

COUNCIL AGENDA

Council Meeting

Notice is hereby given pursuant to the provisions of the Local Government Act, 1999, that the next Meeting of Unley City Council will be held in the Council Chambers, 181 Unley Road Unley on

Monday 23 March 2026 7:00 PM

for the purpose of considering the items included on the Agenda.

A handwritten signature in blue ink, appearing to be 'PS', followed by a long horizontal line.

Chief Executive Officer

OUR VISION 'TOWARDS 2050'

A connected, progressive, and resilient City.

COUNCIL IS COMMITTED TO

- Ethical, open honest behaviours
- Efficient and effective practices
- Building partnerships
- Fostering an empowered, productive culture – “A Culture of Delivery”
- Encouraging innovation – “A Willingness to Experiment and Learn”

KAURNA ACKNOWLEDGEMENT

Ngadlurlu tampinhi, ngadlu Kurna yartangka inparrinhi. Ngadlurlu parnuku tuwila yartangka tampinhi.

*Ngadlurlu Kurna Miyurna yaitya yarta-mathanya Wama Tarntanyaku tampinhi. Parnuku yaitya, parnuku tapa purruna yalarra puru purruna.**

We would like to acknowledge this land that we meet on today is the Traditional Lands for the Kurna people and that we respect their spiritual relationship with their Country.

We also acknowledge the Kurna people as the Traditional Custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

*Kurna Translation provided by Kurna Warra Karrpanthi

PRAYER AND SERVICE ACKNOWLEDGEMENT

We pray for wisdom to provide good governance for the City of Unley in the service of our community.

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.

WELCOME

ORDER OF BUSINESS

ITEM

PAGE NO

1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Nil

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Members to advise if they have any material or general conflict of interest in any Items in this Agenda.

1.4 MINUTES

1.4.1 Minutes of the Ordinary Council Meeting held Monday,
23 February 2026

1.5 DEFERRED / ADJOURNED ITEMS

Nil

2. PETITIONS/DEPUTATIONS

Nil

3. REPORTS OF COMMITTEES

To receive and adopt or otherwise the reports and recommendations of the under mentioned Committees

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5.4 QUESTIONS WITHOUT NOTICE

Mayor to ask the Members if there are any questions without notice

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Nil

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SUGGESTED ITEMS FOR NEXT AGENDA

2025 Review of Disability Access Inclusion Plan (DAIP) Progress
Draft Disability Access Inclusion Plan (DAIP) for Consultation
Draft Dog and Cat Management Plan 2026 - 2030 Community Consultation
Goodwood Oval Precinct – Results of Community Consultation & Way Forward
CPCC Board Future Directions
Planning for Growth
New Water Allocation Licence - Ridge Park & Heywood Park
Proposed Sponsorship Policy
Administration of the Separate Rate
Business Precinct Management Plan
Long-Term Outstanding Rates and Section 184 Proceedings

UPCOMING ELECTED MEMBER BRIEFING TOPICS

Budget Workshops
Dog & Cat Management Board
Clarence Park Community Centre Board Presentation
Goodwood Oval
4 Lead Strategies
Elected Member Governance Overview
Arts Policy
Council Owned Property Leases

NEXT MEETING

Monday 27 April 2026 - 7:00 PM

Council Chambers, 181 Unley Road Unley

REPORT OF COMMITTEE

REPORT TITLE:	MINUTES OF BUSINESS AND ECONOMIC DEVELOPMENT ADVISORY COMMITTEE – MARCH 2026
ITEM NUMBER:	3.1
DATE OF MEETING:	23 MARCH 2026
ATTACHMENTS:	1. MINUTES OF BUSINESS AND ECONOMIC DEVELOPMENT ADVISORY COMMITTEE - 4 MARCH 2026

1. PURPOSE

The minutes and recommendations of the Business and Economic Development Advisory Committee meeting held on Wednesday 04 March 2026 are presented for Council's consideration.

2. RECOMMENDATION

That:

1. The minutes of the Business and Economic Development Advisory Committee meeting held on Wednesday 04 March 2026, be received and the following recommendations contained therein be adopted by Council

- (a) Item 2.1 - Unley Property and Leasing Briefing

BEDAC recommends to Council that:

The report titled 'Unley Property and Leasing Briefing' be received
The following advice is provided on property and leasing:

- The Administration undertake research on the sectors on Unley Road from Wattle Street to Mary Street and compare to similar Mainstreets in South Australia.
- The Administration consider increasing the number of activations and events in City of Unley owned public spaces.
- The Administration investigate dwell times for visitors to King William Road.
- The Administration invite thought leaders on the following topics:
 - A Futurist e.g. Agentic AI opportunities.
 - Little City Coworking Space.

- Opportunities and themes for activations and events.
- Short stay accommodation or visitor economy specialist.
- Business support ecosystem expert for business that scale.

Resolution No. BEDC0001/26

(b) Item 2.2 - BEDAC Work Plan

BEDAC recommends to Council that:

1. The report 'BEDAC Work Plan (March 2026 to March 2027)' be received.
2. The following advice is provided on the BEDAC work plan:
 - The Administration continue to investigate the Separate Rate Operating Model.
 - The Administration provide an overview of strategic planning works for Unley Road.
 - The Administration plan for engagement with new state government following March election regarding Planning for Growth, Keswick barracks and the State Government owned storage site on Unley Road.

Resolution No. BEDC0002/26

(c) Item 2.3 - Trader Association Funding Requests and Separate Rate

BEDAC recommends to Council that:

1. The report titled 'Trader Associations Funding Requests and Separate Rate' be received.
2. A Separate Rate for 2026/27 be declared with the following wording:

“to fund the planning, carrying out, making available, supporting, maintaining or improving the following activities that are, or are intended to be, of particular benefit to the land, or the occupiers of the land, within that part of the area, or to visitors to that part of the area: precinct enhancement initiatives, including but not limited

to minor infrastructure works, streetscape upgrades, beautification projects and public realm maintenance and improvements;

marketing and promotional initiatives to increase awareness, visitation and commercial activity within the precinct;

events and activation programs designed to attract visitors and support local trade;

business, planning, engagement and collaboration initiatives within the precinct, including but not limited to networking events, trader meetings, communication programs and stakeholder coordination activities,

and to meet the personnel and other costs associated with administering the above activities, for the financial year ending 30 June 2027”.

3. The proposed funding requests received from the four (4) trader associations are noted.
4. The 2026/27 Draft Annual Business Plan consider a CPI only increase to the Separate Rate (December CPI).
5. Further consideration be given to the Council accepting responsibility for expenditure of the Separate Rate.
6. Council considers as part of the 2026-27 Draft Annual Business Plan process, the provision of \$40,000 towards a project that benefits all business precincts to be administered by the City of Unley.

Resolution No. BEDC0003/26

(d) Item 2.5 - City and Business Precinct Economic Data Profiles

BEDAC recommends to Council that:

1. The report titled ‘City and Business Precinct Economic Data Profiles’ be received.
2. The following advice is provided in relation to the precinct profiles:
 - The Administration host a short stay accommodation focus group to understand their value to the economy.
 - The Administration investigate interventions to reduce escape spend.

- The Administration develop Precinct Profiles that correlate with the Planning for Growth Precincts.
- The Administration develop Three Year Action Plans for the four established precincts to enable strategic business attraction and growth.

Resolution No. BEDC0004/26

(e) Item 2.6 - Trader Association - Mid Year Reports

BEDAC recommends to Council that:

1. The report titled 'Trader Association – Mid Year Reports' be received.
2. The following advice is provided in relation to the mid-year reports:
 - The Administration set specific targets for Associations, aligned with expectations of high performing precincts.

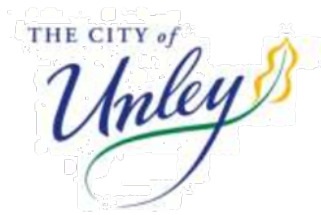
Resolution No. BEDC0005/26

(f) Item 2.7 - Annual Presiding Member Report

BEDAC recommends to Council that:

1. The report 'Annual Presiding Member Report' be received.

Resolution No. BEDC0006/26



**Minutes of the City of Unley
Business and Economic Development Advisory
Committee Meeting**

Wednesday, 04 March 2026, 5:30 PM

Bar Area, Civic Centre

181 Unley Road, Unley

PRESENT

Councillor S Finos
Councillor D Palmer
Presiding Member D DeLuca
Independent Member S Weiser
Independent Member J Thorne
Independent Member T Maras
Independent Member H Herbst

OFFICERS PRESENT

General Manager City Shaping B Willsmore
Manager Economic Development & Strategic Projects D Griffiths
Coordinator Economic Development J Harris

GUEST

Ms Julia Pottenger, CBRE - Head of Retail Leasing SA

ACKNOWLEDGEMENT

The Presiding Member welcomed Members to the meeting and opened the meeting with the Acknowledgement.

The Presiding Member acknowledged International Women's Day and recognised the important contributions of women in our community and across the world.

1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Independent Member D Scanlon

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Nil

1.4 MINUTES

ITEM 1.4.1

**MINUTES OF THE ORDINARY BUSINESS AND ECONOMIC
DEVELOPMENT ADVISORY COMMITTEE MEETING HELD
WEDNESDAY, 4 FEBRUARY 2026**

MOVED Independent Member T Maras

SECONDED Independent Member S Weiser

That:

1. The minutes of the Ordinary Business and Economic Development Advisory Committee held on Wednesday, 12 November 2025 be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

Resolution No. BEDC0001/26

1.5 DEFERRED / ADJORNED ITEMS

Nil

2. REPORTS

ITEM 2.1

UNLEY PROPERTY AND LEASING BRIEFING

The purpose of this briefing is to receive expert advice on property and leasing matters affecting the City of Unley.

MOVED Independent Member S Weiser

SECONDED Independent Member J Thorne

BEDAC recommends to Council that:

1. The report titled 'Unley Property and Leasing Briefing' be received
2. The following advice is provided on property and leasing:
 - The Administration undertake research on the sectors on Unley Road from Wattle Street to Mary Street and compare to similar Mainstreets in South Australia.

- The Administration consider increasing the number of activations and events in City of Unley owned public spaces.
- The Administration investigate dwell times for visitors to King William Road.
- The Administration invite thought leaders on the following topics:
 - A Futurist e.g. Agentic AI opportunities.
 - Little City Coworking Space.
 - Opportunities and themes for activations and events.
 - Short stay accommodation or visitor economy specialist.
 - Business support ecosystem expert for business that scale.

CARRIED UNANIMOUSLY

Resolution No. BEDC0002/26

ITEM 2.2 BEDAC WORK PLAN

The purpose of this report is to provide the draft BEDAC Work Plan for March 2026 – March 2027. The Work Plan will guide BEDAC's activities to ensure alignment with Council's strategic priorities, business precinct leadership and support.

MOVED Independent Member T Maras
SECONDED Councillor S Finos

BEDAC recommends to Council that:

1. The report 'BEDAC Work Plan (March 2026 to March 2027)' be received.
2. The following advice is provided on the BEDAC work plan:
 - The Administration continue to investigate the Separate Rate Operating Model.
 - The Administration provide an overview of strategic planning works for Unley Road.
 - The Administration plan for engagement with new state government following March election regarding Planning for Growth, Keswick barracks and the State Government owned storage site on Unley Road.

CARRIED UNANIMOUSLY

Resolution No. BEDC0003/26

ITEM 2.3

TRADER ASSOCIATION FUNDING REQUESTS AND SEPARATE RATE

This report provides BEDAC with the funding requests for the 2026-27 financial year submitted by the four established Trader Associations for consideration and provides a recommendation to Council regarding the setting of the Separate Rate.

MOVED Councillor D Palmer

SECONDED Independent Member S Weiser

BEDAC recommends to Council that:

1. The report titled 'Trader Associations Funding Requests and Separate Rate' be received.
2. A Separate Rate for 2026/27 be declared with the following wording:
"to fund the planning, carrying out, making available, supporting, maintaining or improving the following activities that are, or are intended to be, of particular benefit to the land, or the occupiers of the land, within that part of the area, or to visitors to that part of the area:
precinct enhancement initiatives, including but not limited to minor infrastructure works, streetscape upgrades, beautification projects and public realm maintenance and improvements;
marketing and promotional initiatives to increase awareness, visitation and commercial activity within the precinct;
events and activation programs designed to attract visitors and support local trade;
business, planning, engagement and collaboration initiatives within the precinct, including but not limited to networking events, trader meetings, communication programs and stakeholder coordination activities,
and to meet the personnel and other costs associated with administering the above activities, for the financial year ending 30 June 2027".
3. The proposed funding requests received from the four (4) trader associations are noted.
4. The 2026/27 Draft Annual Business Plan consider a CPI only increase to the Separate Rate (December CPI).
5. Further consideration be given to the Council accepting responsibility for expenditure of the Separate Rate.
6. Council considers as part of the 2026-27 Draft Annual Business Plan process, the provision of \$40,000 towards a project that benefits all business precincts to be administered by the City of Unley.

CARRIED UNANIMOUSLY

Resolution No. BEDC0004/26

ITEM 2.4
2026 CITY OF UNLEY BUSINESS AWARDS

The purpose of the report is to appoint a representative to be on the judging panel of the 2026 City of Unley Business Awards.

MOVED Councillor D Palmer
SECONDED Independent Member H Herbst

BEDAC recommends to Council that:

1. The report '2026 City of Unley Business Awards' be received.
2. BEDAC Independent Member S Weiser be appointed to the judging panel of the 2026 City of Unley Business Awards.

CARRIED UNANIMOUSLY

Resolution No. BEDC0005/26

ITEM 2.5
CITY AND BUSINESS PRECINCT ECONOMIC DATA PROFILES

This report provides BEDAC with an annual snapshot of the performance and health of the City of Unley's four established business precincts. It identifies business mix, commercial vacancy, local and visitor expenditure, and workforce characteristics.

MOVED Councillor D Palmer
SECONDED Councillor S Finos

BEDAC recommends to Council that:

1. The report titled 'City and Business Precinct Economic Data Profiles' be received.
2. The following advice is provided in relation to the precinct profiles:
 - The Administration host a short stay accommodation focus group to understand their value to the economy.
 - The Administration investigate interventions to reduce escape spend.
 - The Administration develop Precinct Profiles that correlate with the Planning for Growth Precincts.

- The Administration develop Three Year Action Plans for the four established precincts to enable strategic business attraction and growth.

CARRIED UNANIMOUSLY

Resolution No. BEDC0006/26

ITEM 2.6

TRADER ASSOCIATION - MID YEAR REPORTS

This report provides BEDAC with the mid-year reports of the four Trader Associations that are funded via a Separate Rate. These reports articulate progress against their Expenditure Plans for the first two quarters of the financial year 2025/26.

MOVED Independent Member J Thorne

SECONDED Independent Member S Weiser

BEDAC recommends to Council that:

1. The report titled 'Trader Association – Mid Year Reports' be received.
2. The following advice is provided in relation to the mid-year reports:
 - The Administration set specific targets for Associations, aligned with expectations of high performing precincts.

CARRIED UNANIMOUSLY

Resolution No. BEDC0007/26

ITEM 2.7

ANNUAL PRESIDING MEMBER REPORT

The purpose of this report is to present the Presiding Member's Report for 2025 calendar year and provide an overview of the activities of the Business and Economic Development Advisory Committee (BEDAC).

MOVED Independent Member T Maras

SECONDED Independent Member H Herbst

BEDAC recommends to Council that:

1. The report 'Annual Presiding Member Report' be received.

CARRIED UNANIMOUSLY

Resolution No. BEDC0008/26

3. OTHER BUSINESS

- Obtain and share with members the South Australian Centre for Economic Studies (SACES) report on disposable income.

NEXT MEETING

Wednesday 10 June 2026 - 5.30pm

CLOSURE

The Presiding Member closed the meeting at 8:02pm.

.....
PRESIDING MEMBER

REPORT OF COMMITTEE

REPORT TITLE:	MINUTES OF AUDIT AND RISK COMMITTEE – DECEMBER 2025
ITEM NUMBER:	3.2
DATE OF MEETING:	23 MARCH 2026
ATTACHMENTS:	1. MINUTES OF AUDIT AND RISK COMMITTEE - 9 DECEMBER 2025 2. SUMMARY REPORT AUDIT AND RISK COMMITTEE - 9 DECEMBER 2025

1. **PURPOSE**

The minutes and recommendations of the Audit and Risk Committee meeting held on Tuesday 09 December 2025 are presented for Council's consideration.

2. **RECOMMENDATION**

That:

1. The minutes of the Audit and Risk Committee meeting held on Tuesday 09 December 2025, be received and the following recommendations contained therein be adopted by Council

- (a) Item 2.1 - Long-Term Financial Plan - Key Assumptions and Financial Targets

This report outlined the key considerations for the preparation of the 2026-27 Annual Business Plan and Budget and sets the proposed parameters for the 2026-2036 Long-Term Financial Plan.

That:

1. The report be received.
2. The Audit and Risk Committee notes the presentation provided by Administration on the key considerations and assumptions informing the preparation of the 2026-27 Annual Business Plan and Budget and setting the basis for the 2026-2036 Long-Term Financial Plan, and provides the following feedback:

- 2.1 *The Audit and Risk Committee recommends Council continues to monitor CPI and LGPI forecasts and actuals;*

- 2.2 *The Committee notes the potential impacts of the State Government's infrastructure investment on the delivery of the Council's capital works program and costs; and*
- 2.3 *The Committee acknowledges that the targets have built-in capacity for the Council to respond to emerging opportunities and risks.*
3. The Audit and Risk Committee recommends Council maintains the following key financial targets for the preparation of the 2026-2036 Long-Term Financial Plan:
 - 3.1 *The Operating Surplus Ratio target be set at between 4% and 6% annually with a 5% average over the life of the LTFP (excluding equity accounted businesses);*
 - 3.2 *The Net Financial Liabilities Ratio target be set at a LTFP average of less than 50%, and a maximum of 80% at a point in time; and*
 - 3.3 *The Asset Renewal Funding Ratio target be set at a LTFP average of 100%.*
4. The Audit and Risk Committee notes that further updates to the draft LTFP will be provided in March and May 2026 as the preparation of the 2026-27 Annual Business Plan and Budget progresses.

CARRIED

Resolution No. AC0001/25

(b) Item 2.2 - Strategic Risk Register Update

This report presented a revised Strategic Risk Register for the Audit and Risk Committee's consideration and feedback prior to the finalisation of the Register.

The Strategic Risk Register has been revised following a comprehensive review of the strategic risks and includes updated content as recommended by Council's Executive Leadership Team (ELT).

MOVED Deputy Mayor J Gaffey
 SECONDED P Lee

That:

1. The report be received.
2. The revised Strategic Risk Register, as presented in Attachment 1 to this report (Item 2.2, Audit and Risk

Committee Meeting 9 December 2025) be noted.

3. The Committee notes the Executive Leadership Team will continue to review the Strategic Risk Register on a quarterly basis, with an update provided to the Committee following each review.

CARRIED

Resolution No. AC0002/25

- (c) Item 2.3 - 3-Year Internal Audit Plan Update and Quarterly Internal Audit Report

This report presented a revised version of the 3 Year Rolling Internal Audit Workplan for consideration and endorsement by the Audit and Risk Committee (Committee). This comes 12 months after the initial endorsement of the Workplan, and includes updated content and priorities as recommended by Council's Executive Leadership Team (ELT).

This report also provided a quarterly Internal Audit Report update to the Committee as legislatively required.

MOVED A Martin
SECONDED Councillor J Bonham

That:

1. The report including the quarterly internal audit report update be received.
2. The updated 3 Year Rolling Internal Audit Workplan (2026-2028) as set out in Attachment 1 to this report (Item 2.3, Audit and Risk Committee Meeting, 9 December 2025) be endorsed by the Committee and recommended to Council for Adoption.
3. The updated Internal Audit Universe as set out in Attachment 2 to this report (Item 2.3, Audit and Risk Committee Meeting, 9 December 2025) be noted by the Committee.

CARRIED

Resolution No. AC0003/25

- (d) Item 2.4 – Open Audit Actions

This report provided the Committee with an update on the open audit actions arising from Internal and External Audit

recommendations.

MOVED P Lee
SECONDED Councillor J Bonham

That:

1. The report be received.

CARRIED

Resolution No. AC0004/25

(e) Item 2.5 – Policy and Procedure Status Update

This report provided the Audit and Risk Committee (Committee) with a six-monthly update on the status of the policies and procedures within the organisation for their information.

MOVED Deputy Mayor J Gaffey
SECONDED Councillor J Bonham

That:

1. The report be received and the contents noted.
2. The Audit and Risk Committee commend Administration for its approach to addressing the Policy framework and review process.
3. The Audit and Risk Committee notes the significant improvement in the percentage of current policies, which is now 80%.

CARRIED

Resolution No. AC0005/25

(f) Item 2.6 – Proposed 2026 Audit and Risk Committee Workplan

This report provided the Audit and Risk Committee with the proposed Audit and Risk Committee Workplan (the Workplan) for the 2026 calendar year.

MOVED P Lee
SECONDED A Martin

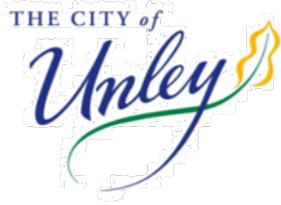
That:

1. The report be received.
2. The proposed 2026 Audit and Risk Committee Workplan as set out in Attachment 1 to this report (Item 2.6, Audit

and Risk Committee Meeting, 9 December 2025) be endorsed.

CARRIED

Resolution No. AC0006/25



**Minutes of the City of Unley
Audit & Risk Committee Meeting
Tuesday, 09 December 2025, 6:30 PM
Council Chambers
181 Unley Road Unley**

PRESENT

Presiding Member M Davies
Independent Member A Martin
Independent Member P Lee
Deputy Mayor J Gaffey
Councillor J Bonham

OFFICERS PRESENT

Chief Financial Officer, Alex Brown
Executive Manager Strategy, Risk & Governance, Natasha Jones
General Manager Community & Organisational Development, Vanessa Godden
Team Leader Financial Accounting, Chris Lapidge
Principal Risk Management Officer, Jim Phillips
Principal Governance & Policy Officer, Danielle Edwards

ACKNOWLEDGEMENT

The Presiding Member welcomed Members to the meeting and opened the meeting with the Acknowledgement.

1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Nil

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Nil

1.4 MINUTES

ITEM 1.4.1

MINUTES OF THE ORDINARY AUDIT AND RISK COMMITTEE MEETING HELD TUESDAY, 21 OCTOBER 2025

MOVED Councillor J Bonham

SECONDED P Lee

That:

1. The minutes of the Ordinary Audit and Risk Committee held on Tuesday, 21 October 2025 be taken as read and signed as a correct record.

CARRIED

Resolution No. AC0048/25

1.5 DEFERRED / ADJORNED ITEMS

Nil

2. REPORTS

ITEM 2.1

LONG-TERM FINANCIAL PLAN - KEY ASSUMPTIONS AND FINANCIAL TARGETS

This report outlined the key considerations for the preparation of the 2026-27 Annual Business Plan and Budget and sets the proposed parameters for the 2026-2036 Long-Term Financial Plan.

The Presiding Member sought leave of the meeting to suspend meeting procedures at 6:31pm. Leave was granted.

Meeting procedures resumed at 7:10pm.

MOVED A Martin

SECONDED P Lee

That:

1. The report be received.
2. The Audit and Risk Committee notes the presentation provided by Administration on the key considerations and assumptions informing the preparation of the 2026-27 Annual Business Plan and Budget and setting the basis for the 2026-2036 Long-Term Financial Plan, and provides the following feedback:
 - 2.1 *The Audit and Risk Committee recommends Council continues to monitor CPI and LGPI forecasts and actuals;*
 - 2.2 *The Committee notes the potential impacts of the State Government's infrastructure investment on the delivery of the Council's capital works program and costs; and*

- 2.3 *The Committee acknowledges that the targets have built-in capacity for the Council to respond to emerging opportunities and risks.*
3. The Audit and Risk Committee recommends Council maintains the following key financial targets for the preparation of the 2026-2036 Long-Term Financial Plan:
- 3.1 *The Operating Surplus Ratio target be set at between 4% and 6% annually with a 5% average over the life of the LTFP (excluding equity accounted businesses);*
- 3.2 *The Net Financial Liabilities Ratio target be set at a LTFP average of less than 50%, and a maximum of 80% at a point in time; and*
- 3.3 *The Asset Renewal Funding Ratio target be set at a LTFP average of 100%.*
4. The Audit and Risk Committee notes that further updates to the draft LTFP will be provided in March and May 2026 as the preparation of the 2026-27 Annual Business Plan and Budget progresses.

CARRIED

Resolution No. AC0049/25

ITEM 2.2 STRATEGIC RISK REGISTER UPDATE

This report presented a revised Strategic Risk Register for the Audit and Risk Committee's consideration and feedback prior to the finalisation of the Register.

The Strategic Risk Register has been revised following a comprehensive review of the strategic risks and includes updated content as recommended by Council's Executive Leadership Team (ELT).

MOVED Deputy Mayor J Gaffey
SECONDED Independent Member P Lee

That:

1. The report be received.
2. The revised Strategic Risk Register, as presented in Attachment 1 to this report (Item 2.2, Audit and Risk Committee Meeting 9 December 2025) be noted.
3. The Committee notes the Executive Leadership Team will continue to review the Strategic Risk Register on a quarterly basis, with an update provided to the Committee following each review.

CARRIED

Resolution No. AC0050/25

ITEM 2.3

3-YEAR INTERNAL AUDIT PLAN UPDATE AND QUARTERLY INTERNAL AUDIT REPORT

This report presented a revised version of the 3 Year Rolling Internal Audit Workplan for consideration and endorsement by the Audit and Risk Committee (Committee). This comes 12 months after the initial endorsement of the Workplan, and includes updated content and priorities as recommended by Council's Executive Leadership Team (ELT).

This report also provided a quarterly Internal Audit Report update to the Committee as legislatively required.

MOVED Independent Member A Martin
SECONDED Councillor J Bonham

That:

1. The report including the quarterly internal audit report update be received.
2. The updated 3 Year Rolling Internal Audit Workplan (2026-2028) as set out in Attachment 1 to this report (Item 2.3, Audit and Risk Committee Meeting, 9 December 2025) be endorsed by the Committee and recommended to Council for Adoption.
3. The updated Internal Audit Universe as set out in Attachment 2 to this report (Item 2.3, Audit and Risk Committee Meeting, 9 December 2025) be noted by the Committee.

CARRIED

Resolution No. AC0051/25

ITEM 2.4

OPEN AUDIT ACTIONS

This report provided the Committee with an update on the open audit actions arising from Internal and External Audit recommendations.

MOVED Independent Member P Lee
SECONDED Councillor J Bonham

That:

1. The report be received.

CARRIED

Resolution No. AC0052/25

ITEM 2.5

POLICY AND PROCEDURE STATUS UPDATE

This report provided the Audit and Risk Committee (Committee) with a six-monthly update on the status of the policies and procedures within the organisation for their information.

MOVED Deputy Mayor J Gaffey
SECONDED Councillor J Bonham

That:

1. The report be received and the contents noted.
2. The Audit and Risk Committee commend Administration for its approach to addressing the Policy framework and review process.
3. The Audit and Risk Committee notes the significant improvement in the percentage of current policies, which is now 80%.

CARRIED

Resolution No. AC0053/25

ITEM 2.6

PROPOSED 2026 AUDIT AND RISK COMMITTEE WORKPLAN

This report provided the Audit and Risk Committee with the proposed Audit and Risk Committee Workplan (the Workplan) for the 2026 calendar year.

MOVED Independent Member P Lee
SECONDED Independent Member A Martin

That:

1. The report be received.
2. The proposed 2026 Audit and Risk Committee Workplan as set out in Attachment 1 to this report (Item 2.6, Audit and Risk Committee Meeting, 9 December 2025) be endorsed.

CARRIED

Resolution No. AC0054/25

3. OTHER BUSINESS - NIL

NEXT MEETING

Tuesday 10 March 2026 - 6:30pm

CLOSURE

The Presiding Member closed the meeting at 7:59pm.

PRESIDING MEMBER

AUDIT AND RISK COMMITTEE ACTIVITY SUMMARY REPORT

9 DECEMBER 2025

This report summarises the work of the Audit and Risk Committee during the period preceding the Council Meeting and the outcomes of the Committee's Meeting held on 9 December 2025 as required by the *Local Government Act 1999*.

Period Preceding the Meeting

The Chief Financial Officer and Executive Manager Governance, Risk and Strategy held a virtual meeting with the Presiding Member of the Committee to provide an overview of the Agenda for the Committee Meeting on 9 December 2025.

Outcomes of the Meeting

At the Audit and Risk Committee Meeting held on 9 December 2025, the following items were presented to the Audit and Risk Committee (the Committee):

1. LONG-TERM FINANCIAL PLAN - KEY ASSUMPTIONS AND FINANCIAL TARGETS

This report outlined the key considerations for the preparation of the 2026-27 Annual Business Plan and Budget (ABP&B) and sets the proposed parameters for the 2026-2036 Long-Term Financial Plan (LTFP).

The Chief Financial Officer provided a presentation on the key considerations for the preparation of both the 2026-27 ABP&B and LTFP, and the key assumptions and financial targets for the LTFP.

The Committee discussed key aspects of the presentation included the following:

- The current forecasts for CPI and interest rates, noting the RBA and economic analysts are forecasting short-term upward pressure on inflation;
- The shift in ICT investment from capital renewal to operating expenditure for cloud-based software subscriptions and configuration, which will result in a reduction in the annual operating surplus ratio; and
- The financial discipline the Elected Members and Administration had applied in recent years, and continues to apply, to ensure the Council remains financially sustainable.

The Committee recommended Council continues to monitor CPI and LGPI forecasts and actuals, and noted the potential impacts of the State Government's infrastructure investment on the delivery of Council's capital works program and costs.

The Committee also recommended that Council maintains the following key financial targets:

- The Operating Surplus Ratio target be set at between 4% and 6% annually with a 5% average over the life of the LTFP (excluding equity accounted businesses);
- The Net Financial Liabilities Ratio target be set at a LTFP average of less than 50%, and a maximum of 80% at a point in time; and
- The Asset Renewal Funding Ratio target be set at a LTFP average of 100%.

The Committee acknowledged the targets have built-in capacity for the Council to respond to emerging opportunities and risks.

Administration advised further updates to the draft LTFP would be provided in March and May 2026 as the preparation of the 2026-27 Annual Business Plan and Budget progresses.

2. STRATEGIC RISK REGISTER UPDATE

This report presented a revised Strategic Risk Register for the Audit and Risk Committee's consideration and feedback prior to the finalisation of the Register.

The Strategic Risk Register has been revised following a comprehensive review of the strategic risks and includes updated content as recommended by Council's Executive Leadership Team (ELT).

The Principal Risk Management Officer provided an overview of the process to develop the revised register, and the key changes to the register.

The Committee discussed how the risk ratings assist Elected Members and Administration in managing key risks, including the Strategic Risk with a "high" residual risk rating: *Strategic Risk #2: Investment in technology infrastructure, systems and cybersecurity*. It was noted that while this risk might be rated high, it did not mean that there were significant deficiencies in Council's controls or management of the risk. Rather, due to the evolution of technology and artificial intelligence, the continued investment in business systems and cybersecurity needs to be monitored from a strategic perspective. It was also noted that the 'Further Treatment Plans' are an important aspect of managing the Strategic Risks.

The Committee provided positive feedback on the presentation and clarity of the Register. Minor amendments to the register were suggested, including referencing the role the development of the 4 Lead Strategies would play in the longer-term management of the Strategic Risks. These amendments will be incorporated in the register prior to its review in early 2026.

3. 3-YEAR INTERNAL AUDIT PLAN UPDATE AND QUARTERLY INTERNAL AUDIT REPORT

This report presented a revised version of the 3 Year Rolling Internal Audit Workplan for consideration and endorsement by the Audit and Risk Committee. This comes 12 months after the initial endorsement of the Workplan, and includes updated content and priorities as recommended by Council's Executive Leadership Team (ELT).

This report also provided a quarterly Internal Audit Report update to the Committee as legislatively required. The Principal Risk Management Officer provided a brief overview of the proposed 3 Year Internal Audit Workplan.

The Committee were supportive of the proposed Internal Audit Workplan, and recommended the Workplan be adopted by Council. It noted that Years 2 and 3 of the Workplan would be reviewed in late 2026, and that the internal audit scopes would be reviewed and endorsed by the Committee 'out of session' via email.

The Committee commended Administration on the presentation of the Internal Audit Universe, advising it provided a wholistic view of the internal audit and control environment.

4. OPEN AUDIT ACTIONS

This report provided the Committee with an update on the open audit actions arising from Internal and External Audit recommendations.

The Principal Risk Management Officer provided a brief overview of the current status of the Open Audit Action Items, and the Committee noted the continued progress on the items.

5. POLICY AND PROCEDURE STATUS UPDATE

This report provided the Audit and Risk Committee with a six-monthly update on the status of the policies and procedures within the organisation for their information.

The Principal Governance and Policy Officer provided a summary of the progress on the review of Council's Policies, and noted the policies that were adopted by Council at the Council Meeting on the previous evening.

The Committee noted the significant improvement in the percentage of policies that are now current, which is now 80%. It also recognised the significant work undertaken by Administration to review policies, including policy authors and the Executive Leadership Team.

6. PROPOSED 2026 AUDIT AND RISK COMMITTEE WORKPLAN

This report provided the Audit and Risk Committee with the proposed Audit and Risk Committee Workplan (the Workplan) for the 2026 calendar year.

The Principal Risk Management Officer provided a brief overview of the proposed Workplan.

The Committee recommended the Audit and Risk Committee Workplan to Council for endorsement, and noted the simplicity and clarity of the single page presentation of the Workplan.

Full Minutes of this Audit and Risk Committee Meeting are presented to the January 2026 Ordinary Council Meeting.

The next meeting of the Audit and Risk Committee is scheduled for 10 March 2026.

REPORT OF COMMITTEE

REPORT TITLE:	MINUTES OF AUDIT AND RISK COMMITTEE – MARCH 2026
ITEM NUMBER:	3.3
DATE OF MEETING:	23 MARCH 2026
ATTACHMENTS:	<ol style="list-style-type: none">1. MINUTES OF AUDIT AND RISK COMMITTEE - 10 MARCH 20262. SUMMARY REPORT AUDIT AND RISK COMMITTEE - 10 MARCH 2026

1. **PURPOSE**

The minutes and recommendations of the Audit and Risk Committee meeting held on Tuesday 10 March 2026 are presented for Council's consideration.

2. **RECOMMENDATION**

That:

1. The minutes of the Audit and Risk Committee meeting held on Tuesday 10 March 2026, be received and the following recommendations contained therein be adopted by Council

(a) Item 2.1 - 2026 External Audit Plan

This report provided the Audit and Risk Committee with the proposed External Audit Plan by Council's External Auditors, Bentleys, for the 2025-26 financial audit.

MOVED P Lee
SECONDED Deputy Mayor J Gaffey

That:

1. The report be received.
2. The 2026 Audit Plan presented by Bentleys, Council's External Auditors, be noted.

CARRIED UNANIMOUSLY

Resolution No. AC0002/26

(b) Item 2.2 - Quarterly Strategic Risk Report (March 2026)

This report presented a revised Strategic Risk Register for the Audit and Risk Committee's consideration and feedback. The strategic risks were reviewed by the Executive Leadership Team (ELT) on 26 February 2026.

MOVED Councillor J Bonham
SECONDED A Martin

That:

The report be received.

A summary of treatment plans be presented to future Committee meetings.

Administration consider reference to Artificial Intelligence (AI) in key causes and key controls in Risk #2, *Investment in Technology Infrastructure, Systems and Cybersecurity*.

The use of AI Guidelines be presented to the Audit and Risk Committee.

Administration consider reference to the impact of transparency through decision making on Council's reputation and integrity in key controls in Risk #6, *Governance and Legal Risks*.

Administration continues to monitor the impact of economic uncertainty and cost pressures on the budget and Long Term Financial Plan.

CARRIED UNANIMOUSLY

Resolution No. AC0003/26

(c) Item 2.3 - Quarterly Internal Audit Report

This report also provided a quarterly Internal Audit Report update to the Committee as legislatively required.

MOVED Deputy Mayor J Gaffey
SECONDED P Lee

That:

1. The report be received.
2. The feedback on the Internal Audit Brief for Gifts and Benefits be included in the scope of the audit.

CARRIED UNANIMOUSLY

Resolution No. AC0004/26

(d) Item 2.4 - Open Audit Actions

MOVED Councillor J Bonham
SECONDED A Martin

That:

1. The report be received.
2. The feedback on the Policy Framework Review open audit actions be considered by Administration.

CARRIED UNANIMOUSLY

Resolution No. AC0005/26

(e) Item 2.5 - Renewal of Cash Advance Debture

The purpose of this report is to seek the Committee's endorsement of the proposed approach to the renewal of a Cash Advance Debenture (CAD) facility that is due to expire in June 2026.

MOVED Deputy Mayor J Gaffey
SECONDED Councillor J Bonham

That:

1. The report be received.
2. Endorses the renewal of the \$12M Cash Advance Debenture (CAD) facility that expires in June 2026 to ensure Council has sufficient funds to meet its commitments and continue the delivery of capital works in the Adopted Long Term Financial Plan.
3. Notes that the Administration will undertake a further review of the debt structure, having regard to fixed and variable components, in March 2027 in the lead up to the 2027-28 Annual Business Plan and Budget process.

CARRIED UNANIMOUSLY

Resolution No. AC0006/26



**Minutes of the City of Unley
Audit & Risk Committee Meeting
Tuesday, 10 March 2026, 6:30 PM
Council Chambers
181 Unley Road Unley**

PRESENT

Presiding Member Mark Davies
Independent Member Annette Martin
Independent Member Pamela Lee
Deputy Mayor Jack Gaffey
Councillor Jennifer Bonham

OFFICERS PRESENT

Chief Financial Officer, Alex Brown
Executive Manager Strategy, Risk & Governance, Natasha Jones
Team Leader Financial Accounting, Chris Lapidge
Team Leader Financial Planning & Procurement, Alicia Schroeder
Principal Risk Management Officer, Jim Phillips
Principal Governance & Policy Officer, Danielle Edwards
Property Officer, Julian James

GUEST

Bentleys Director, Matthew Brunato

KAURNA ACKNOWLEDGEMENT

The Presiding Member welcomed Members to the meeting and opened the meeting with the Kaurna Acknowledgement.

1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Nil

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Nil

1.4 MINUTES

ITEM 1.4.1

MINUTES OF THE ORDINARY AUDIT AND RISK COMMITTEE MEETING HELD TUESDAY, 9 DECEMBER 2025

MOVED Councillor J Bonham
SECONDED Deputy Mayor J Gaffey

That:

1. The minutes of the Ordinary Audit and Risk Committee held on Tuesday, 9 December 2025 be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

Resolution No. AC0001/26

1.5 DEFERRED / ADJORNED ITEMS

Nil

2. REPORTS

ITEM 2.1

2026 EXTERNAL AUDIT PLAN

This report provided the Audit and Risk Committee with the proposed External Audit Plan by Council's External Auditors, Bentleys, for the 2025-26 financial audit.

MOVED P Lee
SECONDED Deputy Mayor J Gaffey

RECOMMENDATION

That:

1. The report be received.
2. The 2026 Audit Plan presented by Bentleys, Council's External Auditors, be noted.

CARRIED UNANIMOUSLY

Resolution No. AC0002/26

The Presiding Member sought leave of the meeting to bring forward Items 3.1 and 3.2 as the next items of business, and leave was granted.

The Presiding Member with approval of two-thirds of the members present suspended meeting procedures pursuant to Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations 2013 at 6:42pm to facilitate an informal discussion of the matter.

3.1. PRESENTATION: LEASES AND LICENCES

3.2. PRESENTATION: FINANCE UPDATE

The period of suspension came to an end at 7:36pm and formal meeting procedures resumed.

ITEM 2.2

QUARTERLY STRATEGIC RISK REPORT (MARCH 2026)

This report presented a revised Strategic Risk Register for the Audit and Risk Committee's consideration and feedback. The strategic risks were reviewed by the Executive Leadership Team (ELT) on 26 February 2026.

MOVED Councillor J Bonham
SECONDED A Martin

RECOMMENDATION

That:

1. The report be received.
2. A summary of treatment plans be presented to future Committee meetings.
3. Administration consider reference to Artificial Intelligence (AI) in key causes and key controls in Risk #2, *Investment in Technology Infrastructure, Systems and Cybersecurity*.
4. The use of AI Guidelines be presented to the Audit and Risk Committee.
5. Administration consider reference to the impact of transparency through decision making on Council's reputation and integrity in key controls in Risk #6, *Governance and Legal Risks*.
6. Administration continues to monitor the impact of economic uncertainty and cost pressures on the budget and Long Term Financial Plan.

CARRIED UNANIMOUSLY

Resolution No. AC0003/26

ITEM 2.3
QUARTERLY INTERNAL AUDIT REPORT

This report also provided a quarterly Internal Audit Report update to the Committee as legislatively required.

MOVED Deputy Mayor J Gaffey
SECONDED P Lee

RECOMMENDATION

That:

1. The report be received.
2. The feedback on the Internal Audit Brief for Gifts and Benefits be included in the scope of the audit.

CARRIED UNANIMOUSLY

Resolution No. AC0004/26

ITEM 2.4
OPEN AUDIT ACTIONS

This report provided the Committee with an update on the open audit actions arising from Audit recommendations.

MOVED Councillor J Bonham
SECONDED A Martin

RECOMMENDATION

That:

1. The report be received.
2. The feedback on the Policy Framework Review open audit actions be considered by Administration.

CARRIED UNANIMOUSLY

Resolution No. AC0005/26

ITEM 2.5
RENEWAL OF CASH ADVANCE DEBENTURE

The purpose of this report is to seek the Committee's endorsement of the proposed approach to the renewal of a Cash Advance Debenture (CAD) facility that is due to expire in June 2026.

MOVED Deputy Mayor J Gaffey
SECONDED Councillor J Bonham

RECOMMENDATION

That:

1. The report be received.
2. Endorses the proposed renewal of the \$12M Cash Advance Debenture (CAD) facility that expires in June 2026 to ensure Council has sufficient funds to meet its commitments and continue the delivery of capital works in the Adopted Long-Term Financial Plan.
3. Notes that the Administration will undertake a further review of the debt structure, having regard to fixed and variable components, in March 2027 in the lead up to the 2027-28 Annual Business Plan and Budget process.

CARRIED UNANIMOUSLY

Resolution No. AC0006/26

3. OTHER BUSINESS

Nil.

NEXT MEETING

Tuesday 12 May 2026 - 6:30 PM

CLOSURE

The Presiding Member closed the meeting at 8:47pm.

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PRESIDING MEMBER

AUDIT AND RISK COMMITTEE ACTIVITY SUMMARY REPORT

10 MARCH 2026

This report summarises the work of the Audit and Risk Committee during the period preceding the Council Meeting and the outcomes of the Committee's Meeting held on 10 March 2026 as required by the *Local Government Act 1999*.

Period Preceding the Meeting

The Chief Financial Officer and Executive Manager Governance, Risk and Strategy held a virtual meeting with the Presiding Member of the Committee to provide an overview of the Agenda for the Committee Meeting on 3 March 2026.

Outcomes of the Meeting

At the Audit and Risk Committee Meeting held on 10 March 2026, the following items were presented to the Audit and Risk Committee (the Committee):

1. 2026 EXTERNAL AUDIT PLAN

This report provided the Audit and Risk Committee with the proposed External Audit Plan by Council's External Auditors, Bentleys, for the 2025-26 financial audit.

Matthew Brunato, Director in the Audit and Assurance Division of Bentleys SA/NT, presented the Audit Plan and outlined the external audit approach, the financial statement risk assessment process, the external audit engagement team, and the planning timetable for the audit.

The Committee discussed key aspects of the audit approach and scope of the audit program, including the planned audit focus on four financial statement risk areas covering revaluation of assets, project costing and overhead allocation, grant revenue recognition and classification of asset additions and associated grants. Bentleys advised these risks were common across the Local Government sector.

The report was received and the 2026 Audit Plan was noted.

2. OVERVIEW COUNCIL OWNED PROPERTY LEASES

A presentation was provided to the Committee regarding the leasing of Council owned properties and Council's Property Management Policy following an Elected Member Briefing on 2 February 2026.

The presentation provided an overview of the community and commercial properties presently leased, the existing Property Management Policy, and considerations for the review of the Policy.

The Committee was supportive of the process being undertaken by Administration, and provided feedback regarding the future policy considerations and interim measures regarding the existing Policy.

3. FINANCE AND PROCUREMENT UPDATES

The Chief Financial Officer provided a short presentation which provided updates regarding the following:

- The review of the Long-Term Financial Plan,
- The Progress of the Property and Rating Project (migration from Pathway to Technology One), and
- Other Finance and Procurement initiatives including the development of a Contract Management Policy and review of the Internal Financial Controls.

The Committee briefly discussed the information presented and thanked Administration for the updates.

4. QUARTERLY STRATEGIC RISK REPORT (MARCH 2026)

This report presented a revised Strategic Risk Register for the Audit and Risk Committee's consideration, following a review of the strategic risks by the Executive Leadership Team (ELT) on 26 February 2026.

The Principal Risk Management Officer explained the updates to the Strategic Risk Register, including the incorporation of 'emerging risks' and 'watching brief items' that had been previously discussed by the Committee.

The Committee discussed the strategic risks including the emerging risks from artificial intelligence (AI), the transparency of Council's decision-making, and the emerging risks from the global political and economic environment.

The Committee resolved to receive the report and requested the following:

- A summary of treatment plans be presented at future meetings;
- The Administration consider reference to artificial intelligence (AI) in the key causes and key controls for Risk #2, *Investment in Technology Infrastructure, Systems and Cybersecurity*, and that the AI guidelines be presented to the Audit and Risk Committee;

- The Administration consider reference to the impact of transparency through decision making on Council's reputation and integrity in key controls in *Risk #6, Governance and Legal Risks*
- That Administration continue to monitor the impact of economic uncertainty and cost pressures on the budget and the Long-Term Financial Plan.

5. QUARTERLY INTERNAL AUDIT REPORT

This report provided an update on the Internal Audit Activities as required by the *Local Government Act 1999*.

The Principal Risk Management Officer provided an update on the progress of the *Grants Attraction, Administration and Community Transparency* internal audit, and presented the *Gifts and Benefits Policy and Procedure* internal audit brief for feedback.

The Committee discussed the progress of the Internal Audit Program and provided feedback on the internal audit brief for the *Gifts and Benefits Policy and Procedure*.

The Committee resolved to receive the report and that the feedback on the Internal Audit Brief for Gifts and Benefits be included in the scope of the audit workplan.

6. OPEN AUDIT ACTIONS

This report provided the Committee with an update on the open audit actions arising from Internal and External Audit recommendations.

The Principal Risk Management Officer provided a brief overview of the status of the Open Audit Action Items. The Committee discussed the progress of the open actions, including those pertaining to the Policy Framework Review and Property Management Policy.

The Committee resolved to receive the report and provided feedback on the Policy Framework Review.

7. RENEWAL OF CASH ADVANCE DEBENTURE

The purpose of this report was to seek the Committee's endorsement of the proposed approach to the renewal of a Cash Advance Debenture (CAD) facility that is due to expire in June 2026.

The Team Leader Financial Accounting outlined the rationale for continuing to utilise the CAD facilities in the short term to manage forecast borrowing requirements and cashflow timing differences, while progressively transitioning to fixed term debt as borrowings become more structural in nature and consistent with forecasts outlined in Council's Long-Term Financial Plan (LTFP).

