

COUNCIL AGENDA

Council Meeting

Notice is hereby given pursuant to the provisions of the Local Government Act, 1999, that the next Meeting of Unley City Council will be held in the Council Chambers, 181 Unley Road Unley on

Monday 28 September 2020
7.00pm

for the purpose of considering the items included on the Agenda.

Chief Executive Officer

OUR VISION 2033

Our City is recognised for its vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership.

COUNCIL IS COMMITTED TO

- Ethical, open honest behaviours
- Efficient and effective practices
- Building partnerships
- Fostering an empowered, productive culture – “A Culture of Delivery”
- Encouraging innovation – “A Willingness to Experiment and Learn”

ACKNOWLEDGEMENT

We would like to acknowledge this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country.

We also acknowledge the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

PRAYER AND SERVICE ACKNOWLEDGEMENT

We pray for wisdom to provide good governance for the City of Unley in the service of our community.

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.

WELCOME

ORDER OF BUSINESS

ITEM

PAGE NO

1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Nil

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Members to advise if they have any material, actual or perceived conflict of interest in any Items in this Agenda and a Conflict of Interest Disclosure Form (attached) is to be submitted.

1.4 MINUTES

1.4.1 Minutes of the Ordinary Council Meeting held Monday, 24 August 2020

1.5 DEFERRED / ADJOURNED ITEMS

Nil

2. PETITIONS/DEPUTATIONS

- | | | |
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3. REPORTS OF COMMITTEES

To receive and adopt or otherwise the reports and recommendations of the under mentioned Committees

- | | | |
|-----|---|----|
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Mayor to ask the Members if there are any motions without notice

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5.4 QUESTIONS WITHOUT NOTICE

Mayor to ask the Members if there are any questions without notice

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7. CONFIDENTIAL ITEMS

Nil

SUGGESTED ITEMS FOR NEXT AGENDA

Adoption of Annual Report	
Section 270 Review – Extended Line Marking, Langdon Avenue	
Appointment of Deputy Mayor	
Determination of Time and Place of Ordinary Meetings of Council for 2020	
Variation to Operating Hours for Festive Season 2020-21	
Review of Policies	
Draft Animal Management Plan for Community Consultation	
Request to Fly Eureka Flag during Eureka Week	
LGA Call for Nominations - South Australian Heritage Council	
Australia Day Event	
Council Major Event	

NEXT MEETING

Monday 26 October 2020 - 7.00pm

Council Chambers, 181 Unley Road Unley

DEPUTATION

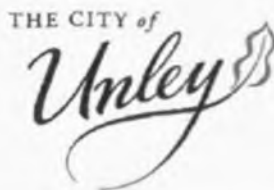
REPORT TITLE: DEPUTATION RE: REQUEST TO DECLARE A CLIMATE EMERGENCY

ITEM NUMBER: 2.1

DATE OF MEETING: 28 SEPTEMBER 2020

ATTACHMENTS: 1. DEPUTATION
2. DEPUTATION

1. Annie Gleeson, Black Forest
Re. Request to Declare a Climate Emergency
2. Amelie Mullarkey, Black Forest
Re. Request to Declare a Climate Emergency



DEPUTATION REQUEST FORM

Please complete this request and return to the City of Unley at least **three (3) clear days** prior to the Council meeting at which you wish to be heard.

CITY OF
27 AUG 2020

To: The Chief Executive Officer

☒ We hereby request to be heard at a Council meeting of the City of Unley

Representor Name: Annie Gleeson
 Telephone Number: 8297 6249
 Email: annegleeson7@gmail.com
 Address: 31 Addison Ave.,
Black Forest SA 5035

I will be speaking:

On my behalf:



As a Spokesperson:



Group: _____

If the group has a set of Rules by which the group is governed, please provide a copy of these.

Representor 2 Name: _____
 Telephone Number: _____
 Email: _____
 Address: _____

Representor 3 Name: _____
 Telephone Number: _____
 Email: _____
 Address: _____

This Deputation relates to the following subject matter:*(Please give sufficient details of the matter to enable consideration of your request for a deputation)*

I know Unley Councillors + Staff are concerned about Climate Change + that many practical actions have been adopted to mitigate, as well as adapt to, this huge challenge.

I would so appreciate these on-going actions being more visible to the Unley (+ the wider) community, by the messaging of Unley declaring a Climate Emergency.

Please Note: If you wish to distribute information as part of your deputation, this material must be provided to Administration prior to the meeting at which your deputation occurs. Please ensure you discuss any information you wish to be distributed or options for presenting your deputation with Administration when you receive confirmation that your Deputation Request has been approved.

I have read and understood the Deputations Information Sheet and acknowledge that I must comply with the requirements.

Signed:R. Gleeson**Date:**25 / 8 / 2020

Once completed, please return to the City of Unley, either in person, or by post, facsimile or email pobox1@unley.sa.gov.au

City of Unley Use Only

Received (date and time): ____/____/____ at ____ am/pm

Acknowledged by Presiding Member

Signed:

Dated: ____/____/____

Acknowledged by OCEO

Signed:

Dated: ____/____/____

Approved: Yes ☐ No ☐

Meeting Date: ____/____/____ at ____ am/pm

Representor Notified: Yes ☐ No ☐



DEPUTATION REQUEST FORM

*Please complete this request and return to the City of Unley at least **three (3) clear days** prior to the Council meeting at which you wish to be heard.*

To: The Chief Executive Officer

I/We hereby request to be heard at a Council meeting of the City of Unley

Representor Name: Amélie Mullarkey
Telephone Number: 0478520993
Email: amelie_mullarkey@internode.on.net
Address: 4 Canterbury Terrace Black Forest 5035

I will be speaking:

On my behalf:



As a Spokesperson:



Group: _____

If the group has a set of Rules by which the group is governed, please provide a copy of these.

Representor 2 Name: _____
Telephone Number: _____
Email: _____
Address: _____

Representor 3 Name: _____
Telephone Number: _____
Email: _____
Address: _____

This Deputation relates to the following subject matter:*(Please give sufficient details of the matter to enable consideration of your request for a deputation)*

I would like to speak in support of the Unley Council declaring a Climate Emergency from the perspective of a young adult.

I am a born and bred resident of the Clarence Park Ward, old scholar of Goodwood Primary School and Unley High School and currently studying at the Flinders University. I am passionate about the environment and our responsibility, not only to the future generations but also to the earth, recognising that its health is interconnected with the health and wellbeing of humans and nature alike. I have been very proud to live in a community and council area that demonstrates a commitment to the environment and sustainability - I've experienced this first-hand through the Council's collaboration with our primary school, community garden and other programmes like our Food Co-op at Clarence Park Community Centre and the Grow, Grow, Grow Your Own initiative. Many of my peers, good friends and family are deeply concerned about the negative impact our behaviours are having on our planet and wish to urgently address and mitigate this damage.

Please Note: If you wish to distribute information as part of your deputation, this material must be provided to Administration prior to the meeting at which your deputation occurs. Please ensure you discuss any information you wish to be distributed or options for presenting your deputation with Administration when you receive confirmation that your Deputation Request has been approved.

I have read and understood the Deputations Information Sheet and acknowledge that I must comply with the requirements.

Signed:*A. Mullarkey***Date:**

23 / 09 / 2020

Once completed, please return to the City of Unley, either in person, or by post, facsimile or email pobox1@unley.sa.gov.au

City of Unley Use Only

Received (date and time): ____/____/____ at ____ am/pm

Acknowledged by Presiding Member

Signed:

Dated: ____/____/____

Acknowledged by OCEO

Signed:

Dated: ____/____/____

Approved: Yes ☐ No ☐

Meeting Date: ____/____/____ at ____ am/pm

Representor Notified: Yes ☐ No ☐

DEPUTATION

REPORT TITLE: DEPUTATION RE: PROPOSED PEDESTRIAN
REFUGE AT EAST AVENUE, CLARENCE
PARK

ITEM NUMBER: 2.2

DATE OF MEETING: 28 SEPTEMBER 2020

ATTACHMENTS: 1. DEPUTATION

1. Iqbal Bagri, Clarence Park
Re. Resolution No. C0094/19 Council Meeting 23 September 2019.



DEPUTATION REQUEST FORM

Please complete this request and return to the City of Unley at least **three (3) clear days** prior to the Council meeting at which you wish to be heard.

CITY OF UNLEY

17 SEP 2020

REF:

To: The Chief Executive Officer

I/We hereby request to be heard at a Council meeting of the City of Unley

Representor Name:

IQBAL BAGRI

Telephone Number:

0404 380480

Email:

rise and grand cafe aus @ gmail . com

Address:

114 East Ave
Clarence Park 5034

I will be speaking:

On my behalf:



As a Spokesperson:



Group:

If the group has a set of Rules by which the group is governed, please provide a copy of these.

Representor 2 Name:

Telephone Number:

Email:

Address:

Representor 3 Name:

Telephone Number:

Email:

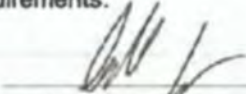
Address:

This Deputation relates to the following subject matter:*(Please give sufficient details of the matter to enable consideration of your request for a deputation)*

the proposed refuge in front of the cafe will disadvantage the cafe business which depends on the car park for through traffic.

Please Note: If you wish to distribute information as part of your deputation, this material must be provided to Administration prior to the meeting at which your deputation occurs. Please ensure you discuss any information you wish to be distributed or options for presenting your deputation with Administration when you receive confirmation that your Deputation Request has been approved.

I have read and understood the Deputations Information Sheet and acknowledge that I must comply with the requirements.

Signed:

Date:

17 / 09 / 2020

Once completed, please return to the City of Unley, either in person, or by post, facsimile or email pobox1@unley.sa.gov.au

City of Unley Use Only	
Received (date and time):	____/____/____ at ____ am/pm
Acknowledged by Presiding Member	
Signed:	
Dated:	____/____/____
Acknowledged by OCEO	
Signed:	
Dated:	____/____/____
Approved:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Meeting Date:	____/____/____ at ____ am/pm
Representor Notified:	Yes <input type="checkbox"/> No <input type="checkbox"/>

RECEIPT OF PETITION

REPORT TITLE: PETITION RE: PROPOSED PEDESTRIAN
CROSSING AT EAST AVENUE, CLARENCE
GARDENS

ITEM NUMBER: 2.3

DATE OF MEETING: 28 SEPTEMBER 2020

ATTACHMENTS: NIL

PRINCIPAL PETITIONER: IQBAL BAGRI

NUMBER OF SIGNATORIES: 426 VALID
41 INVALID

NATURE OF PETITION: Objection to Council's proposed pedestrian
refuge at East Avenue, Clarence Gardens

1. **RECOMMENDATION**

That:

1. The petition objecting to the proposed pedestrian refuge at East Avenue, Clarence Gardens be received.
 2. *The matter is for Council to determine – options provided Section 3.*
 3. The principal petitioner be notified of Council's proposed actions in response to the objection to the proposed pedestrian refuge at East Avenue, Clarence Gardens.
-

2. **OFFICER'S COMMENTS**

2.1 Procedural Information

The petition was acknowledged on receipt, with the lead petitioner advised that it would be presented to the ordinary Council Meeting scheduled for 28 September 2020.

The current requirements for a petition are that the full name and address of each person who signed or endorsed the petition be included. Council is satisfied that of the 467 signatories on the petition, 426 have satisfied this requirement with full name, address and signature provided and 41 have not satisfied this requirement, with incomplete address details provided. Of the 426 petitioners who have satisfied the requirements of a petition 189 are residents of the City of Unley.

2.2 *Petition Information*

The petitioners have objected to the planned construction of a pedestrian refuge on East Avenue, Clarence Park, adjacent the Rise and Grind Café. The petitioners have cited that the loss of two parking spaces adjacent the Café will negatively impact on the parking availability for passing customers and increase parking stress on nearby Langdon Avenue.

The pedestrian refuge at this location was recommended as part of the Local Area Traffic Management Plan Zone 3 – Clarence Park/Millswood (2019). This recommendation, along with 19 others for the local area, was endorsed at the Council meeting held on 23 September 2019. The proposed refuge will result in the loss of four parking spaces (two adjacent the Café and two on the opposite side of the road).

Council's Walking and Cycling Plan recommends that refuges be considered on streets with traffic volumes of greater than 3,000 vehicles per day. As East Avenue carries approximately 9,000 vehicles per day, a refuge was investigated as part of the LATM Study. Pedestrian crossing data was collected along the street from Cross Road to the Adelaide-Seafood Railway Line, which indicated that the location most likely to be of benefit for pedestrians is in the vicinity of the Rise and Grind Café which is located at 114 East Avenue.

During community consultation on the LATM Study, there was a mix of responses supporting and not supporting the refuge. Feedback was received from the owner of Rise and Grind Café expressing concerns over the location of the refuge. However, in general, there was majority support from the community directly engaged. Having said that, it is acknowledged that most respondents are located in the general area and not directly affected by the loss of parking. As there was general support and benefit of the refuge to the community, it was included in the final recommendations of the LATM Study which was subsequently endorsed for implementation by Council.

Following endorsement of the implementation of the LATM Study recommendations by Council in September 2019, a detailed design was undertaken of the proposed refuge, and the project was funded by Council in the 2020/21 Annual Business Plan and Budget to construct the refuge. This has prompted the recent discussions regarding the refuge and the receiving of the petition.

Council essentially has three options to consider regarding this matter as summarised below.

2.3 Changes to a previous decision of Council

Section 21 of the *Local Government (Procedures at Meetings) Regulations 2013* provides:

21 – Chief Executive Officer may submit a report recommending revocation or amendment of council decision

- (1) The chief executive officer may submit a report to the council recommending the revocation or amendment of a resolution passed since the last general election of the council.
- (2) The chief executive officer must ensure that the report is placed on the agenda for the meeting at which the report is to be considered.

The petition received relates to a previous decision of Council, namely, the endorsement of the Local Area Traffic Management Plan – Zone 3 (Clarence Park/Millswood), recommendations and implementation priorities, which occurred at the Council Meeting on 23 September 2019.

In response to the petition there are three Options Council may consider. These are provided in accordance with r.21 and are set out below.

3. OPTIONS

Option 1 – Proceed as planned

Council has endorsed the implementation of the refuge as part of its endorsement of the overall recommendations contained in the LATM Study. The recommendation to install a refuge at this location has been made in the context of achieving Council's strategic approach towards pedestrian safety as outlined in its Walking and Cycling Plan.

The loss of parking is indeed acknowledged as a result of the installation of the refuge. However, sufficient alternative parking is not only available along East Avenue but also along Langdon Avenue which are considered to be in close proximity to the Café.

Should Council prefer this option, the following should form Part 2 of the resolution:

The installation of a pedestrian refuge on East Avenue, Clarence Park, adjacent the Rise and Grind Café proceed as recommended in Local Area Traffic Management Plan Zone 3 – Clarence Park/Millswood (2019).

Option 2 – Relocate the refuge elsewhere

Options in respect to the location of the refuge were considered by Council staff at the time of developing the LATM Plan. The proposed location adjacent the Café is considered to best meet the demand for crossing along this section of East Avenue.

The refuge could be shifted elsewhere. However, there is a question regarding whether it would be as well used by pedestrians. In addition, consultation would need to be undertaken with residents who reside adjacent the new location of the refuge as there would be an impact on them in terms of the removal of parking adjacent their residences.

Should Council prefer this option, the following should form Part 2 of the resolution:

That Part 2 of Council resolution C0094/19 – Local Area Traffic Management Plan Zone 3 (Clarence Park/Millswood), of the Council Meeting of 23 September 2019, be **varied** as follows (*bold text to be inserted, strikethrough text to be deleted*):

2. The Local Area Traffic Management Plan Zone 3 (Clarence Park / Millswood) as set out in Attachment 4 to this Report (Item 4.1, Council Meeting 23/09/2019), and the recommendations contained therein, including the implementation priorities be endorsed, **with the exception of the installation of a pedestrian refuge on East Avenue, Clarence Park, adjacent the Rise and Grind Café and that this pedestrian refuge not proceed, with further investigations to be undertaken to identify an alternative location for the pedestrian refuge in the vicinity.**

Option 3 – Not proceed per the petitioners' request

Council could decide to accede to the request of the petitioners and resolve not to proceed with the implementation of the refuge. Whilst this would address the concerns which have been raised by the petitioners, it does not improve safety for pedestrians by providing a dedicated crossing point.

Should Council prefer this option, the following should form Part 2 of the resolution:

That Part 2 of Council resolution C0094/19 – Local Area Traffic Management Plan Zone 3 (Clarence Park/Millswood), of the Council Meeting of 23 September 2019, be **varied** as follows (*bold text to be inserted, strikethrough text to be deleted*):

2. The Local Area Traffic Management Plan Zone 3 (Clarence Park / Millswood) as set out in Attachment 4 to this Report (Item 4.1, Council Meeting 23/09/2019), and the recommendations contained therein, including the implementation priorities be endorsed, **with the exception of the installation of a pedestrian refuge on East Avenue, Clarence Park, adjacent the Rise and Grind Café and that this pedestrian refuge not proceed.**

This matter is for Council to consider and determine.

REPORT OF COMMITTEE

REPORT TITLE:	MINUTES OF AUDIT COMMITTEE – 18 AUGUST 2020
ITEM NUMBER:	3.1
DATE OF MEETING:	28 SEPTEMBER 2020
ATTACHMENTS:	1. MINUTES OF AUDIT COMMITTEE - 18 AUGUST 2020

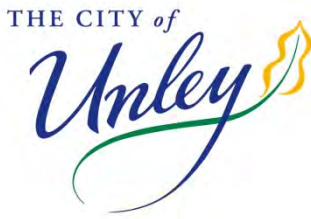
1. EXECUTIVE SUMMARY

The minutes and recommendations of the Audit Committee meeting held on Tuesday 18 August 2020 are presented for Council's consideration.

2. RECOMMENDATION

That:

1. The minutes of the Audit Committee meeting held on Tuesday 18 August 2020, be received and the following recommendations contained therein be adopted by Council
 - (a) Item 3.1 – External Audit – Agreed Actions Status Report
 1. The report be received.
 - (b) Item 3.2 – Internal Financial Controls – Self Assessment – 2019/2020
 1. The report be received.
 - (c) Item 3.2 – Internal Financial Controls – Self Assessment – 2019/2020
 1. The report be received.
 - (d) Item 3.3 – Strategic Risk Register
 1. The report be received.
 - (e) Item 3.4 – Operational Risk Register
 1. The report be received.
 - (f) Item 3.5 – Audit Committee Workplan - Update
 1. The report be received.
-



**Minutes of the City of Unley
Audit Committee Meeting
Tuesday, 18 August 2020, 6.30
via electronic means using Zoom and Livestreamed to
the City of Unley YouTube Channel**

1 PRESENT

Presiding Member D Powell (Presiding Member)
Councillor K. Anastassiadis
Councillor M. Broniecki
Independent Member N Handley
Independent Member A Martin

2 OFFICERS PRESENT

Chief Executive Officer, Mr P. Tsokas
Executive Manager Office of the CEO, Ms T. Norman
General Manager Business Support & Improvement, Ms N. Tinning
Principal Risk Management Officer, Mrs LC Cataldi

3 GUEST

Janet Miller – Chief Executive Officer – Centennial Park Cemetery Authority
Naida Andjelkovic – Manager Corporate Operations – Centennial Park Cemetery Authority

4 ACKNOWLEDGEMENT

The Presiding Member welcomed Members to the meeting and opened the meeting with the Acknowledgement.

5 1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Nil

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Nil

1.4 MINUTES

ITEM 1.4.1

**MINUTES OF THE ORDINARY AUDIT COMMITTEE MEETING HELD
TUESDAY, 12 MAY 2020**

MOVED Councillor M. Broniecki

SECONDED Independent Member N Handley

That:

1. The minutes of the Ordinary Audit Committee held on Tuesday, 12 May 2020 be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

Resolution No. AC0015/20

Cr Anastassiadis entered the meeting at 6.38pm

1.5 DEFERRED / ADJORNED ITEMS

Nil

6 2. PRESENTATION

ITEM 2.1

**CENTENNIAL PARK CEMETERY AUTHORITY – BUDGET AND RISK
UPDATE**

MOVED Councillor M. Broniecki

SECONDED Independent Member A Martin

That:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to:
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure:
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations; and
 - non-disclosure of this item at this time will enable the Audit Committee to receive a Budget and Risk Update from the Centennial Park Cemetery Authority.

On that basis, the public's interest is best served by not disclosing the Budget and Risk Update presentation at this point in time.

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Audit Committee orders that all members of the public be excluded, with the exception of Janet Miller, CEO Centennial Park Cemetery Authority, Nadia Andjeklovic, Manager Corporate Services Centennial Park Cemetery Authority and staff of the City of Unley on duty in attendance.

CARRIED UNANIMOUSLY

Resolution No. AC0016/20

The meeting moved into confidence at 6.42pm and the Livestream was paused.

The Audit Committee received the Centennial Park Cemetery Authority Budget and Risk Update.

The meeting moved out of confidence at 7.09pm and the Livestream resumed

7 3. REPORTS

ITEM 3.1

EXTERNAL AUDIT - AGREED ACTION STATUS REPORT

MOVED Councillor M. Broniecki

SECONDED Independent Member N Handley

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0017/20

ITEM 3.2

INTERNAL FINANCIAL CONTROLS - SELF ASSESSMENT - 2019/2020

MOVED Councillor K. Anastassiadis

SECONDED Independent Member A Martin

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0018/20

ITEM 3.3

STRATEGIC RISK REGISTER

MOVED Independent Member N Handley

SECONDED Councillor K. Anastassiadis

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0019/20

ITEM 3.4

OPERATIONAL RISK REGISTER

MOVED Councillor M. Broniecki

SECONDED Councillor K. Anastassiadis

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0020/20

ITEM 3.5

AUDIT COMMITTEE WORKPLAN - UPDATE

MOVED Councillor M. Broniecki

SECONDED Councillor K. Anastassiadis

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0021/20

8 4. OTHER BUSINESS

9 NEXT MEETING

Tuesday 13 October 2020 - 6.30

10 CLOSURE

The Presiding Member closed the meeting at 8.02pm.

.....
PRESIDING MEMBER

DECISION REPORT

REPORT TITLE:	WALKING AND CYCLING PLAN - KING WILLIAM ROAD (MIKE TURTUR - GREENHILL ROAD) AND WELLER / SIMPSON CONCEPT DESIGNS
ITEM NUMBER:	4.1
DATE OF MEETING:	28 SEPTEMBER 2020
AUTHOR:	BEN WILLSMORE
JOB TITLE:	MANAGER CITY DESIGN
ATTACHMENTS:	<ol style="list-style-type: none">1. DRAFT BIKEWAY FEASIBILITY STUDY FOR KING WILLIAM ROAD (MIKE TURTUR / GREENHILL ROAD)2. DRAFT BIKEWAY FEASIBILITY DESIGN STUDY FOR WELLER STREET / SIMPSON PARADE STREETSCAPE IMPROVEMENTS

1. **EXECUTIVE SUMMARY**

The City of Unley's Walking and Cycling Plan was endorsed by Council in 2016 and has since been progressively implemented. Council has committed to its continued delivery in the 2020-21 financial year, with funding allocated to deliver on the detailed design and documentation of two key projects, namely:

- King William Road (Mike Turtur Bikeway / Greenhill Road) Streetscape Design.
- Weller Street / Simpson Parade (Albert Street / King William Road) Streetscape Improvements.

These two projects will contribute to the continued delivery (and completion) of the Mike Turtur Bikeway upgrade and the north-south Wood-Weller Bicycle Route, which both commenced in 2017.

In recent months, Concept Designs have been developed in liaison with Elected Members, Department of Infrastructure and Transport (DIT), City of Adelaide (CoA) and the Unley Bicycle User Group (UBUG).

King William Road Streetscape Design provides for two options of separated bicycle movement:

- Option 1 – On-Road Separated Bike Lane; and
- Option 2 – Off-Road Shared Path.

Both options have been prepared to improve the amenity of King William Road, in balance with minimising impact on existing traffic conditions, on-street parking and existing infrastructure.

The Weller Street / Simpson Parade Streetscape Improvements propose the continuation of the single lane slow points previously established along Wood Street and southern sections of Weller Street. The spacing of additional traffic calming devices will manage local speeds to support a mixed traffic environment and reinforce the streetscape identity of the north / south strategic route.

This report seeks Council's endorsement of the Concept Designs for both projects, as shown in Attachments 1 and 2, for the purposes of undertaking community consultation. Following that, a report will be presented to Council summarising the feedback received and considering next steps prior to the commencement of detailed design and documentation.

The on-ground works associated with these projects is expected to commence in the 2021/22 financial year at the earliest. The detailed design and documentation will provide additional information to be considered by Council in terms of delivery of works which will be the subject of consideration through the Annual Business Plan and Budget development.

2. RECOMMENDATION

That:

1. The report be received.
 2. The Draft Bikeway Feasibility Design Study for King William Road (Mike Turtur / Greenhill Road) and Weller Street / Simpson Parade Streetscape Improvements, as set out in Attachments 1 and 2 to this report (Item 4.1, Council Meeting 28/09/2020), be endorsed for the purpose of undertaking community consultation.
 3. Following the conclusion of community consultation, a further report be considered by Council summarising the feedback received in relation to the Draft Bikeway Feasibility Design Study for King William Road (Mike Turtur / Greenhill Road) and Weller Street / Simpson Parade Streetscape Improvements and confirming the way forward for these projects.
 4. The Administration pursue State or Commonwealth Government grant funding opportunities for the delivery of on-ground works for the Draft Bikeway Feasibility Design Study for King William Road (Mike Turtur / Greenhill Road) and Weller Street / Simpson Parade Streetscape Improvements.
-

3. RELEVANT CORE STRATEGIES/POLICIES

1. Community Living

1.5 Our City is connected and accessible.

4. BACKGROUND

The City of Unley Integrated Transport Strategy provides key active transport targets for Council, including:

- Double the amount of active transport journeys to work by Unley residents.
- Record the highest number (percentage of population) of sustainable transport journeys undertaken by our local community, when compared to the rest of metropolitan Adelaide.

Over the last four years, since its endorsement of the Walking and Cycling Plan, Council has been progressively implementing the Plan's key actions and priority projects.

As part of the 2020/21 Annual Business Plan and Budget, Council has allocated funding to continue the delivery of the Walking and Cycling Plan, including the detailed design and documentation of two priority bikeway projects, namely:

- King William Road (Mike Turtur Bikeway / Greenhill Road) Streetscape Design; and
- Weller Street / Simpson Parade (Albert Street / King William Road) Streetscape Improvements.

These two projects were prioritised in 2020/21, as they were identified as projects that would support the completion of two important bikeway links within the City including Mike Turtur Bikeway extension to the Parklands, and Wood-Weller Bicycle Route.

Mike Turtur Bikeway / King William Road

The Mike Turtur Bikeway is a shared use path along the CBD-Glenelg tram line and is one of the busiest bicycle routes in South Australia with over 1,000 people using it daily. It is used throughout the day for leisure and by commuters to/from the City of Adelaide (CoA). Council has recently resolved to partner with DIT to upgrade the Bikeway between Musgrave Street and King William Road. The construction of the upgrade works is anticipated to commence in early 2021.

To complete the Mike Turtur Bikeway connection to the CoA, the section of the Bikeway along King William Road between Mike Turtur Bikeway and Greenhill Road needs to be upgraded. The scope of the upgrade was outlined in the Walking and Cycling Plan:

Prepare designs and install works to improve link from Mike Turtur path to Greenhill Road. May include install one-way cycle path on west footpath, install kerb build-out at bus stop, upgrade bike lanes with chevron buffers and greening, remove (20+) carparks.

In addition, the recent consultation undertaken in mid-2020 for the section of the Bikeway currently being upgraded highlighted community support for upgrading the section along King William Road up to Greenhill Road with a number of comments made around safety concerns with the existing bicycle facilities.

Figure 1 (below) shows how the King William Road (Mike Turtur Bikeway / Greenhill Road) bikeway project (refer to project 6) fits within the City of Unley bikeways network recent improvements.

Wood-Weller Bicycle Route

The Wood-Weller Street Bicycle Route is a key north-south corridor that links the City of Mitcham to the south at Cross Road and Mike Turtur Bikeway and Charles Walk / Glen Osmond Trail to the north.

The Bicycle Route provides a parallel north-south alternative to the busy King William Road, and supports a mixed traffic environment with low vehicle speeds (less than 40 km/h) and low traffic volumes (less than 1,000 to 1,500 vehicles per day). The Bicycle Route has progressively been implemented since 2016 as outlined below (refer to Figure 1):

- 2017 – completed Woods Street bicycle infrastructure including. upgraded single lane slow points with bicycle bypass and landscaping.
- 2018 – upgrade of Albert Street and Weller Street intersection.
- 2019 – new pedestrian crossing point on King William Road between Simpson Parade and Charles Walk.
- 2020 – completed Weller Street bicycle infrastructure including installation of single lane slow points with bicycle bypass and landscaping.

The final section of the Bicycle Route is the section of Weller Street (north of Albert Street) and Simpson Parade (refer to Project 3 in Figure 1).

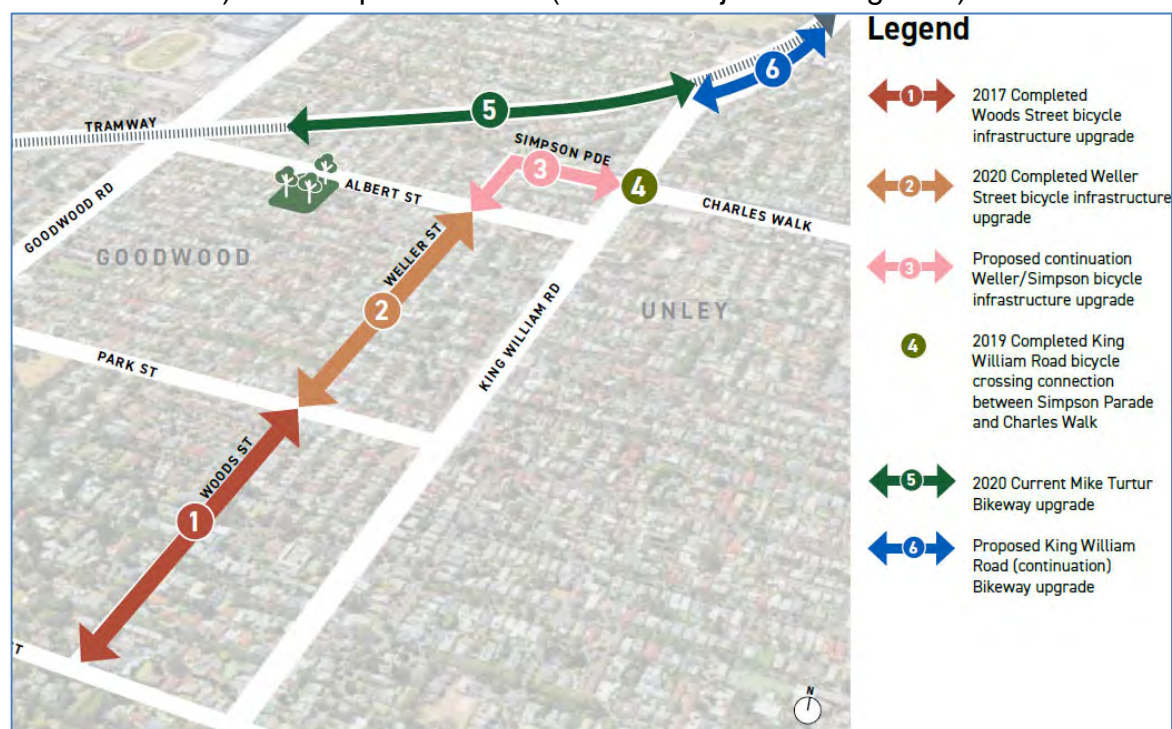


Figure 1: Bikeways network context (Wayville – Goodwood precinct)

When assessing the design options for the Bicycle Route, the longer-term bikeway connection along Simpson Reserve, linking the shared use path along Charles Walk to Mike Turtur Bikeway via the Glen Osmond Creek, was acknowledged. However, it was excluded from this scope of work until further investigation on the feasibility of installing a covered culvert within the creek is undertaken.

This project focussed only on the on-road bicycle improvements and connections to Charles Walk at King William Road and Simpson Parade.

5. DISCUSSION

Council staff, in discussions with DIT, CoA and UBUG, have been developing Concept Design options for both the King William Road (Mike Turtur / Greenhill Road) and Weller Street / Simpson Parade Streetscape Improvement projects.

An Elected Member briefing was held on 7 September 2020 to outline the Concept Design development process, bikeway improvement options and to seek input into the design development phase.

The existing conditions, design intent and options developed for each project, including the preferred options for community consultation, are summarised below.

King William Road (Mike Turtur / Greenhill Road) Streetscape Design

Existing Conditions

The key existing conditions/observations that this project considered during the design development are outlined below:

Bicycle and Pedestrians

- On-road bicycle facilities for northbound and southbound directions are limited with nominal separation from traffic. Often, left turn vehicles are observed queuing over the northbound bike lane and buses are observed stopping on the northbound and southbound bike lanes.
- The footpath approaching Greenhill Road intersection narrows (to 2.5m) creating conflicts between pedestrians walking, bus passengers waiting at stop, tram passengers accessing/egressing stop and bike riders who choose to stay on path.
- Shared use path/footpath condition on western side is generally poor and undulating in sections.
- Highest number of bike riders are observed in the northbound direction during the AM peak (7-9am) and in the southbound direction during PM peak (4-6pm) indicating that the bikeway is a primary commuter route to/from the CoA.
- 74% of bike riders from the Mike Turtur Bikeway during the AM peak continue to ride along King William Road, rather than on the shared use path/footpath.

- 30-40% of bike riders during the AM peak turn right using the bike box to access the north-eastern Park Lands shared use path, despite the heavy traffic flows and wide intersection.
- The narrow central median/refuge (approximately 1.2m in width) currently caters for pedestrians crossing to/from tram and bus stops.
- Street trees and landscaping are limited and ad-hoc, providing little shade or amenity for people walking or bike riding.

Traffic and Parking

- Traffic volumes (14,000 vehicles per day) and 85th Percentile Speeds (46 km/h) along King William Road are relatively high.
- King William Road and Greenhill Road intersection during peak periods is very congested, limiting opportunities to change existing traffic lane configuration.
- Left turn movements need to remain unimpeded by bike box to manage left turn queuing.
- There are 28 on-street parks in a 2P zone supporting small businesses and commercial premises on the eastern side of the street. Parking capacity is observed to be about 50% on a typical weekday (staff observations).

Public Transport

- Bus stops '1-East side' and '1-West side', adjacent to tram stop, are timing points with buses often observed to stop for several minutes in bike lanes.

Design Options

Taking into account the various issues along the section of King William Road between Mike Turtur Bikeway and Greenhill Road, the best practice bicycle improvements that will encourage greater participation by the 60% 'interested but concerned' target market is a streetscape design that separates bike riders from cars.

Noting the need for 'separated' bicycle facilities and the above existing conditions/observations, the streetscape/bikeway options were developed based on the following design considerations:

- Minimise the loss of on-street parking (off peak).
- Avoid changes to intersection design and traffic lane capacity.
- Align with expectations of DIT and CoA (intersection and northern Park Lands connection).
- Limit conflict with bus stop and tram stop access.
- Maintain bike box and ability to access north-east Park Lands shared use path.
- Explore opportunities for additional tree planting and improved amenity.

Three initial design options were explored including:

- Option 1 – On-Road Separated Bike Lane

- Option 2 – Off-Road Shared Path
- Option 3 – On-Road Buffered Bike Lanes

Following the Elected Member briefing Option 1 and Option 2 have been further progressed, noting that although Option 3 would provide an improvement from existing conditions, it would not appropriately cater for the desired bike rider target market of 60% 'interested but concerned' and is not included for consultation.

Option 1 – On-road Separated Bike Lane is shown in Attachment 1. The design provides for a kerb-side separated bike lane in the northbound direction to provide maximum protection between on-road bike and traffic movements. A buffered bike lane is proposed in the southbound direction, except for a 70m section of kerb-side separated bike lane between Greenhill Road and Park Lane (which can be accommodated without significantly impacting on existing on-street parking).

Attachment 1

The key features of Option 1 include:

- Kerb-side separated bike lane (2.5m) in the northbound direction with a 0.3m concrete buffer where there is no parking and a 0.8m landscaped buffer where off-peak parking is permitted.
- Buffered bike lane (1.4m) in the southbound direction, with a 0.5m buffer on the parking side. The section of southbound bike lane between Greenhill Road and Park Lane is, however, proposed to be kerb-side separated (2.1m) with a 0.3m buffer.
- Footpath widths on both the eastern and western sides remain unchanged.
- Bike box access for right/diagonal turns is at two locations: at the intersection via a gap in the concrete buffers and prior to the bus stop via traffic lanes.
- Bike hook turn storage box on Greenhill Road western approach.
- Shared on-street parking (off-peak)/traffic lane (peak) on western side.
- Upgraded bike crossing point at King William Road / Mike Turtur Bikeway connection.
- Relocation of Stop 1 King William Road - East Side is proposed to avoid conflict between all users. The relocation will result in a loss of three (3) parking spaces outside 9-11 King William Road.
- Preferred pedestrian crossing facility maintained at signalised intersection.
- Pedestrian refuge is proposed 20m south of Park Lane and links with the proposed new bus stop location.

Option 2 – Off-Road Shared Path is shown in Attachment 1. The design provides for a shared use path (4 meters in width) on the western side, providing a continuation of the Mike Turtur Bikeway shared use path to

Greenhill Road. A buffered bike lane in the southbound direction is also proposed, providing improved accessibility and connections from the CoA.

Attachment 1

The key features of Option 2 include:

- Continuous shared use path (4m) on the western side between Mike Turtur Bikeway and Greenhill Road.
- Buffered bike lane (1.5m to 1.8m) in the southbound direction, with 0.5m buffers on both the parking and traffic sides.
- Bike box access for right/diagonal turns in the northbound direction at two locations: at the intersection via a kerb ramp and prior to the bus stop via traffic lanes.
- Bike hook turn storage box on Greenhill Road western approach.
- Increased landscaping/street trees on western side.
- Shared on-street parking (off-peak) / traffic lane (peak) on western side.
- Upgraded bike crossing point at King William Road / Mike Turtur Bikeway connection.
- Relocation of Stop 1 King William Road - East Side is proposed to avoid conflict between all users. The relocation will result in a loss of three (3) parking spaces outside 9-11 King William Road.
- Preferred pedestrian crossing facility maintained at signalised intersection.
- Pedestrian refuge is proposed 20m south of Park Lane and links with the proposed new bus stop location.

The bus stop relocation and addition of the pedestrian refuge will however result in buses stopping on top of the bike lane (which is currently the case). There will be no additional parking loss due to the refuge as the adjacent parking is a bus stop. Maintaining this pedestrian connectivity may have a negative impact on those who cycle.

The community's preference for a pedestrian refuge or keeping the bike lane clear will be explored through the community engagement process.

Currently the bus stops are a timing point and a bus will occasionally stop for several minutes at a time. We are however liaising with DIT to try and relocate the timing point along this route.

Weller Street / Simpson Parade Streetscape Improvements

Existing Conditions

The key existing conditions/observations that this project considered during the design development are outlined below:

- Traffic volumes (900 to 1,100 vehicles per day) and 85th Percentile Speeds (39 to 46 km/h) along Weller and Simpson streets.
- AM peak volume proportion is 13% to 15%, suggesting some rat-running through small street network.
- 71 on-street parks in 2 hour (2P) and 4 hour (4P) zones with parking occupancy observed between 13% to 36%.
- Narrow street width at 7.5m to 7.6m, with on-street parking permitted on both sides.
- Steep gradients as Weller and Simpson streets approach the bend.
- Safety issues observed for people riding bikes wanting to turn right into Simpson Parade and buses stopping at bus stop '3 – West side', and long delays at times for people crossing using the refuge.

Taking into account the various issues along the section of Weller Street (north of Albert Street) and Simpson Parade, a mixed traffic environment is considered to be the most appropriate treatment. This is on the basis that traffic calming measures are put in place to reduce vehicle speeds to under 40 km/h, with a preference for a desired 85th Percentile Speed of 30 km/h.

At the Elected Member briefing, three traffic calming treatments were explored including:

- Slow point with single lane road hump, bicycle bypass and landscaping.
- Speed hump with watts profile.
- Speed hump with landscaping.

There was strong support by Elected Members to continue the existing 'slow point' treatment that has already been implemented along Wood and Weller Streets for the following reasons:

- Provides continuity of existing bikeway treatment along Wood and Weller Streets, and increases legibility of strategic bicycle route.
- Provides the greatest level of improvement and comfort for bike riders (noting there is some separation from traffic and bike riders bypassing the speed humps).
- Provides greater separation from vehicles to encourage participation by the targeted 'interested but concerned' bike riders.
- Provides some level of increased amenity and landscaping.

The Weller Street / Simpson Parade Streetscape Improvement option is shown in Attachment 2.

Attachment 2

The improvements include:

- 3x single lane 'slow points', to be evenly spaced to reduce vehicle speed to below 40 km/h and support a mixed-use traffic environment.
- Slow points to be located at the following locations, and require the loss of on-street parking:
 - No 8 Weller Street (loss of one parking space)
 - No 1 Simpson Parade (loss of five parking spaces)
 - Units 1-10/13 Simpson Parade (loss of four parking spaces)
- Increased greening/landscaping at the single lane slow points.
- Refreshed bicycle logos/sharrows along the streets.
- Pavement surface treatment at the Weller Street / Simpson Parade bend to visually create a different environment and calming of traffic.
- Intersection improvements for pedestrians and bike riders at Simpson Parade and King William Road.

Consultation

Should Council support these options, as set out in Attachments 1 and 2, community consultation is expected to take place in October 2020.

The purpose of the community consultation is to:

- Identify and refine a preferred option for King William Road (Mike Turtur / Greenhill Road) based on community feedback.
- Refine the Weller Street / Simpson Parade option based on community feedback.

The community consultation will be far-reaching and not only engage the local residents and businesses directly impacted, but also existing and new potential pedestrian and bike users. The consultation will comprise:

- Corflutes installed along the impacted streets, Mike Turtur Bikeway and tram stop.
- Your Say Unley webpage.
- Promotion via City of Unley, Bicycle Institute of SA and UBUG social media.
- Letters sent to all residents and businesses located within a 100m catchment of the streets.

Ongoing collaboration with DIT regarding bus stop relocations will continue through the consultation period.

Following the conclusion of community consultation, a further report will be presented to Council for its consideration summarising the feedback received and confirming the way forward for each project.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Draft Bikeway Feasibility Design Study for King William Road (Mike Turtur / Greenhill Road) and Weller Street / Simpson Parade Streetscape Improvements, as set out in Attachments 1 and 2 to this report (Item 4.1, Council Meeting 22/06/2020), be endorsed for the purpose of undertaking community consultation.
3. Following the conclusion of community consultation, a further report be considered by Council summarising the feedback received in relation to the Draft Bikeway Feasibility Design Study for King William Road (Mike Turtur / Greenhill Road) and Weller Street / Simpson Parade Streetscape Improvements and confirming the way forward for these projects.
4. The Administration pursue State or Commonwealth Government grant funding opportunities for the delivery of on-ground works for the Draft Bikeway Feasibility Design Study for King William Road (Mike Turtur / Greenhill Road) and Weller Street / Simpson Parade Streetscape Improvements.

The Concept Design responds to the strategic directions set out in the Council's Walking and Cycling Plan. State Government agencies, neighbouring Councils and UBUG stakeholders have been involved in the process and provided review and comment. The Concept Designs make a positive contribution to the character of each street and the cohesion, safety and amenity of key cycling routes through the City of Unley.

The Annual Business Plan and Budget for 2020/21 includes provision for the detailed design and documentation of each streetscape. Funding for the construction of each streetscape will be subject to future budget planning and grant funding.

State and Commonwealth Government grant funding opportunities will be pursued for the delivery of the on-ground works associated with these projects which would be subject to Council's budget consideration process from 2021/22 financial year.

Option 2 –

1. The report be received.
2. The Draft Bikeway Feasibility Design Study for King William Road (Mike Turtur / Greenhill Road) as set out in Attachments 1 to this report (Item 4.1, Council Meeting 22/06/2020), be endorsed for the purpose of undertaking community consultation, subject to the following changes:
 - *Change required to be inserted here*
3. The Draft Bikeway Feasibility Design Study for Weller Street / Simpson Parade Streetscape Improvements, as set out in Attachments 2 to this report (Item 4.1, Council Meeting 22/06/2020), be endorsed for the purpose of undertaking community consultation, subject to the following changes:
 - *Change required to be inserted here*
4. Following the conclusion of community consultation, a further report be considered by Council summarising the feedback received in relation to the Draft Bikeway Feasibility Design Study for King William Road (Mike Turtur / Greenhill Road) and Weller Street / Simpson Parade Streetscape Improvements and confirming the way forward for these projects.
5. The Administration pursue State or Commonwealth Government grant funding opportunities for the delivery of on-ground works for the Draft Bikeway Feasibility Design Study for King William Road (Mike Turtur / Greenhill Road) and Weller Street / Simpson Parade Streetscape Improvements.

The Concept Designs has delivered Council's aims for integrated cycling infrastructure into existing streetscapes to improve cycling safety and encourage bike riding.

The design options respond to key issues raised, but additional amendments may be considered warranted to address Council concerns prior to commencing consultation. This option allows Council to specify any changes it may deem warranted prior to the commencement of consultation.

Option 3 –

1. The report be received.
2. The Draft Bikeway Feasibility Design Study for King William Road (Mike Turtur / Greenhill Road) and Weller Street / Simpson Parade Streetscape Improvements information set out in Attachment 1 and 2 to this report (Item 4.1, Council Meeting 22/06/2020) be received.

The Concept Designs have delivered Council's aims for integrated cycling infrastructure into existing streetscapes to improve cycling safety and encourage bike riding. Council and other stakeholders have been involved in the process and provided review and comment, however, Council may choose to not advance the project at this stage.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- Council has included within the 2020/21 Annual Business Plan an allocation of \$40,000 for the detailed design and documentation of the King William Road design, and \$35,000 for the Weller Street / Simpson Parade bicycle improvement.
- Minor costs associated with the consultation process will be covered as part of the 2020/21 budget allocation for each project.
- The completion of the detailed design and documentation could assist Council in attracting State or Federal Government grant funding for the delivery of the on-ground works which is anticipated for the 2021/22 financial year subject to Council budget consideration.
- Following completion of the detailed design and documentation of each project, pre-tender cost estimates for the delivery of each project (on-ground works) will be prepared to inform budget submissions for Council's consideration.

8.2 Legislative/Risk Management

- A preliminary risk assessment has been undertaken for each project and informed the development of the concept design(s).

8.3 Staffing/Work Plans

- Staff will be responsible for undertaking the community consultation process for each project.
- Staff work plans have been considered as part of planning for the 2020/21 budget to manage the detailed design and documentation of each project. An external design consultant will be engaged to develop the detailed design and documentation.

8.4 Environmental/Social/Economic

- The Concept Designs aim to provide high quality bicycle infrastructure to encourage greater participation of the intended target of users (60% of the population who are interested in cycling but concerned). The Concept Designs also aim to minimise disruption to local businesses and on-street parking capacity whilst integrating opportunities for greening and expanded tree canopy as part of the traffic calming and cycle infrastructure.

8.5 Stakeholder Engagement

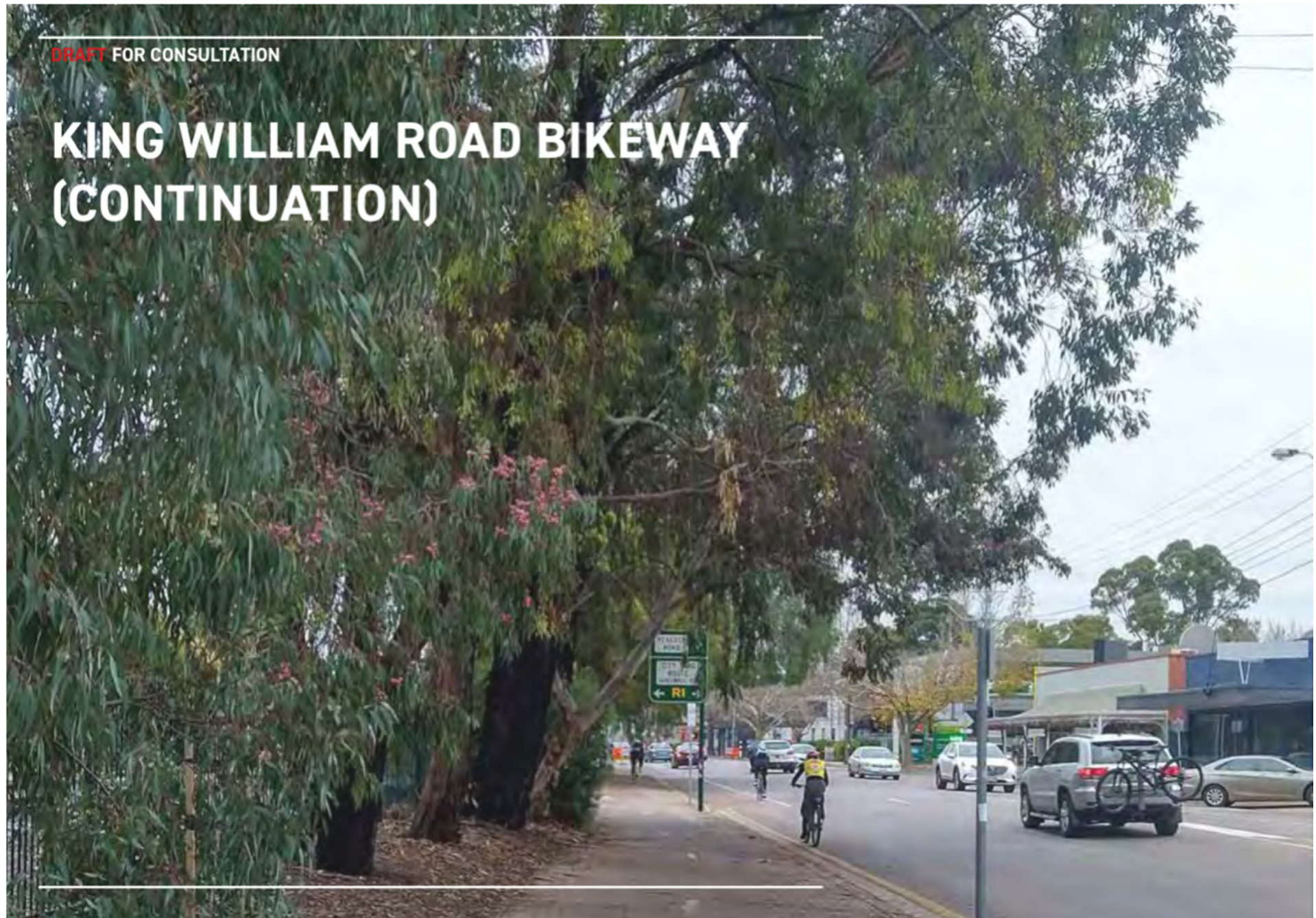
- Council staff have met with representatives of DIT, CoA, Passenger Transport Board and UBUG, to receive their feedback regarding the Concept Design options.
- Ongoing collaboration with DIT regarding bus stop relocations will continue through the consultation period.
- Subject to Council approval to proceed, the community will be provided the opportunity to comment on the Concept Design options proposed for each project. Community consultation will be undertaken for 21 days as required under Council's Policy with feedback and any amendments in response to be outlined to Council for its consideration in a further report.

- **A PRESENTATION OF THE CONCEPT DESIGNS WILL BE MADE TO UBUG TO SEEK FEEDBACK AND ENSURE ALIGNMENT WITH THEIR EXPECTATIONS.**

9. REPORT CONSULTATION

10. REPORT AUTHORISERS

Name	Title
Claude Malak	General Manager, City Development



DRAFT FOR CONSULTATION

KING WILLIAM ROAD BIKEWAY (CONTINUATION)

Network Context



Legend

-  MIKE TURTUR BIKEWAY
-  GREATER BIKE NETWORK CONNECTIONS
-  KING WILLIAM ROAD BIKEWAY (CONTINUATION)
-  OPEN SPACE

DRAFT FOR CONSULTATION

Existing Conditions



Existing Conditions - Section A



Sections were created using StreetMIX elements

- 01 Shared use path along tramline
- 02 Bus stop and bus timing point
- 03 Narrowing of footpath approaching intersection and conflict between bus passengers and bike riders
- 04 Tram access points from/to King William Road
- 05 Existing median (1.2m)
- 06 Existing bike box to facilitate right turn bike movements
- 07 Limited northbound on-road bicycle infrastructure connecting to bike box and conflicts with left turn vehicles/ buses stopping
- 08 Limited south bound on road bicycle infrastructure
- 09 Left in/ left out changes proposed at Bartley Crescent

DRAFT FOR CONSULTATION

Existing Conditions



Existing Conditions - Section B



Sections were created using StreetMIX elements

- 01 Bike connection/crossing point from King William Road to Mike Turtur Bikeway
- 02 Shared use path continues along King William Road but signs and a tram crossing point reduces the available width
- 03 Mike Turtur Bikeway
- 04 Tram crossing point
- 05 Western on-street parking capacity of 13 in a 2P zone
- 06 Eastern side on-street parking capacity of 15 in a 2P zone
- 07 Limited street tree greening along street/footpath

DRAFT FOR CONSULTATION

OPTION 1

On-Road Separated Bike Lane Design Intent




Separated bike lanes provide maximum protection for on-road bike movements. North bound separated bike lane will improve safety for bike riders and reduce conflicts with vehicles, particularly during the busy AM peak.



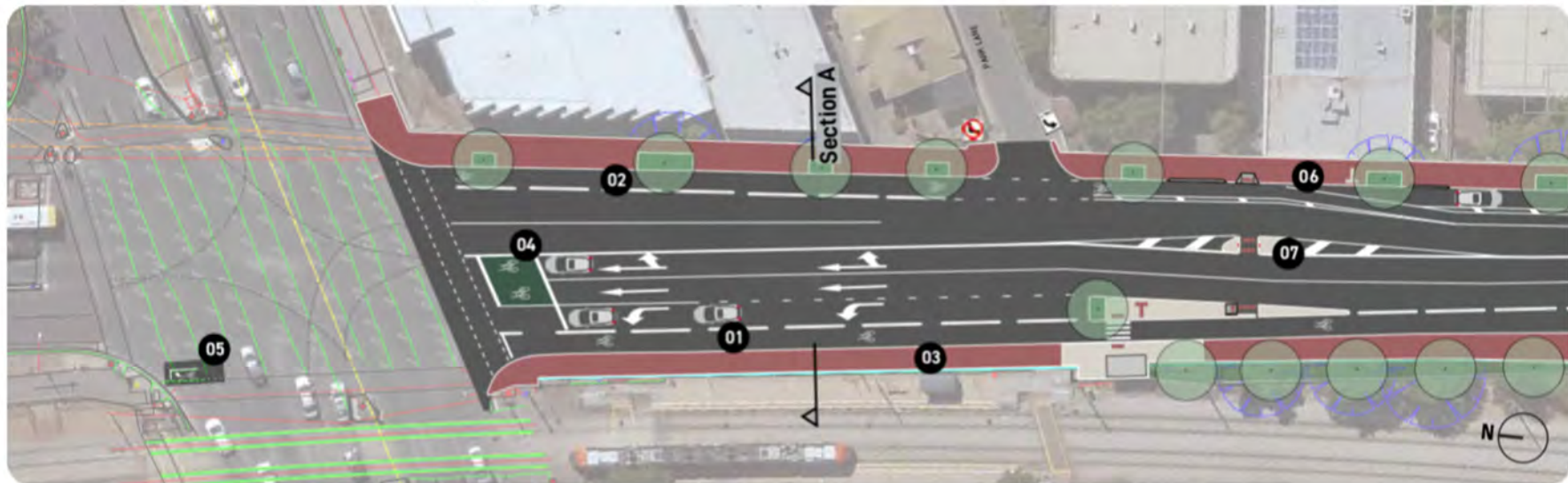
Increased separation between bike riders and vehicles will assist in improving safety for north bound and south bound on-road bike movements and connecting from the Mike Turtur Bikeway.

