
- (c) any other material, or kind of material, prescribed by the regulations.

Note: A poster that promotes a candidate in a local government election may be an 'electoral advertising poster' if the poster is made from corflute or plastic. If the same poster is made from a material not prohibited under section 226(5), it will not be an 'electoral advertising poster' but will be a local government election sign.

General Approval, is the approval granted by SA Power Networks (SAPN) and the Department for Infrastructure and Transport (DIT) (the **Relevant Authorities**) which enables the display of local government election signs on public road infrastructure owned by the Relevant Authorities and provides the consent required for the purposes of section 23(1) of the *Local Nuisance and Litter Control Act 2016*.

Relevant Authorities, are SA Power Networks and the Department for Infrastructure and Transport, who own the majority infrastructure on public roads.

Endorsed by Council on 22 August 2022, Council Resolution Number:

DECISION REPORT

REPORT TITLE:	REQUEST TO FLY RAINBOW FLAG - CELEBRATING DIVERSITY MONTH NOVEMBER 2022
ITEM NUMBER:	4.12
DATE OF MEETING:	22 AUGUST 2022
AUTHOR:	KATHRYN GOLDY
JOB TITLE:	ACTING MANAGER GOVERNANCE
ATTACHMENTS:	1. ATTACHMENT 1 - REQUEST TO FLY THE RAINBOW OR PROGRESS PRIDE FLAG FOR FEAST FESTIVAL

1. **EXECUTIVE SUMMARY**

Council has received a request from the General Manager of the Feast Festival for the City of Unley to once again fly the Rainbow or the Progress Pride Flag at the Unley Civic Centre for the month of November to coincide with “Pridevember” – a month long celebration of inclusivity and diversity in South Australia.

Under Council’s Flag Management Policy, Council may approve the flying of flags other than those contained in the ‘standard display’. This report seeks a decision from Council in response to the request from the Feast Festival.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. *The matter is for Council to determine – options are provided at section 6 of this report.*
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

1. Community Living
 - 1.3 Our City meets the needs of all generations.
 - 1.4 Our Community is proud to be part of our City.
 - 1.5 Our City is connected and accessible.
4. Civic Leadership
 - 4.1 We have strong leadership and governance.

4. BACKGROUND

The City of Unley has a long history and reputation of working sustainably with major festivals and events that promote Unley as a place that embraces state-wide initiatives in arts and culture. This includes Adelaide Fringe, Adelaide Cabaret Festival, Guitar Festival, Zest Fest, SALA and Feast Festival. Feast Festival is a lesbian, gay, bisexual, transgender, intersex, queer (LGBTIQ+ communities) festival held annually in South Australia. The outcomes of Feast Festival align to Council's strategic Cultural Plan 2021-2026 objective:

The Culture of Us: provide voices for all communities with an inclusivity lens on specific programs

Feast began in 1997, providing a safe and inclusive platform for the LGBTIQ+ communities to share and express themselves through art and culture. The Feast Festival is Adelaide's only not-for-profit LGBTIQ+ Queer Arts and Cultural Festival that celebrates pride and diversity.

The City of Unley has proudly supported the Feast Festival since 2008 which includes flying the Rainbow Flag outside of the Civic Centre since 2019 and the Progress Pride Flag since 2021.

5. DISCUSSION

A request has again been received from the General Manager of the Feast Festival to fly the Rainbow or Progress Pride Flag for the whole month of November in 2022, to coincide with "Pridevember" – a month long celebration of inclusivity and diversity in South Australia. The request notes that if this is not possible, that consideration be given to flying the Rainbow or Progress Pride Flag for the dates of the Feast Festival (5-27 November). The initiative aims to increase visibility and awareness of the Feast Festival and how it supports South Australian LGBTIQ+ communities. A copy of the request is included as Attachment 1 to this report. The request also provides advice on the optional Progress Pride Flag which recognises transgender and people-of-colour communities, noting that Council choose to fly this Flag last year.

Attachment 1

While the request notes that there is no right or wrong flag to use, flying the Progress Pride Flag is encouraged by the Feast Festival on the basis that the Progress Pride Flag design takes inclusivity further as it deepens the meaning behind the flag. The brown and black stripes represent people of colour and the white, pink, and blue are colours from the transgender flag. These additions mean that the Progress Pride Flag is more inclusive of the expansive breadth of identity within our community, and it is seen as an opportunity to educate, promoting inclusion and respect.

There are five flag poles at the Civic Centre on Unley Road. Council's Flag Management Policy currently provides that the standard flag display at the City of Unley Civic Centre will comprise:

- The Australian National Flag;
- The South Australian Flag;
- The Aboriginal Flag;
- Torres Strait Islander Flag; and
- The City of Unley Ensign (bearing the City of Unley logo).

and that subject to Council approval, other flags may be flown.

When requests to fly flags are approved by Council, the City of Unley Ensign is the flag that is removed to accommodate the approved flag.

The Policy requires that requests to fly a flag must be made in writing and include:

- A colour example of the design;
- Preferred dates of display;
- Be received at least four (4) weeks before the Council Meeting;
- Detail the relevance or significance of the flag to the City of Unley; and
- Contact details of the person responsible for supply and collection of the flag.

The request from Feast presents an opportunity for Council to show ongoing support for LGBTIQ+ communities by endorsing flying the Progress Pride Flag during Feast.

As one of the inaugural councils supporting Feast Festival, the City of Unley has consistently had good media coverage and been positively acknowledged for participation. Over the years, the Feast Festival has been promoted on City of Unley social media, around Council facilities, on the website, and by inclusion on the Feast Festival website and in the program.

At its May 2022 Council Meeting, Council resolved to fly the Latvian Flag in recognition of Latvia's Independence Day on 18 November.

1. *The report be received.*
2. *The request to fly the National flag of Latvia at the Unley Civic Centre, in recognition of Latvia's Independence Day (18 November), be approved with the flag to be raised at 10.00am on Friday 18 November 2022 and lowered at 5pm on Friday, 18 November 2022.*

Resolution No. C0775/22

If Council was to support the request to fly the Rainbow or the Progress Pride Flag it would be lowered for that day to allow the flying of the Latvian Flag (on 18/11/2022) as per Council's decision, with placement of the flags managed in accordance with the Department of Prime Minister and Cabinet protocols. The Rainbow or the Progress Pride Flag would then be returned to the fifth flagpole for the remainder of the month of November.

Since March 2022, Council has been flying the Ukraine National Flag on one of the flag poles outside of the Civic Centre on Unley Road. The decision to fly the Ukraine National Flag was in support of Ukraine since the invasion of their country. If the decision is made to support Pridevember, then the Ukraine National Flag will be lowered for the month of November.

The flags on display for November will then comprise:

- The Australian National Flag;
- The South Australian Flag;
- The Aboriginal Flag;
- Torres Strait Islander Flag; and
- Rainbow or Progress Pride Flag (and on 18/11/22 the Latvian National Flag).

6. **ANALYSIS OF OPTIONS**

Option 1 –

1. The report be received.
2. The Progress Pride Flag be flown from the fifth flagpole situated at the Civic Centre on Unley Road for the month of November 2022 (excluding 18/11/2022 as per Council's previous approval to fly the Latvian Flag on that day) in support of the "Pridevember" initiative of the Feast Festival.

This option will result in the Progress Pride Flag being flown on the fifth flagpole at the Civic Centre on Unley Road from 1st - 30th November 2022. It will publicly convey Council's support for the Feast Festival in 2022. In order to accommodate the Progress Pride Flag within the current display, the Ukraine National Flag would be removed.

Option 2 –

1. The report be received.
2. The Rainbow Flag be flown from the fifth flagpole situated at the Civic Centre on Unley Road for the month of November 2022 (excluding 18/11/2022 as per Council's previous approval to fly the Latvian Flag on that day) in support of the "Pridevember" initiative of the Feast Festival.

This option will result in the Rainbow Flag being flown on the fifth flagpole at the Civic Centre on Unley Road from 1st - 30th November 2022. It will publicly convey Council's support for the Feast Festival in 2022. In order to accommodate the Rainbow Flag within the current display, the Ukraine National Flag would be removed.

Option 3 –

1. The report be received.
2. The request from the Feast Festival to fly the Progress Pride or Rainbow Flag for the month of November 2021 be declined.

This option declines the request to fly either the Rainbow or Progress Pride Flag. In considering this option, it should be noted that there may be reputational risk for Council, having flown the flags in support of Feast Festival since 2013, and a missed opportunity for Council to demonstrate support for and celebrate diversity.

7. RECOMMENDED OPTION

This matter is for Council to determine.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- If Council resolves to fly either the Rainbow Flag or the Progress Pride Flag, there is no cost, as the flags were purchased in 2019 and 2021 respectively.

8.2 Legislative/Risk Management

- Flags must be displayed in accordance with the requirements of protocols from the Department of Prime Minister and Cabinet (DPMC).

8.3 Staffing/Work Plans

- The actions associated with this report require no additional work outside of staff's existing work plans.

8.4 Social/Economic

- The recommended option is consistent with Council's Flag Management Policy. The actions from the report have no impact on any other policies. This recommendation provides visibility and awareness of a significant part of our community and celebrates the general diversity of our community.

8.5 Stakeholder Engagement

- Community engagement is not required for the preparation of this report.

9. REPORT AUTHORISERS

Name	Title
Peter Tsokas	Chief Executive Officer

Fri 29th July 2022

Michael Hewitson AM
Mayor
City of Unley
PO Box 1
Unley, SA 5061

Pridevember - Flying the Rainbow Flag – Celebrating Diversity in November

Dear Honourable Mayor Michael Hewitson AM,

We would like to invite you and your municipal Council to support yet again a very exciting and important project, *Flying the Rainbow Flag – Celebrating Diversity*, as part of our annual Festival in the month of Pridevember.

As you are aware, Feast is Adelaide's LGBTIQ+ Queer Arts and Cultural Festival and a member of Festivals Adelaide, the peak body for Adelaide's major international festivals. Feast is highly respected nationally for the quality of our artistic program and community development projects. Our Festival promotes pride, community identity, inclusion, and celebration. Our aim is to develop artistically excellent, ground-breaking arts projects involving LGBTIQ+ artists and allies with a focus on youth, Indigenous, culturally, and linguistically diverse communities.

Last year, 26 Councils state-wide supported and participated in the *Flying the Rainbow Flag – Celebrating Diversity* project that celebrates diversity and support for local LGBTIQ+ people and their families. We are once again inviting every Council in the State to participate in the *Flying the Rainbow Flag – Celebrating Diversity* project.

Proposition

As per-previous years, we are proposing that Councils fly the rainbow flag for the **whole month of November** (1st – 30th Nov) to coincide with the Feast developed initiative "**Pridevember**" – a month-long celebration of inclusivity and diversity in South Australia. Council's participation in this initiative will help Feast continue its important role of supporting LGBTIQ+ communities and create a vibrant, fun, and safe South Australian Pride experience.

If your Council cannot fly the flag for the month of November, we still encourage you to fly the rainbow flag from the **5th to the 27th November 2022**.

We appreciate that in the past some municipalities were prevented from participating due to local flag-flying policies. Several Councils overcame similar obstacles by flying or hanging a rainbow flag in the windows of their community centre or library, or by erecting a temporary secondary flagpole for the duration of the Festival and ideally all of November.

Participating Councils will be added to our roll call, appearing on a dedicated page in our 2022 Feast Program Guide on our website www.feast.org.au. Over 20,000 hardcopies of the Program will be distributed nationally, and an electronic version will be available for global access on our webpage.

The Rainbow Flag

The standardised and well-known rainbow flag (shown below, left), adopted in 1978, is an example design of the flag to which we refer. While a symbol of pride, hope and inclusivity representing the diversity of LGBTIQ+ members, the rainbow flag also marks the hardships and efforts of LGBTIQ+ people that had suffered in the past to pave the way for a better future. The struggle to create an accepting world is ongoing, and so your support in the simple act of flying the rainbow flag is an important move in breaking down these barriers.

Optional Pride Flag

The 'Progress Pride' flag (pictured below, right). This design incorporates the transgender and people-of-colour flag. There is no right or wrong flag to use.

Both flags, 3 feet by 5 feet, are available for purchase online for \$22.00 through Rainbow Shop Australia www.rainbowstore.com.au. We encourage you to make this investment in support of greater understanding, acceptance and celebration of our South Australian LGBTIQ+ communities and those of which form the valued members of your municipal councils. Alternatively, a small number of flags will be available for loan from the Feast Festival office.



We urge you to participate and fly the flag. During the Festival, take a photo of your flying rainbow flag tagging Feast - @feastfestival and using the hashtags #feastfest #pridevember and we will proudly share it on our social media channels.

Marketing Materials

To show your support and your inclusion in the Feast program we want to send you marketing materials such as posters, programs, and stickers, so you can decorate your offices or community centres. Please provide us with the best delivery address for these materials when you respond to this email.

If you wish to participate in the 2022 *Flying the Rainbow Flag – Celebrating Diversity* project, please register with Feast prior to **Monday 15th August 2022** to ensure you make the program. Register **ATT Amy Pawlowski** by email to office@feast.org.au or by post to Feast Festival, 54 Hyde Street, Adelaide SA 5000. Please also email to office@feast.org.au a folder of your Council's suite of logos – including JPEG, PNG and EPS versions.

There have been many advancements over past years, particularly with the passing of same-sex marriage, however the LGBTIQ+ community is still subject to discrimination, violence, misunderstanding, exclusion and fear, which can manifest in violent attacks, verbal abuse and bullying. Through positive engagement and strategic partnerships, we can actively contribute to the health and well-being of the whole community.

Thank you for your time to consider these important requests. If you have any questions, please do not hesitate to contact us.

Yours sincerely,

**Helen Sheldon
General Manager
Feast Festival**

DECISION REPORT

REPORT TITLE:	APPOINTMENT OF DIRECTOR AND DEPUTY DIRECTOR TO THE EASTERN WASTE MANAGEMENT AUTHORITY BOARD
ITEM NUMBER:	4.13
DATE OF MEETING:	22 AUGUST 2022
AUTHOR:	KATHRYN GOLDY
JOB TITLE:	ACTING MANAGER GOVERNANCE
ATTACHMENTS:	1. REVISED EAST WASTE CHARTER

1. **EXECUTIVE SUMMARY**

Following recent Ministerial approval for the City of Unley to become a constituent council of the Eastern Waste Management Authority (East Waste), this report seeks a decision from Council regarding the appointment of a Director and Deputy Director to the Eastern Waste Management Authority Board (Board).

2. **RECOMMENDATION**

That:

1. The report be received.
 2. *This matter is for Council to determine.*
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership
- 4.1 We have strong leadership and governance.

