

COUNCIL AGENDA

Council Meeting

Notice is hereby given pursuant to the provisions of the Local Government Act, 1999, that the next Meeting of Unley City Council will be held in the Council Chambers, 181 Unley Road Unley on

Monday 24 May 2021 7.00pm

for the purpose of considering the items included on the Agenda.

Chief Executive Officer

OUR VISION 2033

Our City is recognised for its vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership.

COUNCIL IS COMMITTED TO

- Ethical, open honest behaviours
- Efficient and effective practices
- Building partnerships
- Fostering an empowered, productive culture – “A Culture of Delivery”
- Encouraging innovation – “A Willingness to Experiment and Learn”

KAURNA ACKNOWLEDGEMENT

Ngadlurlu tampinhi, ngadlu Kurna yartangka inparrinhi. Ngadlurlu parnuku tuwila yartangka tampinhi.

*Ngadlurlu Kurna Miyurna yaitya yarta-mathanya Wama Tarntanyaku tampinhi. Parnuku yailtya, parnuku tapa purruna yalarra puru purruna.**

We would like to acknowledge this land that we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their country.

We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

*Kurna Translation provided by Kurna Warra Karrpanthi

PRAYER AND SERVICE ACKNOWLEDGEMENT

We pray for wisdom to provide good governance for the City of Unley in the service of our community.

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.

WELCOME

ORDER OF BUSINESS

ITEM	PAGE NO
1. ADMINISTRATIVE MATTERS	
1.1 APOLOGIES	
Nil	
1.2 LEAVE OF ABSENCE	
Nil	
1.3 CONFLICT OF INTEREST	
<i>Members to advise if they have any material, actual or perceived conflict of interest in any Items in this Agenda and a Conflict of Interest Disclosure Form (attached) is to be submitted.</i>	
1.4 MINUTES	
1.4.1 Minutes of the Ordinary Council Meeting held Tuesday, 27 April 2021	
1.5 DEFERRED / ADJOURNED ITEMS	
Nil	
2. PETITIONS/DEPUTATIONS	
2.1 Role of the Unley Road Association and Mainstreet Associations Marketing Funding	7
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3. REPORTS OF COMMITTEES	
To receive and adopt or otherwise the reports and recommendations of the under mentioned Committees	
3.1 Minutes of Audit Committee	24

4. REPORTS OF OFFICERS

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4.13	Eastern Region Alliance (ERA) Chairman and CEO Report	281
4.14	Council Action Report	370

5. MOTIONS AND QUESTIONS

5.1 MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

5.2 MOTIONS WITHOUT NOTICE

Mayor to ask the Members if there are any motions without notice

5.3 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

5.4 QUESTIONS WITHOUT NOTICE

Mayor to ask the Members if there are any questions without notice

6. MEMBER'S COMMUNICATION

6.1 MAYOR'S REPORT

6.1.1 Mayor's Report for Month of May 2021 374

6.2 DEPUTY MAYOR'S REPORT

6.2.1 Deputy Mayor's Report for Month of May 2021 376

6.3 ELECTED MEMBERS' REPORTS

6.3.1 Reports of Members for Month of May 2021 378

6.4 CORRESPONDENCE

Nil

7. CONFIDENTIAL ITEMS

Nil

SUGGESTED ITEMS FOR NEXT AGENDA

Community Impact Grants	
Review of Policies	
Unley Road Public Realm Guidelines - DRAFT for consultation	
Musical Playspace Feasibility Report	
Representation Review - Outcome of 2nd Community Consultation and Seeking Final Determination	

NEXT MEETING

Monday 28 June 2021 - 7.00pm

Council Chambers, 181 Unley Road Unley

DEPUTATION

REPORT TITLE: ROLE OF THE UNLEY ROAD ASSOCIATION
AND MAINSTREET ASSOCIATIONS
MARKETING FUNDING

ITEM NUMBER: 2.1

DATE OF MEETING: 24 MAY 2021

ATTACHMENTS: 1. DEPUTATION

1. Philip Andrews, Chairperson Unley Road Association (Spokesperson)
Re. Role of the Unley Road Association and Mainstreet Associations
Marketing Funding



DEPUTATION REQUEST FORM

Please complete this request and return to the City of Unley at least **three (3) clear days** prior to the Council meeting at which you wish to be heard.

To: The Chief Executive Officer

I/We hereby request to be heard at a Council meeting of the City of Unley

Representor Name: Philip Andrews Chairperson
Telephone Number: 0421 037 074
Email: hello@onlyunleyroad.com.au
Address: PO Box 391 Unley 5061

I will be speaking:

On my behalf:

As a Spokesperson: Group: Unley Road Association

If the group has a set of Rules by which the group is governed, please provide a copy of these.

Representor 2 Name: John McRostie Vice-Chairperson
Telephone Number: 0411 221 893
Email: as above
Address:

Representor 3 Name: Stephen Finos - Committee Member
Telephone Number: 0433 501 925
Email: as above
Address:

This Deputation relates to the following subject matter:

(Please give sufficient details of the matter to enable consideration of your request for a deputation)

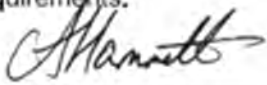
We wish to speak at the May 2021 Council Meeting in regards to the Mainstreet Associations Marketing Funding Resolution C0472/21, prior to the June Council meeting where the draft budget will be passed for the 2021-22 year.

We wish to speak about the role of the association including the successful advertising campaigns the Unley Road Association has run. Conservatively, the Association's marketing initiatives in 2019-20 reached over 1.3 million through a combination of TV, Radio, Digital, Print and in person initiatives, providing significant reach for Unley Road businesses, as a precinct and individually. Initiatives proposed for 2021-22 are likely to be reach an even greater audience. For businesses on the Road, this presents opportunities that would not be possible on their own.

We acknowledge that council has recommended a budget significantly less than our request, that is in line with our 2020-21 budget, but that was revised due to COVID and the inability to run events and to ease the burden on businesses (many of which were unable to open their doors.) This is not the case now, in fact it is even more important than ever to bring shoppers back into stores and to bring the community together for events and to support their local businesses. In the past six months or so, at least a dozen new businesses have opened on Unley Road, signalling growth and confidence.

Please Note: If you wish to distribute information as part of your deputation, this material must be provided to Administration prior to the meeting at which your deputation occurs. Please ensure you discuss any information you wish to be distributed or options for presenting your deputation with Administration when you receive confirmation that your Deputation Request has been approved.

I have read and understood the Deputations Information Sheet and acknowledge that I must comply with the requirements.

Signed: 

Date: 30 / 4 / 21

Once completed, please return to the City of Unley, either in person, or by post, facsimile or email pobox1@unley.sa.gov.au

City of Unley Use Only

Received (date and time): _____ / _____ / _____ at _____ am/pm

Acknowledged by Presiding Member

Signed: _____

Dated: _____ / _____ / _____

Acknowledged by OCEO

Signed: _____

Dated: _____ / _____ / _____

Approved: Yes No

Meeting Date: _____ / _____ / _____ at _____ am/pm

Representor Notified: Yes No

DEPUTATION

REPORT TITLE: THE TRAVELLING TABLE FESTIVAL
COMMUNITY GRANTS SPONSORSHIP

ITEM NUMBER: 2.2

DATE OF MEETING: 24 MAY 2021

ATTACHMENTS: 1. DEPUTATION

1. Vic Pisani, Millswood
Re. Item 4.1 Event Funding Request – The Travelling Table



DEPUTATION REQUEST FORM

Please complete this request and return to the City of Unley at least **three (3) clear days** prior to the Council meeting at which you wish to be heard.

To: The Chief Executive Officer

I/We hereby request to be heard at a Council meeting of the City of Unley

Representor Name: Vic Pisani
Telephone Number: 0413 028 581
Email: adelaidefoodfringe@gmail.com
Address: 32 Clifton St, Millswood, SA 5034

I will be speaking:

On my behalf:

As a Spokesperson:

Group: The Travelling Table festival

If the group has a set of Rules by which the group is governed, please provide a copy of these.

Representor 2 Name: _____
Telephone Number: _____
Email: _____
Address: _____

Representor 3 Name: _____
Telephone Number: _____
Email: _____
Address: _____

This Deputation relates to the following subject matter:

(Please give sufficient details of the matter to enable consideration of your request for a deputation)

Due to COVID19's devastating impact on the events industry and ultimate cancellation of The Travelling Table in 2020, the The Travelling Table's Directors have been forced in to changes in employment in the last 12 months. These change out of their control have affected their availability and financial ability to produce the Travelling Table festival on the date tentatively booked for 3-6 June 2021 in the 2020/21 financial year.

The Travelling Table directors however have been able to secure time in their new work schedules to produce the Travelling Table festival in the 2021/22 financial year on Thursday 30 September to Sunday 3 October. The also believe they can make the festival financially viable and affordable for Unley residents if a variation in their 3 year community events grant sponsorship is granted to present the event on this new date (in the 2021/22 financial year) with access to the combined funding for the 2020/21 and 2021/22 financial year of \$10K which reflects the new festival date in a new financial year and final 2 years of a three year grant agreement ending in the 2021/22 financial year.

After such a difficult 18 months for events, the financial security council can provide through permitting this variation will allow for the successful return of the Travelling Table in 2021 and ensure a major cultural event and highlight of The City of Unley's 150th year . It will also allow organisers to keep ticket prices affordable by offsetting increased costs and ongoing challenges for events due to COVID as well as losses related to the festival's 2020 COVID cancellation.

Please Note: If you wish to distribute information as part of your deputation, this material must be provided to Administration prior to the meeting at which your deputation occurs. Please ensure you discuss any information you wish to be distributed or options for presenting your deputation with Administration when you receive confirmation that your Deputation Request has been approved.

I have read and understood the Deputations Information Sheet and acknowledge that I must comply with the requirements.

Signed: V.P.O.
Date: 3 / 5 / 2021

Once completed, please return to the City of Unley, either in person, or by post, facsimile or email pobox1@unley.sa.gov.au

City of Unley Use Only

Received (date and time): _____ / _____ / _____ at _____ am/pm

Acknowledged by Presiding Member

Signed: _____
 Dated: _____ / _____ / _____

Acknowledged by OCEO

Signed: _____
 Dated: _____ / _____ / _____

Approved: Yes No

Meeting Date: _____ / _____ / _____ at _____ am/pm

Representor Notified: Yes No

DEPUTATION

REPORT TITLE:	REPRESENTATION REVIEW - VERBAL ADDRESS IN SUPPORT OF WRITTEN SUBMISSIONS
ITEM NUMBER:	2.3
DATE OF MEETING:	24 MAY 2021
ATTACHMENTS:	NIL

As part of the Representation Review process, any person making a written submission as part of the consultation process must be offered the opportunity to address Council in support of their submission. Of the thirty three (33) submissions received, two (2) respondents have indicated their desire to speak to Council.

The two speakers will address Council at its meeting on 24 May 2021, ahead of the Representation Review report which will be considered by Council at a future meeting.

1. Speaker 1
Re. Representation Review
 2. Speaker 2
Re. Representation Review
-

RECEIPT OF PETITION

REPORT TITLE: PETITION OF RESIDENTS OF ANDREW AVENUE, MILLSWOOD, RE: INCREASE FREQUENCY OF STREET SWEEPING AND FOOTPATH CLEANING

ITEM NUMBER: 2.4

DATE OF MEETING: 24 MAY 2021

ATTACHMENTS: 1. PETITION

PRINCIPAL PETITIONER: VICKI COLLINS

NUMBER OF SIGNATORIES: 19

NATURE OF PETITION: Increase Frequency of Street Sweeping and Footpath Cleaning in Andrew Street, Millswood

1. **RECOMMENDATION**

That:

1. The petition be received.
 2. The principal petitioner be notified of Council's proposed actions.
-

2. **OFFICER'S COMMENTS**

Street Sweeping maintenance is undertaken as per the Council endorsed service levels. The streets of Unley are swept on a once every 6 week cycle, and once every 3 weeks during heavy leaf fall periods. Heavy leaf fall periods occur on average 9 months of the year, accordingly streets are swept approximately 14 times per year.

A street sweeping service review was undertaken by Council in October 2020, and efficiencies were identified, that is, reducing the reliance on contractors and commencing a second shift by internal staff. This enables staff to respond more frequently to additional sweeping requests from concerned residents, without interfering with predefined schedules and the prescribed minimum service levels.

Council's Street Sweeper is fitted with GPS tracking and operational sensors, so that Council can determine the exact date and time streets are swept, the vehicle speed, and whether the vehicle is actually sweeping as opposed to just travelling.

A review of the GPS tracking has confirmed that Andrew Avenue was swept in accordance with the street sweeping schedule throughout March and April 2021. The precise dates this occurred were 15 March and 27 April.

Further, upon receipt of a customer request from a resident of Andrew Avenue, additional sweeping occurred on 12 May, one week ahead of schedule, and only two weeks from the previous sweeping. Staff then continued to follow the schedule, with the street again swept on 18 May.

It should be acknowledged that this Autumn has been unique in the fact that trees have shed their leaves extremely quickly over a short two week period across the majority of the Council area, as opposed to the shedding of leaves over a four week period, which normally enables staff enough time to clean the streets. The extremely large volume of leaf matter in this short period has resulted in an increased number of customer requests and has stretched Council's resources.

Currently throughout the heavy leaf fall period, Council schedule two working shifts with Council's one truck, 5am-2pm and 2-7pm. This schedule is supported by the use of a contractor who provides one additional sweeping truck and undertakes works as directed.

It is the opinion of the Administration that the current street sweeping service levels and schedule should remain in place. Council staff have the ability to respond to customer requests and undertake additional street sweeping as deemed necessary. It is proposed that in October 2021, staff will undertake a 12 month review of the service delivery changes that were adopted in November 2020. The aim of this review will be to measure the success of the changes implemented, and whether further efficiencies and improvements can be identified and implemented to enhance the street sweeping service.

11.5.2021

PETITION

To the Mayor and Councillors of the City of Unley



Part 1:

Petition Contact Person: VICKI COLLINS
 Telephone Number: 0418700078
 Address: 20 ANDREW AVENUE
MILLSWOOD

Part 2:

The petition of (identify the individuals or group, e.g. Resident of the City of Unley)

The residents of Andrew Avenue, Millswood

Part 3:

Draws the attention of the Council to (identify the circumstances of the case)

The residents of Andrew Avenue are deeply unhappy
with the frequency of street and footpath cleaning
in our street. We would like to see weekly street
cleaning; we are in a flood plain area with all
deciduous trees in our street. There are elderly
Andrew Street residents out attempting to clear
the gutters filled with leaves, which are moist
and slippery and piled high. This is unacceptable.
Please dramatically increase our street cleans. Thank you.

11-5-2021

PETITION

Part 4:

The petitioners therefore request that the Council (outline the action that the petitioners are requesting Council should or should not take)

To dramatically increase street and foot path clearing in Andrew Avenue, Millswood.

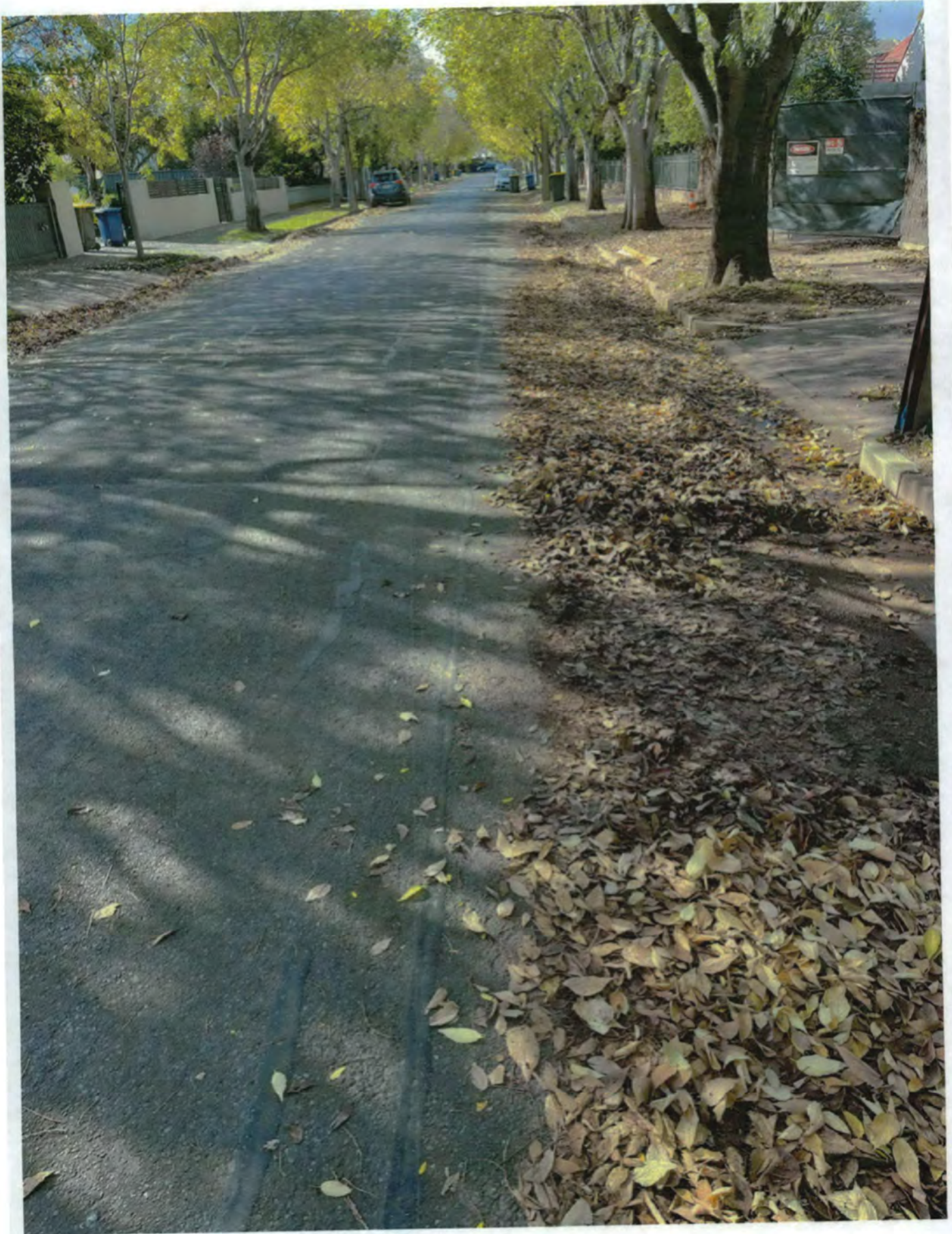
Please note: When this petition is presented to Council or a Council Committee, it will be a public document and names and addresses will appear in the Agenda on the Council website.

Name (print)	Address	Signature
VIKKI COLLINS	20 ANDREW AVENUE MILLSWOOD	VJ Collins
PETER & ROS GRIGG	18 ANDREW AVENUE MILLSWOOD	P. Grigg
NICK KERRISAN	17A ANDREW AVENUE MILLSWOOD	Nick Kerrisan
Andrew Bear	14 ANDREW AVE MILLSWOOD	Andrew Bear
JOHN & PENNY PIPER	15 ANDREW AVE, MILLSWOOD	John Piper
BARBARA & TREVOR MAY	10 ANDREW AVE. MILLSWOOD	B. May
WENDY	22 ANDREW AVE MILLSWOOD	W. Freeman
RACHEL GASPARI	16 ANDREW AVE, MILLSWOOD	R. Gaspari
JAMES & JO NOLAN	8 ANDREW AVE MILLSWOOD	J. Nolan
KRISTIN MCKAY	6 ANDREW AVE MILLSWOOD	K. McKay
Denine McKeough	4 Andrew Ave Millswood	Denine McKeough
Michael & Gillian	2 Andrew Ave. a	M. Gillian
Anita Marino	5 Andrew Ave Millswood	Anita Marino
B. Hughes	7 Andrew Ave, Millswood	B. Hughes
D WILLSON	9 ANDREW AVE MILLSWOOD	D. Willson
A. B. G. B.	11 ANDREW AVE MILLSWOOD	A. B. G. B.
K. FLOREANI	14 Regent St. Millswood	K. Floreani
R. FLOREANI	" " "	R. Floreani
G. OKE	11 Andrew Ave. Millswood	G. Oke

Attach additional sheets if necessary and use the same format as this page

ANDREW AVENUE MILLSWOOD

11.5.2021



ANDREW AVENUE, MILLSWOOD

11.5.2021



ANDREW AVENUE, MILLSWOOD

11.5.2021



REPORT OF COMMITTEE

REPORT TITLE:	MINUTES OF AUDIT COMMITTEE
ITEM NUMBER:	3.1
DATE OF MEETING:	24 MAY 2021
ATTACHMENTS:	1. MINUTES OF AUDIT COMMITTEE - 11 MAY 2021

1. **EXECUTIVE SUMMARY**

The minutes and recommendations of the Audit Committee meeting held on Tuesday 11 May 2021 are presented for Council's consideration.

2. **RECOMMENDATION**

That:

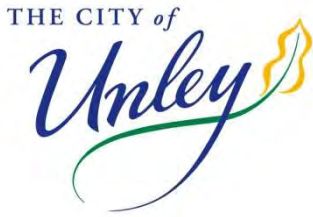
1. The minutes of the Audit Committee meeting held on Tuesday 11 May 2021, be received and the following recommendations contained therein be adopted by Council
 - (a) Item 2.1 - External Audit - Interim Audit Findings & Agreed Actions
 1. The report be received.
 2. The Audit Committee Support the Management Response for Item 2.5.1 as set out in Attachment 1 to this report (Item 3.1, Audit Committee Meeting 11/05/2021)
 3. Any concerns arising from a review of credit card transactions pertaining to the CEO to be reported to the Chair of the Audit Committee as soon as practical.
 - (b) Item 2.2 - Draft 2021-22 Annual Business Plan & Budget for Public Consultation
 1. The report be received.
 2. The Draft 2021-22 Annual Business Plan and Budget, approved for Consultation purposes and as set out in Attachment 1 to this report (Item 3.2, Audit Committee Meeting 11/05/2021) be noted.
 3. Comments received from the Audit Committee relating to the Draft 2020-21 Annual Business Plan be presented to Council for consideration at the Budget Workshop to be held prior to adoption of in June.

(c) Item 2.3 - Strategic Risk Register

1. The report be received.

(d) Item 2.4 - Operational Risk Register Update - High and Extreme Risks

1. The report be received.



**Minutes of the City of Unley
Audit Committee Meeting
Tuesday, 11 May 2021, 6:30pm
Civic Bar Area
181 Unley Road Unley**

1. PRESENT

Presiding Member D Powell (Presiding Member)
Councillor M Rabbitt
Councillor M Broniecki
Independent Member A Martin

2. OFFICERS PRESENT

Chief Executive Officer, Mr P Tsokas
Manager Finance and Procurement, Mr A Brown
Team Leader Financial Accounting, M Kris
Executive Assistant, Ms L Blyth

3. ACKNOWLEDGEMENT

The Presiding Member welcomed Members to the meeting and opened the meeting with the Acknowledgement.

4. 1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Independent Member N Handley

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Nil

1.4 MINUTES

ITEM 1.4.1

MINUTES OF THE ORDINARY AUDIT COMMITTEE MEETING HELD TUESDAY, 9 FEBRUARY 2021

MOVED Councillor M Broniecki

SECONDED Independent Member A Martin

That:

1. The minutes of the Ordinary Audit Committee held on Tuesday, 9 February 2021 be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

Resolution No. AC0041/21

1.5 DEFERRED / ADJORNED ITEMS

Nil

5. 2. PRESENTATION

An update on the Brown Hill Keswick Creek project was presented by Peta Mantzarapis, Project Director at Brown Hill and Keswick Creeks

6. 3. REPORTS

ITEM 3.1

EXTERNAL AUDIT - INTERIM AUDIT FINDINGS & AGREED ACTIONS

MOVED Councillor M Broniecki

SECONDED Independent Member A Martin

That:

1. The report be received.
2. The Audit Committee Support the Management Response for Item 2.5.1 as set out in Attachment 1 to this report (Item 3.1, Audit Committee Meeting 11/05/2021)
3. Any concerns arising from a review of credit card transactions pertaining to the CEO to be reported to the Chair of the Audit Committee as soon as practical.

CARRIED UNANIMOUSLY

Resolution No. AC0042/21

ITEM 3.2

DRAFT 2021-22 ANNUAL BUSINESS PLAN & BUDGET FOR PUBLIC CONSULTATION

MOVED Councillor M Rabbitt

SECONDED Independent Member A Martin

That:

1. The report be received.
2. The Draft 2021-22 Annual Business Plan and Budget, approved for Consultation purposes and as set out in Attachment 1 to this report (Item 3.2, Audit Committee Meeting 11/05/2021) be noted.
3. Comments received from the Audit Committee relating to the Draft 2020-21 Annual Business Plan be presented to Council for consideration at the Budget Workshop to be held prior to adoption of in June.

CARRIED UNANIMOUSLY

Resolution No. AC0043/21

ITEM 2.3

STRATEGIC RISK REGISTER

MOVED Councillor M Rabbitt

SECONDED Councillor M Broniecki

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0044/21

ITEM 2.4

OPERATIONAL RISK REGISTER UPDATE - HIGH AND EXTREME RISKS

MOVED Independent Member A Martin

SECONDED Councillor M Broniecki

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0045/21

7. 2. OTHER BUSINESS

8. NEXT MEETING

Tuesday 10 August 2021 - 6:30pm

9. CLOSURE

The Presiding Member closed the meeting at 7.57pm.

.....
PRESIDING MEMBER

DECISION REPORT

REPORT TITLE:	TRADER ASSOCIATION QUARTER 3 REPORTS 1 JANUARY TO 30 MARCH 2021
ITEM NUMBER:	4.1
DATE OF MEETING:	24 MAY 2021
AUTHOR:	AKARRA KLINGBERG
JOB TITLE:	COORDINATOR ECONOMIC DEVELOPMENT
ATTACHMENTS:	<ol style="list-style-type: none">1. UNLEY ROAD ASSOCIATION QUARTER 3 2020-21 REPORT2. GOODWOOD ROAD BUSINESS ASSOCIATION QUARTER 3 2020-21 REPORT3. KING WILLIAM ROAD TRADERS ASSOCIATION QUARTER 3 2020-21 REPORT4. FULLARTON ROAD SOUTH TRADERS ASSOCIATION QUARTER 3 2020-21 REPORT

1. **EXECUTIVE SUMMARY**

The City of Unley has four mainstreet precincts (Fullarton Road, Unley Road, King William Road and Goodwood Road) (Precincts). Each Precinct has an Independent Mainstreet Association (Association) which enters into an annual funding agreement with Council regarding the expenditure of the Separate Rate.

The funding agreements require each Association to submit quarterly expenditure reports to Council. This report presents the expenditure reports that have been received from the Associations for the period of January 2021 to 30 March 2021, as well as additional information on their activities.

Due to the restrictions associated with COVID-19, the Associations were required to reconsider some of their activities, such as trader networking and small community events, and adapt marketing campaigns to the conditions as they changed.

Council is currently finalising the adoption of its Economic Development Growth Strategy 2021-25 and will consider a report at its meeting to be held in May 2021 to adopt the Final Strategy. Following the adoption of the Final Strategy, Council will review the Association model and reporting mechanisms which will result in changes in terms of how the Associations provide their quarterly reports and how this information is presented to Council for its consideration.

2. RECOMMENDATION

That:

1. The report be received.
 2. The Goodwood Road Business Association Inc 2020/21 Expenditure Plan be amended to reallocate \$2,600 to Events and \$4,000 to Streetscape / Activation from Advertising / Promotion.
 3. The Chief Executive Officer write to each of the Trader Associations expressing Council's concerns regarding the lack of timely expenditure of the Separate Rate throughout the 2020/21 financial year and reporting that there is still significant expenditure to be made to 30 June 2021.
-

3. RELEVANT CORE STRATEGIES/POLICIES

3. Economic Prosperity
 - 3.1 Unley is recognised as an easy place to do business.

4. BACKGROUND

Each Association is an Independent Incorporated Body and is managed by a committee comprised of their members. A Separate Rate is levied by Council on businesses located within each of the Precincts for the purposes of marketing and promotion.

Money collected from the Separate Rate is contracted, through a funding agreement, to the relevant Association to conduct this activity on Council's behalf. The Separate Rate collected is different for each Precinct, both in total amount raised and rate in the dollar. There is a formal Association Separate Rate Agreement (Agreement) in place between Council and each Association for the expenditure of the Separate Rate.

As part of the Agreements, each Association is required to provide a quarterly report of its expenditure and activities. This report which sets out the Quarter 3 updates should be considered by Council in conjunction with the Associations' requests for Separate Rates in the 2021/22 financial year.

5. DISCUSSION

The Associations have been asked to provide a financial report for Quarter 3, 2020-21 which is for the period of 1 January 2021 to 30 March 2021. Additional information is provided below on the activities, achievements and challenges that each of the Associations have experienced during this time.

Attachments 1-4

It is a requirement that Separate Rate funding is fully expended in the financial year for which it is raised. The Associations were asked to provide a list of projects that will be undertaken in Quarter 4 to demonstrate planned expenditure of Separate Rate funds to 30 June 2021 and identify any expected unspent funds as required.

It must be noted that the funding agreement with the Associations and expenditure of funds by 30 June is in relation to the Separate Rate funding only. Trader Event Sponsorship is acquitted separately in-line with Community Event Sponsorship acquittal requirements. Additionally, the Trader Associations receive income from other sources including banner income as prescribed through the City of Unley Banner Policy, third party sponsorship and membership. This additional income is not subject to the Agreement terms.

Unley Road Association (\$69,835 Separate Rate Funding)

- Pride of Workmanship awards run in conjunction with Unley Rotary – preparation, rollout, nominations, judging and awards/networking event.
- Preparation of Marketing levy request and event sponsorship request for 2021-22.
- Three committee meetings, three sub-committee meetings and one executive meeting.
- Preparation for Makeover in May advertising campaign – Radio, TV, print and graphic designer.
- Filming for South Aussie with Cosi.
- Social media marketing – 78 posts for Facebook, 71 posts for Instagram. Paid advertising campaign for Pride of Workmanship entries.
- Unley Road website updates, email news update to traders, on-road visits with traders / calls.
- Delivery of the Unley Road Pride of Workmanship invites to all businesses on road in conjunction with Unley Rotary and engage in conversations on issues affecting their business and their reflections on the mainstreet association.

Attachment 1

The Unley Road Association Quarter 3 Report demonstrates that \$25,542 (37%) of the total annual funds of \$69,835 have been expended to 30 March 2021. This leaves \$44,293 to be expended in Quarter 4 (\$35,799 Projects and \$8,494 Administration).

Separate Rate collected	Spent to 30 March 2021	Remaining
\$69,835	\$25,542 (37%)	\$44,293

The Unley Road Association has advised that the remaining funding will be spent as follows:

- Administration expenses = \$8,550.00
 - Project No. 1 Member Service = \$1,100.00
 - Project No. 2 Advertising / Promotion and Events = \$26,900.00
- Total \$36,550**

The information provided by the Unley Road Association has a shortfall of \$7,743 unaccounted for expenditure.

No unspent Separate Rate funding has been identified at the time of writing this report. Any unspent funds at 30 June 2021 must be identified and returned to the ratepayers.

Goodwood Road Business Association (\$57,225 Separate Rate Funding)

- Planned and ran 2 Satd'y on Goody (morning) events – 27 February and 27 March 2021.
- Planned and ran a Satd'y Night on Goody event – 13 March 2021. This event was proposed to promote and involve night time traders.
- Stage 1 of the Easter Goodwood Primary School Fence Art planned and implemented.
- Designs for new FlagTrax banners created.
- Two DIT controller boxes brought to life with street art (in front of Goodwood Primary School and in front of Holy Cross Catholic Church).
- Continued Social Media through Facebook and Instagram (one to three posts most days).

Attachment 2

Through their Quarter 3 report, the Goodwood Road Business Association has requested to amend their 2020-21 approved Expenditure Plan (C0228/20). The movement of funding is supported by proposed expenditure in Quarter 4 and will allow for correct reporting for the financial year overall.

Budget Allocation	Current allocation	Project	Proposed re-allocation of funds
\$2,600	Advertising/Promotion		Events
\$4,000	Advertising/Promotion		Streetscape/Activations
\$0 net change to overall budget			

The Goodwood Road Business Association Quarter 3 Report demonstrates that \$33,533 (59%) of the total annual funds of \$57,225 have been expended to 30 March 2021. This leaves \$23,692 to be expended in Quarter 4 (\$19,453 Projects and \$4,239 Administration).

Separate Rate collected	Spent to 30 March 2021	Remaining
\$57,225	\$33,533 (59%)	\$23,692

Please note that the report in Attachment 2 includes Trader Event Sponsorship of \$10,000 and Banner income of \$4,577 which has been removed for this analysis.

The Goodwood Road Business Association has advised that the remaining Separate Rate funding will be spent on the following activities:

- Glam Adelaide Membership renewal.
- Roll out of 2nd Round of Heart of Goodwood Campaign for the financial year.
- Great Goodwood Voucher initiative.
- Next iteration of the Goodwood Primary School Fence Art.
- Implementation of Art Grants to encourage wall art.
- Bud lighting on Lemongrass Restaurant.
- Ongoing Social Media posts (three months' worth), website updates and four planned email campaigns.
- Two Sat'd'y on Goody events (1 May – Morning event, 8 May – Evening event).
- SALA planning and registration.
- Ongoing Administration and bookkeeping.

No unspent Separate Rate funding has been identified at the time of writing this report. Any unspent funds at 30 June 2021 must be identified and returned to the ratepayers.

King William Road Traders Association (\$92,280 Separate Rate Funding)

- Production of a stills image suite and eight video projects that showcase the unique experience offered by the local business community.
- Planning for a Quarter 4 media event.
- Updated user functionality and the look and feel of their website and created a login trader portal which will launch in the coming weeks.
- Implemented a new brand identity and digital marketing strategy which has been well received by the business community.
- Implementation of the 'fairness calendar' for social media content which ensures even coverage of posts across traders.

- Increased the frequency of posts and level of traders showcased in an eight-week period.
- Liaised with local media contacts to highlight news from the precinct.
- Planned the AGM which was held on 13 April and appointed a new committee (CBS granted a six-month extension to Associations to hold 2019/20 AGMs due to COVID).
- Worked with Council staff to produce three articles in CoU publications.
- Worked with Council on the re-installation of the light pole banners and planned designs and placement.
- Scope options to improve the aesthetic of the public toilet located behind Cibo.
- Investigate options to install festoon lighting throughout the precinct.

Attachment 3

The King William Road Traders Association Quarter 3 Report demonstrates that \$44,204 (48%) of the total annual funding of \$92,280 have been expended to 30 March 2021. This leaves \$48,076 to be expended in Quarter 4 (\$33,502 Projects and \$14,574 Administration).

Separate Rate collected	Spent to 30 March 2021	Remaining
\$92,280	\$44,204 (48%)	\$48,076

Please note the report in Attachment 3 includes Trader Event Sponsorship of \$10,000 which has been removed in this analysis.

The King William Road Traders Association has advised that the remaining Separate Rate funding will be spent on the following activities:

- Producing the remaining ‘Experience King William Road’ campaign videography and photography.
- The creation, printing and installation of branding banners on the soon to be re-installed light pole banners.
- Facilitating an ‘Experience King William Road’ fashion and dining PR/Media event.
- Producing content for and maintenance of the precinct’s digital platforms – website, Instagram and Facebook page.
- Trader engagement activities and administrative tasks associated with operating the association.

No unspent Separate Rate funding has been identified at the time of writing this report. Any unspent funds at 30 June 2021 must be identified and returned to the ratepayers.

Fullarton Road South Traders Association (\$13,000 Separate Rate Funding)

- Planning for the Destination Highgate Summer Movie Night (19 February 2021 officially opened by Mayor Hewitson).
- Engagement of contractors and coordination with Council and traders.
- Design and delivery of event collateral.
- Liaise with traders to organise raffle prizes drawn at the Movie Night.
- Submission on 2021-22 Budget submission.

Attachment 4

The Fullarton Road South Trader Association Quarter 3 Report demonstrates that \$7,952 (61%) of the total annual funds of \$13,000 have been expended to 30 March 2021. This leaves \$5,098. to be expended in Quarter 4 (\$3,174 Projects and \$1,924 Administration).

Separate Rate collected	Spent to 30 March 2021	Remaining
\$13,000	\$7,952 (61%)	\$5,098

Please note the report in Attachment 4 includes Trader Event Sponsorship of \$10,000 which has been removed in this analysis.

The Fullarton Road South Traders Association has advised that the remaining Separate Rate funding will be spent on the following activities:

- Payment of insurance (\$1,600) – this is the majority of the Administration budget allocation.
- Social Media marketing campaign.
- Update of wayfinding signage.

No unspent Separate Rate funding has been identified at the time of writing this report. Any unspent funds at 30 June 2021 must be identified and returned to the ratepayers.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Goodwood Road Business Association Inc 2020/21 Expenditure Plan be amended to reallocate \$2,600 to Events and \$4,000 to Streetscape / Activation from Advertising / Promotion.
3. The Chief Executive Officer write to each of the Trader Associations expressing Council's concerns regarding the lack of timely expenditure of the Separate Rates throughout the 2020/21 financial year and reporting that there is still significant expenditure to be made to 30 June 2021.

This option allows the Goodwood Road Business Association to reallocate approved funds to advertising and promotional activities to further market the precinct. This reallocation would enable balanced reporting for the Quarter 3 report.

Option 2 –

1. The report be received.
2. The application to amend the Goodwood Road Association Inc. 2020-21 Expenditure Plan is not supported.

If the application to reallocate funds is not supported, the Goodwood Road Association financial reporting will continue to show this change with advertising/promotion being above budget and events being under budget.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- Council imposes a Separate Rate and provides revenue recovered by that rate to the Mainstreet Trader Associations for marketing purposes. There is no net cost to Council.

8.2 Legislative/Risk Management

- Council has an obligation to ensure that the revenue raised from the Separate Rate is expended for the purpose for which the rate was imposed. An Expenditure Plan is endorsed by the Council for each annual agreement. Amendments to this approved Plan must be submitted and approved at Council's discretion. Proposed changes to the endorsed Expenditure Plan are generally required prior to the expenditure of funds. Due to the frequency of reporting this is not always possible.
- One of the proposed actions in Council's Final Economic Development Growth Strategy 2021-25 (to be adopted by Council at its May 2021 meeting) is to undertake a review of the Association model. It is anticipated that, as part of this exercise, a review of the Associations' quarterly reports is to be undertaken which will result in changes in terms of how the Associations provide their quarterly reports and how this information is presented to Council for its consideration.

8.3 Staffing/Work Plans

- There is no additional staff impact from the recommended option.

8.4 Climate/ Environmental Impact

- Council will encourage the use of recycled, reusable and/or compostable materials to be used where possible and environmental impacts to be taken into consideration.

8.5 Social/Economic

- There are no social impacts identified. The Separate Rate will impose a financial burden on the businesses so rated, but the marketing and promotional activities of the Associations should mitigate the financial impacts and lead to improved overall outcomes for those businesses.

9. REPORT CONSULTATION

No internal consultation has been undertaken or considered necessary.

10. REPORT AUTHORISERS

Name	Title
Claude Malak	General Manager, City Development

Unley Road Association
Summary of Income and Expenditure 2 2020/21 Quarter Three Report

Income

Separate Rate funding	\$ 69,835.00
Banner Income (estimation only)	\$ 1,000.00
Other - Event sponsorship from City of Unley for event that encapsulate community focus (as this project objective, strategy and outcome has not been finalised due to COVID19 no details have been supplied at this stage)	\$10,000.00
Total Income	\$80,835.00

Note : it is a requirement of the Local Government Act that all separate rate funding must be expended for the purposes outlined in the year of collection.

Has there been an alteration to your endorsed expenditure plan:	No	Date approved
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** Note: As per the Agreement with Council for the expenditure of the Separate Rate, all variations to the approved expenditure plan must be approved by The Council

Expenditure

Projects (provide further detail on "Detail" worksheet)

NOTE: If a project is funded through income additional to the Separate Rate, please indicate the funding contribution of each project: eg \$20k Separate Rate, \$15k CoU sponsorship etc

Brief Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Progressive total	% of Prog. Total
Project 1 Member Services	\$ 7,000.00					0	0%
Project 2 Advertising and promotional	\$ 37,000.00	3,144.55	3,668.55	1,388.77		8201.87	22%
Subtotal	\$ 44,000.00	\$ 3,144.55	\$ 3,668.55	\$ 1,388.77	\$ -	\$ 8,201.87	19%

Administration

Brief Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Progressive total	% of Prog. Total
Marketing/ Admin Coordinator	\$ 15,000.00	2,963.00	4,113.60	4,275.00		11351.6	76%
Administration/ bookkeeping	\$ 4,500.00	1,277.00	1,013.45	1,355.00		2290.45	51%
PO Box	\$ 135.00	0		123.64			0%
Office Expenses	\$ 4,000.00	26.82	277.05	516		819.87	20%
Insurance	\$ 2,000.00	943.61				943.61	45%
Other	\$ 200.00			456.17		456.17	228%
Subtotal	\$ 25,835.00	5,210.43	5,404.10	6,725.81		17340.34	67%

Total Expenses	Projects + Administration	\$ 69,835.00	8,354.98	9,072.65	8,114.58		25542.21	37%
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Operating Surplus		\$ 11,000.00					0	0.00%
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Unley Road Association - Expenditure 2020/21

Project 1	Description and Objective	Budget	Measure	New initiative (Y/N)	Target v Actual	Results for Quarter 1	Results for Quarter 2	Results for Quarter 3	Results for Quarter 4
Member Services	<p>Objective: •To hold one networking event at an Unley Road business between Jan 2021- June 2021, with the aim to have 25% of the businesses from Unley Road in attendance. Networking functions offer great marketing tool for traders, disseminate relevant information and provide an opportunity to engage with other traders, staff, and owners. These events help to build a vibrant mainstreet and welcomes new businesses to introduce themselves and get to know their neighbours, which in turn is great for word of mouth advertising between businesses.</p> <p>•One trader forum to understand pressures on businesses, and opportunities for the future (projects, events and advertising). We aim to use this feedback to create a strategy for future marketing and events opportunities on Unley Road.</p> <p>•Continue to provide monthly traders update newsletters (email and 1 hard copy in December) to inform and assist business owners on upcoming Unley Road events, marketing and advertising opportunities, matters that may affect their business, changes on the Road and any other relevant news</p> <p>Objective:</p>	\$ 7,000	Participant number	No	What were you hoping to get (measure) v what was achieved eg average open rate, trader participation etc Eg Open rate target 50/actual 65	Trader updates via email. Trader support via phone calls and emails including advice on social media/ keeping clients customers updated with business status (coordinator was operating on reduced hours)	Trader updates via email. Trader support via phone calls and emails. Networking event was planned for 3 December (was to be held at Barrow and Bench Mitre 10) but was cancelled due to COVID outbreak. AGM was rescheduled due to COVID, held on Dec 9 (18 in attendance as per covid regulations for venue)	Trader updates via email. Trader support via phone calls and emails. Pride of Workmanship Awards and Networking event held at Barzaar on March 30. Approximately 65 in attendance. Over 150 entries received from customers, staff and businesses for businesses and staff members of Unley Road businesses. There was some fantastic entries that highlighted how much Unley Road businesses and their staff have gone above and beyond during COVID, and how this has been greatly appreciated. Winners info here- https://www.facebook.com/unleyroad/posts/3929581360397505 .	

Est. Comp. Date : Three other

Project 2	Description and Objective	Budget	Measure	New initiative (Y/N)	Target v Actual	Results for Quarter 1	Results for Quarter 2	Results for Quarter 3	Results for Quarter 4
Advertising and Promotional	<p>Objective: •Assist with marketing all business and services on Unley Road. Provide opportunities for businesses to participate in events on and off the road.</p> <p>•Only Unley Road competition to draw people back to Unley Road and spend money in stores/ businesses</p> <p>•To continue with stage 2 development of Unley Road website.</p> <p>•Increase social media engagement, primarily using Facebook and Instagram to publicise Unley Road businesses and events.</p> <p>•Develop digital media strategy to maximise online engagement and promotion for Unley Road precinct.</p> <p>•Online and Digital advertising</p> <p>•Advertising opportunities with SA icons such as Andrew "Cosi" Costello, Adelady</p> <p>•Print opportunities in magazines such as SA Life</p> <p>Objective:</p>	\$ 37,000	Engagement stats	No		Social Media and website updates were core focus during Jul - September whilst businesses still had restrictions in place and coordinator was operating on reduced hours	Updates to the Unley Road website, Social media advertising campaign was undertaken in October, November and December (focus on all of Unley Road, Retail options for Christmas and December dining options). One awareness raising ad - 4490 estimated ad recall, reach 60 609. Three engagement ads -1376 clicks, reach 40 019. Total spend \$820.10	Updates to Unley Road website and social media. Preparations began during this period for the Makeover in May advertising campaign (includes print, radio, TV and digital advertising.) Filming for South Aussie with Cosi segment took place on March 31 (to air in May). The Makeover in May campaign is funded primarily via surplus money the association from previous external sponsorship from 2018-2019. This advertising campaign could not be delivered using the funding from marketing levy.	

Est. Comp. Date :

Sub total	Projects	\$ 44,000							
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Administration			
	Yearly Hours	Rate/Hour	Total
Admin/Marketing Coord.			\$ 15,000
Office Exp.	Postage, phone calls, office supplies, PO Box, Book keeping		\$ 8,635
Insurance	Public Liability Required.		\$ 2,000
Other	Miscellaneous costs, Fees and Charges		\$ 200
Sub total	Administration		\$ 25,835

Total Exp.	Projects + Administration	\$ 69,835
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SOCIAL MEDIA						
	Measure	Current	Annual Target	Quarter 1	Quarter 2	Total
Member Newsletter	Open Rate	36.5		38.20%	35.2%	
Website Traffic	Page Views	4964		6332	8219	
Social Media – Facebook	Page Likes (net)	2397		2423 followers 9380 reach	2475 followers 168 940 reach	
Social Media – Instagram	Followers (net)	576		660 followers 5320 impressions	695 followers 53250 impressions	
Social Media – Member's Group	Page Likes (net)			41	42	

Goodwood Road Business Association
Summary of Income and Expenditure 2020/21 - Third Quarter

Income	
Separate Rate funding	\$ 57,225.00
Banner Income	\$ 4,577.26
Membership	\$ -
Event Funding Sponsorship	\$ 10,000.00
Total Income	\$ 71,802.26

Note : it is a requirement of the Local Government Act that all separate rate funding must be expended for the purposes outlined in the year of collection.

Has there been an alteration to your endorsed expenditure plan:	Yes	1. Sponsorship Approved 2. Adjustment to allow for reduced banner income 3. Adjusted for Sponsorship funds received (Feb Council meeting)
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**** Note:** As per the Agreement with Council for the expenditure of the Separate Rate, all variations to the approved expenditure plan must be approved by The Council

Expenditure
Projects (provide further detail on 'Detail' worksheet)

NOTE: If a project is funded through income additional to the Separate Rate, please indicate the funding contribution of each project: eg \$20k Separate Rate, \$15k CoU sponsorship etc

Brief Description		Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Progressive total	% of Prog. Total
Project 1	Advertising/Promotion	\$ 22,000.00	\$ 523.13	\$ 3,704.59	\$2,122.43		\$ 6,350.15	29%
Project 2	Streetscape/Activations	\$ 5,000.00	\$ 1,440.00	\$ 670.00	\$912.00		\$ 3,022.00	60%
Project 3	Events - SALA, CoU Sponsorship	\$ 10,000.00	\$ 1,142.25	\$ 940.00	\$6,411.08		\$ 8,493.33	85%
Project 4	Member Services	\$ 1,500.00	\$ 283.00	\$ 970.61	\$0.00		\$ 1,253.61	84%
Project 5	Engage Marketing Coordinator (5 hours per week @ \$62/hour)	\$ 16,120.00	\$ 3,100.00	\$ 4,030.00	\$4,340.00		\$ 11,470.00	71%
Subtotal		\$ 54,620.00	\$ 6,488.38	\$ 10,315.20	\$13,785.51	\$ -	\$ 30,589.09	56%

Administration		Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Progressive total	% of Prog. Total
Marketing/Admin Coordinator	Contracted Coord (4 hrs/week @ \$62/hour)	\$ 12,480.00	\$ 2,480.00	\$ 3,224.00	\$ 3,464.00		\$ 9,168.00	73%
Office Expenses	Bookkeeping, audit, misc	\$ 2,900.00	\$ 416.00	\$ 757.05	\$ 1,132.00		\$ 2,305.05	79%
Insurance	Public Liability and	\$ 1,800.00	\$ -	\$ 1,471.01	\$ -		\$ 1,471.01	82%
Subtotal		\$ 17,180.00	\$ 2,896.00	\$ 5,452.06	\$ 4,596.00	\$ -	\$ 12,944.06	75%

Total Expenses	Projects + Administration	\$ 71,800.00					\$ 43,533.15	61%
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Operating Surplus		\$ 2.26						
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Goodwood Road Business Association - Expenditure 2020/21

Project 1	Description and Objective	Budget	Measure	New initiative (Y/N)	Target v Actual	Results for Quarter 1	Results for Quarter 2	Results for Quarter 3	Results for Quarter 4
eg Advertising/Marketing	Description: Projects and activities designed to promote the Precinct as a whole, and individual businesses Objective: To increase awareness of, and present GR as an alive and vibrant destination to visit for a wide variety of products, services and activities	\$ 12,000		No		Facebook Adv Website structure updates EDM	Facebook Adv Website structure updates, EDM, HoG campaign, Christmas comp	Facebook Adv, Website content updates, EDM,	
Est. Comp. Date : 30/6/2021									
Project 2	Description and Objective	Budget	Measure	New initiative (Y/N)	Target v Actual	Results for Quarter 1	Results for Quarter 2	Results for Quarter 3	Results for Quarter 4
Streetscape/Activations	Description: Small decorative/art projects Objective: To enhance appearance of the Road and help create an enjoyable visitor experience	\$ 5,000	Completion of projects	No		Art on DIPTI Control box	Fence art, DPTI box, SALA gveaways	Fence Art Stage 1, Designs -banners, DIT box	
Est. Comp. Date : 30/6/2020									
Project 3	Description and Objective	Budget	Measure	New initiative (Y/N)	Target v Actual	Results for Quarter 1	Results for Quarter 2	Results for Quarter 3	Results for Quarter 4
Events	Description: Special occasion and road events of a suitable scale and size Objective: Attract visitors to the Road, showcase member services, provide opportunities for businesses to promote themselves	\$ 10,000		No		SALA held in August : 39 business and public art locations (+3) 46 artist participants (status quo) Flyer produced SALA trail held	Sat'dy on Goody - 5/12	Sat'dy on Goody - 27/2, 27/3, Sat NIGHT on Goody 13/3	
Event 1	Description: Objective:								
Event 2	Description: Objective:								
Est. Comp. Date :									
x									
Project 4	Description	Budget	Measure	New initiative (Y/N)	Target v Actual	Results for Quarter 1	Results for Quarter 2	Results for Quarter 3	Results for Quarter 4
Member Services	Description: Arrange and facilitate events and communication channels for members Objective: Facilitate awarness of activities, exchange of views and collaboration	\$ 1,500				Member Forum held - 12 in attendance	AGM - Oct 13, Members Christmas Drinks - Dec 15.	Info updates via email and FB group	
Est. Comp. Date : 30/6/2021									
Project 5	Description	Budget	Measure	New initiative (Y/N)	Target v Actual	Results for Quarter 1	Results for Quarter 2	Results for Quarter 3	Results for Quarter 4
Marketing Coordinator	Description: Engage the services of a suitably qualified person to coordinate marketing activities Objective: Efficient and effective execution of marketing and promotional activities and events	\$ 16,120	Appointment	No		Coordinator appointed	Coordinator continuing	Coordinator continuing	
Est. Comp. Date : 30/6/2021									
Sub total	Projects	\$ 44,620							

Administration			
	Yearly Hours	Rate/Hour	Total
Admin Coord	208	\$62	\$ 12,480
Office Exp.	Postage, phone calls, office supplies, PO Box,		\$ 900
Insurance	Public Liability Required.		\$ 1,800
Other	Bookeeping/Audit		\$ 2,000
Sub total	Administration		\$ 17,180

Total Exp.	Projects + Administration	\$ 61,800
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	Measure	Current as at 30/6/2020	Annual Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Member Newsletter	Open Rate						
Website Traffic	Page Views						
Social Media – Facebook	Page Likes (net)	4067	4500	4175 (+108)	4260 (+85)	4389 (+129)	
Social Media – Instagram	Followers (net)	1200	1500	1300 (+100)	1,450 (+150)	1569 (+119)	
Social Media – Member's Facebook Page	Page Likes (net)	40	80	70	76 (+6)	78 (+2)	

KING WILLIAM ROAD TRADERS ASSOCIATION
Summary of Income and Expenditure 2020/21

Income

Separate Rate funding	\$92,280
COU Event Sponsorship	\$10,000
Total Income	\$102,280

Has there been an alteration to your endorsed expenditure plan:	No
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Expenditure

	Brief Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4		
Project 1	Events and Activations (COU Sponsorship)	\$10,000	0	11,799.20	1200		12999.2	130%
Project 2	Content Marketing and PR	\$ 24,000.00	0	0	0		0	0%
Project 3	Digital Marketing	\$ 22,000.00	4318.79	6440	4540		15298.79	70%
Project 4	Advertising	\$ 7,500.00	2200	0	0		2200	29%
Project 5	Street Development	\$ -	-	0	0		0	-
Project 6	Trader Engagement	\$ 500.00	0	0	0		0	0%
Subtotal		\$64,000	\$ 6,518.79	\$ 18,239.20	\$ 5,740.00	\$ -	\$ 30,497.99	48%

Including \$10,000 grant

Project 7: Administration

	Brief Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Progressive total	% of Prog. Total
	Coordinator salary	\$ 28,080.00	5,280	4800	9364		19444	69%
	Operating costs	\$ 10,200.00	2318.18	988.15	956.01		4262.34	42%
Subtotal		\$ 38,280.00	7,598	5788.15	10320.01		23706.34	62%

Total Expenses	Projects + Administration with sponsorship	\$ 102,280.00	\$14,116.97	\$24,027.35	\$16,060.01		54204.33	53%
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Operating Surplus		\$ -					\$ 48,075.67	
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King William Road Traders Association - Expenditure 2020/21

Project 1	Description and Objective	Budget	Measure	New initiative (Y/N)	Target v Actual	Results for Quarter 1	Results for Quarter 2	Results for Quarter 3	Results for Quarter 4
Events and Activations - COU Sponsorship	Description: Christmas on King William Road activation. Objective: Christmas activations include a combination of objectives including: 1. Attracting patronage to the precinct. 2: Encouraging visitors to move throughout the precinct to explore areas they may not have frequented before. 3: Activate the precinct with Covid-19 safe activations that add value to precinct patrons and create a sense of vibrancy in the precinct.	\$10,000 CoU Sponsorship	Feedback from precinct patrons and the local business community.	N - the initiative has been produced in previous years but the event activities have been altered to work within COVID-19 safety guidelines		Planning for activations completed and ready for implementation in mid-November.	Christmas activations included live music, a complimentary wrapping station for gifts that were purchased in the precinct and children's activity station which included a 'letters to Santa letter writing station'.	N/A	N/A
Est. Comp. Date : December 2020									
Project 2	Description and Objective	Budget	Measure	New initiative (Y/N)	Target v Actual	Results for Quarter 1	Results for Quarter 2	Results for Quarter 3	Results for Quarter 4
Content Marketing and PR	Description: Represent King William Road as a thriving and evolving precinct to shop and trade. Objective: Produce positive news stories from the precinct and represent the evolving nature of the business community media coverage, up to date videography and photography content.	\$ 24,000	Up to date imagery and video footage continually maintained and media coverage generated.	N		4 media features generated by media releases including a digital Father's Day Gift Feature on Glam Adelaide featuring 12 traders and additional features were generated by a Media Release distributed about the influx of new traders to the precinct. 1: Weekend Advertiser 2: Advertiser online 3: Interview with 5aa. Photography taken by coordinator for digital platforms. Shoot capturing new traders and businesses that have a minimal online presence is planned for November 2020. Precinct videography shoots planned in November to capture footage of the different business sectors and also produce marketing materials for Christmas activations.	Planning for precinct videography was completed - included	1. Production of 9 videos that showcase unique experiences offered by KWR traders. 2. Photoshoot to capture hero images to represent the different aspects of the precinct. 3. Planning for a flagship media event highlighting seasonal fashion and menus for winter. 4. Photography and article production of the family feature in SA Life Magazine.	
Est. Comp. Date : Ongoing until June 2021									
Project 3	Description and Objective	Budget	Measure	New initiative (Y/N)	Target v Actual	Results for Quarter 1	Results for Quarter 2	Results for Quarter 3	Results for Quarter 4
Digital Marketing	Description: Implementation of the 2020-2021 Digital Marketing Strategy. Objective: To provide the local business community with free on-going promotional opportunities across digital platforms.	\$ 19,800	Volume of businesses featured across platforms, maintenance of brand values, user engagement and feedback from traders.	N		Implemented a new process that ensures even distribution of digital and web platforms and rolled out a new system that		Continue to track and share business community news, products and updates on the KWR Instagram and Facebook platforms. Solidify a strong brand identity with the grid formatting of the Instagram feed and adapt content to preferred format type by adapting Facebook content to be a combination of	
Est. Comp. Date : Ongoing until June 2021									
Project 4	Description	Budget	Measure	New initiative (Y/N)	Target v Actual	Results for Quarter 1	Results for Quarter 2	Results for Quarter 3	Results for Quarter 4
Advertising	Description: Paid advertising activities. Objective: Promote the business community as a collective shopping destination.	\$ 7,500	Representation of different precinct advertisements across platforms and reach of advertisements.			Nil.	Quotes were sourced for digital SA Life Advertising for Q3 and Q4. The campaign will have an objective of distributing the new branding videos (promoting the range of business sectors) and driving visitation to the precinct website	Developed concepts, shot photography and wrote the article for the Precinct feature in the April edition of SA Life Magazine. Pitched Mother's Day Features to Glam Adelaide, liaised with SA Style Magazine, Adelady, City Mag and other publications re editorial features.	
Est. Comp. Date : Ongoing until June 2021.									
Project 5	Description	Budget	Measure	New initiative (Y/N)	Target v Actual	Results for Quarter 1	Results for Quarter 2	Results for Quarter 3	Results for Quarter 4
Street development	Description: Liaise with Council staff regarding streetscaping, amenities and parking. Objective: Improve the precinct experience for patrons and facilitate communication between traders and the Council.	\$ -	Council respond to all requests	Y		Communications: 1- Parking safety concerns 2- Issue reporting re broken watering system. 3- Request made for bin collection to happen on the one day. 4- Request made to scope potential to revitalise the public toilet with a mirror upgrade and artwork mural	Nil.	Advocated for improvements to public toilet facilities, lighting and parking availability.	
Est. Comp. Date : Ongoing until June 2021.									
Project 6	Description	Budget	Measure	New initiative (Y/N)	Target v Actual	Results for Quarter 1	Results for Quarter 2	Results for Quarter 3	Results for Quarter 4
Trader Engagement	Description: Engage with traders through regular communications. Objective: Improve trader awareness of, and participation in KWRTA initiatives.	\$ 500	Regular communication with the business community and accuracy of the trader database.	N		Trader database completely overhauled and now includes all separate rate paying traders. Regular face to face, phone and email communications with traders.	Traders were communicated with via electronic mail outs, the Facebook business community group, phone, email and face to face visits. These communications included a range of KWRTA project updates and Government communications regarding COVID-19 trading information.	Traders were communicated with via electronic mail outs, the Facebook business community group, phone, email and face to face visits. Communications included updates regarding the implementation of the Annual Business Plan, the AGM invitations and information about Council's proposed Marketing Levy collection for the 2021-2022 financial year.	
Est. Comp. Date : Ongoing until June 2021.									
Project 7	Description	Budget	Measure	New initiative (Y/N)	Target v Actual	Results for Quarter 1	Results for Quarter 2	Results for Quarter 3	Results for Quarter 4
Administration	Description: Manage the operations of the KWRTA and precinct activities. Objective: Efficient and transparent operations of the KWRTA.	\$ 500	Activities of the KWRTA implemented on time, within budget and in compliance with operating requirements.	N		August and October 2020 meeting facilitation, Audit and Q1 report completed.	A meeting was held in December 2020 and the operations of the Association were completed within the reporting period.	A KWRTA meeting was held in February, the 2021 budget bid documentation was completed and operations of the Association were completed within the reporting period.	
Est. Comp. Date : Ongoing until June 2021.									
Sub total	Projects	\$ 64,000							

Administration	Total
Accounting and end EOFY reporting	\$ 5,000
Xero and Mailchimp	\$ 1,500
Website hosting and	\$ 500

Insurance	\$	3,200
Precinct Coordination	\$	28,080
Yearly: 585 hours at \$48.00	\$	-
Sub total	\$	38,280

Total Exp.	Projects + Administration	\$ 102,280
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SOCIAL MEDIA					
	Measure	Current	Annual Target	Quarter 1	Quarter 2
Member Newsletter	Open Rate	56.1		52%	1
Website Traffic	Page Views	TBC		TBC	
Social Media - Facebook	Page Likes (net)	8747		8,802 likes 9110 followers	9168
Social Media - Instagram	Followers (net)	4872		5068	5114

FULLARTON ROAD SOUTH TRADERS' ASSOCIATION INC.
Summary of Income and Expenditure 2020/21

Income

Separate Rate funding	\$ 13,000.00
Membership	\$ 250.00
Event Funding from CoU - Outdoor Cinema	\$ 10,000.00
Total Income	\$ 23,250.00

Note : it is a requirement of the Local Government Act that all separate rate funding must be expended for the purposes outlined in the year of collection.

Has there been an alteration to your endorsed expenditure plan:	NO	Date approved
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**** Note: As per the Agreement with Council for the expenditure of the Separate Rate, all variations to the approved expenditure plan must be approved by The Council**

Expenditure

Projects (provide further detail on 'Detail' worksheet)

NOTE: If a project is funded through income additional to the Separate Rate, please indicate the funding contribution of each project: eg \$20k Separate Rate, \$15k CoU sponsorship etc

Brief Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Progressive total	% of Prog. Total
Project 1 MARKETING CAMPAIGN	\$ 8,850.00	\$ -	\$ -	\$ 5,017.90		\$ 5,017.90	57%
Project 2 TRADERS' CHRISTMAS NETWORKING EVENT	\$ 600.00	\$ -	\$ -	\$ -		\$ -	0%
Project 3 OUTDOOR CINEMA (COUNCIL EVENT GRANT)	\$ 11,000.00	\$ -	\$ -	\$ 12,258.40		\$ 12,258.40	111%
Project 5	\$ -					\$ -	
Subtotal	\$ 20,450.00	\$ -	\$ -	\$ 17,276.30	\$ -	\$ 17,276.30	84%

Administration

Brief Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Progressive total	% of Prog. Total
Marketing/Admin Coordinator						\$ -	
Office Expenses PRINTING, STATIONARY & BANK FEES	\$ 1,000.00	\$ 332.00	\$ 0.70	\$ 343.89		\$ 676.59	68%
Insurance LCIS	\$ 1,600.00					\$ -	0%
Subtotal	\$ 2,600.00	\$ 332.00	\$ 0.70	\$ 343.89		\$ 676.59	26%

Total Expenses	Projects + Administration	\$ 23,050.00				\$ 17,952.89	78%
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Operating Surplus		\$ 200.00				\$ -	0%
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Fullarton Road South Traders' Association Inc - Expenditure 2020/21

Project 1	Description and Objective	Budget	Measure	New initiative (Y/N)	Target v Actual	Results for Quarter 1	Results for Quarter 2	Results for Quarter 3	Results for Quarter 4
MARKETING CAMPAIGN	Description: Social Media and print Advertising Objective: To raise awareness and drive business to Traders in our precinct	\$ 3,850	Number of visits to our Traders	No					
	Description:Promotion of Community Event (Outddor Cinema) Objective: To provide a free family friendly evening and showcase our traders	\$ 5,000	Attendees at Outdoor Cinema	No				Covid max 300-163 attended	
Est. Comp. Date :Ongoing		Ongoing							
Project 2	Description and Objective	Budget	Measure	New initiative (Y/N)	Target v Actual	Results for Quarter 1	Results for Quarter 2	Results for Quarter 3	Results for Quarter 4
TRADERS CHRISTMAS EVENT	Description: Annual networking event for all Traders and Elected Members Objective: To allow traders to meet socially and catch up on the latest news and trends along our Mainstreet. CANCELLED DUE TO COVID-19	\$ 600	Number opf Traders attending	No	\$ 30				
Est. Comp. Date : December 2020									
Sub total	Projects	\$ 20,450							

Administration			
	Yearly Hours	Rate/Hour	Total
Admin/Marketing Coord.			\$ -
Office Exp.	Postage, phone calls, office supplies, PO Box, Book keeping		\$ 1,000
Insurance	Public Liability Required.		\$ 1,600
Other	Miscellaneous costs, Fees and Charges		\$ -
Sub total	Administration		\$ 2,600

Total Exp.	Projects + Administration	\$ 23,050
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DECISION REPORT

REPORT TITLE:	EVENT FUNDING REQUEST - THE TRAVELLING TABLE
ITEM NUMBER:	4.2
DATE OF MEETING:	24 MAY 2021
AUTHOR:	MARCIA MUDGE
JOB TITLE:	TEAM LEADER COMMUNITY & CULTURAL DEVELOPMENT
ATTACHMENTS:	1. CORRESPONDENCE FROM THE TRAVELLING TABLE ORGANISER

1. **EXECUTIVE SUMMARY**

This report considers a request from the Travelling Table event to vary their sponsorship agreement with the City of Unley.

The Travelling Table is a food event held in the Unley Town Hall, featuring cooking workshops and long table dining experiences that explore, present and share cultural wisdom, migration stories, and family recipes from migrant communities who made a new life for their families in Australia. The event has been sponsored by the City of Unley since 2018 and has been extremely successful, with positive feedback received from participants and community groups involved.

The Travelling Table organisers have a current multi-year agreement with Council to stage three events in the City of Unley, delivering one event per year in 2020, 2021, and 2022.

The planned event for 2020 was unable to be delivered due to COVID restrictions at that time and the City of Unley has received a request from the Travelling Table event organisers to vary their 3-year agreement with Council to deliver an event in October 2021.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. A new sponsorship agreement between the City of Unley and the Travelling Table be prepared for \$10,000 cash sponsorship and \$3,500 in-kind sponsorship for the delivery of one Travelling Table event in October 2021, with funding allocated from the existing Community Event Sponsorship budget in 2020/21.
-

3. RELEVANT CORE STRATEGIES/POLICIES

Four Year Delivery Plan 2021-2025

1. Community Living

- 1.2 Our Community participates in community activities, learning opportunities and volunteering.
- 1.2b Provide support and promote a range of activities, events and art programs in the community.
- 1.2c Understand and celebrate our community's diversity in all its forms.

Policy/Guidelines

- Community Event Sponsorship Program Guidelines

4. BACKGROUND

The Travelling Table is a series of cooking workshops and long table dining experiences that showcase food, cooking techniques, and migration stories from a range of cultures. Cultures featured are selected by the event organisers based on waves of migration and have included Greek, Ukrainian, Italian, Filipino, Vietnamese, and Sri Lankan.

The Travelling Table event was first held in 2018 at the Unley Town Hall and was funded through Council's Event Attraction funding. Council's support comprised cash funding of \$10,000 and in-kind support through the waiving of Town Hall hire fees (total in kind value \$3,500).

In 2019, The Travelling Table event was funded for a 1-year agreement with Council, again via Event Attraction funding, providing a cash component of \$5,000 and in-kind support through the waiving of Town Hall hire fees (in kind value \$3,500).

In 2020, Council entered into a 3-year agreement under Community Event Sponsorship funding for the delivery of three Travelling Table events (one event per year in 2020, 2021, and 2022) for an annual cash contribution of \$5,000 and in-kind support through the waiving of Town Hall hire fees (in-kind value of \$1,000 from the Community Event Sponsorship fund, with the remaining \$2,500 value of Town Hall hire fees waived under delegation). Under the current Community Event Sponsorship Guidelines Council can provide in-kind support of up to \$1,000 per large scale event.

Unfortunately, the June 2020 Travelling Table event was cancelled due to COVID restrictions at the time of the planned event. The event organisers provided an acquittal for \$2,000 of expenses incurred prior to cancellation and returned \$3,000 of the total \$5,000 funding from Council. This funding was returned as savings.

5. **DISCUSSION**

The Travelling Table event is a unique event, with many highlights including:

- Attracting an intergenerational mix of young and old people representing each culture at workshops and through the dining audience.
- The pride this event brings to the featured cultural group and their communities.
- The opportunity and confidence gained by the featured cultural groups to pursue their own new food projects within their groups.
- The opportunities the event provides for social inclusion, employment, and recognition of the wisdom and skills of older people in our communities.
- The connections with the Migration Museum and opportunities for the featured communities to tell their migration stories.
- Training opportunities offered to Adelaide's refugee community.

Approximately 1,000 people attend the Travelling Table across a series of three ticketed cooking workshops, two schools' workshops and three ticketed long table dinners, plus many more who interact with a display at the Unley Library.

If Option 1 is endorsed, City of Unley residents will be offered a 20% discount on the cost of tickets to attend this event. If Option 1 is not endorsed, the organisers have advised they may not be in a financial position to offer a discount to City of Unley residents. Given this is an obligation under the current agreement, further discussions will need to ensue should this be the case.

Ticket prices for workshops have generally been at the \$50 - \$70 price point and dinner tickets have cost \$70 - \$90. Ticket prices for the proposed October 2021 event are dependent on funding and sponsorship received and the event organisers are currently developing their pricing schedule.

