



**Minutes of the City of Unley
Council Meeting
Monday, 29 January 2024, 7.00pm
Council Chambers
181 Unley Road Unley**

PRESENT

<i>Presiding Member</i>	<i>Mayor</i>	M Hewitson
	<i>Deputy Mayor</i>	M Broniecki
<i>Councillors</i>	J Bonham	C Crabbe
	L Doyle	S Finos
	J Gaffey	G Hart
	P Hughes	D Palmer
	M Rabbitt	J Russo

OFFICERS PRESENT

Chief Executive Officer, Mr P Tsokas
General Manager City Services, Ms M Berghuis
General Manager City Development, Mr C Malak
General Manager Business Support & Improvement, Ms N Tinning
Executive Assistant to the CEO & Mayor, Ms L Gregory
Manager Governance, Mr L Labaz
Principal Governance & Policy Officer, Ms D Edwards
Manager Community & Cultural Centres, Ms R Cox
Transport Lead, Ms T Bacic

ACKNOWLEDGEMENT

The Presiding Member opened the meeting with the Kaurna Acknowledgement.

PRAYER AND SERVICE ACKNOWLEDGEMENT

Members stood in silence in memory of those who had made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

WELCOME

The Presiding Member welcomed Members of the Council, Senior Staff, and members of the gallery to the 29 January 2024, meeting of the Unley City Council.

1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Councillor R Rogers

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Nil

1.4 MINUTES

ITEM 1.4.1

MINUTES OF THE ORDINARY COUNCIL MEETING HELD MONDAY, 11 DECEMBER 2023

MOVED Councillor D Palmer

SECONDED Councillor S Finos

That:

1. The minutes of the Ordinary Council held on Monday, 11 December 2023 be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

Resolution No. C1195/24

1.5 DEFERRED / ADJORNED ITEMS

Nil

2. PETITIONS/DEPUTATIONS

ITEM 2.1

DEPUTATION RE: REVIEW OF E-SCOOTER TRIAL PERMITS

1. Denise Tipper, Goodwood
Re. Review of E-Scooter Trial Permits

3. REPORTS OF COMMITTEES

Nil

4. REPORTS OF OFFICERS

ITEM 4.1

REVIEW OF E-SCOOTER TRIAL PERMITS

MOVED Councillor J Bonham

SECONDED Councillor M Broniecki

That:

1. *The report be received.*
2. *The outcomes of the further extended 12-month trial (December 2022 to November 2023) as outlined in the report be noted.*
3. *The Department for Infrastructure and Transport's summary regarding the state-wide consultation for personal mobility devices including e-scooters, as presented in Attachment 1 to this Report (Item 4.1, Council Meeting 29/01/2024), and the support received for the ongoing use of e-scooters on public roads and paths be noted.*
4. *A further extension to the e-scooter trial for a 12-month period (from 14 February 2024 to 14 February 2025) be approved, and for the terms of conditions of the current permits to be updated to include improved exit clauses.*
5. *The CEO be authorised to write to the Department for Infrastructure and Transport, requesting approval to extend the e-scooter trial gazettal for the City of Unley up to (and including) 14 February 2025.*
6. *The Administration continues to work with the e-scooter operators to address complaints and concerns raised during the further extended trial period from 14 February 2024 to 14 February 2025, and a report be presented to Council prior to 14 February 2025 to determine the next steps for shared public e-scooter use within the City of Unley.*

The Presiding Member MOVED that the Meeting be ADJOURNED at 7.14pm for up to 15 minutes to allow time for a disruptive and disorderly gallery attendee to leave or be escorted from the premises.

CARRIED

The Presiding Member MOVED that the Meeting ADJOURNMENT be extended at 7.29pm until such time that the disruptive and disorderly gallery attendee leaves or is escorted from the premises.

