

COUNCIL AGENDA

Council Meeting

Notice is hereby given pursuant to the provisions of the Local Government Act, 1999, that the next Meeting of Unley City Council will be held in the Council Chambers, 181 Unley Road Unley on

Monday 24 February 2020 7.00pm

for the purpose of considering the items included on the Agenda.

Chief Executive Officer

OUR VISION 2033

Our City is recognised for its vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership.

COUNCIL IS COMMITTED TO

- Ethical, open honest behaviours
- Efficient and effective practices
- Building partnerships
- Fostering an empowered, productive culture – “A Culture of Delivery”
- Encouraging innovation – “A Willingness to Experiment and Learn”

ACKNOWLEDGEMENT

We would like to acknowledge this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country.

We also acknowledge the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

PRAYER AND SERVICE ACKNOWLEDGEMENT

We pray for wisdom to provide good governance for the City of Unley in the service of our community.

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.

WELCOME

ORDER OF BUSINESS

ITEM	PAGE NO
1. ADMINISTRATIVE MATTERS	
1.1 APOLOGIES	
Nil	
1.2 LEAVE OF ABSENCE	
Nil	
1.3 CONFLICT OF INTEREST	
<i>Members to advise if they have any material, actual or perceived conflict of interest in any Items in this Agenda and a Conflict of Interest Disclosure Form (attached) is to be submitted.</i>	
1.4 MINUTES	
1.4.1 Minutes of the Ordinary Council Meeting held Tuesday, 28 January 2020	
1.5 DEFERRED / ADJOURNED ITEMS	
Nil	
2. PETITIONS/DEPUTATIONS	
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To receive and adopt or otherwise the reports and recommendations of the under mentioned Committees	
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Mayor to ask the Members if there are any motions without notice

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5.4 QUESTIONS WITHOUT NOTICE

Mayor to ask the Members if there are any questions without notice

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7. CONFIDENTIAL ITEMS

Nil

SUGGESTED ITEMS FOR NEXT AGENDA

Review of Policies	
Active Ageing Strategy Document Update	
Culross Avenue Living Street Investigation	

NEXT MEETING

Monday 23 March 2020 - 7.00pm

Council Chambers, 181 Unley Road Unley

DEPUTATION

REPORT TITLE: DEPUTATION RE. MS MIGHTY SWIM
ITEM NUMBER: 2.1
DATE OF MEETING: 24 FEBRUARY 2020
ATTACHMENTS: 1. DEPUTATION

1. Denise Ang, MS Society
Re. MS Mighty Swim



DEPUTATION REQUEST FORM

Please complete this request and return to the City of Unley at least **three (3) clear days** prior to the Council meeting at which you wish to be heard.

To: The Chief Executive Officer

I/We hereby request to be heard at a Council meeting of the City of Unley

Representor Name: Denise Ang
Telephone Number: 0416 708 371
Email: dang@ms.asn.au
Address: 341 North East Road, Hillcrest, SA 5086

I will be speaking:

On my behalf:

As a Spokesperson:

Group: MS Society of SA & NT

If the group has a set of Rules by which the group is governed, please provide a copy of these.

Representor 2 Name: _____
Telephone Number: _____
Email: _____
Address: _____

Representor 3 Name: _____
Telephone Number: _____
Email: _____
Address: _____

This Deputation relates to the following subject matter:

(Please give sufficient details of the matter to enable consideration of your request for a deputation)

This deputation is to mark the 15th MS Mighty Swim on 8 & 9 February 2020 and to express the MS Society's appreciation for the ongoing support of the Unley Council.

From humble beginnings, this event has developed into one with over 400 participants in the pool and a further 200 supporters, it's an event that attracts all ages and abilities all joined in one objective of raising funds to support people living with MS.

Please Note: If you wish to distribute information as part of your deputation, this material must be provided to Administration prior to the meeting at which your deputation occurs. Please ensure you discuss any information you wish to be distributed or options for presenting your deputation with Administration when you receive confirmation that your Deputation Request has been approved.

I have read and understood the Deputations Information Sheet and acknowledge that I must comply with the requirements.

Signed: 
 Date: 14 / 02 / 2020

Once completed, please return to the City of Unley, either in person, or by post, facsimile or email pobox1@unley.sa.gov.au

City of Unley Use Only

Received (date and time): ___/___/___ at ___ am/pm

Acknowledged by Presiding Member

Signed: _____

Dated: ___/___/___

Acknowledged by OCEO

Signed: _____

Dated: ___/___/___

Approved: Yes No

Meeting Date: ___/___/___ at ___ am/pm

Representor Notified: Yes No

REPORT OF COMMITTEE

REPORT TITLE:	MINUTES OF CITY STRATEGY & DEVELOPMENT POLICY COMMITTEE – 10 FEBRUARY 2020
ITEM NUMBER:	3.1
DATE OF MEETING:	24 FEBRUARY 2020
ATTACHMENTS:	1. MINUTES OF CITY STRATEGY & DEVELOPMENT POLICY COMMITTEE - 10 FEBRUARY 2020

1. **EXECUTIVE SUMMARY**

The minutes and recommendations of the City Strategy & Development Policy Committee meeting held on Monday 10 February 2020 are presented for Council's consideration.

2. **RECOMMENDATION**

That:

1. The minutes of the City Strategy & Development Policy Committee meeting held on Monday 10 February 2020, be received and the following recommendations contained therein be adopted by Council:
 - a. **Item 2.1 – Norman Terrace Everard Park Regeneration Development Plan Amendment (DPA)**
 1. The report be received.
 2. The public and agency submissions, and further verbal submissions regarding the draft Norman Terrace Everard Park Regeneration Development Plan Amendment be received and noted.
 3. All the submissions and issues be documented, reviewed and responses considered as part of the Summary of Consultation and Proposed Amendments Report to be presented to Council via the City Strategy and Development Policy Committee in March 2020.
-



**Minutes of the City of Unley
City Strategy & Development Policy Committee
Meeting**

Monday, 10 February 2020, 6:30pm

Council Chambers

181 Unley Road Unley

PRESENT

Presiding Member J. Dodd
Mayor M. Hewitson – Ex-officio
Councillor P. Hughes
Councillor J. Boisvert
Councillor D. Palmer
Councillor K. Anastassiadis
Councillor M. Hudson
Councillor M. Broniecki
Councillor M. Rabbitt
Councillor N. Sheehan
Councillor E. Wright
Councillor S. Dewing
Councillor J. Russo

OFFICERS PRESENT

Chief Executive Officer, Mr P. Tsokas
General Manager City Services, Ms M. Berghuis
General Manager City Development, Mr C. Malak
General Manager Business Support & Improvement, Ms N. Tinning
Executive Manager Office of the CEO, Ms T. Norman
Executive Assistant, City Development Ms E. Morgan
Principal Policy Planner, Mr D. Brown
Manager City Design, Mr B. Willsmore
Urban Planner, Mr P. Weymouth

GUEST

Nil

ACKNOWLEDGEMENT

The Presiding Member welcomed Members to the meeting and opened the meeting with the Acknowledgement.

1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Nil

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Nil

1.4 MINUTES

ITEM 1.4.1

MINUTES OF THE ORDINARY CITY STRATEGY & DEVELOPMENT POLICY COMMITTEE MEETING HELD MONDAY, 20 JANUARY 2020

MOVED Councillor J. Boisvert

SECONDED Councillor D. Palmer

That:

1. The minutes of the Ordinary City Strategy & Development Policy Committee held on Monday, 20 January 2020 be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

Resolution No. CSDP0003/20

1.5 DEFERRED / ADJORNED ITEMS

Nil

2. REPORTS

ITEM 2.1

NORMAN TERRACE EVERARD PARK REGENERATION DEVELOPMENT PLAN AMENDMENT (DPA)

The following list of representors made verbal submissions:

Name	Suburb
Alex	
Brian Stacey	Everard Park
Von Thompson	Everard Park
Jo – Anne Swinbourne	Everard Park
Donna Mayhew	Black Forest
Andrew Tait	Everard Park
Monica Briffa	Forestville
Ann Clancy	Black Forest
Ryan Duffy	Everard Park
Megan Duffy	Everard Park
Heather Rasheed	Everard Park
Stephen Holmes (on behalf of Life Care)	
Rudolf Spacek	Black Forest
Linda Schrek	Everard Park
Gillian Read	Kingswood
Wendy Tait	Everard Park
Maya O’Loughlin	
Anne Taylor	Everard Park
Rhonda Hoare	Millswood
Chris Russell	Black Forest
Michael Buchtman	Everard Park
Monica Zinndorf	Zinndorf
Kathy Smith	Black Forest

The following representors elected not to speak to their submission:

Name	Suburb
Alex	Everard Park
Tim O’Loughlin	Everard Park
Angela Reid	Everard Park
Heidi Buchtman	Everard Park

The following representors were not in attendance:

Name	Suburb
Heidi	Brighton
Amanda Murphy	
Catherine Heptinstall	Forestville
Steve Murphy	
Kalan	Everard Park

Name	Suburb
Margaret Emmel	Forestville
Rex Wilson	Black Forest
Carlene Wilson	Black Forest
Esther Davies	Black Forest
Nicole Wallace	Black Forest
Paul Wallace	Black Forest
Helen Pavlich	Black Forest
Gareth Pavlich	Black Forest
Devon Gamlin	Everard Park
Juliet Fletcher	Black Forest
Jenny Bell	
Peter Oag	Forestville
B Lockton Morissey	Everard Park
Catherine Thomas	Everard Park
Alan Gray	

MOVED Mayor M. Hewitson
 SECONDED Councillor P. Hughes

That:

1. The report be received.
2. The public and agency submissions, and further verbal submissions regarding the draft Norman Terrace Everard Park Regeneration Development Plan Amendment be received and noted.
3. All the submissions and issues be documented, reviewed and responses considered as part of the Summary of Consultation and Proposed Amendments Report to be presented to Council via the City Strategy and Development Policy Committee in March 2020.

CARRIED UNANIMOUSLY

Resolution No. CSDP0004/20

3. OTHER BUSINESS

NEXT MEETING

Monday 16 March 2020 - 6:30pm

CLOSURE

The Presiding Member closed the meeting at 8.30pm.

.....
PRESIDING MEMBER

REPORT OF COMMITTEE

REPORT TITLE:	MINUTES OF AUDIT COMMITTEE – 10 DECEMBER 2019
ITEM NUMBER:	3.2
DATE OF MEETING:	24 FEBRUARY 2020
ATTACHMENTS:	1. MINUTES OF AUDIT COMMITTEE - 10 DECEMBER 2019

1. **EXECUTIVE SUMMARY**

The minutes and recommendations of the Audit Committee meeting held on Tuesday 10 December 2019 are presented for Council's consideration.

2. **RECOMMENDATION**

That:

1. The minutes of the Audit Committee meeting held on Tuesday 10 December 2019, be received and the following recommendations contained therein be adopted by Council:
 - a. **2020 AUDIT COMMITTEE MEETING SCHEDULE**
 1. The report be received.
 2. During 2020 the Audit Committee of the City of Unley will meet at 181 Unley Road Unley at 6.30pm on the dates set out below:

Tuesday 11 February 2020
Tuesday 12 May 2020
Tuesday 18 August 2020
Tuesday 13 October 2020 (Financial Statements Only)
Tuesday 8 December 2020
 3. The Chief Executive Officer be authorised, after consulting with the Presiding Member of the Committee, to:
 - 3.1 Reschedule the date and/or time of an Audit Committee meeting; or
 - 3.2 Cancel an Audit Committee meeting, if it is clear that there is no business to transact for that designated meeting.

b. AUDIT COMMITTEE WORKPLAN – 2020

1. The report be received.
2. Subject to the amendments set out below, the Audit Committee Workplan as set out in Attachment 1 to this report (Item 2.2, Audit Committee, 10/12/2019) be adopted.
 - 2.1 A progress update against the External Audit findings be provided to the Audit Committee for information at each meeting.
 - 2.2 The Quarterly Budget Review reports and Quarterly Financial Performance Review reports, which are presented to Council, be provided to Audit Committee for information.
 - 2.3 The Quarterly Report for Council's subsidiaries be provided to the Audit Committee for information.
 - 2.4 The Policy Register be provided to the Audit Committee for information on an annual basis.

c. REVISED RISK MANAGEMENT POLICY

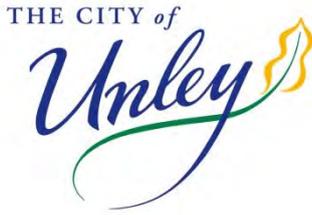
1. The report be received.
2. Subject to the amendments set out below, the Risk Management Policy as set out in Attachment 1 to this report (Item 2.3, Audit Committee Meeting, 10/12/2019) be recommended to Council for endorsement:
 - 2.1 Include the following definitions to mirror the definitions provided in the Risk Framework:
 - Risk treatments;
 - Risk appetite; and
 - Risk Tolerance.
 - 2.2 The Risk Management Framework be amended under Section 8 to include that the Executive Management Team will monitor strategic risks "at least quarterly", replacing "on a regular basis".

d. STRATEGIC RISK REGISTER

1. The report be received.

e. FRAUD AND CORRUPTION PREVENTION POLICY REVIEW

1. The report be received.
2. The Fraud and Corruption Prevention Policy as set out in Attachment 1 to this report (Item 2.5, Audit Committee Meeting, 10/12/2019) be recommended to Council for endorsement.



**Minutes of the City of Unley
Audit Committee Meeting
Tuesday, 10 December 2019, 6.30pm
Council Chambers
181 Unley Road Unley**

1 PRESENT

Presiding Member D Powell (Presiding Member)
Councillor M. Broniecki
Councillor K. Anastasiadis
Independent Member N Handley
Independent Member A Martin

2 OFFICERS PRESENT

Chief Executive Officer, Mr P. Tsokas
General Manager Business Support & Improvement, Ms N. Tinning
Principal Risk Management Officer, Mrs LC Cataldi
Principal Governance Officer, Mrs D. Von Wald

The Presiding Member opened the meeting at 6:33pm.

3

4 ACKNOWLEDGEMENT

The Presiding Member welcomed Members to the meeting and opened the meeting with the Acknowledgement.

5 1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Nil

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Nil

1.4 MINUTES

ITEM 1.4.1

MINUTES OF THE ORDINARY AUDIT COMMITTEE MEETING HELD MONDAY, 11 NOVEMBER 2019

MOVED Councillor M. Broniecki

SECONDED Independent Member N Handley

That:

1. The minutes of the Ordinary Audit Committee held on Monday, 11 November 2019 be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

Resolution No. AC0012/19

1.5 DEFERRED / ADJORNED ITEMS

Nil

6 2. REPORTS

ITEM 2.1

2020 AUDIT COMMITTEE MEETING SCHEDULE

MOVED Independent Member N Handley

SECONDED Independent Member A Martin

That:

1. The report be received.
2. During 2020 the Audit Committee of the City of Unley will meet at 181 Unley Road Unley at 6.30pm on the dates set out below:

Tuesday 11 February 2020

Tuesday 12 May 2020

Tuesday 18 August 2020

Tuesday 13 October 2020 (Financial Statements Only)

Tuesday 8 December 2020

3. The Chief Executive Officer be authorised, after consulting with the Presiding Member of the Committee, to:

- 3.1 Reschedule the date and/or time of an Audit Committee meeting; or
- 3.2 Cancel an Audit Committee meeting, if it is clear that there is no business to transact for that designated meeting.

CARRIED UNANIMOUSLY

Resolution No. AC0013/19

Councillor K. Anastassiadis entered the meeting at 6:38pm.

ITEM 2.2

AUDIT COMMITTEE WORKPLAN - 2020

MOVED Independent Member A Martin

SECONDED Councillor M. Broniecki

That:

1. The report be received.
2. Subject to the amendments set out below, the Audit Committee Workplan as set out in Attachment 1 to this report (Item 2.2, Audit Committee, 10/12/2019) be adopted.
 - 2.1 A progress update against the External Audit findings be provided to the Audit Committee for information at each meeting.
 - 2.2 The Quarterly Budget Review reports and Quarterly Financial Performance Review reports, which are presented to Council, be provided to Audit Committee for information.
 - 2.3 The Quarterly Report for Council's subsidiaries be provided to the Audit Committee for information.
 - 2.4 The Policy Register be provided to the Audit Committee for information on an annual basis.

CARRIED UNANIMOUSLY

Resolution No. AC0014/19

ITEM 2.3
REVISED RISK MANAGEMENT POLICY
MOVED Independent Member A Martin
SECONDED Councillor K. Anastassiadis

That:

1. The report be received.
2. Subject to the amendments set out below, the Risk Management Policy as set out in Attachment 1 to this report (Item 2.3, Audit Committee Meeting, 10/12/2019) be recommended to Council for endorsement:

2.1 Include the following definitions to mirror the definitions provided in the Risk Framework:

- Risk treatments;
- Risk appetite; and
- Risk Tolerance.

2.2 The Risk Management Framework be amended under Section 8 to include that the Executive Management Team will monitor strategic risks “at least quarterly”, replacing “on a regular basis”.

CARRIED UNANIMOUSLY

Resolution No. AC0015/19

ITEM 2.4
STRATEGIC RISK REGISTER
MOVED Councillor K. Anastassiadis
SECONDED Independent Member N Handley

That:

1. The report be received.

ITEM 2.5

FRAUD AND CORRUPTION PREVENTION POLICY REVIEW

MOVED Councillor K. Anastassiadis

SECONDED Independent Member A Martin

That:

1. The report be received.
2. The Fraud and Corruption Prevention Policy as set out in Attachment 1 to this report (Item 2.5, Audit Committee Meeting, 10/12/2019) be recommended to Council for endorsement.

CARRIED UNANIMOUSLY

Resolution No. AC0016/19

7 3. OTHER BUSINESS

8 Nil

9 NEXT MEETING

Tuesday 11 February 2020 - 6:30pm

10 CLOSURE

The Presiding Member closed the meeting at 7:43pm.

.....
PRESIDING MEMBER

REPORT OF COMMITTEE

REPORT TITLE:	MINUTES OF AUDIT COMMITTEE – 11 FEBRUARY 2020
ITEM NUMBER:	3.3
DATE OF MEETING:	24 FEBRUARY 2020
ATTACHMENTS:	1. MINUTES OF AUDIT COMMITTEE - 11 FEBRUARY 2020

1. **EXECUTIVE SUMMARY**

The minutes and recommendations of the Audit Committee meeting held on Tuesday 11 February 2020 are presented for Council's consideration.

2. **RECOMMENDATION**

That:

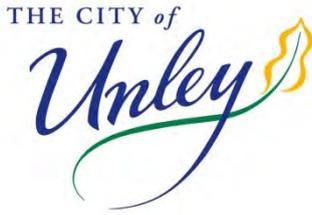
1. The minutes of the Audit Committee meeting held on Tuesday 11 February 2020, be received and the following recommendations contained therein be adopted by Council
 - a. **Development of the Draft 2020-2030 Long Term Financial Plan**
 1. The report be received.
 - b. **Internal and External Audit – Agreed Actions Status Update**
 1. The report be received.
 - c. **Infrastructure Asset Management Plan Update**
 1. The report be received.
 - d. **2019 Risk Evaluation Summary Report**
 1. The report be received.
 - e. **Internal Audit Plan 2020 – Draft**
 1. The report be received.
 2. The Internal Audit Plan as set out in Attachment 1 to this report (Item 2.5, Audit Committee Meeting 11/02/2020) be endorsed.

f. Strategic Risk Review

1. The report be received.

g. Audit Committee Workplan – Update

1. The report be received.
-



**Minutes of the City of Unley
Audit Committee Meeting
Tuesday, 11 February 2020, 6.30pm
Council Chambers
181 Unley Road Unley**

11 PRESENT

Presiding Member D Powell (Presiding Member)
Councillor K. Anastasiadis
Councillor M. Broniecki
Independent Member N Handley
Independent Member A Martin

12 OFFICERS PRESENT

Chief Executive Officer, Mr P. Tsokas
Executive Manager Office of the CEO, Ms T. Norman
General Manager Business Support & Improvement, Ms N. Tinning
General Manager City Development, Mr C Malak
Manager Assets and Operations, Mr A Wood
Manager Finance and Procurement, Mr M Wetherall
Principal Risk Management Officer, Mrs L Cataldi

13 ACKNOWLEDGEMENT

The Presiding Member welcomed Members to the first meeting of 2020 and opened the meeting with the Acknowledgement at 6.32pm

14 1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Nil

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Nil

1.4 MINUTES

ITEM 1.4.1

MINUTES OF THE ORDINARY AUDIT COMMITTEE MEETING HELD TUESDAY, 10 DECEMBER 2019

MOVED Councillor M. Broniecki

SECONDED Councillor K. Anastassiadis

That:

1. The minutes of the Ordinary Audit Committee held on Tuesday, 10 December 2019 be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

Resolution No. AC0001/20

1.5 DEFERRED / ADJORNED ITEMS

Nil

15 2. REPORTS

CHANGE TO ORDER OF ITEMS

MOVED Independent Member N Handley

SECONDED Councillor M. Broniecki

That:

1. Item 2.3 be brought forward for consideration.

CARRIED UNANIMOUSLY

Resolution No. AC0002/20

ITEM 2.3

INFRASTRUCTURE ASSET MANAGEMENT PLAN UPDATE

MOVED Councillor K. Anastassiadis

SECONDED Councillor M. Broniecki

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0003/20

ITEM 2.1

DEVELOPMENT OF THE DRAFT 2020-2030 LONG TERM FINANCIAL PLAN

MOVED Independent Member N Handley

SECONDED Councillor M. Broniecki

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0004/20

ITEM 2.2

INTERNAL AND EXTERNAL AUDIT - AGREED ACTIONS STATUS UPDATE

MOVED Councillor K. Anastassiadis

SECONDED Independent Member N Handley

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0005/20

ITEM 2.4
2019 RISK EVALUATION SUMMARY REPORT
MOVED Councillor M. Broniecki
SECONDED Councillor K. Anastassiadis

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0006/20

ITEM 2.5
INTERNAL AUDIT PLAN 2020 - DRAFT
MOVED Councillor K. Anastassiadis
SECONDED Independent Member A Martin

That:

1. The report be received.
2. The Internal Audit Plan as set out in Attachment 1 to this report (Item 2.5, Audit Committee Meeting, 11/02/2020) be endorsed.

CARRIED UNANIMOUSLY

Resolution No. AC0007/20

Independent Member Mr N Handley left the Meeting at 8:11pm and did not return.

ITEM 2.6
STRATEGIC RISK REVIEW
MOVED Independent Member A Martin
SECONDED Councillor M. Broniecki

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0008/20

ITEM 2.7
AUDIT COMMITTEE WORKPLAN - UPDATE
MOVED Councillor K. Anastassiadis
SECONDED Councillor M. Broniecki

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. AC0009/20

16 3. OTHER BUSINESS

17 NEXT MEETING

Tuesday 12 May 2020 - 6.30pm

18 CLOSURE

The Presiding Member closed the meeting at 8.25pm.

.....
PRESIDING MEMBER

DECISION REPORT

REPORT TITLE: CAPRI THEATRE LOAN REQUEST
ITEM NUMBER: 4.1
DATE OF MEETING: 24 FEBRUARY 2020
AUTHOR: NICOLA TINNING
JOB TITLE: GENERAL MANAGER, BUSINESS SUPPORT & IMPROVEMENT
ATTACHMENTS: NIL

1. EXECUTIVE SUMMARY

Over the past few years, the Capri Theatre (the Capri) has been undergoing significant restoration works including external painting, an upgrade to the mural, replacement of stage curtains and improved accessibility.

The Capri is seeking an interest free loan of \$71,900 to be repaid within one year to fund the costs associated with internal painting at the theatre as part of the final stages of restoration works. The loan is intended to assist with management of cashflow and allow them to spread the cost of the painting over the course of a year.

The Capri currently has funds in place to cover the cost of the internal painting, but contractual changes with major distributors have impacted (and will continue to impact) school holiday programs. These school holiday programs account for 40% of the Capri's annual income. The reduction in revenue is manageable over time, and the Capri will still be profitable.

This report seeks a decision from Council in relation to the request for a short term, one-year interest free loan.

2. RECOMMENDATION

That:

1. The report be received.
 2. An interest free loan for \$71,900 be provided to the Capri Theatre to enable the completion of internal painting at the theatre, with the loan to be repaid within a one-year period.
-

3. RELEVANT CORE STRATEGIES/POLICIES

1. Community Living

1.2 Our Community participates in community activities, learning opportunities and volunteering.

4. BACKGROUND

The Capri Theatre is located at 141 Goodwood Road, Goodwood. Built in 1941, the Capri is owned and operated by the Theatre Organ Society of Australia (SA). The Theatre is well considered by many in the community, with its primary purpose being a local cinema.

Unlike many other commercial cinemas, the Capri is a not-for-profit organisation. The Theatre is staffed in the main by volunteers, many of whom are residents of the City of Unley.

In November 2012, Council granted an interest free loan of \$51,000 for the purchase of a digital projector. The loan was repaid within the specified 3-year period and the monthly payments were always received on time.

Over the past few years the Capri has partnered with Council by supporting community and creative initiatives. These include: the Unley Legends program, the Youth Silent Film Festival, and the volunteer recognition initiatives.

Various major restoration works at the Capri are nearing completion. The outside of the building has been painted, and the mural upgraded to coincide with the completion of Council's Goodwood Precinct Project, the stage curtains have been replaced and accessibility improved by the installation of a wheelchair lift and accessible toilet facilities.

Internal painting is a key stage of work to be completed as part of the restoration. The Capri has been advised that they are not eligible for a Conservation Grant from the City of Unley to assist with the internal painting, and as such they are seeking a loan from Council.

5. DISCUSSION

The quoted cost for the internal painting work is \$71,900. Most of the restoration work is complete, and positive feedback has been received from both customers and the community.

Unfortunately, the Theatre has recently had to manage changes to contractual arrangements made by their major distributors, Universal Studios and Disney, whereby a fixed price charge per ticket sold is applied (historically this was a percentage discount), which has negatively affected their usually successful summer school holiday trading by 32%.

The Theatre has funds in place to cover the cost of the internal painting, but the contractual changes are ongoing and will continue to impact future school holiday programs and subsequently their revenue streams. School holiday programs account for 40% of their annual income.

The Capri have advised that the reduction in income is manageable over time, and they will still be profitable. They are also currently considering new revenue streams.

The Theatre is seeking a short term, one-year interest free loan to assist them with managing their cashflow in order to distribute the cost of the painting over the course of a year.

The proposed repayment schedule is monthly, and the estimated interest cost to Council is \$1,942 based on the current interest rate of 2.7% available under Council's cash advance facility with the Local Government Finance Authority.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. An interest free loan for \$71,900 be provided to the Capri Theatre to enable the completion of internal painting at the theatre, with the loan to be repaid within a one-year period.

This option provides the Capri with an opportunity to better manage their cashflow whilst trying to manage the impact of changes imposed by their major distributors and still complete their renovation works.

The cost to Council will be approximately \$1,942 based on the current interest rate of 2.7% available under Council's cash advance facility.

The Capri has previously demonstrated adherence to loan conditions with the full repayment of the interest free loan in November 2012.

Option 2 –

1. The report be received.
2. An interest free loan for \$71,900 not be provided to the Capri Theatre and the theatre be formally advised of Council's decision.

The Theatre can meet the financial commitment of the internal painting work and they are investigating other revenue streams. This change in cashflow will only place short term pressure on the financial obligations of the organisation.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- The cost to Council of an interest free loan of \$71,900 is approximately \$1,942.

8.2 Legislative/Risk Management

- The financial risk to Council is deemed low and the Capri is a 'going concern'. The Theatre will provide financial information at the end of this current financial year for audit purposes.

8.3 Staffing/Work Plans

Nil

8.4 Environmental/Social/Economic

Nil

8.5 Stakeholder Engagement

Stakeholder engagement is not required

9. REPORT CONSULTATION

General Manager City Services

10. REPORT AUTHORISERS

Name	Title
Nicola Tinning	General Manager, Business Support & Improvement
Tami Norman	Executive Manager, Office of the CEO

DECISION REPORT

REPORT TITLE:	DRAFT TREE STRATEGY 2045
ITEM NUMBER:	4.2
DATE OF MEETING:	24 FEBRUARY 2020
AUTHOR:	KAT RYAN
JOB TITLE:	COORDINATOR ENVIRONMENTAL PROJECTS & STRATEGY
ATTACHMENTS:	1. DRAFT TREE STRATEGY

1. EXECUTIVE SUMMARY

The purpose of this report is to seek Council's endorsement of the Draft Tree Strategy for the purpose of public consultation. The Draft Tree Strategy is aimed at ensuring the City of Unley remains leafy for future generations.

As part of the 2019/20 Annual Business Plan, Council endorsed a range of initiatives aimed at increasing canopy cover by 20% by 2045, which equates to approximately 14,000 new trees.

One of these actions was to update and expand the current Tree Strategy 2016-2019, as the document was due for renewal and it is also timely to reflect Council's new canopy cover target.

In addition, other actions are currently underway in 2019/20, including planting 250 additional trees on Council land; a pilot tree incentive for residents' project; planting factsheets on common tree species; advocacy for trees through State planning reforms; and revision of the Unley Tree Policy.

The Draft Tree Strategy provides guidance to ensure trees are managed in a strategic and balanced way to deliver on Council and community aspirations, and to guide the future development of the City and its urban forest.

The Draft Tree Strategy has been developed with input from a number of workshops with internal staff and community stakeholders to develop key components.

The Administration has developed the Draft Tree Strategy which builds on the success of the original Tree Strategy and its focus on proactive management of our existing trees. The Draft Tree Strategy provides greater focus to expand its aim to increase tree planting efforts on Council land and trial new efforts to support, influence and advocate for trees on private property.

The updated content, vision, goals and objectives of the draft Tree Strategy were presented to the Council at its briefing on 2 December 2019. Initial feedback from Elected Members was integrated and the Strategy has been developed into a final draft format. The Tree Strategy is now placed before Council for review and endorsement before release for community engagement.

2. RECOMMENDATION

That:

1. The Draft Tree Strategy as set out in Attachment 1 to this report (Item 4.2, Council Meeting 24/02/2020) be endorsed for the purpose of community engagement during March – April 2020.
2. The CEO be authorised to make editorial or formatting amendments to the Draft Tree Strategy if required, in order to finalise the document for community engagement purposes.
3. Following the conclusion of community engagement on the Draft Tree Strategy, a further report setting out the results of the engagement process and a final Tree Strategy be presented for endorsement to Council.

3. RELEVANT CORE STRATEGIES/POLICIES

2. Environmental Stewardship

2.1 Unley's urban forest is maintained and improved.

2.5 The City's resilience to climate change is increased.

The Tree Strategy is the lead document to guide the Council's effort to implementing actions towards maintaining and improving Unley's urban forest.

The 30 Year Plan for Greater Adelaide (2017) outlines key directions to create a greener city through an increase in green cover by 20% across metropolitan Adelaide by 2045. This represents an increase from 26% to 31% for the City of Unley.

Resilient East (regional climate adaptation) includes a canopy mission statement to increase green cover by a proportional 20% compared to 2013 levels to "*create a cooler more liveable place for comfort, amenity and urban biodiversity*".

4. **BACKGROUND**

In 2016 Council endorsed the first Tree Strategy (2016-2019) which was focused on proactively managing trees and regenerating our urban forest.

A particular focus was on the renewal and replacement of ageing and over mature trees through the Second Generation Street Tree Program. This program is on track to replace 2000 trees by the end of 2019/2020.

(a) The previous City of Unley Tree Strategy (2016-2019) was successful in outlining the value of our urban forest and the challenges it faced with their age, life expectancy, species diversity, competing resources, and community expectations.

(b) The Tree Strategy is not a static document and will require regular review to ensure it remains current. Since 2016, a set of new studies in urban heat mapping, canopy cover trends and climate predictions have become apparent. In addition, recent research has shown that overall tree canopy cover across the City is declining, with the removal of trees on private land being a key driver of this trend. If this trend continues, there will be a reduced ability for the City of Unley to build neighbourhood resilience to the effects of climate change, particularly with projected rates of ongoing urban infill.

5. **DISCUSSION**

Draft Tree Strategy

Following the endorsed Council report on the Canopy Improvement Action Plan from March 2019 (Item No 1424/2019), and subsequent Annual Business Plan and Budget, the Administration has developed a Draft Tree Strategy, provided as Attachment 1 to this report.

A number of internal Council staff workshops, resident and local student input from a number of workshops and a Council Briefing on 2 December 2019 have all contributed to its development.

An overview of the Strategy is provided below.

About the Strategy

The Strategy seeks to create a resilient, healthy and diverse urban forest to keep Unley leafy for future generations. It supports a clear, long-term vision towards a 2045 target, with an intention of being reviewed every five years to meet changing priorities and to incorporate new technologies and innovation in the areas of tree management and maintenance.

The Strategy provides a definition and summary of benefits of trees in urban cities and identifies how the Tree Strategy aligns with other key Council documents and the State Government's 30 Year Plan for Greater Adelaide.

Furthermore, updated information on the current status of Unley's urban forest, including species diversity, canopy trends over time and land ownership area is also included.

Changing Environment

The Strategy includes updated information to reflect the additional collaboration and research undertaken by the City of Unley since the original strategy was prepared that discusses the challenges and opportunities around urban trees in relation to climate change, increasing temperatures, water, and biodiversity.

Changing Neighbourhoods

The Strategy includes updated information on the challenges and opportunities around urban trees in relation to the pressures associated with urban infill, common concerns associated with ageing trees and the design of streetscapes for people of all ages and abilities.

Community and Character

This new section was developed through feedback from the community workshops and highlights the intrinsic connection and sense of place created by trees within Unley. The values were shared across all ages via the student and adult workshops held in late 2019.

Keeping Unley Leafy

The Strategy proposes a revised vision, target and supporting objectives towards 'Keeping Unley Leafy'. In particular, a target of a 20% increase in green cover by 2045 is proposed, calculated to be the equivalent of 14,000 new trees.

The vision and targets are supported by eight objectives that cover key themes derived from community feedback. To achieve the long-term canopy target, the objectives emphasise the shared responsibility between State Government, Local Government, private business and residents to better work together to achieve positive change.

Future Directions

The Strategy proposes a range of practical initiatives under two broad themes: "Manage and Maintain" (existing trees); and "Expand and Establish" (new trees) in order to collectively meet the long-term target. The two themes reflect the different actions required to effectively manage them. The initiatives identify the different settings for trees in parks, streets, other government land and private land.

With Council owning only 16% of the total land area, of which only 3% is open space, most of the focus for Council action is on streets as the primary opportunity to expand the urban forest on Council land.

The Strategy also identifies that Council has an advocacy role to convey the importance and value of trees in urban areas and to negotiate for better outcomes to retain trees wherever possible.

This is particularly important in the City of Unley. With 80% of the land privately owned (business and residential), the importance of actions that support and encourage trees on private land cannot be ignored.

Supporting Documents

The Tree Strategy recognises the need to find new locations for trees across the City. The limitation of open space across Unley places a greater strategic focus on maximising the greening of our city streets.

A number of related documents are currently being developed to support the delivery of the Strategy including:

Tool Kit

The tool kit is an illustrative guide that explains new ways to integrate additional trees and larger trees into and along local streets. Many of the initiatives respond to the ideas raised during the community workshops in the street co-design sessions. The tool kit includes new ways to plant additional trees into roadways, adjusting existing infrastructure to create new locations away from power lines, creation of median treatments along wider roads, as well as increased greening at corner treatments, along laneways or at local road closures.

The tool kit presents a series of options to inform better collaboration with local communities to enhance the character and amenity of local streets. Any changes would be subject to a detailed design process and supported by local community participation. The tool kit also includes a tree species list and arboriculture management procedures.

Precinct Plans

Precinct Plans will guide the long-term growth of Unley's tree canopy cover, identifying a strategic hierarchy of local streets to support integrated planning, design and management of the City's local street network to accommodate increased tree planting and greening.

