



**Minutes of the City of Unley
Council Meeting
Monday, 24 October 2022, 7.00pm
Council Chambers
181 Unley Road Unley**

PRESENT

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|-------------------------|---------------------|--------------|
| <i>Presiding Member</i> | <i>Mayor</i> | M. Hewitson |
| | <i>Deputy Mayor</i> | D. Palmer |
| <i>Councillors</i> | K. Anastassiadis | J. Boisvert |
| | J. Bonham | M. Broniecki |
| | S. Dewing | J. Dodd |
| | P. Hughes | M Rabbitt |
| | J. Russo | N. Sheehan |
| | E. Wright | |

OFFICERS PRESENT

Acting Chief Executive Officer, Ms M. Berghuis
General Manager City Development, Mr C. Malak
General Manager Business Support & Improvement, Ms N. Tinning
Acting Manager Governance, Ms K. Goldy
Manager Economic Development & Strategic Projects, Mr E. Scanlon
Principal Governance Officer, Ms N. Bilac
Executive Assistant Office of the CEO, Ms L. Kennedy

ACKNOWLEDGEMENT

The Presiding Member opened the meeting with the Kaurna Acknowledgement.

PRAYER AND SERVICE ACKNOWLEDGEMENT

Members stood in silence in memory of those who had made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

WELCOME

The Presiding Member welcomed Members of the Council, Senior Staff, Media and members of the gallery to the 24 October 2022, meeting of the Unley City Council.

1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Nil

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Nil

1.4 MINUTES

ITEM 1.4.1

MINUTES OF THE ORDINARY COUNCIL MEETING HELD MONDAY, 26 SEPTEMBER 2022

MOVED Councillor M Broniecki

SECONDED Councillor J. Dodd

That:

1. The minutes of the Ordinary Council held on Monday, 26 September 2022 be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

Resolution No. C0894/22

1.5 DEFERRED / ADJORNED ITEMS

Nil

2. PETITIONS/DEPUTATIONS

Nil

3. REPORTS OF COMMITTEES

ITEM 3.1

MINUTES OF AUDIT COMMITTEE

MOVED Councillor M. Broniecki

SECONDED Councillor M. Rabbitt

That:

1. The minutes of the Audit Committee meeting held on Tuesday 18 October 2022, be received and the following recommendations contained therein be adopted by Council:

- (a) Item 2.1 - Internal Audit - Procurement Off-contract Expenditure - October 2022

That:

1. The report be received.

Resolution No. AC0093/22

- (b) Item 2.3 - Internal Audit - Progress of Agreed Actions - October 2022

That:

1. The report be received.

Resolution No. AC0095/22

- (c) Item 2.4 - Audit Committee Meeting Dates for 2023

That:

1. The report be received.
2. The City of Unley Audit Committee Meeting schedule for the 2023 calendar year be endorsed, with meetings to be held at 181 Unley Road, Unley, or via Zoom, commencing at 6:30pm on the dates set out below:
 - Tuesday, 14 February 2023
 - Tuesday, 16 May 2023
 - Tuesday, 8 August 2023
 - Tuesday, 17 October 2023
 - Tuesday, 14 November 2023

3. The Chief Executive Officer be authorised, after consulting with the Presiding member of the Committee, to:
 - 3.1. Reschedule the date and/or time of an Audit Committee Meeting;
 - 3.2. Convening the meeting electronically if required; or
 - 3.3. Cancel an Audit Committee Meeting, if it is clear that there is no business to transact for that designated meeting.

Resolution No. AC0096/22

CARRIED UNANIMOUSLY

Resolution No. C0895/22

4. REPORTS OF OFFICERS

ITEM 4.1

ADOPTION OF CITY OF UNLEY 2021-22 ANNUAL REPORT

MOVED Councillor J. Boisvert

SECONDED Councillor J. Dodd

That:

1. The report be received.
2. The City of Unley Annual Report 2021-22 (including Appendices) (as set out in Attachment 1 to this Report (Item 4.1 Council Meeting 24/10/2022)) be adopted and a final copy prepared for submission prior to 30 December 2022, noting that Financial Statements will be incorporated into the document following their separate adoption by Council.
3. The 2021-22 Annual Report of the Centennial Park Cemetery Authority be received for inclusion in the Annual Report.
4. The 2021-22 Annual Report of the Brown Hill and Keswick Creeks Stormwater Board be received for inclusion in the Annual Report.
5. The Chief Executive Officer be authorised to correct errors of fact or make minor editorial amendments to the Annual Report 2021-22 as part of the finalisation of the document for submission.

CARRIED UNANIMOUSLY

Resolution No. C0896/22

ITEM 4.2

PRIVATE PLANNING & DESIGN CODE AMENDMENT - 79-85 MARY STREET AND 58 & 60-62 ARTHUR STREET UNLEY - COUNCIL SUBMISSION

MOVED Councillor D. Palmer

SECONDED Councillor J. Russo

That:

1. The report be received.
2. The Private Code Amendment Mary and Arthur Streets – Council Submission as set out in Attachment 2 to this Report (Item 4.2, Council Meeting, 24/10/2022) be endorsed for the purposes of lodgement with the Designated Entity, Mary and Arthur Street Pty Ltd in response to the Code Amendment which was released for public consultation on 12 September 2022.
3. The CEO be authorised to make minor editorial and formatting changes as required to the Private Code Amendment Mary and Arthur Streets – Council Submission, in order to finalise the document prior to lodgement with Designated Entity, Mary and Arthur Street Pty Ltd.