4. **BACKGROUND**

The Council at its meeting on 11 July 2022, considered a report on whether it should join East Waste as a member council and resolved in part:

2. *Further to Council resolution (C0706/22) dated 31 January 2022, Council determines to join the Eastern Waste Management Authority, as a Constituent Council, subject to approval being granted from the Minister for Local Government.*

3. *Council authorises the Administration to enter into an interim commercial contractual arrangement with Eastern Waste Management Authority, as a client, commencing 1 August 2022 and concluding no later than 31 July 2023 or until approval for the City of Unley to become a Constituent Council is granted by the Minister for Local Government.*

Resolution No C0822/22

Following recent Ministerial approval, one of the next steps is for Council to consider is to appoint a Director and Deputy Director to the Board. This report seeks that decision.

5. DISCUSSION

East Waste is a Regional Subsidiary which is presently comprised of seven (7) councils, namely Adelaide Hills Council, the cities of Burnside, Campbelltown, Mitcham, Prospect, Norwood Payneham & St Peters, and the Town of Walkerville.

The City of Unley has now received approval from the Minister of Local Government to become a Constituent Council of East Waste.

The East Waste Charter (Charter) is the governing constitutional document which sets out the powers and functions for East Waste and each Constituent Council. A revised Charter (Attachment 1) has already been developed which recognises the City of Unley as a Constituent Council.

Attachment 1

Under the Charter there is a requirement to appoint a Director and Deputy Director.

Clause 21.1.1 states:

one person appointed by each Constituent Council which person may be an officer, employee, elected member of a Constituent Council or an independent person who will be appointed for a three (3) year term;

Clause 21.4 states:

Each Constituent Council must appoint a person to be a Deputy Director for such term as determined by that Constituent Council who may act in place of that Constituent Council's Director, and will have the same powers as a Director pursuant to the Charter, if the Director is unable for any reason to be present at a meeting of the Board;

Role of Director/Deputy Director

The appointment of a Director is currently subject to a three (3) year term as per the Charter. The Charter does not stipulate a term of appointment for the Deputy Director, however it is reasonable for the appointment to be in line the same term as the Director's appointment under the Charter. It should be noted that the Director or Deputy Director will not be remunerated for this position on the Board.

East Waste can pay travelling and other expenses to a Director that are properly incurred in connection with East Waste business, with the prior approval of the Board, and as recorded in minutes of Board meetings.

It will also be a requirement for the Director to submit a Register of Interests return (primary and ordinary – within the prescribed timeframes) but this obligation does not extend to the Deputy Director.

The Constituent Councils understand and accept that the Directors will act and make decisions in the best interest of East Waste. Each Director will bring to each discussion a perspective from the Council which nominated that Director, however, that will not interfere with acting in the best interests of East Waste.

In addition to Clauses 21.1.1 and 21.4 (outlined above), the Charter also outlines the process of removal of Directors. While there are several different clauses contained within the Charter, the office of a Director becomes vacant if the Director ceases to be an elected member or employee of the constituent Council they represent.

If the decision is made to appoint an Elected Member, then consideration needs to be given to the upcoming conclusion of the current Council term. If the appointed Elected Member is not re-elected following the Local Government Elections in November 2022, then a further report will be presented to Council in the new Council term seeking a further decision for the appointment of the required position.

The current board members of East Waste are:

- Mr Fraser Bell, Independent Chair
- Cr Jenny Turnbull, City of Burnside
- Mr Paul Di Iulio, Chief Executive Officer, Campbelltown City Council
- Cr Mike Stock, City of Norwood, Payneham & St Peters
- Cr Robert Asby, The Corporation of the Town of Walkerville
- Cr Linda Green, Adelaide Hills Council
- Mayor Heather Holmes-Ross, City of Mitcham
- Sam Dilena, Director City Works and Presentation, City of Prospect

In discussions with East Waste, and in consideration of the current Directors appointed to the Board, there is a preference from East Waste that someone from Administration be appointed as a Director and Deputy Director.

In considering the preference communicated, General Manager City Development, Mr Claude Malak has expressed an interest to become a Director of East Waste.

Mr Malak has more than 20 years' experience in senior and executive management within local government and possesses a wide range of skills which make him an ideal candidate for the position. He has significant experience, knowledge and skills in governance and associated reporting requirements, financial management through developing and delivering significant projects for local government as well as strategic planning.

Over the past 18-months, Mr Malak has taken the lead in the development of Council's Waste Management & Resource Recovery Plan and oversaw the tender process that resulted in Unley deciding to join East Waste as a Constituent Member. He is fully cognisant of the East Waste Charter and workings of its Board and is well placed to deliver Council's obligations as a Member of the Regional Subsidiary. Mr Malak also has a great understanding of Council's strategic waste management objectives and is well placed to deliver these through Council's membership of East Waste.

The Chief Executive Officer endorses Mr Malak's nomination as the City of Unley's Director to East Waste, in the absence of any Elected Member wishing to nominate for the role.

Further it is noted that with regard to the appointment of a Deputy Director, Mr Peter Tsokas, CEO has expressed an interest to become a Deputy Director of East Waste. He has significant experience in Local Government at a senior level and has experience in the operation of Boards. He is currently a member of the Keep South Australia Beautiful (KESAB) Board.

Following the Council decision to appoint a Director and Deputy Director, there is a requirement under the Charter to give written notice to East Waste of the appointments.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. Mr C. Malak, General Manager City Development be appointed as a Director to the Eastern Waste Management Authority Board for a period of 3 years.
3. Mr P. Tsokas, Chief Executive Officer be appointed as a Deputy Director to the Eastern Waste Management Authority Board for a period of 3 years.

This option allows for Mr C. Malak to be appointed as Director to East Waste and Mr P. Tsokas to be appointed as Deputy Director to East Waste.

The Charter provides for the appointment of the Director for a three (3) year term, however, Council does have the ability to determine the appointment term for the Deputy Director position. It is recommended that Council apply the same period of three (3) years for the Deputy Director as well.

Following Council's decision to appoint a Director and Deputy Director to the Board, Administration, in accordance with the Charter, will provide the Board with written notice of the appointment under Clause 21.1.1.

Option 2 –

1. The report be received.
2. _____ be appointed as a Director to the Eastern Waste Management Authority Board for a period of 3 years.
3. _____ be appointed as a Deputy Director to the Eastern Waste Management Authority Board for a period of {number of years to be determined by Council} years.

Council is required to appoint a Director and Deputy Director to East Waste. This option provides Council the ability to consider alternative appointments to Mr C. Malak and Mr P. Tsokas being appointed as Director and Deputy Director respectively.

The Charter provides for the appointment of the Director for a three (3) year term, however, Council has the ability to determine the appointment term for the Deputy Director position. It is recommended that Council also applies the same period of three (3) years for the appointment of Deputy Director.

Following Council's decision to appoint a Director and Deputy Director to the Board, Administration, in accordance with the Charter, will provide the Board with written notice of the appointment under Clause 21.1.1.

7. RECOMMENDED OPTION

This matter is for Council to determine.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- Nil

8.2 Legislative/Risk Management

- Under the Charter there is a requirement for a Director and Deputy Director to be appointed to the Board.

8.3 Staffing/Work Plans

- Any commitments related to the role of Director or Deputy Director will be managed through current staff and work plans.

8.4 Climate/Environmental Impact

- A core function of East Waste for the Constituent Councils is to:
 - Undertake management and collection of waste and kerbside materials recovery, in an environmentally responsible, effective, efficient, economic, and competitive manner.

8.5 Social/Economic

- Not Applicable

8.6 Stakeholder Engagement

- Not Applicable

9. REPORT CONSULTATION

Not Applicable

10. REPORT AUTHORISERS

Name	Title
Peter Tsokas	Chief Executive Officer

LOCAL GOVERNMENT ACT 1999
EASTERN WASTE MANAGEMENT AUTHORITY
Charter
PART 1—PRELIMINARY

1. DICTIONARY

In this Charter:

Absolute Majority means a majority of the whole number of the Constituent Councils.

Act means Local Government Act 1999.

Annual Plan means an Annual Plan that conforms to Part 14 and last adopted by the Board.

Authority means Eastern Waste Management Authority ('East Waste').

Board means the board of management of the Authority.

Borrowings Limit means at any time the amount authorised in the current Annual Plan and Budget of the Authority.

Budget means a budget that conforms to Part 14 and last adopted by the Board.

Business Plan means a business plan that conforms to Part 12 and last adopted by the Board.

Chief Executive Officer means at any time the chief executive officer of the Authority and includes that person's deputy or a person acting in that position.

Common Fleet Collection Percentage means the proportion of the Authority's total time required to undertake waste collection activities for a Constituent Council (represented as a percentage) calculated in accordance with clause 57.

Constituent Council means at any time a constituent council in relation to the Authority and on the date of publication of this Charter in the *Gazette* means Adelaide Hills Council, City of Burnside, City of Campbelltown, City of Norwood Payneham and St Peters, City of Mitcham, [City of Prospect](#), [City of Unley](#) and, Corporation of the Town of Walkerville, [City of Prospect](#).

Core Activity means [activities associated with the collection, recycling and/or disposal of waste produced along with community behaviour change and ancillary services, within the area of one or more of the Constituent Councils.](#)

Deputy Director means a deputy for a Director.

Director means at any time a member of the Board.

Financial Year means 1 July in each year to 30 June in the subsequent year.

Gazette means the South Australian Government Gazette.

Non-core Activity means an activity that is not a Core Activity.

Non-core Assets means in relation to a Non-core Activity any assets of the Authority acquired for the purpose of that Non-core Activity and includes any revenue derived from that Non-core Activity. Where an asset or revenue is acquired or derived for both a Core Activity and a Non-core Activity, a fair allocation between those purposes must be made by the Board.

Non-core Liabilities means in relation to a Non-core Activity any liabilities of the Authority incurred or assumed for the purpose of that Non-core Activity. Where a liability is incurred or assumed for both a Core Activity and a Non-core Activity, a fair allocation between those purposes must be made by the Board.

Non-core Plan means a plan for a Non-core Activity that conforms to Part 13 and forms part of the Business Plan.

Share means a Constituent Council's percentage share in the assets, liabilities and revenue of the Authority. On the date of Gazettal of this Charter, the shares are held between the Constituent Councils in equal proportions

The Shares may be varied by agreement in writing of all the Constituent Councils, and must be reviewed (and if necessary, varied) where a new Constituent Council is admitted or an existing Constituent Council resigns.

Simple Majority means a majority of the Directors present at a Board Meeting and entitled to vote, or a majority decision of the Constituent Councils as the case may be.

Surplus Funds means funds that are surplus to the long-term financial requirements of the Authority, as evidenced by its Business Plan.

Unanimous Decision means a decision made by all of the Constituent Councils as voting in the same manner.

Waste means any and all waste as approved by the Environment Protection Act 1993 Licence held by the Authority and includes domestic and commercial kerbside waste, kerbside green and food/organics, kerbside recyclable material, Council waste and Council depot waste.

Subject to the above, words and expressions in this Charter have the same meaning as in a provision of the Act that deals with the same matter.

2. INTERPRETATION

In this Charter: The singular includes the plural and *vice versa* and words importing a gender include other genders; words importing natural persons include corporations; reference to a section(s) is to a section of the Act and includes any section that substantially replaces that section and deals with the same matter; headings are for ease of reference only and do not affect the construction of this Charter.

3. ABOUT THIS CHARTER

3.1 This Charter is the charter of the Authority.

3.2 This Charter binds the Authority and each Constituent Council.

3.3 Despite any other provision in this Charter:

3.3.1 if the Act prohibits a thing being done, the thing may not be done;

3.3.2 if the Act requires a thing to be done, Board approval is given for that thing to be done; and

3.3.3 if a provision of this Charter is or becomes inconsistent with the Act, that provision must be read down or failing that severed from this Charter to the extent of the inconsistency.

- 3.4 This Charter may not be amended except as all the Constituent Councils may agree by each passing a resolution in the same terms. An amendment is not effective unless and until published in the *Gazette*.
- 3.5 The Constituent Councils may review this Charter at any time, but must in any event review this Charter at least once in every four years.

~~3.6 Notwithstanding Clause 3.5, the first review of this Charter is to be completed two years from the date of Gazettal of the Charter.~~

PART 2—AUTHORITY

4. ABOUT THE AUTHORITY

The Authority is an Authority established under the Act.

5. NAME OF THE AUTHORITY

The name of the Authority is Eastern Waste Management Authority trading as ‘East Waste’.

6. CORPORATE STATUS

The Authority is a body corporate.

PART 3—FUNCTIONS AND POWERS

7. PROPERTY

The Authority holds its property and assets on behalf of the Constituent Councils.

8. AREA OF INTEREST

The Authority may only undertake a Non-core Activity outside the areas of the Constituent Councils where that activity has been approved by Unanimous Decision of the Constituent Councils as being necessary or expedient to the performance by the Authority of its functions and is an activity included in a Business Plan of the Authority.

9. PURPOSE AND FUNCTIONS

- 9.1 The Authority is established by the Constituent Councils for the purpose of the collection and disposal of Waste, primarily within the areas of the Constituent Councils and has the following functions in this regard:
- 9.1.1 to predominantly operate or obtain services for the collection of Waste on behalf of Constituent Councils and/or other approved Councils;
 - 9.1.2 to provide waste management services whether in or (so far as the Act allows) outside the area of any of the Constituent Councils, including waste collection, recycling of organic and inorganic materials, disposal of waste [along with community behaviour change and ancillary services.](#);
 - 9.1.3 to undertake management and collection of Waste (in accordance with regulatory approvals) and kerbside materials recovery, on behalf of Constituent Councils (and/or other approved councils) in an environmentally responsible, effective, efficient, economic and competitive manner;
- 9.2 The following functions may be undertaken by the Authority but only where required or directed by one or more Constituent Councils and charged directly to the Council or Councils so requiring or directing:
- 9.2.1 to promote the minimisation of Waste in the areas of the Constituent Councils;
 - 9.2.2 to promote the recycling of recyclable materials in the areas of the Constituent Councils
 - 9.2.3 to undertake Waste community education [and behaviour change](#) programs on behalf of the Constituent Councils;
 - 9.2.4 on behalf of the Constituent Councils or on its own behalf, to liaise with other councils, the State of South Australia and the Commonwealth of Australia and their respective instrumentalities for matters relating to Waste management in the common interest of the Constituent Councils;
 - 9.2.5 on behalf of the Constituent Councils, provide a representative to any statutory board or statutory committee concerned with waste management that allows two or more of the Constituent Councils to nominate a representative;
 - 9.2.6 on behalf of the Constituent Councils or on its own behalf, to make application for grants and other funding from the State of South Australia and the Commonwealth of Australia and their respective instrumentalities for the purposes of the Authority;
 - 9.2.7 to keep Constituent Councils abreast of any emerging opportunities/trends/issues in waste management;
 - 9.2.8 to undertake activities which result in a beneficial use of Waste on behalf of the Constituent Councils;
 - 9.2.9 to conduct all activities in a manner which complies with all regulatory requirements and minimises risks to the Constituent Councils;
 - 9.2.10 on behalf of the Constituent Councils or on its own behalf, to liaise with relevant State Government agencies such as Green Industries SA (~~successor to Zero Waste SA~~), Environment Protection Authority (or equivalent successor organisations), taking into account its approved Business Plan;
 - 9.2.11 on behalf of the Constituent Councils, to perform and/or monitor the effectiveness and application of funding arrangements agreed by the Constituent Councils for waste management;
 - 9.2.12 to provide a forum for discussion and consideration of topics relating to the Constituent Councils’ responsibilities to manage waste particularly in the areas of the Constituent Councils and the implications of that management beyond the areas of the Constituent Councils.

