

# COUNCIL AGENDA

## **Council Meeting**

Notice is hereby given pursuant to the provisions of the Local Government Act, 1999, that the next Meeting of Unley City Council will be held in the Council Chambers, 181 Unley Road Unley on

***Monday 26 September 2022 7.00pm***

for the purpose of considering the items included on the Agenda.

**Chief Executive Officer**

## **OUR VISION 2033**

Our City is recognised for its vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership.

## **COUNCIL IS COMMITTED TO**

- Ethical, open honest behaviours
- Efficient and effective practices
- Building partnerships
- Fostering an empowered, productive culture – “A Culture of Delivery”
- Encouraging innovation – “A Willingness to Experiment and Learn”

## **KAURNA ACKNOWLEDGEMENT**

*Ngadlurlu tampinhi, ngadlu Kurna yartangka inparrinhi. Ngadlurlu parnuku tuwila yartangka tampinhi.*

*Ngadlurlu Kurna Miyurna yaitya yarta-mathanya Wama Tarntanyaku tampinhi. Parnuku yaitya, parnuku tapa purruna yalarra puru purruna.\**

We would like to acknowledge this land that we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their country.

We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

\*Kurna Translation provided by Kurna Warra Karrpanthi

## **PRAYER AND SERVICE ACKNOWLEDGEMENT**

We pray for wisdom to provide good governance for the City of Unley in the service of our community.

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.

## **WELCOME**

## **ORDER OF BUSINESS**

<b>ITEM</b>	<b>PAGE NO</b>
<b>1. ADMINISTRATIVE MATTERS</b>	
<b>1.1 APOLOGIES</b>	
Nil	
<b>1.2 LEAVE OF ABSENCE</b>	
Nil	
<b>1.3 CONFLICT OF INTEREST</b>	
<i>Members to advise if they have any material, actual or perceived conflict of interest in any Items in this Agenda and a Conflict of Interest Disclosure Form (attached) is to be submitted.</i>	
<b>1.4 MINUTES</b>	
1.4.1 Minutes of the Ordinary Council Meeting held Monday, 22 August 2022	
<b>1.5 DEFERRED / ADJOURNED ITEMS</b>	
Nil	
<b>2. PETITIONS/DEPUTATIONS</b>	
Nil	
<b>3. REPORTS OF COMMITTEES</b>	
Nil	

#### **4. REPORTS OF OFFICERS**

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##### **5.2 MOTIONS WITHOUT NOTICE**

*Mayor to ask the Members if there are any motions without notice*

##### **5.3 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

##### **5.4 QUESTIONS WITHOUT NOTICE**

*Mayor to ask the Members if there are any questions without notice*

## **6. MEMBER'S COMMUNICATION**

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- 7.2 Unley Central Litigation - Legal Expenditure Approval Sought 131

- 7.3 Confidentiality Motion to remain in confidence for Item 7.2 - Unley Central Litigation - Legal Expenditure Approval Sought 139

## **SUGGESTED ITEMS FOR NEXT AGENDA**

Adoption of City of Unley 2021-22 Annual Report	
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## **NEXT MEETING**

Monday 24 October 2022 - 7.00pm

Council Chambers, 181 Unley Road Unley



## INFORMATION REPORT

<b>REPORT TITLE:</b>	ANIMAL MANAGEMENT PLAN YEAR 1 ACTIONS 2021/22
<b>ITEM NUMBER:</b>	4.1
<b>DATE OF MEETING:</b>	26 SEPTEMBER 2022
<b>AUTHOR:</b>	DAVID SBORO
<b>JOB TITLE:</b>	ACTING TEAM LEADER REGULATORY
<b>ATTACHMENTS:</b>	1. ANIMAL MANAGEMENT PLAN YEAR 1 ACTION LIST

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### 1. **EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with an annual update on the Year 1 progress of the Animal Management Plan 2021-26 (the Plan), endorsed by Council in April 2021.

Of the required 33 actions, 26 have been completed for Year 1 of the Plan. Commentary of actions is provided both in this report and the attachment.

### 2. **RECOMMENDATION**

That:

1. The report be received.
- 

### 3. **RELEVANT CORE STRATEGIES/POLICIES**

1. Community Living
  - 1.1 Our Community is active, healthy and feels safe.

### 4. **BACKGROUND**

The Plan was developed to guide the City of Unley's management of dogs and cats, as required by the *Dog and Cat Management Act 1995* (the Act). The annual report is provided by financial year to align with the reporting requirements of the Dog and Cat Management Board.

The City of Unley Animal Management Plan outlines Council's vision and mission for animal management as being:

#### ***Vision***

*"A City that encourages a culture of responsible pet ownership."*

## **Mission**

*“The City of Unley will work with the community to provide a harmonious environment for people and pets through leadership and education in animal management. All animals will be treated with respect and in a humane manner.”*

*“The Plan is structured according to eleven (11) priority areas. Each priority area has one or more objectives together with an action plan that details the new initiatives that Council will undertake over the five years to achieve the animal management goals and objectives.”*

The Plan was adopted by Council at the 27 April 2021 Council Meeting and covers the 5 year period from 1 July 2021 until 30 June 2026. The Plan identifies actions over the 5 years that Council will undertake to maintain and improve animal management in our community.

## **5. DISCUSSION**

There are 33 agreed actions across the priority areas for Year 1 of the Animal Management Plan. Commentary of both completed and in progress actions have been detailed. Updates of all 33 actions are also summarised in Attachment 1.

*Attachment 1*

### Highlights - Actions Completed:

- A key action in the Year 1 schedule was to undertake a review of Page Park relating to dog off-leash hours and the shared use of the park. This incorporated community engagement to determine what our residents and park users desired at Page Park to accommodate the needs of both dog and non-dog users. This process resulted in a trial of extended dog off-leash hours in non-daylight saving months that commenced on 30 June 2022. This trial is scheduled to conclude on 2 October 2022 and findings will be presented to Council for consideration of any ongoing amendments to the use of Page Park.
- The Dog Poo Fairy campaign was undertaken over June 2022. This campaign included social media promotion and patrolling by authorised officers. Each year a different park or reserve is selected for increased patrolling during the campaign. Orphanage Park was selected this year during a weeklong campaign, and high compliance rates were observed. Feedback from officers was that dog owners who use this Park are mostly friendly and demonstrate responsible pet ownership. This is conducive with the low number of complaints received by Council in relation to dog use of the Park.



- The total number of dog registrations, microchipping, and desexing increased in this reporting period. Desexing of registered dogs remained at 88% as per the 2020/21 period. A total of 94% of registered cats were desexed, noting that this is the first time these statistics have been captured. A strong education and awareness program for dog and cat owners through promotional and engagement opportunities continues to be provided. Promotion of many of the Year 1 actions was undertaken on social media, Council’s website, and signage throughout the City in order to reach as many people as possible.

**Key Actions in Progress/Incomplete**

For Year 1 of the Plan, 7 action items remain in progress. This is due to a variety of reasons, including additional complexity and extended scope on undertaking the initial action and/or resourcing limitations, particularly as the Regulatory Services team were impacted by a service review over the course of the year. All outstanding actions have been rolled into Year 2 of the Plan for completion. Key action items in progress include:

- Collaboration with professional dog trainers to undertake practical sessions on responsible dog ownership. This will be further investigated, with the aim of building partnerships with dog trainers to facilitate sessions as we can now plan with a higher level of certainty as we progress through the pandemic.
- The Parks and Playgrounds Map is progressing, with multiple internal stakeholders collaborating on this initiative. The aim is to display the map on Council’s website detailing on/off leash areas, as well as other public amenities such as toilets, playgrounds etc.
- A communication and education campaign to reduce wandering dogs during weather and loud events continues to be investigated. The logistics of informing the public as well as the cost of SMS messages requires further analysis.
- Beekeeping guidelines and PIRSA requirements were promoted during a social media campaign in June 2022. Promotion of beekeeping at the Unley Community Centre and the benefits related to this remains in progress. Partnering with the Centre will be undertaken to promote this example of positive beekeeping.

**6. REPORT AUTHORISERS**

<b>Name</b>	<b>Title</b>
Gary Brinkworth	Manager Development & Regulatory
Megan Berghuis	General Manager, City Services



## **PRIORITY AREAS IN DETAIL**

Priority areas contained in this Plan are:

1. Community education and compliance
2. Dogs in public places
3. Effective control
4. Dog faeces
5. Nuisance barking
6. Wandering dogs
7. Cat management
8. Compulsory microchipping of dogs and cats
9. Compulsory de-sexing of dogs and cats
10. Compulsory dog registration
11. Animal management team
12. Other Animals

Each priority area includes:

- Goal
- Actions
- Key performance measures
- Status of the action

These are a combination of qualitative and quantitative measures.

## **MONITORING PROGRESS**

This Plan will be reviewed annually to track implementation and progress against the key performance measures.

## 1. COMMUNITY EDUCATION AND COMPLIANCE

GOAL	NO.	ACTIONS	KEY PERFORMANCE MEASURES	STATUS
<p>Pet owners to gain a better understanding of their legal obligations and of responsible pet ownership.</p>	1.	<p>Develop a targeted education program on the legal obligations of owning a dog and/or cat (New). This program could include online materials (eg interviews, videos, tips) and practical sessions on:</p> <ul style="list-style-type: none"> <li>» Legal responsibilities of pet ownership</li> <li>» Unpacking effective control</li> <li>» Importance of dog training and socialisation</li> <li>» Understanding your dog's body language and capabilities</li> <li>» Managing nuisance barking.</li> </ul> <p>The practical sessions could include collaborating with professional dog trainers/behaviourists to give out advice around responsible dog ownership and control at popular locations ie at the Larger 4 ovals.</p>	<p>Program developed and delivered over the life of this Plan. Greater compliance over the life of this Plan observed through a reduction in compliance for dog offences.</p>	<p>In progress. Signage is available at parks and social media and website content has been shared. There are opportunities for promotional videos and sessions with dog trainers</p>
	2.	<p>Review and update Standard Operating Procedures for the management of dogs.</p>	<p>Review undertaken. Procedures updated.</p>	<p>In progress. The following SOP's were reviewed and updated: Seizure of Wandering Dogs, Cat Trapping, Destruction &amp; Control Order and Dog Attack.  The Barking Dog/Nuisance Animal SOP remains in progress to coincide with the drafting of Guidelines.</p>

## 2. DOGS IN PUBLIC PLACES

GOAL	NO.	ACTIONS	KEY PERFORMANCE MEASURES	STATUS
Consistent, clear information and signage for dog controls.	3.	Update the 'Unley Parks and Playgrounds' map to include all parks/ reserves/walking trails and amend any incorrect information. (New)	Information updated and published online and in hard copy.  Increased community awareness of on-leash and off-leash areas in the Council area observed through a reduction in offences for dogs being off-leash.	In progress. Multiple internal stakeholders continue to progress this initiative.
Promote responsible pet ownership and control.	4.	Promote the use of Marshmallow Dog Park in the South Parklands for community use. (New)	Promotional campaign conducted over the life of this Plan.	Complete. Including website and social media posts.
	5.	Investigate the use of the electronic scoreboards at sporting ovals to promote key messages on responsible dog ownership and control. (New)	Investigation completed and recommendations presented for consideration.	Investigation Complete. Unable to undertake at the start of this Plan as the scoreboard was being utilised for covid education. This will be re-assessed in the future.
Determine the mix of activities in shared/ multipurpose parks.	6.	Review shared use arrangements for Page Park to assess future needs, potential conflict, appropriate mix of activities, park parameters and solutions. (New) This process could be used as a template for other targeted parks and reserves.	Review undertaken and recommendations presented for consideration.	Complete. Trial of extended dog leash hours is underway until daylight savings commences. Findings report to be presented to Council.

### 3. EFFECTIVE CONTROL OF DOGS

GOAL	NO.	ACTIONS	KEY PERFORMANCE MEASURES	STATUS
Greater understanding of what effective control means.	7.	Develop an ongoing communication and education campaign on the practical application of effective control in dog exercise (off-leash) areas for dog owners. (New)  This could include guidelines or a code of conduct on responsible and respectful off-leash etiquette, and dog etiquette webinar series (partnering with a local vet and/ or dog trainer on key aspects of responsible dog ownership).	Education campaign implemented over the life of this Plan.	In progress. This was promoted at Page Park via emails to Unley Your Say respondents.  Further opportunities for promotional content in partnership with veterinarians and dog trainers is being scoped.
	8.	Promote the statutory requirement for dogs to be on-leash on all footpaths and shared use trails. (New)	Promotional campaign implemented over the life of this Plan.	Complete. Social media campaigns regarding walking dogs on leash was undertaken in March and May 2022 and on Council's website.
Greater compliance among dog owners.	9.	Increase compliance approach on main sporting ovals. (New)	Reduction in the number of complaints regarding lack of effective control. Feedback from patrols.	Complete. There were 18 complaints of ineffective control in 2021/2022 compared to 14 in 2020/2021. Whilst this isn't a reduction, it is a sign that awareness is increasing.

#### 4. DOG FAECES

GOAL	NO.	ACTIONS	KEY PERFORMANCE MEASURES	STATUS
Promote and support responsible management of dog faeces.	10.	Continue the Dog Poo Fairy campaign or similar educational campaign to educate dog owners on their responsibilities.  This could include promoting the campaign of 'picking up your poo or we'll get it on our shoe' via schools, library, community groups and community houses.	Increased community awareness of legal responsibilities, with reduction in faeces being observed in public spaces.	Complete. A social media campaign was undertaken. Patrolling was undertaken in relation to the campaign. Orphanage Park was chosen this year and patrols were undertaken from 14-17 June. There was a high compliance rate.
	11.	Further explore open space maintenance team members as Authorised Officers.	Business case provided and presented for consideration.	Complete. Discussions with Open Space Team Leader was undertaken, and it was decided these staff members should not be authorised for a range of reasons.

#### 5. NUISANCE BARKING

GOAL	NO.	ACTIONS	KEY PERFORMANCE MEASURES	STATUS
Promote and support responsible dog management.	12.	Actively promote the RSPCA Force-Free Trainers list as a resource for residents. (New)	RSPCA Force-free list promoted to the community.	Complete. Promoted on Council's website.

## 6. WANDERING OR ROAMING DOGS

GOAL	NO.	ACTIONS	KEY PERFORMANCE MEASURES	STATUS
Educate dog owners on the importance of secure premises and ramifications for owners should the dog be found wandering at large.	13.	Develop a communication and education campaign to reduce the number of dogs escaping their yards and wandering at large. (New)  This could include a SMS alert to dog owners about events and/or conditions that may cause dogs to escape e.g. fireworks and storms.	Education campaign implemented over the life of this Plan.  Reduction in the number of complaints received relating to dogs wandering at large.	In progress. Investigation is ongoing for SMS alerts during scheduled fireworks or forecasted storms.
Incorporate changes resulting from the amendments to the <i>Animal Welfare Act 1985</i> .	14.	Incorporate changes from amendments to the Act as required. (New)	Changes incorporated into relevant policy and practice.	Complete.

## 7. CAT MANAGEMENT

GOAL	NO.	ACTIONS	KEY PERFORMANCE MEASURES	STATUS
Promote and support responsible cat management.	15.	Continue to promote the state-wide statutory requirements for mandatory de-sexing and microchipping of cats.	Information disseminated over the life of this Plan.	Complete. Social media releases and website content.
	16.	Incorporate any changes resulting from the DCMB advice regarding the AWL/RSPCA Cat Management Plan for South Australia. (New)	Changes incorporated into practice.	Complete. Remains in consultation with the DCMB.
	17.	Lobby the Local Government Association (LGA) to advocate the State Government for state-wide cat management. (New)	Ongoing advocacy undertaken.	Complete. Continue to support the LGA in the investigation and lobbying.



## 8. COMPULSORY MICROCHIPPING OF DOGS AND CATS

GOAL	NO.	ACTIONS	KEY PERFORMANCE MEASURES	STATUS
Support compliance of mandatory microchipping of dogs and cats.	18.	Continue to promote the Dog and Cat Management Board's information on compulsory microchipping for dogs and cats.	Promotional campaign implemented over the life of this Plan.	Complete. Social media releases and website content.
Promote the benefits of microchipping.	19.	Continue to promote the benefits of microchipping and the implications of having an un-microchipped dog or cat.	Promotional campaign implemented over the life of this Plan.	Complete. Social media releases and website content.
Discount in fees and charges.	20.	Continue to provide a discount off the registration fee for dogs that have been desexed and microchipped.	Increase percentage of microchipped dogs over the life of this Plan.	Complete. Council provides a discounted fee. The number of microchipped dogs was 4824 compared to 4726 in the 2020/2021 reporting period.

## 9. COMPULSORY DE-SEXING OF DOGS AND CATS

GOAL	NO.	ACTIONS	KEY PERFORMANCE MEASURES	STATUS
Support de-sexing of dogs and cats.	21.	Continue to promote the Dog and Cat Management Board's information about mandatory de-sexing of dogs and cats.	Promotional campaign implemented over the life of this Plan.	Complete. Social media campaigns partnering with the DCMB.
	22.	Continue to review DACO database to identify un-desexed dogs and cats for follow up.	Increase percentage of de-sexed dogs and cats over the life of this Plan.	Complete. The amount of de-sexed dogs was 4372 compared to 4267 in the 2020/2021 reporting period. 88% of registered dogs are desexed over the past two reporting years. The amount of de-sexed cats in 2021/2022 was 758 whilst no statistics were provided for 2020/2021. 94% of registered cats are desexed.
	23.	Continue to promote low-cost de-sexing programs for dogs and cats.	Promotional campaign implemented over the life of this Plan.	Complete. Website content.
	24.	Continue to provide a discount off the registration fee for desexed and microchipped dogs.	Increase percentage of de-sexed dogs over the life of this Plan.	Complete and ongoing. Council provides a discounted fee. It's not mandatory for dogs born before 1 July 2018 to be de-sexed.

## 10. COMPULSORY DOG REGISTRATION

GOAL	NO.	ACTIONS	KEY PERFORMANCE MEASURES	STATUS
Maximise dog registrations.	25.	Review DACO database annually to identify unregistered and un-microchipped dogs and follow up. (New)	Number of dog registrations and microchipping uptakes.  Increase in dog registrations over the life of this Plan.	Complete. Review and follow up of dogs was undertaken. The amount of registered dogs was 4953 compared to 4835 in the 2020/2021 reporting period.
	26.	Investigate a door knock campaign to follow up on unregistered, un-microchipped and un-de-sexed dogs across the City of Unley. (New)	Investigation undertaken and recommendations presented for consideration.	In progress. Business case to be developed.
Incentives for dog registration.	27.	Continue to review dog registration concessions and discounts annually.	Review undertaken annually.	Complete. Concessions and discounts were reviewed and included in Council's Fees and Charges.
Promote responsible dog ownership.	28.	Continue to promote the benefits of dog registration and the implications of having an unregistered dog.	Ongoing promotional campaign implemented over the life of this Plan.	Complete. Social media during renewal period. Corflute signage at parks. Registration banner in July and August on Goodwood and Unley Roads. Website content.
	29.	Continue to promote the Dog and Cat Management Board's information about Dogs and Cats Online (DACO) registration system.	Promotional campaign implemented over the life of this Plan.	

**11. ANIMAL MANAGEMENT TEAM**

GOAL	NO.	ACTIONS	KEY PERFORMANCE MEASURES	STATUS
Improve work practices and procedures.	30.	Purchase three (3) new microchip readers. (New)	Improved response rate for lost dogs.	Complete. Readers have been purchased and are in operation.

**12. OTHER ANIMALS**

GOAL	NO.	ACTIONS	KEY PERFORMANCE MEASURES	STATUS
Greater public awareness of bee keeping requirements.	31.	Promote existing guidelines for beekeeping in residential backyards developed by licenced apiarist organisations.	Guidelines promoted to community.	Complete. Social media campaign in June 2022 promoting recreational bee keeping.
	32.	Promote City of Unley hosted beehives at Unley Community Centre as a positive example of good bee keeping.		Incomplete.
	33.	Widely promote the legal requirements to register beehives with PIRSA.	Promotional campaign over the life of this Plan.	Complete. Social media campaign in June 2022 provided links to PIRSA legal requirements.

