COUNCIL MEETING

AGENDA

Meeting to be held in the
Unley Civic Centre
181 Unley Road Unley
On Monday 23 February 2015 at 7.00 pm

MEMBERS

His Worship the Mayor L Clyne (Presiding Member)
Councillor M Hudson
Councillor J Koumi
Councillor A Lapidge
Councillor P Hughes
Councillor R Sangster
Councillor M Rabbitt
Councillor M Hewitson
Councillor R Salaman
Councillor R Schnell
Councillor L Smolucha
Councillor J Boisvert
Councillor D Palmer

ACKNOWLEDGEMENT

We acknowledge that the land we meet on today is the traditional land of the Aboriginal people and that we respect their spiritual relationship with their country.

We also acknowledge that the Aboriginal people are the custodians of the Adelaide region and that their cultural and heritage beliefs are still important to the living Aboriginal people today.

PRAYER AND SERVICE ACKNOWLEDGEMENT

Almighty God, we humbly beseech Thee to bestow Thy blessing upon this Council. Direct and prosper our deliberations for the advancement of Thy Kingdom and true welfare of the people of this city.

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.
COUNCIL MEETING – ORDER OF BUSINESS

WELCOME

ITEM NO | PAGE NO
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APOLOGIES

CONFLICT OF INTEREST

56 | MINUTES
Minutes of the Council meeting held on Tuesday 27 January 2015
Minutes issued separately

DEFERRED / ADJOURNED ITEMS

Nil

57 | PETITION
Petition re Removal of Parking Restrictions Walter Street Hyde Park

PRESENTATION

Nil

DEPUTATIONS

Keryn James, re Petition re Removal of Parking Restrictions Walter Street Hyde Park

Ms Elvira Bryant – re Broughton Arts Society

REPORTS OF COMMITTEES

To receive and adopt or otherwise the reports and recommendations of the undermentioned
Committees

No committee meetings this month

REPORTS

GENERAL MANAGER ECONOMIC DEVELOPMENT & PLANNING

58  Boffa Lane Parking Ticket Machine  3 – 7

GENERAL MANAGER COMMUNITY (Ms Megan Berghuis)

59  New Joint Use Agreement for Unley Primary School  8 – 11
60  Broughton Art Society Future Funding  12 – 15
61  Review of Dog Registration Fees 2015/16  16 – 20

GENERAL MANAGER PEOPLE AND GOVERNANCE (Mr Stephen Faulkner)

62  Pensioner Concessions  21 – 26
    Attachment 1
63  Second Quarter Budget Review 2014/15  27 – 32

CHIEF EXECUTIVE OFFICER (Peter Tsokas)

64  Quarterly Corporate Report  33 – 35
    Attachment 1
65  Council Action Records  36
    Attachment 1

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<td>Question on Notice – Councillor Hewitson re Development</td>
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**QUESTIONS WITHOUT NOTICE**

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**REPORT OF MEMBERS**

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  - Councillor Hewitson
  - Councillor Rabbitt

**MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

**MOTIONS WITHOUT NOTICE**

**CONFIDENTIAL ITEMS**

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<td>43 – 45</td>
<td>Confidential Item - Appointment of Independent Members to the Development Assessment Panel</td>
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<td>Confidentiality Motion to remain in confidence for Item 71 Appointment of Independent Members to the Development Assessment Panel</td>
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SUGGESTED ITEMS FOR NEXT AGENDA

<table>
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<tr>
<th>Item</th>
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<tr>
<td>Sport and Recreation Plan</td>
<td>The Sport and Recreation Plan 2015-2020 presented for endorsement to Council</td>
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<tr>
<td>Outdoor Dining Policy</td>
<td>Policy for shops along Goodwood Road, King William Road and Duthy Street</td>
</tr>
<tr>
<td>Goodwood Oval &amp; Millswood Sporting Complex</td>
<td>A staged implementation plan for Goodwood Oval and Millswood Sporting Complex in accordance with the resolution of Council on August 2014 and outlining the approach for further community engagement, detailed design, priority projects and funding options.</td>
</tr>
<tr>
<td>Establishment of Audit &amp; Governance Committee</td>
<td>Gaining approval for the establishment of the A&amp;G Committee</td>
</tr>
<tr>
<td>Code of Practice for Procedures at Meetings</td>
<td>Legislative requirement to bring the Code to Council for endorsement within 12 months of an election.</td>
</tr>
<tr>
<td>Options for provision of Outdoor Dining at Mother’s Milk café</td>
<td>To provide Council with options regarding possible changes to the footpath at the Maud St Unley Road intersection.</td>
</tr>
<tr>
<td>Appointment of Independent Members to Section 41 Committees</td>
<td>Confidential report</td>
</tr>
<tr>
<td>Review of Confidentiality Orders</td>
<td>To advise Council of the outstanding items remaining confidential.</td>
</tr>
<tr>
<td>Everard Park Forestville LATM draft</td>
<td>To seek Council direction on community engagement for LATM plan including up to 3 options.</td>
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NEXT MEETING

Monday 23 March 2015 – 7.00pm

Civic Centre, Unley

Peter Tsokas
Chief Executive Officer
CONFIRMATION OF MINUTES

TITLE: CONFIRMATION OF MINUTES FOR COUNCIL MEETING HELD ON 27 JANUARY 2015

ITEM NUMBER: 56
DATE OF MEETING: 23 FEBRUARY 2015
ATTACHMENTS: NIL

RECOMMENDATION

MOVED:
SECONDED:

That:

1. The minutes of the Council Meeting held on Tuesday, 27 January 2015 as printed and circulated, be taken as read and signed as a correct record.
RECEIPT OF PETITION

TITLE: PETITION RE REMOVAL OF PARKING RESTRICTIONS WALTER STREET HYDE PARK

ITEM NUMBER: 57
DATE OF MEETING: 23 FEBRUARY 2015
ATTACHMENTS: 1. PETITION

RECOMMENDATION

MOVED:
SECONDED:

That:

1. The petition be received.

2. The principal petitioner be notified that the petition has been received.

Officer’s Comments

This street is likely to be used for all day parking by staff of local businesses. Before actioning the petition, it is recommended that Council undertake its own survey of residents to confirm the results of the petition, pointing out the likely consequences of removing the existing controls.
To His Worship the Mayor of Unley
and Members of the Council of the City of Unley

We, the undersigned, respectfully request that the following survey/petition be formally presented to the next City of Unley meeting and be noted in the minutes of that meeting and that:

The City of Unley removes the 1 (one) hour Monday to Friday parking restrictions on Walter Street, Hyde Park and returns to unrestricted parking.

There are sixteen (16) separate residences in Walter Street, Hyde Park

Attached is a survey signed by one member of 13 of these 16 residences in Walter Street Hyde Park who wish for the democratic right of their voices to be heard.

Eleven (11) of the thirteen (13) residents want the parking restrictions removed.

Two (2) residents want the parking restrictions to remain.

Two (2) residents do not own cars and do not wish to participate.

One (1) property is vacant so an opinion could not be sought.

The initial parking restrictions were instigated by one resident who was fed up with a King William Road business owner parking in front of his house every day. That business owner has since sold the business and that problem is resolved. That resident is one of only two residents who wish for the parking restrictions to remain, however both of them wish for the process of obtaining permits to be simplified and have added comments to this effect on the survey/petition.

My personal involvement in this issue is because we have 10 registered vehicles (classic cars etc) and are allowed just 1 parking permit. To obtain this one parking permit requires us to provide copies of all 10 vehicle registrations. This is an unnecessary strain on our family’s time and parking restrictions and constantly moving cars in and out of our driveway places considerable stress on everyone in our family.

Presented to CAROL GOWLAND
Personal Assistant of Chief Executive Officer, City of Unley
Date: Wednesday 28 January 2015
By: Keryn James, 10 Walter Street, Hyde Park 0467361753

..........................
Keryn James

C.C. Satyen Gandhi, Traffic Engineer, City of Unley.
WALTER STREET, HYDE PARK PARKING RESTRICTIONS SURVEY: DECEMBER 2014

THIS SURVEY IS TO DEMOCRATICALLY CANVAS EVERY RESIDENT IN WALTER STREET AND ADJOINING ROYAL AVENUE, HYDE PARK as not all residents had their say in the previous survey conducted by the City of Unley.

CONDUCTED BY KERYN JAMES, 10 Walter Street, Hyde Park  0467 361 753

Two questions asked of residents of Walter Street, Hyde Park and adjoining Royal Avenue, Hyde Park

1. Do you agree that the parking restrictions on Walter Street continue? Y/N
2. Do you support the City of Unley removing the parking restrictions? Y/N

<table>
<thead>
<tr>
<th>Resident name</th>
<th>Address</th>
<th>Response</th>
<th>Signature</th>
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<tbody>
<tr>
<td>C. Staal</td>
<td>6 Walter St Hyde Plk</td>
<td>N</td>
<td>[Signature]</td>
</tr>
<tr>
<td>K James</td>
<td>10 Walter St Hyde Park</td>
<td>Y</td>
<td>[Signature]</td>
</tr>
<tr>
<td>G Shepherd</td>
<td>8 Walter St Hyde Park</td>
<td>Y</td>
<td>[Signature]</td>
</tr>
<tr>
<td>R Scoura</td>
<td>7 Walter</td>
<td>Y</td>
<td>[Signature]</td>
</tr>
<tr>
<td>V Beady</td>
<td>5 Walter St</td>
<td>Y</td>
<td>[Signature]</td>
</tr>
<tr>
<td>Antonina Perinelli</td>
<td>9 Walter St</td>
<td>Y</td>
<td>[Signature]</td>
</tr>
<tr>
<td>Barry Cather</td>
<td>15 Royal Ave</td>
<td>Y</td>
<td>[Signature]</td>
</tr>
<tr>
<td>Andy Walker</td>
<td>3 Walter</td>
<td>Y</td>
<td>[Signature]</td>
</tr>
<tr>
<td>L Carter</td>
<td>4 1/2 Walter</td>
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</tr>
<tr>
<td>K Bartolo</td>
<td>3/4 Walter St</td>
<td>Y</td>
<td>[Signature]</td>
</tr>
<tr>
<td>J Backery</td>
<td>11 Walter St</td>
<td>Y</td>
<td>[Signature]</td>
</tr>
<tr>
<td>P D O'Guala</td>
<td>Not Walter</td>
<td>Y</td>
<td>[Signature]</td>
</tr>
<tr>
<td>Tim Collin</td>
<td>13 Royal Ave Hyde Park</td>
<td>Y</td>
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1 2
To provide information on the trial of the parking ticket machine in the Boffa Lane car park since its installation in June 2014, and to seek endorsement of a recommendation for its future use and enforcement.

RECOMMENDATION

MOVED:
SECONDED:

That:

1. The report be received.

2. A parking fee of 20c for a 3 hour period be charged at the Boffa Lane car park.
BACKGROUND

At the Council meeting of 12 August 2013, Item 853, a motion was moved to install a parking ticket machine in the Boffa Lane car park for a twelve month trial. The trial is funded from the King William Road Car Parking Fund and a report is to be brought back to Council no later than the end of the trial period outlining the success or otherwise of the trial and recommending whether the machine remain there permanently.

Subsequently, the parking ticket machine was installed on 5 June 2014 in the northern end of the Boffa Lane car park. Associated parking signage was installed as per the Australian Standards. Additional advisory signage was installed to remind drivers to print and display tickets in the time limit car parks. The time limit for this car park remained the same at 3 hours, and parking remained free of charge. There is one disability space in the car park, which remains unchanged and does not require a ticket.

DISCUSSION

This parking ticket machine is currently the only one installed in Unley. There is no charge to park, but a free ticket must be printed and displayed to comply with the signed parking restrictions. This is clearly stated on the parking signage and the advisory signage. Non-compliance, i.e. not displaying a valid ticket, could result in expiation. This has caused confusion with some drivers, who contacted Council to raise their concerns about the operation of the ticketing system.

The machine became operational on 16 June 2014 and after a grace period parking enforcement commenced on 30 June 2014. Since then, a total of 129 expiations were issued of which 22 were contested. Four of these had genuine defences.

The drivers contesting expiations generally claimed the following:
- They did not realise that they had to print and display a ticket;
- They did not notice that there was a new ticket machine and signs.

There was also an objection to the parking ticket machine from a local business; however their reason for objecting was against the 3 hour time limit, which had not changed. They indicated that before the parking ticket machine was installed their customers did not have issues with the car park and the time limit restriction, but now that there is a ticket machine, they have issues with the time limit and the fact that they are required to print and display a ticket.

Various drivers have also verbally expressed concern about the fact that, if parking is free for 3 hours, why did they need to print a ticket. They did not understand why they could receive an expiation for parking in a free car park. They also claim not to understand that compliance meant printing and displaying a free ticket.

(This is page 4 of the Council Agenda Reports for 23 February 2015)
Legal advice was sought by Administration about enforcement of non-compliant parking at this car park. Current legislation suggests that expiation notices can be issued for non-compliance when a fee has been paid for parking in a car park where a parking ticket machine is operational. This advice also suggested that it may not be enforceable where no fee is paid, however at present there is no legal precedent. As no fee is charged at the Boffa Lane car park ticket machine, the legal recommendation is to charge a nominal fee. Because of the uncertainty in regard to the enforceability of the expiations, the legal advice also indicates there is no requirement to refund expiations that have already been paid.

The ticket machine has been vandalised once since installation and has subsequently been repaired. General maintenance including but not limited to replenishing the ticket roll and resetting the machine in the event of an error message, and incidents such as vandalism, are being managed by the Response Team in Council’s Asset & Infrastructure Department.

The ticket machine supplier confirmed that the ticket machine can be modified at no extra charge within the first year of installation, to accept coin payment. Motorists generally expect that a fee is paid to park for a set time at a car park with a parking ticket machine. Having a different parking ticket machine setup in Boffa Lane appears to have confused some drivers. It is therefore proposed to introduce a small fee for parking at this car park for the remainder of the trial and monitor compliance.

The ticket machine trial has contributed to better enforcement and higher turnover in parking which is helpful to local businesses. There has been positive feedback since the installation of the machine.

The legal advice has been distributed to Elected Members under separate cover. Allowing the status quo to remain, and continue to issue expiations for failure to display a ticket is not an option.

**COMMUNITY ENGAGEMENT**

No community engagement has been undertaken with regards to introducing a parking fee as part of the one year parking ticket machine trial at the Boffa Lane car park. General feedback from the car park users is that they expect to pay a fee and the recommendation is to charge a nominal amount of 20 cents for 3 hours parking.

Using the City of Unley “Community Engagement Toolkit” the project is one where a low to moderate level of engagement is appropriate. Given this rating, consultation would normally be undertaken if the decision to introduce a parking fee is endorsed by Council.

In this case however, bearing in mind the nominal fee proposed, it is recommended that the community be informed.

(This is page 5 of the Council Agenda Reports for 23 February 2015)
ANALYSIS OF OPTIONS

Option 1 – Charge a nominal fee of 20c for 3 hour parking

To introduce a parking fee of 20c for a 3 hour period, to be charged at the Boffa Lane car park using the coin operated parking ticket machine. This will be a more logical process for drivers, who expect to pay for parking when faced with a parking ticket machine at a car park. Compliance can then be enforced and monitored for the remainder of the trial.

Option 2 – Remove the ticket machine

The ticket machine has been very successful in creating turnover of vehicles in the car park.

Removal of the machine would mean a return to traditional enforcement approaches i.e. a mark-up of tyres, monitoring of time limits and expiations for exceeding those limits. This is an effective system but the ticket system is equally effective and much less resource intensive.

RECOMMENDED OPTION

Option 1 is the recommended option.

POLICY IMPLICATIONS

Financial / Budget – there will be no cost associated with upgrading the parking ticket machine to accept coin payment within the first year of installation. There will be minor additional staff time impositions to manage the coin payments.

Legislative / Risk Management – charging a small fee for parking means that Council is able to enforce the parking restrictions at this car park with legal certainty.

Environmental / Social / Economic – it is expected to be roughly cost neutral to Council as a result of charging a small fee for parking and issuing expiations.

CONCLUSION

The City of Unley’s first parking ticket machine was installed at the Boffa Lane Car Park in June 2014. Parking is currently free of charge with a time limit of 3 hours, and drivers are required to print and display a free parking ticket to comply with the parking restrictions. Failure to comply may result in expiation.
Some drivers have found this arrangement to be confusing, as they expect to either have to pay a fee for parking when faced with a parking ticket machine, or have no ticket requirements at a free car park. Expiations have been issued to non-complying drivers and a number of these have been contested.

Legal advice sought in relation to the matter recommends the enforcement be discontinued until such time that a fee is charged, because of uncertainty about the legal position. It is therefore recommended that a nominal fee be charged to park at the Boffa Lane Car Park. This will align with drivers’ expectations of paying a parking fee when faced with a parking ticket machine. A nominal fee of 20 cents should not have major impact on users utilising the car park.
DECISION REPORT

REPORT TITLE: NEW JOINT USE AGREEMENT FOR UNLEY PRIMARY SCHOOL
ITEM NUMBER: 59
DATE OF MEETING: 23 FEBRUARY 2014
AUTHOR: SPORT AND RECREATION PLANNER
RESPONSIBLE OFFICER: MEGAN BERGHUIS
JOB TITLE: GENERAL MANAGER COMMUNITY
REPRESENTO/R/S: Nil
ATTACHMENTS: DRAFT JOINT USE AGREEMENT (CONFIDENTIAL AND FORWARDED UNDER SEPARATE COVER)

PURPOSE
To seek Council’s endorsement to renew a Joint Use Agreement with the Minister for Education to enable ongoing community access to specific recreation facilities at the Unley Primary School.