The Committee discussed the external political and economic environment including potential implications on interest rates.

The Committee also discussed the approach to treasury management in the medium term, considering the range of facilities offered through the Local Government Financing Authority and the practical operation aligning with Council's Treasury Management Policy.

The Committee endorsed the proposed renewal of the \$12M Cash Advance Debenture (CAD) facility that expires in June 2026 to ensure Council has sufficient funds to meet its commitments and continue the delivery of capital works in the Adopted Long-Term Financial Plan.

The Committee noted the structure of debt, across both fixed and variable components, will be reviewed in March 2027 in the lead up to the 2027-28 Annual Business Plan and Budget process.

The Minutes of this Audit and Risk Committee Meeting are presented to the March 2026 Ordinary Council Meeting.

The next meeting of the Audit and Risk Committee is scheduled for 12 May 2026.

DECISION REPORT

REPORT TITLE:	FINAL LOCAL AREA TRAFFIC MANAGEMENT PLAN - FULLARTON AND MYRTLE BANK
ITEM NUMBER:	4.1
DATE OF MEETING:	23 MARCH 2026
AUTHOR:	TANYA BACIC, TRANSPORT LEAD
DIVISION:	CITY INFRASTRUCTURE
ATTACHMENTS:	<ol style="list-style-type: none">1. FINAL LATM PLAN - FULLARTON AND MYRTLE BANK2. ROUND 2 CONSULTATION LETTER3. ROUND 2 SUMMARY COMMUNITY CONSULTATION REPORT4. PROPOSED UPDATES TO DRAFT RECOMMENDATIONS

1. **PURPOSE**

This report summarises the outcomes of the second phase (Round 2) of community consultation undertaken regarding the draft recommendations for the Local Area Traffic Management Plan for Zone 5 (LATM 5 Plan), that covers the Fullarton and Myrtle Bank areas. The report also seeks Council's adoption of the final recommendations.

2. **RECOMMENDATION**

That:

1. The report be received.
2. The final Local Area Traffic Management Plan for Fullarton and Myrtle Bank, as set out in Attachment 1 to this report (Item 4.1, Council Meeting 23 March 2026), be adopted.
3. The Chief Executive Officer be authorised to make minor editorial and formatting amendments as required during the finalisation of the Local Area Traffic Management Plan for Fullarton and Myrtle Bank.

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3. **RELEVANT CORE STRATEGIES – COMMUNITY PLAN ‘TOWARDS 2050’**

4. Places and Spaces

4.3 We design our streets with people in mind to increase, accessibility,

active transport, and alternative modes of travel.

4. BACKGROUND

Council has been progressively implementing a series of Local Area Traffic Management (LATM) Plans to address transport issues and proposed solutions that enhance safety for all users of the local street network.

The Local Area Traffic Management Plan for Zone 5 (LATM 5 Plan), covering the Fullarton and Myrtle Bank areas was initiated in the 2024/25 financial year.

The LATM 5 Plan was developed using detailed traffic data analysis and two phases of community consultation to ensure both technical evidence and local feedback informed the recommendations developed.

The first phase of community consultation (Round 1), held between 4 November and 9 December 2025, sought feedback on eight initial recommendations identified through detailed traffic data analysis. It also invited the community to raise any additional transport issues in the area to be considered in developing the LATM 5 Plan.

At its meeting on 27 October 2025, Council considered a report outlining the outcomes of Round 1 community consultation and the 15 draft recommendations developed in response. Council resolved to proceed to Round 2 community consultation on the draft recommendations. Council also requested a further report summarising the feedback received and outlining any proposed changes, to support endorsement of the final LATM 5 Plan (*Resolution No. C1634/25*).

The 15 draft recommendations included 11 design proposals, three advocacy items to the Department for Infrastructure and Transport (DIT), and one recommendation relating to Walking and Cycling Plan priorities.

Funding has been allocated in the 2025/26 Annual Business Plan and Budget to commence the detailed design and documentation phase for up to three endorsed LATM 5 Plan high-priority actions.

5. DISCUSSION

Council delivers LATM Plans through a five-stage process, as illustrated in Figure 1 below. Stages 1 to 4 have now been completed.

This report summarises the outcomes of *Stage 4 - Community Engagement (Round 2)* and constitutes Stage 5, which is the endorsement of the final LATM 5 Plan contained in Attachment 1.

Attachment 1

Figure 1. LATM precinct study methodology



Stage 4 – Community Engagement (Round 2)

The aim of Round 2 community engagement was to seek feedback on the 15 draft recommendations developed in response to the outcomes of *Stage 1 – Analysis* and *Stage 2 – Community Engagement (Round 1)*.

Consultation Measures

Community consultation was undertaken for a five-week period between 29 October and 5 December 2025 via Your Say Unley at yoursay.unley.sa.gov.au/latm5-draft-recommendations

The following measures were undertaken to seek feedback:

- A consultation letter (Attachment 2) was distributed to 2,856 residents, businesses and property owners in the project area.
- Two public displays were held at Scammell Reserve Girl Guide Hall on 20 November 2026 between 5.15pm and 6.15pm, and 22 November 2025 between 10.00am-11.00am.
- An email was sent to registered users of the Your Say Unley system inviting them to respond to the community consultation.
- Three posts were placed on Council's social media platform to promote the community consultation and public display sessions
- Flyers were also prepared for each of the 11 design recommendations and letterbox dropped to all directly affected properties.

Attachment 2

Feedback Received

Council received a total of 120 written submissions, comprising 106 survey responses and 14 emails or letters from local residents.

Of the 106 survey respondents:

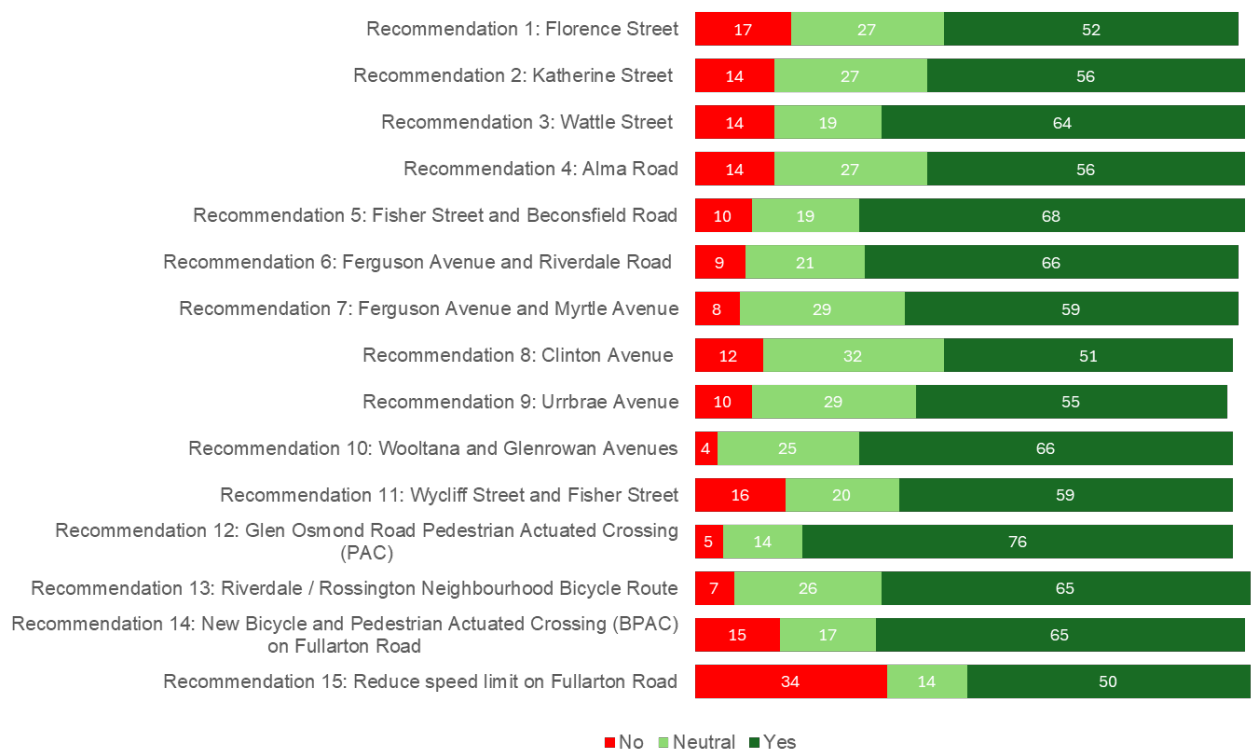
- 81% (86) were from the LATM 5 project area, with 49% (52) from Fullarton and 31% (33) from Myrtle Bank.
- 52% (55) indicated they walk in the area, 42% (45) drive and 25% (27) bike ride.
- 7% (7) indicated they are a parent/guardian from Glen Osmond Primary School.
- 11% (12) indicated they work in the area.

The five streets in the LATM 5 project area that received the most feedback were Fisher Street (10%, 11 responses), Ferguson Avenue (8.5%, 9 responses), Wattle Street (7.5%, 9 responses), Katherine Street (5.5%, 6 responses) and Florence Street (5%, 5 responses).

Feedback was sought to assess overall support for the 15 draft recommendations, as well as for each individual recommendation. Overall, support for the draft recommendations was generally high, with 83% of respondents indicating either "yes" or "partially".

Figure 2 summarises the support levels for each individual recommendation. All 15 recommendations received positive support, with levels ranging from 65% to 96% (including "yes" and "neutral" responses). Recommendation 15 (reduce speed limit on Fullarton Road) received the lowest support at 65%, while Recommendation 10 (Wooltana and Glenrowan Avenue) received the highest at 96%.

Figure 2 – Summary of Level of Support for the 15 Draft Recommendations



Specific feedback was received on the 11 design recommendations, while broader, more general feedback was provided on the higher-level advocacy recommendations (Recommendations 12 to 15).

A Community Consultation Report summarising the key feedback received is included in Attachment 3.

Attachment 3

The verbatim comments as received from the survey can be found on Council's Your Say webpage: yoursay.unley.sa.gov.au/latm5-draft-recommendations

LATM Recommendation Updates

Initial 15 Draft Recommendations

The feedback for each recommendation was analysed in detail, with particular attention to comments regarding design considerations. A meeting with the Fullarton and Parkside Ward Members was also held in late January 2026 to discuss the proposed design updates and seek early input.

A summary of the design feedback received for the 11 design recommendations, together with the proposed design updates in response, is provided in the Table in Attachment 4.

Attachment 4

Only minor design changes or additions have been proposed for Recommendations 2, 3, 4, 5, 8, 9 and 10 based on feedback received, with the overall response generally supportive of the proposals. The only recommendation proposed to be removed from the final LATM 5 Plan is Recommendation 11 – Wycliff Street and Fisher Street.

Although Recommendation 11 is considered to have merit, consultation results indicate limited support from residents directly impacted. Of the four Wycliff Street residents who responded, one supported the proposal and three did not. In addition, residents at the corner of Wycliff Street and Fisher Street (66A and 66 Fisher Street) strongly opposed the proposal.

Given the lack of support from directly affected residents, the Administration recommends removing this recommendation from the final LATM 5 Plan. It was originally included based on community feedback rather than supporting data and, if required, could be reconsidered as part of a future asset renewal project.

New Recommendations

Based on the feedback received and additional data collected to better understand the extent of the identified issues, five new recommendations are proposed for inclusion in the final LATM 5 Plan.

These recommendations are presented at a high level in the LATM 5 Plan and will require further design investigations and community consultation prior to implementation.

Table 1 – Proposed new recommendations

Recommendation	Description
Recommendation 16 - Wooltana Avenue (Adjacent to Bertram Hawker Kindergarten)	Identify opportunities to implement additional traffic management measures to enhance the kindergarten's visibility, calm traffic, and improve pedestrian crossings at the Lindsay Avenue junction.
Recommendation 17 - New Bicycle and Pedestrian Actuated Crossing (BPAC) on Cross Road just east of Waite Road	Advocate to DIT to improve safety and access for people walking and cycling across Cross Road just east of Waite Road, while creating safer turning movements and moderating traffic behaviour in the immediate area (particularly U-turns observed at the Urrbrae Avenue junction with Cross Road).

Recommendation 18- Enhanced Bicycle Connectivity from Glen Osmond Road to Ridge Park	Identify opportunities to improve bicycle connectivity from Glen Osmond Road to the Ridge Park shared-use path network. The existing bicycle lane currently ends abruptly just south of the Southern Cross Care driveway.
Recommendation 19 - Burnham Avenue and Palmer Avenue junction	Identify opportunities to calm traffic and improve pedestrian accessibility at the Burnham Avenue and Palmer Avenue junction, which forms part of the Glen Osmond Trail. This should include improving access at Tallala Terrace across the footbridge and reviewing the existing bollard locations.
Recommendation 20 - Fisher Street and Fullarton Road Traffic Signals	Advocate to DIT to upgrade intersection to improve pedestrian accessibility and upgrade ramps.

Prioritisation of Recommendations

The final 20 recommendations that make up the LATM 5 Plan have been assigned priority ratings to guide delivery timeframes, based on the definitions outlined in Table 2.

Table 2 Recommendations prioritisation definitions

Rating	Description
High	Safety risk identified that requires short-term action or has strong community support for change (timeframe: 1–4 years).
Medium	Potential safety risk or moderate community support for change (timeframe: 4–6 years).
Low	Not considered a safety risk or has low to moderate community support (timeframe: 6+ years).

Given its limited resources and budget, Council must prioritise projects that maximise community safety and access, while ensuring timely and cost-effective delivery.

Six recommendations have been designated with a 'high' rating these are:

- Recommendation 1 - Florence Street
- Recommendation 3 – Wattle Street
- Recommendation 5 - Fisher Street and Beaconsfield Road

- Recommendation 6 - Ferguson Avenue and Riverdale Road
- Recommendation 10 - Woollana and Glenrowan Avenues Intersection with Ferguson Avenue
- Recommendation 16 - Woollana Avenue (Adjacent to Bertram Hawker Kindergarten)

Recommendation 1 addresses the high 85th-percentile speeds (47–48 km/h) on Florence Street. It is considered relatively straightforward to implement and offers a cost-effective safety outcome that can be implemented quickly.

Recommendations 3, 5, and 6 propose raised priority ‘wombat’ crossings on local collector roads, delivering significant safety improvements across the area. Recommendation 5 is located adjacent to Glen Osmond Primary School, Recommendation 3 is along a key walking and cycling route frequently used by Glenunga High School students and connects to Katherine Street Park, and Recommendation 6 addresses a longstanding safety concern at the intersection of Ferguson Avenue, Riverdale Road, and Rossington Avenue.

Recommendation 10 received the highest level of community support (96%) and generated the greatest number of comments. As per Recommendation 1, it is similarly regarded as easy to implement while delivering a cost-effective safety outcome.

Recommendation 16, proposing improvements on Woollana Avenue adjacent to Bertram Hawker Kindergarten, is a new initiative arising from feedback during the public display session and correspondence received from the Kindergarten’s Governing Council. Following a site visit, several minor signage and line-marking enhancements were implemented, with potential for further works to be considered. Given the presence of young children and the high number who walk to and from the kindergarten, this recommendation has been identified as high priority.

Next Steps

Following Council adoption, the final LATM 5 Plan will be completed and published on Council’s website. All residents, property owners, and businesses within the study area will be notified via a letter in the mail of the LATM 5 Plan’s finalisation and next steps.

Funding to deliver the priorities outlined in the LATM 5 Plan will be sought annually through the Council’s Annual Business Plan and Budget process.

With funding allocated in the 2025/26 Annual Business Plan and Budget to begin detailed design and documentation for endorsed high-priority actions, adopting the LATM 5 Plan will enable this funding to be used to commence the delivery of the following two projects:

- Recommendation 1 – Florence Street; and
- Recommendation 10 – Wootana and Glenrowan Avenues intersection with Ferguson Avenue.

The detailed design for both projects is considered straightforward, with completion expected by 30 June.

An LATM Implementation project budget bid has been submitted as part of the 2026/27 Annual Business Plan and Budget process. This currently includes construction funding for Recommendations 1 and 10, as well as detailed design funding to progress three additional high-priority actions: Recommendations 3, 5 and 6.

6. POLICY IMPLICATIONS

6.1 Financial/budget implications

- The cost of implementing the recommendations in the LATM 5 Plan will be considered by Council annually throughout the life of the Plan, as part of its Annual Business Plan and Budget process.
- Grant funding will be pursued whenever opportunities arise to support timely delivery of the recommendations.
- Where appropriate, alignment with asset renewal projects will be considered to achieve cost efficiencies and minimise construction impacts on the community.
- Funding allocated in the 2025/26 Annual Business Plan and Budget to commence detailed design and documentation for endorsed high-priority actions will support the initial commencement of Recommendations 1 and 10.

6.2 Risk Management (identification and mitigation)

- Infrastructure measures will be designed and constructed in accordance with all relevant standards, codes, and guidelines to ensure compliance with legislative requirements and appropriate risk mitigation.
- Two rounds of extensive community consultation informed the development of the LATM 5 Plan and its associated design recommendations, with overall feedback across both phases broadly supportive of the proposals.

6.3 Staffing/Work Plans/Additional Resource Impact

- LATM projects have been delivered annually since the first plan was adopted in 2013. If the LATM 5 Plan is supported, each financial year LATM implementation projects will continue to be delivered as part of Council staff workplans, subject to Council allocating the necessary and required funds to do so.

6.4 Climate/Environmental Impact

- The LATM Plan seeks to create safer and more attractive local streets in the Fullarton and Myrtle Bank areas by discouraging non-local traffic, improving driver behaviour, reducing vehicle speeds, enhancing street amenity, and providing a safer environment for all road users. Where feasible, the Plan also identifies opportunities to increase greening and incorporate infrastructure that supports active transport.

6.5 Social/Economic

- The eventual on-ground implementation of the recommendations in the LATM Plan will contribute to improved community health, well-being, and safety, helping to make the Fullarton and Myrtle Bank areas more socially inclusive and connected for all street users.
- Each proposal developed aims to deliver a practical design solution that can be implemented within a reasonable timeframe and budget.

7. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The final Local Area Traffic Management Plan for Fullarton and Myrtle Bank, as set out in Attachment 1 to this report (Item X, Council Meeting 23 March 2026), be adopted.
3. The Chief Executive Officer be authorised to make minor editorial and formatting amendments as required during the finalisation of the Local Area Traffic Management Plan for Fullarton and Myrtle Bank.

This option provides for the final LATM 5 Plan to be adopted by Council.

All residents, property owners, and businesses within the study area will be notified of the plan's finalisation and the next steps.

Option 2 –

1. The report be received.
2. Subject to the following amendments, the final Local Area Traffic Management Plan for Fullarton and Myrtle Bank, as set out in Attachment 1 to this report (Item X, Council Meeting 23 March 2026), be adopted.
 - *Amendments to be determined by Council*
 - *Etc*

3. The Chief Executive Officer be authorised to make minor editorial and formatting amendments as required during the finalisation of the Local Area Traffic Management Plan for Fullarton and Myrtle Bank.

Council may wish to request amendments and/or additions to the final LATM 5 Plan.

This option enables changes to be incorporated and the final LATM 5 Plan to be finalised without requiring Council to review the amended version. Any requested changes will be clearly articulated within the resolution.

Option 3 –

1. The report be received.
2. The final Local Area Traffic Management Plan for Fullarton and Myrtle Bank, as set out in Attachment 1 to this report (Item X, Council Meeting 23 March 2026), be further amended as outlined below and returned to Council for consideration.
 - Amendments to be determined by Council
 - Etc

Council may wish to request more substantive changes be made to the final LATM 5 Plan, with a revised version to return to Council for adoption.

This option enables the final LATM 5 Plan to be amended as specified by Council and subsequently returned for further review and consideration.

8. RECOMMENDED OPTION

Option 1 is the recommended option.

9. REPORT AUTHORISERS

Name	Title
Claude Malak	General Manager City Infrastructure

LOCAL AREA TRAFFIC MANAGEMENT PLAN – FULLARTON / MYRTLE BANK

RECOMMENDATIONS REPORT

MARCH 2026



LOCAL AREA TRAFFIC MANAGEMENT PLAN – FULLARTON/MYRTLE BANK

RECOMMENDATIONS REPORT

LATM ZONE 5

MARCH 2026



Report prepared by:



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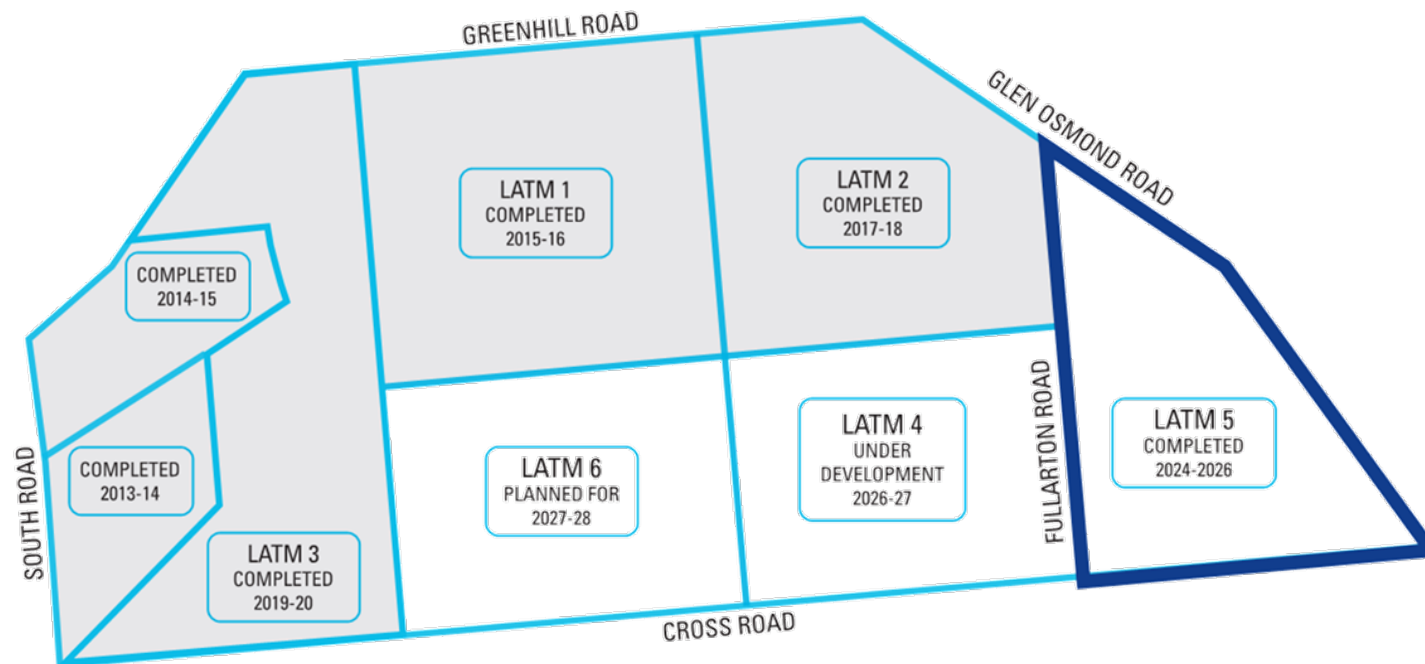
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INTRODUCTION

The City of Unley has been progressively preparing a series of Local Area Traffic Management (LATM) plans across the city. As part of this process, traffic conditions in local neighbourhoods were reviewed and the community was engaged to understand local concerns and priorities. The plans propose measures aimed at improving safety and conditions for all road users.

The City of Unley has been divided into precincts to advance the LATM plans, as shown in Figure 1. This Plan is for the Fullarton/Myrtle Bank area, bounded by Fullarton Road, Cross Road and Glen Osmond Road (LATM 5).

Figure 1. Progress on completing Local Area Traffic Management plans in the City of Unley



LOCAL AREA TRAFFIC MANAGEMENT PLANS IN THE CITY OF UNLEY

What is “local area traffic management”?

Local Area Traffic Management (LATM) is a planning and design process focused on improving safety within specific neighbourhoods or precincts. It involves identifying traffic-related issues and then implementing measures to manage traffic flow and reduce vehicle speeds, enhancing safety for all road users, including people who walk, ride or drive.

By planning and managing road space within a local area, LATM plans focus on:

- Making streets safer
- Managing traffic
- Considering walking and cycling needs
- Improving street amenity

LATM initiatives are designed for entire neighbourhoods, offering solutions that are tailored to the local context rather than addressing singular issues in isolated locations.

The City of Unley is committed to delivering LATM initiatives in collaboration with the community. We involve residents to confirm our understanding of local issues and then seek feedback on recommended proposals. This thorough consultation process ensures the community can influence street design outcomes in their neighbourhoods.

Methodology



Figure 2 outlines the typical methodology used to develop LATM precinct plans.

The Fullarton/Myrtle Bank LATM Plan has now progressed to Stage 5. In this stage, the list of recommendations has been finalised following two rounds of community feedback, and detailed traffic analysis, which is provided in a separate document titled *LATM Plan: Analysis*. The original eight recommendations have been expanded and refined into 20 recommendations, based on community feedback.

This report:

- Summarises outcomes from the last round 2 engagement carried out between 29 October to 5 December 2025
- Lists final recommendations and includes street upgrade concepts for eleven of the recommendations.

Please note that there is no current budget commitment to implement the LATM recommendations. We will be requesting a budget allocation to implement the recommendations, based on the prioritisation outlined in this LATM Plan.

Figure 2. LATM plan development methodology

ROUND 2 COMMUNITY ENGAGEMENT FEEDBACK SUMMARY

Consultation period

Round 2 community consultation was undertaken over a five-week period between Wednesday 29 October and Friday 5 December 2025.

Consultation activities

- Mailout letter to 2,856 residents, businesses and property owners in the project area
- Your Say Unley project web page
- Email to Your Say members
- Social media posts on Unley Facebook page
- Letter box flyers promoting the consultation to all properties on streets where a draft recommendation was proposed.

Consultation response

120 people provided feedback

- 84% of respondents were local residents in the area
- 11% of respondents worked in the area.

LATM recommendations

Fifteen recommendations were presented for community feedback.

All fifteen recommendations received majority support, with opposition levels for each remaining at or below 35%, as presented in the chart on the following page.

The feedback for each recommendation has been analysed in detail, with particular attention given to comments relating to design considerations.

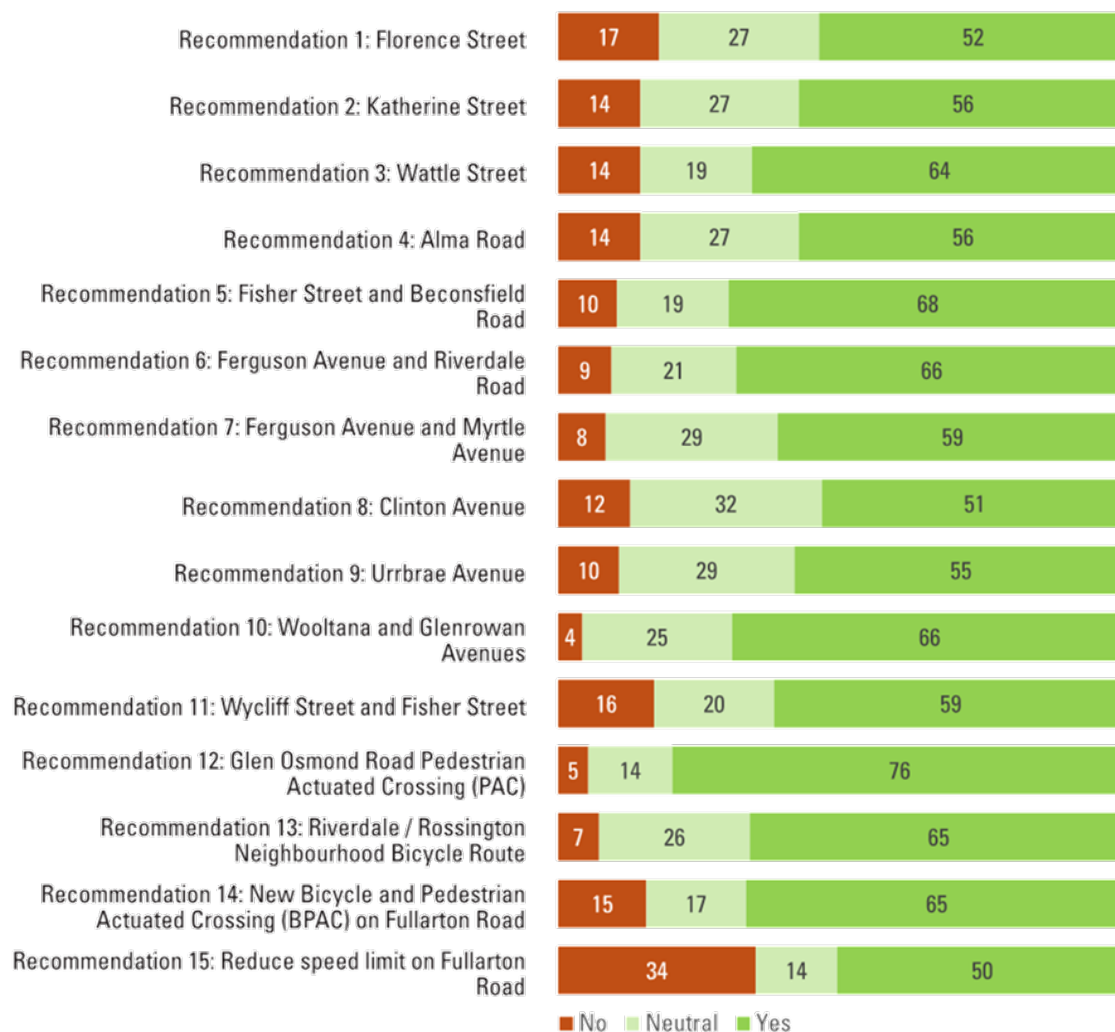
Overall, the response to the proposals was generally supportive. Based on the feedback received, only minor design refinements or additions have been proposed for Recommendations 2, 3, 4, 5, 8, 9 and 10. The only recommendation withdrawn from the LATM Plan is Recommendation 11 – Wycliff Street and Fisher Street.

In addition, informed by community feedback and supplementary data collected to better understand the extent of the identified issues, five new recommendations have been developed and are presented at a high level in this LATM plan. These will require further design investigation and community consultation prior to implementation.

Further detail on the updates to the 15 draft recommendations and the five new recommendations is provided in the next section, “Recommendations.”

Level of support for 15 recommendations

The chart illustrates the number of respondents indicating their level of support for the recommendations — do not support (no), neutral or support it (yes).





RECOMMENDATIONS

In total, the LATM Plan includes 19 recommendations to be progressed through either delivery or advocacy. These have been informed by traffic data analysis and two rounds of community engagement. One recommendation has been withdrawn due to low local community support.

The recommendations are summarised on the next two pages and are described in further detail on pages 8 to 32.

SUMMARY OF RECOMMENDATIONS FOR LOCAL AREA TRAFFIC MANAGEMENT IN FULLARTON/MYRTLE BANK



- 1 **Florence Street**
Introduce speed humps to achieve safer speeds in Florence Street.
- 2 **Katherine Street**
Introduce speed humps to calm traffic movements on Katherine Street, a key part of Council's walking and cycling network, and enhance connections to Katherine Street Park. Improve intersections at Moore Street, Glen Osmond Road and Nelson Street.
- 3 **Wattle Street**
Introduce a "wombat" crossing on Wattle Street, between Moore Street and Milton Avenue, to calm traffic movements, improve pedestrian connectivity and safety across Wattle Street and to Katherine Street Park.
- 4 **Alma Road**
Improve junctions with Fisher Street, Osmond Terrace and Wattle Street to calm traffic movements.
- 5 **Fisher Street and Beaconsfield Street junction**
Upgrade the Glen Osmond Primary "koala" crossing to a "wombat" crossing to enhance pedestrian safety and calm traffic movements. Improve the junction at Beaconsfield Street and Fisher Street to improve connectivity with the updated crossing.
- 6 **Ferguson Avenue and Riverdale Road intersection**
Raise the intersection at Riverdale Road and Ferguson Avenue to enhance safety and calm traffic movements.
- 7 **Ferguson Avenue and Myrtle Avenue junction**
Improve the junction of Ferguson Avenue and Myrtle Avenue to enhance safety.
- 8 **Clinton Avenue**
Improve junctions of Clinton Avenue with Hexham Avenue, Jenkins Avenue and Myrtle Avenue to calm traffic movements.
- 9 **Urrbrae Avenue**
Improve junctions with Ferguson Avenue, Auburn Avenue and Glenferrie Avenue to calm traffic movements.
- 10 **Wooltana and Glenrowan Avenues intersection with Ferguson Avenue**
Improve Wooltana Avenue and Glenrowan Avenue intersection with Ferguson Avenue to improve sight lines and safety
- 11 **Wycliff Street and Fisher Street junction**
Proposal not proceeding.

SUMMARY OF RECOMMENDATIONS FOR LOCAL AREA TRAFFIC MANAGEMENT IN FULLARTON/MYRTLE BANK



- 12 Glen Osmond Road Pedestrian Actuated Crossing (PAC)**
Advocate to DIT to implement safety measures at the Glen Osmond Road PAC south of Fisher Street, noting its connection to Glen Osmond Primary School.
- 13 Riverdale / Rossington Neighbourhood Bicycle Route**
Prioritise the delivery (concept design to construction) of Riverdale / Rossington Neighbourhood Bicycle Route in its next version of its Walking and Cycling Implementation Plan 2028–32.
- 14 New Bicycle and Pedestrian Actuated Crossing (BPAC) on Fullarton Road north of Cheltenham Street**
Advocate to DIT for the installation of a new BPAC on Fullarton Road just north of Cheltenham Street to improve east-west crossing access for people walking and cycling, improve access to Highgate Village Business Precinct and bus stops 10 Fullarton Road east and west sides.
- 15 Reduce speed limit on Fullarton Road between Clinton Avenue and Fisher Street**
Advocate to DIT to reduce the speed limit from 60km/h to 50km/h between Clinton Avenue and Fisher Street to improve safety and access adjacent to Highgate Village Centre and Fullarton Community Centre.
- 16 Wooltana Avenue (adjacent to Bertram Hawker Kindergarten)**
Identify opportunities to implement additional traffic management measures to enhance the kindergarten's visibility, calm traffic, and improve pedestrian crossings at the Lindsay Avenue junction.
- 17 New Bicycle and Pedestrian Actuated Crossing (BPAC) on Cross Road just east of Waite Road**
Advocate to DIT to improve safety and access for people walking and cycling across Cross Road just east of Waite Road, while creating safer turning movements and moderating traffic behaviour in the immediate area (particularly U-turns observed at the Urrbrae Avenue junction with Cross Road).
- 18 Enhanced Bicycle Connectivity from Glen Osmond Road to Ridge Park**
Identify opportunities to improve bicycle connectivity from Glen Osmond Road to the Ridge Park shared-use path network.
- 19 Burnham Avenue and Palmer Avenue junction**
Identify opportunities to calm traffic and improve pedestrian accessibility at Burnham Avenue and Palmer Avenue junction.
- 20 Fisher Street and Fullarton Road Traffic Signals**
Advocate to DIT to upgrade intersection to improve pedestrian accessibility and upgrade ramps.



RECOMMENDATION 1
FLORENCE STREET

Introduce speed humps to achieve safer speeds in Florence Street.

KEY STREET INFORMATION



Road width: 10.5 metres



Street length: 600 metres



Traffic volume:
approx. 1,174 vehicles per day



Car speed (85th percentile):
47.5 km/h



Key community concerns
(raised prior to the LATM study)

- Concerns for growing car volumes and speeds
- Observation of non-compliance with the posted speed limit
- Concerns for the intersection with Glen Osmond Road
- Requests for traffic speed calming measures

DESIGN APPROACH

The proposed design includes four Watts profile speed humps along the length of the street. The speed humps have been positioned to maintain consistent spacing of approximately 100 to 150 metres. Each have been located near existing street lighting to avoid the need for additional infrastructure. The treatments have been designed to preserve on-street parking and maintain driveway access. The two speed humps located on either side of Wellington Terrace are expected to assist in reducing vehicle speeds to better align with the 40 km/h speed limit.

The design also includes widening the existing narrow pedestrian refuge at the Glen Osmond Road junction. This upgrade will bring the refuge in line with current standards and help narrow the wide entry into Florence Street, improving pedestrian safety and crossing conditions.

FEEDBACK

Total responses indicating level of support: 96
Comments received: 53

Level of support (proportion, and number of respondents)



A total of 53 comments were received for this recommendation. The largest share of comments expressed support for the proposal.

Five comments raised design considerations, including concerns about the effectiveness and placement of the proposed speed humps and suggestions to consider alternative treatments such as flat-top platforms or

chicanes. Parking on both sides of the street was also noted as contributing to congestion and safety issues, with one comment suggesting removal of parking on one side.

The 53 comments were grouped into overarching themes, as shown in the chart below.

Overarching themes identified from community comments

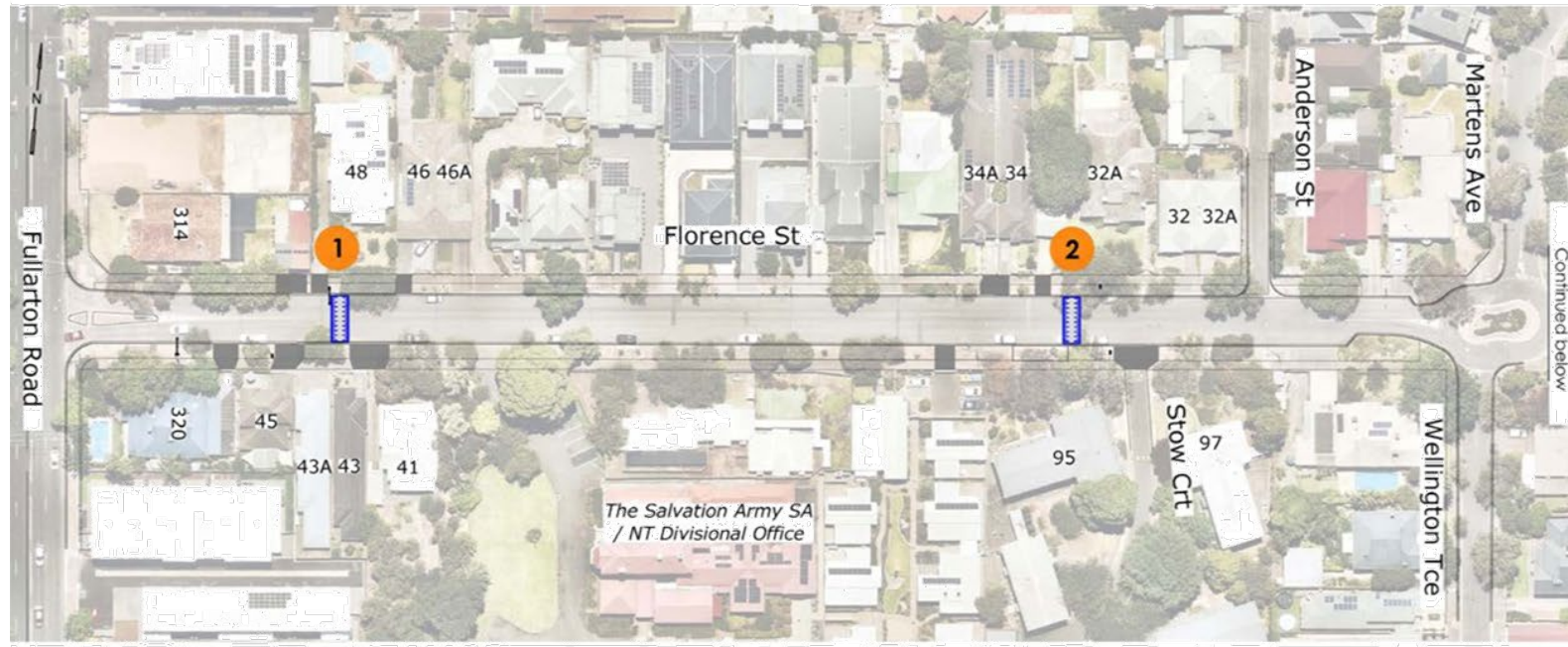


RESPONSE AND PROPOSAL

The locations of the road humps were reviewed and are compliant with relevant standards. Humps 1 and 3 are situated near property crossovers; the detailed design will include an engineering survey to verify vehicle clearance, and minor height adjustments may be required. Hump 2 is appropriately positioned but may be shifted slightly east to better align between opposing crossovers, with the final location to be confirmed during the detailed design stage.

Residents who raised concerns about parking on Florence Street were contacted via email and provided with information on how to apply for changes to parking restrictions.

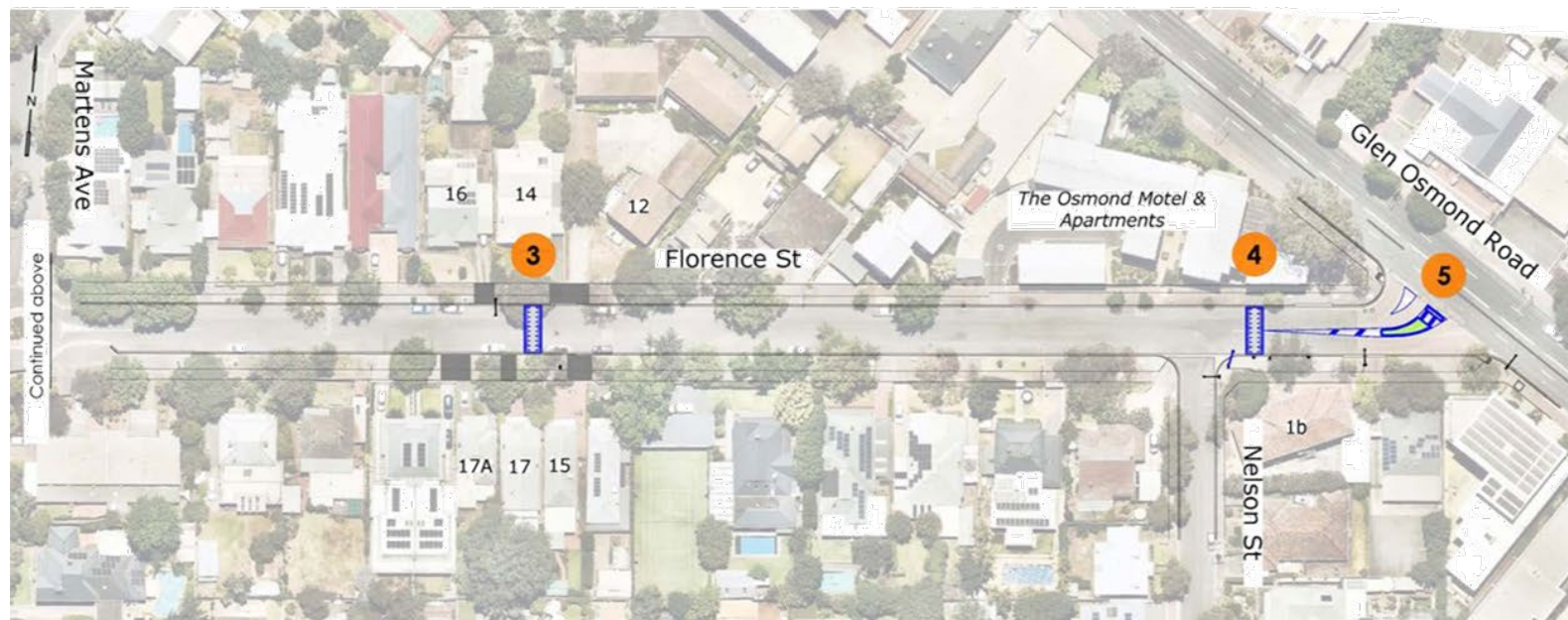
No changes were made to the initial proposed design concept. The plan is shown on the next page.



FLORENCE STREET STREET UPGRADE PLAN

Purpose: To introduce speed humps to achieve safer speeds in Florence Street.

- | | | | |
|---------------------------|----------------------------------|---|---|
| 1 | 2 | 3 | 4 |
| Watts profile speed humps | | | |
| 5 | Widened pedestrian refuge island | | |





RECOMMENDATION 2
KATHERINE STREET

Introduce speed humps to calm traffic movements on Katherine Street, a key part of Council’s walking and cycling network, and enhance connections to Katherine Street Park. Improve intersections at Moore Street, Glen Osmond Road and Nelson Street.

KEY STREET INFORMATION



Road width: 7.8 metres



Street length: 250 metres



Traffic volume:
approx. 799 vehicles per day



Car speed (85th percentile):
40.1 km/h



Key community concerns
(raised prior to the LATM study)

- Concerns about excessive car volumes and high speeds.
- Parking congestion and safety access issues, with requests for parking controls.

DESIGN APPROACH

The proposed design takes into account that Katherine Street and Moore Street are part of Council’s walking and cycling network and runs alongside Katherine Street Park. The design includes the following improvements:

- Contrasting pavement treatment at the Nelson Street and Katherine Street junction to increase its visual presence and driver awareness.
- A bicycle-friendly flat-top speed hump to help slow traffic and improve safety for all users near 8 and 9 Katherine Street.
- Raised pavement treatment at the Katherine Street and Moore Street junction to calm traffic and support safer walking and riding.
- New bicycle “sharrows” (shared lane markings) to highlight the on-road bike route.
- Upgrades at the Glen Osmond Road approach to calm traffic entering Katherine Street and improve access for bike riders crossing at the traffic lights to reach Conyngham Street.

FEEDBACK

Total responses indicating level of support: 97
Comments received: 50

Level of support (proportion, and number of respondents)

NO	NEUTRAL	YES
14%, 14	28%, 27	58%, 56

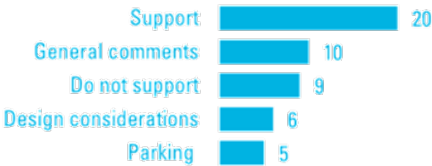
A total of 50 comments were received for this recommendation. The largest share of comments expressed support for the proposal.

Six comments raised design considerations, including concerns about congestion, parking pressure and visibility at the Katherine/Nelson and Katherine/Glen Osmond Road intersections, particularly due to commuter

and school parking. While traffic-calming measures were generally supported, respondents suggested reviewing the placement and design of devices and strengthening parking management, with one nearby resident strongly opposing the proposed flat-top speed hump east of Nelson Street.

The 50 comments were grouped into overarching themes, as shown in the chart below.

Overarching themes identified from community comments



RESPONSE AND PROPOSAL

The flat-top speed hump proposed just east of Nelson Street has been removed from the design. This follows strong objections from the resident next to the proposed location and reflects that the hump was considered beneficial, but not necessary.

Traffic data shows that speeds on Katherine Street between Nelson Street and Moore Street are already relatively low, with an 85th percentile speed of around 36 km/h and traffic volumes of approximately 650 vehicles per day (vpd). By comparison, the section east of Moore Street carries slightly higher volumes (around 820 vpd) and a marginally higher 85th percentile speed of about 40 km/h. The section east of Moore Street also forms part of Council’s Walking and Cycling Network, which targets a 30 km/h design speed to provide a safer and more comfortable environment for people walking and riding.

Minor changes were made to the initial proposed design concept. The updated plan is shown on the next page.



KATHERINE STREET STREET UPGRADE PLAN

Purpose: To introduce speed humps to calm traffic movements on Katherine Street, a key part of Council's walking and cycling network, and enhance connections to Katherine Street Park. To improve intersections at Moore Street, Glen Osmond Road and Nelson Street.

- 1 Contrasting pavement treatment at Nelson Street /Katherine Street junction
- 2 Raised pavement treatment at Katherine Street/Moore Street junction
- 3 5 Flat top speed humps
- 4 Extended path area with improved bicycle access ramp
Two parking spaces removed

To deliver the proposed upgrades, in total two on-street parking spaces near the Glen Osmond Road intersection will be removed.