10. POWERS

The Authority may do anything necessary, expedient or incidental to performing or discharging its functions including, without limitation:

- 10.1 become a member of and/or co-operate with any organisation with complementary functions;
- 10.2 receive gifts of money or property from any person;
- 10.3 make payable by a new Constituent Council any joining fee;
- 10.4 carry out its Annual Plan and Budget;

- 10.5 carry out its Business Plan and Non-core Plans;
- 10.6 make payable by Constituent Councils contributions to the Authority in proportion to their Core Shares;
- 10.7 employ and dismiss a Chief Executive Officer;
- 10.8 contract with any person;
- 10.9 acquire or dispose of any real or personal property in accordance with the Business Plan or otherwise with a Unanimous Decision of the Constituent Councils;
- 10.10 operate an account or accounts with a bank or with the Local Government Finance Authority, or both;
- 10.11 borrow or raise money within the Borrowings Limit;
- 10.12 lend money in accordance with the Business Plan or pursuant to a Unanimous Decision of the Constituent Council;
- 10.13 insure against any risk;
- 10.14 enter into a partnership or joint venture with any person in accordance with the Business Plan or pursuant to a Unanimous Decision of the Constituent Councils;
- 10.15 pay any cost or expense of the establishment, operation, administration or winding up of the Authority;
- 10.16 compromise, compound, abandon or settle a debt or claim owed to the Authority;
- 10.17 waive a legal or equitable or statutory right;
- 10.18 refer a dispute between the Authority and any third party (other than a Constituent Council) to arbitration;
- 10.19 allocate receipts and expenditure between Core Activity and Non-core Activities and between each Non-core Activity;
- 10.20 where the same services/activities are not being provided equally to all Constituent Councils, to charge the differential costs of those services/activities directly to the benefiting Councils;
- 10.21 charge Constituent Councils the full costs incurred in the delivery of the services to them, such costs being calculated on a user pays basis (including depreciation and other overheads for use of shared assets, and all other common expenses);
- 10.22 charge non-Constituent Councils a price, based on an estimate of costs incurred in providing the service plus a margin for profit and risk;
- 10.23 make any election for the purpose of any tax;
- 10.24 delegate the exercise of any of its functions or other powers (including the receipt and payment of money) to any person;
- 10.25 those powers given to trustees by law, equity or statute and not necessarily inconsistent with this Charter or the functions of the Authority;
- 10.26 pay to the Constituent Councils or accumulate as reserves for up to such period as the law allows any surplus funds;
- 10.27 such other powers as the Act or this Charter may confer upon the Authority;
- 10.28 all things incidental to the exercise of any other power of the Authority.

11. POWER OF DELEGATION

As a matter of record, Schedule 2, Clause 36 of the Act vests a power of delegation in the Authority. The Authority may not delegate the following powers or functions:

- 11.1 the power to impose charges;
- 11.2 the power to enter into transactions in excess of \$50 000 unless authorised in an Annual Plan;
- 11.3 the power to borrow money or obtain any other form of financial accommodation unless authorised in an Annual Plan;
- 11.4 the power to approve expenditure of money on the works, services or operations of the Authority not set out in a Budget approved by the Authority or where required by this Charter approved by the Constituent Councils;
- 11.5 the power to approve the reimbursement of expenses or payment of allowances to members of the Board of Management;
- 11.6 the power to adopt a Budget;
- 11.7 the power to adopt an Annual Plan;
- 11.8 the power to adopt a Business Plan (or any component thereof);
- 11.9 the power to adopt or revise financial estimates and reports; and
- 11.10 the power to make any application or recommendation to the Minister.

12. GUIDING PRINCIPLES

The Authority must in the performance of its functions and in all of its plans, policies and activities give due weight to economic, social and environmental considerations.

PART 4—CONSTITUENT COUNCILS

13. CONSTITUENT COUNCILS MAY ACT INDEPENDENTLY

A Constituent Council may perform for itself the same functions and powers as the Authority could on ~~its~~ behalf ~~of that~~ ~~Constituent Council~~.

14. INCOMING CONSTITUENT COUNCILS

- 14.1 Any council may become a Constituent Council (an Incoming Constituent Council) if:
 - 14.1.1 it makes written application (in a form approved by the Board) to become a Constituent Council and agrees to be bound by this Charter (noting that Shares will change);
 - 14.1.2 its application is supported by a thorough, realistic, independent, and diligent Business Case analysis;
 - 14.1.3 it pays any joining fee or other payment as may be required by the Board;
 - 14.1.4 the Constituent Councils approve the application and revised Shares by Unanimous Decision; and
 - 14.1.5 the Minister approves.

- 14.2 An Incoming Constituent Council:
- 14.2.1 is jointly and severally liable with the other Constituent Councils for the debts and liabilities of the Authority incurred before or after the date it becomes a Constituent Council, or as otherwise agreed;
 - 14.2.2 is bound by a decision made or step taken by the Board in the affairs of the Authority before it became a Constituent Council to the extent such decision or step was recorded in minutes of the Board's meetings or otherwise notified to the Incoming Constituent Council before it made application to become a Constituent Council; and
 - 14.2.3 upon becoming a Constituent Council has the Share agreed between the Incoming Constituent Council and the Constituent Councils.

15. OUTGOING CONSTITUENT COUNCILS

- 15.1 A Constituent Council may resign if and only if:
- 15.1.1 the Constituent Council gives at least [twenty four \(24\)](#) months' written notice of resignation to each Constituent Council, which notice is effective on the next 30 June on or after expiry of that period;
 - 15.1.2 the Board by majority vote approves; and
 - 15.1.3 the Minister approves.
- 15.2 A former Constituent Council remains liable to contribute to the debts and liabilities of the Authority incurred while it was a Constituent Council including by contributing to the depreciated value of any asset acquired during that time, and for a share of any future losses on contracts entered into whilst a Constituent Council.
- 15.3 A former Constituent Council:
- 15.3.1 is not entitled to any refund of contributions made;
 - 15.3.2 relinquishes any beneficial interest in the assets of the Authority; and
 - 15.3.3 remains bound by any separate contract in force between [it and](#) the Authority ~~and the former Constituent Council~~.

15.4 This Clause is to be read conjunctively with Clause 57 of this Charter.

16. NO TRANSFER OF MEMBERSHIP

Membership of the Authority is personal to the Constituent Council and is not transferable.

17. CONSTITUENT COUNCILS MAY DIRECT THE AUTHORITY

- 17.1 The Authority is subject to the joint direction and control of the Constituent Councils.
- 17.2 To be effective, a determination or direction or other decision of the Constituent Councils must be a Unanimous Decision and evidenced by either:
- 17.2.1 a minute signed by the chair of a meeting of authorised delegates of the Constituent Councils that at such meeting a decision was duly made by each delegate on behalf of their Constituent Council; or
 - 17.2.2 a resolution in the same terms in favour of that decision passed individually by each of the Constituent Councils.

18. CONSTITUENT COUNCILS ARE GUARANTORS OF THE AUTHORITY

- 18.1 As a matter of record, Schedule 2, Clause 31 (1) of the Act is that liabilities incurred or assumed by the Authority are guaranteed by the Constituent Councils.
- 18.2 As between the Constituent Councils, they share in the liabilities of the Authority in proportion to their respective Share.

19. SPECIAL DECISIONS FOR THE AUTHORITY

Neither the Authority nor any person on its behalf may give effect to a Special Decision unless the Constituent Councils vote in favour of a resolution for the Special Decision by Absolute Majority.

For these purposes, a Special Decision means any of the following:

- (a) adopt or vary a Business Plan;
- (b) adopt or vary an Annual Plan;
- (c) delegate the authority of the Board to any person other than the Chief Executive Officer;
- (d) to any extent not provided for in a Business Plan or Annual Plan and Budget:
 - (i) call on Constituent Councils to contribute funds;
 - (ii) grant or vary a guarantee/indemnity of the obligations of another person;
 - (iii) apply for government funding;
 - (iv) obtain credit except in the ordinary course of the activities of the Authority;
 - (v) acquire (by purchase or finance lease) a capital asset;
 - (vi) dispose of a capital asset except at the end of its effective life;
 - (vii) take a lease or tenancy of any premises;
 - (viii) employ any employees.

The Authority must promptly give effect to Special Decision made in conformity with this Clause.

PART 5—DIRECTORS

20. QUALIFICATION OF DIRECTORS

A Director must be a natural person.

21. APPOINTMENT OF DIRECTORS

- 21.1 Subject to the provisions of Clauses 33.1 and 33.2 the Board shall consist of [nine \(9\) eight](#) Directors appointed as follows:
- 21.1.1 one person appointed by each Constituent Council which person may be an officer, employee, elected member of a Constituent Council or an independent person who will be appointed for a ~~two-three (3)~~ year term; and

21.1.2 one independent person (who shall be the Chair) appointed jointly by Absolute Majority of the Constituent Councils for a ~~two~~-three (3) year term (and at the expiration of the term is eligible for re-appointment) who is not an officer, employee or elected member of a Constituent Council, but who has expertise in:

- (a) corporate financial management and/or
- (b) general management and/or
- (c) waste management and/or
- (d) transport fleet management and/or
- (e) public sector governance and/or
- (f) marketing and/or
- (g) economics and/or
- (h) environmental management.

- 21.2 Each Constituent Council must give to the Authority a written notice of appointment of the Director appointed under Clause 21.1.1 and written confirmation of their agreement with the proposed appointment of the Director under Clause 21.1.2.
- 21.3 Each Director must give to the Authority a written consent to act as a Director, signed by him/herself.
- 21.4 Each Constituent Council must appoint a person to be a Deputy Director for such term as determined by that Constituent Council who may act in place of that Constituent Council's Director, and will have the same powers as a Director pursuant to the Charter, if the Director is unable for any reason to be present at a meeting of the Board; and
- 21.4.1 If at any time a Deputy Director is removed from their office pursuant to Clause 22A, the Constituent Council must appoint another person to be a Deputy Director.

22. REMOVAL OF DIRECTORS

- 22.1 Neither the Authority nor the Board may remove a Director.
- 22.2 A Constituent Council which appointed a person as a Director may remove that person from office by giving to the Authority a written notice of removal of the Director, signed by the Chief Executive Officer of the Constituent Council.
- 22.3 The Director appointed pursuant to Clause 21.1.2 may be removed by a decision being a resolution in the same or similar terms passed by an Absolute Majority of the Constituent Councils.
- 22.4 The Board may recommend to Constituent Councils, that the appointment of a Director be terminated in the event of:
- 22.4.1 behaviour of the Director which in the opinion of the Board amounts to impropriety;
 - 22.4.2 serious neglect of duty in attending to the responsibilities of Director;
 - 22.4.3 breach of fiduciary duty to the Board;
 - 22.4.4 breach of the duty of confidentiality to the Board;
 - 22.4.5 breach of the conflict of interest rules of the Board; or
 - 22.4.6 any other behaviour which may discredit the Board.
- 22.5 The office of a Director becomes vacant if the Director:
- 22.5.1 dies;
 - 22.5.2 is not reappointed;
 - 22.5.3 resigns by written notice addressed to the Constituent Councils and served on any of them;
 - 22.5.4 becomes bankrupt or applies for the benefit of a law for the relief of insolvent debtors;
 - 22.5.5 was when appointed an elected member or employee of the Constituent Council who appointed them and ceases to be an elected member or employee of that Constituent Council; or
 - 22.5.6 was appointed by a Constituent Council, which ceases to be a Constituent Council.

22A. REMOVAL OF DEPUTY DIRECTORS

- 22A.1 Neither the Authority nor the Board may remove a Deputy Director.
- 22A.2 A Constituent Council which appointed a person as a Deputy Director may remove that person from their office by giving the Board a written notice of removal of the Deputy Director, signed by the Chief Executive Officer of the Constituent Council.
- 22A.3 The Board may recommend to Constituent Councils that the appointment of a Deputy Director may be terminated in the event of:
- 22A.3.1 behaviour of the Deputy Director which in the opinion of the Board amounts to impropriety;
 - 22A.3.2 serious neglect of duty in attending to the responsibilities of the Deputy Director;
 - 22A.3.3 breach of fiduciary duty to the Board;
 - 22A.3.4 breach of duty of confidentiality to the Board;
 - 22A.3.5 breach of the conflict of interest rules of the Board; or
 - 22A.3.6 any other behaviour which may discredit the Board.
- 22A.4 The office of a Deputy Director becomes vacant if the Deputy Director:
- 22A.4.1 dies;
 - 22A.4.2 is not reappointed;
 - 22A.4.3 resigns by written notice addressed to the Constituent Councils and served on any of them;

- 22A.4.4 becomes bankrupt or applies for the benefit of a law for the relief of insolvent debtors;
- 22A.4.5 was when appointed an elected member or employee of the Constituent Council who appointed them and ceases to be an elected member or employee of that Constituent Council; or
- 22A.4.6 was appointed by a Constituent Council, which ceases to be a Constituent Council.

23. REMUNERATION AND EXPENSES OF DIRECTORS

- 23.1 The Authority will only remunerate the Independent Director/Chair appointed under Clause 21.1.2.
- 23.2 The Board will determine the level of the remuneration (no matter how it is classified) of the Independent Director/Chair, by having regard to its Director/Chair Remuneration Policy.
- 23.3 The Authority can pay a Director's travelling and other expenses that are properly incurred in connection with the Authority's business and with the prior approval of the Board as recorded in minutes of Board meetings.

24. REGISTER OF INTERESTS

A Director is required to submit returns to the Authority under Chapter 5, Part 4, Division 2 of the Act.

25. PROTECTION FROM LIABILITY

As a matter of record, Schedule 2, Clause 38 of the Act protects a Director from certain civil liabilities.

26. SAVING PROVISION

As a matter of record, Schedule 2, Clause 40 of the Act is that no act or proceeding of the Authority is invalid by reason of:

- 26.1 a vacancy or vacancies in the membership of the Board; or
- 26.2 a defect in the appointment of a Director [or a Deputy Director](#).