Four precinct plans are being developed in response to the City of Unley's Tree Strategy. Each precinct plan reflects the common directions from a range of Council's strategic documents, including the City of Unley Development Plan, Open Space Strategy, Walking and Cycling Plan, Stormwater Management Plan and Asset Management Plans, as well as recognition of the State Government's Integrated Transport and Land Use Plan.

The precinct plans are high level maps intended to inform the annual tree planting program, in addition to recognition of the following city-wide priorities:

- Area of lower canopy cover
- Temperature hot spot
- Ageing tree stock

The precinct plans will provide greater opportunities for change in collaboration with the asset management planning for Council roads, kerbs and footpath works, as well as areas of change resulting from urban infill.

Tree Policy

Once community feedback on the draft Tree Strategy is incorporated, the Tree Policy will also be updated to address common themes we have received through the development of the Strategy, and to match the objectives and intent of the Strategy. The draft policy will be provided to Council for review and comment prior to endorsement. The policy sets out the rules, definitions and conditions as to how trees are to be managed across the city.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The Draft Tree Strategy as set out in Attachment 1 to this report (Item 4.2, Council Meeting 24/02/2020) be endorsed for the purpose of community engagement during March to May 2020.
2. The CEO be authorised to make editorial or formatting amendments to the Draft Tree Strategy if required, in order to finalise the document for community engagement purposes.
3. Following the conclusion of community engagement on the Draft Tree Strategy, a further report setting out the results of the engagement process and a final Tree Strategy be presented for endorsement to Council.

This option allows for the endorsement of the draft Tree Strategy for community engagement purposes. It allows the CEO to make editorial/formatting changes if required, in order to finalise the document for the engagement process. Council has had the opportunity to inform the structure, objectives and content for the Strategy at a briefing held in December 2019 and the document prepared is reflective of the information gathered at that briefing.

The Draft Tree Strategy builds on the current Tree Strategy, includes new information and sets out Council's bolder ambition to increase tree cover as well as effectively maintain our existing trees. A final version, including a report on findings of the community consultation, and any modifications made will be presented for Council's endorsement.

Option 2 –

1. Subject to the following amendments the Draft Tree Strategy as set out in Attachment 1 to this report (Item 4.2, Council Meeting, 24/02/2020) be endorsed for the purpose of community engagement during March to May 2020:
 - *Amendments requested to be inserted here*
 - *Amendments requested to be inserted here*
2. The CEO be authorised to make editorial or formatting amendments to the Draft Tree Strategy if required in order to finalise the document for community engagement purposes.
3. Following the conclusion of community engagement on the Draft Tree Strategy, a further report setting out the results of the engagement process and a final Tree Strategy for endorsement be presented to Council.

Council may wish to request amendments to the Draft Tree Strategy. If this is the case, the amendments should be articulated as part of the resolution and this option provides the relevant wording to enable Council to articulate changes required to the Draft Strategy. These changes can then be incorporated for the purposes of the community engagement phase without the need to come back to Council for further consideration.

A final version including a report on findings of the community consultation, and any modifications made will be presented for Council's consideration.

Option 3 –

1. The Draft Tree Strategy as set out in Attachment 1 to this report (Item 4.2, Council Meeting, 24/02/2020) be further amended as outlined below and returned to Council for review, prior to the commencement of a community engagement process:
 - *Summary of amendments required to be inserted here*

The Council may wish to request further amendments to the Draft Tree Strategy. If this is the case, the amendments should be articulated as part of the resolution. This Option provides the relevant wording to enable the Council to articulate any changes required to the Draft Tree Strategy, and to recommend these be incorporated and brought back to Council for further consideration at a later stage.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. **POLICY IMPLICATIONS**

8.1 **Financial/Budget**

- The development of this Draft Tree Strategy has been undertaken internally and within the approved project budget for 2019/2020.
- The preparation of the Tree Strategy is one component of a range of funded projects underway in 2019/2020 as part of the Annual Business Plan and Budget:
 - \$90,000 for planting an additional 250 trees (currently in progress).
 - \$70,000 for the development of revised and expanded tree strategy, policy, toolkit, plans and engagement.
 - \$25,000 for education and incentives for new trees on private land. This includes a small run of tree vouchers, tree species fact sheets and another round of informational tree tags (currently in progress for launch in winter).
- Ongoing implementation and improvement of Council's Tree Strategy and any associated maintenance will need to be managed and approved through adoption of Councils' Annual Business Plan and Budget.
- There are no immediate costs to Council in accepting the recommendations. However, in considering the updated Draft Tree Strategy and funding for future years, Council will need to consider a number of important asset management and long-term financial planning principles in assessing its capacity to undertake the work.
- It is worth noting that the establishment of a number of these initiatives will lead to ongoing and increased operating costs for Council. For example, for every new street tree it costs approximately \$110 per tree per year for establishment, watering and formative pruning for a period of three years. Once established, each tree costs an average of \$24 per tree per year as part of the broader Street Tree Maintenance program. Council will need to consider its capacity to meet such maintenance responsibilities within the context of its long-term financial plan. The maintenance costs for 2020/21 can be met from within existing budgets due to a re-prioritisation of work areas and the Administration will undertake a review of financial commitments required from 2021/22 onwards.
- In summary however, the following key points should be noted:
 - There is no need to continue with policy or strategy work beyond the current financial year. If \$160,000 was again provided in 2020/21 and fully allocated to planting new trees on Council land in future years, this would result in approximately 440 new trees being planted per year.
 - It is suggested that \$25,000 continue to be allocated in future years for education and advocacy work related to planting and retaining trees on private land. This could result in an additional 100 trees each year being planted on private land.

- Aside from these two initiatives, Council has ongoing programs of streetscape renewal projects and street tree replacement projects (\$100,000 and \$195,000).
- Please note the following assumptions in Tables 1 and 2:
 - The estimated number of new trees on private land is conservative as it is beyond Council's control.
 - Cost to supply and install has been based on a 30L tree in a typical street verge vacant spot.
 - Costs do not include other works such as road cutting, kerbing or traffic control.
 - Maintenance factors in a 5% mortality rate of young trees.
 - The 2019/2020 financial year has a higher amount on tree replacements as it includes the final year of the Second Generation Replacement Program (replacing backlog of over mature trees).

Table 1: Indicative Costings of New Tree Initiatives

NEW INITIATIVES (Additional Finance)	YEAR					Total over 5 years
	19/20	20/21	21/22	22/23	23/24	
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
Develop strategy, policy, toolkit, plans and procedures	70	0	0	0	0	70
Planting New Trees Council Land	90	160	160	160	160	730
Education and advocacy for trees on private land	25	25	25	25	25	125
Total New Initiatives	185	185	185	185	185	925
Target Outcome = approximately 540 new trees per year						

Table 2: Indicative Costings of Operational Tree Initiatives

OPERATIONAL BUDGET (Existing Finance)	YEAR					Total over 5 years
	19/20	20/21	21/22	22/23	23/24	
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
Renewal Streetscape Program (whole street upgrade)	100	100	100	100	100	500
Operating Street Tree Replacement Project	270	195	195	195	195	1050
Total Operational Budget	370	295	295	295	295	1550
Outcome = approximately 200 replacement trees per year retain existing.						

8.2 Legislative/Risk Management

- Initiatives identified are consistent with the State Government's 30 year targets for Unley and with Council's Environmental Sustainability Strategy.
- Once endorsed, the Draft Tree Strategy forms the direction and guidance for the management, preservation and protection of urban trees.
- Initiatives will be risk assessed and comply with relevant industry standards.

8.3 Staffing/Work Plans

- Staff workplans have been established in the 2019/2020 approved budget to support the time commitment associated with the community engagement for the Draft Tree Strategy, as well as the consolidation of feedback and updating of the final documents.
- If Council eventually approves the implementation of the Strategy, changes will be required to existing work plans.

8.4 Environmental/Social/Economic

- A strategic plan for the maintenance of existing trees and increasing trees will positively contribute to Council's Environmental Stewardship objectives.
- The better retention of existing trees and the growth of tree canopy across the City will support a number of environmental, social and economic benefits, contributing to the local community's health and wellbeing and sense of place which is supported across a number of allied Council strategies, including Open Space Strategy, Active Ageing and Walking and Cycling Plan.

8.5 Stakeholder Engagement

- Using the City of Unley "Community Engagement Toolkit" the project scored a 3.4 rating, indicating that the community should be involved.
- Given this rating the following has been undertaken in the preparation of the Draft:
 - With a focus on "future generations", in October 2019 a student workshop was held with 33 participants across six local schools attending (student ages ranged from 9 – 17). The workshop allowed better understanding of student perceptions and values relating to trees and their future management.
 - Two community workshops were held in November 2019 in the same format as the student workshop to better understand views, ideas and test some assumptions on urban trees.
 - A Council Briefing overview of the Draft Tree Strategy was held on 2 December 2019 with feedback and discussion on proposed objectives and concepts.

- Once endorsed the Draft Strategy will be released for community engagement and include the following channels:
 - A notice in the Eastern Courier Messenger promoting the consultation.
 - An online forum through the Your Say Unley website.
 - The Draft Tree Strategy placed on exhibition at the Civic Centre, libraries and community centres.
 - A number of “drop-in” sessions at the community centres providing the community an opportunity to speak with relevant Council staff about the Strategy.
 - Direct contact with a number of community groups seeking feedback.

9. REPORT CONSULTATION

Detailed consultation has been undertaken with key internal stakeholders during the development of this Strategy. This included a monthly working group with representatives across the Operations, City Design, Strategic Assets and Planning teams.

Key input has also been provided through the Unley Museum and Community Connections teams.

10. REPORT AUTHORISERS

Name	Title
Claude Malak	General Manager, City Development

CITY OF UNLEY



**Keeping Unley Leafy
for Future Generations**

DRAFT

Tree Strategy



JANUARY 2020



“ Investing in trees now will stop climate change and help our city feel cool. But also look great and we can enjoy walking and more green ways of transport. ”

*– Rhys Livingston, age 13,
Highgate Primary School –*



ACKNOWLEDGEMENT TO COUNTRY

The City of Unley is located on the Adelaide Plains, the traditional lands for the Kaurna people. We acknowledge this land is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kaurna people as the custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today. We also pay respects to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia/Australia.

DISCLAIMER

All information given in this document is believed to be factually correct and provided through our experience and local knowledge in the City of Unley conditions, given in good faith without prejudice. As information is subject to change, the City of Unley shall accept no responsibility for any loss or damage resulting from the use of, or reliance on, the contents of this document.

SPECIAL THANKS

A special thanks to the members of the community who contributed and participated in the consultation and shaping of this document. Also, thank you City of Unley staff and other key stakeholders who also contributed to the writing, editing and overall content of this document.

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Foreword



The City of Unley recognises the important contribution trees and vegetation make to the City and its community. Such assets provide multiple benefits by way of supporting flora and fauna and reducing the impacts of climate change, while creating a liveable city that adds character to neighbourhoods and economic value to properties.

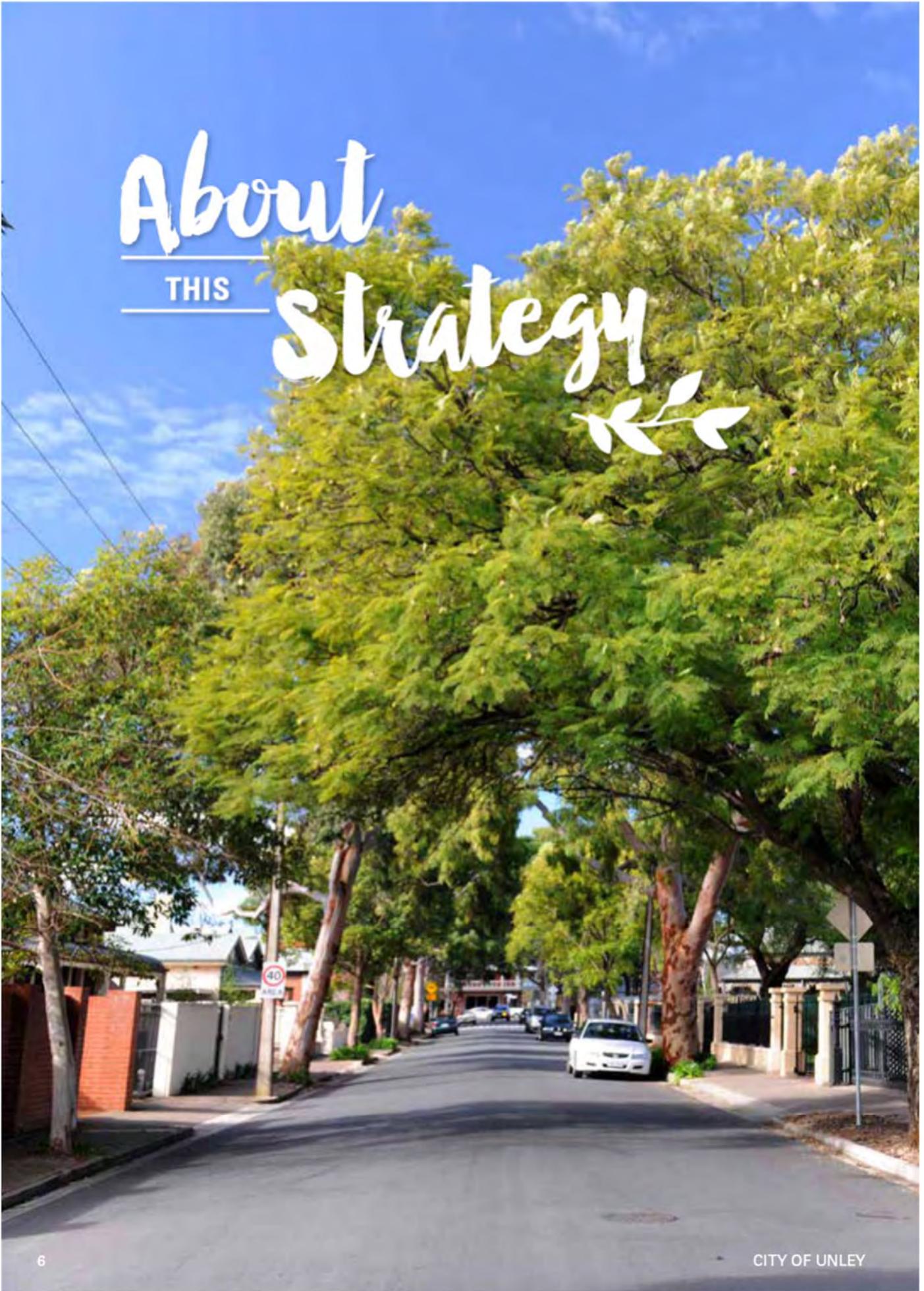
The City of Unley commits significant resources to ensuring we have the best possible streetscape and park environments through the effective management of trees and understory planting, whilst encouraging the community to also play a role. The management of trees is an important function of Council, as urban infill, increasing population, the impacts of climate change and community expectations continually rise. Managing these important assets is becoming increasingly more challenging and complex.

Tree Strategy sets out a vision of keeping Unley leafy for future generations. It provides a foundation of how the City of Unley will continue to enrich our City through continual management of our most valuable assets, now and for future generations. It focusses on managing and increasing trees on public land, and our role in educating, supporting and encouraging tree retention and expansion on private land.

Establishing a healthy, resilient urban forest requires sustained commitment. We recognise the achievements of previous Councils and members of the community for their important contributions in establishing the diverse urban forest we enjoy today.

The City of Unley Tree Strategy has been developed in consultation with the public, staff and key stakeholders. It responds to the voice of our community and provides us with the guidance and tools to effectively manage, protect and expand our leafy urban forest for generations to come.







Purpose

The purpose of the Tree Strategy is to ensure the City of Unley remains leafy for future generations through the retention and expansion of our urban forest. The Strategy aligns with the objectives of the City of Unley Community Plan 2033, the Environmental Sustainable Strategy and our community's values and vision. It builds on the significant work already undertaken and currently underway within our boundaries that complement trees and support their role in our community.

It is important to recognise the previous City of Unley Tree Strategy (2016-2019) was successful in outlining the value of our urban forest and challenges it faced with age, life expectancy, species diversity, competing resources and community expectations. The Strategy builds on its past successes to meet new challenges and priorities.

The City of Unley currently has approximately 26,000 Council owned trees within an area of 14 square kilometres. These trees, (plus those on private land), constitute an important element of the rich cultural heritage of Unley and are highly valued by the community on many levels. They complement the environment, enhance our enjoyment of streets, open spaces and backyards by making them more comfortable and pleasant.





At times, trees can be identified by the community as presenting potential risk to adjacent properties, significant nuisance, interference with underground or above ground services or affecting personal safety (for example, by dropping nuts/berries or lifting paved walking surfaces). Like other assets, trees require effective and coordinated management in their planning, planting, establishment and ongoing care to maximise their benefits and minimise risks.

This Strategy sets out a plan to manage trees in a strategic and balanced way to deliver on Council and community aspirations, and the future development of the City. It supports a clear, long-term vision towards the evolution of a sustainable urban forest, with an intention of being reviewed approximately every five years to meet changing priorities and incorporate new technologies and innovation. Through the Tree Strategy, the City of Unley is committed to nurturing, preserving, managing and developing trees as important community assets.

rather than the 'individuals', regardless of species origin (native or exotic), location (street, park, school or backyard), or ownership (private or public). It is a component of a complex built environment that includes roads, car parks, footpaths, underground services, buildings and other structures, and provides those living in urban areas with a connection to nature.

Looking holistically at the urban forest and its ecosystem allows for better consideration of broad issues, like climate change, urban heat island effects and population growth.

The Urban Forest

WHAT IS AN URBAN FOREST?

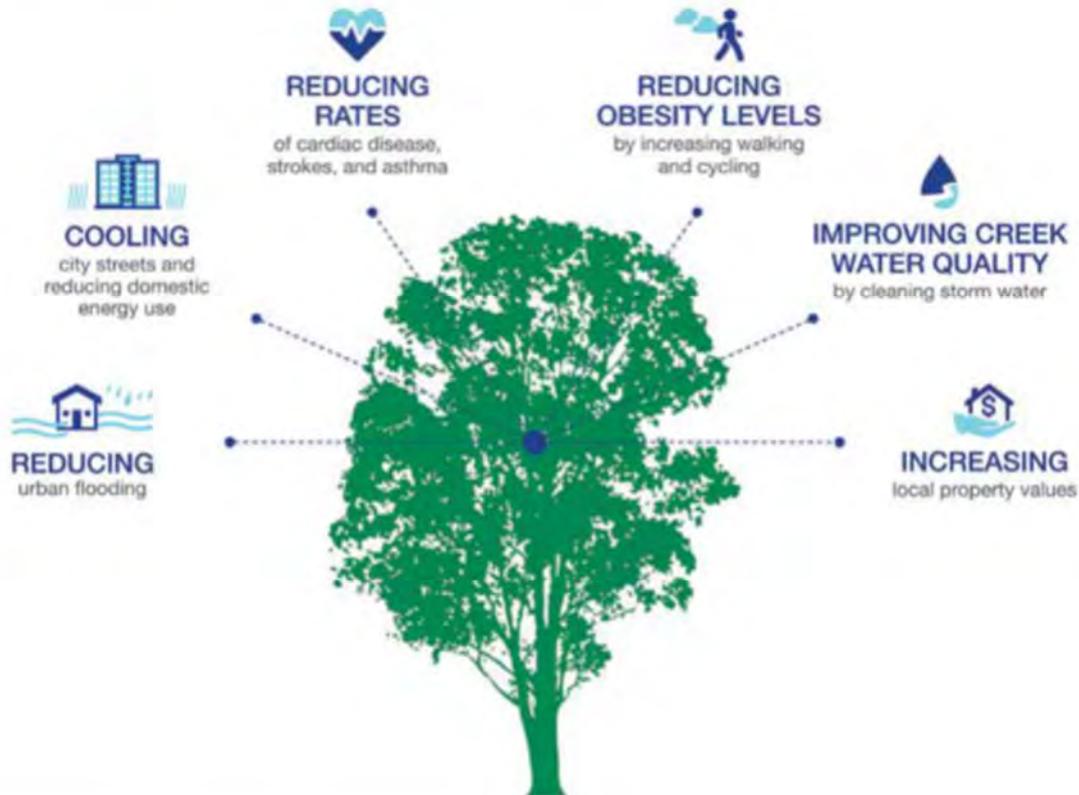
Healthy, resilient, liveable cities feature vibrant urban forests. The term 'urban forest' is broadly defined as trees, shrubs and other vegetation in an urban setting. It focuses on the whole 'population' of vegetation,

PUTTING TREES IN CONTEXT

The City of Unley recognises the multiple economic, environmental and social benefits trees provide, such as:

- Habitat for fauna and flora
- Production of food
- Shade
- Removal of carbon dioxide from the air
- Reduction in urban heat and energy use
- Improvements in air and water quality
- Stormwater management and flood reduction
- Connections to nature and place
- Improvements in mental and physical health
- Provision for social interaction and recreation
- Seasonal changes and visual amenity
- Increases in tourism, business and investment
- Increases in property values.

PROVEN BENEFITS OF URBAN TREES¹



CREATING A RESILIENT URBAN FOREST

To maintain a resilient urban forest, it is essential that planning considers a diverse mix of tree species to reduce the risk of widespread loss of one (or more) species to pests or disease and tolerance to anticipated changes in our climate (less water, higher temperatures). As a result, the traditional make up of our City may change as those species planted in the past may be less suitable for the future.

Additionally, it is important to ensure there are new generations of trees growing to take the place of older trees coming to the end of their life, or those that are removed for health or structural reasons. This ensures and maintains a continuous and 'full' urban forest,

while providing better financial sustainability. Planting so there is diversity in ages allows the cost to be staged out over time as the most expensive stages of a tree's life are in early establishment, and at the end of life. A variety of different species and age classes can better resist the impacts of stresses through genetic diversity, individual vitality and differing defence mechanisms, as well as diversity of neighbourhood character.

While traditional avenue or street plantings commonly consist of one species, introducing a greater diversity of species is important for long-term resilience of these areas, especially in a changing climate.

¹ Adapted from The Nature Conservancy 'Benefits of Urban Trees', available at: https://www.nature.org/en-us/what-we-do/our-insights/perspectives/funding-trees-for-health?src=r_v_trees4health

Strategic Context

SOUTH AUSTRALIA

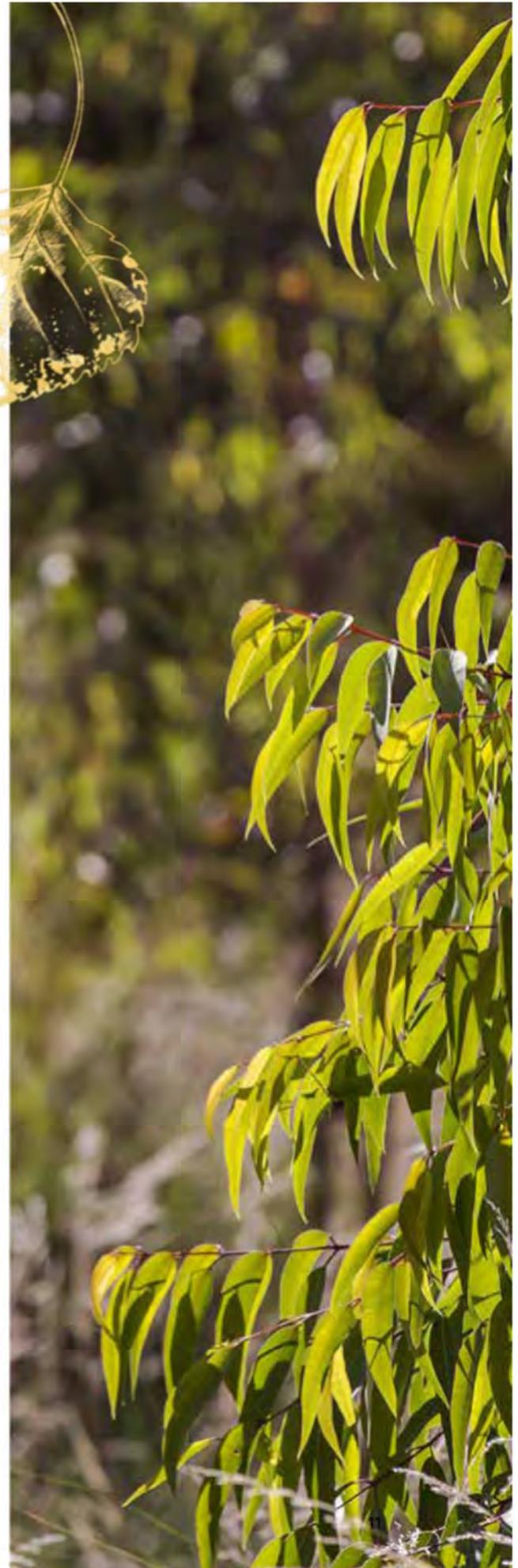
Adelaide is known to be one of the world's most liveable cities and is continually evolving. In 2010, the Government of South Australia developed a strategic plan to guide the long-term growth of Adelaide and its surroundings to ensure it remains liveable, competitive and sustainable over the next 30 years. This plan is called the 30-Year Plan for Greater Adelaide and was updated in 2017 to reflect on progress and respond to new opportunities and challenges.

The 30-Year Plan has six high level targets that guide and measure progress towards Adelaide's growth:

1. Containing our urban footprint and protecting our resources
2. More ways to get around
3. Getting active
4. Walkable neighbourhoods
5. A green liveable city
6. Greater housing choice.

The 30-Year Plan acknowledges that urban development has fragmented and disrupted natural systems, resulting in significant loss of biodiversity, and that, protection and re-establishment of healthy biodiversity is vital to maintaining functioning ecosystems and making our environment more resilient to climate change. The Plan describes how the role of public open spaces are becoming increasingly important for social interaction, physical and mental health, access to nature and cooling landscapes as many people move towards apartments or houses with smaller backyards. Protection and better management of water resources is highlighted to ensure long-term water security, as well as creating greener, cooler urban environments to mitigate the effects of climate change and ensure greater liveability in warmer, drier climates.





Target 5: A green liveable city

Urban green cover is increased by 20% in metropolitan Adelaide by 2045

The 30-Year Plan's Target 5, 'A green liveable city', sets an ambitious target to increase urban green cover by 20% in metropolitan Adelaide by 2045. This target came after a National research on canopy in 2014 found that Adelaide has the least tree cover of any Australian capital city, almost half of that of the country's highest, Hobart.¹

Under this National survey, the City of Unley was measured as having 26% of our whole area covered in trees as at the baseline year in 2013. Therefore to meet the 20% increase, we need to reach 31% tree cover by 2045.

The Tree Strategy is the key document guiding the delivery of how trees are managed on Council land and how we can contribute to increasing canopy cover. The Strategy is supported by a number of related document including the Tree Management Procedure which sets out the methods applied in delivering the Strategy and the Tree Policy which sets out the rules, definitions and conditions as to how trees are managed across the city.

¹ Benchmarking Australia's Urban Tree Canopy: An i-Tree assessment, Institute for Sustainable Futures, 2014.



Change Over Time

A dense area of bush known as the Black Forest once covered the Unley region of the Adelaide Plains as an open woodland with a mixture of grey-box, blue-gum, red gum, native pines and sheoak trees. Before European settlement, the Kaurna people would camp along the creeks lined with River Red Gums (known by the Kaurna as 'karra'), relying on the area for food, shelter and water.

We are also fortunate to have many large trees which pre-date European settlement and were part of the landscape when the Kaurna people moved through the Unley area in autumn, travelling inland from the summer camps along the coast.² These remnant trees are further complemented by private land owner tree plantings, many of which also date back to the early 1900s.

The City of Unley's European settlement dates from 1840 when the first subdivisions were made. At this time, land was used mainly for farming, orcharding, grazing and dairying. Expansion took place from the 1870s into the early 1900s, spurred by improved access to the City of Adelaide and the establishment of several villages. The population grew from about 11,000 in 1891 to approximately 22,000 in 1906. Significant development occurred during the early 1900s, with the area almost completely subdivided by the end of the 1920s. The City of Unley's population peaked at 47,000 in 1947, and then declined from the 1950s to the 1970s.

Many of our street's boulevards were established by environmental pioneers in the early 1900s. The majestic Plane Trees of Victoria Avenue and Northgate Street in Unley Park owe their existence to early arborists and city planners who

delivered on a 'green vision' for the City. Many of the trees existing along the major boulevards of the City date back nearly one hundred years. These early plantings were complemented by a Council decision in the late 1970s to plant every street, where possible, with street trees.

Individual trees from the original Black Forest still exist within the City of Unley but only one remaining patch of grey-box woodland can be found in Heywood Park at Northgate Street, Unley Park.

The City is fortunate that property sizes within much of Unley are large, enabling trees of a significant size and canopy to have been planted and managed within the private realm. Large trees have been shown to provide greater benefits compared to multiple small trees totalling the same canopy area.^{3&4} These trees, along with those in Council ownership, contribute significantly to the aesthetic and 'feel' of a leafy City.

Since the 1980s the population has been relatively stable, with an increase in recent years, rising from under 35,000 in 2001 to over 39,000 in 2018. Recent population growth has been mostly a result of planning policies that have encouraged further sub-division of land and medium density housing at selected locations.

² Darrell Kraehenbuehl (1996) 'Pre-European Vegetation of Adelaide: A Survey from the Gawler River to Hallett Cove'.

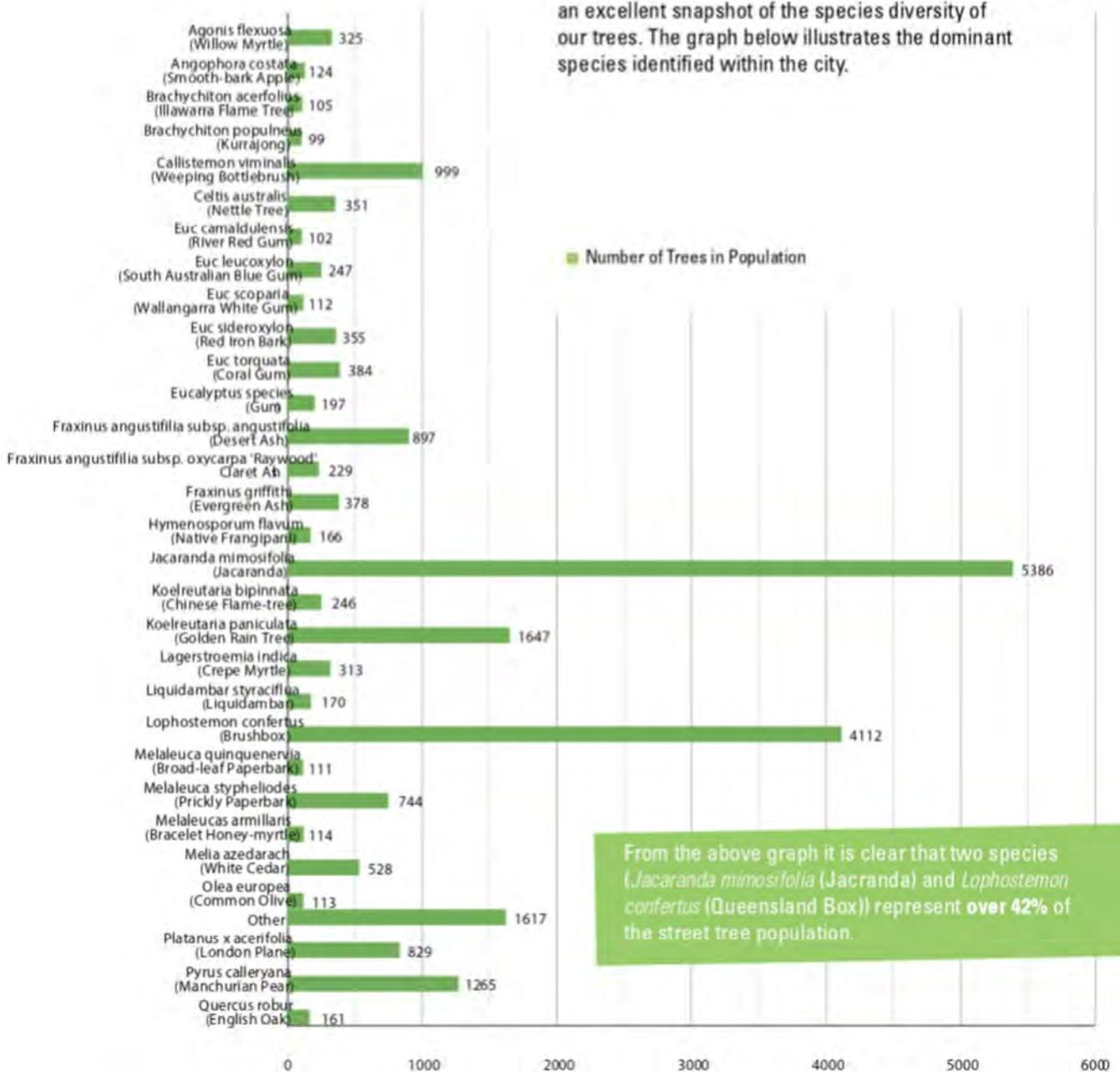
³ Jim Geiger. (2004) 'The large tree argument: The case for large trees vs. small trees.' *Western Arborist*: 14—15

⁴ Stephenson, N., Das, A., Condit, R. et al.(2014) Rate of tree carbon accumulation increases continuously with tree size. *Nature* 507, 90–93



STREET TREE POPULATION

In 2015 a detailed audit of all street trees within the City of Unley was undertaken which was crucial to the Council's transition from reactive to proactive tree management. As part of an ongoing digital transformation, Unley is converting this information to an online mapping layer that can be updated in real time as trees are planted, pruned, audited and/or replaced. In the meantime, the 2015 audit still provides an excellent snapshot of the species diversity of our trees. The graph below illustrates the dominant species identified within the city.



From the above graph it is clear that two species (*Jacaranda mimosifolia* (Jacaranda) and *Lophostemon confertus* (Queensland Box)) represent over 42% of the street tree population.

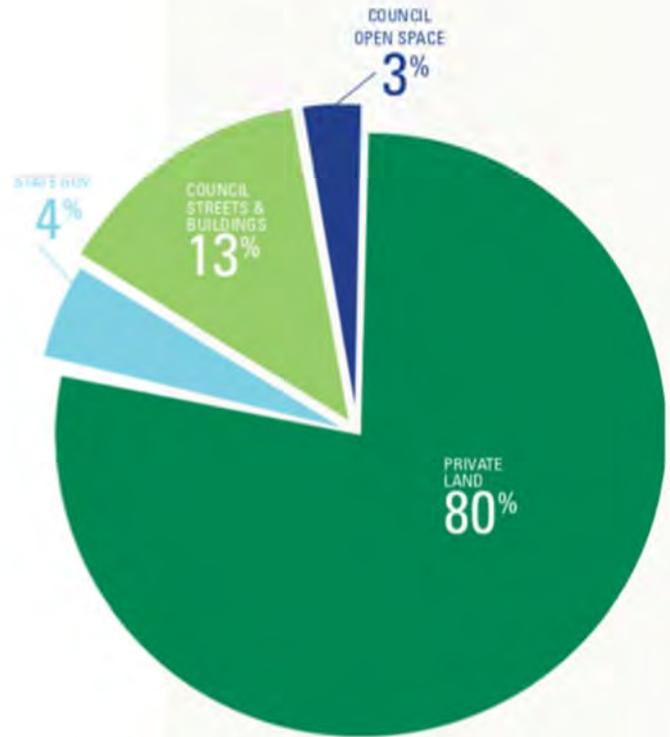
SHARED RESPONSIBILITY

With 80% of Unley’s land area privately owned, the City of Unley cannot meet the State Government target to increase green cover by focussing on the public realm alone. It is essential that Council strengthens and increases programs and initiatives that help retain and increase canopy cover on private land.

“Increasing canopy cover to ensure the City of Unley remains liveable, resilient and leafy for future generations is a shared responsibility between government and the community.”

The City of Unley wants to ensure trees continue to be a feature of the urban environment, while encouraging the community to take an active interest in their own land and support the work that Council and the Government of South Australia is undertaking.