CARRIED UNANIMOUSLY

Resolution No. C0897/22

ITEM 4.3

COUNCIL ACTION RECORDS

MOVED Councillor N. Sheehan

SECONDED Councillor E. Wright

That:

1. The report be noted.

CARRIED UNANIMOUSLY

Resolution No. C0898/22

ITEM 4.4

PROGRESS REPORT - BROWN HILL KESWICK CREEK STORMWATER BOARD

MOVED Councillor M. Rabbitt

SECONDED Councillor K. Anastassiadis

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. C0899/22

Councillor J. Dodd left the Chambers at 7:36pm.

Councillor J. Dodd returned to the Chambers at 7:37pm.

5. MOTIONS AND QUESTIONS

5.1 MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

ITEM 5.1.1

NOTICE OF MOTION FROM COUNCILLOR K. ANASTASSIADIS RE: A FORMAL VOTE OF THANKS TO ADMINISTRATION FOR THEIR WORK TO SUPPORT COUNCIL AND ELECTED MEMBERS FOR THIS PAST TERM

MOVED Councillor K. Anastassiadis

SECONDED Councillor J. Dodd

That:

1. An acknowledgement of deep appreciation and thanks is given to Administration for their considered and expert advice, their high quality of work to support Council in its effective operation and decision-making, and also for the support to Elected Members in their constituency work for this Council term 2018-2022.

CARRIED UNANIMOUSLY

Resolution No. C0900/22

ITEM 5.1.2

**NOTICE OF MOTION FROM COUNCILLOR K. ANASTASSIADIS RE:
INVESTIGATE OPTIONS FOR HARD TO RECYCLE MATERIAL
INCLUDING MEDICATION BLISTER PACKS**

MOVED Councillor K Anastassiadis

SECONDED Councillor J. Bonham

That:

1. Administration investigate options for recycling hard to recycle materials by:
 - a. considering the results of the RecycleSmart scheme currently being trialled by the City of West Torrens and the merits of adopting this program;
 - b. exploring options for recycling medication plastic foil blister packs and other significant hard to recycle items not covered by the RecycleSmart scheme; and
 - c. that a report be presented to Council for its consideration following the conclusion of the current investigations being undertaken into the various initiatives as contained within Council's Waste Management and Resource Recovery Plan for 2022/23.
2. A letter be sent to pharmaceutical and recovery industries including Green Industries SA, the Waste Management and Resource Recovery Association, and the Australian Packaging Covenant Organisation, advocating for changes to blister packaging to improve the ability to recycle these items and also provide alternative options to this type of packaging to reduce the amount of plastic entering landfill or requiring costlier recycling.
3. Until Council considers the report regarding the RecycleSmart scheme and options for hard to recycle material not covered by the scheme, considers incorporating information for the community on recycling that is consolidated and easily accessible, about where all materials can be recycled, including hard to recycle items, as part of Council's current education programs and initiatives.

CARRIED

Resolution No. C0901/22

5.2 MOTIONS WITHOUT NOTICE

Nil

5.3 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

5.4 QUESTIONS WITHOUT NOTICE

Councillor P. Hughes asked a number of questions regarding Council's security protocols and these questions were TAKEN ON NOTICE by the General Manager Business Support & Improvement.

1. Has there been a comprehensive penetration test conducted on the Council systems (both internal and public facing)?
2. Is two factor authentication implemented for both consumers and administrators of the systems?
3. Is the minimum password complexity 10+ characters with special characters, numbers and letters with mixed case?
4. Is all data encrypted at rest and in transit to a secure standard such as AES256?
5. When were the ICT Security policies and procedures last updated?
6. What actions will be undertaken when a breach is detected?
7. Has consideration occurred about getting a security assessment undertaken (for example IRAP or ISO27001)?

6. MEMBER'S COMMUNICATION

6.1 MAYORS REPORT

ITEM 6.1.1

MAYOR'S REPORT FOR MONTH OF OCTOBER 2022

MOVED Councillor J. Dodd

SECONDED Councillor E. Wright

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. C0902/22

6.2 DEPUTY MAYORS REPORT

ITEM 6.2.1

DEPUTY MAYOR'S REPORT FOR MONTH OF OCTOBER 2022

MOVED Councillor M Broniecki

SECONDED Councillor N. Sheehan

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. C0903/22

6.3 ELECTED MEMBERS REPORTS

ITEM 6.3.1

REPORTS OF MEMBERS OCTOBER 2022

Council noted attached reports from Members:

1. Councillor M. Broniecki

6.4 CORRESPONDENCE

Nil

7. CONFIDENTIAL ITEMS

Nil

NEXT MEETING

Monday 28 November 2022 - 7.00pm

CLOSURE

The Presiding Member closed the meeting at 8:04pm.

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PRESIDING MEMBER