Sections were created using StreetMIX elements

DRAFT FOR CONSULTATION

Parking Impact	
Bicycle	  
Greening	  
Budget	  
Traffic Impact	

OPTION 1 Concept Design



Proposed Section A



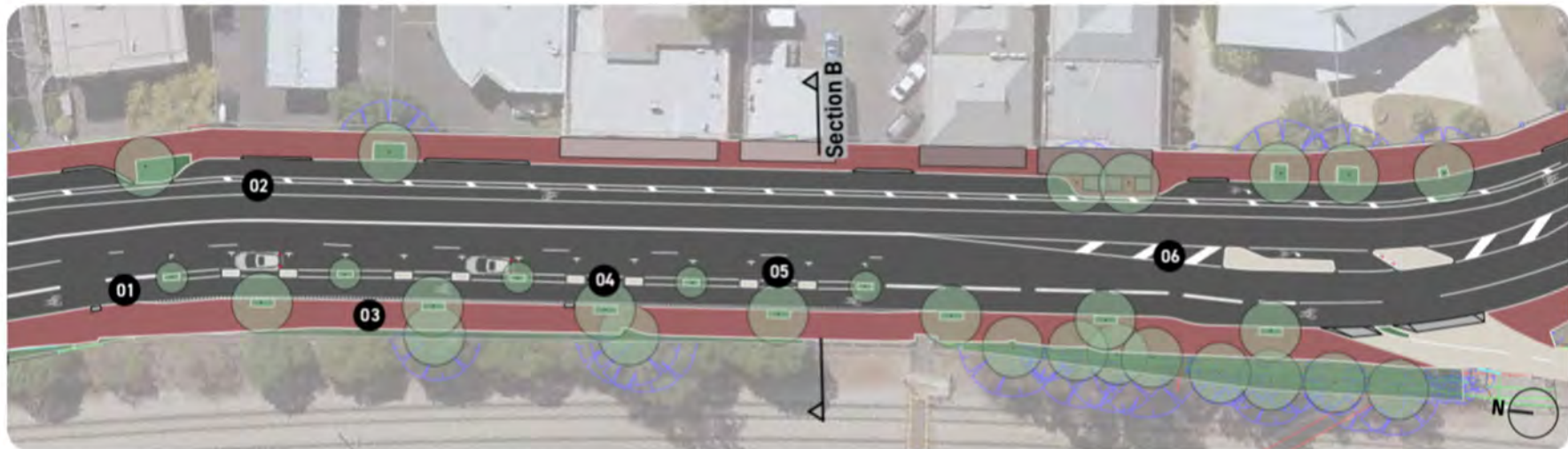
Sections were created using StreetMIX elements

- 01 Provision of 2.5m wide northbound separated bike lane
- 02 Improved southbound bike lane with buffer and separation at the Greenhill Road end
- 03 Footpath width unchanged
- 04 Bike box for right/diagonal turns accessed from through lanes
- 05 Bike hook turn storage box
- 06 Relocated bus stop
- 07 Pedestrian refuge

DRAFT FOR CONSULTATION

OPTION 1 Concept Design

Parking Impact	
Bicycle	  
Greening	  
Budget	  
Traffic Impact	



Proposed Section B



Sections were created using StreetMIX elements

- 01 Provision of 2.5m wide northbound separated bike lane
- 02 Improved southbound bike lane with buffer
- 03 Shared path width largely unchanged except narrowed by 0.3-0.4m adjacent parking (3.5m to 3.2m)
- 04 Additional landscaping on western side
- 05 Shared northbound on-street parking (off-peak) / traffic lane (peak)
- 06 Upgraded bike crossing point at King William Road / Mike Turtur Bikeway connection

DRAFT FOR CONSULTATION

OPTION 2

On-Road Shared Path Design Intent



Off-road shared path will provide a continuation of the Mike Turtur Bikeway shared path to Greenhill Road



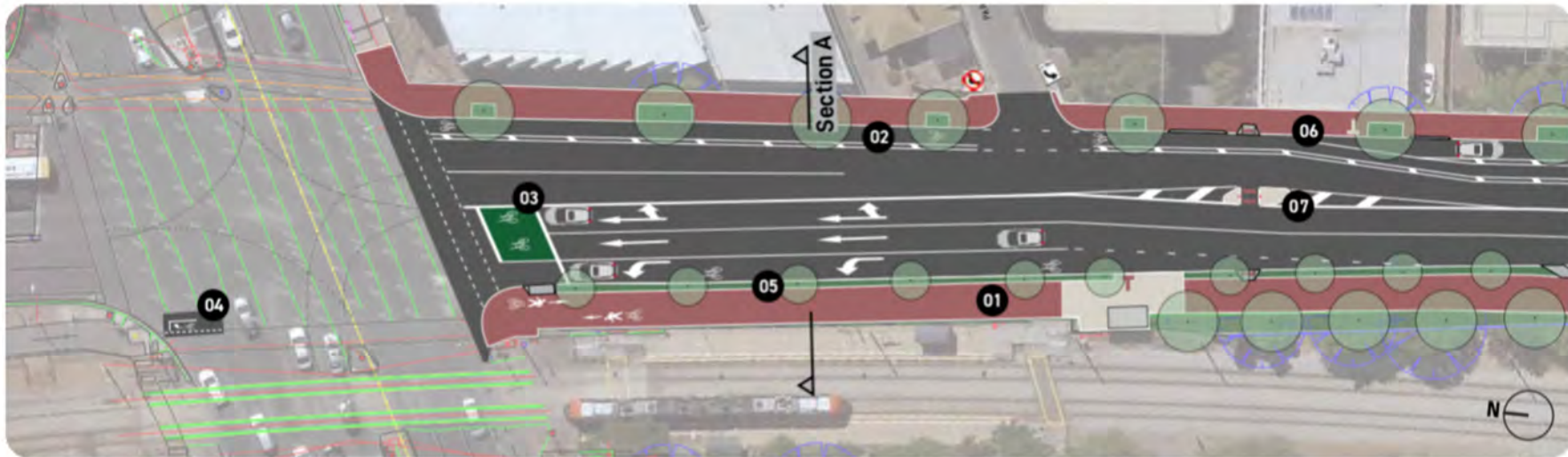
Increased separation between bike riders and vehicles will assist in improving safety for north bound and south bound on-road bike movements and connecting from the Mike Turtur Bikeway.

Sections were created using StreetMIX elements

DRAFT FOR CONSULTATION

OPTION 2 Concept Design

Parking Impact	
Bicycle	 
Greening	   
Budget	   
Traffic Impact	



Proposed Section A





























Sections were created using StreetMIX elements

- 01 Provision of consistent 4.0m shared use path (up from 2.5-4.0m existing)
- 02 Improved southbound bike lane with buffer
- 03 Bike box for right/diagonal turns accessed from through lanes
- 04 Bike hook turn storage box
- 05 Additional landscaping on western side
- 06 Relocated bus stop
- 07 Pedestrian refuge

DRAFT FOR CONSULTATION

Summary

Intent	OPTION 1	OPTION 2
	On-Road Separated Bike Lane	Off-Road Shared Path
Parking Impacts		
Bicycle Improvements	  	 
Greening	  	   
Budget	  	   
Pedestrian Improvements		 
Traffic Impacts	 Medium	 Medium
Design Principles	Cohesion, Directness, Safety, Comfort, Amenity	Cohesion, Directness, Safety, Comfort, Amenity







DRAFT FOR CONSULTATION

Network Context



Legend

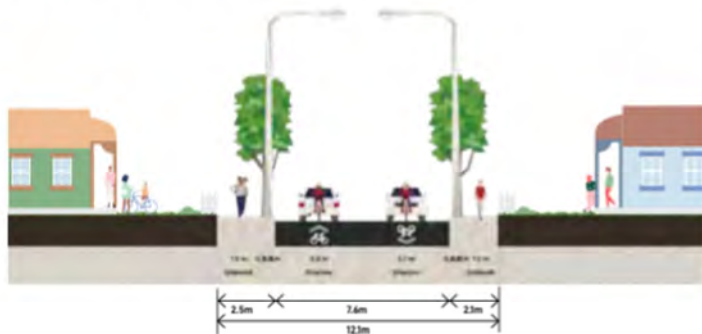
-  MIKE TURTUR BIKEWAY
-  GREATER BIKE NETWORK CONNECTIONS
-  WELLER/ SIMPSON BICYCLE IMPROVEMENTS
-  OPEN SPACE

DRAFT FOR CONSULTATION

Weller Street - Existing Conditions



Existing Cross Section A



- 01 Steep gradients as Weller Street approaches the bend with Simpson Parade, no parking on both sides
- 02 The street width is narrow at 7.6m, with parking permitted on both sides of the street
- 03 High proportion of the street length comprises of either driveway cross-overs or side streets (including Hinton Street, Przibilla Lane, Grace Street and Weller Lane)

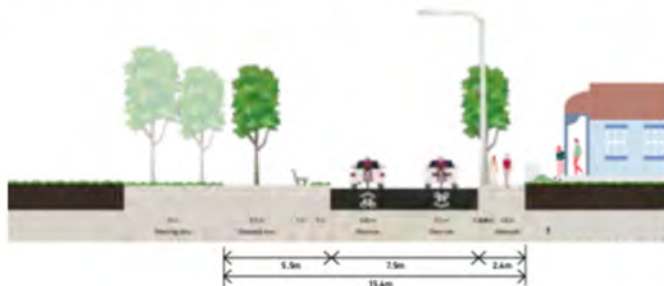
Sections were created using StreetMIX elements

DRAFT FOR CONSULTATION

Simpson Parade - Existing Conditions



Existing Cross Section B



- 01 Steep gradients as Simpson Parade approaches the bend with Weller Street, no parking on both sides. High Speeds (46km/hr) observed eastbound direction than the west bound direction
- 02 King William Road median island connection to Charles Walk shared path
- 03 Wide verge along Glen Osmond Creek/ Simpson Reserve and number of mature trees in the reserve
- 04 Bins are stored and collected from Simpson Parade road edge on the northern side
- 05 The street width is narrow at 7.5m, with parking permitted on both sides of the street
- 06 Safety concerns raised for bike riders wanting to turn right into Simpson Parade

Sections were created using StreetMIX elements

DRAFT FOR CONSULTATION

Weller Street Concept Design



Legend



PAVEMENT TREATMENT AT BEND



TRAFFIC CALMING TREATMENT

01

Pavement treatment at bend and intersection for traffic calming

02

Continue Weller Street slow point treatment with single lane raised hump and bicycle bypass with landscaping

DRAFT FOR CONSULTATION

Simpson Parade Concept Design



Legend



PAVEMENT TREATMENT



TRAFFIC CALMING TREATMENT



INTERSECTION AND CROSSING IMPROVEMENTS

01

Pavement treatment at bend and intersection for traffic calming

02







Slow point with single lane raised hump and bicycle bypass with landscaping

03

Improvements to intersection crossing across King William Road towards Charles Walk

DRAFT FOR CONSULTATION

WELLER/SIMPSON PARADE SUMMARY

INTENT	OPTION A
	Slow Points + Bicycle Bypass
Parking Impacts	
Bicycle Improvements	
Greening	
Budget	
Pedestrian Improvements	
Traffic Impacts	 Medium



Example Weller Street: Slow Point and Bicycle Bypass

DECISION REPORT

REPORT TITLE:	DRAFT COMMUNITY LAND MANAGEMENT PLANS FOR CONSULTATION PURPOSES
ITEM NUMBER:	4.2
DATE OF MEETING:	28 SEPTEMBER 2020
AUTHOR:	JARED WILSON
JOB TITLE:	LANDSCAPE ARCHITECT
ATTACHMENTS:	1. COMMUNITY LAND MANAGEMENT PLANS (DRAFT)

1. **EXECUTIVE SUMMARY**

This report seeks Council's endorsement of the Draft Community Land Management Plans (Draft CLMPs) for the purpose of community consultation.

Community Land Management Plans are a requirement of the *Local Government Act 1999, Division 4 – Management plans*. Local Government has been asked to undertake a review of the structure, makeup and the extent of information which are required to be provided in these Plans. The Administration has taken the results of these reviews and legal advice provided to other councils into consideration to ensure that Council's Draft CLMPs are compliant with all relevant requirements. In this respect, the Draft CLMPs are quite detailed as they are required to describe the location, purpose and management of all the City's community land which includes parks, reserves, streetscapes, sport and recreation facilities, and stormwater management areas.

The Draft CLMPs provide updated information relating to current land use, purpose and management of all of Council's community land and have been developed with input from a number of workshops held with Council staff from across multiple work groups. This has included City Design, Planning, Open Space, Property and Facilities, Strategic Assets, Event Management, Cultural Development, Regulatory Services, Maintenance and Communications Teams.

The Draft CLMPs build on the success of the original CLMPs and their focus on effective and strategic management of our community land. Of importance in the updated document is the establishment of seven community land categories and individual Management Plans for each site. Each Management Plan is supported by performance targets and measurements, aligned to Council's Asset Management Plans which are currently being finalised for Council's endorsement.

New maps are also included to show the distribution of community land within each of the seven (7) categories throughout the City. The updated content, structure, land use categories, relationship with other strategic plans, and identification of stakeholders in the Draft CLMPs were presented to Elected Members at a briefing held on 2 March 2020.

The Draft CLMPs are now presented to Council for endorsement for community consultation.

2. RECOMMENDATION

That:

1. The report be received.
2. The Draft Community Land Management Plans set out in Attachment 1 to this report (Item 4.2, Council Meeting 28/09/2020) be endorsed for the purpose of undertaking community consultation.
3. The Chief Executive Officer be authorised to make minor editorial or formatting amendments as required to the Draft Community Land Management Plans, in order to finalise the documents for the purpose of undertaking community consultation.
4. Following the conclusion of community consultation, a further report outlining a summary of the feedback on the Draft Community Land Management Plans received and final Community Land Management Plans, be presented to Council.

3. RELEVANT CORE STRATEGIES/POLICIES

1. Community Living
 - 1.1 Our Community is active, healthy and feels safe.
 - 1.3 Our City meets the needs of all generations.
 - 1.5 Our City is connected and accessible.
2. Environmental Stewardship
 - 2.1 Unley's urban forest is maintained and improved.
 - 2.2 Excellence in waste management is achieved through avoidance, re-use and diversion.
 - 2.3 The energy efficiency of the City is increased and our carbon footprint reduced.
 - 2.4 Efficient, effective & sustainable water management is ensured.
 - 2.5 The City's resilience to climate change is increased.
4. Civic Leadership
 - 4.1 We have strong leadership and governance.
 - 4.2 Council provides best value services to the community.

4. BACKGROUND

Council has a responsibility to current and future generations to care for and preserve all the land within its jurisdiction. Management of Community land, which is provided to the local community for their use or that is leased or licensed to community organisations, is a vital part of this responsibility.

The Draft CLMPs describe how Council proposes to manage its community land.

In 2004 Council endorsed the first CLMP, which was focused on meeting the requirements of the *Local Government Act 1999*. This document provided a high-level assessment and required direction for community land which has met Council's requirements to date.

The Draft CLMPs now before Council provide greater site-specific information, including land use descriptions and community trends. The Plans also provide a more structured and consistent format which better reflects the Council's current management practices.

New maps have also been included to show the distribution of community land within each category throughout the City.

The Draft CLMPs are medium to long-term documents that are expected to require revisions when land use or functions change in response to community expectations, or where acquisitions provide new community land.

5. DISCUSSION

Draft CLMPs

The Administration has developed the Draft CLMPs, provided as Attachment 1 to this report.

Attachment 1

Multiple internal staff workshops have contributed to the development of the documents due to the wide range of expertise involved in the management of community land.

An overview of the structure of the Draft CLMPs is provided below.

Principles

Defines community land management principles responding to community expectations and Council's responsibilities and available resources.

About the Draft CLMPs

The Draft CLMPs provide management guidance for all community land across the City. Plans are organised in seven (7) categories to reflect the diverse range of community land listed below:

1. Major Parks
2. Minor Parks
3. Major Sport and Recreation
4. Minor Sport and Recreation
5. Linear Parks
6. Community Facilities
7. Other Community Land

The Draft CLMPs provide key site details and descriptions relevant to the purpose of each land.

Facilities/Assets

Identifies existing built form and infrastructure assets located on the site.

Landscape Character

Describes the open space and landscape character of the site (if applicable).

Maintenance Categories

Defines the maintenance category according to the City of Unley asset maintenance standards.

Lease Details

Provides details of existing lease and license holders relevant to facilities/assets of the community land.

Bookable Assets

Identifies individual site assets that can be booked by the community.

Suitability for Events

Identifies the scale of events suitable for each community land aligned to the City of Unley Events Toolkit.

Performance Targets

Identifies performance measures relevant to each individual site, according to four key performance targets (consistent to all Plans).

Supporting Documents

The Community Land Register is a live document maintained by Council's Strategic Assets Team. An extract from the Register is included within the Draft CLMPs appendix as a Schedule of Community Land.

Amending CLMPs

CLMPs may be amended by Council at any time to reflect changing community needs and the provision of new and upgraded facilities. Changes require community consultation in accordance with the *Local Government Act 1999* and Council's Community Engagement and Consultation Policy unless amendments have no impact on the interests of the community.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Draft Community Land Management Plans set out in Attachment 1 to this report (Item 4.2, Council Meeting 28/09/2020) be endorsed for the purpose of undertaking community consultation.
3. The Chief Executive Officer be authorised to make minor editorial or formatting amendments as required to the Draft Community Land Management Plans, in order to finalise the documents for the purpose of undertaking community consultation.
4. Following the conclusion of community consultation, a further report outlining a summary of the feedback on the Draft Community Land Management Plans received and final Community Land Management Plans, be presented to Council.

This option allows for the endorsement of the Draft CLMPs for community consultation. It allows the CEO to make minor editorial changes if required, to finalise the document for the consultation process.

Option 2 –

1. Subject to the following amendments, the CLMPs as set out in Attachment 1 to this report (Item 4.2, Council Meeting, 28/09/2020) be endorsed for the purpose of community engagement commencing during October 2020:
 - Amendments requested to be inserted here
 - Amendments requested to be inserted here
2. The CEO be authorised to make minor editorial or formatting amendments to the Draft CLMPs if required, in order to finalise the document for community engagement purposes.

3. Following the conclusion of community engagement on the Draft CLMPs, a further report setting out the results of the engagement process and final CLMPs for endorsement be presented to Council.

Council may wish to request amendments to the Draft CLMPs prior to undertaking community consultation. If this is the case, the amendments should be articulated as part of the resolution and this option provides the relevant wording to enable Council to articulate changes required to the Draft CLMPs. These changes can then be incorporated for the purposes of the community consultation phase without the need to come back to Council for further consideration.

A final version of the CLMPs, including a summary of the feedback received during community consultation and any modifications made will be presented for Council's consideration following the conclusion of the community consultation process.

Option 3 –

1. The Draft CLMPs as set out in Attachment 1 to this report (Item 4.2, Council Meeting, 28/09/2020) be further amended as outlined below and returned to Council for review, prior to the commencement of a community engagement process:

- *Summary of amendments required to be inserted here*

Council may wish to request further amendments to the Draft CLMPs and for Council to consider the changes prior to the commencement of the community consultation process. If this is the case, direction regarding the amendments should be articulated as part of the resolution. This option provides the relevant wording to enable Council to articulate any changes required, and to recommend these be incorporated and brought back to Council for further consideration.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- The development of the Draft CLMPs has been undertaken internally by Council staff.
- There are no significant costs to Council in endorsing the Draft CLMPs for community consultation. Some minor costs, which are able to be accommodated operationally, may be incurred to undertake community consultation.

8.2 Legislative/Risk Management

- The Draft CLMPs recognise the requirements of the *Local Government Act 1999*.
- Once the final documents are endorsed by Council, they will provide direction and guidance for the management of community land and be publicly available.
- The *Local Government Act 1999* allows for the future review of the CLMPs to ensure they meet with the community's expectations and Council's allocated management resources.

8.3 Staffing/Work Plans

- No changes are expected to the regular management of community land unless in response to specific community feedback on the Draft CLMPs, seasonal requirements or emergency works.

8.4 Environmental/Social/Economic

- CLMPs positively contribute to Council's Community Living, Civic Leadership and Environmental Stewardship objectives.
- The Draft CLMPs provide multiple environmental, social and economic benefits, contributing to the local community's health and wellbeing and sense of place which is supported across a number of allied Council strategies, including Open Space Strategy, Active Ageing and Walking and Cycling Plan.

8.5 Stakeholder Engagement

- Community consultation on the Draft CLMPs is a requirement of the *Local Government Act 1999*.
- Once endorsed, the Draft CLMPs will be released for community consultation which will include the following measures:
 - An online forum through the Your Say Unley website.
 - Promotion through Council's social media channels.
 - Digital kiosk promotion messages.
 - Written notification with all lease/license holders, local schools, community and interest groups, sports clubs, organisations, adjacent LGAs and commercial operators to notify them of the consultation.
 - Draft CLMPs will be placed on exhibition at the Civic Centre, libraries and community centres.

9. REPORT CONSULTATION

Consultation has been undertaken with key Council staff during the development of the Draft CLMPs. This includes multiple working groups with representatives across the City Design, Planning, Open Space, Property and Facilities, Strategic Assets, Events Management, Cultural Development, Regulatory Services, Maintenance, Communications and Executive Management Team.

10. REPORT AUTHORISERS

Name	Title
Ben Willsmore	Manager City Design
Claude Malak	General Manager, City Development



Community Land Management Plans (Draft)

September 2020

Acknowledgement

We acknowledge our Community Land is part of the traditional lands for the Kurna people and we respect their spiritual relationship with their country.

We acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.



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28/9/2020	Public Consultation	Draft
16/4/2020	Staff Review	Draft

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Introduction

Purpose of this document

The Council has a responsibility to current and future generations to care for and preserve all the land within its jurisdiction. Community land, which is provided to the local community for their use or which is leased or licensed to community organisations, is a vital part of this responsibility.

This document describes how the City of Unley (the Council) manages its community land.

What is community land?

Community land is defined in the *Local Government Act 1999* (the Act) as, '*All local government land (except roads) that is owned by a council or is under the council's care, control and management*'.

What are Community Land Management Plans?

To ensure the appropriate use and ongoing management by Local Governments, Community Land Management Plans (CLMP's) are required to describe the location, purpose and management of all the City's community land including parks, reserves, streetscapes, sport and recreation facilities and storm water management areas.

If the Council does not own the community land, ie. it is held by the Crown, it has been bequeathed to the Council, or is held in trust by the Council—it must ensure the plans describe who owns the land, what ownership provisions apply to it, and what if any provisions the owner requires.

Register of Community Land

In accordance with Section 207 of the Act the Council adopted its Community Land Register in August 2001. An extract of the current public Register is provided within Appendix 1.

Executive Summary

This document consists of general information regarding principles of management, relevant Council objectives, plans and strategies, and a suite of individual Community Land Management Plans.

Individual CLMP's are grouped into similar categories to assist with providing a hierarchy of management.

Document structure:



Community Land Management Plan Categories

Individual community land management plans are grouped under seven categories to provide a hierarchy of information. Plans grouped together under each category have similar purposes, objectives, management policies, performance targets and measures.

Categories have been established to reflect the role they play within the City of Unley, as well as acknowledge their physical form and capacity for use. Storm water management may occur in multiple categories.

Category 1—Major Parks

The parks in this category provide a range of active and passive recreational opportunities, are significant in size, and are well patronised by both the community of Unley and users living outside Unley. Major parks may provide a higher level of built and natural assets or specific facilities that sustain use by larger groups of people.

Category 2—Minor Parks

The parks in this category are community parks and playgrounds that provide opportunities for recreational activities. Minor parks are typically smaller in size than major parks and may also include site specific facilities for community groups or playgrounds catering for specific needs and age groups.

Category 3—Major Sport and Recreation

Major Sport and Recreation land facilitates multiple active and passive sporting and recreational activities occurring in parallel and includes a range of supporting services and facilities. Provision may also be made for spectators and the hosting of large scale community events. Existing facilities may also be supplemented with additional temporary infrastructure as required to meet community needs.

Major Sport and Recreation land is typically licensed by one or more community clubs at set times for the exclusive use of its members.

Attracting people from outside of the Council area requires appropriate supporting infrastructure.

Category 4 - Minor Sport and Recreation

Minor Sport and Recreation land facilitates a range of active and passive sporting activities. These lands typically provide facilities aligned to the specific needs of associated sports activities and may include assets that are shared or formally leased by local clubs and community groups.

Category 5 - Linear Parks

Community land within this category is typically narrow corridors connecting parks and open space with the City's off-road walking and cycling network. Linear Parks may also contribute to storm management.

Category 6 - Community Facilities

Community facilities are typically excluded from community land classification however a number of parcels exist within Community Centres or as distinct gardens that are community land. The CLMP's provide management information regarding open space and grounds and gardens. Management of built assets is undertaken separately by Council's Property Services.

Category 7 - Other Community Land

This land is not included elsewhere and is typically small pockets within the street network or land that performs a storm water management function. Some land parcels are accessible to the community for recreation and off-road walking and cycling connections and others may have restricted access due to the type of infrastructure provided or concerns with public safety.

(See Appendix 1 'Schedule of community land ownership, leases and licences'.)

What is not Community Land?

In accordance with the Act, Council is able to exclude land from classification as community land provided that the land is unaffected by provisions of a reservation, dedication, trust or other instrument that would prevent or restrict its alienation and it follows the relevant steps set out in the consultation policy.

Council is also able to exclude new land acquired from community land classification if it resolves to exclude the parcel(s) before it becomes local government land. A schedule of excluded land is maintained by Council.

Examples of Council owned land that is excluded from community land classification includes: Civic Centre, Council Depot, Katherine Street Reserve, the Village Green and the various Community Centres.

What about Roads?

Roads are not Community Land except:

- Land that formed a road or part of a road that is vested to a council after the closure of the road under the *Roads (Opening and Closing) Act 1991* is taken to have been classified as community land unless the council resolves before, or at the time of, the making of the relevant road process order under that Act that it is to be excluded from classification as community land.
- When a piece of land is dedicated as a road but is not being used as a road.

Community Plan 2033

The Community Plan identifies the priorities for the City in the next 20 years. It was developed with the local community to highlight the inspirational and innovative differences that can be brought to the City of Unley.

The long term vision for the City of Unley is:

"Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership."

The vision is achieved through four key goals, with three of these directly relevant to the Community Land Management Plans and supported by a range of strategic objectives and outcomes. The following extracts from the Plan highlight the importance of community land and its appropriate management:



Community Living

Goal

People value our City with its enviable lifestyle, activities, facilities and services.

Objective 1.1

Our Community is active, healthy and feels safe.

Objective 1.3

Our City meets the needs of all generations.

Objective 1.5

Our City is connected and accessible.



Civic Leadership

Goal

Council will listen to the community and make transparent decisions for the long term benefit of the City.

Objective 4.1

We have strong leadership and governance.

Objective 4.2

Council provides best value services to the community.



Environmental Stewardship

Goal:

We will maintain and enhance our urban environment, and strengthen our City's resilience to climate change by providing leadership to our Community.

Objective 2.1

Unley's urban forest is maintained and improved.

Objective 2.2

Excellence in waste management is achieved through avoidance, re-use and diversion.

Objective 2.3

The energy efficiency of the City is increased and our carbon footprint reduced.

Objective 2.4

Efficient, effective & sustainable water management is ensured.

Objective 2.5

The City's resilience to climate change is increased.

Council Plans and Strategies

Plans and Strategies

The CLMP's have been developed to appropriately reflect a range of Council strategies, policy and other technical requirements associated with the management of community land.

Long Term Financial Plan

- Aids financial decision making to ensure Council remains financially sustainable and supports delivery of the Community Plan.

Annual Business Plan and Budget

- Identifies services and activities to be undertaken by Council in a single financial year.

Sport and Recreation Plan

- Identifies Council's role in providing, promoting, encouraging, supporting and facilitating sport and recreation opportunities within the City.

Animal Management Plan

- Provides Council's management responsibilities according to the *Dog and Cat Management Act 1995*.
- Defines on-leash, off-leash and prohibited locations within parks and reserves.

Asset Management Plans

- Provides management plans for each asset class and cyclical maintenance programs.

Open Space Strategy

- Provides strategic direction for the development and maintenance of open space assets.

Integrated Transport Strategy

- Provides strategic direction for movement across the City.

Tree Strategy

- Provides strategic direction for tree management and initiatives to achieve canopy targets.

Active Ageing Strategy

- Provides guidance for the promotion of Active Ageing to ensure the changing needs of our community throughout their lifetime.

Economic Development Growth Strategy

- Provides guidance for economic support and business development.

Disability Access and Inclusion Plan

- Provides guidance for inclusive access across Council's built assets.

Living Well Public Health Plan

- Ensures Council is prepared to address emerging health issues and trends in the community.

Digital Unleash

- Provides for the strategic use of digital technologies to improve the delivery of Council services.

Council Policies and Procedures

Policies

Relevant Council policies are provided in the list below. Applicability is in accordance with the individual purpose and management requirements of each Community Land.

- Asset Management Policy
- Commercial Fitness Training on Community Land Policy
- Community Engagement and Consultation Policy
- Encroachment Policy
- Environmental Policy
- Flag Management Policy
- Memorials Policy
- Mobile Food Vendor Location Rules Policy
- Property Management Policy
- Graffiti Removal Policy
- Public Arts Policy
- Sport and Recreation Policy
- Tree Policy

Council By-Laws

Council has multiple By-Laws implemented under Chapter 11, Part 4 and Chapter 12, Part 1 of the Act. The Council's By-Laws may regulate the use of Land and the activities that may be carried out on the Land.

By-laws relevant to the management of Community Land include:

- By-law No 1 - Permits and Penalties
- By-law No 2 - Roads
- By-law No 3 - Local Government Land
- By-law No 5 - Dogs

Procedures

Council's suite of Standard Operating Procedures provide guidelines for the safe undertaking of individual management and maintenance activities.

Asbestos

Asbestos containing material exists within multiple buildings on Community Land. Council maintains an Asbestos Register in accordance with its Asbestos Management Plan.

City of Unley Development Plan/Planning and Design Code

The City of Unley Development Plan sets out planning policies for the control of development within the Council area.

Community Land contains multiple Significant and Regulated trees, and trees contained within the Significant Tree List Table Un/9 of the Development Plan.

The Development Plan will be phased out when the State Government's Planning and Design Code comes into effect.

The extent of relevant information to Community Land is yet to be determined.

Asset Management Plans

Documentation

Council maintains a suite of four Asset Management Plans that define the strategic management of all asset classes. Each plan defines the appropriate technical level of service and explores the community's level of service expectations which are monitored via community surveys.

The objective of the Asset Management Plans is to provide the desired level of service in the most cost effective manner for present and future generations.

The content of the Asset Management Plans is not duplicated within the CLMP, instead the combined key performance targets and measures are included within each Plan as relevant to the purpose of the land.

Asset Management Classes

1. Asset Management Plan - Building
2. Asset Management Plan - Open Space
3. Asset Management Plan - Stormwater
4. Asset Management Plan - Transport

Asset Condition

Open space asset condition is measured using a 1-5 rating system where condition rating 1 relates to assets in very good condition and rating 5 relates to assets in very poor condition.

Performance

Council monitors its performance via customer surveys. In addition Council invites comments via its website, social media, phone, post and in person at the Council offices.

Council records interactions through its Customer Service System and reports regularly to the Council and Executive Management Team on performance. This includes both complaints and compliments from the community.

Rating	Condition	Description	Action
1	Very Good	A new or near new asset with no visible signs of deterioration	No action required
2	Good	Early stages of minor deterioration causing no serviceability problems.	Minor defect only, no action required
3	Fair	Some obvious deterioration evident. Serviceability may be impaired slightly.	Maintenance required to return to accepted level of service
4	Poor	Severe deterioration evident, starting to limit the serviceability of the asset.	Consider renewal
5	Very Poor	Serviceability problems needing immediate rehabilitation. Possible risk to remain in service.	Replace/Dispose

Asset Condition Rating Table

Community Land Management Principles

The following management principles have been developed to inform the management of community land, balancing the community's expectations with the Council's strategic directions, management responsibilities and available resources.

Access

- Provide safe access for the community to use, explore and participate.
- Balance the needs of formal and informal recreation recognising community expectations.
- Incorporate age-friendly design and planning to remove barriers to movement.
- Provide appropriate facilities for community events and activities.
- Control access where required to maintain the quality of space and experiences.

Sustainable Use

- Recognizes a hierarchy of open space tailored to their individual purpose.
- Provide resources to maintain condition and function.
- Provide a range of sport and recreation opportunities aligned to the size and availability of built and natural resources.
- Invest in quality assets.
- Monitor asset conditions and frequency of use.
- Conserve local built and natural heritage and integrate heritage values within new developments and upgrades.
- Provide temporary facilities when required to facilitate major events.
- Manage storm water as an asset.
- Improve biodiversity and increase canopy cover.

Community Wellbeing

- Provide safe, attractive and inclusive settings with a range of opportunities for all ages and abilities of our community to enjoy.
- Create a sense of place through enjoyable experiences.
- Provide space for play and exploration, formal and informal settings, as well as through casual or organised activities
- Incorporate art within the public realm and celebrate cultural heritage and community values.
- Instill an appreciation of natural values and provide enjoyable experiences through interaction with nature.
- Engage with local communities to encourage participation and foster a sense of communal ownership.
- Provide opportunities to support community health and wellbeing.
- Engage with local sporting or community groups to encourage utilisation and build a sense of community

Inclusiveness

- Offer options for all ages and abilities.
- Multi-function to allow concurrent use by different activities by different groups.
- Allow flexible and seasonal use for events.
- Allow one-off and regular use for sport and recreation.
- Increase capacity to cater for growth in junior and female sport.
- Balance of temporary and permanent infrastructure provision usage.
- Improve disabled accessibility and increase age friendly initiatives.

Function

- Define a clear purpose for each community land.
- Recognise an appropriate asset and service level in response to its purpose.
- Provide clear behavioural expectations for land use and appreciation.
- Provide quality facilities to appropriate state, national and local requirements.
- Provide appropriate supporting services including parking, waste management and traffic controls.
- Monitor impacts of use on amenity.
- Utilise smart technology to gather data on usage.
- Provide storm water reuse where possible.

Opportunities

- Develop relationships with complementary third parties.
- Provide appropriate leasing and licensing options based on site specific facilities and individual organisations requirements.
- Explore co-locating complementary services to improve access for the community.
- Explore external funding and resource partnerships to extend Council's current capacity.
- Explore options for education and interpretation to share knowledge with the community.
- Consider a strategic approach to planning and management that considers current and future needs.

Maintenance Categories

Maintenance categories are assigned to community land in accordance with the Property and Open Space and Sports Recreation Maintenance Schedules.

Community land is assigned to one of four maintenance groups corresponding to the intervention activities, frequency of attendance and community exposure and expectations for the site.

Major maintenance works relating to irrigation, pump and aquifer infrastructure, plumbing, electrical, traffic management, tree maintenance and sports turf/surfaces and other services may be contracted out to third parties in order to utilise specialist equipment and resources.

The four groupings allow for strategic planning across the City's open space assets and effective use of available staff and machinery resources.

The diverse range of assets existing on community land may result in multiple groups being assigned for separate areas within each land parcel. This is noted within the CLMP's with a reference to the individual elements.

Emergency attendance is facilitated in response to any community safety, health or asset quality issues based on the level of risk. Requests are tracked through Council's customer service system and depot work order system.

Mowing categories 1,2 and 3 refer to the accuracy and consistency of turf height and coverage required to facilitate community use and meet sporting association requirements.

Group A - High Profile Sites:

- Category 1 and Category 2 Mowing
- Cricket Wickets and Sports Turf Curation
- Reserves Maintenance
- Biodiversity Maintenance
- Water Sensitive Urban Design Maintenance
- Garden Maintenance
- Irrigation Control and Minor Maintenance
- Pest Plant and Animal Control
- Playground Safety Inspection
- Minor Tree Maintenance,

- Line marking
- Graffiti Removal
- Property and Facility Maintenance

Group B - High/Medium Profile Sites:

- Category 2 Mowing
- Reserves Maintenance
- Biodiversity Maintenance
- Water Sensitive Urban Design Maintenance
- Garden Maintenance
- Irrigation Control and Minor Maintenance
- Pest Plant and Animal Control
- Playground Safety Inspection
- Minor Tree Maintenance
- Line marking
- Graffiti Removal
- Property and Facility Maintenance

Group C Medium Profile Sites:

- Category 3 Mowing
- Reserves Maintenance
- Garden Maintenance
- Irrigation Control and Minor Maintenance
- Pest Plant and Animal Control
- Minor Tree Maintenance
- Graffiti Removal

Group D Low Profile Sites:

- Category 3 Mowing
- Pest Plant and Animal Control
- Rubbish Removal
- Graffiti Removal

Community Land Management Plan Format

Each parcel of community land has been reviewed, categorised and an individual Management Plan developed. Each Plan has been presented in a consistent form, based on the requirements of Division 4, Section 196 (3) of the Act which states:

A management plan must:

- (a) identify the land to which it applies; and*
- (b) state the purpose for which the land is held by the council; and*
- (c) state the council's objectives, policies (if any) and proposals for the management of the land; and*
- (d) state performance targets and how the council proposes to measure its performance against its objectives and performance targets.*

In addition to the requirements of the Act above, the City of Unley has included site specific information relating to each piece of community land.

Community Land Management Plans are individual plans that allow for amendments to be made without requiring the whole suite of documents to be reviewed.

The following summary provides an overview of the structure and supporting information contained within each plan.

Purpose

The purpose describes the primary function of the land.

Description

The description provides details regarding the physical site and its features.

Facilities/Assets

Identifies existing built form and infrastructure assets located on the site.

Landscape Character

Describes the open space and landscape character of the site (if applicable).

Maintenance Categories

Defines the maintenance category according to the City of Unley asset maintenance standards.

Lease Details

Provides details of existing lease and license holders relevant to facilities/assets of the community land.

Bookable Assets

Identifies individual site assets that are able to be booked by the community.

Suitability for Events

Identifies the scale of events suitable for each community land aligned to the City of Unley Events Toolkit.

Performance Targets

Performance targets and measures are aligned to the suite of Asset Management Plans.

Category 1 - Major Parks





- 1.1** Forestville Reserve
- 1.2** Orphanage Park
- 1.3** Heywood Park
- 1.4** Ridge Park
- 1.5** Soutar Park
- 1.6** Soldiers Memorial Gardens

Category 1 - Major Parks

1.1 Forestville Reserve, Swimming Centre and Skate Park CLMP

Size	11,592 m ²
Address	Ethel Street, Forestville.
Purpose	Recreation and storm water management
Description	<p>The reserve is bisected by Brownhill Creek and provides opportunities for recreation while also fulfilling its role for storm water management.</p> <p>The reserve offers a range of recreational facilities including children's playground, skating/scooter area, open space for casual ball games, a sheltered BBQ, and a basketball/netball area.</p> <p>The open play areas of the park, south of the corner car park, can be used to exercise dogs off-leash in accordance with the Animal Management Plan.</p> <p>A unisex public toilet is open during daylight hours.</p> <p>The Unley Swimming Centre is located within Forestville Reserve at 1 Nicholls Street. The Swimming Centre is managed as a community facility by Council and operates on a commercial basis with entry fees.</p> <p>A kiosk is accessible from inside and outside the venue and a club owned clubhouse is provided for swimming clubs. The centre provides a range of 'learn to swim' programs for the community.</p> <p>Artworks include 'Poolside', 'Elemental' and an inlaid mosaic seating bench.</p> <p>The Mike Turtur Bikeway and Marino Rocks Greenway provide cycling connections on the southern and eastern boundaries of the site.</p>
Facilities/Assets	Playgrounds, shade structures, artworks, bbq/picnic facilities, skate park, basketball/netball half court, public toilet (adjacent Swimming Centre).
Landscape Character	Mixed open space with irrigated turf, canopy trees and under storey garden beds. Irrigated lawns are provided around the swimming pool.
Maintenance Category	Group B - Reserve, Gardens and Creek. The Swimming Centre is maintained in accordance with Property Services requirements.
Lease Details	Unley Amateur Swimming Club Inc. (lanes)
Bookable Assets	Swimming lanes are bookable via the swim centre website.
Sustainability for events	<1,000 people suitable for medium scale events.

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
	Average condition of building assets	≤ 3
	Average condition of bridge assets	≤ 3

*Category 1 - Major Parks***1.1 Forestville Reserve, Swimming Centre and Skate Park CLMP**


Performance Targets	Performance Measures	KPI
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual playground inspection
	Building safety compliance	100% compliance

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 1 - Major Parks

1.2 Orphanage Park CLMP

Size	36,169 m ²
Address	181a Goodwood Road, Millswood.
Purpose	Sport, Recreation and Storm water
Description	Orphanage Park is an area of land previously forming part of the Goodwood Orphanage. It was retained for community use when the land was acquired by Council in 1999-2000.
	The park offers a range of recreational opportunities including an oval, playing fields, tennis court, a BBQ and picnic area, petanque rink and open spaces for unstructured games. There are also public toilets which are open during daylight hours.
	The park can be used to exercise dogs off-leash except when organised sporting activities are being conducted.
	The eastern section of the park is bisected by Brownhill Creek.
	'Mosaic Birds' and 'Gates' are two artworks within the open space.
Facilities/Assets	Playground, shade structures, artworks, bbq/picnic facilities, petanque rink, public toilet, basketball half court, bridge, fruit tree orchard, managed aquifer water supply and pump infrastructure.
Landscape Character	Mix of turfed open spaces with perimeter trees bisected with a central exotic tree lined creekline.
Maintenance Category	Group A - Open Space Group B - Biodiversity/WSUD
Lease Details	Nil
Bookable Assets	Oval, playing field, tennis court, southern open space
Sustainability for events	>1,000 people suitable for large scale events.

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
	Average condition of building assets	≤ 3
	Average condition of bridge assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance

*Category 1 - Major Parks***1.2 Orphanage Park CLMP**

Performance Targets	Performance Measures	KPI
5. Safety	Compliance standards are met Building safety compliance	Annual playground inspection 100% compliance

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 1 - Major Parks

1.3 Heywood Park CLMP

Size	31,045 m ²
Address	43-59 Northgate Street, Unley Park.
Purpose	Recreation, Remnant vegetation, Biodiversity and Pedestrian/Cycle Corridor
Description	<p>Heywood Park is used primarily for passive recreation and provides opportunities for picnics, family event gatherings, children's play, non-competitive ball games and dog walking.</p> <p>Open play areas of the park (western sector) may be used to exercise dogs off-leash in accordance with the Animal Management Plan.</p> <p>Public toilets are accessible during daylight hours.</p> <p>'Echo', 'Future Child' and multiple mosaic benches provide artworks within the Park.</p> <p>A mini-ninja obstacle course provides a play experience for older children integrated within the existing bbq and play area.</p> <p>Smart technologies integrated within the park provide Council with ongoing monitoring of park usage, parking availability, energy and water consumption, electric vehicle charging and digital kiosks display of community information.</p> <p>The Heywood Park Managed Aquifer Recharge (MAR) system harvests water from Brownhill Creek during winter, improves water quality through filtration and injects the water underground for future recovery to supply irrigation water to Heywood Park, Soutar Park and Orphanage Park.</p>
Facilities/Assets	Mini-ninja obstacle course, memorials, artworks, public toilets, digital kiosks, carpark, bridge, lighting, smart technology monitoring, electric vehicle dual charging station, aquifer water filtration and associated infrastructure.
Landscape Character	Greybox woodland with turf open space and playspaces.
Maintenance Category	Group A
Lease Details	Nil
Bookable Assets	Open space
Sustainability for events	<1,000 people suitable for medium scale events.

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
	Average condition of building assets	≤ 3
	Average condition of bridge assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%

*Category 1 - Major Parks***1.3 Heywood Park CLMP**

Performance Targets	Performance Measures	KPI
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual playground inspection
	Building safety compliance	100% compliance

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 1 - Major Parks

1.4 Ridge Park CLMP

Size	50,820 m ²
Address	1 Barr Smith Avenue, Myrtle Bank
Purpose	Sport, Recreation and Storm water
Description	<p>The park incorporates a range of recreational facilities for community use, including a football/cricket oval, tennis courts, a skate ramp/bowl, children's playgrounds, petanque rink, shelter sheds and BBQ areas.</p> <p>Public toilet facilities located centrally within the park are open during daylight hours.</p> <p>A heritage listed World War One memorial obelisk and plinth contains multiple honour roll plaques and is located on the corner of Glen Osmond Road and Barr Smith Avenue.</p> <p>The 'Kumangka' mural is on the southern wall of the shelter.</p> <p>The Scout Hall located at 1 Barr Smith Avenue, is situated on 651m² of land adjacent to Ridge Park. The Scouts Australia (SA Branch) leases the area where the Scout Hall is situated at 1 Barr Smith Avenue on behalf of the Glen Osmond Scouts. The maintenance and operation of the building are in accordance with the lease agreement.</p> <p>The oval area may be used to exercise dogs off-leash except when organised sporting activities are being conducted.</p> <p>The reserve is bisected by Glen Osmond Creek, which is tree lined, and provides walking, bird watching, water play and biodiversity.</p> <p>The Ridge Park Managed Aquifer Recharge (MAR) system harvests water from Glen Osmond Creek during winter, improves water quality through filtration and injects the water underground for future recovery to supply irrigation water to Fraser Reserve, Ferguson Avenue Reserve, Ridge Park, Scammell Reserve, Fullarton Park, Fern Avenue Reserve, Windsor Street Linear Park, Henry Codd Reserve and Unley Oval.</p>
Facilities/Assets	Fitness equipment, memorials, artworks, public toilets, play equipment, shelter, carpark, skate bowl, lighting, aquifer water storage and infrastructure
Landscape Character	Riparian corridor with mixed mature canopy trees and open turf oval space.
Maintenance Category	Group B
	Maintenance and operation of the Scout Hall are in accordance with the terms and conditions of the lease.
Lease Details	Scouts Australia [SA Branch] Incorporated
Bookable Assets	Open space, tennis courts, Scout Hall (through Glen Osmond Scout Group)
Sustainability for events	>1,000 people suitable for large scale events.



*Category 1 - Major Parks***1.4 Ridge Park CLMP****Technical Level of Service**

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
	Average condition of building assets	≤ 3
	Average condition of bridge assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual playground inspection
	Building safety compliance	100% compliance

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 1 - Major Parks

1.5 Soutar Park CLMP

Size	12,640 m ²
Address	Albert Street and 2A & 2B Hardy Street, Goodwood.
Purpose	Sport, Recreation
Description	<p>The park offers an enclosed children's playground, a sheltered BBQ area, grassed open space for ball games, one-on-one basketball backboard and fitness equipment.</p> <p>A community garden and fruit tree orchard in the north west corner of the park is maintained by local residents.</p> <p>Public toilets are accessible during daylight hours.</p> <p>The open play area of the park and south of the east/west path may be used to exercise dogs in accordance with the Animal Management Plan.</p> <p>Section 528 (central section of the Park) is contained in Crown Record Volume 5754 Folio 551, and is owned by the Crown. The Land is under the care, control and management of the City of Unley. The Land has been dedicated for 'recreation purposes' pursuant to the <i>Crown Lands Act 1929</i>. The dedication was gazetted on 24 August 1939.</p>
Facilities/Assets	Junior playground, basketball half court, artworks, shelter, public toilets
Landscape Character	Park with mixed exotic canopy trees and irrigated open turf spaces.
Maintenance Category	Group B
	The community garden is maintained by local residents.
Lease Details	Nil
Bookable Assets	Southern playing field
Sustainability for events	< 1,000 people suitable for medium scale events.

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual playground inspection
	Building safety compliance	100% compliance

*Category 1 - Major Parks***1.5 Soutar Park CLMP**

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 1 - Major Parks

1.6 Soldiers Memorial Gardens CLMP

Size	8,189 m ²
Address	Unley Road, Unley.
Purpose	Memorial Garden and Recreation
Description	<p>The Soldiers Memorial Gardens is an area of land set aside by the Council as a community memorial area in recognition of the service given by the men and women of the City of Unley who served in the two World Wars, and in other armed conflicts.</p> <p>The area provides passive recreation and contemplation spaces incorporating landscaped gardens, shady tree areas, grassed open space, a rotunda shelter area, and public toilets which are open during daylight hours.</p> <p>In addition to the recreation area, the Gardens are a popular venue for weddings and community events including Anzac day services, Christmas carols, music concerts, outdoor cinemas and a variety of themed events and festivals.</p> <p>Multiple heritage items exist within the gardens.</p>
Facilities/Assets	Rotunda, public toilets, multiple memorials, heritage archway, war related memorabilia, flagpole
Landscape Character	Urban park with native and exotic canopy trees with central rotunda and memorials.
Maintenance Category	Group A
Lease Details	Nil
Bookable Assets	Rotunda, Open space
Sustainability for events	> 1,000 people suitable for large scale events.

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual playground inspection
	Building safety compliance	100% compliance

Category 1 - Major Parks

1.6 Soldiers Memorial Gardens CLMP

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 2 - Minor Parks






- | | | |
|---------------------------------|---|--|
| 2.1 Albert Street Corner | 2.7 Henry Codd Reserve | 2.13 North Unley Play Park |
| 2.2 Dora Gild Play Park | 2.8 Howard Florey Reserve | 2.14 Palmer Avenue Reserve |
| 2.3 Everard Park Reserve | 2.9 Kings Park Reserve | 2.15 Princess Margaret Playground |
| 2.4 Fem Avenue Reserve | 2.10 Leicester Street Playground | 2.16 Wayville Reserve |
| 2.5 Fraser Reserve | 2.11 McLeay Park | |
| 2.6 Hackett Reserve | 2.12 Morrie Harrell Playground | |

Category 2 - Minor Parks

2.1 Albert Street Corner CLMP

Size	384 m ²
Address	21 Railway Terrace (Corner of Albert Street and Railway Terrace South), Goodwood.
Purpose	Recreation
Description	This is a small park area opposite the tram station with perimeter footpaths and a picnic setting. Established canopy trees and a mixed understorey provide a natural setting for users to appreciate the outdoor amenity and biodiversity.
	
Facilities/Assets	Park furniture
Landscape Character	Small community park with canopy trees and a mixed understorey in mulched beds
Maintenance Category	Group D
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
5. Safety	Compliance standards are met	Annual inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

*Category 2 - Minor Parks***2.2 Dora Gild Play Park CLMP**

Size	2,228 m ²
Address	Allotment 154 Churchill Avenue, Clarence Park.
Purpose	Playground, Recreation
Description	This Park provides a junior playspace.
	The park is fully fenced and incorporates a playground, grassed open space and public toilets which are open during daylight hours.
	Access is provided via gates on James Street and Churchill Avenue.
Facilities/Assets	Park furniture, play equipment, toilet, sandpit, shade structure.
Landscape Character	Small community park with canopy trees and irrigated turf areas.
Maintenance Category	Group B
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual playground inspection
	Building safety compliance	100% compliance

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

*Category 2 - Minor Parks***2.3 Everard Park Reserve CLMP**

Size	2,040 m ²
Address	Allotment 108 Africaine Avenue, Everard Park.
Purpose	Playground, Recreation
Description	The reserve includes an open turf area with perimeter planting beds and a fenced playground with shelter, seating and a bbq. Public toilets are open during daylight hours.
	
Facilities/Assets	Park furniture, play equipment, artworks, public toilet.
Landscape Character	Small community park with canopy trees and a mixed understorey in mulched beds.
Maintenance Category	Group B
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual playground inspection
	Building safety compliance	100% compliance

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 2 - Minor Parks

2.4 Fern Avenue Reserve CLMP

Size	2,100 m ²
Address	12 Fern Avenue, Fullarton
Purpose	Playground, Recreation
Description	<p>The reserve is a popular local destination and provides a connection from Fern Avenue through to the Windsor Street Linear Park. The reserve is fully fenced and offers a small playground, picnic setting and irrigated turf space.</p> <p>A community art weaving wall on the southern boundary fence provides opportunities for an ephemeral art canvas.</p> <p>A mosaic art clad drinking fountain is provided for public use.</p>
Facilities/Assets	Park furniture, artworks, play equipment, paved path network
Landscape Character	Small community park with mixed canopy trees, mixed understorey in mulched beds and open turf space.
Maintenance Category	Group B
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
5. Safety	Compliance standards are met	Annual playground inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 2 - Minor Parks

2.5 Fraser Reserve CLMP

Size	4,700 m ²
Address	Allotment 57 Riverdale Road, Myrtle Bank
Purpose	Playground, Recreation
Description	The reserve includes play equipment, shelter and grassed open space in a fully fenced environment.
	The open play area of the reserve may be used to exercise dogs off-leash in accordance with the Animal Management Plan.
Facilities/Assets	Park furniture, shelter, play equipment.
Landscape Character	Park with canopy trees, mixed understorey in mulched beds and open grassed space.
Maintenance Category	Group B
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	<100 people suitable for small events.

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
5. Safety	Compliance standards are met	Annual playground inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

*Category 2 - Minor Parks***2.6 Hackett Reserve CLMP**

Size	1,274 m ²
Address	55 Kenilworth Road, Parkside
Purpose	Recreation
Description	The reserve includes seating and picnic facilities surrounded by grassed open space and canopy trees in mulched planting beds. Lighting is provided for the central pathway.
	
Facilities/Assets	Park furniture
Landscape Character	Small community park with canopy trees, mixed understorey in mulched beds and open grassed space.
Maintenance Category	Group B
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	<100 people suitable for small events.

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
5. Safety	Compliance standards are met	Annual inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 2 - Minor Parks

2.7 Henry Codd Reserve CLMP

Size	3,447 m ²
Address	2 Maud Street, Parkside. (Also accessible from Windsor Street and Fuller Street)
Purpose	Playground, Recreation
Description	<p>The reserve was expanded through the undergrounding of the Glen Osmond Creek in culverts and then covered with grassing and landscaping.</p> <p>The reserve is partially fenced, and incorporates play equipment and open grassed areas. A BBQ with sheltered area provides amenity at the northern end of the reserve.</p> <p>The reserve is connected at the northern and southern ends to the Windsor Street Linear Park and provides a rest node at the approximate halfway point.</p> <p>Former culvert headwall signs are retained on site as heritage items and markers of former road connections.</p> <p>The artwork 'This Time Another Year' is within the open space.</p>
	
Facilities/Assets	Park furniture, shelter, artworks, play equipment, public toilet, heritage headwalls.
Landscape Character	Park with canopy trees, mixed understorey in mulched beds and open grassed space.
Maintenance Category	Group B
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	<100 people suitable for small events.

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual playground inspection
	Building safety compliance	100% compliance

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 2 - Minor Parks

2.8 Howard Florey Reserve CLMP

Size	8,700 m ²
Address	269 Fullarton Road, Parkside
Purpose	Recreation
Description	<p>The north eastern corner of the reserve is owned by the Crown ('the Owner') and has been dedicated to the care, control and management of the City of Unley.</p> <p>This portion has been dedicated for 'corporation' purposes pursuant to the <i>Crown Lands Act 1929</i>. The dedication was gazetted on 7 October 1971.</p> <p>The Broughton Arts Society occupies the former tram barn building and utilise it for an arts studio. The 'Emerging Art Walls' mural exist on the building wall.</p> <p>A portion of the land is comprised of an open grassed area lined with large trees providing opportunities for casual and passive recreation. The remaining portion of the land comprises a playground with a sand pit, basketball backboard and mini court, and a bocce bowls rink. An arbour within the eastern section of the reserve provides shade and is adjacent to a memorial to Howard Florey.</p> <p>Public toilets are open during daylight hours.</p> <p>The open play area of the reserve may be used to exercise dogs off-leash in accordance with the Animal Management Plan.</p>
Facilities/Assets	Park furniture, play equipment, shelter, artworks/memorabilia, arbour, public toilet, car park
Landscape Character	Park with canopy trees, mixed understorey in mulched beds and open grassed space.
Maintenance Category	Group B
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	<1,000 people suitable for medium scale events.

Technical Level of Service


Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual playground inspection
	Building safety compliance	100% compliance

2.8 Howard Florey Reserve CLMP

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

*Category 2 - Minor Parks***2.9 Kings Park Reserve CLMP**

Size	1,922 m ²
Address	Lot 1 Jellicoe Avenue, Kings Park
Purpose	Recreation
Description	<p>The reserve provides a parkland environment adjacent to the rail corridor. A pedestrian crossing provides access across the rail line.</p> <p>Existing trees provide for shade for users and a native understorey has been planted to improve biodiversity.</p>
	
Facilities/Assets	Park furniture
Landscape Character	Former rail corridor with biodiversity planting beds
Maintenance Category	Group D
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
5. Safety	Compliance standards are met	Annual inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

*Category 2 - Minor Parks***2.10 Leicester Street Playground CLMP**

Size	2,942 m ²
Address	151-153 Leicester Street, Parkside
Purpose	Playground, Recreation
Description	The park is fully fenced and incorporates a playground, grassed open space and picnic settings. Access is provided via gates on Leicester Street and the Glen Osmond Creek Linear Trail.
	
Facilities/Assets	Park furniture, play equipment
Landscape Character	Park with canopy trees, perimeter planting beds and open grassed space.
Maintenance Category	Group B
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	<100 people suitable for small events.

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
5. Safety	Compliance standards are met	Annual playground inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 2 - Minor Parks

2.11 McLeay Park CLMP

Size	496 m ²
Address	13 George Street, Parkside
Purpose	Playground, Recreation
Description	<p>The park is fully fenced including an internal fence to the playground and incorporates grassed open space and picnic settings.</p> <p>Access is provided via gates on George Street and Jaffrey Street.</p> <p>The open play area of the reserve may be used to exercise dogs off-leash in accordance with the Animal Management Plan.</p>
Facilities/Assets	Park furniture, shade structures, play equipment
Landscape Character	Small community park with canopy trees, perimeter planting beds and open grassed space.
Maintenance Category	Group B
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil



Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
5. Safety	Compliance standards are met	Annual playground inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 2 - Minor Parks

2.12 Morrie Harrell Playground CLMP

Size	2,234 m ²
Address	Allotment 114 Ramage Street, Unley
Purpose	Playground, Recreation
Description	The park is fully fenced and incorporates a playground, grassed open space and picnic settings.



Access is provided via gates on Ash Avenue and Ramage Street.

A fruit tree orchard is provided for community use and benefit.