LAND AREA IN THE CITY OF UNLEY⁵



⁵ Adapted from Martinez & Bachar (2018) City of Unley Tree Canopy Cover Change 1979-2017, i-Tree Canopy Analysis.

WHAT DOES A 20% INCREASE LOOK LIKE FOR THE CITY OF UNLEY?

26% = 3.7km²
BASELINE CANOPY COVER IN 2013



31% = 4.4km²
TARGET CANOPY COVER BY 2045





RECENT TRENDS

In 2018, the City of Unley undertook a detailed tree canopy assessment to understand trends over time and the current situation of the City and results are summarised in the graph below.

Tree cover on public land gradually increased following Council tree planting initiatives of the late 1970s and early 1980s. It is worth noting that this program worked but took approximately 20 years to see the full impact of these tree planting efforts.

The most recent decade has recorded a decrease in tree cover on public land. This is likely due to a combination of the street tree replacement program (short-term canopy reduction from replacement planting with younger, and therefore smaller, tree canopy), and loss of street trees when additional crossovers (driveways) are installed to accommodate increased urban infill.

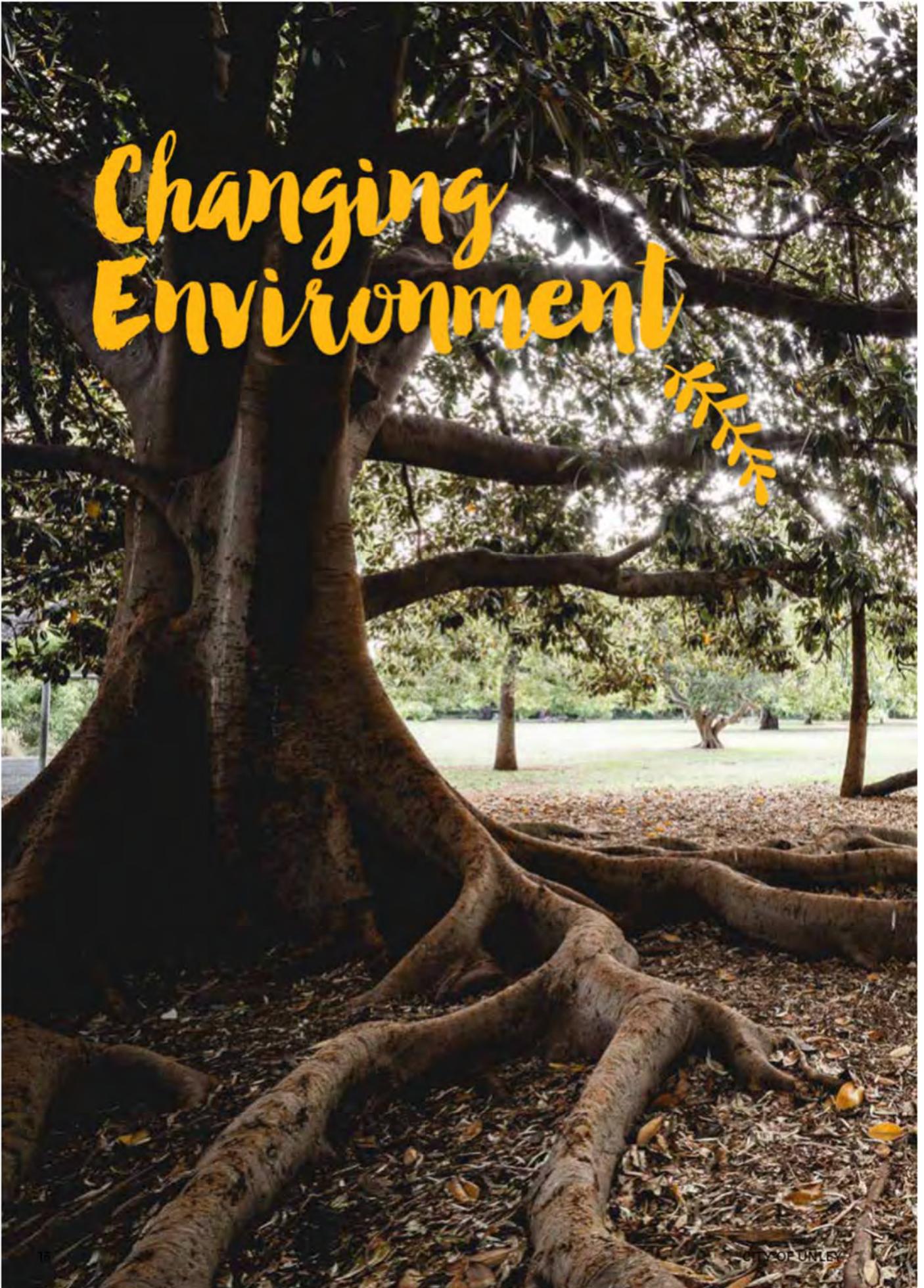
We have been losing tree cover across private land at an increasing rate of loss since 1997. Since private land represents 80% of the total area, this is of significant concern to future neighbourhood character and urban heat impact.

Overall tree canopy cover is declining, with the removal of trees on private land being a key driver of this trend. If this trend continues, there will be a reduced ability for the City of Unley to build neighbourhood resilience to the effects of climate change, particularly with projected rates of ongoing urban infill.

Canopy Cover Change across Land Tenure, City of Unley 1979-2017⁶



⁶ Adapted from Martinez & Bachar (2018) City of Unley Tree Canopy Cover Change 1979-2017, i-Tree Canopy Analysis



CITY OF UNLEY



Climate Change

We are already experiencing the effects of climate change now. The Intergovernmental Panel on Climate Change's (IPCC) Special Report (2018) details the impacts of global warming of 1.5°C above pre-industrial levels. It reports that impacts on natural and human systems from global warming have already been observed and many land and ocean ecosystems, and the services they provide, have already changed due to global warming. It states that under current policies, we are on track for a 3-4°C warming by 2100, however the Report recommends that attempts should be made to limit warming to 1.5°C if we are to avoid catastrophic changes. Increases in average air and ocean temperatures, widespread melting of snow and rising average sea level are some examples of current changes the world has experienced.

While South Australia's climate has always been variable, a strong warming has been observed since the 1970's, and according to the Bureau of Meteorology, average temperatures across the state have warmed by almost 1°C during the past century, with overall rainfall declining⁷.

Trees directly help build our resilience and reduce the impacts of climate change in two ways;

1. Mitigating the causes of climate change by absorbing carbon dioxide from the air and;
2. Adapting to changes in the climate already locked in by helping to cool our city.

⁷ Bureau of Meteorology as at Jan 2020

Increasing Temperatures

Urban Heat Island (UHI) is a term used to describe a city or metropolitan area that is significantly warmer than its nearby suburban and regional areas, as a result of human activities and modification of land surfaces.

There are many factors that contribute to a city's UHI. For example;

- dark surfaces (like asphalt) that absorb solar radiation,
- hard surfaces (like buildings) that prevent water infiltration into the ground for cooling through evaporation and transpiration,
- densely constructed buildings that trap heat,
- people and their activities that generate heat (like driving, air conditioning etc), and,
- low vegetation cover that prevents shading and natural cooling (transpiration).

The temperature difference of a UHI is usually larger at night because the heat remains trapped in the urban environment and is prevented from releasing into the cooler night, therefore there is limited opportunity to cool down. This phenomenon occurs all year round, but it is more severe during hot weather.

In periods of prolonged heat, the UHI effect increases pressure on the city and its liveability. It exacerbates heat stress, particularly for vulnerable people such as the elderly, the young, and those with pre-existing medical conditions. It also decreases air quality, increases energy use and costs needed to keep our buildings cool, and intensifies global warming. People living in high-density areas are at greater risk during heat events as a result of the UHI effect.

Additionally, as our climate changes, the number of days over 40°C in eastern Adelaide is projected to double by 2050, and the frequency and duration of heatwaves is projected to increase.⁶ Heatwaves lead to many deaths in our cities and are known to kill more Australians than any other natural disaster.

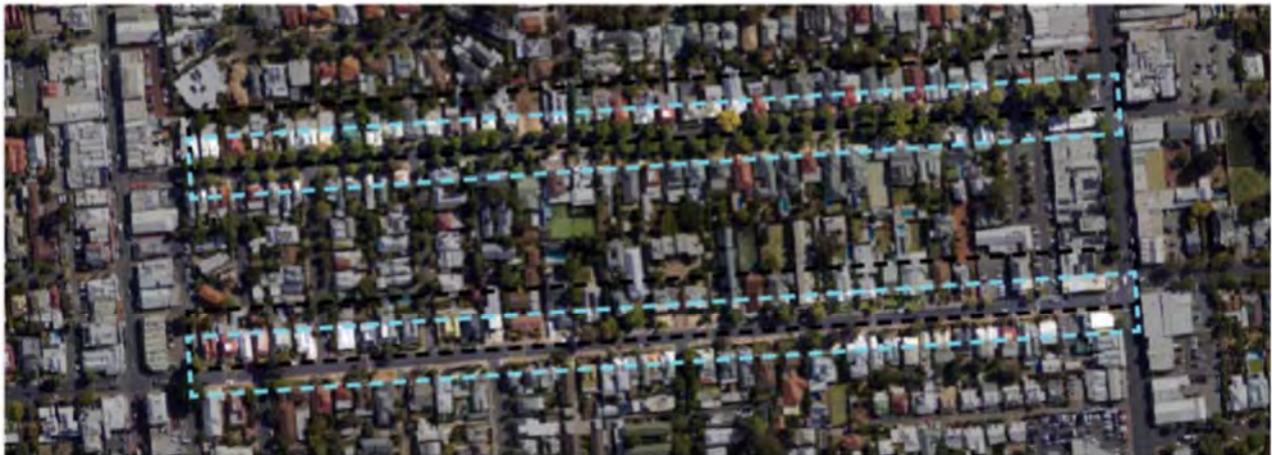
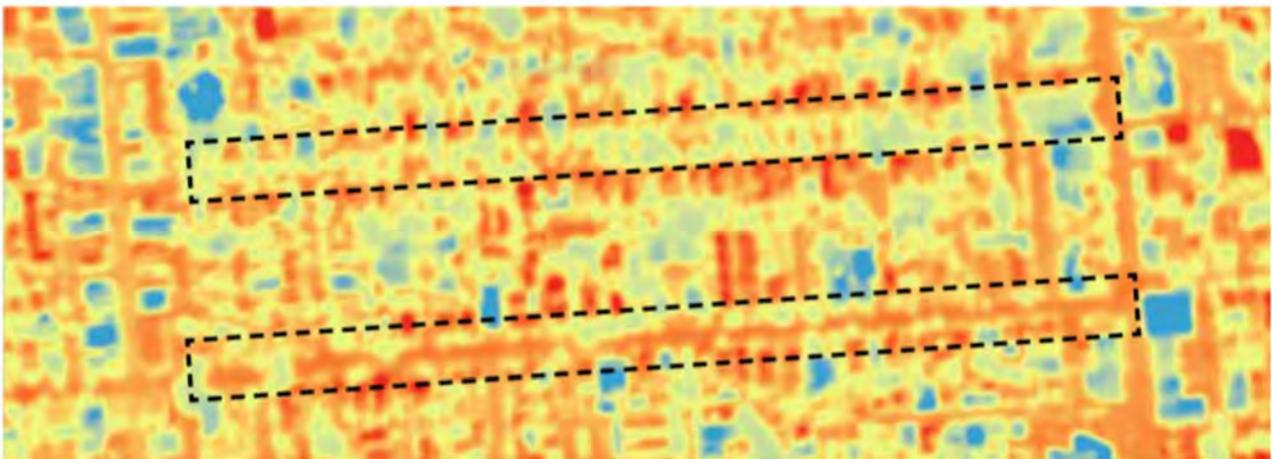
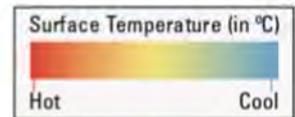
Urban forests are one of the most effective methods for mitigating heat in urban areas and reducing the effects of climate change, though, it can take 20 years for a tree to grow to a size that will effectively assist in mitigating the UHI effect. The use of tree planting and greening in streets, parks and private gardens in the City of Unley will help to increase the resilience of our City to climate change.

Heat mapping highlights the cooling impact trees have. The Urban Cooling example of Hyde Park taken on a hot day in March 2018, illustrates that the surface temperatures in Opey Avenue, with good canopy of tree cover are 10 degrees cooler than nearby Park Street, with sparser tree growth. This cooling and shading effect not only benefits road users, but also cools adjacent houses (reducing energy cooling costs) and increases the life of assets (like roads, houses, footpaths and other infrastructure), as well as reducing maintenance costs (protecting from extreme heat).





Urban cooling effects of street trees
comparing two parallel streets in Hyde Park,
Opey Avenue and Park Street.⁸



⁸ Resilient East – Regional Climate Change Adaptation Plan (2015), URPS for the Eastern Region in association with the government of South Australia and the Australian Government

⁹ Heat map from Eastern and Northern Adelaide Collaborative Heat Mapping Project, 2019

Water

Trees need water to survive and urban trees are requiring more supplementary watering due to a number of reasons.

The amount of water a tree requires varies a great deal. Rainfall, supplementary watering and climate change influence water availability and the species, stage of development, drainage and local conditions impact on water demand.

Less rain is predicted with climate change, with reductions of 7% to be experienced by 2050.¹⁰ Extreme heat, particularly when combined with low soil moisture, causes the loss or decline of trees and vegetation. Better planning of our cities is needed to allow for increases in rainwater capture and use onsite (as opposed to hard surfaces that create runoff).

The capture and reuse of stormwater is an important way to decrease reliance on potable water, particularly given the quantity

of stormwater flowing through creeks in the City. The City of Unley is committed to becoming a water sensitive city which means using water to enhance sustainability, liveability and resilience. The implementation of Water Sensitive Urban Design (WSUD) techniques integrated into traditional Council assets is one such approach which will contribute to achieving this outcome.

Since 2009, recycled water options have been provided to most of the parks and reserves through the Glenelg to Adelaide Parklands Recycled Water Project (GAP and Managed Aquifer Recharge (MAR) schemes.

While larger scale WSUD opportunities may not always exist in a highly urbanised area like Unley, there are smaller scale initiatives that support water retention within the City including stormwater inlets and waterwell installations.



TreeNet inlets capturing stormwater from water runoff and utilise the water to support tree growth.



Stormwater diversion pits capturing rain water from property overflow and storing the water in a pit slowly dispersing into the nature strip supporting tree growth.

¹⁰ Regional Climate Change Adaptation Plan (2015), URPS for the Eastern Region in association with the government of South Australia and the Australian Government







Trees provide habitat for many other plants and animals that live in the city. A good variety and abundance of plants and animals creates a healthy biodiversity and urban ecosystem. There are many mutually beneficial relationships between plants and animals that help make our environment balanced and healthy. For example different plants and fungi can cycle nutrients in the soil and certain birds help keep insect levels in check.

Many of our animals rely on hollows in large old trees to nest or den in such as birds and possums. As the number of large trees with hollows declines, the native wildlife that depends on them for food and shelter are also in danger of disappearing. Aside from impacting the wildlife itself, loss of nature in cities has a detrimental effect on people and sense of place. This is of particular concern for younger generations with concepts such as the "nature deficit disorder" defined in 2005.¹¹

The City of Unley has many native biodiversity corridors and plantings such as Windsor Street Linear Reserve to help preserve wildlife and rebuild important natural relationships.

To support the loss of natural tree hollows, the City of Unley has an artificial wildlife box program with over 173 installed across the city. Boxes are different shapes and sizes to accommodate a variety of wildlife including parrots, possums, kookaburras, pardalotes (native wrens) and bats. Each year, the boxes are serviced and surveyed to record wildlife activity. The boxes are cleaned, if required, and new nesting material is added. The mechanisms that secure the boxes are safety checked and adjusted to allow tree growth.

¹¹ Richard Low (2005) Last Child In The Woods - Saving Our Children From Nature-deficit Disorder. Chapel Hill





Urban Infill and Lifestyle



The State's commitment to managing growth within the existing urban footprint has seen a significant increase in the ratio of infill development compared to fringe development in Greater Adelaide. Currently, approximately 76% of Greater Adelaide's new housing growth is within established suburbs. The 30 Year Plan for Greater Adelaide suggests that 85% of all new housing in metropolitan Adelaide will be built in established urban areas by 2045.

The City of Unley is not insulated from this ever-increasing consolidation associated with urban development. The reality of the legislation and associated policy is that the family home offering a large allotment with a modest dwelling, fruit tree, large patch of grass, vegetable garden and large native and/or exotic trees declining.

As such, sub-division with multi dwelling allotments come with less open space, little room for a large tree, increased impermeable surfaces and excessive stormwater requirements.

Most new dwellings and allotments require additional vehicle crossovers (driveway) which removes large sections of Council nature verges within the road reserve. They usually also feature decreased set-backs from the road and allow less room for large shade trees. They require additional utilities above and below ground in the form of gas, electricity, communications, sewerage and stormwater. This impacts on both existing tree health and future planting space.

Other common activities resulting in tree loss include large extensions to the rear of existing properties, preference for low maintenance gardens and private business and commercial developments.

This private development increases the pressure on available street tree planting opportunities and subsequently canopy cover throughout the city. Examples of some of these typical changes to trees on private land can be seen below.



Tree loss examples in Fullarton from both development, partial extensions and landscaping changes.

Living with Trees

The City of Unley has a wide and varied population of residents, business owners, employees and visitors with different perspectives and interaction with trees. As such, the City encompasses many people with an extremely diverse range of interests and attitudes toward trees.

Trees are an important element of the rich cultural heritage of Unley and a valued asset to the community. Conversely, the rate of canopy loss on private land clearly tells us there are changing perceptions towards the value of trees that are contributing to their loss.

Along with the many benefits of trees comes a range of concerns which are part and parcel of living with trees in our urban environment. These can include perceived safety concerns of trees, nuisance being created by leaf debris,



Significant failure of Cedar in Myrtle Bank.

sight obstructions, roots impacting on properties causing a financial or physical burden. There is also an emerging trend of tree removal by older residents that are finding it harder to keep up with maintenance requirements and costs.

“I love trees but not the one in front of my house” is a phrase heard often by Council staff.

While the Strategy strives to support and maintain the existing urban forest and increase canopy cover over future years, it must be acknowledged that with this increase will come more concerns from the community around risk, nuisance and the balance the benefits of trees versus the concerns they can present.

Appropriate maintenance and pruning can often alleviate concerns, and appropriate repair or redesign of infrastructure can also be undertaken with little impact to the tree meaning that the tree can continue its valuable contribution for many decades to come.

This document will act as an over arching support mechanism to advocate for the retention and increased planting of trees where they are not presenting a clearly defined unacceptable risk and/or a substantial nuisance of value.

People Friendly City



“Ageing is a cause for celebration in the City of Unley - our people are living longer and healthier. The City of Unley has a key role to play in helping our community to get the most out of their lives. We need to ensure that our City is accessible for everyone, promotes health and wellbeing and provides opportunities for connection, inclusion and contribution. We want our people to live fulfilled lives throughout their lifetime and never feel like they need to leave the City of Unley”

This summary quotation from the current City of Unley Active Ageing Strategy highlights the opportunity facing the future design of local streetscapes. The City promotes that within each neighbourhood, every street that can be planted with street trees has and will continue to be planted. Our community expects tree-lined streets with a height and canopy that provides shade and amenity to an otherwise harsh streetscape.

As an urbanised inner city Council, many of the streets are narrow from property boundary to kerb. Trees require space to grow, mature and survive. Within limited space they often come into conflict with the street infrastructure. Large trees potentially impact on the accessible width of a footpath carriageway and regularly lift the pavement as they mature. This provides challenges as we strive to reach the goal of creating an environment that is pleasant, safe and accessible through Age Friendly pathways.

A balanced approach will be required to reach the Age Friendly goals with the community potentially being asked to accept a modified streetscape or more innovative solutions are explored such as narrowing roadways to provide more space for trees.

Example in Mary Street, Unley where footpath width narrows due to tree trunk. The challenge is to decide if the tree remains or the need for a legislative age friendly footpath takes priority.





Community Values

The City of Unley is known for its leafy streets which greatly add to the character of the streetscapes and local property values. There is an intangible quality about the connection between our community and trees – a visual sense of place that is tree lined and leafy. Many of our local parks are identified by the scale and character of a number of large legacy trees. This leafy neighbourhood character isn't made up from one tree but the combined look and feel of the whole urban forest.

In developing the Tree Strategy, three workshops were held to better understand community perceptions and values relating to trees in late 2019. To reflect the link to future generations, one of the workshops was with six local primary and high school students.

Participants provided views on what they value now, would like to see in the future and ideas on actions to get there.

Aged 9 – 17, the students showed a solid understanding of the many benefits of trees, particularly how they make the city look and the connection to climate action. Similar to the students, the adults values were strong with aesthetics, cooling and habitat most prominent. These responses aligned with the findings from a National survey¹² on Green Spaces, with aesthetics also the number one value mentioned.

What do you Value about trees in Unley area now?

Adults Response Nov 2019



Student Response Oct 2019



¹² Greener Spaces Better Places (2019) Who's With Us? Bringing community along on the green space journey.





Keeping Unley Leafy

Due to the many years it takes for trees to mature, action taken today will set the future legacy we leave behind. The City of Unley has committed to the following vision and long term goal.

VISION:

Create a resilient, healthy and diverse urban forest to keep Unley leafy for future generations.

TARGET:

20% increase in green cover by 2045 which is the equivalent of 14,000 new trees*

The number of trees target is based on a representative tree with an 8m diameter canopy spread. This is an average sized tree found in the back yard of typical properties across the City to make it easier to visualise what a 20% increase in canopy means. In reality of course trees vary greatly and a variety of sizes should be planted to suit each location.

A tree target (rather than percentage), also enables a way to track progress annually in the intervening years between canopy assessments. Trees are a long term investment and it will take a sustained commitment over more than 20 years to see the full impact of actions taken today.

ACHIEVING OUR TREE CANOPY TARGET

14,214

NET INCREASE IN TREES BY 2045

= 546

PER YEAR ACROSS THE 26 YEARS TO 2045

18,918

RATEABLE PROPERTIES

IF 3 in 4

HOMES PLANTED A NEW TREE WE WILL ACHIEVE THE TARGET

Objectives



The Strategy is guided by eight key objectives to ensure trees throughout the city are managed in a responsible and systematic manner to meet the needs of the community.

1. ESSENTIAL

Value trees as **essential** community assets that contribute to the wellbeing of our community and environment.

2. DIVERSITY

Ensure the City has a **diversity** of tree species and ages to maximise resilience against pest, diseases and climate extremes.

3. GREEN COVER

Realise new opportunities within our city to enhance streets and increase **green cover**.

4. LEGACY

Prioritise planting of **legacy** trees in parks and reserves that have the potential to become noteworthy and to span generations.

5. INNOVATIVE

Adopt **innovative** technology, try new methods and apply adaptive management approaches to continually learn and improve.

6. SUPPORT

Support owners to retain existing trees and plant more trees on private land.

7. PROMOTE

Promote the benefits and advocate for trees in our city.

8. MAINTAIN

Proactively establish and **maintain** trees as a long term asset.

Working Together

Keeping Unley leafy is achievable through the whole City's involvement.

A key factor in the considerations and role Council undertakes in tree management is based on location and land owner, particularly between trees located on our streets, within parks and reserves, on other government land and those on private land.



COUNCIL PARKS & OPEN SPACE TREES

As the urban population grows and private green space becomes less available, public open space increases in social and community value. The City of Unley has significantly less open space (<3%) than most local government authorities within metropolitan Adelaide.



OTHER GOVERNMENT LAND

Approximately 4% is managed by State Government Agencies including the Department for Education (public schools) and Department for Planning, Transport and Infrastructure (DPTI) (transit corridors and arterial roads). Much of this non-Council public land has existing canopy or the potential for additional plantings that could work through existing partnerships with these agencies.



COUNCIL STREET TREES

Street trees in the City of Unley have an important function and role to improve the micro-climate and liveability of the City, and contribute to its diverse inner urban, heritage, environmental and social character. Due to limited open space, streets are the main opportunity to expand the urban forest on Council land.



PRIVATE LAND (RESIDENTIAL & BUSINESS)

With private land making up 80% of the whole Council area, it is an essential component to meeting the target of 14,000 new trees by 2045. Backyards, front gardens and corporate landscaping make significant contributions to urban greenery and the broader community. Actions that aim to support retention of existing trees are just as crucial as any that encourage new planting.

Council are limited in their ability to directly influence private land owners. Legislative control resides with the State Government through the Planning, Development and Infrastructure Act 2016, which councils administer in accordance with the Act. However, the City of Unley can play an important leadership role in advocacy, education and support to negotiate better outcomes for retaining and/or increasing canopy wherever possible.

Future Directions

ACTION PLAN 2020 - 2024

Established trees require very different management actions and objectives compared to the planting and establishing phase of new trees. Therefore, management of trees within the City of Unley urban environment has been classified into two key sections:

- **Manage and Maintain (Existing Trees)**
- **Expand and Establish (New Trees)**



Manage & Maintain

Trees take many years to mature and provide shade, canopy and amenity. As we already have an established urban forest, the highest priority is to protect and maintain these existing assets.

INITIATIVES

The City of Unley will continue its proactive approach to tree management, following our asset management principals, arboriculture standards, guidelines and procedures. The following is a list of key and new strategic initiatives to be implemented that will assist to collectively meet the 2045 objectives.



OPEN SPACE



STREETS



GOV. LAND



PRIVATE LAND



M1. DATA MANAGEMENT

M1.1 Council will review the Tree Strategy at least every five years to provide strategic planning, guidance and regular reporting on tree investment.

Regular review of the Strategy will act as an evaluation mechanism to assess Councils progress towards managing and maintaining its urban forest.

M1.2 Canopy cover trend analysis comparing public and private land tenure change will be undertaken in conjunction with the strategy review as an evaluation mechanism.

Changes in canopy cover are gradual, so while annual numbers of trees planted vs removed can be tracked, actual canopy trends should only be assessed approximately every five years. A five year reporting cycle will reveal progress towards the whole of area target.

M1.3 Tree Condition Assessment Audit will be conducted on all street trees at least every five years and a dynamic mapping layer be maintained.

Council street trees have a condition audit in a rolling five year program to assess their health and if any maintenance action needs to be scheduled. The aim is for 95% of all trees assessed to meet prescribed Level of Service requirements.



M2. MAINTENANCE - TREE MANAGEMENT

M2.1 The City of Unley will undertake a proactive approach to cyclic pruning.

A planned maintenance pruning schedule allows for preventative measures to be taken in managing the existing street and park trees to keep them healthy and ensure their form suits the individual locations, addressing potential nuisance issues before they arise.

M2.2 The City of Unley staff will use best practice techniques and methods in the maintenance of trees.

Skilled and experienced staff will be supported to manage and maintain the urban forest through the Tree Management Procedures, Policy and industry network such as TreeNet.



M3. MANAGEMENT OF TREES

M3.1 Replace trees as required based on condition audit results.

The City of Unley will continue to replace trees as they reach the end of their useful life expectancy to ensure the current tree numbers on Council land are retained. The replacement species will be chosen to best suit local conditions and may not reinstate the original species.

M3.2 Remove individual trees when all other options to retain the tree are exhausted.

Staff will follow the Tree Policy and Management Procedure in determining the outcome of tree assessment requests from the community with the priority to retain and protect existing trees. All requests for tree removal will be in accordance with Councils assessment and approval process and any tree that is removed will be replaced.



M4. LIVING WITH TREES

M4.1 Council will offer a Conservation Grant to private residents towards the ongoing maintenance of Regulated and Significant Trees on private land.

Continuation of an existing biannual Conservation Grant to private residents towards the costs on either Significant or Regulated Trees to support tree health and maintenance. Grants may be allocated for up to 50 per cent of the total cost of a single conservation treatment with the maximum amounts available per maintenance pruning of a significant tree being \$1,000. Grants will only be provided while funds remain in the budget allocated by the Council for the relevant financial year.

M4.2 Develop and implement a new Living with Trees Rebate pilot program which could include discounts towards gutter cleaning, additional green waste options, safety audits and/or pruning of trees on private land.

When reviewing the drivers for tree loss on private land, one area identified was the perceived safety concerns or increased maintenance time and costs. If these could be addressed, it is much more likely the trees would be retained. A trial project would be used to test effectiveness of incentives and support for maintaining existing tree canopy on private land to reduce tree loss. The project will also promote existing schemes like the Commonwealth Home Support program which includes heavily discounted gutter cleaning to eligible applicants.

M4.3 Promote existing information and support available from other sources relating to tree maintenance.

Provide information and advice on living with trees in urban areas including maintenance advice. It could explore some "myth busting" of common perceptions of trees near homes. It is important that Council does not re-invent any information already available. Information available from government and non-government sources will be considered based on its relevance to the City of Unley.



M5. DEVELOPMENT PROTECTION

M5.1 Develop and establish clear procedural protocols for dealing with Development Applications involving the removal of Regulated and Significant trees.

In coordination with the introduction of the new Planning and Design Code, adapt existing protocols and information to reflect any changes in dealing with Regulated and Significant trees in the development application process.

M5.2 Develop a proforma or set of questions to assist and guide developers in addressing relevant Development Plan tree environmental criteria to enable Council administration to make informed assessment decisions.

In coordination with the introduction of the new Planning and Design Code, adapt existing information to reflect any changes to provide clearer information to support good outcomes for tree health and improved customer experience for development applicants.

M5.3 Council will audit developments to assess compliance with landscaping (post construction) and to identify any damage to Council street trees or Regulated or Significant trees on private property.

Focused effort on compliance with development approvals to support and regulate State Legislation that supports the retention of trees. This includes both during construction (eg site inspection of tree root protection zones) and post construction.



Expand & Establish

The tree strategy advocates for a greater focus on tree selection and planting design to increase opportunities for new trees across the City. The strategy recognises the importance of increased tree care in their early years to become established, healthy trees that suit their surrounds.

INITIATIVES

Meeting the 14,000 new trees by 2045 target will require a combination of planting by both Council and other land owners. The following is a list of key and new strategic initiatives to collectively meet the 2045 objectives.



OPEN SPACE



STREETS



GOV. LAND



PRIVATE LAND



E1. MAXIMISE PLANTING ON COUNCIL LAND

E1.1 Accelerated tree planting program implemented to plant additional trees on Council land using Precinct Plans that prioritise planting locations.

Council will take a leadership approach in improving canopy cover by maximising public planting, including within parks, streetscapes and other public places. Locations will be based on Precinct Plans that aim to increase shaded trails along streets that link residents with schools, shops, parks or public transport. Decisions on individual species selection will be made on a case by case basis to ensure the right tree in the right location approach is followed.

E1.2 All new capital or infrastructure renewal works consider and appropriately budget for trees and greening where practical.

Combining Councils annual streetscape renewal works with greening initiatives can create multiple long-term benefits and build greater efficiencies. Opportunities for tree and increased landscaping will be identified at the start of a project to support more sustainable built outcomes.

E1.3 Trial, test and refine new planting methods, including reclaiming hard surfaces and tailored integrated streetscape designs.

Maximising tree planting on Council land will focus on filling vacant spots along streets, however it will also need to utilise newer methods that reclaim hard surface such as on-road planting. These modern techniques are still being refined and need to balance the competing needs for wide footpaths, bicycle lanes, on-street parking spaces and underground/overhead assets. Ongoing testing and trialling in collaboration with neighbouring Councils and partner organisations, such as Tree Cities of the World, will allow Council to be progressive in this space.



E1.4 Prioritise planting of legacy trees in appropriate locations within parks and reserves that have the potential to become significant long-term features.

Identify suitable locations within our parks and reserves, and plant new specimen trees that can grow very large and become noteworthy landmarks in the future, contributing to the identity and amenity of local parks and the City's canopy aspiration.

E1.5 Target urban forest composition of no more than 5% of one tree species, and 10% of one genus¹³.

A reliance on dominant species leaves the City vulnerable to pest and disease and potential loss of the street tree asset. The City will move towards a healthy, environmentally sustainable and resilient tree population by increasing its diversity of species. This is a long-term goal that will only be completed through the natural succession of existing trees.

E1.6 Maintain a toolkit that includes a palette of species suitable for street planting which considers varying infrastructure situations, service and footpath requirements, and considers climate change.

Provides a range of options in tree species selection by arboriculture staff in line with site specific locations taking into account community use, neighbourhood character, transport functions, open space, available space, utilities and environmental considerations.

¹³ Genus is scientific term for a group of related animals or plants, eg *Eucalyptus* (Gum Trees). Species is the specific type of plant or animal eg *Eucalyptus camaldulensis* (River Red Gum).



E2. ESTABLISHMENT (YOUNG TREE CARE)

E2.1 Advance guidelines and programs to support the early establishment of trees to maximise canopy potential.

Review and update young tree care practices in line with industry standards to ensure new trees are provided with the best development potential over the first three to five years.

E2.2 Ensure watering programs and schedules meet new tree requirements during establishment phase.

Review and update watering programs to support new trees including water retention initiatives, use of recycled stormwater schemes and need for additional watering during extended periods of low rainfall.

E2.3 Resource and schedule young tree care program for three to five years post planting.

New saplings need more care and support in the first few years after planting and it is crucial this is planned into operating budgets and work plans to protect the initial tree planting investment with an aim for the annual survival and health achievement target of 90% or higher in the first 12 months of a tree's life.



E3. COLLABORATE

E3.1 Revitalise "adopt a tree" program and encourage residents to provide supplementary watering to new street trees.

Build on the success of the original "adopt a tree" program aimed to care for stressed street trees during the drought, with a focus on adopting the new street trees. Council will continue to provide water truck services to all new trees, however there is strong anecdotal evidence that where residents take ownership and supplementary watering of trees planted in front of their

homes the likelihood of the trees success and rate of growth is greatly enhanced.

E3.2 Investigate partnerships with State Government agencies to collaborate on education, managing risk and new plantings.

Approximately 4% of land in the City of Unley is managed by State Government Agencies. This includes the Department for Education (public schools) and Department for Planning, Transport and Infrastructure (DPTI) (transit corridors and arterial roads). Much of this non-Council public land has existing canopy or the potential for additional plantings which we could partner together on delivery noting that all state agencies also have an obligation to meet the green cover target in the 30 Year Plan for Greater Adelaide. For example any upcoming works with DPTI on arterial roads or transit corridors should include discussions for retention and/or addition of trees.

E3.3 Continue to advocate for improved legislative controls to improve outcomes for retaining and increasing trees wherever possible.

Support State Legislation that protects existing trees and provides design standards for space for new trees on private land. Ongoing technical input and advocacy on new legislation development, particularly in the implementation of the new Planning and Design Code



E4. SUPPORT & PROMOTE TREES IN PRIVATE LAND

E4.1 Council will provide support and incentives for the community to become engaged in the planting and ownership of trees within private properties to adapt to the impacts of Urban infill and assist in preserving the urban forest.