RECOMMENDATION 3
WATTLE STREET

Introduce a “wombat” crossing on Wattle Street, between Alma Road and Milton Avenue, to calm traffic movements, improve pedestrian connectivity and safety across Wattle Street and to Katherine Street Park.

KEY STREET INFORMATION



Road width: 12 metres



Street length: 900 metres



Traffic volume:
approx. 4,300 vehicles per day



Car speed (85th percentile):
51.7 km/h



Key community concerns
(raised prior to the LATM study):

- Lack of safe pedestrian crossings along the entire length of Wattle Street.
- Request for a pedestrian crossing aligned with the desire line towards Katherine Street Park.

DESIGN APPROACH

The design proposes a raised priority “wombat” pedestrian crossing on Wattle Street, just west of the Moore Street junction, with raised pavement treatments at the Nelson Street and Milton Avenue junctions. This location for the crossing was selected as the most suitable, given the number of driveways and street trees along the street.

Creating the crossing will require closing and relocating a driveway. Preliminary discussions with the most affected property owner has indicated in-principle support for the proposal. Positioning the crossing here places it closer to the pedestrian desire line between Alma Road and Moore Street.

To further improve safety and slow vehicles to around 40 km/h, raised pavement treatments are planned at Milton Avenue and Nelson Street junctions, reinforcing traffic calming on the approaches to the crossing.

FEEDBACK

Total responses indicating level of support: 97
Comments received: 43

Level of support (proportion, and number of respondents)



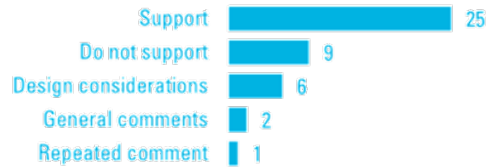
A total of 43 comments were received for this recommendation. The largest share of comments expressed support for the proposal.

Six comments raised design considerations, with general support for the proposed traffic calming measures and pedestrian crossing, alongside a preference to retain

existing on-street parking. Concerns related to sightlines at Nelson Street, potential light spill from the wombat crossing, cost and suitability of the raised crossing, and possible traffic diversion, with some residents opposite Nelson Street strongly opposing the proposed raised intersection. Some respondents also suggested additional traffic calming on Alma and Wattle Streets and broader network upgrades.

The 43 comments were grouped into overarching themes, as shown in the chart below.

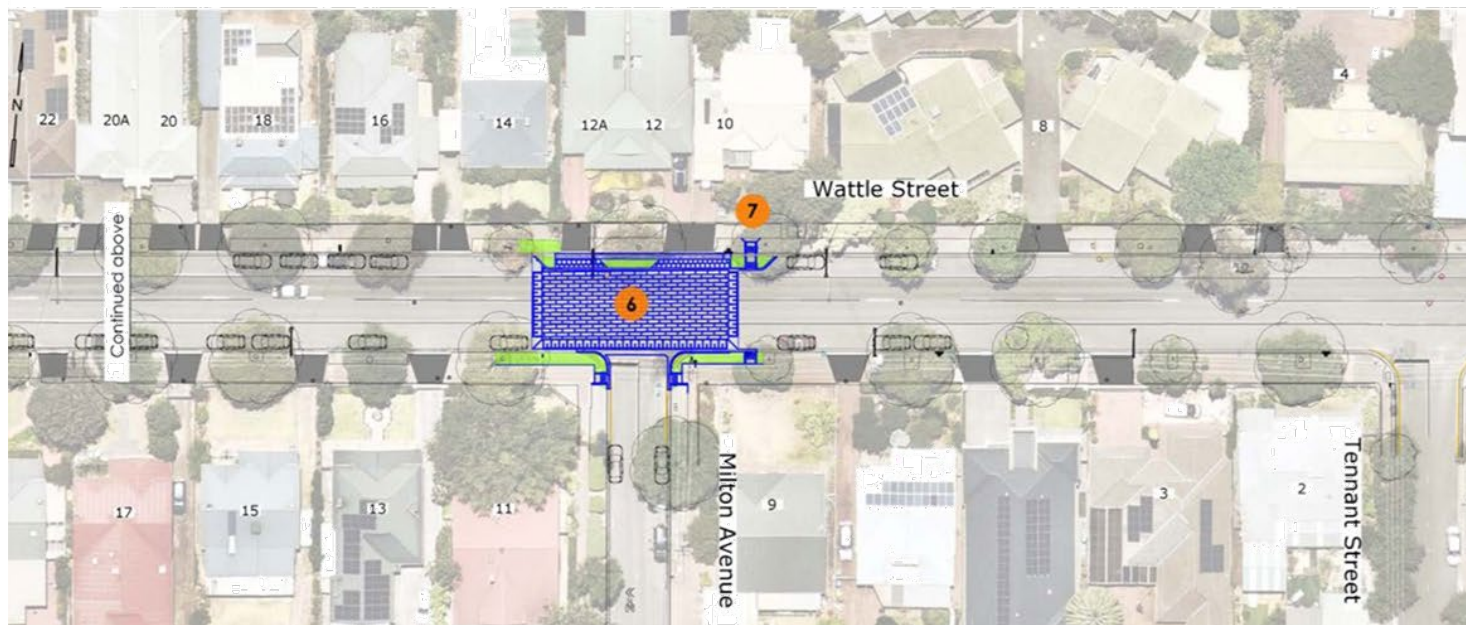
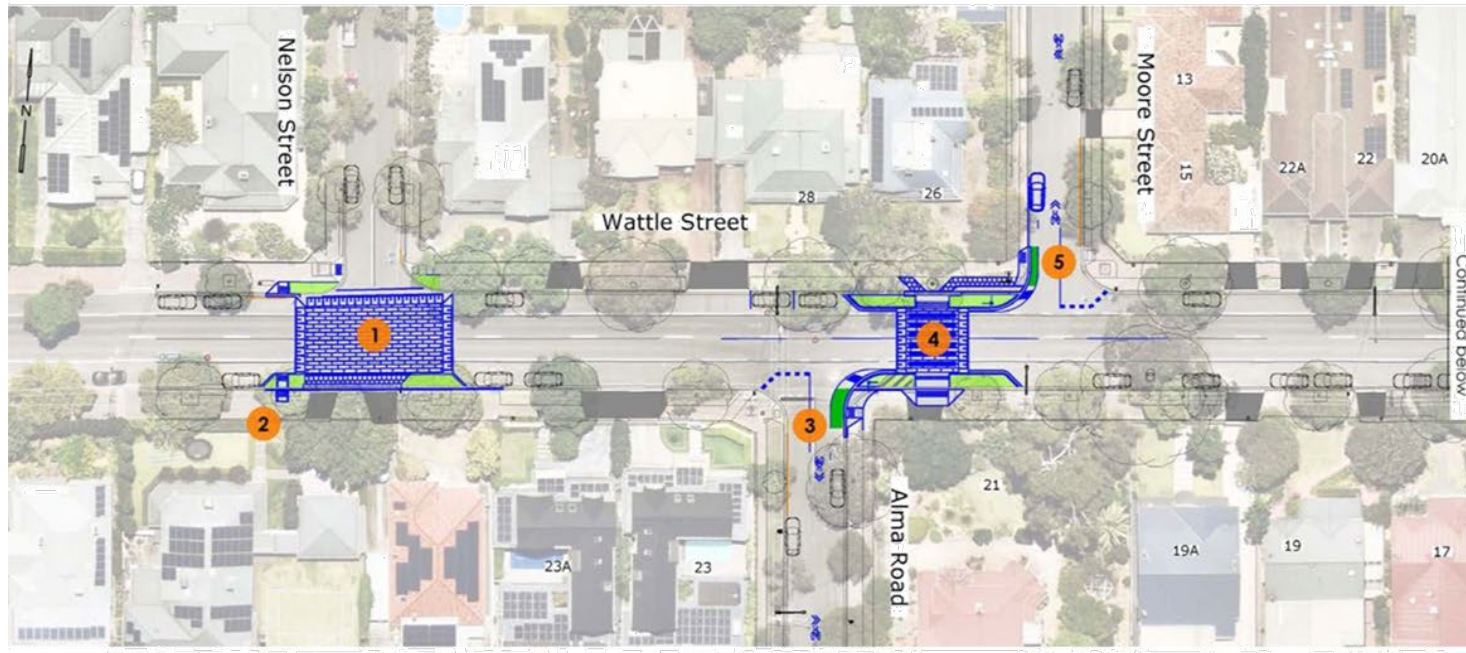
Overarching themes identified from community comments



RESPONSE AND PROPOSAL

A staged approach to delivery is proposed in response to resident opposition to the proposed raised intersection opposite Nelson Street and concerns about parking loss. Stage 1 would involve installation of the raised priority “wombat” crossing. Stage 2, the raised intersections, would only be considered if post-implementation monitoring shows vehicle speeds exceeding the target 40 km/h and low compliance at the crossing.

No changes were made to the initial proposed concept design, however its delivery is proposed to be staged. The plan is shown on the next page.



WATTLE STREET

STREET UPGRADE PLAN

Purpose: To introduce a “wombat crossing on Wattle Street, between Alma Road and Milton Avenue, to calm traffic movement improve pedestrian connectivity and safety across Wattle Street and to Katherine Street Park.

- 1** Landscaped kerb extension and raised pavement treatment at Wattle Street/ Nelson Street junction
One parking space removed
- 2** Landscaped kerb extension and pedestrian accessible ramp
One parking space removed
- 3** Bicycle access ramp
One parking space removed
- 4** Raised “wombat” crossing with landscaped kerb extensions between Alma Road and Moore Street
Four parking spaces removed
- 5** Bicycle access ramp
- 6** Landscaped kerb extension and raised pavement treatment at Wattle Street/ Milton Avenue junction
One parking space removed
- 7** Landscaped kerb extension and pedestrian accessible ramp
One parking space removed

To deliver the proposed upgrades, in total nine on-street parking spaces will need to be removed, as noted in the table above.



RECOMMENDATION 4

ALMA ROAD

Improve junctions with Fisher Street, Osmond Terrace and Wattle Street to calm traffic movements.

KEY STREET INFORMATION



Alma Road width: 7.7 metres



Alma Road street length: 325 metres



Traffic volume:
approx. 448 vehicles per day



Car speed (85th percentile):
45.9 km/h



Key community concerns
(raised prior to the LATM study):

- Concerns about excessive car volumes, high speeds, traffic-related noise and crashes witnessed by residents.
- Requests for traffic speed calming measures and advisory signage to encourage slower driving speeds.

DESIGN APPROACH

The proposed design includes small kerb extensions and contrasting pavement treatment at Osmond Terrace junction and a raised pavement treatment at Fisher Street junction.

As part of the LATM 5 plan, a raised priority “wombat” pedestrian crossing is proposed just east of Alma Road’s intersection with Wattle Street (see recommendation 3). Due to this proposed new crossing, no additional changes are proposed at the Wattle Street junction. The proposed changes aim to slow traffic on Alma Road and intersecting streets, enhancing safety for all street users.

Alma Road’s 7.7 metre width and the need to allow space for service vehicles limited options for other treatments, such as large landscaped kerb extensions. Each junction will also accommodate new or upgraded accessible kerb ramps, where possible.

FEEDBACK

Total responses indicating level of support: 97
Comments received: 31

Level of support (proportion, and number of respondents)

NO	NEUTRAL	YES
14%, 14	28%, 27	58%, 56

A total of 31 comments were received for this recommendation. Community views were mixed, with a similar number of comments in support of and opposing the recommendation (10 and 9 respectively).

Seven comments raised design considerations. There was general support for squaring the intersection kerbs,

although some respondents questioned the need for additional pedestrian ramps and suggested raising the contrasting pavement at Alma Road/Osmond Terrace junction to further moderate speeds. Concerns were also raised about potential loss of parking, traffic redistribution between Alma Road and Milton Streets, the need to align with Austroads and DIT guidance, and limited pedestrian visibility near 40 Fisher Street due to overgrown vegetation.

The 31 comments were grouped into overarching themes, as shown in the chart below.

Overarching themes identified from community comments



RESPONSE AND PROPOSAL

As a result of feedback, a minor design change is proposed to remove the pedestrian access ramps on the east side of the Alma Road/Osmond Terrace junction, preserving the car park opposite 11 Alma Road while retaining the ramps on the west side.

Minor changes were made to the initial proposed design concept. The updated plan is shown on the next page.



ALMA ROAD

STREET UPGRADE PLAN

Purpose: To improve junctions with Fisher Street, Osmond Terrace and Wattle Street to calm traffic movements.

- 1 Contrasting pavement treatment at Alma Road/ Osmond Terrace junction
- 2 Pedestrian accessible ramp and modified junction corners
One parking space removed
- 3 Junction corners modified and pedestrian accessible ramp
- 4 Raised pavement treatment at Alma Road/Fisher Street junction and pedestrian accessible ramps

To deliver the proposed upgrades, one on-street parking spaces will be removed, as noted in the table above





RECOMMENDATION 5

FISHER STREET AND BEACONSFIELD STREET JUNCTION

Upgrade the Glen Osmond Primary School “koala” crossing to a “wombat” crossing to enhance pedestrian safety and calm traffic movements. Improve the junction at Beaconsfield Street and Fisher Street to improve connectivity with the updated crossing.

KEY STREET INFORMATION



Fisher Street road width: 12.4 metres



Fisher Street length: 1,100 metres



Traffic volume:
approx. 3,500 vehicles per day



Car speed (85th percentile):
47 to 50.6 km/h



Key community concerns
(raised prior to the LATM study):
high traffic speeds around Glen Osmond Primary School

DESIGN APPROACH

The design proposes replacing the existing school “koala” crossing with a raised priority “wombat” pedestrian crossing that operates at all times, not just during school drop-off and pick-up. School community feedback and low compliance with the 25 km/h speed limit have highlighted the need for improved safety. Lighting and signal lanterns at the crossing will be upgraded, and kerb buildouts will be enhanced with landscaping to increase visibility and improve pedestrian safety. The upgrade aims to improve crossing conditions throughout the day.

To support the raised priority “wombat” pedestrian crossing, additional traffic calming measures have been incorporated into the design, including:

- A flat-top road hump located approximately 75 metres east of the crossing.
- A raised pavement treatment at the Rossington Avenue intersection.

These changes aim to provide a safer environment for students and pedestrians by slowing traffic to 40 km/h or below, as motorists approach the wombat crossing, and improving driver awareness.

FEEDBACK

Total responses indicating level of support: 97
Comments received: 43

Level of support (proportion, and number of respondents)

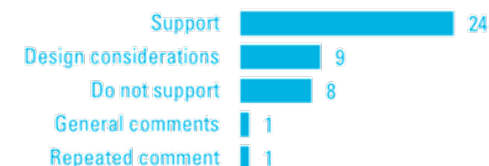


A total of 43 comments were received for this recommendation. The largest proportion of comments expressed support for the recommendation.

Nine comments raised design considerations. While there was general support for upgrading the existing school crossing to a raised “wombat” crossing with associated traffic calming, some concerns were raised about the proximity to Glen Osmond Road and potential impacts related to speed, noise, lighting and stormwater. Respondents also noted that congestion is influenced by parking behaviour and nearby intersections, suggesting complementary measures in the surrounding network, while one resident raised concerns about the crossing location affecting future redevelopment potential of their property.

The 43 comments were grouped into overarching themes, as shown in the chart below.

Overarching themes identified from community comments



RESPONSE AND PROPOSAL

To address concerns regarding vehicle speeds for traffic turning into Fisher Street from Glen Osmond Road, it is proposed to enhance the existing painted corner treatment including the pavement bars.

Relocating the crossing to another point along the street was considered. However, given its established role in supporting school safety, its direct connection to the school access gates, and its alignment with key side streets, the current location is considered to provide the best overall outcome.

Minor changes were made to the initial proposed design concept. The updated plan is shown on the next page.



FISHER STREET AND BEACONSFIELD STREET JUNCTION

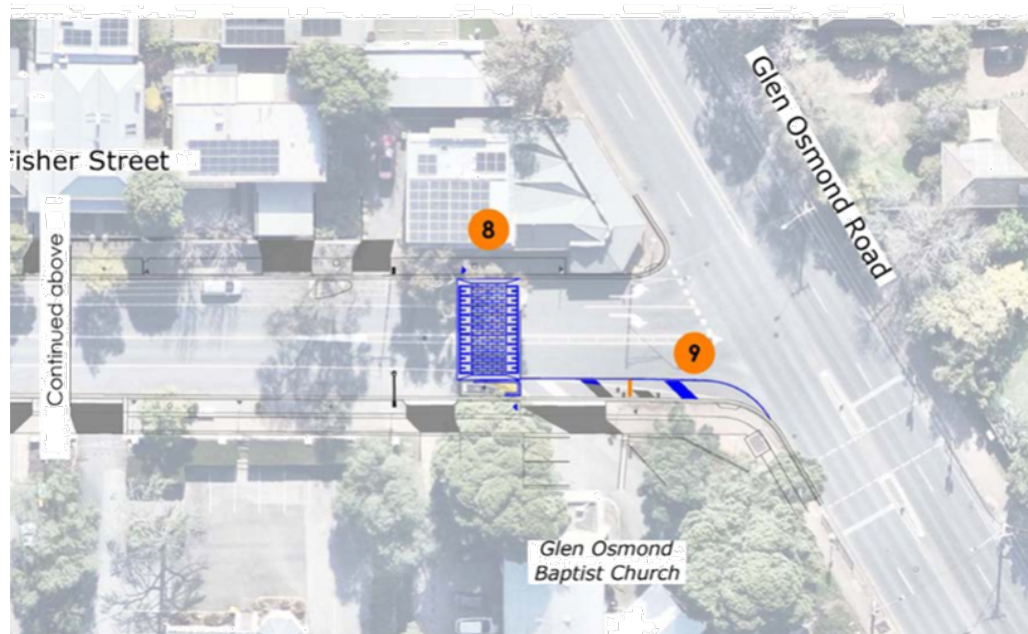
STREET UPGRADE PLAN

Purpose: To upgrade the Glen Osmond Primary School “koala” crossing to a “wombat” crossing to enhance pedestrian safety and calm traffic movements. Improve the junction at Beaconsfield Street and Fisher Street to improve connectivity with the updated crossing.

- 1** Raised pavement treatment at Fisher Street /Rossington Avenue junction
- 2 6** Kerb extension with bin presentation area
- 3** Landscaped kerb extension and pedestrian accessible kerb ramp
- 4** Junction corners to be modified and new pedestrian accessible kerb ramps
- 5** “Koala” crossing replaced with a raised “wombat” crossing
- 7** Landscaped kerb extensions
- 8** Flat top speed hump

To deliver the proposed upgrades, in total three on-street parking spaces will be removed:

- One near location marked **2** and
- Two parking spaces near location marked **3**.





RECOMMENDATION 6

FERGUSON AVENUE AND RIVERDALE ROAD INTERSECTION

Raise the intersection at Riverdale Road and Ferguson Avenue to enhance safety and calm traffic movements.

KEY STREET INFORMATION



Ferguson Ave
road width:
9.2 metres



Ferguson Ave
street length:
1,315 metres



Traffic volume:
approx. 1,675
vehicles per day



Car speed
(85th %):
53.5 km/h



Key community concerns
(raised prior to the LATM study):

- Issues with high traffic speeds and volumes, with calls for speed humps and other measures to slow vehicles.
- The street is often used as a shortcut to avoid the nearby arterial intersection.
- Poor visibility and awkward road geometry at Riverdale Road create a conflict point.
- Pedestrian safety and crossing conditions concerns, especially near the creek.

DESIGN APPROACH

The design includes a raised priority “wombat” pedestrian crossing on the eastern arm of the intersection, and two landscaped flat-top speed humps about 40 to 50 metres to the east and west of the intersection. Stormwater constraints meant the whole intersection could not be raised, and limited sightlines and road layout left only one safe location for the crossing – east of Riverdale Street.

The priority “wombat” pedestrian crossing will improve safety for people walking and cycling and will link the north-south neighbourhood bike route along Rossington Avenue and Riverdale Road. The two landscaped speed humps will slow vehicles as they approach both the intersection and the crossing. Advance warning signs for the crossing will be built into the landscaped traffic islands at the humps to help alert drivers.

FEEDBACK

Total responses indicating level of support: 97
Comments received: 44

Level of support (proportion, and number of respondents)



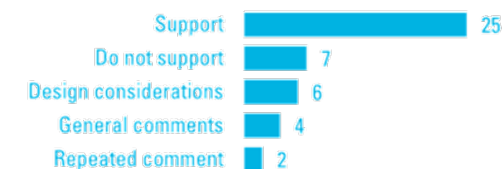
A total of 44 comments were received for this recommendation. The largest proportion of comments expressed support for the recommendation.

Six comments raised design considerations, including concerns about traffic speeds, safety and rat-running, particularly along Riverdale Road, Rossington Avenue and Ferguson Avenue. While raised street sections and “wombat” crossings were generally supported, some

respondents questioned whether the proposed measures would adequately address blind corners and limited sightlines, and suggested stronger interventions such as movement restrictions, a roundabout or chicane-style treatments. Additional suggestions included broader speed reductions, increased enforcement and managing peak-hour through traffic, with some noting potential cost implications related to drainage works.

The 44 comments were grouped into overarching themes, as shown in the chart below.

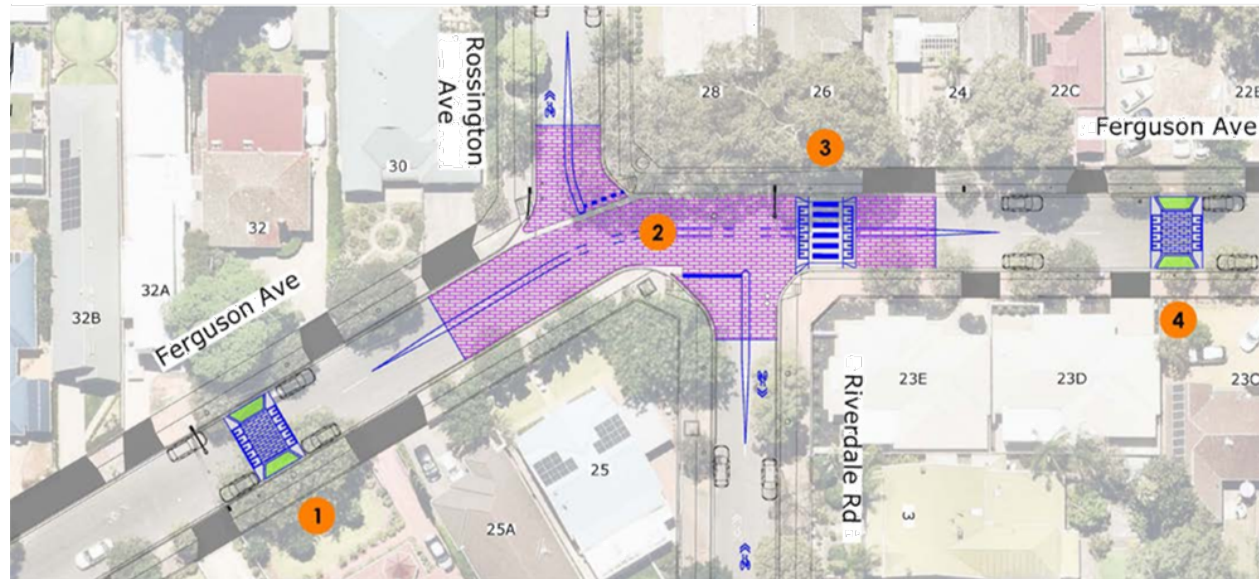
Overarching themes identified from community comments



RESPONSE AND PROPOSAL

Sight lines were reviewed in response to feedback and are considered to be satisfactory. It is acknowledged that the fence on the south-west corner impacts vehicle sight lines for vehicles travelling eastbound; however, the proposed improvements are intended to calm traffic on the approach to the intersection and are expected to improve safety for all road users.

No changes were made to the initial proposed design concept. The plan is shown on the next page.



FERGUSON AVENUE AND RIVERDALE ROAD INTERSECTION

STREET UPGRADE PLAN

Purpose: To raise the intersection at Riverdale Road and Ferguson Avenue to enhance safety and calm traffic movements

- | | |
|--------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| 1 | 4 |
| Flat top speed humps
Two parking spaces removed at each speed hump location | |
| 2 | Contrasting pavement treatment at Ferguson Avenue/Rossington Avenue/Riverdale Road junction |
| 3 | Raised "wombat" pedestrian priority crossing
No flashing lights proposed |

To deliver the proposed upgrades, in total four on-street parking spaces will be removed as noted in the table above.





RECOMMENDATION 7


FERGUSON AVENUE AND MYRTLE AVENUE JUNCTION


Improve the junction of Ferguson Avenue and Myrtle Avenue to enhance safety.


KEY STREET INFORMATION


- 

Ferguson Ave road width: 9.2 metres
- 

Ferguson Ave street length: 1,315 metres
- 

Traffic volume: approx. 2,848 vehicles per day
- 

Car speed (85th percentile): 52 km/h
- 

Two rear end crashes occurred at the junction, attributed to driver inattention
- 

Key community concerns (raised prior to the LATM study) are issues with growing traffic volumes and aggressive driving

DESIGN APPROACH

The proposed design provides accessible pedestrian kerb ramps in both the east-west and north-south directions at the junction. It also incorporates a kerb build-out to reduce the width of the intersection and a raised pavement treatment to help calm traffic and improve safety. The layout has been designed to maintain driveway access and allow for service vehicle movements.

FEEDBACK

Total responses indicating level of support: 96
Comments received: 37

Level of support (proportion, and number of respondents)

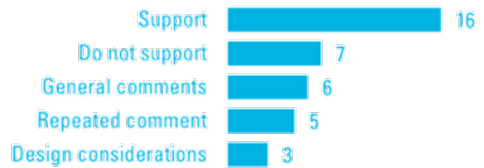
NO	NEUTRAL	YES
8%, 8	30%, 29	61%, 59

A total of 37 comments were received for this recommendation. The largest proportion of comments expressed support for the recommendation.

Three comments raised design considerations. While the proposed changes were generally supported, some respondents suggested that contrasting paving alone may achieve the desired outcome without raised treatments, and noted that removing on-street parking could improve sightlines and safety. Concerns were also raised that the redesign does not address through-traffic using the area as a shortcut between Glen Osmond, Fullarton and Cross Roads.

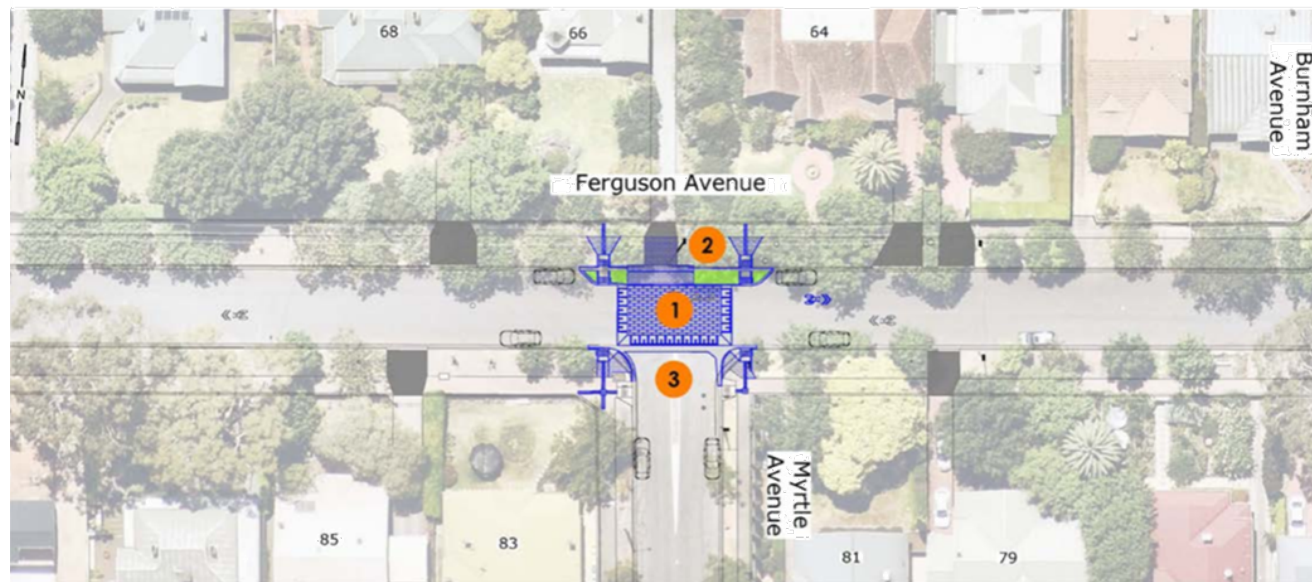
The 37 comments were grouped into overarching themes, as shown in the chart below.

Overarching themes identified from community comments



RESPONSE AND PROPOSAL

No changes were made to the initial proposed design concept. The plan is shown on the next page.



FERGUSON AVENUE AND MYRTLE AVENUE JUNCTION STREET UPGRADE PLAN

Purpose: To improve the junction of Ferguson Avenue and Myrtle Avenue to enhance safety.

- 1** Raised pavement treatment at Ferguson Avenue / Myrtle Avenue junction
To deliver the proposed upgrades, two on-street parking spaces will need to be removed
- 2** Landscaped kerb extension and pedestrian accessible kerb ramps
- 3** Pedestrian accessible kerb ramps and modified junction corners

To deliver the proposed upgrades, in total two on-street parking spaces will be removed as noted above.



RECOMMENDATION 8
CLINTON AVENUE

Improve junctions of Clinton Avenue with Hexham Avenue, Jenkins Avenue and Myrtle Avenue to calm traffic movements.

KEY STREET INFORMATION



Clinton Avenue road width: 8.9 metres



Clinton Avenue street length: 385 metres



Traffic volume:
approx. 543 vehicles per day



Car speed (85th percentile): 46.7 km/h

DESIGN APPROACH

The proposed design for each junction includes:

- Improved, accessible pedestrian kerb ramps, where possible.
- Provision for service vehicle movements.
- Retention of driveway access to adjoining properties.

With a carriageway width of 8.9 metres, there is limited opportunity to extend kerbs to achieve additional traffic calming. As a result, raised pavement treatments are proposed at the Hexham Avenue and Myrtle Avenue junctions. At the Jenkins Avenue junction, however, a contrasting pavement surface is proposed to provide a visual cue to drivers and help reduce vehicle speeds.

FEEDBACK

Total responses indicating level of support: 95
Comments received: 33

Level of support (proportion, and number of respondents)

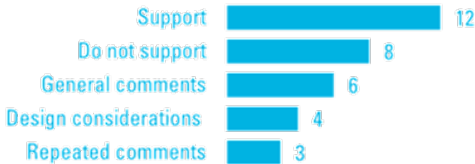
NO	NEUTRAL	YES
13%, 12	34%, 32	54%, 51

A total of 33 comments were received for this recommendation. The largest proportion of comments expressed support for the recommendation.

Four comments raised design considerations. While improvements to pedestrian safety and accessibility were generally supported, views on the proposed Clinton Avenue upgrade were mixed, with concerns about the potential loss of on-street parking and the need for raised pavement treatments. Residents directly affected by the proposal did not support the kerb buildouts and new kerb ramp due to the loss of two parking spaces, and emphasised that all existing property crossovers should be retained.

The 33 comments were grouped into overarching themes, as shown in the chart below.

Overarching themes identified from community comments



RESPONSE AND PROPOSAL

Changes have been made to the design for Clinton Avenue and Jenkins Avenue junction to remove the proposed kerb buildouts and the north-south pedestrian kerb ramps, allowing the two on-street parking spaces to be retained.

The property owner on the south-east corner also confirmed that, although the driveway crossover appears unused, it is occasionally required and needs to be retained.

Minor changes were made to the initial proposed design concept. The updated plan is shown on the next page.

CLINTON AVENUE STREET UPGRADE PLAN

Purpose: To improve junctions of Clinton Avenue with Hexham Avenue, Jenkins Avenue and Myrtle Avenue to calm traffic movements

- 1** Raised pavement treatment at Clinton Avenue/
Hexham Avenue junction

- 2 5 6** Pedestrian accessible kerb ramps and modified
junction corners

- 3** Pedestrian accessible kerb ramp, with one on-street
car parking space removed

- 4** Contrasting pavement treatment (flush) at Clinton
Avenue/Jenkins Avenue junction

- 6** Raised pavement treatment at Clinton Avenue/
Myrtle Avenue junction.

- 7** Raised pavement treatment at Clinton Avenue/
Myrtle Avenue junction

To deliver the proposed upgrades, one on-street parking space will be removed as noted above.





RECOMMENDATION 9
URRBRAE AVENUE

Improve junctions with Ferguson Avenue, Auburn Avenue and Glenferrie Avenue to calm traffic movements.

KEY STREET INFORMATION



Road width: 9 metres



Street length: 432 metres



Traffic volume:
approx. 956 vehicles per day



Car speed (85th %): 46.8 km/h

DESIGN APPROACH

The proposed design for each junction includes:

- Improved and accessible pedestrian kerb ramps in both east-west and north-south directions, where feasible.
- Accommodation for service vehicle movements.
- Maintenance of driveway access for adjacent properties.
- Landscaping opportunities, where feasible.

To support reduced vehicle speeds and calmer traffic movements, raised pavement treatments are proposed at the junctions of Ferguson Avenue and Glenferrie Avenue with Urrbrae Avenue. At Auburn Avenue junction, a kerb extension on the west side of Urrbrae Avenue is proposed to narrow the carriageway, complemented by contrasting pavement materials to enhance safety.

FEEDBACK

Total responses indicating level of support: 94
Comments received: 34

Level of support (proportion, and number of respondents)

NO	NEUTRAL	YES
11%, 10	31%, 29	59%, 55

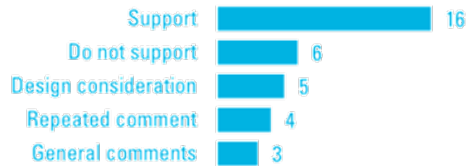
A total of 34 comments were received for this recommendation. The largest proportion of comments expressed support for the recommendation.

Five comments raised design considerations. While the proposed traffic calming measures were generally supported, some respondents expressed concerns about the cost and visibility impacts of raised pavements, landscaped kerb extensions and contrasting treatments. It was also noted that existing verge plantings and

parked cars already limit sightlines, and broader safety concerns were raised about through-traffic using the area to avoid nearby arterial intersections.

The 34 comments were grouped into overarching themes, as shown in the chart below.

Overarching themes identified from community comments



RESPONSE AND PROPOSAL

A number of residents raised concerns about the number of U-turns occurring at the Urrbrae Avenue and Cross Road junction, which were attributed to the lack of traffic signals at the Waite Road junction (within the City of Mitcham).

Peak-period surveys (7:00–10:00 am and 3:00–6:00 pm) recorded 22 U-turns in the morning peak and 42 in the afternoon, with right-turn volumes of 67 in/17 out (AM) and 108 in/25 out (PM), and some vehicles completing U-turns within Urrbrae Avenue. While U-turn activity is evident, restricting this movement may shift traffic into Urrbrae Avenue for three-point turns and would require further consultation and DIT approval before any change is considered. Further design testing indicates that a small physical median could be implemented at this location, subject to support from the local community and DIT.

No changes were made to the initial proposed concept design, however an addition of a central median at Urrbrae Avenue junction with Cross Road will be considered in consultation with the local community and DIT. The plan is shown on the next page.

URRBRAE AVENUE STREET UPGRADE PLAN

Purpose: To improve junctions with Ferguson Avenue, Auburn Avenue and Glenferrie Avenue to calm traffic movements

1 Raised pavement treatment at Ferguson Avenue/ Urrbrae Avenue junction

2 5 Landscaped kerb extensions and pedestrian accessible kerb ramps

3 6 8 Pedestrian accessible kerb ramps and modified junction corners

4 Contrasting pavement treatment (flush)

7 Raised pavement treatment at Urrbrae Avenue / Glenferrie Avenue junction

To deliver the proposed upgrades, in total four on-street parking spaces will need to be removed at locations **2** and **5** (two at each junction location).

The installation of a central median at the Urrbrae Avenue and Cross Road intersection will be considered in consultation with the local community and DIT to address U-turn movements observed at this location, particularly during peak periods.





RECOMMENDATION 10

WOOLTANA AND GLENROWAN AVENUES INTERSECTION WITH FERGUSON AVENUE

Improve Woollana Avenue and Glenrowan Avenue intersection with Ferguson Avenue to improve sight lines and safety.

KEY STREET INFORMATION



Woollana Avenue road width:
9.2 metres



Woollana Avenue street length:
1,315 metres



Traffic volume:
approx. 2,097 vehicles per day



Car speed (85th percentile): 47.7 km/h

DESIGN APPROACH

The proposed design aims to improve sightlines by keeping greater clearance from parked vehicles near the intersection and adding painted markings through its centre.

While physical measures such as kerb extensions were also considered, restrictions from service vehicle movements and driveway access meant that alternative designs were heavily constrained, offering little functional benefit.

FEEDBACK

Total responses indicating level of support: 91
Comments received: 35

Level of support (proportion, and number of respondents)



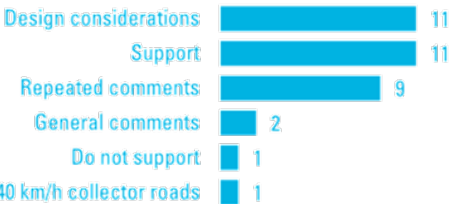
A total of 35 comments were received for this recommendation. The largest share of comments related to design considerations, particularly around proposed parking restrictions and improvements to pedestrian facilities. Notably, the number of comments expressing support for the recommendation was equal to those raising design considerations.

Eleven comments raised design considerations. While the proposed improvements were generally supported, respondents highlighted the need for stronger parking controls and improved pedestrian facilities, including a crossing and kerb ramps, to address accessibility and safety concerns. Issues with sightlines near Woollana Avenue and parking associated with the nearby RSL

were also noted as contributing to congestion and reduced safety.

The 34 comments were grouped into overarching themes, as shown in the chart below.

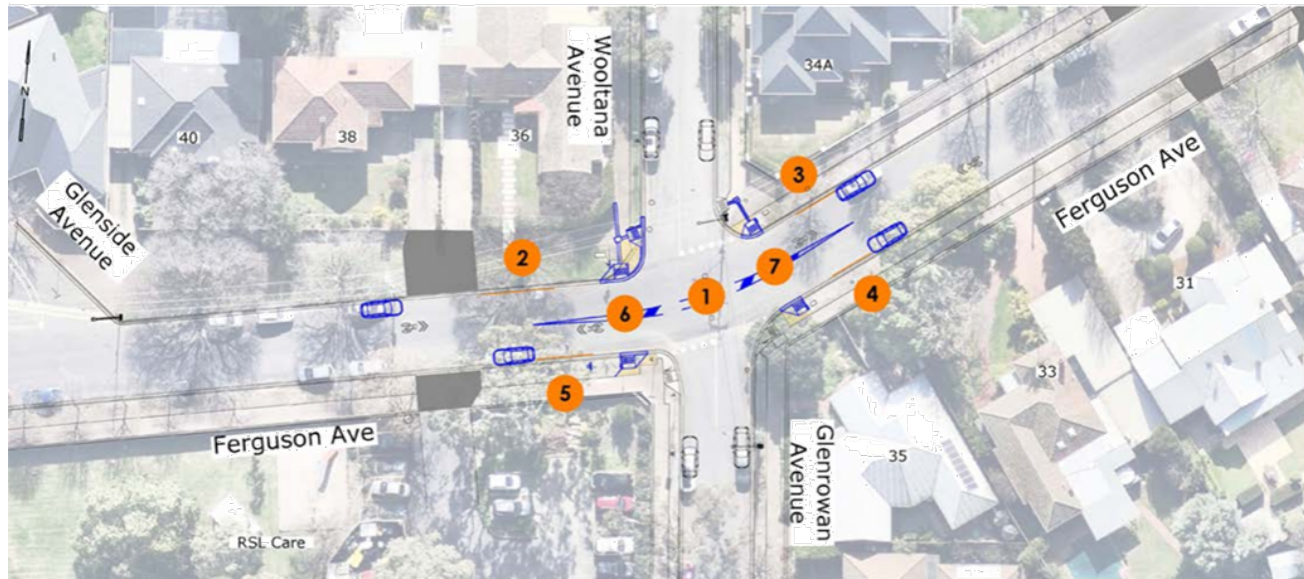
Overarching themes identified from community comments



RESPONSE AND PROPOSAL

Based on community feedback, design testing was undertaken to assess whether new north-south kerb ramps could be accommodated at the intersection. This was able to be achieved without the removal of any additional on-street parking beyond the four spaces already proposed as part of the original design.

Minor changes were made to the initial proposed design concept. The updated plan is shown on the next page.



WOOLTANA AND GLENROWAN AVENUES INTERSECTION WITH FERGUSON AVENUE

STREET UPGRADE PLAN

Purpose: To improve Wooltana Avenue and Glenrowan Avenue intersection with Ferguson Avenue to improve sight lines and safety

1 Painted diagonal markings

2 3 4 5

Site line and site distance improvements

To deliver the proposed improvements, one on-street parking space will need to be removed at each location (removal of four parking spaces in total).

6 Junction corner modified and pedestrian accessible kerb ramps

7 Pedestrian accessible kerb ramps

To deliver the proposed upgrades, four on-street parking space will be removed as noted above.



RECOMMENDATION 11

WYCLIFF STREET AND FISHER STREET JUNCTION

Improve the Wycliff Street and Fisher Street junction to discourage truck traffic and enhance safety.

KEY STREET INFORMATION



Wycliff Street road width: 7.6 metres



Wycliff Street length: 158 metres



Traffic volume:
approx. 184 vehicles per day



Car speed (85th percentile): 42 km/h

DESIGN APPROACH

Although Wycliff Street is only 7.6 metres wide and unsuitable for heavy vehicles, its wide junction appears to encourage occasional truck use, leading to issues such as street trees being struck. The proposed design narrows the intersection with a three-metre-wide pedestrian refuge, better reflecting the character of a local street while improving pedestrian safety and calming traffic.

FEEDBACK

Total responses indicating level of support: 95
Comments received: 39

Level of support (proportion, and number of respondents)

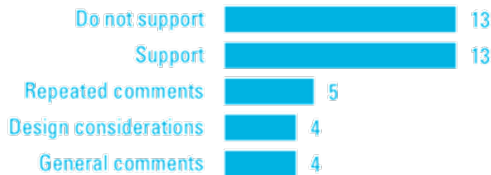


A total of 39 comments were received for this recommendation. Community views were mixed, with support evenly divided, with 13 comments in favour and 13 opposing the recommendation.

Four comments raised design considerations. The proposed pedestrian refuge at the Wycliff Street/Fisher Street junction was questioned, with some respondents suggesting it may offer limited benefit while reducing parking and affecting driveway access, and three directly affected residents not supporting the proposal. Concerns were also raised about visibility for turning vehicles due to parked cars and vegetation, with comments noting that unsafe driving is primarily associated with cars rather than trucks.

The 39 comments were grouped into overarching themes, as shown in the chart below.

Overarching themes identified from community comments



RESPONSE AND PROPOSAL

Although the project is considered to have merit, consultation results indicate lower local support than for other recommendations.

Given the lack of support from directly impacted residents, the Administration's view is to remove this recommendation from the LATM. The recommendation was included based on community feedback rather than supporting data and can be further considered as part of a future asset renewal project, at a later date.

The Wycliff Street and Fisher Street junction proposal was withdrawn from recommendations.

Recommendations 12 to 15 were developed following the initial round 1 consultation held in November/December 2024. No concept plans have yet been prepared for these locations; these will require further designs investigation and consultation prior to implementation occurring.

Recommendations 12, 14 and 15 are advocacy recommendations to DIT, as they relate to State-owned roads. Recommendation 13 will be considered as part of the next five-year Walking and Cycling Plan (2028–2032), which is planned to be developed in 2026–2027.

RECOMMENDATION 12
GLEN OSMOND ROAD
PEDESTRIAN ACTUATED
CROSSING (PAC)

Advocate to DIT to implement safety measures at the Glen Osmond Road PAC south of Fisher Street, noting its connection to Glen Osmond Primary School.

FEEDBACK AND RESPONSE

Total responses indicating level of support: 95

Level of support (proportion, and number of respondents)



No changes were made to the initial proposal.

RECOMMENDATION 13
RIVERDALE / ROSSINGTON
NEIGHBOURHOOD BICYCLE
ROUTE

Prioritise the delivery (concept design to construction) of Riverdale / Rossington Neighbourhood Bicycle Route in its next version of its Walking and Cycling Implementation Plan 2028–32.

FEEDBACK AND RESPONSE

Total responses indicating level of support: 95

Level of support (proportion, and number of respondents)



No changes were made to the initial proposal.

RECOMMENDATION 14

NEW BICYCLE AND PEDESTRIAN ACTUATED CROSSING (BPAC) ON FULLARTON ROAD NORTH OF CHELTENHAM STREET

Advocate to DIT for the installation of a new BPAC on Fullarton Road just north of Cheltenham Street to improve east-west crossing access for people walking and cycling, improve access to Highgate Village Business Precinct and bus stops 10 Fullarton Road east and west sides.

FEEDBACK AND RESPONSE

Total responses indicating level of support: 98

Level of support (proportion, and number of respondents)



No changes were made to the initial proposal.

RECOMMENDATION 15

REDUCE SPEED LIMIT ON FULLARTON ROAD BETWEEN CLINTON AVENUE AND FISHER STREET

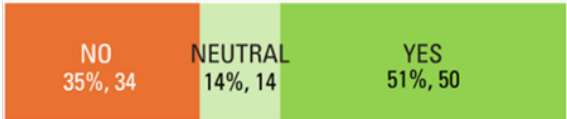
Advocate to DIT to reduce the speed limit from 60km/h to 50km/h between Clinton Avenue and Fisher Street to improve safety and access adjacent to Highgate Village Centre and Fullarton Community Centre.

FEEDBACK AND RESPONSE

Total responses indicating level of support: 95

The Highgate Village Association has expressed support for this proposal.

Level of support (proportion, and number of respondents)



No changes were made to the initial proposal.

New recommendations added following the round 2 consultation

Recommendations 16 to 20 were developed following the round 2 engagement in October/November/December 2025. No concept plans have yet been prepared for these locations; these need to be further developed and consulted on prior to progressing to detailed design and implementation.

RECOMMENDATION 16

WOOLTANA AVENUE (ADJACENT TO BERTRAM HAWKER KINDERGARTEN)

Identify opportunities to implement additional traffic management measures to enhance the kindergarten's visibility, calm traffic, and improve pedestrian crossings at the Lindsay Avenue junction.

RECOMMENDATION 17

NEW BICYCLE AND PEDESTRIAN ACTUATED CROSSING (BPAC) ON CROSS ROAD JUST EAST OF WAITE ROAD

Improve safe and convenient access for people walking and riding across Cross Road, while creating safer turning opportunities and moderating traffic movements in the immediate area.

Waite Road in the City of Mitcham features a shared-use path running alongside The University of Adelaide Waite Campus. Along Cross Road, there is a median refuge just

east of Waite Road and another approximately 60 metres to the west; however, no signalised crossing exists along the 1.6 km section between Fullarton Road and Glen Osmond Road.

To support access to Council's planned Riverdale Road / Rossington Avenue bicycle route and the Waite Road shared-use path, a signalised BPAC crossing east of Waite Road would significantly improve safety and accessibility. This crossing could also create gap opportunities for motorists, making right turns out of Waite Road safer and easier without signalising the intersection, as suggested by some residents, and could reduce the number of U-turns currently undertaken at the Urrbrae Avenue junction.