The Travelling Table event organisers have approached Council requesting a variation to their agreement with Council due to the impacts of COVID restrictions and to further enhance the event offering.

Attachment 1

The changes proposed are as follows:

- One Travelling Table event to be delivered in October 2021, in place of two events being delivered (current agreement provides for one event in June 2021 and one event in June 2022).
- A new sponsorship agreement be created, which provides \$10,000 cash sponsorship and \$3,500 in-kind sponsorship for the delivery of the October 2021 Travelling Table event.

Delivery of one event for the requested \$10,000 sponsorship from the City of Unley, will enable the event organisers to:

- Offset the increased costs in applying COVID safe measures.
- Assist in offsetting lost sponsorship and securing new corporate sponsorship funding in a challenging COVID environment.
- Minimise increases to ticket prices and maintain the festival's affordability and accessibility.
- Employ and train paid staff from Adelaide's refugee community.
- Initiate a new school's workshop for Unley Primary School children.

The City of Unley will continue to receive recognition as a major partner of the event and would negotiate a sponsorship benefits package in recognition of this support.

Providing \$10,000 cash funding in sponsorship is above the set amounts for a single event as per the Community Event Sponsorship Guidelines, which allow for a maximum of \$5,000 cash per large scale event. There has been some precedence set with sponsorship funding of greater than \$5,000 cash being endorsed via Council decisions for other community events, such as Alliance Francaise's French Market and Unley Rotary Carols at the Rotunda.

Any support from Council for the future Travelling Table events (post 2021) would need to be via an application to Council's Community Event Sponsorship Program. This is a once off proposition in recognition of COVID impacts and event organiser capacity.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received
2. A new sponsorship agreement between the City of Unley and the Travelling Table be prepared for \$10,000 cash sponsorship and \$3,500 in-kind sponsorship for the delivery of one Travelling Table event in October 2021, with funding allocated from the existing Community Event Sponsorship budget in 2020/21.

Under this option, the City of Unley will continue to maintain the collaborative partnership arrangement with the Travelling Table, contributing to Council's objective of supporting a vibrant community, and to support and celebrate interculturalism in the City of Unley. This will enable the City of Unley to continue to support a well-received and well-regarded event and provide support to respond to the impacts of COVID restrictions.

The total amount of funding provided remains the same but is compressed into financial year 2020/2021. There are some savings available to fund this in 2020/2021 due to other community events advising that they will not proceed with delivery of their planned event.

The City of Unley will continue to receive recognition as a major partner of the event and would negotiate a sponsorship benefits package in recognition of this support.

This option would result in one Travelling Table event being delivered in place of the agreed three events (2020 cancelled due to COVID, 2021 and 2022 events combined into one event).

Option 2

1. The report be received.

Under this option, the existing sponsorship arrangement would continue, and no variation would be made in relation to the current agreement. This means Travelling Table would continue to receive the \$5,000 cash and \$1,000 in-kind sponsorship (plus remaining Town Hall hire fees waived under delegation) in 2020/21 and 2021/22 as endorsed as part of the Community Events Sponsorship Program. This may result in further negotiations with the organiser in relation to City of Unley discounts and scale of the event. The event may also be cancelled entirely, and funding being returned.

7. **RECOMMENDED OPTION**

Option 1 is the recommended option.

8. **POLICY IMPLICATIONS**

8.1 **Financial/Budget**

- Should Option 1 be endorsed, it is proposed that the \$10,000 cash funding and \$3,500 in-kind support be provided from Council's 2020/21 Community Event Sponsorship Program budget. The in-kind support is higher than currently provided within the Community Event Sponsorship Guidelines, however, this can be accommodated within the existing budget and is recommended given the nature of the event and the duration of hire required for the Town Hall. No funding would be provided to the Travelling Table event in 2021/22.

8.2 **Legislative/Risk Management**

- There is a risk that this event may not be able to proceed if the two years of funding cannot be combined and provided for the delivery of the October 2021 Travelling Table event. In this instance, the event organisers may choose to look for alternate venues in other council areas to support the delivery of this event or cancel the event.
- COVID restrictions must be adhered to due to legislative requirements from the SA Government.

8.3 Staffing/Work Plans

- The recommended option does not result in any changes or impacts to staffing or workplans.

8.4 Climate/Environmental Impact

- As this event is held indoors, it is unlikely to be impacted by extreme weather events.
- All events sponsored by the City of Unley are required to have a three-bin waste system and must be plastic straw free.

8.5 Social/Economic

- This event celebrates the many cultural groups in the community and contributes to community vibrancy, identity and wellbeing.

9. REPORT CONSULTATION

Nil

10. REPORT AUTHORISERS

Name	Title
Mandy Smith	Manager Community Connections
Megan Berghuis	General Manager, City Services

Thu 15/04/2021 5:39 PM
Vic Pisani <adelaidefoodfringe@gmail.com>

Dear Marcia and City of Unley Council,

As requested, this letter is to inform you of:

- our inability as Directors to produce and present the Travelling Table festival on the date tentatively booked for 3-6 June 2021
- request a variation to present it instead from Thursday 30 September to Sunday 3 October
- request to have access to our combined grant funds for the 2020/21 and 2021/22 financial year to reflect the new festival date in a new financial year (and final year of our grant agreement) to utilise this full grant funding amount agreement to offset the increased costs of our COVID cancelled event and ongoing challenging landscape for events due to COVID.

As you are aware, our festival like most other festivals in 2020 became a casualty of the COVID19 environment last year. We were forced to cancel due to the impact of COVID on all events and the cancellation of events in the Town Hall at that time. At the time of cancellation, we communicated that we would monitor the situation and reassess our ability to present the Travelling Table in June 2021 if major COVID restrictions on presenting events and festivals in the Town Hall eased. Aside from securing other sponsorship and Unley Council grant funding, one of the main conditions that made our festival financially viable was full use of the Town Hall kitchen as well as a capacity to host around 150 guests. I was recently notified that this has only recently been made possible.

Unfortunately, due to the waiting for this condition and the tumultuous times for people in our industry, our festival's co-directors (Sam Wright and myself) have also made significant changes during this same time period. We have both taken on new and demanding full time executive roles in two new major festivals in South Australia. Sam has taken on an executive producer role with new Winter Festival – Illuminate Adelaide (Fri 16 July - Sun 01 August) and I have also taken on a full-time role as founder / director of a major new festival – The Adelaide Food Fringe (7-16 May). The timing of both roles has meant that we are unable to commit our time to producing the third instalment of the Travelling Table in June 2021.

The good news however is that if Unley Council will permit a variation in our contract to present it from Thursday 30 September to Sunday 3 October, and access to our combined 2020/21 and 2021/21 funding we will both be available to produce the Travelling Table 3 and have the financial foundation to give it the best chance of success.

We realise that October will take us from our second year of funding period of the 2020/21 financial year and into the third-year funding period of the 2021/22 financial year of our three-year grant funding agreement with the City of Unley. Therefore, we request your approval to do so taking into account both the extraordinary circumstances all events and festivals like ours have found themselves in to survive due to COVID19 and the massive success and positive media coverage of our previously sold-out Travelling Table events in Unley in 2018 and 2019.

We also request that we have access to the combine full grant funding of both 2020/21 and 2021/22 financial year of \$10K as our event will fall into the 2021/22 financial year and complete the final year of our three-year funding agreement with the City of Unley.

Access to these combined funds will provide us with the security we require fulfill our agreement in presenting the Travelling Table in an incredible challenging time for events in South Australia. Access to the combined grant funding of both 2020/21 and 2021/22 will provide us with the financial foundation to:

- help us offset the many extra costs we now face in applying COVID safe measures
- assist in offsetting lost sponsorship and securing new corporate sponsorship funding we face due to our COVID cancellation and a challenging COVID environment

- keep ticket price increases down to a minimum and maintain the festival's affordability and accessibility
- employ and train paid staff from Adelaide's refugee community
- initiate a new school's workshop for Unley Primary School children

In addition to economic activity as hundreds of people engage with the City of Unley, we believe the return on investment we provide in presenting The Travelling Table in the City of Unley to the area's reputation for creativity, liveability and cultural capital is one of our festival's greatest benefits to our vibrant council area.

Before COVID hit we were well advanced in our planning so we believe with the financial security of 2020/21 and 2021/22 financial year grant funding, we can hit the ground running in presenting one of the best Travelling Table events to date which will explore the migration stories and family recipes of the third major wave of migration to South Australia. This 4-day festival of cooking classes, schools' workshops and long table feasts, stories and entertainment will feature the matriarchs and communities of Sierra Leone, Afghanistan and Syria.

I do hope you can approve our new dates and provide access to the full grant funding for 2020/21 and 2021/22 in light of the extraordinary circumstance we have found ourselves in due to COVID19.

Looking forward to hearing from you soon.

Regards,

Vic Pisani
Travelling Table Founder and Co-Director


Vic Pisani

Founder / Director

Tel: 0413 028 581



SA's 100% open access food and drink festival by the people for the people!

 @adelaidefoodfringe  #adelaidefoodfringe  @foodfringe

DECISION REPORT

REPORT TITLE:	COMMUNITY GRANTS PROGRAM - ALLOCATION OF FUNDING MARCH 2021 (ROUND 2 OF THE 2020/21 FUNDING)
ITEM NUMBER:	4.3
DATE OF MEETING:	24 MAY 2021
AUTHOR:	MATTHEW IVES
JOB TITLE:	COORDINATOR CULTURAL DEVELOPMENT
ATTACHMENTS:	<ol style="list-style-type: none">1. COMMUNITY GRANTS PROGRAM GUIDELINES MARCH 20212. MARCH 2021 COMMUNITY GRANTS EVALUATION MATRIX.3. MARCH 2021 SUMMARY OF GRANT APPLICATIONS

1. **EXECUTIVE SUMMARY**

This report seeks endorsement of the recommendations for funding under the Community Grants Program for Round 2 of the 2020/21 financial year.

The Community Grants Program provides Council funding to support the provision of programs, projects, and activities for the local community to participate in a wide range of recreational, cultural, community, and environmental initiatives. A total of \$77,452 was endorsed in the 2020/21 annual budget to be distributed across two community grant-funding rounds in the financial year. It is usual practice to split the annual budget between the two funding rounds (approximately \$38,000 per round) undertaken in September and March each year.

This report outlines the recommendations made by the Administration from the applications received in Round 2. A total of 18 applications were assessed with a total funding request of approximately \$55,400. After assessment, funding of \$36,280 is recommended for allocation in this round, to be distributed among 17 applicants. Following consideration by a working group made up of five Elected Members comprising Councillors J. Boisvert, P. Hughes, D. Palmer, J. Russo, and N. Sheehan, the recommended funding allocations are now presented to Council for endorsement.

2. **RECOMMENDATION**

That:

1. The report be received.

2. Funding of \$36,280 be awarded under Round 2 of the 2020/21 financial year for the Community Grants Program as follows:
- \$2,490 to Hand Knitters Guild of SA for reach out program of knitting and crocheting with local groups.
 - \$3,090 to Vishva Hindu Parishad of Australia to purchase equipment for monthly lunch program at Clarence Park Community Centre.
 - \$1,160 to Clarence Park Community Kindergarten for an upgrade of the children's bike track.
 - \$3,200 to Forestville Eagles Basketball Club for equipment for school clinics.
 - \$2,800 to Forestville Hockey Club to assist with running costs for Junior Academy.
 - \$3,540 to Fullarton Scout Group for cooking and electrical equipment.
 - \$2,010 to Greek Pensioners & Aged Society for an annual trip for older people to the Barossa.
 - \$2,000 to Greek Women's Society for weekly fitness classes.
 - \$1,920 to Hyde Park Croquet Club for purchase of new equipment.
 - \$1,360 to Millswood Bowling Club to purchase bench seating.
 - \$2,860 to Myeloma Australia for smart video conferencing equipment.
 - \$2,560 to Paramita Roy for costs of auditions for people of colour for a short film.
 - \$1,200 to Splash Arts Inc. for community engagement to develop future performance content.
 - \$2,440 to Sturt Football Club for defibrillator and oxygen equipment at Unley Oval.
 - \$960 to Unley Bicycle User Group for adult introductory cycling workshops.
 - \$2,000 to Unley Park Baptist Church for an in-ground trampoline and surround.
 - \$1,090 to Unley Probus Club for the purchase of portable sound equipment.
-

3. RELEVANT CORE STRATEGIES/POLICIES

Council's Community Plan and 4 year Delivery Plan:

1. Community Living

- 1.2 Our Community participates in community activities, learning opportunities and volunteering.

Community Grants and Sponsorships Policy.

4. BACKGROUND

The Community Grants Program is a distribution of Council grant funding that supports local initiatives to provide opportunities for our local community to participate in a wide range of recreational, cultural, community and environmental activities. Council has facilitated a Community Grants Program annually since 1979.

The purpose of the Program is to encourage active citizenship, community capacity building, and to support community members to respond to local needs by providing financial assistance to individuals, community groups, and organisations that provide projects and programs for residents of the City.

Applications are assessed against the pre-determined criteria and the capacity of the applicants to deliver stated program objectives. Community groups, organisations and businesses are eligible to apply for not-for-profit activities, which benefit the residents of Unley. Applicants can be from either within or outside of the City of Unley, so long as the proposed activities benefit City of Unley residents.

An annual budget of \$77,452 has been allocated in 2020/21 for community grants. This funding is distributed over two funding rounds each financial year in September (Round 1) and March (Round 2). Associated guidelines (Attachment 1) outline the funding eligibility and criteria and are provided to all prospective applicants.

Attachment 1

The grants were promoted on Council's website and social media. Information was also circulated to Council's community database.

Assistance, advice and support from Administration is readily offered to all potential applicants during the preparation of submissions.

5. DISCUSSION

Based on a 50% split per round of the total 2020/21 annual budget, a total of approximately \$38,000 was originally available for allocation to community grants for this funding round, with a maximum of \$4,000 available per application. Due to the increased applications in Round 1, as a result of the COVID recovery focus of that round, Council endorsed that \$4,640 was brought forward from the Round 2 Community Grants program budget. One community grant has been subsequently withdrawn from Round 1, resulting in a total of \$36,382 available for Round 2. A total of 18 applications were assessed as part of Round 2, with a total funding request of \$55,071.

Applications were assessed and ranked using an assessment matrix (Attachment 2) based on the mandatory criteria outlined in the Community Grant Guidelines. A scoring system, consistent with the weighting of the criteria, produced a ranking for all projects. Ranking was then used to determine levels of funding, i.e. full or partial.

Attachment 2

The aim of this program is to allocate funding to as many eligible projects as possible. The diversity and number of applications and community groups is similar to applications received in past rounds, namely requests for equipment, workshops, coaching sessions and cultural and environmental activities.

The proposed allocated funding is within the current overall budget allocation for 2020/21.

An administrative working group comprising Council's Cultural Development Coordinator, Acting Volunteer Coordinator, and Fullarton Park Community Centre Coordinator met on 12 April 2021 to assess the applications and to recommend proposed funding of the projects and programs as outlined in Attachment 3.

Attachment 3

The applications and recommendations were then presented for discussion to the Community Grants Working Group, comprising Councillors J. Boisvert, P. Hughes, D. Palmer, J. Russo, and N. Sheehan. A copy of the Community Grant applications, together with a summary of recommendations for funding, have been made available to all Elected Members prior to the Council meeting.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. Funding of \$36,280 be awarded under Round 2 of the 2020/21 financial year for the Community Grants Program as follows:
 - \$2,490 to Hand Knitters Guild of SA for reach out program of knitting and crocheting with local groups.
 - \$3,090 to Vishva Hindu Parishad of Australia to purchase equipment for monthly lunch program at Clarence Park Community Centre.
 - \$1,160 to Clarence Park Community Kindergarten for an upgrade of the children's bike track.
 - \$3,200 to Forestville Eagles Basketball Club for equipment for school clinics.
 - \$2,800 to Forestville Hockey Club to assist with running costs for Junior Academy.
 - \$3,540 to Fullarton Scout Group for cooking and electrical equipment.
 - \$2,010 to Greek Pensioners & Aged Society for an annual trip for older people to the Barossa.
 - \$2,000 to Greek Women's Society for weekly fitness classes.

- \$1,920 to Hyde Park Croquet Club for purchase of new equipment.
- \$1,360 to Millswood Bowling Club to purchase bench seating.
- \$2,860 to Myeloma Australia for smart video conferencing equipment.
- \$2,560 to Paramita Roy for costs of auditions for people of colour for a short film.
- \$1,200 to Splash Arts Inc. for community engagement to develop future performance content.
- \$2,440 to Sturt Football Club for defibrillator and oxygen equipment at Unley Oval.
- \$960 to Unley Bicycle User Group for adult introductory cycling workshops.
- \$2,000 to Unley Park Baptist Church for and in-ground trampoline and surround.
- \$1,090 to Unley Probus Club for the purchase of portable sound equipment.

This option provides Council support to a broad range of community groups and activities that will make a positive impact in the community and directly contribute to Council's strategic objectives, particularly in delivering the Community Living theme.

Option 2 –

1. The report be received.
2. Subject to the following amendments and/or additions, the funding recommendations as contained in this report are endorsed.
 - *Amendments requested to be inserted here*
 - *Amendments requested to be inserted here*

Council may wish to change the funding allocations to reflect alternate funding priorities. However, in making any changes, Council should consider the budget, the guidelines, existing policy and probity of decision-making.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- The 2020/21 total annual budget allocation is \$77,452 for Community Grants.
- An amount of \$36,280 is recommended for allocation in the March 2021 (Round 2) funding round. Noting \$41,070 has been already allocated in September 2020 (Round 1) therefore the recommended allocation would result in the annual budget being fully spent.
- Successful applicants will be required to provide a grant acquittal.

8.2 Legislative/Risk Management

- Nil

8.3 Staffing/Work Plans

- The Community Grants process is administered within existing resources.

8.4 Environmental/Social/Economic

- The Community Grants Program represents a positive process to allocate funding to organisations actively engaged in increasing community identity, wellbeing and participation.

8.5 Stakeholder Engagement

- Nil

9. REPORT AUTHORISERS

Name	Title
Mandy Smith	Manager Community Connections
Megan Berghuis	General Manager, City Services



Community Grants Program

March 2021 Guidelines

WHAT IS THE PURPOSE OF THE COMMUNITY GRANTS PROGRAM?

The purpose of the program is to encourage and support community initiatives that respond to local needs, enhance community wellbeing and quality of life and are of benefit to our residents.

Grant funding of up to a maximum of \$4,000 is available. Projects and/or programs that commence prior to 1 June 2021 are not eligible and will not be funded.

Funding is offered twice a year and, for the 2020/21 financial year, applications close in September 2020 and March 2021.

The closing date for the current round is Wednesday 31st March 2021. Late applications will not be accepted.

WHO CAN APPLY?

- Applications will be considered from not-for-profit community groups, organisations and individuals. **However, please note that individuals may only apply under the auspice of a not-for-profit community group or organisation.**
- Applicant organisations do not need to be incorporated but must have a current bank account in the applicant organisation's name. Individuals, community groups and organisations may only submit one application per funding round.
- Applicants must operate within the City of Unley area or be proposing an activity that will take place within the City of Unley area.

WHAT FUNDING IS AVAILABLE?

You may apply for funding of up to \$4,000 in the areas of:

- Recreation (i.e. innovative community recreation and physical activity programs; new equipment, fitness programs new to Unley)
- Art and Culture (i.e. collaborative arts projects between artists and the community, cultural awareness programs, community art projects)
- Community (i.e. new initiatives and/or programs especially targeting disadvantaged or minority groups, learning and skill development, community health and safety programs, new equipment that increases the ability of a group to deliver a service or

program to the wider community, promotion of healthy eating and access to healthy food)

- Environment (i.e. community garden projects, environmental awareness and education, streetscape programs in partnership with Council, initiatives that reduce water and energy use, waste, minimise pollution or improve vegetation)

WHAT IS THE CRITERIA FOR FUNDING?

Your project/program must:

- Meet an identified recreation, cultural, community and/or environmental need in the City that is clearly defined and researched.
- Not commence prior to 1 June 2021.
- Be of direct benefit to residents of the City of Unley.
- Encourage active citizenship and participation by the wider community to provide access to a unique and diverse opportunity.
- Have a clearly defined evaluation process.
- Show the ability to obtain additional resources if grant money forms only part of the funding needed. Resources could include fund raising, grants, volunteers, in kind support, use of existing funds, etc.

IF YOU ANSWER YES TO ANY OF THE FOLLOWING QUESTIONS, YOU ARE NOT ELIGIBLE TO APPLY.

Will the funding be used for:

- Ongoing salary or salaries (a position created for the length of the project is considered eligible) or associated day-to-day operational costs.
- Reimbursement of moneys already spent or for projects, programs or purchases that have already been completed or costs/expenses that have already been incurred.
- Activities and purposes primarily associated with, and for the benefit of a commercial organisation.
- Renovations or capital works, defined as permanent improvements to a building or grounds that will increase its capital value.
- A purpose or purposes where the core funding responsibility normally rests with the State or Federal Government.

WHAT ELSE?

- All applications must be received on the Council approved Application Form and by the closing date.
- Successful applicants must confirm their intention of accepting the grant and conditions by completing a Grant Acceptance Form, which must be received by Council before any grant funding is made.
- If your project requires additional support, approval or permissions from other areas of Council e.g. Development Applications, traffic management requests, reserve/park hire or environmental health issues, please ensure you seek advice from the appropriate area of Council prior to submission of your application. This includes SA Government requirements regarding COVID Safe and COVID Management plans and social distancing requirements, please visit www.covid-19.sa.gov.au/recovery/create-a-covid-safe-plan for details.
- You are required to submit a Final Financial Acquittal Report within two months of the project completion. Receipts for purchases must be included. Any applicant not meeting this obligation could be ineligible for future financial support.
- As part of the grant acceptance process, you may be required to attend an evening function to celebrate all community grant funding and to share your project/event with other grant recipients.
- Any changes to the project expenditure must be submitted to Council in writing for approval.
- Successful applicants must acknowledge the City of Unley in any publications or publicity regarding the project.
- Council reserves the right to publish your organisation/ club name on the City of Unley web site.
- If your application is for purchases and/or services of \$500 and over, you must submit all quotes with your application.

- In-kind volunteer hours are to be calculated at \$45.10 per hour.
- Other in-kind contributions can include donated materials; professional expertise; venue hire; and/or other costs absorbed by the organisation/club.

INSURANCE

All applicants should consider conducting a risk assessment process for their project to address any necessary insurance implications. Organisers should check their current insurance arrangements to determine if any extra cover is required. Applicants should ensure that all staff and volunteers associated with the project have the appropriate mandatory DHS clearances.

WHAT HAPPENS TO MY APPLICATION?

- You will be sent a notification that your application has been received.
- Applications are assessed by the Administration and recommendations submitted to an Elected Member working party prior to presentation to the May 2021 Council meeting for final endorsement.
- You will be notified of the outcome of your application within one week of the Council meeting.
- If your application is successful, prior to payment being made, all additional support, approvals or permissions from other areas of Council must have been obtained, and the Grant Acceptance form must be completed and returned to Council.
- The Council reserves the right to part-fund or refuse an application.

NEED ADVICE?

If you have any questions regarding the program, eligibility of your project or how to apply, please contact the City of Unley on 8372 5111 and ask to speak with the Cultural Development Coordinator.

HOW TO APPLY?

Please ensure that you have completed the below checklist and return the application form and supporting documentation to the City of Unley.

- I have read the guidelines and, to the best of my knowledge, the organisation is eligible.
- I have completed all sections and signed the application form.
- I have attached quotes for all purchases and/or services costing \$500 and over.

Post to:

Cultural Development Coordinator,
Community Grants Program,
City of Unley, PO Box 1, Unley SA 5061

Email to:

pobox1@unley.sa.gov.au

Hand deliver to:

181 Unley Road, Unley SA

Evaluation Matrix: Community Grants

Criteria	Max Assigned Points	Scoring Guide	Actual Points	Comment
Contributes to positive physical, social or Mental Wellbeing (COVID19 response and recovery)	20	4 - Poorly addressed 12 - Fairly addressed 20 - Well addressed		
Creates a direct benefit to residents of the City of Unley	10	2- Minimal benefit 6 - Considerable benefit 10 - Significant benefit		
Enhances the lifestyle and wellbeing of participants through innovative, learning and/or sustainable opportunities	9	1 - Poorly defined 5 - fairly defined 9 - Well defined		
Provides opportunities to extend the skills of participants and provides access to a unique and diverse opportunity	6	2- Poorly defined 4 - Fairly defined 6 - Well defined		
Applications from groups that are based in the Unley Council area and/ or can demonstrate that a significant proportion of the project participants are Unley rate payers	5	1- Minimal involvement of rate payers 3 - Considerable involvement of rate payers 5 – Based in the Unley area or significant involvement of Unley rate payers		
Demonstrated a need for financial support in undertaking the initiative along with the ability to contribute their own resources be it financial or in kind	3	1- Minimal contribution 2 - Considerable contribution 3 - Significant contribution		
Volunteers are engaged in the initiative	3	2- Some volunteers/ voluntary hours 3 – Significant number volunteers/ voluntary hours		
Has a clearly defined evaluation process	3	1 - Poorly defined 2 - Fairly defined 3 - Well defined		
The ability to obtain additional resources if grant money forms only part of the funding needed.	1	1 - Additional resources identified		
	Total 60		Total	

COMMUNITY GRANTS PROGRAM FUNDING: ROUND 2 – 2020/2021
MARCH 2021

APPLICANT AND PROJECT	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
<p>Hand Knitters Guild of SA <i>“Community Threads” - Connecting with local groups in the local community and teach them to knit and crochet.</i></p>	\$2,492.00	\$2,490.00	<p>RECOMMENDED FOR FULL FUNDING Promoting and conducting workshops with local groups to teach others in the community to knit and crochet. The applicant is Unley-based.</p>
<p>Vishva Hindu Parishad of Australia <i>Free food program to seniors living in Unley at Clarence Park Community Centre.</i></p>	\$3,090.00	\$3,090.00	<p>RECOMMENDED FOR FULL FUNDING Purchase of equipment to supply monthly lunches at Clarence Park Community Centre to seniors. The applicant is Unley-based.</p>
<p>Clarence Park Community Kindergarten <i>Upgrade of front garden and bike track for wider community.</i></p>	\$1,450.00	\$1,160.00	<p>RECOMMENDED FOR PARTIAL FUNDING Upgrade the bike track, repaint the markings, install a more attractive seating area for parents using mosaic tiles around the big oak tree and re-paint the existing seating. The applicant is Unley-based.</p>
<p>Forestville Eagles Basketball Club <i>Reach out program in to schools to promote basketball and local clubs.</i></p>	\$4,000.00	\$3,200.00	<p>RECOMMENDED FOR PARTIAL FUNDING Funding is for the purchase equipment to take to the schools to enable basketball clinics and community engagement sessions to occur. The applicant is Unley-based.</p>

Attachment 3

APPLICANT AND PROJECT	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Forestville Hockey Club <i>Development of Junior Academy</i>	\$4,000.00	\$2,400.00	RECOMMENDED FOR PARTIAL FUNDING Costs associated with pitch hire, training balls and coaching clinics for 2021/2022 season for members of the Junior Academy. The applicant is Unley-based.
Fullarton Scout Group <i>Equipment to support local scout group for camps and meetings</i>	\$3,936.00	\$3,540.00	RECOMMENDED FOR PARTIAL FUNDING Cooking equipment for Scouts' camps and electrical equipment for training and presentations. The applicant is Unley-based.
Greek Pensioners & Aged Society <i>Annual Bus Trip</i>	\$4,027.00	\$2,010.00	RECOMMENDED FOR PARTIAL FUNDING Annual trip to the Barossa to subsidise coach hire and refreshments. The applicant is Unley-based.
Greek Women's Society <i>Women's Health Fitness Activity Program at Goodwood Community Centre.</i>	\$2,221.50	\$2,000.00	RECOMMENDED FOR PARTIAL FUNDING Tutor costs for weekly fitness classes for women in the local area. The applicant is Unley-based.
Hyde Park Croquet Club <i>Equipment for croquet matches.</i>	\$3,840.00	\$1,920.00	RECOMMENDED FOR PARTIAL FUNDING Purchase of new croquet balls. The applicant is Unley-based.
Millswood Bowls Club <i>Project to upgrade of areas surrounding bowling greens</i>	\$2,720.00	\$1,360.00	RECOMMENDED FOR PARTIAL FUNDING Contribution to new benches being purchased around the bowling greens. The applicant is Unley-based.

APPLICANT AND PROJECT	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Myeloma Australia <i>Equipment to support meetings of local group of Myeloma Australia based at Fullarton Park Community Centre.</i>	\$3,179.00	\$2,860.00	RECOMMENDED FOR PARTIAL FUNDING Purchase of a 'Meeting Owl Pro' - a smart video conferencing camera to support communication at meetings of local members. The applicant is not Unley-based but is auspicing a grant for the use of local group based at Fullarton Park Community Centre.
Paramita Roy <i>Auditions for short film about local people of colour.</i>	\$3,650.00	\$2,555.00	RECOMMENDED FOR PARTIAL FUNDING Costs of open audition call for people of colour to participate in a comedy-drama about friendship of four ethnic women surviving the recent pandemic. The applicant is Unley-based.
Splash Arts Inc <i>Community engagement to inform development of performances.</i>	\$1,500.00	\$1,200.00	RECOMMENDED FOR PARTIAL FUNDING Creative workshops and meetings with local people at Goodwood Institute to assist in development of new local theatre work. The applicant is Unley-based.
Sturt Football Club <i>Defibrillator & Medical oxygen Resus Kit</i>	\$3,052.00	\$2,440.00	RECOMMENDED FOR PARTIAL FUNDING Purchase of defibrillator & medical oxygen resus kit for emergency use for participants, players, crowds, members, and general users of Unley Oval facilities. The applicant is Unley-based.
Unley Bicycle Users Group <i>Adult Bicycle workshops</i>	\$1,920.00	\$960.00	RECOMMENDED FOR FULL FUNDING Courses for new cyclists to cycle confidently. The applicant is Unley-based.
Unley Park Baptist Church <i>Playgroup Outdoor Play Equipment</i>	\$4,000.00	\$2,000.00	RECOMMENDED FOR PARTIAL FUNDING Purchase of in-ground trampoline with surrounds for families' use attending or using the church. The applicant is Unley-based.

APPLICANT AND PROJECT	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
<p>Unley Probus Club</p> <p><i>Equipment to support meetings for Unley Probus Club.</i></p>	<p>\$1,214.00</p>	<p>\$1,090.00</p>	<p>RECOMMENDED FOR PARTIAL FUNDING</p> <p>Purchase of microphones, software and speakers with WIFI and bluetooth to facilitate meetings.</p> <p>The applicant is Unley-based.</p>
<p>Talent Prove Youth organisation – Sierra Leone</p> <p><i>Production of Briquette biodiversity Conservation project</i></p>	<p>\$3,500.00</p>	<p>0.00</p>	<p>NOT RECOMMENDED FOR FUNDING</p> <p>Building Briquettes by young people.</p> <p>Project is ineligible as it was not based in Unley area.</p> <p>The applicant is not Unley-based.</p>
<p>TOTAL</p>	<p>53,791.50</p>	<p>36,280.00</p>	

DECISION REPORT

REPORT TITLE:	LIVING WELL PLAN
ITEM NUMBER:	4.4
DATE OF MEETING:	24 MAY 2021
AUTHOR:	MARCIA MUDGE
JOB TITLE:	TEAM LEADER COMMUNITY & CULTURAL DEVELOPMENT
ATTACHMENTS:	<ol style="list-style-type: none">1. LIVING WELL PLAN2. SUMMARY OF COMMUNITY CONSULTATION - LIVING WELL PLAN

1. **EXECUTIVE SUMMARY**

This report seeks Council's endorsement of the Living Well Plan: the City of Unley's Plan for public health and wellbeing, following completion of the community consultation process.

The Living Well Plan is aimed at ensuring the City of Unley is prepared to address emerging health issues and trends in our community, and aligns with the South Australian Government's vision for a 'healthy, liveable and connected community for all South Australians'.

The Living Well Plan is Council's second Health and Wellbeing Plan developed to meet the requirements of the South Australian *Public Health Act 2011* (the Act). Under the Act, local councils are considered to be a local public health authority and are required to prepare and maintain public health plans, which are to be reviewed every five years.

The key components of this Plan have been developed with input from community members, key stakeholders, and staff through an initial engagement process and have been finalised following community consultation on the draft Living Well Plan. This community consultation was undertaken between 26 November 2020 and 31 December 2020, and community input has been incorporated into this Plan. Following this, the draft Plan was submitted to the Chief Public Health Officer for feedback as required by the Act, which was provided in April 2021.

The Living Well Plan is now presented to Council for final endorsement.

2. RECOMMENDATION

That:

1. The report be received.
2. The Living Well Plan as set out in Attachment 1 to this Report (Item 4.4, Council Meeting, 24/05/2021) be endorsed.
3. The CEO be authorised to make minor editorial and formatting changes as part of the finalisation process for the Living Well Plan.

3. RELEVANT CORE STRATEGIES/POLICIES

Council's Community Plan and 4 Year Delivery Plan

1. Community Living
 - 1.1 Our Community is active, healthy and feels safe.
 - 1.2 Our Community participates in community activities, learning opportunities and volunteering.
2. Environmental Stewardship
 - 2.5 The City's resilience to climate change is increased.

The Living Well Plan guides Council's actions in our capacity as a local public health authority under the *Public Health Act 2011* (the Act). The Living Well Plan links to Council's Active Ageing Strategy, Living Young Action Plan, Living City Open Space Strategy, Environmental Sustainability Strategy and the City of Unley Walking and Cycling Plan 2016-2021, and will also be delivered in tandem with Council's Disability Access and Inclusion Plan (currently in draft).

4. BACKGROUND

The Living Well Plan is Council's Health and Wellbeing Plan, and has been developed to meet the requirements of the Act. Under the Act, councils are required to prepare and maintain public health plans, building upon the State's vision for a 'healthy, liveable and connected community for all South Australians'.

The first iteration of the Plan was developed regionally between the Cities of Unley and Mitcham, and was adopted by Council at its meeting on 11 August 2014 (Item 1220/14).

It is a requirement of the Act (Section 52) that Council provides an update on the progress of implementation of the Plan to SA Health biennially. Previous progress reports have been provided to SA Health to fulfill this requirement. Additionally, Section 51(19) of the Act requires that once prepared and in place, the plan must be reviewed at least once every five years. This first review has now been completed, and this new plan has been developed to incorporate changes to the updated State Public Health Plan (2019-2024).

This update to the Living Well Plan has been developed separately from the City of Mitcham, by mutual agreement, as the first iteration demonstrated the differences in approaches and community needs in relation to addressing and reporting public health progress and outcomes.

At its meeting held on 23 November 2020, Council unanimously endorsed:

1. *The report be received.*
2. *The draft Living Well Plan as set out in Attachment 1 to this Report (Item 4.3, Council Meeting, 23/11/2020) be endorsed for the purpose of community consultation.*
3. *Following the completion of community consultation, a final Living Well Plan be presented to Council for endorsement.*

Resolution No. C0384/20

5. DISCUSSION

Overview of the Living Well Plan

The Living Well Plan is a lead strategic document that recognises the important contribution Council makes to community health, and guides our actions over the next five years with a focus on creating the conditions and environments that enable health and wellbeing at every stage of life. This supports our Community Plan vision of: *A City that is recognised for its enviable lifestyle, environment, business strength and civic leadership.*

Consideration has been given to the *State of Health* of our area, emerging trends and priorities since the 2014 Living Well Plan, and four priorities of the 2019-2024 State Public Health Plan, being:

- Promote: build stronger communities and healthier environments
- Protect: against public and environmental health risks and respond to climate change
- Prevent: chronic disease, communicable disease and injury
- Progress: strengthen the systems that support public health and community wellbeing

The Act recognises Council as the local public health authority for our local area, with a role to lead and coordinate actions for our community, deliver services and initiatives, and to advocate, regulate and partner as appropriate. The State Public Health Plan does not imply that Council's area of responsibility should increase to encompass all aspects of public health. Rather, it is acknowledged that protecting, promoting and improving public health requires the effort and interventions of local, State and Commonwealth governments, along with non-government and private providers.

The Living Well Plan is presented in 4 parts:

- Part A: Outlines the purpose and principles of the Living Well Plan
- Part B: Summarises our local State of Health
- Part C: Provides strategic directions for Living Well in the City of Unley
- Part D: Outlines a plan for implementation and reporting

In particular, the Plan outlines Council's existing commitments and initiatives for health and wellbeing, identifies gaps and recommends strategies for future consideration, collaboration and implementation.

The Living Well Plan addresses four focus areas for community health and wellbeing in the City of Unley:

1. An Engaged and Purposeful Community
2. A Healthy and Active Community Inside and Out
3. A Safe Community
4. An Inclusive and Connected Community

The majority of actions outlined in the Plan are ongoing, existing activities of Council and therefore there is no additional cost or resourcing required to fulfill these commitments. There are also a small number of actions listed as "Development Needed", which acknowledges existing initiatives requiring enhancement, as well as entirely new actions proposed.

The Living Well Plan is provided for Council's consideration.

Attachment 1

Development of the Living Well Plan

The Living Well Plan has been developed in two stages. During the first stage the following was undertaken:

- A comprehensive analysis of demographic data and health and liveability statistics which informed the 'State of Health' of the City of Unley (Part B of the Living Well Plan);
- A review of the National, State and Regional policy content to ensure alignment between the City of Unley's Living Well Plan and broader health priorities;
- A community survey conducted through 'Your Say Unley', with 134 responses received;
- Community consultation at the Unley Library and Fullarton Park Community Centre;
- Engaging the professional expertise of Council Officers to explore how health and wellbeing can be promoted through various functions;
- A review of Council's Community Plan and corporate strategies; and
- Consultation with SA Health, local health care providers (including General Practitioners) and key partners and stakeholders.

Stage 2 of community consultation on the draft Living Well Plan was undertaken between 26 November 2020 and 31 December 2020, and received 39 responses through a 'Your Say Unley' survey. Results of this consultation including details of survey distribution are provided for Council's reference.

Attachment 2

Across the two stages of consultation, 173 responses were received and these have been used to guide the development of this final plan.

In consideration of the feedback received, the following updates were made to the Living Well Plan:

- The span of years of the plan added to the cover
- Kaurna acknowledgement added
- Gender equity paragraph added to page 13
- Information on waste resource management added to page 15
- Added LGBTQI+ Community paragraph to page 21
- Added Digital Inclusion paragraph to page 22
- Inclusion of new actions 1.2.2, 3.1.4, 3.1.5, 4.1.2 and 4.5.2
- Updated detail within actions 3.2.1, 3.4.1, 3.5.1

Once community consultation feedback had been incorporated, the Living Well Plan was provided again to the Chief Public Health Officer for feedback, as per the requirements of the Act.

The Chief Public Health Officer provided feedback in late April 2021 and in consideration of this, the following updates were made to the Plan:

- Inclusion of Council's Community Land Management Plan in the nominated suite of relevant Council strategies
- Update to the 'Physical Activity' section on Page 16 based on an updated description supplied by the Chief Public Health Officer
- Removal of references to Council's Food Security Strategy as this document is no longer an active Council strategy

Next Steps

Following final endorsement by Council, the Living Well Plan will be forwarded to the Minister for Health and Wellbeing and to the Chief Public Health Officer. A staff project team has been established to oversee implementation, evaluation and reporting. Council is also required to report biennially to SA Health on the progress of regional public health planning. The first report will be made in 2022.

The next formal review of the Living Well Plan is required to occur in 2025/26.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Living Well Plan as set out in Attachment 1 to this Report (Item 4.4, Council Meeting, 24/05/2021) be endorsed.
3. The CEO be authorised to make minor editorial and formatting changes if required as part of the finalisation process for the Living Well Plan.

This option provides endorsement of the Living Well Plan.

The Living Well Plan includes updated priority areas and meets Council's requirement as a local public health authority.

The final Plan will then be sent to the Minister for Health and Wellbeing and the South Australian Chief Public Health Officer.

Option 2 –

1. The report be received.
2. Subject to the following amendments and/or additions, the Living Well Plan as set out in Attachment 1 to this Report (Item 4.4, Council Meeting, 24/05/2021) be endorsed.
 - *Amendments requested to be inserted here*
 - *Amendments requested to be inserted here*
3. The CEO be authorised to make minor editorial and formatting changes if required as part of the finalisation process for the Living Well Plan.

Council may wish to request amendments and/or additions to the Living Well Plan.

Should Council wish to amend the Living Well Plan, consideration should be given to the context of the Plan, the requirements of both the South Australian *Public Health Act 2011* and the State Public Health Plan, the role of local government in providing for community health and wellbeing, potential financial impacts and constraints and project timeframes.

Option 3 –

1. The report be received.
2. The Living Well Plan as set out in Attachment 1 to this report (Item 4.4, Council Meeting 24/05/2021) be further amended to incorporate:
 - *To be specified by Council;*
 - *etc*and returned to Council for endorsement.

Council may wish to request more substantive changes be made to the Living Well Plan, with a revised version to return to Council for endorsement. This option enables that approach to finalisation of the Living Well Plan.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- The Living Well Plan has been developed within the approved operating budget for 2019/20 and 2020/21. The cost of ongoing implementation will be built into existing programs and managed and approved through Council's Annual Business Plan and Budget process. There are no increased costs to Council in accepting the recommendation.

8.2 Legislative/Risk Management

- It is a requirement of the South Australian *Public Health Act 2011* that Council has a public health plan.
- The Living Well Plan presented meets the requirements of both the Act and the State Public Health Plan.
- Once endorsed, the Plan will provide the direction for the implementation of strategies to maintain and improve the health and wellbeing of our community, aligned to State's vision for a 'healthy, liveable and connected community for all South Australians'.

8.3 Staffing/Work Plans

- Once Council approves the Living Well Plan, implementation will occur within existing staffing resources in the 2020/21 Annual Business Plan and Budget, noting no additional resources are required.

8.4 Climate/Environmental Impact

- There are actions within the Living Well Plan that directly relate to outcomes to improve the community's resilience to a changing climate. These actions are: 1.3, 2.2, 2.4, 3.1, 3.2, 4.4 and 4.5. This direction correlates with that of Council's Environmental Sustainability Strategy, the draft Climate and Energy Plan and the work being undertaken via the Resilient East program.

8.5 Social/Economic

- The Living Well Plan will positively contribute to Council's Community Plan objectives to support a high quality of life for the local community through encouraging and providing opportunities for optimising health and wellbeing.

8.6 Stakeholder Engagement

- Extensive community consultation has been undertaken in the review and development of the Living Well Plan. This included engagement with residents, SA Health, health partners, and internal stakeholders.

9. REPORT CONSULTATION

Detailed internal consultation has been undertaken with key stakeholders during the development of this Plan. This included representatives across the Community Connections, Community and Cultural Facilities, Operations, City Design, Strategic Assets, and Planning teams.

10. REPORT AUTHORISERS

Name	Title
Mandy Smith	Manager Community Connections
Megan Berghuis	General Manager, City Services



Living Well

*The City of Unley's Plan
for Health and Wellbeing*

2021 - 2025





Mayor's Statement

I am delighted to present Living Well, the City of Unley's Plan for public health and wellbeing. This plan responds to emerging health issues and trends in our community, and aligns with the state's vision for a 'healthy, liveable and connected community for all South Australians'.

The City of Unley is committed to playing a key role in shaping our local environment and providing council services for the health and wellbeing of our community. Living Well articulates the actions Council will take to maintain and improve health for all people who live, work, study and play in the City of Unley. We embrace this opportunity to promote healthy living through our direct roles and partnerships with others.

During the development of the Living Well Plan, Council and our community have faced the Coronavirus pandemic. This period has highlighted the crucial role we play in promoting and protecting the health of our community, and I am especially proud of our community and staff for their work in developing this plan during this time.

Living Well addresses our current and emerging public health challenges and provides us with a framework for action for the next five years. We are committed to building our capacity, as well as working with our community, to address our four focus areas for living well:

1. An engaged and purposeful community
2. A healthy and active community inside and out
3. A safe community
4. An inclusive and connected community



Mayor Michael Hewitson AM

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We would like to acknowledge the City of Unley is part of the traditional lands for the Kaurna people and we respect their spiritual relationship with their country. We acknowledge the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

PART A

Introduction

Context

Good health enhances quality of life, increases our capacity for learning, and strengthens families and communities¹. The City of Unley community values its health and wellbeing, and feeling safe². Council plays a vital role in supporting these values. We aim to promote health through our functions and services, and in our capacity as a local public health authority under the SA Public Health Act 2011³.

Living Well, Council's second Public Health and Wellbeing Plan, has been developed to meet the requirements of the SA Public Health Act 2011 (the Act). Under the Act, local councils are required to prepare and maintain regional public health plans for their areas, building upon the state's vision for a 'healthy, liveable and connected community for all South Australians'.

In developing Living Well, the City of Unley recognises that health and wellbeing means different things to different people, and priorities may differ as people transition through life stages and circumstances.

We've adopted the following commonly accepted definitions:

Public Health: The health of individuals in the context of the wider community³.

Health: A complete state of physical, mental and social wellbeing, not merely the absence of disease or illness⁴.

Wellbeing: The condition or state of being well, contented and satisfied with life. Wellbeing has several components, including physical, mental, social and spiritual. Wellbeing can be used in a collective sense to describe how well a society satisfies people's wants and needs⁵.



¹ Adelaide Statement on Health in All Policies. WHO, Government of South Australia, Adelaide 2010

² Your Say Survey Results 2020

³ South Australian Public Health Act 2011

⁴ World Health Organisation

⁵ Measuring progress, Cited 1998. Department of Human Services Environments for Health. Municipal Public Health Planning Framework. Victorian Government. Melbourne, 2001



Overview

Living Well is a strategic document that guides Council's work to maintain and improve the health and wellbeing of our community. It brings together and recognises the important contribution Council currently makes to community health, and guides our actions over the next five years with a focus on creating the conditions and environments that enable health and wellbeing at every stage of life.

In 2014, Council developed and endorsed its first Living Well Public Health and Wellbeing Plan in partnership with the City of Mitcham. This second iteration of the plan has been prepared independently and solely focused on the City of Unley. The aim of this second plan was to review Council's priorities for promoting public health and wellbeing with consideration of the state of health in our area, emerging trends and priorities since the 2014 plan, and in consideration of the 2019-2024 State Public Health Plan priority areas of:

- Promote: Build stronger communities and healthier environments
- Protect: Protect against public and environmental health risks and respond to climate change
- Prevent: Prevent chronic disease, communicable disease and injury
- Progress: Strengthen the systems that support public health and wellbeing.

This new Living Well Plan supports our Community Plan vision of:

'A City that is recognised for its enviable lifestyle, environment, business strength and civic leadership' and addresses the four focus areas for community health and wellbeing in the City of Unley.

Objectives and actions are listed under each focus area, providing the framework for our health and wellbeing action with a line of sight to Council's Community Plan and relevant Council strategies: Living Active – Sport and Recreation Plan, Living Young Action Plan, Living City Open Space Strategy, Active Ageing Strategy, Environmental Sustainability Strategy, Traffic Pedestrian and Cycle Plans, Asset Plans, Tree Strategy, (draft) Disability Access and Inclusion Plan and the Community Land Management Plan.

Figure 2 City of Unley Strategic Planning Framework and Vision⁶



6 Community Plan 2033 - A Community of Possibilities, City of Unley

The Living Well Plan is structured as follows:

- **Part A – Introduction:** An introduction and overview to the background and structure of the Living Well Plan.
- **Part B – Our Local State of Health:** An overview of the City, demography and the state of health as it relates to each of the four focus areas of the Living Well Plan.
- **Part C – Strategic Directions for ‘Living Well’ in Unley:** Objectives and actions for the four Living Well focus areas, demonstrated alignment to our Community Plan, the State Public Health Plan, and relevant Council strategies.
- **Part D – Implementation and Reporting:** Guidance on implementation strategies, which apply across the suite of actions in the plan, and a guiding framework for reporting on plan progress.





Role of Local Government

Council plays many roles in the planning and delivery of community health and wellbeing and can influence the local social, economic and natural and built urban environments that are critical to promoting healthier lifestyles. Various Council functions shape our local environment and play a role in protecting and promoting health and these include:

- Community services, activities and events to promote socially inclusive and vibrant communities
- Libraries for community education and information sharing
- Urban and infrastructure planning functions to promote environments for physical activity and access for people of all ages and abilities
- Environmental health functions and services such as immunisation and public health management to provide education, support safe environments and control and support the community to stop the spread of infectious diseases

A range of stakeholders play a role in shaping health and wellbeing in the City of Unley. This plan recognises the scope of the role of local government in promoting and supporting community health and wellbeing. The role of Council will be dependant upon the significance of the issue, available resources and funding, and legislative responsibilities. Living well is a responsibility of everyone in the community and Council and others have a role to play in this.

The role of Council has been defined within this plan by the following categories:

No role: There are instances where Council does not have a role to play.

Advocate: The action is outside of the scope of Council's role. Council will advocate on behalf of the community to the responsible agency or government department.

Facilitate: Council can facilitate public health outcomes through partnerships, consultation, information provision or community support.

Coordinate: Council has a lead role in project management and program/service delivery. It is a core role and function of Council. Council has direct legislative responsibilities.

Council public health plans cannot address all public health issues, rather they are a first step to articulating key public health issues to be managed within the scope of current functions.

While councils are the local public health authority under the Act, they are not solely responsible for addressing public health priorities in their community. Public health planning provides a mechanism for councils to adopt a variety of roles for addressing public health matters for their communities.

Developing the Living Well Plan

Living Well recognises and builds upon the current activities of the Council that influence public health and wellbeing. The plan has been developed through:

- A comprehensive analysis of demographic data, and health and liveability statistics which inform the 'state of health' of the City of Unley (Part B of the plan)
- A review of the national, state and regional policy content to ensure a line of sight between Unley's plan and broader health priorities
- A community survey through 'Your Say Unley'
- Engaging the professional expertise of Council officers to explore how health and wellbeing can be promoted through various functions
- A review of Council's Community Plan and corporate strategies
- Consultation on the draft plan with the City of Unley community, the Chief Public Health Officer, and key partners and stakeholders



Guiding Planning Concepts

Living Well embraces four key concepts.

Population Health Approach

Population health aims to improve the health of the entire population whilst reducing health inequities. It acts upon the broad range of social, economic, environmental and physical factors and conditions that influence our health – collectively known as the ‘social determinants of health’.

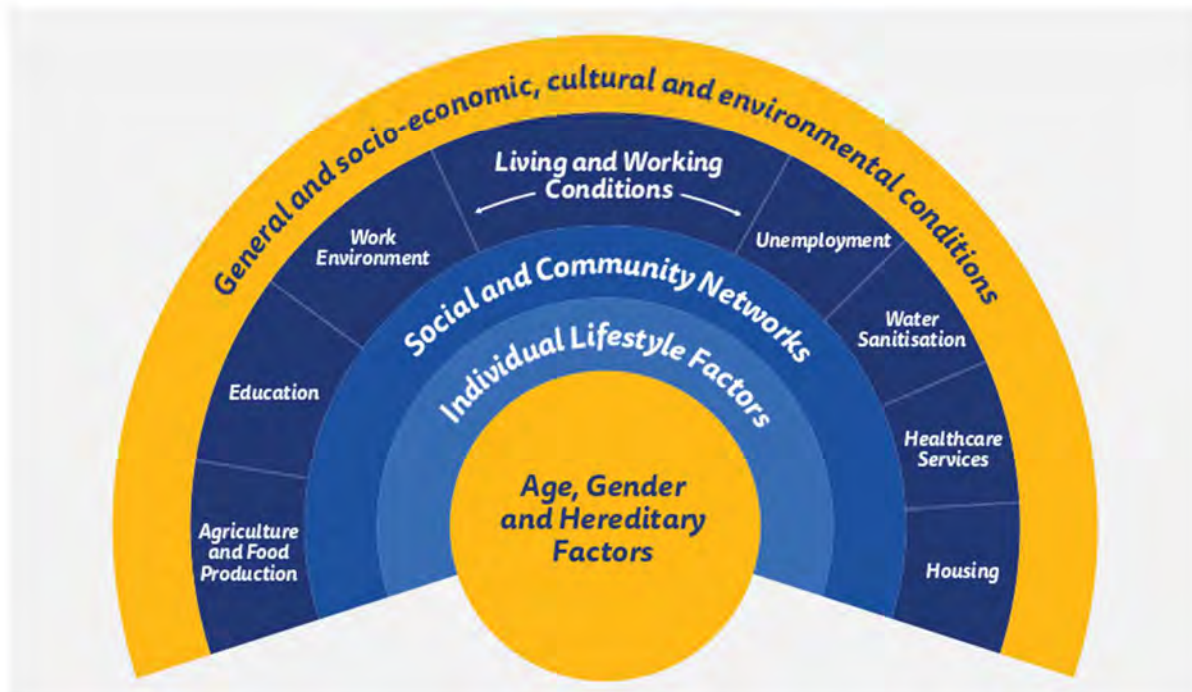
Living Well acknowledges the range of factors that impact on the health and wellbeing of individuals and communities. Figure 1 shows the array of determinants of health and how they relate to each other⁷.

Figure 1 Framework for the determinants of health⁸

Health in All Policies

Health in All Policies is an approach by the South Australian Government, underpinned by an assumption that health is not merely the product of health care activities, but is influenced by a wide range of sectors. The Health in All Policies initiative works across government to better achieve public policy outcomes.

A Health in All Policies approach in the local government context can incorporate a number of strategies to improve community health and wellbeing, and strategically link areas not traditionally recognised as delivering ‘public health’ value. In this approach, local government contributes to public health outcomes using its sphere of control to integrate health objectives and outcomes within policy and planning⁹.



7 State Public Health Plan 2019-2024, Department for Health and Ageing, Government of South Australia

8 The determinants of health, World Health Organisation.

9 Guide to Regional Public Health Planning: A resource to assist in the preparation and maintenance of a regional public health plan. Draft for Consultation 2019, Local Government Association of SA

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Council is committed to Health in All Policies through integrating health considerations across functional areas. There is a role for all staff to play in supporting the health and wellbeing of our community.

Life-Course and Place-Based Approaches

The Life-Course approach considers the assumption that, throughout life, individuals are likely to experience multiple changes in health, and these changes may be influenced by the places in which people spend their time. A deep understanding of the interaction between place and life-stage on health and wellbeing can be used to design and deliver both place-based and life-stage-specific initiatives that address the key pillars of active ageing including health, lifelong learning, participation and security.

Diversity and Inclusion

Public health action is strengthened when the needs of people of all ages, gender, cultural background, economic status, and other differences are considered.

Inclusion occurs when a diversity of people feel valued and respected, have access to opportunities and resources, and can contribute their perspectives and talents to their community.



PART B

Our Local State of Health



The State of Health data, beginning with an overview of the City and its demography, then exploring the state of health as it relates to each of the four focus areas of the Living Well Plan.

State of Health data has been obtained from various sources including the City of Unley Population Health Profile which details Council data for a selection of indicators of public and population health and their determinants, drawn largely from data published for Local Government Areas (LGAs) and Population Health Areas (PHAs) by the Public Health Information Development Unit (PHIDU)¹⁰.

¹⁰ Population Health Profile-City of Unley 2019, Public Health Information Development Unit (PHIDU)

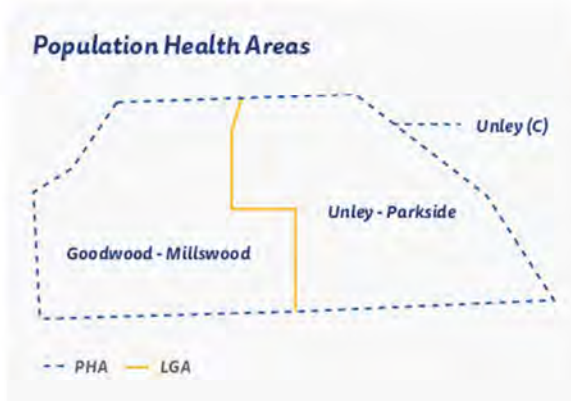


Our City: A General Overview

Located four kilometres south-east of Adelaide's CBD, the City of Unley has a land area of 14.4 square kilometres. The City is mostly residential and includes some commercial and industrial areas. Its population is over 39 000 and, based on estimates¹¹, it is expected to increase by approximately 7000 by 2040. Population movement has been significant, as indicated by an estimated 40% of people who had a different address nine years ago, in 2011.

The City of Unley is engaged in quality urban design that maintains and enhances the distinctive character of spaces and places, including buildings, pedestrian amenity, parking and housing. The City is also noted for its bike and walking trail infrastructure, encouraging the use of active transport to access services and amenities, and enjoy tree-lined streets, parks and open spaces.

Figure 3: Population Health Areas



Socio-Economic Profile of our Community

The region has two Population Health Areas (PHA), Unley-Parkside, and Goodwood-Millswood (Figure 3).

Achieving an overall 'Socio-Economic Indexes for Areas (SEIFA)*' score of 1066, the City of Unley ranks relatively highly, with scores of 1068 for the Goodwood-Millswood area and 1065 for the Unley-Parkside area. This is above the metropolitan Adelaide score of 989, indicating that the population in the City of Unley is relatively advantaged socio-economically, in comparison to metropolitan Adelaide, and Australia overall.

*The SEIFA score measures the relative level of socio-economic disadvantage based on a range of Census characteristics. In South Australia, people living in the most disadvantaged areas were two times more likely to die from avoidable causes than people living in the most advantaged areas¹².

Demographic Profile

The City of Unley has a mixed aged group similar to that of metropolitan Adelaide. In 2016, the median age for the City of Unley was 41, which is older than the Greater Adelaide median age of 39. In 2011, the median age for the City of Unley was 39, suggesting the population is ageing¹³. Overall however, the population is still relatively young, with 80.9% under 65 years and 35.5% under 30 years¹⁴.

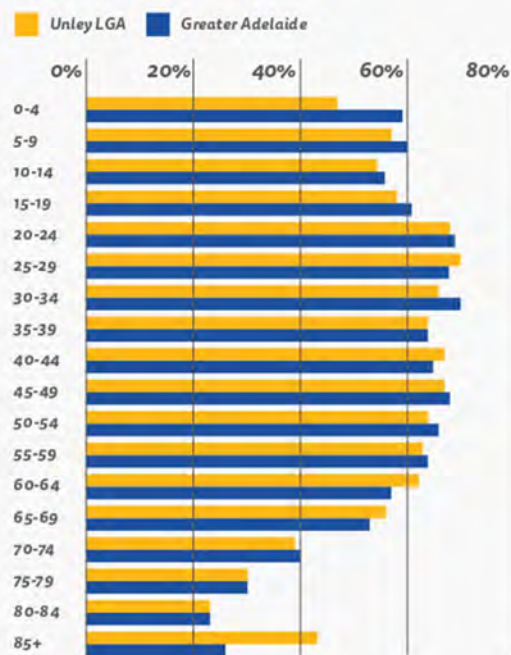
11 The 30-Year Plan for Greater Adelaide 2017 Update, Government of South Australia.
 12 State Public Health Plan 2019-2024, Government of South Australia-SA Health
 13 Community Profile, City of Unley, 2018
 14 Census for Unley, Australian Bureau of Statistics (ABS), 2016.

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- Median Age: 41 years¹⁵
- Service age group profile¹⁵:
 - Babies and pre-schoolers 0-4yrs (4.7%)
 - Primary schoolers 5-11yrs (7.9%)
 - Secondary schoolers 12-17yrs (6.6%)
 - Tertiary education and independence 18-24yrs (9.4%)
 - Young workforce 25-34yrs (13.5%)
 - Parents and homebuilders 35-49yrs (19.8%)
 - Older workers and pre-retirees 50-59yrs (12.7%)
 - Empty nesters and retirees 60-69yrs (11.9%)
 - Seniors 70-84yrs (9.2%)
 - Elderly aged 85 years and over (4.3%)

2016 City of Unley Age Profile Compare to Greater Adelaide



Source: Profile-Id City of Unley

¹⁵ Community Profile, City of Unley

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Household Composition

Nearly 28% of households are composed of couples with children, while 29% are lone-person households.

- One-parent families: 7.8% (less than Greater Adelaide at 11.1%)¹⁶
- Couples with children: 28%¹⁷
- Couples without children: 24.4% of households (similar to Greater Adelaide at 24.8%)¹⁷
- Lone persons: 29% (more than Greater Adelaide at 26.2%)¹⁷

Levels of Employment, Wealth and Housing

Wealth is an important determinant of health and wellbeing, and has an impact in either a direct way, such as access to health services and healthy food, or an indirect way such as lower education, living and working conditions. At the time of the 2016 Census, the City of Unley is characterised by low unemployment, however noting this may have changed due to the impacts of COVID-19 on employment. The main occupation categories for people aged 15 years and over are professionals (37.6%), managers (17.4%), clerical and administrative workers (13.1%), and community and personal service workers (9.6%)¹⁷.

- Young people learning and earning: 92% (Greater Adelaide: 87%)¹⁷

The City of Unley has a relatively high proportion of high-income households, with 28.2% earning \$2500 per week or more (Greater Adelaide: 16.7%). However, there are indications of potential financial stress.

- 17.0% of households are earning less than \$650 per week (Greater Adelaide: 20.6%)¹⁷
- 7.4% of children younger than 16 years are in low-income families (Greater Adelaide: 23%)¹⁸

- 4.7% of homeowners in Unley-Parkside region experience mortgage stress and 4% in the Goodwood-Millswood region¹⁹
- 23.7% of residents experience rental stress (Greater Adelaide: 29.7%)¹⁸
- 18% of people are receiving government support as their main source of income (Greater Adelaide: 31%)¹⁸
- 5.2% are Healthcare Card holders (Greater Adelaide: 8.4%)¹⁸
- 2.6% of the population aged 16-64 years are receiving an unemployment benefit (Greater Adelaide: 6.3%)¹⁸
- 48.1% of elderly people receive the Aged Care Pension (Greater Adelaide: 67.9%)¹⁸
- 3.8% of the population receive the Disability Support Pension (Greater Adelaide: 6.3%)¹⁸



¹⁶ idcommunity-City of Unley Community Profile.

¹⁷ Census for Unley. Australian Bureau of Statistics (ABS), 2016.

¹⁸ Population Health Profile-City of Unley 2019. Public Health Information Development Unit (PHIDU)

¹⁹ A family or individual is considered to be in mortgage stress if they are in a low income bracket and pay more than 30% of their income on mortgage repayments.



Gender Equity

Gender equity is important as it results in better health outcomes for the whole community. Gender equality in our community is achieved through a society in which women and men enjoy the same opportunities, rights and obligations in all facets of life.

Addressing gender equity in the workforce is a national priority. The national gender 'pay gap', being the difference between men and women's average weekly earnings is 15.3%, and it has remained stuck between 15% and 19% for the past two decades²⁰.

Childhood Health

The data indicates a relatively positive health and wellbeing outlook for children and infants in the City of Unley. This outcome may be partly attributed to the low rates of negative socio-economic influences that children in the City of Unley experience, which can adversely impact on health and wellbeing:

- Children living in low income, welfare-dependent families: 7% (Greater Adelaide: 23%)²¹

- Children aged 16 years not participating in full-time secondary education: 4.1% (Greater Adelaide: 12%)²²
- University admissions in Goodwood-Millswood and Unley-Parkside: 36% and 47% respectively (Greater Adelaide: 32%)²¹

However, 14.1% of children in the Unley region were assessed in their first year of school as developmentally vulnerable on one or more domains of the Australian Early Development Census (AEDC) (Metropolitan Adelaide: 23%), and of these, 19.8% live in Goodwood-Millswood region and 8.9% in Unley-Parkside region.

The AEDC measures the development of children in their first year of full-time school across five domains of early childhood development: physical health and wellbeing, social competence, emotional maturity and language and cognitive skills. The AEDC domains have been shown to predict later health, wellbeing and academic success.

²⁰ humanrights.gov.au/our-work/education/face-facts-gender-equality-2018

²¹ Population Health Profile-City of Unley 2019. Public Health Information Development Unit (PHIDU)

²² The indicator for 16 year old children not participating in full-time secondary education is not intended as an indicator of educational participation; it is included because young people completing Year 12 (and who would be still at school at age 16) are more likely to make a successful initial transition to further education, training and work than early school leavers

Focus Area 1: An Engaged and Purposeful Community

Social and Civic Engagement

The City of Unley has an engaged community with strong neighbourhood, social and business networks. Civic participation is encouraged through a wider range of volunteering opportunities and advisory groups for our volunteers, youth and older citizens.

Volunteering in the City of Unley is strong:

- 25.5% of people aged 15 years and over participating (8080 people) compared with 19.5% for Greater Adelaide²³.
- Of those surveyed, 57% of people said that they would like to contribute more to the local community and equally receive more feedback about decisions that affect them²⁴.
- Young people in the City of Unley also said that they would like more support in volunteering²⁵.

Engagement in Mental Health and Wellbeing Support

The City of Unley is doing well in regards to the provision of health and wellbeing services. Most respondents in the Your Say Survey 2020 agreed that they can access the health and wellbeing services and programs they need.

City of Unley residents generally rate their overall health and wellbeing positively and in times of crisis with 94% able to get support. However, poor mental health including depression, anxiety and stress has become one of the biggest threats to overall health and wellbeing in Australia, in particular due to the impacts of COVID-19, with indications that it is also a priority area for attention in the City of Unley²⁶:

- 11% of people rated their wellbeing as fair or poor.²³

- 10% of residents reported a high or very high level of psychological distress.²³
- 15 people died by suicide between 2011 and 2015 in the City of Unley.²³
- 15% of males and 19% of females reported other mental health problems, (rates consistent with state and national averages).²³
- Loneliness was a common theme in Living Well survey responses.²⁵

For young people locally, online methods of learning and participating are highly valued²⁷. However, a recent national survey of young people by Mission Australia, also highlighted that the most important issue to young people was mental health. Indications from interstate suggest that loneliness in particular, is a significant factor that impacts young people²⁸. Local data is not available, however planning should consider the balance between the online interests of young people that can lead to social isolation, with authentic face-to-face social interactions.

In the City of Unley, 145 children and young people were clients of Child and Adolescent Mental Health Support Service between 2015 and 2018, a standardised rate of 547 per 100,000 people. This number is half that of the percentage for Greater Adelaide, however, it still suggests that mental health is a local issue for young people²⁹.

Waste, Water and Energy-Wise Actions

The City of Unley Council is committed to the effective management of waste and the sustainable use of water and energy. In the City of Unley, there is a positive trend towards reducing the amount of waste sent to landfill. Between 2017 and 2019, 5000 tonnes of green organics, 3665 tonnes of recyclables, and 335 tonnes of hard waste were collected by Council³⁰.

23 Population Health Profile - City of Unley 2019, Public Health Information Development Unit (PHIDU)

24 Your Say 2020 Living Well Survey, City of Unley

25 Living City Open Space Strategy - Unley 2015, City of Unley

26 Determined from thematic analysis of the Living Well Survey responses.

27 Mission Australia Youth Survey

28 Young Australian Loneliness Survey

29 The Child and Adolescent Mental Health Service (CAMHS) plays an important role in the community supporting children, young people and their families.

30 City of Unley Annual Report 2017-18

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Stormwater is managed through capture, filtration and reuse in parks, gardens and verges³¹.

Council has achieved positive outcomes in waste resource management including relatively low cost to rate payers, high diversion of waste from landfill, and improved service levels. Over the last 6 years diversion from landfill has improved by around 5%, and the amount of waste sent to landfill has reduced by around 1,000 tonnes per year (13.7% of all residential waste). Meanwhile, the population has increased by around 2.8%, resulting in modest (ca. 3%) reduction in per-ratepayer cost for waste management. Compared to other Councils, the City of Unley has one of highest known landfill diversion rates in the State and competitively priced spend per property.

The Council also aims to reduce its carbon footprint, with energy consumption being a significant strategy. Achievements have been made through a dual-pronged approach of energy-use reduction and an increase in the use of renewable energy sources. Energy-use reduction has been achieved by using LED lighting and improving energy efficiency of buildings. The ongoing promotion of renewable energy in households and businesses – via solar, wind and battery storage – has resulted in an increase of community uptake in renewable energy sources.

The natural environment is noted as the second most important issue for young people nationally³². Locally, young people are interested in greener technologies, solutions to help reverse climate change and gaining a wider variety of playgrounds with more opportunities for nature play.³³

The City of Unley's Tree Strategy recognises the important contribution trees and vegetation make to the City and our community and sets out a vision to ensure the City of Unley remains leafy for future generations through the retention and expansion of our urban forest.



31 *Greening Unley 2016-2020, Environmental Sustainability Strategy, City of Unley*
 32 *Mission Australia Youth Survey* <https://www.missionaustralia.com.au/publications/youth-survey>
 33 *Living City Open Space Strategy, City of Unley*

Focus Area 2: A Healthy and Active Community Inside and Out

Chronic Disease

In the City of Unley, the median age at death was 85 years for males and 88 years for females, indicating people are living longer on average compared to Metropolitan Adelaide (80 and 85 years respectively). Premature mortality – i.e. death before 75 years – can occur as a result of factors such as socio-economic position, remoteness and chronic disease.

Premature mortality in the City of Unley was less than the Metropolitan Adelaide rates of 288 deaths per 100,000 for males and 181.4 for females, however there was marked variation between regions³⁴

- 268.8 deaths per 100,000 males in Unley-Parkside region, to 218.6 deaths per 100,000 males in Goodwood-Millswood region³⁴.
- 157.5 deaths per 100,000 females in Unley-Parkside region, to 125.4 deaths per 100,000 females in Goodwood-Millswood region³⁴.

Data shows that premature mortality in Australia is usually caused by chronic diseases, including coronary heart diseases and lung cancer, and it mainly occurs in the 45-74 years age group. Other significant chronic diseases include type-2 diabetes, depression, osteoporosis, stroke and some other cancers.