## INFORMATION REPORT

<b>REPORT TITLE:</b>	HISTORY OF UNLEY PUBLICATION - PROJECT SCOPE UPDATE
<b>ITEM NUMBER:</b>	4.2
<b>DATE OF MEETING:</b>	26 SEPTEMBER 2022
<b>AUTHOR:</b>	MANDY SMITH
<b>JOB TITLE:</b>	MANAGER COMMUNITY CONNECTIONS
<b>ATTACHMENTS:</b>	1. PROJECT SCOPE HISTORY OF UNLEY PUBLICATION

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### **EXECUTIVE SUMMARY**

The year 2021 marked the 150th Anniversary, or Sesquicentenary, of the formation of the Corporate Town of Unley. The City of Unley showcased a year-long calendar of activities and events to mark and celebrate this milestone and the final initiative to be delivered is the History of Unley Publication (Publication).

This report is to update Council on the Project Scope and in particular, details regarding the copyright of the Publication.

#### **1. RECOMMENDATION**

That:

1. The report be received.
- 

#### **2. RELEVANT CORE STRATEGIES/POLICIES**

1. Community Living

1.4 Our Community is proud to be part of our City.

Additionally, this project supports the City of Unley's Culture Plan 2021-2026, acknowledging that the history of our City, heritage, and people are vital to the cultural fabric of the community and honours and preserves local heritage and traditions.

#### **3. BACKGROUND**

The calendar year 2021 marked the 150<sup>th</sup> Anniversary, or Sesquicentenary, of the formation of the Corporate Town of Unley, which occurred when 2,000 signatories to a petition from residents of Unley, Parkside, Black Forest, Goodwood, and Fullarton requested that the Governor allow them to form their own municipality and thus sever from the District Council of Mitcham.

In April 2019, Council resolved to establish the Sesquicentenary Celebrations Working Group to consider the most appropriate way to acknowledge and celebrate the 150<sup>th</sup> anniversary. This working group included Councillors Dewing, Dodd, Hudson, Palmer and Sheehan. This program was successfully delivered throughout 2021, with the remaining item of the development of a Publication that documented Unley's history for the period of 1871-2021 to be subsequently undertaken to document the celebrations.

At the 28 February 2022 Council Meeting (item 4.1) the Project Scope for the History of Unley book was presented to Council, and it was resolved in part that:

- 2 *Subject to the outcome of consideration of Item 4.1 – 2021-22 Quarter 2 Budget Review the Project Scope for the History of Unley publication as set out in Attachment 1, Item 4.1, Council Meeting 28/02/2022 be endorsed.*

*Resolution No. C0715/22*

#### **4. DISCUSSION**

A request for quote for the development of the Publication was undertaken in March 2022, with no submissions received to undertake this work. Subsequently the Administration commenced a direct sourcing process and negotiations with a publisher.

The publisher identified has sourced a local author and agreed to undertake the work outlined within the attached Project Scope, with the exception of the requirement that the copyright remain with the City of Unley.

*Attachment 1*

Currently the Project Scope states in section 4 that:

*The copyright of the work would remain with the City of Unley, however the proceeds from sale will be negotiated as part of the contract of works.*

Copyright gives the owner the legal right to print, publish, copy and distribute the work. Further investigation as part of this quotation process has determined that it is current practice for the copyright to remain with the publisher or author.

Similar publications produced by other councils have experienced the same issues, for example, copyright of the City of Port Adelaide book is held by the Author and, likewise, the copyright of the City of Campbelltown's book is held by both the Author and the City of Campbelltown.

The requirement to have the copyright held solely by Council has created a number of issues that staff have not been able to resolve with the publisher, and thus the authoring of this book has not been able to commence.

If the copyright concern is unable to be resolved then, at this stage, the Publication will not proceed, as we only have one interested publisher and author.

To overcome this issue, the clause on copyright has been deleted from the Project Scope. The Administration have instead negotiated a joint ownership of the copyright by the City of Unley and the publisher. This change means that should Council wish to undertake a future re-print of the Publication, this will need to be in discussion with the publisher.

It is the Administration's view that this is a satisfactory compromise that will enable this action to be delivered. It is anticipated that the Publication will be completed by mid-2024.

**5. REPORT AUTHORISERS**

<b>Name</b>	<b>Title</b>
Megan Berghuis	General Manager, City Services





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**DATE:** February 2022  
**BUSINESS UNIT/DEPARTMENT:** Community Connections  
**PROJECT TITLE:** History of Unley Publication

## **1. Project Overview**

The year 2021 marks the 150th Anniversary, or Sesquicentenary, of the formation of the Corporate Town of Unley, which occurred when 2,000 signatories to a petition from residents of Unley, Parkside, Black Forest, Goodwood, and Fullarton requested the Governor allow them to form their own municipality and thus sever from the District Council of Mitcham.

The City of Unley has showcased a year-long calendar of activities and events to mark and celebrate this milestone and the final initiative to be delivered is the History of Unley publication.

The History of Unley publication will be a comprehensive, high quality book that documents the history from 1871 – 2021, to mark the Sesquicentenary of the City of Unley.

We are seeking an experienced publisher to produce this publication including sourcing, contracting and management of an author, research, editing and copywriting, sourcing of images, captioning and referencing, publishing, printing and distribution (including sales).

## **2. Background**

Currently there are three main publications that exist, in various formats, that document Unley's history which are:

- History of Unley 1871 – 1971 by G.B Payne and E Cosh
- Whistler's Unley: Then and Now A Pictorial History, up to 1988 by Janet Maughan and Ron Praitte
- When and Where in Unley A Chronology 1906 – 2006 by Margaret Paternoster OAM and Ron Praitte OAM

## **3. Project Objective**

The City of Unley seeks to create a fourth, high-quality publication to capture the history, stories, and photos of Unley as a tribute to the Unley's Sesquicentenary, and to join the suite of existing publications. The content would span 1871-2021 (the full 150 years).

The publication will be produced by an external publisher who will source an appropriate researcher/author to undertake this work.

~~The copyright of the publication would remain with the City of Unley, however the proceeds from sale will be negotiated as part of the contract of works.~~

The project end date for delivery of the final printed publication is January 2024.

Quotes must include a fee for the research, author fees, publishing, production and printing of this publication (with 200 copies being made available to Council).

Additional printing costs (above the 200 copies required by Council) are considered separately, and the appointed publisher may recoup these costs through book sales.

#### 4. Scope

The following key inclusions are required for the History of Unley publication:

- Must document the City of Unley's history for the period 1871 – 2021 (including activities and events held in 2021 to celebrate the Sesquicentenary)
- Acknowledgement of country and reference to the Kurna people of Adelaide Plains
- Provide a respectful, sophisticated title in keeping with the auspiciousness of the Sesquicentenary milestone
- Include a section/chapter on First Nations History and recent/modern indigenous history, e.g. reconciliation activities, Heywood Park links, totem poles at Fullarton Park Community Centre etc.
- Feature a section/chapter on Women's History including suffrage movement in Unley, and commemoration of the 125<sup>th</sup> anniversary of women's suffrage in South Australia
- Detail the history of migration into the City of Unley (e.g. Greek, Italian, Chinese)
- Include Council decisions of significance, e.g. first council in South Australia to reduce speed limits to 40km, first Age Friendly City, achieving Welcoming City status, environmental leadership, commitment to action on Climate Change
- Highlight the future vision (referencing the City of Unley's Community Plan)
- Sesquicentenary Celebrations: include chapter/section featuring how the City of Unley celebrated Unley's 150<sup>th</sup>

In addition, the following inclusions will be required:

- The publication to be printed in an ethical/sustainable way (e.g. no plastic covers, use of recycled paper)
- Council administration must have the opportunity to review the book and request edits
- Indigenous information is to be checked by Reconciliation SA or other appropriate groups
- ~~The copyright of the work would remain with the City of Unley, however the proceeds from sale will be negotiated as part of the contract of works~~
- Images to be sourced that complement written content
- Publisher to manage all aspects including: foreword, introduction, Kurna acknowledgement, index, ISBN, copyright/editing, design/layout and print
- Provision of a word electronic copy for research use only
- Tenders are also asked to include any options for digital copies for now or in the future.

Sources for facts and information to include, but not limited to:

- Three existing publications available
- Council reports
- Council agendas and minutes
- Unley Life publications
- Newspaper reports
- Development applications
- Annual reports
- Conservation and Community grants
- Interviews – key staff, Mayors, elected members, past and present
- Unley Museum history archives

Examples of topics to include (but not limited to):

- Events of significance
- Decisions of significance
- Public art installations
- Major infrastructure projects and developments
- Milestones for community groups, schools, sporting clubs, major businesses, financial institutions, service clubs, churches, cultural centres
- Elections - Mayor & Councilors
- Policy – Environmental, Innovative
- Ward boundary changes
- Statistics – e.g. library borrowing
- Societal changes
- Significant world events
- Showgrounds milestones

## **5. Key Stages**

### **1. Research**

Appointed author to undertake research to develop content outline for publication. The City of Unley to be provided with a draft content outline including topics for inclusion, prior to research proceeding.

### **2. Research/Editing/copywriting**

- Research to be undertaken by author under management of appointed publisher. The City of Unley to receive a draft publication to review and provide edits.

### **3. Provision of final version**

The City of Unley to receive negotiated quantity of final publication.

## **6. Consultant's Proposal**

The City of Unley seeks a suitably qualified and experienced publisher to provide a proposal and quotation for Council's consideration, with a view to commencing the development of this publication in April 2022.

The proposal will provide reference to the following:

- A quotation for services provided as per this Consultants brief, preferably with an itemised cost for each stage of work, including GST.
- Suggested methodology for undertaking the work, including research approach, key milestones and timeframes
- Tenders are also asked to include any options for digital copies for now or in the future.

It is requested that as part of your submission that reference to other work recently undertaken.

Proposals must be completed and submitted to the City of Unley Events Coordinator by 5pm Monday 14 March 2022.

## 7. Next Steps

Following the submission date, all proposals will be assessed on merit, with the successful publisher notified.

## 8. Timeline

Milestone	Timeframe
Request proposals/quotes	February 2022
Assess proposals and select preferred supplier	March 2022
Service Agreement in place	April 2022
Research, writing	April 2022 to October 2023
1 <sup>st</sup> round of edits and review	October 2023
Final round of edits and approval to publish	December 2023
Delivery of final publication	January 2024

## 9. Contact

**Kathryn McClintock**  
**Events Coordinator**  
 City of Unley  
 PO Box 1 Unley SA 5061  
 8372 5111  
[kmclintock@unley.sa.gov.au](mailto:kmclintock@unley.sa.gov.au)

## INFORMATION REPORT

<b>REPORT TITLE:</b>	TRADER ASSOCIATION QUARTER 4 REPORTS 1 APRIL - 30 JUNE 2022
<b>ITEM NUMBER:</b>	4.3
<b>DATE OF MEETING:</b>	26 SEPTEMBER 2022
<b>AUTHOR:</b>	ED SCANLON
<b>JOB TITLE:</b>	MANAGER ECONOMIC DEVELOPMENT & STRATEGIC PROJECTS
<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"><li>1. UNLEY ROAD ASSOCIATION REPORT</li><li>2. GOODWOOD ROAD BUSINESS ASSOCIATION REPORT</li><li>3. FULLARTON ROAD SOUTH TRADERS ASSOCIATION REPORT</li><li>4. KING WILLIAM ROAD TRADERS ASSOCIATION</li></ol>

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### 1. **EXECUTIVE SUMMARY**

The City of Unley has four Mainstreet precincts (Fullarton Road, Unley Road, King William Road and Goodwood Road) (Precinct). Each Precinct has an Independent Mainstreet Association (Association) consisting of local businesses who enter into an annual funding agreement with Council.

The Association Separate Rate Agreement(s) require each Association to submit quarterly expenditure reports to Council. This report presents the expenditure reports for the period 1 April to 30 June 2022, as well as additional information on the activities that the Associations are undertaking to drive local economic activity.

Each of the Associations has expended their Separate Rate funding as per their annual funding agreements with Council.

### 2. **RECOMMENDATION**

That:

1. The report be received.
- 

### 3. **RELEVANT CORE STRATEGIES/POLICIES**

3. Economic Prosperity

3.2 Thriving main streets and other business activities operate across our City.

#### 4. **BACKGROUND**

Each Association is an Independent Incorporated Body and is managed by a committee comprised of their members (local businesses from the precinct). A Separate Rate is levied by Council on businesses located within each of the Precincts for the purposes of marketing and promotion.

Money collected from the Separate Rate is contracted, through a funding agreement, to the relevant Association to conduct this activity on Council's behalf. The Separate Rate collected is different for each Precinct, both in total amount raised and rate in the dollar. There is a formal Association Separate Rate Agreement (Agreement) in place between Council and each Association for the expenditure of the Separate Rate.

Each Association is required to provide a quarterly report of its expenditure and activities. This report summarises the Quarter 4 updates 2021/22.

#### 5. **DISCUSSION**

It is a requirement that Separate Rate funding is fully expended in the financial year for which it is raised. To monitor this, and provide transparency to Council, the Associations provide quarterly update reports to Council. The following information and attachments summarise the reporting requirements for Quarter 4 2021/22. Additional information is provided which highlights activities, achievements, and challenges from the reporting period. Each of the Trader Associations has expended their Separate Rate funding as per their annual agreement with Council.

*Attachments 1-4*

It should be noted that each Association receives income from other sources, including banner income as prescribed through the City of Unley Banner Policy, third party sponsorships and membership. This additional income is not subject to the Agreement terms.

#### **Unley Road Association – key activities Quarter 4**

##### **(\$113,395 Separate Rate Funding p/a)**

- Finalised internal Governance documentation.
- Completed additional work on Association Business Plan.
- Successfully held the Unley Road Small Business Awards.
- Trader updates provided to Unley Road businesses.
- Work commenced on a new Shop local – “Support Unley Road” campaign.
- Advertising continued of Unley Road businesses on website and social media posts.
- Meeting to provide an event evaluation was held with sponsors and service providers of the Association's Major Event.

**Goodwood Road Business Association – key activities Quarter 4**

**(\$57,225 Separate Rate Funding p/a)**

- Social media and online promotion campaigns continued.
- Sat'dy on Goody was held in April and May.
- Four promotional videos completed to promote Goodwood Road via social media.
- Great Goodwood Dine Out Campaign successfully run and completed.
- Re-brand of the Goodwood Road Association has been completed.
- Winter fence art has been installed on the Goodwood Primary School fence.

**King William Road Traders Association – key activities Quarter 4**

**(\$150,530 Separate Rate Funding p/a)**

- Additional street banners ordered and installed.
- New video content and photography produced to showcase the precinct.
- King William Road website upgrade has commenced.
- Social media campaign and posts have continued with a strong result.
- Trader networking event planned for August.

**Fullarton Road South Traders Association – key activities Quarter 4**

**(\$13,750 Separate Rate Funding p/a)**

- Completed photography of businesses on Fullarton Road.
- New website has continued to be built, with a proposed launch in November 2022.
- Destination Highgate social media campaign continues to rollout and gain traction from both paid and organic advertising.

**6. REPORT AUTHORISERS**

<b>Name</b>	<b>Title</b>
Peter Tsokas	Chief Executive Officer





**UNLEY ROAD ASSOCIATION****Summary of Income and Expenditure 2021/22****Income**

Separate Rate funding	\$ 113,395.00
Membership (if applicable) **Please add / delete lines as needed	
Event Sponsorship	\$10 000
<b>Total Income</b>	

Note : it is a requirement of the Local Government Act that all separate rate funding must be expended for the purposes outlined in the year of collection.

Has there been an alteration to your endorsed expenditure plan:	Yes/No	Date approved
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\*\* Note: As per the Agreement with Council for the expenditure of the Separate Rate, all variations to the approved expenditure plan must be approved by The Council

**Expenditure**

**Strategic Projects (Highlevel program overview. Breakdown of individual projects and further further detail on 'Detail' worksheet)**

NOTE: If a project is funded through income additional to the Separate Rate, please indicate the funding contribution of each project: eg \$20k Separate Rate, \$15k CoU sponsorship etc

Brief Description		Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Progressive total	% of Prog. Total
Strategic Project 1	Member Services	\$ 11,000.00		3,973.12	0	1,660.18	5633.3	51%
Strategic Project 2	Advertising and Promotions	\$ 43,000.00	937.2	16,155.90	10,655.41	16,178.64	43,927.15	102%
Strategic Project 3	Events	\$ 23,000.00		6,800.84	47,044.16	3,195.00	57,040	248%
<b>Subtotal</b>		<b>\$ 77,000.00</b>	\$ 937.20	\$ 26,929.86	\$ 57,699.57	\$ 21,033.82	106,600.45	139%

**Administration**

Brief Description		Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Progressive total	% of Prog. Total
Marketing/Admin Coordinator	Salary for Admin Coordinator and Marketing Coordinator	\$ 29,500.00	4275	9,138.23	6,085	7,602.87	27101.1	92%
PO Box	Annunal fee	\$ 140.00			130.91	0	130.91	93%
Other	Miscellaneous	\$ 400.00			0	521.64	521.64	130%
Office Expenses	General postage, phone calls and office supplies	\$ 4,255.00	739.14	1,626.28	1,200.37	1050	4615.79	108%
Insurance	Required public liability insurance, annual fee.	\$ 2,100.00			0		0	0%
<b>Subtotal</b>		<b>\$ 36,395.00</b>	5014.14	10,764.51	7,416.28	7,487.51	32,369.44	89%

<b>Total Expenses</b>	<b>Projects + Administration</b>	<b>\$ 113,395.00</b>	\$ 5,951.34	37,694.37	65,115.85	28,241.15	138,969.89	123%
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**Goodwood Road Business Association  
Summary of Income and Expenditure 2021/22**

**Income**

Separate Rate funding	\$57,225.00
Membership : Estimated	\$200.00
CoU Sponsorship	\$10,000.00
Banner Income	\$3,760.00
Opening Balance	\$4,500.00
<b>Total Income</b>	<b>\$75,685.00</b>

Note : it is a requirement of the Local Government Act that all separate rate funding must be expended for the purposes outlined in the year of collection.

Has there been an alteration to your endorsed expenditure plan:	No	Date approved
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\*\* Note: As per the Agreement with Council for the expenditure of the Separate Rate, all variations to the approved expenditure plan must be approved by The Council

**Expenditure**

**Strategic Projects (Highlevel program overview. Breakdown of individual projects and further further detail on "Detail" worksheet)**

NOTE: If a project is funded through income additional to the Separate Rate, please indicate the funding contribution of each project: eg \$20k Separate Rate, \$15k CoU sponsorship etc

Brief Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Progressive total	% of Prog. Total
Strategic Project 1 Advertising/Promotion ( media, activations, streetscape)	\$ 15,893.00	\$ 418.00	\$ 1,816.00	\$ 6,866.00	\$ 14,052.00	\$23,152.00	146%
Strategic Project 2 Events (\$10,000 levy, \$10,000 Cou Sponsorship)	\$ 20,000.00	\$ 3,999.00	\$ 2,403.00	\$ 3,402.00	\$ 9,324.00	\$19,128.00	96%
Strategic Project 3 Member Services	\$ 1,500.00	\$ -	\$ 275.00	\$ 660.00	\$ 810.00	\$1,745.00	116%
Strategic Project 4 Coordinator Fee - Marketing	\$ 16,900.00	\$ 3,410.00	\$ 4,390.00	\$ 4,225.00	\$ 5,200.00	\$17,225.00	102%
<b>Subtotal</b>	<b>\$ 54,293.00</b>	<b>\$ 7,827.00</b>	<b>\$ 8,884.00</b>	<b>\$ 15,153.00</b>	<b>\$ 29,386.00</b>	<b>\$61,250.00</b>	<b>113%</b>

**Administration**

Brief Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Progressive total	% of Prog. Total
Marketing/Admin Coordinator Coordinator Fee - Admin	\$ 13,520.00	\$ 2,728.00	\$ 3,512.00	\$ 3,380.00	\$ 4,160.00	\$ 13,780.00	102%
Office Expenses / Misc	\$ 700.00	\$ 40.00	\$ 201.00	\$ 60.00	\$ 459.00	\$ 760.00	109%
Book keeping/auditing	\$ 2,000.00	\$ 396.00	\$ 612.00	\$ 600.00	\$ 1,280.00	\$ 2,888.00	144%
Insurance	\$ 1,800.00	\$ -	\$ 1,471.00	\$ -	\$ -	\$ 1,471.00	82%
<b>Subtotal</b>	<b>\$ 18,020.00</b>	<b>\$ 3,164.00</b>	<b>\$ 5,796.00</b>	<b>\$ 4,040.00</b>	<b>\$ 5,899.00</b>	<b>\$ 18,899.00</b>	<b>105%</b>

<b>Total Expenses</b>	<b>Projects + Administration</b>	<b>\$ 72,313.00</b>				\$80,149.00	111%
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<b>Operating Surplus</b>	(includes opening balance, and ATO Refund not included in levy income)	<b>\$ 3,372.00</b>				-\$4,464.00	-132.38%
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FULLARTON ROAD SOUTH TRADERS' ASSOCIATION INC.  
Summary of Income and Expenditure 2021/22

**Income**

Separate Rate funding	\$ 13,750.00
<b>Total Income</b>	<b>\$ 13,750.00</b>

Note : it is a requirement of the Local Government Act that all separate rate funding must be expended for the purposes outlined in the year of collection.