PART 6—OTHER OFFICERS

27. CHAIR

- 27.1 At all times, the Authority must have a Chair, who will be the independent Director appointed under Clause 21.1.2.
- 27.2 The Chair's functions are:
- 27.2.1 to preside at all meetings of the Board;
- 27.2.2 to serve as an *ex officio* member and chair of all committees established by the Board;
- 27.2.3 to represent the Authority in relations with the media and the public generally; and
- 27.2.4 to exercise other functions as the Board determines.

28. DEPUTY CHAIR

- 28.1 At all times, the Authority must have a Deputy Chair, who must be a [Director](#), [Board Member](#).
- 28.2 The Board appoints the Deputy Chair and may at any time remove from office the Deputy Chair and appoint a replacement Deputy Chair.
- 28.3 The Deputy Chair's functions are:
- 28.3.1 to assist the Chair; and
- 28.3.2 to exercise the Chair's functions whenever the Chair is unable to do so.
- 28.4 A person ceases to be Deputy Chair if they cease to be a [Director](#), [Board Member](#).

29. CHIEF EXECUTIVE OFFICER

- 29.1 At all times so far as practicable, the Authority must have a Chief Executive Officer.
- 29.2 At any time, the Board may give a new title to the position of Chief Executive Officer in which case this Charter is taken to refer to the same position under a new title.
- 29.3 The Board shall appoint a Chief Executive Officer on a fixed term performance-based employment contract, which does not exceed five years in duration.
- 29.4 The Board may at the end of the contract term, enter into a new contract not exceeding five years in duration with the same person.
- 29.5 The Board may revoke or vary an appointment of a Chief Executive Officer, subject to any agreement made between the Chief Executive Officer and the Authority.
- 29.6 In the absence of the Chief Executive Officer for any period exceeding one week, the Chief Executive Officer shall appoint a suitable person as Acting Chief Executive Officer. If the Chief Executive Officer does not make or is incapable of making such an appointment, a suitable person must be appointed by the Board.
- 29.7 The Board delegates responsibility for day to day management of the Authority to the Chief Executive Officer, who will ensure that sound business, risk minimisation, financial and human resource management practices are applied in the efficient and effective management of the operations of the Authority.
- 29.8 The functions of the Chief Executive Officer shall include:
- 29.8.1 ensuring that the decisions of the Board are implemented in a timely and efficient manner;
- 29.8.2 providing information to assist the Board to assess the Authority's performance against its Business Plan;
- 29.8.3 appointing, managing, suspending and dismissing other employees of the Authority;
- 29.8.4 providing advice and reports to the Board on the exercise and performance of its powers and functions under this Charter or any Act;
- 29.8.5 co-ordinating and initiating proposals for consideration of the Board including but not limited to continuing improvement of the operations of the Authority;
- 29.8.6 ensuring that the assets and resources of the Authority are properly managed and maintained;
- 29.8.7 ensuring that records required under the Act or any other legislation are properly kept and maintained;

- 29.8.8 exercising, performing or discharging other powers, functions or duties conferred on the Chief Executive Officer by or under the Act or any other Act, and performing other functions lawfully directed by the Board, and achieving financial outcomes in accordance with adopted plans and budgets.
- 29.8.9 issuing notices calling Board meetings;
- 29.8.10 attending all Board meetings and keeping correct minutes of the proceedings unless excluded by resolution of the Board;
- 29.8.11 managing all other employees of the Authority;
- 29.8.12 receiving and answering correspondence and notices to the Authority;
- 29.8.13 keeping all documents and records belonging to the Authority;
- 29.8.14 supervising the handling of money by or for the Authority and the keeping of financial records;
- 29.8.15 issuing receipts for moneys received and keep a correct account of all receipts and expenditure;
- 29.8.16 operating the Authority's bank account (including sign cheques and other negotiable instruments and make payments over the Internet within the delegations to the position) together with one other signatory appointed by the Board. Unless the Board determines otherwise, that another person must be the Chair;
- 29.8.17 having custody and safekeeping of the records of the Authority;
- 29.8.18 preparing draft Annual and Business Plans for consideration of the Board;
- 29.8.19 monitoring the financial performance of the Authority against an adopted Annual and Business Plan and promptly reporting to the Board any material discrepancies known or anticipated;
- 29.8.20 preparing such statements, reports, returns or other written information as the Act or any law requires the Authority to lodge with government;
- 29.8.21 preparing draft financial statements; and
- 29.8.22 such other functions as the Board may vest in the Chief Executive Officer.
- 29.9 The Board may delegate to the Chief Executive Officer any of the powers that the Board can exercise where those powers are not restricted from delegation by the Act or this Charter, noting that:
- 29.9.1 the Chief Executive Officer may delegate or sub-delegate to an employee of the Authority or a committee comprising employees of the Authority, any power or function vested in the Chief Executive Officer. Such delegation or sub-delegation may be subject to conditions or limitations as determined by the Chief Executive Officer;
- 29.9.2 where a power or function is delegated to an employee, the employee is responsible to the Chief Executive Officer for the efficient and effective exercise or performance of that power or function; and
- 29.9.3 a written record of delegations and sub-delegations must be kept by the Chief Executive Officer at all times.
- 29.10 The Chief Executive Officer enjoys functions and responsibilities set out at Section 99 (1) (a), (b), (c), (d), (e) and (h) and 103 of the Act as if the Authority were a council and the Chief Executive Officer were a chief executive officer of a council.
- 29.11 The Chief Executive Officer may establish an Operations Assistance Committee consisting of one appropriately qualified senior officer from each Constituent Council ~~and this Committee will:~~
- ~~29.11.1 advise and assist the Chief Executive Officer in operations matters;~~
- ~~29.11.2 report to the Board via the Chief Executive Officer;~~
- ~~29.11.3 meet at least four times in each calendar year;~~
- ~~29.11.4 be chaired by the Chief Executive Officer; and~~
- ~~29.11.1 have its terms of reference written by the Chief Executive Officer.~~
- ~~29.12 The Chief Executive Officer will, at least annually, convene a meeting to which each of the Mayors and CEO of each Constituent Council is invited, at a venue determined by the Chief Executive Officer and notified to the Constituent Councils at least fourteen (14) days prior to the date of the meeting.~~

30. AUDITOR

The Authority must have an auditor. Subject to the Act, an auditor holds office on the terms and conditions (including as to remuneration) that the Board determines.

PART 7—AUDIT COMMITTEE

31. AUDIT COMMITTEE

As a matter of record, the Authority is required to establish an audit committee and Schedule 2, Clause 30 of the Act governs the constitution and functions of the audit committee.

PART 8—STAFF

32. STAFF

- 32.1 In addition to a Chief Executive Officer, the Authority may employ other staff subject to the Board making appropriate financial provision.
- 32.2 The Board and a Constituent Council may arrange for that Constituent Council to make available its staff in connection with the Authority's affairs for such remuneration (if any) as those parties may agree.

PART 9—BOARD

33. BOARD

The Authority must at all times have a Board comprised of Directors.

- 33.1 The Constituent Councils acknowledge and accept that the Directors will act and take decisions in the best interest of the Authority.
- 33.2 The Constituent Councils understand that each Director nominated by a Constituent Council will bring to discussion a perspective from the Council which nominated that Director but that shall not interfere with the obligations of Directors in respect of Clause 33.1.

34. BOARD'S POWERS

- 34.1 As a matter of record, Schedule 2, Clause 22 (1) of the Act is that the Board is responsible for the administration of the affairs of the Authority.
- 34.2 As a matter of record, Schedule 2, Clause 22 (3) of the Act is that anything done by the Board in the administration of the Authority's affairs is binding on the Authority.
- 34.3 The Board may exercise all the powers of the Authority except any powers that the Act or this Charter requires the Constituent Councils to exercise.
- 34.4 As a matter of record, Schedule 2, Clause 36 (1) of the Act authorises the Board to delegate powers or functions conferred under this or another Act.
- 34.4.1 A delegation of powers by the Board:
- (a) may authorise the delegate to sub-delegate all or any of the powers vested in the delegate;
 - (b) is concurrent with the exercise by the Board of those powers;
 - (c) is subject to any specified conditions and limitations; and
 - (d) is revocable at will.

35. BOARD MEETINGS

- 35.1 Subject to Schedule 2, Clause 21 of the Act, to a direction of the Constituent Councils and to the other provisions of this Charter.
- 35.1.1 the Board must determine its own procedures for meetings, which must be fair and contribute to free and open decision making;
- 35.1.2 the Board must set out the adopted meeting procedures in a meeting procedure code of practice which will be available to the public for inspection (without charge) and by way of a copy (on payment of a fee fixed by the Board); and
- 35.1.3 the code of practice may be reviewed by the Board at any time but must be reviewed at least once in every three years.
- 35.2 An ordinary meeting of the Board must be held at least every three (3) calendar months.
- 35.3 Ordinary meeting of the Board must take place at such times and places as may be fixed by the Board or absent any decision of the Board the Chief Executive Officer of the Authority. Meetings shall not be held before 5 p.m. unless the Board resolves otherwise by resolution supported unanimously by all [Directors:Board Members](#).
- 35.4 An ordinary meeting of the Board will constitute an ordinary meeting of the Authority. The Board shall administer the business of the ordinary meeting.
- 35.5 Notice of ordinary meetings of the Board must be given by the Chief Executive Officer to each [Director Board Member](#) and to each Constituent Council not less than three (3) clear days prior to the holding of the meeting and shall be accompanied by the agenda for the meeting and any written reports.
- 35.6 The Chair or any two Directors may call a special meeting of the Board.
- 35.7 A special meeting of the Board must be held at a reasonable time and if the meeting is to be held in person, at a reasonable place.
- 35.8 Unless all Directors entitled to vote at the meeting agree otherwise, the persons calling a special Board meeting must give to the Chief Executive Officer a notice of meeting that:
- 35.8.1 sets out the place, date and time for the meeting;
- 35.8.2 states the general nature of the business of the meeting;
- 35.8.3 is accompanied by relevant information so far as reasonably available (if not already given to the Directors); and
- 35.8.4 is provided at least one clear business day before the special meeting (or such other period as all the Directors in office may as a matter of general policy determine otherwise).
- 35.9 A notice of special meeting provided to Directors by the Chief Executive Officer will at the same time be placed on public display at the principal office of the Authority and of each Constituent Council.
- 35.10 As a matter of record, Schedule 2, Clause 21 (5) of the Act permits a [virtual Board meeting by telephone or videoconference](#).
- 35.10.1 For the purposes of this subclause, the contemporary linking together by telephone, audio-visual or other instantaneous means ('telecommunications meeting') of a number of the Directors provided that at least a quorum is present, is deemed to constitute a meeting of the Board. Each of the Directors taking part in the meeting, must at all times during the telecommunications meeting be able to hear and be heard by each of the other Directors present. At the commencement of the meeting, each Director must announce his/her presence to all other Directors taking part in the meeting. A Director must not leave a telecommunications meeting by disconnecting his/her telephone, audio visual or other communication equipment, unless that Director has previously notified the chair of the meeting.
- 35.11 As a matter of record, Schedule 2, Clause 21 (6) of the Act permits a decision of the Board to be made in writing and not at a meeting.
- 35.11.1 A proposed resolution in writing and given to all Directors in accordance with proceedings determined by the Board will be a valid decision of the Board where a simple majority of Directors vote in favour of the resolution by signing and returning the resolution to the Chief Executive Officer or otherwise giving written notice of their consent and setting out the terms of the resolution to the Chief Executive Officer. The resolution shall thereupon be as valid and effectual as if it had been passed at the meeting of the Board duly convened and held.
- 35.12 Chapter 6, Parts 3 and 4 (public access to meetings and minutes) of the Act (to the extent that Part 4 is not inconsistent with this Charter) apply to Board meetings as if the Authority were a council and the Directors were members of a council.

- 35.13 Unless the Directors determine otherwise, the quorum for a Board meeting is a number ascertained by dividing the total number of members of the committee by two, ignoring any fraction resulting from the division and adding one.
- 35.14 At any time, the Board may agree to invite a person to attend a Board meeting as an observer or adviser.
- 35.15 As a matter of record, Schedule 2, Clauses 21 (4) (one vote per Director, no casting vote) and 21 (3) (majority vote) of the Act govern voting at a Board meeting.
- 35.16 As a matter of record, Schedule 2, Clause 21 (11) of the Act obliges the Board to keep minutes of its proceedings. All minutes must be prepared and distributed to both Directors and also to Constituent Councils within seven (7) business days of the meeting to which they relate.

PART 10—COMPETITIVE NEUTRALITY

36. COMPETITIVE NEUTRALITY

- 36.1 For the purposes of Schedule 2, Clause 32 of the Act, the Authority is not involved in a significant business activity in undertaking its Core Activity.
- 36.2 In respect of any Non-core Activity that is a significant business activity, the Authority must at all times have current a National Competition Policy Statement in relation to competitive neutrality which it will adhere to in undertaking that Non-core Activity.

PART 11—GOVERNANCE

37. DIRECTOR'S CONFLICT OF INTEREST

As a matter of record, by Section 75(B) of the Act, the provisions of Chapter 5, Part 4, Division 3 apply to Directors.

38. DIRECTOR'S DUTIES OF CARE

As a matter of record, Schedule 2, Clause 23 of the Act (care and diligence) and Schedule 2, Clause 34 of the Act (honesty, use of information, use of position) set out certain statutory duties that apply to a Director.

39. BOARD POLICIES AND CODES

- 39.1 The Authority must, in consultation with the Constituent Councils, prepare and adopt and thereafter keep under review policies on:
- 39.1.1 procedures for meetings of the Board (in accordance with Clause 35.1 of this Charter);
 - 39.1.2 contracts and tenders, as would conform to Section 49 of the Act;
 - 39.1.3 public consultation, as would conform to Section 50 of the Act.
 - 39.1.4 governance including as concerns:
 - (a) the operation of any account with a bank or Local Government Finance Authority;
 - (b) human resource management;
 - (c) improper assistance to a prospective contract party;
 - (d) improper offering of inducements to Directors or to staff of the Authority;
 - (e) improper lobbying of Directors or staff of the Authority;
 - 39.1.5 occupational health and safety;
 - 39.1.6 protection of the environment.
- 39.2 To the extent it is able, the Board must ensure that such policies as above are complied with in the affairs of the Authority.
- 39.3 The Board must prepare and adopt within six months after the Gazettal of this Charter, a code of conduct to be observed by Directors.

40. BOARD DUTIES TO CONSTITUENT COUNCILS

As a matter of record, Schedule 2, Clause 22 (2) of the Act is that the Board must ensure as far as practicable:

- 40.1 that the Authority observes all plans, targets, structures, systems and practices required or applied to the Authority by the Constituent Councils;
- 40.2 that all information furnished to a Constituent Council is accurate; and
- 40.3 that the Constituent Councils are advised, as soon as practicable, of any material development that affects the financial or operating capacity of the Authority or gives rise to the expectation that the Authority may not be able to meet its debts as and when they fall due.