- City of Unley residents with type-2 diabetes: 3.3% (Metropolitan Adelaide: 4.3%)³⁴.
- Obesity rate in males: 18.8% (Metropolitan Adelaide: 26.6%)³⁴.
- Obesity rate in females: 21.3% (Metropolitan Adelaide: 29.9%)³⁴.

It is important to note that, whilst the rates of chronic disease overall in people in the City of Unley is lower than Metropolitan Adelaide, chronic disease rates are still approaching that of the national average. These national rates are considered too high for good health and wellbeing and therefore are indicated as national health priority areas to be addressed at the local level.

Physical Activity

Diet and physical activity play an important role in improving health and wellbeing, chronic disease prevention and management. However, individual 'lifestyle' choice about nutrition and physical activity is one factor in the complex interaction of behavioural risk and genetic, socio-economic and environmental. Lack of lifestyle choice (health inequity) is also a key factor. Social-economically disadvantaged people have higher rates of chronic illness and disability, and die earlier than those who are more advantaged³⁵. Encouragingly, City of Unley survey³⁶ respondents rated physical activity and healthy eating as the top two most important aspects of their health and wellbeing, followed by time in nature. Most people also agreed that they can access indoor and outdoor venues and spaces for sport and exercise; that they highly valued cycling and walking paths; and expressed a desire for a wider range of exercise programs and playgrounds for children. With an increase in medium-density housing in the area however, there is concern that this may put pressure on the availability of outdoor space for exercise. In the elderly community, transport and well-kept pathways will aid mobility and facilitate activity.

Due to the central location of this Council area, there is opportunity to promote the ease / accessibility of walking to work (within Unley or CBD adjacent) as well as walk / ride to public transport (tram, train and bus) as an important part of daily physical activity and this could extend to walking / riding

³⁴ Population Health Profile-City of Unley 2019, Public Health Information Development Unit (PHIDU)

³⁵ Closing the gap in a generation. Health equity through action on the social determinants of health. Final report of the Commission on Social Determinants of Health. 2008, World Health Organisation Geneva

³⁶ Your Say 2020 Survey, City of Unley



to school. Access to parklands and relative close proximity to beaches and national parks is also an opportunity for community physical activity, with many only half an hour from the City of Unley.

- **Adults in the City of Unley engaging in no or low levels of physical activity: 60.2%**³⁷.

Healthy Eating

Data for the City of Unley suggests people have relatively good eating habits, indicated by 53% of adults and 71.3% of children eating the suggested amounts of fruit. However, across the state, 89% of children aged 2-17 are not eating the recommended amount of vegetables³⁸. Local data shows 4.4% of children aged 2-17 are obese. These trends warrant a continued local effort to support good nutrition from birth through to older age³⁷.

Health Checks and Immunisation

The provision of health checks through local service providers and immunisation programs by councils can help identify early warning sign of chronic disease, enable monitoring and optimal ongoing management of chronic conditions as well as assist with the prevention of infectious disease that can lead to hospitalisation and even early death. Participation in immunisation programs in the City of Unley is high with 94.8% at 1 year of age and 93.3% at 5 years of age³⁷.

³⁷ Population Health Profile-City of Unley 2019, Public Health Information Development Unit (PHIDU)

³⁸ South Australian Monitoring and Surveillance System Annual Report Children - 2017

Focus Area 3: A Safe Community

A community's health and wellbeing can be impacted – both directly and indirectly – by a range of environmental and social factors.

Community Perceptions of Safety in The City of Unley.

In the City of Unley, it was estimated that almost two thirds, or 64.9% of the population felt safe walking alone in the local area after dark, compared to 49.7% in Metropolitan Adelaide.³⁹ However, this suggests that a third may not. In local surveys, perceptions about the safety of footpaths was a repeated theme, particularly amongst the elderly.

Monitoring and Reporting of Environmental Health Risks

Councils have a role in protecting people from environmental hazards that may cause disease, illness or injury. These hazards include physical, chemical and biological agents that the community may come into contact with through our air, water, soil and food. Council's Environmental Health Officers undertake a variety of routine and complaint-based inspections to ensure that businesses and services are monitored for compliance with standards outlined in relevant state Acts and Regulations. These environmental health services ensure a high level of public health is maintained.

Data shows that the City of Unley is maintaining standards of environmental health (Table 1)

Table 1 – Environmental Health Data

Category	Data and Facts for the 2018-19 Period
Legionella Control	<p>Inspections and controls of the public swimming pool and spa did not reveal any public health risk</p> <p>No Legionella risk was identified in the cooling water systems and the warm water systems tested.</p>
Environmental Nuisance	<p>General complaints totalling 117 were received in 2018-19. Of these:</p> <p>Nearly half of complaints related to noise</p> <p>Air pollution and odours, followed by general water quality and rats, were the other main nuisances reported in the community⁴⁰.</p>
Domestic Squalor	<p>Six severe domestic squalors were investigated.</p>
Food Safety	<p>Council undertook 282 routine food safety inspections of food businesses</p> <p>Council undertook 22 food safety audits</p> <p>Eight food safety enforcement actions were undertaken.</p>

³⁹ Population Health Profile City of Unley 2019, Public Health Information Development Unit (PHIDU).

⁴⁰ 2018/2019 Financial Year Annual Environmental Health Report, City of Unley.



Public Health Emergencies

During public health emergencies – e.g. pandemics – the whole community must work together to play their part in maintaining personal and population health, wellbeing and safety. Council may take a leadership role in protecting the community through health promotion, service and program provision and/or a supporting role that ensures that state and national directives are implemented locally.

During the COVID-19 pandemic, Council played an important role in the protection, education and promotion of public health in the community. As the public health emergency unfolded, Council followed Government directives to ensure the safety of the community including the closure of public buildings and playgrounds, compliance education, support and inspections of businesses operating under restrictions and implementation of physical distancing and hygiene measures as required. Council's additional role was that of an education and advisory service to ensure the community as a whole understood and implemented actions to stop the spread of COVID-19.

It is important to note the link between public health emergencies such as the COVID-19 pandemic and significantly increasing numbers of people in the community experiencing depression and anxiety. These mental health conditions can be by-products of a prolonged pandemic response, which develop due to factors such as isolation, fear and loss of employment.

Climate Change

The health of the natural environment and of humans is intrinsically linked, with both people and ecosystems being highly vulnerable to even modest levels of climate change. Communities are already experiencing the effects of climate change, thus increasing the importance of this area of public health protection.

Expected regional changes to the environment by 2050 if the global emission stays high⁴¹:

- 1.6°C increase in average annual maximum temperature with a 1.5 to 1.6°C increase in average maximum temperature in summer and autumn, and 2.0°C in winter and spring
- The frequency of two or more days over 35°C will more than double
- 7% reduction in average annual rainfall, with a 21% reduction in spring rainfall
- 10% increase in extreme daily rainfall
- Days of extreme fire risk will increase five-fold by 2070

The individual and cumulative effects of these regional changes will significantly change the lifestyle and quality of life for residents within the City of Unley. Your Say survey results show that the majority of respondents do not have a climate emergency plan for their household and may not understand the need for this, and many do not know where to get information. Many respondents want more information on how to be better prepared for climate emergencies. Whilst people wanted more information on the types of emergencies that they may expect in the City of Unley, the perception was that the main threat was from heat and flooding. A repeated theme in the survey was a strong desire for more trees to provide shade.

The Resilient East partnership between the City of Unley, seven other partner councils and the State Government, will continue to be important for the ongoing development and delivery of the Resilient East Climate Change Adaptation Plan that includes priority actions such as:

- Increasing vegetation to help lower the overall temperature of the City
- Improving stormwater management and built environment strategies
- Reducing the City's carbon footprint
- Promoting active and public transport

⁴¹ Resilient East, Regional Climate Change Adaptation Plan, 2016.

- Reviewing and developing responsive emergency management plans
- Increasing community awareness regarding climate hazards, especially for vulnerable groups.

Smoking, Alcohol and Other Drugs

Smoking is the leading preventable cause of death and disease in Australia and is therefore a national health and wellbeing priority.

- 9.4% of the population 18+yrs in the City of Unley are smokers⁴²

Harm from alcohol constitutes 4.5% of the overall disease burden in Australia and illicit drug use 2.3%⁴³ and therefore, reducing harm to the community from alcohol and other drug use constitutes a national health and wellbeing priority to be addressed at the local level.

- 13 community sporting clubs in The City of Unley are accredited with Goodsports, a program to promote family-friendly clubs and minimise harm caused by alcohol and other drugs⁴⁵
- According to the 2016 National Drug Strategy Household Survey, 15.6% of Australians had used an illicit drug in the last 12 months. The South Australian percentage was no different at 15.7%⁴⁶.

Council plays a key role in working with the South Australian Police to respond to notifications of clandestine drug laboratories within the area.

Domestic and Family Violence

Everyone has a right to be safe and to be treated with respect, however domestic and family violence have become national health and wellbeing priorities due to alarming levels across Australia⁴⁷.

Domestic and family violence is defined as behaviour that 'coerces, controls or causes a person to be afraid'⁴⁸ and can relate to different types of harm including

physical, emotional, financial and psychological and other types.

Domestic and family violence can happen in many kinds of relationships such as between partners, siblings, an elderly person, or person with a disability and their carer, between a 'friend of the family' and a child, and other relationships. Whilst both men and women can be the victims of violence, the majority is perpetrated by men towards women, with intimate partner violence causing more illness, disability and deaths than any other risk factor for women aged 25-44⁴⁹. This is also true for vulnerable groups such as women who identify as Aboriginal and Torres Strait Islander, women with disability and elderly women. National statistics relating to elder abuse indicate a range of between 2.2% and 5.4% of persons aged over 65⁵⁰. The City of Unley has a role to play in supporting the national effort to create awareness about domestic and family violence and elder abuse, strengthen gender equity as a preventative measure, and recognise the additional risk in our vulnerable populations.

“

The true measure of any society can be found in how it treats its most vulnerable members.

- Mahatma Gandhi

”

⁴² Population Health Profile-City of Unley 2019, Public Health Information Development Unit (PHIDU)

⁴³ Department of Health 2017 National Drug Strategy 2017-2026, Commonwealth of Australia

⁴⁴ Australian Burden of Disease Study 2011. Impact of alcohol and illicit drug use on the burden of disease and injury in Australia

⁴⁵ Data supplied by Goodsports

⁴⁶ National Drug Strategy Household Survey 2016.

⁴⁷ The National Plan to Reduce Violence against Women and their Children 2010-2022 (the National Plan) 2010, The Council of Australian Governments.

⁴⁸ National Legal Aid 2019

⁴⁹ aihw.gov.au/reports/domestic-violence/family-domestic-sexual-violence-in-australia-2018/contents/summary

⁵⁰ aifs.gov.au/publications/elder-abuse

Focus Area 4: An Inclusive and Connected Community

Having access to programs, services, amenities and the natural environment, as well as being able to contribute to the life of the community, are factors that support wellbeing. Some groups within the community which do not have the same access to these opportunities as others, due to their life circumstances, are considered vulnerable to poor health and wellbeing outcomes. These vulnerable groups include people of culturally and linguistically diverse background (CALD), Aboriginal and Torres Strait Islander people, members of the LGBTIQ+ community, people living with disability or dementia, carers, and people with lower incomes.

Cultural Diversity

Cultural diversity creates a rich and inspiring social environment that benefits health and wellbeing. There is an increasing number of residents in the City of Unley born in non-English speaking countries (25%), suggesting the City is becoming more multicultural. The three largest ancestries in the City of Unley are English, Australian and Irish, with a significant proportion of the immigrant population also coming from China, India, Greece and Italy⁵¹. The ability of people arriving from overseas to adapt and thrive in their new environment can be impacted by their proficiency in the local language and, in the City of Unley, 2.3% of residents born overseas reported a poor proficiency in English. Acceptance and understanding are key factors in social cohesion, and it is notable that 3.5% of people in the City of Unley disagree or strongly disagree with acceptance of other cultures⁵².

Aboriginal and Torres Strait Islander Health and Wellbeing

The City of Unley is home to 161 people who identify as Aboriginal and Torres Strait Islander. Improving the health of Aboriginal and Torres Strait Islander people is a national priority in order to address the gap in health and life expectancy between Indigenous and non-Indigenous Australians⁵³.

LGBTIQ+ Community

The City of Unley have a role to play in ensuring we foster a dignified, respectful and inclusive environment for all. We are committed to promoting the inclusion of all LGBTIQ+ (including lesbian, gay, bisexual, transgender, intersex, and queer people) within our community by providing a safe and welcoming environment for everyone. LGBTIQ+ people are recognised as a specific minority population group although individually, they come from all walks of life and are part of all other population groups.⁵⁴ Whilst local Council data on the health and wellbeing of LGBTIQ+ people is limited, there is national data available. People in same-sex relationships are more likely to live in capital cities, tend to be more highly educated, have higher labour force participation rates and earn higher incomes than people in opposite-sex couples (ABS 2017). 3.2% of adults identify as homosexual or bisexual and 2.4% as not sure/other orientation⁵⁵. Same-sex couples in Australia represents around 1 in 100 (0.9%) of all couple families (either with or without children)⁵⁶.

People with Disability

For people with disability, participation in all aspects of community life can be challenging. In the City of Unley, 3.5% of people report having a profound or severe disability, and amongst the 65 years and over age group, the proportion is 11%⁵².

⁵¹ [Idcommunity - City of Unley Community Profile](#)

⁵² [Population Health Profile-City of Unley 2019, Public Health Information Development Unit \(PHIDU\)](#)

⁵³ health.gov.au/health-topics/aboriginal-and-torres-strait-islander-health

⁵⁴ <https://www.aihw.gov.au/getmedia/61521da0-9892-44a5-85af-857b3eef25c1/aihw-aus-221-chapter-5-5.pdf.aspx>

⁵⁵ [The 2016 National Drug Strategy Household Survey estimates](#)

⁵⁶ [Australian Bureau of Statistics 2017](#)

Older Adults

The City of Unley has a strong strategic direction and position around active ageing and ageing in place. Older people have access to a range of services, including services that support them to maintain their independence and remain living at home. In the City of Unley, 44.1% of older people accessing Home Care Services lived alone, notably above the level in Metropolitan Adelaide (37.4%). Some suburbs, such as Myrtle Bank and Kings Park have very high percentages of residents over 70 years⁵⁷.

Carers

Almost one in eight people in the City of Unley i.e. 12.0% of the population aged 15 years and over, provided unpaid assistance to other people who need support because of a disability, a long-term illness or problems related to ageing. This number is consistent with the level in Greater Adelaide overall.

Carers are an integral part of Australia's health system, however, they may also experience a sense of isolation or hardship, or experience poor mental health and wellbeing as a result of compromising other aspects of their life, such as work, study and personal time, in order to provide care and support to another person.

Access to Transport

In the City of Unley, 8.8% of people don't have cars. Lack of access to affordable transport for vulnerable groups with mobility issues such as older residents, disabled individuals and young families can present a barrier to their inclusion in the community. The City of Unley plays a vital part in ensuring community connections by facilitating transport for the older population through the Community Car Transport program and the Community Bus which together delivered more than 2,867 trips in the quarter October to December 2020.

Connecting with Nature (Vitamin N!)

In recent surveys⁵⁸, contact and connection with nature was the third most important aspect of health and wellbeing highlighted by respondents, with 96% of survey respondents feeling 'a little, through to very connected to nature'. The City of Unley's Tree Strategy recognises the important contribution trees and vegetation make to the City and our community and sets out a vision of keeping Unley leafy for future generations. The establishment of wildlife boxes within parks and reserves, and native biodiversity corridors including Windsor Street, Ron Praite Walk, and Charles Walk areas support nature connection and biodiversity. The Council also encourages connection to nature through supporting residential garden development, planting of street verges, and local food production, including the establishment of fruit tree orchards in Morrie Harrell Reserve, Fullarton Park, Princess Margaret Playground, Soutar Park, Henry Codd Reserve⁵⁹ and Orphanage Park.

Digital Inclusion

Service delivery and social connections are increasingly occurring online. Confidence in using technology, access to equipment and the internet can facilitate digital inclusion. 83.7% of City of Unley households had an internet connection (in 2016) this is, 4.4% more than in Greater Adelaide and demonstrates a continuing increase in City of Unley households with internet access. The Library Reboot program also provides digital access and technology upskilling to address digital equity in the City of Unley.

⁵⁷ City of Unley Community Profile 2018

⁵⁸ Your Say 2020 Survey, City of Unley

⁵⁹ Greening Unley 2016-2020, Environmental Sustainability Strategy, City of Unley

PART C

Strategic Directions for 'Living Well' in the City of Unley

Focus Area 1: An Engaged and Purposeful Community

An engaged community is one in which people participate in programs and services, form positive neighbourhood, social and business networks, share leadership and skills, and contribute to the community and the natural environment in meaningful and purposeful ways. Councils have a role in providing and supporting these opportunities, as they contribute to community resilience. Resilience is the ability to face life with confidence, find support, work together and bounce back in tough times. Resilience is strongly linked to wellbeing and positive mental health⁶⁰. For the purposes of this report, community organisations can encompass a wide range of groups including for example sporting, spiritual, multicultural, recreational across all ages and backgrounds.

Objectives for Focus Area 1

- 1.1 Strengthen local neighbourhood, social and business networks as well as lifelong learning opportunities
- 1.2 Increase understanding within Council and the community of mental health and illness, as well as support options
- 1.3 Encourage actions for our community to be energy-wise
- 1.4 Provide opportunities for civic participation in shaping our City
- 1.5 Support and celebrate volunteering

Key Considerations for Action in the City of Unley

- Continuing to build strong networks in the City of Unley by encouraging residents, students, businesses, workers and visitors to contribute to, and participate in the life of the community,

which is of increasing importance to build resilience in challenging times.

- Local and national rates of poor mental health and illness justify an ongoing role for Council in recognising people who need support, and seeking to minimise or remove barriers to getting help. This may include building capacity in Council staff, creating stronger networks with specialist service providers, and normalising help-seeking behaviour in the community.
- There is an ongoing need for local services and initiatives that reduce social isolation and loneliness. Consideration should be given to the balance of online initiatives and authentic face-to-face opportunities.
- It continues to be a high priority of Council to reduce its carbon footprint and support the community to adopt new behaviours relating to design, transport, resources, water and energy-wise usage.
- Opportunities for community leadership and innovation in the planning, design and activation of local parks and other open public spaces, as well as local streetscape areas is valued by the community.
- The community would like to be informed of decisions that affect them and have a greater opportunity to contribute to decision making in their areas of interest and expertise. Clear communication and feedback about the outcomes of consultations is also a very high priority for the community.
- Rates of volunteering in the City of Unley remains high with an ongoing desire for opportunities to contribute to the community in meaningful and purposeful ways.

⁶⁰ [South Australian Health and Medical Research Institute](#).

Focus Area 1: An Engaged and Purposeful Community

Objectives	Actions	Status	Council Role	Related action plans and strategies	
Objective 1.1: Strengthen local neighbourhood, social and business networks as well as lifelong learning	1.1.1	Enable people of all ages to participate in programs that balance online and in-person social contact	Implemented and ongoing	Facilitate	Living Young Action Plan 2018-2021; Active Ageing Strategy; Unley Libraries Strategic Plan; Living City Open Space Strategy Unley, Draft Cultural Plan
	1.1.2	Build and maintain social networks to reduce loneliness and isolation, particularly as a result of COVID-19. Support social connections in a format that is suitable to the person and enable lifelong learning – including key health and wellbeing promotion topics – particularly in older people	Implemented and ongoing	Facilitate	
	1.1.3	Highlight pre-schoolers as part of the next Living Young Action Plan review	Implemented and ongoing	Facilitate	
	1.1.4	Strengthen networks that support businesses and create opportunities for cross-sectoral connection (e.g. business and community organisations)	Implemented and ongoing	Facilitate	Draft Economic Development Growth Strategy
	1.1.5	Maintain indoor and outdoor environments for social connection, activities and relaxation	Implemented and ongoing	Facilitate	

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Objectives	Actions	Status	Council Role	Related action plans and strategies	
Objective 1.2: Increase understanding within Council and the community of mental health and illness, as well as support options	1.2.1	Develop the capacity and skills in Council staff and the community to recognise and assist people with poor mental health conditions – across ages and backgrounds – and increase the knowledge base for referral pathways, noting increases in anxiety and depression in the community due to COVID-19	Implemented and ongoing	Facilitate	Living Young Action Plan 2018-2021; Active Ageing Strategy
	1.2.2	Promote the role of animals in positive mental wellbeing and reducing social isolation by supporting appropriate animal management	Implemented and ongoing	Coordinate	Draft Animal Management Plan
Objective 1.3: Encourage actions for our community to be energy-wise	1.3.1	Strengthen whole-of-community participation – Council, business, community organisations, households – in environmental care and resource, water and energy-wise actions	Implemented and ongoing	Facilitate	City of Unley Environmental Sustainability Strategy 2016-2020; City of Unley Tree Strategy; Waste Management Strategy
Objective 1.4: Provide opportunities for civic participation	1.4.1	Support a range of flexible civic participation and volunteering opportunities across all ages and backgrounds. Coordinate programs that promote and develop community leadership and innovation. Support community volunteering by providing expert knowledge and guidance.	Implemented and ongoing	Coordinate	Living Young Action Plan 2018-2021; Active Ageing Strategy, Volunteer Policy
Objective 1.5: Support and celebrate volunteering	1.5.1	Acknowledge and celebrate the contribution of volunteers in City of Unley programs and services.	Implemented and ongoing	Facilitate	Volunteer Policy



Focus Area 2: A Healthy and Active Community Inside and Out

Eating well, being physically active and getting enough sleep are important factors that maintain and allow for good health and wellbeing over the life-course. When these habits become unhealthy, the risk of premature mortality and chronic disease increases. Councils can support healthy habits by providing opportunities for exercise at local facilities or outside in nature, enabling community gardens to help the community to understand where our food comes from, and promoting access to good quality fresh food. The provision of immunisation programs to prevent communicable disease, and promotion of other health check and hygiene programs are ways that councils can help reduce the risks of illness and prevent an overburdened health system.

Objectives for Focus Area 2

- 2.1 Enable a diverse range of indoor and outdoor physical activity options
- 2.2 Support healthy eating habits and the activation of urban food systems
- 2.3 Engage the community in immunisation services, health checks and health education programs
- 2.4 Encourage the use walking and cycling as regular modes of transport in the City of Unley

Key Considerations for Action in the City of Unley

- Physical activity was indicated as the most important factor in health and wellbeing by the majority of recent survey participants in the City of Unley, followed by healthy eating. Rates of obesity across ages and healthy eating indicators highlight the ongoing need for a continued effort to enable physical activity and healthy eating within the community across all ages.
- Community members value cycling and footpaths for active transport, recreation, relaxation and access to nature. A desire for safer foot and cycle paths was a repeated theme in survey responses, particularly amongst older members of the community.
- Contact with nature is highly valued by the community, emphasising an ongoing need to provide access to quality outdoor places for exercise. Additionally, more street trees to provide shade was a repeated theme.
- A desire was expressed for more varied exercise programs to be delivered, including programs that cater to new parents and skate parks for older children.
- Participation in immunisation programs in the City of Unley is high, and Council will continue to have a role in health promotion and protection relating to communicable diseases.

Focus Area 2: A Healthy and Active Community Inside and Out

Objectives	Actions	Status	Council Role	Related action plans and strategies
Objective 2.1: Enable a diverse range of indoor and outdoor physical activity options	2.1.1 Maintain and promote opportunities and environments that increase physical movement and reduce sedentary behaviours, with flexibility to cater for all ages and lifestyles	Implemented and ongoing	Facilitate	Living Young Action Plan 2018-2021; Active Ageing Strategy; Living City Open Space Strategy Unley; City of Unley Walking and Cycling Plan 2016-2021
	2.1.2 Partner with local sporting and community organisations to promote and encourage opportunities for movement	Implemented and ongoing	Facilitate	
Objective 2.2: Support healthy eating habits and the activation of urban food systems	2.2.1 Promote good nutrition across ages, through the provision of information and programs available through Council and community facilities	Implemented and ongoing	Facilitate	Active Ageing Strategy
Objective 2.3: Engage the community in immunisation services, health checks and health education programs	2.3.1 Deliver Council's community and school immunisation service contract	Implemented and ongoing	Coordinate	SA Public Health Act 2011
	2.3.2 Promote available health check and education programs for all ages	Implemented and ongoing	Facilitate	
Objective 2.4 Encourage the use walking and cycling as regular modes of transport in the City of Unley	2.4.1 Implement actions in the City of Unley Walking and Cycling Plan 2016-2021	Implemented and ongoing	Facilitate	City of Unley Walking and Cycling Plan 2016-2021

Focus Area 3: A Safe Community

A safe physical, social and emotional environment where people can live, work, study and play has a direct impact on health and wellbeing. Feeling safe can be undermined by fear of harm, and the whole community has a role in creating respectful social environments, hygienic service environments (e.g. pools and food outlets), and being alert to hazards posed by the built and natural environment.

Councils have a responsibility to protect public health and mitigate safety risks relating to a number of regulated social and environmental factors, including in the response to a public health pandemic. Some of these mitigation activities include maintaining the state of repair of physical infrastructure, including street lighting and footpaths, monitoring and compliance relating to legislated health standards of swimming pools, food businesses and other entities, creating environments that minimise actual or perceived crime levels, and providing smoke and alcohol-free community environments.

In the home context, family and domestic violence (i.e. violence perpetrated by a family member or from someone such as a carer or friend) have emerged as hidden but nationally prevalent threats to safety, health and wellbeing, which are known to affect people of all ages and backgrounds. Council has a leadership role in cultivating respectful and aware communities to help prevent abusive behaviour. Climate change has also emerged as a significant focus of public health protection with an increase in extreme weather events and other emergencies that may impact on the safety of the community, especially vulnerable groups such as older adults and lower-income residents. Councils have a role in helping to mitigate and adapt to climate change and helping to inform and prepare the community on ways to stay safe in emergencies that impact on public health and safety.

Objectives for Focus Area 3

- 3.1 Protect the community against social and environmental health risks
- 3.2 Take steps to address climate change and increase the preparedness of the community including making our city, its streets, parks and public spaces more resilient to a changing climate

- 3.3 Promote a 'smoke free' City of Unley
- 3.4 Bring awareness to family and domestic violence, and cultivate communities of respect and gender equity
- 3.5 Increase perceptions of safety in natural and built places through inclusive public parks and other spaces, as well as safer and more accessible local streets

Key Considerations for Action in the City of Unley

- Council has an ongoing responsibility to undertake a range of environmental health monitoring activities where inspection frequencies are prescribed in guidelines or informed through public health risk assessment.
- Council's Authorised Officers, under the South Australian Public Health Act 2011, perform vital health protection and education functions.
- With an increase in emergency-level events that affect public health in the City of Unley, there is a need for Council to continue to ensure that robust plans relating to emergency preparedness, response and recovery, are in place to ensure a continuity of those Council functions that maintain public health and safety. Council has an ongoing leadership role in supporting the community to be prepared for different emergencies.
- Reducing the opportunity for harm to the community from smoking, alcohol and gambling are ongoing national priorities.
- In the City of Unley, the percentage of people who may not feel safe walking at night justifies an ongoing need to implement strategies that improve actual and perceived levels of safety in built and natural environments.

Cultivating gender equity and a culture of respect to all people is an ongoing national priority towards reducing domestic violence. In the City of Unley, preventing elder abuse and abuse to people with disability may also be particularly relevant.

Focus Area 3: A Safe Community

Objectives	Actions	Status	Council Role	Related action plans and strategies
Objective 3.1: Protect the community against social and environmental health risks	3.1.1 Carry out routine environmental health and public safety regulation in accordance with the SA Public Health Act 2011 and performance frameworks for risk assessment, inspection and enforcement	Implemented and ongoing	Coordinate	SA Public Health Act 2011
	3.1.2 In accordance with Council powers through local Authorised Officers under the SA Public Health Act 2011, take effective action during a public health emergency, such as a pandemic. As per the Principles of the Act, members of the community have a right to be protected from the transmission of a notifiable condition.	Implemented and ongoing	Coordinate	SA Public Health Act 2011
	3.1.3 Carry out routine food safety regulation in accordance with the Food Act 2001 and performance frameworks for risk assessment, inspection and enforcement	Implemented and ongoing	Coordinate	
	3.1.4 Provide information and compliance support to the community for correct operation of wood heaters, backyard fire pits, outdoor pizza ovens and coffee roasters to minimise harmful wood smoke	Implemented and ongoing	Coordinate	
	3.1.5 Support the dissemination of air quality information to the community from third party sources for example, SA Health, Environment Protection Authority, Asthma SA	Development needed	Facilitate	SA Public Health Act 2011, Environment Protection Act 1993

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Objectives	Actions	Status	Council Role	Related action plans and strategies
Objective 3.2: Take steps to address climate change and increase the preparedness of the community including making our city, its streets, parks and public spaces more resilient to a changing climate	3.2.1 Participate in regional and local climate adaptation and mitigation projects and emergency management planning	Implemented and ongoing	Facilitate	Tree Strategy 2020; Resilient East, Eastern Adelaide Zone Emergency Management Plan; Brownhill Keswick Creek Stormwater Project, City of Unley Environmental Sustainability Strategy 2016-2020, Green Infrastructure Strategic Directions
	3.2.2 Lead by example and promote actions being taken by Council to address climate change and mitigate the impacts (e.g. Tree Strategy)	Implemented and ongoing	Facilitate	
	3.2.3 Provide information to the community about how to be climate-ready and prepare for emergencies	Implemented and ongoing	Facilitate	
	3.2.4 Consider resilience to climate change in the design of our city, its streets, parks and public spaces	Implemented and ongoing	Facilitate	



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Objectives	Actions	Status	Council Role	Related action plans and strategies
Objective 3.3: Promote a 'Smoke Free' City of Unley and reduce harm associated with alcohol and other drugs	3.3.1 Promote a 'smoke free' City of Unley by ensuring Council events are 'smoke free' and encourage community events to be 'smoke free'	Implemented and ongoing	Facilitate	SA Public Health Act 2011
Objective 3.4: Bring awareness to family and domestic violence, and cultivate communities of respect and gender equity	3.4.1 Increase awareness in the community and local businesses about domestic and family violence, including elder abuse and abuse to people with disability, and provide information about where to seek help, noting potential for increases due to effects of COVID-19	Implemented and ongoing	Advocate, Facilitate	Draft Cultural Plan
	3.4.2 Provide training to relevant staff and volunteers that allows them to recognise and respond to suspected family or domestic violence	Development needed	Facilitate	
	3.4.3 Explore strategies to promote gender and cultural equity within Council and throughout the community	Development needed	Facilitate	
Objective 3.5: Increase perceptions of safety in natural and built places through inclusive public parks and other spaces, as well as safer and more accessible local streets	3.5.1 Consider safety and inclusivity in the design of our city, its streets, footpaths, parks and public spaces	Implemented and ongoing	Facilitate	The Living City Open Space Strategy Unley; Active Ageing Strategy

Focus Area 4: An Inclusive and Connected Community

Inclusion occurs when a diversity of people feel valued and respected, have access to opportunities and resources, and can contribute their stories, perspectives and talents to their community. Some people miss out on opportunities and resources because of barriers, such as not speaking the language, financial strain, their gender, or poor mobility. Council has a leadership and advocacy role in ensuring that these inequities are recognised and addressed so that everyone can feel included, valued and safe. Feeling included creates a sense of connection and belonging – both of which are at the heart of wellbeing. As well as feeling connected to each other, feeling connected to nature is also an important aspect of wellbeing and can lead to higher levels of care for the natural world.

Objectives for Focus Area 4

- 4.1 Ensure diversity is valued, and inclusion is considered across all plans and actions of Council
- 4.2 Recognise the health needs of Aboriginal and Torres Strait Islander people, and celebrate heritage and living culture
- 4.3 Recognise vulnerability and disadvantage across plans and actions of Council
- 4.4 Cultivate environmental stewardship and urban nature connection
- 4.5 Expand access to alternative modes of transport and support an expanded and more efficient network

Key Considerations for Action in the City of Unley

- The City of Unley is a diverse community with a number of vulnerable groups. Continuing to provide and support activities that promote people of all backgrounds to feel part of the broader community and local neighbourhood is a high priority. Particular consideration may be given to:

- Promoting social cohesion, tolerance and the value of cultural diversity
- Providing low-cost programs for vulnerable people, including those receiving government pensions and other supports
- Ensuring different methods of communication are utilised by Council so that people of all cultural and linguistic backgrounds, ability and age can access information, services and social opportunities
- Supporting people with disabilities and their carers to be safe, healthy and able to participate in all aspects of community life
- Supporting health and wellbeing of lesbian, gay, bisexual, trans, intersex, queer and other sexuality, gender, and bodily diverse people and communities
- Ensuring diversity and flexibility in programs and services so that all age groups and lifestyles are catered for as much as possible.
- It is a national priority to reduce the inequality in health outcomes between Aboriginal and Torres Strait Islander people and the rest of the Australian population, by giving specific consideration to the health and wellbeing needs of these members of the community. The City of Unley is home to 161 residents who identify as Aboriginal.
- Being out in contact with nature was named as one of the most important aspects of health and wellbeing by survey respondents in the City of Unley, however, the majority felt 'only a bit' connected. Providing different opportunities for people to interact with, and appreciate nature in different ways, could increase a sense of connection and overall wellbeing.

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Objectives	Actions	Status	Council Role	Related action plans and strategies
Objective 4.1: Ensure diversity is valued, and inclusion is considered across all plans and actions of Council	4.1.1 Develop a 5 Year Cultural Plan by June 30, 2021 that considers aspects of diversity such as culture, gender, LGBTIQ+ and all-abilities, and apply this lens across Council functions	Development needed	Facilitate, Advocate	Draft Cultural Plan
	4.1.2 Future asset upgrades to include options for those who identify as gender diverse and non-binary	Development needed	Facilitate, Advocate	
Objective 4.2: Recognise the health needs of Aboriginal and Torres Strait Islander people, and celebrate heritage and living culture	4.2.1 Promote SA Government engagement strategies relating to physical health and chronic disease for people who identify as Aboriginal and Torres Strait Islander in the City of Unley	Implemented and ongoing	Facilitate	Draft Cultural Plan
	4.2.2 Develop targeted opportunities for people who identify as Aboriginal and Torres Strait Islander in the City of Unley, to inform and actively participate in projects relating to Aboriginal culture and heritage	Development needed	Facilitate	
	4.2.3 Continue to recognise and acknowledge Aboriginal history, heritage and connection to country	Implemented and ongoing	Facilitate	
Objective 4.3: Recognise vulnerability and disadvantage across plans and actions of Council	4.3.1 Monitor data as it relates to vulnerability and disadvantage within the City of Unley and apply this lens across Council functions	Development needed	Advocate, facilitate	All

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Objectives	Actions	Status	Council Role	Related action plans and strategies
Objective 4.4: Cultivate environmental stewardship and urban nature connection	4.4.1 Maintain opportunities for contact with nature (e.g. nature playgrounds, verges, community gardens, nature reserves and green corridors)	Implemented and ongoing	Facilitate, Advocate	City of Unley Environmental Sustainability Strategy 2016-2020,
	4.4.2 Incorporate opportunities for mindful engagement with nature in neighbourhoods, at parks, gardens and in nature programs	Implemented and ongoing	Facilitate	Draft Cultural Plan
4.5 Expand access to alternative modes of transport and support an expanded and more efficient network	4.5.1 Implement actions in the City of Unley Walking and Cycling Plan 2016-2021	Implemented and ongoing	Facilitate, Advocate	City of Unley Walking and Cycling Plan 2016-2021
	4.5.2 Monitor and develop Community Transport to be responsive and relevant so that it supports social connections and independence for vulnerable groups including older citizens.	Implemented and ongoing	Facilitate	Active ageing strategy, Integrated Transport Strategy



PART D

Implementation and Reporting

Improving community health and wellbeing will be achieved through implementation of the actions detailed in Section C of this plan. These actions aim to maintain, grow and improve the healthy habits and supportive systems and environments that lead to success, and focus on improving health and wellbeing.

LIVING WELL - The City of Unley's Plan for Health and Wellbeing



Implementation

Council will guide the implementation of the actions outlined in this plan through the following implementation strategies:

- Information provision and awareness raising
- Programs, services and supports
- Administrative and/or governance systems that enable positive outcomes (e.g. policy, partnerships, staff training, Council leading by example and community input and feedback)
- Environments – built and natural – that are accessible, inclusive, and support health and wellbeing.

These implementation strategies will be applied within a number of settings for health and wellbeing deemed relevant to the action:

- Home and neighbourhood
- Broader community spaces and places
- Within Council

All implementation strategies will take into consideration diversity and inclusion principles, to ensure the needs of people of all ages, genders, cultural backgrounds, economic status are considered.

Measuring Success

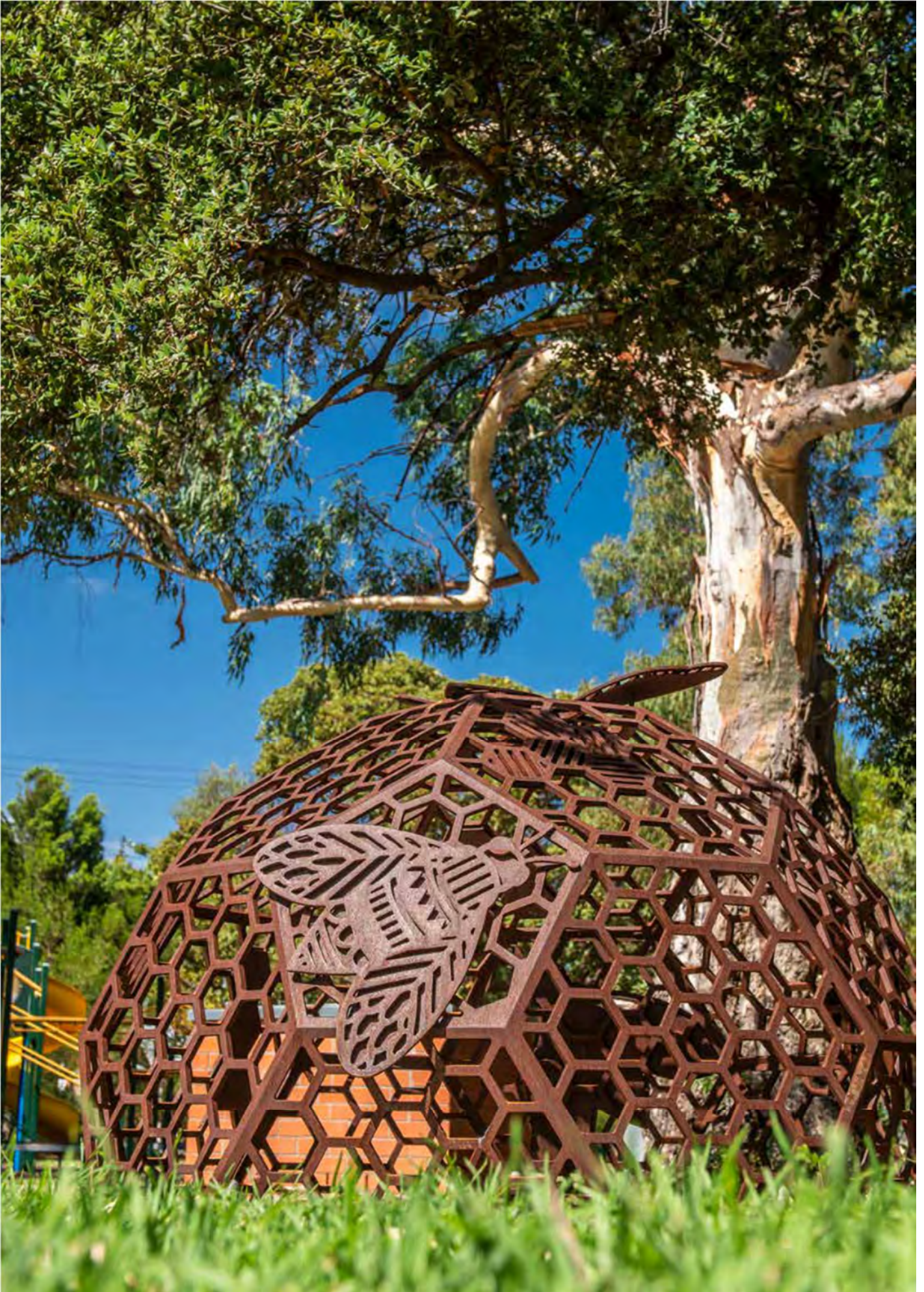
Following final endorsement, a City of Unley staff project team will be established to oversee implementation, evaluation and reporting on the Plan. Priority tasks for the project team are to develop an action implementation plan, guide integration within current Council strategies, agree on measures/timeframes and set up formal partnerships if required. Council will measure community health and wellbeing and the success of this plan in the future through biennial Community Health and Wellbeing surveys to measure how people feel about their health, population health data comparisons using data from the Public Health Information Development Unit and successful

implementation of actions within this plan, within agreed timeframes. The project team will also need to report biennially to Council and SA Health on the progress of regional public health planning for the five-year lifespan of this plan. In line with SA Health reporting cycles, the first report will be made in late 2022.

Reporting

This Living Well - City of Unley's Health and Wellbeing Plan articulates the things Council will do, and the way it will work to maintain and improve health and wellbeing outcomes for all people who live, work, study and play in the City of Unley. Reporting is required biennially by the South Australian Public Health Act 2011 to understand effectiveness, identify areas for improvement and learning, and enhance the evidence for current and future work. Reporting will also ensure alignment to the overarching Strategic Management Plans of Council (e.g. Community Plan and Four Year Delivery Plan), endorsement by the Executive Management Team and appropriate allocation of resourcing.







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Prepared by *Healthy Environs*
for the City of Unley
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COMMUNITY
Engagement
SUMMARY
REPORT

Living Well

Stage 2 Community Consultation
JANUARY 2021

THE CITY of
Unley

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INTRODUCTION

The purpose of this engagement was to receive feedback from the community on the objectives and actions of the Draft Living Well Plan.

The desired outcomes of the community consultation were:

- determine the level of community support for the draft Living Well Plan,
- ascertain support for each of the Four focus areas and the objectives of each area,
- provide a forum for feedback that could contribute to determining community priorities in relation to the Council's Living Well Public Health Plan and;
- provide suggestions for what Council should be doing to positively impact health outcomes in the City of Unley.

1. BACKGROUND

The "Living Well Plan" is Council's Health and Wellbeing Plan and has been developed to meet the requirements of the South Australian Public Health Act 2011 (The Act). Under the Act, Councils are required to prepare and maintain public health plans, building upon the State's vision for a 'healthy, liveable and connected community for all South Australians'.

In 2014, Council developed and endorsed its first Living Well Public Health and Wellbeing Plan in partnership with the City of Mitcham. This second iteration of the plan has been prepared independently and solely focused on the City of Unley. The aim of this second plan was to review Council's priorities for promoting public health and wellbeing with consideration of the state of health in our area, emerging trends and priorities since the 2014 plan, and in consideration of the 2019-2024 State Public Health Plan priority areas:

- Promote: build stronger communities and healthier environments
- Protect: against public and environmental health risks and responds to climate change
- Prevent: chronic disease, communicable disease and injury
- Progress: strengthen the systems that support public health and community wellbeing

The plan aims to consider emerging health issues and trends in our community and will realign to the new State Government Public Health Plan vision for a 'healthy, liveable and connected community for all South Australians'.

FOUR FOCUS AREAS OF THE CITY OF UNLEY LIVING WELL PLAN

Focus Area 1: An Engaged and Purposeful Community

Focus Area 2: A Healthy and Active Community Inside and Out

Focus Area 3: A Safe Community

Focus Area 4: An Inclusive and Connected Community

2. CONSULTATION METHODOLOGY

STAGE 1

The engagement initiative commenced with an internal staff workshop in November 2019 to gain perspectives on public health action and priorities at the local level, from internal stakeholders who can inform the development of Unley Council's new Living Well Plan. The community was engaged through an initial survey *Living Well – Unley's Plan for Health and Wellbeing* between 19 January 2020 - 4 March 2020, which sought broad input on the factors they perceived to positively impact their health and wellbeing. Documents supplied online with the survey to allow informed engagement included all current and relevant Council plans and strategies.

The survey included questions covering the four focus areas as outlined below:

- What makes you feel happy and healthy
- Opportunities for getting involved in our community
- Healthy living outdoors
- Accessing Council programs, services and facilities

Engagement was supported with a community forum to have your say on Living Well during February 2020. This data was then utilised to inform the development of the draft Living Well Plan.

STAGE 2

The second stage of engagement was undertaken on the release of the draft Living Well Plan survey for community feedback through Yoursay from 26 November 2020 - 31 December 2020. Initial invitations were sent to targeted groups electronically, providing a link to online survey. The engagement was then widely promoted via social media, and hard copy survey forms available at Council's Civic Centre front counter. Face to face meetings or telephone interviews were also offered to those who preferred to respond verbally and feedback via email was also tabled.

Individuals and groups encouraged and targeted to participate in the consultation included:

- Current Yoursay Unley registered users
- Participants (134) from the initial survey undertaken to develop the plan
- The SA community database relevant to the City of Unley
- The City of Unley volunteers database
- The City of Unley reference groups: Active Ageing Alliance, Living Young Reference Group, Volunteer Reference Group
- General Practitioners in the council area
- Followers on council social media channels
- Subscribers to council newsletters i.e. library, Living Young, Active Ageing.

Community feedback was recorded and analysed by the project team and suggestions provided by the community relating to other Council plans was forwarded to the staff responsible for those plans.




3. FINDINGS & RESULTS

SUMMARY OF ENGAGEMENT RECEIVED IN STAGE 2

There was a total of 475 visits to the community consultation page for the draft Living Well Plan.

Awareness was successfully raised with 390 people visiting at least one webpage of the Living Well Plan page on Yoursay.

A final 39 participants provided specific feedback through the online survey and this feedback is summarized below. Participants were provided with statements relating to each of the four focus area activities and provided with a choice of three responses:

-  I do not support these objectives
-  Neutral
-  I do support these objectives

Data was analysed using the number of responses as a percentage of the total number of individuals answering the question. Please note that individuals could skip questions and did not necessarily complete all questions within any given focus area.

SUMMARY DATA

Overall feedback

There were 20 respondents who provided one or more comments on the draft Living Well Plan.

Additionally, four suggestions were provided relating to the use of plainer English, clearer timelines in the document, greater digital privacy and lower population growth.

Focus Area 1: An engaged and purposeful community

More than 85% of respondents supported all four key objectives within focus area 1.

The majority of individual comments were positive however, the importance of transport in facilitating the achievement of the objective was highlighted in the community feedback.

Focus Area 2: A healthy and active community inside and out

More than 79% of respondents supported all four key objectives within focus area 2.

More support was expressed for objectives related to physical activity, walking and cycling (2.1 and 2.4) than for those concerning medical care and diet related objectives (2.2 and 2.3).

Individual suggestions included improving the walkability of the City of Unley.

Focus Area 3: A safe community

More than 88% of respondents supported all four key objectives within focus area 3.

Most support was expressed for objectives related to physical and environmental safety (3.1 and 3.4), climate change and anti-smoking objectives (3.2 and 3.3).

Individual comments related to a request to improve walkability of local streets.

Focus Area 4: An inclusive and connected community

More than 82% of respondents supported all four key objectives within focus area 4.

Feedback demonstrated support for development and transport was tempered by the desire to maintain a green Unley with the retention of trees and open spaces.

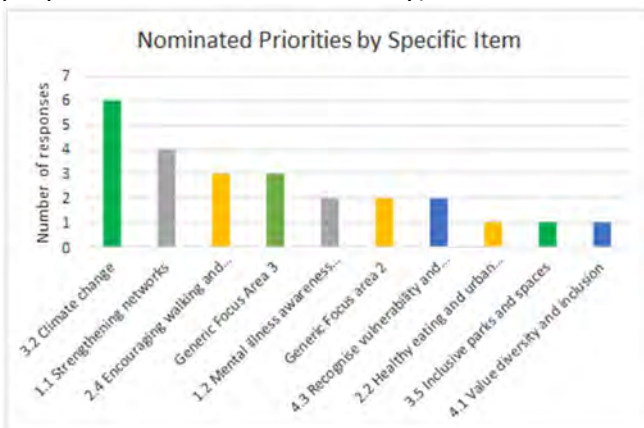
Priorities

There were 26 individual comments received and cross matched to the focus areas of the plan as shown below. Focus area 3: A Safe Community was most often nominated as a priority.

COMMUNITY FEEDBACK PRIORITIES



The specific items nominated as priorities within each focus area are provided below. The most nominated item over all was 3.2 (Taking steps to address climate change and increase the preparedness of the community).



Suggestions

There were 25 individual comments received about the plan overall and cross matched to the focus areas of the plan as shown below.

ADDITIONAL COMMENTS AND SUGGESTIONS



Focus Area 1: An engaged and purposeful community

Respondents requested more communication on options to be consulted on and local developments.

Focus Area 2: A healthy and active community inside and out

Suggestions included discrete elements that may be included in the broader context of the current plan including: upgrades to playgrounds, promotion of pet ownership, a focus on the needs of pedestrians and specifically more seating to facilitate walking as a mode of transport.

Focus Area 3: A safe community

Respondents were predominately focused on the benefits of a greener Unley for climate mitigation, quality of life and mental health. Suggestions included discrete elements such as safer parking near school zones and the impact of heavy traffic on the community.

Focus Area 4: An inclusive and connected community

Comments focused on the inclusion of our older residents, specifically through safe walking environments and service delivery of the community bus.

AMENDMENTS TO THE DRAFT PLAN

Common themes identified through community feedback were applied to ensure changes reflected a further emphasis on the community's priorities:

Overall feedback was that there was insufficient transport related information, apart from the cycling and walking plan, therefore additional text was added under 'An Inclusive and Connected Community' (Focus Area 4) to reinforce the necessity of affordable transport for vulnerable groups, such as enabling older people to be included in the community and the role of the community bus as a key way that the Council helps to prevent social isolation.

Feedback indicated that the combination of transport and internet access was confusing therefore additional text was added under 'An Inclusive and Connected Community' (Focus Area 4) emphasising the role of the Library Reboot program and facilities in ensuring equity of internet access.

Meeting the needs of older people and walkability was a repeated theme in the community feedback. Older adults are discussed on page 21 for Focus Area 4, the Active Ageing Strategy is referenced extensively as a mechanism for ensuring the needs of this demographic is met and the plan is specific in identifying that inclusion must include all ages.

Current council strategies and plans were found to meet the majority of input and suggestions from the community for the individual action items. Some suggestions were unable to be incorporated as they related to activities outside of the scope of the plan and Council's role in public health.

FOCUS AREA 1 - An engaged and purposeful community

Page 26: Item 1.2 'increase understanding of mental health'. Added item 1.2.2 "Promote the role of animals in positive mental wellbeing and reducing social isolation by supporting appropriate animal management"

FOCUS AREA 2 - A health and active community inside and out

No changes.

FOCUS 3 - A safe community

Page 30: Item 3.1. Added to 3.1.4 "Provide positive information and compliance support to the community for correct operation of wood heaters, backyard fire pits, outdoor pizza ovens and coffee roasters to minimise harmful wood smoke".

Page 30: Item 3.1. Added to 3.1.5 "Support the dissemination of air quality information to the community from third party sources such as SA Health, Environment Protection Authority, Asthma SA".

FOCUS AREA 4 - An Inclusive and connected community

Page 34: Action 4.1.2 (new action): Future asset upgrades to include options for those who identify as gender diverse and non-binary.

Item 4.2. Added to 4.5.2 "Monitor and develop community transport to be responsive and relevant so that it supports social connections and independence for vulnerable groups including older citizens".

4. CONCLUSION

In summary, the engagement demonstrated support for the Living Well Plan.

Awareness of the plan has been raised with the community, and respondents have engaged across all focus areas, with specific support expressed for the priorities of Focus Area 3: A Safe Community, and within this addressing climate change.

All comments, suggestions and insights from the community provided as part of this engagement have been considered and have informed the final Living Well Plan as well as providing feedback to the City of Unley when determining the schedule of activities required to achieve the plans objectives.

Appendix

Full Data

FOCUS AREA 1: AN ENGAGED AND PURPOSEFUL COMMUNITY

1.1 Strengthen local neighbourhood, social and business networks as well as life-long learning

94% supported the objectives (32 respondents)

1.2 Increase understanding within Council and the community of mental health and illness, as well as support options

91% supported the objectives (31 respondents)

3% did not support the objectives (1 respondents)

1.3 Encourage actions for our community to be energy wise

94% supported the objectives (31 respondents)

1.4 Provide opportunities for civic participation in shaping our City

85% supported the objectives (29 respondents)

1.5 Support and celebrate volunteering

90% supported the objectives (31 respondents)

13 respondents provided Specific comments related to Focus Area 1

FOCUS AREA 2: A HEALTHY AND ACTIVE COMMUNITY INSIDE AND OUT

2.1 Enable a diverse range of indoor and outdoor physical activity options

97% supported the objectives (33 respondents)

2.2 Support healthy eating habits and the activation of urban food systems

79% supported the objectives (27 respondents)

3% did not support the objectives (1 respondent)

2.3 Engage the community in immunisation services, health checks and health education programs

88% supported the objectives (30 respondents)

3% did not support the objectives (1 respondent)

2.4 Encourage the use walking and cycling as regular modes of transport in the City of Unley

91% supported the objectives (31 respondents)

13 respondents provided Specific comments related to Focus Area 2

FOCUS AREA 3: A SAFE COMMUNITY

3.1 Protect the community against social and environmental health risks

94% supported the objectives (32 respondents)

3.2 Take steps to address climate change and increase the preparedness of the community including making our city, its streets, parks and public spaces more resilient to a changing climate

88% supported the objectives (30 respondents)

3% did not support the objectives (1 respondent)

3.3 Promote a 'smoke free' City of Unley

85% supported the objectives (29 respondents)

6% did not support the objectives (1 respondent)

3.4 Bring awareness to family and domestic violence, and cultivate communities of respect and gender equity

88% supported the objectives (29 respondents)

3.5 Increase perceptions of safety in natural and built places through inclusive public parks and other spaces, as well as safer and more accessible local streets

94% supported the objectives (32 respondents)

13 respondents provided Specific comments related to Focus Area 3

FOCUS AREA 4: AN INCLUSIVE AND CONNECTED COMMUNITY

4.1 Ensure diversity is valued, and inclusion is considered across all plans and actions of Council

94% supported the objectives (30 respondents)

4.2 Recognise the health needs of Aboriginal and Torres Strait Islander people, and celebrate heritage and living culture

88% supported the objectives (29 respondents)

4.3 Recognise vulnerability and disadvantage across plans and actions of Council

85% supported the objectives (28 respondents)

4.4 Cultivate environmental stewardship and urban nature connection

82% supported the objectives (28 respondents)

4.5 Expand access to alternative modes of transport and support and expanded and more efficient network

94% supported the objectives (29 respondents)

13 respondents provided Specific comments related to Focus Area 4

DECISION REPORT

REPORT TITLE:	CULTURAL PLAN 2021-2026
ITEM NUMBER:	4.5
DATE OF MEETING:	24 MAY 2021
AUTHOR:	MATTHEW IVES
JOB TITLE:	COORDINATOR CULTURAL DEVELOPMENT
ATTACHMENTS:	1. COMMUNITY ENGAGEMENT REPORT - CULTURAL PLAN 2021-2026
	2. CULTURAL PLAN 2021-2026

1. **EXECUTIVE SUMMARY**

This report seeks endorsement of the Cultural Plan 2021-2026 following a second round of community engagement.

The Cultural Plan 2021–2026 outlines Council’s commitment to cultural development in our City, identifies objectives and actions for future cultural development programming, and articulates measures to assess the cultural vitality of Council’s facilities, activities, events, projects and programs.

The key elements of this Plan have been developed with input from community members, key stakeholders, Elected Members and staff through an initial phase of community engagement, and have been finalised following the second round of community engagement on the draft Cultural Plan. This community engagement was undertaken between 31 March 2021 and 26 April 2021. Community input has been considered, acknowledged and noted for the future implementation of the Cultural Pan 2021-2026.

The Cultural Plan 2021-2026 is now presented to Council for final endorsement.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. The Cultural Plan 2021-2026 as set out in Attachment 2 to this Report (Item 4.5, Council Meeting, 24/05/2021) be endorsed.
 3. The CEO be authorised to make minor editorial and formatting changes as part of the final design and presentation process for the Cultural Plan 2021-2026.
-

3. RELEVANT CORE STRATEGIES/POLICIES

1. Community Living

- 1.2 Our Community participates in community activities, learning opportunities and volunteering.

The draft Cultural Plan identifies areas for action in all the themes of Council's Community Plan and 4 Year Delivery Plan.

The Cultural Plan links to various Council's strategies, most notably:

- Active Ageing Strategy
- Disability Access and Inclusion Plan (draft)
- Economic Development Strategy (draft)
- Living Active Sport and Recreation Plan
- Living Young Plan for Young People
- Living Well Plan for Health and Wellbeing
- The Living City Open Space Strategy

4. BACKGROUND

The City of Unley has a long history of cultural development and is highly regarded for its ongoing and innovative commitment to arts and culture through leading practice. Currently there is no overarching plan to guide Council's work in cultural development.

The City of Unley already has a well-established cultural life, built over the years through facilitating and supporting a range of cultural activities, projects, and programs.

At its meeting on 22 July 2019 (Item 4.5), Council resolved that a 5 Year Cultural Plan be developed for Council's consideration and endorsement:

1. *The report be received.*
2. *A 5-Year Cultural Plan be developed for Council's consideration and endorsement.*

Resolution No. C0059/19

The draft Cultural Plan was subsequently developed following a first round of community engagement and presented to Council for in-principle endorsement for the purposes of further community engagement at the Council meeting on 22 March 2021 (Item 4.2):

1. *The report be received.*
2. *The draft Cultural Plan as set out in Attachment 1 to this Report (Item 4.2, Council Meeting, 22/03/2021) be endorsed for the purpose of community engagement.*
3. *Following the completion of community engagement, a final Cultural Plan be presented to Council for endorsement.*
4. *The CEO be authorised to make minor editorial and formatting changes as required to finalise the draft Cultural Plan for community engagement.*

Resolution No. C0467/21

This second phase of community engagement was undertaken between 31 March 2021 and 26 April 2021, with the feedback considered in finalising the Cultural Plan.

5. **DISCUSSION**

Overview of the Cultural Plan 2021-2026

The Cultural Plan 2021-2026 builds upon the City of Unley's past and current reputation in cultural activities and reflects the views received through two phases of community engagement.

The Cultural Plan guides our cultural direction, investment and activities, and ensures that the dynamic and diverse cultural potential within the City of Unley is realised. The Plan articulates a shared vision to increase our City's cultural vitality and provides opportunity for our community to instigate, participate and celebrate through a range of cultural activities.

The following Key Principles have been established to guide the delivery of the Cultural Plan:

- Diversity and Inclusion
- Respect and Acceptance
- Relevance and Adaptability
- Enterprise and Creativity

The Plan outlines a program of cultural activities to be undertaken over the next five years, which are built around five (5) main themes that emerged and were prioritised from the initial round of community engagement:

- The Culture of Us – addressing a range of needs amongst our diverse demographics.
- The Culture of Place – ensuring spaces have a focus on collective community accessibility and usage.
- The Culture of Creativity – increasing opportunities for individuals and communities to express themselves artistically and culturally.
- The Culture of Knowledge – sharing resources for more informed and enriched experiences.
- The Culture of the Future – investing in both our young people and critical thinking to build resilient and socially sustainable communities.

Within those 5 main themes are 15 objectives. A total of 77 key actions sit within these themes to be implemented over the next five years.

Role of Council

Our engagement in developing the Cultural Plan 2021-2026 revealed that the community wanted the Council to play a variety of roles in guiding and implementing cultural development. Council may play a single role or multiple roles at any one time in the specific delivery of the actions.

It is acknowledged that the delivery of some of the actions in this Plan will simply require the active, independent citizenship of our community where Council plays no role. Some actions may require the financial and in-kind support of the Council to seed the positive actions of our community. Other actions may be undertaken in partnership with the community.

New key pilot initiatives and ongoing implementation of existing programs within the Cultural Plan will be managed and/or require approval through Council's Annual Business Plan and Budget process. Any expansion of new initiatives will need to be considered for both external and internal additional funding.

Development of the Cultural Plan 2021-2026

The Plan has been developed through:

- Research, including a literature review and review of other Australian local government plans;
- Internal cultural services audit on key cultural activities in recent years;
- Community engagement on the development of the Plan (refer to Section 8.5 of this report) through 9 community workshops and 3 open community forums reaching 100 people;
- External cultural audit, including an online and hard copy survey undertaken by more than 100 people;
- Development of the draft Cultural Plan was presented to Elected Members for feedback at a Council briefing on 1 March 2021; and
- Community engagement on the draft Cultural Plan 2021-2026 received 21 responses through Your Say Unley.

Results of the community engagement conducted throughout the development of the Cultural Plan 2021-2026 are provided for Council's reference.

Attachment 1

Generally, the respondents supported all 15 of the objectives across the five main themes of the Plan. Some of the respondents made suggestions for specific actions associated with the objectives. Some of these were in accordance with the actions within the 5 Year Cultural Plan and/or can be considered separately in future detailed planning.

Therefore, the feedback received from this second phase of community engagement phase has not changed the content of the Cultural Plan 2021-2026 from its draft version.

Attachment 2

Next Steps

Following final endorsement of the Plan, a staff project team will be established to oversee implementation, evaluation and reporting on the Plan. Final design of the Cultural Plan 2021-2026 will be undertaken and made publicly available in July 2021.

6. **ANALYSIS OF OPTIONS**

Option 1 –

1. The report be received.
2. The Cultural Plan 2021-2026 as set out in Attachment 2 to this Report (Item 4.5, Council Meeting, 24/05/2021) be endorsed.
3. The CEO be authorised to make minor editorial and formatting changes as part of the final design and presentation process for the Cultural Plan 2021-2026.

This option provides endorsement of the Cultural Plan 2021-2026. There has been no overarching plan in the area of cultural development in the past. Data from community engagement has shown that Council needs a considered approach to meeting identified needs and maintaining and building upon the cultural activities and services that have grown over recent years.

The Cultural Plan 2021-2026 outlines a comprehensive roadmap to guide our cultural direction, investment and activities, and ensures that the dynamic and diverse cultural potential within the City of Unley is realised.

The Cultural Plan 2021-2026 confirms Council's commitment to provide opportunities for the community to instigate, participate, facilitate and celebrate within a program of cultural activities to be delivered over the next 5 years.

Option 2 –The report be received.

1. Subject to the following amendments and/or additions, the Cultural Plan 2021-2026 as set out in Attachment 2 to this Report (Item 4.5, Council Meeting, 24/05/2021) be endorsed.
 - i. -Amendments requested to be inserted here*
 - ii. - Amendments requested to be inserted here*
2. The CEO be authorised to make minor editorial or formatting amendments to the draft Cultural Plan as required to finalise the document for community engagement.

Council may wish to request amendments and/or additions to the Cultural Plan 2021-2026.

However, in making any changes, Council should consider the budget, the remit of the draft Cultural Plan, existing policies, and probity of decision-making.

Option 3 –

1. The report be received.

This option would mean that only existing and ad hoc projects funded through the operating budget for Community and Cultural Development would be delivered. It would not provide an opportunity to plan and work across the Council internally and externally to deliver community-based projects and programs which meet an identified need.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- The development of the Cultural Plan 2021-2026 has been undertaken within the approved operating budget for 2019/20 and 2020/21. The cost of ongoing implementation will be built into existing programs (already funded). New initiatives will require consideration through Council's Annual Business Plan and Budget process.

8.2 Staffing/Work Plans

- Implementation of the Cultural Plan 2021-2026 will occur within existing staffing numbers and no additional resources are required.
- Where initiatives require additional resourcing, this will be considered as part of Council's annual budget and business planning process.

8.3 Climate/Environmental Impact

- There are actions within the Cultural Plan 2021-2026 that consider environmental sustainability. These initiatives will be considered in tandem with Council's Environmental Sustainability Strategy.

8.4 Social/Economic

- The Cultural Plan 2021-2026 will positively contribute to Council's Community Plan and 4 Year Delivery Plan objectives, supporting social and economic outcomes.
- In addition to recognising the impact that cultural vitality has on community wellbeing, social justice, and environmental responsibility, culture plays a significant role in our economy. Most recent statistics showed that nationally Australia's creative and cultural activity contributed more than \$111 billion, a 6.4% share of our Gross Domestic Product, (source Department of Communications and Arts 2016/17).

8.5 Stakeholder Engagement

- Extensive community engagement has been undertaken in the development of the Cultural Plan 2021-2026 over two phases.

- Phase 1 – resulted in over 200 people contributing to the draft Cultural Plan development, via:
 - 9 interactive face to face workshops
 - 3 open community forums
 - Online and hard copy surveys
- Phase 2 – resulted in 21 people providing comment on the draft Cultural Plan, via online and hard copy survey. The engagement opportunity was promoted through social media, advertising, posters, flyers, and direct invites to Council’s community groups database.

9. REPORT CONSULTATION

Detailed consultation has been undertaken with key internal stakeholders during the development of this Plan. This included management and other representatives from across various departments in the Administration

10. REPORT AUTHORISERS

Name	Title
Mandy Smith	Manager Community Connections
Megan Berghuis	General Manager, City Services

COMMUNITY
Engagement
SUMMARY
REPORT

**Cultural Plan
2021-2026**

April 2021

Contents

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1 INTRODUCTION

The purpose of this report is to provide details of community consultation regarding the Cultural Plan 2021-2026. This report aims to provide a summary of the consultation findings over 2 phases of community engagement.

2 BACKGROUND

2.1 Project Background

The City of Unley has a long history of cultural development and is highly regarded for its ongoing and innovative commitment to arts and culture through good and even leading practice. Currently there is no overarching plan to guide Council's work in cultural development.

The City of Unley already has a well-established cultural life, built over the years through facilitating and supporting a range of arts and cultural activities, projects, and programs. In recent years, Council had adopted and delivered a 5 year *Involve Unley* Public Arts Strategy which provided a clear direction for commissioning public artworks, that was strongly supported by the community. With the implementation of this Strategy completed, it is now timely to incorporate the principles and learnings of *Involve Unley* into a broader cultural development plan to ensure a more holistic and strategic focus to Council's cultural activities.

Through extensive community engagement, the aim was to audit what we have been doing and establish a clear vision and roadmap for the implementation of a 5 Year Plan.

2.2 Community Engagement Plan

1. Council planned to undertake 2 stages of community engagement:
 1. An internal and external review of our current activities and a broad community scoping for future directions and actions as part of a 5 Year Plan. This phase of community engagement was to be undertaken in a range of engagement formats.
 2. An online and hard copy community consultation via surveys on the draft Cultural Plan 2021-2026 endorsed by Council.

3 CONSULTATION METHODOLOGY

The engagement program was aimed to include as many stakeholders as possible. This included, but was not limited to:

- Representatives from local community groups, organisations and businesses
- Representatives from key partners, funding bodies, peak organisations and experienced individual artists
- Individuals who live, work, study and/ or visit the City of Unley
- Elected Members and staff

Stage 1 (November-December 2019)

Opportunities to take part in community engagement was promoted via social media, through advertising, posters and flyers and through direct contact with Council's various community databases.

The engagement included:

- Internal cultural services audit on key arts and cultural activities in recent years.
- Community engagement of 100 people via
 - 9 interactive face to face creative workshops co-led by facilitators Bureau of Worthiness
 - 3 open community forums
- External cultural audit, including an online and hard copy survey undertaken by 101 people.

Stage 2 (March-April 2021) *

The draft Cultural Plan (based on the outcomes of Stage 1) was presented to Elected Members for feedback at a Council briefing on 1 March 2020. Following this, Council endorsed a second stage of community engagement through Your Say Unley and hard copy surveys made available at Council facilities.

Opportunities to take part in community engagement was promoted via social media, through advertising, posters and flyers and through direct contact with Council's various community databases.

The purpose of this stage of engagement was to seek further feedback on the draft Cultural Plan 2021-2026 specifically the 5 main themes and their objectives. Respondents were also asked for any other general comments on the Plan overall and further suggestions for its implementation.

21 responses were received.

This information has been collated for Council's reference and to support a decision to endorse the Cultural Plan 2021-2026.

*It should be noted that the second stage of community engagement was delayed due to the impact of COVID-19.

4 FINDINGS AND RESULTS

SUMMARY OF ENGAGEMENT

Stage 1

A total of 201 people participated in Stage 1 of the community engagement for the Cultural Plan 2021-2026. This took place between November and December 2019.

Following Stage 1 of the community engagement, five clear themes emerged:

- The Culture of Us – addressing a range of needs amongst our diverse demographics.
- The Culture of Place – ensuring spaces have a focus on collective community accessibility and usage.
- The Culture of Creativity – increasing opportunities for individuals and communities to express themselves artistically and culturally.
- The Culture of Knowledge – sharing resources for more informed and enriched experiences.
- The Culture of the Future – investing in both our young people and critical thinking to build resilient and socially sustainable communities.

Within those 5 main themes were 15 objectives which each had key actions to be implemented over a 5-year period.

Stage 2

Stage 2 of the community engagement was to determine if the draft Cultural Plan had accurately reflected the views of our community. Stage 2 took place between 31 March and 26 April 2021.

An online survey was made available through Your Say Unley and hard copies at Council's community facilities.

There was a total of 241 visits to the Your Say Unley project page for the Cultural Plan 2021-2026. Awareness was successfully raised with 195 people visiting at least one webpage of the project page. A total of 21 people participated in the survey online. This feedback from Stage 2 is summarised below.

SUMMARY OF FEEDBACK

Overall feedback

16 respondents chose to make some general comments. 13 were positive and stated it was clear, comprehensive and well set out with ambitious and detailed actions. 3 other individual comments said that it could be more concise and that two of the themes were unclear.

