

COU0008: ON-STREET PARKING POLICY

Policy Type:	Council Policy
Responsible Department:	City Development
Responsible Officer:	Manager City Design
Related Policies and Procedures	<ul style="list-style-type: none"> • COU Joint Venture On-Street Parking • COU Car Parking Contribution Fund • On-Street Parking procedure
Community Plan Link	<p><i>Community Living:</i></p> <p>1.5 – Our City is connected and accessible.</p> <p><i>Economic Prosperity:</i></p> <p>3.1 – Unley is recognised as an easy place to do business.</p> <p>3.2 – Thriving main streets and other business activities operate across our City.</p> <p><i>Civic Leadership:</i></p> <p>4.2 – Council provides best value services to the community.</p>
Date Adopted	27 August 2018: C1264/18
Last review date	23 September 2019: C106/19
Next review date	September 2022
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ECM Doc set I.D.	2090490

1. PREAMBLE

- 1.1. Council recognises the need to provide adequate on-street parking commensurate with the local environment, legislation and the often diverse needs of residents, visitors and businesses. Council also recognises that some residential streets are subject to demand from non-residential parking.

2. SCOPE

- 2.1. This policy sets out the implementation and enforcement of Council's obligations to manage on-street parking provisions. The policy will be enforced consistently and fairly across the City of Unley (the City) to achieve an equitable use of available on-street parking.

3. POLICY PURPOSE/OBJECTIVES

3.1. The key objectives of this Policy are to:

- Provide parking management that is consistent with objectives of the Unley Integrated Transport Strategy (UITS), which aims to achieve the following parking outcomes:
 - *parking options are optimised and the mix of residential and business parking needs are met;*
 - *commuter parking only occurs in appropriate areas; and*
 - *parking systems are simple and user friendly.*
- Provide clear instruction regarding the provision of a fair and equitable process in assessing and meeting the needs of all on-street parking related stakeholders within the City.
- Optimise the use of available on-street parking in a manner that best meets all needs and complements the function of available off-street parking provisions.
- Encourage long term resident parking off the street where possible.
- Describe the process of determining the eligibility for the receiving of Residential Parking Permits.
- Strategically provide access to some on-street parking for local businesses.
- Restrict commuter and all-day parking to selected appropriate areas only with an aim to minimise impact on our residents and businesses.
- Ensure appropriate pay for use parking management.

3.2. The key principles of the Policy are:

- On-street parking will be available in a safe, convenient and appropriate manner that supports the primary activities in the street resulting from land uses (both current and potential) for each area within the City.
- On-street parking will be controlled through the implementation of time limit or resident only permit parking controls, for which a warrant must be established.
- Provide on-street parking in a manner that will not be allocated through the means of exclusive use of a single space or spaces by any one (1) individual or group.
- Permits will not be issued to residents of community or strata titled dwellings or other multi dwelling buildings if granted development approval on or after 1 November 2013.
- Recognising the role of on-street parking in supporting local businesses particularly those with limited on-site parking.
- Pay for use parking may be implemented in appropriate areas of the City.

4. DEFINITIONS

- 4.1. **Area** means the area of the municipality of the City of Unley.
- 4.2. **Council** means the Corporation of the City of Unley.
- 4.3. **Dwelling** shall have the same meaning as in the Development Control Regulations.
- 4.4. **Motor vehicle** means a motor vehicle built to be propelled by a motor that forms part of the motor vehicle as in the Road Traffic Act 1961.
- 4.5. **Parking Permits** mean an exemption 'label/sticker/disc' issued to the eligible applicant which provides for parking outside of parking zone restrictions.

- 4.6. **Permits issued in excess of entitlements** means permits issued by Council in excess of the entitlements for a dwelling as shown in **Table 1**. These permits will only be issued if an assessment by Council deems there is available on-street parking capacity to absorb additional parking.
- 4.7. **Resident Parking Only Permit** means a permit exempting an occupier of a residential property from compliance with parking restrictions in the street or road specified in the permit.
- 4.8. **Resident Parking Only Permit Zone** means a parking space(s) indicated by signs that parking is only permitted for vehicles displaying a Resident Parking Only Permit.
- 4.9. **Warrant** shall mean an intervention level to introduce, change, or amend the parking controls and is determined based on parking survey results and off-street parking provision in a local street.

