



## Minutes of the City of Unley

### Council Meeting

Monday, 25 May 2020, 7.00pm

via electronic means using Zoom and livestreamed  
via the Unley YouTube channel

#### **PRESENT**

<i>Presiding Member</i>	<i>Mayor</i>	M. Hewitson
	<i>Deputy Mayor</i>	P. Hughes

<i>Councillors</i>	K. Anastassiadis	J. Boisvert
	M. Broniecki	S. Dewing
	J. Dodd	D. Palmer
	M. Rabbitt	J. Russo
	N. Sheehan	E. Wright

#### **OFFICERS PRESENT**

Chief Executive Officer, Mr P. Tsokas  
General Manager City Services, Ms M. Berghuis  
General Manager City Development, Mr C. Malak  
General Manager Business Support & Improvement, Ms N. Tinning  
Executive Manager Office of the CEO, Ms T. Norman  
Coordinator Environmental Projects & Strategy, Ms K. Ryan  
Executive Assistant Office of the CEO, Ms L. Jones

#### **ACKNOWLEDGEMENT**

The Presiding Member opened the meeting with the Kaurna Acknowledgement.

#### **PRAYER AND SERVICE ACKNOWLEDGEMENT**

Members stood in silence in memory of those who had made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

#### **WELCOME**

The Presiding Member welcomed Members of the Council, Senior Staff and those watching the meeting via livestream to the 25 May 2020, meeting of the Unley City Council.

## **1. ADMINISTRATIVE MATTERS**

### **1.1 APOLOGIES**

Nil

### **1.2 LEAVE OF ABSENCE**

Nil

### **1.3 CONFLICT OF INTEREST**

Councillor J. Dodd declared a perceived conflict of interest in Item 4.4 Community Grants Program – Round 2 2019/20, on the basis of her involvement with the Goodwood Football Club and noted that she would remain in the meeting when that item was discussed and vote.

### **1.4 MINUTES**

#### **ITEM 1.4.1**

#### **MINUTES OF THE ORDINARY COUNCIL MEETING HELD MONDAY, 27 APRIL 2020**

MOVED Councillor J. Russo

SECONDED Councillor J. Dodd

That:

1. The minutes of the Ordinary Council held on Monday, 27 April 2020 be taken as read and signed as a correct record.

**CARRIED UNANIMOUSLY**

***Resolution No. C0242/20***

#### **ITEM 1.4.2**

#### **MINUTES OF THE SPECIAL COUNCIL MEETING HELD MONDAY, 18 MAY 2020**

MOVED Councillor J. Boisvert

SECONDED Councillor K. Anastassiadis

That:

1. The minutes of the Special Council held on Monday, 18 May 2020 be taken as read and signed as a correct record.

**CARRIED UNANIMOUSLY**

***Resolution No. C0243/20***

### **1.5 DEFERRED / ADJORNED ITEMS**

Nil

## **2. PETITIONS/DEPUTATIONS**

Nil

## **3. REPORTS OF COMMITTEES**

### **ITEM 3.1**

#### **MINUTES OF AUDIT COMMITTEE**

MOVED Councillor M. Broniecki

SECONDED Councillor K. Anastasiadis

That:

1. The minutes of the Audit Committee meeting held on Tuesday 12 May 2020, be received and the following recommendations contained therein be adopted by Council:
  - (a) Item 2.1 - Draft 2020-21 Annual Business Plan & Budget for Public Consultation
    1. The report be received.
    2. The Draft 2020-21 Annual Business Plan and Budget, approved for Consultation purposes and as set out in Attachment 1 to this report (Item 3.1, Audit Committee Meeting 12/05/2020) be noted.
    3. Comments received from the Audit Committee relating to the Draft 2020-21 Annual Business Plan be presented to Council for consideration at the Budget Workshop to be held in early June 2020.
  - (b) Item 2.2 - Draft 2020-21 to 2029-30 Long Term Financial Plan for Public Consultation
    1. The report be received.
    2. The Draft 2020-21 to 2029-30 Long Term Financial Plan, approved for Consultation purposes and as set out in Attachment 1 to this report (Item 3.2, Audit Committee Meeting 12/05/2020) be noted.
    3. Comments received from the Audit Committee relating to the Draft 2020-21 to 2029-30 Long Term Financial Plan be presented to Council for consideration at the Budget Workshop to be held in early June 2020.
    4. The Audit Committee noted that reference to the latest forecast CPI figures should be updated as part of the process of finalisation of the Long Term Financial Plan and presentation to Council in June.