5 Year Cultural Plan Themes and Objectives Feedback

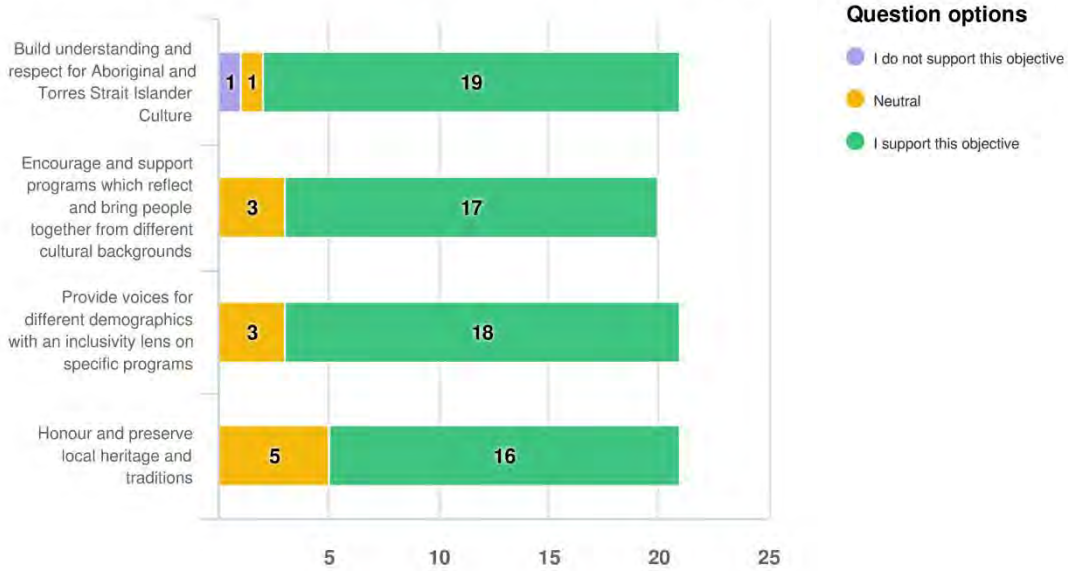
Participants were provided with statements relating to each of the 5 main themes and the objectives within them. They were provided with 3 options.

- I do not support this objective
- Neutral
- I support this objective

The following feedback was provided in response to the survey statements:

The Culture of Us:

Select how you feel about the objectives of the Culture of Us:

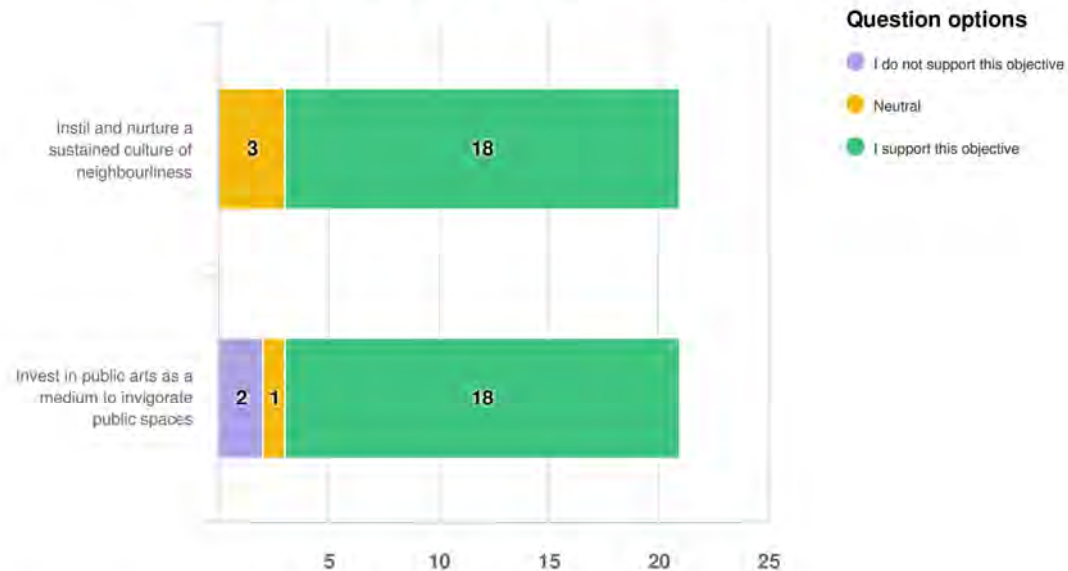


Optional question (21 response(s), 0 skipped)

Other individual comments relating to The Culture of Us focussed on respecting cultural diversity, unifying communities, inter-generational projects and community celebrations.

The Culture of Place:

Select how you feel about the objectives of the Culture of Place:

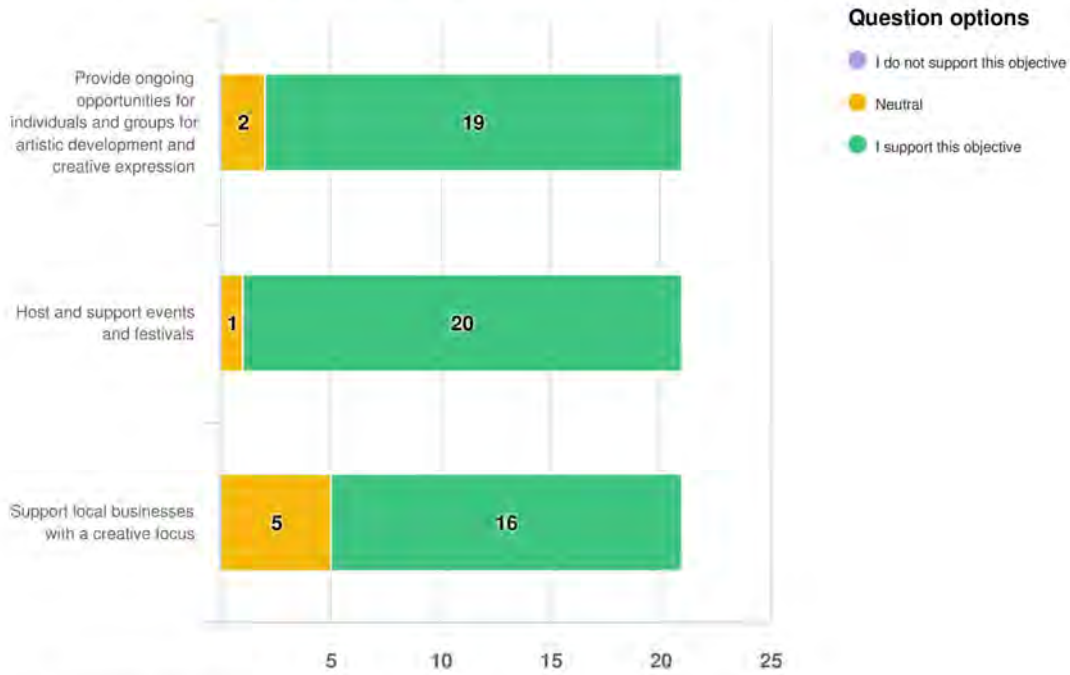


Optional question (21 response(s), 0 skipped)

Other individual comments relating to The Culture of Place focussed on encouraging sharing resources, activities and stories and local celebrations around food, art and music on local streets and other facilities such as the Adelaide Showgrounds.

Culture of Creativity:

Select how you feel about the objectives of the Culture of Creativity:



Optional question (21 response(s), 0 skipped)

Any comments relating to The Culture of Creativity were included in other themes.

Culture of Knowledge:

Select how you feel about the objectives of the Culture of Knowledge:

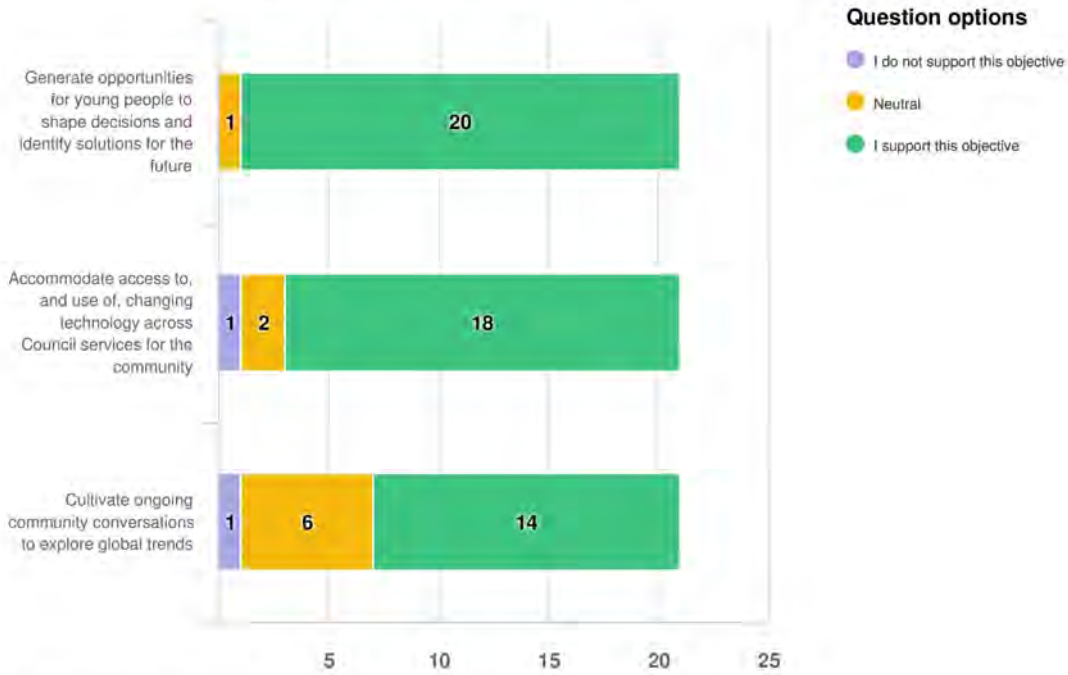


Optional question (20 response(s), 1 skipped)

Other individual comments focussed on strong support for the libraries and community centre as no or low-cost venues for a wide range of programs for the community as education resources.

Culture of the Future:

Select how you feel about the objectives of the Culture of the Future:



Optional question (21 response(s), 0 skipped)

Other individual comments focussed on the inclusion of young people in more activities and opportunities to assist the needs of people with changing technology.

Priorities for the Cultural Plan

Individual comments focussed on continuous involvement by and engagement with community, greater use of open space, access to diverse Indigenous and non-Indigenous community groups and their stories and creating a local sense of belonging.

Cultural Vitality

Individual comments focussed on creating a local identity, a higher visibility for arts and culture in high traffic areas and more public talks.

5 CONCLUSION

In summary, the engagement demonstrated community support for the Cultural Plan 2021-2026.

Findings indicated that respondents generally identified with the main themes and key objectives.

Community input has been considered, acknowledged and noted. All individual comments from both stages of the community engagement will be considered in the detailed planning and implementation of the actions of the Cultural Plan 2021-2026.



2021-2026



Kurna Acknowledgement

**Ngadlurlu tampinhi, ngadlu Kurna
yartangka inparrinhi. Ngadlurlu parnuku
tuwila yartangka tampinhi.**

**Ngadlurlu Kurna Miyurna yaitya
yarta-mathanya Wama Tarntanyaku
tampinhi. Parnuku yaitya, parnuku tapa
purruna yalarra puru purruna.**

We would like to acknowledge that the land we meet on today is the traditional lands of the Kurna people and that we respect their spiritual connection with their country.

We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.



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Mayor's Foreword

I am honoured to be Mayor of the City of Unley, highly regarded for its vibrancy and character. A city without arts and culture is a city missing an important part of life.

Community values and the way we live day to day is reflected in our culture. It's how we treat others and respect that, while we are all different, we all have something to contribute. This is the strength of community.

Culture includes all aspects of the arts, from supporting dedicated visual art programs, public art, festivals, music, theatre and dance.

Council has a proud history of facilitating, supporting and celebrating a diverse range of activities and initiatives – from public art programs to community and cultural festivals, recognition of Aboriginal and Torres Strait Islander traditions, and sporting and recreational events.

This has enabled us to share stories and offer creative activities in our community centres, libraries and public spaces, while supporting the good work of recreational, cultural and faith-based groups and organisations.

For some residents, culture has entailed collating stories about their environment or local heritage, seeing neighbourhoods beautifying streets with colourful artwork and gardens which represents and celebrates cultural diversity.

Cultural development, in its many forms, encourages unheard voices to be heard in our community. People of different backgrounds are brought together to create new connections and experiences. It truly is vital to the essence, life and vibrancy of our city.

Our Cultural Plan will guide Council's work in cultural development into the future.

I strongly encourage you to embrace the actions within this Cultural Plan and to play an active role in participating in the many opportunities created over the next five years.

A handwritten signature in black ink, appearing to read 'Michael Hewitson'.

Mayor Michael Hewitson AM

Introduction



Our culture is drawn from personal, interactive and universal experiences, both inherited and learned. The external expression of this is based on our individual and collective beliefs, responses, decisions and actions. This is realised in our everyday life and our aspirations for our collective future.

The City of Unley is proud to present its Cultural Plan 2021–2026.

Council has always recognised the significant role that arts and culture plays in fulfilling the lives and identities of its community and its contribution to a vibrant and economically viable City. Council wishes to continue this commitment, have a positive impact on local culture, and present our City as an inclusive and welcoming place to live, work, play, study and linger longer.

The Cultural Plan 2021–2026 outlines Council’s commitment to cultural development in our City. It provides an aspirational and logistical statement of intent to work with our community to build an environment where we can all feel that we can belong, contribute, connect and be valued as part of a positive society. The Cultural Plan 2021–2026 is critical in shaping a healthy and vital culture and community.

The purpose of this plan is to achieve a shared vision to increase our City’s cultural vitality. We want our community to instigate, participate, facilitate, celebrate and enjoy a variety of opportunities and pathways to increase their wellbeing and connection to the wider community. This Cultural Plan establishes a program and delivery of cultural activities across our City underpinned by guiding principles.

This Cultural Plan is the result of the rich history of what has gone before over many years, the recent past, what we are currently doing, and where we plan to go. It is a comprehensive reflection of the contributions by our community – their opinions, ideas and aspirations for our local culture.

The City of Villages is not just a series of events but an overriding theme that inspires us to enhance a richness in our lives and encompass the positive possibilities.



Strategic Context

How can we all share this patch?



Local government is in the best position of any layer of government to converse with the community and work closely with them to re-imagine a future. Local government has always played a critical role in representing and reflecting its local community identity. It has a close connection and understanding of its local stakeholders, and, nowhere is this more evident than when we engage in the day-to-day practice of community cultural development.

It is increasingly common for councils to have arts and cultural strategies and/or plans. Cultural planning applies a critical and constructive lens on all aspects of our strategic thinking. It helps councils to identify, review and re-imagine its existing cultural assets and services and how these and other resources can help achieve the goal of cultural vitality. This vitality is as essential to a healthy and sustainable society as social equity, environmental responsibility, and economic viability.

The City of Unley Cultural Plan 2021-2026 acknowledges other global definitions and considerations of culture and their strategic context particularly:

- **Local Government Act 1999**
- **The Arts and Culture Plan for South Australia 2019-2024, Government of South Australia**
- **Creative Nation, 1994, Commonwealth of Australia**
- **Universal Declaration on Cultural Diversity 2002, UNESCO**





The Cultural Plan 2021–2026 has been delivered as part of Council’s commitment to the Community Plan 2033. The Cultural Plan aligns with multiple key themes, goals and objectives of the Community Plan 2033 and 4 Year Delivery Plan.

The Cultural Plan also takes into account other Council policies, strategies and plans which have informed the development of this Cultural Plan.

Council Strategies and Plans

- Active Ageing Strategy
- Community Land Management Plan
- Disability Access and Inclusion Plan
- Economic Development Strategy
- Environmental Sustainability Strategy

- Food Security Strategy
- Living Active – Sport and Recreation Plan
- Living Young Plan
- Living Well Plan
- The Living City – Open Space Strategy
- Walking and Cycling Plan

Council Policies

- Community Engagement & Consultation
- Community Grants & Sponsorships
- Hire of Community Centres & Town Hall Fee Discount
- Public Arts
- Volunteer Management





Community Profile

Located on the traditional lands of the Kurna people, and approximately 1.5 kilometres directly south of Adelaide's CBD, the City of Unley is rich in history, character and atmosphere.

Our City has continued to grow to nearly 38,000 residents,¹ and Unley's population is expected to increase by approximately 7,000 people by 2040. Individuals and families from many different walks of life, countries, faiths and social backgrounds continue to enjoy Unley as their place to live, work, study, visit and play.

While we acknowledge that the profile of our community is constantly changing, information from our 2018 Community Profile contained critical data and feedback to guide our priorities in the Cultural Plan for the next five years. Information in the Community Profile was primarily based on the Australian Bureau of Statistics (ABS) Census data, which was released in 2016.

We need to break down some of the myths about who is Unley. It's not exclusivity – it's inclusivity.



1. Census 2016, Australian Bureau of Statistics (ABS)

Our Place

The City of Unley region covers **14.4sqkm**, which is mostly residential area



37 parks & open spaces



Over **14,500** people travel to Unley to work each day



Our residents rate physical activity as one of the most important aspects of their health and wellbeing, and highly value our extensive network of **cycling and walking paths**²



710,000 visitations to Council's community facilities per year based on 2018/19 data

250+ faith-based, artistic, cultural, sporting and recreational community groups and organisations call Unley home



22 community based organisations lease **9** Council-owned facilities



Infinite cultural experiences throughout Council facilities, Adelaide Showgrounds, theatres, cinema, galleries, halls, etc.

INFINITE CULTURAL EXPERIENCES



Our People



Total Population:
37,721



161 residents identify as Aboriginal or Torres Strait Islander



31.3% of residents are currently attending an educational institution



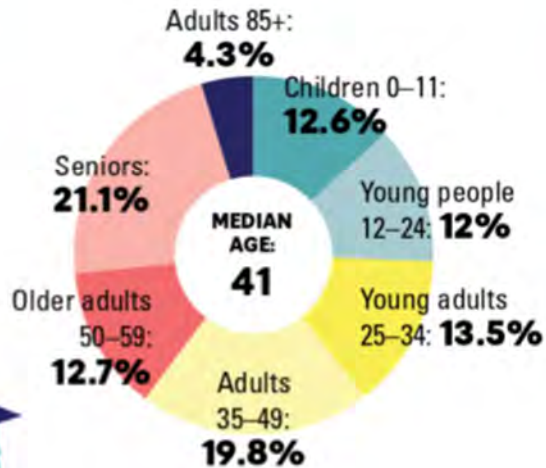
25.5% of people aged 15 years and over are actively volunteering



Social considerations:

- 3.5% of residents report having a profound or severe disability
- 17% of residents earn less than \$650 per week, and 18% of people receive government support as a main source of income
- 10% of residents reported high or very high level of psychological distress

Demographics:



Cultural Diversity:

- **21.4%** of residents were born overseas
- **27%** of migrants living in our City arrived in Australia between 2011 and 2016, and a further **13.7%** arrived between 2006 and 2010.
- **19%** of households speak a language other than English

A significant proportion of our migrant population comes from the UK, China, India, Greece and Italy.

Our Economy



Gross Regional Product is estimated at **\$2.9 billion**



Five unique Precincts and other significant business hubs such as George, Duthy and Leah Streets, East Avenue and Greenhill Road

20,352
local jobs



19% of people both live and work in our City



6,022
local businesses



Our Investment in Culture



140 pieces of public art commissioned over the past 20 years, with an estimated total value of \$900,000



More than **40 community events** staged each year



Promotion of over **600 exhibitions** in SALA in Unley over 15 years

Almost **\$1 million** investment annually to local and Council events, community and cultural activities, and Council's grants programs



7,875 programs run across the community centres and libraries in 2018/19 financial year (Note: based on pre-COVID-19 data)

Over **\$2.6 million** in services provided by libraries, community centres, Swim Centre and Unley Museum



Community Engagement



Council is committed to an open and inclusive approach to engaging the community on its views on a range of issues. We have a robust and well-implemented Community Engagement and Consultation Policy and toolkit to guide our engagement approach.

Participation in the development of the Cultural Plan sought to encourage individuals, and representatives of groups and organisations, to express their ideas and aspirations to Council. It was a very deliberate step to motivate more active citizenship within our community, which is also reflected in our Cultural Plan. This also gave us an opportunity to consider how Council could develop more successful and sustainable partnerships and links, which would strengthen and support the implementation of the Cultural Plan further.

Over 200 people contributed to the plan's development. Our draft Plan emerged through 3 phases:

1. An internal review of the 2014 Cultural Services audit and key arts and culture activities in recent years.
2. Nine innovative and interactive face-to-face workshops – facilitated in partnership with performances of 'Invisible Cities' by the Bureau of Worthiness – were conducted with community members, representatives of the local and wider arts industry, Elected Members and staff from across the Council's services.

3. Three open community sessions and online and hardcopy surveys.

The engagement process revealed five main themes that our community wanted prioritised in this plan:

- **The Culture of Us** – addressing a range of needs amongst our diverse demographics;
- **The Culture of Place** – ensuring spaces have a focus on collective community accessibility and usage;
- **The Culture of Creativity** – increasing opportunities for individuals and communities to express themselves artistically and culturally;
- **The Culture of Knowledge** – sharing resources for more informed and enriched experiences; and
- **The Culture of the Future** – investing in both our young people and critical thinking to build resilient and socially sustainable communities.

Our engagement with the community will continue throughout the life of this plan.

We must always be engaging locals in relevant issues within the community.





Measures

Ongoing measurement plays a critical function in:

- **Monitoring progress against the achievement of objectives**
- **Providing indicators of performance**
- **Monitoring community satisfaction**
- **Enabling us to refine our activities, projects, programs and events to inform future planning and apply a co-design approach.**

Council will measure the cultural vitality of our Council's facilities, activities, events, projects and programs by collecting data from our community based on the levels of provision, participation and perception. We will measure and report on the levels of cultural impact of the actions within this plan through the collection of quantitative and qualitative data.³ Indicators of success and measurement tools are outlined opposite.

In addition to the measurements of the impact of the Cultural Plan, individual activities, events, programs, projects and Council grant recipients will be evaluated using evaluation forms combined with narrative documentation tools.

Cultural interpretation must appeal to different users so that a single definition of culture is not broadcast and accepted as valid.



3. It should be noted, that this evaluation methodology outlined, is based on the Cultural Impact Framework developed by five South Australian councils (City of Unley, the Barossa Council, City of Holdfast Bay, City of Marion, and City of Norwood Payneham & St Peters), together with Arts SA and the Local Government Association of South Australia.

TARGET	BASELINE DATA	MEASUREMENT TOOL
Maintain and improve visitor numbers to Council's community and cultural facilities.	710,000 ⁴ per annum	Annual Community and Cultural Centres visitation numbers
At least maintain Council and Council-supported community events staged each year.	40 community events ⁴ per annum	Annual Council events and community events grants
75% rating as good or very good in community perception of the quality of Council's community and cultural facilities by 2025.	69% rated as good or very good ⁵	Cultural Indicators Survey (a cultural impact perception survey to be undertaken every two years, with data gathered and compared based on surveys undertaken in 2014 and 2019)
75% rating as good or very good in community perception on the range and quality of Council's cultural services and activities by 2025.	Range: 65% rated as good or very good Quality: 67% rated as good or very good ⁵	
75% rating as good or very good in community perception of the cultural vitality by 2025 based on levels of creativity, connectedness, values, sustainability and engagement.	Creativity: 65% agreed or strongly agreed Connectedness: 73% agreed or strongly agreed Values: 66% agreed or strongly agreed Sustainability: 55% agreed or strongly agreed Engagement: 63% agreed or strongly agreed ⁶	
75% rating as good or very good in community perception of the overall quality of Council's delivery of the Cultural Plan by 2025.	67% rated as good or very good ⁵	



4. 2018/19 City of Unley data.
 5. Data gathered as part of the Cultural Indicators Survey 2014
 6. Data gathered as part of the Cultural Plan survey 2019



Resourcing

It should be noted that, to achieve all the planning, implementation, and delivery of this plan, some goals will be short-term and easily achieved while others will be more complex to have a longer-term impact.

Some of these projects may involve establishing pilot programs to identify a project's objectives and merit, and then evaluate, refine and hopefully develop these initiatives into sustainable programs.

Any financial requirements for implementing the Cultural Plan will be sought through the Council's annual budget process, with external funding to also be pursued. Every opportunity will be taken to leverage funding to increase the value of creative initiatives.

There is also acknowledgement that we need collective action to achieve cultural impact. Discussion, collaborations, partnerships and external funding will play a critical role in the success of this Cultural Plan. Many of these alliances have been formed both locally and more widely over many years while some are still in their infancy or unknown.

By making such connections, the sum of the whole will be much greater than us working individually in the same cultural spaces. This is a key principle of community cultural development.

The Cultural Plan also acknowledges that Council supports the cultural activities that others implement in the community. Council recognises that its various grant schemes provide valuable investment and support in maximising the activities, events and projects by faith based, artistic, cultural, sporting and recreational community groups and organisations, often undertaken with passion and care by dedicated volunteers.

The delivery of some of the actions in this Cultural Plan will simply require the active, independent citizenship of our community. Others may require the financial and in-kind support of the Council to seed the positive actions of our community.

Talking about culture is positive. I just believe if we all were not judgmental, conservative in beliefs and looked at each other equally, the culture in Unley would become more positive overnight!



Council's Role



Our engagement in developing the Cultural Plan clearly revealed that the community wanted the Council to play different roles in guiding and implementing a cultural plan. Council may play a single role or multiple roles at any one time in the specific delivery of the actions, these include:

ROLE	MEANING
No role	The Council is not required or chooses not to have a role in relation to a particular service or activity.
Advocate	Council is a thought-provoker and champion for debate of ethical, environmental, social, economic and cultural issues for the rights of a collective Unley, to agencies both within and beyond its boundaries. Council showcases its rich cultural practice and traditions in building a strong and inclusive community beyond our own boundaries.
Facilitator (Connector)	Council is a broker and facilitator. With its local knowledge, Council can bring together relevant and dynamic stakeholders to plan and develop the joint provision of services and infrastructure, sometimes beyond Council's immediate resources and jurisdiction.
Part funder (Partner)	Council is a partner with community groups, professional organisations, and/or state and national bodies that share a similar goal, allowing for a combining of resources. These partnerships build capacity for a strong, creative and resilient community.
Asset Owner (Enabler)	Council is the manager, host, custodian and provider of facilities, assets, infrastructure, services, programs and future enterprises. By providing spaces, producing events, and determining programs, Council creates opportunities for the growth of creative, artistic and cultural expression to be undertaken and prosper, with expenditure determined by due budget processes.
Service Provider (Leader)	Council is an instigator, driver, trend-maker and future forecaster. By listening to our communities and informed by good research, Council will interpret and recommend progressive and innovative options, directions and actions to best represent a cultural life for Unley. It keeps abreast of cultural changes and responds appropriately in keeping with the role of local government.



Guiding Principles

Guiding Principles have been established, as a basis for all parties associated with this Cultural Plan and guide our collective behaviour and decision-making. They will frame our approach to all exploratory discussions, developmental stages, implementation, and evaluation related to the Cultural Plan. These should also be:

Diversity & Inclusion

- Encourage participation, contribution and interaction on an ongoing basis with a focus on connecting people, places, histories, traditions and stories.
- Recognise, value and embrace individuals and communities from all geographical, social, economic and cultural backgrounds.
- Address issues of access for all levels of ability, cultural background, language, etc.

Respect & Acceptance

- Be open and sensitive to different individual and community interpretations of identity.
- Value our culture, demographics, assets, heritage, traditions and natural environment.
- Protect and respect places of cultural significance to the Aboriginal community.
- Apply a collective behaviour of care, compassion, kindness, empathy and sharing.

Relevance & Adaptability

- Recognise and support cultural development as a fundamental component in the life and growth of the community.
- Recognise that society is constantly evolving, requiring responses that reflect shifting, and often contested, opinions within our community.
- Consider a broad range of options and opportunities as pathways to address issues for continuous learning and improvement.
- Boost community resilience through the collective ability to adapt, respond to, withstand and recover from adversity and change.

Enterprise & Creativity

- Develop opportunities for artists and creatives to be heard, contribute, and have a positive impact on our City.
- Utilise the experience within our community, and expertise beyond our City, to inform good decision-making and learning.
- Initiate conversations that entertain, question, provoke and introduce new ideas.
- Encourage creativity, curiosity, risk-taking, prototyping, accepting challenges, and a sense of fun and purpose.



Cultural Themes & Objectives

The Culture of Us

- Build understanding and respect for Aboriginal and Torres Strait Islander culture.
- Encourage and support programs which reflect and bring people together from different cultural backgrounds.
- Provide voices for different demographics with an inclusivity lens on specific programs.
- Honour and preserve local heritage and traditions.

The Culture of Place

- Instil and nurture a sustained culture of neighbourliness.
- Invest in public arts as a medium to invigorate public spaces.

The Culture of Creativity

- Provide ongoing opportunities for individuals and groups for artistic development and creative expression.
- Host and support events and festivals.
- Support local businesses with a creative focus.

The Culture of Knowledge

- Activate Council facilities as spaces of skill-sharing, learning and shared experience.
- Promote Council facilities as venues for arts performances, exhibitions and participatory activities.
- Showcase Council-supported arts programs in other community and commercial spaces.

The Culture of the Future

- Generate opportunities for young people to shape decisions and identify solutions for the future.
- Accommodate access to, and use of, changing technology across Council services for the community.
- Cultivate ongoing community conversations to explore global trends.

NB: As a general guide, the "Key Actions - Now" of the Cultural Plan will be implemented from 2021-23 and the "Key Actions - Future" will be implemented 2024-2026.





The 5 Year Cultural Plan

The Culture of Us

Council has strived, over recent years, to make connections with people from different demographics represented in our community.

We are building relationships with various peak bodies to ensure the objective of cultural harmony extends into meaningful multicultural representations in the community, while at the same time, respecting long-standing beliefs, customs and traditions.

We formally acknowledge the Kaurna people as the traditional custodians of the land and we will continue to come together in music, dance, film, poetry, exhibitions, presentations, weaving, ceremonies, workshops and murals to share our commitment to walk down the path of reconciliation.

Council will ensure cultural groups within the community are engaged and represented positively in our programming. We will build upon the events, activities, debates, and interactive performances we currently support. These activities continue to be a platform for critical conversations on inclusion and acceptance.

Various social issues were highlighted during the Cultural Plan's engagement process. Council will work in partnership with the appropriate agencies to facilitate further conversations, explore solutions, and determine our role in practice.

The history of our City, the heritage of its physical environment, and its people are much-valued qualities that enhance our community and respecting this is a vital feature of our cultural fabric.

We must find ways to share voices of the least powerful.



OBJECTIVE

KEY ACTIONS: NOW

KEY ACTIONS: FUTURE

Build understanding and respect for Aboriginal and Torres Strait Islander culture.

Engage with Aboriginal and Torres Strait Islander representatives to establish key actions moving forward.

Strengthen our connections with Aboriginal and Torres Strait Islander representatives to develop our program of activities, events, exhibitions, public art and cross-cultural projects to raise awareness of Indigenous culture.

Build cultural awareness and literacy within Council and throughout our City.

Undertake a cultural mapping project of our City, and amend or update existing Council strategies, plans and other relevant documents to reflect cultural learnings and to recognise and celebrate Kurna culture and language.

Produce creative documentation of historical Aboriginal connections with our City, acknowledging First Nations peoples' place, history, impacts, knowledge and language.

Negotiate, produce and implement a Reconciliation Action Plan with key stakeholders over the next five years.

Encourage and support programs which reflect and bring people together from different cultural backgrounds.

Invite representatives of cultural groups to participate in a review of how and where community members currently engage in cultural programs.

Develop, promote and support an ongoing shared calendar of local programs, activities and events.

Re-imagine an annual program of activities associated with Harmony Day, including forums, workshops, events and cross-cultural projects, integrating these across all community and cultural centres.

Maintain active membership of Welcoming Cities.

My Journey, My Unley: curate a project to produce Council-wide presentations and exhibitions of our multicultural community with images and stories contributed by local community members.

Develop Welcome to Unley activities for new residents and businesses.



OBJECTIVE

Provide voices for all communities with an inclusivity lens on specific programs.

KEY ACTIONS: NOW

Consult and collaborate, where possible, with specific experienced representatives from the local community and agencies which focus on active ageing, homelessness, social isolation, disability, mental health and LGBTIQ+ issues.

Continue to support activities and projects with particular demographic cohorts through partnerships with reference to the Active Ageing Strategy, Living Well Public Health Plan and Disability Access and Inclusion Plan.

Support initiatives for inclusion, wellbeing, resilience and recreation across Council programs and identified community need through Council's various Community Grants schemes.

KEY ACTIONS: FUTURE

Establish sharing projects between children, young people and older people, especially in places where older people come together.

Establish a network of agencies and community groups working in community cultural development projects in our City to identify and remedy critical social issues.

Implement arts-based projects and longitudinal studies for inclusion, wellbeing and resilience across Council programs.





OBJECTIVE

Honour and preserve local heritage and traditions

KEY ACTIONS: NOW

Continue to develop Unley Museum services for the community to access archives, collections and diverse, high-quality exhibitions on topical issues.

Build upon the Discover Historic walking trails, and establish more historic trails based on recording local heritage and contemporary stories and fables.

Promote and celebrate significant moments in City of Unley, South Australian and Australian history.

KEY ACTIONS: FUTURE

Conduct an audit of formal and informal traditions, and ethnic and religious ceremonies across our City, to be highlighted in existing Unley calendars.

Establish projects to capture and share the stories of older people as elders, in multimedia art forms.



The Culture of Place

Connecting and re-connecting with others was one of the most vocalised comments from the engagement for this plan.

This sentiment was combined with people's pride in the open space around where they live, work, study and play.

A strong sense of neighbourliness will continue to be nurtured through active citizenship. Under a new initiative, called Beyond the Gate, Council will support local neighbourhood events, engage our local stakeholders in decisions on their environment, and encourage people to come together and stay together with random acts of kindness or sustainable, shared projects.

A key element will be watching and learning how our community interacts with open spaces, and to use this information to continually inform and refine our co-design processes. This will establish new design elements, infrastructure, tree-planting, vegetation, and physical interactive cycling and walking trails for our community and visitors to enjoy for generations to come.

The recently implemented Involve Unley: Public Arts Strategy has strengthened the City of Unley as one of the state's leading councils in supporting and commissioning public arts. In conjunction with professional artists and our community, these successes will be built upon in the future, as opportunities are identified to use public arts for creative expression.



Creating an environment where people feel comfortable, comfort leads to lingering, lingering leads to place shaping, place shaping flavours the area with people's interest, adds to uniqueness.



OBJECTIVE

KEY ACTIONS: NOW

KEY ACTIONS: FUTURE

Instil and nurture a sustained culture of neighbourliness.

Establish, develop and refine the Beyond the Gate project as a new initiative to encourage local people to come together out of their homes, businesses and other community facilities to share stories and resources and connect person to person, family to family, group by group.

Collaborate with local residents to develop a tips and resources guide for local communities to stay in touch informally.

Continue to foster creative co-design and use of local community spaces with a focus on quieter local streets and existing road closures.

Establish an online network of informal and formal walking trails based on Karna connections, stories, art, recreation, gardens and local heritage.

Implement adaptation of local reserves, streetscapes or other public spaces, in response to learnings from co-design practice.

Develop Happy Neighbourhood programs aimed at building skills to facilitate improved dispute resolution and neighbourliness.

Invest in public arts as a medium to invigorate public spaces.

Continue to identify specific sites, spaces and facilities in our City for pop up activation and permanent artistic expression.

Implement a Percent for Art scheme for public artworks in all new infrastructure projects.

Expand on recent successes with pocket parks, streetscapes and open space design and implementation.

Advocate for public art in new developments, non-Council spaces, connecting artists with venues.

Create further artworks for existing and future upgrades of Council facilities, infrastructure and plant stock as opportunities arise.

Initiate temporary art installations and exhibitions in identified spaces, such as pilot prototype public art sculptures by students and professional artists in the public realm.





The Culture of Creativity

The arts is a powerful tool for cultural expression: telling the stories that cannot be told in any other way.

Council has clearly understood the important role that arts and culture plays in our community's wellbeing, vitality and economic sustainability. Whether people want to be participants or audiences, the arts have always been valued and well-represented in our City. We shall continue to nurture our active arts environment, both for local artists and audiences within and beyond our City.

Professional development, exhibition and studio spaces, performances, arts programs, and assistance to our creative communities will continue to be supported.

Events have been the cornerstone of Council's calendar for several years with major events and curated programs. Council has consistently supported creative activities, projects and events led by local community groups through particularly the Community Events Grant scheme and Community Impact Grants.

Council acknowledges a need to broaden the popular Where Business Meets Art program, connecting businesses with artists, arts projects and events. A special focus on the creative industries will add to our well-supported economic ecology.

Let's have surprises – opportunities to present something unexpected and challenge ourselves.





OBJECTIVE

KEY ACTIONS: NOW

KEY ACTIONS: FUTURE

Provide ongoing opportunities for individuals and groups for artistic development and creative expression.

Continue to engage high-quality, professional and relevant artists for Council commissioned activities, projects and programs.

Promote and support the work of local individual artists and arts organisations through exhibitions, All Connections to Unley Art Prize, artists in residencies, performances, major festivals, Community Impact Grants and subsidies.

Support and encourage local opportunities for all art forms at a professional, amateur and community level.

Work in partnership with professional bodies to provide training and mentoring for local artists and develop a subsidised program of artists talks and workshops.

Develop a program of curated art exhibitions and themed activities across Council community facilities.

Host and support events and festivals.

Present a seasonal program of events to attract residents and visitors to our parks, main streets and Council facilities.

Work in conjunction with main street traders and local businesses to create and deliver precinct activations that provide value to both the local community and economy.

Maintain the Community Events Sponsorship scheme which supports Unley's diverse range of local festivals and events involving multicultural, special interest, sporting, social, educational, recreational, artistic, spiritual and faith-based groups.

Continue to align Council events with major partners in the festivals and arts sector and explore new partnerships with future state-wide initiatives.

Evaluate the impact of local neighbourhood events to consider a major Council-wide initiative based on the City of Villages concept, to acknowledge, celebrate and promote the spirit of our City.



OBJECTIVE

Support local businesses with a creative focus.

KEY ACTIONS: NOW

Connect with the local creative industries sector with reference to Council's Economic Development Strategy and the State Government's Creative Industries Strategy.

Work with Mainstreet Precincts, individual traders and businesses to link professional artists and local community art events and initiatives with businesses for showcasing, partnerships and co-promotion.

KEY ACTIONS: FUTURE

Re-invigorate the Culture Quarter program to enable artists with exhibition, residency and studio spaces to negotiate short-term lease arrangements in empty commercial properties and Council-managed facilities.

Instigate strategies to attract innovative start-ups, and to support and recognise established start-ups.





The Culture of Knowledge

Council's community facilities have always been popular places for people to visit, share, learn, lead and enquire.

With more than 7,800 programs and 440,000 visitations per year to our community centres and libraries, our community hubs have delivered programs, curated activities, and services to meet the needs of our diverse and ever-changing community.

These programs will continue to support and grow the knowledge of our community and will be continually evaluated and refined as our community evolves.

We will develop programs for members of our community to increase and foster their technical, digital and creative capacity.

Our community facilities also offer themselves as spaces for creative expression for our community particularly as venues and exhibition spaces. The Town Hall, Unley Museum and the Hughes Gallery will continue to be our primary spaces to provide high quality experiences and opportunities.

Council will continue to seed, support and sponsor other local facilities to be part of a network of connected spaces offering the community and visitors a range of high quality artistic and cultural experiences to be shared with both local artists and mentors and those from beyond our City.

Creating a world in which our First Nations people can thrive and share their culture.



OBJECTIVE

KEY ACTIONS: NOW

KEY ACTIONS: FUTURE

Activate Council facilities as spaces of skill-sharing, learning and shared experience.

Maintain, evaluate and refine Council’s libraries and their services as pivotal and popular portals for members of the community to engage, learn and participate in a safe and supportive environment.

Ensure our community centres continue to offer a diverse array of activities for our mixed demographic that respond to identified local needs.

Provide an ongoing program of community education focussed on developing, sharing and extending the capacity and strengths of our community.

Continue to challenge and evaluate how future programs and services can be adapted to access multiple learning and sharing options with a focus on new residents, disadvantaged and marginalised communities, and new migrants.

Re-invigorate the Celebrating Unley project – a series of workshops and forums for individuals and community groups on the business of running community activities, facilities and boards of management.

Promote Council facilities as venues for arts performances, exhibitions and participatory activities.

Promote Council’s community facilities as having capacity to offer opportunities for artists and performance groups to hire appropriate, flexible and affordable spaces.

Continue, evaluate and refine the program of diverse innovative and artistic exhibitions at Hughes Gallery, Unley Museum, Libraries and other community centres to cater for local artists and organisations, special interest groups, and the broader arts industry.

Increase cross-promotion of arts activities across Council facilities.

Encourage further display and theming opportunities in Council libraries, community centres and the Civic Centre.

Assess Council facilities for potential upgrades to accommodate for the changing requirements of artistic, creative and cultural experiences.

Implementation of the Edmund Avenue Cottages Masterplan including delivery of Unley Museum expansion.





OBJECTIVE

KEY ACTIONS: NOW

KEY ACTIONS: FUTURE

Showcase Council-supported arts programs in other community and commercial spaces.

Advocate on behalf of artists and arts organisations to use traditional and non-traditional spaces as venues to broaden audience development in our City.

Partner with non-council facilities to consider opportunities during major festivals, community arts projects and schools' celebrations.

Support promotion for local producers and presenters, arts venues, and independent galleries across local businesses, Council facilities and web platforms.

Establish a network of performing arts organisations and venues for mutual promotion and potential collaborations.





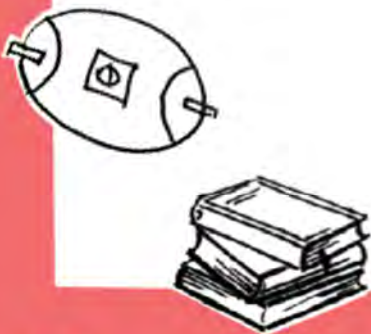
The Culture of the Future

Community engagement feedback strongly emphasised the need to meaningfully involve young people in decision-making to shape the future cultural directions for our community.

The establishment of the Living Young Reference Group is a central sounding board for discussion, development of ideas, training needs and future actions to guide the Living Young Plan. Pilot co-design projects show how we can work with young people to consider the practice and processes that need to be undertaken when making challenging decisions.

The constant advances in technology will play their part in our way of connecting and communicating with each other. Council will endeavour to provide services which reflect these changes and share this journey for increased and innovative self and collective expression.

The impact of recent global economic, environmental and health challenges have highlighted two important factors: the need to plan ahead and an ability to build resilience. The challenge for Council is to assess global issues and apply solutions at a local level. We must involve young people in these community discussions. The new Future Caretakers program provides opportunities to hear the insights of thought-leaders, and the views of young people on particular topics of interest. Other ongoing forums will assist in the critical debate for all of us on our City's changing culture in the future.



Opportunities for young people to feel as though their culture is valued and has influence.



OBJECTIVE	KEY ACTIONS: NOW	KEY ACTIONS: FUTURE
<p>Generate opportunities for young people to shape decisions and identify solutions for the future.</p>	<p>Support dedicated programs and events for young people to express themselves with reference to Council’s Living Young Plan.</p> <p>Identify new ways to encourage greater participation of young people in the planning, design and decision-making in the shaping of the City.</p>	<p>Expand our engagement with children and young people in the co-design of streetscapes, parks and other public spaces, with a focus on play, technology, alternative transport, and environmental sustainability.</p> <p>Identify opportunities to engage, develop and showcase young artists and creatives within our City.</p>
<p>Accommodate access to, and use of, changing technology across Council services for the community.</p>	<p>Establish a series of workshops in digital arts and new media.</p> <p>Explore the expansion of current Library services Reboot programming and methodology to include training and advice in the changing world of technology working with and across all ages.</p> <p>Engage innovative facilitators to explore the adaptive uses of technology outside their traditional purposes.</p>	<p>Increase technology infrastructure and networks at Council facilities to enhance educational opportunities.</p> <p>Research opportunities for mobile technology set-ups for computer, network, filming and live streaming capabilities at Council events and activities to capture and share snapshots of our City’s life.</p>
<p>Cultivate ongoing community conversations to explore global trends.</p>	<p>Establish the Future Caretakers initiative as a series of regular forums and talks for the broader community led by global thought-leaders and young people to share their vision for Unley in the future.</p> <p>Host forums to directly address resilience, wellbeing and ‘seven generation’ thinking to face the challenges of global changes to society and the environment.</p>	<p>Use the Future Caretakers initiative as an engagement opportunity for ideation think-tanks for future consideration by Council in its planning and decision-making.</p> <p>Consider the re-engagement of an Unley Thinker-in-Residence program to address critical megatrends and inform strategic directions.</p>





Thank You

The City of Unley Cultural Plan 2021–2026 has been shaped by many people making many thoughtful, personal, passionate, lived and considerate contributions over a period of several months. Council wishes to acknowledge them all for their time and energy. Thank you.

- Representatives from local community groups, organisations and businesses
- Representatives from key partners, funding bodies, peak organisations and experienced individual artists
- Individuals who came to the focus workshops and community sessions
- Contributors to the Cultural Plan survey
- The Elected Members of the City of Unley
- Management and staff from across all services of the City of Unley
- Bureau of Worthiness
- Flux Visual Communication
- EyeWrite Communication



THE CITY of
Unley

DECISION REPORT

REPORT TITLE:	REVIEW OF CONSERVATION GRANTS POLICY
ITEM NUMBER:	4.6
DATE OF MEETING:	24 MAY 2021
AUTHOR:	GARY BRINKWORTH
JOB TITLE:	MANAGER DEVELOPMENT & REGULATORY
ATTACHMENTS:	1. CONSERVATION GRANTS POLICY (AMENDED)

1. **EXECUTIVE SUMMARY**

This report seeks Council's endorsement of the revised Conservation Grants Policy, which includes amendments required as a result of the implementation of the Planning and Design Code (P&D Code) under the *Planning, Development and Infrastructure Act 2016* (PDI Act).

The Conservation Grants Policy (the Policy) provides a framework for assessing applications for funding towards the preservation and maintenance of identified heritage buildings along with significant and regulated trees. The purpose of the Conservation Grants Program is to maintain and conserve the valued features that contribute to the unique character of the City of Unley.

The existing Conservation Grants Policy was last endorsed in October 2019. Council received a briefing in November 2020 to discuss possible changes to the Policy, both to align to Council's strategic objectives and the P&D Code and to reflect the new heritage references in the P&D Code and the PDI Act.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. That the Conservation Grants Policy (version 7) (set out as Attachment 1 to Item 4.6, Council Meeting, 24/05/2021) be endorsed.
 3. That the CEO be authorised to make amendments of a minor and/or technical nature if required as part of the finalisation of the Conservation Grants Policy.
-

3. RELEVANT CORE STRATEGIES/POLICIES

1. Community Living

1.4 Our Community is proud to be part of our City.

2. Environmental Stewardship

2.1 Unley's urban forest is maintained and improved

4. Civic Leadership

4.1 We have strong leadership and governance.

This report also relates to the Planning and Design Code and the City of Unley Tree Strategy.

4. BACKGROUND

Council policies and procedures set the strategic tone of Council on matters that significantly affect the community. These policies, once adopted, need to be endorsed by Council following a review.

The Conservation Grants Policy provides a framework for assessing applications for funding from property owners that will assist in the preservation of heritage places and significant and regulated trees.

With the implementation of the P&D Code under the PDI Act, it is necessary to review this Policy due to the legislative changes. In particular, Historic Conservation Zones will no longer exist and will effectively be replaced by a Heritage Overlay, with Contributory Items replaced by "Representative Buildings". While the Historic Conservation Zones covered approximately 18% of the Council area, the Heritage Overlay covers approximately 70% of the Council area. The Representative Buildings are located within the old Historic Conservation Zones and large areas of the Heritage Overlay therefore do not have buildings identified that contribute to the heritage value.

A briefing for Elected Members was held in November 2020 at which time the following four options for inclusion in a revised Conservation Grants Policy were discussed:

- Significant and regulated trees only
- Significant and regulated trees along with Local and State Heritage Places (residential and non-residential)
- Significant and regulated trees along with non-residential Local and State Heritage Places; and
- Discontinue the grant funding.

The feedback provided from the discussion has informed the revised Conservation Grants Policy (Attachment 1).

Attachment 1

5. **DISCUSSION**

Legislative Impacts

Amendments will be required in the Conservation Grants Policy following the transition from the *Development Act 1993* to the PDI Act. This will involve the removal of references to the *Development Act 1993*, Historic Conservations Zones and Contributory Items. There are also changes in references to Part 10 (declared trees), Part 11 (Local Heritage Places), and the State Heritage Overlay.

Built Form Heritage

While the existing policy includes privately owned State and Local Heritage Places (along with Contributory Items), consideration was given in the revised policy to the funding for both residential and non-residential State and Local Heritage Places, along with Representative Buildings. It is acknowledged that the preservation of the unique character of Unley is highly desired, and access to funding under this policy can assist in that preservation.

There is a significant increase in the area within the City of Unley covered by the Heritage Overlay in the P&D Code, noting that Representative Buildings are only identified in approximately one third of the overlay. Therefore, without a Code Amendment to identify the Representative Buildings in the additional areas, the majority of the Heritage Overlay will not have buildings identified that contribute to the character, despite the acknowledgement of the unique character in the new zoning.

State and Local Heritage Places do remain within the P&D Code and are recognised as sites that contribute to the historical, cultural, spiritual, or creative representation of the community. Limited funding is available from State and Federal Government agencies to maintain and preserve heritage places despite their significant contribution to the community in which they are located. Access to grant funding can assist in restoration and maintenance of these buildings.

It is noted that, supplementary to the Conservation Grants, Council continues to provide a heritage advisory service that is available to assist people, where appropriate, with advice on matters relating to heritage preservation. Despite the loss of Historic Conservation Zones and Contributory Items, assistance is afforded to all owners who wish to undertake heritage preservation works in relation to a State or Local Heritage Place, or within the Heritage Overlay.

Given the majority of changes are a result of the introduction of the P&D Code, it is recommended that the grants are applicable to State and Local Heritage Places only. This places value on the preservation and maintenance of the most significant buildings in the City of Unley in order to retain our unique character. The heritage advisory service will continue to offer support to other owners within the Heritage Overlay to preserve the character in these areas.

Significant and Regulated Trees

There continues to be strong support for the retention of grant funding towards the maintenance of significant and regulated trees. This is due to the environmental benefit that trees provide through tree canopy coverage and habitat for our wildlife.

Further to environmental benefits that trees provide, they also contribute strongly to the amenity of our community. Minimising the loss of significant and regulated trees by encouraging regular maintenance is highly desirable.

Regular pruning and maintenance of significant and regulated trees is recommended to ensure their long-term health and structure. As a result, it is proposed that the availability of grant funding is amended to every three years, from every five years, to support this maintenance regime.

As some of the largest and most important trees, funding towards the maintenance of significant and regulated trees aims to ensure their longevity so that they can continue to provide the environmental and amenity benefits for our community.

Administrative Amendments

Other administrative changes have been discussed including:

- Availability of other grants;
- Use of means testing to determine access to grant funding;
- The need for development approval due to timing of works;
- Timing of the grants each year; and
- Value of the funding available.

As a result, the following administrative recommendations are proposed:

- No access to grants where other funding has been obtained;
- No means testing inclusion as the assessment of personal information is onerous and significantly increases the cost of administration;
- Development approval being required prior to grant approval due to significant delays resulting from development assessment;
- Grants to be advertised within one month (reduced from three) of the declaration of the budget; and
- Completion of works to occur within the financial year that the grant was provided (amended from 12 months from date of approval).

It is further noted that the funding available under the Conservation Grant Policy is at the discretion of Council and will be considered annually through the budget process.

6. ANALYSIS OF OPTIONS

Option 1

1. The report be received.
2. That the Conservation Grants Policy (version 7) (set out as Attachment 1 to Item 4.6, Council Meeting, 24/05/2021) be endorsed.
3. That the CEO be authorised to make amendments of a minor and/or technical nature if required as part of the finalisation of the Conservation Grants Policy.

The endorsement of this option provides the following amendments:

- Legislative update in terminology
- Funding available for State and Local Heritage Places (all)
- Funding available for significant and regulated tree maintenance
- Requirement for Development Approval to be obtained prior to grant funding being approved
- Timing of release of grants to be altered to within 1 month of budget being endorsed;
- Grant is not applicable where other grants have been obtained; and
- An individual can apply for the grant every 3 years for significant and regulated trees.

These changes reflect those required under the legislation due to the transition to the P&D Code and the PDI Act, along with the administrative changes noted through the discussions at the briefing on the Conservation Grants Policy.

Option 2

1. The report be received.
2. That the Conservation Grants Policy (version 7) (set out as Attachment 1 to Item 4.6, Council Meeting, 24/05/2021) be endorsed with the following amendments:

2.1 *[insert amendments as required]*

Option 2 provides the same inclusions as the recommended option, noting that Council may wish to request amendments to the Conservation Grants Policy. If this is the case, the amendments should be articulated as part of the resolution. Consideration should also be given to the impact on the budget and governance efforts required to ensure transparency, administration and probity of funding.

Option 3

1. The report be received.
2. The Conservation Grants Policy as set out in Attachment 1 to this report (Item 4.6, Council Meeting 24/05/2021) be further amended to incorporate:
 - To be specified by Council;
 - etcand returned to Council for endorsement.

Council may wish to request more substantive changes be made to the Conservation Grants Policy, with a revised version to return to Council for endorsement.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- There are no additional financial implications with the recommendation. All grants within the policy are funded within Council's Operating Budget.
- There is annual funding available of \$50,000 for the Conservation Grants Policy within Council's Annual Budget and Business Plan.

8.2 Legislative/Risk Management

- Updates to the policy meet the required legislation and there are no foreseeable risks associated with the proposed amendments.

8.3 Staffing/Work Plans

- All grants within the Policy are administered under current resourcing and do not require additional resources to deliver.

8.4 Climate/Environmental Impact

- The Conservation Grants Policy encourages applications for the maintenance of significant and regulated trees that provide benefits to the long-term retention of tree canopy and natural habitat for wildlife.

8.5 Social/Economic

- The policy supports merit-based funding towards applications that will seek to retain the unique character of Unley.

8.6 Stakeholder Engagement

- A campaign is planned to promote the Conservation Grants once released to encourage applications.

9. REPORT CONSULTATION

This Policy review has been conducted by officers within the relevant business units, including Governance, while considering the feedback provided by members from the briefing in November 2020.

10. REPORT AUTHORISERS

Name	Title
Megan Berghuis	General Manager, City Services



COU0022: CONSERVATION GRANTS POLICY

Policy Type:	Council Policy
Responsible Department:	City Services
Responsible Officer:	Manager Development & Regulatory Services
Related Policies and Procedures	N/A
Community Plan Link	<i>Environmental Stewardship</i> 2.1 Unley's urban forest is maintained and improved.
Date Adopted	23 August 2004: C397
Last review date	24 May 2021: C /2128 October 2018: C0117/19
Next review date	October 2022 <u>May 2023</u>
Reference/Version Number	COU0022: <u>V76</u>
ECM Doc set I.D.	2830313

1. PREAMBLE

- 1.1. Unley's ~~vision is to become the 'City of Villages' is~~ proud of its history, built character, landscaped environment and community well-being while ensuring sustainability into the future by responding to the need and expectations for change. The important valued features need to be retained and conserved to provide the context and foundation to build upon.
- 1.2. Unley's history, and built and natural character, are reflected in the extensive presence of early buildings and mature landscaping. The most notable examples have been specifically recognised by designation as heritage places, ~~contributory items~~ representative buildings within historic ~~overlays~~ areas and regulated and significant trees to ensure their protection.
- 1.3. Retention, care and pride are generally evident in these features by owners, but they are also often appreciated by the wider community for their contribution to Unley's unique character. Appropriate maintenance can sometimes involve greater or ongoing costs. Council acknowledges their special recognition and value to the community by offering additional support, including the Conservation Policy Funds to subsidise conservation advice and work, together with other initiatives.
- 1.4. In line with this Policy, ~~The~~ Council operates an annual budget and review of allocations for the Local Heritage Places ~~(and Historic Contributory Items)~~ as well as Regulated andnd Significant Trees Conservation Funds. The provision of subsidies in accordance with the procedures detailed in this policy are dependent upon the Council's budget at any given time, and the availability of funds.

- 1.5. A clear and comprehensive framework and set of procedures is required to manage the Conservation Funds, guide eligibility for assistance and manage associated resources fairly, responsibly and effectively.

2. SCOPE

- 2.1. The purpose of this policy is to provide a framework for the application and operation of two Conservation Funds established to encourage and assist with the appropriate maintenance of the City's private heritage places ~~(and historic contributory items)~~ and regulated or significant trees.
- 2.2. The Conservation Funds complement other initiatives operated by Unley Council for many years including the free Heritage Advisory service.

3. POLICY PURPOSE/OBJECTIVES

- 3.1. The policy aims to:
 - support Council's vision, strategic plans and policies for preservation of the City's heritage places ~~(and historic areas contributory items)~~ and regulated and significant trees;
 - encourage and assist private owners to manage recognised valued buildings ~~and trees~~ by subsidising the conservation of the long term heritage value of the place and its contribution to historic streetscape character;
 - encourage and assist private owners to manage regulated and significant trees by subsidising their management or maintenance in a safe, sound and aesthetically pleasing condition;
 - complement other support initiatives;
 - provide a clear framework for the operation of the Conservation Funds in an equitable, transparent and accountable manner.

4. DEFINITIONS

- 4.1. **Regulated Tree** has the same meaning and criteria as are currently applicable under the ~~Development Act 1993~~ Planning, Development and Infrastructure Act 2016 and associated Regulations, as amended.

As at February 2012, this means having a trunk circumference of two (2) metres or more – or, in the case of trees with multiple trunks, a total circumference of two (2) metres or more and an average circumference of 625mm or more – measured one metre above natural ground level.

- 4.2. **Significant Tree** has the same meaning and criteria as are currently applicable under the ~~Development Act 1993~~ Planning, Development and Infrastructure Act 2016 and associated Regulations, as amended.

As at February 2012, this means having a trunk circumference of three (3) metres or more – or, in the case of trees with multiple trunks, a total circumference of three (3) metres or more and an average circumference of 625mm or more – measured one metre above natural ground level. ~~Significant Trees as identified in Table Un9 of the Unley (City) Development Plan are eligible for priority consideration under this policy~~ that are identified as declared trees under Part 10 of the Planning and Design Code are also eligible for consideration under this policy.

- 4.3. **State Heritage Place** means State Heritage Places as identified in ~~Table Un/3 of the Unley (City) Development Plan, the State Heritage Overlay of the Planning and Design Code.~~
- 4.4. **Local Heritage Place** means Local Heritage Places as identified in ~~Table Un/4 of the Unley (City) Development Plan, Part 11 of the Planning and Design Code.~~
- 4.5. ~~**Contributory Heritage Items** means Contributory Items as identified in Fig Un(RHC)/1 to 7 in the Unley (City) Development Plan.~~
- 4.6.4.5. **Privately owned** means not in government ownership i.e. residents, businesses, incorporated bodies etc. are all considered to be "private owners" for the purposes of this policy.

5. ROLES AND RESPONSIBILITIES

5.1. ~~This policy will be administered on behalf of Council by the:~~

- ~~• General Manager City Services~~
- ~~• Manager Development & Regulatory Services~~

6.5. POLICY STATEMENT

6.1.5.1. Eligibility

~~6.1.1.5.1.1. Conservation grants may be considered in relation to regulated trees, significant trees or, state and local heritage places ~~and contributory items as defined in this policy.~~~~

~~6.1.2.5.1.2. A regulated tree, significant tree or, heritage place ~~or contributory item which that~~ is the subject of an application for conservation funding ~~must be privately owned and~~ must be situated within the City of Unley.~~

~~5.1.3. Applications will be accepted only from the owner(s) of a regulated or significant tree/place/item.~~

~~6.1.3.5.1.4. Where development approval is required for works associated with a grant application, approval must be obtained prior to the grant being approved by Council.~~

~~5.1.5. Properties that have previously received the maximum available funding will not be eligible to apply for funds for a period of:~~

~~5.1.6. In the case of building work - five (5) years from the date that the maximum amount of funds has been received.~~

~~6.1.4.5.1.7. In the case of regulated or significant tree pruning – three (3) years from the date that the maximum amount of funds has been received.~~

~~5.1.8. Work that has already commenced will not be eligible for funding assistance unless the work has been undertaken for urgent structural reasons and advice has been sought from a Council officer prior to undertaking the work.~~

~~6.1.5.5.1.9. Where other grant funding (internal or external) has been obtained for the proposed works, the Conservation Grant Policy will not apply.~~

6.2.5.2. What types of projects will be considered

~~6.2.1.5.2.1. The following types of projects will be considered, provided that as much of the original building fabric as possible is retained:~~

- external structural repairs;
- conservation works to the exterior of the building, including those that restore, conserve, enhance or reinstate heritage features to the front facade, walls, verandah, windows and/or roof of the building including:
 - (i) re-pointing or repair of stonework;
 - (ii) removal of non-original paint and/or plaster;
 - (iii) painting external timber elements;
 - (iv) salt damp treatment; and
- repairs to or reinstatement of original front fencing based on historic or archival records (or side and/or rear fencing if such fencing is specifically listed as part of a Local Heritage Place).

Please note: Internal works will only be considered where deemed essential to the structural stability of the building.

6.3.5.3. What the Grant Scheme does not cover

6.3.1.5.3.1. Applications for the following works will not be considered:

- buildings owned or leased by a Council or Government Agency;
- conservation work with a value of less than \$1,000;
- work already commenced or previously completed, except in instances where emergency repair work is required, at the discretion of Council;
- routine maintenance such as termite treatment, pest control;
- electrical or plumbing work (unless it relates directly to improving the building's structural soundness or public appearance);
- internal works (unless required for structural stability of the building);
- side or rear boundary fencing (unless such fencing is specifically listed as part of a ~~State~~ Local Heritage Place);
- the purchase of a building or site;
- construction of additions or outbuildings;
- relocation of a heritage building.

6.4.5.4. Information to be provided

6.4.1.5.4.1. Heritage Place or Contributory Item

- Detailed description of the work
- Site plan identifying the location of the work
- Detailed drawings or photos as necessary to clearly define the scope of work
- Relevant plans and specifications prepared by suitable person or company
- Photos of relevant part of building
- Methodology or specification notes to detail the materials and techniques to undertake the works
- Two written quotes from suitable persons or companies based on the agreed scope of works

6.4.2.5.4.2. Regulated or Significant Tree

- Expert or technical report from a qualified arborist on the maintenance pruning proposed
- Two quotes from tree pruners
- Recent photos of the proposed maintenance pruning required

Applications that are submitted and not accompanied by the appropriate level of documentation (as detailed above) will be considered ineligible and will be returned to the applicant.

6.5.5.5. Grant Conditions

~~6.5.1.5.5.1.~~ Grants are available only for the costs of expert advice, conservation and restoration of heritage places ~~of contributory items~~ to conserve original elements or reinstate the original appearance and the maintenance and management of eligible trees. All conservation work funded by a Council grant must be undertaken by suitably qualified and licensed contractors. Funding is not available for the removal of trees or for inappropriate lopping, pruning or "tree damaging activity" as defined by the ~~Development Act 1993~~ Planning, Development and Infrastructure Act 2016.

~~5.5.2.~~ When a conservation grant is made, the applicant must accept the Council's right to photograph the subject trees, property and/or items, before and after conservation work. The applicant must also provide Council with photographic documentation of building work prior to and after completion.

~~6.5.2.~~

~~6.5.3.5.5.3.~~ Any liabilities arising from conservation work that is financially supported by the Council shall attach to the grant recipient and not to the Council.

~~6.5.4.5.5.4.~~ All trees/places/items which are the subject of applications for conservation funds must be assessed by suitably qualified specialists in the relevant field, that is;

- (i) an arboriculturalist for a tree; or
- (ii) an architect/contractor specialising in building conservation for a building.

The reports of such assessments must be made available to the Council and its delegates to assist in assessing grant applications or allocating grants.

~~6.5.5.5.5.5.~~ Conservation grants are available for up to 50% of the total cost of a single grant application:

- (i) of a regulated or significant tree up to a maximum amount of \$1,000 per application; and
- (ii) of a heritage place ~~and/or contributory item(s)~~ up to a maximum of \$5,000.

Where the scope of the conservation work or the circumstances of the applicant warrant further consideration outside this framework, the request may be presented to the Council for determination of any special merit for additional funding.

~~6.5.6.5.5.6.~~ A successful applicant must sign an agreement setting out the terms of a conservation grant which must include a time limit ~~(maximum of 12 months)~~ within the financial year that the grant was provided.

~~6.5.7.5.5.7.~~ Grants will be provided only while conservation funds remain in the budget allocated by Council for the relevant financial year.

~~6.5.8.5.5.8.~~ Payment of grants is to be made only following inspection of the satisfactorily completed conservation work, by a Council officer. Grant recipients are to provide receipts and detailed invoices before payment is made. ~~Where residents have particular cash flow difficulties, some provision~~

~~may be made with the approval of the relevant senior manager.~~ The Council preserves the right to withhold payment of allocated grants if conservation work does not meet appropriate standards and/or differs from the work that was proposed in the application.

6.6.5.6. Administration

~~6.6.1.5.6.1.~~ The Council Administration will receive and assess applications in accordance with this Policy, and make recommendations for the Council's consideration on the allocation of grants. The Administration will oversee the inspection of conservation work which is assisted by the Council through this funding scheme.

~~6.6.2.5.6.2.~~ The availability of conservation funds (when allocated in the Council's budget) is to be advertised to the community within ~~one (1)~~ **three** months of the declaration of the budget and again, later in the financial year, if funds remain unallocated.

7.6. POLICY DELEGATIONS

~~7.1.6.1.~~ Nil Applicable

8.7. LEGISLATION

- ~~Development Act 1993~~ Planning, Development and Infrastructure Act 2016 and associated Regulations

9.8. AVAILABILITY OF POLICY

~~9.1.8.1.~~ The Policy is available for public inspection during normal office hours at:

The Civic Centre,
181 Unley Road, Unley SA 5061.

A copy may be purchased for a fee as determined annually by Council.

It is also available for viewing, download and printing free of charge from the Council's website www.unley.sa.gov.au.

10.9. DOCUMENT HISTORY

Date	Ref/Version No.	Comment
23 Aug 2004	C397/04: V1	
22 Nov 2004	C476/04: V2	
24 May 2010	C665/10: V3	
28 May 2012	C420/12: V4	
24 Oct 2016	C633/16: V5	
26 Aug 2019	C0117/19: V6	
24 May 2021		

DECISION REPORT

REPORT TITLE:	FINAL ECONOMIC DEVELOPMENT GROWTH STRATEGY 2021-25
ITEM NUMBER:	4.7
DATE OF MEETING:	24 MAY 2021
AUTHOR:	AKARRA KLINGBERG
JOB TITLE:	COORDINATOR ECONOMIC DEVELOPMENT
ATTACHMENTS:	<ol style="list-style-type: none">1. ECONOMIC DEVELOPMENT GROWTH STRATEGY 2021-25 CONSULTATION REPORT2. ECONOMIC DEVELOPMENT GROWTH STRATEGY 2021-25

1. **EXECUTIVE SUMMARY**

This report seeks Council's adoption of the final Economic Development Growth Strategy 2021-25 (the Strategy) following community consultation.

The Strategy sets out a 'whole-of-City' approach to economic growth to influence a vibrant and successful economy. The Strategy outlines Council's proposed actions to support economic growth and business development within the City.

The Strategy also embeds Council's role to facilitate, enhance and maintain an environment which enables the community to sustain and improve its economic status without compromising the local quality of life and other Council objectives. The Strategy will be the lead document to guide and inform Council's priorities and actions to facilitate economic growth over the next five years.

At its meeting held on 22 February 2021, Council endorsed the Draft Strategy for the purpose of community consultation (22 February 2021, Item 4.3 Resolution C0445/21).

Community consultation was undertaken between 12 March and 19 April 2021 via Council's Your Say online engagement portal. The feedback received indicates support of the Strategy and feedback has been considered in finalising the document.

The final Strategy is now presented to Council for adoption.

2. RECOMMENDATION

That:

1. The report be received.
 2. The Economic Development Growth Strategy 2021-25, as set out in Attachment 1 to this report (Item 4.7, Council Meeting, 24 May 2021), be adopted.
 3. The Chief Executive Officer be authorised to make minor editorial changes as required in order to finalise the Economic Development Growth Strategy 2021-25.
-

3. RELEVANT CORE STRATEGIES/POLICIES

3. Economic Prosperity

3.1 Unley is recognised as an easy place to do business.

3.2 Thriving main streets and other business activities operate across our City

The Strategy aligns with all themes of Council's Community Plan and Four-Year Delivery Plan.

The Strategy also links to various Council strategies, most notably:

- Active Aging Strategy
- Cultural Plan
- Digital Unley
- Environmental Sustainability Strategy
- Integrated Transport Strategy
- Living Active
- Sport & Recreation Plan
- The Living City
- Open Space Strategy
- Walking and Cycling Plan 2016-2021

4. BACKGROUND

The Strategy sets out a 'whole-of-City' approach to economic growth to influence a vibrant and successful economy. The Strategy outlines Council's proposed actions to support economic growth and business development within the City. The Strategy also embeds Council's role to facilitate, enhance and maintain an environment that enables the community to sustain and improve its economic status without compromising the local quality of life and other Council objectives.

The previous Economic Development Strategy expired in 2015. Since that time, Economic Development priorities have been delivered in-line with the Four-Year Delivery Plan 2017-2021. In December 2019, the South Australian Centre for Economic Studies (SACES) was engaged to develop a Directions Report to help determine and understand Council's role in economic development and the opportunities and key areas of focus and growth for the City.