41. BOARD DUTIES TO THE AUTHORITY

The Board must ensure:

- 41.1 that the Authority acts in accordance with applicable laws, mandatory codes of practice, this Charter, Business Plan, Annual Plan and achieves the financial outcomes projected in its Budget;
- 41.2 that the Authority acts ethically and with integrity;
- 41.3 that the activities of the Authority are conducted efficiently and effectively and that any assets of the Authority are properly managed and maintained; and
- 41.4 that, subject to any overriding duty of confidence, the affairs of the Authority are undertaken in an open and transparent manner.

PART 12—BUSINESS PLANS

42. BUSINESS PLANS

As a matter of record, Schedule 2, Clause 24 of the Act sets out requirements for Business Plans. The following provisions of this Part are in addition to and not in derogation of the requirements of the Act.

43. ABOUT A BUSINESS PLAN

- 43.1 The Board must prepare at least a ten (10)-year Business Plan for the region, in a collaborative manner with Constituent Councils which cannot be in conflict with this Charter.
- 43.2 The Board must also prepare a ten (10) year Long Term Financial Plan (which, must include principles detailing the actual distribution of overheads between the Constituent Councils and any other matter required by the Constituent Councils or determined by the Board to be included therein) and an Asset Management Plan.
- 43.3 The Long Term Financial and Asset Management Plans form part of the Business Plan.
- 43.4 In preparing and when reviewing a Business Plan, the Board must at a minimum have regard to the following:
- 43.4.1 any State Government Agency Waste plan then in force in relation to the area of a Constituent Council and any proposed changes to such plan;
 - 43.4.2 any initiatives proposed by the Commonwealth of Australia or the State Government as may impact upon or affect proper waste management in the area of an individual Constituent Council or Constituent Councils collectively;
 - 43.4.3 any plan or policy of a Constituent Council for waste management then in force, and any proposed changes to such plan or policy;
 - 43.4.4 the strategic management plans of each Constituent Council then in force; and
 - 43.4.5 the annual business plan and budget of each Constituent Council then in force.

PART 13—NON-CORE ACTIVITY

44. ABOUT NON-CORE ACTIVITY

- 44.1 Where before the date this Charter becomes effective the Authority has committed to a Non-core Activity:
- 44.1.1 a Non-core Plan for that Non-core Activity must be prepared by the Chief Executive Officer and approved by Board resolution no later than 30 June in each year, so far as that Non-core Activity at the time then remains to be performed; and
 - 44.1.2 all the Constituent Councils are taken to be participants in that Non-core Activity with Non-core Shares equal to their Core Shares.
- 44.2 After the date this Charter becomes effective, the Authority must not tender for or commit to a Non-core Activity except in compliance with this Charter.

45. NON-CORE ACTIVITY PROPOSALS

The Chief Executive Officer, the Board or any Constituent Council may propose the Authority adopt a Non-core Plan.

46. NON-CORE ACTIVITY CONSULTATION

A proposer of a draft Non-core Plan must consult all the Constituent Councils in developing the draft.

47. NON-CORE PLAN REQUIREMENTS

A draft Non-core Plan must set out in reasonable detail in relation to the Non-core Activity it concerns:

- 47.1 the kind of service to which it relates;
- 47.2 its priority in relation to other existing or proposed Core Activity and Non-core Activity;
- 47.3 its expected duration;
- 47.4 a timetable for its full implementation;
- 47.5 its anticipated effect on the resources of the Authority (including financial, technological, physical and human resources) and in particular and without limiting the generality of the foregoing:
 - 47.5.1 personnel requirements over time, and how those requirements are to be satisfied;
 - 47.5.2 plant and equipment requirements over time, and how those requirements are to be satisfied;
 - 47.5.3 fuel and other consumables requirements over time, and how those requirements are to be satisfied;
 - 47.5.4 access to weigh-stations, recycling premises, and waste dump premises over time, and how those requirements are to be satisfied;
- 47.6 its anticipated expenditure, revenue and cash-flow outcomes over time (on a calendar monthly basis);
- 47.7 the sources of funds and when those funds need be sourced;
- 47.8 whether and if so what resources of a Constituent Council are required to be available to the Non-core Activity;
- 47.9 whether the Local Government Mutual Liability Scheme has forecast any peculiar liability issues for the Non-core Activity, and the advice given in relation to those liability issues;
- 47.10 whether the lawyers for the Authority have forecast any peculiar legal issues for the Non-core Activity, and the advice given in relation to those legal issues;
- 47.11 whether the auditors of the Authority have forecast any peculiar accounting or audit issues for the Non-core Activity;
- 47.12 governance issues, including whether and what delegations are required;
- 47.13 whether the Non-core Activity is a significant business activity and if so, how adherence to the National Competition Policy will be assured; and
- 47.14 how the Non-core Plan may change over time.

48. CONDITIONS OF ADOPTION OF A NON-CORE PLAN

A Non-core Plan is not effective unless and until all of the following are satisfied:

- 48.1 the Board resolves to adopt the Non-core Plan;

48.2 the Constituent Councils have each resolved to:

48.2.1 approve their Council's participation in the Non-core Activity; and

48.2.2 make any necessary consequential changes to their Council's strategic management plans, annual business plan and budget.

49. NON-CORE PLANS AS PART OF THE BUSINESS PLAN

A Non-core Plan adopted by the Authority forms part of the Business Plan.

50. REVIEW OF A NON-CORE PLAN

As part of a Business Plan, a Non-core Plan is subject to review by the Authority at the same times as the remainder of the Business Plan.

PART 14—ANNUAL PLAN AND BUDGET

51. ANNUAL PLAN

The Authority must, for each financial year, have an Annual Plan which supports and informs its Budget. The Annual Plan must:

51.1 include an outline of the Authority's objectives for the financial year, the activities that the Authority intends to undertake to achieve those objectives and the measures that the Authority intends to use to assess its performance against its objectives over the financial year;

51.2 assess the financial requirements of the Authority for the financial year and, taking those requirements into account, set out a summary of the Authority's proposed operating expenditure, capital expenditure and sources of revenue;

51.3 consider the objectives set out in the Business Plan and, in particular, the Long-Term Financial Plan and issues relevant to the management of assets and resources by the Authority;

51.4 set out proposals for the recovery of overheads over the financial year from the Constituent Councils; and

51.5 address or include any other matter prescribed by the Constituent Councils or determined to be relevant by the Board.

52. ABOUT AN ANNUAL PLAN

52.1 An adopted Annual Plan binds the Authority and is the basis upon which the Budget is prepared.

52.2 Before the Authority adopts its Annual Plan, it must prepare a draft Annual Plan and obtain the consent of an Absolute Majority of the Constituent Councils to that Plan.

52.3 The Authority must prepare the draft Annual Plan and provide it to the Constituent Councils by a date determined by the Councils for the purpose of obtaining the consent of the Councils on or before 31 May in each financial year.

53. BUDGETS

As a matter of record, Schedule 2, Clause 25 of the Act sets out requirements Financialfor Budgets, and the Authority must advise Constituent Councils of the proposed fees for the next financial year by 1 April in the preceding financial year.

54. ABOUT A BUDGET

54.1 An adopted Budget (prepared in a manner consistent with the Annual Plan) binds the Authority and is authority for the Authority to perform work and incur debts and meet obligations according to its own terms without reference back to the Board or to a Constituent Council (except to any extent the Budget or the Annual Plan otherwise requires).

54.2 Each Budget of the Authority must be adopted:

54.2.1 after the Authority has adopted its Annual Plan;

54.2.2 must be consistent with that Plan; and

54.2.3 before 30 June in each financial year.

55. EXPENDITURE OUTSIDE A BUDGET

55.1 As a matter of record, Schedule 2, Clause 25 (4) is that the Authority may incur, for the purpose of genuine emergency or hardship, spending that is not authorised by its Budget without consulting with and seeking approval from the Constituent Councils.

55.2 As a matter of record, Schedule 2, Clause 25 (5) is that the Authority may, in a financial year, after consultation with the Constituent Councils, incur spending before adoption of its Budget for the year, but the spending must be provided for in the appropriate Budget for the year.

PART 15—SHARES

56. ABOUT SHARES

A Share means a Constituent Council's percentage share in the assets, liabilities and revenue of the Authority (after deducting Non-core Assets and Non-core Liabilities) as between all the Constituent Councils in accordance with this Part 15.

To avoid doubt, a third party dealing with the Authority is entitled to have recourse to all the Constituent Councils jointly and severally, regardless of the Shares of the Constituent Councils.

57. VARIATION OF SHARES

57.1 At the date of operation of this Charter the Constituent Councils' shares in the Authority are equal.

57.2 At any time, all the Constituent Councils may in writing agree to vary the Share of one or more of them.

57.3 The Shares must be reviewed and, as necessary, varied each time:

57.3.1 a council is admitted to the Authority as a Constituent Council;

57.3.2 a Constituent Council amalgamates with another council; or

57.3.3 a Constituent Council resigns from the Authority.

~~57.4 Notwithstanding the above, it is recognised and agreed that the Shares of the Constituent Councils immediately preceding the date of operation of this Charter are as follows:~~

City of Burnside	18.90%
City of Norwood Payneham and St. Peters	16.93%
Corporation of the Town of Walkerville	3.23%
City of Mitcham	26.24%
City of Campbelltown	19.83%
Adelaide Hills Council	14.87%

~~57.5~~ ~~57.4~~ It is agreed between the Constituent Councils that the Constituent Councils are liable to contribute to any debts and liabilities of the Authority incurred prior to the date of operation of this Charter (including in relation to the depreciated value of any asset acquired and for any losses under contract entered into before that date) in the Shares set out at Clause 57.1 above.

PART 16—FUNDING

58. FUNDING

The Authority may decline to take any action where funds then available to the Authority are in the Board's opinion insufficient to defray the costs of such action and any debt or liability that may result.

59. CONSTITUENT COUNCIL CONTRIBUTIONS TO WORKING CAPITAL

- 59.1 This Clause applies only to a Core Activity.
- 59.2 A Constituent Council must contribute to the Authority such amounts at such times as the Budget requires (after deducting from the Budget any amounts identified as Non-core Assets and Non-Core Liabilities).
- 59.3 If the Budget does not specify a fixed dollar amount to be payable by the Contributor, the Constituent Council may require as a condition of payment that the Authority first provide an itemised estimate of the Core Activity expenditure reasonably expected to be incurred and which that contribution is to defray (after adjustments for payments previously made by that Constituent Council).
- 59.4 The Authority must use contributions received from a Constituent Council only for the purposes of a Core Activity as set out in the Budget.
- 59.5 If a Constituent Council (a Defaulter) fails to pay its full contribution so required when due:
- 59.5.1 the Defaulter must pay to the Authority interest on that amount at the official Reserve Bank Cash Rate Target plus 10% per annum from the due date to the date of actual payment;
- 59.5.2 the Authority may recover that amount and that interest from the Defaulter as a debt;
- 59.5.3 the Authority may, without prejudicing its other rights, set off any moneys otherwise payable by the Authority to the Defaulter against that amount and interest; and
- 59.5.4 if the default continues for at least 14 days:
- (a) the Authority must notify all Constituent Councils (including the Defaulter) of the fact and details of the default; and
- (b) Constituent Councils other than the Defaulter must together lend to the Authority an amount (equal to the amount not paid by the Defaulter) in such proportions as they may agree or failing agreement between themselves, in the proportion that their Share bears to the total Shares held by those Constituent Councils making such loan, for repayment when and to the extent the Defaulter makes good the contribution and accrued interest.

60. DEBT FUNDING

The Authority may borrow or raise money from the Local Government Finance Authority or a bank of such amount(s) as provided for in a Business Plan and Budget approved by the Constituent Councils.

61. DISTRIBUTIONS TO CONSTITUENT COUNCILS

The Authority must pay or credit surplus funds to the Constituent Councils in proportion to their ~~Shares-Common Fleet Collection Percentages~~ to the extent the Board determines the Authority can afford to pay having regard to future expenditure the Business Plan anticipates be incurred.

62. CONTRIBUTIONS ON INSOLVENCY

On the insolvency of the Authority, and subject to Clause 57 of this Charter, each Constituent Council must contribute in proportion to their Share to the debts and liabilities of the Authority and otherwise as incurred while the Constituent Council is –a Constituent Council.

PART 17—ASSETS

63. ACQUISITION OF ASSETS

The Authority may in accordance with this Charter acquire such assets (real or personal) as its Business Plan provides or otherwise pursuant to a Unanimous Decision of the Constituent Councils.

64. DISPOSAL OF ASSETS

The Authority may dispose of (personal) assets as its Business Plan provides, or at the end of the asset's economic life.

65. INVESTMENTS

In accordance with its Business Plan and Budget the Authority may invest in the items below:

- 65.1 in waste management infrastructure and ancillary land;
- 65.2 in plant and equipment to store, transfer and/or treat waste;
- 65.3 in plant and equipment to transport waste from properties to an appropriate place of storage and/or disposal; and
- 65.4 cash on interest-bearing deposit with any bank

66. INTERESTS IN COMPANIES

As a matter of record, Schedule 2, Clause 39 of the Act prohibits the Authority from having an interest in most companies.

PART 18—INSURANCE

67. INSURANCE

- 67.1 The Authority must register with the Local Government Association Mutual Liability Scheme and comply with the rules of that Scheme.
- 67.2 If the Authority employs any person, it must register with the Local Government Superannuation Scheme and the Local Government *Association Workers Compensation Scheme* and comply with the rules of those Schemes.

PART 19—FINANCIAL PRACTICES

68. ACCOUNTING RECORDS

The Authority must comply with Section 124 of the Act as if the Authority were a council.

69. ABOUT ACCOUNTING FOR SERVICES

The Authority must keep accounting records in relation to services in such manner as will enable the calculation of Constituent Councils' contributions to, expenditure on and revenue from that service separately.

70. OTHER FINANCIAL PRACTICES

Except as may be stated elsewhere in this Charter or required by law, there are no special accounting, internal auditing or financial systems or practices to be established or observed by the Authority.

PART 20—ACCESS TO INFORMATION

71. ACCESS TO RECORDS

A Constituent Council and a Director each has a right to inspect and take copies of the books and records of the Authority for any proper purpose.

72. PROVISION OF INFORMATION

As a matter of record Schedule 2, Clause 27 of the Act entitles each Constituent Council to be furnished with information or records of the Authority.

73. BOARD REPORTS

The Authority must provide Board reports to the Directors and Constituent Councils in accordance with this Charter and otherwise at such times, in such format and with such content as the Board may determine.

