

COUNCIL AGENDA

Council Meeting

Notice is hereby given pursuant to the provisions of the Local Government Act, 1999, that the next Meeting of Unley City Council will be held in the Council Chambers, 181 Unley Road Unley on

Tuesday 27 April 2021 7.00pm

for the purpose of considering the items included on the Agenda.

A handwritten signature in black ink, appearing to be 'PS' followed by a long horizontal line.

Chief Executive Officer

OUR VISION 2033

Our City is recognised for its vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership.

COUNCIL IS COMMITTED TO

- Ethical, open honest behaviours
- Efficient and effective practices
- Building partnerships
- Fostering an empowered, productive culture – “A Culture of Delivery”
- Encouraging innovation – “A Willingness to Experiment and Learn”

ACKNOWLEDGEMENT

We would like to acknowledge this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country.

We also acknowledge the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

PRAYER AND SERVICE ACKNOWLEDGEMENT

We pray for wisdom to provide good governance for the City of Unley in the service of our community.

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.

WELCOME

ORDER OF BUSINESS

ITEM

PAGE NO

1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Nil

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Members to advise if they have any material, actual or perceived conflict of interest in any Items in this Agenda and a Conflict of Interest Disclosure Form (attached) is to be submitted.

1.4 MINUTES

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Nil

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Mayor to ask the Members if there are any questions without notice

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Review of Conservation Grants Policy	
Event Funding Request - The Travelling Table	
Request to Fly Latvian Flag on 18 November 2021	
LGA Call for Nominations - South Australian Public Health Council	
Cultural Plan 2021-2026	
Economic Development Growth Strategy 2021-25 for endorsement	
Trader Association Quarter 4 Reports 1 April to 30 June 2020	

NEXT MEETING

Monday 24 May 2021 - 7.00pm

Council Chambers, 181 Unley Road Unley

DEPUTATION

REPORT TITLE: DEPUTATION REQUESTS REFUSED RE:
22 MARCH 2021 COUNCIL MEETING

ITEM NUMBER:

DATE OF MEETING: 27 APRIL 2021

ATTACHMENTS:

1. DEPUTATION REQUEST: D. TIPPER
2. EMAIL OF REFUSAL FOR DEPUTATION REQUEST

1. **EXECUTIVE SUMMARY**

Two Deputation Requests were received in March 2021, seeking to be heard at the 22 March 2021 Council Meeting, and after due consideration one request was refused.

2. **RECOMMENDATION**

That:

1. The report be received.

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership

4.1 We have strong leadership and governance.

4. **BACKGROUND**

Members of the public are welcome to submit a Deputation Request seeking to provide an oral presentation to the Council for consideration on a matter that is of particular interest or concern to them as an individual or as spokesperson for a group of people.

The Mayor may choose to approve or refuse a Deputation Request. Should the Mayor approve a deputation, the depute will be given an opportunity to present a five minute oral presentation at a Council Meeting. However, should the Mayor refuse the deputation the depute will be advised of the reason for refusal and a written report must be presented to Council advising of the decision to refuse the deputation request.

The Code of Practice for Meeting Procedures provides that Council may resolve to allow a deputation to appear, despite a contrary ruling by the Presiding Member.

5. **DISCUSSION**

The Mayor received two Deputation Requests from people wishing to speak at the 22 March Council Meeting. Of these Deputation Requests, one was refused by the Mayor.

Attachment 1

Ms D. Tipper submitted a Deputation Request on 17 March 2021 seeking to provide an oral presentation at the 22 March Council Meeting. Her request was for Council to listen to concerns about the Mike Turtur Bikeway project which she feels is not representing the city's goals. The Mayor contacted Ms Tipper by telephone and sought clarification as to the purpose of the oral presentation and noted that this project is not within the control of Council, and is in fact a project being undertaken by the Department for Infrastructure and Transport. Subsequently the Deputation Request was refused. Ms Tipper was verbally advised that the Request had been refused and that she was welcome to appear on this topic at the next Council Meeting. The Mayor sent an email to Ms Tipper following that conversation.

Attachment 2

Should Council consider that this should be allowed, then a motion is required to that effect.

6. **REPORT AUTHORISERS**

Name	Title
Tami Norman	Executive Manager, Office of the CEO

Deputation Request Form



Submission date: 17 March 2021, 7:23PM

Receipt number: Public_Deputation12

Related form version: 2

Part A - Representor Details

Representor Name: Denise Tipper

Telephone Number: 82723635

Email: denise.tipper@bigpond.com

Address: 2 Almond Street

Part B - I will be speaking

On my behalf

If you are a spokesperson please enter the Groups name here

If the group has a set of Rules by which the group is governed, please provide a copy of these

Part C - Additional Speakers (if required)

Representor 2 Name:

Representor 2 Telephone Number:

Representor 2 Email:

Representor 2 Address:

Representor 3 Name:

Representor 3 Telephone Number:

Representor 3 Email:

Representor 3 Address:

Part D - Deputation Details

This Deputation relates to the following subject matter:

Yesterday 16/3/2021, I provided all Elected Members a 'background pdf' on concerns that I and other locals have expressed about the State Level of Transport, (DIT) partnered with Unley Council's MTB upgrade. This joint project (so far) and more importantly if/when completed will NOT represent our city's goals, regarding community living, health and safety for all generations and green shared environments.

Part E - Deputation Details

I have read and understood the Deputation Information Sheet and acknowledge that I must comply with the requirements

Name of signatory: Denise Tipper



[Link to signature](#)

Date:

17/03/2021

From: Michael Hewitson
Sent: Friday, 19 March 2021 11:20 AM
To: Denise Tipper
Cc: Lara Kennedy
Subject: Deputation Refused for March but future one welcomed

Dear Denise,

You have asked to make a deputation regarding your concerns about the Mike Turtur Bikeway. Having spoken with you previously on this topic I phoned you and I listened carefully as to why you wished to speak. I then explained to you why I believed the premise for your deputation was not factual.

I do not wish to stifle members of Unley from making a deputation but have refused repeat deputations from the same person when there is no new information to present. I have previously advised you that when there was an issue that Council actually controlled and undertook public consultation, you would best make your deputation at that time. However from our conversation I understand you wish to speak now about council not listening to feedback provided on a project council did not control.

At issue is the fact that whilst Council gave feedback to the Department for Infrastructure and Transport (DIT) on the Mike Turtur Bikeway project, Council did not control or endorse the plans, rather received and noted them.

The bikeway was in disrepair and had been for a number of years. DIT allocated resources to carry out the work with the opportunity provided to Council to undertake landscape works associated with the project. Upon completion of the project Council will take on responsibility for ongoing maintenance of the bikeway. At the August 2020 Council meeting the landscape design work was endorsed for the purpose of advancing to tender and construction. The civil works component is entirely in the hands of DIT who have accepted some, but not all, of the council's recommendations to it. I have provided an extract of the August 2020 Council meeting minutes below for your reference.

ITEM 4.1

MIKE TURTUR BIKEWAY CONSULTATION SUMMARY AND CORRIDOR LANDSCAPE DESIGN

Gemma Kernich of Department for Infrastructure and Transport, with the approval of the Mayor and Elected Members, took and answered questions from the floor regarding Item 4.1

MOVED Councillor J. Russo

SECONDED Councillor E. Wright

That:

1. The report be received.
2. Changes made to the Mike Turtur Bikeway Concept Design by the Department for Infrastructure and Transport (DIT), in response to the community consultation feedback received, regarding the civil design element of the proposed upgrade, be noted.
3. The landscape design and greening element of the proposed Mike Turtur Bikeway upgrade, as set out in Attachment 2 to this report (Item 4.1, Council Meeting 24/08/2020) and related budget, be endorsed for the purpose of advancing to tender and construction.
4. An amount of \$262,000 from the Local Road and Community Infrastructure Program grant funding be allocated towards meeting Council's cost for the greening and new lighting elements of the proposed Mike Turtur Bikeway upgrade.
5. Council acknowledges the feedback from UBUG in relation to the project.

Page 3 of the Council Meeting Minutes 24 August 2020

CARRIED UNANIMOUSLY

Resolution No. C0317/20

Whilst I understand you are frustrated by elements of the project being undertaken by DIT, my advice to you is to hold your voice to a project where Council is in control. I note that you do not wish to include South Road this time, which is another DIT project they may seek Council feedback on, but again, one over which Council has no control.

Given the above it is my intention to refuse your request for a deputation at the 22 March 2021 Council Meeting. However as previously advised I would welcome a deputation from you, preferably requested prior to the agenda being finalised unless the topic is in the agenda. If any deputation is made, I will listen to the deputation, but reserve the right when the presenter is seated to provide public corrections of fact at the meeting.

With my best wishes,

Michael

Mayor Michael Hewitson AM



City Of Unley 8372 5111

Meet the Mayor Thursdays 3-5.00 pm Cuppa and chat. Come to front counter.

mhewitson@unley.sa.gov.au

<http://michaelhewitson.blogspot.com/>

DECISION REPORT

REPORT TITLE:	ANIMAL MANAGEMENT PLAN FOR ENDORSEMENT
ITEM NUMBER:	4.1
DATE OF MEETING:	27 APRIL 2021
AUTHOR:	TRENT RUSBY
JOB TITLE:	TEAM LEADER REGULATORY SERVICES
ATTACHMENTS:	<ol style="list-style-type: none">1. FINAL DRAFT ANIMAL MANAGEMENT PLAN 2021-262. SUMMARY OF PUBLIC CONSULTATION FEEDBACK3. TABLE OF CHANGES TO ANIMAL MANAGEMENT PLAN 2021-26

1. **EXECUTIVE SUMMARY**

This report seeks Council's final endorsement of the draft Animal Management Plan 2021-2026 (the Plan). The Plan outlines Council's commitment and future directions for undertaking animal management services in line with the requirements of the *Dog and Cat Management Act 1995*, as well as Council's responsibilities under the *Local Government Act 1999*, the *Local Nuisance and Litter Control Act 2016*, and Council's by-laws.

The final round of community engagement was undertaken in January and 326 people provided feedback. This feedback was considered in the finalisation of the Plan.

Following endorsement by Council, the Plan will be presented to the Dog and Cat Management Board, before taking effect from 1 July 2021.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. The Animal Management Plan 2021-2026 as set out in Attachment 1 to this report (Item 4.1, Council Meeting, 27/04/2021) be endorsed for presentation to the Dog and Cat Management Board.
 3. The CEO be authorised to make minor editorial and formatting changes if required to finalise the Animal Management Plan 2021-2026 for presentation to the Dog and Cat Management Board.
-

3. RELEVANT CORE STRATEGIES/POLICIES

The draft Animal Management Plan aligns to Council's Community Plan 2033 and Council's Four Year Delivery Plan, in particular:

1. Community Living

1.1 Our Community is active, healthy and feels safe.

Additionally, the draft Animal Management Plan is in conformance with the following legislation:

- a) *Dog and Cat Management Act 1995*
- b) *Local Government Act 1999*
- c) *Local Nuisance and Litter Control Act 2016*

The draft Animal Management Plan complements the following Council plans and strategies:

- a) *City of Unley Community Plan 2033 and 4-year Delivery Plan*
- b) *City of Unley Active Ageing Strategy*
- c) *City of Unley Community Land Management Plans*
- d) *City of Unley Compliance Policy*
- e) *City of Unley Dog By-law 2015 (No. 5)*

4. BACKGROUND

Pursuant to Section 26A of the *Dog and Cat Management Act 1995*, every five years the City of Unley is required to prepare a plan of management relating to dogs and cats.

The current Animal Management Plan will cease on 30 June 2021, and a new Animal Management Plan 2021-2026 will commence from 1 July 2021. This will remain in effect until the completion of the 2025/26 financial year.

The Plan describes the Council's strategic approach to dog, cat, and other animal management. It assists in developing the priorities for delivery of actions that will assist Council to foster improved and responsible animal management.

The draft Plan was endorsed for the purposes of further community consultation by Council on 23 November 2020.

5. DISCUSSION

Overview of the Animal Management Plan

Based on the 5-year lifespan ending on 30 June 2021, it is time to review and update the Plan to reflect changes to the various legislation that is relevant and confirm the approach that Council wishes to implement in relation to animal management.

The independent review, stakeholder engagement, surveys, briefing session, and latest community consultation, have helped to shape the Plan to what it is now. A copy of the Plan is provided as Attachment 1.

Attachment 1

The following principles guide the Plan:

- A belief that pets contribute to peoples' quality of life
- A requirement to balance the needs of pet and non-pet owners
- Valuing and encouraging responsible pet ownership
- Proactive animal management and education
- Protecting the natural environment from negative impacts of dogs and cats
- A balanced approach to managing the use of limited open space
- Collaboration with other stakeholders and
- To play a leadership role in animal management.

The following set of key priority areas are addressed within the Plan as they reflect the matters that have been highlighted as important within the City of Unley:

- Community education and compliance
- Dogs in public places
- Effective control
- Dog faeces
- Nuisance barking
- Wandering dogs
- Cat management
- Compulsory microchipping of dogs and cats
- Compulsory de-sexing of dogs and cats
- Compulsory dog registration
- Animal management team and
- Other animals.

Each of these priority areas include goals, actions, measures and timeframes that will allow Council to measure our performance in relation to the Plan at the end of each financial year.

How the Animal Management Plan was developed

The development of the Plan has been informed by several factors including:

- Data relating to animals
- Legislation
- Stakeholder feedback via two community surveys
- Staff workshops
- Consultation with Elected Members and
- An independent review of dogs in public places.

An initial community survey was undertaken from 14 April to 5 May 2020, with 223 people participating in the survey. This was a broad consultation that sought feedback on a wide range of animal management matters.

A secondary survey engaged the community to hear their views and suggestions specifically regarding dog access controls in Council's parks, reserves and sporting ovals. This survey was available to the community from 14 July to 18 August 2020 and resulted in 326 people providing feedback.

A review of dogs in public places was also undertaken with the aim to review the existing provisions for dogs within the City of Unley, including dog exercise off-leash/on-leash, and dog prohibited areas. As a result of this consultation, no change has been proposed to the prescribed areas, instead a more proactive approach focussing on increased education and compliance will be instigated.

An Elected Member Briefing was held on 21 September 2020, with feedback from this session incorporated into the draft Plan, with Council endorsing the Plan for the purposes of further community consultation on 23 November 2020.

The draft Plan was released for community consultation from 4 January to 3 February 2021 inclusive. As part of this engagement, the community were invited to complete a survey to ascertain which priority areas were most important to them, to which 208 responses were received.

Attachment 2

The community engagement provided two key areas of feedback from the community being the consideration of a trial for on-leash only hours at Unley Oval and the introduction of a cat by-law.

The trial for on-leash only activities at Unley Oval would be utilised to gather data on usage impacts to help inform any future decision making. While many respondents did not support this initiative, Administration believe that this trial is worth pursuing and note that it will need to be planned and considered in terms of the duration and timing of such a trial with public consultation included. It is intended that the data gathered can be used to assist in determining how this shared space can be best used to balance the needs of our community, noting that not all people are dog-lovers. After school hours provides an opportunity for recreational activities to occur while dogs are restricted to on-leash only activities. It also noted that this is a trial only and does not indicate any long-term commitment to formalising on-leash restrictions.

In relation to cat management, it is recommended that Council waits for an update to legislation relating to cat management to be implemented so that there is consistency in the approach taken across Local Government. This has been a topic of recent discussion and the Dog and Cat Management Board have already commenced this review.

A summary of the key changes to the Plan from the previous draft version presented to Council is provided as an attachment to this report.

Attachment 3

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Animal Management Plan 2021-2026 as set out in Attachment 1 to this report (Item 4.1, Council Meeting, 27/04/2021) be endorsed for presentation to the Dog and Cat Management Board.
3. The CEO be authorised to make minor editorial and formatting changes if required to finalise the Animal Management Plan 2021-2026 for presentation to the Dog and Cat Management Board.

This option seeks Council endorsement to present the Animal Management Plan 2021-2026 to the Dog and Cat Management Board for their approval in finalisation of the Plan.

Option 2 –

1. The report be received.
2. The Animal Management Plan 2021-2026 as set out in the Attachment 1 to this report (Item 4.1, Council Meeting, 27/04/2021) be endorsed for presentation to the Dog and Cat Management Board subject to the following amendments:
 - [insert update as recommended by Council]
3. The CEO be authorised to make minor editorial and formatting changes if required to finalise the Animal Management Plan 2021-2026 for presentation to the Dog and Cat Management Board.

This option seeks Council endorsement to present the Animal Management Plan 2021-2026 to the Dog and Cat Management Board as per Option 1, subject to any amendments that Council may wish to include.

Should Council wish to amend the Animal Management Plan, consideration should be given to the context of the Plan, the requirements of the *Dog and Cat Management Act 1995*, the *Local Government Act 1999*, and the *Local Nuisance and Litter Act 2016*, as well as the role of local government in providing for animal management, potential financial impacts and constraints and project timeframes.

Option 3 –

1. The report be received.
2. Animal Management Plan 2021-2026 as set out in the Attachment 1 to this report (Item 4.1, Council Meeting, 27/04/2021) be further amended to incorporate:
 - To be specified by Council;
 - etcand returned to Council for endorsement.

Council may wish to request changes be made to the Animal Management Plan 2021-2026, with a revised version to return to Council for endorsement. This option enables that approach to finalisation of the Plan.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- The Animal Management Plan has been developed within the approved operating budget for 2019/20 and 2020/21. The cost of ongoing implementation will be built into existing programs and managed and approved through Council's Annual Business Plan and Budget process. There are no increased costs to Council in accepting the recommendation.

8.2 Legislative/Risk Management

- The Animal Management Plan is required under the *Dog and Cat Management Act 1995*. The current Animal Management Plan is due to expire on 30 June 2021 and the review and endorsement of the Plan is required to be completed prior to this date.

8.3 Staffing/Work Plans

- The Plan informs the approach and services provided through the Regulatory Services Team, including the General Inspectors and Regulatory Administration.
- This work will be undertaken within the existing complement of staff, with any project support or funding to be proposed as part of Council's Annual Business Plan and Budget process.

8.4 Climate/Environment

- There are no direct considerations related to climate in implementing this Plan.

8.5 Social/Economic

- The Animal Management Plan will positively contribute to Council's community plan objectives, particularly in supporting the health and wellbeing of the community. Pets can enrich people's lives and provide physical and mental health benefits and companionship.

8.6 Stakeholder Engagement

- As above, the community have been engaged in accordance with the Community Engagement and Public Consultation Policy. This has included three online surveys that contained information about the project.
- Promotion of the engagement included:
 - News article published on Council's website homepage;
 - Corflute signs installed in Council's parks and reserves;
 - Signage on Unley Oval electronic score board;
 - Signage on LED display board on Oxford Terrace (outside Council building);
 - E-newsletter to the Your Say Unley subscriber database; and
 - Social media included multiple posts on Council's Facebook and Instagram accounts.

9. REPORT CONSULTATION

All relevant Council departments and stakeholders have been consulted to ensure updates to the Plan are consistent with other related plans and actions. This primarily relates to City Services, City Development and Office of the CEO.

10. REPORT AUTHORISERS

Name	Title
Gary Brinkworth	Manager Development & Regulatory
Megan Berghuis	General Manager, City Services



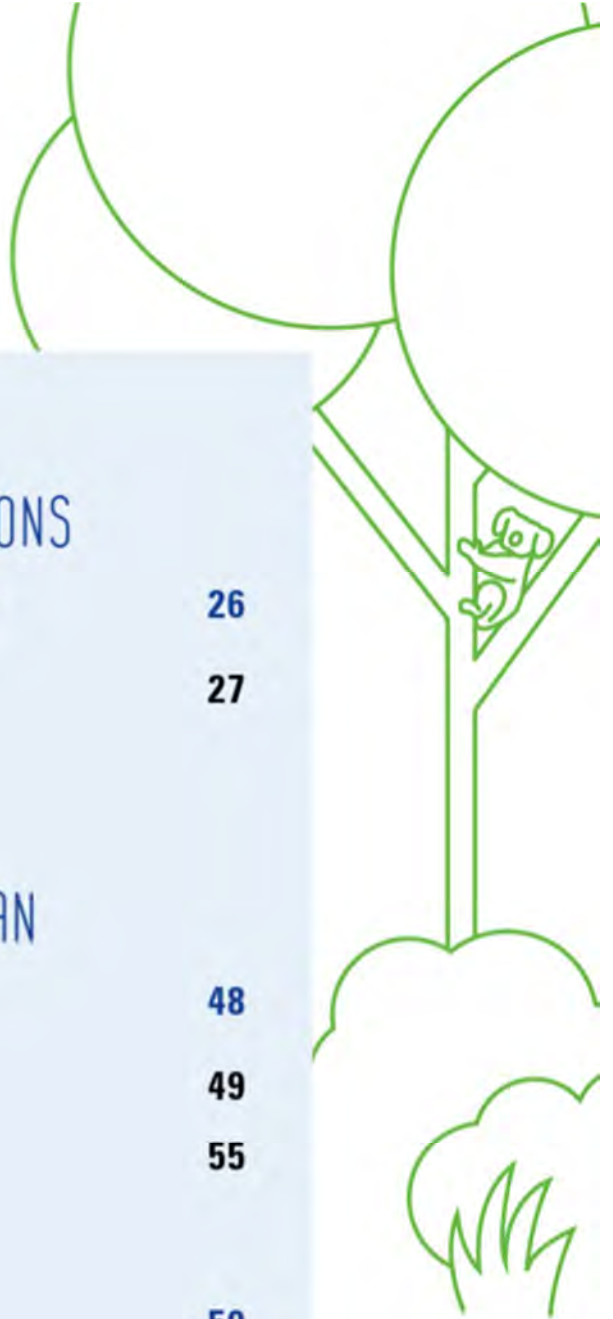
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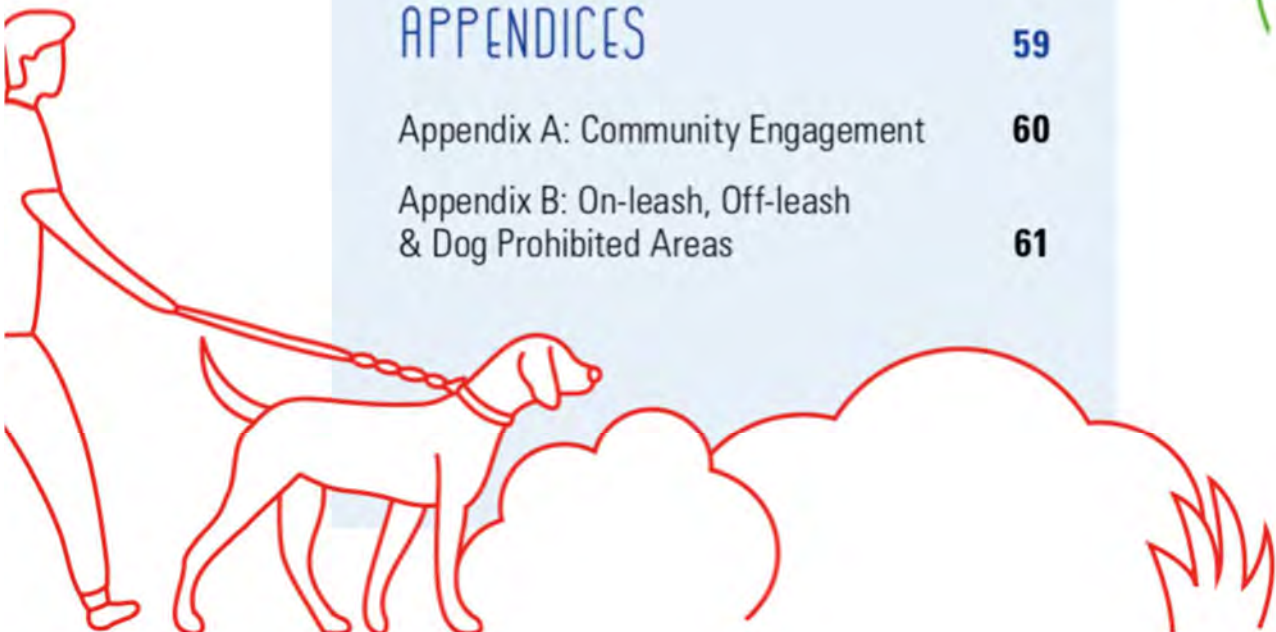
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EXECUTIVE SUMMARY

The *Dog and Cat Management Act 1995* (the Act) provides for the management of dogs and cats in South Australia. Under the Act, all Councils in SA are required to prepare an animal management plan or dog and cat management plan every five years.



ANIMAL MANAGEMENT PLAN 5



This Animal Management Plan will guide the direction of dogs and cats in the City of Unley over the next five years. This Plan focuses on the management of dogs and cats; however, it also covers the management of a range of other animals that Council deals with such as bees, poultry, roosters, birds, farm animals and wildlife. These animals are not subject to the same statutory requirements as dogs and cats; therefore, they are addressed separately in Part C of this Plan.

The directions contained in this Plan have been informed by Council's dog and cat data, the requirements under the Act, including recent changes to the Act which took effect from 1 July 2018. The significant changes to the Act that are relevant to this Plan include compulsory de-sexing of all new generations of dogs and cats born after 1 July 2018 and compulsory microchipping of all dogs and cats.

Preparing this Plan involved comprehensive community engagement, including two community surveys, staff meetings and consultation with

Elected Members. Over 500 community members provided valuable feedback over the community engagement period.

Key priorities to emerge from the community engagement include the following:

Dog and cat management:

- » Community education and compliance
- » Dogs in public places
- » Effective control
- » Dog faeces
- » Nuisance barking
- » Wandering dogs

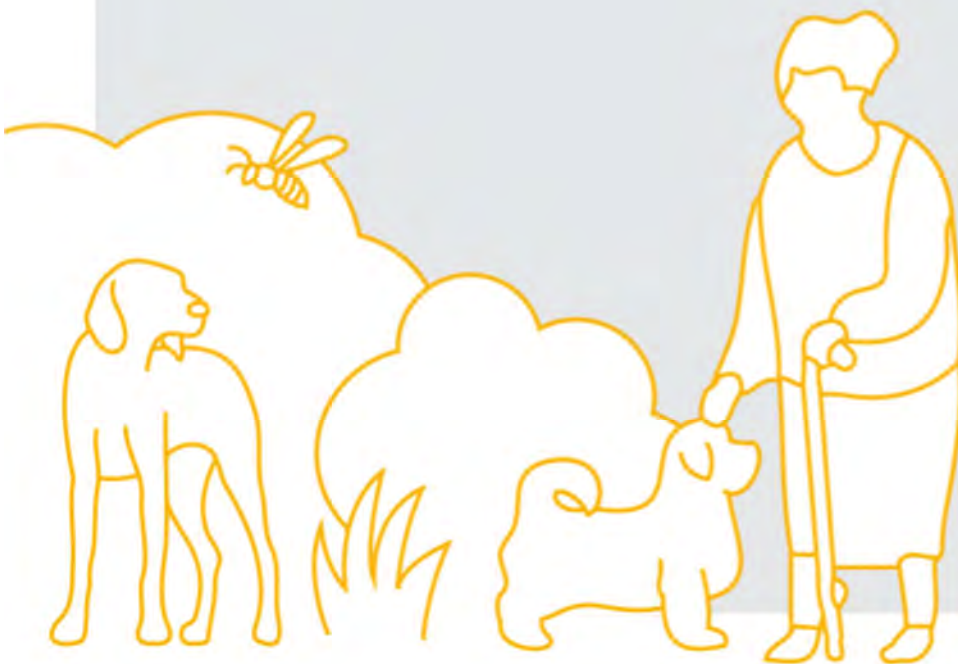
- » Cat management
- » Compulsory microchipping of dogs and cats
- » Compulsory de-sexing of dogs and cats
- » Compulsory dog registration
- » Animal management team

Animals other than dogs and cats:

- » Other animals

This Animal Management Plan 2021–2026 will come into effect 1 July 2021, following approval by the Dog and Cat Management Board.

PART A: CONTEXT & BACKGROUND



1. INTRODUCTION

PURPOSE OF THIS PLAN

All Councils in SA are required to prepare a plan of management relating to dogs and cats every five years under section 26A of the Act.

This Animal Management Plan will guide the City of Unley's management of animals for the next five financial years 2021–2026. This Plan provides Council with an opportunity to consider animal management at a strategic level, identify priority and emerging issues and set actions to address the recent changes to the *Dog and Cat Management Act 1995*.

The majority of this Plan focuses on the management of domestic dogs and cats; however, Council also deals with other animals such as bees, poultry, roosters, birds, farm animals and native wildlife. These other animals are not subject to the same legislative requirements as dogs and cats; therefore, they are addressed separately in Part C of this Plan.

This Plan aligns with several strategic directions contained in the City of Unley's *Community Plan 2033*, *Active Ageing Strategy* and *Community Land Management Plans*. Companion animals, particularly dogs can have an influence on these plans through planning and management of community land, providing safe environments and supporting pet ownership for healthy ageing.

The preparation of this Plan involved two community surveys, staff workshops and consultation with Elected Members. Over 500 community members provided valuable feedback and insights during the community engagement period. Details of the community engagement are provided in Appendix A.



CITY OF UNLEY 8



APPROACH

The following key steps were undertaken in the preparation of this Animal Management Plan.

STEPS	DESCRIPTION
Community and geographic profiles	Understanding of the profiles and unique characteristics of the City.
Strategic context	Review of key plans including the <i>Community Plan 2033</i> , <i>Active Ageing Strategy</i> and <i>Community Land Management Plans</i> .
Legislation	Review of the <i>Dog and Cat Management Act 1995</i> and recent amendments to the Act introduced in 2018. Review of other Acts relating to animals and nuisance including the <i>Local Nuisance and Litter Control Act 2016</i> .
Council by-law	Review of the City of Unley's Dog by-law No. 5 (effective from Jan 2016).
Existing animal management services	Identification of existing animal management services provided by Council.
Review of existing dog controls	Review of current on-leash, off-leash and dog prohibited areas to inform this Plan.
Records and data	Review of dog and cat data to identify any significant changes, and key complaints.
Community engagement	Engagement with the community via online surveys and public exhibition of the draft Plan.
Research and industry best practices	Review of best practices in animal management relevant to local councils.

2. STRATEGIC CONTEXT

The following principles will guide the Animal Management Plan 2021–2026.

- » A belief that pets contribute to peoples' quality of life
- » A requirement to balance the needs of pet and non-pet owners
- » Valuing and encouraging responsible pet ownership
- » Proactive animal management and education
- » Protecting the natural environment from negative impacts of dogs and cats
- » A balanced approach to managing the use of limited open space
- » Collaboration with other stakeholders
- » Playing a leadership role in animal management.

COUNCIL PLANS AND STRATEGIES

The Animal Management Plan complements the following plans and strategies:

- » *City of Unley Community Plan 2033 and 4-year Delivery Plan*
- » *City of Unley Active Ageing Strategy*
- » *City of Unley Community Land Management Plans.*





COMMUNITY PLAN 2033 + 4 YEAR DELIVERY PLAN

The *Community Plan 2033* is the overriding strategic document that determines the City of Unley's commitments and priorities. This Animal Management Plan supports the theme of Community Living.

Theme

Community Living

Goal

People value our City with its enviable lifestyle, activities, facilities and services.

Objective

1.1 Our Community is active, healthy and feels safe.

The 4 Year Delivery Plan is currently being revised and it is proposed to reinforce the animal management function within the plan.



ACTIVE AGEING STRATEGY

This strategy promotes active and healthy ageing and pet ownership among older people and complements the Animal Management Plan. Pets have shown to increase the quality of life for older people including reduced isolation, increased activity levels and providing companionship for people living alone.

Focus Area

Focus Area 4: Social Participation

Goal

Our residents are encouraged and have opportunities to participate in the community throughout their lives.

Strategy 4: Reduce isolation

Pet ownership is embraced as an effective method of mitigating loneliness, with 'Pets as Companions' partnership programs focused on pet care explored.



COMMUNITY LAND MANAGEMENT PLANS

The *Community Land Management Plans* describe how Council manages community land and refers specifically to off-leash parks and reserves, and signage.

OTHER COUNCIL POLICY AND BY-LAWS RELEVANT TO ANIMAL MANAGEMENT

- » City of Unley, Compliance Policy
- » City of Unley, Dog By-law 2015 (No. 5)

ACHIEVEMENTS IN THE LAST ANIMAL MANAGEMENT PLAN 2016–2020

Highlights from the 2016–2020 *Animal Management Plan* and service achievements from the last five years include:

- » Success in transitioning to the new state-wide registration system known as Dogs and Cats Online or DACO
- » 'Return to Owner' practice, reuniting wandering dogs with their owner rather than taking the animals to the pound
- » Contribution of funds to the City of Adelaide towards the development of Marshmallow Dog Park in the Southern Park Lands
- » Poo Fairy campaign at Unley Oval and Goodwood Oval to remind dog owners to pick up after their dogs, which involved new signage and increased patrols at the oval
- » Decrease in the total number of dog complaints.



3. RELEVANT LEGISLATION

The objectives of the Act are to:

- » Encourage responsible dog and cat ownership;
- » Reduce public and environmental nuisance caused by dogs and cats;
- » Promote the effective management of dogs and cats.

COUNCIL RESPONSIBILITIES

The responsibilities delegated to councils under the Act (S26) that are relevant to the preparation of this Plan are outlined below.

Dog Registration

- » Maintain a register of dogs (S26 (1) (a))
- » Appoint a suitable person to be the Registrar (S26b (1) (b))
- » Make satisfactory arrangements for issuing and replacing certificates of registration and registration discs (S26 (1) (c))
- » Appoint at least one full-time authorised person or make other satisfactory arrangements for the exercise of the functions and powers of authorised persons (S26 (1) (d))

- » Make satisfactory arrangements for the detention of dogs seized under this Act; (and may make such arrangements for cats seized under this Act) (S26 (1) (e))
- » Make satisfactory arrangements for fulfilling other obligations under this Act (S26 (1) (f))

Money Received

- » Money received by a council under this Act must be expended in the administration or enforcement of the provisions of this Act relating to dogs and cats (S26 (3))

Payment into Fund

- » Council must pay into the Fund the percentage fixed by regulation of the dog registration fees received by the council (S26 (5))

Setting of Fees

- » Council has the responsibility for setting registration fees (S26 (5))

Establishing By-laws

- » Council can pass a by-law for the control and management of dog and cats within their area (S90)

Dog and Cat Plans of Management

- » Under the Act, each Council must prepare a plan relating to the management of dogs and cats within its area (S26A (1))
- » These plans must include provisions for parks where dogs may be exercised off-leash and for parks where dogs must be under effective control by using physical restraint, and may include provisions for parks where dogs are prohibited (S26A (2))
- » The Board must approve the plan of management before it takes effect

DOG AND CAT REFORM

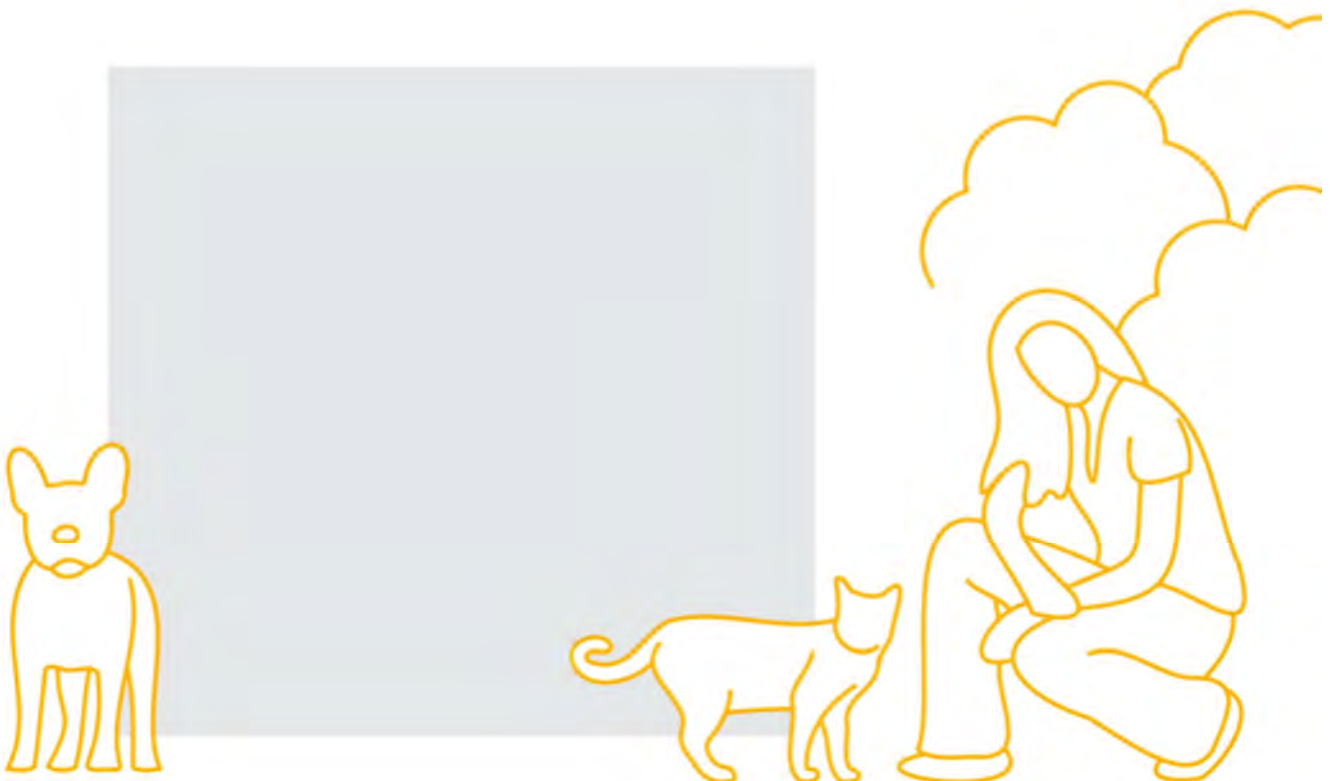
The Act underwent a major review with significant changes taking effect from 1 July 2018. These changes included the following:

Mandatory Microchipping and De-sexing

- » All dogs and cats to be microchipped by 12 weeks of age
- » All new generations of dogs and cats (born after 1 July 2018) to be de-sexed. Exemptions apply for working dogs and registered breeders.

Breeder and Seller Registration

- » Breeders and sellers who breed dogs and cats for sale must register with the Dog and Cat Management Board of SA as a breeder





- » Sellers of dogs and cats are required to provide specific information including:
 - › breeder registration number
 - › breeder details
 - › details of vaccinations, microchipping, de-sexing and any medical conditions known to the seller at the point of sale
 - › details of any dog control order.
- » Any person who breeds or trades companion animals must also abide by the *South Australian Standards and Guidelines for Breeding and Trading Companion Animals 2017*.

CHANGES TO DOG AND CAT REGISTRATION

A new state-wide registration system known as 'Dogs and Cats Online' (DACO) was introduced to replace the individual dog registration system of each Council. This new centralised system is managed by the Dog and Cat Management Board of SA and combines several existing databases including dog and cat registrations, and microchip and breeder information.

Therefore, dog registration fees are now paid online through the DACO website. This central database is available to dog and cat owners 24/7 and owners have the responsibility to keep their details up to date. The Dog and Cat Management Board is responsible for issuing dog and cat registration renewals and registration discs.

Changes to Dog Registration Categories

As of 1 July 2018, the dog registration categories in South Australia were simplified to the following two categories:

- » Standard dog – a dog that is both microchipped and de-sexed
- » Non-standard dog – all other dogs.

OTHER LEGISLATION RELEVANT TO ANIMAL MANAGEMENT

- » *Local Government Act 1999*
- » *Local Nuisance and Litter Control Act 2016*
- » *Animal Welfare Act 1985*



4. PLANNING FOR PETS

In Australia, it is estimated that more than 62% of households own a pet: 38% owning a dog and 29% owning a cat.¹

BENEFITS OF PET OWNERSHIP

Companion animals such as dogs and cats play a significant role in the lives of many Australians. Pets can enrich people's lives, provide physical and mental health benefits, companionship and facilitate social interactions.

There is much research (ACAC, 2009²; PIAS, 2010³) that demonstrates the benefits of pet ownership including:

Pets are good for general health and well-being

- » People with dogs and cats make fewer visits to the doctor
- » People with pets are at lower risk of cardiovascular disease than non-pet owners

Pets are good for an ageing population

- » Pets can increase the quality of life for older people including reduced isolation and increased feelings of interest
- » Pets can boost activity levels in older people, helping to improve overall health
- » Pets can provide companionship for older people living alone

1. Pet Industry Association of Australia, 2018, piaa.net.au/australian-pet-ownership-statistics/
2. ACAC, 2009, The Power of Pets – the benefits of companion animal ownership
3. PIAS, 2010, parliament.vic.gov.au/images/stories/committees/osisdv/Liveability_Options/Sub_60_Petcare_Information_Advisory_Service_6.05.2011_LiveabilityOptions_OSISDC.pdf



Pets are good for children

- » Children with pets are more likely to exercise
- » Children or adolescents with pets have shown to have higher self-esteem

Pets are good for social facilitation

- » Pets can help people build social bridges
- » Pet owners are more likely to have conversations with other people.

PETS AND HIGHER DENSITY LIVING

Almost a quarter of Australians live in medium to high-density housing.

"Between 1991 and 2001 the number of separate houses in Australia increased by 18% while the number of higher density dwellings increased by 37%." (PIAS, 2010:5)

The City of Unley has identified pockets of higher-density housing along major transport corridors such as Goodwood, Fullarton, Unley, and Cross Roads, and this may lead to greater demand and competing uses of public open space.

The development of higher-density living may also need to consider the design of pet-friendly apartments including indoor and outdoor spaces.

BEST PRACTICES IN ANIMAL MANAGEMENT

Best practices in animal management relevant to local councils include the following:

Positive reinforcement training and handling techniques

- » The Australian Veterinary Association (AVA) recommends the use of positive reinforcement dog training methods as the preferred method of training.

"the use of positive reinforcement is the most humane and effective training method as it avoids undesirable behavioural side effects. Positive reinforcement makes training more enjoyable and helps improve the bond between the trainer and the pet" (AVA website)

- » The Dog and Cat Management Board *"believes a commitment to positive reinforcement training is an aspect of being a responsible dog owner. The Board does not condone training methods that cause a dog to feel pain, fear, aggression or anxiety."* (DCMB 2017)
- » The RSPCA of South Australia promotes the use of Force-Free dog training methods and have a list of qualified Force-Free Dog Trainers in SA (RSPCA, rspcasa.org.au/the-issues/force-free-dog-trainers, 2020).

Non-use of citronella collars

- » The City of Unley does not support the use of citronella collars as a management tool for barking. This supports the RSPCA and AVA position.

Effective control of dogs in exercise (off-leash) areas

It is a key responsibility of all dog owners to manage their dogs while out in public places.

Dogs must be under effective control at all times to ensure the safety of others including children, adults and other animals. Having a dog under effective control is a sign of respect to others that may be sharing the same space.

Effective control is a statutory requirement under the Act.

This means the person responsible for the dog must:

- » have the dog under voice control e.g. being able to have a reliable recall so the dog comes back
- » have the dog close at all times so the owner/handler can see the dog and recall the dog when needed.

Dog owners who cannot demonstrate effective control should keep their dogs on a leash.

Good dog etiquette in public places also includes owners picking up after their pets and ensuring their dog causes no damage to the open space.



5. DOGS & CATS IN THE CITY OF UNLEY



The City of Unley is an inner metropolitan Council in Adelaide, located immediately south of the City of Adelaide, a few kilometres from the CBD.

The City is bounded by the City of Adelaide in the north, the City of Burnside in the east, the City of Mitcham in the south and the Cities of Marion and West Torrens in the west.

The City includes the suburbs of Black Forest, Clarence Park, Everard Park, Forestville, Fullarton, Goodwood, Highgate, Hyde Park, Kings Park, Malvern, Millswood, Myrtle Bank, Parkside, Unley, Unley Park and Wayville.

It has a total land area of 14 square kilometres and an estimated resident population of 39,208 living in 15,200 households (City of Unley, Community Profile, 2019).

OVERVIEW OF DOGS

In 2019/2020, there were 4,768 registered dogs in the City of Unley. The number of registered dogs per suburb is shown to the right.

Table 1: Dog registrations by suburb

SUBURB	NO. OF REGISTERED DOGS
Parkside	670
Unley	424
Fullarton	424
Malvern	406
Myrtle Bank	370
Goodwood	350
Millswood	345
Clarence Park	320
Unley Park	241
Black Forest	228
Forestville	221
Hyde Park	214
Highgate	185
Wayville	179
Everard Park	91
Kings Park	67

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SNAPSHOT OF
DOGS & CATS

The following is a snapshot of Council's dog and cat statistics for 2019/20.

DOGS



34 Number of dog attacks/harassment complaints



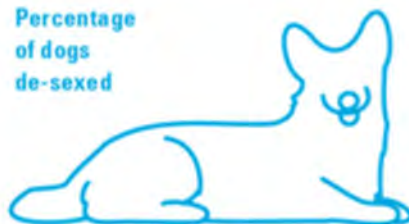
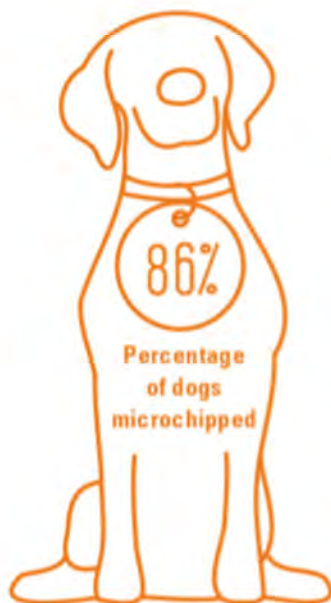
156 Number of dog wandering complaints/reports

89% 92 Number of dog barking complaints

Percentage of dogs de-sexed

282

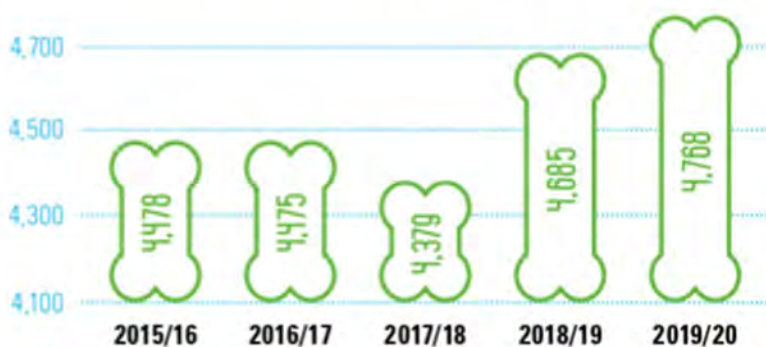
Total number of dog complaints



TOP 5 DOG BREEDS IN THE CITY OF UNLEY:

1. Labrador Retriever
2. Cavalier King Charles Spaniel
3. Maltese
4. Golden Retriever
5. Poodle

Table 2: Total number of registered dogs



In 2019/20, the total number of registered dogs was 4,768. Over the five-year period, the number of dogs has increased (+290), which is consistent with fluctuations over previous time periods.



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Table 3: Dog complaints

In 2019/20, there were 282 dog complaints with wandering dogs accounting for 57% followed by nuisance barking at 30% and dog attacks/harrassment at 13%.



108 Dogs collected and returned to the owner before impoundment

CATS

8

Number of cat complaints



**Table 4: Dogs collected**

DOGS COLLECTED	2015/16	2016/17	2017/18	2018/19	2019/20
Total number of dogs impounded by council (i.e. dogs that cannot be identified or the owner cannot be located and dogs are officially impounded)	38	49	28	14	18
Number of dogs returned to the owner (i.e. dogs that are impounded and subsequently returned to owner)	36	48	27	12	18
Number of dogs collected and returned to owner (i.e. dogs that are wandering at large, collected by council and returned to owner before impounded)	152	199	125	162	108

Council makes every effort to reunite wandering or roaming dogs as soon as possible with their owner. If a dog can be identified via a microchip or registration disk every effort is made to ensure that the animal is taken home, or collected, the same day rather than be transported to the short-term (72-hour) detention facility at the Animal Welfare League (AWL) Edinburgh North.

If the dog is not claimed within 72 hours, the animal is handed over to the Animal Welfare League for rehoming, where possible.

Please note, at the time of preparing this Plan, changes are being considered to the *Animal Welfare Act 1985* that may impact on Council's approach to dog collection.

CURRENT DOG MANAGEMENT SERVICES

The responsibility for the management of dogs and cats within the City of Unley rests with City Services. The Team Leader of Regulatory Services is the appointed Registrar as per the requirement under S26 of the Act. Council has two full-time Authorised Persons (also known as Rangers) who are authorised to carry out specific functions and powers under the *Dog and Cat Management Act 1995*. They are supported by a Team Leader and support staff.



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Council's dog management services are funded by a combination of general rate revenue, dog registrations, and expiation fees and fines for breaches of the *Dog and Cat Management Act 1995*.

Dog registration fees collected in 2019/20 totalled \$215,757.50. Twenty-four percent (24%) of these fees are transferred to the Dog and Cat Management Board, with the remaining funds allocated to dog management services within the City of Unley including:

- » Reuniting lost dogs with their owners
- » Providing after-hours callout services
- » Investigating incidences of dog harassment, attacks and nuisance barking
- » Providing funds to support impounded animals at the nominated detention facility
- » Liaising and educating pet owners about responsible pet ownership
- » Patrolling parks and reserves.

Council has developed standard operating procedures for the management of dogs including:

- » Dog attack and harassment
- » Dog wandering
- » Dog waste bag dispensers
- » Dog barking and noisy animals
- » Destruction and control orders
- » Prosecution and enforcement.

These procedures are reviewed every five (5) years in line with the Animal Management Plan.

DOG BY-LAW (NO. 5)

In 2015, Council passed a Dog by-law (No. 5)⁴ for the control and management of dogs including:

- » A limit on the number of dogs per household
 - » Two (2) dogs per household unless permission granted by Council
- » Dog controls regarding exercise area (off-leash), on-leash and dog prohibited areas
- » Management of dog faeces in a public place or on local government land
 - » This requires the person responsible for the dog to carry a bag or suitable container to clean up after their dog.

ON-LEASH, EXERCISE (OFF-LEASH) AND DOG PROHIBITED AREAS

The City of Unley provides a range of public open spaces that dogs and their owners can use including sporting ovals, parks and reserves, and linear walking trails.

⁴ Read more about the Dog By-law No. 5 at www.unley.sa.gov.au/Council/About-the-Council/Policies/By-Laws

The existing dog controls include:

On-leash areas at all times

- » In designated parks and reserves
- » On roads, footpaths, nature strips, public parking areas and shopping centres as per the requirements of the Act
- » On linear walking trails and shared bike/pedestrian paths within the Council area.

Exercise (Off-leash) areas

- » At all times, except during sporting activities in designated parks and reserves
- » Daily between 5pm – 10am in designated parks and reserves (i.e. time-share arrangement)

Dog prohibited areas

Dogs are prohibited in designated parks and reserves including:

- » Within fenced children's playgrounds
- » Within 3 metres of children's play equipment at all times.



OVERVIEW OF CATS

Unlike dogs, which are required to be registered every year under the Act, cat registration is determined by individual Councils in South Australia. Under section 90 of the Act, local Councils have the power to implement a by-law for the control or management of cats.

At this point, cat registration is not required within the City of Unley; however, all cat owners are required by law to microchip their cat and de-sex new generations born after 1 July 2018.

All cat owners must register the microchip and owner details in Dogs and Cats Online (DACO).

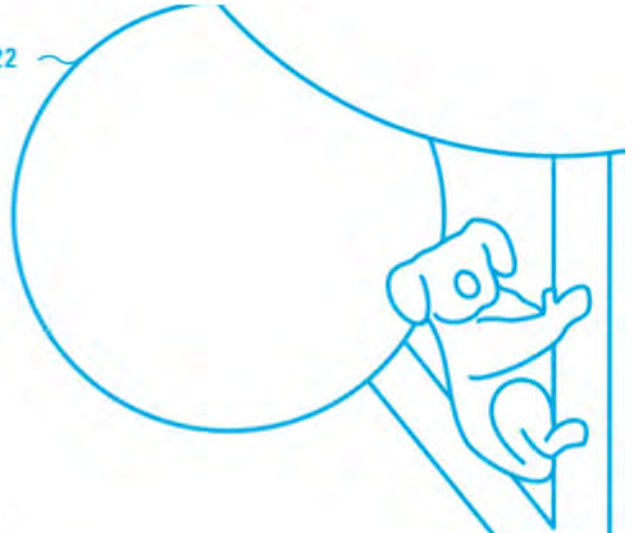
In 2019/20, there were eight (8) cat complaints including nuisance noise, wandering cats and defecation.

Table 5: Cat Complaints

YEAR	CAT COMPLAINTS
2015/16	1
2016/17	8
2017/18	6
2018/19	6
2019/20	8

In 2019/20, Council hired ten (10) cat cages to the community. If the trapped cat is:

- » Identifiable via a microchip, collar or tag with contact details then the cat must be returned to the owner by the resident
- » Un-identifiable then the cat must be taken to the Animal Welfare League or the RSPCA within 12 hours by the person who trapped the cat.



6. COMMUNITY & COMPLIANCE

Council is responsible for promoting compliance and enforcing a range of laws and regulations regarding dog and cat management, such as the *Dog and Cat Management Act 1995* and the City of Unley's dog by-law.

Owning a dog or cat comes with legal obligations such as dog registration, microchipping and de-sexing of dogs and cats and keeping dogs under 'effective control' in a public place. The key statutory obligations for pet owners are summarised in Table 6.



Table 6: Legal responsibilities as a dog and cat owner

CATEGORY	LEGAL RESPONSIBILITIES AND PENALTIES FOR NON-COMPLIANCE	RELEVANT LEGISLATION
Registration of dogs	<ul style="list-style-type: none"> » Dogs to be registered annually » Penalty \$170 	<i>Dog and Cat Management Act 1995</i>
Registration of cats	<ul style="list-style-type: none"> » Registration of microchip and owner details must be registered in DACO 	<i>Dog and Cat Management Act 1995</i>
Number of dogs per household	<ul style="list-style-type: none"> » No more than 2 dogs per household » A permit is required from Council to keep more than 2 dogs » Penalty \$187.50 	City of Unley Dog by-law (No. 5)
Dogs in public places	<ul style="list-style-type: none"> » If you are walking your dog, he/she must be on-leash on local streets, and in shopping centre car parks. » Penalty \$210.00 	<i>Dog and Cat Management Act 1995</i>
	<ul style="list-style-type: none"> » There are some designated areas for dog exercise (off-leash), and in these areas, you must still carry a leash and have your dog under effective control at all times. » Penalty \$187.50 	City of Unley Dog by-law (No. 5)
	<ul style="list-style-type: none"> » Dogs are not permitted whether restrained or otherwise within three (3) metres of children's playgrounds. » Penalty \$187.50 	City of Unley Dog by-law (No. 5)
Faeces management	<ul style="list-style-type: none"> » In a public place, dog owners must carry a bag or other suitable container for the collection and lawful disposal of any faeces that the dog may deposit. » If the dog defecates in a public place and the person responsible for the control of the dog does not immediately remove the faeces and dispose in a lawful and suitable manner a penalty may apply. » Penalty \$210 	City of Unley Dog by-law (No. 5) <i>Dog and Cat Management Act 1995</i>
De-sexing/ microchipping of dogs and cats	<ul style="list-style-type: none"> » All dogs and cats must be microchipped » Dogs and cats over the aged of 6 months must be de-sexed, unless there is an exemption. » Penalty \$170 	<i>Dog and Cat Management Act 1995</i>
Dog containment	<ul style="list-style-type: none"> » Dogs to remain on their property, and not wander onto the streets. » Penalty \$210 	<i>Dog and Cat Management Act 1995</i>

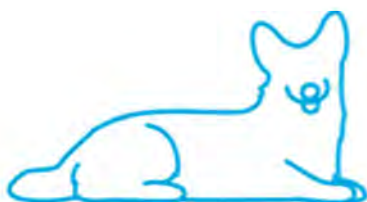
Failure to comply with the statutory requirements may result in an expiation being issued by Council.

ANIMAL MANAGEMENT PLAN 25

The City of Unley approaches compliance in the following ways:

- » **Educate** – providing the community with educational information such as signage, fact sheets and targeted communication campaigns to assist pet owners to comply and deter those who don't.
- » **Monitor** – undertaking activities to encourage compliance such as patrolling parks and reserves, inspecting properties and responding to animal complaints and enquires from members of the public.
- » **Enforce** – issuing an expiation for failing to comply with statutory requirements.

Promoting compliance and responding to community complaints is a key responsibility for Council's Rangers. Some complaints are resolved fairly easily whilst others can be challenging, highly emotive and time-consuming for all parties. Council has well-established processes designed to resolve issues in a manner that takes into account the needs, rights, and responsibilities of all parties involved including the collection of evidence to support claims of non-compliance. An example of the complaint investigation process is summarised here:



SO, YOU WANT TO MAKE A COMPLAINT? NUISANCE BARKING

1. You will be required to lodge a formal request with Council either by phone, email or in person.
2. Council will send you a Resource Kit 'Dealing with a Barking Dog' containing:
 - » Barking Dog Complaint form
 - » 'Dear Neighbour' letter and
 - » 7-day barking diary.

Tip: At this stage, you may prefer to negotiate directly with your neighbour or through a mediation service such as Uniting Communities.

3. You will need to keep a diary of the dog's barking habits for an initial period of 7 days, noting the date, time, weather conditions, number of barks, duration of barking, the reason for the barking if known and the effect the barking is having on you.
4. You will need to forward the completed Barking Diary and Complaint Form to Council. If you don't return the complaint form and barking diary the investigation will not proceed.
5. Council will assess the diary to establish barking patterns and determine the likely reasons for the dog's barking. At this stage, Council will ascertain if other residents are being affected by the dog's barking.
6. Council will advise the dog owner of the complaint and their responsibilities. The Ranger will work with the owner to identify strategies to manage the barking.
7. If the barking stops the case is closed.
8. If the barking continues, more evidence may be required before any further action can be taken. This may include statements from the complainant, audio or visual recordings.



WHY A DIARY?

The diary is a way of collecting evidence on the nuisance barking, and may be presented in court. It helps to establish barking patterns and determine the likely reasons for the dog's barking.

PART B: PRIORITIES & ACTIONS FOR DOGS & CATS



7. PRIORITIES IN DETAIL

Priority areas contained
in this Plan are:

- » Community education and compliance
- » Dogs in public places
- » Effective control
- » Dog faeces
- » Nuisance barking
- » Wandering dogs
- » Cat management
- » Compulsory microchipping of dogs and cats
- » Compulsory de-sexing of dogs and cats
- » Compulsory dog registration
- » Animal management team

Each priority area
includes:

- » Goal
- » Actions
- » Key performance measures. These are a combination of qualitative and quantitative measures.

MONITORING PROGRESS

This Plan will be reviewed annually to track implementation and progress against the key performance measures.



1. COMMUNITY EDUCATION AND COMPLIANCE

Did you know? Dog and cat owners are required to comply with the legal obligations in the Act and Council's Dog By-law.

Council recognises that community education is an ongoing commitment that includes educating existing pet owners, prospective pet owners, children, and the broader community. Community education is a tool to promote compliance and the enforcement of legislation plays a key role in ensuring responsible animal management by owners.

Education can take a variety of forms including online information, seminars, and workshops on topics such as statutory obligations for pet owners, responsible pet ownership, effective control of dogs, dog bite prevention, and nuisance barking. Council also recognises the importance of working with other stakeholders such as dog trainers, vet clinics and other animal agencies to educate pet owners and the broader community on responsible pet ownership.

Council's compliance approach also includes the issuing of relevant expiations related to the by-law and statutory offences under the Act, the *Local Nuisance and Litter Control Act 2016* and the *Local Government Act 1999*. Additionally, Council may opt to prosecute individuals in breach of regulations and requirements.

Promoting compliance and responding to complaints is a key role for Council's Rangers and this involves patrolling parks and reserves, inspecting properties and issuing warnings for minor non-compliance. These duties can be very time consuming as they involve both field and office work.

Why this priority?

This priority underpins the objectives of the Act, the City of Unley's Compliance Policy, and aims to promote behavioural change towards responsible pet ownership.



ANIMAL MANAGEMENT PLAN 29

NO.	GOAL	ACTIONS	KEY PERFORMANCE MEASURES	WHEN	RESOURCES REQUIRED
1	Pet owners to gain a better understanding of their legal obligations and of responsible pet ownership.	<p>Develop a targeted education program on the legal obligations of owning a dog and/or cat (New).</p> <p>This program could include online materials (e.g. interviews, videos, tips) and practical sessions on:</p> <ul style="list-style-type: none"> » Legal responsibilities of pet ownership » Unpacking effective control » Importance of dog training and socialisation » Understanding your dog's body language and capabilities » Managing nuisance barking. <p>The practical sessions could include collaborating with professional dog trainers/behaviourists to give out advice around responsible dog ownership and control at popular locations i.e. Big 4 ovals.</p>	<p>Program developed and delivered over the life of this Plan.</p> <p>Greater compliance over the life of this Plan observed through a reduction in compliance for dog offences.</p>	Year 1 & ongoing	Internal/ External
		<p>Develop a 'Welcome to Unley' pet owners kit for new dog owners. (New)</p> <ul style="list-style-type: none"> » This kit could include: » Laws and responsibilities » List of parks and associated dog controls » Practical application of effective control. 	<p>Information kit prepared and accessible in electronic format.</p> <p>Greater awareness of legal responsibilities and compliance observed through a reduction in compliance for dog offences.</p>	Year 2	Internal
2	Improve communication process and procedures.	<p>Review and improve communication processes and systems regarding dog and cat complaints and enquires. (New)</p>	<p>Review completed and recommendations presented for consideration.</p> <p>Improved customer service experience observed through customer satisfaction results.</p>	Year 2	Internal
		<p>Review and update Standard Operating Procedures for the management of dogs.</p>	<p>Review undertaken.</p> <p>Procedures updated.</p>	Year 1	Internal

2. DOGS IN PUBLIC PLACES

Did you know? Council contributed funds towards the development of Marshmallow Fenced Dog Park in the Southern Park Lands as part of the last *Animal Management Plan 2016–2020*.

Research shows that pets can bring benefits to individual pet owners such as providing companionship, boosting activity levels as well as facilitating community connections and social interactions with other people.

Council provides a range of public open space where dogs can be exercised (off-leash), on-leash and areas where dogs are prohibited. If dogs are off-leash in designated parks and reserves they must be under 'effective control' (i.e. off-leash and supervised, in close proximity with the dog responsive to commands/instructions) at all times. The dog exercise (off-leash) areas are shared with other activities and effective control is essential to ensure the safety of other users such as children, adults and other animals.

While there is currently no designated 'fenced dog park' in the City of Unley, Council contributed funds towards establishing the Marshmallow Dog Park as part of the last *Animal Management Plan 2016–2020*.

This dog park is in the South Parklands which can be easily accessed by Unley residents. Council also provides supporting amenities for dog walkers such as dog water bowls, dog bag dispensers and bins in numerous parks and reserves.

Why this priority?

This priority underpins the objectives of the Act. It addresses key issues arising from the review of dogs in public places and the community engagement findings which included: inconsistent signage for dog controls city-wide, unclear delineation of different dog zones in the same park, and the management of different activities and users in multipurpose parks.



ANIMAL MANAGEMENT PLAN 31

NO.	GOAL	ACTIONS	KEY PERFORMANCE MEASURES	WHEN	RESOURCES REQUIRED
3	Consistent, clear information and signage for dog controls.	Update the 'Unley Parks and Playgrounds' map to include all parks/ reserves/walking trails and amend any incorrect information. (New)	Information updated and published online and in hard copy. Increased community awareness of on-leash and off-leash areas in the Council area observed through a reduction in offences for dogs being off-leash.	Year 1	Internal
		Develop and implement a standard suite of signs for dog controls that are consistent across the City. (New) The signage needs to be: » Simple, and easy to understand » Located in highly visible locations.	Signage suite developed and installed in parks/reserves.	Year 2	Internal / External
		Provide signage and/or elements to clearly delineate different zones and dog controls in Heywood, Orphanage and Soutar Parks. » This could include natural elements such as mounding, planting of gardening beds, or establishing a row of trees to act as a significant marker.	Increased community awareness.	Year 5	External
4	Promote responsible pet ownership and control.	Promote the use of Marshmallow Dog Park in the South Parklands for community use. (New)	Promotional campaign conducted over the life of this Plan.	Year 1 & ongoing	Internal
		Investigate the use of the electronic scoreboards at sporting ovals to promote key messages on responsible dog ownership and control. (New)	Investigation completed and recommendations presented for consideration.	Year 1	Internal

NO.	GOAL	ACTIONS	KEY PERFORMANCE MEASURES	WHEN	RESOURCES REQUIRED
5	Determine the mix of activities in shared/multipurpose parks.	<p>Review shared use arrangements for Page Park to assess future needs, potential conflict, appropriate mix of activities, park parameters and solutions. (New)</p> <p>This process could be used as a template for other targeted parks and reserves.</p>	Review undertaken and recommendations presented for consideration.	Year 1	External
		<p>Develop criteria to assess and determine the appropriate location of outdoor gym equipment in parks and reserves. (New)</p> <p>Criteria could include:</p> <ul style="list-style-type: none"> » Park size (large parks are preferred as smaller parks concentrate conflicting activities) » Location of adjacent activities and potential conflict. 	Criteria established and implemented.	Year 3	External
		<p>Consider a trial of dog on-leash times at Unley Oval from 3.30 pm – 5.30 pm weeknights. (New)</p>	Trial development, implemented and evaluated.	Year 2	Internal



3. EFFECTIVE CONTROL OF DOGS

Did you know? All dog owners are required to have their dog under effective control at all times in dog exercise (off-leash) areas.

It is a statutory requirement under the Act to have dogs under effective control at all times. For dogs off-leash, effective control refers to the dog owner having their dog under voice command, and in close proximity at all times, so the owner can see the dog and recall the dog when needed.

Having your dog under effective control in a public place is not only a statutory requirement, but also respects the rights and safety of other users in the shared space. Other users in the space include those that like dogs and those people who don't like dogs and there is a need to respect all users. It is not appropriate to allow a dog to rush up to children, adults, and other animals in a public place unless you have permission for your dog to approach. Dog owners who cannot demonstrate effective control should keep their dogs on a leash.

It is also a legal requirement to have dogs on leash when walking along streets and verges. A penalty of \$210 may apply to dog owners who do not have their dogs under effective control in a public place.

Why this priority?

This priority supports the objectives of the Act. It addresses the common issue of some owners having poor control over their dogs which was raised in the results from the community engagement survey. Not everyone appreciates un-invited attention from dogs.



NO.	GOAL	ACTIONS	KEY PERFORMANCE MEASURES	WHEN	RESOURCES REQUIRED
6	Greater understanding of what effective control means.	<p>Develop an ongoing communication and education campaign on the practical application of effective control in dog exercise (off-leash) areas for dog owners. (New)</p> <p>This could include guidelines or a code of conduct on responsible and respectful off-leash etiquette, and dog etiquette webinar series (partnering with a local vet and/or dog trainer on key aspects of responsible dog ownership).</p>	Education campaign implemented over the life of this Plan.	Year 1 & ongoing	Internal
		Promote the statutory requirement for dogs to be on-leash on all footpaths and shared use trails. (New)	Promotional campaign implemented over the life of this Plan.	Year 1 & ongoing	Internal
7	Greater compliance among dog owners.	Increase compliance approach on main sporting ovals. (New)	<p>Reduction in the number of complaints regarding lack of effective control.</p> <p>Feedback from patrols.</p>	Year 1 & ongoing	Internal



4. DOG FAECES

Did you know? Dog owners are required under Council's dog by-law to carry a bag or other suitable object to pick up after their dog's faeces and dispose of it correctly.

Council provides dog bag dispensers and bins in most parks and reserves as a way to encourage dog owners to do the right thing. In 2019/20, Council implemented the Dog Poo Fairy campaign at Unley Oval to remind dog owners to pick up after their dogs. This campaign involved new signage and increased patrols at Unley Oval.

The issue of people not picking up after their dog in parks/ reserves and along streets was a common response identified in the community survey. One survey respondent came up with the slogan *'Pick up your poo or we'll get it on our shoe'*. The survey findings highlighted that residents are inconvenienced by the failure of some dog owners to clean up after their dogs whilst in public places. Although Council

has programs in place there was a strong call in the survey for continued education, increased patrols, greater visibility of Rangers and increased enforcement. When dogs are exercising in public places, owners are required to clean up after them. This can easily be done using a scooper and a plastic bag to remove and dispose of the faeces. The penalty for failing to clean up after a dog is \$210 (on the spot fine). This issue is commonly linked to dog owners not monitoring their dogs when off-leash in public places.

Why this priority?

This priority underpins the objectives of the Act and the City of Unley's dog by-law. It addresses the common issue of people not picking up after their dog and promotes the legal obligations of dog owners.



NO.	GOAL	ACTIONS	KEY PERFORMANCE MEASURES	WHEN	RESOURCES REQUIRED
8	Promote and support responsible management of dog faeces.	<p>Continue the Dog Poo Fairy campaign or similar educational campaign to educate dog owners on their responsibilities.</p> <p>This could include promoting the campaign of <i>'picking up your poo or we'll get it on our shoe'</i> via schools, library, community groups and community houses.</p>	Increased community awareness of legal responsibilities, with reduction in faeces being observed in public spaces.	Year 1 & ongoing	Internal
		Investigate establishing a formal volunteer program to assist with dog poo along popular dog walking locations.	Investigation completed and recommendations presented for consideration	Year 3	Internal
		Investigate the provision of additional bins and poo bags along popular walking routes and at entry/exit of parks and reserves. (New)	Investigation completed and recommendations presented for consideration.	Year 2	External
		Investigate stencilling signs or stickers on pathways including shared walkways to inform dog owners of their legal obligations. (New)	Investigation completed and recommendations presented for consideration.	Year 3	External
		Further explore open space maintenance team members as Authorised Officers.	Business case provided and presented for consideration.	Year 1	Internal

5. NUISANCE BARKING

Did you know? Barking is a normal dog behaviour; however, when excessive it's often considered unacceptable behaviour particularly to surrounding residents.

In 2019/20, nuisance barking was a key complaint lodged with Council, accounting for 30% of all dog complaints. There are various reasons why a dog may bark excessively including boredom, loneliness, ill health, or reacting to something in the environment such as a bird, cat, or people walking past the property. Some dog owners may not be aware that their dog is barking and creating a nuisance as the dog tends to bark when they are not at home.

Enforcing compliance and responding to nuisance barking complaints is a key responsibility of Council Rangers. Some complaints are resolved fairly easily whilst others can be challenging, and time consuming for all parties involved.

Why this priority?

This priority addresses a key complaint and the common issue of nuisance barking identified in the community survey results.



NO.	GOAL	ACTIONS	KEY PERFORMANCE MEASURES	WHEN	RESOURCES REQUIRED
9	Review operating procedures for dogs.	Review Standard Operating Procedure for barking dogs and noisy animals. (New)	Review undertaken.	Year 2	Internal
10	Support dog owners in the management of barking dogs.	Develop a business case and options paper for the use of a qualified dog behaviour trainer or equivalent expert to assist with long standing barking complaints (fee for service). (New)	Business case and options paper developed, and recommendations presented for consideration.	Year 3	Internal/ External
		Actively promote the RSPCA Force-Free Trainers list as a resource for residents. (New)	RSPCA Force-free list promoted to the community.	Year 1 & ongoing	Internal
		Facilitate seminars/workshops on how to manage barking dogs. (New)	Conduct at least one seminar/ workshop per year.	Year 2	External
		These sessions could be undertaken in collaboration with a qualified dog behaviour trainer or animal behaviourist. ⁵	Reduced issues and complaints relating to dogs barking.		
		Investigate digital options and alternatives to the barking diary. (New)	Investigation completed and recommendations presented for consideration.	Year 4	Internal/ External
		This may include barking apps to record nuisance barking.	Improve data collection.		

5. Refer to the RSPCA Force free list.



6. WANDERING OR ROAMING DOGS

Did you know? Council makes every effort to reunite dogs as soon as possible with their owner. In 2019/20, Council returned 108 roaming dogs to their owners, avoiding impoundment.



Dogs that wander or roam from their property can "cause a nuisance, are often distressed and may attack or harass people or other animals. In some cases, they cause road accidents resulting in injury to the dog and on occasion to vehicle occupants and may cause property damage – all of which becomes the responsibility of the owner of the dog" (DCMB, 2014).

In 2019/20, wandering dogs was the top complaint accounting for 57% of all dog related complaints. Losing a pet can be a distressing time for both the dog and the owner. Council makes every effort to reunite dogs as soon as possible with their owners.

If a dog can be identified via a microchip or registration disc the animal is taken home the same day rather than transported to the Animal Welfare League, Edinburgh North. If a dog is not claimed by the owners within 72 hours, the animal is handed over to the Animal Welfare League for rehoming, if suitable.

The previous 72-hour holding facility (i.e. All Pets Boarding Village) is no longer available for use, therefore, Council is currently transporting dogs to the AWL at Edinburgh North, which means both Council Rangers and residents have to travel much longer distances to drop off/pick up dogs.

Why this priority?

This priority supports Council's requirements under the Act. It addresses the need for an appropriate and convenient 72-hour detention facility for dogs.



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NO.	GOAL	ACTIONS	KEY PERFORMANCE MEASURES	WHEN	RESOURCES REQUIRED
11	Find a permanent holding facility for dogs and cats.	Investigate options for a short-term holding facility (up to 72 hours) with neighbouring councils or other nearby operators. (New)	Investigation undertaken and recommendations presented for consideration.	Year 2	Internal
12	Educate dog owners on the importance of secure premises and ramifications for owners should the dog be found wandering at large.	Develop a communication and education campaign to reduce the number of dogs escaping their yards and wandering at large. (New) This could include a SMS alert to dog owners about events and/or conditions that may cause dogs to escape e.g. fireworks and storms.	Education campaign implemented over the life of this Plan. Reduction in the number of complaints received relating to dogs wandering at large.	Year 1	Internal
	Incorporate changes resulting from the amendments to the <i>Animal Welfare Act 1985</i>.	Incorporate changes from amendments to the Act as required. (New)	Changes incorporated into relevant policy and practice.	As required	Internal

7. CAT MANAGEMENT

Did you know? In 2019/20, Council had eight (8) cat complaints including nuisance noise, wandering cats and cats defecating in the neighbour's yard.

Unlike dogs, which are required to be registered every year under the Act, cat by-laws such as paid registration are determined by individual Councils in South Australia. Under section 90 of the Act, local councils have the power to implement a by-law for the control or management of cats. Currently, there are no cat by-laws within the City of Unley. The Dog and Cat Management Board's publication *A Guide to Preparing a Cat By-Law* identifies the type of provisions a Council may address in a cat by-law including cat registration, limits on the number of cats per property, curfews, confinement and wandering at large.

In 2019, the RSPCA and Animal Welfare League (AWL) released a *Cat Management Plan* for South Australia with a state-wide

strategy. This Plan is under consideration by the Dog and Cat Management Board.

Currently, cat owners are mandated by law to have their cats microchipped and de-sexed. All cat owners must register the microchip and owner details in Dogs and Cats Online (DACO).

Council provides cat cages for hire to the community for nuisance cats, and an annual grant to Cats Assistance to Sterilise (CATS) Inc. for low-cost de-sexing.

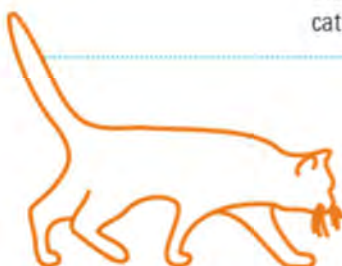
Why this priority?

This priority addresses the responsible management of cats including the compulsory de-sexing and microchipping of cats.



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NO.	GOAL	ACTIONS	KEY PERFORMANCE MEASURES	WHEN	RESOURCES REQUIRED
13	Greater understanding of legal responsibilities for cats.	<p>Develop an educational pack on responsible pet ownership. (New)</p> <p>This could include topics such as:</p> <ul style="list-style-type: none"> » Cats and wildlife » Mandatory de-sexing/ microchipping » Examples of cat confinement (cat condos, cat runs, spinning paddles on fence). 	<p>Information pack developed.</p> <p>Promoted over the life of this Plan.</p>	Year 2	Internal
		Continue to promote the state-wide statutory requirements for mandatory de-sexing and microchipping of cats.	Information disseminated over the life of this Plan.	Year 1 & ongoing	Internal
14	Determine future direction for cat management.	<p>Investigate cat management approaches and by-laws in other local councils, in line with the Dog and Cat Management Board Review.</p> <p>This may include their effectiveness, establishment, and ongoing costs. (New)</p>	Investigation conducted and recommendations presented for the consideration or not of a cat by-law.	Year 2	Internal
		Review arrangements with service providers for cat management services. (New)	Review undertaken and recommendations presented for consideration.	Year 3	Internal
		Incorporate any changes resulting from the DCMB advice regarding the AWL/RSPCA <i>Cat Management Plan</i> for South Australia. (New)	Changes incorporated into practice.	As required	Internal
		Lobby the Local Government Association (LGA) to advocate the State Government for state-wide cat management. (New)	Ongoing advocacy undertaken.	Year 1 & ongoing	Internal



8. COMPULSORY MICROCHIPPING OF DOGS AND CATS



Did you know? As of 1 July 2018, all dogs and cats in South Australia must be microchipped by 12 weeks of age or at the point of sale.

In 2019/20, 86% of registered dogs were microchipped.⁶ A microchip is permanent and providing it meets the required standards and has been inserted correctly, it will function safely for the life of a dog. Compulsory microchipping enables a dog or cat to be linked to its owner, so if he/she is lost or stolen, both dog/cat and owner can be identified and reunited.

If an animal is not microchipped and recorded on DACO, the animal may be impounded rather than returned to the owner given the animal cannot be identified.

Why this priority?

This priority supports the statutory requirements under the *Dog and Cat Management Act 1995* and Council has a key role to play in educating and supporting compliance.



NO.	GOAL	ACTIONS	KEY PERFORMANCE MEASURES	WHEN	RESOURCES REQUIRED
15	Support compliance of mandatory microchipping of dogs and cats.	Continue to promote the Dog and Cat Management Board's information on compulsory microchipping for dogs and cats.	Promotional campaign implemented over the life of this Plan.	Year 1 & ongoing	Internal
		Reintroduce a microchipping voucher system to provide residents with an accessible service all year round. (New)	Increase percentage of microchipped dogs and cats over the life of this Plan.	Year 2 & ongoing	Internal
16	Promote the benefits of microchipping.	Continue to promote the benefits of microchipping and the implications of having an un-microchipped dog or cat.	Promotional campaign implemented over the life of this Plan.	Year 1 & ongoing	Internal
	Discount in fees and charges.	Continue to provide a discount off the registration fee for dogs that have been desexed and microchipped.	Increase percentage of microchipped dogs over the life of this Plan.	Year 1 & ongoing	Internal

6. No figures are available for cats.

9. COMPULSORY DE-SEXING OF DOGS AND CATS

Did you know? It is a statutory requirement for all dogs and cats born after 1 July 2018 to be de-sexed by six months of age by a registered veterinary surgeon.