Has there been an alteration to your endorsed expenditure plan:	YES	12th Nov 2021 via email
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**\*\* Note: As per the Agreement with Council for the expenditure of the Separate Rate, all variations to the approved expenditure plan must be approved by The Council**

**Expenditure**

**Strategic Projects (Highlevel program overview. Breakdown of individual projects and further further detail on 'Detail' worksheet)**

NOTE: If a project is funded through income additional to the Separate Rate, please indicate the funding contribution of each project: eg \$20k Separate Rate, \$15k CoU sponsorship etc

Brief Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Progressive total	% of Prog. Total
Strategic Project 1	\$ 8,600.00	\$ 429.00	\$ 935.00		\$ 10,402.00	\$ 11,766.00	137%
Strategic Project 2	\$ 600.00	nil	\$ 200.00	\$ 170.80		\$ 370.80	62%
Strategic Project 3	\$ 1,250.00	nil				\$ -	0%
<b>Subtotal</b>	<b>\$ 10,450.00</b>	\$ 429.00	\$ 1,135.00	\$ 170.80	\$ 10,402.00	\$ 12,136.80	116%

Brief Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Progressive total	% of Prog. Total
<b>Administration</b> eg: Salary for Coordinator **Please add / delete lines as needed							
Marketing/Admin Coordinator	\$ -					\$ -	#DIV/0!
Office Expenses	\$ 1,200.00	\$ 2.40	\$ 0.40	\$ 0.80	\$ 0.80	\$ 4.40	0%
Insurance	\$ 1,600.00	nil			\$ 1,610.23	\$ 1,610.23	101%
<b>Subtotal</b>	<b>\$ 2,800.00</b>	nil				\$ 1,614.63	58%

<b>Total Expenses</b>	<b>\$ 13,250.00</b>	nil				\$ 13,751.43	104%
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<b>Operating Surplus</b>	<b>\$ 500.00</b>	nil				\$ -	0.00%
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<b>Total funds available</b>	<b>13750.00</b>					<b>13751.43</b>	
	<b>Difference</b>					<b>-1.43</b>	



DESTINATION HIGHGATE  
**report**  
SOCIAL  
JUNE 2022

# THE RESULTS

Focus	2
Social Ads	2
Organic Results	3
Paid Results	4

## THE FOCUS

In June 2022, the focus was to:

- ▶ Drive new potential customers to the Facebook and Instagram page
- ▶ Encourage them to follow the pages to keep up to date with the area
- ▶ Engage new users with organic posts and videos

## SOCIAL ADS



**Destination Highgate**  
Sponsored · 🌐



Experience the benefit of 40+ specialty shops in one convenient location.



**Destination Highgate**  
Sponsored · 🌐



Experience the benefit of 40+ specialty shops in one convenient location.



instagram.com

**Easy parking in a relaxed atmosphere**

[Learn more](#)



# ORGANIC RESULTS

## facebook

METRIC	MARCH	APRIL	MAY	JUNE
Followers	176	442	603	678
Reach	15	603	1,230	1,146
Page Views	10	256	303	203
Engagement	0	28	119	65
Posts	0	5	9	12

### DEMOGRAPHICS

▶ Women (84%)

Ages: 18-24 (2%), 25-34 (11%), 35-44 (21%), 45-54 (23%), 55-64 (15%), 65+ (12%)

▶ Men (16%)

Ages: 18-24 (1%), 25-34 (5%), 35-44 (4%), 45-54 (2%), 55-64 (2%), 65+ (2%)

▶ Location: Adelaide, Australia

## instagram

METRIC	MARCH	APRIL	MAY	JUNE
Followers	211	253	283	291
Reach	63	9,240	9,430	8,985
Page Views	11	174	168	96
Website Taps	0	17	24	3
Video Views	0	903	3,317	8,099
Engagement	0	88	164	168
Posts	0	6	12	14

### DEMOGRAPHICS

▶ Women (75%)

Ages: 18-24 (2%), 25-34 (11%), 35-44 (15%), 45-54 (16%), 55-64 (21%), 65+ (10%)

▶ Men (25%)

Ages: 18-24 (1%), 25-34 (9%), 35-44 (4%), 45-54 (5%), 55-64 (4%), 65+ (2%)

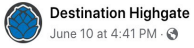
▶ Location: Adelaide, Australia

### Key Notes:

▶ Organic posts involve rotating through traders, general posts about the area and reposting traders posts for further visibility

▶ We are expanding on our already growing community and encouraging engagement

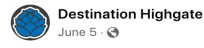
# ORGANIC POST EXAMPLES



Destination Highgate  
June 10 at 4:41 PM · 🌐

Needle Nook have been providing the South Australian community with the finest yarns & best service since 1940.

You can find wool from Australia, NZ and all over the world!

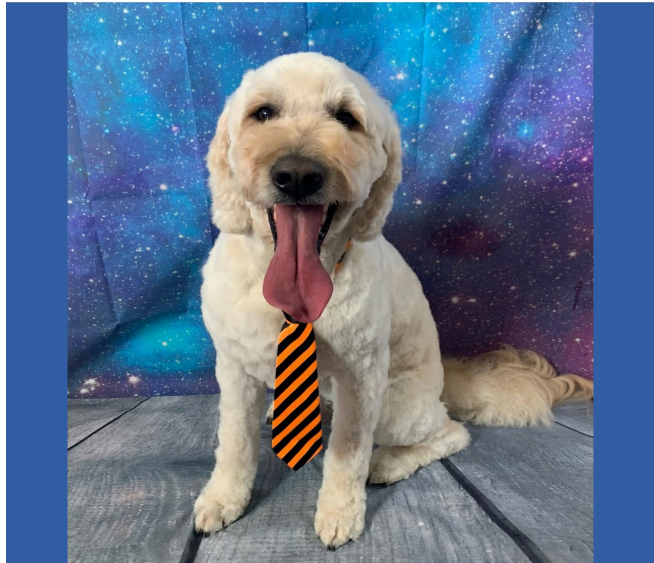


Destination Highgate  
June 5 · 🌐

Jedi gives Purple Pooch Dog Grooming a 5 paw rating. 🐾

They are a premium dog grooming service with over 10 years of experience. Taking on dogs of all sizes!

Give them a call on (08) 8272 0082 to book your pooch in for a groom.



# REEL/TIKTOK EXAMPLES



# PAID RESULTS

## facebook

PERFORMANCE	COST PER RESULT	AMOUNT SPENT	REACH	LINK CLICKS	PAGE LIKES
April	\$1.32	\$100	7,293	151	256
May	\$0.60	\$100	5,602	184	166
June	\$0.68	\$50	3,308	91	74

### DEMOGRAPHICS

▶ Women (84%)

Ages: 18-24 (1%), 25-34 (9%), 35-44 (18%), 45-54 (23%), 55-64 (16%), 65+ (20%)

▶ Men (16%)

Ages: 18-24 (0%), 25-34 (2%), 35-44 (3%), 45-54 (2%), 55-64 (1%), 65+ (3%)

▶ Location: Adelaide, Australia

## instagram

PERFORMANCE	COST PER RESULT	AMOUNT SPENT	REACH	LINK CLICKS	PAGE FOLLOWS
April	\$0.17	\$100	9,163	913	42
May	\$0.15	\$100	7,824	652	30
June	\$0.04	\$50	7,920	1,183	13

### DEMOGRAPHICS

▶ Women (93%)

Ages: 18-24 (2%), 25-34 (2%), 35-44 (8%), 45-54 (16%), 55-64 (38%), 65+ (27%)

▶ Men (5%)

Ages: 18-24 (1%), 25-34 (0%), 35-44 (1%), 45-54 (2%), 55-64 (1%), 65+ (1%)

▶ Location: Adelaide, Australia

### Key Notes:

- ▶ We ran 1 ad for each platform with optimised text and imagery
- ▶ We targeted all ages and genders, located in Highgate and surrounding suburbs
- ▶ The ads are continuing to generate great results, even with a slightly reduced spend

# contact us

**Dave Green**

Company Director

**P:** 08 8271 4995

**E:** [dave.green@envyus.com.au](mailto:dave.green@envyus.com.au)

**ENVYUS.COM.AU**

EnvyUs  Design

**King William Road Traders Association**  
**Summary of Income and Expenditure 2021/22**

**Income**

Separate Rate funding	\$150,530
COU Event Sponsorship	\$10,000
<b>Total Income</b>	<b>\$160,530</b>

**Note :** it is a requirement of the Local Government Act that all separate rate funding must be expended for the purposes outlined in the year of collection.

Has there been an alteration to your endorsed expenditure plan:	No	
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**\*\* Note:** As per the Agreement with Council for the expenditure of the Separate Rate, all variations to the approved expenditure plan must be approved by The Council

**Expenditure**

**Strategic Projects (Highlevel program overview. Breakdown of individual projects and further detail on "Detail" worksheet)**

NOTE: If a project is funded through income additional to the Separate Rate, please indicate the funding contribution of each project: eg \$20k Separate Rate, \$15k CoU sponsorship etc

Brief Description		Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Progressive total	% of Prog. Total
Strategic Project 1	Events and Activations (\$10,000 COU Sponsorship, \$30,000 SR)	\$ 40,000.00	0	30867.33	14150.00	89.00	45106.33	113%
Strategic Project 2	Advertising and PR	\$ 35,000.00	212.61	6409.39	6025.00	27786.00	40433.00	116%
Strategic Project 3	Digital Marketing	\$ 25,000.00	3344.00	4724.00	3300.00	13343.00	24711.00	99%
Strategic Project 4	Street Development	\$ 7,000.00	8301.81	0	0	2090.00	10391.81	148%
Strategic Project 5	Administration	\$ 2,000.00	0	0	0	1600.00	1600.00	80%
<b>Subtotal</b>		<b>\$ 109,000.00</b>	<b>\$ 11,858.42</b>	<b>\$ 42,000.72</b>	<b>\$ 23,475.00</b>	<b>\$ 44,908.00</b>	<b>\$ 122,242.14</b>	<b>112%</b>

**Administration**

Brief Description		Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Progressive total	% of Prog. Total
Marketing Consultant	Consultant fees	\$ 40,000.00	7832.00	13903.50	5975.50	6025.00	33736.00	84%
Office expenses	Ongoing operating expenses such as insurance, auditing, operational programs etc	\$ 11,530.00	4,666.91	4160.59	2071.24	1848.79	12747.53	111%
<b>Subtotal</b>		<b>\$ 51,530.00</b>	<b>\$ 12,498.91</b>	<b>\$ 18,064.09</b>	<b>\$ 8,046.74</b>	<b>\$ 7,873.79</b>	<b>46483.53</b>	<b>90%</b>

<b>Total Expenses</b>	<b>Projects + Administration</b>	<b>\$ 160,530.00</b>	<b>\$ 24,357.33</b>	<b>\$ 60,064.81</b>	<b>\$ 31,521.74</b>	<b>\$ 52,781.79</b>	<b>\$ 168,725.67</b>	<b>105%</b>
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## DECISION REPORT

<b>REPORT TITLE:</b>	LOCAL GOVERNMENT FINANCE AUTHORITY - ELECTION FOR REPRESENTATION MEMBERS OF THE BOARD OF TRUSTEES
<b>ITEM NUMBER:</b>	4.4
<b>DATE OF MEETING:</b>	26 SEPTEMBER 2022
<b>AUTHOR:</b>	KATHRYN GOLDY
<b>JOB TITLE:</b>	ACTING MANAGER GOVERNANCE
<b>ATTACHMENTS:</b>	1. LGFA CANDIDATE ELECTION INFORMATION

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### 1. **EXECUTIVE SUMMARY**

In July 2022, the Local Government Finance Authority (LGFA) called for nominations to fill two (2) positions for Representative Members of the Board of Trustees.

Following the call for nominations, the LGFA received more than the required number of nominations and advice has now been received that an election for the positions on the LGFA board will take place.

This report asks Council to consider which two (2) candidates it wishes to cast its vote for in the LGFA Representative Board Member election process.

### 2. **RECOMMENDATION**

That:

1. The report be received.
2. The Ballot Paper for the election for Local Government Finance Authority of South Australia, Representative Board Member be marked to indicate the City of Unley's vote for the following two candidates:

\_\_\_\_\_

\_\_\_\_\_

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### **3. RELEVANT CORE STRATEGIES/POLICIES**

#### 4. Civic Leadership

4.1 We have strong leadership and governance.

### **4. BACKGROUND**

The LGFA is administered by a Board of Trustees and works for the benefit of Councils and other Local Government Bodies within South Australia.

The LGFA bring finance solutions to South Australian Councils and other Local Government Bodies and offer a range of competitive loans and investment products to their members.

Nominations were called to fill the positions provided by Section 7(1)(a) of the *Local Government Finance Authority Act 1983* (LGFA Act) which are currently held by Ms Annette Martin (City of Charles Sturt) and by Mr Michael Sedgman (The Rural City of Murray Bridge).

For information, Section 7 (2) of LGFA Act states: -

*At least one member of the board must be a woman and at least one member must be a man.*

The current members of the Board are:

- Mr Michael Sedgman (Chair)
- Dr Andrew Johnson
- Mr Clinton Jury
- Mr Terry Buss PSM
- Ms Annette Martin
- Appointee of the Treasurer (position vacant)
- Appointee of the Minister (position vacant)

Six (6) nominations have been received for the two (2) positions, and the election will be conducted by postal ballot.

### **5. DISCUSSION**

In July the LGFA called for nominations to fill the two (2) representative board positions (provided by Section 7(1)(a) of the LGFA Act 1983). These positions are currently held by Ms Annette Martin (City of Charles Sturt) and by Mr Michael Sedgman (The Rural City of Murray Bridge).

Six (6) nominations were received, therefore an election will now be conducted by a postal ballot, with the ballot paper to be received by the LGFA by no later than 5pm on Friday 14 October 2022.

The candidates are (listed in the order on the ballot paper):

- CUNNINGHAM, N (*Nomination has been withdrawn*)
- GRAVES, N
- GRAY, M
- MARTIN, A
- SEDGMAN, M
- SMEDLEY, J

Following the advice received regarding the upcoming election, Administration has since been advised that Mr N. Cunningham has withdrawn his nomination for the LGFA Board. Therefore, only five (5) candidates are eligible to be put forward. The profiles of candidates eligible for appointment are attached to this report as Attachment 1.

#### *Attachment 1*

To comply with the Rules of the Authority, the casting of the vote by Council must be conducted as follows:

1. The voting must be on the ballot paper which has all the candidates listed in alphabetical order together with the closing date for the election.
2. The council must by Resolution determine which candidates (being not more than two (2)) they wish to elect.
3. The council's representative to the AGM of the LGFA of South Australia (or in his absence the councillor chairing the council meeting) shall at the council meeting in his own handwriting mark the ballot paper with an "x" next to the two (2) candidates whom the council wishes to be elected. Please do not type in the "x" after the meeting or mark the ballot paper in any other way.
4. (a) The ballot paper should then be inserted in the attached small white 11B envelope addressed to the Returning Officer which is marked "Confidential Ballot Paper".
4. (b) The "Confidential Ballot Paper" envelope should then be placed in the middle-sized DL envelope addressed to the Returning Officer and the council's name is to be recorded only on this particular envelope. It will be noted that the signature of the appointed AGM delegate should be added (if the delegate is absent, the signature of the Chairman of the council meeting).
4. (c) Finally, the middle-signed envelope is to be returned to the Chief Executive Officer, LGFA of South Australia, Suite 1205, 147 Pirie Street Adelaide, in the self-addressed large A4 envelope which is included for that purpose. Please allow for adequate postage times.
5. All votes must be received by the Returning Officer by 5.00pm on Friday 14 October 2022.
6. Only use the ballot paper enclosed with the signature of G Hollitt on the reverse, and if an error is made, return the spoilt ballot paper to this office and another will be returned to you.



**6. ANALYSIS OF OPTIONS**

Option 1 –

1. The report be received.
2. The Ballot Paper for the election for Local Government Finance Authority of South Australia, Representative Board Member be marked to indicate the City of Unley’s vote for the following two candidates:

\_\_\_\_\_

\_\_\_\_\_

This option allows Council to cast a vote in the Election for the two (2) LGFA Representative Board Member positions. The identification of the preferred candidates is a matter for Council to determine.

Option 2 –

1. The report be received.

Council is not obligated to cast a vote in the election process. This option simply receives the information and does not authorise the submission of a completed ballot.

**7. RECOMMENDED OPTION**

Option 1 if the Recommended Option, with the preferred candidate a matter for Council to determine.

**8. REPORT AUTHORISERS**

<b>Name</b>	<b>Title</b>
Peter Tsokas	Chief Executive Officer



**NAME:** DR NIGEL GRAVES

**OCCUPATION:** Manager, Finance

**QUALIFICATIONS & AWARDS:** Fellow of GPA Australia  
Graduate Member of the Australian Institute of Company Directors  
PhD (thesis - local government financial performance)  
Graduate Certificate in Business Research  
Master of Business Administration (Adelaide)  
Bachelor of Business (Accountancy)  
Diploma in Local Government Administration (SA)

**CURRENT POSITION IN LOCAL GOVERNMENT:** Manager, Finance  
Light Regional Council

**PERIOD IN LOCAL GOVERNMENT** 25 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

*Past:*

**Local Government Financial Management Group**

**CPA Public Sector Committee (NT)**

*Present:*

**UNE Centre for Local Government**

**NAME:** MR MARK GRAY

**OCCUPATION:** Manager Finance

**QUALIFICATIONS & AWARDS:** Master of Business Administration (Adelaide)  
Fellow Certified Practising Accountant  
Bachelor of Business (Accounting)  
Executive Leaders Program (LG Professionals)  
PRINCE2 'Practitioner' (Project Management)

**CURRENT POSITION IN LOCAL GOVERNMENT:** Manager Finance  
City of Port Adelaide Enfield

**PERIOD IN LOCAL GOVERNMENT**

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

30+ years post-graduate finance and leadership experience across Commercial, Not-for-Profit and Local Government sectors.

Extensive experience managing Treasury functions of multi-national corporations, including \$1 Billion foreign currency hedge book, \$600 million debt facility and related interest rate exposures.

**NAME:** ANNETTE MARTIN

**OCCUPATION:** Manager Financial Services

**QUALIFICATIONS & AWARDS:** B.A. Accountancy  
Certified Practising Accountant (CPA)  
Graduate Australian Institute of Company Directors (GAICD)

**CURRENT POSITION IN LOCAL GOVERNMENT:** Manager Financial Services  
City of Charles Sturt

**PERIOD IN LOCAL GOVERNMENT** 22 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

*Past:*

**SALGFMG**

- President SALGFMG 2010-14
- Chair and/or active member of SALGFMG work groups for projects such as development of internal financial controls framework, asset management and financial management addressing updates of information papers, development of model financial statements and harmonisation of reporting, development of long term financial plans, and industry ratios for financial sustainability
- SALGFMG nominee on working parties for Grants Commission 2012-13 and CPA Guide Valuation and Depreciation for public and not for profit sectors under AASB accounting standards 2015-16

**Local Government Inquiry Reference Group**

- Member for the South Australian Productivity Commission

*Present:*

**Local Government Finance Authority of South Australia**

- Board member
- Audit and Risk Committee member

**South Australian Local Government Financial Management Group (SALGFMG)**

- Executive member
- Representative on a number of working parties
- Life member for services to industry

**City of Unley**

- Independent member of Audit and Risk Committee

**Municipal Council of Roxby Downs**

- Independent member of Audit and Risk Committee

**NAME:** MICHAEL SEDGMAN

**OCCUPATION:** Chief Executive Officer

**QUALIFICATIONS & AWARDS:** Master of Commercial Law (Deakin) 2007  
Master of Business Administration (Deakin) 2005  
Bachelor of Commerce (Deakin) 1987  
Fellow of CPA Australia - FCPA  
Fellow of Governance Institute of Australia - FGIA  
Fellow of Chartered Institute of Secretaries - FCIS

**CURRENT POSITION IN LOCAL GOVERNMENT:** Chief Executive Officer  
Rural City of Murray Bridge

**PERIOD IN LOCAL GOVERNMENT** 24 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

*Past:*

- Local Government Association Workers Compensation Scheme 2011-15
- Local Government Association Mutual Liability Scheme 2009-2015
- Waste Care SA 2010-13
- South Australian Local Government Consulting 2006-09
- Yarra-Melbourne Regional Library Corporation 1999-2004 and 2006
- Inner Northern Group Training Limited 2000-04

*Present:*

**Local Government Finance Authority of South Australia**

- Board Trustee since January 2019
- Audit and Risk Committee member 2019-20
- Chair/Presiding Member since February 2021

**Overview Committees of**

- LGFA Asset Mutual Fund
- Income Protection Fund  
2017 - Present
- Murray River Lakes & Coorong Tourism Alliance 2016 – Present

**NAME:** JOHN SMEDLEY

**OCCUPATION:** Finance Consultant  
Previously 40+ years in Senior Business/Corporate Banking and Finance roles with various Bank and Non-Bank institutions, including NAB, Westpac, Citibank and Bendigo Adelaide Bank.