Council will provide an advocacy role for new trees on private land through some new

pilot initiatives including;

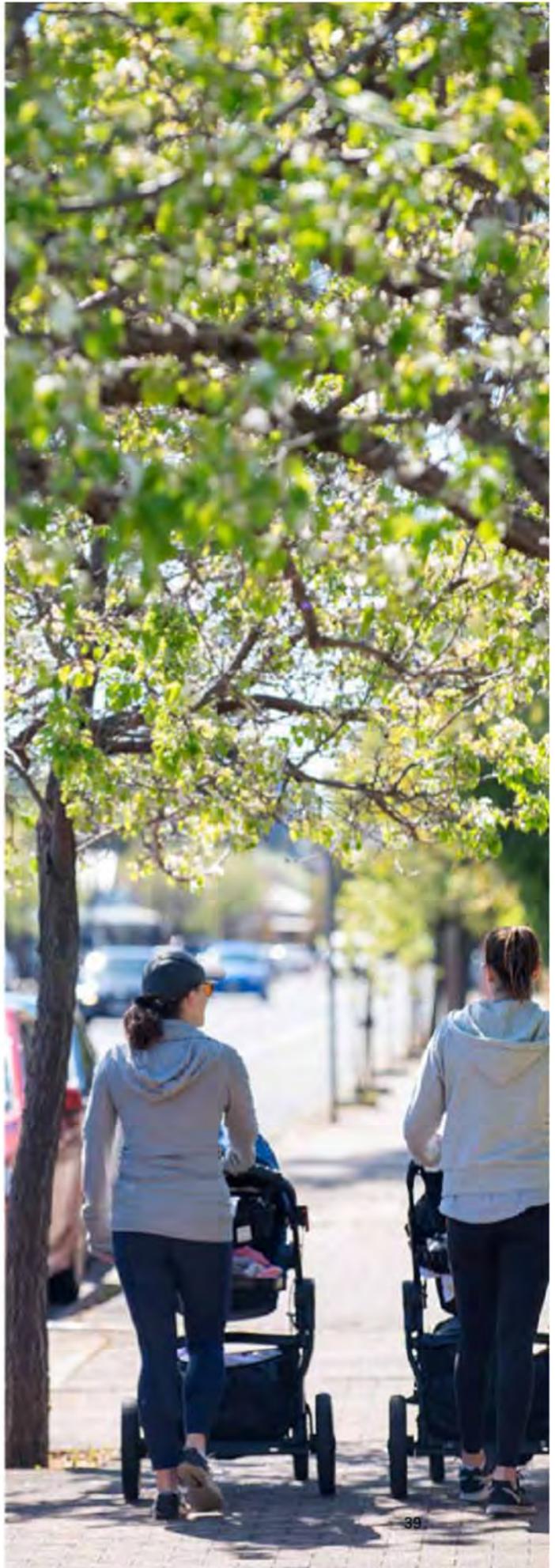
- Providing information on popular tree species in the Unley area to assist private landholders in tree selection.
- Trialling new tree incentives, such as a discount voucher, to encourage householders to plant trees on private land.
- Pilot a "Landscape Design Service" to be available at Council approximately 2 days per month to provide independent advice on technical matters to residents and business to increase the number of highly suitable trees planted in private land.

E4.2 Explore partnership opportunities with commercial developments on increasing trees within public interface zones (eg private open carparks)

Investigate partnerships with owners of open car parks and other hardspaces for opportunities for increased greening through planning, design and/or management of commercial land. Collaborations to seek substantial co-contribution and improve canopy and amenity as opportunities allow including more trees around building, within gardens, along rear boundaries and across carparks.

E4.3 Council will provide activities for the community to celebrate and value trees across the City.

An expanded urban forest relies on our community valuing and supporting the role of trees. Education and awareness raising events will be held to increase understanding about the benefits of trees in urban areas. Exact initiatives will vary year to year but may include tree planting with schools on National Tree Day, heritage tree tours, adopt a tree program, temporary "tree tag" installations, nature play school holiday activities and community presentations.



Implementation

INCREASED PLANTING & MAINTENANCE

Successfully growing and managing our urban forest will require support from the public sector, developers, businesses, wider community, the elected members and Council staff. To effectively increase and maintain a healthy functioning urban forest will require an increased resilience to nuisance and risk, support financially, administratively and legally with long term funding commitments and organisational change.

Ongoing implementation and improvement of Councils' Tree Strategy and any associated maintenance is managed and subject to adoption of Councils Annual Business Plan. An increase in planting and projects around trees will required additional and ongoing maintenance funding, including administration support.

The financial life of a tree is defined with two major events that bookend its existence. The costs of purchasing, planting and establishing the individual and the cost of removing the tree at the end of its life. The long period between these events is where the tree provides so many benefits and asks for so little in return.

As such, an increased planting program to drive increased canopy cover will require a significant shift in resourcing as 'Young Tree Care' must become the prime focus as successful tree establishment drives decades

of benefits at relatively low cost. Young Tree Care is for the first 3-5 years after initial planting and typically includes formative pruning, annual inspections and more frequent watering. It is important that young tree care keeps pace with planting rates to ensure they grow and thrive.

Further implications of an increased urban forest will be realised insofar as Council's operational costs with respect to tree removal, pest and disease control, tree watering, street sweeping, civil infrastructure repairs associated with root growth, as some examples.

It is worth noting that costs to plant new trees vary depending on species selection, size of tree planted and complexity of planting location (eg any realignment of kerb/reclaiming hard surface).

As our urban environment becomes more compact, finding space for trees and tree roots will become harder, and require greater investment (including supporting infrastructure) to create sustainable growing environments.



TRACKING 14,000 TREES TARGET

To meet Councils' long-term canopy target, it is estimated that approximately 14,000 trees will need to be added into the City in the next 26 years (2019 to 2045), in addition to Council's removal and replacement program. This large target equates to an average of 546 new trees planted per year. As outlined in the strategy, it is recognised that with limited public space, a large number of these trees will need to be planted on private land.

To meet the long-term target, it will require a sustained commitment from the Council to investment in the introduction and maintenance of new trees across the City. Opportunities to increase planting will vary annually, to be influenced by Council's capital and renewal programs, grant funding and partnership opportunities, as well as public involvement with tree planting incentives. Based on the 2019/20 program of works, the following is a demonstration of how a variety of funded initiatives can work together to achieve at least 540 new trees per year.

NEW TREES PLANTED	INDICATIVE TREES/YR
New street trees in vacant spots between existing trees.	400
New trees planted as part of annual capital projects works.	20+
New large species trees in parks and reserves.	10
Trial or refine at least one tree planting approach each year (eg on road plantings or in collaboration with public carparks and/or schools).	10+
Provide small discount voucher towards a new tree for residents.	100+
Total indicative new trees per year	540

INDICATIVE COSTINGS OF NEW TREE INITIATIVES						
NEW INITIATIVES (Additional Finance)	19/20	20/21	21/22	22/23	23/24	Total over 5 years
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
Develop strategy, policy, toolkit, plans and procedures	70	0	0	0	0	70
Planting new trees Council land	90	160	160	160	160	730
Education and advocacy for trees on private land	25	25	25	25	25	125
Total New Initiatives	185	185	185	185	185	925



Glossary

Arboriculture: The management and cultivation of trees.

Biodiversity: The variety of all life forms on earth: the different plants, animals and micro-organisms and the ecosystems in which they are a part.

Capital Works Program: A program of works conducted by Council which renews, upgrades or creates new infrastructure to support the delivery of services to the community including roads and footpaths.

Carbon sequestration: Amount of carbon dioxide removed from the atmosphere and stored by trees.

Ecological resilience: The amount of disturbance an ecosystem could withstand without permanently changing or damaging it.

Ecosystem: A community of organisms interacting with each other in their environment.

Green Space: An area of grass, trees or other plants for aesthetic or environmental purposes in an urban environment.

Legacy Tree: Large trees which are significantly larger and older than the average trees on the landscape and typically have cultural and/or historic values.

Liveability: An assessment of what a place is like to live in, taking into account environmental quality, crime and safety, education and health provision, access to shops and services, recreational facilities and cultural activities.

Open Space: An outdoor area of vegetation and/or hard surface(s) that is open to the public, often for recreational purposes.

Remnant Vegetation: The patches of native trees, shrubs and grasses that remain in the landscape.

Stormwater interception: Stopping or reducing water flowing into the stormwater drainage system.

Urban density: The number of people living in a given urbanised area.

Urban Forestry: Management of trees and woody shrubs in an urban environment recognising them as providing social, environmental, economic and aesthetic benefits.

Urban Heat Island Effect (UHI): When urban areas are warmer than surrounding rural areas due to heat retention in hard surfaces. This build-up of heat is re-radiated at night time, increasing air temperatures which can have serious human health consequences particularly during heatwaves. The UHI effect can be mitigated by a range of factors. The most cost effective and efficient mitigation tool is an increase in tree canopy cover.



“ _____
**Unless someone like you cares a whole awful lot,
nothing is going to get better. It's not.** **”**
~ Dr Seuss, *The Lorax*, 1971 ~





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DECISION REPORT

REPORT TITLE:	APPLICATION FOR WEEKLY GREEN WASTE COLLECTION TRIAL
ITEM NUMBER:	4.3
DATE OF MEETING:	24 FEBRUARY 2020
AUTHOR:	AARON WOOD
JOB TITLE:	MANAGER ASSETS AND OPERATIONS
ATTACHMENTS:	NIL

1. **EXECUTIVE SUMMARY**

The purpose of this report is to seek Council's endorsement to trial a weekly green waste collection service for 500 residents and up to 40 businesses for a period of six months, pending a successful State Government grant application.

Green Industries SA is offering competitive funding towards maximising collection of food waste through kerbside systems under the Council Modernisation Grants.

Food waste and organic matter is the largest resource by weight in kerbside landfill bins (approximately 50% of all household waste) that could be recycled into compost if placed in the green organics bin.

In addition to environmental outcomes, reducing the amount of food waste going to landfill is a key approach for Council to reduce the cost of waste management. This approach is particularly relevant as the cost of landfill and government charges continue to increase.

It is believed that one of the deterrents to diverting food waste into the green bin for residents is that the bin will smell with the current fortnightly collection service. A weekly green waste collection trial will test if this different service model results in less food waste going to landfill.

The Goodwood precinct has been identified for the proposed trial due to excellent uptake of the "Take the Pledge" Council program. Participation within the trial zone would be optional and participants would continue to receive a weekly waste bin collection.

If the grant is received, the City of Unley will partner with willing residential and business participants in the Goodwood precinct to improve the diversion of food waste from landfill.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. Subject to a successful grant application for \$25,885 to the Green Industries SA Council Modernisation Grants Program (with Council matched funding provided from within existing budget) a weekly green waste collection trial to 500 residents and up to 40 businesses in Goodwood for a period of six months be undertaken.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

2. Environmental Stewardship

2.2 Excellence in waste management is achieved through avoidance, re-use and diversion.

Federal

- National Waste Policy 2018

State

- Environment Protection Act 1993
- Local Government Act 1999
- Green Industries SA Act 2004
 - Including Better Practice Guide, Waste Management for Residential and Mixed-Use Developments
- Climate Change and Greenhouse Emissions Reduction Act 2007

4. **BACKGROUND**

The City of Unley is committed to excellence in waste management through diversion, avoidance and reuse. Waste management services are one of Council's largest expenses at approximately 9% of the annual budget, with high community expectation and legislative requirements to deliver.

The cost to dispose of all waste to landfill in South Australia is \$180 per tonne. This consists of a Solid Waste Levy applied by the State Government of \$140 per tonne and a landfill site gate fee of \$40 per tonne.

Food Organics and Garden Organics (FOGO)

The overall reduction in food waste and increasing the diversion rate to organics, continues to be a key opportunity to both reduce greenhouse emissions, reduce the quantity going to landfill and the associated landfill costs to Council.

The City of Unley achieves above the state average in the capture and diversion of food to organics, according to the results of the 2019 kerbside bin audit.

Despite this comparison across the state, food waste remains high in Unley's kerbside waste bins at 2.7kg per household per week and makes up approximately 50% of all household waste.

Currently Council disposes of approximately 7,200 tonnes of waste to landfill per year at a cost of \$1,296,000. Therefore as 50% is estimated to be organic material, there is potential to divert approximately 3,600 tonnes away from landfill.

If all organic material could be diverted and reused, this could potentially save Council approximately \$500,000 per year (organic processing costs for 3,600 tonnes is \$41.55 per tonne). Realistically 100% diversion could not be achieved, however even if 10% of organic material could be diverted, this would save Council \$50,000 per year.

At this point in time, in general, Council does not provide business premises with organic bins for the purposes of food waste collection. However, some businesses after demonstrating the need, have been provided organic bins for the purpose of maintaining their landscaping.

Council Modernisation Grants Program

Green Industries SA is offering competitive funding towards maximising collection of food waste through kerbside systems under the Council Modernisation Grants. Up to \$250,000 is available per project. All projects must contribute at least 50% co-funding. Based on this requirement the grant application to be submitted would be limited by the matched funding available within the current budget (\$25,885).

This grant category includes pilot projects to assess the community and environmental impacts of weekly collection of household and small business organics bins.

5. DISCUSSION

It has been identified that seeking additional funding through Green Industries SA Council Modernisation Grants Program would support and strengthen the delivery of Council approved waste education initiatives within the 2019/20 Budget and Business Plan.

Due to the grant application timeframes, an initial expression of interest has been submitted to enable an extension pending endorsement from Council.

The trial would provide a weekly collection of organics bins for 500 households in Goodwood plus approximately 40 Goodwood Road businesses, to promote and increase the capture and diversion of food and other organics from landfill bins.

Goodwood is proposed due to high engagement rate of residents in the "Take the Pledge" waste education program compared to other suburbs. Additionally, the Goodwood Road Traders Association have expressed a commitment to "Goodwood Going Green", a program to improve sustainable and environmental practices.

Businesses and residential properties that don't already have an organics bin will be provided with a bin if they wish to participate in the trial.

Proposed funding for the project is as follows:

- \$25,885 Green Industries SA grant
- \$25,885 Council funds (available within existing budget)

Key features of the proposed trial are:

- Engagement of KESAB Environmental Solutions and Waste Reduction South Australia as specialist waste contractors to deliver the project.
- Participation would be optional to residents and businesses within the trial zone.
- Education materials would be provided to participating businesses and households and ongoing support throughout the trial.
- Residents will receive a kitchen caddy and compostable liners.
- Business participants will receive a 240L or 140L green organics bin.
- Pre-trial and post-trial audits will be conducted to assess the impact of the project.
- The weekly waste bin (blue lid) will continue to be provided to everyone. It is hoped that participants may opt to present waste bins less frequently.

Project aims are to:

- Increase landfill diversion rates which in turn reduce the waste levy spending and landfill methane gas emissions.
- Reduce the presentation rates of the weekly general waste bins.
- Test the impact of increased business support by providing a weekly green organics service.
- Enable calculation of waste management and disposal costs to assess the economic viability to Council providing this service across the city for households and businesses in the future.

The trial will involve the collection of initial baseline data from participating residents and businesses, this will involve the weighing of waste presented to the kerb and random audits of bin contents to measure the percentage of organic material. Throughout the trial bins will continually be weighed with random audits conducted to monitor and identify if there is any change in waste diversion practices. The number of general waste and green bins presented to the kerb will also be monitored by visual inspection.

The aim of the trial is to identify through targeted education and promotion whether the waste diversion practices of members of the community will change, ensuring more organic waste is placed in the green bin as opposed to the blue which goes to land fill.

If the trial can identify and achieve a notable shift of organic diversion rates up to 10%-20%, then this will potentially enable council to consider a weekly green organics bin collection service.

6. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. Subject to a successful grant application for \$25,885 to the Green Industries SA Council Modernisation Grants Program (with Council matched funding provided from within existing budget) a weekly green waste collection trial to 500 residents and up to 40 businesses in Goodwood for a period of six months be undertaken.

If successful, this pilot will leverage existing staff resourcing and waste education funding to test a new method to support residents and businesses to reduce the quantity of organics going to landfill.

Results of this trial would be very useful in shaping the future and may influence direction for the next kerbside collection contract and services offered.

Option 2 –

1. The report be received.

Under this option, Council will continue to deliver its kerbside waste collection service as normal and not seek funding through the Council Modernisation Grants Program through Green Industries SA for a weekly green waste collection trial.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- Council's co-contribution cost of \$25,885 towards the pilot can be accommodated within the existing waste management budget.
- If successful, Council's waste contractor has agreed to support the trial by providing the additional weekly collection of organic bins.

8.2 Legislative/Risk Management

- No approval required to satisfy Environment Protection (Waste to Resources) Policy 2010 as weekly collection of general waste will continue to all participating properties in the pilot area.
- A risk assessment has been completed as part of the grant application preparation process.

8.3 Staffing/Work Plans

- If supported, project management of the trial can be accommodated within existing staff work plans with the additional requirements covered by specialist waste contractors.

8.4 Environmental/Social/Economic

- Strong alignment with existing Environmental Stewardship and waste management goals.
- Increased diversion from landfill, reduced methane gas generation and growing the circular economy by turning food waste and organics back into nutrient rich compost.
- Economic benefits will ultimately be achieved by increasing landfill diversion rates which should reduce Council waste levy spending.

8.5 Stakeholder Engagement

- Invitations will be conducted in person by waste contractor staff via door knocking to have a face to face conversation where possible and an invitation flyer left for residents not at home.
- Willing participants will be provided with education and support materials to assist in the trial and specialist waste contractor staff will be available for feedback and troubleshooting throughout the trial.
- A summary of results will be provided to participants at the end of the trial.

9. REPORT CONSULTATION

Waste Management Officer

Coordinator Business and Economic Development

10. REPORT AUTHORISERS

Name	Title
Claude Malak	General Manager, City Development
Tami Norman	Executive Manager, Office of the CEO

INFORMATION REPORT

REPORT TITLE:	QUARTERLY PERFORMANCE REPORT
ITEM NUMBER:	4.4
DATE OF MEETING:	24 FEBRUARY 2020
AUTHOR:	LARA JONES
JOB TITLE:	EXECUTIVE ASSISTANT, OFFICE OF THE CEO
ATTACHMENTS:	1. PERFORMANCE INDICATORS 2. SERVICE DELIVERY PERFORMANCE QUARTER 2 2019-20 3. CEO KPIS FOR 2019-20

1. **EXECUTIVE SUMMARY**

The quarterly performance report provides Council with data analysis, and reports on strategic planning, service delivery activity including customer satisfaction survey results, and financial performance across the whole of the organisation. The report assists with keeping Elected Members informed, and supports strategic decision making, continuous improvement and strategic governance.

This report continues to be a work in progress, with further development of corporate and key performance indicator reporting to be undertaken in the coming year.

2. **RECOMMENDATION**

That:

1. The report be received.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership

4.1 We have strong leadership and governance.

4. **BACKGROUND**

The City of Unley has a Four Year Plan which informs its Annual Business and Delivery Plans and budget processes, and guides Council and the community in relation to priorities and strategies, including the longer term vision outlined in the Community Plan 2033.

The corporate reporting mechanism has been implemented to provide Council with prudent and strategic information that will support and inform its decision making.

The corporate report, which now provides Council with a performance report on a quarterly basis, ensures Council is demonstrating ongoing and improved public accountability. It provides evidence and opportunities to drive and support continuous improvement.

5. **DISCUSSION**

As previously advised, the State Government is considering the introduction of performance indicators to be reported against by Local Government as part of the broad Local Government reform agenda.

Whilst the date for introduction has not yet been announced, nor have the indicators been agreed to, it is likely that the measures will be similar to those introduced in other states. Administration has identified a list of indicators that it aims to report against, and these are included as Attachment 1.

Attachment 1

Members will note that some of the indicators have been reported against, while others are a work in progress and will be introduced as the data is captured.

Members will also note that the report has changed format as a result of automating access and the collection of data from source corporate systems. Automation has also improved data quality and created significant efficiencies in the collection process.

Initially it was intended to change the format of the data presented following feedback from Members, but with the recent announcement from the State Government regarding benchmarking of Council performance it was felt that this work would be deferred for now.

This report covers the period from 1 October 2019 to 31 December 2019 and is shown in Attachment 2.

Attachment 2

CEO KPIs for 2019/20 have been reported against for the quarter and are included as Attachment 3.

Attachment 3

1. **REPORT AUTHORISERS**

Name	Title
Tami Norman	Executive Manager, Office of the CEO

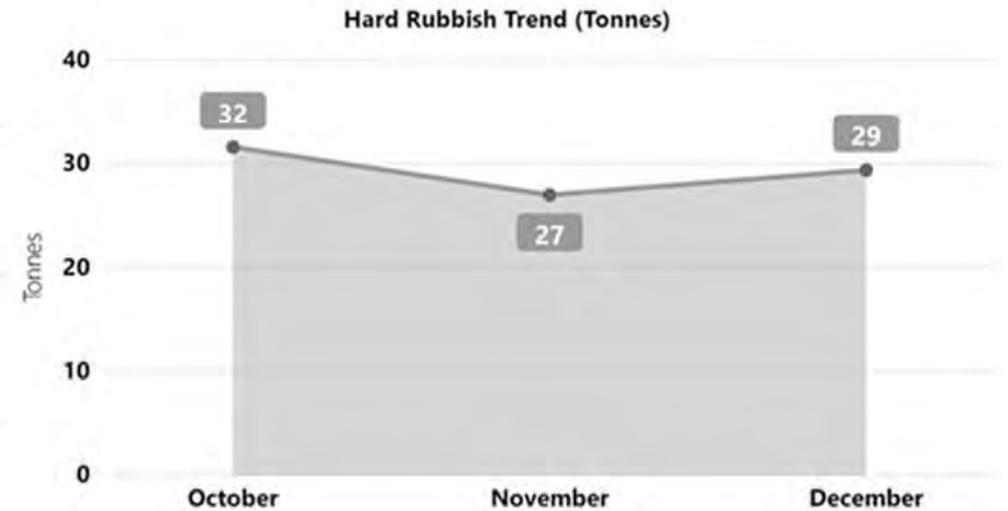
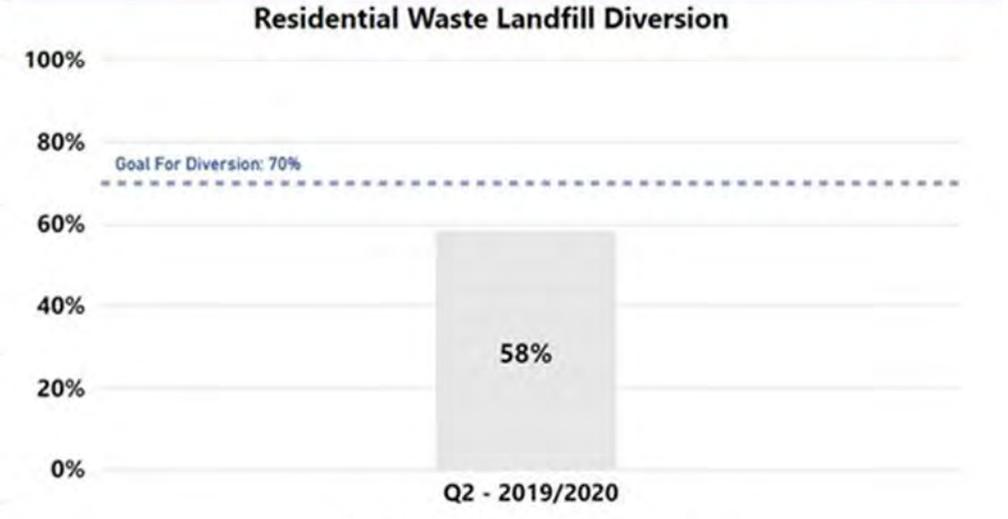
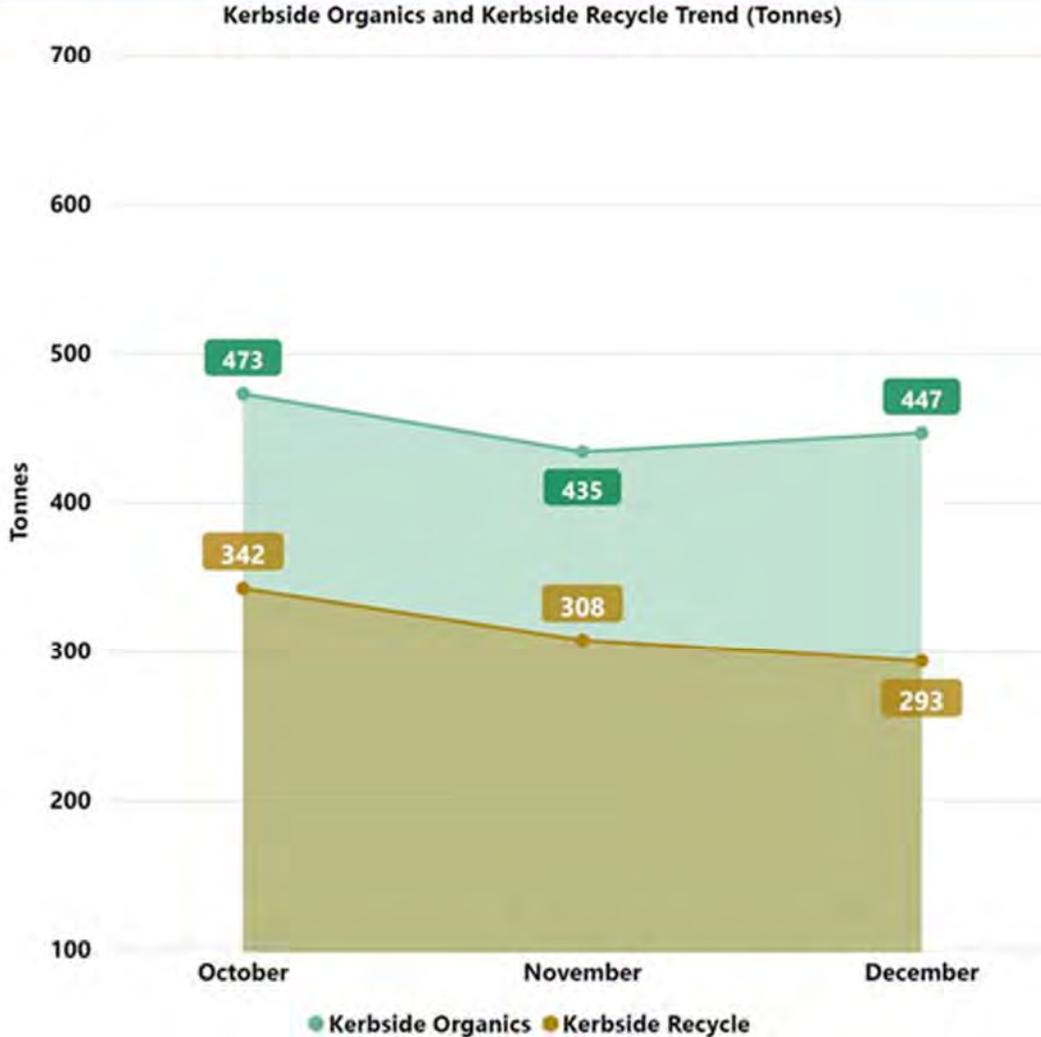
MEASURE	Included in Report
Residential Waste diversion from landfill (target 70%)	Yes
Community facilities and events Waste diversion from landfill (target 75%)	Not Yet
Green organics for compost (tonnage)	Yes
Recycled waste (tonnage)	Yes
Carbon emissions from Council operations (reduced by 15% by 2021)	Not Yet
Total grid-based energy (reduced by 5% by 2021)	Not Yet
Hard Refuse (tonnage)	Yes
No of Business Development Applications determined by category and average time taken	Not Yet
Value of approved applications	Yes
Food Hygiene Inspections	Yes
Health Premise Inspections	Yes
Commonwealth Services Home Support Program Visits	Yes
No of Passengers that use the Community Bus	Yes
Museum Visits	Not Yet
Planning Compliance Inspected	Yes
% of Compliance vs non-compliance - Building/Planning	Yes
Roof Frame Inspections	Yes
Swimming Pool Inspections	Yes
Library Visits	Not Yet
Library Loans	Not Yet
Community Centre Visits	Not Yet
Swimming Centre Visits (pool open for Q2)	Yes
Total Event attendance (indicative)	Not Yet
Website Visits	Yes
% of CR's completed within targeted timeframes	Yes

Social media engagements	Not Yet
No. customer requests received, status and top 5	Yes
customer complaints per month	Yes
Underlying Operational Surplus Ratio	Not Yet
Net Financial Liabilities Ratio	Not Yet
Internal Audits successfully completed	Not Yet
Elected Member Attendance at meeting and workshop	Yes
Grant Funding	Yes
Customer Satisfaction Reports	Yes
No of new businesses	Not Yet
CR's received from businesses	Not Yet

Residential Waste

ENVIRONMENTAL STEWARDSHIP
Residential Waste

Financial Year: 2019/2020
Financial Quarter: Q2



Comments:

There is an increase in the diversion rates and a reduction in waste to land fill, which is very promising and indicates that Council's education programmes are having an impact on waste management behaviour within our community

Grant Funding

FINANCIAL STATEMENTS

Grant Funding (Q2 2019/2020)

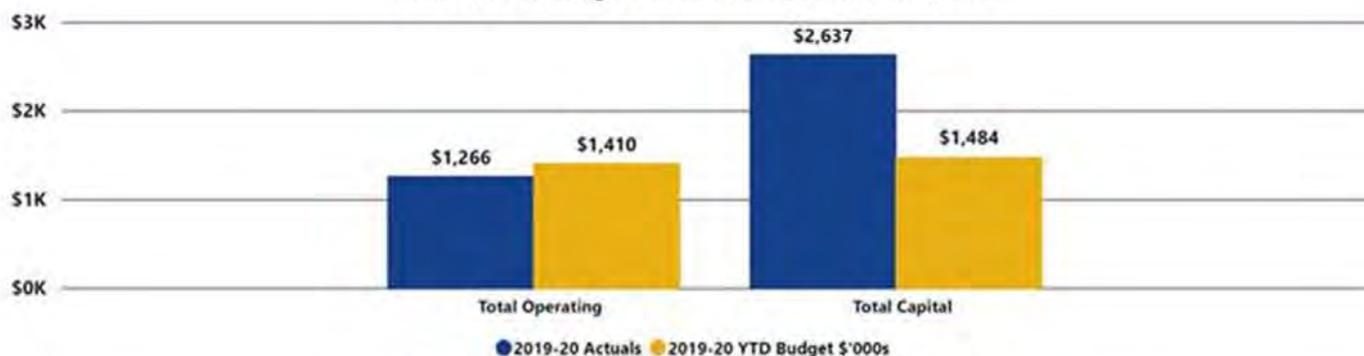
Financial Year

2017/2018

2018/2019

2019/2020

External funding Grants and Subsidies in \$'000



Financial Quarter

Q1

Q2

Q3

External Funding Grants & Subsidies 2018-2019

Grant Type	2019-20 Actuals	2019-20 Budget	Variance \$'000	2019-20 YTD Budget \$'000
Grants - Financial Assistance Grants	206.44	410.38	0	205.816
Grants - Health & Ageing (DCSI)	800.684	1347.653	16.04	784.644
Grants - Librar	1.5	0	1.5	0
Grants - Library Board	136.493	273.881	-137.388	273.881
Grants - Local Roads	82.236	194.622	-15.075	97,311
Grants - Other	38.938	91.752	-9.793	48.731
Grants - Roads to Recovery	0	304.461	0	0
Operating Grants - total	1266.291	2622.749	-144.716	1410.383
Capital Grants	2637.43	4498.032	1153.391	1484.039
Capital Grants - New	2637.43	4300.034	1233.64	1403.79
Capital Grants - Replacement	0	197.998	-80.249	80.249
Total Grants & Subsidies	3903.721	7120.781	1008.675	2894.422

Comments:

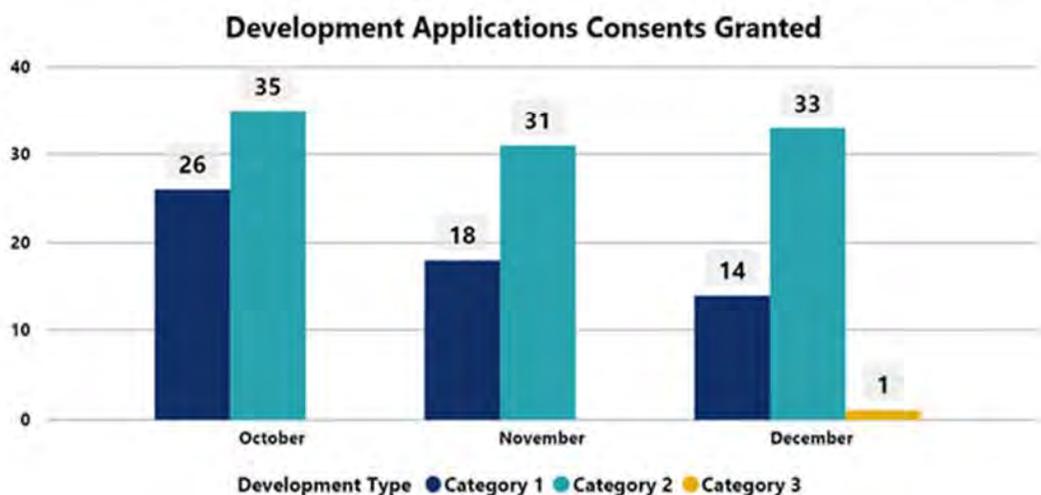
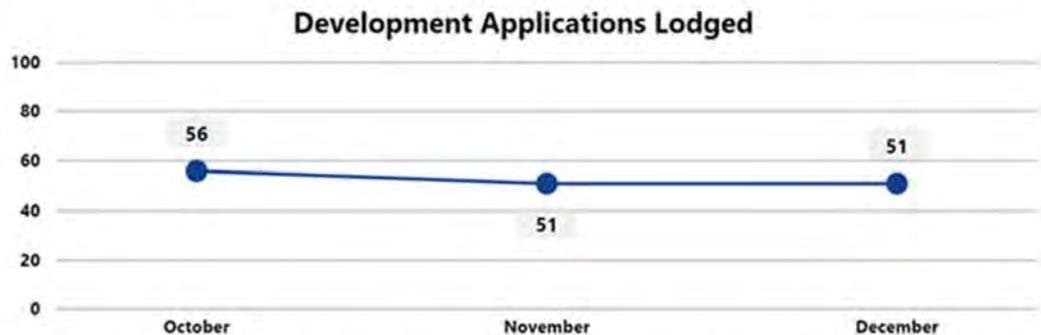
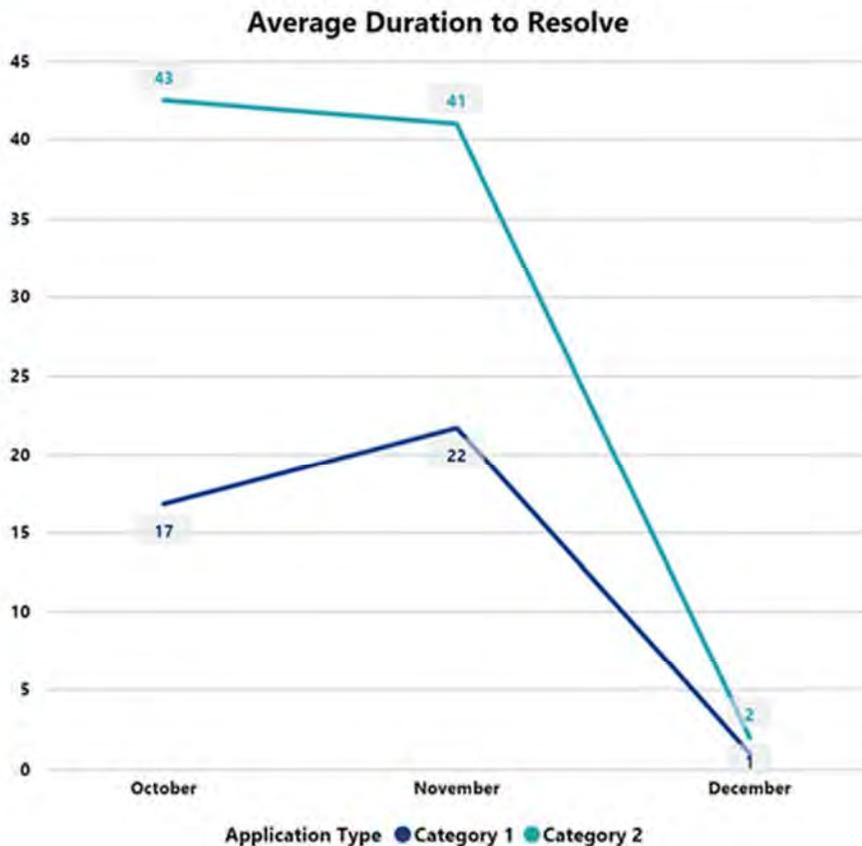
- Operating Grants:** Council is tracking in-line for actuals compared to budget in Q2. The favourable variance of \$137k is expected to be utilised by 'Library Services' over the next two quarters.
- Capital Grants:** The unfavourable variance of approx. \$1mil is attributed to KWR Streetscape project. There will be a budget adjustment in Q3 to reflect the Special Local Road Grant funding of \$2.5mil.