RECOMMENDATION 18

ENHANCED BICYCLE CONNECTIVITY FROM GLEN OSMOND ROAD TO RIDGE PARK

Identify opportunities to improve bicycle connectivity from Glen Osmond Road to the Ridge Park shared-use path network.

The existing bicycle lane currently ends abruptly just south of the Southern Cross Care driveway. This issue was raised through community feedback and, upon review, was viewed to be genuine with possible improvements.

RECOMMENDATION 19

BURNHAM AVENUE AND PALMER AVENUE JUNCTION

Identify opportunities to calm traffic and improve pedestrian accessibility at Burnham Avenue and Palmer Avenue junction.

This location forms part of Glen Osmond trail, as well as identify path access improvement at Tallala Tce and across this footbridge and where existing bollards are located. This should also include improving access at Tallala Terrace across the footbridge and reviewing the existing bollard locations.

RECOMMENDATION 20

FISHER STREET AND FULLARTON ROAD TRAFFIC SIGNALS

Advocate to DIT to upgrade pedestrian accessibility and upgrade ramps.

Note that meeting DDA requirements will be challenging due to underground services.



PRIORITISATION OF RECOMMENDATIONS

Prioritisation approach

Following technical analysis of traffic data and two rounds of community engagement, Table 2 on the next page lists the prioritisation of recommendations using the definitions outlined in Table 1. The indicative delivery timeframes are also based on the categories set out in Table 1.

Table 1. Prioritisation definitions

High	Medium	Low
Safety risk identified that requires short-term action or has strong community support for change	Potential safety risk or moderate community support for change	Not considered a safety risk or has low to moderate community support
Timeframe: 1 to 4 years	Timeframe: 4 to 6 years	Timeframe: 6+ years

Prioritisation is necessary, recognising that Council operates within finite resources and budgets and therefore needs to focus on projects that deliver the greatest benefit to the broader local community. This approach helps ensure that outcomes are considered at a network level rather than being limited to individual streets.

A high-level design investigation has been undertaken for Recommendations 1 to 10, supported by two rounds of community engagement. Accordingly, unless significant design changes are required due to altered conditions or constraints, these projects will proceed directly to detailed design and construction without further consultation. This approach is particularly relevant for projects scheduled for delivery in the short to medium term (1–6 years).

For lower-priority projects, additional consultation is likely to be undertaken, noting that several years may pass before delivery and that conditions, community expectations, and residents may change over time.

Advocacy to the Department for Infrastructure and Transport (DIT) for Recommendations 12, 14, 15, 17 and 20 will be on-going and progressed as opportunities arise, particularly in the context of setting key transport and strategic directions for the arterial roads surrounding the area.

New design recommendations (16, 18 and 19) will require concept design development and initial community consultation before progressing to detailed design and implementation.

Prioritisation of the recommendations

Table 2. Prioritisation of the recommendations

Recommendations and priority	Comments
High Recommendation 1 – Florence Street	<p>This project targets the high 85th percentile speeds observed on the street (47–48 km/h). While it ranked second-to-last in overall support among the recommendations, it still received strong backing at 82%. The project is relatively simple to implement and provides a cost-effective safety improvement that can be delivered quickly, which is why it has been given a high priority ranking.</p>
Medium Recommendation 2 – Katherine Street	<p>Katherine Street generally has relatively low traffic volumes (less than 850 vehicles per day) and 85th percentile speeds (less than 38 km/h), however it forms part of Council's Walking and Cycling network and is located adjacent a popular reserve, Katherine Street Park. It is viewed appropriate to be a medium-term priority project.</p>
High Recommendation 3 – Wattle Street	<p>This project delivers broader community benefit by improving pedestrian and cyclist accessibility across a busy local collector road. It will require negotiation with the property owner at 21 Wattle Street to relocate the existing driveway crossover; the owner has, in principle, expressed support for the project during preliminary discussions.</p> <p>Prioritising detailed design is therefore considered appropriate to maintain momentum and continue constructive engagement with the property owner. Due to strong opposition to the raised intersection at the junction with Nelson Street, the delivery of this recommendation is proposed to be staged. Stage 1 will involve the implementation of the priority crossing. Stage 2 will include raised intersections at Nelson Street and Milton Street. Stage 2 will be considered following a review of the priority crossing 12 months post implementation and the level of compliance observed.</p>

Recommendations and priority	Comments
Low Recommendation 4 – Alma Road	<p>Alma Road generally experiences low traffic volumes (fewer than 400 vehicles per day) and moderate 85th percentile speeds (ranging from 42 km/h to 44 km/h). It is recommended that this measure be considered for implementation following the delivery of Recommendation 3. Any changes to Recommendation 3 and the location of the priority crossing may affect the proposed improvements on Alma Road.</p>
High Recommendation 5 – Fisher Street and Beaconsfield Road	<p>This project delivers broader community benefits in addition to safety improvements, particularly for the Glen Osmond Primary School community, which has raised on-going concerns for several years regarding non-compliance at the existing “koala” crossing and poor driver behaviour during busy school drop-off and pick-up periods. Prioritising the detailed design phase is therefore considered appropriate.</p>
High Recommendation 6 – Ferguson Avenue and Riverdale Road	<p>This project delivers broader community benefits alongside safety improvements, particularly in response to longstanding community concerns regarding the staggered intersection. Issues raised include poor sight lines and vehicle speeds on approach, which have been ongoing for several years. Prioritising the detailed design phase is therefore considered appropriate.</p>
Medium Recommendation 7 – Ferguson Avenue and Myrtle Avenue	<p>Council currently has an application with DIT to reduce the speed limit from 50 km/h to 40 km/h on Ferguson Road. This recommendation will not only enhance safety at the junction but also reinforce Fergusons Avenue's function as a 40 km/h local collector road. It is considered appropriate to classify this as a medium-term priority project, noting that Council is still awaiting a response from DIT regarding the status of the application.</p>

Recommendations and priority	Comments
Low Recommendation 8 - Clinton Avenue	Clinton Avenue experiences low traffic volumes (fewer than 550 vehicles per day). While moderate to high 85th percentile speeds of 46–47 km/h are observed, only two Clinton Avenue residents responded to the second round of consultation, not supporting the recommendation due to parking impacts. As the proposed treatment is largely street-specific and does not deliver broader benefits to the wider community, it has been assigned a low priority.
Medium Recommendation 9 – Urrbrae Avenue	Urrbrae Avenue experiences moderate traffic volumes (approximately 1,000 vehicles per day) and moderate 85th percentile speeds (around 47 km/h). Round two consultation also identified that a number of vehicles are using Urrbrae Avenue to perform U-turns at the junction with Cross Road, likely due to the difficulty of turning right from Waite Road onto Cross Road. While the proposed improvements are primarily street-specific, they are also expected to support the 40 km/h speed limit on Ferguson Avenue through the proposed raised junction treatment and enhance safety at Glenferrie Avenue, a key connection to Estia Health Myrtle Bank. The project is therefore considered appropriate as a medium-term priority.
High Recommendation 10 – Woollana and Glenrowan Avenues Intersection with Ferguson Avenue	This recommendation received the highest level of community support (96%) and has therefore been designated as a high-priority action for implementation. The recommendation has been updated in response to community feedback to incorporate pedestrian improvements, including the introduction of north-south kerb ramps to enhance accessibility, particularly given the site's proximity to the RSL.
Withdrawn Recommendation 11 – Wycliff Street and Fisher Street	Based on local community feedback from residents directly impacted this recommendation is proposed to be removed.

Recommendations and priority	Comments
Recommendation 12 – Glen Osmond Road Pedestrian Actuated Crossing (PAC) On-going action	Identify opportunities to advocate to DIT. A 40 km/h school speed zone is proposed to be implemented in the future encompassing this PAC, with details to be confirmed by DIT.
Recommendation 13 – Riverdale / Rossington Neighbourhood Bicycle Route On-going action	Consider as part of the next iteration of the Walking and Cycling Plan 2028–2032.
Recommendation 14 – New Bicycle and Pedestrian Actuated Crossing (BPAC) on Fullarton Road On-going action	Identify opportunities to advocate to DIT to undertake further investigations to assess its impacts and feasibility.
Recommendation 15 – Reduce speed limit on Fullarton Road On-going action	Identify opportunities to advocate to DIT to reduce the speed limit in line with other main streets in the Unley area.
High Recommendation 16 – Woollana Avenue (Adjacent to Bertram Hawker Kindergarten)	Minor line-marking and signage improvements have already been implemented. Further concept design development and consultation are needed to identify additional enhancements. Given its proximity to a kindergarten, this recommendation has been designated as high priority.
Recommendation 17 – New Bicycle and Pedestrian Actuated Crossing (BPAC) on Cross Road just east of Waite Road On-going action	Identify opportunities to advocate to DIT and the City of Mitcham.

Recommendations and priority	Comments
<p>Medium</p> <p>Recommendation 18 – Enhanced Bicycle Connectivity from Glen Osmond Road to Ridge Park</p>	<p>This recommendation would require DIT approval for implementation and, while it is considered an appropriate safety initiative, it would ideally be led by DIT, particularly given the lack of safe bicycle facilities on Glen Osmond Road.</p>
<p>Low</p> <p>Recommendation 19 – Burnham Avenue and Palmer Avenue junction</p>	<p>Further concept design development and consultation are needed to identify additional improvements. This recommendation emerged from community feedback during the second round of consultation and is primarily aimed at enhancing accessibility rather than addressing safety concerns. As such, assigning it a low priority is considered appropriate.</p>
<p>Recommendation 20 – Fisher Street and Fullarton Road Traffic Signals</p> <p>On-going action</p>	<p>Opportunities should be explored to advocate to DIT for improved pedestrian accessibility at this intersection, as several comments during the second round of consultation highlighted its importance, particularly due to its connection to the Fullarton Community Centre.</p>



LOCAL AREA TRAFFIC MANAGEMENT FULLARTON/MYRTLE BANK STREET UPGRADE PROPOSALS

Dear Resident/Property Owner,

About this initiative

The City of Unley is seeking community feedback on proposed street improvements in the Fullarton/Myrtle Bank area (see page 2 for locations). These upgrades are part of a wider initiative known as the Local Area Traffic Management (LATM) program, which is being rolled out across different parts of the city.

LATM is a planning and design process focused on improving safety within specific neighbourhoods or precincts. It involves identifying traffic-related issues and then implementing measures to manage traffic flow and reduce vehicle speeds, enhancing safety for all road users, including people who walk, ride or drive. By planning and managing road space within a local area, LATM studies focus on:

Making streets safer

Managing traffic

Considering walking and cycling needs

Improving street amenity

LATM initiatives are designed for entire neighbourhoods, offering solutions that are tailored to the local context rather than addressing singular issues in isolated locations. Figure 1 shows the typical approach we follow for LATM studies.

Consultation documents

Please visit:

yoursay.unley.sa.gov.au/LATM5-draft-recommendations

to download detailed information about each proposed street upgrade project in the study area listed on page 2, and provide feedback via the online survey.

For further information, please contact the Transport Team:

Email: pobox1@unley.sa.gov.au

Phone: 8372 5111.

Consultation timeframe

Consultation will commence on the 29 October 2025 and will be open for a five week period, closing on **5pm, Friday, 5 December 2025.**

Two public display sessions will be held at:

Scammell Reserve at Girl Guide Halls,

Thursday, 20 November, 5.15 pm – 6.15 pm and

Saturday, 22 November, 10 am – 11 am.

We started the LATM process in the Fullarton/Myrtle Bank area last year and aim to finalise the recommendations report in early 2026. Please note that there is no current budget commitment to implement LATM proposals. Once the LATM precinct study is complete, we can request a budget allocation to implement the proposals, based on the prioritisation outlined in the final LATM Plan.

Your input will help guide the final recommendations.

Stage 1: Analysis

Analyse traffic-related data for the area to identify key issues in the precinct



Stage 2: Community engagement round 1

Engage with the community to better understand local issues



Stage 3: Develop draft proposals

Review community feedback from Stage 2 and develop proposals that align with community views and address issues identified in Stage 1



Stage 4: Community engagement round 2

Engage with the community on draft proposals

We
are
here



Stage 5: LATM recommendations report

Based on community feedback, finalise LATM recommendations and prioritise proposals

Figure 1. LATM precinct study methodology

Civic Centre 181 Unley Road Unley, South Australia 5061

Postal address: PO Box 1, Unley, South Australia 5061

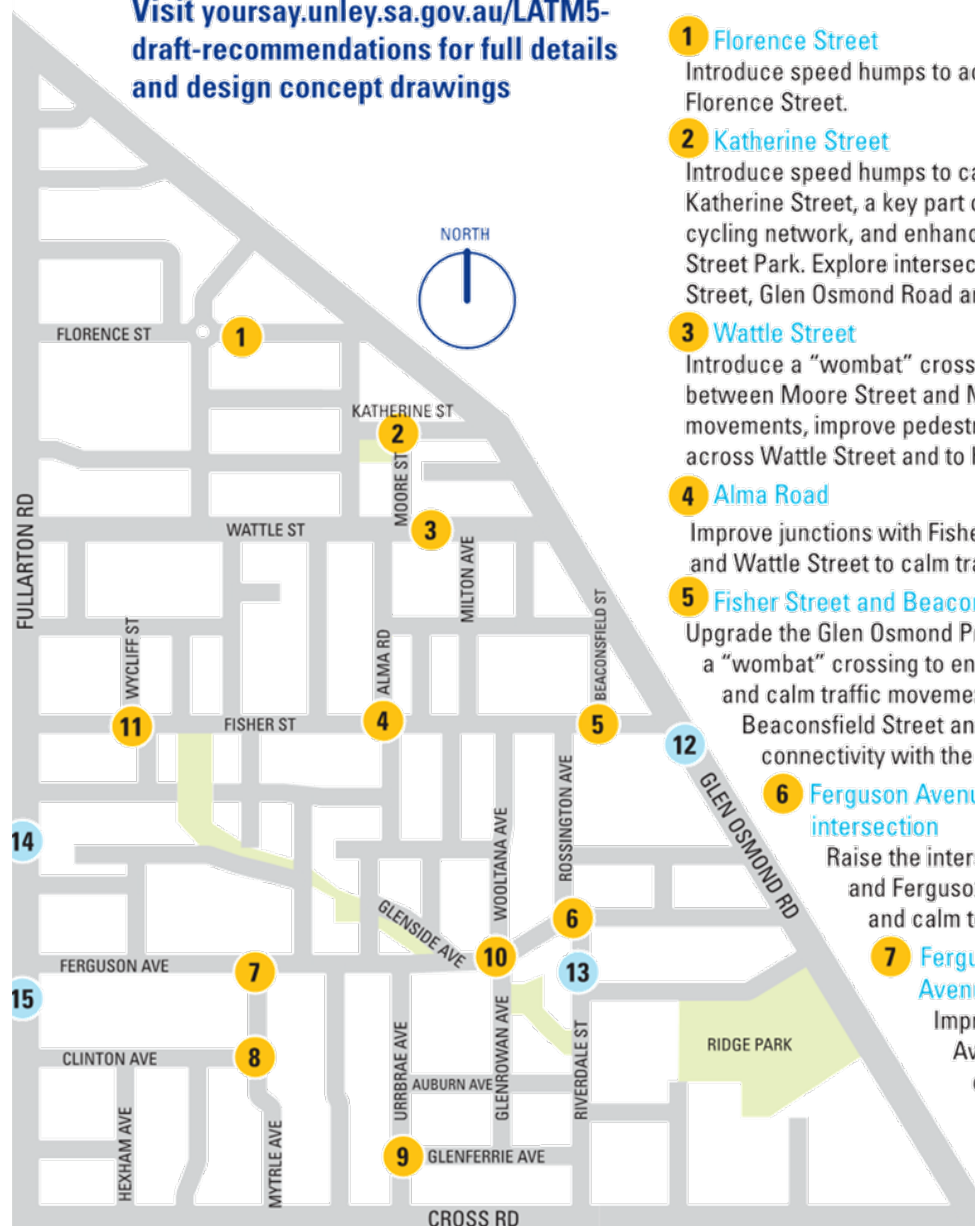
Website: www.unley.sa.gov.au

Telephone: (08) 8372 5111

Email: pobox1@unley.sa.gov.au

STREET UPGRADE PROPOSALS LOCAL AREA TRAFFIC MANAGEMENT FULLARTON/MYRTLE BANK

Visit yoursay.unley.sa.gov.au/LATM5-draft-recommendations for full details and design concept drawings



1 Florence Street

Introduce speed humps to achieve safer speeds in Florence Street.

2 Katherine Street

Introduce speed humps to calm traffic movements on Katherine Street, a key part of Council's walking and cycling network, and enhance connections to Katherine Street Park. Explore intersection improvements at Moore Street, Glen Osmond Road and Nelson Street.

3 Wattle Street

Introduce a "wombat" crossing on Wattle Street, between Moore Street and Milton Avenue, to calm traffic movements, improve pedestrian connectivity and safety across Wattle Street and to Katherine Street Park.

4 Alma Road

Improve junctions with Fisher Street, Osmond Terrace and Wattle Street to calm traffic movements.

5 Fisher Street and Beaconsfield Street junction

Upgrade the Glen Osmond Primary "koala" crossing to a "wombat" crossing to enhance pedestrian safety and calm traffic movements. Improve the junction at Beaconsfield Street and Fisher Street to improve connectivity with the updated crossing.

6 Fergusson Avenue and Riverdale Road intersection

Raise the intersection at Riverdale Road and Fergusson Avenue to enhance safety and calm traffic movements.

7 Fergusson Avenue and Myrtle Avenue junction

Improve the junction of Fergusson Avenue and Myrtle Avenue to enhance safety.

8 Clinton Avenue

Improve junctions of Clinton Avenue with

Hexham Avenue, Jenkins Avenue and Myrtle Avenue to calm traffic movements.

9 Urrbrae Avenue

Improve junctions with Fergusson Avenue, Auburn Avenue and Glenferrie Avenue to calm traffic movements.

10 Wooltana and Glenrowan Avenues intersection with Fergusson Avenue

Improve Wooltana Avenue and Glenrowan Avenue intersection with Fergusson Avenue to improve sight lines and safety.

11 Wycliff Street and Fisher Street junction

Improve Wycliff Street and Fisher Street junction to discourage truck traffic and enhance safety

12 Glen Osmond Road PAC safety improvements south of Fisher Street

Advocate to DIT to implement safety measures at the Glen Osmond Road PAC south of Fisher Street, noting its connection to Glen Osmond Primary School.

13 Riverdale / Rossington Neighbourhood Bicycle Route

Council to prioritise the delivery (concept design to construction) of Riverdale / Rossington Neighbourhood Bicycle Route in its next version of its Walking and Cycling Implementation Plan 2028-32.

14 New Bicycle and Pedestrian Actuated Crossing (BPAC) on Fullarton Road north of Cheltenham Street

Advocate to DIT for the installation of a new BPAC on Fullarton Road just north of Cheltenham Street to improve east-west crossing access for people walking and cycling, improve access to Highgate Village Business Precinct and bus stops 10 Fullarton Rd east and west sides.

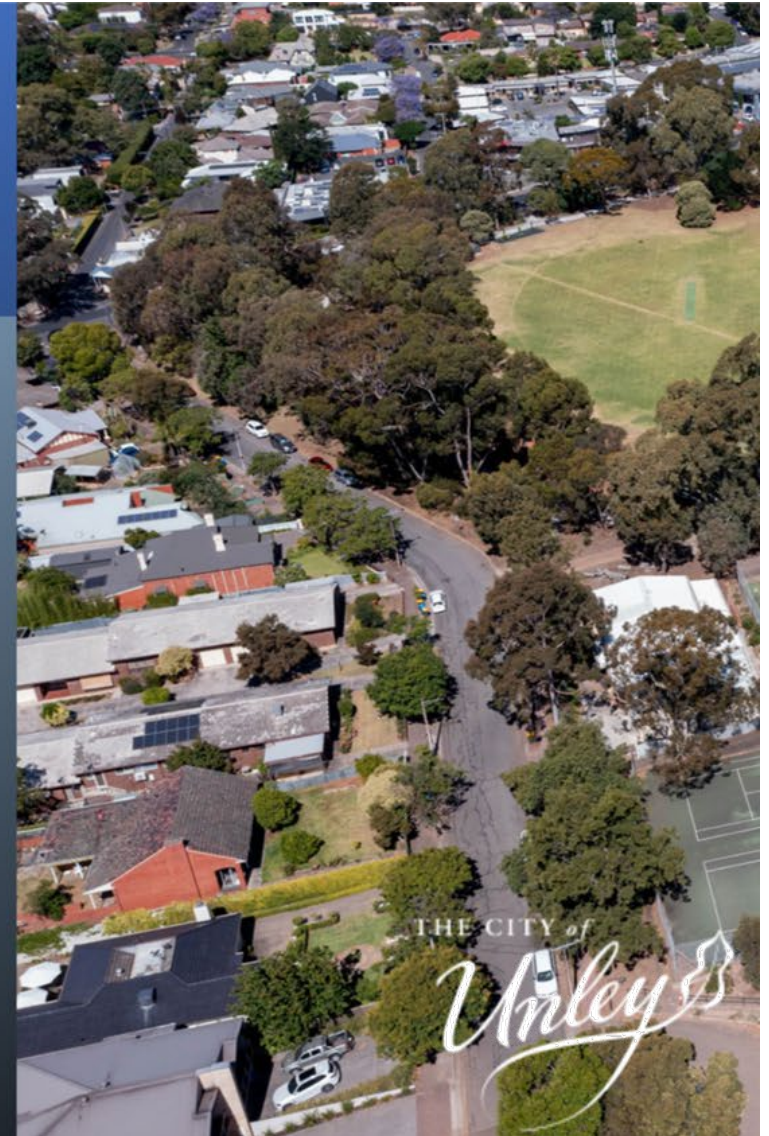
15 Reduce speed limit on Fullarton Road between Clinton Avenue and Fisher Street

Advocate to DIT to reduce the speed limit from 60km/h to 50km/h between Clinton Avenue and Fisher Street to improve safety and access adjacent to Highgate Village Centre and Fullarton Community Centre.

LATM Zone 5 – Fullarton & Myrtle Bank

Community Consultation
Feedback on Draft
Recommendations
Round 2

December 2025



Community consultation



Community consultation was undertaken over a **5-week** period between Wednesday 29 October and Friday 5 December 2025.

A screenshot of the City of Unley website. The top navigation bar includes links for 'Home | Aquaria', 'Project Stages Sum...', 'Google', 'Login | User accoun...', and '35 Ferguson Ave'. Below the navigation bar is a large image of a street scene with cars. The main content area has the heading 'Local Area Traffic Management (LATM) Plan Zone 5 - Fullarton and Myrtle Bank Draft Recommendations'. Below this heading are social media icons for Facebook, Twitter, LinkedIn, and Email. A message states 'This consultation has concluded.' followed by the heading 'HELP SHAPE SAFER STREETS IN FULLARTON AND MYRTLE BANK'. A paragraph explains the LATM plan and requests feedback. On the right side, there is a 'Key Dates' section with a calendar icon, listing 'Consultation opens 29 October 2025' and 'Scammell Reserve Community Public Display at Girl Guides Hall, 5.15pm - 6.15pm 20 November 2025'.

Community consultation activities



- Your Say Unley webpage:
 - <https://yoursay.unley.sa.gov.au/latm5-draft-recommendations>
 - Public displays at Scammell Reserve Girl Guide Hall on:
 - Thursday 20 November 2025 between 5.15pm and 6.15pm, and
 - Saturday 22 November 2025 between 10.00am-11.00am.
- Social media posts on Unley Facebook page.
- Email to Your Say members.
- Mailout letter to 2,856 residents, businesses and property owners in the project area.
- Flyers were letterbox-dropped to all properties on streets where a draft recommendation was proposed.

Have your say:

Proposed Safety Improvements on Florence Street

As part of the Local Area Traffic Management (LATM) Plan for the Fullarton and Myrtle Bank area, proposed safety improvements are being considered for Florence Street.

We're seeking your feedback on Recommendation 1 – Florence Street, along with any of the other 15 draft recommendations developed as part of the LATM Plan (refer to map over page for locations).

Your input will help shape the final LATM Plan for your community.

HOW TO PROVIDE FEEDBACK

To learn more about the LATM 5 Plan and Recommendation 1 – Florence Street, and to have your say:

Visit yoursay.unley.sa.gov.au/LATM5-draft-recommendations or scan the QR code.



JOIN A DROP-IN SESSION

Come along to one of our public drop-in sessions at Scammell Reserve Girl Guides Hall. Project staff will be available to answer your questions and discuss the draft recommendations:

- Thursday 20 November | 5:15 – 6:15 pm
- Saturday 22 November | 10:00 – 11:00 am

Feedback closes at 5:00 pm on Friday, 5 December 2025.



Visit yoursay.unley.sa.gov.au/LATM5-draft-recommendations for full details and design concept drawings on the street upgrade proposals



- | | |
|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| 1 Florence Street | 11 Wycliff Street and Fisher Street junction |
| 2 Katherine Street | 12 Glen Osmond Road PAC safety improvements south of Fisher Street |
| 3 Wattle Street | 13 Riverdale / Rossington Neighbourhood Bicycle Route |
| 4 Alma Road | 14 New Bicycle and Pedestrian Actuated Crossing (BPAC) on Fullarton Road north of Cheltenham Street |
| 5 Fisher Street and Beaconsfield Street junction | 15 Reduce speed limit on Fullarton Road between Clinton Avenue and Fisher Street |
| 6 Ferguson Avenue and Riverdale Road intersection | |
| 7 Ferguson Avenue and Myrtle Avenue junction | |
| 8 Clinton Avenue | |
| 9 Unbrae Avenue | |
| 10 Wooltana and Glenrowan Avenues intersection with Ferguson Avenue | |

Consultation participation



120

People provided
feedback

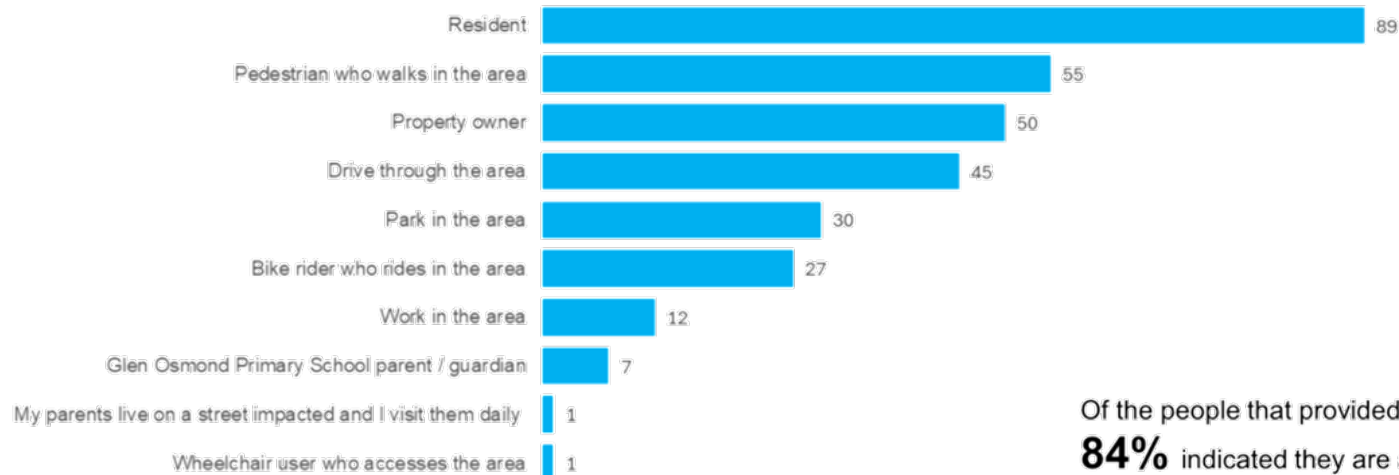
106

People
completed a
survey

14

Written
(email/letter)
responses
were received

Survey respondent profile



**respondents were able to select more than one stakeholder type*

Of the people that provided feedback:

84% indicated they are a local resident in the area.

52% indicated they walk in the area.

47% indicated they are a property owner in the area.

42% indicated they drive through the area.

28% indicated they park in the area

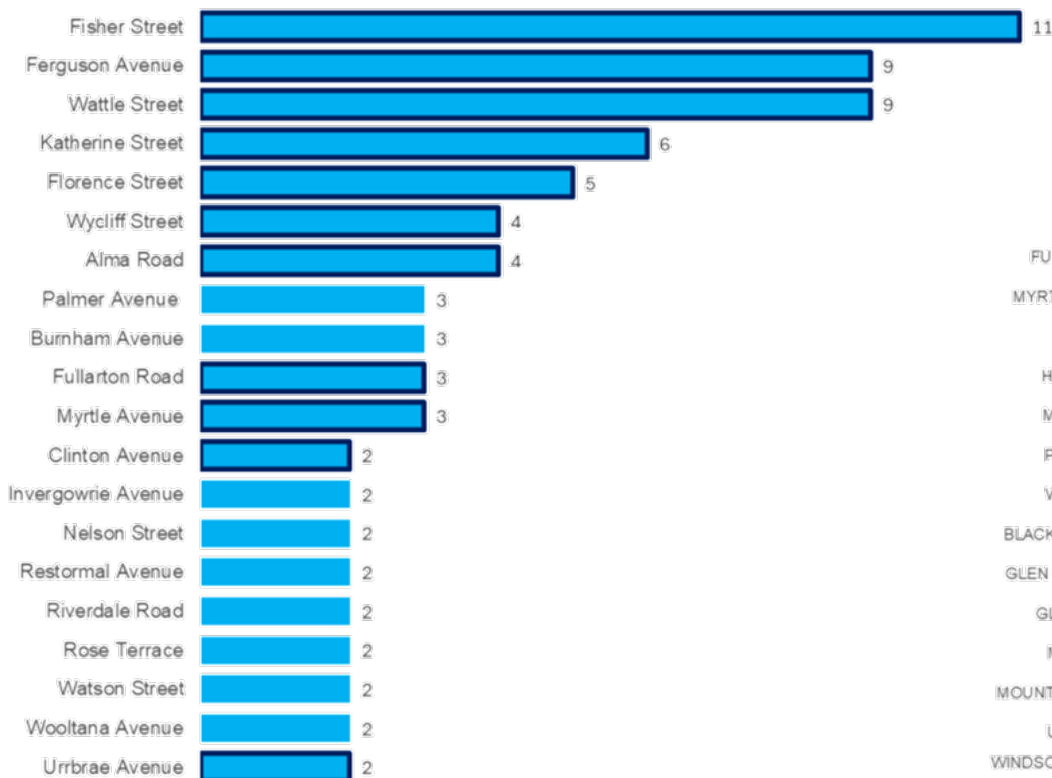
25% indicated they bike ride in the area.

11% indicated they work in the area.

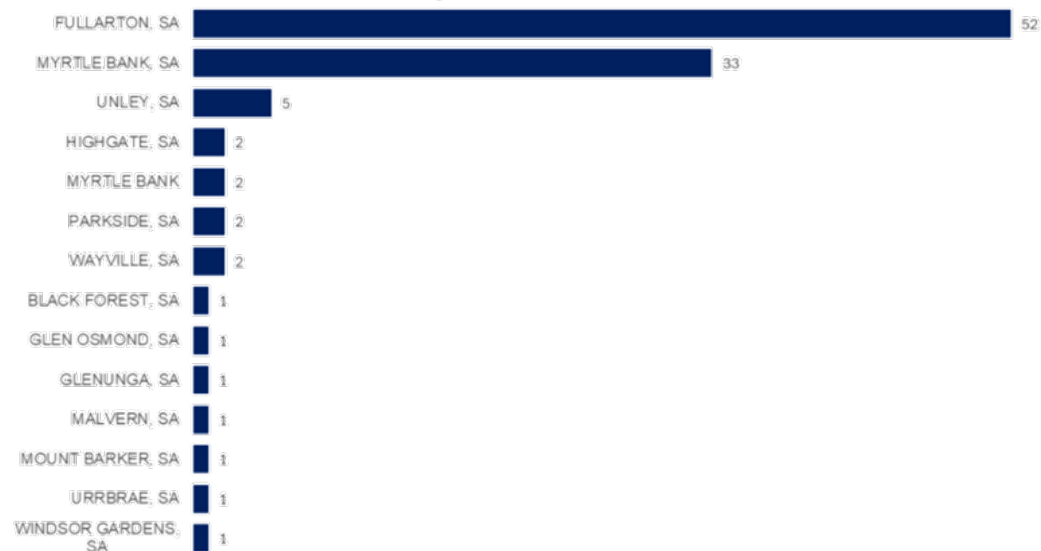
7% indicated they are parent/guardian from Glen Osmond Primary School.

2% indicated other.

Survey respondent profile



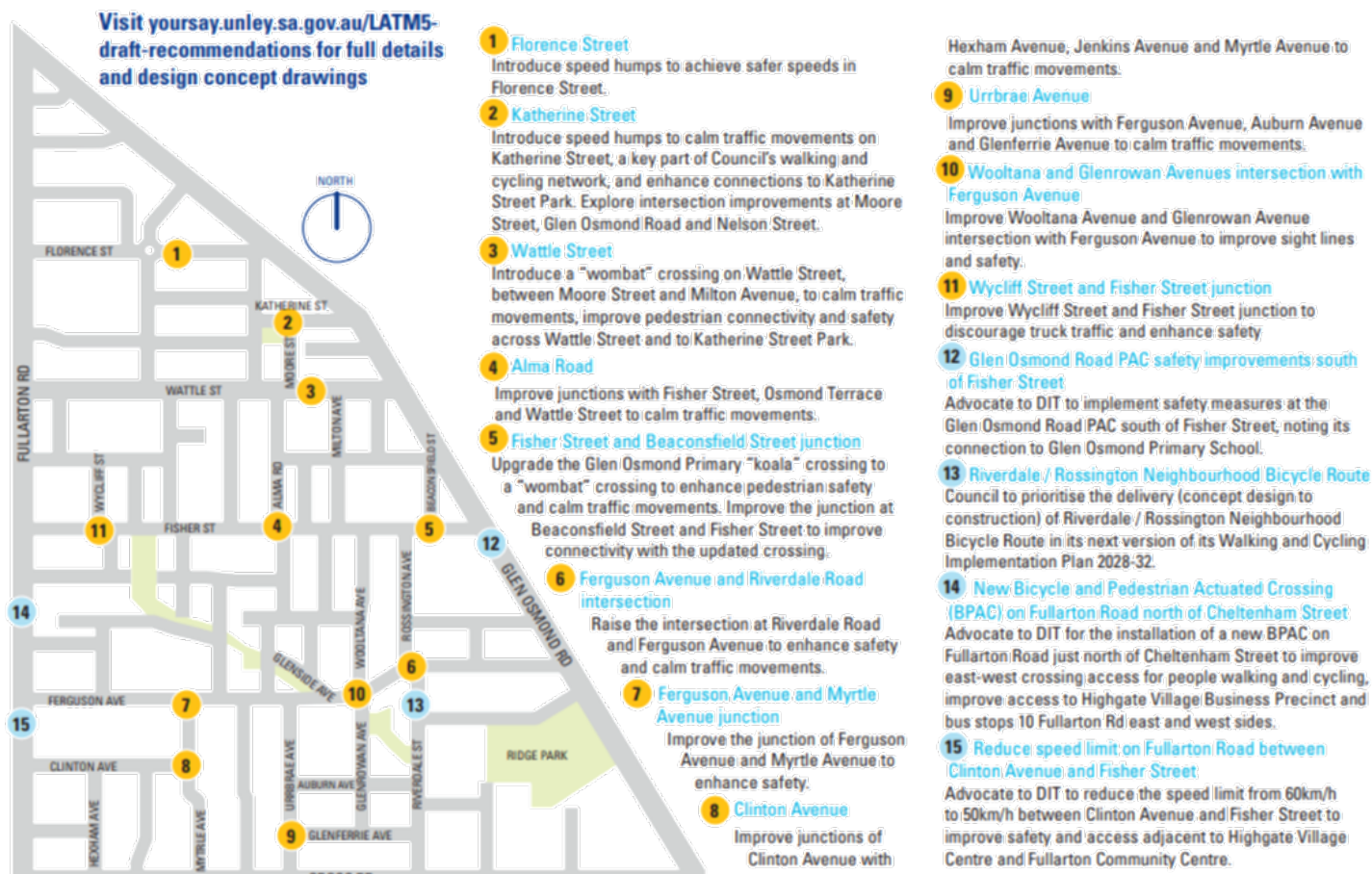
81% of respondents are from the LATM 5 zone area



Streets where survey responses were received by two or more people
Highlighted bars represents streets where a draft recommendation is proposed

15 Street Upgrade Proposals for feedback

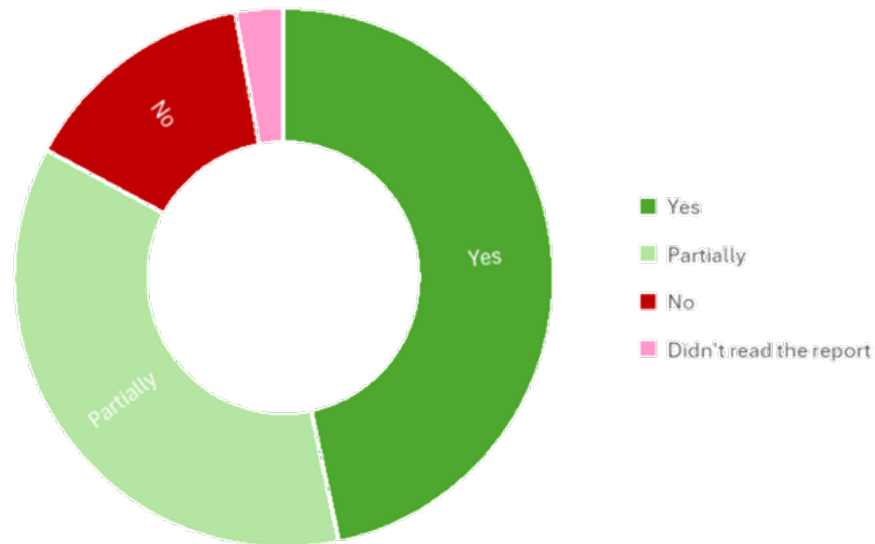
STREET UPGRADE PROPOSALS LOCAL AREA TRAFFIC MANAGEMENT FULLARTON/MYRTLE BANK



Overall level of support for the 15 draft recommendations

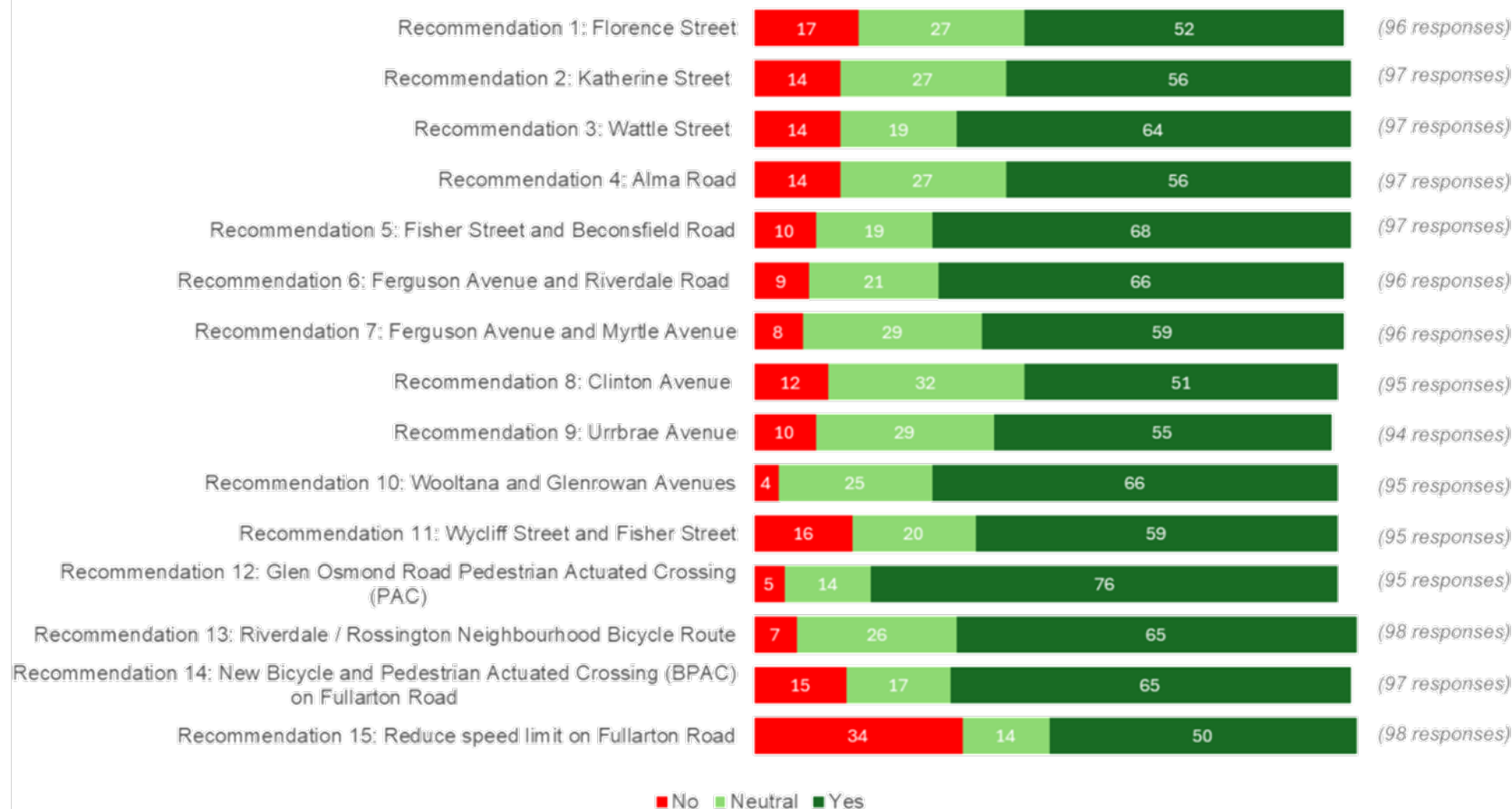


Do you agree with the 15 draft recommendations developed and described in the Draft Proposals: Community Engagement Round 2 Report?
(105 responses)



83% generally agreed with the 15 draft recommendations developed (i.e. a response of yes or partially).

Level of support for the 15 recommendations



All 15 recommendations were supported, with support levels ranging from **65% to 96%** (yes and neutral responses). *Recommendation 15* received the lowest support (65%), and *Recommendation 10* the highest (96%).

Level of direct resident support (design recommendations only)



Recommendation	Direct resident feedback
Recommendation 1 - Florence Street	5 residents from Florence Street responded with 3 supporting and 2 not supporting
Recommendation 2 - Katherine Street	6 residents from Katherine Street responded with 3 supporting , 1 neutral and 2 not supporting
Recommendation 3 - Wattle Street	9 residents from Wattle Street responded with 5 supporting , 2 neutral and 2 not supporting
Recommendation 4 - Alma Road	5 residents from Alma Road responded with 3 supporting and 1 not supporting
Recommendation 5 - Fisher Street and Beaconsfield Road	11 residents from Fisher Street responded with 7 supporting , 2 not responding, 1 neutral and 1 not supporting 0 residents from Beaconsfield Street responded.
Recommendation 6 - Ferguson Avenue and Riverdale Road	9 residents from Ferguson Avenue responded with all 9 respondents in support of the proposal 2 residents from Riverdale Road responded with both not supporting 0 residents from Rossington Avenue responded.
Recommendation 7 - Ferguson Avenue and Myrtle Avenue	9 residents from Ferguson Avenue responded with 8 supporting and 1 neutral . 3 residents from Myrtle Avenue responded with all 3 supporting .
Recommendation 8 - Clinton Avenue	2 residents on Clinton Avenue responded with both not supporting
Recommendation 9 - Urrbrae Avenue	2 residents on Urrbrae Avenue responded with one supporting and one not supporting
Recommendation 10 - Wootana and Glenrowan Avenues Intersection with Ferguson Avenue	9 residents from Ferguson Avenue responded with 8 supporting and 1 not providing a response.
Recommendation 11 - Wycliff Street and Fisher Street	4 residents from Wycliff Street responded with 1 supporting and 3 not supporting . The residents who live on the corner of Wycliff Street and Fisher Street also did not support at 66A and 66 Fisher Street.

Summary of feedback on recommendations



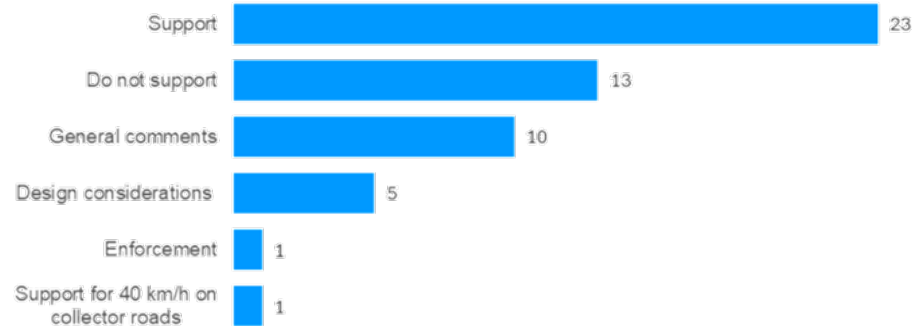
Feedback was received on all 11 design recommendations, with general feedback provided for advocacy recommendations 12–15.

Verbatim comments can be found on Council's webpage at the following link:

[Local Area Traffic Management \(LATM\) Plan Zone 5 - Fullarton and Myrtle Bank Draft Recommendations | Your Say Unley](#)

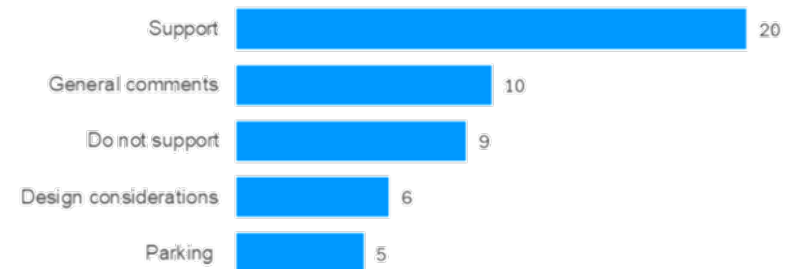
Recommendation 1 - Florence Street

A total of 53 comments were received, which were categorised into six themes as shown in the graph below. The highest proportion of comments was in support for the recommendation.



Recommendation 2 – Katherine Street

A total of 50 comments were received and categorised into five themes, as shown in the graph below. The highest proportion of comments expressed support for the recommendation. Respondents who reside on the street and commented on seeking a parking review have been contacted directly by email and advised of the process to [Apply for a change to parking restrictions in your street | City of Unley](#).

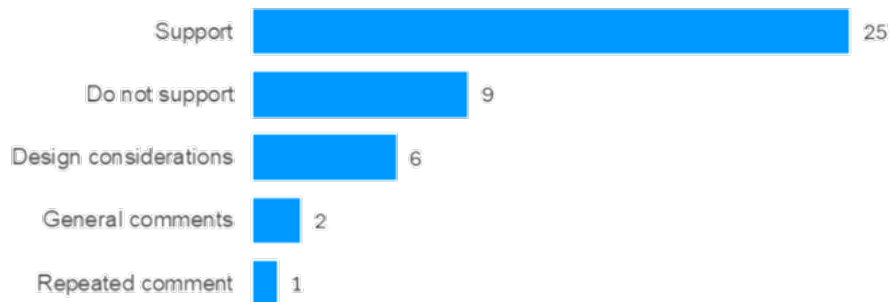


Summary of feedback on recommendations (cont.)