**QUALIFICATIONS & AWARDS:** Master of Business Administration (University of Adelaide)  
Fellow of Financial Services Institute of Australasia  
Diploma in Banking & Finance  
Diploma in Mortgage & Finance Banking

**CURRENT POSITION IN LOCAL GOVERNMENT:** Deputy Mayor / Councillor  
City of Holdfast Bay

**PERIOD IN LOCAL GOVERNMENT** 8 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

*Present:*

**City of Holdfast Bay**

- Audit Committee Chair
- Executive Committee member
- Glenelg Oval Consultative Committee
- Adelaide Airport Consultative Committee

**Southern Regional Waste Resource Authority (SRWRA)**

- Board member

## DECISION REPORT

<b>REPORT TITLE:</b>	LGA CALL FOR NOMINATIONS - STATE RECORDS COUNCIL
<b>ITEM NUMBER:</b>	4.5
<b>DATE OF MEETING:</b>	26 SEPTEMBER 2022
<b>AUTHOR:</b>	KATHRYN GOLDY
<b>JOB TITLE:</b>	ACTING MANAGER GOVERNANCE
<b>ATTACHMENTS:</b>	1. CALL FOR NOMINATIONS - PART A 2. NOMINATION FORM - PART B

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### 1. **EXECUTIVE SUMMARY**

The Local Government Association (LGA) are seeking nominations for a local government representative on the State Records Council (SRC). The appointment will be for a three (3) year term beginning January 2023.

This report asks Council to consider a nomination for the vacancy on the Committee.

### 2. **RECOMMENDATION**

That:

1. The report be received.
  2. *This matter is for Council to determine. Options are provided in Section 6 of this report.*
- 

### 3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership
- 4.1 We have strong leadership and governance.

### 4. **BACKGROUND**

The SRC is established by the *State Records Act 1997* (the Act). The primary functions are:

- approving determinations under this Act relating to the disposal of official records
- providing advice to the Minister or the Manager, either on its initiative or at the request of the Minister or the Manager, with respect to policies relating to record management or access to official records.



## 5. **DISCUSSION**

The LGA is seeking nominations from suitably qualified council members, or employees of a council, to fill a position with a term of three (3) years commencing in January 2023.

There is one (1) LGA nominated position on the SRC currently held by Dr Cr Helen Donovan (City of Adelaide) whose term expires on 29 January 2023. Dr Cr Donovan is eligible for reappointment.

The SRC meets eight (8) times per year (6 normal meetings and 2 strategic meetings) on Tuesday 10.00am to 2.00pm (dates to be confirmed).

Meetings are held at State Records of South Australia, 10 Franklin Street, Adelaide, or Microsoft Teams.

A sitting fee is \$206 per full session (2- 4 hours).

A copy of the LGA Appointments and Nominations to Outside Bodies – Call for Nominations is provided as Attachment 1.

*Attachment 1*

A copy of the LGA Appointments and Nominations to Outside Bodies – Nomination form is provided as Attachment 2.

*Attachment 2*

Attachment 1 states that the LGA are seeking nominations from individuals with:

- Relevant knowledge of records management issues as they impact on local government.
- Relevant experience serving on high level intergovernmental boards or committees is highly desirable.
- Practical knowledge of and experience in local government, including processes, community consultation and the law as it applies to local government.
- Experience in the administration of legislation, particularly the State Records Act 1997.
- Knowledge of policies as they relate to matters of records management and access to official records.

A nomination may only be made by resolution of a council and using the attached Nomination Form. The form must be signed by the candidate nominated, indicating their willingness to stand for nomination.

An up-to-date curriculum vitae and a response to the selection criteria (no more than two pages) must be supplied by the nominee – these may be submitted with the nomination form or forwarded separately by 5pm Friday 14 October 2023.

At the time of finalising this report, no expressions of interest for nomination have been received from Elected Members or staff.

## **6. ANALYSIS OF OPTIONS**

### Option 1 –

1. The report be received.
2. \_\_\_\_\_ be put forward in response to the call for nominations by the Local Government Association (LGA) for the vacancy for a local government representative on the State Records Council.

This option allows Council to make a nomination for appointment to the SRC.

### Option 2 –

1. The report be received.

Council is not required to make a nomination to fill the vacancy. This option receives the report and takes no further action.

## **7. RECOMMENDED OPTION**

The matter is for Council to determine.

## **8. POLICY IMPLICATIONS**

### **8.1 Financial/Budget**

- Not Applicable

### **8.2 Legislative/Risk Management**

- Not Applicable

### **8.3 Staffing/Work Plans**

- Not Applicable

### **8.4 Climate/Environmental Impact**

- Not Applicable

### **8.5 Social/Economic**

- Not Applicable

### **8.6 Stakeholder Engagement**

- Not Applicable

**9. REPORT AUTHORISERS**

<b>Name</b>	<b>Title</b>
Peter Tsokas	Chief Executive Officer



## LGA Appointments and Nominations to Outside Bodies — Call for Nominations

<b>State Records Council</b>	
<b>Governing Statute (if applicable)</b>	Section 9(2)(e) State Records Act 1997
<b>Purpose/Objective</b>	<p>Has the functions of:</p> <ul style="list-style-type: none"> <li>a) approving determinations under the Act relating to the disposal of official records and</li> <li>b) providing advice to the Minister or Manager, either on its own initiative or at the request of the Minister or the Manager, with respect to policies relating to record management or access to official records.</li> </ul>
<b>Administrative Details</b>	<ul style="list-style-type: none"> <li>• 8 meetings per year (6 normal, 2 strategic) at State Records of South Australia, 10 Franklin Street, Adelaide or via Microsoft Teams.</li> <li>• Meetings held Tuesdays 10am – 2pm (2023 dates TBC)</li> <li>• Sitting fees \$206 per full session</li> </ul>
<b>Selection Criteria (to be addressed by applicant)</b>	<ul style="list-style-type: none"> <li>• Relevant knowledge of records management issues as they impact on local government.</li> <li>• Relevant experience serving on high level intergovernmental boards or committees is highly desirable.</li> <li>• Practical knowledge of and experience in local government, including processes, community consultation and the law as it applies to local government.</li> <li>• Experience in the administration of legislation, particularly the State Records Act 1997.</li> <li>• Knowledge of policies as they relate to matters of records management and access to official records.</li> </ul>
<p><b>Liability and indemnity cover</b></p> <p><i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i></p>	

**For more information contact:** LGA Nominations Coordinator at [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au) or 8224 2000



## LGA Appointments and Nominations to Outside Bodies — Nomination Form

### Instructions

*This form:*

- *Must be submitted by a council*
- *Must be emailed in PDF format to [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au)*
- *Receipt of nomination will be acknowledged by return email*
- *CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially*

*This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).*

**SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.**

Please refer to the **Call for Nominations** information sheet (PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

### SECTION 1: COUNCIL to complete

State Records Council		
Council Details		
Name of Council submitting the nomination		
Contact details of council officer submitting this form	Name:	
	Position:	
	Email:	
	Phone:	
Council meeting date and minute reference		
Nominee Full Name		
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>		
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>		

## SECTION 2: NOMINEE to complete

State Records Council			
<b>Nominee Details</b>			
* Denotes a Mandatory Field. The information in this form is provided by the LGA to the relevant Minister/State Government Authority for the purposes of actioning an appointment to an outside body. Successful Nominees may be contacted directly by the relevant body using the information provided in this form.			
<b>First Name:*</b>		<b>Gender</b>	
<b>Middle Name:*</b>			
<b>Surname:*</b>			
<b>Home / Personal Postal Address:*</b>			
<b>Phone:</b>		<b>Mobile:</b>	
<b>Personal Email:</b>			
<b>Why are you interested in this role?</b>			
<b>CV</b>	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Response to selection criteria (if applicable)</b> <i>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</i>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i>  attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies?</b>			
Yes <input type="checkbox"/> OR No <input type="checkbox"/>			
If Yes, please list any fields of interest or Outside Bodies of interest:			
<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>			
<b>Undertaking:</b>			
<i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i>			
Yes <input type="checkbox"/> No <input type="checkbox"/>			
Signature of Nominee: _____			



## DECISION REPORT

<b>REPORT TITLE:</b>	LGA CALL FOR NOMINATIONS - LOCAL GOVERNMENT FINANCE AUTHORITY BOARD OF TRUSTEES
<b>ITEM NUMBER:</b>	4.6
<b>DATE OF MEETING:</b>	26 SEPTEMBER 2022
<b>AUTHOR:</b>	KATHRYN GOLDY
<b>JOB TITLE:</b>	ACTING MANAGER GOVERNANCE
<b>ATTACHMENTS:</b>	1. CALL FOR NOMINATIONS (PART A) 2. NOMINATIONS FORM (PART B)

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### 1. **EXECUTIVE SUMMARY**

The Local Government Association (LGA) is seeking nominations for two (2) local government representative on the Local Government Finance Authority Board of Trustees (LGFA Board).

Nominations must be submitted by 5pm on Friday 7 October 2023.

This report asks Council to consider a nomination for the vacancies on the LGFA Board for a period of two (2) years.

### 2. **RECOMMENDATION**

That:

1. The report be received.
  2. *This matter is for Council to determine – options are provided at section 6 of this report.*
- 

### 3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership

4.1 We have strong leadership and governance.

#### **4. BACKGROUND**

The Local Government Finance Authority (LGFA) is a body corporate established under the *Local Government Finance Authority Act 1983* and is administrated by the LGFA Board. The LGFA provides investment and lending solutions to South Australian Local Government.

Nominations are sought for two (2) positions on the LGFA Board for a two-year term commencing from 1 January 2023. The roles are open to suitably qualified council members, or employees of a council or other local government entity.

This call for nominations request received from the LGA is in addition to the LGFA asking Council to vote for two (2) candidates in regard to the election process which has recently commenced for board positions.

#### **5. DISCUSSION**

The current local government representatives on the LGFA Board are Mr Terry Buss (City of West Torrens) and Dr Andrew Johnson (nominee of Port Pirie Regional Council). Mr Buss and Dr Johnson are eligible for reappointment.

The purpose of the LGFA is to be a leading provider of finance solutions to Councils within South Australia and prescribed local government bodies. They offer a range of competitive loan and investment products to their members.

The LGFA Board are seeking the following selection criteria be addressed:

- Local government knowledge and experience
- Financial Acumen

The LGFA Board has six (6) meetings per annum and provides remuneration for board members at \$7,813 per year.

Nominations can be forwarded to the LGA following a Council resolution and the nominee is required to complete section 2 of the Nominations form. Nominations are to be received by 5pm on Friday 7 October 2022.

A copy of the Call for Nominations Information Sheet (Part A) is provided as Attachment 1, along with a copy of the Nominations Form (Part B) as Attachment 2.

*Attachment 1*

*Attachment 2*

At the time of finalising this report, no expressions of interest for nomination have been received from Elected Members or staff.

**6. ANALYSIS OF OPTIONS**

Option 1 –

1. The report be received.
2. \_\_\_\_\_ be put forward in response to the call for nominations by the LGA for the vacancies for Local Government Finance Authority Board of Trustees for a term commencing on 1 January 2023.

This option allows Council to make a nomination for appointment to the LGFA Board.

Option 2 –

1. The report be received.

Council is not obligated to make a nomination to fill the vacancies. This option receives the report and takes no further action.

**7. RECOMMENDED OPTION**

The matter is for Council to determine.

**8. POLICY IMPLICATIONS**

**8.1 Financial/Budget**

- Not Applicable

**8.2 Legislative/Risk Management**

- Not Applicable

**8.3 Staffing/Work Plans**

- Not Applicable

**8.4 Climate/Environmental Impact**

- Not Applicable

**8.5 Social/Economic**

- Not Applicable

**8.6 Stakeholder Engagement**

- Not Applicable

**9. REPORT AUTHORISERS**

<b>Name</b>	<b>Title</b>
Peter Tsokas	Chief Executive Officer



**PART A**

## LGA Appointments and Nominations to Outside Bodies — Call for Nominations

<b>Local Government Finance Authority Board of Trustees</b>	
<b>Governing Statute (if applicable)</b>	<i>Local Government Finance Authority Act 1983</i>
<b>Purpose/Objective</b>	Board of Trustees for the management of the Local Government Finance Authority, providing investment and lending solutions to South Australian Local Government.
<b>Administrative Details</b>	6 meetings per annum Remuneration: \$7,813 per annum
<b>Selection Criteria (to be addressed by applicant)</b>	<ul style="list-style-type: none"> <li>Local government knowledge and experience</li> <li>Financial Acumen</li> </ul>
<p><i>In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, selection for appointment or nomination to this Outside Body may include the conduct of interviews and checking of referees by the LGA. By applying, the applicant accepts that the LGA may request an interview and/or the details of referees.</i></p>	
<p><b>Liability and indemnity cover</b></p> <p><i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i></p>	
<p><b>For more information contact:</b> LGA Nominations Coordinator at <a href="mailto:nominationscoordinator@lga.sa.gov.au">nominationscoordinator@lga.sa.gov.au</a> or 8224 2000</p>	



## LGA Appointments and Nominations to Outside Bodies — Nomination Form

### Instructions

*This form:*

- *Must be submitted by a council*
- *Must be emailed in PDF format to [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au)*
- *Receipt of nomination will be acknowledged by return email*
- *CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially*

*This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).*

**SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.**

**Please refer to the *Call for Nominations* information sheet (PART A) for details of the Outside Body and the selection criteria to be met by the nominee.**

### SECTION 1: COUNCIL to complete

Local Government Finance Authority Board of Trustees		
Council Details		
<b>Name of Council submitting the nomination</b>		
<b>Contact details of council officer submitting this form</b>	<b>Name:</b>	
	<b>Position:</b>	
	<b>Email:</b>	
	<b>Phone:</b>	
<b>Council meeting date and minute reference</b>		
<b>Nominee Full Name</b>		
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>		
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>		

## SECTION 2: NOMINEE to complete

### Local Government Finance Authority Board of Trustees

#### Nominee Details

\* Denotes a Mandatory Field. The information in this form is provided by the LGA to the relevant Minister/State Government Authority for the purposes of actioning an appointment to an outside body. Successful Nominees may be contacted directly by the relevant body using the information provided in this form.

<b>First Name:*</b>		<b>Gender</b>	
<b>Middle Name:*</b>			
<b>Surname:*</b>			
<b>Home / Personal Postal Address:*</b>			
<b>Phone:</b>		<b>Mobile:</b>	
<b>Personal Email:</b>			
<b>Why are you interested in this role?</b>			
<b>CV</b>	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Response to selection criteria (if applicable)</b> <i>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</i>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i>  attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies?</b>			
Yes <input type="checkbox"/> OR No <input type="checkbox"/>			
If Yes, please list any fields of interest or Outside Bodies of interest:			
<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>			
<b>Undertaking:</b>			
<i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i>			
Yes <input type="checkbox"/> No <input type="checkbox"/>			
Signature of Nominee: _____			



## DECISION REPORT

<b>REPORT TITLE:</b>	LGA - ELECTION OF LGA PRESIDENT 2022-2024
<b>ITEM NUMBER:</b>	4.7
<b>DATE OF MEETING:</b>	26 SEPTEMBER 2022
<b>AUTHOR:</b>	KATHRYN GOLDY
<b>JOB TITLE:</b>	ACTING MANAGER GOVERNANCE
<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"><li>1. LGA PRESIDENT CANDIDATE INFORMATION SHEETS</li><li>2. LETTER FROM MAYOR K. PARKES - SEEKING SUPPORT</li><li>3. LETTER FROM MAYOR C. PHILLIPS SEEKING SUPPORT</li><li>4. LETTER FROM MAYOR B. O'BRIEN - SEEKING SUPPORT</li></ol>

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### 1. **EXECUTIVE SUMMARY**

This report asks Council to consider which candidate it wishes to cast its vote for in regard to the Election for LGA President 2022-2024.

### 2. **RECOMMENDATION**

That:

1. The report be received.
  2. The Ballot Paper for the election for LGA President 2022-2024 be marked to indicate the City of Unley's vote for the following candidate:
- 

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### 3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership
  - 4.1 We have strong leadership and governance.

#### 4. **BACKGROUND**

The LGA Constitution specifies that the office of President must be occupied on a rotational basis between a council member from a council in the South Australian Regional Organisation of Councils (SAROC) and a council member from a council in Greater Adelaide Regional Organisation of Councils (GAROC). For this election, nominations are for council members within SAROC.

To be eligible for nomination, a person must be a council member and be a current member of the SAROC committee and have been in that role for a least one (1) year. An eligible candidate needs to be nominated by a member council but does not need to be nominated by their own council.

#### 5. **DISCUSSION**

Recently the LGA called for nominations for the role of LGA President. Five (5) nominations were received and therefore an election will now be conducted by a postal ballot, with the ballot paper to be received by the Returning Officer by no later than 5pm on Monday 17 October 2022.

The candidates are (listed in the order on the ballot paper):

- Mayor Keith Parkes                      Alexandrina Council
- Mayor Caroline Phillips                District Council of Karoonda East Murray
- Mayor Brett Benbow                    Port Augusta City Council
- Mayor Bill O'Brien                      Light Regional Council
- Mayor Erika Vickery                    Naracoorte Lucindale Council

The Returning Officer, the Chief Executive Officer of the LGA, is now required to conduct an election as the number of nominations for LGA President exceeded the required number of candidates. As an election is required, the distribution of ballot papers to Councils has included any information provided by the candidates to the Returning Officer.

The candidate's information sheets are attached to this report as (Attachment 1).

*Attachment 1*

#### ***Voting Instructions***

Pursuant to clause 29.5.4 of the LGA Constitution, the casting of the vote must be conducted as follows:

- Each Member council shall determine by resolution the candidate it wishes to elect;

- The Delegate of a Member council (or in the Delegates absence, the chair of the meeting for that Member Council) shall mark the ballot paper with an “X” next to the candidate that the Member Council wishes elected, then seal the ballot paper in the envelope marked “Ballot Paper” and place it inside the envelope marked “Returning Officer”. The Member Council must be indicated on the inside flap of the envelope marked “Returning Officer” and the envelope must be then sealed and delivered to the Returning Officer.
- The ballot papers are required to be received by the Returning Officer in hard-copy no later than 5.00pm on Monday 17 October 2022.

The successful candidate for the LGA President position will take office from the conclusion of the LGA’s 2022 Annual General Meeting for a term ending at the conclusion of the 2024 LGA Annual General Meeting.

Council has received three (3) requests from candidates seeking support for their nomination. In particular from Mayor Keith Parkes, Mayor Caroline Phillips and Mayor Bill O’Brien. Copies of those letters can be in Attachments 2, 3 and 4.

*Attachment 2, 3 and 4*

### **Casual Vacancy**

There is a provision in the LGA Constitution which address Casual Vacancy, clause 31. As this is a Local Government Election year, if the elected president is not re-elected following the Local Government Election results being declared, Clause 31.2 states:

*If there is a Casual Vacancy in the office of President, the Board of Directors shall appoint a member of the Board of Directors to act in the office of President for the balance of the President’s term, provided that the position may only be filled by a Director who is a member of the same Regional Organisation of Councils as the President.*

## **6. ANALYSIS OF OPTIONS**

### Option 1 –

1. The report be received.
2. The Ballot Paper for the election for LGA President 2022-2024 be marked to indicate the City of Unley’s vote for the following candidate:

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This option allows Council to take part in the Election for the position of LGA President by resolving to cast its vote in favour of the preferred candidate. The requirement is for each member council to determine by resolution the candidate that it wishes to elect.