CARRIED

The meeting resumed at 7:43pm

MOVED Councillor J Gaffey

SECONDED Councillor M Broniecki

That:

1. *The item lie on the table.*

CARRIED UNANIMOUSLY

Resolution No. C1196/24

ITEM 4.2

WASTE MANAGEMENT AND RESOURCE RECOVERY PLAN 2021-2025 IMPLEMENTATION

MOVED Councillor L Doyle

SECONDED Councillor G Hart

That:

1. The report be received.
2. Council implement Objective 4.2.2 only if Council is approached by a MUD site or opportunities arise to transition existing MUD sites or to introduce new sites on a case-by-case basis.
3. Council will not provide a rear lift collection service as detailed in Objective 4.2.3 of the Plan for large Multi-Unit Developments that do not meet East Waste's Waste Management and Services Guide for Multi-unit dwellings.
4. Council considers implementing Objective 4.2.3 by introducing a two-tier cost contribution to large Multi-Unit Developments if the collection requirements for the development do not meet East Waste's Waste Management and Services Guide for Multi-Unit dwellings. Council's Kerbside Waste & Recycling Collection Service Policy be amended to include the value of the contribution and eligibility requirements and be provided to Council for consideration.
5. Council implement Objective 5.2.3 of the Plan via a 12-month trial commencing 1 July 2024 for the provision of additional free hard waste collection services for tenants in the City of Unley. A report be provided to Council on the effectiveness of the trial following the 12-month period.
6. No further action be taken on Objective 6.2.1 of the Plan as actions are being delivered as part of the implementation of the Climate & Energy Plan.
7. Council considers the implementation of the Organic Bins (Dog waste only option) within Objective 6.2.7 of the Plan as part of its 2024/25 budget deliberations.

CARRIED UNANIMOUSLY

Resolution No. C1197/24

ITEM 4.3

EXPANSION OF UNLEY MUSEUM - DETAILED DESIGN OPTIONS

MOVED Councillor L Doyle

SECONDED Councillor J Gaffey

That:

1. The proposed Design *Option 3 (Ground Plan Ideal + First Floor)* for the expansion of the Unley Museum and the Adelaide Potters' Club building be approved for detailed design and documentation and the required budget is identified through Quarter 2 Budget Review.
2. The proposed external render Option A for the Unley Museum be approved for detailed design and documentation.
3. The proposed design for the Unley Museum Expansion includes consideration of provisions for the following: space to rent to a small private café operator, a large studio space, and a small studio space.
4. A prudential report and the final detailed design submitted to Council is to include options for staged construction.

LOST

MOVED Councillor P Hughes

SECONDED Councillor D Palmer

That:

1. The item lie on the table.

LOST

MOVED Councillor M Broniecki

SECONDED Councillor M Rabbitt

That

1. The report be received.
2. The proposed *Ground Plan Ideal* design for the expansion of the Unley Museum and the Adelaide Potters' Club building is approved for detailed design and documentation.
3. The proposed external render Option A for the Unley Museum be approved for detailed design and documentation.

CARRIED

Resolution No. C1198/24

MOVED Councillor J Gaffey
SECONDED Councillor C Crabbe

That:

1. Item 4.1 of the Council Meeting of 29 January 2024 be lifted from the table.

CARRIED UNANIMOUSLY

Resolution No. C1199/24

ITEM 4.1
REVIEW OF E-SCOOTER TRIAL PERMITS
MOVED Councillor J Bonham
SECONDED Councillor M Broniecki

That:

1. The report be received.
2. The outcomes of the further extended 12-month trial (December 2022 to November 2023) as outlined in the report be noted.
3. The Department for Infrastructure and Transport's summary regarding the state-wide consultation for personal mobility devices including e-scooters, as presented in Attachment 1 to this Report (Item 4.1, Council Meeting 29/01/2024), and the support received for the ongoing use of e-scooters on public roads and paths be noted.
4. A further extension to the e-scooter trial for a 12-month period (from 14 February 2024 to 14 February 2025) be approved, and for the terms of conditions of the current permits to be updated to include improved exit clauses.
5. The CEO be authorised to write to the Department for Infrastructure and Transport, requesting approval to extend the e-scooter trial gazettal for the City of Unley up to (and including) 14 February 2025.
6. The Administration continues to work with the e-scooter operators to address complaints and concerns raised during the further extended trial period from 14 February 2024 to 14 February 2025, and a report be presented to Council prior to 14 February 2025 to determine the next steps for shared public e-scooter use within the City of Unley.