At its July 2020 meeting, Council established a Working Group (27 July 2020, Item 5.1.1) that was requested to consider the recommendations of SACES' Directions Report, develop a framework for the Strategy, and identify possibilities to guide and inform Elected Members regarding the importance of the new Strategy.

The Draft Strategy was presented to Council at its meeting held on 22 February 2021 (Item 4.3 Resolution C0445/21) and endorsed for the purpose of community consultation which was undertaken from 12 March to 19 April 2021.

5. **DISCUSSION**

Overview of the Strategy

The Strategy sets out a 'whole-of-City' approach for economic growth and is based on three fundamental economic drivers: demand growth, investment growth and employment growth. In particular, the Strategy builds on previous focus areas of the City to be seen as an easy place to do business and to have vibrant and activated precincts.

The vision contained within the Strategy is to create "*A robust economic environment enabling prosperous precincts, strategic investment and innovation with a connected and supported community*".

The Strategy has been established around the following five key objectives:

- **Civic Leadership** – A 'whole-of-City' approach to facilitate and promote business growth and investment ensuring desirability of the City of Unley as a business destination.
- **People & Places** – Support growth through quality development that builds on the City's liveability and aligns with environmental principles.
- **Destination & Investment** – Increase employment opportunities through recognition as a business destination and place to invest.
- **Business Sustainability** – Enable business growth and prosperity.
- **Connected & Activated Precincts** – Business precincts are vibrant, activated and connected.

How the Strategy was developed

The Strategy has been developed through:

- Engaging SACES to develop a Directions Report to set out the background regarding economic growth in the City of Unley and to make recommendations regarding future opportunities.
- Elected Member Workshop held in February 2020.
- Engagement with the four Trader Associations, wider business community, Elected Members and Council staff.
- The Directions Report included a review of the State Government's Growth State and 30-Year Plan for Greater Adelaide to ensure alignment with the City of Unley's Strategy and the broader economic priorities.
- Elected Member Workshop held in July 2020.
- Formation of Elected Member Economic Development Growth Strategy Working Group to consider the recommendations of SACES' Directions Report and develop a framework for the Strategy.
- Elected Member Workshop held in November 2020.
- Development of the Draft Strategy that was presented to Council for endorsement for community consultation in February 2021.
- Community consultation undertaken from 12 March to 19 April 2021.

Consultation feedback and proposed Amendments

Following Council's endorsement of the Draft Strategy, community consultation was undertaken via Council's Your Say engagement portal from 12 March to 19 April 2021.

The consultation was promoted via:

- The dedicated Your Say Unley email database.
- An email sent to over 500 businesses located within the City.
- Email to the four Trader Associations seeking their feedback and encouraging them to share the information with their members.
- Meetings with the Chairs of the Trader Associations (Unley and King William Road. A meeting with Goodwood Road was scheduled but unable to proceed due to a last-minute change to the Chair's schedule).
- City of Unley Facebook page.
- City of Unley website.
- Hard copies of the Draft Strategy and survey were made available in the Unley Civic Centre, Unley Library, Goodwood Library and community centres.

In addition to responding to survey questions, respondents also had the opportunity to submit additional comments.

In total, 17 written responses were received. Of those, 16 were received via the Your Say Unley Portal and one via email. Of the total number of responses received 68% were received from residents, and one Trader Association (Unley Road) submitted formal feedback via email.

A summary of the results to the survey questions is presented in Attachment 1.

Attachment 1

The feedback which has been received has demonstrated an 87.5% level of support for the Strategy with respondents supporting a ‘whole-of-City’ approach to Economic Development.

All respondents supported the five objectives of the Strategy either fully or in part. The People & Places objective received two responses that did not support the objective, and this was in relation to not supporting population growth or high-density developments in residential zones.

General comments received indicate the Strategy is well supported, clear in its objectives and appropriate. Table 1 below summarises the feedback received during community consultation and the consideration undertaken in finalising the Strategy.

Table 1: Summary of feedback and consideration

Feedback	Response
Several comments across all questions focused on not developing at the expense of the amenity or environment.	Noted. This feedback supports the overall direction of the Strategy to have an integrated approach.
Redevelopment of the former Julia Farr site – a key objective should be the retention of open space.	This is State Government owned land. However, Council will actively work with the State Government and developer for the best outcome.
A number of comments reflected on Unley Road and the need for an identity and investment.	The Unley Central Precinct strategic area (2.3 in the Strategy) aims to address this in the heart of Unley Road.
Parking was raised by a number of respondents including: <ul style="list-style-type: none"> - Free parking should be a ground rule. - Increase parking availability and working with landlords to better utilise carparks (particularly on KWR). - Accessibility and parking for Greenhill Rd needs careful design. 	This feedback will be passed on to the Transport Team for consideration in the development of the City-Wide Parking Strategy which is proposed to be commenced in 2021-22.
A number of respondents commented that they would like to see more boldness and KPIs.	Noted. The Strategy has been written to be high-level and this feedback will be taken into consideration when delivering individual projects. An implementation plan will support the Strategy which will include project deliverables and KPIs.

In addition to the feedback received, the Administration have included two updates, and these are:

1. Updated wording for Action 2.2.3 to align with State Government terminology (Highgate Park) for the site:

Original: Lobby and advocate to State Government for a favourable redevelopment of the former Julia Farr Site including a range of community and residential uses.

Amended to: Lobby and advocate to State Government for a favourable redevelopment of *Highgate Park (the former Julia Farr Site)* including a range of community and residential uses.

2. Inclusion of new action to address an identified gap within the document.

This inclusion is to address currently known projects such as the North-South Corridor project and upgrade of the Glen Osmond Road / Fullarton Road intersection, as well as future infrastructure projects.

Action 1.2.6: Actively contribute to project planning discussions and advocate for local businesses as part of major State and Federal Government infrastructure projects.

The Strategy has been updated to include the changes mentioned above and is now presented to Council for adoption.

Attachment 2

Next Steps

Following Council's adoption of the Strategy, the Administration will oversee its implementation, evaluation and reporting. Design of the Strategy (final document with graphics) will also be undertaken and made publicly available on Council's website.

The Strategy will be reviewed throughout the five years to ensure it is meeting community needs.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Economic Development Growth Strategy 2021-25, as set out in Attachment 1 to this report (Item 4.7, Council Meeting, 24 May 2021), be adopted.
3. The Chief Executive Officer be authorised to make minor editorial changes as required in order to finalise the Economic Development Growth Strategy 2021-25.

This option seeks Council's adoption of the Strategy for implementation and allows the CEO to make minor editorial changes if required to finalise the documentation. It confirms that Council is satisfied with the process which has been undertaken in consulting with the community regarding the Draft Strategy. Feedback has been taken into account in finalising the document and the final Strategy is attached to this report.

Once endorsed, the Strategy will be designed for public access.

Option 2 –

1. The report be received.
2. Subject to the following amendments and/or additions, the Economic Development Growth Strategy 2021-25 as set out in Attachment 2 to this Report (Item 4.7, Council Meeting, 24 May 2021), be endorsed.
 - i. *Amendments requested to be inserted here*
 - ii. *Amendments requested to be inserted here*
3. The Chief Executive Officer be authorised to make minor editorial changes as required in order to finalise the Economic Development Growth Strategy 2021-25.

Council may wish to make amendments to the Strategy to be included in finalisation of the document. If this is the case, the amendments should be articulated as part of the resolution and this option provides the relevant wording to enable Council to articulate changes required to the Strategy.

Once updated the Strategy will be designed for public access.

Option 3 –

1. The report be received
2. The Economic Development Growth Strategy 2021-25, as set out in Attachment 2 to this Report (Item 4.7, Council Meeting, 24 May 2021), be further amended and returned to Council for consideration.

This option will result in additional work being undertaken and the Strategy returned to Council for consideration. This may delay commencement of implementation.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- The development of the Strategy has been undertaken within the approved operating budget for 2021/21. This includes the design.

- The costs of implementation will be delivered through a combination of existing operating budget and service delivery as well as through the Annual Business Plan and Budget process for new initiatives which cannot be funded through the operating budget. As such, Council will consider its financial commitments on a year-by-year basis.

8.2 Legislative/Risk Management

- Endorsement of the Strategy will provide coordinated direction and guidance for the implementation of actions that encourage and facilitate economic growth within the City.

8.3 Staffing/Work Plans

- Depending on Council's focus and prioritisation of initiatives, additional resourcing will be required to deliver the outcomes of the Strategy. This will be considered by the CEO and Council as needed.

8.4 Climate/Environmental Impact

- Economic growth can often be perceived to have detrimental environmental impacts. While this is sometimes true, with good planning and design these impacts can be minimised and managed. The Strategy attached is proactive in highlighting the importance of good planning, with the principle of Objective 2: People & Places stating – *Support growth through quality development that builds on the City's liveability and aligns with environmental principles*
- Some of the actions proposed involved the development of key strategic sites within the City which could include the removal or addition of greening/trees. Each individual project will be assessed on its own merits against appropriate approval requirements.
- Many of the proposes strategies and actions within The Strategy directly align and support initiatives relating to waste management and resource recovery, environmental sustainability and carbon emission reduction. Specifically: *Strategy 2.5 – Promote the economic benefits of integrating environmental design principles in new developments and public realm upgrades* and *4.5 – Encourage sustainable business practices*.

8.5 Social/Economic

- The Strategy, once endorsed, will be the leading document for strategic economic growth and business support for the City.
- The Strategy will positively contribute to the additional three Community Plan themes, supporting environmental, social and leadership outcomes and contributing strongly to the liveability of the City.

8.6 Stakeholder Engagement

- Consultation was carried out in accordance with the requirements of Council's Community Engagement Policy.
- Consultation was undertaken from 12 March to 19 April 2021 through the following measures:
 - An online portal through the Your Say Unley website.
 - Promotion through the Your Say Unley distribution list and dedicated trader distribution list.
 - Promotion through Council's social media channels.
 - Written notification with the four Trader Associations and wider business community via email to encourage engagement and feedback via the Your Say Unley portal.
 - Hard copies of the Draft Strategy and community consultation questions were placed on display at the Civic Centre, libraries and community centres.
- A copy of the engagement summary is provided as Attachment 1 to this report and results have been considered and included where necessary.
- Consultation with the four Trader Associations, wider business community, Elected Members and Council staff was undertaken by SACES to help develop the Directions Report.
- During implementation, ongoing engagement will be undertaken relevant to the various initiatives.

9. REPORT CONSULTATION

- Consultation has been undertaken with a representation of Council staff from across the organisation during the development of the Draft Strategy. This includes multiple online working groups with representatives across the City Design, Planning, Assets, Communications, Community & Cultural Development and Business Services Teams, as well as engagement with the Executive Management Team and Elected Members

10. REPORT AUTHORISERS

Name	Title
Claude Malak	General Manager, City Development



COMMUNITY
Engagement
**SUMMARY
REPORT**

Draft Economic Development Growth Strategy 2021-25

Akarra Klingberg
Coordinator Business & Economic Development
City Development

THE CITY of
Unley

Akarra Klingberg
Coordinator Business & Economic
Development
23/4/2021



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1 INTRODUCTION

The purpose of this report is to provide details of community consultation regarding the Draft Economic Development Growth Strategy 2021-25. This report aims to provide a summary of the consultation findings.

2 BACKGROUND

2.1 Project Background

The Draft Strategy sets out a whole-of-City approach to economic growth to influence a vibrant and successful economy. The Draft Strategy outlines the most appropriate ways to support economic growth and business development in-line with Council's role to facilitate, enhance and maintain an environment that enables the community to sustain and improve its economic status without compromising the local quality of life and other Council objectives.

The previous Economic Development Strategy expired in 2015. Since that time, Economic Development priorities have been delivered in-line with the Four-Year Delivery Plan 2017-2021. With the changing economic environment, Council determined the need for a new dedicated Economic Development Growth Strategy to be a lead document in guiding Council's economic priorities and future growth

2.2 Community Engagement Plan

1. The purpose of the community engagement is to allow the community to review and provide feedback in accordance with the *Local Government Act 1999* and Council's Engagement Policy.
2. Feedback has been considered in the development of the final documents

3 CONSULTATION METHODOLOGY

- The engagement program was aimed at the whole community with particular focus on businesses, Trader Associations and Landlords
- The City of Unley collected the views of the community via YourSay Unley through a dedicated online survey. Hard copy surveys were also available.
- The consultation was promoted via:
 - The dedicated YourSay Unley email database
 - Dedicated business EDM to over 500 businesses
 - Email to Trader Associations seeking their feedback and encouraging them to share with their members

-
- Meetings with Trader Association Chairs
 - City of Unley Facebook page
 - City of Unley website
 - No further engagement is anticipated for the Draft Economic Development Growth Strategy 2021-25 however individual actions may require their own dedicated consultation.

4 FINDINGS AND RESULTS

This community engagement initiative commenced 12 March and concluded on 19 April 2021.

- A total of 17 people/organisations participated in this initiative
- 16 responded via YourSay Unley and 1 responded via email
- The YourSay Unley attracted 315 visitors over the engagement period
- The Draft Economic Development Growth Strategy 2021-25 was downloaded 90 times

Everybody who registered to participate in the online forum and provided written responses, live within the City of Unley.

The following feedback was provided in response to the survey questions:

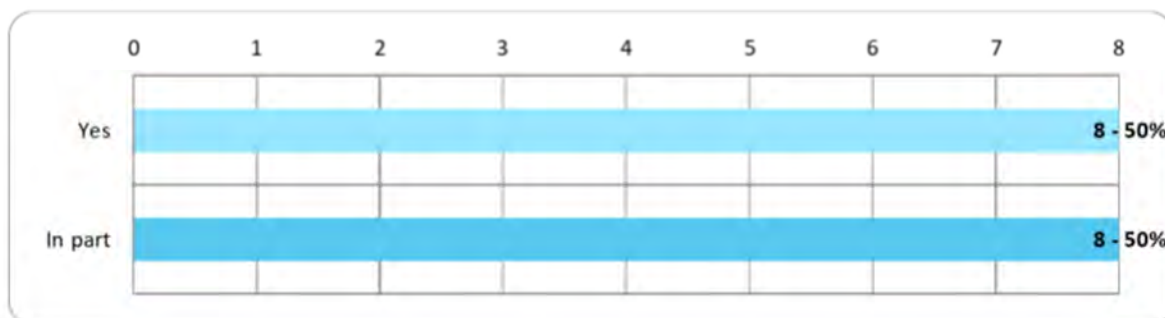
QUESTIONS 1-3

Related to the Draft Strategy Overall

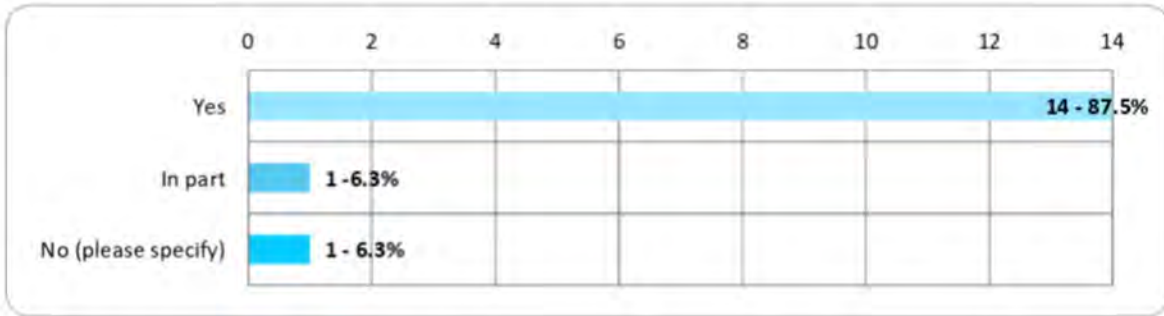
Have you read the draft Economic Development Growth Strategy 2021-25?



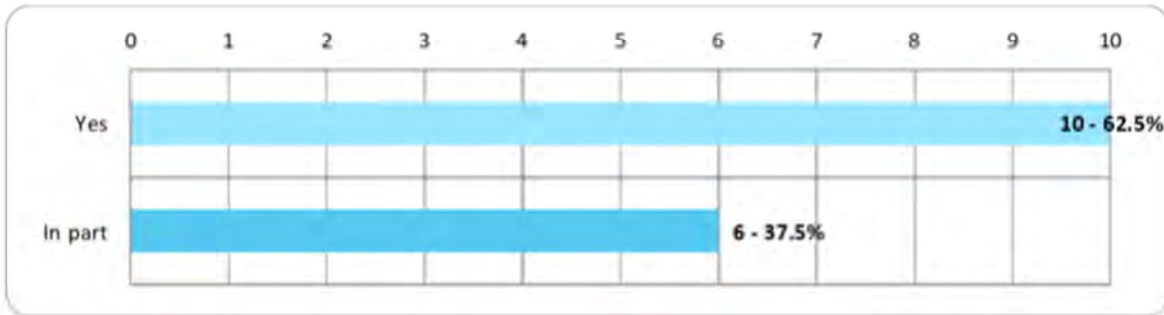
Do you support the vision - A robust economic environment enabling prosperous precincts, strategic investment and innovation with a connected and supported community?



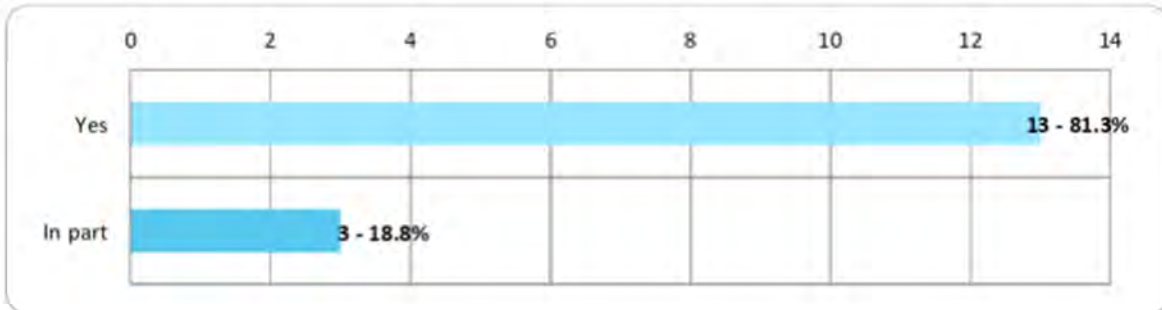
Do you support a whole-of-city approach to Economic Development?



Do you support the 5 key objectives for the City: Civic Leadership, People & Places, Destination & Investment, Business Sustainability and Connected & Activated Precincts?



Do you support the Strategies outlined under Objective 1: Civic Leadership?

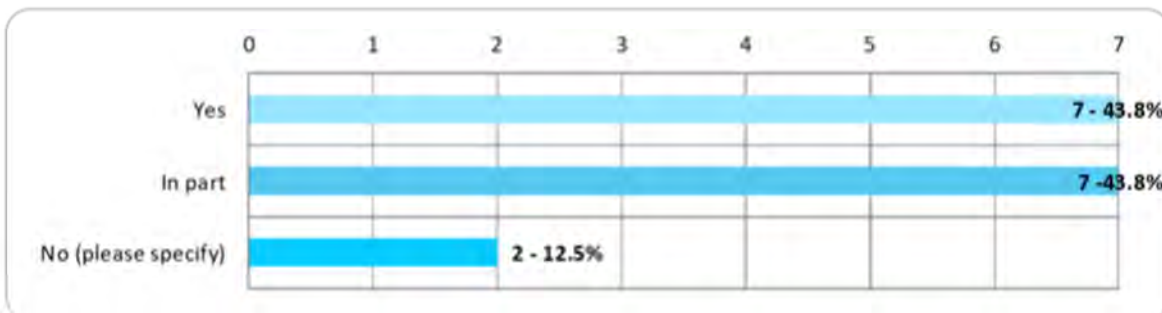


Optional question: Do you have any comments?

2 Comments received. Comments included:

- More information on leadership and key leadership actions

Do you support the Strategies outlined under Objective 2: People and Places?

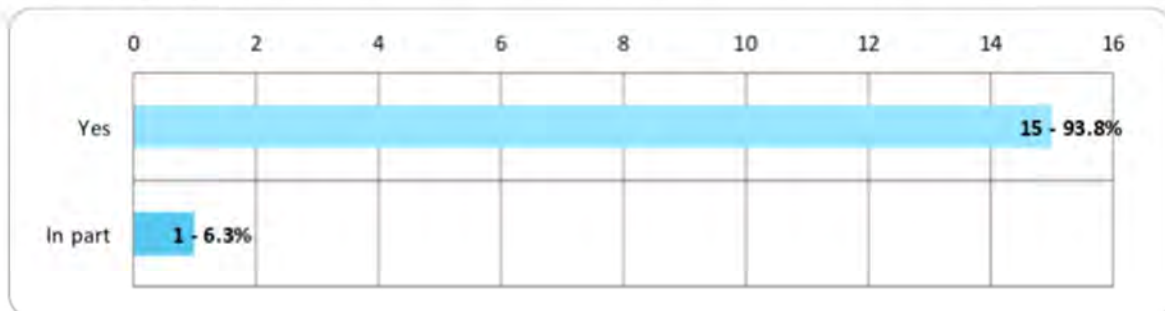


Optional question: Do you have any comments?

10 responses received, and comments included:

- Support for mid-rise buildings along corridors *'I am keen to see more mid-rise buildings on main roads into Adelaide, such as the new one opposite the Cremorne Hotel on Unley Road. It will bring much needed renewal to these roads and businesses on them'*
- While it is supported, care needs to be taken to preserve the 'village feel', it is a fine line between increasing population and not losing the amenity of the area
- Developments should not come at the loss of streetscape and should have adequate setbacks
- Development of key sites, particularly the former Julia Farr site should include retention of open space
- Leave residential zones alone, don't demolish residential homes to build high density developments
- No more population needed

Do you support the Strategies outlined under Objective 3: Destination and Investment?



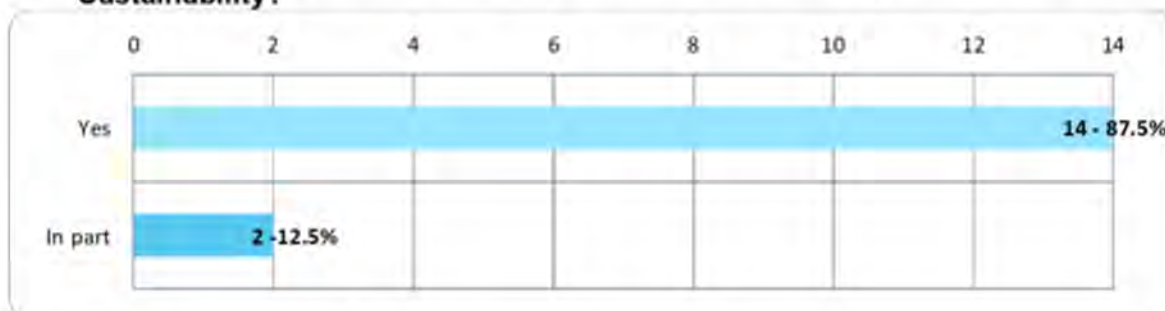
Optional question: Do you have any comments?

8 responses received, and comments included:

- This objective is important to maintain and enhance amenity and should include high quality living environment
- Carparking:
 - Remove parking from Unley Road and Goodwood Road to improve traffic flow
 - Free parking should be a fundamental
 - Encourage and work with landlords to better utilise rear parking, particularly on King William Road
- Opportunity to reinvigorate the identity of Unley Road as it has become simply a transport thoroughfare and lost its identity

1 respondent did not agree with action 3.3.4 to investigate a grants program to encourage new business.

Do you support the Strategies outlined under Objective 4: Business Sustainability?

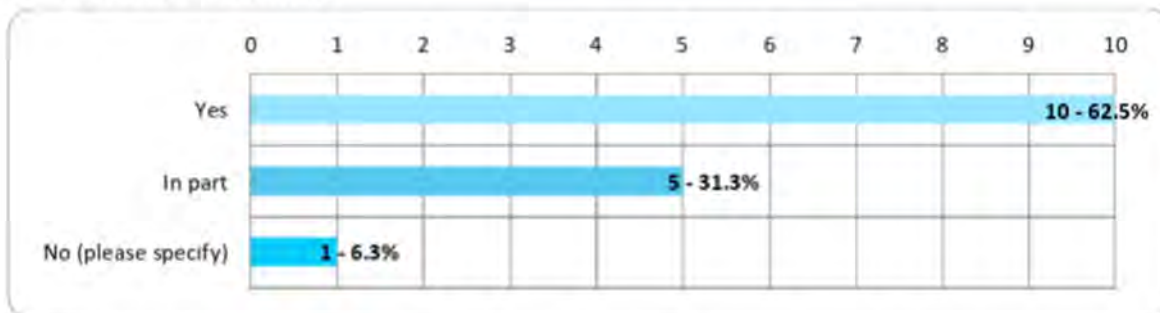


Optional question: Do you have any comments?

2 responses received, and comments included:

- More targeted approached to specific industries, currently too broad

Do you support the Strategies outlined under Objective 5: Connected and Activated Precincts?



Optional question: Do you have any comments?

8 responses received, and comments included:

- Greenhill Road:
 - More residential needed
 - Currently a carpark due to traffic volumes, considered design of backstreets needed to make it accessible
 - Not a shopping precinct
- King William Road is a good demonstration of an activated precinct
- Redevelopment of the showgrounds should not be supported, it is about more than just the Royal Adelaide Show
- 1 respondent did not support 5.4.2 – Redevelopment of the Edmund Avenue Cottages to facilitate the expansion of a coworking and innovation hub.

Do you have any overall / general feedback on the Draft Economic Development Growth Strategy 2021-25?

10 responses received, and comments included:

- Well done / Good to see some active thought on the matter / Generally appropriate / Will promote businesses collectively and support aspects of businesses not currently supported
- Expected more boldness and leadership / Need to remove wooly motherhood statements
- Need to be proactive in delivering the strategy and have set KPIs and budget
- Environmental sustainability and trees should not be lost sight of
- Residents need to be considered and the use of their rates for economic development



Which best describes you:



5 CONCLUSION

In summary, the engagement demonstrated that the participants support the Economic Development Growth Strategy 2021-25 and no major changes are proposed. Findings indicated that 87.5% of respondents support a whole of city approach to economic development.

All comments provided as part of this engagement will be considered and those comments not relevant to this strategy passed on to the relevant officers.



Economic Development Growth Strategy 2021-2025



KAURNA ACKNOWLEDGEMENT

We would like to acknowledge the City of Unley is part of the traditional lands for the Kurna people and we respect their spiritual relationship with their country. We acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

DISCLAIMER

As information is subject to change, the City of Unley shall accept no responsibility for any loss or damage resulting from the use of, or reliance on, the contents of this document.

SPECIAL THANKS

A special thanks to our community members who contributed and participated in the consultation and shaping of this document.

Economic vision

A robust economic environment enabling prosperous precincts, strategic investment and innovation with a connected and supported community.

Council is committed to pursuing, supporting and enabling economic growth. This must be balanced with environmental principles, maintaining the quality of life and diversity of community needs.



Mayor's Message

I am delighted to present the City of Unley's Economic Development Growth Strategy for 2021-25.

Central to this Strategy is a whole-of-city approach aimed at growing a vibrant local economy. It's about creating a desirable City to live, work and invest with thriving precincts and engaged local businesses.

The Strategy advocates opportunities for Council to attract investment, increase our population, grow job opportunities and form partnerships. It defines Council's role in economic growth and recognises our challenges and opportunities. Supported by an extensive economic action plan, we can see a clear path toward increased civic leadership, liveability, investment, vibrancy and sustainability.

I am immensely proud of our achievements in recent years through Council's dedication to economic development. We must continue working with our community and being a leader in this space. Council recognises that supporting strategic development, precinct activation and increased liveability - while balancing our cultural and environmental values - will help attract investment and new business. In turn, we are creating employment opportunities for our residents and all South Australians.

We will continue to foster a growth mindset and welcome opportunities for collaboration. The Strategy provides a clear roadmap for Council, businesses and other key stakeholders. We cannot achieve this alone and will continue to proactively work with stakeholders to support a vibrant and prosperous economy.

I thank the South Australian Centre for Economic Studies, Mainstreet Trader Associations, and local businesses for their contribution to the Strategy. I value the input from the dedicated Elected Member Economic Development Growth Strategy Working Group, who provided valuable insights into the development of this Strategy to ensure it reflects the challenges and opportunities presented by the local economic context.

Delivering the objectives outlined in the Economic Growth Strategy will provide better outcomes for our community. It will ensure the City of Unley is known as a great place to do business and invest.

A handwritten signature in black ink, appearing to read 'Michael Hewitson'.

Michael Hewitson AM

Mayor City of Unley

Executive summary

The City of Unley is an attractive, vibrant and inclusive place to live, and a dynamic environment to do business and invest in. Located just 4km south from the Adelaide CBD, the City is home to a highly skilled, affluent and engaged population of more than 39,000 people and has a diverse and resilient business sector of more than 6,000 local businesses.

The Economic Development Growth Strategy 2021-25 sets out a whole-of-city approach to economic growth to influence a vibrant and successful local economy that reflects the quality of life, environmental principles and values of the community. A key focus for the strategy is a holistic approach to increase the population and number of jobs within the City and to support sustainable business growth.

Home to four vibrant mainstreets and a growing number of business precincts, there is a unique opportunity to attract investment and to form strategic partnerships to develop key sites. Attracting the right investment is also a key driver of the economic development mix and vision for sustainable competitive advantage.

The Strategy sets out the most appropriate ways to support economic growth and business development and draws on the vision, strategies and framework for the future identified by the City of Unley Community Plan 2033.

Within its available resources, Council's role in economic development is to facilitate, enhance and maintain an environment that enables the community to sustain and improve its economic status, without compromising the local quality of life and other Council objectives.

This Strategy proposes a whole-of-city approach to economic growth centred around the following five key objectives:

- **Civic Leadership** - A whole-of-city approach to facilitate and promote business growth and investment ensuring desirability of the City of Unley as a business destination.
- **People & Places** – Support growth through quality development that builds on the City's liveability and aligns with environmental principles.
- **Destination & Investment** - Increase employment opportunities through recognition of the City of Unley as a business destination and place to invest.
- **Business Sustainability** - Enable business growth and prosperity.
- **Connected & Activated Precincts** - Business precincts are vibrant, activated and connected.

The key objectives are based on three fundamental economic drivers:

Demand growth and expenditure – achieved through population growth, higher population density, attracting visitors, tourists and others to the area.

Investment growth – regeneration of local assets, and new mixed-use developments, retail facilities, student and tourism accommodation and other residential developments.



Employment growth – from labour-intensive sectors of commercial businesses, professional services, human services such as health, aged care and social assistance (including the National Disability Insurance Scheme (NDIS)), through to education and training and personal services such as retail, food, cafes, restaurants, recreation/fitness, cinema and small bars.

The Economic Development Growth Strategy 2021-2025 reflects Council's commitment to economic growth, assisting and supporting the business sector, strengthening the local economy, and ensuring the City of Unley is known as a great place to do business. The Strategy addresses emerging economic conditions and opportunities while providing clear strategies and actions for the next five years.

What is economic development?

Formally, economic development refers to the process by which economies evolve and change over time, with particular focus on changes in economic, commercial and industry structure, the rate of technological change, and overall rate of growth of activity levels and employment opportunities¹. Along with social capital and environmental sustainability and amenity, economic development contributes fundamentally to individuals, families and the community's standard of living and quality of life.

In local government, economic development is the enabling and facilitating role in building resilience and reinforcing the economic foundations that sustain employment and generate income while creating places of excellence for people to live, work, visit and invest.

The City of Unley is well-placed to capitalise on the population and economic growth forecast for South Australia. With a vibrant local economy, well-educated residents, attractive and diverse retail and commercial precincts, proximity to Adelaide's CBD, and new developments and investment on its key corridors and sites (such as Unley Central) the City is poised to take advantage of an exciting future.

This strategy aims to set in place actions that are collaborative with all stakeholders and which align with our strong environmental principles. Through appropriate policy planning and quality urban design, we can effectively guide future land use and development, respond to external strategies such as the State Government's 30 Year Plan, support and enable local business growth and activation, advocate for development, and create unique and vibrant places.

¹ SA Centre for Economic Studies (2013), *Promoting Local Economic Development: A Role for Metropolitan Local Councils*, report prepared for the Local Government Association of South Australia.



What the research said

The strategy has been developed with assistance from the South Australian Centre for Economic Studies who undertook consultation with the business community, Trader Associations, Council Staff and Elected Members. The strategy considers emerging economic conditions and opportunities and provides clear strategies and actions for the next 5 years.

One of the key findings that emerged from the research and consultations is the need for the City of Unley to adopt a broader and more active approach to economic development. There was considerable support for the Council to take a more assertive role in advocating for investment that aligns with a longer-term vision for Unley in terms of residential amenity, and business and jobs growth.

Consultation also revealed that Council's role was considered to encapsulate social as well as economic objectives by fostering liveability, improving the quality of life, enhancing health and wellbeing, and promoting environmental sustainability.

Furthermore, Council is also viewed as having a key role in attracting new businesses and investment in the City. This could be through passive approaches such as promoting the area as a good place to do business, welcoming new businesses and cutting red tape to remove potential obstacles, through to more active approaches such as advocating for developments, expanding business hubs and developing co-working spaces.

It was clear from research and consultation that a multi-focussed communication strategy is required to effectively market the potential of Unley and engage with key business stakeholders.

Establishing business hubs and co-working spaces were commonly identified as a potential means for improving business growth and development, and could, in turn, support the development of home and non-employing businesses (sole operators).

Improving access to all forms of transport was seen as a key opportunity. It has been noted that enhancing access to transport will be a key consideration to the extent that pursuing stronger population growth forms an integral part of any strategy and will also enable growth in the local visitor economy.

What is Council's role?

Local government can enhance the performance of local economies through the application of thoughtful and consistent economic development strategies. Promoting economic growth is integral to achieving the core objective of enhancing community.

Councils can influence economic growth by:

1. Providing and lobbying for infrastructure and services such as parking, strategic development and business development.
2. Attracting investment through advocacy and provision of investment support activities.
3. Zoning or development to revitalise key precincts and change land use patterns.
4. Building and maintaining infrastructure to provide services, amenity and facilities for the community.
5. Attracting and developing business and support activities such as brokering advisory and mentoring services, entrepreneurial programs, co-working spaces, networking initiatives, and supporting business groups and associations.
6. Supporting strategies that generate skills planning, job creation and retention.
7. Attracting investors that would generate improved services or economic vitality.
8. Promoting City wide tourism and marketing activities, including communication strategies, major events and festivals, visitor centres, and retail support.

Council cannot directly deliver economic outcomes for businesses and investors. However, it can advocate, facilitate and support economic growth, and provide a dynamic foundation to be leveraged. To meet the 'challenge of change', Council must respond to new technologies and the impacts they are having on workforce participation, and change arising from public policies, and shifts in demographics and consumer preferences.

Through this strategy, it is important the role of Council and its partners are clearly articulated to ensure the Strategy achieves what it sets out to do, and to avoid confusion and duplication of effort. Council will take on different roles through delivering this strategy including:

Role	Meaning
No role	The Council chooses not to have a role in relation to a particular service or activity
Information channel	Information about a service or activity run by other bodies is communicated by the Council through its existing channels - for example, brochures in Council offices, libraries and other public spaces or links to another body's website
Advocate	The Council may advocate on behalf of local businesses or the broader community to another government or other organisation for certain things to happen. This could range from a single event (such as writing to a Minister) through to an ongoing campaign

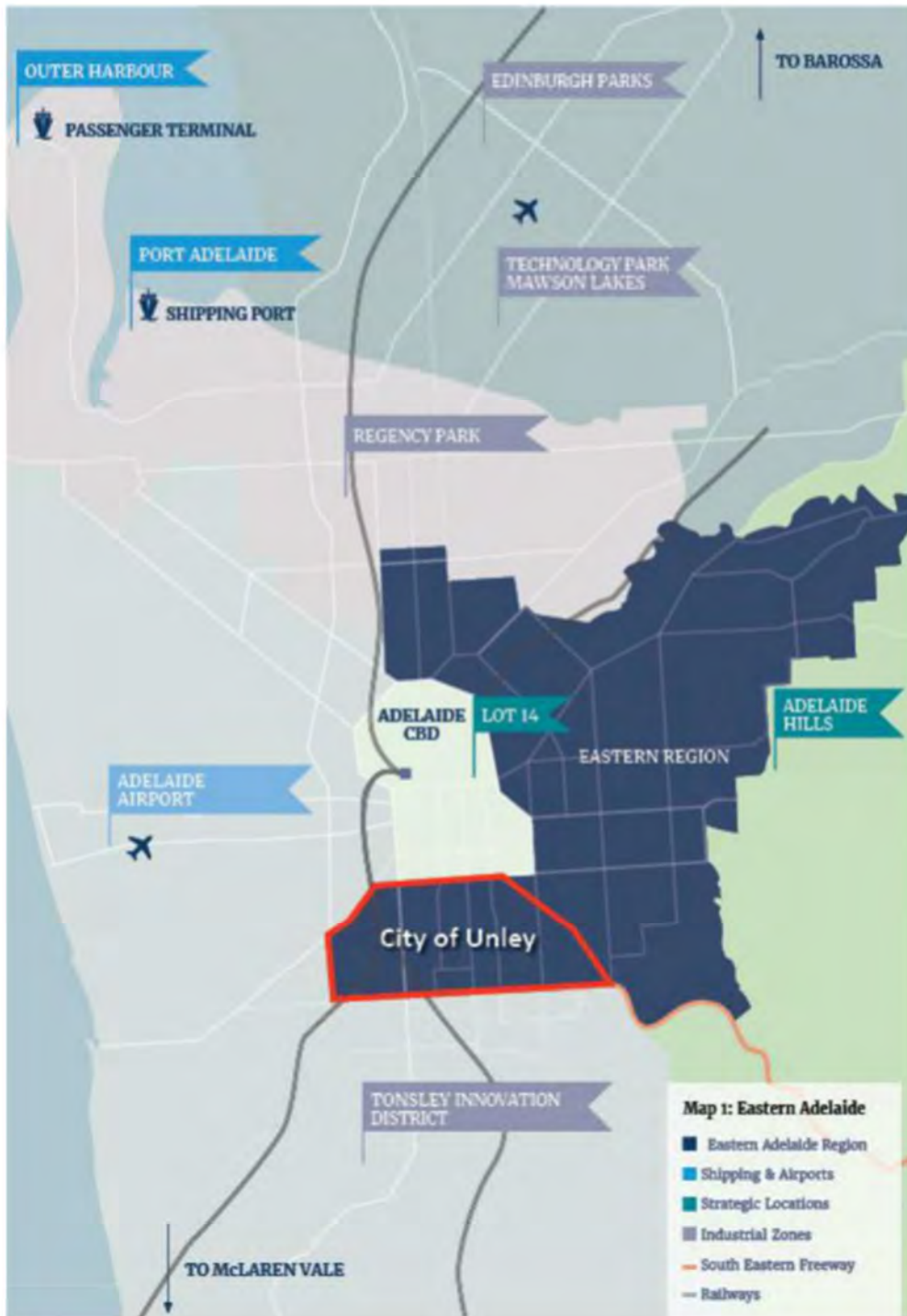


Role	Meaning
Facilitator	A step further from advocacy where the Council may seek to bring parties together to work out a solution to an issue affecting its area
Agent	Typically, this would involve the Council delivering a service, funded by a government agency, that is - or likely to be regarded as - the responsibility of another government
Part funder	The Council either provides funding to another body to meet part of the cost of that body providing a function/service activity, or receives funding from another body (usually a government agency) to meet part of the cost of the Council delivering it
Asset owner	As the owner (or custodian, such as through a Trust Deed) of an asset (road, footpath, building, playground etc.) the Council has responsibility for capital, operating and maintenance costs
Regulator	The Council has legislated roles in a range of areas, which it is required to fund from its own budget (other than fees for cost recovery, government grants etc)
Service Provider	The full cost of a service or activity is met by the Council (other than fees for cost recovery, government grants etc)

The Economic Development Growth Strategy 2021 – 2025 is the implementation of specific actions to achieve outcomes that are designed to boost economic activity to benefit local businesses and the broader community.

City of Unley at a glance

The City of Unley is a centrally located inner-City council with an outstanding location, ideally situated between the south eastern entrance to Adelaide, the CBD and Adelaide Airport. The City is also within close proximity to major landmarks, services, institutions and innovation hubs.





City of Unley Community



39,208

Total population
(At 30 June 2019)



42,693

Estimated population growth
to 2031



38.5%

Residential workforce are
professionals



40.6%

Of residents have a Bachelor
degree or higher



33.3%

Of residents own their own
home without a mortgage



High average income



15,850

People travel to Unley to work
each day



78.2%

Working residents work
outside of Council area



Resident occupations (Top 3):
Healthcare & social assistance;
Professional, Scientific &
Technical services; Education
& Training

Data has been drawn from the Australian Bureau of Statistics 2016 Census and profile.id City of Unley unless otherwise stated. All information given in this document is believed to be factually correct.

City of Unley Economy



6,022
Businesses
(ABS Count of Australian businesses)



20,352 Jobs
There are more jobs in the City of
Unley than employed residents



\$2.9 billion
Gross Regional Product



Top 3 industries by output:
\$622.5m - Professional,
Scientific & Technical Services
\$615.038m - Construction
\$572.15m - Health Care &
Social Assistance



**Top 3 industries by
employment:**
Health Care & Social
Assistance;
Professional, Scientific &
Technical Services;
Retail Trade



Low unemployment

Data has been drawn from the REMPLAN Economy City of Unley unless otherwise stated. All information given in this document is believed to be factually correct.



Challenges and opportunities

The City of Unley has numerous economic development opportunities given its proximity to the Adelaide CBD and its reputation as a desirable place to live and work. There are also a number of key strategic sites that have the potential for new developments.

Holistic approach

The Economic Development Growth Strategy 2021-2025 takes a holistic approach to economic development, working with the different drivers that encourage economic growth. Vibrant and active mainstreets are key destinations for which the City of Unley is well-known, and mainstreet trader associations are valued stakeholders. Home-based businesses, non-employing businesses and “off main street” businesses have also been identified as major contributors to economic growth and may have been underserved in the past.

It is vital that all stakeholders are considered and the approach regularly reviewed to ensure a strategic outcome is achieved that meets the needs of businesses and investors, is reflective of current conditions, is innovative and ensures all stakeholders contribute to a collective overall vision. With its holistic approach, this strategy references and focuses on precincts of which mainstreets are an important driver, however the term ‘precinct’ is used as a more encompassing term and not limited to linear perception.

Population

The City of Unley has the second highest population density (2,748 residents per square kilometre) in the Adelaide metropolitan area, however there remains some low-density pockets. The population is slightly older than the South Australian average, there are more couples with children, and the population growth rate of 0.3 per cent is marginally below the State average. There is an opportunity to increase the overall population of the city which in turn will strengthen the local economy.

Income, income support and housing

From a socio-economic perspective, the resident population is relatively affluent. Total household income in 2016 was 36 per cent above the State median. The affluent nature of the region’s population is reflected in housing indicators with the City of Unley having a relatively low proportion of low-income households, a low proportion of households under mortgage stress, and a low proportion of people living in social housing. Given its central location and proximity to the Adelaide CBD, and other desirable features such as adjacency to the Adelaide Parklands and high-quality schools, Unley is a highly desirable place to live, which in turn is expressed through higher property prices.

Labour force and occupations

The City of Unley has a consistently low unemployment rate (3.3 per cent compared with the State average of 6.2 per cent for the December 2019 Quarter) and a highly engaged labour force. The resident workforce is highly skewed towards professionals; however, most residents work outside the Council area, predominantly in the Adelaide CBD.

The City of Unley is one of the few council areas in South Australia that generate or host more jobs compared with the size of the local resident workforce. There are more people who work in Unley (19,383 persons in 2016) than there are employed persons living in the council area (18,941 persons). Thus, Unley is not solely a residential council area – it also generates significant employment within the region.

Business and industry: where people work

There are 6,022 active trading businesses in the City of Unley (as at 30 June 2019) with the prominent sectors being rental, hiring and real estate services, professional, scientific and technical services, financial and insurance services, and health care. It is therefore not surprising that 70 per cent of businesses are non-employing / sole traders.

Recent growth in business counts have been concentrated in the professional service sectors such as finance, engineering and real estate, which reflect a high degree of self-employment and a trend toward sub-contracting. Key sectors are well aligned with State growth focus areas and could be further developed.

Cluster mapping shows that businesses are also highly clustered in zones located outside the mainstreet precincts, with Greenhill Road and, to a lesser degree, Glen Osmond Road being significant areas of activity.

COVID-19

The COVID-19 Pandemic has had a significant impact on the economy at a local, national and global level. Council acknowledges its role in supporting City of Unley businesses adapt to changing conditions. At the time of writing this strategy, we are unable to predict the long-term impacts of the COVID-19 Pandemic. To deliver this strategy and encourage economic growth of the City, Council will continue to monitor the impacts and collaborate with Federal and State Government, local stakeholder, businesses and the community.



Opportunities
Significant key sites for mixed use developments, including a central rejuvenated District Centre around Unley Road/Council.
Higher density accommodation around transit corridors will bring critical mass/congregations of people, support retail, small bars/food outlets and will stimulate investment.
Significant younger demographic - Young People (0-30 years old) represent 40% of the population in the City. Housing options will provide opportunities for young people to live in Unley.
Likely continual growth in home-based businesses and increased demand for co-working/incubator spaces.
Existing systems and processes within Council can be refined to enable more efficient establishment and development of businesses.
Increase understanding of key clusters and growth industries and their economic impact potential.
Leverage State Government direction for the development of transport corridors.
Support of private investment in mixed use facilities will create employment and improve liveability.
New forms of accommodation to be supported to encourage people to age in place and support growth in required support services.
The size of the Council area makes it very accessible and connected and there is a sense of community pride to support local which could be further understood and embraced.

Challenges
City of Unley is in competition for consumer expenditure through investment and development of retail precincts at Burnside, Mitcham, Norwood, Magill and Prospect.
Potential increase in unemployment as a result of COVID-19.
Increasing competition for residents with new mixed-use development, housing and apartments being built in the CBD and inner-city suburbs (such as Norwood).
Rising property prices impose a barrier to entering the property market, impact on scale and type of future development and are a threat to affordable housing and commercial space.
Arterial roads currently provide priority to commuter movement not local traffic.
Parking availability (actual and perceived).
Community sensitivity/understanding of need for new developments due to technology, changing demographics, new styles of accommodation, change in consumer preferences, public spaces for greater social interaction.
Perceived high rents for commercial tenancies is a barrier for business interest.
Digital Disruption – Rapid pace of change and move to online and the threat to bricks and mortar offerings.

Key influences for economic growth

The City of Unley continues to evolve. The Economic Development Growth Strategy 2021-2025 acknowledges that change will continue, and the City must adapt and respond to ensure growth into the future. Much of what Council does is directly related to investment, economic development, the character of the City and the quality-of-life of residents.

The ultimate purpose in all this activity is to help create prosperity, a high quality-of-life, and to promote business development as the basis for community prosperity and development.

The Council's policy regarding the development of key strategic sites is already closely aligned with the objectives of the State Government's 30-Year Plan for Greater Adelaide, which aims to contain urban sprawl through higher-density mixed-use development along designated transport corridors.

Increased population density has the potential to support new service businesses and will be required to support existing retail businesses. It also exerts pressure on the existing public realm including recreation spaces. Advocating for strategic development of sites and working with investors and State and Federal Government to realise these opportunities is a key foundation of this strategy.

Other external trends and opportunities influence economic growth. Below is a snapshot of ongoing changes to the way individuals, families and communities live, work and socialise. Their changing preferences feed back into responsiveness and sustainability of the local economy:

People and families

The demographic make-up of the Unley council area continues to change, and the City must adapt and evolve to meet demand. There is a greater number of older residents and younger retirees and a large number of single households. People report they are time poor, they desire connectivity to their home, workplace and city, residential and lifestyle preferences are changing, and many more people are working from home but require places for social connection. There are more renters as the prospect of home ownership becomes more difficult and there is more workplace mobility (and insecurity) resulting in preferences for renting.

Consumer preferences placing an emphasis on localism, living in place

Consumer preferences are embedded in market and non-market transactions and experiences, such as the coffee experience, meeting places for socialising, walking and cycling. Changing preferences put a premium on facilities close to each other such as shopping, meeting places and recreation, and involve access to public green space such as parks, ovals and community gardens. The viability of local businesses is driven by changing preferences and a critical mass of consumers and workers



Localism but globally connected

New digital technology and online platforms such as Google, Amazon, Facebook and Microsoft enable new business models and connect consumers to the world. This includes growth in e-commerce, e-health and e-education and in home-based businesses.

Technology

Enabling technologies are changing the face of how and where we work, providing access to information and data, enabling growth in new and home-based businesses, and encouraging investment in home-based offices. Technologies are evolving rapidly into artificial intelligence (AI), machine learning and expansion of rich data. Inescapably, technology is contributing to change in all that we do and this must be embraced and supported to ensure continued jobs growth and sustainability. Technology also provides opportunities to communicate and interact with new and existing businesses to further strengthen the Council's business interactions.

Transport

Transport systems and consumer demand continue to change with growth in ride sharing, UBER, preferences for walking and cycling and development of autonomous vehicles and more. Having accessible transport options and policy objectives is a key element to economic growth.

Environmental trends

Environmental sustainability is a key focus for much of the local community and the Council is committed to maintaining and enhancing the urban environment and strengthening the City's resilience to climate change. That includes a strong commitment to increase tree canopy cover throughout the City. The Council is currently developing an action plan to reduce its carbon emissions and additionally, the State Government has clear directions on improving environmental sustainability including the ban on single-use and other plastic products. It is anticipated this focus will continue into the future.

The challenge to 'old style thinking'

New thinking suggests you start at the centre (the hub) and build out through mixed-used development, investment in new commercial and residential developments, and adoption of policies that create the critical mass of people and transport options. The art of urban design provides for safe, comfortable, walkable and vibrant spaces and business environments.

Strategic Alignment

The Economic Development Growth Strategy cannot work on its own. Economic development is influenced by all of areas of Council and strategic linkages with other Council strategies is key to the success of this Strategy. Similarly, City of Unley needs to understand external partnerships and alignment with State plans and priorities to deliver sustainable economic growth.

The Economic Development Growth Strategy sits within Council's decision-making framework and has been developed to align with other key strategic documents.

Growth State

The Government of South Australia's vision to transform South Australia into the Growth State (growthstate.sa.gov.au) by achieving 3 per cent annual economic growth seeks to be a collaboration with local industry to create more jobs, investment and economic opportunity for the future.

To achieve this growth, priority sectors have been identified as focus areas because of their strong potential to meet increasing interstate and global demand, attract investors and leverage comparative advantages. The nine priority sectors are:

- Tourism
- International education
- Defence industry
- Food, wine and agribusiness
- Hi-Tech
- Health and medical industries
- Energy and mining
- Space industry
- Creative industries

30-Year Plan for Greater Adelaide

The 30-Year Plan for Greater Adelaide (livingadelaide.sa.gov.au) describes how Adelaide should grow to become more liveable, competitive and sustainable, guiding the long-term growth of the city and its surrounds. First prepared in 2010 and updated in 2017, it responds to challenges and opportunities guided by fourteen (14) principles to help shape the key policies and actions including climate change, and economic growth and competitiveness.

The 30-Year Plan reinforces three interlocking objectives, which are addressed through the City of Unley Community Plan 2033:


- Maintaining and improving liveability
- Increasing competitiveness
- Driving sustainability, environmental protection and resilience to climate change






City of Unley Community Plan 2033 – A Community of Possibilities

The City of Unley is committed to achieving its vision that *Our City is recognised for its enviable lifestyle, environment, business strength and civic leadership*. The Community Plan 2033 (unley.sa.gov.au/community-plan-2033) provides the vision, strategies and framework for the future of the City through four goals.

The Economic Development Growth Strategy 2021-2025 focuses on achieving the *Economic Prosperity* goal:

- 
Economic Prosperity
 Our businesses are valued because of the range of goods, services and facilities they provide, and new businesses are supported, not burdened with bureaucracy.

The other goals are:

- 
Community Living
 People value our City with its enviable lifestyle, activities, facilities and services.
- 
Environmental Stewardship
 We will maintain and enhance our urban environment, and strengthen our City's resilience to climate change by providing leadership to our Community.
- 
Civic Leadership
 Council will listen to the community and make transparent decisions for the long-term benefit of the City.

Strategic alignment:

There are a number of other plans and strategies that support the achievement of Council's vision and the delivery of the Community Plan.



- Active Aging Strategy
- Cultural Plan
- Digital Unley
- Environmental Sustainability Strategy
- Walking and Cycling Plan 2016-2021
- Integrated Transport Strategy
- Living Active – Sport & Recreation Plan
- Smart City Strategy * to be drafted
- The Living City – Open Space Strategy

Economic Development Growth Strategy 2021–2025:

Strategic Framework

This Strategy provides 5 objectives for economic growth, reflecting feedback from Council and the business community, framed by the City of Unley's Community Plan 2033 and State Government strategies such as South Australia's Growth State Plan and the 30 Year Plan for Greater Adelaide.

Actions have been prioritised for delivery over the following financial years:

Short –2021-22 / 2022-23

Medium – 2023-24 / 2024-25

Long – 2025 onwards

	Civic Leadership	People & Places	Destination & Investment	Business Sustainability	Connected & Activated Precincts
Objective	A whole-of-city approach to facilitate and promote business growth and investment ensuring desirability of the City of Unley as a business destination	Support growth through quality development that builds on the City's liveability and aligns with environmental principles	Increase employment opportunities through recognition of the City of Unley as a business destination and place to invest	Enable business growth and prosperity	Business precincts are vibrant, activated and connected
Strategies	1.1 Develop a City-wide approach to Economic Development 1.2 Foster networks and relationships to maintain an understanding of business needs and economic drivers	2.1 Continue the implementation of the City's Planning Strategy and undertake further rezoning of key corridors to facilitate uplift 2.2 Prioritise the redevelopment of strategic sites	3.1 Maximise new investment and economic growth opportunities 3.2 Streamline business and investment interactions with Council	4.1 Ensure relevant Council policies and processes enable business activity and contribute to the overall liveability of the City	5.1 Establish Greenhill Road as a key business precinct 5.2 Maintain attractive, connected and vibrant precincts that are developed according to their unique character and function



	Civic Leadership	People & Places	Destination & Investment	Business Sustainability	Connected & Activated Precincts
Objective	A whole-of-city approach to facilitate and promote business growth and investment ensuring desirability of the City of Unley as a business destination	Support growth through quality development that builds on the City's liveability and aligns with environmental principles	Increase employment opportunities through recognition of the City of Unley as a business destination and place to invest	Enable business growth and prosperity	Business precincts are vibrant, activated and connected
Strategies	1.3 Proactively promote the City of Unley as a great place to do business	2.3 Reinvigorate the Unley Central Precinct as the business, residential, civic and cultural heart of the City 2.4 Optimise and diversify the City's population within existing dwellings 2.5 Promote the economic benefits of integrating environmental design principles in new developments and public realm upgrades	3.3 Encourage a complimentary mix of businesses throughout the City and identify emerging trends 3.4 Optimise transport and parking solutions in and around key business precincts 3.5 Work with growth industries	4.2 Encourage businesses growth and prosperity through a business support program 4.3 Strengthen engagement with home-based businesses 4.4 Promote local businesses and services 4.5 Encourage sustainable business practices	5.3 Understand and embrace new technologies to support economic growth 5.4 Encourage businesses to grow and prosper through innovation and entrepreneurship 5.5 Facilitate activation and enhancement of precincts throughout the City

What success looks like in 2025:

- 5% increase in population*
- \$900M in development investment*
- 3% employment growth*
- 5% Increase in employing businesses*

Action Plan

Objective 1 - Civic Leadership

A whole-of-city approach to facilitate and promote business growth and investment ensuring desirability of the City of Unley as a business destination

1.1	Develop a City-wide approach to Economic Development	Priority
1.1.1	Establish an Independent Economic Development Advisory Committee	Short
1.1.2	Consider the findings of the Mainstreet Management Model Review (2019), engage and implement changes as required	Short
1.1.3	Embed economic outcomes in decision-making across the organisation	Short
1.1.4	Strengthen internal understanding of the role of economic development and foster a business-friendly culture across the organisation.	Short
1.1.5	Encourage purchasing from City of Unley based businesses	Ongoing
1.2	Foster networks and relationships to maintain an understanding of business needs and economic drivers	Priority
1.2.1	Strengthen the working relationship with Business SA, Small Business Commissioner of South Australia and other relevant stakeholders	Ongoing
1.2.2	Host regular roundtable discussions with key stakeholders, business leaders and industry groups	Medium
1.2.3	Contribute to regional conversations and engage in joint projects through the Eastern Region Alliance (ERA)	Ongoing
1.2.4	Conduct a biennial business survey to understand business needs	Short
1.2.5	Establish proactive working relationships with neighbouring Councils, particularly City of Adelaide, and identify opportunities to work together	Medium
1.2.6	Actively contribute to project planning discussions and advocate for local businesses as part of major State and Federal Government infrastructure projects	Ongoing
1.3	Proactively promote the City of Unley as a great place to do business	Priority
1.3.1	Develop an Economic Development communication strategy to promote the City's economic development objectives and activities	Short
1.3.2	Develop a proactive campaign promoting the City of Unley as a desirable place to invest, work and visit with a strong presence on Council's website	Short
1.3.3	Advocate for strategic investment and development within the City that aligns with community needs and expectations	Ongoing
1.3.4	Foster two-way communications tailored to achieve economic outcomes and ensure proactive responses	Ongoing
1.3.5	Encourage a collaborative approach to working with developers	Ongoing
1.3.6	Increase community understanding of the impacts and benefits of housing density and commercial developments that contribute to population, employment and economic growth	Ongoing



Objective 2 - People & Places

Support growth through quality development that builds on the City's liveability and aligns with environmental principles

2.1	Continue the implementation of the City's Planning Strategy and undertake further rezoning of key corridors to facilitate uplift	Priority
2.1.1	Rezone the business core and northern end of Goodwood Road	Medium
2.1.2	Rezone the northern end of King William Road	Medium
2.1.3	Rezone the central / northern end of Glen Osmond Road	Long
2.2	Prioritise the redevelopment of strategic sites	Priority
2.2.1	Advocate to and work with Renewal SA for an optimal outcome for the former LeCornu Site (on Anzac Highway)	Short
2.2.2	Work with and advocate to State and Federal Government to implement the Keswick Barracks Masterplan	Short
2.2.3	Lobby and advocate to State Government for a favourable redevelopment of Highgate Park (the former Julia Farr Site) including a range of community and residential uses	Short
2.2.4	Work with stakeholders to facilitate the development and upgrade of identified retirement living and aged care accommodation sites	Medium
2.2.5	Work with the State Government and private land owners to facilitate appropriate development in-line with the Arthur/Mary St and King William Rd Urban Design Study	Medium
2.3	Reinvigorate the Unley Central Precinct as the business, residential, civic and cultural heart of the City	Priority
2.3.1	Encourage and facilitate the redevelopment of key sites within the Unley Central Precinct	Short
2.3.2	Work with State Government and key stakeholders to deliver public realm improvements	Medium
2.3.3	Complete Stage 2 of the Unley Oval Redevelopment	Short
2.3.4	Advocate to and work with State Government to realise the opportunities of 10 Thomas Street (Including Mornington House)	Ongoing
2.3.5	Advocate for the extension of the "Gig City" to the City of Unley	Short
2.4	Optimise and diversify the City's population within existing dwellings	
2.4.1	Work with the Universities and Study Adelaide regarding billeting and living opportunities for students in the City	Long
2.4.2	Consider communication and information sessions to promote student living options and benefits	Long
2.4.3	Work with the State Government to achieve changes to the Planning and Design Code that support ageing in place through initiatives such as the co-housing project	Short
2.5	Promote the economic benefits of integrating environmental design principles in new developments and public realm upgrades	Priority
2.5.1	Investigate establishing a pilot program to improve commercial rear-lots to improve greening and waste storage	Medium
2.5.2	Through the development process, continue to encourage environmental and sustainability considerations	Ongoing
2.5.3	Promote awareness of environmental and waste management programs / grants which may be available for new developments and businesses	Ongoing

Objective 3 - Destination & Investment

Increase employment opportunities through recognition of the City of Unley as a business destination and place to invest

3.1	Maximise new investment and economic growth opportunities	Priority
3.1.1	Update the City of Unley Investment Prospectus	Short
3.1.2	Strengthen strategic relationships with developers, entrepreneurs and businesses leaders to work collaboratively to achieve desired outcomes	Medium
3.1.3	Provide accurate and timely investment information on Council's website to support business expansion and investment decisions	Short
3.1.4	Promote and recognise the economic impact and job creation of major projects and developments	Ongoing
3.1.5	Consider expanding the Economic Development Rates Incentive Policy to encourage investors to work with Council	Medium
3.1.6	Further develop relationships with French organisations, such as FACCI and Alliance Francaise, to enhance attraction of French businesses and residents to the City	Short
3.2	Streamline business and investment interactions with Council	Priority
3.2.1	Refine Council's Business Concierge program ensuring a single point of contact for businesses and an integrated approach to required approvals	Short
3.2.2	Create an online business hub on Council's website as part of the Business Concierge program as a central point for business information	Short
3.2.3	Engage with the business community to streamline Council's policy and regulatory framework, processes and procedures to reduce complexity and make them more business-friendly	Short
3.2.4	Establish a mechanism to accelerate significant employment generating projects and business-related Development Applications	Medium
3.2.5	Assist businesses to understand and navigate the Planning and Design Code	Short
3.2.6	Report on the annual number of commercial Development Applications lodged	Ongoing
3.3	Encourage a complimentary mix of businesses throughout the City and identify emerging trends	Priority
3.3.1	Continue the annual vacancy rate survey and report	Ongoing
3.3.2	Understand and provide data on the current gaps in the business mix and escape spend	Medium
3.3.3	Work closely with developers, landlords and leasing agents to attract a complimentary business mix	Short
3.3.4	Investigate a grants program to encourage a new business to establish or move to the City	Medium
3.4	Optimise transport and parking solutions in and around key business precincts	Priority
3.4.1	Identify opportunities to increase parking accessibility around business precincts	Ongoing
3.4.2	Develop and implement an on-street Business Parking Permit program	Short
3.4.3	Review the current Carpark Contribution Policy and opportunities to strengthen the requirement to contribute or increase parking efficiency through the planning process	Short
3.4.4	Use smart technology to deliver parking solutions and educate the community to change parking perceptions around business precinct	Ongoing
3.4.5	Consider and advocate for alternate transport solutions to improve access to business precincts	Ongoing



Objective 4 - Business Sustainability

Enable business growth and prosperity

4.1	Ensure relevant Council policies and processes enable business activity and contribute to the overall liveability of the City	Priority
4.1.1	Review outdoor dining/footpath trading fees and identify opportunities to further assist businesses	Short
4.1.2	Investigate opportunities for activation permits and programs	Medium
4.1.3	Continue to be recognised as a Small Business Friendly Council	Ongoing
4.2	Encourage businesses growth and prosperity through a business support program	Priority
4.2.1	Assist businesses to emerge from the COVID-19 pandemic through Council programs and communicating other opportunities	Ongoing
4.2.2	Investigate new approaches and partnerships to develop local business skills and capabilities	Medium
4.2.3	Continue and enhance the bi-monthly Unley Business Breakfast Program and networking opportunities	Ongoing
4.2.4	Communicate and facilitate a program of training and networking events for new and existing businesses	Short
4.2.5	Maintain a contact database and regularly communicate key Council activities and projects, data insights, grants and general news to the business community	Ongoing
4.2.6	Provide up-to-date information on available business funding and grants	Short
4.3	Strengthen engagement with home-based businesses and creative industries	Priority
4.3.1	Identify and engage with home-based businesses to better understand their needs	Medium
4.3.2	Determine an ongoing program to support and engage with home-based businesses	Medium
4.3.3	Facilitate connection and collaboration between home-based and bricks and mortar businesses	Medium
4.3.4	Improve the information available for establishing a home-based business and update the existing factsheet	Medium
4.3.5	Collaborate with organisation teams to identify opportunities in the Growth State Creative Industries Strategy and Council's Cultural Plan to support the local creative industry sector	Medium
4.4	Promote local business and services	Priority
4.4.1	Grow the 'Keep It Local' campaign to actively encourage and promote the importance of supporting local	Ongoing
4.4.2	Review the current approach to City-wide marketing to encourage visitation to and support of local businesses (including home-based businesses)	Short
4.4.3	Work with the South Australian Tourism Commission to increase the visibility of City of Unley businesses	Short
4.5	Encourage sustainable business practices	Priority
4.5.1	Increase awareness of and assist businesses to embrace more sustainable business practices	Short
4.5.2	Consider integrating outcomes from the Business Green Waste trial to assist businesses to improve waste management practices	Short
4.5.3	Assist businesses to understand their obligations and become single-use plastic free	Ongoing

Objective 5 - Connected & Activated Precincts

Business precincts are vibrant, activated and connected

5.1	Establish Greenhill Road as a key business precinct	Priority
5.1.1	Engage with Greenhill Road businesses to better understand the opportunities and challenges of the precinct	Medium
5.1.2	Develop a precinct approach to working with Greenhill Road and implement appropriate changes to meet business needs	Medium
5.1.3	Engage with the City of Burnside to develop a common approach for Greenhill Road and Glen Osmond Road	Long
5.2	Maintain attractive, connected and vibrant precincts that are developed according to their unique character and function	Priority
5.2.1	Work with the Royal Horticultural Society to realise the economic benefits the Showground brings to the local economy	Medium
5.2.2	Establish levels of service for identified precincts	Medium
5.2.3	Determine and continue a rolling program of precinct upgrades and development of public realm guidelines	Medium
5.2.4	Determine and deliver a City-wide plan for connecting precincts celebrating their unique character and complimentary offering	Long
5.3	Understand and adopt new technologies to support economic growth	Priority
5.3.1	Align with projects identified through the Smart City Strategy that support economic growth	Short
5.3.2	Explore the need for and opportunities to partner with external stakeholders and industry partners to provide increased digital infrastructure to promote business growth and investment	Medium
5.3.3	Communicate insights, trends and data obtained through smart technology throughout the City to assist with informed decision making	Ongoing
5.3.4	Integrate data from smart technology with Council planning and operational systems	Long
5.4	Encourage businesses to grow and prosper	Priority
5.4.1	Continue to monitor the demand for and provide and encourage coworking throughout the City	Ongoing
5.4.2	Facilitate the expansion of a coworking and innovation hub through the development of the Edmund Avenue Cottages	Short
5.4.3	Connect local businesses with opportunities through existing innovation programs (including Lot14, ThinkLab, Tonsley Innovation District and others)	Medium
5.4.4	Collaborate with internal teams on projects to encourage entrepreneurship for all ages including Youth and Active Aging Programs	Ongoing
5.5	Facilitate activation and enhancement of precincts throughout the City	Priority
5.5.1	Work with local businesses on a program to improve the vibrancy of precincts and enhance the customer experience	Medium
5.5.2	Run a pilot program to encourage business-led activation	Medium
5.5.3	Facilitate an annual program of events with economic objectives and outcomes	Ongoing
5.5.4	Identify opportunities for precinct amenity improvements regarding placement and use of A-frames	Long

DECISION REPORT

REPORT TITLE: REQUEST TO FLY LATVIAN FLAG ON 18 NOVEMBER 2021

ITEM NUMBER: 4.8

DATE OF MEETING: 24 MAY 2021

AUTHOR: KATHRYN GOLDY

JOB TITLE: PRINCIPAL GOVERNANCE OFFICER

ATTACHMENTS: NIL

1. **EXECUTIVE SUMMARY**

Council has received a request from the Chairman of the Latvian Co-operative to fly the Latvian National flag at the Unley Civic Centre on Latvia's Independence Day on 18 November. This day marks the anniversary of the proclamation of Independence of Latvia.

Under the conditions of Council's Flag Policy, a resolution of Council is needed to fly the flag of other nations on any Council flag pole. The Flag Policy also requires that the protocols from the Department of Prime Minister and Cabinet are to be followed.

The request from the Latvian community meets the above requirements.

2. **RECOMMENDATION**

That:

1. The report be received.
2. The request to fly the National flag of Latvia at the Unley Civic Centre, in recognition of Latvia's Independence Day (18 November), be approved with the flag to be raised on Thursday 18 November 2021 and lowered on Friday, 19 November 2021.

3. **RELEVANT CORE STRATEGIES/POLICIES**

1. Community Living
 - 1.3 Our City meets the needs of all generations.
 - 1.4 Our Community is proud to be part of our City
 - 1.5 Our City is connected and accessible
4. Civic Leadership
 - 4.1 We have strong leadership and governance

4. BACKGROUND

The Latvian community have been active in Unley since 1955 when a house at the corner of Clark Street and Rose Terrace, Wayville was purchased through donations and converted into a cultural and social support centre. The Latvian Hall was established in 1966 on adjacent land and continues to be a much-enjoyed venue.

The Latvian community is extremely active in promoting Latvian culture within South Australia.

Similar requests were received in 2016, 2017, 2018 and 2020 with Council resolving to fly the Latvian National flag in accordance with those requests.

In 2019, a request to fly the Latvian flag was also received, however Council had previously resolved to fly the Rainbow flag for the whole of the month of November in support of the Feast Festival, which meant that the request from the Latvian community could not be accommodated.

There are five flag poles at the Civic Centre on Unley Road. Council's Flag Management Policy currently provides that the standard flag display at the City of Unley Civic Centre will comprise:

- The Australian National Flag;
- The South Australian Flag;
- The Aboriginal Flag; and
- The City of Unley Ensign (bearing the City of Unley logo).

and that subject to Council approval, other flags may be flown in a symbolic gesture of inclusiveness and multiculturalism.