This current state-wide requirement was introduced by the Dog and Cat Management Board to reduce the number of unwanted litters of puppies and kittens, and to minimise backyard breeding. De-sexing has a number of benefits including:

- » Dogs: reduces anti-social behaviours such as leg mounting and urine marking in male dogs, reduces territorial behaviour and helps control the dogs urge to wander
- » Cats: reduces the problem and costs of unwanted pets in the community and reduces undesirable behaviours, such as spraying, marking, fighting and yowling (DCMB website, 2020).

In 2019/20, 89% of registered dogs were de-sexed within the City of Unley. A vet may exempt a dog/cat on health and wellbeing grounds, or provide an extension of time. Dogs and cats can be sold entire if they are under 6 months of age; born before 1 July 2018; or owned by breeders registered with Dogs and Cats Online.

Why this priority?

This priority supports the statutory requirements under the Act, and Council has a key role to play in educating and supporting compliance.

NO.	GOAL	ACTIONS	KEY PERFORMANCE MEASURES	WHEN	RESOURCES REQUIRED
17	Support de-sexing of dogs and cats.	Continue to promote the Dog and Cat Management Board's information about mandatory de-sexing of dogs and cats.	Promotional campaign implemented over the life of this Plan.	Year 1 & ongoing	Internal
		Continue to review DACO database to identify un-desexed dogs and cats for follow up.	Increase percentage of de-sexed dogs and cats over the life of this Plan.	Year 1 & ongoing	Internal
		Continue to promote low-cost de-sexing programs for dogs and cats.	Promotional campaign implemented over the life of this Plan.	Year 1 & ongoing	Internal
		Continue to provide a discount off the registration fee for desexed and microchipped dogs.	Increase percentage of de-sexed dogs over the life of this Plan.	Year 1 & ongoing	Internal



10. COMPULSORY DOG REGISTRATION

Did you know?

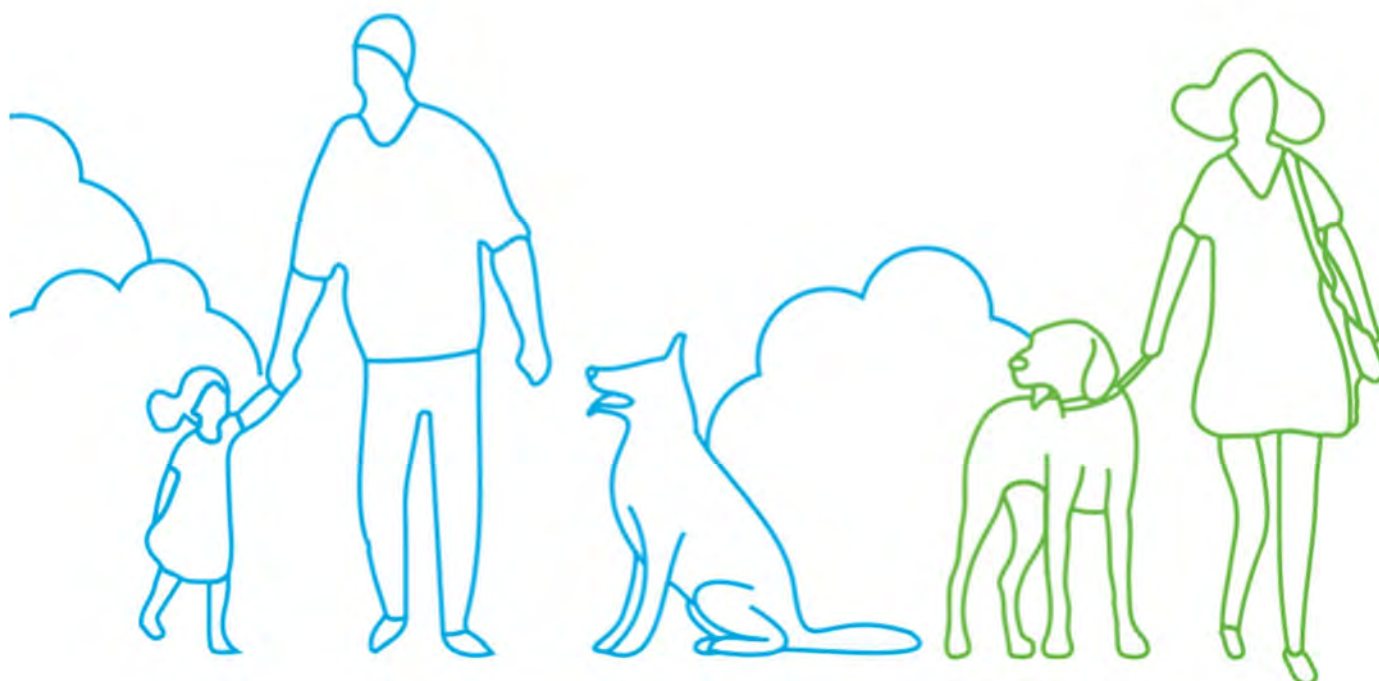
Dogs are to be registered annually by the 31 August.

As of 1 July 2018, a new state-wide registration system known as DACO was introduced to replace the individual Council registration system. This means the Dog and Cat Management Board of SA is now responsible for issuing dog and cat registration renewals and registration discs. However, the pet owner is responsible for keeping their pet's information up to date on DACO, including microchipping details, change of address, or if their dog becomes deceased. Pet owners can access DACO online 24/7.

In 2019/20, there were 4,768 registered dogs within the City of Unley. Part of the registration fees are allocated towards animal management services including investigations, monitoring and resolution of dog issues, patrols of public places to protect public safety and enforcement, and provision of professional advice to the community.

Why this priority?

This priority supports the statutory requirements under the Act.



NO.	GOAL	ACTIONS	KEY PERFORMANCE MEASURES	WHEN	RESOURCES REQUIRED
18	Maximise dog registrations.	Review DACO database annually to identify unregistered and un-microchipped dogs and follow up. (New)	Number of dog registrations and microchipping uptakes. Increase in dog registrations over the life of this Plan.	Year 1 & annually	Internal/ External
		Investigate a door knock campaign to follow up on unregistered, un-microchipped and un-de-sexed dogs across the City of Unley. (New)	Investigation undertaken and recommendations presented for consideration.	Year 1	Internal/ External
19	Incentives for dog registration.	Continue to review dog registration concessions and discounts annually.	Review undertaken annually.	Annually	Internal
		Investigate a first-year free registration for all dogs adopted from the RSPCA or Animal Welfare League. (New)	Investigation undertaken and recommendations presented for consideration.	Year 3	Internal
		This is to encourage people to adopt rather than shop for a pet.			
20	Promote responsible dog ownership.	Continue to promote the benefits of dog registration and the implications of having an unregistered dog.	Ongoing promotional campaign implemented over the life of this Plan.	Year 1 & ongoing	Internal
		Continue to promote the Dog and Cat Management Board's information about Dogs and Cats Online (DACO) registration system.	Promotional campaign implemented over the life of this Plan.	Year 1 & ongoing	Internal



11. ANIMAL MANAGEMENT TEAM

Did you know?

There are two Rangers in the City of Unley who are authorised to carry out specific functions with powers authorised under the *Dog and Cat Management Act 1995*.

This priority seeks to raise the public profile of the Authorised Officers or Rangers and the significant role they play in educating and supporting the community to meet their statutory requirements. It also identifies the resources required for the Rangers to undertake their role in an efficient manner.

Why this priority?

This priority supports Council's responsibilities under the *Dog and Cat Management Act 1995*. It aims to improve the image of Rangers within the community and provide new resources to ensure efficient work practices.

NO.	GOAL	ACTIONS	KEY PERFORMANCE MEASURES	WHEN	RESOURCES REQUIRED
21	Raise the profile/ image of the Rangers role in the community.	<p>Develop a campaign to raise the profile of Rangers in the community. (New)</p> <p>This may include branding of vehicles, uniforms, creation of videos around the positive roles Rangers play in the community 'Day in the life of a Ranger'.</p>	Campaign developed and implemented over the life of this Plan.	Year 4	Internal
22	Improve work practices and procedures.	<p>Purchase three (3) new microchip readers. (New)</p> <p>Explore technology and systems opportunities for increased mobility by field staff. (New)</p> <p>Review all Standard Operating Procedures over the life of this Plan.</p>	<p>Improved response rate for lost dogs.</p> <p>Increase efficiency of work practices</p> <p>Review undertaken during the life of this Plan.</p>	<p>Year 1</p> <p>Year 4</p> <p>Year 2</p>	<p>External</p> <p>Internal/ External</p> <p>Internal</p>

PART C: ANIMALS OTHER THAN DOGS & CATS



8. OTHER ANIMALS

The City of Unley deals mainly with the management of dogs and cats, although at times staff respond to and address issues regarding other animals including:

- » Bees (recreational beekeeping)
- » Poultry, roosters and birds
- » Farm animals
- » Native wildlife.

Depending on the type of issue, Council may be required to provide:

- » Advice
- » Information
- » Service, or
- » Referral to another organisation.



BEEHIVES IN BACKYARDS

Bees are a vital part of the natural environment – they pollinate plants, and help plants reproduce. Keeping beehives in residential backyards is becoming a popular hobby, but there are a number of legislative requirements that must be followed. These requirements are outlined in the Department of Primary Industries and Regions SA (PIRSA) guidelines *Recreational Beekeeping – A guide to beekeeping in South Australia*.

PIRSA

In South Australia, any person who keeps honeybees must register as a beekeeper with PIRSA every 12 months. Registration applies regardless of the:

- » Number of hives
- » Location or reason for keeping honeybees (i.e. you must register even if only keeping one hive in the backyard for interest)
- » Type of hives.

For further information contact PIRSA on 8226 0995.

City of Unley

Council permits the keeping of bee hives in residential backyards with the provision that the required registration and permit is obtained from PIRSA.

Tip: Residents who wish to keep bee hives in their backyards should first consult with PIRSA.

Tip: Talk to your neighbours before placing hives in the backyard. Let them know how you plan to manage the hives and avoid bees becoming a nuisance.

Nuisance

Bee hives in backyards may cause a nuisance e.g. swarming bees and bee stings. If a nuisance complaint is lodged, Council may help negotiate a satisfactory outcome through discussions with the owner of the hive.

Swarming bees on Council land and property

Council will respond to enquiries regarding swarming bees on Council land and property.

POULTRY

People keep poultry such as chickens, fowls, geese, turkeys and ducks for a number of reasons e.g. as a hobby, living a more sustainable lifestyle and the provision of fresh eggs.

City of Unley

Council allows the keeping of poultry in residential backyards without consent.

Council recommends that poultry be kept in a location, structure and condition that ensures the welfare of the animal and does not cause a nuisance to neighbours or be harmful to a person's health.

Nuisance

Poultry keeping may cause a nuisance to some neighbours e.g. when a rooster is kept creating a noise, when birds are kept in dirty conditions and bird droppings accumulate causing an odour. If a nuisance complaint is lodged, Council may help negotiate a satisfactory outcome.

You can read more about the poultry guidelines on Council's website.



BIRDS

City of Unley

Residents may keep birds as long as they adhere to State and Local Government guidelines, which outline the location and materials for an enclosure or aviary, sanitary conditions and storage of bird food.

Nuisance

Keeping birds may result in a nuisance if certain conditions are not met or maintained. Council may investigate and take appropriate action if birds are found to be unreasonably interfering with a person's enjoyment of their area.

You can read more about the bird guidelines on Council's website.

FARM ANIMALS

City of Unley

The keeping of farm animals (non-domestic animals) such as sheep, goats, cattle, pigs and donkeys will in most instances require a development application (DA) to be submitted to Council.

Nuisance

Keeping farm animals may result in a nuisance if certain conditions are not met or maintained. This is dealt with through the *Development Act* (incoming *PDI Act*) as any animal kept in accordance with a Development Approval is exempt from the *Local Nuisance and Litter Control Act*.

WASP NESTS ON PRIVATE PROPERTY

City of Unley

The City of Unley will undertake the eradication of European wasp nests on private property when reported.

NATIVE WILDLIFE

The City of Unley is home to various native wildlife and this environment can present some hazards to animals. As a resident or visitor to the area, you may find injured fauna in private gardens and/or in the larger community such as koalas, kangaroos, possums and snakes.

If you find injured animals, please contact the relevant organisation who can assist with rescuing and caring for the animal.

Rescue groups/organisations

- » Fauna Rescue of SA Inc. (kangaroos, koalas, possums, flying foxes/bats, lizards and birds): 8289 0896
- » Bird Care and Conservation Society (birds): 8390 3254
- » Koala Rescue (koalas): 1300 562 529

At times, there may be wildlife causing significant problems to your private property e.g. possums living in your roof. For possum related issues contact the Department for Environment and Water on 8204 1910.

City of Unley

The City of Unley provides advice and supports native wildlife through the artificial wildlife box program for possums, micro bats and birds and provides shallow watering bowls along some shared paths.

For a full list of organisations to contact regarding other animals, please refer to Table 7.

HOW TO DEAL WITH NUISANCE?

Animal noise can be a confronting nuisance to surrounding residents. At times the owner of the animal may be unaware of the distress it is causing.

The City of Unley's complaint process was established to ensure that any complaints received are substantiated, all parties involved are well informed, and any animal owners are supported to attempt to reduce the impacts of the nuisance.

Upon completion of a 7-day diary, the information will be assessed to establish whether a pattern of behaviour exists to substantiate an offence under the *Local Nuisance and Litter Control Act 2016*.

If Council is unable to substantiate an offence, you will be informed of the decision and the matter will be closed, unless substantial new evidence that affects the decision or outcome is provided. The key steps in the complaints process are summarised next.



SO, YOU WANT TO MAKE A COMPLAINT?

ANIMAL NUISANCE

1. Lodge a complaint with Council.
2. The Ranger will contact and visit the complainant. Is it potentially a nuisance?

✓ Yes The Ranger contacts the animal owner makes them aware of the alleged nuisance, the requirements of the legislation, and requests that they monitor the situation and take any necessary action to ensure that their animal(s) comply with the requirements of the legislation.

✓ No If No, the case is closed and complainant advised.

3. If the nuisance persists, the Ranger asks the complainant to complete a 7-day diary.
4. Diary returned?

✓ Yes The evidence is reviewed.

✓ No If No, the case is closed and animal owner is advised

5. The evidence is reviewed. Is it a nuisance?

✓ Yes The Ranger supports the owner to reduce the nuisance impact and surveys the neighbours.

✓ No If No, the case is closed and both parties are notified.

6. The Ranger supports the owner to reduce the nuisance impact and surveys the neighbours.
7. All evidence is reviewed.
8. Council determines an appropriate action under the *Local Nuisance and Litter Control Act 2016*.
 - › Expiation
 - › Nuisance abatement notice.

ANIMAL MANAGEMENT PLAN 53

Table 7: Contact list

ANIMALS	ORGANISATIONS	PHONE (CURRENT AS OF 29/06/2020)	WEBSITE
Recreational beekeeping	Department of Primary Industries & Regions SA (PIRSA)	8226 0995	www.pir.sa.gov.au/biosecurity/animal_ health/bees/beekeeper_registration
	Adelaide Bee Sanctuary	0412 967 991	www.adelaidebeesanctuary.com.au/ how-you-can-help/become-a-volunteer
Koalas	Department for Environment & Water	8204 1910	www.environment.sa.gov.au/topics/plants- and-animals/Living_with_wildlife/Koalas
Possums	Department for Environment & Water	8204 1910	www.environment.sa.gov.au/topics/plants- and-animals/Living_with_wildlife/Possums
Bats	SA Health	8226 6000	www.sahealth.sa.gov.au/wps/wcm/ connect/public+content/sa+health+internet/ conditions/bites+stings+and+pests/ bats+and+staying+safe+around+them
Foxes	Department of Primary Industries & Regions SA (PIRSA)	8226 0995	www.pir.sa.gov.au/biosecurity/ weeds_and_pest_animals/animal_ pests_in_south_australia/established_ pest_animals/european_red_fox
	Natural Resources Adelaide & Mt Lofty Ranges	8273 9100	www.naturalresources.sa.gov.au/ adelaidemtloftyranges/plants-and-animals/ pest-plants-and-animals/pest-animals
Fruit fly	Department of Primary Industries & Regions SA (PIRSA)	8226 0995	www.pir.sa.gov.au/biosecurity/fruit_fly_in_sa
Feral pigeons	SA Health	8226 6000	www.sahealth.sa.gov.au/wps/wcm/ connect/public+content/sa+health+internet/ conditions/bites+stings+and+pests/ feral+pigeons+management+and+control
Rats, mosquitoes & poultry	Eastern Health Authority	8132 3600	www.eha.sa.gov.au/public-health/ pests-and-vermin
Snakes	Snake-Away Services	0413 511 335	www.snake-away-services.websyte.com.au
	Snake Catchers Adelaide	0413 511 440	snakecatchersadelaide.com.au
Koala rescue	Adelaide & Hills Koala Rescue	1300 562 529	www.1300koalaz.com
Kangaroos, koalas, possums, lizards & birds	Fauna Rescue SA	8289 0896	www.faunarescue.org.au
Birds	Bird Care & Conservation Society	8390 3254	www.birdcare.asn.au
Animal rescue and cruelty	RSPCA SA 24-hour Hotline	1300 477 722	www.rspcasa.org.au/services/rescue



12. OTHER ANIMALS

Did you know?

In 2019/20, there were 10 complaints relating to other animals including:

- » 4 roosters (noise)
- » 2 chicken (noise)
- » 2 beehives
- » 1 bird (noise)
- » 1 general noise.



NO.	GOAL	ACTIONS	KEY PERFORMANCE MEASURES	WHEN	RESOURCES REQUIRED
23	Greater public awareness of bee keeping requirements	Promote existing guidelines for beekeeping in residential backyards developed by licenced apiarist organisations.	Guidelines promoted to community.	Year 1 & ongoing	Internal
		Promote City of Unley hosted bee hives at Unley Community Centre as a positive example of good bee keeping.		Year 1 & ongoing	Internal
		Widely promote the legal requirements to register beehives with PIRSA.	Promotional campaign over the life of this Plan.	Year 1 & ongoing	Internal



9. RESOURCES

Some free downloads, posters and handouts are included to educate the community on good dog etiquette and dog body language. These resources may be used on Council's webpage, as a handout, on social media platforms and/or as a part of education campaign.



DOG BODY LANGUAGE

Lili Chin has produced a poster on basic dog body language.

Download poster here:
doggiedrawings.net/freeposters

Other great resources by Lili Chin available on her website at doggiedrawings.net.

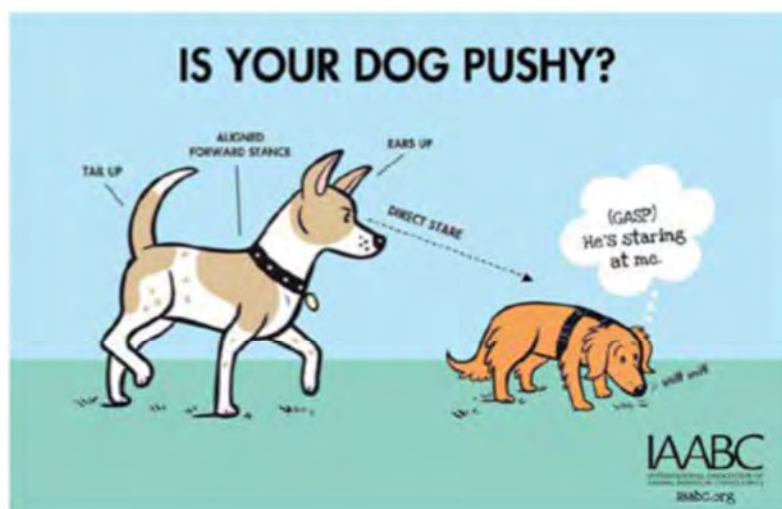


DOG PARK SAFETY PROJECT

This project is by The International Association of Animal Behaviour Consultants (IAABC)

The Dog Park Safety Project provides a series of posters to promote safety in dog parks and in dog play. The posters (JPEG format) can be download from IAABC's Facebook site. Drawings by Lili Chin.

Download poster here:
www.facebook.com/iaabcorg/photos/?tab=album&album_id=10154607479924126



DOGS IN NEED OF SPACE (DINOS)

The poster below has been produced by Jessica Dolce and Dogs in Need of Space. The Dino's website also provides some great messages about responsible and respectful dog etiquette for off-leash dogs.

Here is an excerpt from the DINOS webpage:

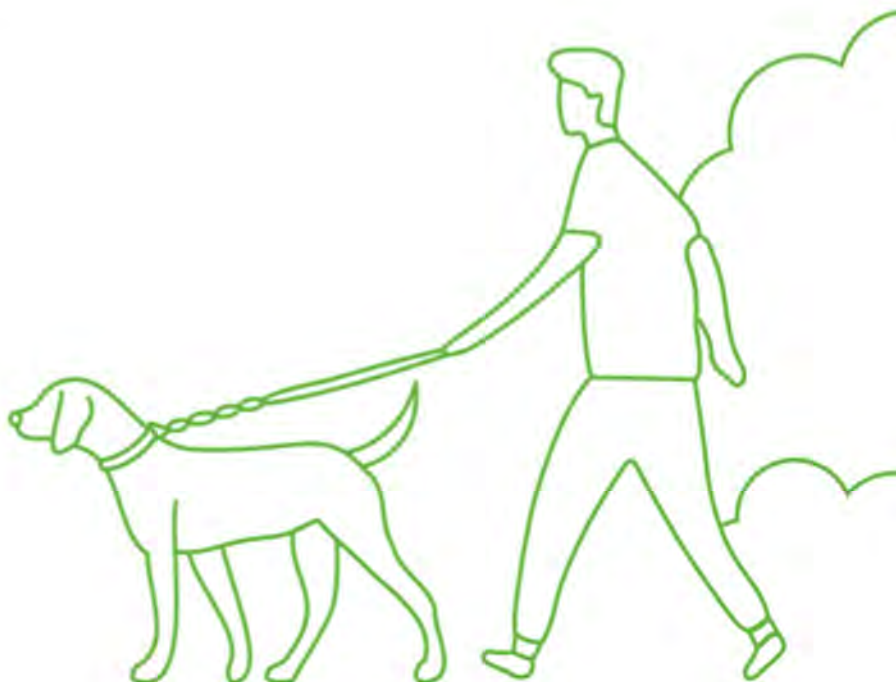
"The best way to approach any unfamiliar dog is by following these easy steps:

- » Obey Leash Laws and Have Your Dog Under Control (even if your dog is friendly!)
- » Always Ask Permission Before Approaching an Unfamiliar Dog
- » Wait for a Response
- » Allow Dogs Enough Space to Pass.

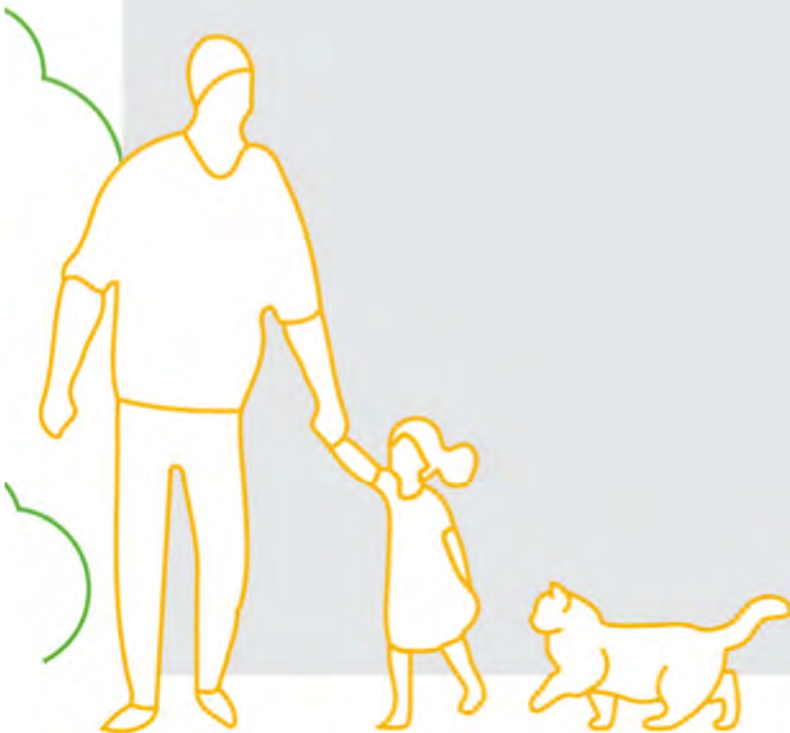
By having your dogs under control and asking permission first, you'll be responsible, respectful, and safe!

Together we can create safe, compassionate communities for people and their pets to enjoy. Responsible dog owners do not leave dogs unattended, allow them to roam loose (unless they are at a designated off leash area), and they abide by leash laws in order to properly manage their dogs while out in public. Responsible dog ownership allows everyone, including children and senior citizens, to have safe, equal access to public spaces."

(DINOS website, 2020).



APPENDICES



APPENDIX A: COMMUNITY ENGAGEMENT

Comprehensive community engagement was undertaken in the preparation of this Plan. The community engagement sought input from the general community on a range of animal management issues.

The community engagement opportunities included;

- » Survey #1: Online community survey on dog and cat management topics (14 April – 5 May 2020)
- » Survey #2: Online community survey on dog access in parks and reserves (14 July – 18 August 2020)
- » Staff workshops
- » Elected Member briefing
- » Social media campaign.

The community was notified about the engagement activities by the following strategies:

- » Social media i.e. Facebook, Instagram, Twitter
- » Stakeholder emails
- » Project Web page
- » Signage in parks and reserves.

The following interactions were recorded during the preparation of this Plan:

- » 223: Survey #1: April-May 2020, completed surveys
- » 326: Survey #2: July – August 2020, completed surveys
- » 1: Formal submission from Cats Inc.



APPENDIX B: CURRENT ON-LEASH, DOG EXERCISE (OFF-LEASH) & DOG PROHIBITED AREAS

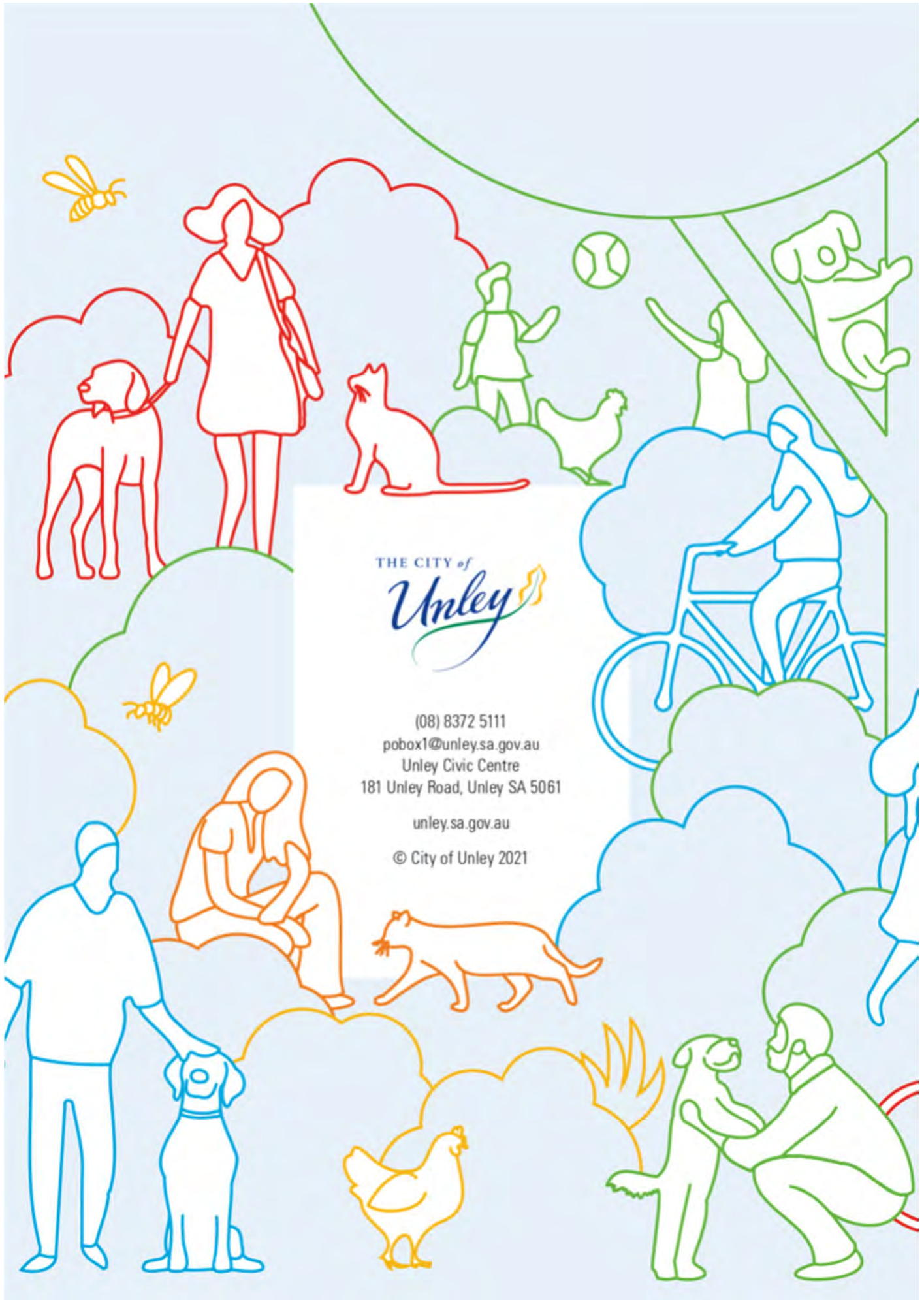


CITY OF UNLEY 62

DOG PROVISION	PARK/RESERVE	SUBURB
Dog Exercise (Off-leash) at all times (with no restrictions at all)	None	N/A
Dog Exercise (Off-leash) at all times (except during organised sport activities)	Goodwood Oval	Millswood
Time-share arrangement	Orphanage Park	Millswood
	Unley Oval	Unley
	Ridge Park	Myrtle Bank
Dog Exercise (Off-leash) between 5 pm – 10 am Daily	Everard Park Reserve	Everard Park
Time-share arrangement	Page Park	Clarence Park
	Forestville Reserve (Unley swimming centre)	Forestville
	Village Green	Unley
	Fullarton Park (Community Centre)	Fullarton
	McLeay Park	Parkside
	Howard Florey Reserve	Parkside
	Fraser Reserve	Myrtle Bank
	Wayville Reserve	Wayville
	North Unley Play Park	Goodwood
Dog Exercise (Off-leash) daily between 5 pm – 10 am Daily and on-leash at all other times	Soutar Park	Goodwood
Different zones in one park	Heywood Park	Unley Park
	Scammell Reserve	Myrtle Bank
Dog Exercise (Off-leash) at all times (except during organised sport activities and no dogs allowed)	Millswood Park & Millswood Sporting Complex	Millswood
Different zones in one park		

ANIMAL MANAGEMENT PLAN 63

DOG PROVISION	PARK/RESERVE	SUBURB
On-leash at all times	Charles Lane/Walk (linear trail)	Parkside
	Morrie Harrell Playground	Unley
	Soldiers Memorial Gardens	Unley
	Haslop Reserve	Malvern
	Leicester St Playground	Parkside
	Henry Codd Reserve	Parkside
	Windsor St Linear Park	Unley
	Ron Praite Walk & Culvert St (linear trail)	Unley
	Fern Ave Reserve	Fullarton
	Katherine St Reserve	Fullarton
	Hackett Reserve	Parkside
	Yeo Ave Reserve (Highgate Tennis Courts)	Highgate
	Albert Street Corner	Goodwood
	Simpson Parade Reserve (linear Trail)	Goodwood
	Palmer Ave Reserve	Myrtle Bank
	Ferguson Ave Reserve (linear Trail).	Myrtle Bank
	Wilberforce Walk (linear trail between Third Ave and Leah St)	Everard Park
	Kings Park Reserve	Kings Parks
Dogs prohibited at all times	Princess Margaret Playground	Black Forest
	Dora Gild Play Park	Clarence Park
	Goodwood Community Centre	Goodwood
	Unley Park Sports Complex	Unley Park





Summary of Survey Results on Draft Animal Management Plan

City of Unley

03 March 2021

Document History Status

Revision	Date	Details
Draft 1.0	03 March 2021	10 am
Rev A		

March 2021

1. Introduction

The City of Unley Draft Animal Management Plan 2021-2026 was released for public consultation from 4 Jan to 3 February 2021. A total of 208 people participated in the survey (see Appendix A for a summary of survey respondents by suburb).

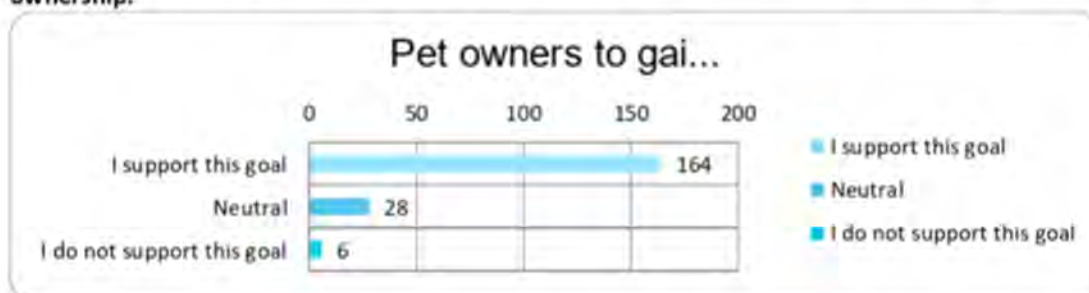
The Draft Plan was made available on Council's website under 'Your Say Unley' and a survey (i.e. feedback form) was promoted via an E-newsletter, corflute signage at various parks and reserves, council website homepage, social media (i.e. Facebook, Twitter and Instagram) and information slides on Unley Oval's scoreboard and Oxford Terrace LED screen. A promotional video was utilized on social media, council website and YouTube.

The survey comprised of a series of questions relating to the Draft Animal Management Plan's 12 priority areas including (i) a Likert scale to identify the level of support for each goal and (ii) a series of open-ended questions for each priority area. There were a total 14 open-ended questions (including two additional open-ended questions of a general nature). The open-ended questions were summarised according to common themes.

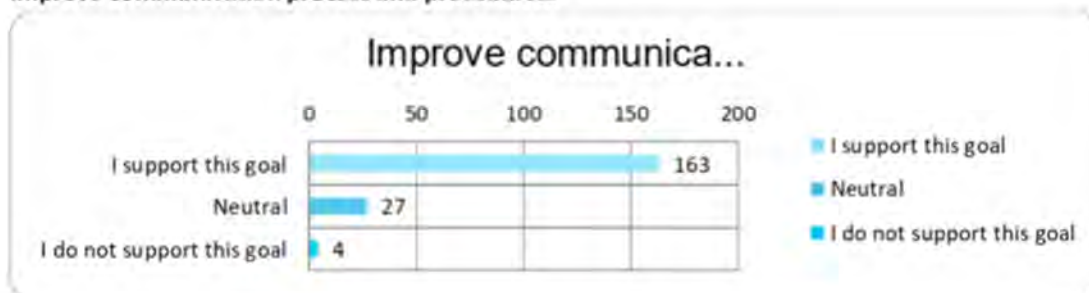
There was overwhelming support for all the 12 priority areas in the Draft Plan. The open-ended questions raised a range of varying positions regarding dog and cat management, but the two most common issues to emerge included (i) opposition to the trial proposed for Unley Oval and (ii) Council needs to address cat management issues. Many of the issues raised by the community were also highlighted in the Park Review and previous two survey undertaken in 2020. The survey responses are summarised below.

GOALS FOR PRIORITY AREA 1: COMMUNITY EDUCATION AND COMPLIANCE

Pet owners to gain a better understanding of their legal obligations and of responsible pet ownership.



Improve communication process and procedures.



Optional question

Common issues included:

Education

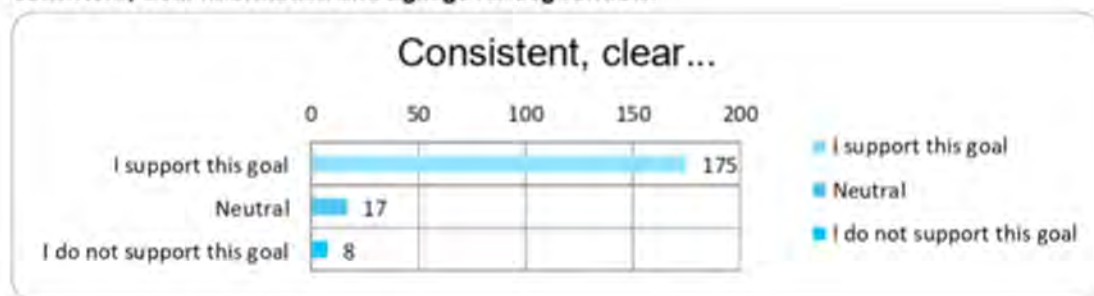
- The feedback covered a range of educational topics such as cleaning up after your dog, impact of pets on flora and fauna, mandatory dog training, responsible pet ownership and pet education in schools, and to local community groups.
- Ideas to distribute educational information ranged from sending out information with new dog registrations, notification advice at park entrances via a QR Code to resources in the new 'Welcome to Unley' Kit.
- Education could be undertaken using positive reinforcement and non-patronising methods, and education should be sensible, and evidence based. Target the general community around pet ownership and attempt to assist people to overcome their fears/misconceptions about animals in the community. Others mentioned they were not sure how education was going to work on those who feel the rules do not apply to them, thus education campaigns should be targeted.

Customer service review

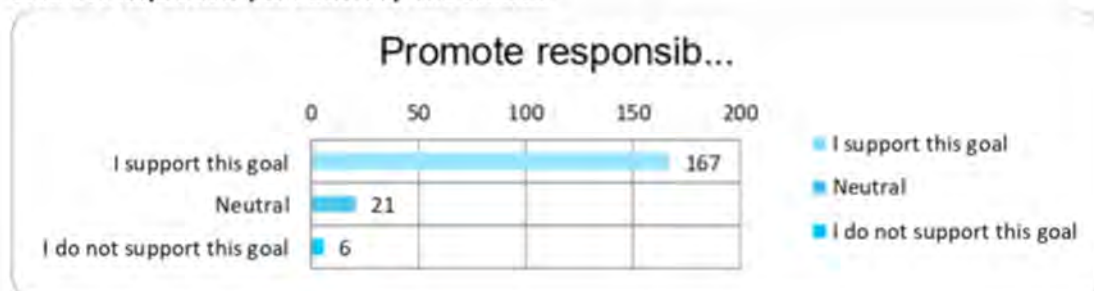
- Improvements to Councils customer service processes/procedures was applauded.

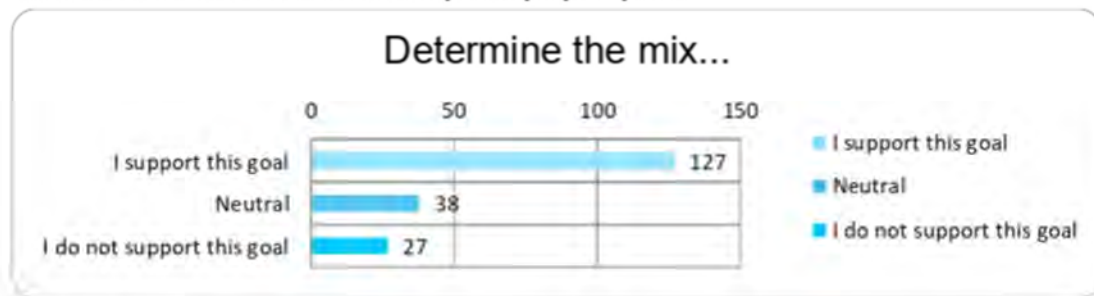
GOALS FOR PRIORITY AREA 2: DOGS IN PUBLIC PLACES

Consistent, clear information and signage for dog controls.



Promote responsible pet ownership and control.



Determine the mix of activities in share/multi-purpose parks.**Optional question**

Common issues included:

Opposition to Unley Oval trial

- Over half of the respondents to this open-ended question opposed the trial at Unley Oval. Comments included: need to know the rationale for the trial, what incidences have occurred, where is the evidence for such an action, felt it was sneaky slipping it into the Plan, dogs are well-behaved at the oval, already limited for open space in the area, these are shared spaces, and access to the oval is already getting less and less with sports training starting earlier in the day and year. This issue was also raised in other questions.
- A few comments indicated that it would be better to educate people around the use of shared spaces, respect for all users of the oval, responsible pet ownership and greater awareness of effective control.

"I don't know what it would achieve at all ... we are so limited for open space as it is and can't see why this would be a consideration ... most nights there is no access after school or work due to training taking up the whole oval though they only often use a quarter of the space ... restricts use of the oval for dog owners of young families, daytime workers and most dog owners ... I do not agree with encroaching restrictions ... unless there is clear evidence that there is a problem to be solved and there is no other option ... Unley Oval is for the community." (quotes from various survey respondents).

Children, dogs and playgrounds

- Children's play areas should be physically separated from dogs.

"In shared/multipurpose parks consider fencing off outdoor play areas for children, with no access allowed ... 3-meter rule will never keep all dogs away." (quotes from survey respondents)

Improve signage¹

- Feedback indicated that signage should be improved such as including information on signs about penalties (fines), location of signs at park entry/exit points, and the need for signage that is easy for people to understand regarding on-leash and off-leash times
- Clearer signage at Heywood Park regarding the different zones
- Lack of appropriate signage at Ridge Park and dog management rules should be clearer, and improve signage overall
- Suggestion for signage: *"Watch your dog, not your phone"*.

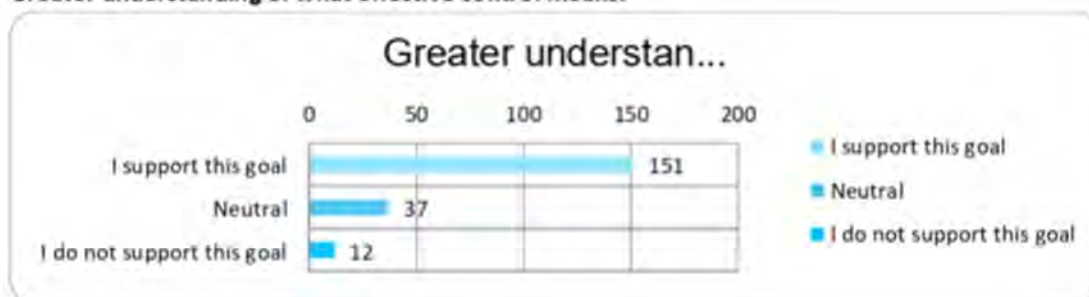
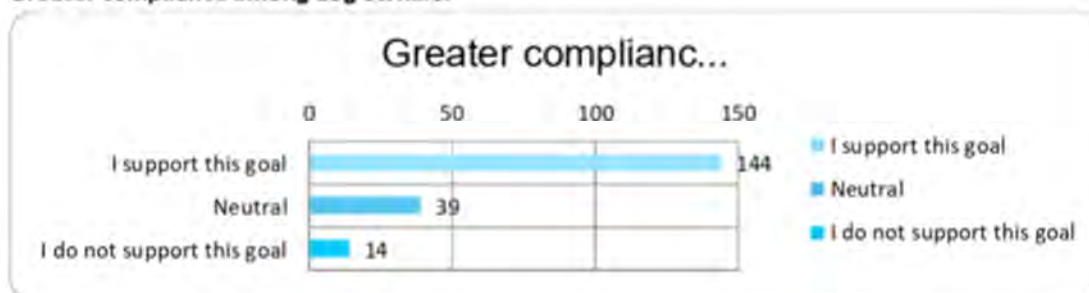
¹ Signage issues were also raised in the Park Review and previous surveys.

Specific parks

- Scammel and Fraser Reserves could have a double gating system
- Leicester Street Park – there is a group of people who use this park regularly to meet and drink and dogs roam free and council does nothing

Maintenance at Unley Oval

- An issue raised by oval maintenance staff regarding dogs on oval when mowing lawns i.e. dogs chasing the mower and suggested time share options to factor in maintenance.

GOALS FOR PRIORITY AREA 3: EFFECTIVE CONTROL OF DOGS**Greater understanding of what effective control means.****Greater compliance among dog owners.****Optional question**

Common issues included:

Clarity around 'effective control'

- People have different interpretations of 'effective control', so it is important to be clear about what it means, and what is expected from dog owners
- Dog and non-dog owners need to understand the meaning of effective control, and this includes teaching children how to approach a dog in a safe manner
- Not all dogs want random dogs running up to them, and not all people like dogs
- Off-leash does not mean a dog is free to run and 'terrorise' other dogs and people

"We have a strong community, and we don't need a greater compliance because we all understand what is right and what is wrong!!! ... Most dog owners do show active control of their animals, but there is always one who does not see this as an important ... Document assumes that most people like dogs, and this is not the case ..."

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This needs to be acknowledged and dog owners must take responsibility". (quotes from various survey respondents)

Compliance and enforcement

- Feedback included the monitoring and enforcement of effective control

Dogs off-leash on footpaths

- Some comments stated that it was common for dogs to be off-leash in on-leash areas, such as streets. There was the view that if dogs were well trained then it's OK for the dog to be off-leash including local streets.

"Surprised to see dogs are to be on-leash on the footpath." (quote from survey respondent)

Council information

- I do not think many people know about Marshmallow Dog Park and Council may need greater promotion. People need more information on dog/animal behaviours to help prevent incidences, and the resources at the back of Plan are good.

No more restrictions

- There were also a few comments to the opposition of further restrictions in general and to the Unley Oval trial.

GOAL FOR PRIORITY AREA 4: DOG FAECES

Promote and support responsible management of dog faeces.



Optional question

Common issues included:

Dog poo infrastructure (bags, bins)

- Respondents indicated they would like to see biodegradable, compostable, and corn starch bags to replace the current dog poo bags
- Need adequate supply of bags at parks, and consider specific faeces bins available in community parks and gardens instead of dumping in landfill.
- More bins and bags in streets including along King William Road and Wilberforce Walk, and more dog bags at Heywood Park (i.e. all entrances).

Educational messages

- Reinforce that animal owners need to carry a bag with them when in public

Compliance and enforcement

- Start handing out fines
- Several comments related to other dog owners who take their own initiative and clean up poo on ovals etc. (this is what they do) and most people do the right thing.

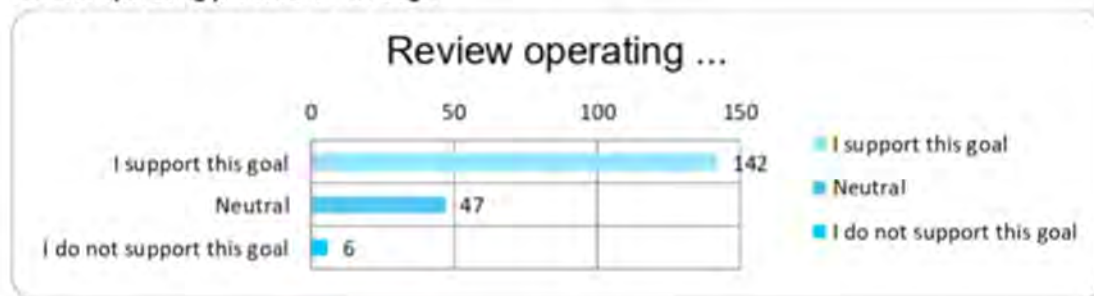
Oppose Unley trial

- A respondent raised opposition to the Unley Oval trial.

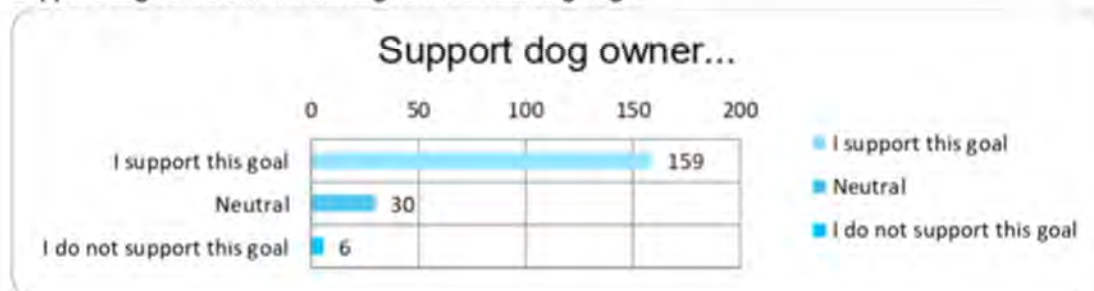
"I assist on sturt game days checking Unley oval for faeces. My observation is that most dog owners are fairly responsible ... and I generally support the plan," (survey respondent)

GOALS FOR PRIORITY AREA 5: NUISANCE BARKING

Review operating procedures for dogs.



Support dog owners in the management of barking dogs.



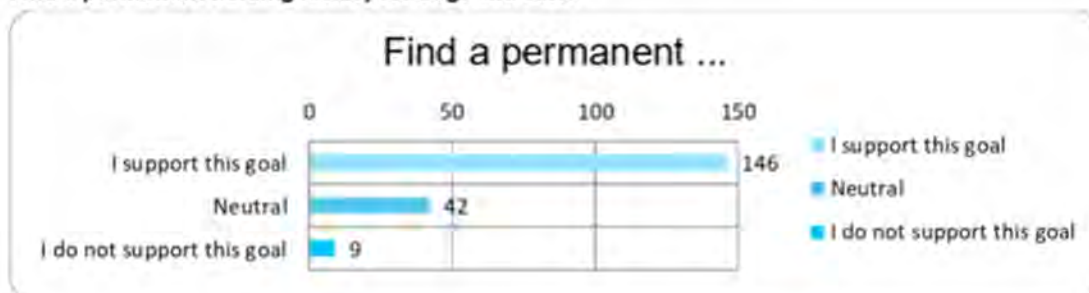
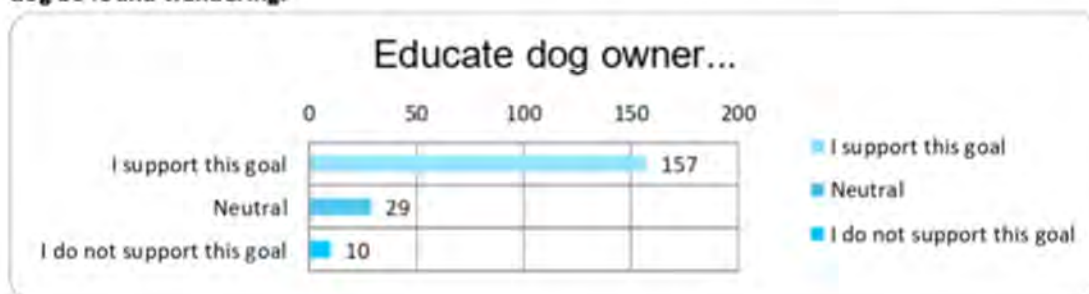
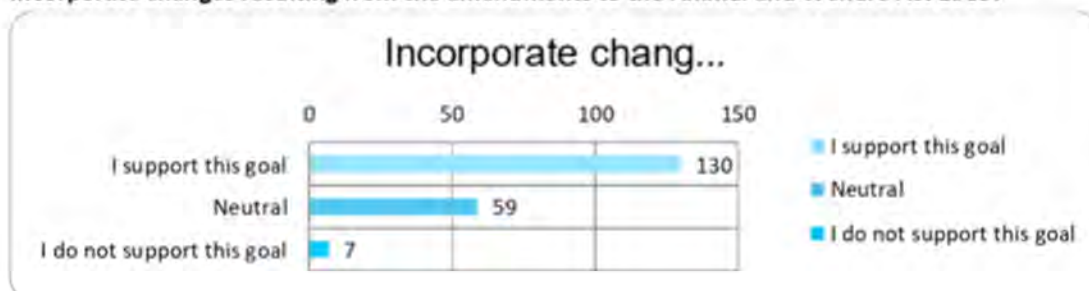
Optional question

Common issues included:

- Encourage neighbours to talk to each other to resolve the issue before contacting council
- What constitutes nuisance barking as there are differing perspectives
- Some respondents expressed a reluctance to report nuisance barking because of fear of reprisal from the owners
- The same process of intervention should be applied to nuisance cats
- Process is cumbersome and responsibility is placed on the person making the complaint for evidence
- Council to operate a mediation service for nuisance barking and other issues

No more restrictions

- There were also a few comments to the opposition of further restrictions in general and to the Unley Oval trial.

GOALS FOR PRIORITY AREA 6: WANDERING AND ROAMING DOGS**Find a permanent holding facility for dogs and cats.****Educate dog owners on the importance of secure premises and ramifications for owners should the dog be found wandering.****Incorporate changes resulting from the amendments to the Animal and Welfare Act 1985.****Optional question**

Common issues included:

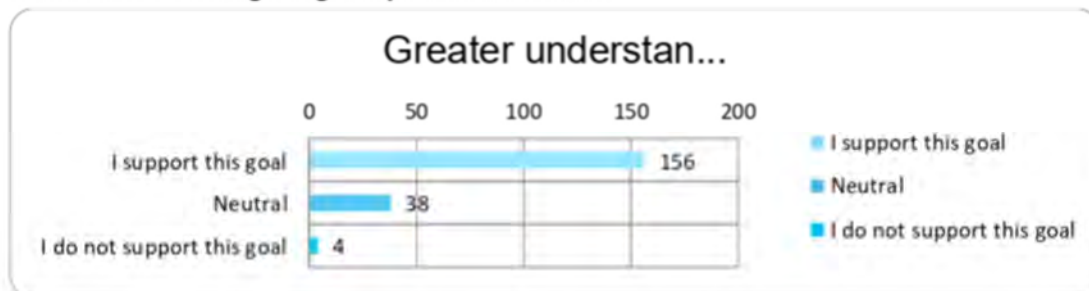
This is not a big problem and Council is doing a good job and like how council reunites the animal with the owner as a first step. Suggestions for improvement included: making microchipping affordable², more information on out of hours support for wandering dogs, an online community noticeboard and other social media options **for** wandering dogs, fine people for not having dogs on leash in on-leash areas, better promotion of discounts available for microchipped/trained dogs.

² Chipblitz is \$10 per microchip.

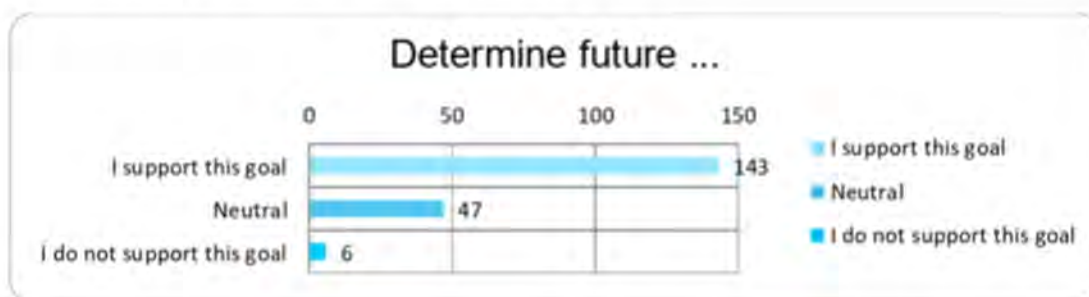
There were a few issues around cat management including: cat registration, targeted education to cat owners about keeping cats within their premises (and not to wander), cats to be kept inside or in a cat run, holding facility to apply to cats as well, cats to be desexed and returned to their home territory (unowned cats)³.

GOALS FOR PRIORITY AREA 7: CAT MANAGEMENT

Greater understanding of legal responsibilities for cats.



Determine future direction for cat management.



Optional question

Common issues included:

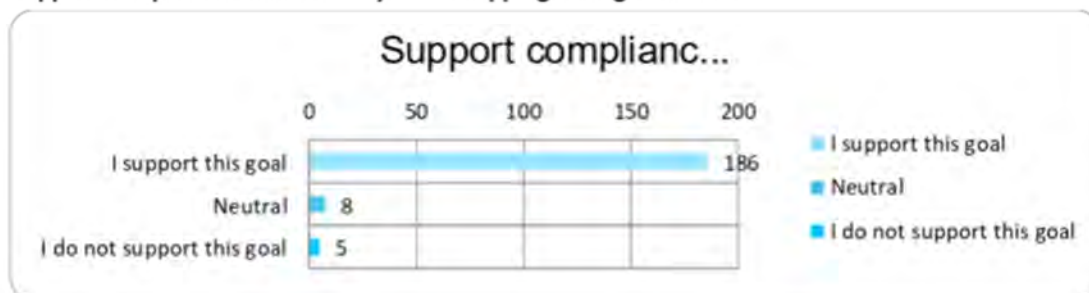
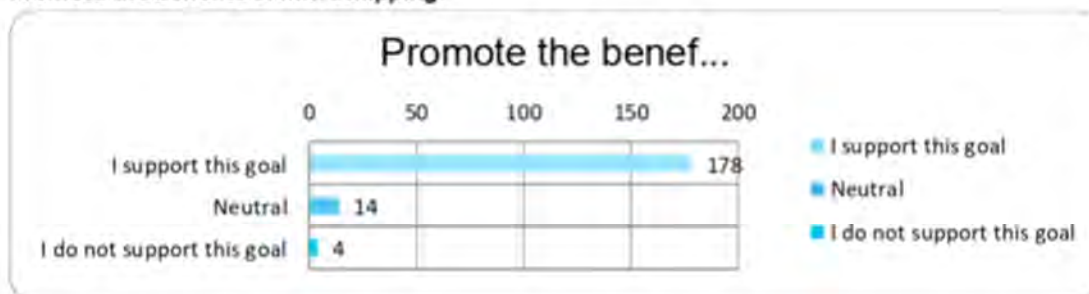
Cat management

Suggestions included registration via a by-law, night curfews, cheap desexing and microchipping, cats to be kept within their own property, cats should be subject to the same requirements as dogs, ranger service to trap cats so the individual does not have to deal with animal, set a maximum number of cats per household, and make this a priority and move the action to Year 1 in the Plan.

Main message from this question was that cats should have the same requirements as dogs, and need to address the feral/stray cat issue in future plans

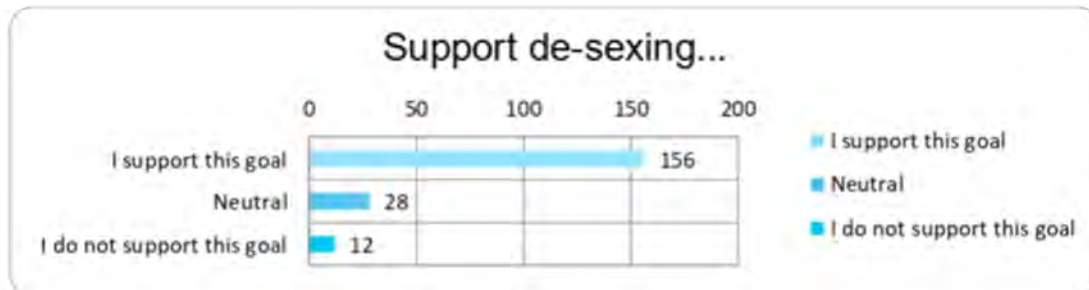
Better promotion and education to cat owners about their responsibilities, death toll to wildlife, encourage the use of cat runs (no native animals killed and no wandering in other people's properties) to prevent cats wandering and need to address feral cats.

³ Also see previous C.A.T.S. submission.

GOALS FOR PRIORITY AREA 8: COMPULSORY MICROCHIPPING OF DOGS AND CATS**Support compliance of mandatory microchipping of dogs and cats****Promote the benefits of microchipping.****Discount in fees and charges****Optional question**

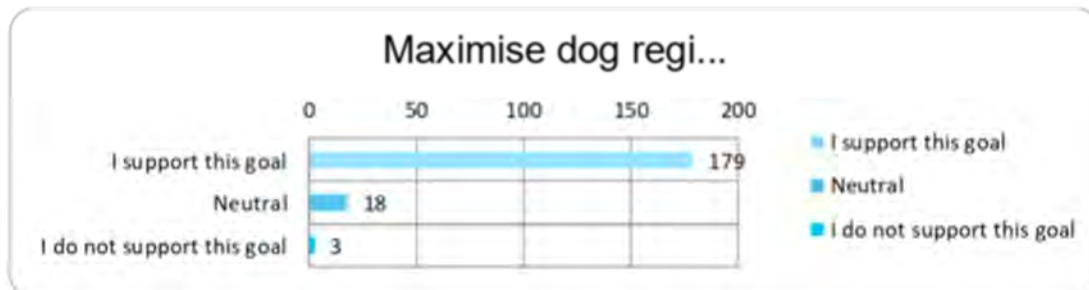
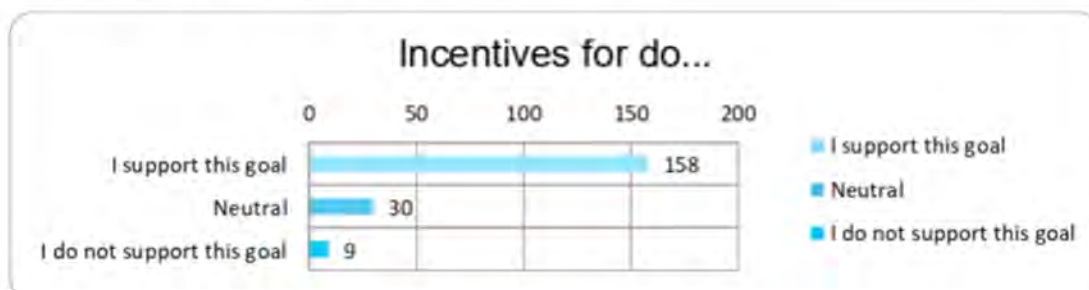
Common Issues included:

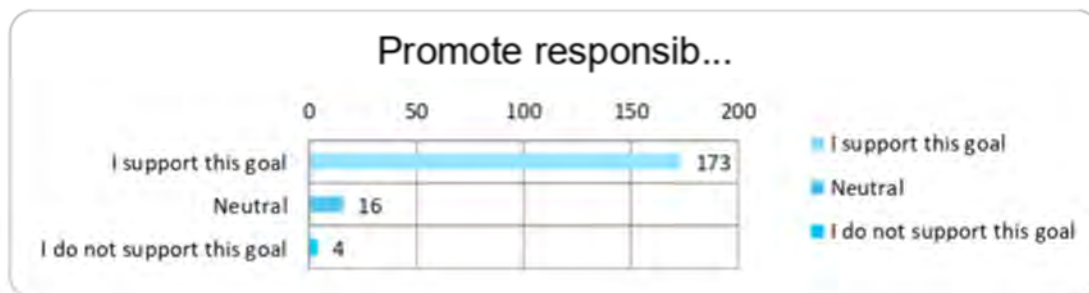
- Support microchipping of all animals and suggestions included running a free/subsidized desexing and microchipping service for Unley residents, fines for non-compliance, discounted fees should continue, and adopted dogs and trained dogs should attract a lower fee.

GOAL FOR PRIORITY AREA 9: COMPULSORY DE-SEXING OF DOGS AND CATS.**Support de-sexing of dogs and cats.****Optional question**

Common issues included:

- Clarity around the notion of 'desexing'. Does it apply to both male and female animals, are breeders exempt, what if the breeder tells me not to desex for future breeding and health purposes, and when to desex your dog according to the law, what if the vet says this is too early (i.e.. 6 months), what exemptions apply?
- There was some commentary around the desexing of dogs and cats by 6 months of age and whether it's too early for some animals.

GOALS FOR PRIORITY AREA 10: COMPULSORY DOG REGISTRATION.**Maximise dog registrations.****Incentives for dog registration.**

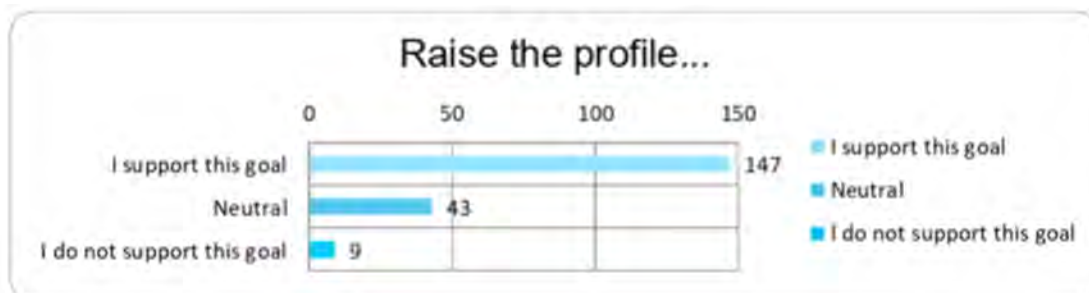
Promote responsible dog ownership.**Optional question**

The common issue raised in this question related to cat registration and that cats should have the same requirements as dogs.

"If dogs need to be registered then a cat needs to be registered" (survey respondent)

Commentary included: why give incentives for dog registration as it should be part of being a responsible owner, streamline the process and decrease the cost, encourage attendance at dog training classes and develop a program to assist homeless dog owners who may come into Unley from the Park lands.

"Don't know if there are transient/homeless dog owners in Unley, but there are a number around the parklands who may come into Unley. Perhaps there could be some assistance for these owners to register dogs and give free animal health advice/assistance. probably a number of Councils could collaborate on something like this." (survey respondent).

GOALS FOR PRIORITY AREA 11: ANIMAL MANAGEMENT TEAM**Raise the profile/ image of the Rangers role in the community.****Improve work practices and procedures.**

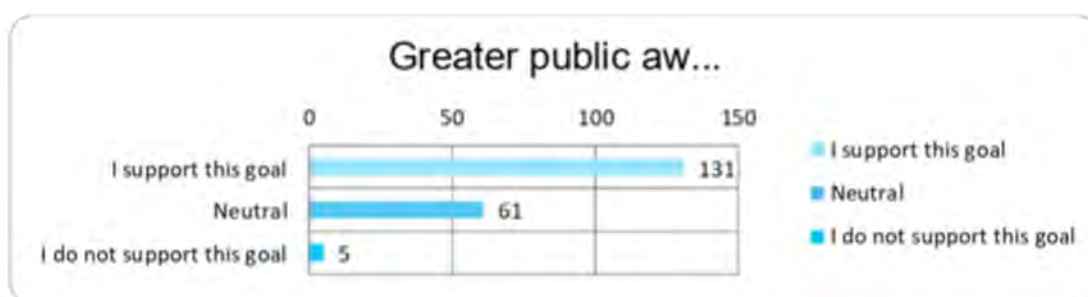
Optional question

Common issues include:

- Better presence of officers who have the power to enforce, current profile is too low, and compliance is not evident, parks need to be patrolled routinely including out of hours or maybe have surveillance equipment to monitor issues, council rangers should be resourced to regularly visit all council areas
- Need work practices and procedures to safeguard rangers and animals
- Supporting your team should be a priority and leaving it to years 2-4 is not good enough
- Be kinder to pet owners on Unley Oval and don't be heavy handed
- Council does not do much in terms of responding to cat issues
- Establish volunteer services to assist and build community engagement
- If you raise their profile, this will increase their workload
- They have a difficult job, and they do a good job
- Better communication, and rangers to observe dog and owner behaviour at parks/ovals and alert owners to definitions of 'effective control' in a friendly but firm manner
- Shift the focus from compliance to assistance and support

GOAL FOR PRIORITY AREA 12: OTHER ANIMALS

Greater public awareness of bee keeping requirements.

**Optional question**

Common issues include:

- Greater awareness of bee keeping requirements, educate the community about bees and what to grow in the garden to attract bees, and generally more information on bee keeping
- The other animal's section in the Plan should be available on the Unley website and what do if you have an issue
- Discourage people to keep caged birds as this attracts rats, mice and snakes, plus its cruel

Do you have any overall/general feedback on the draft Animal Management Plan?

The two common issues included the opposition to the Unley Oval trial and need for more consideration around cat controls/management.

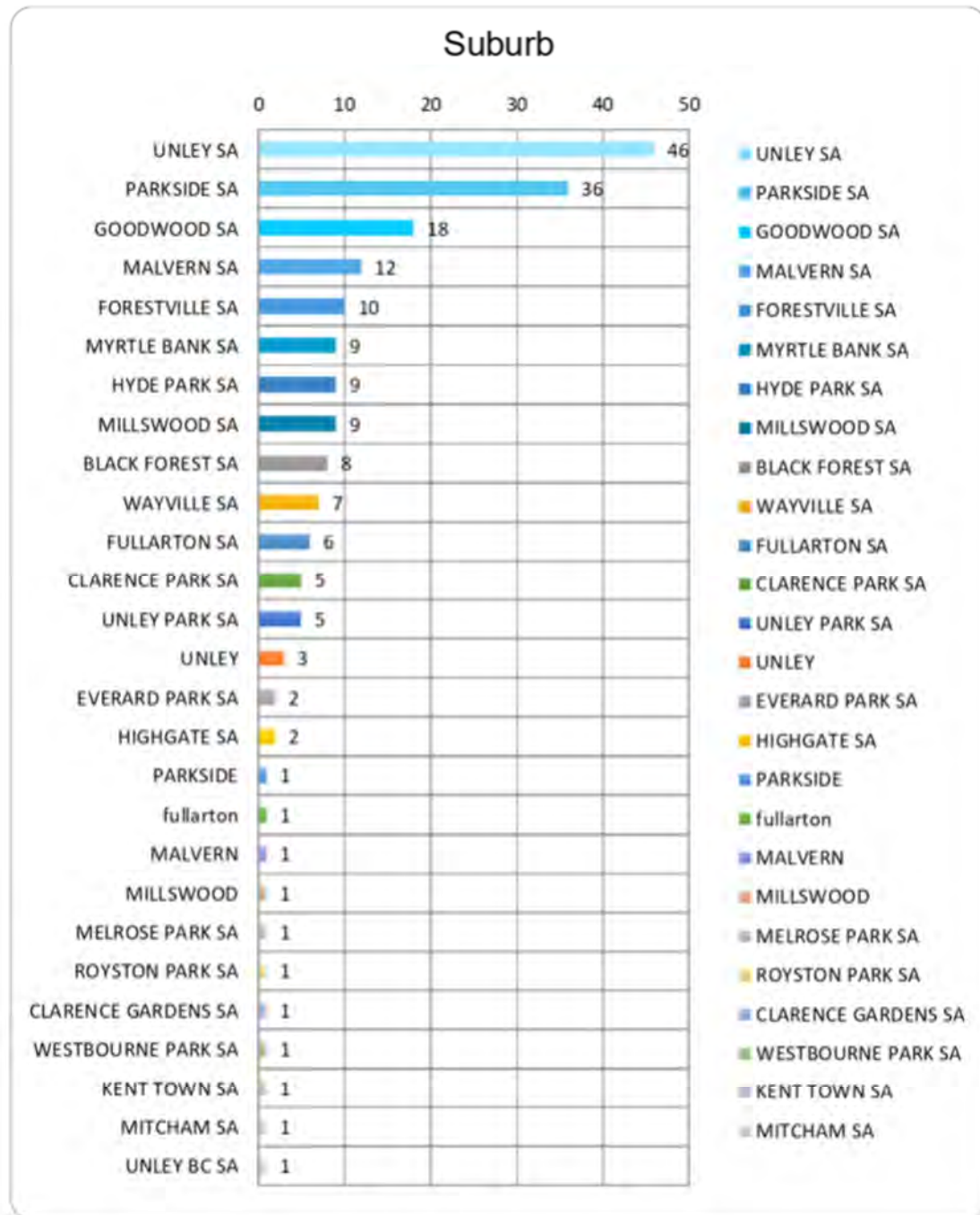
Other comments included:

- Council is doing a good job
- Like the emphasis on education and recognition of benefits of pets and as family members
- More areas for dogs to be off-leash
- Good plan but make sure responsible dog owners are not penalised due to a few bad owners, practical approach worth pursuing
- Signage in other languages
- Tougher on nuisance dogs such as barking and why should the onus be on the neighbour
- Great work and keep up the community engagement

Do you have any other suggestions, issues or opportunities you wish to provide regarding the draft Animal Management Plan?

- More education programs in schools and council to attend ovals during peak times to give out information (an awareness week promotion), education around 'my dogs friendly, but it's not OK' (I don't want dogs, running up to me or my children), and get Rangers to run information sessions in parks
- Monitor 'breeders' who are not registered
- Fully fenced dog park and more flexible off-leash hours
- Quicker Council response time regarding dog attacks
- Cat management, same requirements as dogs and education around cats and destruction of wildlife
- Identify opportunities for community volunteers
- Communication with Sturt Football Club to advise when oval will not be available for off-leash dog exercise due to training/games would be useful (e.g. display on electronic scoreboard)
- More ranger patrols to enforce off-leash and faeces control
- Opposed to trial at Unley Oval
- Mediation, education and support
- Long survey is difficult for some people such as older people, thus excludes many
- Penalise those that do the wrong thing, but don't disadvantage responsible dog owners

Appendix A – Suburbs of survey respondents



Summary Table of Changes - Animal Management Plan (03 March 2021) as a result of consultation.

Page no. in Draft Plan	Source of feedback	Text reference in Draft Plan	Required Change to Plan Yellow indicates change
14	DCMB (via email dated 16 Feb 2021)	<i>....South Australian Standards and Guidelines for Breeding and Trading Companion Animals Standards.</i>	Take out the last 'standards' Italic the 'and' Put 2017 after 'Animals' <i>South Australian Standards and Guidelines for Breeding and Trading Companion Animals 2017.</i>
22	DCMB (via email dated 16 Feb 2021)	<i>At this point, cat registration is not required within the City of Unley; however, cat owners are required by law to microchip their cat and de-sex new generations born after 1 July 2018</i>	<i>At this point, cat registration is not required within the City of Unley; however, all cat owners are required by law to microchip their cat and de-sex new generations born after 1 July 2018.</i> <i>All cat owners must register the microchip and owner details in Dogs and Cats Online (DACO).</i> Note: the DCMB are reviewing legislation in relation to cat management.
22	DCMB (via email dated 16 Feb 2021)	<i>Identifiable via a collar or tag....</i>	Add in microchip <i>Identifiable via a microchip, collar or tag with contact details ...</i>
22	DCMB (via email dated 16 Feb 2021)	<i>....or the RSPCA by the person who trapped the cat</i>	Add within 12 hours <i>If un-identifiable, then the cat must be taken to the Animal Welfare League or the RSPCA within 12 hours by the person who trapped the cat.</i>
24	DCMB (via email dated 16 Feb 2021)	<i>Registration of Cats – no requirement</i>	Find section of Act saying have to be on DACO s21B(1). Enter microchip details in DACO Legal responsibilities <i>Registration of microchip and owner details must be registered in DACO</i>

			Relevant Legislation Dog and Cat Management Act 1995
37	DCMB (via email dated 16 Feb 2021)	<i>Council Rangers</i> Are their Authorised Persons called this?	Council's call on preferred terminology
	DCMB (via email dated 16 Feb 2021)	<i>Develop a business case and options paper for the use of a qualified dog behaviour trainer....</i> Different from Control Order Trainers? (Yes, different – FD response)	No change required
39	DCMB (via email dated 16 Feb 2021)	<i>Disk</i>	Disc
39	DCMB (via email dated 16 Feb 2021)	Rangers. Check this is their title?	Council's call on preferred terminology
41	DCMB (via email dated 16 Feb 2021)	Cat registration. change wording	Unlike dogs, which are required to be registered every year under the Act, cat by-laws such as paid registration are determined by individual Councils in South Australia. (para 1) Note: DCMB reviewing legislation in respect to cat management. Currently, cat owners are mandated by law to have their cats microchipped and de-sexed. All cat owners must register the microchip and owner details in Dogs and Cats Online (DACO). (para 3)
44	DCMB (via email dated 16 Feb 2021)	<i>This new state-wide...</i> Change new to now	The current state-wide requirement ...
All pages	EM feedback	Blue ink to black ink	Black ink for document
30	EM feedback	Statement to emphasize importance of animals in the community and their benefits regarding interaction with humans	Plus there is a section on Planning for Pets (page 15) Add a new sentence in Part B/ Dogs in Public Places Research shows that pets can bring benefits to individual pet owners such as providing companionship, boosting activity levels as well as facilitating community connections and social interactions with other people.
32	EM feedback	Page Park Review (shared use) to be brought forward from year 2 to year 1	When Year 1

33	EM feedback	Statement which acknowledges that not everyone is a dog lover	Add in new sentence in Part b? Effective control of dogs 2 nd paragraph after the words Shared space. Other users in the space include those that like dogs and those people who don't like dogs and there is a need to respect all users. It is not appropriate
15	Community feedback	People with pets are at risk of lower cardio...	Change to: People with pets are at lower risk of cardiovascular ...
63	Community feedback	Wilberforce Walk (linear trail between Ethel and Third Ave. Please check as a comment indicated that the walk is between Third Ave and Leah St.	Please check as a comment indicated that the walk is between Third Ave and Leah St.
42	Community feedback	Investigate cat management approaches and by-laws	Investigate cat management approaches and by-laws in other local councils, in line with the Dog and Cat Management Board Review.

DECISION REPORT

REPORT TITLE:	KING WILLIAM ROAD BIKEWAY (MIKE TURTUR BIKEWAY / GREENHILL ROAD) CONSULTATION RESULTS
ITEM NUMBER:	4.2
DATE OF MEETING:	27 APRIL 2021
AUTHOR:	TANYA BACIC
JOB TITLE:	TRANSPORT LEAD
ATTACHMENTS:	<ol style="list-style-type: none">1. KING WILLIAM ROAD BIKEWAY (MIKE TURTUR BIKEWAY / GREENHILL ROAD) CONSULTATION CONCEPT OPTIONS2. KING WILLIAM ROAD BIKEWAY (MIKE TURTUR BIKEWAY / GREENHILL ROAD) CONSULTATION RESULTS SUMMARY3. PREFERRED KING WILLIAM ROAD BIKEWAY (MIKE TURTUR BIKEWAY / GREENHILL ROAD) CONCEPT OPTION4. COUNCIL'S RESPONSE TO OTHER DESIGN CONSIDERATIONS

1. **EXECUTIVE SUMMARY**

The King William Road Streetscape Design between Mike Turtur Bikeway and Greenhill Road forms part of the important Mike Turtur Bikeway. The Mike Turtur Bikeway is a shared path along the Glenelg to City tram line and is one of the busiest bicycle routes in South Australia with over 1,000 people (pedestrians and bike riders) using it daily.

The Department for Infrastructure and Transport (DIT), in partnership with Council, are currently upgrading the Mike Turtur Bikeway between Musgrave Street and King William Road to improve safety and access for existing users, as well as support and encourage new users. The construction is planned for completion by 30 June 2021.

To complete the Mike Turtur Bikeway connection to the City of Adelaide (CoA), the section of bikeway along King William Road between Mike Turtur Bikeway and Greenhill Road needs to be upgraded and is identified as a priority project for delivery in Council's Walking and Cycling Plan.

To support the delivery of this important bikeway project, Council committed funding in its 2020/21 Budget to undertake the detailed design and documentation, with the aim to implement works in future years subject to Council and State Government funding availability.

At its meeting held on 28 September 2020, Council endorsed two streetscape concept design options for King William Road (Mike Turtur Bikeway / Greenhill Road) for community consultation:

- Option 1 – On-Road Separated Bike Lane; and
- Option 2 – Off-Road Shared Path.

Consultation was undertaken on the proposed concept design options between 13 October 2020 and 4 November 2020, with the key aim to seek community opinion on the preferred design option.

The purpose of this report is to present to Council for its consideration a summary of the consultation results and seek Council's endorsement to progress the recommended design option (Option 2) to detailed design and documentation phase.