Development Applications (Consents Granted)



- Financial Year**
- 2017/2018
 - 2018/2019
 - 2019/2020

- Financial Quarter**
- Q1
 - Q2
 - Q3
 - Q4
- Land Use**
- Non-Resid...
 - Residential



Development Applications

Comments:

The above data represents the average time taken to resolve the planning consent for the various types of applications lodged based on the public notification category. Public notification comes in 3 forms:

1. Category 1 – no public notification
2. Category 2 – directly adjacent properties notified
3. Category 3 – general notification to the public

The data above indicates that the decisions made for the Category 1 and 2 applications during the quarter were in line with the legislated timeframes for each category.

The table also provides information regarding the number of planning applications lodged and decisions made for the quarter. The number of decisions made in the quarter (167) is consistent with previous reports and is higher than the number of applications received (157). The Planning Team have therefore been able to reduce the overall backlog of applications pending a decision which is attributable to the inclusion of the Planning Compliance Officer which has refocused effort into the assessment of applications.

Value of Approved Development Applications



COMMUNITY LIVING Value of Approved Development Applications



Financial Year

2017/2018

2018/2019

2019/2020

Average Development Value

\$167K

Financial Year 2017/2018

Average Development Value

\$229K

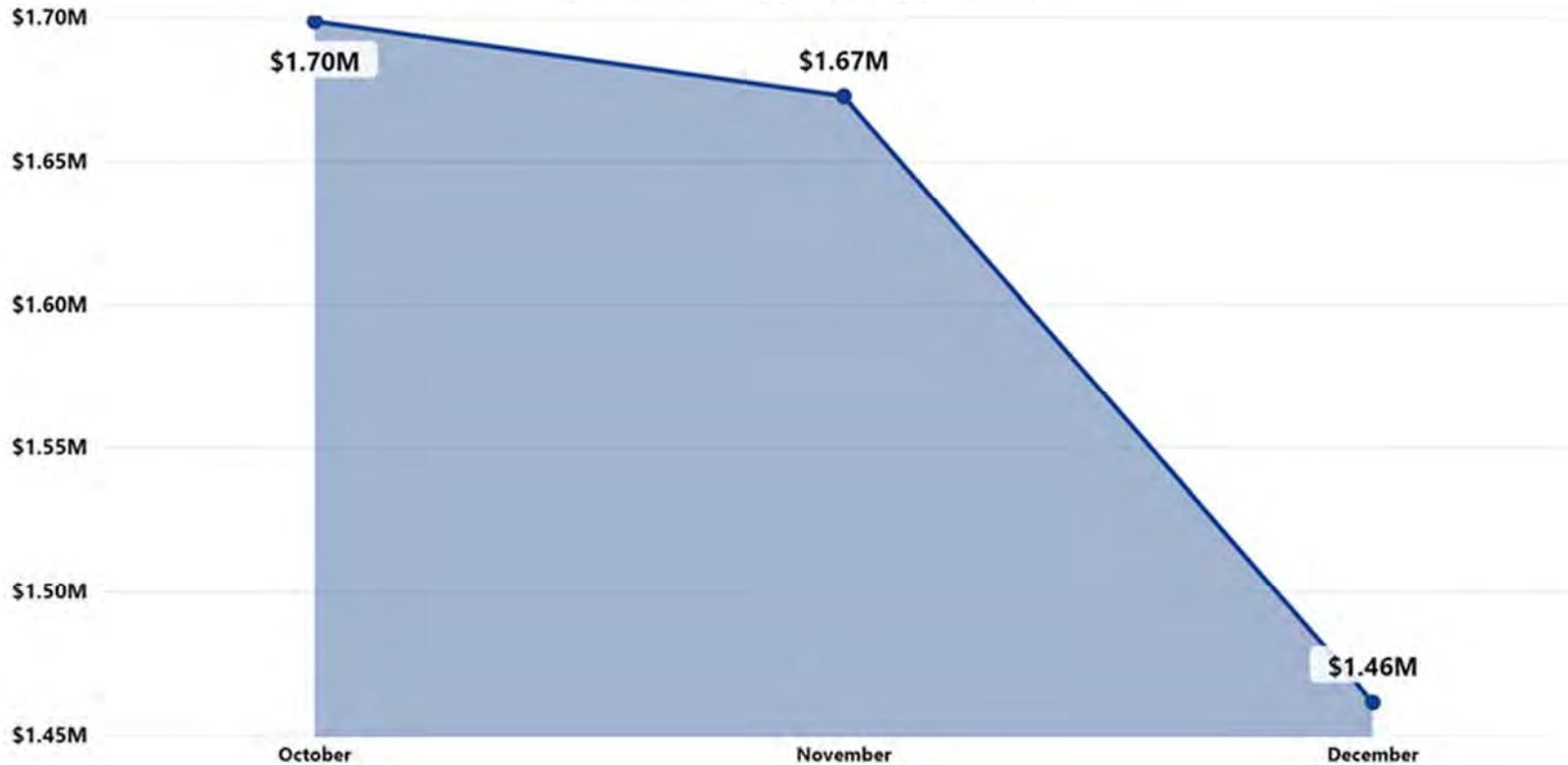
Financial Year 2018/2019

Average Development Value

\$88K

Financial Year 2019/2020

Total Value of Approved Applications



Financial Quarter

Q1

Q2

Q3

Land Use

Non-Resid...

Residential

Value of Approved Development Applications

Comments:

The above table represents the average value of developments that are lodged with Council. This data is generally seasonal in nature as the development sector lodges applications based on the ability to complete scheduled work.

The value of developments in quarter 1 and 2 is typically focused on minor structures, such as carports, pools and verandah's which are generally lower in financial value. There has been a slight increase in the value from quarter 1 and it is expected that this trend will continue to rise for the remainder of the financial year to be more consistent with previous years.

Food Hygiene Inspections



COMMUNITY LIVING Food Hygiene Inspections



Financial Year

2017/2018

2018/2019

2019/2020

Financial Quarter

Q1

Q2

Q3

Total Health Food Inspections

112

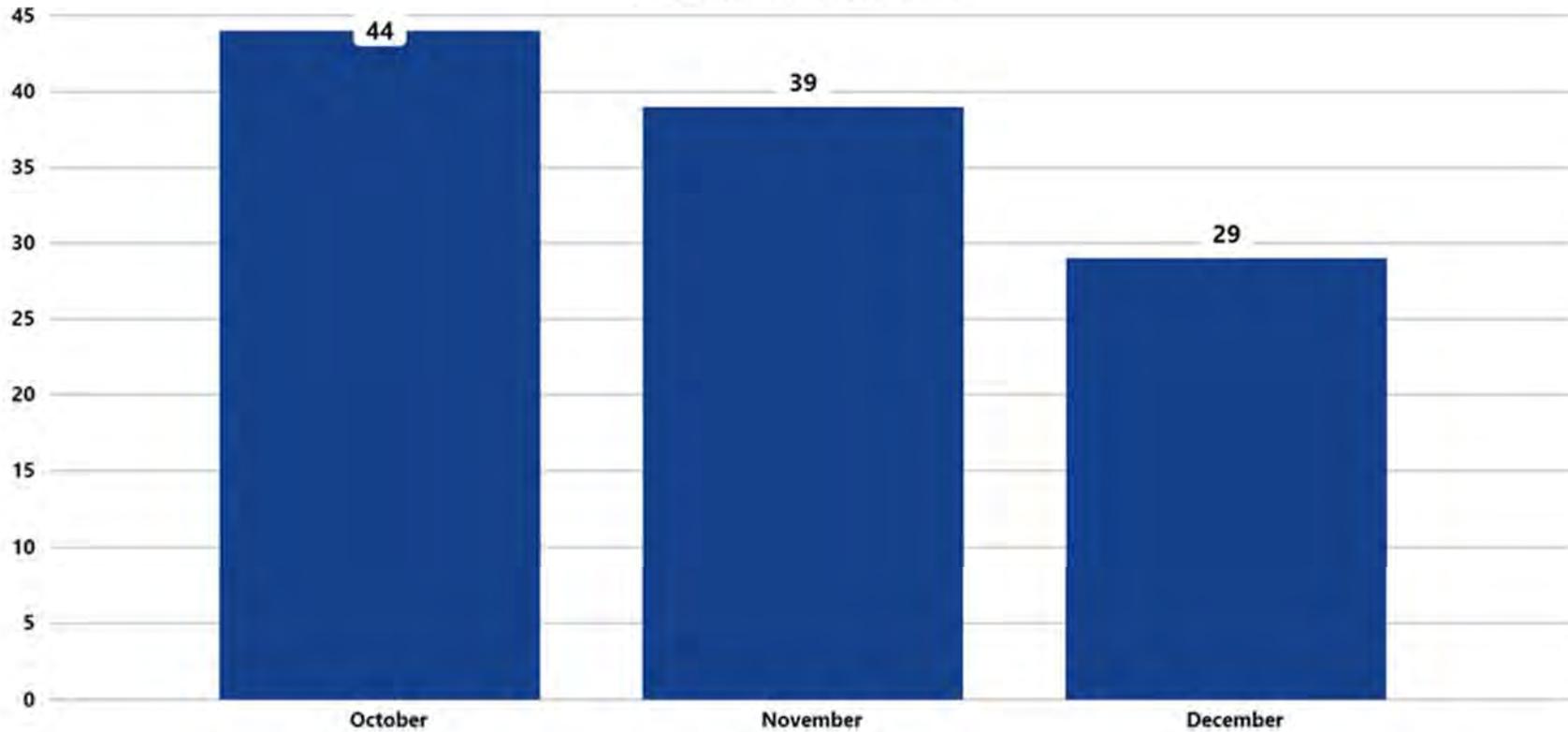
Number of Routine Inspections

59

Number of Written Warnings

26

Food Hygiene Inspections



Food Hygiene Inspections

Comments:

The above information demonstrates the number of food business inspections undertaken to ensure compliance with the Food Act and public Health Act. These inspections are performed to ensure community safety in relation to food hygiene standards.

While the total number of inspections recorded are similar to the first quarters of previous years, it does not capture the seasonal nature of the work performed. During this time the Environmental Health Team focus on the Royal Show where an additional 220 inspections were carried out on top of the above numbers.

The number of written warnings issued has remained relatively consistent with the previous quarter which has been identified due to the following factors:

- Downturn in the economic climate for small business;
- Closure of existing food premises and opening of replacement businesses;
- Significant works undertaken on King William Road; and
- The voluntary nature of the food safety rating scheme.

These warnings will be monitored and followed up by the Environmental Health Officers to ensure that businesses are addressing the concerns raised.

The team is also undertaken community education with regard to food safety this quarter which has focused on high risk foods, in particular eggs. It is hoped that this approach will start to see a reduction in the number of written warnings moving forward.

Health Premise Inspections



COMMUNITY LIVING Health Premise Inspections



Financial Year

2017/2018

2018/2019

2019/2020

Financial Quarter

Q1

Q2

Q3

Total Health Premise Inspections

82

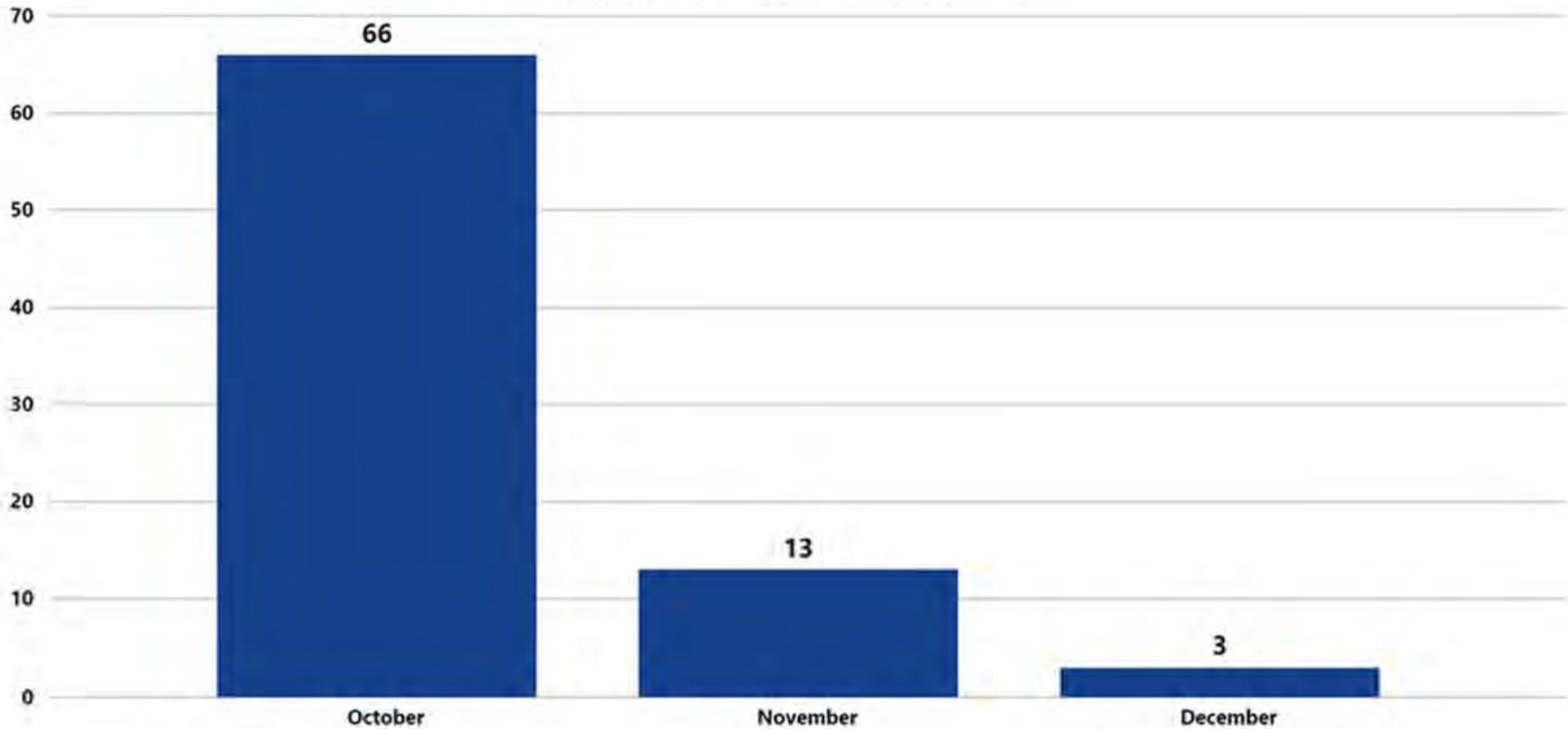
Compliant Inspections

7

Non-Compliant Inspections

2

Environmental Premise Inspections



Health Premise Inspections

Comments:

This report indicates the number of inspections undertaken in relation to identified high risk facilities that include:

- public swimming pools;
- cooling towers; and
- warm water audits.

This is reflective of the seasonal nature of the work when these items are inspected prior to summer months. Overall, the compliance rates were very high with only 2 non-compliant inspections being reported. These items are followed up by staff to ensure that any matters are resolved to ensure the safety of the public.

Planning Compliance Inspected



COMMUNITY LIVING Planning Compliance Inspected



Financial Year

2017/2018

2018/2019

2019/2020

Financial Quarter

Q1

Q2

Q3

Total Completed Inspections

6

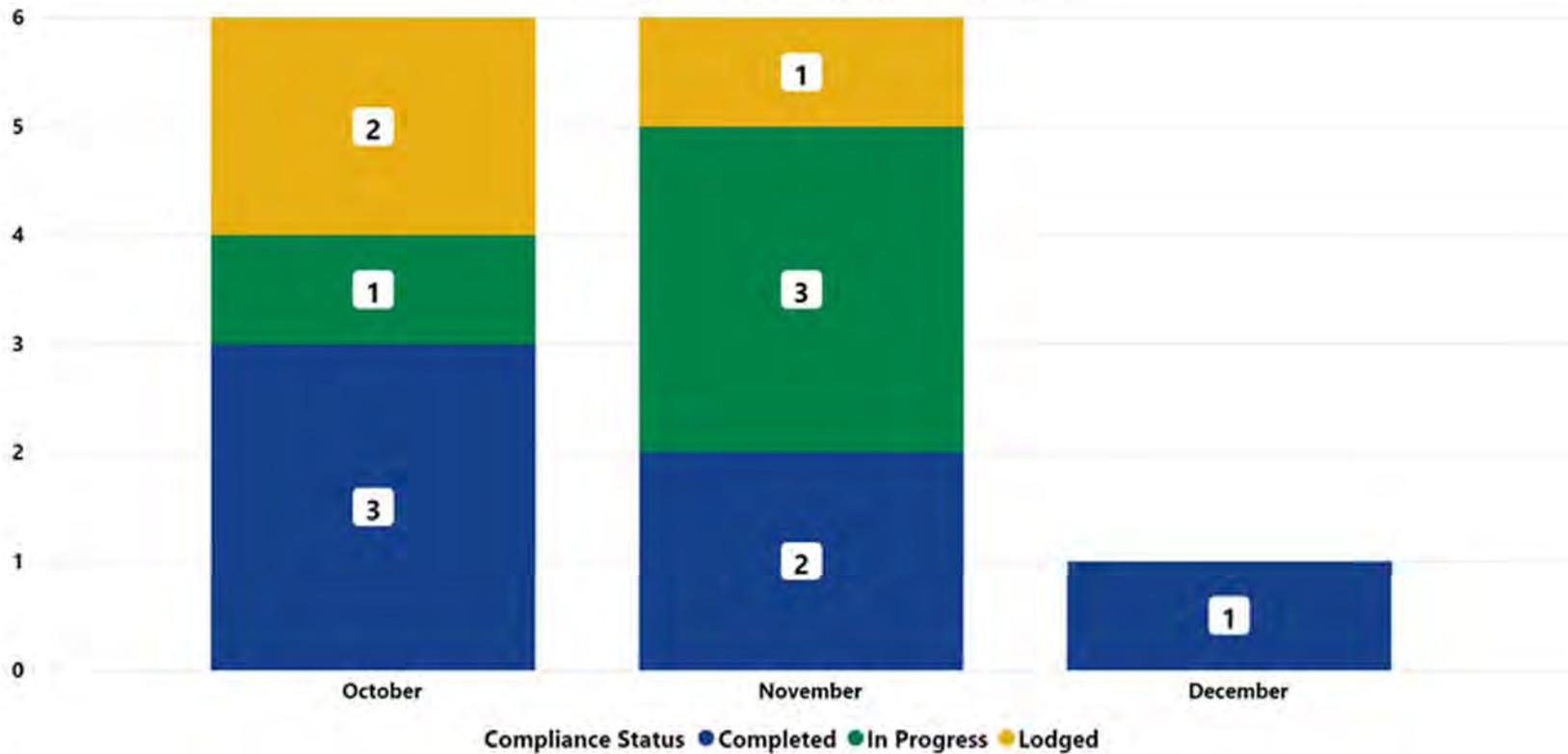
Compliance Inspections Under Review

3

Compliance Inspection To Commence

4

Planning Compliance Inspected and Status



Planning Compliance Inspected

Comments:

The above information demonstrates the number of planning compliance inspections undertaken, the number currently being reviewed and the number awaiting action.

This is a service that is reactive in nature and generally driven by customer complaints and this can impact the number of inspections undertaken. The number of inspections will start to increase as the new Compliance Officer has commenced late last year, save for leave taken over the new year.

Building and Planning - % Compliance vs Non-Compliance



COMMUNITY LIVING Building and Planning - % Compliance vs Non Compliance



Financial Year

2017/2018

2018/2019

2019/2020

Financial Quarter

Q1

Q2

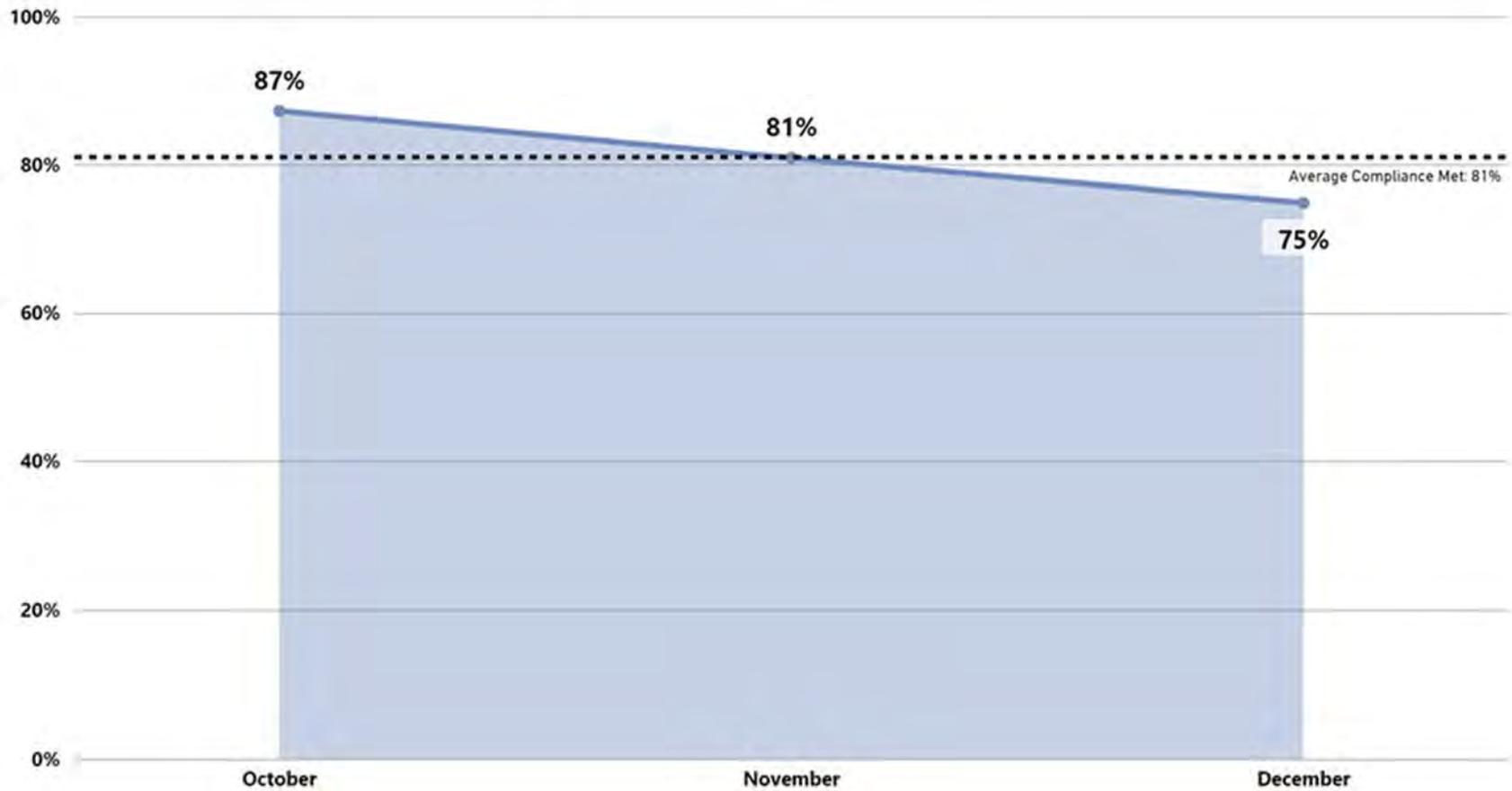
Q3

Compliance Type

Building

Planning

Percentage Rate of Complying vs Non Complying



Building and Planning - % Compliance vs Non-Compliance

Comments:

The above report identifies the compliance rate for planning and building related developments.

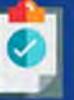
The data in this quarter indicates that there has been a slight reduction in the compliance rate this quarter in comparison to last quarter.

Staff acknowledge that the new Planning, Development and Infrastructure Act 2016 will require changes to the inspection requirements for Council which will see an increase in total inspections undertaken. It is predicted that with increased inspections, the non-compliances should reduce as builders become aware of the presence of more council staff attending the site throughout construction.

Roof Frame Inspections



COMMUNITY LIVING Roof Frame Inspections



Financial Year

2017/2018

2018/2019

2019/2020

Total Roof Frame Inspections

67

Total Inspections Passed

51

Total Inspections Failed

16

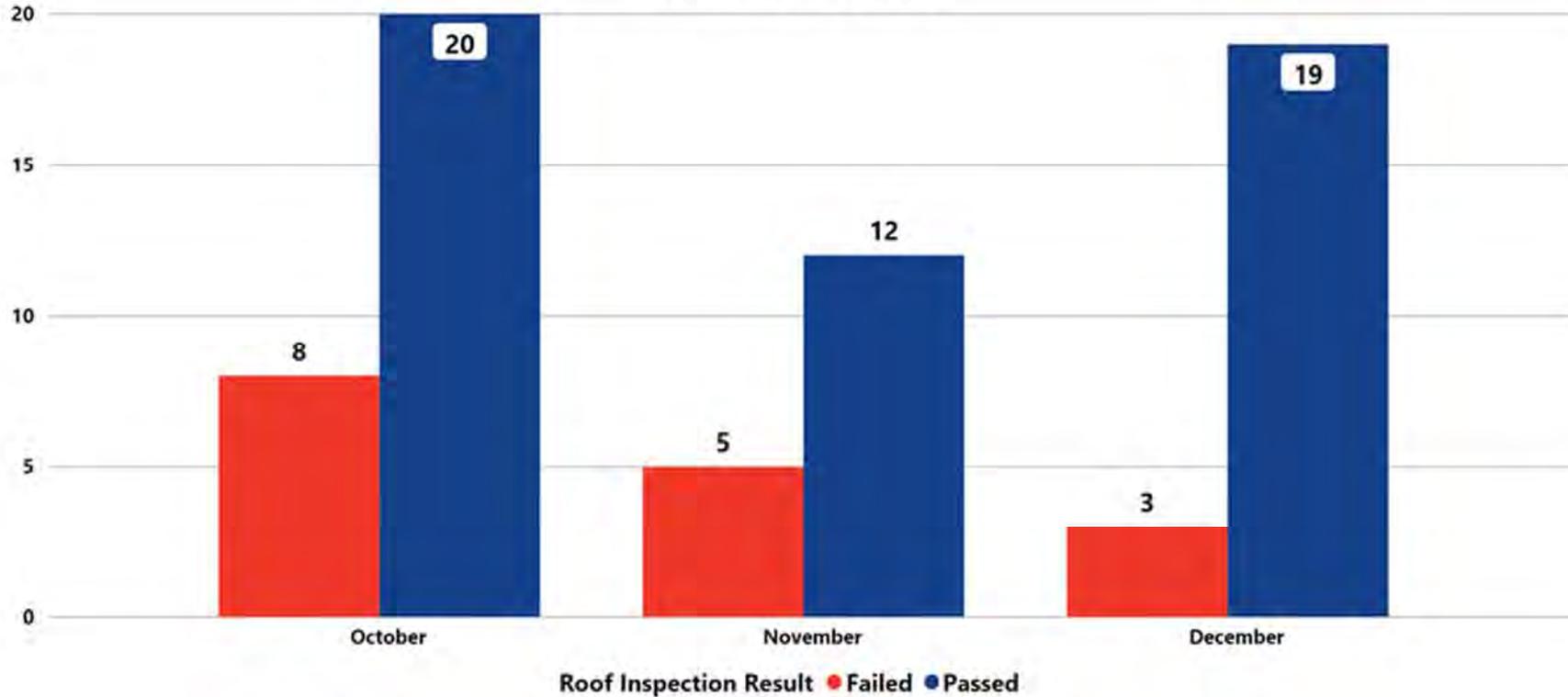
Financial Quarter

Q1

Q2

Q3

Roof Frame Inspections



Roof Frame Inspections

Comments:

The above report details the number of roof frame inspections undertaken by the Building Team. Council has a Building and Swimming Pool Inspection Policy established in accordance with the Development Act. This policy indicates the following inspection rates for roof frames:

- 66% for buildings where a licensed contractor is responsible for the building works; and
- 90% for buildings where a licensed contractor is not responsible for the building works.

The building industry is mandated to inform council at various stages of construction which includes roof framing. The carrying out of inspections is still reliant on council being notified of the stage being completed by the builder.

Overall, the inspection rates are consistent with previous quarters with a rise in the failures noted. These failures will require the builder to rectify them before continuing construction and provide evidence to Council of such works.

Swimming Pool Inspections



COMMUNITY LIVING Swimming Pool Inspections



Financial Year

2017/2018

2018/2019

2019/2020

Total Swimming Pool Inspections

48

Total Inspections Passed

27

Total Inspections Failed

21

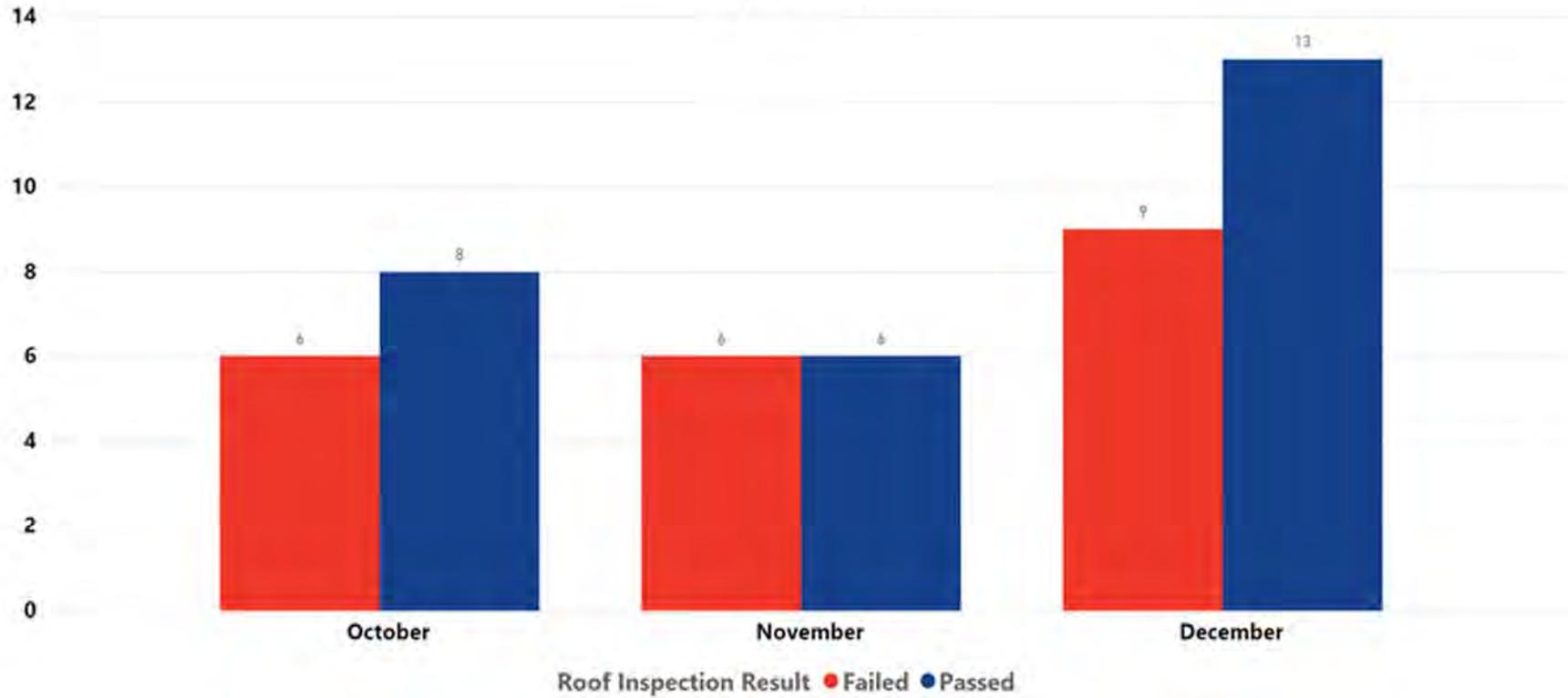
Financial Quarter

Q1

Q2

Q3

Swimming Pool Inspections



Swimming Pool Inspections

Comments:

The above report details the number of swimming pool inspections undertaken by the Building Team where the safety fence or barrier is verified. Council has a Building and Swimming Pool Inspection Policy established in accordance with the Development Act. This policy indicates the following inspection rates for swimming pools:

- 80% of swimming pools inspected within 2 weeks of council being notified; and
- The remaining 20% of swimming pools being inspected within 2 months of council being notified.

Pool barriers are seasonal and often peak in numbers during quarter 2 which relates to lodgement of Development Applications for new pools leading into the summer season. The numbers represent a high failure rate primarily relating to pool safety barriers not meeting suitable standards. Council officers will not allow a pool to be filled until safety barriers meet requirements to ensure that the safety of people is maximised. Failure during the initial inspection will require a follow up inspection to verify that the pool barriers are suitable.

Commonwealth Home Support Program (CHSP) Services

Financial Year

2017/2018

2018/2019

2019/2020

Financial Quarter

Q1

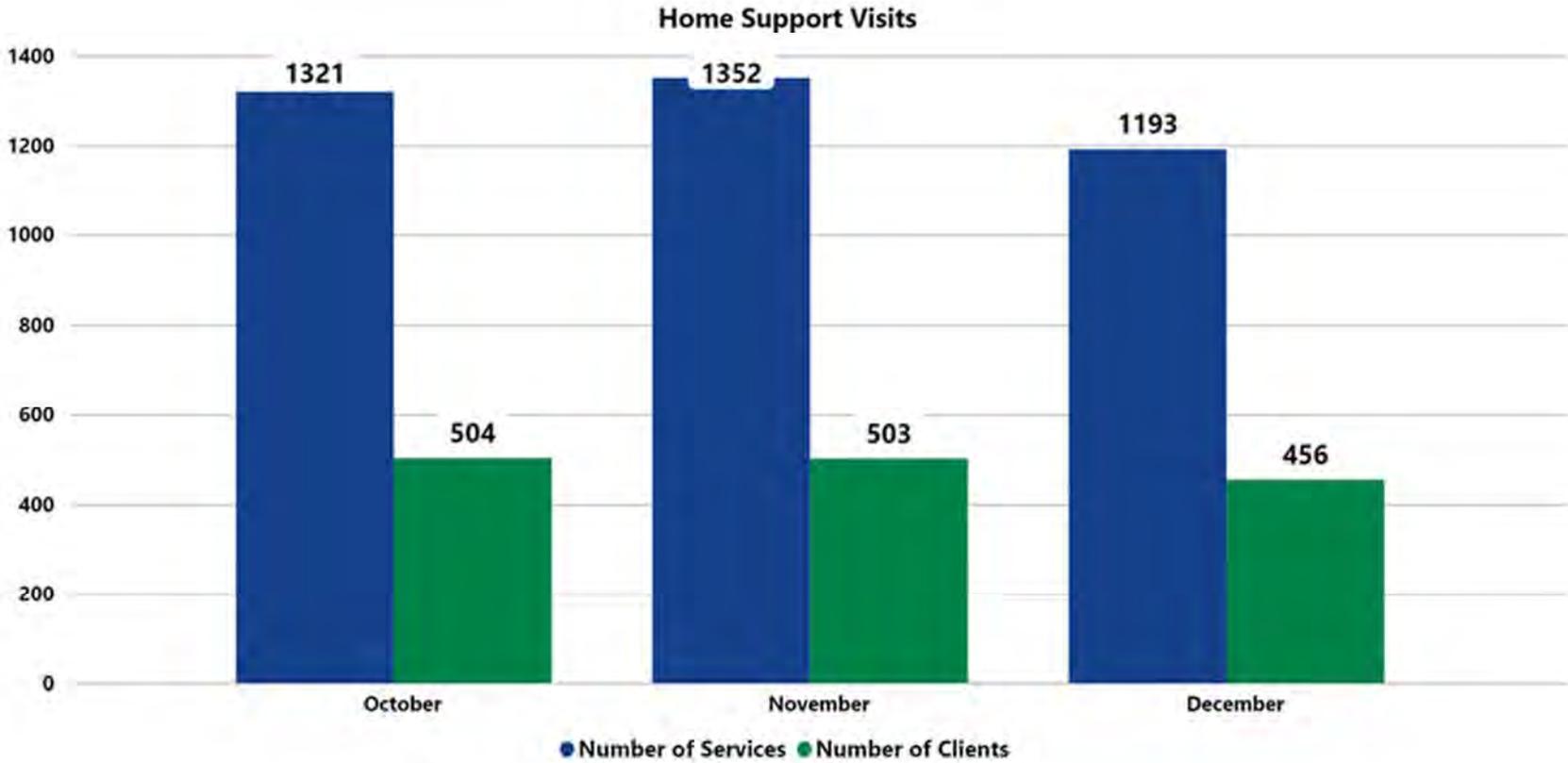
Q2

Q3

Q4

Commonwealth Support Visits
3866

Average Support Visits Per Month
1359



Comments:

Council's CHSP program is funded by the Commonwealth Government and provides services to eligible older residents to support them to remain living independently within their own homes. Services include:

- Domestic assistance with cleaning and household chores or respite support provided. These services are coordinated by Council staff and delivered by a panel of contractors.
- Home maintenance and modification jobs carried out on residents' homes to keep them safe and habitable. These services are delivered through a combination of Council's Home Maintenance Officer and contractors.
- Social support activities provided either in a group or individual setting to respond to issues of social isolation. These services are delivered through a combination of paid staff and volunteers.
- Community car transport program is provided by volunteers who transport eligible residents to medical and allied health appointments.