As part of Reconciliation Week in 2018, the Torres Strait Islander flag was placed on display next to the Aboriginal Flag. The flag has remained in place since that time (given the available flag pole) and the current draft of the revised Flag Policy proposes that the Torres Strait Islander flag form part of the standard flag display. This would mean that when requests to fly flags are approved by Council, the City of Unley Ensign would be the flag that is removed to accommodate the approved flag.

The Policy requires that requests to fly a flag must be made in writing and include:

- A colour example of the design;
- Preferred dates of display;
- Be received at least 4 weeks before the Council Meeting;
- Detail the relevance or significance of the flag to the City of Unley; and
- Contact details of the person responsible for supply and collection of the flag.

5. **DISCUSSION**

A request has been received from Mr Andis Berzins, Chairman of the Latvian Co-operative to fly the Latvian National flag at the Unley Civic Centre on Latvia's Independence Day. The day celebrates the foundation of the Republic of Latvia on 18 November 1918.

A small delegation from the Latvian Community may be present for the raising of the flag and they have suggested a time of 10.00am. This will be coordinated by Council staff.

Council's Flag Policy specifies that a resolution of Council is needed to fly the flag of other nations on any Council flag pole.

The policy also specifies that the protocols from the Department of Prime Minister and Cabinet (DPMC) are to be followed. Advice has previously been sought from the Commonwealth Flag Officer at the DPMC to confirm that Latvia is a country officially recognised by the Australian Government. Diplomatic protocols therefore allow for the Latvian National flag to be flown from Government buildings (which includes local government premises).

Last year we also received a request to fly the Rainbow Flag for the month of November 2020, replacing the Unley ensign in celebration of the Feast Festival. At this stage while a request has not yet been received to fly the Rainbow Flag this year, we are anticipating that one will be made. If such a request is received and approved by Council, and Council supports this current request to fly the Latvian Flag, the Flag display would be changed to include the Latvian flag in place of the Rainbow Flag for the day being requested (18/11/2021), with placement of the flags managed in accordance with the above protocols. This approach will allow both community groups to receive recognition and support from Council.

6. **ANALYSIS OF OPTIONS**

Option 1 –

1. The report be received.
2. The request to fly the National flag of Latvia at the Unley Civic Centre, in recognition of Latvia's Independence Day (18 November), be approved with the flag to be raised on Thursday 18 November 2021 and lowered on Friday, 19 November 2021.

The request to fly the Latvian National flag on Latvian Independence Day falls within the allowed protocols of DPMC and the Council's Flag policy.

The Latvian community has a long-established presence in the Unley community, and approval of this request supports cultural diversity and recognition.

The flag will be provided by the Latvian community. It will be displayed in the protocol order from the DPMC “Australian Flags” booklet, that is, between the Australian National flag and the State flag.

Option 2 –

1. The report be received.
2. The request to fly the National flag of Latvia at the Unley Civic Centre, in recognition of Latvia’s Independence Day (18 November), is not approved.

It is at Council’s discretion to determine if the flag will be flown.

Not approving the request to fly the Latvian National flag is inconsistent with Council’s strategic objective of “Our Community is proud to be part of our City”, which seeks to preserve and celebrate our City’s history, heritage and local character.

Council has previously supported the same request in 2016, 2017, 2018 and 2020. In 2019 Council had already resolved to fly the Rainbow Flag on 18 November, which meant that the Latvian Community’s request could not be accommodated.

Not approving the request this year may lead to disappointment for members of the Latvian community and potential frustration given that they are requesting their Country’s flag be raised and flown for one day (being 18/11/2021 in commemoration of their Independence Day).

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. REPORT AUTHORISERS

Name	Title
Tami Norman	Executive Manager, Office of the CEO

DECISION REPORT

REPORT TITLE:	CHIEF EXECUTIVE OFFICER REVIEW PANEL - MEMBERSHIP
ITEM NUMBER:	4.9
DATE OF MEETING:	24 MAY 2021
AUTHOR:	KATHRYN GOLDY
JOB TITLE:	PRINCIPAL GOVERNANCE OFFICER
ATTACHMENTS:	1. ATTACHMENT 1 - CHIEF EXECUTIVE OFFICER REVIEW PANEL TERMS OF REFERENCE

1. **EXECUTIVE SUMMARY**

The Chief Executive Officer (CEO) employment contract requires the CEO to undergo a performance review in accordance with an agreed evaluation system and that the performance review be conducted by a Performance Review Committee, comprising the Mayor and three (3) Councillors.

This report seeks a decision from Council in relation to the appointment of three (3) Elected Members to the Panel to commence at the conclusion of current appointments.

In addition, this report presents an option to extend the appointment of the existing CEO Review Panel members until 31 July 2021, to allow for continuity within the current performance review cycle.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. *The matter is for Council to determine – Options are provided in section 6 of this report.*
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership

4.1 We have strong leadership and governance.

4. **BACKGROUND**

The CEO Employment Agreement includes a requirement to establish a performance review committee (referred to as the CEO Review Panel) to review the performance of the CEO.

The Terms of Reference of the CEO Review Panel provide the following in relation to membership:

3. MEMBERSHIP

- 3.1. The Panel will comprise the Mayor and three Elected Members appointed by Council.
- 3.2. The Panel will use the services of an agreed external consultant to facilitate an objective performance review process.
- 3.3. Panel member appointments are for a term determined by Council.
- 3.4. Membership of the Panel continues for the term of appointment unless a member resigns, is otherwise incapable of continuing as a member, or is removed from office by the Council.
- 3.5. Members of the Panel are eligible for re-appointment at the expiration of their term of office.

A copy of the Chief Executive Officer Review Panel Terms of Reference has been provided as Attachment 1 to this report.

Attachment 1

As the Panel is not established as a section 41 Committee under the *Local Government Act 1999*, the Remuneration Tribunal Determination does not apply. Members appointed do not receive any additional payment for roles held on the Panel.

5. **DISCUSSION**

Current CEO Review Panel Membership

Membership of the CEO Review Panel currently consists of:

- The Mayor (Presiding Member)
- Councillor P. Hughes
- Councillor J. Russo
- Councillor E. Wright

with appointments ending 30 June 2021.

The CEO final component of the 2020-21 performance review process is under way, and it is anticipated that the final report of the current CEO Review Panel will be presented to the July 2021 Council Meeting.

To allow for continuity within the current review cycle, Council may wish to extend the term of appointment of existing CEO Review Panel Members until 30 July 2021.

CEO Review Panel Membership – 2021-22 review cycle

To enable the conduct of the CEO performance review process following the completion of the 2020-21 review cycle it is necessary to appoint new members to the CEO Review Panel. The term of appointment is at the discretion of Council.

In determining appointment term, it should be noted that the next Local Government General Elections are scheduled for November 2022, so there may be merit in appointing CEO Review Panel members for the remainder of the current term of council, to avoid a further appointment being necessary at the commencement of the 2022-23 review period. A new CEO Review Panel will need to be formed following the November 2022 elections.

Nominations Received

To assist with the consideration of nominations for appointment to the CEO Performance Review Panel, Members were invited to nominate and provided with the option to submit a brief statement in support of their nomination for inclusion as an attachment to this report.

The following Members have nominated for appointment:

- Councillor P. Hughes
- Councillor J. Russo
- Councillor D. Palmer

Members may also nominate for appointment at the meeting. If the number of nominations exceeds the number of vacancies, a ballot process will be undertaken in accordance with clause U33 of the Code of Practice – Procedures at Meetings.

Councillor E. Wright has advised she does not intend to nominate for a further term on the CEO Review Panel.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. To enable the completion of the current CEO performance review process, the term of existing Chief Executive Officer Review Panel members (Councillor P. Hughes, Councillor J. Russo and Councillor E. Wright) be extended until 31 July 2021.

3. Councillor _____, Councillor _____ and Councillor _____, be appointed to the Chief Executive Officer Review Panel for the period commencing 1 August 2021 and concluding at the end of the current Council term.

Option 1 allows for a continuation of current panel members while the current review is being completed.

This Option also allows for new members to be appointed to the Panel, noting that current members are eligible for further appointment. The newly appointed members will commence their membership on the panel from

1 August 2021 for a term determined by Council.

The wording in Option 1 provides for appointment until the end of the current Council term, noting the proximity of the November 2022 Local Government elections. Council may vary the term of appointment.

Option 2 –

1. The report be received.
2. Councillor _____, Councillor _____ and Councillor _____, be appointed to the Chief Executive Officer Review Panel for the period commencing 1 July 2021 and concluding at the end of the current Council term

Option 2 allows for the appointment of new members to the CEO Review Panel at the end of the current appointments.

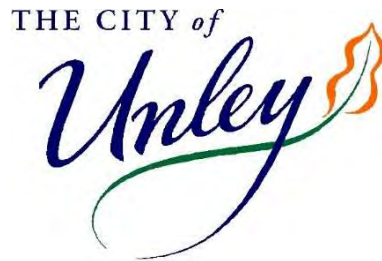
The wording in Option 2 provides for appointment until the end of the current Council term, noting the proximity of the November 2022 Local Government elections. Council may vary the term of appointment.

7. RECOMMENDED OPTION

The matter is for Council to determine.

8. REPORT AUTHORISERS

Name	Title
Tami Norman	Executive Manager, Office of the CEO



CHIEF EXECUTIVE OFFICER REVIEW PANEL - TERMS OF REFERENCE -

1. ESTABLISHMENT

- 1.1. The Chief Executive Officer Review Panel (the Panel) is established pursuant clause 13 of the Chief Executive Officer (CEO) Employment Agreement.

2. OBJECTIVES

- 2.1. The function of the Panel is to:
 - 2.1.1. Conduct the CEO Performance Review process in accordance with the requirements of the CEO Employment Agreement.
 - 2.1.2. Assess the CEO's performance by reference to the Personal Evaluation System measured against the CEO's duties as outlined in the CEO Employment Agreement and any other factors considered relevant by the Panel.
 - 2.1.3. As part of the performance review, review the CEO's position description and key performance indicators through the Personal Evaluation System.
- 2.2. Specifically, the Panel will:
 - 2.2.1. To engage with the CEO in undertaking a developmental process to determine relevant key performance criteria for, and formal performance review of, the CEO.
 - 2.2.2. Establish strategic Key Result Areas (KRA's) aligned to the 4 Year Plan and Community Plan. The KRA's should be broad in context. Likely KRAs may include Finance, Strategic Projects, Customer Service, Stakeholder relations, People and Governance.
 - 2.2.3. In conjunction with the CEO, determine agreed Key Performance Indicators (KPIs) that align with strategic KRAs and enable progress and measurement of performance. KPIs may span multiple years.
 - 2.2.4. Provide opportunities for the CEO to undertake development that supports the maintenance and improvement of the CEO's professional capability.
 - 2.2.5. Support and encourage the CEO in maintaining key stakeholder relationships that maximise Council's objectives.

- 2.2.6. Negotiate with the CEO an in-principle agreement in relation to the CEO's remuneration and provide recommendations to Council.

3. MEMBERSHIP

- 3.1. The Panel will comprise the Mayor and three Elected Members appointed by Council.
- 3.2. The Panel will use the services of an agreed external consultant to facilitate an objective performance review process.
- 3.3. Panel member appointments are for a term determined by Council.
- 3.4. Membership of the Panel continues for the term of appointment *unless* a member resigns, is otherwise incapable of continuing as a member, or is removed from office by the Council.
- 3.5. Members of the Panel are eligible for re-appointment at the expiration of their term of office.

4. PRESIDING MEMBER

- 4.1. The Mayor will be the Presiding Member of the Panel.

5. OPERATIONAL MATTERS

5.1. Frequency of Meetings

- 5.1.1. The Panel meets as required but must meet at least twice per year (December and July).

5.2. Delegation

- 5.2.1. The Panel is not delegated any of the decision making powers, functions or duties of the Council. All decisions of the Panel will therefore constitute recommendations to the Council to consider and determine.

5.3. Meeting Procedures

- 5.3.1. The Panel may establish its own meeting procedures.

5.4. Reporting and Records

- 5.4.1. The Panel is responsible to and reports direct to Council. This is by way of report and recommendations documented as minutes of the Panel's meeting.
- 5.4.2. The records of the Panel and reports provided to the Panel by any consultants are official records of Council and are subject to the *State Records Act 1997* and the General Disposal Schedule No. 20 as it applies to local government.

5.5. Public Access to Meetings

- 5.5.1. The Committee shall meet at the Offices of the Council located at 181 Unley Road, Unley SA 5061.
- 5.5.2. Members of the public are able to attend all meetings of the Committee, unless prohibited by resolution of the Committee under the confidentiality provisions of Section 90 of the Act.

Responsible Department:	Office of the CEO
Date Adopted	Item 1398, Council Meeting 25/02/2019
Reference/Version Number	V 2
ECM Doc set I.D.	2439336?

DECISION REPORT

REPORT TITLE: FUTURE OF CITY STRATEGY AND DEVELOPMENT POLICY COMMITTEE

ITEM NUMBER: 4.10

DATE OF MEETING: 24 MAY 2021

AUTHOR: KATHRYN GOLDY

JOB TITLE: PRINCIPAL GOVERNANCE OFFICER

ATTACHMENTS: NIL

1. **EXECUTIVE SUMMARY**

This report updates Council on the future of the City Strategy and Development Policy Committee now the final phase of the *Planning, Development and Infrastructure Act 2016* has been implemented.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. The City Strategy and Development Policy Committee be dissolved.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership
- 4.1 We have strong leadership and governance.

4. **BACKGROUND**

The City Strategy and Development Policy Committee (the Committee) was established in accordance with the statutory requirements of Section 101A of the *Development Act 1993*, which provided:

101A—Councils to establish strategic planning and development policy committees

- (1) *A council must establish a strategic planning and development policy committee.*

- (2) *The functions of the committee are:*
- (a) *to provide advice to the council in relation to the extent to which the council's strategic planning and development policies accord with the Planning Strategy; and*
 - (b) *to assist the council in undertaking strategic planning and monitoring directed at achieving—*
 - (i) *orderly and efficient development within the area of the council; and*
 - (ii) *high levels of integration of transport and land-use planning; and*
 - (iii) *relevant targets set out in the Planning Strategy within the area of the council; and*
 - (iiia) *the implementation of affordable housing policies set out in the Planning Strategy within the area of the council; and*
 - (iv) *other outcomes of a prescribed kind (if any); and*
 - (c) *to provide advice to the council (or to act as its delegate) in relation to strategic planning and development policy issues when the council is preparing—*
 - (i) *a Strategic Directions Report; or*
 - (ii) *a Development Plan Amendment proposal; and*
 - (d) *other functions (other than functions relating to development assessment or compliance) assigned to the committee by the council.*

In November 2020 Councillor D. Palmer was appointed as the Presiding Member of the Committee and at that time Council resolved that:

1. *The report be received.*
2. *Councillor Don Palmer be appointed Presiding Member of the City Strategy and Development Policy Committee for the period commencing from the date of this resolution and concluding upon the final phase of the implementation of the Planning, Development and Infrastructure Act 2016 or at the conclusion of the current term of Council (whichever is the earlier).*

Resolution No. C0390/20

5. DISCUSSION

The commencement of the *Planning, Development and Infrastructure Act 2016 (PDI Act)*, and subsequent implementation of that legislation, has resulted in the cessation of the *Development Act 1993* following the completion of the final phase of implementation in March of this year. There is no similar provision with the *PDI Act*, requiring Councils to establish such a committee. This means that the statutory obligation to have the Committee no longer exists.

The conclusion of the final phase of implementation of the *PDI Act* also means that Councillor D. Palmer's appointment as Presiding Member has concluded.

Given the above, this report is seeking a resolution of Council to dissolve the Committee.

Pursuant to the *PDI Act* there will still be occasion for Planning and Design Code Amendments: e.g. by Council, State Planning Commission or private land owners. Further, into the future there will need to be consideration of strategic directions, policy proposals, initiation of private proposals and the processing of amendments (e.g. hearing and responding to representations). In the absence of a Committee these matters would be referred directly to Council for consideration and decision.

Given the above, the need for a Committee to provide advice/recommendations to Council in relation to planning policy may warrant consideration in due course. The volume of activity in relation to policy planning matters is not clear at this time, and there is every likelihood that matters could be managed via the existing EM Briefing/Council Meeting structure.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. That the City Strategy and Development Policy Committee be dissolved.

In line with the cessation of the *Development Act 2016* this Option dissolves the City Strategy and Development Policy Committee.

At this time, given the lack of clarity regarding the volume/frequency of policy planning matters that Council may need to consider it could be argued that there is not an immediate need for an alternative committee to be established. Council may review the requirements for another committee at a later date.

Option 2 –

1. The report be received.
2. That the City Strategy and Development Policy Committee be dissolved.
3. Staff investigate whether matters anticipated to arise from the *Planning, Infrastructure and Development Act 2016* and other pertinent strategy or policy instruments warrants the establishment of a Council Committee for that purpose.

This option dissolves the City Strategy and Development Policy Committee on the basis that it is no longer required. It also provides for an investigation to be undertaken by staff to determine whether there is currently a need for the establishment of a Council Committee to provide advice/ recommendations to Council in relation to the PDI Act matters, other policy planning related strategy, and Code Amendments.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. REPORT CONSULTATION

City Design

9. REPORT AUTHORISERS

Name	Title
Tami Norman	Executive Manager, Office of the CEO

DECISION REPORT

REPORT TITLE:	LGA CALL FOR NOMINATIONS - SOUTH AUSTRALIAN PUBLIC HEALTH COUNCIL
ITEM NUMBER:	4.11
DATE OF MEETING:	24 MAY 2021
AUTHOR:	KATHRYN GOLDY
JOB TITLE:	PRINCIPAL GOVERNANCE OFFICER
ATTACHMENTS:	<ol style="list-style-type: none">1. ATTACHMENT 1 - CALL FOR NOMINATIONS - PART A2. ATTACHMENT 2 - NOMINATION FORM - PART B

1. **EXECUTIVE SUMMARY**

The Local Government Association (LGA) are seeking nominations for a suitably qualified Council member or employee of a Council or other local government entity, to fill a position on the South Australian Public Health Council with a term not exceeding three (3) years commencing 16 August 2021. Only nominations submitted by a Council, following a resolution of Council, will be considered and must be forwarded to the LGA by no later than Monday 7 June 2021.

This report asks Council to consider a nomination for the vacancy on the South Australian Public Health Council for a period of no more than three (3) years.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. _____ be put forward in response to the call for nominations by the LGA for the vacancy for a local government representative on the South Australian Public Health Council for a term not exceeding three (3) years, commencing 16 August 2021.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership
 - 4.1 We have strong leadership and governance.

4. **BACKGROUND**

The South Australian Public Health Council (SAPHC) is established by the *South Australian Public Health Act 2011* (the Act). The primary functions of the SAPHC are to assist the Chief Public Health Officer in relation to:

- Protection and promotion of public health;
- The development and maintenance of a system of strategic planning for public health at the local, regional and State-wide levels;
- The development of health plans;
- Strategies to ensure that sufficiently trained and skilled workforce is in place;
- Programs to promote public health research in the State;
- The preparation of the biennial report; and
- Setting standards and qualifications for authorised officers.

5. **DISCUSSION**

The LGA is seeking interest from a suitably qualified council member or employee of a council or other local government entity, to fill a position on the SAPHC with a term not exceeding three (3) years commencing 16 August 2021.

There are two (2) LGA nominated positions on the SAPHC currently held by Mayor Ann Ferguson (Mount Barker), and one vacancy left by Mr Gary Mavrincac (Barossa) when his term expires on 15 August 2021. Mr Mavrincac is eligible for re-appointment.

The SAPHC meets four (4) times per year, generally at SA Public Health head office, Hindmarsh Square, Adelaide, with sitting fees of \$206 per session.

The *Act* require the LGA to provide a panel of five (5) nominees from which the Minister will select the appointee. In accordance with Section 36A of the *Acts Interpretation Act 1915* the panel of nominees must include at least two (2) males and two (2) females.

A copy of the LGA Appointments and Nominations to Outside Bodies – Call for Nominations is provided as Attachment 1.

Attachment 1

A copy of the LGA Appointments and Nominations to Outside Bodies – Nomination form is provided as Attachment 2.

Attachment 2

Attachment 1 states that there are selection criteria that are expected to be addressed by the nominated applicant:

- Local government knowledge and experience.
- Demonstrated experience in two (2) or more aspects of the purposes (listed in the purpose/objective area of attachment).

A nomination may only be made by resolution of the Council and using the attached Nomination Form. The form must be signed by the candidate nominated to indicate their willingness to stand for nomination.

An up-to-date curriculum vitae and a response to the selection criteria (no more than 2 pages) must be supplied by the nominee – these may be submitted with the nomination form or forwarded separately by Monday 7 June 2021.

In December 2019 the LGA Board of Directors endorsed a new LGA Appointments and Nominations to Outside Bodies Policy which provides for varied rigour in the examination of nominees that is equal with the responsibilities and strategic importance of the Outside Body.

The policy also enables the LGA to maintain a Nominees Database, which will record the details of the nominees who agree to be considered for other vacancies for a period of 12 months based on the nominees' preferences. The nomination form, which is required to be submitted as part of the nomination process, asks if a nominee would want to be listed on the database.

At the time of finalising this report, no expressions of interest for nomination had been received from Elected Members or staff.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. _____ be put forward in response to the call for nominations by the LGA for the vacancy for a local government representative on the South Australian Public Health Council for a term not exceeding three (3) years, commencing 16 August 2021.

This option allows Council to make a nomination for appointment to the SAPHC.

Option 2 –

1. The report be received.

Council is not obligated to make a nomination to fill the vacancy. This option receives the report and takes no further action.

7. RECOMMENDED OPTION

The matter is for Council to determine.

8. REPORT AUTHORISERS

Name	Title
Tami Norman	Executive Manager, Office of the CEO

PART A

LGA Appointments and Nominations to Outside Bodies — Call for Nominations

South Australian Public Health Council	
Governing Statute (if applicable)	Section 27(1)(b)(i) South Australian Public Health Act 2011
Purpose/Objective	<p>To assist and advise the Chief Public Health Officer in relation to:</p> <ul style="list-style-type: none"> (i) protection and promotion of public health (ii) the development and maintenance of a system of strategic planning for public health at the local, regional and State-wide levels, (iii) the development of health plans, (iv) strategies to ensure that a sufficiently trained and skilled workforce is in place (v) programs to promote public health research in the State (vi) the preparation of the biennial report (vii) setting standards and qualifications for authorised officers.
Administrative Details	Four meetings held per year at SA Public Health head office Sitting fee of \$206 / session
Selection Criteria (to be addressed by applicant)	<ul style="list-style-type: none"> • Local government knowledge and experience • Demonstrated experience in 2 or more aspects of the purposes (<i>listed above</i>)
Liability and indemnity cover	
<p><i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i></p>	
<p>For more information contact: LGA Nominations Coordinator at nominationscoordinator@lga.sa.gov.au or 8224 2000</p>	

LGA Appointments and Nominations to Outside Bodies — Nomination Form

Instructions

This form:

- *Must be submitted by a council*
- *Must be emailed in PDF format to nominationscoordinator@lga.sa.gov.au*
- *Receipt of nomination will be acknowledged by return email*
- *CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially*

This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).

SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.

Please refer to the *Call for Nominations* information sheet (PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

SECTION 1: COUNCIL to complete

South Australian Public Health Council	
Council Details	
Name of Council submitting the nomination	
Contact details of council officer submitting this form	Name: Position: Email: Phone:
Council meeting minute reference and date	
Nominee Full Name	
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>	
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>	

SECTION 2: NOMINEE to complete

South Australian Public Health Council			
Nominee Details			
Name in full		Gender	
Home / Postal Address			
Phone		Mobile	
Personal Email			
Why are you interested in this role?			
CV	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Response to selection criteria (if applicable) <i>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</i>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i> attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies? Yes <input type="checkbox"/> OR No <input type="checkbox"/> If Yes, please list any fields of interest or Outside Bodies of interest: • _____			
Undertaking: <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i> Yes <input type="checkbox"/> No <input type="checkbox"/>			
Signature of Nominee: _____			

INFORMATION REPORT

REPORT TITLE: QUARTERLY REPORT - CENTENNIAL PARK CEMETERY AUTHORITY

ITEM NUMBER: 4.12

DATE OF MEETING: 24 MAY 2021

AUTHOR: LARA KENNEDY

JOB TITLE: EXECUTIVE ASSISTANT, OFFICE OF THE CEO

ATTACHMENTS: 1. CPCA CEO PROGRESS REPORT MARCH QTR 2021

1. **EXECUTIVE SUMMARY**

To provide Council with an update on the performance of Centennial Park Cemetery Authority, for the period ending 31 March 2021.

2. **RECOMMENDATION**

That:

1. The report be received.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership

4.1 We have strong leadership and governance.

4. **BACKGROUND**

The CEO of the Centennial Park Cemetery Authority provides to members councils a quarterly report on the activities and financial performance of the Authority for the information of Council. The progress report for the period ending 31 March 2021 is included for the information of Council as Attachment 1.

5. **REPORT AUTHORISERS**

Name	Title
Tami Norman	Executive Manager, Office of the CEO



Centennial Park Cemetery
760 Goodwood Road, Pasadena, South Australia 5042
t 08 8276 5011 | e enquiry@centpark.org.au
www.centennialpark.org

**CENTENNIAL PARK CEMETERY AUTHORITY
CEO PROGRESS REPORT
MARCH QUARTER 2021**

This progress report provides an update to our owner councils in relation to the performance of the Centennial Park Cemetery Authority (Centennial Park) for the period ended 31 March 2021, as well as insights into recent matter or activities that may be of interest.

Resignation of Board Chair

The Chair of the Centennial Park Board, Geoff Vogt, has advised of his resignation which will be effective after the April Board meeting.

Mr Vogt has provided almost ten years of excellent service to the Board, the Authority, and the owner Councils and has been a passionate advocate of the Park throughout that period.

On behalf of the Senior Management Team, I wish to publicly acknowledge Mr Vogt's significant contribution and thank him for his support and guidance in my time as Chief Executive Officer.

Business Performance to 31 March 2021

After quarantining the deferred Interment Right revenue as required under Australian Accounting Standards, we have returned a small deficit for the year-to-date of \$3k. After payment of the Liability Guarantee Fee to our owner councils, this deficit increases to \$166k.

This is ahead of budget at this point; however, income is \$560k underbudget and the favourable variance is being driven by lower than budgeted expenditure and the waiver of 50% of the Liability Guarantee Fee for FY2021. The expenditure variance is unlikely to hold through to year end due to planned necessary expenditure in coming months.

Direct Enquiries to Centennial Park

We are experiencing an increasing number of families contacting us directly, immediately after the passing of a loved one.

Many of these families ask for our help in choosing a funeral director to help with those elements of a funeral that we don't provide. Families are given details of three funeral directors based on location and needs. We aim to refer to funeral directors with similar values and standards of service and quality, so that our strong reputation with the community is maintained.

Some funeral directors have asked us not to refer families to them, believing families should be directed to the AFDA SA website or to Google instead. Other funeral directors are actively working with us to make the process as seamless as possible. Most importantly, from the perspective of the families that contact us, our ability to help them at such a difficult time is important and the seamless process and excellent service has been a source of positive feedback. We also had 29 direct appointments with families wishing to view our chapels.

Development of the Strategic Management Plan (SMP) 2022-2026

A joint council workshop was held on 25 February to consult with our owner councils prior to developing the next SMP. The aim of the workshop was to ascertain the views of the councils on matters of ownership including objectives, measures of success, potential trade-offs between the need for commerciality and service to the community, and any constraints that will impact the development of future strategies.

The workshop was split into three discrete parts:

1. *Where Have We Come From.* A presentation building on the detailed report in the pre-reading materials circulated prior to the workshop, and highlighting the key initiatives implemented in each area of our business over the period of the current SMP.
2. *Where Are We Now.* A discussion on global trends, building on the detailed report in the pre-reading materials circulated prior to the workshop; and a facilitated SWOT analysis from the perspective of elected members.
3. *Where Are We Going.* Views of the EMs were sought in relation to the matters of ownership outlined above, and then a brief presentation was given on some of the innovation we are seeing from around the world.

Underpinning the new SMP will be statements of Purpose, Vision and Beliefs. These statements will reflect the areas of commonality in the views of elected members (as shared in the workshop), Board Members, and the Centennial Park Leadership Team, as well as feedback gathered over time from engagement with our community.

Internal workshops focussed on future strategies have started and will culminate in a Board workshop in July. From here a draft SMP will be developed together with a new Asset Management Plan and Long-Term Financial Forecast. We aim to have this suite of important documents ready for Council consideration by the end of this calendar year.

Thank you to the Mayors, Elected Members, and CEOs for their attendance at the Workshop and their participation in discussions on the day.

Raising Awareness of Choice in Cremation

An education and profiling campaign will commence in May with a 30sec TV ad that will run until the end of June on Channel 7 and SBS.

The campaign raises awareness of choice, particularly around cremation, and profiles our new sub-brand, Adelaide Cremations. The sub-brand was developed for use alongside the Centennial Park logo to drive awareness of this important service at Centennial Park.



The Digital channels will air our 30sec ad and a longer 90sec video will be placed on our website home page.

Café, Function Rooms & Gift Shop

Official Opening

Around 90 people attended our key stakeholder function on the evening of Thursday 25 March to witness His Excellency Mr Hieu Van Le AC, Governor of SA, cut the ribbon to officially open the development. Several VIPs were in attendance including the Hon Frank Pangallo MLC, Carolyn Power MP, and Nadia Clancy representing the Leader of the Opposition.

Marketing

On Monday 29 March, temporary signage announcing the opening of the café was unveiled on the Goodwood Road fence as well as on several bus shelters along Goodwood Road and the digital sign above the Goodwood Road underpass.

Announcements were made on Facebook, in the Funeral Director eNews, Parklife eNews, and on our website. The Facebook post reached 49,000 people with very strong engagement and traffic to our website reached an all-time-high of almost 16,000 visitors.

Free coffee vouchers were sent to 1180 neighbours in the opening week, and we directly contacted networks in aged care facilities, councils, and retirement villages to offer tours that finish in the café. Seven tours were booked as a direct result of these calls.

A media release was sent to all media contacts and some key media connections were directly targeted. The opening featured in an interview with David Bevan on ABC Mornings and was mentioned on Mix 102.3, Cruise FM, and in the SA Life Wine & Dine Section.

Paid advertising was also booked with several radio stations.

Initial trading

Café

The first two weeks have been encouraging with an average of 47 separate groups utilising the café each day. We are tracking visitor numbers and spend per person, as well as working closely with our Operator, Blanco Catering, to finetune the food offering as we get a clear picture of the preferences of our visitors.

We expect numbers to grow as awareness builds through our marketing initiatives and through word-of-mouth.

Function Rooms

For over a year leading up to the completion of the new function rooms, we have not been able to offer any post-service catering / functions to the COVID-19 pandemic. We therefore expect the reintroduction of catering (albeit as a much-enhanced offering) to build slowly. Having said that, we are very pleased with initial bookings. Seven functions were held in the first two weeks. Five of these used more than one room, and two were booked directly with Centennial Park (not through a funeral director).

As at the writing of this report (19 April) we have a further 19 bookings; taking the total for the first month to 26 so far (with more to be booked before the month ends).

Gift Shop

Gift shop sales in the first two weeks were also encouraging, especially as this is an untested initiative in cemeteries in Australia; florists being the norm. We are yet to determine whether this use of the space will generate the returns that were expected from the florist that was part of the original plan. We are carefully monitoring sale items and seeking customer feedback as we finetune our offering.

His Excellency the Governor of SA asked questions at the official opening about the lack of a florist. He expressed concerns about people needing to cross a busy Goodwood Road to buy flowers.

Janet Miller

Chief Executive Officer
22 April 2021

INFORMATION REPORT

REPORT TITLE:	EASTERN REGION ALLIANCE (ERA) CHAIRMAN AND CEO REPORT
ITEM NUMBER:	4.13
DATE OF MEETING:	24 MAY 2021
AUTHOR:	LARA KENNEDY
JOB TITLE:	EXECUTIVE ASSISTANT, OFFICE OF THE CEO
ATTACHMENTS:	1. ERA CHAIRMAN AND CEO REPORT JANUARY 2021

1. **EXECUTIVE SUMMARY**

The City of Unley is a member of the Eastern Region Alliance (ERA), a group of six eastern metropolitan councils that originally signed a Memorandum of Understanding (MOU) in 2008, then subsequently signed an updated MOU in 2017. The six ERA councils work together collaboratively to share resources where appropriate, and to improve efficiencies across the region for the benefit of ratepayers.

This item attaches a report from the ERA Chairman and CEOs, which is the latest report provided to all ERA councils, and covers the period February to December 2020, for the information of Council.

2. **RECOMMENDATION**

That:

1. The report be received.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership
 - 4.1 We have strong leadership and governance.

4. **DISCUSSION**

The City of Unley is one of six eastern Adelaide Councils that form part of the Eastern Region Alliance (ERA), which is made up of:

- City of Burnside
- Campbelltown City Council
- City of Norwood Payneham and St Peters
- City of Prospect
- City of Unley
- Town of Walkerville

The Chief Executive Officers (CEOs) of the above councils meet monthly to discuss issues of mutual interest, whilst the Mayors and CEOs meet on a quarterly basis.

The hosting and chairing of the meetings is rotated annually, with City of Prospect the host council in 2020 and Town of Walkerville the host council in 2021.

A report on the activities of ERA is shown in Attachment 1. This is the seventh such report and covers the period February to December 2020.

Attachment 1

5. **REPORT AUTHORISERS**

Name	Title
Tami Norman	Executive Manager, Office of the CEO



Chairman and CEO Report January 2021

Host: City of Prospect

Introduction

To ensure that each ERA Council is kept informed on the progress of initiatives, update reports are to be presented to the member Councils. This report details activity for the period February to December 2020.

Activity

1. Ageing in Place Project / Co-Housing

Dr Damian Madigan provided information on the project at the September Mayors and CEOs meeting.

A public consultation submission in response to South Australia's new Planning and Design Code was submitted to the Department for Planning Transport and Infrastructure in February 2020. In 2019/20 a partnership investigating cohousing for ageing in place, focusing on new opportunities for existing housing brought together:

- The City of Unley
- The City of Burnside
- The Town of Walkerville
- The City of Prospect
- Office for Ageing Well
- South Australian State Planning Commission
- Department of Planning „ Transport and Infrastructure
- University of South Australia School of Art, Architecture and Design

Principally funded by Office for Ageing Well under its 2019 Age Friendly SA Grants program, the project has received support funding from the State Planning Commission, via DPTI, and from each of the four Councils. The project is an extension of alternative infill and so-called 'missing middle' housing research undertaken by Dr Madigan (Senior Lecturer in Architecture at UniSA). Dr Madigan is the Chief Investigator for this project. Although the State Planning Commission, DPTI, Office for Ageing Well and UniSA are partners in this project, the 'Cohousing Project Group' that made the submission on the Draft Code were the City of Unley, City of Burnside, City of Prospect, the Town of Walkerville and Dr Madigan.

Work over the last few years on the project has been looking at the mapping and issues of buildings that are next to low scale suburbs. There has been difficulty in the past that the characters are too deep to have an infill policy on them, however houses are relatively predictable. Adelaide has a 5km inner metropolitan growth area through transit corridors and has a slow lineal growth. They are currently looking at taking the patterns of alterations and additions in suburbs and repurposing them to create contextually appropriate medium-density infill.

Achieving medium density:

- With housing diversity
- At a low scale
- With a compatible site coverage





- With contextual fit
- With enhanced character
- With the retention of the existing house and deep root soil zones
- With a degree of sharing
- Without subdivision or internal fencing
- Through a whole-of-site design approach

Cohousing for ageing well can be used as a model for anyone not just the ageing. A Codesign workshop was held with residents from each of the four Councils and they were given a set amount of land each and all of the items in a house (bedrooms etc) and were asked to prioritise what's important and what they would relinquish.

Following the September meeting, the ERA Chairperson wrote to the Minister for Planning and Local Government, the Planning Commission Chairperson and the GAROC Chairperson in support of changes to the Planning and Design Code to allow the responsible development of dwellings that will support affordable ageing in place for older South Australians and also GAROC if it would be interested in participating in the study.

The next steps on this project are to have discussions with the State Government to have the concept added to the new design code. Guidelines and policies will also need to be developed, led by Councils. The project is currently being progressed under City of Unley's leadership. Discussions have been held with the State Government and the options for the project and for funding are currently being explored.

2. CEO Delegations

The LGA has engaged Tannon Legal to review the delegations templates and they have removed a lot of the data and documentation from the template, and this makes the documentation very cryptic. The new delegations register template will rely on the officer understanding their own delegations and constantly needing to refer to the legislation instead of having the information in their delegations paperwork.

At their December meeting, the CEOs agreed that it would be worth using ERA funds to see if we can organise our own templates, however, it was acknowledged that the preference is to stay with the current system. The group will seek some advice on staying with the old system and whether we need to continue with that system or if we can adopt a new system and what our legal obligations are.

3. COVID-19

Throughout the year, the ERA Mayors and CEOs continued to discuss and share issues related to the COVID-19 pandemic. An enormous amount of work has been undertaken at a national level as well as at a local level. Many of the issues Councils faced included:

- Salary issues / EB negotiations
- Mental health
- Casual staff contracts
- COVID leave and annual leave
- Working from home – setup, equipment and logistics
- Changes to position descriptions
- Financial modelling and rework of budgets
- Reduction in revenue





- Rates revenue – hardship, penalties, deferment
- Staff vacancies
- What is deemed to be an essential service and how to ensure they continue e.g. watering of new trees, public toilets, rotating staff and waste collection
- Local businesses closing down, how can they be supported
- Innovative ideas by Councils including providing food vouchers to the community to assist community members and local businesses
- Social distancing indoors and outdoors
- Deep cleansing
- Virtual Council meetings and Council Members receiving electronic support to make sure the transition is smooth
- Closing of libraries and community spaces
- Lock downs and Councils supporting each other with shared resources
- Aged care and volunteer services
- What delegations need to be made to CEOs to close public spaces
- Infrastructure projects and potential funding opportunities
- Stimulus activity
- Changes to policies
- Managing expectations of staff, the community, Elected Members and the government
- Updates from the LGA Functional Support Group

The ERA Councils will keep a watching brief on this matter and continue to share information.

4. Domestic Violence Safe Phone

At their November meeting, the Mayors and CEOs Group discussed the Domestic Violence Safe Phone project and agreed that it is worthwhile, and that ERA Councils should collaborate. Walkerville Council will be used as a repository/collection agency to take used mobile phones that will get refreshed and given to people in need. Walkerville is also a white ribbon accredited organisation; White Ribbon Day was held in November.

Other CEOs will be collectively rolling out the project across their Councils and it will be badged as an ERA project. There is a free toolkit and handbook online via www.ourwatch.gov.au.

5. Economic Development

New ERA Economic Development Manager

The previous ERA Economic Development manager resigned mid-2019. Following a recruitment process in late November 2019, Hari Argiro was appointed to the 0.6 FTE role and commenced mid-January 2020.

In the initial few weeks, Hari individually met with relevant Economic Development Staff within the ERA Councils, as well as other key stakeholders, including the State Government, industry groups other Local Government bodies.

Meeting structures changed and new meeting protocols were established to encourage sharing of ideas, and to showcase what each Council is doing.





Cluster Analysis

A region wide cluster mapping exercise was undertaken by the previous ERA Economic Development Manager. The next step was to investigate and identify the businesses within the identified priority sectors. Food manufacturing was identified as one such sector.

Food manufacturing businesses were identified through REMPLAN data and their names were sent to the individual ERA Councils to engage with these businesses and determine if there was any real opportunity to work for these businesses and therefore continue efforts in this space.

Unfortunately, it was decided that there was no tangible opportunity at an ERA level, however individual Councils could utilise the data and progress with engaging with their businesses if they want to proceed.

Paper on Government Response to Coronavirus

The ERA Economic Development Manager provided a detailed summary of the Coronavirus Stimulus response from both the Australian and State Governments, as well as a practical guide for business. This was distributed to the Economic Development Staff at the ERA Councils. Information provided included:

Australian Government Response:

1. Supporting Business Investment
2. Providing Cash Flow Assistance
3. Emergency Banking Measures
4. Temporary Statutory Relief for Financially Distressed Businesses
5. Wage Subsidies for Business to pay workers (Job Keeper Payment)
6. Commercial Tenancies
7. Useful Websites and Contacts

South Australian Government Response:

1. Construction/Infrastructure Package
2. Payroll and Land Tax Relief Package
3. Cash Business Grants
4. Useful South Australian Websites

No Longer Business as Usual – A Practical Guide for Business:

1. Cash Generation Strategies
2. Cash Preservation Strategies
3. Management Strategies

ERA Prospectus/Brochure

At its April meeting, the ERA CEO's Group agreed that the main purpose of the Prospectus was to promote the Eastern Adelaide Region and the Alliance, with the target audience being Ministers, Government, media and other interested parties.

Although some work had already been undertaken on the prospectus, the document was too lengthy and required significant rework and refocussing. This work was undertaken and presented to the ERA CEOs at its August meeting. The document has been finalised and will be made available via the ERA website.





ERA has been provided with the 'working' document, which will allow minor changes and amendments to be made to the document 'in-house'. This will mean the document will be current and relevant and have a longer shelf life

The copy of the final document is attached to this report.

Small Venue Licence

A short discussion paper was written by the ERA Economic Development Manager for the ERA CEOs Chair on extending the Small Venue Licence beyond the Adelaide CBD. A letter sent from the ERA Chairperson to the GAROC Chairperson to seek support for ERA's approach to the LGA to seek from the State Government, the extension of small venue licences beyond the Adelaide CBD, was received at an LGA GAROC meeting on 2 November 2020. At the meeting, the Committee agreed for the LGA Secretariat to work with ERA to progress a trial of small bar licencing within the ERA area.

The LGA Senior Policy Officer has been in contact and will work with the ERA Economic Development Manager on a brief to the Minister.

Australian Government Budget 2020 Summary

The ERA Economic Development Manager provided an overview of the Australian Federal Budget. The paper focused on the benefits, impact and opportunities for ERA, its Councils and the local economy in general.

South Australian Government Budget 2020 Summary

The ERA Economic Development Manager provided an overview of the South Australian Government State Budget. The budget primarily focused on big infrastructure projects (all outside ERA) with some stimulus measures to help the state recover from the impact of coronavirus.

The paper highlighted changes to state taxes (payroll and land tax), the Local Government Infrastructure Partnership Program, Grants, schemes and other funding programs, and new Small Business support initiatives.

Strategic Directions and New ERA Projects

Covid required a reset and rethink of priorities and strategies going forward as the economic climate had drastically changed. Workshops with the Economic Development Managers and discussions with the ERA CEOs identified three key projects.

1. Office and Retail Vacancies in ERA

COVID-19 has led to a number of businesses closing down and therefore an increase to both office and retail vacancies. The vacancy rate is often an indicator of the health of the economy and monitoring and tackling the vacancy rate is important.

This project will deliver:

- On-going monitoring of vacancy rates across the region (an alternative to walking the streets).
- A Tenancy Mix analysis for mainstreets and key roads, including recommendations to influence and improve the tenancy mix. At the ERA CE's meeting on 10 December 2020, budget expenditure up to \$8,750 plus GST was approved for a retail specialist to undertake this piece of the project.





- A process for property owners to consider short term leasing – such as pop-ups (so new business can test their business model with reduced risk and financial exposure).
- or use for events so that space is activated, and not left vacant.
- A process for tenants with subleasing, change of use requirement, to be able to re-let space that is not being utilised as business has downsized due to COVID.

2. Understanding Visitor Accommodation in ERA

This project will explore and determine the current accommodation offer in ERA. The project will identify who they are and the extent of the offer.

The current occupancy rates of the various accommodation offer will be determined and if possible, determine the level of demand for local accommodation options.

The extent of the Airbnb offer throughout the region will also be considered as well as planning and policy issues for Councils.

This work will identify gaps and opportunities for ERA Councils to either attract new investors, or work with accommodation providers to improve the accommodation offering, promote the existing offer and visitor opportunities within the region.

3. Business Sentiment Survey

The primary purpose of the survey is to build our knowledge and understanding of the businesses in ERA, their choices, barriers to their growth and the business's plans. Information obtained may assist with decision making and identifying new opportunities and initiatives.

Questions in the survey will cover:

- Length of business operations
- Future prospect and decisions – relocation or closing?
- Own or lease premises
- Employment numbers
- Hours of operation
- Advantage and disadvantages of doing business in the area
- Barriers to growth
- Business capability (website, e-commerce, digital presence)
- Customers and markets (local, interstate or international)

The Economic Development Manager will work with each ERA Council on the base survey and each Council will have the opportunity to add a few customised questions. A survey for each Council will be developed in Survey Monkey. Each Council can then distribute the survey via their own channels, collate the data, and report on their findings.

6. eScooters

The Mayors and CEOs Group discussed eScooters at their November meeting and agreed that this is a large and complex project. This is a multi-million dollar proposition for ERA to bring it into the region. This matter will be added to the CEOs watching brief list.





7. GAROC Eastern Region

The GAROC regions have now been formalised and Adelaide Hills Council have been included as part of the GAROC Eastern Region. The ERA Mayors and CEOs Group will be discussing this matter in early 2021.

8. Mental Health Strategy – Possible Regional Approach

The City of Burnside will lead a regional approach to mental health and a report will be provided to the Mayors and CEOs Group in due course.

9. Planning Reform

The current 72 Development Plans will be replaced with the new Planning and Design Code. The e-Planning solution will support the new system and will replace the need for council only systems to process DPAs.

The Code is being delivered in three phases:

1. Land Not Within A Council Area (outback areas) (mid-2019)
2. Regional Councils (late-2019)
3. Greater Adelaide Councils (mid-2020)

Through the LGA's lobbying, a six week consultation phase on the design code occurred and that included contributory items.

At their November meeting, the Mayors and CEOs Group discussed the developer initiated code amendments that will be allowed under the new code. The process will require developers to consult with Councils, but it will be the developer's submission that goes through to the department. There are concerns over the small amount of people that will make the decision on what that section will do. Any changes should come back through the Council or have Council make the submission.

A letter will be drafted by the City of Norwood Payneham and St Peters on behalf of ERA (and will be signed off by ERA) to GAROC and the Minister regarding the concerns about the planning and design code.

10. Public Transport

At the June Mayors and CEOs Group meeting, the group discussed the current public transport issue and the bus services that are proposed to be cut. The group agreed that the map that was provided initially was very clear, but the process was withdrawn during the COVID-19 pandemic and it is now very difficult to work out what services (bus stops/areas) are being cut. If the services are cut, alternatives will need to be offered, particularly for school children, the elderly and the vulnerable. Councils are concerned that there will be pressure that will be put on Council to increase localised bus services to feel the gap.

Following the meeting, the ERA Chairperson wrote to the Minister for Transport and Infrastructure to advise that ERA is aware of the concerns that have been expressed by members of the community about the changes to the bus routes and bus stops, particularly from the elderly, young families and disabled persons. ERA would like to see the current services, bus routes and bus stops maintained as the losses are not understood.

ERA Councils were encouraged to provide individual submissions to the Minister.





11. Regional Development Australia – Adelaide Metropolitan

At the October CEOs Group meeting, Karen Raffan, CEO of Regional Development Australia Adelaide Metropolitan, provided an update on what has been happening and also a copy of the Business Plan and the following was noted:

- RDA Adelaide Metropolitan is helping the RDAs with brand management and PR.
- There are three practical projects (communication regionally, transport corridors and regional blueprint).
- A quick reference document with facts and figures of what is happening regionally and issues that are currently being looked at has been developed.
- The last six months has been a good opportunity to work on the role of RDA Adelaide.
- They are in the process of re-establishing their Board and discussing the role they would like to play.
- Transport Corridors for SA – this project is being put back on the table and meetings will occur on what is possible.

The CEOs discussed where there are opportunities that we can connect across regions and Karen agreed that they would very much so like the opportunity to work with Councils to join the dots and bring projects together. Conversations from the ground up need to be fed up through to the State Government and Federal Government.

12. Resilient East

The annual report up to August 2020 for the Resilient East Project is attached to this report. An update on the activity from June to December 2020 is provided below from the Resilient East Project Coordinator, Bec Taylor, with further documents attached to this report for information.

Budget update

- Grant for Coordinator \$65,000 & WSUD communications package \$10,000
- Each council will be invoiced for the \$7,000 Resilient East contribution, ERA councils will be diverted from the total amount you contribute to ERA.
- Budget for this 2020/21 FY will total \$211,077 - breakdown \$147k Coordinator + support, \$20k WSUD communications and capacity building project, \$44k other projects

1. Supporting on-ground action

Desired Outcomes

Resilient East plays a key role in supporting the partner councils and the community to undertake on-ground action to achieve the following desired outcomes:

- Increase the success of grant applications for on-ground works by individual councils
- Increase regional green cover
- Increase WSUD implementation in infill development
- Enhance Kaurua involvement in planning, design and development of on-ground works
- Increase ongoing community action
- Enhance community resilience.

Complete

Street Tree Species Guideline

- Comprises 100+ trees commonly found in the region that are still being planted today





- Resilient East arborists have assessed for attributes that relate to climate impacts – including tolerance to severe weather events, drought tolerance, watering needs and pests
- It can be updated periodically and complements other research and scientific evidence or other existing lists
- Can be shared with EMs and will be put on the website

Grants

- Submitted and received Water Sustainability Grant funding for Coordinator (\$65,000 – this is not necessarily matched funding, and is on top of our existing individual Council contributions for Coordinator).
- Also received \$10,000 (which is matched) for a specific WSUD Communications and Capacity Building package. Work has started with the WSUD and Communications Working Groups to identify the target markets and purpose of these to start working early in the year.
- Coordinator provided letters of support for at least 5 Greener Neighbourhood Grant applications by partner councils
- Successful recipients:
 - Greener Neighbourhoods Grants: CTTG
 - Water Sustainability Grants: NPSP x 3, CTTG, Adelaide
 - Biodiverse Sustainable Urban Design Grants: Adelaide, Burnside

In progress

Supporting community action

- Red Cross Climate Ready Champions: Burnside will be offering a session of training in the new year. This increases residents' understanding and capacity to take action in their communities on being prepared for impacts of climate change
- We will also hold one more broadly which can be attended by anyone within Resilient East
- Investigation of household scale community climate resilience project with other Regional Climate Adaptation partners, LGA etc.
- Coordinator presented at the Climate Ready Schools annual presentation 12 Nov 2020 hosted by Green Adelaide Education

Climate ready assets and infrastructure

- Steering Group Chair – Simon Bradley presented to IPWEA on green infrastructure examples and policy throughout Resilient East (12 November)
- Investigating opportunities to manage trees as capital asset
- Resilient South has won a grant to set up processes to support incorporating climate risk into asset management plans – we will learn from this project

Upcoming

Scoping large scale regional projects

- Working groups to work with Green Adelaide, WSSA, Stormwater Management Authority and others to scope large scale projects, that could be grant applications for next year's round, including:
 - Large scale planting project
 - Large scale WSUD project for catchment scale benefits
- Will require funding proposals – aim to round back within 3 months

Kaurna engagement

- Green Adelaide and DEW





2. Strengthening Partnerships and Advocacy

Desired Outcomes

Resilient East plays a key role in strengthening partnerships and advocacy to achieve the following desired outcomes:

- Ensure region climate change issues and opportunities are represented in the regional plan and landscape plan (Green Adelaide)
- Enhance relationships with partners and stakeholders to deliver projects that benefit the region
- Engage with Kaurua to identify future opportunities.

Ongoing

Planning Reforms

- Letter to Planning Commission (and LGA) in response to 'What we have Heard' report
- Subsequent follow up meeting on 21st October with Michael Lennon (Chair Planning Commission), Allan Holmes (Planning Commissioner) and DIT staff, with Steering Group, proxies and planning staff from partner councils.
- Subsequent follow up meeting on Allan Holmes on 3 December at his request to further talk about the rolling out of the code and where issues are. Present: Bec Taylor and representatives from Unley, Adelaide and NPSP
- Submission into the second draft of Phase 3 currently being drafted, will include review by Steering Group and council planning teams

Natural Resource Committee Parliamentary Inquiry into urban green spaces

- Submission entered in July, including our letter to the Planning Commission as above, and also our Monetised Benefits of WSUD study
- Requested to speak to Commission on 12 November – present were Eleanor Walters, Kat Ryan, Ben Clark, Ben Seamark, Bec Taylor. Other groups asked to present to the committee included DEW and AILA
- Great achievement that we are seen as an important voice and have expertise, knowledge and want to work more effectively with government policy
- Top three points:
 1. Retaining existing greening is higher priority than finding space/planting new. Therefore, the mechanisms around removal/offsets need to work with that intent,
 2. Future proofing to replace for climate ready rather than 'like for like' – plan what we do well and raise minimum standards,
 3. Leadership of mapping to coordinate information to plan, track and manage collective efforts, and strategically increase the space for increasing urban greening.
- Submission and Hansard were sent around with summary of questions asked by inquiry on 27 November

Green Adelaide and developing regional Landscape Plan

- Green Adelaide have finalised their 2020/21 business plan
- Board meetings have been hosted by two Resilient East Councils (Adelaide and Unley) – this has greatly increased understanding and awareness of the relationship of councils with Green Adelaide, Resilient East, and the challenges we face around greening and natural resource management, especially as linked to climate changes
- Many Steering Group and Coordinator representatives were invited to a regional planning workshop for Green Adelaide. Some key things we advocated for:





- The role GA can play in facilitating and project managing projects that span multiple councils (such as the ongoing nature of the 'creating more spaces for trees' project)
- Long-term funding for projects that span more than the annual grant round (including Coordinators for Regional Climate Partnerships)

Water Sensitive SA

- Participate in our WSUD meetings, providing advice, support and linkages
- Will keep working on approaches to target the development and residential sector to improve WSUD and greening on private properties

In progress:

- SAPN 'powerline friendly' tree list - Councils advocating to not add more species to the regulated list – SAPN are asking Councils to remove trees that they had previously said were ok to plant
- SA Water - SA Water interested in engaging with Councils for mutually beneficial WSUD, Greening and pavement replacement outcomes around their water assets

Project – “Creating more spaces for trees”

- City of Adelaide & Resilient East Coordinator are hosting student three-month research officer
- Project Purpose: To increase understanding of current issues, opportunities and best practice relating to green infrastructure and underground services in the urban context (i.e. telecommunications, gas, NBN SAPN, SA Water)
- Project gaining much interest and is the start of a much bigger and broader project that will require further funding from a range of sources for a multi-year project

3. Communications and Capacity Building

Desired Outcomes

Resilient East plays a key role in supporting the partner councils and the community to undertake on-ground action to achieve the following desired outcomes:

- Regionally consistent approach to sharing climate change information with community
- Regular provision of information to community and stakeholders about what Resilient East is achieving and learning
- Increase capacity of council staff and Elected Members to embed climate change in all decisions and actions
- Increase capacity of community to understand and manage impacts of climate change
- Increase capacity of business to understand and mitigate climate risks
- Increase understanding of climate change transition costs and risks to our region

In progress:

Regional communications, media and capacity building strategy

- Work has begun on delivering a regional approach to communicating which has both an outward and inward focus
- This includes strategy, key messaging, plans and content creation
- Many website updates
- Set up LinkedIn

Development of resources

- A content calendar for councils to use has been developed and shared between partners, which links to relevant peak bodies, stories and key messages to use throughout the year





- A general factsheet about Resilient East is on our website for use
- Series of heat mapping fact sheets is almost completed and being tested with school aged children (then LiDAR factsheet will follow)
- Analysis of latest climate projections to start preparing internal capacity building for staff

Climate Risk

- Workshop with CEOs and executives held 22 October 2020, with Mark Siebentritt (Edge Consulting) and Donovan Burton (Climate Planning)
- Up to each council to decide if goes through with the Climate Risk Governance Assessment at \$8,500 each with central coordination provided by Resilient East Coordinator (\$11,000 if get under 3 councils participating)
- All further follow-up information including recordings provided back to all Steering Group to share with colleagues

Upcoming

- Further development of resources that can support internal capacity building
- Working with external partners on communications and capacity building projects and resources for vulnerable communities and business (i.e. LGA, Red Cross Australia, SACOSS, SES, ERA, Business SA, ERA Business, etc)
- Sharing of case studies and related stories for Council articles and EMs
- Sending out of e-news to community members and EMs

What would help

- Encouraged from top-down to encourage staff and community to sign up for Resilient East e-news or follow on Linked-In.

4. Measuring Success

Desired Outcomes

Resilient East plays a key role in supporting the partner councils and the community to measure success to achieve the following desired outcomes:

- Increase accountability as ability to measure and report success of Resilient East improves
- Develop an adaptive approach where learnings are shared to the benefit of future projects

Complete:

- LiDAR analysis of tree completed & distributed – see separate update attached.

Upcoming:

- Engage support to assist with developing a regional monitoring, evaluation and reporting plan to align with the communications plan, which includes green cover, canopy and tree planting, community monitoring, and local impact of tree-related performance in the Planning and Design Code
- Cost to come from annual Coordination budget boosted by grant
- Aim for next annual report to include impact statements on key themes of Greencover, WSUD, climate risks, community and staff impact
- Working with State Government and other Local Government partners on the regularity of heat mapping and LiDAR
- Will link MERI to existing metrics





What could help:

- Any good examples by partners or others that involves measuring or evaluating our impact on climate readiness

5. Governance

Desired Outcomes

- Ensure responsibilities in Sector Agreement are met
- Facilitate a cooperative approach across the Eastern Adelaide region
- Ensure projects are scoped for early financial commitment

Ongoing

Sector Agreement

- signed by Minister Speirs 27 July 2020 and updated on our website

Coordinator Position

- In October we did not have a Coordinator
- Full time position hired (Bec Taylor) between 2 Nov 2020 – 31 Oct 2021
- Grant received that will enable hiring of further support to assist with developing key outcomes including Monitoring, Evaluation and Reporting plan, and Communications and Capacity building plan
- Previous support has included temporary hiring of contractors to assist
- There have been positive discussions within Resilient East Partners to support and secure long-term funding for this position to see out the current Sector Agreement and provide continuity for Resilient East

Reporting

- Annual Report completed in August 2020
- This is the bi-annual CEOs report
- It is likely there will be several updates over the coming months on specific topics and pitching projects for funding, especially in relation to the next financial year round of grants

Working Group meetings

- WSUD Working Group – 8 July, 20 August, 3 November, 9 December
- Canopy and Heat Working Group – 23 July, 20 August, 24 October (+ 15 December) + Tree Species List
- Communications Working Group – 14 October, 1 December
- LiDAR cross-council project group – weekly meetings during July and August in lead up to report and online map being updated

Steering Group

- Meetings 2 September 2020, 28 October 2020, 9 December 2020
 - State Planning Commissioners + planners 21 October
 - Climate Risk + executives 22 October
- Outgoing Chair – Simon Bradley, City of Prospect
- Outgoing Deputy Chair – Jon Herd, City of Tea Tree Gully





13. Resource Sharing

This is a standing agenda item at CEO meetings, where progress on numerous collaborative initiatives between ERA Councils is shared. Some of these have included integration of the Walkerville and Campbelltown depots; investigation of shared IT functions between Campbelltown and Walkerville, and Unley and Adelaide; shared inspectorial services between Unley and Walkerville; and Prospect's investigation of depot options with Adelaide, Campbelltown and Port Adelaide Enfield (PAE).

The following resource sharing was noted for 2020:

- Walkerville shares a WHS officer with Campbelltown and they have started a conversation about opportunities for some HR/Admin gaps in the organisation, they have previously shared resources with Burnside and Unley.
- Unley previously assisted in HR and WHS with Prospect. Walkerville is also currently looking to introduce a traffic engineer to their engineering services department.
- The CEOs agreed that ERA Councils should be looking at options of resource sharing and cost sharing arrangements during the COVID-19 pandemic crisis. Some Councils are already sharing resources and procurement for capital works projects.

14. Statutes Amendment (Local Government) Review Bill 2020

At the June and July Mayors and CEOs Group meetings, the group discussed proposed amendments together with feedback from the LGA on the Statutes Amendment (Local Government) Review Bill. Feedback from the group was consolidated and provided in a letter to the Minister for Local Government as general feedback, noting that ERA Councils will be providing individual feedback to the Minister.

15. Subsidiary Updates

The ERA Mayors and CEOs agreed that they would like to receive regular presentations from the General Managers and/or Chairpersons of each subsidiary updating ERA on their activities and also as a forum to discuss any current issues. Subsidiary updates that occurred in 2020 are provided below.

Eastern Health Authority

At the March Mayors and CEOs Group meeting, Michael Livori, Chief Executive Officer, provided an update on the current issues and recent work that has been undertaken at EHA.

EHA was established in 1986 by the cities of Burnside, Campbelltown and Norwood Payneham St Peters. Prospect and Walkerville have been using services from EHA since 2002. EHA is considered the environmental health department for each Constituent Council.

EHA is a subsidiary formed under s43 of the *Local Government Act 1999* and EHA's Charter mirrors the requirements under Schedule 2. The Charter is reviewed every four years.

The structure of EHA starts with the Constituent Councils, then a Board of Management (there are two Members from each Council (at least one Elected Member) on the Board). Under the Board of Management there is an Audit Committee and a CEO Performance Review Committee.

The EHA Strategic Plan (Better Living Better Health 2020-2025) is collectively the Councils Strategic Plan with respect to public health.





The primary function of EHA is to provide environmental health services for the Constituent Councils and to assist Constituent Councils in fulfilling their statutory obligations under the relevant pieces of health legislation.

It was noted that Australia has one of the highest rates of Salmonella in developed countries. EHA is responsible for food safety audits, unannounced inspections, follow-up inspections, complaint and outbreak investigations, education, advice and enforcement. In the last financial year there were 1950 food safety inspections with 779 that required follow-up. There were 6882 non-compliances and of that only 1321 were classed as major.

COVID-19

The group discussed the issues currently associated with the COVID-19 pandemic and EHA's involvement in assisting Constituent Councils with the response.

There is a lot of confusion over what is deemed an essential service and what is non-essential. Interestingly, immunisation is not currently deemed as an essential service. EHA is looking into additional clinics for influenza, specific clinics for over 65s including pneumococcal vaccine and student absentees. EHA now has an online appointment booking system. There has been an overall increase in clients accessing EHA clinics and receiving vaccines of 38% in the last two years.

It is understood that CEO's and EHA itself can delegate to a person the power to issue a written notice to a member of the community who is not meeting a requirement for social distancing under the emergency legislation. EHA is participating in meetings of a workgroup created by the LGA driving incident response. A guidance toolkit is being developed for EHO's and Councils.

EHA's COVID-19 industry collaboration includes working with the SA Health School-based Immunisation Program Strategic Working Group, the SA Health Immunisation Unit, the Environmental Health Managers Forum (that meets weekly), LGFSG COVID-19 Operational Training Workshops for EHO's that are being held over the next few weeks, publications and information being circulated and consideration of a coordinated regional approach to social distancing monitoring including delegation of powers to other Council officers.

There is not a lot of clear information on Council's obligations. Local Government is not currently obligated to assist in the emergency response however, it is expected that Councils will assist where they can and where they have the resources to do so. For example, Councils can notify businesses in their area that they must be aware of the square meterage of their buildings and how many people can fit within them observing the restrictions of social distancing, but it's also not the Councils responsibility to ensure the businesses are compliant.

Notices on parks and playgrounds for social distancing are being issued through the media and social media. Councils can try to educate the community and be proactive in their messaging particularly in open space areas, but it is still up to individuals to exercise social distancing. EHA is communicating through their website, updates and posters are being provided to Constituent Council c0ntacts and posters are currently being installed at the St Peters Complex.

EHA EHO's have undertaken initial inspections of food businesses to observe that non-essential services have been closed, essential services are applying the social distancing measures and the 1 person per 4 square meter rule and that no mass gatherings are taking place.





Essential service businesses also need to be providing hygiene products and frequent cleaning as well as ensuring that staff are self-isolating if they are unwell, have been in close contact of a care or have recently travelled. Food inspections of open businesses will proceed and as at 25 March, approximately 103 businesses are closed. Of the food businesses inspected 93% were observed to be compliant with social distancing measures.

In supported residential facilities entry is no longer permitted by proprietors and phone calls have been made to facilities regarding the social distancing measures. Licences may be extended with the view to conduct onsite audits once allowed/safe to visit the facilities and EHA is waiting on advice from the Department of Human Services on this matter.

Hand sanitisers are in shortage. Councils are trying to get recognition as an essential service so as to be able to get adequate supplies. Kiki advised that Walkerville Council has a good supplier, and she will provide their details to the other ERA Councils.

It was noted that many Councils are undertaking deep cleans of their areas and this is recommended particularly if there is a positive case of COVID-19 identified. Fumigation is not currently recommended but is encouraged if a Council feels this needs to occur.

EHA Review

A request for quotes for consultants to undertake the EHA review was put to Councils to approve the expenditure in the budget. All Councils have approved the review and EHA is now discussing a timeframe for the review in light of the COVID-19 challenges.

The review will look at existing data and assess and benchmark against other organisations. There are concerns that if the review is undertaken on current data and work during this time with the COVID-19 challenges, the review would be difficult and inaccurate with respect to the normal state of play.

Stable non-COVID-19 data likely won't be available until at least the end of the year. One option is to look at the data from last financial year pre COVID-19.

EHA staff are already heavily under pressure with COVID-19 but will consider alternate timing as a Board and come back to the Constituent Councils. The group agreed that the major focus at the moment for EHA needs to be working through the issues associated with COVID-19.

It was noted that Walkerville has engaged a consultant to undertake its own independent review of EHA's services. A report has been presented to the Walkerville Audit Committee and Council in confidence with a further report to go back to Council by May 2021.

East Waste

Rob Gregory, East Waste General Manager, provided an update at the September Mayors and CEOs Group meeting as follows:

- 2019/20 has been a financially strong year and there have been hard waste disposal savings (mattresses and disposal).
- East Waste has SA's largest and most in-depth kerbside audit.
- The value add for East Waste is that they are wanting to reduce waste and are in partnership and research with Fight Food Waste Cooperative Research Centre (FFW CRC).
- They are in receipt of SA's first fully electric waste collection vehicle.





- During COVID East Waste has still maintained 100% delivery of all services.
- They are continuing to ramp up their advocacy, have provided submissions to State and Federal Government and are a Member on APCO and WMRR working groups.
- The Business Plan was redeveloped around 5 years ago with the destination of East Waste being: the leading waste logistics company in Australia through the delivery of innovative collection and resource management services.
- In terms of the energy from waste facility sign up, there needs to be least 75 percent diversion at the kerbside otherwise the solid waste levy applies.
- The group found the Audit Report to be excellent (informative and able to assist in Council decision making processes) and the Councils are very happy with the direction of East Waste.
- Trashd have spoken with Rob and they are discussing trialling the fuel made from plastics in the East Waste trucks.
- East Waste is focussed on food waste behaviour and they will be examining this data. In-house behaviour needs to change: Sticker system, better bench bins. How we get our products is an issue (supermarkets should be providing produce in compostable bags).
- Electric trucks – the intention is to replace all trucks with the electric trucks, but the performance of the vehicles is not currently there. Either the batteries need to be smaller and lighter, or they need to be more powerful.
- In the year ahead, East Waste will focus on:
 - The Hard Waste Optimisation Trial with the City of Burnside – work with second-hand suppliers etc
 - Services Benchmark
 - Education Reviews
 - Cultural and Staff Satisfaction Survey
 - Compliant EDRMS
 - Upgrade of Operating System
 - Council Reporting Program

Highbury Landfill Authority

HLA will be providing a presentation to the ERA Mayors and CEOs Group at their March 2021 meeting.

16. Suicide Prevention Network

All ERA Councils are involved in the mental health space in all different capacities and to gain a better understanding of the Suicide Prevention Network Program, representatives from the Premier’s Advocate for Suicide Prevention Office, Karen McColl and Tanya Malins, were invited to present at the June Mayors and CEOs meeting.

Karen and Tanya provided information on South Australia’s whole of government place based approach to suicide prevention and postvention ‘The Framework’.

The State Government is committed to tackling SA’s suicide rates by appointing the Hon John Dawkins MLS to the role of Premier’s Advocate for Suicide Prevention, establishing the Premier’s Council on Suicide Prevention and the Whole of Governance Issues Group on Suicide Prevention and also by Expanding the state’s Suicide Prevention Networks.





The SA Suicide Prevention Plan 2017-2021 is focused on three key areas:

- Making People a Priority – Connecting with People Suicide Mitigation Training
- Empowering Communities – Suicide Prevention Networks
- Translating Evidence into Practice – Development of Suicide Registry

South Australian Suicide Prevention Networks (SPN) are being set up around the state. SPN's are an integral part of the South Australian Suicide Prevention Plan 2017 -2021. The aim of the Plan is to have a Suicide Prevention Network in each of the Local Government Council regions and various Aboriginal and Torres Strait Islander Communities. There are currently 40 Networks established with work in progress for further development of new networks. Their Purpose:

- Drive stigma reduction
- Raise awareness of suicide prevention
- Start life-saving conversations in their communities
- Bring education and training to their community
- Link those bereaved by suicide to support

The following steps are involved for setting up a network:

- Engagement with Local Government Council
- Engaging the Community
- Registrations of Interest
- Working through the Process (Activity Workbook) – then call for nominations for a committee involving a Chair, Vice Chair, Treasurer, Secretary, Marketing and Media rep, Public Officer
- Incorporation
- Committee
- Seed Funding
- Ongoing Action Plans, Support and Evaluation Toolkit (provided to the Network at the start)
- Networks can work through the Evaluation Toolkit to review what worked well, what didn't, how many people have come on board and whether they have done a good job in the community.
- Office Bearers will receive the Connecting with People training and other training sessions are offered along the way.
- Network needs to meet at least bi-monthly.
- Smaller Councils could consider having a joint network with other Councils.

