

DEVELOPMENT STRATEGY AND POLICY COMMITTEE
(Established under Section 41 of the *Local Government Act 1999* and Section 101A of the *Development Act 1993*)

TERMS OF REFERENCE

Membership:	4 Elected Members 3 Independent Members His Worship the Mayor (ex officio)
Presiding Member:	Councillor Michael Hewitson (appointed by Council 26 November 2012)
Attended by:	Chief Executive Officer and Leadership Team (as required)
Responsible General Manager	General Manager Economic Development and Planning.
Meeting Times:	The Committee meets on a quarterly basis on the third Monday of the month, unless otherwise required.
Meeting Cancellation:	If after considering advice from the CEO or delegate, the Presiding Member of a Council committee is authorised to cancel the respective committee meeting, if it is clear that there is no business to transact for that designated meeting. Members are to be advised at least 3 clear days before the scheduled meeting. Advice of the same will also be posted on Council's website.
Meeting Procedures:	Part 2 of the Local Government (Procedures at Meetings) Regulations 2000 and the City of Unley Code of Practice for Meeting Procedures apply.
Reporting:	The Development Strategy and Policy Committee is responsible to and reports direct to Council. This is by way of report and recommendations documented as minutes of the Committee meeting.

Notes:

Sitting Fees will apply for independent members - \$300 per meeting.

Quorum - number ascertained by dividing the total number of members of the committee by 2, ignoring any fraction resulting from the division, and adding one.

Any Elected Member not on the Committee who attends the meeting, will be able to participate in debate at the invitation of the Presiding Member, but will not have a vote on the motion.

Criteria used to select independent representatives and group representatives will have regard to gender balance, youth and cultural representations and seek to maintain and build upon a group voice that is broadly representative of the community.

Membership of the committee is for the period from December 2012, until the end of the current term of Council, unless such appointment is revoked by the Council.

Specific Functions:

1. Provide advice to the Council in relation to the extent to which the Council's Development Plan and policies accord with the State Planning Strategy.
2. Assist the Council in undertaking strategic Reviews of the City of Unley Development Plan and monitoring progress in achieving orderly and efficient development within the area of the Council.
3. Provide advice to the Council (or to act as its delegate) in relation to planning strategy and development policy issues when Council is preparing Development Plan Amendment proposals.
4. Review and consider specific changes to the Development Plan and/or as initiated by State Government.
5. Review relevant legislation affecting Local Government activity and responsibilities in relation to development, and recommending appropriate course(s) of action.
6. Receive reports, at least six monthly, from the City of Unley Development Assessment Panel (DAP) re trends, issues and other relevant matters.
7. Provide advice to Council regarding strategies and policies to deal with major changes in urban form, increased population or changing population age profiles in the council area, that have resulted from actions related to the 30 Year Plan or other factors.
8. Provide input into the implementation of major projects within the City.
9. Assist Council in achieving high levels of integration of transport and land use planning.