2. RECOMMENDATION

That:

1. The report be received.
2. The preferred King William Road (Mike Turtur Bikeway / Greenhill Road) Streetscape Design 'Option 2 – Off-Road Shared Path', as set out in Attachment 3 to this report (Item 4.2, Council Meeting, 27/4/2021) be endorsed as the final concept design and the project be progressed to detailed design and documentation.

3. RELEVANT CORE STRATEGIES/POLICIES

1. Community Living
1.5 Our City is connected and accessible.

Council Strategies
Walking and Cycling Plan

4. BACKGROUND

The Mike Turtur Bikeway (MTB) is a shared path along the Glenelg to City tram line and is one of the busiest bicycle routes in South Australia with over 1,000 people using it daily. It is used throughout the day for leisure, and by commuters to/from the City of Adelaide (CoA).

Council, in partnership with the Department for Infrastructure and Transport (DIT), are currently upgrading the MTB between Musgrave Street and King William Road to improve safety and access for existing users, as well as support and encourage new users. The construction is planned for completion by 30 June 2021.

To complete the MTB connection to the CoA, the section of the Bikeway along King William Road between MTB and Greenhill Road needs to be upgraded. The scope of the upgrade was outlined in Council's Walking and Cycling Plan (WCP):

Prepare designs and install works to improve link from Mike Turtur path to Greenhill Road. May include install one-way cycle path on west footpath, install kerb build-out at bus stop, upgrade bike lanes with chevron buffers and greening, remove (20+) carparks.

As part of the 2020/21 Budget, Council allocated funding (\$45,000) to undertake the detailed design and documentation for the final section.

When looking at design options for the King William Road (MTB / Greenhill Road) streetscape design, three design options were initially explored including:

- Option 1 – On-Road Separated Bike Lane
- Option 2 – Off-Road Shared Path
- Option 3 – On-Road Buffered Bike Lanes

All options sought to improve access and safety for bike riders without the loss of extensive on-street parking numbers as originally nominated in the WCP of 20+ car parks. Options 1 and 2 were approved for consultation purposes at the Council meeting held on 28 September 2020 and are shown in Attachment 1.

Attachment 1

5. DISCUSSION

Consultation Process

Following Council's resolution, consultation was undertaken over a three-week period between 13 October and 4 November 2020.

To raise awareness of the consultation process, the Administration undertook the following activities:

- A consultation letter was prepared and distributed to 110 local residents, business owners, and property owners located along the project corridor.
- Information signage was placed along the project corridor, including at affected bus stops, with a summary of the proposal and directing readers to Council's Your Say website (yoursay.unley.sa.gov.au/kwbikeway).
- An Unley Bicycle User Group (UBUG) and Bike Adelaide (previously known as Bicycle Institute of South Australia) drop-in session was held where members could come in and discuss the proposal.
- An email was sent to 10 key stakeholders including UBUG, Bike Adelaide, RAA, Walking SA, Friends of the City of Unley Society (FOCUS), and local schools with a summary of the proposal and directing them to Council's Your Say website. This resulted in the promotion of the project on Bike Adelaide's and the Active Transport Adelaide's Facebook Pages.

Feedback Received

At the conclusion of the three-week consultation period, Council received a total of 96 written submissions. This comprised of 93 survey submissions (92 on-line and 1 hard copy) and three email submissions from UBUG, Bike Adelaide and RAA.

Of the 93 survey submissions, 63 (68%) of the respondents are Council residents, with 30 (32%) located outside of the City of Unley. Only 4 (4%) survey submissions were received from people along the project corridor. This mix of respondents is not unexpected noting the MTB runs through multiple council areas and suburbs.

Respondents were asked to define what type of bike rider they are. Of the total number of respondents, 72 (77%) identified as a confident bike rider, 18 (19%) identified as an occasional or interested bike rider if there were more safe bike facilities and two (2%) would not consider bike riding under any conditions. Only one respondent did not answer this question.

Strong support for improvements to the current bicycle facilities along King William Road (MTB / Greenhill Road) was received, with only four of the 93 survey respondents not supporting either of the options presented.

Of those who supported the project however, it was evenly split between the two options presented, with a slight preference for Option 2 – Off Road Shared Path:

- 45 (48%) preferred Option 2.
- 42 (45%) preferred Option 1.
- From the key stakeholders, UBUG did not state a preferred option, Bike Adelaide preferred Option 1 (however did not endorse the design in its current form) and RAA preferred Option 2.

Of the respondents who supported Option 1, the key reasons included that Option 1 will:

- result in reduced conflict between bike riders, pedestrians and those around bus/tram stops.
- make cyclists feel safer.
- better cater for different types of bike riders (i.e. more confident on road, less confident on footpath).
- result in less conflict with left turn drivers at Greenhill Road, compared with Option 2.

Of the respondents who supported Option 2, the key reasons included that Option 2 will:

- be safer for different types of bike riders, including children.
- be better for southbound bike riders, allowing them to cross from east to west at the lights and travel on to MTB, rather than negotiating the unsafe merge area and crossing at the bend.
- better align with the remainder of the MTB.

The above reasons were similar to comments made by Elected Members at the original briefing of the options.

Attachment 2 provides a detailed report of the consultation feedback received.

Attachment 2

Preferred Option

Due to the close community consultation results between the two options, Council staff undertook a further assessment of the options, which also included further discussions with DIT, CoA and UBUG. This further assessment concluded that *Option 2 - Off-Road Shared Path* (as presented in Attachment 3) be the preferred option for the following reasons:

Attachment 3

Option 2 is slightly more preferred by the community.

Although the consultation feedback showed a fairly even split between Option 1 and Option 2, there was a slightly greater preference for Option 2.

In addition, of the 18 respondents who identified as less confident bike riders (i.e. '*occasional rider, mostly on shared paths, and usually do not feel safe on roads*' and '*don't ride but interested in riding if there were more safe bike facilities*') a preference for Option 2 was shown with 11 respondents supporting Option 2 versus 6 supporting Option 1.

Option 2 better caters for the 60% interested but concerned bike rider group.

As demonstrated by the community user perceptions, it is considered that Option 2 will deliver a better outcome to encourage new bike riders (that is, the targeted 60% interested but concerned bike rider group), in particular, a safe and separated off-road bicycle facility in both directions.

In addition, the consultation feedback also raised concerns about Option 1 and the willingness of less confident riders to use the pedestrian and bicycle refuge at the bend that connects with the existing MTB. Whilst Option 2 provides this refuge for the more confident bike riders, it will however encourage the cross-over to the MTB at the King William Road / Greenhill Road intersection, which is signalised and provides a safer design solution.

Option 2 provides better connectivity with Mike Turtur Bikeway.

The section of MTB between Musgrave Street and King William Road is currently in the process of being upgraded to a 4-metre shared path. Option 2 will continue the expanded 4-metre shared path up to Greenhill Road. It will also align with the existing shared path running through the Park Lands adjacent to the tram corridor.

Similar to previous engagement of the MTB upgrade in 2020, some concerns were raised about the 4-metre shared path and conflicts between pedestrian and bike riders due to the high volumes of both user groups. Should the project be supported, where possible, the shared path width will be supported with adjacent hard stand area either side to increase the total width to up to five (5) metres. This width will allow users to comfortably pass each other without having to cross the centre line when there are people riding or walking on the other side of the path. It also allows for people walking or riding in pairs the ability to travel together side by side. The adjacent paved areas will also accommodate for opening of car doors, when cars are parked adjacent the shared path in the off-peak periods.

Based on current two-way peak hour bike rider volumes (200 to 220 bike riders per hour), peak hour pedestrian volumes on the western footpath (30 to 90 pedestrians per hour) and Austroads *Cycling Aspects of Austroads Guides (2017)*, a 4-metre shared path will not only be appropriate to accommodate existing demand, but also be able to accommodate growth and proposed future E-scooter use. Austroads Guide indicates a 3-metre shared path would be adequate up to a maximum of 100 peak hour two-way pedestrian movements and 300 peak hour two-way bike rider movements (based on a 75/25 directional split).

It is also acknowledged that currently a number of people riding along the project corridor are also riding to/from King William Road (south of the MTB). The design for Option 2 will cater for ease of access for bike riders travelling along King William Road to get on to and off the shared path at the bend, as well as just north of the bend. In addition, for the more confident bike riders travelling in the southbound direction, a buffered on-road bicycle lane is also proposed.

As part of the 2021/22 Budget process, funding has been allocated under *Walking and Cycling Plan Implementation* to undertake concept design and consultation on King William Road (Simpson Parade to MTB). Preliminary design work to inform this project however, has identified that an extension of the shared path along King William Road between Simpson Parade and MTB could be a feasible design solution and will be further explored should budget for this work be approved.

Option 2 includes a more intuitive bus stop design.

With Option 2, the design of 'Bus Stop 1 King William Road – West Side', results in less conflict and is a more intuitive design (compared to Option 1). The bus stop can be highlighted as a conflict point using different materials to the shared path, and people riding bikes encouraged to slow down. Advice from DIT and South Australian Public Transport Authority (SAPTA) is that the current usage of the bus stop is low (average of 42 passenger boardings on a weekday).

As part of the detailed design phase, a further review is proposed to be undertaken of bus stops 1, 2 and 3 along King William Road western side, including rationalisation from three to two stops and relocation. This review is aimed at improving safety and access for all street users. Discussions with DIT and SAPTA has indicated support for the review.

The review of bus stops will not only improve the design outcome of this project, but also the Weller Street (north of Albert Street) / Simpson Parade Streetscape Improvements project (which is currently under detailed design and documentation and planned for implementation in 2021/22 financial year, should funding for implementation be approved).

Option 2 includes a more intuitive pedestrian refuge adjacent Park Lane.

With Option 2, the design of the pedestrian refuge adjacent Park Lane also results in less conflict and is a more intuitive design (compared to Option 1). Maintaining a pedestrian crossing point at this location is considered an important design outcome, noting that currently during peak hours between 30 to 40 pedestrians are observed to cross King William Road east-west using the existing median/refuge. Most of the pedestrians crossing are observed to cross to/from the tram stop, rather than the bus stop, and therefore even with the proposed relocation of 'Bus Stop 1 King William Road – West Side', (as discussed above) the pedestrian refuge at this location is still considered a necessary design element.

Option 2 will provide a good level of service for bike riders at King William Road / Greenhill Road Intersection.

A key concern raised as part of the consultation feedback was the lack of green time that would be allocated for bike riders crossing Greenhill Road with Option 2, compared to Option 1. Advice from DIT Network Management Services is that a separate detection and lanterns for bike riders and pedestrians can be incorporated for the shared path crossing, allowing a longer green time for bike riders than people walking.

Another key concern raised as part of the consultation feedback was in relation to the conflict between left turn vehicles and through moving bike riders. Currently left turn traffic has two opportunities to travel through the intersection, that is, during the Greenhill Road western approach signal phase (unimpeded) and during the King William Road signal phase (where left turn traffic filters through pedestrian movements). At times, the left turn movement is held back during the King William Road signal phase, particularly during peak periods, due to tram movements. When the left turn is permitted, with Option 2 the Australian Road Rules are clear that a vehicle must give way to a pedestrian or bike rider crossing (albeit a pedestrian or bike rider should not enter the intersection when the signal is flashing red / or is red).

With the likely increased bike rider numbers using the shared path, this may create some further delays for left turn traffic movements, however it is not considered that this would be significantly more than current delays (as current observations indicate that most bike riders who cross at the intersection are already queued and ready to go, rather than there being a constant stream of bike rider and pedestrian movements).

Option 2 has the lesser impact to on-street parking and outdoor dining.

Nominal parking loss of three 2P car parks to Park Lane is required in both Options to accommodate the relocated 'Bus Stop 1 – King William Road – East Side' and pedestrian refuge.

In response to community feedback, if Option 1 was amended to include a kerb-side separated bicycle facility in the southbound direction, this would require loss of on-street parking (eastern side) as well as loss of existing or proposed outdoor dining opportunities.

During the consultation period 'Chit Chat' café wrote to Council requesting for a kerb build out, similar to the one at the front of Zefyr Café, to support increased outdoor dining. Whilst it is proposed to consider this as part of the design phase, in broad terms the options for constructing any kerb build outs are either as part of future reconstruction of this section of King William Road (approximately 10 years' time), or through a private contribution by the landlord or business owner.

Option 2 provides for increased landscaping and street tree / planting opportunities.

With Option 2, there are greater opportunities for improved landscaping and street tree installation compared to Option 1. It is estimated that Option 2 could provide up to 24 extra street trees and 450m² of low-level landscaping, whilst Option 1 could provide up to 16 extra street trees and 70m² of low-level landscaping.

Summary

In summary *Option 2 - Off-Road Shared Path* was identified as the preferred option, as it:

- is slightly more preferred by the community;
- better caters for the 60% interested but concerned bike rider group;
- provides better connectivity with Mike Turtur Bikeway;
- includes a more intuitive bus stop design;
- includes a more intuitive pedestrian refuge adjacent Park Lane;
- will provide a good level of service for bike riders at King William Road / Greenhill Road intersection;
- has the lesser impact to on-street parking and outdoor dining;
- provides for increased landscaping and street tree / planting opportunities.

Other Considerations

A number of other design considerations/concerns were raised as part of the consultation feedback, which are inherent in both design options and, although they did not influence the preferred design option assessment, will need to be considered as part of the overall design. These include:

- Reduced access to Bike Box on King William Road approach.
- Right hand hook turn box on Greenhill Road western approach needs to be removed.
- Reduced left turn lane capacity from 75 metres to 55 metres.
- Reduced northbound traffic lane capacity during off-peak period.

The response to these design considerations/concerns are provided in Attachment 4 and will be considered further as part of the detailed design phase.

Attachment 4

Next Steps

The enhancement of King William Road (MTB / Greenhill Road) is consistent with the improvements currently being undertaken along the MTB and is identified as a priority project for delivery within the Unley WCP.

The high level of support from the survey responses highlights the importance of this project to the community.

It is considered that either option will provide a significant improvement to bicycle safety and access from the existing facilities, however, taking into the account the community feedback and further assessment of each option (in collaboration with DIT, CoA and UBUG) *Option 2 -Off-Road Shared Path* is recommended as the preferred option for detailed design and documentation.

The detailed design will also include:

- A review of the proposed bicycle and pedestrian refuge at the bend, and identification of improvements, particularly for bike riders wanting to access the shared path from King William Road.
- A review of 'Bus Stop 1 King William Road – West Side' including relocation further south away from the intersection.
- A review of the Peacock Road north-west and north-east corners to improve bike rider storage capacity and safety and better support two-staged crossings.
- A review of the shared path signalised crossing for people walking and bike riding across Greenhill Road.
- Selection of materials and landscape palette appropriate to the profile of King William Road and the bikeway requirements.
- The provision of advice to 'Chit Chat' regarding options for creation of an outdoor dining protuberance, accepting the associated parking loss.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The preferred King William Road (Mike Turtur Bikeway / Greenhill Road) Streetscape Design 'Option 2 - Off-Road Shared Path', as set out in Attachment 3 to this report (Item 4.2, Council Meeting, 27/4/2021) be endorsed as the final concept design and the project be progressed to detailed design and documentation.

This option allows King William Road (MTB/ Greenhill Road) Streetscape Design to proceed with a design outcome that continues the currently upgraded MTB section between Musgrave Street and King William Road and caters for the targeted 60% interested but concerned bike rider group in both directions; whilst minimising the impact to on-street parking and outdoor dining on the eastern side for adjacent businesses. Option 2 also allows for increased street tree and landscaping opportunities, providing an aesthetically pleasing gateway to City of Unley via King William Road.

Council's 2020/21 Budget includes allocated funding for the detailed design and documentation of the proposal. Funding for the construction of the works will be sought as part of future year budgets. Due to the likely high costs to deliver the on-ground works, State Government grant funding opportunities will be pursued.

Option 2 –

1. The report be received.
2. The preferred King William Road (Mike Turtur Bikeway / Greenhill Road) Streetscape Design 'Option 2 - Off-Road Shared Path', as set out in Attachment 3 to this report (Item 4.2, Council Meeting, 27/4/2021) be endorsed for detailed design and documentation, subject to the following changes.

- *Change required to be inserted here.*

The preferred King William Road (MTB / Greenhill Road) Streetscape Design is considered to deliver on Council's aims for integrating bicycle infrastructure into existing streetscape to improve safety for people bike riding and encourage more people to bike ride more often.

The preferred 'Option 2 – Off-Road Shared Path' design responds to key issues raised, but additional amendments may be considered warranted to address Council concerns prior to commencing detailed design. This option allows Council to specify any changes it may deem warranted prior to detailed design commencing.

Option 3 – Provide an alternative option.

Council may choose to provide an alternative approach on the matter.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- Council included within its 2020/21 Budget an allocation of \$45,000 for the detailed design and documentation of the proposal.
- The detailed design and documentation process will present a 'shovel-ready' package of works with an accurate pre-tender cost estimate.
- The completion of the detailed design and documentation will assist Council in the preparation of future Federal and State Government grant funding applications for the delivery of the on-ground works in future years.
- Once detailed pre-tender cost estimates are established, funding options to support the delivery of the project, in conjunction with required asset renewal planning, will be brought back to Council for further consideration.

8.2 Legislative/Risk Management

- The Concept Design Options have been prepared in accordance with the relevant Australian Standards where appropriate.
- The detailed design and documentation of the preferred option will incorporate a detailed risk assessment prior to finalising the tender documentation for construction.

8.3 Staffing/Work Plans

- Staff work plans were considered as part of planning for the 2020/21 budget to manage the detailed design and documentation of the project.
- An external design consultant will be engaged to develop the detailed design and documentation.

8.4 Climate/Environmental Impact

- The proposal aims to provide high quality and safe bicycle infrastructure to encourage greater participation of the intended target of users (60% of the population who are interested in bike riding but concerned). By getting more people to walk and bike ride for short transport trips, this will have a significant benefit in reducing carbon emission associated with the car, as well as assist in reducing traffic congestion.

- The project will be supported by increased street trees and landscaping to cool the street and provide a more attractive environment for walking and bike riding all year round.
- The specification of materials will consider opportunities to support local industry / suppliers, as well as low carbon products where appropriate.

8.5 Social/Economic

- The proposal aims to minimise disruption to local businesses on the eastern side of the road including the impact on on-street parking capacity and outdoor dining opportunities.
- As part of the detailed design phase, it is proposed that further discussions are held with 'Chit Chat' café to provide them with options for the inclusion of a kerb build out, similar to the one at the front of Zefyr Café to support increased outdoor dining. This could be incorporated in future upgrade works of King William Road (approximately 10 years' time) if the owners are not prepared to contribute to the infrastructure costs required.

8.6 Stakeholder Engagement

- Community consultation was undertaken for a three-week period between 13 October 2020 and 4 November 2020, and the results of the community consultation are included in this report.
- All respondents will be notified of the outcomes of the consultation and Council's decision.

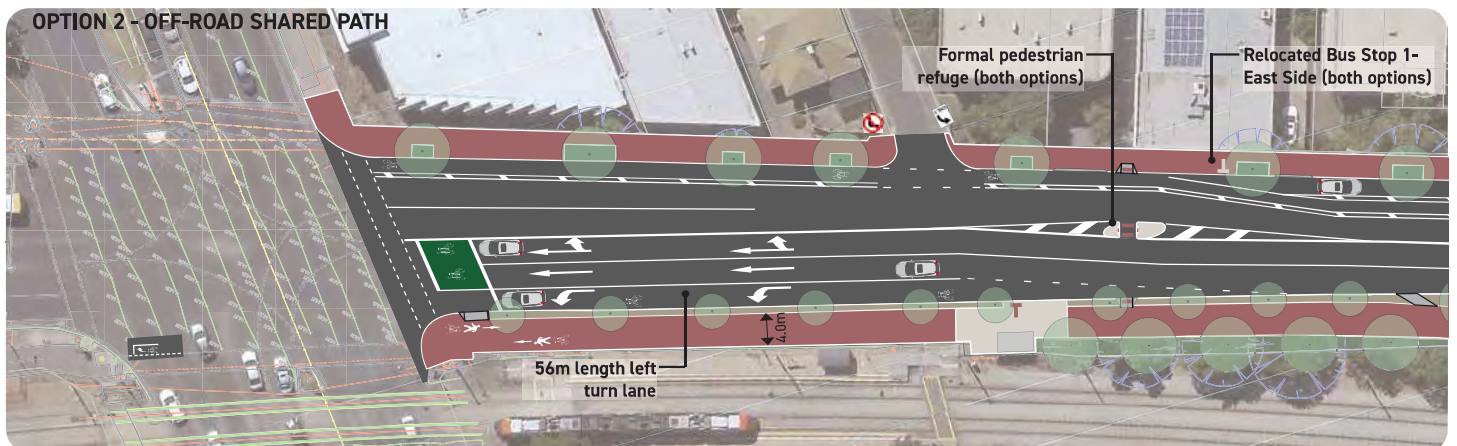
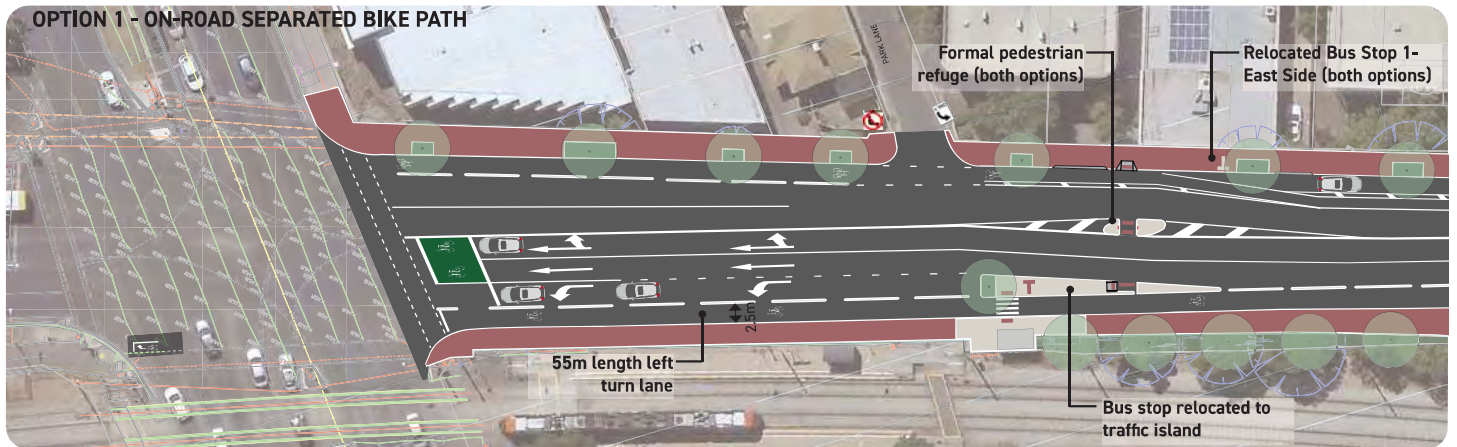
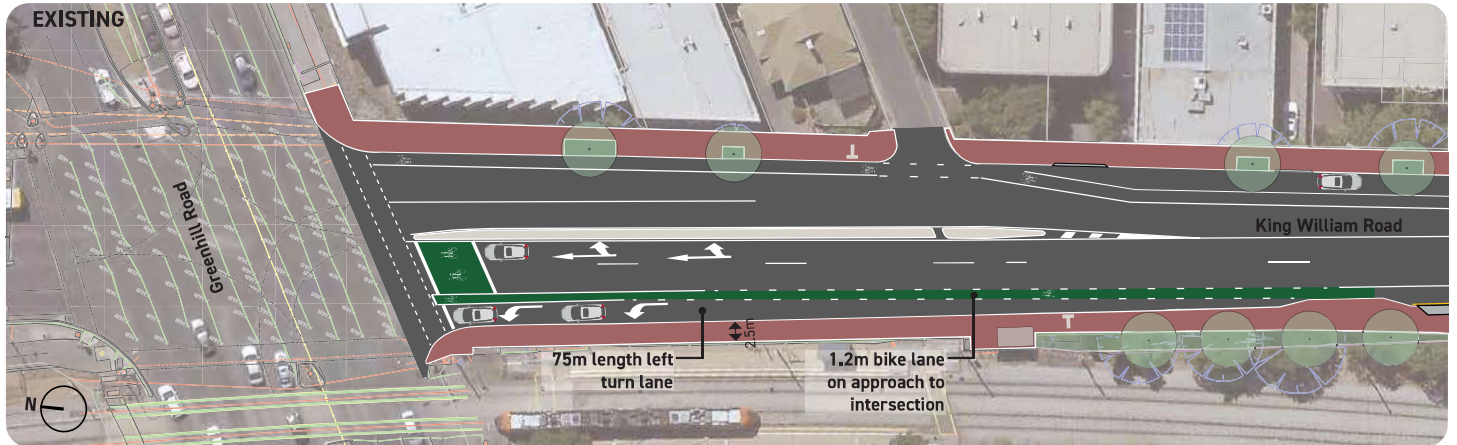
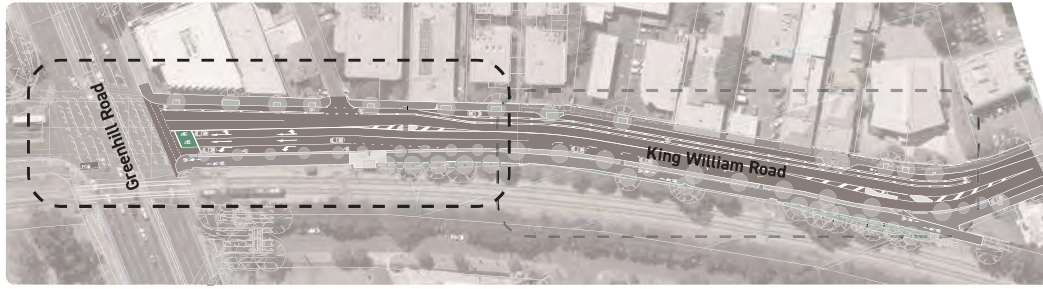
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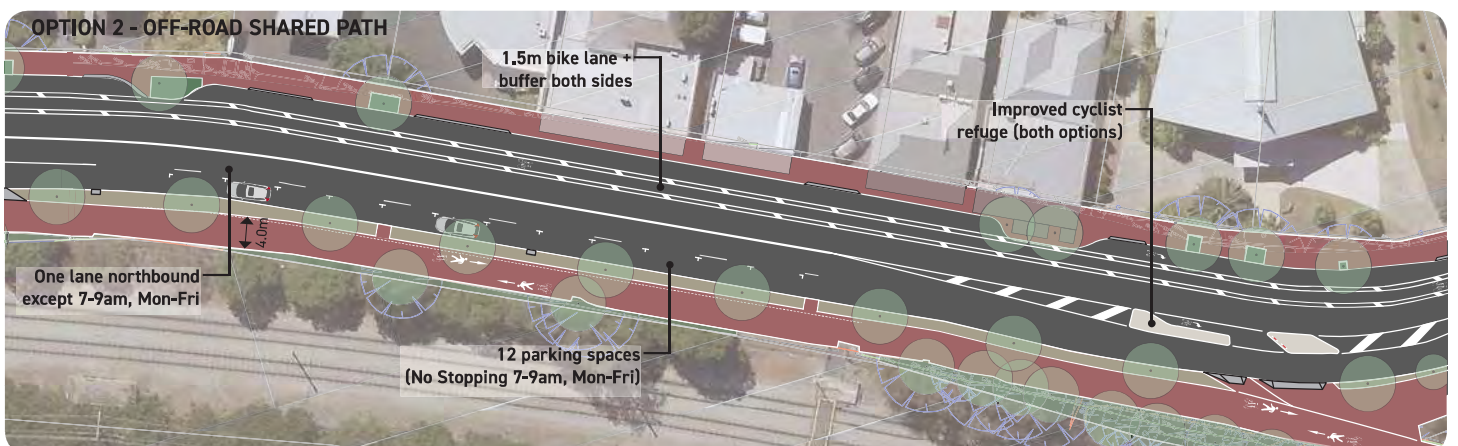
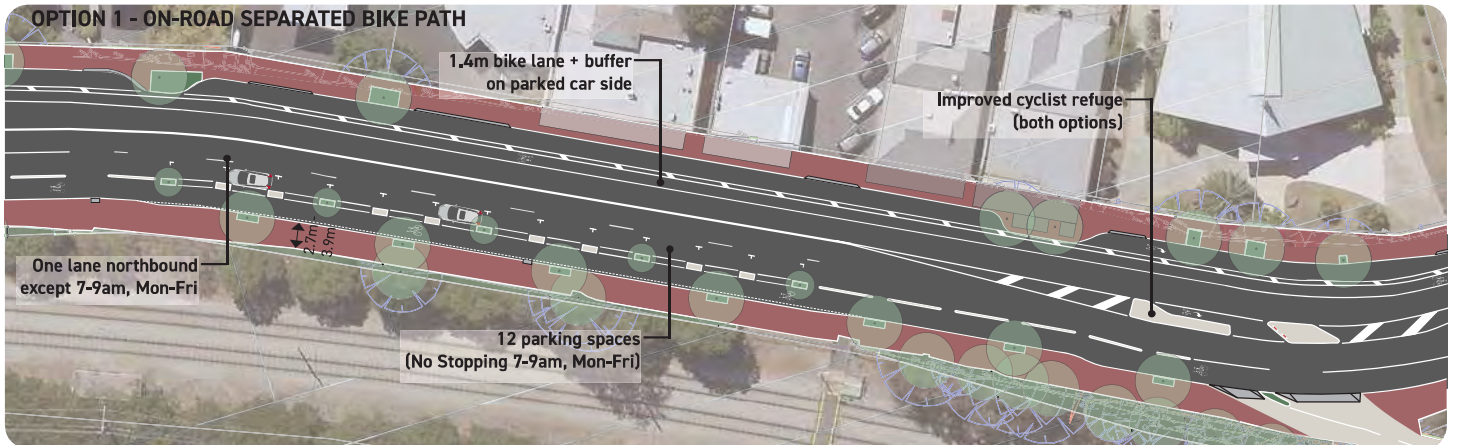
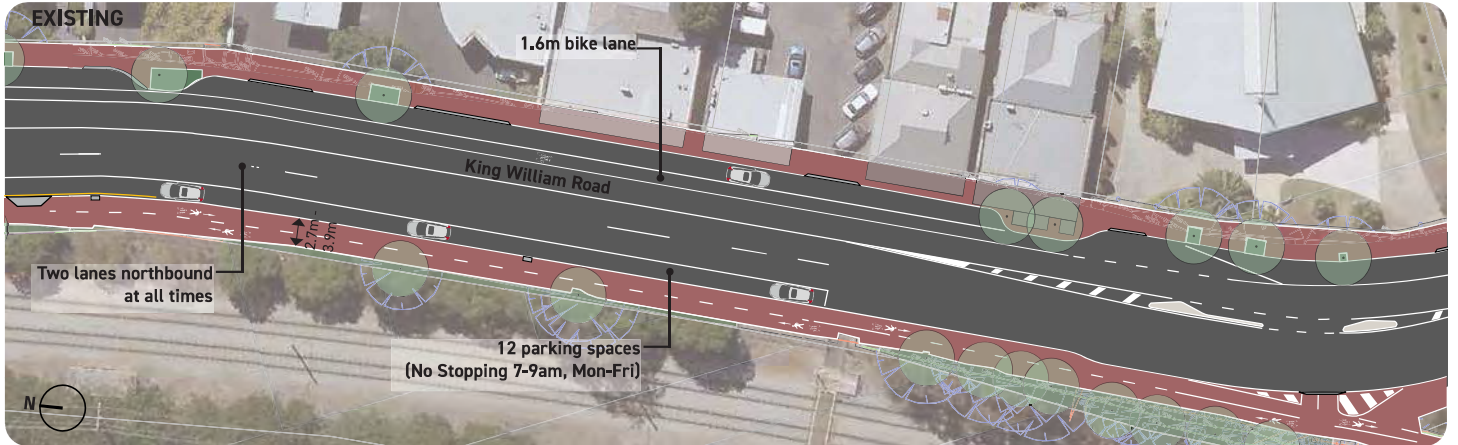
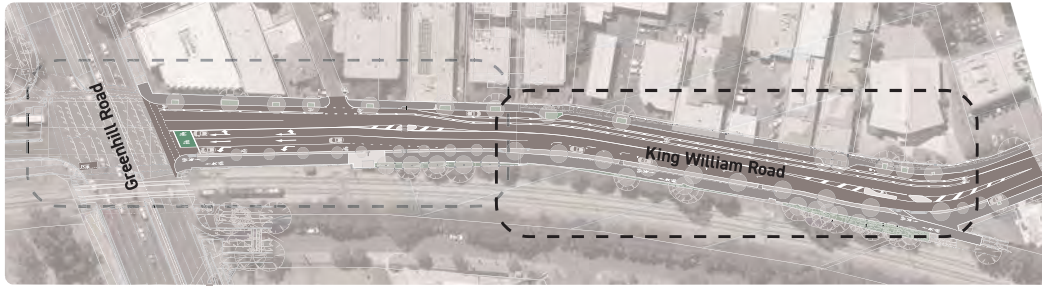
City Development including City Design and Strategic Assets.

10. REPORT AUTHORISERS

Name	Title
Ben Willsmore	Manager City Design
Claude Malak	General Manager, City Development

ATTACHMENT 1 - KING WILLIAM ROAD BIKEWAY (MIKE TURTUR BIKEWAY / GREENHILL ROAD) CONSULTATION CONCEPT OPTIONS





KING WILLIAM ROAD BIKEWAY

CONSULTATION FEEDBACK

APRIL 2021



City of Unley
CITY DESIGN

Summary

The local community, including existing bike route users, were engaged between 13 October - 4 November 2020 on two options for King William Road (Mike Turtur to Greenhill):

- Option 1 - On-road Separated Bike Lane
- Option 2 - Off-road Shared Path

A total of 93 responses were received, plus additional submissions from RAA, Bicycle Institute of South Australia and the Unley Bicycle User Group. Only four of 93 respondents did not support either of the options presented, suggesting that there is a high level of support for change.

The majority of respondents were confident bike riders, and they preferred both options equally. A smaller number of less experienced bike riders responded and had a preference for Option 2 - Shared Use Path.

Those supporting Option 1 mainly commented:

- Option 1 will result in reduced conflict between bike riders and pedestrians and those around bus/tram stops
- Option 1 would make me feel safer
- Option 1 better caters for different types of riders (i.e more confident on road, less confident on footpath)
- Option 1 will result in less conflict with left turn drivers at Greenhill Road, compared with option 2

Those supporting Option 2 mainly commented:

- Option 2 is safer for different types of riders, including children
- Option 2 is better for southbound riders, allowing them to cross from east to west at the lights and travel on to Mike Turtur Bikeway, rather than negotiating the unsafe merge area and crossing at the bend
- Option 2 design better aligns with the remainder of Mike Turtur Bikeway

Who We Engaged

Direct mail



A letter with attached plans and survey was sent to 110 residents, business owners, and property owners located within close proximity to the proposed changes. Consultation was open for three weeks from 13 October to 4 November 2020.

Signage



Seven engagement signs were placed on King William Road, including at bus stops and locations where bicycles stop, encouraging interested stakeholders to view the plans online and complete the survey.

Stakeholder workshop



A stakeholder workshop was held at the Unley Community Centre on 15 October between 6.30 – 8.30 pm with UBug and BiSA members. 23 people attended.

Targeted key stakeholders

- UBUG
- BiSA
- BikeSA
- Heart Foundation
- RAA
- Walking SA
- Friends of the City of Unley Society
- Adelaide Motorised Pedestrians Mobility Club
- Pulteney Grammar School
- Annesley Junior School

Who Responded

Location

93 survey submissions (92 via Yoursay and 1 hard copy) were received:

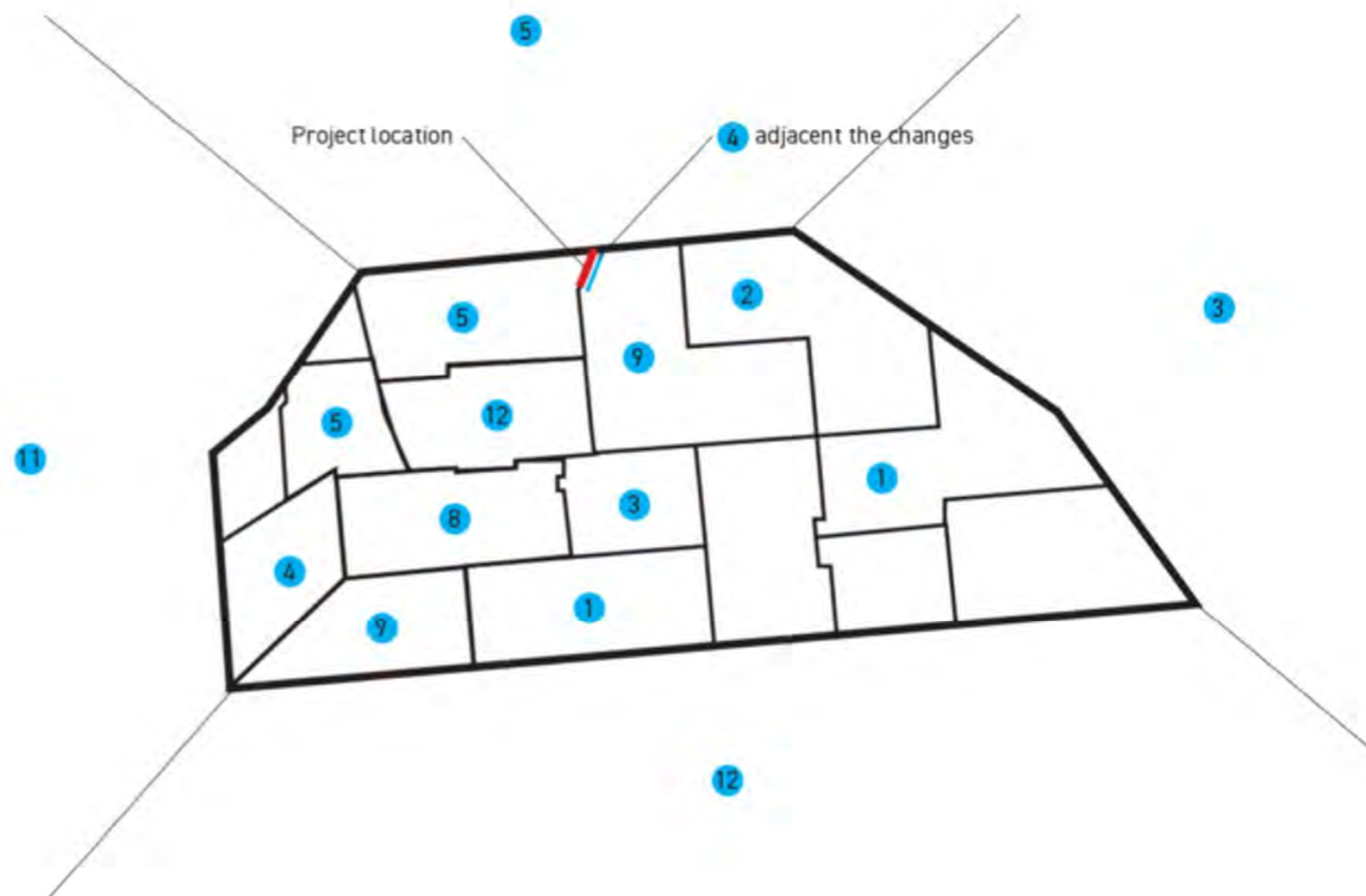
- 63 located in City of Unley (68%)
 - 4 located on King William Road adjacent the changes
- 30 located Outside City of Unley (32%)

The locations of respondents were spread fairly evenly across the western half of the City of Unley, comprising of suburbs close to Mike Turtur Bikeway or King William Road.

The location of the respondents outside of the City of Unley were generally up to 10km away, and either access Mike Turtur Bikeway closer to home or they use other north-south routes followed by Wood-Weller or King William Road.

3 key stakeholder groups responded via email:

- UBUG
- RAA
- Bicycle Institute of SA (BISA)

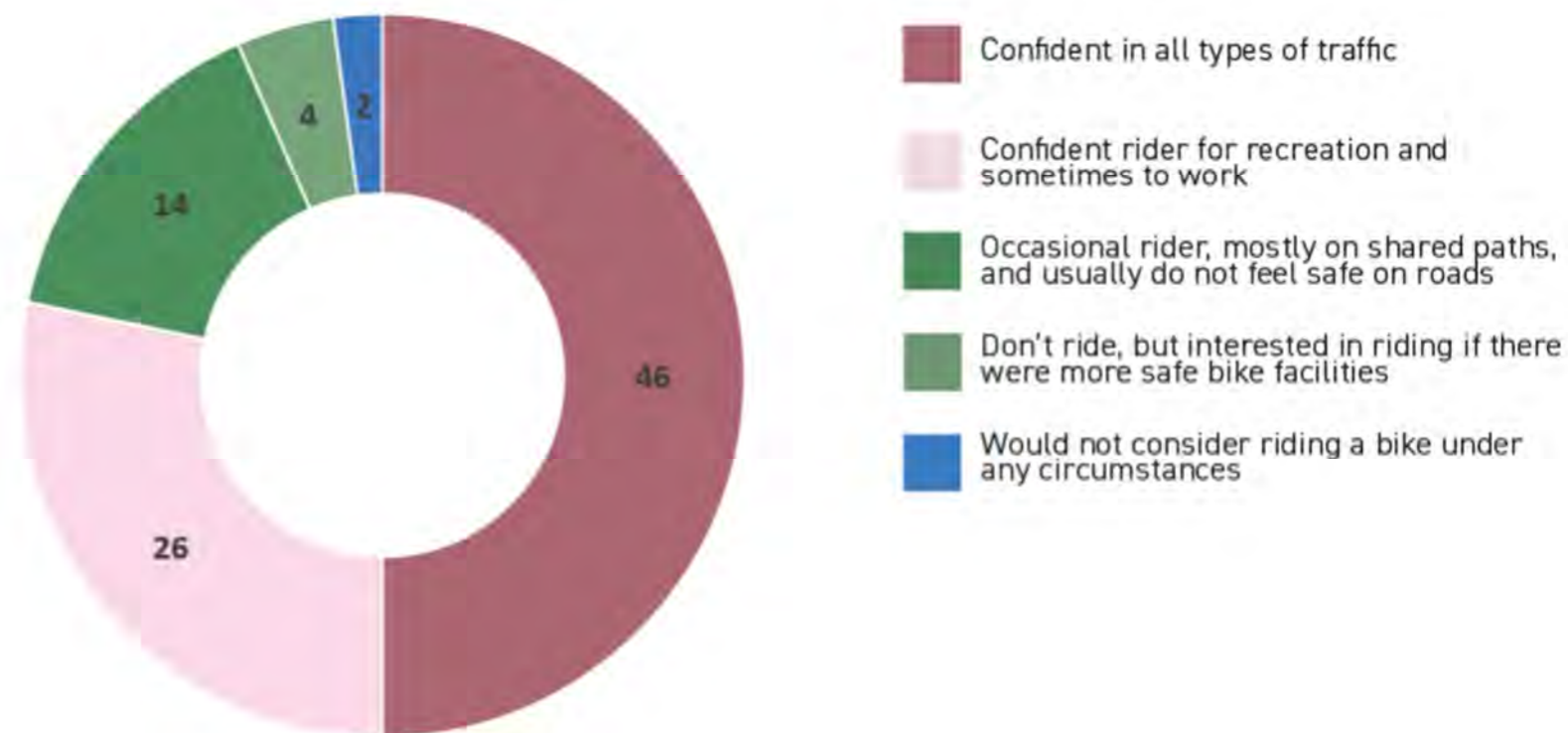


Rider Type

Respondents were asked what rider type they identify with. This is of interest as the greatest increase in cycling can be achieved if we provide facilities to encourage the 'Interested but concerned' 60% of the population.

The graph indicates that most of the respondents were from the most confident two categories of rider, and represented 78% of respondents.

Only 18 respondents (14 + 4) are in the 'Interested but concerned' category representing 60% of the population, which suggests that our feedback will be skewed to align more with the view of confident riders.



1. Strong + Fearless

Less than 1% of the population can be described as strong and fearless bike riders, who are confident riding in traffic on all type of streets.

2. Enthused + Confident

7% of the population are enthused and confident bike riders, often riding for recreation and sometimes to work, shops etc if the riding conditions are considered to be safe.

3. Interested but concerned

60% of the population are interested but concerned about bike riding. They might go for a ride on Park Land paths on the weekend but generally wouldn't ride on city streets as they do not feel safe riding in traffic or line-marked bike lanes.

4. No way, No how

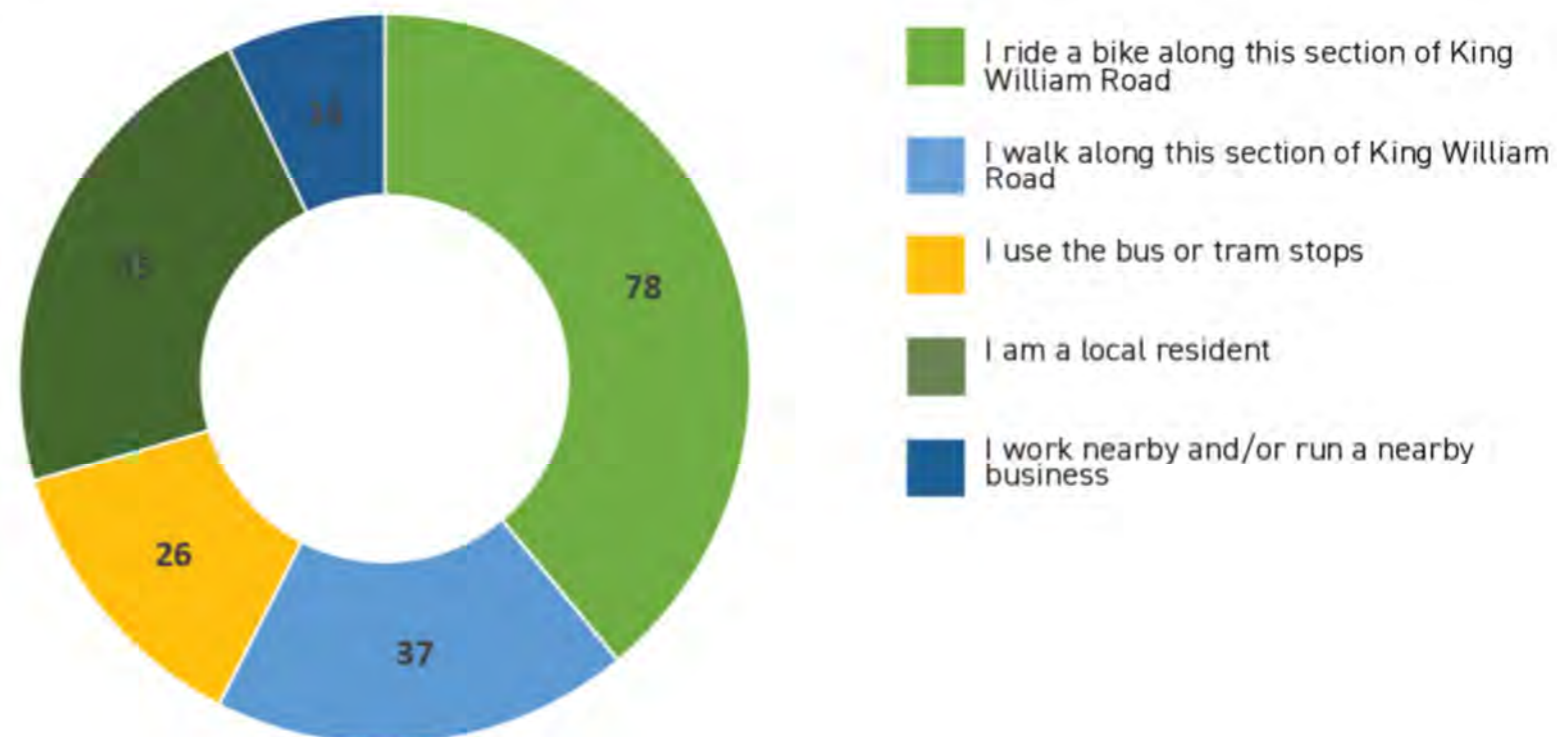
Around 33% of the population would not consider riding a bike under any circumstances.

Stakeholder Type - How they use the street currently

Respondents were asked how they currently use the street. For example, do they ride along the street, use the bus or tram, or walk along the street.

Data indicates that 78 of 93 respondents ride along this section of King William Road, which suggests that generally respondents are mainly focused on what the cycling outcome will be.

As there were 93 respondents and 200 selections, it is clear that most interact in several ways with the street. 52 of the respondents indicated that they use the street in multiple different ways, such as walk and ride, or walk and catch the bus or tram.



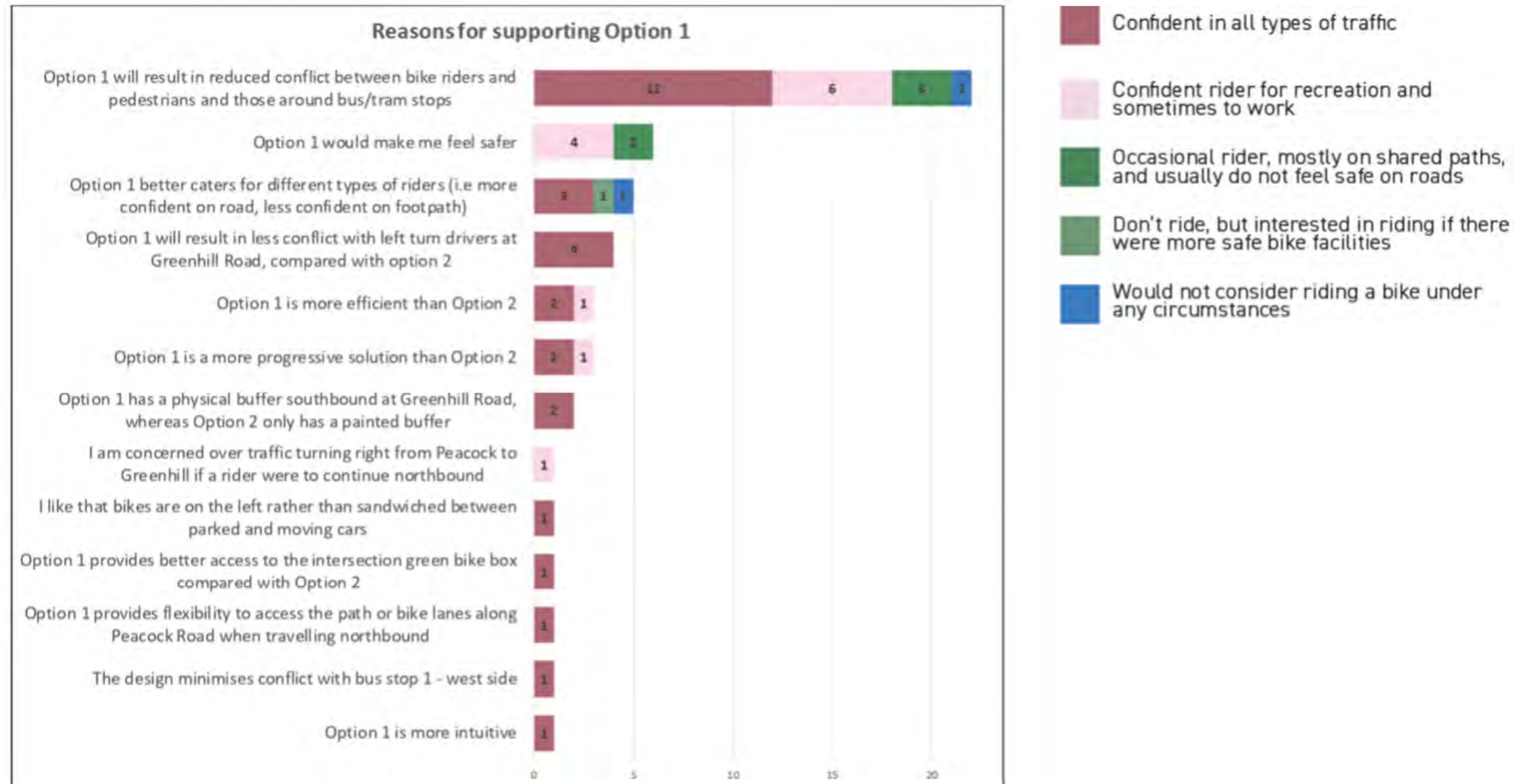
Which was the preferred option?

Respondent bike rider category	OPTION 1		I like both equally	OPTION 2		I do not support either option
	Strongly prefer Option 1 - On-road Separated	Slightly prefer Option 1 - On-road Separated		Slightly prefer Option 2 - Off-road Shared Path	Strongly prefer Option 2 - Off-road Shared Path	
Confident in all types of traffic	16	7	2	5	14	2
Confident rider for recreation and sometimes to work	6	5		2	13	1
Occasional rider, mostly on shared paths, and usually do not feel safe on roads	4	1		1	7	1
Don't ride, but interested in riding if there were more safe bike facilities	1			1	2	
Would not consider riding a bike under any circumstances	2					
Totals	29	13	2	9	36	4
	42			45		

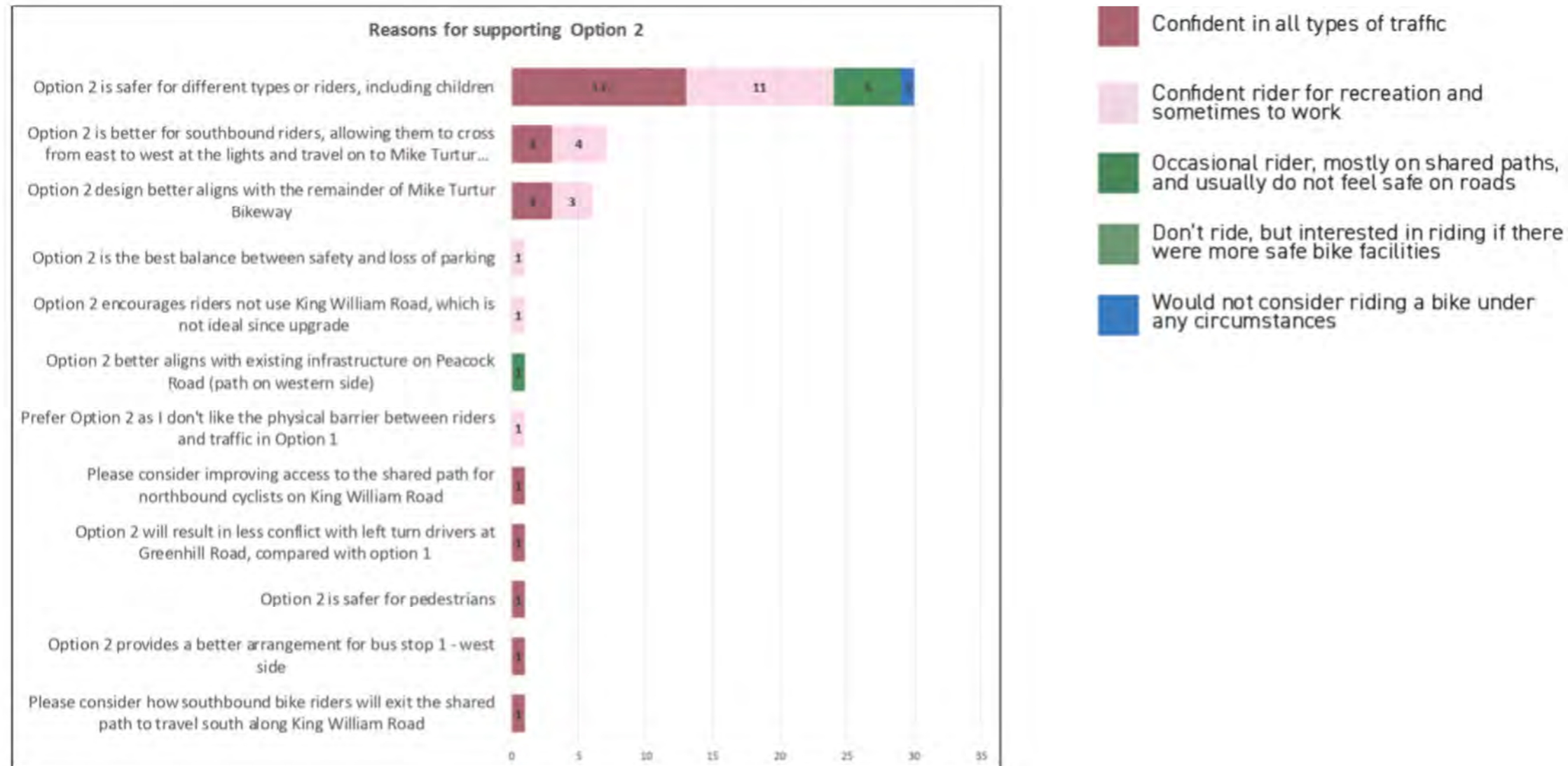
Key findings:

- Disregarding rider type, there is a similar preference for Option 1 and 2 (Op1:42 vs Op2:45)
- More confident riders (including 'Confident in all traffic' and 'Confident riders for recreation and sometimes work') prefer Option 1 and 2 equally (Op1:34 vs Op2:34)
- Less confident riders (including 'Occasional rider, mostly on shared paths, and usually do not feel safe on roads' and 'Don't ride, but interested in riding if there were more safe bike facilities') prefer Option 2 (Op1:6 vs Op2:11)
- If we disregard those that 'slightly prefer' an option, who likely see the merits of both, there is a slight preference for Option 2 (Op1:30 vs Op2:36)
- Only 4 out of 93 respondents did not support either option
- **Overall it can be said that there is a slight preference for Option 2**

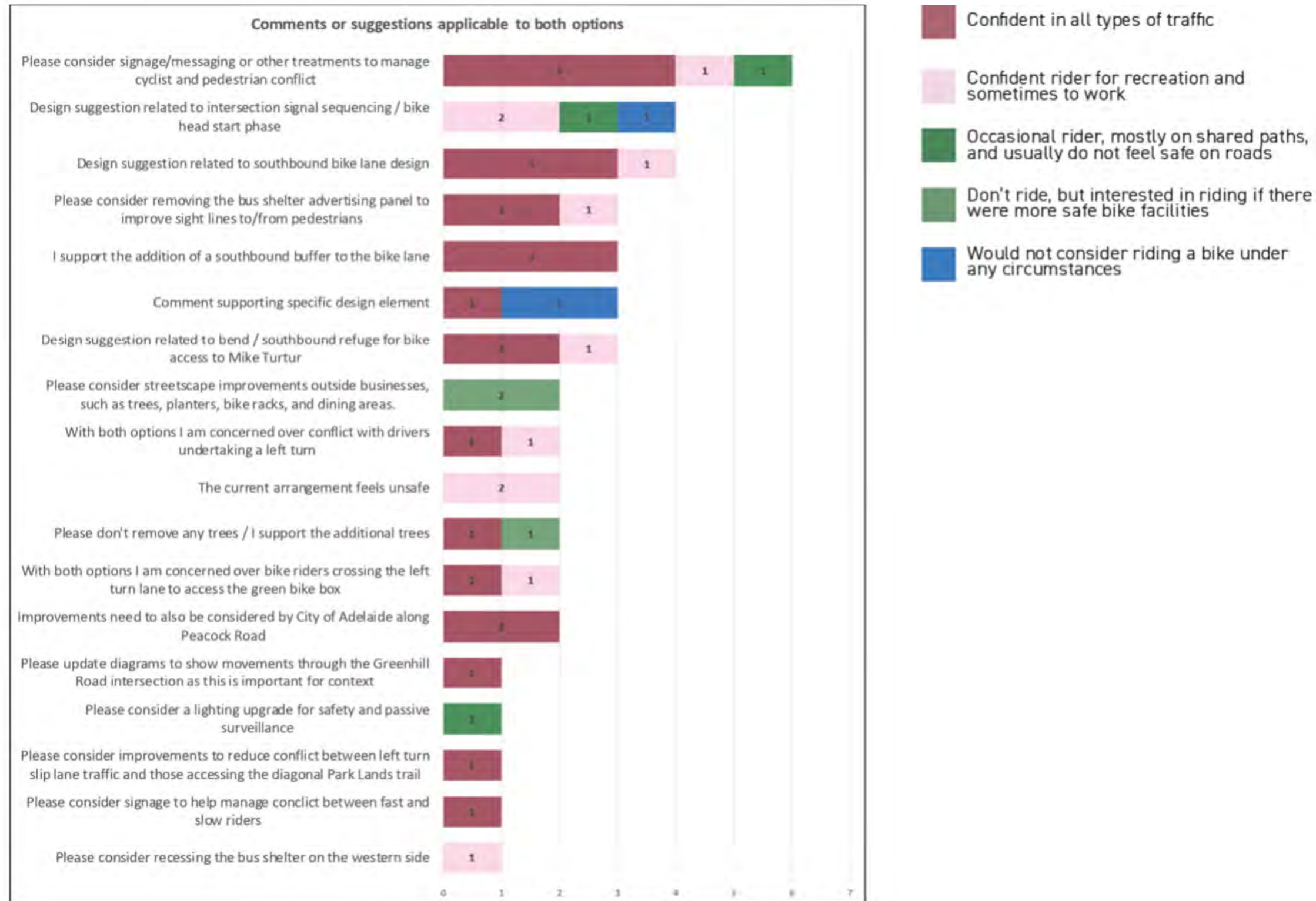
What did those preferring Option 1 say?



What did those preferring Option 2 say?



Additional comments applicable to both options



UBUG and Bicycle Insititute of South Australia Feedback

Summary only - Refer to full submissions

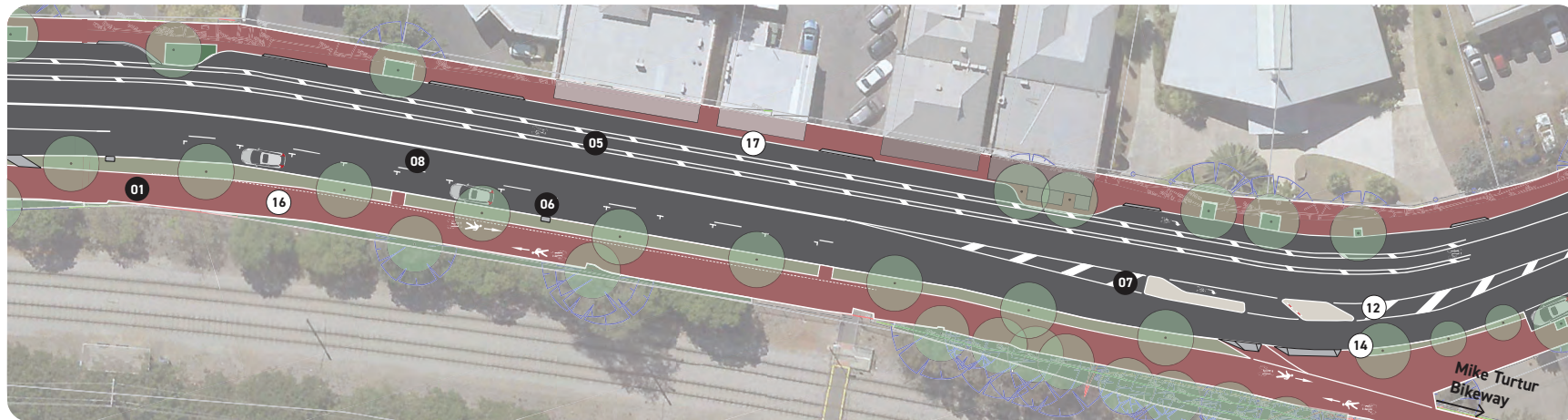
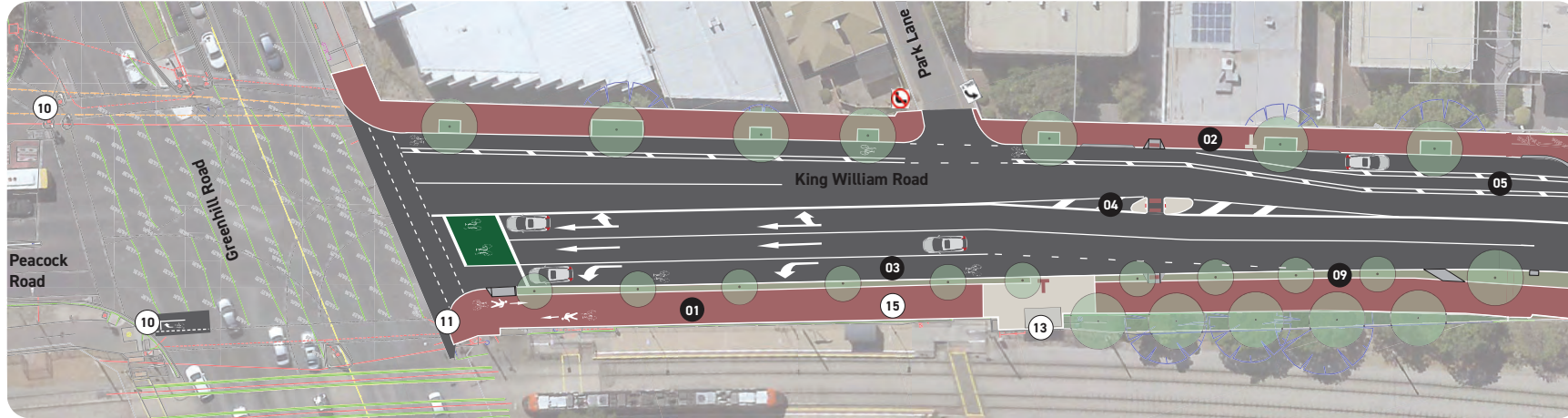
Unley Bicycle User Group (UBUG) key points:

- No preferred option stated
- Preference for bike box across all lanes at Greenhill Road intersection to reduce potential conflict with bike riders crossing the left turn lane
- Question whether it is legal to access the bike box other than directly from a bike lane if a bike lane is present
- Suggest bicycle 'head start' lantern
- Suggest a pavement treatment at the bend / southbound refuge to encourage motorist courtesy and awareness
- Concern over pedestrian / cyclist conflict with Option 2
- Suggest measures to distribute cyclist flows to Joslin Street and Porter Street in to the city

Bicycle Institute of South Australia key points:

- Preference for Option 1 but do not endorse the draft in its current form
- Option 1 better supports bike riders coming from the south on King William Road, and directing them on to the path would be downgrading the level of service and safety
- The 4m width is insufficient in Option 2 and prefer a 6m width with separate bike / pedestrian facilities
- Even with a 6m width the Option 2 shared path would not match that on the Peacock Road side
- Provided extensive design feedback for Option 1 across 12 design headings, including:
 - Strongly suggest relocating the southbound bike lane to along the kerb
 - Present ideas to enable widening of the southbound bike lane
 - Suggest design improvements to the bend / cyclist refuge
 - Suggest improvements to support an alternative route to the Park Lands through Young->Roberts
 - Adjustments to bike box access and hook turn facility
 - Widening of separated path on approach to Greenhill Road
 - Kerb height design guidance for intersection and mid-block sections

ATTACHMENT 3 - PREFERRED KING WILLIAM ROAD BIKEWAY (MIKE TURTUR BIKEWAY / GREENHILL ROAD) CONCEPT OPTION



Key Features

- 01 Provision of consistent 4m shared use path (up from 2.5-4m existing)
- 02 Relocation of 'Bus Stop 1 King William Road – West Side' (currently north of Park Lane) and loss of 3 parking spaces
- 03 Reduced left turn lane provision (75m down to 56m)
- 04 Formal pedestrian refuge
- 05 Improved southbound bike lane - 1.5m with buffer both sides
- 06 No loss of parking on western side (No Stopping, 7-9am, M-F and 2P, 9am-5pm, M-F - unchanged)
- 07 Wider bicycle refuge for accessing Mike Turtur Bikeway
- 08 Two traffic lanes during peak am period (7-9am), one traffic lane all other times
- 09 Landscaped verge and 25-30 additional trees across the project

Changes to be considered during detailed design

- 10 Review north-west corner of Greenhill Road/Peacock Road intersection for improved bike storage instead of hook turn and north-east corner for improved bike storage and crossing
- 11 Review shared path signalised crossing for people walking and bike riding across Greenhill Road
- 12 Amendments to bicycle refuge to allow for pedestrians and additional trees
- 13 Review of 'Bus Stop 1 King William Road – West Side' including relocation further south away from the intersection Potential loss of up to 2 parking spaces.
- 14 Amendments to better allow for northbound bike riders entering the path from King William Road and additional opportunities to exit the path to King William Road
- 15 Messaging or design solutions to manage conflict between people walking and bike riders
- 16 Selection of materials and landscape palette appropriate to the profile of King William Road and the bikeway requirements
- 17 Investigate outdoor dining protuberance and associated on-street parking loss in front of 23 King William Road 'Cafe Chitchat'

Councils Response to Other Design Considerations

Design Consideration/Concern	Council Response
Reduced access to Bike Box on King William Road approach.	The existing 1.2 metre northbound bike lane located between the left and through traffic lanes is removed in both options and shifted to the kerbside. Advice from the Department for Infrastructure and Transport (DIT) Network Management Services is that the Bike Box cannot extend across the left turn traffic lane, as it will impact on signal operations and further increase queuing / congestion on King William Road. Both options provide access to the Bike Box at the intersection approach. The left turn lane stop line is also proposed to be positioned in line with the Bike Box stop line to allow bike riders to safely access the bike box. For the more confident bike riders they can still access the Bike Box by riding on-road with traffic.
Right hand hook turn box on Greenhill Road western approach needs to be removed	<p>DIT Network Management Services post the consultation indicated that the proposed bicycle hook turn box on Greenhill Road western approach will need to be removed from both options, as this will conflict with left turning traffic from Greenhill Road when Peacock Road (left, through and right turn) traffic has a green light.</p> <p>To better facilitate a two-staged right-turn crossing further design consideration will be required on Peacock Road approach to improve storage for bike riders on the north-west and north-east-corners. This will need to be undertaken in collaboration with the City of Adelaide (CoA) and DIT to assess feasible design options.</p>
Reduced left turn lane capacity from 75 metres to 55 metres.	<p>In both Option 1 or 2, the length of the left turning lane is reduced from 75 to 55 meters, equivalent to a reduction in capacity of up to 3 cars per cycle.</p> <p>During the Off-peak and PM Peak times the 'typical' traffic conditions will not be largely affected by the change in turning lane length (average number of vehicles queued was observed to be 6 vehicles / 35 metres in length).</p> <p>During the AM Peak the average number of vehicles queued was observed to be about 12 to 13 vehicles (70 to 75 metres in length), with the maximum number observed to be 19 vehicles (that is, well beyond the current left turn bay length).</p>

	<p>Queueing beyond the left turn bay was observed on a number of occasions, however in most instances the queue would clear in a signal cycle, depending if a tram phase would be called up. A reduced left turn bay will likely result in further delays for King William Road. This is predominately due to the potential increase in the blocking of through traffic movements from vehicles queuing to turn left. Site observations, however, indicate that queued left turn traffic tends to filter through each signal cycle.</p>
<p>Reduced northbound traffic lane capacity during off-peak period.</p>	<p>During the off-peak hours in the northbound direction there are currently two north bound traffic lanes at all times between Park Lane and the bend. This will reduce to one lane with both design options to allow integration of 2P off-peak parking on the western side (as per the current arrangement).</p> <p>Current traffic counts indicate that outside of the AM peak hour (8 – 9AM) traffic in the northbound direction reduces from about 750 vehicles per hour (vph) to about 390 – 490 vph and therefore should continue to operate at a good level of service with one lane of traffic (north bound).</p>

INFORMATION REPORT

REPORT TITLE:	2020-21 THIRD QUARTER CORPORATE PERFORMANCE REPORT
ITEM NUMBER:	4.3
DATE OF MEETING:	27 APRIL 2021
AUTHOR:	NICOLA TINNING
JOB TITLE:	GENERAL MANAGER, BUSINESS SUPPORT & IMPROVEMENT
ATTACHMENTS:	1. 2020-21 THIRD QUARTER CORPORATE PERFORMANCE REPORT

1. EXECUTIVE SUMMARY

The quarterly performance report provides Council with data analysis, and reports on strategic planning, service delivery activity including customer satisfaction survey results, and financial performance across the whole of the organisation.

The report assists with keeping Elected Members informed, and supports strategic decision making, continuous improvement, and strategic governance.

This report continues to be a work in progress, with further development of corporate and key performance indicator reporting to be undertaken in the coming year.

2. RECOMMENDATION

That:

1. The report be received.
-

3. RELEVANT CORE STRATEGIES/POLICIES

4. Civic Leadership

4.1 We have strong leadership and governance.

4.3 Our business systems are effective and transparent.

4. **BACKGROUND**

The City of Unley has a Four-Year Plan that informs its Annual Business and Delivery Plans and budget processes, and guides Council and the community in relation to priorities and strategies, including the longer-term vision outlined in the Community Plan 2033.

The corporate reporting framework has been implemented to provide Council with relevant information that will support and inform its decision making. The Corporate Performance Report, which now provides Council with a performance report on a quarterly basis, ensures that Council is demonstrating ongoing and improved public accountability. The report provides evidence and opportunities to drive and support continuous improvement.

5. **DISCUSSION**

The State Government is still considering the introduction of performance indicators to be reported against by Local Government as part of the broad Local Government reform agenda. Whilst the date for introduction has not yet been announced, nor have the indicators been agreed to, it is likely that the measures will be similar to those introduced in other states.

Access and the collection of data from source corporate systems has been automated where possible. Automation has improved data quality and created significant efficiencies in the data collection and process.

The automation process is extended to include notification to commentary writers and the generation of the report.

This report covers the second period of the 2020 - 21 financial year from 1 January 2021 to 31 March 2021. Some of the deliverables have been impacted by the COVID19 pandemic and these are detailed within the report.

The Corporate Performance Report is provided as Attachment 1.

Attachment 1

6. **REPORT AUTHORISERS**

Name	Title
Peter Tsokas	Chief Executive Officer



ENVIRONMENTAL STEWARDSHIP

Residential Waste

Financial Year

2020/2021

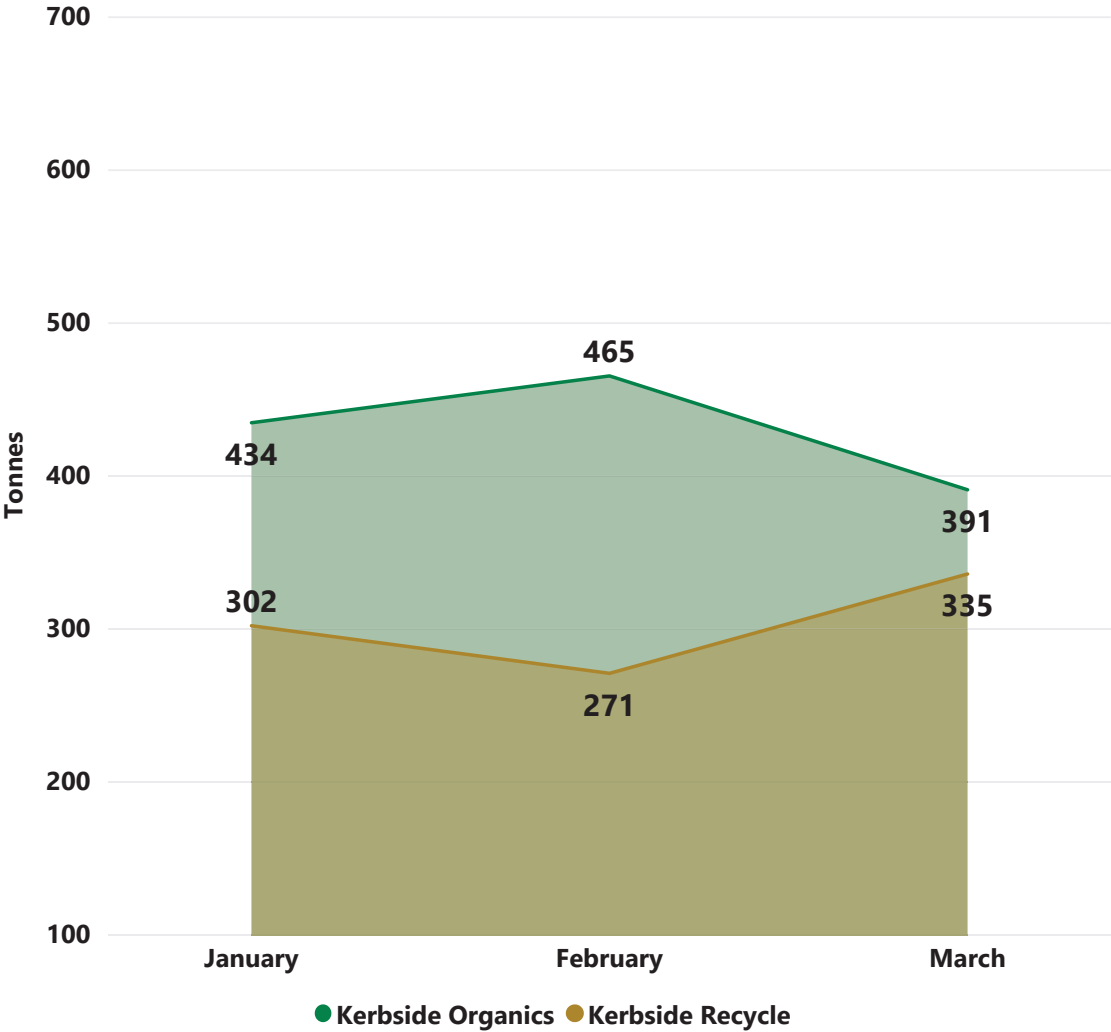


Financial Quarter

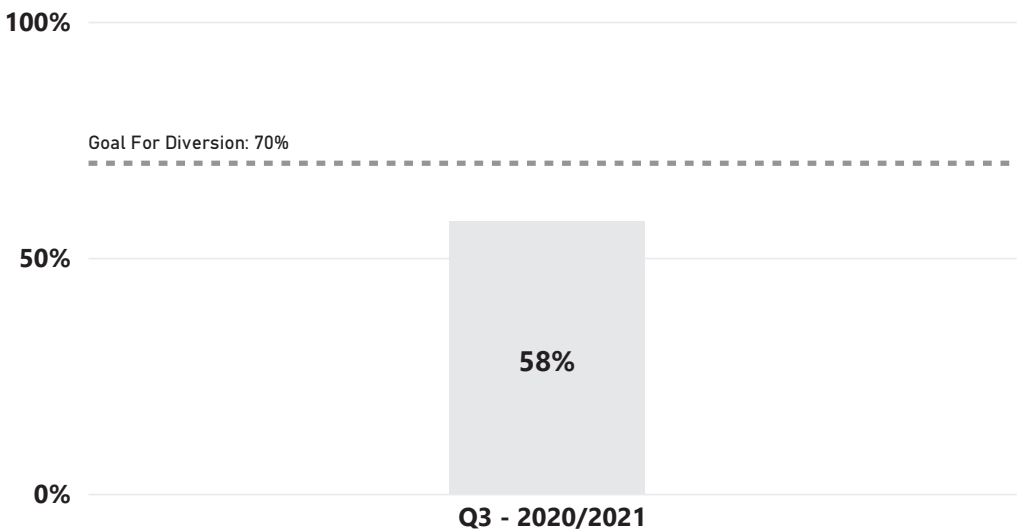
Q3



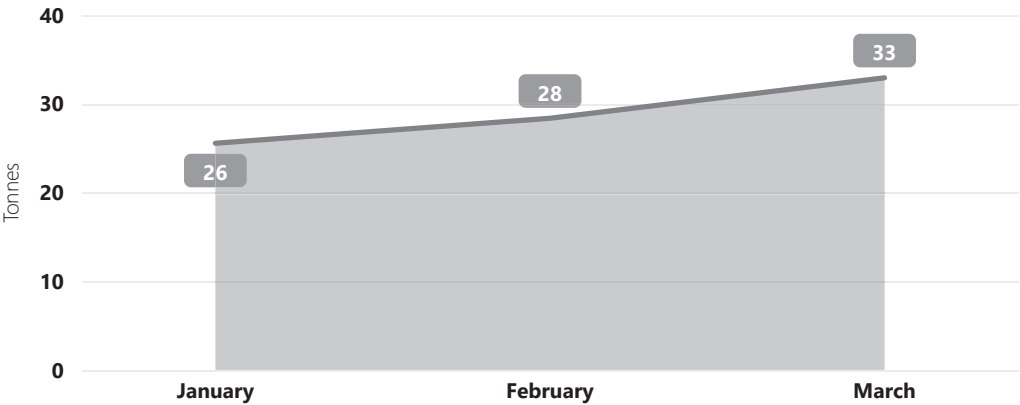
Kerbside Organics and Kerbside Recycle Trend (Tonnes)



Residential Waste Landfill Diversion



Hard Rubbish Trend (Tonnes)





ENVIRONMENTAL STEWARDSHIP

Residential Waste

Financial Year and Quarter For Comments

2020/2021 Q3



Comments

Data obtained for the third quarter of the year (January to March) in 2020, compared with the same quarter in 2021, shows there was a 2.2% decrease in waste going to landfill in 2021, averaging out at 7.2kg per household. During the same time periods, studies show there was an increase of 0.3% (or average of 1.2kg per household) in organic matter being sent for processing.