Mayor M. Hewitson as Council's delegate to the LGA Annual General Meeting will then be required to complete the ballot paper in accordance with the Council's resolution. The ballot paper will be returned to the LGA Returning Officer by 5.00pm on Monday 17 October 2022.

Option 2 –

1. The report be received.

Council is not obligated to vote in the LGA President election process. This option would simply receive the report and not resolve to cast a vote in favour of any candidate.

7. **RECOMMENDED OPTION**

Option 1 is the Recommended Option, with the preferred candidate a matter for Council to determine.

8. **REPORT AUTHORISERS**

<b>Name</b>	<b>Title</b>
Peter Tsokas	Chief Executive Officer

## LGA President Candidate Information Sheet

<b>Name</b>	Mayor Keith Parkes
<b>Council</b>	Alexandrina Council
<b>Local Government Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• Current Mayor Alexandrina Council since 2014</li> <li>• Elected member Alexandrina Council 2010-2014</li> <li>• LGA of SA Board director 2016 - current. Deputy Board Member 2014-2016</li> <li>• SAROC Committee member 2016 - current. Deputy Committee member 2014-2016</li> <li>• Southern &amp; Hills LGA President 2016 - current. Member since 2014</li> <li>• Chair Local Government Transport Advisory Panel (Special Local roads)</li> <li>• Board Director LGA of SA Audit &amp; Risk Committee</li> <li>• Member LGA of SA Nominations Committee</li> <li>• Chair South Australian Coastal Council's Alliance</li> </ul>
<b>Local Government Policy Views &amp; Interests</b>	<p>Strong and effective local government has never been more important to the communities of South Australia. I bring to the role of President of the LGA of SA the skill and experience to help drive the LGA's current Strategic Plan and its emphasis on providing evidence-based advocacy for our members and their respective communities in what has become challenging socioeconomic times.</p> <p>South Australian communities face a broad range of new and emerging challenges that require sound local government leadership. These include water and energy management issues, the undeniable impact of climate change, the rising cost of living, homelessness, our ageing population and much more. Climate change is of particular concern to me and I would relish the opportunity to help drive the urgent and sustained action required to reduce emissions and manage the impacts of climate change as identified in the LGA Climate Commitment Action Plan 2021- 23.</p> <p>I am a firm believer in harnessing the collective energy of all levels of government including advocacy on the reinstatement of financial assistance grants to the appropriate share of GDP. Now is the time to build a strong, collaborative relationship with our new State Government. I have good existing relationships but also have the capacity and means to build new relationships to strengthen the bond between the LGA and the new regime to address the challenges we face and fully explore, inter alia, innovative approaches such as the diversification of revenue options for local government or the procurement of support for councils around the impacts of climate change.</p>

<b>Name</b>	Mayor Keith Parkes
<b>Council</b>	Alexandrina Council
<b>Local Government Policy Views &amp; Interests cont.</b>	<p>Our relationship with the State Government needs to be dedicated and proactive to contribute meaningfully to policy and legislative development through the State-Local Government Relations Agreement and I am well disposed to deliver on the President's role in this. My extensive experience in local government and my comprehensive knowledge of the challenges faced by both metro and regional councils will allow me to drive initiatives to improve council sustainability, enhance the quality of life of South Australians through shaping better neighbourhood development and by improving infrastructure and access to infrastructure and public services. I am also passionate about enabling economic development through the implementation of programs that produce positive local outcomes and will advocate enthusiastically for this. I have a strong understanding of the issues facing SA councils and am particularly au fait with the impacts of seasonal and mobile populations and their connection with financial assistance and other grant opportunities. I will also continue to firmly oppose rate capping now more than ever.</p> <p>I am also a firm believer in looking inward as an organisation and am committed to fostering effective local government innovation as a collaboration between elected bodies and administrations.</p> <p>I believe I have the leadership experience in local government, as well as strong business acumen through my many years as a business owner, to inform such a role and have demonstrated such in my commitment and work ethic to the role of Mayor of Alexandrina Council and the LGA of SA as a board director.</p>
<b>Other Information</b>	<ul style="list-style-type: none"> <li>• Extensive commercial business experience as an Owner /Director of my own business until 2014</li> <li>• Member Australian Institute of Company Directors (course completed 2018)</li> <li>• Chair Goolwa to Wellington Local Action Planning Association</li> <li>• SA representative Australian Coastal Councils Association</li> </ul>

## LGA President Candidate Information Sheet

<b>Name</b>	Mayor Caroline Phillips
<b>Council</b>	District Council of Karoonda East Murray
<b>Local Government Experience &amp; Knowledge</b>	<p>Caroline Phillips is a Murraylands resident and is the currently the Mayor of the District Council of Karoonda East Murray (DCKEM)</p> <ul style="list-style-type: none"> <li>• DCKEM Elected Member Appointed 2010</li> <li>• DCKEM – Deputy Mayor 2014-2018</li> <li>• DCKEM Mayor 2019-2022</li> <li>• MRLGA Vice President – Appointed 2021</li> <li>• SAROC Committee Member – Appointed 2021</li> </ul> <p>Current Board Director Experience</p> <ul style="list-style-type: none"> <li>• Netball South Australia - Appointed 2018</li> <li>• Tourism industry Council of South Australia – Appointed 2019</li> <li>• Landscapes SA Murraylands Riverland – Appointed 2021</li> </ul>
<b>Local Government Policy Views &amp; Interests</b>	<p>Caroline is an active leader in her community and the broader district with a focus on building capacity, capability and resilience. In one of the smallest councils in the State, Caroline's leadership has delivered short, medium and long term strategies that are equally applicable across the entire sector – something which she is keen to share. In each case these have delivered positive outcomes to her community in times of extreme challenge.</p> <p>An energetic, positive leader who thrives on collaboration and considered change management, Caroline has fostered and developed strategic connections across State and Federal Governments and private enterprise and is well respected within each of these environments.</p> <p>Caroline is a strong advocate for youth opportunities, early childhood and intervention programs and childcare accessibility.</p> <p>Caroline interests in local government policy focusses on what is reasonable, achievable and sustainable within the sector. She is a hands on leader and learner who actively shares knowledge across the sector.</p>

<b>Name</b>	Mayor Caroline Phillips
<b>Council</b>	District Council of Karoonda East Murray
<b>Other Information</b>	<p>Caroline has worked in marketing and communications in the public and private sectors for more than twenty years. She holds professional qualifications in Marketing and a Bachelor of International Business.</p> <p>She is passionate about building and develop local communities, and has extensive experience working with the South Australian Tourism Commission, including holding the position of Regional Tourism Manager in the Murraylands and Riverland regions of SA.</p> <p>Caroline is currently a board member of the Tourism Industry Council of South Australia, Netball South Australia and Murraylands Riverland Local Government Association.</p> <p>Mayor Phillips also works as an independent marketing consultant servicing small business clients across regional South Australia and is a partner in a dryland farming venture with her husband.</p> <p>She lives at Wynarka on her family property with husband Troy and daughters Ruby (12) and Lucy (10)</p> <p>Personal mission statement:</p> <p><i>To inspire and develop the next generation of change makers so that communities can thrive.</i></p>





## LGA President Candidate Information Sheet

<b>Name</b>	Mayor Brett Benbow
<b>Council</b>	Port Augusta City Council
<b>Local Government Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• 2018 (Nov) — current — Mayor — Port Augusta City Council</li> <li>• 2014 — 2018 (Nov) — Deputy Mayor - Port Augusta City Council</li> <li>• 2010 — 2018 — Councillor — Port Augusta City Council</li> </ul> <p>Mayor Benbow is now in his third term representing the Port Augusta Community and has gained significant local government experience during this time as Council has undertaken major projects whilst delivering a wide range of services to the community</p>
<b>Local Government Policy Views &amp; Interests</b>	<p>Mayor Benbow is a long-term resident of Port Augusta, having lived in the town his entire life 60 years, raised a family of 3 and happily married to his wife Kristen who is a long-term resident and is the Manager of a prominent local Hotel. Mayor Benbow is dedicated to serve for the betterment of the City and giving back to the Community and eager to support growth of the youth of the City and to ensure renewable sector continues to flourish within the City and region.</p> <p>Mayor Benbow is passionate about the local government policy framework providing a consistent structure for matters to be resolved. Local Government provides an opportunity for local decision making and change to occur in a structured and informed manner. The Elected body can shape and develop policy to create positive outcomes and provide clarity and strategic direction for the Community.</p> <p>Mayor Benbow has seen the City evolve in the past, and can see the potential the City has as it continues to reinvent itself as a regional hub. There are many great opportunities for Port Augusta and the Upper Spencer Gulf region in the near future, and Mayor Benbow is eager to see these evolve into great things for our Community and City. It is an amazing and fulfilling experience to be able to promote these opportunities and develop the relationships to occur.</p>
<b>Other Information</b>	<p>Mayor Benbow's working career excess of 39 years within the Railway Industry in various senior roles. Mayor Benbow has been active within Community Sporting Groups throughout his life, taking on a variety of roles for sports including Basketball, Football, Golf, Soccer, Cricket, Darts and the Port Augusta Racing Club</p>

## LGA President Candidate Information Sheet

<b>Name</b>	Mayor Bill O'Brien
<b>Council</b>	Light Regional Council
<b>Local Government Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• Mayor, Light Regional Council, 2010 to 2022</li> <li>• General Manager (CEO), Central Darling Shire, NSW, 2001 to 2008</li> <li>• Various Tourism and Economic Development roles at DC Kapunda 1992 to 1996 (SA) and DC Kapunda &amp; Light 1996 to 1999 SA; and Central Darling Shire in 2000 (NSW)</li> </ul>
<b>Local Government Policy Views &amp; Interests</b>	<ul style="list-style-type: none"> <li>• Community representation, and Youth representation.</li> <li>• Strong and inclusive leadership.</li> <li>• Supports regional representation through Legatus Group, SAROC and LGA.</li> <li>• Ensuring that local government has sound financial management, economic, tourism and community development.</li> <li>• First Nations Reconciliation engagement and programs.</li> </ul>
<b>Other Information</b>	<ul style="list-style-type: none"> <li>• Current Committee member of Kapunda Meals on Wheels.</li> <li>• Current Board Member Kapunda and Eudunda Health Advisory Council.</li> <li>• Current Committee Member the Pines Recreational Park Committee.</li> <li>• Current President U3A Kapunda and District.</li> <li>• Past President Kapunda Rotary Club.</li> <li>• Past Board Member Barossa Tourism Incorporated.</li> <li>• While at Central Darling Shire (NSW) the Council was winner of the AR Bluett Award for excellence in Local Government (regional councils), in addition to being awarded the Premier's Gold Award for contribution to Regional NSW (Western Division).</li> <li>• Early career included 6 years serving as a member of the RAAF at various postings across Australia.</li> </ul>

## LGA President Candidate Information Sheet

<b>Name</b>	Mayor Erika Vickery OAM
<b>Council</b>	Naracoorte Lucindale Council
<b>Local Government Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• Elected Member of Naracoorte Lucindale Council since 2000 and Mayor since 2010</li> <li>• President of the Limestone Coast Local Government Association since 2014</li> <li>• Chairperson of the South Australia Regional Organisation of Council since 2015</li> <li>• Board Member of the Local Government Association SA</li> <li>• Board Member of the Australian Local Government Association</li> </ul>
<b>Local Government Policy Views &amp; Interests</b>	<p>Clear and open communication with member councils, strong and positive advocacy for local government across all levels of government, assist member councils to implement local government reforms, development of capacity building to ensure future sustainability for local government, ongoing accountability and transparency through pursuit of best practice and continuous improvement.</p> <p>Interests include: economic development and regional growth, community wellbeing, community engagement and communication, and the arts and culture.</p>
<b>Other Information</b>	<ul style="list-style-type: none"> <li>• Board Member of Regional Development Australia Limestone Coast</li> <li>• Board Member Country Arts SA (and member of Governance &amp; Finance Committee)</li> <li>• Board Member of Australian Migrant Resource Centre</li> <li>• Board Member of the SA Local Government Grants Commission and Boundaries Commission</li> <li>• Awarded OAM in 2017 for services to Local Government and the community</li> <li>• Partner in family farming enterprise</li> </ul>



**Alexandrina Council  
Office of the Mayor**

File: 10.14.008



29 August 2022

Mayor Michael Hewitson  
City of Unley

[mhewitson@unley.sa.gov.au](mailto:mhewitson@unley.sa.gov.au)

Dear Mayor Hewitson

I am writing to you regarding my nomination for the role of President of the LGA of SA and would sincerely appreciate if this letter could be included in the information pack provided to your members when your Council votes on this matter.

I am nominating for President because I have the desire, ability and experience to deliver on this role in what has become challenging socio-economic times for all South Australians. We all know that strong and effective local government has never been more important to our state and we now have a window of opportunity to drive a compelling advocacy campaign as part of the LGA's Strategic Plan that will have a significant bearing on the communities we serve across the length and breadth of South Australia.

We live in an environment of new and complex challenges. These include water and energy management issues, the undeniable impact of climate change, the rising cost of living, homelessness, our ageing population and much more. Climate change is of particular concern to me. I have seen the impacts of climate change with my own eyes and would relish the opportunity to help drive the urgent and sustained action required to reduce emissions and manage the impacts of climate change as identified in the LGA Climate Commitment Action Plan 2021-23.

Our relationship with the State Government is more important than ever and the President's role in this should be driven by a healthy dose of two of our key LGA values and behaviours – Optimism and Connectivity. Whilst there remains uncertainty at national level with regards to whether Local Government gets a seat at the Parliament table, I'm sure you agree that here in South Australia, our participation will be what we make it. I believe we need an LGA President who has the capacity and means to continue to build and leverage new relationships to strengthen the bond between local and State Government – to foster a productive and collaborative working relationship based on mutual and meaningful understanding of the roles of each tier of government. I have the desire, time, and commitment to deliver on this.

**Alexandrina Council**  
11 Cadell Street (PO Box 21) Goolwa SA 5214  
ABN 20 785 405 351

(08) 8555 7000  
[alex@alexandrina.sa.gov.au](mailto:alex@alexandrina.sa.gov.au)  
[alexandrina.sa.gov.au](http://alexandrina.sa.gov.au)



I have comprehensive knowledge of the challenges faced by both metropolitan and regional councils and will represent both enthusiastically. I understand the development challenges faced by metropolitan councils against the backdrop of the housing shortage and have a strong understanding of the issues facing regional councils and the impacts of seasonal and mobile populations and their connection with financial assistance and other grant opportunities.

Internally, and against the backdrop of the socio-economic challenges we face as well as the recent reforms, I am committed to continuing to build and enhance the relationship between the Board and our organisation's management in a fair, equitable and constructive manner.

I nominate for the role of LGA President with a strong conviction that my extensive local government experience, as well as my experience as a business owner, position me very favourably to succeed.

Most importantly, I am passionate about ensuring that our councils have a voice in these challenging times because now more than ever, the decisions we make today will improve the quality of life of South Australians well into the future.

A vote for me is a vote for positive and effective action.

Thank you for considering my nomination for President of the LGA of SA. I would be happy to discuss my candidacy with you in more detail should you wish to do so.

Sincerely

A handwritten signature in black ink, appearing to read "Keith Parkes".

Keith Parkes  
**Mayor**

Email: [keith.parkes@alexandrina.sa.gov.au](mailto:keith.parkes@alexandrina.sa.gov.au)



11 Railway Terrace (PO Box 58)  
Karoonda SA 5307

08 85 78 1004  
[council@dckem.sa.gov.au](mailto:council@dckem.sa.gov.au)  
[www.dckem.sa.gov.au](http://www.dckem.sa.gov.au)

ABN: 36 186 937 991

7 September 2022

Mayor Michael Hewitson  
[mhewitson@unley.sa.gov.au](mailto:mhewitson@unley.sa.gov.au)

Dear Mayor Michael Hewitson,

I am writing to formally introduce myself as a candidate for LGA President, for which you will soon be asked to cast your vote.

If elected, I believe I would bring a fresh energy and a new perspective to the role with an ability to build on the great achievements of the past. Importantly, I am keen to leverage new opportunities that will arise as a result of the LG Reform and Productivity Commission.

I am a passionate, innovative leader who thrives on collaboration and unity to deliver the best outcomes for the local government sector.

I have served as an elected member for my council for the past 12 years including one term as Deputy Mayor and then progressing to Mayor in 2019. On the 6<sup>th</sup> of September 2022, I was declared elected unopposed as Mayor for the upcoming term. I am proud to be the first female Mayor in the history of the District Council of Karoonda East Murray, and I seek to inspire and develop the next generation of change makers so that communities can thrive.

Having worked with one of the smallest regional councils in the state, I have the ability to deliver great results with minimal resources, and I feel there are significant opportunities to transfer some of these learnings into a metropolitan context. As a strong advocate for youth opportunities, early childhood programs and childcare accessibility, I am proud of our local achievements in this space.

My professional background is in marketing and communications where I have held positions in the public and private sectors for more than twenty years. I hold a Bachelor of International Business and formal qualifications in marketing. I have extensive experience working in tourism including a ten-year stint with the State Government and as such, I am well connected with the industry and the local government sector across South Australia.



11 Railway Terrace (PO Box 58)  
Karoonda SA 5307

08 85 78 1004  
[council@dckem.sa.gov.au](mailto:council@dckem.sa.gov.au)  
[www.dckem.sa.gov.au](http://www.dckem.sa.gov.au)

ABN: 36 186 937 991

I am currently a board member of the Tourism Industry Council of South Australia and Netball South Australia, which strengthens my professional networks within the metropolitan space.

I have a strong connection to the land and the ag sector as a fourth-generation farmer based at Wynarka, partnering my husband Troy in a dryland farming venture.

I feel one of the greatest opportunities for the Local Government sector is to collaborate and learn from other councils. We have the ability to collectively advocate on issues that affect us all and I

believe that we can do better in this space. This is the type of environment I am keen to foster should I be elected.

On a personal note, I am a netball tragic (who still plays!), keen kayaker, lover of good food, wine (and my own jokes) and I'm currently searching for the manual on raising two spirited, pre-teen daughters.

I am outcome driven and like to see tangible results. I believe I can bring people together, identify and capitalise on their strengths and deliver great outcomes. These skills position me well to lead the sector over the next two years.

I look forward to your support.

Kind Regards

Mayor Caroline Phillips





Dear Mayor & Councillors,

I feel both honoured and humbled to be nominated for the position as South Australian Local Government Association - President to be decided at the forthcoming election in October 2022 and write seeking your Council's support for my nomination.

My involvement and career in Local Government spans over a 25-year period and includes being CEO (General Manager) of Central Darling Shire Council, in Western NSW and being the largest Shire in the State, living in Wilcannia for 8 years. In that time the Council came from being almost dysfunctional to winning the A.R Bluett Award for Excellence in Local Government. I was also a recipient of a NSW Premiers Award for my contribution to Regional NSW. My working life has included 6 years in the RAAF and owning a number of small businesses.

My wife and I returned to our home town Kapunda in 2008 and I was privileged to be elected Mayor of Light Regional Council in 2010. It has been a remarkable journey leading this Council to become one of the most progressive in the state. I am most grateful for the support and encouragement I have received from Council members and staff, and our State and Federal MPs.

Local Government will continue to need a strong presence as part of a 'collective' government into the future including Local Government Reforms and Planning legislation. Should I be elected, I would endeavour to lead the organisation in an inclusive and straight forward manner, always ensuring the members are listened to and action taken when required. I would also continue to build on the excellent working relationship with staff that currently exists.

My values include respect, honesty, integrity, building strong relationships and taking an inclusive approach and empowering those around me. Most importantly I care and would demonstrate a firm commitment to addressing the many challenges faced by both the business sector and our communities.

I know in my heart I have always acted with honesty and integrity and a sense of fairness, I enjoy communicating and engaging with members of the community at all levels and others who I meet with an open mind and friendly manner in order to make things happen. In doing so I have enjoyed incredible support throughout my time in Local Government and beyond.

Thank you for taking time to read this letter and I do hope you will consider my application as worthy of your support and please feel free to contact me should you have any questions on Mobile 0488 025 862.