74. ANNUAL REPORTS

- 74.1 As a matter of record, Schedule 2, Clause 28 of the Act requires the Authority to furnish an annual report to the Constituent Councils.
- 74.2 The annual report will be in such format and include such content as the Constituent Councils may prescribe by Absolute Majority.
- 74.3 The annual report must be delivered to the Councils on or before 30 September in each year subsequent to the financial year to which the report relates.

PART 21—DISPUTE RESOLUTION

75. DISPUTE RESOLUTION**75.1 About this clause:**

- 75.1.1 The procedure in this Clause must be applied to any dispute that arises between the Authority and a Constituent Council concerning the affairs of the Authority, or between Constituent Councils concerning the affairs of the Authority, including a dispute as to the meaning or effect of this Charter and whether the dispute concerns a claim in common law, equity or under statute.
- 75.1.2 The Authority and a Constituent Council must continue to observe and perform this Charter despite the application or operation of this clause.
- 75.1.3 This Clause does not prejudice the right of a party:
- (a) to require the continuing observance and performance of this Charter by all parties; or
 - (b) to institute proceedings to enforce payment due under this Charter or to seek injunctive relief to prevent immediate and irreparable harm.
- 75.1.4 Pending completion of the procedure set out in this clause, and subject to this clause, a dispute must not be the subject of legal proceedings between any of the parties in dispute. If legal proceedings are initiated or continued in breach of this provision, a party to the dispute is entitled to apply for and be granted an order of the court adjourning those proceedings pending completion of the procedure set out in this clause.

75.2 Step 1: Notice of dispute: A party to the dispute must promptly notify each other party to the dispute:

- 75.2.1 the nature of the dispute, giving reasonable details;
- 75.2.2 what action (if any) the party giving notice thinks will resolve the dispute; and but a failure to give such notice does not entitle any other party to damages.

75.3 Step 2: Meeting of the parties: A party to the dispute who complies with the previous step may at the same or a later time notify each other party to the dispute that the first party requires a meeting within 14 business days after the giving of such notice. In that case, each party to the dispute must send to the meeting a senior manager of that party with the Board to resolve the dispute and at the meeting make a good faith attempt to resolve the dispute.**75.4 Step 3: Mediation:** Despite whether any previous step was taken, a dispute not resolved within 30 days must be referred to mediation, as to which:

- 75.4.1 the mediator must be a person agreed by the parties in dispute or, if they cannot agree within 14 business days, a mediator nominated by the then President of the South Australian Bar Association (or equivalent officer of any successor organisation);

- 75.4.2 the role of a mediator is to assist in negotiating a resolution of a dispute. A mediator may not make any decision that is binding on a party unless that party has agreed in writing to be bound;
- 75.4.3 the mediation must take place in a location in Adelaide agreed by the parties;
- 75.4.4 a party in dispute must co-operate in arranging and expediting mediation;
- 75.4.5 a party in dispute must send to the mediation a senior manager with authority to resolve the dispute;
- 75.4.6 the mediator may exclude lawyers acting for the parties in dispute and may co-opt expert assistance as the mediator thinks fit;
- 75.4.7 a party in dispute may withdraw from mediation if there is reason to believe the mediator is not acting in confidence, or with good faith or is acting for a purpose other than resolving the dispute;
- 75.4.8 unless otherwise agreed in writing:
- (a) everything that occurs before the mediator is in confidence and in closed session;
 - (b) discussions (including admissions and concessions) are without prejudice and may not be called into evidence in any subsequent litigation by a party;
 - (c) documents brought into existence specifically for the purpose of the mediation may not be admitted in evidence in any subsequent legal proceedings by a party;
 - (d) the parties in dispute must report back to the mediator within 14 business days on actions taken, based on the outcome of the mediation;
- 75.4.9 a party in dispute need not spend more than one day in mediation for a matter under dispute;
- 75.4.10 a party in dispute must bear an equal share of the costs and expenses of the mediator and otherwise bears their own costs.
- 75.5 **Step 4: Arbitration:** Despite whether any previous step was taken, a dispute not resolved within 60 days must be referred to arbitration, as to which:
- 75.5.1 there must be only one arbitrator and who is a natural person agreed by the parties or, if they cannot agree within 14 business days, an arbitrator nominated by the then Chairperson of The Institute of Arbitrators and Mediators Australia (South Australian Chapter);
- 75.5.2 the role of the arbitrator is to resolve the dispute and make decisions binding on the parties;
- 75.5.3 the arbitration must take place in an agreed location in Adelaide;
- 75.5.4 a party must co-operate in arranging and expediting arbitration;
- 75.5.5 a party must send to the arbitration a senior manager with authority to resolve the dispute;
- 75.5.6 the parties may provide evidence and given written and verbal submissions to the arbitrator within the time set by the arbitrator;
- 75.5.7 the arbitrator must:
- (a) consider the evidence and submissions;
 - (b) decide the dispute; and
 - (c) give written reasons to each party;
- 75.5.8 subject to this clause, the arbitration must take place under Rules 5 to 18 (inclusive) of the Rules of The Institute of Arbitrators and Mediators for the Conduct of Commercial Arbitrations and the provisions of the Commercial Arbitration Act 1986 (S.A.) and which Rules are taken to be incorporated by reference into this clause or subject to this clause, the arbitrator must fix the rules of arbitration;
- 75.5.9 the costs and expenses of the arbitrator and of each party must be borne as the arbitrator decides.

PART 22—WINDING UP

76. WINDING UP

The Authority may be wound up in circumstances as Schedule 2, Clause 33 (1) of the Act allows or requires.

77. DISTRIBUTION OF ASSETS AND LIABILITIES ON WINDING UP

In the event the Authority commences to wind up and except to any extent the Board unanimously determines otherwise, the Authority must divide among the Constituent Councils in kind all of the Authority's assets and liabilities in proportion to their Shares or as otherwise agreed by Unanimous Decision of the Constituent Councils.

PART 23—COMMITTEES

78. COMMITTEES

- 78.1 The Board may establish a committee of Directors for the purpose of enquiring into and reporting to the Board on any matter within the Authority's functions and powers and as detailed in the terms of reference given by the Board to the committee.
- 78.2 A member of a committee established under this Clause holds office at the pleasure of the Board.
- 78.3 The Board may establish advisory committees consisting of or including persons who are not Directors for enquiring into and reporting to the Board on any matter within the Authority's functions and powers and as detailed in the terms of reference which must be given by the Board to the advisory committee.
- 78.4 A member of an advisory committee established under this Clause holds office at the pleasure of the Board.

PART 24—OTHER MATTERS

79. EXECUTION OF DOCUMENTS

The Chief Executive Officer must maintain a register of use of the Common Seal. As a matter of record, Schedule 2, Clause 37 of the Act governs the execution of documents by the Authority.

80. PRINCIPAL OFFICE

The Authority's principal office is at 1 Temple Court, Ottoway, S.A. 5013 or as the Board may determine otherwise.

81. SERVICE OF DOCUMENTS

A document to be given by the Authority to a Constituent Council, or by a Constituent Council to the Authority may be given in a manner Section 280 of the Act permits. A written notice given by the Authority to a Constituent Council must be marked, 'Attention: Chief Executive Officer'.

82. CIRCUMSTANCES NOT PROVIDED FOR

If any circumstances arise about which this Charter is silent, incapable of taking effect or being implemented according to its terms, the Board may consider the circumstances and determine the action to be taken.

The undersigned (being each Council specified in the Charter) agree to the above as the charter of the Authority.

[SHANE RAYMOND, Manager, Corporate Services, East Waste](#)

DECISION REPORT

REPORT TITLE:	LOCAL GOVERNMENT FINANCE AUTHORITY CALL FOR NOMINATION - COUNCIL REPRESENTATIVE AT ANNUAL GENERAL MEETING
ITEM NUMBER:	4.14
DATE OF MEETING:	22 AUGUST 2022
AUTHOR:	KATHRYN GOLDY
JOB TITLE:	ACTING MANAGER GOVERNANCE
ATTACHMENTS:	1. APPOINTMENT OF COUNCIL REPRESENTATIVE FOR LGFA 2022 AGM

1. **EXECUTIVE SUMMARY**

The Local Government Finance Authority (LGFA) is seeking an appointment of a Council representative at the Annual General Meeting (AGM) which is due to be held on Friday 28 October 2022.

As the meeting is held on the same day as the Local Government Association (LGA) it has been suggested by the LGFA that the same person be appointed to represent Council at the LGFA and LGA meetings, although this is not mandatory.

The Mayor ordinarily attends the LGA AGM as the City of Unley representative and votes on behalf of the City of Unley.

2. **RECOMMENDATION**

That:

1. The report be received.
2. _____ be put forward in response to the call for an appointment of a Council representative at the LGFA Annual General Meeting which is scheduled to be held on Friday 28 October 2022.

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership
- 4.1 We have strong leadership and governance.

4. **BACKGROUND**

The LGFA is administered by a Board of Trustees and works for the benefit of councils and other Local Government bodies within South Australia.

The LGFA bring finance solutions to South Australian councils and other Local Government bodies and offer a range of competitive loans and investment products to their members.

Recently, staff received advice that a notice was given to advise that the AGM of LGFA is due to be held on Friday 28 October 2022. The *Local Government Finance Authority Act 1983* (LGFA Act) provides that:

Every council is entitled to appoint a person to represent it at a general meeting of the Authority

5. **DISCUSSION**

The LGFA is seeking a Council representative to be present at the AGM which is scheduled to be held on Friday 28 October 2022. The role of the Council representative is to act as the delegate of the Council and, where relevant, vote on behalf of the Council on items of business considered at the LGFA AGM.

As the AGM of the LGFA is due to be held on the same day as the LGA AGM, LGFA has suggested that the same person be appointed to represent Council at both meetings, however, this is just a suggestion. The Mayor ordinarily attends the LGA AGM as the City of Unley representative and votes on behalf of the City of Unley at those meetings.

At the 26 July 2021 Council meeting (Item 4.10), Council resolved that:

1. *The report be received.*
2. *Mayor M. Hewitson be put forward in response to the call for an appointment of a Council representative at the LGFA Annual General Meeting which is scheduled to be held on Friday 29 October 2021.*

Resolution No. C0564/21

The LGFA requests that if a decision is made to appoint a Council representative that the attached form is forwarded to the LGFA which will advise the delegate's name and include the signature of the CEO. The required form is provided as Attachment 1. Council is advised that while the form states a closing date of Friday 19 August 2022, the LGFA has provided Council with an extension to consider the appointment of a Council representative until Tuesday 23 August 2022 due to the timing of our August Council Meeting.

Attachment 1

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. _____ be put forward in response to the call for an appointment of a Council representative at the LGFA AGM which is scheduled to be held on Friday 28 October 2022.

This option allows Council to make an appointment for a Council representative at the LGFA AGM.

Option 2 –

1. The report be received.

Council is not obligated to appoint a representative at the AGM. This option receives the report and takes no further action. It should be noted that if the City of Unley does not appoint a representative it will forego the opportunity to vote in relation to any items of business on the LGFA AGM Agenda.

7. RECOMMENDED OPTION

The matter is for Council to determine.

8. REPORT AUTHORISERS

Name	Title
Peter Tsokas	Chief Executive Officer

Appendix 1



APPOINTMENT OF COUNCIL REPRESENTATIVE

LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA

2022 ANNUAL GENERAL MEETING

I advise that Mayor / Councillor / Officer / or any other person is appointed council representative to the Local Government Finance Authority of South Australia.

Council Name	
Council Delegate (Full Name)	Mayor / Councillor / Officer
Delegate Home Address	
Delegate Email Address	
Name of Chief Executive Officer	
CEO Email Address	
Signature of Chief Executive Officer	

Please return completed Appointment of Council Representative Form to admin@lgfa.com.au by CLOSING DATE: **Friday 19 August 2022**

(or post to Local Government Finance Authority of SA, Suite 1205, 147 Pirie Street, Adelaide SA 5000)

INFORMATION REPORT

REPORT TITLE: QUARTERLY REPORT - CENTENNIAL PARK CEMETERY AUTHORITY JUNE 2022

ITEM NUMBER: 4.15

DATE OF MEETING: 22 AUGUST 2022

AUTHOR: LARA KENNEDY

JOB TITLE: EXECUTIVE ASSISTANT, OFFICE OF THE CEO

ATTACHMENTS: 1. CPCA CEO PROGRESS REPORT JUNE QTR 2022

1. **EXECUTIVE SUMMARY**

To provide Council with an update on the performance of Centennial Park Cemetery Authority, for the period ending 30 June 2022.

2. **RECOMMENDATION**

That:

1. The report be received.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership

4.1 We have strong leadership and governance.

4. **BACKGROUND**

The CEO of the Centennial Park Cemetery Authority provides to member councils a quarterly report on the activities and financial performance of the Authority for the information of Council. The progress report for the period ending 30 June 2022 is included for the information of Council as Attachment 1.

Attachment 1

5. **REPORT AUTHORISERS**

Name	Title
Kathryn Goldy	Acting Manager Governance



Centennial Park Cemetery
760 Goodwood Road, Pasadena, South Australia 5042
t 08 8276 5011 | e enquiry@centpark.org.au
www.centennialpark.org

**CENTENNIAL PARK CEMETERY AUTHORITY
CEO PROGRESS REPORT
JUNE QUARTER 2022**

This progress report provides an update to our owner councils in relation to the performance of the Centennial Park Cemetery Authority for the period ended 30 June 2022, as well as insights into matters or activities that may be of interest.

Business Performance to 30 June 2022

Our financial performance for the year ending 30 June 2022 has been strong compared to budget. We ended the year with revenue being 10% ahead of budget and expenditure being 1.7% below budget, resulting in an operating surplus compared to a budgeted deficit.

After payment of the liability guarantee fee to our owner councils of \$659k we returned a surplus of \$104K for the year.

Key impacts on revenue included strong sales of new Interment Rights, a higher number of sales in premium burial areas than anticipated, and a significant increase in number of state deaths compared to the previous year.

Café and Function Rooms

A full report on the first twelve months of operation of our café, function rooms, and gift shop was provided to the Board in June, and a summary of that report is outlined below.

The cafe development opened in the midst of the pandemic and much of the first year was spent operating under varying levels of government-imposed restrictions on both funerals and hospitality venues. These restrictions materially impacted the number of funerals booked, as well as the number of attendees. This had a flow on effect on function bookings, which were further restricted by the number of guests allowed at each function. Numbers were also restricted in the café.

The pandemic also meant we had to cancel public tours, community group tours, wellness programs, and community engagement events. Recovery following each lockdown or on the lifting of severe restrictions was slow, as it took time for people to feel confident to attend indoor gatherings.