The rollout of kitchen caddies and liners to all households during November and December 2020 has presumably assisted in this positive change.

The provision of a kitchen caddy for every home has resulted in numerous favourable comments complimenting Council on this initiative, which encourages residents to place food waste into the correct bin - the green bin - and it is hoped that continued promotion and use of these caddies will be see even further diversion of food waste from landfill.

FINANCIAL STATEMENTS

Grant Funding

Financial Year

2020/2021

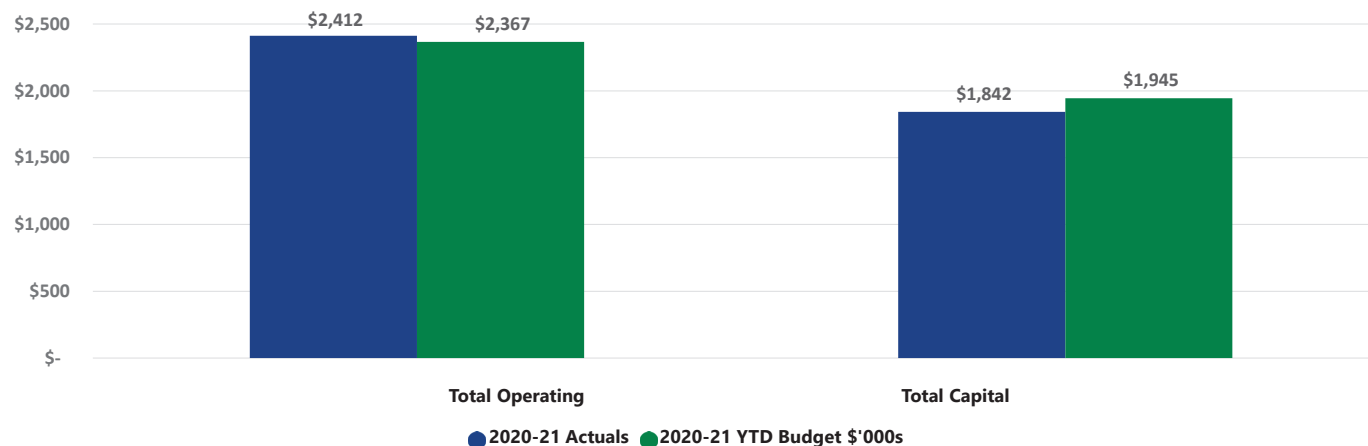


Financial Quarter

Q3



External funding Grants and Subsidies in \$'000



	2020-21 YTD Actuals \$'000s	2020-21 YTD Budget \$'000s	YTD Variance \$'000s	2020-21 Budget \$'000s
Grants - Health & Ageing (DCSI)	1,034	998	37	1,004
Grants - Financial Assistance Grants	292	292	-	836
Grants - Library	1	-	1	-
Grants - Library Board	279	274	5	274
Grants - Local Roads	113	114	(1)	405
Grants - Roads to Recovery	381	381	-	381
Grants - Other	312	309	3	318
Operating Grants - total	2,412	2,367	45	3,217
Capital Grants - Replacement	273	441	(168)	476
Capital Grants - New	1,569	1,504	65	1,743
Capital Grants	1,842	1,945	(103)	2,219
Total Grants & Subsidies	4,255	4,313	(58)	5,436



FINANCIAL STATEMENTS

Grant Funding (Q1 2020/2021)

Financial Year and Quarter For Comments

2020/2021 Q3



Comments

(a) Operating Grants: Council's operating grants are \$45K favourable year to date, with actuals of \$2,412K compared to budget \$2,367K at the end of Quarter 3. This is primarily due to higher than forecast income from the Department of Health & Ageing arising from increased delivery of services.

(b) Capital Grants: Council's capital grants are (\$103K) unfavourable year to date, with actuals of \$1,842K compared to budget \$1,945K at the end of Quarter 3. The unfavourable variance is due to timing variances in the receipt of grants and the release of grant income in line with expenditure.

COMMUNITY LIVING

Development Applications - Planning Consents Granted

Financial Year

2020/2021

Financial Quarter

Q3



Category 1 - Average Days to Resolve

14

Legislated Time frame: 20 Days

Category 2 - Average Days to Resolve

60

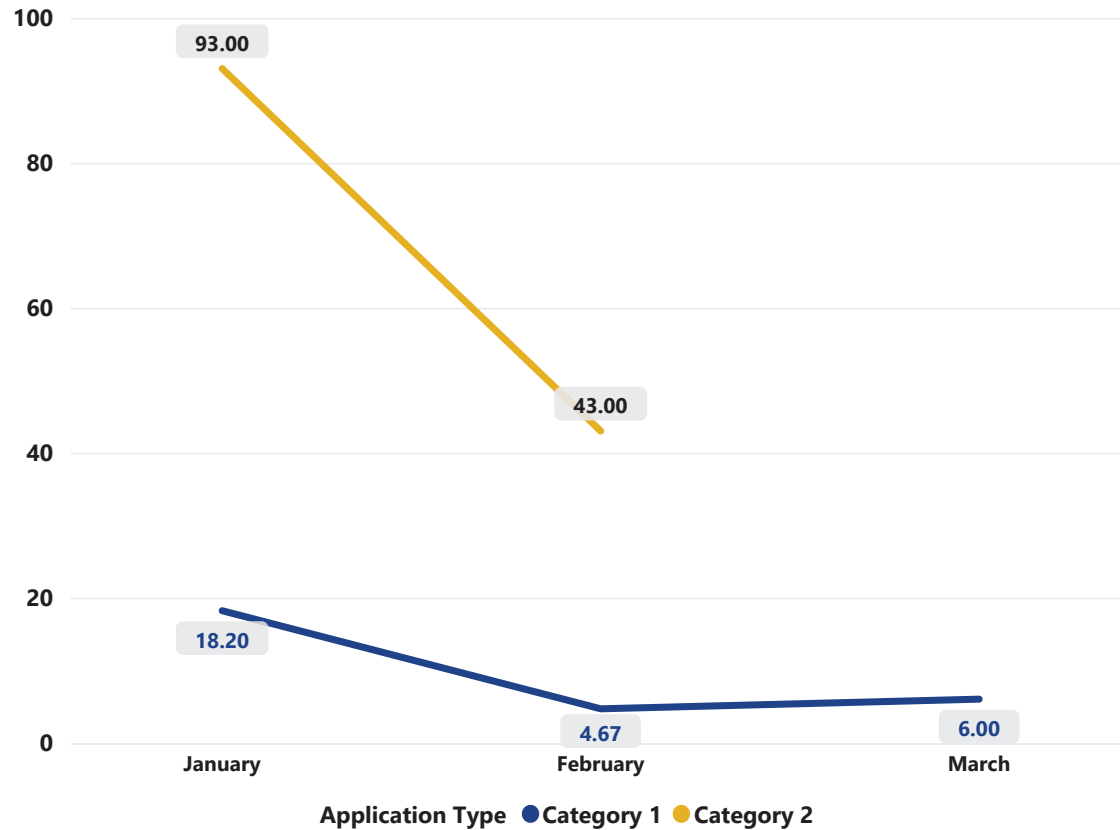
Legislated Time frame: 40 Days

Category 3 - Average Days to Resolve

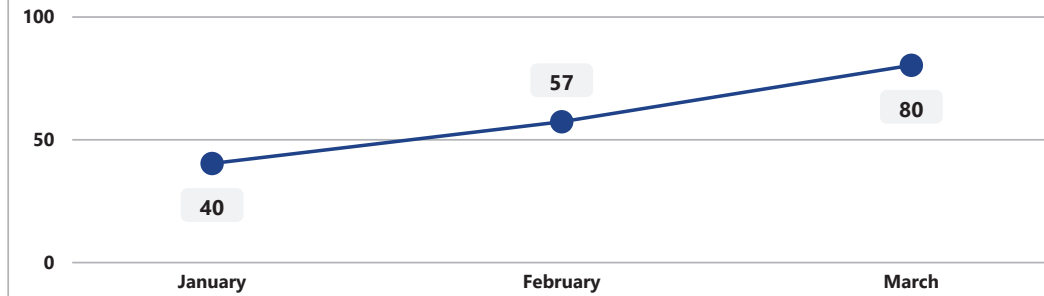
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Legislated Time frame: 40 to 120 Days

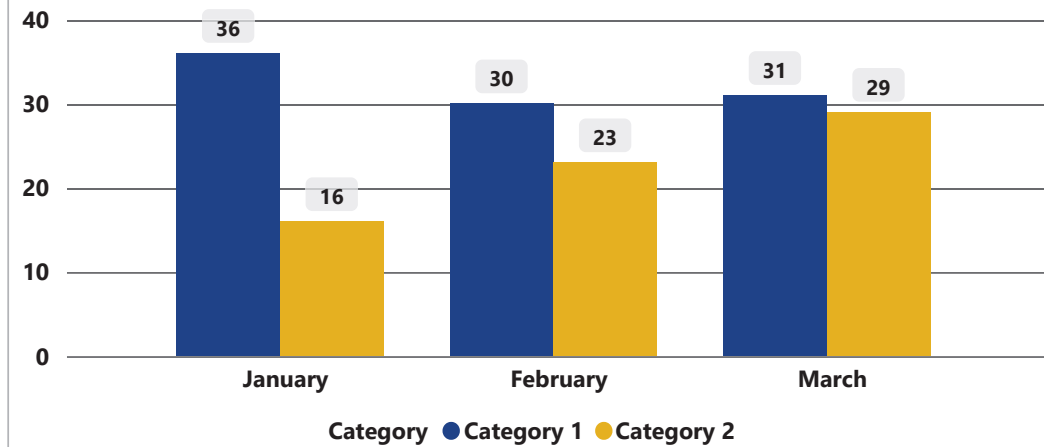
Planning Consents - Average Days to Resolve



Planning Applications Lodged



Planning Consents Granted





Comments

This report provides the number of applications for planning consent that have been lodged and determined by Council, as well as the number of business days it takes for planning consent to be granted, noting statutory timeframes.

Applications lodged for the quarter fall within the category of either:

Category 1 – applications that do not require public notification and have a legislated decision timeframe of 20 business days.

Category 2 – applications that require public notification to adjacent land owners and occupiers and have a legislated decision timeframe of 40 business days.

The number of applications lodged in the quarter continued to decrease from the previous two quarters that were considerably higher than the same time comparison to the same timeframes in previous years. There was however a marked increase in applications lodged prior to the introduction of the new planning regime on 19 March.

Category 1 applications have been brought into line with legislated timeframes (16 days compared to 20 days) but category 2 applications remain above legislated timeframes. In part, this has been caused by staff training for the new planning regime as DIT have released professional development sessions for Council staff to engage in. New development applications will be lodged within the ePlanning portal and will be subject to the new timeframes under the PDI Act.



COMMUNITY LIVING

Value of Approved Development Applications

Financial Year

2020/2021

Financial Quarter

Q3



Average Development Value

\$198K

Financial Year 2018/2019

Average Development Value

\$233K

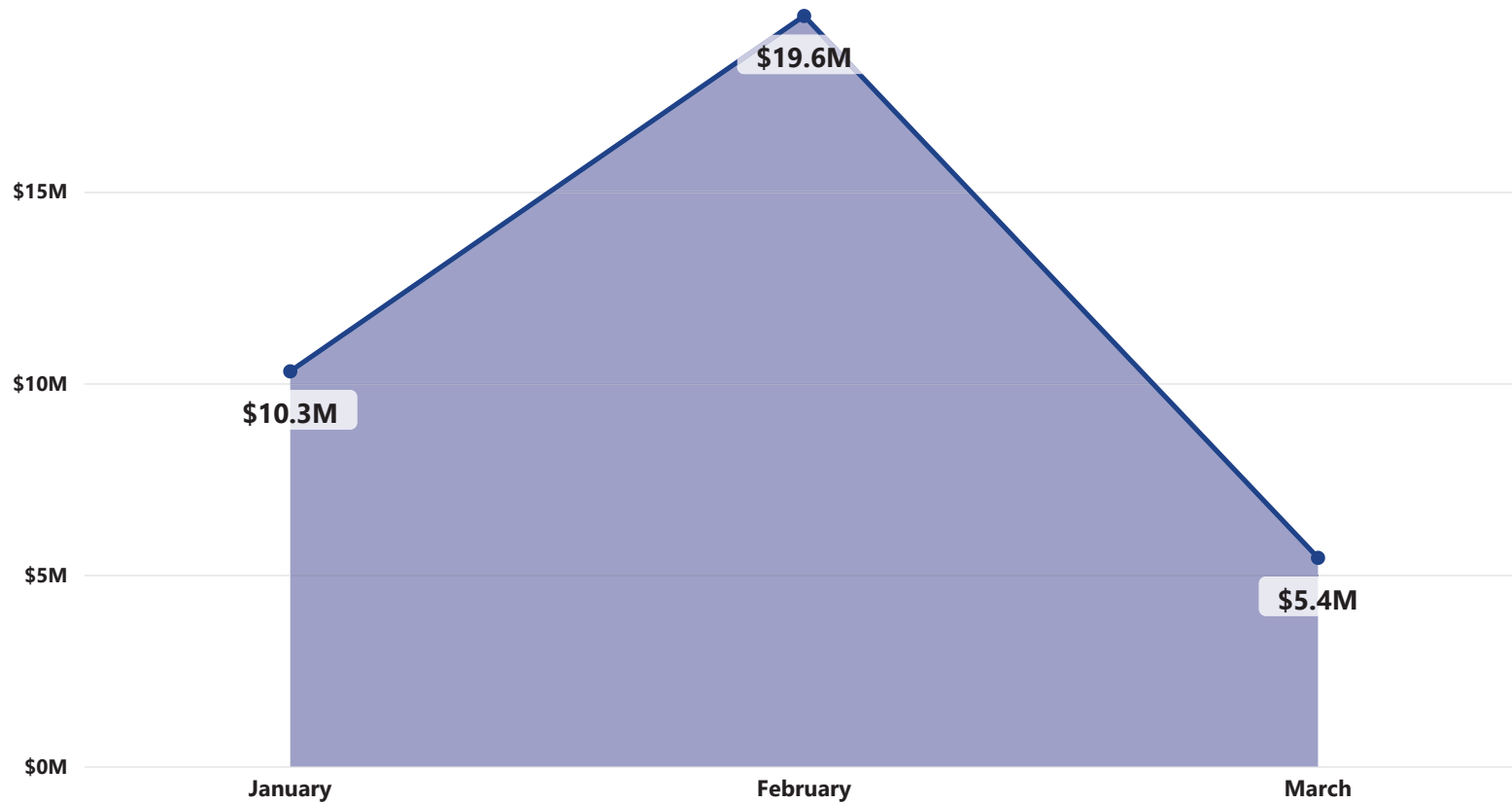
Financial Year 2019/2020

Average Development Value

\$134K

Financial Year 2020/2021

Total Value of Approved Applications





COMMUNITY LIVING

Value of Approved Development Applications

Financial Year and Quarter For Comments

2020/2021 Q3



Comments

This report indicates the total and average value of development in the City lodged during the quarter.

Quarter 3 has continued the considerable fluctuation in total value of development applications lodged each month, although there has been a slight increase in overall value while application numbers lodged for the quarter were less than the previous two quarters. In addition, the average development value of \$134k is an increase from the previous quarter of \$125k. The value of development applications is reflective of the types of applications lodged with Council. Although several major developments have recently been lodged, they are not yet determined and are not included in this quarter's figures which reduces the average value.

COMMUNITY LIVING

Planning Compliance Inspected

Financial Year

2020/2021



Financial Quarter

Q3



Total Completed Requests

44

Compliance Requests Under Review

19

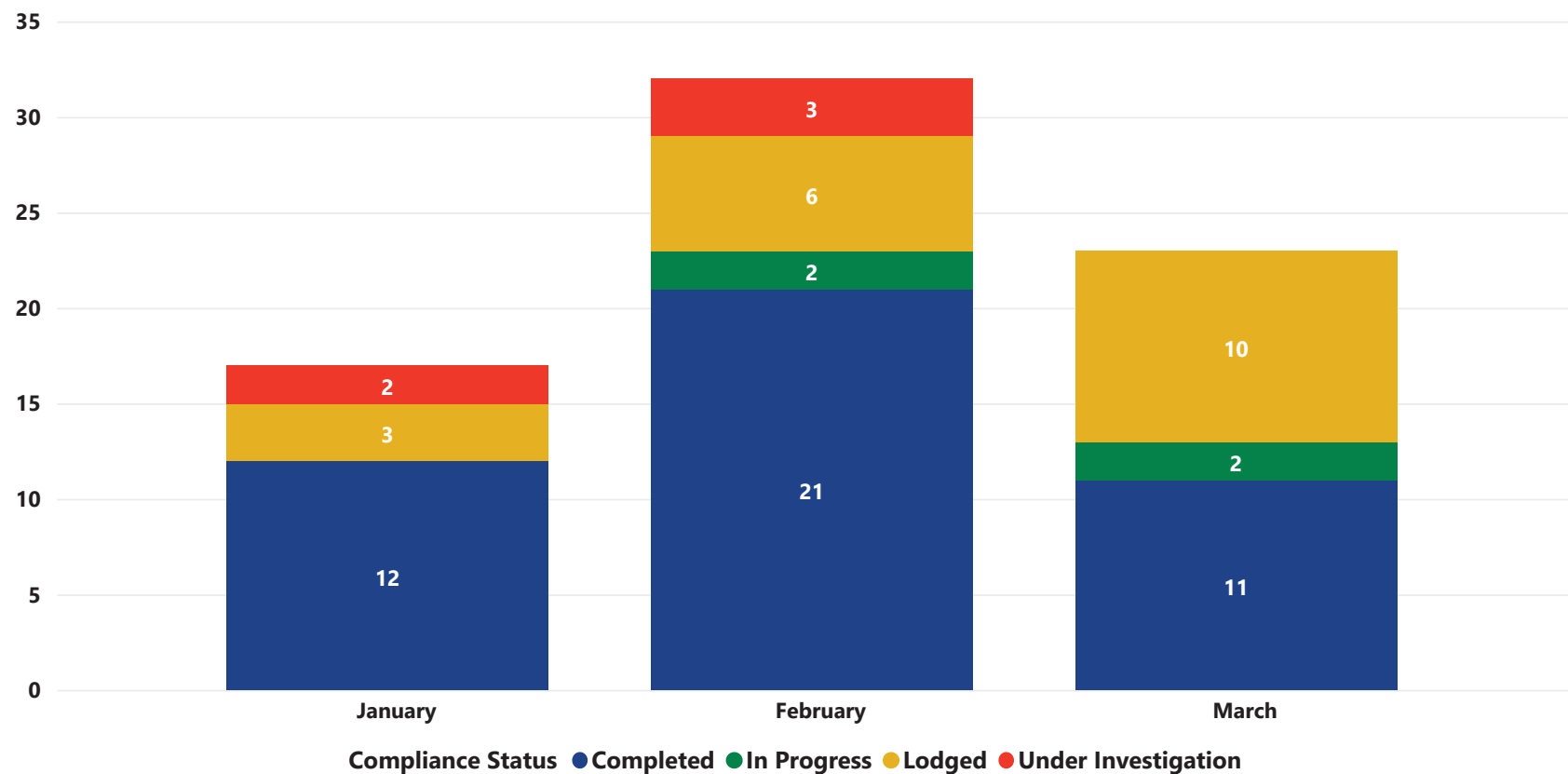
Compliance Requests In Progress

4

Total Requests Under Investigation

5

Planning Requests and Status





Comments

This report is to demonstrate the number of planning compliance matters that Council's Planning Compliance Officer investigates and actions. The matters are lodged as customer requests and investigations include unauthorised developments, development contrary to an approval, and unsightly premises.

The total number of planning compliance matters that have been completed have dropped from 53 (Q2) to 44 (in line with 40 during quarter 1) while matters under review have increased significantly from 0 to 19. The outstanding matters are the result of several ongoing investigations that are reflective of the complex negotiation and enforcement process that these matters can take. This process is guided by the Council's Compliance Policy where officers will use their discretion to resolve the matter in the most efficient manner being no action, negotiation or formal enforcement. All outstanding matters will be actioned accordingly and customers kept informed of their progress.



COMMUNITY LIVING

Building and Planning - % Compliance vs Non Compliance

Financial Year

2020/2021

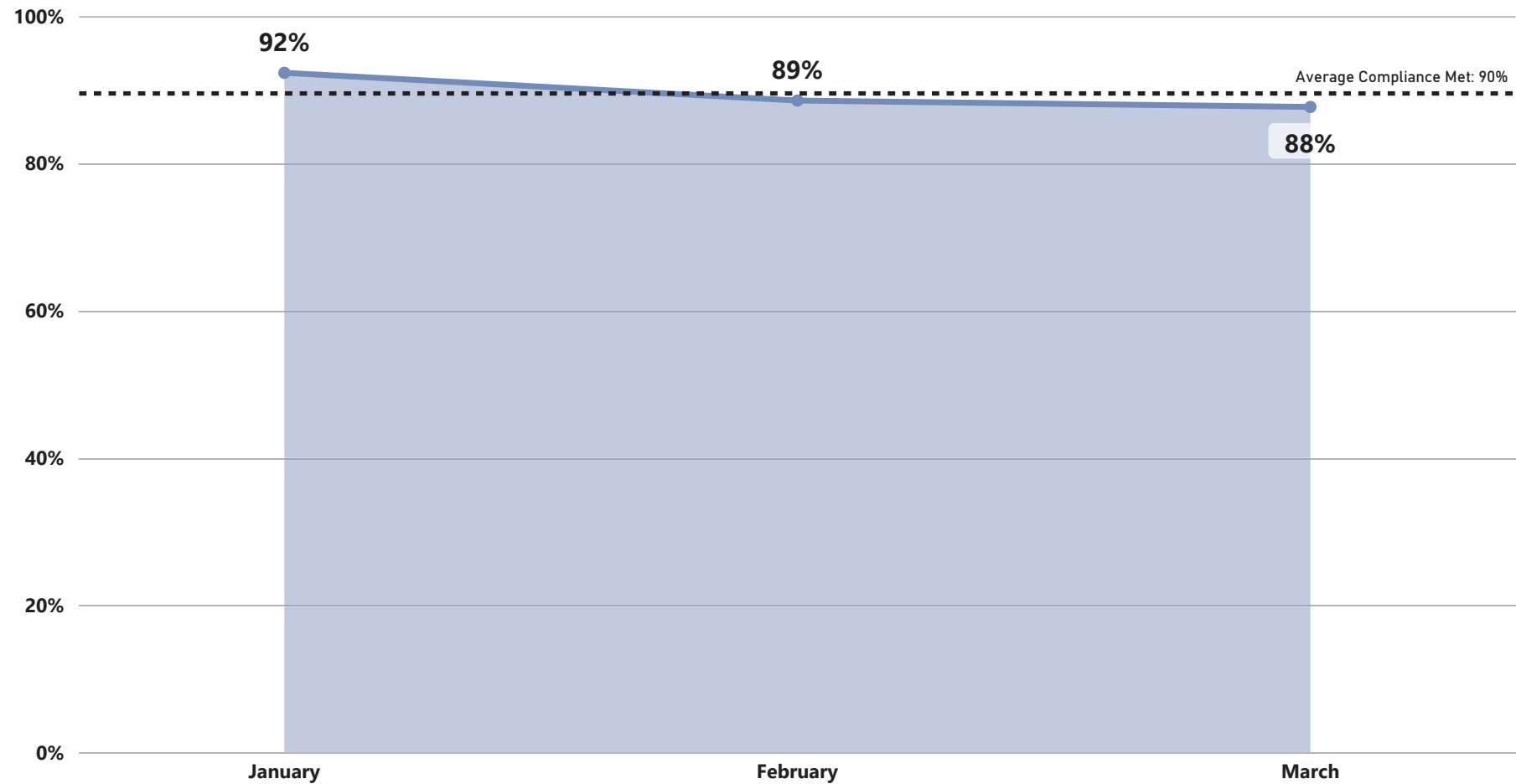


Financial Quarter

Q3



Percentage Rate of Complying vs Non Complying





Comments

The purpose of this report is to demonstrate the level of compliance found overall for Planning and Building Compliance inspections. These are a result of customer complaints or proactive inspections by Council staff and considers whether the development has obtained the proper consents and complies with the relevant approvals granted.

Overall, compliance this quarter is consistent with previous quarters indicating that building work is generally being undertaken in line with the approvals granted and that applicants are gaining the proper consents. Additionally, the Planning Compliance role has been effective in investigating a number of compliance matters in a timely manner when complaints have been received. Non-compliances relate to:

1. Failed building inspections, primarily roof framing and swimming pools;
2. Developments that have not obtained the appropriate consents; and
3. Developments proceeding contrary to their approvals.

These matters are followed up by staff through negotiation or formal enforcement in accordance with the Compliance Policy, with further inspections undertaken to confirm the works have been satisfactorily resolved.

Moving forward, the Planning, Development and Infrastructure Act will require a greater number of building inspections to meet the requirements of relevant Practice Directions 8 and 9 prescribed by the State Government. These are guidance directions around type and frequency of building and swimming pool inspections under the Planning, Development and Infrastructure Act. These Practice Directions will be used by Council to inform and introduce new guidelines regarding Councils building and swimming pool Inspection regime moving forward. The frequency and type of inspection is envisaged to increase the compliance rate further over the next financial year.



COMMUNITY LIVING

Roof Frame Inspections

Financial Year

2020/2021

Financial Quarter

Q3



Total Roof Frame Inspections

39

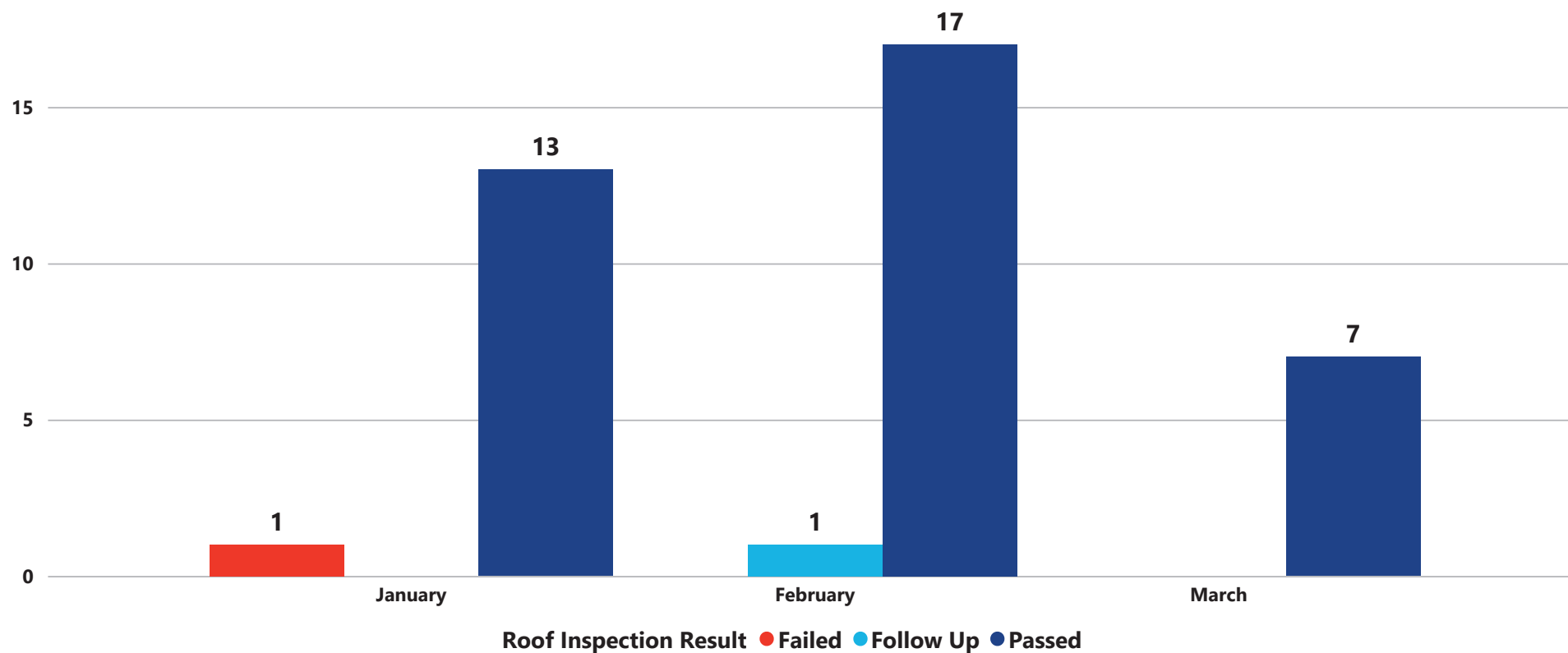
Total Inspections Passed

38

Total Inspections Failed

1

Roof Frame Inspections





Comments

The above data details the number of roof frame inspections undertaken by the Building Department. Council's Building and Swimming Pool Inspection Policy has been established in accordance with requirements outlined within the Development Act 1993. Reflective of these requirements Councils inspection policy specifies the following inspection rates relating to building work involving roof framing:

- 1) 66% for buildings where a licensed contractor is responsible for the building works; and
- 2) 90% for buildings where an owner builder is responsible for the building works.

Development Regulation 74 obligates any person responsible for carrying out the building work to stop work and notify Council at specified mandatory notification stages as specified within the Development Authorisation.

This report indicates "Total Roof Frame Inspections" conducted based on the number of roof frame inspection notifications Council received. "Total Inspections Passed" refers to how many developments involving roof framing were inspected and complied with the Development Authorisation without fault or only minor remedial work required. "Total Inspections Failed" refers to the number of developments inspected where a significant non-compliance was identified. All failed framing inspections are re-inspected to ensure compliance and marked as passed, however the initial inspection is recorded as a failed inspection within that quarter.

Quarter 3 identifies a slight decrease in roof framing inspections recorded when compared to the previous quarter as a result of Council receiving less notifications over the past quarter. The number of failed roof framing inspection (1) has significantly reduced from the previous quarter where (6) failed inspections were recorded. All failed frame inspections were re-inspected once remedial work directed by Council Building Officers were completed by the builder.

The data provided on inspection failure rates does not differentiate between "owner builder" or "licenced builder" developments, however Building Officers typically report higher failure rates and re-inspection are predominately related to owner/builder developments.



COMMUNITY LIVING

Swimming Pool Inspections

Financial Year

2020/2021

Financial Quarter

Q3



Total Swimming Pool Inspections

20

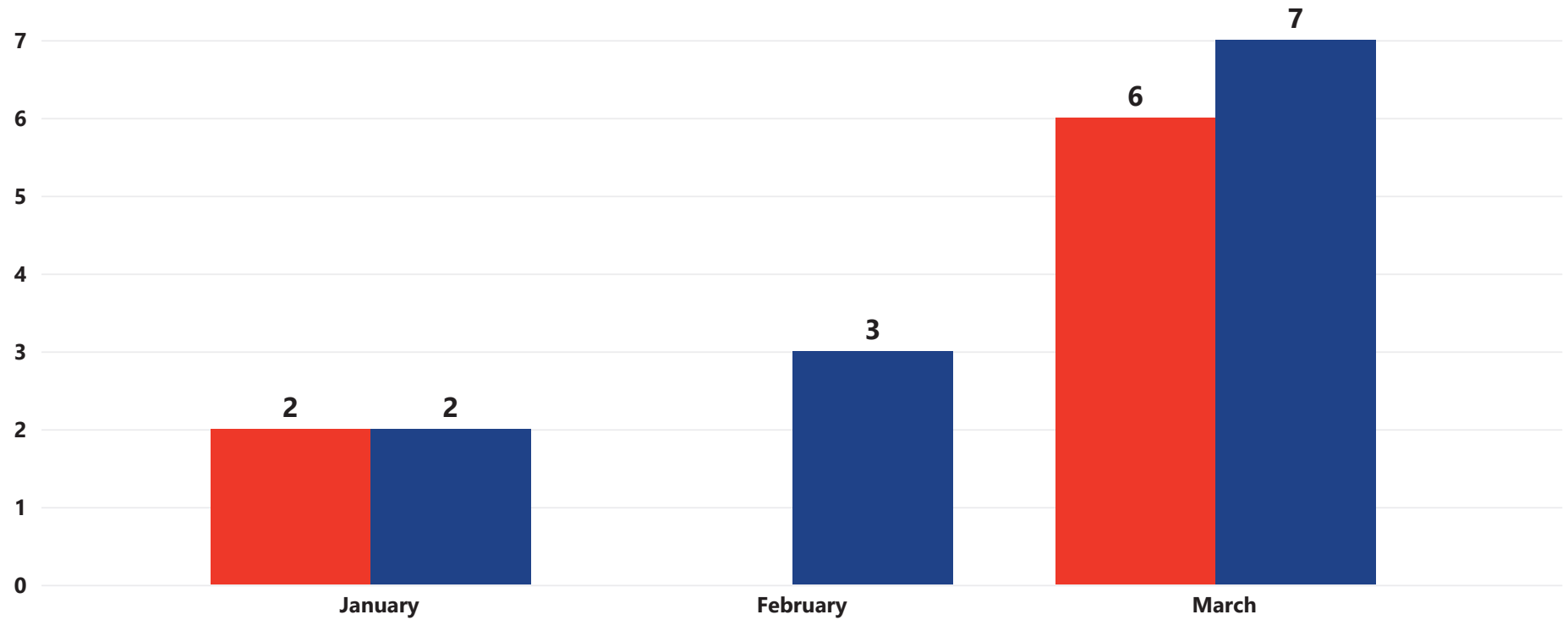
Total Inspections Passed

12

Total Inspections Failed

8

Swimming Pool Inspections



Roof Inspection Result ● Failed ● Passed



Comments

The above data details the number of mandatory swimming pool safety barrier inspections undertaken by the Building Department. Council's Building and Swimming Pool Inspection Policy has been established in accordance with specific requirements outlined within the Development Act 1993, the Building Code of Australia and applicable Australian standards. Council's current building and Swimming Pool Inspection Policy requires Council to achieve the following inspection rates;

- 1) 80% of swimming pools inspected must be inspected within 2 weeks of Council being notified;
and
- 2) The remaining 20% of swimming pools to be inspected within 2 months of Council being notified.

Historically, swimming pool safety barrier inspections tend to peak prior to or during summer; as indicated by the total inspection numbers for this quarter dropping slightly to (38) in comparison to the previous quarter (42).

Building officers continue to take a proactive approach with pool safety barriers given the increase in applicants seeking building approval for swimming pools and the inherent safety risk associated with non-compliant safety barriers. The number of failed barrier inspections recorded this quarter (1) compared with the previous quarter (6) is a welcome reduction however, a failure rate of approximately (1 in 6) is consistent with previous quarters.

Where any noncompliance is noted during an inspection, Building Officers will work with the customer and provide specialists advice often resulting in several follow up inspections to ensure a 100% compliance rate for all swimming pool barriers notified in line with legislative requirements. For reporting purposes only the initial inspection is counted against any development, subsequent inspections required to achieve compliance are not counted as part of the data for this report.

The 1 in 6 failure rate for noncompliance is indicative of the need for Council to engage with the community on important life safety matters regarding swimming pools. Council will continue to employ experienced Building Officers to educate owners and applicants on their responsibilities to comply with pool safety standards and proactively inspect pool safety barriers moving into the next quarter to provide improved safety outcomes for our community.

COMMUNITY LIVING

Food Hygiene Inspections

Financial Year

2020/2021



Financial Quarter

Q3



Total Health Food Inspections

121

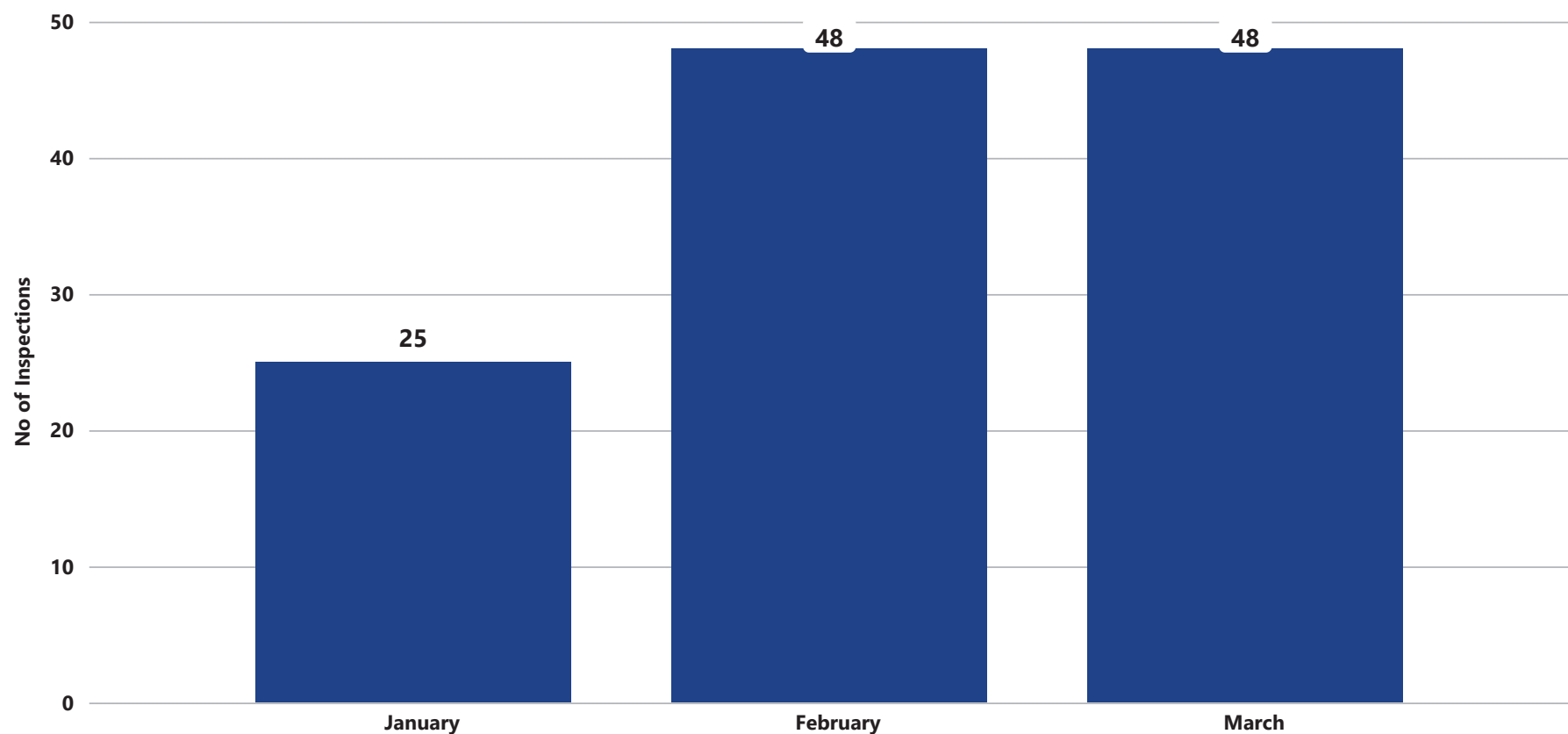
Number of Routine Inspections

69

Number of Written Warnings

32

Food Hygiene Inspections





Comments

The purpose of this report is to demonstrate the number of food premises inspections undertaken by Environmental Health Officers to ensure businesses are compliant with food safety requirements. In the case of post-inspection, where a non-compliance is noted during inspection, officers will conduct a risk assessment and take either no action, informal action or formal action as determined by Council's Compliance Policy. 'Routine Inspections' refer to the general inspections undertaken as scheduled, while the 'Total Inspections' refers to the routine inspections along with the additional follow up inspections undertaken where action has been requested by officers during a previous inspection.

This quarter saw an average number of food premises inspected based on previous years third quarters. This was higher than expected due to the team being less resourced than previous quarters whilst also training a graduate who is learning.

A total of 35 written warnings were issued for minor non-compliances noted during inspections. These are checked at a follow up inspection or next routine inspection if minor non-compliances are noted. Should a more serious issue be found, this would be actioned immediately, noting that two incidents warranting this arose during the previous quarter. Improvement Notices were issued for the two more serious issues and the due dates for compliance have not yet been reached.



COMMUNITY LIVING

Health Premise Inspections

Financial Year

2020/2021



Financial Quarter

Q3



Total Health Premise Inspections

6

Self Audit Inspections

0

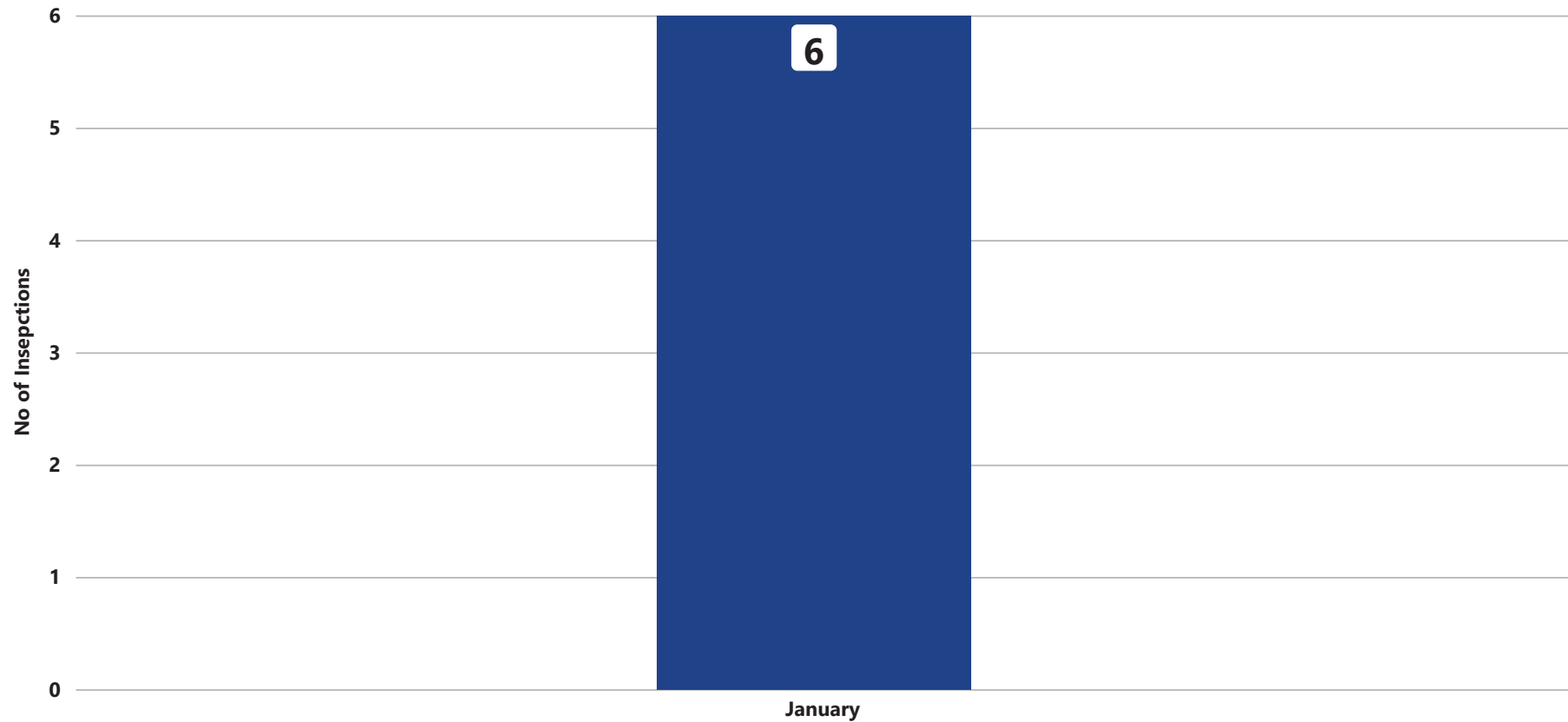
Compliant Inspections

5

Non-Compliant Inspections

1

Environmental Premise Inspections





Comments

This report indicates the total number of health inspections undertaken under the Public Health Act. This includes inspections of swimming pools, hairdressers and beauty premises, tattoo parlours, supported residential facilities and high risk manufactured water systems.

Inspections are either undertaken onsite or via a desktop assessment where the business provides information relating to compliance. It is noted that a non-compliance or compliance can only be recorded against a property that Council officers have audited, which refers to the difference in total numbers to compliance and non compliant inspections. Those undertaken by a desk-top audit are assessed for risk and may be followed up, but staff cannot provide a definitive outcome having not viewed the site personally.

This quarter saw a decrease in health premise inspections compared to this time last year. Last year, self audits were undertaken for all hair and beauty premises. These self audits are undertaken on a 2 yearly basis. Having said this, during the Covid-19 pandemic there has been increased contact with these high risk premises due to frequently changing Covid-19 State Government directions. This quarter included inspections of swimming pools. 80% compliance was noted with these inspections and the non-complying pools were re-inspected and found to be compliant.



COMMUNITY LIVING

Home Support Program Visits

Financial Year

2020/2021

Financial Quarter

Q3



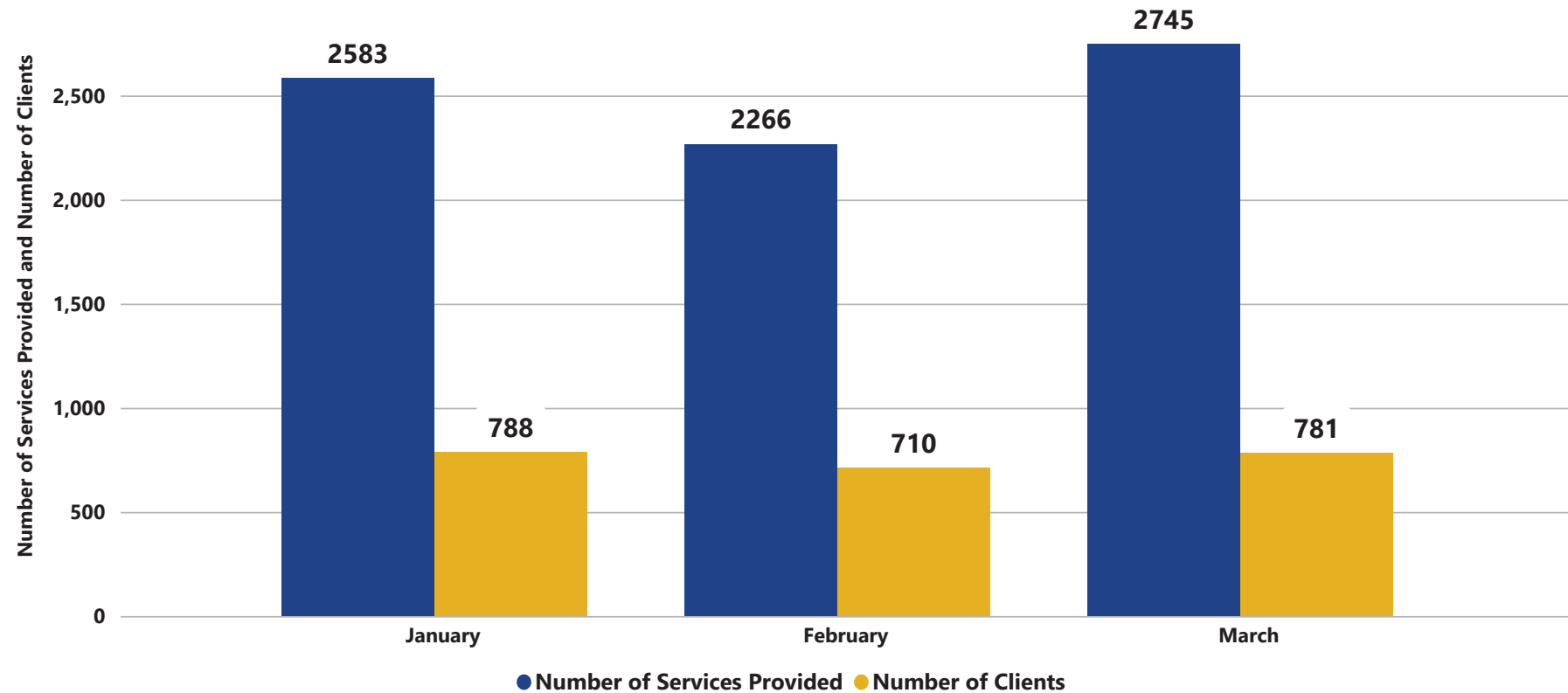
Commonwealth Support Services

7,594

Average Support services Per Month

2531

Home Support Services Provided





COMMUNITY LIVING

Home Support Program Visits

Financial Year and Quarter For Comments

2020/2021 Q3



Comments

Council's Home Support Program is funded by the Commonwealth Government. The program provides services to eligible older residents to support them to remain living independently within their own homes.

Services include:

- Domestic assistance with cleaning and household chores or respite services to support those caring for another person. These services are coordinated by Council staff and delivered by a panel of contractors.
- Home maintenance carried out on the residents' property to keep them safe and promote independence. These services may include home handyman requests, gardening and gutter cleaning and are delivered through a panel of Council contractors.
- Home Modifications within the residents' homes to keep them safe and habitable. These may include installation of ramps and rails and services and are delivered through a specialised Council contractor based on consultation and recommendations of an Occupational Therapist.
- Social support activities provided either in a group or individual setting to respond to issues of social isolation. These services are delivered through a combination of Council staff and volunteers.
- Community car transport program is provided by volunteers who transport eligible residents to medical and allied health appointments.

Over the reporting period, approximately 840 eligible City of Unley residents received a service, with 7,594 services delivered over the quarter. Noting that service duration can be as short as 30 minutes or up to 3 hours in length, dependant on the support required. Approximately 30% of clients utilise multiple services types, numerous times during the reporting period.

Annual targets based on the number of hours of service delivered are set by the Commonwealth for each service type. A breakdown of the performance against the Commonwealth targets for up until 31 March 2021 is provided below.

Domestic and Respite Assistance: These services are primarily provided on a regular ongoing basis. A total of 1,645 hours of service have been delivered for the period, with a year to date total of 6,264 hours of service provided (significantly exceeding the 4,455 year to date target). To manage budgets acceptance of new referrals for domestic assistance was put on hold from January 2021. New clients are therefore referred to alternative providers or put on a waiting list by the Commonwealth Assessors.

Home Maintenance: These services are primarily provided on a once off, as required basis. A total of 900 hours of service have been delivered for the period, with a year to date total of 1,803 hours of service delivered (exceeding the year to date target of 1,737).

Home Modification: These services are primarily provided on a once off, as required basis. A total of \$6,415 work was undertaken for the period, with a year to date total of \$19,557, (slightly under the year to date target of \$23,787). Due to the lack of referrals coming through for this service, the annual target of \$31,716 may not be achieved.

Social Support: These services are primarily provided on a regular ongoing basis. A total of 3,317 hours of service have been delivered for the period, with a year to date total of 9,961 hours of service provided (exceeding the year to date target of 6,989). Council is on track to significantly exceed the annual target set by the Commonwealth, this is primarily due to the extra support provided during Covid-19 restrictions and a range of new social programs that have commenced during the quarter. Currently, there is no requirement to put any of these services on hold to manage resources as additional clients can be accommodated in the Commonwealth budget for this service.

Community Transport: These services are provided on either short term, once off, or on a regular ongoing basis. A total of 1,420 one-way trips have been delivered for the period. Year to date figures are tracking slightly under the Commonwealth targets, as a result of the closure of the service in 2020 due to Covid-19 restrictions. However, it is forecast that the end of year targets will be met, as demand for the service is high, indicating client confidence in utilising the service again.

COMMUNITY LIVING

Community Bus Passengers

Financial Year

2020/2021



Financial Quarter

Q3



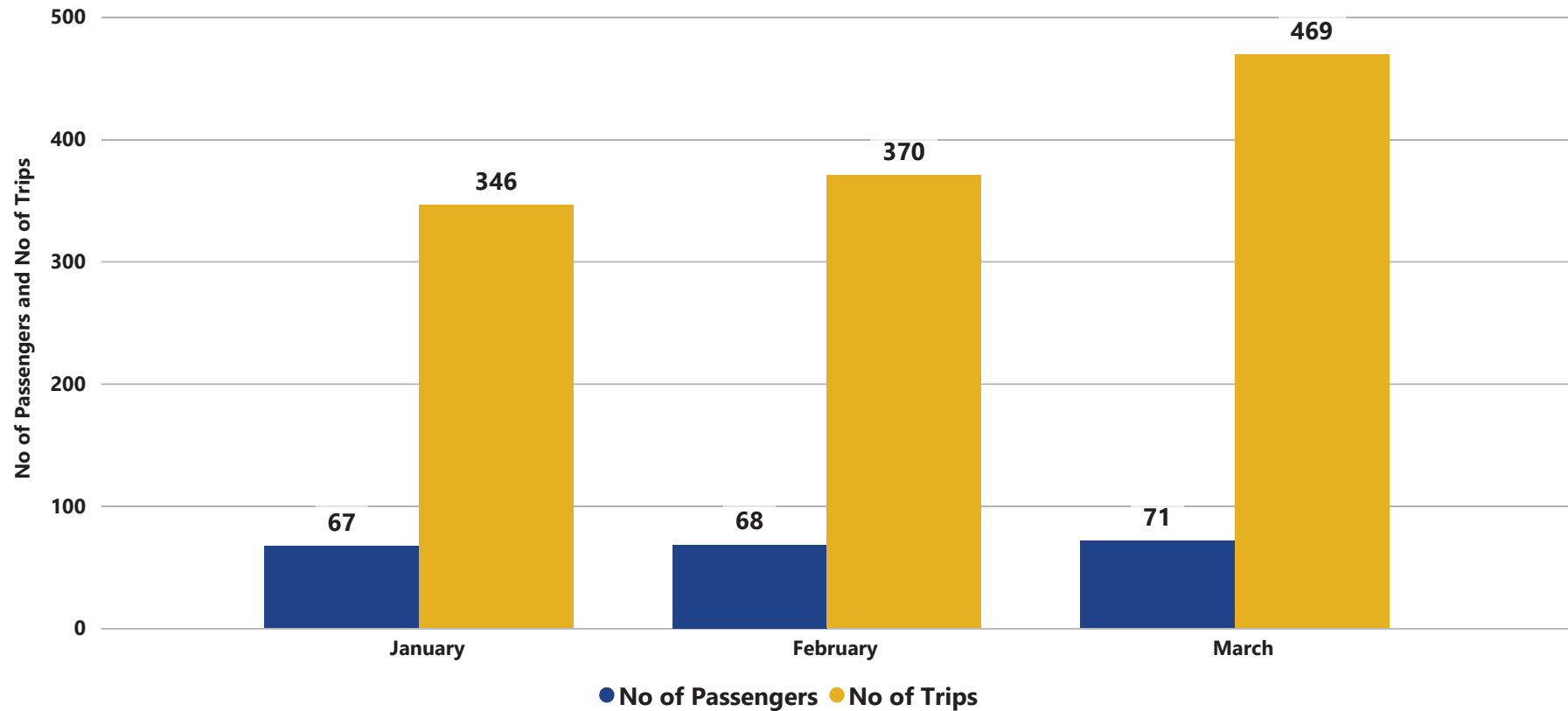
Total Community Bus Passengers

206

Average Passengers Per Month

69

Community Bus Passengers





Comments

The Community Bus service is comprised of a fleet of three buses, all of which are driven by volunteer drivers and supported by volunteer helpers who assist the passengers as required. The Program primarily provides return transport assistance to local shopping centres and other community-based venues, with most passengers utilising the service multiple times each month. There are currently 115 residents registered to use the service.

For the quarter, an average of 69 passengers used the bus each month, noting most passengers use the bus multiple times every quarter, the average being five times a month, with usage primarily for weekly shopping and to attend community-based activities.

1,185 trips were provided for the period, this is the same number of trips provided to approximately 16 more passengers than the previous reporting period, suggestive of an increase in confidence with utilising the service again post the Covid-19 concerns noted during 2020.

CIVIC LEADERSHIP

Website Visits

Financial Year

2020/2021

Financial Quarter

Q3



Total Website Visits

91K

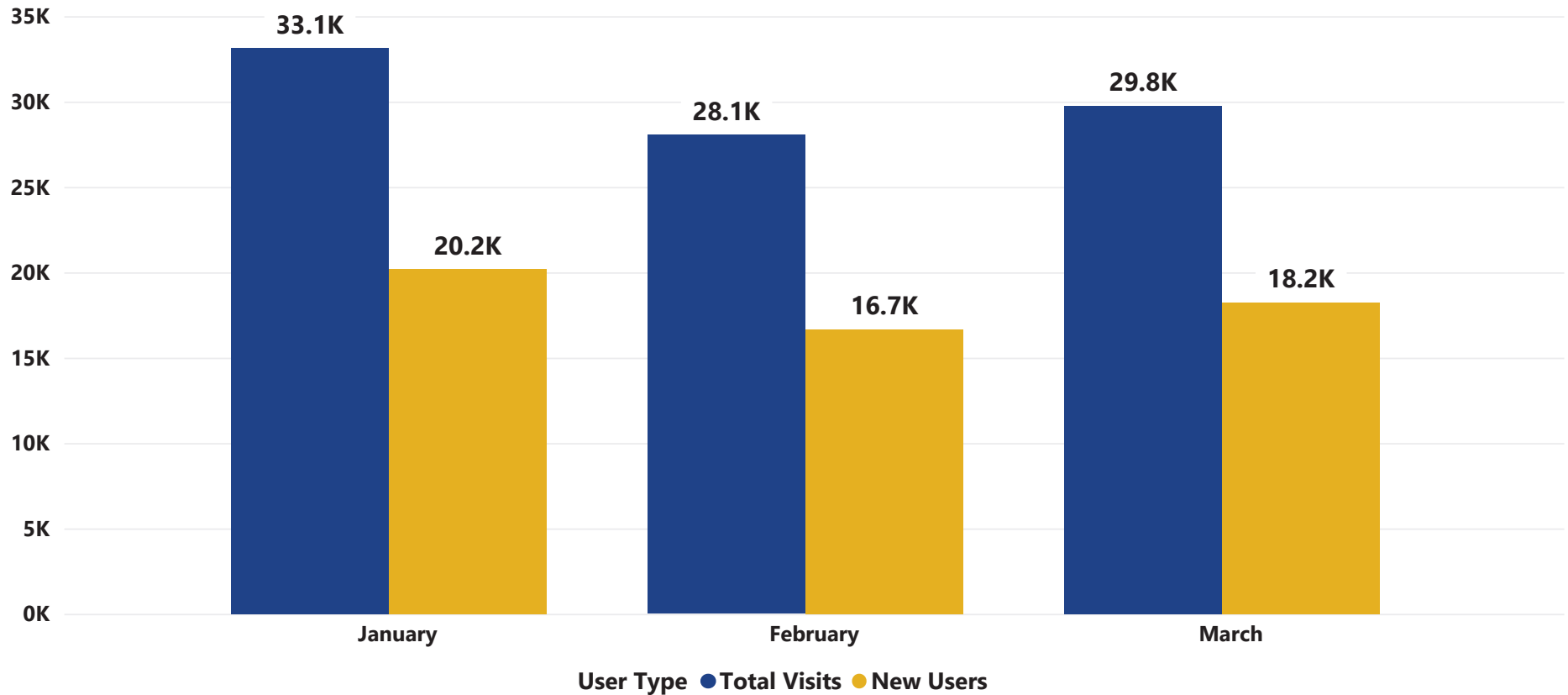
Total Website Visits Outside Aus

2789

Total New Users

55K

Website Visits





Comments

There has been a steady increase in website visits and new visitors to our corporate website between Q1 and Q3 for 2020-21.

Google Analytics show popular content visited during January, February and March 2021. Visits for content about the Unley Swimming Centre, mainly to book a swim under COVID-safe restrictions, attracted 22.2% of web visitors for this period.

1. Unley Swimming Centre
2. Home page
3. Unley Libraries
4. Contact Us
5. Rubbish collection dates
6. Development applications
7. Waste & recycling
8. Events
9. Kids library programs
10. Community centres.

CIVIC LEADERSHIP

Customer Requests Timeframes

Financial Year

2020/2021



Financial Quarter

Q3



Target Time Frame Met Average

55%

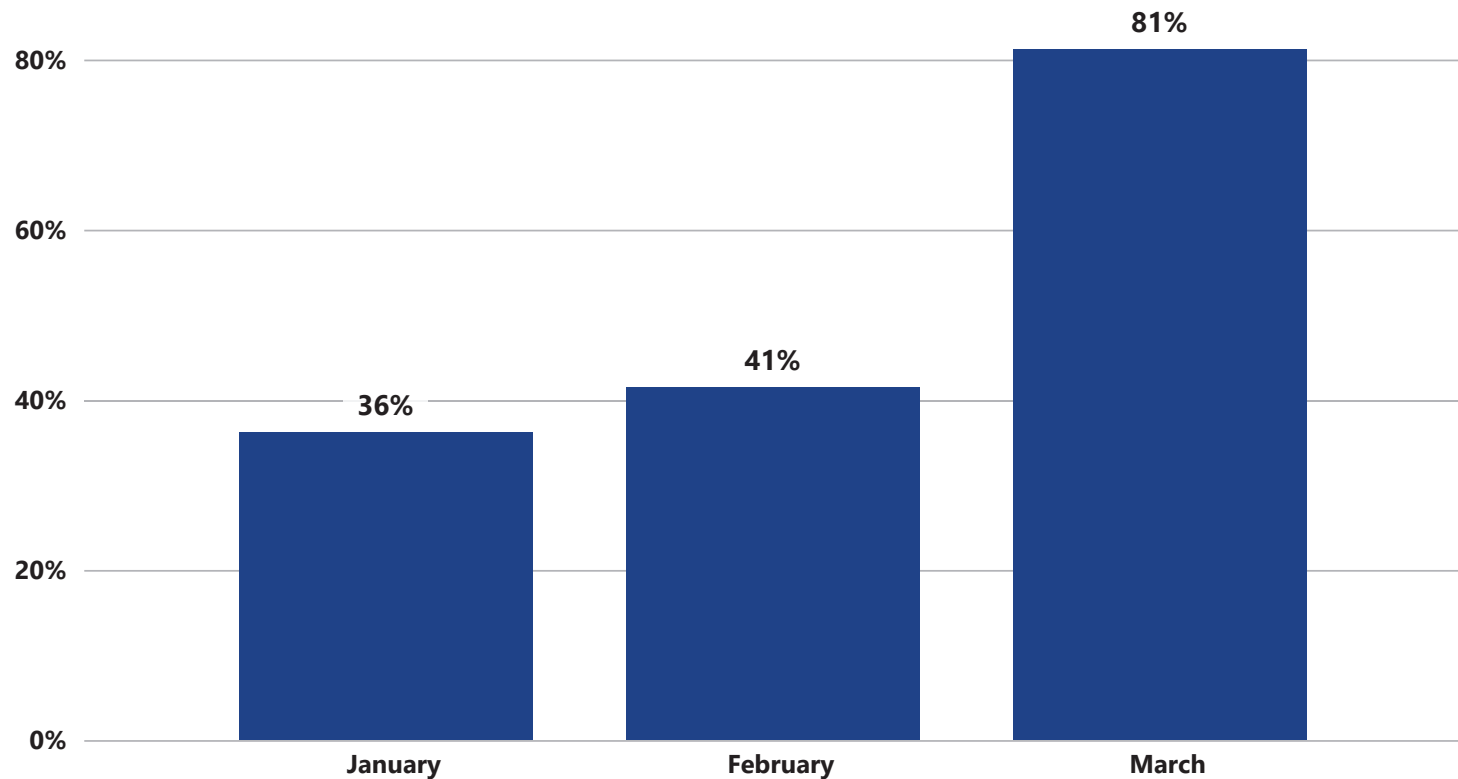
Of The Time

Most Common Request

Planning Enquiry

88%
Requests Done in Time frame

Percentage of Customer Requests Completed Within Targeted Timeframes





CIVIC LEADERSHIP

Customer Requests Timeframes

Financial Year and Quarter For Comments

2020/2021 Q3

▼



Comments

This data represents the percentage of customer requests lodged as completed within set timeframes, noting timeframes vary based on the request type. The average 55 % achieved is only a slight decrease (4%) from the previous quarter (59%).

March saw the highest amount of Customer Requests (81%) completed within the targeted timeframe for this quarter, the second highest amount financial year to date (with December 2020 achieving 83%). This may be attributed to a renewed focus in the planning team to close customer requests, with two dedicated resources prioritising this specific task.

CIVIC LEADERSHIP

Customer Requests

Financial Year

2020/2021

Financial Quarter

Q3



Total Customer Requests

5249

Suburb with Most Requests

Fullarton

1,747 Requests

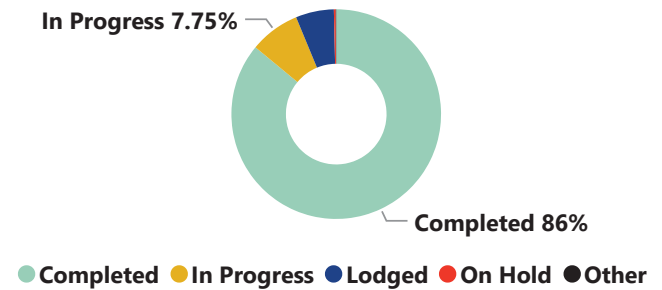
Week Day with Most Requests

Monday

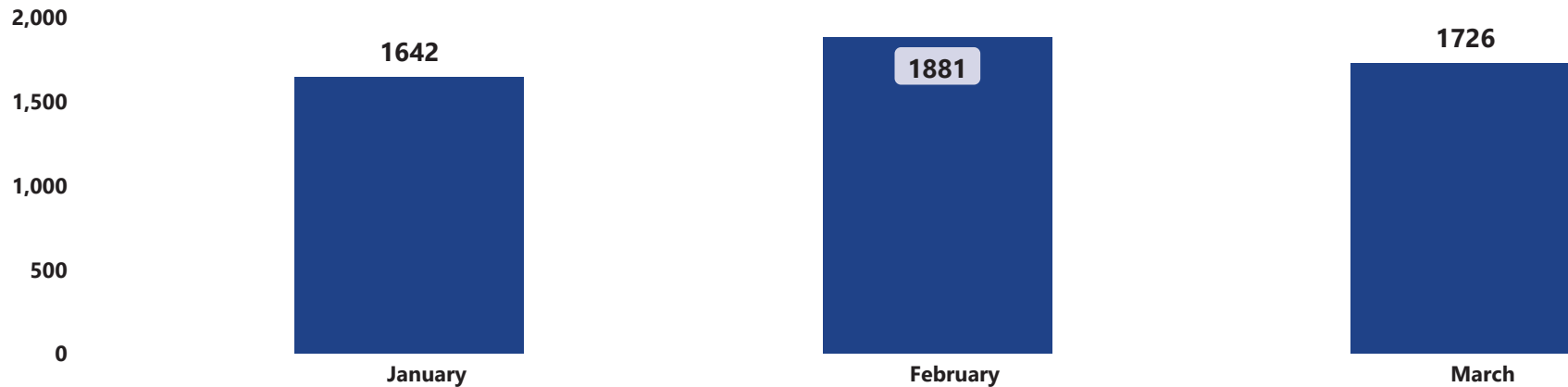
Top 5 Customer Request Types



Customer Request Status



Total Customer Requests Per Month





CIVIC LEADERSHIP

Customer Requests

Financial Year and Quarter For Comments

2020/2021 Q3



Comments

Customer requests include seeking information, action or assistance in line with Council's service offering. It does not include phone messages for staff.

Over the period, a total of 5,249 requests were received, this is an overall increase of 12% or 583 requests received from the previous quarter (4,666).

This increase can likely be attributed to a spike in planning requests presented prior to the commencement of the new planning code and portal, as well as customer enquiries about the new code and portal.

Of the requests received over this period, at the time of reporting 86% were completed.

As stated, planning enquiries continue to be the top request type received (518), with street tree maintenance and building inspection notifications continuing to remain in the top 5 request types.

CIVIC LEADERSHIP

Customer Complaints

Financial Year

2020/2021



Financial Quarter

Q3



Total Complaints Received

12

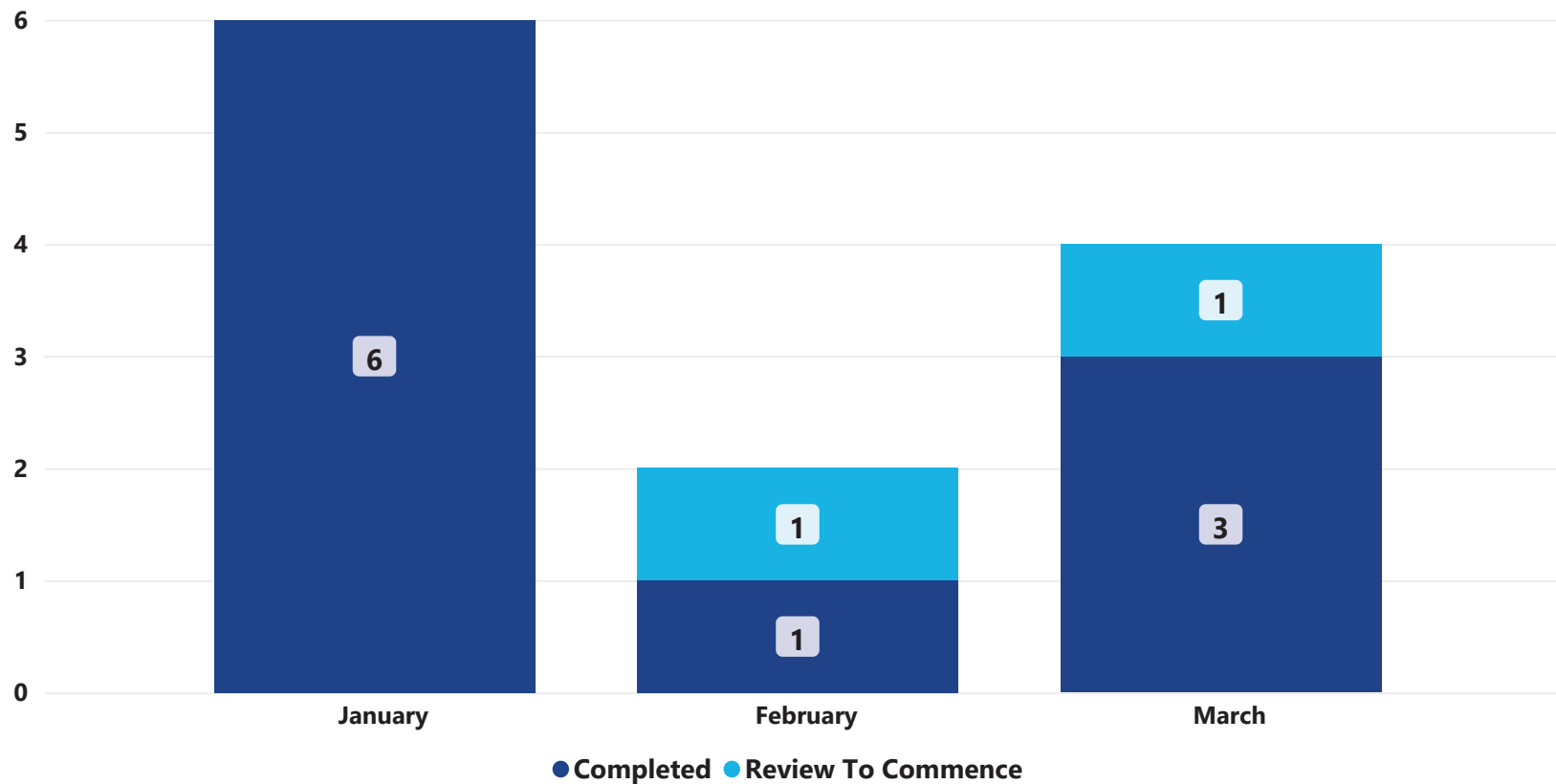
Complaints Under Review

0

Complaints Review To Commence

2

Customer Complaints Per Month





CIVIC LEADERSHIP

Customer Complaints

Financial Year and Quarter For Comments

2020/2021 Q3



Comments

A total of 12 complaints were received this quarter a significant decrease of 57% or 16 complaints compared to the previous quarter (28), noting that last quarter presented an unusually high number of complaints

The decrease in complaints continues when compared to the same quarter last financial year. In Q3 19/20 17 complaints presented which is a decrease of 29% or 5 complaints compared to Q3 20/21.

Of the 12 complaints received only 2 reviews are yet to commence.



CIVIC LEADERSHIP

Customer Satisfaction

Financial Year

2020/2021

Financial Quarter

Q3



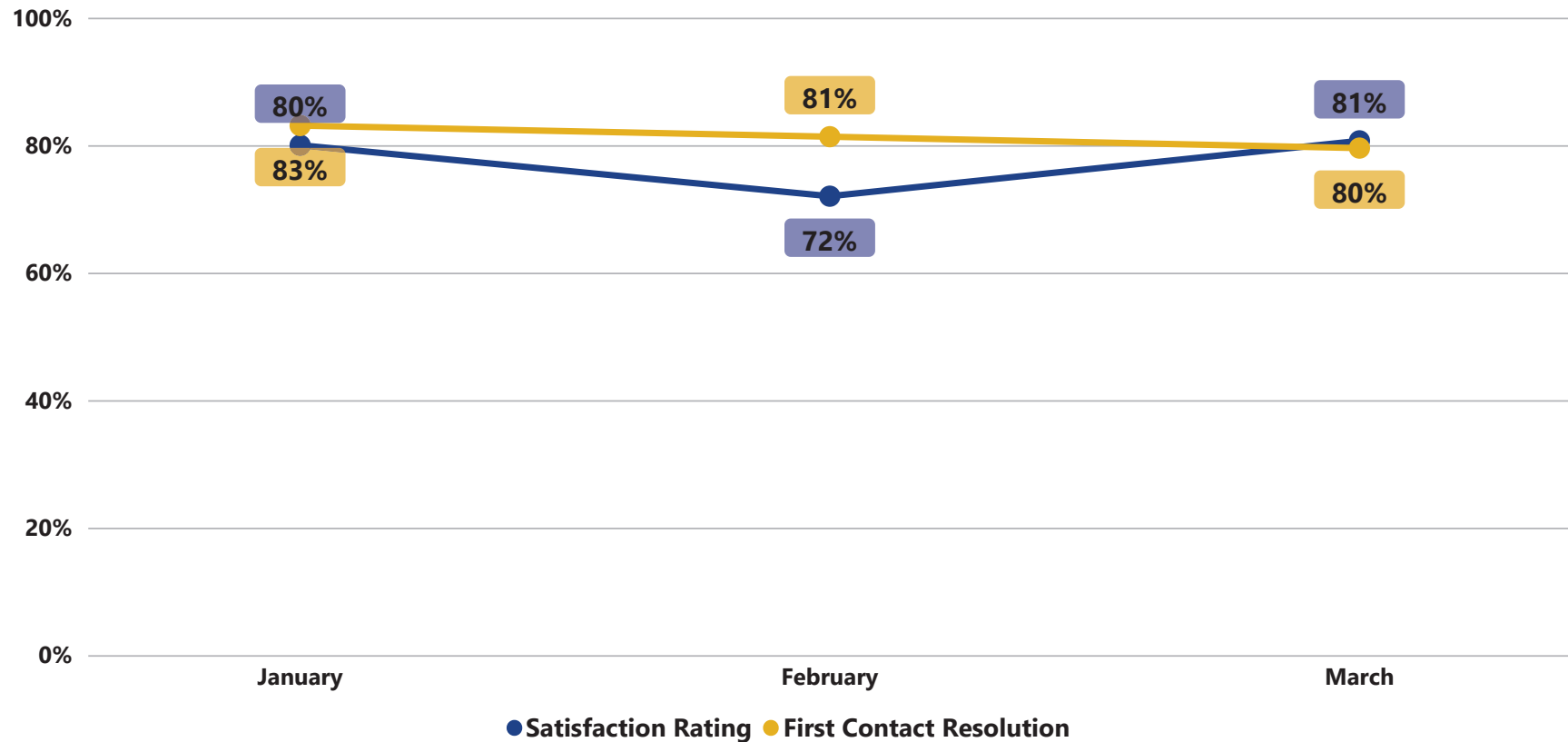
Average Satisfaction Rating

78%

Average First Contact Resolution

81%

Satisfaction vs First Contact Resolution





Comments

A total of 229 customers participated in an independent phone survey regarding their satisfaction with the services provided by the City of Unley in Quarter 3.

The 78% satisfaction score achieved for this period continues to be above the SA council benchmark of 71% however is slightly under the City of Unley's target of 80%.

First Call Resolution (addressing the customers need the first time they call, thereby eliminating the need for a customer to follow-up with a second call) is currently at 81%, which is also significantly above the industry benchmark of 57% and just exceeds the City of Unley target of 80%.