The National Communications Charter is a unified approach and promotes a common language in mental health, mental illness and suicide. Individuals and organisations can sign The Charter, demonstrating commitment to reducing stigmatising language and promoting help-seeking and help-offering behaviour, for further information: <https://lifeinmind.org.au/the-charter>

A body of work is underway in relation to what programs are being rolled out in schools. The Kids Helpline has also just released a new app called 'Niggle' and they also have a cartoon book. The Office of the Premier's Advocate for Suicide Prevention shares all of the resources available to schools.

ERA Councils are encouraged to think about setting up a network for their Council and possibly host a community forum to ask the community if they want to set up a network and see what type of a role the Council wants to take. Following the June meeting, the ERA Chairperson wrote to the Eastern Health Authority (EHA) regarding the EHA Public Health Plan to ensure suicide prevention has been included.

Each individual ERA Council is considering supporting the establishment of local suicide prevention networks.





17. Waste and Single Use Plastic – Proposed Sustainability Trial

The ERA CEOs at their September 2019 meeting received a presentation from Detmold and APCO on single use plastics and the effect on councils as well as a snapshot of what's in the market.

The Environment Ministers around Australia in April last year agreed on the Towards 2025 legislation:

- 100% of all Australia's packaging will be reusable, recyclable or compostable by 2025 or earlier.
- 70% of Australia's plastic packaging will be recycled or composted by 2025
- 30% average recycled content will be included across all packaging by 2025
- Problematic and unnecessary single use packaging will be phased out through design, innovation or introduction of alternatives

It is important as a priority to sort what is being purchased and what products are available. Recycling rates for PEC in SA is at 60%. Composting is very accessible in SA and sustainable precincts are currently focussed on eliminating plastics.

APCO is responsible for making sure the targets of the legislation are delivered. The issues for Local Government are single use plastics, kerbside bin content and where the waste ends up. With respect to waste collection (source separation – kerbside or other collection system or going into landfill), councils are looking at the kerbside systems and APCO is looking at a system that can be used around the country. Packaging companies and brand owners need to look at what can be collected kerbside and what can't.

APCO will be looking at Commonwealth funding that may be available and will work with packaging companies (compostable managing manufacturers). Collection infrastructure will need to be in place.

In relation to clean waste streams, this needs to be addressed at the manufacturing and consumer level. From a Local Government perspective, public education is key, and Councils will also need to work with APCO to determine what is required in terms of packaging and contamination reduction. Companies will need to create packaging that can go into kerbside collection – but this will not be ideal for every council area. The Australasian recycling label will need to be on all packaging and the public will need to be educated about this program.

Compostable food and packaging at events are ideal, but in the absence of that, reusable is desirable as it generates an income – waste to energy.

APCO and Detmold presented a further proposal at the October 2019 ERA CEOs meeting for a 12-month trial concept:

- The trial would work towards the 2025 packaging guidelines and completing them earlier.
- The outcome for the Councils will be reducing the amount of waste in their council areas.
- The trial would be unique being across multiple councils.
- A part-time project manager from each Council would need to be organised and each council represented on a working group.
- Detmold will provide a 0.6 FTE Coordinator and other options for funding for public waste separation and collection should be considered.
- APCO would assist with the design of the trial and seek external funding assistance (State and Federal level and possibly some specific companies, or green industries for example).
- The Government will assist in consumer messaging.
- Each Council would need to select one or two precincts and APCO will go through the retailers and work out 3 to 5 improvements with each.





- Consistent messaging, bins and labelling would be used across all councils and there will be a heavy focus on trialling metric collection.

Detmold met with East Waste and the CEO from Campbelltown City Council in April 2020. At the meeting they discussed the potential of working together, running multiple trials as well as education and changes to the system that will need to be run concurrently.

Over the following months, Detmold and East Waste put together a proposal for the trial and at the December 2020 ERA CEOs Group meeting, the CEOs agreed on the four locations for the trial in Campbelltown, Prospect, Unley and Walkerville and that the APCO/Detmold Sustainability Trial will be funded from the ERA budget.

18. Waste Plastic Alternative / Fuel from Plastic Waste

At their June meeting, the Mayors and CEOs Group received a presentation from representatives from Trashd who provide a 'whole of waste' solution, taking waste materials and turning them into compostable/recyclable plastic alternatives, low emissions fuel and precious metals.

Trashd can take:

- green/garden waste, coffee grinds and agricultural residue and convert it to compostable/recyclable plastic alternatives. The alternatives are no more expensive than plastic at scale. The alternative is compostable and breaks-down into organic matter in ambient conditions, so ideal for replacing single-use or short-life plastics.
- any type of plastic waste (including contaminated plastics, non-recyclable soft plastics and mixed plastics that don't have a use) with no need to separate or clean and convert it to low emissions fuel. The intention is to take the portion of mixed plastics that get sent to landfill. The fuel is no more expensive than diesel at scale and generates ultra-low emissions, very little smell and no black smoke. The fuel works in standard engines.
- electronic equipment, semiconductors and motherboards and convert them to precious metals. The process is no more expensive per gram than existing processes, it is four times faster and the recovery percentage of precious metals is higher.

All of the trials are currently being conducted overseas. Samples are sent overseas, converted and sent back. The intention is to build facilities initially in South Australia and Queensland. Trashd will be meeting soon with both NAMWA and East Waste.

The group discussed the processes and the volume of waste that could potentially be used, waste that is not being taken and used currently. The group encouraged Trashd to speak with East Waste, NAWMA and possibly Adelaide Plastic Recyclables.

19. Website Upgrade and Review

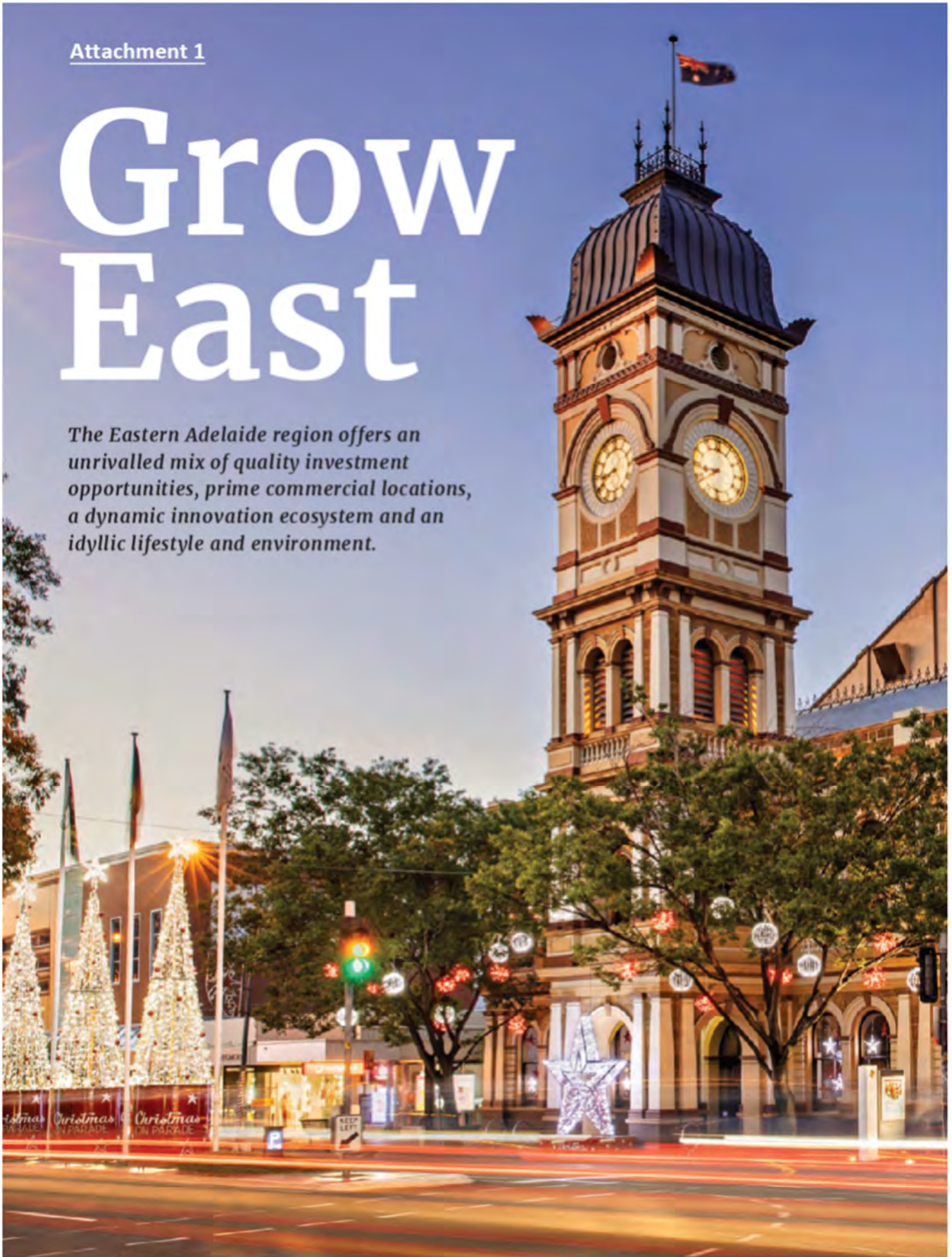
The ERA website has been upgraded to a new format and the content of the website is being updated. Once updated, the website will be used more effectively as a promotional tool to raise awareness of who ERA is and what we do.



Attachment 1

Grow East

The Eastern Adelaide region offers an unrivalled mix of quality investment opportunities, prime commercial locations, a dynamic innovation ecosystem and an idyllic lifestyle and environment.





Welcome

The Eastern Adelaide region is the ideal place in which to live, work, visit and invest.

Eastern Adelaide region is positioned in close proximity to the Adelaide CBD – an international gateway to the Asia Pacific region.

The Eastern Adelaide region covers the Cities of Burnside, Campbelltown, Norwood Payneham & St Peters, Prospect, Unley and the Town of Walkerville.

These councils have formed the Eastern Region Alliance to collaborate for the benefit as a region as a whole.

The region is highly resilient and has a stable economy and government. It generally enjoys higher than average income levels, quality urban form and amenity, and good economic and social opportunity.

This is an area of great heritage and history, renowned for its pristine natural environments, vibrant cafe and restaurant scene, major shopping and fashion precincts and premium housing options.

There is easy access to services such as schools and health facilities, world-class wine, a university campus, as well as outstanding business amenities.

The significant infrastructure investment in our region and the scope of opportunities that continue to evolve is a positive sign of the prosperous future that is ahead.

Our Region

Where are we?

Adelaide is the capital city of South Australia and is the fifth largest Australian city.

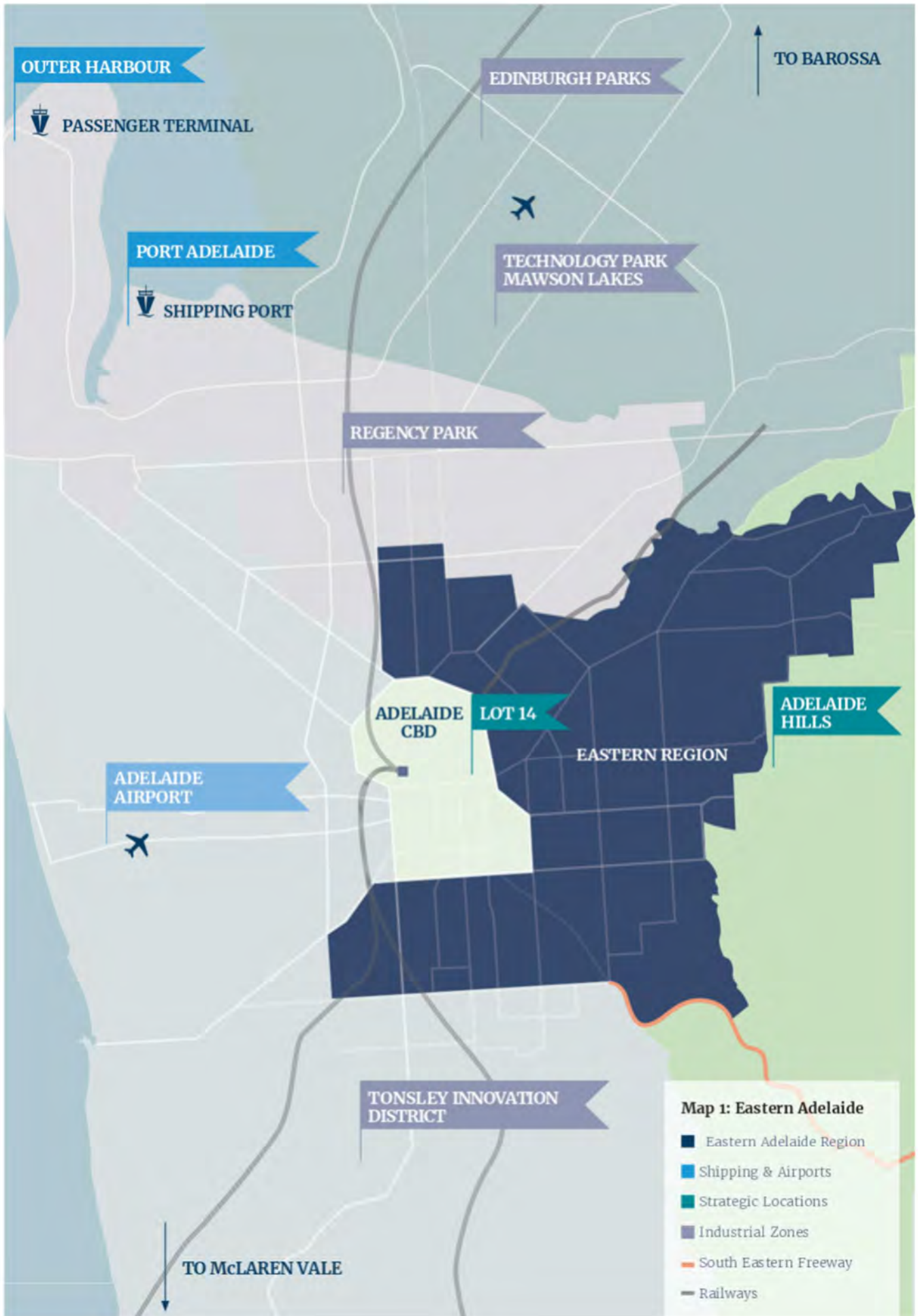
The Eastern Adelaide region is 9,256,230 hectares in size and is positioned immediately adjacent to the Adelaide CBD which can be easily accessed via bicycle, walking, public transport and car.

It also borders the Adelaide Hills wine region and is within close proximity to major innovation and technology clusters to the north and south of Adelaide.

The major airport and shipping ports are only 30 minutes away, as are the industrial parks and hubs located to the north, west and south of the region.

The region contains 'major' arterial transport networks including the main road and rail links to the Eastern Seaboard of Australia.

The Eastern Adelaide region is located to the east of the Adelaide CBD in South Australia.



Hospitals and medical

Major private and specialist hospitals are located in the region:

- Burnside War Memorial Hospital (Burnside)
- Northern Eastern Community Hospital (Campbelltown)
- Sportsmed SA Hospital (Stepney)
- East Adelaide Health

Eastern Adelaide is in close proximity to public hospitals – Royal Adelaide and the Women’s and Children’s, and other private hospitals (Calvary, St Andrews, Parkwynd and Memorial Hospitals) located in the Adelaide CBD and inner North Adelaide.

The South Australian Health and Medical Research Institute (SAHMRI) is South Australia’s first independent flagship health and medical research institute, home to more than seven hundred medical researchers, working together to tackle the biggest health challenges in society today.

Education

The Eastern Adelaide region has easy access to six world-class universities and a number of vocational education training providers offering a variety of innovative courses and globally recognised qualifications.

The universities are:

- The University of Adelaide
- The University of South Australia
- Flinders University
- Torrens University Australia
- University College London
- Carnegie Mellon University

as well as a range of vocational education and training providers.

The Magill Campus of the University of South Australia is located within the Eastern Adelaide region and is strongly focused on Education, Arts and Social Sciences. The Magill campus features the SAMSUNG SMART School, an experimental, digitally connected learning environment that facilitates the use of digital technologies to support new innovative and creative approaches to teaching and learning.

The Eastern Adelaide region has sixty schools (primary, secondary and combined) with a thriving international student body. Over half of the top 20 Adelaide secondary schools are within the Eastern Adelaide region

Twelve Eastern region secondary school are ranked in the top 20 schools in Adelaide based on the 2019 academic results.

Fourteen schools in the region offer international Baccalaureate (IB) Programs.

Highgate Primary School is the only primary school in Adelaide to offer a Franch bilingual program to students.

Adelaide regularly achieves an excellent ranking as one of Australia’s most affordable cities to study and live.





Main Roads and mainstreets

The Eastern Adelaide region consists of a diverse and vibrant network of main roads connecting the region to the CBD, and northern and southern Adelaide.

The South Eastern Freeway is the main route to Victoria and the Eastern Seaboard. The major transport corridor connecting the north to the South Eastern Freeway is through Portrush Road, therefore bypassing the city.

Main North Road is the major north-south arterial route through the suburbs north of Adelaide and northern regional South Australia. The City Ring Route is a collection of major roads allowing easy travel and access around the outskirts of the Adelaide CBD.

There are many other arterial roads in Eastern Adelaide which are populated with commercial and retail activity, and offer quality and cost effective office accommodation. These roads provide easy access to the CBD and travel within the Eastern Adelaide region.

The region offers a wonderful array of shopping and dining experiences in its mainstreets, Unley Road, King William Road, Prospect Road, Magill Road, Walkerville Terrace and The Parade. They offer a vibrant mix of local, national and international businesses, as well as unique stores and specialty shops.

Burnside Village, the largest shopping centre in the region, is home to over 100 premium lifestyle and fashion stores, including many boutique Australian fashion labels.

Who are we?

Population & Cultural Diversity

Eastern Adelaide's population is more than 200,000 and has grown more than 4% over the last three years. It is forecast to grow by 12% over the next fifteen years through to 2031.

Its population is more culturally diverse (40% with both parents born overseas), educated (47.2% of residents held Bachelor degrees or above), affluent and digitally connected (84% have internet access from dwelling) compared with the population of South Australia as a whole.

Overall, 74.3% of the population speak English only, and 21.8% speak a non-English language, compared with 75.4% and 19.6% respectively for Greater Adelaide. A higher portion of residents also speak Italian, Mandarin and Greek (totalling 9.5%) when compared to Greater Adelaide (5.9%).

The dominant language spoken at home, other than English, in Eastern Adelaide area was Italian, with 4.2% of the population, or 12,269 people speaking this language at home.

Livability

Adelaide ranks in the top ten globally for its livability, according to the Global Livability Index (Economist Intelligence Unit).

Eastern Adelaide has pristine natural environments, premium business and home real estate, and easy access to services such as schools, a vibrant cafe and restaurant scene, as well as outstanding business amenities. It is an ideal place to live, work, visit and invest.

Natural Environment & Sporting Facilities

Eastern Adelaide is famous for its green leafy suburbs, natural environment, quality open spaces and parks, and major recreation and sporting facilities.

Relax in Eastern Adelaide's world-class beauty and natural environments:

- River Torrens Linear Park - a pedestrian and cycling corridor providing easy access to the CBD and the Coast
- Waterfall Gully
- Morialta & Blackhill Conservation Parks
- State Heritage listed Hazelwood Park
- Easy access to the Adelaide Hills and Cleland National Park
- Numerous smaller creeks and creek line trails.

Major recreation and sporting facilities in the region include:

- Prospect Oval (SANFL)
- Kensington Oval
- Unley Oval (SANFL)
- Norwood Oval (SANFL)
- The ARC Campbelltown
- Walkerville Oval
- Campbelltown Memorial Oval

Eastern Adelaide region at a glance



200,000+
population



Top 10 most
livable city



World class
technology,
advanced schools
and universities



Highly skilled and
culturally diverse
workforce



Connected digitally
and internationally



Ease of doing
business – low cost,
lifestyle,
infrastructure
and services



Creative and
innovation hotspot
central to jobs
of the future



More educated



Quality shopping
precincts



Connectivity

The National Broadband Network (nbn) has been fully implemented across Eastern Adelaide, delivering lower start-up costs for small businesses with the flexibility to do business where and when needed, to ensure global competitiveness.

The Prospect Innovation Precinct is wired with 250 metres of GigCity fibre. GigCity provides 10GBs secure access to key data centres and businesses to private connectivity across the network, featuring unlimited data and secure non-internet facing, point to point links.

Highly skilled and productive workforce

South Australia is embarking on a future built upon innovation and knowledge-intensive industries. Reaching this goal will require a highly skilled workforce, particularly in the fields of science, technology, engineering and mathematics (STEM) and the creative industries.

Eastern Adelaide has a well educated workforce outstripping the rest of South Australia. 34.4% of the workforce in the region hold degrees at Bachelor or above level, compared to the State at only 26.2%.

A further 12.7% of the workforce have attained diplomasm and 20.3% have attained certificates through vocational education and training courses.

Our Economy

GDP and Output

The Eastern Adelaide region has Gross Regional Product of over \$11 billion, which represents around 10% of the South Australian economy. The Eastern Adelaide's Gross Regional Product is predicted to double by 2031.

Output in the region is estimated at almost \$20 billion, with three key industries contributing over 38% of total output – Construction; Rental, Hiring and Real Estate Services, and Professional, Scientific and Technical Services.

Employment and Productivity

The region employs over 80,000 people with three sectors contributing to 43% of the jobs:

- Health Care and Social Assistance
- Retail Trade, and
- Professional, Scientific and Technical Services

The same three sectors are the most productive in the region, contributing over 40% to the region's total value-add which is estimated at \$10,385.316 million.

Summary Findings

ABS 2019 Estimated Residential Population	203,792
ABS 2016 Census Place of Usual Residence Population	195,221
Land Area (ha)	9,256.230
Census Population Density (persons / ha)	21.091
Gross Regional Product (\$M)	\$11,293.970
Per Hectare Gross Regional Product (\$M)	\$1.220
Per Capita Gross Regional Product (\$K)	\$57.852
Per Worker Gross Regional Product (\$K)	\$139.856

DATA SOURCES

ABS 2016 Census Place of Work Employment (Scaled)

ABS 2016 / 2017 National Input Output Tables

ABS June 2019 Gross State Product

ABS 2016 Census of Population and Housing (Scaled)

ABS 2018 / 2019 Tourism Satellite Account

TRA 2015 Adelaide Regional Tourism Profile

Output

Total Output in the area is estimated at \$20,495,500 million.

The major contributors to output are:

Construction	\$3,042.885	14.8%
Rental, Hiring & Real Estate Services	\$2,672.416	13.0%
Professional, Scientific and Technical Services	\$2,129.313	10.4%
Other	\$12,650.886	61.7%



Employment

Total Employment in the area is estimated at 80,754 jobs.

The major contributors to employment are:

Health Care & Social Assistance	16,162	20.0%
Retail Trade	10,052	12.4%
Professional, Scientific and Technical Services	8,470	10.5%
Other	46,070	57.0%



Value Added

Total Value-added in the area is estimated at \$10,385.316 million.

The major contributors to value-added are:

Rental, Hiring & Real Estate Services	\$1,803.954	17.4%
Health Care & Social Assistance	\$1,331.503	12.8%
Professional, Scientific and Technical Services	\$1,054.309	10.2%
Other	\$6,195.550	59.7%





Excellence in exports

The Eastern Adelaide region is the state leader in the export of Professional, Scientific and Technical Services valued at \$4.8 billion and has more than three quarters of this market. The industry employs more than 30,000 in the region. Health and Community Services and Finance and Insurance exports also perform strongly for the region and are major growth opportunities.

Eastern Adelaide has a specialist Export Services Incubator Program to assist businesses in developing and launching high-growth potential services for global markets. It also has dedicated business advisory services and co-working hubs for small businesses including in the arts and creative areas.

Creativity and Innovation

The importance of the Creative Industries sector in Eastern Adelaide is reflected in the concentration of businesses in Kent Town and Norwood, and the Adelaide Central School of Arts, the studios of the South Australian Film Corporation located in Glenside.

There are nearly 500 specialised information, media, telecommunications, arts and recreation businesses in Eastern Adelaide with the majority being small businesses.

The Visitor Economy

Each year, the region welcomes over half a million visitors in addition to the 2.5 million visitors to the broader Adelaide area. Visitors spend over \$200 million in the region annually. Each year the Tour Down Under and Fringe events are held throughout the region.

Eastern Adelaide also offers authentic food trails and markets, and cellar door experiences:

- Flavours of Campbelltown Food Trail
- Food Secrets of Glynde & Stepney
- Explore Prospect Food & Art Trail
- Adelaide's Farmers' Markets, Wayville Showground
- Eastside Wine & Ale Trail
- Thorndon Park Moonlight Markets

Our Businesses

Eastern Adelaide has a diverse and growing industry profile with almost 27,000 businesses. The region is dominated by small businesses that are central to the region's thriving economy; 30% of businesses employ staff, with a majority (almost 93%) of those employing businesses employing less than twenty workers.

Property and Business Services, Professional, Scientific and Technical, Finance and Insurance, Construction and Health Care and Social Assistance make up two thirds of the region's businesses. The fastest growing sectors, forming the basis of an emerging tourism and creative economy, are Cultural and Recreation Services, Accommodation, Cafes and Restaurants.

South Australia has a well-established reputation of producing some of the finest food, wine and beer in the world. Eastern Adelaide is home to almost two hundred boutique and family-owned food and beverage manufacturers which produce and export world-class produce to local and national markets.

Support for business

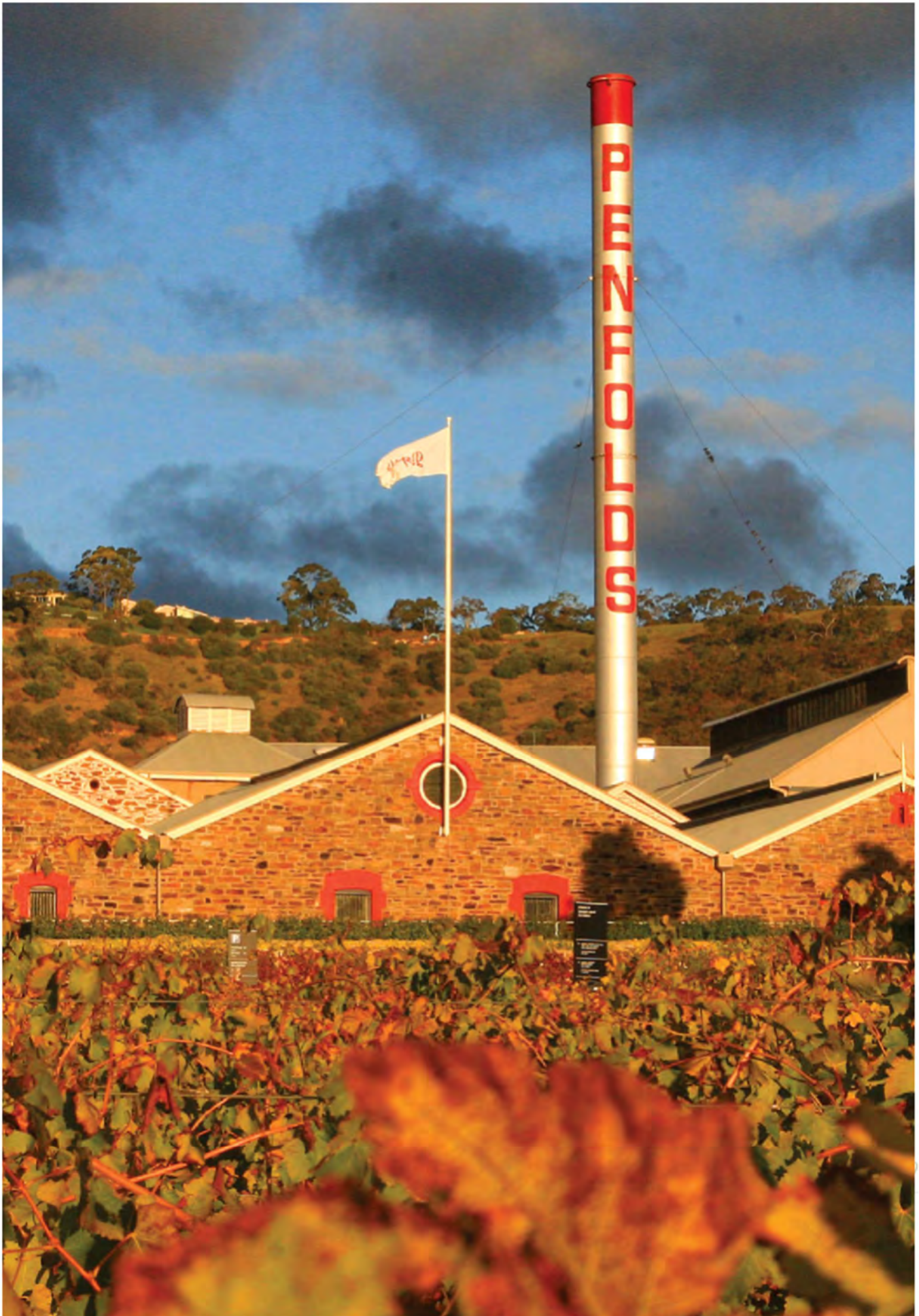
Small businesses are the backbone of the Eastern Adelaide economy and a range of services are available to support businesses throughout their development phases (start-up, growth and export). The region provides business support and events either directly or through third party providers.

Across Eastern Adelaide, there is a variety of regular networking and start-up events that create opportunities for business owners to collaborate and share ideas:

- Propel SA networking events
- Campbelltown Youth Entrepreneur Partnership (YEP)
- Unley Business Breakfast Program
- Network Prospect Business Events and Programs
- Eastside Business Awards
- Raising the Bar Adelaide
- Teaching for Tomorrow (University of SA)
- Match Studio (University of SA)

Co-working spaces and incubators are located throughout the region

- Little City Studio (Prospect & Unley)
- Cog Creative Space
- The Business Hub (Prospect & St Agnes)
- Business SA
- GO Rd Co (Parkside)



Our Alliance

The Eastern Region Alliance (ERA) is a group of six eastern Adelaide Councils that collaborate for the benefit of their local communities and the region as a whole. The Alliance consists of the Cities of Burnside, Campbelltown, Norwood Payneham & St Peters, Prospect, Unley and the Town of Walkerville.

Since signing a Memorandum of Understanding in 2008 (updated in 2017), the ERA Councils have worked together collaboratively on a wide range of initiatives, some inclusive of all ERA Councils, and others in partnership with non-ERA Councils.



Priorities have encompassed long-term future planning (e.g. water initiatives and economic development), efficiencies and cost savings (e.g. East Waste, Eastern Health Adelaide) and positioning the Eastern Adelaide region more strongly with the State and Commonwealth Government.

One of ERA's greatest strengths is the collaborative nature which allows for ideas and initiatives to be raised and actioned quickly.

The Councils in the Eastern Region Alliance has a proven track record of enabling and delivering significant projects.

Resilient East - ERA partnered with the South Australian State Government to form a regional approach to climate change. This has included the completion of heat mapping and vegetation health aerial surveys, increased community awareness of changes in our climate, and reporting on current adaptation status for the region.

Connected Cities - The Eastern region has developed a low-power wide area wireless network (LoRaWAN) in partnership with the University of Adelaide. This sensor network covers over 35% of the metropolitan area and offers innovative opportunities for a vast range of Smart City applications.

Our Vision

Adelaide's Eastern Metropolitan Councils working together to better serve their communities.

Our Mission

To secure a sustainable lifestyle, excellent services and facilities for our communities and to advance the interests of Adelaide's Eastern Metropolitan Region.

Our Goals

Since 2017, the six ERA Councils have been working towards improved co-operation, resource sharing, more effective working relationships and joint actions to agree and address strategic priorities between any two or more of the six councils.

With the goal of securing a sustainable lifestyle, excellent services and facilities for its constituent communities, ERA aims to:

- Improve cooperation, collaboration, and coordination across the ERA councils.
- Establish a robust operational framework to deliver effective and efficient services.
- Be successful in attracting State and Federal Government funding for regional initiatives.
- Increase awareness, and the influence, of ERA within the three spheres of government.

ERA's goals for 2020-2024 are:

Governance Framework

A governance framework remains appropriate and effective for the achievement of ERA's objectives.

Influence

ERA Councils will have a 'place at the table' with the Local Government Association, State and Commonwealth Government in policy formation that affects the Eastern Adelaide region.

Regional Services and Programs

Regional service delivery Programs will be managed by the ERA Councils, delivering cost-effective services within an accountable governance framework

Engagement

Elected Members, Council staff and our Communities will recognise ERA for the quality and cost-effectiveness of shared services for Local Government and its region.



We look forward to strengthening our existing relationships and building new partnerships with Government, our communities, businesses and investors as we strive to deliver the best positive outcomes for our region.

Contact us:

City of Burnside
08 8366 4200

City of Campbelltown
08 8366 9222

City of Norwood Payneham & St Peters
08 8366 4555

City of Prospect
08 8269 5355

City of Unley
08 8372 5111

Town of Walkerville
08 8342 7100

Visit us: www.era.sa.gov.au

era
EASTERN REGION ALLIANCE

Goodwo

TROUBLE
AND
STRIFE



Attachment 2

RESILIENT EAST

*Climate Ready
Eastern Adelaide*

2019/20

ANNUAL REPORT



Resilient East is a regional climate initiative between state and local government organisations in eastern Adelaide. It is about making sure the eastern region remains a vibrant, desirable and productive place to live, work and visit, and that our businesses, communities and environments can respond positively to the challenges and opportunities presented by a changing climate.

This partnership includes Campbelltown City Council, the Cities of Adelaide, Burnside, Norwood Payneham and St Peters, Prospect, Tea Tree Gully, Unley, the Town of Walkerville and the Government of South Australia.

Resilient East regularly works with agencies and organisations from all levels of government, NGOs, community groups, individuals and the private sector.

ACKNOWLEDGEMENT OF COUNTRY

Resilient East councils are located on the Adelaide Plains, the traditional lands for the Kaurna people. We acknowledge this land as the traditional lands for the Kaurna people and we respect their spiritual relationship with their country. We also acknowledge the Kaurna people as the custodians of the Adelaide region and their cultural and heritage beliefs are still as important to the living Kaurna people today. We also pay respects to the cultural authority of Aboriginal people visiting from other areas of South Australia and Australia.

Visit resilienteast.com for more information.

This report was prepared by Resilient East.

Created: 20 August 2020

Contact us:

hello@resilienteast.com



resilienteast.com

1. Executive Summary

Resilient East is a group of eight councils and the Government of South Australia working together in preparing for climate change in eastern Adelaide. We have recently renewed a commitment in working together through to 2025. This annual report summarises 2019/20 key achievements and provides an overview of the priorities for the next financial year.

The climate in eastern Adelaide has already experienced the impacts of climate change, with more intense storms, flooding, heatwaves and bushfires. As the climate continues to change, our region faces serious risks that will become increasingly difficult to manage. Community expectations for action on climate change risks, heightened by the widespread Australian summer 2020 bushfires, are also increasing.

Resilient East focuses on adapting to the already locked-in climatic changes to build resilience, reduce impacts and create a prosperous future for the region. Like the COVID-19 pandemic, responding to climate change requires coordinated effort by everyone, innovative thinking and immediate and long-term actions.

In 2019/20, our focus was across five key priorities:

1. Align planting programs to meet the pathway for increased canopy cover on public land.
2. Incorporate Water Sensitive Urban Design in all relevant projects where possible.
3. Increase community awareness and education regarding climate hazards.
4. Manage legal and financial risks of climate change.
5. Continue to engage on State Government Planning and Landscape Reforms with the Local Government Association SA and the Government of South Australia.

The year saw a range of research, collaboration, trialling, community projects and outreach that have continued to optimise understanding, future investments and prioritise work for future years. More detail is in the body of this report, though highlights include:

- Completion of a study looking at the **monetised benefits of water sensitive urban design (WSUD)** for five Resilient East on-ground projects.
- Participation in the **Australian Red Cross Climate Ready Champions** program, expanding our understanding of community needs.
- **WSUD for a Resilient East report**, demonstrating the breadth and diversity of WSUD use, effectiveness and knowledge within our region.
- **A research project** on the risk to productivity for councils during days of extreme heat.
- Organising a **Cool Infrastructure Forum** for staff, and subsequent trials of cool road products in City of Adelaide and Campbelltown City Council.
- Analysis of **canopy LIDAR data**, to improve data of current canopy percentages and provide a benchmark to work with for potential analysis.
- Multiple submissions, advocacy and engagement on State Government's **planning reform**, most specifically on the draft Phase 3 of the **Planning and Design Code**.
- **Renewal** of our Sector Agreement for another five years.
- Developing the draft **action plan to 2025**.
- **Fostering stronger partnerships, working collaboratively, storytelling and sharing learnings** within councils, across councils and with governments, external organisations and communities.

Outputs were reduced due to an extended vacancy of the Project Coordinator role and the COVID-19 pandemic, both causing project implementation delays.

Through our achievements to date and the continuing collaboration of Resilient East partners on climate adaptation, councils are well placed to demonstrate how they are addressing the physical and transitional risks associated with climate change. The challenging year of 2019/20 has further solidified the value of collaboration and the importance to adapt regionally.

2. Background

Resilient East is a partnership between Campbelltown City Council, the Cities of Adelaide, Burnside, Norwood Payneham & St Peters, Prospect, Tea Tree Gully, Unley, the Town of Walkerville and the Government of South Australia.

Resilient East holds a strong relationship with the Eastern Regional Alliance (ERA), with six partner councils holding ERA membership (excludes the Cities of Adelaide and Tea Tree Gully).

Our shared goal is to improve the resilience of our communities, assets and infrastructure, local economies and natural environment so they can cope with the impacts and challenges of climate change

Key Strengths of Resilient East include:

- Learning and upskilling in best practice to support and facilitate improved on-ground action,
- Forming partnerships for better outcomes, including data collection, attracting funding and building community resilience,
- Adopting what works well elsewhere,
- Advocating as a region for our agreed principles, and
- Work strategically across the region and between council programs, to address challenges and opportunities to manage climate risks.

Resilient East came together in 2013 under the State Government's Prospering in a Changing Climate initiative, and it is one of eleven Regional Climate Partnerships across South Australia. A Regional Climate Change Adaptation Plan (the Plan) was developed as Resilient East's first project and was endorsed in mid-2016. The Plan was supported through a partnership Climate Change Sector Agreement (2017) with the South Australian Government. The Sector Agreement has recently been renewed (July 2020) for five years.

The Project Coordinator role is currently hosted by the City of Unley on behalf of the participating councils, and the City of Burnside manages associated finances.

Steering Group

The Resilient East Steering Group includes membership from each partner and oversees the implementation of the Plan. The Steering Group reports progress twice yearly to the partner Chief Executive Officers and annually to the Minister for Environment and Water. Representatives from the Department for Environment and Water (DEW) and Green Adelaide are members of the Steering Group, assisting in providing strategic advice and input.

Working Groups

The Resilient East Working Groups work on different priorities and projects within our action plan, comprising membership from partners and stakeholders who have relative expertise for the topic. There are currently three Working Groups:

- Canopy and Heat Working Group.
- WSUD Working Group.
- Communications Working Group.

Representatives of the Working Groups are useful in maintaining up to date information for grants, shifting priorities and ensuring that we are working collaboratively across governments to ensure the region is climate ready.

2020 - A Challenging Year

Priorities and actions this financial year have experienced several disruptions, including resourcing issues (i.e. a gap in the position of Project Coordinator for four months), and unexpected disruption due to COVID-19 restrictions and subsequent impacts. As a response to COVID-19, Resilient East partners successfully transitioned to an online working approach, which subsequently resulted in a stronger collaboration with the South Australian Climate Adaptation Practitioners Network. Despite setbacks, Resilient East had been able to deliver key governance priorities, such as renewal of the Sector Agreement and development of a four-year Action Plan.



Felixstow Reserve – a new wetlands system in Grey St, City of Norwood Payneham & St Peters (2019)

3. Outcomes

Guided by the [Resilient East Climate Change Adaptation Plan \(2016\)](#) and building on the foundational work from previous years, the Steering Group focussed on five priority areas in the 2019/2020 work plan. Each priority action was undertaken as a collaborative task through the Working Groups.

3.1. GREENING AND COOLING

Align annual planting programs to meet the pathway for increased canopy cover on public land

The Canopy and Heat Working Group led implementation of actions that delivered on our agreed **Canopy Mission and Strategies** and the ongoing work associated with urban heat and heat mapping. These strategies consider the targets in the State Government 30-Year Plan for Greater Adelaide (updated 2017) to increase canopy and green cover by 20% by 2045, compared to the 2013 baseline data levels.¹

LIDAR Analysis of Tree Canopy and Stormwater from LIDAR Data

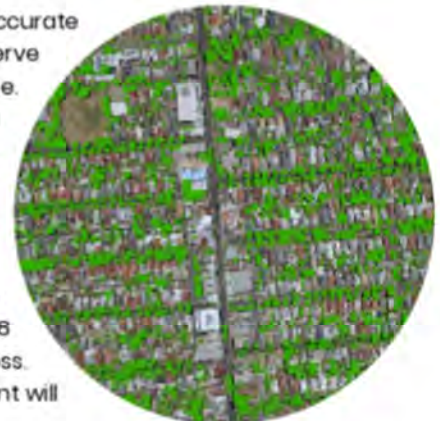
Resilient East is part of an Adelaide metro region LIDAR data analysis project using 2018 and 2019 flyover data. Each council contributed a small amount of funds (\$1,563 each) with State Government contributing \$15,000. Resilient East will contribute under \$1,000 in the 2020/21 year to complete this analysis.

Each council has received data and spatial mapping that will help to:

- strategically plan canopy cover management,
- extract trees above a certain height from the data and assess vegetation risk to power lines and other utility infrastructure, with potential links to fire management
- undertake stormwater management and flood modelling, and
- inform strategic and land-use planning and development for urban cooling.

Not only will this data create a new baseline for Adelaide, it will enable accurate tracking into the future by repeating the same data capture to observe how canopy changes between private and public realm over time. Outputs are already being used to inform policy and an external communications campaign is planned to correspond with the public release of this data on DEW's Urban Heat Mapping Viewer by October 2020. This allows the ability to compare and overlay this data with the existing heat mapping layers.

The former Department of Planning Infrastructure and Transport (DPTI²) compared a LIDAR capture of Campbelltown City Council in 2018 to 2020 to understand how urban infill has impacted the rate of tree loss. This will help determine the frequency at which the State Government will continue to capture LIDAR data and changes to tree canopy over time.



¹ The baseline for this Plan was developed through a national i-Tree Canopy benchmarking report by the Institute of Sustainable Futures of the UTS (2014).

² At time of writing the Department of Planning, Transport and Infrastructure (DPTI) has split, however for consistency with the financial year it is referred to as its former name.

Cooler Infrastructure Forum

Innovations in heat reflective products are being used around the world to cool urban environments, especially where trees and other cooling strategies might not be possible. In August 2019, Resilient East council infrastructure staff attended a workshop and tour of a cool street trial at Mawson Lakes. This included presentations on a wide range of case studies from across the region, with expert guest speakers from the City of Salisbury, City of Charles Sturt, and Adelaide Airport presenting on their cooler tarmac work. Follow up actions have included ongoing sharing of technical information, knowledge and experience, as well as collaborating across organisations.



Cool Road Trials in Resilient East

The City of Adelaide and Campbelltown City Council both laid cool road surfaces on one street in their area in early 2020.

The [Cool Road Project](#) in Adelaide was led by Climate-KIC in partnership with the State Government. This project tests three cool road surface products on Bowen St West, monitoring their effects on reducing surface and ambient air temperature. The results will be shared in August 2020.



Campbelltown undertook a trial in Hectorville on a small street with a limited number of street trees for an alternative cooling strategy. Council will monitor this over the summer to obtain temperature data.

Strategic Council Tree Planting

While councils are at different stages of implementing various tree and urban forest strategies, Resilient East works to support each in the development of policies, frameworks, and improved data collection to ensure we all work towards a common goal. The benefit of the LIDAR analysis is that councils now have a more accurate estimate of tree canopy to use as a 2018/19 baseline; repeat data collections (along with targeted heat mapping) will be able to show direct comparisons of where trees have increased or decreased, and the effect this has on cooling.

The i-Tree canopy statistical methodologies used to determine canopy cover demonstrate that to meet 2045 canopy targets, further work is required to support the increase of trees on private land. Initial observation of current LIDAR canopy mapping data shows a similar trend and message.

Two examples of new and updated tree strategies and targets:

[Town of Walkerville Urban Forestry Strategy](#) (July 2019) created their first tree strategy. Analysis of canopy cover shows that to achieve targets, Walkerville would need to increase canopy by the equivalent of 9.5 Adelaide Ovals – of which only 26 Adelaide Ovals are available for potential planting on public land. Walkerville has set a target of a 1% annual rise of canopy cover.

[City of Unley Tree Strategy and Action Plan 2020-2024](#) (May 2020) sets a long-term vision for the Council and community to keep Unley leafy for future generations. Unley has a target to increase canopy by 20% by 2045, which is equivalent to that of about 14,000 trees.



Street Tree Species Review

Street trees face all sorts of pressures - from increasing underground services, soil compaction, access to water, reaching end of life, pests, and impacts of climate change, in particular extreme heat and decline in rainfall. The conditions councils create for trees now is even more important for reaching the canopy targets desired. To support decision making and considering climate impacts, Resilient East arborists have reviewed approximately 140 street tree species currently used, or that could be used, in the eastern region.

A Decision Support Framework has been prepared to assist in selecting suitable species for a given location, considering resilience, form, water availability, and drought and disease resilience. This is currently being peer-reviewed in line with SA Power Networks new street tree rules and will be accompanied by a short guidebook. The intent is that this will be a living document for our region's arborists.



3.2. WATER MANAGEMENT

Incorporating Water Sensitive Urban Design in all relevant projects

The WSUD Working Group led the implementation of actions to deliver on our agreed **WSUD Mission Statement and Strategies**.

WSUD for a Resilient East Report (2020)

This report captures the extent and performance of WSUD in the Resilient East region. There are over 1,000 working examples of WSUD across Resilient East, some of which are explored further in this report.

Large-scale schemes are producing thousands of megalitres of fit-for-purpose water to maintain local parks and reserves. There are approximately 12 Managed Aquifer Recharge (MAR) schemes plus ERA Water and the Glenelg-Adelaide Pipeline (GAP). Felixstow Reserve (an initiative of ERA Water) and Harpers Field in Golden Grove are two examples that became operational this financial year. The majority of WSUD examples **are small-scale WSUD systems** - ranging from the passive capturing of water from kerbsides and residential roofs (over 600+), to the growing range of permeable paving (27+). Small-scale installations are functioning well up to a decade after installation. Inspections of older kerbside inlet systems have found them functioning as designed, with sustained infiltration capacity.

WSUD is becoming more mainstream across Resilient East although progress in this area has not always been well documented. The ongoing implementation of WSUD in asset management plans will assist local and state governments in meeting commitments to protect natural environments and create a liveable and climate ready eastern region.

Monetising the benefits of WSUD

A wide range of benefits flow from implementing WSUD. Utilising urban stormwater reduces reliance on mains water and reduces the cost and impact of stormwater management. WSUD also benefits urban vegetation



management, supporting urban cooling, and assisting in the creation of attractive urban environments. Resilient East was successful in obtaining a \$25,000 grant from the State Government to use their newly developed "South Australian Monetised Benefits Tool" to evaluate large and small WSUD initiatives included in stormwater, roadworks and other applicable built infrastructure projects. The benefits of several WSUD projects in the region have been assessed in monetary terms to understand the value they have on water quality, neighbourhood character, health benefits and more, with results ranging from tens of thousands to millions of dollars per project (see Table 1).

These two reports will inform and enable greater rollout of WSUD initiatives, programs and commitments.

Table 1: Summary of the monetised benefits calculated for five WSUD projects in the Resilient East region

Full report: [Monetising the benefits of water sensitive urban design \(WSUD\) and green infrastructure features](#) (December 2019)

WSUD System	WSUD monetised benefit calculation (value over 30 years)
Gray Street (7 trees + 2 rain gardens; City of Adelaide)	\$98,283
Bell Yett Reserve car park and swale (City of Burnside)	\$57,949
Felixstow Wetlands (City of Norwood, Payneham & St Peters; ERA Water)	\$5,269,736
Florence Street (3 Rain gardens + 3 bioretention filters; City of Unley)	\$64,100
Way Avenue (water inlet wells for 31 trees; City of Unley)	\$300,520

Water Sensitive SA Partnership

Water Sensitive SA (WSSA) is South Australia's own WSUD capacity building program, which drives success in the delivery of a cooler, greener, more resilient Adelaide. Core funding for the delivery of WSSA is provided by Green Adelaide, with additional funding provided by local government, state government and industry partners. Funding and delivery arrangements are secure to the end of 2020-21. WSSA regularly contributes to our WSUD Working Group.

Six of the Resilient East councils have currently committed to ongoing funding for WSSA: new partner Campbelltown, and continuing funding partners Adelaide, Burnside, Prospect, Tea Tree Gully and Unley.

WSUD Case Studies

Resilient East now has 41 case studies on the WSSA online [interactive map](#), and six detailed [written case studies](#) hosted on their website. These are good examples for different types of WSUD initiatives, and where possible have images of construction and operation.

Mainstreaming WSUD – in Council Policies

Our intention is that councils will integrate key policy steps for mainstreaming WSUD projects as requirements set out in policies or standards, rather than optional on a case by case basis as is currently exercised. Three examples of councils successfully mainstreaming WSUD:

- Town of Walkerville currently seeks water sensitive opportunities as a part of a project's scoping and design. This includes, but is not limited to, the installation of Treenet inlets, permeable paving and rain gardens.



- Campbelltown City Council endorsed trialling permeable pavers as part of the annual footpath program for 2020/21, and are looking at opportunities for greening/WSUD as part of their annual road/kerb reconstruction.
- City of Burnside has a WSUD policy and WSUD is routinely implemented through the council's annual capital works programs; Burnside is sharing the design of their innovative 'B-pods', which divert residential stormwater to street trees and garden verges.

Staff Education – A Collaborative Pathway to Water Sensitive City

The City of Adelaide is on its way to transitioning towards being a Water Sensitive City guided by the principles of the CRC for Water Sensitive Cities. To develop a plan that engaged all relevant staff, a collaborative approach was used in the form of a survey that reached over 120 staff members, as well as running a workshop that kicked-off the project, which was attended by 40 staff members and highlighted key themes, issues and gaps of knowledge. Additionally, eight educational and training workshops increased capacity and understanding of how to maintain WSUD treatments, how to plan for various rainfall scenarios using online tools, and showcased WSUD case studies. This type of collaboration is key and is a great example of highlighting the complexities of a changing climate to our water supply and management.



Examples of WSUD in Resilient East – a bioretention system, wetland, permeable paving and a Treenet inlet

3.3. COMMUNITY & CAPACITY BUILDING

Increasing community awareness and education regarding climate hazards

This year's engagement with the community built on our previous success from the 2019 *Feeling Hot Hot Hot!* event and joint launch of the DEW's Urban Heat Mapping Viewer (hosted on the Enviro Data SA website). Additionally, our efforts continued to build our brand, communications and presence.

Communications Working Group – Branding, Website, Presence

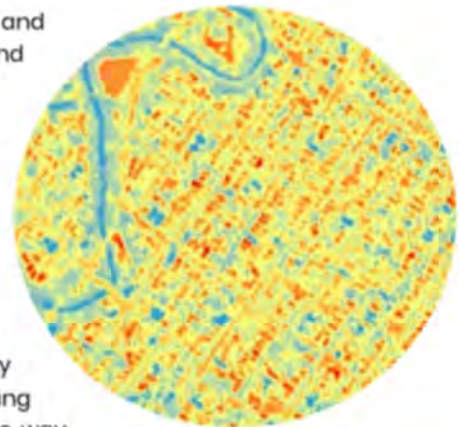
A Communications Working Group was initiated to progress development of a Communications Strategy to ensure we have consistent messaging and approaches to build our reach and to better communicate our achievements. This work will continue into 2020/21 and beyond.

The website has been used to have an online presence, promote events, showcase initiatives the public can get involved in, and promote the work of Resilient East and councils (i.e. [Water Sensitive Urban Design for a Resilient East report](#)). The website had 2,527 unique views in 2019, and 1,400 between January- June 2020.

Online outreach activity will increase over the coming months and will include:

- finalising factsheets and activity guides for the Urban Heat Mapping Viewer,
- more actions community members can take to be climate ready,
- a e-newsletter for our subscribers, and,
- creating a professional LinkedIn account to communicate and encourage a broader audience of practitioners and business.

DEW's [Urban Heat Mapping Viewer](#) had over 14,000 unique hits as of May 2020 since it launched in February 2019, averaging between 50-100 weekly views.



Climate Ready Champions

Resilient East partnered with the Australian Red Cross to deliver [Climate Ready Champions](#) training sessions for community members residing in our region. Climate Ready Communities training empowers people to understand the risks they currently face, the way these are changing, and what they can do to build their resilience personally, and within their communities.

Forty residents attended a full-day training at either the:

- City of Adelaide (22 November 2019),
- City of Tea Tree Gully (6 February 2020), and
- City of Burnside (21 February 2020).

Despite the training locations, residents from across the region were encouraged to attend any of the three sessions.

During the COVID-19 pandemic, the Australian Red Cross and councils continued engagement with participants using surveys, online catch-ups, and webinars to continue momentum and upskilling amongst champions.



Quotes from the participants captured in the post-evaluation survey are positive:

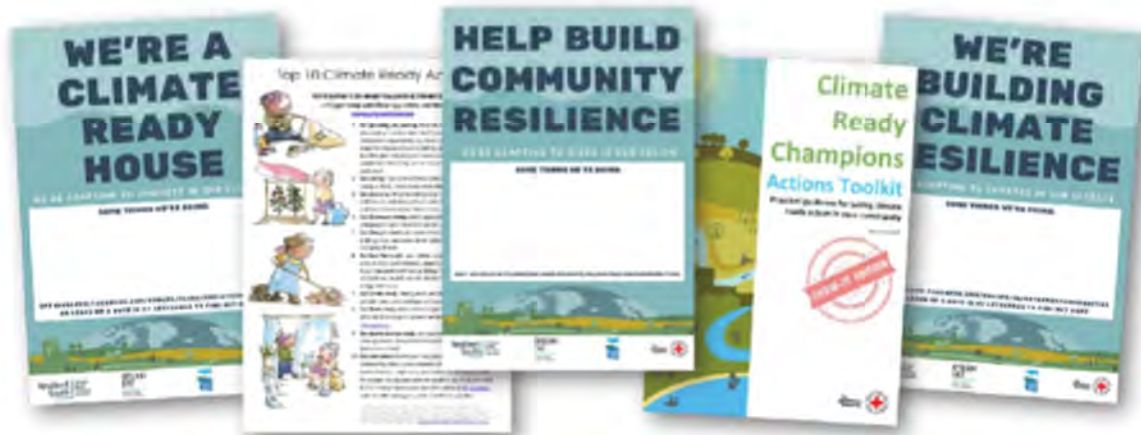
"Staying connected is important, being prepared in advance is important, being climate ready isn't always expensive"

"Caring for the local community is the basis of effective communication; people are more likely to change if they can see concrete examples of what others are doing, start with small changes because everything helps"



There is demand for more training and regular engagement for both new and existing participants. Champions are keen to foster positive relationships with councils to enable the champions to take meaningful action within their communities. The Australian Red Cross are currently exploring funding opportunities to continue implementing the Climate Ready Communities program for more training, resources, ongoing engagement and to build the capacity of Champions to influence and empower their networks and communities.

Resources developed as part of this program are available to the Champions to use and share, including **Top 10 Climate Ready Actions** handout, **posters Champions use on their front fence or door to invite conversations**, **Actions Toolkit** to support Champions in their community (see below).



Increased Awareness and Education on Heatwaves

Following on from the success of the [Feeling Hot Hot Hot!](#) event and associated community engagement, Resilient East councils initiated campaigns and events to prepare their communities for this year's summer heatwaves. These activities incorporated messaging with the advice of the Emergency Lead Agencies (such as the State Emergency Services and SA Health) to provide consistent advice across our region and state.



Some examples include:

'Beat the Heat' included community preparedness messaging, conversations in libraries and a heat mapping workshop in the City of Adelaide (November – December 2019).

'Climate Ready Campbelltown Forum' brought together speakers, displays and inspiration to help people prepare for extreme heat events and build networks of resilience (November 2019, see images above).

'Get Set for Summer – be prepared for the summer heat' was part of the City of Unley Town Hall Talk series, this free event had panellists focusing on issues that affect individuals aged 50+ (November 2019).

'Climate Medicine', a talk on 'The health impacts of climate change and its treatment' was initiated by the City of Tea Tree Gully library and Doctors for the Environment and was well attended. The presenter later became a Climate Ready Champion and has since delivered this talk online for the other Champions (October 2019).

Sustainable Garden Awards

City of Norwood Payneham & St Peters bi-annual Sustainable Garden Awards recognise and celebrate the importance of sustainable gardens and landscapes in the City's urban environment. This year, 2020, will be the third year the program will be run. It is open to all residents, business owners, schools and community groups who have a 'sustainable story' to share. The judging criteria encourages greening, biodiversity, habitat, water sensitive urban design and more. Series of workshops, tours and webinars focused on sustainable garden topics are run in conjunction with the program to encourage, educate and inspire citizens to create sustainable gardens.

Burnside Urban Foresters

The City of Burnside provides opportunities for residents to learn about and participate in urban forestry activities. The Burnside Urban Foresters program allows council volunteers to participate in workshops to learn about the urban forest. Urban Foresters can also participate in monitoring activities, through this citizen science initiative.

Partnering with Universities: Heat & Habitat in Cities Symposium

The City of Adelaide was asked to present on climate readiness from a practitioner and operational level at the [University of Adelaide's Heat & Habitat in Cities Symposium](#) (December 2020). Many staff attended this forum where there was exposure to development of a range of new technologies for urban cooling by experts around the world. City of Adelaide also collaborated with the University's School of Architecture and Built Environment Masters class who designed [climate refuge structures](#) - temporary cooling stations to be used on hot days in public spaces.

Climate Change Impacts on the Useful Life of Infrastructure

City of Adelaide partnered with South Australia IPWEA (Institute of Public Works Engineering Australia) to host a presentation with Dr. Jaqueline Balston for Resilient East and other council's infrastructure staff on the Institute of Public Works Engineering Australia (IPWEA) Practice Note 121: "Impact of Climate Change on the Useful Life of Infrastructure". This Practice Note provides clear guidance for asset managers on how to integrate these changes into asset management plans and budgets. The event was booked out with over 80 practitioners attending.

3.4. CLIMATE RISKS

Managing legal and financial risks of climate change

The cost of the physical, legal and transitional impacts of climate change are large, but not yet fully understood or quantified. There is value in Resilient East investigating, quantifying and mitigating the different forms of these risks.

Assessment of Lost Workforce Productivity from Inclement Weather

During 2019/20, a graduate student completed a preliminary assessment of outdoor workforce productivity lost due to heatwaves over summer 2018/2019 at the City of Unley. The impact of heat to date has focused on staff safety and wellbeing importantly, but little on business impacts, for example continuity, cost and scheduling.

Findings across the City of Unley during the 2018/19 summer period showed:

- 18 days impacted by heatwaves
- 1,530 hours lost total
- 51 hours loss per staff member
- These numbers are predicted to triple by 2050
- These numbers are conservative as they do not factor in other qualitative drops in productivity during hot weather.

This approach can be replicated across the other member councils, for example a brief look at Walkerville indicates a significantly increasing trend of lost days due to heatwaves since 2012.



Climate Change Risk Assessment - Learnings from City of Adelaide

It was decided early in 2019 that as the City of Adelaide was undertaking a Climate Change Risk Assessment (starting in 2020), Resilient East could learn from this process.

The primary objective of the CoA project is to review and assess climate change risks to assets, operations and services, covering the following key aspects:

- Identification (and review) of climate risks related to governance, physical risks to services and assets and transition risks related to a shift to a low carbon economy;
- Analysis of climate risks (existing and residual) and identification of existing/potential control measures;
- Risk management opportunities for climate risks (including prioritisation of risks);
- Disclosure (and controls measures) of climate risks.

Reviewing the Council's corporate exposure and associated risk controls to climate change will assist decision making and position the organisation to appropriately prioritise risk mitigation and adaptation actions. The process has included thus far:

- Staff survey (200+ responses),
- 10 climate risk governance group interviews, including the Executive Leadership Team, conducted by Donavon Burton,
- Physical risk assessment workshops,
- Transition risk assessment workshop,
- Audit Committee presentation of final report (August 2020), followed by Council.

The project was partly funded by the LGA Mutual Liability Scheme on the basis that guidance material would be developed to share with other councils. Once this material is completed and the Climate Risk Assessment Report has been provided to Council (planned for September 2020) there will be an opportunity for Resilient East to adopt the learnings.

City of Adelaide has joined 430 organisations across many jurisdictions that have used the *Informed.City* platform to undertake the climate adaptation governance assessments, including:

- **Resilient South:** Cities of Onkaparinga, Marion, and Mitcham
- **Resilient Hills and Coast:** Adelaide Hills Council, Mt Barker District Council, Alexandrina Council, Kangaroo Island Council, Victor Harbour Council
- **AdaptWest:** Cities of Port Adelaide Enfield, West Torrens, and Charles Sturt (began in June, using an online approach).

3.5. PLANNING REFORMS

Continue to engage on State Government Planning Reform and Landscape Reform with the LGA and State Government

It is vital that the State Planning Policies and Planning and Design Code support greater canopy cover and WSUD features, to arrest the decline of canopy cover and increase green cover, particularly on private land. Planning reforms include tangible requirements that will drive and promote retention and re-establishment of canopy and green cover on private land to progress towards 2045 targets outlined in the 30-Year Plan for Greater Adelaide.

Community Engagement on Planning Reforms - Cooler Greener Adelaide

Resilient East partnered with WSSA to host a [Cooler Greener Adelaide Community forum](#) on the draft Phase 3 of the Planning and Design Code (the draft Code) in Prospect's Payinthe building. This was one of four workshops designed to help demonstrate development scenarios that meet the draft planning policies in terms of greening and stormwater management and how this compares to current practices. Over 50 people attended this session, including MP Rachel Sanderson.

These forums:

- Provided practical expert assistance on how to navigate and prepare effective responses to influence the draft Code

- Gathered community feedback from the workshop and prepared a summary for submission to State Government.

Submission into the Draft Phase 3 of the Planning and Design Code

A submission was made on behalf of the Resilient East Steering Group that provides feedback on the draft Code to support the objectives of improving climate resilience and climate adaptation, including the outcomes relating to canopy cover, WSUD and biodiversity.

This submission builds upon a number of previous submissions made by the Resilient East Steering Group on various aspects of the Planning Reforms. As with all Resilient East submissions, it does not reflect formal Council consideration by any of the constituent Councils. However, this input is intended to complement the specific planning feedback from participating Councils and provide a perspective from regional climate change adaptation practitioners.

One of the regular critiques is conflicting policies: the State Government's 30-Year Plan calling for an a 20% increase in green cover (including canopy cover) by 2045 is often at odds with aspects of the draft Code that facilitate and ease the removal of trees on both private and public land, demonstrate an increased emphasis on urban infill, increase subdivision opportunities and intensify development.

Contribution to a DPTI study on the Impact of Urban Infill on Trees - Campbelltown, Unley

During 2020 there has been growing public concerns around the impacts of urban infill on trees on private land, for example, feedback to the draft Code, Conservation SA's June report ["What's Happening to Adelaide's Trees?"](#), and media attention on this issue.

The (former) Department of Planning, Transport and Infrastructure (DPTI) commissioned a report which analysed the relationship between urban infill and tree canopy cover changes, from Campbelltown, Unley and Marion. Once released, the report will help councils understand which methods of canopy data collection and interpretation are easier to scale and use comparatively in the future as a monitoring and evaluation tool. DPTI will release this report as part of the consultation later in 2020 in an effort to balance the planning policy outcomes of increasing urban infill and increasing urban green cover.



Participants at the Cooler Greener Adelaide forum described what they wanted their region to be like

Letter to Planning Commission and LGA - Response to the 'What have we heard report' June 2020

The Project Coordinator and Steering Group (Council representatives) prepared a response to the 'What we have heard report' that came out mid-June 2020, to reiterate key points and demonstrate support for green infrastructure and WSUD provisions included in the draft Code.

Resilient East Steering Group therefore strongly encourage the State Planning Commission to at least retain, but ideally build upon, the draft Code policy in relation to:

- Requiring minimum one tree per dwelling,
- Maintaining existing 7% deep soil area,
- Minimum 15-25% soft landscaping space (and defining this as living green landscaping),
- Increased provision of landscaping within common driveways and public realm,
- Onsite rainwater tanks,
- Quantification of the protection of street trees,
- Provision of site permeability,
- Retention and protection of Regulated and Significant Trees.

To this last point, there is a **gap in the draft Code around protecting Significant Trees**. Protection of both Significant and Regulated Trees must be enshrined in the Planning and Design Code for statutory protections to take effect. For example, the nominal \$94 fee for removing a Significant or Regulated tree on private land falls well short of covering the costs of planting and maintaining a replacement tree – not to mention the lost benefits to the community, which have been estimated in a City of Burnside study to be in the range of a few thousand dollars for small mature trees, through to tens of thousands or more for large mature trees. This gross under-valuing of mature trees causes significant economic barriers in ensuring adequate urban green space.

Writing this letter has provided a base for a report to Greater Adelaide Region Organisation of Councils for September which will include advice from metropolitan councils on the 'issues with trees'.



Key Partner to Green Adelaide

Resilient East has been engaged in the consultation around the Green Adelaide Board's priorities and potential projects since the process of landscape reform commenced. Green Adelaide (formerly, Adelaide and Mt Lofty NRM Board) staff continued engaging with the challenges and successes of Resilient East by attending Steering Group meetings, action planning sessions, WSUD and Canopy group meetings, and generally being available to provide support and advice. Green Adelaide's capacity to offer in-kind support was limited pending the announcement of the Green Adelaide Board.

There has been strong support for continuation of funding regional climate adaptation coordinators, supporting on-ground greening, biodiversity and WSUD projects, capacity building and research initiatives, and community grassroots action. Resilient East is seen as a key partner to support Green Adelaide and to promote constructive ways to increase canopy and green cover and WSUD.

4. Governance

Climate Change Sector Agreement

The implementation of Resilient East is managed in accordance with the governance and reporting arrangements set out in the Climate Change Sector Agreement between the participating councils and the Government of South Australia. The Sector Agreement was established under the *Climate Change and Greenhouse Emissions Reduction Act, 2007*. The Steering Group meets quarterly to review progress of annually updated priority options and to maximise collaboration across the region.

The Sector Agreement was reviewed in its entirety before 30 January 2020 as per the Agreement. The Agreement was renegotiated and sent around for CEO sign-off digitally due to COVID-19 preventing gatherings. This slowed the process and the Minister signed officially on the 27 July 2020.

The Steering Group updated their Terms of Reference in line with this new document in April 2020.

Project Coordinator Role

The Project Coordinator is pivotal in enabling and driving action towards our Sector Agreement, which is aimed at delivering on the Climate Change Regional Adaptation Plan (2016). Linking the many different programs and priorities of eight councils and State Government is no mean feat, and there is much more work to be done. The role has strategic oversight beyond the Resilient East region and helps to develop and link partnerships and opportunities with other South Australian Regional Climate Partnerships, research institutions, government and non-government organisations, wider networks and the community.

Each council invested \$6,000 towards funding a 0.8 FTE Coordinator for Resilient East. For the second year in a row the Steering Group was successful in securing matched funding of \$48,000 through the (former) Adelaide and Mt Lofty Ranges NRM Board (now Green Adelaide Board) Water Sustainability Grants program.

In mid-November 2019 the Coordinator role became vacant. With only four months until the current Sector Agreement sunset clause, a temporary backfill of the role at 0.6 FTE was commenced in early March 2020 and extended to September 2020. The role has been supplemented by consultants specifically to support delivery of the Action Plan and to improve our communications and presence. With the renewal of the Sector Agreement and 2020/21 budget allocation, a minimum 12 month 1 FTE Coordinator role is anticipated to be advertised.

Along with the Central Coordinator of the Regional Climate Partnerships, Resilient East has been advocating for longer-term financial support from the State Government to enable greater success in delivery of our longer-term Adaptation Plan. In 2020-21, Green Adelaide is pursuing opportunities to support Regional Climate Partnership coordination activities across the 17 metropolitan Council areas, with the intention to have longer-term support available in line with the 5-year Green Adelaide Landscape Plan (to be prepared during 2020/21).

Steering Group

This financial year the Steering Group met four times, engaged in two action planning workshops, one of which included council CEOs, and provided three updates to the CEOs. The Current Steering Group membership includes:

Council/ Department	Project Steering Group Member
City of Prospect - Chair	Simon Bradley Director - Infrastructure and Environment
City of Adelaide	Maria Zotti Manager - Sustainability Policy
City of Burnside	Philip Roetman Coordinator Environmental Assets (Acting)
City of Campbelltown	Andrian Wiguna General Manager Infrastructure Services
City of Norwood Payneham & St Peters	Eleanor Walters Manager, Urban Planning & Sustainability
City of Tea Tree Gully	Jon Herd Environmental Sustainability Coordinator
City of Unley	Kat Ryan Coordinator Environmental Projects & Strategy
Town of Walkerville	Ben Clark Group Manager Assets and Infrastructure
State Government Department of Environment and Water; Climate Change	Diane Favier Manager, Climate Change Policy and Strategy
Green Adelaide (former Natural Resources AMLR)	Louisa Halliday Manager Planning & Evaluation
Resilient East Project Coordinator	Bec Taylor

5. Annual Financial Statement

The Resilient East funding availability for 2019-20 was comprised of the following components:

2019/2020 Budget	Amount \$ (ex. GST)
Carry over funds from 18/19	65,281
ERA contribution to Coordinator Role (equivalent of \$6k each)	36,000
Partnership contributions to Coordinator Role from the City of Adelaide and City of Tea Tree Gully (\$6k each)	12,000
Additional contribution from 8 councils for project incidentals, general communications and engagement	8,000
Matched contribution to Coordinator Role from State Government via NRM/Green Adelaide Water Sustainability Grants Program	48,000
Total	\$169,281

Resilient East's expenditure and activities were lower than anticipated due to the vacancy of coordinator for several months and the project delays caused by COVID-19.