Recommendation 3 – Wattle Street

A total of 43 comments were received, which were categorised into five themes as shown in the graph below. The highest proportion of comments was in support for the recommendation.



Recommendation 4 – Alma Road

A total of 31 comments were received and categorised into four themes, as shown in the graph below. The number of comments in support of and not in support of the recommendation was nearly even (10 and 9 respectively), indicating mixed views.

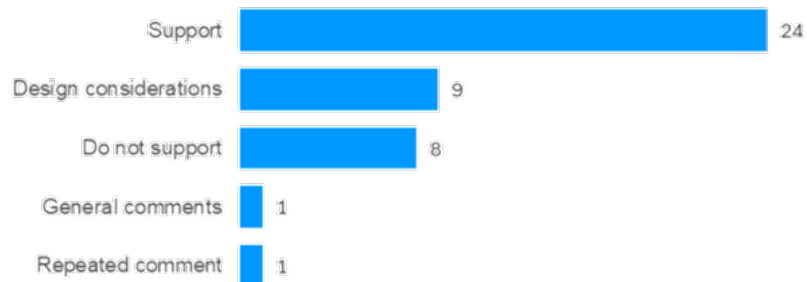


Summary of feedback on recommendations (cont.)



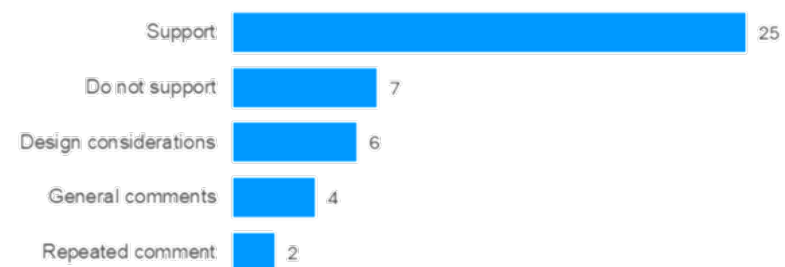
Recommendation 5 – Fisher Street and Beaconsfield Road

A total of 43 comments were received, which were categorised into five themes as shown in the graph below. The highest proportion of comments was in support for the recommendation.



Recommendation 6 – Ferguson Avenue and Riverdale Road

A total of 44 comments were received, which were categorised into five themes as shown in the graph below. The highest proportion of comments was in support for the recommendation.

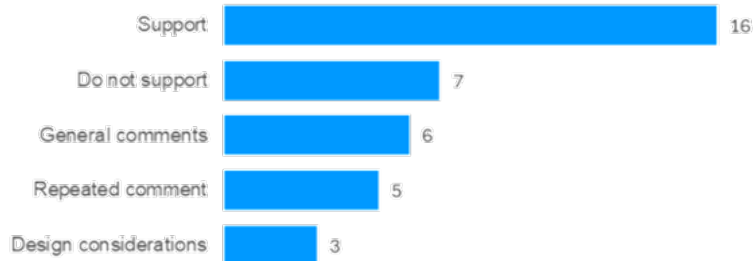


Summary of feedback on recommendations (cont.)



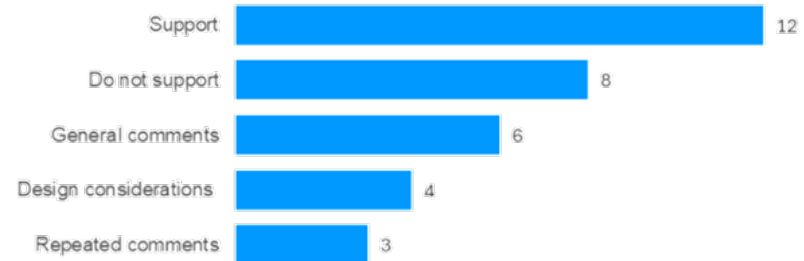
Recommendation 7 – Ferguson Avenue and Myrtle Avenue

A total of 37 comments were received, which were categorised into five themes as shown in the graph below. The highest proportion of comments was in support for the recommendation.



Recommendation 8 – Clinton Avenue

A total of 33 comments were received and categorised into five themes, as shown in the graph below. The highest proportion of comments was in support for the recommendation, although there were a number not in support, making this the second most common response.

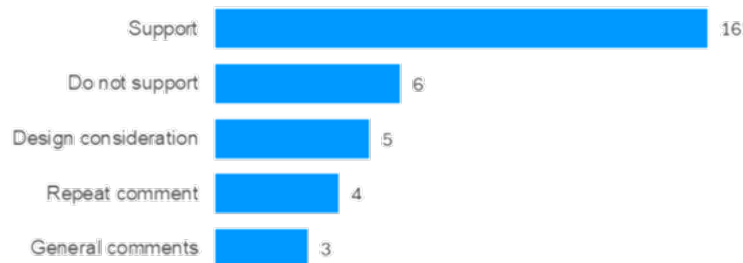


Summary of feedback on recommendations (cont.)



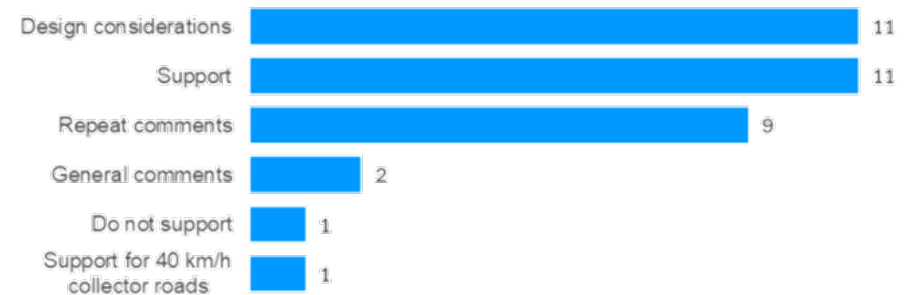
Recommendation 9 – Urrbrae Avenue

A total of 34 comments were received, which were categorised into five themes as shown in the graph below. The highest proportion of comments was in support for the recommendation.



Recommendation 10 – Wooltana and Glenrowan Avenues Intersection with Ferguson Avenue

A total of 35 comments were received and categorised into six themes, as shown in the graph below. The highest proportion of comments related to design considerations, primarily concerning the implementation of additional parking restrictions and improvements to pedestrian facilities. Comments expressing support for the recommendation were equal in number to those addressing design considerations.

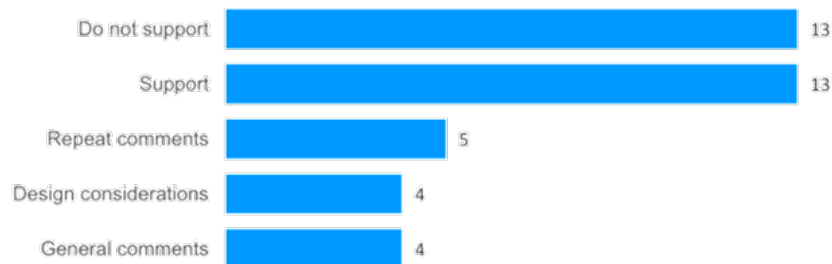


Summary of feedback on recommendations (cont.)



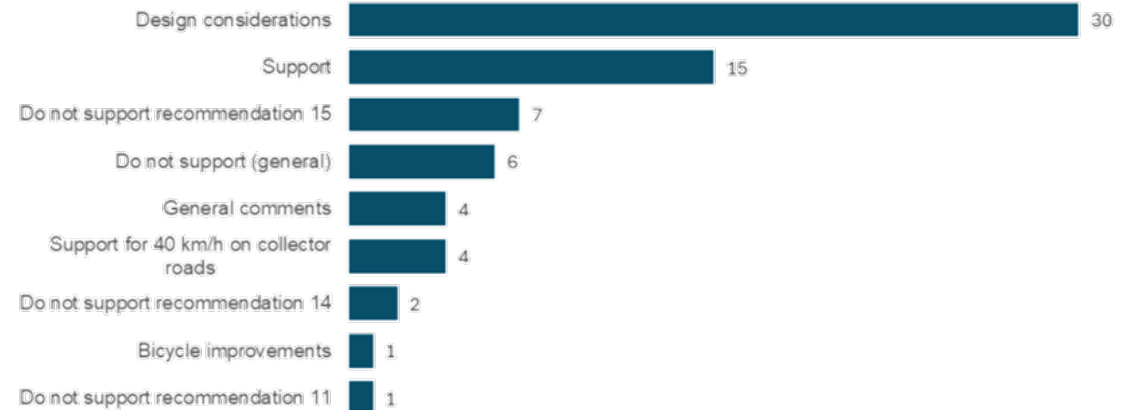
Recommendation 11 - Wycliff Street and Fisher Street

A total of 39 comments were received and categorised into five themes, as shown in the graph below. The number of comments in support of and not in support of the recommendation was even (13), indicating mixed views.



Recommendations 12 to 15 and General Feedback

Respondents were also invited to provide feedback on Recommendations 12 to 15, as well as any other general feedback on the LATM Plan development. A total of 70 comments were received and categorised into nine themes, as shown in the graph below.



Attachment 4 LATM Recommendation Updates - Initial 15 draft recommendations

Recommendation	Number of Comments	Summary of comments	Proposed updates to design based on feedback
Recommendation 1 - Florence Street	5	A concern was raised about the effectiveness of the speed hump at Location 3 due to its proximity to the roundabout. Two respondents opposed traditional speed humps, preferring alternatives such as flat-top platforms or traffic chicanes. Some support was noted for Watts profile speed humps on Florence Street, though placement near residential driveways was questioned. Parking on both sides of the street was also identified as contributing to congestion and safety issues, with one respondent suggesting removal of parking on one side (noting they do not reside on Florence Street).	<p>No change to the design is proposed.</p> <p>All respondents who commented on parking and who live on the affected street were contacted directly by email and provided with information on how to apply for a change to parking restrictions on their street.</p> <p>The locations of the road humps have been reviewed and meet relevant standards and guidelines.</p> <ul style="list-style-type: none"> • Road humps 1 and 3: These are located close to property crossovers. During detailed design, an engineering survey will be required to ensure vehicle ground clearance is maintained, and the height of the road humps may need to be adjusted. • Road hump 2: The current location is acceptable. However, it could be moved approximately 2 metres to the east to position it more centrally between opposing crossovers and closer to existing Stobie poles that will be used for lighting.
Recommendation 2 - Katherine Street	6	Feedback highlighted concerns about traffic congestion, parking pressure, and safety at the Katherine/Nelson and Katherine/Glen Osmond Road intersections. Weekday commuter and school-related parking were noted as reducing visibility and restricting traffic flow. While speed humps were generally supported, their location raised concerns regarding noise, residential amenity, stormwater, and intersection safety. Suggested improvements included relocating or adjusting traffic-calming devices, extending pavement treatments, introducing traffic calming on Nelson Street, strengthening parking controls and enforcement, and considering further access restrictions at Glen Osmond Road.	<p>Change to the design is proposed – remove the proposed flat top speed hump just east of Nelson Street.</p> <p>All respondents who commented on parking and live on the affected street were contacted directly by email and provided with information on how to apply for changes to parking restrictions on their street.</p> <p>One resident near the proposed flat-top speed hump just west of Nelson Street strongly opposed its installation. Since this speed hump was more of a “nice to have” than necessary, and the 85th percentile speed on Katherine Street is already between 36 and 38 km/h, it is recommended to remove the speed hump at this location. However, the speed hump east of Moore Street should be kept. This part of Katherine Street is part of the Council’s walking and cycling network, aims for a 30 km/h design speed to support mixed use, and has slightly higher traffic volumes (820 vehicles per day compared to 650).</p>

Recommendation	Number of Comments	Summary of comments	Proposed updates to design based on feedback
Recommendation 3 - Wattle Street	6	Feedback generally supported the proposed traffic-calming measures and pedestrian crossings, provided existing on-street parking is retained. Key concerns included sightline issues at the Nelson Street corner and potential light spill from pedestrian-crossing lighting. Some respondents questioned the design's cost-effectiveness and impact on vehicle wear. Objections were raised to a raised crossing on a main road and potential traffic diversion to Milton Avenue. Additional requests included further traffic calming on Alma and Wattle Streets, as well as broader traffic management measures, such as capacity upgrades to Cross Road and traffic signals at Glen Osmond Road/Wattle Street.	<p>No change to the design is proposed, although it is proposed to stage its installation.</p> <p>Residents living directly opposite Nelson Street strongly opposed the recommendation, particularly the proposed raised intersection. The raised intersections are intended to help reduce vehicle speeds approaching the proposed new priority "wombat" crossing.</p> <p>To minimise community frustration, it is recommended to implement the changes in stages: Stage 1 would be the installation of the wombat crossing, and Stage 2, the raised intersections, would only be considered if vehicle speeds exceed the desired 40 km/h and compliance with the crossing is low.</p>
Recommendation 4 - Alma Road	7	Feedback raised concerns about the loss of on-street parking at 11 Alma Road. While support was expressed for squaring the intersection kerbs, questions were raised about the necessity of additional access ramps. It was suggested that the contrasting pavement at Alma/Osmond be raised as a traffic-calming measure to address speeding. Respondents highlighted a lack of holistic, standards-based design, citing poor integration with overall traffic movements and limited alignment with Austroads and DIT principles, particularly at Sedgeford Road and the Fisher Street intersection. Additional concerns included potential traffic redistribution, with the proposal likely to increase traffic on Milton Street rather than Alma Street, suggesting both streets be considered. Poor pedestrian visibility at the Alma Street junction due to overgrown vegetation at 40 Fisher Street was also noted, with a request for its removal as part of the works.	<p>A minor design change is proposed - remove the pedestrian access ramps on the east side of the Alma Road and Osmond Terrace junction to preserve the car park opposite 11 Alma Road, while retaining the ramps on the west side.</p> <p>A resident on Alma Road opposed the loss of two on-street car parks near the Alma Road and Osmond Terrace junction and considered having pedestrian access ramps on both sides of the junction excessive. Given the low traffic volume of 500 vehicles per day, the removal of the east-side pedestrian access ramps is supported.</p>

Recommendation	Number of Comments	Summary of comments	Proposed updates to design based on feedback
Recommendation 5 - Fisher Street and Beaconsfield Road	9	<p>Feedback broadly supported the introduction of speed humps and other traffic-calming measures, but concerns were raised about their placement near Glen Osmond Road, where high vehicle speeds, a history of accidents, noise, lighting, and stormwater management require careful consideration. Respondents highlighted the need for improved signage, potential changes to road surfacing or colouring, and stronger driver education, as motorists frequently fail to stop at crossings. Several submissions noted that traffic volumes and congestion, particularly during school drop-off and pick-up, are driven more by parking behaviour, the lack of intersection controls at Fisher Street and Glen Osmond Road, and overall traffic flow than by speed alone. Suggested measures included extending no-parking zones, installing traffic lights, reviewing pedestrian signals, and adding traffic-calming to surrounding streets. Respondents stressed prioritising children's safety, addressing stormwater impacts, and expediting the works rather than delaying until 2027.</p>	<p>Minor change to the design proposed - install additional line marking at the Fisher Street and Glen Osmond Road junction to encourage slower vehicle entry into Fisher Street.</p> <p>The resident of 8 Fisher Street advised Council that the property comprises two separate allotments, and that the existing Koala Crossing location affects his potential ability to demolish the dwelling and construct two separate residences, each with independent driveway access. While there are no current development plans, this may be a future consideration. Legal advice was sought and confirmed that Council is not legally required to relocate the crossing to facilitate potential future access arrangements. In discussion with Ward Councillors, it is agreed to continue with the crossing proposed as shown, as it's an important safety feature for the school and has been in place for several years.</p> <p>To address concerns regarding vehicle speeds for traffic turning into Fisher Street from Glen Osmond Road, it is proposed to enhance the existing painted corner treatment including the pavement bars.</p> <p>It should also be noted that this proposal will be complemented by the future introduction of a 40 km/h school speed zone on Glen Osmond Road, which will include the Fisher Street intersection (timing of implementation is still to be confirmed).</p>

Recommendation	Number of Comments	Summary of comments	Proposed updates to design based on feedback
Recommendation 6 - Ferguson Avenue and Riverdale Road	6	<p>Feedback highlighted ongoing concerns about traffic speed, safety, and rat-running, particularly along Riverdale Road, Rossington Avenue, and Ferguson Avenue. Several respondents questioned whether the proposed measures would adequately address blind corners and limited sightlines, suggesting stronger interventions such as restricting or blocking traffic movements on Riverdale Road, installing a roundabout, or implementing one-way or chicane-style treatments. While raised street sections and wombat crossings received some support, concerns were raised about their visibility and placement. Additional recommendations included lowering speed limits across entire streets, improving enforcement, introducing time-based turn restrictions to reduce peak-hour through-traffic, and addressing unsafe speeding and weaving around parked vehicles. Potential cost implications were also noted, particularly regarding drainage and gutter modifications.</p>	<p>No change to the design is proposed.</p> <p>Sight lines (Approach Sight Distance (ASD)) were reviewed in response to feedback and are considered to be satisfactory. It is acknowledged that the fence on the south-west corner impacts vehicle sight lines for vehicles travelling eastbound; however, the proposed improvements are intended to calm traffic on the approach to the intersection and are expected to improve safety for all road users.</p>

Recommendation	Number of Comments	Summary of comments	Proposed updates to design based on feedback
Recommendation 7 - Ferguson Avenue and Myrtle Avenue	3	Feedback generally supported the proposed changes, though some respondents suggested that raised pavement may be unnecessary, with contrasting paving considered sufficient. It was noted that removing parking spaces could improve visibility and safety at the intersection. However, concerns were raised that the redesign does not address non-resident traffic using the area as a shortcut between Glen Osmond, Fullarton, and Cross Roads, with respondents emphasising that this through-traffic, rather than local residents, is the primary factor affecting safety and congestion.	No change to the design is proposed.
Recommendation 8 - Clinton Avenue	4	Feedback expressed mixed support for the proposed road upgrade along Clinton Avenue. Residents generally supported improvements to pedestrian safety and accessibility but strongly opposed the loss of on-street parking. Concerns centred on the impact on households with multiple vehicles, potential displacement of neighbours' cars, and reduced amenity for frequent visitors, which could disrupt daily routines. Additional issues included bin placement and collection if parking spaces were removed, and a view that raised pavement may be unnecessary, with contrasting paving considered sufficient. Respondents requested that alternative designs be explored to maintain parking while still achieving safety improvements.	<p>Change to Clinton Avenue and Jenkins Avenue is proposed to remove the kerb buildouts and north-south pedestrian kerb ramps.</p> <p>Residents directly impacted by the proposal advised that they do not support the introduction of the kerb build-outs and new kerb ramp due to the loss of two on-street parking spaces. The property on the south-east corner also confirmed that the driveway crossover, while appearing unused, is occasionally used and therefore needs to be retained. Clinton Avenue has low traffic volumes (less than 550 vehicles per day) and the proposed raised intersections at Hexham Avenue and Myrtle Avenue will further support lower vehicles speeds.</p>

Recommendation	Number of Comments	Summary of comments	Proposed updates to design based on feedback
Recommendation 9 - Urrbrae Avenue	5	<p>Feedback supports traffic-slowing measures at Auburn Avenue/Urrbrae Avenue and Ferguson Avenue/Urrbrae Avenue but raises concerns about raised pavements, landscaped kerb extensions, and contrasting treatments, seen as costly or potentially affecting visibility. Respondents noted that verge plantings and parked cars already limit kerb ramp effectiveness and sightlines. A broader safety issue is through-traffic avoiding Cross Road and Fullarton Road intersections, including U-turns at Urrbrae Avenue. Suggestions focused on restricting U-turns on Cross Road, retaining contrast paving instead of raised pavements, and collaborating with the state government to address traffic flow, prioritised over the proposed local treatments.</p>	<p>No change to the design is proposed, however consideration in adding a median at Urrbrae Avenue junction to Cross Road is recommended to reduce the number of U-turns that take place at this junction. Local community consultation and DIT approval would be required to support this new addition.</p> <p>Residents raised concerns about the number of U-turns occurring at the Urrbrae Avenue and Cross Road junction, which were attributed to the lack of traffic signals at the Waite Road junction (within the City of Mitcham).</p> <p>A peak-period traffic survey was undertaken for three hours during both the morning and evening peaks. During the AM peak (7:00–10:00 am), 22 U-turns were recorded, along with 67 right-turn movements into Urrbrae Avenue and 17 right-turn movements out. Some right-turning vehicles were also observed performing U-turns on Urrbrae Avenue. During the PM peak (3:00–6:00 pm), U-turns increased to 42, with 108 right-turns in and 25 right-turns out.</p> <p>While it is acknowledged that a number of U-turns occur at this location, restricting this movement is likely to result in increased traffic entering Urrbrae Avenue and undertaking three-point turns within the street. Any changes would therefore require further consultation with local residents and approval from DIT to determine the most appropriate approach.</p> <p>Further design testing indicates that a small physical median could be implemented at this location, subject to support from the local community and DIT.</p>

Recommendation	Number of Comments	Summary of comments	Proposed updates to design based on feedback
Recommendation 10 - Wooltana and Glenrowan Avenues Intersection with Ferguson Avenue	11	Feedback generally supports the proposed improvements to Ferguson Avenue, including removing some parking spaces, but emphasises that additional measures are needed to improve safety and accessibility. Respondents highlighted the lack of a footpath, particularly for pedestrians with mobility issues or prams, and raised concerns about sightlines at the intersection, where parked cars block visibility for vehicles turning from Wooltana Avenue. RSL staff parking was frequently noted, with suggestions for designated zones or additional on-site spaces to prevent congestion on nearby streets. Other recommendations included extending "no standing" areas, removing parking on narrow sections, and flattening the road surface. Overall, while the changes are welcomed, it was viewed that stronger parking controls and improved pedestrian facilities are needed to fully address safety and traffic flow.	<p>Change to design is proposed to include new north-south pedestrian kerb ramps on either side of the intersection.</p> <p>Based on community feedback, design testing was undertaken to assess whether new north-south kerb ramps could be accommodated at the intersection. This was able to be achieved without the removal of any additional on-street parking beyond the four spaces already proposed as part of the original design.</p>
Recommendation 11 - Wycliff Street and Fisher Street	4	Feedback on the Wycliff Street/Fisher Street junction expressed scepticism about the proposed pedestrian refuge, noting it may offer limited benefit while reducing street parking and making driveway access and reversing more difficult. Residents observed that unsafe driving is mostly by cars, with trucks primarily limited to council waste or delivery vehicles, and that tree damage is generally caused by poor-quality plantings or weather rather than traffic. Visibility concerns were also raised due to parked cars and vegetation, particularly for vehicles turning from Wycliff Street onto Fisher Street. Suggested alternatives included installing truck-restriction signage, reviewing traffic-light timing at Fisher Street and Fullarton Road, and prioritising practical, cost-effective solutions over infrastructure likely to have minimal impact on safety.	<p>Proposed to remove recommendation. Can be considered as part of a future asset renewal project.</p> <p>Although the project is considered to have merit, consultation results indicate limited local support. Four residents from Wycliff Street responded, with one in support and three not in support. In addition, residents at the corner of Wycliff Street and Fisher Street (66A and 66 Fisher Street) strongly did not support the proposal. Given the lack of support from directly impacted residents, the Administration's view is to remove this recommendation from the LATM. The recommendation was included based on community feedback rather than supporting data and can be further considered as part of a future asset renewal project,</p>

Recommendation	Proposed updates to design based on feedback
Recommendation 12: Glen Osmond Road Pedestrian Actuated Crossing (PAC)	No change is proposed.
Recommendation 13: Riverdale / Rossington Neighbourhood Bicycle Route	No change is proposed.
Recommendation 14: New Bicycle and Pedestrian Actuated Crossing (BPAC) on Fullarton Road	No change is proposed.
Recommendation 15: Reduce speed limit on Fullarton Road	No change is proposed. Although this was the least supported recommendation, it still received a level of support of 65% (yes or neutral) and was a supported initiative by Highgate Village Association.

DECISION REPORT

REPORT TITLE:	HOWARD FLOREY RESERVE COMMUNITY ARTS FACILITY
ITEM NUMBER:	4.2
DATE OF MEETING:	23 MARCH 2026
AUTHOR:	YELAINA EATON, MANAGER COMMUNITY CONNECTIONS
DIVISION:	COMMUNITY & ORGANISATIONAL DEVELOPMENT
ATTACHMENTS:	1. FUNCTIONAL SCOPING BRIEF HOWARD FLOREY RESERVE COMMUNITY ARTS FACILITY

1. **PURPOSE**

The purpose of this report is to present Council with options for the future of the Howard Florey Reserve Community Arts Facility arising from the 2025-26 Elected Member Budget Bid *Concept Design for Broughton Arts Society Building*, and to seek direction on the preferred option to progress to Phase 2 Concept Design, as the final step in fulfilment of the 2025-26 operating project.

2. **RECOMMENDATION**

That:

1. The Report be received.
2. The matter is for Council to determine.

3. **RELEVANT CORE STRATEGIES – COMMUNITY PLAN ‘TOWARDS 2050’**

4. Places and Spaces

4.2: We create and activate welcoming public spaces for all people to deliver memorable experiences that inspire connection, foster a strong sense of place, and strengthen our City’s identity while enhancing its unique brand.

4. **BACKGROUND**

Elected Member Budget Bid

An Elected Member budget bid of \$30,000 – *Concept Design for Broughton Arts Society Building* - was endorsed by Council for inclusion in the 2025/26 Operating Projects. The project intent was to:

- Develop concept designs to extend the Broughton Arts Society facility on Howard Florey Reserve.
- Incorporate accessible toilet upgrades previously planned for 2025/26.
- Address critical issues relating to accessibility, storage, and the building's suitability for disability arts activities.
- Explore opportunities for broader community use given the current weekday operating pattern.

The Bid also required investigation of:

- Potential user groups and future demand
- Integration with Broughton Arts Society
- Impacts of redevelopment on the Reserve
- Connections with/activation of Howard Florey Reserve

Agreed Methodology

Following discussions with the Budget Bid author, a two-phase approach to the project was agreed:

- Phase 1 – Functional Scoping Brief (completed)
- Phase 2 – Concept Design (subject to Council direction/ decision)

This staged methodology ensures clarity on service needs and strategic intent before committing to design expenditure.

Concurrent Community Infrastructure Plan (CIP)

The City of Unley is currently preparing a Community Infrastructure Plan (CIP), which includes analysis of creative and community spaces across the city. As the CIP and the Functional Scoping Brief required overlapping technical and strategic inputs, the same consultant (Mecone) was engaged to ensure that there was alignment between the two pieces of work.

While the CIP report identifies specific gaps and pressures, in summary, the preliminary CIP findings in relation to Council's facilities suggest:

- There is a growing gap in the provision of community infrastructure to support higher density living.
- Many of Council's existing facilities remain single purpose or are constrained by current design.
- There is a gap in the provision of multi-use recreation spaces to meet changing participation trends and to meet the needs of specific user groups.

5. **DISCUSSION**

The Howard Florey Reserve Community Arts Facility is located on the eastern edge of Howard Florey Reserve with direct frontage to Fullarton Road. The site is bounded by Collins Lane to the north, Campbell Road to the south and Fullarton Road to the east, and adjoins Howard Florey Reserve to the west.

The Reserve is Crown land but dedicated as a corporation reserve in 1971 under the care and control of the City of Unley as custodian. This dedication included the construction of a building to house the Arts Society for the Handicapped Inc. now known as the Broughton Arts Society. This arrangement remains in place with Council maintaining the reserve and associated buildings.

Any significant change to the land use, building footprint or intended function of the site would require communication with the Minister for Climate, Environment and Water, consistent with the Crown land status of the reserve.

The existing arts facility is a leased community use building occupied by the Broughton Arts Society, providing studio space and creative programming. The facility operates 5 days per week (Monday to Friday) between 10:00am-4:00pm and is attended by approximately 20 participants each day. Some members travel from outside the City of Unley due to limited availability of comparable arts studio spaces in the region.

The organisation relies heavily on volunteers to support its operations with only two paid staff positions. The facility is currently operating at full capacity and there is limited storage space for art materials. These constraints limit opportunities for program expansion.

There is a small onsite car park comprising three car park spaces which are frequently at capacity. The remaining area beneath mature tree is unsealed and uneven which presents accessibility challenges for some users. The building currently provides only one accessible toilet, with additional public amenities located in the Howard Florey reserve.

The Society occupies the facility under a rent-free agreement and there is no actual lease in place for use of the facility. This should be addressed as

part of the review of leases and licences currently being undertaken by Administration.

Current Asset Condition

The existing building has been identified as requiring major renewal works following a condition assessment undertaken in 2022.

In particular, the assessment found that the fit-out components have an estimated remaining life of approximately 9 years, while the substructure, services, roofing and superstructure have an estimated life of approximately 20 years.

These findings have been incorporated in Council's Asset Management Plan (2023).

If the building was refurbished, including upgrading the toilet amenities to current standards, the minimum cost to make the building suitable for continued use is estimated to be approximately \$545,000.

A more comprehensive upgrade of the building, toilet amenities, provision of approximately 164 m² of usable studio space and construction of a car park is estimated to cost approximately \$1m. This would still result in the facility being the old tram barn albeit in a refurbished form.

It should be noted that these estimates are preliminary only and additional work will be required to get a better understanding of costs.

On 16 March 2026, a briefing was held for Elected Members to discuss and obtain feedback on the outcomes of the Functional Scoping Brief and recommended options. The Functional Scoping Brief is included in this report as **Attachment 1**.

Attachment 1

In summary, the Functional Scoping Brief provides an assessment of the site's future function, the evolving needs of creative users, and the facility's role within Unley's broader cultural infrastructure network.

The analysis identifies:

- There is a strong provision of presentation spaces across the City.
- There is a shortfall in affordable, flexible, messy creative practice spaces.
- There is an unmet demand for inclusive, accessible, inter-generational, creative environments.
- There is an opportunity to strengthen after-hours activation in the adjacent park setting.

The Functional Scoping Brief has identified three options for the Howard Florey Reserve Community Arts Facility reflecting different scales, roles, and levels of investment.

Option 1- Creative Space

This option proposes to demolish the existing structure and to replace it with a new facility equivalent in size to the existing facility (170 sqm). This option would provide a space for local artist groups to congregate ad hoc as well as providing a permanent space for local artists in residence. It would essentially serve as a local practice space and predominantly be used by the Broughton Arts Society. There would be limited opportunities to introduce new users.

This option is estimated to cost approximately \$2m.

If Council chose this option, then the project could be developed to a shovel ready status to attract grant funding at an appropriate time.

Option 2- Arts and Crafts Hub

This option proposes an expanded facility (3-4 times the size of the existing facility) and would provide space for a mixture of permanent groups and floating artists in residences. The facility would serve both as a practice space as well as a smaller presentation space and would focus on workshops over professional gallery space. This option would allow additional groups and activities to be introduced. An assessment of parking would also need to be undertaken as part of the concept design.

This option is estimated to cost approximately \$5m.

If Council chose this option, then the project could be developed to a shovel ready status to attract grant funding at an appropriate time.

Option 3- Arts Centre

This option proposes a new facility significantly larger than the existing facility (10+ times the size of the existing facility) and would provide professional amenities in the form of gallery space, dark rooms, wet areas, and café. The facility would cater to the needs of both amateur and professional artistic activities.

This option represents a significant shift beyond the current identified needs and would cost significantly more than option 2. At this stage, cost estimates have not been prepared by the consultant for this option.

If Council chose this option, then the project could be developed to a shovel ready status to attract grant funding at an appropriate time.

Apart from the three options presented in the Scoping Brief, there is the option for Council to refurbish the existing structure as part of its Asset renewal programme. This has been estimated to cost up to \$1m depending on the scale of refurbishment undertaken.

Summary

The existing facility at a minimum, requires renewal and accessibility compliance. Allowance for this has been made in Council's Asset Management Plan.

There is also the opportunity for Council to expand and significantly improve the existing offering and to create an Arts / Craft Hub.

It should be noted that all three options identified in the Scoping Brief would require consideration relating to operating subsidy, governance, affordability, and staffing.

Council direction is now required to enable the next steps to progress this initiative to Phase 2 - Concept Design in accordance with the 2025/26 Budget.

Once developed, the preferred Concept Design will be presented to Council for further consideration.

Should Council wish to progress the project further, an advocacy prospectus will be created to seek external grant funding before committing to a detailed design.

6. POLICY IMPLICATIONS

6.1 Financial/budget implications

There are no financial implications arising from this decision. Funding for concept design work is already allocated within the current financial year as part of the Operating Project budget. There may be financial implications depending on what option Council chooses to ultimately pursue.

6.2 Risk Management (identification and mitigation)

Developing a concept design may raise community expectations. This will be managed through targeted engagement with key stakeholders.

6.3 Staffing/Work Plans/Additional Resource Impact

The concept design will be outsourced and covered by the existing Operating Project Budget.

6.4 Climate/Environmental Impact

While there are no implications at this stage, a new facility will provide the opportunity to manage climate/ environmental impacts.

6.5 Social/Economic

A concept design will support planning for improved creative and community outcomes.

7. ANALYSIS OF OPTIONS

Option 1 –

1. The Report be received.
2. A Concept Design be developed for a creative space at Howard Florey Reserve - Option 1 as set out in Attachment 1 of this report (Item x, Council Meeting 23 March 2026).
3. The finalised Concept Design be shared with Council for consideration, in a Briefing, by August 2026.

Under this option, Council would approve the development of a concept design for a creative space facility at Howard Florey Reserve. Consultants would be engaged to undertake this work over the next few months.

Option 2 –

3. The Report be received.
4. A Concept Design is to be developed for an Arts and Craft Hub at Howard Florey Reserve - Option 2 set out in Attachment 1 of this report (Item x, Council Meeting 23 March 2026).
5. The finalised Concept Design be shared with Council for consideration, in a Briefing, by August 2026.

Under this option, Council would approve the development of a concept design for an Art and Craft Hub at Howard Florey Reserve. Consultants would be engaged to undertake this work over the next few months.

Option 3 –

1. The report be received.
2. A Concept Design is to be developed for an Arts Centre- Option 3 set out in Attachment 1 of this report (Item x, Council Meeting 23 March 2026).

3. The finalised Concept Design be shared with Council for consideration, in a Briefing, by August 2026.

Under this option, Council would approve the development of a concept design for an Arts Centre at Howard Florey Reserve. Consultants would be engaged to undertake this work over the next few months.

Option 4 –

1. The report be received.
2. Council endorses Administration to proceed with programming refurbishment and upgrade works to the existing Howard Florey Reserve Community Arts Facility, to a maximum value of \$1 million, including:
 - renewal of building elements required to ensure the facility remains fit-for-purpose.
 - full upgrade of toilet amenities to meet current accessibility standards.
 - provision of approximately 164 m² usable studio space; and
 - construction of an upgraded car park to improve accessibility and safety.

Under this option, Council authorises Administration to undertake refurbishment and upgrade works that respond directly to the facility's identified asset renewal needs (minimum estimated cost of \$545,000) and deliver a more comprehensive upgrade to support improved amenity (estimated at approximately \$1 million).

This option enables timely renewal of the building, improved accessibility, and enhanced functionality for current and future creative users, without further requirement to return to Council for design approval.

Based on the findings of the Asset Management condition assessment undertaken in 2022, these works need to be completed by 2031. Council will therefore need to include them in a future Annual Business Plan and Budget.

8. RECOMMENDED OPTION

The matter is for Council to determine.

9. REPORT AUTHORISERS

Name	Title
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Functional Scoping Brief for Howard Florey Reserve Community Arts Facility

Prepared for
City of Unley

March 2026

MECONE.COM.AU



Acronyms

Acronym	Definition
ABS	Australian Bureau of Statistics
AMP	Asset Management Plan
AS	Australian Standard (e.g. AS 1428, AS 2890.6)
AUD	Australian Dollar
AV	Audio-Visual
CIP	Community Infrastructure Plan
DCP	Development Control Plan
DDA	Disability Discrimination Act 1992
GDP	Gross Domestic Product
LGA	Local Government Area
NBN	National Broadband Network
NCC	National Construction Code
NIA	Net Internal Area
SWOT	Strengths, Weaknesses, Opportunities, Threats




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Revision	Revision date	Status	Authorised: Name & Signature
1.0	6 February 2026	Draft for discussion	
2.0	9 March 2026	Final draft	
3.0	17 March 2026	Final	

* This document is for discussion purposes only unless signed and dated by the persons identified.
This document has been reviewed by the Project Director.

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Executive summary

This Functional Scoping Brief has been prepared for the City of Unley to inform future decision-making regarding the Howard Florey Reserve Community Arts Facility at 269 Fullarton Road, Parkside. The brief responds to the current condition and limitations of the existing Broughton Arts Society Studio, which is valued by the community but constrained in size, functionality and adaptability, and was not originally designed to meet contemporary expectations. Additionally, the existing building is heavily constrained in terms of access and DDA compliance, identified as a key constraint for the continued use as a community arts centre with a disability arts focus. Council's Asset Management Plan (Buildings) 2023 has identified the facility as approaching renewal, and there is an opportunity to align any reinvestment with evolving community needs and best-practice approaches to cultural infrastructure planning.

This report draws on evidence and emerging findings from the City of Unley Community Infrastructure Plan (forthcoming), and the City of Unley Community Survey (September–October 2025), to identify local needs and gaps within Unley's cultural infrastructure network. While the City has a strong base of presentation-focused facilities and a mature community group ecosystem, the analysis identifies ongoing need for accessible 'practice' and 'messy' spaces, improved flexibility and fit-for-purpose facilities, and a need for the provision of affordable spaces for local residents.

Additionally, this review identifies strong alignment between the future role of the Howard Florey Reserve Community Arts Facility and the South Australian Government's cultural policy, *A Place to Create*. The policy emphasises improving access to arts and cultural participation, supporting artists and makers, and strengthening local creative infrastructure across communities. Community-based facilities such as the Broughton Arts Society Studio play an important role within this ecosystem by providing accessible spaces for creative practice, learning and social connection. Strengthening and renewing this facility would therefore support broader state policy objectives by enabling inclusive participation in arts and culture at a local level while contributing to a vibrant and connected cultural landscape.

The brief provides functional guidance to inform future design and operations. This includes requirements for a facility that is fit for purpose, adaptable and flexible, inclusive and accessible, legible and welcoming, activated and safe, and well connected to its parkland setting. Key functional considerations include provision for multipurpose creative activity, operable and acoustically separated spaces, durable and easy-to-clean finishes suitable for 'messy' uses, adequate storage, appropriate catering and AV support, and a welcoming entry and internal "community lounge" that supports informal gathering, connection and visibility of activity.

Three development options are presented to support Council's consideration of scale, role and level of investment:

- **Option 1 – Howard Florey Creative Space:** a local practice facility broadly aligned to the existing footprint, focused on low-cost enhancement of 'messy' creative space, with Council-run operations and bookings.
- **Option 2 – Howard Florey Arts and Crafts Hub:** a district-scale facility that supports both practice and modest presentation functions, with a strong workshop and maker focus, provision for permanent and rotating users (including artists-in-residence), and governance through an incorporated association model in partnership with Council (with Broughton Arts Society as an anchor).



- **Option 3 – Howard Florey Arts Centre:** a higher-cost, regional-scale facility incorporating professional-standard presentation and practice spaces (including specialised wet/dark rooms and café activation), potentially suitable for staging over time.

To progress the project, the report recommends confirming a preferred option, undertaking feasibility and lifecycle cost planning, advancing concept design, refining the governance and operating model, conducting targeted stakeholder engagement, and establishing a funding and delivery pathway. Collectively, the Functional Scoping Brief provides an evidence-based foundation to guide Council's next steps and ensure that future investment in the Howard Florey Reserve Community Arts Facility is aligned with community need, site opportunities and long-term operational sustainability.



1 Introduction

1.1 Background

The City of Unley has a strong and established commitment to supporting arts, culture and community participation as core contributors to liveability, wellbeing and social connection. Council currently provides a network of community, cultural and creative facilities that support a wide range of activities, from informal participation through to structured programs and exhibitions.

The Broughton Arts Society Studio, located within Howard Florey Reserve, has historically functioned as a local community arts space, supporting visual arts practice and community-based creative activity. While valued by users, the existing facility is limited in size, functionality and adaptability, and was not originally purpose-built to meet contemporary expectations for inclusive, flexible and accessible community arts infrastructure.

Council's Asset Management Plan (Buildings) 2023 identified the facility as approaching a point where renewal or significant upgrade is required, particularly in relation to its fitout and capacity to support current and future uses. At the same time, broader strategic work underway through the City of Unley Community Infrastructure Plan (forthcoming) has identified evolving community needs, gaps in the local creative infrastructure network, and opportunities to strengthen provision of 'practice-based' and 'messy' creative spaces at a local and district scale.

In this context, the Howard Florey Reserve Community Arts Facility presents a timely opportunity to reconsider the role, scale and function of arts infrastructure on this site, ensuring future investment is aligned with community need, strategic priorities and best practice principles for cultural infrastructure planning.

1.2 Purpose of this report

The purpose of this Functional Scoping Brief is to define the role, scale and functional requirements of a renewed or redeveloped community arts facility at Howard Florey Reserve.

Specifically, this report seeks to:

- Articulate the strategic context and rationale for investment in a community arts facility at this location
- Identify the role of the facility within the City of Unley's broader cultural and creative infrastructure network
- Establish clear functional guidance to inform future design, feasibility testing and cost planning
- Outline a range of potential development options, including indicative size, focus and governance considerations.

This document is intended to inform Council decision-making and guide subsequent stages of project development, including concept design, feasibility assessment, funding strategies and stakeholder engagement. It does not constitute a final design or commitment to a preferred option but rather provides an evidence-based framework for discussion and progression.



1.3 Defining cultural infrastructure

For the purposes of this report, *cultural infrastructure* refers to the physical spaces, facilities and environments that enable cultural and creative activity to occur. This includes places where culture is **made, shared, learned, and experienced**, spanning professional, community and informal participation.

Cultural infrastructure can take many forms, including presentation venues (such as galleries and theatres), practice spaces (such as studios, workshops and rehearsal rooms), enterprise spaces that support creative businesses, and contributing community facilities that host cultural programs alongside broader civic uses.

Importantly, contemporary best practice recognises that a healthy cultural ecosystem requires a balance between spaces for presentation and spaces for production. Community arts facilities play a critical role within this system by providing accessible, affordable and flexible environments for everyday creative practice, skill development, collaboration and social connection.

In the context of the City of Unley, cultural infrastructure is understood as a social investment: supporting wellbeing, inclusion, lifelong learning, local identity and pride in place. The Howard Florey Reserve Community Arts Facility is therefore considered as part of a broader network of spaces that together contribute to a resilient, diverse and thriving cultural landscape.

1.4 Context

1.4.1 Location and land status

The Howard Florey Reserve Community Arts Facility is located at 269 Fullarton Road, Parkside, within the City of Unley. The site occupies a prominent position on the eastern edge of Howard Florey Reserve, with direct frontage to Fullarton Road, a key arterial corridor providing strong visibility and accessibility. The site is bounded by Collins Lane to the north, Campbell Road to the south, and Fullarton Road to the east, and adjoins Howard Florey Reserve to the west.

Howard Florey Reserve is situated on Crown land and was dedicated as a Corporation reserve in 1971, under the care and control of the City of Unley acting as custodian. This dedication included the construction of a building to house the Arts Society for the Handicapped Inc., now known as the Broughton Arts Society. This arrangement remains in place, with Council maintaining the reserve and associated buildings in the same manner as other Council reserves and facilities.

Any significant changes to the land use, building footprint or intended function of the site would require communication with the Minister for Climate, Environment and Water, consistent with the Crown land status of the reserve.

1.4.2 Reserve context

Howard Florey Reserve is a valued local open space that supports a range of recreational and community activities, including play, informal sport, gatherings and family use. The reserve contains a number of established amenities including public toilets, a playground, open grassed areas, seating, BBQ facilities and onsite parking.

The playground provides a range of equipment suitable for multiple age groups, while open grassed areas accommodate informal recreation such as ball games, picnics and dog walking. Shaded seating areas support passive recreation and longer stays within the park. The reserve is partially fenced along



the Fullarton Road edge, while the playground remains visually open and connected to surrounding spaces.

The co-location of the arts facility with the reserve creates opportunities to integrate creative activities with public open space, supporting indoor–outdoor use, passive surveillance and activation throughout the day and evening.

1.4.3 Surrounding community infrastructure

The site benefits from proximity to several community facilities and local services. Nearby facilities include:

- **Eastwood Community Centre**, located approximately 500 metres (7-minute walk) to the north, outside the City of Unley.
- **Fullarton Park Community Centre**, located approximately 1.4 kilometres (20-minute walk) to the south, within the City of Unley.

Directly opposite the site on the eastern side of Fullarton Road are the Arkaba Hotel, Arkaba Medical Centre and Arkaba Village Shopping Centre, providing access to retail, hospitality and health services. The nearby Glen Osmond Road corridor further strengthens the site's connection to the broader local services network.

These surrounding facilities contribute to the area's established role as a local community and activity node.

1.4.4 Role of the facility

The existing arts facility is a leased community-use building occupied by the Broughton Arts Society, providing studio space and creative programming. The facility is reported to be highly utilised, with some members travelling from outside the City of Unley due to limited availability of comparable arts studio spaces in the region.

Howard Florey Reserve itself experiences moderate levels of use, with periods of lower activity identified and occasional rough sleeping observed. However, the space is generally regarded as safe and benefits from passive surveillance from surrounding residential development.

Looking forward, the site has potential to function as a community "third space", supporting creative participation, informal gathering and social connection for nearby residents. This includes opportunities to serve higher-density housing populations and culturally diverse communities who may not currently be engaged in the existing arts network.



Figure 1: Site context

1.4.5 The existing structure – condition and cost context

Renewal of the Broughton Arts Society Studio at Howard Florey Reserve was identified as one of the major forecast renewals in the Asset Management Plan (AMP) 2023 – Buildings, based on the 2022 condition assessment. The assessment identified the following key findings:

- Fitout components have an asset condition rating of 3.5, with an estimated remaining life of approximately 9 years.
- Services, substructure, roofing and superstructure components have condition ratings between 3 and 4, with an estimated remaining life of approximately 20 years.
- The current replacement cost of the building is estimated at \$383,000.

Asset condition ratings used in the AMP follow a standardised framework which categorises assets from 1 (Very Good) to 5 (Very Poor). These ratings describe the physical condition of the asset and the level of intervention required to maintain serviceability.

Under this framework, ratings between 3 (Fair) and 4 (Poor) indicate that deterioration is evident and maintenance or renewal should be considered to sustain the required level of service. While the condition assessment provides an indication of the building's current physical state, the replacement value reported in the AMP represents a depreciated replacement cost, rather than a new-for-old construction cost that would reflect modern building standards, accessibility requirements and contemporary service expectations.



Further information received indicates that if refurbishment of the existing building were undertaken, including upgrading the toilet amenities to current standards, the minimum cost to make the building suitable for continued use is estimated at approximately \$545,000. A more comprehensive upgrade scenario has also been considered. This would include refurbishment of the existing building, upgraded toilet amenities, provision of an additional 164 m² of usable studio space, and construction of a car park, with an estimated cost of approximately \$1,006,500.

Given the current condition of the building, and the anticipated need for near-term fitout replacement, this presents an opportune time to consider options to upgrade or renew the facility. Doing so would provide an opportunity to address functional limitations and ensure the facility better aligns with current community needs, accessibility expectations, and future service requirements.