Kind regards

Bill O'Brien JP  
Mayor

12 September 2022

Email [light@light.sa.gov.au](mailto:light@light.sa.gov.au)  
Post PO Box 72, Kapunda SA 5373  
Phone 08 8525 3200  
Web [light.sa.gov.au](http://light.sa.gov.au)

**Principal Office**  
93 Main Street  
Kapunda SA 5373

**Kapunda Public Library  
and Visitor Information Centre**  
51-53 Main Street  
Kapunda SA 5373

**Freeling Public Library  
and Customer Service Centre**  
7 Hanson Street  
Freeling SA 5372

**Planning and  
Development Services**  
12 Hanson Street  
Freeling SA 5372

**Operations Centre**  
11 Stephenson Street  
Freeling SA 5372

## DECISION REPORT

<b>REPORT TITLE:</b>	LGA - ELECTION OF EAST REGIONAL GROUPING REPRESENTATIVES TO GAROC
<b>ITEM NUMBER:</b>	4.8
<b>DATE OF MEETING:</b>	26 SEPTEMBER 2022
<b>AUTHOR:</b>	KATHRYN GOLDY
<b>JOB TITLE:</b>	ACTING MANAGER GOVERNANCE
<b>ATTACHMENTS:</b>	1. CANDIDATE INFORMATION SHEET - GAROC EAST 2. EMAIL FROM COUNCILLOR A. LEOMBRUNO - SEEKING SUPPORT

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### 1. **EXECUTIVE SUMMARY**

This report asks Council to consider which two (2) candidates it wishes to cast a vote for in the Election for the Greater Adelaide Regional Organisation of Councils (GAROC) Regional Grouping Metro East 2022-2024.

In response to the call from the LGA, a total of four (4) nominations were received for the two (2) available positions on GAROC. Consequently, an election will now be conducted.

### 2. **RECOMMENDATION**

That:

1. The report be received.
2. The Ballot Paper for the election for GAROC Regional Grouping Metro East 2022-2024 be marked to indicate the City of Unley's vote for the following two candidates:

\_\_\_\_\_  
\_\_\_\_\_

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### 3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership
- 4.1 We have strong leadership and governance.

#### 4. **BACKGROUND**

GAROC has been established by the LGA to provide regional advocacy, policy initiation and review, leadership, engagement, and capacity building in the region(s).

Membership of GAROC comprises representatives from eight (8) of the Member Councils of the GAROC Regional Grouping, which includes:

<b>GAROC Regional Grouping</b>	<b>Members</b>	
Adelaide	Adelaide City	
North	Gawler Playford	Salisbury Tea Tree Gully
West	Charles Sturt Holdfast Bay	Port Adelaide Enfield West Torrens
South	Marion Mitcham	Onkaparinga
East	Adelaide Hills Burnside Campbelltown Norwood Payneham & St Peters	Prospect Unley Walkerville

Current membership of GAROC comprises:

- Mayor David O’Loughlin (GAROC Chair), City of Prospect
- Mayor Gillian Aldridge OAM, City of Salisbury
- Mayor Claire Boan, City of Port Adelaide Enfield
- Mayor Angela Evans, (LGA President), City of Charles Sturt
- Mayor Heather Holmes-Ross, City of Mitcham
- Mayor Karen Redman, Town of Gawler
- Mayor (Acting) Simon McMahon, City of Onkaparinga
- Lord Mayor Sandy Verschoor, City of Adelaide
- Mayor Jan-Claire Wisdom, Adelaide Hills Council

Following a call for nominations from the LGA, Council resolved at its meeting on 25 July 2022 that Councillor D. Palmer be put forward for the GAROC Regional Grouping Metro East vacancies.

## 5. **DISCUSSION**

In response to the LGA call for nominations to fill two (2) positions on GAROC Regional Grouping Metro East four (4) nominations were received. As the number of nominations exceeds the number of vacancies, an election will now be conducted by a postal ballot, with the ballot paper to be received by the Returning Officer by no later than 5pm on Monday 17 October 2022.

The candidates for election are (listed in the order on the ballot paper):

- Fricker, Elizabeth (Mayor) – Town of Walkerville
- Wisdom, Jan-Claire (Mayor) – Adelaide Hills Council
- Leombruno, Anna (Councillor) - Campbelltown City Council
- Palmer, Don (Councillor) – City of Unley

The candidates' profiles are attached to this report as (Attachment 1).

*Attachment 1*

Councillor A. Leombruno from Campbelltown City Council has written to Council seeking support for their nomination. A copy of this request can be found at Attachment 2.

*Attachment 2*

### ***Voting Instructions***

Pursuant to clause 4.4.5(d) of the GAROC Terms of Reference, the chair of the meeting for that Member Council shall mark the ballot paper with an "X" next to the two (2) candidates that the Member Council wishes elected, then seal the ballot paper in the envelope marked "Ballot Paper" and place it inside the envelope marked "Returning Officer". The name of the Member Council must be indicated on the inside flap of the envelope marked "Returning Officer" and the envelope sealed and delivered to the Returning Officer.

The successful candidates for GAROC positions will take office from the conclusion of the LGA's 2022 Annual General Meeting for a term ending at the conclusion of the 2024 LGA Annual General Meeting.

### ***Casual Vacancy***

There is a provision in the GAROC Terms of Reference which addresses Casual Vacancy, clause 4.7.2 and 4.7.3. As this is a Local Government Election year, if the elected GAROC member is not elected following the Local Government Election results being declared, clause 4.7.3 states:

*If there is a casual vacancy in the membership of GAROC, then the Regional Grouping of Members relevant to the GAROC member the subject of the casual vacancy will appoint by resolution of the majority of Members comprising the Regional Grouping of Members another Council Member to serve as a member of GAROC for the balance of the membership term.*

**6. ANALYSIS OF OPTIONS**

Option 1 –

1. The report be received.
2. The Ballot Paper for the election for GAROC Regional Grouping Metro East 2022-2024 be marked to indicate the City of Unley’s vote for the following two candidates:

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This option allows Council to take part in the Election for the two (2) positions to GAROC Grouping Metro East by resolving to cast its vote in favour of the two preferred candidates. The requirement is for each member council to determine by resolution the candidates it wishes to elect. It is noted that at the 25 July 2022 Council Meeting, Council resolved to nominate Councillor D. Palmer for election to GAROC and Council may wish to take this opportunity to reiterate its support for Councillor D. Palmer’s appointment to GAROC.

Option 2 –

1. The report be received.

Council is not obligated to vote in the GAROC election process. This option would simply receive the report and not resolve to cast a vote in favour of any candidate(s).

**7. RECOMMENDED OPTION**

Option 1 is the Recommended Option, with the preferred candidates a matter for Council to determine.

**8. REPORT AUTHORISERS**

<b>Name</b>	<b>Title</b>
Peter Tsokas	Chief Executive Officer





## Candidate Information Sheet – GAROC East

Name	Mayor Elizabeth Fricker
Council	Corporation of the Town of Walkerville
Local Government Experience & Knowledge	<p>As a long-term Councillor of the Town of Walkerville – and with an extensive background in relation to business, boards and financial management – I would bring a raft of experience to the table at GAROC through both my Local Government involvement and private career endeavours.</p> <p>I have learnt that a leader must be adaptable, collaborative, innovative and prepared to give both their time and determination to the cause. A leader does not shy away from conflict, but is prepared to make tough decisions for the overarching benefit of the community. It is essential to take risks and embrace change as opportunity presents. I see this as no different to being a member of a board such as GAROC, where I would bring my Local Government knowledge and wealth of various past experience to represent the eastern region.</p> <p>Local Government has been the epitome of adaptive in delivering information, services, programs and events in order to cater for our communities – particularly with limited resources. Town of Walkerville – being the smallest Council in metropolitan Adelaide – is case in point. In the past six months alone, we have been recognised by the community for our innovative methods to increase eco-friendly products, praised by our peers for our quirky out-of-the-box public educational signage and we have been featured in national publication Government News for our ability to use predictive technology to monitor infrastructure, resulting in less costly and more efficient asset management. I am proud to lead both an Elected Body and Administrative team, who echo the values of adaptability, responsibility and creativity.</p> <p>As Mayor of the Town of Walkerville, I understand the importance of being able to quickly adapt to specific situations and circumstances in order to meet the needs of residents and businesses. This has been relevant since I was elected to Council in November 2014. In November 2016, I was appointed Deputy Mayor by the Council and in 2018, I was elected unopposed by the community as Mayor.</p> <p>As part of my role, I regularly attend meetings with my fellow Eastern Region Alliance (ERA) Mayors on a monthly basis to discuss broader issues across the district. I also attend the quarterly meeting of the ERA Mayors and CEOs. This is paramount for collaboration, staying engaged with our neighbouring communities and keeping abreast with the issues that not only affect our region, but the wider sector.</p>

<b>Name</b>	Mayor Elizabeth Fricker
<b>Council</b>	Corporation of the Town of Walkerville
<b>Local Government Experience &amp; Knowledge cont.</b>	<p>Furthermore, I have been a member of Council's Audit Committee since 2014, Strategic Planning and Development Policy Committee (2014 to 2018) and CEO Performance Review Committee (November 2016 to present). I am the Presiding Member of the Women of Walkerville Foundation Committee, which was formed in order to raise funds for the betterment of the community. My role on these committees has provided me with a greater insight and knowledge across Local Government, all the while allowing me to cast my thoughts and decisions to make an impact on the future of our Township.</p> <p>I have attended a number of training forums run by the Local Government Association (LGA) for Elected Members. I have also actively involved myself in almost every consultative forum run by the LGA and the Office of Local Government in relation to planning reform and rates capping, including the South Australian Productivity Commission inquiry into Local Government costs and efficiency.</p> <p>Prior to my time in Local Government, I gained high-end strategic skills in my experience on a private board, managing a dealership in regional SA and completing a Master of Business Administration. This has allowed me to understand investment and the importance of financial management, which is always in the back of my mind as part of a sound decision-making process.</p>
<b>Local Government Policy Views &amp; Interests</b>	<p>I am passionate about the below key areas:</p> <ul style="list-style-type: none"> <li>• Environmental sustainability and introducing eco-friendly methods into Local Government;</li> <li>• Indigenous affairs;</li> <li>• Public safety;</li> <li>• Affordable housing;</li> <li>• Planning reforms;</li> <li>• Open and transparent governance;</li> <li>• Waste management;</li> <li>• Active ageing and wellbeing;</li> <li>• Social inclusion and diversity;</li> <li>• Genuine community engagement;</li> <li>• Financial sustainability;</li> <li>• Appropriate management of assets;</li> <li>• Open spaces.</li> </ul>



<b>Name</b>	Mayor Elizabeth Fricker
<b>Council</b>	Corporation of the Town of Walkerville
<b>Local Government Policy Views &amp; Interests cont</b>	<p>I am a strong advocate for providing diverse services and programs to our community, with a focus on the most vulnerable groups in the district.</p> <p>I firmly believe in the protection of heritage areas and the retention of trees, particularly in areas of infill development.</p> <p>I have also taken great interest in waste management and the impact of land infill.</p> <p>In addition, I have an interest in finding the most responsible and effective ways to not only promote, but enact environmental sustainability and eco-friendly methods into everyday use. In Walkerville, we have recently stopped the use of corflute material and replaced it with a 100% cellulose fibre product that is fully recyclable. We are also using 100% recycled plastic bottle materials to manufacture our new street sign covers.</p>
<b>Other Information</b>	<ul style="list-style-type: none"> <li>• Bachelor of Arts with a Major in Economics and Politics;</li> <li>• Master of Business Administration;</li> <li>• Fellow of Australian Institute of Company Directors;</li> <li>• Board Member of RA Jordan, a private plumbing company operating in South Australia and the Northern Territory;</li> <li>• Previously filled casual vacancies on Women's and Children's Hospital Board;</li> <li>• Previously managed large Agricultural Dealership in country South Australia.</li> </ul>

## Candidate Information Sheet – GAROC East

<b>Name</b>	Mayor Dr Jan-Claire Wisdom
<b>Council</b>	Adelaide Hills Council (AHC)
<b>Local Government Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• 2018-Elected Mayor of Adelaide Hills Council</li> <li>• 2010-2018 Elected Member AHC (Deputy Mayor for 5 years)</li> <li>• 2018-2020 Board Member LGASA</li> <li>• 2017-current Member of GAROC (and previously MLGG)</li> <li>• 2017-current Board Member of Southern &amp; Hills LGA</li> <li>• 2012-current Member of AHC CEO Performance Review Panel since 2012 (Chair 2 years) and previously CEO Selection Panel</li> <li>• 2012-2019 State Libraries Board Member (Ministerial appointment)</li> <li>• 2018-Member Selection Panel for Director of State Library of SA</li> <li>• Member of many AHC Committees and Advisory Groups</li> <li>• Key knowledge/skills: Strategic Planning, Leadership, Collaboration and Partnerships, Advocacy, Public Speaking, Policy Development and Review, Communications, Community Development</li> </ul>
<b>Local Government Policy Views &amp; Interests</b>	<p>Support</p> <ul style="list-style-type: none"> <li>• Local Government enhanced role in disaster preparedness, recovery and community resilience building</li> <li>• Establishment of State-Local Government Climate Change Partnership for practical action on adaptation and mitigation</li> <li>• Renewing Regional Climate Partnership sector agreements</li> <li>• Making standardised and accessible climate-related data for use by Local Government to improve planning</li> <li>• Making 50% of Councils' contributions to the Green Industry Fund available to Local Government to aid transition to circular economy</li> <li>• LG partnerships to alleviate housing supply and affordable housing crisis</li> <li>• Benchmarking</li> <li>• Performance Review of GAROC's effectiveness (I have proposed this to LGASA)</li> </ul>

<b>Name</b>	Mayor Dr Jan-Claire Wisdom
<b>Council</b>	Adelaide Hills Council (AHC)
<b>Local Government Policy Views &amp; Interests cont</b>	<p>Interests</p> <ul style="list-style-type: none"> <li>• Increased action by Local Government on climate change initiatives (including cross-Council partnerships) to: transition to renewables, achieve carbon zero, develop carbon credit markets across LG sector</li> <li>• Advocacy for increased Heritage Protection</li> <li>• Advocacy for measures to increase tree canopy coverage across metropolitan areas</li> <li>• Sustainable Public Library funding and minimising cost shifting</li> <li>• Building local government, university and industry sector collaboration</li> <li>• Greater role for local government in tourism development</li> </ul> <p>Developing improved community engagement processes</p>
<b>Other Information</b>	<ul style="list-style-type: none"> <li>• Fellow of the Governor's Leadership Foundation (2015)</li> <li>• Excellence in Local Government Leadership Award (2014)</li> <li>• Governor, Glenunga International High School (2009-13)</li> <li>• Qualifications: <ul style="list-style-type: none"> <li>- Doctor of Philosophy (PhD) in Sociolinguistics/Policy Analysis</li> <li>- Masters in Communications</li> <li>- Degree in English Language and Philosophy</li> <li>- Post-graduate degrees in both Library and Information Studies, and also Journalism</li> </ul> </li> <li>• Currently Adjunct Research Fellow in Business School of UniSA</li> <li>• Previously: Chartered Librarian, Systems and Business Analyst, Journalist, Management Consultant, small business owner/operator, Academic (lecturer and researcher), and served 10 years as Defence Force reservist in Army Intelligence Corps (British and Australian forces).</li> </ul>

## Candidate Information Sheet – GAROC East

<b>Name</b>	Councillor Anna Leombruno
<b>Council</b>	Campbelltown City Council
<b>Local Government Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• 2022 to present President, Campbelltown Historical Society Inc</li> <li>• 2022 to present Climate Solutions Advisory Committee</li> <li>• 2021 to present Chair, Service Clubs Advisory Committee</li> <li>• 2018 to 2020 Deputy Mayor Campbelltown Council</li> <li>• 2017 to present Member of Council Assessment Panel</li> <li>• 2014 to 2017 Member of Development Assessment Panel</li> <li>• 2105 to 2016 Campbelltown Child Friendly Committee</li> <li>• 2014 to 2016 CEO Panel Review Committee</li> <li>• 2014 to 2018 Sesquicentennial Advisory Committee</li> <li>• 2011 to present Community Rep, Charles Campbell College Governing Council</li> <li>• 2011 to 2013 (Chair 2013) St Francis of Assisi School Governing Council</li> <li>• 2010 to 2016 (Chair from 2014) Campbelltown Leisure Centre Redevelopment Committee</li> <li>• 2010 to 2014 Outlook Publication Committee</li> <li>• 2010 to 2014 Campbelltown Service Club Advisory Committee</li> <li>• 2010 to 2014 Strategic Planning and Policy Development Committee</li> <li>• 2010 to 2014 Sister City Committee</li> <li>• 2010 to present Councillor, Campbelltown City Council</li> </ul>
<b>Local Government Policy Views &amp; Interests</b>	<p>Gone are the days were Councils are merely responsible for roads, rates and rubbish....</p> <ul style="list-style-type: none"> <li>• Local Government has an important responsibility to our constituents to provide and maintain its many services such as waste management, roads, footpaths, libraries, assets, infrastructure, sports and arts facilities and to also deliver various programs that assist and are of interest to both our young, elderly, disabled and vulnerable.</li> <li>• It is vital that Local Government continues to build strong relationships with other Councils and both the State and Federal Governments. Strong relationships will lead to stronger voices and better outcomes.</li> </ul>



<b>Name</b>	Councillor Anna Leombruno
<b>Council</b>	Campbelltown City Council
<b>Local Government Policy Views &amp; Interests cont</b>	<ul style="list-style-type: none"> <li>• We should encourage Councils to work collaboratively together in sharing knowledge and resources with the intent to reducing our running costs and to benefit our communities which includes our many volunteers and local community groups.</li> <li>• In recent times Local Government has come under increased scrutiny in regards to development, in particular what has been viewed as the over development and urban infill and the impact it has had on the community. The most notable impact has been the loss of tree canopy and the flow on effect has lead to environmental issues such as heat mapping.</li> <li>• When it comes to matters relating to commitment to climate change issues, environmental issues and significant tree protection, all these weigh heavily on Councils and it is imperative that Local Government are making decisions that best serve the community.</li> <li>• Environment issues and sustainability: Covid has definitely brought it's fair share of challenges for everyone, both personally and professionally. Many families and businesses have felt the impact of Covid and Council's were not immune to this either. This, along with other recent world events, has seen the escalating costs to many of our goods and services. The increase in building materials has been particularly noticeable as Council's look to balance the need to continue providing vital services to our residents along with maintaining our current assets and delivering on new initiatives. In light of these and other recent changes seen around the world, it is important that we are also prepared and have policies in place to cope with the current changes in climate and the ongoing challenges faced around the world.</li> </ul> <p>My commitment as a GAROC member will be to explore and consider all issues so that decisions are based on best case scenarios for our Councils and the community.</p>
<b>Other Information</b>	<ul style="list-style-type: none"> <li>• With over 20 years in the Insurance industry I am well versed in matters pertaining to Liability and Negligence.</li> <li>• 2017 Diploma Local Government Association (LGA50712EM)</li> <li>• 2011 ALGWA Inaugural Metropolitan Winner Grace Benny Award (recognising females in LG)</li> <li>• 2010 Certificate IV Community Services</li> <li>• 2009 Certificate III Community Services</li> </ul>

<b>Name</b>	Councillor Anna Leombruno
<b>Council</b>	Campbelltown City Council
<b>Other Information cont</b>	<ul style="list-style-type: none"> <li>• 2008 Certificate IV Business (Frontline management) BSB41004</li> <li>• 2005 Certificate III Financial Services (FNB30199)</li> <li>• 2003 People's Choice Award Regional Winner South Australia – Insurance Australia Group</li> <li>• 1987 General Insurance Principals A &amp; B (Business Law, Communications)</li> </ul>



## Candidate Information Sheet – GAROC East

<b>Name</b>	Deputy Mayor Don Palmer
<b>Council</b>	City of Unley
<b>Local Government Experience &amp; Knowledge</b>	<p>I have been a member of the City of Unley since the 2010 periodic elections. During this time, I have participated in and held the following positions:</p> <p><b>Deputy Mayor 2017 &amp; 2022</b> As Deputy Mayor in 2017 I participated in the Metropolitan Local Government Group and the Eastern Regional Alliance.</p> <p><b>Presiding Member</b> Development, Planning and Strategy Committee 2015-16. This committee managed the biggest development plan changes in the history of Unley. Strategic Property Committee 2018-2022</p> <p><b>Member</b> Development, Planning &amp; Strategy Committee 2013-14 Development Assessment Panel 2011-2014 Unley Business and Economic Development Committee 2012-2018 CEO Performance Review Committee 2017-18</p> <p><b>I also note my extensive leadership experience outside of Local Government.</b></p> <p>I have managed and/or owned several building industry businesses. As a member of the MBA and HIA I have served on various committees. I have been an Area Co-ordinator for Neighbourhood Watch, Secretary for a Caravan Club, President for a brief stint of the Association of Caravan Clubs SA.</p> <p>I have also served on the Parish Councils of two Anglican Parishes and as Warden for some fifteen years at St Augustine's Anglican Church at Unley. Likewise, I have served on the Diocesan Administration and Resources Executive at the Adelaide Anglican Diocese. I am currently also both a member of Diocesan Council of the Adelaide Diocese of the Anglican Church of Australia and their Community Engagement Missionary Unit.</p>