Facilities/Assets	Park furniture, play equipment, sandpit, shade shelters
Landscape Character	Small community park with canopy trees, perimeter planting beds and open grassed space.
Maintenance Category	Group B
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
5. Safety	Compliance standards are met	Annual playground inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 2 - Minor Parks

2.13 North Unley Play Park CLMP

Size	4,552 m ²
Address	237 Young Street, Unley
Purpose	Playground, Recreation
Description	<p>The park is partially fenced and incorporates a playground, basketball shooting area, grassed open space and picnic settings.</p> <p>A public toilet is open during daylight hours.</p> <p>The open area of the park may be used to exercise dogs off-leash in accordance with the Animal Management Plan.</p> <p>The park is bisected by the Parklands Creek storm water connection which is fenced for public safety and a footbridge provides access to the north-western section for maintenance.</p>
Facilities/Assets	Park furniture, play equipment, bridge
Landscape Character	Park with canopy trees, perimeter planting beds and open grassed space adjacent the creek corridor.
Maintenance Category	Group B
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
	Average condition of building assets	≤ 3
	Average condition of bridge assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual playground inspection
	Building safety compliance	100% compliance

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 2 - Minor Parks

2.14 Palmer Avenue Reserve CLMP

Size	2,942 m ²
Address	Allotment 36 Palmer Avenue, Myrtle Bank
Purpose	Playground, Recreation
Description	The Reserve is part of the Glen Osmond Creek corridor adjacent to Palmer Avenue from Braeside Avenue through to Scammell Reserve. A section of the walking trail includes a boardwalk on the creek bank to protect the adjacent indigenous planting beds.
	
Facilities/Assets	Boardwalk, park furniture
Landscape Character	Park with canopy trees, perimeter planting beds and open grassed space.
Maintenance Category	Group D
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
	Average condition of bridge assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
5. Safety	Compliance standards are met	Annual playground inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

*Category 2 - Minor Parks***2.15 Princess Margaret CLMP**

Size	1,734 m ²
Address	7a Byron Road, Black Forest
Purpose	Playground, Recreation
Description	The playground is fully fenced and offers play equipment and small grassed play space. A painted artwork is within the playground. Public toilets are accessible during daylight hours.
	
Facilities/Assets	Park furniture, play equipment, artworks, public toilet, arbour
Landscape Character	Small community park with canopy trees, planting beds and open grassed space.
Maintenance Category	Group B
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual playground inspection
	Building safety compliance	100% compliance

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

*Category 2 - Minor Parks***2.16 Wayville Reserve/Le Hunte Reserve CLMP**

Size	3,344 m ²
Address	48 Le Hunte Street, Wayville
Purpose	Playground, Recreation
Description	Wayville Reserve is a medium sized, fully fenced, children's playground and BBQ area.  The reserve offers a range of recreational opportunities including a playground and grassed areas for ball games. The open play area of the park may be used to exercise dogs off-leash in accordance with the Animal Management Plan. The reserve is bisected by Glen Osmond Creek, which is fenced off for safety. A footbridge provides access across the creek to the Young Street path connection. A mosaic serpent drinking fountain is adjacent to the playground.
Facilities/Assets	Park furniture, play equipment, artworks, bridge
Landscape Character	Park with canopy trees, planting beds and open grassed space.
Maintenance Category	Group B Reserve Group C Gardens
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service

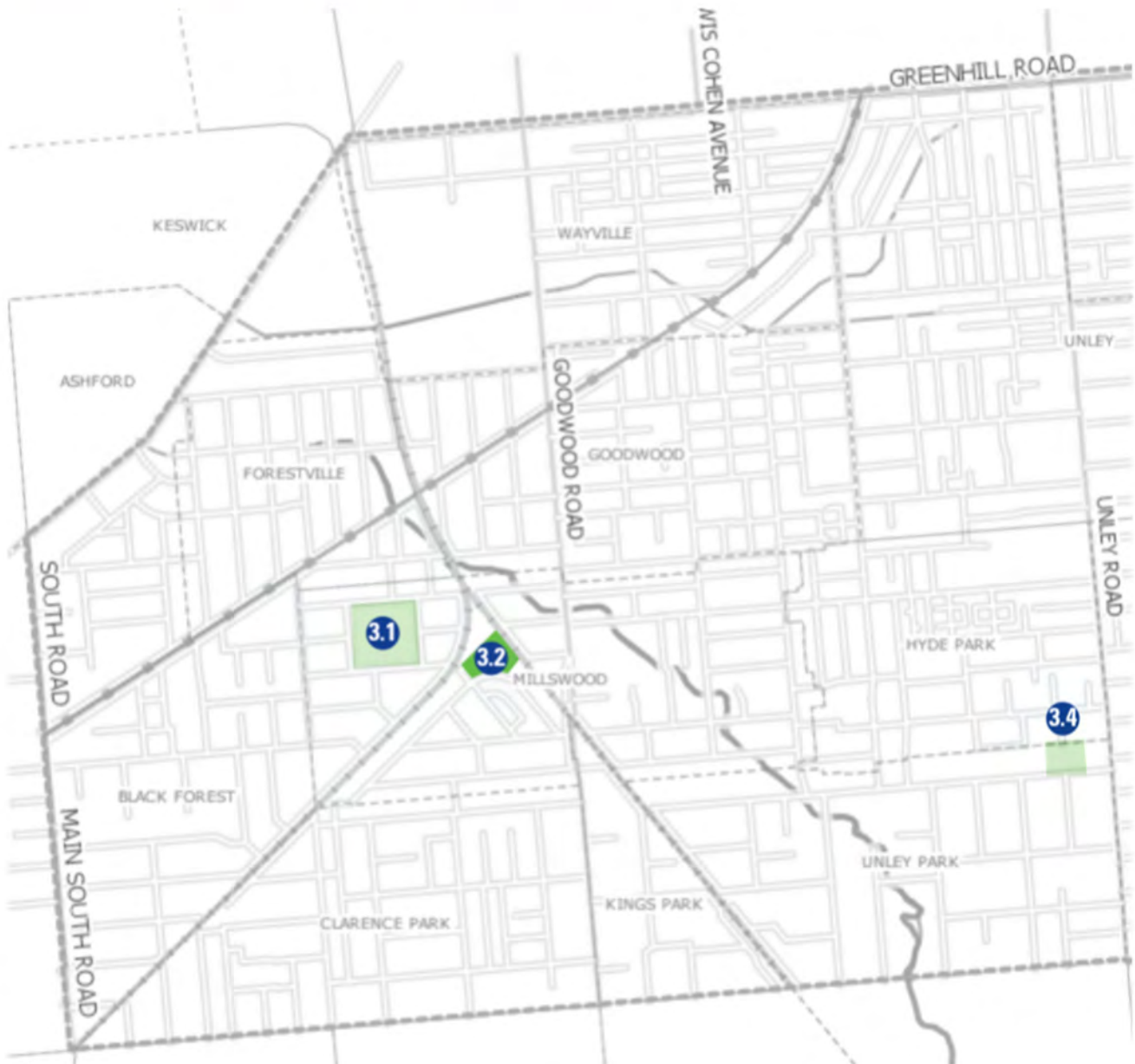
Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
	Average condition of bridge assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual playground inspection

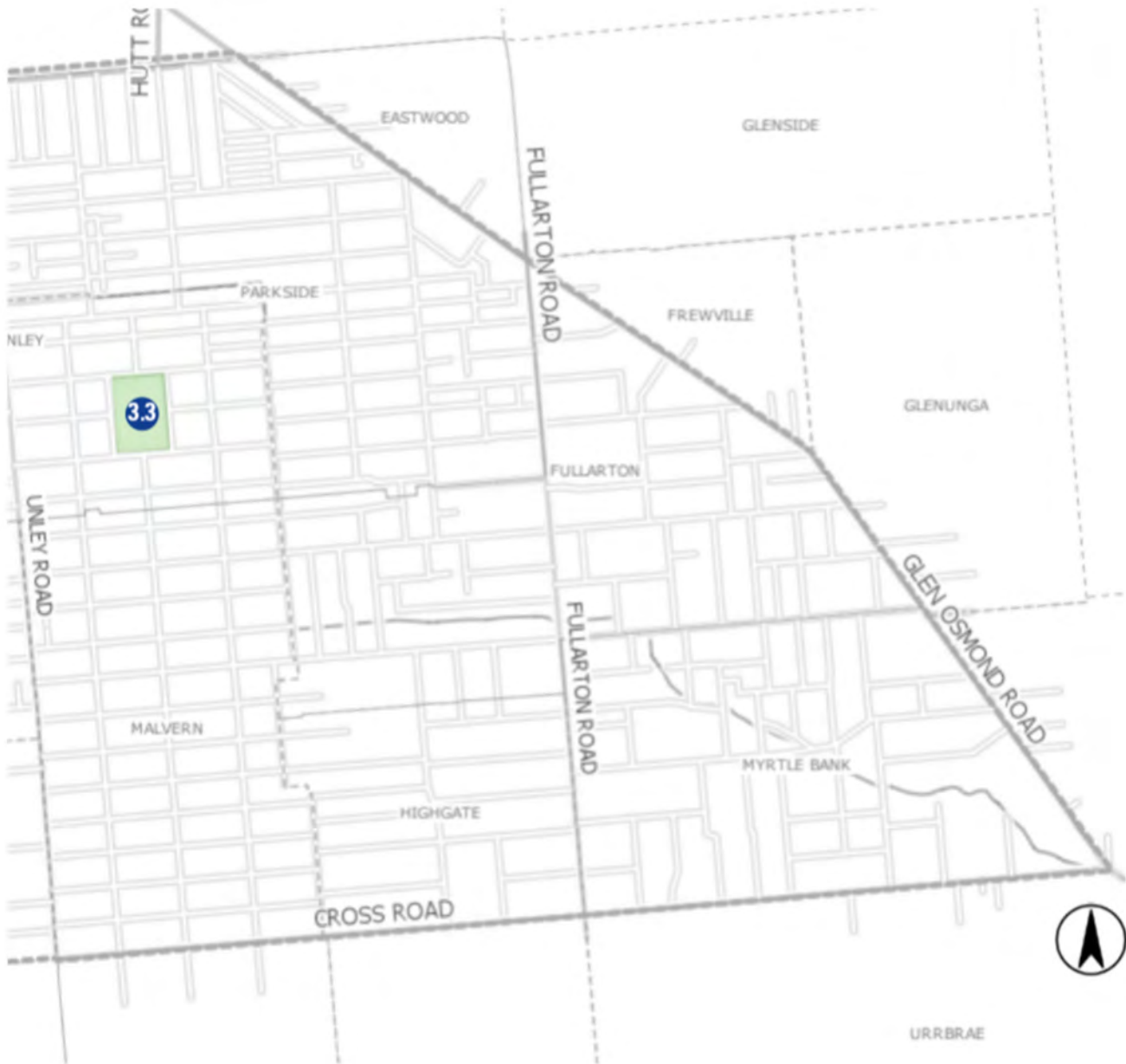
Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

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Category 3 - Major Sport and Recreation





- 3.1 Goodwood Oval
- 3.2 Millswood Lawn Clubs
- 3.3 Unley Oval
- 3.4 Unley Sports Park Complex

Category 3 - Major Sport and Recreation

3.1 Goodwood Oval CLMP

Size	33,600 m ²
Address	1 Curzon Avenue, Millswood.
Purpose	Sport and Recreation
Description	<p>Goodwood Oval is a large sporting and recreation complex in Millswood which provides opportunities for the community to be involved in a range of organised club sports or to use the facilities for fitness and recreation activities.</p> <p>The oval is bounded by Chelmsford Avenue in the north, Curzon Avenue in the west, Fairfax Avenue in the south and Argyle Street in the east.</p> <p>The Goodwood Oval complex incorporates football, turf cricket and hockey clubs all of which offer clubroom facilities for the use and enjoyment of their members. Grandstand viewing areas are also available.</p> <p>Tennis SA offers clubroom facilities and tennis courts for the enjoyment of members and four of the courts are bookable at no charge by the public.</p> <p>Lease agreements exist between the Council and the sporting bodies.. Maintenance and operation of the facilities are in accordance with the terms and conditions of the lease.</p> <p>The oval may be used to exercise dogs off-leash except when organised activities are being conducted.</p> <p>There are opportunities for community use of the open space areas, with children's playgrounds on both sides of the oval and BBQ/picnic facilities.</p> <p>Multiple public artworks and memorials exist within the open space and garden bed areas including 'The Beehives of Goodwood' and a mosaic-clad drinking fountain.</p>
Facilities/Assets	Grandstand, clubrooms, basketball half court, officials rooms, offices, community hub, toilets, playgrounds, kiosk, maintenance and storage sheds.
Landscape Character	Open turf oval with perimeter buildings, turf playing surfaces, shaded playspaces and grassed viewing mounds. Hard court tennis courts and a rectangular turf playing field with perimeter street trees.
Maintenance Category	<p>Group A Oval</p> <p>Group B Gardens</p>
Lease Details	<p>Goodwood Saints Football Club Incorporated</p> <p>Goodwood Cricket Club Incorporated</p> <p>Forestville Hockey Club Incorporated</p> <p>Tennis SA Incorporated.</p>

Category 3 - Major Sport and Recreation

3.1 Goodwood Oval CLMP

Bookable Assets	Oval Cricket Nets Tennis Courts Hockey/Soccer Pitch
Sustainability for events	Oval >1,000 people suitable for large scale community events including sporting carnivals, tournaments, festivals, school sports day, group training and activities.

Technical Level of Service


Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual playground inspection
	Building safety compliance	100% compliance

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 3 - Major Sport and Recreation

3.2 Millswood Lawn Bowls, Croquet and Tennis Clubs CLMP

Size	12,186 m ²
Address	18 Millswood Crescent, Millswood.
Purpose	Sport and Recreation
Description	Three clubs utilise the playing surfaces for their sports and provide a range of clubhouse facilities for members and the public. Lighting is provided for select areas on the greens.
	
Facilities/Assets	Clubrooms, playing surfaces, toilets, lighting, carparks, maintenance and storage sheds.
Landscape Character	Playing fields
Maintenance Category	Maintenance and operation of the facilities are in accordance with the terms and conditions of the individual club leases. Group C Millswood Lawn (Eastern green no longer in use for bowls)
Lease Details	Millswood Bowling Club Millswood Croquet Club Millswood Lawn Tennis Club
Bookable Assets	Nil
Sustainability for events	Venue hire is available from the individual clubs.

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual inspection
	Building safety compliance	100% compliance

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 3 - Major Sport and Recreation

3.3 Unley Oval CLMP

Size	37,696 m ²
Address	1 Trimmer Terrace, Unley.
Purpose	Sport and Recreation
Description	<p>Unley Oval is a large sporting and recreation complex in Unley which provides opportunities for the community to be involved in a range of organised club sports or to use the facilities for fitness and recreation activities.</p> <p>The Oval is bounded by Trimmer Terrace in the west, Frederick Street in the north, Langham Terrace in the east and Edmund Avenue in the south.</p> <p>The complex incorporates football, cricket, lawn bowls and lawn tennis clubs, all of which offer clubroom facilities for members.</p> <p>Grandstands, toilets and change rooms are available adjacent the Oval.</p> <p>The oval may be used to exercise dogs off-leash except when organised activities are being conducted.</p> <p>There are opportunities for community use of the open space areas, with children's playgrounds on both sides of the oval, BBQ/picnic facilities and shelters distributed around the oval perimeter.</p> <p>Public toilets, located adjacent to the intersection of Frederick Street/Langham Terrace, are accessible during daylight hours.</p> <p>Provision of sports clubrooms, administration offices and community hub are expected in future upgrades.</p>
Facilities/Assets	Grandstand, officials rooms, toilets, playgrounds, kiosk, maintenance and storage sheds.
Landscape Character	Open turf oval with perimeter buildings, turf playing surfaces, shaded playspaces and grassed viewing mounds.
Maintenance Category	Group A Oval
Lease Details	Group C Perimeter gardens and Trimmer/Langham Terrace streetscapes
	Sturt Bowling Club Incorporated
	Sturt Lawn Tennis Club Incorporated
	Sturt District Cricket Club Incorporated
	Sturt Football Club Incorporated
Bookable Assets	Oval
	Cricket Nets
Sustainability for events	Oval >1,000 people suitable for large scale community events including sporting carnivals, tournaments, festivals, school sports day, group training and activities.



Category 3 - Major Sport and Recreation

3.3 Unley Oval CLMP

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual playground inspection
	Building safety compliance	100% compliance

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 3 - Major Sport and Recreation

3.4 Unley Park Sports Complex CLMP

Size	19,870 m ²
Address	8 Northgate Street, Unley Park.
Purpose	Sport and Recreation
Description	<p>The complex offers bowling and croquet greens, petanque rinks, lawn tennis courts and associated clubrooms.</p> <p>The Unley Park Sports Club leases the greens, courts, buildings and facilities from the Council for the benefit and enjoyment of the Club's members and affiliated associations.</p>
	
Facilities/Assets	Clubrooms, multiple playing surfaces, lighting, shelters
Landscape Character	Open turf playing surfaces with supporting infrastructure
Maintenance Category	The maintenance and operation of the facilities are in accordance with the terms and conditions of its lease.
Lease Details	Unley Park Sports Club Inc.
Bookable Assets	Bookings can be made via the Unley Park Sports Club.
Sustainability for events	The playing fields and clubhouse can be hired for events via the Unley Park Sports Club.

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual playground inspection
	Building safety compliance	100% compliance

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 4 - Minor Sport and Recreation





- 4.1 Highgate Tennis Courts (Yeo Avenue)
- 4.2 Page Park
- 4.3 SA Society of Model and Experimental Engineers
- 4.4 Scammell Reserve

Category 4 - Minor Sport and Recreation

4.1 Highgate/Yeo Avenue Tennis Court CLMP

Size	2,380 m ²
Address	2A Yeo Avenue, Highgate.
Purpose	Sport and Recreation
Description	Two tennis courts are provided for community use and are supported by a shelter and picnic tables, bench seating and small grassed area.



The reserve is fenced with access via gates on Highgate Street and Yeo Avenue.

Facilities/Assets	Tennis courts, shelter, park furniture
Landscape Character	Tennis courts with perimeter shade trees and open grass space.
Maintenance Category	Group C
Lease Details	Nil
Bookable Assets	Tennis Courts
Sustainability for events	< 100 suitable for small scale events

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
5. Safety	Compliance standards are met	Annual inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 4 - Minor Sport and Recreation

4.2 Page Park CLMP

Size	8,582 m ²
Address	360a Cross Road (Corner Cross Road and East Avenue), Clarence Park.
Purpose	Sport and Recreation
Description	<p>Five tennis courts (two of which have lighting) are available for community use outside of specified lease hours. Courts are adjacent to an open grassed recreation space.</p> <p>An outdoor fitness station provides a range of exercise activities. A single basketball backboard with paving beneath provides a practice area and is painted as part of the 'Unley Colour Court' artwork mural which also includes the toilet facility.</p> <p>The open grassed area of the park may be used to exercise dogs off-leash in accordance with the Animal Management Plan.</p> <p>Signage is permitted on the perimeter fence for the promotion of community events and activities undertaken by local community, school and sporting groups.</p>
Facilities/Assets	Clubhouse, tennis courts, artworks, shelter, park furniture, toilet, fitness equipment
Landscape Character	Tennis courts with perimeter shade trees and open grass space.
Maintenance Category	Group B
Lease Details	Fairmont Tennis Club
Bookable Assets	Tennis Courts, open space
Sustainability for events	< 1000 suitable for medium scale events

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual inspection
	Building safety compliance	100% compliance

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 4 - Minor Sport and Recreation

4.3 SA Society of Model and Experimental Engineers (SASMEE) CLMP

Size	8,600 m ²
Address	SASMEE Lane, Millswood.
Purpose	Recreation
Description	<p>The site contains a number of model railway tracks and model railway features. The South Australian Society of Model and Experimental Engineers (SASMEE) manage the site and it is open to the public on 'Running Days'.</p> <p>The society leases the facilities on the land from Council for the benefit and enjoyment of its members.</p> <p>The maintenance and operation of the facility are in accordance with the terms and conditions of its lease.</p>
Facilities/Assets	Clubhouse, model railway buildings, tracks, shelter, park furniture, toilet
Landscape Character	Miniature railway environment.
Maintenance Category	The maintenance and operation of the facility are in accordance with the terms and conditions of SASMEE's lease.
Lease Details	SA Society of Model Experimental Engineers
Bookable Assets	Bookings are managed by SASMEE.
Sustainability for events	Party bookings can be organised through SASMEE.

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual inspection
	Building safety compliance	100% compliance

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 4 - Minor Sport and Recreation

4.4 Scammell Reserve CLMP

Size	9,751 m ²
Address	53 Fisher Street, Myrtle Bank.
Purpose	Sport and Recreation
Description	Two publicly available tennis courts, a junior playground, a BBQ and shelter area, and an open grassed play area.
	The Girl Guides Association of SA leases the area at 53a Fisher Street on behalf of the Highgate Girl Guides for the benefit and enjoyment of its members.
	Scouts Australia (SA Branch) leases the area at 53b Fisher Street on behalf of the Fullarton Scouts.
	The open play area of the reserve may be used to exercise dogs in accordance with the Animal Management Plan.
Facilities/Assets	Tennis courts, shelter, park furniture, toilet, clubrooms
Landscape Character	Tennis courts with perimeter shade trees and open grass space.
Maintenance Category	Group B
	The maintenance and operation of the buildings are in accordance with the lease agreements.
Lease Details	Girl Guide Association of SA incorporated
	Scouts Australia (SA Branch)
Bookable Assets	Tennis Courts
Sustainability for events	< 1000 suitable for medium scale events

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual playground inspection
	Building safety compliance	100% compliance

4.4 Scammell Reserve CLMP

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

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Category 5 - Linear Parks





- 5.1 Charles Lane/Walk*
- 5.2 Ferguson Avenue Reserve*
- 5.3 Ron Praite Walk/Culvert Street*
- 5.4 Simpson Parade Reserve*
- 5.5 Windsor Street Linear Park*

*The combined linear parks and open space network aligned to the Glen Osmond Creek corridor is often referred to as the Glen Osmond Creek Linear Trail.

Category 5 - Linear Parks

5.1 Charles Lane/Walk CLMP

Size	10,076 m ²
Address	Glen Osmond Creek between Unley Road and King William Road, Unley
	Also incorporates 1 Tyne Place (Open space)
Purpose	Recreation, storm water, shared path, carpark
Description	Charles Lane/Walk provides an east-west walking and cycling connection along the Glen Osmond Creek alignment between King William Road and Unley Road.
	Lot 209 Charles Lane is a drainage reserve contained in CT 5874/44. It is located on the corner of Unley Road and Charles Lane and ends at the corner of Cleland Avenue and Charles Lane.
	A section between Mary Place to Unley Road is sealed for use as a carpark and a portion is leased by adjacent businesses.
	CT5874/44 (Allotment 3 Deposited Plan 24162) covers Unley Road to King William Road and includes part of the Simpson Parade Reserve.
Facilities/Assets	Pathways, lighting, park furniture
Landscape Character	Narrow walking and cycling corridor with predominantly native planting
Maintenance Category	Group B
Lease Details	Regent Pty Ltd & Zaka Pty Ltd
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
5. Safety	Compliance standards are met	Annual inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 5 - Linear Parks

5.2 Ferguson Avenue Reserve CLMP

Size	5,390 m ²
Address	Glen Osmond Creek banks from Glenside Avenue, Ferguson Avenue and Braeside Avenue, Myrtle Bank.
Purpose	Recreation, storm water
Description	<p>A walking trail also extends from Braeside Avenue to Burnham Avenue into Palmer Avenue along the creek bank.</p> <p>The area is grassed, with shade trees and park furniture.</p> <p>Allotment 53 is bisected by the Glen Osmond Creek and is situated between Braeside Avenue and Burnham Avenue, Myrtle Bank.</p>
Facilities/Assets	Bridge, park furniture
Landscape Character	Creek corridor with shade trees and open grass space
Maintenance Category	Group B
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil



Technical Level of Service


Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
	Average condition of bridge assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
5. Safety	Compliance standards are met	Annual inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 5 - Linear Parks

5.3 Ron Praise Walk & Culvert Street CLMP

Size	1,962 m ²
Address	Glen Osmond Creek between 31 Culvert Street and Porter Street, Unley
Purpose	Recreation, shared path, storm water
Description	<p>Allotment 7z Maud Street is a section of Glen Osmond Creek Drainage Reserve. It is located at the rear of private property allotments on the north side of Maud Street in the section between Henry Codd Reserve and Porter Street, and at the rear of the private property allotments in Leicester Street and Charles Lane.</p>  <p>Ron Praise Walk is on the southern side of Culvert Street between Porter Street and Unley Road.</p> <p>The artwork 'This Way and That' is within Ron Praise Walk and multiple 'Leaf Boats' are within the Glen Osmond Creek corridor.</p> <p>The land is accessible for pedestrian and cyclist access along the northern bank of the creek.</p>
Facilities/Assets	Pathways, lighting, artworks, culvert headwalls
Landscape Character	Narrow shared path corridor with native plantings and WSUD treatments
Maintenance Category	Group B
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service


Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
5. Safety	Compliance standards are met	Annual inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 5 - Linear Parks

5.4 Simpson Parade Reserve CLMP

Size	13,190 m ²
Address	Simpson Parade, Goodwood
Purpose	Recreation, storm water
Description	Allotment 2z Simpson Parade is represented on two separate certificates of title, namely, CT Pt 5476/146, and CT Pt. 5874/44. The land is situated between King William Road and Weller Street, Unley.
	The land on the northern side of Simpson Parade, from the road edge to the Glen Osmond Creek has been grassed and trees planted.
Facilities/Assets	Play equipment, park furniture
Landscape Character	Open grassed spaces with perimeter planting beds
Maintenance Category	Group C
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
5. Safety	Compliance standards are met	Annual inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 5 - Linear Parks

5.5 Windsor Street Linear Park CLMP

Size	8,389 m ²
Address	Windsor Street. Unley + Malvern.
Purpose	Recreation, walking and cycling, storm water
Description	<p>The Windsor Street drainage reserve runs from Eton Street in the south to Fuller Street in the north, on the eastern side of Windsor Street.</p> <p>Allotment 557, Deposited Plan 62144 is contained in CT5967/228 with a site area of approximately 0.137 ha.</p> <p>Allotments 102 & 103, Deposited Plan 55806 are contained in CT5967/235 with a site area of approximately 0.7019 ha.</p> <p>The corridor is developed as a linear park providing off-road walking and cycling connections across the city and to adjacent parks and reserves.</p>
	
Facilities/Assets	Pathways, signage/artworks, heritage culvert headwalls
Landscape Character	Native plant corridor with shared use path
Maintenance Category	Group A
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
	Average condition of bridge assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
5. Safety	Compliance standards are met	Annual inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

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Category 6 - Community Facilities





- 6.1 Fern Avenue Community Garden
- 6.2 Fullarton Park Community Centre

Category 6 - Community Facilities

6.1 Fern Avenue Community Garden CLMP

Size	2,240 m ²
Address	18-20 Fern Avenue, Fullarton
Purpose	Community Garden
Description	<p>The gardens are leased by a community group for the purpose of growing plants, fruit and vegetables in an environmentally sustainable manner.</p> <p>The lease includes the land only with the straw-bale building owned by the lessee. Members of the public can attend during specified open hours.</p> <p>The maintenance and operation of the facilities are the joint responsibility of the lessee and the City of Unley in accordance with the terms of its lease.</p>
Facilities/Assets	Community garden, straw bale building
Landscape Character	Community garden plots
Maintenance Category	The lessee provides maintenance of the building and gardens in accordance with their sustainability and education objectives with organic gardening principles.
Lease Details	Alternative 3 Incorporated
Bookable Assets	Plots are available for the community according to the requirements of the lessee and are subject to availability.
Sustainability for events	Nil

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual inspection
	Building safety compliance	100% compliance

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 6 - Community Facilities

6.2 Fullarton Park Community Centre (Public Parkland) CLMP

Size	21,263 m ²
Address	411 Fullarton Road, Fullarton
Purpose	Community Centre
Description	<p>The Public Parkland element of the Fullarton Park Community Centre is community land and features a range of shade trees, planting beds and irrigated turf open spaces.</p> <p>The southern building is leased to the Women's and Children's Health Network for community services.</p> <p>Artworks include 'Aboriginal Totem Poles', drinking fountain and timber benches within the open space areas.</p>
	
Facilities/Assets	Artworks, shelters, bbq, park furniture
Landscape Character	Gardens of the former heritage estate.
Maintenance Category	Group B
Lease Details	Women's and Children's Health Network
Bookable Assets	Open space
Sustainability for events	Open space is suitable for events and markets.

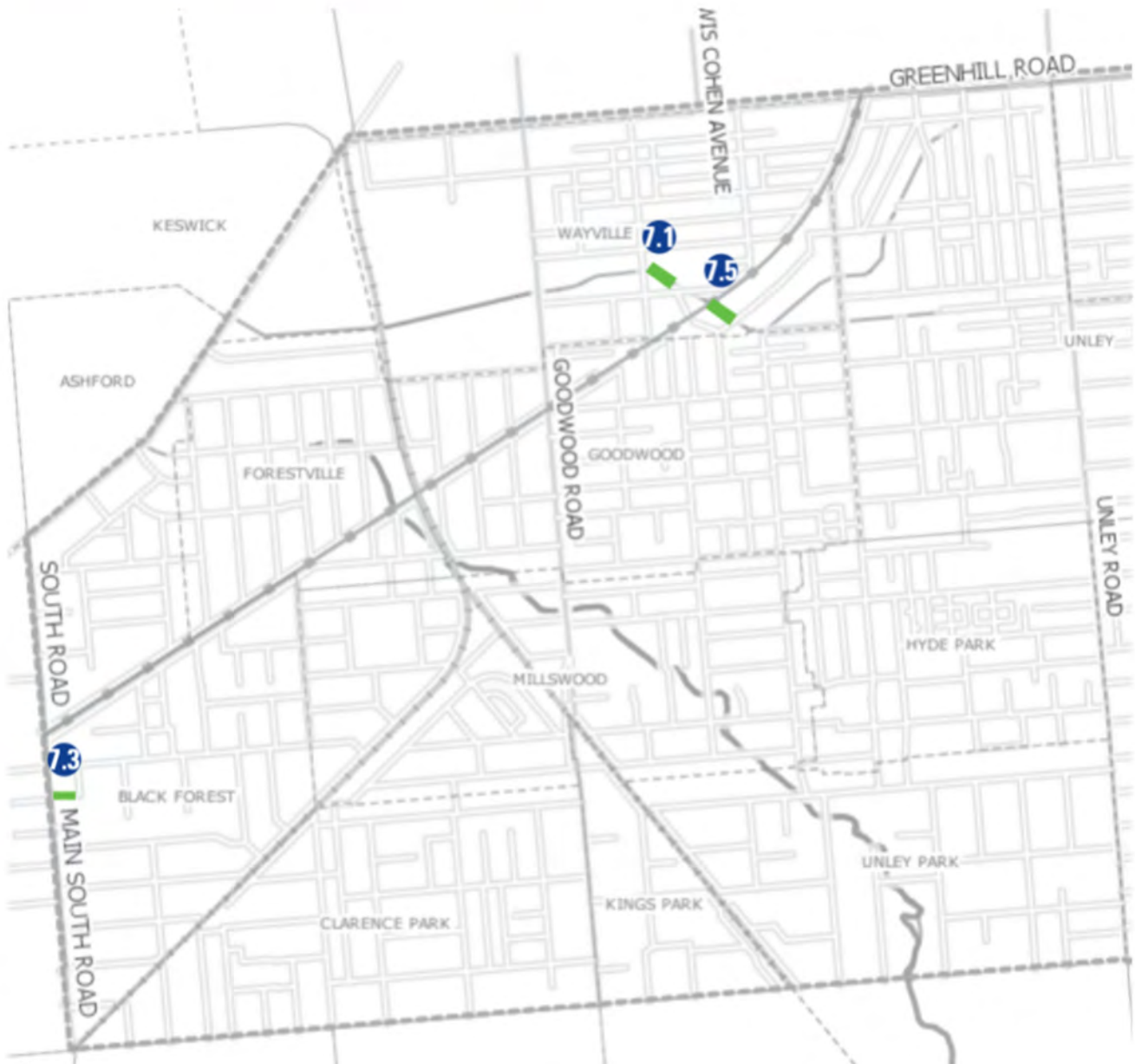
Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average condition of building assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
	Buildings are utilised	80% or higher
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
	Buildings are accessible to all	100% compliance
5. Safety	Compliance standards are met	Annual inspection
	Building safety compliance	100% compliance

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 7 - Other Community Land





- 7.1** Lot 26z Le Hunte Street
- 7.2** Lot 143 George Street and Lot 144 Maud Street
- 7.3** 671 South Road
- 7.4** Lot 192 Torrens Avenue
- 7.5** 36 Trevelyn Street

Category 7 - Other Community Land

7.1 Lot 26z Le Hunte Street CLMP

Size	524 m ²
Address	Lot 26z Le Hunte Street, Wayville.
Purpose	Storm water
Description	This allotment is for storm water control associated with Glen Osmond Creek and is not accessible for recreation.



Facilities/Assets	Storm water channel
Landscape Character	N/A
Maintenance Category	Group D
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service


Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
	Average condition of bridge assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Restricted access due to risk	Annual inspection
5. Safety	Compliance standards are met	Annual inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 7 - Other Community Land

7.2 Lot 143 George Street and Lot 144 Maud Street CLMP

Size	496 m ²
Address	Corner George and Maud Street, Unley.
Purpose	Streetscape, cycle connection
Description	<p>Lot 143 George Street and Lot 144 Maud Street are two allotments which are located on the south-eastern corner of George Street, Unley, at its intersection with Maud Street.</p> <p>The area is a small biodiversity area, designed to improve the streetscape environment at the intersection and allow for an off-street cyclist connection.</p>
	
Facilities/Assets	Separated walking and cycling paths, seating
Landscape Character	N/A
Maintenance Category	Group B
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
5. Safety	Compliance standards are met	Annual inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 7 - Other Community Land

7.3 671 South Road CLMP

Size	750 m ²
Address	671 South Road, Black Forest.
Purpose	Carpark
Description	Carpark with line marking and traffic control devices.
	
Facilities/Assets	Traffic control devices
Landscape Character	N/A
Maintenance Category	Group D
Lease Details	Optus Pty Ltd have a license for a right of way to access the adjacent northern property.
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service


Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Open spaces are accessible to all	Annual increase in compliance
5. Safety	Compliance standards are met	Annual inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 7 - Other Community Land

7.4 Lot 192 Torrens Avenue CLMP

Size	121 m ²
Address	Lot 192 Torrens Avenue, Fullarton
Purpose	Storm water
Description	This allotment is for storm water control and is not publicly accessible.
	The allotment is a small section of the wider east/west storm water corridor for Glen Osmond Creek
Facilities/Assets	Storm water channel
Landscape Character	N/A
Maintenance Category	Group D
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service


Performance Targets	Performance Measures	KPI
1. Condition	Average condition of open space assets	≤ 3
	Average stormwater asset condition	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Access is restricted due to risk	Annual increase in compliance
5. Safety	Compliance standards are met	Annual playground inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 7 - Other Community Land

7.5 36 Trevelyan Street CLMP

Size	419 m ²
Address	36 Trevelyan Street (Lot 102), Wayville.
Purpose	Storm water
Description	This allotment is for storm water control and is not publicly accessible.
	The allotment is a small section of the wider storm water corridor for Glen Osmond Creek.
	Heritage balustrades are located on each side of the road.
Facilities/Assets	Storm water channel
Landscape Character	N/A
Maintenance Category	Group D
Lease Details	Nil
Bookable Assets	Nil
Sustainability for events	Nil

Technical Level of Service

Performance Targets	Performance Measures	KPI
1. Condition	Average stormwater asset condition	≤ 3
2. Renewal	Asset Renewal Ratio	90-110%
3. Capacity	Parks are provided within 500m of all properties	95% Compliance
4. Accessibility	Access is restricted due to risk	Annual increase in compliance
5. Safety	Compliance standards are met	Annual inspection

Community Level of Service

Performance Targets	Performance Measures	KPI
1. Well maintained	Community survey - Physical Quality	Based on survey
2. Meets service needs	Community survey - Open Space Functionality	Based on survey

Category 7 - Other Community Land

Small Pockets of Community Land

The register of community land includes a range of small pockets, road corner cut-offs and narrow corridors. These areas are not typically accessible due to being fenced in with surrounding properties.

These pieces of community land are typically maintained by residents as part of private residential allotments.

Community Land Management Plan Amendments

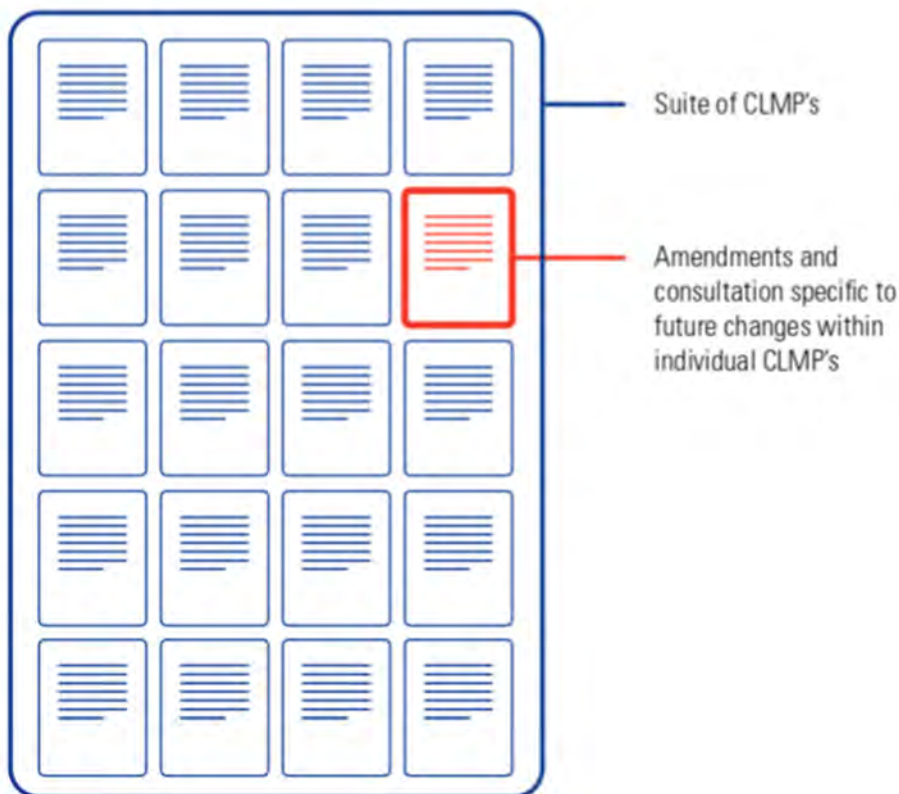
Future changes to CLMP's are expected due to changing land use or new opportunities to service community needs.

The *Local Government Act 1999* makes provision for changes to CLMP's in the same manner as if the proposal was a new CLMP.

In order to undertake amendments Council must make the Plan available for inspection, follow the relevant steps set out in the public consultation policy, and give public notice of its adoption of a management plan.

Minor changes to CLMP's do not require consultation if the amendment has no impact or no significant impact on the interests of the community.

The *Local Government Act 1999* includes specific clauses relating to the City of Adelaide's management of the Parklands. The City of Unley provides input to consultation relating to the South Parklands which are located on the northern boundary of the City of Unley.



Appendices

Appendix 1: Schedule of Community Land Ownership, Leases and Licences

Appendix 1. Schedule of Community Land

Please refer to the Community Land Register maintained by City of Unley Asset Management for further details.

	Council Property Location/Street	Suburb	Cert. of Title (CT)/Crown Record (CR)	Legal Description	Area
1	Allot. 143 George Street (across the road from Maud Street intersection)	Unley	5825/901	FP15595 Allotment 143	422sqm
2	Allot. 144 George Street (across the road from the Maud Street intersection)	Unley	5706/338	FP15595 Allotment 144	74sqm
3	2 Maud Street	Unley	5399/976	DP24860 Allotment 2	1,783sqm
	46 Fuller Street	Parkside	5469/696	FP18312 Allotment 503	.1721
4	Lot 557 Wattle Street - piece of trail that runs from behind the Fern Avenue Community Garden (parallel with Windsor Street) to Wattle Street, Fullarton	Fullarton	5967/228	DP62144 Allotment 557	1,370sqm
	Windsor Street - piece of trail that runs parallel with Windsor Street from Wattle Street to Henry Codd Reserve	Unley	5967/235	DP55806 Allotment 102 & 103	-
	22 Maud Street - piece of trail that runs at the rear of houses between Henry Codd Reserve and Porter Street	Unley	5842/351	DP1051 Allotments 582 & 583	
	Allot 3 Culvert Street - piece of trail that runs parallel with Culvert Street, Parkside (Porter St - Unley Rd)	Parkside	5391/587	DP46015 Allotment 3	2,003sqm
	Lot 209 Charles Walk (known as 108-110a Unley Road) - piece of trail that runs parallel with Charles Lane, Unley (from Unley Road to end of Charles Lane)	Unley	pt 5874/44	FP12870 pt Allotment 209	-
	Lot 3 Charles Walk - piece of trail that runs from the end of Charles Lane westerly to King William Road, Unley	Unley	pt 5874/44	DP24162 Allotment 3	-
5	2 Simpson Parade	Wayville	pt 5874/44	FP12736 Allotment 34	1.1710
6	Allot. 114 Ramage Street	Unley	5717/58	FP12872 Allotment 114	.2254
7	pt Unley Oval - Trimmer Terrace	Unley	5831/139	DP1051 pt Allotment 586	
	pt Unley Oval Facility - Langham Terrace	Unley			4,400sqm
	pt Unley Oval Facility - cnr Trimmer Terrace & Edmund Avenue	Unley			4,300sqm
8	226 Unley Road	Unley	5842/967	FP13559 Allotment 27 & 28	.8189
9	237 Young Street	Unley	5872/780	FP12739 Allotment 90	.4552
10	22 Simpson Parade	Wayville	5476/146	FP40059 Piece 1 & 2	.1408
11	269 Fullarton Road	Parkside	CR5754/553	H105100 pt Sect 668	.1161

	Council Property Location/Street	Suburb	Cert. of Title (CT)/Crown Record (CR)	Legal Description	Area
12	269 Fullarton Road	Parkside	CR5754/552	H105100 Sect 649	.7535
13	13 George Street	Parkside	6074/265	FP14654 Allotment 279	0.3535
14	55 Kenilworth Road	Parkside	5838/999	DP1005 Allotment 33 & 34	.1274
15	151-153 Leicester Street	Parkside	5849/289 5844/11 5844/12	FP14658 Allotments 44, 45 & 46	.2942
16	1 Barr Smith Avenue	Myrtle Bank	Pt 5605/707 5593/224	FP15596 Allotment 128 & 129	
17	1a Barr Smith Avenue	Myrtle Bank	Pt 5605/707	FP15596 Allotment 127	651sqm
18	Allot. 57 Riverdale Road	Myrtle Bank	5475/549	DP3270 Allotment 57	4,708sqm
19	Allot. 54 Ferguson Avenue	Myrtle Bank	5866/416	DP3456 Allotment 54	.28
20	Allot 422 Ferguson Avenue	Myrtle Bank	6219/530	D117448 Allot 422	97sqm
21	Allot 100 Braeside Avenue	Myrtle Bank	6178/529	DP110680 Allot 100	-
22	Allot 22 Burnham Avenue	Myrtle Bank	5866/419	DP3225 Allotment 22	1,092sqm
23	Allot. 523 Burnham Avenue	Myrtle Bank	6087/138	FP15852 Allotments 523	.11
24	Allot 531 Palmer Avenue	Myrtle Bank	5866/423	FP15852 Allotment 531	-
25	Allot 530 cnr Palmer Ave & Tallala Tce (north east corner)	Myrtle Bank	CT5866/422	FP15852 Allotments 530	926sqm
26	Allot 36 Cnr Palmer Ave & Tallala Tce (north west corner)	Myrtle Bank	5866/420	DP3240 Allotment 36	1,055sqm
27	53 Fisher Street	Myrtle Bank	5863/688	FP15854 Allotment 316	
28	12-14 Fern Avenue	Fullarton	pt 5561/358	FP39349 Piece 1	2,032sqm
29	18-20 Fern Avenue	Fullarton	Pt 5561/358	FP39349 Piece 2	2,200sqm
30	411 Fullarton Road	Fullarton (Public Parkland)	5831/568	FP14926 Allotment 49	
36	2a Yeo Avenue (North Tce & Highgate St)	Highgate	5827/980	FP14662 Allotment 48	2,380sqm
37	Allot. 108 Africane Avenue	Everard Park	5539/483	DP2836 Allotment 108	.2040
38	Allot. 92 Albert Street	Goodwood	5663/129 CR5754/551	FP11096 Allotment 92 H105100 Section 528	.7798
41	2a Hardy Street	Goodwood	5147/419	DP37686 Allotment 201	.27
42	2b Hardy Street	Goodwood	5212/55	DP40444 Allotment 17	.1968
39	15-25 Ethel Street	Forestville	5428/312 6188/510	DP26692 Allotment 32 & DP54712 Allotment 1000	.6450
40	181a Goodwood Road	Millswood	5550/678	DP50274 Allotment 202	3.62
43	26Z Le Hunte Street	Wayville	3414/101	FP10398 Allotment 69	.05
44	48 Le Hunte Street	Wayville	5198/897	DP39961 Allotment 52	.3344
45	1 Nichols Street	Forestville	Pt 6188/510	DP54712 Allotment 1000	.6000

	Council Property Location/Street	Suburb	Cert. of Title (CT)/Crown Record (CR)	Legal Description	Area
46	Allot. 8 Ethel Street (or Norman Tce)	Forestville	5407/472	FP28885 Allotment 8	.1798
47	2 Norman Terrace	Forestville	Pt 6188/510	DP54712 Allotment 1000	.4000
	Lot 32 Ethel Street	Forestville	Pt 6188/510 5428/312	DP54712 Allotment 1000 DP26692 Allotment 32	.8010
48	21 Railway Terrace (South)	Goodwood	5842/955	FP11094 Allotment 61	.038
49	1 Curzon Avenue	Millswood	5896/108	DP2472 pt Allotment 93	3.36
50	15 Chelmsford Avenue	Millswood	5896/108	DP2472 pt Allotment 93	.0833
51	7a Byron Road	Black Forest	5739/962	DP3612 Allotment 56	.0721
52	Allotment 154 Churchill Avenue	Clarence Park	5830/123	FP13815 Allotment 154	.2230
53	360a Cross Road	Clarence Park	5166/834	DP36687 Allotment 12	.8582
54	Piece 603 SASMEE Lane	Millswood	pt 6121/891	DP54175 Piece 603	.86
55	20c Millswood Crescent	Millswood	pt 6121/891	DP54175 Piece 604	.3160
56	20d Millswood Crescent	Millswood	pt 6121/891	DP54175 Piece 604	.5000
57	20e Millswood Crescent	Millswood	pt 6121/891	DP54175 Piece 604	.35
58	43-59 Northgate Street	Unley Park	1612/164 6116/339 1373/33 now 5809/593	FP12744 Allotment 181 & 182 FP12744 Allotment 193	3.0830
59	8 Northgate Street	Unley Park	5810/951	DP7775 Allotments 145, 146 & 147 DP7775 Allotment 1	.9963
61	166 Unley Road	Unley	6124/675	DP58810 Allotment 1001	-
62	Lot 1 Tyne Place	Unley	5938/874	DP 66543 Allotment 1	.0694
63	Lot 312 Everard Tce	Forestville	5836/463	FP 9319 Allotment 312	52sqm
64	Hill Court	Black Forest	5544/749	DP2015 pt Allotment 9	-
65	671 South Road	Black Forest	5069/25	FP2471 Allotment 12	765sqm
66	Lot 18 Rosa Street	Goodwood	5212/56	DP40444 Allotment 18	3sqm
67	Allotment 192 Torrens Avenue	Fullarton	5866/421	FP14922 Allotment 192	119sqm
68	36 Trevelyan Street	Wayville	5021/981	SP4141 Allotment 18	-
69	Unnamed	Black Forest	5542/548	DP3741 Allotment 54	-
70	Lot 1 Jellicoe Ave	Kings Park	5779/420	FP13425 A1	0.192
71	Leah and Charles Street	Forestville	5836/464	FP9319 Allot 210 & 298 FP9320 Allotment 54	-
72	Ferguson Avenue, Myrtle Bank	Myrtle Bank	6219/530 & 6219/531	FP117448 Allot 422 (reserve) and 423	97sqm (allot 422)

INFORMATION REPORT

REPORT TITLE:	COUNCIL ASSESSMENT PANEL ANNUAL REPORT 2019/20
ITEM NUMBER:	4.3
DATE OF MEETING:	28 SEPTEMBER 2020
AUTHOR:	GARY BRINKWORTH
JOB TITLE:	MANAGER DEVELOPMENT & REGULATORY
ATTACHMENTS:	1. CAP ANNUAL REPORT

1. EXECUTIVE SUMMARY

The purpose of this report is to provide Council with the Council Assessment Panel (CAP) Annual Report which was endorsed by the CAP at their meeting of 15 September 2020.

The CAP Terms of Reference require that a report be presented to Council each year in respect of a range of matters relevant to the activities of the CAP. The attached report addresses this obligation.

2. RECOMMENDATION

That:

1. The report be received.
-

3. RELEVANT CORE STRATEGIES/POLICIES

4. Civic Leadership
 - 4.1 We have strong leadership and governance.

4. BACKGROUND

The Terms of Reference for the CAP require that it reports annually to Council in respect of the following matters:

1. The use of the provisions of Regulation 13(2) of the Planning Development and Infrastructure (PDI) Regulations;
2. Disclosure by CAP Members of interests pursuant to clause 7 of the Minister's Code of Conduct issued under Schedule 3 of the PDI Act;
3. Resignation of a CAP Member;
4. The incidence of items deferred by the CAP;
5. The adjournment of consideration of development applications;

6. Any matter that would improve the effectiveness of, or expedite the decisions of the CAP; and
7. Any other matters upon which the CAP is required to report to the Council or thinks fit to report.

The attached report has been prepared and is submitted in accordance with these requirements.

Attachment 1

5. DISCUSSION

The current membership of the CAP, appointed 1 March 2019 to 28 February 2021, consists of:

- Ms Shanti Ditter (Presiding Member)
- Mr Roger Freeman (Independent Member)
- Mr Brenton Burman (Independent Member)
- Mr Alexander Wilkinson (Independent Member)
- Cr Jennie Boisvert (Elected Member)
- Cr Emma Wright (Deputy Elected Member)
- Mr Rufus Salaman (Deputy Independent Member)

The following observations are made from the data contained within the CAP annual report:

- Overall 96 applications were considered by the CAP for the financial year compared to 108 the previous year. This number is consistent with the previous two years where the numbers were 81 and 80 respectively.
- Of the 96 applications, 65 decisions by the CAP (68%) concurred with the officers recommendation. This compares with 73% of decisions concurring the previous year.
- A total of 13 meetings were held for the year, with meeting attendance high with an average attendance rate of 4.8 members per meeting (total 5 members present per meeting maximum).
- There was a lower number of appeals lodged (7) compared to the previous year (13). The number of appeals does fluctuate from year to year and this number is considered to be consistent with the average number of appeals lodged over the previous 5 years.
- Given the complexity of matters considered by the CAP, the low number of appeals are considered to reflect the quality of decisions being made by the CAP.
- Of the decisions made by CAP contrary to the recommendations of officers, a total of 6 were appealed, whereby 1 was settled by way of compromise, 1 was withdrawn by the applicant, and 4 are still pending an outcome

- There was 1 additional appeal of a decision in line with the officer's recommendation which was upheld by the ERD Court.
- The Deputy Independent Member has attended a total of 3 meetings during this period due to the absence of one of the CAP Members.

CAP raised one matter at the August meeting which it identified as appropriate to include in the Annual Report to Council:

1. *That Council administration provide a report that outlines statistics from the last five years on:*
 - *The number of contributory dwellings in the Historic Conservation Zone that have been approved for demolition by CAP or under staff delegation*
 - *The number of character dwellings within the Streetscape Zone that have been approved for demolition by CAP or under staff delegation*
 - *The number of significant trees that have been approved for removal by CAP or under staff delegation.*

The provision of this information raised no further concerns for the CAP and hence no information to report to Council resulted.

6. **REPORT AUTHORISERS**

Name	Title
Megan Berghuis	General Manager, City Services



COUNCIL ASSESSMENT PANEL

ANNUAL REPORT 2019/2020

BACKGROUND

The functions of the Council Assessment Panel (CAP) are:

1. To act as a delegate of the Council in accordance with the requirements of the *Planning, Development and Infrastructure Act 2016* (the PDI Act), the *Development Act 1993* and any relevant instrument of delegation;
2. To provide advice and reports to the Council as it thinks fit on trends, issues and other matters relating to planning or development that have become apparent or arisen through its assessment of applications under the PDI Act; and
3. To perform other functions (other than functions involving the formulation of policy) assigned to the CAP by the PDI Act or the *Planning, Development and Infrastructure Regulations 2017* (the PDI Regulations) from time to time.

TERMS OF REFERENCE

The Terms of Reference for the CAP require that it reports annually to Council in respect of the following matters:

1. The use of the provisions of Regulation 13(2) of the PDI Regulations;
2. Disclosure by CAP Members of interests pursuant to clause 7 of the Minister's Code of Conduct issued under Schedule 3 of the PDI Act;
3. Resignation of a CAP Member;
4. The incidence of items deferred by the CAP;
5. The adjournment of consideration of development applications;
6. Any matter that would improve the effectiveness of, or expedite the decisions of the CAP; and
7. Any other matters upon which the CAP is required to report to the Council or thinks fit to report.

This report is submitted in accordance with these requirements.

DISCUSSION

Membership

Membership of the CAP remained consistent during 2019/20 with the following members:

- 2 -

- Shanti Ditter (Presiding Member)
- Roger Freeman (Independent Member)
- Brenton Burman (Independent Member)
- Alexander Wilkinson (Independent Member)
- Cr Jenni Boisvert (Elected Member)
- Cr Emma Wright (Deputy Elected Member)
- Rufus Salaman (Deputy Independent Member)

The term of the members runs until 28 February 2021.

As part of the PDI Act transition, Independent Members of the CAP will be required to obtain Planning Level 2 accreditation under the Accredited Professional Scheme. This will be mandatory upon the introduction of the Planning and Development Code for Phase 3 Council's in early 2021.

Appeals

Table 2 provides a summary of appeals for the previous financial year. Figure 1 provides a historical comparison of appeals data. The number of appeals lodged was seven in 2019/20, compared to thirteen in 2018/19. Of the 7 appeals, one was settled by way of a compromise proposal, one was withdrawn and 5 are pending an outcome.

Applications and Meeting Data

Table 3 provides a summary of the number of applications considered by the CAP, concurrence with officer's recommendations, meeting attendance, site meetings and special meetings.

Overall, 96 applications were considered by the Panel for the financial year compared to 108 the year before. Of the 96 applications, 65 decisions (68%) by the CAP concurred with the staff recommendation.

The number of applications presented to CAP for a decision (96) represented a decline from the previous year to one more consistent with the previous two years of 80 and 81 respectively. One Special Meeting was held due to the large interest from representors in relation to a single matter in September.

Meeting attendance was high with an average of 4.8 members per meeting, noting that the ability for the Deputy Independent Member provided an opportunity to fill a vacancy created where an apology prior to the meeting had been provided. During this financial year, the Deputy Independent Member attended 3 meetings in place of members.

No items to be reported to Council by CAP were identified during this period.