The business case developed prior to the pandemic was based on full capacity across the venue and assumed ongoing community engagement activities. Unsurprisingly, the pandemic has impacted our ability to achieve the business case numbers.

In more encouraging news, however; once restrictions were entirely lifted in early March 2022, signs of a recovery in terms of number of functions and in revenue was almost immediate.

Public tours have now recommenced and we are rebuilding community group relationships so that we can return to a full calendar of events, seminars and community engagement activities to help drive visitation numbers.

Gift Shop

Pandemic restrictions also impacted the gift shop as less visitation to the café and function rooms resulted in less visitors to the gift shop. Sales improved slightly following the easing of the restrictions, and further improvement is being seen due to a new retail team, product range and store layout. The gifts shop was not part of the original business case and at this time, its operation continues to be an overall cost to Centennial Park. We will continue to monitor the results through to the end of the calendar year.

Updated ROI

Based on actual results and updated projections of revenue growth and expenses, we have recalculated the ROI and payback period. The updated projections show the development remains within the bands presented in the business case.

Implementation of Strategic Plan 2022 - 2026

The Centennial Park Strategic Plan 2022-2026, together with the supporting Asset Management Plan and Long-Term Financial Plan, was endorsed by the Board in December 2021 and by the owner councils in February 2022.

Departmental sub-strategies were developed and presented by the Executive Managers at Board Meetings in February and April. These sub-strategies outline the key areas of priority at a more operational level.

Implementation of the plan is now underway, with the focus in FY23 on the following core areas:

- Development of a comprehensive Environmental Management Plan with targets and associated actions
- Customer journey and experience analysis and associated process improvements.
- Cyber risk mitigation and business continuity planning
- Workforce and succession planning
- Mental Health & Wellbeing strategy

Progress is being monitored by the Board and a report will be provided at each Board meeting.

Resourcing, Absenteeism & Recruitment

Significant recruitment and onboarding has taken place since the last quarter update and I am pleased to report that we have successfully filled various roles including the Manager Memorial Sales and Customer Service. Our employer brand profile is positive and candidate interest remains strong. While there will always be turnover, the unusual spike in resignations we experienced earlier in the year appears to have eased.

We continue to be impacted by positive COVID cases. Another contributing factor in the short-term is the cold and flu season which is now upon us.

Enterprise Agreement Negotiations – Cemetery Employees Award Covered Staff

Negotiations commenced in March 2022 involving the Australians Workers Union. Negotiations were very constructive and positive, with a final vote conducted on 22 June 2022. The affected employees voted in favour of the Agreement, which was lodged with the SA Employment Tribunal. The Tribunal has advised of its intention to approve the Agreement.

Community Engagement

In May we hosted our first event following the lifting of SA Health COVID-19 restrictions; a Mother's Day High Tea in the Function Rooms. The event was sold out, with 95 people attending.

Promotion of Mother's Day included social media posts and advertising, signage, Parklife and FD News e-newsletters, listings on Mitcham and Unley Councils website Events Pages, our website, and a media release. Channel 7 took footage of the High Tea and the Park and the footage was shown in a general Mother's Day story. Blanco Horner sent out a survey to those who booked the High Tea and overall, the feedback was very positive.

Tours

We also recommenced our monthly public tours, with 12 people attending the first tour in May. No tours were held in June due to the works in the crematorium associated with the Cremator replacement.

Janet Miller

Chief Executive Officer
July 2022

COUNCIL ACTION REPORT

REPORT TITLE: COUNCIL ACTION RECORDS
ITEM NUMBER: 4.16
DATE OF MEETING: 22 AUGUST 2022
AUTHOR: LARA KENNEDY
JOB TITLE: EXECUTIVE ASSISTANT, OFFICE OF THE
CEO
ATTACHMENTS: 1. COUNCIL ACTION REPORT

1. EXECUTIVE SUMMARY

To provide an update to Members on information and actions arising from resolutions of Council.

2. RECOMMENDATION

That:

1. The report be noted.
-

COUNCIL ACTION REPORTS - ACTIONS TO AUGUST 2022					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
44677	4.1	<p>MIKE TURTUR BIKEWAY OVERPASS - CLMP AND LICENSE AGREEMENT CONSULTATION RESULTS</p> <p>2. The submissions in response to the Forestville Reserve Community Land Management Plan (CLMP) public consultation process indicating that 80.6% of respondents did not support amendments to the CLMP, be noted.</p> <p>3. The submissions in response to the Licence for Construction Access for a portion of the Mike Turtur Bikeway Overpass public consultation process indicating that 92.9% of respondents did not support the granting of the licence to the Minister for Infrastructure and Transport, be noted.</p> <p>4. In recognition of the consultation results for the Forestville Reserve Community Land Management Plan (CLMP) and the Licence for Construction Access for a portion of the Mike Turtur Bikeway Overpass, a letter be sent to the Minister for Infrastructure and Transport which:</p> <p>4.1 provides a summary of the key issues raised from the Forestville Reserve Community Land Management Plan (CLMP) and Licence for Construction Access public consultation;</p> <p>4.2 requests a meeting be convened with relevant Council, and Department of Infrastructure and Transport staff, along with the Member for Badcoe to facilitate a review of the Mike Turtur Bikeway Overpass project and includes a review of the project scope of works.</p>	GM City Development	<p>A letter has been sent to the Minister for Infrastructure and Transport outlining the key matters for consideration, and seeking a meeting to discuss the review and revised scope for the project. The Department for Infrastructure and Transport will be holding a briefing with Elected Members on 5 September 2022.</p> <p>The Mayor has corresponded with the Minister for Transport outlining the key matters for consideration, and seeking a meeting to discuss the review and revised scope for the project.</p>	Completed
23/05/22	4.3	<p>PAGE PARK SHARED USE ARRANGEMENTS</p> <p>2. A trial for extended dog off-leash times at Page Park between 4pm-10am during Australian Central Standard times be undertaken from 30 June 2022 until 2 October 2022.</p> <p>3. The trial for extended dog off-leash times at Page Park be supported by a community engagement campaign to capture further community feedback.</p> <p>4. An assessment of costs and proposed implementation timeframes for the following enhancements at Page Park be developed:</p> <p>4.1 Fencing of exercise equipment</p> <p>4.2 Motion activated, energy efficient lighting</p> <p>4.3 The ongoing use of dog behavioural training at the Park</p> <p>4.4 Provision of additional seating</p> <p>5. The results of the extended dog off-leash trial and investigation of associated costs and implementation timeframes for proposed enhancements at Page Park be presented to Council for further consideration.</p>	GM City Services	<p>Initial survey respondents from February's consultation have been provided with an update of Council's decision for the trial.</p> <p>Extended hour trial underway with signage at Page Park to encourage further community feedback.</p> <p>Staff will report on the effectiveness of the trial and the proposed implementation timeframes regarding the enhancements.</p>	October 2022 October 2022 December 2022
23/05/22	4.7	<p>DRAFT RIDGE PARK MASTER PLAN</p> <p>2. The Draft Ridge Park Master Plan, as set out in Attachment 1 to this report (Item 4.7, Council Meeting 23/05/2022), be endorsed for the purpose of undertaking community consultation.</p> <p>3. The CEO be authorised to make minor editorial and formatting changes as required to the Draft Ridge Park Master Plan, in order to finalise the document for the purposes of undertaking community consultation.</p> <p>4. Following the conclusion of community consultation, a further report outlining the summary of the feedback on the Draft Ridge Park Master Plan and the final Ridge Park Master Plan be presented to Council.</p>	GM City Development	Community consultation regarding the draft master plan has concluded. A report outlining a summary of the feedback received and the final master plan is to be considered by Council at its meeting to be held in August 2022.	Completed
27/06/22	4.1	<p>DRAFT WALKING AND CYCLING PLAN 2022-2027</p> <p>2. The draft Walking and Cycling Plan 2022-27, as set out in Attachment 1 to the report (Item 4.1, Council Meeting 27/06/2022), be endorsed for the purpose of community consultation.</p> <p>3. The CEO be authorised to make minor editorial and formatting changes as required to the draft Walking and Cycling Plan 2022-27, in order to finalise the document for the purpose of undertaking community consultation.</p> <p>4. Following the conclusion of community consultation, a further report outlining the summary of the feedback on the draft Walking and Cycling Plan 2022-27 be received, and the final Walking and Cycling Plan 2022-27 be presented to Council.</p>	GM City Development	Community consultation regarding the draft plan has concluded. A report outlining a summary of the feedback received and the final master plan is to be considered by Council at its meeting to be held in August 2022.	Completed
27/06/22	5.1.1	<p>NOTICE OF MOTION FROM COUNCILLOR J. BONHAM RE: GLEN OSMOND ROAD / FULLARTON ROAD UPGRADE</p> <p>1. A letter be sent to the Hon Tom Koutsantonis MP, Minister for Infrastructure and Transport, and the Chief Executive Officer, Department of Infrastructure and Transport, requesting:</p>	GM City Development	Completed	Completed

COUNCIL ACTION REPORTS - ACTIONS TO AUGUST 2022					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
		<p>2. An Elected Member Briefing be held in July 2022 with representatives from the Department of Infrastructure and Transport (DIT) regarding the Glen Osmond Road/Fullarton Road intersection upgrade to provide information on:</p> <p>(a) The project benefits, including travel time savings and safety improvements, particularly noting the recent change in project scope to reinstate the right turn from Fullarton Road into Glen Osmond Road, heading towards the South-eastern Freeway.</p> <p>(b) The impacts on the local street network, in particular on Campbell Road, Birks Street and Olive Street, resulting from the right turn bans at Fullarton Road into Glen Osmond Road, heading towards the City and Hone Street.</p> <p>(c) The impacts of reinstating the right turn from Fullarton Road into Glen Osmond Road, heading towards the South-eastern Freeway on adjacent land uses and vulnerable users (e.g. pedestrians).</p> <p>(d) The proposed engagement strategy to communicate the local street impacts to the community, and approaches that they plan to implement to minimise the impact.</p>		The Department for Infrastructure and Transport (DIT) held a briefing with Elected Members on 15 August 2022.	Completed
27/06/22	5.4	<p>QUESTIONS WITHOUT NOTICE</p> <p>Councillor J. Dodd asked a series of questions regarding chainsaw hollows.</p> <p>1. What, if any research has been undertaken by the City of Unley (or other local councils) on the effectiveness of chainsaw hollows for wildlife?</p> <p>2. Have chainsaw hollows ever been used in the CoU?</p> <p>3. If so, what was their effectiveness?</p> <p>4. Have any sites been identified which would be suitable for chainsaw hollows?</p> <p>5. If so, what would the start up and ongoing costs of such hollows be?</p> <p>6. Do chainsaw hollows have any impact on the health of the trees?</p>	GM City Development	Responses to the Questions Without Notice will be provided by the Administration at the August 2022 Council meeting.	Completed
25/07/22	4.1	<p>E-SCOOTER TRIAL EVALUATION</p> <p>4. The Mayor is authorised to write to the Minister for Infrastructure and Transport, requesting approval to extend the gazettal for the City of Unley e-scooter trial up to 14 February 2023 and to seek clarification regarding the following matters:</p> <p>a. The future of e-scooters in South Australia, noting that the first e-scooter trial commenced in the City of Adelaide in February 2019.</p> <p>b. Proposed changes/improvements to the current e-scooter trial road rules to improve the safety of pedestrians, including the use of e-scooters in bicycle lanes.</p> <p>5. Administration continues to work with the e-scooter operators to address complaints and concerns raised during the extended trial period from 14 August 2022 to 14 February 2023 and that a further report be presented to Council prior to 14 February 2023 to determine the next steps for e-scooter usage within the City of Unley.</p>	GM City Development	<p>A letter to the Minister for Infrastructure and Transport is to be sent by the end of August 2022.</p> <p>The Administration is actively working with both operators to address community concerns which have been received.</p> <p>The trial area-wide No Parking Zone in Parkside is planned to be implemented by the end of August 2022.</p>	August 2022
25/07/22	4.3	<p>ESTABLISHMENT OF THE BUSINESS AND ECONOMIC DEVELOPMENT ADVISORY COMMITTEE</p> <p>2. Council establishes the Business and Economic Development Advisory Committee in accordance with Section 41 of the Local Government Act 1999.</p> <p>3. The Business and Economic Development Advisory Committee Terms of Reference as set out in Attachment 1 to this Report (Item 4.3, Council Meeting, 25/07/2022) be adopted.</p> <p>4. Administration is authorised to commence an Expression of Interest (EOI) process for the recruitment of independent committee members for the Business and Economic Advisory Committee, with a further report to be presented to Council regarding appointment of independent members.</p> <p>5. An initial shortlist of applications that meet the key attributes for independent members be prepared by the CEO and Manager Economic Development and Strategic Projects, and is presented to the new Council in December 2022 for consideration.</p> <p>6. Sitting Fees per meeting attended for the Business and Economic Advisory Committee be set at:</p> <p>(a) \$300.00 for the Presiding Member</p> <p>(b) \$250.00 for an Independent Member</p>	Manager Economic Development	<p>Noted</p> <p>Completed</p> <p>A call for nominations for Independent members for the Economic Development Advisory Committee will be publicly called for in September 2022.</p> <p>Nominations will be presented to the December 2022 Council Meeting for the new Council to endorse Committee Members.</p> <p>No further action</p>	<p>Completed</p> <p>Completed</p> <p>October 2022</p> <p>December 2022</p> <p>Completed</p>
25/07/22	4.4	<p>MAINSTREET MANAGEMENT MODEL 2023/24</p> <p>2. The Administration investigate the following Mainstreet Model/s:</p> <ul style="list-style-type: none"> Continue to collect the Separate Rate on the four main streets, but Council to manage the expenditure of funds and engagement with local traders (no funding provided to the Associations). Discontinue collecting the Separate Rate but put a small % increase on the differential business rate to all rateable businesses. Money is to be quarantined and recommendation on its expenditure made by Independent Economic Advisory Committee. Recommendations on expenditure (across the Council region) to be provided to Council to endorse. Discontinue the Separate Rate completely and don't provide a Separate Rate funded Mainstreet Model. <p>3. A report be provided to the new Council on completion of the investigation.</p> <p>4. The CEO write to the Mainstreet Associations, and all businesses rated under the separate rate scheme, to inform them of the investigation.</p>	Manager Economic Development	<p>Research and further investigation into the three models selected by Council will commence August 2022 and it is envisaged that a Report on the findings will be presented to the new Council at the December 2022 Council Meeting. Should there be a significant change of membership in the new Council, a workshop will be held in December 2022 in advance of the report to Council.</p> <p>Completed</p>	<p>December 2022</p> <p>December 2022</p> <p>Completed</p>

COUNCIL ACTION REPORTS - ACTIONS TO AUGUST 2022					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
25/07/22	5.4	QUESTIONS WITHOUT NOTICE Councillor S. Dewing asked whether Council property was damaged following the recent accident on the South Eastern Freeway. The question was TAKEN ON NOTICE by General Manager Claude Malak.	GM City Development	A response to the Question Without Notice has been provided by the Administration in the August 2022 Council meeting agenda.	Completed

QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

REPORT TITLE:	QUESTION TAKEN ON NOTICE AT COUNCIL MEETING 27/06/2022 RE: CHAINSAW HOLLOWES WILDLIFE
ITEM NUMBER:	5.3.1
DATE OF MEETING:	22 AUGUST 2022
ATTACHMENTS:	NIL

The following questions were asked without notice by Councillor J. Dodd at the Council Meeting on 27 June 2022. At that time the questions were taken on notice. The answers are now provided:

QUESTIONS

1. What if any research has been undertaken by the City of Unley (or other local councils) on the effectiveness of Chainsaw Hollows for wildlife?
2. Have chainsaw hollows ever been used in the CoU?
3. If so, what was their effectiveness?
4. Have any sites been identified which would be suitable for chainsaw hollows?
5. If so, what would the start up and ongoing costs of such hollows be?
6. Do chainsaw hollows have any impact on the health of the trees?