Over the reporting period, approximately 1,000 eligible City of Unley residents received CHSP services, with a total of 3,866 services provided over the quarter, (approximately 1,290 services per month). These services were supported by volunteers who contributed 1,666 hours of service over the period.

Annual targets are set by the Commonwealth for each service type. A breakdown of the performance against the Commonwealth targets is provided below:

- Domestic and Respite Assistance = 4,107 direct service hours provided for the period. This exceeded the target set by the Commonwealth for the period of 3,510 hours of services to be provided by 14%. Domestic support is the second most requested service within the CHSP program.
- Home Maintenance = 818 direct service hours provided for the period. This did not meet the target set by the Commonwealth of 1,158 hours of services to be provided. This was due to a lack of referrals, (a referral must be received through *My Age Care* before the City of Unley can provide a service). Discussions will be had with the Commonwealth Assessors to advise of the City of Unley's capacity in this service type.
- Home Modification = \$17,769.00 work undertaken – This exceeded the target set by the Commonwealth of \$15,858 of modification work be undertaken.
- Social Support = 5,101 direct service hours provided. This exceeded the target set by the Commonwealth of 4,656 hours of services to be provided by 10%. Council's use of volunteers enables this service to exceed targets.
- Community Transport = 3,103 individual one-way trips provided. This exceeded the target set by the Commonwealth for the period of 2,172 trips to be provided by 30%. Transport is the most requested service within the CHSP program and Council's use of volunteers enables this service to continually exceed targets.

Community Bus Passengers



COMMUNITY LIVING Community Bus Passengers



Financial Year

2017/2018

2018/2019

2019/2020

Total Community Bus Passengers

265

Average Passengers Per Month

83

Financial Quarter

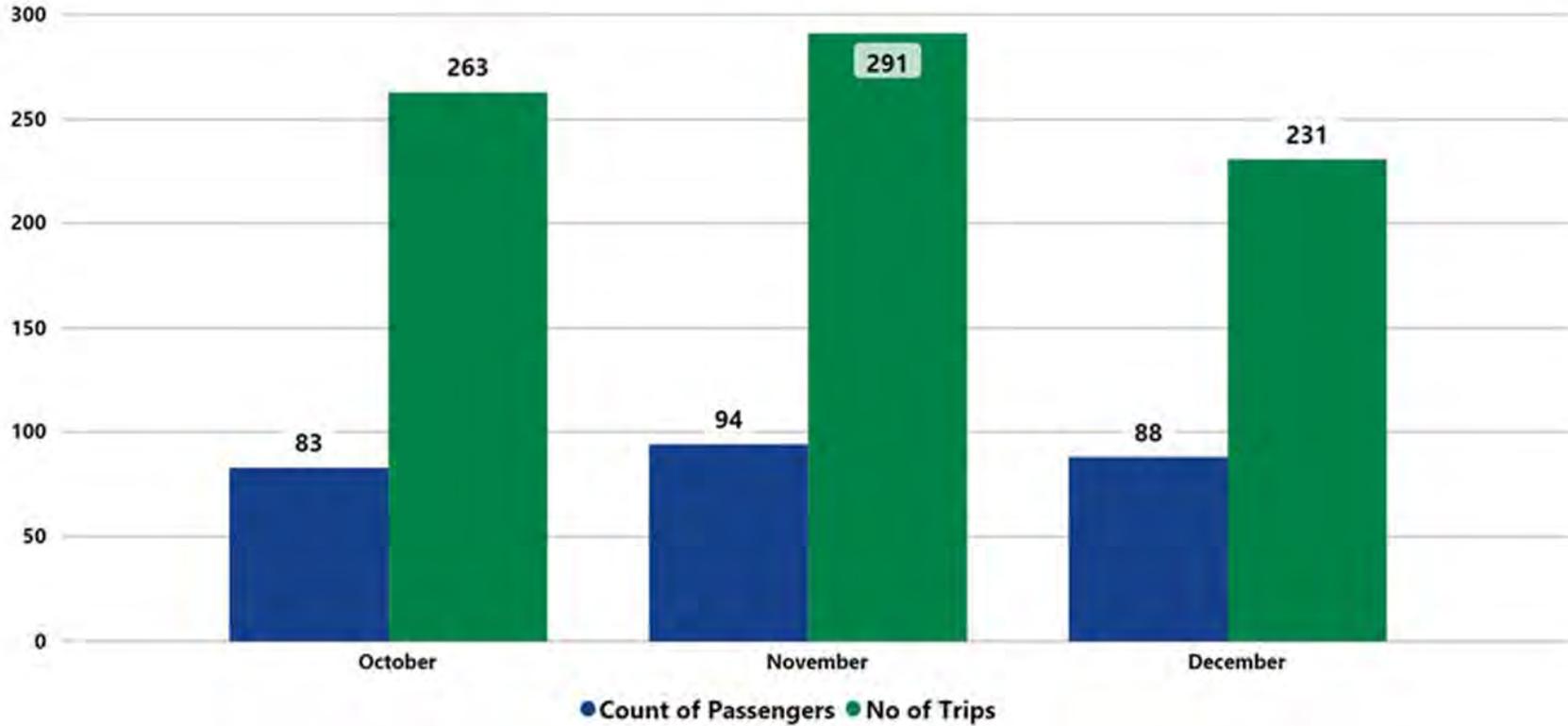
Q1

Q2

Q3

Q4

Community Bus Passengers



Comments:

The Community Bus service is Council funded with the fleet comprising three buses. The Community Bus Program primarily provides return transport assistance to local shopping centres and other community-based venues. Over the reporting period approximately 260 Community members used this service. Based on passenger demand approximately 10-12 trips to various shopping centres and community venues occur each week.

The KPIs for this program are counted as one-way trips (for consistency with the CHSP Community Transport program). Over the period, 785 one-way trips occurred, this is consistent with the same period as last year.

Customer Requests Timeframes



CIVIC LEADERSHIP Customer Requests Timeframes



Financial Year

2017/2018

2018/2019

2019/2020

Financial Quarter

Q1

Q2

Q3

Q4

Target Time Frame Met Average

56%
Of The Time

Most Common Request

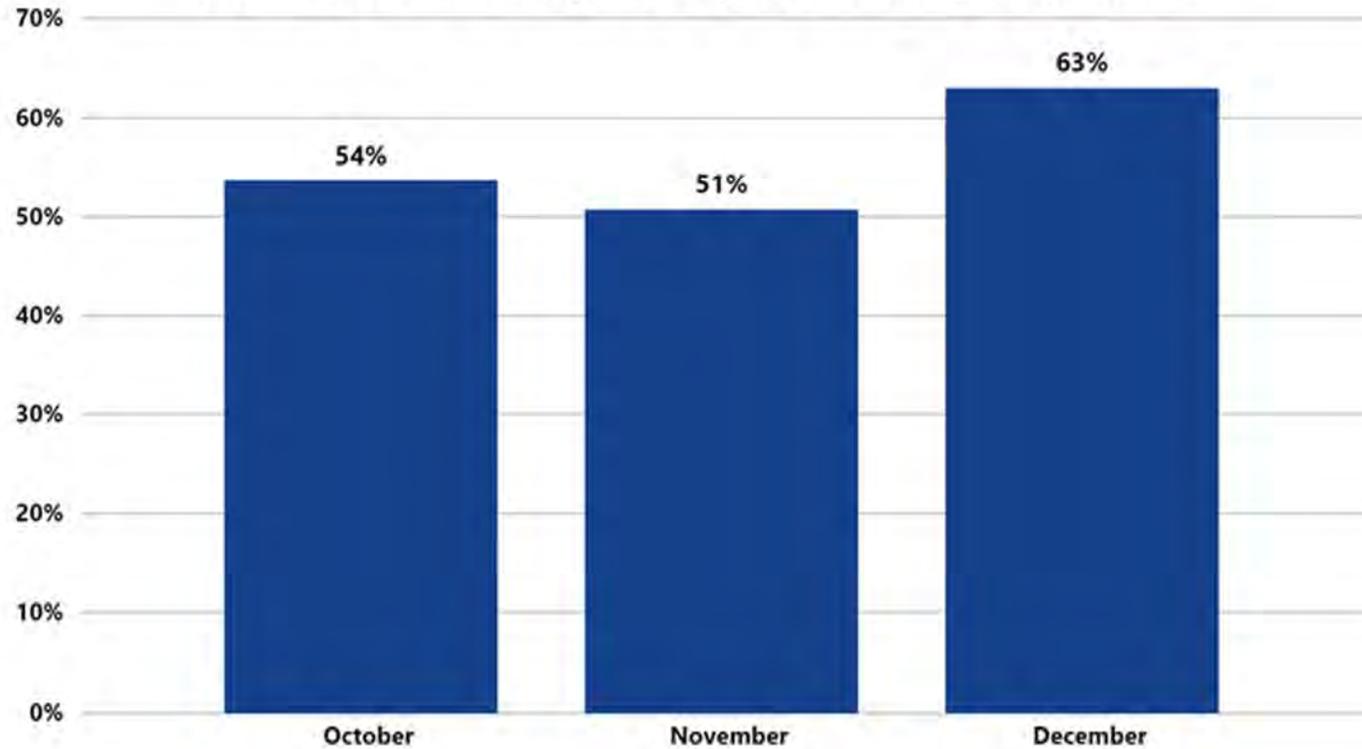
**Phone Message - City
Services**

37%
Requests Done in Time frame

Target Time Frame Met Average

56%
Of The Time (Non Work Orders)

Percentage of Customer Requests Completed Within Targeted Timeframes



Customer Requests Timeframes

Comments:

This data represents the percentage of customer requests, logged in the customer request system as completed within expected timeframes set in the system, (noting currently various timeframes are set for various request types and have not been reviewed in a number of years). The 56% achieved is below target. This is likely to be influenced by:

- At the time of reporting the expected timeframes in the system for returning phone calls were not aligned to the recently launched Customer Service Standards that makes a commitment to customers that they can expect a phone call returned about non-urgent issues within 2 days, to ensure realistic expectations. At the time of reporting the timeframes were set in the system as 1 day for returning calls, which has not been achievable given workloads and part-time staffing of some services. Noting that the total number of requests received in the quarter were phone messages (977 phone messages for the quarter). Other timeframes do need to be reviewed to ensure they ensure customers requests are actions in a timely but realistic manner.
- Overall the number of requests has remained reasonably consistent, however the complexity of requests has increased, and more complex requests often require investigation and thus take longer to resolve than the set expected timeframes.
- There continues to be a proportion of staff who have not yet receiving training on how to use or close off requests in the system (training scheduled as part of the Customer Experience Program for all staff over the coming months).
- The request management system is not fully integrated with the Depot work order system (EAM). Therefore, there is currently a requirement for Depot staff to remember to go back into the request system and close requests once work has been completed. Current practice is to change the status of requests to 'closed' in bulk when time becomes available, rather than at the time the job is completed.

It is forecast that the upward trend experienced in December will continue as the timeframes to return calls has now been updated to align to new standards, staff are upskilled in the request system and more proactive approaches are being developed for teams with high volume of requests. Online transaction processes are also being reviewed, with an intention to increase self-help options, that is envisaged to decrease the number of requests received, freeing up resources in some areas to respond to requests in a timelier manner.

Customer Requests



CIVIC LEADERSHIP Customer Requests



Financial Year

2017/2018

2018/2019

2019/2020

Financial Quarter

Q1

Q2

Q3

Q4

Total Customer Requests

4798

Suburb with Most Requests

Parkside

1,794 Requests

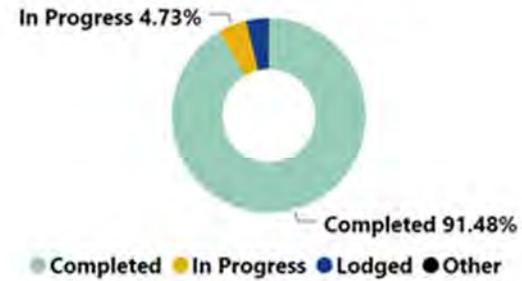
Week Day with Most Requests

Monday

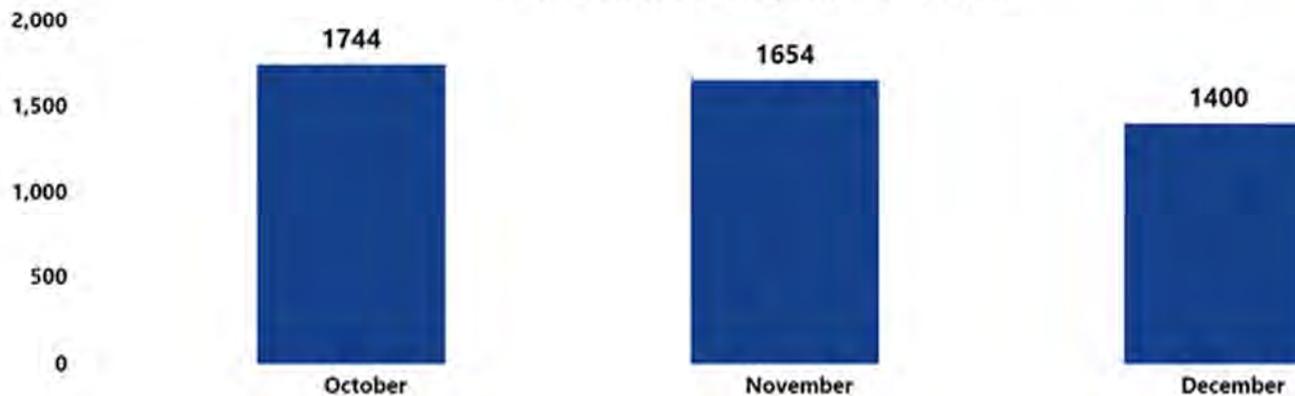
Top 5 Customer Request Types



Customer Request Status



Total Customer Requests Per Quarter



Comments:

Customer requests include seeking service, approval, information, action or assistance in line with Council's service offering. It also includes routine inquiries about Council's business, reports of failure to comply with laws regulated by Council or requests for explanation of policies, procedures and decisions. Over the period October – December 2019, of the 4,798 requests received, 977 were phone messages. Of the requests received over this period, at the time of reporting 89% were completed.

The top five requests listed in the graph above represent 43%, of all requests, with the remainder being received across the range of services Council provides. The total number of requests received for the period is less than the number of requests for the same period last year (2018/19 2nd quarter was 5,855). However, this is partly due to requests for Solo waste management and active ageing services, now go directly to these business areas through the 'Press 1' option and thus are no longer captured in our system. This has reduced requests in the system by approximately 400/ month.

The number of requests for building inspections has increase by 40% from the same period last year, where as requests for expiation reviews has decreased by 48% (reduction of 277 requests) from the same period last year and this reduction can be attributed to the new online expiation review process.

Customer Complaints

CIVIC LEADERSHIP Customer Complaints



Financial Year

2017/2018

2018/2019

2019/2020

Total Complaints Received

32

Complaints Under Review

0

Complaints Review To Commence

3

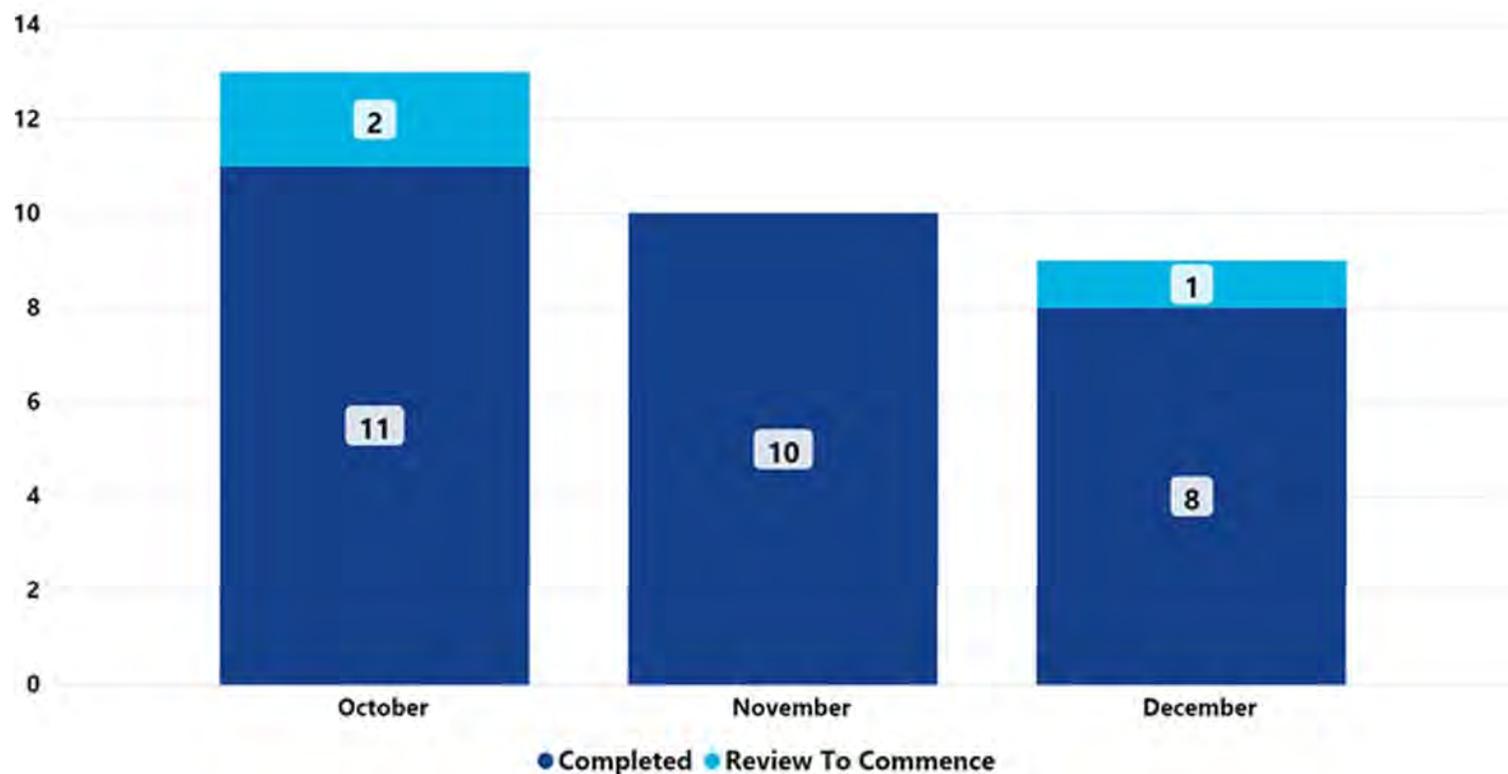
Financial Quarter

Q1

Q2

Q3

Customer Complaints Per Month



Comments:

The graph above shows the number of complaints received over the 3-month reporting period. A total of 32 complaints were received, this is a reduction of 55% from the 56 complaints received for the same period last year.

When considering the depth and breadth of services provided to customers and measuring the total number of complaints received (32) against the 4,798 requests received for the same period, complaints are 0.7% of the total interactions with the City of Unley.

There is not a pattern of complaints received in any one area and complaints range from leaf matter on the roads (an increase likely from the weather over this period), through to dog training occurring in a park, noise complaints and parking expiations.

Customer Satisfaction



CIVIC LEADERSHIP Customer Satisfaction



Financial Year

2017/2018

2018/2019

2019/2020

Financial Quarter

Q1

Q2

Q3

Q4

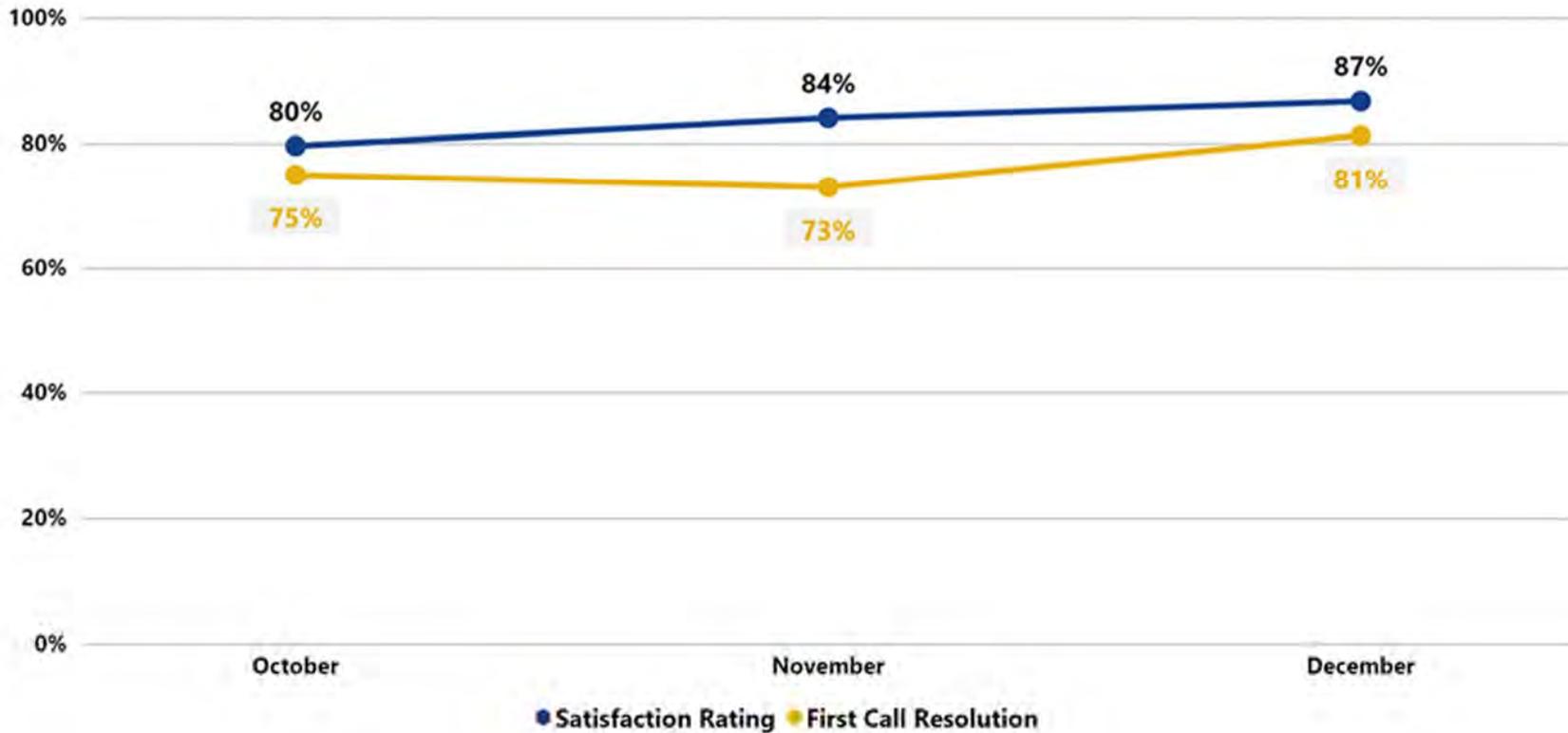
Average Satisfaction Rating

85%

Average First Contact Resolution

78%

Satisfaction vs First Contact Resolution



Customer Satisfaction

Comments:

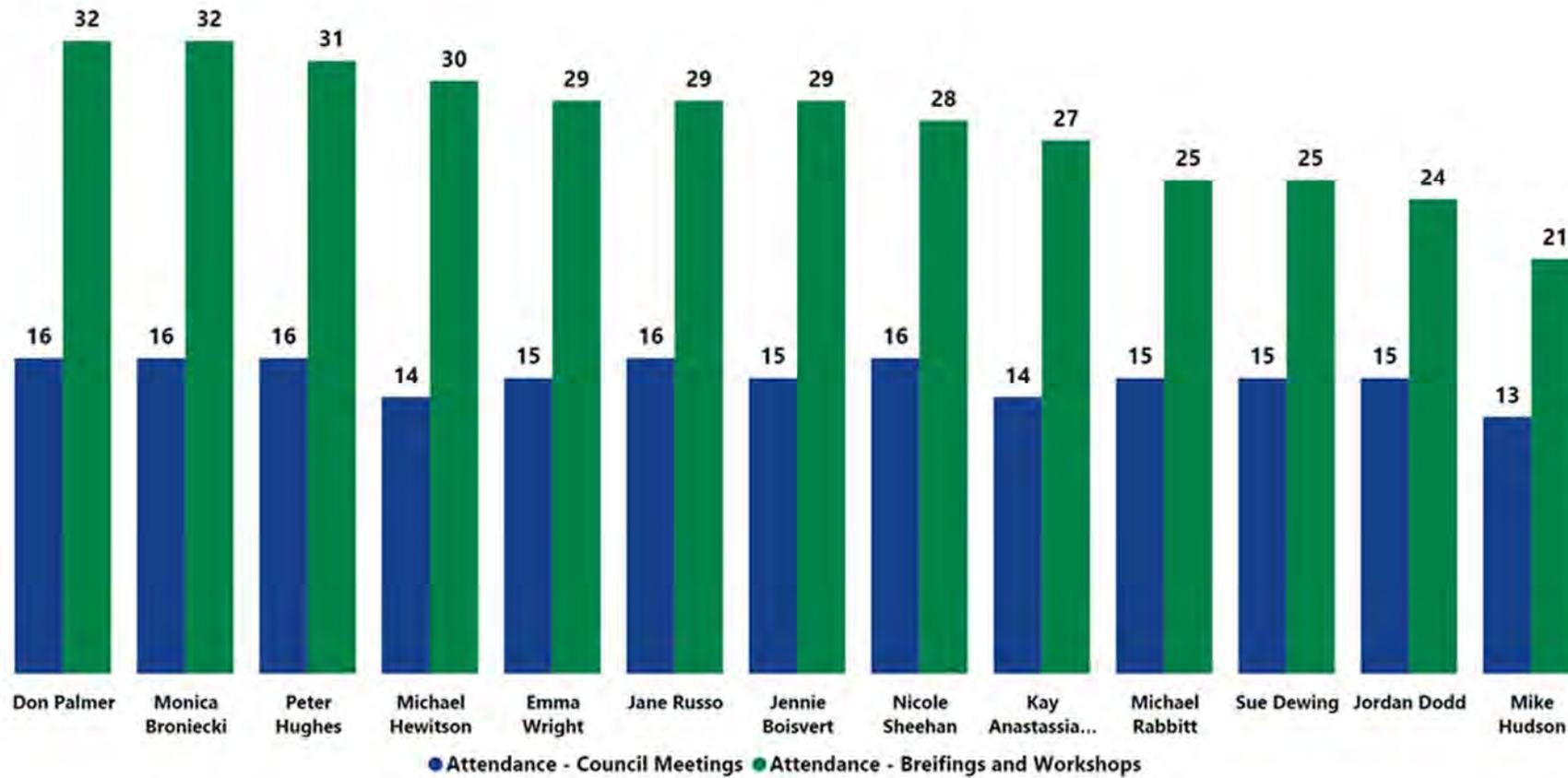
A total of 495 customers participated in an independent phone survey regarding their satisfaction with the City of Unley between the period October – December 2019, in addition to 114 hard copy exit surveys delivering a satisfaction rating of **85%** for the quarter. This satisfaction score is considerably above the SA councils benchmark of 71% and above the City of Unley's target of 80%. The satisfaction ratings achieved are consistent with the 1st quarter.

With the implementation of the corporate 3-year Customer Experience Program in July 2017, overall satisfaction has improved by 23%.

First Call Resolution (addressing the customer's need the first time they call, thereby eliminating the need for a customer to follow up with a second call) is currently at **78%**, which is also considerably above the industry benchmark of 57% and close to the City of Unley target of 80%. There has been a 24% increase in First call resolution since the commencement of the corporate Customer Experience Program and this can be attributed to the recruitment of highly skilled customer experience officers; upgrades of systems to allow for greater automation and efficiency; and improvement of the quality of information across the organisation. First call resolution has also increased 4% from the first quarter, indicating an upward trend.



Council Meetings, Briefings and Workshops Attendance YTD FY 2019/2020



Comments:

For the 2nd Quarter there were 16 Council Meetings and 32 Briefings and Workshops.

CEO KPI's 2019/20

Key Performance Indicators	Description	Milestones
1. Customer Experience		
Continue to develop a customer service focused culture across the organisation	<p>This is the final year of a 3 year Customer Experience Program that includes the following initiatives:</p> <p>Service Standards</p> <ul style="list-style-type: none"> • Develop internal customer service standards charter for staff. • Finalise and publish external customer service standards charter based on agreed timeframes and service standards. <p>Customer Self Help Options</p> <ul style="list-style-type: none"> • Develop business processes for each online function/form via the website. • Implement a new Website to increase self-help service options within the redesigned website. <p>Service Quality and Assurance</p> <ul style="list-style-type: none"> • Lead organisational change towards a consistent customer first approach. • Continue to undertake customer consultation/ feedback using a diverse range of methodologies. • Continue to refine and improve metrics and analytics to measure, monitor and manage the delivery of customer service across the organisation. 	<ul style="list-style-type: none"> • Customer Satisfaction by June 2020: ≥80%. • First Contact Resolution by June 2020: ≥80%. • Reduction in customer complaints relating to responsiveness and timeliness: ≥10%. • Increase in online customer transactions: ≥20%. • Satisfaction rating for ease of use of online tools: ≥80%. • Service standards developed and embedded in the organisation. • Website improvement and associated tools. • Customer feedback provided through a variety of measures.
<p>1. Customer Experience</p> <p>Year 3 of the Customer Experience Program is on track, noting the following progress and achievements:</p> <ul style="list-style-type: none"> • Overall customer satisfaction score of 85% achieved, exceeding the target. • First Call Resolution is currently 74%, being a 20% increase since the commitment of the Program and close to the City of Unley target of 80%. • Complaints have decreased 11% from the same period last year, exceeding the target. Complaints are now 0.5% of the total interactions with the City of Unley. The number of complaints about staff lack of responsiveness is down 44% from the same time in the previous year. • Methods of measuring satisfaction are in place (and reported upon later in this report). Additional measurements for online tools have been included in the soon to be launched webchat function and is also being explored as part of the new Council website. • External Service Standards have been developed and launched to staff with training in progress. A Customer Service Standards flier has been developed for external customers and is available at all Council sites. • Website improvements are being incorporated as part of the new Council website due for launch in February 2020. • Customer Consultation/ feedback mechanisms are in place and undertaken through monthly surveying of 150 random customers, exit point evaluation forms at all Council sites and annual surveying of clients of Community Services (Library, Swim Centre, aged care services, community Centres). Additionally, Council's 3-year Community Satisfaction survey is scheduled to be undertaken in mid-2020. 		

CEO KPI's 2019/20

Key Performance Indicators	Description	Milestones
2. Strategic Infrastructure Projects		
<p>Undertake Strategic Infrastructure Projects that support the City of Unley's Four Year Plan 2017-2021 and Community Plan 2017-2033.</p>	<p>Complete the King William Road Streetscape Project The King William Road streetscape project is to be undertaken in 2019/20 and is expected to be completed in February 2020. The new streetscape will provide for a flexible and adaptive road reserve environment in a main street with competing priorities. The project's success will be measured not only in terms of timeliness and financial indicators but also on how we engage and support residents and traders during the construction period.</p> <p>Implement Year 2 of Council's Walking and Cycling Plan This project seeks to continue the implementation of improvements identified in the Walking and Cycling Plan endorsed by Council. The Plan is a 5-year Plan but is subject to an annual budget approval. Year 2 of the Plan, 2018-19, is funded.</p>	<ul style="list-style-type: none"> • King William Road project completed within budget and by end of first quarter 2020. • Support measures provided for businesses and residents. Regular communication provided by a range of mediums. • Independent survey undertaken at the completion of the project on the effectiveness of communication. • Construction of Weller Street enhancements by June 2020 following the completion of King William Road Upgrade. • Complete feasibility study and concept designs for bike route improvements along Park Street (Unley Road – King William Road) by March 2020. • Complete feasibility study and concept designs for bike route improvements along Mitchell Street (King William Road – Weller Street – Goodwood Road) by March 2020. • Complete feasibility study and concept designs for bike route improvements along Simpson Parade / Glen Osmond Creek by June 2020. • Complete feasibility study and concept designs for pedestrian and cyclist crossing at intersection of Windsor Street / Wattle Street by December 2019.

CEO KPI's 2019/20

Key Performance Indicators	Description	Milestones
2. Strategic Infrastructure Projects	<ul style="list-style-type: none">• King William Road Upgrade was substantially completed on 2 December 2019. Final completion is expected by mid-January 2020. An independent survey regarding the effectiveness of Council's community engagement during construction will be undertaken in the months following final completion.• The Administration has engaged a consultant to develop the detailed design of the Weller Street cycling enhancement works. Delivery of the works will be tendered following the completion of the detailed design and is scheduled for completion by the end of June 2020.• The development of a feasibility study and concept design for bike route improvements along Park Street is unfunded. The Administration will undertake this work using internal resources and is scheduled for completion by the end of June 2020.• The Administration will undertake a feasibility study and concept design for Park Street and this work is scheduled for completion by the end of June 2020.• The Administration has engaged a consultant to develop a concept design for a pedestrian and cycling crossing at the intersection of Windsor Street / Wattle Street which is scheduled for completion by the end of December 2019.	