RECOMMENDATION
MOVED:
SECONDED:
That:
1. The report be received.
2. Council gives approval for the Mayor and Chief Executive Officer to affix the Council Seal to execute the Joint Use Agreement with the Minister for Education and Child Development for community access to Unley Primary School.
BACKGROUND

Since 2003, Council has partnered with the Minister for Education and Child Development to enable the community use of recreational spaces at various public primary schools in the City of Unley, outside of school hours.

This partnership is managed through Joint Use Agreements and at present, Council has agreements with the Minister for community access at Parkside, Highgate and Black Forest Primary Schools. Council has also entered into an agreement with the State Government in 2013 to enable community access to Goodwood Primary School’s school and community garden (known as ‘the Goody Patch’).

The Agreements are for a five-year period and outline the approved areas of each school that are accessible by the community (typically defined as ovals, courts, playgrounds and community gardens). Also outlined are the permissible and excluded activities at each site and the roles and responsibilities of Council and the Minister.

Council is charged a licence fee of $1.10 (including GST) per annum and is responsible for some of the maintenance of the open space and recreation facilities that are accessible by the community (such as mowing) and the installation of facilities that provide benefit to the community.

The Administration meets with each school Principal at least three times per year to discuss maintenance requirements. This regular contact also creates other opportunities, such as engagement with school teachers and students that add value to the delivery of Council facilities and services.

Joint Use Agreement for Unley Primary School

The previous Joint Use Agreement with Unley Primary School was developed over ten years ago and was the first of its kind for the City of Unley. This agreement has now lapsed and a new agreement is required. This report presents a new Joint Use Agreement for Unley Primary School to Council, to continue this long-term partnership.

The agreement enables community access to the grassed areas, basketball and netball courts and playgrounds on campus one and two at Unley Primary School.

COMMUNITY ENGAGEMENT

As the land to which the agreement applies is not community land, public consultation on the draft agreement is not required. There will be no change to the level of access as a result of these agreements and therefore, community engagement is not proposed.
Should opportunities to involve the community in future projects at Unley Primary School arise, community engagement will be undertaken in accordance with Council’s community engagement policy and in partnership with the school and the Department for Education and Child Development (DECD), the department responsible for managing the agreement on the Minister’s behalf.

DISCUSSION

While Council does not own the land to which the proposed agreement applies, the Joint Use Agreement is an important tool for Council to provide additional open space and recreation facilities for residents, in areas that would otherwise have an under supply of these facilities.

The renewal of the Joint Use Agreement for Unley Primary School has involved negotiations between the Administration, the Principal and a representative from DECD.

The negotiations identified some responsibilities in the previous agreement, such as maintenance requirements, that were outdated. The changes have been accepted by the Minister and Council’s responsibilities are now limited to mowing, coring and fertilising of turf, line marking of basketball and netball courts and top up of one sand pit.

The Agreement has been drafted by the Crown Solicitor’s office on behalf of DECD, and is presented to Council for consideration. Once signed, it will then be fully executed by the Minister.

Financial Considerations

The Joint Use Agreement provides a good financial outcome for Council. For the amount of approximately $4,000 per school per year (not including labour expenses); the community is provided access to quality open space and recreation facilities. This expense is allocated within an existing operational budget and would be much higher if Council owned this land.

ANALYSIS OF OPTIONS

Option 1 – The Joint Use Agreement with the Minister for Education and Child Development be executed.

This option will enable the new Agreement for the community use of Unley Primary School to be executed. It will also ensure the continued community use of recreation space and facilities at the school and the continuation of the partnership established with DECD and Unley Primary School over ten years ago.

(This is page 10 of the Council Agenda Reports for 23 February 2015)
This option represents excellent value for money to Council in providing recreational facilities for the community and there is also an expectation from the community that access to the school grounds and facilities will continue.

Option 2 – Do not execute the new Joint Use Agreement for Unley Primary School.

Should Council wish to not execute the new Joint Use Agreement for Unley Primary School, the community may be prevented from accessing these facilities as they are not owned by Council. This would not be well received by the community, especially as the City of Unley has limited open space, which is partially alleviated by access to school facilities.

RECOMMENDED OPTION

Option 1 is the recommended option.

POLICY IMPLICATIONS

There are no policy implications associated with this report.

Council’s previous Open Space Recreation Strategy 2004 – 2014 outlines the importance of Joint Use Agreements and provides a strategic direction to work in partnership with DECD to enter into such agreements, where appropriate, on an ongoing basis. This will also be considered as a key action in the new Sport and Recreation Plan that is currently being developed.

All risks associated with the arrangement are managed through the Agreement, as the roles and responsibilities of both parties are clearly outlined (i.e. insurance requirements). The Joint Use Agreement has also been ratified by the State Government Crown Solicitor’s office and the Administration.

CONCLUSION

Joint Use Agreements have been established with five primary schools within the City of Unley for a number of years and provide for community access to recreation and community garden facilities at these schools. The existing agreement with Unley Primary School has expired and a new agreement is required, and it is recommended that this agreement be executed to continue community access to this area.
DECISION REPORT

REPORT TITLE: BROUGHTON ART SOCIETY FUTURE FUNDING
ITEM NUMBER: 60
DATE OF MEETING: 23 FEBRUARY 2015
AUTHOR: MATTHEW IVES
RESPONSIBLE OFFICER: MEGAN BERGHUIS
JOB TITLE: GENERAL MANAGER COMMUNITY
REPRESENTOR/S: ELVIRA BRYANT, TREASURER, BROUGHTON ART SOCIETY
ATTACHMENTS: NIL

PURPOSE
To seek Council’s endorsement of a three year agreement with the Broughton Art Society Incorporated for the financial years 2015/16, 2016/17 and 2017/18.

RECOMMENDATION
MOVED:
SECONDED:

That:

1. The report be received.

2. Funding of $5,000 per annum be provided to the Broughton Art Society Incorporated for 2015/16, 2016/17 and 2017/18 from the existing budget.

3. An agreement be prepared and the Chief Executive Officer be delegated to sign the agreement on behalf of Council.
BACKGROUND

In 1965, the Broughton Art Society Incorporated was established by the late Ian Broughton as The Arts Society for the Handicapped. The Society is also one of the longest standing cultural organisations in the City of Unley and is considered as one of the State’s first arts and disability organisations. Situated in Howard Florey Reserve Parkside since 1971, the Society provides creative people living with a disability with a Monday to Friday community-based art studio service, as well as with a mobile art studio service held in various community centres in metropolitan Adelaide.

It provides the only recreational arts program for people with a disability in the southern suburbs, and also reaches out to clients from all over metropolitan Adelaide. The service has always been based in the City of Unley and its exhibition is showcased at the Hughes Gallery annually, often selling out. While numbers fluctuate, approximately 40% of participants are from the City of Unley.

Since 1999, the Society has received 34 grants through the City of Unley’s Community Grants Scheme both in Community Grants and Festivals and Events. In recent times they have received on average $8,000 per financial year. Their applications have been for specific projects including artist fees, materials, curation and marketing associated with the organisation of an annual exhibition in the Hughes Gallery at Fullarton Park Community Centre.

Similar three-year arrangements to the one proposed in this report have been endorsed by Council in the past. These include the Unley Concert Band, Urban Myth Theatre of Youth, the Unley Greek Festival, Ride Like Crazy and the Carols in the Rotunda. Such arrangements provide secure funding for these groups and assists with planning and management for the long term.

DISCUSSION

The Broughton Art Society is a long-standing disability arts organisation in the Council region. The intent of the agreement is to acknowledge the Society’s significant cultural contribution over many years and to build on and reflect the cooperative arrangements that have long existed between the City of Unley and the Broughton Art Society. The purpose of a three-year financial arrangement is to provide the stability of guaranteed funding for the program that they have often applied for under the Community Grants Scheme.

The funding would specifically be to facilitate and support the art and craft program creating art pieces for the Society’s annual exhibition in the Hughes Gallery, Fullarton Park Community Centre. The funding would also support the curation and marketing costs of the exhibition. The agreement will determine all planning and management for the workshop program and the exhibition will be the responsibility of the Broughton Art Society.

As stated above, precedence for such arrangements has been made before. Such arrangements have and do acknowledge the significant and historical role
an organisation and/or event plays as part of the City of Unley’s cultural fabric. Such arrangements take these organisations out of the competitive and uncertain Community Grants streams. The agreement proposed for the Broughton Art Society also precludes the Society from applying to either of the streams of City of Unley’s Community Grants Scheme for funding during the financial years of the agreement.

It should be noted that an amount less than $5,000 would not meet the costs associated with running the program and exhibition. The Broughton Art Society would then perceive it would be in a stronger position applying under the Community Grants Scheme.

It follows that by the Society’s absence from the Community Grants Scheme, it opens the door of opportunity for new applicants to be funded.

**Financial Consideration**

Council has approved such financial arrangements in the past. This funding has been approved in the Community Development operational budget allocation and Cultural Sponsorships program. Part of this allocation has been attributed to Urban Myth Theatre of Youth for $5,000 on an annual basis. As Urban Myth Theatre of Youth has ceased operating, it provides an opportunity to redirect the funding to the Broughton Art Society. Therefore this allocation does not represent new funding but is a re-allocation of existing historical budgeting.

The figure of $5,000 is similar to arrangements with Unley Concert Band ($7,000), the Unley Greek Festival ($5,000), SAPOL Ride Like Crazy event ($2,500) and Carols at the Rotunda ($3,000). Most of these agreements also have varying levels of in kind support included.

The proposed agreement makes no commitments beyond the 2017/18 financial year. Any subsequent arrangements would need to be negotiated in the future.

**COMMUNITY ENGAGEMENT**

Community engagement with the Broughton Art Society on behalf of Council has taken place to negotiate the purpose of the funding. A letter of support from the Broughton Art Society is attached to this report.

**ANALYSIS OF OPTIONS**

**Option 1 – Council endorses a three-year agreement with the Broughton Art Society Incorporated**

This option will allow the Broughton Art Society to have a guaranteed cash support from the Council for a popular project leading to exhibiting at the Hughes Gallery at the Fullarton Park Community Centre for the next three
years. This option brings the Broughton Art Society in line with similar arrangements with other high profile local cultural organisations.

Option 2 – Council does not endorse a three-year agreement with the Broughton Art Society Incorporated

This option will not guarantee financial assistance for the Broughton Art Society and will require them to continue to return to compete in both the Community Grants and Festivals and Events streams of the Community Grants Scheme.

The existing budget allocation of $5,000 could then be re-allocated for another area of Council support, such as increasing the Community Grants stream, or accounted as true savings.

RECOMMENDED OPTION

Option 1 is the recommended option.

POLICY IMPLICATIONS

Nil.

CONCLUSION

The Broughton Art Society Incorporated is a unique long-standing disability arts organisation based in the City of Unley.

A three-year agreement will acknowledge the significant role the Society plays in the diverse cultural fabric of the City of Unley and as a well-organised and respected advocate for positive recreational opportunities for people with a disability. An annual grant of $5,000 is comparable with the support currently given to other local cultural organisations, which has proved to be a successful program.
PURPOSE

To seek Council’s endorsement to increase the maximum fee for an ordinary dog registration from $60 to $70 for the 2015/2016 financial year.

RECOMMENDATION

MOVED:
SECONDED:

That:

1. The report be received.

2. The current registration fee of $60 be increased to $70 for an ordinary dog for the 2015/2016 financial year with rebates and concessions to remain the same.

3. The proposed fee schedule be forwarded to the Dog and Cat Management Board prior to the due date of 13 March 2015 for the approval of the Minister.
BACKGROUND

Section 26 of the *Dog and Cat Management Act 1995* enables Council to recover costs for administering dog control within its area up to a maximum amount agreed by the Minister for Sustainability, Environment and Conservation (the Minister). Councils are also required to provide a draft budget demonstrating how dog registration funds will be used. Funds received through registrations are to be used for the purpose of dog management in the Council area.

This process requires Council to submit its fee schedule to the Dog and Cat Management Board by 13 March 2015 for its recommendation to the Minister. The Minister has advised the Dog and Cat Management Board that he will consider an increase in Council’s maximum dog registration fee for 2015/2016 up to $85.

Ordinary dog registration fees apply for dogs that have not undergone micro-chipping, desexing, training or other specified interventions that provide for a concession.

DISCUSSION

Since 2011 Council has been charging the maximum fee allowed of $60 for ordinary dog registration. In February 2014, Council was advised that the Minister would consider ordinary dog registration fee increases up to a maximum of $85.

In reviewing the existing fee structure, it is proposed to increase the current ordinary dog registration fee of $60 to $70. This represents a 16% increase in the current the registration fee and is estimated to increase the total income for dog registrations by approximately $23,000 per annum. This fee is in line with our neighbouring Councils, whereby Burnside and West Torrens Councils currently charge a fee of $65, Mitcham Council charges a fee of $70 and the Adelaide City Council charges a fee of $72.

Our Animal Management Plan 2012-2016 states that Council should charge the maximum fee currently set at $85, if approved by the Minister. It should be noted that when the Plan was endorsed in April 2012, the registration fee at that time was $55, which was near the then maximum fee of $60. Since that time, the maximum registration fee has increased to $85 and, as this registration fee is higher than for an unregistered dog fine of $80, there is potential that this may be a deterrent for people to actually register their dogs. Additionally, an increase to $85 represents a 41% increase and, in comparison to our neighbouring councils, the City of Unley would be the most expensive by a significant margin.

The *Dog and Cat Management Act 1995* provides that money received from these fees be expended in the administration or enforcement of the provisions of the Act relating to dogs. Accordingly, when setting Council's budget for
animal management, increases in income have traditionally been offset against increases in expenditure. This strategy enables Council to meet its legal obligations while initiating minor animal project initiatives from any additional funds raised.

As Council achieves its goal of increasing the percentage of the registered dog population that is desexed and micro-chipped, the income received from registrations will continue to decrease. Accordingly, to maintain animal management services and keep registration income as a percentage of operating expenditure that is comparable to previous budgets, an increase in the base registration fee is required.

It should be noted that 78% of our registrations are for dogs that have been micro-chipped (or 3,349 dogs from 4,318 registered dogs). This can be attributed to the success of education initiatives, together with concessions, that have encouraged the desexing and micro-chipping of dogs.

COMMUNITY ENGAGEMENT

Community consultation took place as part of Council’s Animal Management Plan 2012-2016, noting the maximum registration fee was $60 at that time.

No further consultation is required, however, the community will be informed via Council’s website and registration renewal forms.

ANALYSIS OF OPTIONS

Option 1 – The current registration fee of $60 be increased to $70 for an ordinary dog for the 2015/16 financial year, with rebates and concessions to remain the same. The proposed fee schedule be forwarded to the Dog and Cat Management Board for approval of the Minister.

Pros:
• Additional funds for the running of the animal management service.
• Less financial contribution from Council.
• The proposed increase is not substantial and is still within the maximum fee set by the Minister.
• The new fee is in line with our neighbouring councils.
• The new fee of $70 is less than the fine of $80 for having an unregistered dog.

Cons:
• This is a $10 increase for dog owners.
• The new fee is less than the maximum fee set by the Minister.
• Not in line with the Animal Management Plan 2012-2016.
Option 2 – Increase the current registration fee to the maximum of $85, with existing rebates and concessions offered.

Pros:
• Additional funds for the running of the animal management service.
• Less financial contribution from Council.
• In line with the Animal Management Plan 2012-2016 action to charge maximum fees.

Cons:
• The registration fee would be higher than an unregistered dog fine of $80 and may therefore be a deterrent for people to register their dogs.
• An increase to $85 is a 41% increase.
• In comparison to our neighbouring councils, the City of Unley would be the most expensive by a significant margin, with the Adelaide City Council currently the highest at $72.

Option 3 – Retain the current registration fee for the 2014/2015 financial year, with existing rebates and concessions offered.

Under this option, there is no fee increase and as such no additional financial imposition on owners of registered dogs. The disadvantage of this option is that Council will need to fund more towards the service to maintain current service levels.

Pros:
• No extra fees for dog owners.
• The new fee is less than the fine for having an unregistered dog.

Cons:
• No additional funds for the running of the animal management service.
• More financial contribution from Council.
• Not in line with the Animal Management Plan 2012-2016 to charge maximum fees.
• Fees may require a higher increase in future years to compensate for no increases over time.

RECOMMENDED OPTION

Option 1 is the recommended option.

POLICY IMPLICATIONS

Financial/budget
The proposal is cost neutral with all registration revenue being offset by the costs, e.g. administration of animal management.
**Legislative**

The recommendation is within limits and conditions set pursuant to the *Dog and Cat Management Act 1995*.