2 Why are the arts important?

The arts contribute directly to a community's liveability. They create opportunities for self-expression, reflection and creativity, and they bring people together to learn, share, support one another and celebrate. Liveable communities are those where residents feel connected, supported, safe, inspired and proud of where they live. Cultural participation strengthens wellbeing, fosters a sense of belonging, and creates connections across diverse groups. For these reasons, the arts are a core component of thriving urban environments and a key contributor to social cohesion, economic resilience and community life.

National evidence also highlights the scale and significance of Australia's cultural and creative sector. In 2022–23, cultural and creative activity contributed AUD 63.7 million to the national economy, representing a 62% increase over the past 15 years.¹ Over the same period, the sector accounted for approximately 2.5% of Australia's GDP, underscoring its enduring economic role.²

The sector also supports a substantial share of the workforce and business community. In 2021, cultural and creative industries employed around 282,000 workers nationwide.³ By 2022–23, more than 95,700 creative businesses were operating across Australia, equating to 3.7% of all Australian businesses.⁴ These figures demonstrate that arts and cultural activity underpin not only social and cultural wellbeing, but also economic productivity, innovation and employment. For a local council such as the City of Unley, this reinforces the value of investing in spaces that support local creativity, community participation and small cultural enterprises.

Community arts facilities, in particular, enable residents to express themselves, collaborate, share cultural traditions and build relationships across age, background and ability. These interactions foster mutual understanding, trust and social connection. These qualities become increasingly important amid demographic change, rising social isolation and housing pressures.

Creative practice is also essential for innovation. Artists and creative practitioners often generate new ideas, test new approaches and challenge conventional thinking. Supporting their work helps build a resilient, adaptable and future-ready community. As broader macro-trends continue to reshape cultural life, including rising compliance costs, limited affordable production space and increasing housing stress, the importance of accessible and inclusive community arts infrastructure becomes even more pronounced.

In this context, the arts are not only important—they are essential. They enrich daily life, strengthen communities, foster pride of place and contribute to a healthier, more connected and liveable future for all City of Unley residents.

¹ Australian Government, Department of Infrastructure, Transport, Regional Development, Communications and the Arts (2024), Highlighting the value of our cultural and creative activity: Cultural and creative activity contributed \$63.7 billion to the Australian economy in 2022–23, up 62% over 15 years.

² Ibid.: Cultural and creative activity represented around 2.5% of Australia's GDP in 2022–23.

³ Ibid.: The cultural and creative industries employed around 282,000 workers in 2021.

⁴ Ibid.: In 2022–23 there were more than 95,700 businesses operating in the cultural and creative sector, accounting for 3.7% of all Australian businesses.



3 Community needs

This section outlines the identified community needs for creative facilities in the City of Unley, based on the needs analysis undertaken as part of the Unley Community Infrastructure Plan (forthcoming).

3.1 Strategic review

The future of the Howard Florey Community Arts Facility should be considered within the broader state cultural policy framework and the evolving role of creative infrastructure in supporting community wellbeing, participation and economic activity.

In 2025 the SA Government released its 10-year cultural policy, *A Place to Create*, delivered through CreateSA. The policy sets a long-term direction for strengthening the state's arts, cultural and creative industries, with a focus on expanding access to creative participation, supporting artists and ensuring sustainable cultural infrastructure.

The policy's core purpose is *"to enrich South Australia's future by strengthening our communities, enlivening our places, and connecting us through arts, culture and creativity."* This direction recognises the role of arts and cultural activity not only as a cultural asset, but also as a driver of community connection, identity and local economic activity.

Several ambitions within the policy are directly relevant to community-scale arts facilities such as the Broughton Arts Society building at Howard Florey Reserve. These include:

- Ensuring arts, culture and creativity are accessible, equitable and inclusive for all South Australians
- Supporting thriving artists, makers and creatives to live and work across the state
- Strengthening robust arts organisations and creative infrastructure that enables collaboration and participation.

Importantly, the policy emphasises that strong grassroots creative activity and community arts spaces are fundamental to the broader cultural ecosystem. These spaces provide opportunities for local participation, creative development and social connection, while also supporting pathways for emerging artists and makers.

Within this context, facilities such as the Howard Florey Reserve Community Arts Facility contribute to the policy objective of *"arts, culture and creativity for everyone"*, ensuring communities have opportunities to participate in and benefit from cultural activity in their local neighbourhoods. Renewal or upgrade of the Howard Florey Reserve Community Arts Facility presents an opportunity not only to address building condition and functional requirements, but also to strengthen alignment with state cultural policy priorities, including improving access to creative participation, supporting artists and makers, and enabling vibrant community spaces where creativity can be shared and celebrated.



3.2 Current state

3.2.1 Our creative population and cultural participation

Arts and cultural activity represents a meaningful component of the local economy and community life in the City of Unley. According to the 2021 Census, approximately 300 people were employed in arts and recreation services within the City of Unley, while 414 Unley residents worked in the sector, either locally or in other locations. Overall, 2.3% of City of Unley residents are employed in arts and recreation services, which is notably higher than the Greater Adelaide average of 1.5%. This indicates a comparatively strong local presence of creative workers and cultural practitioners.

Participation in arts and cultural activities is also high across Australia and South Australia more broadly. In September 2025, the Australian Bureau of Statistics (ABS) released findings from the Cultural Participation and Attendance Survey (2021–22), highlighting the extent of engagement with cultural activities. Key findings include:

- 32% of people aged 15 years and over participated in cultural activities such as visual arts, music, dance or craft.
- 94% of children aged 5–14 years participated in a cultural activity outside of school hours.
- Participation levels were consistent with previous surveys (31% of adults and 96% of children in 2017–18).
- 64% of adults and 80% of children attended a cultural venue or event.
- In South Australia, participation increased from 28% in 2017–18 to 30% in 2021–22.

Together, these indicators highlight the strong role of creative activity within communities, reinforcing the importance of accessible local facilities that support both cultural participation and the creative workforce.

3.2.2 Our cultural infrastructure network

The City of Unley has a thriving cultural infrastructure network, with many opportunities to participate in arts and culture provided by Council and the private sector, predominantly through small-to-medium sized businesses.

When we seek to explore and unpack the cultural infrastructure network, applying a typology can be useful to ensure we have an appropriate mix of facilities for all facets of the arts and all levels of participation – professional to recreational. The following typology has been applied in the Community Infrastructure Plan (forthcoming) and generally corresponds to accepted typologies utilised in the industry:

1. **Presentation** – Facilities primarily designed for the public presentation, exhibition, or performance of arts and cultural activity. This includes theatres, performance venues, galleries, cinemas, and other spaces where audiences gather to experience, view, or consume cultural works. Presentation infrastructure supports public cultural engagement, creative visibility, and community participation in the arts.
2. **Practice** – Spaces that enable the creation, development, rehearsal, or production of artistic work. This includes artist studios, rehearsal rooms, music practice spaces, sound recording facilities, and similar environments dedicated to creative process and artistic practice. Within the City of Unley context, this category also encompasses the Broughton Art Society Hall,



which functions as a community arts making and workshop space. These facilities tend to be fewer in number and may be informal or small-scale in nature.

3. **Enterprise** – Places that support creative industry activity, entrepreneurship, and cultural commerce. This includes coworking spaces, creative business incubators, maker spaces, artisan workshops, pottery studios, boutique retail associated with creative production, and other small businesses engaged in creative or cultural enterprise. These facilities foster local economic development, innovation, and creative sector sustainability.
4. **Contributing** – Community-facing facilities that provide public access to learning, social connection, cultural engagement and civic participation. This includes libraries, community centres, neighbourhood houses, and multi-purpose community venues that contribute to the cultural ecosystem by hosting programs, events, training, and informal creative activities. These facilities are essential components of a resilient and inclusive social infrastructure network.

Figure 2 overleaf overviews the City of Unley's existing creative infrastructure network.

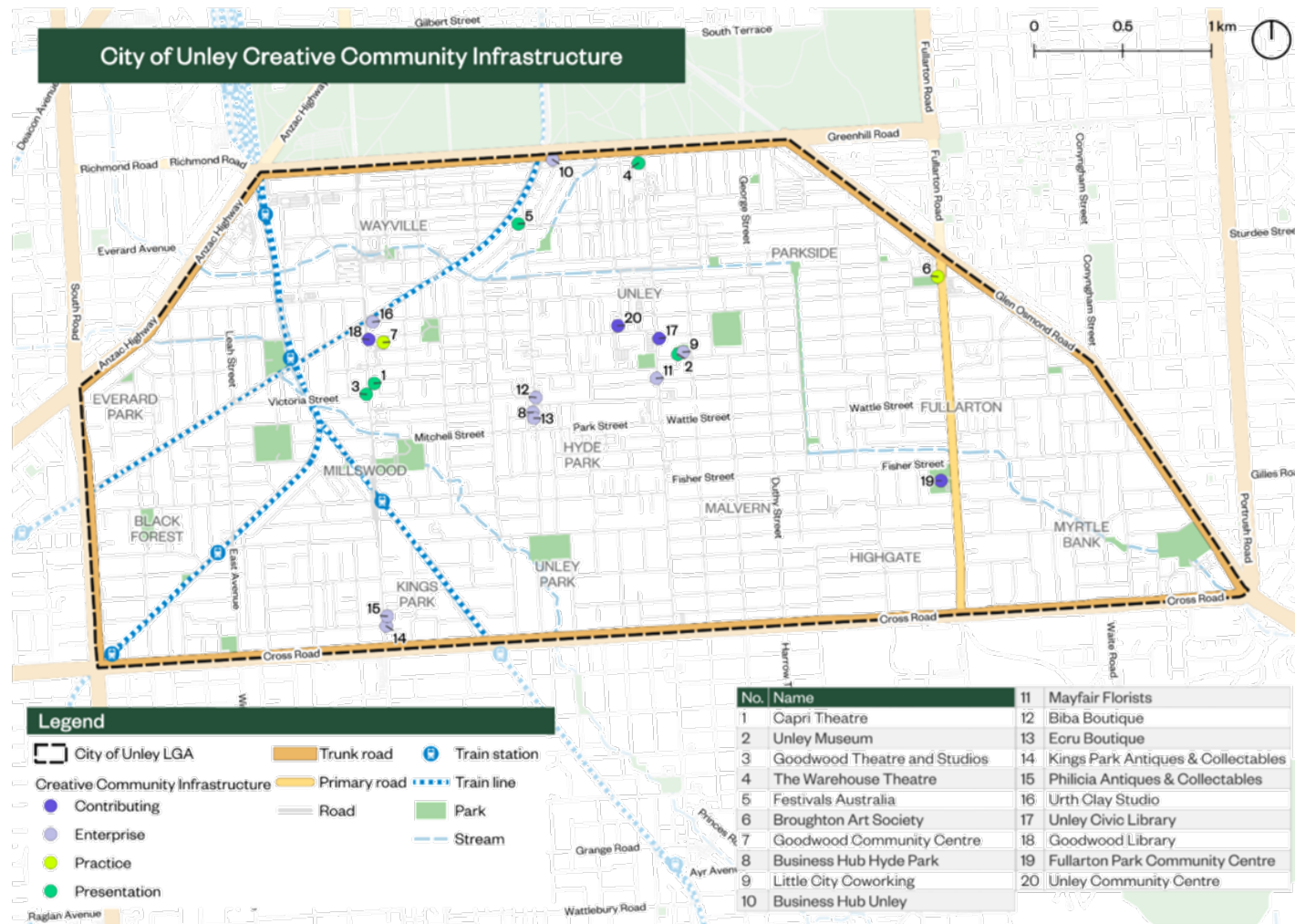


Figure 2: City of Unley Cultural Infrastructure Network (as at January 2026)



Mecone has reviewed this infrastructure network as part of the development of the Community Infrastructure Plan (forthcoming) against the following key criteria:

- Quantitative alignment to population based benchmarking.
- Qualitative alignment to identified community needs, ensuring appropriate access to a range of suitable opportunities to participate in arts and culture.

This review has identified the following key strengths and gaps:

Figure 3: SWOT Analysis – creative infrastructure network

<p>Strengths</p> <ul style="list-style-type: none"> • Council provides a range of high quality facilities that are well used and loved by the community. • The community generally have a high level of ownership and sense of engagement with their spaces. • There is a proliferation of community groups who are relatively mature in organising cultural and creative events and programs in the LGA. • Council currently runs a high number of services and programs within their community spaces • The City of Unley is strongly provided in performance spaces, including across music and the arts, provided by Council and the private sector. There are no issues identified in relation to access. • The Fullarton park Community Centre, including the Hughes Gallery, and the Unley Museum and Galleries are district scale arts centres. The Unley Museum and Galleries, in particular, is currently being upgraded and fulfills the LGA's community arts centre needs at a district level. 	<p>Weaknesses</p> <ul style="list-style-type: none"> • Existing community centres often not purpose built for their uses. For example, many community centres were not designed to be community centres and have had to be retrofitted for this use. Similarly, the Broughton Arts Society Studio has not been purpose built for its current use. • Funding and sustainability for many existing community groups who may act as anchors or dominant tenants for Council facilities. These groups sometimes rely on motivated individuals and, as individual commitments and ability to volunteer changes, these groups can struggle to remain viable and functioning.
<p>Threats (gaps)</p> <ul style="list-style-type: none"> • There are limited opportunities for 'messy spaces' in the LGA – with a current focus on presentation style facilities. These are sometimes underprovided by local governments as they can conflict with other programming and services in general multipurpose community centres. • The after hours economy is currently underdeveloped. There is a role for Council facilities to assist with this. • There are opportunities to ensure that each local community centre, including the Broughton Arts Studio, fulfills the need for local community practice spaces of which there is a total need for five in the LGA. These need not be dedicated spaces but should be part of existing community centres and be suitable for community artistic uses. 	<p>Opportunities</p> <ul style="list-style-type: none"> • Larger, more multifunctional spaces are easier to maintain and operate for Council and could provide more flexible, adaptable and purpose built spaces.

3.3 Future trends

Several macro trends are influencing the arts and cultural sectors and creative communities in Adelaide, many of which are also occurring across Australia and internationally. This section reviews these trends drawing on available data from other jurisdictions in Australia, given the similar challenges being experienced.

Measures to address these trends and prepare the City of Unley's cultural and creative ecosystem for future challenges are key to informing the future role and purpose of the Howard Florey Reserve Community Arts Facility.

Key macro trends include:

- **Diversity and inclusion is improving, but there is a long way to go.** While opportunities may exist, not all people are able to participate in these to the same extent. This is caused by social



barriers that impact people unevenly, and are heightened by intersections of age, geographic location, socio-economic status, disability, language and cultural difference, gender, and sexuality. Additionally, there continues to be logistical barriers to more deeply involving linguistic diversity in our cultural offerings and a financial imperative that favours broadest possible audience appeal. However, the intention to transform our cultural identity to more accurately reflect the diversity of our communities is enthusiastically shared and more work is needed in this area.⁵

- **Costs of compliance can be a major barrier to operating creative spaces and producing events.** Compliance costs continue to make many creative endeavours unsustainable. The costs associated with applying for approvals often outstrip the projected proceeds of smaller events and cultural activities.

The City of Sydney's Cultural Strategy 2025-2035 identified that all levels of government had a culture of 'risk elimination' that is not being matched with resources for risk management. The Strategy noted that cultural producers are expected to meet increasing user-pays police and security requirements, and safety measures like hostile vehicle mitigation, with no added funding or resources. Those operators whose business models can't absorb these costs are simply 'out of the game', further reducing event offerings to either very big, or very small.⁶

Additionally, for those looking to open a new creative space, the startup costs associated with meeting contemporary accessibility and safety standards are prohibitive, especially in the types of older and underused building stock most often on offer to creative enterprise.

- **Unaffordable housing is displacing creative workers and making participation in the arts more difficult.** Housing costs in many inner urban areas around the world, and particularly in Australia, are becoming increasingly expensive for creative people. The flow on impacts of unaffordable housing extends not just to the creative workforce but also limits the amount of time that residents have to participate in cultural and creative pursuits – limited by a need to work more hours to afford to live in places like the City of Unley.
- **Investment is mostly focused on presentation, not production.** There is a general trend, which has been reinforced over many years, to focus investment of government funding on infrastructure that supports predominantly major cultural institutions and focused on places to present and consume culture, rather than the kinds of creative spaces where culture is made.

The City of Sydney's Cultural Strategy 2025-2035 identifies that these productive spaces are most at risk in a commercial property market that is pricing-out creative operators. Likewise, cultural funding programs tend to still favour a trickle-down approach to subsidising the price-point where culture is consumed, rather than invest in its development and production. The City heard through consultation that all levels of cultural funding are overly focused on outcomes and audience, with limited attention is being given to sustaining everyday participation in a creative

⁵ See eg., City of Sydney Cultural Strategy 2025 – 2035, page 29, Create SA Cultural Policy page. 15.

⁶ City of Sydney Cultural Strategy 2025 – 2035, page 27.



practice, which is not just essential for health and wellbeing, everyday practice is vital to achieving artistic innovation.⁷

The Create SA Cultural Policy further notes that the current highly competitive funding environment, compounded by increasing costs, is a major challenge for many arts, cultural and creative organisations, posing a threat to a sustainable, healthy and diverse arts ecosystem.⁸

⁷ City of Sydney Cultural Strategy 2025 – 2035, page 28.

⁸ Page 15.



4 Community and stakeholder engagement

This section compiles the key findings from community and stakeholder engagement with bearing on the development of this Functional Scoping Brief. This includes engagement undertaken to directly inform this brief.

4.1.1 City of Unley Community Survey

The City of Unley Community Survey was conducted between 1 September 2025 to 6 October 2025. Achieving a sample of 603, the survey was fairly reasonably weighted to age group and gender. Key outcomes identified in the Community Survey Report relating to community arts and creative infrastructure include:

- Residents want more inclusive recreational facilities, community gardens, and programs for youth and seniors, as well as creative, cultural, and intergenerational initiatives. Examples provided include:
 - Multicultural and cultural heritage festivals
 - Neighbourhood-building activities like street parties and community dinners
 - Youth- and family-focused programs
 - Arts, food, music, and outdoor entertainment events
 - Environmental and sustainability initiatives such as planting days and clean-ups.
- Respondents want more creative and artistic events, including art exhibitions, sculpture trails, creative workshops, pottery classes, and community art galleries. There was also interest in celebrating Unley's heritage buildings, stories, and historical contributions through guided tours and storytelling events.
- A recurring theme was the desire for more community-focused spaces and cultural initiatives. Respondents requested more markets, public art, festivals, creative spaces, and community gardens. There is also a desire for improved library services and multipurpose community rooms.

4.1.2 Broughton Arts Society Interview

Mecone conducted an interview with a volunteer at the Broughton Arts Society Inc on 24 November 2025 to inform this Functional Scoping Brief.

The Broughton Arts Society stakeholder highlighted the importance of improving accessibility and inclusion at the facility. While a designated accessible parking space is currently provided and considered fit-for-purpose, overall parking capacity is limited. The small onsite car park includes three spaces which are frequently at capacity. The remaining area beneath mature trees is unsealed and uneven, which may present accessibility challenges for some users. The Society noted that additional accessible parking spaces would better support participants with mobility needs. Additionally, it was identified that the building currently provides only one accessible toilet, with additional public amenities located within the adjacent parklands.

It was noted that the Society occupies the facility under a rent-free arrangement that enables delivery of community arts programs. The organisation operates its programs independently and has limited capacity for external hire, with only one room available for this purpose. The studio also hosts an annual Hughes Gallery exhibition. The organisation relies heavily on volunteers to support its



operations, with only two paid staff positions. The facility is currently operating at full capacity, and limited storage space for art materials constrains opportunities for program expansion.

The stakeholder noted that the site benefits from its location along the Fullarton Road bus corridor, providing public transport access for participants who do not drive. Community arts activities delivered by the Society contribute to local social connection, with exhibition openings and events typically promoted through social media and email networks to encourage participation.

Looking ahead over the next 10–25 years, the stakeholder identified opportunities to improve activation of the parkland by strengthening connections between the building and the park. Suggestions included improving permeability between the facility and surrounding open space, such as reducing fencing, while noting that the presence of mature trees currently limits the amount of usable space.

4.1.3 Council staff workshop

Mecone, in the preparation of this report, hosted a short workshop with a number of City of Unley Council staff involved in the delivery and operation of creative and community assets in the LGA. The value in speaking to Council Staff involved in existing community infrastructure and services is that they have firsthand knowledge of some of the challenges and opportunities with the existing assets and network, and often hear feedback directly from community members on needs and priorities.

The following considerations are noted based on this feedback received:

- There is a need for a facility that provides access to grassroots community groups for the purposes of creative production and programs.
- There is a need for an organisational and operational model that adapts to changes in constituent community groups as volunteer capacity shifts.
- Council's role is to be a facilitator of creative production, recognising the strength of local community groups in providing valuable community programs and opportunities to participate in the arts.
- There is a need for messy spaces as existing Council venues are focused on music and theatre presentation, formal presentation of art (e.g. Gallery Space at Fullerton Park), and programming within libraries that are restricted to less messy activities.
- Ensuring accessibility and the flagship role of disability arts through the Broughton Arts Society should be considered in any future planning for the site.
- There is a lack of dedicated, affordable creative spaces in the LGA and no current alternative to the Potters facility.
- There is a need for a facility that provides intergenerational opportunities to access the arts and is multiculturally accessible and culturally safe.



5 Vision and principles

The following objectives and principles have been identified based on a review of the desktop research and evidence for the site.

Vision: a best practice, effective and multipurpose facility that works well for the whole community, including people experiencing disability, to access opportunities outside of the home to gather, create, learn and play.



Fit for purpose

**Adaptable and flexible to
meet changing community
needs**

Inclusive and accessible

Activated and safe

Legible and inviting

**Connected and
responsive to its
surroundings**

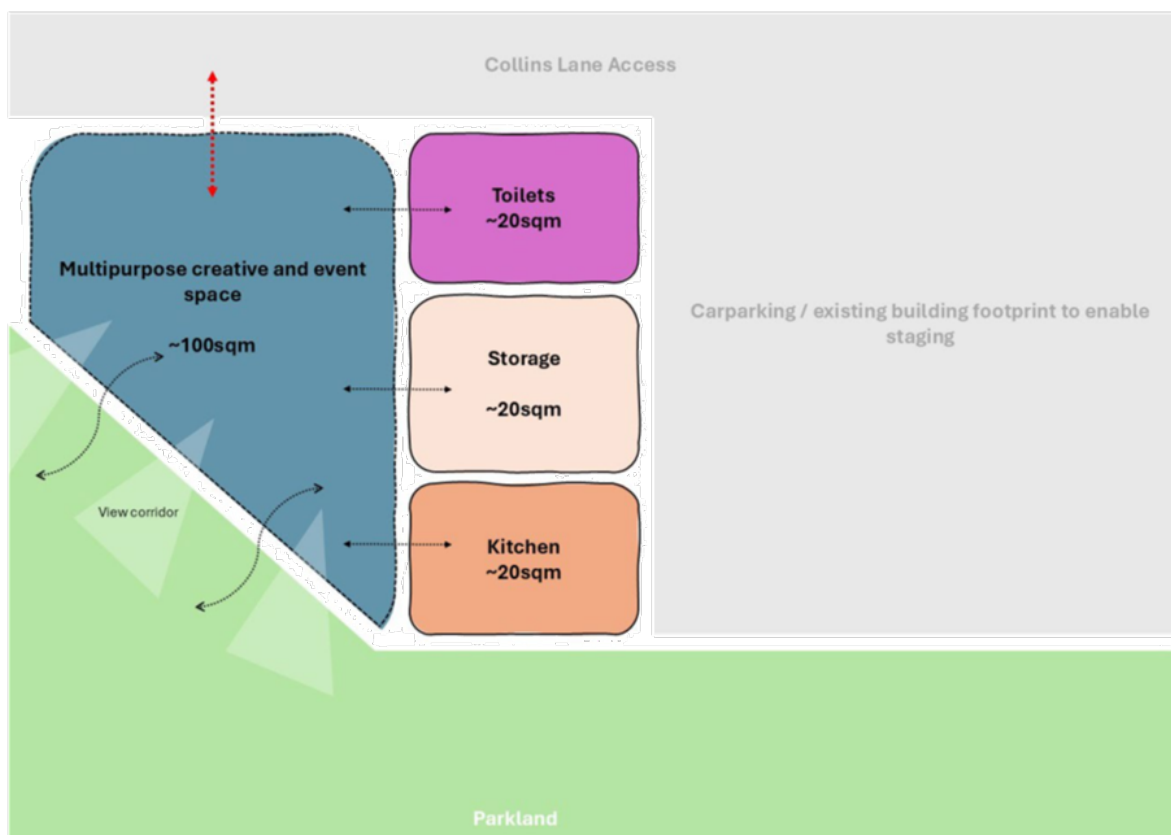


6 Options development

This section outlines a range of options for the Howard Florey Reserve Community Arts Facility, reflecting different scales, roles and levels of investment. Each option has been informed by the identified community needs, the existing cultural infrastructure network, site constraints and opportunities, and relevant case studies and are all rebuild options. The chapter compares options in terms of size, functional focus, role within the creative ecosystem, governance considerations and relative complexity, providing a clear basis for Council to assess trade-offs and determine a preferred pathway for future planning and delivery. Given the current building limitations, each option is assumed as a rebuild scenario.

6.1 Option 1 – Howard Florey Creative Space

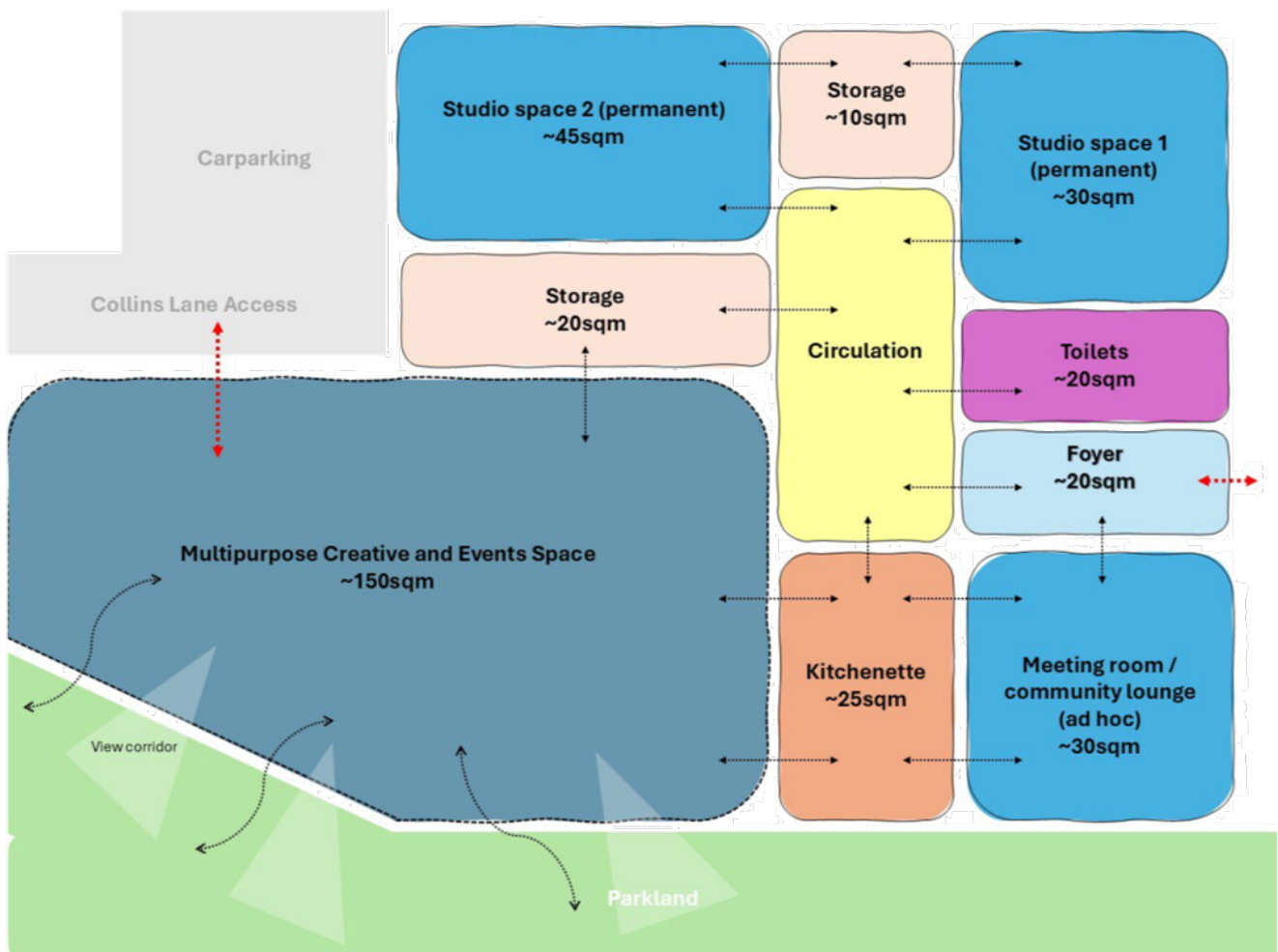
Parameters	
Size guidance	~170sqm (existing facility size)
Focus	Space for local artist groups to congregate ad hoc, permanent space for local artists' in residence by providing messy space.
Role/hierarchy	Practice space – local
Indicative cost	\$2,021,000 (demolition, design and construct)
Other considerations	More low-cost option that enhances existing characteristics of the facility through the current anchor of Broughton Arts Society, rather than enhancing or expanding the offering.
Relevant case study	Pine Rivers Park Artists' Studio
Governance	Council run with internal management of facility and bookings.





6.2 Option 2 – Howard Florey Arts and Crafts Hub (preferred)

Parameters	
Size guidance	~400-750sqm (midpoint of 500sqm assumed for spatial guidance and costings)
Focus	Space for a mixture of permanent groups and floating artists in residence's (annual application).
Role / hierarchy	Both practice space and smaller presentation space, with a focus on workshops over professional gallery space. District – City of Unley wide use.
Indicative cost	\$4,983,000 (demolition, design and construct)
Other considerations	Moderate cost option through knockdown rebuild with slightly larger footprint with a focus on providing affordable space for local artists and community groups.
Relevant case study	Primrose Park Arts and Crafts Centre
Governance	Broughton Arts Society remains an anchor but management of facility is opened up through an incorporated association that is started by the City of Unley with joint strategic plans and the option for other local arts and crafts groups to join the committee with equal membership (e.g. refer to Primrose Park Arts and Crafts Centre Inc. Model).





6.3 Option 3 – Howard Florey Arts Centre

Parameters	
Size guidance	~1,000-2,000sqm
Focus	Professional, best in class space for art presentation and practice with professional gallery space, highest quality dark rooms and wet spaces, café activation, and other.
Role in network	Practice and presentation space with a focus on both amateur and professional artistic endeavours.
Hierarchy	Regional – Adelaide wide while retaining a focus on local City of Unley groups and artists.
Other considerations	High cost option – consider future staging as needs shift and pending development of other creative precincts in the City. There may be opportunities to deliver as part of future higher density development projects in the surrounding area.
Relevant case study	Hazelhurst Art Gallery
Governance	Dedicated incorporation.



7 Functional guidance

The following section sets out the functional guidance for the Howard Florey Reserve Community Arts Facility. It defines the core principles, spatial requirements and performance expectations that will inform the future design, operation and adaptability of the facility.

7.1 Functional requirements

7.1.1 Inclusive and accessible

Creative spaces should work for everyone, but too often they fall short of this ambition. For a creative space to be inclusive, it must reflect and respond to the widest range of people's requirements, enhance visitor and user experience providing equal opportunities to access the space and use its facilities/services.

Inclusive design should be considered at every stage of the project lifecycle. By considering this earlier in the design phase, expensive late-stage alterations can be avoided, and the cost of management and maintenance can be lowered.

For inclusive design to be integrated into a creative space, compliance is required with the following codes:

- The *Disability Inclusion Act 2018* (SA)
- The *Planning and Design Code* (SA)
- The access provisions of the current National Construction Code (NCC)
- The DDA Access To Premises Standard
- AS 1428 suite of Standards
- AS 2890.6 for car parking.

Evacuation of mobility impaired, hearing impaired and vision impaired occupants is to be considered within the design.

Refer to the Tutti Arts Centre case study Analysis in Appendix A for an example of DDA compliance achieved through local community arts centres.

7.1.2 Fit for purpose

A successful creative facility is an active, busy facility. The design of any modern creative facility needs to include a range of spaces to allow for a diverse range of activities. Spaces should be able to adapt quickly through provision of operable walls and well placed and sized storage spaces.

The facility will provide a series of spaces that allows the community to:

- Use the spaces for meetings, activities and events for creative and cultural groups.
- Pursue 'messy' uses and practices, with materials that are easy to clean and stain proof and provision of accessible basins for cleaning of brushes and other implements.
- Provisional of lockable user storage in rooms to allow for quick set up and clean up between activities.

7.1.3 Adaptable and flexible

A successful community arts facility needs to be flexible and adaptable to suit different user needs. There are many techniques employed to achieve this goal, including:



- Providing operable walls to allow spaces to be divided or connected to suit a range of activities
- Provide good acoustic separation between rooms to allow noisy activities adjacent to rooms with a quiet activity
- Provision of well placed furniture storage to allow furniture to be moved in and out of spaces for different uses
- Provision of suitable floor finishes, including timber floors with rubber cushioning to allow a variety of physical activities and impervious surfaces to allow for children's activities, and art and craft
- Provision of catering facilities including user kitchenette and a reheat "catering" kitchen
- Provision of supporting AV technologies.

7.1.4 Legible and inviting

To encourage socialisation the space between activities should be designed to encourage interactions between users. This space will be where users will:

- Meet before and after activities and events
- Allow break out space for activities
- Connect activities in different rooms
- Provide space for displays and exhibitions
- Allow users to see what other activities are on offer
- Is a place where you can meet friends and just "hang out."

As such this space needs to be designed to include places where users can sit and socialise and allow for provision of refreshments either through a users kitchenette or "coffee cart". To support these goals the spaces need to be designed to be welcoming, comfortable and friendly, and allow for the flows of users moving through the building while also creating eddies where users feel comfortable to stop and catch up with others they meet.

Visible, bold external signage will be vital in the success of attracting and directing visitors to the Centre. The location and design of the external signage not only needs to highlight the presence of the facility but also the style of experience to be had.

The architectural expression of the new facilities needs to reflect the role of the building a community hub and be a place that has 'soul'. The building should be designed to be transparent and legible allowing the internal activities to be seen from the street. The design of the new Creative Centre should reflect the following design principles:

- The design must express its importance and openness to the community as a whole.
- The exterior of the building needs to provide a modern expression and reflect its role as an important community facility, whilst reflecting the informal, vibrant community lounge.
- A strong and welcoming entry needs to be created, that is light filled, transparent and fully accessible.
- The centre needs to encourage active community access and feel connected to the broader town centre.
- The building should have a strong visual identity that can be recognised from the adjacent town centre. It should be memorable.
- It should be an appealing, attractive and high-quality building that contributes to civic pride and the character and identity of the place.
- The design should be contemporary while reflecting the community.



- It should be created from flexible and adaptable spaces that support the changing life of the community into the future.
- The design should include strong relationship between the inside and outside with connection to the natural environment.

7.1.5 Activated and safe

The spaces shall demonstrate a high quality of design, be welcoming and attractive and integrate all the functional elements together as a cohesive centre. It is important that the interior architecture creates a community lounge - a "third place" for the community and have an informal casual feel, that reflects this role. The spaces need to be flexible, adaptable, multipurpose, functional and able to easily adapt and change over time. All finishes shall be durable and low maintenance. The interior design must:

- Allow for security and after hours zoning of component facilities and sub-parts
- Maximise the use of natural light and minimise direct sunlight and glare into the internal work environment
- Maximise access to external views
- Minimise the vertical and horizontal path of travel between various parts of the building.

7.1.6 Connected and responsive to its environment

Important urban design principles that are critical to success of the project include:

- The design should provide prominent street entry to an entry foyer (see legible above)
- Provide public open spaces and landscaping that establish a memorable and activated community focus
- External and entry areas should be designed to provide places for visitors to sit and meet other users and enhance the facility as a destination.
- The facility should respond to its location within the Howard Florey Reserve by orienting and integrating outside-in – e.g. facing the facility towards the park and utilising bifold doors to integrate inside and outside.

7.2 Relevant spatial guidelines

The following spatial guidelines set out the minimum functional and technical relevant to the planning and assessment of options for the Howard Florey Reserve Community Arts Facility. The standards (**Table 1**) are derived from the *City of Sydney Creative Spaces Design Guides (2022)* and are intended to inform options testing, spatial feasibility and functional performance at an early design stage.

Table 1: Spatial guidelines- community arts facility

Spatial element	City of Sydney standard
Overall arts space size	Minimum 14 m × 14 m Net Internal Area (NIA) recommended as an early planning guide (p.15)
Column-free performance area*	Minimum 10 m × 8 m column-free performance area, centrally located within the rehearsal space (p.15)
*To enable adaption of the inside-outside component into a stage	



Clear internal height	Minimum 5.0 m clear height above finished floor level, clear of structure and services, above the gallery area (p.15)
Circulation and work zones	Clear work and circulation areas required around the gallery zone to accommodate creative teams, observers and technical equipment (pp.14-15)
Natural light provision	Windows to provide an aggregate light-transmitting area of not less than 10% of floor area, facing sky or open courtyard (p.15)
Kitchen (basic preparation)	Basic kitchen of 10 m ² NIA, intended for reheating and preparation only, no cooktop or oven required unless specified (p.15-16)
General storage	Minimum 15 m ² NIA general storage adjacent to or within the rehearsal space (p.15, p.17)
Technical equipment storage	Minimum 20 m ² NIA for technical equipment storage within or adjacent to the rehearsal space (p.15, p.16)
Secure storage	Minimum 15 m ² NIA secure storage for high-value equipment and user belongings (p.15-16)
Amenity clear heights	Minimum 2.4 m clear height to kitchens, toilets, showers and change rooms (p.16)
Accessible amenities	Accessible toilets, showers and change facilities to comply with NCC and AS 1428 suite of standards (p.16)
Loading door size	Load-in door to be a minimum suitable for loading of larger art installations (refer, e.g., p.17)
Loading and circulation paths	Step-free, obstruction-free route from loading zone to gallery space, internal doors and accessways minimum 1.8 m clear width (p.17)
Loading zone provision	Loading zone sized for a large van or 3-tonne truck to be located close to the nominated load-in door (p.17-18)
Acoustic background noise	Internal background noise levels not to exceed AS/NZS 2107 lower bounds by more than 5 dB (p.27)
Reverberation-dance focus	Reverberation not to exceed AS/NZS 2107 Appendix A Curve 2 (Music) for dance rehearsal spaces (p.28)



8 Delivery and operation

Delivering social infrastructure aligned with provision benchmarks inevitably hits financial feasibility challenges and other constraints, such as site availability for larger infrastructure types. In a dense, inner-city context, it is necessary to explore a range of innovative models for delivery, including public private partnerships and cross-government/ cross sector collaboration on investment.

The following section provides an overview of potential future models of community and cultural infrastructure delivery, with a particular focus on resource efficiency. **Table 2** below outlines a summary of delivery models for consideration.

8.1 Delivery and operation

There are a range of potential models available for operating a shared cultural facility. The type of operating model chosen is likely to depend on the type and size of the facility as well the mix of uses to be provided. All models require the establishment of robust governance mechanism and a shared understanding of the facility's purpose as part of the very early stages of delivery planning no later than as part of the business case development.

The following section provides an analysis of potential operating models for shared community facilities. It also includes an identification of potential roles and responsibility, and risk allocation, in the spectrum of different ownership models. The table below provides a summary of operational models that may be applied.

Table 2: Typical options for operational model

Model	Description
State or local government managed	Government delivers and manages the activities or programs within the facility – the 'traditional' model of local government social infrastructure provision, whereby all operating costs are borne by government agencies, whether they own or lease the facility.
Long term community lease	Provides exclusive use of the facility to a community-based organisation (which may be a not-for-profit or for-profit social enterprise) – at no or low cost.
Fixed-term license agreements	Selected community-based organisations hold a licence to occupy spaces for a fixed fee and period (usually 5-10 years) during designated hours. This enables the use of some of the facility by other groups outside the licence hours.

Source: Mecone

Shared community and cultural facilities can have differing levels of integration. It is important that the approach is determined at the outset and will depend largely on the type of hub and the services, activities and facilities included within. This may include:

- Co-located services and facilities with little integration beyond their location. The shared location provides easy access to a range of services, activities or facilities for community members. These facilities can also provide a focal point for communities to meet and gather.
- Coordinated services and facilities where separate services and activity providers work together to provide a coordinated offering to community members. These facilities provide community members with services and activities that are easy to access and work together. However, each individual service is managed independently. From a user's perspective these services will be easy to access but may require providing information to different entities within the hub separately.



- Integrated services and facilities work together as one integrated whole. They share records, systems, and a common approach to the service or facility.

Success factors in developing and managing shared community facilities

In the Victorian Government 'Guide to Governing Shared Community Facilities' governance is described as key to success. They outline a set of principles that should be considered in decision making around the facility and its operations. These include:

- Transparency in decision making
- All partners having accountability for and participation in decisions making about the facility
- Consensus in decision making
- The ability of partners to respond to changing circumstances
- Leadership and integrity in decision making.

The guide outlines that along with good governance good building design, clear service and community planning, sustainable funding and strong partnerships are essential in creating a successful hub.⁹

Table 3: Evaluation of operational models

Model	Description	Pros	Cons
Council-owned and run	<ul style="list-style-type: none"> • Council is responsible for the design, build and funding of the facility and for managing its operation • These hubs are often developed to replace existing infrastructure, so costs are likely to be offset by savings from the retirement of old infrastructure 	<ul style="list-style-type: none"> • The risks associated with building and operating the hub remain with Council • Works well for smaller service specific hubs such as library hubs or family and children's services • Can foster successful governance through partnership agreements and/or committee of representatives • There are opportunities to offset those costs by renting space within the hub to other agencies 	<ul style="list-style-type: none"> • Not all community activities work well when located together – need to ensure the right mix of services for success • Different Council teams may have different KPIs or expectations about working in a shared hub – lack of a shared vision • There can be issues of 'ownership' over space such as cleaning and maintenance that causes conflict within the facility
Council-owned, Council supported community	<ul style="list-style-type: none"> • Council owned and community organisation run hubs provide the opportunity for Council to 	<ul style="list-style-type: none"> • Council can maintain a presence in the hub and maintain some usage 	<ul style="list-style-type: none"> • Possibility of the community organisation changing the direction of their service or

⁹ Victorian Government, Department of Planning and Community Development, A Guide to Governing Shared Community Facilities



Model	Description	Pros	Cons
organisation to operate	work with community organisations who have considerable experience and skills in managing such services and facilities	<ul style="list-style-type: none"> rights to other parts of the facility by agreement Provides Council with the opportunity to broker key services and activities for their community by working with a community organisation Can help to increase available services and activities for community members for a very limited ongoing Council investment 	<ul style="list-style-type: none"> deciding to cease providing the service If the community organisation fails, Council is likely to need to step in the run services or activities in order to ensure community members are not disadvantaged Possibility of changes to key personnel, leading to a loss of corporate knowledge Council losing 'ownership' of facility as it is seen to 'belong' to the organisation who run it Requires regular reviews, reporting and evaluation of how the approach is working
Council-owned and leased/licenced to not for profit	<ul style="list-style-type: none"> Council owned and leased to a not for profit or social enterprise provides Council with an opportunity to outsource the day-to-day management of the facilities to a third party This relationship is managed through a lease or licence agreement. The operator might pay Council a nominal or market value rent on the facility 	<ul style="list-style-type: none"> Provides services or activities for the community without needing Council staff to be involved A community organisation might also be more skilled or experienced in providing the services or activities required and be able to broker additional service and facilities for the local community Council can also realise rent of the facility to offset the costs of building and maintenance 	<ul style="list-style-type: none"> Developing clear requirements to ensure the operator delivers what is required by Council and the community If the operator fails to meet the requirements of the lease or licence Council could be required to take over the running of the facility to ensure service or activity continuity to the community Regular meetings and annual reviews are essential to ensure the lease or licence still provides the correct guidance for the operator

8.2 Shared governance models

The following governance structures have been derived from a case study benchmarking exercise. These describe common and emerging forms of governance structure utilised for facilities across Australia.



Dominant anchor

A dominant anchor model means that responsibility for the governance of a hub is primarily assumed by one service or space. This entity has primary responsibility for the day-to-day operation of the facility, across all spaces and services (although often to varying degrees). Marrickville Library and Pavilion is a good example of this model, where the library staff have primary governance responsibility for the whole hub – extending to bookings and programming of community space on top of the operation of the library.

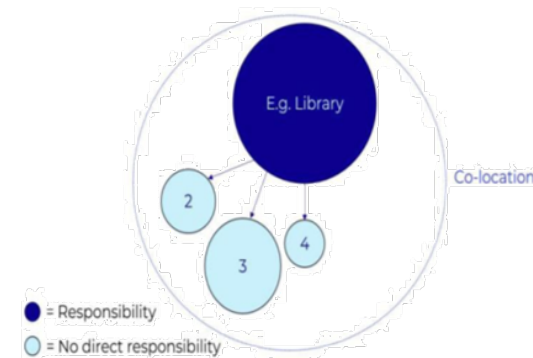


Figure 4: Dominant anchor governance model

Adjacent anchors

The adjacent anchors model describes a community hub where two anchors have distinct governance and responsibility for separate elements of the hub, concurrent but not shared with one another. These two anchors are co-located physically, but do not share governance of the facility.

The Surry Hills Library and Community Centre is a good example of this model. The library and related City of Sydney run spaces operates separately to the community centre, which is run by a local not-for-profit. While to the user the facility is run coherently, governance is separated into two strands with limited coordination and shared oversight over services and programs. Here, this arrangement reflects organisational differences and historical arrangements

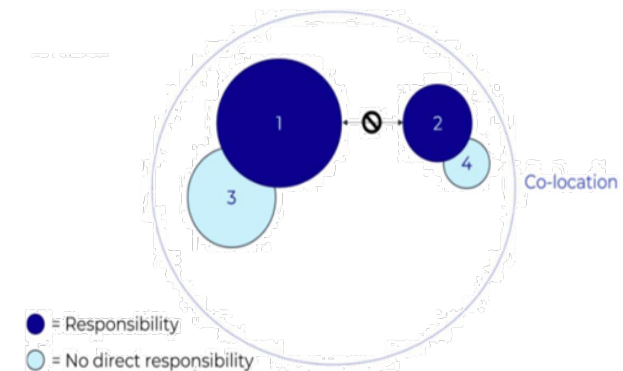


Figure 5: Adjacent anchors governance model



Shared responsibility

The shared responsibility model describes a community hub where all services and spaces share governance on an equal footing. This type of governance structure involves coordination across services and spaces, with governance shared through boards or staff working groups. While some spaces or services may be larger or more prominent, they do not act as a dominant anchor (of the models described above).

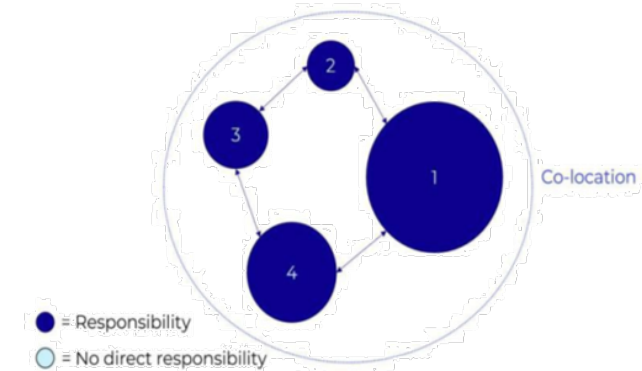


Figure 6: Shared responsibility governance model

Precinct coordination

The precinct coordination model is characterised by the governance oversight of a precinct manager or coordinator, typically from Council, whose responsibility covers the coordination and governance of multiple hubs and/or single-use facilities.