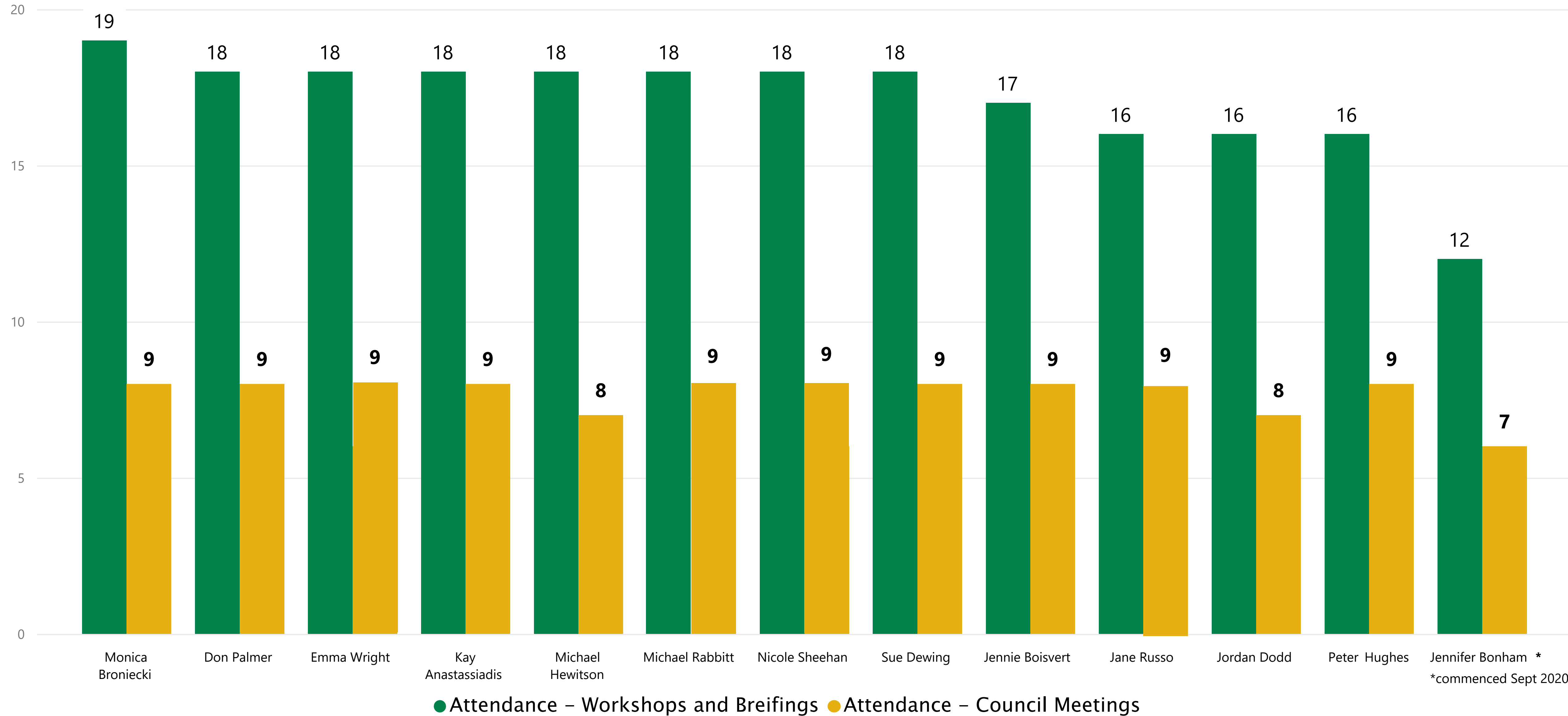
Customer satisfaction has marginally increased by 1% compared to the previous quarter (77%) as has First Point of Call Resolution which also increased by 1% compared to last quarter (80%).

From those surveyed there was no real pattern in terms of the areas of our organisation customers were dissatisfied with. Reasons for low satisfaction scores from individual customers for this quarter included;

- delay in receiving a call back
- delay in initial response timeframe
- timeframe to remove dumped rubbish
- wishing for more support and assistance when dealing with neighbours and barking dogs
- alleged damage to a street tree as a result of pruning and the customer not being notified
- Overall development application process



Council Meetings, Briefings and Workshops Attendance FYTD 2020 **/21**



DECISION REPORT

REPORT TITLE:	2020-21 QUARTER 3 FINANCIAL PERFORMANCE REPORT
ITEM NUMBER:	4.4
DATE OF MEETING:	27 APRIL 2021
AUTHOR:	ALEX BROWN
JOB TITLE:	MANAGER FINANCE AND PROCUREMENT
ATTACHMENTS:	1. 2020-21 QUARTER 3 FINANCIAL PERFORMANCE REPORT

1. **EXECUTIVE SUMMARY**

This report highlights the year to date financial performance for 2020-21 to 31 March 2021.

Council's estimated Net Lending/Borrowing for the year to date is favourable to budget by \$6.9M, consisting of the following variances:

- Operating Income is lower than forecast budget by (\$249K);
- Operating Expenditure is \$3.2M lower than the forecast budget;
- Net Expenditure on Operating projects is \$115K less than the forecast budget;
- Net Expenditure on Capital New Asset projects is \$1.3M less than the forecasted budget; and
- Net Expenditure on Capital Renewals is \$2.3M less than the forecast budget.

2. **RECOMMENDATION**

That:

1. The report be received.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership

4.1 We have strong leadership and governance.

4. **BACKGROUND**

The purpose of this report is to inform Council of its financial performance for the period ending 31 March 2021, compared to the revised 2020-21 Budget at Budget Review 2 approved in the February 2021 Council Meeting.

5. DISCUSSION

The following table is a summary of the actual year to date financial information compared to budget for the period ending 31 March 2021.

\$'000 Favourable/(unfavourable)	Actual Year to Date	Budget Year to Date	Variance Favourable/ (unfavourable)		Full Year Budget (Budget Review 2)
			\$'000	%	
Operating					
Operating Income	47,397	47,646	(249)	(0.5%)	49,739
Operating Expenditure	(32,785)	(35,956)	3,171	8.8%	(48,353)
Funding Surplus/(deficit) before Projects	14,612	11,690	2,922		1,386
Net Operating Projects	(417)	(532)	115	(21.6%)	(782)
Operating Surplus/(deficit) after Projects	14,195	11,158	3,037		604
Capital					
Net New Capital	(3,157)	(4,468)	1,311	(29.3%)	(5,923)
Net Capital Renewal	(3,222)	(5,533)	2,311	(41.8%)	(7,513)
Total Capital	(6,379)	(10,001)	3,622		(13,436)
Total Operating and Capital	7,816	1,157	6,659		(12,832)
Depreciation and amortisation	9,500				
Net Lending / (Borrowing) for the Financial Year	(3,333)				

The Operating Surplus after Projects at 31 March was \$3.0M favourable to budget, and Capital was \$3.6M favourable. Further analysis is included in Attachment 1.

The majority of the variances are timing related. However operating expenditure is anticipated to be favourable at the end of the financial year.

Statement of Financial Position

The Statement of Financial Position is the forecast position at the end of the financial year based on the proposed Quarter 3 Budget Review, Agenda Item 4.5 of the Council Meeting 27 April 2021.

\$'000 Favourable/(unfavourable)	Revised Forecast at March 2021	Forecast at December 2020	Movement
Assets	560,852	560,007	845
Liabilities - Borrowings	(18,086)	(18,061)	(25)
Other Liabilities	(9,757)	(9,757)	-
Net Assets	530,860	532,189	(1,329)

The movement in the Statement of Financial Position represents:

- Assets are forecast to increase at 30 June due to the increase in capital expenditure.
- Borrowings are forecast to increase marginally to fund the net increase in budget requests of \$25K.

Statement of Cash Flow

The Statement of Cash Flow is the forecast position at the end of the financial year based on the proposed Quarter 3 Budget Review, Agenda Item 4.5 of the Council Meeting 27 April 2021.

\$'000 Favourable/(unfavourable)	Revised Forecast at March 2021	Forecast at December 2020	Movement
Cash Flows from Operating Activities	10,658	10,749	(91)
Cash Flows from Investing Activities	(14,016)	(14,082)	66
Cash Flows from Financing Activities	3,358	3,333	25
Net Increase/(Decrease) in cash held	-	-	-

A small increase in Council's cash and cash equivalents is anticipated for the year.

6. REPORT AUTHORISERS

Name	Title
Nicola Tinning	General Manager, Business Support & Improvement

City of Unley

2020-21 Quarter 3 Financial Performance Report

Attachment 1

Contents

Overall Funding Statement	2
Operations (excluding Projects)	
Income	3
Expenditure	4
Operating Projects	5
Capital – New Assets	7
Capital – Replaced Assets	9



2020-21 Quarter 3 Financial Performance Report

Overall Funding Summary

\$'000s	Year to Date Favourable/(Unfavourable)				Full Year Budget (Budget Review 2)
	Actual	Budget	Variance	Variance %	
Operating					
Income					
Rates	42,280	42,236	44	0.1%	42,248
Statutory Charges	1,276	1,154	122	10.6%	1,492
Asset Disposal	(3)	-	(3)	-	-
User Charges	1,338	1,620	(282)	(17.4%)	1,977
Grants, Subsidies & Contributions	1,879	1,853	26	1.4%	2,952
Other Income	627	782	(156)	(19.9%)	1,070
Total Income	47,397	47,646	(249)	(0.5%)	49,739
Expenditure					
Employee Costs (incl. temporary labour)	(13,535)	(14,881)	1,345	9.0%	(19,350)
Materials, Contracts & Other Expenses	(11,640)	(13,572)	1,932	14.2%	(18,354)
Depreciation, Amortisation & Impairment	(7,382)	(7,125)	(257)	(3.6%)	(9,500)
Finance Costs	(227)	(378)	150	39.8%	(504)
Equity Accounted Council Businesses (loss)	-	-	-	-	(645)
Total Expenditure	(32,785)	(35,956)	3,171	8.8%	(48,353)
Funding Surplus/(deficit) before Projects	14,612	11,690	2,922	25.0%	1,386
Operating Projects					
Income	344	287	57	19.9%	306
Expenditure	(761)	(819)	58	7.1%	(1,088)
Total	(417)	(532)	115	21.6%	(782)
Operating Surplus/(deficit) after Projects	14,195	11,158	3,037	27.2%	604
Capital					
New Assets					
Income	1,584	2,143	(559)	(26.1%)	3,070
Expenditure	(4,741)	(6,611)	1,870	28.3%	(8,993)
Total New Assets	(3,157)	(4,468)	1,311	29.3%	(5,923)
Renewal					
Income	601	787	(186)	(23.6%)	947
Expenditure	(3,823)	(6,320)	2,497	39.5%	(8,460)
Total Asset Replacement	(3,222)	(5,533)	2,311	41.8%	(7,513)
Total Capital	(6,379)	(10,001)	3,622	36.2%	(13,436)
Depreciation and amortisation	7,382	7,125	257	(3.6%)	9,500
Net Lending / (Borrowing) for the Financial Year before Equity Accounted Businesses					(3,333)

The figures in this report have been rounded and consequently individual sub-totals, whilst being correct, may differ slightly from the sum of the rounded amounts.

2020-21 Quarter 3 Financial Performance Report

Operations (excluding Projects)

Income

\$'000s	Year to Date Favourable/(Unfavourable)				Full Year Budget (Budget Review 2)
	Actual	Budget	Variance	Variance %	
Income					
Rates	42,280	42,236	44	0.1%	42,248
Statutory Charges	1,276	1,154	122	10.6%	1,492
Asset Disposal	(3)	-	(3)	-	-
User Charges	1,338	1,620	(282)	(17.4%)	1,977
Grants, Subsidies & Contributions	1,879	1,853	26	1.4%	2,952
Other Income	627	782	(156)	(19.9%)	1,070
Total Income	47,397	47,646	(249)	(0.5%)	49,739

Year to Date Result

Income is (\$249K) and (0.5%) unfavourable to budget. Key contributing factors are as follows:

- **Rates** are \$44K favourable due to higher than anticipated fines to date \$28K, education rebates \$14K & community housing \$11k offset by waived rates from hardship requests;
- **Statutory Income** is \$122K favourable mainly due to favourable variances in development application fees \$81K, parking control \$22K and animal control \$20K;
- **User Charges** are (\$282K) unfavourable due to lower revenues from the Swimming Centre (\$172K), reserve hire (\$47K), Community Centres and Town Hall (\$37K), on-street parking ticket fees (\$23K) and Street Banner installations (\$11K).
- **Grants, Subsidies and Contributions** are \$26K favourable year to date due to the timing of income for Community Connections \$18K; and

- Other Income is (\$156K) unfavourable to budget, primarily due to a Council decision to waive the Centennial Park Cemetery Authority Liability Guarantee Fee of \$158K for the first six months of the 2020-21 financial year.

Forecast

With the exception of the following items the variances scheduled above relate to timing and there is no foreseeable concerns regarding the Annual Budget.

The following items are the subject of recommended budget variations in the Quarter 3 Budget Review:

- Increased income from Development Applications \$90K and Dog and Cat Management Fees \$18K;
- Reduction in income from the Swimming Centre (\$136K), primarily due to the implications of the COVID-19 pandemic including the extension of swimming passes from the 2019-20 financial year, a reduction in carnivals held and reduced Kiosk sales;
- Reduction in income following the decision to waive the Centennial Park Cemetery Authority Liability Guarantee Fee (\$156k) for the first six months of 2020-21 financial year.

2020-21 Quarter 3 Financial Performance Report

Operations (excluding Projects)

Expenditure

\$'000s	Year to Date Favourable/(Unfavourable)				Full Year Budget (Budget Review 2)
	Actual	Budget	Variance	Variance %	
Expenditure					
Employee Costs	13,535	14,881	1,345	9.0%	19,350
Materials, Contracts & Other Expenses	11,640	13,572	1,932	14.2%	18,354
Depreciation, Amortisation & Impairment	7,382	7,125	(257)	(3.6%)	9,500
Finance Costs	227	378	150	39.8%	504
Equity Accounted Council Businesses (loss)	-	-	-	-	(645)
Total Expenditure	(32,785)	(35,956)	3,171	8.8%	(48,353)

Year to Date Result

Expenditure is \$3.171M and 8.8% favourable to budget. Key contributing factors are as follows:

- **Employment Costs** are \$1.345M favourable (net of temporary contract staff) this is due to vacancies, delays in recruitment arising from COVID-19, and processing of leave provision movements;
- **Materials, Contracts and Other Expenses** are \$1.932M favourable primarily due to the timing of expenditure including contract maintenance activities \$554K, materials and utilities \$341K and the utilisation of consultants \$252K;
- **Depreciation, Amortisation and Impairment** is (\$257K) unfavourable year to date due to increased asset value at the end of 2019-20 financial year; and
- **Finance Costs** are \$150K favourable primarily due to lower than forecast interest rates and the favourable timing of expenditure.

Forecast

Employee costs are anticipated to be favourable to budget, noting there will be adjustments to leave provisions at the end of the financial year.

Depreciation is anticipated to be unfavourable to budget due to an increase in asset values and revaluations.

The majority of the favourable variances in materials, contracts and other expenditure are timing related.

The following items are the subject of recommended budget variations in the Quarter 3 Budget Review to accommodate increased expenditure arising from the following:

- A reduction in forecast interest expense \$173K due to lower interest rates and the timing of cash flows;
- A reduction in Swimming Centre operational costs \$30K which partially offsets the revenue reduction due the implications of the COVID-19 pandemic;
- A reduction in expenditure in the events program \$35K due to some sponsored events not proceeding in 2020-21 due to COVID-19; and
- A reduction in training due to COVID-19 of \$20K.

2020-21 Quarter 3 Financial Performance Report

Operating Projects

By Project

\$'000s	Year to Date Favourable/(Unfavourable)			Full Year Budget (Budget Review 2)
	Actual	Budget	Variance	
Income				
201919 - Unley Gourmet Gala	(2)	0	(2)	0
201999 - Unley Central Project	53	0	53	0
202358 - Co-housing for Ageing Well	37	37	0	37
202563 - Events - Australia Day	20	20	0	20
202808 - Start Up at any Age	7	8	(1)	21
202860 - Organics Weekly Collections Trial (6 Months)	26	19	6	26
202861 - Kerbside Performance (Food Waste) Grant	203	203	(0)	203
Total Income	344	287	57	306
Expenditure				
201999 - Unley Central Project	222	70	(152)	70
202234 - Tour Down Under Stage Start & Street Party	2	0	(2)	2
202242 - Supplementary Election	20	20	0	20
202358 - Co-housing for Ageing Well	37	37	(0)	37
202559 - Ignite Unley Outdoor Cinema Program	9	10	1	10
202563 - Events - Australia Day	37	35	(2)	35
202618 - Fringe in Unley	9	10	1	10
202620 - Water Wells	0	20	20	40
202622 - City Wide Greening Verges	4	38	33	50
202657 - Trader Event Sponsorship	30	20	(10)	40
202658 - Active Aging	3	5	2	10
202705 - All Connections to Unley Art Prize	2	23	20	30
202715 - Resilient East (Climate Ready Projects)	0	5	5	10
202725 - Tree Strategy Expanding Canopy Target Public	45	120	75	160
202726 - Canopy Action Plan - Private Trees	1	17	16	25
202806 - Welcoming Cities	5	4	(1)	5
202807 - Sesquicentenary 2021	31	38	6	50
202808 - Start Up at any Age	7	8	1	21
202809 - Climate Energy Plan	10	30	20	40
202822 - Corporate/Promotional Images and Videos	0	8	8	10
202857 - Significant Tree List - Stage 1 Audit and Nominations	0	0	0	30
202858 - Hazard (Flood) Planning Policy Update – Stage 1 Review	0	0	0	20
202859 - Ridge Park Master Plan (Stage 1)	0	10	10	10

2020-21 Quarter 3 Financial Performance Report

Operating Projects

By Project

\$'000s	Year to Date Favourable/(Unfavourable)			Full Year Budget (Budget Review 2)
	Actual	Budget	Variance	
Expenditure CONTINUED				
202860 - Organics Weekly Collections Trial (6 Months)	28	38	10	52
202861 - Kerbside Performance (Food Waste) Grant	257	240	(16)	272
202871 - Unley Civic Quadrant Master Plan	0	15	15	30
Total Expenditure	761	818	58	1,088
Total Net Expenditure	417	532	115	782

Income

Operating Project income is \$57K favourable to budget year to date. This is due to \$53k in fee recoveries for the Unley Central Project.

Expenditure

Operating Project expenditure is \$58K favourable to budget year to date.

Favourable variances include:

- Tree Strategy \$75K
- City Wide Greening Verges \$33K
- All Connections to Unley Art Prize \$20K
- Water Wells \$20K
- Climate Energy Plan \$20K
- Canopy Action Plan \$16K
- Unley Civic Quadrant Plan \$15K
- Organics Weekly Collection \$10K
- Ridge Park Master Plan \$10K.

This is primarily due to Unley Central Project (\$152K) and timing variances in the delivery of projects including Kerbside Performance Grant (\$16K).

These favourable variances are partially offset due to increased expenditure relating to the Unley Central Project (\$152K) and timing variances in the delivery of projects including Kerbside Performance Grant (\$16K).

Forecast

Given the variances are primarily driven by timing variations, there is no foreseeable concerns regarding the Annual Budget.

We will be reviewing how we time operating projects to better manage timing variances.

The following item is the subject of recommended budget variations in the Quarter 3 Budget Review:

- An increase in forecast costs (\$210K) for the Unley Central Project. Council Decision C0441/21.

2020-21 Quarter 3 Financial Performance Report

Capital – New Asset Projects

By Project

\$'000s	Year to Date Favourable/(Unfavourable)			Full Year Budget (Budget Review 2)
	Actual	Budget	Variance	
Income				
202669 - Unley Oval Grandstand Upgrade Design	0	666	(666)	1,331
202810 - Edmund Avenue Cottages (No. 72, 74 & 76)	0	99	(99)	201
202762 - Living Street- Richards Terrace	2	43	(40)	57
202866 - Mike Turtur Bikeway	231	262	(31)	262
202862 - Winchester Street School Crossing	17	17	(0)	17
202863 - Local Road & Community Infrastructure Program	0	0	0	0
202870 - St. Thomas Way 2 Go	2	2	0	2
202670 - Goodwood Oval Facilities	751	619	131	619
202729 - Wilberforce Walk	580	435	145	580
Total Income	1,584	2,143	(559)	3,070
Expenditure				
202670 - Goodwood Oval Facilities	1,756	1,722	(33)	1,722
202673 - Digital Services Program	60	41	(19)	55
202814 - Mills Street Integrated Design (LATM 3)	76	70	(6)	70
202811 - Unley Road Infrastructure & Public Realm Design Guidelines	30	25	(5)	50
202214 - Capitalised Project Delivery Costs including Overheads	185	182	(2)	243
202757 - KW Road Art	10	9	(1)	9
202767 - CWP Weller Street	115	115	0	115
202815 - Oxford Terrace Pedestrian Crossing (LATM 2)	0	0	0	40
202862 - Winchester Street School Crossing	20	20	0	20
202870 - St. Thomas Way 2 Go	5	5	0	5
202090 - Brownhill Keswick Creek	1,184	1,184	0	1,184
202816 - CWP King William Road Shared Path Upgrade	0	10	10	40
202812 - Bartley Crescent/Greenhill Road Intersection Improvements (LATM)	0	14	14	55
202817 - CWP George Street/Young Street Intersection	0	20	20	20
202359 - LATM Implementation	23	45	22	60
202819 - Pocket Park Program (Fairford Street)	10	35	25	50
202818 - Cycling & Walking Plan Weller Street/Simpson Parade Cycleway	0	25	25	35
202762 - Living Street- Richards Terrace	2	53	51	127
202820 - Millswood Croquet Club - Detailed Design,	6	63	57	89
202866 - Mike Turtur Bikeway	62	138	76	262
202810 - Edmund Avenue Cottages (No. 72, 74 & 76)	51	189	138	381

2020-21 Quarter 3 Financial Performance Report

Capital – New Asset Projects

By Income and Expenditure

\$'000s	Year to Date Favourable/(Unfavourable)			Full Year Budget (Budget Review 2)
	Actual	Budget	Variance	
Expenditure continued				
202729 - Wilberforce Walk	908	1,101	193	1,380
202703 - LED Street Lighting	0	257	257	514
202669 - Unley Oval Grandstand Upgrade Design	237	1,287	1,050	2,466
Total Expenditure	4,741	6,611	1,870	8,993
Total Net Expenditure	3,157	4,468	1,311	5,923

Income

New Capital income is (\$559K) unfavourable to budget year to date. This is primarily due to the timing of grant funding receipts for the Unley Oval Grandstand (\$666K) and Edmund Avenue Cottages (\$99K), noting these projects will now be carried forward to 2021-22.

This is partially offset by favourable variances for the Goodwood Oval Facilities \$131K due to the finalisation of the drawdown of funds, and timing variance in the delivery of the project Wilberforce Walk \$145K.

Expenditure

New Capital expenditure is \$1.870M favourable to budget year to date. This is primarily due to timing variances in expenditure for the delivery of the following projects:

- Unley Oval Grandstand Upgrade \$1.050M and Edmund Avenue Cottages Design \$138K, both of which will be carried forward into the 2021-22 financial year.
- LED Street Lighting \$257K
- Wilberforce Walk \$193K
- Mike Turtur Bikeway \$76K
- Millswood Croquet Club \$57K
- Living Street Richards Terrace \$51K.

An unfavourable variance in the Goodwood Oval Facilities project (\$33K) is offset by the favourable variance in grant income for the project.

Forecast

Given the majority of the variances relate to timing there is no foreseeable concerns regarding the Annual Budget.

We will be reviewing how we time new capital projects to better manage timing variances.

The following items are the subject of recommended budget carry forward variations:

- Unley Oval Grandstand Upgrade Preliminary \$910K carry forward of expenditure budget and grant funding into 2021-22 while funding options and scope are considered.
- King William Street Shared Path Upgrade (Cycling & Walking Plan) \$40K carry forward for the completion of works in Quarter 1 of 2021-22. Construction delayed due to complexity of the design and public consultation process.
- Edmund Avenue Cottages Business Hub carry forward of grant funding and associated expenditure budget to 2021-22, with construction due to commence in July/August 2021.

2020-21 Quarter 3 Financial Performance Report

Capital – Renewal**By Income and Expenditure**

\$'000s	Year to Date Favourable/(Unfavourable)			Full Year Budget (Budget Review 2)
	Actual	Budget	Variance	
Total Income	601	787	(186)	947
Total Expenditure	3,823	6,320	2,497	8,460
Total Net Expenditure	3,222	5,533	2,311	7,513

Income

Renewal income is (\$186K) unfavourable to budget year to date. This is primarily due to the timing of the project Duthy Street (\$168K) and Light Fleet Capital Purchases (\$33K).

Expenditure

Renewal expenditure is \$2.497M favourable to budget year to date. This is primarily due to the timing of

- Drains & Stormwater \$522K
- Duthy Street \$494K
- Major Plant Purchases \$390K
- Reserves & Open Space \$222K
- Footways \$210K
- Kerb & Watertable \$160K
- IT Asset Replacement Program \$147K
- Light Fleet \$118K
- Roads Capital \$95K
- Bus Shelter \$28K
- Streetscape Street Tree Review \$26k

Partially offset by unfavourable timing variance in Team Consolidation Works (\$79K).

Forecast

Given the variances above relate to timing there is no foreseeable concerns regarding the Annual Budget.

We will be reviewing how we time capital renewal programs to better manage timing variances.

The following items are the subject of recommended budget variations in the Quarter 3 Budget Review:

- Building Renewals \$21K, renewal works on the Adelaide Potters building postponed to align with future works in the precinct.
- Disposal of Road \$45K, disposal of a parcel of public road in Roberts Street, Unley.
Council Decision C0291/20
- Footpath Maintenance \$15K.
Reallocation of budget for survey works to the Unley Road Infrastructure & Public Realm Design Guidelines in New Assets.
- Stormwater and Drainage Renewals \$15K. Reallocation of budget for survey works to Mills Street Integrated Design (Local Area Traffic Management 3) in New Assets.

DECISION REPORT

REPORT TITLE:	2020-21 QUARTER 3 BUDGET REVIEW
ITEM NUMBER:	4.5
DATE OF MEETING:	27 APRIL 2021
AUTHOR:	ALEX BROWN
JOB TITLE:	MANAGER FINANCE AND PROCUREMENT
ATTACHMENTS:	1. 2020-21 QUARTER 3 BUDGET REVIEW

1. **EXECUTIVE SUMMARY**

Section 9(1) of the *Local Government (Financial Management) Regulations 2011* requires Council to formally consider its Budget at least three times during the financial year.

This report presents the third Budget Review for the 2020-21 financial year for Council's consideration.

The proposed budget changes will:

- Reduce the budgeted Operating Surplus by (\$92K) from \$604K to \$512K inclusive of equity accounted businesses;
- Reduce the Net Outlays on Existing Assets by \$51K from \$1.986M to \$2.038M (noting net outlays are positive as net expenditure is offset by depreciation);
- Reduction in the Net Outlays on New Capital by \$15K from (\$5.923M) to (\$5.908M); and
- Increase the Net Proceeds from Borrowings for the year by (\$25K) from (\$3.333M) to (\$3.358M) inclusive of equity accounted businesses.

The suite of proposed Budgeted Financial Statements is presented as Attachment 1.

2. **RECOMMENDATION**

1. The report be received.
 2. The budget variations totalling (\$25K) (as set out in Attachments 1 to this Report, Item 4.5, Council Meeting 27/04/2021), for the 2020-21 Quarter 3 Budget Review, be approved.
 3. The revised budgeted Uniform Presentation of Finances reflecting a change in the estimated Operating Surplus to \$512K, and estimated Borrowings for the year of \$3.358M be adopted.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership

4.1 We have strong leadership and governance.

4. **BACKGROUND**

The *Local Government (Financial Management) Regulations 2011* require Council to formally consider its budget three times per year. This statutory requirement recognises the likelihood that events will occur that require, or offer opportunities for, changes to the budget during the year.

Council adopted its 2020-21 Annual Business Plan and Budget on 27 July 2020. Since then Council has approved the following amendments:

- At its meeting held 24 August 2020, Council approved amendments to the original Budget, recognising that funds were required to be carried forward from 2019-20 to 2020-21 for incomplete works.
- At its meeting on 26 October 2021, Council approved the Quarter 1 2020-21 Budget Review.
- At its meeting on 22 February 2021, Council approved the Quarter 2 2020-21 Budget Review.

5. **DISCUSSION**

The Administration has taken the opportunity to revise the budget at the completion of Quarter 3 of operations and recommended the proposed adjustments detailed in Appendix 1 for Council's consideration.

Proposed adjustment by budget category Favourable/(unfavourable)	Net \$'000s
Operating (excluding projects)	118
Operating Projects	(210)
Net increase/(decrease) to the operating surplus	(92)
Capital – New & Upgraded favourable/(unfavourable)	15
Capital – Renewal favourable/(unfavourable)	51
Total Capital variations	66
Total Budget variations – Favourable/(unfavourable)	(25)

Operating Variations (excluding projects)

Proposed adjustment \$'000 Favourable/(unfavourable)	Zero Budget Request	Proposed Budget Requests	Total
Income	36	(140)	(104)
Expenditure	(36)	258	222
Net increase/(decrease)	-	118	118

The operating variations propose a net reduction in the funding requirement of \$118K for Operations (excluding projects) arising from the following:

- Net reduction in income of (\$140K) arising from:
 - An increase in statutory fees of \$108K due to an increase in development application fees \$90K and Dog and Cat Management Fees \$18K;
 - Increased income from the disposal of a parcel of road \$45K;
 - A reduction in income from the Swimming Centre (\$136K) due to prior year swimming passes (\$106K) and reduced patronage (\$30K) due to COVID-19 pandemic;
 - Reduction in Centennial Park Cemetery Authority's Liability Guarantee Fee of (\$154K);
- Net reduction in expenditure of \$258K including:
 - A reduction in forecast interest expense due to lower interest rates and the timing of cash flows \$173K;
 - Savings arising from community events \$35K and training \$20K not proceeding due to COVID-19 pandemic;
 - Reductions in operational costs for the Swimming Centre \$30K;
- Net zero budget adjustments which incorporate
 - An increase in income and associated expenditure arising from increased service delivery for the Commonwealth Home Support Program; and
 - The reallocation of City Services planning funding for the Annual Events calendar.

Operating Project Variations

Proposed adjustment \$'000 Favourable/(unfavourable)	Zero Budget Request	Proposed Budget Requests	Total
Income	-	-	-
Expenditure	-	(210)	(210)
Net increase/(decrease)	-	(210)	(210)

The operating project variations propose a net increase in the funding requirement of (\$210K) for Operating Projects arising from legal costs associated with the Unley Central Project.

Capital - New Assets

Proposed adjustment \$'000 Favourable/(unfavourable)	Zero Budget Request	Proposed Budget Requests	Total
Income	911	-	911
Expenditure	(941)	45	(896)
Net increase/(decrease)	(30)	45	15

The new asset project variations propose a net reduction in the funding requirement of \$15K for new assets arising from the following:

- A reduction in forecast expenditure for the Living Streets Program (Richards Terrace) of \$45K;
- Net zero budget adjustments including:
 - Recognition of the Local Government Infrastructure Partnership Program grant \$900K and associated expenditure budget (\$900K) for the Edmund Avenue Cottages Business Hub; and
 - Recognition of Way2Go grant funding \$11K and associate expenditure budget (\$11K) for pedestrian and cyclist safety improvements at Highgate Primary School;
 - Reallocation of budget from capital renewals to fund Proposed Budget Requests of (\$30K) for the Unley Road Infrastructure & Public Realm Design Guidelines (\$15K) and Mills Street Stormwater Design (\$15K).

Capital – Renewal

Proposed adjustment \$'000 Favourable/(unfavourable)	Zero Budget Request	Proposed Budget Requests	Total
Income	-	-	-
Expenditure	30	21	51
Net increase/(decrease)	30	21	51

The program variations propose a net reduction in the funding requirement of \$51K for capital renewals arising from the following:

- A reduction in forecast expenditure (\$21K) for building renewals due to the postponement of works to align with future works in the precinct; and
- Net zero budget adjustments of \$30K for the reallocation of budget from renewal programs Footpath maintenance \$15K and Stormwater and drainage renewals \$15K to New Capital Projects.

Movement in Budget Borrowings

As a result of proposed Budget Review changes, forecast borrowings will increase marginally by (\$25K) to \$18.086M as at 30 June 2021, subject to variations in the timing of payments at the end of the financial year. This forecast increase in borrowings is expected to be offset by favourable variances in expenditure at the end of the financial year.

Financial Indicators

The revised financial indicators for the financial year are as follows:

Proposed adjustment \$'000 Favourable/(unfavourable)	Adopted Target	2020-21 Budget	2020-21 Quarter 3 Budget Review
Operating Surplus Ratio (excluding equity accounts businesses)	> 5.0%	2.6%	2.3%
Net Financial Liabilities Ratio	< 80%	50%	47%
Asset Sustainability Ratio (based on the Asset Management Plans)	= > 100%	105%	113%

Forecast Carry Forwards

There are three projects that are expected to have net carry forwards into 2021-22 at the end of the financial year:

- Unley Oval Stage 2 net \$910K (expenditure \$2.2M less income (\$1.3M));
- King William Street Shared Path Upgrade \$40K;
- Edmund Avenue Cottages Business Hub net zero (expenditure and income \$1.1M each).

The forecast carry forwards will be incorporated within the Preliminary End of Year Report to be presented to Council in August.

6. ANALYSIS OF OPTIONS

Option 1

1. The report be received.
2. The budget variations totalling (\$25K) (as set out in Attachments 1 to this Report, Item 4.5, Council Meeting 27/04/2021), for the 2020-21 Quarter 3 Budget Review, be approved.
3. The revised budgeted Uniform Presentation of Finances reflecting a change in the estimated Operating Surplus to \$512K, and estimated Borrowings for the year of \$3.358M be adopted.

There are no further options proposed.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. REPORT CONSULTATION

All budget adjustments have been processed through the relevant Business Unit Managers and approved by the relevant General Manager of the Division.

9. REPORT AUTHORISERS

Name	Title
Nicola Tinning	General Manager, Business Support & Improvement

City of Unley

2020-21 Quarter 3 Budget Review

Attachment 1

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2020-21 Quarter 3 Budget Review

Financial Indicators

Operating surplus Ratio

Operating surplus as a percentage of operating income.

The target range is 5% and above, however the general rate in the dollar was not increased for 2020-21 due to the financial impact of the COVID-19 which has subsequently reduced the operating surplus.



Net Financial Liabilities Ratio

Net financial liabilities as a percentage of operating income.

The target range is below 80%.

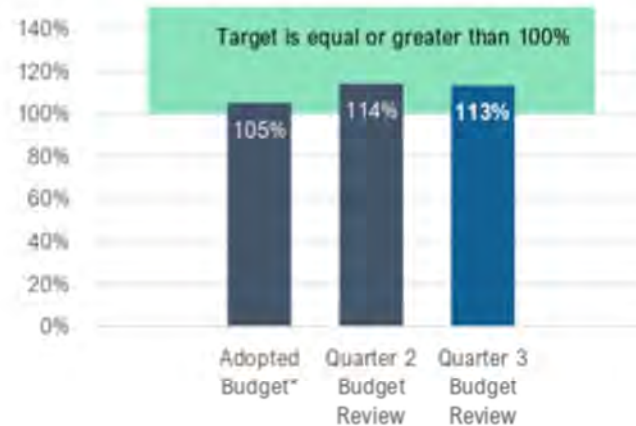


Asset Sustainability Ratio

Capital Renewal expenditure as a percentage of recommended expenditure in the Asset Management Plans.

The target range is equal to or greater than 100%.

Note: The adopted budget and Quarter 2 have been revised and are now based on the Asset Management Plans adopted in December 2020 rather than budgeted depreciation.



2020-21 Quarter 3 Budget Review

Proposed Budgeted Financial Statements

Uniform Presentation of Finances

\$'000s	Adopted Budget	Quarter 2 Budget Review*	Quarter 3 Budget Review
Income	49,716	50,045	49,941
less Expenses	(49,045)	(48,796)	(48,784)
Subtotal	1,316	1,249	1,157
Equity Accounted Subsidiaries	(645)	(645)	(645)
Operating Surplus / (Deficit) before Capital Amounts (inclusive of Equity Accounted Businesses)	671	604	512
less Net Outlays on Existing Assets			
Net Capital Expenditure on Renewal & Replacement of Existing Assets	(7,593)	(8,460)	(8,410)
less Depreciation, Amortisation and Impairment	9,500	9,500	9,500
less Amounts received specifically for Replacement of Existing Assets	-	476	476
less Proceeds from the Sale of Replaced Assets	195	471	471
Net Outlays on Existing Assets	2,102	1,986	2,038
less Net Outlays on New and Upgraded Assets			
Net Capital Expenditure on New and Upgraded Assets	(2,680)	(8,993)	(9,889)
less Amounts received specifically for New and Upgraded Assets	463	3,070	3,964
less Proceeds from Sale of Assets	-	-	17
Net Outlays on New and Upgraded Assets	(2,217)	(5,923)	(5,908)
Net Lending / (Borrowing) for the Financial Year (inclusive of Equity Accounted Businesses)	556	(3,333)	(3,358)
Net Financial Liabilities at Beginning of Year	(26,047)	(20,010)	(20,010)
Decrease / (increase) in Other	645	-	-
Net Financial Liabilities at End of Year	(24,846)	(22,343)	(23,368)

Net Financial Liabilities are defined as total liabilities less financial assets.

The figures in this report have been rounded and consequently individual sub-totals, whilst being correct, may differ slightly from the sum of the rounded amounts.

2020-21 Quarter 3 Budget Review

Proposed Budgeted Financial Statements

Statement of Comprehensive Income

\$'000s	Quarter 2 Budget Review	Quarter 3 Budget Review
Income		
Rates	42,248	42,248
Statutory Charges	1,564	1,600
User Charges	1,977	1,841
Grants, Subsidies & Contributions	2,952	2,952
Investment Income	12	12
Reimbursements	307	379
Other Income	679	558
Operating Projects	306	351
Total Income	50,045	49,941
Expenditure		
Employee Costs	18,616	18,606
Materials, Contracts & Other Expenses	19,088	19,048
Depreciation, Amortisation & Impairment	9,500	9,500
Finance Costs	504	331
Net loss – Equity Accounted Council Businesses	645	645
Operating Projects	1,088	1,298
Total Expenditure	49,441	49,429
Operating Surplus / (Deficit) inclusive of Equity Accounted Businesses	604	512
Asset Disposal & Fair Value Adjustments	488	488
Amounts received specifically for new, upgraded or replacement assets	3,529	4,440
Net Outlays on New and Upgraded Assets	4,017	4,928
Net Surplus / (Deficit) inclusive of Equity Accounted Businesses	4,621	5,440
Share of Other Comprehensive Income – Equity Accounted Council Businesses	-	-
Total Comprehensive Income inclusive of Equity Accounted Businesses	4,621	5,440

The figures in this report have been rounded and consequently individual sub-totals, whilst being correct, may differ slightly from the sum of the rounded amounts.

2020-21 Quarter 3 Budget Review

Proposed Budgeted Financial Statements

Statement of Financial Position

\$'000s	Quarter 2 Budget Review	Quarter 3 Budget Review
Assets		
Current Assets		
Cash & cash equivalents	1,679	1,679
Trade & other receivables	2,720	2,720
Other financial assets	69	69
Total Current Assets	4,468	4,468
Non-current Assets		
Financial Assets	7	7
Equity accounted investments in Council businesses	17,669	17,669
Infrastructure, Property, Plant & Equipment	537,863	538,708
Total Non-current Assets	555,539	556,384
Total Assets	560,007	560,852
Liabilities		
Current Liabilities		
Trade & Other Payables	5,383	5,383
Borrowings – Short Term Draw Down	-	-
Borrowings Fixed Term	246	246
Provisions	3,946	3,946
Total Liabilities Assets	9,575	9,575
Non-current liabilities		
Borrowings	17,815	17,840
Provisions	428	428
Total Non-current Liabilities	18,243	18,268
Total Liabilities	27,818	27,843
Net Assets	532,190	533,009
Equity		
Accumulated Surplus	158,759	159,398
Asset Revaluation Reserves	373,380	373,381
Other Reserves	230	230
Total Equity	532,190	533,009
Net Financial Liabilities	23,343	22,336

The figures in this report have been rounded and consequently individual sub-totals, whilst being correct, may differ slightly from the sum of the rounded amounts.

2020-21 Quarter 3 Budget Review

Proposed Budgeted Financial Statements

Statement of Cash Flows

\$'000s	Quarter 2 Budget Review	Quarter 3 Budget Review
Cash Flows from Operating Activities		
Receipts		
Operating Receipts	50,033	49,929
Investment Receipts	12	12
Payments		
Operating Payments to suppliers and employees	(38,792)	(38,954)
Finance Payments	(504)	(331)
Net Cash provided by (or used in) Operating Activities	10,749	10,658
Cash Flows from Investing Activities		
Receipts		
Amounts specifically for new or upgraded assets	3,070	3,964
Amounts received specifically for Replacement of Existing Assets	476	476
Proceeds from Sale of Surplus Assets	-	17
Sale of replaced assets	471	471
Repayments of loans by community groups	-	-
Payments		
Expenditure on renewal/replacement of assets	(8,461)	(8,410)
Expenditure on new/upgraded assets	(8,993)	(9,889)
Net purchase of Investment Securities	-	-
Capital Contributed to Equity Accounted Council Businesses	-	-
Distributions Received from Equity Accounted Council Businesses (Loss)	(645)	(645)
Net Cash provided by (or used in) Investing Activities	(14,082)	(14,016)
Cash Flows from Financing Activities		
Receipts		
Proceeds from borrowings	3,333	3,358
Payments		
Repayments of borrowings	-	-
Net Cash provided by (or used in) Financing Activities	3,333	3,358
Net Increase/(Decrease) in cash held	-	-
Plus: Cash & cash equivalents at beginning of period	1,679	1,679
Cash & cash equivalents at end of period	1,679	1,679

The figures in this report have been rounded and consequently individual sub-totals, whilst being correct, may differ slightly from the sum of the rounded amounts.

2020-21 Quarter 3 Budget Review

Proposed Budgeted Financial Statements

Statement of Changes in Equity

\$'000s	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
2021 Quarter 3 Budget Review				
Balance at end of previous reporting period	154,603	373,381	230	528,214
Net Surplus/(Deficit) for Year	5,439	-	-	5,439
Other Comprehensive Income	-	-	-	-
Gain/(loss) on revaluation of Infrastructure and Assets	-	-	-	-
Share of Other Comprehensive Income – Equity Accounted Council Businesses	(645)	-	-	(645)
Other Comprehensive Income	(645)	-	-	(645)
Total Comprehensive Income	4,794	-	-	4,794
Balance at end of period	159,397	373,381	230	533,009

2021 Quarter 2 Budget Review				
Balance at end of previous reporting period	154,603	373,381	230	528,214
Net Surplus/(Deficit) for Year	5,633	-	-	5,633
Other Comprehensive Income	-	-	-	-
Gain/(loss) on revaluation of Infrastructure and Assets	-	-	-	-
Share of Other Comprehensive Income – Equity Accounted Council Businesses	(645)	-	-	(645)
Other Comprehensive Income	(645)	-	-	(645)
Total Comprehensive Income	4,988	-	-	4,988
Balance at end of period	159,591	373,381	230	533,203

The figures in this report have been rounded and consequently individual sub-totals, whilst being correct, may differ slightly from the sum of the rounded amounts.

2020-21 Quarter 3 Budget Review

Proposed Changes

Summary by Budget Category

\$'000s	Existing Budget (BR2)	Zero Budget Requests	Additional Requests	Proposed Budget Review Net Budget
		Increase/ (decrease)		
Operating				
Operating (excluding Projects)				
Income	49,739	36	(140)	49,635
Expenditure	(47,707)	(36)	258	(47,485)
Total	2,032	-	118	2,150
Operating Projects				
Income	306	-	-	306
Expenditure	(1,089)	-	(210)	(1,299)
Total	(783)	-	(210)	(993)
Total Operating including Projects	1,249	-	(92)	1,157
Capital – New Assets				
Income	3,070	911	-	3,981
Expenditure	(8,993)	(941)	45	(9,889)
Total	(5,923)	(30)	45	(5,908)
Capital – Renewal				
Income	947	-	-	947
Expenditure	(8,460)	30	21	(8,409)
Total	(7,513)	30	21	(7,462)
Total Requests		-	(25)	

The figures in this report have been rounded and consequently individual sub-totals, whilst being correct, may differ slightly from the sum of the rounded amounts.

2020-21 Quarter 3 Budget Review

Proposed changes

Operating (excluding Projects)

Description	Proposed Adjustment Favourable/(unfavourable)		
	Income	Expenditure	Net
Proposed Budget Requests			
Interest Expense			
Reduction in forecast interest expense due to lower interest rates and the timing of cash flows.	-	173,000	173,000
Community Events			
Savings attributable to some community sponsored events not proceeding in 2020-21 due to COVID-19.	-	35,000	35,000
Dogs and Cat Management Fees			
Dogs and Cats online registration income is higher than anticipated.	18,000	-	18,000
Development Application Fees			
Development applications lodgement volumes higher than originally forecast.	90,000	-	90,000
Swimming Centre			
Reduction in operational income due to honouring swimming passes from the 2019-20 season.	(106,000)	-	(96,182)
Other net reductions in operating income including kiosk sales and group bookings including carnivals.	(30,182)	-	
Operational expenditure savings including stock, minor equipment, electricity, maintenance and marketing & promotions.	-	38,000	
Training			
Reduction in corporate training due to COVID-19.	-	20,000	20,000
Centennial Park Cemetery Authority Liability Guarantee Fee			
Reduction in income as the Liability Guarantee Fee has been waived for the first half of 2020-21 financial year.	(156,400)	-	(156,400)
Disposal of Road			
Disposal of a parcel of public road in Roberts Street, Unley. Council Decision C0291/20	44,500	-	44,500
Total	(140,082)	258,000	117,918

2020-21 Quarter 3 Budget Review

Proposed changes

Operating (excluding Projects)

Description	Proposed Adjustment Favourable/(unfavourable)		
	Income	Expenditure	Net
Zero Budget Requests			
Commonwealth Home Support Program			
Increase in client contribution as a result of higher demand in provision of fee for service in the CHSP programs offset by the same expenditure amount to provide the service.	35,600	(35,600)	-
Annual Events Calendar			
Reallocation of budget to fund the Annual Events Calendar			-
City Services Management		5,000	-
Community Events		(5,000)	-
Total	35,600	(35,600)	-

2020-21 Quarter 3 Budget Review

Proposed changes

Operating Projects

Description	Proposed Adjustment Favourable/(unfavourable)		
	Income	Expenditure	Net
Proposed Budget Requests			
Unley Central			
Increase in forecast costs for the Unley Central Projects. Council Decision C0441/21	-	(210,000)	(210,000)
Total	-	(210,000)	(210,000)

2020-21 Quarter 3 Budget Review

Proposed changes

New Assets

Description	Proposed Adjustment Favourable/(unfavourable)		
	Income	Expenditure	Net
Proposed Budget Requests			
Living Streets Program (Richards Terrace)	-	45,000	45,000
Reduction in expenditure required to complete works.	-	45,000	45,000
Total	-	45,000	45,000
Zero Budget Requests			
Edmund Avenue Cottages Business Hub			
Recognition and allocation of funding from the Local Government Infrastructure Partnership Program for the Edmund Avenue Cottages.	900,000	(900,000)	-
Highgate Primary School Way 2 Go			
Recognition and allocation of grant funding for pedestrian and cyclist safety improvements.	10,759	(10,759)	-
Unley Road Infrastructure & Public Realm Design Guidelines			
Additional funding to complete surveys on the corner of Greenhill and Unley Road, reallocated from survey money in the Footpath Maintenance in Capital Renewal.	-	(15,000)	(15,000)
Mills Street Integrated Design (Local Area Traffic Management 3)			
Additional funding to assess drainage and underground services, reallocated from the Stormwater and Drainage Renewal Program in Capital Renewal.	-	(15,000)	(15,000)
Total	910,759	(940,759)	(30,000)

2020-21 Quarter 3 Budget Review

Proposed changes

Capital – Renewal

Description	Proposed Adjustment Favourable/(unfavourable)		
	Income	Expenditure	Net
Proposed Budget Requests			
Building Renewals			
Renewal works on the Adelaide Potters building postponed to align with future works in the precinct.	-	21,000	21,000
Total	-	21,000	21,000
Zero Budget Requests			
Footpath Maintenance			
Reallocation of budget for survey works for the Unley Road Infrastructure & Public Realm Design Guidelines in New Assets.	-	15,000	15,000
Stormwater and Drainage Renewals			
Reallocation of budget for survey works for the Mills Street Integrated Design (Local Area Traffic Management 3) in New Assets.	-	15,000	15,000
Total	-	30,000	30,000

DECISION REPORT

REPORT TITLE:	DRAFT 2021-22 ANNUAL BUSINESS PLAN AND BUDGET FOR PUBLIC CONSULTATION
ITEM NUMBER:	4.6
DATE OF MEETING:	27 APRIL 2021
AUTHOR:	ALEX BROWN
JOB TITLE:	MANAGER FINANCE AND PROCUREMENT
ATTACHMENTS:	1. DRAFT 2021-22 ANNUAL BUSINESS PLAN & BUDGET FOR PUBLIC CONSULTATION

1. **EXECUTIVE SUMMARY**

The *Local Government Act 1999* (the 'Act') requires Council to consult with the community prior to adopting the annual budget. Specifically, the Act requires Council to develop a Draft Annual Business Plan and follow a process of community consultation.

This report and the associated attachment provide information regarding the Draft 2021-22 Annual Business Plan in relation to the:

- Services provided by Council to the community;
- Proposed projects to be undertaken;
- Resources required by the Council to deliver the services and projects; and
- Funding required (proposed rates increase and estimated borrowings).

Council has an opportunity to review the presented projects and their impact on funding requirements before the Draft Annual Business Plan is finalised for consultation, based on the following:

- Proposed net Operating Projects of \$1.053M.
- Proposed net New Capital of \$2.963M.
- Proposed net Capital Renewal of \$7.691M.

Council is considering a rates increase of 1% above Adelaide annual CPI for the March Quarter 2021. CPI will be confirmed in late April, however for the purposes of preparing a draft budget, it has been assumed to be 1.25%.

The valuation growth of 0.5% has been assumed in recognition of new developments and capital improvements to existing properties.

Council has sought to minimise increases in operational expenditure, absorbing inflationary pressures where possible. Operational savings of \$250K in the operations of the Depot have been identified as part of the budget process.

Council proposes that no external borrowings will be required to deliver all proposed projects and maintain current service levels from existing financial resources. The net financial liabilities ratio is forecast to be 42% which is within the target of less than 80%.

Council is forecast to achieve an operating surplus of \$2.2M, equating to an operating surplus ratio of 4.3% for the 2021-22. This is below the target of 5%, due in part to the compounding impact of no increase in general rates for the 2020-21 financial year.

Proposed Capital Renewals are inline with the Asset Management Plans for all asset classes apart from major plant. A close review of the plant and equipment found that no significant items of major plant require renewal in 2021-22. As a consequence, the asset sustainability ratio is forecast to be 88%.

In summary, the Draft 2021-22 Annual Business Plan and Budget, presented to the Council to be endorsed for consultation will meet the legislative requirements.

Community Consultation

Section 123(4) of the Act prescribes the minimum level of consultation that a council must undertake in conjunction with the Draft Annual Business Plan.

It is proposed that community consultation will occur between 30 April and 21 May 2021, with public meetings scheduled as follows:

- Tuesday 11 May, Fullarton Park Community Centre, 10-11am
- Thursday 13 May, Civic Centre, 5:30-6:30pm

Council will receive submissions via Council's website (through Your Say Unley) or written submissions to PO Box 1, Unley 5061. All submissions will be accepted up until the close of business on 21 May 2021.

The 2021-22 Annual Business Plan and declaration of rates will be presented to Council for adoption at its June 2021 meeting.

2. RECOMMENDATION

That:

1. The report be received.
2. The proposed list of net Operating Projects for 2021-22 of \$1.053M (Attachment 2, Item 4.6, Council Meeting, 27/04/2021) be endorsed for community consultation.
3. The proposed list of New Capital Projects for 2021-22 of \$2.963M (Attachment 3, Item 4.6, Council Meeting, 27/04/2021) be endorsed for community consultation.
4. The proposed list of Capital Renewal for 2021-22 of \$7.691M (Attachment 4, Item 4.6, Council Meeting, 27/04/2021) be endorsed for community consultation.
5. The Draft 2021-22 Annual Business Plan and Budget (Attachment 5, Item 4.6, Council Meeting, 27/04/2021) (incorporating any consequential amendments from other items considered at the meeting of 27 April 2021) be endorsed for the purpose of community consultation, to be conducted between 30 April and 21 May 2021.
6. The Chief Executive Officer be authorised to make any necessary minor edits required for consistency or clarity to the Draft 2021-22 Annual Business Plan and Budget, if required.
7. The community consultation process comprising a notice in the Adelaide East Herald, online consultation via Your Say Unley, notifications on Council's website and social media channels, and two public meetings to be held 11 and 13 May be endorsed.

3. RELEVANT CORE STRATEGIES/POLICIES

4. Civic Leadership
- 4.1 We have strong leadership and governance.

4. BACKGROUND

In order to provide guidance for the Administration, an Elected Member Workshop was conducted on 15 March 2021 where Members considered an overview draft Long Term Financial Plan, draft operating position, and funding priorities for Operating Projects and New Capital projects.

This Workshop followed a resolution of Council at its November 2020 meeting to prepare the draft budget on a proposed rates increase 1% above CPI, and input from the Audit Committee on the financial targets for the 2021-22 Budget and Long Term Financial Plan.

5. DISCUSSION

Legislative Compliance

Section 123(3) of the *Local Government Act 1999* requires councils to prepare a Draft Annual Business Plan and Budget for community consultation prior to formal adoption (Attachment 1).

Attachment 1

The Annual Business Plan and Budget must be adopted after 31 May and prior to 31 August each year.

Community Consultation

Community consultation on the Draft Annual Business Plan will occur between 30 April and 21 May 2021.

The proposed methodology for engagement is listed below:

- The Adelaide East Herald (15,000 copies distributed through 400 businesses, and 50,000 online subscribers);
- Online consultation on Your Say Unley;
- Notification on Council's website and social media channels with appropriate links to the Draft Annual Business Plan and Your Say Unley; and
- Two public meetings scheduled as follows:
 - Tuesday 11 May, Fullarton Park Community Centre, 10-11am
 - Thursday 13 May, Civic Centre, 5:30-6:30pm

The Draft 2021-22 Annual Business Plan meets all legislative requirements of the Act.

Proposed Projects

This report provides the Council with an opportunity to formally review the presented projects and their impact on funding requirements before the Draft Annual Business Plan is finalised for consultation.

The proposed Annual Business Plan allows for the following:

- Proposed net Operating Projects of \$1.053M.
- Proposed net New Capital of \$2.963M.
- Proposed net Capital Renewal of \$7.691M.

The Draft 2021-22 Annual Business Plan and Budget is based on a rate increase of 1% above CPI (presently forecasted to be 1.25%) and valuation growth of 0.50%. The valuation growth is a recognition of new developments and capital improvements and is an increase in the assessment book only.

Council will not require any external borrowings and will deliver all proposed projects and maintain current service levels from existing financial resources.

Operating Projects

Council has identified proposed Operating Projects that amount to a net \$1.053M. Key Projects for 2021-22 include:

- Delivery of an annual calendar of events \$422K including the:
 - City of Unley Sesquicentenary Celebrations
 - Santos Tour Down Under Stage Start and associated event
 - Fringe in Unley
 - Australia Day Event
 - Neighbour Day
- The expansion of tree canopy on Public Land \$100K
- Progression of the Tree Incentive and Education Program \$80K
- Grant funding to support the Greening of City Verges \$50K
- Delivery of Water Wells to facilitate the capture of stormwater run-off to water trees \$40K
- Implementation of the Economic Growth Strategy \$40K
- Trader Event Sponsorship Grants \$40K
- Stage 1 in developing a City Wide Parking Strategy \$60K
- Continuation of Council's Active Ageing Initiatives \$24K
- Cultural Tourism and Activation \$30K including the publication of a Public Art Brochure, Creative Activation Stations and Busking Musicians.

Further review of these proposals will occur between now and June 2021 and will include consideration of the community consultation feedback, before the Budget is finalised for adoption.

A copy of the proposed Operating Projects is included within Attachment 1.

New Capital

The proposed New Capital Projects total \$2.963M (net) and key items include:

- The redevelopment of the Edmund Avenue Cottages to establish a Business Hub \$1.0M;
- Council's contribution to the continuation of the Brown Hill Keswick Creek project \$843K;
- Implementation of the Local Area Traffic Management Plan \$300K including upgrades to:
 - Mills Street
 - Devon Street South/Railway Terrace South bend
- Implementation of the Cycling and Walking Plan \$95K including:
 - Weller Street / Simpson Parade Streetscape Improvements
 - Bike facility improvement to King William Road (Simpson Parade and the Mike Turtur Bikeway)
- Construction of new clubrooms for the Millswood Bowling Club \$185K;
- Climate and Energy Plan Implementation (Year 1) with a Solar Panel Scheme for not-for-profit tenants \$75K;
- Concept and detailed design of replacement of Unley Swimming Centre Junior Pools \$66K;
- Stage 2 of the Ridge Park Master Plan \$30K; and
- McLeay Park Facility Improvements \$18K.

A copy of the proposed New Capital Projects is included in Attachment 1.

Proposed carry forwards from the 2020-21 into the 2021-22 have been identified for the following projects:

- Unley Oval Stage 2 net \$910K (expenditure \$2.2M less income (\$1.3M));
- King William Street Shared Path Upgrade \$40K; and
- Edmund Avenue Cottages Business Hub net zero (expenditure and income \$1.1M each).

Capital Renewal Program

The proposed Capital Renewal Program of \$7.691M (net) has been based on current asset information and asset management plans. Key items include:

- Transport Infrastructure \$3.5M including:
 - Road renewal \$1.8M
 - Kerb and Water Table \$1.3M
 - Footpaths \$250K
- Drainage \$ Stormwater \$940K;
- Reserves and Open Space \$544K; and
- Property (including Buildings and the Swimming Centre) \$1.0M.

A copy of the Capital Renewal Program is included in Attachment 1.

The Draft 2021-22 Annual Business Plan (Plan)

The Plan has been developed using the Long-Term Financial Plan as a guide, with the aim of achieving the adopted financial targets.

Financial Indicator	Council Adopted Target	Draft 2021-22 Budget
Operating Surplus Ratio (excluding equity accounted businesses)	5% or greater of total operating income	4.3%
Net Financial Liabilities Ratio	Less than 80% of total operating income	42%
Asset Sustainability Ratio (rolling 10-year average)	100% or greater of recommended spend in the Asset Management Plans	88%

The Plan contains the following information:

- Project priorities.
- A summary of the services provided by Council.
- Information regarding Council's Long Term Financial Plan.
- Funding requirements.
- Consideration of the rating structure and impact.

The Plan has been prepared to include the following items:

- A general rates of 2.25% based on an increase of 1% above CPI with CPI presently forecast to be 1.25%.
- Proposed net Operating Projects of \$1.053M.
- Proposed net New Capital of \$2.963M.
- Proposed net Capital Renewal of \$7.691M.

The budget forecasts that the activities to be undertaken in 2021-22 can be fully financed from Council's existing resources without the need to borrow externally. After considering principal repayments and daily management of Council's short-term financing facilities, it is estimated that Council's borrowings will reduce to \$16.5M as at 30 June 2022.

Operating Budget

The general influences that impact on revenue and expenditure in developing the Plan include:

- Local Government Price Index increases on relevant goods and services, which in recent years has tracked close to CPI;
- Provision for Enterprise Bargaining Agreements for most staff, which determine conditions of employment and provide for annual salary and wages increases;
- Maintaining asset management (renewal) expenditure in-line with Council's recently endorsed Asset Management Plans;
- Additional maintenance costs due to increased capital works, and the construction of new assets over recent years;
- Initiatives arising from Council's Climate and Energy Plan which is due for endorsement by Council in May; and
- Regional Landscape Levy: advice regarding the levy amount has not yet been received from the Green Adelaide Board.

In response to the cost imposts on Council and to minimise the burden on ratepayers, Council has continued its work and review of service sustainability.

Council recognises the increasing challenges in delivering services at a local level while ratepayers are increasingly reluctant to see their property rates increase.

Savings identified as part of 2021-22 Budget preparation include a \$250K reduction in operational maintenance costs.

Separate Rates

Council proposes to continue to raise a separate rate for the purposes of promoting the businesses and traders along major shopping strips. Council collects the separate rate and passes the funds collected onto the individual Trader Associations for marketing and promotion purposes.

For the 2021-22 Budget, Council considered the requests from the four Associations and propose no increase to the amounts raised in the 2020-21 period. The proposed rates were endorsed for consultation by Council at the March 2021 Council Meeting:

Main Street Trader Associations	Separate Rate raised 2020-21	Requested by the Associations 2021-22	Proposed Separate Rate 2021-22	% Increase (Decrease)
Unley Road	\$69,835	\$126,840	\$69,835	Nil
King William Road	\$92,280	\$150,350	\$92,280	Nil
Goodwood Road	\$57,225	\$57,225	\$57,225	Nil
Fullarton Road	\$13,000	\$13,000	\$13,000	Nil

In 2016-17, Council also adopted a recommendation from Unley Business & Economic Development Committee (UBED) to cap the amount that any separate ratepayer pays at \$2,000. It is proposed that this is retained for 2021-22.

Regional Landscape Levy

(formerly the Natural Resource Management Levy)

From 1 July 2020 the new *Landscape South Australia Act 2019* replaced the *Natural Resources Management Act (NRM) 2004* as the new framework for managing the states land, water, pest animals and plants and biodiversity.

The new Act creates nine landscape management regions, with the old NRM boards being replaced by eight new regional landscape boards and a metropolitan landscape board, namely Green Adelaide.

Council will continue to contribute to the Board and reimburse itself through the levy of a separate rate. The landscape levy collection process will remain largely the same as previous arrangements under the NRM Act. The levies to be raised for 2021-22 will be based on the existing NRM boundaries, but are likely to change in future years.

The Green Adelaide Board is yet to advise Council of the amount to be paid in 2021-22. The amount paid in 2020-21 was \$1.414M. Under these arrangements Council acts as an agent and as such Council does not retain this revenue, nor determine how the revenue is spent.

In Summary

A copy of the Draft 2021-22 Annual Business Plan is provided as Attachment 1.

Attachment 1

Council will raise sufficient income to cover its operating expenses and contribute to the repayment of its debt. As such, the impact of this Draft Plan does not compromise Council's long-term financial sustainability.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The proposed list of net Operating Projects for 2021-22 of \$1.053M (Attachment 2, Item 4.6, Council Meeting, 27/04/2021) be endorsed for community consultation.
3. The proposed list of New Capital Projects for 2021-22 of \$2.963M (Attachment 3, Item 4.6, Council Meeting, 27/04/2021) be endorsed for community consultation.
4. The proposed list of Capital Renewal for 2021-22 of \$7.691M (Attachment 4, Item 4.6, Council Meeting, 27/04/2021) be endorsed for community consultation.
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6. The Chief Executive Officer be authorised to make any necessary minor edits required for consistency or clarity to the Draft 2021-22 Annual Business Plan and Budget, if required.
7. The community consultation process comprising a notice in the Adelaide East Herald, online consultation via Your Say Unley, notifications on Council's website and social media channels, and public meetings dates and times be endorsed.

Should Council wish to amend (add or remove) any of the projects presented for community consultation, consideration should be given to the impact on the proposed rates revenue.

This option meets all legislative requirements.

8. RECOMMENDED OPTION

Option 1 is the recommended option.

9. POLICY IMPLICATIONS

The City of Unley Draft Annual Business Plan and Budget has been developed in the context of the Council's suite of strategic management plans that include the following:

- Community Plan 2033.
- 4 Year Delivery Plan 2017-2021.
- Draft 4 Year Delivery Plan.
- Long Term Financial Plan including Council's Infrastructure and Asset Management Plans.

In addition, the Annual Business Plan and Budget, and the Council's Long Term Financial Plan considers the cost of implementation of strategies and plans reviewed and endorsed by Council.

10. REPORT CONSULTATION

The Draft 2021-22 Annual Business Plan and Budget has been developed in conjunction with Business Unit Managers and their respective divisional General and Executive Managers.

An Elected Member workshop has been held as part of the Annual Business Plan development process. A further workshop is proposed, following community consultation, to be held in late May/early June 2021.

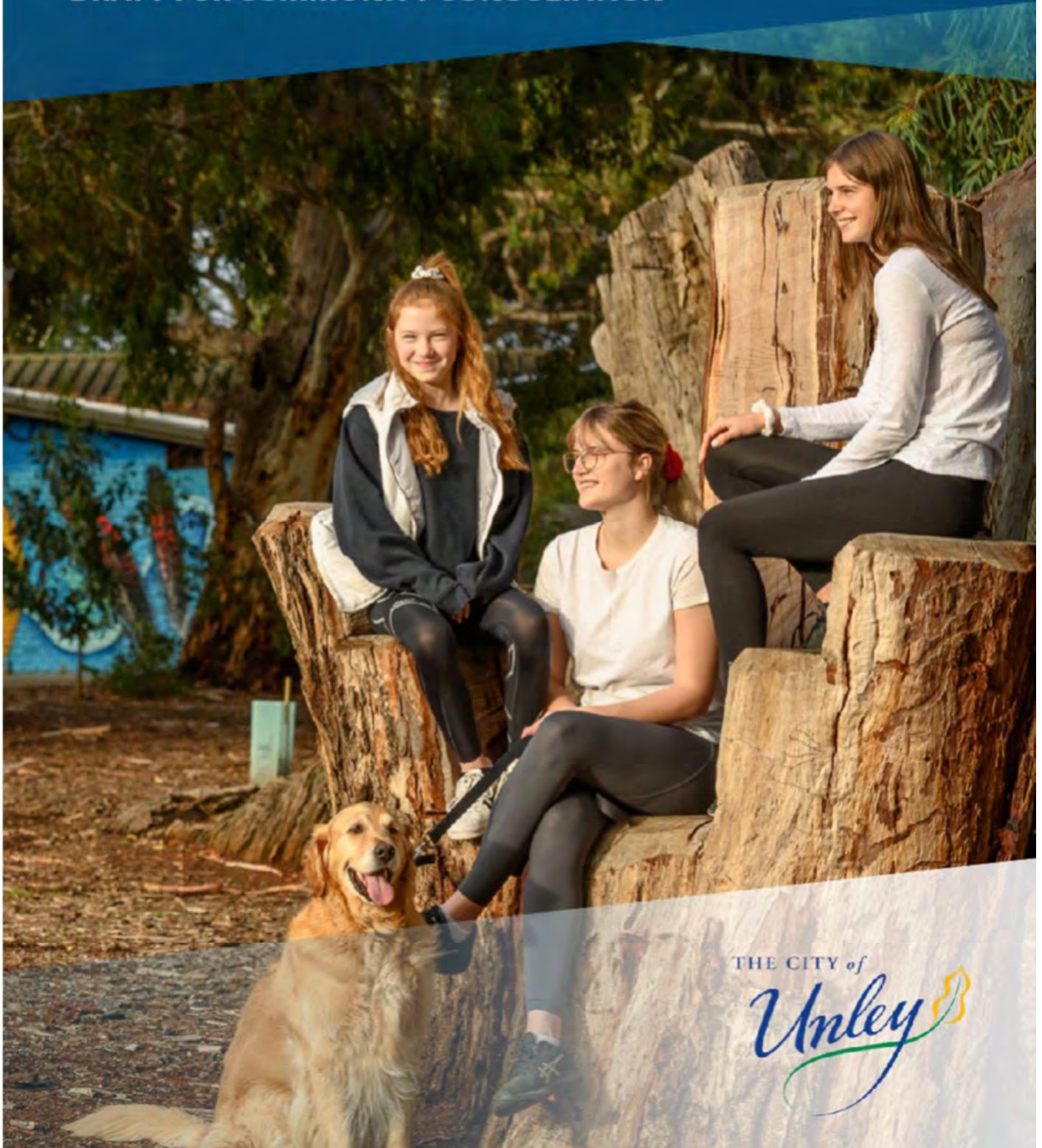
11. REPORT AUTHORISERS

Name	Title
Nicola Tinning	General Manager, Business Support & Improvement

2021-22

ANNUAL BUSINESS PLAN & BUDGET

DRAFT FOR COMMUNITY CONSULTATION



THE CITY of
Unley

Kurna Acknowledgement

We would like to acknowledge the City of Unley is part of the traditional lands for the Kurna people and we respect their spiritual relationship with their country.

We acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.



All images within this document are from the City of Unley portfolio of photos.



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COMMUNITY CONSULTATION

How to have your say

The Draft Annual Business Plan and Budget can be viewed online via yoursay.unley.sa.gov.au. Printed copies are available for viewing at the Civic Centre, Libraries and Community Centres.

Submissions

Public Consultation opens 30 April 2021

You can make a submissions via:

- Visiting **Your Say Unley** at:
yoursay.unley.sa.gov.au
- Writing a submission and sending it to:
2021-22 Budget Consultation
City of Unley
PO Box 1
Unley SA 5061
- Emailing a submission to:
pobox1@unley.sa.gov.au

To be received not later than 6pm Friday
21 May 2021.

Public Meetings

Two Public Meetings, which will include an overview of the 2021-22 Business Plan and Budget, will be held as follows:

- Tuesday 11 May
Fullarton Park Community Centre
10-11am
- Thursday 13 May
Civic Centre
5:30-6:30pm

**Consultation closes 6pm
Friday 21 May 2021.**

The Mayor and Elected Members are elected by the local community to represent **the interests and needs of the community**.

Elected Members provide community leadership and guidance and facilitate communication between the community and the Council.

They play a very important policy-making role, requiring the identification of community needs, setting objectives to meet those needs, establishing priorities between competing demands and allocating resources. On the Council of the City of Unley, in addition to the Mayor, Michael Hewitson AM, there are 12 Elected Members.

MAYOR



Michael Hewitson AM

CLARENCE PARK Ward Councillors



Jennie Boisvert



Don Palmer

FULLARTON Ward Councillors



Jordon Dodd



Peter Hughes

GOODWOOD Ward Councillors



Nicole Sheehan



Emma Wright

PARKSIDE Ward Councillors



Kay Anastassiadis



Jennifer Bonham

UNLEY Ward Councillors



Sue Dewing



Jane Russo

UNLEY PARK Ward Councillors



Monica Broniecki



Michael Rabbitt

INTRODUCTION

Background

Under Section 123 of the Local Government Act 1999, Council is required to have a budget for each financial year. The budget must be considered as part of the Council's Annual Business Plan.

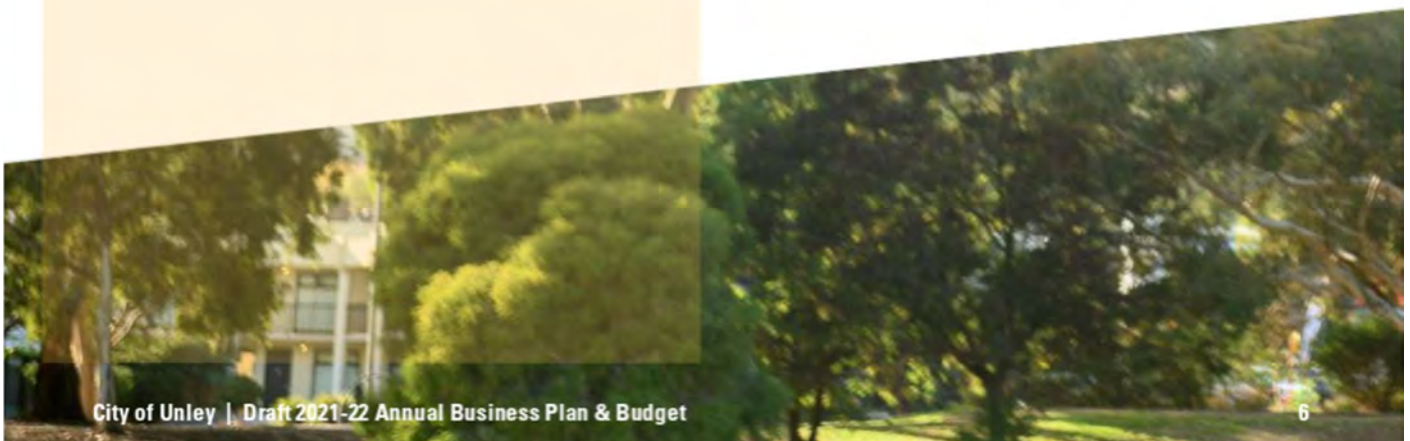
Before a council adopts its Annual Business Plan it must prepare a draft Annual Business Plan and undertake a public consultation process. Consultation on this plan will be undertaken between 30 April and 21 May 2021.

All feedback collected during this period will be distributed and considered by the Elected Members of Council at a Budget Workshop in order to finalise Council's 2021-22 Business Plan and Budget.

Purpose of the Business Plan

The purpose of the Annual Business Plan is to impart an understanding of:

- Annual objectives for the year in the context of Council's long-term objectives
- Overview of the activities and services provided by Council
- Key financial information relating to revenue and expenditure
- Proposed new initiatives and projects
- Rating context and impact of rates for 2021-22
- Council's Financial Planning Framework including Long-Term Financial Plan and Asset Management Plans



Strategic Planning Framework

Resourcing Strategy

- Assets
- Long Term Financial Plan
- Other plans and strategies

Community Plan
2017 - 2023



VISION

Four Year Plan
2021 - 2025



Annual Plans
2021 - 2022



ACTION

Annual Business Plan & Budget

Annual Operating Plan

Measuring Performance

Council measures its achievements and financial performance through the following processes:

- Regular financial reporting to Executive and Council
- Quarterly corporate performance report to Executive and Council
- Budget Reviews in accordance with legislation
- Annual review of the Long-Term Financial Plan
- Review and input from Council's Audit Committee
- Production of an Annual Report including audited financial statements
- Community Engagement

BUDGET OVERVIEW

Background

The Draft Business Plan and Budget for 2021-22 has been prepared in accordance with the priorities of Unley's Community Plan 2033 and the draft 4 Year Delivery Plan 2021-2025, with due consideration of its key financial indicators.

The key financial information for 2021-22 is summarised on the following page.

Forecast rate income is based on the following assumptions:

- **General Rate Increase** **2.25%**
(1% above forecast CPI presently forecast to be 1.25%)
- **Rates Growth** **0.50%**
(new rateable properties and improvements)

The proposed rates increase follows no increase in general rates in the 2020-21 budget in recognition of the potential financial impact of the COVID-19 pandemic on the community.

Please note the information in this draft budget excludes:

- the impact of Council's equity accounted businesses, namely the Centennial Park Cemetery Authority and the Brown Hill Keswick Creek Stormwater Board
- Proposed net carry forwards \$0.95M from 2020-21 into 2021-21 for three New Capital projects identified as part of the 2020-21 Quarter 3 Financial Report.

Key Financial Targets

Council has reviewed its Key Financial Targets after considering its draft Long Term Financial Plan and receiving advice from its Audit Committee.

The Key Financial Targets, as outlined below, have remained unchanged from the 2020-21 financial year.

Financial Indicator	Adopted Target	Draft 2021-22 Budget
Operating Surplus Ratio (excl. equity accounted businesses)	> 5.0%	4.3%
Net Financial Liabilities Ratio	< 80%	42%
Asset Renewal Funding Ratio	≥ 100%	88%

Further information regarding the financial indicators are included on pages 28-30, including an explanation of each indicator and graphs charting the past three financial years and forecasts for the duration of the long term financial plan.

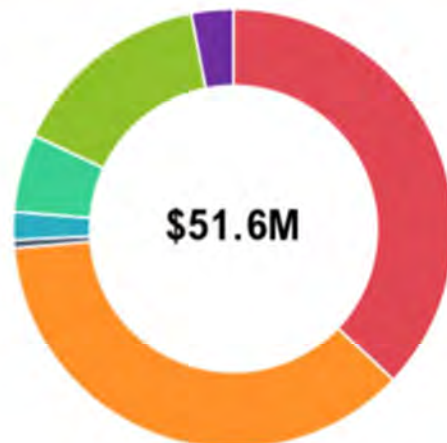


Where our funding comes from



■ Rates (includes Landscape Levy)	\$43.9M	85.1%
■ Grants & Subsidies	\$3.0M	5.7%
■ User Fees	\$1.9M	3.8%
■ Statutory Fees	\$1.6M	3.1%
■ Other Income	\$1.2M	2.3%

How we allocate our funding



■ Employee Costs	\$19.1M	37.1%
■ Materials, Contracts & Other	\$18.9m	36.6%
■ Finance Costs	\$0.3M	0.6%
■ Operating Projects	\$1.1M	2.0%
■ Capital Projects (Net)	\$3.0M	5.7%
■ Capital Renewal (Net)	\$7.7M	14.9%
■ Repayment of Borrowings (Principle repayments)	\$1.6M	3.1%



INFLUENCES ON THE BUDGET

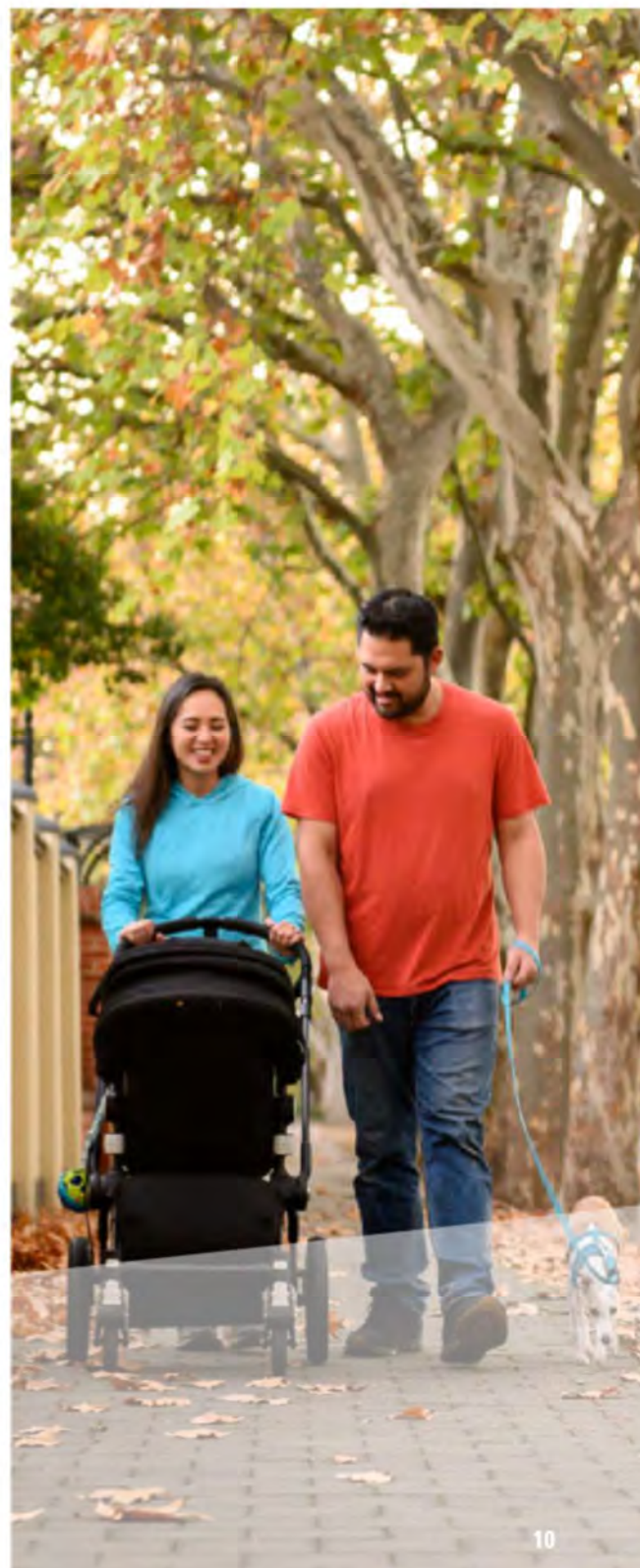
Significant Influences

A number of significant projects and external environmental changes have influenced the preparation of the Council's Draft 2021-22 Business Plan and Budget. These include:

- Commitments to continue long-term major projects including the Edmund Avenue Cottages Business Hub, Unley Oval Community Hub, and Brown Hill Keswick Creek
- The continued impact on the community and economic environment from the global pandemic COVID-19
- Absorbing cost pressures where possible to minimise increases in rates and fees and charges

In recognition of the financial difficulties being experienced by the community in 2020, Council decided not to increase the rates in the 2020-21 financial year. This had a significant impact on the Council's operating surplus in the 2020-21 Budget which was reduced to 2.5%.