<b>Name</b>	Deputy Mayor Don Palmer
<b>Council</b>	City of Unley
<b>Local Government Policy Views &amp; Interests</b>	<p><b>Leadership</b></p> <p>As I did in my business career, I have always taken an interest in the industry in which I am participating, at this time the local government industry. I am a firm believer that the strength of an association is in the participation of its members.</p> <p>I am also a firm believer in aiming to be part of the solution rather than the problem. To be someone seeking answers to issues rather than sitting back and criticising those taking the responsibility to seek the answers.</p> <p>The LGA needs people willing to take on this responsibility. I stand ready to take on this role of leadership on your behalf. As new blood I will also bring a fresh perspective to a fresh executive structure.</p> <p><b>Reform</b></p> <p>As Unley's representative previously on the MLGG and ERA I have participated in the debate on the LGA's new structure. I back the new structure and look forward to advancing the reforms that the LGA executive have identified.</p> <p>The local government industry needs to seek change and reform. We need to be the driver of change. This will require us to recognise where change is needed, and work with the Government to effect purposeful change. We need to be proactive to drive the reform and not be reactive to third parties.</p> <p><b>Image</b></p> <p>The local government industry needs also to work on changing the image of the industry to our ratepayers. It will not be enough to speak of the need for change. It is another to push the change and be the driver of change. We need mostly to be seen to be driving the change.</p> <p>To achieve this, we need to be seen as a sector responsive to our ratepayers needs. Once again this requires us to be proactive, to undertake to understand what our ratepayers are seeking, and demonstrate that we do understand and that we are responsive.</p> <p><b>Membership Participation</b></p> <p>If the LGA is to be strong we need the LGA membership to be engaged.</p> <p>GAROC will certainly need to provide the leadership to achieve the above aims. The general industry membership however needs to step up to the plate as well. As an association is only as strong as its membership, we all need to participate.</p>





<b>Name</b>	Deputy Mayor Don Palmer
<b>Council</b>	City of Unley
<b>Local Government Policy Views &amp; Interests cont.</b>	<p>We all need to work toward bridging the gap that exists between some of us and the LGA.</p> <p>I look forward to having the opportunity to provide a positive contribution to the local government industry to the betterment of the South Australian local government community.</p> <p>The South Australian local government industry needs to continually re-invent itself and to present as relevant to today's communities. We need to leave a legacy for the future. I stand ready to contribute.</p>



**From:** Anna Leombruno <[cr.leombruno@campbelltown.sa.gov.au](mailto:cr.leombruno@campbelltown.sa.gov.au)>  
**Sent:** Saturday, 3 September 2022 8:19 PM  
**Subject:** GAROC Election

**CAUTION:** This email originated from outside the organisation. Do not act on instructions, click links or open attachments unless you recognise the sender and know the content is safe.

Dear Mayor and Councillors

Since 2010, I have served as both Councillor and Deputy Mayor for the Campbelltown City Council and I write to you to ask for your Vote in the upcoming GAROC election.

During my 12 years I have built an extensive experience in Planning and Development and have worked well with and have the full confidence and support of both my Mayor and of my Council.

I understand the importance of regional initiatives such as the Eastern Health Authority (EHA), waste management and circular economies and the benefits that go with our ERA Councils supporting each other.

Besides bringing a balance between Mayors and Councillors to GAROC, I will bring a different prospective that should also be represented on the committee.

I will take my role on GAROC as an opportunity to be a strong advocate for our combined communities, in achieving a greater influence for local government in matters that are impacting us all.

Please find attached my brief summary and I thank you in advance for your consideration in supporting me as your representative on GAROC.

Kind regards

Sent from my iPad

**Anna Leombruno**  
Councillor - Newton Ward



**M** +61 418806118  
**E** [cr.leombruno@campbelltown.sa.gov.au](mailto:cr.leombruno@campbelltown.sa.gov.au)  
**W** [www.campbelltown.sa.gov.au](http://www.campbelltown.sa.gov.au)

**CAMPBELLTOWN** A safe, sustainable, vibrant Community  
CITY COUNCIL

## **Cr Anna Leombruno, Campbelltown City Council**

### **Local Government Experience & Knowledge:**

- \* 2022 to present President, Campbelltown Historical Society Inc.
- \* 2022 to present Climate Solutions Advisory Committee
- \* 2021 to present Chair, Service Clubs Advisory Committee
- \* 2018 to 2020 Deputy Mayor Campbelltown Council
- \* 2017 to present Member of Council Assessment Panel
- \* 2014 to 2017 Member of Development Assessment Panel
- \* 2015 to 2016 Campbelltown Child Friendly Committee
- \* 2014 to 2016 CEO Panel Review Committee
- \* 2014 to 2018 Sesquicentennial Advisory Committee
- \* 2011 to present Community Rep, Charles Campbell College Governing Council
- \* 2011 to 2013 (Chair 2013) St Francis of Assisi School Governing Council
- \* 2010 to 2016 (Chair from 2014) Campbelltown Leisure Centre Redevelopment Committee
- \* 2010 to 2014 Outlook Publication Committee
- \* 2010 to 2014 Campbelltown Service Club Advisory Committee
- \* 2010 to 2014 Strategic Planning and Policy Development Committee
- \* 2010 to 2014 Sister City Committee
- \* 2010 to present Councillor, Campbelltown City Council

### **Local Government Policy Views & Interests:**

Gone are the days were Councils are merely responsible for roads, rates and rubbish....

\* Local Government has an important responsibility to our constituents to provide and maintain its many services such as waste management, roads, footpaths, libraries, assets, infrastructure, sports and arts facilities and to also deliver various programs that assist and are of interest to both our young, elderly, disabled and vulnerable.

\* It is vital that Local Government continues to build strong relationships with other Councils and both the State and Federal Governments. Stronger relationships will lead to stronger voices and better outcomes.

\* We should encourage Councils to work collaboratively together in sharing knowledge and resources with the intent to reducing our running costs and to benefit our communities which includes our many volunteers and local community groups.

\* In recent times Local Government has come under increased scrutiny in regards to development, in particular what has been viewed as the over development and urban infill and the impact it has had on the community. The most notable impact has been the loss of tree canopy and the flow on effect has lead to environmental issues such as heat mapping.

\* When it comes to matters relating to commitment to climate change issues, environmental issues and significant tree protection, all these weigh heavily on Councils and it is imperative that Local Government are making decisions that best serve the community.

\* Environment issues and sustainability: Covid has definitely brought it's fair share of challenges for everyone, both personally and professionally. Many families and businesses have felt the impact of Covid and Council's were not immune to this either. This, along with other recent world events, has seen the escalating costs to many of our goods and services. The increase in building materials has been particularly noticeable as Council's looks to balance the need to continue providing vital services to our residents along with maintaining our current assets and delivering on new initiatives. In light of these and other recent changes seen around the world, it is important that we are also prepared and have policies in place to cope with the current changes in climate and the ongoing challenges faced around the world.

\* My commitment as a GAROC member will be to explore and consider all issues so that decisions are based on best case scenarios for our Councils and the community.

**Other Information:**

With over 20 years in the Insurance industry I am also well versed in matters pertaining to Liability and Negligence.

- \* 2017 Diploma Local Government Association (LGA50712EM)
- \* 2011 ALGWA Inaugural Metropolitan Winner Grace Benny Award (recognising females in LG)
- \* 2010 Certificate IV Community Services
- \* 2009 Certificate III Community Services
- \* 2008 Certificate IV Business (Frontline Management) BSB41004
- \* 2005 Certificate III Financial Services (FNB30199)
- \* 2003 People's Choice Award Regional Winner South Australia - Insurance Australia Group
- \* 1987 General Insurance Principals A & B (Business Law, Communications)

## INFORMATION REPORT

<b>REPORT TITLE:</b>	VARIATION TO OPERATING HOURS FOR FESTIVE SEASON 2022-23
<b>ITEM NUMBER:</b>	4.9
<b>DATE OF MEETING:</b>	26 SEPTEMBER 2022
<b>AUTHOR:</b>	LARA KENNEDY
<b>JOB TITLE:</b>	EXECUTIVE ASSISTANT, OFFICE OF THE CEO
<b>ATTACHMENTS:</b>	NIL

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### 1. **EXECUTIVE SUMMARY**

This report provides information to Council regarding changes to normal operating hours at the Civic Centre, Libraries, Swimming Centre, Community Centres, Museum and Depot, during the festive season. In a number of instances, changes to the hours of operation will be used to undertake maintenance work at Council facilities.

### 2. **RECOMMENDATION**

That:

1. The report be received.
- 

### 3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership
  - 4.1 We have strong leadership and governance.

### 4. **DISCUSSION**

Each year the Administration has an end of year celebration for the festive season. Early closure of the organisation provides an opportunity for all staff to attend the function and celebrate the festive season with friends and colleagues. The year, the celebratory lunch will be on 16 December.

Additionally, over the festive season there are variations to operating hours across the Civic Centre, Depot, libraries, community centres, museum and other services. In some instances, facilities are closed or have early closure times.

The operating hours at council facilities/services will be varied as follows:

<b>Centre</b>	<b>Closure</b>	<b>Resume</b>
<b>Civic Centre and Depot</b>	12pm Friday 16 December 2022	Monday 19 December 2022
	3pm Friday 23 December 2022	Wednesday 28 December 2022
	3pm Friday 30 December 2022	Tuesday 3 January 2023
<b>Goodwood Library</b>	1pm Saturday 24 December 2022	10am Tuesday 3 January 2023
<b>Unley Library</b>	4pm Saturday 24 December 2022	10am Wednesday 28 December 2022
	4pm Saturday 31 December 2022	10am Tuesday 3 January 2023
<b>Unley Toy Library</b>	12.30pm Friday 23 December 2022	10.30am Tuesday 3 January 2023
<b>Fullarton Park Reader's Lounge</b>	Tuesday 13 December 2022	Tuesday 31 January 2023
<b>Unley Museum</b>	6pm Thursday 22 December 2022	10am Monday 9 January 2023
<b>Unley Swim Centre</b>	Open regular hours 24 December 2022	10am-6pm Sunday 1 January 2023
	Closed 25 December 2022	10am-6pm Monday 2 January 2023
	Open 10am-6pm 26 December 2022 and 27 December 2022	
	Open regular hours 31 December 2022	
<b>Unley Community Centre</b>	12 noon Friday 23 December 2022	Monday 9 January 2023
<b>Unley Community Centre Meal Service</b>	Last service Tuesday 20 December 2022	Monday 16 January 2023
<b>Clarence Park Community Centre</b>	12 noon Friday 23 December 2022	Monday 9 January 2023
<b>Fullarton Park Community Centre</b>	12 noon Friday 23 December 2022	Wednesday 18 January 2023

The community will be advised of the closures through notification at all affected locations, Council's website and other engagement mechanisms. Telephone calls will be redirected to Council's after hours service or diverted where possible.

## 5. **REPORT AUTHORISERS**

<b>Name</b>	<b>Title</b>
Kathryn Goldy	Acting Manager Governance

## COUNCIL ACTION REPORT

**REPORT TITLE:** COUNCIL ACTION RECORDS  
**ITEM NUMBER:** 4.10  
**DATE OF MEETING:** 26 SEPTEMBER 2022  
**AUTHOR:** LARA KENNEDY  
**JOB TITLE:** EXECUTIVE ASSISTANT, OFFICE OF THE  
CEO  
**ATTACHMENTS:** 1. COUNCIL ACTION REPORT

---

### 1. EXECUTIVE SUMMARY

To provide an update to Members on information and actions arising from resolutions of Council.

### 2. RECOMMENDATION

That:

1. The report be noted.
-



COUNCIL ACTION REPORTS - ACTIONS TO SEPTEMBER 2022					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
26/04/22	4.1	<p><b>MIKE TURTUR BIKEWAY OVERPASS - CLMP AND LICENSE AGREEMENT CONSULTATION RESULTS</b></p> <p>2. The submissions in response to the Forestville Reserve Community Land Management Plan (CLMP) public consultation process indicating that 80.6% of respondents did not support amendments to the CLMP,</p> <p>3. The submissions in response to the Licence for Construction Access for a portion of the Mike Turtur Bikeway Overpass public consultation process indicating that 92.9% of respondents did not support the granting of the licence to the Minister for Infrastructure and Transport, be noted.</p> <p>4. In recognition of the consultation results for the Forestville Reserve Community Land Management Plan (CLMP) and the Licence for Construction Access for a portion of the Mike Turtur Bikeway Overpass, a letter be sent to the Minister for Infrastructure and Transport which:</p> <p>4.1 provides a summary of the key issues raised from the Forestville Reserve Community Land Management Plan (CLMP) and Licence for Construction Access public consultation;</p> <p>4.2 requests a meeting be convened with relevant Council, and Department of Infrastructure and Transport staff, along with the Member for Badcoe to facilitate a review of the Mike Turtur Bikeway Overpass project and includes a review of the project scope of works.</p>	GM City Development	<p>A letter was sent to the Minister for Infrastructure and Transport outlining the key matters for consideration, and a meeting was requested to discuss the relevant matters as resolved by Council. To date, a response has not been received.</p> <p>Representatives of the Department for Infrastructure and Transport (DIT) held a briefing for Elected Members on 5 September 2022 at which a project update was provided, and it was confirmed that a report is to be submitted to the State Government regarding the way forward. The report will outline the process undertaken by the Community Reference Group (CRG). Once the forward direction of the project is confirmed, Council will consider what action (if any) it wishes to undertake regarding this project.</p>	Completed
23/05/22	4.3	<p><b>PAGE PARK SHARED USE ARRANGEMENTS</b></p> <p>2. A trial for extended dog off-leash times at Page Park between 4pm-10am during Australian Central Standard times be undertaken from 30 June 2022 until 2 October 2022.</p> <p>3. The trial for extended dog off-leash times at Page Park be supported by a community engagement campaign to capture further community feedback.</p> <p>4. An assessment of costs and proposed implementation timeframes for the following enhancements at Page Park be developed:</p> <p>4.1 Fencing of exercise equipment</p> <p>4.2 Motion activated, energy efficient lighting</p> <p>4.3 The ongoing use of dog behavioural training at the Park</p> <p>4.4 Provision of additional seating</p> <p>5. The results of the extended dog off-leash trial and investigation of associated costs and implementation timeframes for proposed enhancements at Page Park be presented to Council for further consideration.</p>	GM City Services	<p>Initial survey respondents from February's consultation have been provided with an update of Council's decision for the trial.</p> <p>Extended hour trial underway with signage at Page Park to encourage further community feedback.</p> <p>Staff will report on the effectiveness of the trial and the proposed implementation timeframes regarding the enhancements.</p>	<p>October 2022</p> <p>October 2022</p> <p>December 2022</p>
25/07/22	4.1	<p><b>E-SCOOTER TRIAL EVALUATION</b></p> <p>4. The Mayor is authorised to write to the Minister for Infrastructure and Transport, requesting approval to extend the gazettal for the City of Unley e-scooter trial up to 14 February 2023 and to seek clarification regarding the following matters:</p> <p>a. The future of e-scooters in South Australia, noting that the first e-scooter trial commenced in the City of Adelaide in February 2019.</p> <p>b. Proposed changes/improvements to the current e-scooter trial road rules to improve the safety of pedestrians, including the use of e-scooters in bicycle lanes.</p> <p>5. Administration continues to work with the e-scooter operators to address complaints and concerns raised during the extended trial period from 14 August 2022 to 14 February 2023 and that a further report be presented to Council prior to 14 February 2023 to determine the next steps for e-scooter usage within the City of Unley.</p>	GM City Development	<p>A letter was sent to the Minister for Infrastructure and Transport regarding the relevant issues, as resolved by Council.</p> <p>Council staff continue to work with the e-scooter operators to address complaints and concerns raised by the community.</p> <p>An area-wide No Parking Zone trial in the Parkside area bounded by Fullarton Road, Greenhill Road, George Street, Duthy Street and Wattle Street commenced on 29 August 2022 and will be monitored on a monthly basis.</p> <p>A further report will be presented to Council for its consideration prior to the conclusion of the trial period.</p>	<p>Completed</p> <p>January 2023</p>
25/07/22	4.3	<p><b>ESTABLISHMENT OF THE BUSINESS AND ECONOMIC DEVELOPMENT ADVISORY COMMITTEE</b></p> <p>2. Council establishes the Business and Economic Development Advisory Committee in accordance with Section 41 of the Local Government Act 1999.</p> <p>3. The Business and Economic Development Advisory Committee Terms of Reference as set out in Attachment 1 to this Report (Item 4.3, Council Meeting, 25/07/2022) be adopted.</p> <p>4. Administration is authorised to commence an Expression of Interest (EOI) process for the recruitment of independent committee members for the Business and Economic Advisory Committee, with a further report to be presented to Council regarding appointment of independent members.</p> <p>5. An initial shortlist of applications that meet the key attributes for independent members be prepared by the CEO and Manager Economic Development and Strategic Projects, and is presented to the new Council in December 2022 for consideration.</p> <p>6. Sitting Fees per meeting attended for the Business and Economic Advisory Committee be set at:</p> <p>(a) \$300.00 for the Presiding Member</p> <p>(b) \$250.00 for an Independent Member</p>	Manager Economic Development	<p>Noted</p> <p>Completed</p> <p>A call for nominations for Independent members for the Economic Development Advisory Committee will be publicly called for in September 2022.</p> <p>Nominations will be presented to the December 2022 Council Meeting for the new Council to endorse Committee Members.</p> <p>No further action</p>	<p>Completed</p> <p>Completed</p> <p>October 2022</p> <p>December 2022</p> <p>Completed</p>

COUNCIL ACTION REPORTS - ACTIONS TO SEPTEMBER 2022					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
25/07/22	4.4	<p><b>MAINSTREET MANAGEMENT MODEL 2023/24</b></p> <p>2. The Administration investigate the following Mainstreet Model/s:</p> <ul style="list-style-type: none"> <li>• Continue to collect the Separate Rate on the four main streets, but Council to manage the expenditure of funds and engagement with local traders (no funding provided to the Associations).</li> <li>• Discontinue collecting the Separate Rate but put a small % increase on the differential business rate to all rateable businesses. Money is to be quarantined and recommendation on its expenditure made by Independent Economic Advisory Committee. Recommendations on expenditure (across the Council region) to be provided to Council to endorse.</li> <li>• Discontinue the Separate Rate completely and don't provide a Separate Rate funded Mainstreet Model.</li> </ul> <p>3. A report be provided to the new Council on completion of the investigation.</p> <p>4. The CEO write to the Mainstreet Associations, and all businesses rated under the separate rate scheme, to inform them of the investigation.</p>	Manager Economic Development	<p>Research and further investigation into the three models selected by Council will commence August 2022 and it is envisaged that a Report on the findings will be presented to the new Council at the December 2022 Council Meeting. Should there be a significant change of membership in the new Council, a workshop will be held in December 2022 in advance of the report to Council.</p> <p>Completed</p>	<p>December 2022</p> <p>December 2022 Completed</p>
22/08/22	4.1	<p><b>AFLW INTERIM HOME GROUND OPPORTUNITY</b></p> <p>3. A letter be sent to the Adelaide Crows Football Club, the AFL, Sturt Football Club and Sturt District Cricket Club advising the Adelaide Football Club AFLW team are permitted to use Unley Oval as their interim home ground in 2023 and 2024.</p>	CEO	Completed	Completed
22/08/22	4.8	<p><b>RECRUITMENT OF INDEPENDENT MEMBERS FOR COUNCIL ASSESSMENT PANEL</b></p> <p>2. Applications for four (4) Independent Member positions on the Council Assessment Panel, including Presiding Member, and additionally one (1) Deputy Independent Member, be sought from appropriately qualified Level 2 Planning Accredited Professionals with appointments to commence on 1 March 2023.</p> <p>3. An initial shortlist of suitably accredited applicants for interview that meet the minimum accreditation standards be prepared by the General Manager City Services, Manager Development and Regulatory and Manager Governance for consideration of the incoming Council.</p> <p>4. A report be presented to Council in December 2022 to appoint a Council Assessment Panel Selection Committee to conduct interviews of the shortlisted applicants to identify four (4) persons for recommendation to Council for appointment to Independent Member positions on the Council Assessment Panel, including Presiding Member and additionally one (1) Deputy Independent Member.</p>	General Manager City Services	An Expression of Interest will be advertised in October 2022 for people who hold appropriate accreditation to be considered for the CAP.	<p>December 2022</p> <p>December 2022</p> <p>December 2022</p>
22/08/22	4.13	<p><b>APPOINTMENT OF DIRECTOR AND DEPUTY DIRECTOR TO THE EASTERN WASTE MANAGEMENT AUTHORITY BOARD</b></p> <p>2. Mr C. Malak, General Manager City Development be appointed as a Director to the Eastern Waste Management Authority Board for a period of 3 years.</p> <p>3. Mr P. Tsokas, Chief Executive Officer be appointed as a Deputy Director to the Eastern Waste Management Authority Board for a period of 3 years.</p>	GM City Development	A letter has been sent to the Eastern Waste Management Authority to advise of Council's appointment of its Director and Deputy Director to the Board.	Completed

## **MOTION OF WHICH NOTICE HAS BEEN GIVEN**

<b>REPORT TITLE:</b>	NOTICE OF MOTION FROM COUNCILLOR P. HUGHES RE: ENVIRONMENTALLY SUSTAINABLE DEVELOPMENT USING BEST PRACTICE PRINCIPLES
<b>ITEM NUMBER:</b>	5.1.1
<b>DATE OF MEETING:</b>	26 SEPTEMBER 2022
<b>ATTACHMENTS:</b>	NIL

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Councillor P. Hughes has given notice of intention to move the following motion at the Council meeting to be held on 26 September 2022 .