5. ROLES AND RESPONSIBILITIES

- 5.1. This Policy will be administered on behalf of Council by the:
- Transport & Traffic Lead

6. POLICY STATEMENT

Residential Parking

6.1. The Establishment of Parking Controls

6.1.1. Time Limit Parking Controls

Time limit parking controls may be introduced by Council on a section of street to facilitate improved parking access where the street has a evident parking availability issue. Consideration will include availability of both on and off-street parking and the views of local residents/stakeholders.

6.1.2. Resident Parking Only Permit Zones

A Resident Parking Only Permit Zone is very exclusive and significantly limits parking access by all non-resident road users. The installation of Resident Parking Only Permit Zones will only be considered in extenuating circumstances and at the absolute discretion of the Council. Such zones may be for defined times only (e.g. 9am-5pm or after 5pm), or be in force at all times.

A Resident Parking Only Permit Zone may be considered upon request from a resident, if there is a proven imbalance between the on-street parking supply and demand in the street in which the resident lives at a time, or during a particular period. This may include streets where there are high numbers of residences without off-street parking.

6.2. Types of Residential Parking Permits

- 6.2.1. Permits may be provided to residents of the City in order to exempt them from on-street parking controls that apply directly adjacent to their property.
- 6.2.2. These permits shall only apply within the parking zones defined by the Council and in the manner specified by the Council.

6.2.3. Only transferable permits can be used on different vehicles. Other permits are vehicle specific.

6.2.4. There are two types of Residential Parking Permits available to residents:

i. Resident Parking Only Permits

A Resident Parking Only Permit is a permit issued to a resident which allows the vehicle specified on the permit to park in the Resident Only Permit Zone; or overstay the time limit zones in the street that the permit applies.

ii. Time Limit Parking Exemption Permits

A Time Limit Parking Exemption is a permit issued to a resident which allows the vehicle specified on the permit to overstay time limits in time restricted parking areas indicated by parking control signs.

Time Limit Parking Exemption permits can only be used in time limit zones in a street indicated on the permit. They are not permitted to be used in Resident Parking Only Permit Zones.

6.3. **Temporary Parking Permits**

6.3.1. A Temporary Parking Permit may be issued to an applicant that temporarily (or for a period of time determined appropriate by Council) exempts the holder of the permit from the time limit / residential parking controls in a street for which the permit is issued. The permits will be issued at the sole discretion of Council. These permits are generally issued to tradespeople who have a business reason/activity in the local street.

6.3.2. Application forms for Parking Permits are available on the City of Unley website.

Note: The holder of a permit is not guaranteed a parking space in the street for which the permit is issued.

6.4. **Parking Permits Eligibility and Restrictions**

6.4.1. Aligned with policy objectives, permits may be issued to eligible residents based on off-street parking availability and number of registered vehicles at the property.

6.4.2. Parking permits will be issued in a manner that encourages use of private parking and creates sufficient parking turnover and access to on-street parking to support the local activities of the street/area.

6.4.3. Subject to meeting the eligibility criteria, a maximum number of permits will generally be issued as shown in Table 1.

Table 1 – Eligibility for residents in streets with Resident Parking Only Permit Zone and time limit parking zones

Number of off-street car parks on the property	Number of vehicles registered at this property	Maximum number of and type of Permits
0	0	1 transferable
0	1	1 fixed and 1 transferable
0	2+	2 fixed and 1 transferable
1	0	1 transferable
1	1	1 transferable
1	2	1 fixed and 1 transferable
1	3+	2 fixed and 1 transferable
2	0	0
2	1	0
2	2	1 transferable
2	3+	1 fixed and 1 transferable
3+	0	0
3+	1	0
3+	2	0
3+	3+	1 transferable

Residents requiring permits in excess of the entitlement outlined in **Table 1** may apply for permits issued in excess of entitlements.