BACKGROUND

The City of Unley has a proud history of considering urban wildlife, as part of its tree management programs. Over 300 species of trees in Australia are tree hollow dependent and we are the only continent without an artificial hollow creating animal like a woodpecker.

In answering these questions, it is important to understand the distinction between wildlife boxes and chainsaw carved hollows.

Wildlife Boxes

The City of Unley currently has over 173 wildlife habitat boxes for possums, parrots, kookaburras and microbats. These are monitored and maintained annually, and the results are collated and made available via Council's website <https://www.unley.sa.gov.au/Environmental-Sustainability/Greening-Unley#section-5>



Figure 1: City of Unley Parrot Habitat Box, FauNature 2021

Chainsaw Carved Hollows

Chainsaw carved hollows are relatively new and involve cutting a face plate into the tree itself, carving a cavity and then replacing the faceplate, leaving only a small entrance mimicking a natural hollow.



Figure 2: City of Unley Carved Hollow in Heywood Park, May 2014

ANSWERS

- 1. What if any research has been undertaken by the City of Unley (or other local councils) on the effectiveness of Chainsaw Hollows for wildlife?**

The City of Unley has not commissioned any research regarding the effectiveness of chainsaw carved hollows. However, Council staff stay up to date regarding relevant research undertaken by others, including attendance at the 2019 National TreeNet Symposium when a presentation was made by Stephen Griffiths regarding chainsaw carved hollows. A recording of this lecture is available at www.treenet.org

Council staff are also due to attend the upcoming 2022 TreeNet Symposium where a presentation is to be made by James Smith, FauNature titled "Fauna habitat hollows – current and emerging knowledge".

- 2. Have chainsaw hollows ever been used in the CoU?**

The City of Unley has a small number of chainsaw carved hollows which were installed between 2014 and 2016 in Heywood Park, Ridge Park and a number of linear street trees including along the tram line and on the corner of Foster and Aroha Terrace. These were promoted in an article in Council's 2015 (spring) edition of Unley Life (refer to page 25).

- 3. If so, what was their effectiveness?**

The chainsaw carved hollows have remained structurally sound. However, their occupancy by wildlife has not been directly assessed.

For the upcoming 2022 wildlife box habitat assessments, to be undertaken in October and November, Council's fauna specialist will be including an inspection of two-three of the chainsaw carved hollows at Heywood Park.

- 4. Have any sites been identified which would be suitable for chainsaw hollows?**

Chainsaw carved hollows appear to be very viable from the research completed to date and advice sought by Council staff. This is particularly related to how the carved sites provide better insulation and thermal comfort for the wildlife. However, they have limited application to large, typically dead trees which are being intentionally left onsite for habitat reasons. Or occasionally, a large piece of deadwood which is structurally sound within a larger living tree. It is something Council staff are aware of as a tool to consider in these unique situations, but not a separate project.

On a case-by-case basis, a tree management situation may lend itself to a chainsaw carved hollow rather than establishing a project intended to identify trees across the City for implementation. In this respect, Council does not have a list of chainsaw carved hollow potential sites or similar.

5. If so, what would the start up and ongoing costs of such hollows be?

Once a large dead tree has been identified as being suitable to be left onsite for habitat reasons, the following costs would be applicable:

- Habitat assessment and design including structural safety, identifying ideal orientation, size and number of hollows to install. This cost is approximately \$300 per tree with assessment of at least four chainsaw carved hollows.
- Elevated Work Platform use is required which is undertaken either by Council staff utilising Council equipment or via an external contractor. This cost is approximately \$1,200 per day.
- The cost of carving chainsaw hollows is approximately \$250 per hollow.
- If it is a more difficult tree or within an area which must be manually climbed (i.e., cannot be accessed by an Elevated Work Platform), the costs can be 50-100% higher than what is stated above.

6. Do chainsaw hollows have any impact on the health of the trees?

Council staff are unaware of any qualified arborists who are willing to carve habitat hollows into live timber within urban areas because of safety concerns to both the tree and public risk. In this respect, Council staff have no direct evidence regarding the impact of chainsaw carved hollows on the health of trees.

QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

REPORT TITLE:	QUESTION TAKEN ON NOTICE AT COUNCIL MEETING 25/07/2022 RE: ACCIDENT ON THE SOUTH EASTERN FREEWAY AND POSSIBLE DAMAGE TO COUNCIL ASSETS
ITEM NUMBER:	5.3.2
DATE OF MEETING:	22 AUGUST 2022
ATTACHMENTS:	NIL

The following Question on Notice was received from Councillor S. Dewing at the Council Meeting 25 July 2022 and the answer is provided:

QUESTION

1. Councillor S. Dewing asked whether any Council property was damaged following the recent accident on the South-Eastern Freeway. This question was TAKEN ON NOTICE by General Manager Claude Malak.

ANSWER

1. Council staff have undertaken a site inspection and can confirm that no assets that are under the care, control and management of the City of Unley were damaged as a result of the accident.
-

MAYOR'S REPORT

REPORT TITLE: MAYOR'S REPORT FOR MONTH OF AUGUST 2022
ITEM NUMBER: 6.1.1
DATE OF MEETING: 22 AUGUST 2022
ATTACHMENTS: NIL

1. RECOMMENDATION

That:

1. The report be received.
-

Functions attended (20/07/22 to 16/08/22)

Legend for attendance type at Function/Event:	
Attendee – only, no duties	Guest – specifically invited as an event guest
Interview – on-air radio guest	Host – hosted a meeting as Mayor
Mayor – attended as the Mayor of City of Unley	Presenter – involved in presenting awards
Representative – attended as Council representative	Speaker – attended and gave a speech as Mayor

Date	Function/Event Description	Type
21/07/22	Meet the Mayor	Host
25/07/22	Council Meeting	Attendee
28/07/22	Operation Flinders – breakfast event	Attendee
28/07/22	Meet the Mayor	Host
29/07/22	ICLEI Electrify Everything with Saul Griffith – forum	Attendee
30/07/22	Resident's Birthday Celebration	Mayor
31/07/22	Unley Uniting Church – event	Speaker
01/08/22	CPCA Owners Executive Committee Meeting	Chair
01/08/22	EM Briefing – Waste Management	Attendee
04/08/22	Meet the Mayor	Host
04/08/22	SALA Exhibition at Living Choice	Attendee
05/08/22	Kelley Jones LG Elections Breakfast 2022	Attendee
05/08/22	NDSPs SALA Art Exhibition	Mayor

Date	Function/Event Description	Type
06/08/22	Genealogy SA Settlers Ships Art Exhibition Opening	Speaker
10/08/22	Becoming Carbon Neutral – Chad’s Forum	Speaker
11/08/22	ICLEI Planning & Policy Levers to Drive Greening of the Public Realm – webinar	Speaker/ Panel
12/08/22	Aveo Group – morning tea	Speaker
14/08/22	Q&A Panel with Minister Koutsantonis & Nadia Clancy – Addressing Issues with Roads and Transport	Mayor
15/08/22	EM Briefing – Fullarton Rd and Glen Osmond Rd Intersection / Development Guidelines	Attendee
	Radio Interviews	
09/08/22	ABC Radio – Heritage Development Application	Speaker
15/08/22	ABC Radio – Parking Permits	Speaker

Mayors Report

International Council for Local Environmental Initiatives (ICLEI) recently hosted two webinars in the Greening the Private Realm series.

The second webinar was held on 11 August 2022, with the focus of *Planning and Policy Levers to Drive Greening of the Public Realm*.

I was a presenter for part 1 of the series and was invited to contribute to part 2.

This was a very well received webinar with Councils across Australia and New Zealand participating. (130 Participants)

The presenters were

- Bonnie Hall Senior Strategic Planning Officer City of Nedlands in Perth WA
- Mayor Michael Hewitson AM: City Of Unley SA
- Dr Judy Bush: Lecturer Urban Planning University Of Melbourne Vic.

We formed a panel, with ICLEI Regional Executive Committee Chair Cr Amanda Stone, and Collective Impact Strategist Belinda Bean from Greener Spaces Better Places facilitating the discussion. The CitiesWithNature webinar, the webinar chat and presentation slides from the speakers are available.

DEPUTY MAYOR'S REPORT

REPORT TITLE: DEPUTY MAYOR'S REPORT FOR MONTH OF AUGUST 2022
ITEM NUMBER: 6.2.1
DATE OF MEETING: 22 AUGUST 2022
ATTACHMENTS: NIL

1. **RECOMMENDATION**

That:

1. The report be received.
-

Functions attended (20/07/22 to 16/08/22)

Date	Function/Event Description
22 July	Buddies Breakfast
25 July	Deputy Mayor & Mayor fortnightly catch up
	Full Council Meeting
26 July	Neighbourhood Watch Meeting
29 July	Buddies Breakfast
	Attended SALA Festival 2022 Opening Event on behalf of Mayor
1 August	Presided over Council Briefing on Waste Management
5 August	Buddies Breakfast
	Attended by invite the Emma Hack SALA gallery opening on Goodwood Road
	Attended Hey George joint Coffee Shop & SALA opening (St George's Anglican Church)
6 August	Ward ratepayer coffee with Cr Boisvert at Rise & Grind
	Attended by invitation Goodwood Saints Women v Tea Tree Gully Women Grand Final at Kenilworth Oval, St Mary's
8 August	Deputy Mayor & Mayor fortnightly catch up
10 August	Council Leaders Briefing (by MS Teams) on the Miscellaneous Technical Enhancement Code Amendment
12 August	Buddies Breakfast

Date	Function/Event Description
12 August	SALA Art in the Heart of Goodwood 2022 Opening on behalf of the Mayor, thanked Helen Lewis, Goodwood Road Traders Assoc Coordinator publicly (on behalf of the Mayor) for her service to the Goodwood Road and King William Road Traders Associations
14 August	Attended (with Mayor) Nadia Clancy's Elder Traffic management public forum with Minister Koutsantonis and DIT CEO
15 August	Presided over EM Briefing from DIT re Fullarton Rd & Glen Osmond Rd Intersection and Development Guidelines
16 August	Attended (as visitor by Zoom) Audit Committee meeting

REPORTS OF MEMBERS

REPORT TITLE: REPORTS OF MEMBERS AUGUST 2022
ITEM NUMBER: 6.3.1
DATE OF MEETING: 22 AUGUST 2022
ATTACHMENTS: 1. COUNCILLOR M. BRONIECKI

Council to note attached reports from Members:

1. Councillor M. Broniecki
-

MEMBER REPORT

REPORT TITLE: REPORT FROM COUNCILLOR M. BRONIECKI

Functions attended (20/07/22 to 16/08/22)

Date	Function/Event Description
25/07/2022	Council Meeting
26/07/2022	Unley Community Centre Ride
1/08/2022	Council Briefing (confidential)
2/08/2022	Unley Community Centre Ride
9/08/2022	Unley Community Centre Ride
10/08/2022	DIT Council Leaders Briefing Miscellaneous Technical Enhancements Code Amendment
10/08/2022	Presentation by Mayor and Staff at St Chad's Anglican Church re Council Environmental Initiatives
12/08/2022	SALA at Goodwood
15/08/2022	Council Briefing: Fullarton Rd/Glen Osmond Rd Intersection; Development Guidelines
14/08/2022	Unley Community Centre Ride
16/08/2022	Audit Committee

DECISION REPORT

REPORT TITLE: CONFIDENTIALITY MOTION FOR ITEM 7.2 - EAST WASTE MANAGEMENT AUTHORITY DRAFT 2022/23 ANNUAL PLAN AND BUDGET

ITEM NUMBER: 7.1

DATE OF MEETING: 22 AUGUST 2022

AUTHOR: DEBRA MELVILLE

JOB TITLE: EXECUTIVE ASSISTANT CITY DEVELOPMENT

NIL

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on the grounds set out below.

1. **RECOMMENDATION**

That:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to:
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure:
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations; and
 - non-disclosure of this item at this time will enable Council to consider and decide upon the way forward to deliver its waste management services, without compromising the commercial position of Council or the position of the person whom council is proposing to conduct business with.

On that basis, the public's interest is best served by not disclosing East Waste Management Authority Draft 2022/23 Annual Plan and Budget, Report and discussion at this point in time.

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public be excluded, with the exception of staff of the City of Unley on duty in attendance.

ITEM 7.2

Confidential – removed from the public agenda – pages 425–451

DECISION REPORT

REPORT TITLE: CONFIDENTIALITY MOTION TO REMAIN IN CONFIDENCE FOR ITEM 7.2 - EAST WASTE MANAGEMENT AUTHORITY DRAFT 2022/23 ANNUAL PLAN AND BUDGET

ITEM NUMBER: 7.3

DATE OF MEETING: 22 AUGUST 2022

AUTHOR: DEBRA MELVILLE

JOB TITLE: EXECUTIVE ASSISTANT CITY DEVELOPMENT

NIL

1. RECOMMENDATION

That:

1. Pursuant to Section 91(7) of the *Local Government Act 1999* the following elements of Item 7.2 East Waste Management Authority Draft 2022/23 Annual Plan and Budget, considered at the Council Meeting on 22 August 2022:

- Report
- Attachment

remain confidential as follows:

- Report & Attachment: remain confidential until the CEO determines that there is no longer any requirement to maintain confidentiality for the benefit of the commercial interests of the parties by Council in this Item. Noting the confidential orders for this Item will be reviewed every 12 months.

and not available for public inspection until the cessation of those periods.

2. The Chief Executive Officer be authorised to provide details of the decision to relevant parties if required, in order to enable implementation of the decision.
3. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the power to revoke the order under Section 91(7) prior to any review or as a result of any review is delegated to the Chief Executive Officer.