**Environmental / Social / Economic**

- The recommendation provides for a service to manage dogs in the community with implications for the environment in terms of potentially reducing noise and pollution.
- It contributes to community well-being and safety by monitoring the whereabouts of straying pets and returning them to their owners. It protects the community from danger associated with dogs.
- The recommended fee increase takes into account the special needs of particular groups in the community.

**CONCLUSION**

Dog registration fees are nominal and are necessary to help fund the animal management services that the Council provides to the community. The increase proposed will raise a modest amount to enable our service levels to be maintained in accordance with recommendations in the Animal Management Plan 2012-2016.
PURPOSE

To seek Council’s consideration and endorsement of the Local Government Association’s (LGA) position in relation to the withdrawal of pensioner concessions by the State Government.

RECOMMENDATION

MOVED:
SECONDED:

That:

1. Council will not replace the withdrawn Federal and State Government funding for pensioner concessions.

2. Council agrees to participate in the LGA’s campaign to seek reinstatement of the concessions, and

3. Council agrees to insert a flyer in the next quarterly Council rates notice, and direct mail residents who pay rates annually, alerting ratepayers to the "Bill Shock" of the impact of removal of pensioner concessions on rates.

BACKGROUND

Within South Australia, the State Government has provided pensioners with a maximum concession of $190 ($100 for self-funded retirees) on Council rates within any financial year.
This funding has been supported through a Federal Agreement (the National Partnership Agreement on Certain Concession Card and Senior Card Holders) which provided funding to the State Government to enable concessions to be paid to part pension concession holders on utilities, water and Council rates.

Specifically for South Australia, the Agreement provided approximately $27.7 million in funding for the 2013-14 financial year to cover all concessions to part pensioners.

Earlier this year the Commonwealth Government made a decision to cut the Agreement on Certain Concessions for Pensioner Concession Card and Senior Card Holders.

The State Government agreed to fill this funding gap for the 2014-15 financial year, and in its 2014-15 Budget the State Government announced that concessions on Council rates would cease as of June 2015.

Despite the Agreement providing funding for part pensioners across various taxes and utility charges, the State Government decision will pass cuts entirely onto Council rate concession recipients from next year, this will impose significant hardship on only one category of concession recipient.

For our Council the funding for pensioner concessions received from the State Government totalled $470k in 2013-14 (approx 17% of ratepayers) and is estimated at $500k in 2014-15.

In light of the significant impact to pensioners and the wider community, and the lack of commitment by the State and Federal Government, the LGA Board meeting on 20 November 2014 resolved:

*That the LGA Board:*

1. **Authorises the LGA President and CEO to continue to lobby the State Treasurer and relevant Minister to reinstate the pensioner concession on Council rates.**

2. **Authorises the President to write to all Councils advising that the LGA’s position is not to support Councils funding pensioner or self-funded retiree concessions.**

3. **Authorises the Executive Committee to work with the Secretariat on a campaign to support Councils in their discussions with the community and local MPs on the matter of pensioner and self-funded retiree concessions, and**

4. **Establish a Local Government policy position in consultation with Councils on the removal of pensioner/self-funded retirees concession from Council rates from the 2015 budget.**
Pursuant to this decision the LGA has advised it is now seeking the cooperation of all Councils to participate in a State-wide concerted campaign on this issue.

A letter addressing concerns with cutting the pensioner concession on Council rates was sent by the LGA to the Treasurer, the Hon Tom Koutsantonis, in July 2014. A subsequent meeting was held on 13 August 2014 between the LGA President and Chief Executive Officer and the Treasurer to discuss concessions on Council rates.

COMMUNITY ENGAGEMENT

Should Council endorse the recommended option, and hence the LGA’s position, it is proposed to forward flyer inserts, provided by the LGA, informing residential rate payers of the pensioner concession matter in the April rates notices and by direct mail for those residents who pay rates annually.

DISCUSSION

During the 2015-16 Council budget deliberations, Elected Members will need to consider whether they will support the LGA position of Councils not paying the concessions or take an alternate approach.

To date 55 councils have advised the LGA of support for its campaign, while some councils will be determining a position at future council meetings.

The City of Unley (Unley) has approximately 2,900 residents (17% of residential ratepayers) accessing concessions, made up of:

- Pensioner concessions 2,000, and
- Senior Concessions 900.

Concession numbers fluctuate and generally increase throughout the year as residents become eligible, or for other reasons including health and unemployment.

The value of concessions accessed by Unley residents during 2013-14 was $470k and we anticipate an increase in eligible residents and the value of concessions in the current financial year. This is not surprising given the ageing population.

Irrespective of its position and as part of its considerations, Elected Members will need to contemplate impacts on Council, including:

- Whether Unley is in the “business” of providing welfare, traditionally a State and Federal Government responsibility
- The direct cost of any concessions it may choose to apply, including financial viability and sustainability
Methodology if payment of concessions is made which may include;
  o A phased approach
  o Rates increases above those forecast in the Long Term Financial Plan
  o Lessening of service levels
  o Reduction of services.

Growth within the pensioner and self-funded retiree categories eligible for concession, over 10 years (and beyond)

Increased cost of administering and staffing the concession process initially, and then on-going, and

Consideration of long term financial sustainability impacts.

To assist Elected Members in considering this matter, information has been congregated based on projected population growth, anticipated growth in concession eligibility, a long term view of concession value aligned to the Long Term Financial Plan and potential requirements and impacts should the administration of concessions shift to Local Government.

Administration’s estimate as to the value of concessions provided for Unley residents is expected to be in the vicinity of $500k in the 2015-16 financial year, a dollar value that equates to approximately 1.5% of rates.

Given the ageing population, it is estimated the increase in concession eligible residents will grow to 6000 (minimum) over the next 10 years with a financial impact of $980k pa in year 10. The State Government has not provided a breakdown of concession recipient age demographic for some years so a conservative approach in estimates focusing on the 65 year old cohort growth has been taken.

The consequence should Council choose to assume responsibility for the payment of concessions will be a significant impact on its Long Term Financial Plan. Without rate increases to accommodate the payment, Unley will be required to reduce its services or levels of service to off-set the reduction in revenue.

Furthermore, while the resourcing to administer a concessions function is currently unknown, it is highly likely resource and expenditure will be required to undertake such a function, of up to $90k in the first year.
ANALYSIS OF OPTIONS

Option 1 – Endorse the recommendation to support the LGA’s position on pensioner concessions and undertake a mail out to all residential ratepayers.

This option supports the LGA’s position and aligns Council with 55 other councils that have lent support to the LGA. The remaining councils’ are considering respective positions at future council meetings.

Option 2 – Amend the recommendation.

This option allows Council to cover the cost of pensioner concessions.

RECOMMENDED OPTION

Option 1 is the recommended option.

POLICY IMPLICATIONS

Financial/Budget

The value of concessions for the 2015-16 financial year is estimated at $500k or 1.5% of rates. Over the long term, and considering growth in residents eligible for concessions, the value projected in 10 years’ time is conservatively estimated at $980k pa with a total 10 year value (again conservative) of $6.7m.

Additionally, a shift of such a cost to Local Government would require an increase in staff and budget to accommodate administration and servicing of concessions of approximately $90k in year 1, and anticipated to total $1.0m over 10 years.

On that basis, the value of cost shifting to Local Government from the City of Unley’s perspective is a conservative estimate of $7.7m over 10 years.

Legislative / Risk Management

Risk to Council is of a financial nature and is anticipated to be significant given the direct cost of pensioner concessions and the administration of such a function.

CONCLUSION

The LGA Board has authorised the LGA President and CEO to continue to lobby the State Treasurer and relevant Minister to reinstate the pensioner concession on Council rates.
It is now seeking the co-operation of all Councils to participate in a State-wide concerted campaign on this issue and currently has 55 councils' in support of its approach.

The cost to the City of Unley should it choose to pay pensioner concessions is estimated at $500k (1.5% of rates) in the 2015-16 financial year, with a total cost over 10 years conservatively anticipated to be in the order of $7.7m.
Dear Ratepayer,

In June 2014 the Commonwealth Government cut funding to the State Government for pensioner and other concessions amounting to $27m.

The State Government has maintained your concession on Council rates paid under the SA Parliament’s Rates and Land Tax Remission Act 1986 ($34m) this financial year. However it has announced it will stop your concessions on rates from 1 July 2015.

We estimate that next year’s rates, for most people currently eligible for a concession, will include a “bill shock” of around 20% without the concession.

Council is opposed to the Federal cut and is also opposing the State Government’s decision to abolish concessions on Council rates.

Help us to help our most vulnerable to retain their concession payments.

To support your Council’s aim to reverse this decision, please contact your local Member of Parliament - go to: www.lga.sa.gov.au/localmp.

From
your Council
PURPOSE

Section 9 (1) of the Local Government (Financial Management) Regulations 2011 requires Council to formally consider its Budget at least three times during the financial year.

This report presents the Second Budget Review of the 2014-15 financial year for Council’s consideration.

RECOMMENDATION

MOVED: SECONDED:

That:
1. The report, including Attachments 1 and 2 to Item 63/15 be received.
2. The budget variations for the Second Quarter 2014-15 Budget Review be noted.
3. The revised budgeted Financial Statements reflecting a Budgeted Operating Surplus of $627k from $718k and no change to Net Borrowings of $4.780m be adopted.
BACKGROUND

The Local Government (Financial Management) Regulations 2011 require Council to formally reconsider its budget three times per year. This statutory requirement recognises the likelihood that events will occur that require, or offer opportunities for changes to the budget during the year.

At the Council meeting held on the 27 October 2014, Council adopted the First Quarter 2014-15 Annual Budget with a Budget Operating Surplus before Capital Revenue of $718k and an estimated Net Borrowings of $4.780m.

COMMUNITY ENGAGEMENT

Community engagement is not applicable in this circumstance.

DISCUSSION

Second Quarter Budget Review

Operating Budget Variations

The current 2014-15 adopted budget reflects a Net Operating Funding Surplus before Capital Revenue of $718k. These proposed adjustments envisage a revised Operating Surplus of $627k.

<table>
<thead>
<tr>
<th></th>
<th>$'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Adopted Budget Net Operating Funding Surplus before Capital Revenue</td>
<td>718</td>
</tr>
<tr>
<td>Net Impact of Second Quarter Budget Review Variations</td>
<td></td>
</tr>
<tr>
<td>Income</td>
<td>19</td>
</tr>
<tr>
<td>Expenditure</td>
<td>19</td>
</tr>
<tr>
<td>Zero Balance Changes – reclassification to Operating</td>
<td>(90)</td>
</tr>
<tr>
<td>Second Quarter Budget Review Operating Surplus</td>
<td>627</td>
</tr>
</tbody>
</table>

The proposed revised budgeted financial statements for second quarter budget review are shown as Attachment 1 to Item 63/15.

Details of the proposed budget changes are as follows:

Identification of Increased Income of $19k
A number of changes to the Operating Grants, Subsidies & Other income been identified as follows:

- $19k additional income in regards to an increased number of food inspections in comparison to budget.
Additional Operating Expenditure Requests (excluding Projects) $12k
Proposed requests for additional expenditure include:

- $50k for additional legal costs associated with defending an appeal.
This expenditure request has been partially offset by the following
- $31k savings in Finance costs resulting from lower than expected interest charges.

Operating Budget Variations Summary
The proposed increase in income of $19k has been offset by net operating requests of $19k. Hence there are no Funding implications resulting from Operations.

A separate list of the proposed operating budget variations has been attached for Members’ information (Attachment 2 to Item 64/15).

Attachment 2

Capital Budget Variations

There are no changes to the Capital Budget requested in this Budget Review other than Zero Balance Budget variations addressed below.

Zero Balance Budget Variations

During the second quarter there have been further changes proposed to the Adopted Budget which relate to movements between income and expenditure categories.

These generally relate to:

- incorrect classifications during the original budget process
- the receipt of additional grant funding for a project that requires a matching Council contribution
- transfers between capital and operating to reflect accounting requirements in relation to expenditure definition
- transfers between capital and operating to reflect the allocation of Main Street Improvement Budget to specific projects, and
- an increase in expenditure is required for a particular service but savings have been found to compensate for this elsewhere within the budget program.

In relation to the zero balance budget variations, the major adjustments relate to
- approval of Council’s application of $200k Special Local Roads Grant for East Avenue (Railway Line to Cross Rd) and matching expenditure
• the recognition of a $60k reimbursement from Sturt Football Club for their contribution forwards the expenditure required to install the picket fence at Unley Oval.

• A reclassification of streetscape and sign expenditure from Capital Replacement to Operating - $90k

• As a result of the State Government Budget in June 2015, the Emergency Services Levy on Council Properties increased from $16k to $45k. Council budgeted $18k for the 2014-15 financial year. It is proposed to reduce asset maintenance expenditure within Assets & Infrastructure to offset this additional expenditure.

• In addition there was a significant tree fall in Northgate St during the quarter requiring emergency removal at a cost of $23k. It is proposed to absorb this within assets and infrastructure operational expenditure.

A separate list of the proposed zero budget variations has been attached for Members’ information.

Attachment 2

Financial Indicator Impact

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Surplus Ratio</td>
<td>3% or 100% of principal repayments</td>
<td>3.0%</td>
<td>2.1%</td>
<td>1.8%</td>
</tr>
<tr>
<td>Net Financial Liabilities Ratio</td>
<td>&lt;=80%</td>
<td>50%</td>
<td>51%</td>
<td>51%</td>
</tr>
<tr>
<td>Asset Sustainability Ratio</td>
<td>100% over a 10 year average</td>
<td>103%</td>
<td>103%</td>
<td>103%</td>
</tr>
</tbody>
</table>

The Second Quarter Revised Budget Financial Indicators are shown with reference to both the 2014-15 Original Budget adopted in June 2014 and the Current Adopted Budget for 2014-15 adopted in October 2014. Contributing factors that have impacted on the changes in ratios are as follows:

Operating Surplus Ratio

The revised Operating Surplus Ratio has been impacted by the reclassification of $90k between capital and operating to reflect accounting requirements. These reclassifications are not as a result of increased expenditure and as such the reduction in the ratio is not considered an area of concern.
Net Financial Liabilities
This ratio is favourable to target and consistent with the previous budget review.

Asset Sustainability Ratio
This ratio is favourable to target and consistent with the previous budget review.

Summary
The current 2014-15 adopted budget reflects a Net Operating Funding Surplus before Capital Revenue of $718k. These proposed adjustments envisage a revised funding surplus of $627k as at 30 June 2015.

A summary of the impact on Council’s Net Borrowing is shown below:

<table>
<thead>
<tr>
<th></th>
<th>$’000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Adopted Budget Net Borrowings</td>
<td>4 780</td>
</tr>
<tr>
<td>Total Second Quarter Budget Review impact – no change</td>
<td>0</td>
</tr>
<tr>
<td>Second Quarter Budget Review Revised Net Borrowings</td>
<td>4 780</td>
</tr>
</tbody>
</table>

ANALYSIS OF OPTIONS

Option 1 – The revised budgeted Uniform Presentation of Finances reflecting a Budgeted Operating Surplus of $627k from $718k and no change to Net Borrowings of $4.780m be adopted.

This option will ensure Council meets the requirements of Section 7 and 9 of the Local Government (Financial Management) Regulations 2011.

The Council is required to undertake at least three budget reviews of its annual budget. This report is the second of these. This enables Council to address occasions where the original budget for a particular project or service is inadequate. It also enables the inclusion of new projects and initiatives as the opportunity or need arises during the year.

Option 2 – The revised budgeted Uniform Presentation of Finances reflecting a Budgeted Operating Surplus of $627k from $718k and no change to Net Borrowings of $4.780m not be adopted.

Council can meet the requirements of Section 7 and 9 of the Local Government (Financial Management) Regulations 2011 by noting the request for variations. The acceptance of the variations to the current budget in Attachment 2 is subject to Council’s discretion. The power to approve expenditure of money on works, services or operations of the Council not contained in a budget adopted by the Council cannot be delegated.

(This is page 31 of the Council Agenda Reports for 28 January 2014)
RECOMMENDED OPTION

Option 1 is the recommended option.

POLICY IMPLICATIONS

The Budget Review Policy that has been adopted by Council, provides where there is an Operating Surplus (that is where Council has more operating income to meet its operating expenditure obligations, including depreciation), these funds can be applied to decrease the Council’s Net Borrowings.

The budget will continue to be monitored closely.