- 3 -

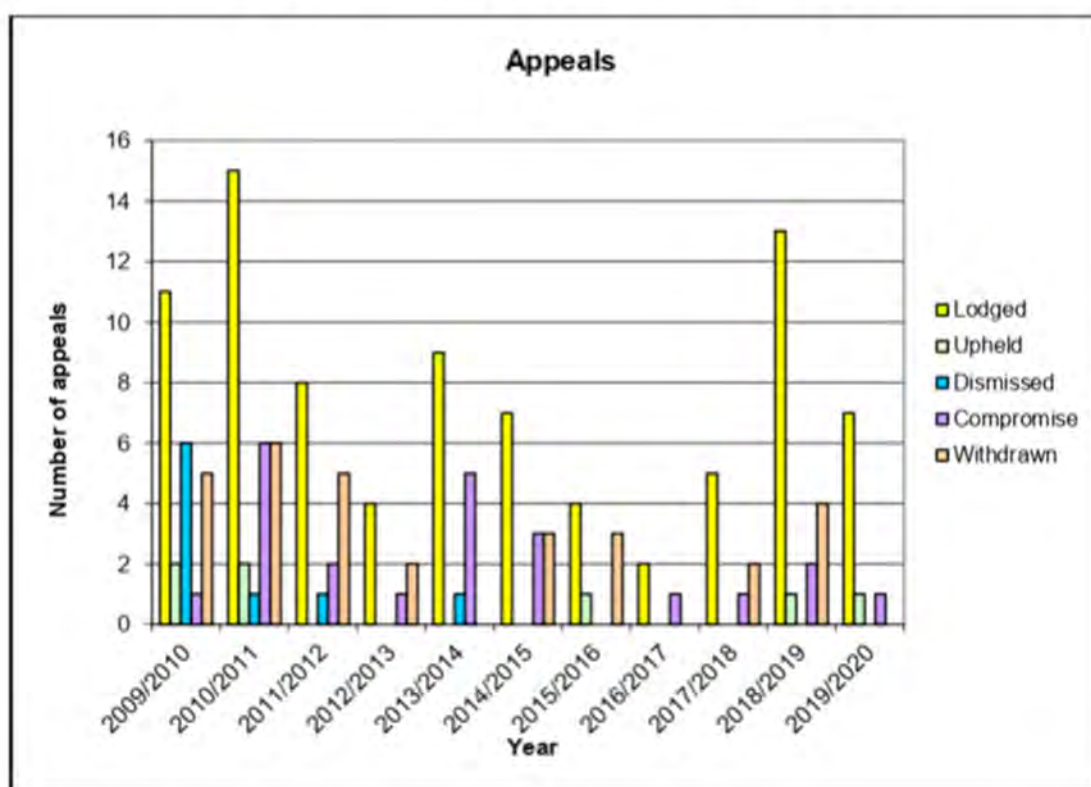
Table 1: Matters to be reported to Council - 2019/20

2019-2020	Use of Section 56A(12) of Dev Act (confidential item)	Disclosure by Panel Member s of interests pursuant to Sec 56A(7) of Dev Act (Conflict of Interest)	Resignation of a Panel Member	Incidence of items deferred by the Panel	Adjournment of consideration of development applications	Other matters upon which the CAP is required to report to the Council or thinks fit to report
July	1	0	0	0	0	0
August	4	3	0	3	0	1
September	1	1	0	0	0	0
October	0	0	0	1	0	0
November	0	0	0	0	0	0
December	0	0	0	0	0	0
January	1	3	0	1	0	0
February	0	0	0	1	0	0
March	1	0	0	1	0	0
April	0	0	0	2	0	0
May	0	1	0	0	0	0
June	1	1	0	1	0	0
TOTAL	9	9	0	10	0	1

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Table 2: Summary of Appeals 2019/20

APPEALS							
YEAR	LODGED	Upheld	Dismissed	Withdrawn	Compromise	Ongoing	TOTAL
2019/20	7	1		1		5	7

Figure 1: Historical Comparison of Appeals Data

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Table 3: Applications and Meeting Data

Year	Month	No. of Items	No. where CAP concurred with Officer's Recommendation	Meeting Attendance (no. of CAP members)	Site Meetings	Special Meetings
2019	July	6	4	3	1	0
	August	7	4	5	0	0
	September	7	5	5	0	1
	October	7	5	5	0	0
	November	9	8	5	0	0
	December	8	5	5	0	0
2020	January	10	4	5	0	0
	February	7	4	4	0	0
	March	8	3	5	0	0
	April	6	4	5	0	0
	May	10	10	5	0	0
	June	11	9	5	0	0
	Total	96	65	57	1	1
	Average	8	5.4	4.8	0.1	0.1

DECISION REPORT

REPORT TITLE:	REVIEW OF FOOTPATH TRADING POLICY AND GUIDELINES
ITEM NUMBER:	4.4
DATE OF MEETING:	28 SEPTEMBER 2020
AUTHOR:	GARY BRINKWORTH
JOB TITLE:	MANAGER DEVELOPMENT & REGULATORY
ATTACHMENTS:	<ol style="list-style-type: none">1. FOOTPATH TRADING POLICY (VERSION 3)2. FOOTPATH TRADING GUIDELINES (SECTION 4 FLEXIBLE SPACES)

1. **EXECUTIVE SUMMARY**

Under the *Local Government Act 1999*, Council is able to amend a policy at any time. The existing Footpath Trading Policy (the Policy) was last reviewed in July 2019 and is not due for a review until July 2021. However, given the recent upgrade to King William Road to include flexible spaces for use by adjacent business operators and for onstreet parking, it is considered timely to review both the Policy and Footpath Trading Guidelines (the Guidelines). This report now seeks Council endorsement on the amended Footpath Trading Policy and note the changes to the Footpath Trading Guidelines to incorporate Section 4 to outline the provision of the flexible spaces on King William Road.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. That the revised Footpath Trading Policy (Version 3) as set out in Attachment 1 to this report (item 4.4, Council meeting 28/9/2020) be endorsed.
 3. That the Chief Executive Officer be authorised to make amendments of a minor, format and/or technical nature.
 4. That the inclusion of Section 4 Flexible Spaces in the Footpath Trading Guidelines be noted.
-

3. RELEVANT CORE STRATEGIES/POLICIES

3. Economic Prosperity

3.2 Thriving main streets and other business activities operate across our City.

This Policy and Guideline supports the activation of our streets and expansion of business trading areas.

4. BACKGROUND

Footpath Trading Policy and Guidelines

The purpose of the Policy and Guidelines is to enable Council to safely manage the competing interests of pedestrians, road users and business owners by fairly assessing and permitting footpath trading in a manner that improves the usage, quality and appearance of the City's public realm.

The Footpath Trading Policy was endorsed by Council at the meeting of 26 March 2018. Since that time the Policy was reviewed and endorsed by Council at the meeting of 22 July 2019 as part of the standard review of all Council policies within 12 months of a Council election. The associated Footpath Trading Guidelines provide further operational detail on the conditions of obtaining a Footpath Trading Permit and are not required to be endorsed by Council.

King William Road Upgrade and Use of Flexible Spaces

An extensive upgrade of the streetscape of King William Road was undertaken in 2019. This upgrade has significantly transformed the look and feel of the Precinct, including the physical alteration of the public realm infrastructure with a key focus on providing Flexible Spaces to facilitate either on-street parking or activation, particularly in the form of outdoor dining. In total there are 70 Flexible Spaces on King William Road between Park/Mitchell and Arthur Streets as part of the new streetscape design.

In preparation for the launch of King William Road redevelopment, communication was sent to businesses located on King William Road inviting applications for footpath trading, including within the new Flexible Spaces. As at 31 August 2020, there were 39 Footpath Trading Permits issued for King William Road (16 utilising Flexible Spaces and 23 footpath). As part of this process, several key issues and considerations were flagged which sit outside of the current Footpath Trading Policy and Guidelines.

These issues were discussed with Elected Members at workshop on 2 March 2020. Key considerations included:

Consideration	Description
Use of Flexible Spaces	<ul style="list-style-type: none"> • A key objective of the Upgrade was to facilitate and encourage activation of the Precinct whilst still providing adequate on-street parking provisions. The Upgrade design specifically developed the concept of the Flexible Spaces to provide flexibility for different uses. • The challenge is finding the balance between parking and business/trading/activation and determining what types of activation are encouraged. • Outdoor dining applications using Flexible Spaces should continue to be considered on a case by case basis, encouraging further activation of the Flexible Spaces, and noting the need to balance on-street parking provisions with outdoor dining/trading.
Landowner consent	<ul style="list-style-type: none"> • Landowner consent has been sought with respect to applications for use of Flexible Spaces for trading purposes. • This has worked well, and it is intended for this requirement to continue with any applications received for the establishment of new outdoor dining or other activation of flexible spaces.
Neighbouring business operator's consent	<ul style="list-style-type: none"> • The current Guidelines require the support of business operator's if the proposed trading area extends beyond the applicant's own area. This has been problematic with respect to use of Flexible Spaces, with two outdoor dining areas restricted from using the full extent of the Spaces due to neighbouring business operators unwilling to provide their support. • Given the uniqueness of the Flexible Spaces within the Precinct in that they are not spaces within the footpaths, further consideration should to be given to whether Council should proceed with an approval for an applicant's request in the event the neighbouring business operator does not provide support to the establishment of the new activation.
Shared use of Flexible Spaces	<ul style="list-style-type: none"> • Consideration should be given to whether shared use arrangement of Flexible Spaces will be permitted by Council.
Business hours of operation	<ul style="list-style-type: none"> • Whilst most outdoor dining applicants operate cafes, restaurants, eateries etc operate for longer hours, there are a number who choose to open during certain times of the day only. • As such, consideration should be given to what conditions it may wish to impose on minimum hours of operation to permit outdoor dining, noting that this often requires the removal of on-street parking.

Consideration	Description
Fees and charges	<ul style="list-style-type: none"> • In 19/20, new traders across the City of Unley received the Footpath Trading Permit application free of charge their first year. Traders were charged for the use of the land only. • Additionally, Council did not apply any fee for King William Road outdoor dining or goods displayed permits for the 2019/20 financial year. • At the Elected Members March 2020 workshop, the feedback was that a 50% fee should apply to King William Road permit holders in 2019/20.
Furniture left outside overnight	<ul style="list-style-type: none"> • Generally, it is a requirement of the Policy and Permit that traders bring inside all furniture. This is logical given that in the most part, the outdoor dining areas are essentially within segments of the footpath. • However, the nature of the layout of the Flexible Spaces warrant consideration on a case by case basis and, provided that there are no safety concerns, it is reasonable to allow some furniture to be left outside overnight provided it is safely secured. • This is at the risk of the trader and Council cannot be held liable for any loss or damage. • In the event that furniture or parts of furniture (e.g. umbrella bases) are considered to be a tripping hazard, or could potentially cause some other safety concerns, these will be required to be kept inside overnight.
Impact on merchandising	<ul style="list-style-type: none"> • There has been an ongoing challenge with balancing access and trading needs, as the footpath width along King William Road was narrow. Post upgrade, this continues to be an issue at some points. • A number of improvements have obviously been achieved, however there is limited space to accommodate all activities and a minimum footpath width of 1.2m is required for safety. • In this respect, Council needs to consider whether merchandise can be permitted to be displayed on the footpath.

5. **DISCUSSION**

The Footpath Trading Policy is not formally due for a review until July 2021, however with the introduction of the Flexible Spaces as part of the King William Road Upgrade, an update to the Policy and associated Guidelines is required to include reference to the addition of Flexible Spaces.

As part of the upgrade to King William Road, Flexible Spaces have been adopted to provide for use as either car parking or activation. The inclusion of Section 4 within the Guidelines provides guidance on how applications for permits within flexible spaces will be assessed.

The inclusion of Section 4 in the Guidelines also recognises the differences that Flexible Spaces have from regular footpath trading and will allow for fair and consistent assessment of permit applications. This will in turn facilitate the desired objective of activation on King William Road.

Section 4 responds directly to the key issues discussed in the background section above.

The changes are summarised below:

Changes to Policy

- **Flexible Spaces** – introduction of a section within the Policy which specifically provides for Flexible Spaces and Council's requirements in relation to these.
- **Delegation** – Update to General Manager delegation referring to minor variations to Policy only and removal of Section of 9.3 (operational)

Changes to Guideline

- **Flexible Spaces** – introduction of a section within the Guidelines which specifically provides for Flexible Spaces and Council's requirements in relation to these.
- **Approved activities** – clearly defined activities Council will consider for approval and its intent for the use of the Flexible Spaces.
- **Merchandise display** – will not be permitted directly adjacent a Flexible Space unless there is a minimum footpath width of 1.2m.
- **Landowner support** – permit approvals will not be granted without the written support from the applicant's landowner regarding the impact on parking.
- **Neighbouring business operator's support** – approvals may not be refused where support from neighbouring business operators is not provided if the application crosses from one boundary to another. This decision will be at Council's discretion.
- **Shared use of Flexible Spaces** – will be considered on a case by case basis subject to compatibility of use.
- **Furniture left outside overnight** – will be considered on a case by case basis and will be permitted in the event there are no safety concerns.
- **Minimum hours of business operation** – outdoor dining will only be approved for eateries that cater for a minimum number of days/hours per week.

6. **ANALYSIS OF OPTIONS**

Option 1 –

1. The report be received
2. That the revised Footpath Trading Policy (Version 3) as set out in Attachment 1 to this report (item 4.4, Council meeting 28/9/20) be endorsed.
3. That the Chief Executive Officer be authorised to make amendments of a minor, format and/or technical nature.
4. That the inclusion of Section 4 Flexible Spaces in the Footpath Trading Guidelines be noted.

This option will finalise the adoption of the Footpath Trading Policy and Guidelines for implementation. The changes that have been proposed to the Policy are minor in nature and reflect the inclusion of Flexible Spaces and a change to existing delegations being recognised.

The inclusion of Section 4 in the Guidelines will provide relevant Council staff with the ability to assess permit applications within the Flexible Spaces while recognising the unique assessment criteria that they provide that is distinct from the regular footpath trading criteria. The Guidelines are available publicly, so also provide guidance to local businesses wishing to use Flexible Spaces for trading purposes.

Council Policies are published on the City of Unley website once finalised.

Option 2 –

1. The report be received.
2. Subject to the amendments set out below, the revised Footpath Trading Policy (Version 3) be endorsed.
 - 2.1. *[insert amendments required or delete if not required] – for Council to determine*
3. That the addendum to the Footpath Trading Guidelines to include flexible spaces be amended to include the following changes:
 - 3.1. *[insert amendments required or delete if not required] – for Council to determine*

Council may wish to request amendments to the Policy or Guidelines as drafted. If this is the case, this option provides the opportunity for further amendments to be articulated as part of the resolution.

In choosing to make any amendments, Council should consider any impact on the service provision as a result and the ability for Council staff to assess permit applications to achieve the desired outcomes.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Legislative/Risk Management

- Council is required to endorse any amendments to a Policy under the *Local Government Act 1999*.

8.2 Stakeholder Engagement

- The *Local Government Act 1999* does not require Council to give notice to the public where it is considered that the amendments are of a minor significance. The changes included in this recommendation are minor and therefore no community consultation has occurred.
- Council staff have provided a briefing to Elected Members in March 2020 that discussed the objectives of the Flexible Spaces. The outcomes of this discussion have been included in the addendum to Section 4 of the Guidelines.

9. REPORT CONSULTATION

The Policy review has been conducted by officers within the relevant Council business unit. The revised Policy and Guidelines were forwarded by email for review by other internal stakeholders prior to inclusion on the Council Agenda.

10. REPORT AUTHORISERS

Name	Title
Megan Berghuis	General Manager, City Services



COU0019: FOOTPATH TRADING POLICY

Policy Type:	Council Policy
Responsible Department:	City Services
Responsible Officer:	Manager Development & Regulatory Services
Related Policies and Procedures	<ul style="list-style-type: none"> • Footpath Trading Guidelines • City of Unley By law 1: 2008 Permits and Penalties • City of Unley By law 2: 2008 Roads • City of Unley By law 3: 2008 Local Government Land • City of Unley By law 4: Moveable Signs
Date Adopted	10 September 2018: C1287/18
Last review date	22 July 2019: C0065/19
Next review date	September 2021
Reference/Version Number	COU0019: V3
ECM Doc set I.D.	3411184

1. POLICY STATEMENT

- 1.1. Footpath trading refers to the use of sections of the footpath for commercial activities that are approved by the City of Unley. This includes the provision of outdoor dining areas and the display of business merchandise and other objects on the footpath and within the areas defined as flexible spaces on King William Road.
- 1.2. The purpose of the Footpath Trading Policy is to enable Council to safely manage the competing needs and interests of pedestrians, road users and business owners by fairly assessing and permitting footpath trading in a manner that improves the usage, quality and appearance of the City's public realm.
- 1.3. This Policy does not regulate movable signs on Council footpaths as these are administered under By law No. 4 – Moveable Signs.

2. COMMUNITY GOAL

- 2.1. The goals of the Footpath Trading Policy correspond with the Community Plan 2033, and focus on the *Community Living* and *Economic Prosperity* themes and related strategic objectives:

THEMES	STRATEGIC OBJECTIVES
Community Living	1.3 Our City meets the needs of all generations 1.5 Our City is connected and accessible
Economic Prosperity	3.1 Unley is recognised as an easy place to do business

THEMES	STRATEGIC OBJECTIVES
	3.2 Thriving main streets and other business activities operate across our City

3. POLICY OBJECTIVES

3.1. The objectives of this Policy are to:

- Provide an overarching framework to guide the use of our City's footpaths and walkways by local businesses and ensure trading applications are assessed against Council's policy criteria and guidelines and considered on individual merit.
- Ensure our City streets are welcoming and accessible by prioritising pedestrian thoroughfare as the primary purpose of the footpath and maintaining a consistent and predictable clear path of travel for users of all abilities.
- Provide a balance between the various stakeholder interests in public areas that are used for business trading.
- Make it easier for businesses to obtain business trading permits and provide transparent guidelines that highlight key considerations in relation to access, safety, design and amenity.
- Prioritise the safety of all users of the City by adopting a risk management approach when considering permit applications.
- Ensure all Business Trading activities are designed to enhance the character and amenity of the surrounding streetscape and built form.
- Meet legislative requirements in relation to the use of Council land for business purposes and related by laws.
- Encourage activation supporting local businesses to utilise the City's footpaths to promote their businesses and add vibrancy.

4. PRINCIPLES

4.1. Access

- 4.1.1. A well-managed footpath promotes both equitable access and supports local businesses by creating places and streets that are amenable and attractive to all visitors.
- 4.1.2. Council must manage the footpath and other public spaces to provide safe and equal access for all people around the City. This includes pedestrians with a pram, wheelchair or other mobility aid, or who are visually impaired and require a clear path of travel to be maintained at all times.
- 4.1.3. Council recognises that a clear path of travel is a necessity. Best practice is for the clear path of travel to be along the building side of the footway to optimise way finding for stakeholders who are vision impaired. This Policy reinforces the requirement that a clear path of travel should be maintained at all times, while also allowing opportunities for other beneficial uses on the public footway.

4.2. Safety

- 4.2.1. Proposed outdoor dining locations will be assessed in terms of safety and may require changes to existing infrastructure and/or the installation of additional infrastructure (e.g. energy absorbing bollards). As a general principle, outdoor dining is not permitted along 60 km/hr speed limit roads, but may be considered when the proposed outdoor dining areas are protected.

by appropriate safety barriers, or other traffic management treatments mitigate the risk.

4.3 Design and Heritage

- 4.3.1. Footpath trading structures, furniture and accessories should be of high quality design and improve the appearance of the city's public realm. Areas of historic, social and architectural interest, which contribute to the significance, character and appearance of the streetscape, should be conserved.
- 4.3.2. Outdoor dining areas should be attractive, innovative and vibrant. The layout should be appropriate to the setting, have high quality, durable furniture and fittings, and have an attractive and interesting appearance and contribute to overall place activation and vibrancy.

4.4 Operation and Management

- 4.4.1. Footpath trading should be undertaken in a manner that ensures accessible footpaths, contributes to environmental sustainability, creates a safe and clean outdoor space, minimises unnecessary noise and nuisance, and maintains social amenity in this public space.

4.5 Education and Compliance

- 4.5.1. It is the responsibility of applicants and permit holders to make themselves aware of the requirements and permit conditions associated with footpath trading permits.
- 4.5.2. Compliance is important to protect the public land, pedestrians and diners. Trading on public land without a permit will attract an expiation, or failure to comply with a permit condition may result in a revocation of a permit.
- 4.5.3. The issuing of a permit for outdoor dining does not grant exclusive rights of the relevant public space and cannot exclude the general public from using tables and chairs provided for the purpose of outdoor dining.

4.6 Alterations/changes to the Council infrastructure

- 4.6.1. As part of the footpath trading application process, Council may consider changes to Council infrastructure (e.g. widening footpath, relocating signs, installation of bollards etc.) where possible. These type of applications must be considered in the context of an integrated design, as the extension of the kerb may impact on parking, storm water, other services underground and adjacent businesses, and therefore cannot be considered in isolation.
- 4.6.2. The construction of new footpath protuberances to facilitate outdoor dining areas will be at the discretion of the Council, taking into account traffic management and safety. Assessment of such applications will be undertaken on a 'case by case' basis and at the sole discretion of the Council. In the event such application is approved, the costs associated with the infrastructure changes shall be borne by the applicant.

5. FOOTPATH ZONES

- 5.1. For the purpose of Footpath Trading, the following Footpath Zones apply:

- Walkway zone
- Trading activity zone
- Kerbside zone.

5.2 Walkway Zone

5.2.1. There is no statutory requirement about the location or width of the walkway zone. Council relies on guidance from the Australian Human Rights Commission that the continuous accessible path of travel should extend from the property line with no obstructions or projections, in order to provide the best possible guidance line for all users, including people with a vision impairment.

5.3 Trading activity zone

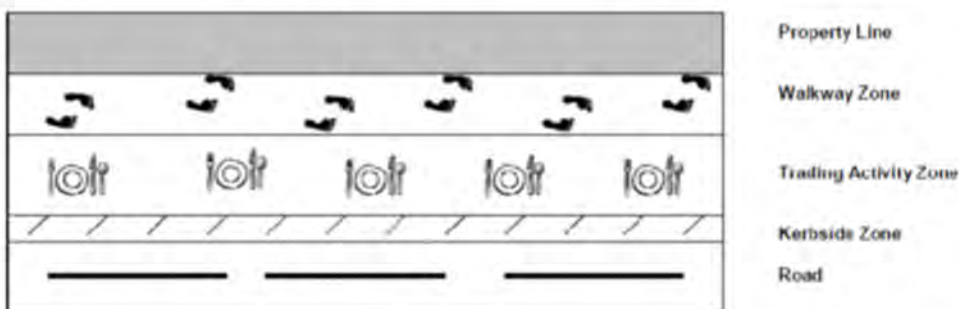
5.3.1. This is the only area of the footpath where the placement of goods, café furniture and ancillary items may be authorised.

5.4 Kerbside zone

5.4.1. A minimum buffer of clear footpath must be provided from the kerb to allow for access to and from parked vehicles, including loading zones. Where there is a disabled parking bay, the setback from the kerb will need to be greater. This area of the footpath must be kept free from any items or structures at all times.

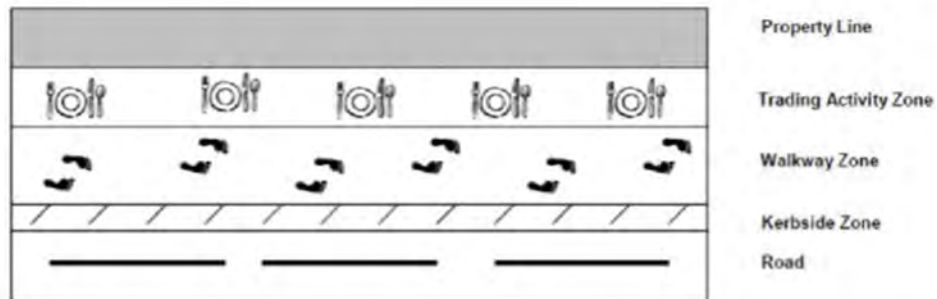
5.5 Width of Footpath Zones

Total Footpath Width	Less than 3.1metres wide	3.1 m and wider
Walkway Zone	Minimum 1.2 m, ideally from the property line towards the kerb Minimum 2.2m in length and 1.8m in width in front of entrance doors. Refer to Guidelines for details.	Minimum 1.5 m, ideally from property line towards the kerb Minimum 2.2m in length and 1.8m in width in front of entrance doors. Refer to Guidelines for details.
Trading Activity Zone	Remaining area once walkway and kerbside zones are identified	Remaining area once walkway and kerbside zones are identified
Kerbside Zone	Minimum 0.6 m from the kerb of the road Minimum 1.5 m if a disabled parking space adjoins the footpath	Minimum 0.6 m from the kerb of the road Minimum 1.5 m if a disabled parking space adjoins the footpath



5.5.1. In some areas of Unley it may be impractical to locate the walkway zone adjacent the building line. In circumstances where the continuous accessible path of travel is not located against the building line:

- It should be located on the same part of the footpath for the length of the block
- It should be located where the location can be anticipated by users based on either local knowledge of the street or environmental cues.



552. The diagram below shows a path of travel that is not in a consistent location and not predictable for pedestrians.



6. POLICY

61. The Footpath Trading Policy enables Council to safely manage the competing needs and interests of pedestrians, road users and business owners. The Policy strives to put the City's strategic objectives and values in practice by fairly assessing and permitting outdoor dining in a manner that improves the usage, quality and appearance of the city's public realm.
62. The Footpath Trading Operating Guidelines have been prepared to implement the Policy Objectives and Principles.

7. DEFINITIONS

"Accessible" means having features to enable use by people with a disability.

"Business merchandise" means the offer or exposure for sale of any merchandise, goods, wares, commodity, article or thing.

"Continuous accessible path of travel" The area of the footway maintained for safe and equitable pedestrian circulation which is free from obstructions and assists in way finding and navigation. Continuous accessible path of travel is defined by the Australian Human Rights Commission as:

An uninterrupted route to and within an area providing access to all features, services and facilities. It should not incorporate any step, stairway, turnstile, revolving door, escalator, hazard or other obstacle or impediment which would prevent it from being safely negotiated by people with disability.

"Energy Absorbing Bollards" means bollards designed to perform under load in accordance with the requirements specified in the Roadside Dining Protection Guidelines, published by the Department for Transport.

"Footpath" has the same meaning as "road" under the Local Government Act.

"Footpath trading" is the use of sections of the footpath for commercial activities that are approved by the City of Unley. This includes the provision of outdoor dining areas and the display of business merchandise and other objects on the footpath.

"Flexible spaces" are the areas that can be used for car parking, or trading where approved by Council, between the carriageway of the road and the footpath on the section of King William Road between Park/Mitchell Street intersection and Arthur Street.

"Objects" exposure and/or display of any merchandise, goods, wares, commodity, article or thing for aesthetic purposes and/or used to promote or advertise a business, shop or services.

"Outdoor dining" means the use of the public footpath for the purpose of extending the services of premises whose main function is the provision of food and beverages to the public. Such premises include restaurants, cafes, bars, delicatessens and other food outlets. Outdoor dining should be directly associated with the business that holds the outdoor dining permit and should only operate when those associated premises are open for business.

"Road" means a public or private street, road or thoroughfare to which public access is available on a continuous or substantially continuous basis to vehicles or pedestrians or both and includes—

- (a) a bridge, viaduct or subway; or
- (b) an alley, laneway or walkway;

8. LEGISLATION/REFERENCES

- Local Government Act 1999
- Disability Discrimination Act 1992
- Development Act 1993 & Regulations 2008
- Australian Standard 1428
- Australian Human Rights Commission
- Austroads Part 6A
- City of Unley Bylaw 1: 2008 Permits and Penalties
- City of Unley Bylaw 2: 2008 Roads
- City of Unley Bylaw 3: 2008 Local Government Land
- City of Unley Bylaw 4: Moveable Signs

9. POLICY DELEGATIONS

9.1 The Team Leader Regulatory Services and Permits Officer are authorised to issue permits for Footpath Trading in accordance with the requirements of this Policy.

9.2 The General Manager City Services is authorised to issue permits for Footpath Trading with criteria that have a minor variation to this Policy.

10. ROLES/RESPONSIBILITIES

RESPONSIBILITY	ROLE
10.1. Management of the street environment and public space	City of Unley
10.2. Operation and management of Footpath	Permit holders

10.3. On-going education and compliance with the policy, procedure and operating guidelines	Partnership between the City of Unley and Permit holders
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11. AVAILABILITY OF POLICY

The policy is available for public inspection during normal office hours from;

Civic Centre

181 Unley Road

Unley SA 5061

A copy may be purchased for a fee as determined annually by Council.

It is also available for viewing, download and printing free of charge from the Council's website, www.unley.sa.gov.au

12. DOCUMENT HISTORY

Date	Ref/Version No.	Comment
10 September 2018	C1287/18: V1	
22 July 2019	C0065/19: V2	

Footpath Trading Guidelines

4. Flexible Spaces

4.1 Definition

Flexible spaces are identified as areas between the carriageway of the road and the footpath on the section of King William Road between Park/Mitchell Street intersection and Arthur Street. They are designed to support on-street parking as well as provide the opportunity to encourage activation of the street. Where appropriate, activation of the street will be balanced with the availability of the space for car parking.

The following guiding principles specific to flexible spaces are to be read in conjunction with the Footpath Trading Guidelines as a whole. Where there is conflict specific to flexible spaces, the Flexible Spaces guiding principles shall take precedence.



4.2 Management

4.2.1 Activation

Activation shall include the use of the flexible space for outdoor dining, cultural and retail purposes. These spaces may also be utilised for events. The use of the flexible space solely for advertising purposes will not be supported.

4.2.2 Use of Flexible Space

It is encouraged that the whole flexible space is utilised for activation purposes. Where a flexible space expands in front of two tenancies, the space can be split for use between the two businesses. If one business does not wish to utilise the portion of the flexible space in front of their premises, the adjacent business will be given the opportunity to utilise the entire flexible space. This consideration may include discussion with both businesses, however this shall be determined at the discretion of Council.

4.2.3 Frequency of Use

Flexible spaces must be utilised for the following minimum durations to be supported:

- 40 hours per week; and
- 5 days per week

4.2.4 Seasonal Use

Flexible spaces allow for seasonal usage with permits available for the following durations:

- 6 months (continuous period between 1 July – 30 June)
- Full year (1 July – 30 June)

Where a 6 month permit is approved, the annual fee shall be charged at a pro rata rate.

4.2.5 Share Use

Where neighbouring business have differing trading hours, the flexible space may be shared between occupants. This may allow for daytime and night time trading activities to utilise the space over a greater period of the day and shall be determined at the discretion of Council.

4.2.6 Consultation

Landlord support is required as part of the application for a permit for the use of the flexible space for activation and must be received before an application can be assessed. Council will consult with the adjacent businesses prior to issuing a permit, noting that their consent is not required for Council to issue a permit.

Footpath Trading Guidelines

4. Flexible Spaces

4.2 Management

4.2.7 Amenity

Approval for the playing of amplified music, use of televisions or the like within a flexible space that may impact the amenity of the locality, shall be at the sole discretion of Council.

4.2.8 Events Use

Council reserves the right to use the flexible space for activation purposes.

4.3 Layout, Design and Appearance

4.3.1 Moveable Bollards

The use of a flexible space for activation purposes requires a movable bollard to be placed road side within the flexible space to stop the space being used for parking.

Where a bollard is required to be moved roadside to an existing bollard sleeve, Council will provide, free of charge, one bollard movement to the roadside location and one roadside bollard removal (returning the flexible space to a car park, including the reinstatement of bollards).

Any new bollards required to be installed as per 3.3.1 of these Guidelines, or any movement beyond one per year, shall be at the cost of the applicant.

4.3.2 Furniture and Fixtures

There shall be no permanent fixtures within the flexible spaces. Where non-permanent furniture does not represent an impediment to pedestrians and traffic it may be left in place while the permit is valid.

Where non-permanent furniture is left in place outside of trading hours, in addition to not creating a safety concern, any damage, loss, or wear and tear is at the owners risk. Furniture should be secured outside of trading times and must remain in the approved permit area.



INFORMATION REPORT

REPORT TITLE:	ALLIANCE FRANCAISE MEMORANDUM OF UNDERSTANDING - CHANGE TO EVENT
ITEM NUMBER:	4.5
DATE OF MEETING:	28 SEPTEMBER 2020
AUTHOR:	CARLY HEMUS
JOB TITLE:	EVENTS MANAGEMENT SPECIALIST
ATTACHMENTS:	<ol style="list-style-type: none">1. MEMORANDUM OF UNDERSTANDING2. CORRESPONDENCE RECEIVED FROM ALLIANCE FRANCAISE

1. **EXECUTIVE SUMMARY**

A Memorandum of Understanding (MOU), between the City of Unley and Alliance Française d'Adelaïde (Alliance Francaise) was endorsed by Council in June 2019. This three year agreement formalises the relationship between the parties by setting out arrangements for cooperation, including funding from Council of \$10,000 per annum to support the French Market event to be held in 2019, 2020 and 2021.

Due to the impacts of COVID-19 restrictions on the success and viability of the French Market event, the Alliance Francaise have decided not to stage the event that was due to be held in November 2020. Instead, they are proposing an alternative activation, aligned to the objectives of the MOU. This alternative involves a community mural painted at their premises in Wayville and a small community event in celebration of their 110th Anniversary. The mural and event proposed are consistent with the outcomes of the existing MOU.

The Alliance Francaise have advised that the funding support to facilitate the alternative activation would be a reduced amount of \$4,000 for 2020/21.

2. **RECOMMENDATION**

That:

1. The report be received.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

1. Community Living

1.2 Our Community participates in community activities, learning opportunities and volunteering.

1.2a Provide an exciting range of arts, cultural experiences and events.

4. **BACKGROUND**

The Alliance Francaise is an Australian not-for-profit association dedicated to the promotion of French language and culture. The Alliance Francaise is a vibrant cultural centre offering French language tuition and the delivery of a number of cultural events and activities each year. In 2020, the Alliance Francaise will celebrate 110 years of operation in Adelaide.

In June 2019, Council endorsed a three year MOU (Attachment 1) with the Alliance Francaise commencing on 1 July 2019 and concluding on 30 June 2022. The purpose of the MOU is to formalise the relationship between the two parties by setting out arrangements for cooperation and the coordination of resources.

Attachment 1

The MOU includes a commitment from both parties to work together to:

- *Create a greater awareness amongst the community about the Alliance Francaise including their wide range of French classes for all ages, their vibrant cultural centre and major cultural events and activities such as the French Film Festival, the French Market, cine-clubs, concerts, book launches, talks and many other events;*
- *Assist Alliance Francaise with developing community French cultural events, including the annual French Market;*
- *Support local schools, and especially the French bilingual and binational program at Highgate School and Unley High School, to promote the teaching of the French language;*
- *Attract investment from France into the City of Unley; and*
- *Seek opportunities to work together with the Office of the French Strategy (Department of the Premier and Cabinet) to identify potential benefits for the City of Unley.*

In order to support the endeavours of the Alliance Francaise, the City of Unley agreed to contribute \$10,000 per annum for the delivery of the French Market event within the City of Unley for the duration of the MOU. The French Markets have successfully been delivered in Unley since 2013 and there has been ongoing communication and successful collaboration between Council and the Alliance Francaise since the execution of the MOU in July 2019.

5. **DISCUSSION**

The COVID-19 pandemic has resulted in a number of restrictions being placed on events with large attendance numbers such as the French Market. These restrictions significantly impact the number of people that can attend an event, the amount of infrastructure and resourcing required to ensure that patrons are kept safe and State Government requirements are met.

Due to these restrictions, including increased costs associated with delivering a COVID Safe event and the reduced number of attendees allowed, the Alliance Francaise have decided it is not feasible to stage the 2020 French Market event scheduled to be held in the Soldiers Memorial Gardens in late November 2020.

The Alliance Francaise have written to Council (Attachment 2) expressing their desire to deliver an alternative activation in the form of a mural painting project at their premises in Wayville, which will include a small community event.

Attachment 2

The aims of this alternative activation project are to:

- Celebrate the 110th anniversary of the Alliance Francaise
- Symbolise the relationship between France and Australia
- Highlight French culture and language

The mural will be located on the western façade of the Alliance Francaise building measuring 5.2m wide and 6.6m high. The Alliance Francaise have selected South Australian artist Jack Fran to create the mural and will involve their language students in the development of the mural concept.

They are planning an official inauguration and small community event on the 4th and 5th of December 2020. Both events will be held at their premises and capped at 100 attendees. The community event will be a free family-friendly event with a food truck, workshops and exhibition.

As this project is of a much smaller scale than the French Market, the Alliance Francaise are requesting financial support of \$4,000 to help to deliver this community project. This would result in \$6,000 in savings from the original \$10,000 MOU, which would be returned to Council. Noting the \$4,000 contribution from Council represents partial funding for this activity, with additional sponsorship also provided by external parties.

The proposed mural painting project will continue to deliver the objectives of the MOU by creating a greater awareness amongst the community about the Alliance Francaise and French culture and will assist the Alliance Francaise to deliver a cultural activation for the community.

The existing MOU will remain in place with the intention of providing full support to the 2021 French Market event should it be possible for this to proceed.

6. REPORT AUTHORISERS

Name	Title
Mandy Smith	Manager Community Development & Wellbeing
Megan Berghuis	General Manager, City Services



MEMORANDUM OF UNDERSTANDING

The Corporation of the City of Unley, 181 Unley Road, Unley, SA 5061

and

Alliance Française d'Adélaïde, 319 Young Street, Wayville, SA 5034

1. INTRODUCTION

The Corporation of the City of Unley ("City of Unley") recognises there are business and cultural opportunities to develop links between its community and France, building on the already established relations. Over the years, the City of Unley and Alliance Française d'Adélaïde have worked together on multiple projects including the very successful French Christmas Market, and both parties would now like to build on this in 2019/20 and beyond.

The Alliance Française d'Adélaïde is an Australian not-for-profit association dedicated to the promotion of the French language and culture.

This Memorandum of Understanding builds on and reflects discussions that have already taken place and seeks to provide an understanding of how we will be able to work together.

2. PARTIES

The parties to the Memorandum of Understanding are the City of Unley and Alliance Française d'Adélaïde.

3. PURPOSE

This Memorandum of Understanding is intended to formalise the relationship between the parties by setting out arrangements for cooperation and the coordination of resources. It establishes a sound and mutually beneficial relationship between the two parties. It ensures that the relationship operates in accordance with the policies of both parties. It clearly states the activities that each party agrees to co-operate in this collaborative arrangement.

4. TERMS OF AGREEMENT

This Memorandum of Understanding shall be for a period of three years commencing on 1 July 2019 and concluding on 30 June 2022 unless terminated in accordance with the process described in Clause 7 of this document.

The City of Unley and Alliance Française d'Adélaïde must have at all times one nominated person who is the contact person in relation to the operation of the Memorandum of Understanding.

A review of this Memorandum of Understanding will be undertaken six months prior to the expiry date.



MEMORANDUM OF UNDERSTANDING



The parties may vary the terms of, or terminate this Memorandum of Understanding, during the term of the agreement by mutual agreement in writing of both parties providing one month's notice and following the convening of a special meeting in accordance with procedure in Clause 6.

Specific programs or activities will be undertaken under this Memorandum of Understanding only after the written agreement of both parties. The terms and conditions of the program or activity, including any financial arrangements, shall be set out in a written Agreement signed by an authorised representative of each party.

This Memorandum of Understanding shall be construed as a statement of purpose to promote a genuine and mutually beneficial collaboration between the Parties. Nothing in this Memorandum of Understanding shall create any legal relationship between the Parties.

5. ACTIVITIES

The City of Unley and Alliance Française d'Adelaide will work together to:

- I. Create a greater awareness amongst the community about Alliance Française d'Adelaide including their wide range of French classes for all ages, their vibrant cultural centre and major cultural events and activities such as the French Film Festival, the French Market, cine-clubs, concerts, book launches, talks and many other events;
- II. Assist Alliance Française d'Adelaide with developing community French cultural events, including the annual French Market;
- III. Support local schools, and especially the French bilingual and binational program at Highgate School and Unley High School, to promote the teaching of the French language;
- IV. Attract investment from France into the City of Unley; and
- V. Seek opportunities to work together with the Office of the French Strategy (Department of the Premier and Cabinet) to identify potential benefits for the City of Unley.

In order to support the endeavours of the parties to this Agreement, the City of Unley will contribute \$10,000 per annum for Alliance Française d'Adelaide to conduct the French Market within the area of the City of Unley for the duration of this Memorandum of Understanding.

6. DISPUTE RESOLUTION

The City of Unley and Alliance Française d'Adelaide agree to work together in good faith to resolve any matter requiring their direction or resolution.

Any dispute or disagreement that arises between the parties will be resolved by the following process:

- I. The party raising the issue will document its concern(s) and provide the documentation to the nominated representative of the other party. If the dispute or disagreement cannot be resolved to the satisfaction of both parties by the nominated representatives then a special meeting will be convened.



MEMORANDUM OF UNDERSTANDING



- II. The special meeting will be convened no later than fourteen (14) days after the documentation is received. The aggrieved party and nominated representatives will jointly decide who will attend the special meeting.
- III. The special meeting will provide parties the opportunity to negotiate an appropriate resolution to the dispute or disagreement. All discussions will be confidential.
- IV. Any outcome will be documented and signed by the nominated representative of each party.

7. TERMINATION

Either Party shall have the right to terminate this Memorandum of Understanding by giving three (3) months' notice in writing, with reason to the other Party at any time.

If the Memorandum of Understanding is terminated by either party, steps shall be taken to ensure that the termination does not affect any prior obligation, project or activity already in progress.

This Memorandum of Understanding shall not be deemed as terminated unless and until an exchange of correspondence documents both parties' acceptance of the termination.

8. EXECUTION

Executed as a Memorandum of Understanding between the City of Unley and Alliance Française d'Adelaide.

Signed for and on behalf of **City of Unley**:

Michael Hewitson, Mayor

Date: 12/07/19

Nicola Tinning, Acting Chief Executive Officer

Date: 12/07/19

Signed for and on behalf of **Alliance Française d'Adelaide**:

Bryan Fahy, President

Date: 17/07/19

Laurent Pointud, Director

Date: 17/07/19



Alliance Française

Adélaïde - Australie

20 August 2020

Peter TSOKAS
Chief Executive Officer
City of Unley

RE: MoU Alliance Française and City of Unley – Year 2020: French Market and 110th Anniversary

Dear Peter,

I'm writing you this letter on behalf of the committee members of the Alliance Française Adelaide and regarding the Memorandum of Understanding (MoU) between your city and our institution, for which we are grateful.

This year is obviously out of any normality and is questioning the way to run the emblematic AF French Market in a safely environment for everyone.

We've had further discussions with your team and the committee members of the Alliance Française, to consider several options: Showground, Town Hall, Village Garden. Unfortunately, the financial risk are too high to ensure and meet the COVID-safe plan and management risk requirements, as well as it's difficult to try to run an event under the brand of "French Market" with a very strong limitation of patrons.

We've made the decision of concentrating our efforts on the anniversary of the Alliance, and create a small community event dedicated to the kids. We met once again with the artist on the 3rd September, and have contacted the neighbour to inform them about the project.

Please find in the following pages a brief of the project.

May we suggest to retain part of the annual grant of \$10,000 to this project, at the high you would consider it as appropriated, and consider the amount remaining for other projects for the city or for the AF French Film Festival next year?

I seize the occasion of this letter also to confirm a very good news: we own the rights on the exhibition eMotion until June 2021 and would be very happy to organise something with the Unley Museum according to their programming. The France eMotion is a unique experience, at the crossroads of photography and digital animation, it takes viewers on a surprising journey, inviting them to (re)discover the tremendous wealth of French heritage. <http://www.afout-france.fr/actualites/france-emotion-le-voyage-anime>

Sue Crafter, the Consule honoraire, is also trying to discuss further on sister cities with France. Would you have by any chance a short description of the city of Unley and its attributes?

We are very frustrated by the decision for the French Market, but sure also that it's wiser in the current situation. And we're also very excited by the mural painting.

I remain of course at your disposal to discuss further and sure that we will meet again very soon.

Yours sincerely,

Raphaëlle Delaunay

Director
Alliance Française d'Adelaide Inc.



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Objet	Mural Painting to celebrate 110 th anniversary of the Alliance Francaise Adelaide
Date	2020-08-21
Author	Raphaëlle DELAUNAY (AF ADELAIDE)
Recipient	Stakeholders
Last update	

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2020 & 110th anniversary of the Alliance Française Adelaide



The Alliance Française d'Adelaïde is an **Australian not-for-profit association dedicated to the promotion of the French language and culture**. It celebrates 110 years of operation in 2020.

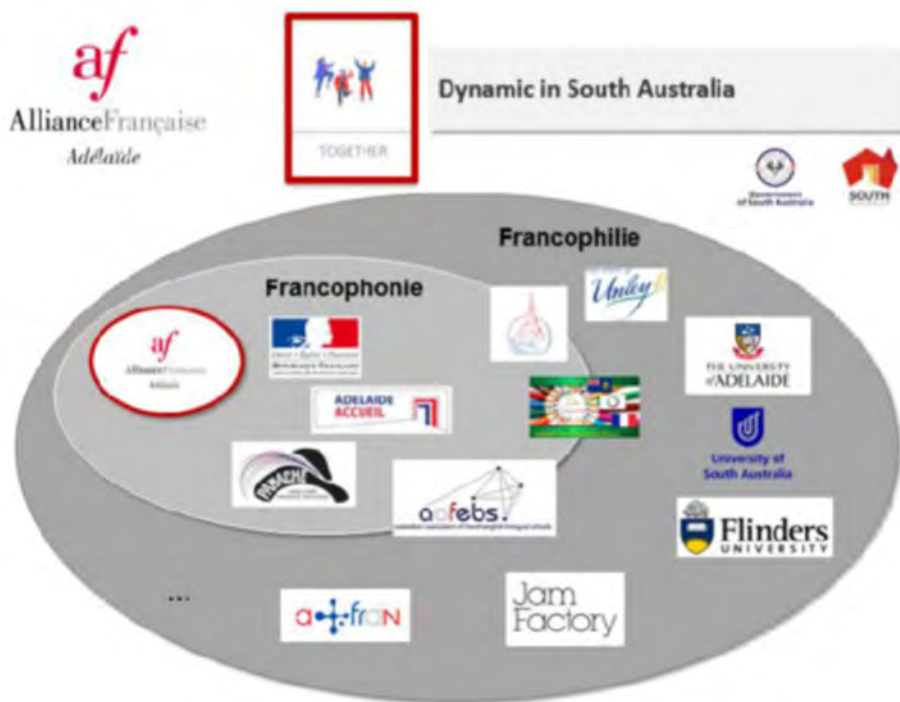
The Alliance is part of a worldwide network of 850 centres offering the finest French Language tuition. The Alliance offers wide range of French classes for all ages (children, high school students and adults) and all levels. You will find all sorts of courses adapted to your needs, availability and objectives. Our classes are conducted by experienced and qualified native French teachers.

The Alliance is also a vibrant cultural centre and organises each year major cultural events and activities such as the French Film Festival, the French Market, cine-clubs, concerts, book launches and many other events. The Alliance is accredited by the Ethnic Schools Board of South Australia and by the SACE Board of South Australia; it is the official examination centre for the DELF examinations (run by the French Ministry of Education) in Adelaide.

110 years ago the Alliance Française d'Adelaïde was **established by Berthe Mouchette and her younger sister Marie Lion**. These two French artists, a painter and writer, decided to move to Australia at the end of the 19th century, first to Melbourne, then to Adelaide. They loved Adelaide and soon became prominent members of the community.

Since its inception in 1910, this not-for-profit cultural institution has grown to become the beating heart of French language and culture in South Australia. For some people, it's Christmas shopping at the annual French Market. For many it's an outing to the cinema during the French Film Festival each year. For the 800 student enrolled annually, it is the French language, a means of communication as much as their window onto the French and Francophone world.

The Alliance Française has demonstrate over the decades its capacity to create **strong partnership to promote the French language and culture in South Australia**:



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Celebrations and calendar 2020

March (17) 2020: Happy Birthday Cake at the Opening of the AF FFF



April 2020: [110 activities](#) to stay in touch with the French language and culture safely at home

In crisis Covid-19, creation of a page on the website with [110 activities](#) to stay in touch with the French language and culture safely at home



July (14) 2020: Drink offered by the French Consulat after the Relaunch of the AF FFF (East End Cellars)



The Parliament House on Bastille Day
With the French Flag Colors

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August 2020: Creation of a video clip to wish HB to the AF by the main partners in SA



December 2020: Mural Painting to celebrate the anniversary and underline relationship FR-OZ

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The Mural Painting: focus and development

Concept of the project

The aims of the project are to:

- Celebrate the 110 anniversary of the AF d'Adelaide
- Symbolise the relationship between France and Australia
- Highlight French culture and language

We are open with regards to the style as long as the content in the brief below is represented. We'd be looking for more symbolic/environment rather than figurative though. Artists should consider, but not be limited to, the following themes:

- The history of the Alliance Francaise in Adelaide (see website and additional documentation provided by the Alliance Francaise).
- Preferred blue, white, red black and yellow colours in reference to the French, Aboriginal and Australian flag.
- No faces or human bodies represented.
- Drawings made by the children taking French courses at the Alliance and Highgate as a base for inspiration.
- Some key words: intercultural, sharing, Francophonie, joy.
- The piece of art shall remain simple.

The interpretation of the themes by artists must consider its appeal for diverse audiences and particularly the proximity of the artworks to private residences and regular users of the immediate area. Ideally the work should be prominent, bold and visible, and compliment the environment.

Location of the painting would be on the Western façade, red bricks wall, of the building. This part corresponds to a previous extension (5,20m large, and 6,60m high).



Phase 1: Sketch and involvement of the community

Selection of a South Australian Artist, with a national reputation, Jack Fran, recommended by personal (artists) and professional network (City of Unley): <https://www.instagram.com/jackfran/>

Jack being non Francophile, we'd like to enrich his inspiration with pedagogical workshops with:

- Teachers and kids during the AF courses on Wednesday's afternoons and Saturday's mornings
- Teachers and kids in the bilingual and binational program at Highgate Primary School

The material produced during the workshops (drawings, words, etc.) would be given to the artist.

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Phase 2: Production of the artwork

Prior requirements: agreement of the neighbours

Environment:

- Access to certain areas of the walls requiring elevation must be considered by the artists and suitable equipment provided. All access to such equipment must be subject to the Artists' Public Liability and certified training.
- The wall is accessible from a private alley, owned by Drakes, used as an exit for the parking for the commercial area nearby. In the course of the painting, should any pedestrian or vehicular traffic management be required, the artists must specify in the quotation. The Alliance can arrange secure access 2 to 3 days in a row, if clearly specified in advance. Any mural artwork should be developed during work hours, Monday to Friday, and outside of peak hour traffic where possible.
- The wall is 5,20m large, and 6,60m high, exposition west.
- The artworks must not contain illegal, offensive, sexual or racist activities, slogans or depictions. The artworks must not contain overt advertising. Artists should consider detailed designs to minimize wide colour spaces being tagged.
- All artworks produced will be sealed with anti-graffiti treatment by the Artists.

The work will use equipment and materials which:

- Are made of the most durable, robust, high-quality, low-maintenance materials available;
- Withstand the potential build-up of pollutants where possible;
- Meet all relevant safety standards with appropriate safety data sheet documentation.

The work will:

- Comply with all relevant Australian Standards;
- Be treated with an anti-graffiti coating to suit the nature of the material used;
- Need to consider long-term maintenance requirements and costs;
- Comply with general risk management requirements.

Phase 3: Inauguration and community event (4-5 December)

Official inauguration on the 4 December

Drinks and finger food to share with the artist:

- 6.00pm: Welcome
- 6.05pm: Director/President speech
- 6.15pm: Reveal of the artwork and presentation of the artist
- 6.30pm: Drinks & exhibition E-Motion

Invitees: SA Gov, Cities (Unley, Adelaide, Prospect, Port Adelaide), Unis, Schools (Highgate and Unley), Festivals, Museums, etc. Max 100 RSVP

Community event on the 5 December

Free afternoon at the AF dedicated to the kids and their parents

Courses on Saturday morning finish at 12pm.

- 12.00pm: crepe-party with a food truck
- 1.30pm: workshops with the artist and the teachers (TBC)
- 4.00pm: cine-club for kids / Exhibition E-Motion for the parents
- 6.00pm: end of the afternoon

Free event, communication on social media, newsletter, website

Control at the entry with a max capacity 100.

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Budget and Funding of the project

The budget for this project currently stands at \$12,000 (inclusive of GST).

RESSOURCES	\$	12,000
Grants	\$	4,000
Crowdfunding	\$	4,000
Sponsors	\$	4,000
EXPENSES	\$	11,950
Artist fees & Artwork	\$	6,000
Sound equipment	\$	500
Catering	\$	1,500
Chairs, tables	\$	400
Fencing	\$	400
Marquee	\$	1,300
Misc	\$	200
Coordination	\$	1,650
BALANCE	\$	50

Timeline of the project

	W35	W36	W37	W38	W39	W40	W41	W42	W43	W44	W45	W46	W47	W48	W49	W50
PHASE 1: SKETCH																
Validation Artist																
Conception pedagogical kit																
Kids workshop at schools																
Sketch submitted to AF																
PHASE 2: PRODUCTION																
Neighbour consultation																
Authorisations & insurance																
Planning Drakes																
Painting																
PHASE 3: INAUGURATION																
Official inauguration																
Community Event																
Report																
COMMUNICATION																
Newsletter																
Social Media																
FUNDING																
Grants																
Crowdfunding Campaign																
Sponsors																

Contact

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DECISION REPORT

REPORT TITLE:	DISCRETIONARY RATE REBATE APPLICATION - MAHARISHI FOUNDATION AUSTRALIA LTD
ITEM NUMBER:	4.6
DATE OF MEETING:	28 SEPTEMBER 2020
AUTHOR:	MICK WETHERALL
JOB TITLE:	ACTING MANAGER FINANCE & PROCUREMENT
ATTACHMENTS:	NIL

1. **EXECUTIVE SUMMARY**

The Maharishi Foundation Australia Ltd (MFA) occupy the property at 190 Greenhill Road, Parkside. Whilst the organisation is registered in Victoria they operate nationally and are represented in all states of Australia.

The MFA are registered as a large charity whose objective is to educate and propagate knowledge of the principles of the Transcendental Meditation Technique, the benefits of which are stated to include improving health and developing full mental and physical potential and improve social trends.

Council has received a resubmitted application from MFA for a rate rebate under section 166 (1) (d) of the *Local Government Act 1999* – Discretionary Rebates of Rates, whereby the land is being used for educational purposes. The application is referred to Council in line with Council's Rate Rebate Policy.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. Pursuant to Section 166 (1) (d) of the *Local Government Act 1999* and Council's Rate Rebate Policy a discretionary rate rebate of 50% be granted to Maharishi Foundation Australia Ltd with respect to assessment number 3046 0 where the land is being used for educational purposes.
 3. The rate rebate be granted for the 2020-21 financial year and future financial years until the end of the current term of the Council.
-

3. RELEVANT CORE STRATEGIES/POLICIES

4. Civic Leadership

4.1 We have strong leadership and governance.

4. BACKGROUND

The Maharishi Foundation Australia Ltd occupy the property at 190 Greenhill Road, Parkside. Whilst the organisation is registered in Victoria they operate nationally and are represented in all states of Australia.

The MFA are registered as a large charity whose objective is to educate and propagate knowledge of the principles of the Transcendental Meditation Technique, the benefits of which are stated to include improving health and developing full mental and physical potential and improve social trends.

Transcendental Meditation is practiced successfully by a cross-section of society including the education, business, industry and military sectors, criminal rehabilitation, health services and at-risk populations worldwide.

The MFA have occupied the property since 2007 and have been the beneficiaries of a 50% rate rebate since that time until 2018-19. The organisation responded late to a rebate review which saw the rebate withdrawn for last year.

Council has now received a resubmitted application from MFA for a rate rebate under section 166 (1) (d) of the *Local Government Act 1999* – Discretionary Rebates of Rates, whereby the land is being used for educational purposes. The application is referred to Council in line with Council's Rate Rebate Policy

5. DISCUSSION

Council's Rate Rebate Policy provides that a discretionary rebate up to and including 100% may be granted, however, to ensure all ratepayers contribute an amount towards basic service provision, the maximum rebate is to be 75%.

The Policy provides that applications for a discretionary rebate are to be considered on a case by case basis and that the following matters will be taken into account:

- the nature and extent of Council services provided in respect of the land for which the rebate is sought in comparison to similar services provided elsewhere in its area;
- the community need being met by activities carried out on the land for which the rebate is sought;
- the extent to which activities carried out on the land for which the rebate is sought, provides assistance or relief to disadvantaged persons, and
- may consider other matters considered relevant by the Council.

In providing a recommendation to Council, the following additional factors have been taken into consideration:

- not-for-profit or profit-based
- are the services or activities provided directly aligned to Council's outcomes in accordance with the Community Plan and 4 Year Delivery Plan (maximum 75%)
- does the organisation provide other community services or activities that support the disadvantaged or sections of the community that require assistance (maximum 75%)
- does the organisation provide a community benefit to the residents of the City of Unley (maximum 50%) and are a proportion of users Unley residents
- does the organisation allow access to the services or activities to the community and general public
- is the land used to provide direct services to the community as distinct from administration or advocacy

In support of its application the MFA has provided the following information:

- The land is used for direct service provision and administration.
- The organisation teaches the Transcendental Meditation Technique for the general community, including the elderly, disabled, young people, families and children, ethnic and indigenous communities and socially isolated.
- A high proportion of the services are provided voluntarily and where fees for service are applied they are discounted for unemployed, pensioners, students and others with limited means.
- The MFA is a not for profit organisation, as certified by the Australian Charities and Not-for-profits Commission.
- The MFA is endorsed for charity tax concessions by the Australian Taxation Office.
- The organisation estimates that their services are used by approximately 500 Unley residents.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. Pursuant to Section 166 (1) (d) of the *Local Government Act 1999* and Council's Rate Rebate Policy, a discretionary rate rebate of 50% be granted to Maharishi Foundation Australia Ltd with respect to assessment number 3046 0 where the land is being used for educational purposes.
3. The rate rebate be granted for the 2020-21 financial year and future financial years until the end of the current term of the Council.
4. The applicants be advised of Council's decision.

This option is based upon an assessment of the application against Council's Rate Rebate Policy which considers the nature of the applicants services and activities, the breadth of the services to the community at large, and that of the Unley community and their alignment with Council's Community Plan and 4 Year Delivery Plan objectives. Option 2 –

1. The report be received
2. Pursuant to Section 166 (1) (d) of the *Local Government Act 1999* and Council's Rate Rebate Policy, a discretionary rate rebate not be granted to Maharishi Foundation Australia Ltd with respect to assessment number 3046 0.
3. The applicants be advised of Council's decision.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- The annual 2020-21 rates for the property total \$3,732.45. A decision to approve a 50% rebate will reduce the ratepayers liability and Council's rate revenue for 2020-21 by \$1,866.23 for the year. Should the rebate be approved, an amendment to Council's rate revenue will be required to be made in Budget Review 1.

9. REPORT CONSULTATION

Council's rating staff have consulted with the MFA with respect to the content and timing of this report.

10. REPORT AUTHORISERS

Name	Title
Nicola Tinning	General Manager, Business Support & Improvement
Tami Norman	Executive Manager, Office of the CEO

DECISION REPORT

REPORT TITLE:	FINANCIAL MEASURES TO ACHIEVE TREE CANOPY TARGET
ITEM NUMBER:	4.7
DATE OF MEETING:	28 SEPTEMBER 2020
AUTHOR:	PETER TSOKAS
JOB TITLE:	CHIEF EXECUTIVE OFFICER
ATTACHMENTS:	NIL

1. **EXECUTIVE SUMMARY**

As part of the Council's Tree Strategy, one of the future direction initiatives in the 'Expand and Establish' category is E4 "Support and Promote Trees on private land".