LOST

DIVISION

A Division was requested by Councillor J Gaffey and the previous decision was set aside. The following members responded to the Mayor's call as having voted IN FAVOUR of the MOTION:

Councillors M Broniecki, J Bonham, C Crabbe, G Hart and D Palmer

The following members responded to the Mayor's call as having voted AGAINST THE MOTION:

Councillors L Doyle, S Finos, J Gaffey, P Hughes, M Rabbitt and J Russo

The MOTION was declared **LOST**

MOVED Councillor M Rabbitt
SECONDED Councillor J Gaffey

That:

1. The report be received.

CARRIED

DIVISION

A Division was requested by Councillor C Crabbe and the previous decision was set aside. The following members responded to the Mayor's call as having voted IN FAVOUR of the MOTION:

Councillors L Doyle, S Finos, J Gaffey, P Hughes, D Palmer, M Rabbitt and J Russo

The following members responded to the Mayor's call as having voted AGAINST THE MOTION:

Councillors M Broniecki, J Bonham, C Crabbe and G Hart

The MOTION was declared

CARRIED *Resolution No. C1200/24*

ITEM 4.4

CITY MASTER PLAN - SCOPE, PHASES AND TIMING

MOVED Councillor J Bonham

SECONDED Councillor J Russo

That:

1. The report be received.
2. The proposed scope, phasing, and timing for the City Master Plan, as outlined in this Report (Item 4.4, Council Meeting 29/01/2024), be endorsed.

CARRIED UNANIMOUSLY

Resolution No. C1201/24

Councillor Gaffey left the Chambers at 9:10pm.

Councillor Gaffey returned to the Chambers at 9:12pm.

ITEM 4.5

UNLEY BUSINESS AWARDS

SUSPENSION OF FORMAL MEETING PROCEDURES

The Presiding Member with approval of two-thirds of the members present suspended meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013* at 9.15pm for up to 15 minutes to facilitate an informal discussion of the matter.

CARRIED

The following nominations were accepted for consideration of appointment to the Judging Panel of the Unley Business Awards:

Councillor J Russo

Councillor S Finos

Councillor C Crabb

The Presiding Member sought leave of the meeting for each nominee to provide a 2 minute speech in support of their nomination, and leave was granted.

Councillor S Finos left the Chambers at 9.16pm

Councillor C Crabbe left the Chambers at 9.16pm

Councillor J Russo speech at 9.16pm

Councillor J Russo left the Chambers at 9.17pm

Councillor S Finos returned to the Chambers at 9.17pm

Councillor S Finos speech at 9.17pm

Councillor S Finos left the Chambers at 9.19pm

Councillor C Crabbe returned to the Chambers at 9.19pm

Councillor C Crabbe speech at 9.19pm

Councillor S Finos returned to the Chambers at 9.20pm

Councillor J Russo returned to the Chambers at 9.20pm

Formal meeting procedures resumed at 9.21pm.

A ballot process was undertaken to determine the preferred candidate for the Judging Panel for the Unley Business Awards.

The results of the ballot process for appointment to the Judging Panel for the Unley Business Awards was communicated to the Presiding Member and the results announced.

Councillor J Bonham left the Chambers at 9.22pm.

MOVED Councillor P Hughes
SECONDED Councillor J Gaffey

That:

1. The report be received.
2. Council nominate Councillor S Finos as the Elected Member representative to be on the Judging Panel of the Unley Business Awards.

CARRIED UNANIMOUSLY

Resolution No. C1202/24

Councillor J Bonham returned to the Chambers at 9.24pm.

**ITEM 4.6
DISCRETIONARY RATE REBATE APPLICATION**

MOVED Councillor G Hart
SECONDED Councillor P Hughes

That:

1. The report be received.
2. The application from Goodwood Community Child Care Centre Inc. (Item 4.6, Council Meeting 29/01/2024) for a 75% discretionary rate rebate under section 166(1)(g) of the *Local Government Act 1999* be granted, commencing 1 July 2023 until the end of the Council term.
3. That the Administration advise Goodwood Community Child Care Centre Inc. of the outcome of their application.

CARRIED UNANIMOUSLY

Resolution No. C1203/24

ITEM 4.7

AUDIT & RISK COMMITTEE TERMS OF REFERENCE

MOVED Councillor M Broniecki

SECONDED Councillor J Gaffey

That:

1. The report be received.
2. The Audit and Risk Committee Terms of Reference as set out in Attachment 2 to this Report, (Item 4.7, Council Meeting 29/01/2024) be endorsed.
3. The CEO be authorised to make minor editorial and formatting changes as required to the Audit and Risk Committee Terms of Reference, in order to finalise the document.

