



## **AUSTRALIA DAY**

### **CITIZEN OF THE YEAR AWARD YOUNG CITIZEN OF THE YEAR AWARD AND COMMUNITY EVENT OF THE YEAR AWARD**

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#### **GUIDANCE AND CRITERIA FOR LOCAL GOVERNMENT AUTHORITIES**

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Australia Day Citizen Awards, Young Citizen Awards and Community Event of the Year Awards are presented annually to local citizens / groups who have made outstanding contributions to the community.

The Awards are provided by the Australia Day Council of South Australia and are administered by Local Government Authorities throughout the State on behalf of the Council.

#### **Categories**

##### **Australia Day Citizen of the Year Award:**

The most outstanding Citizen for the local government authority

##### **Australia Day Young Citizen Award:**

The most outstanding Young Citizen for the local government authority

##### **The Community Event of the Year Award:**

Presented to the person or group who has staged the most outstanding community event during the year.

Local government authorities may also present their own awards to reflect other achievement in their community

## **Selection Criteria**

In choosing the recipients of the Australia Day Citizen of the Year Awards, regard is given to the nominee's achievements in the year immediately prior to receiving the award, as well as their past achievements and ongoing contribution to the community.

An individual need only be nominated once to be considered. The number of nominations received per nominee bears no weight in their selection.

The selection criteria for Citizen of the Year and Young Citizen of the Year are:

- Significant contribution to the community
- An inspirational role model for the Australian community
- The scope of impact the individual's contribution has on the local government area

The selection criteria for Community Event of the Year are;

- The quality of the event
- The scope of impact the event has on the local government area
- The event's contribution to the community

PLEASE NOTE it is not a requirement that the individual resides in the local government area. The focus should be on their SPECIFIC contribution to that local government area (e.g. an individual may live in a neighboring council but has made a significant contribution to a community organisation within the respective council)

[Selection panels](#) will also give consideration to the following in assessing and comparing nominations against the above criteria:

- Personal, academic and professional achievements
- Contribution in the relevant field (how has the nominee or event 'put back' into their field to benefit others)
- Demonstrated leadership, innovation and creativity
- Contribution to development of regional community and/or economy
- Future goals and likely impact
- Degree of difficulty of the achievement and sacrifices made
- Previous awards and recognition
- Voluntary work beyond paid employment
- Nature and length of activity or service
- Achievements as an individual or as part of a group or organisation
- Availability and commitment to promote community pride and active citizenship throughout the year of the recipient's appointment

## **Eligibility Criteria**

- Nominees must be Australian citizens
- Awards will not be granted posthumously
- Self nominations will not be accepted
- Nominees must be at least 16 years of age in the year of the award presentation
- Nominees for the category of Young Citizen of the Year must be 30 years of age or less on 26 January in the year of the award presentation
- Sitting state and federal politicians, current vice-regal officers and elected members of council are not eligible
- Retired politicians, elected members and vice-regal officers will be considered for work undertaken in addition to their official duties
- Unsuccessful nominees may be re-nominated in subsequent years
- Groups of people, organisations or couples will not normally be eligible for Citizen of the Year and Young Citizen of the Year, though in exceptional cases the selection panels reserve the right to consider such nominations.
- Both individuals and organisations should be considered for the Community Event of the Year as this recognises the organising body or committee responsible for the event
- Absolutely NO weight is given to the number of times a person or organisation is nominated

## **Panel Composition and Guidelines**

- The Local Government Authority may compose the selection panel as it sees fit however the following composition is recommended;
  - 2 elected members
  - 3 community representatives

## **Nomination Period**

The following dates are recommended for the nomination period;

Nominations Open: 1<sup>st</sup> day of October (1 October for 2011)

Nominations Close: 3<sup>rd</sup> Friday in November (18 November for 2011)

## **State Awards**

An overall state award will be presented for each category. This presentation will occur at Government House on the eve of Australia Day with presentations made by the sponsor and the Governor of South Australia.

All councils are encouraged to forward their winner in each category to be considered for the overall state awards. The closing dates for the state nominations is 15 December and should be forwarded to the Australia Day Council of SA office at the below address.

### **Certificates and Frames**

The Australia Day Council of SA provides a frame and certificate for each of the category winners. Orders for this are due by Monday 12 December 2011

Extra certificates or frames can also be supplied however there will be a small charge.

### **Major Sponsor**

The Major Sponsor for this program is San Remo Macaroni Pty Ltd. Where possible it is requested that they are acknowledged and the San Remo logo is displayed on marketing materials.

### **Marketing Templates**

A marketing toolkit has been developed to assist in providing consistent materials for the nominations forms, advertisements and posters. This will be distributed each year to every council and is available on the website at;

<http://www.australiaday.org.au/whatson/sa/page215.asp>

Please also see the following attachments;

- 1) Template for nominee assessment
- 2) Order form for Certificates and Frames

### **FOR MORE INFORMATION PLEASE CONTACT:**

Australia Day Council of South Australia Inc.  
PO Box 6418  
Halifax Street  
Adelaide SA 5000  
Ph: (08) 8227 2601  
Fax: (08) 8227 2606  
Email: [admin@adcsa.com.au](mailto:admin@adcsa.com.au)