Action E4.4 states that *"Council will explore a range of financial measures and incentives to encourage the retention and expansion of tree canopy on private land."* It is noted that Council will *"investigate policy options that consider minimum requirements for canopy cover on private land. These investigations may also consider financial and other incentives for existing properties to achieve a target canopy cover level and establishing partnerships with commercial property owners to increase tree canopy cover"*.

At its meeting 27 July 2020 Council resolved that the Administration investigate the feasibility of introducing financial measures for 2 concepts, one involving new developments (concept 1) and the other involving all properties (concept 2).

In summary, the findings of the investigation are that:

- Concept 1 cannot be implemented unless there are changes to the current Local Government Act.
- Concept 2 can be implemented although it could be perceived to be a retrospective tax.

In response to this, a workshop was held with Elected Members on 14 September where a 3rd concept (Concept 3) was discussed. This concept involves establishing a baseline of canopy cover and then assessing canopy cover against that baseline on a periodic basis (e.g. annually). A rate increase or rebate would then be applied depending on the percentage of canopy cover against the original canopy cover.

This report discusses concept 3 and concludes that Council is able to implement this proposal although there are a number of operational issues that need to be addressed. This concept is also quite complex and will require significant resources to administer.

It is suggested that Council have further discussions to establish some guiding principles and an operational framework under which this concept could be implemented. At the same time, it may be advantageous to explore alternative proposals that may be simpler in nature and hence easier to implement/administer.

2. RECOMMENDATION

That:

1. *The matter is for Council to determine – Options provided in section 6.*
-

3. RELEVANT CORE STRATEGIES/POLICIES

2. Environmental Stewardship

2.1 Unley's urban forest is maintained and improved.

2.5 The City's resilience to climate change is increased.

E4.4 Explore a range of financial measures and incentives to encourage retention and expansion of tree canopy on private land.

4. BACKGROUND

At its meeting on 27 July 2020, the Council received a report on potential financial measures to meet Council's target for tree canopy cover. After consideration of this report, the Council resolved:

That:

1. *The report be received.*
2. *The feasibility of implementing Concept 1 and Concept 2 as outlined in this report be investigated, using the following parameters:*
 - 2.1 *a target tree canopy cover of 15-20%*
 - 2.2 *increased rates of 10-15%*

with results to be reported to Council in September.

2. *The creation of a 'Tree Fund' be investigated for the purpose of funding the acquisition of land by Council to be used to increase tree canopy across the city with results of the investigation to be reported to Council in September. Resolution No. C0296/20*

This report summarises the investigations undertaken to date of both concepts.

5. DISCUSSION

When investigating any concept for increasing tree canopy cover via financial measures, it is important to consider the legislative framework under which councils operate.

Section 146 of the *Local Government Act 1999* (the Act) empowers Council to impose a variety of rates and charges on land within its area, including general rates, separate rates, service rates and service charges.

General rates and separate rates can then be distinguished further as being differential general rates or differential separate rates.

The key elements of the relevant legislative provisions are outlined below:

General rate

- A council can impose a general rate which is based on the value of the land or one based on the value of the land and additionally a fixed charge.
- A fixed charge can only be imposed equally to each separate piece of rateable land.
- A general rate can be imposed in a differential manner.

Separate rate

- A council can impose a separate rate on rateable land;
- A separate rate can be imposed in a differential manner;
- A separate rate can only be imposed where it is for the purpose of planning, carrying out, making available, supporting, maintaining or improving an activity that is, or is intended to be, of particular benefit to the land, the occupiers of the land or to visitors to that part of the area.

Differential rate

Council can apply a differential rate based upon:

- The use of the land;
- The locality of the land;
- The locality of the land and its use; or
- Some other basis determined by Council.

Rebate of rates

- A council may grant a rebate of rates if satisfied that it is appropriate to do so, with a council being obliged to grant a rebate in respect of certain uses (not relevant in this case).

- A council may grant a discretionary rebate of rates where, amongst other things, the rebate is desirable 'for the purpose of securing the proper development of the area', with any such rebate being able to be applied for a period exceeding one year but not exceeding 10 years.

As part of the investigations, legal advice was sought as to whether the concepts were able to be implemented by Council against this framework and this advice is summarised in this report.

Concept 1 – New Developments

Concept 1 is targeted at new developments within the Council area and provides an incentive to maintain (and/or increase) canopy cover as part of development.

This involves a two-step process:

1. Imposing an increase in the general rate for all properties located within Council's area, together with a concurrent universal discretionary rate rebate of the same value, such that there is no actual change in the rates paid for any property as at the date of the implementation of the scheme.
2. When a development application is lodged it would trigger an assessment as to whether the universal discretionary rebate would continue to be applied for that property. This would involve an assessment as to the canopy coverage of the relevant property and the proposed level of coverage as a result of the development. It is intended that should the level of cover fall below a specified level (15% or 20%), the ratepayer/land would no longer receive the rate rebate.

Legal advice obtained indicates that Council would not be able to implement this option as the rate rebate under this concept would not be '*properly associated with securing the proper development of Council's area*'.

If there is no development application, then there will never be any consideration of the application of the rebate. As such, there will be many instances where the provision of the rebate is not linked at all to achieving the proper development of the area.

The most straightforward means of creating greater certainty around this option is to seek amendments to the Act which would permit councils to either:

- Impose a separate rate directly connected to this purpose (i.e. amendments to section 154 of the Act); and/or
- Permit a rebate for this purpose (i.e. amendment to section 166 of the Act).

If an amendment (or amendments) of this nature were made to the Act, it would allow the Council to implement the actions it proposes in Concept 1.

Concept 2 – All Properties

Concept 2 involves Council applying a discretionary rebate of rates for any property that achieves the minimum desired target canopy coverage (i.e. 15% or 20%).

Council could increase rates across the City and then offer a rebate to properties that meet the minimum canopy cover, or it could choose not to increase rates but still offer a rebate to properties that meet the canopy cover.

Advice received indicates that there are no legal impediments to Council introducing this concept, as the awarding of a rebate to properties that achieve the minimum canopy coverage is sufficiently linked to the purpose of securing the proper development of the Council area and would fall within Section 166(1) of the Act.

This concept is therefore relatively straightforward in terms of implementation. However, if Council applies a general rate increase to all properties and then a rate rebate to those that meet the criteria, it will be in effect a retrospective tax. In other words, some ratepayers will be paying an additional rate based on their retrospective actions.

The Council has previously indicated that it is not in favour of introducing any retrospective tax.

Alternatively, Council may choose to not increase rates but to still offer a rebate to properties that meet the target canopy cover. If Council chooses this option, then it will have to absorb the costs in some manner (e.g. reducing expenditure in other areas).

In summary, based on the advice received, Concept 1 (Council's preferred concept) is not able to be implemented whilst Concept 2 is able to be implemented but would be seen to be a retrospective tax or would require Council to fund the cost of the rebates in some manner.

Following the receipt of advice, a third concept was investigated:

Concept 3 – All Properties

Concept 3 involves a multi-step process as follows:

- Imposing a universal increase in the general rate for all properties located within Council's area, together with a concurrent universal discretionary rate rebate of the same value, such that there is no actual change in the rates paid for any property as at the date of the implementation of the scheme.
- At or around the same time the rate increase and rebate are implemented, the Council undertakes an audit of every property in the Council area to provide a baseline as to the canopy cover for each property. This rebate would be applied even where the tree canopy coverage is below the minimum canopy coverage percentage (for example, 15%).

- After the baseline is developed, Council will then undertake an assessment of each property in the Council area every year, with the following intention:
 - If there is no reduction in tree canopy coverage from the baseline, the rebate will continue to be applied in full.
 - If there is a reduction in the tree canopy coverage from the baseline but the coverage is still over the minimum canopy coverage percentage (for example, 15%), the rebate will continue to be applied in full.
 - If the tree canopy coverage has reduced from the baseline and is below the minimum canopy coverage percentage (for example, 15%), the property will not receive the rebate.

Legal advice indicates that this concept can be implemented as the rebate will be tied to the existing canopy cover for the entire Council area and is a way to try and ensure the existing canopy cover isn't reduced. Thus, it will be assisting with the 'proper development of the area' (to the extent that the tree canopy can be associated with the 'proper development' of the area).

Furthermore, there are no legal issues with Council measuring the canopy cover annually and reassessing the rebate on that basis.

Operational Considerations

While Concept 3 may be able to be implemented from a legal perspective, there are numerous operational matters that need to be considered.

Firstly, Council will need to conduct an annual assessment of the tree canopy coverage for each property within its area and will then need to make an assessment as to whether that canopy cover has decreased and, if so, by how much. As Members have been advised, there are limitations with the current technology in terms of accuracy, therefore in some instances, Council staff will need to undertake physical on-site assessments to determine canopy coverage.

Conducting these assessments will result in significant annual costs to the Council in terms of software development / procurement and in staff time undertaking these assessments. Based on preliminary information provided, these costs are conservatively estimated to be in the order of \$180,000 per annum.

Council will also need to decide on acceptable tolerance levels when undertaking assessments of canopy cover. If a rate increase is to be tied to a reduction of existing canopy cover, there are likely to be challenges to Council's assessment.

Other matters for Council to consider include:

- The amount of useable open space on private properties that can be planted with trees. Preliminary data indicates that there are a significant number of properties in Unley that will not be able to achieve a 15% tree canopy cover because of the small size of the block and footprint of the built area.
- If a large tree is removed because it is unhealthy or for safety reasons and is replaced with smaller trees, the canopy cover will be reduced in the short term but will increase in the medium term. Will the owner have to pay increased rates?
- Many trees (especially fruit trees) are pruned to a manageable height (likely to be below 3m) and this results in a decrease in canopy cover. Should the owner be penalised for this?
- What happens when Council removes a street tree that provides canopy cover to a private property?
- Changing the frequency of canopy cover assessments. For example, instead of an annual assessment, an assessment could be undertaken every 2-3 years in order to reduce operational costs.

Creation of a Tree Fund

There have been some discussions on the creation of a tree fund and conceptually there are no impediments to establishing such a fund. Once Council has decided which concept it wishes to further investigate and the parameters for implementation, modelling can identify what funds may be available.

Next Steps

This report provides the information requested by Council at its July 2020 meeting. If Council wish the Administration to continue investigating this matter, it will need to provide some direction with regard to which Concept it wishes to progress, as well as some parameters around the issues raised in this report. This will in turn allow some rate modelling scenarios to be applied before Council further considers this matter.

The overall concept is both strategic and complex and therefore requires careful consideration of matters raised. Council may instead choose to explore a more simple concept that helps achieve its objective.

In the first instance, a workshop to discuss the operational issues identified would be advantageous before any further work is undertaken by the Administration.

6. **ANALYSIS OF OPTIONS**

Option 1 –

1. The report be received.
2. A letter be sent to to the Minister for Local Government seeking amendments to the *Local Government Act 1999* that would enable Council to introduce a scheme to support the retention of trees on private property, an element of which is triggered by the lodgement of a development application and a subsequent assessment of canopy cover on the property (Concept 1 – New Developments).
3. Council to provide direction as to the next steps – direction to be determined by Council.

Under this option, a letter would be sent to the Minister for Local Government seeking amendments to the *Local Government Act 1999* that would enable Concept 1 to be progressed. Given legislative change is a slow process, this is likely to enable this Concept to be implemented at some point in the future. This option also allows Council to provide the Administration with further direction as to which concept it wishes to further progress at this time. An Elected Member workshop would be appropriate to discuss the operational issues raised in this report with regards to Concept 3 as well as alternative concepts that may be simpler to implement. Under this option if further investigation work is required the relevant direction will need to form part 3 of the resolution.

Alternatively, Council may wish to pursue the legislative change necessary to enable Concept 1 – New Developments to be implemented and not seek further investigation of alternative concepts. If that was Council's preference part 3 of the resolution would not be required.

Option 2 –

1. The report be received.

Under this option, no further work would be undertaken on this matter.

7. **RECOMMENDED OPTION**

The matter is for Council to determine.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- To date, the investigations into this subject have cost approximately \$12,000 excluding staff time.
- Preliminary estimates of annual operational costs associated with Concept 3 are in the order of \$180,000.
- Rate modelling has not been completed as Council is yet to make a decision on which concept it wishes to investigate in detail.

8.2 Legislative/Risk Management

- Legal advice indicates that Council is not able to implement Concept 1 but is able to implement Concepts 2 or 3.

8.3 Staffing/Work Plans

- The investigations to date have impacted on some staff work plans. The implementation of Concept 3 will have a significant impact on staff time and resources and this will be quantified as further investigations occur.

8.4 Environmental/Social/Economic

- The better retention of existing trees and the growth of tree canopy across the City will support a number of environmental, social and economic benefits, contributing to the local community's health and well-being.
- The retention and growth of tree canopy will reinforce Unley's commitment to Council's Environmental Stewardship objectives as well as continuing to make the City a desirable place to live.

8.5 Stakeholder Engagement

- The introduction of any financial measures associated with tree canopy cover will require extensive community consultation through a variety of channels.

9. REPORT CONSULTATION

The preparation of this report has involved consultation with a number of Council staff as well as external legal providers.

10. REPORT AUTHORISERS

Name	Title
Tami Norman	Executive Manager, Office of the CEO

DECISION REPORT

REPORT TITLE:	REPRESENTATION REVIEW - OPTIONS PAPER
ITEM NUMBER:	4.8
DATE OF MEETING:	28 SEPTEMBER 2020
AUTHOR:	KATHRYN GOLDY
JOB TITLE:	PRINCIPAL GOVERNANCE OFFICER
ATTACHMENTS:	1. ATTACHMENT 1 - REPRESENTATION OPTIONS PAPER

1. **EXECUTIVE SUMMARY**

Section 12 (4) of the *Local Government Act 1999* (the Act) requires each Council to undertake a review of all aspects of its composition and the division (or potential division) of the Council area into wards (the Representation Review), as prescribed by the Minister from time to time by a notice published in the Government Gazette. The relevant Notice was published in the SA Government Gazette on 1 August 2019 and indicated that the City of Unley must undertake its review during the period June 2020 to October 2021.

Council commenced the Representation Review at the June Council meeting and has engaged consulting assistance to facilitate the process.

This report provides information with respect to the status of the City of Unley's Representation Review and presents the Representation Options Paper sets out alternative representation structures comprising ten (10) or nine (9) Elected Members, with five (5) or three (3) wards. An option of No Wards is also included.

The Representation Options Paper is provided for Councils endorsement for the purposes of public consultation.

2. **RECOMMENDATION**

That:

1. The report be received.
2. The Representation Options Paper as set out in Attachment 1 to this Report (Item 4.8, Council Meeting, 28/09/2020) be endorsed for the purposes of public consultation.

3. The Chief Executive Officer be authorised to make editorial amendments or formatting changes of a minor nature to the Representation Options Paper as part of the preparation for public consultation if required.
-

3. RELEVANT CORE STRATEGIES/POLICIES

4. Civic Leadership

- 4.1 We have strong leadership and governance.

4. BACKGROUND

Section 12 (4) of the *Local Government Act 1999* (the Act) requires each Council to undertake a review of all aspects of its composition and the division (or potential division) of the Council area into wards (the Representation Review), as prescribed by the Minister from time to time by a notice published in the Government Gazette.

The City of Unley last completed a Representation Review in 2013. The most recent Notice of Determination of Relevant Period for section 12(4) of the Act was published by the Minister in the SA Government Gazette on 1 August 2019. The Notice indicates that the City of Unley is required to undertake a review during the period June 2020 – October 2021.

At the June Council meeting (Resolution No. C0264/20), Council endorsed:

1. *The report be received.*
2. *The Representation Review Process be commenced in accordance with Section 12 (5) of the Act.*
3. *The Representation Review: Key Milestones' document (Attachment 1, Item 4.8, Council Meeting 22/06/2020) be endorsed, noting the document is subject to change at any given time based on the progression of the Review process.*
4. *The Chief Executive Officer be delegated the power to appoint a qualified Independent Person to prepare the Representation Options Paper, following the receipt of quotes from providers included on the Panel established by LGA Procurement on behalf of eleven participating councils, including the City of Unley.*

Consulting assistance has been engaged to coordinate the Representation Review and to prepare the Representation Options Paper for the purposes of public consultation.

5. **DISCUSSION**

A Representation Review is a mechanism for examining the existing composition and electoral structure, assessing the advantages and disadvantages of various options available for the composition and structure of the elected Council, and ensuring structures will be in place to ensure effective and efficient governance to meet future community requirements.

A Representation Review also gives the community an opportunity, on a regular basis, to have input into the optimum number of elected representatives on Council and the structure of the Council which best meets the needs of the community and which takes into account specific communities of interest.

An initial Elected Member briefing was conducted on 3 August 2020, at which a range of matters were outlined that must be considered in a Representation Review.

The main principles the Representation Review must take into account are:

1. Changes should benefit ratepayers.
2. Arrangements should reflect communities of interest, values and aspirations, and avoid significant dislocations with the community.
3. Community members should be able to participate effectively in decisions about local matters.
4. The Council is able to cooperate with other Councils and provide effective local governance.

A subsequent Elected Member workshop was conducted on 7 September 2020, at which a range of options for alternative representation structure were outlined. The Representation Review process has now been progressed and the Draft Representation Options Paper developed. A copy of the Draft Representation Options Paper is provided as Attachment 1.

Attachment 1

The Options Paper provides information on possible representation structures for consultation purposes, including:

1. Composition of the Council;
2. Elector Representation – with regard to elector ratios and number of councillors;
3. Demographic trends – taking into account current elector numbers and population projections; and
4. Ward Structure – which considers having no wards, and variations for ward representation and number of wards.

It should be noted that Section 12 (6) of the Act requires that where there are more than 12 members of council, the review must give consideration to reducing the number of members. Furthermore, where the council is divided into wards, the review must consider whether the wards should be abolished.

The *Statutes Amendment (Local Government Review) Bill 2020* (the Bill), which was introduced into Parliament on 17 June 2020, proposes reforms to local government legislation, including the provisions which relate to elector representation reviews.

In brief, the proposed legislative amendments for elector representation reviews seek to:

1. Abolish the appointment of a principal member by the elected members of Council;
2. Cap the number of elected members (including the Mayor) at twelve (12); and
3. Introduce a new abridged process which incorporates the preparation/provision of only one report (for public consultation purposes) and only one public consultation stage.

Council has had regard to these proposed changes as part of the preparation of the Representation Options Paper.

The Options Paper sets out four (4) different options:

- Option 1** The division of the council area into five (5) wards, all of which are to be represented by two (2) ward councillors (i.e. a total of ten (10) ward councillors).
- Option 2** The division of the council area into three (3) wards, with two (2) of the proposed wards each being represented by three (3) ward councillors and the remaining proposed ward being represented by four (4) ward councillors.
- Option 3** The division of the council area into three (3) wards, all of which are to be represented by three (3) ward councillors (i.e. a total of nine (9) ward councillors)
- Option 4** No Wards (i.e. the abolition of wards resulting in council-wide or “at large” elections).

Members are not limited to considering just these options. Other combinations can be proposed for the consultant to prepare and include as part of the consultation process.

The next stage in the process includes:

1. Release of the Representation Review Options Paper for public comment.
2. Provision of a period of not less than 6 weeks for community consultation.
3. Publication of notices in the SA Government Gazette and a newspaper circulating in the area.
4. Provision of copies of the Options Paper for inspection on the City of Unley's website and at the principal office of the Council.

While the conduct of the City of Unley Representation Review is a legislative requirement, the review provides a positive opportunity for reform and meaningful community engagement and participation.

Unless further time is required to develop more options, it is anticipated that following endorsement of the Options Paper the public consultation period will run from approximately 6 October 2020 until 23 November 2020, which allows for the mandatory six (6) week consultation period.

A report will then be presented to Council which will contain information on the public consultation, a response on the issues arising from the consultation and a proposal that will satisfy the requirements of Section 12 of the Act as outlined above.

Council is asked to endorse the Options Paper which will then be subject to a mandatory six (6) week public consultation phase. The results of the consultation will inform Council's eventual Representation Review proposal.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Representation Options Paper as set out in Attachment 1 to this Report (Item 4.8, Council Meeting, 28/09/2020) be endorsed for the purposes of public consultation.
3. The Chief Executive Officer be authorised to make editorial amendments of a minor nature to the Representation Options Paper as part of the preparation for public consultation if required.

This option endorses the Options Paper as attached to this Report and facilitates the commencement of the public consultation process.

Option 2 –

1. The report be received.
2. The following further options be prepared for inclusion in the Representation Options Paper:
 - 2.1 *To be determined by Council*
 - 2.2 *etc*

and a revised version of the Representation Options Paper be presented to Council for endorsement for public consultation.

Council may wish to request that further options be developed for inclusion in the Options Paper, prior to the commencement of consultation. This option enables Council to provide guidance on the alternative options to be developed to facilitate the modification to the Options Paper. The revised Options Paper would need to return to Council for endorsement for consultation purposes.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- The amount of \$30,000 has been allocated in the 2020/21 budget for the conduct of the Representation Review.

8.2 Legislative/Risk Management

- Council is obligated under section 12 of the *Local Government Act 1999* to undertake a Representation Review. The Act also specifies requirements for the conduct of the review. The Options Paper has been prepared in accordance with those requirements and will ensure that Council meets its legislative obligations.

9. REPORT CONSULTATION

Nil

10. REPORT AUTHORISERS

Name	Title
Tami Norman	Executive Manager, Office of the CEO



ELECTOR REPRESENTATION REVIEW

REPRESENTATION OPTIONS PAPER

(SECTION 12(4) OF THE LOCAL GOVERNMENT ACT 1999)





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1. INTRODUCTION

Section 12(3) of the *Local Government Act 1999* (the Act) indicates that the purpose of an “elector representation review” is to determine whether its community would benefit from an alteration to Council’s composition or ward structure.

Section 12(4) of the Act states: *“A review may relate to a specific aspect of the composition of the council, or of the wards of the council, or may relate to those matters generally – but a council must ensure that all aspects of the composition of the council, and the issue of the division, or potential division, of the area of the council into wards, are comprehensively reviewed under this section at least once in each relevant period that is prescribed by the regulations”.*

The Minister for Local Government has specified (by way of a notice published in the Government Gazette on the 9th July 2020) that Council is required to undertake and complete a review during the period June 2020 – October 2021.

This paper has been prepared in accordance with the requirements of Section 12(5) and (6) of the Act and examines the advantages and disadvantages of the various options that are available to Council in respect to its future composition and structure. It contains information pertaining to the review process; elector distribution and ratios; comparisons with other councils; demographic trends; population projections; residential development opportunities which may impact upon future elector numbers; and alternative ward structure options.

The key issues that need to be addressed during the review include:

- the principal member of Council, more specifically whether it should be a mayor elected by the community or a chairperson selected by (and from amongst) the elected members;
- the composition of Council, including the number of elected members required to provide fair and adequate representation to the community and the need for area councillors in addition to ward councillors (where the council area is to be divided into wards);
- the division of the council area into wards or the abolition of wards; and
- the level of ward representation within, and the name of, any future proposed wards.

The review also needs to be mindful of the potential ramifications of The Statutes Amendment (Local Government Review) Bill 2020 (the Bill) which was introduced to state parliament in June 2020. This Bill seeks to amend the provisions of the Act, including matters relating to the composition of councils and the elector representation review process.

At the end of the review process, any proposed changes to Council’s composition and/or the ward structure (and/or the abolition thereof) should serve to uphold the democratic principle of “one person, one vote, one value”.



2. BACKGROUND

The Corporate Town of Unley was created in 1871; and in 1906 the City of Unley was proclaimed, becoming the third city established in South Australia.

The council area covers approximately 14.29km² and had an estimated resident population of 39,208 as at the 30th June 2019.

The council area is currently divided into six ward (refer Map 1), with each of the wards being represented by two councillors (i.e. a total of twelve councillors). The Mayor is the thirteenth and principal member of Council. The current structure, which was adopted by Council at the previous elector representation review in 2012/2013, came into effect at the periodic Local Government elections in November 2014.

Table 1 provides current data pertaining to the number of electors within each of the current wards, and demonstrates the variance in respect to the elector ratios between the wards.

Table 1: Current ward structure - elector numbers and elector ratios

	Councillors	H of A Roll	Council Roll	Electors	Ratio	% Variance
Unley	2	4,469	25	4,494	1:2,247	+0.41
Parkside	2	4,194	9	4,203	1:2,102	- 6.09
Fullarton	2	4,851	9	4,860	1:2,430	+8.59
Goodwood	2	4,401	24	4,425	1:2,213	- 1.13
Clarence Park	3	4,221	7	4,228	1:2,114	- 5.54
Unley Park	2	4,638	5	4,643	1:2,322	+3.18
Total	12	26,774	79	26,853		
Average					1:2,238	

Source: Electoral Commission SA (2 July 2020)
Council Voters Roll (3 July 2020)

The current ward structure can be retained because the elector ratios in all of the existing wards lay within the specified 10% quota tolerance limit prescribed under Section 33(2) of the Act (refer 7.3 Quota). However, the aforementioned Statutes Amendment (Local Government Review) Bill 2020 seeks to:

- cap the number of elected members (including the Mayor) at twelve (12);
- abolish the appointment of a principal member of Council by the elected members (i.e. a Chairperson); and
- introduce a new abridged process which incorporates the preparation/provision of only one report (for public consultation purposes) and only one public consultation stage.



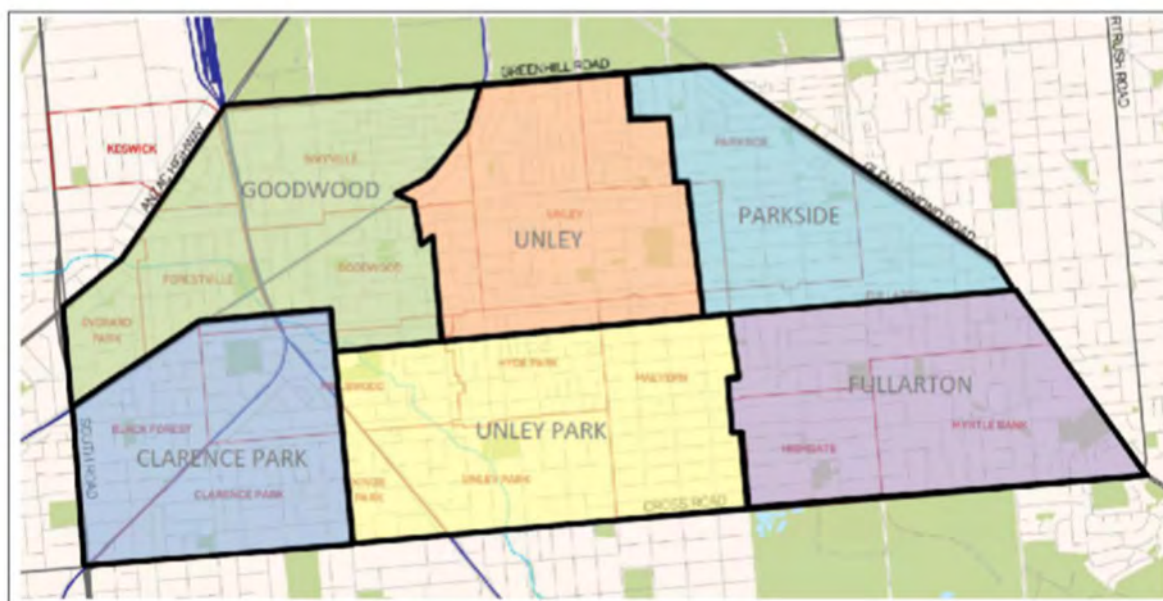
The potential changes to the Act should be taken into consideration at this time, if only to understand the potential ramifications upon Council's future composition and structure, if and when the Bill is passed by parliament.

Regardless, to ensure the completion of a comprehensive review, alternative ward structure options must be considered with the view to identifying a structure that:

- provides a more equitable balance of electors (which can be maintained, within tolerance, over the extended period between reviews);
- allows for likely fluctuations in elector numbers, primarily as a consequence of future population growth and residential development; and
- exhibits an elector ratio that is similar, by comparison, to that exhibited by other councils of a similar size and type (i.e. avoids over-representation).

Alternative ward structure options have been presented later in this paper (refer 8. Ward Structure Options, page 20).

Map 1: Current Ward Structure





3. REVIEW PROCESS

Sections 12(5) - 12(12a) of the Act outline the process that Council must adhere to when undertaking its review. A brief summary of this process is as follows.

3.1 Representation Options Paper

The review is commenced with the preparation of a "Representation Options Paper" by a person who, in the opinion of Council, is qualified to address the representation and governance issues that may arise during the course of the review.

The "Representation Options Paper" must examine the advantages and disadvantages of the options available in respect to a range of issues relating to the composition and structure of Council. The provisions of the Act specifically require Council to examine issues such as the need for more than twelve elected members and whether the division of the council area into wards should be retained or abolished.

3.2 First Public Consultation

Council is currently advising the community that the review is being undertaken and the "Representation Options Paper" is available for consideration. An invitation is being extended to any interested person to make a submission to Council by close of business on Monday 23rd November 2020.

Section 12(7)(a)(ii) of the Act specifies that the consultation period shall be at least six (6) weeks in duration.

3.3 Representation Review Report

At the completion of the first of the prescribed public consultation stages Council will consider the available options in respect to its future composition and structure, as well as the submissions received from the community. Council will make "in principle" decisions regarding the elector representation arrangements it favours and desires to bring into effect at the next Local Government elections. Council will then prepare a "Representation Review Report" which will outline its proposal and the reasons for such, as well as provide details of the submissions that were received during the first public consultation period and its responses thereto.



3.4 Second Public Consultation

Council will initiate a second public consultation (by means of public notices) seeking written comments on the "Representation Review Report" and the preferred proposal.

Section 12(9)(b)(ii) of the Act specifies that the second consultation period shall be at least three (3) weeks in duration.

3.5 Final Decision

Council will consider the submissions received in response to the second public consultation; hear from the individual community members who may wish to address Council in support of their submission; finalise its decision; and prepare a report for presentation to the Electoral Commissioner.

3.6 Certification

The final stage of the review involves certification of the Council proposal by the Electoral Commissioner and gazettal of any amendments to Council's composition and/or ward structure.

Any changes to Council's composition and/or ward structure as a consequence of the review will come into effect at the next Local Government election (scheduled for November 2022).



4. COMPOSITION OF COUNCIL

Section 51 of the Act indicates that a council may constitute a mayor or chairperson, with all other elected members being known as councillors, whether they represent the council area as a whole or a ward. The key issues relating to the future composition of Council are as follows.

4.1 Mayor/Chairperson

The principal member of Council has always been a mayor who is elected by the community as a representative of the council area as a whole.

The roles and responsibilities of a mayor and a chairperson are identical in all respects, however, there are differences in their election/selection and their voting rights in chamber.

A mayor is elected by all of the electors for a period of four years and, as such, provides stable community leadership. By contrast, a chairperson is chosen by (and from amongst) the elected members of council for a term of one to four years (as determined by Council). The latter provides flexibility and the opportunity for a number of elected members to gain experience as the principal member over the term of a council.

In addition, an elected mayor does not have a deliberative vote on a matter before council but has a casting vote, whereas a chairperson has a deliberative vote at a council meeting but, in the event of a tied vote, does not have a casting vote.

Further, as an election (or supplementary election) for an elected mayor must be conducted across the whole of the council area, a significant cost can be incurred by council on every occasion the position is contested. The selection of a chairperson is not reliant upon an election and, as such, costs will only be incurred by council where the incumbent's position as a councillor is contested.

It should also be noted that:

- the Statutes Amendment (Local Government Review) Bill 2020 seeks to abolish the position of selected chairperson;
- at present all of the metropolitan councils have an elected mayor and only fifteen regional councils have a chairperson, although all bear the title of mayor (as currently allowed under Section 51(1)(b) of the Act);
- candidates for the office of mayor cannot also stand for election as a councillor and as such, the experience and expertise of unsuccessful candidates will be lost to council; and



- any proposal to change the principal member from an elected mayor to a selected chairperson (or vice versa) at this time cannot proceed unless a poll of the community has been conducted in accordance with the requirements of Section 12 (11a-d) of the Act and the result of the poll favours the proposed change.

4.2 Area Councillors (in addition to ward councillors)

Section 52 of the Act indicates that councillors can be elected as a representative of a ward, or alternatively, to represent the council area as a whole (whether or not the council area is divided into wards).

Where the council area is divided into wards, an area councillor adopts a similar role to that of the former office of alderman and focuses on the council area as a whole rather than a ward.

Arguments in favour of "area councillors" (in addition to ward councillors) include:

- the area councillor should be free of parochial ward attitudes and responsibilities;
- the area councillor may be an experienced elected member who can share his/her knowledge and experience with the ward councillors;
- the area councillor is free to assist the principal member and ward councillors, if required; and
- the lines of communication between Council and the community are enhanced through the greater number of elected members.

The opposing view is that an area councillor holds no greater status than a ward councillor; has no greater responsibilities than a ward councillor; and need not comply with any extraordinary or additional eligibility requirements. In addition, it should be noted that:

- additional elected members ("area councillors") will create additional expense;
- any contested election for area councillors must be conducted across the whole of the council area at considerable cost;
- area councillors are considered to be an unnecessary tier of representation and therefore are not a popular option amongst councils (i.e. only the City of Adelaide has "area councillors" in addition to councillors);
- ward councillors do not have to reside in the ward which they represent and, as such, the traditional role and/or basis for the ward councillor has changed to a council-wide perspective;



- ward councillors generally consider themselves to represent not only their ward, but the council area as a whole (like an area councillor), and it is suggested that their role and actions within the council chamber, and the functions they perform on behalf of council, generally reflect this attitude and circumstance; and
- the task and expense of contesting council-wide elections for an area councillor can be prohibitive, and may deter appropriate/quality candidates.

4.3 Ward Councillors

Section 52(2)(b) of the Act indicates a councillor will, if the council area is divided into wards, be elected by the electors of a particular ward, as a representative of that ward.

As a person elected to the council, a ward councillor is required to represent the interests of residents and ratepayers; to provide community leadership and guidance; and to facilitate communication between the community and the council.



5. ELECTOR REPRESENTATION

Council must provide adequate and fair representation and generally adhere to the democratic principle of “one person, one vote, one value”.

Section 12(6) of the Act requires that, where a Council is constituted of more than twelve members, the elector representation review must examine the question of whether the number of elected members should be reduced.

In addition, Sections 26(1) and 33(1) of the Act express the need to ensure adequate and fair representation while at the same time avoiding over-representation in comparison to other councils of a similar size and type (at least in the longer term).

The comparison of councils is not a straightforward exercise, given that no two councils are identical in terms of their size (elector numbers and/or area), population, topography, communities of interest and/or predominant land uses. However, it can provide some guidance in regards to an appropriate elector ratio or level of representation (number of councillors).

Table 2 provides (for comparison purposes) the elector data; elector ratios (i.e. the average number of electors represented by a councillor); and the size/area of the metropolitan councils. The data indicates that the City of Unley is one of the smaller metropolitan councils in terms of area and elector numbers; has one of the lowest numbers of elected members; and exhibits a relatively low elector ratio (1:2,238).

Table 2: Elector data and representation (metropolitan Adelaide councils)

Council	Councillors	Electors	Elector Ratio
Walkerville (1.34 km ²)	8	5,720	1:715
Gawler (41.10km ²)	10	17,914	1:1,791
Prospect (7.81 km ²)	8	14,825	1:1,853
Norwood Payneham & St Peters (15.1 km ²)	13	25,344	1:1,950
Unley (14.29 km²)	12	26,853	1:2,238
Holdfast Bay (13.72 km ²)	12	27,899	1:2,325
Adelaide Hills (795.1 km ²)	12	29,807	1:2,484
Burnside (27.53 km ²)	12	31,624	1:2,635
West Torrens (37.07 km ²)	14	41,419	1:2,959
Campbelltown (24.35 km ²)	10	35,575	1:3,558
Mitcham (75.55 km ²)	13	48,514	1:3,732
Adelaide* (15.57 km ²)	7	27,533	1:3,933
Playford (344.9 km ²)	15	62,301	1:4,153
Port Adelaide/Enfield (97.0 km ²)	17	84,919	1:4,995
Marion (55.5km ²)	12	62,486	1:5,207
Charles Sturt (52.14 km ²)	16	86,139	1:5,384
Tea Tree Gully (95.2 km ²)	12	73,372	1:6,114
Salisbury (158.1 km ²)	14	95,420	1:6,816
Onkaparinga (518.4 km ²)	12	125,741	1:10,478

Source: Electoral Commission SA (13 May 2020 and 2 July 2020)

* City of Adelaide also comprises four (4) “area councillors”.



When determining the appropriate future composition of Council, some consideration needs to be given to the role of the elected members, as the commitment and workloads of the elected members need to be taken into account. Section 59 of the Act specifies that the role of a member of Council is:

- to participate in the deliberation and activities of Council;
- to keep Council's objectives and policies under review to ensure that they are appropriate and effective; and
- to keep Council's resource allocation, expenditure and activities, and the efficiency and effectiveness of its service delivery, under review.

Section 59 also requires a person elected to the Council to represent the interests of residents and ratepayers; to provide community leadership and guidance; and to facilitate communication between the community and the Council.

In addition, it needs to be noted that the Statutes Amendment (Local Government Review) Bill 2020 seeks to restrict the total number of elected members (including the principal member) in any Council to twelve (12). Whilst there is uncertainty as to when and if the Bill will be passed into law, the intent of the Bill is clear. This being the case, some consideration should be given to a reduction in the number of elected members at this time, if only to avoid the need for another elector representation review prior to the periodic Local Government election in 2026 (as per the requirements of the Bill).

If considering a reduction in the number of councillors, care must be taken to ensure that:

- sufficient elected members are available to manage the affairs of Council;
- the elected member's workloads do not become excessive;
- there is an appropriate level of elector representation;
- a diversity in member's skill sets, experience and backgrounds is maintained; and
- adequate lines of communication will exist between a growing community and Council.

A reduction in the number of elected members will serve to increase the elector ratio from the current 1:2,238 to the following.

Eleven councillors: 1:2,441

Ten councillors: 1:2,685

Nine councillors: 1:2,984

Eight councillors: 1:3,357



The aforementioned elector ratios are still lower than the existing elector ratios exhibited by larger metropolitan Adelaide councils (refer Table 2).

On the other hand, it may be difficult to mount a sustainable argument to increase the number of elector members, despite the likelihood of some further (but minimal) population growth in the foreseeable future. The provisions of the current Act speak against over-representation, and require Council to examine and justify twelve or more elected members. Further, it is the intent of the Statutes Amendment (Local Government Review) Bill 2020 to set the maximum number of elected members in a council at twelve (12).

Notwithstanding the above, arguments in favour of an increase in elected members include:

- enhancing the lines of communication between Council and the community;
- the greater the number of elected members, the greater the likelihood that the elected members will be more familiar with the experiences of, and issues confronting, the local community;
- the greater the number of elected members, the more diverse the skill sets, expertise, experience and opinions; and
- an increase in the number of elected members may provide greater opportunity for community scrutiny and can make the elected members more accountable to their immediate constituents.

Finally, there are no inherent disadvantages in having an even or odd number of councillors. An odd number of councillors may serve to reduce the incidence of a tied vote in the Council chamber; however, it may also require the development/implementation of a ward structure which exhibits a varying level of representation between wards. The latter can be perceived as an imbalance by the community.



6. WARD STRUCTURE

Section 12(1)(b) of the Act indicates that Council can "divide, or redivide, the area of the council into wards, alter the division of the area of the council into wards, or abolish the division of the area of a council into wards".

6.1 Wards/No Wards

6.1.1 Wards

The advantages of a ward structure include:

- wards guarantee some form and level of direct representation to all parts of the council area and existing communities of interest;
- ward councillors can focus on local issues as well as council-wide issues;
- ward councillors may be known to their ward constituents (and vice versa);
- ward councillors can have an affiliation with the local community and an understanding of the local issues and/or concerns;
- the task and expense of contesting a ward election may be less daunting to prospective candidates;
- Council only has to conduct elections and supplementary elections within the contested wards (potential cost saving); and
- ward based elections have the potential to deliver councillors from different parts of the Council area, potentially resulting in a greater diversity of skill sets, experience, expertise and opinions amongst the elected members.

The disadvantages of a ward structure include:

- ward councillors do not have to reside within the ward that they represent and, as such, may have no affiliation with the local community and/or empathy for the local issues and/or concerns;
- electors can only vote for councillors/candidates within their ward;
- candidates can be favoured by the peculiarities of the ward based electoral system (e.g. candidates elected unopposed or having attracted less votes than defeated candidates in other wards);



- ward councillors may develop ward-centric attitudes and be less focused on the bigger council-wide issues;
- ward boundaries are lines which are based solely on elector distribution and may serve to divide the community rather than foster civic unity;
- despite comparable ward elector ratios, inequitable levels of representation between wards and/or the physical sizes of wards can create a perception of imbalance in voting power within Council; and
- ward councillors generally consider themselves to represent not only their ward but the council area as a whole and, as such, the need for wards is questionable.

6.1.2 No Wards

The advantages of a "no wards" structure (i.e. the abolition of wards) include:-

- "no wards" is the optimum democratic structure as the electors vote for all of the vacant positions on Council;
- the most supported candidates from across the Council area will likely be elected;
- the elected members should be free of ward-centric attitudes;
- the lines of communication between Council and the community should be enhanced, given that members of the community will be able to consult with any and/or all members of Council, rather than feel obliged to consult with their specific ward councillors;
- the structure still affords opportunities for the small communities within the council area to be directly represented on Council, if they are able to muster sufficient support for a candidate;
- the structure automatically absorbs fluctuations and there is no requirement for compliance with specified quota tolerance;
- the introduction of postal voting has facilitated the dissemination of campaign literature throughout the council area, thereby reducing the difficulty and cost of contesting a council-wide election campaign; and
- successful candidates generally have to attract no more votes than they would have received/required under a ward based election.

The disadvantages of a "no wards" structure include:-

- the elected members could come from the more heavily populated parts of the council area rather than from across the whole of the council area;



- a single interest group could gain considerable representation on Council;
- concern council-wide elections will not guarantee that elected members will have any empathy for, or affiliation with, all communities across the whole council area;
- Council has to conduct elections and supplementary elections across the whole of the council area (at a significant expense);
- the more popular or known councillors may receive more enquiries from the public (i.e. inequitable workloads); and
- potential candidates for election to Council may be deterred by the perceived difficulties and expense associated with contesting council-wide elections.

6.2 Ward Representation

6.2.1 Single Councillor Ward

Wards represented by a single councillor are generally small in area and therefore afford the ward councillors the opportunity to be more accessible to their constituents and able to concentrate on issues of local importance. Due to the small size of the wards it can be difficult to identify suitable ward boundaries; maintain entire communities of interest within a ward; and sustain significant fluctuations in elector numbers (and therefore comply with the specified quota tolerance limits for any length of time). The work load of the ward councillor can also be demanding, and absenteeism by the elected member (for whatever reason and/or period) will leave the ward without direct representation.

6.2.2 Two Councillors per Ward

Two councillors representing a ward is traditional and/or common; allows for the sharing of duties and responsibilities between the ward councillors; can lessens the likelihood of ward-centric attitudes given that the ward is represented by two individuals; and affords continuous ward representation should one ward councillor be absent.

6.2.3 Multi-Councillor Ward

Multi-councillor wards are generally larger in area and therefore the overall ward structure can be relatively simple. Councillor absenteeism can be easily covered; the work load of the ward councillors can be shared; there are greater perceived lines of communication between ward councillors and their constituents; and there is more flexibility in regards to ward quota (i.e. the larger wards can accommodate greater fluctuations in elector numbers); and there is a greater likelihood that communities of interest can be incorporate (in their entirety) in a ward.



6.2.4 Varying Ward Representation

There are no inherent disadvantages associated with varying levels of representation between wards. However, such structures can be seen to lack balance and/or equity, with the larger wards (in elector and ward councillor numbers) being perceived as having a greater, more influential voice on Council, even if the elector ratios within the wards are consistent.

6.3 Ward Boundaries

A ward structure should have a logical basis and, where possible, exhibit boundaries which are easily identified and readily accepted by the community. Accordingly, every effort has been made to align proposed possible future ward boundaries with existing, long established suburb boundaries; main roads; or prominent geographical and/or man-made features.

6.4 Ward Identification

The means of ward identification are limited.

The allocation of letters, numbers and/or compass points (e.g. north, south, central etc) are all considered to be acceptable, but lack imagination and fail to reflect the character and/or history of the council area. The same cannot be said for the allocation of place names or names of local heritage/cultural significance.

Council welcomes suggestions from the community in respect to the issue of ward names/identification.



7. WARD STRUCTURE ASSESSMENT CRITERIA

Section 33(1) of the Act requires that the following matters be taken into account, as far as practicable, in the formulation of a proposal that relates to the boundaries of a ward or wards:

- a) the desirability of reflecting communities of interest of an economic, social, regional or other kind;
- b) the population of the area, and of each ward affected or envisaged by the proposal;
- c) the topography of the area, and of each ward affected or envisaged by the proposal;
- d) the feasibility of communication between electors affected by the proposal and their elected representatives;
- e) the nature of substantial demographic changes that may occur in the foreseeable future; and
- f) the need to ensure adequate and fair representation while at the same time avoiding over-representation in comparison to other councils of a similar size and type (at least in the longer term).

Relevant information pertaining to the above matters is as follows.

7.1 Communities of Interest

The issue of "communities of interest" can be very complex and, as such, local knowledge will be particularly valuable.

In the past the then Local Government Boundary Reform Board indicated that:

- "communities of interest", for the purpose of structural reform proposals, are defined as aspects of the physical, economic and social systems which are central to the interactions of communities in their living environment;
- "communities of interest" are identified by considering factors relevant to the physical, economic and social environment, including neighbourhood communities; history and heritage communities; sporting facilities; community support services; recreation and leisure communities; retail and shopping centres; work communities; industrial and economic development clusters; and environmental and geographic interests; and
- the analysis of the demographic data and profile will provide socio-economic indicators relevant to "communities of interest".



In addition, Sections 26 and 33 of the Act make reference to “communities of interest” of an economic, social, regional or other kind.

The obvious existing communities of interest within the council area are the suburbs of Black Forest, Clarence Park, Everard Park, Forestville, Fullarton, Goodwood, Highgate, Hyde Park, Keswick (part), Kings Park, Malvern, Millswood, Myrtle Bank, Parkside, Unley, Unley Park and Wayville. The retention of entire suburbs within a proposed ward will serve (in part) to maintain and protect a perceived existing “community of interest”.

7.2 Population and Demographic Trends

When developing potential future ward structures, consideration was given to demographic trends, as allowances have to be made to accommodate any identified or likely future fluctuations in elector numbers.

The following information should be of assistance in respect to this matter.

7.2.1 Elector Numbers

According to data provided by Electoral Commission SA, the number of eligible electors within the City of Unley has increased by 445 (1.68%) since the last elector representation review was undertaken in 2012/2013 (refer Table 3). It is also noted that all of the existing wards experienced growth in elector numbers since 2013, albeit at minimal rates.

Table 3: Elector numbers per ward (2013 and 2020)

Ward	Electors 2013	Electors 2020	Variation	% Variance
Unley	4,448	4,494	46	+1.03
Parkside	4,152	4,203	51	+1.22
Fullarton	4,738	4,860	122	+2.57
Goodwood	4,302	4,425	123	+2.85
Clarence Park	4,144	4,228	84	+2.02
Unley Park	4,624	4,643	19	+0.41
Total	26,408	26,853	445	+ 1.68

7.2.2 Residential Development

In-fill residential development will continue across the whole of the council area, with the most active areas likely to be Fullarton, Clarence Park and Black Forest.



Overall, opportunities for significant future residential development/redevelopment are limited, with the exception of the Urban Corridor Zone, the provisions of which afford opportunities for medium and high density residential development in the form of medium and high rise buildings in linear corridors along Greenhill Road (Wayville, Unley and Parkside), Unley Road (Unley, Parkside, Hyde Park and Malvern), Anzac Highway (Everard Park), Leader Street (Forestville) and Maple Avenue (Forestville).

7.2.3 Population Projections

Population projections prepared by the Department for Infrastructure and Transport (2020) indicate that the population of the City of Unley is anticipated to increase by 1,993 (5.1%) during the period 2016 – 2036.

Whilst these projections are useful in that they provide an indication of the magnitude of the estimated future population increase within the council area, DIT warns that the projections represent a possible future population outcome based on assumption of continued population growth and a spatial distribution that is a reflection of current and likely government policies. Further, the population projections are not forecasts for the future but are estimates of future population based on particular assumptions about future fertility, mortality and migration.

7.2.4 Census Data

According to data provided by the Australian Bureau of Statistics (refer 3218.0 Regional Population Growth, Australia), the estimated population of the City of Unley increased every year during the period 2005 – 2019 (i.e. from 36,805 to 39,208), which equates to a total increase of 2,403 or 6.52%.

7.2.5 Community Profile

The City of Unley "Community Profile" indicates that, based on the 2016 census data, the council area had a lower proportion of children (under 18) and a higher proportion of persons aged 60 or older than Greater Adelaide. These differences were not significant.

The data did indicate that, at the time, an estimated 5,458 residents (14.5% of the local population) were in the age bracket 5 – 17 years. Four years on, a good percentage of these residents would have reached voting age, and this number will increase over the next eight years (i.e. the period between elector representation reviews). Whilst some consideration should be given to this potential future increase in electors, the impact may not be significant, given that any increase may be offset by the natural decline in the number of older electors. The 2016 data indicates that 11.9% of the local population (i.e. 4,475 residents) was aged 60 – 69 years; and a further 13.5% (i.e. 5,099 residents) were aged 70+ years.

Again, any assumptions regarding potential future elector numbers based on 2016 census age profiles need to be moderate, given the uncertainties associated with issues such as mortality and resident migration.



7.3 Quota

Section 33(2) of the Act indicates that a proposal which relates to the formation or alteration of wards of a council must also observe the principle that the number of electors represented by a councillor must not, as at the relevant date (assuming that the proposal were in operation), vary from the ward quota by more than 10%.

According to Section 33(2a)(b) of the Act, ward quota is determined to be: *"the number of electors for the area (as at the relevant date) divided by the number of councillors for the area who represent wards (assuming that the proposal were in operation and ignoring any fractions resulting from the division)."*

Given the above, any proposed future ward structure must incorporate wards wherein the distribution of electors is equitable, either in terms of numbers (if the wards have equal representation) or elector ratio. Under the latter circumstance, the elector ratio within each ward must be within 10% of the average elector ratio for the council area.

Notwithstanding the above, Section 33(3) of the Act allows for the 10% quota tolerance limit to be exceeded in the short term, if demographic changes predicted by a Federal or State government agency indicate that the ward quota will not be exceeded at the time of the next periodic election.



8. WARD STRUCTURE OPTIONS

As indicated earlier, the existing ward structure can be retained because the elector ratios exhibited in all of the wards lay within the specified quota tolerance limits. However, this may not be prudent or possible given the provisions of the Local Government Act 1999 which require councils constituted of more than twelve members to examine the question of whether the number of elected members should be reduced; and the intent of the Statutes Amendment (Local Government Review) Bill 2020 which seeks to cap the number of elected members, including the principal member, at twelve.

At this early stage of the review Council does not consider twelve members (i.e. the Mayor and eleven councillors) to be an appropriate and/or acceptable alternative, primarily because such an arrangement would likely result in a high number of elected members when compared to other metropolitan councils which have far greater elector numbers and cover significantly larger areas. This should not deter interested community members from considering such an alternative.

Three additional ward structure options have been provided to **demonstrate** how the City of Unley can be divided into wards, should the retention of wards be preferred over the alternative "no wards" arrangement. These options are only **examples** of how the Council area could be divided into wards under arrangements whereby Council comprises nine and ten ward councillors.

The presented ward structures have been developed to reflect some logical basis and an equitable distribution of elector numbers; to accommodate anticipated future fluctuations in elector numbers; and to maintain existing communities of interest, where possible. In addition, the presented ward structures incorporate proposed ward boundaries which, where possible, align with suburb boundaries and/or main features (i.e. roads or the railway line).

The "no wards" structure has been presented as an option, given the provisions of Section 12(1)(b) of the Act which allow for the abolition of wards.



8.1 OPTION 1

8.1.1 Description

The division of the council area into five wards, all of which are to be represented by two ward councillors (i.e. a total of ten ward councillors).

8.1.2 Ward Representation

WARD	COUNCILLORS	ELECTORS	RATIO	% VARIANCE
Ward 1	2	5,022	1:2,511	- 6.49
Ward 2	2	5,694	1:2,847	+ 6.02
Ward 3	2	5,278	1:2,639	- 1.72
Ward 4	2	5,368	1:2,684	- 0.05
Ward 5	2	5,491	1:2,746	+ 2.24

8.1.3 Comments

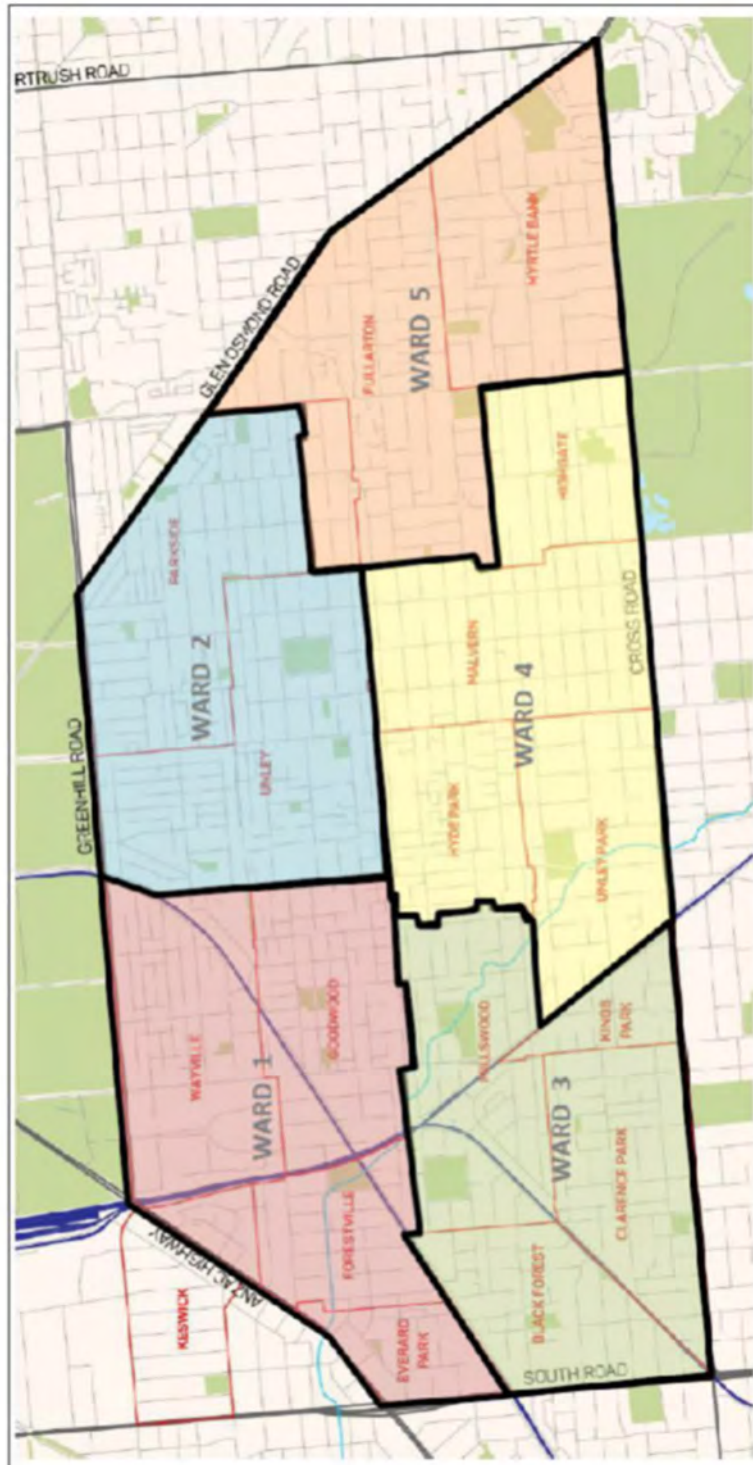
This proposed ward structure:

- is a relatively simple configuration;
- is based on ten councillors and, as such, should serve to save Council (and the community) approximately \$35,000 - \$50,000 per annum in elected member allowances and related expenses;
- provides the same level of representation (i.e. two councillors) in each ward;
- exhibits a reasonably equitable distribution of electors between wards;
- complies with the specified quota tolerance limits (refer 7.3 Quota); and
- primarily aligns proposed ward boundaries with long-established suburb boundaries, resulting in all suburbs (with the exception of Parkside) being maintained (in their entirety) within a proposed ward.

Whilst proposed wards numbers 1 and 2 exhibit slightly low and high elector ratios (respectively), these ratios are likely to adjust as the anticipated future residential development occurs (refer 7.2.2 Residential Development). Overall, the proposed ward structure should be capable of sustaining envisaged future fluctuations in elector numbers over the next eight year period.



REPRESENTATION OPTIONS PAPER





8.2 OPTION 2

8.2.1 Description

The division of the council area into three wards, with two of the proposed wards each being represented by three ward councilors and the remaining proposed ward being represented by four ward councilors (i.e. a total of ten ward councilors).