### **MOTION**

That:

1. The concept of developing Environmentally Sustainable Development using Best Practice Principles is supported.
  2. The Mayor raises the topic of environmentally sustainable development at the next Eastern Regional Alliance (ERA) Mayors' and CEOs' meeting, seeking agreement for a joint project to be undertaken using ERA funds to create Best Practice Principles for Environmentally Sustainable Development with the intention to:
    - be a guide for developments being proposed in ERA Councils;
    - advocate for commensurate changes to the Planning and Design Code; and
    - advocate for better construction standards.
- 

### **Background**

There is an increasing number of major developments and a continuing large number of smaller developments that all contribute to the total environmental outcome in Unley. The quality of residential buildings (from multi-unit dwellings to home extensions) and the associated private, communal and public open space have an impact on people's quality of life, the liveability and amenity of the City, and the attributes that make communities vital, creative and engaging places.

The building construction (and demolition) sector are large contributors to the consumption of materials and emissions. While there are many examples of best practice guidelines and supporting rating and certification schemes, they are advisory. Through the development process, it is ultimately only the statutory requirements that can be relied upon. However, enhancement continually evolves, and dedicated action and resources are required to pursue the advancement of such changes where there may be opposition in relation to the potential difficulties and cost implications.

This motion seeks to improve the quality of development and to ensure social and environmental sustainability. The motion is based on the two elected member briefing sessions on this subject – one held in 2021 and the latest held on 15 August 2022. The first of these briefings introduced Elected Members to the 10 Environmentally Sustainable Development (ESD) Principles created and used by local governments in Victoria to improve the quality of development. These are:

1. Indoor Environmental Quality.
2. Energy Efficiency.
3. Water Efficiency.
4. Stormwater Management.
5. Building Materials.
6. Transport.
7. Waste Management.
8. Urban Ecology.
9. Innovation.
10. Construction and Building Management.

In the second briefing, Unley staff compared these Best Practice principles to current South Australian Statutory Requirements and identified enhancements of ESD provisions in new development. However, research by staff is only a starting point, and it is beyond Council resources to continue this work alone.

The motion speaks to the need for a collaborative approach to embed sustainability principles into new development. Working together, ERA Councils can build on the thinking already commenced by Unley Council and if agreed, this project would help to develop knowledge-based policy, tools, guidelines and information for best practice principles for Environmentally Sustainable Development for adoption by the LGA. These best practice principles can be further used by the Greater Adelaide Region of Councils to advocate with State and national Governments to improve statutory and other frameworks for better outcomes and practices that benefit our communities and their sustainability more generally.

The collective voice of the Eastern Region Alliance of Councils provides us with the best opportunity to leverage our voice to achieve progress in Environmentally Sustainable Development.

## MAYOR'S REPORT

**REPORT TITLE:** MAYOR'S REPORT FOR MONTH OF SEPTEMBER 2022  
**ITEM NUMBER:** 6.1.1  
**DATE OF MEETING:** 26 SEPTEMBER 2022  
**ATTACHMENTS:** NIL

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### 1. RECOMMENDATION

That:

1. The report be received.
- 

### Functions attended (17/08/22 to 20/09/22)

Legend for attendance type at Function/Event:	
Attendee – only, no duties	Guest – specifically invited as an event guest
Interview – on-air radio guest	Host – hosted a meeting as Mayor
Mayor – attended as the Mayor of City of Unley	Presenter – involved in presenting awards
Representative – attended as Council representative	Speaker – attended and gave a speech as Mayor

Date	Function/Event Description	Type
18/08/22	State Planning Commission – Miscellaneous Technical Enhancement Code Amendment – Zoom meeting	Attendee
21/08/22	AGM Hyde Park Croquet Club – Unley Park Sports Club	Attendee
21/08/22	The Baltic Way Freedom Concert	Mayor
22/08/22	Council Meeting	Mayor
23/08/22	Unley Voices for Climate Action	Attendee
24/08/22	Celebration – 150 Years of the Cottage Homes – Government House	Mayor
26/08/22	Mayor's Thank You Dinner for Current Council	Host
28/08/22	Unley Symphony Orchestra's August Concert	Guest
30/08/22	Adjoining Council Workshop with Kadaltilla / Park Lands Authority	Mayor
01/09/22	Treenet Symposium 2022	Speaker
03/09/22	Royal Adelaide Show President's Dinner	Mayor
05/09/22	Volunteer Recognition Morning Tea	Mayor
05/09/22	EM Briefing – Mike Turtur Bikeway Overpass	Attendee

<b>Date</b>	<b>Function/Event Description</b>	<b>Type</b>
09/09/22	ERA Mayor's Breakfast – Luigi Delicatessen	Mayor
09/09/22	2022 Royal Adelaide Show Official Luncheon	Mayor
13/09/22	Active Ageing Alliance	Attendee
13/09/22	Interstate Shield Presentation	Presenter
13/09/22	FOCUS Meeting	Attendee
14/09/22	GCom Oceania Steering Committee Meeting – Zoom	Mayor
16/09/22	Buddies Breakfast – Unley Park Sports Club	Mayor
18/09/22	Black Forest Primary School Garden 40 <sup>th</sup> Anniversary Gala	Mayor
19/09/22	Requiem for the Queen – St George the Martyr Anglican Church, Goodwood	Mayor
	<b>Radio Interviews</b>	
15/09/22	ABC Radio – Re. Paid Parking	Interview

## DEPUTY MAYOR'S REPORT

**REPORT TITLE:** DEPUTY MAYOR'S REPORT FOR MONTH OF SEPTEMBER 2022

**ITEM NUMBER:** 6.2.1

**DATE OF MEETING:** 26 SEPTEMBER 2022

**ATTACHMENTS:** NIL

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### 1. **RECOMMENDATION**

That:

1. The report be received.
- 

### Functions attended (17/08/22 to 20/09/22)

Date	Function/Event Description
17 Aug	Mobility of the future - Ownership vs Access Virtual Forum
19 Aug	Buddies Breakfast
	Discussed Induction Program with Mayor, Cr Hughes, CEO & A/Manager Governance
20 Aug	Rate Payer coffee meeting @ Rise & Grind
22 Aug	Mayor/Deputy Mayor fortnightly meeting
	Attended funeral of Colin (Tiny) Nelson @ Goodwood Oval
23 Aug	Unley Voices for Climate Action Reclaim the Streets Workshop
26 Aug	Mayor's Thank You Dinner for Current Council
31 Aug	Presented Active Ageing Award @ SALA Festival Finissage & Awards Night
1 Sept	Meet the (deputy) Mayor
2 Sept	Buddies Breakfast
5 Sept	Mayor/Deputy Mayor fortnightly meeting
	Presided over EM Briefing - Mike Turtur Bikeway Overpass Update
9 Sept	Buddies Breakfast
	Royal Show Luncheon

<b>Date</b>	<b>Function/Event Description</b>
13 Sept	Active Ageing Alliance Meeting
	FOCUS AGM
16 Sept	Buddies Breakfast
18 Sept	Black Forest Primary School Garden 40th Anniversary Gala
19 Sept	Requiem for Queen Elizabeth II @ St Georges. Goodwood

Correction to August 2022 report: Whilst scheduled to attend the Audit Committee Meeting on 16 August, the Deputy Mayor was unable to attend.



## REPORTS OF MEMBERS

**REPORT TITLE:** REPORTS OF MEMBERS SEPTEMBER 2022  
**ITEM NUMBER:** 6.3.1  
**DATE OF MEETING:** 26 SEPTEMBER 2022  
**ATTACHMENTS:** 1. COUNCILLOR K. ANASTASSIADIS

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Council to note attached reports from Members:

1. Councillor K. Anastassiadis
-



**MEMBER REPORT**

**REPORT TITLE:** REPORT FROM COUNCILLOR K.  
ANASTASSIADIS

**Functions attended (17/08/22 to 20/09/22)**

<b>Date</b>	<b>Function/Event Description</b>
18/8/2022	ECSA Training Local Government Council Elections
22/8/2022	Council Meeting – Civic Centre
23/8/2022	Fleet Transition Planning for Local Government – online webinar
23/8/2022	Unley Voices for Climate Change – Active Transport workshop for submission to SA Parliamentary Committee
24/8/2022	Friends of Unley Museum AGM – Civic Centre
25/8/2022	Parkside Ward Councillor’s Meeting with Mayor
26/8/2022	Mayor’s Thank You Dinner for Current Council
9/9/2022	Royal Adelaide Show Official Luncheon – David Mitchell speaker
10/9/2022	AFLW – Crows v Kangaroos at Unley Oval
13/9/2022	FOCUS AGM at Unley Community Centre
16/9/2022	St Oswald’s Quiz Night – Parkside Church
18/9/2022	ASLA Sri Lankan Food and Festival - Fullarton Park
18/9/2022	Chilean Independence Day Celebrations – Ridge Park

## **CORRESPONDENCE**

<b>REPORT TITLE:</b>	CORRESPONDENCE
<b>ITEM NUMBER:</b>	6.4.1
<b>DATE OF MEETING:</b>	26 SEPTEMBER 2022
<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"><li>1. HON TOM KOUTSANTONIS MP</li><li>2. AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION</li><li>3. JOHN ROTHWELL CEO ROYAL AGRICULTURAL &amp; HORTICULTURAL SOCIETY OF SOUTH AUSTRALIA</li></ol>

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The correspondence from:

- Hon Tom Koutsantonis MP – Re. Glen Osmond Road and Fullarton Road Intersection Upgrade Project
- Cr Linda Scott ALGA President – Re. City of Unley Packaging and Product Recycling Motion Submitted to the ALGA National General Assembly of Local Government
- John Rothwell CEO Royal Agricultural & Horticultural Society of SA – Re. Appreciation for Council's Ongoing Involvement and Support in the Royal Show

be noted.

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The Hon Tom Koutsantonis MP



Government  
of South Australia

22MIT1723

Minister for Infrastructure  
and Transport

Minister for Energy and  
Mining

Level 17, 25 Grenfell Street  
Adelaide SA 5000

GPO Box 1533  
Adelaide SA 5001

Tel 08 7133 1100

minister.koutsantonis@sa.gov.au

Mayor Michael Hewitson AM  
City of Unley  
PO Box 1  
UNLEY SA 5061

[pobox1@unley.sa.gov.au](mailto:pobox1@unley.sa.gov.au)

Dear Mayor Hewitson

Thank you for your letter about the Glen Osmond Road and Fullarton Road Intersection Upgrade Project.

As you are aware, the Australian and South Australian Governments have jointly funded (50:50) \$35 million to upgrade the Glen Osmond Road and Fullarton Road intersection.

The Department for Infrastructure and Transport (the Department) advises that private, commercial, freight and public transport users all experience significant travel time delays through this intersection. Once completed, this upgrade will result in improved travel times, road safety, intersection capacity and enhanced network reliability.

The Department advises that infrastructure upgrade projects often have a range of social, environmental and technical factors to consider, including feedback from various stakeholders. The Department is committed to identifying outcomes that deliver on the project's objectives, whilst balancing the needs of the various stakeholders, as much as practically possible.

As part of the project's early concept design and review process, the Department held two information sessions to meet members of the community and seek feedback. The information sessions were held at the Eastwood Community Centre and Glenunga Hub on 27 May 2021 and 5 June 2021, between 10am and 12pm.

In addition to the information sessions, the community were invited to provide their feedback. This consultation commenced in December 2020 and concluded on 14 June 2021. All feedback received from the community was reviewed and considered by the Department's project team.

Furthermore, the Department have been engaging regularly with City of Unley (the

Council) officers throughout the design process. On 21 July 2022, representatives from the Department's project team met with the Council to discuss the construction staging for the two Fullarton Road intersections.

I am advised that the Department provided a briefing on 15 August 2022 for the Council's elected members to discuss the matters raised in your letter dated 30 June 2022.

I trust this information is of assistance.

Yours sincerely



**Hon Tom Koutsantonis MP**  
Minister for Infrastructure and Transport

22 August 2022



14 September 2022

Mayor Michael Hewitson AM  
City of Unley  
PO Box 1  
Unley SA 5061  
By email: mhewitson@unley.sa.gov.au

Dear Mayor Hewitson,

Thank you for the motion your council submitted to our 2022 National General Assembly (NGA) of Local Government, held in Canberra from 19-22 June.

I am writing to provide an update on this motion, and let you know how ALGA will advocate for the issues you have raised.

**Motion 62.1**

***This National General Assembly calls on the Australian, state and territory governments to jointly undertake an investigation of the adequacy of the current policy on packaging and product recycling information and to consider establishing a consistent national approach that mandates the provision of information and advice by all manufacturers or wholesalers/retailers regarding the relevant recycling stream for all packaging as well as products produced or sold in Australia.***

Motion 62.1 was included in the NGA Business Papers as a sub-motion of motion 62 (submitted by Town of Bassendean).

Motion 62 was part of a group of motions that were not debated by the Assembly itself but referred by delegates to the ALGA Board for consideration.

Unfortunately, despite allocating almost three hours to debate on motions at this year's NGA, we were unable to consider and debate all motions submitted by councils within the time allocated.

We have learned from this experience, and the ALGA Board has directed the secretariat to review the debating rules and processes ahead of next year's event, and to allocate more time to the debate on motions in 2023.

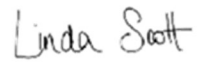
The Board considered motion 62.1 at its 28 July meeting and resolved to include it in correspondence that will be sent to the Hon Tanya Plibersek MP, Minister for the Environment and Water.

Thank you, again for submitting this motion and I will write again to provide a further update once we receive a response from Minister Plibersek.

We will announce the dates and call for motions for the 2023 NGA later this year.

I hope you will consider submitting motions for next year's event and that I will see you in Canberra again next June.

Yours sincerely,

A handwritten signature in black ink that reads "Linda Scott". The signature is written in a cursive, slightly slanted style.

Cr Linda Scott  
ALGA President

cc: Mayor Angela Evans, President Local Government Association of South Australia





16 September 2022

Mr Peter Tsokas  
Chief Executive Officer  
The City of Unley  
Via email: [ptsokas@unley.sa.gov.au](mailto:ptsokas@unley.sa.gov.au)

Dear Peter,

The 2022 Royal Adelaide Show really was *South Australia's biggest reunion*, and will be recorded in history as an outstanding success, where tens of thousands attended the nine-day event, the first in three years due to the COVID-19 pandemic.

This year the Society celebrated its 183<sup>rd</sup> birthday while notching up its 245<sup>th</sup> Royal Show which attracted more than 440,000 people through the gates and 25,117 competitive entries from 61 sections.

The Show's success can be attributed to the invaluable contributions of many including organisations such as the City of Unley. On behalf of the Society's Board, councillors and staff, I would like to take this opportunity to thank you for your ongoing involvement and support.

We acknowledge and thank the State Government for generously contributing half-a-million-dollars toward the Show entertainment program. Hundreds of South Australian musicians were given the opportunity to perform at the Show and perform they did, receiving rave reviews from the adoring South Australian patrons.

The recently developed Adelaide Showground Caravan Park successfully transformed into the Royal Show horse precinct, receiving overwhelming positive feedback from the horse fraternity.

There were many highlights to celebrate at the 2022 Royal Adelaide Show including:

- Solid competitive entries across most sections;
- The Goyder Stage performance – *Post-Cards from around the World*;
- The huge popularity of the Yellow Brick Road and Carnival Passes;
- The NightShift entertainment line-up on the Main Arena and the best fireworks display programmed to live music in the Show's history;
- The special mid-Show entertainment program featuring child-specific entertainment including Peppa Pig, PJ Masks and Paw Patrol;
- The colourful horticultural displays, cake decorating, cookery, handicrafts, photography, art, livestock and much more providing a wonderful exhibition for the public to enjoy.

The commercial exhibitors in the Jubilee and Goyder pavilions, Taste SA, Golden Grains and the Old Ram Shed reported outstanding trading, with the Showbag Pavilion and carnival atmosphere providing excellent entertainment.

I would once again like to thank you on behalf of the Society for your support and commitment to the Show. The Society looks forward to the City of Unley's involvement in 2023.

Yours sincerely,

JOHN W ROTHWELL  
CHIEF EXECUTIVE

CC: Ben Baker, Manager WH&S & Carnival, Royal Agricultural & Horticultural Society of SA Inc

address Adelaide Showground, PO Box 108, Goodwood Road, Wayville, South Australia 5034  
telephone 08 8210 5211 web [rahs.com.au](http://rahs.com.au) abn 68 531 710 498



## DECISION REPORT

**REPORT TITLE:** CONFIDENTIALITY MOTION FOR ITEM 7.2 - UNLEY CENTRAL LITIGATION - LEGAL EXPENDITURE APPROVAL SOUGHT

**ITEM NUMBER:** 7.1

**DATE OF MEETING:** 26 SEPTEMBER 2022

**AUTHOR:** PETER TSOKAS

**JOB TITLE:** CHIEF EXECUTIVE OFFICER  
NIL

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Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on the grounds set out below.

### 1. **RECOMMENDATION**

That:

1. Pursuant to Section 90(2) and (3)(h) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to information the disclosure of which:
  - pertains to legal advice received in relation to this matter.
2. In weighing up the factors related to disclosure:
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations; and
  - non-disclosure of this item at this time will enable Council to retain matters in confidence that are still the subject to potential Court determination.

On that basis, the public's interest is best served by not disclosing 7.2 Unley Central Litigation - Legal Expenditure Approval Sought, Report and discussion at this point in time.

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public be excluded, with the exception of staff of the City of Unley on duty in attendance.

**ITEM 7.2**

**Confidential – removed from the public agenda – pages 131–138**

## DECISION REPORT

**REPORT TITLE:** CONFIDENTIALITY MOTION TO REMAIN IN  
CONFIDENCE FOR ITEM 7.2 - UNLEY  
CENTRAL LITIGATION - LEGAL  
EXPENDITURE APPROVAL SOUGHT

**ITEM NUMBER:** 7.3

**DATE OF MEETING:** 26 SEPTEMBER 2022

**AUTHOR:** PETER TSOKAS

**JOB TITLE:** CHIEF EXECUTIVE OFFICER  
NIL

### 1. RECOMMENDATION

That:

1. Pursuant to Section 91(7) of the *Local Government Act 1999* the following elements of Item 7.2 Unley Central Litigation - Legal Expenditure Approval Sought, considered at the Council Meeting on 26 September 2022:

Attachment

remain confidential until legal action is completed in relation to Unley Central Litigation and not available for public inspection until the cessation of that period.

2. The Chief Executive Officer be authorised to provide details of the decision to relevant parties if required, in order to enable implementation of the decision.
3. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the power to revoke the order under Section 91(7) prior to any review or as a result of any review is delegated to the Chief Executive Officer.