CONCLUSION

The proposed budgeted Operating Surplus will be revised to a forecast surplus of $627k from $718k with no change to Net Borrowings of $4.780m for the year ended 30 June 2015.
## Budgeted Statement of Comprehensive Income

For the year ended 30 June 2015

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td><strong>INCOME</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rates</td>
<td>34,850</td>
<td>33,037</td>
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<tr>
<td>NRM Levy</td>
<td>1,090</td>
<td>1,076</td>
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<tr>
<td>Statutory charges</td>
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<td>1,270</td>
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<tr>
<td>User charges</td>
<td>1,686</td>
<td>1,580</td>
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<tr>
<td>Grants, subsidies and contributions</td>
<td>3,189</td>
<td>3,059</td>
</tr>
<tr>
<td>Investment income</td>
<td>5</td>
<td>21</td>
</tr>
<tr>
<td>Reimbursements</td>
<td>112</td>
<td>239</td>
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<tr>
<td>Other income</td>
<td>600</td>
<td>763</td>
</tr>
<tr>
<td>Net gain - joint ventures &amp; associates</td>
<td>40</td>
<td>155</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>42,912</td>
<td>41,200</td>
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<tr>
<td><strong>EXPENSES</strong></td>
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<tr>
<td>Employee Costs</td>
<td>16,162</td>
<td>15,355</td>
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<tr>
<td>Materials, contracts &amp; other expenses</td>
<td>16,285</td>
<td>15,753</td>
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<tr>
<td>Depreciation, amortisation &amp; impairment</td>
<td>7,150</td>
<td>6,811</td>
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<tr>
<td>Finance costs</td>
<td>908</td>
<td>552</td>
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<tr>
<td>Operating Projects</td>
<td>1,779</td>
<td>1,240</td>
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<tr>
<td><strong>Total Expenses</strong></td>
<td>42,285</td>
<td>39,711</td>
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<tr>
<td><strong>OPERATING SURPLUS / (DEFICIT)</strong></td>
<td>627</td>
<td>1,489</td>
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<tr>
<td>Asset disposal &amp; fair value adjustments</td>
<td>(74)</td>
<td>(8)</td>
</tr>
<tr>
<td>Amounts received specifically for new or upgraded assets</td>
<td>460</td>
<td>285</td>
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<tr>
<td><strong>NET SURPLUS / (DEFICIT)</strong></td>
<td>1,013</td>
<td>1,766</td>
</tr>
<tr>
<td>Other Comprehensive Income</td>
<td>-</td>
<td>(6,210)</td>
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<tr>
<td><strong>Total Other Comprehensive Income</strong></td>
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<td></td>
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<tr>
<td><strong>TOTAL COMPREHENSIVE INCOME</strong></td>
<td>1,013</td>
<td>(4,444)</td>
</tr>
</tbody>
</table>
## Proposed Budgeted Uniform Presentation of Finances
### For the year ended 30 June 2015

<table>
<thead>
<tr>
<th></th>
<th>Current Budget 2015 $'000</th>
<th>Zero Budget Changes $'000</th>
<th>Additional Requests $'000</th>
<th>2nd Quarter Budget Review $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td>42,806</td>
<td>87</td>
<td>19</td>
<td>42,912</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td>42,088</td>
<td>177</td>
<td>19</td>
<td>42,285</td>
</tr>
<tr>
<td><strong>Operating Surplus / (Deficit)</strong></td>
<td>718</td>
<td>(90)</td>
<td>-</td>
<td>627</td>
</tr>
<tr>
<td><strong>Net Outlays on Existing Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Expenditure on Renewal and Replacement of Existing Assets</td>
<td>(8,001)</td>
<td>(78)</td>
<td>-</td>
<td>(8,079)</td>
</tr>
<tr>
<td>Depreciation, Amortisation and Impairment</td>
<td>7,150</td>
<td>-</td>
<td>-</td>
<td>7,150</td>
</tr>
<tr>
<td>Proceeds from Sale of Replaced Assets</td>
<td>355</td>
<td>168</td>
<td>-</td>
<td>523</td>
</tr>
<tr>
<td><strong>Net Outlays on New and Upgraded Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Expenditure on New and Upgraded Assets</td>
<td>(5,182)</td>
<td>(80)</td>
<td>-</td>
<td>(5,262)</td>
</tr>
<tr>
<td>Amounts received specifically for New and Upgraded Assets</td>
<td>180</td>
<td>80</td>
<td>-</td>
<td>260</td>
</tr>
<tr>
<td><strong>Net Lending / (Borrowing) for Financial Year</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(4,780)</td>
<td>0</td>
<td>-</td>
<td>(4,780)</td>
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<tr>
<td><strong>Net Financial Liabilities at Beginning of Year</strong></td>
<td>(16,410)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net (gain) /loss Joint Ventures &amp; Associates</td>
<td>(40)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Net Financial Liabilities at End of Year</strong></td>
<td>(21,230)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Budgeted Statement of Financial Position

**As at 30 June 2015**

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>$'000</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>115</td>
<td>115</td>
</tr>
<tr>
<td>Trade &amp; other receivables</td>
<td>1,958</td>
<td>1,958</td>
</tr>
<tr>
<td>Other financial assets</td>
<td>27</td>
<td>27</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td><strong>2,100</strong></td>
<td><strong>2,100</strong></td>
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<tr>
<td><strong>Non Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Assets</td>
<td>33</td>
<td>61</td>
</tr>
<tr>
<td>Equity accounted investments in Council businesses</td>
<td>18,645</td>
<td>18,605</td>
</tr>
<tr>
<td>Infrastructure, Property, Plant &amp; Equipment</td>
<td>535,039</td>
<td>529,246</td>
</tr>
<tr>
<td><strong>Total Non-current Assets</strong></td>
<td><strong>553,717</strong></td>
<td><strong>547,912</strong></td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td><strong>555,817</strong></td>
<td><strong>550,012</strong></td>
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<tr>
<td><strong>LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trade &amp; Other Payables</td>
<td>5,582</td>
<td>5,582</td>
</tr>
<tr>
<td>Borrowings - Short Term Draw Down</td>
<td>5,463</td>
<td>5,463</td>
</tr>
<tr>
<td>Borrowings Fixed Term</td>
<td>1,229</td>
<td>1,229</td>
</tr>
<tr>
<td>Provisions</td>
<td>1,557</td>
<td>1,557</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td><strong>13,831</strong></td>
<td><strong>13,831</strong></td>
</tr>
<tr>
<td><strong>Non-current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Borrowings</td>
<td>8,795</td>
<td>4,003</td>
</tr>
<tr>
<td>Provisions</td>
<td>583</td>
<td>583</td>
</tr>
<tr>
<td>Other Non-current Liabilities</td>
<td>153</td>
<td>153</td>
</tr>
<tr>
<td><strong>Total Non-current Liabilities</strong></td>
<td><strong>9,531</strong></td>
<td><strong>4,739</strong></td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td><strong>23,362</strong></td>
<td><strong>18,570</strong></td>
</tr>
<tr>
<td><strong>NET ASSETS</strong></td>
<td><strong>532,455</strong></td>
<td><strong>531,442</strong></td>
</tr>
<tr>
<td><strong>EQUITY</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accumulated Surplus</td>
<td>122,707</td>
<td>121,694</td>
</tr>
<tr>
<td>Asset Revaluation Reserves</td>
<td>409,748</td>
<td>409,748</td>
</tr>
<tr>
<td>Other Reserves</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL EQUITY</strong></td>
<td><strong>532,455</strong></td>
<td><strong>531,442</strong></td>
</tr>
<tr>
<td><strong>NET FINANCIAL LIABILITIES</strong></td>
<td><strong>21,230</strong></td>
<td><strong>16,409</strong></td>
</tr>
</tbody>
</table>
## Budgeted Statement of Cash Flows
For the year ended 30 June 2015

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>$'000</td>
<td>$'000</td>
<td></td>
</tr>
<tr>
<td><strong>CASH FLOWS FROM OPERATING ACTIVITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Receipts</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Receipts</td>
<td>42,867</td>
<td>41,378</td>
</tr>
<tr>
<td>Investment Receipts</td>
<td>5</td>
<td>21</td>
</tr>
<tr>
<td><strong>Payments</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating payments to suppliers &amp; employees</td>
<td>(34,227)</td>
<td>(32,293)</td>
</tr>
<tr>
<td>Finance Payments</td>
<td>(908)</td>
<td>(557)</td>
</tr>
<tr>
<td><strong>Net Cash provided by (or used in) Operating Activities</strong></td>
<td>7,737</td>
<td>8,549</td>
</tr>
<tr>
<td><strong>CASH FLOWS FROM INVESTING ACTIVITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Receipts</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amounts specifically for new or upgraded assets</td>
<td>260</td>
<td>285</td>
</tr>
<tr>
<td>Sale of replaced assets</td>
<td>523</td>
<td>458</td>
</tr>
<tr>
<td>Repayments of loans by community groups</td>
<td>28</td>
<td>46</td>
</tr>
<tr>
<td><strong>Payments</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expenditure on renewal/replacement of assets</td>
<td>(8,079)</td>
<td>(8,128)</td>
</tr>
<tr>
<td>Expenditure on new/upgraded assets</td>
<td>(5,262)</td>
<td>(3,364)</td>
</tr>
<tr>
<td>Loans made to Community Groups</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Net Cash provided by (or used in) Investing Activities</strong></td>
<td>(12,529)</td>
<td>(10,703)</td>
</tr>
<tr>
<td><strong>CASH FLOWS FROM FINANCING ACTIVITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Receipts</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Proceeds from borrowings</td>
<td>6,020</td>
<td>-</td>
</tr>
<tr>
<td><strong>Payments</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Repayments of borrowings</td>
<td>(1,228)</td>
<td>(1,150)</td>
</tr>
<tr>
<td><strong>Net Cash provided by (or used in) Financing Activities</strong></td>
<td>4,792</td>
<td>(1,150)</td>
</tr>
<tr>
<td><strong>Net Increase/ (Decrease) in cash held</strong></td>
<td>(0)</td>
<td>(3,304)</td>
</tr>
<tr>
<td>Cash &amp; cash equivalents at beginning of period</td>
<td>(5,348)</td>
<td>(2,044)</td>
</tr>
<tr>
<td><strong>Cash &amp; cash equivalents at end of period</strong></td>
<td>(5,348)</td>
<td>(5,348)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td>Cash &amp; Investments</td>
<td>115</td>
<td>115</td>
</tr>
<tr>
<td>Short Term Drawdown</td>
<td>(5,463)</td>
<td>(5,463)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>(5,348)</td>
<td>(5,348)</td>
</tr>
</tbody>
</table>
## Budgeted Statement of Changes in Equity
### For the year ended 30 June 2015

<table>
<thead>
<tr>
<th></th>
<th>Accumulated Surplus</th>
<th>Asset Revaluation Reserve</th>
<th>Other Reserves</th>
<th>TOTAL EQUITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at end of previous reporting period</td>
<td>121,694</td>
<td>409,748</td>
<td>-</td>
<td>531,442</td>
</tr>
<tr>
<td><strong>Net Surplus / (Deficit) for Year</strong></td>
<td>1,013</td>
<td>-</td>
<td>-</td>
<td>1,013</td>
</tr>
<tr>
<td><strong>Other Comprehensive Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gain on revaluation of infrastructure, property, plant &amp; equipment</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Transfer between Reserves</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Balance at end of period</strong></td>
<td>122,707</td>
<td>409,748</td>
<td>-</td>
<td>532,455</td>
</tr>
</tbody>
</table>

### For the year ended 30 June 2014

<table>
<thead>
<tr>
<th></th>
<th>Accumulated Surplus</th>
<th>Asset Revaluation Reserve</th>
<th>Other Reserves</th>
<th>TOTAL EQUITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at end of previous reporting period</td>
<td>119,928</td>
<td>415,958</td>
<td>23</td>
<td>535,909</td>
</tr>
<tr>
<td><strong>Net Surplus / (Deficit) for Year</strong></td>
<td>1,766</td>
<td>-</td>
<td>-</td>
<td>1,766</td>
</tr>
<tr>
<td><strong>Other Comprehensive Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gain on revaluation of infrastructure, property, plant &amp; equipment</td>
<td>-</td>
<td>(6,210)</td>
<td>-</td>
<td>(6,210)</td>
</tr>
<tr>
<td>Transfer between Reserves</td>
<td>-</td>
<td>-</td>
<td>(23)</td>
<td>(23)</td>
</tr>
<tr>
<td><strong>Balance at end of period</strong></td>
<td>121,694</td>
<td>409,748</td>
<td>-</td>
<td>531,442</td>
</tr>
</tbody>
</table>
### Budgeted Financial Indicators

**For the year ended 30 June 2015**

<table>
<thead>
<tr>
<th>Category</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating Surplus (Including Centennial Park)</strong></td>
<td>$627</td>
</tr>
<tr>
<td><em>Being the operating surplus (deficit) before capital amounts</em></td>
<td></td>
</tr>
<tr>
<td><strong>Operating Surplus / (Deficit)</strong></td>
<td>587</td>
</tr>
<tr>
<td>divided by</td>
<td></td>
</tr>
<tr>
<td><strong>Rates Income excluding NRM</strong></td>
<td>34,850</td>
</tr>
<tr>
<td><strong>Operating Surplus Ratio (Including Centennial Park)</strong></td>
<td>1.8%</td>
</tr>
<tr>
<td>Operating Surplus</td>
<td></td>
</tr>
<tr>
<td>Rates - general &amp; other less NRM Levy</td>
<td></td>
</tr>
<tr>
<td><strong>Net Financial Liabilities</strong></td>
<td>$21,230</td>
</tr>
<tr>
<td><em>Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses)</em></td>
<td></td>
</tr>
<tr>
<td><strong>Net Financial Liabilities Ratio</strong></td>
<td>51%</td>
</tr>
<tr>
<td>Net Financial Liabilities</td>
<td></td>
</tr>
<tr>
<td>Total Operating Revenue less NRM Levy</td>
<td></td>
</tr>
<tr>
<td><strong>Asset Sustainability Ratio - Current Year</strong></td>
<td>92%</td>
</tr>
<tr>
<td>Net Asset Renewals</td>
<td></td>
</tr>
<tr>
<td>Infrastructure &amp; Asset Management Plan Required Expenditure</td>
<td></td>
</tr>
<tr>
<td><strong>Asset Sustainability Ratio - 10 Year Rolling</strong></td>
<td>103%</td>
</tr>
<tr>
<td>Net Asset Renewals</td>
<td></td>
</tr>
<tr>
<td>Depreciation Expense</td>
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</tr>
</tbody>
</table>
# Proposed Funding Statement

For the year ended 30 June 2015

<table>
<thead>
<tr>
<th></th>
<th>Current Approved Budget $’000</th>
<th>2nd Quarter Budget Review Changes $’000</th>
<th>Zero Budget Changes $’000</th>
<th>2nd Quarter Budget Review Changes $’000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rates</td>
<td>34,528</td>
<td>-</td>
<td>-</td>
<td>34,528</td>
</tr>
<tr>
<td>Other Rates - Special rates</td>
<td>322</td>
<td>-</td>
<td>-</td>
<td>322</td>
</tr>
<tr>
<td>NRM Levy</td>
<td>1,090</td>
<td>-</td>
<td>-</td>
<td>1,090</td>
</tr>
<tr>
<td>Statutory Charges</td>
<td>1,321</td>
<td>19</td>
<td>-</td>
<td>1,340</td>
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<tr>
<td>User Charges</td>
<td>1,686</td>
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<td>-</td>
<td>1,686</td>
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<td>Grants and Subsidies</td>
<td>3,127</td>
<td>-</td>
<td>62</td>
<td>3,189</td>
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<tr>
<td>Investment Income</td>
<td>5</td>
<td>-</td>
<td>-</td>
<td>5</td>
</tr>
<tr>
<td>Reimbursements</td>
<td>112</td>
<td>-</td>
<td>-</td>
<td>112</td>
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<tr>
<td>Other Income</td>
<td>504†</td>
<td>-</td>
<td>-</td>
<td>504‡</td>
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<tr>
<td>Operating Projects</td>
<td>71</td>
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<td>25</td>
<td>96</td>
</tr>
<tr>
<td><strong>Total Operating Income</strong></td>
<td>42,766</td>
<td></td>
<td>19</td>
<td>87</td>
</tr>
<tr>
<td><strong>Operating Expenditure</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Employee Costs</td>
<td>16,162</td>
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<td>-</td>
<td>16,162</td>
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<tr>
<td>Materials, Contracts &amp; Other Expenditure</td>
<td>16,180</td>
<td>50</td>
<td>55</td>
<td>16,285</td>
</tr>
<tr>
<td>Finance Costs</td>
<td>939</td>
<td>(31)</td>
<td>-</td>
<td>908</td>
</tr>
<tr>
<td>Depreciation, amortisation &amp; impairment</td>
<td>7,150</td>
<td>-</td>
<td>-</td>
<td>7,150</td>
</tr>
<tr>
<td>Operating Projects</td>
<td>1,657</td>
<td>-</td>
<td>122</td>
<td>1,779</td>
</tr>
<tr>
<td><strong>Total Operating Expenditure</strong></td>
<td>42,089</td>
<td></td>
<td>19</td>
<td>177</td>
</tr>
<tr>
<td><strong>Funding Surplus/(Deficit) before Capital Revenue</strong></td>
<td>678</td>
<td>-</td>
<td>(90)</td>
<td>587</td>
</tr>
<tr>
<td><strong>Net Outlays on Existing Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Expenditure on Renewal &amp; Replacement of Existing Assets</td>
<td>(8,001)</td>
<td>(78)</td>
<td>(78) (8,079)</td>
<td></td>
</tr>
<tr>
<td>Depreciation, Amortisation and Impairment</td>
<td>7,150</td>
<td>-</td>
<td>-</td>
<td>7,150</td>
</tr>
<tr>
<td>Proceeds from Sale of Replaced Assets</td>
<td>355</td>
<td>168</td>
<td>523</td>
<td></td>
</tr>
<tr>
<td><strong>Net Outlays on New &amp; Upgraded Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Expenditure on New &amp; Upgraded Assets</td>
<td>(5,182)</td>
<td>(80)</td>
<td>(5,262)</td>
<td></td>
</tr>
<tr>
<td>Amounts received specifically for New &amp; Upgraded Assets</td>
<td>180</td>
<td>-</td>
<td>80</td>
<td>260</td>
</tr>
<tr>
<td>Proceeds from Sale of Surplus Assets</td>
<td>-</td>
<td>-</td>
<td>(5,002)</td>
<td>0</td>
</tr>
<tr>
<td><strong>Net Lending / (Borrowing) for Financial Year before Equity Accounting</strong></td>
<td>(4,820)</td>
<td>-</td>
<td>(0)</td>
<td>(4,820)</td>
</tr>
<tr>
<td><strong>Funded By</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Borrowings</td>
<td>2,939</td>
<td>-</td>
<td>(98)</td>
<td>2,841</td>
</tr>
<tr>
<td>Funding of 2013-14 Carry Forwards</td>
<td>3,179</td>
<td>-</td>
<td>-</td>
<td>3,179</td>
</tr>
<tr>
<td>Community Loans Repaid</td>
<td>34</td>
<td>-</td>
<td>(6)</td>
<td>28</td>
</tr>
<tr>
<td>New Loans to Community Groups</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0</td>
</tr>
<tr>
<td>Borrowing Repayments</td>
<td>(1,332)</td>
<td>-</td>
<td>104</td>
<td>(1,228)</td>
</tr>
<tr>
<td><strong>Net Borrowings before Equity Accounting</strong></td>
<td>4,820</td>
<td>-</td>
<td>-</td>
<td>4,820</td>
</tr>
</tbody>
</table>