8.2.2 Ward Representation

WARD	COUNCILLORS	ELECTORS	RATIO	% VARIANCE
Ward 1	4	10,785	1:2,696	+ 0.41
Ward 2	3	8,025	1:2,675	- 0.38
Ward 3	3	8,043	1:2,681	- 0.16

8.2.3 Comments

This is an uncomplicated ward structure; and whilst it has varying levels of representation between the proposed wards, no portion of the council area should be disadvantaged (in terms of representation) because the elector ratios within all three proposed wards are consistent and fall well within the specified quota tolerance limits. Further, it should be noted that the higher the level of representation in the proposed ward, the greater the potential of the individual wards to sustain significant future fluctuations in elector numbers.

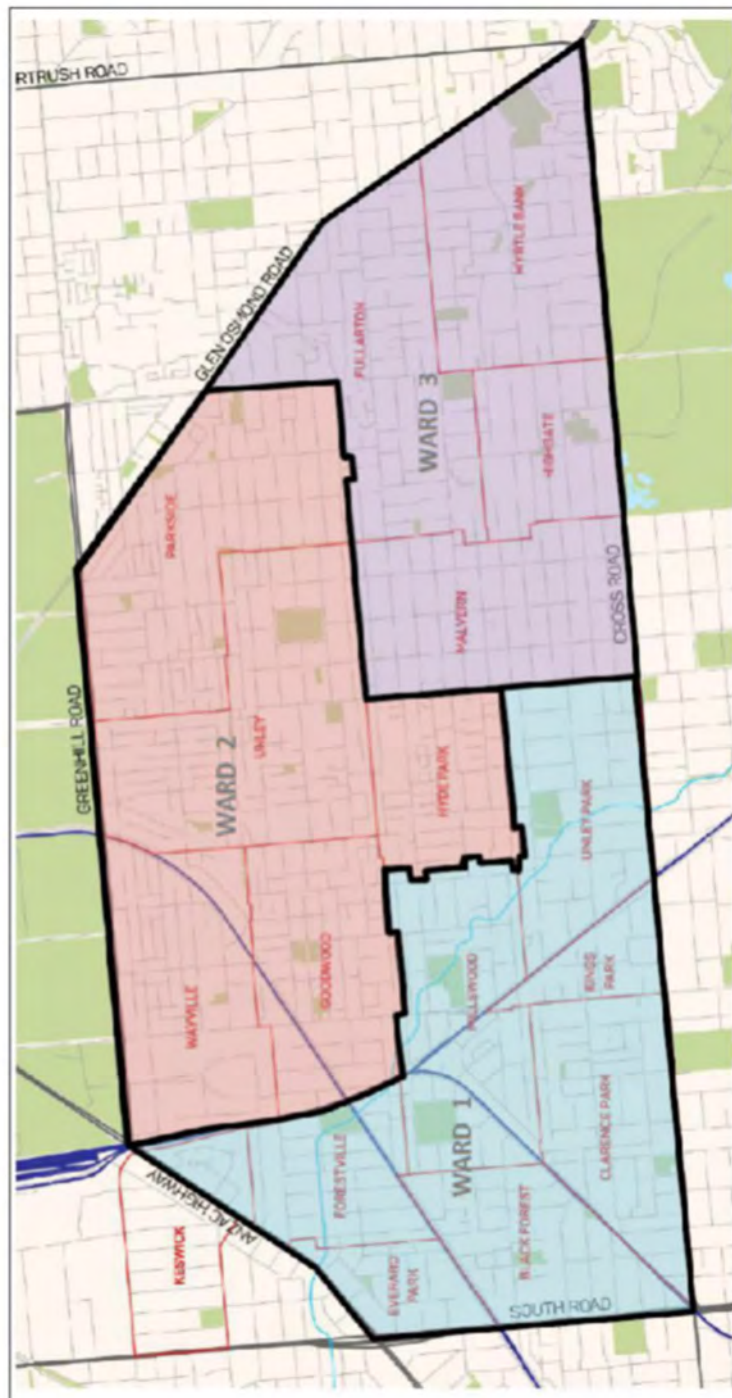
The boundaries of the proposed wards align with existing suburb boundaries, ensuring that no community or suburb is divided between wards.

Given that each of the proposed wards is to be represented by three or four ward councilors, there is the potential for the ward councilors to work together (albeit informally) in a greater number to address the local ward issues.

Finally, like Option 1, this ward structure is based on ten ward councilors and, as such, the reduction in the number of elected members will likely result in reasonable cost savings (as per the previous estimate of \$35,000 - \$50,000 per annum).



REPRESENTATION OPTIONS PAPER





8.3 OPTION 3

8.3.1 Description

The division of the council area into three wards, all of which are to be represented by three ward councillors (i.e. a total of nine ward councillors).

8.3.2 Ward Representation

WARD	COUNCILLORS	ELECTORS	RATIO	% VARIANCE
Ward 1	3	8,856	1:2,952	- 1.06
Ward 2	3	8,970	1:2,990	+ 0.21
Ward 3	3	9,027	1:3,009	+ 0.85

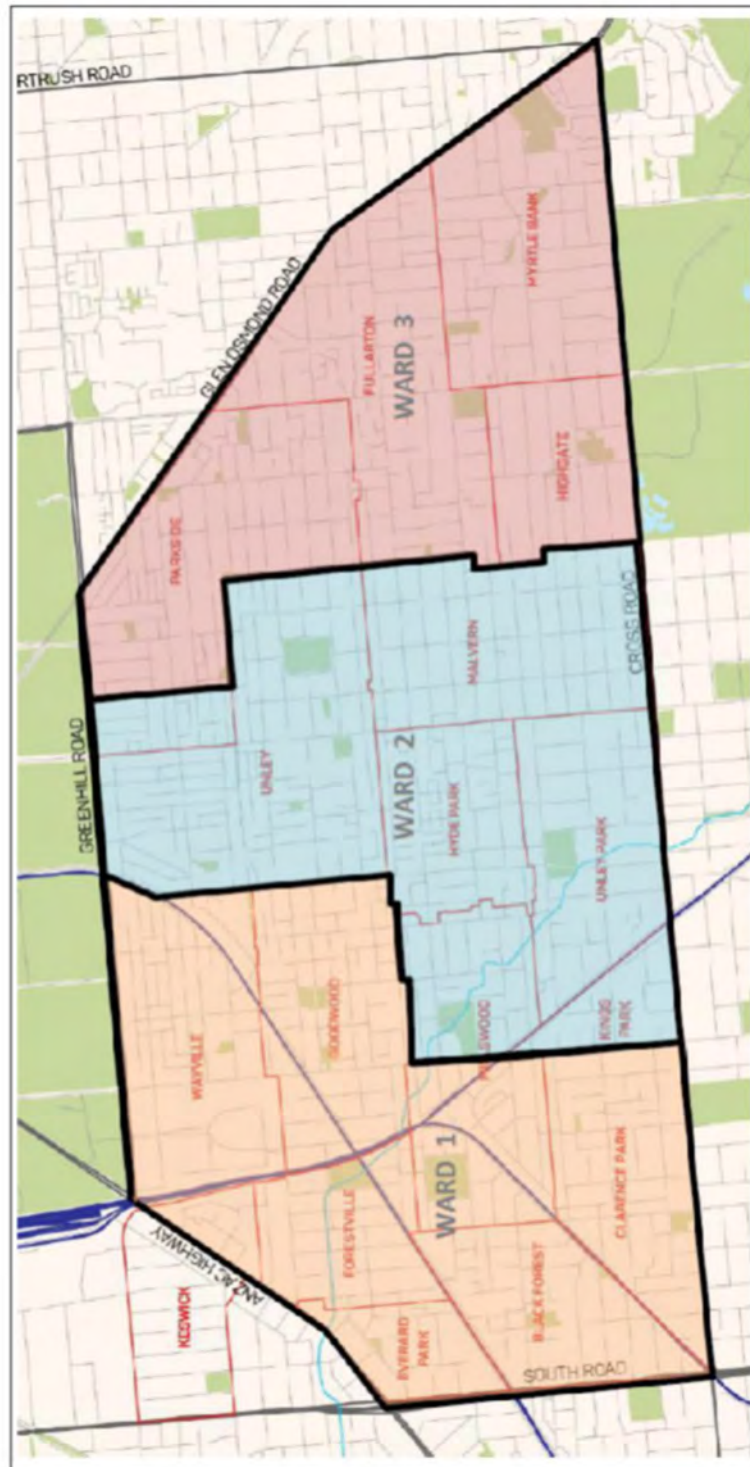
8.3.3 Comments

Another simple ward structure which exhibits:

- the same level of representation in each of the proposed ward (i.e. three ward councillors);
- an equitable distribution of electors between the proposed wards;
- similarly sized wards;
- ward elector ratios which lay comfortably within the specified quota tolerance limits; and
- proposed ward boundaries which, in the main, align with existing suburb boundaries.

This proposed ward structure should be capable of sustain considerable fluctuations in elector numbers because of the higher level of ward representation; and the fact that the anticipated population/development growth areas are spread across all three of the proposed wards (refer 7.2.2 Residential Development).

Again, like the two previous ward structure options, the reduction in the number of elected members should have financial benefits to Council (and the community).





8.4 OPTION 4

8.4.1 Description

No wards (i.e. the abolition of wards resulting in council-wide or “at large” elections).

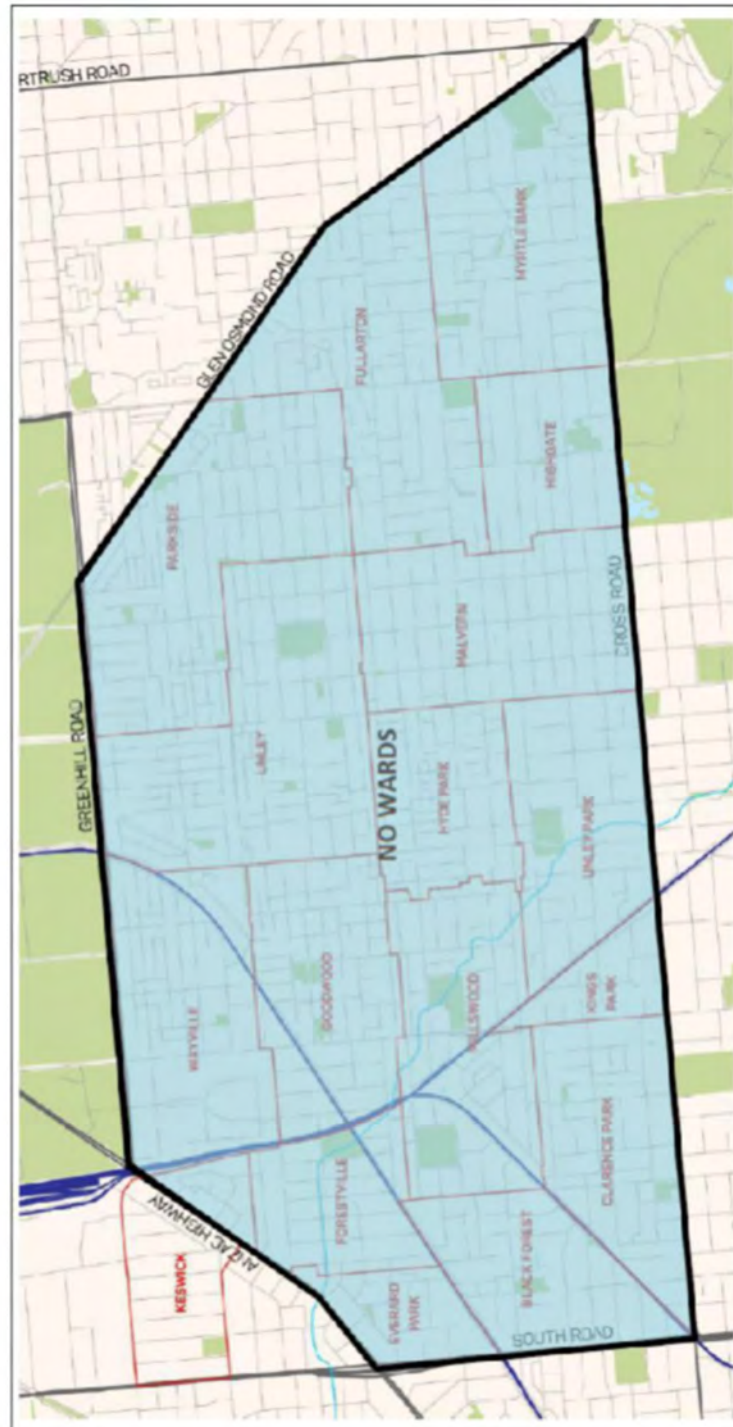
8.4.2 Comments

The “no wards” structure can accommodate any number of “area” councillors (i.e. councillors elected to represent the whole council area), as determined appropriate by Council; and may be suited to the City of Unley given the size of the council area. Further, the “no wards” structure automatically absorbs any fluctuations in elector numbers and there is no requirement for compliance with the specified quota tolerance limits which are applicable to wards.

The arguments for and against the “no ward” option have been previously presented (refer 6.1 Wards/No Wards).

Primarily, the abolition of wards will:

- overcome the division of the local community into wards based solely on the distribution of elector numbers;
- prevent ward-centric attitudes; and
- enable the electors within the community to vote for all members of Council, with the most favoured candidates being elected to represent (and act in the best interests of) the whole of the council area, despite the geographical location of their place of residence.





9. SUMMARY

The representation review being undertaken by the City of Unley must be comprehensive; open to scrutiny by, and input from, the local community; and, where possible, seek to improve elector representation. Further, Council must examine and, where necessary, identify amendments to its present composition and ward structure, with the view to achieving fair and adequate representation of all of the electors across the council area.

This early stage of the review process entails the dissemination of relevant information pertaining to the review process and the key issues; and affords the community the opportunity to participate over a six week public consultation period. At the next stage of the review process Council will have to make some "in principle" decisions in respect to its future composition, and the future division of the council area into wards (if required), taking into account the practical knowledge and experience of the individual elected members and the submissions made by the community.

The principal member of Council has always been a **mayor** who is elected by the community to lead the Council for a term of four years. The only alternative is a chairperson who is selected by and from amongst the councillors. The term of office and title of the chairperson are determined by Council. Fundamentally the roles and responsibilities of the mayor and chairperson are the same, with the only difference being in respect to the voting rights in chamber. At present only fifteen regional councils have a chairperson as the principal member, and all of these bear the title of mayor.

The provisions of the Statutes Amendment (Local Government Review) Bill 2020 seek to abolish the position of selected chairperson.

All elected members other than the principal member bear the title of councillor.

Area councillors represent the whole of the council area and are generally associated with those Councils which have abolished wards. The alternative is a **ward councillor** who is specifically elected to represent a particular ward area. The legislation allows for area councillors, in addition to ward councillors, where the council area is divided into wards.

Whilst there is no formula that can be utilised to determine the appropriate **number of elected members**, the provisions of the Local Government Act 1999 give some guidance as they specifically require Council avoid over-representation in comparison to other councils of a similar size and type (at least in the longer term); and, where a Council is constituted of more than twelve members, examine the question of whether the number of elected members should be reduced. In addition, consideration should be given to the Statutes Amendment (Local Government Review) Bill 2020 which seeks to restrict the maximum number of elected members in a council to twelve (including the principal member).



The City of Unley currently comprises the Mayor and twelve ward councillors; and has an elector ratio of 1:2,238. This level of elector representation is relatively consistent with other metropolitan councils of a similar size. However, the elector ratio is particularly low when compared to the elector ratios of the larger metropolitan councils. This being the case, a reduction in the number of elected members warrants some consideration.

When considering a reduction in the number of elected members, care must also be taken to ensure that any future Council will comprise sufficient elected members to adequately represent the community; meet its obligations in respect to its roles and responsibilities; afford sufficient lines of communication with the community; provide for a diverse range of skill sets, expertise, experience and opinions; and manage the workloads of the elected members.

The council area is currently divided into six wards.

The **division of the council area into wards** guarantees the direct representation of all parts of the council area; enables ward councillors to focus on local as well as council-wide issues; prevents a single interest group from gaining considerable representation on Council; enables and attracts candidates to contest ward elections; reduces the cost and effort required to campaign at an election; and potentially provides cost savings to Council in regards the conduct of elections and supplementary elections.

On the other hand the abolition of wards enables an elector to vote for all of the vacant positions on Council; ensures that the most supported candidates from across the council area will be elected; and overcomes parochial ward attitudes. Wards can also be seen as an unnecessary division of the community, an assertion that has some basis given that ward councillors do not have to reside within the ward that they represent.

Should it be determined that the council area continue to be divided into wards, the **current ward boundaries can be retained** (or modified only slightly) because the elector ratios in all of the wards lay within the specified quota tolerance limits (albeit only marginally in some wards). This arrangement may not be acceptable or may only last a short period of time, given the current requirements of the Local Government Act 1999 and the potential ramifications of the Statutes Amendment (Local Government Review) Bill 2020. Accordingly, a number of ward structure options have been presented to demonstrate how the council area can be divided into wards under circumstances whereby the Council comprises nine and/or ten councillors. These ward structures are all relatively well balanced (in regards to elector numbers); comply with the quota tolerance limits; allow for future elector growth; and exhibit proposed boundaries which generally align with suburb boundaries.

As for the issue of **ward identification**, further consideration will have to be given to this matter later in the review process. The allocation of local geographical names (as per the current ward structure) and/or names of local heritage or cultural significance may be the most appropriate means of ward identification.



Interested members of the community are invited to make a **written submission** expressing their views on the future composition and structure of Council.

Submissions can be made as follows; and will be accepted until 5.00pm on Monday 23rd November 2020.

- Written submission addressed to the Chief Executive Officer, PO Box 1, Unley 5061
- Via "Your Say Unley" on the Council website (<https://yoursay.unley.sa.gov.au/>)
- Emailed to pobox1@unley.sa.gov.au.

Further information regarding the elector representation review can be obtained on Council's website or by contacting Kathryn Goldy, Principal Governance Officer, on telephone 8273 8750 or email kgoldy@unley.sa.gov.au.



INFORMATION REPORT

REPORT TITLE:	2020 PARKSIDE WARD SUPPLEMENTARY ELECTION RESULTS
ITEM NUMBER:	4.9
DATE OF MEETING:	28 SEPTEMBER 2020
AUTHOR:	KATHRYN GOLDY
JOB TITLE:	PRINCIPAL GOVERNANCE OFFICER
ATTACHMENTS:	1. ATTACHMENT 1 - ECSA ELECTION RESULTS SUMMARY

1. **EXECUTIVE SUMMARY**

Following the resignation of Cr Mike Hudson a Supplementary Election was conducted for the Parkside Ward. This report summarises the 2020 Parkside Ward Supplementary Election Results for the City of Unley.

2. **RECOMMENDATION**

That:

1. The report be received.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership
 - 4.1 We have strong leadership and governance.

4. **BACKGROUND**

In accordance with Section 6 (1) (b) of the *Local Government (Elections) Act 1999*, a supplementary election was required to fill the position of Councillor in the Parkside Ward vacated by Councillor Mike Hudson following his resignation on 1 June 2020.

Local Government Supplementary Elections are conducted via postal voting, with the supplementary election process managed by the Electoral Commission SA (ECSA). Ballot papers are sent to electors, designated persons of a group or body corporate who names appears on the roll of certified voters. Ballot papers were distributed to electors of the City of Unley from 18 August 2020, with voting closing on 7 September 2020.

The City of Unley is comprised of six wards, each with two (2) elected members and the position of Mayor. There was one (1) vacant position for the Parkside Ward during the supplementary election.

5. **DISCUSSION**

At the close of nominations on 6 August 2020 a total of six (6) Candidate nominations were received for the one (1) position.

An Election was conducted for the Parkside Ward, with counting of votes occurring on Wednesday 9 September 2020.

A total of 4298 electors were issued with Ballot Papers for the election, with 963 returns (a return percentage of 22.41%). A summary of the processing reconciliations is provided below.

COUNCIL: UNLEY

Final Reconciliation of Declaration Vote Envelopes Processed

Parkside Ward	Received	Roll Total	%age
Accepted	948	4298	22.06%
Accepted - Omission in Error	0	4298	0.00%
Rejected	12	4298	0.28%
Rejected - Omission in Error	0	4298	0.00%
Retuned Unclaimed	78	4298	1.81%
Original Removed (Reissue)	0	4298	0.00%
Duplicate Removed	0	4298	0.00%
Declaration Missing	0	4298	0.00%
Late Returns	0	4298	0.00%
Manual Rejects	3	4298	0.07%
<i>Parkside Ward Summary</i>	<i>* 963</i>	<i>4298</i>	<i>22.41%</i>
UNLEY TOTALS	* 963	4298	22.41%

Election Results

Following the conclusion of the 2020 Parkside Ward Supplementary Elections for the City of Unley the Deputy Returning Officer declared candidate Jennifer Bonham elected.

The formal declaration of election results provided by the Deputy Returning Officer is attached in full for the information of Council.

Attachment 1

6. **REPORT AUTHORISERS**

Name	Title
Tami Norman	Executive Manager, Office of the CEO



City of Unley

Election Result Summary

Parkside Ward

Formal Ballot Papers – 943

Quota – 472

Informal Ballot Papers – 5

Candidates	1 st Preference Votes	Elected or Excluded	Votes at Election/ Exclusion	Count No.
DABROWSKI, Rob	170		333	14
JACOBS, Brent	94	Excluded	100	3
HARRISON, Ryan	113	Excluded	140	5
DOYLE, Luke	173	Excluded	229	9
SMOLUCHA, Luke	68	Excluded	68	2
BONHAM, Jennifer	325	Elected	440	14

Certified Correct

A handwritten signature in black ink, appearing to be 'NP' or similar initials, followed by a flourish.

Natasha Pickburn

Deputy Returning Officer

14/9/2020

DECISION REPORT

REPORT TITLE:	VARIATION TO ELECTED MEMBERS ALLOWANCES AND BENEFITS POLICY - FACILITIES AND SUPPORT SPECIFIC TO THE MAYOR
ITEM NUMBER:	4.10
DATE OF MEETING:	28 SEPTEMBER 2020
AUTHOR:	KATHRYN GOLDY
JOB TITLE:	PRINCIPAL GOVERNANCE OFFICER
ATTACHMENTS:	<ol style="list-style-type: none">1. ATTACHMENT 1 - ALLOWANCES AND BENEFITS POLICY2. ATTACHMENT 2 - SCHEDULE 4 - FACILITIES AND SUPPORT SPECIFIC TO THE MAYOR

1. **EXECUTIVE SUMMARY**

Section 78 (1) of the *Local Government Act 1999* (the Act) outlines that the provision of facilities and support to elected members is at the discretion of the Council and that Council may determine facilities and support specifically provided for the benefit of the principal member. Council has actioned this provision through the adoption of the Elected Members Allowances and Support Policy.

The Mayor currently does not access all of the facilities and support made available for the principal member within the Policy. In particular, the Mayor has not accessed use of a fully maintained vehicle following his election, nor has he accessed the council provided mobile phone (or reimbursement of mobile phones costs) associated with the conduct of Council business.

In addition to the internet enabled device provided to all Elected Members, the Mayor is currently utilising a Council provided iPad, which is not provided for within the Policy.

The Mayor engages very actively across the City and it has become evident that the allocation of 500 business cards per annum is insufficient.

This report seeks to vary specific discretionary support to the Mayor in relation to the Allowances and Benefits Policy, Schedule 4 to increase the provision of business cards and include reference to provision of the iPad, which will assist with the effective performance and discharge of official functions and duties.

2. RECOMMENDATION

That:

1. The report be received.
 2. In accordance with Section 78 of the *Local Government Act 1999*, Council resolves that the provision of facilities and support specific to the Mayor as set out in Schedule 4 to the *Elected Member Allowances and Benefits Policy* (Attachment 1) are necessary or expedient to the performance or discharge of official functions and duties by the Mayor.
 3. Schedule 4 to the *Elected Member Allowances and Benefits Policy* as set out in Attachment 1 to this report (Item 4.10, Council Meeting 28/09/2020) be endorsed.
-

3. RELEVANT CORE STRATEGIES/POLICIES

4. Civic Leadership
- 4.1 We have strong leadership and governance.

4. BACKGROUND

Following the 2018 General Election, Council endorsed the Elected Member Allowances and Benefits Policy.

The *Elected Member Allowances and Benefits Policy* was endorsed in November 2018 and sets out the statutory and discretionary allowances and benefits available for the support of Elected Members at the City of Unley.
Attachment 1

It is open to Council to determine facilities and support specifically provided for the principal member (section 78(b)) of the Act.

Similar to the requirements for the making of the *Elected Members Allowances and Benefits Policy*, the provision of facilities and other forms of support specific to the Mayor can be provided subject to:

- (a) council specifically resolving that the provision of the facilities or services is necessary or expedient to the performance or discharge of official functions or duties;
- (b) any property provided to a member remains the councils.

The provision of facilities and support specific to the Mayor is in addition to the facilities and support provided to all members on a uniform basis set out in the *Elected Member Allowances and Benefits Policy*.

5. **DISCUSSION**

Schedule 4 to the Elected Member Allowances and Benefits Policy has been developed to identify facilities and support to be provided specifically to the office of Mayor.

Attachment 2

Any facilities/support accessed under the Elected Members Allowances and Benefits Policy will be recorded in the Allowances and Benefits Register, in accordance with the requirements of section 79 of the Act.

Currently the Mayor has access to the following facilities set out in Schedule 4:

- Access to a dedicated office/meeting space including a desktop computer, telephone and speech to text software.
- Access to administrative support to assist with coordination and management of council related activities and responding to correspondence.
- A Council provided mobile phone, or reimbursement of mobile phone costs associated with the conduct of Council business up to \$60 per month.
- A fully maintained Council-owned vehicle, of a similar type and standard to that supplied to the CEO. In accordance with section 78(3) of the *Local Government Act 1999* the use of the vehicle for a purpose unrelated to the performance or discharge of official functions and duties is authorised, subject to the reimbursement to the council for any additional costs or expenses associated with this use.
- Attendance at:
 - Conferences, seminars, meetings or other engagements within the State;
 - South Australian Local Government Association meetings or events;
 - Australian Local Government Association meetings or events;
 - Intrastate or interstate meetings with representatives of Commonwealth, State and Local governments on Council related matters; without the need for specific Council approval, and with all costs associated with the attendance to be met by Council.
 - Conferences, seminars, meetings or engagements interstate or overseas may be approved by Council on a case by case basis, prior to the activity occurring.

It is noted that the Mayor is not obligated to receive or use any of the facilities and support set out in Schedule 4 and has not sought to access a fully maintained council-owned vehicle during his term of office, nor has the Mayor accessed the council provided mobile phone (or reimbursement of mobile phones costs) associated with the conduct of Council business.

The Mayor also has access to the facilities and support provided to all members on a uniform basis.

Consistent with the allocation provided to all Elected Members the Mayor currently has access to 500 business cards per annum. During the first two years of the current council term it has become evident that this quantity is insufficient and this report proposes an amendment to Schedule 4 to provide an additional 500 business cards per annum for the Principal Member.

The Mayor is currently utilising a Council provided iPad, in addition to the internet enabled device provided for within the Policy. This report seeks an amendment to Schedule 4 to allow the Mayor to retain use of the iPad.

6. **ANALYSIS OF OPTIONS**

Option 1 –1. The report be received.

2. In accordance with Section 78 of the *Local Government Act 1999*, Council resolves that the provision of facilities and support specific to the Mayor as set out in Schedule 4 to the *Elected Member Allowances and Benefits Policy* (Attachment 1) are necessary or expedient to the performance or discharge of official functions and duties by the Mayor.
3. Schedule 4 to the *Elected Member Allowances and Benefits Policy* as set out in Attachment 1 to this report (Item 4.10, Council Meeting 28/09/2020) be endorsed

By adopting the amended schedule 4 to the Elected Member Allowances and Benefits Policy, the Mayor will be provided with some additional discretionary facilities and benefits to support him in the performance and discharge of official functions and duties. The Mayor is currently actively using the iPad for Council business which results in less printing of council documents. The cost of provision of the iPad is approximately \$15.00 per month. An increase in the allocation of business cards will also support the Mayor in his communication and engagement across the City.

Option 2 –

1. The report be received
2. In accordance with Section 78 of the *Local Government Act 1999*, Council resolves that the provision of facilities and support specific to the Mayor as set out in Schedule 4 to the *Elected Member Allowances and Benefits Policy* (Attachment 1) are necessary or expedient to the performance or discharge of official functions and duties by the Mayor.
3. Schedule 4 to the *Elected Member Allowances and Benefits Policy* as set out in Attachment 1 to this report be endorsed, with the following amendments:
 - *To be determined by Council*

Council may consider that further changes to Schedule 4 of the *Elected Member Allowances and Benefits Policy* are required, in order to support the Mayor in the performance and discharge of official functions and duties. This option allows Council to identify and list changes required to the Schedule within Part 3 of the above resolution.

Option 3 –

1. The report be received

If Council opted to not endorse the amended changes, Schedule 4 would remain as previously adopted in November 2018 and the Mayor would be required to return the iPad.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial Management

- The costs associated with the provision of an internet enabled iPad for the Mayor (in addition to the communications equipment provided for in Schedule 3) and the increased business card allocation can be accommodated within existing budget.

8.2 Legislative/Risk Management

- Council has the legislative right to provide additional facilities and services under the Act. This is achieved through the adoption of the Allowances and Benefits Policies.

9. REPORT CONSULTATION

Nil

10. REPORT AUTHORISERS

Name	Title
Tami Norman	Executive Manager, Office of the CEO



S0006: ELECTED MEMBER ALLOWANCES AND BENEFITS

Policy Type:	Statutory Policy
Responsible Department:	Office of the CEO
Responsible Officer:	Executive Manager Office of the CEO
Related Policies and Procedures	<ul style="list-style-type: none"> • S0007: Elected Member Training and Development Policy • S0015: Seeking Legal Assistance and Advice Policy
Community Plan Link	Civic Leadership: 4.1 We have strong leadership and governance 4.3 Our business systems are effective and transparent
Date Adopted	26 November 2018: C1341/2018
Last review date	24 November 2014
Next review date	November 2022
Reference/Version Number	S0006:V8
ECM Doc set I.D.	2192641

1. PREAMBLE

- 1.1. The City of Unley seeks to ensure that the payment of Elected Member allowances, the reimbursement of expenses and the provision of facilities and support is accountable, transparent and in accordance with the *Local Government Act 1999*, *Local Government (Members Allowances and Benefits) Regulations 2010*, and *Remuneration Tribunal Determination No. 6 of 2018: Allowances for Local Government Councils*.
- 1.2. Allowances, reimbursements, facilities and support are provided to Elected Members to enable them to effectively perform or discharge official functions and duties.

2. SCOPE

- 2.1. This policy applies to all Elected Members

3. POLICY PURPOSE/OBJECTIVES

- 3.1. This policy sets out
 - Elected member allowances as determined by the Remuneration Tribunal in *Determination No. 6 of 2018: Allowances for Local Government Councils*;
 - The expenses that may be reimbursed to Elected Members, as provided for within the *Local Government Act 1999/Local Government (Members Allowances and Benefits) Regulations 2010*;

- Facilities and other support available to all Elected Members as determined by Council; and
- Additional facilities and other support available only to the office of Mayor.

4. DEFINITIONS

Eligible journey – means a journey (in either direction) between the principal place of residence, or a place of work, of a member of the council, and the place of a prescribed meeting.

Facilities and support – facilities and other forms of support made available to Elected Members in accordance with Section 78 of the *Local Government Act 1999*.

Prescribed meeting – in relation to a member of a council, means a meeting of the council or council committee, or an informal gathering, discussion, workshop, briefing, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the member.

Prescribed reimbursements – are those reimbursements provided for within Section 77 of the *Local Government Act 1999* (and supporting Regulations).

5. POLICY STATEMENT

- 5.1. Elected Members shall be provided with reimbursements, facilities or support that are necessary or expedient to the performance or discharge of official functions or duties.
- 5.2. In support of this philosophy Elected Members are provided with a range of reimbursements, facilities and support on the following basis:
 - All facilities and support are made available to Elected Members on a uniform basis (other than facilities or services specifically provided for the benefit of the Mayor).
 - Any property provided to an Elected Member in accordance with this policy remains the property of Council.
 - Reimbursements will be restricted to prescribed reimbursements (travel and child care related) unless otherwise approved within this Policy or specifically approved by way of Council resolution.
 - All reimbursements claimed by Elected Members must be for expenses actually and necessarily incurred. Requests for reimbursement must be received within the financial year relevant to the expense incurred and must include full details of the nature of the expense, be supported by evidence of the expense and accompanied by the relevant request for reimbursement form.
- 5.3. Section 77(1)(b) of the *Local Government Act 1999* allows for the provision of further reimbursement of expenses, subject to the approval of council. Schedule 2 of this Policy provides full details relating to reimbursements that may be made to Elected Members.
- 5.4. As required by section 79 of the *Local Government Act 1999*, the Chief Executive Officer will ensure a record of the allowances paid, expenses reimbursed or any other benefits paid or provided to a member is maintained (Register of Allowances and Benefits). The Register is to be available for public inspection, without charge, at the Civic Centre offices during normal business hours. An extract from the Register may be purchased upon payment of a fee determined through the Council's annual Review of Fees and Charges.

5.5. Elected Member Allowances are prescribed by Remuneration Tribunal *Determination No. 6 of 2018: Allowances for Local Government Councils* and will be adjusted in accordance with that Determination on an annual basis.

5.6. Schedules to this Policy provide details of:

- Elected Member Allowances (Schedule 1)
- Approved reimbursements (Schedule 2)
- Additional facilities and support (Schedule 3)
- Facilities and support specific to the Mayor (Schedule 4)

6. LEGISLATION

- *Local Government Act 1999*, sections 76, 77 and 78
- *Local Government (Members Allowances and Benefits) Regulations 2010*
- Determination No. 6 of 2018: Allowances for Local Government Councils

7. AVAILABILITY OF POLICY

7.1. The Policy is available for public inspection during normal office hours at:

The Civic Centre,

181 Unley Road, Unley SA 5061.

A copy may be purchased for a fee as determined annually by Council.

It is also available for viewing, download and printing free of charge from the Council's website www.unley.sa.gov.au.

8. DOCUMENT HISTORY

Date	Ref/Version No.	Comment
27/06/2006	C362/2006:V1	
27/04/2010	C665/2010:V2	
26/07/2010	C701/2010:V3	
30/01/2012	C341/2012:V4	
28/05/2012	C420/2012:V5	
11/03/2014	C1073/2014:V6	
24/11/2014	C2/2014:V7	Mandatory Post-Election Review-
26/11/2018	C1341/2018: V8	Mandatory Post-Election Review- Replacement of Previous Policy

SCHEDULE 1 – ELECTED MEMBER ALLOWANCES

1. Elected Member Allowances are determined by the Remuneration Tribunal SA and set out in *Determination No. 6 of 2018: Allowances for Local Government Councils*. In summary, this determination provides the following allowances for City of Unley Elected Members:

Mayor:	\$69,080 per annum
Deputy Mayor:	\$21,587.50 per annum
Presiding Member of a “prescribed committee”:	\$21,587.50 per annum
Elected Member:	\$17,270 per annum
<p><i>An additional allowance in the form of a sitting fee is payable to a councillor (other than the principal member, or deputy principal member, chairperson or deputy chairperson or a presiding member of a prescribed committee) who is the presiding member of a committee, that is not a prescribed committee, as follows:</i></p> <p><i>An allowance of \$170 per meeting limited to an aggregate amount of allowance of \$1,020 per annum.</i></p>	

2. The allowances prescribed in Determination No. 6 of 2018 are operative for all council members from the first ordinary meeting of the Council held after the conclusion of the 2018 Local Government elections.
3. In accordance with section 76(9) and 76(15) of the *Local Government Act 1999*, allowances set out in *Determination No. 6 of 2018: Allowances for Local Government Councils* will be adjusted annually on the first, second and third anniversaries of the 2014 Local Government election to reflect changes in the Consumer Price Index under a scheme prescribed by the Regulations.
4. For the purposes of the adjustment of allowances, **Consumer Price Index** means the Consumer Price Index (All groups index for Adelaide) published by the Australian Bureau of Statistics.
5. Regulation 4(2) of the *Local Government (Members Allowances and Benefits) 2010* provides that an allowance is to be adjusted by multiplying the allowance by a proportion obtained by dividing the Consumer Price Index for the September quarter last occurring before the date on which the allowance is to be adjusted by the Consumer Price Index for the September quarter immediately before the date on which the allowance was determined under section 76 of the Act (with the amount so adjusted being rounded up to the nearest dollar).
6. Regulation 4(1) of the *Local Government (Members Allowances and Benefits) 2010* provides that an allowance may be paid in instalments up to 3 months in advance or 3 months in arrears of each month in respect of which an instalment is payable. Council has resolved that Elected Member allowances at the City of Unley will be paid quarterly in advance [Item No 1341, Council Meeting 26 November 2018].

SCHEDULE 2 – APPROVED REIMBURSEMENTS

1. In accordance with the requirements of section 77 of the *Local Government Act 1999* and the *Local Government (Members Allowances and Benefits) Regulations 2010* the kinds of expenses for which an Elected Members will be reimbursed are as follows:

With reference to section 77(1)(a), Regulation 5 provides for:

- a. Travelling expenses actually and necessarily incurred by the member in travelling to or from a prescribed meeting if –
 - i. The journey is an eligible journey; and
 - ii. The journey is by the shortest or most practicable route;
 - b. Expenses for the care of –
 - i. A child of the member; or
 - ii. A dependant of the member requiring full time care actually and necessarily incurred by the member as a consequence of the member's attendance at a prescribed meeting.
2. In relation to reimbursement of travelling expenses:
 - a. If an eligible journey relates to travel between a place within the area of the council and a place outside the area of the council (in either direction) the member is only entitled to be reimbursed in respect of expenses that can be attributed to travel within the area of the council (unless the travel relates to an activity specified in clause 4 below).
 - b. The rate of reimbursement for motor vehicle costs will be at a rate equal to the appropriate rate per kilometre prescribed for the purposes of calculated deductions for car expenses as detailed on the Australian Taxation Office website.
 - c. Travel by taxi, bus or other means of public transport is reimbursed on the basis of expenses "actually and necessarily incurred", but is limited to 'eligible journeys' as defined in this Policy.
 3. In relation to reimbursement of care expenses:
 - a. Claims for child care/dependant expenses may include:
 - i. hourly fees (or part thereof) subject to any minimum period which is part of the provider's usual terms;
 - ii. agency booking fees;
 - iii. reasonable travelling expenses of the carer to and from the Member's residence, or of the Member's child/dependant(s) to and from the place of care.
 - b. Expenses are not payable if care is provided by a relative of the Member who ordinarily resides with the Member.
 - c. A Member must certify that the child care/dependent care expenses were incurred due to the Member's attendance on the business of Council. Claims for care services, together with supporting receipts, are to be forwarded to the CEO.

SCHEDULE 2 – APPROVED REIMBURSEMENTS

4. Council has also determined that reimbursement will be available for travel to and from the following meetings (both within and outside the Council area) and care costs associated with attendance at the following meetings (subject to the limitations set out in clause 2 above):
 - Regional Subsidiary meetings when a member is appointed by Council
 - External Committees where an Elected Member is appointed by Council
 - Activities where an Elected Member is representing the Mayor on behalf of Council
 - Conferences and Training
5. With reference to Section 77(1)(b) of the Act, which provides for reimbursement of expenses of a prescribed kind subject to the approval by Council, Regulation 6 specifies the expenses which may be reimbursed under this provision as follows:
 - a. expenses incurred in the use of a telephone, fax or other telecommunications device, or in the use of a form of electronic communication, on the business of the council;
 - b. travelling expenses incurred by the member as a consequence of the member's attendance at a function or activity on the business of the council (other than for which the member is reimbursed under section 77(1)(a) of the Act);
 - c. travelling expenses incurred by the member in undertaking an eligible journey to the extent that those expenses are attributable to travel outside the area of the council;
 - d. expenses for the care of—
 - i. a child of the member; or
 - ii. a dependant of the member requiring full-time care,
incurred by the member as a consequence of the member's attendance at a function or activity on the business of the council (other than for which the member is reimbursed under section 77(1)(a) of the Act);
 - e. expenses incurred by the member as a consequence of the member's attendance at a conference, seminar, training course or other similar activity which is directly or closely related to the performance or discharge of the roles or duties of a member of a council (other than for which the member is reimbursed under section 77(1)(a) of the Act).
6. Claims for reimbursement must be submitted on the Elected Member Expense Reimbursement Form (Attachment 1).

SCHEDULE 3 – ADDITIONAL FACILITIES AND SUPPORT

Council has resolved, in accordance with section 78 of the *Local Government Act 1999*, that the provision of the facilities and support set out in this Schedule are necessary or expedient to the performance or discharge of official functions or duties by Elected Members.

The facilities and support set out in this Schedule are made available to all Elected Members on a uniform basis. An Elected Member is not obligated to receive or use any item set out in this Schedule.

An Elected Member must not use a facility or service provided by Council within this Schedule for a purpose unrelated to the performance or discharge of official functions or duties (unless the use has been approved by the council and the member has agreed to reimburse the council for any additional costs or expenses associated with this use) (s.78(3)).

1. Communication Equipment

- An internet enabled laptop computer or equivalent and compatible printer (or access to printing facilities)
- The following costs relating to Communication Equipment will be met by Council:
 - Internet access via an internet enabled laptop, up to a cost of \$60 per month per member;
 - Servicing, repair and maintenance of Council provided hardware
 - Provision of software and any necessary software upgrades to enable Members to conduct Council business within the Council IT environment;
 - Provision of training to enable effective use of communication equipment provided
 - Support services within the limits of purchasing arrangements relating to the equipment;
 - Insurance of Council provided hardware;
 - Consumable items such as toner cartridges, paper etc.
- The supply of accessories for Council issued Communication equipment, not included as part of the standard provision for IT equipment, or the cost of internet access beyond the monthly limit, will be borne by the respective Member.
- Communication equipment provided to Elected Members must be positioned and supervised in an appropriate location when in use to ensure that confidentiality of Council material is not compromised and Council information/systems are not subject to inappropriate access.
- Communication equipment provided to Elected Members must be returned within agreed timeframes following the Elected Members cessation in office.

2. Council E-mail Account

Elected Members will be provided with a Council email account (name@unley.sa.gov.au) for the sole purpose of performing or discharging official functions and duties. No other email account should be used for the conduct of Council business.

SCHEDULE 3 – ADDITIONAL FACILITIES AND SUPPORT

Use of the Council provided email account should be avoided on the basis that:

- a. All emails created or received (including any attachments or other documents transmitted) in the course of, or associated with, the conduct of Council business are a Council record.
- b. Council records are subject to the requirements of the *State Records Act 1997* and may be subject to disclosure under the *Freedom of Information Act*.

3. Building Access, Meeting Room and Pigeon Holes

Elected Members will be provided with an Access Card allowing access Elected Member Pigeon Holes and relevant meeting rooms within the Civic Centre.

Elected Members will be provided with access to a Meeting Room and Pigeon Holes to facilitate the collection of materials at the convenience of the Member.

4. Meals and Refreshments

Meals/refreshments will generally be provided prior to Council meetings and workshops. Every effort will be made to ensure expenditure on catering is minimised, without unnecessarily compromising quality of the catering provided.

Access to Council provided meals and refreshments by persons other than Elected Members is to be at the invitation of the Chairperson/Presiding Member of the relevant meeting or the CEO.

Chairpersons/Presiding Members are to be mindful that refreshments are provided through public funds and invitations are therefore to be issued in particular and special circumstances only, and not as a regular occurrence.

5. Stationery

In the place of pre-printed letterhead, Elected Members will be provided with letterhead templates to enable printing of correspondence on plain paper as required.

The following stationery items will be available to each Elected Member:

- Business Cards – up to 500 per annum
- Plain paper – up to four reams per annum
- Envelopes – up to 2000 per annum
- With Compliments Slips – up to 500 per annum
- Postage facilities – accessible via Office of the CEO
- Name badge

6. Additional Support

Specific Requirements

Council, or the CEO as delegate, may determine that reasonable additional facilities or expenses will be made available to support an Elected Member with specific requirements to ensure the expedient performance or discharge of official functions and duties.

Insurance Cover

In accordance with section 80 of the *Local Government Act 1999*, Council provides a policy of insurance insuring every member of the council, and a spouse, domestic partner or another person who may be accompanying member of the council, against risks associated with the performance or discharge of official functions and duties by members.

SCHEDULE 4 – FACILITIES AND SUPPORT SPECIFIC TO THE MAYOR

Council has resolved, in accordance with section 78(b) of the *Local Government Act 1999*, that the provision of the facilities and support set out in this Schedule are necessary or expedient to the performance or discharge of official functions or duties by the Mayor.

The facilities and support set out in this Schedule are made available to the Mayor in addition to the facilities and support provided to all Elected Members and set out in Schedule 3.

The Mayor must not use a facility or service provided by Council within this Schedule for a purpose unrelated to the performance or discharge of official functions or duties (unless the use has been approved by the council and the Mayor has agreed to reimburse the council for any additional costs or expenses associated with this use) (s.78(3)).

The Mayor is not obligated to receive or use any of the facilities and support set out in this Schedule.

- Access to a dedicated office/meeting space including a desktop computer, telephone and speech to text software
- Access to administrative support to assist with coordination and management of council related activities, and responding to correspondence
- A Council provided mobile phone, or reimbursement of mobile phone costs associated with the conduct of Council business up to \$60 per month
- A fully maintained Council-owned vehicle, of a similar type and standard to that supplied to the CEO. In accordance with section 78(3) of the *Local Government Act 1999* the use of the vehicle for a purpose unrelated to the performance or discharge of official functions and duties is authorised, subject to the reimbursement to the council for any additional costs or expenses associated with this use.
- Attendance at:
 - Conferences, seminars, meetings or other engagements within the State;
 - South Australian Local Government Association meetings or events;
 - Australian Local Government Association meetings or events;
 - Intrastate or interstate meetings with representatives of Commonwealth, State and Local governments on Council related matters;

without the need for specific Council approval, and with all costs associated with the attendance to be met by Council.

- Conferences, seminars, meetings or engagements interstate or overseas may be approved by Council on a case by case basis, prior to the activity occurring.

ATTACHMENT 1

**ELECTED MEMBER EXPENSE REIMBURSEMENT CLAIM**

(Relating to expenses claimed under S.76 & 77 of the Local Government Act 1999 and detailed in the Policy – Elected Member Allowances and Benefits)

This form must be completed by Elected Members when claiming for the reimbursement of expenses.

NAME:

REIMBURSEMENT OF TRAVEL EXPENSES**(a) Personal Vehicle:**

Date	Details/Purpose	Km
TOTAL KILOMETRES CLAIMED:		
Office Use Only:		Kilometres @ 68¢/km = \$

(b) Taxi/Bus/Train/Carparking (receipts must be attached)

Date	Details/Purpose	Amount

REIMBURSEMENT OF CHILD / DEPENDENT CARE EXPENSES

I wish to claim \$..... for the reimbursement of child/dependent care expenses required when I attended

Receipts must be attached.

REIMBURSEMENT OF TELEPHONE EXPENSES

I wish to claim \$..... for the reimbursement of Telephone expenses incurred for the period of

Receipts must be attached.

I certify that the above expenses claimed have been actually and necessarily incurred in the performance of my official duties as an Elected Member with the City of Unley.

Signature of Claimant: Date:

Checked by Governance: Date:



EXTRACT FROM ELECTED MEMBER ALLOWANCES AND BENEFITS POLICY

1. In accordance with the requirements of section 77 of the *Local Government Act 1999* and the *Local Government (Members Allowances and Benefits) Regulations 2010* the kinds of expenses for which an Elected Members will be reimbursed are as follows:

- a) Travelling expenses actually and necessarily incurred by the member in travelling to or from a prescribed meeting if –
 - (i) The journey is an eligible journey; and
 - (ii) The journey is by the shortest or most practicable route;
- b) Expenses for the care of –
 - (i) A child of the member; or
 - (ii) A dependant of the member requiring full time care actually and necessarily incurred by the member as a consequence of the member's attendance at a prescribed meeting.

In relation to reimbursement of travelling expenses:

- a) If an eligible journey relates to travel between a place within the area of the council and a place outside the area of the council (in either direction) the member is only entitled to be reimbursed in respect of expenses that can be attributed to travel within the area of the council (unless the travel relates to an activity specified in clause 4 below).
- b) The rate of reimbursement for motor vehicle costs will be at a rate equal to the appropriate rate per kilometre prescribed for the purposes of calculated deductions for car expenses under section 28.25 of the *Income Tax Assessment Act 1936* of the Commonwealth (refer LGA Circular 40.4 03/10/2018).
- c) Travel by taxi, bus or other means of public transport is reimbursed on the basis of expenses "actually and necessarily incurred", but is limited to 'eligible journeys' as defined in this Policy.

2. In relation to reimbursement of care expenses:

- a) Claims for child care/dependant expenses may include:
 - (i) hourly fees (or part thereof) subject to any minimum period which is part of the provider's usual terms;
 - (ii) agency booking fees;
 - (iii) reasonable travelling expenses of the carer to and from the Member's residence, or of the Member's child/dependant(s) to and from the place of care.
- b) Expenses are not payable if care is provided by a relative of the Member who ordinarily resides with the Member.

3. Telephone Expenses

- a) expenses incurred in the use of a telephone, fax or other telecommunications device, or in the use of a form of electronic communication, on the business of the council;

4. Council has also determined that reimbursement will be available for travel to and from the following meetings (both within and outside the Council are) and care costs associated with attendance at the following meetings (subject to the limitations set out in clause 2 above):

- Regional Subsidiary meetings when a member is appointed by Council
- External Committees where an Elected Member is appointed by Council
- Activities where an Elected Member is representing the Mayor on behalf of Council
- Conferences and Training

SCHEDULE 4 – FACILITIES AND SUPPORT SPECIFIC TO THE MAYOR

Council has resolved, in accordance with section 78(b) of the *Local Government Act 1999*, that the provision of the facilities and support set out in this Schedule are necessary or expedient to the performance or discharge of official functions or duties by the Mayor.

The facilities and support set out in this Schedule are made available to the Mayor in addition to the facilities and support provided to all Elected Members and set out in Schedule 3.

The Mayor must not use a facility or service provided by Council within this Schedule for a purpose unrelated to the performance or discharge of official functions or duties (unless the use has been approved by the council and the Mayor has agreed to reimburse the council for any additional costs or expenses associated with this use) (s.78(3)).

The Mayor is not obligated to receive or use any of the facilities and support set out in this Schedule.

- Access to a dedicated office/meeting space including a desktop computer, telephone and speech to text software
- Access to an internet enabled iPad in addition to Communications equipment provided in Schedule 3
- Access to administrative support to assist with coordination and management of council related activities, and responding to correspondence
- A Council provided mobile phone, or reimbursement of mobile phone costs associated with the conduct of Council business up to \$60 per month
- A fully maintained Council-owned vehicle, of a similar type and standard to that supplied to the CEO. In accordance with section 78(3) of the *Local Government Act 1999* the use of the vehicle for a purpose unrelated to the performance or discharge of official functions and duties is authorised, subject to the reimbursement to the council for any additional costs or expenses associated with this use.
- Business Cards – up to 500 per annum in addition to the Stationery provided in Schedule 3.
- Attendance at:
 - Conferences, seminars, meetings or other engagements within the State;
 - South Australian Local Government Association meetings or events;
 - Australian Local Government Association meetings or events;
 - Intrastate or interstate meetings with representatives of Commonwealth, State and Local governments on Council related matters;

without the need for specific Council approval, and with all costs associated with the attendance to be met by Council.

 - Conferences, seminars, meetings or engagements interstate or overseas may be approved by Council on a case by case basis, prior to the activity occurring.



DECISION REPORT

REPORT TITLE:	LGA CALL FOR NOMINATIONS - DOG AND CAT MANAGEMENT BOARD
ITEM NUMBER:	4.11
DATE OF MEETING:	28 SEPTEMBER 2020
AUTHOR:	KATHRYN GOLDY
JOB TITLE:	PRINCIPAL GOVERNANCE OFFICER
ATTACHMENTS:	<ol style="list-style-type: none">1. ATTACHMENT 1 - LGA APPOINTMENTS AND NOMINATIONS TO OUTSIDE BODIES - CALL FOR NOMINATIONS2. ATTACHMENT 2 - LGA APPOINTMENTS AND NOMINATIONS TO OUTSIDE BODIES - NOMINATION FORM

1. EXECUTIVE SUMMARY

The Local Government Association (LGA) are seeking nominations for a suitably qualified council members or employees of a council or other local government entity, to fill a position with a term of three (3) years on the Dog and Cat Management Board (DCMB), commencing immediately upon appointment by the Minister. Only nominations submitted by a council, following a resolution of council, will be considered and must be forwarded to the LGA by no later than 5pm on Friday 30 October 2020.

This report asks Council to consider a nomination for the vacancy on the DCMB for a period of three (3) years.

2. RECOMMENDATION

That:

1. The report be received.
 2. _____ be put forward in response to the call for nominations by the LGA for the vacancy for a local government representative on the Dog and Cat Management Board.
-

3. RELEVANT CORE STRATEGIES/POLICIES

4. Civic Leadership
- 4.1 We have strong leadership and governance.

4. BACKGROUND

The DCMB is established by the *Dog and Cat Management Act 1995*, with the primary functions being the public face for the management of companion dogs and cats in South Australia and providing leadership to councils. The Board also plays a key role as an advocate and intermediary, working with vets, breeders and pedigree organisations, animal rescue, shelter organisations and assistance dog organisations to ensure South Australia's dog and cat laws meet the objectives of the DCMB.

5. DISCUSSION

The LGA is seeking nominations for a local government representative on the DCMB.

The LGA is seeking interest from suitably qualified council members, employees of a council, or other local government entity who can make an informed and meaningful contribution to DCMB for the benefit of all councils.

The appointment will be for a period of three (3) years. The DCMB meets twelve (12) times a year, generally on a Tuesday of the fourth week of each month, between 1pm and 5pm. Meetings are held in their offices in Waymouth Street, Adelaide as well as at metropolitan and regional councils.

Sitting fees for Board members are \$206 per four (4) hour session attended plus certain travel expenses.

A copy of the LGA Appointments and Nominations to Outside Bodies – Call for Nominations is provided as Attachment 1.

Attachment 1

A copy of the LGA Appointments and Nominations to Outside Bodies – Nomination form is provided as Attachment 2.

Attachment 2

The following selection criteria are expected to be addressed by the nominated applicant:

- Local government knowledge and experience.
- Practical knowledge of and experience in local government, including local government processes, community consultation and the law as it applies to local government.
- Experience in the administration of legislation.
- Experience in financial management.
- Experience in education and training.

A nomination may only be made by resolution of the Council and using the attached Nomination Form. The form must be signed by the candidate nominated to indicate their willingness to stand for nomination.

An up-to-date curriculum vitae and a response to the selection criteria (no more than 2 pages) must be supplied by the nominee – these may be submitted with the nomination form or forwarded separately by Friday 30 October 2020.

In December 2019 the LGA Board of Directors endorsed a new LGA Appointments and Nominations to Outside Bodies Policy which provides for varied rigour in the examination of nominees that is equal with the responsibilities and strategic importance of the Outside Body.

The policy also enables the LGA to maintain a Nominees Database, which will record the details of the nominees who agree to be considered for other vacancies for a period of 12 months based on the nominee's preferences. The nomination form which is required to be submitted as part of the nomination process asks if a nominee would want to be listed on the database.

At the time of finalising this report, no expressions of interest for nomination had been received from Elected Members or staff.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. _____ be put forward in response to the call for nominations by the LGA for the vacancy: for a local government representative on the Dog and Cat Management Board.

This option allows Council to make a nomination for appointment to the DCMB.

Option 2 –

1. The report be received.

Council is not obligated to make a nomination to fill the vacancy. This option receives the report and takes no further action.

7. RECOMMENDED OPTION

The matter is for Council to determine.

8. REPORT AUTHORISERS

Name	Title
Tami Norman	Executive Manager, Office of the CEO

PART A

LGA Appointments and Nominations to Outside Bodies — Call for Nominations

Dog and Cat Management Board	
Governing Statute (if applicable)	Section 12(1)(a) Dog and Cat Management Act
Purpose/Objective	Public face for the management of companion dogs and cats in South Australia and provides policy leadership to councils. The Board also plays a key role as an advocate and intermediary, working with vets, breeders and pedigree organisations, animal rescue and shelter organisations and assistance dog organisations to ensure South Australia's dog and cat laws meet the objects of the Dog and Cat Management Act.
Administrative Details	12 meetings per year with a fee of \$206/session
Selection Criteria (to be addressed by applicant)	<ul style="list-style-type: none"> • Local government knowledge and experience • practical knowledge of and experience in local government, including local government processes, community consultation and the law as it applies to local government • experience in the administration of legislation • experience in financial management • experience in education and training.
<p><i>In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, selection for appointment or nomination to this Outside Body may include the conduct of interviews and checking of referees by the LGA. By applying, the applicant accepts that the LGA may request an interview and/or the details of referees.</i></p>	
<p>Liability and indemnity cover</p> <p><i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i></p>	
<p>For more information contact: LGA Nominations Coordinator at nominationscoordinator@lga.sa.gov.au or 8224 2000</p>	

LGA Appointments and Nominations to Outside Bodies — Nomination Form

Instructions

This form:

- *Must be submitted by a council*
- *Must be emailed in PDF format to nominationscoordinator@lga.sa.gov.au*
- *Receipt of nomination will be acknowledged by return email*
- *CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially*

This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).

SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.