CEO KPI's 2019/20

Key Performance Indicators	Description	Milestones
3. Digital Strategy		
<p>The City of Unley's Digital Strategy provides a practical framework to guide the Council's provision of digital services and use of digital and Smart City technologies, supporting Unley's Four Year Delivery Plan 2017-2021 and Community Plan 2017-2033.</p>	<p>Deliver Year 2 of a Four Year Plan that includes the following initiatives:</p> <p>Digital Services</p> <ul style="list-style-type: none"> Transformation of 3 Council services using digital technologies – tree management, parking permits management and booking of outdoor community facilities. Re-design of Council website Information Architecture to be service oriented. <p>Digital Workplace</p> <ul style="list-style-type: none"> Delivery of the "Digital Workplace" Intranet system for Council staff. Improvement of Council Employee Experience through the use of digital technologies. <p>Smart Cities</p> <ul style="list-style-type: none"> Implementation of Smart City initiatives on King William Road to support accessibility and economic growth. Implementation of Smart City technology in Heywood Park to provide insights into utilisation and inform the future maintenance of assets 	<ul style="list-style-type: none"> 3 transformed services implemented with a 'go-live' date May 2020. Website architecture (platform) implemented September 2019. Website 'go-live' (full) April 2020. Digital Workplace architecture (platform) implemented Oct. 2019. Digital Workplace 'go-live' (full) May 2020. Implementation of a revised external recruitment and on-boarding process May 2020. Removal of 3 HR paper-based forms May 2020. Implementation of electronic signatures for HR forms by December 2019. Smart data platform implemented December 2019. Implementation of smart technology in Heywood Park September 2019. Implementation of smart technology in King William Road.
<p>3. Digital Strategy</p> <ul style="list-style-type: none"> Council has appointed a vendor for online forms and is in the process of digitising a range of forms and services to launch with the new Council website in February 2020. A pilot project digitising Council's Expiation Review process has been successful and is delivering both customer and internal efficiencies. The transformation of the three identified Council services using digital technologies has commenced. The services (end to end) are being mapped and workshopped to ensure our people centred design approach is used. It is expected that "go live" by May 2020 can be achieved. The development of the new Council website Information Architecture (IA) has been led by Atomix, an experienced leading local business. The designing process is evidence-based through analytical behaviour monitoring and testing, and using focus groups with external customers, staff and Elected Members. Software vendor OpenCities has been selected to provide the new Council website and Digital Workplace platform following a competitive tender process. OpenCities is an experienced partner and leads in the delivery of government solutions. Council is working closely with the vendor to implement the new website by February 2020, and the Digital Workplace (internal) by May 2020. 		

CEO KPI's 2019/20

Key Performance Indicators	Description	Milestones
	<ul style="list-style-type: none">• “My Recruitment Plus” has been selected to digitise and streamline Council’s employee recruitment and on-boarding processes. The software includes an online recruitment portal that will be integrated into the new Council website. Internal HR forms are being digitised and the use of digital signatures will be applied. Implementation is underway with an early “go live” in February 2020. This implementation will deliver process efficiencies and improve the recruitment process for applicants.• A Smart City data platform has been implemented alongside the installation of Smart Technology in Heywood Park. Data relating to environmental information, including temperature, air quality, noise levels and air quality as well as pedestrian traffic movement is being collected and monitored.• Implementation of smart technology as part of the King William Road upgrade will progressively be introduced. Installation of signage will be completed by mid-January 2020 as part of the final completion of works.	

CEO KPI's 2019/20

Key Performance Indicators	Description	Milestones
4. Financial		
<p>Ensure the sustainability of the organisation through sound financial management principles and on-going reviews of its operations to realise efficiency gains</p>	<ul style="list-style-type: none"> • Prepare the Draft 2020/21 Annual Business Plan and Budget in line with CPI (March. 2019 quarter) and with no reduction of services. • Advise Council of any existing services that could be improved in terms of efficiency or discontinued to realise financial savings. 	<ul style="list-style-type: none"> • Draft ABP prepared for Member review by no later than April 2020. • Council be advised quarterly of 2 suggested services (or activities) for review. • 2020/21 Annual Operating Plan include clear levels of service for each service area. • New LTFP prepared and adopted by Council
<p>4. Financial</p> <ul style="list-style-type: none"> • An independent review of Council's Procurement area has been completed. The review considered resourcing, processes, knowledge and skills across the business, delivery model and opportunities to improve alignment to the Procurement Policy. Administration is currently considering the findings and recommendations of the review. • A review of the Payroll function has commenced which will consider the best model of delivery (including outsourcing). • The 2018-19 Financial Statements have now been endorsed. The end of financial year result provides the start of the LTFP review process, and statistical forecast data is being collated. The draft LTFP will be discussed with Council and the Audit Committee before it is presented for adoption. The adoption of the LTFP will set the parameters for the development of the 2020-21 Annual Business Plan and Budget. 		

CEO KPI's 2019/20

Key Performance Indicators	Description	Milestones
5. Organisational Culture		
<p>Continue to develop a performance-based culture across the organisation and build the capability and capacity of the people</p>	<p>Culture affects performance, employee engagement and the ability to create an innovative and positive work environment. The prevailing culture is what our community and customers experience when they engage with us.</p> <p>Key initiatives for 2019/20 include:</p> <ul style="list-style-type: none"> • Development of an internal communications plan – contributing to employee engagement. • Review of reward and recognition mechanisms to ensure success is acknowledged equitably and celebrated in the organisation – contributing to employee retention. • Development of success metrics relating to employee engagement, • Development and implementation of Organisation Climate Surveys. • Development of a workforce plan identifying resources required to deliver Council's Four Year Plan. 	<ul style="list-style-type: none"> • Internal Communications Plan developed by June 2020. • Review and Recognition Policy adopted by December 2019. • On-line Climate Survey tool selected for implementation by March 2020 and survey conducted by June 2020. • Resources required to deliver the Four Year Delivery Plan identified by March 2020.
<p>5. Organisational Culture</p> <ul style="list-style-type: none"> • The development of the Internal Communications Plan will commence early in the new calendar year. • The review of the Reward and Recognition Policy is underway but will not be completed by December 2019. Engagement with staff is well underway through a cross functional group that has identified and assessed the current recognition mechanisms and have formed a desired path for the future. The group has started the development of a best practice guide to guide our leaders and staff as to when and how we recognise staff, with a focus on increasing peer to peer recognition using the organisational values as our framework. The draft guide will be presented to the Executive early in the New Year for consideration and endorsement. • Administration attended a presentation of an online Climate Survey tool to inform scoping of a solution to measure employee engagement. Scoping will continue, and the implementation dates will be reviewed before the end of December 2019. • Council is currently in the process of reviewing its 4 Year Delivery Plan. Workshops with Elected Members are scheduled for January and at the completion of the workshops, Administration will consider any impacts which will be dependent on resourcing depending on the amount of change. This change will determine if the March 2020 delivery target can be achieved. 		

CEO KPI's 2019/20

Key Performance Indicators	Description	Milestones
6. Non-Rate Based Funding		
Increasing the sourcing of non-rate based revenue	Currently Council receives most of its income from rates. It is important that we continue to look at alternative sources of revenue. Success in attracting suitable grant funding provides Council with another legitimate source of income that can augment the timely delivery of its Community and Strategic Plans. Other strategies could involve fee for services and partnership arrangements.	<ul style="list-style-type: none"> • The review of Council Services to identify savings include the identification of additional income generation opportunities. • Continued corporate performance reporting on external grants to Council. • A report be submitted to Council identifying non rate based revenue streams that could be introduced.
<p>6. Non Rate Based Funding (Nicola)</p> <ul style="list-style-type: none"> • Council has been proactive in seeking funding from external sources. New funding will be received from the Department for Environment and Water for the Living Streets Pilot Program, \$59K. Council has lodged applications and is still waiting to hear whether any additional funding for King William Road is forthcoming. 		

CEO KPI's 2019/20

Key Performance Indicators	Description	Milestones
7. Environment		
<p>Continue to implement policies, strategies and projects to drive improved environmental sustainability across the City</p>	<p>The Council has established a number of policies and strategies to maintain and enhance our urban environment and strengthen our City's resilience to climate change. The on-going implementation of strategy through a diverse range of key projects will demonstrate the Council's leadership to our community.</p> <p>For 2019/ 20, it is suggested that the following actions be implemented.</p> <ul style="list-style-type: none"> • Development of a new waste management plan and negotiation of a new waste management contract. • Implementation of year one of the Canopy Action Plan which includes: <ul style="list-style-type: none"> ○ Updated and expanded Tree Strategy. ○ Accelerated planting program (250 new trees across the city). ○ Community education and advocacy projects. 	<ul style="list-style-type: none"> • A new waste management plan endorsed by Council by December 2019. • A new waste management contract endorsed by Council by March 2020.. • An updated and expanded Tree Strategy is endorsed by Council for community consultation by February 2020. • 250 new trees planted on Council land by June 2020 (in addition to the 500 trees included as part of the street tree replacement program). • Minimum of 3 tree focused community events / activities held prior to June 2020.
<p>7. Environment</p> <ul style="list-style-type: none"> • The Administration has commenced the development of a new Waste Management Plan and this is scheduled for completion by the end of April 2020. • The Administration has extended its current Waste Management Contract with SOLO until September 2021 to allow development of a new Plan which will influence future directions. • The review of Council's Tree Strategy has commenced and is scheduled for completion by the end of February 2020. • All additional trees will be planted by the end of June 2020. • The Administration has held community events as part of the Tree Strategy review which, together with the Living Streets program, is currently underway. 		

CEO KPI's 2019/20

Key Performance Indicators	Description	Milestones
8. Strategic Planning		
<p>Undertake a number of Strategic Planning initiatives that will assist the Council achieve the goals of the Community Plan</p>	<p>Assist the Council to develop a new Four Year Plan for 2020-2024</p> <ul style="list-style-type: none"> With the election of the new Council, it is timely that a new Four Year Plan be developed together with key indicators/ milestones for reporting. <p>Develop an Economic Development / Growth Strategy</p> <ul style="list-style-type: none"> The Economic Development Plan is no longer current. A new Plan will be developed once Council has provided the strategic direction on Economic Development. The analysis will include the 'do nothing' option with regard to Council's role. <p>Develop a master plan for Arthur Street strategic site</p> <ul style="list-style-type: none"> This site is one of the few large sites in the city of Unley and is presently underutilised. The intention is to develop a masterplan in conjunction with the State Government and the owners to identify suitable uses of the site. This will eventually lead to a potential DPA for the site or the area bounded by King William Road, Arthur Street, Queen Street and Mary Street. <p>Develop a master plan for area bounded by Frederick / Unley Road / Edmund and Trimmer</p> <ul style="list-style-type: none"> As part of the Unley Central precinct, Council will develop a strategic plan for this area to guide future decisions. Several potential uses have been discussed in the past and these will be further investigated. This will be a project over 2-3 years so, for 2019/20, we will investigate traffic conditions in Rugby and Trimer Terraces, uses of the council cottages in Edmund Avenue, shifting the traffic lights from Unley / Oxford and creating a more pedestrian friendly environment in Oxford Terrace. This may require allocation of additional budgetary resources. 	<ul style="list-style-type: none"> Workshop facilitated with Elected Members, new Four Year Plan developed with measurable indicators. Economic Development Plan identifying Council's role prepared for Council's consideration. Master Plan prepared with several options for Council's consideration. Community engagement undertaken to obtain community feedback on masterplan options before finalising. Undertake concept plans of possible uses of Edmund Avenue cottages. Investigate one-way traffic concept in Rugby and Trimmer Terrace between Oxford and Edmund Avenues. Undertake design of village green enhancements and implement design outcomes.

CEO KPI's 2019/20

Key Performance Indicators	Description	Milestones
	<p>8. Strategic Planning</p> <ul style="list-style-type: none"> • Work has commenced on the review of the Four Year Delivery Plan. Staff are currently participating in workshops to document achievements to date against the Plan. A weekend workshop is scheduled with Elected Members for 18 January 2020. • The Administration has commenced the development of an Economic Development Growth Strategy. A consultancy brief has been developed and the Administration will shortly engage a consultant to develop the Strategy which is scheduled for completion by the end of April 2020. • The development of a master plan for the Arthur Street strategic site was completed in September 2019. • The development of a master plan for the area bound by Frederick Street / Unley Road / Edmund Avenue/ Trimmer Terrace is a 2-3 years project with prioritised targets. • The Year 1 targets scheduled for delivery in 2019/20, and by no later than 30 June 2020 are to: <ul style="list-style-type: none"> ○ finalise concept plans for possible use of Edmund Avenue Cottages with a report to be presented to Council in December 2019; and ○ finalise design of Village Green and implement outcomes. • The Year 2-3 targets scheduled for delivery in 2020/21 subject to Council approval are summarised below: <ul style="list-style-type: none"> ○ investigate the one-way traffic concept in Rugby Street and Trimmer Terrace between Oxford Terrace and Edmund Avenue; and ○ finalise draft master plan, undertake consultation and develop final master plan. 	

INFORMATION REPORT

REPORT TITLE: QUARTERLY REPORT - CENTENNIAL PARK CEMETERY AUTHORITY

ITEM NUMBER: 4.5

DATE OF MEETING: 24 FEBRUARY 2020

AUTHOR: LARA JONES

JOB TITLE: EXECUTIVE ASSISTANT, OFFICE OF THE CEO

ATTACHMENTS: 1. CEO PROGRESS REPORT DECEMBER QTR 2019

1. **EXECUTIVE SUMMARY**

To provide Council with an update on the performance of Centennial Park Cemetery Authority, for the period ending 31 December 2019.

2. **RECOMMENDATION**

That:

1. The report be received.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership

4.1 We have strong leadership and governance.

4. **BACKGROUND**

The CEO of the Centennial Park Cemetery Authority provides to member councils a quarterly report on the activities and financial performance of the Authority for the information of Council. The progress report for the period ending 31 December 2019 is attached for the information of Council as Attachment 1.

Attachment 1

5. **REPORT AUTHORISERS**

Name	Title
Tami Norman	Executive Manager, Office of the CEO



Centennial Park Cemetery
760 Goodwood Road, Pasadena, South Australia 5042
t 08 8276 6011 | e enquiry@centpark.org.au
www.centennialpark.org

**CENTENNIAL PARK CEMETERY AUTHORITY
CEO PROGRESS REPORT
DECEMBER QTR 2019**

This progress report provides an update to our owner councils in relation to the financial performance of the Centennial Park Cemetery Authority (Centennial Park) for the year ended 31 December 2019, as well as insights into recent activities that may be of interest.

Business Performance to 31 December 2019

The net surplus from operations for the year to date to 31 December 2019 is \$632,000. This is before payment to the owner councils of the Liability Guarantee Fee, and before allowing for deferred interment right revenue under the new Accounting Standards.

The net result after payment of the LGF and deferral of IR revenue, is a deficit of \$72,000.

Café Development

We have agreed terms with our preferred café and catering operator and expect to execute preliminary contracts by the end of January 2020.

We have started the process of procuring a builder, with an EOI released in late November 2019. The closing date was 16 December and submissions are currently being evaluated by the Architects. A shortlist of builders will be invited to submit a formal tender in January 2020.

Beam Replacement Program

A public tender for beam replacements was released on 23 October 2019 and closed on 22 December 2019. A preferred supplier has been identified and contracts are now being finalised for execution. We expect works to commence in February 2020.

Media Coverage

We received coverage across several media outlets during the quarter, including the following.

- An interview on FIVEaa on Sunday 20 October. This was a 25-minute interview by Michael Keelan with CEO Janet Miller and Horticulturalist Judy Inkster to promote the Centennial Park Perpetual Garden Calendar.
- Coverage in the Sunday Mail on Sunday 20 October. An article by Brad Crouch on the Vickers Vimy mentioned a vintage fly past Centennial Park in recognition of Wally Shiers who is buried in Derrick Gardens.

- An interview on ABC Radio on Tuesday 22 October. A 10-minute interview by Jules Schiller with CEO Janet Miller regarding perpetuity and renewals.
- An interview on Radio Italiana on Monday 28 October. A 15-minute interview with CEO, Janet Miller, promoting All Souls Day and the Park generally.
- An editorial piece in the Southern Cross in November 2019 regarding pre-planning.
- A snippet in SA Weekend on 16 November 2019 promoting the 3 Generations Exhibition in the Jubilee Complex.
- Front page article in the Messenger on 20 November 2019 regarding the 3 Generations Exhibition in the Jubilee Complex.
- Channel 7 news covered the laying of flags at the memorials of veterans in Derrick Gardens by Walford Anglican School for Girls.
- We received mentions in each of the half-hourly news bulletins on FIVEaa on the morning of Remembrance Day, of the flypast of the classic FA18 Hornets.

Recent Events

Latvian All Saints

On Sunday 3 November we hosted the Latvian Lutheran Community in the Florey Chapel for their annual Latvian All Saints Service. Approximately 75 people were in attendance.

Catholic All Souls

Our annual All Souls Memorial Service was held in the Heysen Chapel on Sunday 3 November. With over 250 people in attendance, the service was led by Father Peter Zwaans from the Brooklyn Park/Richmond Catholic Parish and was conducted in both English and Italian. A short procession and blessing followed our service, with guests also having the opportunity to light a candle in memory of loved ones.

This year, Radio Italiana broadcast the mass live to their listeners.

Remembrance Day

An annual event, the Remembrance Day Service was held at the Cross of Remembrance in Centennial Park and attended by approximately 370 people. It was led by the mounted Barossa Light Horse Division and commenced with a catafalque party of cadets from all three of our armed forces, Re-enact SA, and accompanied by the Scotch College Pipes and Drums Band. Walford Girls' choir provided a moving rendition of Flanders in the Field and our National Anthem prior to the Last Post.

This event received media coverage, particularly on FIVEaa's half-hourly news bulletins, thanks to the flypast of four classic FA18 Hornets that we secured. We were one of only two services in SA to secure the flypast.

Succulent Wreath Making Workshop

On Saturday 16 November we held a Succulent Wreath Making Workshop in the Norman McLeay building. The workshop sold out in six days with participants paying \$55 to attend. We had over 30 people on a waitlist to attend, leading into the event.

The event also sparked a lot of interest on social media. A Facebook post after the event organically reached 4,267 people, with over 1,345 (31.52%) people actively engaging with the post.

Three Generations Exhibition Launch

On Sunday 17 November we launched an exhibition of paintings by a family of artists across three generations in the Jubilee Complex foyer. With approximately 100 attendees at the opening alone, the event saw strong interest from the public with eight paintings sold on the day. A front-page story with photo in the local Messenger was published in the lead-up to the event.

Progress in 2019

The end of each year at Centennial Park is an opportunity to reflect on the progress made across the organisation in that year. In 2019, our achievements included the following.

- Following a thorough investigation that commenced in late 2016, a new cremator was finally installed and commissioned in May 2019 replacing one of the original cremators installed in 1982. The investigation included an external review of crematorium operations throughout late 2016 / early 2017, site visits and discussions with other crematoria regarding the various cremator options. Detailed specifications were developed to allow the release of a public tender in mid-2018. Board approval for the purchase was granted in August 2018 and the order placed. The cremator was in transit for around six months and its installation required the partial demolition of a wall in the crematorium to provide access. As well as giving us the ability to cremate larger coffins, we expect the new cremator to deliver savings on energy consumption.
- The aged air conditioning and heating system in the foyer of the Jubilee Complex was replaced. Like the cremator acquisition, this was a sizeable investment and followed a long period of consultation to ensure the units were not only able to deliver the much-needed improvement in comfort for our visitors, but would fit with the unique design of the Jubilee Complex, taking account of the sawtooth roof. All feedback from our funeral directors has been positive about the noticeable change.
- We finalised negotiation of the complex contract for the new cloud-based Cemetery Management System and developed the project plan in consultation with the provider, PlotBox. Progress against milestones is being monitored by the Audit & Risk Committee throughout the project.

- We designed and installed 2000 cover plates on vacant niches in our memorial walls and gardens. This provides a much more attractive façade than the previous open cavities, not only for existing visitors, but for our team members helping families to choose appropriate memorial positions for their loved ones.
- We installed additional road signage & completed further line marking in order to further improve traffic flows.
- Our Children's Burial area was upgraded including the installation of granite capping to concrete beams and special landscaping elements reflective of the age of those at rest in this special area.
- A further 2,500 tube stock trees & shrubs provided through *Trees for Life* were planted around the Park's perimeter.
- A new Enterprise Agreement for Cemetery Award Staff was negotiated, and we rolled out a new Performance Development Review process across the organisation.
- Mental Health First Aid has been given a high priority and we are making this specialised training available to team members at Centennial Park. We started the program in 2019 and will continue throughout 2020. This training is in addition to recent resilience training and to our ongoing grief training.
- Board reporting was further enhanced through the development of a Balanced Scorecard in consultation with the Audit & Risk Management Committee and the Board.
- A lighting audit was conducted, which resulted in us upgrading the non-efficient lighting (around 50% of our lighting) to LED's using available subsidies.
- Centennial Park's server infrastructure was upgraded, and a complete Backup and DR solution implemented, providing us with a stable and secure network. With the network stabilised, we replaced the ageing fleet of desktops, laptops and monitors and then migrated our Exchange Server to Office 365 in order to provide greater redundancy and increased capacity.
- Centennial Park was approved as a test site by SA Water for an automated watering system which utilises irrigation software to automatically schedule irrigation based on soil moisture and prevailing weather conditions fed by local Bureau of Meteorology weather stations. The test will use a series of probes across the Park to measure soil moisture and air temperature. The testing will commence in January 2020.

Janet Miller
Chief Executive Officer
15 January 2020

INFORMATION REPORT

REPORT TITLE: QUARTERLY REPORT - BROWN HILL
KESWICK CREEK STORMWATER BOARD

ITEM NUMBER: 4.6

DATE OF MEETING: 24 FEBRUARY 2020

AUTHOR: LARA JONES

JOB TITLE: EXECUTIVE ASSISTANT, OFFICE OF THE
CEO

ATTACHMENTS: 1. PROJECT DIRECTOR PROGRESS
REPORT DECEMBER QTY 2019

1. **EXECUTIVE SUMMARY**

To provide Council with an update on the performance of Brown Hill Keswick Creek Stormwater Board, for the period ending 31 December 2019.

2. **RECOMMENDATION**

That:

1. The report be received.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership

4.1 We have strong leadership and governance.

4. **BACKGROUND**

The Project Director of the Brown Hill Keswick Creek Stormwater Project provides to member councils a quarterly report on the activities and financial performance of the Project for the information of Council. The progress report for the period ending 31 December 2019 is attached for the information of Council as Attachment 1.

Attachment 1

1. **REPORT AUTHORISERS**

Name	Title
Tami Norman	Executive Manager, Office of the CEO

**BROWN HILL AND KESWICK CREEKS STORMWATER BOARD
PROJECT DIRECTOR PROGRESS REPORT
DECEMBER QTR 2019**

This report provides an update to our owner Councils in relation to the financial performance of the Brown Hill and Keswick Creeks Stormwater Board (BHKCSB) to 31 December 2019, an overview of capital works projects and insights into recent activities that may be of interest.

Introduction

For those of you I haven't had the opportunity to meet, this is a good opportunity to tell you a little about me. I commenced with the project in January 2019 after 20 years in private practice, most recently as Head of Infrastructure Advisory for JLL and prior, as Managing Director of Maloney Field Services. My professional qualifications are as a property valuer with my career experience focussing on infrastructure projects Australia-wide across industry sectors including oil and gas, power and energy, water and drainage, mining, roads and rail, renewable energy and telecommunications.



Business Performance to 31 December 2019

For the 2019 calendar year, capital works expenses totalled \$2.99m across 3 projects – Hawthorn Reserve, South Park Lands and Upper Brown Hill Creek, Area 1 (Everard Park).

To date, constituent Councils have contributed \$9.83m of capital funding and the Stormwater Management Authority has contributed \$5.52m. A total of \$65.896m of SMA funding remains available to the project.

Completed projects include the Ridge Park detention dam and the Brown Hill Creek diversion culvert, totalling \$7.834m.

Current Projects

Hawthorn Reserve

The Stormwater Management Plan proposed that creek capacity upgrades be undertaken through Hawthorn Reserve in the second half of the project works program. Grant funding was sought and obtained by City of Mitcham to upgrade the Hawthorn Reserve precinct and the creek works associated with this community space were therefore expedited. This project was delivered by Council and the official opening was held on 9 May 2019.

While the construction works have been delivered, property acquisition matters are being finalised.



South Park Lands

Currently, the predicted peak stormwater flows in Park Lands Creek are about double the creek capacity downstream of Greenhill Road. The South Park Lands Project specifically relates to:



Victoria Park/ Pakapakanthi/ Park 16 Wetland
Located at the southern end of Victoria Park, the wetland will include areas of permanent water, areas that become inundated during 'normal' flows, and a broader area that will only become inundated during a large flood event along with a range of features that facilitate recreational use.

Blue Gum Park/ Kurrangga/ Park 20 Creek Works
Works include construction of a low-level mound and the realignment of existing open channels in the southern section of the park. The mound will be constructed to the south and west of the existing playing fields and will stretch for a total distance of approximately 600metres.



Project and contract managers were appointed in November to take the current 70% design plans through to the final design stage, in consultation with engineers and City of Adelaide representatives. The Development Application process is underway and construction works are scheduled to commence late in 2020.

Everard Park

This project is defined within the Stormwater Management Plan as portion of Upper Brown Hill Creek, Area 1 and is located between Anzac Hwy, Everard Park and Third Ave, Forestville. The section currently comprises an open creek channel through privately owned property and works are required to increase its capacity. In conjunction with the City of Unley, the works include installation of a covered culvert along the length of the creek. Subsequent to installation of the culvert, Wilberforce Walk will be extended to Anzac Highway, with a shared pathway for pedestrians/ cyclists being developed atop the culvert.

The culvert segments are currently being manufactured and a construction tender will be released shortly. Project works are due for completion mid-2020.



Glenside

This project involves enlargement of an existing detention basin from a capacity of 18ML to 37ML, to limit flow to the existing capacity of the culvert under the Fullarton and Greenhill Roads intersection. The detention basin, together with other works in the South Park Lands is intended to reduce the peak stormwater flows along Park Lands Creek and further downstream.

The Glenside site is being developed by Cedar Woods and Stage 2 bulk earthworks are currently being undertaken. Excavation of approximately 25,000m³ of material will be required to form the detention basin in addition to providing primary water quality treatment via new large gross pollutant traps. Associated works are underway on site and final design plans are due to be lodged with City of Burnside shortly.

Progress in 2019

- The Board was appointed in August 2018 and met 8 times during 2019.
- The Audit and Risk committee was established in August 2018 and an independent committee member was appointed in November 2018. The committee met 5 times during 2019 with a focus on development of governance systems, policies and procedures.
- The Board met with the Owners Executive Committee 3 times during 2019 and plans are in place to commence annual meetings with Council Mayors.
- Accountants and auditors were appointed late in 2018 and progress in 2019 saw the establishment of finance systems independent of the constituent Councils.
- Scheduling of individual project works has been established over the life of the project and both short-term and long-term financial planning has been considered with reference to the expected delivery schedule.
- Development of policies and procedures has been a key focus of the Audit and Risk committee. The process has had due regard to the existing policies of the constituent councils.
- Technical and finance groups have been established with representatives from each of the constituent councils.
- Corporate infrastructure has been developed and is in place including secretarial services, banking systems, Local Government Finance Authority facility and other functions.
- Various operational matters have been attended to, and are now functioning efficiently including IT arrangements, banking systems, corporate design and meeting venue.
- Reporting requirements have been identified and diarised to ensure compliance with the requirements of the Local Government Act 1999 and the Charter of the Board.
- Relationships have been established with the Stormwater Management Authority and a process for claiming funds has been agreed.
- Ownership and control of assets has been a key point of discussion between the Board and the owner's executive group, with input from council's technical and finance staff. A draft position paper has been prepared.

Peta Mantzarapis
Project Director
31 January 2020

COUNCIL ACTION REPORT

REPORT TITLE: COUNCIL ACTION RECORDS
ITEM NUMBER: 4.7
DATE OF MEETING: 24 FEBRUARY 2020
AUTHOR: LARA JONES
JOB TITLE: EXECUTIVE ASSISTANT, OFFICE OF THE
CEO
ATTACHMENTS: 1. COUNCIL ACTION REPORT

1. EXECUTIVE SUMMARY

To provide an update to Members on information and actions arising from resolutions of Council.

2. RECOMMENDATION

That:

1. The report be noted.
-

COUNCIL ACTION REPORTS - ACTIONS TO FEBRUARY 2020					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
26/02/18	1102	<p>MOTION OF WHICH NOTICE HAS BEEN GIVEN</p> <p>1. The Administration commence investigations into the possible future uses of the hockey playing field and building at the Goodwood Oval complex in order to ensure that this site is used appropriately, at such a time that Forestville Hockey Club should vacate the site. To enable the proposed review of alternative uses of the Forestville hockey playing field and building to be completed. Council is to consider a budget bid of \$30K during its 2018/19 budget deliberations.</p> <p>2. The Administration liaise with the State Government to obtain further information on the redevelopment of the Women's Memorial Playing Fields, including timelines and possible funding contributions, and that further updates be provided to Council once this information is obtained.</p>	GM City Development	<p>Budget was not allocated in 2018/19 to enable the review of alternative uses of the Forestville Hockey playing fields and building.</p> <p>The Hockey Club has an ongoing lease at the Goodwood Oval Complex for a further three years. Following the advancement of the Goodwood Oval Grandstand Project, investigations will be undertaken into possible future uses of the hockey facilities. The Hockey Club has confirmed their seasonal use for 2019 and are not expected to vacate in the short / medium term.</p> <p>A meeting between the Office for Recreation, Sport and Racing (ORSR) and the CEO was held in early February 2020 to confirm that relocation of the Club to Women's Memorial Playing Fields was no longer feasible, and that the ORSR staff were working with the club to locate alternate venues. Council staff have investigated the suitability of a synthetic hockey pitch in place of the existing grass pitch, however it is determined that this is not a viable solution. There are no alternative Council owned sites in the City of Unley for a synthetic hockey pitch.</p> <p>Data is currently being collated by the Administration to ascertain current users and times of use.</p>	Ongoing
25/02/19	1399	<p>UNLEY OVAL REDEVELOPMENT STAGE 2: LIFECHANGER LETTER OF INTENT</p> <p>2. The Chief Executive Officer be endorsed to exchange a Letter of Intent with the LifeChanger Foundation, who are seeking to explore establishing their South Australian operations in the Unley Oval Complex, which commits to working collaboratively to seek alternative funding sources to undertake the Stage 2 redevelopment of Unley Oval.</p> <p>3. Work commence on the development of detailed designs for Stage 2 of the Unley Oval redevelopment, to support discussions with possible sources of external funding for the project.</p> <p>4. A review of the Community Land Management Plan (including community consultation) commence for Unley Oval.</p>	<p>Executive Manager OCEO</p> <p>GM City Development</p> <p>GM City Development</p>	<p>Item 2 – Completed.</p> <p>Item 3 – Bell Architects have developed concept designs to support discussions with possible sources for external funding for the project. An Elected Members briefing was held on 4 November 2019 to outline the concept designs. A report was presented for consideration by Council at its meeting in January 2020 seeking endorsement of the developed concept designs and Option 1 was endorsed.</p> <p>Item 4 – A review of Council's Community Land Management Plan for Unley Oval will be undertaken as part of a City-wide review of its Community Land Management Plans which will be finalised in 2019/20.</p>	<p>Completed</p> <p>Completed</p> <p>June 2020</p>
22/07/19	4.5	<p>5-YEAR CULTURAL PLAN</p> <p>2. A 5-Year Cultural Plan be developed for Council's consideration and endorsement.</p>	GM City Services	<p>Focus groups have been held with EMs and staff as well as 4 targeted community sessions and 3 broader drop-in community sessions throughout October. An on-line survey is available on <i>Your Say Unley</i>.</p> <p>A draft plan for consideration and endorsement will be presented to Council in June 2020.</p>	June 2020

COUNCIL ACTION REPORTS - ACTIONS TO FEBRUARY 2020					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
22/07/19	5.1.1	<p>NOTICE OF MOTION FROM COUNCILLOR P. HUGHES RE OPPORTUNITIES TO TAKE ADVANTAGE OF THE HISTORIC LOW INTEREST RATE ENVIRONMENT</p> <p>1. Administration prepare a report that identifies opportunities to take advantage of the historic low interest rate environment.</p>	GM Business Support & Improvement	<p>The review of the Long Term Financial Plan is not complete. Last financial years result, recent economic forecast data and assumptions have been updated. The Audit Committee reviewed the assumptions at its meeting 11 February 2020. Further refinement of the LTFP is still required. (grants income and finance costs)</p> <p>The Council approved the acquisition of two strategic properties in the past few months with new borrowings. The LTFP will be updated to reflect this acquisition. This will result in an increase in net debt but the finance costs should be covered by rental income.</p> <p>The following are items are being assessed and will impact the net debt of the Council.</p> <p>1.Millswood Croquet Club received grant funding for the upgrade/new clubroom facilities. Council's contribution will be brought forward 3 years and will be funded by new borrowings. A project proposal will form part of the budget deliberations for 2020-21.</p> <p>2.The junior pools at the Unley Swimming Centre are due to be upgraded. A project proposal for concept designs will form part of the 2020-21 budget deliberations. Any upgrade will mostly be funded by new borrowings.</p> <p>3.Council has approved the development of concept designs for the cottages on the Village Green. Any approved upgrade will be funded by new borrowings.</p> <p>4.The 2020-21 budget deliberations will consider a project proposal for a Master Plan be developed for Ridge Park. Any future redevelopments of Ridge Park will be funded mostly by new borrowings.</p> <p>Updated Asset Management Plans are due for completion in November 2020. It is difficult to recommend at this time which asset renewal programs could be brought forward when data cleansing and condition testing is still underway.</p> <p>In accordance with the Local Government Act 1999, the draft LTFP must be reviewed within two years of a council election. The draft LTFP for community consultation will be presented to Council in April. It will be based on the best available information at the time. Community consultation is planned for May 2020 and will accompany the consultation on the Draft Annual Business Plan 2020-21.</p>	April 2020
26/08/19	5.1.1	<p>NOTICE OF MOTION FROM COUNCILLOR D. PALMER RE STATE GOVERNMENT NORTH-SOUTH CORRIDOR</p> <p>1. The City of Unley indicate its support for the State Government's North-South Corridor project, including the tunnel design option recently announced, via a letter from the Mayor to the Minister for Transport, Planning and Infrastructure, Hon. Stephan Knoll MP and the Chief Executive Officer of the Department for Planning, Transport and Infrastructure, Mr Tony Braxton-Smith, and express a desire to liaise with the Government in its proposal to:</p> <p>1.1 Provide the best possible design option; and</p> <p>1.2 Consult with residents and business owners on, and adjacent to South Road, in order to minimise disruption during the construction phase of the project.</p> <p>2. A briefing be requested from the Department for Planning, Transport and Infrastructure, to provide information on the section of the north-south corridor within the City of Unley, including proposals for the redevelopment of Emmerson Crossing.</p>	CEO	Letter sent and contact made with DPTI CEO who has advised that once works have been progressed to a suitable stage affected councils will be briefed.	TBA
26/08/19	5.1.2	<p>NOTICE OF MOTION FROM COUNCILLOR D. PALMER RE CONDITION OF PAGE PARK</p> <p>1. A report be prepared for the November 2019 Council meeting regarding the condition of the turf at Page Park, including:</p> <ul style="list-style-type: none"> - An assessment of causes of disintegration; and - Possible solutions to rectifying disintegration. 	GM City Development	Report was presented to Council at its meeting in January 2020. See Item 4.4 below for further details.	Completed