Cognisant of the need for prudent financial management, Council is considering a modest rate increase of 1% above CPI in order to achieve a target operating surplus of 5% in the next three financial years.



Other Influences on the Budget

There are also other annual items that we consider when setting rates and deciding on council's program of works. These include:

- Local Government Price Index increases on relevant goods and services, which in recent years has tracked close to CPI
- Provision for Enterprise Bargaining Agreements for most staff, which determine conditions of employment and provide for annual salary and wages increases
- Maintaining asset management (renewal) expenditure in-line with Council's recently endorsed Asset Management Plans
- Additional maintenance costs due to increased capital works, and the construction of new assets over recent years
- Initiatives arising from Council's Climate and Energy Plan which is due for endorsement by Council in May
- Regional Landscape Levy: Awaiting advice from the Green Adelaide Board of the increase in 2021-22.

Council has continued its review of service sustainability to minimise the burden on ratepayers.

Savings identified as part of 2021-22 Budget preparation include a \$250K reduction in operational maintenance costs.

The total proposed capital expenditure on new assets for 2021-22 is expected to be \$3.0m. The extent of these works can be met from existing financial resources without the need to borrow funds.



SERVICES PROVIDED TO THE COMMUNITY

The Local Government Act 1999 (the Act) prescribes a system of local government to enable councils to govern and manage areas at a local level.

All councils have basic responsibilities under the Act and other relevant legislation. These include:

- Regulatory activities, including voters' roll maintenance and Elected Members' support
- Determining longer-term strategic management and management plans, financial plans, infrastructure and asset management plans and policies and procedures
- Setting rates, preparing an Annual Business Plan and Budget
- Management and maintenance of basic infrastructure including roads, footpaths, parks, public open space, playgrounds, street lighting and stormwater drainage
- Street cleaning and rubbish collection
- Development planning and control, including building safety assessment
- Provision of various environmental health services
- Management and maintenance of Councils urban forest in streets and parks, and
- Management and maintenance of Council owned Community Centres and other buildings.

A detailed list of Council's Operational Activities, including respective income and expenditure, is included on pages 38-41.



In response to community needs, Council also provides the following services and programs, over and above those listed above:

- Aged and Social Care
- Animal Management
- Arts & Cultural Development
- Community Centres
- Community Development
- Community Engagement
- Community Event Programs
- Community Services
- Community Transport
- Community Grants
- Corporate Services
- Economic Development
- Environmental Management
- Library Services
- Museum
- Open Space Management
- Parking Control
- Sport and Recreation
- Sustainable Landscapes
- Volunteers
- Urban Policy and Planning
- Youth Development

The Council also maintains a number of facilities and services on a fee for service basis, some of which are subsidised and include:

- Unley Swimming Centre
- Commonwealth Home Support Program (CHSP)
- Community Bus Service
- Halls for hire
- Ovals, courts, parks and reserves for hire.



COMMUNITY LIVING



**People value our City with its
enviable lifestyle, activities,
facilities and services**

Objectives


- 1.1 Our Community is active, healthy and feels safe
- 1.2 Our Community participates in community activities, learning opportunities and volunteering
- 1.3 Our City meets the needs of all generations
- 1.4 Our Community is proud to be part of our City
- 1.5 Our City is connected and accessible

Key Projects

- Implementation of the Local Area Traffic Management works on Mills Street and Devon Street South/Railway Terrace South bend
- Construction of new clubrooms for the Millswood Croquet Club
- Walking Cycling Plan continuation – King William Road (Simpson Parade to Mike Turtur Bikeway), Weller Street/Simpson Parade, and end of trip facilities
- Continuation of the Living Streets Program – Richards Terrace
- Place activation and community development through the staging of major events including a Tour Down Under stage start, public arts, a diverse Community Events Program and the celebration of Unley Council's Sesquicentenary
- Delivery of initiatives relating to Council's Age Friendly Strategy endorsed by Council on December 2015 and informed by research undertaken in 2016-17
- Design works for the replacement of the junior pools at the Swimming Centre



ENVIRONMENTAL STEWARDSHIP



We will maintain and enhance our urban environment, and strengthen our City's resilience to climate change by providing leadership to our Community

Objectives


- 2.1 Unley's urban forest is maintained and improved
- 2.2 Excellence in waste management is achieved through avoidance, re-use and diversion
- 2.3 The energy efficiency of the City is increased and our carbon footprint reduced
- 2.4 Efficient, effective & sustainable water management is ensured
- 2.5 The City's resilience to climate change is increased

Key Projects

- Council's continued contribution to the Brown Hill Keswick Creek regional project works
- Implementation of Year 1 of the Council's Climate and Energy Plan, including offering a Solar Panel Incentive Scheme to non-for-profit tenants in Council's buildings
- Implementing Council's Tree Strategy to increase canopy cover across the district through the planting of 440 new trees
- Development of a tree incentive program and continuation of education programs to encourage residents to retain existing trees and plant new trees
- The City Wide Greening Verges Program with the conversion of a further 66 verges to support residents in beautifying their streets
- The continued installation of water wells to retain water flows from roadways to assist with greening and establishing new tree plantings
- Progressing policy updates in the Planning and Design Code for Significant Trees and Hazard (Flood) Planning



ECONOMIC PROSPERITY



Our businesses are valued because of the range of goods, services and facilities they provide and new businesses are supported, not burdened with bureaucracy

Objectives

- 3.1 Unley is recognised as an easy place to do business
- 3.2 Thriving main streets and other business activities operate across our City

Key Projects

- Construction works to redevelop three of the Edmund Avenue Cottages to create a hub for business innovation and growth
- Implementing Year 1 of the Economic Development Growth Strategy including the:
 - Mainstreet Street Model Review and Implementation
 - Economic Development Communications Strategy
- Event sponsorship for the four Mainstreet Trader Associations to stage events with economic objectives
- Implementation of software to gather insights on consumer spending habits within the City of Unley



CIVIC LEADERSHIP

REGULATORY
SERVICES

THE CITY of
Unley

**Council will listen to the community
and make transparent decisions for
the long term benefit of the City**

Objectives

- 4.1 We have strong leadership and governance
- 4.2 Council provides best value services to the community
- 4.3 Our business systems and solutions are effective and transparent

Key Projects

- Implementing the Digital Services Program to enhance and modernise existing online functionality and add delivery and self-help functions
- Undertaking a review of by-laws, required by the Local Government Act, prior to the expiration of the current by-laws



PROJECT PRIORITIES

Council's proposed project priorities for 2021-22 stem from the themes outlined in Council's Community and 4 Year Delivery Plan.

Council has undertaken a methodical and considered approach to determine its priorities for the upcoming financial year. These are the steps that were taken to determine the proposed projects for consultation:

- The Capital Works Program was guided by Council's Asset Management Plans
- Council proposed projects that aim to assist in achieving the Strategic Themes in Council's Community Plan and 4 Year Delivery Plan
- Elected Members submitted projects based on perceived community need
- Projects were divided into three broad categories:
 - Operating Projects (including annual initiatives)
 - New Capital
 - Capital Renewal Program
- Elected Member workshops were used to further prioritise, refine and finalise the proposed project list for community consultation.

Our Project Expenditure



■ Operating Projects	\$1.1M
■ New Capital	\$3.0M
■ Asset Renewal	\$7.7M

Further information regarding the projects is included on 42-53.



OPERATING PROJECTS

Operating Projects are either one-off, short term projects or annual initiatives delivering environmental, cultural or economic benefits to our community.

This 2021-22 Budget proposes net expenditure of \$1.053M for operating projects.

These projects are funded by Council's rates income. The funding proposed in 2021-22 is inline with funding for prior to COVID-19.

The funding allocated in 2020-21 budget was reduced to less than \$0.7M following Council's decision not to increase Council rates following the financial implications of COVID-19 on our community.

The full list and further details of each project are included on pages 42-47.

Key Projects

- Delivery of an annual calendar of events \$422K including the
 - City of Unley Sesquicentenary Celebrations
 - Santos Tour Down Under Stage Start and associated event
 - Fringe in Unley
 - Australia Day Event
 - Neighbour Day
- The expansion of tree canopy on Public Land \$100K
- Progression of the Tree Incentive and Education Program \$80K
- Grant funding to support the Greening of City Verges \$50K
- Delivery of Water Wells to facilitate the capture of storm water run-off to water trees \$40K
- Implementation of the Economic Growth Strategy \$40K
- Trader Event Sponsorship Grants \$40K
- Stage 1 in developing a City Wide Parking Strategy \$60K
- Continuation of Council's Active Ageing Initiatives \$24K
- Cultural Tourism and Activation \$30K including the publication of a Public Art Brochure, Creative Activation Stations and Busking Musicians



NEW CAPITAL

New Capital projects are capital works to construct new or to significantly upgrade existing infrastructure and buildings.

This 2021-22 Budget proposes net expenditure of \$2.963M for new capital.

These projects are expected to be funding from existing financial capacity without the need for further borrowings.

The full list and further details of each project are included on pages 48-49.

Key Projects

- The redevelopment of the Edmund Avenue Cottages to establish a Business Hub \$1.0M
- Council's contribution to the continuation of the Brown Hill Keswick Creek project \$843K
- Implementation of the Local Area Traffic Management Plan \$300K including upgrades to
 - Mills Street
 - Devon Street South/Railway Terrace South bend
- Implementation of the Cycling and Walking Plan \$95K including:
 - Weller Street / Simpson Parade Streetscape Improvements
 - Bike facility improvement to King William Road (Simpson Parade and the Mike Turtur Bikeway)
- Construction of new clubrooms for the Millswood Croquet Club \$185K
- Climate and Energy Plan Implementation (Year 1) with a Solar Panel Scheme for not-for-profit tenants \$75K
- Concept and detailed design of replacement of Unley Swimming Centre Junior Pools \$66K
- Stage 2 of the Ridge Park Master Plan \$30K
- McLeay Park Facility Improvements \$18K



City of Unley | Draft 2021-22 Annual Business Plan & Budget

CAPITAL RENEWAL

The Capital Renewal programs maintain an ongoing program of renewals for Council's \$500M of infrastructure, buildings and assets. They are based on Council's Asset Management Plans that were recently endorsed by Council in December 2020.

This 2021-22 Budget proposes net expenditure of \$7.691M for capital renewal Programs.

These projects are funded by Council's rates income, with the funding proposed inline with the Asset Management Plans which are reviewed every four years.

The full list and further details of each project are included on pages 50-53.

Key Works

- Transport Infrastructure \$3.5M including:
 - Road renewal \$1.8M
 - Kerb & Water Table \$1.3M
 - Footpaths \$250K
- Drainage & Stormwater \$941K
- Reserves and Open Space \$544K
- Property (including Buildings and the Swimming Centre) \$1.0M



FINANCIAL SUSTAINABILITY

Council's Financial Sustainability is managed through its Financial Planning Framework and Long Term Financial Plan.

The following diagram illustrates the overall funding framework for the City of Unley and the use of the Annual Operating Surplus and longer-term funding sources including strategic property divestment.



LONG TERM FINANCIAL PLAN

Council uses a long term financial plan (LTFP) to guide its financial decisions to ensure it is prudent in its financial management and considers a longer-term view. The LTFP has been reviewed and updated to reflect the most current information available.

The key components of the plan are:

- Assessment of Council's current financial position and achieving longer-term financial sustainability
- Ensuring the Financial Targets are met
- Consideration of Council's appropriate role and responsibilities
- Ensuring alignment with the Community Plan and 4 Year Delivery Plan and maintenance of high priority strategies
- Ensuring all proposed strategies are costed before adoption
- Ensuring alignment with agreed service provision and delivery standards
- Ensuring alignment with Asset Management Plans and Maintenance Standards
- Ensuring alignment with internal support strategies
- Ensuring alignment with funding and treasury principles (rating stability, Treasury Policy, fees and charges, external funding and investments) as well as intergenerational equity.



FINANCIAL RATIOS

Under the requirements of Regulation 5(c) of the Local Government (Financial Management) Regulations 2011, Council's LTFP, Budget and Annual Financial Statements must include:

- an Operating Surplus ratio
- a Net Financial Liabilities ratio, and
- an Asset Renewal Funding ratio.

These ratios are to be presented in a manner consistent with the Financial Indicators required in the Model Financial Statements.

Council has adopted the following key financial targets relating to these ratios to guide the direction of the LTFP and Annual Business Plan and Budget. These targets have been reviewed by the Audit Committee as a part of the review of the draft 2021-2031 Long Term Financial Plan.

Financial Indicator	Adopted Target
Operating Surplus Ratio (excluding equity accounted businesses)	5% or greater of total operating income
Net Financial Liabilities Ratio	Less than 80% of total operating income
Asset Sustainability Ratio (rolling 10-year average)	100% or greater of recommended spend in the Asset Management Plans



Operating Surplus Ratio

Operating surplus as a percentage of operating income.



The operating surplus ratio reflects Council's capacity to fund capital works (New Assets and Capital Renewal) and repay its borrowings.

Council is forecasting an operating surplus ratio of 4.3% for the 2021-22 Budget, inline with the target of 5% or greater.

The operating surplus ratio for the 2020-21 budget was below the 5% target. This was primarily due to Council's decision not to increase general rates in 2020-21, in recognition of the potential financial impact of the COVID-19 pandemic on the community.

Net Financial Liabilities Ratio

Net financial liabilities as a percentage of operating surplus.



The net financial liabilities ratio reflects Council's indebtedness relative to its operating income. It is a broader measure than just borrowings, as it takes into account employee entitlements and other amounts payable, and also offsets liabilities by Council's cash and investments.

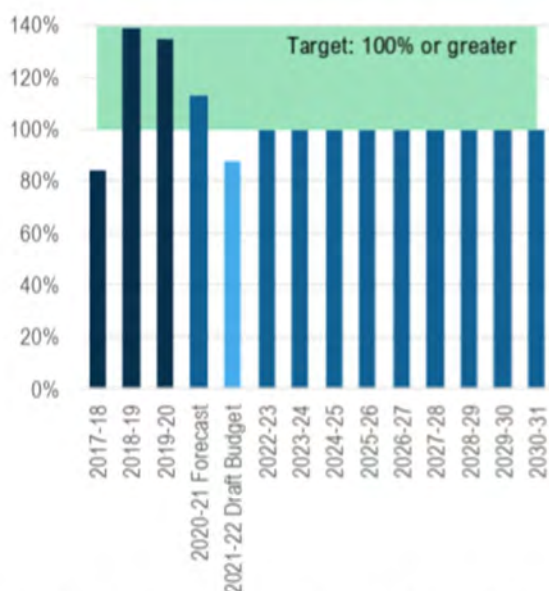
Council is forecasting a net financial liabilities ratio of 42% for the 2021-22 Budget, within the target range of 80%.

Council borrowed to undertake a significant capital works program in 2019-20 including the upgrade of King William Road. Council's borrowings are forecast to reduced by \$1.6M in 2021-22.

FINANCIAL RATIOS

Asset Sustainability Ratio

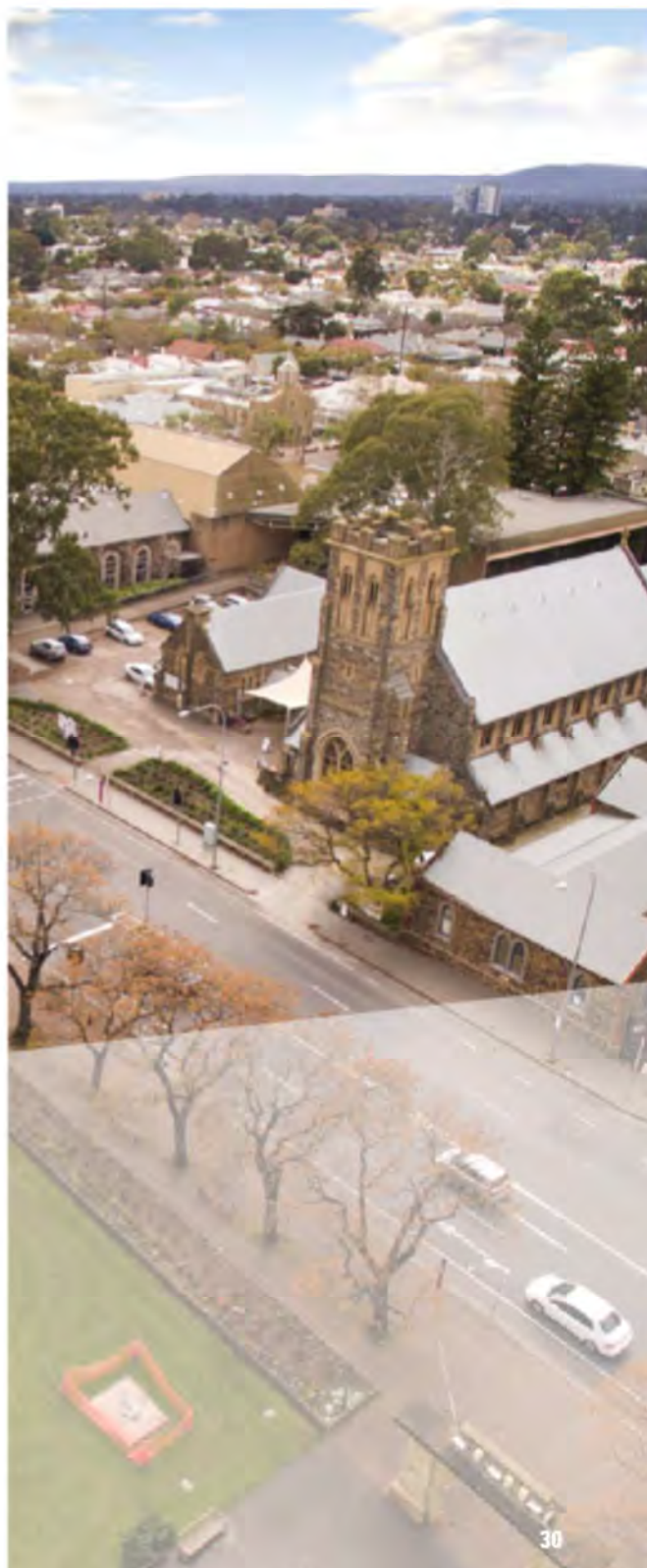
Capital renewal expenditure as a percentage of recommended expenditure in the Asset Management Plans.



The Asset Sustainability Ratio (also known as the Asset Renewal Funding Ratio) represents the level of capital expenditure on the renewal of assets relative to the level of such expenditure identified as warranted in a council's infrastructure and asset management plan.

Council is forecasting an Asset Sustainability Ratio of 88%.

This is below the recommended target, however the proposed asset expenditure for all asset classes is in line with the Asset Management Plans with the exception of plant and fleet, which is significantly lower due to no major items of plant requiring renewal in 2021-22.



INFRASTRUCTURE & ASSET MANAGEMENT PLANS

The City of Unley is responsible for the management, operation and maintenance of a diverse asset portfolio that provides services and facilities for City users. Asset Management Plans have been revised and were adopted by Council in December 2020.

The development of the Asset Management Plans demonstrate Council's ongoing commitment to operate and maintain its asset portfolio efficiently to both meet strategic and legislative requirements, and to deliver the required levels of service for the community.

Asset management is driven from a service perspective. Council has implemented an agreed level of service for property, bridge, road and footpath asset classes.

The asset system collects real time data coupled with ongoing regular condition audits, to allow more accurate predictive modelling in regard to treatments and life expectancy of each asset class.

Over the next few years the management of assets will balance the target levels of service for each specific asset with the long-term costs.

The Asset Management Plans provide the basis for the Capital Renewal Program included in Council's LTFP and is refined as part of the Annual Business Plan and Budget process. In 2021-22 the Capital Renewal Program has a projected net expenditure of \$7.7M.



FUNDING THE BUSINESS PLAN



Over 80% of Council's funding is generated from rates with the balance largely relating to fees and charges set by Council or statutory fees.

RATES CONTEXT

In setting the rates for 2021-22 Council proposes to continue with its current method of rating, which involves three differential rates with the application of a minimum rate, applied against the capital improved value of properties. Council considers this to be a fair and equitable method of rating for the City of Unley.

Rates income is used to deliver services. Rates are a form of property taxation, and property values determine how much each property contributes. This system of taxation means that the rates paid may not directly relate to the services used by each ratepayer.

Rate Statistics

Council has approximately 18,900 assessments. The breakdown for 2020-21 was as follows:

- 17,070 residential
- 920 assessments within non-residential Category 2 (including commercial shops, industrial, and vacant)
- 910 non-residential Category 3 (commercial offices and commercial – other)
- 177 non-rateable assessments.

Last Year

Council elected to not apply a CPI increase to its rates revenue for 2020-21 other than that which was achieved through natural growth in property valuations from new developments and capital improvements.

This was in recognition of the potential difficulties facing the community due to the COVID-19 pandemic.

2021-22

Recognising that there was no CPI applied on rates in 2020-21, the 2021-22 Budget is proposing to increase rates by 1% above Adelaide annual CPI for the March Quarter 2021. CPI will be confirmed in late April, however for the purposes of preparing a draft budget, it has been assumed to be 1.25%.

Growth represents new development, capital improvements to existing properties and changes to property values as a result of land divisions and will be confirmed by the Valuer General as part of completing the valuation of the Council area.

Rates relative to total operating income



■ Residential Rates	\$35.9M	70%
■ Non-Residential Rates	\$6.3M	12%
■ Other Income (including Landscape Levy)	\$9.4M	18%

COUNCIL'S RATES

Valuation Method

The Council uses the **capital value** method of valuing properties. This method values the land and all improvements on the land. It is the most widely used method across South Australian councils.

Council considers this valuation method the most equitable method to spread the rates burden across the measure of wealth within the City. It equates to the taxation principle that people should contribute to community, social and physical infrastructure in accordance with their capacity to pay as measured by property wealth.

In determining how rates are applied, and in determining the rate in the dollar, Council uses the following options.

Minimum Rate

In accordance with S158 of the Act, Council has decided that there will be a minimum rate on every rateable property. Council, in adopting a minimum rate, considers it appropriate that all rateable properties make a contribution to the cost of administering the Council's activities and creating and maintaining the physical infrastructure that supports each property. The minimum rate for 2020-21 was \$855.

In 2020-21 there were 2,865 assessments paying the minimum rate with residential properties comprising 2,779 of these assessments.



Differential General Rates

In accordance with Section 153 of the Act 1999, Council will declare three differential General Rates according to the land use category. The land use categories are as outlined in the table on the right.

Council considers the principle of rate stability when assessing the rates distribution across 3 categories. The change in capital value across the land use categories and the rates income provided by each category will also be considered.

Group 1	Residential
Non-residential Category 2	Commercial Shop Industrial Light Industry Other Primary Production Vacant Land Other
Non-residential Category 3	Commercial Office Commercial Other



COUNCIL'S RATES

Separate Rate for Main Street Trader Associations

Council proposes to continue to raise a separate rate for the promotion of businesses and traders along major shopping strips (excluding Glen Osmond Road). Council collects the separate rate and contracts with the Main Street Trader Associations for the provision of marketing and promotion activities.

In 2020-21 Council resolved to decrease the amount of the levy due to the impact of the COVID pandemic. In 2021-22 it proposes to not increase the amount raised.

Unley Road

Currently there are approximately 460 ratepayers with a land use of Commercial Shop, Commercial Office and Commercial Other that pay the separate rate.

King William Road

Currently there are approximately 130 ratepayers with a land use of Commercial Shop with addresses along King William Road between Greenhill Road and Commercial Road that pay the separate rate.

Goodwood Road

Currently there are approximately 95 ratepayers with a land use of Commercial Shop, Commercial Office and Commercial Other, with addresses along Goodwood Road between Leader Street / Parsons Street to the north and Mitchell Street / Arundel Avenue to the south that pay the separate rate.

Fullarton Road

Currently there are approximately 55 ratepayers with a land use of Commercial Shop, Commercial Office and Commercial Other, with addresses along Fullarton Road between Cross Road and Fisher Street that pay the separate rate.

Fullarton Road Traders pay a fixed amount of \$250.

Main Street Trader Associations	Separate Rate raised in 2020-21	Proposed Separate Rate 2021-22	% Increase (Decrease)
Unley Road	\$69,835	\$69,835	Nil
King William Road	\$92,280	\$92,280	Nil
Goodwood Road	\$57,225	\$57,225	Nil
Fullarton Road	\$13,000	\$13,000	Nil

Regional Landscape Levy

(Formerly the Natural Resources Management Levy)

From 1 July 2020 the new Landscape South Australia Act 2019 replaced the Natural Resources Management Act (NRM) 2004 as the new framework for managing the states land, water, pest animals and plants and biodiversity.

The new Act creates nine landscape management regions with NRM boards being replaced by eight new regional landscape boards and a metropolitan landscape board, namely Green Adelaide. The landscape levy collection process will remain largely the same as previous arrangements under the NRM Act. The levies to be raised for 2021-22 will be based on the existing NRM boundaries, but are likely to change in future years.

The Green Adelaide Board is yet to advise Council of the amount to be paid to in 2021-22. The amount paid in 2020-21 was \$1.414m.

Council does not retain this revenue, nor determine how the revenue is spent.



OPERATING BUDGET

Operating Programs	Income	Expenditure	Net Expenditure
	\$'000		
Active Ageing Coordination, administration and support for community based services and projects aimed at facilitating independence and promoting social inclusion.	(1,242)	1,392	150
Animal Management Promote community safety through education, awareness and compliance with the legislation relating to the Dog and Cat Management Act and Local Government Act.	(160)	245	86
Arts & Cultural Development Provision of Art and Cultural Development programs to support a vibrant and active community.	-	161	161
Business Support & Improvement Provides general management, executive support and leadership to the services provided by Business Support & Improvement Division and supports Elected Members.	-	492	492
Business Systems & Solutions Manages and maintains Council's Information Communication Technology infrastructure, applications and supporting systems to provide high levels of secure service that support business operations and performance.	(3)	2,978	2,975
City Development Management Provides general management, executive support and leadership to the services provided by City Development and to Elected Members.	-	490	490
City Services Management Provide general management, executive support and leadership to the services and programs provided by City Services and to Elected Members.	-	465	465
Community Bus Program A community transport service within the City of Unley provided by fully trained and accredited volunteer drivers, aimed at improving mobility plus connection to more City Services.	(7)	117	111
Community Centres Management and provision of a thriving network of Community Centres that promote social inclusion, belonging and connection.	(287)	866	579
Community Development Provision of social planning and community development including the coordination of Age Friendly City, Welcoming City initiatives, responding to social issues (homelessness and suicide prevention).	-	129	129

Operating Programs continued	Income	Expenditure	Net Expenditure
	\$'000		
Community Development & Wellbeing Management Provide management, support and leadership of the projects, programs and services provided by the Community Development & Wellbeing Team.	-	167	167
Community Events Efficient and effective coordination of Council-run community and cultural events and activities, as well as the successful facilitation and attraction of external events into the City of Unley to encourage place activation, cultural celebration and vibrancy.	-	207	207
Community Grants Funding for community organisations, groups and individuals to implement programs and initiatives that promote community connectivity, belonging, participation and cultural diversity.	-	129	129
Corporate Activities The accumulation of corporate costs including leave on-costs, treasury management, levy and taxes and insurances.	(2,301)	3,053	752
Culture & Business Capability This service supports the continuous improvement of overall business capability focused on the provision of 'best value' services to customers. Critical to improved business capability and customer experience is having the best organisational culture possible.	-	41	41
Customer Experience Coordinate and manage the City of Unley brand through customer service, provision of frontline customer service plus resolve customer enquiries and build goodwill within the City of Unley community.	(1)	615	614
Development Services Planning and building control within the City in accordance with the Development Act and Regulations and other legislative requirements.	(453)	2,101	1,648
Economic Development Manage the implementation, monitoring and evaluation of economic development activities and strategic initiatives within the City of Unley.	(241)	503	261
Environmental Initiatives Drive improved environmental sustainability through policies, strategies, programs and projects.	(108)	242	134
Finance & Procurement Delivers accounting, financial, procurement and treasury management services required to support Council's operations, including statutory and financial reporting obligations.	(42,283)	1,612	(40,671)
Governance & Risk Undertakes administration of legislative and corporate governance requirements, and maintains robust controls through risk management and internal audit oversight.	-	371	371

Operating Programs continued	Income	Expenditure	Net Expenditure
	\$'000		
Human Resources Provides support in recruitment, change management, employee relations, injury management, occupational health & safety and Welfare.	(54)	1,324	1,270
Library Services Provision of library services, programs and facilities to encourage literacy, lifelong learning and social inclusion and connection.	(351)	2,125	1,775
Marketing & Communications Coordinate and manage the City of Unley reputation and brand in digital and printed communications and media relations.	(12)	553	541
Office of the CEO Organise and manage the governance of the City of Unley, including support for Elected Members and Civic Functions.	(319)	1,386	1,067
Operational Services Provides maintenance services to Council's infrastructure, property, open space, street and park trees, plant and equipment assets.	(1,222)	14,330	13,108
Parking Enforcement Promote community safety through education, awareness and compliance with the legislation relating to the Road Traffic Act and Local Government Act and Council By Laws.	(1,062)	735	(327)
Property Services Provides sustainable strategic management of Council's building and property asset portfolio.	(557)	3,202	2,645
Public & Environmental Health Promote community health and safety through education, awareness and compliance with the legislation relating to the Environment and Protection Act and the Local Government Act.	(46)	378	332
Recreation & Sport Planning Supporting a healthy and active community through the provision of structured and unstructured recreation, sport and leisure programs and facilities.	-	112	112
Strategic Asset Management Provides sustainable strategic management of Council's asset portfolio.	-	638	638
Strategic Projects Facilitates delivery of major strategic initiatives from the 4 Year Delivery Plan and Community Plan.	-	177	177
Transportation & Traffic Provides coordination, administration and support to provide an effective, safe and equitable management of transport spaces for all modes, ratepayers and visitors to improve local accessibility and safety.	(14)	752	738
Unley Museum Provision of the Unley Museum to showcase the cultural heritage and history of the area through the provision of collection, exhibitions and programs.	(5)	166	161
Unley Swimming Centre Provision of a premier outdoor swimming facility, encouraging community health, wellbeing and water safety.	(817)	1,053	236

Operating Programs continued	Income	Expenditure	Net Expenditure
	\$'000		
Urban Design Development and management of high quality public realm and open space. Coordination, administration and support to provide an effective, safe and equitable management of movement spaces for all modes, ratepayers and visitors to improve local accessibility and safety.	-	284	284
Urban Policy Planning Investigate and prepare the Council's planning strategy, policy and Development Plan Amendments, and review State Government strategic, policy and operations directions.	-	141	141
Volunteer Development Provide coordination, administration and support for community based volunteer services and projects.	-	101	101
Waste Management Collection and disposal of general waste, kerbside recycling, green waste and a hard rubbish collection service.	(31)	4,368	4,337
Youth Development Engage and empower young people in the community by identifying, developing and providing activities, programs and events.	-	108	108
Total Operating Programs	(51,575)	48,308	(3,268)
Operating Projects (as per the following pages)	-	1,053	1,053
Total Operations (including Operating Projects)	(51,575)	49,361	(2,214)



OPERATING PROJECTS

Operating Projects	Net Expenditure \$'000
Events	
Sesquicentenary Celebrations (July - December 2021)	117
2022 Australia Day Event	35
2022 Fringe in Unley	15
2022 Santos Tour Down Under Associated Event	175
2022 Santos Tour Down Under Stage Start	50
Event Attraction	10
2022 Neighbour Day	5
Christmas Decorations	15
	422
Environmental Initiatives	
Planning & Design Code Amendment - Significant Tree List Review (Stage 2)	30
Tree Strategy Expanding Canopy Target Public Land	100
Tree risk and condition audit	20
Planning & Design Code Amendment - Hazard (Flooding) Overlays Update (Stage 2)	30
Resilient East	10
City Wide Greening Verges	50
Water Wells	40
Tree Incentive and Education Program	80
Series of Community Workshops - 'Getting to Net Zero, Affordably'	17
	377
Economic Development Initiatives	
Economic Development Growth Strategy 2021-2025 Implementation (Year 1)	40
Trader Event Sponsorship	40
Economic Spend Data Software	20
	100
Other Projects	
Active Ageing Budget	24
Sport and Recreation Plan Update	10
City-wide Parking Strategy (Stage1)	60
All Connections to Unley Art – School' Artist in Residence Project	5
By Law Review	10
Cultural Tourism in the City of Unley (Public Art Brochure)	10
Busking Musicians Activations	10
Creative Activation Stations	10
Clarence Park Community Centre - Community Shed Program	15
	154
Total Operating Projects	1,053

Operating Projects	Net Expenditure \$'000
Events	
Sesquicentenary Celebrations (July - December 2021) The year 2021 marks the 150th Anniversary (Sesquicentenary) of the formation of the Town of Unley. This project funds the events and activities as part of the Sesquicentenary from July to December, including a community picnic, implementation of Stage 3 of the Discover Historic Unley Trail, and the publication of a history from 1971 onwards.	117
2022 Australia Day Event A free community event will be held in the Village Green in conjunction with the Citizenship and Australia Day Awards ceremony which is anticipated to attract up to 500 people.	35
2022 Fringe in Unley In its sixth year, the program will bring a taste of the Fringe to residents in aged care facilities in the City of Unley. The funds will be used to secure acts to provide four private performances and one free public performance at a community centre.	15
2022 Santos Tour Down Under Associated Event Unley Gala street party to be held on the eve of our stage start, should the City of Unley receive an offer from Events SA to host a stage in 2022.	175
2022 Santos Tour Down Under Stage Start Funding to host a stage start of the 2022 Santos Tour Down Under should the City of Unley receive an offer from Events SA to host a stage in 2022.	50
Event Attraction The Event Attraction program is targeted at encouraging new events to be staged in the City of Unley by offering seed funding and increased support, with the aim for the event to become sustainable and be retained in Unley on an ongoing basis.	10
2022 Neighbour Day Neighbour Day is Australia's annual celebration of community, encouraging people to connect with their neighbours. A Neighbour Day event or a series of activities/activations will be run throughout Council's community centres to deliver the City of Unley's involvement in this campaign.	5
Christmas Decorations Funding to install Christmas decorations and themes on the front of the library building facing Unley Road for the festive season.	15
Total Events	422



Operating Projects continued	Net Expenditure
Environmental Initiatives	
Planning & Design Code Amendment - Significant Tree List Review (Stage 2) This project will deliver Stage 2 of the project review following completion of Stage 1 in 2020-21. Stage 2 of the project supports the Planning and Design Code Amendment process, including document preparation, Community Engagement Plan, consultation, review and approvals to pursue incorporation of an updated Significant Tree list in the Planning and Design Code.	30
Tree Strategy Expanding Canopy Target Public Land One of the key objectives of Council's Tree Strategy is to increase canopy cover within the City with a specific target of planting 440 new trees annually on Council owned land. This project will see 440 additional trees throughout the City in 2021-22 to achieve Council's targets as set in its Tree Strategy.	100
Tree risk and condition audit Funding to undertake tree audit assessments within the City for 2021-22. The audit includes identifying opportunities for planting new trees as well as the collation of various condition and risk data to enable the sustainable management of trees within the City.	20
Planning & Design Code Amendment - Hazard (Flooding) Overlays Update (Stage 2) This project will deliver Stage 2 of the project review following completion of Stage 1 in 2020-21. Stage 2 of the project will support the Planning & Design Code Amendment process, including document preparation, Community Engagement Plan, consultation, review and approvals to pursue incorporation of updated Hazard (Flooding) Overlays in the Planning and Design Code.	30
Resilient East In order to increase our communities resilience to climate change this project aims to deliver community engagement and awareness raising activities, input to the urban planning reforms process, assess financial and legal risks of climate change to councils, support implementation of a Canopy and Green Cover Mission Statement, and support emergency management planning.	10
City Wide Greening Verges This project aims to encourage the conversion of verges located within the City of Unley from dolomite to loam which are then planted and maintained by residents. The program has been funded by Council for the past four financial years, enabling the conversion of 330 verges across the City of Unley in combination with the footpath replacement program. The green verge program is projected to complete 66 verges in 2020-21 bringing the total to 396.	50
Water Wells This project proposes the continued delivery of Council's water wells initiative for 2021-22. The installation of water wells in verges across the City assist with their greening and establishing new tree plantings by increasing moisture within the soil through capturing and retaining flows from the roadway.	40
Tree Incentive and Education Program Council has identified within its Tree Strategy a range of education, incentives and support to retain existing and/or plant more trees on private land to help keep the City of Unley leafy for future generations. This project will continue education initiatives, undertake further data collection of tree coverage, and undertake community consultation on rate incentive options.	80
Series of Community Workshops - 'Getting to Net Zero, Affordably The project will involve conducting a series of Workshops on Community reduction of Greenhouse Gas (GHG) Emissions. The overall aim is to work toward the development of a Community Action plan that will meet the City of Unley commitments to the Global Covenant for Mayors.	17
Total Environmental Initiatives	377

Operating Projects continued	Net Expenditure \$'000
Economic Development Initiatives	
Economic Development Growth Strategy 2021-2025 Implementation (Year 1) This project will undertake Year 1 actions of Council's Economic Development Growth Strategy 2021-2025 in anticipation of Council's endorsement of the Strategy by May 2021. Actions for Year 1 include the Mainstreet Model Review and Implementation, and an Economic Development Communications Strategy.	40
Trader Event Sponsorship The project provides financial grants to each of the four Mainstreet Trader Associations to stage events with economic objectives. This is additional to funds provided through the Separate Rate Levy and Council's Event Sponsorship program.	40
Economic Spend Data Software Funding for software to provide insights into the nature of retail spending in the City of Unley. Insights from the data will assist the City of Unley in understanding consumer spending habits, where visitors are coming from and what they are spending money on to assist Council in implementing the Economic Development Growth Strategy, and planning its operational activities.	20
Total Economic Development Initiatives	100



Operating Projects continued	Net Expenditure \$'000
Other Projects	
Active Ageing Budget	
This operating project funds pilot and ongoing initiatives which implement Council's Active Ageing Strategy and has been developed in consultation with Council's Active Ageing Alliance. Initiatives for 2021-22 include:	
<ul style="list-style-type: none"> • Connect - Active Ageing Alliance Project tackling loneliness. • Age Friendly Business; Mature Age Enterprise initiatives • Continuation of the Active Ageing Alliance • Education, Information and Communication Program • Continuation of Co-Housing Project. 	24
Sport and Recreation Plan Update	
This project will update the existing Plan and develop a new suite of actions for the next five years with consideration of multiple complementary and current plans including Federal, State and Local Government plans.	10
City-wide Parking Strategy (Stage1)	
This project proposes to commence the development of a City-wide Parking Strategy (Strategy) to be delivered in stages. The Strategy will provide a holistic and strategic framework to guide Council in decision making relating to the management of on-street parking, including resident and business parking permits.	60
All Connections to Unley Art – Schools' Artist in Residence Project	
The Schools' Artist In Residence Project is offered in the 'off year' of the Major Art Prize and provides schools with the opportunity to have a cohort of students work with a professional artist.	5
By Law Review	
A review of by-laws is required by the Local Government Act, prior to the expiration of the current by-laws at the commencement of January 2023.	10
Cultural Tourism in the City of Unley (Public Art Brochure)	
Our current Arts Strategy, together with our Goodwood and King William Road upgrades and other Major Works, have resulted in many artistic installations throughout the City. A brochure will be produced identifying the locations of these, and previous installations still of note, to be available both to Unley residents and visitors to Unley.	10
Busking Musicians Activations	
This project will provide an opportunity to make the City of Unley an attractive location for buskers, through waiving permit fees and promoting Unley as a 'busking-friendly' City.	10
Creative Activation Stations	
This project will activate spaces in the City of Unley, for the period of the Adelaide Fringe Festival, in order to further expand the Fringe in Unley offering and stimulate night time activity.	10
Clarence Park Community Centre—Community Shed Program	
Coordinator for the Community Shed Programs.	15
Total Other Projects	154
Total Operating Projects	1,053



NEW CAPITAL

New Capital Projects	Net Expenditure \$'000
Brown Hill Keswick Creek The City of Unley together with the Cities of Burnside, Mitcham, West Torrens and the Corporation of the City of Adelaide have collaborated to develop a catchment based approach to mitigating flood risk and use of stormwater where feasible in the Brown Hill and Keswick Creek catchment. The City of Unley contributes 21% of the Boards capital costs as identified in its Stormwater Management Plan.	843
Edmund Avenue Cottages Business Hub Redevelopment of the Council Cottages located at 72, 74 and 76 Edmund Avenue to establish an expanded collaborative working environment to support small and medium size enterprises and encourage sustainable business growth and innovation.	1,000
Millswood Croquet Club - New Clubrooms Construction Construction of the new Millswood Croquet Club following the completion of detailed design in 2020-21, co-funded through contributions from the Club and the Commonwealth Government.	185
Ridge Park Master Plan – Stage 2 Development of a Master Plan for Ridge Park, including community consultation, for Ridge Park following completion of Stage 1 which establish aspirational goals, expectations and levels of service for the Park.	30
McLeay Park Facility Improvements Improvements to McLeay Park including shelter and seating facilities, and planting of fruit trees.	18
North Unley Park Master Plan Development Development of a Master Plan to enable a holistic approach to the upgrade of the Park's facilities and renewal of existing assets.	25
Unley Swimming Centre Junior Pools Design Concept and detailed design for replacement of Swimming Centre Junior Pools.	66
Cycling and Walking Plan Implementation Continued implementation of priorities contained in Council's Walking and Cycling Plan as adopted in 2016: <ul style="list-style-type: none"> • King William Road (Simpson Parade to Mike Turtur Bikeway) • Weller Street / Simpson Parade Streetscape Improvements • Bicycle end-of-trip facilities. 	95
Local Area Traffic Management Plan Implementation Continued implementation of recommendations and measures resulting from Local Area Traffic <ul style="list-style-type: none"> • Devon Street South/Railway Terrace South 'bend' - design and documentation (LATM 3 Recommendation 2) • Mills Street Integrated Design - construction (LATM 3 Recommendation 4B). 	300

New Capital Projects continued	Net Expenditure \$'000
Climate & Energy Plan Implementation (Year 1) - Solar Panel Incentive Scheme This project will implement the Year 1 recommendation of Council's Climate and Energy Plan (Plan), offering incentives to partner with not-for-profit tenants of Council owned buildings to improve the energy efficiency of individual facilities.	75
Digital Services Program Key objectives for year 3 of this multiyear strategy to digitise paper based processes enabling the community to access services via the Council website will include: <ul style="list-style-type: none"> • Parking Permit Renewals • Online Development Applications "On Notice" • Development Application Lodgement • Street sweeping schedule • Agenda and Minutes Archive. 	55
WiFi Installation - Unley Community Centres (Public) & Swimming Centre (Internal use only) Wi-Fi connectivity at Clarence Park Community Centre, Fullarton Community Centre, and the Unley Swimming Centre, providing high speed internet access for staff, facility hirers and the general public (Swimming Centre internal use only).	28
Sub-total	2,720
Capitalised Project Delivery Costs	243
Total New Capital Projects	2,963



CAPITAL RENEWAL

Renewal Program \$'000	Expenditure	Income	Net Expenditure
Buildings			
Property (including Swimming Centre & office equipment)	1,033	-	1,033
	1,033	-	1,033
Open Space			
Reserves & Open Space Renewal Program	544	-	544
	544	-	544
Stormwater			
Drainage & Stormwater Renewal Program	941	-	941
	941	-	941
Transport			
Road Renewal Program	1,784	-	1,784
Kerb & Water Table Renewal Program	1,260	-	1,260
Footpath Capital Renewal Program	250	-	250
Bus Shelter Replacement & DDA Compliance	30	-	30
Bridge Renewal Program	50	-	50
Street Lighting Renewal Program	20	-	20
Signs Renewal Program	18	-	18
Traffic Facility Renewal	32	-	32
Streetscapes	90	-	90
	3,534	-	3,534
Plant, Fleet and Equipment			
Plant and Equipment	60	(56)	4
Light Fleet	170	(100)	70
	230	(156)	74
ICT Assets			
ICT Asset Renewal	689	-	689
	689	-	689
Sub-total	6,971	(156)	6,815
Capitalised Project Delivery Costs	876		876
Total	7,847	(156)	7,691

Renewal Program**Gross
Expenditure****Building Renewals**

Civic Community

- Unley Toy Library - mechanical services upgrade
- Swim Centre lighting replacement and various other asset renewals

Civic Operations

- Minor building works - various
- Window Blind replacements - Depot
- Landfill site - Mt Osmond

Lease Community

- Clarence Park Childcare Centre - childcare area upgrade
- Grandstand safety barriers - Unley
- Millswood Bowls - DDA accessibility works - minor
- Reroof - Unley Park Sports Club
- Unley Oval (NE) public toilets refurbishment
- Heywood Park public toilets refurbishment
- Minor works - Sturt Bowls club lighting upgrade
- Unley kindergarten - façade repairs

1,033

Lease Commercial

- Roof Gutter replacements - 2 sites

Multi-category Works

- Office Equipment Replacement Various Items
- Historic Encroachments - review / renewal process
- Minor building works - various locations
- Multi-site paint program
- Direct resourcing
- Air conditioning upgrades - Split/package systems upgrade program
- Asbestos Registers - Review and Update

Open Space

- Howard Florey Reserve Retaining Wall Upgrade
- Howard Florey Reserve Masonry Fence Upgrade
- Howard Florey Reserve Irrigation Upgrade
- Howard Florey Reserve Shade Sail
- Goodwood Oval Playground Softfall and Path Upgrade
- Goodwood Community Centre Shade Sail
- Open Space Condition Audit
- Other Irrigation
- Drink Fountains

544

Renewal Program continued**Gross
Expenditure
\$'000****Drainage & Stormwater Renewal Program**

- Mills Street, Clarence Park (Stage 2)
- Unley Road Various Upgrades following CCTV inspections
- Culvert Creek Upgrades (Various)
- SEP Replacement Program and Pipe Upgrades
- Investigation
- Design of Flood Prone Areas
- Design Wattle Street, Fullarton
- CCTV inspections

941

Road Program Renewal

- Whittam Street, Parkside
- Roberts Place, Unley
- Staunton Avenue, Fullarton
- Stanley Street, Kings Park
- Mills Street, Clarence Park
- Austell Street, Unley
- Braeside Avenue, Myrtle Bank
- Fox Street, Goodwood
- Erskine Street, Goodwood
- Yeo Avenue, Highgate
- Arthur Street, Fullarton
- Killicoat Street, Unley
- Duthy Street, Malvern (Wattle St to Fisher St)
- Oxford Terrace, Unley (Duthy St to Windsor St)
- Allenby Avenue, Millswood
- Glenrowan Avenue, Myrtle Bank
- Davenport Place, Wayville (Greenhill Ln to Rose Tce)
- Laught Avenue, Black Forest
- Crack sealing
- Pavement Testing
- Survey
- Designs
- Road Condition Audit (Road and Kerb)

1,748

Kerb & Water Table Renewal Program

- Whittam Street, Parkside (both sides)
- Homer Road, Clarence Park (both sides)
- Roberts Place, Unley (central spoon drain)
- Cross Road, Myrtle Bank - from Fullarton Rd to Urrbrae Ave (northern side)
- Chinner Street, Parkside (both sides)
- Ross Street, Everard Park (northern side)
- Arthur Street, Fullarton (both sides)
- Killicoat Street, Unley (both sides)
- Duthy Street, Malvern - from Wattle St to Fisher St (both sides)
- Davenport Place, Wayville - from Greenhill Ln to Rose Tce (central spoon drain)
- Various Kerb Patching prior to Reseals

1,260

Renewal Program continued	Gross Expenditure \$'000
Footpath Renewal Program	
<ul style="list-style-type: none"> Whittam Street, Parkside (Lift and Relay Footpaths following kerbing works) Various locations requiring Lift and Relay and general Footpath Works DDA Access Ramps King William Road Telstra Pit Upgrades (x5) Survey & Designs 	250
Bus Shelter Replacement and DDA Compliance Program	
<ul style="list-style-type: none"> Replacement of failing plastic tactile indicators with concrete tactiles (various locations). Upgrade existing tactiles with compliant tactiles to meet DDA compliance (various locations). Replacement of old seating with new age friendly seating at bus stops (various locations). 	30
Bridge Renewal Program	
Design for future works proposed.	50
Street Lighting Renewal Program	
Various sites will be investigated and actioned in response to customer requests throughout the year.	20
Signs Renewal Program	
Replacement and renewal of signage at various locations	18
Traffic Facility Renewal	
Replacement and renewal of traffic management infrastructure at various locations	32
Streetscapes	
<ul style="list-style-type: none"> Streetscapes will be undertaken at the following sites: Winchester Street, Malvern Lloyd Avenue, Millswood Gray Street, Black Forest Alisa Street, Fullarton Mansfield Street, Goodwood Ormonde Avenue, Millswood 	90
Plant & Equipment	
Renewal of major and minor plant	60
Light Fleet	
Replacement of five vehicles scheduled for replacement.	170
ICT Renewals	
Replacement of various ICT assets, including server room equipment, network hardware and user computing devices. Enhancement and replacement (where applicable) of Council corporate software applications to improve operational efficiencies. Implementation of new and expansion of existing cloud technology solutions.	689

DRAFT BUDGETED FINANCIAL STATEMENTS

Uniform Presentation of Finances

\$'000s	2021-22 Draft Budget	2020-21 Forecast
Income	51,575	49,941
less Expenses	(49,361)	(48,784)
Subtotal	2,214	1,157
Equity Accounted Subsidiaries	-	(645)
Operating Surplus / (Deficit) before Capital Amounts (inclusive of Equity Accounted Businesses)	2,214	512
less Net Outlays on Existing Assets		
Net Capital Expenditure on Renewal & Replacement of Existing Assets	(7,847)	(8,410)
less Depreciation, Amortisation and Impairment	10,000	9,500
less Amounts received specifically for Replacement of Existing Assets	-	476
less Proceeds from the Sale of Replaced Assets	156	471
Net Outlays on Existing Assets	2,309	2,038
less Net Outlays on New and Upgraded Assets		
Net Capital Expenditure on New and Upgraded Assets	(2,963)	(9,889)
less Amounts received specifically for New and Upgraded Assets	-	3,964
less Proceeds from Sale of Assets	-	17
Net Outlays on New and Upgraded Assets	(2,963)	(5,908)
Net Lending / (Borrowing) for the Financial Year (inclusive of Equity Accounted Businesses)	1,560	(3,358)
Net Financial Liabilities at Beginning of Year	(23,368)	(20,010)
Decrease / (increase) in Other	-	-
Net Financial Liabilities at End of Year	(21,808)	(23,368)

The draft Budgeted Financial Statements for the 2021-22 financial year exclude proposed Equity Account Businesses (Centennial Park Cemetery Authority and Brown Hill & Keswick Creek Stormwater Board) for the purposes of public consultation.

Statement of Comprehensive Income

\$'000s	2021-22 Draft Budget	2020-21 Forecast
Income		
Rates	43,883	42,248
Statutory Charges	1,578	1,600
User Charges	1,954	1,841
Grants, Subsidies & Contributions	2,965	2,952
Investment Income	12	12
Reimbursements	415	379
Other Income	768	558
Operating Projects	-	351
Total Income	51,575	49,941
Expenditure		
Employee Costs	19,137	18,606
Materials, Contracts & Other Expenses	18,871	19,048
Depreciation, Amortisation & Impairment	10,000	9,500
Finance Costs	300	331
Net loss – Equity Accounted Council Businesses	-	645
Operating Projects	1,053	1,298
Total Expenditure	49,361	49,429
Operating Surplus / (Deficit) inclusive of Equity Accounted Businesses	2,214	512
Asset Disposal & Fair Value Adjustments	156	488
Amounts received specifically for new, upgraded or replacement assets	-	4,440
Net Outlays on New and Upgraded Assets	156	4,928
Net Surplus / (Deficit) inclusive of Equity Accounted Businesses	2,370	5,440
Share of Other Comprehensive Income – Equity Accounted Council Businesses	-	-
Total Comprehensive Income inclusive of Equity Accounted Businesses	2,370	5,440

The draft Budgeted Financial Statements for the 2021-22 financial year exclude proposed Equity Account Businesses (Centennial Park Cemetery Authority and Brown Hill & Keswick Creek Stormwater Board) for the purposes of public consultation.

DRAFT BUDGETED FINANCIAL STATEMENTS

Statement of Financial Position

\$'000s	2021-22 Draft Budget	2020-21 Forecast
Assets		
Current Assets		
Cash & cash equivalents	1,679	1,679
Trade & other receivables	2,720	2,720
Other financial assets	69	69
Total Current Assets	4,468	4,468
Non-current Assets		
Financial Assets	7	7
Equity accounted investments in Council businesses	17,669	17,669
Infrastructure, Property, Plant & Equipment	539,518	538,708
Total Non-current Assets	557,194	556,384
Total Assets	561,662	560,852
Liabilities		
Current Liabilities		
Trade & Other Payables	5,383	5,383
Borrowings Fixed Term	246	246
Provisions	3,946	3,946
Total Liabilities Assets	9,575	9,575
Non-current liabilities		
Borrowings	16,280	17,840
Provisions	428	428
Total Non-current Liabilities	16,708	18,268
Total Liabilities	26,283	27,843
Net Assets	535,379	533,009
Equity		
Accumulated Surplus	161,767	159,398
Asset Revaluation Reserves	373,381	373,381
Other Reserves	230	230
Total Equity	535,379	533,009
Net Financial Liabilities	21,804	23,368

The draft Budgeted Financial Statements for the 2021-22 financial year exclude proposed Equity Account Businesses (Centennial Park Cemetery Authority and Brown Hill & Keswick Creek Stormwater Board) for the purposes of public consultation.

Statement of Cash Flow

\$'000s	2021-22 Draft Budget	2020-21 Forecast
Cash Flows from Operating Activities		
Receipts		
Operating Receipts	51,563	49,929
Investment Receipts	12	12
Payments		
Operating Payments to suppliers and employees	(39,061)	(38,954)
Finance Payments	(300)	(331)
Net Cash provided by (or used in) Operating Activities	12,214	10,658
Cash Flows from Investing Activities		
Receipts		
Amounts specifically for new or upgraded assets	-	3,964
Amounts received specifically for Replacement of Existing Assets	-	476
Proceeds from Sale of Surplus Assets	-	17
Sale of replaced assets	156	471
Repayments of loans by community groups	-	-
Payments		
Expenditure on renewal/replacement of assets	(7,847)	(8,410)
Expenditure on new/upgraded assets	(2,963)	(9,889)
Net purchase of Investment Securities	-	-
Capital Contributed to Equity Accounted Council Businesses	-	-
Distributions Received from Equity Accounted Council Businesses (Loss)	-	(645)
Net Cash provided by (or used in) Investing Activities	(10,654)	(14,016)
Cash Flows from Financing Activities		
Receipts		
Proceeds from borrowings	-	3,358
Payments		
Repayments of borrowings	(1,560)	-
Net Cash provided by (or used in) Financing Activities	(1,560)	3,358
Net Increase/(Decrease) in cash held	-	-
Plus: Cash & cash equivalents at beginning of period	1,679	1,679
Cash & cash equivalents at end of period	1,679	1,679

The draft Budgeted Financial Statements for the 2021-22 financial year exclude proposed Equity Account Businesses (Centennial Park Cemetery Authority and Brown Hill & Keswick Creek Stormwater Board) for the purposes of public consultation.

DRAFT BUDGETED FINANCIAL STATEMENTS

Statement of Equity

\$'000s	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
2021-22 Draft Budget				
Balance at end of previous reporting period	159,397	373,381	230	533,008
Net Surplus/(Deficit) for Year	2,370	-	-	2,370
Other Comprehensive Income	-	-	-	-
Gain/(loss) on revaluation of Infrastructure and Assets	-	-	-	-
Share of Other Comprehensive Income – Equity Accounted Council Businesses	-	-	-	-
Other Comprehensive Income	-	-	-	-
Total Comprehensive Income	2,370	-	-	2,370
Balance at end of period	161,767	373,381	-	535,378
2020-21 Forecast				
Balance at end of previous reporting period	154,603	373,381	230	528,214
Net Surplus/(Deficit) for Year	5,439	-	-	5,439
Other Comprehensive Income	-	-	-	-
Gain/(loss) on revaluation of Infrastructure and Assets	-	-	-	-
Share of Other Comprehensive Income – Equity Accounted Council Businesses	(645)	-	-	(645)
Other Comprehensive Income	(645)	-	-	(645)
Total Comprehensive Income	4,794	-	-	4,794
Balance at end of period	159,397	373,381	230	533,009

The draft Budgeted Financial Statements for the 2021-22 financial year exclude proposed Equity Account Businesses (Centennial Park Cemetery Authority and Brown Hill & Keswick Creek Stormwater Board) for the purposes of public consultation.



LONGTERM FINANCIAL PLAN

\$'000	2020-21 Forecast	2021-22 LTFP Year 1	2022-23 TFP Year 2
CPI Forecast		1.25%	1.50%
Rates Increase based on CPI		1.25%	1.50%
Increase/(reduction) to CPI		1.00%	-
Rates Growth		0.50%	0.50%
Increase in Rates Revenue		2.75%	2.00%
Income			
General Rates Income	42,248	43,883	44,761
All Other Income	7,693	7,692	7,807
Total Income	49,941	51,575	52,568
Expenditure			
Employee Costs	18,606	19,137	19,424
Materials, Contracts & Other Expenses	19,047	18,871	19,154
Depreciation, Amortisation & Impairment	9,500	10,000	10,000
Finance Costs	331	300	276
Net loss – Equity Accounted Council Businesses	645		
Operating Projects	1,298	1,053	1,069
Total Expenditure	49,427	49,361	49,923
Operating Surplus/(Deficit)	514	2,214	2,645
Principal Repayment of loans	246	256	266
Cash surplus/(deficiency) after principal repayments	268	1,958	2,379
Capital Replacement less income to be received	7,418	7,691	8,662
Capital New less funding to be received	5,908	2,964	3,025
(Shortfall) / Improvement in cash position	(3,558)	1,303	691
Fixed Term Borrowings	1,086	831	565
Cash Advance Debenture (CAD Borrowings)	17,000	15,695	15,004
Total Borrowings	18,086	16,526	15,569
Operating Surplus Ratio (Target <5%)	2.3%	4.3%	5.0%
Net Financial Liabilities Ratio (Target <80%)	47%	42%	40%
Asset Renewal Funding (Target ≥100% average over 10 years)	113%	88%	100%

The draft Budgeted Financial Statements for the 2021-22 financial year exclude proposed Equity Account Businesses (Centennial Park Cemetery Authority and Brown Hill & Keswick Creek Stormwater Board) for the purposes of public consultation.

2023-24 LTFP Year 3	2024-25 LTFP Year 4	2025-26 LTFP Year 5	2026-27 LTFP Year 6	2027-28 LTFP Year 7	2028-29 LTFP Year 8	2029-30 LTFP Year 9	2030-31 LTFP Year 10
1.75%	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%
1.75%	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%
-	-	-	-	-	-	-	-
0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
2.25%	2.50%	2.75%	3.00%	3.00%	3.00%	3.00%	3.00%
45,768	46,912	48,202	49,648	51,138	52,672	54,252	55,879
7,944	8,103	8,285	8,492	8,705	8,922	9,145	9,374
53,712	55,015	56,487	58,140	59,842	61,594	63,397	65,253
19,764	20,159	20,613	21,128	21,656	22,198	22,753	23,322
19,489	19,879	20,326	20,834	21,355	21,889	22,436	22,997
10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
310	336	352	339	257	160	52	-
1,087	1,109	1,134	1,163	1,192	1,221	1,252	1,283
50,651	51,484	52,426	53,465	54,461	55,469	56,493	57,602
3,061	3,531	4,062	4,676	5,382	6,125	6,904	7,651
277	288	-	-	-	-	-	-
2,784	3,243	4,062	4,676	5,382	6,125	6,904	7,651
8,857	9,111	9,562	9,605	9,781	10,060	10,509	10,772
3,065	3,249	3,133	3,191	3,162	3,177	3,169	3,242
862	883	1,366	1,880	2,439	2,888	3,226	3,637
288	-	-	-	-	-	-	-
14,142	13,259	11,893	10,013	7,574	4,685	1,460	-
14,430	13,259	11,893	10,013	7,574	4,685	1,460	-
5.7%	6.4%	7.2%	8.0%	9.0%	9.9%	10.9%	11.7%
37%	34%	31%	27%	23%	18%	12%	7%
100%	100%	100%	100%	100%	100%	100%	100%

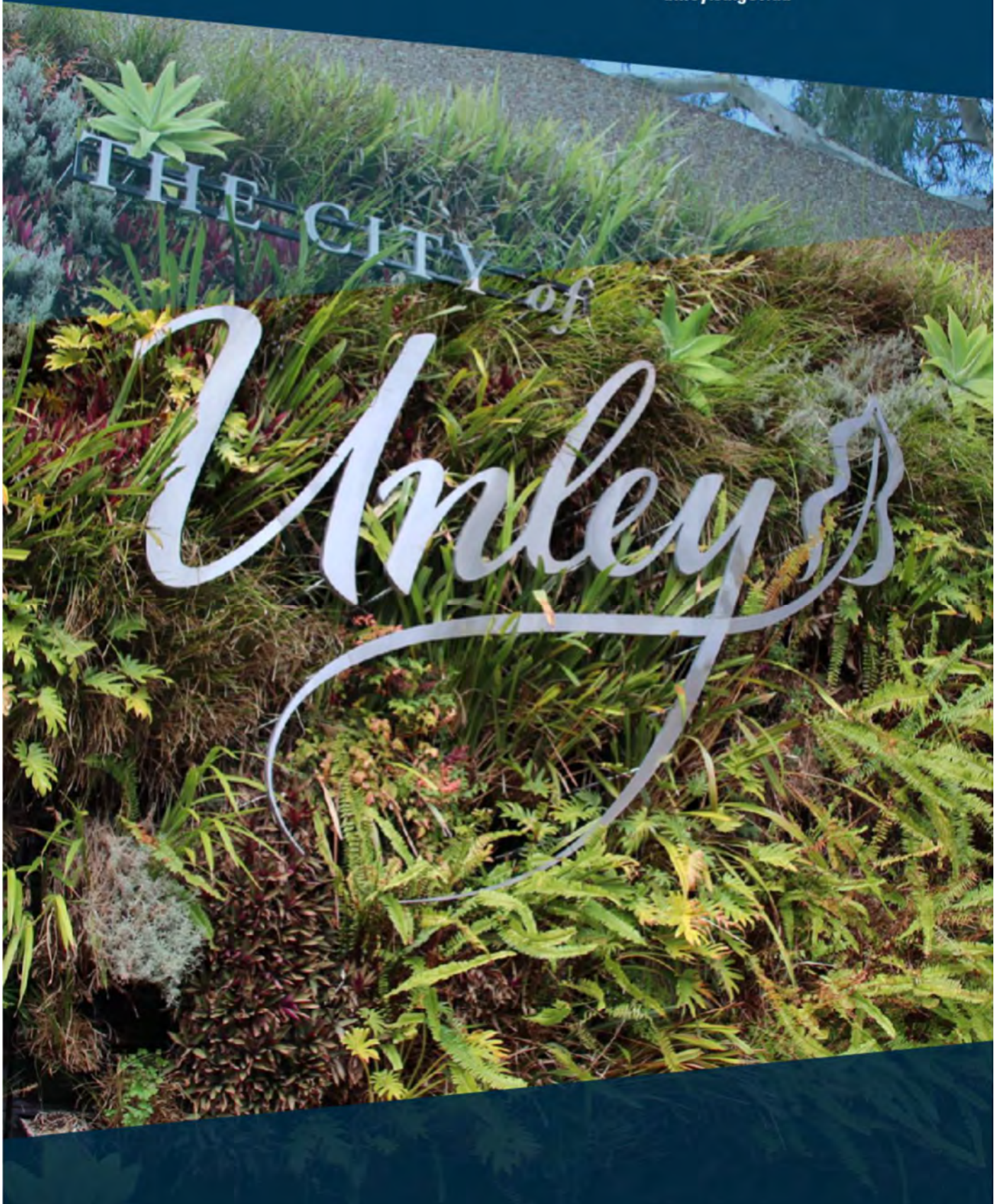
Civic Centre

181 Unley Road, Unley
South Australia 5061

Postal PO Box 1, Unley
South Australia 5061

Telephone (08) 8372 5111

Email pobox1@unley.sa.gov.au
unley.sa.gov.au



DECISION REPORT

REPORT TITLE:	FOUR YEAR DELIVERY PLAN 2021 - 2025: FINAL FOR ENDORSEMENT
ITEM NUMBER:	4.7
DATE OF MEETING:	27 APRIL 2021
AUTHOR:	TAMI NORMAN
JOB TITLE:	EXECUTIVE MANAGER, OFFICE OF THE CEO
ATTACHMENTS:	<ol style="list-style-type: none">1. DETAILED RESPONSES: DRAFT FOUR YEAR DELIVERY PLAN 2021-2025 CONSULTATION2. FOUR YEAR DELIVERY PLAN 2021-2025: FINAL FOR ENDORSEMENT

1. **EXECUTIVE SUMMARY**

This report presents the final draft of the Four Year Delivery Plan 2021-2025 to Council for endorsement.

Public consultation on the Draft Four Year Delivery Plan 2021-2025 (the Delivery Plan) was undertaken between 7 February and 4 March. A total of eighteen (18) responses were received. The majority of respondents were supportive of the Delivery Plan, agreeing that the document clearly communicated strategies and key initiatives intended to achieve the City of Unley vision.

Four questions were asked in relation to each of the Themes within the Delivery Plan and a range of responses were provided. The responses have been evaluated and the majority of issues raised are encapsulated within the Delivery Plan or supporting strategies/plans, so no changes have been made to the final document presented for endorsement.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. The Four Year Delivery Plan 2021-2025 as set out in Attachment 2 to this report (Item 4.7, Council Meeting 27/04/2021) be endorsed.
 3. The CEO be authorised to make minor editorial and formatting changes if required to finalise the Four Year Delivery Plan 2021-2025.
-

3. RELEVANT CORE STRATEGIES/POLICIES

4. Civic Leadership

4.1 We have strong leadership and governance.

4. BACKGROUND

The Four Year Delivery Plan operationalises the Community Plan 2033, through identification of priorities and strategies intended to support delivery of the Community Plan.

Following an extensive review process, including workshops held with Elected Members and staff, a revised Four Year Delivery Plan 2021-2025 was presented to Council.

Council endorsed the Draft Four Year Delivery Plan 2021-2025 for consultation purposes at the January 2021 Council meeting. Consultation occurred from 7 February to 4 March, and a total of 18 submissions were received.

5. DISCUSSION

A consultation process was undertaken following endorsement of the Draft Four Year Delivery Plan 2021-2025 (the Delivery Plan). The consultation process included:

- Creation of a consultation page on Your Say Unley, which included a copy of the Delivery Plan, links to the Community Plan 2033 and Council strategies and a survey to assist respondents to provide feedback on the Delivery Plan
- Promotion of the consultation process on social media (3 separate promotions during the four week consultation period)
- Promotion of the consultation process on Council's website.

A total of 244 people visited the consultation page during the consultation period. Of those, 123 downloaded a document and 83 visited the survey instrument. A total of 18 responses were received to the consultation process.

While the overall number of responses was low, the feedback provided was considered with fourteen (14) of the respondents indicating they read the document in its entirety. In response to the statement "*The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision*", 16.7% (3 respondents) strongly agreed and 61.1% (11 respondents) agreed.

The survey questionnaire asked respondents the following questions in relation to each of the four themes within the Delivery Plan:

- Is there anything in this theme that you think is particularly important?
- Is there anything in this theme to you do not support?
- Are there any gaps or opportunities you would like Council to consider over the next four years in this theme?
- Do you have any other comments in relation to this theme?

Table 1 provides a summation of responses given to each of the above questions for the four Themes in the Delivery Plan. A copy of the detailed responses is provided as Attachment 1.

Attachment 1

The feedback provided by respondents was thoughtful and informative. In many cases, the issues are encapsulated within the Delivery Plan, or form part of a supporting strategy/plan (for example, the Tree Strategy). In other cases, the feedback was either making a comment, or related to areas outside of Council's responsibility (for example, concerns noted relating to North-South corridor works and use of heavy freight vehicles on Cross Road).

On balance it was not deemed necessary to make any changes to the final draft of the Four Year Delivery Plan 2021-2025 and the final version of the document is now presented to Council for endorsement.

Attachment 2

Table 1: Snapshot of responses provided to Four Year Delivery Plan consultation process

	Community Living	Environmental Stewardship	Economic Prosperity	Civic Leadership
Particularly important	<ul style="list-style-type: none"> • Active Ageing focus • Fostering connections, within the community, and to services and considering diversity (in all its forms) within the city • Walking and cycling plan and related infrastructure • Planning policy – sympathetic to existing environment • Respect/value heritage, importance of trees and open space 	<ul style="list-style-type: none"> • Support more priority & budget being given to implementation of environmental stewardship & climate change adaptation strategies & plans • Planting trees/maintaining local vegetation/ greening of the city • Would like to see the term ecological footprint used so our impact on biodiversity, water pollution, soil degradation etc is included. • continued focus on recycling and responsible waste management • stormwater management 	<ul style="list-style-type: none"> • there is a real opportunity for Council to work with supermarkets and other businesses with large (and ugly) carparks to retrofit them with solar panels, shade, and trees. • the economic prosperity of the area is boosted by the absence of parking fees, the beautiful tree-lined streets, and the speed limits along major thoroughfares • Supporting local business • Small business and employment opportunities • events programs work; post-Covid 	<ul style="list-style-type: none"> • I do not support any effort being put into looking for amalgamations of Councils • good leadership builds confidence and trust • Transparency - this is lacking. • maintenance of community halls and facilities availability, not all 'user pays' - this also supports the community themes • Seek & consider the views of the broader community of particular importance - would love there to be a community reference group re. Climate Change

	Community Living	Environmental Stewardship	Economic Prosperity	Civic Leadership
Do not support	<ul style="list-style-type: none"> • Pay for use parking • Speed limit reduction for Unley Road • Buildings that do not respect heritage • Upgrade of pool facilities • Changes to animal management plan – in particular restriction of movement of cats 	<ul style="list-style-type: none"> • Increase in number of bins/reduction in waste collection frequency • Lack of consideration/value of buildings built before 1937 	<ul style="list-style-type: none"> • Business breakfasts 	<ul style="list-style-type: none"> • I do not think the local councillors communicate enough with the people they are supposed to represent

	Community Living	Environmental Stewardship	Economic Prosperity	Civic Leadership
Gaps or opportunities	<ul style="list-style-type: none"> • Embrace the presence of sporting clubs and venues • Reject high rise developments, or ensure sufficient off street parking is provided within the development • More emphasis on upgrading and implementing cycling strategies • Implementation of an electric car share network • Maintain/improve diversified communication strategies ie for those that work from home who need good internet coverage • A reconciliation action plan, active engagement of Aboriginal values • Support for multicultural values and events • Be open to acquiring further land, as it becomes available, for open space and for further greening 	<ul style="list-style-type: none"> • more resources to extend the tree canopy in the community • provision of habitat options for wildlife • increase use of rainwater tanks and composting toilets • Urgent action must be taken to reduce greenhouse gas emissions. • promote businesses to install solar panels • greater use and access to reuse water, implement aquifer storage and reuse (ASR) schemes • maximise recycling of all materials/weekly green waste collection • reduce greenhouse gas emissions/Council's fleet carbon footprint • Solar rebates and rebates for the implementation of water tanks • A share library for goods and services - camping equipment for example 	<ul style="list-style-type: none"> • look to support jobs and initiatives for young people • revised parking arrangements in King William Road are very confusing and have limited access • The council must encourage business both directly by containing fees but also indirectly but continuing to ensure people can have easy access to businesses. • Ensure business have free access to food waste recycling and other innovations that bring environmental awareness and benefits. • planning and building applications need less blockages as well • Pop-up shops / artists workshops in vacant premises 	<ul style="list-style-type: none"> • transparency. timely reporting of survey results. • Collaboration with neighbouring local govts

	Community Living	Environmental Stewardship	Economic Prosperity	Civic Leadership
Other comments	<ul style="list-style-type: none"> I would like more seating in various areas where there is room for a seat so that older persons can be encouraged to go for walks I would like to see more places which celebrate our history and the original custodians of the land. Strengthen youth focus and design opportunities to build youth-aged connections. 	<ul style="list-style-type: none"> please restore the community bus to a fixed route and fixed timetable We are in a climate emergency and Council should use language appropriate for this and actively lower its own carbon emissions and those of its residents. Council should encourage residents to reduce car ownership by upgrading cycling infrastructure and implementing an electric car share scheme across the Council area. There is little openness expressed to hearing the views of the community expressed by our own initiative. 2-way communication needs improvement. 	<ul style="list-style-type: none"> A strong focus on representing food and beverage industry and the opportunities for environmental innovation 	<ul style="list-style-type: none"> political parties and mention of them should be banned from council elections Would like more meet and greet at various locations and six monthly invites to a say "peoples council meeting".

6. **ANALYSIS OF OPTIONS**

Option 1

1. The report be received.
2. The Four Year Delivery Plan 2021-2025 as set out in Attachment 2 to this report (Item 4.7, Council Meeting 27/04/2021) be endorsed.
3. The CEO be authorised to make minor editorial and formatting changes if required to finalise the Four Year Delivery Plan 2021-2025.

This option endorses the final version of the Four Year Delivery Plan 2021-2025.

Having undertaken consultation, and considered responses received the document set out as Attachment 2 to this report is considered to clearly communicate strategies and key initiatives/projects that will be pursued over the four year period and contribute to the achievement of Council's vision that *"our city is recognised for its enviable lifestyle, environment, business strength and civic leadership."*

If this Option is endorsed, the document will be published to the City of Unley website and distributed as required.

Option 2

1. The report be received.
2. Subject to the following amendments and/or additions, the Four Year Delivery Plan as set out in Attachment 2 to this Report (Item 4.7, Council Meeting, 27/04/2021) be endorsed:
 - Amendments requested to be inserted here
 - Amendments requested to be inserted here
3. The CEO be authorised to make minor editorial and formatting changes if required to finalise the Four Year Delivery Plan 2021-2025.

Council may wish to make changes to the Four Year Delivery Plan 2021-2025. This option allows for those changes to be specified within the resolution and for the document to be finalised without the need to return to Council.

Option 3

1. The report be received.
2. The Four Year Delivery Plan 2021-2025 as set out in Attachment 2 to this Report (Item 4.7, Council Meeting, 27/04/2021) be further amended to incorporate:

- To be specified by Council;
 - etc
- and returned to Council for endorsement.

Council may wish to request changes be made to the Four Year Delivery Plan 2021-2025, with a revised version to return to Council for endorsement. This option enables that approach to finalisation of the Delivery Plan.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- The Four Year Delivery Plan 2021-2025 has been considered as part of the 2021-22 budget process. The Delivery Plan will also inform future years budget processes.

8.2 Staffing/Work Plans

- The Four Year Delivery Plan 2021-2025 will inform and guide staffing/work plans during the life of the plan.

8.3 Stakeholder Engagement

- Consultation was undertaken and a total of 18 responses was received. These have been considered in the finalisation of the Delivery Plan.

9. REPORT AUTHORISERS

Name	Title
Peter Tsokas	Chief Executive Officer

Survey Responses

07 February 2021 - 04 March 2021

Four Year Delivery Plan Survey

Your Say Unley

Project: Draft Four Year Delivery Plan 2021-25



VISITORS					
83					
CONTRIBUTORS			RESPONSES		
18			18		
17	0	1	17	0	1
Registered	Unverified	Anonymous	Registered	Unverified	Anonymous



Respondent No: 1

Responded At: Feb 08, 2021 13:42:40 pm

Last Seen: Feb 08, 2021 03:05:44 am

IP Address: 49.178.59.37

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? No - not at all

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership", Agree

Q3. The Draft Plan is written in a way that is easy to understand. Neutral

Q4. Is there anything in this Theme that you think is particularly important?

Not applicable

Q5. Is there anything in this Theme that you do not support?

Not applicable

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

Can we have more traffic islands installed. Similar to Canberra

Q7. Do you have any other comments in relation to this Theme?

No

Q8. Is there anything in this Theme that you think is particularly important?

Not applicable

Q9. Is there anything in this Theme that you do not support?

Not applicable

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

Please plant more trees Trees compulsory when a new house is built Avoid gum trees and Qheensland box. Crepemyrtle is good

Q11. Do you have any other comments in relation to this Theme?

No

Q12. Is there anything in this Theme that you think is particularly important?

Not applicable

Q13. Is there anything in this Theme that you do not support?

Not applicable

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

No

Q15. Do you have any other comments in relation to this Theme?

No

Q16. Is there anything in this Theme that you think is particularly important?

No

Q17. Is there anything in this Theme that you do not support?

Not applicable

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

No

Q19. Do you have any other comments in relation to this Theme?

No

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

No

Q21. Please provide your current residential
postcode.

5063

Q22. What is your connection to the Council area?
(select all that apply)

I am a rate payer in the Council area

I live in the Council area



Respondent No: 2

Responded At: Feb 08, 2021 13:59:58 pm

Last Seen: Feb 08, 2021 03:23:33 am

IP Address: 203.213.31.42

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? Partially

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership". Agree

Q3. The Draft Plan is written in a way that is easy to understand. Neutral

Q4. Is there anything in this Theme that you think is particularly important?

Q5. Is there anything in this Theme that you do not support?

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

Q7. Do you have any other comments in relation to this Theme?

I would like to see more places which celebrate our history and the original custodians of the land. For example along the walkway near Minda home there is a site with a place, artworks and seats describing the history of the Kaurna people at that site.

Q8. Is there anything in this Theme that you think is particularly important?

All good

Q9. Is there anything in this Theme that you do not support?

No

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

No

Q11. Do you have any other comments in relation to this Theme?

I'm waiting to see how the Mike Turtur bike way is completed. We lost a SIGNIFICANT number plants and it will be interesting to see how they are replaced.

Q12. Is there anything in this Theme that you think is particularly important?

No

Q13. Is there anything in this Theme that you do not support?

No

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

No

Q15. Do you have any other comments in relation to this Theme?

No

Q16. Is there anything in this Theme that you think is particularly important?

No

Q17. Is there anything in this Theme that you do not support?

No

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

No

Q19. Do you have any other comments in relation to this Theme?

Would like more meet and great at various locations and six monthly invites to a say "peoples council meeting".

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

No

Q21. Please provide your current residential
postcode.

5034

Q22. What is your connection to the Council area?
(select all that apply)

I am a rate payer in the Council area



Respondent No: 3

Responded At: Feb 08, 2021 14:03:35 pm

Last Seen: Feb 08, 2021 03:23:02 am

IP Address: 203.217.82.141

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? Yes - in full

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership". Agree

Q3. The Draft Plan is written in a way that is easy to understand. Agree

Q4. Is there anything in this Theme that you think is particularly important?