Please refer to the **Call for Nominations** information sheet (Form: PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

SECTION 1: COUNCIL to complete

Dog and Cat Management Board	
Council Details	
Name of Council submitting the nomination	
Contact details of council officer submitting this form	Name: Position: Email: Phone:
Council meeting minute reference and date	
Nominee Full Name	
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>	
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>	

SECTION 2: NOMINEE to complete

Dog and Cat Management Board			
Nominee Details			
Full Name			Gender
Home / Postal Address			
Phone		Mobile	
Email			
Why are you interested in this role?			
CV	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Response to selection criteria (if applicable) <i>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</i>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i> attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies to Outside Bodies? Yes <input type="checkbox"/> OR No <input type="checkbox"/> If Yes, please list any fields of interest or Outside Bodies of interest: • _____			
Undertaking: <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i> Yes <input type="checkbox"/> No <input type="checkbox"/> Signature of Nominee: _____			

DECISION REPORT

REPORT TITLE: LGA ELECTION OF LGA PRESIDENT
ITEM NUMBER: 4.12
DATE OF MEETING: 28 SEPTEMBER 2020
AUTHOR: KATHRYN GOLDY
JOB TITLE: PRINCIPAL GOVERNANCE OFFICER
ATTACHMENTS: 1. ATTACHMENT 1 - LGA PRESIDENT
2020-2022 ELECTION INFORMATION

1. EXECUTIVE SUMMARY

Further to the report to Council in August (Item 4.10, Resolution C3026/20) which saw the Local Government Association (LGA) seek nominations for the position of LGA President, Council now has the opportunity to cast its vote for the President.

In response to the call from the LGA, a total of three (3) nominations were received for the one vacancy. Consequently an election will now be conducted.

This report asks Council to consider which candidates it wishes to cast its vote for in the LGA President election process

2. RECOMMENDATION

That:

1. The report be received.
 2. The Ballot Paper for the election for LGA President 2020-2022 be marked to indicate the City of Unley's vote for the following candidate:
- _____

3. RELEVANT CORE STRATEGIES/POLICIES

4. Civic Leadership
- 4.1 We have strong leadership and governance.

4. **BACKGROUND**

The LGA Constitution specifies that the office of President must be occupied on a rotational basis between a council member from a council in the South Australian Regional Organisation of Councils (SAROC) and a council member from a council in GAROC. For this election, nominations are for council members within GAROC.

To be eligible for nomination, a person must be a council member and be a current member of the GAROC committee and have been in that role for a least one (1) year. An eligible candidate needs to be nominated by a member council but does not need to be nominated by their own council.

Following a call for nominations from the LGA, the LGA received three (3) eligible candidates (listed in the order of the ballot draw):

- Mayor Karen Redman Town of Gawler
- Mayor Angela Evans City of Charles Sturt
- Mayor Jan-Claire Wisdom Adelaide Hills Council

5. **DISCUSSION**

Recently the LGA called for nominations for the role of LGA President. Three (3) nominations were received and therefore an election will now be conducted by a postal ballot, with the ballot paper to be received by the Returning Officer by no later than 5pm on Monday 19 October 2020.

The candidates are (listed in the order on the ballot paper):

- Mayor Karen Redman Town of Gawler
- Mayor Angela Evans City of Charles Sturt
- Mayor Jan-Claire Wisdom Adelaide Hills Council

The Returning Officer, the Chief Executive Officer of the LGA, is now required to conduct an election as the number of nominations for LGA President exceeded the required number of candidates. As an election is required, the distribution of ballot papers to Councils has included any information provided by the candidates to the Returning Officer.

The candidate's profiles are attached to this report as (Attachment 1) which accompanies a copy of the Letter to the CEO of the City of Unley which outlines the voting process.

Attachment 1

Voting Instructions

Pursuant to clause 29 of the LGA Constitution, the casting of the vote must be conducted as follows:

- Each Member council shall determine by resolution the candidate it wishes to elect;
- The Delegate of a Member council or in the Delegates absence, the chair of the meeting for that Member shall mark the ballot paper with an "X" next to the candidate that the Member council wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" and then place this envelope inside the envelope marked "Returning Officer". Before sealing the second envelope marked "Returning Officer" the Delegate must indicate the Member councils name on the inside flap of the envelope. The second envelope may then be sealed and delivered to the Returning Officer.
- The ballot papers are required to be received by the Returning Officer in hard-copy no later than 5.00pm on Monday 19 October 2020.

Due to the uncertainty with COVID-19 health and safety considerations that may be relevant in October, the counting of the votes for both LGA President and GAROC will take place via Zoom on Tuesday 20 October 2020 commencing at 9.00am.

The successful candidate for the LGA President position will take office from the conclusion of the LGA's 2020 Annual General Meeting for a term ending at the conclusion of the 2022 LGA Annual General Meeting.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Ballot Paper for the election for LGA President 2020-2022 be marked to indicate the City of Unley's vote for the following candidate:

This option allows Council to take part in the Election for the position of LGA President by resolving to cast its vote in favour of the preferred candidate. The requirement is for each member council to determine by resolution the candidates it wishes to elect.

Option 2 –

1. The report be received.

Council is not obligated to vote in the LGA President election process. This option would simply receive the report and not resolve to cast a vote in favour of any candidate.

7. RECOMMENDED OPTION

Option 1 is the Recommended Option, with the preferred candidate a matter for Council to determine.

8. REPORT AUTHORISERS

Name	Title
Tami Norman	Executive Manager, Office of the CEO



The voice of local government.



In reply please quote our reference: ECM 713243 AS/AC

2 September 2020

Mr Peter Tsokas
Chief Executive Officer
City of Unley
PO Box 1
Unley SA 5061

Dear Mr Tsokas

Election of LGA President

On 20 July 2020, I wrote to councils calling for nominations for the position of LGA President. I wish to advise that at the close of nominations (5.00pm on 28 August 2020) I received nominations for the following three (3) eligible candidates (listed in the order of the ballot draw):

- Mayor Karen Redman
- Mayor Angela Evans
- Mayor Jan-Claire Wisdom

I hereby advise that in accordance with clause 29.4 of the LGA Constitution an election for the position of LGA President will take place.

I have attached a copy of each candidate's information together with a Ballot paper and voting envelopes for your council's completion in accordance with the instructions below. I require the ballot paper to be received by me in hard-copy no later than 5:00pm Monday 19 October 2020.

Voting Instructions

Pursuant to clause 29 of the LGA Constitution, the casting of the vote by your council must be conducted as follows:

- each Member council shall determine by resolution the candidate it wishes to elect;
- the Delegate of a Member council or in the Delegate's absence, the chair of the meeting for that Member shall mark the ballot paper with an "X" next to the candidate that the Member council wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" and then place this envelope inside the envelope marked "Returning Officer". Before sealing the second envelope marked "Returning Officer" the Delegate must indicate the Member council's name on the inside flap of the envelope. The second envelope may then be sealed and delivered to the Returning Officer;

- on receipt of the envelopes the Returning Officer must:
 - open the outer envelope addressed to the "Returning Officer" and record the name of the Member council which appears on the inside flap of the envelope on the roll of Member's council eligible to vote; and
 - place the envelope marked "Ballot Paper" unopened into the ballot box;
- the Returning Officer shall nominate the date, time and place for the counting of votes and shall invite each candidate and a person nominated as the candidate's scrutineer to be present;
- at the counting of the votes the Returning Officer shall produce the unopened envelopes marked "Ballot Paper" and if satisfied that all votes are valid, count the number of votes received by each candidate;
- the candidate with the most votes shall be deemed elected and the Returning Officer shall declare the candidate elected at the Annual General Meeting; and
- in the case of candidates receiving the same number of votes, the Returning Officer shall draw lots at the counting of the votes and the lot drawn will be the candidate elected.

I am the Returning Officer for this election and I may appoint a Deputy Returning Officer to perform any of the powers, functions or duties described above.

Due to ongoing uncertainty regarding COVID-19 health and safety considerations that may be relevant in October, the counting of votes will take place via Zoom on Tuesday 20 October 2020 commencing at 9:00am.

The successful candidate will take office from the conclusion of the LGA's 2020 Annual General Meeting for a term ending at the conclusion of the 2022 LGA Annual General Meeting.

Please contact me or Director Governance & Legislation Alicia Stewart on 8224 2037 or alicia.stewart@lga.sa.gov.au if you have any questions.

Yours sincerely



Matt Pinnegar
Chief Executive Officer / Returning Officer

Telephone: (08) 8224 2039

Email: matt.pinnegar@lga.sa.gov.au

Attach: Candidate Information; Ballot Paper; Ballot Paper envelope; reply envelope addressed to Returning Officer

Candidate Information Sheet

LGA President

(word limit is strictly 1,000 words)

Name:	<i>Karen Redman</i>
Council:	<i>Town of Gawler</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • <i>Mayor Town of Gawler (2014-)</i> • <i>Council Member, Town of Gawler (2010-)</i> • <i>Director Local Government Association of South Australia (LGA)</i> • <i>Chair, Greater Adelaide Region of Councils (GAROC)- a committee of the LGA</i> • <i>Board Member, Australian Local Government Association (ALGA)</i> • <i>Member, LGA Audit and Risk Committee</i> • <i>High level strategic thinking and capacity to see big picture</i> • <i>Strong performance in governance and strategic decision making</i> • <i>Broad-based advocacy experience on issues relevant to the local government sector</i> • <i>Key negotiating and collaboration skills at State and Federal Level:</i> <ul style="list-style-type: none"> • <i>Gawler Civic Centre Federally funded 2015 (5.6M grant success)</i> • <i>Successfully negotiated an agreement for affordable housing locally with significant savings to the Town of Gawler</i> • <i>Experience in championing important initiatives ably demonstrated by leadership/advocacy for stronger protection for neighbourhood character and heritage as part of our new planning system</i> • <i>Experience in mentoring others and senior leadership</i> <ul style="list-style-type: none"> • <i>Mayors Young Women's Leadership Program</i> • <i>Long term leader in health with conference speaking engagements nationally and internationally</i>
Local Government Policy Views & Interests	<p><i>A Fresh Approach</i></p> <ul style="list-style-type: none"> • <i>As someone who is passionate about the important role community plays in our society, and not afraid to advocate on issues relevant to our sector, I will bring a fresh yet experienced approach to this important leadership role.</i> • <i>Raised in Gawler and with strong family connections to regional South Australia I am committed to ensuring our collective voice is heard on issues that matter</i>



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	<ul style="list-style-type: none"> • <i>A strong background in health and engaged at senior level on clinical governance issues ensures I will bring a high degree of ethical decision making to the Presidency</i> • <i>Our sector is undergoing great change and requires a fresh yet experienced approach as we work through the significant reforms, not least of which is the local government reform bill currently before the Parliament.</i> • <i>Gawler is steeped in history, so it's no surprise that planning reform and heritage has been a hot topic. My community supported me as I advocated for change to the planning reforms that are sweeping the state. Some of these reforms are needed however concern around good design, neighbourhood character and appropriate heritage protection remains.</i> • <i>I have led GAROC as we supported advocacy on heritage matters and others such as infill development which is an emerging problem in metropolitan Adelaide. Leading this highly skilled committee of the LGA has been a privilege with more change to come as regions are formed across Adelaide.</i> • <i>Most recently, with the COVID-19 pandemic hitting our communities, GAROC supported a series of webinars to assist local government as we navigate this new world and its impacts on our economies and our communities. As Chair I have been involved in each session, all of which have been extremely well received drawing interest from across South Australia, generating some fantastic ideas and resources we all can use going forward.</i> • <i>As a Board Director of the LGA and in collaboration with President Mayor Sam Telfer and the secretariat, it's been a busy time as we navigate change to the LGA's constitution, a new Board structure, and a vision of sensible advocacy and support for our local government sector.</i> • <i>The Australian Local Government Association is also facing a changing landscape with the impact of COVID-19, and the need for intelligent, effective leadership at Board level to support our national President and ensure local government has a voice that is heard by our federal decision makers.</i> • <i>Being an active contributor to my community, the LGA, and ALGA has allowed me to develop strong advocacy, experience and knowledge relevant to local government. My background in health is a strength, with critical thinking, empathy, balance, the ability to collaborate and work with others, and a fresh, pragmatic style, central to my leadership.</i> • <i>Over the next two years we will see a changing landscape for our communities across South Australia. A strong yet caring local government sector will be critical as we navigate this new way of living.</i>
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	<ul style="list-style-type: none"> • <i>Balanced, intelligent and compassionate leadership is required to ensure the LGA supports Councils to achieve this aim. I therefore look for your support in my nomination for President of the Local Government Association of South Australia.</i>
Other information	<ul style="list-style-type: none"> • <i>Member, Australian Local Government Women's Association, SA Branch</i> • <i>Master of Health Science (Nurse Practitioner, Cancer Care)</i> • <i>Member, Senior Governance Group, Breast and Endocrine, Central Adelaide Local Health Network</i> • <i>Board Member, Gawler Care and Share Group</i> • <i>Member, Australian Nurses and Midwifery Federation</i>

Candidate Information Sheet

LGA President

(word limit is strictly 1,000 words)

Name:	Mayor Angela Evans
Council:	City of Charles Sturt
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • 2020-current - Climate Emergency Australia Strategic Advisory Group - Member • 2020-current - Central Adelaide Waste and Recycling Authority (CAWRA) Board - Member • 2019-current - GAROC - Member • 2018-current - Mayor, City of Charles Sturt • 2014-2018 - Mayor, City of Charles Sturt • 2010/11, 2013/14 - Deputy Mayor, City of Charles Sturt • 2010-2014 - Councillor, West Woodville Ward, City of Charles Sturt • 2006-2010 - Councillor, West Woodville Ward, City of Charles Sturt <p>Other experience includes:</p> <ul style="list-style-type: none"> • Australian Local Government Women's Association of SA – Branch Committee Member – 2009-2011 • Local Government Association Board - Member - May 2015-August 2018 • Metropolitan Local Government Group - Member - January 2015-September 2018 • Metropolitan Local Government Group Executive Committee - Member - February 2017-June 2018 • CCS Gender Matters Panel – Member – 2007-2014 • City of Charles Sturt Working Group for Domestic Violence – Member - 2018 • Western Business Leaders Executive Committee - Member - November 2014-current • Various community and sports club memberships
Local Government Policy Views & Interests	<p>Key areas of interest include: to ensure the LGASA continues to connect with Councils, both regional and metro; to support their drive to innovate and improve service delivery through economic and community development, the natural and built environment; and supporting the LGASA to continue to develop and strengthen our collective ability to achieve community, professional and political excellence.</p>


	<p>I will provide a non-partisan voice for local government at the state and federal level on matters such as funding, the environment and climate change and economic recovery. I will work with the Past President, Sam Telfer and the Secretariat to ensure continuity of leadership and collaboration into the future.</p> <p>Whilst the LGASA's task is to identify issues of state-wide concern to local government and to arrive at a consensus view as to local government's position on the issues identified, I will ensure there is support and collaboration between rural and metropolitan Councils, partnering and advocating with the ALGA and other professional associations to enhance relationships and strengthen our advocacy to achieve the best outcome for the sector.</p> <p>I am passionate about identifying new opportunities within the COVID environment, focusing on how the sector can provide leadership, organisation, delivery and the promotion of SA economic development through the current and future challenges of the pandemic.</p>
Other information	<p>I have been the City of Charles Sturt Mayor since elected in the November 2014 Local Government Elections. Throughout my terms as Mayor, I have led a cohesive, collaborative and collegiate Council and has overseen the redevelopment of major Charles Sturt precincts, successful improvements within communities and strategically positioned the City's financial approach for future generations. I work collaboratively with Mayors across the Western suburbs with a recent example being the joint Materials Recovery Facility developed with the City of Port Adelaide Enfield to process councils' recyclables. I am a passionate driver behind Charles Sturt's important community connections work, and place making initiatives aimed at supporting grassroots communities to be innovative and collaborative.</p> <p>In 2015 and 2016, I was involved in leading economic missions to China, where I guided a delegate of aged care providers from the Charles Sturt area and forged official trade partnerships between the Shandong Province in Yantai and the City of Charles Sturt.</p> <p>I was previously the Deputy Mayor of Charles Sturt in 2010/11 and 2013/14, as well as Ward Councillor for the Woodville West Ward from 2006 to 2014. My involvement with Council, Community and Local Government committees during my time on Council is extensive and includes participation in the Gender Matters Panel, the Greater Adelaide Region Organisation of Councils, Central Adelaide Waste and Recycling Authority and the Climate Emergency Australia Strategic Advisory Group.</p> <p>The term ahead presents a range of challenges for our sector that we will need to consider and address in a way that reflects the best interests of our communities and our sector. I am determined to achieve this in a way that enhances our brand and our reputation as a constructive partner.</p> <p>I understand that issues such as the Planning Act and the Local Government Act reforms are not new to the sector, but will require our continued focus</p>

	<p>and voice. The sector's response to climate change through the very tangible local government responsibilities of waste management and infrastructure delivery positions us to be more than a vocal contributor. Additionally, my awareness of COVID and its continued effect on our community's health and connectedness is strong, and I believe this is an area where local government again plays a critical role. My belief is that the economic impacts and the role we must play – both directly and through our advocacy to support the financial and economic recovery will be vital.</p> <p>I am a leader committed to providing responsible governance in a framework of strategic planning, enhancing relationships and fostering community connections. I have led a progressive Council that actively attracts positive and constructive connections, and that does not attract negative criticism. I, with the City of Charles Sturt, make every effort to enhance the brand and reputation of the sector.</p> <p>My leadership style purposefully empowers and encourages respectful, collaborative and solution focused behaviours in all interactions, from the formal through to the informal. I have the ability to keep the focus on the pertinent issues at hand and debate matters in a respectful manner which is constructive and effective in bringing about the best outcomes for the community in a way that is transparent, timely and in line with strategic plans. I am committed to being a hardworking, available and inclusive President.</p>
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Candidate Information Sheet

LGA President

(word limit is strictly 1,000 words)

Name:	Mayor Jan-Claire Wisdom
Council:	Adelaide Hills Council
Local Government Experience & Knowledge	 <ul style="list-style-type: none"> • 2018 – current Elected Mayor of Adelaide Hills Council • 2010 – current Elected Member of Adelaide Hills Council (Deputy Mayor for 6 years) • 2018 – current LGA Board Director • 2017 – current GAROC Board Member • 2017 – current Southern & Hills LGA Director • 2012 – Member of AHC CEO Performance Review Panel since 2012 (Chair 2 years) • 2012 - AHC CEO Selection Panel • Member of many AHC Committees and Advisory Groups • 2012 – 2018 State Libraries Board Member (Ministerial appointment) • 2018 – State Library Director Selection and Appointment Panel • Key knowledge/skills: Strategic Planning, Leadership, Collaboration and Partnerships, Advocacy, Public Speaking, Policy Development and Review, Communications, Community Development & Resilience, Listening, Crisis Management
Local Government Policy Views & Interests	<p>Support</p> <ul style="list-style-type: none"> • sustainable funding for LGA's Emergency Manager function including the Functional Support Group, R&D, Data Collection and Mapping, Education and Training programs • opposition to Rates Oversight Bill 2018 • reform of CM Code of Behaviour • renegotiating MOU with State Government for sustainable public libraries • resisting and mitigating State Government cost shifting • delaying implementation of parts of the new PDI code until fully tested • protection of local heritage and the spirit of local development plans • benchmarking for sector services • climate change mitigation including coastal protection

	<p>Interest</p> <ul style="list-style-type: none"> • raising the profile and respect given to the LG sector • trying new initiatives to both survive and thrive in a COVID shaped future • tooling up to better prepare communities for emergencies through a Community Ready program including supporting mental health initiatives • opportunities to diversify local government revenue • LG leadership in waste management economy and procurement • building local government, university and industry sector collaboration and partnerships • greater role for local government in tourism development • developing improved community engagement processes
Other information	<ul style="list-style-type: none"> • Fellow of the Governor's Leadership Foundation (2015) • Excellence in Local Government Leadership Award (2014) • Governor, Glenunga International High School (2009–13) • Qualifications: <ul style="list-style-type: none"> • Doctor of Philosophy (PhD) in Policy Analysis • Masters in Communications • BA in English and Philosophy • Post-graduate degrees in Dip. Library & Information Systems, BLitt Journalism • Currently Adjunct Research Fellow in Business School of UniSA • Member Industry Advisory Group at UniSA's Centre for Tourism Management • developed Health Services Director for group of 6 SA Councils (2018-19) • Professionally qualified Librarian, Systems and Business Analyst, Journalist, Management Consultant, small business owner/operator • served 10 years as Defence Force (Army) reservist in Intelligence Corps
Personal Statement	<p>Mayor Sam Telfer has done an excellent job over the past two years moving the organisation forward from previous difficult times and I have no doubt that the other candidates for this position known to me (Mayors Redman and Evans) would also both do an excellent job. What I bring to the position is a unique perspective and experience which I believe are particularly suited to our current COVID-impacted times.</p> <p>There is no greater test for a community leader than when a natural disaster hits home. The recent Cudlee Creek Bushfire that raged through our landscape burnt through 30% of my council district causing widespread damage and leaving physical and mental scarring in its wake. The response, relief and ongoing recovery from this event have honed my skills of empathy, communication and negotiation as well the ability to exercise diplomacy and play hardball at times when chasing down recovery funding promises. I've learnt to be a steady listener and key spokesperson in a crisis, and how to handle media liaison from many directions.</p>

	<p>Locally I've driven initiatives and championed not only my own fire impacted district but all SA fire-affected communities, in particular when I took an economic recovery plan to Canberra in January this year. I am still chasing down bushfire funding promises from State and Federal sources even while COVID has now muddled the funding pipeline.</p> <p>I have the insight and understanding of serving on the current LGA Board and GAROC for the past two years as well as being on the Board of the Southern and Hills Local Government Association (SHLGA). For those of you in rural South Australia I have had the good fortune to visit every community in the State that has a library as part of my eight year tenure on the State Libraries Board, giving me some insight into the heartbeat of rural communities. These combined experiences mean I bring a unique value proposition to the President's role that should serve both our metro and rural communities and the sector well at a time when community capacity building, resilience, economic development, climate change mitigation and environmental management are critical for us to both survive and thrive our immediate and longer term future.</p> <p>As a sector we must prepare for future disruptions while continuing to deliver quality services. We need to be both 'Council Ready' and 'Community Ready'. There are new jobs in waste recovery, tourism, renewables and building community infrastructure. Councils are influential in stimulating community and economic growth and we can change behaviours through education and sustainable initiatives. We can respond to future natural disasters and pandemics with ingenuity, pragmatism and passion if we visualise and grasp these new opportunities while never forgetting that local communities are at the heart of everything we do.</p> <p>The LGA's mission is to Advocate for greater influence in matters affecting our communities; to assist members build capacity and increase sustainability; and to advance the sector through best practice and continuous improvement.</p> <p>The LGA continues to have a critical role voicing the hopes and fears of Local Government and advocating for progress and betterment of communities throughout the sector, the state and the nation. Our voices need to be heard and respected.</p> <p>I seek your support to spearhead the LGA SA and deliver a brighter future for us all.</p>
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DECISION REPORT

REPORT TITLE:	LGA ELECTION OF GREATER ADELAIDE REGIONAL ORGANISATION OF COUNCILS (GAROC) (2 VACANCIES)
ITEM NUMBER:	4.13
DATE OF MEETING:	28 SEPTEMBER 2020
AUTHOR:	KATHRYN GOLDY
JOB TITLE:	PRINCIPAL GOVERNANCE OFFICER
ATTACHMENTS:	1. ATTACHMENT 1 - GAROC EAST ELECTION 2020-2022: CANDIDATE AND VOTING INFORMATION

1. **EXECUTIVE SUMMARY**

Further to the report to Council in August (Item 4.10, Resolution C3026/20) which saw the Local Government Association (LGA) seek nominations for two (2) positions for Members of the Greater Adelaide Regional Organisation of Councils (GAROC), Council now has the opportunity to vote for two representatives on GAROC.

In response to the call from the LGA, a total of six (6) nominations were received for the two (2) available positions on GAROC. Consequently, an election will now be conducted.

This report asks Council to consider which two candidates it wishes to cast its vote for in the GAROC election process.

2. **RECOMMENDATION**

That:

1. The report be received.
2. The Ballot Paper for the election for GAROC Regional Grouping East 2020-2022 be marked to indicate the City of Unley's vote for the following two candidates:

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership

4.1 We have strong leadership and governance.

4. **BACKGROUND**

GAROC has been established by the LGA to provide regional advocacy, policy initiation and review, leadership, engagement and capacity building in the region(s).

Membership of GAROC comprises representatives from eight (8) of the Council Members of the GAROC Regional Grouping, which includes:

GAROC Regional Grouping	Members
Adelaide	<ul style="list-style-type: none">• Adelaide City
North	<ul style="list-style-type: none">• Gawler• Playford• Salisbury• Tea Tree Gully
West	<ul style="list-style-type: none">• Charles Sturt• Holdfast Bay• Port Adelaide Enfield• West Torrens
South	<ul style="list-style-type: none">• Marion• Mitcham• Onkaparinga
East	<ul style="list-style-type: none">• Adelaide Hills• Burnside• Campbelltown• Norwood Payneham & St Peters• Prospect• Unley• Walkerville

Current membership of GAROC comprises:

- Mayor Karen Redman (GAROC Chair), Town of Gawler
- Mayor Gillian Aldridge, City of Salisbury
- Mayor Kevin Knight, City of Tea Tree Gully
- Mayor David O'Loughlin, City of Prospect
- Mayor Jan-Claire Wisdom, Adelaide Hills Council
- Mayor Angela Evans, City of Charles Sturt
- Cr Christel Mex, City of Norwood Payneham & St Peters
- Mayor Claire Boan, City of Port Adelaide Enfield
- Lord Mayor Sandy Verschoor, City of Adelaide

Following a call for nominations from the LGA, Council resolved at its meeting on 24 August 2020 that Mayor Michael Hewitson be put forward for the GAROC vacancies.

5. **DISCUSSION**

In response to the LGA call for nominations to fill two (2) positions on GAROC six (6) nominations were received. As the number of nominations exceeds the number of vacancies an election will now be conducted by a postal ballot, with the ballot paper to be received by the Returning Officer by no later than 5pm on Monday 19 October 2020.

The candidates for election are (listed in the order on the ballot paper):

- Deputy Mayor Anna Leombruno Campbelltown City Council
- Mayor Jan-Claire Wisdom Adelaide Hills Council
- Mayor David O'Loughlin City of Prospect
- Mayor Michael Hewitson City of Unley
- Mayor Anne Monceaux City of Burnside
- Mayor Elizabeth Fricker Town of Walkerville

The candidate's profiles are attached to this report as (Attachment 1) along with details of the voting process.

Attachment 1

Voting Instructions

Pursuant to clause 29 of the LGA Constitution, the casting of the vote must be conducted as follows:

- Each Member council shall determine by resolution the candidate it wishes to elect;
- The Delegate of a Member council or in the Delegates absence, the chair of the meeting for that Member shall mark the ballot paper with an "X" next to the candidate that the Member council wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" and then place this envelope inside the envelope marked "Returning Officer". Before sealing the second envelope marked "Returning Officer" the Delegate must indicate the Member councils name on the inside flap of the envelope. The second envelope may then be sealed and delivered to the Returning Officer.
- The ballot papers are required to be received by the Returning Officer in hard-copy no later than 5.00pm on Monday 19 October 2020.

Due to the uncertainty with COVID-19 health and safety considerations that may be relevant in October, the counting of the votes for the GAROC positions will take place via Zoom on Tuesday 20 October 2020 commencing at 9.00am.

The successful candidates for GAROC positions will take office from the conclusion of the LGA's 2020 Annual General Meeting for a term ending at the conclusion of the 2022 LGA Annual General Meeting.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Ballot Paper for the election for GAROC Regional Grouping East 2020-2022 be marked to indicate the City of Unley's vote for the following two candidates:

This option allows Council to take part in the Election for the two (2) positions to GAROC by resolving to cast its vote in favour of the two preferred candidates. The requirement is for each member council to determine by resolution the candidates it wishes to elect. It is noted that at the August 2020 Council Meeting Council resolved to nominate Mayor Michael Hewitson for election to GAROC and Council may wish to take this opportunity to reiterate its support for the Mayor's appointment to GAROC.

Option 2 –

1. The report be received.

Council is not obligated to vote in the GAROC election process. This option would simply receive the report and not resolve to cast a vote in favour of any candidate(s).

7. RECOMMENDED OPTION

Option 1 is the Recommended Option, with the preferred candidates a matter for Council to determine.

8. REPORT AUTHORISERS

Name	Title
Tami Norman	Executive Manager, Office of the CEO



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In reply please quote our reference: ECM 717852 AS/AC

2 September 2020

Mr Peter Tsokas
Chief Executive Officer
City of Unley
PO Box 1
Unley SA 5061

Dear Mr Tsokas

Election of East Regional Grouping Representatives to GAROC

On 21 July 2020 I wrote to Member Councils of the Greater Adelaide Regional Organisation of Councils (GAROC) calling for nominations to fill two (2) positions allocated to each Regional Grouping of Members on GAROC.

I wish to advise that at the close of nominations (5.00pm on Friday 28 August 2020) I received the following six (6) nominations for the two (2) positions allocated to the East Regional Grouping (listed in the order of the ballot draw):

- | | |
|-------------------------------|---------------------------|
| • Deputy Mayor Anna Leombruno | Campbelltown City Council |
| • Mayor Jan-Claire Wisdom | Adelaide Hills Council |
| • Mayor David O'Loughlin | City of Prospect |
| • Mayor Michael Hewitson | City of Unley |
| • Mayor Anne Monceaux | City of Burnside |
| • Mayor Elizabeth Fricker | Town of Walkerville |

As a result of receiving more nominations than available positions, I hereby advise that in accordance with clause 4.4.4 of the GAROC Terms of Reference an election for the two (2) positions on the East Regional Grouping of Members of GAROC will take place.

I have attached a copy of each candidate's information together with a ballot paper and voting envelopes for your completion in accordance with the instructions below. I require the ballot paper to be received by me in hard copy no later than 5.00pm Monday 19 October 2020.

Pursuant to clause 4.4.5 of the GAROC Terms of Reference, the election process must be conducted as follows:

- each Member council shall determine by resolution the two (2) candidates it wishes to elect;
- the chair of the meeting for that Member council shall mark the ballot paper with an "X" next to the two (2) candidates that the Member council wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" and then place this envelope inside the envelope marked "Returning Officer". Before sealing the second envelope marked "Returning Officer" the chair must indicate the Member council's name on the inside flap of the envelope. The second envelope may then be sealed and delivered to the Returning Officer;

- on receipt of the envelopes the Returning Officer must:
 - open the outer envelope addressed to the "Returning Officer" and record the name of the Member council which appears on the inside flap of the envelope on the roll of Member council's eligible to vote; and
 - place the envelope marked "Ballot Paper" unopened into the ballot box.
- the Returning Officer shall nominate the date, time and place for the counting of votes and shall invite each candidate and a person nominated as the candidate's scrutineer to be present;
- at the counting of the votes the Returning Officer shall produce unopened envelopes marked "Ballot Paper" and if satisfied that all votes are valid, count the number of votes received by each candidate;
- the two (2) candidates with the most votes shall be deemed elected in respect of your Regional Grouping of Members and the Returning Officer shall declare the candidates elected at the Annual General Meeting; and
- in the case of candidates receiving the same number of votes, the Returning Officer shall draw lots at the counting of the votes to determine which candidate is elected.

I am the Returning Officer for this election and I may appoint a Deputy Returning Officer to perform any of the powers, functions or duties described above.

Due to ongoing uncertainty regarding COVID-19 health and safety considerations that may be relevant in October, the counting of votes will take place via Zoom on Tuesday 20 October 2020 commencing at 9:30am.

The successful candidates will take office from the conclusion of the LGA's 2020 Annual General Meeting for a term ending at the conclusion of the 2022 LGA Annual General Meeting.

If you have any queries please contact me or Director Governance & Legislation Alicia Stewart on 8224 2037 or alicia.stewart@lga.sa.gov.au.

Yours sincerely



Matt Pinnegar
Returning Officer / Chief Executive Officer

Telephone: (08) 8224 2039

Email: matt.pinnegar@lga.sa.gov.au

Attach: Candidate Information; Ballot Paper; Ballot Paper envelope; reply envelope addressed to Returning Officer

Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

Name:	<i>Deputy Mayor Anna Leombruno</i>
Council:	<i>Campbelltown City Council</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • 2018 to present Deputy Mayor Campbelltown Council • 2010 to 2018 Councillor of Campbelltown City Council • 2017 to present Member of Council Assessment Panel • 2014 to 2017 Member of Development Assessment Panel • 2015 to 2016 Campbelltown Child Friendly Committee • 2014 to 2016 CEO Panel Review Committee • 2014 to 2018 Sesquicentennial Advisory Committee • 2011 to present Community Rep for Charles Campbell College Governing Council • 2011 to 2013 (Chair 2013) St Francis of Assisi School Governing Council • 2010 to 2016 (Chair from 2014) Campbelltown Leisure Centre Redevelopment Committee • 2010 to 2014 Outlook Publication Committee • 2010 to 2014 Campbelltown Service Club Advisory Committee • 2010 to 2014 Strategic Planning and Policy Development Committee • 2010 to 2014 Sister City Committee

Local Government Policy Views & Interests	<p>Gone are the days were Councils are merely responsible for roads, rates and rubbish....</p> <ul style="list-style-type: none"> Local Government has an important responsibility to our constituents to provide and maintain its many services such as waste management, roads, footpaths, libraries, assets, infrastructure, sports and arts facilities and to also deliver various programs that assist and are of interest to both our young, elderly, disabled and vulnerable. It is vital that Local Government continues to build strong relationships with other Councils and both the State and Federal Governments. Stronger relationships will lead to stronger voices and better outcomes. We should encourage Councils to work collaboratively together in sharing knowledge and resources with the intent to reducing our running costs and to benefit our communities (including our local community groups and volunteers) In recent times Local Government has come under increased scrutiny in regards to development, in particular what has been viewed as the over development and urban infill and the impact it has had on the community. The most notable impact has been the loss of tree canopy and the flow on effect has lead to environmental issues such as heat mapping. When it comes to matters relating to commitment to climate change issues, environmental issues and significant tree protection, all these weigh heavily on Councils and it is imperative that Local Government are making decisions that best serve the community. Environment issues and sustainability: In light of the recent changes seem around the world, it is important that we are also prepared and have policies in place to cope with the current changes in climate and the ongoing challenges faced around the world (eg COVID-19) My commitment as a GAROC member will be to explore and consider all issues so that decisions are based on best case scenarios for our Councils and the community.
Other information	<p>With over 20 years in the Insurance industry I am also well versed in matters pertaining to Liability and Negligence.</p> <ul style="list-style-type: none"> 2017 Diploma Local Government Association (LGA50712EM) 2011 ALGWA Inaugural Metropolitan Winner Grace Benny Award (recognising females in LG) 2010 Certificate IV Community Services



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	<ul style="list-style-type: none">• 2009 Certificate III Community Services• 2008 Certificate IV Business (Frontline Management) BSB41004• 2005 Certificate III Financial Services (FNB30199)• 2003 People's Choice Award Regional Winner South Australia - Insurance Australia Group• 1987 General Insurance Principals A & B (Business Law, Communications)
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Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

Name:	Mayor Jan-Claire Wisdom	
Council:	Adelaide Hills Council	
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • 2018 – current Elected Mayor of Adelaide Hills Council • 2010 – current Elected Member of Adelaide Hills Council (Deputy Mayor for 6 years) • 2018 – current LGA Board Director • 2017 – current GAROC Board Member • 2017 – current Southern & Hills LGA Director • 2012 – Member of AHC CEO Performance Review Panel since 2012 (Chair 2 years) • 2012 - AHC CEO Selection Panel • Member of many AHC Committees and Advisory Groups • 2012 – 2018 State Libraries Board Member (Ministerial appointment) • 2018 – State Library Director Selection and Appointment Panel • Key knowledge/skills: Strategic Planning, Leadership, Collaboration and Partnerships, Advocacy, Public Speaking, Policy Development and Review, Communications, Community Development & Resilience, Listening, Crisis Management 	
Local Government Policy Views & Interests	Support <ul style="list-style-type: none"> • opposition to Rates Oversight Bill 2018 • reform of CM Code of Behaviour • renegotiating MOU with State Government for sustainable public libraries • resisting and mitigating State Government cost shifting • delaying implementation of parts of the new PDI code until fully tested • protection of local heritage and the spirit of local development plans • mix of representation and skills base for GAROC members • benchmarking for sector services • climate change mitigation including coastal protection 	

	<p>Interest</p> <ul style="list-style-type: none"> • trying new initiatives to both survive and thrive in a COVID shaped future • tooling up to better prepare communities for emergencies through a Community Ready program including supporting mental health initiatives • opportunities to diversify local government revenue • LG leadership in waste management economy and procurement • building local government, university and industry sector collaboration and partnerships • greater role for local government in tourism development • developing improved community engagement processes
Other information	<ul style="list-style-type: none"> • Fellow of the Governor's Leadership Foundation (2015) • Excellence in Local Government Leadership Award (2014) • Governor, Glenunga International High School (2009–13) • Qualifications: <ul style="list-style-type: none"> • Doctor of Philosophy (PhD) in Policy Analysis • Masters in Communications • BA in English and Philosophy • Post-graduate degrees in Dip. Library & Information Systems, BLitt Journalism • Currently Adjunct Research Fellow in Business School of UniSA • Member Industry Advisory Group at UniSA's Centre for Tourism Management • developed Health Services Director for group of 6 SA Councils (2018-19) • Professionally qualified Librarian, Systems and Business Analyst, Journalist, Management Consultant, small business owner/operator • served 10 years as Defence Force (Army) reservist in Intelligence Corps
Personal Statement	<p>GAROC is a committee of the LGA representing metropolitan councils formed in 2018 as the successor to MLGG (Metropolitan Local Government Group). I am a foundation member of the committee. Our mission is to provide advocacy, construct and review policy, leadership, engagement and capacity building in collaboration with the LGA for the benefit of SA metropolitan councils and our communities.</p> <p>Since its formation GAROC committee members have worked hard to construct its first four year Strategic Plan (2019-2023) with its first supporting Annual Business Plan in consultation with all metropolitan councils. We have engaged with our metropolitan communities and listened to the priorities you want us to concentrate on. You gave us four themes to guide our work:</p> <ul style="list-style-type: none"> • Economic Development • Design, Planning and Placemaking • Environmental Reform • Reform and Innovation <p>and these are the foundation of our Strategic Plan.</p>

	<p>We also initiated a series of webinars to reflect those four themes which allowed individuals to contribute directly to the conversations. Furthermore GAROC has been engaging directly with SA tourism agencies looking for opportunities to drive local economic recovery given this is the top priority identified by GAROC councils responding to the impact of COVID.</p> <p>Having been instrumental in the development of GAROC and its Strategic and Business Plans for the next three years, I would like to continue to work on the roll-out of these plans on your behalf and with your support.</p>
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Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

Name:	<i>Mayor David O'Loughlin</i>
Council:	<i>City of Prospect</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • <i>Elected Councillor in May 2003</i> • <i>Elected Mayor 2006, 2010, 2014, 2018</i> • <i>President Australian Local Government Association (ALGA) 2016-20 (November)</i> • <i>Chair, LGA Procurement</i> • <i>Director LGASA Board 2008 - current</i> • <i>Member GAROC - current and previously on Metro LG Group</i> • <i>Former President LGASA 2013-15</i> • <i>LGA rep on Planning Ministers' Liaison Group for planning reforms</i> • <i>Represent ALGA on national ministerial forums on Infrastructure, Planning, Local Government, Arts & Culture, Environment, Emergency Services and Population.</i>

Local Government Policy Views & Interests	<ul style="list-style-type: none"> • <i>"Excellent service, delivered by great people who create and nurture communities we love to live, work and play in - all at a reasonable cost." This has been my motto since first running for council and it continues to inspire me to help my council and the sector be the best they can be.</i> • <i>GAROC is our metropolitan voice within the LGA and, as a founding member of it and the Eastern Region Alliance (ERA), I am committed to continuing to represent the views and aspirations of our great region on GAROC to achieve the above.</i> • <i>For the next two years our most important focus will be balancing protecting our health with fostering economic recovery and job creation. GAROC stands to play a powerful role. Learning from each other and acting collectively when appropriate will leverage local effort to best effect.</i> • <i>Community recovery must also be a key focus, with our collective events season in question, access to our facilities restricted, and programs to engage with our most vulnerable having to be reinvented to ensure we stay in touch without compromising community health. Maintaining community cohesion, a sense of positivity and wellbeing all at risk and requiring new thinking to achieve.</i> • <i>I was delighted GAROC recently acted on my suggestion to initiate webinars on the above topics for our key staff to hear from experts, share best practice, and actively seek each other's support to continue to find new ways to serve. Each of the series of webinars was very well attended.</i> • <i>GAROC's effort must remain focussed in order to achieve real results. In addition to economic and community recovery, I remain committed to GAROC's focus on developing council benchmarking, to aid decision making at the local level. I also support GAROC's key role in guiding the work of the LGASA board to benefit all councils and, in turn, our community members.</i> • <i>More broadly, I will continue to advocate for self-determination by democratically elected governments engaging with their local communities, and therefore I oppose centralised rate capping by unelected committees in any form.</i> • <i>A long term advocate for landfill reduction and increased recycling, I will continue to push for greater food recycling, reduction in single use plastics, and greater use of council procurement practices to drive demand for products made using recycled materials, in turn increasing the value of our yellow bins and lowering costs to ratepayers.</i> • <i>I support planning reform provided it leads to superior design outcomes, via more transparent and legible processes, at less cost to councils, whilst providing greater clarity to applicants (and their neighbours), and improving character and heritage protections - not diminishing them.</i>
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Local Government Association
of South Australia

The voice of local government.

Other information	<ul style="list-style-type: none"> • <i>Driven to achieve better outcomes for local people, my governance skills and decision making processes have benefited from roles within the local government sector at the local, state and national level, and within a broad range of other entities over the years, include the following current commitments:</i> • <i>Chair, Blackfriars Priory School Board, Governance & Risk Committee and Capital Works Committee</i> • <i>Acting Chair of the Diocesan Finance Committee for the Catholic Archdiocese of Adelaide</i> • <i>President, Art Deco & Modernism Society of Australia (Adelaide Chapter)</i> • <i>Member, Uni SA Architecture Museum Advisory Board</i> • <i>Member, Prospect Kiwanis</i> • <i>Member, Rosary Church Building Committee</i> • <i>Patron, North Adelaide Croquet Club</i> • <i>I enjoy meeting and listening to locals, responding to their needs, and developing collective aspirations to transform and improve our local area. Acting on their behalf, I have played a key role in the development of the City of Prospect, our Mainstreet Precinct, the protection of our character rich housing, nearly doubling our level of heritage protection, and vastly increasing our success in attracting investment.</i> • <i>At the state and national level I have been involved in achieving many reforms and securing significant grants for the sector, in addition to implementing policy reform and advocating for legislative improvements.</i> • <i>I look forward to continuing to be of service via my election to GAROC.</i>
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Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

Name:	<i>Mayor Michael Hewitson AM</i>
Council:	<i>City of Unley</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • 2018-current – Mayor of Unley • 2019 Chair Eastern Regional Alliance of Councils ERA • 2017 – Deputy Mayor • 2006-2018 – Councillor, Unley Ward • Current – Presiding Member of the CEO Performance Panel • Current – Ex-Officio for the City Strategy and Development Committee and Strategic Property Committee • Presiding Member Environmental Strategy • Presiding Member Development Policy and Planning
Local Government Policy Views & Interests	<p><i>State Governments should empower Local Government to make decisions and be accountable to their ratepayers... for example</i></p> <ul style="list-style-type: none"> • Rate Capping: Council to be responsible to make decisions on rates and budgets. • Planning Code: Statewide planning rules should allow local council variations as one size does not fit all. Councils to control local heritage and planning decisions. • Waste management: should also be Council controlled eg. bin pick-up cycles should be determined by councils.
Other information	<ul style="list-style-type: none"> • Current Member of the Australian Education Board (ACARA) responsible for the national curriculum of all Australian students, reporting on all schools and testing of all Australian children from early primary to Year 12 (experience in collegial and consensus decision making at national level). • Current Chair of National Audit and Risk Committee of ACARA. • A strong financial, scientific and mathematical background, experience in governance, teacher education and teaching: experience in planning, environmental issues and local government. A history of delivery of strategic change as a CEO, as a Chair, and as an Elected Member of Local Government. • Current Member of the Australian Curriculum Committee studied by all students Foundation – Year 10 and some Year 11 and 12 subjects. Change requires political support and our future is our children and the values and knowledge that they have. • Member of the Minister's advisory group for the reforming of Local Government governance across South Australia. Valued political voice in achieving change. • Presiding Member and Chair of both environmental and planning bodies over six years, with proven experience in translating ideas into practice.

	<ul style="list-style-type: none">• Principal Trinity College and CEO of Trinity schools and STARPlex.• Director Salisbury Education Centre.• Honours Degree in Microbiology with Majors in Chemistry (basic knowledge set and a reader of scientific papers).• Author of a number of books most recently "How will our children learn?" 2013 (ability to communicate and be heard).• Many other boards and Committees ranging from schools both Independent and Catholic and sporting groups. Have an interest in the arts, pianist and artist, member of state opera, love gardening and cycling.• Made a member of the Order of Australia in January 2013 "For significant service to Education ... and to the community of Unley".• Elected in 1998 as a Fellow of the Australian College of Education.
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Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

Name:	<i>Mayor Anne Monceaux</i>
Council:	<i>City of Burnside</i>
Local Government Experience & Knowledge	<p>Prior to being elected as Mayor of the City of Burnside in 2018, I was the Beaumont Ward Councillor for 8 years. I stood originally to protect the heritage-listed Chelsea (now Regal) Cinema.</p> <p>During those 8 years, I was:</p> <ul style="list-style-type: none"> • Member of the Board of Eastern Health Authority (including Deputy Chair for 4 years) Member of the Committee that created the Public Health Plan for the 5 ERA Councils. • Member of the Consultation Committee for the re-development of the George Bolton Swimming Centre (Burnside Swimming Centre) in 2015-16. • Member of the Board of the Burnside Retirement Services Inc. (Elected by council biannually from 2010-2019). • Appointed to the Advisory Group of SAHealth and the LGA for the development of the current SA Public Health Plan during all of 2018. <p>I am a member of the Australian Local Government Women's Association.</p> <p>Since November 2018, I have been Mayor of the City of Burnside, Chair of CEO Recruitment, Appraisal and Remuneration Committee, Member of the Council's Audit Committee and Mayoral representative for the Eastern Region Alliance of Councils.</p> <p>In 2019, I was selected to be on a Reference Group for then Minister, Stephan Knoll for consultation on Local Government Reforms.</p> <p>Currently, I am an ex-officio member of the City of Burnside Heritage Reference Group, a member of the Reconciliation Reference Group and Chair of the Disability Advocacy Group.</p>
Local Government Policy Views & Interests	<p>Council decision-making should be based on serving the local community, responding to their wants and predicting their future needs. GAROC exists to serve the broader community, using their combined strength to lead and advocate for consolidation and change.</p> <p>The COVID-19 experience has forced Councils to be innovative, to change the way we deliver our services, and moved the health and well-being of our communities to the forefront of our thinking. Our community assets have proven, during these 'unprecedented times', to be essential to their well-being. Libraries, community centres, indoor meeting and creating places, sporting clubs, parks, pathways, bikeways, footpaths, and roads have all</p>

	<p>provided for the cross-section of our community, leading to heavier demands on our services.</p> <p>Our people's health is affected by economic development, environmental sustainability and planning. The character of places, the historical value of places and the retention of trees and provision of green spaces all have great impact. Hence, planning is vital, and working with the new Minister for Local Government and Planning will be important to bring about the changes we have already advocated for. Local Government Reform continues to need focus and debate, with some issues remaining contentious, such as rate-capping and elected member behaviour and controls.</p> <p>GAROC plays an integral role in decision-making and advocacy. Together, councils have a powerful voice in initiating reform, developing capacity to lead and build strong communities who can bring about necessary change. Seeking out more opportunities to work collaboratively across the sector is essential for future-building as we work through the long and short-term effects of COVID-19. This includes how we support small business and community-based enterprises. Engaging with both State and Federal Governments is also paramount for funding and planning.</p> <p>Climate change requires proactive intervention and advocacy. We need to work together and lobby for change to create a sustainable future. There is a shift towards principles of a circular economy, building social, environmental and economic capital, as well as reducing environmental harm.</p> <p>The responsibility for waste is not just with those who collect, recycle and dispose of waste or the community itself. We should identify that those enterprises that make, sell and construct are key players who must adopt a stronger sense of environmental responsibility for their products across the entire supply chain and material lifecycle. Involvement in the circular economy is critical.</p> <p>I will be committed to working together as a team in GAROC to promote, lead, advocate and initiate policy for the benefit of all members.</p>
Other information	<p>I am an educator with nearly 50 years of teaching and leading, including nearly 10 years in local government.</p> <p>I have taught (and had leadership roles) in private and state schools, both primary and secondary, and in two universities. I have an Arts degree, an Education degree, and a Master of Gifted Education degree.</p>

Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

Name:	Mayor Elizabeth Fricker
Council:	Corporation of the Town of Walkerville
Local Government Experience & Knowledge	<p>Adaptive; Innovative; Collaborative.</p> <p>If there is one thing (or three) that my experience in Local Government has taught me thus far – it is the importance of the above words.</p> <p>As a leader in my community, I fervently believe it is essential to take risks and embrace change as the opportunity presents. This has never been more important than in the current climate. Not only at an international, national or State level, but also at a local level.</p> <p>Local Government has been the epitome of adaptive in delivering information, services, programs and events in order to cater for our communities. In addition, we have been innovative and advocates of creativity – particularly in light of COVID-19 by delivering services, programs and Council meetings differently. While these changes were unexpected and unprecedented, they provided myself – as Mayor of the Council – the opportunity to demonstrate my own strengths in leading and responding to transformation. This ensured that the community remained connected and the Council remained accessible.</p> <p>As the current Mayor of the Town of Walkerville, I foster an innovative and collaborative community. I understand the importance of being able to quickly adapt to specific situations and circumstances in order to meet the needs of residents and businesses. This has been relevant since I was elected to Council in November 2014. In November 2016, I was appointed Deputy Mayor by the Council and in 2018, I was elected unopposed by the community as Mayor.</p> <p>As part of my role, I regularly attend meetings with my fellow Eastern Region Alliance (ERA) Mayors on a monthly basis to discuss broader issues across the district. I also attend the quarterly meeting of the ERA Mayors and CEO. This is paramount for collaboration, staying engaged with our neighbouring communities and keeping abreast with the issues that not only affect our region but the wider sector, such as the Local Government reform agenda and proposed planning reforms.</p>

	<p>Furthermore, I have been a member of Council's Audit Committee since 2014, Strategic Planning and Development Policy Committee (2014 to 2018) and CEO Performance Review Committee (November 2016 to present). I am the Presiding Member of the Women of Walkerville Foundation Committee, which was formed in order to raise funds for the betterment of the community. My role on these committees has provided me with a greater insight and knowledge across Local Government, all the while allowing me to cast my thoughts and decisions to make an impact on the future of our Township.</p> <p>I have attended a number of training forums run by the Local Government Association (LGA) for Elected Members. I have also actively involved myself in almost every consultative forum run by the LGA and the Office of Local Government in relation to planning reform and rates capping, including the South Australian Productivity Commission inquiry into Local Government costs and efficiency.</p> <p>Prior to my time in Local Government, I gained high-end strategic skills in my experience on a private board, managing a dealership in regional SA and completing a Master of Business Administration. This has allowed me to understand investment and the importance of financial management, which is always in the back of my mind as part of a sound decision-making process.</p> <p>I have learnt that a leader must be adaptable, collaborative, innovative and prepared to give both their time and determination to the cause. A leader does not shy away from conflict, but is prepared to make tough decisions for the overarching benefit of the community. I see this as no different to being a member of a board such as GAROC, where I would bring my Local Government knowledge and wealth of various past experience to the table in order to be present, be influential and to foster innovation.</p>
Local Government Policy Views & Interests	<p>I am passionate about the below key areas:</p> <ul style="list-style-type: none"> • Public safety; • Affordable housing; • Impact of the planning reforms; • Open and transparent governance; • Waste management; • Active ageing and wellbeing; • Social inclusion and diversity; • Genuine community engagement; • Financial sustainability; • Appropriate management of assets; • Open spaces. <p>I am a strong advocate for providing diverse services and programs to our community, with a focus on the most vulnerable groups in the district.</p> <p>I firmly believe in the protection of heritage areas and the retention of trees, particularly in areas of infill development.</p>

	<p>I have also taken great interest in waste management and the impact of land infill. Our subsidiary, East Waste, completed the largest and most comprehensive kerbside bin audit ever undertaken in South Australia. One of the key findings was that 55% of the material in the general waste to landfill bin in Walkerville could be recycled or composted and consequently, \$90,000 could be saved. As a result, I aim to provide a greater education of our community regarding the disposal of waste materials.</p>
Other information	<ul style="list-style-type: none"> • Bachelor of Arts with a Major in Economics and Politics; • Master of Business Administration; • Fellow of Australian Institute of Company Directors; • Board Member of RA Jordan, a private plumbing company operating in South Australia and the Northern Territory; • Previously filled casual vacancies on Women's and Children's Hospital Board; • Previously managed large Agricultural Dealership in country South Australia.

DECISION REPORT

REPORT TITLE: LOCAL GOVERNMENT FINANCE AUTHORITY
- ELECTION FOR REPRESENTATION
MEMBERS OF THE BOARD OF TRUSTEES

ITEM NUMBER: 4.14

DATE OF MEETING: 28 SEPTEMBER 2020

AUTHOR: KATHRYN GOLDY

JOB TITLE: PRINCIPAL GOVERNANCE OFFICER

ATTACHMENTS: 1. ATTACHMENT 1 - LGFA CANDIDATE
ELECTION INFORMATION INCLUDING
COPY OF LETTER TO CEO AND BALLOT
PAPER

1. EXECUTIVE SUMMARY

The Local Government Finance Authority (LGFA) recently called for nominations to fill two (2) positions for representatives of the board member positions. At that time the City of Unley nominated Cr M. Rabbitt for appointment.

Following the call for nominations the LGFA received more than the required number of nominations and therefore advice has now been received that an election for the positions on the LGFA board will take place.

This report asks Council to consider which two (2) candidates they wish to vote for.

2. RECOMMENDATION

That:

1. The report be received.
 2. _____ and _____ be nominated for the two (2) available Board Member positions on the Local Government Finance Authority, pursuant to the Rules of the Authority.
-

3. RELEVANT CORE STRATEGIES/POLICIES

4. Civic Leadership

4.1 We have strong leadership and governance.

4. BACKGROUND

The LGFA is administered by a Board of Trustees and works for the benefit of Councils and other Local Government Bodies within South Australia.

The LGFA bring finance solutions to South Australian Councils and other Local Government Bodies and offer a range of competitive loans and investment products to their members.

Appointments to LGFA board are for a period of two (2) years, commencing on 1 January 2021.

Nominations were called to fill the positions provided by Section 7(1)(a) which are currently held by Ms Annette Martin (City of Charles Sturt) and by Mr Michael Sedgman (The Rural City of Murray Bridge).

For information Section 7 (2) of LGFA Act states: -

At least one member of the board must be a woman and at least one member must be a man.

The current members of the Board are:

- Mr John Comrie (Chair)
- Dr Andrew Johnson
- Mr Matt Pinnegar
- Ms Heather Watts
- Mr Michael Sedgman
- Ms Annette Martin

Nine (9) nominations have been received for the two (2) positions, and the election will be conducted by postal ballot.

5. DISCUSSION

In July the LGFA called for nominations to fill the two (2) representative board positions (provided by Section 7(1)(a) of the LGFA Act 1983). These positions are currently held by Ms Annette Martin (City of Charles Sturt) and by Mr Michael Sedgman (The Rural City of Murray Bridge).

Nine nominations were received and therefore an election will now be conducted by a postal ballot, with the ballot paper to be received by the Returning Officer by no later than 5pm on Friday 16 October 2020.

The candidates are (listed in the order on the ballot paper):

- Mary Couros Councillor, City of Adelaide

- Peter Field Councillor, City of Tea Tree Gully
- Karen Hockley Councillor, City of Mitcham
- Charles Mansueto GM Business Excellence, City of Salisbury
- Annette Martin Manager Financial Services, City of Charles Sturt
- Michael Rabbitt Councillor, City of Unley
- Michael Sedgman CEO, Rural City of Murray Bridge
- John Smedley Councillor, City of Holdfast Bay
- Sotirios Stuppos Councillor, Whyalla City Council

To comply with the Rules of the Authority, the casting of the vote by Council must be conducted as follows:

1. The voting must be on the ballot paper which has all the candidates listed in alphabetical order.
2. The council must by resolution determine which candidates (being not more than two (2)) they wish to elect.
3. The council's representative to the AGM of the LGFA of South Australia (or in his absence the councillor chairing the council meeting) shall at the council meeting in his own handwriting mark the ballot paper with an "x" next to the two (2) candidates whom the council wishes to be elected. Please do not type in the "x" after the meeting or mark the ballot paper in any other way.
4. The ballot paper should then be inserted in the white small envelope addressed to the Returning Officer which is marked "Confidential Ballot Paper" and has been supplied to Council.
5. The "Confidential Ballot Paper" envelope should then be placed in the middle-sized envelope addressed to the Returning Officer and the Councils name is to be recorded only on this particular envelope. It will be noted that the signature of the appointed AGM delegate should be added (if the delegate is absent the signature of the Chairman of the council meeting).
6. Finally, the middle-signed envelope is to be returned to the Chief Executive Officer, LGFA of South Australia, Suite 1205, 147 Pirie Street Adelaide, in the self-addressed large envelope which is included for that purpose.