CARRIED UNANIMOUSLY

Resolution No. C1204/24

ITEM 4.8

APPOINTMENT OF BEHAVIOURAL STANDARDS PANEL CONTACT OFFICER

MOVED Councillor J Russo

SECONDED Councillor D Palmer

That:

1. The report be received.
2. The Manager Governance be appointed as the Behavioural Standards Panel Contact Officer.

CARRIED UNANIMOUSLY

Resolution No. C1205/24

ITEM 4.9

PERFORMANCE REPORT CEO KPIS

MOVED Councillor P Hughes

SECONDED Councillor M Broniecki

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. C1206/24

ITEM 4.10
COUNCIL ACTION RECORDS
MOVED Councillor C Crabbe
SECONDED Councillor M Rabbitt

That:

1. The report be noted.

CARRIED UNANIMOUSLY

Resolution No. C1207/24

5. MOTIONS AND QUESTIONS

5.1 MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

ITEM 5.1.1

**NOTICE OF MOTION FROM COUNCILLOR L DOYLE RE: TEMPORARY
INCREASE IN ACCESS TO MCLEAY PARK AS AN OFF-LEASH DOG
AREA**

MOVED Councillor L Doyle
SECONDED Councillor J Bonham

That:

1. Council allows dog owners to access McLeay Park for off-leash exercise at all times as an interim arrangement while Unley Oval is being resurfaced and not available to the public.
2. Once Unley Oval is available for off-leash dog exercise at all times, except during organised sport activities, McLeay Park hours revert back to current hours for off-leash dog exercise; i.e. between 5pm and 10am.

LOST

ITEM 5.1.2

**NOTICE OF MOTION FROM COUNCILLOR C CRABBE RE:
DIFFERENTIAL RATE FOR SHORT TERM ACCOMMODATION
RENTALS**

MOVED Councillor C Crabbe

SECONDED Councillor G Hart

That:

1. Administration facilitates an Elected Member Workshop, to take place in April 2024, exploring options to address concerns surrounding the availability of long-term rental residential stock, specifically:
 - (a) the future management/regulation of short-term rental residential accommodation in the City of Unley; and
 - (b) the future management/regulation of long-term vacant residential properties in the City of Unley.

CARRIED

Resolution No. C1208/24

ITEM 5.1.3

**NOTICE OF MOTION FROM COUNCILLOR M RABBITT RE: OPERATION
OF A FLORIST AT CENTENNIAL PARK CEMETERY**

MOVED Councillor M Rabbitt

SECONDED Councillor P Hughes

That:

1. Council provide delegation to the Centennial Park Cemetery Authority Board to consider leasing floor space for the operations of a florist.
2. Council advise the City of Mitcham of this decision.

CARRIED UNANIMOUSLY

Resolution No. C1209/24

EXTENSION OF TIME

The Presiding Member with approval of two-thirds of the members present extended the meeting at 9.59pm for up to 30 minutes.

ITEM 5.1.4

NOTICE OF MOTION FROM COUNCILLOR J BONHAM RE: GLEN OSMOND ROAD SPEED LIMIT REQUEST

MOVED Councillor J Bonham

SECONDED Councillor L Doyle

That:

1. The City of Unley write to the Hon. Tom Koutsantonis, Minister for Infrastructure and Transport, and the Chief Executive, Department of Infrastructure and Transport, requesting that the speed limit on Glen Osmond Road between Fullarton Road and Greenhill Road be reduced from 60km/hr to 50km/hr.
2. The City of Unley write to the Cities of Burnside and Adelaide advising them of Council's request and seeking their support for a lower speed limit.

CARRIED UNANIMOUSLY

Resolution No. C1210/24

5.2 MOTIONS WITHOUT NOTICE

Nil

5.3 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

ITEM 5.3.1

QUESTION ON NOTICE FROM COUNCILLOR P HUGHES RE: DOUBLE SHOT COFFEE FIESTA

The following Questions on Notice have been received from Councillor P Hughes and the answers are provided:

QUESTIONS

1. **What was the Double Shot Coffee Fiesta?**
2. **What was council's budget (excluding sponsorship income)?**
3. **In which years was it held?**
4. **What attendances did it receive?**
5. **What was the Barista competition?**
6. **Do we know what level of interest, if any, the Barista organisation currently have?**
7. **What feedback was obtained about the operation and success of the Fiesta?**
8. **Why was the Fiesta stopped?**

ANSWERS

1. What was the Double Shot Coffee Fiesta?

The inaugural Double Shot Coffee Fiesta was held in March 2014 in the Soldier's Memorial Gardens. The event offered free coffee tastings, gourmet food, local musicians, entertainment and a fun, family friendly atmosphere. The event's centrepiece and point of difference was (a) South Australia's top baristas competing in the Rio Coffee Latte Art Smackdown and (b) the opportunity for visitors to learn from technical brewing, milk texturing and latte art demonstrations. The event was unique to Unley and catered to Adelaide's many coffee lovers, their families and friends. It was a special addition to Adelaide's 'Mad March' event calendar and was made possible through support and collaboration between local businesses, the South Australian coffee industry, sponsors, and media.