The figures in this report have been rounded and consequently individual sub-totals, whilst being correct, may differ slightly from the sum of the rounded amounts.
## Second Quarter Budget Review Requests

<table>
<thead>
<tr>
<th>Division</th>
<th>Category</th>
<th>Cost Centre/Project</th>
<th>Description</th>
<th>Financial Statement Category</th>
<th>$Amount</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPERATING</td>
<td>Additional Income Identified</td>
<td>Community</td>
<td>Operating 1450</td>
<td>Public &amp; Environmental Health Statutory Charges</td>
<td>$18,622</td>
<td>Increase in income as regular food inspections are now taking place compared to previous year.</td>
</tr>
</tbody>
</table>

**Total Operating Income changes to the Budget**

| $Amount | 18,622 |

| Operating Expenditure Savings Identified | People & Governance | Operating 1181 | Corporate Activities (Finance) Finance Costs | $(31,378) | Finance charges saving utilised to cover the additional costs associated with defending ERD appeal. |

**Total Operating Expenditure Savings Identified**

| $Amount | $(31,378) |

| Operating Expenditure Requests excluding Projects | Economic Development & Planning | Operating 1490 | Development & Compliance Contracts | $50,000 | Additional legal costs associated with defending an appeal. |

**Total Expenditure Requests excluding Projects**

| $Amount | 50,000 |

| Net Expenditure Requests | | | | | 18,622 |

### OPERATING PROJECTS EXPENDITURE

| Total Operating Project Expenditure Savings Identified | | | | | 0 |

| Total Operating Projects Requests | | | | | 0 |

| Net Operating Projects Changes to the Budget | | | | | 0 |

| Total Operating Expenditure Additional Requests (including projects) | | | | | 18,622 |

| Net Unfavourable Operating Changes to the Budget (including Projects) | | | | | 0 |

### CAPITAL REPLACEMENT

| Savings Identified | | | | | 0 |

| Total Capital Replacement Savings Identified | | | | | 0 |

| Total Capital Replacement Additional Requests | | | | | 0 |

| Net Capital Replacement Changes to Budget | | | | | 0 |

### NEW CAPITAL

| Savings Identified | | | | | 0 |

| Total New Capital Savings Identified | | | | | 0 |

| Additional Requests | | | | | 0 |

| Total New Capital Additional Requests | | | | | 0 |

| Net New Capital Changes to Budget | | | | | 0 |

| Total Capital Changes to the Budget - Net Savings | | | | | 0 |

| Proposed Favourable Impact on Net Borrowings for Financial Year | | | | | 0 |
### ZERO BUDGET REQUESTS

#### Zero Budget Requests - Funding Related

<table>
<thead>
<tr>
<th>Division</th>
<th>Category</th>
<th>Cost Centre/Project</th>
<th>Description</th>
<th>Financial Statement Category</th>
<th>$Amount</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assets &amp; Infrastructure</td>
<td>Capital Replacement</td>
<td>202291</td>
<td>Road - East Ave Black Forest - Railway Line to Cross/Operating Grants &amp; Sub</td>
<td>(200,000) Special Roads Grant granted by Local Government Grants Commission for East Ave Black Forest.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assets &amp; Infrastructure</td>
<td>Capital Replacement</td>
<td>202291</td>
<td>Road - East Ave Black Forest - Railway Line to Cross/Contracts</td>
<td>200,000 Associated expenditure for East Ave Black Forest (Special Roads Grant)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Economic Development &amp; Planning</td>
<td>Operating</td>
<td>1380</td>
<td>Transport &amp; Traffic - Operating Grants &amp; Sub</td>
<td>(15,000) Budget Review 2 DPTI grant for Cycling Plan Review</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Economic Development &amp; Planning</td>
<td>Operating</td>
<td>1380</td>
<td>Transport &amp; Traffic - Contracts</td>
<td>15,000 Associated expenditure from DPTI Grant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community</td>
<td>Operating</td>
<td>1556</td>
<td>CVS Regional - Operating Grants &amp; Sub</td>
<td>(24,000) Funding to be received from City of NPS and City of Burnside to support the Community Volunteer Scheme (CVS) Expansion</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community</td>
<td>Operating</td>
<td>1556</td>
<td>CVS Regional - Other Expenses</td>
<td>24,000 Associated expenditure relating to increased funding for the CVS Expansion.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community</td>
<td>Operating</td>
<td>1562</td>
<td>LEAP Program - Operating Grants &amp; Sub</td>
<td>(15,000) One off Grant from Department of Youth for LEAP Program - 2 year Program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community</td>
<td>Operating</td>
<td>1562</td>
<td>LEAP Program - Other Expenses</td>
<td>15,000 Associated expenditure relating to increased funding for LEAP program.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community</td>
<td>Operating</td>
<td>202218</td>
<td>UCC - HACC Centre Base Program - Operating Grants &amp; Sub</td>
<td>(28,200) Funding approved by Health and Aging Federal Funding for 14-15.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community</td>
<td>Operating</td>
<td>202218</td>
<td>UCC - HACC Centre Base Program - Other Expenses</td>
<td>28,200 Associated expenditure relating to increased funding for the &quot;Unley Community Centre Program&quot;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assets &amp; Infrastructure</td>
<td>Operating</td>
<td>202222</td>
<td>Greenways Revitalisation (DPTI) - Materials</td>
<td>(20,000) $20k to be transferred to PJ202355 to fund Greenway Cycle Route Public Art</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assets &amp; Infrastructure</td>
<td>Operating</td>
<td>202222</td>
<td>Greenways Revitalisation (DPTI) - Operating Grants &amp; Sub</td>
<td>20,000 $20k to be transferred to PJ202355 Greenway Cycle Route Public Art</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assets &amp; Infrastructure</td>
<td>Operating Project</td>
<td>202097</td>
<td>Stormwater &amp; Waste Water Masterplan - Operating Grants &amp; Sub</td>
<td>(25,000) Funding received from Adelaide MT Lofty Rangers NRM Board</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assets &amp; Infrastructure</td>
<td>Operating Project</td>
<td>202097</td>
<td>Stormwater &amp; Waste Water Masterplan - Contracts</td>
<td>25,000 To match funding of $25k received from Adelaide MT Lofty Rangers NRM Board</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assets &amp; Infrastructure</td>
<td>Capital Replacement</td>
<td>202116</td>
<td>DDA Compliance Upgrade - Contracts</td>
<td>(32,000) DPTI have reduced funding</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assets &amp; Infrastructure</td>
<td>Capital Replacement</td>
<td>202116</td>
<td>DDA Compliance Upgrade - Grants - Capital</td>
<td>32,000 Reduction in associated expenditure relating to no Bus Shelter funding from DPTI</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Economic Development &amp; Planning</td>
<td>Capital New</td>
<td>202356</td>
<td>Unley Oval Upgrade including Communication - Reimbursement</td>
<td>(60,000) $60k Reimbursement from Sturt Football Club for their 2/3 share of cost of picket fence</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Economic Development &amp; Planning</td>
<td>Capital New</td>
<td>202356</td>
<td>Unley Oval Upgrade including Communication - Contracts</td>
<td>60,000 $60k Reimbursement from Sturt Football Club for their 2/3 share of cost of picket fence</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community</td>
<td>Capital New</td>
<td>202355</td>
<td>Greenways Cycle Route Public Art - Reimbursement</td>
<td>(20,000) Transferred from 202222 Greenway Revitalisation to fund Greenway Cycle Route Public Art</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community</td>
<td>Capital New</td>
<td>202355</td>
<td>Greenways Cycle Route Public Art - Contracts</td>
<td>20,000 Transferred from 202222 Greenway Revitalisation to fund Greenway Cycle Route Public Art</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Zero Budget Requests - Reclassification

<table>
<thead>
<tr>
<th>Division</th>
<th>Category</th>
<th>Cost Centre/Project</th>
<th>Description</th>
<th>Financial Statement Category</th>
<th>$Amount</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assets &amp; Infrastructure</td>
<td>Capital Replacement</td>
<td>202346</td>
<td>Signs - Various</td>
<td>Contracts</td>
<td>(15,000) A reclassification of sign expenditure from Capital Replacement to Operating</td>
<td></td>
</tr>
<tr>
<td>Assets &amp; Infrastructure</td>
<td>Operating Project</td>
<td>202346</td>
<td>Signs - Various</td>
<td>Contracts</td>
<td>15,000 A reclassification of sign expenditure from Capital Replacement to Operating</td>
<td></td>
</tr>
<tr>
<td>Assets &amp; Infrastructure</td>
<td>Capital Replacement</td>
<td>202348</td>
<td>Streetscape - Various</td>
<td>Contracts</td>
<td>(75,000) A reclassification of streetscape expenditure from Capital Replacement to Operating</td>
<td></td>
</tr>
<tr>
<td>Assets &amp; Infrastructure</td>
<td>Operating Project</td>
<td>202348</td>
<td>Streetscape - Various</td>
<td>Contracts</td>
<td>75,000 A reclassification of streetscape expenditure from Capital Replacement to Operating</td>
<td></td>
</tr>
<tr>
<td>Community</td>
<td>Operating</td>
<td>1665</td>
<td>Swimming Centre Operations</td>
<td>Other Expenses</td>
<td>(2,150) Movement of $2,150 to PJ 202359 as result of Ignite Unley Program held at Unley Swim Centre</td>
<td></td>
</tr>
<tr>
<td>Community</td>
<td>Operating</td>
<td>1560</td>
<td>Youth &amp; Children</td>
<td>Other Expenses</td>
<td>(5,000) $5,000 transferred to budget PJ 202559 Ignite Unley as this project has been incorporated into the Ignite Program</td>
<td></td>
</tr>
<tr>
<td>Community</td>
<td>Operating Project</td>
<td>202559</td>
<td>2014/15 Events - Ignite Unley</td>
<td>Other Expenses</td>
<td>7,150 Budget moved from Swimming Centre Op as a result of hosting an Ignite event at the pool</td>
<td></td>
</tr>
<tr>
<td>Division</td>
<td>Category</td>
<td>Cost Centre/Project</td>
<td>Cost Centre/Project Description</td>
<td>Financial Statement Category</td>
<td>$Amount</td>
<td>Comment</td>
</tr>
<tr>
<td>--------------------------</td>
<td>----------------</td>
<td>---------------------</td>
<td>---------------------------------</td>
<td>------------------------------</td>
<td>------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Community</td>
<td>Operating</td>
<td>1451</td>
<td>Worm Farms</td>
<td>6017 Materials</td>
<td>(2,040)</td>
<td>Expenditure to be transferred to Waste Management Education 201365. Worms and Composting is promoted through waste education via KESAB.</td>
</tr>
<tr>
<td>Assets &amp; Infrastructure</td>
<td>Operating</td>
<td>201365</td>
<td>Community Education - Waste</td>
<td>6017 Materials</td>
<td>2,040</td>
<td>Expenditure transferred from Worm Farm 1451</td>
</tr>
<tr>
<td>Assets &amp; Infrastructure</td>
<td>Operating</td>
<td>201365</td>
<td>Community Education - Waste</td>
<td>44012 User Charges</td>
<td>(2,257)</td>
<td>Income transferred from Worm Farm 1451</td>
</tr>
<tr>
<td>Assets &amp; Infrastructure</td>
<td>Operating</td>
<td>1451</td>
<td>Worm Farms</td>
<td>44012 User Charges</td>
<td>2,257</td>
<td>Income to be transferred to Waste Management Education 201365</td>
</tr>
<tr>
<td>People &amp; Governance</td>
<td>Operating</td>
<td>1181</td>
<td>Corporate Activities (Finance)</td>
<td>65026 Other Expenses</td>
<td>(3,798)</td>
<td>Reallocation of insurance budget to align to actuals</td>
</tr>
<tr>
<td>Assets &amp; Infrastructure</td>
<td>Operating</td>
<td>201095</td>
<td>Assets &amp; Environment Department</td>
<td>65026 Other Expenses</td>
<td>3,798</td>
<td>Reallocation of insurance budget to align to actuals</td>
</tr>
<tr>
<td>People &amp; Governance</td>
<td>Operating</td>
<td>1181</td>
<td>Corporate Activities (Finance)</td>
<td>65027 Other Expenses</td>
<td>(6,711)</td>
<td>To reallocate budget for income protection across Council's Divisions</td>
</tr>
<tr>
<td>Assets &amp; Infrastructure</td>
<td>Operating</td>
<td>201095</td>
<td>Assets &amp; Environment Department</td>
<td>65027 Other Expenses</td>
<td>6,711</td>
<td>To reallocate budget for income protection across Council's Divisions</td>
</tr>
</tbody>
</table>
PURPOSE

To provide Council with a quarterly performance report which provides data analysis and reports on strategic planning, service delivery activity and financial performance across the whole of the organisation. The report will assist to keep Elected Members informed and support strategic decision making, continuous improvement and strategic governance.

RECOMMENDATION

MOVED:
SECONDED:

That:

1. The report be received.
BACKGROUND

The City of Unley has developed a 4 Year Plan which informs its Annual Business Plan and budget processes, and guides Council and the community in relation to priorities and strategies, including the longer term vision outlined in the Community Plan 2033.

There is an opportunity to improve current reporting to Council with an accurate and comprehensive picture of Council performance as required from a strategic organisational governance perspective.

Regular reports are provided to State and Commonwealth departments and agencies, and although information is provided at some levels to Elected Members, it is normally from a departmental level through information reports, rather than from an overall organisational perspective.

COMMUNITY ENGAGEMENT

There is no requirement to undertake community consultation on this matter.

DISCUSSION

The report is intended to provide to Council a performance report on a quarterly basis.

This report covers the period from October to December 2014. Council has previously collected data for the 2013/14 financial year and can make comparisons with the previous year’s data and quarter 1 for 2014/15.

In Quarter 1, the Royal Adelaide Show took place which impacts service areas. This shows in the statistics through an increased number of telephone calls, parking fines and environmental health inspections.

Data trending illustrates some interesting points:

1. The Customer Service Performance is consistently above the levels compared to 2013/14. Furthermore, it is exceeding the organisation target for all incoming calls to be answered within 30 seconds after the target was raised to 80% and the percentage of abandoned calls has also dropped.

2. There are currently no overdue Council leases, with 13% currently being processed.
CONCLUSION

A quarterly corporate report mechanism has been developed to provide Council with prudent and strategic information that will support and inform its decision making.

The report ensures Council is demonstrating on going and improved public accountability and provides evidence and opportunities to drive and support continuous improvement.

As data is collected and reported on, Administration will be able to provide Council with trends that form throughout the year and in future years, comparisons of previous financial years.

The report will continue to evolve as feedback is provided by Elected Members as to the relevance or otherwise of information being presented.
City of Unley
Quarterly
Corporate
Performance
Report

2nd QUARTER (Oct - Dec 2014)
Contents

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CEO UPDATE

This section provides a summary of key actions undertaken by the CEO over the last 3 months and also provides a brief update on progress against specific 2013/14 Key Performance Indicators set by Council.

2014/15 Key Performance Indicators

1. Conduct a Community Survey to understand the Community’s needs and relevance of Council’s services.

The Community and Business Surveys were undertaken by McGregor Tan. They have completed an analysis of the results and these will be presented to Elected Members in March.