- (c) Item 2.3 - Internal and External Audit - Agreed Actions Status Report
  - 1. The report be received.
- (d) Item 2.4 - Strategic Risk Review - Quarterly update
  - 1. The report be received.
- (e) Item 2.5 - Audit Committee Workplan - Update
  - 1. The report be received.

**CARRIED UNANIMOUSLY**

***Resolution No. C0244/20***

#### **4. REPORTS OF OFFICERS**

##### **ITEM 4.1**

##### **FINAL TREE STRATEGY FOR ENDORSEMENT**

MOVED Councillor P. Hughes

SECONDED Councillor D. Palmer

That:

- 1. The report be received.
- 2. The Tree Strategy as set out in Attachment 2 to this report (Item 4.1, Council Meeting 25/05/2020) be endorsed.

**CARRIED UNANIMOUSLY**

***Resolution No. C0245/20***

##### **ITEM 4.2**

##### **INVESTIGATION INTO FEASIBILITY OF INTRODUCING E-SCOOTERS WITHIN THE CITY OF UNLEY AND EASTERN REGION ALLIANCE COUNCILS**

MOVED Councillor S. Dewing

SECONDED Councillor J. Boisvert

That:

- 1. The report be received.
- 2. Council staff investigate e-scooter trial options, in collaboration with the Department of Planning, Transport and Infrastructure, the City of Adelaide and interested Eastern Region Alliance councils and develop a use case with the intent of an e-scooter trial taking place in the City of Unley area, subject to approval by the Minister for Transport, Infrastructure and Local Government.
- 3. A workshop be held with Elected Members to discuss e-scooter trial options and specific permit condition matters, including application for all other shared mobility devices.

*With the Leave of the Meeting and Consent of the Seconder Councillor S. Dewing VARIED the MOTION*

1. The report be received.
2. Council staff investigate e-scooter trial options, in collaboration with the Department of Planning, Transport and Infrastructure, the City of Adelaide and interested Eastern Region Alliance councils or neighbouring councils and develop a use case with the intent of an e-scooter trial taking place in the City of Unley area, subject to approval by the Minister for Transport, Infrastructure and Local Government.
3. A workshop be held with Elected Members to discuss e-scooter trial options and specific permit condition matters, including application for all other shared mobility devices.

**CARRIED UNANIMOUSLY**

***Resolution No. C0246/20***

**ITEM 4.3**

**TRADER ASSOCIATION QUARTER 2 REPORTS 1 OCTOBER TO 31 DECEMBER 2019**

MOVED Councillor J. Russo

SECONDED Councillor N. Sheehan

That:

1. The report be received.

**CARRIED UNANIMOUSLY**

***Resolution No. C0247/20***

**ITEM 4.4**

**COMMUNITY GRANTS PROGRAM - ROUND 2 2019/20**

MOVED Councillor P. Hughes

SECONDED Councillor M. Rabbitt

That:

1. The report be received.
2. The cancellation of the March 2020 Community Grants round be endorsed, and applicants be advised that their applications will be reconsidered in September 2020, with savings of \$38,000 returned to the budget to offset loss of income associated with COVID-19 restrictions.

3. Subject to the endorsement of the 2020/21 draft Annual Business Plan and Budget, the September 2020 Community Grants round be promoted to encourage applications that focus on supporting local community initiatives responding to the impacts of COVID-19.

**CARRIED**

***Resolution No. C0248/20***

**ITEM 4.5**

**FINANCE PERFORMANCE REPORT FOR THE PERIOD ENDING 31 MARCH 2020**

MOVED Councillor M. Broniecki

SECONDED Councillor K. Anastasiadis

That:

1. The report be received.

**CARRIED UNANIMOUSLY**

***Resolution No. C0249/20***

**ITEM 4.6**

**THIRD QUARTER BUDGET REVIEW 2019-20**

MOVED Councillor M. Broniecki

SECONDED Councillor J. Boisvert

That:

1. The report, including Attachments 1-4 be received.
2. The budget variations totalling \$35K (as set out in Attachments 1-4 to this Report, Item 4.6, Council Meeting 25/05/2020), for the Third Quarter 2019-20 Budget Review, be approved.
3. The revised budgeted Uniform Presentation of Finances reflecting a change in the estimated Operating Surplus to \$1.74M, and an estimated Borrowings at 30 June 2020 to \$11.8M be adopted.