Cycling infrastructure needs urgent attention, the walking and cycling plan is taking too long to implement and needs priority.

Q5. Is there anything in this Theme that you do not support?

Do not support changes to the animal management plan, in particular to restrict movement of cats which are required to keep down rats and mice.

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

We are very concerned about the north-south corridor works and future use of heavy freight vehicles on Cross Road. It's already almost impossible to turn right from Clarence Park onto Cross Road. Increased freight traffic will be dangerous and create a noise problem. The council does not seem to care about this issue at all.

Q7. Do you have any other comments in relation to this Theme?

not answered

Q8. Is there anything in this Theme that you think is particularly important?

Gum trees used as street trees are particularly dangerous and should be removed and replaced.

Q9. Is there anything in this Theme that you do not support?

no

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

The initiative to provide food waste bins is great, but the green sulo bins need to be collected every week.

Q11. Do you have any other comments in relation to this Theme?

not answered

Q12. Is there anything in this Theme that you think is particularly important?

no

Q13. Is there anything in this Theme that you do not support?

no

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

no

Q15. Do you have any other comments in relation to this Theme?

not answered

Q16. Is there anything in this Theme that you think is particularly important?

no

Q17. Is there anything in this Theme that you do not support?

no

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

no

Q19. Do you have any other comments in relation to this Theme?

not answered

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

not answered

Q21. Please provide your current residential
postcode.

5034

Q22. What is your connection to the Council area?
(select all that apply)

I am a rate payer in the Council area



Respondent No: 4

Responded At: Feb 08, 2021 19:28:17 pm

Last Seen: Feb 08, 2021 07:26:24 am

IP Address: 118.210.50.130

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? Yes - in full

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership". Agree

Q3. The Draft Plan is written in a way that is easy to understand. Agree

Q4. Is there anything in this Theme that you think is particularly important?

Advocate for improved planning policy for housing diversity and affordability..... Council's Planning and Development policy in Parkside is unsympathetic with existing buildings eg cheap black tin second storeys dominating and dwarfing neighbouring properties, increasing noise and exacerbating parking issues and totally out of character with the area. Council talks about properties having a certain percentage of tree canopy going forward and development plans say properties should have certain amount of open space but this clearly is not occurring with tiny little courtyards being approved. Plans should not make promises which will not be met.

Q5. Is there anything in this Theme that you do not support?

no

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

Ensuring development staff monitor developments and pay more attention to what they approve rather than current tick and flick and bearing no responsibility for anything. This is where transparency is needed.

Q7. Do you have any other comments in relation to this Theme?

n/a

Q8. Is there anything in this Theme that you think is particularly important?

Water management - Unley worked hard at covering over creek beds but since doing so stormwater drains do not seem to cope. Each year there is flooding on Porter St and Cr Leicester and Whittam Streets and on Unley Road at Culvert Street. This needs to be addressed. Overhanging trees need to be monitored and streets swept eg Porter Lane, Young Street.

Q9. Is there anything in this Theme that you do not support?

no

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

Replacing some native street trees that drop limbs.

Q11. Do you have any other comments in relation to this Theme?

Appreciate Councils work on the walking trails along Culvert St, back of Maud and up through to Cross Toad is a pleasure to walk along and see the plants thriving. Also the recycling/ composting initiatives Council undertakes. Great job.

Q12. Is there anything in this Theme that you think is particularly important?

Unley Road had always had diversity of shops and beyond Maud Street generally flourishes. It is sad to see so many vacant businesses at the Greenhill to Maud section but these are older, less attractive buildings and centres. Would be great to see more redevelopment along that strip eg more vibrant cafes, small boutiques. Fantastic news on redevelopment of Target/Barzaar block!

Q13. Is there anything in this Theme that you do not support?

n/a

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

see above.

Q15. Do you have any other comments in relation to this Theme?

no thank you

Q16. Is there anything in this Theme that you think is particularly important?

Transparency - this is lacking. No response to parking surveys conducted some time ago just when call told Council were reviewing as residents were deadlocked on resolutions so nothing happens. Then people phone and complain and bollards are installed but only 1 house notified after they are removed following complaint allegedly by someone who does not even live in the street. This isn't transparent, consultative or democratic and not how a good business operates.

Q17. Is there anything in this Theme that you do not support?

no

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

transparency, timely reporting of survey results.

Q19. Do you have any other comments in relation to this Theme?

no

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

thank you for the opportunity to provide comment.

Q21. Please provide your current residential postcode.

5061

**Q22. What is your connection to the Council area?
(select all that apply)**

I live in the Council area
I work in the Council area



Respondent No: 5

Responded At: Feb 08, 2021 19:28:56 pm

Last Seen: Feb 08, 2021 08:28:05 am

IP Address: 14.200.118.206

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? Yes - in full

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership". Agree

Q3. The Draft Plan is written in a way that is easy to understand. Strongly Agree

Q4. Is there anything in this Theme that you think is particularly important?

Safety

Q5. Is there anything in this Theme that you do not support?

It's a bit 'fluffy' around community and generations ie very general. I do not support paid parking like what has happened at Glenelg. Even though fewer people rely on cars, those of us that come into Unley but are not residents still need it to be car friendly

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

Maintain/improve diversified communication strategies ie for those that work from home who need good internet coverage, green canopy etc but also for those that work in the city of Unley

Q7. Do you have any other comments in relation to this Theme?

not answered

Q8. Is there anything in this Theme that you think is particularly important?

Sustainability, greening, urban and community gardens, recycling of e-waste etc

Q9. Is there anything in this Theme that you do not support?

No

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

Council as role model, but I think you are doing this already

Q11. Do you have any other comments in relation to this Theme?

not answered

Q12. Is there anything in this Theme that you think is particularly important?

medium density, buy local, less bureaucracy

Q13. Is there anything in this Theme that you do not support?

Business breakfasts, but that is just me

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

planning and building applications need less blockages as well

Q15. Do you have any other comments in relation to this Theme?

not answered

Q16. Is there anything in this Theme that you think is particularly important?

Transparency, maintenance of community halls and facilities availability, not all 'user pays' - this also supports the community themes

Q17. Is there anything in this Theme that you do not support?

All good

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

Can't think of anything

Q19. Do you have any other comments in relation to this Theme?

not answered

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

It is easy to read, colours and stats are clear even on screen, well designed

Q21. Please provide your current residential postcode.

5007

**Q22. What is your connection to the Council area?
(select all that apply)**

I regularly visit the Council area

Other (please specify)



Respondent No: 6

Responded At: Feb 08, 2021 20:05:01 pm

Last Seen: Feb 08, 2021 09:08:33 am

IP Address: 42.241.14.50

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? Yes - in full

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership". Agree

Q3. The Draft Plan is written in a way that is easy to understand. Agree

Q4. Is there anything in this Theme that you think is particularly important?

Section 1.4. Our city is well planned to support community life. I like the village feel and the commitment to keeping that alive.

Q5. Is there anything in this Theme that you do not support?

Absolutely. Any attempt to reduce the speed limit to 50kmh on Unley Road should be rejected. Most of the day traffic is such that reaching 60kmh is not possible. At times when it is possible in the early morning or later at night there should be no restriction of 50kmh on such a major thoroughfare. The speed limit on King William Rd at 40kmh is already ridiculous for a major artery into the city and the 40kmh in backstreets is also quite ridiculous. The other matter of concern is the concept of paid parking. Unley is a community, it is accessible and it would be a terrible move to charge for parking. Already there are enough restrictions around places like King William Rd that make it more and more difficult to park. Adding paid parking would merely provide a further disincentive for people to spend their money around Goodwood Rd, King William Rd, Unley Rd and Glen Osmond Rd.

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

I think we should further embrace the presence of sporting clubs and venue within our parish. And at the same time reject high rise developments. On the other hand, if we are to proceed with properties like that being built on Unley Rd near the Metro then it should be incumbent on a developer to provide two off street parks per unit. As a resident, the biggest opposition I have to these developments isn't the size or number of units but the number of cars which will clog our beautiful streets if there is only the one off street park per unit.

Q7. Do you have any other comments in relation to this Theme?

not answered

Q8. Is there anything in this Theme that you think is particularly important?

I like the urban canopy. There is nothing like driving, running, cycling or just walking down one of the many tree-lined streets we have across Unley.

Q9. Is there anything in this Theme that you do not support?

Not especially.

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

No.

Q11. Do you have any other comments in relation to this Theme?

not answered

Q12. Is there anything in this Theme that you think is particularly important?

This theme works in conjunction with other areas of the plan and so I think the economic prosperity of the area is boosted by the absence of parking fees, the beautiful tree-lined streets, and the speed limits along major thoroughfares. It will not be advanced if we start imposing parking meters or the like. If Unley Rd for example, is changed in that way then people will simply clog up shopping centre car parks.

Q13. Is there anything in this Theme that you do not support?

Not at the moment.

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

The council must encourage business both directly by containing fees but also indirectly but continuing to ensure people can have easy access to businesses. The King William Rd redevelopment has left people wondering what happened to the easily accessible parking. It was not a clever design and pushes more people unnecessarily into the back streets.

Q15. Do you have any other comments in relation to this Theme?

not answered

Q16. Is there anything in this Theme that you think is particularly important?

Promising transparency is a good thing. You will be judged on whether you deliver this. In particular, making deals with developers behind closed doors is something this community frowns on.

Q17. Is there anything in this Theme that you do not support?

Not at this time.

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

Not at this time.

Q19. Do you have any other comments in relation to this Theme?

not answered

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

not answered

**Q21. Please provide your current residential
postcode.**

5061

Q22. What is your connection to the Council area?
(select all that apply)

I am a rate payer in the Council area

I live in the Council area



Respondent No: 7

Responded At: Feb 09, 2021 01:20:37 am

Last Seen: Feb 08, 2021 14:15:48 pm

IP Address: 141.168.24.206

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? Yes - in full

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership". Neutral

Q3. The Draft Plan is written in a way that is easy to understand. Agree

Q4. Is there anything in this Theme that you think is particularly important?

I would like you to respect and value heritage more and STOP approving hard cold BOXES for houses. And I hate disrespectful fencing that gives the middle finger to all the other residents in the street. See Invergowrie st Highgate now ruined by one house with a horizontal white zinc aluminum fence that is UGLY

Q5. Is there anything in this Theme that you do not support?

DISRESPECTFUL UGLY buildings that have no respect for all surrounding lovely stone and brick homes that respect heritage. Colonel Light Gardens is more caring

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

i would like an annual competition to allow the best verge gardens to be celebrated

Q7. Do you have any other comments in relation to this Theme?

I would like more seating in various areas where there is room for a seat so that older persons can be encouraged to go for walks knowing they can sit down a couple of times during the walk. Also some streets are NOT properly lit at night as the lights are above the trees so one has to walk very carefully in the dark

Q8. Is there anything in this Theme that you think is particularly important?

yes more flowers in roundabouts to attract bees. and maybe add at least one or two more parks by buying 2 next door blocks with houses built after 1955 to 1965 so not a loss to the street - demolish and then plant, put in some seating and a coin operated bbq

Q9. Is there anything in this Theme that you do not support?

DISRESPECTFUL lovely buildings built before 1937 - these earlier buildings should be respected as contributing to the charm of unley

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

encourage more community local free tennis courts for residents. LESS of the UGLY BOXES especially the SUPER UGLY ones that BLOCK sunlight opposite the Cremorne hotel and the VILE UGLY BOXY RUBBISH built on the corner of George st and Greenhill road. totally blocking light to the properties south of the MONSTROSITY that should NOT have been approved.

Q11. Do you have any other comments in relation to this Theme?

please RESTORE the COMMUNITY BUS to a FIXED ROUTE and a FIXED TIMETABLE and without the INVASION of privacy Whereby people have to fill out personal data form to be allowed to use the community bus. I can get a plane, taxi, train uber and a state gov bus to the city WITHOUT the need to fill out a form with my personal details.

Q12. Is there anything in this Theme that you think is particularly important?

something needs to be done to give Myrtle bank and Highgate a small supermarket, fresh vegetables convenience store. there used to be TWO supermarkets now there are NONE. AND THE NASTY tenant on the corner of Carlton st and Fullarton rd has made it IMPOSSIBLE to use the car parks at the back. it is not neighbourly. it is some sort of nursing home office and brings NOTHING to the community.

Q13. Is there anything in this Theme that you do not support?

try to make Unley as friendly and kind as possible

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

i think some of your PLANNING DECISIONS staff have ZERO respect for heritage and are in FAR TOO MUCH AWE of the fancy developers who are only interested in quick profits for the developers

Q15. Do you have any other comments in relation to this Theme?

no

Q16. Is there anything in this Theme that you think is particularly important?

I am glad you now have less DINOSAURS as councillors

Q17. Is there anything in this Theme that you do not support?

i do not think the local councillors communicate enough with the people they are supposed to represent

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

change those horrible UGLY trees in Winchester st adjacent to Cocordia college. At least three of them have dropped huge limbs in recent years - they are UGLY. Jacaranda would be better and prettier. I am sick of Manchurian pears.

Q19. Do you have any other comments in relation to this Theme?

no

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

no

Q21. Please provide your current residential
postcode.

5063

Q22. What is your connection to the Council area?
(select all that apply)

I am a rate payer in the Council area

I live in the Council area



Respondent No: 8

Responded At: Feb 09, 2021 10:52:05 am

Last Seen: Feb 09, 2021 00:10:05 am

IP Address: 129.127.145.224

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? Yes - in full

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership". Agree

Q3. The Draft Plan is written in a way that is easy to understand. Strongly Agree

Q4. Is there anything in this Theme that you think is particularly important? NA

Q5. Is there anything in this Theme that you do not support? No

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme? Indigenous heritage

Q7. Do you have any other comments in relation to this Theme? Strengthen youth focus and design opportunities to build youth-aged connections.

Q8. Is there anything in this Theme that you think is particularly important? Water.

Q9. Is there anything in this Theme that you do not support? No

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme? Importance of native bees as pollinators

Q11. Do you have any other comments in relation to this Theme? No

Q12. Is there anything in this Theme that you think is particularly important? Small business and employment opportunities

Q13. Is there anything in this Theme that you do not support?

No

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

No

Q15. Do you have any other comments in relation to this Theme?

No

Q16. Is there anything in this Theme that you think is particularly important?

Objective 4.3

Q17. Is there anything in this Theme that you do not support?

No

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

Collaboration with neighbouring local gov'ts

Q19. Do you have any other comments in relation to this Theme?

No

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

Unley is a diverse community so perhaps that diversity can be explored, harnessed and celebrated.

Q21. Please provide your current residential
postcode.

5063

Q22. What is your connection to the Council area?
(select all that apply)

I am a rate payer in the Council area

I live in the Council area



Respondent No: 9

Responded At: Feb 09, 2021 12:34:43 pm

Last Seen: Feb 02, 2021 05:29:52 am

IP Address: 45.124.203.124

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? Yes - in full

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership". Disagree

Q3. The Draft Plan is written in a way that is easy to understand. Neutral

Q4. Is there anything in this Theme that you think is particularly important?

The level of noise pollution in build up area such as Parkside.

Q5. Is there anything in this Theme that you do not support?

No

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

The Council must have the authority to prevent people build basketball courts and other similar structures which create noise levels unacceptable. I should have the same powers as EPA had previously and it should change the Local Nuisance and Noise laws to cover 24 hours not just after 8 pm. The Council should provide mediation service to residents to sort out these issues and also impose fines if the decisions are not adhered to.

Q7. Do you have any other comments in relation to this Theme?

I am happy to take up this matter to enable me to live without fear in my own home.

Q8. Is there anything in this Theme that you think is particularly important?

Noise is the biggest environments issue in the area.

Q9. Is there anything in this Theme that you do not support?

No

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

see my previous comments

Q11. Do you have any other comments in relation to this Theme?

No

Q12. Is there anything in this Theme that you think is particularly important?

Supporting the local business

Q13. Is there anything in this Theme that you do not support?

No

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

No

Q15. Do you have any other comments in relation to this Theme?

No

Q16. Is there anything in this Theme that you think is particularly important?

No

Q17. Is there anything in this Theme that you do not support?

No

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

No

Q19. Do you have any other comments in relation to this Theme?

No

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

No

Q21. Please provide your current residential
postcode.

5063

Q22. What is your connection to the Council area?
(select all that apply)

I am a rate payer in the Council area

I live in the Council area

I work in the Council area



Respondent No: 10

Responded At: Feb 10, 2021 08:45:04 am

Last Seen: Feb 08, 2021 07:13:34 am

IP Address: 101.117.20.7

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? Partially

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership". Agree

Q3. The Draft Plan is written in a way that is easy to understand. Agree

Q4. Is there anything in this Theme that you think is particularly important?

The Active Ageing focus of Council is very important. COVID has unfortunately reduced the amount of contact with the Alliance. However, this remains a very important theme which should be supported post-COVID. Also very supportive of saving significant and regulated trees plus heritage conservation. (see Objective 1.4)

Q5. Is there anything in this Theme that you do not support?

No

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

No

Q7. Do you have any other comments in relation to this Theme?

No

Q8. Is there anything in this Theme that you think is particularly important?

I acknowledge the great work already done by Council on planning for environmental stewardship and climate change adaptation. However, I support much more priority and budget being given to the implementation of these strategies and plans. Climate change is already happening.

Q9. Is there anything in this Theme that you do not support?

No

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

Much more in terms of resources being put into extending the tree canopy in the community. There are many gaps along verges in Unley which can be filled. My estimate, based on walking many streets, is 6000-7000 trees.

Q11. Do you have any other comments in relation to this Theme?

This is a key theme relating to liveability of Unley in the future.

Q12. Is there anything in this Theme that you think is particularly important?

Under 3.1, (advocate for quality developments), I think that there is a real opportunity for Council to work with supermarkets and other businesses with large (and ugly) car parks to retrofit them with solar panels, shade, and trees. There are aesthetic benefits plus likely economic benefits to tenants of such centres: why not shop at centres which are cool and attractive.

Q13. Is there anything in this Theme that you do not support?

No

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

Listed in 12 above

Q15. Do you have any other comments in relation to this Theme?

no

Q16. Is there anything in this Theme that you think is particularly important?

I do not support any effort being put into looking for amalgamations of Councils as I doubt that there will be such significant benefits as to warrant wholesale change.

Q17. Is there anything in this Theme that you do not support?

No

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

No

Q19. Do you have any other comments in relation to this Theme?

No

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

The Plan reads as a comprehensive list of what needs to be done. It could be improved if it had a few key deliverables listed as landmark achievements - perhaps one in each theme? I would nominate an environmental goal as being at the very top.

Q21. Please provide your current residential postcode.

5063

**Q22. What is your connection to the Council area?
(select all that apply)**

I am a rate payer in the Council area

I live in the Council area

I regularly visit the Council area



Respondent No: 11

Responded At: Feb 10, 2021 11:16:55 am

Last Seen: Feb 10, 2021 00:39:41 am

IP Address: 101.180.130.202

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? Yes - in full

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership". Strongly agree

Q3. The Draft Plan is written in a way that is easy to understand. Agree

Q4. Is there anything in this Theme that you think is particularly important?
probably that you actually do ask people and your do try to consult people

Q5. Is there anything in this Theme that you do not support?
I dont think so its very hard to try and be all things to all people

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?
I dont think there are any gaps

Q7. Do you have any other comments in relation to this Theme?
not answered

Q8. Is there anything in this Theme that you think is particularly important?
planting relevant trees and maintaining local vegetation

Q9. Is there anything in this Theme that you do not support?
no

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?
perhaps explore ways of ensuring the wildlife does have habitation options

Q11. Do you have any other comments in relation to this Theme?
not answered

Q12. Is there anything in this Theme that you think is particularly important?
just remain a viable council

Q13. Is there anything in this Theme that you do not support?

no

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

i cant think of any

Q15. Do you have any other comments in relation to this Theme?

not answered

Q16. Is there anything in this Theme that you think is particularly important?

good leadership builds confidence and trust

Q17. Is there anything in this Theme that you do not support?

no

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

not sure perhaps limiting the number of yeassrs someone can be elected to council

Q19. Do you have any other comments in relation to this Theme?

not answered

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

its well thought through thank you for all of the effort

Q21. Please provide your current residential postcode.

5065

Q22. What is your connection to the Council area?
(select all that apply)

I am a rate payer in the Council area

I live in the Council area

I regularly visit the Council area



Respondent No: 12

Responded At: Feb 10, 2021 15:36:42 pm

Last Seen: Feb 10, 2021 04:02:36 am

IP Address: 1.121.207.130

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? Yes - in full

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership". Neutral

Q3. The Draft Plan is written in a way that is easy to understand. Neutral

Q4. Is there anything in this Theme that you think is particularly important?

Implementation of walking and cycling plan. Ensure animal exercise areas accessible and include responsible animal management. Ensure recreational facilities kept and maintained

Q5. Is there anything in this Theme that you do not support?

Do not support pay for use parking. Need justification for e-scooters. Question benefit of reducing Unley Road speed to 50km/h

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

Nothing in particular

Q7. Do you have any other comments in relation to this Theme?

not answered

Q8. Is there anything in this Theme that you think is particularly important?

Support community greening events and measures, continue focus on recycling and responsible waste management, include more hard rubbish collection, e- waste collection centres

Q9. Is there anything in this Theme that you do not support?

Nothing in particular

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

promote businesses to install solar panels, greater use and access to reuse water, implement aquifer storage and reuse (ASR) schemes

Q11. Do you have any other comments in relation to this Theme?

not answered

Q12. Is there anything in this Theme that you think is particularly important?

Nothing in particular except support SMEs

Q13. Is there anything in this Theme that you do not support?

Nothing in particular

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

I believe the revised parking arrangements in King William Road are very confusing and have limited access, and thereby, business to shops in the vicinity

Q15. Do you have any other comments in relation to this Theme?

None

Q16. Is there anything in this Theme that you think is particularly important?

All positive business management strategies

Q17. Is there anything in this Theme that you do not support?

Nothing obvious

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

None at this stage

Q19. Do you have any other comments in relation to this Theme?

not answered

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

not answered

Q21. Please provide your current residential postcode.

5034

**Q22. What is your connection to the Council area?
(select all that apply)**

I am a rate payer in the Council area

I live in the Council area

I work in the Council area



Respondent No: 13

Responded At: Feb 17, 2021 09:00:13 am

Last Seen: Feb 16, 2021 22:00:46 pm

IP Address: 49.188.55.157

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? Yes - in full

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership". Agree

Q3. The Draft Plan is written in a way that is easy to understand. Agree

Q4. Is there anything in this Theme that you think is particularly important?

Under key initiatives dot point 1 amend to read "take initiatives linking support organisations to people who are experiencing homelessness"

Q5. Is there anything in this Theme that you do not support?

No

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

No

Q7. Do you have any other comments in relation to this Theme?

NO

Q8. Is there anything in this Theme that you think is particularly important?

Yes substantially improving recycle of hard rubbish collected expanding green spaces and community gardening plots

Q9. Is there anything in this Theme that you do not support?

No

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

under 2.1 Key initiatives amend dot point 7 to read "investigate and invest in further suitable locations for Living Streets, Pocket Parks and Community Gardens" under 2.2 key initiatives/projects dot point 3 amend to read "review and improve hard rubbish collection to maximise the recycling of all materials" under 2.3 key initiatives dot point 2 amend to read "investigate opportunities and act to reduce Council's fleet carbon footprint"

Q11. Do you have any other comments in relation to this Theme?

No

Q12. Is there anything in this Theme that you think is particularly important?

No

Q13. Is there anything in this Theme that you do not support?

No

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

No

Q15. Do you have any other comments in relation to this Theme?

NO

Q16. Is there anything in this Theme that you think is particularly important?

No

Q17. Is there anything in this Theme that you do not support?

No

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

No

Q19. Do you have any other comments in relation to this Theme?

NO

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

I would like to see the values statement on page 8 of the Plan amended in its second paragraph to read: " The City of Unley has a clear vision for a constructive and collaborative culture that supports the community and efficiently and effectively delivers for all stakeholders. This vision..... (continue as drafted)

Q21. Please provide your current residential postcode.

5063

Q22. What is your connection to the Council area?
(select all that apply)

I am a rate payer in the Council area

I live in the Council area



Respondent No: 14

Responded At: Feb 17, 2021 21:55:17 pm

Last Seen: Feb 17, 2021 10:42:13 am

IP Address: 1.158.217.131

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? Partially

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership". Agree

Q3. The Draft Plan is written in a way that is easy to understand. Agree

Q4. Is there anything in this Theme that you think is particularly important?

Looking forward to seeing Sturts home ground upgraded

Q5. Is there anything in this Theme that you do not support?

No

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

No

Q7. Do you have any other comments in relation to this Theme?

not answered

Q8. Is there anything in this Theme that you think is particularly important?

Cooling the suburb with greenery. With curbside gardens and if possible summer shading big parking spaces/carparks. (with climbers like bourgonvilia, glory vine or ornamental grape vine) , catching and reusing water after heavy downpour.

Q9. Is there anything in this Theme that you do not support?

Anything that will involve more bins for residents and less frequent collection of rubbish. Especially in Summer

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

See above suggestions

Q11. Do you have any other comments in relation to this Theme?

not answered

Q12. Is there anything in this Theme that you think is particularly important?

Nothing to add

Q13. Is there anything in this Theme that you do not support?

No

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

Nothing that need to be addressed in the next 4 years

Q15. Do you have any other comments in relation to this Theme?

not answered

Q16. Is there anything in this Theme that you think is particularly important?

N/A

Q17. Is there anything in this Theme that you do not support?

N/A

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

N/A

Q19. Do you have any other comments in relation to this Theme?

not answered

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

Please do not add any high rise apartment buildings or over subdividing of blocks for units. Leaving no room for even a stamp size lawn or garden

Q21. Please provide your current residential
postcode.

5034

Q22. What is your connection to the Council area?
(select all that apply)

I am a rate payer in the Council area

I live in the Council area



Respondent No: 15

Responded At: Feb 27, 2021 10:20:14 am

Last Seen: Feb 26, 2021 23:34:32 pm

IP Address: 121.45.70.78

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? Yes - in full

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership". Agree

Q3. The Draft Plan is written in a way that is easy to understand. Agree

Q4. Is there anything in this Theme that you think is particularly important? Fostering connections between neighbours

Q5. Is there anything in this Theme that you do not support? maybe

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme? Get to know your neighbour

Q7. Do you have any other comments in relation to this Theme? cc

Q8. Is there anything in this Theme that you think is particularly important? greening of the city

Q9. Is there anything in this Theme that you do not support? not really

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme? increase use of rainwater tanks and composting toilets

Q11. Do you have any other comments in relation to this Theme? not answered

Q12. Is there anything in this Theme that you think is particularly important? no

Q13. Is there anything in this Theme that you do not support?

don't know

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

look to support jobs and initiatives for young people

Q15. Do you have any other comments in relation to this Theme?

not answered

Q16. Is there anything in this Theme that you think is particularly important?

need a variety of leadership

Q17. Is there anything in this Theme that you do not support?

no

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

it seems that after the voice of our elected representatives is ignored

Q19. Do you have any other comments in relation to this Theme?

yes, political parties and mention of them should be banned from council elections

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

not answered

Q21. Please provide your current residential
postcode.

5063

Q22. What is your connection to the Council area?
(select all that apply)

I am a rate payer in the Council area

I live in the Council area



Respondent No: 16

Responded At: Feb 28, 2021 16:38:53 pm

Last Seen: Feb 28, 2021 05:21:03 am

IP Address: 203.123.110.125

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? Yes - in full

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership". Disagree

Q3. The Draft Plan is written in a way that is easy to understand. Agree

Q4. Is there anything in this Theme that you think is particularly important?

Active Ageing strategy. Walking and Cycling plan.

Q5. Is there anything in this Theme that you do not support?

Upgrade of Unley pool facilities. The pool is a considerable expense for ratepayers and it would be good to see discounts and incentives for ratepayers who use this facility. The pool is very expensive for visits and I do not see that an upgrade is necessary. In objective 1.5 the emphasis on parking supply is outdated. Cycling infrastructure including the Mike Turtur bikeway needs to be upgraded and this should be articulated in the plan. A bridge for pedestrians and cyclists over the train line at Goodwood should be a key strategy.

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

More emphasis on upgrading and implementing cycling strategies which are not acknowledged in this plan. The implementation of an electric car share network - which relates to this and other themes. Given our parking pressures, traffic congestion and the Council's reliance on fleet cars, this is well overdue. The 'buy nothing' and share economy is alive and well City of Unley through facebook interest groups, but not supported in council initiatives at all. This Council and its values seem dominated by outdated and conservative ideas. This is particularly evident in the demographics and that nearly half of residents have access to two or more cars. We have wealthy residents and should be doing more to reduce the numbers of petrol cars parked on our streets and clogging up our roads. City of Unley does not seem to attract innovative investment or entrepreneurial infrastructure. An electric car share scheme would reduce the need for Council fleet cars, give residents who want to live car-free or reduce the number of cars per household better transport options, and attract younger, working-age people to the area. It would mean people walked and cycled to available cars, therefore encouraging more active lifestyles. A reconciliation action plan, active engagement of Aboriginal values. Support for multicultural values and events - like the food events that were held in the Unley Town Hall in 2019.

Q7. Do you have any other comments in relation to this Theme?

It would be preferable if Council were a bit more forward thinking in their community infrastructure.

Q8. Is there anything in this Theme that you think is particularly important?

Weekly green waste collections

Q9. Is there anything in this Theme that you do not support?

I think the electric cars in Council's fleet should be available for residents to book - included in the implementation of an electric car share scheme.

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

As I have articulated in previous themes, Council should implement an electric car share scheme which is available to residents and Council activities. Council should retire its fleet vehicles and support community connectedness and the reduction in carbon emissions in such a scheme. A car share scheme would reduce carbon emissions significantly for Council activities and residents. Solar rebates. Rebates for the implementation of water tanks. A share library for goods and services - camping equipment for example.

Q11. Do you have any other comments in relation to this Theme?

We are in a climate emergency and Council should use language appropriate for this and actively lower its own carbon emissions and those of its residents. Council should encourage residents to reduce car ownership by upgrading cycling infrastructure and implementing an electric car share scheme across the Council area.

Q12. Is there anything in this Theme that you think is particularly important?

No.

Q13. Is there anything in this Theme that you do not support?

It does not seem to be very innovative in its key initiatives.

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

Yes. Ensure business have free access to food waste recycling and other innovations that bring environmental awareness and benefits.

Q15. Do you have any other comments in relation to this Theme?

A strong focus on representing food and beverage industry and the opportunities for environmental innovation

Q16. Is there anything in this Theme that you think is particularly important?

no

Q17. Is there anything in this Theme that you do not support?

no

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

no

Q19. Do you have any other comments in relation to this Theme?

no

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

I would like to see Council deliver braver, more innovative and more committed environmental policies in the next four years.

Q21. Please provide your current residential
postcode.

5035

Q22. What is your connection to the Council area?
(select all that apply)

I am a rate payer in the Council area



Respondent No: 17

Responded At: Mar 02, 2021 16:01:26 pm

Last Seen: Mar 02, 2021 16:01:26 pm

IP Address: n/a

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? Yes - in full

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership". Strongly agree

Q3. The Draft Plan is written in a way that is easy to understand. Strongly Agree

Q4. Is there anything in this Theme that you think is particularly important?

I am impressed that Unley is seeking exploring linking people experiencing homelessness with relevant support services, *perhaps this could be widened to include people with insecure housing (a neighbour of mine may soon be in this position.* Strongly support protection of open spaces // master plan for Ridge Park

Q5. Is there anything in this Theme that you do not support?

No

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

Be open to acquiring further land, as it becomes available, for open space + particularly for further greening, planting of Unley - (yay! already in 2.1) (Plus see above * part of "housing diversity & affordability?)

Q7. Do you have any other comments in relation to this Theme?

The current community centres are an invaluable resource + are a top priority / means of providing services at the grass-roots level. Ditto libraries // Great initiative re lobbying for Unley Rd. 50 km/hr

Q8. Is there anything in this Theme that you think is particularly important?

2.1 is excellent and so important 2.4 Investigation of open space stormwater storage - great idea! (+ residual water reuse incentive) 2.5 e An incredibly significant issue, which is largely unconsidered in Aust. dev. policy generally, with thankfully notable exceptions

Q9. Is there anything in this Theme that you do not support?

No - everything here is excellent

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

2.2 b Could 'residential educ' ... contamination ...ewaste be undertaken partly through the 'East Herald' with the Eastern Region Alliance? 1. Resilience to Climate Change is emphasised much more than Mitigation of Climate Change; the links between care of the environment & mitigation of climate change are not stated openly.

Q11. Do you have any other comments in relation to this Theme?

2. There is little openness expressed to hearing the views of the community expressed by our own initiative, as compared to feedback (Thank you for this feedback form!!) 2-way communication needs improvement.

Q12. Is there anything in this Theme that you think is particularly important?

3.2 Fish tank and Start Up - these have been really well communicated by local media 3.1c events programs work; post-Covid, here we come Traders competitions - eg Xmas window displays, Goodwood Rd, works

Q13. Is there anything in this Theme that you do not support?

No

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

Pop-up shops / artists workshops in vacant premises

Q15. Do you have any other comments in relation to this Theme?

not answered

Q16. Is there anything in this Theme that you think is particularly important?

4.1a Seek & consider the views of the broader community of particular importance - I know this can be hard to get the message through, but needs continued resilience & openness on Council's part. *In particular, I would love there to be a community reference group re. Climate Change.*

Q17. Is there anything in this Theme that you do not support?

No

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

*See above 4.1 (a) *

Q19. Do you have any other comments in relation to this Theme?

not answered

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

not answered

Q21. Please provide your current residential postcode.

5035

**Q22. What is your connection to the Council area?
(select all that apply)**

I am a rate payer in the Council area
I live in the Council area
Other (please specify)



Respondent No: 18

Responded At: Mar 03, 2021 13:39:10 pm

Last Seen: Mar 04, 2021 00:24:02 am

IP Address: 49.255.162.234

Q1. Have you reviewed the Draft Four Year Delivery Plan 2021-2025? Yes - in full

Q2. The Draft Plan clearly communicates strategies and key initiatives/projects intended to achieve the City of Unley vision that "Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership". Strongly agree

Q3. The Draft Plan is written in a way that is easy to understand. Strongly Agree

Q4. Is there anything in this Theme that you think is particularly important?
Important to keep in mind that there is significant inequality in our community. Some of it is not very visible.

Q5. Is there anything in this Theme that you do not support?
-

Q6. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?
-

Q7. Do you have any other comments in relation to this Theme?
-

Q8. Is there anything in this Theme that you think is particularly important?
All of the objectives are very important. 2.3 e is extremely important. I would like to see the term ecological footprint used so our impact on biodiversity, water pollution, soil degradation etc is included.

Q9. Is there anything in this Theme that you do not support?
-

Q10. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?
Urgent action must be taken to reduce greenhouse gas emissions. Some people have given up hope while others assume technical fixes will "save the day". Governments - local, state & federal need to inspire & facilitate more action on this issue.

Q11. Do you have any other comments in relation to this Theme?
not answered

Q12. Is there anything in this Theme that you think is particularly important?

-

Q13. Is there anything in this Theme that you do not support?

-

Q14. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

-

Q15. Do you have any other comments in relation to this Theme?

not answered

Q16. Is there anything in this Theme that you think is particularly important?

4.1 a & 4.1 b

Q17. Is there anything in this Theme that you do not support?

-

Q18. Are there any gaps or opportunities you would like Council to consider over the next four years in this Theme?

-

Q19. Do you have any other comments in relation to this Theme?

-

Q20. Would you like to make any other comments about the 2021-2025 Four Year Delivery Plan?

-

Q21. Please provide your current residential
postcode.

5035

Q22. What is your connection to the Council area?
(select all that apply)

I am a rate payer in the Council area

I live in the Council area

Other (please specify)



City of Unley

Four Year Delivery Plan

2021 - 2025



Kaurna Acknowledgement

We would like to acknowledge the City of Unley is part of the traditional lands for the Kaurna people and we respect their spiritual relationship with their country. We acknowledge the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

CITY OF UNLEY

Website

unley.sa.gov.au

Civic Centre

181 Unley Rd, Unley, South Australia 5061

Phone

(08) 8372 5111

Email

pobox1@unley.sa.gov.au

Postal address

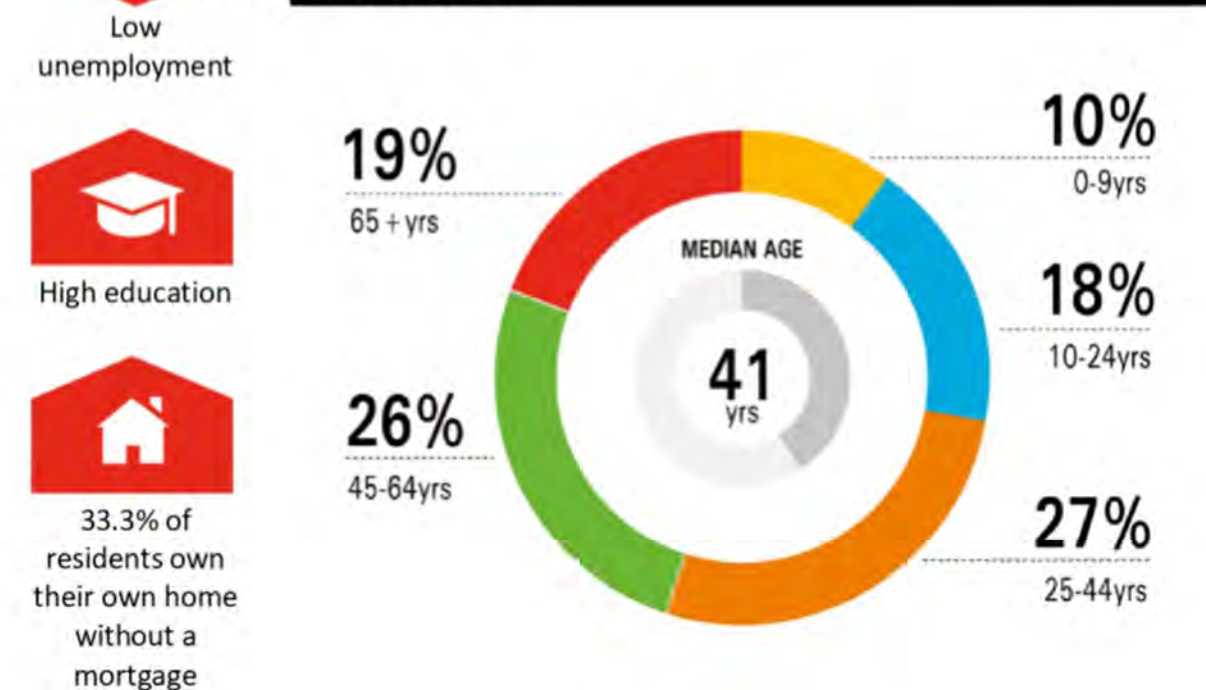
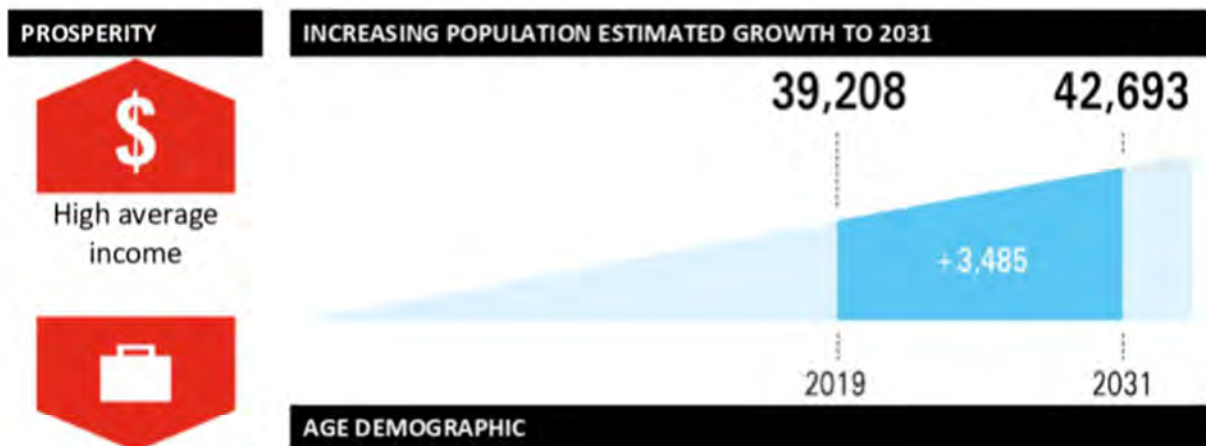
PO Box 1, Unley, South Australia 5061

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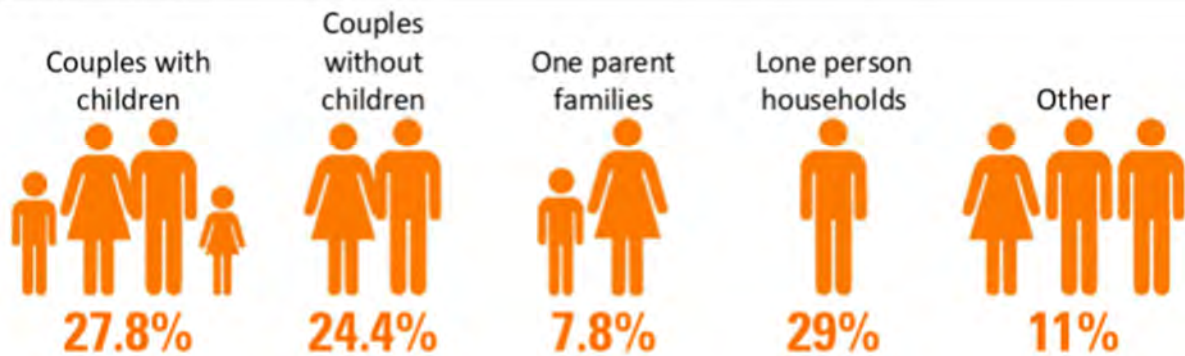
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City of Unley Community Profile





HOUSEHOLD TYPES



INTERNET ACCESS

Households that have an internet connection



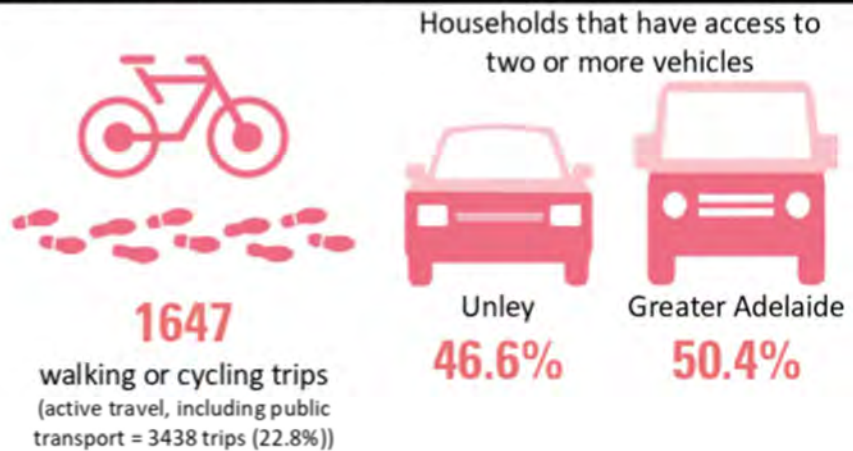
MEDIUM DENSITY HOUSING MEDIAN



DIVERSITY



LESS MOTOR VEHICLE DEPENDENCY



Message from the CEO

Our Four Year Delivery Plan ensures that Council, its residents, local businesses and community groups are working in partnership towards our long term goals.

Strategies will be implemented over the next four years that ensure our City continues to be recognised for its vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership.

This Plan ensures we can be accountable to our ratepayers. It outlines the City of Unley's priorities and strategies until the year 2025. The Plan will guide us as we work together with the community to create a future that meets the vision, aspirations and goals set out in the Community Plan 2033.

My commitment is to lead an organisation that strives to match the ambition of Council's vision. Together we will work in partnership with the community to ensure that the City of Unley remains one of the most enviable cities in Adelaide.

I look forward to all that we can achieve together over the next four years.



Peter Tsokas
Chief Executive Officer

Elected Members

The Mayor and Elected Members are elected by the local community to represent the interests and needs of the community.

Elected Members provide community leadership and guidance and facilitate communication between the community and the Council.

They identify community needs, set objectives to meet those needs and establish priorities between competing demands. Elected Members set Council policies and budgets to deliver services, programs and projects for the City. On the Council of the City of Unley, in addition to the Mayor, Michael Hewitson AM, there are 12 Elected Members.

MAYOR



Michael Hewitson AM

CLARENCE PARK WARD COUNCILLORS



Jennie Boisvert



Don Palmer

FULLARTON WARD COUNCILLORS



Jordan Dodd



Peter Hughes

GOODWOOD WARD COUNCILLORS



Nicole Sheehan



Emma Wright

PARKSIDE WARD COUNCILLORS



Kay Anastassiadis



Jennifer Bonham

UNLEY WARD COUNCILLORS



Sue Dewing



Jane Russo

UNLEY PARK WARD COUNCILLORS



Monica Broniecki



Michael Rabbitt

Organisational Structure



City of Unley

Four Year Delivery Plan 2021 - 2025

The 4 Year Plan outlines how we will deliver the vision, strategies and framework set out in the City of Unley Community Plan 2033. The projects and services that Council will deliver between 2021 and 2025 have been grouped into four themes.



Community Living

People value our City with its enviable lifestyle, activities, facilities and services



Environmental Stewardship

We will maintain and enhance our urban environment, and strengthen our City's resilience to climate change by providing leadership to our Community



Economic Prosperity

Our businesses are valued because of the range of goods, services and facilities they provide, and new businesses are supported, not burdened with bureaucracy



Civic Leadership

Council will listen to the community and make transparent decisions for the long term benefit of the City

For each theme, Council identifies what will be undertaken during the four year term of the delivery program. Council's response to each goal is detailed, along with the services involved in the planning and implementation of Council's actions.

Over time, it will take many agencies – including the community itself – to turn the Community Plan 2033 into reality. In the delivery of services, at times Council will assume the roles of Provider, Facilitator or Advocate, and where appropriate, will work in partnership with other bodies.

Our Vision



Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership.



Our Values



Organisational culture can be defined as the shared values, norms and expectations that govern the way people approach their work and interact with each other.

The City of Unley has a clear vision for a constructive culture that is performance based and customer focused. This vision is supported by a set of organisation values that represent the way we want all employees and volunteers to behave.



A Workplace of Possibilities



Pursue
Excellence



Achieve
Together



Demonstrate
Integrity



Customer
First



Be
Progressive



Our Strategic Planning Framework



City of Unley Four Year Delivery Plan Structure





Community Living

People value our City with its enviable lifestyle, activities, facilities and services

Goal 1

Objectives

- 1.1 Our Community is active, healthy and feels safe
- 1.2 Our Community participates in community activities, learning opportunities and volunteering
- 1.3 Our City meets the needs of all generations
- 1.4 Our Community is proud to be part of our City
- 1.5 Our City is connected and accessible

Objective 1.1: Our Community is active, healthy and feels safe



Strategies

- 1.1a Provide programs, facilities and open spaces that support an active and healthy community
- 1.1b Provide services and infrastructure and design places to support our community to feel safe
- 1.1c Manage open spaces and recreation facilities to balance needs and maximise participation and community outcomes
- 1.1d Provide animal management and responsible pet ownership services to the community including monitoring, registration, enforcement and education

Key Initiatives/Projects	Ongoing Services
<ul style="list-style-type: none"> Explore initiatives for linking support organisations to people who are experiencing homelessness Review the Living Well Public Health and Wellbeing Plan Review the Living Active Sport and Recreation Strategy Upgrade Unley Swimming Centre junior pools Review and implement the Animal Management Plan Develop and adopt a Master Plan for Ridge Park Review and implement the Open Space Strategy 	<ul style="list-style-type: none"> Food safety and public health inspections and programs Building compliance and inspections Community Impact and Community Grant programs Immunisation program Unley Pool and water safety programs Open space, buildings and facilities maintenance services Public lighting Safety upgrades (lighting, CCTV and new technology) Animal management and compliance services Active Ageing programs and initiatives

Objective 1.2: Our Community participates in community activities, learning opportunities and volunteering



Strategies

- 1.2a Facilitate lifelong learning and community connection through facilities, libraries, community centres and volunteer programs
- 1.2b Provide, support and promote a range of activities, events and art programs in the community
- 1.2c Understand and celebrate our community's diversity in all its forms
- 1.2d Ensure our services, programs and facilities are accessible and inclusive for people of all backgrounds, means and abilities

Key Initiatives/Projects	Ongoing Services
<ul style="list-style-type: none"> ▪ Review Goodwood Community Centre operations ▪ Upgrade Village Green Precinct including redevelopment of cottages ▪ Develop the Cultural Plan ▪ Undertake the Welcoming Cities accreditation ▪ Develop Disability Access and Inclusion Plan ▪ Investigate use of Mornington House as an Innovation Hub 	<ul style="list-style-type: none"> ▪ Library services, programs and collections ▪ Community centres programs and activities ▪ Community Impact, Community Grant and Event Sponsorship programs ▪ Volunteer programs ▪ Unley Museum programs and exhibitions ▪ Public art programs and installations ▪ Social inclusion programs including Reconciliation Week, Neighbour Day and Harmony Day ▪ Community Events including support, advice, marketing and promotion

Objective 1.3: Our City meets the needs of all generations



Strategies

- 1.3a Continue to plan and deliver an Age Friendly City through programs and services that support active ageing and ageing in place
- 1.3b Encourage young people to participate in community life and build their entrepreneurial skills by delivering activities, consultation and promotion that attracts them
- 1.3c Provide programs and play spaces that cater for all ages of childhood
- 1.3d Provide opportunities that support families or the weekday workers to participate in Council programs
- 1.3e Provide opportunities that support intergenerational connection

Key Initiatives/Projects	Ongoing Services
<ul style="list-style-type: none"> Review Active Ageing Strategy Seek extension to the Commonwealth Home Support Program Review and implement the Living Young Plan Establish a Youth Reference Group Commence the 'Start up at Any Age' entrepreneurial program and continue Fish Tank 	<ul style="list-style-type: none"> Active Ageing programs (inc. Active Ageing Alliance, Daily Moves, Zest Fest and Forget Me Not) Commonwealth Home Support Program Living Young programs including Lifechanger partnership, schools interaction, entrepreneurial and youth leadership programs Programs for children, young people and adults across libraries, community centres, Unley Museum and the Unley Swim Centre Unley Toy Libraries Play space renewal program

Objective 1.4: Our City is well planned to support community life



Strategies

- 1.4a Plan our City to sustainably accommodate growth, enrich character and promote community life
- 1.4b Preserve and celebrate our heritage, including trees
- 1.4c Advocate for improved planning policy for housing diversity and affordability as part of the State Planning Reforms
- 1.4d Support development activities and promote good design principles that enrich the character and sustainability of our local neighbourhoods

Key Initiatives/Projects	Ongoing Services
<ul style="list-style-type: none"> • Celebrate Unley's 150th Anniversary through delivery of a Sesquicentenary program of activities and events • Seek external funding to complete Unley Oval Upgrade (Stage 2) • Identify and implement a program of Local "villages" improvements • Provide alignment with and input into State Planning Reforms • Develop Public Realm Design Guidelines. • Expand the Discover Heritage Unley Trail 	<ul style="list-style-type: none"> • Development assessment, planning and building • Urban design services • Conservation Grants program (including heritage conservation, significant and regulated trees) • Historical markers and walking trails • Unley Museum

Objective 1.5: Our City is connected and accessible



Strategies

- 1.5a Ensure a safe, attractive, connected and accessible network of streets and paths
- 1.5b Advocate to State Government for improved public transport & road safety on State roads
- 1.5c Provide a community transport service that is responsive to the needs of transport-disadvantaged residents
- 1.5d Manage parking supply and turnover through development control, enforcement, smart solutions and working with private property owners
- 1.5e Consider the needs of all network users including vehicles, bicycles, pedestrians, wheelchairs, prams, scooters and gophers

Key Initiatives/Projects	Ongoing Services
<ul style="list-style-type: none"> • Lobby to reduce Unley Road speed limit to 50km/hr • Continued implementation of the Walking and Cycling Plan • Investigate East-west transport connectivity • Investigate and Implement Local Area Traffic Management Plans and upgrades • Implement traffic management and smart parking upgrades (including King William Road) • Investigate pay for use parking • Investigate the feasibility of introducing e-scooters 	<ul style="list-style-type: none"> • Community bus and transport service • Traffic management and controls • Parking management and enforcement • Streetscape, path and road maintenance and upgrades



Goal 2

Environmental Stewardship

We will maintain and enhance our urban environment, and strengthen our City's resilience to climate change by providing leadership to our Community

Objectives

- 2.1 Unley's urban forest is maintained and improved
- 2.2 Excellence in waste management is achieved through avoidance, re-use and diversion
- 2.3 The energy efficiency of the City is increased and our carbon footprint reduced
- 2.4 Efficient, effective & sustainable water management is ensured
- 2.5 The City's resilience to climate change is increased

Objective 2.1: Unley's urban forest is maintained and improved



Strategies

- 2.1a Continue to cool and green our City by planting drought resistant trees on council land and streets and widening and greening of verges
- 2.1b Provide education, incentives and development assessment services to encourage greening and retention of trees on private property
- 2.1c Monitor our City's canopy cover and keep appropriate records of our trees
- 2.1d Explore and adopt new approaches to increase trees, greening and open space
- 2.1e Remove feral olive trees and other noxious weeds from Council's open spaces
- 2.1f Support community greening efforts
- 2.1g Protect and restore natural habitat in parks and verges

Key Initiatives/Projects	Ongoing Services
<ul style="list-style-type: none"> ▪ Develop and implement a Tree Strategy ▪ Develop open space (including trees) Asset Management Plan ▪ Implement annual Tree Planting and Replacement Program ▪ Develop an online tree register ▪ Undertake a five (5) year Canopy Cover assessment ▪ Investigate tree development incentives ▪ Continue to investigate suitable locations for Living Streets and Pocket Parks ▪ Investigate strategic land purchase for open space provision ▪ Continue to investigate locations for Green Wall demonstration projects 	<ul style="list-style-type: none"> ▪ Tree watering and maintenance programs ▪ Young Tree Care program ▪ Feral tree and noxious weed control ▪ Street Tree Water Well Program ▪ Green Verges Program ▪ Community garden support ▪ Conservation grants program (including support for maintenance of significant and regulated trees)

Objective 2.2: Excellence in waste management is achieved through avoidance, re-use and diversion



Strategies

- 2.2a Advocate to State Government to enable fortnightly general waste collection supported by weekly kerbside recycling and green waste collections
- 2.2b Provide targeted residential education programs to reduce contamination and increase recycling of soft plastics, organics and e-waste
- 2.2c Provide education programs and improved collection services to businesses
- 2.2d Work with other Councils in waste management to share information, develop innovative solutions and achieve economies of scale
- 2.2e Improve hard rubbish collection
- 2.2f Reduce waste and single use plastics and increase recycling from Council's operations and events
- 2.2g Support development policy and assessment that reflects best practice in on-site waste management

Key Initiatives/Projects	Ongoing Services
<ul style="list-style-type: none"> Introduce a pilot program for business waste collection Include innovation as part of new waste contract Review hard rubbish collection Trial weekly green waste collection program Implement Food Organics Incentive Program Investigate options for reduction/removal of single use plastics in council operations Participate in the Eastern Region Alliance Investigation of waste separation at source 	<ul style="list-style-type: none"> Waste minimisation and recycling at Council events E-waste and battery collection through Council Centres Kerbside residential waste collection – all waste streams Hard rubbish service Recycling of Council office, building and landscape waste Kitchen caddies rollout program

Objective 2.3: The energy efficiency of the City is increased and our carbon footprint is reduced



Strategies

- 2.3a Monitor and reduce Council's carbon emissions
- 2.3b Increase renewable energy generation and purchase for Council facilities and operations
- 2.3c Design energy efficient solutions in Council operations and buildings including green roofs and walls
- 2.3d Increase the use of electric vehicles, bikes and hybrids in Council's fleet
- 2.3e Provide education programs to support the community to reduce its carbon footprint
- 2.3f Support development policy and assessment that reflects best practice energy efficiency and on-site generation

Key Initiatives/Projects	Ongoing Services
<ul style="list-style-type: none"> ▪ Develop and implement a Council Energy Efficiency and Renewable Energy Action Plan ▪ Investigate opportunities to reduce Council's fleet carbon footprint ▪ Initiate a solar demonstration site ▪ Develop Council carbon emissions register 	<ul style="list-style-type: none"> ▪ Community education programs and home energy audit kits ▪ Energy efficient Council building upgrades ▪ LED street lighting network maintenance

Objective 2.4: Efficient, effective and sustainable water management is ensured



Strategies

- 2.4a Increase access to and use of recycled water in Council operations and the community
- 2.4b Provide community education and incentives for water capture, re-use, efficiency and sustainable use
- 2.4c Ensure Councils buildings, streets and greenspaces are water efficient and drought tolerant
- 2.4d Manage stormwater to reduce flooding and capture water for re-use in Council operations, streets and greenspaces
- 2.4e Support development policy and assessment that reflects best practice water efficiency and on-site reuse

Key Initiatives/Projects	Ongoing Services
<ul style="list-style-type: none"> ▪ Investigate opportunities to increase Recycled water pipeline extraction ▪ Continue the Brown Hill Keswick Creek Stormwater Project ▪ Investigate open space stormwater storage ▪ Introduce residential water reuse incentives 	<ul style="list-style-type: none"> ▪ Home and garden water use education ▪ Water efficiency and reuse Council building and facility upgrades ▪ Council irrigation audit and recycled water expansion

Objective 2.5: The City's resilience to climate change is increased



Strategies

- 2.5a Ensure that Council's operations are prepared to respond and support the community during heat wave, storm and flood events
- 2.5b Contribute to a regional response to climate change adaptation
- 2.5c Ensure that Council's buildings, infrastructure and operations are resilient to the impacts of climate change
- 2.5d Provide, education and programs to support our community's resilience to climate change
- 2.5e Support development policy and assessment that enables best practice energy and water efficient and resilient building design
- 2.5f Demonstrate leadership by committing to climate change action, targets and trailing new technology and approaches

Key Initiatives/Projects	Ongoing Services
<ul style="list-style-type: none"> ▪ Review Council's environment strategy ▪ Participate in the Resilient East Climate Change Adaptation Plan ▪ Develop an emergency response and recovery plan 	<ul style="list-style-type: none"> ▪ Resilient East Steering Group and collaborative projects ▪ Regular review of climate adaptation ▪ Low carbon and/or climate ready options within renewal works ▪ Annual community information/training course(s) with partners such as Red Cross Climate Champions



Goal 3

Economic Prosperity

Our businesses are valued because of the range of goods, services and facilities they provide and new businesses are supported, not burdened with bureaucracy

Objectives

- 3.1** Unley is recognised as an easy place to do business
- 3.2** Thriving main streets and other business activities operate across our City

Objective 3.1: Unley is recognised as an easy place to do business



Strategies

- 3.1a Remove barriers in Council's policies and processes, to support business activity.
- 3.1b Assist businesses to navigate government requirements and access services.
- 3.1c Promote Unley as a place to do business.

Key Initiatives/Projects	Ongoing Services
<ul style="list-style-type: none"> Implement the Economic Development Growth Strategy Advocate for quality developments that enable economic and employment growth while contributing to the overall community wellbeing Implementation of the Edmund Avenue Cottages redevelopment Strengthen internal understanding of the role of economic development and foster a business-friendly culture across the organisation Continue to be recognised as a Small Business Friendly Council 	<ul style="list-style-type: none"> Business Concierge Program Policy review process Provide access to business related data Events Program Cultural Plan programs focused on encouraging and supporting creative industries

Objective 3.2: Thriving main streets and other business activities operate across our City



Strategies

- 3.2a Encourage business to survive and thrive through innovation.
- 3.2b Promote Unley as a shopping and business destination.
- 3.2c Encourage a complementary mix of businesses on our main streets.
- 3.2d Support medium density development in selected precincts e.g. Unley Central.
- 3.2e Ensure main streets are activated through innovative design.

Key Initiatives/Projects	Ongoing Services
<ul style="list-style-type: none"> Promote and build on the 'Keep It local' campaign Resource the Economic Development function within Council to more effectively undertake strategic initiatives in the Economic Development Strategy Implement a City-wide business communication, engagement and promotion strategy Increase understanding and support for home based businesses 	<ul style="list-style-type: none"> Innovative design of public spaces, public art and Smart Cities technology in Main Street designs Support Trader Associations to activate main streets Collection of the separate rate levy to support the promotion of main streets 'Buy Local' principle in Council's Procurement Policy Encourage economic development and growth through appropriate planning policy Fish Tank and Start Up at Any Age Entrepreneurship programs Annual review of vacancy rates Business breakfasts for networking opportunities



Goal 4

Civic Leadership

Council will listen to the community and make transparent decisions for the long term benefit of the City

Objectives

- 4.1 We have strong leadership and governance
- 4.2 Council provides best value services to the community
- 4.3 Our business systems and solutions are effective and transparent

Objective 4.1: We have strong leadership and governance



Strategies

- 4.1a Seek and consider the views of the broader community of Unley and other stakeholders when making decisions
- 4.1b Support Elected Members and the organisation to provide effective leadership to the City

Key Initiatives/Projects	Ongoing Services
<ul style="list-style-type: none"> Investigate enhancements to community engagement approaches for strategic ideas and initiatives Review the Community Engagement Toolkit Assist the Council to review the Community Plan Undertake the Representation Review 	<ul style="list-style-type: none"> Customer surveys and feedback Community engagement and community reference groups (e.g. Active Ageing Alliance, Community Centre forums, Civic Precinct Working Group) Proactive and reactive media and communications Governance framework, support and advice including policies, delegations and by-laws Elected Member training, development and support General and supplementary elections Policy development, implementation and review Strategic management plans and frameworks Annual Business Plan and Budget Process including review of the Long Term Financial Plan Corporate performance reporting Fair and equitable application of rates across the City Investigation of non-rates based income opportunities Oversight of Centennial Park Cemetery Authority Oversight of the effective delivery of the Brownhill Keswick Creek Stormwater Management Plan Support of strategic property acquisition/divestment

Objective 4.2: Council provides best value services to the community



Strategies

- 4.2a Implement improvements to business processes to enhance the customers' experience
- 4.2b Ensure that Council is clear on its role in the delivery of services to the community
- 4.2c Align our organisation to deliver efficient and effective community outcomes
- 4.2d Implement Smart Cities technology solutions to improve community outcomes

Key Initiatives/Projects	Ongoing Services
<ul style="list-style-type: none"> Continued delivery of self-help options for customers Identify and digitally transform services and business processes Implement the outcomes of the State Government Local Government reform process Develop a Smart City portal with freely available public data Mature the Digital Strategy into a Smart City Plan Increase open datasets to support community outcomes and opportunities for innovation 	<ul style="list-style-type: none"> Monitoring of core customer facing processes Monitoring of customer service data analytics and customer satisfaction Service reviews with a focus on value for money and continuous improvement Community education on Councils' role Increase non-rate based revenue as opportunities arise Organisational structure reviews to ensure efficiency and effectiveness in service delivery Digitally enabled systems and services Competitive procurement processes

Objective 4.3: Our business systems are effective and transparent



Strategies

- 4.3a Encourage our staff to model the organisation's values in the workplace
- 4.3b Build business capability through the attraction, development and retention of talented staff
- 4.3c Continue to improve our business systems, processes and practices to enable delivery of efficient and effective services
- 4.3d Foster an environment of continuous improvement and innovation

Key Initiatives/Projects	Ongoing Services
<ul style="list-style-type: none"> Undertake organisation wide culture survey Ongoing review of resources to ensure delivery of the 4 Year Plan Update and implement revised project management framework Establish strategies and processes to capture and implement ideas for productivity improvement 	<ul style="list-style-type: none"> Workforce development strategies Organisational values monitoring and reporting Focus on service culture Training and development programs Systems and technology to support delivery of organisational business requirements Corporate reporting and access to data to better plan, manage, monitor and improve key business deliverables Staff safety and wellbeing monitoring and reporting Secure IT and communications infrastructure Continuous improvement as a 'business as usual activity'



DECISION REPORT

REPORT TITLE:	LGA CALL FOR NOMINATIONS - ENVIRONMENT PROTECTION AUTHORITY BOARD
ITEM NUMBER:	4.8
DATE OF MEETING:	27 APRIL 2021
AUTHOR:	KATHRYN GOLDY
JOB TITLE:	PRINCIPAL GOVERNANCE OFFICER
ATTACHMENTS:	<ol style="list-style-type: none">1. ATTACHMENT 1 - CALL FOR NOMINATIONS - PART A2. ATTACHMENT 2 - NOMINATION FORM - PART B

1. EXECUTIVE SUMMARY

The Local Government Association (LGA) are seeking nominations for a suitably qualified council member or employee of a council or other local government entity, to fill a position on the Environment Protection Authority Board with a term of three (3) years commencing 8 August 2021. Only nominations submitted by a council, following a resolution of council, will be considered and must be forwarded to the LGA by no later than Monday 24 May 2021.

This report asks Council to consider a nomination for the vacancy on the Environment Protection Authority Board for a period of three (3) years.

2. RECOMMENDATION

That:

1. The report be received.
 2. _____ be put forward in response to the call for nominations by the LGA for the vacancy: for a local government representative on the Environment Protection Authority Board for a term of three (3) years, commencing 8 August 2021.
-

3. RELEVANT CORE STRATEGIES/POLICIES

4. Civic Leadership
- 4.1 We have strong leadership and governance.

4. **BACKGROUND**

The Environment Protection Authority Board (EPA) is a statutory corporation/body corporate to which the provisions of the *Environment Protection Act 1993* apply. The EPA is responsible for the governance, strategic planning and pursuit of the Authority's objective, namely to protect human health and the environment by reducing the harmful effects of pollution and waste.

5. **DISCUSSION**

The LGA is seeking interest from a suitably qualified council member or employee of a council or other local government entity, to fill a position on the Environment Protection Authority Board with a term of three (3) years commencing 8 August 2021.

The *Environment Protection Regulations 2009* require the LGA to provide a panel of three (3) nominations from which the Minister will select the appointee. In accordance with Section 36A of the *Acts Interpretation Act 1915* the panel of nominees must include at least one male and one female.

The appointment will be for a period of three (3) years. The EPA Board meets eleven (11) times per year, generally on the morning of the 2nd Tuesday of the month, at the EPA offices in Victoria Square, Adelaide (on-line attendance available). Sitting fees for members are \$24,000 pa are paid.

A copy of the LGA Appointments and Nominations to Outside Bodies – Call for Nominations is provided as Attachment 1.

Attachment 1

A copy of the LGA Appointments and Nominations to Outside Bodies – Nomination form is provided as Attachment 2.

Attachment 2

Attachment 1 states that there are selection criteria that are expected to be addressed by the nominated applicant:

- Local government knowledge and experience.
- Senior officer or well-connected elected member
- A working knowledge of the *Litter and Nuisance Control Act* and EPA operations relevant to local government
- Proposed approach to engaging with the LGA as a local government nominee to an outside Board.

A nomination may only be made by resolution of the Council and using the attached Nomination Form. The form must be signed by the candidate nominated to indicate their willingness to stand for nomination.

PART A

LGA Appointments and Nominations to Outside Bodies —

Call for Nominations

Environment Protection Authority Board	
Governing Statute (if applicable)	Section 14B <i>Environment Protection Act 1993</i>
Purpose/Objective	The Board, amongst other things, is responsible for the governance, strategic planning and pursuit of the Authority's objective, namely to protect human health and the environment by reducing the harmful effects of pollution and waste.
Administrative Details	<p>Eleven (11) meetings held per year generally on the morning of the 2nd Tuesday of the month.</p> <p>Meetings are held at the EPA offices in Victoria Square, Adelaide with on-line attendance available.</p> <p>Annual remuneration is \$24,000.</p>
Selection Criteria (to be addressed by applicant)	<ul style="list-style-type: none"> • Local government knowledge and experience • Senior officer or well-connected elected member • A working knowledge of the Litter and Nuisance Control Act and EPA operations relevant to local government • Proposed approach to engaging with the LGA as a local government nominee to an outside Board.
<p><i>In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, selection for appointment or nomination to this Outside Body may include the conducting of interviews and checking of referees by the LGA. By applying, the applicant accepts that the LGA may request an interview and/or the details of referees.</i></p>	
<p>Liability and indemnity cover</p> <p><i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i></p>	
<p>For more information contact: LGA Nominations Coordinator at nominationscoordinator@lga.sa.gov.au or 8224 2031</p>	

PART B

LGA Appointments and Nominations to Outside Bodies — Nomination Form

Instructions

This form:

- *Must be submitted by a council*
- *Must be emailed in PDF format to nominationscoordinator@lga.sa.gov.au*
- *Receipt of nomination will be acknowledged by return email*
- *CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially*

This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).

SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.

Please refer to the *Call for Nominations* information sheet (Form: PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

SECTION 1: COUNCIL to complete

Environment Protection Authority Board	
Council Details	
Name of Council submitting the nomination	
Contact details of council officer submitting this form	Name: Position: Email: Phone:
Council meeting minute reference and date	
Nominee Full Name	
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>	
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>	

PART B**SECTION 2: NOMINEE to complete**

Environment Protection Authority Board			
Nominee Details			
Name in full			Gender
Home / Postal Address			
Phone		Mobile	
Personal email			
Why are you interested in this role?			
CV	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Response to selection criteria (if applicable) <i>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</i>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i> attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies? Yes <input type="checkbox"/> OR No <input type="checkbox"/> If Yes, please list any fields of interest or Outside Bodies of interest: • _____			
Undertaking: <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i> Yes <input type="checkbox"/> No <input type="checkbox"/>			
Signature of Nominee: _____			

COUNCIL ACTION REPORT

REPORT TITLE: COUNCIL ACTION REPORT
ITEM NUMBER: 4.9
DATE OF MEETING: 27 APRIL 2021
AUTHOR: MELANIE WILLIAMS
JOB TITLE: ADMINISTRATIVE SUPPORT OFFICER
OFFICE OF THE CEO
ATTACHMENTS: 1. COUNCIL ACTION REPORT

1. EXECUTIVE SUMMARY

To provide an update to Members on information and actions arising from resolutions of Council.

2. RECOMMENDATION

That:

1. The report be noted.
-

COUNCIL ACTION REPORTS - ACTIONS TO APRIL 2021					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
22/07/19	4.5	5-YEAR CULTURAL PLAN 2. A 5-Year Cultural Plan be developed for Council's consideration and endorsement.	GM City Services	Completed. Refer to 22/03/21 4.2.	Completed
23/03/20	4.2	CULROSS AVENUE LIVING STREET INVESTIGATION 3. Six months following the completion of the developments at 402 Fullarton Road and 25 Culross Avenue, traffic volumes, speeds and on-street parking along Culross Avenue be reviewed to assess the impact the developments have had on the street and if any traffic calming measures are warranted.	GM City Development	A review of traffic and parking conditions will commence in June 2021 and a report is to be presented to Council around August 2021.	August 2021
22/06/20	5.1.3	NOTICE OF MOTION FROM COUNCILLOR S. DEWING RE. MANAGEMENT OF DAMAGE TO COUNCIL INFRASTRUCTURE ADJACENT TO LARGE SCALE DEVELOPMENTS 1. Staff prepare a report outlining issues, options (including compliance or enforcement strategies) and resource requirements, to enable monitoring and management of impacts of developments on Council infrastructure, including street trees.	GM City Services	An EM Briefing was undertaken in October 2020. Following the completion of the Development Services review, a report will be presented to Council in May 2021.	May 2021
28/09/20	5.1.2	NOTICE OF MOTION FROM COUNCILLOR S. DEWING RE: SINGLE USE PLASTICS 1. A report be prepared investigating opportunities to influence and educate retailers within the City of Unley with a view to achieving a reduction or total removal in the provision of plastic shopping bags by businesses across the City.	GM City Development	A report is expected to be presented to Council for consideration at the May 2021 meeting. The report has been rescheduled a couple of months later than initially proposed to enable the Administration to include information on the State Government's recent decision.	May 2021
28/09/20	5.1.4	NOTICE OF MOTION FROM COUNCILLOR S. DEWING RE: DOG WASTE BINS AND BAGS AT CITY OF UNLEY PARKS 1. A report be prepared investigating the benefits and the costs of installing organic (green) waste bins at City of Unley parks and replacing the existing complimentary black plastic dog waste bags with complimentary compostable dog waste bags, with the investigations to consider relevance of other related plans/strategies such as the Animal Management Plan and Waste Management Strategy.	GM City Development	A report is expected to be presented to Council for consideration at the May 2021 meeting.	May 2021
23/11/20	4.1	GLOBAL COVENANT OF MAYORS FOR CLIMATE AND ENERGY - INVITATION TO JOIN 2. The invitation received from ICLEI Oceania to the join the Global Covenant of Mayors for Climate and Energy be accepted, with the Chief Executive Officer authorised to submit the required letter of intent. 3. Once available, information relating to an initial community greenhouse emission inventory and hazards assessment, a greenhouse reduction target and adaptation goals and a Climate Energy Plan be submitted to the Global Covenant of Mayors for Climate and Energy as part of the City of Unley's commitment to join the group	Executive Manager Office of the CEO	Completed	Completed
				This matter cannot be actioned until the Climate and Energy Plan is finalised and endorsed by Council.	TBA
23/11/20	4.2	DRAFT ANIMAL MANAGEMENT PLAN FOR COMMUNITY CONSULTATION 3. Following completion of community consultation, a final Animal Management Plan will be presented to Council for endorsement.	GM City Services	Community engagement commenced in January 2021 and concluded in February 2021. The feedback has been considered and will be presented to Council for endorsement in April 2021.	April 2021
23/11/20	4.3	DRAFT LIVING WELL PLAN 3. Following the completion of community consultation, a final Living Well Plan be presented to Council for endorsement	GM City Services	Community engagement has been completed. The feedback has been compiled and will be brought back to Council with a report for final endorsement of the plan. We are currently awaiting feedback from Chief Public Health Officer.	May 2021
14/12/20	4.5	REVIEW OF NATURE STRIPS POLICY 4. The Nature Strips Policy be reviewed as soon as staff are able to provide more updated information in relation to artificial turf.	GM City Development	A report is expected to be presented to Council for its consideration at its meeting to be held in July 2021.	July 2021
27/01/21	4.2	E-SCOOTER TRIAL IN THE CITY OF UNLEY 2. The Mayor write to the Lord Mayor of the City of Adelaide requesting the inclusion of the South Park Lands in the City of Adelaide e-scooter trial. 3. Subject to the City of Adelaide approval of the inclusion of the South Park Lands in their e-scooter trial, an e-scooter trial to be undertaken in the City of Unley area and the Administration proceed to finalise a Use Case for submission to the Minister for Infrastructure and Transport.	GM City Development	A letter was sent from the Mayor to the Lord Mayor of the City of Adelaide as resolved by Council. At its meeting held on 10 March 2021, the City of Adelaide supported the inclusion of the South Park Lands and will now write to the Minister to formally request the extension. The Administration will continue to work with representatives of the City of Adelaide to ensure the matter continues to progress to facilitate Council's trial.	August 2021

COUNCIL ACTION REPORTS - ACTIONS TO APRIL 2021					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
		<p>4. The Administration be authorised to make technical amendments to the e-scooter trial Use Case to meet the requirements of the Minister, without significant departure from the substance/intent of the conditions as part of the finalisation process.</p> <p>5. Subject to Ministerial approval, the use of the Shared Mobility Devices Model Permit developed by the Local Government Association for the establishment of an e-scooter trial in the City of Unley area based on the permit conditions as set out in Attachment 2 to this report (Item 4.2, Council Meeting 27/01/2020) be endorsed.</p>			
27/01/21	4.8	<p>LIVE STREAMING OF COUNCIL AND COUNCIL ASSESSMENT PANEL (CAP) MEETINGS</p> <p>3. A funding allocation of \$5,000 for the implementation of live streaming of audio and minutes for Council and Council Assessment Panel meetings be considered in the next quarterly budget review.</p>	GM Business Support & Improvement	Live Streaming process will be implemented by June 2021	June 2021
22/02/21	4.3	<p>DRAFT ECONOMIC DEVELOPMENT GROWTH STRATEGY 2021-2025</p> <p>4. Following community consultation, a further report outlining a summary of the feedback received and the final Economic Development Growth Strategy 2021-2025 be presented to Council for adoption in May 2021.</p>	GM City Development	Community consultation commenced on 12 March 2021 and is expected to conclude on 9 April 2021. All feedback to be received will be collated and presented to Council along with a Final Strategy at its meeting to be held in May 2021.	May 2021
22/03/21	5.1.2	<p>NOTICE OF MOTION FROM COUNCILLOR M. RABBITT RE: ROTARY CLUB OF UNLEY PROPOSAL FOR A MUSICAL AND SENSORY PARK</p> <p>1. An investigation of the feasibility of establishing a Musical and Sensory Playground at Orphanage Park (or other location recommended by Administration) based on the Rotary Club of Unley proposal (as set out in Attachment 1 to this Motion, Item 5.1.2, Council Meeting 22/03/2021) be undertaken.</p> <p>2. As part of the feasibility study, a sketch plan and brief investigation report be prepared including:</p> <p>2.1 the estimated 'in kind' support that could be provided by Council by way of infrastructure to accommodate the musical equipment and garden;</p> <p>2.2 a site plan, consideration of alternative park locations, access pathways, carpark connections and potential impact on existing activities and events;</p> <p>2.3 A review of the scope of work required to extend existing services including potable water, irrigation and lighting to support the proposed playground;</p> <p>2.4 Identification of potential issues regarding sound attenuation, stormwater interface, impact on heritage and any other foreseeable community concerns;</p> <p>2.5 Confirmation of responsibilities and resources required for ongoing management, equipment maintenance, procurement and project management.</p> <p>3. The investigation report on the feasibility of establishing a Musical and Sensory Park within the City of Unley to be presented to Council by May 2021.</p>	GM City Development	A report is expected to be presented to Council for its consideration at its meeting to be held on May 2021.	May 2021
22/03/21	4.2	<p>CULTURAL PLAN 2021-2026</p> <p>2. The draft Cultural Plan as set out in Attachment 1 to this Report (Item 4.2, Council Meeting, 22/03/2021) be endorsed for the purpose of community engagement.</p> <p>3. Following the completion of community engagement, a final Cultural Plan be presented to Council for endorsement.</p> <p>4. The CEO be authorised to make minor editorial and formatting changes as required to finalise the draft Cultural Plan for community engagement.</p>	GM City Services	Refer 4.5 22/07/2019. Community Engagement is open for feedback, closing 26 April 2021.	June 2021
22/03/21	4.3	<p>DRAFT CLIMATE AND ENERGY PLAN FOR CONSULTATION</p> <p>2. A target to become a carbon neutral organisation for corporate emissions by 2030 be set.</p> <p>3. The Draft Climate and Energy Plan set out in Attachment 1 to this report (Item 4.3, Council Meeting 22/03/2021) be endorsed for the purpose of undertaking community consultation.</p> <p>4. The Chief Executive Officer be authorised to make minor editorial or formatting amendments as required in conjunction with the graphic design of the Draft Climate and Energy Plan, in order to finalise the document for the purpose of undertaking community consultation.</p> <p>5. Following the conclusion of community consultation, a further report outlining a summary of the feedback received and updated final Climate and Energy Plan including a 10-year implementation plan, be presented to Council.</p>	GM City Development	Community consultation on the Draft Plan commenced on 12 April 2021 and is to conclude on 10 May 2021. A report outlining a summary of the feedback to be received and proposed changes to the Draft Plan is expected to be presented to Council for its consideration at its meeting to be held in June 2021.	June 2021

COUNCIL ACTION REPORTS - ACTIONS TO APRIL 2021					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
22/03/21	4.4	DRAFT WASTE MANAGEMENT AND RESOURCE RECOVERY PLAN 2021-2025 2. The Draft Waste Management and Resource Recovery Plan 2021-2025, as contained in Attachment 1 to this report (Item 4.4, Council Meeting 22/03/2021), be endorsed for the purpose of undertaking community consultation. 3. The Chief Executive Officer be authorised to make minor editorial amendments as required, in order to finalise the Draft Waste Management and Resource Recovery Plan 2021-2025 for the purpose of undertaking community consultation. 4. Following the conclusion of community consultation, a further report be presented to Council for its consideration outlining a summary of the feedback received and a final Waste Management and Resource Recovery Plan 2021-2025.	GM City Development	Community consultation on the Draft Plan commenced on 12 April 2021 and is to conclude on 10 May 2021. A report outlining a summary of the feedback to be received and proposed changes to the Draft Plan is expected to be presented to Council for its consideration at its meeting to be held in June 2021.	June 2021
22/03/21	5.1.1	NOTICE OF MOTION FROM COUNCILLOR M. RABBITT RE: LETTERS TO MAYOR POZIERES 1. A letter be sent to the former Mayor of Pozières, M. Bernard Delattre, thanking him for his association and friendship with the City of Unley and congratulating him on his appointment as Honorary Mayor of Pozières in recognition of nearly 20 years service to the Commune of Pozières. 2. A letter be sent to the current, recently elected Mayor of Pozières, M. Dominique Bierwald, congratulating him on his appointment and confirming the continuing relationship between the City of Unley and the Commune of Pozières. 3. The CEO be authorised to express appropriate sentiments in the letters to the former and current Mayor of Pozières.	Executive Manager Office of the CEO	Letters to be drafted and translated.	May 2021

MOTION OF WHICH NOTICE HAS BEEN GIVEN

REPORT TITLE:	NOTICE OF MOTION FROM COUNCILLOR P. HUGHES RE: COMMUTER PARKING
ITEM NUMBER:	5.1.1
DATE OF MEETING:	27 APRIL 2021
ATTACHMENTS:	NIL

Councillor Peter Hughes has given notice of intention to move the following motion at the Council meeting to be held on 27 April 2021 .