2. Develop systems and structures that enhance customer experience throughout the City of Unley.

The Customer Charter will be published on the website in February, on a new web page dedicated to Customer Service.

The web interface of the Customer Request Systems is being implemented with a ‘go live’ date of the end of March 2015. The system will be trialled by selected Elected Members in a training environment before it becomes live on the website. All requests lodged online will have access to updates regarding their request’s progress. Functions that will have requests available online include Traffic, Environmental Health, Parking and Rangers, Development Services and Operational Services.

Quotes have been secured for the website design, with selection to be made by late February.

3. Conduct service reviews for libraries, street cleansing, depot workshop, swim centre, and finance, to ensure that services are provided to give the Community the greatest return on investment.

Reviews of street cleansing and signage have been completed and will be circulated/presented to Council in February. The library service review has also been completed and will be submitted to Council in February/March following a briefing to Council in February.

Work has commenced on depot workshop, swim centre and parts of the finance area/function.

4. Reduce the recurrent expenditure and identify income generating opportunities.

Work to reduce recurrent expenditure will be undertaken during the budget process for 2015/16. The service reviews completed have identified ongoing savings for Council to consider. Discussions
have also commenced on income generating opportunities and it is proposed to discuss these with Council in March.

5. Complete implementation of the Asset Management System into field operations for 4 key assets and ensure integration with the strategic planning and long term financial planning processes.

Refining the scope of the project to include key IT system interfaces, namely GIS, CRS and ECM (Dataworks) has been underway, as has defining a process inventory to help create a vision for the project that can be communicated to staff easily.

Workshops/ discussions with the vendor have commenced to improve the organisational understanding of the product and implications of adopting the Standard solution. These workshops are expected to continue through to the end February.

Understanding and documenting the current processes related to asset management, including customer requests has now been completed.

Data migration has commenced, as has testing data accuracy/ quality. A draft asset hierarchy has been developed and will be tested early in the new year (2015).

The use of mobile technology is being tested by some Field Crews. This has proven to be a great success with Team Leaders excited about using tablets to capture Customer requests and to track and look at their work plans.

6. Undertake community consultation on the Unley Central precinct plan and implement the Council endorsed property development strategies for the precinct.

Implementation of the property development strategies has commenced, but the details remain confidential at this time. A briefing to Council is anticipated in March.

Council has now approved the initiation of the Development Plan Amendment for Unley Central, the District Centre Zone DPA. This will be sent to the Minister for his endorsement, and then the investigations into the Development Plan Amendment can begin. The scope of community consultation was outlined on pages 12, 13 and 14 of the Draft Statement of Intent in the Council Agenda for January 2015 (Item 37/15) and will involve media notices, a public meeting, information sessions and opportunities for input from residents on the Your Say Unley site.

It is anticipated that approval to undertake the DPA may be forthcoming from the Minister reasonably quickly, as there is general support in the Planning Division of DPTI for the directions outlined in the Unley Central Precinct Plan.
1. Strategic Projects

Brown Hill Keswick Creek Stormwater Plan

The five councils have agreed to undertake community consultation in the first half of 2015 with regards to Stage B works. The Steering Committee have begun to discuss the nature and scope of consultation for Councils to consider.

Stage A works are also being reviewed because of the revised hydrology data and the scope of some works is being reduced.

Work has continued on the development of a Charter for a Regional Subsidiary to undertake and manage any works. The charter will be submitted to all councils for approval in due course.

Age Friendly City

The Council’s ageing strategy is being updated to a more inclusive age friendly strategy. Consultation with approximately 200 people has recently been completed. A draft updated strategy will be completed in April and it is hoped that this will be finalised in the middle of the year following Council’s input. The strategy will also include an implementation plan for the next 5 years. We are currently exploring partnering with 1 or 2 cities to share our knowledge, information and ideas. A conversation with Lane Cove Council has shown that there are many common areas of interest which could be investigated.

Unley Oval

It is anticipated that the fence will be installed late March. The Sturt Football Club has confirmed that they will fund two thirds of the cost.
Quarterly Financial Report

City of Unley
Quarter ended December 2014

<table>
<thead>
<tr>
<th></th>
<th>Actual YTD $'000</th>
<th>Budget YTD $'000</th>
<th>YTD Variance Fav/(Unfav) $'000</th>
<th>Full Year Revised Budget $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating income</td>
<td>39,729</td>
<td>39,417</td>
<td>312</td>
<td>42,695</td>
</tr>
<tr>
<td>Operating expenditure</td>
<td>20,064</td>
<td>20,218</td>
<td>154</td>
<td>40,431</td>
</tr>
<tr>
<td>Funding surplus before Projects</td>
<td>19,664</td>
<td>19,198</td>
<td>466</td>
<td>2,263</td>
</tr>
<tr>
<td>Net expenditure - Operating projects</td>
<td>335</td>
<td>364</td>
<td>29</td>
<td>1,586</td>
</tr>
<tr>
<td>Net expenditure - Capital projects</td>
<td>2,923</td>
<td>3,011</td>
<td>88</td>
<td>12,648</td>
</tr>
</tbody>
</table>

As shown above all financial elements are favourable to budget to the end of December 2014.

ON TRACK TO MEET BUDGET

ON TRACK DEBT RECOVERY

ON TRACK CASH FLOW

ON TRACK COMMUNITY LOAN REPAYMENTS

Community Loan repayments are up to date other than Urban Myth. The Administration is in negotiation with the Urban Myth Board in relation to repayment arrangements.
This table shows how much the Council has received from grants for the first quarter, as shown in more detail below.

<table>
<thead>
<tr>
<th>Grants</th>
<th>2014-15 YTD $'000s</th>
<th>2014-15 YTD Budget $'000s</th>
<th>Variance</th>
<th>2014-15 Budget $'000s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grants - Health &amp; Ageing</td>
<td>834</td>
<td>779</td>
<td>55</td>
<td>1,336</td>
</tr>
<tr>
<td>Grants - Financial Assistance Grants</td>
<td>398</td>
<td>400</td>
<td>(1)</td>
<td>800</td>
</tr>
<tr>
<td>Grants - Library Board</td>
<td>278</td>
<td>268</td>
<td>10</td>
<td>268</td>
</tr>
<tr>
<td>Grants - Local Roads</td>
<td>186</td>
<td>185</td>
<td>1</td>
<td>369</td>
</tr>
<tr>
<td>Grants - Roads to Recovery</td>
<td>-</td>
<td>-</td>
<td>0</td>
<td>279</td>
</tr>
<tr>
<td>Grants - Other</td>
<td>58</td>
<td>61</td>
<td>(3)</td>
<td>75</td>
</tr>
<tr>
<td><strong>Operating Grants - total</strong></td>
<td><strong>1,754</strong></td>
<td><strong>1,693</strong></td>
<td><strong>61</strong></td>
<td><strong>3,127</strong></td>
</tr>
<tr>
<td>Capital Grants</td>
<td>40</td>
<td>40</td>
<td>-</td>
<td>212</td>
</tr>
<tr>
<td><strong>Total Grants &amp; Subsidies</strong></td>
<td><strong>1,794</strong></td>
<td><strong>1,733</strong></td>
<td><strong>61</strong></td>
<td><strong>3,339</strong></td>
</tr>
</tbody>
</table>

**Notes**

As shown above, Council is favourable to budget by $61k to the end of December 2014 largely as a result of receiving additional Health & Ageing funding and a NRM Grant for Council’s Stormwater and Waste Water Master Plan. Both of these will be addressed as part of Budget Review 2.
Quarter Comments

Key Performance Indicators

*Service Response = Answer 80% of all incoming calls within 30 seconds. (An increase from 70% for 2013/14)*

Service Levels recovered this quarter after the first quarter’s peak demands of dog registrations and rates.

Although there were increased demands this quarter (due to the new parking application process), the service level remained consistent and exceeded the KPI target.

Compared to the same quarter last year, Service levels have improved on average by 10 percentage points – up to around 85% from around 75%. This can attributed to a review of resourcing over peak times and a heightened staff awareness of daily performance.
Quarter Comments

*Abandoned Calls = No greater than 3%*

The Abandoned Call rate reduced in line with the lower call volumes and improved service levels for this quarter.

A contributing factor to the abandoned call rate rise for the month of December was the initiation of an information pre-announcement message, advising callers of the change of working hours over the Christmas and New Year's period.
Customer Requests for Service

Customer Requests for Service
2013/14-2014/15

Customer Requests for Service
2013/14

Customer Requests for Service
2014/15 Q2
Customer Telephone Requests

Quarter Comments

- Total telephone requests for the current quarter were 1692; with daily averages in line with expectations.
Notes

Turnover for the 2nd quarter was five staff out of an average headcount of 206 employees, equating to a turnover of 2.4% and retention of 97.6% for the period. These figures do not include casual and short-term contract staff whose arrangements have finalised.
Work Health Safety Report

Work Health Safety Incidents
2014/15

No. of Incidents

<table>
<thead>
<tr>
<th>Year</th>
<th>Report Only</th>
<th>Medical Treatment</th>
<th>Lost Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014/15 Qtr 1</td>
<td>2</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>2014/15 Qtr 2</td>
<td>7</td>
<td>4</td>
<td>0</td>
</tr>
<tr>
<td>2013/14 Total</td>
<td>8</td>
<td>4</td>
<td>5</td>
</tr>
</tbody>
</table>

Work Health Safety Claims Report

<table>
<thead>
<tr>
<th>Year</th>
<th>Number of Claims</th>
<th>Number of Days LTI</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010/2011</td>
<td>13</td>
<td></td>
</tr>
<tr>
<td>2011/2012</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2012/2013</td>
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<tr>
<td>2013/2014</td>
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<td></td>
</tr>
<tr>
<td>2014/2015</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Quarter Comments

For the quarter completed 31 December 2014, there were zero (0) lost time injury (LTI) days reported as compared to sixty-two (62) days for the preceding financial year 2013-2014 (i.e. 12 month period).

Additionally, at the completion of Q2, we have experienced an increase in incident reporting with a decrease in medically treated and lost time injuries resulting in claims.

The reduction in claims is a direct result of active management of ongoing long term injuries to address return to work considerations and to ensure no additional injury reoccurrences.

The organisation has been successful at reducing the number of reoccurring injuries through improved workplace management and a greater awareness of WHS responsibility throughout the business.
Inspections for the first quarter included 186 food inspections undertaken at the Adelaide Show.
Applications Lodged by Category

**Applications Lodged by Category of Public Notification 2014/15**

<table>
<thead>
<tr>
<th>Category</th>
<th>1st Qtr</th>
<th>2nd Qtr</th>
<th>2013/14 2nd Qtr</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category 1</td>
<td>97</td>
<td>101</td>
<td>113</td>
</tr>
<tr>
<td>Category 2</td>
<td>118</td>
<td>108</td>
<td>108</td>
</tr>
<tr>
<td>Category 3</td>
<td>3</td>
<td>0</td>
<td>2</td>
</tr>
</tbody>
</table>

- **Category 1**: No public notice is given, no public consultation occurs and there is no right of appeal by “third parties” against the decision.
- **Category 2**: A notice, describing the development, identifying the land and stating such things as whether it is complying or non-complying development must be given; the relevant authority to the owner and occupiers of adjacent land. (i.e. the neighbours)
- **Category 3**: The same notice must be given to adjacent owners and occupiers. Notice must be given to those considered by the relevant authority to be “significantly affected” by the development and the general public must be notified by publication of a notice in a newspaper.

Planning consents issued by relevant authority

**Planning Consents Issued 2014/15**

<table>
<thead>
<tr>
<th>Planning Consents</th>
<th>1st Qtr</th>
<th>2nd Qtr</th>
<th>2013-14 2nd Qtr</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council DAP</td>
<td>20</td>
<td>20</td>
<td>14</td>
</tr>
<tr>
<td>Officer decisions with relevant authority under delegation</td>
<td>195</td>
<td>199</td>
<td>189</td>
</tr>
</tbody>
</table>
The Category 3 Merit figure represents three development applications. In quarter one, one was processed in 47 days and the other two were processed in 281 and 299 days. Both matters were subject to detailed representations from adjoining landowners and also involved amendments to plans which resulted in delays.
Class 1:
one or more buildings which in association constitute—
  Class 1a — a single dwelling being a detached house; or
  one of a group of two or more attached dwellings, each being a building
  Class 1b — a boarding house or like in which not more than 12 persons would ordinarily
  be resident; or 4 or more single dwellings located on one allotment and used for short-
  term holiday accommodation, etc.

Class 2:
a building containing 2 or more sole-occupancy units each being a separate dwelling.
Capital Replacement Projects

Footpath Projects

- Woodhurst Ave, Hyde Park – Mitchell St to Jasper St
- Harley St, Unley - Opey St to Dead End
- Lynton Ave, Millswood – Goodwood Rd to Millswood Cres
- Clarence St, Unley – Opey St to Park St
- Gully St, Hyde Park – Esmond St to Dead End
- Glenside Ave, Myrtle Bank – Braeside Ave to Rodda Rd
- Barr-Smith Ave, Myrtle Bank – Car park to Riverdale Rd
- Alma Ave, Fullarton – Wattle St to Fisher St
- Cromer Pde, Millswood – Chelmsford Ave to East Ave
- Le Hunte St, Wayville – Goodwood Rd to Joslin St
- Olive St, Parkside – Kenilworth Rd to Fullarton Rd

Road Projects

- Leicester St, Parkside – George St to Kenilworth Rd
- Windsor St, Parkside – Marion St to Wattle St
- Joslin St, Wayville – Young St to Parsons St
- Arundel Ave, Millswood – Cranbrook Ave to Lonsdale Tce
- Victoria Ave, Unley Park – Northgate St to Cross Rd
- Highgate St, Fisher St to Cross Rd

Notes
Lease Stages

Notes

Working with tenants on leases

- Millswood Bowling Club
- SASMEE – Millswood Crescent facility
- Sturt Football Club - 39 Oxford Terrace (finalising finer details of lease)
- Fern Ave Community Garden (right of renewal of existing lease)
- Public toilet @ 86 Glen Osmond Road, Parkside (Council are the tenant) – (right of renewal of existing lease)

Lease Documents issued to tenants to be signed

- St Johns Ambulance – 72 Edmund Avenue, Unley

Leases coming up for renewal first 6 months of 2015

- Right of renewal for a further term of 3 years – Millswood Lawn Tennis Club
- New lease – Tenancy 1 / 73 King William Road, Unley
Council has continued with its education and awareness programs and currently participating or promoting:

- Hazardous Waste Drop Off Day – 1 November 2014
- King William Road – Foodsmart Recycling Project – Re-commencing Feb 2015
- Housing SA – Multi Unit Complex Waste Audits and Education
- Installation and continual audit of dual General Waste & Recycling Park Litter Bins – Orphanage Park and Unley Swim Centre
- Battery & Mobile Phone drop off at civic centre, libraries and community centres
- School and kindergarten waste audits and advice
- Adshel promotion of Food Good to Go – get it in the ORGANICS bin
- Recycle Right – Bin Tagging Campaign & further locations
- Promotion of FREE E-Waste drop off at Adelaide Waste & Recycling Centre
- Continual promotion of Kitchen Caddy & Compostable Liners – available from Council
- Hire of Community Event bins for council and private events on Council’s reserves
- Kerbside Waste Audit – Recommendations to be implemented
- New Collection Calendar and Recycling & Organics Guide - 2015

<table>
<thead>
<tr>
<th>Month</th>
<th>TOTAL CALLS</th>
<th>COMPLAINTS/ MISSED</th>
<th>OTHER/ OPERATIONAL</th>
<th>HARDWASTE BOOKINGS</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 2014</td>
<td>1080</td>
<td>188</td>
<td>680</td>
<td>212</td>
</tr>
<tr>
<td>November 2014</td>
<td>937</td>
<td>116</td>
<td>536</td>
<td>285</td>
</tr>
<tr>
<td>December 2014</td>
<td>974</td>
<td>166</td>
<td>478</td>
<td>330</td>
</tr>
</tbody>
</table>
Key Projects 2014-15

The following are the Key Projects as set out in the Council’s Annual Business Plan for 2014/15

<table>
<thead>
<tr>
<th>Status</th>
<th>Project Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not yet commenced</td>
<td></td>
</tr>
<tr>
<td>Completed</td>
<td></td>
</tr>
<tr>
<td>In Progress</td>
<td></td>
</tr>
<tr>
<td>Needs Attention</td>
<td></td>
</tr>
</tbody>
</table>

‘Emerging’ Key Projects for 2014-2015

1. Commence an improved streetscape for Goodwood Road including the undergrounding of the power lines between the tram crossing and Mitchell Street
2. Complete Year 3 actions of the Unley Digital Economy Strategy
3. Complete planning for the Unley Central Precinct

‘Living’ Key Projects for 2014-2015

1. Place activation and showcasing of the City of Unley through major events including Unley Gourmet Gala, Tour Down Under and community events program
2. Contribute to the upgrade of Unley Oval lighting and picket fence and the pursue funding opportunities for Unley Oval Grandstand redevelopment and open space components
3. Commence public art strategy implementation pilot program including Greenways Cycle program

‘Moving’ Key Projects for 2014-2015

1. Continuation of local area traffic management studies program and implementation of outcomes

‘Greening’ Key Projects for 2014-2015

1. Delivery of Brown Hill Keswick Creek Outcomes includes commencement of Ridge Park Dam & the Council’s contribution to the Stormwater Management Plan works
2. Implementation of Stage 2 of irrigation connections to Managed Aquifer Recharge scheme
3. Living Streets pilot demonstration promoting shared road concepts including design and consultation aspects in preparation for possible construction in 2015-16
### ‘Operational Excellence’ Key Projects for 2014-2015

<table>
<thead>
<tr>
<th></th>
<th>Project Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Stage 1 of the Asset Management System implementation</td>
</tr>
<tr>
<td>2</td>
<td>Development and commencement of implementation of Customer Service Framework</td>
</tr>
<tr>
<td>3</td>
<td>Completion of the Web Site Redevelopment Project</td>
</tr>
<tr>
<td>4</td>
<td>Completion of the automated Booking System for Council Facilities</td>
</tr>
</tbody>
</table>
INFORMATION REPORT

REPORT TITLE: COUNCIL ACTION RECORDS
ITEM NUMBER: 65
DATE OF MEETING: 23 FEBRUARY 2015
AUTHOR: CAROL GOWLAND
RESPONSIBLE OFFICER: PETER TSOKAS
JOB TITLE: CHIEF EXECUTIVE OFFICER
REPRESENTOR/S: NIL
ATTACHMENTS: 1. COUNCIL ACTION REPORT

PURPOSE

To provide an update to Members on information and actions arising from resolutions of Council.