COUNCIL ACTION REPORTS - ACTIONS TO FEBRUARY 2020					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
23/09/19	5.1.1	<p>NOTICE OF MOTION FROM COUNCILLOR J. BOISVERT RE DOG OFF LEASH TIMES AT PAGE PARK DURING WINTER</p> <p>1. That Community consultation be undertaken as part of the planned review of the Community Land Management Plan and the Animal Management Plan, to ascertain support for a 4pm start to the dogs off leash time at Page Park in the winter months of June, July and August.</p>	GM City Development and GM City Services	The Administration will undertake a City-wide review of its Community Land Management Plans which will be finalised in 2019/20. The community consultation process to be undertaken will include an extension of dog off-leash times as per Council's resolution. The results of this consultation process will inform the review of the Animal Management Plan to be undertaken in 2020/21.	June 2020
09/12/19	4.1	<p>FOUNDRY STREET PETITION - STREET TREE PRUNING, REMOVAL AND REPLACEMENT ON FOUNDRY STREET, GOODWOOD</p> <p>2. Council removes all existing trees (10 trees) on the western side of Foundry Street, Goodwood as per the petition submitted.</p> <p>3. Council will replace with at least 15 new trees on the western side of Foundry Street.</p> <p>4. Consultation with residents of Foundry Street, Goodwood with regard to the species of trees to be planted.</p> <p>5. Council does not remove any Queensland Box trees on the eastern side of Foundry Street, Goodwood.</p> <p>6. The petitioners be advised of Council's decision.</p>	GM City Development	<p>The Administration has advised the head petitioner of Council's resolutions. Consultation will commence in early March 2020 regarding the replacement tree species.</p> <p>Tree removal and planting will occur following confirmation of tree species.</p> <p>New trees will be planted by 30 June 2020.</p>	June 2020
09/12/19	4.2	<p>AFLW GAME AND ASSOCIATED EVENT ACTIVATION - UNLEY OVAL AND VILLAGE GREEN</p> <p>2. Council endorses funding of \$8,500 for community notification, ground maintenance and preparation for the 2020 AFLW Match.</p> <p>3. No further consideration be given to staging an associated event for the 2020 AFLW Match.</p> <p>4. Council write to the AFL to seek information about future intentions for AFLW matches at the Unley Oval and affirm the need for earlier notification and confirmation in order to enable the required planning/budget for a potential match in 2021.</p>	GM City Services	<p>Event preparations now underway.</p> <p>Correspondence will be sent to the AFL following the match in March as part of the debrief for the event.</p>	March 2020
09/12/19	4.3	<p>MIKE TURTUR BIKEWAY</p> <p>2. That Council endorse, in principle, entering into a Head Agreement between the Minister for Transport, Infrastructure and Local Government and the City of Unley regarding the shared-use pathways as set out in this report and that the Chief Executive Officer be authorised to make amendments to the attached Draft Head Agreement, as required, to enable the signing and sealing of a final document.</p> <p>3. That Council endorse, in principle, the Mike Turtur Bikeway Concept Design that has been developed by the Department of Planning, Transport and Infrastructure, for the purpose of undertaking community consultation.</p> <p>4. That Council endorse, in principle, funding the removal of existing vegetation, new tree planting and new path lighting along the Mike Turtur Bikeway, as part of the proposed civil works upgrade to be undertaken and funded by the Department of Planning, Transport and Infrastructure.</p> <p>5. That a further report be presented to Council in early 2020 outlining the results of the community consultation process to be undertaken regarding the Mike Turtur Bikeway Concept and the detail design and financial implications for Council regarding the greening aspect of the project.</p>	GM City Development	<p>Item 2 – The Administration has further reviewed the Head Agreement and identified amendments for DPTI to review. Following consideration by Council of the December 2019 Report, DPTI advised Council that the Head Agreement must be agreed prior to advancement of consultation regarding the upgrade to Mike Turtur Bikeway. This is expected to occur in March 2020.</p> <p>Item 3 – Consultation has yet to commence. Draft content has been prepared by Council and is awaiting Ministerial approval to proceed.</p> <p>Item 4 – Noted.</p> <p>Item 5 – Consultation has not commenced as originally planned at the direction of DPTI. Once Ministerial approval is given, Council will commence consultation and at the conclusion prepare a report to Council.</p>	<p>March 2020</p> <p>April 2020 (subject to Ministerial approval)</p>
28/01/20	5.1.1	<p>NOTICE OF MOTION FROM COUNCILLOR J DODD RE: CULROSS AVENUE - INVESTIGATION OF SUITABILITY AS A 'LIVING STREET'</p> <p>1. The viability of Culross Avenue becoming a "living street" or utilising other traffic calming measures, including closing the street at 'Zone 2', be investigated and a report returned to Council prior to the completion of 2020/21 budget considerations.</p>	GM City Development	<p>The Administration will undertake investigation of Culross Avenue appropriate to the methodology established for the Living Streets Program. The investigation will be a technical assessment and not include consultation at this stage. The investigation will also consider other solutions that may be appropriate to the streetscape to manage the community's concerns.</p> <p>A report will be provided to Council for consideration at its March 2020 meeting.</p>	March 2020

COUNCIL ACTION REPORTS - ACTIONS TO FEBRUARY 2020					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
28/01/20	4.1	<p>CIVIC PRECINCT: FUTURE USE/CONCEPT DESIGNS - EDMUND AVENUE COTTAGES</p> <p>2.The concept designs to be developed for the Edmund Avenue cottages focus on business activities in 72, 74 and 76 Edmund Avenue and Cultural / Arts activities in 78, 80-82 and 84 Edmund Avenue be endorsed.</p> <p>3.A further report be presented to Council following completion of the concept designs for the Edmund Avenue cottages and indicative cost estimates.</p> <p>4.Existing tenants of Edmund Avenue cottages be advised of Council's decision to develop concept plans for alternative use of the cottages, and that until clarification on longer term lease availability is provided as part of the 2020/21 budget process, any existing periodic arrangements or leases that expire prior to budget finalisation will continue on a month by month basis.</p>	CEO	Greenway Architects engaged to develop concept designs for presentation to Council.	April 2020 Completed
28/01/20	4.2	<p>EXPRESSION OF INTEREST TO HOST A 2021 SANTOS TOUR DOWN UNDER STAGE START</p> <p>2.An Expression of Interest for the City of Unley to be considered as an Official Host Council for the 2021 Tour Down Under Stage Start be lodged with Events SA.</p>	GM City Services	Expression of Interest lodged.	Completed
28/01/20	4.3	<p>SESQUICENTENARY CELEBRATIONS TO ACKNOWLEDGE FORMATION OF THE CORPORATE TOWN OF UNLEY</p> <p>2. The Sesquicentenary of the formation of the Corporate Town of Unley be celebrated during 2020/21 and 2021/22 with the specific program of events and activities to be determined as part of the 2020/21 budget process, with reference to the program of activities set out in this report (Item 4.3, Council Meeting, 28/01/2020).</p>	GM City Services	Budget project template will be submitted as part of the 2020/21 Annual Business Plan and Budget process	February 2020
28/01/20	4.4	<p>PAGE PARK TURF CONDITION ASSESSMENT</p> <p>2. The irrigation system at Page Park be fully replaced during the 2020/21 financial year as part of Council's irrigation asset renewal program, with the design to meet performance requirements stipulated in the Turf and Irrigation Assessment CF Page Memorial Park Report, November 2019.</p> <p>3. The Page Park Turf Maintenance Program be continued at current service levels until the new irrigation system is installed, whereby additional turf maintenance works will be incorporated as deemed necessary, within current budget allocations.</p>	GM City Development	Item 2 - Upgrade works for the irrigation system has been put in the 2020/21 budget (to be approved by Council).	April 2020
28/01/20	4.7	<p>2020 LGA ORDINARY GENERAL MEETING - PROPOSED ITEMS OF BUSINESS</p> <p>2. The topic of investigation of waste collection frequency for green bins be noted as a potential item to be submitted as a Motion On Notice to the October 2020 LGA AGM.</p>	Executive Manager Office of the CEO	Topic has been noted as a potential item for MON for October 2020 LGA AGM. Completed.	Completed
28/01/20	4.8	<p>LGA CALL FOR NOMINATINOS - GAROC CASUAL VACANCY</p> <p>2. Councillor D. Palmer be put forward in response to the call for nominations for the casual vacancy: Member of the Local Government Associations' Greater Adelaide Region Organisation of Councils (GAROC) Committee.</p>	Executive Manager Office of the CEO	Completed	Completed

MOTION OF WHICH NOTICE HAS BEEN GIVEN

REPORT TITLE:	NOTICE OF MOTION FROM COUNCILLOR N. SHEEHAN RE: BEE HIVES AT COUNCIL FACILITIES
ITEM NUMBER:	5.1.1
DATE OF MEETING:	24 FEBRUARY 2020
ATTACHMENTS:	NIL

Councillor N. Sheehan has given notice of intention to move the following motion at the Council meeting to be held on 24 February 2020.

MOTION

That:

1. Staff investigate options and costs for installation of honey bee hives at Council facilities, including the Civic Centre at 181 Unley Road.
-

Background

Late last year I attended a Rooftop Solar and Beehive Tour at the Wayville Showgrounds. It was an opportunity to see up close the 10,000 square metres of rooftop solar panel installation at the Showgrounds, along with their honey producing beehives.

During the tour, I was somewhat concerned by the information conveyed regarding Council's approach to dealing with honey bees, and identified an opportunity for Council to more actively and visibly contribute to supporting populations of pollinators such as bees. There may also be an opportunity for Council to actively engage with a local school to encourage them to be involved in learning about the process and importance of bees in our community.

In September, the City of Unley's first native bee 'BnB' was erected at the Fern Avenue Community Garden, which provides a 'five star' residence for native bees to use to lay their eggs. Accompanied by appropriate planting of native plants to provide food for the bees, this installation could be the first of many across the City if we are serious about directly contributing to the sustainability of native bees within the City of Unley.

In an effort to support all bees within the City of Unley, this motion is seeking to explore options for the installation of similar infrastructure for honey bees at council facilities including the Civic Centre and Community Centres.

MOTION OF WHICH NOTICE HAS BEEN GIVEN

REPORT TITLE:	NOTICE OF MOTION FROM COUNCILLOR S. DEWING RE: INVESTIGATION INTO FEASIBILITY OF INTRODUCING E-SCOOTERS WITHIN THE CITY OF UNLEY AND EASTERN REGION ALLIANCE COUNCILS
ITEM NUMBER:	5.1.2
DATE OF MEETING:	24 FEBRUARY 2020
ATTACHMENTS:	NIL

Councillor S. Dewing has given notice of intention to move the following motion at the Council meeting to be held on 24 February 2020.

MOTION

That:

1. Staff investigate the feasibility of trialling access to e-scooters within the City of Unley, including but not limited to connectivity with the City of Adelaide and the level of interest from Eastern Region Alliance councils in participating in a trial.
-

Background

An **e-scooter** is a two-wheeled device powered by an **electric** motor and battery pack. Rideshare companies, providing access to e-scooters, operate in many cities around the world and are becoming increasingly prevalent in Australia.

The City of Adelaide introduced a trial of e-scooters with rideshare company Lime in February 2019. The arrangement with Lime was cancelled in April 2019 with new agreements entered into with rideshare companies Beam and Ride. More recently, arrangements have been entered into with providers Ride and Neuron, along with a trial to an extended permitted area to North Adelaide, which is active until 31 October 2020.

This motion seeks to investigate the introduction of e-scooters within the City of Unley and linking with the City of Adelaide thereby providing connectivity between the two council areas. Given the proximity of the council areas, e-scooters may provide a viable, environmentally friendly and cost-effective transport alternative to our community.

The motion requests the Administration to investigate the following:

- Link with The City of Adelaide arrangements
- Risk management
 - Accident and incident reports?
 - Damage to Council infrastructure?
 - Non compliance issues, if any?
 - Liability
- Insurance
 - Property damage, public & private
 - Third party
- Daily rates
- Speed limits
- Implications for bikeways
- Parking and collection points
- Including other ERA councils to increase connectivity
- Benefits or detriments
- Other

MOTION OF WHICH NOTICE HAS BEEN GIVEN

REPORT TITLE:	NOTICE OF MOTION FROM COUNCILLOR M. RABBITT RE. TREE CANOPY TARGET - 2045
ITEM NUMBER:	164
DATE OF MEETING:	24 FEBRUARY 2020
ATTACHMENTS:	NIL

Councillor M. Rabbitt has given notice of intention to move the following motion at the Council meeting to be held on 24 February 2020.

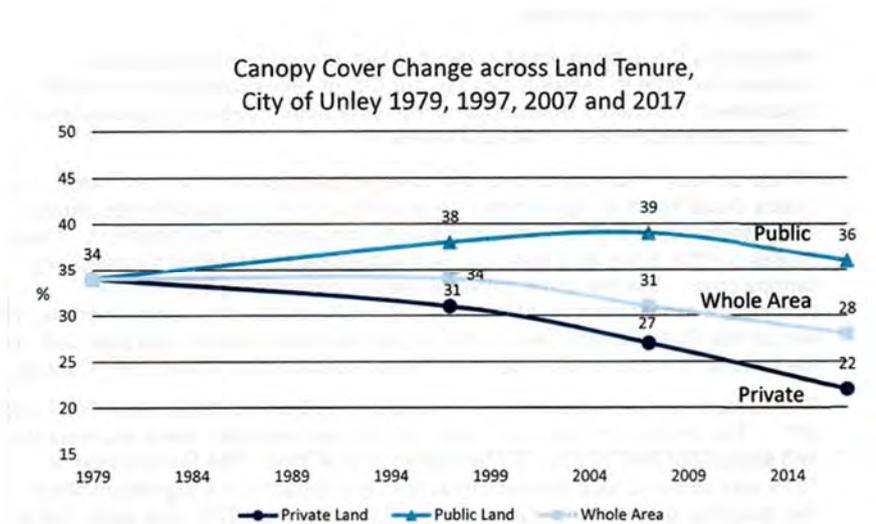
MOTION

That:

1. Council write to the Minister for Environment and Water, Mr David Speirs MP, congratulating him and his Government's target to increase urban green cover by 20% in metropolitan Adelaide by 2045 as part of the 30-Year Plan's Target 5, 'A green liveable city', and requesting details of the specific measures the Government is seeking to introduce to increase tree canopy cover for private dwellings on the basis that there is limited opportunities for the City of Unley to increase tree canopy cover on public land.
-

Background

Across the City of Unley, Tree Canopy Cover is being lost on both public and private land.



In 2017, the South Australian Government released the updated 30 Year Plan for Greater Adelaide, which included a more ambitious target of urban green cover to be increased by 20% in metropolitan Adelaide by 2045.

For the City of Unley, with a baseline of 26% canopy cover, achieving this target would require an increase to 31% canopy cover across the whole of the City of Unley.

The City of Unley has limited public open space (<3%) and our analysis indicates that planting trees on all existing public land would not be sufficient to achieve the target alone. Council owns only 16% of the land across the City (including streets) and if 40% canopy cover could be achieved on that land, the canopy cover across the City would increase by only 6.4%.

To achieve a 20% increase in canopy cover across the city from the 2013 levels, it is essential to not only retain but to also significantly increase the canopy cover on private land.

The Draft Planning and Design Code refers to deep soil areas for medium to high rise development, and soft landscape areas and a minimum of one tree per typical dwelling. It is the view of this Council that those provisions will not sufficiently address the State's target for increase canopy cover.

It is therefore important to understand by what means the Government will seek to increase canopy cover across Greater Adelaide and particularly for inner council areas like the City of Unley which have limited open space

QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

REPORT TITLE:	QUESTION ON NOTICE FROM COUNCILLOR N. SHEEHAN RE: USE OF THE KAUFLAND SITE (ANZAC HIGHWAY/LEADER STREET, FORESTVILLE)
ITEM NUMBER:	5.3.1
DATE OF MEETING:	24 FEBRUARY 2020
ATTACHMENTS:	NIL

The following Questions on Notice have been received from Councillor N. Sheehan and the answers are provided:

QUESTIONS

1. What will happen to the site?
2. What can council do if nothing happens on the site?
3. Who is responsible to ensure the site does not become unsightly?
4. Who is responsible for managing dust on the site?
5. Who is responsible for restricting access to the site?
6. Who is responsible for managing any graffiti or vandalism on the site?
7. What developments are possible on the site?
8. What works are still required on the site?
9. Can the site be subdivided?
10. Is there any possibility of temporary uses, such as a carpark for the site?
11. What can council do to encourage development of the site other than leave it vacant?

ANSWERS

1. **What will happen to the site?**

The approved demolition will be completed, together with site remediation. All other works previously approved will not proceed at this point.

2. **What can council do if nothing happens on the site?**

Council can work with the owners of the land to ensure that it is effectively managed until the site is developed in the future.

3. **Who is responsible to ensure the site does not become unsightly?**

The owner of the land is responsible for ensuring that the site does not become unsightly. Council has powers under the *Local Nuisance and Litter Control Act 2016* to take action should a site become unsightly.

4. **Who is responsible for managing dust on the site?**

The owner of the land is responsible for ensuring that dust is managed. Council has powers under the *Local Nuisance and Litter Act 2016* to take action should dust not be managed appropriately, noting that vacant sites will have dust generated from them in dry and windy conditions. This is aimed at reducing, not eliminating, dust from a site.

5. **Who is responsible for restricting access to the site?**

The owner is responsible for restricting access to a site. Should Council have concerns over the condition of the site or safety to the community, fencing may be required to prevent access.

6. **Who is responsible for managing any graffiti or vandalism on the site?**

The owner must take reasonable measures to restrict access to the site to avoid graffiti and vandalism. Should the site become unsightly or unsafe, Council has the authority to take action under the *Local Nuisance and Litter Control Act 2016* or the *Development Act 1993*.

7. **What developments are possible on the site?**

The Unley (City) Development Plan prescribes the development controls for the site which is located within the Urban Corridor Zone Transit Living (Anzac Highway) Policy Area 24. This site specifically encourages mixed use developments including shops and commercial uses at the ground floor with residential above, noting other uses may be appropriate where compatible with adjacent residential development.

8. **What works are still required on the site?**

Final completion of the demolition of all structures on the site and remediation of deleterious materials is to occur prior to works ceasing. Demolition and tidy up of site was due for completion by 15 February 2020 with the site remediation to be completed between 17-28 February 2020. No further works are planned with the owners to determine what will happen next regarding the site.

9. **Can the site be subdivided?**

Land division can be supported and would be assessed on the suitability of the land to support any intended uses.

10. **Is there any possibility of temporary uses, such as a carpark for the site?**

Any change of land use will require approval from Council or the State Commission Assessment Panel prior to commencing. Temporary uses may be appropriate if they reasonably comply with the intent of the Development Plan.

11. **What can council do to encourage development of the site other than leave it vacant?**

Council can work with any prospective developer through the provision of advice to encourage development that will comply with the objectives of the Development Plan.

MAYOR'S REPORT

REPORT TITLE: MAYOR'S REPORT FOR MONTH OF FEBRUARY
ITEM NUMBER: 6.1.1
DATE OF MEETING: 24 FEBRUARY 2020
ATTACHMENTS: NIL

1. RECOMMENDATION

That:

1. The report be received.
-

Functions attended (up to the time of writing this report)

Legend for attendance type at Function/Event:	
Attendee – only, no duties	Guest – specifically invited as an event guest
Interview – on-air radio guest	Host – hosted a meeting as Mayor
Mayor – attended as the Mayor of City of Unley	Presenter – involved in presenting awards
Representative – attended as Council representative	Speaker – attended and gave a speech as Mayor

Date	Function/Event Description	Type
22 January	Unley Gourmet Gala	Speaker
23 January	Santos Tour Down Under	Speaker
24 January	Norwood On Tour VIP Brunch	Mayor
24 January	Planning Code Public Meeting with Residents at Clarence Park Community Centre	Speaker
26 January	Australia Day Citizenship Ceremony	Speaker
26 January	Australia Day In The City VIP Function	Guest
30 January	Homelessness Round Table	Speaker
6 February	Joint Council Roundtable Forum re. Planning and Design Code	Mayor
7 February	ERA Mayor's Breakfast	Mayor
8 February	Open the 2020 MS Mighty Swim	Speaker
10 February	City Strategy & Development Policy Committee Meeting	Attendee
15 February	An Evening Under The Stars – Unley Road Traders Assoc.	Guest

Date	Radio Interviews	Type
21 January	Radio Adelaide 101.5 FM – Tour Down Under	Speaker
21 January	Mix 102.3 FM – Tour Down Under / Unley Gourmet Gala	Speaker
22 January	Radio Adelaide 101.5 FM – Unley Gourmet Gala	Speaker
23 January	5AA Radio – Kaufland	Speaker
6 February	ABD Radio – King William Road Lighting	Speaker

DEPUTY MAYOR'S REPORT

REPORT TITLE: DEPUTY MAYOR'S REPORT FOR MONTH OF FEBRUARY

ITEM NUMBER: 6.2.1

DATE OF MEETING: 24 FEBRUARY 2020

ATTACHMENTS: NIL

1. RECOMMENDATION

That:

1. The report be received.
-

Functions attended (up to the time of writing this report)

Date	Function/Event Description
22 nd Jan.	Attended the Gourmet Gala. The new King William Road facilitated an even better event.
23 rd Jan.	Attended the Tour Down Under Stage Start on King William Road. A large and enthusiastic crowd appreciated being so close to the international riders.
24 th Jan.	Attended a public meeting held at Clarence Park to receive feedback about the proposed changes to the Planning Code.
26 th Jan.	Attended the Australia Day Citizenship Ceremony in our Town Hall.
4 th Feb.	Attended the Business Council / Rotary / Council Business Breakfast in our Town Hall.
6 th Feb.	Attended a gathering in the Mayor's Parlour to discuss aspects of scooters in Unley.
6 th Feb.	Attended the opening of the latest monthly 'Art Expression at 123 Fisher Street' (Living Choice) called 'Textile Art'.
8 th Feb.	Attended the morning session of Professional Development Training for Unley Councillors.

REPORTS OF MEMBERS

REPORT TITLE:	REPORTS OF MEMBERS FOR MONTH OF FEBRUARY
ITEM NUMBER:	6.3.1
DATE OF MEETING:	24 FEBRUARY 2020
ATTACHMENTS:	<ol style="list-style-type: none">1. COUNCILLOR M. BRONIECKI2. COUNCILLOR J. RUSSO3. COUNCILLOR D. PALMER4. COUNCILLOR M. RABBITT5. COUNCILLOR E. WRIGHT

Council to note attached reports from Members:

1. Councillor M. Broniecki
 2. Councillor J. Russo
 3. Councillor D. Palmer
 4. Councillor M. Rabbitt
 5. Councillor E. Wright
-

MEMBER REPORT**REPORT TITLE:** REPORT FROM COUNCILLOR M. BRONIECKI**Functions attended** (up to the time of writing this report)

Date	Function/Event Description
22/01/2020	Unley Gourmet Gala Cocktail Event at Toop & Toop
23/01/2020	Tour Down Under start and official opening of King William Road
24/01/2020	Tour Down Under start at Norwood Town Hall
26/01/2020	Citizenship Ceremony
28/01/2020	Council Meeting
2/02/2020	Film shoot with bicycle safety awareness (associated with the Unley Bicycle User Group (UBUG))
3/02/2020	Council briefing, Rates Proposal / Workshop Proposed Sesquicentenary Program / Unley Central Precinct
4/02/2020	FOCUS Meeting, Impact of Urban Infill on Biodiversity
10/02/2020	Meeting with M Hewitson, M Rabbitt, Jordan Dodd and Emma Wright re tree canopy cover motion on notice
10/02/2020	City Strategy & Development Policy Committee meeting
10/2/2020	Unley Bicycle User Group meeting, history of UBUG
11/02/2020	Meeting with Nicola Tinning re LTFP
11/02/2020	Audit Committee meeting
14/02/2020	Meeting with Peter Tsokas
15/02/2020	Evening Under the Stars
17/02/2020	Council Briefing, City Strategy & Development Policy Committee
18/02/2020	UBUG meeting

REPORTS OF MEMBERS**REPORT TITLE: REPORT FROM COUNCILLOR J. RUSSO****Functions attended (up to the time of writing this report)**

Date	Function/Event Description
Nov to Dec 2019	
19 Nov 2019	King William Road Traders Association Meeting
25 Nov 2019	Council Meeting
2 Dec 2019	Attended the opening of KWR
2 Dec 2019	Meeting with Cr Dewing and Resident
2 Dec 2019	Meeting with Chair of Centennial Park Cemetery Authority
3 Dec 2019	Attended Unley Business Breakfast - Mr Jim Whalley as speaker
3 Dec 2019	Attended Unley Road Associations Christmas Drinks
5 Dec 2019	Attended Unley Council's Citizenship Ceremony
7 Dec 2019	Visited KWR as part of Christmas on KWR celebrations
9 Dec 2019	Council Meeting
11 Dec 2019	Meeting with City of Unley CEO and Cr Dewing
13 Dec 2019	Attended Fullarton Road Traders Association Christmas Party
13 Dec 2019	Attended Elected Member Christmas Dinner
16 Dec 2019	Attended to Unley Community Centre Circuit Café Christmas Lunch
17 Dec 2019	Meeting with Council Staff Member
20 Dec 2019	Attended City of Unley's CEO mid-year Performance Review Committee meeting
20 Dec 2019	Attended Unley Staff Christmas Lunch
Jan to Feb 2020	
15 Jan 2020	Attended Suburb Stage 3 Tour Down Under Briefing Session
18 Jan 2020	Attended Review of the City of Unley's Four Year Delivery Plan Workshop
20 Jan 2020	Meeting with Council Staff – Planning Reform for Unley Ward
20 Jan 2020	City Strategy & Development Policy Committee Meeting
22 Jan 2020	Attended Unley Gourmet Gala Function
23 Jan 2020	Chauffer for City's of Unley's MAMIL winner in Suburb Stage 3 Tour Down Under
24 Jan 2020	Meeting with Friends of Unley Oval, Julie Mitchell
26 Jan 2020	Attended the City of Unley's Australia Day Citizenship Ceremony
28 Jan 2020	Council Meeting

29 Jan 2020	Meeting with Cr Sue Dewing – Meet & Greet Planning
1 Feb 2020	Hosted with Cr Dewing Unley Ward Meet and Greet – community catch up
3 Feb 2020	Elected Member Briefing – Rates Proposal, Sesquicentenary Program
4 Feb 2020	Attended Unley Business Breakfast – Business SA on HR Reforms
4 Feb 2020	Attended Centennial Park’s Stakeholder Thank You Evening
4 Feb 2020	Attended FOCUS’s public meeting with Prof. Chris Daniels
5 Feb 2020	Attended Unley Road Association’s Monthly Meeting
6 Feb 2020	Meeting with Council Staff and Cr Dewing – Community Engagement
7 Feb 2020	Meeting with Cr Palmer – Life Care Development
10 Feb 2020	City Strategy & Development Policy Committee Meeting
11 Feb 2020	Quarterly Mayor Meeting with Unley Ward Elected Members
11 Feb 2020	Meeting with Council Staff and Mayor – Unley Road
13 Feb 2020	Unley Ward Briefing with Council Staff and Cr Dewing
15 Feb 2020	Attended Unley Road Associations, Evening Under the Stars

REPORTS OF MEMBERS**REPORT TITLE:** REPORT FROM COUNCILLOR D. PALMER**Functions attended** (from 22 January up to the time of writing this report)

Date	Function/Event Description
22 January	Attended Unley Gourmet Gala
23 January	Attended TDU Race Start
24 January	Met with Mayor re Norman Tce DPA
	Co-hosted Planning & Design Code Public Meeting @ Clarence Park Community Centre
28 January	Attended Council meeting
30 January	Attended Homelessness Roundtable
31 January	Attended flooding in Hammond Avenue, Clarence Park
3 February	Attended EM Briefing - Economic Development Strategy
4 February	Attended Unley Business Breakfast
	Attended FOCUS meeting
5 February	Discussed locations of drinking fountains @ Dora Guild & Page Park with staff members
6 February	Discussed with other EM's (in the absence of representative of Lime Scooters) possibility of entertaining approaches from Scooter providers.
	Met with Mayor & Cr Boisvert re Planning & Design Code
	Met with Mayor re Norman Terrace DPA
7 February	Discussed impact of Planning & Design Code with the Honourable David Pisoni & Cr Boisvert and David Brown
8 February	Participated in EM Development Program-Module 1
10 February	Attended Norman Terrace public forum City Strategy Committee meeting
13 February	Attended Reboot Program: Mastering Multiple Social Media Accounts
15 February	Attended Evening Under the Stars
17 February	Attended EM Briefing

During this period I spoke at a number of house meetings and one on one with many ratepayers in Black Forest & Clarence Park educating them about the impacts of the Planning & Design Code (as drafted).

MEMBER REPORT**REPORT TITLE:** REPORT FROM COUNCILLOR M. RABBITT**Functions attended - 22 January to 18 February**

Date	Function/Event Description
22 January	Unley Gourmet Gala and VIP Event
23 January	Start of Tour Down Under and Official Opening of King William Road
23 January	Visit to Unley Library with Raphaëlle Delauney, Director of the Alliance Française d'Adélaïde. Focus was on the French Collection of hard copy and digital material
24 January	Buddies at Breakfast
24 January	Community meeting at Clarence Park Community Centre regarding the Planning and Design Code
26 January	Citizenship Ceremony
31 January	Buddies at Breakfast followed by presentation from a Health Nutritionist
2 February	Presentation by the Art Deco and Modernism Society at The Sporting Car Club – Vintage Cars of the 1930s
4 February	Unley Business Breakfast. Workplace update by Business SA - information relating to employer conditions including: <ul style="list-style-type: none"> • Overview of important changes to Modern Awards • Key recent changes to work arrangements
4 February	Centennial Park Cemetery Authority Stakeholder Event
4 February	FOCUS Meeting with presentation by Professor Chris Daniels – “What is the impact of urban infill on biodiversity”
7 February	Buddies at Breakfast followed by instruction on Croquet
8 February	Elected Member Development Programme - Strategic Thinking and Decision Making
12 February	Talk to Hyde Park Rotary Club – ‘More than Roads, Rates and Rubbish’. There was strong praise from members for the care that Unley Council shows for residents and the appreciation of work done by Unley Volunteers
14 February	Buddies at Breakfast – Presentation on Living with Dementia
14 February	Meeting with Cr Broniecki to discuss Ward issues
15 February	An Evening Under The Stars – hosted by the Unley Road Association

MEMBER REPORT

REPORT TITLE: REPORT FROM COUNCILLOR E. WRIGHT

Functions attended (up to the time of writing this report)

Date	Function/Event Description
22/01/2020	Unley Gourmet Gala
23/01/2020	Tour Down Under start
24/01/2020	Community meeting at Clarence Park Community Centre
26/01/2020	Citizenship Ceremony
28/01/2020	Council meeting
03/02/2020	Goodwood Ward Mayor meeting
03/02/2020	Elected Member briefing session
08/02/2020	Elected Member training and development session
10/02/2020	Meeting with Mayor
10/02/2020	City Strategy & Development Committee meeting
12/02/2020	CEO meeting
17/02/2020	Elected Member briefing session

CORRESPONDENCE

REPORT TITLE:	CORRESPONDENCE
ITEM NUMBER:	6.4.1
DATE OF MEETING:	24 FEBRUARY 2020
ATTACHMENTS:	<ol style="list-style-type: none">1. UNLEY ROAD EXTENDED BIKE LANE OPERATING TIMES2. HIGHGATE PARK SITE AT FULLARTON3. RENEWAL OF THE RESILIENT EAST CLIMATE CHANGE SECTOR AGREEMENT

The correspondence from:

- DPTI Office of the Chief Executive – re. Unley Road Extended Bike Lane Operating Times
- Minister for Human Services – re. Highgate Park Site at Fullarton
- Office of the Minister for Environment & Water – re. Renewal of the Resilient East Climate Change Sector Agreement

be noted.



Government of South Australia
Department of Planning,
Transport and Infrastructure

In reply please quote
Enquiries to Paul Bennett
Telephone 08 7109 7355

2019/17739/01



OFFICE OF THE CHIEF
EXECUTIVE

50 Flinders Street
Adelaide SA 5000

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Telephone: 08 7109 7747

ABN 92 366 288 135

Mr Michael Hewitson AM
Mayor
City of Unley
P O Box 1
UNLEY SA 5061

Dear Mayor Hewitson,

UNLEY ROAD EXTENDED BIKE LANE OPERATING TIMES

I am writing to inform you of the decision made by the Department of Planning, Transport and Infrastructure (DPTI) on the proposed Unley Road extended bike lane operating times.

I would like to inform you that DPTI has decided at this stage to retain the existing Bike Lane times which are 7.30 am to 9.00 am and 4.30 pm to 6.00 pm respectively.

As part of the Keeping Metro Traffic Moving (KMTM) initiative, Bike Lane and Clearway operating times are being extended on strategic roads/corridors to improve traffic flows, safety and provide consistent operating hours across the network. Unley Road was included in this initiative.

The City of Unley suggested working with DPTI to undertake an overall review of the operation of Unley Road due to the concerns raised by key stakeholders about the impact the proposed extended operating times would have, in particular with regard to on-street car parking and the potential impact to small businesses.

DPTI engaged two consultants for independent advice. InfraPlan was engaged for a peer review of the proposed extended bike lane times, while Rod Hook & Associates (RHA) were engaged to undertake consultation with the City of Unley and local traders.

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It has been concluded that, unlike other roads where the extended Bike Lane operating times have been implemented, Unley Road has a large and concentrated precinct of café style businesses. In addition, Unley Road is classed as a public transport, cycling and peak hour route under DPTI's functional hierarchy. Roads previously implemented generally had a higher order designated function, such as a major traffic or freight route. While some other peak hour routes have been implemented, these roads are mainly residential with smaller pockets of business activity.

After reviewing Council's position, the recommendations provided by both InfraPlan and RHA on the configuration and operation, and the nature of Unley Road as highlighted above, DPTI determined that at this stage the existing Bike Lane times on Unley Road should be retained.

I trust that this approach will be acceptable to Council and traders, given there will be no additional impact to businesses. While conversely it means no additional improvements to the general traffic flow, DPTI has determined that Unley Road will currently remain within operationally acceptable and manageable limits.

This decision has been communicated to the Small Business Commissioner and will be communicated to the Unley Road Traders Association.

Yours sincerely,



Tony Braxton-Smith
Chief Executive

17 January 2019



**Government
of South Australia**

Minister for Human Services

Level 12 South
1 King William Street
Adelaide SA 5000
GPO Box 2832
Adelaide SA 5001
DX 115
Tel 08 8463 8560
Fax 08 8463 4480

19MDIS/0558

Mayor Michael Hewitson AM
City of Unley
PO Box 1
UNLEY SA 5061

Dear Mayor Hewitson

Thank you for your letter regarding the Highgate Park site at Fullarton.

The Department of Human Services is currently finalising the process for consultation on the future of the Home for Incurables Trust.

All organisations and individuals that have expressed interest in this matter will be contacted in due course.

I appreciate your commitment to work with the Department on this process.

Yours sincerely

A handwritten signature in blue ink that reads 'Michelle Lensink'.

Hon Michelle Lensink MLC
MINISTER FOR HUMAN SERVICES

3 / 2 / 2020



Government
of South Australia

Office of the Minister for
Environment and Water

81-95 Waymouth Street
Adelaide SA 5000
GPO Box 1047
Adelaide SA 5001

Tel 08 8463 5680
minister.speirs@sa.gov.au

20EW0007895

Mr Peter Tsokas
Chief Executive Officer
City of Unley
Email: ptsokas@unley.sa.gov.au

Dear Mr Tsokas

A handwritten signature in blue ink that reads 'Peter,'.

Thank you for your letter received 9 January 2020, regarding the renewal of the *Resilient East Climate Change Sector Agreement*. I noted with great interest the on-ground projects that have been delivered through Resilient East.

As you may be aware, the Marshall Liberal government released *Directions for a Climate Smart South Australia*, which sets out policy on climate change. The directions statement sets our government's agenda for practical action to create jobs, reduce emissions and help South Australians adapt to a changing climate. Our state is well positioned to become a clean, climate smart innovation and manufacturing powerhouse and we have an established skills base and infrastructure, experience in fostering innovation, access to raw materials and an abundance of solar and wind power.

The state government is also committed to keeping Adelaide's suburban streets green and cool, which is being enabled through initiatives such as the *Greener Neighborhood Grants Program*, and the establishment of Green Adelaide. Established under the new *Landscapes South Australia Act 2019*, Green Adelaide will be a new and innovative organisation that will drive an ambitious agenda to transform Adelaide into a world-leading, sustainable, green and climate resilient city.

Regarding the sector agreement with Resilient East, I am pleased to renew the agreement so that we can continue to work in partnership with local government to continue to help business and community to manage risk, build resilience and adapt to the challenges of a changing climate.

My executive assistant, Ms Rosemary Schultz, will contact you to arrange a suitable time to formalise the agreement.

For further information regarding this matter, please contact Cate Stanford, Principal Policy Officer within the Department for Environment and Water on Cate.Stanford@sa.gov.au or 8464 8578.

Yours sincerely

A handwritten signature in blue ink that reads 'David Speirs'.

DAVID SPEIRS MP
Minister for Environment and Water

Date: 15/02/2020