MOTION

That:

1. An Elected Member workshop be convened this financial year (2020/21) on the topic of commuter parking in the City of Unley with the content to include:
 - Known locations where commuter parking has been reported as a matter of concern.
 - Solutions that have previously been successfully implemented within the City to reduce the impact of commuter parking.
 - Details of the proposed City-Wide Parking Strategy which is to commence in the 2021/22 financial year and how dealing with the impacts of commuter or all day parking fits into the considerations moving forward.
 - The opportunity for Elected Members to provide details of known problem streets and to suggest potential strategies to alleviate problems.
 2. As part of the City-Wide Parking Strategy development, which is to commence in 2021/22, staff undertake an analysis of commuter or all day parking which exists within the City and identify locations where intervention is recommended.
-

Background

Commuter parking usually happens when City of Adelaide workers park in the City of Unley and then walk, cycle or bus the final leg of the journey. It has been reported as a problem in most, if not all, Wards.

The problems created include increased congestion in narrow streets, residents having difficulty accessing parking near their own property, and parking spaces intended for business customers being 'blocked' all day.

This has been a known problem for many years. Council has used strategies such as 4 hour parking on one side of a street, and issuing of permits to adjacent residents. Council has also installed paid parking.

Anecdotal feedback suggests that commuter parking is increasing.

Council is considering the development of a City-Wide Parking Strategy which is to commence in the 2021/22 financial year with the collection and analysis of various data to assist in the development of a strategy. It is therefore timely to alert Elected Members to the scale of the problem, what strategies Council staff have available to them, and for Council to be presented with specific actions for endorsement but it is acknowledged that this needs to be undertaken in the context of the proposed development of a City-Wide Parking Strategy

MOTION OF WHICH NOTICE HAS BEEN GIVEN

REPORT TITLE:	NOTICE OF MOTION FROM COUNCILLOR P. HUGHES RE: COUNCIL INVOLVEMENT IN THE FUTURE OF HIGHGATE PARK
ITEM NUMBER:	5.1.2
DATE OF MEETING:	27 APRIL 2021
ATTACHMENTS:	NIL

Councillor P. Hughes has given notice of intention to move the following motion at the Council meeting to be held on 27 April 2021 .

MOTION

That:

1. The Chief Executive Officer urgently liaise with the State Government (and/or the relevant Agency) regarding the proposed sale of Highgate Park and explore opportunities for potential involvement of Council in the future of the site.
-

Background

It was reported in The Advertiser on 17 April that the State Government would be soon announcing the sale of the old Julia Farr site (now called Highgate Park) at Highgate.

It is reported that the site is 2.85Ha (28,500 square metres) and will be one of the largest sites to come on the open market in the metropolitan area for many years.

Council has submitted feedback on the potential uses of the site and has had exploratory discussions with adjacent owners who may also have an interest.

There will be significant public interest in the site and Council and Elected Members need to be aware of developments.

QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

REPORT TITLE:	QUESTION ON NOTICE FROM COUNCILLOR J. RUSSO AND COUNCILLOR S. DEWING RE: 2020/21 RATE RELIEF MEASURES
ITEM NUMBER:	5.3.1
DATE OF MEETING:	27 APRIL 2021
ATTACHMENTS:	NIL

The following Questions on Notice have been received from Councillor J. Russo and Councillor S. Dewing and the answers are provided.

During 2020, Council agreed to a number of rate relief measures to assist businesses (including those properties owned by the City of Unley) across the City of Unley as a direct result of the COVID19 pandemic.

QUESTIONS

1. Do we know what the total cost of this rate relief has been?
2. Do we know if landlords actually passed this rate relief on to tenants?
3. Where tenants of business properties made aware of Council's rate relief decisions?
4. Was information about rate relief communicated directly to the tenants?
5. Do we know whether this had an impact on businesses in particular the four Main Street associations?

ANSWERS

1. **Do we know what the total cost of this rate relief has been?**

In addition to the zero rate rise for the 2020/21 rating period Council provided \$648.8K rate relief to businesses during 2020.

2. **Do we know if landlords actually passed this rate relief on to tenants?**

No, we do not know if landlords actually passed on this rate relief to tenants. If a tenant is responsible to pay for the rates directly (i.e. listed in the property data base) they would have directly receive the benefit.

In accordance with Federal Government directives during the first few months of the pandemic, landlords were to pass on any rate and tax relief to their tenants. This direction relied on the fact that landlords would do the right thing.

3. **Were tenants of business properties made aware of Council's rate relief decisions?**

A letter about the rate relief was sent to the address attached to the property for rating purposes. This could have been the landlord or business operating at the property. This information forms part of Council's property database.

Administration issued a media release, and a number of Facebook and Twitter posts were used to increase awareness of Council's support to local businesses.

During 2020, twentyfour hardship applications were processed. Council granted extensions to payment due dates with no penalty incurred.

4. **Was information about rate relief communicated directly to the tenants?**

Email correspondence was sent to individual businesses by the Coordinator Business and Economic Development.

5. **Do we know whether this had an impact on businesses in particular the four Main Street associations?**

This data is not available and therefore impact is unknown.

However, a review of outstanding rates debtors (residential and business) over the past 12 months shows that the impact of the pandemic is marginal compared to outstanding rates debtors in previous years. Whilst there was a small delay in payments for the third and final quarter for the 2019/20 rating period this is now not evident for the second and third quarter instalments for the 2020/21 rating period.

Further to this information we are aware that between 1 April 2020 and 25 March 2021, 179 Australian Business Numbers were cancelled and 284 were established. These numbers do not include trusts, superannuation funds or businesses not registered for GST.

MAYOR'S REPORT

REPORT TITLE: MAYOR'S REPORT FOR MONTH OF APRIL 2021
ITEM NUMBER: 6.1.1
DATE OF MEETING: 27 APRIL 2021
ATTACHMENTS: NIL

1. RECOMMENDATION

That:

1. The report be received.
-

Functions attended (17/03/21 to 20/04/21)

Legend for attendance type at Function/Event:	
Attendee – only, no duties	Guest – specifically invited as an event guest
Interview – on-air radio guest	Host – hosted a meeting as Mayor
Mayor – attended as the Mayor of City of Unley	Presenter – involved in presenting awards
Representative – attended as Council representative	Speaker – attended and gave a speech as Mayor

Date	Function/Event Description	Type
17/03/21	Maison de France Zoom Meeting	Mayor
18/03/21	Meeting with RSL Unley re Anzac Day 2021	Mayor
18/03/21	“Meet the Mayor”	Host
18/03/21	EM Briefing	Mayor
19/03/21	Blue Genes Luncheon	Attendee
21/03/21	150 th Celebration Unley Open House – Songambele Interntional Gospel Choir	Speaker
22/03/21	Teleconference with ICLEI re: Global Covenant of Mayors for Climate & Emergency	Mayor
22/03/21	Council Meeting	Mayor
22-30 /03/21	Meeting greeting and delivering Update Newsletter to Forestville and Everard Park areas	Mayor
23/03/21	Alliance Francaise French Film Festival Opening Night	Attendee
25/03/21	“Meet the Mayor”	Host
25/03/21	Opening of Wildflowers Café and Centennial Park Function Rooms	Mayor

Date	Function/Event Description	Type
26/03/21	SA Press Club Luncheon – Marshall v Malinauskas	Attendee
26/03/21	Ignite Unley Outdoor Cinema – Top Dog Film Festival	Speaker
27/03/21	EM Development Program	Mayor
27/03/21	Gala Evening: 200 th Anniversary of the Greek Revolution	Mayor
30/03/21	E-Bike Come and Try Event	Mayor
01/04/21	5AA Interview	Interview
01/04/21	“Meet the Mayor”	Host
06/04/21	Meeting with Carolyn Power, Member for Elder	Host
08/04/21	“Meet the Mayor”	Host
08/04/21	Peter O’Sullivan’s Retirement Celebration	Attendee
09/04/21	ERA Mayor’s Breakfast	Mayor
10/03/21	RoboRoos 10 th Anniversary Commemoration	Speaker
11/03/21	Goodwood Saints Football Club Family Fun Day	Mayor
13/03/21	Unley Business Breakfast	Mayor
13/03/21	ICLEI World Congress 2021-2022: Shaping our Sustainable Urban Future for All - teleconference	Attendee
13/03/21	ICLEI World Congress 2021-2022: Equitably Shaping our Sustainable Urban Future - teleconference	Attendee
14/03/21	ICLEI World Congress 2021-2022: Following the Circular Development Pathway Towards Sustainable Cities - teleconference	Attendee
14/03/21	ICLEI World Congress 2021-2022: Engaging Cities and Regions in the Global Nature Agenda - teleconference	Attendee
14/04/21	LGA Sector Briefing w Premier Steven Marshall & Deputy Premier Vickie Chapman – Zoom meeting	Attendee
15/04/21	“Meet the Mayor”	Host
15/04/21	ICLEI World Congress 2021-2022: Resilient Development and Risk Management for a Sustainable Urban Future - teleconference	Attendee
15/04/21	ICLEI World Congress 2021-2022: Towards Low Emission and Climate Neutral Development for a Sustainable Urban Future - teleconference	Attendee
16/04/21	Meeting with Clarence Park Ward Elected Members	Mayor
17/04/21	EM Development Program	Mayor

REPORTS OF MEMBERS

REPORT TITLE:	REPORTS OF MEMBERS FOR MONTH OF APRIL 2021
ITEM NUMBER:	6.3.1
DATE OF MEETING:	27 APRIL 2021
ATTACHMENTS:	1. COUNCILLOR M. BRONIECKI 2. COUNCILLOR M. RABBITT

Council to note attached reports from Members:

1. Councillor M. Broniecki
 2. Councillor M. Rabbitt
-

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR MONICA BRONIECKI

Functions attended (17/03/21 to 20/04/21)

Date	Function/Event Description
18/03/2021	Council Briefing: Renewal SA
21/03/2021	150 th Centenary Event: Songabele
22/03/2021	Unley over 65 bike ride
23/03/2021	Centennial Park Board Meeting
23/03/2021	Meeting with David Chapman, Alan Johns, and Michael Rabbitt re kitchen at Unley Park Community Sports Centre
25/03/2021	Centennial Park Wildflowers Café opening
27/03/2021	Training: Community Engagement/Stakeholder Management
30/03/2021	E-Bike demonstration at Victoria Park
30/03/2021	Unley Road Traders Pride of Workmanship Awards
31/03/2021	Meeting with David Sutton, Ben Willsmore and Tanya Bacic re the King William Road Bikeway
6/04/2021	Unley over 65 bike ride
6/04/2021	Meeting with resident
9/04/2021	Meeting with Unley Bicycle User Group Chair, David Sutton
11/04/2021	Cycle Safe Bike Education
13/04/2021	Museum Meeting
13/04/2021	Meeting with Michael Rabbitt
13/04/2021	Strategic Property Committee
16/04/2021	Meeting with Unley Bicycle User Group Chair and Bicycle Adelaide
16/04/2021	Meeting with resident, Aaron Wood, Michael Rabbitt re street buildouts
17/04/2021	Training: Influencing & Presentation Skills
19/04/2021	Council Briefing
20/04/2021	Unley over 65 bike ride
20/04/2021	Unley Bicycle User Group meeting

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR RABBITT

Functions attended (17/03/21 to 20/04/21)

Date	Function/Event Description
23/03/21	Centennial Park Board Meeting & CPCA People & Culture Committee Meeting
23/03/21	Meeting with Cr Broniecki, Mr Alan Johns and members of the Unley Park Croquet Club to discuss proposed alterations and upgrading of the kitchen.
23/03/21	Attended the Opening Night of the Alliance Française French Film Festival
24/03/21	Attended an interesting presentation at the Unley Museum – ‘A History of Unley’, presented by the Curator, Ms Karen Paris
25/03/21	Attended the official opening of the Centennial Park Cemetery Café and Function Rooms by His Excellency the Honourable Hieu Van Le AC, Governor of South Australia
26/03/21	Buddies at Breakfast
26/03/21	Attended the ‘pre movie’ activities at the Ignite Unley event at Heywood Park – ‘Top Dog Film Festival’
30/03/21	Meeting with the Honorary Consul of France
30/03/21	Attended the Unley Lions ‘Pride of Workmanship’ Awards hosted by the Unley Road Association
09/04/21	Buddies at Breakfast – I gave a presentation on the process of preparing and determining Council’s Annual Business Plan and Budget for 2021-22
16/04/21	Buddies at Breakfast – Mr Geoff Walshe gave a very interesting talk on power stations and energy – past, present and future.
16/04/21	Meeting with a resident, Cr Broniecki and Mr Aaron Wood to discuss a particular issue in Enterprise Street
16/04/21	Attended the Pizza Night at Fern Avenue Community Garden with Cr Hughes and three members of staff. A big thank you to our hosts and it was great to see the ongoing work being done at this site.
20/04/21	Attended the Closing Night of the Alliance Française French Film Festival

CORRESPONDENCE

REPORT TITLE:	CORRESPONDENCE
ITEM NUMBER:	6.4.1
DATE OF MEETING:	27 APRIL 2021
ATTACHMENTS:	<ol style="list-style-type: none">1. MICHAEL LENNON, CHAIR, STATE PLANNING COMMISSION2. HON ROB LUCAS MLC3. SANDY VERSCHOOR, LORD MAYOR4. HON ROB LUCAS MLC5. HON VICKIE CHAPMAN MP6. MATT PINNEGAR, CEO, LGA

The correspondence from:

- Michael Lennon, Chair, State Planning Commission – Response to Phase Three (Urban Areas) Planning and Design Code Amendment Submission
- The Hon Rob Lucas MLC – LGIPP Grant Funding for Edmund Avenue Cottages Redevelopment
- Sandy Verschoor, Lord Mayor – City of Unley’s E-Scooter Trial
- The Hon Rob Lucas MLC – Pedestrian Rail Crossings at Clarence Park Railway Station
- The Hon Vickie Chapman MP – Initiatives to Improve Tree Canopy Cover
- Matt Pinnegar, CEO, LGA – Local Government Infrastructure Partnership Program funding for the Edmund Avenue Cottages Redevelopment

be noted.



#16773638

18 March 2021

Mayor Michael Hewitson
C/- CEO Peter Tsokas
City of Unley
PO Box 1
UNLEY SA 5061

Level 5, 50 Flinders Street
Adelaide SA 5000

GPO Box 1815
Adelaide SA 5001

08 7109 7468
saplanningcommission@sa.gov.au

Via email: mhewitson@unley.sa.gov.au / ptsokas@unley.sa.gov.au

Dear Mayor Hewitson

A handwritten signature in blue ink that reads 'Michael'.

PHASE THREE PLANNING AND DESIGN CODE SUBMISSION

Thank you for your recent submission on the *Phase Three (Urban Areas) Planning and Design Code Amendment* (the Phase Three Code).

The State Planning Commission (the Commission) recognises the valuable contribution of the City of Unley in providing your consideration and expertise on how the Phase Three Code can be improved.

We appreciate the time you have taken to provide a submission during the statutory consultation period in Nov/Dec 2020. We note you have placed the most significant emphasis on the following areas for our consideration:

- **Building Interface Envelope** – needs to be consistent with existing policy of 30 degrees in all cases and applied to all zones and all development of 3 levels or more.
- **Soft landscaping and trees** – should not be limited to new dwellings.
- **Public notification** – increased notification required where development will have a direct impact on neighbouring properties.
- **General Neighbourhood Zone** – should not be applied to the RB350 Zone and minimum site areas should be increased to 300m² for all dwelling types.
- **Overlooking policy** – screen height of 1.7m should be reinstated.
- **Internal dimensions of garages** – dimensions need to be increased and separate storage provision policy added.

The Commission has considered your submission, and after having sought to work in close collaboration with your administration, is pleased to advise that the Phase Three Code has been amended to address your concerns in the following ways:

- **Soft Landscaping**

The soft landscaping policy has been revised so that ancillary buildings in neighbourhood zones (ancillary accommodation, outbuildings, verandah, carport), will be required to meet the minimum soft landscaping criteria.

saplanningcommission.sa.gov.au



Government of South Australia
Attorney-General's Department

- **Notification**

The format of the notification tables has been revised to ensure they are easier to read and interpret; and additional triggers for notification have been added, including:

- Within Urban Corridor Zones – notification will be required for development that involves a building of 4 or more building levels on a site or land that is adjacent to land in a neighbourhood-type zone and adjoins an allotment containing an existing low rise residential building.
- Within neighbourhood-type zones – notification will be required where boundary walls exceed the maximum length or height criteria in the relevant zone.

- **General Neighbourhood Zone**

The extent of the spatial application of the General Neighbourhood Zone has not changed for the City of Unley; however, the Commission has increased the minimum site area for row dwellings from 200m² to 250m².

Following a review of the relevant policy, the Commission has resolved not to support the following requests:

- **Building Interface Envelope**

No change has been made to the application of the Building Interface Policy, which remains zone-specific. In instances where the policy has been applied to areas of the City of Unley, the 30 degree building plane has been applied where specified in the relevant Development Plan zone. Where a building plane has not been specified in the Development Plan zone, the default 45 degree plane/30 degree plane (depending on orientation) has been applied.

- **Overlooking policy**

The height of privacy screening has been considered by the Commission, however no further amendments are proposed.

- **Internal dimensions of garages**

No change is proposed to the internal dimensions of garages, which are consistent with the relevant Australian Standards.

Further information on how the Commission has responded to the key policy matters raised during the consultation period is detailed in the Engagement Report prepared under Section 73 of the *Planning, Development and Infrastructure Act 2016*. The report includes an overview of the spatial changes made in response to submissions regarding your council area. The Commission's Engagement Report will be made available on the PlanSA portal (<https://plan.sa.gov.au>) when Phase Three of the Code goes live on Friday 19 March 2021.

One of the challenges for the Commission in considering submissions on the Phase Three Code was the need to balance a wide range of interests in a policy document that can impact on the lives of all South Australians. As such the Commission has sought to achieve the right balance between these views, as well as the degree to which existing development plans are transitioned to the Code, versus genuine policy reform.

Through the process of finalising the Phase Three Code, the Commission has focussed on a limited range of significant areas of reform including:

- lifting the bar on the quality of infill development
- strengthening our character and heritage
- protecting native vegetation
- promoting 'value adding' in rural areas.

At the same time, we have attempted to lay the groundwork on complex longer term policy issues including:

- climate change adaption and mitigation, and
- economic restructuring, investment clusters and agglomeration.

The Commission respects that for some, the policy in the Phase Three Code on these matters may not go far enough, while for others it may go too far. However, the Commission intends to continue to explore the research and evidence around these important issues and will also ensure that future areas of reform are included in its forward work program.

There are important features of the Planning and Design Code (the Code) and the broader planning system, which require careful monitoring and evaluation to ensure that the Code is responsive and operates as expected. These features include:

1. The role and scope of the State Planning Policies, which provide the overarching guidance and strategy for the Code including their application in a non-spatial sense. In many cases these are tentative expressions that require further work.
2. The take up of deemed-to-satisfy development assessment pathways in the Code (as against performance-based pathways). The intention and direction is clear but the actual delivery of a more objective and less discretionary approach to assessment will take time.
3. The benefit and utility of the process for referral of development applications to specialist agencies or bodies. There is an assumption of trust and competence that agencies will respond in the desired way.
4. The impact of arrangements for public notification of development applications. This is a matter requiring careful balance. The intention is to emphasise participation in policy making.
5. The impact of removal of desired future character statements, which were a standard feature of Development Plans. For some these are core expressions of intent. In many cases they are confusing and unnecessarily complex.

Expectations around planning systems often tend to be much greater than they legally are or can be. The gap between what planning may seek to achieve and the reality of economic and social conditions within cities and regions requires us to apply care and discipline.

The new ePlanning system allows us to report on how our system is working and the Commission intends to do just that. As part of its Annual Report, the Commission will be reporting on key indicators around the planning system, and these indicators will continue to grow as the new system evolves.

The introduction of a digital Code in an open and transparent ePlanning system is yet another significant milestone in a series of innovations in which South Australia has led the way in how land is owned, developed, conserved and managed.

I thank you for your input into the development of South Australia's new planning system. The implementation on 19 March 2021 is a major achievement of which we can all be proud of.

Yours sincerely



Michael Lennon
Chair

The Hon Rob Lucas MLC

TRS21D0582



**Government
of South Australia**

Treasurer

Level 8
State Administration Centre
200 Victoria Square
Adelaide SA 5000
GPO Box 2264
Adelaide SA 5001
DX 56203 Victoria Square
Tel 08 8226 1866
treasurer.dtf@sa.gov.au

Mayor Michael Hewitson
City of Unley
mhewitson@unley.sa.gov.au

Michael
Dear Mayor

I would like to thank you for submitting an application for funding support under the Local Government Infrastructure Partnership Program.

The Local Government Infrastructure Partnership Program received 107 applications for State funding support totalling \$197.3 million.

Projects were considered and scored against weighted assessment criteria by an evaluation panel in order to prioritise projects within the Government's \$100 million funding allocation.

Assessment criteria included:

- Commencement and completion timing – projects were scored on the extent to which they met the Government's shovel ready requirements.
- Job creation – including a weighed assessment of estimated construction jobs, use of local contractors and direct employment impacts post constructions.
- Alignment to the Government's Growth State Agenda, or contribution to community wellbeing.

57 projects have been funded covering 58 councils. Total grant funding approved is \$107 million.

I am pleased to offer the City of Unley support of \$900,000 towards the costs of the Edmund Avenue Cottages Redevelopment project.

LGIPP funding is offered on the condition that:

- no other State grant funding is received for this project,
- construction must commence consistent with the timeframes set out in your funding application, and
- there will be no additional state funding impacts as a consequence of the project.

Where your grant is contingent on third party funding, and the third party funding arrangements change, it is expected that council will either increase their contribution or obtain other third party funding to cover the shortfall. Where the change in third party funding arrangements impact council's ability to deliver the approved project, council is required to obtain the Treasurer's approval to reduce the scope of the approved project.

The Department of Treasury and Finance will be in contact with you shortly with a grant agreement tailored to your approved project.

I note that City of Unley also lodged applications for funding for the following projects:

- Lower Brown Hill Creek Upgrades; and
- Unley Community and Business Hub Project.

I regret that in this instance funding assistance for these projects has not been supported.

Should you have any queries about the program in the meantime, please contact the Secretariat on lginfrastructuregrants@sa.gov.au.

Yours sincerely



Hon Rob Lucas MLC
Treasurer

21 March 2021



OFFICE OF THE LORD MAYOR

Mayor Michael Hewitson AM
The City of Unley
PO Box 1
UNLEY SA 5061


Dear Mayor Hewitson

Thank you for your recent correspondence regarding the City of Unley's E-Scooter Trial and endorsed motion from your 27 January 2021 Council meeting.

As it is not the City of Adelaide's jurisdiction to consider the request for inclusion of the South Park Lands in the City of Adelaide e-scooter trial, the following motion was raised and subsequently endorsed by Council at its recent meeting on 9 March 2021:

That Council:

- *Notes the City of Unley recently endorsed an E-Scooter Trial in the City of Unley subject to Minister extending Gazetted area from South Terrace to Greenhill Road.*
- *Requests the Lord Mayor write to the Minister for Infrastructure & Transport to request that the boundary of the current City of Adelaide E-Scooter trial, currently in place until 31 October 2021, be extended to the Greenhill Road edge of the South Park Lands to complement the proposed City of Unley trial.*

In line with point 2, I have written to the Minister for Infrastructure & Transport this week to request the boundary be extended to the Greenhill Road edge of the South Park Lands in support of your proposed City of Unley E-Scooter trial. I have also informed the Minister that subject to his approval for the extension of the trial to the Greenhill Road edge of the South Park Lands, the City of Unley will proceed to finalise a Use Case for an e-scooter trial in the City of Unley for submission to the Minister for Infrastructure and Transport.

If you have any queries regarding the City of Adelaide' E-Scooter Trial or wish to discuss this further please contact Matthew Morrissey on 8203 7462 or M.Morrissey@cityofadelaide.com.au

I wish you all the best with the proposed trial and look forward to hearing how it progresses.

Yours sincerely



Sandy Verschoor
LORD MAYOR

18 March 2021

Hon Corey Wingard MP



**Government
of South Australia**

Minister for Infrastructure
and Transport

Minister for Recreation,
Sport and Racing

GPO Box 658
ADELAIDE SA 5001
DX 450

T: (08) 8490 6200

E: MinisterWingard@sa.gov.au

21INF0246

Mr Peter Tsokas
Chief Executive Officer
City of Unley

By email: ptsokas@unley.sa.gov.au

Dear Mr Tsokas

Thank you for your correspondence received on 1 March 2021 regarding the pedestrian rail crossings at Clarence Park railway station.

After receiving your correspondence, I asked the Department for Infrastructure and Transport (DIT) for advice about this matter.

DIT has reviewed your request for the pedestrian rail crossings at the Clarence Park station to be upgraded. I am advised that the crossing gates referred to in your correspondence had a non-standard high lift latch mechanism similar in nature to a pool gate. These gates were removed as they created accessibility issues for people with a disability from being able to use the crossing and access the station platform and were in breach of the *Disability Discrimination Act 1992*.

While this location is not currently scheduled for an upgrade, your request for this location to be considered for future upgrades has been noted.

I also note the Member for Elder, Ms Carolyn Power MP previously raised this matter with the former Minister following feedback she had received from her constituents that regularly use the station. Ms Power has continued to be very active in advocating for the interests of her local community who use the Clarence Park railway station.

All railway pedestrian crossings are managed in accordance with the relevant standards and subject to regular inspections to ensure their safety. With over 250 pedestrian crossings across the rail network, upgrades are considered on a network wide basis and consider a range of factors including train frequency, train speed, proximity to level crossings, sighting distance and usage amongst others.

I trust this information is of assistance.

Yours sincerely

A handwritten signature in blue ink that reads "Rob Lucas".

Hon Rob Lucas MLC
A/Minister for Infrastructure and Transport

25 / 3 / 2021

The Hon Vickie Chapman MP

21MPL1220

22 March 2021

Mr Peter Tsokas
Chief Executive Officer
City of Unley

By email: lkennedy@unley.sa.gov.au



**Government
of South Australia**

Deputy Premier

Attorney-General

Minister for Planning
and Local Government

GPO Exchange
10 Franklin Street
Adelaide SA 5000

GPO Box 464
Adelaide SA 5001
DX 336

Tel 08 8207 1723
Fax 08 8207 1736

Dear Mr Tsokas

I write in response to your letter of 12 February 2021 regarding the initiatives that the City of Unley (Council) is undertaking to improve tree canopy cover in its area.

I have noted with interest the initiatives that Council is including in its draft annual business plan for 2021-22. As you will be aware, I am proposing an Urban Tree Canopy Off-set Scheme (the Scheme) to support the proposed tree planting/retention policy in the Planning and Design Code. Any future advice that you may be able to provide on your community's views on Council's initiatives may help inform the development of this Scheme.

Thank you also for the answers that you have provided to the questions that arose in my meeting with Council on 17 December 2020, in relation to Council's potential 'Tree Canopy Pilot Scheme'. I understand that Council is continuing to consider details on the application and implementation of this Pilot Scheme, which, as was discussed at our meeting, may require amendments to the *Local Government Act 1999*.

I would appreciate receiving any future advice on Council's views or decisions regarding this Pilot Scheme, particularly if Council is seeking future legislative amendments.

Yours sincerely


VICKIE CHAPMAN MP
DEPUTY PREMIER
MINISTER FOR PLANNING AND LOCAL GOVERNMENT



The voice of local government.

In reply please quote our reference: ECM 734986 AL/AL

24 March 2021

Mr Peter Tsokas
Chief Executive Officer
City of Unley
Emailed: ptsokas@unley.sa.gov.au

Dear Peter

Local Government Infrastructure Partnership Program - Project Delivery

Congratulations on being awarded \$900,000 in Local Government Infrastructure Partnership Program (LGIPP) funding, for the Edmund Avenue Cottages Redevelopment.

As you are aware, the intent of LGIPP funding is to rapidly deliver economic stimulus projects to drive economic growth and employment in response to the COVID-19 economic downturn.

The LGA is working in close partnership with the South Australian Government to ensure that LGIPP projects generate jobs and local economic activity while also meeting prudential and statutory requirements and delivering good value for money.

We recognise that tight timeframes, a highly competitive market and skills shortages are creating some significant challenges for the delivery of stimulus projects. In response, the LGA has partnered with the LGFA, LGA Procurement, LG Professionals SA and Norman Waterhouse Lawyers, to create the Shovel Ready program to provide councils with a wide variety of services and resources to help prepare, plan and deliver projects funded through the LGIPP.

Senior executives from Shovel Ready partners are offering Shovel Ready Pathways establishment workshops for each council receiving funding through the LGIPP to provide free advice on project delivery, procurement, market intelligence, contract management and legal considerations. Our aim is to help you get the best outcomes for your community and to position local government as a partner of choice for economic stimulus.

A Shovel Ready team member will be in contact with your office soon to arrange a suitable time to meet. If the LGA or any other Shovel Ready partner can be of assistance please do not hesitate to contact us via the Shovel Ready hotline at shovelready@lga.sa.gov.au or 8224 2021.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Matt Pinnegar', with a stylized flourish at the end.

Matt Pinnegar
Chief Executive Officer
Local Government Association of SA
Telephone: (08) 8224 2039
Email: matt.pinnegar@lga.sa.gov.au

A handwritten signature in black ink, appearing to read 'Andrew Haste', with a stylized flourish at the end.

Andrew Haste
Chief Executive Officer
Local Government Association Procurement
Telephone: (08) 8224 2073
Email: ahaste@lga.sa.gov.au

Copy to: Mayor Michael Hewitson mhewitson@unley.sa.gov.au

REPORT OF COMMITTEE

REPORT TITLE: CONFIDENTIALITY MOTION FOR ITEM 7.2 -
CONFIDENTIAL MINUTES OF STRATEGIC
PROPERTY COMMITTEE

ITEM NUMBER: 7.1

DATE OF MEETING: 27 APRIL 2021

AUTHOR: EMMA MORGAN

JOB TITLE: EXECUTIVE ASSISTANT, CITY
DEVELOPMENT

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on the grounds set out below.

1. **RECOMMENDATION**

That:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to information the disclosure of which:
 - could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - would, on balance, be contrary to the public interest
2. In weighing up the factors related to disclosure:
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations; and
 - non-disclosure of this item at this time will enable Council to consider potential disposal of an existing property without compromising the commercial position of Council.

On that basis, the public's interest is best served by not disclosing 7.2 Confidential Minutes of Strategic Property Committee, Report and discussion at this point in time.

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public be excluded, with the exception of staff of the City of Unley on duty in attendance.

CONFIDENTIAL REPORT OF COMMITTEE

REPORT TITLE: CONFIDENTIAL MINUTES OF STRATEGIC PROPERTY COMMITTEE

ITEM NUMBER: 7.2

DATE OF MEETING: 27 APRIL 2021

ATTACHMENTS: 1. CONFIDENTIAL MINUTES OF STRATEGIC PROPERTY COMMITTEE - 13 APRIL 2021

1. **EXECUTIVE SUMMARY**

The minutes and recommendations of the Confidential Strategic Property Committee meeting held on Tuesday 13 April 2021 are presented for Council's consideration.

2. **RECOMMENDATION**

That:

1. The minutes of the Confidential Strategic Property Committee meeting held on Tuesday 13 April 2021, be received and the following recommendations contained therein be adopted by Council:

(a) **Item 4.2 – Potential Property Disposal, Goodwood**

That:

1. The report be received.
2. The property located at 31 Rosa Street, Goodwood, be retained and at the conclusion of the current lease period a new lease be provided to the Goodwood Community Childcare Centre for a period of up to two years in accordance with Council's Lease Policy.
3. Following formalisation of the new lease with the Goodwood Community Childcare Centre (GCCC), the GCCC be provided the first right of refusal to purchase the property at 31 Rosa Street, Goodwood with written advice to be provided to Council not less than six months prior to the conclusion of the lease.
4. In the event that the Goodwood Community Childcare Centre does not exercise the first right of refusal to purchase the property at 31 Rosa Street, Goodwood, the property be placed on the market for sale at the conclusion of the lease.

(b) **Item 4.3 – Confidentiality Motion to Remain in Confidence for 4.2 - Potential Property Disposal, Goodwood**

That:

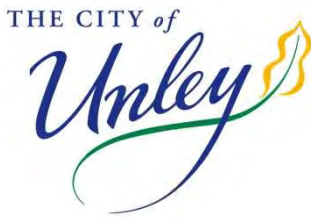
1. Pursuant to Section 91(7) of the *Local Government Act 1999* the following elements of Item 4.2 Potential property disposal, Goodwood, considered at the Confidential Strategic Property Committee Meeting Meeting on 13 April 2021:

☒ Minutes

☒ Report

remain confidential until the matter is presented to Council for a decision.

2. The Chief Executive Officer be authorised to provide details of Council's decision to relevant parties to enable implementation of the decision.
 3. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the power to revoke the order under Section 91(7) prior to any review or as a result of any review is delegated to the Chief Executive Officer.
-



Minutes of the City of Unley
Confidential Strategic Property Committee Meeting
Tuesday, 13 April 2021, 6.00pm
Council Chambers
181 Unley Road Unley

1. PRESENT

Presiding Member D. Palmer
Councillor K. Anastassiadis
Councillor M. Broniecki
Councillor M. Rabbitt
Councillor P. Hughes
Councillor J. Dodd
Mayor M. Hewitson (ex-officio)

2. OFFICERS PRESENT

Chief Executive Officer, Mr P. Tsokas
General Manager City Development, Mr C. Malak
General Manager Business Support & Improvement, Ms N. Tinning
Executive Manager Office of the CEO, Ms T. Norman
Coordinator Property Facilities, Mr A. Johns
Executive Assistant City Development, Ms E. Morgan

3. GUEST

Nil

4. ACKNOWLEDGEMENT

The Presiding Member welcomed Members to the meeting and opened the meeting with the Acknowledgement.

5. 1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Nil

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Nil

Mayor M. Hewitson entered the meeting at 6.01pm

1.4 MINUTES

ITEM 1.4.1

MINUTES OF THE ORDINARY STRATEGIC PROPERTY COMMITTEE MEETING HELD TUESDAY, 19 NOVEMBER 2019

MOVED Councillor M Rabbitt

SECONDED Councillor J. Dodd

That:

1. The minutes of the Ordinary Strategic Property Committee held on Tuesday, 19 November 2019 be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY
Resolution No. SPCCC0006/21

1.5 DEFERRED / ADJORNED ITEMS

Nil

6. 2. REPORTS

Nil

7. 3. OTHER BUSINESS

Nil

8. 4. CONFIDENTIAL ITEMS

ITEM 4.1

CONFIDENTIALITY MOTION FOR 4.2 - POTENTIAL PROPERTY DISPOSAL, GOODWOOD

MOVED Councillor P. Hughes

SECONDED Councillor M Rabbitt

That:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to information the disclosure of which:
 - could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council
 - information the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure:
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations; and
 - non-disclosure of this item at this time will enable Council to consider potential disposal of an existing property without compromising the commercial position of Council.

On that basis, the public's interest is best served by not disclosing 4.2 Potential property disposal, Goodwood, Report and discussion at this point in time.

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public be excluded, with the exception of staff of the City of Unley on duty in attendance.

CARRIED UNANIMOUSLY
Resolution No. SPCCC0007/21

The doors to the Council Chambers were closed at 6.04pm.

ITEM 4.2

POTENTIAL PROPERTY DISPOSAL, GOODWOOD

SUSPENSION OF FORMAL MEETING PROCEDURES

The Presiding Member with approval of two-thirds of the members present suspended meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013* at 6.05pm for up to 20 minutes to facilitate an informal discussion of the matter.

EXTENSION TO SUSPENSION OF FORMAL MEETING PROCEDURES

The Presiding Member with approval of two-thirds of the members present, called for an extension of time for the suspension of formal meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013* at 6.22pm for 15 minutes to facilitate further informal discussion on the matter.

Cr K. Anastassiadis entered the meeting at 6.23pm

EXTENSION TO SUSPENSION OF FORMAL MEETING PROCEDURES

The Presiding Member with approval of two-thirds of the members present, called for an extension of time for the suspension of formal meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013* at 6.34pm for 15 minutes to facilitate further informal discussion on the matter.

Mayor M. Hewitson left the meeting at 6.45pm and did not return.

EXTENSION TO SUSPENSION OF FORMAL MEETING PROCEDURES

The Presiding Member with approval of two-thirds of the members present, called for an extension of time for the suspension of formal meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013* at 6.47pm for 5 minutes to facilitate further informal discussion on the matter.

EXTENSION TO SUSPENSION OF FORMAL MEETING PROCEDURES

The Presiding Member with approval of two-thirds of the members present, called for an extension of time for the suspension of formal meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013* at 6.54pm for 5 minutes to facilitate further informal discussion on the matter.

EXTENSION TO SUSPENSION OF FORMAL MEETING PROCEDURES

The Presiding Member with approval of two-thirds of the members present, called for an extension of time for the suspension of formal meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013* at 6.59pm for 10 minutes to facilitate further informal discussion on the matter.

Formal meeting procedures resumed at 7.09pm.

MOVED Councillor M Rabbitt
SECONDED Councillor P. Hughes

That:

1. The report be received.
2. The property located at 31 Rosa Street, Goodwood, be retained and at the conclusion of the current lease period a new lease be provided to the Goodwood Community Childcare Centre for a period of up to two years in accordance with Council's Lease Policy.
3. Following formalisation of the new lease with the Goodwood Community Childcare Centre (GCCC), the GCCC be provided the first right of refusal to purchase the property at 31 Rosa Street, Goodwood with written advice to be provided to Council not less than six months prior to the conclusion of the lease.
4. In the event that the Goodwood Community Childcare Centre does not exercise the first right of refusal to purchase the property at 31 Rosa Street, Goodwood, the property be placed on the market for sale at the conclusion of the lease.

CARRIED UNANIMOUSLY

Resolution No. SPCCC0008/21

The doors to the Council Chambers were opened at 7.11pm.

ITEM 4.3

**CONFIDENTIALITY MOTION TO REMAIN IN CONFIDENCE FOR 4.2 -
POTENTIAL PROPERTY DISPOSAL, GOODWOOD**

MOVED Councillor J. Dodd

SECONDED Councillor P. Hughes

That:

1. Pursuant to Section 91(7) of the *Local Government Act 1999* the following elements of Item 4.2 Potential property disposal, Goodwood, considered at the Confidential Strategic Property Committee Meeting Meeting on 13 April 2021:

☒ Minutes

☒ Report

remain confidential until the matter is presented to Council for a decision.

2. The Chief Executive Officer be authorised to provide details of Council's decision to relevant parties to enable implementation of the decision.
3. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the power to revoke the order under Section 91(7) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

CARRIED UNANIMOUSLY

Resolution No. SPCCC0009/21

9. CLOSURE

The Presiding Member closed the meeting at 7.16pm.

.....
PRESIDING MEMBER

REPORT OF COMMITTEE

REPORT TITLE: CONFIDENTIALITY MOTION TO REMAIN IN
CONFIDENCE FOR ITEM 7.2 - CONFIDENTIAL
MINUTES OF STRATEGIC PROPERTY
COMMITTEE

ITEM NUMBER: 7.3

DATE OF MEETING: 27 APRIL 2021

AUTHOR: EMMA MORGAN

JOB TITLE: EXECUTIVE ASSISTANT, CITY
DEVELOPMENT

1. **RECOMMENDATION**

That:

1. Pursuant to Section 91(7) of the *Local Government Act 1999* the following elements of Item 7.2 Confidential Minutes of Strategic Property Committee, considered at the Confidential Council Meeting on 27 April 2021:

☒ Minutes

☒ Report

remain confidential until 22 September 2023 and not available for public inspection until the cessation of that period.

2. The CEO be authorised to provide details of Council's decision to relevant parties to enable implementation of the decision.
3. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the power to revoke the order under Section 91(7) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

DECISION REPORT

REPORT TITLE: CONFIDENTIALITY MOTION FOR ITEM 7.5 - EDMUND AVENUE COTTAGES LEASE

ITEM NUMBER: 7.4

DATE OF MEETING: 27 APRIL 2021

AUTHOR: TAMI NORMAN

JOB TITLE: EXECUTIVE MANAGER, OFFICE OF THE CEO

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on the grounds set out below.

1. **RECOMMENDATION**

That:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to information the disclosure of which:
 - could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council
 - would, on balance, be contrary to the public interest
2. In weighing up the factors related to disclosure:
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations; and
 - non-disclosure of this item at this time will enable Council to consider information relating to, and determine its preferred course of action for, the Edmund Avenue Cottages lease.

On that basis, the public's interest is best served by not disclosing 7.4 Edmund Avenue Cottages Lease, Report and discussion at this point in time.
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public be excluded, with the exception of staff of the City of Unley on duty in attendance.

CONFIDENTIAL DECISION REPORT

REPORT TITLE:	EDMUND AVENUE COTTAGES LEASE
ITEM NUMBER:	7.5
DATE OF MEETING:	27 APRIL 2021
AUTHOR:	BEN WILLSMORE
JOB TITLE:	MANAGER CITY DESIGN
ATTACHMENTS:	1. EDMUND AVENUE COTTAGES REDEVELOPMENT BUSINESS CASE L

1. EXECUTIVE SUMMARY

Council has endorsed the redevelopment of the Edmund Avenue Cottages (72, 74 and 76 Edmund Avenue), for the purpose of providing flexible commercial space to suit co-working and business and innovation uses.

Development approval for the works has been granted. Tender documentation is being finalised, with construction anticipated to commence in 2021/22, subject to the allocation of Council funding.

Having a dedicated co-working and innovation space in the City of Unley is a strategic priority in providing support and growth opportunity for small to medium enterprises (SMEs) and home-based-businesses in the City.

In 2017, Council was successful in attracting Little City (co-working studio) to establish a second location in the City of Unley at 78 Edmund Avenue. Within two years, Little City reached capacity in their current location and notified Council of their desire to continue to expand and find larger premises. At a similar time, Council were considering the future of the full row of Council-owned Cottages on Edmund Avenue through the Civic Precinct Working Group. Concept Plans were developed, consulted and endorsed by Council in 2020, which supported the expansion of co-working and business uses within the Precinct.

In response to the Concept Plan, Council undertook the development of a Business Case to confirm the value of Council's proposed development, to inform appropriate commercial leasing rates and calculate appropriate payback period for the proposed investment.

Little City have approached the Council with a proposal to enter into a lease for the three Cottages for a period of five years with an option for a further five years. Their proposal is aligned with the commercial rates identified within the Business Case, however seeks a number of incentives to assist in the transition to the expanded coworking facility and to offset the costs to fit out the new facility. The proposed incentives are consistent with current practices within the commercial market.

In line with Council's Property Management Policy, any adjustments to the lease outside of an agreed commercial rate is a decision for Council. In response, Little City have replied with a proposal inclusive of incentives, which aligns with current market practice.

2. RECOMMENDATION

That:

1. The report be received.
2. The Chief Executive Officer be authorised to enter into negotiations to execute a five-year lease, with an option for a further five years, with Little City for the Edmund Cottages located at 72, 74 and 76 Edmund Avenue.
3. The lease fee shall be structured as follows:
 - (a) First four-months rent-free.
 - (b) Rate of \$230/m² (plus CPI) from fifth month to the end of year one, of the initial five-year lease period.
 - (c) From the thirteenth month until the end of the lease agreement, a stepped rate increase of \$5/m² plus any applicable CPI be applied on the anniversary of the signing of the initial five-year lease.

3. RELEVANT CORE STRATEGIES/POLICIES

3. Economic Prosperity

3.2 Thriving main streets and other business activities operate across our City.

City of Unley Property Management Policy

4. **BACKGROUND**

In August 2017, the Council endorsed the leasing of 78 Edmund Avenue to Little City for 24 months, with a further two-year option. The lease was incentivised with a rent-free period for the first four months, stepped to \$500 a month for the following eight months, and then increasing to \$1,000 a month for the remainder of the term (plus CPI). In addition, the lessee was responsible for the initial fit-out, all operating costs, and utilities.

This agreement has enabled Little City to successfully establish within the City of Unley and grow, activating the civic precinct and providing opportunity for local home-based businesses to expand.

After two years, Little City had reached the capacity of the existing single Cottage and notified Council of their desire to find larger premises. At a similar time, Council were considering the future of the row of cottages along Edmund Avenue through the work of the Civic Precinct Working Group.

The design of the three Cottages is flexible, to facilitate business tenants and their needs, and could be used as a connected group or as stand-alone tenancies.

The Little City business model has demonstrated the value of co-working to the City, filling a previously identified gap in the Council area. Additionally, it has confirmed that Little City is not industry-specific in terms of members and attracts members from different industry types. This mix of businesses has facilitated information and skill sharing to enable business growth.

Little City are experienced in managing co-working facilities and the need to curate the experience and member interactions. This approach has proven successful with a consistent waiting list. Little City work closely with Council and have been identified as a key stakeholder in delivering the Draft Economic Development Growth Strategy 2021-25, particularly in relation to working with home-based businesses.

For context, Little City are currently paying approximately \$12,000 a year for the existing facility (No.78), and Council were receiving approximately \$48,000 a year from the three cottages (No.'s 72,74 and 76) combined.

In accordance with Council's Property Management Policy, Little City is considered a commercial organisation and a new tenancy. As a result, the lease is to be determined from an assessed market rate. The Edmund Avenue Cottages are located within the Civic Precinct, which is not classified as Community Land.

5. **DISCUSSION**

Economic Development Alignment

Supporting an expanded co-working and innovation space is in line with strategies and actions outlined in the Draft Economic Development Growth Strategy 2021-25. An expanded co-working space will further support vibrancy of precincts within the City, particularly Duthy Street and Unley Road. The location of the Edmund Avenue Cottages is ideally located between the CBD, Lot Fourteen and Tonsley Innovation Precinct and will allow Council to leverage the partnerships to further deliver business initiatives.

The current members of the Little City co-working space are active contributors to the surrounding business precincts supporting the local hospitality and service providers, retail and general day to day shopping.

With the expanded facility anticipated to accommodate 30 to 35 different businesses, drawing 50 to 60 people, this will provide greater activation of the Civic Precinct and long-term economic support particularly for the Unley Road precinct and Duthy Street.

Edmund Avenue Cottages Redevelopment Business Case

A Business Case was prepared by BRM Consultants which provided a financial analysis of the project, considering Capital Costs, Lease Revenue, Capital Renewal and Funding Cost, as well as a Risk Assessment.

Attachment 1

Within the Business Case, a commercial market rate was identified to be expected between \$231 to \$261 per square metre, which is equivalent to \$586,740 to \$662,940 return over five years. The business case confirmed the initial exchange of letters between Council and Little City to rent three Cottages for \$250/m² was appropriate to the market and would allow Council to achieve a pay-back period of 10 years.

Current Commercial Leasing Environment

The current commercial leasing market is highly competitive with landlords and leasing agents of commercial properties providing a range of incentives to attract tenants. At the time of writing this report, the current incentives being offered for commercial office tenants in suburban Adelaide is up to 30% of the gross lease (net lease plus outgoings). This is generally offered either as a contribution to the fit-out of the premises or as a rent-free period. It is important to note that such incentives are generally not offered on short-term leases (less than three years).

Edmund Avenue Cottages Proposed Lease Options

The business case identified the market rate per square metre that Council could expect for the tenancy was between \$231 and \$261 per square metre. With this knowledge, the Administration considered a rate of \$250/m² to be fair and reasonable.

The proposed lease is for an estimated 500m² of lettable space, at the proposed rate of \$250/m² which produces an annual lease income of \$127,000. In addition, the proposed tenant would be responsible for internal fit-out and all associated expenses.

The above income is consistent with the business case and a Council payback period of the original capital investment of 10 to 12 years.

Based on a five-year lease, Council could expect the following return:
(Based on approx. 500 square metres)

Scenario	Rate / m ²	Year 1-5
COU Original Intent	\$250	\$625,000*

* The above calculations are a representation of the possible base income based on approx. 500sq.m and do not incorporate expected annual CPI increase. All values presented are exclusive of GST.

Little City Proposal

Following the finalisation of the Business Case, further discussions have been undertaken with Little City.

Little City have requested:

- an annual stepped rate increase from \$230/m² in year one to \$250/m² in year five. This is a base amount and does not incorporate the expected annual CPI increase, and
- a four-month initial rent-free period.

The proposed stepped rate from \$230 to \$250/m² is consistent with the rate range identified within the Business Case.

The table below provides a summary of the proposal (based on approx. 500/m²):

Little City Proposal	Value of Incentive
Stepped rate \$230-250 (Year 1-5)	\$25,000
Initial 4-months' rent-free (\$230/m ²)	\$38,333
Total	\$63,333

Little City Rent Forecast (Year 1-5)						
	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Rate / m ²	\$230 (including 4 months rent free)	\$235	\$240	\$245	\$250	
Value*	\$77,893	117,500	120,000	122,500	125,000	\$561,667

* The above calculations are a representation of the possible base income based on approx. 500sq.m and do not incorporate expected annual CPI increase. All values presented are exclusive of GST.

Scenario	Rate / m ²	Total Income for 5 Years
CoU Original Intent	\$250	\$625,000*
Little City Proposal	Year 1-5 stepped rate Initial 4 months' rent-free	\$561,667*
Difference		\$63,333*

** The above calculations are a representation of the possible base income based on approx. 500sq.m and do not incorporate expected annual CPI increase. All values presented are exclusive of GST.*

Little City Rent Forecast (Year 6-10) – subject of future consideration						
	Year 6	Year 7	Year 8	Year 9	Year 10	TOTAL
Rate / m ²	\$250	\$250	\$250	\$250	\$250	
Value*	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$625,000

** The above calculations are a representation of the possible base income based on approx. 500sq.m and do not incorporate expected annual CPI increase. All values presented are exclusive of GST.*

Little City Rent Forecast Summary	Total
Year 1 -5 (including incentives) *	\$561,667
Year 6-10 (commercial rate) *	\$625,000
Total *	\$1,186,667

** The above calculations are a representation of the possible base income based on approx. 500sq.m and do not incorporate expected annual CPI increase. All values presented are exclusive of GST.*

The reduction in income from the original intent is not anticipated to substantially impact on the outcomes of the Business Case.

Incentives are common practice in the market to attract new tenants. A four-month rent-free period is considered a common approach and is in line with the current market incentives being offered. Similarly, a staged rate increase over the term of the lease is also commonly used by landlords and Council to assist tenants in transitioning to larger facilities.

Both incentives were reflected in the original 2017 agreement with Little City and would assist Little City to manage the cost impact to fit-out the new facility as well as provide additional time to grow their membership to support the larger facility.

If Council accept the offer, Little City are willing to commit to the facility, and enable the project to advance to tender and construction.

Alternate Options

Based on industry consultation, the incentives proposed by Little City are valued to be less than the value of typical commercial leasing practices. However, Council may wish to consider an alternate offer which could exclude either the five years stepped lease increase, or the initial four-month rent-free discount. However, Little City may not be willing to accept a compromise to their original offer and may therefore withdraw their offer and look for alternate facilities.

Council may also wish to decline Little City's offer, and direct Council to undertake an expression of interest for the five-year lease of the Cottages (individually or all three combined).

If a tenant cannot be confirmed, Council may wish to pause the construction until the lease is confirmed.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Chief Executive Officer be authorised to enter into negotiations to execute a five-year lease, with an option for a further five years, with Little City for the Edmund Cottages located at 72, 74 and 76 Edmund Avenue.
3. The lease fee shall be structured as follows:
 - (a) First four-months rent-free.
 - (b) Rate of \$230/m² (plus CPI) from fifth month to the end of year one of the initial five-year lease period.
 - (c) From the thirteenth month until the end of the lease agreement, a stepped rate increase of \$5/m² plus any applicable CPI be applied on the anniversary of the signing of the initial five-year lease.

This option allows Council to fulfil the vision established by the Civic Precinct Working group and adopted by Council at its meeting on 28 January 2020 (Resolution C0163/20) that the Edmund Cottages located at 72, 74 and 76 Edmund Avenue be focused on business activities, consistent with the Council's Property Management Policy.

Over the last four years, Little City has continued to grow, filled a previous gap in the business offering and demonstrated how the Civic Precinct can be activated. The Little City co-working business model has proven to be successful in this location with a demonstrated need for additional space. Supporting the growth of co-working in our City is a key action in the draft Economic Development Growth Strategy 2021-25.

This is the preferred option by Little City to enable fit-out and member attraction to a larger commercial tenancy and is competitive with current industry leasing practices.

Option 2 –

1. The report be received.
2. The Chief Executive Officer be authorised to enter into negotiations to execute a five-year lease, with an option for a further five years, with Little City for the Edmund Cottages located at 72, 74 and 76 Edmund Avenue.
3. The following incentives be offered to Little City as part of a five-year lease of the Edmund Avenue Cottages located at 72, 74 and 76 Edmund Avenue, in addition to the agreed market rate:
 - *Incentive requested to be inserted here*

This option allows Council to fulfil the vision established by the Civic Precinct Working group and adopted by Council at its meeting on 28 January 2020 (Resolution C0163/20) that the Edmund Cottages located at 72, 74 and 76 Edmund Avenue be focused on business activities.

However, Little City may not be willing to accept compromise, may therefore withdraw their offer and look for alternate facilities. Council would then be required to undertake an expression of interest for future tenants (for one, two or three cottages), and Council may wish to pause the construction until the lease is confirmed.

Option 3 –

1. The report be received.
2. The Council notify Little City that it declines the request for incentives towards the lease of the Edmund Cottages located at 72, 74 and 76 Edmund Avenue.
3. The Edmund Avenue Cottages located at 72, 74 and 76 Edmund Avenue are to be the subject of a public expression of interest, seeking commercial tenants of up to three cottages for a five-year lease period, in accordance with Council's Property Management Policy.

This option will require additional time, budget and resourcing to carry out the expression of interest, without certainty of finding suitable tenants to suit the aspirations of the Civic Precinct. New tenants may also seek similar or expanded incentives based on current industry practices. These incentives would also be required to be approved by Council.

A separate process to seek new tenants will take time in a currently competitive market, and Council may wish to pause the construction until the lease for the three cottages can be confirmed. Delay in construction would require the reallocation of the \$200,000 federal LRCI funding previously assigned to the construction works.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- 8.1.1 Construction for the Cottages at 72, 74 and 76 have been included in the draft Annual Business Plan and Budget for 2021-22.
- 8.1.2 It is expected that the Cottages at 72, 74 and 76 will be leased at commercial rates.
- 8.1.3 Option 1 enables Council to present a favourable lease agreement to Little City to secure the tenant to be in a position to move in and commence the lease agreement as soon as construction allows.
- 8.1.4 The proposed incentives are valued at \$63,333 based on approximately 500sq.m for the duration of the five-year lease (excluding CPI increase), and competitive with standard industry leasing practices.
- 8.1.5 The tenant is responsible for all cost associated within the internal fit-out of each of the cottages and ongoing maintenance of fit-out, as well as all ongoing operating costs throughout the duration of the lease.
- 8.1.6 As a commercial tenant, they will also be expected to pay Council rates.
- 8.1.7 The reduction of income from the lease as a result of the incentives is not considered to have a significant impact in the overall business case for the redevelopment and the payback period.
- 8.1.8 If a lease cannot be agreed with Little City, Council may wish to pause the construction until the lease for the three cottages can be confirmed. Delay in construction would require the reallocation of the \$200,000 federal LRCI funding previously assigned to the construction works.

8.2 Legislative/Risk Management

- 8.2.1 The *Local Government Act 1999* promotes Council's role in improving and developing public assets and facilities for community benefit and/or effective budget management.
- 8.2.2 The proposed lease terms would be consistent with Council's Property Management Policy and current commercial leasing practices.
- 8.2.3 If endorsed, a formal lease agreement will be drafted.
- 8.2.4 Alternatively, if an expression of interest was released for the three cottages (individually or collectively), the lease fee would likely be of a comparable commercial rate and may seek similar incentives.

8.3 Staffing/Work Plans

- 8.3.1 If the endorsed lease terms are not favourable to Little City, staff resources will need to be allocated to identifying and locating an alternate tenant. Alternatively, this could be outsourced to a leasing agent and fees paid accordingly.

8.4 Climate/Environmental Impact

- 8.4.1 The adaptive reuse of the existing cottages is an important approach to demonstrate a more sustainable approach to local built form.
- 8.4.2 The District Centre Zone planning policy seeks the enhancement of the Village Green as a key ground-level public open space.

8.5 Social/Economic

- 8.5.1 An expanded co-working facility aligns with the draft Economic Development Growth Strategy 2021-25 to support co-working in the City and it is anticipated to also support initiatives to work with home-based businesses.
- 8.5.2 Little City has proven to facilitate business growth and connections and have a positive impact on the surrounding commercial precincts through their current facility in the City of Unley.
- 8.5.3 Co-working has been demonstrated as a successful activation of the Civic Precinct as well as responding to the needs of local businesses in their transition away from home-based businesses. It is anticipated that in a post COVID-19 world, there may be a greater uptake for remote working therefore increasing the need for co-working options.
- 8.5.4 The Cottages are intended to provide additional services that would support local businesses, including growth through the provision of education and training, networking and skill sharing.

8.6 Stakeholder Engagement

- 8.6.1 The Project team have met with Little City to discuss their desire to remain in location and expand to a larger tenancy.
- 8.6.2 Due to the confidential terms of this proposal and the lease term of five years, community consultation has not been undertaken.

9. REPORT CONSULTATION

The proposed lease terms have involved relevant areas of the Administration including the CEO's Office, City Design, Economic Development and Property Management teams.

10. REPORT AUTHORISERS

Name	Title
Claude Malak	General Manager, City Development

1 December 2020

Claude Malak
General Manager City Development
City of Unley
181 Unley Rd
Unley SA 5061



Dear Claude,

RE: Edmund Avenue Cottages Redevelopment

We refer to our discussions regarding the Edmund Avenue Cottages Redevelopment Project (the 'Project') to be undertaken by the City of Unley (CoU), as requested we have performed a level of due diligence on key aspects of the Project, this has included:

- reviewing key assumptions;
- preparing a financial model and undertaking sensitivity analysis on the key assumptions; and
- identifying some high order risks and potential mitigations for those risks.

EXECUTIVE SUMMARY

The City of Unley intends to redevelop the three cottages on numbers 72, 74 and 76 Edmund Avenue. Following redevelopment it is intended that the three cottages will be leased to Little City to enable the expansion of the co-working hub they currently operate from 78 Edmund Avenue and to create a Business Innovation Hub.

The City of Unley has agreed in principle the key terms of the lease with Little City.

Based on these key terms and the estimated capital cost of the redevelopment the Project is forecast to have a nine-year payback period based on pre-interest cash flows and a ten-year payback based on post-interest cash flows. The Project is also forecast to contribute between \$80,000 and \$130,000 per annum to the City of Unley Operating Surplus over the ten-year period of the financial model.

The sensitivity analysis undertaken on capital cost and interest rates indicates that a 20% increase in capital costs would increase the payback periods by one extra year under both cash flow scenarios, while an increase in the cost of funding from the current estimate of 2.20% to 5.00% would also result in an extra year being added to the post-interest payback period.

The Project Risk Register identifies 15 risks along with the existing controls for each risk and the proposed additional controls to mitigate the risk. The CoU should ensure that the mitigation strategies identified for the risks associated with the Project are implemented and also progressively updated as the Project progresses.

Our detailed report follows.

1 December 2020
City of Unley
Edmund Avenue Cottages Redevelopment



1. PROJECT SUMMARY

- 1.1 The CoU established a working group to develop a long-term vision for the Unley Civic Precinct, bounded by Unley Road, Oxford Terrace, Rugby Street and Edmund Avenue. The vision for the precinct is to:
 - 1.1.1 attract more of the local community to access and enjoy the precinct;
 - 1.1.2 take advantage of the safer local streetscapes, built and natural heritage, flexible public spaces and diversity of community services;
 - 1.1.3 encourage greater coordination between stakeholders to provide for the needs of the community; and
 - 1.1.4 ensure that the area remains a 'green' central community destination that that delivers programs, events and activities for the community.
- 1.2 Included within the precinct are six Council-owned buildings on the Southern edge of the Village Green, adjacent to the City of Unley Civic Centre – numbers 72 to 84 Edmund Avenue.
- 1.3 The CoU has secured a \$200,000 grant from the Commonwealth Department of Infrastructure, Transport, Regional Development and Communications through the Local Roads and Community Infrastructure Program to undertake public realm works adjacent to the cottages which are being redeveloped.
- 1.4 For our purposes the Project is the redevelopment of the three cottages located at 72, 74 and 76 Edmund Avenue, into a larger co-working space and Business Innovation Hub to be leased to Little City, who currently operate a co-working hub located in 78 Edmund Avenue.
- 1.5 The three cottages will be interconnected and redeveloped with open spaces and communal facilities to encourage movement and activity throughout the precinct.
- 1.6 The cottages to be redeveloped as part of the Project are currently occupied by the St Johns Museum and Cancer Care Centre. These tenancies will not be renewed and will be vacated prior to commencement of the Project.
- 1.7 The CoU retained Chris Sale Consulting Pty Ltd (Chris Sale Consulting), an independent cost consultancy firm, to provide a high level cost estimate for the redevelopment of the Edmund Avenue Cottages. It is estimated that the development cost for each cottage will be in the order of \$500,000. This will provide a 'warm shell' to be fitted out by the incoming tenant(s).
- 1.8 Our analysis is focused on the financial viability and risk management of the Project that relate to the redevelopment of the cottages to be leased to Little City under a five-plus-five-year lease agreement.

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Edmund Avenue Cottages Redevelopment



2. FINANCIAL ANALYSIS

2.1 Overview

- 2.1.1 The financial analysis undertaken incorporates capital costs, lease revenue, capital renewal provisions and funding costs. The detailed projections and calculations are provided as Attachment Two.
- 2.1.2 Based on the major assumptions detailed below, the Project results in a nine-year payback period on pre-interest cash flows and a ten-year payback on post-interest cash flows.
- 2.1.3 Based on the financial analysis undertaken the Project is forecast to contribute between \$80,000 and \$130,000 per annum to the City of Unley Operating Surplus over the ten-year period of the financial model.
- 2.1.4 A 20% increase in capital costs would increase the payback periods by one extra year under both cash flow scenarios. The sensitivity to capital costs is shown in **Figure One**.

Figure One: Project Building Cost Sensitivity

		Pre-Interest	Post-Interest
Building Cost Sensitivity + / -%		9 years	10 years
	5%	9 years	10 years
	10%	9 years	11 years
	15%	10 years	11 years
	20%	10 years	11 years

- 2.1.5 An increase in the cost of funding from the current estimate of 2.20% to 5.00% would also result in an extra year being added to the post-interest payback period. The sensitivity to movements in interest rates is shown in Figure Two.

Figure Two: Project Interest Rate Sensitivity

			Post-Interest
Interest Rate Sensitivity			10 years
	3.00%	+ 70%	10 years
	4.00%	+ 82%	11 years
	5.00%	+ 137%	11 years
	6.00%	+ 173%	12 years

2.2 Capital Costs

- 2.2.1 Draft high-level capital cost estimates have been provided to CoU by Chris Sale Consulting for the redevelopment of the Edmund Avenue Cottages. These include cost estimates for the redevelopment associated with the areas identified as 'Little City' and 'Business Innovation', which covers an estimated 500 square metre tenancy being offered to Little City.

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2.2.2 For the purposes of the Project analysis, the total estimated capital costs of \$1,255,169 have been adjusted to remove elements that are related to the broader development of the public realm and which are not directly related to the Project. The adjusted total capital cost of \$1,122,699 excludes:

- 2.2.2.1 landscaping;
- 2.2.2.2 underground stormwater pipework; and
- 2.2.2.3 alterations to existing street carparking.

2.3 Lease Revenue

- 2.3.1 Little City currently lease 78 Edmund Avenue for \$1,000 per month.
- 2.3.2 Little City has confirmed in writing that the proposed lease rate discussed with CoU was \$250 per square metre. This lease rate is specified as being dependent upon the final design and function being in line with the current concept.
- 2.3.3 The proposed lease to Little City is for an estimated 508 square metres of redeveloped space, at the proposed rate of \$250 per square metre which produces annual lease income of \$127,000. The lease income has been forecast to increase each year, at a 2.0% indexation rate the rate of future indexation will need to be confirmed in commercial negotiation with Little City.
- 2.3.4 We have conducted a high level review of current commercial tenancies being offered in the area, which range from \$231 to \$261 per square metre. The \$250 per square metre rate appears to be reasonable for the location of the cottages and because there is no provision made for any lease incentives to be offered to the tenant as would generally occur in a commercial lease situation. It should be noted that any rental incentives offered would increase the payback period.

2.4 Capital Renewal

- 2.4.1 Consistent with the CoU accounting policies and the proposed design life of the Project, the redevelopment works are expected to have a 50-year useful life.
- 2.4.2 Based on a 2.0% provision an annual capital renewal expense of \$22,453 is forecast.
- 2.4.3 While the Edmund Avenue Cottages are assets that will be revalued every five years in accordance with accounting policies, there has been no forecast growth in the value of the asset and corresponding capital renewal cost.

2.5 Funding Costs

- 2.5.1 Whether funded directly through debt or with cash reserves, the Project costs will have a cash flow impact on the CoU that will result in either greater interest expense or lower interest income.

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2.5.2 For the purposes of the analysis, interest cost at the current LGFA CAD rate of 2.20% has been applied. Forecast cash flows are interest-only without forecast principal repayments.

3. RISK ASSESSMENT

3.1 We have identified a number of the delivery, financial and operational risks associated with the Project and prepared a risk register based on the CoU's Risk Management Policy and Risk Management Framework. Under the CoU Risk Management Framework risks are evaluated using the table shown in Figure Three.

Figure Three: CoU Risk categorisation

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Almost Certain	Medium	Medium	High	Extreme	Extreme
Likely	Low	Medium	High	High	Extreme
Possible	Low	Medium	High	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Medium	Medium

3.2 The Project Risk Register details the 15 risks identified along with the existing controls for each risk and the proposed additional controls to mitigate the risk. The Project Risk Register is included as Attachment Three.

3.3 The risk ratings, by category, are shown in Table One prior to the application of the control measures and the residual rating after the additional control measures have been applied.

Table One: Project Risk Summary

Risk category	Inherent Risk Rating				Residual Risk Rating			
	Low	Medium	High	Extreme	Low	Medium	High	Extreme
Infrastructure								
Financial			4			4		
Health, Safety & Welfare			1			1		
Business Performance and Service Delivery								
Environment		1				1		
Reputation	4	3	2			5		
Total	4	4	7	0	4	11	0	0

3.4 Table One shows that there were no risks rated as 'Extreme' which is the highest level of risk under the CoU Risk Management Framework.

3.5 While the initial risk assessment demonstrates that the Project carries a relatively low level of residual risk the CoU should ensure that the mitigation strategies identified for the risks associated with the Project are implemented and also progressively updated as the Project progresses.

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ATTACHMENT ONE

Information Provided

We have relied on the following pieces of information in preparing the financial model and risk register.

- Draft high-level cost estimate for the redevelopment of the six cottages from Chris Sale Consulting Pty Ltd (April 2020).
- The City of Unley Council meeting agenda and minutes:
 - 22 June 2020 – Concept and design
 - 24 August 2020 – Community Consultation results and project update
- Letter (11 September 2020) from City of Unley to Little City seeking confirmation of the lease area and lease rate of the three redeveloped cottages.
- Letter (14 September 2020) from Little City to City of Unley confirming the lease area and lease rate for the three redeveloped cottages, pending final development consistent with the planned works.
- City of Unley Risk Management Policy (May 2020).
- City of Unley Risk Management Framework (April 2017).
- Local Roads and Community Infrastructure Grant Agreement between the Commonwealth Department of Infrastructure, Transport, Regional Development and Communications and the City of Unley.

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ATTACHMENT TWO – FINANCIAL ANALYSIS

Payback period

Pre-Interest Cash Flows	9 years
Post-Interest Cash Flows	10 years

\$	Ten-Year Total	FY2021 0	FY2022 1	FY2023 2	FY2024 3	FY2025 4	FY2026 5	FY2027 6	FY2028 7	FY2029 8	FY2030 9	FY2031 10
Inflation index			1.0000	1.0200	1.0404	1.0612	1.0824	1.1041	1.1262	1.1487	1.1717	1.1951
Capital Costs												
Upfront	1,122,669	1,122,669										
Lease Revenue	3,085,766		127,000	129,540	132,131	134,773	137,469	140,218	143,023	145,883	148,801	151,777
Funding Costs	94,454	(12,349)	(23,573)	(21,270)	(18,860)	(16,339)	(13,703)	(10,950)	(8,076)	(5,075)	(1,945)	1,318
Capital Renewal Expense	(449,068)		(22,453)	(22,453)	(22,453)	(22,453)	(22,453)	(22,453)	(22,453)	(22,453)	(22,453)	(22,453)
Operating Surplus / (Deficit) Impact	2,731,153	(12,349)	80,973	85,817	90,818	95,981	101,312	106,815	112,494	118,354	124,402	130,642
Pre-Interest Cash Flow Impact	1,963,097	(1,122,669)	127,000	129,540	132,131	134,773	137,469	140,218	143,023	145,883	148,801	151,777
Cumulative Post-Interest Cash Flow Impact		(1,122,669)	(985,668)	(866,129)	(733,998)	(599,225)	(461,756)	(321,538)	(178,515)	(32,632)	116,169	267,946
Cash Flow-Positive Flag											1	1
Funding Costs		(12,349)	(23,573)	(21,270)	(18,860)	(16,339)	(13,703)	(10,950)	(8,076)	(5,075)	(1,945)	1,318
Post-Interest Cash Flow Impact	2,057,551	(1,135,018)	103,427	108,270	113,271	118,435	123,765	129,268	134,947	140,808	146,855	153,095
Cumulative Post-Interest Cash Flow Impact		(1,135,018)	(1,031,592)	(923,322)	(810,051)	(691,616)	(567,850)	(438,582)	(303,635)	(162,828)	(15,972)	137,123
Cash Flow-Positive Flag												1
Project Cash Flow												
Opening		-	(1,135,018)	(1,031,592)	(923,322)	(810,051)	(691,616)	(567,850)	(438,582)	(303,635)	(162,828)	(15,972)
Pre-Interest Movement		(1,122,669)	127,000	129,540	132,131	134,773	137,469	140,218	143,023	145,883	148,801	151,777
Interest Impact		(12,349)	(23,573)	(21,270)	(18,860)	(16,339)	(13,703)	(10,950)	(8,076)	(5,075)	(1,945)	1,318
Closing Cash Impact		(1,135,018)	(1,031,592)	(923,322)	(810,051)	(691,616)	(567,850)	(438,582)	(303,635)	(162,828)	(15,972)	137,123
Check	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Average Cash Balance		(561,335)	(1,071,518)	(966,822)	(857,256)	(742,664)	(622,881)	(497,741)	(367,071)	(230,694)	(88,427)	59,916
Interest Impact	2.20%	(12,349)	(23,573)	(21,270)	(18,860)	(16,339)	(13,703)	(10,950)	(8,076)	(5,075)	(1,945)	1,318

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ATTACHMENT THREE – RISK REGISTER

Risk Category	Existing Controls in Place	Consequence	Likelihood	Rating	Additional Controls to be put in place	Consequence	Likelihood	Revised Rating
Financial	Little City has already agreed in-principle with a five-plus-five year lease agreement based on historical performance of the existing co-working space.	Major	Possible	High	Regular communication between Little City and the CoU on the quality of the precinct and the working space tenancy levels.	Major	Unlikely	Medium
Financial	- CoU Procurement Policy - Credible, reliable cost estimates by independent estimator - Calls for tenders in accordance with Council policy	Moderate	Possible	High	- Give consideration to fixed price tenders with penalty provisions for late completion - Review budget regularly	Moderate	Unlikely	Medium
Reputation		Minor	Unlikely	Low		Minor	Unlikely	Low
Reputation		Minor	Unlikely	Low		Minor	Unlikely	Low
Reputation		Minor	Likely	Medium		Minor	Likely	Medium
Reputation		Minor	Possible	Medium		Minor	Possible	Medium
Reputation		Minor	Unlikely	Low		Minor	Unlikely	Low
Environment	Identification of new tree-planting opportunities to increase overall cover	Moderate	Unlikely	Medium		Moderate	Unlikely	Medium
Financial	CoU Procurement Policy	Major	Possible	High	Consider an independent consultant (on behalf of Council) to be engaged to ensure design is undertaken according to Council requirements and budget	Major	Unlikely	Medium
Financial	Full risk assessment to be undertaken as part of the detailed design process	Critical	Possible	High	- Risk register to be maintained - Contractor to take possession of the site upon commencement of construction works	Major	Unlikely	Medium
Health, Safety and Welfare	Full risk assessment to be undertaken as part of the detailed design process	Critical	Possible	High	- Risk register to be maintained - Contractor to take possession of the site upon commencement of construction works	Major	Unlikely	Medium
Reputation	Full risk assessment to be undertaken as part of the detailed design process	Critical	Possible	High	- Risk register to be maintained - Contractor to take possession of the site upon commencement of construction works	Major	Unlikely	Medium
Reputation		Moderate	Possible	High	Realistic timeframe and quality contractors sought	Moderate	Unlikely	Medium
Reputation	Strong existing support from Council	Moderate	Rare	Low	Ongoing communication with and feedback from Council	Moderate	Rare	Low
Reputation	Community consultation has showed good support for the project	Critical	Rare	Medium		Critical	Rare	Medium

DECISION REPORT

REPORT TITLE: CONFIDENTIALITY MOTION TO REMAIN IN
CONFIDENCE FOR ITEM 7.5 - EDMUND
AVENUE COTTAGES LEASE

ITEM NUMBER: 7.6

DATE OF MEETING: 27 APRIL 2021

AUTHOR: TAMI NORMAN

JOB TITLE: EXECUTIVE MANAGER, OFFICE OF THE CEO

1. **RECOMMENDATION**

That:

1. Pursuant to Section 91(7) of the *Local Government Act 1999* the following elements of Item 7.5 Edmund Avenue Cottages Lease, considered at the Council Meeting on 27 April 2021:

- ☒ Minutes
- ☒ Report
- ☒ Attachment

remain confidential until such time as a fully executed lease is in place for the Edmund Avenue Cottages and not available for public inspection until the cessation of that period.

2. The CEO be authorised to disclose information as required within lease discussions with relevant parties in order to enable implementation of Council's decision.
3. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the power to revoke the order under Section 91(7) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

DECISION REPORT

REPORT TITLE: CONFIDENTIALITY MOTION FOR ITEM 7.8 -
BROWN HILL KESWICK CREEKS -
WILBERFORCE WALK LAND ACQUISITION

ITEM NUMBER: 7.7

DATE OF MEETING: 27 APRIL 2021

AUTHOR: EMMA MORGAN

JOB TITLE: EXECUTIVE ASSISTANT, CITY
DEVELOPMENT

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on the grounds set out below.

1. **RECOMMENDATION**

That:

1. Pursuant to Section 90(2) and (3)(b)(i), (b)(ii) and (d)(i) and (ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to information the disclosure of which:
 - could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure:
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations; and
 - non-disclosure of this item at this time will enable Council to consider information relating to land acquisition associated with Wilberforce Walk without compromising its commercial position.

On that basis, the public's interest is best served by not disclosing 7.8 Brown Hill Keswick Creeks - Wilberforce Walk Land Acquisition, Report and discussion at this point in time.

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public be excluded, with the exception of staff of the City of Unley on duty in attendance.

Item 7.8, page(s) 432-430, is confidential and has been removed from the public agenda/minutes

DECISION REPORT

REPORT TITLE: CONFIDENTIALITY MOTION TO REMAIN IN
CONFIDENCE FOR ITEM 7.8 - BROWN HILL
KESWICK CREEKS - WILBERFORCE WALK
LAND ACQUISITION

ITEM NUMBER: 7.9

DATE OF MEETING: 27 APRIL 2021

AUTHOR: EMMA MORGAN

JOB TITLE: EXECUTIVE ASSISTANT, CITY
DEVELOPMENT

1. RECOMMENDATION

That:

1. Pursuant to Section 91(7) of the *Local Government Act 1999* the following elements of Item 7.8 Brown Hill Keswick Creeks - Wilberforce Walk Land Acquisition, considered at the Confidential Council Meeting on 27 April 2021:

- ☒ Minutes
- ☒ Report

remain confidential until such time as all relevant land acquisitions relating to Wilberforce Walk have been finalised and not available for public inspection until the cessation of that period.

2. The CEO be authorised to provide details of Council's decision to the Brown Hill Keswick Creek Board to enable implementation of the decision.
3. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the power to revoke the order under Section 91(7) prior to any review or as a result of any review is delegated to the Chief Executive Officer.