RECOMMENDATION

MOVED:
SECONDED:

That:

1. The report be received.
<table>
<thead>
<tr>
<th>Meeting No.</th>
<th>Type</th>
<th>Item</th>
<th>Subject and Council Resolution</th>
<th>Resp.</th>
<th>Status/Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>854</td>
<td></td>
<td></td>
<td><strong>Trial of Ticket Parking Machines in Boffa Street Car Park</strong> - 2. Installation of a ticket parking machine in the Boffa Street car park be supported for a twelve month trial. 3. A report be brought back to Council, not later than the end of the trial period, outlining the success or otherwise of the trial and recommending whether the machine remain there permanently. 4. Any costs associated with the trial be funded from the King William Road Car Parking Fund.</td>
<td>General Manager Economic Development &amp; Planning</td>
<td>Report to Council this Agenda (February 2015).</td>
</tr>
<tr>
<td>876</td>
<td></td>
<td></td>
<td><strong>Notice of Motion - Cr Salaman re Unley Road</strong> - 1. Council supports, in principle, the 2002 Unley Road Upgrade as initially approved by the Government of the day, but updated as necessary. 2. The administration seek support from the Minister for Transport to give the project official endorsement. 3. The administration request that the Department re-convene the former project team, which included the then Transport SA, their consultants and Unley Council. 4. The assistance of the local member, David Pisoni be sought. 5. Early enquiries be made into the availability of Federal funding for the project. 6. A report be brought to Council as soon as is practical with recommendations on fine tuning the approved 2002 plans, a review of the 2002 consultation results and the desirability of re-consulting on Stage 2 of the Upgrade Plan, prior to proceeding to the Stage 3 consultation round. 7. The Unley Road Association be informed of the decision.</td>
<td>General Manager Economic Development &amp; Planning</td>
<td>No change in DPTI position.</td>
</tr>
</tbody>
</table>
| 1044       |      |      | **Unley Oval Upgrade Plans**  
Recommendation 2  
Recommendation 3  
Recommendation 4  
Recommendation 5  
Recommendation 6  
Recommendation 7  
Recommendation 8  
Recommendation 9 | General Manager Economic Development & Planning | ONGOING |
<table>
<thead>
<tr>
<th>Meeting</th>
<th>Type</th>
<th>Item</th>
<th>Subject and Council Resolution</th>
<th>Resp.</th>
<th>Status/Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>1100</td>
<td><strong>Leasing Options for 39 Oxford Terrace</strong> - 2. A lease agreement over Areas 2, 3 and 4 of 39 Oxford Terrace for the period ending 2 December 2015 (with rights of renewal at Council’s discretion) be prepared and executed with the Sturt Football Club based on terms and conditions outlined in the Property Management Policy. 3. The Annual lease fee based on the terms and conditions outlined in the Property Management Policy to be $20,462.40 per annum indexed annually by CPI, payable in advance. 4. A sub-lease arrangement between Sturt Football Club and Synergy Pilates on Oxford is approved for a period ending 2 December 2015. 5. Synergy Pilates (through Sturt Football Club) be advised the proposed business may constitute a ‘change of use’ and any required Development approvals would be their responsibility.</td>
<td>General Manager Assets &amp; Infrastructure</td>
<td>COMPLETED - Lease signed.</td>
</tr>
<tr>
<td></td>
<td>UBED</td>
<td>31</td>
<td><strong>Motion Without Notice - Clean Light Industry</strong> - 1. That UBED request the Administration to prepare a report on the feasibility of attracting and introducing ‘clean light industry’ in the City of Unley. The report should identify specific areas and any policy changes required as part of the Development Plan Review currently being undertaken.</td>
<td>General Manager Economic Development &amp; Planning</td>
<td>Mike Heard to be contacted with a view to presenting to an EM Briefing.</td>
</tr>
<tr>
<td>Meeting Type</td>
<td>Item No.</td>
<td>Subject and Council Resolution</td>
<td>Resp.</td>
<td>Status/Progress</td>
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<tr>
<td>COUNCIL</td>
<td>1217</td>
<td>Goodwood Oval and Millswood Sporting Complex Improvement Plan - The draft Goodwood Oval and Millswood Sporting Complex Improvement Plan be endorsed and further community engagement on the plan be undertaken during 2015 in accordance with the staged implementation plan. 3. A staged implementation plan be developed outlining the approach for further community engagement and detailed design, including funding options, to be presented to Council in early 2015. 4. The Administration commences discussions with Forestville Hockey Club and other key stakeholders to identify a suitable site for a new synthetic hockey pitch as outlined in Appendix B of the Draft Improvement Plan.</td>
<td>General Manager Community</td>
<td>A staged implementation plan is being developed and discussions are still continuing with the Hockey Club to progress identification of a suitable site. ONGOING</td>
<td></td>
</tr>
<tr>
<td>COUNCIL</td>
<td>1218</td>
<td>Aged Care Reform Update and Assessment Service Opportunity - A tender for the Regional Assessment Service be prepared with participating ERA Councils, and including Adelaide City Council.</td>
<td>General Manager Community</td>
<td>LGA did not meet tender specifications. COMPLETED.</td>
<td></td>
</tr>
<tr>
<td>COUNCIL</td>
<td>1221</td>
<td>Unley Central Precinct Plan - 2. The concepts outlined in the Draft Unley Central Precinct Plan (Attachment 1) be adopted as the long term vision for the precinct and a community engagement process be undertaken to communicate the vision. 3. A Statement of Intent be prepared seeking approval from the Minister to undertake a Development Plan Amendment of the District Centre Zone, in accord with the recommendations of the Plan. 4. Work continue on investigating modifications to traffic flows in the local area to achieve an outcome that improves the pedestrian experience of Oxford Terrace and that prioritises walking and cycling in the precinct. 5. A streetscape design for the entrance of Oxford Terrace from Unley Road be prepared. 6. Administration investigate the feasibility of establishing a Precinct Authority to guide the development of the Unley Central Precinct.</td>
<td>General Manager Economic Development &amp; Planning</td>
<td>Consultant engaged for SOI. ONGOING.</td>
<td></td>
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<tr>
<td>Meeting</td>
<td>Item</td>
<td>Subject and Council Resolution</td>
<td>Resp.</td>
<td>Status/Progress</td>
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<td></td>
<td>1240</td>
<td><strong>Unley Oval Picket Fence</strong> - 1. The report be received 2. The Administration procure the installation of a picket fence once the remaining 2/3 funding has been secured. 3. The final design allows for gates to provide access to all key features, as far as is practicable. 4. The community and Sturt Football Club be advised of Council's decision.</td>
<td>General Manager Assets &amp; Infrastructure</td>
<td>ONGOING</td>
<td></td>
</tr>
<tr>
<td>2015</td>
<td>33</td>
<td><strong>Deferred Item 1261 - September 2014 - Centennial Park Cemetery Authority Charter</strong></td>
<td>Chief Executive Officer</td>
<td>Letter written to Centennial Park Cemetery Authority (copy to Mitcham Council), advising of Council's recommendations. COMPLETED.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>34</td>
<td><strong>Future Funding Eastwood Community Centre</strong> - 2. Council provide $12,700 funding to Eastwood Community Centre in 2014/15, ceasing funding as of 1 July 2015. 3. The Eastwood Community Centre be formally advised that the City of Unley will cease providing annual funding as of 1 July 2015.</td>
<td>General Manager Community</td>
<td>ECC formally advised on 2/2/2015 that annual funding will cease as of 1 July 2015. A contract is being prepared to facilitate payment of annual funding of $12,700 for 2014/2015.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>35</td>
<td><strong>Changes to Encroachment Policy</strong></td>
<td>General Manager Economic Development &amp; Planning</td>
<td>Changes adopted. New policy to be placed on website next update. COMPLETED</td>
<td></td>
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<tr>
<td>Meeting</td>
<td>Item</td>
<td>Subject and Council Resolution</td>
<td>Resp.</td>
<td>Status/Progress</td>
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<td>Type</td>
<td>No.</td>
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<td>GM</td>
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<tr>
<td></td>
<td>37</td>
<td><strong>Unley Central Development Plan Amendment - Statement of Intent</strong> - 2. The Statement of Intent for the Unley Central Development Plan Amendment (Attachment 1 to Item 37/15) be endorsed and submitted to the Minister for Planning with a request for agreement. 3. The Administration be authorised to negotiate matters of detail that maintain the intent of the Statement of Intent and Unley Central Development Plan Amendment as required to obtain the agreement of the Minister for Planning. 4. The proposed district centre zone be extended on the eastern side of Unley Road to include Fairford Street (northern side) - Rugby Street to Frederick Street southern side and west of Unley Road to include Beech Avenue eastern side and the dead end street off Beach Avenue northern side.</td>
<td>General Manager Economic Development &amp; Planning</td>
<td>Signed copy of statement of intent submitted. COMPLETED</td>
<td></td>
</tr>
<tr>
<td></td>
<td>38</td>
<td><strong>Urban Corridor Development - 246-252 Unley Road Hyde Park</strong> - 2. The Development Assessment Commission be advised that Council generally supports the redevelopment of the Cremorne Plaza site, but requests the matters raised in this report be given further consideration as part of the assessment process. 3. Council delegate to the Chief Executive Officer or his nominee(s) the authority to negotiate appropriate outcomes with the developer in regard to public realm upgrade, zone boundary interface, car parking provision and encroachments.</td>
<td>General Manager Economic Development &amp; Planning</td>
<td>Letter sent 4 February 2015 - Negotiations to occur in due course.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>39</td>
<td><strong>Forestville and Everard Park LATM Study</strong> - 2. Up to three technically feasible options be developed for Council’s consideration. 3. Community engagement be undertaken for these options. 4. A further report be presented to Council following the community engagement process.</td>
<td>General Manager Economic Development &amp; Planning</td>
<td>Further report scheduled for Council's consideration at March 2015 Council meeting.</td>
<td></td>
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<tr>
<td>Meeting No.</td>
<td>Item</td>
<td>Subject and Council Resolution</td>
<td>Resp.</td>
<td>Status/Progress</td>
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<tr>
<td>40</td>
<td>40</td>
<td><strong>Appointment of Deputy Mayor</strong> - 2. Councillor Schnell be appointed as Deputy Mayor for the City of Unley for the period 28 January 2015 until 27 January 2016, unless such appointment is revoked by the Council.</td>
<td>General Manager People &amp; Governance</td>
<td>Notified Finance re payments for Deputy Mayor. COMPLETED</td>
<td></td>
</tr>
<tr>
<td>41</td>
<td>41</td>
<td><strong>Appointment of Members to the CPCA Board</strong> - 2. Council appoint the following Elected Members to be the City of Unley’s Elected Member representatives on the Board of Management of the Centennial Park Cemetery Authority Councillor Lapidge Councillor Smolucha 3. The City of Unley Elected Member representatives of the Board of Management of the Centennial Park Cemetery Authority shall be appointed commencing 28 January 2015, for a period of two years, until 27 January 2017, unless such an appointment is revoked by the Council.</td>
<td>General Manager People &amp; Governance</td>
<td>Letter sent to CPCA Authority advising of Elected Members appointment to Board. COMPLETED</td>
<td></td>
</tr>
<tr>
<td>42</td>
<td>42</td>
<td><strong>Appointment of DAP Members</strong> - 2. Council appoint the following Elected Member representatives to the Unley DAP for a period of two years commencing on 17 March 2015 and concluding on 28 February 2017, unless such appointment is revoked by the Council: Councillor Sangster Councillor Boisvert Councillor Salaman 3. A panel comprising the Chief Executive Officer and Councillors Palmer, Koumi and Boisvert, be appointed to interview, select and recommend preferred candidates to Council.</td>
<td>General Manager People &amp; Governance</td>
<td>Interviews carried out and confidential report to Council in this Agenda.</td>
<td></td>
</tr>
<tr>
<td>43</td>
<td>43</td>
<td><strong>Review of Committee Structure</strong></td>
<td>General Manager People &amp; Governance</td>
<td></td>
<td></td>
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<tr>
<td>Meeting</td>
<td>Item</td>
<td>Subject and Council Resolution</td>
<td>Resp.</td>
<td>Status/Progress</td>
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<td>Type No.</td>
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<td>GM</td>
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</tr>
<tr>
<td>44</td>
<td>44</td>
<td><strong>Nominations - LGA President &amp; Board Members - 2.</strong> Council nominate Mayor Lachlan Clyne for the position of Local Government Association of South Australia Board Member or Deputy Board Member to represent the Metropolitan Local Government Group.</td>
<td>General Manager People &amp; Governance</td>
<td>Nomination prepared and forwarded to Mayor and CEO for sign-off. 02/02/15 - Mayor signed and made edits to bio. Reforwarded to CEO for final sign off. 10/02/15 Nomination received by LGA - confirmed COMPLETED</td>
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<td>45</td>
<td>45</td>
<td><strong>Nomination - Development Assessment Commission - 2. A nomination for Councillor Palmer as the Local Government representative on the Development assessment Commission be submitted to the Local Government Association.</strong></td>
<td>General Manager People &amp; Governance</td>
<td>Letter received from LGA advising that Councillor Palmer was unsuccessful in his nomination. COMPLETED</td>
<td></td>
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<tr>
<td>53</td>
<td>53</td>
<td><strong>Motion on Notice - Unley Bicycle User Group -</strong> Council call for expressions of interest amongst the community to establish a BUG (Bicycle User Group) with the purpose of promoting cycling within the City of Unley. The BUG will help identify any issues with safety and utility of the designated cycle routes in Unley. Activities could include education of the benefits of cycling, organisation of social bike rides and identification of problem locations and opportunities within the City of Unley for cyclists.</td>
<td>General Manager Economic Development &amp; Planning</td>
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<td>54</td>
<td>54</td>
<td><strong>Motion on Notice - Rates -</strong> That in framing the 2015/16 Budget, council requests the Administration to provide options and their implications within the target rate of up to the average LGPI for the past five years average plus one %.</td>
<td>General Manager People &amp; Governance</td>
<td>The target rate has already been factored into the LTTF which was endorsed by Council on 27 October 2014. The Annual Business Plan and Budget workshops will address this in coming months. COMPLETED</td>
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<tr>
<td>55</td>
<td>55</td>
<td><strong>Motion Without Notice -</strong> Thanking Councillor Hudson for term on CPCA.</td>
<td>Chief Executive Officer</td>
<td>Letter written to Councillor Hudson from the Mayor and CEO. COMPLETED</td>
<td></td>
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</table>
ITEM 66
QUESTIONS ON NOTICE FROM COUNCILLOR HEWITSON RE UNLEY CENTRAL DEVELOPMENT

The following Questions on Notice have been received from Councillor Hewitson and the answers are provided:

Questions

1. For the proposed District Centre Zone DPA (to incorporate the proposals from the Unley Central Precinct Plan), will the 30 degree development envelope be measured from a point on the boundary at 2 metres above ground level, rather than 3 metres above ground level as applies for the Urban Corridor Zone, and that the state government adopted despite our 2 metre request?

   If it has yet to be negotiated what steps can we take to achieve this? A bridging rule is invaluable and essential for those living next door to high density zones.

Answer

The proposed policy changes to be incorporated in the DPA will be determined after the necessary investigations outlined in the Statement of Intent have been undertaken. Whilst the Government is strongly supporting policy consistency across zones and Councils, there is nothing to stop Unley proposing that the development envelope be measured from 2 metres above ground level on the boundary.

The final decision on any changes to our Development Plan rests with the Minister.