Generally, this model is utilised in an area with a dense network of community facilities and provides coordination of space and services to ensure that the facilities are catering towards community need and avoiding duplication or underutilisation.

The Docklands Precinct is a good example of this model. This precinct, which includes multiple community hubs, including libraries, community spaces, cultural spaces and childcare, is governed by a community activator from Council who has oversight across all of the facilities in the precinct.

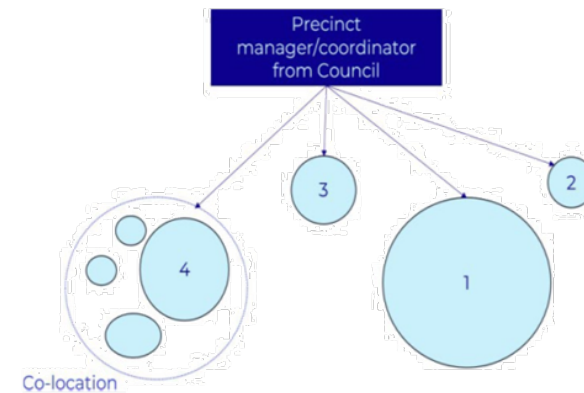


Figure 7: Precinct coordination model



9 Next steps

This Functional Scoping Brief establishes a clear strategic and functional framework for the future of the Howard Florey Reserve Community Arts Facility. To progress the project further, a number of further steps are required to refine Council's preferred direction, test feasibility and confirm implementation pathways. These steps are intended to ensure that any future investment is evidence-based, financially sustainable and aligned with community expectations and Council priorities.

Recommended next steps include:

- **Develop understanding of feasibility and business case:** develop a business case and/or feasibility study for the preferred option(s) drawing on the information presented in this report.
- **Move toward identifying a preferred option:** Review and endorse a preferred development option, or combination of options, having regard to community need, strategic alignment, scale, cost and operational implications.
- **Advance concept design:** Commission concept design work to test spatial layouts, constraints integration, indoor–outdoor relationships, supply, sustainability and functional performance against the guidance set out in Section 6.0 of this report.
- **Refine governance and operating model:** Further investigate governance, management and booking models, including the role of Council, potential anchor tenants and community-based management structures, to ensure long-term viability and equitable access.
- **Targeted stakeholder engagement:** Engage with existing users, local arts and cultural groups, neighbouring residents and relevant agencies to validate assumptions, identify risks and opportunities, and inform detailed design and operational planning.
- **Funding and delivery pathway:** Explore funding opportunities, including Council capital works programs, grants and partnerships, and confirm an achievable delivery pathway and timeline.

Collectively, these steps will support informed decision-making and provide a clear, staged pathway for progressing the Howard Florey Reserve Community Arts Facility toward implementation.



Appendix A: Case studies

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Overview

The following audit of creative arts centres in South Australia is useful in understanding common sizes and typologies.

The following observations are made:

1. Many South Australian examples, particularly from Inner Adelaide, utilise historic homes and other council assets as converted art gallery spaces. These are inherently of a different typology and purpose from the Howard Florey Reserve situation as they rely on the appeal of the historic façade and interiors as part of creating an attractive gallery space.
2. There are good examples interstate, particularly in NSW, of art spaces that are purpose built and embedded within parkland settings. These have particular considerations and are more similar to the Howard Florey Reserve Situation.
3. The Howard Florey Reserve currently sits well within the size range for similar facilities focusing on messy spaces, within the 100-200sqm range.

Facility	Local Government Area	Size	Description and inclusions
South Australian facilities			
Pepper Street Arts Centre	City of Burnside	Gallery – 204sqm Offices – 210sqm	A dedicated, high-quality venue that supports creative endeavors through exhibitions, workshops, and community groups (e.g., painting, yarn textiles).
Brookside Cellars Community Arts Centre	City of Campbelltown	~350sqm	Located in a renovated historic building, this center serves as a hub for local artists to meet, work, and collaborate, acting as home to the Campbelltown ArtHouse.
Marion Cultural Centre	City of Marion	~2,500sqm	Integrated multipurpose facility including community arts uses.
The Brocas Youth Space	City of Charles Sturt	Not determined	The council provides multiple spaces for exhibitions, including The Brocas (focused on youth 10-25), Civic Centre Artspace, and Ngutungka venues in West Lakes and Henley.
Living Kaurna Cultural Centre	City of Marion	2,126sqm	A facility dedicated to fostering understanding of Kaurna culture through arts and environmental education.
Other domestic case studies			
City of Sydney Creative Studios	City of Sydney	2,000sqm	The entire facility, which includes multiple "wet-dry" creative studios, recording suites, and rehearsal rooms, spans a total of 2,000 sqm across five storeys.
Liverpool Powerhouse	City of Liverpool	Hall - ~365sqm Performance space - ~199sqm Artists' studio ~50sqm	Formerly Casula Powerhouse Arts Centre , this facility is a large cultural hub run by Liverpool City Council. It features "messy" areas like the Clayhouse Ceramics Studio and artist studios for workshops.



		<p>Theatre Stage ~ 98sqm</p> <p>Bellbird Dining and Bar ~78sqm</p>	
Peacock Gallery and Auburn Arts Studio	Cumberland City Council	~125sqm	This facility is located inside the scenic Auburn Botanic Gardens, a major park area managed by Cumberland City Council. It functions as a dedicated arts studio, offering artist-in-residence programs and community workshops in "messy" disciplines. The studios are modestly sized (Studio 1 is 43 sqm, Studio 2 is 65 sqm).
Primrose Park Art and Craft Centre	North Sydney Council	~800sqm	Managed by the North Sydney Council as part of its Creative Spaces Program, this centre is situated within the bushland of Primrose Park overlooking Middle Harbour. While the day-to-day operations are run by a volunteer management committee (Primrose Park Art & Craft Centre Inc), the council owns the facility and maintains a strategic planning partnership. It provides various studios, including a traditional photographic darkroom and painting spaces, within a park setting.
Pine Rivers Park	City of Moreton Bay	84sqm	Operated by the City of Moreton Bay, this facility is a dedicated studio space located directly within the large recreational Pine Rivers Park. It is used for community arts programs, workshops (including toddler art sessions and cultural crafting), and artist residencies. Its park location emphasizes accessibility and community engagement in a natural setting.
International case studies on disability arts			
Creative Growth Art Centre	Oakland, USA	~1,115sqm	Non-profit. Housed in a converted auto-body shop, it features "messy" studios for ceramics (with kilns), woodwork, and fiber arts for 140+ artists with disabilities.
Project ability	Glasgow, Scotland	~3,500sqm	Charitable Organization. Located in the Trongate 103 hub. Features large accessible studios for painting and printmaking, serving 300+ artists weekly.
Creativity explored	San Francisco, USA	Not specified	Non-profit. A studio and gallery for adults with developmental disabilities, providing resources for messy media alongside career development.



Seoul Art Space Jamsil	Seoul, South Korea	Not specified	Public (Seoul Foundation for Arts & Culture). Korea's first creative studio for disabled visual artists, providing dedicated workspace and critique programs.
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Case study – Tutti Arts Centre

Location: Corner of Commercial Road and Strathmore Terrace, Brighton SA 5048

Parties involved: Tutti Arts Incorporated, Minda Inc, Arts South Australia, Creative Australia

Classification: Medium sized facility serving district / metropolitan creative needs, with multi-site regional reach

Key characteristics: Campus setting, specialist disability arts, not-for-profit operated

Tutti Arts Centre is a specialist, multipurpose arts facility and the leading disability arts organisation in South Australia. Operated by Tutti Arts Incorporated, the Centre provides professional arts programs and cultural services for learning disabled and neurodivergent artists. The Centre is located on the Minda Inc campus in Brighton and operates additional studios in Port Adelaide and the Barossa Valley. Founded in 1997 by Pat Rix as a small singing ensemble at Minda, the organisation has grown significantly, now supporting over 200 artists weekly across three locations.

Governance and ownership

Tutti Arts Centre is an independent, incorporated not-for-profit organisation registered with the Australian Charities and Not-for-profits Commission (ACNC) as a public benevolent institution. The organisation is governed by a voluntary Board of Directors and led by a professional management team comprising a Creative Director and Executive Director.

The facility is located on land and buildings within the Minda Inc campus in Brighton, with Tutti Arts operating under a partnership arrangement with Minda Inc. Daily operations, programming, and staffing are the responsibility of Tutti Arts Incorporated, which employs a team of more than 50 staff members. Operational responsibilities of the organisation include:

- Staffing and program delivery across all three sites



- NDIS provider registration and compliance (NDIS Quality and Safeguards Commission)
- Insurance and risk management
- Facility maintenance contributions
- Artist development, exhibition, and commission programs
- Fundraising and grant acquittal
- Governance and reporting to ACNC and government funding bodies.

Income is derived from a combination of NDIS participant funding (under Increased Social & Community Participation and Core funding categories), government arts grants from Arts South Australia and Creative Australia, artist commissions and sales, and philanthropic support. In 2025, Tutti Arts achieved its first Creative Australia multi-year investment for the period 2025–2028.

Strategic planning is guided by the organisation's stated vision — *"Learning disabled and neurodivergent people seize their rightful place at the centre of arts and culture"* — and mission to make great art and influence social change. Annual reports provide transparency on financial, governance, and programmatic accountability.

Facility size and specialised spaces

The Brighton headquarters accommodates dedicated studio spaces across multiple arts disciplines, including visual arts, music, theatre, screen/digital media, and dance. The Port Adelaide and Barossa Valley sites provide additional visual arts and screen program spaces. A new dedicated arts centre facility at the Minda SA campus is currently in the planning stage, with Grieve Gillett Architects engaged to provide in-kind design services, and Tutti artists involved in key design decisions including the building façade and interior.

Space	Estimated size / detail	Key features
Visual Arts Studios (Brighton)	Not publicly available	Dedicated studio space for painting, drawing, printmaking, digital art, and sculpture. Supports both individual and group practice.
Music Studios (Brighton)	Not publicly available	Used for Quirkestra (instrumental ensemble) and Music Experience (voice and ensemble) programs. Includes rehearsal and performance capacity.
Theatre / Performance Space (Brighton)	Not publicly available	Home to Company AT, the resident autistic theatre ensemble. Used for rehearsal, performance, and actor-led instruction.
Screen / Digital Media Studio (Brighton)	Not publicly available	Supports animation, image manipulation, sound recording, film production, and photography.
Dance Studio (Brighton)	Not publicly available	Used for dance instruction and creative movement programs.
Visual Arts Studio (Port Adelaide)	Not publicly available	Satellite visual arts program space operating Monday–Tuesday.
Visual Arts / Screen Studio (Barossa Valley)	Not publicly available	Regional program space supporting visual arts and screen programs across multiple days.
Administrative Offices	Not publicly available	Central administration, management, and artist support functions.



Case study – Hazelhurst Arts Centre

Location: 782 Kingsway, Gymea NSW

Parties involved: Sutherland Shire Council, Hazelhurst Arts Centre Board

Classification: Large facility serving a district need (e.g. Southern Sydney / Sydney-wide as well as local needs)

Key characteristics: Parkland setting, multipurpose, professional facilities, large events

Governance and ownership

Hazelhurst is an initiative of the Sutherland Shire Council, established following a bequest from Ben and Hazel Broadhurst.

- **Management:** The facility is directly owned and operated by the Council. Governance is overseen by the Hazelhurst Arts Centre Board, which meets regularly to review and endorse the exhibition program and strategic direction.
- **Leadership:** As of early 2026, the centre is led by Director Stephanie Kennedy.

Hazelhurst Art Gallery (located in Gymea, NSW) remains one of Australia's premier council-run community arts facilities, characterized by its comprehensive integration of public galleries and specialised "messy" workshop spaces.



- **Funding:** Operations are funded through council rates, alongside revenue from class fees, venue hire, and a 30% commission on artwork sales from its community gallery.¹⁰

Facility size and specialised spaces

The complex is set on 1.4 hectares (approximately 3.5 acres) of landscaped gardens.

Space	Estimated size / detail	Key features
Main gallery	420 sqm	International-standard, climate-controlled exhibition space.
Broadhurst Gallery	~35 running metres of hanging space	Community-focused exhibition space for local and regional artists.
Arts Centre Studios	7 studios	Includes a fully equipped ceramics studio and a print workshop.
Hazelhurst Cottage	Original 1946 house	Restored post-war cottage used for artist-in-residence programs and digital media.
Theatrette	65 seats	Tiered auditorium for films, performances, and lectures.
Gardens	1.4 hectares	Landscaped space for passive recreation and large-scale outdoor sculpture exhibitions.

¹⁰ Sutherland Shire Council, Hazelhurst Arts Centre Exhibition Policy, Broadhurst Gallery Information for Exhibitors, Hazelhurst Arts Centre, Hazelhurst Arts Centre Board Terms of Reference (n.d).



Case study – Primrose Park Art and Craft Centre

Location: Matora Lane, Cremorne NSW

Parties involved: North Sydney Council, Primrose Park Art and Craft Centre Inc.

Classification: Medium sized facility serving local/district creative needs (e.g. LGA-wide)

Key characteristics: Parkland setting, multipurpose, community operated

Image Source: Figgis Architects

Governance and ownership

Primrose Park Art and Craft Centre is an independent, incorporated organisation supported by North Sydney Council, and managed by a voluntary committee.

The Primrose Park Art and Craft Centre Inc. is a NSW Incorporated association with a management committee comprising seven members – President, Vice-President, Secretary, Treasurer and three ordinary committee members with a representative from each of the six art groups. Each Group which is represented by the Primrose Park Art and Craft Centre Inc. is itself either formally or informally incorporated.

The PPACC is a multipurpose, accessible art and craft facility. Run in partnership between the North Sydney Council and the Community Group responsible for the venue, the facility provides art and cultural services and facilities for the local community. The facility is part of a wider art, craft and sports precinct delivered by the Council in 1991, and significantly renovated in 2019.



While the land is owned by NSW Crown Land, and asset is managed by North Sydney Council, and are ultimately responsible for maintenance of the facility, daily operation is firmly within the responsibility of the PPACC. A review of recent annual reports has identified the association's responsibility for:

- Cleaning
- First Aid
- AGM and catering
- Public Liability Insurance
- Maintenance (nominal contribution)
- NSW Fair Trading Fees
- Rent (a subsidised peppercorn rate paid to North Sydney Council of the minimum statutory amount)
- NBN Internet
- Services including electricity
- Ad hoc events (e.g. craft week), Art awards.

Income is produced separately by each of the associated groups through membership and event fees and pooled within the association to pay for ongoing expenses and shared events, with profit reinvested into the facility and events.

A joint strategic plan for the Centre is produced between the PPACC and North Sydney Council. The Primrose Park Art and Craft Centre Joint Strategic Plan is a joint planning statement by Council and Primrose Park Art & Craft Centre Inc (PPACCI). The Plan is linked to the Community Strategic Plan and provides transparency on the venues financial, governance, and management accountability.

Facility size and specialised spaces

The Arts and Crafts Space is modern and well equipped, with a lift, display galleries, audio-visual equipment, a photographic darkroom, a large workspace area, a kitchenette, and more. The facility provides a space for more than size local art and craft groups, with messy spaces for a range of activities including artists, basketry, calligraphy, paper making, photography, and textiles.

Space	Estimated size / detail	Key features
Studio 1	32.5sqm	Shared studio space requiring application with Council accommodating messy creative work. Accommodated up to four (4) tenants in a shared open plan space, separated by fixed partitions.
Studio 2	8.2sqm	Shared studio space requiring application with Council accommodating messy creative work. No partitions. Wash up sinks and storage cupboards provided.
Shared kitchenette	Not publicly available	-
Upper level lounge area	Not publicly available	-
Communal courtyard	Not publicly available	-
Professional Gallery	Not publicly available	Including professional hanging system and gallery lighting
Workshop area	Not publicly available	For hosting events and workshops.



Case study – Park Studio

Location: Pine Rivers Park, Strathpine QLD

Parties involved: City of Moreton Bay

Classification: Local facility serving local needs

Key characteristics: Parkland setting, community operated, artists-in-residence and ad hoc events and programs

Image Source: City of Moreton Bay

The 'Park Studio' is an artist residency and community arts space located within the Pine Rivers Park in Strathpine. Formerly the Information Centre, the 84sqm space is flexible in layout and ideal for installations, rehearsals, and creative collaboration.

Governance and ownership

The studio is run by the City of Moreton Bay, with applications to run workshops and for artist-in residence program directly through Council's facility manager. Successful applicants pay a monthly fee of \$183 towards electricity and water. Applicants must be an artist collective, creative business, or organisation based in or relevant to Moreton Bay, and commit to at least 15 hours per week in the studio.

The residency emphasises community involvement over purely individual creative practice. Each successful group is paid \$750 to plan and run a creative workshop with the local community towards the end of their residency. Additional requirements of residents include that they work autonomously on their creative project while helping foster a supportive, creative community and that they collaborate with Council's Cultural Activation team to promote their residency, document their work, and delivery a public workshop towards the end of their residency.

The facility has been seen as highly successful since its inaugural program in 2025, attracting significant interest and has included temporary window murals and other local art. The facility works in collaboration with the wider Moreton Bay cultural network, including with the nearby Pine Rivers Art Gallery which offers a more permanent space for exhibitions and workshops.



Appendix B: Indicative Cost Plans

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INDICATIVE COST PLANS TO COME



mecone.com.au
info@mecone.com.au
02 8667 8668

DECISION REPORT

REPORT TITLE: AFLW HOME GROUND OPPORTUNITY 2026
ITEM NUMBER: 4.3
DATE OF MEETING: 23 MARCH 2026
AUTHOR: PETER TSOKAS, CHIEF EXECUTIVE OFFICER
JOB TITLE: CHIEF EXECUTIVE OFFICER
ATTACHMENTS: NIL

1. **PURPOSE**

This report seeks Council's decision regarding the use of Unley Oval as the home ground for the Adelaide Football Club AFLW team in 2026 and the resulting additional matches.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. The provision of Unley Oval as the home ground for the Adelaide Football Club AFLW team in 2026 and the resulting additional matches be endorsed.
 3. A letter be sent to the Adelaide Crows Football Club, the AFL, Sturt Football Club, and Sturt District Cricket Club advising the Adelaide Football Club AFLW team are permitted to use Unley Oval as their home ground in 2026.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Places and Spaces

4.2: We create and activate welcoming public spaces for all people to deliver memorable experiences that inspire connection, foster a strong sense of place, and strengthen our City's identity while enhancing its unique brand.

4. **BACKGROUND**

Over the last few years, Unley Oval has hosted several AFLW games as a home ground for the Adelaide Crows AFLW team.

In terms of the 2026 season, the Australian Football League Women's Competition (AFLW) schedule of matches will be released by the end of May and the Adelaide Crows AFLW Club has written to Council requesting that all their home matches be held at Unley Oval.

It is anticipated that 5 or 6 games will be held between late August and the end of October. Additionally, there could be 1, 2, or 3 finals games played should the team qualify, with these games to be played in November.

The matches bring a range of benefits to the community including an elite level sporting event for families to enjoy, positive promotion of women's sport and flow on effects to local businesses from increased visitation to the City of Unley.

The event showcases the City of Unley and Unley Oval as an elite sporting venue and activates the Unley Central area.

In the long term, the Crows AFLW team will be playing all their home games at Thebarton Oval. At this stage, that arrangement is expected to commence in 2027. This is therefore likely to be the last year the Adelaide Crows play an AFLW game on Unley Oval.

5. DISCUSSION

While the fixture is not yet available, it is anticipated that 5 or 6 games will be held between late August and the end of October, and depending on the Team's standing, there could be 1, 2, or 3 finals games played, with these games to be played in November.

Based on the model in place required to support the AFLW matches, a team of Council staff would work collaboratively with the Adelaide Crows and Sturt Football Club to ensure the success of matches.

As in previous years, Council's involvement for the AFLW games is as follows:

- Prepare the ground according to standards required by the AFL.
- Printing of resident letters for surrounding properties.
- Installation of signage around Unley Oval providing advance notice of the Oval's closure.
- Advance notice signage at the Civic Centre carpark (used for reserved parking for officials and players on match day).
- Coordination of onsite plumber and electrician for match days.

Sturt Football Club's involvement is as follows:

- Implementation of traffic management plan (parking controls) as per Sturt home matches.
- Delivery of resident notification letters.
- Act as host of each match and undertake all liaison with the AFL.
- Organise all waste management requirements.
- Provide security staff for Civic Centre Car Park for reserved parking for the AFLW.
- Create and provide parking permits for Civic Centre car park.
- Display advance notice information on scoreboard.

In terms of costs, the following can be used as a guideline:

- The cost of advance notice signage at Unley Oval and the Civic Centre car park is estimated to be \$250 per match, however it is intended that any related costs will be recouped from the Adelaide Crows as per previous years.
- Council will book an on-site plumber and electrician for match days, with the costs of this to be covered by the Adelaide Crows.
- Based on the current site conditions, there are no additional costs over and above the regular planned maintenance to prepare the Unley Oval to the standards required by the AFL.

In addition to the above, the Adelaide Crows will pay \$4000 per match which would have been the cost towards a match day temporary fence. That income could be used as an offset towards the cost of the permanent fence that will be completed in the next 2-3 months.

The estimated total cost to Council to facilitate the AFLW matches is the staff time to coordinate the events, and printing of resident notification letters (within existing Council resources) however this is not significant given that Administration has a system in place based on previous years.

Another key consideration of hosting AFLW matches in 2026 will be the impacts that this use of Unley Oval will have on the cricket season. Additional flexibility will need to be negotiated and built into the conditions of the new leases for the sporting clubs use of the oval.

The Sturt District Cricket Club has been informed of the proposed AFLW matches to be played at Unley Oval in 2026, pending Council's consideration of this report. The Club has been advised that in the event Council endorses the proposal, it will need to adjust its schedule as it has done in the past when AFLW matches have been hosted at the Oval. It is worth noting that approximately two weeks will be required from the date of the last AFLW match being played at the Oval, to the first cricket match to be played. This is required to enable cricket wicket preparations.

6. POLICY IMPLICATIONS

6.1 Financial/Budget

- There are minimal costs to council to implement Option 1 (below) and these can be delivered within existing resources, with all associated costs to be borne by the Adelaide Football Club. There is the potential for Council to earn additional income (\$20,000-\$36,000) depending on the number of games played.

6.2 Legislative/Risk Management

- A risk assessment is undertaken directly by the Adelaide Football Club and provided to Council ahead of the match/season.

6.3 Staffing/Work Plans

- The coordination of the matches and oval maintenance can be accommodated within existing resources.

6.4 Climate/Environmental Impact

- Sturt Football Club will coordinate the waste management services at this event. Their practices demonstrate a high level of commitment to environmental sustainability.

6.5 Social/Economic

- The recommendation will contribute to the community enjoyment of an elite level sporting events with flow on effects of increased visitation to the City of Unley.

6.6 Stakeholder Engagement

- Resident notification letters will be distributed as part of the traffic management plan for the AFLW matches.

7. ANALYSIS OF OPTIONS

Option 1

1. The report be received.
2. The provision of Unley Oval as the home ground for the Adelaide Football Club AFLW team in 2026 and the resulting additional matches be endorsed.
3. A letter be sent to the Adelaide Crows Football Club, the AFL, Sturt Football Club, and Sturt District Cricket Club advising the Adelaide Football Club AFLW team are permitted to use Unley Oval as their home ground in 2026.

This option would enable the Adelaide Crows AFLW team to use Unley Oval as their home ground in 2026 and depending on whether the team qualifies for the finals, may result in additional matches being held at Unley Oval in November.

This brings a range of benefits to the community including being the interim home ground of an elite level sporting team, positive promotion of women's sport and flow on effects to local businesses from increased visitation to the City of Unley with minimum impact to the Council budget.

This option would impact the Sturt District Cricket Club season, however the Club has been flexible in past years and given this is likely to be the last year, no problems are expected.

Under this option, all parties have the opportunity for advance planning and preparation for Unley Oval usage which will result in efficiencies.

Option 2 –

1. The report be received.
2. The provision of Unley Oval as the regular season home ground for the Adelaide Football Club AFLW team in 2026 be endorsed.
3. A letter be sent to the Adelaide Crows Football Club, the AFL, Sturt Football Club, and Sturt District Cricket Club advising the Adelaide Football Club AFLW team are permitted to use Unley Oval as their home ground for the regular season in 2026.

Under this option, Unley Oval would be used as the home ground by the Adelaide Football Club AFLW team for the regular season only. This would mean 5 to 6 matches being held between late August and October 2026 with finals to be played elsewhere.

This option would have minimal impact on the Sturt District Cricket Club given that matches would be completed by the end of October 2026.

This option will bring increased activation and opportunity for people to enjoy the AFLW matches at Unley Oval.

Option 3

1. The report be received.

This option would result in no AFLW matches being held at Unley Oval in 2026 at this time. A letter from the CEO will be sent to inform the Adelaide Football Club of this decision.

8. RECOMMENDED OPTION

Option 1 is the recommended option.

9. REPORT CONSULTATION

Sturt Football Club and Sturt District Cricket Club have been informed of this proposal. Sturt District Cricket Club will be required to adjust their schedule to facilitate AFLW games on the proviso that their fees are proportionally reduced. This is a reasonable request.

10. REPORT AUTHORISERS

Name	Title
Peter Tsokas	Chief Executive Officer

DECISION REPORT

REPORT TITLE:	CONSERVATION GRANTS 2025/2026 - SECOND ROUND
ITEM NUMBER:	4.4
DATE OF MEETING:	23 MARCH 2026
AUTHOR:	DON DONALDSON, MANAGER PLANNING AND DEVELOPMENT
DIVISION:	CITY SHAPING
ATTACHMENTS:	1. CONSERVATION GRANTS POLICY 2. GRANT ASSESSMENT SHEET

1. **PURPOSE**

This report seeks Council's approval for the allocation of remaining funds to the second round of applications for the second round of City of Unley Conservation Grants 2025/26.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. The Council approve a Conservation Grant of \$2,227.00 for maintenance pruning of a significant tree at 35 Carlton Street, Highgate.
-

3. **RELEVANT CORE STRATEGIES – COMMUNITY PLAN 'TOWARDS 2050'**

1. Community Living
 - 1.4 Our Community is proud to be part of our City.
4. Civic Leadership
 - 4.1 Council provides best value services to the community

4. **BACKGROUND**

The City of Unley's Conservation Grants encourage and assist residents to maintain regulated or significant trees, state or local heritage places, and representative places within the Historic Area Overlay in the Planning and Design Code.

An annual budget of \$50,000 has been set to fund individual grants that meet the established criteria.

The Conservation Grants provide funding of up to 50% of the total cost of works, with a maximum amount of \$3,000 for significant or regulated trees (advice, retention, and maintenance pruning) and \$5,000 towards restoration and maintenance for State/Local Heritage Places and representative buildings. Applications are open to all residents, noting that there is currently no income means testing or property value assessment undertaken as part of the grant application process.

A copy of the City of Unley Conservation Grants Policy (the Policy) is provided as Attachment 1.

Attachment 1

A first round of applications for the 2025/26 Conservation Grants program was conducted in September 2025 (Resolution No. C1617/25). Following this round, \$4,784 in funds remained unallocated, and a further \$12,378 became available due to revised quotes and previously approved funding not being taken up.

This resulted in a total of \$17,162 being available for allocation in the second round.

5. DISCUSSION

A total of two (2) applications were received during this second round for 2025/26, for the pruning of significant trees.

Assessment of which occurred by an independent arborist, which resulted in support for the application for the maintenance pruning of a significant tree at 35 Carlton Street, Highgate, for \$2,227.

The remaining application was not supported, as it did not provide sufficient detail (when requested) of proposed pruning.

The assessment of the grants received is provided as Attachment 2.

Attachment 2

6. POLICY IMPLICATIONS

6.1 Financial/budget implications

- The recommended allocation is within the 2025/26 annual budget for Conservation Grants.

6.2 Risk Management (identification and mitigation)

- By providing financial support, the Council encourages owners to adequately maintain heritage buildings and representative character homes, and significant and regulated trees.

6.3 Staffing/Work Plans/Additional Resource Impact

- Processing and assessment of the grants is resourced within existing operations of the administration.

6.4 Climate/Environmental Impact

- *Natural Environment* – Council's Conservation Grants encourage the retention of significant and regulated trees through their ongoing maintenance

6.5 Social/Economic

- The Grants support the social and economic benefits of the retention of significant trees.

7. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The Council approve a Conservation Grant of \$2,227.00 for maintenance pruning of a significant tree at 35 Carlton Street, Highgate.

This option would support the one eligible application from the second round of funding from the Conservation Grants, with remaining unallocated funds retained as savings.

Option 2 –

1. The report be received.
2. The following Conservation Grants be funded from the 2025/26 allocated budget, for a total amount of \$XXXX as follows:
 - [to be determined by Council]

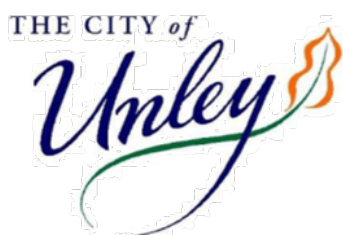
Council may wish to change the funding allocations to reflect alternate funding priorities. In making any changes, Council should consider the budget, the Policy and probity of decision making. If Council determines that alternate funding allocations are priorities, this will need to be reflected in the wording of the resolution.

8. RECOMMENDED OPTION

Option 1 is the recommended option.

9. REPORT AUTHORISERS

Name	Title
Ben Willsmore	General Manager City Shaping



CONSERVATION GRANTS POLICY

Policy Type	Council
Responsible Department	City Services
Responsible Officer	Manager Development & Regulatory Services
Related Policies and Procedures	Nil
Community Plan Link	2. Environmental Stewardship 2.1 Unley's urban forest is maintained and improved
Date Originally Adopted	23 August 2004: C397
Last Review Date	24 June 2024
Next Review Date	24 June 2027
ECM Document No.	2830313

1. PREAMBLE

- 1.1. Unley's vision is to become the 'City of Villages'; proud of its history, built character, landscaped environment and community well-being while ensuring sustainability into the future by responding to the need and expectations for change. The important valued features need to be retained and conserved to provide the context and foundation to build upon.
- 1.2. Unley's history, and built and natural character, are reflected in the extensive presence of early buildings and mature landscaping. The most notable examples have been specifically recognised by designation as heritage places, representative buildings within historic overlays and regulated and significant trees to ensure their protection.
- 1.3. Retention, care and pride are generally evident in these features by owners, but they are also often appreciated by the wider community for their contribution to Unley's unique character. Appropriate maintenance can sometimes involve greater or ongoing costs. Council acknowledges their special recognition and value to the community by offering additional support, including the Conservation Funds to subsidise conservation advice and work, together with other initiatives.
- 1.4. The Council operates an annual budget and review of allocations for the State and Local Heritage Places, representative buildings as well as Regulated and Significant Trees Conservation Funds. The provision of subsidies in accordance with the procedures detailed in this policy are dependent upon the Council's budget at any given time, and the availability of funds.



- 1.5. A clear and comprehensive framework and set of procedures is required to manage the Conservation Funds, guide eligibility for assistance and manage associated resources fairly, responsibly and effectively.

2. SCOPE

- 2.1. The purpose of this policy is to provide a framework for the application and operation of a Conservation Grant program established to encourage and assist with the appropriate maintenance of the City's private heritage places, representative buildings and regulated or significant trees.
- 2.2. The Conservation Grants complement other initiatives operated by Unley Council for many years including the free Heritage Advisory service.

3. PURPOSE/OBJECTIVES

- 3.1. The policy aims to:
- 3.1.1. Support Council's vision, strategic plans and policies for preservation of the City's heritage places, representative buildings and regulated and significant trees;
 - 3.1.2. Encourage and assist private owners to manage recognised valued buildings and trees by subsidising the conservation of the long term heritage value of the place and its contribution to historic streetscape character;
 - 3.1.3. Encourage and assist private owners to manage regulated and significant trees by subsidising their management or maintenance in a safe, sound and aesthetically pleasing condition;
 - 3.1.4. Complement other support initiatives;
 - 3.1.5. Provide a clear framework for the operation of the Conservation Funds in an equitable, transparent and accountable manner.

4. DEFINITIONS

<u>Term</u>	<u>Definition</u>
Local Heritage Place	means Local Heritage Places as identified in Part 11 of the Planning and Design Code.
Privately owned	means not in government ownership i.e. residents, businesses, incorporated bodies etc. are all considered to be "private owners" for the purposes of this policy.
Regulated Tree	has the same meaning and criteria as are currently applicable under the <i>Planning, Development and Infrastructure Act 2016</i> and associated Regulations, as amended. This means having a trunk circumference of one (1) metre or more – or, in the case of trees with multiple trunks, a total circumference of one (1) metre or more and an average circumference of 310mm or more – measured one metre above natural ground level.
Representative Building	means representative buildings as identified in the Historic Area Statements and Character Area Statements of the Planning and Design Code.

Significant Tree	has the same meaning and criteria as are currently applicable under the <i>Planning, Development and Infrastructure Act 2016</i> and associated Regulations, as amended. This means having a trunk circumference of two (2) metres or more – or, in the case of trees with multiple trunks, a total circumference of two (2) metres or more and an average circumference of 625mm or more – measured one metre above natural ground level.
State Heritage Place	means State Heritage Places as identified in the State Heritage Overlay of the Planning and Design Code.

5. ROLES AND RESPONSIBILITIES

<u>Role</u>	<u>Responsibilities</u>
Elected Members	<ul style="list-style-type: none"> Responsible for the approval and adoption of this Policy Must comply with the requirements of this Policy
Manager Development and Regulatory Services	<ul style="list-style-type: none"> Responsible for the review and application of this Policy
All Employees	<ul style="list-style-type: none"> Must comply with the requirements of this Policy

6. STATEMENT

6.1. Eligibility

- 6.1.1. Conservation grants may be considered in relation to regulated trees, significant trees or state and local heritage places, or representative buildings.
- 6.1.2. A regulated tree, significant tree heritage place or representative building that is the subject of an application for conservation funding must be situated within the City of Unley.
- 6.1.3. Applications will be accepted only from the owner(s) of a regulated or significant tree/place/item.
- 6.1.4. Where a tree is exempt from being classified as a significant or regulated tree under 3F (4)(a) of the *Planning, Development and Infrastructure (General) Regulations 2016* by virtue of the location of the tree being less than 10 metres from a dwelling or in-ground swimming pool, this Policy shall still apply.
- 6.1.5. Where development approval is required for works associated with a grant application, development approval must be obtained prior to the grant being approved by Council.
- 6.1.6. Properties that have previously received funding will not be eligible to apply for funds for a period of five (5) years from the date that funds have been received.
- 6.1.7. Work that has already commenced will not be eligible for funding assistance unless the work has been undertaken for urgent structural reasons and advice has been sought from a Council officer prior to undertaking the work.



6.2. What types of projects will be considered

Where other grant funding has been obtained for the proposed works, the Conservation Grant Policy will not apply.

6.2.1. The following types of projects will be considered, provided that as much of the original building fabric as possible is retained:

6.2.1.1. External structural repairs;

6.2.1.2. Conservation works to the exterior of the building, including those that restore, conserve, enhance or reinstate heritage features to the front facade, walls, verandah, windows and/or roof of the building including:

- (i) re-pointing or repair of stonework;
- (ii) removal of non-original paint and/or plaster;
- (iii) painting external timber elements;
- (iv) salt damp treatment; and

6.2.1.3. Repairs to or reinstatement of original front fencing based on historic or archival records or side and/or rear fencing if such fencing is specifically listed as part of a Local Heritage Place.

6.2.1.4. Pruning to a significant or regulated tree.

6.3. What the Grant Scheme does not cover

6.3.1. Applications for the following works will not be considered:

6.3.1.1. Buildings owned or leased by a Council or Government Agency;

6.3.1.2. Conservation work with a value of less than \$1,000

6.3.1.3. Work already commenced or previously completed, except in instances where emergency repair work is required, at the discretion of Council;

6.3.1.4. Routine maintenance such as termite treatment, pest control;

6.3.1.5. Electrical or plumbing work (unless it relates directly to improving the building's structural soundness or public appearance);

6.3.1.6. Internal works (unless required for structural stability of the building);

6.3.1.7. Side or rear boundary fencing (unless such fencing is specifically listed as part of a State or Local Heritage Place);

6.3.1.8. The purchase of a building or site;

6.3.1.9. Construction of additions or outbuildings;

6.3.1.10. Relocation of a heritage building.

6.4. Information to be provided

6.4.1. Heritage Place or Representative Building

6.4.1.1. Detailed description of the work

6.4.1.2. Site plan identifying the location of the work

6.4.1.3. Detailed drawings or photos as necessary to clearly define the scope of work

6.4.1.4. Relevant plans and specifications prepared by suitable person or company

6.4.1.5. Photos of relevant part of building

6.4.1.6. Methodology or specification notes to detail the materials and techniques to undertake the works



6.4.1.7. Two written quotes from suitable persons or companies based on the agreed scope of works

6.4.2. Regulated or Significant Tree

6.4.2.1. Two quotes from tree pruners

6.4.2.2. Recent photos that clearly detail the proposed maintenance pruning required

6.4.3. Eligibility of Application

Applications that are submitted and not accompanied by the appropriate level of documentation (as detailed above in clauses 6.4.1 and 6.4.2) may be considered ineligible where there is insufficient information provided to assess an application. Where such an application is not accepted, the documentation shall be returned to the applicant along with information on why it was not accepted.

6.5. Grant Conditions

6.5.1. Grants are available only for the costs of:

- expert advice,
- conservation and restoration of heritage places or representative buildings to conserve original elements or reinstate the original appearance and the maintenance
- management of eligible trees.

All conservation work funded by a Council grant must be undertaken by suitably qualified and licensed contractors. Funding is not available for the removal of trees or for inappropriate lopping, pruning or "tree damaging activity" as defined by the *Planning, Development and Infrastructure Act 2016*. All tree pruning work funded by a Council grant must be supervised by a suitably qualified arborist at the applicant's expense.

6.5.2. Any liabilities arising from conservation work that is financially supported by the Council shall attach to the grant recipient and not to the Council.

6.5.3. All trees/places/items which are the subject of applications for conservation funds must be assessed by suitably qualified specialists in the relevant field, that is;

- (i) an arboriculturalist for a tree; or
- (ii) an architect/contractor specialising in building conservation for a building.

The reports of such assessments must be made available to the Council and its delegates to assist in allocating grants.

6.5.4. Conservation grants are available for up to 50% of the total cost of a single grant application:

- (i) of a regulated or significant tree up to a maximum amount of \$3,000 per application; and
- (ii) of a heritage place and/or representative building up to a maximum of \$5,000.

Where the scope of the conservation work or the circumstances of the applicant warrant further consideration outside this framework, the request may be presented to the Council for determination of any special merit for additional funding.

- 6.5.5. A successful applicant must sign an agreement setting out the terms of a conservation grant which must include a time limit for the completion of any works funded with Council's assistance within the financial year that the grant was provided.
- 6.5.6. When a conservation grant is made, the applicant must accept the Council's right to photograph the subject trees, property and/or items, before and after conservation work. The applicant must also provide Council with photographic documentation of building work prior to and after completion.
- 6.5.7. Grants will be provided only while conservation funds remain in the budget allocated by Council for the relevant financial year.
- 6.5.8. Payment of grants is to be made only following inspection of the satisfactorily completed conservation work, by a Council officer. Grant recipients are to provide receipts and detailed invoices before payment is made. Where residents have particular cash flow difficulties, some provision may be made with the approval of the relevant senior manager. The Council preserves the right to withhold payment of allocated grants if conservation work does not meet appropriate standards and/or differs from the work that was proposed in the application.

6.6. **Assessment of Applications**

- 6.6.1. Council will allocate funding to applications as per the Policy based on the merits of the application to assist in preserving the City's heritage places, representative buildings and regulated and significant trees.
- 6.6.2. Weighting shall be applied to all applications based on the following evaluation table:

Priority Weighting	Conservation Grant Application Type
1 – 40%	Significant Tree Pruning
2 – 25%	Regulated Tree Pruning
3 – 20%	Local Heritage Place building works
4 – 10%	State Heritage Place building works
5 – 5%	Representative Buildings building works

- 6.6.3. Funding under this Policy shall be assessed based on the priority listing in 6.6.2 and the merits of the application against the eligible works proposed in 6.2.
- 6.6.4. Funds can be allocated to lower priority weightings where merit is displayed against the eligibility as defined in 6.2 for the proposed works. Any such funds would be allocated in priority order.

6.7. **Administration**

- 6.7.1. The Council Administration will receive and assess applications in accordance with this Policy, and make recommendations for the Council's consideration on the allocation of grants. The Administration will oversee the inspection of conservation work which is assisted by the Council through this funding scheme.
- 6.7.2. The availability of conservation funds (when allocated in the Council's budget) is to be advertised to the community as soon as practicable following the declaration of the budget and again, later in the financial year, if funds remain unallocated.

7. DELEGATIONS

- 7.1. The Manager Development and Regulatory is delegated to approve partial payments of allocated funding prior to completion of works where the applicant has provided information relating to cash flow issues in order to complete the approved scope of works.
- 7.2. The Manager Development and Regulatory is delegated to approve the eligibility of applications under Clause 6.4.3 where information has not been provided in accordance with Clauses 6.4.1 and 6.4.2.
- 7.3. The General Manager City Services has the ability to accept an application made outside of the advertised process where the amount included in the annual budget has not been allocated to grant applications. Such an application must demonstrate the unique circumstances of the situation in order for this to be accepted prior to Council determining if funding will be provided.

8. LEGISLATION

- *Planning, Development and Infrastructure Act 2016 and associated Regulations*

9. AVAILABILITY OF POLICY/PROCEDURE

- 9.1. The Policy/Procedure is available for public inspection during normal office hours at:
The Civic Centre,
181 Unley Road, Unley SA 5061.
A copy may be purchased for a fee as determined annually by Council.
It is also available for viewing, download and printing free of charge from the Council's website www.unley.sa.gov.au.

10. DOCUMENT HISTORY

Date	Version No.	Comment
23 August 2004	C397/04: V1	
22 November 2004	C476/04: V2	
24 May 2010	C665/10: V3	
28 May 2012	C420/12: V4	
24 October 2016	C633/16: V5	
26 August 2019	C0117/19: V6	
23 August 2021	C0579/21: V7	Changes required due to transition to Planning, Development and Infrastructure Act
25 September 2023	C1137/23:V8	
24 June 2024	C/24: V9	Changes due to definition of regulated and significant tree being amended

Number	Address	Suburb	Description	Reason	Amount Sought	Eligible Amount	Heritage Advisers & Arborist Comments
1	35 Carlton Street	Highgate	Maintenance Pruning	Sig Tree	\$2,000.00	\$2,227.00	SUPPORTED - I have supported the pruning as presented and I believe it conforms to AS4373-2007.
2	242 Cross Road	Kings Park	Maintenance Pruning	Sig Tree	\$1,331.00	\$1,100.00	NOT SUPPORTED - , I do not support the pruning as requested. The specification lacks suitable details regarding pruning locations, the size of cuts and the intention of the pruning outcome. No marked-up photos have been provided. I am particularly concerned with the Specialised Tree and Stump removal quote as it refers to the removal and trimming of large limbs. GIVEN TO MIDDAY 4/3/26 TO PROVIDE ADD DETAILS. NO DETAILS RECEIVED

DECISION REPORT

REPORT TITLE:	REQUEST TO FLY THE GREEK FLAG ON 25 MARCH 2026
ITEM NUMBER:	4.5
DATE OF MEETING:	23 MARCH 2026
AUTHOR:	DANIELLE EDWARDS, PRINCIPAL GOVERNANCE AND POLICY OFFICER
DIVISION:	OFFICE OF THE CEO
ATTACHMENTS:	<ol style="list-style-type: none">1. FLAG MANAGEMENT POLICY2. GREEK COMMUNITY FLAG FLYING REQUEST - RECEIVED 6 MARCH 2026

1. **PURPOSE**

Council has received a request from the Consul-General of Greece in Adelaide to fly the Greek National flag at the Unley Civic Centre on 25 March 2026 to commemorate the Greek War of Independence of 1821, which led to Greece's liberation after centuries of occupation.

Under the conditions of Council's Flag Management Policy (Policy), a resolution of Council is needed to fly flags of other nations on any Council flagpole. The Policy also requires that the protocols from the Department of Prime Minister and Cabinet are to be followed.

The request from the Greek community meets the above requirements.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. The request to fly the National flag of Greece at the Unley Civic Centre, in recognition of the commemoration of the Greek War of Independence of 1821, be approved with the flag to be raised at 10:00am on Wednesday 25 March 2026 and lowered at 5:00pm in the afternoon of the same day.
-

3. RELEVANT CORE STRATEGIES – COMMUNITY PLAN ‘TOWARDS 2050’

1. Community

1.2 We embrace and celebrate the history, heritage and identity of our people, places, and Country.

4. BACKGROUND

There are five flag poles at the Civic Centre on Unley Road. Council's Policy provides that the standard flag display at the City of Unley Civic Centre will comprise:

- The Australian National Flag;
- The South Australian Flag;
- The Aboriginal Flag;
- The Torres Strait Islander Flag; and
- The City of Unley Ensign (bearing the City of Unley logo).

The Policy also requires that the protocols from the Department of Prime Minister and Cabinet (DPMC) to be followed, meaning when requests to fly flags are approved by Council, the City of Unley Ensign would be the flag that is removed to accommodate the approved flag.

Council's Flag flying protocols are informed by the Policy appearing as Attachment 1, in conjunction with the requirements of the Flags Act 1953 (Act), and the "Australian Flags Booklet – Part 2: The protocols for the appropriate use and the flying of the flag" publication.

Attachment 1

Clause 6.7.1 of the Policy states the following:

Subject to Council approval (resolution), other flags may be flown in a symbolic gesture of inclusiveness and multiculturalism. If there is insufficient time for a Council resolution, without the holding of a Special Meeting of Council, the request to fly an alternative flag will be refused.

The request from the Consul-General on behalf of the Greek community was received in time to be considered by Council at its meeting 25 March 2026.

5. DISCUSSION

Council has received a request (Attachment 2) from the Consul-General of Greece in Adelaide to fly the Greek National flag at the Unley Civic Centre on 25 March 2026 to commemorate the Greek War of Independence of 1821, which led to Greece's liberation after centuries of occupation.

Attachment 2

6. POLICY IMPLICATIONS

6.1 Financial/budget implications

- Nil

6.2 Risk Management (identification and mitigation)

- Flags must be displayed in accordance with the requirements of the protocols from the Department of Prime Minister and Cabinet (DPMC).

6.3 Staffing/Work Plans/Additional Resource Impact

- Should actions associated with this report require undertaking outside of Council business hours, additional resources may need to be allocated.

6.4 Climate/Environmental Impact

- Nil

6.5 Social/Economic

- The recommendation is consistent with Council's Flag Management Policy. The actions from the report have no impact on any other policies. This report provides visibility and awareness of a part of our community and celebrates the general diversity of our community.

7. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. The request to fly the National flag of Greece at the Unley Civic Centre, in recognition of the commemoration of the Greek War of Independence of 1821, be approved with the flag to be raised at 10:00am on Wednesday 25 March 2026 and lowered at 5:00pm in the afternoon of the same day.

This option will result in the National flag of Greece being flown on the fifth flagpole at the Civic Centre on Unley Road from 10:00am until 5:00pm on Wednesday 25 March 2026.