The candidate's profiles are attached to this report as (Attachment 1) which accompanies a copy of the Letter to the CEO of the City of Unley which outlines the voting process, along with a copy of the Ballot Paper.

Attachment 1

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. _____ and _____ be
nominated for the two (2) available positions on LGFA. Pursuant with
the Rules of the Authority.

This option allows Council to cast a vote in the Election for the two (2) LGFA board member positions. The identification of the preferred candidates is a matter for Council to determine.

Option 2 –

1. The report be received.

Council is not obligated to cast a vote in the election process. This option simply receives the information and does not authorise the submission of a completed ballot.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. REPORT AUTHORISERS

Name	Title
Tami Norman	Executive Manager, Office of the CEO



Local Government
Finance Authority

TO: Chief Executive Officer

RE: Elections for the positions of Representative Members of the Board of Trustees

Our circular of 7 July 2020 called for nominations to fill the two representative board member positions (provided by Section 7(1)(a) of the Local Government Finance Authority Act 1983) currently held by Ms Annette Martin (City of Charles Sturt) and by Mr Michael Sedgman (The Rural City of Murray Bridge).

Nine nominations have been received for the two positions and, as previously indicated in the abovementioned circular, the election will be conducted by postal ballot.

Enclosed please find details supplied by each candidate to assist councils in determining the candidates for whom they wish to vote. If councils wish to ascertain further details, they may contact the individual candidates direct.

In order to comply with the Rules of the Authority, the casting of the vote by your council must be conducted as follows:-

1. The voting must be on the enclosed ballot paper which has all the candidates listed in alphabetical order together with the closing date for the election.
2. The council must by Resolution determine which candidates (being not more than two) they wish to elect.
3. The council's representative to the AGM of the Local Government Finance Authority of South Australia (or in his absence the councillor chairing the council meeting) shall at the council meeting in his own handwriting mark the ballot paper with an "x" next to the two candidates whom the council wishes elected. Please do not type in the "x" after the meeting or mark the ballot paper in any other way.
4. (a) The ballot paper should then be inserted in the attached white small envelope addressed to the Returning Officer which is marked "Confidential Ballot Paper".
4. (b) The "Confidential Ballot Paper" envelope should then be placed in the middle sized envelope addressed to the Returning Officer and the council's name is to be recorded only on this particular envelope. It will be noted that the signature of the appointed AGM delegate should be added (if the delegate is absent the signature of the Chairman of the council meeting).
4. (c) Finally, the middle sized envelope is to be returned to the Chief Executive Officer, Local Government Finance Authority of South Australia, Suite 1205, 147 Pirie Street, Adelaide, 5000, in the self addressed large envelope which is included for that purpose.

CI... 2

Local Government Finance Authority of South Australia

Suite 1205, 147 Pirie Street, Adelaide SA 5000

P: 08 8223 1550 E: admin@lgfa.com.au W: www.lgfa.com.au ABN: 80 189 672 209

- 2 -

5. All votes must be received by the Returning Officer by 5.00 pm on **Friday 16 October 2020.**
6. Only use the ballot paper enclosed with the signature of G Hollitt on the reverse, and if an error is made, return the spoilt ballot paper to this office and another will be returned to you.

If you have any further queries on the matter, please contact the undersigned, or Geoff Hollitt at this office.

Kindly arrange for this circular to be included on the council's next agenda for the information of the elected members.



Davin Lambert
Chief Executive Officer



Geoff Hollitt
Returning Officer

1 September 2020

Ballot Paper to go into envelope -

Small size

A)

<p style="text-align: center;">CONFIDENTIAL BALLOT PAPER</p> <p>The Returning Officer Local Government Finance Authority of South Australia Suite 1205, 147 Pirie Street ADELAIDE SA 5000</p>

then small envelope into middle size envelope

B)

<p>The Returning Officer Local Government Finance Authority of South Australia Suite 1205, 147 Pirie Street ADELAIDE SA 5000</p> <hr/> <p style="text-align: center;">COUNCIL NAME SIGNATURE AGM REPRESENTATIVE</p>
--

then POST to LGFA in large envelope provided

C)

<p style="text-align: center;">Chief Executive Officer Local Government Finance Authority of South Australia Suite 1205, 147 Pirie Street ADELAIDE SA 5000</p>
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LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA

BALLOT PAPER

REPRESENTATIVE BOARD MEMBER

Two (2) Required:-

Place "X" next to two names you wish to vote for.

COUROS, M.

☐

FIELD, P.

☐

HOCKLEY, K.

☐

MANSUETO, C.

☐

MARTIN, A.

☐

RABBITT, M.

☐

SEDGMAN, M.

☐

SMEDLEY, J.

☐

STUPPOS, S.

☐

CLOSING DATE: 5.00 PM at the office of the LGFA, Friday 16 October 2020

THE RETURNING OFFICER
LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA
SUITE 1205, 147 PIRIE STREET
ADELAIDE SA 5000

A handwritten signature in blue ink, appearing to be 'M. A. M.', is centered below the printed text.

16 OCTOBER 2020

NAME: MARY COUROS

OCCUPATION: Real Estate Agent

QUALIFICATIONS & AWARDS: Diploma in Business Real Estate

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Councillor
City of Adelaide

PERIOD IN LOCAL GOVERNMENT Since November 2018

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Present:

City of Adelaide
Deputy Chair, The Committee

Adelaide Convention Bureau
Board member

Australian 3 Day Event
Board member

NAME: PETER FIELD

OCCUPATION: Elected Member

QUALIFICATIONS & AWARDS: Bachelor of Economics
Masters of Business Administration

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Councillor
City of Tea Tree Gully

PERIOD IN LOCAL GOVERNMENT 4 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Present:

- City of Tea Tree Gully, Councillor
- Chair (Presiding Member) Audit Committee
- Member Traffic Safety Committee
- Member CEO Performance and Remuneration Review Committee
- Member Policy and Strategic Development Committee

NAME: KAREN HOCKLEY

OCCUPATION: Liveability Real Estate Specialist

QUALIFICATIONS & AWARDS: Masters of Business Administration
Bachelor of Commerce (Accounting)
CPA Australia Professional Program
Associate Diploma in Accounting

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Elected Member
City of Mitcham

PERIOD IN LOCAL GOVERNMENT 6 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

City of Mitcham
Development Assessment Panel
Audit Committee

Eastern Waste Management Authority (East Waste)
Chair - Recycling Review Technical Working Committee
General Manager Recruitment Committee
Audit and Risk Committee

Murray Darling Basin Authority

Present:

Blackwood Recreation Centre Association Board

Centennial Park Cemetery Authority Board

NAME: CHARLES MANSUETO

OCCUPATION: General Manager Business Excellence

QUALIFICATIONS & AWARDS: Bachelor of Accountancy
Masters in Business Administration
CPA (Associate)

**CURRENT POSITION IN
LOCAL GOVERNMENT:** General Manager Business Excellence
City of Salisbury

PERIOD IN LOCAL GOVERNMENT 20 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

Barossa Regional Development Board

Gawler River Flood Management Authority
Board member

Local Government Workers Compensation Scheme
Board member

Present:

Northern Adelaide Waste Management Authority
Board member

NAME: ANNETTE MARTIN

OCCUPATION: Accountant (Manager Financial Services)

QUALIFICATIONS & AWARDS: B.A. Accountancy
Certified Practising Accountant (CPA)
Graduate Australian Institute of Company Directors

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Manager Financial Services
City of Charles Sturt

PERIOD IN LOCAL GOVERNMENT 21 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

SALGFMG

President SALGFMG 2010-2014

Chair of SALGFMG internal controls working party for development and review
the legislated Better Practise Financial Internal Controls framework

Chair and/or active member of SALGFGM work groups for project such as such
development of internal financial controls framework, asset management and
financial management addressing updates of information papers, development
of model financial statements and harmonisation of reporting, development of
long-term financial plans, industry ratios for financial sustainability.

Member as SALGFMG nominee on working parties for Grants Commission
2012/13 and CPA Guide Valuation and Depreciation for public and Not for profit
sectors under AASB accounting standards 2015/16

Local Government Inquiry Reference Group

Member for the South Australian Productivity Commission

Present:

Local Government Finance Authority of South Australia

Board member

Audit and Risk Committee member

South Australian Local Government Financial Management Group (SALGFMG)

Executive member

Chair Asset Management working party

Member of working groups for fees and charges, LTFP and financial management

Life member for services to industry

City of Unley

Independent member of Audit Committee

NAME: MICHAEL SEDGMAN

OCCUPATION: Chief Executive Officer

QUALIFICATIONS & AWARDS: Master of Commercial Law
Master of Business Administration
Bachelor of Commerce
Fellow of CPA Australia
Fellow of Governance Institute of Australia
Fellow of Chartered Institute of Secretaries

CURRENT POSITION IN LOCAL GOVERNMENT: Chief Executive Officer
Rural City of Murray Bridge

PERIOD IN LOCAL GOVERNMENT 22 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

- Local Government Association Workers Compensation Scheme (2011 - 2015)
- Local Government Association Mutual Liability Scheme (2019 - 2015)
- Waste Care SA (2010 - 2013)
- South Australian Local Government Consulting (2006 - 2009)
- Yarra-Melbourne Regional Library Corporation (1999 - 2004, 2006)
- Inner Northern Group Training Limited (2000 - 2004)

Present:

- Local Government Finance Authority of South Australia (2019 – Present)
 - Board member
 - Audit and Risk Committee member
- Murray River Lakes & Coorong Tourism Alliance (2016 - Present)
- Overview Committees of: (2017 - Present)
 - LGA Asset Mutual Fund
 - LG Income Protection Fund

NAME: JOHN SMEDLEY

OCCUPATION: Finance Consultant

QUALIFICATIONS & AWARDS: Master of Business Administration
Fellow of Financial Services Institute of Australasia
Diploma in Banking & Finance

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Councillor
City of Holdfast Bay

PERIOD IN LOCAL GOVERNMENT 6.5 years

**OTHER COMMITTEES/ BODIES OF
LOCAL GOVERNMENT INVOLVEMENT:**

Present:

- City of Holdfast Bay
 - Audit Committee
 - Executive Committee member
- Southern Regional Waste Resource Authority (SRWRA)
 - Board member

NAME: SOTIRIOS STUPPOS

OCCUPATION: Director/Accountant

QUALIFICATIONS & AWARDS: BA Accy
FCA
FCPA
GAICD
REGISTERED TAX AGENT

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Councillor
Whyalla City Council

PERIOD IN LOCAL GOVERNMENT 2 years

**OTHER COMMITTEES/ BODIES OF
LOCAL GOVERNMENT INVOLVEMENT:**

Present:
City of Whyalla
Audit Committee

NAME: MICHAEL RABBITT
OCCUPATION: Business Manager
QUALIFICATIONS & AWARDS: Bachelor of Business (Banking & Finance)
Diploma of Financial Planning

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Councillor
Corporation of the City of Unley

PERIOD IN LOCAL GOVERNMENT 6 years

**OTHER COMMITTEES/ BODIES OF
LOCAL GOVERNMENT INVOLVEMENT:**

Past:

City of Unley
Audit & Governance Committee
City Strategy & Development Policy Committee
Unley Business & Economic Development Committee
Strategic Property Committee
CEO Performance Review Panel

Present:

City of Unley
City Strategy & Development Policy Committee
Strategic Property Committee

Centennial Park Cemetery Authority
Board member
Café Committee member

COUNCIL ACTION REPORT

REPORT TITLE: COUNCIL ACTION RECORDS
ITEM NUMBER: 4.15
DATE OF MEETING: 28 SEPTEMBER 2020
AUTHOR: LARA KENNEDY
JOB TITLE: EXECUTIVE ASSISTANT, OFFICE OF THE
CEO
ATTACHMENTS: 1. COUNCIL ACTION REPORT

1. EXECUTIVE SUMMARY

To provide an update to Members on information and actions arising from resolutions of Council.

2. RECOMMENDATION

That:

1. The report be noted.
-

COUNCIL ACTION REPORTS - ACTIONS TO SEPTEMBER 2020							
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date		
25/02/19	1399	UNLEY OVAL REDEVELOPMENT STAGE 2: LIFECHANGER LETTER OF INTENT 2. The Chief Executive Officer be endorsed to exchange a Letter of Intent with the LifeChanger Foundation, who are seeking to explore establishing their South Australian operations in the Unley Oval Complex, which commits to working collaboratively to seek alternative funding sources to undertake the Stage 2 redevelopment of Unley Oval. 3. Work commence on the development of detailed designs for Stage 2 of the Unley Oval redevelopment, to support discussions with possible sources of external funding for the project. 4. A review of the Community Land Management Plan (including community consultation) commence for Unley Oval.	Executive Manager OCEO GM City Development GM City Development	2. Completed. 3. Bell Architects have developed concept designs to support discussions with possible sources for external funding for the project. An Elected Members briefing was held on 4 November 2019 to outline the concept designs. A report was presented for consideration by Council at its meeting held in January 2020 seeking endorsement of the developed concept designs and Option 1 was endorsed. 4. A review of Council's Community Land Management Plan for Unley Oval has been undertaken as part of a City-wide review of its Community Land Management Plans (CLMPs). The draft CLMPs will be presented to Council for endorsement for community consultation at its meeting to be held in September 2020. The final CLMPs are expected to be presented to Council for adoption at its meeting to be held in November 2020.	Completed Completed Completed		
22/07/19	4.5	5-YEAR CULTURAL PLAN 2. A 5-Year Cultural Plan be developed for Council's consideration and endorsement.	GM City Services	First round of community engagement has been undertaken and has been taken into consideration in drafting the plan. The draft is nearing completion and will progress to Council, for in principle endorsement, ahead of undertaking a second round of engagement with the community.	November 2020		
23/09/19	5.1.1	NOTICE OF MOTION FROM COUNCILLOR J. BOISVERT RE DOG OFF LEASH TIMES AT PAGE PARK DURING WINTER 1. That Community consultation be undertaken as part of the planned review of the Community Land Management Plan and the Animal Management Plan, to ascertain support for a 4pm start to the dogs off leash time at Page Park in the winter months of June, July and August.	GM City Development and GM City Services	1. A City-wide review of Council's Community Land Management Plans (CLMPs) has been undertaken. The draft CLMPs will be considered for endorsement by Council for community consultation at its meeting to be held in September 2020. The draft CLMP for Page Park notes the existing conditions to dog on/off leash times and refers to Council's Animal Management Plan in relation to conditions and management of the land. The Animal Management Plan is also concurrently under review, with further consultation underway specifically investigating dog on/off leash times. This is due to be completed by November 2020.	November 2020		
09/12/19	4.3	MIKE TURTUR BIKEWAY 2. That Council endorse, in principle, entering into a Head Agreement between the Minister for Transport, Infrastructure and Local Government and the City of Unley regarding the shared-use pathways as set out in this report and that the Chief Executive Officer be authorised to make amendments to the attached Draft Head Agreement, as required, to enable the signing and sealing of a final document. 3. That Council endorse, in principle, the Mike Turtur Bikeway Concept Design that has been developed by the Department of Planning, Transport and Infrastructure, for the purpose of undertaking community consultation. 4. That Council endorse, in principle, funding the removal of existing vegetation, new tree planting and new path lighting along the Mike Turtur Bikeway, as part of the proposed civil works upgrade to be undertaken and funded by the Department of Planning, Transport and Infrastructure. 5. That a further report be presented to Council in early 2020 outlining the results of the community consultation process to be undertaken regarding the Mike Turtur Bikeway Concept and the detail design and financial implications for Council regarding the greening aspect of the project.	GM City Development	2. The Administration reviewed the Head Agreement and identified amendments for DPTI to review. Council's changes were agreed by DPTI and a revised Agreement has been signed. 3. Community consultation material was approved by the Minister in late May 2020 and consultation commenced shortly thereafter. Community consultation closed on 15 June 2020. 4. Noted. 5. A report was considered by Council at its meeting held in August 2020. The report outlined a summary of the feedback received during the community consultation process and proposed funding of Council's costs for the removal of existing vegetation, new vegetation and new lighting.	Completed Completed N/A Completed		
28/01/20	4.4	PAGE PARK TURF CONDITION ASSESSMENT 2. The irrigation system at Page Park be fully replaced during the 2020/21 financial year as part of Council's irrigation asset renewal program, with the design to meet performance requirements stipulated in the Turf and Irrigation Assessment CF Page Memorial Park Report, November 2019.	GM City Development	2. The design of the new irrigation system has been completed. The Administration has engaged a contractor to deliver the on-ground works which are expected to be completed by December 2020.	Completed		

COUNCIL ACTION REPORTS - ACTIONS TO SEPTEMBER 2020					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
		3. The Page Park Turf Maintenance Program be continued at current service levels until the new irrigation system is installed, whereby additional turf maintenance works will be incorporated as deemed necessary, within current budget allocations.		3. Maintenance has continued from the time Council initially considered this matter until the commencement of the works.	Completed
24/02/20	4.3	APPLICATION FOR WEEKLY GREEN WASTE COLLECTION TRIAL 2. Subject to a successful grant application for \$25,885 to the Green Industries SA Council Modernisation Grants Program (with Council matched funding provided from within existing budget) a weekly green waste collection trial to 500 residents and up to 40 businesses in Goodwood for a period of six months be undertaken.	GM City Development	2. Council was successful in receiving the grant funding and the contract has been signed. The Administration has engaged a contractor for the supply of the kitchen caddies required to undertake the trial which is expected to commence in October 2020.	Completed
23/03/20	4.2	CULROSS AVENUE LIVING STREET INVESTIGATION 3. Six months following the completion of the developments at 402 Fullarton Road and 25 Culross Avenue, traffic volumes, speeds and on-street parking along Culross Avenue be reviewed to assess the impact the developments have had on the street and if any traffic calming measures are warranted.	GM City Development	3. Observations on-site indicate that the development on the southern side of the street has been completed. The development on the northern side of the street is anticipated to be completed in the coming months. In this respect, a review of traffic and parking conditions is expected to commence in mid-2021 with a report to be presented to Council around September 2021.	September 2021
28/05/20	4.2	INVESTIGATION INTO FEASIBILITY OF INTRODUCING E-SCOOTERS WITHIN THE CITY OF UNLEY AND EASTERN REGION ALLIANCE COUNCILS 2. Council staff investigate e-scooter trial options, in collaboration with the Department of Planning, Transport and Infrastructure, the City of Adelaide and interested Eastern Region Alliance councils or neighbouring councils and develop a use case with the intent of an e-scooter trial taking place in the City of Unley area, subject to approval by the Minister for Transport, Infrastructure and Local Government. 3. A workshop be held with Elected Members to discuss e-scooter trial options and specific permit condition matters, including application for all other shared mobility devices.	GM City Development	2. The Administration has commenced collaboration with DPTI, City of Adelaide and interested Eastern Region Alliance (ERA) and neighbouring councils to develop a use case. The Administration has also agreed to partake in a joint procurement process with ERA councils only for an EOI process which does not commit Council to undertake the trial but saves time if later it decides to do so. 3. A workshop is expected to be held with Elected Members on 6 October 2020 to present the relevant information.	Commenced October 2020
22/06/20	4.2	UNLEY CIVIC PRECINCT - EDMUND AVENUE COTTAGES REDEVELOPMENT - CONCEPT DESIGN 2. The Draft Edmund Avenue Cottages Concept Design information set out in Attachment 1 to this report (Item 4.2, Council Meeting 22/06/2020) be endorsed for the purpose of community consultation. 3. Following the conclusion of community consultation on the Draft Edmund Avenue Cottages Concept Design, a further report summarising the community feedback and identification of any alterations to the design be presented to Council for endorsement. 4. State and Commonwealth funding support programs for the relevant stages or total Edmund Avenue Cottages redesign project be pursued.	GM City Development	2. The Administration has undertaken community consultation on the Draft Concept Design which closed in July 2020. 3. A report outlining a summary of the feedback received during the community consultation process was presented to Council for its consideration at its meeting held in August 2020. 4. Council has received COVID-19 stimulus funding through the Federal Government's Local Road and Community Infrastructure Program. Council has resolved that an amount of \$200k of this grant funding is to be put towards the construction of the new Cottages. The Administration will pursue other grant funding opportunities as per Council's resolution towards the delivery of the works.	Completed Completed Completed
22/06/20	4.3	BEE HIVES AND NATIVE BEE HOTELS 2. Two honey bee hives, managed through a third-party supplier, be installed at the Unley Community Centre in 2020/21. 3. The volunteers of Soutar Park be assisted to install a native bee hotel within the fruit tree orchard at Soutar Park in 2020/21.	GM City Development	2. The Administration has engaged a contractor to host the bee hives at the Unley Community Centre. Site preparations are currently underway and works are expected to be completed in October 2020. 3. Council depot staff have installed the base unit of the native bee hotel in Soutar Park, ordered plants and liaised with a local resident in relation to donation of wooden offcuts for the central housing. The volunteers of Soutar Park completed the native bee hotel installation within the orchard at the Park on 15 August 2020.	Completed Completed
22/06/20	5.1.2	NOTICE OF MOTION FROM COUNCILLOR M. BRONIECKI RE. SYNTHETIC TURF ON VERGES 1. Staff undertake a review of the Nature Strips Policy to incorporate a ban of artificial/synthetic turf as a surface treatment on Council owned verges.	GM City Development	1. The Administration will undertake a review of Council's current Nature Strips Policy and present a report to Council for its consideration at its meeting to be held in November 2020.	November 2020
22/06/20	5.1.3	NOTICE OF MOTION FROM COUNCILLOR S. DEWING RE. MANAGEMENT OF DAMAGE TO COUNCIL INFRASTRUCTURE ADJACENT TO LARGE SCALE DEVELOPMENTS 1. Staff prepare a report outlining issues, options (including compliance or enforcement strategies) and resource requirements, to enable monitoring and management of impacts of developments on Council infrastructure, including street trees.	GM City Services	A combined approach between City Development and City Services will be undertaken in considering this matter. A Briefing of EMs planned in October, with a report to follow.	October 2020

COUNCIL ACTION REPORTS - ACTIONS TO SEPTEMBER 2020					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
27/07/20	4.3	DISPOSAL OF ROAD - 8 ROBERTS STREET, UNLEY 2. Pursuant to the requirements of the Roads Opening and Closing Act 1991, the subject parcel of public road known as Roberts Street, Unley and as outlined in Attachment 1 of this report, be closed as a public road, with the cost for this process being met by the owner of 8 Roberts Street, Unley. 3. Subject to the outcomes of the required community consultation process, in relation to the closure of the subject parcel of public road known as Roberts Street, Unley the Mayor and Chief Executive Officer be authorised to sign and seal any documents pertaining to this matter. 4. The subject parcel of public road known as Roberts Street, Unley and located at 8 Roberts Street, Unley, be excluded from Council's classification of Community Land. 5. Notice of Council's resolution regarding the closure of the subject parcel of public road known as Roberts Street, Unley be published in the Government Gazette, pursuant to Section 193(6)(a) of the Local Government Act 1999. 6. At the conclusion of the required process, the disposal of the subject parcel of public road known as Roberts Street, Unley be completed through the Lands Titles Office. 7. At the conclusion of the required process, payment in the amount of \$44,500 (plus GST if required) as per the valuation dated 11 March 2020, be received by Council from the owner of 8 Roberts Street, Unley.	GM City Development	2. Noted and the costs will be met by the owner of 8 Roberts Street. 3. The Mayor and Chief Executive Officer will sign and seal the documents once the required process has been undertaken in finalising this matter. 4. Noted and the parcel of land will be excluded from Council's Community Land classification once the required process has been undertaken in finalising this matter. 5. Government Gazette notice will be undertaken as part of the required process in finalising this matter. 6. The disposal of the subject parcel of public road will be completed through the Lands Titles Office at the conclusion of the required process. Public consultation has commenced and will close on 28 September 2020. 7. Noted.	November 2020
27/07/20	4.4	MILLSWOOD SPORTING COMPLEX - MILLSWOOD CROQUET NEW CLUBROOMS - CONCEPT DESIGN 2. The Draft Millswood Croquet Clubrooms Concept Design set out in Attachment 1 to this report (Item 4.4, Council Meeting 27/07/2020) be endorsed for the purpose of undertaking community consultation. 3. Following the conclusion of community consultation regarding the Draft Millswood Croquet Clubrooms Concept Design, a further report be presented to Council for its consideration summarising the community feedback received and any alterations made to the Concept Design. 4. Council notes and supports the Millswood Croquet Club's intent to pursue additional grant funding and the Administration's intent to assist the Club in its endeavours to do so.	GM City Development	2. The Administration has undertaken community consultation on the Draft Concept Design which closed in September 2020.	Completed
				3. The Administration is currently reviewing all feedback received during the community consultation process. A further report will be presented to Council for its consideration at its meeting to be held in October 2020 outlining a summary of the feedback received and seeking endorsement of the Final Design.	October 2020
				4. The Administration has sent a letter to the Millswood Croquet Club outlining Council's support for the Club seeking additional grant funding and outlining a timeframe of end of November 2020 in which to advise Council of its intent in order to not compromise the proposed timing of the delivery of the project.	Completed
27/07/20	4.7	STURT FOOTBALL CLUB REQUEST TO REDUCE MATCH DAY LICENCE FEES AND EXTEND RENT RELIEF PROVISION FOR THE CLUB AND BARZAAR 2. The Sturt Football Club's 2020 Match Day Licence fee be reduced to \$1,500 (inc. GST) with all other terms and conditions of the Agreement to remain. 3. Consideration of rent relief for Sturt Football Club and BarZaar for the period up to 31 July 2020 be deferred until the Council Meeting August 2020.	GM Business Support & Improvement	Completed Completed	Completed Completed
27/07/20	4.8	FINANCIAL MEASURES TO MEET TREE CANOPY TARGET 2. The feasibility of implementing Concept 1 and Concept 2 as outlined in this report be investigated, using the following parameters: 2.1 a target tree canopy cover of 15-20% 2.2 increased rates of 10-15% with results to be reported to Council in September. 4. The creation of a 'Tree Fund' be investigated for the purpose of funding the acquisition of land by Council to be used to increase tree canopy across the city with results of the investigation to be reported to Council in September.	GM Business Support & Improvement	- Legal advice sought. - Preliminary assessment of process for measuring canopy cover undertaken. - Elected Member Briefing held 14/09/2020.	Completed

COUNCIL ACTION REPORTS - ACTIONS TO SEPTEMBER 2020					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
24/08/20	4.10	LGA CALL FOR NOMINATION FOR LGA PRESIDENT AND MEMBER OF GAROC 2. Mayor Michael Hewitson be nominated for a position on GAROC to commence office from the conclusion of the 2020 LGA AGM and to remain in office until the conclusion of the 2022 AGM. Pursuant to clause 4.3.3 of the GAROC Terms of Reference.	Executive Manager OCEO	Completed	Completed
24/08/20	5.1.1	NOTICE OF MOTION FROM COUNCILLOR N. SHEEHAN RE: BEAUTIFICATION OF THE GOODWOOD UNDERPASS 1. A letter be sent to the Minister for Infrastructure and Transport, the Member for Unley and the Member for Badcoe, requesting that the Department for Infrastructure and Transport investigate options for beautifying the Goodwood Underpass, ideally through installation of a mural using local artists, or by some other suitable treatment of the concrete structure.	Executive Manager OCEO	Completed	Completed

MOTION OF WHICH NOTICE HAS BEEN GIVEN

REPORT TITLE:	NOTICE OF MOTION FROM COUNCILLOR J. BOISVERT RE: PROPOSED PEDESTRIAN REFUGE AT EAST AVENUE, CLARENCE PARK
ITEM NUMBER:	5.1.1
DATE OF MEETING:	28 SEPTEMBER 2020
ATTACHMENTS:	NIL

Councillor J. Boisvert has given notice of intention to move the following motion at the Council meeting to be held on 28 September 2020.

MOTION

That:

1. That the proposed works for a pedestrian refuge on East Avenue, Clarence Park (near Rise and Grind) be abandoned.
-

Background

A pedestrian refuge is proposed to be installed adjacent the Rise and Grind Café which is located at 114 East Avenue, Clarence Park. The crossing was a recommendation of the Local Area Traffic Management Plan Zone 3 – Clarence Park / Millswood (2019). This recommendation, along with 19 other recommendations contained within the LATM Plan, was adopted by Council for implementation at its meeting held on 23 September 2019.

Discussions at the time of developing the LATM Plan were held with the tenant and owner of the café who expressed concerns regarding the loss of parking resulting from proposed pedestrian refuge. However, the matter was not pursued at the time as there was little interest expressed either way by residents.

Following Council's endorsement of the proposed refuge, as part of its adoption of the recommendations contained in the LATM Plan, a design for the proposed device was developed in early 2020 and funding has been allocated by Council in the 2020/21 Annual Business Plan and Budget to install the device. As the works became imminent, with funding provided in this year's budget, the matter became topical.

Recent discussions between the tenant, building owner, ward councillors and senior staff have ensued to clarify the matter and as a result, the tenant has now submitted a petition regarding the location of the refuge, which is presented in this agenda. Clearly the community do not have an appetite for this refuge and the loss of parking will be detrimental to the business.

MOTION OF WHICH NOTICE HAS BEEN GIVEN

REPORT TITLE:	NOTICE OF MOTION FROM COUNCILLOR S. DEWING RE: SINGLE USE PLASTICS
ITEM NUMBER:	5.1.2
DATE OF MEETING:	28 SEPTEMBER 2020
ATTACHMENTS:	NIL

Councillor S. Dewing has given notice of intention to move the following motion at the Council meeting to be held on 28 September 2020.

MOTION

That:

1. A report be prepared investigating opportunities to influence and educate retailers within the City of Unley with a view to achieving a reduction or total removal in the provision of single-use plastics, including shopping bags, by businesses across the City.
-

Background

Councillor S. Dewing has provided the following information in support of the above motion:

The City of Unley's Four-Year Delivery Plan 2017 – 2021 objective 2.2. and The Environmental Sustainability Strategy 2016 -2020, Resourceful Unley objective notes:

“Excellence in waste management is achieved through avoidance, re-use and diversion”

The convenience of plastic bags comes at a high cost to the environment as they are made from non-renewable energy therefore contributing to global climate change.

The average useful life of each plastic bag is 12 minutes. Most single use plastic bags end up in landfill or as litter and they do not degrade.

Plastic bag litter is extremely harmful to the environment including animals and wildlife.

Plastic bags are not easy to recycle. Despite supermarket chains Coles and Woolworths partnering with Redcycle to recycle plastic shopping bags, very few people take advantage of this initiative to deposit plastic shopping bags in the bins provided.

The State Government has recently passed legislation that will see the banning of single-use plastics in South Australia. In the first instance, the focus of the legislation is items such as straws, cutlery and beverage stirrers, however, a framework is included for adding more items in the future. This is a good move for our environment, and in recognition of the impacts of COVID-19 on businesses, the commencement of the legislation has been delayed until early 2021.

In the interim, I believe Council can play a role in assisting businesses to move away from single-use plastics and would like to investigate options for information provision or education to our business community on the environmental costs and impacts of single-use plastic with a view to significantly reducing, if not totally removing, the use of these items across the City.

This approach is consistent with our position on environmental protection, and would position the City of Unley as a first mover in line with the recently adopted legislation. This is an opportunity to provide environmental education to others (including other councils).

MOTION OF WHICH NOTICE HAS BEEN GIVEN

REPORT TITLE:	NOTICE OF MOTION FROM COUNCILLOR P. HUGHES RE: CLIMATE CHANGE STATEMENT
ITEM NUMBER:	5.1.3
DATE OF MEETING:	28 SEPTEMBER 2020
ATTACHMENTS:	NIL

Councillor P. Hughes has given notice of intention to move the following motion at the Council meeting to be held on 28 September 2020.

PREAMBLE

For many years the City of Unley has been undertaking significant actions that both mitigate and adapt to climate change, with plans to do more in the future. These actions are evidenced in such documents as:

- Climate Emergency Information Session presentation at the Elected Member Briefing of 14 September 2020.
- Item 5.3.1 - Question on Notice from Cr Hughes re Climate Change (Council Agenda, 25/11/2019 pp 352-358).

MOTION

That the following be adopted as the City of Unley's Climate Change Statement:

1. The City of Unley has an obligation to manage the contribution made by humans to Climate Change and to protect the planet forever. In recognition of this obligation, the City of Unley vows to continue to:
 - Consult, inform, advise and support our community.
 - Document plans for further action.
 - Advocate at all levels of Government for stronger action to Mitigate and Adapt to Climate Change.
-

This motion is a clear statement of our Council's long term commitment to taking action to both adapt to, and mitigate the impacts of, our changing climate.

It declares that we have been taking action for years because we accept that climate change is real which is visibly evident by such events as global warming and increasingly extreme weather.

We know that climate change is a significant global issue and we have chosen to take significant local action.

Our actions have often been in partnerships with various clusters of neighbouring councils.

This motion is intended to be a clear and rational statement to the broad Unley community, highlighting that we have known about climate change for many years and every year have added new actions at the local level.

The two documents referred to in the Preamble contain multiple examples of our continuous action.

The motion reassures our residents that we will be continuing to expand our actions. We are currently updating our 4 Year Delivery Plan prior to public consultation. The Plan includes Environmental Stewardship as one of the Four Themes. We will always be open, including in the Annual Budget and Business Plan consultation cycle, to feedback about plans and further actions that are within the scope of Local Government.

MOTION OF WHICH NOTICE HAS BEEN GIVEN

REPORT TITLE:	NOTICE OF MOTION FROM COUNCILLOR S. DEWING RE: DOG WASTE BINS AND BAGS AT CITY OF UNLEY PARKS
ITEM NUMBER:	5.1.4
DATE OF MEETING:	28 SEPTEMBER 2020
ATTACHMENTS:	NIL

Councillor S. Dewing has given notice of intention to move the following motion at the Council meeting to be held on 28 September 2020.

MOTION

That:

1. A report be prepared investigating the benefits and the costs of installing organic (green) waste bins at City of Unley parks and replacing the existing complimentary black plastic dog waste bags with complimentary compostable dog waste bags, with the investigations to consider relevance of other related plans/strategies such as the Animal Management Plan and Waste Management Strategy.
-

Background

Responsible dog owners generally pick up their dog waste using the black plastic dog waste bags and then dispose of it in the nearest landfill bin.

These bags end up buried in landfill. The plastic bag will take hundreds of years to degrade and the contents will ferment inside the plastic bag creating methane gas, a more powerful greenhouse gas than carbon dioxide.

In between bin collection, the contents of the bag emanates foul smells and can spread parasites and disease.

Providing organic (green) bins and compostable bags would enable commercial composters such as Jeffries to convert dog waste to nutrient-rich garden compost using a bio-mediation heating system that neutralises harmful bacteria so that the compost is safe to use on plant and food crops.

This initiative is consistent with the City of Unley's position on environmental protection and could be considered for recommendation into the Draft Animal Management Plan and Waste Management Strategy.

QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

REPORT TITLE:	QUESTION ON NOTICE FROM COUNCILLOR S. DEWING RE: CONTROLLING CYCLISTS SPEEDS ON SHARED PATHS
ITEM NUMBER:	5.3.1
DATE OF MEETING:	28 SEPTEMBER 2020
ATTACHMENTS:	NIL

The following Questions on Notice have been received from Councillor S. Dewing and the answers are provided.

QUESTIONS

1. What are the range of possible options for managing cycling speed on shared paths being explored by City of Unley?
2. Is there a legal basis on which speed limits on shared paths can be enforced in City of Unley?

ANSWERS

1. The desired outcome from managing speeds on shared paths is safer interaction between bike riders and pedestrians. It is preferable to achieve this through design of the path rather than physical measures or impediments. Physical measures, including bollards, barriers requiring riders to dismount, or uncomfortable terrain should only be considered as a last resort.

When designing upgrades of shared paths, the primary focus is on providing an appropriate width for the type of users.

This allows for increased separation and reduced conflict between bike riders and pedestrians, as well as different types of bike riders. For example, along the Mike Turtur Bikeway, a 4.0m width (to be achieved as part of the upgrade) allows adequate space for faster commuter bike riders to overtake slower recreational users or walkers.

Separate facilities for bike riders and pedestrians are also an option, however this is generally only appropriate where volumes are very high. Separated paths also require a larger total width compared with a shared path.

Passive measures can also be used at specific points to increase awareness of all users to potential areas of conflict. This includes different path materials or distinctive surface treatments which have been included in the design of the Mike Turtur Bikeway.

Below (left) is an example of a treatment used in Felixstow that indicates to cyclists the changed environment.

In addition, to encourage better user behaviour by all, pavement decals have also been previously used on the Mike Turtur Bikeway and Marino Rocks Greenway, as well as other Council areas. These graphics and key messages help confirm appropriate uses, including messages such as 'slow' or 'give way to pedestrians'.



Examples of pavement treatments and decals used on shared paths in Adelaide

2. Currently, there is no legal basis for the enforcement of speed limits along any shared paths including those located within the City of Unley. This is due to the challenges in legally enforcing a bike rider's speed limit which include:
 - Technological limitations in measuring the speed of a bike rider from a standing position.
 - The required expectation of the bike rider themselves to monitor their specific speed.
 - Few bikes are equipped with a speedometer (or similarly accurate speed measuring instrument).

Discussions with the Department for Infrastructure and Transport (DIT) indicate that their focus on shared paths (from a legal perspective) is on bike rider behaviours through the existing Australian Road Rules (ARR) as outlined below.

When riding on a shared use path, a person bike riding must:

- Keep to the left unless it is impracticable to do so (ARR 250).
- Give way to any person walking on the path (ARR 250).
- Exercise due care by travelling at a safe speed and be prepared to stop if necessary (ARR 250).
- Not cause a traffic hazard by moving into the path of a pedestrian (ARR 253).
- Ring a bell or provide a verbal warning to alert people walking, if necessary to avert danger. This could be just a friendly 'hello' to make sure the person walking is aware (Road Traffic Act 1961 Part 3, Division 9 Provision 99A).

The reinforcement of these ARR are typically undertaken using decals/education messages, as key reminders along the shared path route about expected behaviours.

Notwithstanding the challenges in enforcing the speed limit of a person bike riding, DIT also indicated that they are generally not supportive of pursuing speed limits on shared paths as it is considered that it could have an adverse impact on bike riding participation and may push people riding onto alternative routes on-road, which are less safe.

It is also considered that people bike riding tend to self-regulate their speed on paths based on the conditions. For example, on a crowded path where there are large numbers of pedestrians, an appropriate speed of travel is considerably lower than on an isolated path with no other path users. It is acknowledged that at times people bike riding ride too fast for the conditions. However, it is not considered that setting a speed limit would necessarily change this behaviour.

MAYOR'S REPORT

REPORT TITLE: MAYOR'S REPORT FOR MONTH OF SEPTEMBER
ITEM NUMBER: 6.1.1
DATE OF MEETING: 28 SEPTEMBER 2020
ATTACHMENTS: NIL

1. RECOMMENDATION

That:

1. The report be received.
-

Functions attended (19/08/20 to 22/09/20)

Legend for attendance type at Function/Event:	
Attendee – only, no duties	Guest – specifically invited as an event guest
Interview – on-air radio guest	Host – hosted a meeting as Mayor
Mayor – attended as the Mayor of City of Unley	Presenter – involved in presenting awards
Representative – attended as Council representative	Speaker – attended and gave a speech as Mayor

Date	Function/Event Description	Type
19/08/20	LGA Briefing (Zoom) – Update, COVID-19 Pandemic, with Premier and Minister for Planning & Local Govt.	Attendee
25/08/20	Tree Strategy – Feedback & Discussion with Guests & Staff	Host
26/08/20	Active Ageing Alliance Meeting	Attendee
28/08/20	Tree Canopy – Legal Advice & Staff Discussion	Attendee
04/09/20	ERA Mayors Group Breakfast – Luigi's Deli	Mayor
11/09/20	St Thomas School – Artist In Residence	Attendee
14/09/20	EM Briefing	Attendee
18/09/20	BHKC Mayoral Catch Up (Zoom)	Mayor
21/09/20	EM Briefing	Attendee
Date	Radio Interviews	
24/08/20	ABC Radio – Ali Clark & David Bevan, E-Scooters	Interview
15/09/20	ABC Radio – Peter Goers, Active Ageing	Interview

DEPUTY MAYOR'S REPORT

REPORT TITLE: DEPUTY MAYOR'S REPORT FOR MONTH OF SEPTEMBER
ITEM NUMBER: 6.2.1
DATE OF MEETING: 28 SEPTEMBER 2020
ATTACHMENTS: NIL

1. RECOMMENDATION

That:

1. The report be received.
-

Functions attended (19/08/20 to 22/09/20)

Date	Function/Event Description
20 th Aug	Participated in the Mayor's catch up with Ward Councillors.
3 rd Sept	Visited Ridge Park with Cr J. Dodd and Council staff leading the consultation on a Master Plan for Ridge Park.
5 th Sept	Represented the Mayor at the Sturt Bowling Club at Unley Oval where I presented Pennant winning badges to the 2 teams who won pennants last season and also the Club Championship Trophies. After addressing the biggest playing group in years, I rolled the first kitty to officially declare the new season open.
11 th Sept	Accepted the Mayor's invitation to join him and other Elected Members in the Parlour to keep in touch and chat about topical matters.

REPORTS OF MEMBERS

REPORT TITLE:	REPORTS OF MEMBERS FOR MONTH OF SEPTEMBER
ITEM NUMBER:	6.3.1
DATE OF MEETING:	28 SEPTEMBER 2020
ATTACHMENTS:	<ol style="list-style-type: none">1. COUNCILLOR M. BRONIECKI2. COUNCILLOR M. RABBITT3. COUNCILLOR J. RUSSO4. COUNCILLOR D. PALMER

Council to note attached reports from Members:

1. Councillor M. Broniecki
 2. Councillor M. Rabbitt
 3. Councillor J. Russo
 4. Councillor D. Palmer
-

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR M. BRONIECKI

Functions attended (19/08/20-22/09/20)

Date	Function/Event Description
24/8/2020	Council Meeting
26/8/2020	Active Ageing Alliance Meeting
29/8/2020	Quarterly meeting with Mayor and Councillor M. Rabbitt
11/9/2020	Meeting with Mayor and Elected Members
14/9/2020	Council Briefing - Climate Change Emergency and Financial Incentives for Tree Canopy Cover
15/09/2020	Council Assessment Panel
21/9/2020	Council Briefing - 4 Year delivery plan

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR M. RABBITT

Functions attended (19/08/20-22/09/20)

Date	Function/Event Description
21 Aug	Buddies at Breakfast
26 Aug	Active Ageing Alliance meeting via Zoom
27 Aug	Centennial Park Board Meeting
28 Aug	Buddies at Breakfast – presentation by Prof Warren Jones AO on his role as an activist
28 Aug	Catchup Meeting with Mayor Hewitson and Cr Broniecki
2 Sep	LGA Briefing via Zoom – Local Govt (Elections) Act
4 Sep	Buddies at Breakfast – presentation on Monarto Zoo attractions and breeding programmes
11 Sep	Buddies at Breakfast – presentation on the development of education programmes in Myanmar
12 Sep	Visited Unley Swim Centre for opening day of the summer season
14 Sep	Brown Hill Keswick Creek Stormwater Project Briefing via Zoom
18 Sep	Buddies at Breakfast

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR J. RUSSO

Functions attended (19/08/20-22/09/20)

Date	Function/Event Description
24/8/20	Council Meeting
27/8/20	Mayor's Quarterly Catch up with Cr Dewing
27/8/20	Centennial Park's People and Culture Committee Meeting
27/8/20	Centennial Park's Board of Management Meeting
28/8/20	Meeting with Cr Dewing
3/9/20	Unley Ward Briefing
7/9/20	Meeting with Unley CEO
7/9/20	Elected Member Briefing – Representation Review and Walking & Cycling Plan
10/9/20	Meeting with Unley CEO – EM Briefing on Climate Emergency
14/9/20	Guest speaker on Radio Italiana 531am with John Di Fede
14/9/20	Elected Member Briefing – Financial Incentives re Tree Canopy and Climate Emergency Information Session
21/9/20	Elected Member Briefing – Animal Management Plan and 4 Year Delivery Plan

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR D. PALMER

Functions attended

Date	Function/Event Description
29 Jul	Active Ageing Alliance Zoom meeting
3 Aug	Council Briefing
11 Aug	Planning Minister Debriefing with the Hon. David Pisoni
17 Aug	Council Briefing
26 Aug	Active Ageing Alliance Zoom Meeting
	Clarence Park Community Centre BOM meeting
27 Aug	Tour Rosefield Uniting Men's Shed
31 Aug	Economic Development Growth Strategy Working Group
2 Sep	Zoom Briefing for the Local Government (Elections) Act
7 Sep	Economic Development Growth Strategy Working Group
	Council Briefing
11 Sep	Friday Afternoon discussion with Mayor and Elected Members
13 Sep	Millswood Bowling Club Season Opening
14 Sep	Mayors and Elected Members Zoom Briefing Session - Brown Hill and Keswick Creeks Stormwater Project
	Economic Development Growth Strategy Working Group
	Council Briefing
15 Sep	CAP meeting
21 Sep	Economic Development Growth Strategy Working Group
	Council Briefing
22 Sep	Clarence Park Neighbourhood Watch meeting

CORRESPONDENCE

REPORT TITLE:	CORRESPONDENCE
ITEM NUMBER:	6.4.1
DATE OF MEETING:	28 SEPTEMBER 2020
ATTACHMENTS:	<ol style="list-style-type: none">1. UPDATED TIMELINE FOR NEW PLANNING SYSTEM ROLL OUT2. APPRECIATION FOR ADDITIONAL RENT RELIEF FOR BARZAAR3. TRANSPORT & TRAFFIC MANAGEMENT STUDY OF UNLEY ROAD4. STATUTES AMENDMENT BILL - ERA CHAIR5. STATUTES AMENDMENT BILL - MINISTER FOR PLANNING & LOCAL GOVERNMENT

The correspondence from:

- Planning & Land Use Services – re. Updated Timeline for New Planning System Roll Out
- Sturt Football Club – re. Appreciation for Additional Rent Relief for BarZaar
- Hon Corey Wingard MP Minister for Infrastructure & Transport – re. Transport and Traffic Management Study of Unley Road
- ERA Chair – re. Statutes Amendment Bill
- Minister for Planning & Local Government – re. Statutes Amendment Bill

be noted.



Government of South Australia
Attorney-General's Department

2017/12514/01

**Planning & Land Use
Services**

Level 5, 50 Flinders Street
Adelaide SA 5000

GPO Box 1815
Adelaide SA 5001
DX 171

Tel 08 7109 7500

19 August 2020

Dear Phase Three Council Chief Executive

Updated timeline for new planning system roll out

We value and appreciate the contribution your council is making to assist us in finalising the Phase Three Planning and Design Code (the Code) and other elements of our new planning system.

Yesterday, the State Government announced revised timing for the implementation of the new planning and development system – across large regional towns and metropolitan areas.

Minister for Planning and Local Government, Vickie Chapman said the government was keen to ensure that implementation of this final and significant phase is done in a manner that presents users and beneficiaries of the system, with more time to understand the Planning and Design Code (the Code) and familiarise themselves with our new ePlanning system.

The Department has been working and listening closely to councils, industry and the wider community, many of whom have requested to defer the final phase of implementation to next year.

With a significant proportion of development applications historically lodged in the metropolitan area, continuing to collaborate with stakeholders and work with councils to refine the Code and consider the feedback received, is integral to the program's success.

As such, the anticipated launch date of September 2020 for the final phase of the new planning system will not proceed.

This original timeframe was dependent on a number of factors and the scale and complexity of submissions received during our consultation stage has been reflected in making the decision to delay implementation.

The Minister intends to announce a more definite date sometime in the future, however has indicated it will not be before Christmas 2020.

Until the final phase is implemented, current development plans remain in place in large regional towns and metropolitan areas.

- 2 -

Next Steps

The proposed changes to the draft Phase Three Code and allocating more time for business readiness and familiarisation has resulted in the decision to delay the implementation date. The decision is also highly reflective of the value we place on your contribution and acknowledgment of council's as integral users of the new planning and development system.

We will continue to collaborate and work with you to ensure the successful delivery of this final and significant implementation phase.

Should you have any questions please don't hesitate to contact your Council Liaison Officer.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Sally Smith', written over a circular stamp or seal.

Sally Smith
EXECUTIVE DIRECTOR
PLANNING & LAND USE SERVICES

STURT FOOTBALL CLUB INC.

Administration 39 Oxford Terrace Unley SA 5061
PO Box 10 Unley SA 5061

P 08 8271 4611 www.sturtfc.com.au

MAJOR SPONSOR



MORRIS FINANCE



25 August 2020

City of Unley

Attn: Peter Tsokas & Mayor Michael Hewitson

PO Box 1

Unley SA 5061

Peter & Michael

Dear Peter & Mayor Michael Hewitson,

On behalf of the Board of Sturt Football Club ("Club") I wish to thank Council on its decision to grant the request for an additional month of rent relief (July) for the Club's hospitality venue Barzaar.

The Board was pleased with the State Government's decision to permit SANFL Clubs to host home games, albeit a shortened season, limited crowd numbers and other negative impacting revenue restrictions. Based on this decision and the opportunity to at least cover match day costs, the Board withdrew its request for rent relief for Unley Oval and the administration offices at 39 Oxford Terrace.

The match day licence fee (\$3,000 - Council invoices the Club and forwards full payment to Adelaide Fence Hire) request to **defer** 50% of that amount to next season was negotiated directly with Adelaide Fence Hire. We thank Council for enabling the Club to enter into this agreement with Adelaide Fence Hire.

Under normal conditions the Club provides talent pathway football programs for over 400 males and females, employs seven full time staff, multiple part time and casual staff while also providing work placements to university students studying medical, sport and recreation. BarZaar employs four full time staff and up to fifteen casual staff.

Job Keeper has enabled us to keep employed full time staff but sadly not all part time and casual staff. Some existing roles will require salary reduction negotiations post Job Keeper.

STURT FOOTBALL CLUB INC.

Administration 39 Oxford Terrace Unley SA 5061
PO Box 10 Unley SA 5061

P 08 8271 4611 www.sturtfc.com.au

MAJOR SPONSOR



MORRIS FINANCE



I acknowledge that I am merely telling the story that sadly is affecting so many businesses within the community, State, Country and worldwide due to COVID-19.

I again thank Council for its compassion and understanding in granting July rent relief for Barzaar. It will go a long way in helping us keep South Australians employed and/or engaged.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'Jason Kilic'.

Jason Kilic
President

Hon Corey Wingard MP



Government
of South Australia

Minister for Infrastructure
and Transport

Minister for Recreation,
Sport and Racing

GPO Box 658
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20MT11498

Mr Peter Tsokas
Chief Executive Officer
City of Unley

By email: ptsokas@unley.sa.gov.au

Dear Mr Tsokas

Thank you for your letter received in my office on 3 August 2020 regarding a transport and traffic management study of Unley Road.

The State Government is addressing targeted upgrades of key sections of Unley Road to improve efficiency and safety performance on a state-wide priority basis.

I am advised that with regard to bicycle access it is important that any bicycle network accommodates a range of rider experience and skill level.

I understand DIT reviewed the traffic signalling along Unley Road earlier this year and that a signal coordination has been optimised for traffic flow during peak periods. This allows for shorter wait times for traffic in all directions and for pedestrians via dedicated crossings.

I trust this information is of assistance.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Corey Wingard".

Hon Corey Wingard MP
Minister for Infrastructure and Transport

27 / 8 / 2020

cc: Hon David Pisoni MP, Member for Unley



31 July 2020

Hon. Vickie Chapman MP
Attorney-General
Deputy Premier
Minister for Planning and Local Government

BY EMAIL : AttorneyGeneral@sa.gov.au

Dear Hon. Vickie Chapman MP

Statutes Amendment (Local Government Review) Bill 2020
ERA Mayors' & CEOs Feedback

Recently the ERA Mayors and CEOs held a special meeting to consider the impacts and implications of amendments to the Local Government Act, moved in the Lower House by the former minister.

While individual ERA Member Councils will also respond directly to you in your current role as Minister for Local Government, and through the LGA, and while other issues were considered at our meeting, we wanted to draw your attention to three specific areas of concern.

1. The Role of Mayors / Principal Members

We note the broad statements of principle in relation to the role of Mayors and also that Mayors are not given any additional powers. We believe it would be helpful if there were clearer guidance to support best practice around modern Local Government leadership. For example, there seems to be no reference to a Mayor needing to work constructively with the CEO or the community. Ideally, the amendments should not just clarify the need for Mayors / Principal Members to build working relationships with Council Members, they should also require the Mayor to develop constructive relationships with the CEO and, at the CEO's direction, Executive staff.

For example, the Act should include a clear statement of principle that "the Mayor must work with the CEO to optimise the implementation of Council's Strategic Plan and Council resolutions". This would be a welcome confirmation of best practice.

Given the importance of the role of the Mayor in good governance, leadership and relationship management we suggest adding a requirement for mandatory training in leadership for Mayors.





2. Role of CEOs in the Sanction of Elected Members

The amendments seek to allow someone to remove Elected Members from Councils for certain reasons. For example, the changes seek to provide power to the CEO to suspend an Elected Member and, as a corollary, provide the CEO with the discretion to lift such a suspension. This may place the CEO in all kinds of conflicts given their relationship to the Council as their employer. For example, it's not hard to foresee that a CEO could face a performance review by a panel containing an Elected Member that they had previously suspended. Indeed, the knowledge of that likelihood (and other similar potential repercussions) may inappropriately affect the exercise of the CEO's discretion.

Therefore any such discretionary matters should be referred to, and be dealt with by, an independent and objective external Governance Panel. The role of the CEO in such matters should be limited to administrative action that does not allow the exercise of any discretion.

3. Proposed Council Budgetary Oversight

While 'rate capping' is not directly referred to in the proposed amendments, Councils will apparently be obliged to prepare their annual budgets at an unreasonably early stage given the normal budget cycle - as early as July the preceding year.

This will be required in order to consider all strategic plan initiatives and budget bids, negotiate a draft budget (normally 2-3 months); then allow staff to construct the formal budget papers for Council to approve for public consultation at Council's October meeting, undertake the mandatory four week public consultation process and consider responses before potentially adjusting the budget and approving in late November, in time to submit them in December to the equivalent of ESCOSA; to comply with the timing in the amendment. That body then requires four months to give an 'opinion' as to whether the annual budget is appropriate, with feedback subsequently provided back to the Council in March, for further deliberation and adjustment by Council in time for adoption at their June Council meeting; unless the Minister of the day also intervenes.

It is not clear what issue this amendment is endeavouring to address? It will certainly add layers of delay and red tape without a clear reason. The vast majority of Councils already set a 10-year plan, including intended interest rate rises, and this is put to the community each and every year for consultation. Therefore, it is not clear as to why this extra layer is required? It is not clear why an unelected body should have superior authority over locally elected representatives or the community members who have taken the time to provide feedback on the draft budgets.

Democracy is alive and well in Local Government. If voters choose candidates who offer more services and they are willing to pay more, why do Councils then have to go through the ESCOSA-like process to give effect to an outcome chosen by voters?





We note that the imposition of State and Federal taxes and charges are not subject to any such external review. On the other hand, Council budget deliberations are in meetings open to the public and the media. As noted above Councils go through formal consultation processes with their communities prior to considering all feedback and adjusting the budget to suit before adopting it (all in public meetings), providing maximum transparency and accountability.

Additionally, the nature of local government is that ratepayers are interacting with Elected Members in a more granular and regular way than would be typically faced by their State counterparts. Elected Members, like their State and Federal counterparts, are acutely aware that the ultimate review of their performance is at the ballot box, unprotected by political parties or state-wide party driven advertising.

Furthermore, the vast majority of councils are levying much lower rate increases this year than State government. Observers claim these are the lowest rate rises in over twenty years. The amendment is not only demonstrably unnecessary, it is unwieldy, will add red-tape, and undermine local subsidiarity.

We would be grateful for your careful consideration of these matters, and the matters raised by our colleague councils and the LGA, as this Bill progresses through the Parliament.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'David O'Loughlin', is written over a faint, light blue circular watermark or background graphic.

David O'Loughlin
ERA Chairperson
Mayor, City of Prospect
President, Australian Local Government Association

Copy:
ERA Mayors and CEOs



The Hon Vickie Chapman MP

20MLG0359

 August 2020

David O'Loughlin
Mayor, City of Prospect
ERA Chairperson
Eastern Region Alliance

By email: David.O'Loughlin@prospect.sa.gov.au



**Government
of South Australia**

Deputy Premier

Attorney-General

Minister for Planning
and Local Government

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Dear Mayor

I write in response to your letter of 31 July 2020 regarding the Statutes Amendment (Local Government Review) Bill 2020 (the Bill).

I take this opportunity to thank the Eastern Region Alliance for its careful consideration of the Bill and its thoughtful comments.

I have indicated my willingness to consider suggestions to improve the Bill, and I understand that the Local Government Association (LGA) is currently coordinating comments from councils. I am advised that the LGA will consider a consolidated sector-wide response at its Board meeting on 20 August 2020, which I will consider along with comments and proposed amendments provided by other councils and local government bodies.

I look forward to working with the local government sector to strengthen reforms that will enhance councils' financial accountability and deliver a system of local government that South Australians see as robust, sustainable and transparent.

Yours sincerely


VICKIE CHAPMAN MP
ATTORNEY-GENERAL
DEPUTY PREMIER
MINISTER FOR PLANNING AND LOCAL GOVERNMENT