The current planning framework for the District Centre Zone imposes no height limits on development, and many of the other planning policies were not designed to properly regulate mixed use residential development in the zone. The purpose of the DPA is to introduce both appropriate and orderly planning policy for the area.
The correspondence from

- Eileen – re Australia Day
- Alliance Francaise – re Community Event of the Year Award
- DPTI – re Sampson Flat Bushfire
- Local Government Association – re Libraries Board of SA
- Hon Zoe Bettison re Premier’s Certificate of Recognition
- Steven Marshall MP – re Pension Concession
- David Pisoni MP – re 2015 Volunteer Training Grants Program
- David Pisoni MP – re 2014/15 Youth Network Grant Program

be noted.
A note from Eileen

Uncle Roger,

Dear Sir,

I wish to thank you & council staff for such a wonderful day last Monday 26th. My dearest in-law, Chin Ees Cheeng's son Seokhee Lee, received their citizenship certificates. All my family (in all) were present. What a great day. Organisation was fantastic.

A day everyone had a ball, so well staff's hard work paid off. So many happy faces, so many loved ones.

I hope your trip of seas was all you expected. I hope you enjoy a lovely life with your bride.

Eileen & family

[Date: 30/1/15]
Dear Peter,

On behalf of the Board of the Alliance Française d’Adelaide, I would like to express our gratitude to you for your continued support.

Receiving the “Community Event of the Year Award” from the City of Unley is a wonderful recognition of the collective work of our Board, Staff and Volunteers and a great encouragement to continue.

We sincerely appreciate the opportunities you have given us and we look forward to continue working with you and with your team and be able to contribute to Unley’s vibrant community.

With kind regards,

Jean-Christophe
Director
In reply please quote
Enquiries to Jodieann Dawe

City of Unley
Attn Peter Tsokas, CEO
PO BOX 1
Unley SA 5061

SAMPSON FLAT BUSHFIRE

Dear Mr. Tsokas,

The recent Sampson Flat bushfire has impacted us all in different ways including threatening the properties of our friends and colleagues who live in the area. More than 200 families from DPTI live in the fire zone and I’m sure many of your staff and friends also live in the area or know people who were impacted. I would like to express my thanks for your Council’s support in assisting DPTI to assess and facilitate the opening of over 35km of DPTI road network.

Council staff assisted DPTI personnel in assessing fire ravaged trees and at the incident management centre. Their co-operation was much appreciated and contributed to the success of the Tour Down Under. This was a significant task and the level of co-operation and collaboration between all staff and volunteers was acknowledged as unprecedented in the experience of the Deputy Incident Controller leading the road recovery effort. I’m sure the professional and friendly relationships that developed during this event will ensure we continue to work together to deliver the best outcomes for our communities.

Yours sincerely,

Jodieann Dawe
A/Chief Operating Officer, Safety and Service Division
3 February 2015
3 February 2015

Mr Peter Tsokas  
Chief Executive Officer  
City of Unley  
PO Box 1  
UNLEY SA 5061

Dear Mr Tsokas

Libraries Board of SA

At its meeting on 29 January 2015 the LGA Board resolved to submit a panel of three (3) nominees listed below (in alphabetical order) from which one (1) Member will be appointed to the Libraries Board of SA.

- Ms Megan Berghuis, City of Unley;
- Mrs Lynn Spurling, District Council of Copper Coast; and
- Cr Jill Whittaker, Campbelltown City Council.

Thank you for your Council’s nomination. Would you please formally notify Ms Megan Berghuis of the outcome.

If you have any queries in relation to this matter please contact Mr David Hitchcock on 8224 2052 or email david.hitchcock@lga.sa.gov.au.

Yours sincerely

David Hitchcock  
Director, Infrastructure

Telephone: 8224 2052  
Email: david.hitchcock@lga.sa.gov.au
Mayor Lachlan Clyne
City of Unley
PO Box 1
UNLEY SA 5061

Dear Mayor Clyne

I am pleased to announce that the 2015 Premier’s Certificate of Recognition for outstanding volunteer service program will open for nominations on Monday 16 February 2015 and close at 5pm on Friday 27 March 2015.

The certificate provides a great opportunity for volunteer-involving organisations and community groups to nominate one or more volunteers who have made an outstanding commitment and contribution to the community and/or their organisation.


Organisations and community groups will be notified by the Office for Volunteers of the outcome of their nomination(s) in May 2015.

I trust you will ensure that as many volunteer-involving organisations as possible are made aware of the award.

Yours sincerely

Hon Zoe Bettison MP
MINISTER FOR VOLUNTEERS

5/2/2015
11 February 2015

Mayor Lachlan Clyne
City of Unley
PO Box 1
UNLEY SA 5061

Dear Mayor Clyne,

As you would be aware, pension concessions on local government rates have been a major issue for all levels of government in recent months. The South Australian State Liberal Party does not support any reduction in pension concession support to eligible property owners.

On 27th January I announced that the State Liberals will act in two ways to prevent the loss of concessions on council rates by:

1. Ensuring that any legislative change intended by the Labor Government is opposed in the Parliament; and,
2. If unable to block the concession removal via parliamentary process, we will commit to returning the concession if elected to Government in March 2018.

The provision of concessional support is a responsibility of the State Government, with the proposal to remove concession payments purely a decision taken by Premier Weatherill and Treasurer Koutsantonis. The reduction in Federal funding towards concessions – which helped pay about 10% of the payments - did not have to result in the complete removal of the concession. State Labor have chosen to make this hit on pensioners and create the change.

The Federal Government’s decision is disappointing, but the State Labor Government is playing politics by claiming this funding withdrawal solely affects council rates – a situation the State Liberal Party finds appalling.

The impact on the approximate 160,000 pensioner home owners in SA that have received up to $190 per year in assistance will be significant if Labor succeeds in removing the concession.

I ask you to join with us by voicing your anger at this decision to the State Government.

South Australian pensioners cannot afford to lose these vital concessions.

Yours sincerely,

Steven Marshall MP
State Liberal Leader

Parliament House, North Terrace, Adelaide, South Australia, 5000
P | 08 8237 9295   F | 08 8237 9126   E | liberal.opposition@parliament.sa.gov.au
11 February 2015

Mr Lachlan Clyne
Mayor of Unley
PO Box 1
UNLEY SA 5061

Dear Mayor Clyne,

2015 Volunteer Training Grants Program

As you may be aware, the 2015 Volunteer Training Grants Program was opened on Monday 9 February.

The program offers grants of up to $10,000 and provides an opportunity for communities in South Australia to deliver free training to support their local volunteers. The grants will be awarded to eligible South Australian volunteer resource centres, councils, suitably qualified training providers and not-for-profit incorporated community organisations.

The grants will provide free training for volunteers and volunteer managers to get the skills and qualifications they need to meet the identified training needs of the local community.

The Volunteer Training Grants guidelines and online application form are available from the Office for Volunteer’s website at www.ofv.sa.gov.au or the Office for Volunteers can be contacted on 1300 014 712.

Please pass this information onto any volunteer groups in the Unley community which may benefit from the grants. Applications close Friday 15 March.

Kind regards,

David Pisoni MP
State Member for Unley

Shadow Minister for Education
Shadow Minister for Employment, Skills and Training
Shadow Minister for Multicultural Affairs

David Pisoni MP
A strong voice in our community
www.davidpisoni.com
13 February 2015

Mr Lachlan Clyne
Mayor of Unley
PO Box 1
UNLEY SA 5061

Dear Mayor Clyne,

2014/15 Youth Network Grant Program

As you may be aware, the 2014/15 Youth Network Grant program is available for application.

The grant allows eligible organisations to apply for funding of up to $5,000 towards programs that will increase the capacity and sustainability of South Australia’s youth sector.

The Youth Network Grant program will be focussing on assisting youth organisations to identify significant issues in their area of operation and to develop policies that will address these needs.

Information on the grant can be found on the Office for Youth Website, www.officeforyouth.sa.gov.au or you can contact the Office for Youth team on 8207 0452.

Please feel free to pass this information onto any youth organisations that may benefit from the grant. Applications close Friday 13 March.

Kind regards,

[Signature]

David Pisoni MP
State Member for Unley

Shadow Minister for Education
Shadow Minister for Employment, Skills and Training
Shadow Minister for Multicultural Affairs
MAYOR’S REPORT

TITLE: MAYOR’S REPORT FOR MONTH OF FEBRUARY 2015
ITEM NUMBER: 68
DATE OF MEETING: 23 FEBRUARY 2015
ATTACHMENTS: 1. MAYOR’S REPORT

RECOMMENDATION

MOVED:  
SECONDED:  

That:

1. The report be received.
# MAYOR’S CALENDAR FOR FEBRUARY 2015

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tr>
<td>Mon 2 Feb</td>
<td>Elected Member Briefing</td>
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<td>Sat 7 Feb</td>
<td>MS Mighty Swim – Unley Swimming Centre</td>
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<td>Delphi Bank Unley Greek Festival</td>
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<td>Sun 8 Feb</td>
<td>Applause for Kids – Capri Cinema</td>
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<td>Carnevale – Italian Festival</td>
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<td>Mon 9 Feb</td>
<td>MLGG Executive Meeting</td>
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<td>Sun 15 Feb</td>
<td>Adelaide Potter’s Club – Broken Hill &amp; Unley in one place</td>
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<td>Mon 16 Feb</td>
<td>Elected Member Briefing</td>
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<td>Wed 18 Feb</td>
<td>Tour of Centennial Park Cemetery Authority</td>
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<td>Thur 19 Feb</td>
<td>Opening of Living Choice Fullarton</td>
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<td>MLGG Annual Priority Plan – Economic Development</td>
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<td>Sat 21 Feb</td>
<td>Chinatown Lunar New Year Street Party – one at lunch time and one with ACBC in the evening</td>
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<td>Sun 22 Feb</td>
<td>Double Shot Coffee Fiesta</td>
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During the month I also attended various meetings with residents and staff. I am also part of the interview panel for various independent members on Council’s committees.
1. Report from Councillor Michael Hewitson

2. Report from Councillor Michael Rabbitt
Items of particular interest, concern or urgency

Believing it to be very important to the residents of Unley Ward and the city as a whole I have submitted an appeal to the Development Assessment Commission to apply our negotiated planning rules for Unley Road. This belief was underlined by the strong passions and opposition expressed in a meeting called by David Pisoni MP of about 100 locals at the Unley Citizens Centre on Thursday night. The meeting was falsely told by an attendee that Unley Council had unanimously supported the project. Unfortunately due to the structure of the meeting I was not able to correct this statement. I produced a paper for our staff to check addressing this issue.

Submission to Development Assessment Commission

244-248 Unley Road, Hyde Park

Cr Michael Hewitson AM

South Australian DEVELOPMENT ACT, 1993
REPRESENTATION ON APPLICATION – CATEGORY 2

Applicant: Xinyu International Group C/- Trice Project and Development Managers
Development Number: 090/M003/15
Nature of Development: Mixed use development comprising a seven level residential apartment building containing 140 apartments and ten (10) two-storey residential townhouses behind, together with four (4) retail tenancies at the ground floor fronting Unley Road, building services and amenities, car parking, removal of two regulated trees and one significant tree, landscaping and associated site works.
Type of development: Merit
Zone / Policy Area: Urban Corridor Zone / High Street (Unley Road) Policy Area
Subject Land: 244-248 Unley Road, Hyde Park
Contact Officer: Alex Mackenzie
Phone Number: (08) 7109 7088

Close Date: Friday, 6 February 2015
My name: Michael Hewitson
Business Hours Contact No: 0882719731 After Hours Contact No: 0882719731
Email: mhewitson@unley.sa.gov.au
My postal address: PO Box 3078 Unley SA 5061

Dear Alex,
I am asking the DAC to reject this application in its current form because it is at significant variance to the Unley Development Plan covering 244-248 Unley Road.

The Urban Corridor Zone – High Street (Unley Road) Policy Area, allowing for mixed use development up to five (5) storeys, was introduced into the Development Plan on the 31 October 2013 via the Corridors Development Plan Amendment.

1. This plan allows for a 2 metre boundary and a 30 degree building envelope. This plan is **(30 degrees from 3 metres above ground level at the rear/zone boundary)**. This is 50% above the rule and is significant for the following reasons
   a. It will set a precedent for every future submission making a mockery of the years our community has spent in negotiating a 2 metre rule with the State Minister of Planning. (See attached newsletter history from Cr Michael Hewitson demonstrating the sincerity and good faith of our negotiations. I was the Presiding officer for the Unley Strategy and Development committee and argued against expanding our metropolitan footprint obliterating our most productive agricultural land but also for a set of rules the Community of Unley could live with given the State Government's overall control.)
   b. For the residential zones abutting Unley Road including heritage Zones setting a 3 metre rule by precedent reduces the sunlight hours in mid-winter significantly as well as the residence next door feeling they are living with overshadowing for light, sound and vision.
   c. Restriction of views from rear two storey townhouses but no overt treatment of main apartment building given substantial separation distance.
   d. Retaining wall and fence above (3.2 metres above adjacent ground level) for majority of rear site boundary.
   e. Unley has a vision for “green space, trees and sunlight. The removal of a number of regulated and significant trees exist upon the site, most notably on the south eastern corner accentuates the need to enforce the 2 metre 30 degree rule.

2. A Seven storey building is breaking the Unley Development plan for a maximum of five storeys. **A 40% overbuild is again a precedent setting a significant variation to the plan and zone.**

I share with my co councillor for Unley Ward the following concerns.

3. Traffic management with particular reference to impacts on residents of Hart Avenue and Opey Avenue, and access to Unley Road.
4. Separation of private and commercial vehicle movements on site. The developer should be responsible for any local traffic mitigation costs for work required to control traffic during and after construction directly due to the project.

5. Lack of a Construction Statement detailing how building work, including the excavation of the deep underground carpark and removal of spoil will be managed while maintaining access for residents and the adjoining Metro carpark to the south. Issues that need to be resolved as part of a construction management plan need to include heavy vehicles routes/queuing/standing areas (this will be a significant issue given the extent of excavation) car parking for tradespersons and construction hours.

6. Failure to commit to a dilapidation survey by an independent consultant of all existing properties adjacent to the site, say within 60 metres, including public infrastructure.

**Conclusion**

You are addressing the first plan under the new planning rules for Unley Road. If this development is rejected in its current form you will ensure the planning rules agreed to after much discussion, consultation and compromise become real and enforceable. Our Unley community would feel cheated with less.

With my good wishes

Michael

**Michael Hewitson AM**
Councillor City of Unley
REPORTS OF MEMBERS

TITLE: REPORT FROM COUNCILLOR RABBITT

(a) Items of particular interest, concern or urgency

Footpath Repair

On 24 January, a resident of Ormonde Avenue was walking along Vardon Terrace. He tripped on a broken section of the footpath and fell. He reported the matter, attaching photos of the area.

Within a matters of days, the relevant section of footpath had been inspected, repaired and the resident notified. The resident then visited the area, checked the repair work and sent an email thanking Council for attending to the matter. He also said "I must admit to be surprised at how fast things happen".

Thanks to our staff for their prompt action.

(b) Functions Attended

14 Feb. An Evening Under the Stars
DECISION REPORT

REPORT TITLE: CONFIDENTIALITY MOTION FOR ITEM 71 – APPOINTMENT OF MEMBERS TO THE DEVELOPMENT ASSESSMENT PANEL (DAP)

ITEM NUMBER: 70

DATE OF MEETING: 23 FEBRUARY 2015

AUTHOR: KELLEY JAENSCH

RESPONSIBLE OFFICER: DAVID LITCHFIELD

JOB TITLE: GENERAL MANAGER ECONOMIC DEVELOPMENT AND PLANNING

REPRESENTORS: NIL

ATTACHMENTS: NIL

PURPOSE

To recommend that Item 71 be considered in confidence at the 23 February 2015 Council meeting and that the report and minutes referring to this report remain confidential until the item is revoked by the Chief Executive Officer once all applicants have been advised.

RECOMMENDATION

MOVED: 
SECONDED:

That:

1. Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999 the Council orders the public be excluded, with the exception of the following:

   Mr P Tsokas, Chief Executive Officer
   Mr D Litchfield, General Manager Economic Development and Planning
   Mr S Faulkner, General Manager People and Governance
   Ms M Berghuis, General Manager Community
   Mr J Devine, General Manager Assets & Infrastructure
   Ms R Wilson, Manager Governance
   Ms C Gowland, Executive Assistant to CEO & Mayor

   on the basis that it will receive and consider the report on the appointment of members to the Development Assessment Panel (DAP), and that the Council is satisfied that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
(a) information the disclosure of which would involve the unreasonable
disclosure of information concerning the personal affairs of any person (living
or dead).

The report contains information with regard to the appointment of members to the DAP
and until this matter is endorsed by Council and the appointed Members advised the
matter should be considered in confidence at this point in time.
To recommend that the Report and Minutes relating to Item 71 remain in confidence until the order is revoked by the Chief Executive Officer.

RECOMMENDATION

MOVED:
SECONDED:

That:

1. The report be received.

2. Pursuant to Section 91(7) and (9) of the Local Government Act:

   2.1 The

      ☒ Report
      ☒ Minutes

      remain confidential on the basis that the information contained in this report contains information with regard to the appointment of Members, and

   2.2 the minutes and report will be kept confidential until all applicants have been advised of the Council’s decision.