Option 2 –

1. The report be received.
2. The request to fly the National flag of Greece at the Unley Civic Centre, in recognition of the commemoration of the Greek War of Independence of 1821, be declined.

This option declines the request to fly the National flag of Greece on the fifth flagpole at the Civic Centre on Unley Road on Wednesday, 25 March 2026.

8. RECOMMENDED OPTION

Option 1 is the recommended option.

9. REPORT AUTHORISERS

Name	Title
Natasha Jones	Executive Manager Strategy, Risk and Governance



FLAG MANAGEMENT POLICY

Policy Type	Council
Responsible Department	Office of the CEO
Responsible Officer	Manager Governance
Related Policies and Procedures	Department of the Prime Minister and Cabinet – Australian Flags Booklet
Community Plan Link	1. Community Living 1.4 Our Community is proud to be part of our City 4. Civic Leadership 4.1 We have strong leadership and governance
Date Originally Adopted	27 April 2010
Last Review Date	28 October 2024
Next Review Date	October 2027
ECM Document No.	9033203

1. PREAMBLE

- 1.1. The City of Unley (Council) will fly flags as an expression of Council's governance responsibilities and will ensure that the flags displayed are acknowledged with due diligence, dignity and attention to position.
- 1.2. The Flag Management Policy (Policy) recognises the significance of official flags and as such provides a consistent approach to flying flags in accordance with relevant Commonwealth Government protocols.

2. SCOPE

- 2.1. This Policy applies to the flying of flags on flag poles owned by Council and situated at:
 - The Unley Civic Centre;
 - Soldier's Memorial Gardens; and
 - Howard Florey Reserve.
- 2.2. The Policy may also be applied to any Council owned flag pole in any other location within the City of Unley at the discretion of the Chief Executive Officer (CEO).
- 2.3. Further details regarding Council flag site requirements are detailed in **Annexure 1** to this Policy.



3. POLICY PURPOSE/OBJECTIVES

3.1. The Policy aims to establish a consistent approach to the flying of flags on flag poles under Council's care and control.

4. DEFINITIONS

<u>Term</u>	<u>Definition</u>
Alternate Flag	means any other flag other than the; <ul style="list-style-type: none"> • Australian National Flag • South Australian State Flag • Australian Aboriginal Flag • Torres Strait Islander Flag • The City of Unley Ensign (bearing the City of Unley logo) which has been approved by Council.
Chief Executive Officer	means the appointed CEO or Acting CEO.
Council	means a council constituted under the <i>Local Government Act 1999</i> .
Council Member	means an Elected Member of the City of Unley.
Employee	means any person that is employed full time, part time or casually by the Council who receives remuneration for their work.
Flag	means a piece of cloth, usually rectangular, of distinctive colour and design, used as a symbol, standard, signal, emblem or ensign, and which is attached by the shorter edge to a staff, rope, or pole.
Halyard System	means a flag pole with a rope pulley system fitted inside the pole.
Volunteer	means a person who carries out community work on a voluntary basis for Council and receives no remuneration for the work.

5. ROLES AND RESPONSIBILITIES

<u>Role</u>	<u>Responsibilities</u>
Elected Members	Responsible for the approval and adoption of this Policy.
Chief Executive Officer (CEO)	Directs that flags on Council properties be flown at half mast in specific circumstances. Directs that a flag or flag pole on Council property be removed or relocated. Decides on the location of additional flag poles on Council property.
Governance	Responsible for the review and application of this Policy.
All Employees	Must comply with the requirements of this Policy.

6. STATEMENT

- 6.1. All flags will be flown in accordance with the requirements of the *Flags Act 1953* (Act), and the *"Australian Flags Booklet – Part 2: The protocols for the appropriate use and the flying of the flag"* publication.
- 6.2. The flag poles at the Civic Centre will be used to display flags and banners to encourage local and national pride and to mark events of community and wider significance.
- 6.3. Council will comply with directions issued by the Commonwealth Flag Officer, Department of Prime Minister and Cabinet (DPMC), or the South Australian Flag Protocol Unit of the Department of Premier and Cabinet (DPC) with respect to flying flags at half-mast as a sign of mourning.
- 6.4. At Council's discretion, through delegation to the CEO, flags on Council property may be flown at half-mast on the death (or on the day, or for part of the day, of the funeral) of a notable local citizen, current or past Elected Member, employee or volunteer.

6.5. Standard Flag Display

Unley Civic Centre

- 6.5.1. Council has five halyard system flag poles all of the same height situated outside the Civic Centre at 181 Unley Road, Unley.
- 6.5.2. The following flags are to be flown permanently and in order of precedence (from left to right of a person facing the building – in accordance with Commonwealth flag protocol):
 - The Australian National Flag
 - The South Australian State Flag
 - The Australian Aboriginal Flag
 - Torres Strait Islander Flag
 - The Council Ensign (bearing the City of Unley logo).

Soldiers' Memorial Garden, Unley Road, Unley

- 6.5.3. The Soldiers' Memorial Garden has a single halyard system flag pole which permanently flies the Australian National Flag.

Howard Florey Reserve, Fullarton Road, Parkside

- 6.5.4. The Howard Florey Reserve has a single halyard system flag pole which flies the Australian National Flag on particular occasions such as Anzac Day and Remembrance Day.
- 6.6. Where declared by the Commonwealth or State Government (government) a special flag or flags may be flown. When Council receives advice on such 'special declarations' by the government the Council ensign will be replaced with the special flag(s) if the display cannot otherwise be appropriately accommodated on the flag poles. **Annexure 2** of the Policy provides a list of special days for flying flags declared by the Commonwealth or State Government.
- 6.7. **Flying alternative flags and banners**
 - 6.7.1. Subject to Council approval (resolution), other flags may be flown in a symbolic gesture of inclusiveness and multiculturalism. If there is insufficient time for a Council resolution, without the holding of a Special Meeting of Council, the request to fly an alternative flag will be refused.
 - 6.7.2. Organisations wishing Council to fly their flag must apply in writing to the CEO and include the following information:

- A colour example of the design.
 - Preferred dates of display.
 - Detail the relevance or significance of the flag to the Council.
 - Contact details of the person responsible for supply and collection of the flag.
- 6.7.3. If more than one application is received for the same display period, then a decision on which flag to fly (or not) will be made based on the following criteria:
- The date on which the application was received by Council.
 - Relevance or significance to the Council.
 - Any advice or directive from Government Protocol Officers: The Commonwealth Flag Officer DPMC; or Flag Protocol Unit, DPC.
- 6.7.4. If necessary, the Council Ensign will be removed in order to accommodate the flying of an approved flag.
- 6.7.5. Flags which fall in to the following categories will not be flown:
- Commercial advertising material.
 - Flags or banners for promotion of political or social advocacy messages.
 - Torn, damaged or frayed flags.
- 6.7.6. Council will not accept liability for theft, damage or vandalism of a flag (other than its own property), or for cancellation of display due to adverse weather or a directive from the Government Protocol Officers, DPMC or DPC.
- 6.7.7. The flying of an alternative flag or banner does not constitute Council's endorsement or support of a specific nation or cause.

7. DELEGATIONS

- 7.1. The CEO is delegated to direct that flags on Council properties be flown at half-mast on the occasion of the death of a notable local citizen, current or past Elected Members, Council employee or volunteer.
- 7.2. **Flag poles on Council property**
- 7.2.1. Provided that the size and location of the proposed flag pole is under the prescribed limits in the *Planning Development and Infrastructure (General) Regulations 2017* (Regulations), the CEO is delegated to receive and approve an application, and decide on the location, of additional flag poles on Council property, or to refuse such application.
- 7.2.2. The CEO may also recommend and/or direct that a flag or flag pole on Council property be removed or relocated.

8. LEGISLATION

- *Flags Act 1953*
- *Planning Development and Infrastructure (General) Regulations 2017*

9. AVAILABILITY OF POLICY

- 9.1. The Policy is available for public inspection during normal office hours at:

The Civic Centre,
181 Unley Road, Unley SA 5061.

A copy may be purchased for a fee as determined annually by Council.

It is also available for viewing, download and printing free of charge from the Council's website www.unley.sa.gov.au.

10. DOCUMENT HISTORY

Date	Version No.	Comment
27 April 2010	Version 1	C644/10
28 May 2012	Version 2	C420/12
22 Feb 2016	Version 3	C385/16
22 July 2019	Version 4	C0065/19
28 October 2024	Version 5	C1426/24

Annexure 1**Council Flag Site Requirements**

Site	System	Poles	Flags Flown (in order of precedence)	
			Permanently	Temporarily
Unley Civic Centre	Halyard	5	<ul style="list-style-type: none"> Australian National Flag South Australian State Flag Aboriginal Flag Torres Strait Islander Flag City of Unley Ensign 	Per Section 6.7
Soldiers' Memorial Garden	Halyard	1	<ul style="list-style-type: none"> Australian National Flag 	N/A
Howard Florey Reserve	Halyard	1	N/A	<ul style="list-style-type: none"> Australian National Flag
Council Works Depot	Halyard	1	N/A	N/A
Unley Oval	Halyard	4	N/A	<ul style="list-style-type: none"> City of Unley Ensign Football Club Banner

Annexure 2**Special days for flying flags**

The following days are identified days of commemoration for the purposes of this Policy:

- 1 January – Anniversary of the establishment of the Commonwealth of Australia (Australian National Flag)
- 26 January – Australia Day (Australian National Flag)
- Second Monday in March – Commonwealth Day (Australian National Flag)
- 25 April – Anzac Day – flags are flown at half-mast until noon then at the peak until the usual time for closure of business (Australian National Flag)
- 27 May – 3 June – National Reconciliation Week (Aboriginal and Torres Strait Islander Flag)
- Second Monday in June – Celebrated as the King's birthday (Australian National Flag)
- Nominated week in July – NAIDOC Week (Aboriginal Flag and Torres Strait Islander Flag)
- 3 September – Australian National Flag Day (Australian National Flag)
- 17 September – Citizenship Day (Australian National Flag)
- 11 November – Remembrance Day – All flags are flown at half-mast from 10.30am to 11.02am (Australian National Flag)



**CONSULATE-GENERAL OF GREECE
IN ADELAIDE**

Adelaide , 6 March 2026

To the Honourable Mayor Michael Hewitson AM
and Members of the Council of the City of Unley

Dear Mayor Michael Hewitson AM
Dear Members of the Council of the City of Unley

We would like to extend our respect and appreciation to the City of Unley and to convey a sincere request on behalf of the Greek community living and actively contributing to the life of our city.

The 25th of March is a day of great national and historical significance for Greek people worldwide, as it commemorates the Greek War of Independence of 1821, which led to Greece's liberation after centuries of occupation. It is also an important religious feast day for the Greek Orthodox faith (the Annunciation), adding to the day's profound symbolic meaning.

The Greek community in Adelaide is longstanding and vibrant, and has contributed significantly over many generations to the social, cultural, and economic development of the city, while upholding values of democracy, freedom, and mutual respect. Flying the Greek flag on 25 March at a municipal location would be a meaningful and symbolic gesture recognising both this important historical anniversary and the shared values that bring our community together.

Such a gesture would be deeply appreciated by the Greek community of Unley and would send a strong message of inclusion, unity, and respect within our multicultural city.

Yours sincerely,

Dr. Alexandra Theodoropoulou
Consul-General of Greece in Adelaide

Consulate-General of Greece
Level 4, 32 Grenfell street, Adelaide, SA 5000

COUNCIL ACTION REPORT

REPORT TITLE: COUNCIL ACTION RECORDS
ITEM NUMBER: 4.6
DATE OF MEETING: 23 MARCH 2026
AUTHOR: DANIELLE EDWARDS, PRINCIPAL
GOVERNANCE AND POLICY OFFICER
DIVISION: OFFICE OF THE CEO
ATTACHMENTS: 1. COUNCIL ACTION REPORT

1. PURPOSE

To provide an update to Members on information and actions arising from resolutions of Council.

2. RECOMMENDATION

That:

1. The report be noted.
-

Item 4.6 - Attachment 1 - Council Action Report

COUNCIL ACTION REPORTS - ACTIONS TO MARCH 2026					
Meeting Date	Item #	Subject and Council Resolution	Responsible ELT Member.	Status/Progress	Expected Completion Date
12/12/22	4.1	UNLEY OVAL COMMUNITY HUB HIRE - FEES AND FACILITY NAME 3. In the interim the Unley Oval Community Hub facility is named the "Unley Oval Community Hub" and Administration is authorised to investigate, in consultation with Kaurna Elders and Sturt Football Club, a singular Kaurna name or a co-name for this facility with a further report back to Council for consideration. Subject to the contents of the report, a singular Kaurna name or a co-name for this facility is intended to be chosen.	General Manager Community & Organisational Development	The facility currently carries the interim name Unley Oval Community Hub. As endorsed by Council, Administration is undertaking a two year Cultural Mapping Project as part of its Reflect Reconciliation Action Plan to deepen understanding of Kaurna connections to Country. Year 1 (funded at \$35,000 in 2025/26) will focus on researching existing documentation about Aboriginal presence, native flora and fauna, and spiritual connections in the region. Year 2 will involve developing a cultural action plan and engaging with Kaurna representatives to shape this material into recommended acknowledgements, which may include Kaurna place naming options for locations across the city, including the Hub. A tender for the consultancy to undertake Phase 1 is currently open and the project will commence in April.	June-2026 June 2027
09/09/24	4.3	MAIN COLLECTOR ROADS 40 KM/H SPEED LIMIT REDUCTION 2. The Administration be authorised to proceed with the application process to the Department for Infrastructure and Transport (DIT) to reduce the speed limit of all Council-owned collector roads from 50 km/h to 40 km/h. 3. The Administration be authorised to allocate the \$30,000 from the 2024/25 Annual Business Plan and Budget to implement the 40 km/h speed limit on all collector roads in the City of Unley to conduct the recommended additional studies to support the DIT application process. 4. Notes that Elected Members will be updated on the outcomes of the DIT application process and additional studies through the Elected Member portal. 5. Subject to DIT's approval, a further budget bid will be sought as part of the 2025/26 Annual Business Plan and Budget to inform the community and to implement the speed limit reduction on the approved roads.	General Manager City Infrastructure	The Administration lodged Council's application with the Department of Infrastructure and Transport (DIT) on 2 June 2025. Updates are being provided to Elected Members as they are provided by DIT.	TBC
28/04/25	5.1.2	NOTICE OF MOTION FROM COUNCILLOR M RABBITT RE: CENTENNIAL PARK CEMETERY AUTHORITIES PROPERTIES IN MAGDALENE TERRACE, PASADENA 1. Council provide agreement to ask Centennial Park Cemetery Authority to investigate and report back to the Centennial Park Cemetery Authority Owners' Executive Committee, the financial and other implications of selling the Centennial Park Cemetery Authority properties in Magdalene Terrace, Pasadena. 2. Administration write to the City of Mitcham to advise the outcome of this resolution.	Chief Executive Officer	Motions were presented to City of Unley and City of Mitcham Council's in April 2025 seeking direction on the opportunity to sell the properties in Magdalene Terrace, Pasadena, with both councils resolving to progress the motions and investigate, and report back to the owner councils. Following consideration of this matter by the CPCA Board, a report will be presented to Council. Completed.	September-2025 October-2025 February-2026 March-2026 May 2026 Completed
23/06/25	5.1.1	NOTICE OF MOTION FROM COUNCILLOR D PALMER RE. GOODWOOD OVAL PRECINCT COMMUNITY CONSULTATION 3. Council will consult with the community on other elements of the proposed redevelopment of the Goodwood Oval Precinct as contained in the December 2024 Council Report. 4. Community consultation will be undertaken over three weeks in the final quarter of 2025 via YourSay, signage placed at Goodwood Oval and by letter drop to properties directly opposite the Oval, namely Fairfax, Argyle, Chelmsford and Curzon Avenues.	General Manager City Infrastructure	Community consultation was undertaken between 27 November 2025 and 18 December 2025. A total of 421 written submissions were received. The Administration is currently collating all feedback received and a report will be presented to Council for its consideration at its meeting to be held in April 2026.	February-2026 April 2026

Item 4.6 - Attachment 1 - Council Action Report

COUNCIL ACTION REPORTS - ACTIONS TO MARCH 2026					
Meeting Date	Item #	Subject and Council Resolution	Responsible ELT Member.	Status/Progress	Expected Completion Date
25/08/25	4.1	UNLEY OVAL PERIMETER FENCING INVESTIGATION - STAGE 2 CONSULTATION SUMMARY AND NEXT STEPS 2. Having considered the results of the consultation process, the Council resolves to build a fence to suit the endorsed fence alignment for Langham Terrace, Frederick Street and Trimmer Terrace.	General Manager City Infrastructure	Resolved. This project is transferred from the General Manager City Shaping to the General Manager City Infrastructure on 26/8/2025.	Completed
		3.The Council endorses the following fence design options for: •Langham Terrace - Option 2 •Frederick Street - Option 1 •Trimmer Terrace - Option 2.	General Manager City Infrastructure	Endorsed. As at 9 September 2025, nil procurement documentation has been developed.	Completed
		4.The Council accepts and formalises the Sturt Football Club's offer to contribute at least \$360,000 plus the donation of a permanent entry arch for Cambridge Terrace towards the project.	General Manager City Infrastructure	SFC formally committed to contributing \$360K and donating a new Frederick Street entrance archway via correspondence 27 August 2025.	Completed
		5.The Administration pursue additional external grant funding opportunities.	Chief Executive Officer	The Administration will pursue additional external grant funding opportunities.	April 2026
		8. The Administration consider the preparation of landscape concept designs and preliminary cost estimates for enhanced entries into the oval from Frederick / Langham, Frederick / Cambridge and Frederick / Trimmer, in the 2026-27 budget planning process.	General Manager City Infrastructure	The Administration has submitted a budget bid for Council's consideration as part of its 2026-27 Annual Business Plan and Budget deliberations.	Completed
		9. Council notes that the Administration may engage the services of an external consultant to undertake the project management elements of the permanent perimeter fence.	General Manager City Infrastructure	A Project Manager has been appointed to manage the project.	Completed
		10.The Council will be advised if additional external funding is received.	Chief Executive Officer	Noted	TBA
		11.All respondents to the survey be notified of the Council's decision.	General Manager City Infrastructure	Respondents notified 12 September 2025.	Completed
25/08/25	4.2	UNLEY CULTURAL HUB - OPERATIONS AND PROGRAM 4. The proposed exhibition program and required budget is noted and will be considered in the Annual Budget and Business Plan processes from 2026/27.	General Manager Community & Organisational Development	A proposed operating budget for the proposed exhibition program will be included in the 2026/27 Annual Budget and Business Plan for Council consideration.	June 2026
22/09/25	4.2	CAMPBELL ROAD - DEPARTMENT OF INFRASTRUCTURE AND TRANSPORT LOCAL TRAFFIC IMPACT ASSESSMENT 2. The Campbell Road Traffic Impact Assessment and Recommendations Report submitted by the Department for Infrastructure and Transport (DIT), as set out in Attachment 1 to this report (Item 4.2, Council Meeting 22 September 2025), be noted. 3. Having considered the information contained in DITs Report and its recommendations Council hereby resolves to: a. Remove the existing single-lane slow point traffic control device located just west of Fullarton Road in Campbell Road, and for this device to be replaced with a 'kerb-to-kerb' full speed hump. b. Install a speed-hump into the single lane slow point on Campbell Road adjacent to the Howard Florey Reserve Playground. c. Seek funding from DIT for installing the speed-hump into the single-lane slow point. d. Retain the single lane slow points on Campbell Road west of Collins Street. e. Make no changes to the existing on-street parking conditions within Collins Street. 4. A report be brought back to Council in the event that DIT are not prepared to provide funding.	General Manager City Infrastructure	On 2 October 2025, the Administration sent a letter to the Department of Infrastructure and Transport (DIT) informing it of Council's resolutions. On 4 November 2025, a response was received from DIT which has been forwarded to Elected Members. DIT has committed to funding the detailed design of the works as resolved by Council, subject to Council providing a works cost estimate following completion of the design and undertaking community consultation. On 3 October 2025, the Administration sent a letter to residents of Campbell Road informing them of Council's resolutions. In this respect, Council has already informed residents of its decisions regarding this matter. The Administration engaged a consultant for the purpose of developing the detailed design. The detailed design and cost estimate were finalised in January 2026. The Administration has sent a letter to DIT on 10 February 2026 seeking confirmation that all costs will be met by DIT. A formal response from DIT is yet to be received. The Administration is currently liaising with representatives of DIT to enter into a funding agreement. A contractor will be engaged by Council as soon as practicable to undertake the onground works as resolved by Council. A letter will be sent by the end of March 2026, to all residents and property of Campbell Road to inform them of the outcomes.	Completed
27/10/25	4.1	LOCAL AREA TRAFFIC MANAGEMENT PLAN FOR FULLARTON AND MYRTLE BANK AREAS - DRAFT FINAL RECOMMENDATIONS FOR CONSULTATION 2. The draft recommendations for Local Area Traffic Management (LATM) in the Fullarton and Myrtle Bank areas, as set out in Attachment 4 to this report (Item 4.1, Council Meeting 27 October 2025), be endorsed for the purpose of undertaking 'Round 2' community consultation.	General Manager City Infrastructure	Community consultation regarding the draft LATM Study recommendations commenced on 29 October 2025 and will close on 20 November 2025. All feedback to be received will be collated by the Administration.	Completed

Document Set ID: 3075117

COUNCIL ACTION REPORTS - ACTIONS TO MARCH 2026					
Meeting Date	Item #	Subject and Council Resolution	Responsible ELT Member.	Status/Progress	Expected Completion Date
		3. A further report be submitted to Council summarising the feedback to be received and any updates to the recommendations to enable Council to endorse a final LATM Plan.		A report has been presented to Council at its meeting held in March 2026 regarding this matter.	Completed
24/11/25	4.1	ROAD CLOSURE - 10 ROBERTS STREET, UNLEY 6. Notice of Council's resolution regarding the closure of the subject parcel of public road known as Roberts Street, Unley be published in the Government Gazette, pursuant to Section 193(6)(a) of the Local Government Act 1999. 7. At the conclusion of the required process, the disposal of the subject parcel of public road known as Roberts Street, Unley be completed through the Lands Titles Office. 8. At the conclusion of the required process, payment in the amount of \$85,000 (plus GST if required) as per the valuation dated 5 August 2024, be received by Council from the owner of 10 Roberts Street, Unley.	General Manager City Infrastructure	The development of the required plans has commenced and will be lodged with the Lands Titles Office (LTO) once completed. Once approvals have been granted by the LTO, the sale of the property will be finalised per Council's resolutions.	April 2026
24/11/25	4.2	ROAD CLOSURE PROCESS - PORTION OF MARY PLACE, UNLEY 2. Council Administration commences the road closing process in accordance with the Roads (Opening and Closing) Act 1991 for the subject portion of public road located at Mary Place, Unley (between Charles Street, Unley and Charles Walk Drainage Reserve). 3. Following the public notice period regarding the portion of public road located at Mary Place, Unley, a report be provided to Council advising of any objections and/or recommendations to proceed with the road closure.	General Manager City Infrastructure	The process has commenced and is expected to be completed in April 2026 due to a delay in the finalisation of the Lands Title Office (LTO) documentation. The public notification process will be undertaken following completion of the LTO process in May 2026. A report is expected to be presented to Council at its meeting to be held in June 2026. This is subject to the LTO process being finalised in April 2026.	April 2026
08/12/25	4.1	STAGE 3 WATTLE STREET NEIGHBOURHOOD BICYCLE ROUTE CONCEPT DESIGN OPTIONS STUDY AND NEXT STEPS 2. The short-term option (Option S1 - Minimum width bicycle lanes) be endorsed by Council as the preferred option for further investigation at this time, and the Administration undertake more detailed design development for the section of Wattle Street between Unley Road and Glen Osmond Road (Stages 3 and 4). 3. That the funds allocated in the 2025/26 Annual Business Plan and Budget for consultation on the preferred option be redirected to support the more detailed design development of Option S1. 4. A further report be presented to Council summarising the outcomes of the more detailed design development and outlining the recommended next steps for implementation of Option S1.	General Manager City Infrastructure	Detailed design for the short-term option (Option S1 – minimum-width bicycle lanes) has commenced. A further report outlining the recommended next steps for implementing Option S1 is expected to be presented to Council at its May 2026 meeting.	May 2026
08/12/25	4.2	PRIVATE LANEWAY OWNERSHIP (OFF ESMOND STREET, HYDE PARK) 2.The Council agrees to commence steps to transfer legal ownership of the Private Laneaway, off Esmond Street, Hyde Park subject to adjacent residential and commercial property owners contributing to actual construction costs via negotiated agreement. 3. That Council agrees to contribute to a total construction cost of no greater than \$100,000, subject to 50% of the actual construction costs being borne by the adjacent residential and commercial property owners via negotiated agreement. 4. The CEO (or his delegate) be authorised to negotiate agreement regarding contributions with adjacent landowners of the Private Laneaway, off Esmond Street, Hyde Park. 5. Administration report back to Council with the outcomes of the negotiated agreement and next steps with respect to potential transfer of ownership of the Private Laneaway, off Esmond Street, Hyde Park	General Manager City Infrastructure	The Administration is currently finalising a letter to go to all property owners outlining relevant issues and commencing negotiations. Council's position regarding its cost sharing model will be put to all property owners in the letter to be sent out to them to ensure Council's resolution is implemented. Negotiations are expected to commence in March 2026. It is unclear at this time how long these negotiations will take and this is dependent on the agreement of all property owners to contribute to the costs as per Council's resolutions. A report will be presented to Council once the negotiations with property owners have been finalised. It is unclear at this time what the timeframe for this will be.	TBC
27/01/26	4.1	TREE CANOPY OFFSET INCENTIVE SCHEME 3.Administration notify all residents undertaking development after 1 February 2026, of the Council's intent to introduce a tree offset scheme to promote the retention and planting of trees on private land. 4. A future report be presented to Council, should the scheme be approved by the Minister for Planning.	General Manager City Shaping	Pre-planning information updated to advise of Council's intent to introduce a tree offset scheme to promote the retention and planting of trees on private land.Complete Report subject to the Minister's approval.	Completed Late 2026
27/01/26	4.2	YOUNG STREET ROUNDABOUT UPGRADES (BETWEEN KING WILLIAM ROAD AND UNLEY ROAD) 2. The proposed upgrade design for the three roundabouts on Young Street, Unley at Roberts Street, Palmerston Road and Salisbury Street between Unley Road and King William Road, as set out in Attachment 1 to this report (Item 4.2, Council Meeting 27 January 2026), be endorsed and progressed to detailed design. 3. The local community be 'informed' of the proposed upgrade design, rather than consulted, noting it alignment with asset renewal requirements, Australian Standards and Council's strategic direction of designating Young Street as a neighbourhood bicycle route.	General Manager City Infrastructure	Request for Tender (RFT) has been released and closes on 20 February 2026. Consultant expected to be engaged by mid-March 2026. Detailed design is expected to be completed by end of June 2026. A letter was sent to the local community on 3 March 2026.	Completed Completed

COUNCIL ACTION REPORTS - ACTIONS TO MARCH 2026					
Meeting Date	Item #	Subject and Council Resolution	Responsible ELT Member.	Status/Progress	Expected Completion Date
27/01/26	7.5	CHANGES TO THE AGED CARE ACT 2024 4. Council implements appropriate screening and governance obligations in accordance with the legislation for all persons considered Responsible Persons.	General Manager Community & Organisational Development	The process for collecting the required screening information was implemented on 2 March 2026 via an email to Elected Members.	March 2026
		6. Council Formally advises the Commonwealth Government that City of Unley proposes to exit the Commonwealth Home Support Program in full, and proposes to end all services at <u>30 June 2026</u> , noting that any exit requires the provision of 5 months' notice.		The Chief Executive Officer formally advised the Commonwealth Government of the City of Unley's decision to exit the Commonwealth Home Support Program in full on 28 January 2026, fulfilling the 5 months' notice obligation.	Completed
23/02/26	2.2.2	PETITION RE: BUDDIES AT BREAKFAST AND BELLES AT BREAKFAST CHSP PROGRAMS 5. The Administration prepares a report in April 2026 with a focus on part 4 of the petition, for Council's consideration.	General Manager Community & Organisational Development	An Elected Member briefing was held on Monday 2 March, outlining the City of Unley's approach to Ageing Well, including the currently known transition options for the CHSP Social Support Groups (SSG) following Council's decision to exit the CHSP program in June 2026. A report will be brought to Council for consideration once more information is available regarding the Commonwealth appointed transition provider and their proposed approach to the SSG programs (including Buddies at Breakfast and Belles at Breakfast).	April 2026
23/02/26	4.2	SIGNIFICANT TREE REMOVAL REQUEST - 34 FOSTER STREET, PARKSIDE 3. The Local Government Mutual Liability Scheme be advised of Council's resolutions regarding this matter. 4. The property owners of 34 Foster Street, Parkside be advised of Council's resolutions regarding this matter. 5. In addition to adopting Option 2, the Mayor write to SA Water and to Hon. Lucy Hood MP, Minister for Climate, Energy and Water, urging them to prioritise the upgrade and relining of the ageing sewer main in Foster Street, Parkside, to modern standards so that both residents and our urban forest are properly protected from future incidents. 6. The Mayor issues a media statement about this matter and a further report be provided to Council by May 2026.	General Manager City Infrastructure	A letter was sent on 25 February 2026 to the Local Government Mutual Liability Scheme.	Completed
				A letter was sent on 25 February 2026 to the owners of the property.	Completed
				The mayor sent a letter on 26 February 2026 to the Minister and a copy was provided to the Chief Executive Officer of SA Water.	Completed
				A media statement was released on 23 February 2026.	Completed
23/02/26	4.3	TENNIS SA MILLSWOOD TENNIS COMPLEX REDEVELOPMENT 7. Administration bring to Council, at the April 2026 meeting, a report summarising the results of the consultation undertaken to enable Council to make a decision regarding the complete Goodwood Oval Precinct Project.	General Manager City Infrastructure	The Administration is currently preparing a report to be presented to Council at its meeting to be held in April 2026.	April 2026
23/02/26	4.1	ROAD CLOSURE - PORTION OF CHELTENHAM STREET, HIGHGATE 2. Council does not agree with the sale of the portion of Cheltenham Street, Highgate to Concordia College and hereby retains ownership of the subject portion of public road. 3. Concordia College be advised of Council's decision.	General Manager City Infrastructure	A letter was sent on 25 February 2026 to Concordia College.	Completed
23/02/26	4.4	DISABILITY ACCESS AND INCLUSION PLAN - FOR COMMUNITY CONSULTATION 2. The draft Disability Access and Inclusion Plan (Attachment 1, Item 4.4, Council Meeting 23 February 2026) be endorsed for community consultation.	General Manager Community & Organisational Development	The draft Disability Access and Inclusion Plan was released for public consultation on 24 February 2026. Consultation closes on 17 March 2026.	Completed
		3. The Community and Stakeholder Engagement Plan (Attachment 2, Item 4.4, Council Meeting 23 February 2026) which provides details regarding the nature and extent of the engagement with the community and identified stakeholders during the project duration be endorsed.		The draft Disability Access and Inclusion Plan was released for public consultation on 24 February 2026. Consultation closes on 17 March 2026.	Completed

MOTION OF WHICH NOTICE HAS BEEN GIVEN

REPORT TITLE:	NOTICE OF MOTION FROM COUNCILLOR M BRONIECKI RE: WALKING AND CYCLING INFRASTRUCTURE ON GREENHILL ROAD
ITEM NUMBER:	5.1.1
DATE OF MEETING:	23 MARCH 2026
ATTACHMENTS:	NIL

Councillor M Broniecki has given notice of intention to move the following motion at the Council meeting to be held on 23 March 2026.

MOTION

That:

1. Administration work with staff from the City of Adelaide and the City of Burnside to investigate the provision of improved walking and cycling infrastructure along the southern boundary of the Adelaide Parklands fronting Greenhill Road from Anzac Highway to Fullarton Road.
 2. The City of Unley Mayor write to the Lord Mayor, City of Adelaide and the Mayor, City of Burnside, advising them of Council's resolution.
-

Background

At the Unley Bicycle User Group meeting on 26 February 2026, members discussed the need for improved walking and cycling infrastructure along the northern edge of Greenhill Road from the Anzac Highway to Glen Osmond Road.

It is appropriate to revisit the investigation of the establishment of a walking and cycling path along Greenhill Road at a time of the:

- Development of a master plan for Keswick Barracks;
- Development of the City of Unley City Plan; and
- Review of the Walking and Cycling Plan 2022-2027 in the 2026-2027 financial year.

The matter of improved walking and cycling infrastructure along the Greenhill Road corridor has been raised previously by Councillor Russo through a Motion on Notice on 28 February 2022, and by Councillor Chris Crabbe through an intention to move a motion at the Council Meeting held on 27 March 2023.

Consequent on these motions, written communication occurred between the Lord Mayor, Adelaide City Council and the Mayor, City of Unley, and a briefing occurred on 19 June 2023 about accessibility along Greenhill Road. The briefing focused on parking but included information about the configuration of the northern Greenhill Road path in relation to trees, Stobie poles, car parking and ownership.

Advocacy for a shared path also needs to occur with the City of Burnside for the section of Greenhill Road from Glen Osmond Road to Fullarton Road, and in consideration of other relevant strategies (and plans as stated above), including the City of Adelaide Parklands Management Strategy.

Car congestion will increase with increased housing density. Active transport infrastructure is essential to ease this congestion and is required to support the uptake of alternative forms of transport, as has been experienced in the eastern states. It is important to address this matter now to mitigate the risk of lost opportunities as the momentum for housing densification continues.

The intention is that the outcome of walking and cycling infrastructure investigations along the northern edge of Greenhill Road with the Adelaide City Council and the City of Burnside will inform the next Walking and Cycling Plan and become a priority project.

Administration Comments

Council's Walking & Cycling Plan identifies a potential future bicycle route along the northern edge of Greenhill Road, within the Park Lands, between Anzac Highway and Glen Osmond Road.

Council has been advocating for this path for some time. This has included submissions by the Administration to the City of Adelaide, as part of feedback provided on its Integrated Transport Strategy and Adelaide Park Lands Management Strategy Towards 2036.

Council's Walking & Cycling Plan is proposed to be reviewed in the 2026/27 financial year, to identify priorities for the proceeding five years. As part of the review, Council could nominate this project as a priority for further concept development and consultation in collaboration with the City of Adelaide, City of Burnside, and Department for Infrastructure and Transport (DIT). A joint project in partnership with all key stakeholders would be required.

If Council supports this motion, letters could be sent to the Lord Mayor of the City of Adelaide and Mayor of the City of Burnside to advise them of Council's decision. The letters will seek for the Administration to liaise with staff from both councils to consider opportunities to improve walking and cycling at this location, as part of the proposed review of Council's Walking & Cycling Plan.

QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

REPORT TITLE:	QUESTIONS ON NOTICE FROM COUNCILLOR J BONHAM
ITEM NUMBER:	5.3.1
DATE OF MEETING:	23 MARCH 2026
ATTACHMENTS:	NIL

The following Questions on Notice have been received from Councillor J Bonham and the answers are provided:

QUESTIONS

1. What is the total value of fees paid to the consultant engaged by Council to undertake the independent review of the fence decision for services to Council for the period 2020 to present?
2. What is the total cost of maintaining the playing surface of Unley Oval each year (i.e. labour, equipment hire, services provided by third parties, chemicals and fertilisers)?
 - 2.1 What is the annual lease fee paid by the Sturt Football Club to use Unley Oval?
 - 2.2 What is the annual lease fee paid by the Sturt Cricket Club to use Unley Oval?
3. Why did Council choose to hold the Unley Council Business Awards and the volunteers Christmas party at the Arkaba Hotel and not the Unley Community Centre at Unley Oval?

ANSWERS

1. **What is the total value of fees paid to the consultant engaged by Council to undertake the independent review of the fence decision for services to Council for the period 2020 to present?**

The amounts paid to the consultant (Kelledy Jones) by Council since the 2019-20 financial year to 17 February 2026 were \$616,577. These have been for a variety of functions including legislative matters, Delegations review, by-law reviews, training and planning matters.

2. **What is the total cost of maintaining the playing surface of Unley Oval each year (i.e. labour, equipment hire, services provided by third parties, chemicals and fertilisers)?**

The total cost to Council of maintaining the playing surface at Unley Oval for football and cricket differs from year to year as there are various factors that can impact cost.

For the 2024-25 financial year, the total cost to Council was \$85,172 (excluding GST). This comprises a cost of \$28,372 for football (excluding temporary fencing for Sturt Football Club matchdays) and \$56,800 for cricket.

At its meeting held on 22 August 2022, Council considered a report outlining various issues associated with the club uses of Unley Oval. This included the annual cost to maintain the playing surface at the time which was prior to the re-turfing project. At that time, the cost to Council was \$109,500 (excluding GST), namely \$68,500 for football (excluding temporary fencing) and \$41,000 for cricket.

2.1 What is the annual lease fee paid by the Sturt Football Club to use Unley Oval?

- The licence fee paid by Sturt Football Club is \$28,563.09 pa.
- The lease fee for the Unley Oval facilities paid by Sturt Football Club is \$28,167.64 pa.

2.2 What is the annual lease fee paid by the Sturt Cricket Club to use Unley Oval?

The licence fee paid by Sturt Cricket Club is \$5,788 pa.

3. Why did Council choose to hold the Unley Council Business Awards and the volunteers Christmas party at the Arkaba Hotel and not the Unley Community Centre at Unley Oval?

Unley Council Business Awards

The Administration considered a number of practical factors when selecting the Arkaba Hotel for the 2025 Unley Business Awards event. The Unley Community Hub at Unley Oval hosted the 2024 Awards. The Arkaba, as an Unley based business, offered a level of operational support to ensure a smooth experience for attendees and reduce the operational burden on Council resources.

By using a venue equipped with the staff, facilities, and infrastructure needed to support an event of this scale, it significantly simplified event delivery for our staff. The bump-in and bump-out processes were far easier to manage on-site, with dedicated wait staff, catering services and AV/IT equipment already in place. This meant that Council did not need to rely on volunteers for tasks such as setting up, washing dishes, cleaning or packing down at the end of the night, as well as ensure a high-quality awards presentation.

The venue was provided in-kind, which meant there was no hire cost to Council and therefore no additional impact on ratepayers.

Volunteers Christmas Party

The 2025 Volunteer Celebration venue was chosen in consultation with the Volunteer Reference Group. The event was held at the Unley Community Hub in 2023 and 2024. Volunteers appreciate the opportunity to bring a partner to this event, and the Unley Oval Community Hub cannot accommodate the larger numbers this creates. Given the demographic of our volunteer team, ensuring adequate seating is essential. The Community Hub has a seated capacity of 150 and there were approximately 220 attendees at the Volunteer Christmas event last year. Accessibility and entertainment were also key factors in the choice of venue – the Hub's limited lift and multiple stairs pose challenges for many volunteers, and the planned musical entertainment is not suitable at the Community Hub. We try to share events across both Council facilities and local businesses. There are very few venues in our LGA that can accommodate a large crowd, with seating, comfortably.

MAYOR'S REPORT

REPORT TITLE: MAYOR'S REPORT FOR MONTH OF MARCH 2026
ITEM NUMBER: 6.1.1
DATE OF MEETING: 23 MARCH 2026
ATTACHMENTS: NIL

1. RECOMMENDATION

That:

1. The report be received.
-

Some functions attended (18/02/26 to 17/03/26)

Legend for attendance type at Function/Event:		
Attendee – only, no duties	Guest – specifically invited as an event guest	
Interview – on-air radio guest	Host – hosted a meeting as Mayor	
Mayor – attended as the Mayor of City of Unley	Presenter – involved in presenting awards	
Representative – attended as Council representative	Speaker – attended and gave a speech as Mayor	

Date	Function/Event Description	Type
19/02/26	Meeting with CEO	Mayor
19/02/26	Cadel Lungs on Legs Opening Night – Goodwood Theatre and Studios	Mayor
20/02/26	Buddies Breakfast	Attendee
20/02/26	Meeting with Unley Park Ward Councillors	Mayor
20/02/26	CEO Performance Review Panel Meeting	Mayor
20/02/26	Twilight Tunes – Soutar Park	Attendee
22/02/26	TropFest – Unley Town Hall	Mayor
23/02/26	Meeting with CEO	Mayor
23/02/26	Council Meeting	Mayor
25/02/26	Resilient East Climate Action Plan (RECAP) Workshop – Hectorville Community Centre	Mayor
26/02/26	Meet the Mayor	Mayor
26/02/26	Citizen of the Year Awards – Government House	Mayor
27/02/26	Unley Primary School Business Breakfast – Cremorne Hotel	Attendee
27/02/26	Meeting with Deputy Mayor	Mayor

Date	Function/Event Description	Type
27/02/26	Meeting with Goodwood Ward Councillors	Mayor
02/03/26	Meeting with Parkside Ward Councillors	Mayor
02/03/26	EM Briefing – Active Ageing Alliance / Accessible Streets	Mayor
03/03/26	Third Round of Community Renewables 2026 Launch	Speaker
05/03/26	Civics Incursion – Annesley Junior School	Mayor
10/03/26	Goodwood Library (Re)Opening	Speaker
12/03/26	Meeting with Principal and Deputy Principal of Glenunga International High School	Mayor
13/03/26	ERA Mayors Breakfast – Exchange Lane	Mayor
13/03/26	Meeting with Deputy Mayor	Mayor
13/03/26	Meeting with CEO	Mayor
16/03/26	Civics Incursion – Highgate School	Mayor
16/03/26	Centennial Park Cemetery Authority Owners Executive Committee Meeting	Mayor
16/03/26	EM Briefing – Community Infrastructure Plan / Broughton Arts Scoping	Mayor

DEPUTY MAYOR'S REPORT

REPORT TITLE: DEPUTY MAYOR'S REPORT FOR MONTH OF MARCH 2026

ITEM NUMBER: 6.2.1

DATE OF MEETING: 23 MARCH 2026

ATTACHMENTS: NIL

1. **RECOMMENDATION**

That:

1. The report be received.
-

Functions attended (18/02/26 to 17/03/26)

Date	Function/Event Description
20/02/26	Buddies Breakfast - Steve Georganas and Alice Rolls Guests
20/02/26	CEO Performance Review Panel Committee (Observer)
22/02/26	Australian Sri Lankan Association Food and Cultural Festival - Guest Speaker-Opening Ceremony Fullarton Park Community Centre
23/02/26	Council Meeting
27/02/26	Unley Primary School Breakfast- Premier Malinauskas Guest Speaker
27/02/26	Mayor and Deputy Mayor Catch Up
27/02/26	HACCI 2026 Networking Event
02/03/26	EM Briefing- Active Ageing/ Accessible Streets
06/03/26	Mayor/Deputy Mayor/CEO/Administration - Onboarding Framework For New Council
09/03/26	Audit and Risk Committee
13/03/26	Mayor and Deputy Mayor Catch Up
16/03/26	EM Briefing - Community Infrastructure Plan/Broughton Arts Scoping

REPORTS OF MEMBERS

REPORT TITLE:	REPORTS OF MEMBERS FOR MARCH 2026
ITEM NUMBER:	6.3.1
DATE OF MEETING:	23 MARCH 2026
ATTACHMENTS:	<ol style="list-style-type: none">1. COUNCILLOR M BRONIECKI2. COUNCILLOR T ROACH3. COUNCILLOR D PALMER

Council to note attached reports from Members:

1. Councillor M Broniecki
 2. Councillor T Roach
 3. Councillor D Palmer
-

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR M BRONIECKI

Functions attended (18/02/26 to 17/03/26)

Date	Function/Event Description
20/02/2026	Meeting with Mayor Hewitson and Councillor Rabbitt
20/02/2026	CEO Performance Review Committee meeting
23/02/2026	Council Meeting
24/02/2026	Unley Community Centre Ride
25/02/2026	Resilient East Action Plan
26/02/2026	Unley Bicycle User Group meeting
2/03/2026	Council Briefing: Active Ageing Alliance / Accessible Streets
3/03/2026	Unley Community Centre Ride
10/03/2026	Unley Community Centre Ride
17/03/2026	Unley Community Centre Ride
20/03/2026	CEO Performance Review meeting
20/03/2026	Fern Avenue Gathering

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR T ROACH

Functions attended (18/02/26 to 17/03/26)

Date	Function/Event Description
19/2/26	Forestville Friends to discuss improvement plans to Forestville Reserve
21/2/26	Latvian Community
25/2/26	Resilient East Climate Action Workshop
2/3/26	EM Briefing Active Ageing Alliance/ Accessible Streets
6/3/26	Planning for Growth- Wayville proposals
8/3/26	Nick Champion and Alice Rolls <i>Listening Post</i> Unley Memorial Gardens
10/3/26	Community Meeting <i>Planning for Growth</i> Wayville Reserve
16/3/26	EM Briefing Community Infrastructure Plan/ Broughton Arts Scoping

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR D PALMER

Functions attended (18/02/26 to 17/03/26)

Date	Function/Event Description
20 Feb	Buddies Breakfast
	CEO Performance Review Committee
23 Feb	Full Council meeting
25 Feb	Active Ageing Alliance Committee informal workshop.
	Resilient East Climate Action Plan Workshop
27 Feb	Buddies Breakfast
2 March	Council Briefing
4 March	BEDAC meeting
6 March	Buddies Breakfast
	Meeting re collaboration on a community meals opportunity with the CEO
	Meeting with CEO and GM Community & Organisational Development re CPCC and Goodwood Oval
16 March	Council Briefing

DECISION REPORT

REPORT TITLE: CONFIDENTIALITY MOTION - SANTOS TOUR
DOWN UNDER 2027

ITEM NUMBER: 7.1

DATE OF MEETING: 23 MARCH 2026

AUTHOR: PETER TSOKAS, CHIEF EXECUTIVE
OFFICER

DIVISION: OFFICE OF THE CEO

1. **RECOMMENDATION**

That:

1. Pursuant to section 90(2) and (3)(b)(i) and (d)(i) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at the part of the meeting relating to Agenda item 7.2 , except for the following persons:
 - Peter Tsokas, Chief Executive Officer
 - Claude Malak, General Manager City Infrastructure
 - Ben Willsmore, General Manager City Shaping
 - Vanessa Godden, General Manager Community & Organisational Development
 - Alex Brown, Chief Financial Officer
 - Natasha Jones, Executive Manager Strategy, Risk & Governance
 - Max Murawsky, Executive Manager Technology & Business Improvement
 - Danielle Edwards, Principal Governance & Policy Officer

To enable the Council to consider Item 7.2 in confidence on the basis that Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item 7.2.

- information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council
- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party

ITEM 7.2

Confidential – Removed from Public Agenda – pages 225-228

DECISION REPORT

REPORT TITLE: CONFIDENTIALITY MOTION TO REMAIN IN
CONFIDENCE - SANTOS TOUR DOWN
UNDER 2027

ITEM NUMBER: 7.3

DATE OF MEETING: 23 MARCH 2026

AUTHOR: PETER TSOKAS, CHIEF EXECUTIVE
OFFICER

DIVISION: OFFICE OF THE CEO

1. **RECOMMENDATION**

That:

1. Pursuant to section 91(7) of the *Local Government Act 1999* the Council orders that the following document(s) relating to Agenda Item 7.2 Santos Tour Down Under 2027, shall be kept confidential, being document(s) relating to a matter dealt with by the Council on a confidential basis under sections 90(2) and 90(3) (b)(i) and (d)(i) .

☒ Minutes

☒ Report

☒ Attachment

- information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council
- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party

2. This order shall operate:

- Until information is made publicly available by Events SA.

and be reviewed every 12 months (if the confidentiality period is longer than 12 months in duration)

3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates to the Chief Executive Officer the power to revoke this order in whole or in part.