6.5. Revocation of Permit/s

6.5.1. Council may, by notice in writing, revoke any residential parking permit/s where:

- The holder of a permit ceases to reside in the dwelling in respect of which the permit was issued, or
- In the opinion of Council, it is no longer appropriate that the resident/ residents of particular street/streets are issued with permits.

6.6. **Duration of Permits**

- 6.6.1. Permits may be issued at any point in time within an annual period and will apply to the end of the biennial period for which they are issued. All permits expire on 31 December of the biennial period with fees adjusted on a pro-rata basis at time of issue.
- 6.6.2. The onus is on permit holders to seek permit renewals (and remove and replace with the new one). Reminder notices will be sent to the permit holders within 60 days of the expiry date.

6.7. **Fees**

- 6.7.1. A biennial fee for each residential permit issued shall apply, as determined by Council and detailed in the Fees and Charges Schedule.
- 6.7.2. Permits issued in excess of entitlements will incur a fee, as determined by Council and detailed in the Fees and Charges Schedule. Current fees payable are shown on the City of Unley [website](#).

Business Parking

6.8. **Business Parking on Council Roads**

- 6.8.1. It is acknowledged that local businesses need some access to on-street parking in order to facilitate their daily activities. Council will endeavour to provide local businesses with on-street parking access where possible.
- 6.8.2. As a general rule, eligible local businesses will not be able to access more than 10% of on-street parking in any street/s. There will be no exclusive parking zones created for businesses. The access to on-street parking would be provided with use of permit system for time limit parking zones only.
- 6.8.3. Fees for business parking permits will be as determined by Council and detailed in the Fees and Charges Schedule.

Pay for Use Parking

6.9. **Pay for Use Parking Zones**

- 6.9.1. Given the proximity of the City to the Adelaide CBD, high parking demand is experienced for all-day/commuter parking, particularly around the key transport nodes. Pay for use parking assists in managing this aspect of on-street parking while generating revenue for the City to be used for other worthwhile community initiatives. Pay for use parking zones will generally only be created in specific locations, where impact on residential parking needs is minimal (e.g. near the tram stops where parking is already highly utilised by commuters).
- 6.9.2. Fees for on-street pay for use parking will be as determined by Council and detailed in the Fees and Charges Schedule.

7. POLICY DELEGATIONS

- General Manager City Development
- Manager City Design
- Transport & Traffic Lead
- Team Leader Regulatory Services

8. LEGISLATION

8.1. The following legislation is relevant to this Policy:

- *Road Traffic Act 1961*
- *Expiation of Offences Act 1996*
- *Local Government Act 1999*
- *Australian Road Rules 1999*

8.2. This Policy applies to Council by "Notice to Council" by the Minister for Transport through:

- *Australian Road Rules: s185 'Stopping in a permit zone',*
- *Road Traffic (Road Rules – Ancillary and Miscellaneous Provisions) Regulations 2014: s14 'Permits for permit zones' for parking in permit zones,*
- *Road Traffic Act 1961: s174C – 'Council may grant exemptions from certain provisions' for providing exemptions in parking time limit zones and paid parking areas,*
- *Road Traffic (Miscellaneous) Regulations 2014: s63 - Prescribed provisions (sections 174A, 174B, 174C and 174D of Act).*

9. AVAILABILITY OF POLICY

9.1. The Policy is available for public inspection during normal office hours at:

The Civic Centre,
181 Unley Road, Unley SA 5061.

A copy may be purchased for a fee as determined annually by Council.

It is also available for viewing, download and printing free of charge from the Council's website www.unley.sa.gov.au.

10. DOCUMENT HISTORY

Date:	Ref/Version No	Comment:
		Previous numbers 4.4.01 and COU64
26 August 2010	C717/10: V1	
25 June 2012	C443/12: V2	
29 January 2013	C656/13: V3	
26 August 2013	C875/13: V4	
26 May 2014	C1144/14: V5	Was policy number COU51.- Parking – Residential Policy.
27 August 2018	C1264/18: V6	
23 September 2019	C106/19: V7	