As the first of its kind in South Australia, we received significant media attention and were able to generate a fantastic media profile for the local area and Greater Adelaide. Double Shot Coffee Fiesta was the largest event to ever be held at the Soldier's Memorial Gardens and enabled us to realise the potential of the site, invest in specific event infrastructure at this location, and continue to activate it as one of Unley's key event spaces.

2. What was council's budget (excluding sponsorship income)?

2013/14: \$20,000
2014/15: \$35,802
2015/16: \$33,235
2018/19: \$43,219

3. In which years was it held?

The event was held in the financial years: 2013/14, 2014/15, 2015/16, 2018/19. It was also scheduled to return in 2020, however the event was cancelled due to the Covid-19 Pandemic.

4. What attendances did it receive?

Approximately 7,000-10,000 people attended each year.

5. What was the Barista competition?

The Australian Speciality Coffee Association (ASCA) hosts the annual Australian Barista Championship, which includes regional competitions that feed into the national finals – searching for the Australian Barista Champion and Australian Latte Art Champion (amongst others). During the final years of the Double Shot Fiesta, Unley hosted the western regionals brew-offs.

6. Do we know what level of interest, if any, the Barista organisation currently have?

We recently met with Complete Café Services. They have indicated that they would be likely to support Council bringing the event back to the council area. This support would likely be limited to in-kind support such as connections with suppliers, competition coordinators, etc. rather than a cash contribution.

7. What feedback was obtained about the operation and success of the Fiesta?

Businesses that participated in the event were overwhelmed with the number of people that attended with many stalls having to restock throughout the day or completely selling out. Participating businesses reported a healthy profit and receiving new customers who tried their products on the day.

The post event survey conducted via Facebook told us that the average adult patron spent \$26/head, which represented an estimated \$130,000 injection into the local economy. Statistics provided by Unley Shopping Centre Management show that visitation was up by 9% compared to the same day in the previous two years. Dulwich Bakery sales were up by 11% for the month of March, and Subway sales were up by 2% for the month of March. At that time both Dulwich Bakery and Subway were tenants of the Unley Shopping Centre.

Sponsors feedback indicated that they received fantastic exposure from having a presence at the event and the marketing and promotional opportunities in the lead up to the event. Being the first time Adelaide's coffee scene had joined forces, people told us that many existing industry relationships were strengthened, and new partnerships were formed through networking opportunities provided by the Double Shot Coffee Fiesta. There was significant investment over time in building the event's sponsor base, understanding their business and being clear what they were looking to achieve from partnering with the event. This enabled us to almost triple the inaugural events budget through sponsorship.

8. Why was the Fiesta stopped?

In 2021, to celebrate Unley's Sesquicentenary year, the event was replaced with a community picnic. Following that, the impact of COVID-19 on major events meant the event has not been remounted.

5.4 QUESTIONS WITHOUT NOTICE

Nil

6. MEMBER'S COMMUNICATION

6.1 MAYORS REPORT

ITEM 6.1.1

MAYOR'S REPORT FOR MONTH OF JANUARY 2024

MOVED Councillor J Gaffey

SECONDED Councillor C Crabbe

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. C1211/24

6.2 DEPUTY MAYORS REPORT

ITEM 6.2.1

DEPUTY MAYOR'S REPORT FOR MONTH OF JANUARY 2024

MOVED Councillor P Hughes

SECONDED Councillor D Palmer

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. C1212/24

6.3 ELECTED MEMBERS REPORTS

Nil

6.4 CORRESPONDENCE

ITEM 6.4.1

CORRESPONDENCE

The correspondence from:

- Mayor Michael Hewitson – Re. Lower Speed Limit – Unley Road
- ICLEI Local Government for Sustainability – Re. ICLEI Leaders COP28 Outcome Statement

was noted.

7. CONFIDENTIAL ITEMS

Nil

NEXT MEETING

Monday 26 February 2024 - 7.00pm

CLOSURE

The Presiding Member closed the meeting at 10.03PM.

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PRESIDING MEMBER