**CARRIED UNANIMOUSLY**

***Resolution No. C0250/20***

**ITEM 4.7**

**2019-20 THIRD QUARTER CORPORATE PERFORMANCE REPORT**

MOVED Councillor D. Palmer

SECONDED Councillor M. Broniecki

That:

1. The report be received.

**CARRIED UNANIMOUSLY**

***Resolution No. C0251/20***

**ITEM 4.8**

**QUARTERLY REPORT - CENTENNIAL PARK CEMETERY AUTHORITY**

MOVED Councillor M. Rabbitt

SECONDED Councillor J. Russo

That:

1. The report be received.

**CARRIED UNANIMOUSLY**

***Resolution No. C0252/20***

**ITEM 4.9**

**COUNCIL ACTION RECORDS**

MOVED Councillor J. Boisvert

SECONDED Councillor M. Broniecki

That:

1. The report be noted.

**CARRIED UNANIMOUSLY**

***Resolution No. C0253/20***

**5. MOTIONS AND QUESTIONS**

**5.1 MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**5.2 MOTIONS WITHOUT NOTICE**

Nil

## 5.3 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

### ITEM 5.3.1

#### QUESTION ON NOTICE FROM COUNCILLOR P. HUGHES RE: COVID-19 BUSINESS RETENTION ASSISTANCE

The following Questions on Notice were received from Councillor P. Hughes and the answers are provided:

#### QUESTIONS

1. When will affected ratepayers be advised of the 50% discount of 4<sup>th</sup> quarter rates?
2. What formal evaluation will be undertaken from these 361 businesses?
3. Can the timeliness of receipt of assistance to these 361 businesses be assessed?
4. To inform any future considerations of Covid-19 support, can a report be provided to Council summarising the success or otherwise of this Business Retention Assistance and any other feedback received from the business owners?

#### ANSWERS

1. **When will affected ratepayers be advised of the 50% discount of 4<sup>th</sup> quarter rates?**

Affected ratepayers will be advised in writing by week ending 22 May 2020. The correspondence will include information about Clause 6 of the Leasing Principles set out in the National Cabinet Mandatory Code of Conduct – SME Commercial Leasing Principles. That “any reduction in statutory charges (e.g. land tax, council rates) or insurance will be passed onto the tenant”.

2. **What formal evaluation will be undertaken from these 361 businesses?**

To provide immediate financial relief to those businesses that have been impacted by the Government imposed restrictions, no formal evaluation will be undertaken. In accordance with the Council resolution, the discount of 50% will only be applied to the following business categories:

1810	Hotel
2120	Drapery, clothing and footwear
2310	Food and drink
2320	Beauty salons, ladies hairdressing
2330	Men’s hairdressing and tobacconist
2460	Gymnasiums, sauna’s etc
2780	Dentists



**3. Can the timeliness of receipt of assistance to these 361 businesses be assessed?**

The 50% discount will be applied to the eligible ratepayers 4<sup>th</sup> quarter rates within the first week of June 2020.

**4. To inform any future considerations of Covid-19 support, can a report be provided to Council summarising the success or otherwise of this Business Retention Assistance and any other feedback received from the business owners?**

A report summarising the response and feedback of the initiative can be distributed to Members in October 2020. This report can also cover the financial impact of the current postponement of rates payments until 31 August 2020.

**5.4 QUESTIONS WITHOUT NOTICE**

Nil

**6. MEMBER'S COMMUNICATION**

**6.1 MAYORS REPORT**

**ITEM 6.1.1**

**MAYOR'S REPORT FOR MONTH OF MAY**

MOVED Councillor M. Broniecki

SECONDED Councillor J. Boisvert

That:

1. The report be received.

**CARRIED UNANIMOUSLY**

***Resolution No. C0254/20***

**6.2 DEPUTY MAYORS REPORT**

Nil

**6.3 ELECTED MEMBERS REPORTS**

**ITEM 6.3.1**

**REPORTS OF MEMBERS FOR MONTH OF MAY**

Council to note attached reports from Members:

1. Councillor M. Broniecki

## **6.4 CORRESPONDENCE**

### **ITEM 6.4.1 CORRESPONDENCE**

The correspondence from:

- Chief Executive Officer – re. Transport & Traffic Management Study of Unley Road
- Hon David Speirs MP – re. Council Modernisation Program
- Mayor Michael Hewitson – re. Condolences for Major Les Partridge OAM
- Hon Steven Marshall MP – re. Appreciation for Support from Council

be noted.

## **7. CONFIDENTIAL ITEMS**

Nil

### **NEXT MEETING**

Monday 22 June 2020 - 7.00pm

### **CLOSURE**

The Presiding Member closed the meeting at 8.25pm.

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PRESIDING MEMBER