2019/20 Expenditure Budget	Amount \$	YTD June \$	Unspent \$
Coordinator Role to 7 November 2019 Coordinator Role 1 March to 30 June 2020 (4-month vacancy)	96,000	61,984	34,017
Resilient East Action Plan project budgets	62,281	16,220	46,061
State Government Grant Funding - Mainstreaming WSUD - Monetised Benefits tool	11,000	11,000	0
Total	\$ 169,281	\$ 89,204	\$ 80,077

Unspent funds will be carried over for continued collaboration work to deliver our long-term goals for a climate ready eastern region.

8. Future work

Action Planning

The Action Plan describes the priorities for Resilient East over the next four years to progress the implementation of the Adaptation Plan and governance arrangements of the Sector Agreement. It includes actions that will be undertaken at a regional scale (multiple councils) and will have regional benefits.

It has been prepared with input from the following:

- A workshop in November 2019 with the partner Chief Executive Officers, the Resilient East Steering Group and Green Adelaide that identified priority themes for action,
- A workshop in March 2020 with the Resilient East Steering Group that identified opportunities for action aligning with the priority themes,

- A workshop in May 2020 with the Resilient East Steering Group that confirmed actions and discussed plan development and costs,
- Ongoing review and input from the Resilient East Steering Group and the Resilient East Project Coordinator.

The priority themes for action identified include:

- Green Cover
- Water Sensitive Urban Design (WSUD)
- Monitoring and Evaluation (M&E)
- Planning Reforms
- Councils, Governance and Communications, and
- Resilient Communities.

The Action Plan identifies a plan for the next four years within the expected available budget from Council contributions. Actions have been grouped into five programs of work:

1. Supporting on-ground action.
2. Strengthening partnerships and advocacy.
3. Communications and capacity building.
4. Measuring success.
5. Governance.

The action plan will be finalised and presented by October. Below are five of the key projects that will be delivered 2020/21. Many of the desired actions of Resilient East will only be achievable with financial contributions from grants or other sources as identified.

It is acknowledged that there is a significant amount of work undertaken by individual councils. The sum output of this work plays an important role in making the region more resilient to climate change. Measuring the inputs, outputs and impact of this work has been identified as priority action in the *Measuring Success* work program.

Five key projects for 2020-21

1. Work with Green Adelaide to develop greening programs for private land.
2. Scope a large-scale regional council planting projects for coming years.
3. Prepare and implement capacity building and a Communications Strategy to develop consistent and increased messaging across our region.
4. Engage councils in understanding the climate risks to local governments.
5. Prepare a regional monitoring, evaluation and reporting plan to understand what we have and how we can calculate progress.



RESILIENT EAST

Climate Ready Eastern Adelaide



resilienteast.com

Resilient East is a regional climate initiative between state and local government organisations in eastern Adelaide. It is about making sure the eastern region remains a vibrant, desirable and productive place to live, work and visit, and that our businesses, communities and environments can respond positively to the challenges and opportunities presented by a changing climate.

This partnership includes Campbelltown City Council, the Cities of Adelaide, Burnside, Norwood Payneham and St Peters, Prospect, Tea Tree Gully, Unley, the Town of Walkerville and the Government of South Australia.

Resilient East regularly works with agencies and organisations from all levels of government, NGOs, community groups, individuals and the private sector.

ACKNOWLEDGEMENT OF COUNTRY

Resilient East councils are located on the Adelaide Plains, the traditional lands for the Kaurna people. We acknowledge this land as the traditional lands for the Kaurna people and we respect their spiritual relationship with their country. We also acknowledge the Kaurna people as the custodians of the Adelaide region and their cultural and heritage beliefs are still as important to the living Kaurna people today. We also pay respects to the cultural authority of Aboriginal people visiting from other areas of South Australia and Australia.

Visit resilienteast.com for more information.

This report was prepared by Resilient East.

Created: 25 August 2020

Contact us:

hello@resilienteast.com



Introduction

Resilient East is about making sure the Eastern Region remains a vibrant, desirable and productive place to live, work and visit and that our businesses, communities and environments can respond positively to the challenges and opportunities presented by a changing climate.

In 2016 a [Regional Climate Change Adaptation Plan](#) was prepared that provided the foundation for a coordinated and collaborative response to climate change and identified priorities for adaptation across the Eastern Region.

Since that time, the Resilient East Project Partners have worked together to improve the resilience of their communities, assets and infrastructure, local economies and natural environment so they can cope with the continuing impacts and challenges of climate change in the short, medium and long term, through the implementation of the Adaptation Plan.

This Action Plan describes the priorities for the Resilient East Project Partners over the next 4 years to progress the implementation of the Adaptation Plan. It includes actions that will be undertaken at a regional scale (i.e. multiple councils) and will have regional benefits.

It has been prepared with input from the following:

- A workshop in November 2019 with the partner Chief Executive Officers, the Resilient East Steering Group and Green Adelaide that identified priority themes for action
- A workshop in March 2020 with the Resilient East Steering Group that identified opportunities for action aligning with the priority themes
- A workshop in May 2020 with the Resilient East Steering Group that confirmed actions and discussed plan development and costs.
- Ongoing review and input from the Resilient East Steering Group and the Resilient East Project Coordinator.

The priority themes for action identified include:

- Green Cover
- Water Sensitive Urban Design (WSUD)
- Monitoring and Evaluation (M&E)
- Planning Reforms
- Councils, Governance and Communications, and
- Resilient Communities.

This Action Plan identifies what is planned for the next 4 years within the expected available budget from Council contributions. Actions have been grouped into 5 programs of work

1. Supporting on-ground action
2. Strengthening partnerships and advocacy
3. Communications and capacity building
4. Measuring success
5. Governance

The following sections describe these programs, key actions and proposed budgets. Many of the desired actions of Resilient East will only be achievable with financial contributions from grants or other sources and these are identified.

It is acknowledged that there is a significant amount of work undertaken by individual councils. The sum outputs of this work have an important role in making the region more resilient to climate change. Measuring the inputs, outputs and impact of this work has been identified as priority action in the *Measuring Success* work program.

Table 1 Regional priorities as identified in the Regional Adaptation Plan 2016

REGIONAL PRIORITIES	
1	Prepare and implement climate ready guidelines for public realm, green infrastructure and urban design
2	Business and infrastructure owners' continuity planning
3	Improve stormwater management to maximise amenity and water reuse
4	Increase community education and awareness regarding climate hazards
5	Increase planting across urban areas
6	Make asset management plans climate ready
7	Increase the area of open space in strategic locations
8	Prevent development in hazard prone areas
9	Facilitate changes to business practices

Funding opportunities

Grant and funding programs will be necessary to resource the actions identified in the Action Plan. A range of opportunities are available including:

- Greener Neighbourhood Grants
- Water Sustainability Grants
- Biodiversity Urban Design Grants
- LGA Research and Development Fund
- Open Space and Places for People Grant

1 Supporting On-Ground Action

Increasing green cover and the implementation of water sensitive urban design (WSUD) features across the region will provide cooling, amenity, biodiversity and recreation benefits. All of the Councils in the region undertake a range of greening and WSUD projects including tree planting, landscaping, irrigation management and the design, construction and maintenance of wetlands, rain gardens and detention basins. These projects contribute to the resilience of the region as a whole. The planning, design, construction and operation of associated open space, public realm and stormwater management infrastructure needs to identify how they will be impacted by warmer and drier conditions with more frequent and severe extreme weather events and how identified issues will be addressed.

At a household scale, on-ground action including landscaping and tree planting, rainwater management, building resilience and energy efficiency retrofits that improve thermal comfort and improve health, safety and wellbeing outcomes.

1.1 Desired Outcomes

Resilient East plays a key role in supporting the partner councils and the community to undertake on-ground action to achieve the following desired outcomes:

- Increase the success of grant applications for on-ground works by individual councils
- Increase regional green cover
- Increase WSUD implementation in infill development
- Enhance Kauma involvement in planning, design and development of on-ground works
- Increase ongoing community action
- Enhance community resilience.

1.2 Action Plan

Seventeen actions have been identified to support on-ground action over the next four years. These actions align with the regional priorities identified in the Regional Adaptation Plan.

Actions		Timing				Alignment with regional priorities
		20-21	21-22	22-23	23-24	
1	Scope regional large-scale planting project (for 2021/22 Greener Neighbourhood grant rounds)	✓				5
2	Support delivery of large-scale tree planting project		✓	✓	✓	5
3	Scope opportunities to establish large scale collaborative WSUD systems that provide catchment scale benefits, through review of SMPs and land availability.	✓				3, 5
4	Support delivery of large scale WSUD project		✓	✓	✓	3, 5
5	Support councils to develop grant/funding submissions and manage grant processes	✓	✓	✓	✓	3, 5, 7
6	Identify and promote opportunities for Kauma involvement in partnership projects	✓	✓	✓	✓	4
7	Support ongoing interaction and development of climate ready champions project and investigate future opportunities	✓	✓	✓	✓	4
8	Review council policy and determine leading practice approach to achieve optimal greening outcomes		✓	✓		1, 5, 7

Actions		Timing				Alignment with regional priorities
		20-21	21-22	22-23	23-24	
9	Scope a tree inlet project (including locations) in a coordinated approach		✓			3, 5
10	Support private developers to incorporate WSUD systems (as demonstration sites) with Water Sensitive SA	✓	✓	✓	✓	3, 5
11	Work with Green Adelaide and others to develop greening program for private land (tree planting and verges)	✓				5
12	Support delivery of greening program for private land		✓	✓	✓	5
13	Investigate opportunities and develop program to support household scale community climate resilience/adaptation, e.g. community grant programs delivered through councils or as a region, for works including making homes climate ready through retrofit, tree planting etc	✓				4, 5
14	Implement community climate resilience/adaptation program aligning with funding opportunities and community demand		✓	✓	✓	4, 5
15	Provide guidance and training for councils to incorporate climate impacts on useful life of assets into Asset Management Plans (AMPs) - including AMPs for stormwater and WSUD, roads, footpaths, buildings and open space		✓	✓		6
16	Collaborate with IPWEA, FMG (Financial Management Group) and the LGA asset management group to investigate opportunities to manage trees as a capital asset and include in AMPs	✓	✓			6
17	Support councils to identify local and regional hotspots and target planting efforts Use heat and canopy mapping, overlay planned key plantings and use to identify gaps and inform priorities. Use information to assist with funding applications.		✓	✓		5, 7

1.3 Theme Contribution

Supporting on-ground action contributes to the following priority themes for action:

GREEN COVER ✓	WSUD ✓	M&E	PLANNING REFORMS	COUNCILS, GOVERNANCE AND COMMUNICATIONS ✓	RESILIENT COMMUNITIES ✓
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2 Strengthening Partnerships and Advocacy

Collaboration and partnerships between all sectors and levels of government and the community is needed for successful adaptation. More can be achieved if we work together and share experiences, knowledge and resources. The collective voice of the region will have a greater ability to influence decisions that influence the region. State government land use planning and natural resource management planning systems are changing. Participation in reform processes will ensure the region is represented and advocated for, and outcomes that benefit the region are included.

2.1 Desired Outcomes

Resilient East plays a key role in strengthening partnerships and advocacy to achieve the following desired outcomes:

- Ensure region climate change issues and opportunities are represented in the regional plan and landscape plan (Green Adelaide)
- Enhance relationships with partners and stakeholders to deliver projects that benefit the region
- Engage with Kaurna to identify future opportunities.

2.2 Action Plan

Ten actions have been identified to strengthen partnerships and advocacy over the next four years. These actions align with the regional priorities identified in the Regional Adaptation Plan.

Actions	Timing				Alignment with regional priorities
	20-21	21-22	22-23	23-24	
1 Advocate for and participate in projects that enable greater space for and survival of trees and greening, including: <ul style="list-style-type: none"> • Work with State Government and SA Power Networks to align canopy goals, tree planting and requirements regarding establishment and maintenance • Participate in and use research findings about tree species and climate resilience • Work with State Government through policy input on the Planning & Design Code and monitoring impacts of PDI Act outcomes - especially in relation to canopy loss and WSUD 	✓	✓	✓	✓	1, 5, 6
2 Collaborate with Green Adelaide to develop regional landscape plan	✓	✓			5, 7
3 Continue advocacy through Regional Plans and Planning & Design Code for greater opportunities for landscaping and WSUD in infill development	✓	✓	✓		3, 5
4 Continue to collaborate with SA Water on temperature monitoring at parks and irrigation projects	✓	✓	✓	✓	5
5 Continue to collaborate with Water Sensitive SA	✓	✓	✓	✓	3
6 Continue to work with business precincts, community organisations and hazard leaders on resilience building projects	✓	✓	✓	✓	2, 4, 9
7 Coordinate submissions on relevant policy and plans, for example SA Government Climate Change Strategy	✓	✓	✓	✓	All
8 Host discussion with Kaurna (through Green Adelaide) to share Resilient East history and opportunities	✓	✓			4

Actions	Timing				Alignment with regional priorities	
	20-21	21-22	22-23	23-24		
9	Support research into regional issues	✓	✓	✓	✓	All
10	Investigate opportunities to establish regional <i>Urban Tree Fund</i> required by the PDI Act		✓			5

2.3 Theme Contribution

Strengthening partnerships and advocacy contributes to the following priority themes for action:

GREEN COVER ✓	WSUD ✓	M&E ✓	PLANNING REFORMS ✓	COUNCILS, GOVERNANCE AND COMMUNICATIONS ✓	RESILIENT COMMUNITIES ✓
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3 Communications and Capacity Building

The Regional Adaptation Action Plan identified community education and awareness raising as a fundamental requirement to deliver behaviour change, focused on simple messages that focus on the benefits of adaptation. Communications and capacity building also need to support decision makers and those responsible for implementing adaptation action including council staff and Elected Members. Celebrating the benefits and success of regional action is important to recognise how this work will improve the resilience of the region and provide motivation to keep working toward our shared goals.

3.1 Desired Outcomes

Resilient East plays a key role in supporting the partner councils and the community to undertake on-ground action to achieve the following desired outcomes:

- Regionally consistent approach to sharing climate change information with community
- Regular provision of information to community and stakeholders about what Resilient East is achieving and learning
- Increase capacity of council staff and Elected Members to embed climate change in all decisions and actions
- Increase capacity of community to understand and manage impacts of climate change
- Increase capacity of business to understand and mitigate climate risks
- Increase understanding of climate change transition costs and risks to our region

3.2 Action Plan

Fourteen actions have been identified to support communications and capacity building over the next four years. These actions align with the regional priorities identified in the Regional Adaptation Plan.

Actions		Timing				Alignment with regional priorities
		20-21	21-22	22-23	23-24	
1	Deliver regional communications, media and capacity building strategy: <ul style="list-style-type: none"> • Outward looking (external) – community focus, development of key messages, provision of regular and consistent messaging, opportunities for communications linked to monitoring and evaluation or project success, opportunities for information sessions, capacity building events other events and activities • Inward looking (internal) – council focus, capacity building, sharing learnings, understand cross-functional impacts of climate change 	✓				4, 9
2	Develop reporting templates to provide information to community and support annual reports, including: <ul style="list-style-type: none"> • Articles or case studies for inclusion in council magazines/newsletters/websites • Report card / snap-shot for community and annual report • Website • Fact Sheets on projects to communicate to EMs 	✓	✓			4, 9

Actions		Timing				Alignment with regional priorities
		20-21	21-22	22-23	23-24	
3	Host a workshop for Elected Members and Executives on the climate risks to local governments, and support with any follow-up steps	✓				1, 2, 4
4	Host community events and activities Community tour of WSUD features Community tree planting events Being prepared for heatwaves	✓	✓	✓	✓	4
5	Maintain an online secure shared platform for staff to access information	✓	✓	✓	✓	All
6	Maintain the website as a central point for all community facing communications, and other tools such as LinkedIn and a regular e-news	✓	✓	✓	✓	4
7	Work with external partners on communications or capacity building projects that support community resilience, especially in vulnerable communities, including Red Cross, SES, SACOSS etc.	✓	✓	✓	✓	2, 4
8	Work with external partners on communications or capacity building projects that support community resilience in business, including with ERA Business, Business SA, Small Business Commissioner, Business Hubs, traders' associations	✓	✓	✓	✓	2, 4, 9
9	Develop materials to support external capacity building, including business climate risk awareness and climate impacts for the community	✓	✓	✓		2, 4, 9
10	Develop materials to support internal capacity building (case studies, presentation materials etc), in conjunction with relevant lead State Government agencies. For example on LIDAR, greening, heat and canopy mapping, WSUD, climate impacts on community, greening, climate risks etc.	✓	✓	✓	✓	All
11	Celebrate success through annual event and regular communications	✓	✓	✓	✓	4
12	Publish (2) articles or case studies each year in council magazines/newsletters/websites	✓	✓	✓	✓	4
13	Undertake regional assessment of impacts on local business of more frequent extreme weather to identify if any regional response is needed		✓			2, 9
14	Undertake regional assessment of impacts on Council workforce of more frequent extreme weather to identify if any regional response is needed to be able to maintain capacity		✓	✓		2

3.3 Theme Contribution

Communication and capacity building contributes to the following priority themes for action:

GREEN COVER ✓	WSUD ✓	M&E ✓	PLANNING REFORMS	COUNCILS, GOVERNANCE AND COMMUNICATIONS ✓	RESILIENT COMMUNITIES ✓
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4 Measuring Success

Monitoring and evaluation are needed for Resilient East to understand regional successes and where adjustments are needed to achieve desired outcomes. Having information and data to report to stakeholders and the community is essential to build support for Resilient East and demonstrate accountability. The Regional Adaptation Plan recommended the establishment of a monitoring and evaluation framework, consistent with an adaptive management approach. Accurately measuring regional outputs and outcomes requires a consistent approach as actions are undertaken by a range of government and private stakeholders.

4.1 Desired Outcomes

Resilient East plays a key role in supporting the partner councils and the community to measure success to achieve the following desired outcomes:

- Increase accountability as ability to measure and report success of Resilient East improves
- Develop an adaptive approach where learnings are shared to the benefit of future projects.

4.2 Action Plan

Five actions have been identified to measure success over the next four years. These actions provide support for the regional priorities identified in the Regional Adaptation Plan, so the 'Regional Priorities' column has been left out of this section.

Actions	Timing			
	20-21	21-22	22-23	23-24
1 Prepare regional monitoring, evaluation and reporting plan (aligning with communications plan) and including green cover, canopy and tree planting compliance with development approvals, community monitoring (e.g. awareness, support for Resilient East, behaviour change etc) and local impact of new tree-related performance outcomes in the Planning and Design Code	✓	✓		
2 Implement regional monitoring to evaluate regional impact and support reporting and communications	✓	✓	✓	✓
3 Identify related State government targets and monitoring (e.g. SA Health public health indicators, DPTI tree planting, Green Adelaide as developed)	✓			
4 Partner with State government and other regions to undertake heat mapping and canopy cover			✓	
5 Develop and share templates and processes for project post implementation debriefs and evaluation	✓	✓		

4.3 Theme Contribution

Measuring success will contribute to all of the following priority themes for action:

GREEN COVER	WSUD	M&E	PLANNING REFORMS	COUNCILS, GOVERNANCE AND COMMUNICATIONS	RESILIENT COMMUNITIES
✓	✓	✓	✓	✓	✓

5 Governance

The Regional Adaptation Action Plan identified the need for all sectors and levels of government to come together, with strong partnerships and clarity of roles and responsibilities to contribute to the implementation of adaptation action. A lead group or agency responsible for driving implementation is critical to the governance structure. The Resilient East partnership was established to lead adaptation implementation and governance. The governance work program includes the essential administrative and coordinating roles of Resilient East and its regional coordinator.

5.1 Desired Outcomes

- Ensure responsibilities in Sector Agreement are met
- Facilitate a cooperative approach across the Eastern Adelaide region
- Ensure projects are scoped for early financial commitment

5.2 Action Plan

Three actions have been identified to measure success over the next four years.

Actions	Timing			
	20-21	21-22	22-23	23-24
1 Facilitate meetings of steering group and working groups including Canopy and Urban Heat, WSUD and Communications. Other working groups or discrete project groups as required are supported by Project Coordinator	✓	✓	✓	✓
2 Provide a bi-annual report, which include financial reports and likely commitments to CEOs via the ERA CEOs monthly meetings plus an annual report in conjunction with the next year's detailed priorities. Other updates provided as necessary	✓	✓	✓	✓
3 Support ongoing regional coordinator position	✓	✓	✓	✓

5.3 Theme Contribution

GREEN COVER	WSUD	M&E	PLANNING REFORMS	COUNCILS, GOVERNANCE AND COMMUNICATIONS	RESILIENT COMMUNITIES
✓	✓	✓	✓	✓	✓

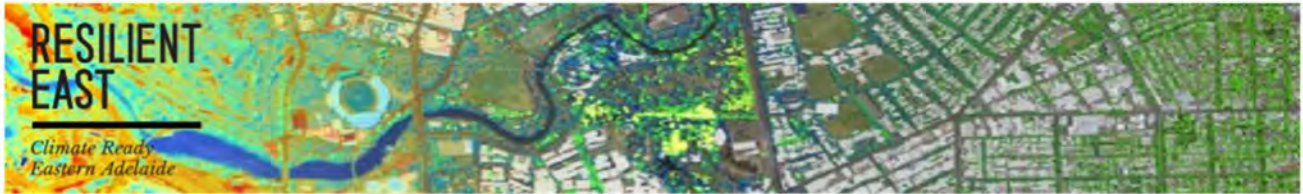


RESILIENT EAST

Climate Ready Eastern Adelaide



resilienteast.com



Attachment 4

LiDAR canopy mapping project update

Key points:

- In a first for Adelaide, **data captured for every tree greater than three metres** in height on public and private land shows **tree canopy represents 23.37% of the metropolitan study area**
- The canopy models will be **launched alongside the Heat Mapping online map on 28th September**, from which individual Councils or Climate Regional Partnerships can choose to communicate this in the public if they wish
- Overall, **28% of the total Resilient East** land area is covered by canopy
- We have mapped data pertaining to the **height of the canopy**, and canopy coverage by **land use and land ownership**
- Seven out of eight Resilient East councils are above average (related to Metropolitan Adelaide) when it comes to total canopy cover
- The baseline for the 30-Year Plan (and subsequent Council targets) are not to be compared with this new data
- The intent moving forward is to use the 2018/19 LIDAR capture as a **new baseline reference**, and in future years to capture data in a way that allows for easy comparison and reporting of progress towards the 2045 target.

Background information

Resilient East recently collaborated with the Department for Environment and Water (DEW), and Department of Transport and Infrastructure (DIT, then Department of Planning, Infrastructure and Transport, DPTI) and other Regional Climate Partnerships to undertake an analysis of Light Detection and Ranging (LiDAR) data of the Adelaide area.

The main result is a mapped benchmark of canopy cover and tree height at a point in time, which can be replicated in the future to track tree loss or gain trends.

Canopy cover measurements – previous methods vs LiDAR

LiDAR data is captured by a low-flying plane, which measures distances to the surface of the earth. The LiDAR data can be used to create 3D tree canopy models and measure canopy cover in a study area.

Previously, the i-Tree Canopy Cover method was used to estimate canopy cover in capital cities across Australia. This estimate also served as a baseline for the State Government’s *30-Year Plan for Greater Adelaide (2017 Update)*, which specifies a target for green cover to increase by 20% by 2045.



Where i-Tree Canopy gives a statistical *estimate* of canopy cover, LiDAR *measures* the amount of canopy cover directly, providing more accurate results and being less prone error. The LiDAR data provides a new baseline, but the targets in the 30-Year Plan will stay the same.

Results for Metropolitan Adelaide

The initial results indicate the amount of canopy cover (vegetation over 3m in height) over various land use and land ownership types within the participating partner councils. In a first for Adelaide, **data captured for every tree greater than three metres** in height on public and private land shows **tree canopy represents 23.37% of the metropolitan study area**.

It is important to note the flyover was completed in 2019 and only includes trees 3m tall and above. Therefore, recent plantings are not captured.

The 30-Year Plan for Greater Adelaide identifies a need to increase and maintain tree canopy cover over 30%. The mapping suggests our greatest opportunity to meet the 30-Year Plan for Greater Adelaide’s target of a 20% increase in urban green cover by 2045 is on private land, as there simply is not enough unplanted space on public land to meet this target alone.

The percent cover of tree canopy of each of the Resilient East council partners is shown in the graph below, taken from the Aerometrex Report. The graph also provides a comparison against other metropolitan councils.

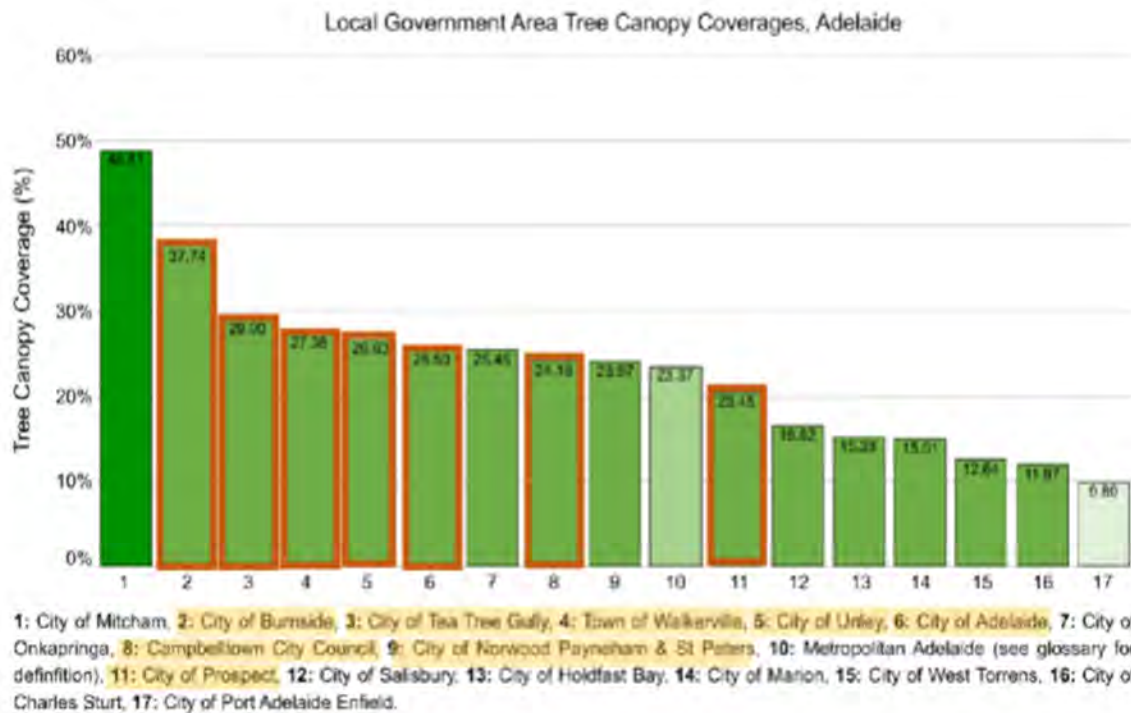


Figure 1 - Comparison of LiDAR derived Tree Canopy Coverages for all LGAs that are wholly represented within the study area, as well as the total tree canopy coverage for metropolitan Adelaide (Ref S.J Holt, Aerometrex Ltd, 2020).



Resilient East statistics

The following key statistics are presented for the Resilient East area:

- **28% of the Resilient East area is covered by tree canopy**, compared with 23.37% for the greater metropolitan Adelaide area
- **Eastern Councils are performing above average with total canopy cover.**
- **Public land has the highest proportion of canopy.**

Please see **Figure 2** and **3** for a detailed breakdown of canopy cover in the Resilient East area.

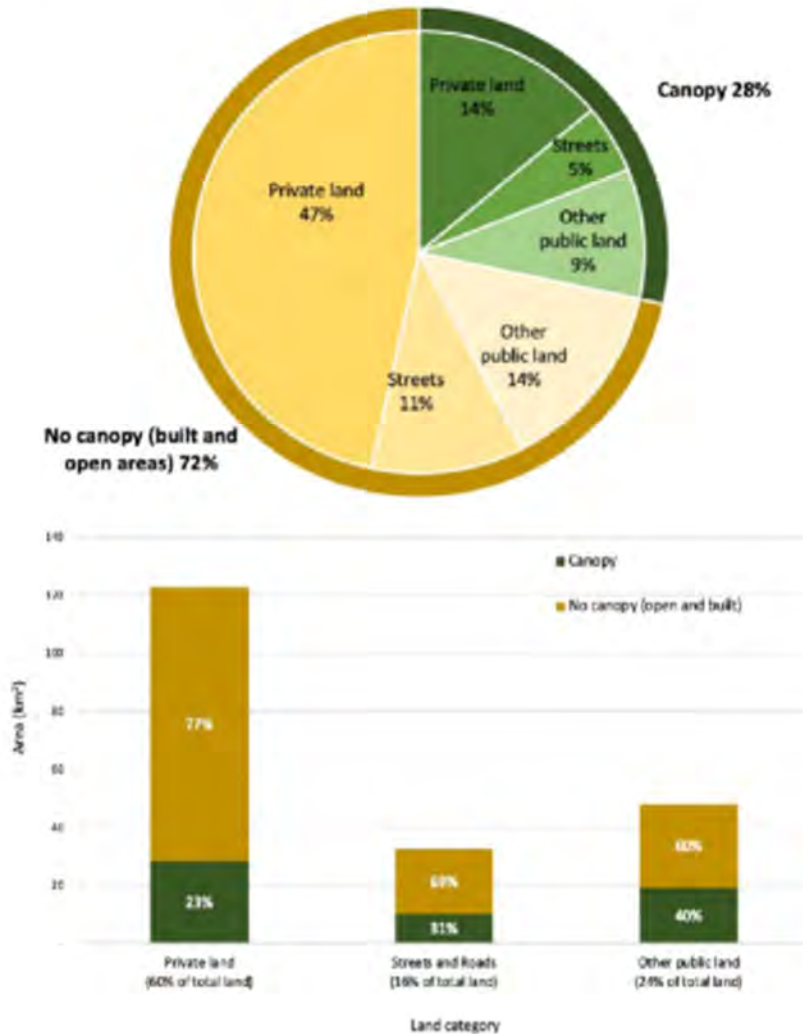


Figure 2 – Canopy coverage in the Resilient East Study Area by land category (canopy = vegetation >3m). Pie chart (top) displays canopy cover (% cover) from the entire study area, whereas the bar graph (bottom) breaks down canopy cover (% cover) within each land category. *note % are rounded figures (i.e. total canopy is actually 28.3%). (Data from S.J Holt, Aerometrex Ltd, 2020).



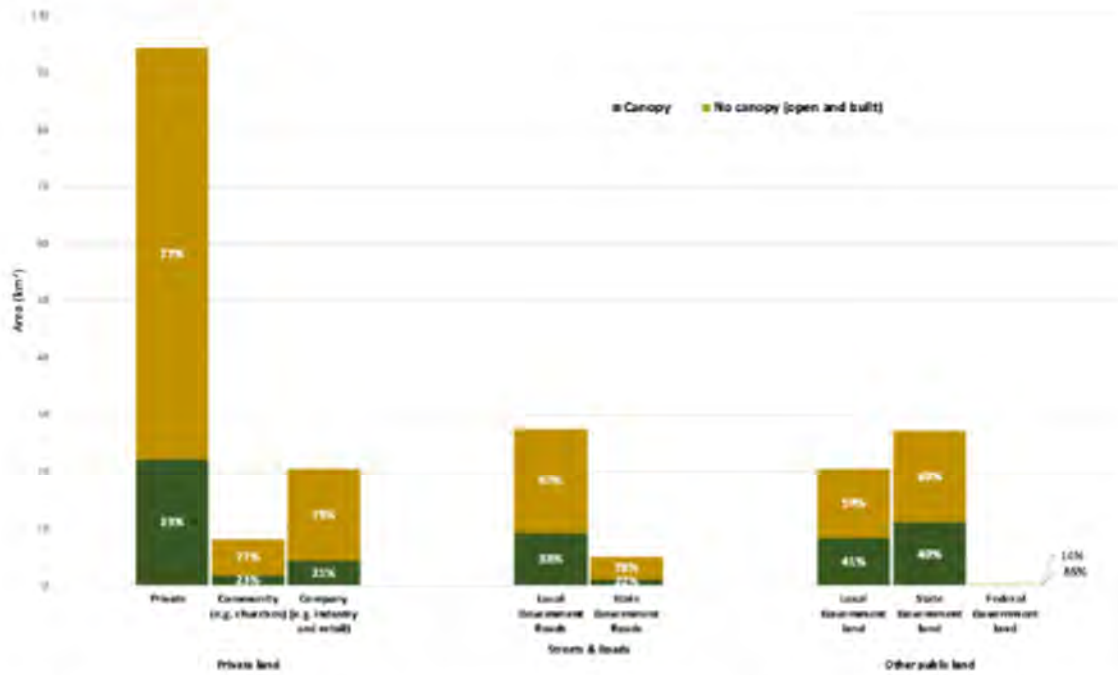


Figure 3 – Canopy coverage (% cover) in the Resilient East Area by land category (canopy = vegetation >3m). *note % are rounded figures (Data from S.J Holt, Aerometrex Ltd, 2020).

Comparing LiDAR

When a second time point of LiDAR data is collected we will be able to measure canopy growth and loss, which will enable more effective decision-making in council processes such as climate mitigation and adaptation strategies, streetscape design and urban greening policy. See Error! Reference source not found. for an example of how the data can be used to compare changes in canopy cover over time (i.e. between multiple data-collection flyovers).

For more information or regarding your own Council details, please speak to your Resilient East Steering Group member.

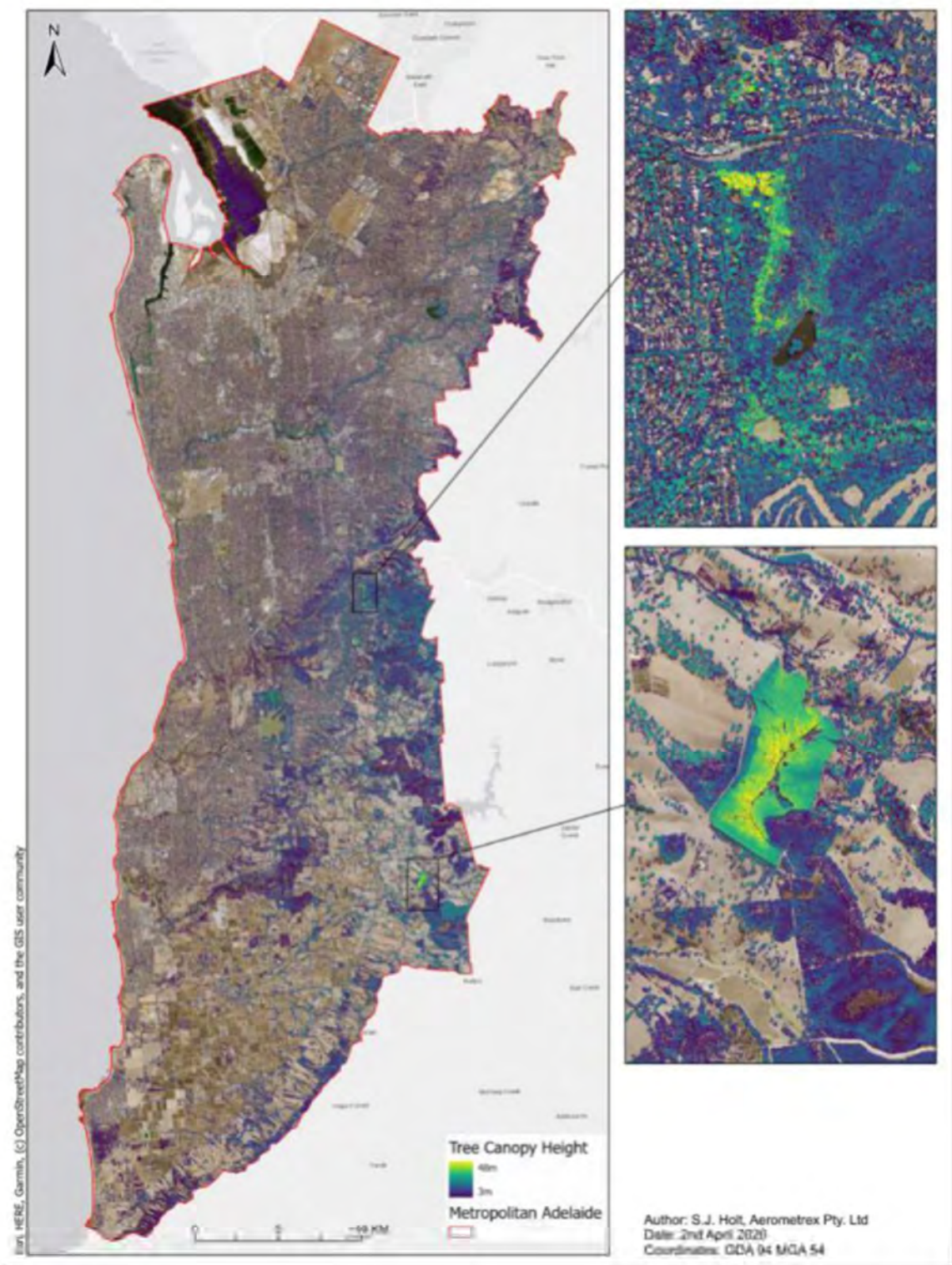
List of Outputs from the study (been made accessible to all councils)

- 1) LiDAR derived tree canopy cover metrics across Adelaide, South Australia – Report 1 – Local Government Areas (S.J. Holt, Aerometrex Ltd, 2020) – **this will be accessible online (DEW Urban Heat and Canopy Mapping)**
- 2) LiDAR derived tree canopy cover metrics across Adelaide, South Australia – Report 2 – Metropolitan Adelaide (S.J. Holt, Aerometrex Ltd, 2020)
- 3) Appendices A-P – Vegetation Analysis of individual Councils
- 4) GIS maps layers – Vegetation metrics
 - a. Digital Canopy Model (continuous height) **(Appendix 1)**
 - b. Canopy Stratification (stratified height)
 - c. Canopy Cover (area) **(Appendix 2)**
 - d. Canopy Coverage for land use
 - e. Canopy Coverage for land ownership
 - f. Vegetation Greenness (Relative Normalised Difference Vegetation Index)
 - g. Percent canopy cover per unit area (100m x 100m canopy) **(Appendix 3)**
- 5) GIS maps layers – Engineering
 - a. Digital Terrain model (bare earth, spatial resolution 1m)
 - b. Contours
 - c. Building Footprints

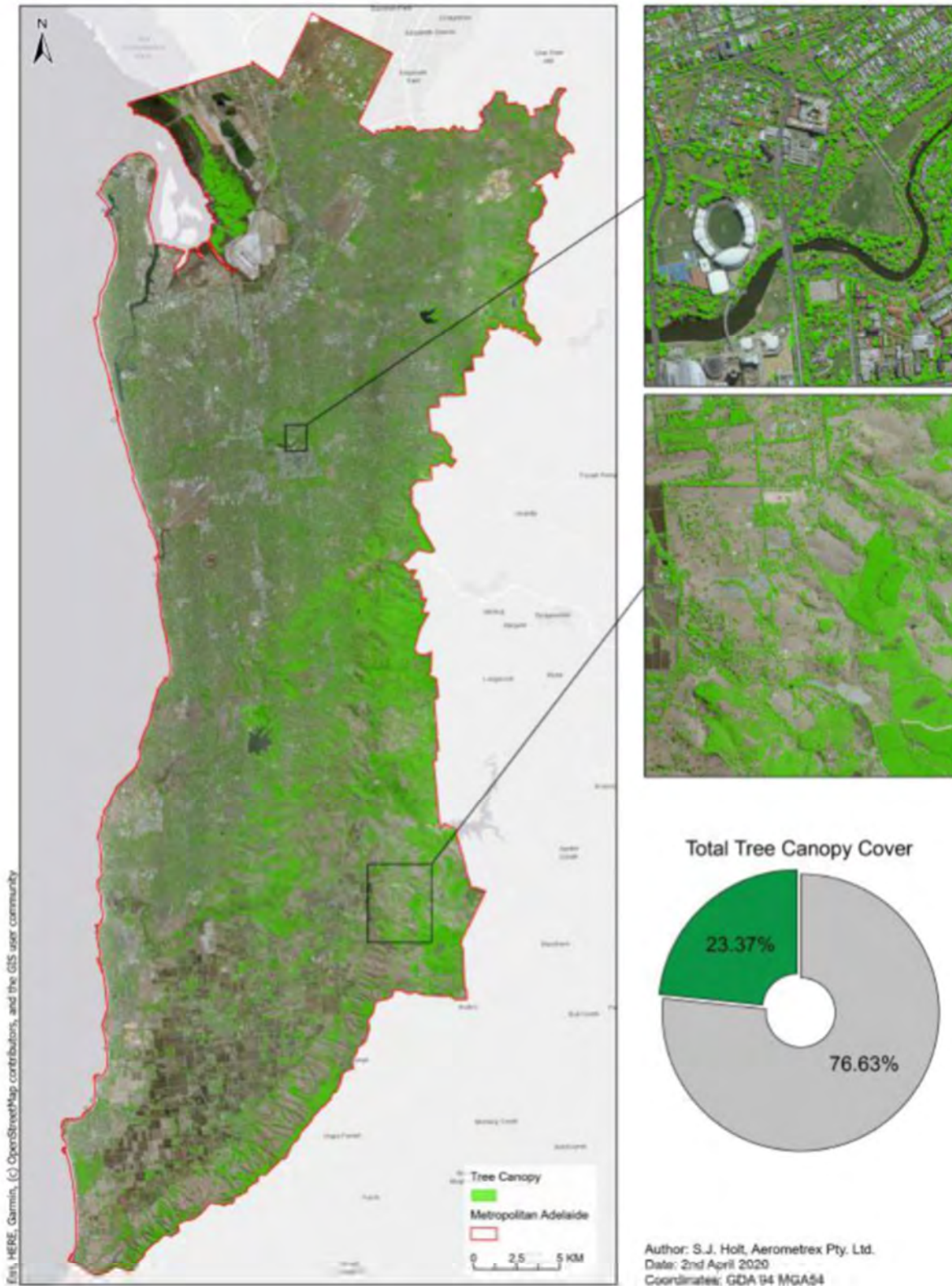


Appendices

Appendix 1: Digital canopy model - Metropolitan Adelaide. Adapted from S.J. Holt (2020) Aerometrex report.



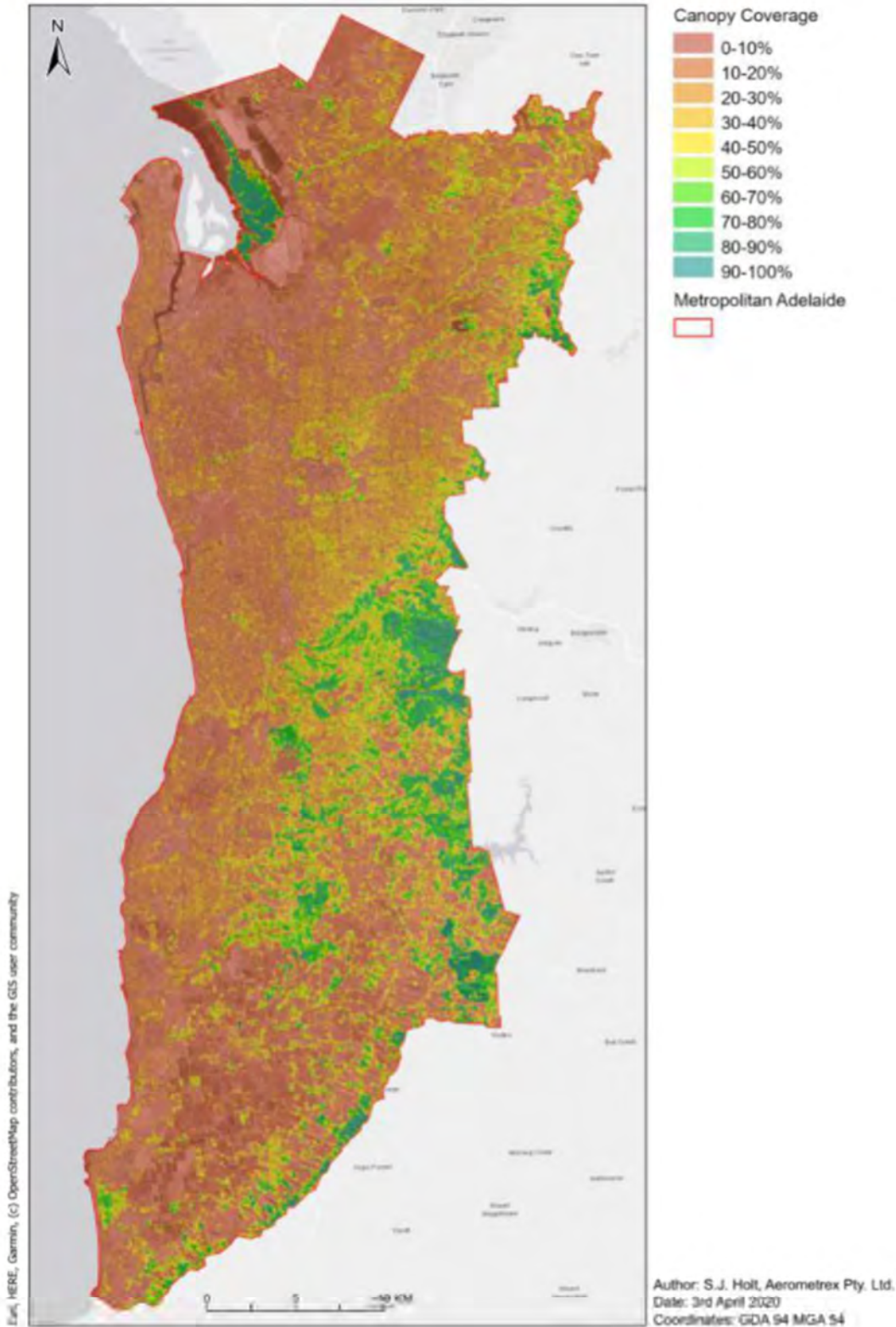
Appendix 2: Tree Canopy Coverage - Metropolitan Adelaide. Adapted from S.J. Holt (2020) Aerometrex report.



Esri, HERE, Garmin, (C) OpenStreetMap contributors, and the GIS user community



Appendix 3: Canopy Coverage by Unit Area - Metropolitan Adelaide. Adapted from S.J. Holt (2020) Aerometrex report.



Esri, HERE, Garmin, (C) OpenStreetMap contributors, and the GIS user community



Appendix 4: Figure 1: Council Scale Case Study Change in Tree Canopy Height and Figure 2: Significant Canopy Loss and Urban Development – April 2018 to March 2020. Adapted from 'Where to next – tree canopy and building change detection using Airborne LIDAR', S.J. Holt, Aerometrex Pty Ltd, June 2020

Figure 1:



Figure 2:



COUNCIL ACTION REPORT

REPORT TITLE: COUNCIL ACTION REPORT
ITEM NUMBER: 4.14
DATE OF MEETING: 24 MAY 2021
AUTHOR: MELANIE WILLIAMS
JOB TITLE: ADMINISTRATIVE SUPPORT OFFICER
OFFICE OF THE CEO
ATTACHMENTS: 1. COUNCIL ACTION REPORT

1. EXECUTIVE SUMMARY

To provide an update to Members on information and actions arising from resolutions of Council.

2. RECOMMENDATION

That:

1. The report be noted.
-

COUNCIL ACTION REPORTS - ACTIONS TO MAY 2021						
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date	
23/03/20	4.2	CULROSS AVENUE LIVING STREET INVESTIGATION 3. Six months following the completion of the developments at 402 Fullarton Road and 25 Culross Avenue, traffic volumes, speeds and on-street parking along Culross Avenue be reviewed to assess the impact the developments have had on the street and if any traffic calming measures are warranted.	GM City Development	A review of traffic and parking conditions will commence in June 2021 and a report is to be presented to Council around August 2021.	August 2021	
22/06/20	5.1.3	NOTICE OF MOTION FROM COUNCILLOR S. DEWING RE. MANAGEMENT OF DAMAGE TO COUNCIL INFRASTRUCTURE ADJACENT TO LARGE SCALE DEVELOPMENTS 1. Staff prepare a report outlining issues, options (including compliance or enforcement strategies) and resource requirements, to enable monitoring and management of impacts of developments on Council infrastructure, including street trees.	GM City Services	An EM Briefing was undertaken in October 2020. Following the completion of the Development Services review, an information report will be presented to Council in June 2021, outlining planned approach.	June 2021	
28/09/20	5.1.2	NOTICE OF MOTION FROM COUNCILLOR S. DEWING RE: SINGLE USE PLASTICS 1. A report be prepared investigating opportunities to influence and educate retailers within the City of Unley with a view to achieving a reduction or total removal in the provision of plastic shopping bags by businesses across the City.	GM City Development	A report is expected to be presented to Council for consideration at its meeting to be held in June 2021. The report has been rescheduled a couple of months later than initially proposed due to other pressing commitments.	June 2021	
28/09/20	5.1.4	NOTICE OF MOTION FROM COUNCILLOR S. DEWING RE: DOG WASTE BINS AND BAGS AT CITY OF UNLEY PARKS 1. A report be prepared investigating the benefits and the costs of installing organic (green) waste bins at City of Unley parks and replacing the existing complimentary black plastic dog waste bags with complimentary compostable dog waste bags, with the investigations to consider relevance of other related plans/strategies such as the Animal Management Plan and Waste Management Strategy.	GM City Development	Council's Draft Waste Management and Resource Recovery Plan 2021-2025 has included an action to undertake a cost/benefit analysis to consider the installation of organic (green) waste bins and compostable dog waste bags in Council's parks. Once Council has adopted its Final Plan, a report will be presented to Council for consideration to confirm the way forward for this initiative.	July 2021	
23/11/20	4.1	GLOBAL COVENANT OF MAYORS FOR CLIMATE AND ENERGY - INVITATION TO JOIN 2. The invitation received from ICLEI Oceania to the join the Global Covenant of Mayors for Climate and Energy be accepted, with the Chief Executive Officer authorised to submit the required letter of intent. 3. Once available, information relating to an initial community greenhouse emission inventory and hazards assessment, a greenhouse reduction target and adaptation goals and a Climate Energy Plan be submitted to the Global Covenant of Mayors for Climate and Energy as part of the City of Unley's commitment to join the group	Executive Manager Office of the CEO	Completed This matter cannot be actioned until the Climate and Energy Plan is finalised and endorsed by Council.	Completed TBA	
14/12/20	4.5	REVIEW OF NATURE STRIPS POLICY 4. The Nature Strips Policy be reviewed as soon as staff are able to provide more updated information in relation to artificial turf.	GM City Development	A report is expected to be presented to Council for its consideration at its meeting to be held in July 2021.	July 2021	
27/01/21	4.2	E-SCOOTER TRIAL IN THE CITY OF UNLEY 2. The Mayor write to the Lord Mayor of the City of Adelaide requesting the inclusion of the South Park Lands in the City of Adelaide e-scooter trial. 3. Subject to the City of Adelaide approval of the inclusion of the South Park Lands in their e-scooter trial, an e-scooter trial to be undertaken in the City of Unley area and the Administration proceed to finalise a Use Case for submission to the Minister for Infrastructure and Transport. 4. The Administration be authorised to make technical amendments to the e-scooter trial Use Case to meet the requirements of the Minister, without significant departure from the substance/intent of the conditions as part of the finalisation process. 5. Subject to Ministerial approval, the use of the Shared Mobility Devices Model Permit developed by the Local Government Association for the establishment of an e-scooter trial in the City of Unley area based on the permit conditions as set out in Attachment 2 to this report (Item 4.2, Council Meeting 27/01/2020) be endorsed.	GM City Development	A letter was sent from the Mayor to the Lord Mayor of the City of Adelaide as resolved by Council. At its meeting held on 10 March 2021, the City of Adelaide supported the inclusion of the South Park Lands and will now write to the Minister to formally request the extension. The Administration will continue to work with representatives of the City of Adelaide and representatives of the Minister for Infrastructure and Transport to ensure the matter continues to progress to facilitate Council's trial.	October 2021	
27/01/21	4.8	LIVE STREAMING OF COUNCIL AND COUNCIL ASSESSMENT PANEL (CAP) MEETINGS 3. A funding allocation of \$5,000 for the implementation of live streaming of audio and minutes for Council and Council Assessment Panel meetings be considered in the next quarterly budget review.	GM Business Support & Improvement	Live Streaming process will be implemented by June 2021	June 2021	

COUNCIL ACTION REPORTS - ACTIONS TO MAY 2021					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
22/02/21	4.3	DRAFT ECONOMIC DEVELOPMENT GROWTH STRATEGY 2021-2025 4. Following community consultation, a further report outlining a summary of the feedback received and the final Economic Development Growth Strategy 2021-2025 be presented to Council for adoption in May 2021.	GM City Development	A report summarising the feedback received during the community consultation process is to be presented to Council for its consideration along with the Final Strategy at its meeting to be held in May 2021.	May 2021
22/03/21	5.1.2	NOTICE OF MOTION FROM COUNCILLOR M. RABBITT RE: ROTARY CLUB OF UNLEY PROPOSAL FOR A MUSICAL AND SENSORY PARK 1. An investigation of the feasibility of establishing a Musical and Sensory Playground at Orphanage Park (or other location recommended by Administration) based on the Rotary Club of Unley proposal (as set out in Attachment 1 to this Motion, Item 5.1.2, Council Meeting 22/03/2021) be undertaken. 2. As part of the feasibility study, a sketch plan and brief investigation report be prepared including: 2.1 the estimated 'in kind' support that could be provided by Council by way of infrastructure to accommodate the musical equipment and garden; 2.2 a site plan, consideration of alternative park locations, access pathways, carpark connections and potential impact on existing activities and events; 2.3 A review of the scope of work required to extend existing services including potable water, irrigation and lighting to support the proposed playground; 2.4 Identification of potential issues regarding sound attenuation, stormwater interface, impact on heritage and any other foreseeable community concerns; 2.5 Confirmation of responsibilities and resources required for ongoing management, equipment maintenance, procurement and project management. 3. The investigation report on the feasibility of establishing a Musical and Sensory Park within the City of Unley to be presented to Council by May 2021.	GM City Development	A report is to be presented to Council for its consideration at its meeting to be held on May 2021.	May 2021
22/03/21	4.3	DRAFT CLIMATE AND ENERGY PLAN FOR CONSULTATION 2. A target to become a carbon neutral organisation for corporate emissions by 2030 be set. 3. The Draft Climate and Energy Plan set out in Attachment 1 to this report (Item 4.3, Council Meeting 22/03/2021) be endorsed for the purpose of undertaking community consultation. 4. The Chief Executive Officer be authorised to make minor editorial or formatting amendments as required in conjunction with the graphic design of the Draft Climate and Energy Plan, in order to finalise the document for the purpose of undertaking community consultation. 5. Following the conclusion of community consultation, a further report outlining a summary of the feedback received and updated final Climate and Energy Plan including a 10-year implementation plan, be presented to Council.	GM City Development	Community consultation on the Draft Plan commenced on 12 April 2021 and closed on 10 May 2021. All feedback received is currently being collated by the Administration. A report outlining a summary of the feedback which has been received and proposed changes to the Draft Plan is expected to be presented to Council for its consideration at its meeting to be held in June	June 2021
22/03/21	4.4	DRAFT WASTE MANAGEMENT AND RESOURCE RECOVERY PLAN 2021-2025 2. The Draft Waste Management and Resource Recovery Plan 2021-2025, as contained in Attachment 1 to this report (Item 4.4, Council Meeting 22/03/2021), be endorsed for the purpose of undertaking community consultation. 3. The Chief Executive Officer be authorised to make minor editorial amendments as required, in order to finalise the Draft Waste Management and Resource Recovery Plan 2021-2025 for the purpose of undertaking community consultation. 4. Following the conclusion of community consultation, a further report be presented to Council for its consideration outlining a summary of the feedback received and a final Waste Management and Resource Recovery Plan 2021-2025.	GM City Development	Community consultation on the Draft Plan commenced on 12 April 2021 and closed on 10 May 2021. All feedback received is currently being collated by the Administration. A report outlining a summary of the feedback which has been received and proposed changes to the Draft Plan is expected to be presented to Council for its consideration at its meeting to be held in June 2021.	June 2021
22/03/21	5.1.1	NOTICE OF MOTION FROM COUNCILLOR M. RABBITT RE: LETTERS TO MAYOR POZIERES 1. A letter be sent to the former Mayor of Pozières, M. Bernard Delattre, thanking him for his association and friendship with the City of Unley and congratulating him on his appointment as Honorary Mayor of Pozières in recognition of nearly 20 years service to the Commune of Pozières. 2. A letter be sent to the current, recently elected Mayor of Pozières, M. Dominique Bierwald, congratulating him on his appointment and confirming the continuing relationship between the City of Unley and the Commune of Pozières.	Executive Manager Office of the CEO	Completed	Completed

COUNCIL ACTION REPORTS - ACTIONS TO MAY 2021					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
		3. The CEO be authorised to express appropriate sentiments in the letters to the former and current Mayor of Pozières.			
27/04/21	5.1.1	<p>NOTICE OF MOTION FROM COUNCILLOR P. HUGHES RE: COMMUTER PARKING</p> <p>1. An Elected Member workshop be convened this financial year (2020/21) on the topic of commuter parking in the City of Unley with the content to include:</p> <ul style="list-style-type: none"> • Known locations where commuter parking has been reported as a matter of concern. • Solutions that have previously been successfully implemented within the City to reduce the impact of commuter parking. • Details of the proposed City-Wide Parking Strategy which is to commence in the 2021/22 financial year and how dealing with the impacts of commuter or all day parking fits into the considerations moving forward. • The opportunity for Elected Members to provide details of known problem streets and to suggest potential strategies to alleviate problems. <p>2. As part of the City-Wide Parking Strategy development, which is to commence in 2021/22, staff undertake an analysis of commuter or all day parking which exists within the City and identify locations where intervention is recommended.</p>	Executive Manager Office of the CEO	Workshop scheduled for 17 June 2021.	Completed
27/04/21	5.1.2	<p>NOTICE OF MOTION FROM COUNCILLOR P. HUGHES RE: COUNCIL INVOLVEMENT IN THE FUTURE OF HIGHGATE PARK</p> <p>1. The Chief Executive Officer urgently liaise with the State Government (and/or the relevant Agency) regarding the proposed sale of Highgate Park and explore opportunities for potential involvement of Council in the future of the site.</p>	CEO	CEO has liaised with Renewal SA and expressed Council's interest in being involved in the future of the site.	Completed

MAYOR'S REPORT

REPORT TITLE: MAYOR'S REPORT FOR MONTH OF
MAY 2021

ITEM NUMBER: 6.1.1

DATE OF MEETING: 24 MAY 2021

ATTACHMENTS: NIL

1. RECOMMENDATION

That:

1. The report be received.
-

Functions attended (21/04/21 to 18/05/21)

Legend for attendance type at Function/Event:	
Attendee – only, no duties	Guest – specifically invited as an event guest
Interview – on-air radio guest	Host – hosted a meeting as Mayor
Mayor – attended as the Mayor of City of Unley	Presenter – involved in presenting awards
Representative – attended as Council representative	Speaker – attended and gave a speech as Mayor

Date	Function/Event Description	Type
21/04/21	Meeting with Deputy Mayor	Mayor
22/04/21	Meeting with Parkside Ward Elected Members	Mayor
22/04/21	Statup @ Any Age	Speaker
22/04/21	“Meet the Mayor”	Host
22/04/21	Citizenship Ceremony	Mayor
23/04/21	Meeting with Unley Park Ward Elected Members	Mayor
27/04/21	Council Meeting	Mayor
29/04/21	“Meet the Mayor”	Host
29/04/21	LGA OGM Mixer	Mayor
30/04/21	LGA Ordinary Meeting	Mayor
01/05/21	Tennis SA Awards Dinner	Mayor
06/05/21	“Meet the Mayor”	Host
06/05/2021	Developing KPI's for CEO committee meeting	Mayor

Date	Function/Event Description	Type
06/05/21	Fish Tank 2021 Pitch Night Event	Speaker
07/05/21	ERA Mayors Breakfast	Mayor
07/05/21	Sturt FC Meeting with The Hon. Rob Lucas	Mayor
08/05/21	EM Development Program	Mayor
08/05/21	Sat'dy NIGHT on Goody – "Taste of Goodwood"	Mayor
10/05/21	Meeting with Goodwood Ward Elected Members	Mayor
10/05/2021	Carbon Neutral Target 2030 with Tesla beyond our Council operations	Mayor
10/05/21	Meeting with Fullarton Ward Elected Members	Mayor
10/05/21	EM Briefing	Mayor
11/05/2021	Volunteers week talk and award presentation	Speaker
12/05/21	Meeting with Deputy Mayor	Mayor
13/05/21	"Meet the Mayor"	Host
13/05/21	Tree Well research discussion	Mayor
13/05/21	Unley Museum's Launch of the 150 Anniversary Exhibition "150 Years of Unley"	Mayor
14/05/21	Meeting with Unley Ward Elected Member	Mayor
17/05/21	EM Briefing	Mayor

"Meet the Mayor" Thursday 3-5 pm

These sessions are proving invaluable and a wide variety of topics are discussed at each Thursday gathering. Numbers seem to be growing... Eight actual contributors with 10 present last Thursday. The topic range was from Child Care Centres, Hedges growing out across footpaths, Safe Walking and Cycling, Overdevelopment across Unley, especially in Fullarton but also Goodwood. However every Thursday people raise their concerns about the loss of trees especially near their house and the rising temperature around them on a hot day.

The discussions lead to what Council can do. There is, from those attending who came with other issues, very strong support for financial incentives via rates for property owners with over 30% tree canopy to receive a 2% rebate. Numbers coming average about 5, range 2 – 9

Tesla Meeting

Ben Wilsmore joined me (10/05/2021) with Tesla staff, both local residents, Leon Cermak and Brett Murphy to discuss proposals with Tesla technology and programs that would assist Unley Council area to become carbon neutral. Especially for residential properties which are rentals or short term owners.

DEPUTY MAYOR'S REPORT

REPORT TITLE: DEPUTY MAYOR'S REPORT FOR MONTH OF MAY 2021
ITEM NUMBER: 6.2.1
DATE OF MEETING: 24 MAY 2021
ATTACHMENTS: NIL

1. **RECOMMENDATION**

That:

1. The report be received.
-

Functions attended (17/03/21 to 18/05/21)

Date	Function/Event Description
17 March 21	Meeting with Chief Executive Officer and Mayor and External Stakeholders
18 March 21	Meeting RE: Highgate Primary School
18 March 21	Elected Member Briefing
19 March 21	Double Blue Function
21 March 21	ASLA Festival
21 March 21	Harmony Day - Constance on the Edge screening
22 March 21	Council meeting
24 March 21	Meeting with Mayor
27 March 21	EM Development Program
27 March 21	Greek Orthodox Community Gala - 200 th Anniversary of Independence
28 March 21	Greek Orthodox Community - Commemoration of 200 th Anniversary of Greek War of Independence
28 March 21	Goodwood Saints Bunnings Fundraiser
7 April 21	Meeting with Mayor
10 April 21	SABCA New Years Celebration
13 April 21	Strategic Property Committee Meeting
16 April 21	2021 Community Leaders Iftar Dinner
21 April 2021	Meeting with Mayor

22 April 2021	Citizenship Ceremony
26 April 2021	TASA Ugadi Celebrations
27 April 2021	Council Meeting
10 May 2021	Elected Member Briefing
12 May 2021	Meeting with Mayor
16 May 2021	Sesquicentenary Concert
17 May 2021	Elected member Briefing

REPORTS OF MEMBERS

REPORT TITLE:	REPORTS OF MEMBERS FOR MONTH OF MAY 2021
ITEM NUMBER:	6.3.1
DATE OF MEETING:	24 MAY 2021
ATTACHMENTS:	1. COUNCILLOR M. BRONIECKI 2. COUNCILLOR P. HUGHES 3. COUNCILLOR M. RABBITT 4. COUNCILLOR D. PALMER

Council to note attached reports from Members:

1. Councillor M. Broniecki
 2. Councillor P. Hughes
 3. Councillor M. Rabbitt
 4. Councillor D. Palmer
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REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR MONICA BRONIECKI

Functions attended (21/04/21 to 18/05/21)

Date	Function/Event Description
22/04/2021	Centennial Park meeting
25/04/2021	Anzac Day Dawn Service St Augustine's Church
27/04/2021	Unley over 65 bike ride
27/04/2021	Council meeting
29/04/2021	Centennial Park Board meeting
2/05/2021	Unley Symphony Orchestra, Walford
4/05/2021	Unley over 65 bike ride
8/05/2021	Training: Governance and Risk Management
10/05/2021	Council briefing
11/05/2021	Unley over 65 bike ride
11/05/2021	Audit Committee
13/05/2021	Museum Sesquicentenary Launch
16/05/2021	Sesquicentenary Event: Nexus Orchestra
17/05/2021	Council briefing
18/05/2021	Unley over 65 bike ride

REPORTS OF MEMBERS**REPORT TITLE:** REPORT FROM COUNCILLOR PETER HUGHES**Functions attended (17/03/21 to 17/05/21)**

Date	Function/Event Description
18 th March	Attended a Briefing with staff about proposed parking changes adjacent Highgate Primary School
18 th March	Attended a Briefing from Renewal SA about future options for the le Cornu site.
19 th March	Attended the Sturt Football Club's major fundraising lunch.
23 rd March	Attended the French Film Festival Opening Night.
25 th March	Attended the Centennial Park Café Opening.
27 th March	Participated in Elected Member Training and Development on Community Engagement and Stakeholder Management.
30 th March	Attended the Unley Road Traders / Rotary Club Pride of Workmanship Awards.
8 th April	Met with a King William Road Business owner who had volunteered to provide feedback about Council's Draft Climate and Energy Plan – Our Plan to carbon neutral operations by 2030.
9 th April	Guest speaker at the Fullarton Lutheran Homes men's group meeting, gaining valuable feedback for Council action.
13 th April	Attended the first of the resumed Unley Business breakfasts.
13 th April	Attended the Strategic Property Committee meeting.
16 th April	Attended the Fern Avenue Community Garden thank you Pizza night for Council. Gourmet pizzas and nibbles generously provided.
17 th April	Participated in Elected Member Training and Development on Influencing and Presentation Skills.
20 th April	Participated in the Community Grants Advisory Group meeting.
22 nd April	Attended our Citizenship Ceremony in the Unley Town Hall.
29 th April	Represented Unley Park Councillors at the Mitre 10 new look store launch.
3 rd May	Participated in a Fullarton Ward Briefing.
6 th May	Participated in a meeting of the CEO Performance Review Panel.
6 th May	Attended the Fish Tank 2021 Pitch Night for young Unley entrepreneurs.

8 th May	Attended the Elected Member Training & Development program. Topic was Governance and Risk Management.
10 th May	Held a regular Elected Member catch up with our Mayor.
11 th May	Attended the first Community Consultation session for the 21/22 Budget.
11 th May	Attended Council's Volunteer Week acknowledgement event for Council's Volunteers at the Capri Cinema featuring the documentary Duty Free.
13 th May	Attended our Museum for the Sesquicentenary - Launch of the 150 Anniversary Exhibition, 150 Years of Unley.
14 th May	Attended the Fullarton Lutheran Home's Men's Group meeting.
16 th May	Attended the Unley Open House Sesquicentenary event – Nexus Orchestra at the Capri Cinema.

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR RABBITT

Functions attended (21/04/21 to 18/05/21)

Date	Function/Event Description
22 Apr	Citizenship Ceremony
23 Apr	Buddies at Breakfast
23 Apr	'Catch-up' with Mayor Hewitson
25 Apr	ANZAC Day Dawn Service hosted by Unley RSL
29 Apr	Centennial Park Cemetery Authority Board Meeting
30 Apr	Buddies at Breakfast
30 Apr	Barrow & Bench Mitre 10 – Catch up with Amanda Stewart Barrow & Bench) and Reno Elms (Salvation Army)
5 May	Meeting with CPCA Independent Members re Board positions
6 May	Fish Tank Pitch Night
7 May	Buddies at Breakfast
8 May	Elected Member Deverlopment Programme
9 May	History Event – Unley Park Sports Club
11 May	Meeting with Janet Miller, CEO, CPCA re Board positions
13 May	150 Years in Unley – Exhibition Launch at Unley Museum
13 May	Public Meeting re 2021-22 Annual Business Plan and Budget
14 May	Buddies at Breakfast

REPORTS OF MEMBERS**REPORT TITLE:** REPORT FROM COUNCILLOR PALMER**Functions attended (21/04/21 to 18/05/21)**

Date	Function/Event Description
27 Apr	Council Meeting
28 Apr	Participated in Annual Business Plan Video
	Clarence Park Community Centre Board of Management
5 May	North South Corridor Reference Group Meeting
6 May	Fish Tank 2021 Pitch Night Event
8 May	Elected Member Development Program - Governance & Risk Management
10 May	EM Briefing - Unley Road Public Realm Design Guidelines
11 May	Film Event (National Volunteers Week): Duty Free
13 May	Sesquicentenary - Launch of the 150 Anniversary Exhibition, 150 Years of Unley
	Public Budget Forum
16 May	Unley Open House Sesquicentenary Event - Nexus Orchestra

During the period I assisted a number of rate payers with their concerns. I also met one on one with some elected members.